



CITY OF MILAN  
CITY COUNCIL AGENDA

JULY 27, 2020  
7:30 P.M.

REGULAR MEETING  
WILSON PARK small pavilion  
89 Wabash St. by basketball court  
Milan, MI 48160

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL OF COUNCIL MEMBERS:** Mayor Dominic Hamden \_\_\_, Councilpersons Dave Baldwin\_\_\_, Ann Gee \_\_\_, Douglas Gilson\_\_\_, Mary Kerkes\_\_\_, Edward Kolar\_\_\_, Jesse Nie\_\_\_.

**OTHER OFFICERS PRESENT:** City Administrator Karen Samborski \_\_\_, City Clerk Lavonna Wenzel \_\_\_, City Attorney Steven Mann \_\_\_, Police Chief Donald Tillery \_\_\_, City Treasurer Sarah Finch\_\_\_, Building/Zoning Craig Strong/Steve Bredernitz\_\_\_, MIS & Communications Director John Koehler \_\_\_, Parks & Recreation Director Ellen Bell \_\_\_, Main Street Director Jill Tewsley\_\_\_, DPW Director Stan Kirton\_\_\_, Fire Chief Robert Stevens\_\_\_.

**APPROVAL OF AGENDA:** July 27, 2020

Motion by Councilperson\_\_\_\_\_, seconded by Councilperson\_\_\_\_\_

**APPROVAL OF MINUTES:** July 13, 2020 - Regular Meeting

Motion by Councilperson\_\_\_\_\_, seconded by Councilperson\_\_\_\_\_.

**CITIZENS MATTERS FROM THE FLOOR:** (5-minute time limit per person)

- A. Residents:
- B. Non-Residents:

**CONSENT AGENDA:**

A. Building Department Monthly Report for June 2020.

Motion by Councilperson\_\_\_\_\_seconded by Councilperson\_\_\_\_\_to approve Consent Agenda item A.

**MATTERS FOR ACTION**

1. Approve Second Reading of Ordinance 2020-01 - AN ORDINANCE TO AMEND THE MILAN CITY CODE BY AMENDING CHAPTER 13 "MISCELLANEOUS PROVISIONS AND OFFENSES", ARTICLE II "LITTER", SECTION 13-61 "'RESPONSIBLE PERSON' TO MAINTAIN PREMISES FREE OF LITTER" TO RE-TITLE THE SECTION AND ADD PROVISIONS FOR THE CLEARING OF LITTER FROM THE PREMISES BY THE CITY AND MAKING THE PENALTY A MUNICIPAL CIVIL INFRACTION.

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**Matter for Action 1. Continued....**

Motion by Councilperson \_\_\_\_\_ seconded by Councilperson \_\_\_\_\_ to approve.  
**ROLL CALL VOTE:**

**BILLS PAYABLE AND PAYROLL:**                **\$326,979.79**

Motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_

**CITIZENS MATTERS FROM THE FLOOR:** (3-minute time limit per person)

**A. Residents:**

**B. Non-Residents:**

**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**NEXT REGULAR MEETING:**

**Monday, August 10, 2020 (*Agenda Item Submission Deadline, August 5, 2020*)**

**ADJOURNMENT:**    Motion to adjourn meeting at \_\_\_\_\_ P.M. by Councilperson \_\_\_\_\_ seconded by Councilperson \_\_\_\_\_.

All matters to be presented to Milan City Council for their review, consideration and/or action, must be submitted in writing no later than 4:00 p.m., the Wednesday preceding the date of the meeting (normally the second and fourth Mondays of each month).

**Special Notes:**

The City of Milan will provide reasonable auxiliary aids and services, such as signers for the hearing impaired, and audiotapes of printed materials being considered at the meeting to individuals with disabilities upon one week's notice to the City of Milan. Individuals with disabilities requiring auxiliary aids or services should contact the City of Milan by writing or calling the following:

Lavonna Wenzel, City Clerk  
147 Wabash, Milan, Michigan 48160  
Equal Opportunity Employer

**MINUTES OF REGULAR MEETING OF THE MILAN CITY COUNCIL HELD ON  
JULY 13, 2020 UNDER PAVILLION IN WILSON PARK  
MILAN, MICHIGAN 48160**

Mayor Pro-Tem Kolar called the meeting to order at 7:35 p.m.

**COUNCIL MEMBERS PRESENT REMOTELY:** Mayor Hamden-Excused, Pro-Tem Kolar, Council Members Baldwin, Gee, Gilson, Kerkes, and Nie.

**OTHER REMOTE OFFICERS PRESENT:** City Administrator Karen Samborski, City Treasurer Sarah Finch, City Clerk Lavonna Wenzel, City Attorney Steve Mann, Police Chief Donald Tillery, Lt. Nieman, MIS/Communications Director John Koehler, and Parks and Recreation Director Ellen Bell, Mainstreet Director Jill Tewsley. DPW Director Stan Kirton, Building/Zoning Steve Bredernitz. Fire Chief Stevens Excused.

**OTHERS PRESENT:** Tom Faro, Martha Churchill, Sallie Bancroft, Kelsea Kerkes, Josh Kofflin, Dave Snyder, Michelle & Dan Heikka, Shannon Dane Wayne, Elizabeth Satterley, Tony Thomson, Ryan Wilman, Jillann Matteningly, and Mark Taylor. Jeff Albers and Steve Gladden with the Milan Flyer.

**APPROVAL OF AGENDA:** July 13, 2020

Motion to approve the agenda by Councilmember Gee, seconded by Councilmember Kerkes.

Motion carried unanimously

<b>APPROVAL OF MINUTES:</b>	June 22, 2020	-	Work Session Minutes
	June 22, 2020	-	Regular Meeting Minutes

Motion to approve the minutes with one amendment to add *Marie Gress spoke* to **CITIZENS MATTERS FROM THE FLOOR** to the Regular Meeting Minutes by Councilmember Kerkes seconded by Councilmember Gilson.

Motion carried unanimously

**CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)**

**A. Residents:** Kelsea Kerkes spoke. Michelle Heikka spoke.

**B. Non-Residents:** None

**SPECIAL PRESENTATION:**

**Presentation and Introduction of Social District.**

City Administrator Samborski presented on the introduction of social districts in accordance with MCL 436.1551 and the Michigan Liquor Control Code of 1998. Mainstreet Director Tewsley elaborated that each municipality defines district boundaries, safety and maintenance plan, and hours of operation. She shared the benefits of what social districts could offer to downtown businesses. Ms. Samborski assured more discussion will take place as the rules and procedures for social districts are more defined.

