

Dana Ludwig, PE, CFM, CPESC
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Email: dludwig@reltd.com

May 31, 2018

Project 13-770.MAT

Illinois Environmental Protection Agency
Water Pollution Control
Compliance Assurance Section #19
P.O. Box 19276
Springfield, IL 62794-9276

RE: Village of Matteson
NPDES Permit MS4 Annual Report
Reporting Cycle 2017-2018
Permit No. ILR40 - 0383

Dear Sir/Madam:

Enclosed please find the following items in regard to the NPDES Permit for Storm Water Discharges from Municipal Separate Storm Sewer Systems (MS4) for the Village of Matteson:

- MS4 Annual Facility Inspection Report for 2017-2018
- Various Attachments supporting Minimum Control Measures

The Village did not fund any construction projects over one acre during the reporting cycle.

New items will be added to the Village's program in 2018-2019, that were previously deferred, including a SWMP, Facility SWPPP, Storm Sewer Atlas, Outfall Inspections, and Stream Monitoring.

This documentation has also been emailed to epa.ms4annualinsp@illinois.gov. If you have any questions, please call me at (815) 412-2702.

Very truly yours,

ROBINSON ENGINEERING, LTD.



Dana E. Ludwig, PE, CFM, CPESC
Senior Project Manager

Encl.

xc: Bart Gilliam, Public Works Director – Village of Matteson
Jay Patel – IEPA-Des Plaines office
Ernest R. Roberts III, PE – REL-South Holland Office



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2017 To March, 2018

Permit No. ILR40 0383

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Village of Matteson Mailing Address 1: 4900 Village Commons
Mailing Address 2: _____ County: Cook
City: Matteson State: IL Zip: 60443 Telephone: 708-283-5423
Contact Person: Bart Gilliam Email Address: bgilliam@villageofmatteson.org
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Cook County
Will County

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | | | |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach | <input type="checkbox"/> | 4. Construction Site Runoff Control | <input type="checkbox"/> |
| 2. Public Participation/Involvement | <input type="checkbox"/> | 5. Post-Construction Runoff Control | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner Signature:

Bart Gilliam

Printed Name:

05/24/2018

Date:

Public Works Director

Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276



MATTESON COMMUNITY CLEANUP

"MATTESON PRIDE CLEANUP DAY"

SATURDAY, APRIL 14, 2018

RAIN DAY - SATURDAY, APRIL 21, 2018

8:00AM - 12:00PM

TO LEARN MORE CONTACT
DARLENE SANDERS 708.733.2407
DARPERK1@YAHOO.COM

WHERE TO START

START IN YOUR OWN
NEIGHBORHOOD OR SUBDIVISION
THEN ONWARD TO AREAS
IN OUR COMMUNITY
WHERE YOU SEE A NEED!!!



SHOW PRIDE AND VALUE

- PICK UP LITTER
- BRING YOUR OWN GLOVES

VOLUNTEERS NEEDED -
MATTESON RESIDENTS -

*** REMEMBER SAFETY FIRST ***

GARBAGE BAGS SUPPLIED BY THE VILLAGE OF MATTESON

CELEBRATE OUR ACCOMPLISHMENTS AND GET ACQUAINTED



NO WASTE!
DRAINS TO WATERWAYS

4311



Village of Matteson

Annual Water Quality Report

For the Period of January 1 to December 31, 2017 • Consumer Confidence Report (CCR) - 2018

The Illinois EPA completed the Source Water Assessment Program for our supply. The Illinois EPA implemented a Source Water Assessment Program (SWAP) to assist with water shed protection of public drinking water supplies. The SWAP inventories potential sources of contamination and determined the susceptibility of source water to contamination.

Source Water Location

The City of Chicago utilizes Lake Michigan as its source water via two water treatment plants. The Jardine Water Purification plant serves the northern areas of the city and suburbs, while the South Water Purification Plant serves the southern areas of the city and suburbs. Lake Michigan is the only Great Lake that is entirely contained within the United States. It borders Illinois, Indiana, Michigan, and Wisconsin, and is the second largest Great Lake by volume with 1,180 cubic miles of water and the third largest by area.

The Illinois EPA considers all surface water sources of community water supply to be susceptible to potential pollution problems. The very nature of surface water allows contaminants to migrate into the intake with no protection only dilution. This is the reason for mandatory treatment for all surface water supplies in Illinois. Chicago's offshore intakes are located at a distance that shoreline impacts are not usually considered a factor on water quality. At certain times of the year, however, the potential for contamination exists due to wet-weather flows and river reversals. In addition, the placement of the crib structures may serve to attract waterfowl, gulls and terns that frequent the Great Lakes area, thereby concentrating fecal deposits at the intake and thus compromising the source water quality. Conversely, the shore intakes are highly susceptible to storm water runoff, marinas and shoreline point sources due to the influx of groundwater to the lake. Further information on our community water supply's Source Water Assessment Program is available by calling the City of Chicago, Department of Water Management at (312) 744-6635.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the USEPA's Safe Drinking Water Hotline (1-800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. USEPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the USEPA's Safe Drinking Water Hotline (1-800-426-4791).

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Voluntary Testing

The Chicago Water Department of Water Management monitors for contaminants that are proposed to be regulated on for which no standards currently exist but which could provide useful information in assessing the quality of the source water or the drinking water.

Cryptosporidium - Analyses have been conducted monthly on the source water since April 1993. Cryptosporidium has not been detected in these samples. Treatment processes have been optimized to ensure that if there are Cryptosporidium cysts in the source water, they will be removed during the treatment process. By maintaining a low turbidity and thereby removing the particles from the water, the threat of Cryptosporidium organisms getting into the drinking water system is greatly reduced.

The Department of Water Management has added testing methods to those already performed to assess water quality. The objective of the additional testing is to detect changes in water quality in a timely manner. Protocol for screening water samples for presence of endospores has been developed.

Anthrax organisms belong to the group of bacteria, which can produce endospores. If samples are positive for the presence of endospores, further identification can be done to determine which bacteria are present. Samples are tested to develop a historical record of results and a database of information. No harmful bacteria have been identified.

-Definition of Terms-

Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Level Found: This column represents an average of sample result data collected during the CCR calendar year. In some cases, it may represent a single sample if only one sample was collected.

Range of Detections: This column represents a range of individual sample results, from lowest to highest that were collected during the CCR calendar year.

Date of Sample: If a date appears in this column, the Illinois EPA requires monitoring for this contaminant less than once per year because the concentrations do not frequently change. If no date appears in the column, monitoring for this contaminant was conducted during the Consumer Confidence Report calendar year.

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.

nd: Not detectable at testing limits.

n/a: Not applicable

Avg: Regulatory compliance with some MCLs are based on running annual average of monthly samples.

