



CITY OF MILAN  
CITY COUNCIL AGENDA

SEPTEMBER 28, 2020  
7:30 P.M.

REGULAR MEETING  
VIA Hybrid Zoom

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL OF COUNCIL MEMBERS:** Mayor Dominic Hamden \_\_\_, Councilpersons Dave Baldwin\_\_\_, Ann Gee \_\_\_, Douglas Gilson\_\_\_, Mary Kerkes\_\_\_, Edward Kolar\_\_\_, Jesse Nie\_\_\_.

**OTHER OFFICERS PRESENT:** City Administrator Karen Samborski \_\_\_, City Clerk Lavonna Wenzel \_\_\_, City Attorney Steven Mann \_\_\_, Police Chief Donald Tillery \_\_\_, City Treasurer Sarah Finch\_\_\_, Building/Zoning Craig Strong/Steve Bredernitz\_\_\_, MIS & Communications Director John Koehler \_\_\_, Parks & Recreation Director Ellen Bell \_\_\_, Main Street Director Jill Tewsley\_\_\_, DPW Director Stan Kirton\_\_\_, Fire Chief Robert Stevens\_\_\_.

**APPROVAL OF AGENDA:**

September 28, 2020

Motion by Councilperson\_\_\_\_\_, seconded by Councilperson\_\_\_\_\_

**APPROVAL OF MINUTES:**

September 14, 2020	-	Work Session
September 14, 2020	-	Regular Meeting
September 17, 2020	-	Special Meeting

Motion by Councilperson\_\_\_\_\_, seconded by Councilperson\_\_\_\_\_.

**CITIZENS MATTERS FROM THE FLOOR:** (5-minute time limit per person)

- A. Residents:
- B. Non-Residents:

**CONSENT AGENDA:**

- A. Approve Citywide Trick-or-Treating on October 31, 2020 from 6:00 pm to 8:00 pm.
- B. Fundraiser, Parade, Solicitation and Special Event Request (Moving Milan Forward - Drive-In Movie –Saturday, October 31 starting at 7:30 pm to 11:30pm).
- C. Fundraiser, Parade, Solicitation and Special Event Request (Paddock PTO – Photography Fundraiser – Saturday, October 10 and Sunday, October 11 – from 9: am to 5: pm).

Motion by Councilperson \_\_\_\_\_seconded by Councilperson\_\_\_\_\_to approve Consent Agenda items A through C.

**CITY COUNCIL AGENDA  
SEPTEMBER 28, 2020  
PAGE TWO**

**MATTERS FOR ACTION**

**1. Approve FY20-21 Budget Amendments.**

Motion by Councilperson\_\_\_\_\_, seconded by Councilperson\_\_\_\_\_ to approve.

**2. Approve Setting the City Clerk Compensation in the Amount of \$52,000 Annually Retroactive to August 1, 2020.**

Motion by Councilperson\_\_\_\_\_, seconded by Councilperson\_\_\_\_\_ to approve.

**3. Approve Resolution 2020-15 - A Resolution to Approve and Adopt an Amended Official Fee Schedule.**

Motion by Councilperson\_\_\_\_\_, seconded by Councilperson\_\_\_\_\_ to approve.

**BILLS PAYABLE AND PAYROLL:                      \$373,190.50**

Motion by Councilperson\_\_\_\_\_, seconded by Councilperson\_\_\_\_\_

**CITIZENS MATTERS FROM THE FLOOR:** (3-minute time limit per person)

**A. Residents:**

**B. Non-Residents:**

**ITEMS FOR DISCUSSION:**

**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**NEXT REGULAR MEETING:**

**Monday, October 12, 2020 (*Agenda Item Submission Deadline, October 7, 2020*)**

**ADJOURNMENT:** Motion to adjourn meeting at \_\_\_\_\_ P.M. by Councilperson\_\_\_\_\_ seconded by Councilperson\_\_\_\_\_.

All matters to be presented to Milan City Council for their review, consideration and/or action, must be submitted in writing no later than 4:00 p.m., the Wednesday preceding the date of the meeting (normally the second and fourth Mondays of each month).