**CONSENT AGENDA:**

- A. Approval of Statement of Willingness between FCI and the City of Milan for Continuation of Sewer and Water Services for a Period of 1 year.**

Motion by Councilmember Baldwin, seconded by Councilmember Gilson to approve Consent Agenda item A.

**MATTERS FOR ACTION:**

- 1. Resolution 2020-04 – A RESOLUTION TO SET THE SHOW CAUSE HEARING FOR THE PROPERTY AT 733 JEFFERSON LANE TO WEDNESDAY, JULY 29, 2020 VIA ELECTRONIC REMOTE ACCESS.**

**CITY COUNCIL MINUTES  
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Motion by Councilperson Baldwin, seconded by Councilperson Nie to approve.

Motion carried unanimously

**Roll call vote:** Six Ayes, Zero Nays, one Absent

**2. Resolution 2020-05 – A RESOLUTION TO SET THE SHOW CAUSE HEARING FOR THE PROPERTY AT 716 JACKSON LANE TO WEDNESDAY, JULY 29, 2020 VIA ELECTRONIC REMOTE ACCESS.**

Motion by Councilperson Gee, seconded by Councilperson Kerkes to approve.

**Roll call vote:** Six Ayes, Zero Nays, one Absent

**3. Resolution 2020-09 – LOCAL GOVERNMENT APPROVAL OF AN ON-PREMISE LIQUOR LICENSE FOR PEPPERS MEXICAN GRILL LOCATED AT 39 & 45 E. MAIN STREET.**

Motion by Councilperson Gilson, seconded by Councilperson Kerkes to approve. Motion carried unanimously

**Roll call vote:** Six Ayes, Zero Nays, one Absent

**4. Approve First Reading of Ordinance 2020-01 - AN ORDINANCE TO AMEND THE MILAN CITY CODE BY AMENDING CHAPTER 13 “MISCELLANEOUS PROVISIONS AND OFFENSES”, ARTICLE II “LITTER”, SECTION 13-61 “‘RESPONSIBLE PERSON’ TO MAINTAIN PREMISES FREE OF LITTER” TO RE-TITLE THE SECTION AND ADD PROVISIONS FOR THE CLEARING OF LITTER FROM THE PREMISES BY THE CITY AND MAKING THE PENALTY A MUNICIPAL CIVIL INFRACTION.**

Motion by Councilperson Baldwin, seconded by Councilperson Nie to approve.

**Roll call vote:** Six Ayes, Zero Nays, one Absent

**5. Approve Request from Milan Flyers for a Maintenance Equipment Storage.**

Motion by Councilperson Baldwin, seconded by Councilperson Gee to approve with amendment to include site plan review by City Administrator and Chief of Police. Motion carried unanimously

**BILLS PAYABLE AND PAYROLL: \$532,217.76**

Motion by Councilmember Gee, seconded by Councilmember Kerkes to pay the bills.

Motion carried unanimously

**CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)**

- 1. Residents:** Tom Faro spoke. Ryan Wilman spoke.
- 2. Non-Residents:** Jeff Albers with Milan Flyers presented memorial for Vern Campbell.

**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**Administrator Samborski** thanked Kelsea Kerkes and Michelle Heikka for their comments they shared. She provided downtown water break updates. Ms. Samborski announced the City Hall will start offering curbside service to residents for easier transactions.

**Chief Tillery** provided an update on newly approved body cameras, he hopes to have them up and running soon.

**Parks and Recreation Director Bell** announced the “Concerts and Movies in the Park” have been cancelled, however she will start the “Wellness Wednesdays” again more details are found at [www.milanmich.org](http://www.milanmich.org).

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**Mainstreet Director** Tewsley congratulated the downtown businesses on how they continue to press forward through these difficult times. Ms. Tewsley provided downtown updates, she announced Adventure Inc comic bookstore is expanding to new downtown location.

**Councilmember Kerkes** thanked Michelle Heikka and Kelsea Kerkes for speaking. Ms. Kerkes assures that City Council will continue to keep pushing for a better community.

**Councilmember Gilson** reflected on past meeting comments, expressed his concerns with current comments.

**Councilmember Nie** shared his feeling on comments made at past and current meeting.

**Councilmember Baldwin** shared his feelings on fellow councilmembers comments. He thanked Michelle Heikka and Kelsea Kerkes for sharing. Mr. Baldwin requested a date to review Police Department "Use of Force" policy. City Administrator Samborski responded to request that she is working on bringing the policy discussion to a public hearing to be compliant with the Open Meetings Act while remaining compliant with Covid-19 restrictions.