Maximum residual disinfectant level or MRDG: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum residual disinfectant level goal of MRDLG: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

Annual Water Quality Report for the period of January 1 to December 31, 2017

This report is intended to provide you with important information about your drinking water and the efforts made by the MATTESON water system to provide safe drinking water. The source of drinking water used by MATTESON is Purchase Water. If you have questions:

Regarding water system, call:

Stephanie Blackwell
Administrative Assistant
708-748-1411

Regarding this report, call:

Public Works Director
Bart Gilliam
708-748-1411

For questions about water billing and meter problems, call:

Pamela Jones
Water Department Billing
708-283-4790

Este informe contiene información muy importante sobre el agua que usted bebe. Tradúzcalo ó hable con alguien que lo entienda bien. Village Board Meetings are held on the first and third Monday of each month at 7:30 p.m. at the Village Hall, 4900 Village Commons, Matteson. In the event that the first or third Monday is a village recognized holiday the Board Meeting is held on Tuesday. To confirm that a meeting has not been cancelled or rescheduled, or if you wish to attend a meeting and require special accommodations, please contact the Village Clerk's Office, 708-283-4900, at least 36 hours in advance.

Source of Drinking Water

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and groundwater wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pickup substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming.

Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses.

Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems.

Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

Water Conservation

One of the biggest offenders in the home for water waste is the toilet, accounting for approximately 26.7% of the water used daily inside the house. By switching to the high-efficiency models of toilets, homeowners can make a huge dent in this number. These toilets are designed, tested and proven to take care of business with very little water. Some models actually use less than one gallon per flush.

Showers are another area in the home where water is wasted, responsible for about 16.8% of household daily water usage. Switching your shower head to a high efficiency model and shortening the time you are in the shower can help reduce water usage.

How about that dripping faucet you keep meaning to fix? Faucet use adds up to 15.7% of a household's daily water usage. Did you know that simply by installing aerators on your bathroom and kitchen faucets can save you up to a gallon of water per minute, per faucet?

In addition to those obvious sink leaks, there are less obvious leaks lurking in your home, wasting your precious water. The easiest of these leaks to detect on your own is a leaky flapper in your toilet. Here's a test: open the tank of your toilet and put in a few drops of food coloring. Replace the tank lid and wait a good 5-10 minutes or so. When the time is up, check the bowl of the toilet. If any color has made its way down into the bowl, you have a leaky flapper. Unfortunately, this means that your toilet is wasting water. Fortunately, replacing the flapper on your toilet is an easy fix. Simply take the model name and date of manufacture of your toilet (stamped inside the tank) to your local hardware supply store and they will help you find a replacement flapper. Toilet leak detection tablets are also available at the Village Hall. These tablets are free of charge to Matteson residents.

Simple Ways to Keep Stormwater Drains Clean

As stormwater flows over driveways, lawns and sidewalks, it picks up debris, chemicals, dirt and other pollutants. Stormwater can flow into a storm sewer system or directly to a lake, stream, river, wetland or coastal water. Anything that enters a storm sewer system is discharged untreated into the waterbodies we use for swimming, fishing and providing drinking water. Polluted runoff is the nation's greatest threat to clean water.

By practicing healthy household habits, homeowners can keep common pollutants like pesticides, pet waste, grass clippings and automotive fluids off the ground and out of stormwater. Adopt these healthy household habits and help protect lakes, streams, rivers, wetlands and coastal waters. Remember to share the habits with your neighbors!!

Healthy Household Habits for Clean Water:

- Use a commercial car wash or wash your car on a lawn or other unpaved surface to minimize the amount of dirty, soapy water flowing into the storm drain.

- Check your car, boat, motorcycle and other machinery and equipment for leaks and spills.

- Don't dump used oil and other automotive fluids down the storm drain.

- Use pesticides and fertilizers sparingly.

- Sweep up yard debris, rather than hosing down areas. Compost or recycle yard waste when possible.

- Don't overwater your lawn. Water during the cool times of the day and don't let water run off into the storm drain.

- Cover piles of dirt and mulch being used in landscaping projects to prevent these pollutants from blowing or washing off your yard into local waterbodies.

If you notice the storm drain in front of your home or in your area is covered with leaves or debris, help out your neighborhood by cleaning the drain off so rainwater can flow into the stormwater system instead of flooding the streets and yards.

REMEMBER: ONLY RAIN DOWN THE DRAIN!!

2017 Regulated Contaminants Detected

Lead and Copper

Definitions:

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow. – If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. We are responsible for providing high quality drinking water, but we cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://epa.gov/safewater/lead>.

Action Level Goal (ALG): The level of a contaminant in drinking water below which there is not known or expected risk to health. ALGs allow for a margin of safety.

2017 Regulated Contaminants Detected

Definitions:

Action Level Goal (ALG): The level of a contaminant in drinking water below which there is not known or expected risk to health. ALGs allow for a margin of safety.

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Lead and Copper

Lead and Copper	Date Sampled	MCLG	Action Level (AL)	90th Percentile	# Sites Over AL	Units	Violation	Likely Source of Contamination
Copper	2017	1.3	1.3	0.1265	1	ppm	N	Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems.
Lead	2017	0	15	5.06	1	ppb	N	Corrosion of household plumbing systems; Erosion of natural deposits.

6000 CHICAGO DATA TABULATED BY CHICAGO DEPARTMENT OF WATER MANAGEMENT

Detected Contaminants

Contaminant (unit of measurement) Typical Source of Contaminant	MCLG	MCL	Highest Level Detected	Range of Detections	Violation	Date of Sample
<u>Turbidity Data</u>						
TURBIDITY (% <0.3 NTU) 11 runoff. Lowest monthly percent meeting limit.	n/a	TT Limit (0.3 NTU)	Lowest Monthly %: 100%	100% - 100%		
TURBIDITY *NTU) 11 runoff. Highest single measurement.	n/a	TT Limit (1 NTU)	0.26	n/a		
<u>Inorganic Contaminants</u>						
ARSENIC (ppm) Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits.	2	2	0.0193	0.0191 - 0.0193		
NITRATE (AS NITROGEN) (PPM) Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits.	10	10	0.36	0.32 - 0.36		
TOTAL NITRATE & NITRITE (ppm)	10	10	0.36	0.32 - 0.36		
TOC	The percentage of TOC removal was measured each month and the system met all TOC removal requirements set by IEPA.					
<u>Unregulated Contaminants</u>						
SULFATE (ppm) Erosion of naturally occurring deposits.	n/a	n/a	26.3	26.2 - 26.3		
SODIUM (ppm)	n/a	n/a	8.06	7.81 - 8.06		
<u>State Regulated Contaminants</u>						
FLUORIDE (ppm) Water additive which promotes strong teeth.	4	4	0.75	0.59 - 0.75		
<u>Radioactive Contaminants</u>						
COMBINED RADIUM (226/228) (pCi/L) Decay of natural and man-made deposits	0	5	0.84	0.50 - 0.84		02-11-2014
GROSS ALPHA excluding radon and uranium Decay of natural and man-made deposits.	0	15	6.6	6.1 - 6.6		02-11-2014

This year, as in years past, your tap water was tested according to USEPA and state drinking water health standards. The City of Chicago and the Village of Matteson vigilantly safeguards its water supply, and are working hard to continue providing the best water possible. If you have any questions about this report or concerning your water system, please contact the Public Works Department at 708-748-1411. We want our valued customers to be informed about their water quality.