**Special Notes:**

The City of Milan will provide reasonable auxiliary aids and services, such as signers for the hearing impaired, and audiotapes of printed materials being considered at the meeting to individuals with disabilities upon one week's notice to the City of Milan. Individuals with disabilities requiring auxiliary aids or services should contact the City of Milan by writing or calling the following:

Lavonna Wenzel, City Clerk  
147 Wabash, Milan, Michigan 48160  
Equal Opportunity Employer

**MINUTES OF A WORK SESSION OF THE MILAN CITY COUNCIL  
HELD ON SEPTEMBER 14, 2020 AT 6:00 P.M. IN THE CITY  
HALL 147 WABASH STREET AND VIA HYBRID ZOOM,  
MILAN, MICHIGAN 48160**

Mayor Hamden called the work session to order at 6:00 p.m.

**COUNCIL MEMBERS PRESENT:** Mayor Hamden, Pro-Tem Kolar, Council Members Baldwin, Gee, and Nie. Gilson and Kerkes Absent.

**OTHER OFFICERS PRESENT:** City Administrator Samborski, and City Clerk Wenzel. Mainstreet Director Tewsley and the DDA/Mainstreet Commission members Jade Smith, Tony Thompson, and Carrie Ritchie present via Zoom..

**AGENDA:**

- A. Social District Hours of Operation.**
- B. Water Treatment Plant and Wastewater Treatment Plant Operations Proposals**
- C. Any Matters that may legally come before Council.**

Motion by Councilmember Gilson, seconded by Councilmember Gee to approve the Agenda.

Motion carried unanimously

City Administrator presented the current hours of operation for the Social District and the DDA Mainstreet's request of expansion of operating hours and district boundaries. Mainstreet Director Tewsley explained the possible benefits and support the expansion could bring to all businesses. The location expansion request would extend the social district to include the walking path along Ford Lake. The requested extended hours would be Monday through Thursday from 2pm - 8pm, Friday from noon-8pm, and Saturday from 8am – 8pm. (Map attached)

City Administrator and DPW Director presented to City Council and Mayor the proposals that were submitted by 2:00pm on September 10, 2020 for the Milan Water and Wastewater Treatment Plant. Proposals are as follows;

- |                                 |                         |
|---------------------------------|-------------------------|
| 1. F&V Operations at \$497,772. | 2. Jacobs at \$549,900. |
| 2. OSI at \$557,000.            | 4. Veolia at \$497,724. |

After brief discussion, the Mayor and City Council decided to discuss further and make a decision at the Special Meeting scheduled on September 17, 2020 in order to allow more time to review submitted materials and all offers carefully.

**PUBLIC COMMENTS:** Tony Thompson spoke

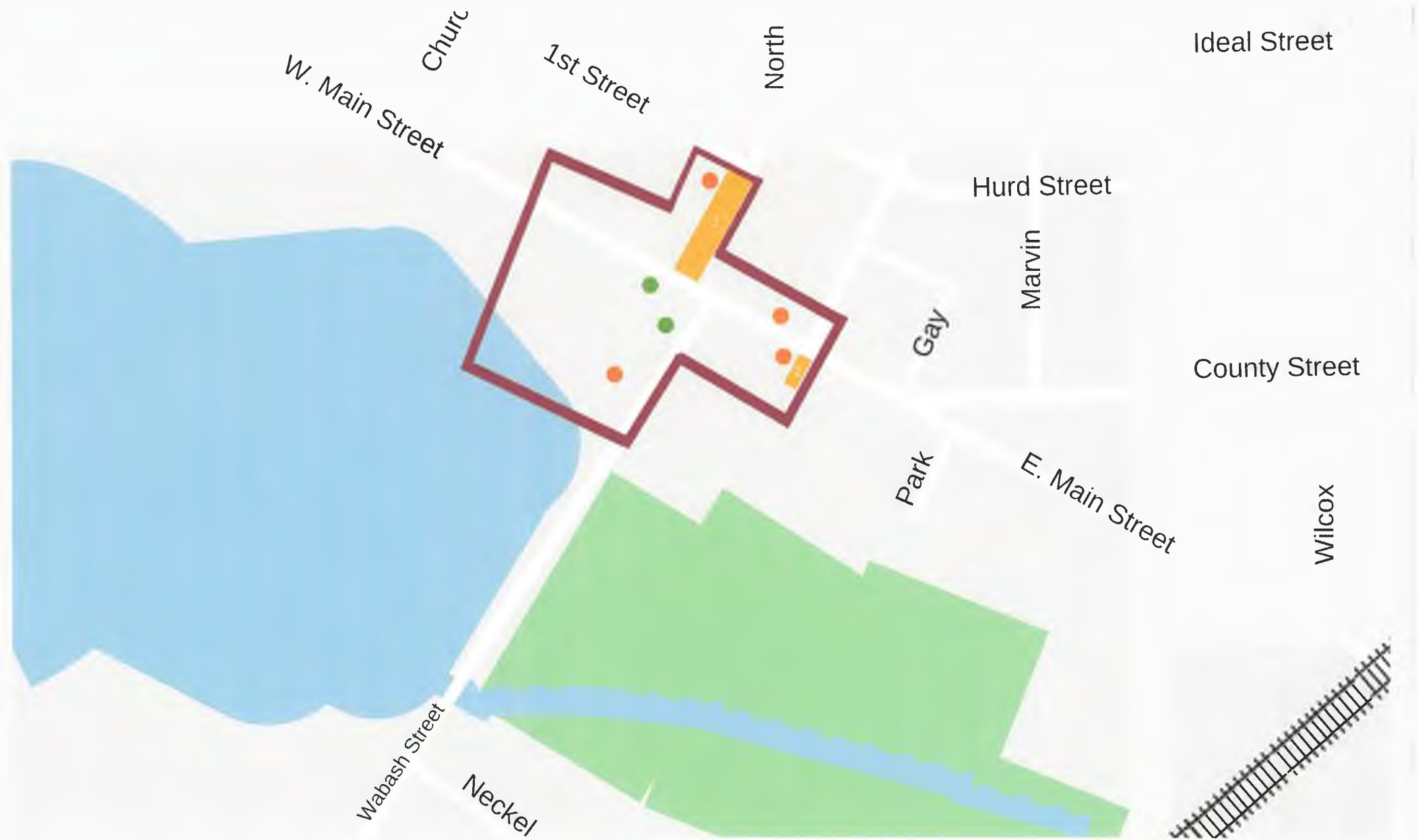
**ADJOURNMENT:** Motion by Councilmember Baldwin, seconded by Councilmember Kolar to adjourn work session at 7:55 pm.