**NEXT REGULAR MEETING:**

**Monday, July 27, 2020 (*Submission Deadline, July 22, 2020*)**

**ADJOURNMENT:** Motion by Councilmember Gilson, seconded by Councilmember Kerkes to adjourn meeting at 8:57 P.M.

Motion carried unanimously

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Edward Kolar, Mayor Pro-Tem

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Lavonna Wenzel, Clerk

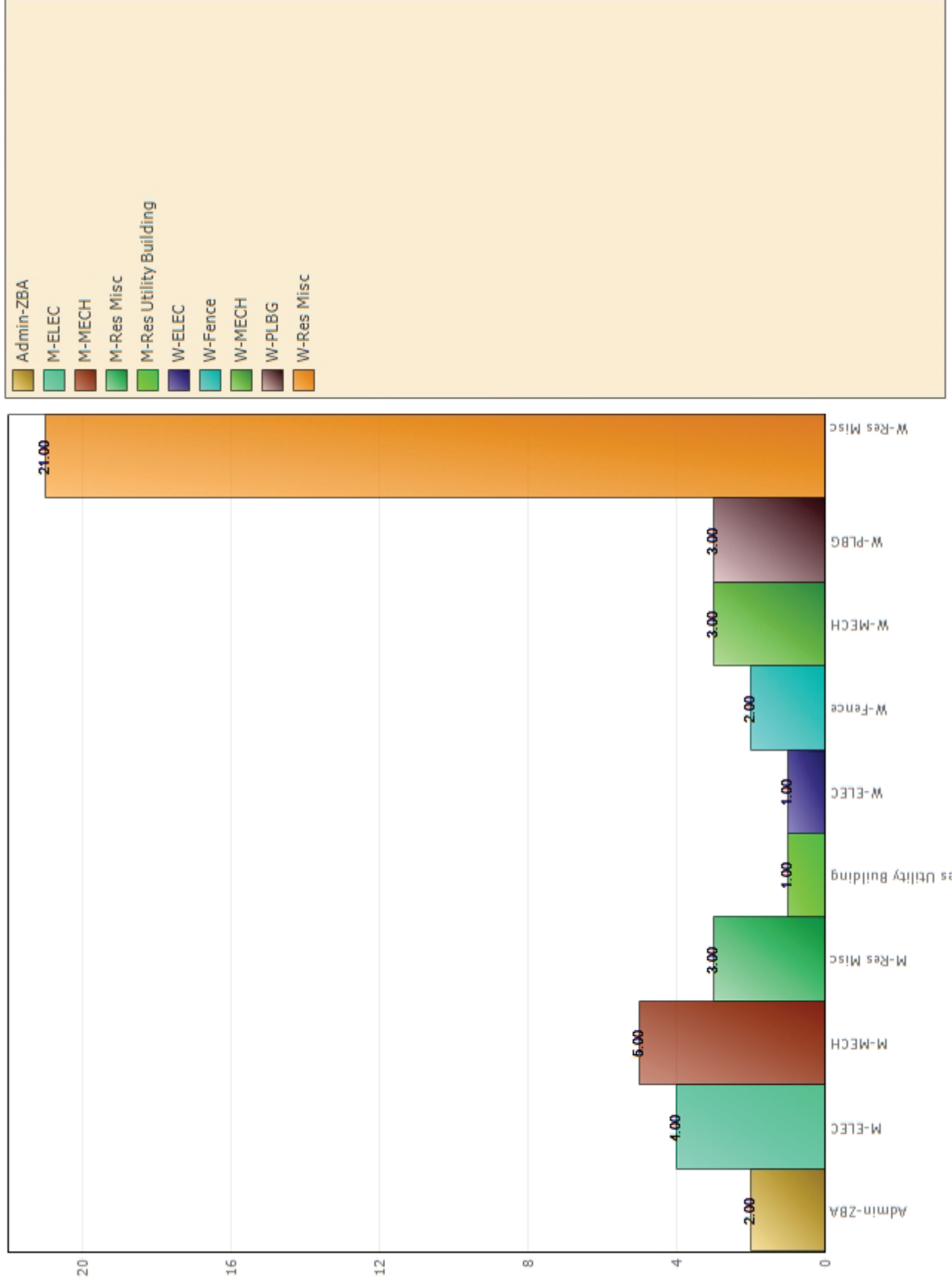
Enforcement Action List June 26

Address	Issue	Owner	Action Plan
<b>New</b>			
311 North	Res, Dangerous Bldg	David Sweet	6-24: Work not done. DB hearing on 7-13.
1040 Dexter	Com, Dangerous Building Red Barn	Ken Meads	6-23: Posted as DB, hearing 7-13
625 Lee	Res, IPMC 308.1,304.13, 305.1, 504.1, 605.1	Alvin Pemberton	6-18: Posted, Tickets Issued, Secured Bldg
215 York	Res, Electrical, Bldg, Mechanical Violations	Rob Mull	4-29: Violation LTR 6-17: Second Violation LTR
372 Wabash	Res, Dangerous Bldg	Halaal Investments	6-16: Work not done. DB hearing on 7-13
62 Division	Com, Building Restoration (TK 189)	Bartholomew Paige	3-3: Ct. Order by 2-29. Not Finished, see BSA
			6-23: FU call w/Greg, will involve Mr. Paige
1050 Marvin	Res, IPMC Sect. 304.7 (Roof)	William Goodwin	3-3: Final Violation LTR Sent
23,25 West Main	Com, Vacant BLDG	David Giles	2-21: Final Violation LTR Sent
1035 Dexter	Com, Work w/o Permits - New Thrift Store	Rob Mull /Danette Talbot	2-20: FU LTR Sent, 1-31: Findings LTR Sent
419 County	Res, 2015 MRC R312.1.3	Tim Gibelyou	2-12: Tim will Repair Soon
733 Jefferson	Res, Foundation - Dangerous Bldg	JV Holdings	2-10: Order of Non Compliance
716 Jackson	Res, Foundation - Dangerous Bldg	JV Holdings	2-10: Order of Non Compliance
34 Dexter	Com, Vacant BLDG	Rob Mull	1-30: Violation LTR Sent
Riverbend Condos	Res, Rear Fences IPMC Sect. 304.2	F & D Property Manag	1-28: Spoke with Frank, Repair Plan by 3-31
189 South Platt	Res, Illegal Sump Pump Discharge Sec 24-75	Christopher Young	12-19: Final Violation LTR Sent
714 Marvin	Res, IPMC Sect. 304.7, 304.6, 304.3	David Sweet	11-20: Final Violation LTR Sent
50 IVA	Res, IPMC Sec 304.6 & 304.7 (TK 198)	David Sweet	10-29: Will Repair Roof by 4-1-2020
<b>Resolved</b>			
879 King Fisher	Res, New Pool W/O Permit	Eric Knieper	6-16: Permit Aquired
1308 Eisenhower	Res, Deck W/O Permit	Josh Tselios	6-15: Permit Aquired 6-17: Inspection Passed
384 Redman	Com, SESC - Dust Control	Griffin Storage	6-16: Complaint to EGLE: Corrected & Closed
320 Spink	Res, Roof W/O Permit (Northgate Const.)	David Hoskins	6-4: Permit Aquired
208 Wabash	Res, IPMC 304.2 & 304.6 Siding (TK 30106)	Charlett Stuebben	5-19: Inspection Complete, Closed TK
563 Allen #64	Res, IPMC Sect. 304.1.1 & 307.1 (TK 30103)	Eric Billau	3-17: Inspection Complete, Closed TK
707 Dexter	Res, IPMC Sect. 304.11 (Chimney)	Carey Feeman	3-10: Issue Resolved, Closed
260 County	Com, Vacant BLDG	Isabelle Schultz	3-5: Inspection Complete, Closed. Signs 4-30
227 York	Res, IPMC Sect. 304.6 (TK 198)	David Sweet	3-2: Inspection Complete, Closed
497 Everette	Res, IPMC Sect. 604.3	Aaron Britton	2-19: Issue Resolved
64 First Street	Res, Vacant Property not Reg. (TK 30107)	Robin Souders	2-11: Dismissed
179 Redman	Res, Structure Report (TK 200, 30100)	David Sweet	1-21: Ct. Agreement 1-31: Permit Aquired
139 Marvin	Res, Kitchen Remodel w/o Permits	Margret Kerrigan	1-23: Electrical Permit Aquired
15 West Main	Com, IPMC Sect. 304.1.1 (Ext. Stairwell)	Rob Mull	1-22: Stairwell Temp Covered, Final Plan Soon
320 Wabash	Res, IPMC Sect. 304.2 (TK 30105)	Rob Irwin	1-7: Ct. Ordered Repair by May 15
705 East Main	Res, IPMC Sect. 304.7 (TK 30102)	Karen Baker	1-7: Ticket Dismissed, New Owner, Roof 3-31
37 East Main	Com, IPMC Sect 304.6 (Siding)	Brian Auten	1-3: Siding Corrected. Closed.