Regulated Contaminants							
Contaminant (Unit of measurement) Typical Source of Contaminant	MCLG	MCL	Level Found	Range of Detections	Violation	Date of Sample	Likely Source of Contamination
Disinfectants\Disinfection By-Products							
TTHMS [total trihalomethanes] (PPB) By-product of drinking water disinfection.	No Goal For The Total	80 PPB	61 PPB	21.99 - 64.2	N	2017	By-product of drinking water disinfection
HAA5 [HALOACETIC ACIDS] (ppb) By-product of drinking water disinfection.	No Goal For The Total	60 PPB	21 PPB	11.16 - 28.4	N	2017	By-product of drinking water disinfection
CHLORINE (as Cl2) (ppm) Drinking water disinfectant	MRDLG=4	MRDLG=4	1 PPM	0.8 - 1.1	N	12-31-17	Water additive used to control microbes
TOC [TOTAL ORGANIC CARBON] The percentage of Total Organic Carbon (TOC) removal was measured by Chicago each month and the system met all TOC removal requirements set by IEPA.							

-Unit of Measurement-

ppm: Parts per million, or milligrams per liter - or one ounce in 7,350 gallons of water.

ppb: Parts per billion, or micrograms per liter - or one ounce in 7,350,000 gallons of water.

NTU: Nephelometric Turbidity Unit, used to measure cloudiness in drinking water

%<0.3 NTU: Percent samples less than 0.3 NTU

pCi/L: Picocuries per liter, used to measure radioactivity

Water Quality Data Table Footnotes

TURBIDITY
Turbidity is a measure of the cloudiness of the water. We monitor it because it is a good indicator of water quality and the effectiveness of our filtration system and disinfectants.

UNREGULATED CONTAMINANTS
A maximum contaminant level (MCL) for this contaminant has not been established by either state or federal regulations, nor has mandatory health effects language. The purpose for monitoring this contaminant is to assist USEPA in determining the occurrence of unregulated contaminants in drinking water, and whether future regulation is warranted.

FLUORIDE
Fluoride is added to the water supply to help promote strong teeth. The Illinois Department of Public Health recommends an optimal fluoride range of 0.9 mg/l to 1.2 mg/l.

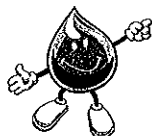
SODIUM
There is not a state or federal MCL for sodium. Monitoring is required to provide information to consumers and health officials that are concerned about sodium intake due to dietary precautions. If you are on a sodium-restricted diet, you should consult a physician about this level of sodium in the water.

*Highest Running Annual Average Computed.



Annual Drinking Water Quality Report

ECRWSS
POSTAL PATRON
MATTESON, ILLINOIS 60443



Lawn Sprinkling Regulations

Residents and business establishments are reminded that lawn sprinkling, for all customers of the village water system, is allowed only during the hours of 7:00 a.m. to 11:00 a.m. and 7:00 p.m. to 11:00 p.m.

During the period May 15 through September 15 of each year, it is unlawful for any person to use water for the sprinkling or irrigation of lawns or gardens except on an odd/even basis, based on the last digit of the street address. If the last digit of the street address is an even number lawn sprinkling is allowed on even numbered calendar days during the hours stated above. If the last digit of the street address is an odd number lawn sprinkling is allowed only on odd numbered calendar days during the hours stated above.

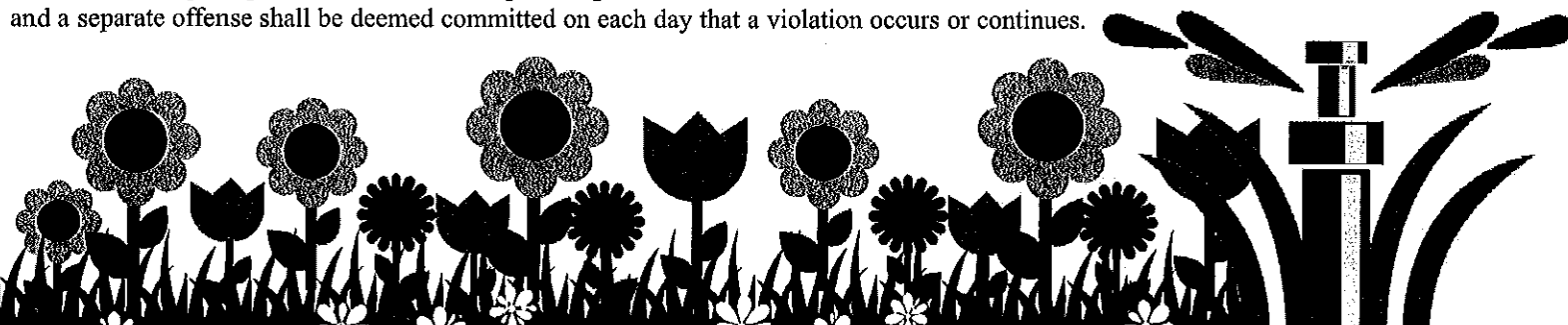
Under emergency conditions relative to the operational capacity of the water system, the demands placed on the system by users, and the risk of damage to or failure of the system, it is unlawful for any person to use water for sprinkling or irrigation of lawns except as set forth below:

Tier I (Conservation Emergency): Sprinkling or irrigation of lawns or gardens shall be permitted only on an odd/even basis between the hours of 7:00 a.m. and 11:00 a.m. The evening hours are not allowed.

Tier II (Total Ban): Sprinkling or irrigation of lawns or gardens (manually or by an automatic lawn sprinkler or irrigation system) is prohibited.

During emergency conditions notices will be distributed through the local radio and television stations, the village cable channel, newspapers and flyers posted in/or distributed throughout the community.

Persons violating the provisions of the lawn sprinkling ordinance shall be fined not less than \$50.00 nor more than \$750.00 for each offense and a separate offense shall be deemed committed on each day that a violation occurs or continues.



6/14/18

PUBLIC WORKS

To date, this year, we have flushed 452 fire hydrants. As we complete this process, we are auditing the amount and condition of the Village's fire hydrants. It is our plan to have every fire hydrant recorded and flushed this year.

Crews repaired a water main break on Kostner Avenue this week. The break affected several properties surrounding the area. Crews worked expeditiously to repair the break and restore water service to all properties. Crews will restore the area in the coming weeks once the backfill settles and is ready for concrete/asphalt.

Staff has begun the process of replacing the storm inlet that is located in the rear parking lot of Fire Station #2. This project requires the complete replacement of the concrete storm catch basin. This will be done by replacing the existing structure with pre-casted man hole structures. Once this has been completed, the area will be restored with backfill and asphalt making it safe again.