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Dominic Hamden, Mayor

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Lavonna Wenzel, Clerk



**MOSA**  
MILAN | OUTDOOR | SOCIAL | AREA

#### HOURS OF OPERATION

SUN: CLOSED  
MON - THU: 2 to 8 PM  
FRI: Noon - 8 PM  
SAT: 8 AM - 8 PM

#### LOCATIONS

- The Owl
- Fender's Bar & Grill
- Pepper's
- Life is Sweet
- American Legion
- Christian's Catering

#### COMMONS AREAS

- TOLAN COMMONS
- ROTARY ALLEY COMMONS

**MINUTES OF REGULAR MEETING OF THE MILAN CITY COUNCIL HELD ON  
SEPTEMBER 14, 2020 VIA HYBRID ZOOM/ COUNCIL CHAMBERS  
MILAN, MICHIGAN 48160**

Mayor Pro-Tem Kolar called the meeting to order at 7:35 p.m.

**COUNCIL MEMBERS PRESENT:** Mayor Hamden, Pro-Tem Kolar, Council Members Baldwin, Gee, Gilson, Kerkes, and Nie.

**OTHER OFFICERS PRESENT:** City Administrator Karen Samborski, City Treasurer Sarah Finch, City Clerk Lavonna Wenzel, City Attorney Steve Mann, Police Chief Donald Tillery, Lt. Nieman, MIS/Communications Director John Koehler, and Parks and Recreation Director Ellen Bell, Mainstreet Director Jill Tewsley. DPW Director Stan Kirton, Building/Zoning Steve Bredernitz. Fire Chief Stevens Excused.

**OTHERS PRESENT:**

**APPROVAL OF AGENDA:** September 14, 2020

Motion to approve the agenda with the amendment to postponed Matters for Action item 1 to September 17 Special Meeting by Councilmember Kolar, seconded by Councilmember Gilson. Motion carried unanimously

<b>APPROVAL OF MINUTES:</b>	August 20, 2020	-	Work Session Minutes
	August 24, 2020	-	Regular Meeting Minutes
	September 1, 2020	-	Special Meeting

Motion by Councilmember Gee, seconded by Councilmember Kerkes to approve the minutes.

**CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)**

- A. Residents: None
- B. Non-Residents: None

**CONSENT AGENDA:**

- A. Building Department Monthly Report for August 2020.
- B. Accept and File Resignation from Timilee Vaughn from the Elected Officials Compensation.
- C. Accept and File Meeting Minutes of the Parks and Recreation Commission February 3, 2020 and August 3, 2020.
- D. Accept and File Meeting Minutes of the Beautification Commission February 5, 2020, March 4, 2020, and November 6, 2019.