Breakdown of Permits by Category

Current Chart Filter: All Records, Permit.DateIssued Between 6/1/2020 12:00:00 AM AND 6/30/2020 11:59:59 PM

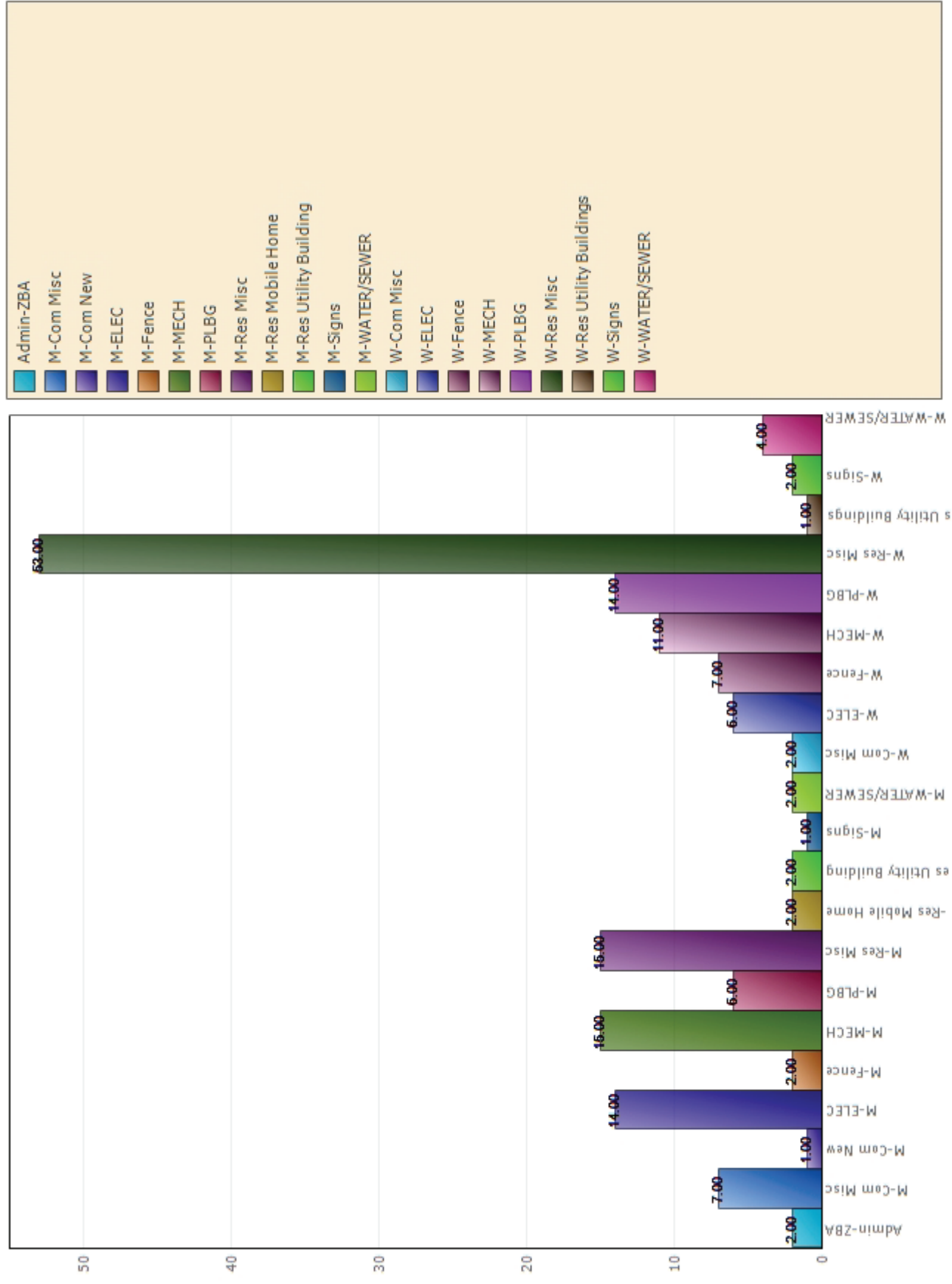
Permits by Category



### Breakdown of Permits by Category

Current Chart Filter: All Records, Permit.DateIssued Between 1/1/2020 12:00:00 AM AND 6/30/2020 11:59:59 PM

### Permits by Category







**CITY OF MILAN**  
**STAFF REPORT**  
**MEETING DATE: July 27, 2020**

**TO:** Mayor Hamden and City Council  
**FROM:** Karen Samborski City Administrator  
**DATE:** July 1, 2020  
**SUBJECT:** Second Reading of Ordinance 2020-01 – AN ORDINANCE TO AMEND THE MILAN CITY CODE BY AMENDING CHAPTER 13 “MISCELLANEOUS PROVISIONS AND OFFENSES”, ARTICLE II “LITTER”, SECTION 13-61 “‘RESPONSIBLE PERSON’ TO MAINTAIN PREMISES FREE OF LITTER” TO RE-TITLE THE SECTION AND ADD PROVISIONS FOR THE CLEARING OF LITTER FROM THE PREMISES BY THE CITY AND MAKING THE PENALTY A MUNICIPAL CIVIL INFRACTION.

**REASONS FOR COUNCIL CONSIDERATION:**

**FACTS:**

The proposed amendments to the ordinance are as follows:

- More clearly defines that the responsible party must maintain the exterior of the property free of litter
- Establishes the violation as a municipal civil infraction
- Authorizes the City to remove and dispose of the litter if the responsible party fails or refuses to do so
- Allows the City to charge the responsible party for the City’s costs to remove and dispose of the litter and allows outstanding charges be a lien on the property tax bill

The Building Department recommends amendment of Section 13-61 originally titled “Responsible person to maintain premises free of litter” to “Maintenance of Exterior Premises”.

**RECOMMENDED ACTION:**

Approve Second Reading of Ordinance 2020-01 – AN ORDINANCE TO AMEND THE MILAN CITY CODE BY AMENDING CHAPTER 13 “MISCELLANEOUS PROVISIONS AND OFFENSES”, ARTICLE II “LITTER”, SECTION 13-61 “‘RESPONSIBLE PERSON’ TO MAINTAIN PREMISES FREE OF LITTER” TO RE-TITLE THE SECTION AND ADD PROVISIONS FOR THE CLEARING OF LITTER FROM THE PREMISES BY THE CITY AND MAKING THE PENALTY A MUNICIPAL CIVIL INFRACTION.