The street light crew has repaired several street lights that have been reported out. We replaced several bulbs and repaired burnt out ballasts in the affected street lights.

Our Park Maintenance and Public Works staff has been mowing our Municipal Buildings, Village Parks, Bridges and Right of Ways. We had staff out trimming park way trees, grinding stumps of those trees that had been removed. Additionally, we have

Staff is working with the Building Services Department and Waste Management to facilitate the removal of demolition debris from two properties on Main Street in Old Historic Matteson.

5/24/18

PUBLIC WORKS

Staff is busy preparing for the upcoming Memorial Day parade. We are working on several beautification projects. We have cleaned up the area around the Village Bell on 215th Street. We have also trimmed numerous trees along the parade route. Crews continue with their stump removal process, including the Old Historic Matteson subdivision.

To add in the Village's business retention efforts, we have cleared away dead trees and shrubbery obstructing the visibility of the Wendy's restaurant from Cicero Avenue.

While investigating the repair needs of the storm inlet in the rear parking lot of Fire Station #2, it was determined that dredging the creek behind Station #2 would be necessary and beneficial to open the flow of the channel for storm water to flow effectively. Over the years sediment built up in the creek somewhat impeding the natural flow of the creek.

Crews removed a large beaver dam from Lincoln Highway near Ridgeland Avenue. This dam was the reason some of the retention ponds were holding excess water in the Ridgeland Manor subdivision. Local water ways are the beaver's natural habitat, it is not unusual for them to build dams along our creeks and ponds.

A few staff members attended additional sanitary sewer lift station maintenance training that was hosted by the Illinois Water Works.

4/6/18

PUBLIC WORKS

Staff is currently working on a project to provide information on all traffic signals in Town in accordance with Chicago Metropolitan Agency for Planning's pursuit to improve the regional traffic signal inventory for our region. Most municipalities maintain their own inventories, however uniform information about traffic signals across jurisdictions is lacking. This complicates data sharing across agencies when needed. This project will fill gaps and facilitate inter-jurisdictional communication and more effective transportation studies.

Staff has submitted the Monthly Water Report to the Illinois EPA for the month of March, maintaining our compliance with the EPA's guidelines.

This week crews began aggressively working on a tree trimming and stump removal program in the Cedar Creek subdivision. The Grounds Maintenance staff is assisting with this program. Staff also restored areas around the entrance of the subdivision where removals have occurred by placing dirt and grass seed. The Department is working with the Cedar Creek Home Owner's Association towards other beautification projects including painting of the fire hydrants.

Crews have chipped several large limbs that have fallen from parkway trees from the recent high winds.

The street sweeper is currently working through the east side of the Village and will continue westward clearing the curb line of leaves and debris.

The street light crew was out this week repairing reported outages in several subdivisions including several lights reported out on Kathryn Lane.

PUBLIC WORKS

The street sweeper is currently working through the east side of the Village and will continue westward clearing the curb line of leaves and debris. Crews have been clearing storm grates of debris to keep the rain water run-off flowing and help avoid flooding areas with our recent rain.

Crews picked up a large amount of debris along Manor Drive in the Providence subdivision. We will be targeting other areas for clean up over the next two weeks. Staff has also attended to potholes by filling them with cold patch to eliminate the potential for auto damage or accident.

We continue to receive a high-volume JULIE locates. Our staff has been out daily working on these tickets. Locates require staff to identify and mark our underground infrastructure.

The street light crew was out this week repairing reported outages in several subdivisions. We have been replacing bulbs, fuses and repairing ballasts.

This week staff confirmed completion of our TREE CITY USA application. Arbor Day will be celebrated on April 27, 2018.

The Water Department staff has replaced several MIUs this week. Staff also performed several water services disconnections for non-payment as well as leak check appointments for properties with higher than usual consumption.

3/1/18

PUBLIC WORKS

DPW is working to secure a grant through Cook County's Connecting Cook County Program. This Project will allow Bicycle and Pedestrian Facility Improvements on Old Plank Trail from Main Street to east of Cicero.

With continued rainy weather in the area, crews have continued to clear debris from storm grates as well as maintain retention ponds to ensure that water can flow through these areas alleviate the potential of flooding.

Our Parks Maintenance has been out picking up litter and debris along the east side of town; under the Main and Front Street viaducts, the wooded area off Homan Avenue and throughout the Holden Park subdivision. Staff continues to address the wind strewn debris on the main thoroughfares in town.

This week there were a higher amount of reported street light outages. Crews replaced several bulbs and ballasts to restore the affected street lights.

Staff repaired a large pothole on Jean Street which was filled with stone. The Streets crew also filled several potholes with cold patch.

Water staff has performed the bi-monthly meter readings for businesses and residents. The March water bill will be arriving to customers shortly.

PUBLIC WORKS

Over the weekend we experienced what had been forecasted to be a minor snow storm, however precipitation was greater than expected. Crews were dispatched to do a heavy salt run on all streets to prevent slippery conditions. To reduce adverse effects that the roadway salt can cause to the plow trucks, such as rusting, staff rinsed out the salt from all truck beds after this snow event.

After last weekend's significant snowfall, a warming trend began, this caused the snow to melt. The already melting snow accompanied with significant rainfall, triggered swift thawing of snow and produced flooding conditions. Several thoroughfares became flooded and became impassable. Both viaducts on Governors Highway needed to be closed. Staff worked with IDOT to clear the North and South viaduct on Governors Highway. We also worked with IDOT putting barricades out on Cicero Avenue and Vollmer Road, which also had flooded.

To minimize flooding within the Village boundaries staff was sent out to clear storm grates and drains of debris that could inhibit the flow of the melting snow.

Staff jetted a blocked sewer line on Quail Run Road. Upon arrival we found several lids that were blocked, staff had to jet the sewer from several structures to break through the blockage.

Our Parks Maintenance has been out picking up litter and debris along the fence and ditch line near I-57. Staff has also removed debris on the main thoroughfares in town.

Crews replaced several bulbs and ballasts to restore street light outages reported by residents. Staff has applied cold patch to potholes on several village roadways.

Water staff has initiated water service interruptions for accounts that are significantly past due. We are preparing for our bi-monthly water meter readings in preparation for the March bill.

PUBLIC WORKS

Crews are installing the new LED lighting on Lincoln Highway. The upgrade from HPS lighting to new LED fixtures is an improvement that is covered by the Illinois Energy Now grant that is managed by Commonwealth Edison. Changing out the fixtures is expected to be completed by the end of next week. The street light crew also repaired an underground fault on Violet Street and restored several reported street light outages.

Our Building Maintenance staff is working to put up all interior holiday decorations.

Crews repaired a main break on 213th and Tower Avenue, in Old Historic Matteson. We also repaired a sinking storm structure on Charleston Road in Lincoln Terrace.

