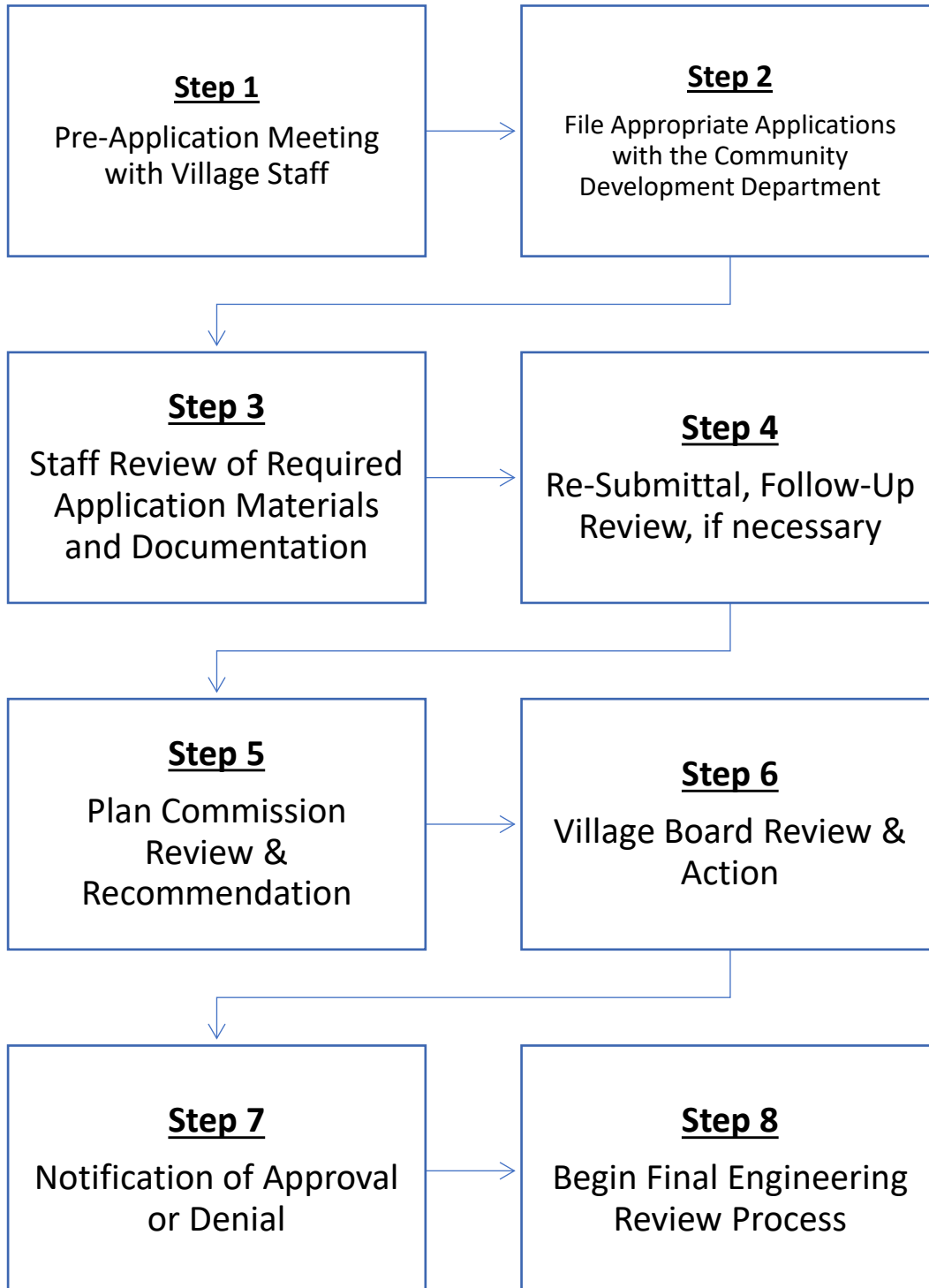




Community Development Department Development Engineering Review Process





Community Development Department Development Engineering Review Process

Engineering Division Review Process & Required Documents

Preliminary Engineering

- **Step 2** – File Appropriate Applications with the Community Development Department
 - Documents Required for Engineering Review
 - Site Plan
 - Plat of Subdivision
 - Auto Turn Exhibit
 - Landscape Plan
 - Photometric Plan
 - Stormwater Report
- **Step 3** – Staff Review of Required Application Materials and Documentation
 - Village Engineer will review the submitted documents and provide a Preliminary Engineering Review Letter
 - Review times vary depending on the complexity of the proposed project and accuracy of documents submitted
- **Step 4** – Re-Submittal, Follow-Up Review, if necessary

Final Engineering

- **Step 8** – Submit Final Engineering Documents with the Community Development Department
 - Documents Required for Engineering Review
 - Engineering Plans
 - Plat of Subdivision
 - Auto Turn Exhibit
 - Landscape Plan
 - Photometric Plan
 - Stormwater Report
 - All Applicable Outside Agency Permit Applications
- **Step 9** – Staff Review of Required Application Materials and Documentation
 - Village Engineer will review the submitted documents and provide a Final Engineering Review Letter
 - Review times vary depending on the complexity of the proposed project and accuracy of documents submitted
- **Step 10** – Final Engineering Re-Submittal
- **Step 11** – Staff Review
 - Village Engineer will review the submitted documents and provide a Final Engineering Review Letter or Recommendation Letter
 - Recommendation Letter will include a list of the outside Agency permits required and that need to be obtained by the Developer prior to any construction starting
 - Village Engineer will coordinate with Village Staff to obtain the necessary signatures for all outside Agency permit applications