## The City of Milan

Ordinance No. 2020-01

AN ORDINANCE TO AMEND THE MILAN CITY CODE BY AMENDING CHAPTER 13 “MISCELLANEOUS PROVISIONS AND OFFENSES”, ARTICLE II “LITTER”, SECTION 13-61 “‘RESPONSIBLE PERSON’ TO MAINTAIN PREMISES FREE OF LITTER” TO RE-TITLE THE SECTION AND ADD PROVISIONS FOR THE CLEARING OF LITTER FROM THE PREMISES BY THE CITY AND MAKING THE PENALTY A MUNICIPAL CIVIL INFRACTION.

### THE CITY OF MILAN ORDAINS:

Section 1: Amendments, additions, and deletions to the Code of Ordinances, City of Milan, Michigan.

That the Milan City Code Chapter 13 "Miscellaneous Provisions and Offenses", Article II “Litter”, Section 13-61 “*Responsible Person*” to maintain premises free of litter” is hereby amended to read as follows:

#### **Sec. 13-61. – Maintenance of Exterior of Premises. ~~“Responsible Person” to maintain premises free of litter.~~**

(a) Responsible Person to maintain exterior of premises free of litter; penalty.

The “*Responsible Person*”, as defined in Section 1-2, of land within the city shall at all times maintain the exterior of the premises free of litter; provided, however, that this section shall not prohibit the storage of refuse until the next scheduled collection of the refuse by the city or the city's contractor, if such refuse is stored in accordance with the provisions of Chapter 9 of this Code. Where there is more than one “*Responsible Person*” for a property, each shall be equally responsible. Any person who violates this section shall be responsible for a municipal civil infraction, subject to the enforcement procedures and penalties outlined in Chapter 13 ¼ “Municipal Civil Infractions” and Section 1-8 “General Penalty” of this Code. Upon admission or determination of responsibility the violator shall be subject to a civil fine and costs in the amounts specified in the Official Municipal Civil Infraction Fines and Costs Schedule adopted by resolution of the City Council.

(b) Clearing of litter from exterior of premises by city.

- (1) Generally; Notice. Whenever the exterior of premises is in a condition in violation of this section, then the director of public works or an authorized city official, as defined in section 13¼-1 of this Code, shall notify, in writing, the “Responsible Person” for such violation, if known, to cure such violation or cause the same to be cured by the end of the fourteenth (14<sup>th</sup>) day after the date of such notice. Such

- notice shall be served in any means permitted by chapter 13¼ of this Code for the service of a municipal ordinance violation notice. Such notice may, but shall not be required to, be given by the issuance of a municipal ordinance violation notice or a citation for a municipal civil infraction, as those terms are defined in chapter 13¼ of this Code. The giving of such notice by any other means shall not preclude the additional issuance of a municipal ordinance violation notice or a citation for a municipal civil infraction for such violation.
- (2) Removal; Charges; Billing. If the “Responsible Person” served with the notice specified in subsection (b)(1) of this section fails and/or refuses to cure the violation by the date specified in the notice, then the director of public works or authorized city official shall be authorized to cure such violation or cause the same to be cured by the removal and disposal of the litter and the “Responsible Person” shall, in addition to any other penalty provided or permitted by this Code, be liable to the city for the full cost of effecting such cure plus an amount equal to ten (10) percent of such cost for administrative overhead. The director of public works or authorized city official shall keep an accurate account of the expenses incurred in carrying out the provisions of this section with respect to each parcel of land entered upon therefor, and shall make a sworn statement of such account and present the same to the treasurer. The treasurer shall bill or cause to the billing of all such sums, including the administrative overhead surcharge, to the “Responsible Person” or “Responsible Persons”.
- (3) Charges to be lien and added to tax bill. All charges billed by the treasurer pursuant to subsection (b)(2) shall, upon billing, become a lien upon the premises to which they apply. On May 30, October 31 and/or thirty (30) days prior to the issuance of any and all tax bills each year, the treasurer shall certify any and all unpaid charges for such services which have been delinquent three (3) months or more and shall add thereto ten (10) percent of total charges against each of the several premises so certified to cover the city's additional costs should this procedure be necessary to effect collection, and shall enter the resulting total upon the next tax roll against each of the premises so certified. This lien shall be collected and/or enforced in the same manner as provided in respect to that for any other taxes assessed upon such roll.

## Section 2. Severability.

If any clause, sentence, section, paragraph, or part of this ordinance, or the application thereof to any person, firm, corporation, legal entity, or circumstances, is for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment will not affect, impair, or invalidate the remainder of this Ordinance and the application of such provision to other persons, firms, corporations, legal entities, or circumstances by such judgment will be confined in its operation to the clause, sentence, section, paragraph, or part of this Ordinance thereof directly involved in the case or controversy in which such judgment has been rendered and to the person, firm, corporation, legal entity, or circumstances then and there involved. It is hereby declared to be the legislative intent of this body that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.

Section 3. Repeal.

All other Ordinances inconsistent with the provisions of this Ordinance are, to the extent of such inconsistencies, hereby repealed.

Section 4. Savings Clause.

The balance of the Code of Ordinances, City of Milan, Michigan, except as herein or heretofore amended, shall remain in full force and effect. The repeal provided herein will not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

Section 5. Copies to be available.

Copies of the ordinance are available at the office of the city clerk for inspection by, and distribution to, the public during normal office hours.

Section 6. Publication and Effective Date.

The City Clerk shall cause this Ordinance, or a summary of this Ordinance, to be published as required by Section 7.4 of the Milan City Charter. This Ordinance shall take effect ten days after its adoption and after publication as required by law.

Adopted and signed this 27 day of July 2020.

\_\_\_\_\_  
Dominic Hamden, Mayor

\_\_\_\_\_  
Lavonna Wenzel, City Clerk

Attest

I do hereby confirm that the above Ordinance No. 2020-01 was published in the Ann Arbor News on the 2 day of August 2020.

\_\_\_\_\_  
Lavonna Wenzel, City Clerk

CITY CLERK'S CERTIFICATE

I certify that the foregoing is a true and complete copy of the Ordinance duly adopted by the City Council of the City of Milan, Counties of Monroe and Washtenaw, State of Michigan, at a regular meeting held on the 27 day of July, 2020, the original of which is in my office, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of PA 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Open Meetings Act.

I further certify that the following Members were present at the meeting:

\_\_\_\_\_ and

the following Members were absent:

\_\_\_\_\_, and that

Member \_\_\_\_\_ moved for adoption of the Ordinance and the motion was supported by Member \_\_\_\_\_.

I further certify that the following Members voted for adoption of the Ordinance:

\_\_\_\_\_ and

that the following Members voted against adoption of the Ordinance:

\_\_\_\_\_.

I further certify that the Ordinance has been recorded in the Ordinance Book and that the recording has been authenticated by the signatures of the Mayor and City Clerk.