Staff has applied cold patch to potholes on several village roadways including 207th Street, Allemong, 214th Street, 216th Street, 217th Street and around the Community Center.

The street sweeper is currently working through the east side of the Village and will continue westward clearing the curb line of leaves and debris. Staff worked clearing and preparing the Public Works yard for the upcoming winter months.

Crews removed a dump truck size pile of dirt fill that was fly dumped at the former Walgreens location on Central Avenue and Lincoln Highway.

Our Parks staff trimmed and chipped numerous branches on the Preservation Path, Old Plank Trail, Oakwood Center and in the Woodgate subdivision.

11/16/17

PUBLIC WORKS

Water bills have arrived in homes and businesses prompting numerous calls regarding the water consumption at various properties. For issues with higher than normal reads, a leak check appointment is set to assist the resident to discover probable cause for higher water usage. We work with residents to discover ways to reduce their water costs including discovering leaks, providing water conservation tips and educating the resident how to read their water meter as well as common water use misconceptions.

The leaves are falling at a rapid rate and it is necessary to keep the street sweeper traveling through town clearing the curb line of leaves and debris.

With the lighting grant that we secured to upgrade both the lights on Lincoln Highway and in the MCC gymnasium, we were also able to upgrade the lighting for the front parking lot of the MCC. The deadline to complete the MCC upgrades is 11/17/17, we were able to complete these projects prior to the deadline.

DPW was called to respond to a fire on 213th Street. We respond to these types of incidents to ensure adequate water resources as well as turn off the water service when needed to a badly damaged property.

With additional construction in the Brookmere subdivision, there has been a high number of JULIE requests. JULIE requests are needed for the Village and other utilities to clearly mark where their infrastructure is located. This helps prevent any possible damage to underground utilities when digging occurs.

Crews worked in the Butterfield Place and The Pointe subdivisions removing stumps and surrounding landscaping when needed. Any decorative landscaping was left on location for the resident.

11/9/17

PUBLIC WORKS

This week crews repaired a water main break on Violet Lane. This repair did cause a short water interruption to nearby residents. The crew worked swiftly to restore service to all affected. Staff repaired 3 inoperable b-boxes to ensure that the water could be turned off or restored to these properties when needed.

Crews have returned to properties that experienced water service line leaks, broken b-boxes or water main breaks requiring restoration to the area that was dug up for the repair. Restoration for these types of issues can take some time and multiple visits to allow the ground and backfill proper time to settle.

The street sweeper is on the west side of town clearing the curb line. The sweeper will return east and make another pass through town working westward. Crews continue to clear away debris from storm grates.

Crews filled numerous potholes with cold patch in the Southwick subdivision, around the gateway and Village Hall as well as a very large pothole on Lindenwood.

Staff removed two very large dead locust trees in Lincoln Terrace. These trees were deemed hazardous due to their size and potential to lose large limbs which could cause physical or property damage.

Our street light crew placed a new street light pole on Stephens. Previously there had been a street light in the vicinity that had been struck by one of the building contractors in that area. Crews also replaced several bulbs and ballasts to restore street light outages reported by residents on Beechwood, White Birch, Highland and 207th Street.

11/2/17

PUBLIC WORKS

Staff is installing new LED lighting in the MCC gymnasium. This LED lighting will help to illuminate the gymnasium more effectively and reduce the yearly maintenance of replacing the lighting originally installed. The completion of this project is expected to be this week.

This week crews replaced two outdated heater units at the Parks garage. Making this repair in house saved the Department significant labor costs.

We have begun our seasonal maintenance on our Plow Trucks. We have test driven, replace the plow blades, changed the oil, repaired brakes, topped off all fluids and made any necessary repairs to the Plows to be sure that they are in top running condition for the upcoming winter season. Currently, our trucks are ready for the season.

We have begun draining the residual water from the fire hydrants around town. Areas already completed are Old Matteson, Echelon, Ridgeland Manor and The Pointe subdivisions.

We sent staff out to patch potholes around town ensuring smooth traveling on our roadways.

Staff removed two large dangerous trees. One in Old Historic Matteson and another in Apple Oak.

Crews have been clearing storm grates of debris to keep the rain water run-off flowing and help avoid flooding areas with our recent rain. The street sweeper continues to work through town clearing the curb line. Currently the sweeper is in the Butterfield subdivisions.

Our street light crew placed a new street light pole on 218th Street that had been knocked down by an auto accident. Crews also replaced several bulbs and ballasts to restore street light outages reported by residents. Staff continues to communicate with ComEd with regard to street light outages for lights that are maintained by them.

Water meter readings have been completed for the November bill and bills are beginning to be processed. The November bill should arrive at homes and businesses within the week.

10/26/17

PUBLIC WORKS

The street sweeper continues to work through town clearing debris from the curb line. Currently the sweeper is in the Applewood and Oakwood subdivisions.

With the recent rainfall the grass has grown considerably well as the mowing the Village's municipal buildings, parks and right of ways. Crews also cleared away a substantial portion of tree that came down on 216th Place.

We have started receiving the remainder of the 2016/2017 salt allocation. Our salt barn is full. We have plenty salt to begin the 17/18 season. contract. Due to the mild winter we have surplus of roadway salt.

Our street light crew replaced several bulbs and ballasts to restore street light outages reported by residents. Staff has also called in outages to ComEd for street lights maintained by them.

Water staff is working to ensure that the Meter Information Units are all reading to the Neptune system. Hundreds of MIUS needed to be upgraded to newer units in order to read to the data collectors around town. In addition to swapping the actual MIU and entering the updated information to the system, staff is preparing for meter readings for the November bill. The November bill should arrive at homes and businesses in the first week of November.

Based on a call from a resident for a second sewer back-up in the area of 214th Place and Main Street in a short period of time, the Department determined that with the frequency of events, there more than likely was an underlying cause. After investigation we determined that the sewer line was compromised in July during the work performed by the contractors working for NICOR on their infrastructure project. The damage was not immediately known and took two months to become evident in the form of a main line blockage. We have been working with NICOR and its contractor hired to do their upgrades who caused the damage to the sewer lines.

This week the Suburban Public Works Directors Association (SPWDA) put together a large scale tree damage response drill. We participated in the drill to practice our readiness to assist local communities in the event that if a widespread event caused numerous tree emergencies we would be able to assist in the mutual aid response. The Department is also prepared to respond in kind to water and sewer related emergencies to nearby communities.

10/19/17

PUBLIC WORKS

The street sweeper has been deployed for the Fall clearing of leaves and debris on our Village roads. The sweeper has begun on the east side of town in Old Historic Matteson and is moving westward until all streets have been swept. We will then repeat our efforts with a secondary pass of the town. Additionally, our Parks staff continues with beautification projects around town and mowing the Village's municipal buildings, parks and right of ways.

We are still finding deteriorating storm structures that are in need of repair. We had staff to rebuild two collapsing storm sewers because of wear, one on Woodgate and the other on 214th Place.

