

**CITY OF MASON
PLANNING COMMISSION MEETING
MINUTES OF MARCH 12, 2024**

CALL TO ORDER

Sabbadin called the meeting to order at 6:30 p.m. at Mason City Hall.

Confirmation of Member Attendance		Present	Absent
	Bliesener, Kenneth		X
Council Liaison	Preadmore, Scott	X	
	Kirkby, Kyle Elizabeth	X	
	Malczewski, Austen	X	
	Perrault, Mitch	X	
	Sabbadin, John	X	
	Waxman, Seth	X	
	Vercher, John	X	
	Wren, Megan	X	

Also present: Elizabeth Hude, AICP, Community Development Director

ELECTION OF OFFICERS

Hude opened nominations for the position of Chairperson. Waxman nominated Sabbadin for Chairperson. No other nominations were made. Hude closed the nominations for the position of Chairperson and called the vote.

SABBADIN UNANIMOUSLY ELECTED CHAIRPERSON

Hude opened nominations for the position of Vice Chairperson. Wren nominated Waxman for Vice Chairperson. No other nominations were made. Hude closed the nominations for the position of Vice Chairperson and called the vote.

WAXMAN UNANIMOUSLY ELECTED VICE CHAIRPERSON

Hude added that nominations and election of a Secretary needs to happen and is not on the agenda.

MOTION by Waxman, second by Preadmore to amend the agenda to add item 3D – Nominations and Elections of Secretary.

AMENDMENT APPROVED UNANIMOUSLY

Hude opened nominations for the position of Secretary. Waxman nominated Wren for Secretary. No other nominations were made. Hude closed the nominations for the position of Secretary and called the vote.

WREN UNANIMOUSLY ELECTED SECRETARY

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

MOTION by Vercher, second by Waxman, to approve the Planning Commission Meeting minutes from November 14, 2023.

MOTION PASSED UNANIMOUSLY

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Resolution 2024-01: Approval of the Capital Improvements Plan for the Fiscal Years 2024-2030

MOTION by Preadmore, second by Waxman, to approve Resolution 2024-01

DISCUSSION:

Hude commented that a joint workshop was held to discuss the CIP on February 26, 2024 and staff has made all the necessary amendments and changes presented in your packet. Waxman commented that next year he would like to see an ADA audit and redesign of the website so that it is more user friendly.

MOTION PASSED UNANIMOUSLY

LIAISON REPORT

Hude gave an update on MI APA Training Information. Preadmore gave an update on the City Council Meeting and noted that the City Manager's Report is in the packet.

ADJOURN

The meeting adjourned at approximately 6:43 p.m.



Megan Wren, Secretary