\_\_\_\_\_  
Lavonna Wenzel, City Clerk

First Reading – July 13, 2020

Second Reading – July 27, 2020

Published – August 2, 2020

Effective Date – August 6, 2020

**CITY OF MILAN  
BILLS PAYABLE & PAYROLL  
27-Jul-20**

**PAYROLL:**

7/24/20 Regular Payroll #890	\$74,687.82
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<b>TOTAL PAYROLL</b>	<b>\$74,687.82</b>
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**ACCOUNTS PAYABLE:**

7/27/20 Accounts Payable	\$252,291.97
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<b>TOTAL PAYABLES</b>	<b>\$252,291.97</b>
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<b>GRAND TOTAL</b>	<b><u>\$326,979.79</u></b>
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GL Number		Invoice Line Desc	Vendor	BOTH OPEN AND PAID	Invoice Description	Amount
Fund 101 GENERAL FUND						
Dept 100.000 LEGISLATIVE						
101-100.000-968.000	TAXES PAYABLE--YORK TOWNSHIP		MILAN TOWNSHIP	UNIT A ACT 425 TAX REVENUE FOR 2019 YR		825.37
101-100.000-968.000	TAXES PAYABLE--YORK TOWNSHIP		MILAN TOWNSHIP	UNIT D ACT 425 TAX REVENUE FOR 2019 YR		5,256.15
101-100.000-968.000	TAXES PAYABLE--YORK TOWNSHIP		YORK TOWNSHIP	DEXTER ST ACT 425 TAX REVENUE FOR 2019		6,117.45
101-100.000-968.000	TAXES PAYABLE--YORK TOWNSHIP		YORK TOWNSHIP	UPTOWN VLG ACT 425 TAX REVENUE FOR 2019		10,618.64
101-100.000-968.000	TAXES PAYABLE--YORK TOWNSHIP		YORK TOWNSHIP	UNIT G ACT 425 TAX REVENUE FOR 2019 YR		551.82
Total For Dept 100.000 LEGISLATIVE						23,369.43
Dept 171.000 ADMINISTRATIVE						
101-171.000-716.000	HOSP/DENTAL/MM/OPTICAL		BLUE CARE NETWORK	BLUE CARE NETWORK FOR AUGUST 2020		211.21
101-171.000-716.000	HOSP/DENTAL/MM/OPTICAL		MUTUAL OF OMAHA INSURANCE	AUG 2020 INSURANCE PREMIUM		107.52
Total For Dept 171.000 ADMINISTRATIVE						318.73
Dept 191.000 CLERK/ELECTIONS						
101-191.000-958.100	ELECTION EXPENSES		ELECTIONSOURCE	SECRECY SLEEVES/SCANNER/BALLOT INSTR-EI		365.26
Total For Dept 191.000 CLERK/ELECTIONS						365.26
Dept 209.000 ASSESSING						
101-209.000-716.000	HOSP/DENTAL/MM/OPTICAL		MUTUAL OF OMAHA INSURANCE	AUG 2020 INSURANCE PREMIUM		46.85
101-209.000-818.000	CONTRACTUAL SERVICES		WCA ASSESSING	ASSESSING SERVICES FOR AUGUST 2020		5,324.83
Total For Dept 209.000 ASSESSING						5,371.68
Dept 260.000 TREASURER/FINANCE						
101-260.000-716.000	HOSP/DENTAL/MM/OPTICAL		BLUE CARE NETWORK	BLUE CARE NETWORK FOR AUGUST 2020		1,719.69
101-260.000-716.000	FCA-HCCM ADMIN FEES		HCCM, INC	FSA FUNDING/ADMIN FEES-3RD QRT 2020		179.10
101-260.000-716.000	FSA-FUNDING 3RD QRT 2020		HCCM, INC	FSA FUNDING/ADMIN FEES-3RD QRT 2020		1,500.00
101-260.000-716.000	HOSP/DENTAL/MM/OPTICAL		MUTUAL OF OMAHA INSURANCE	AUG 2020 INSURANCE PREMIUM		113.70
Total For Dept 260.000 TREASURER/FINANCE						3,512.49
Dept 263.000 INFORMATION TECHNOLOGY						
101-263.000-716.000	HOSP/DENTAL/MM/OPTICAL		BLUE CARE NETWORK	BLUE CARE NETWORK FOR AUGUST 2020		499.90
101-263.000-716.000	HOSP/DENTAL/MM/OPTICAL		MUTUAL OF OMAHA INSURANCE	AUG 2020 INSURANCE PREMIUM		82.93
101-263.000-850.000	COMMUNICATION		COMCAST	COMCAST SERVICES THROUGH 7/14/20-ALL C1		3,510.09
101-263.000-850.000	COMMUNICATION		COMCAST	CABLE SERVICE FOR CITY HALL 7/15-8/14/2		101.63
101-263.000-850.000	COMMUNICATION		MILAN SENIORS FOR HEALTHY	CABLE SERVICE FOR THE CENTER 7/16-8/15/		48.39
101-263.000-851.000	TELEPHONE EXPENSES		VERIZON WIRELESS	TELEPHONE EXPENSES-5/24-6/23/20		1,356.66
101-263.000-851.000	TELEPHONE EXPENSES		VERIZON WIRELESS	TELEPHONE EXPENSES 6/14-7/13/20		307.45
101-263.000-851.000	TELEPHONE EXPENSES		WINDSTREAM	TELEPHONE EXPENSES 7/10-8/9/20		1,690.94
Total For Dept 263.000 INFORMATION TECHNOLOGY						7,597.99
Dept 265.000 CITY HALL						
101-265.000-716.100	RETIREE'S HEALTH INSURANCE		BLUE CARE NETWORK	BLUE CARE NETWORK FOR AUGUST 2020		8,366.53
101-265.000-728.000	POSTAGE		QUADIENT FINANCE USA, INC	POSTAGE FOR PSTG MACHINE-CITY HALL		5,388.60
101-265.000-802.000	LEGAL FEES		INTEGRA REALTY RESOURCES	LAND SURVEY BALANCE - VERN CAMPBELL PAF		4,000.00
101-265.000-802.000	LEGAL FEES		MILLER, CANFIELD, PADDOCK	GENERAL MUNICIPAL ATTORNEY SERVICES FOR		4,850.00
101-265.000-818.000	CONTRACTUAL SERVICES		COMCAST	SETTLEMENT OF PAST DUE ACCT BAL PER B I		18,044.70
101-265.000-900.000	PRINTING & PUBLISHING		MLIVE MEDIA GROUP	CITY ZBA NOTICES		146.51
101-265.000-914.000	LIABILITY INSURANCE		MICHIGAN MUNICIPAL LEAGUE	POOL RENEWAL PREMIUM PMT/INTEREST 7-1-2		28,596.00
101-265.000-917.000	WORKMAN'S COMP		MICHIGAN MUNICIPAL LEAGUE	POLICY PREMIUM 7/1/20-6/30/21 Q1		2,985.00
Total For Dept 265.000 CITY HALL						72,377.34
Dept 267.000 BUILDING MAINTENANCE						
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER		ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI		128.05
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER		ARAMARK	MATS/MOPS/MOP SOLUTION FOR THE CENTER		229.58