Staff located a leaking water shut off valve on Pinewood Road. This valve was repaired without affecting any nearby residences or businesses.

Water staff have begun the unpleasant process of interrupting water service accounts for non-payment. Unfortunately, hundreds of accounts are eligible for disconnection for non-payment.

Our street light crew replaced a street light pole that had been knocked down in a vehicle accident on 218th Place. Staff have continuously worked to restore street light outages as reported in the Village. Our Building maintenance staff has been installing and converting all of the light fixtures in the Police Department and Village Hall to LED.

This week we removed six extremely large Ash trees that had been affected by the Emerald Ash Borer Beetle in the Applewood and Old Historic Matteson subdivision.

9/21/17

PUBLIC WORKS

On this week, we dispatched our street light crew to The Pointe subdivision. The entire subdivision experienced a total blackout. This was due to a blown electrical relay inside of the control box. Staff worked to repair all the electrical components to restore service. Thanks to the experience and professionalism of P.W staff, service was restored to the entire subdivision well before the end of the work day. Additionally, staff worked on various streets throughout town replacing blown bulbs, fuses and ballast.

With the recent grant funding, we received to convert traditional street lighting to LED. Our street light crew has begun replacing and installing LED lights on Governors Highway. This will tremendously improve the lighting along Governors. This project is expected to be completed early next week, weather permitting.

Staff rebuilt a deteriorating storm structure on Donnington in the Newbury subdivision. As well w staff installed a new storm structure in the rear easement on Fawn Ct. in The Pointe subdivision.

Our Grounds Maintenance Division mowed all Village's municipal buildings, parks and right of ways. Staff also removed 75 tree stumps in the Newbury and Trinity Creeks subdivision from previous tree removals.

We continue to have staff members install new water meters in the Brookmere subdivision. Additionally, we are still working to swap the Meter Information Units (MIUs) as needed for use with the updated water billing system to ensure actual meter readings.

Staff had to reset a b-box on Applewood Lane. This b-box was obstructed by tree roots that had grown around the b-box over a period. The roots shifted the entire b-box structure making it impossible to get the key on the round way. It was crucial to reset this b-box and round way to terminate illegal water usage inside of the residence.

Over the weekend we experienced another water main breaks on Kostner Avenue. This was the third break on Kostnor within a week. All occurred within a close proximity. All nearby residential homes experienced minimal water loss. We were able to keep water pressure flowing to all homes effected by the break.

5/24/17

The in-house tree planting project has begun. We have begun with 35 properties that lost their parkway tree due to the Emerald Ash Borer. This project is anticipated to take 2 weeks to complete. Additionally, The Pointe subdivision tree planting project has begun as well. This project should be completed in about one week.

This week we cleared a large area of fly dumping (trash) at Lincoln Mall. There have been numerous instances of illegal dumping on and along Lincoln Mall properties. Staff has done its best to keep up with the illegal dumping. We have worked with Waste Management to get large dumpsters to clear the area. We are hopeful with the extra watch from the Police Department the offenders will be deterred from dumping in this area.

Our holiday decorations have been displayed on street light poles on Cicero and Lincoln Highway. After the install, crews were sent out to address any poles that did not light up. It has been necessary to rewire any faulty sockets and replace blown fuses on the poles.

With the continuance of the unseasonably warm weather our Parks Maintenance and Public Works staff continues to work to beautify our village. We are still mowing our village right of ways, the Unity Bridge, retention ponds, creeks, parks, and all of our municipal buildings.

With the fall season being upon us we have had to continually have our street sweeper out clearing and cleaning our village streets of the numerous leaves that have fallen cluttering the streets and curbs. The sweeper is making its second pass through town. It will continue working westward until all streets have been completed.

Our water staff has been out servicing homes and businesses, thoroughly checking for possible leaks that can be the central cause in their water bill increase. In doing this, we have been able to determine in most instances the cause for spikes in water bills. Staff continues to work with the new construction in Brookmere ensuring that meters and MIU's are installed in all new units.

6/1/17

PUBLIC WORKS

This week staff worked diligently to prepare for the Memorial Day Parade. Crews pressure washed Memorial Park, cleaned the parade route, posted No Parking signs and prepared DPW parade vehicles.

With the milder weather, crews are out in force trimming trees and grinding stumps from previous tree removals. This week we are working in the Apple Oak subdivision. Crews also cut Unity Bridge and the Matteson Avenue area.

The Yale Lane water main replacement project is almost complete. The water main has been placed. To complete the project the contractor will need to pass a pressure test and follow guidelines found in AWWA standards for disinfection of newly installed water main. Once the EPA is satisfied with lab results, we will then begin the process of connecting service lines to the homes.

Water main improvements also began on 214th Place in Old Historic Matteson, this project starts at Main Street and ends through the curve at Jeffery Drive. We will also replace water main on Quinn Ave. Quinn has a long history of water breaks also.

We continue to fill potholes around town. After the winter months and with the heavy rains this spring, it is not unusual for the cold patch to be washed away. As with the washing away of cold patch above ground, storm inlets and the areas surrounding them are also subject to the same type of wear. Crews repaired a crumbling storm inlet on Academy and another on Allemong to prevent them from collapsing.

6/8/17

PUBLIC WORKS

Staff has been working additional hours cleaning high visibility areas including Village right-of-way's to continue to enhance the appearance of our Community. Additionally, crews are out trimming trees and grinding stumps from previous tree removals.

NICOR infrastructure improvements continue in Historic Old Matteson. NICOR is currently establishing new service lines to residents' homes from the main supply.

Water main improvements also continue in Old Historic Matteson, this project starts at Main Street and ends through the curve at Jeffery Drive. We are replacing the water main in these areas. Tie-ins are currently being completed from the water main to residents' service lines.

Every three years the Village is required to test our water for Lead and Copper. This year letters and sample collection bottles have been delivered to 30 homes approved by the Illinois EPA for testing. Residents will collect water samples from their main tap that will be tested for elevated levels of Lead and Copper.

Our Annual Consumer Confidence Report has been completed and has been sent to the printer for circulation to all our water consumers. This Report is due to residents by July 1, 2017.

Our water staff has been out servicing homes and businesses, thoroughly checking for possible leaks that can be the central cause in their water bill increase. In doing this, we have been able to assist residents in most instances the cause for spikes in water bills. Disconnection Notices have been mailed to delinquent water customers.

6/15/17

PUBLIC WORKS

Staff has been working to clean high visibility areas in town including adding mulch to areas around the Village Hall and mowing the empty parcel of land west of the Village Hall. In addition to the routine trimming of trees, crews went out to clean up brush and chip downed trees and limbs as a result of the recent storm.

Both the NICOR infrastructure improvements and water main improvements continue in Historic Old Matteson.

Our street light crew replaced several bulbs and ballasts around town to restore street light outages. Crews also completed the installation of LED light fixtures on Village Commons. This is part of our grant lighting project.