Motion by Councilmember Kerkes, seconded by Councilmember Nie to approve Consent Agenda items A through D.

**MATTERS FOR ACTION:**

- I. **MOVED TO SEPTEMBER 17 SPECIAL MEETING.** Approve and Award the Contract for the Water Treatment Plant and Wastewater Treatment Plant Operations to \_\_\_\_\_, as discussed and acknowledged by council in the preceding work session, for a 5-year term per the pricing structure on the bid tabulation; and authorize the Mayor and Clerk to execute the contract on behalf of the City of Milan, pending final approval of the contract language by the City Attorney.

**CITY COUNCIL MINUTES  
SEPTEMBER 14, 2020  
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**2. Approve the By-laws of the Dexter Improvement Corridor Authority.**

Motion by Councilperson Gilson, seconded by Councilperson Kolar to approve the By-laws.  
Motion carried unanimously

**3. Approve the Amendment to the Social District Hours of Operations.**

Motion by Councilperson Gee, seconded by Councilperson Kerkes to approve. Motion carried unanimously

**BILLS PAYABLE AND PAYROLL: \$412,060.22**

Motion by Councilmember Gilson, seconded by Councilmember Kerkes to pay the bills.  
Motion carried unanimously

**CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)**

1. **Residents:** None.
2. **Non-Residents:** None

**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**Administrator Samborski** thanked Council for a great discussion during the work session. She announced the City Hall is now open, while still offering curbside service to encourage social distancing.

**Parks and Recreation Director Bell** announced details for the first Drive-In movie night. The Adams Family will be showing on October 2, and The Nightmare Before Christmas will be showing on October 19.

**Mainstreet Director Tewsley** thanked Council for approving Social District new operating hours. She thanked City Administrator Samborski and Parks and Recreation Director Bell for all their support and creativity in upcoming downtown events.

**Councilmember Gee** requested for kids to use the parks as recreation and not destruction.

**Councilmember Kerkes** announced Councilmember Nie's upcoming Wedding Day.

**Councilmember Gilson** reported that there are 6 flags missing from the Milan Veteran Wall.

**Councilmember Baldwin** thanked I.T. Director Koehler for setting up and recording the work session and council meeting. He requested updates on passed topics of discussion.

**Councilmember Nie** thanked Councilmember Baldwin for his follow up questions. He is looking forward to the September 17 Special Meeting and Budget Work Session.

**Mayor Hamden** is please in seeing all the progress and is happy to have met part in person and part via zoom. Mayor thanked Administrator Samborski and Treasurer Finch for their efforts.

**NEXT REGULAR MEETING:**

**Monday, September 28, 2020 (Submission Deadline, September 9, 2020)**

**ADJOURNMENT:** Motion by Councilmember Baldwin seconded by Councilmember Kerkes to adjourn meeting at 8:39 P.M.  
Motion carried unanimously

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Dominic Hamden, Mayor

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Lavonna Wenzel, Clerk

**MINUTES OF A SPECIAL MEETING OF THE MILAN CITY  
COUNCIL HELD ON SEPTEMBER 17, 2020 AT 5:30 P.M. IN  
THE CITY HALL 147 WABASH STREET, MILAN, MICHIGAN  
48160**

Mayor Hamden called the meeting to order at 5:52 p.m.

**COUNCIL MEMBERS PRESENT:** Mayor Hamden, Pro-Tem Kolar, Council Members Gee, Gilson, Kerkes, and Nie. Baldwin Absent.

**OTHER OFFICERS PRESENT:** City Administrator Samborski, City Clerk Wenzel, City Treasurer Finch, DPW Director Kirton, and MIS Director Koehler. Officers present via Zoom, Parks and Recreation Director Bell, DDA/Main Street Director Jill Tewsley, and Chief Tillery and Lt Nieman.

**APPROVAL OF AGENDA:** September 17, 2020

Motion by Councilmember Kolar to approve the agenda with the amendment to switch the order of items A and B, Seconded by Councilmember Baldwin to approve agenda as amended.