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 267.000 BUILDING MAINTENANCE				
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	BLANKETS/MATS/MOPS FOR THE POLICE DEPT	371.78
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	STRAUB HEATING & A/C	LABOR-SERVICE CALL-CITY HALL A/C	98.00
Total For Dept 267.000 BUILDING MAINTENANCE				827.41
Dept 301.000 POLICE				
101-301.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR AUGUST 2020	4,858.26
101-301.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	AUG 2020 INSURANCE PREMIUM	1,087.37
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	AXON ENTERPRISE, INC	BELT CLIP FOR THE POLICE CHIEF	31.30
101-301.000-760.400	PROGRAM COSTS - SWAT	WASHTENAW COUNTY TREASURER	SWAT FEES Q4 2019-POLICE DEPT	724.37
101-301.000-760.400	PROGRAM COSTS - SWAT	WASHTENAW COUNTY TREASURER	SWAT FEES Q2 2020 FOR THE POLICE DEPT	189.93
101-301.000-806.000	SAFETY AND HEALTH	OCCUPATIONAL HEALTH CENTER	PHYSICIAN PHYSICAL FOR STRAITS	272.50
101-301.000-963.000	FIRE ARMS	MICHIGAN POLICE EQUIPMENT	AMMUNITION FOR THE POLICE DEPT	552.00
Total For Dept 301.000 POLICE				7,715.73
Dept 371.000 BUILDING DEPARTMENT				
101-371.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	AUG 2020 INSURANCE PREMIUM	46.85
101-371.000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	CITY COUNCIL MEETING ATTENDANCE APRIL 2	130.00
101-371.000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	CODE ENFORCEMENT SERVICES RETAINER FEE	7,800.00
101-371.000-818.000	CONTRACTUAL SERVICES	DAVID TUBBS	JUNE 2020 ELECTRICAL INSPECTIONS	400.00
101-371.000-818.000	CONTRACTUAL SERVICES	DAVID TUBBS	MAY 2020 ELECTRICAL INSPECTIONS	40.00
101-371.000-818.000	CONTRACTUAL SERVICES	JEFFREY FELDKAMP	JUNE 2020 PLUMBING/MECHANICAL INSPECTIC	720.00
101-371.000-818.000	CONTRACTUAL SERVICES	JEFFREY FELDKAMP	MAY 2020 MECHANICAL INSPECTIONS	60.00
101-371.000-818.000	CONTRACTUAL SERVICES	JOE RINGBLOOM	ELECTRICAL INSPECTIONS -JUNE 2020	40.00
Total For Dept 371.000 BUILDING DEPARTMENT				9,236.85
Dept 441.000 DEPARTMENT OF PUBLIC WORKS				
101-441.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR AUGUST 2020	789.38
101-441.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	AUG 2020 INSURANCE PREMIUM	43.64
101-441.000-741.000	GAS, FUEL, OIL	CRYSTAL FLASH ENERGY	DIESEL FUEL FOR THE DPW	1,167.49
101-441.000-818.000	CONTRACTUAL SERVICES	ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	33.27
101-441.000-818.000	CONTRACTUAL SERVICES	ARAMARK	UNIFORMS FOR THE DPW	18.54
101-441.000-818.000	CONTRACTUAL SERVICES	HEATH LAWN CARE	SERV FOR WK OF 8/2 & 8/6 WK #'S 23 & 24	5,484.62
101-441.000-818.000	CONTRACTUAL SERVICES	KONE INC.	CITY HALL ELEVATOR MAINTENANCE 7/1-9/30	168.27
101-441.000-921.000	ELECTRICITY	DTE	35 NECKEL CT-ELECT-6/6-7/8/20	2,099.67
101-441.000-921.000	ELECTRICITY	DTE	770 ALLEN RD UNMTRD ELECT-6/16-7/14/20	8.95
101-441.000-921.000	ELECTRICITY	DTE	400 S PLATT-SIREN-ELECT-6/17-7/16/20	14.28
101-441.000-921.000	ELECTRICITY	DTE	455 SQUIRES DR-ELECT-6/17-7/16/20	474.11
101-441.000-921.000	ELECTRICITY	DTE	147 WABASH ST-ELECT-6/17-7/16/20	906.21
101-441.000-921.000	ELECTRICITY	DTE	147 WABASH ST-GAS-6/17-7/16/20	41.28
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	50 NECKEL CT-ELECT-6/6-7/8/20	72.35
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	45 NECKEL CT-ELECT-6/13-7/14/20	1,013.41
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	51 NECKEL CT-GAS-6/17-7/16/20	41.35
101-441.000-922.100	STREET LIGHTING	DTE	120 PARK LN-ELECT-6/6-7/8/20	23.87
101-441.000-922.100	STREET LIGHTING	DTE	55 NECKEL CT-ELECT-6/17-7/16/20	35.71
101-441.000-922.100	STREET LIGHTING	DTE	659 RICHARDS BLVD-ELECT-6/17-7/16/20	188.67
101-441.000-922.100	STREET LIGHTING	DTE	39 NECKEL CT-ELECT-6/17-7/16/20	85.29
101-441.000-923.000	HEAT EXPENSES	DTE	45 NECKEL-GAS 6/11-6/13/20	43.90
101-441.000-923.000	HEAT EXPENSES	DTE	455 SQUIRES DR-GAS-6/17-7/16/20	40.26
101-441.000-923.000	HEAT EXPENSES	DTE	460 SQUIRES DR-GAS-6/17-7/16/20	41.17
101-441.000-932.000	REPAIR & MAINTENANCE	ANDREW ARMSTRONG	TO REIMB FOR ACCIDENTAL USE OF PERS CC	22.50
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	MORTAR MIX/SOCKET-DPW SHOP SUPPLIES	19.97
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	DPW BUILDING CLEANING SUPPLIES	25.55
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 6-17 LOF, BRAKES, ARM CONTROL FOR T	1,367.35