In compliance with our Lead and Copper testing, participating homes have begun sending in their water samples. The collection of samples will be complete early next week and all samples will be submitted to Suburban Laboratories for testing.

Our Annual Consumer Confidence Report regarding our water quality has been completed and has been sent to the printer for circulation to all our water consumers. This Report is due to residents by July 1, 2017. This report gives our residents a detail of the results of the EPA required water testing that has occurred throughout the year and ensures the safety of our drinking water.

Our water staff has been out servicing homes and businesses by performing leak checks, meter reads and final bill readings. Disconnection of service for unpaid accounts will begin next week.

PUBLIC WORKS

This week staff completed our bi-monthly water samples that tests our drinking water for Coliform. Coliform is bacteria that are always present in the digestive tracts of humans and animals. Coliform can also be found in plant and soil materials. While coliforms themselves do not normally cause serious illness, their presence is used to indicate that other illness causing organisms may be present.

Crews trimmed trees and continued removing stumps from previous tree removals at several locations around town.

Our Parks Maintenance staff has been mowing our Village Parks, Bridges and Right of Ways, including the large common area between Central Avenue and Harvard Lane. This area was designed as a drainage easement for storm water.

With the continued construction in the Brookmere subdivision, IDOT's work on Cicero and normal summer maintenance occurring around town, there has been a high number of JULIE requests. JULIE requests are needed for the Village and other utilities to clearly mark where their infrastructure is located. This helps prevent any possible damage to underground utilities when digging occurs.

The Illinois Department of Transportation resurfacing project continues on Cicero. The estimated completion date for the project is November of 2017.

9/21/17

PUBLIC WORKS

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Staff had to reset a b-box on Applewood Lane. This b-box was obstructed by tree roots that had grown around the b-box over a period. The roots shifted the entire b-box structure making it impossible to get the key on the round way. It was crucial to reset this b-box and round way to terminate illegal water usage inside of the residence.

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10/19/17

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11/2/17

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11/9/17

PUBLIC WORKS

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11/30/17

PUBLIC WORKS

Crews are installing the new LED lighting on Lincoln Highway. The upgrade from HPS lighting to new LED fixtures is an improvement that is covered by the Illinois Energy Now grant that is managed by Commonwealth Edison. Changing out the fixtures is expected to be completed by the end of next week. The street light crew also repaired an underground fault on Violet Street and restored several reported street light outages.

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The street sweeper is currently working through the east side of the Village and will continue westward clearing the curb line of leaves and debris. Staff worked clearing and preparing the Public Works yard for the upcoming winter months.

Crews removed a dump truck size pile of dirt fill that was fly dumped at the former Walgreens location on Central Avenue and Lincoln Highway.

Our Parks staff trimmed and chipped numerous branches on the Preservation Path, Old Plank Trail, Oakwood Center and in the Woodgate subdivision.

Total Hours Worked: 8 **Pay Hours:** 8 **Comp Hours:** _____

**VILLAGE OF MATTESON
DEPARTMENT OF PUBLIC WORKS
EMPLOYEE DAILY TIME SHEET**

EMPLOYEE: Ray Baldovin

Date 03/08/17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
7:00	3:30	• repair Hydrant on Applewood	8	
		• Backfill storm sewer hole on Willow		
		• Storm sewer reconstruction		
		Lindenwood & Kostner		

Total Hours Worked: 8 Pay Hours: 8 Comp Hours: _____

Date 03/09/17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
7:00	3:30	• Storm sewer reconstruction	8	
		on Lindenwood		
		• Pick up 10' ring Di Cicco		
		• Pick up sewer lid from EJ		

Total Hours Worked: 8 Pay Hours: 8 Comp Hours: _____

VILLAGE OF MATTESON
DEPARTMENT OF PUBLIC WORKS
EMPLOYEE DAILY TIME SHEET

EMPLOYEE: JOE BROWN

Date Mon 3/6/17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
7:00	3:30	LOCKING	8	

Total Hours Worked: 8 Pay Hours: 8 Comp Hours: 0

Date TUES 3/7/17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
7:00	3:30	STREET SWEEPER	8	
		FINISH APPLE/OAK AND		
		1/2 OF BUTTERFIELD		

Total Hours Worked: 8 Pay Hours: 8 Comp Hours:

VILLAGE OF MATTESON
DEPARTMENT OF PUBLIC WORKS
EMPLOYEE DAILY TIME SHEET

EMPLOYEE: JOE BROWN

Date WED 3/8/17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
7:00	3:30		8	

Total Hours Worked: 8 Pay Hours: 8 Comp Hours:

Date THURS 3/9/17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
7:00	3:30	STREET SWEEPER	8	

Total Hours Worked: 8 Pay Hours: 8 Comp Hours:

VILLAGE OF MATTESON
DEPARTMENT OF PUBLIC WORKS
EMPLOYEE DAILY TIME SHEET

EMPLOYEE: K. Royle

Date 3-6-17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
700	330	Vacation Day	8	

Total Hours Worked: _____ Pay Hours: 8 Comp Hours: _____

Date 3-7-17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
700	330	Storm sewer Repair	8	

Total Hours Worked: _____ Pay Hours: 8 Comp Hours: _____

VILLAGE OF MATTESON
DEPARTMENT OF PUBLIC WORKS
EMPLOYEE DAILY TIME SHEET

EMPLOYEE: K Rogge

Date 3-8-17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
700	330	Storm sewer repair	8	

Total Hours Worked: _____ Pay Hours: 8 Comp Hours: _____

Date 3-9-17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
700	330	Storm sewer repair	8	

Total Hours Worked: _____ Pay Hours: 8 Comp Hours: _____

VILLAGE OF MATTESON
DEPARTMENT OF PUBLIC WORKS
EMPLOYEE DAILY TIME SHEET

Job 5

EMPLOYEE: ~~John~~ *Diemmer*

Date 3/8/17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
7:00A	3:30P	Fix HYDRANT - APPLEWOOD	8	
		Fix STORM SEWERS WILLOW		
		& KOSTNER		

Total Hours Worked: 8 Pay Hours: 8 Comp Hours:

Date 3/9/17

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
7:00A	3:30P	Fix SEWER KOSTNER	8	

Total Hours Worked: 8 Pay Hours: 8 Comp Hours:

Total Hours Worked: 7 Pay Hours: 7 Comp Hours: 0

VILLAGE OF MATTESON
EMPLOYEE DAILY TIMESHEET

EMPLOYEE: JOE BROWN

MON
Date: 9/18/17

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
7:00	3:30	REPAIR STORM SEWER 8						
TOTAL			8					

TUES
Date: 9/19/17

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
7:00	3:30	CLEAN 377	8					
		WATER VAN FOR						
		AUCTION						
TOTAL			8					

EMPLOYEE:

Date: 9-18-17

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
700	600	Main Break		4				
		TOTAL	4	4				

Date: 9-18-17

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
700	330	SPIN SEWER REPAIR	8					
		TOTAL	8					

EMPLOYEE:

Date: 9-19-77

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
700	900	check pumps	2					
900	330	Repair storm sewer	6					
		TOTAL	8					

Date: 9-20-17

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
700	900	check pumps	2					
900	330	storm sewer repair	6					
		TOTAL	8					

Date: 9-27-17

Date: 9-27-17

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
700	900	check pumps	2					
900	330	storm sewer repair	6					
		TOTAL	8					

Date: 9-28-17

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
700	1100	Repair service Line	4					
1100	330	1/2 sick	4			4		
		TOTAL	8			4		

EMPLOYEE: K Rogge

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
700	900	check pumps	2					
900	330	Repair storm sewer	6					
		TOTAL	8					

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
TOTAL								

1/2 Hour OT

Date 09/20/17

Total Hours Worked: 8 Pay Hours: 8 Comp Hours: 0

Date 09/21/17

Total Hours Worked: 8 1/2 Pay Hours: 8 1/2 Comp Hours: _____

Total Hours Worked: 2 Pay Hours: 2 Commut. Hours: 0

**VILLAGE OF MATTESON
DEPARTMENT OF PUBLIC WORKS
EMPLOYEE DAILY TIME SHEET**

EMPLOYEE: Tim Furr

Date 2/19/18

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
		<i>Holiday</i>		

Total Hours Worked: _____ Pay Hours: 8 Comp Hours: _____

Date 2/20/18

TIME IN	TIME OUT	DESCRIPTION OF WORK	HOURS WORKED	"X" IF CALL OUT
<u>7:00</u>	<u>3:30</u>	<u>✓ pumps clean</u>		
		<u>Catch Basins</u>	<u>8</u>	

Total Hours Worked: 8 Pay Hours: 8 Comp Hours: _____

EMPLOYEE:

Date: 3-21-18

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
700	1100	Repair Hydroant	4					
1100	330	MVB storm sewer	4					
		TOTAL	8					

Date; 3-22-18

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
700	900	check pumps	2					
900	1100	fill in main Break	2					
1160	330	Pick up garbage	4					
		TOTAL	8					

EMPLOYEE

Date _____

Total Hours Worked:

How to Hire

Comp Hours

Date _____

Total Pages: 2

Pay Home:

2000 HOURS

EMPLOYER:

Date _____

Total Hours Worked:

PLAY IT AGAIN

Comp Hours

Date _____

THE UNIVERSITY OF CHICAGO

Pay How?

OLD HOUSES

VILLAGE OF MATTESON
EMPLOYEE DAILY TIMESHEET

EMPLOYEE: Joey Alexander

Date: 3-26-18

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
7	3:30	put holes	8					X
TOTAL			8					

Date: 3-24-18

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
7	3:30	clean storm sensors, section sweep	8					X
TOTAL			8					

VILLAGE OF MATTESON
EMPLOYEE DAILY TIMESHEET

4/21. 4hrs personal
4hrs ~~comp.~~
Vacation

EMPLOYEE: Joe Brown

MON
Date: 4/16/18

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
7:00	3:30	STORM GRATE IN	8					
		ENTIRE VILLAGE						
TOTAL			8					

TUES
Date: 4/17/18

START	FINISH	DESCRIPTION	REG HOURS	OT HOURS	COMP HOURS	SICK HOURS	PERSONAL HOURS	DUTY
7:00	3:30	WATER TURN OFFS	8					
TOTAL			8					

**Municipal Center**

4900 Village Commons
Matteson, IL 60443
708-283-4900
Fax: 708-748-5196
www.villageofmatteson.org

Administration

Village Administrator
708-283-4911
Office of the Village Clerk
708-283-4914
Economic Development
708-283-4779

Community Affairs Dept.

708-283-4777

Community Development

Building Services
708-481-8313
Fax: 708-748-2326
Planning & Zoning
708-283-4944

Finance

708-283-4900

Fire Department

3445 211th Street
708-748-5129
Fax: 708-283-6606
Fire Prevention Bureau
708-748-5129
Fax: 708-283-6606

Human Resources

708-283-4949

Police Department

20500 S. Cicero Ave.
Administrative Division
708-748-4085
Fax: 708-748-7364
Non-Emergency
708-748-1564

Public Works

21146 Tower Ave.
Parks Maintenance
708-748-1411
Fax: 708-503-3120
Water Billing Services
708-283-4790

Recreational Services

20642 Matteson Ave.
708-441-4500
Fax: 708-441-4259

October 6, 2017

Illinois Environmental Protection Agency

Illinois EPA – DWPC

9511 Harrison

Des Plaines, IL 60016

Attn: Ms. Pamela Holmes

Re: Village of Matteson (ILR400383)
MS4 Inspection & Minimum Control Measures

Dear Ms. Holmes:

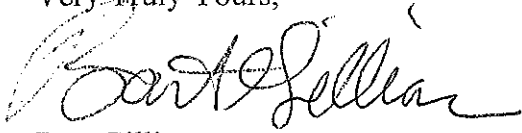
This letter serves as a follow-up to the inspection meeting held on 8/11/17. We appreciate the opportunity to discuss our MS4 compliance program as well as the additional training and insight you were able to provide. As discussed, the following items will be added to the Village's planned MS4 activities within the next reporting cycle:

1. A Stormwater Management Program (SWMP) will be formalized to describe and document the current and planned MS4 activities. The SWMP will be put on the Village's website when completed.
2. A Facility Stormwater Pollution Prevention Plan (SWPPP) will be prepared for the Public Works Facility and will include mapping of onsite infrastructure as well as best management practices for the various materials and activities, including routine inspections and maintenance.
3. The Storm Sewer Atlas will be updated to include sewers, culverts, inlets, manholes, catch basins, and outlets for all developed areas. The atlases will be updated in several phases, with some progress made each year.
4. Outfall Inspections will be completed annually at major/priority locations.
5. A Public Meeting will be held after the SWMP is prepared and will be discussed during the meeting. The public meeting will include general information about the impacts of stormwater discharges on waterbodies as well as requirements and compliance efforts for the NPDES program.

Due to limitations within the Village's current budget, the above items will not be able to be completed within the current fiscal year. The above items will be completed by December 31, 2018. Items will be noted in future Annual Reports.

If you have any questions, or would like to discuss any of this further, please do not hesitate to contact me or our consulting engineer, Dana Ludwig at Robinson Engineering.

Very Truly Yours,

A handwritten signature in black ink, appearing to read "Bart Gilliam". The signature is fluid and cursive, with a large initial "B" and "G".

Bart Gilliam
Public Works Director

Cc: Jay Patel – Manager Illinois EPA – DWPC
Brian Mitchell, Village Administrator.
Dana E. Ludwig, PE – Robinson Engineering, Ltd.
Ernest Roberts, PE – Robinson Engineering, Ltd.