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 441.000 DEPARTMENT OF PUBLIC WORKS				
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 5-16 OIL CHANGE FOR THE POLICE DEPT	28.38
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 4-13 OIL CHANGE FOR THE POLICE DEPT	30.37
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 4-13 TIRE MOUNT/BALANCE FOR THE POI	15.00
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 10-16 OIL CHANGE-POLICE DEPT	28.38
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	GLASS CLEANER/PRIMARY WIRES - SHOP SUPI	53.80
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR WASH SOULTION FOR DPW	14.98
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	TIRE REPAIR FOR THE DPW	12.00
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS				14,453.97
Dept 672.000 SENIOR CITIZENS				
101-672.000-818.000 CONTRACTUAL SERVICES				
MILAN SENIORS FOR HEALTHY FY 2021 1ST QRT PMT PER CONTRACT				17,212.50
Total For Dept 672.000 SENIOR CITIZENS				17,212.50
Dept 751.000 PARKS & RECREATION				
101-751.000-671.100	SR/COMM CENTER RENTAL DEPOSITS	AMANDA CHURCHILL	GRT RM RENTAL DEP REFUND DUE TO COVID 1	300.00
101-751.000-671.100	SR/COMM CENTER RENTAL DEPOSITS	KAYLEIGH CYRUS	GRT RM RENTAL DEP REIMB DUE TO COVID-19	1,100.00
101-751.000-671.100	SR/COMM CENTER RENTAL DEPOSITS	KEVIN LYONS	GRT ROOM RENTAL DEPOSIT REIMB DUE TO CC	300.00
101-751.000-818.000	LAND SURVEY REVIEW	ORCHARD, HILTZ & MCCLIMENT	GENERAL ENGINEERING SERVICES THROUGH 5/	320.00
Total For Dept 751.000 PARKS & RECREATION				2,020.00
Fund 202 MAJOR STREET FUND				
Dept 172.000				
202-172.000-716.000 HOSP/DENTAL/MM/OPTICAL				
BLUE CARE NETWORK BLUE CARE NETWORK FOR AUGUST 2020				72.59
MUTUAL OF OMAHA INSURANCE AUG 2020 INSURANCE PREMIUM				50.04
Total For Dept 172.000				122.63
Dept 474.000 TRAFFIC SERVICES				
202-474.000-774.000 TRAFFIC SIGNS				
202-474.000-774.000 TRAFFIC SIGNS				
202-474.000-821.000 TETF ESTIMATES				
202-474.000-821.000 TETF ESTIMATES				
Total For Dept 474.000 TRAFFIC SERVICES				3,945.40
Fund 203 LOCAL STREET FUND				
Dept 172.000				
203-172.000-716.000 HOSP/DENTAL/MM/OPTICAL				
BLUE CARE NETWORK BLUE CARE NETWORK FOR AUGUST 2020				72.59
MUTUAL OF OMAHA INSURANCE AUG 2020 INSURANCE PREMIUM				50.04
Total For Dept 172.000				122.63
Dept 474.000 TRAFFIC SERVICES				
203-474.000-774.000 TRAFFIC SIGNS				
DORNBOS SIGN & SAFETY INC.STOP SIGN REPLACEMENT SKINS				183.75
Total For Dept 474.000 TRAFFIC SERVICES				183.75
Fund 592 WATER/SEWER FUND				
Dept 556.000 WATER - PRODUCTION				
592-556.000-716.000 HOSP/DENTAL/MM/OPTICAL				
BLUE CARE NETWORK BLUE CARE NETWORK FOR AUGUST 2020				955.31
MUTUAL OF OMAHA INSURANCE AUG 2020 INSURANCE PREMIUM				100.80
592-556.000-716.050 RETREE HEALTH INS TRANSFERS				825.00

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 592 WATER/SEWER FUND				
Dept 556.000 WATER - PRODUCTION				
592-556.000-758.000	UNIFORM REPLACEMENT ALLOWANCE			
592-556.000-778.001	WATER PARTS	ZACHARY WURSTER	BOOT ALLOWANCE	200.00
592-556.000-818.000	CONTRACTUAL SERVICES	LATHAMS DOWNTOWN HARDWARE	REPLACEMENT SPIGOT FOR THE DPW YARD	39.99
592-556.000-818.000	CONTRACTUAL SERVICES	ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	33.27
592-556.000-818.000	CONTRACTUAL SERVICES	ARAMARK	UNIFORMS FOR THE DPW	18.54
592-556.000-818.000	OPERATION OF WTP	OPERATIONS SERVICES INC	WTR PLANT OPERATIONS-JULY 2020	16,530.42
592-556.000-818.000	GIS SUPPORT	ORCHARD, HILTZ & MCCLIMENJ	GENERAL ENGINEERING SERVICES THROUGH 5/	950.00
592-556.000-818.000	WATER SOFTENING	ORCHARD, HILTZ & MCCLIMENJ	GENERAL ENGINEERING SERVICES THROUGH 5/	360.00
592-556.000-818.000	PFAS WTR SYS REVIEW	ORCHARD, HILTZ & MCCLIMENJ	GENERAL ENGINEERING SERVICES THROUGH 5/	1,265.00
592-556.000-818.000	WATER SOFTENING	ORCHARD, HILTZ & MCCLIMENJ	GENERAL ENGINEERING SERVICES THROUGH 5/	560.00
592-556.000-818.000	CONTRACTUAL SERVICES	ORCHARD, HILTZ & MCCLIMENJ	GIS - SEMCOG GRANT THROUGH 5/2/20	5,000.00
		Total For Dept 556.000 WATER - PRODUCTION		26,838.33
Dept 567.000 SEWER - TREATMENT				
592-567.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR AUGUST 2020	2,384.72
592-567.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	AUG 2020 INSURANCE PREMIUM	174.70
592-567.000-716.050	RETIREE HEALTH INS TRANSFERS	BLUE CARE NETWORK	BLUE CARE NETWORK FOR AUGUST 2020	903.18
592-567.000-818.000	OPERATION OF WWTP	OPERATIONS SERVICES INC	WASTEWATER PLANT OPERATIONS-JULY 2020	46,462.25
		Total For Dept 567.000 SEWER - TREATMENT		49,924.85
Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPENDITURES				
592-900.000-970.556	CAPITAL OUTLAY/WATER DEPT.	ORCHARD, HILTZ & MCCLIMENJ	UTILITY EXT DETAILED ENGINEERING THROUG	200.00
592-900.000-970.556	CAPITAL OUTLAY/WATER DEPT.	STATE OF MICHIGAN - MDOT	USDA PROJECT - W MAIN ST	6,575.00
		Total For Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPEN		6,775.00
		Total For Fund 592 WATER/SEWER FUND		83,538.18
		Fund Totals:		
		Fund 101 GENERAL FUND		164,379.38
		Fund 202 MAJOR STREET FUND		4,068.03
		Fund 203 LOCAL STREET FUND		306.38
		Fund 592 WATER/SEWER FUND		83,538.18
		Total For All Funds:		252,291.97