Motion carried unanimously

**ITEMS FOR DISCUSSION:**

- A. (B) Water Treatment Plant and Wastewater Treatment Plant Operations Proposals.**
- B. (A) FY 20-21 Amended Budget.**
- C. Any other matters that may legally come before council.**

DPW Director Kirton presented the proposals for the Water and Wastewater Treatment Plant and his personal findings. Mayor and City Council deliberated extensively while reviewing and comparing the details of each offer proposed. After a lengthy discussion, a decision was made for a motion under "Matters for Action".

Mayor Hamden presented the fiscal year 20-21 budget amendments. City Administrator Samborski and City Treasurer Finch elaborated on the budget and amendment process and reviewed the proposed changes. Ms. Samborski presented to City Council items that required immediate attention including capital purchases.

**MATTERS FOR ACTION:**

- 1. Approve and Award the Contract for the Eater Treatment Plant and Wastewater Treatment Plant Operations to F & V Operations, for a 5 year term per the pricing structure on the bid tabulation; and authorize the Mayor and Clerk to execute the contract on behalf of the City of Milan pending final approval of the contract language by the City Attorney.**

Motion by Councilmember Baldwin, seconded by Councilmember Kerkes to approve as prescribed above.

Motion carried unanimously

**PUBLIC COMMENTS:** None

**ADJOURNMENT:** Motion by Councilmember Gee, seconded by Councilmember Gilson to adjourn work session at 9:55 pm.

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Dominic Hamden, Mayor

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Lavonna Wenzel, Clerk



**CITY OF MILAN  
STAFF REPORT FOR  
COUNCIL AGENDA ITEMS  
MEETING DATE: SEPTEMBER 28, 2020**

**TO:** Mayor Hamden and City Council Members  
**FROM:** Lavonna Wenzel, City Clerk  
**DATE:** September 24, 2020  
**SUBJECT:** City Wide Trick-or-Treating for October 31, 2020.

**REASONS FOR COUNCIL CONSIDERATION:**

Confirm hours of door-to-door City Wide Trick-or-Treating as 6:00 pm to 8:00 pm, for all the residents.

**FACTS:**

Confirmation of the time ensures a fun and safe Halloween. The Milan Police Department will be kicking off the trick-or-treating by sounding, a short fire whistle at 6:00 pm, and again to signal it is finished at 8:00 pm.

**RECOMMENDED ACTION:**

Approve hours for City Wide Trick-or-Treating for October 31, 2020 from 6 pm to 8 pm.

**REVIEWED BY:**

City Administrator \_\_\_\_\_

City Clerk \_\_\_\_\_

City Attorney \_\_\_\_\_

**COMMENTS/ATTACHMENTS:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Motion by: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call Vote:  
(when needed)

Hamden \_\_\_\_\_  
 Gee \_\_\_\_\_  
 Kerkes \_\_\_\_\_  
 Nie \_\_\_\_\_

Baldwin \_\_\_\_\_  
 Gilson \_\_\_\_\_  
 Kolar \_\_\_\_\_





**MILAN**

Connect with what matters

C - B

CITY OF MILAN

FUNDRAISER, PARADE, SOLICITATION AND SPECIAL EVENT REQUEST FORM

NAME: Tillan Mattingly

ORGANIZATION: Moving Milan Forward

ADDRESS: 3 West Main St.

CITY, STATE, ZIP: Milwaukee WI 53102

PHONE NUMBER: 734-347-3199

TYPE OF REQUEST: ☒ FUNDRAISER ☐ PARADE ☐ SOLICITATION ☒ SPECIAL EVENT

DESCRIPTION OF FUNDRAISER, PARADE ROUTE (include map) OR SPECIAL EVENT DETAILS:

Drive-In Movie Held @ The Parking Lot 10.31.2020

from 8:00pm - 11:00pm

\*\* Dates of Event: 10.31.2020

\*\* Time of Event- From: 7:30pm To: 11:30pm

\*(The City of Milan requires that all door-to-door solicitation end by 8:00p.m., unless otherwise specified)

\*\*\* (Solicitation without fundraising)

\*\*\*\* (Attach map, event schedule, special needs)

\*\*\*\* PARADE PERMIT A \*\*\*\* "NOTHING SHALL BE PROJECTED INTO THE CROWD INCLUDING BUT NOT LIMITED TO WATER, CANDY, SILLY STRING, FOAM, CONFETTI, ETC.

REQUEST TO PUT ON CABLE: YES ☒ NO ☐ IF YES, REQUESTED DATES TO RUN: \_\_\_\_\_  
(see attached policy- must fill out Acknowledgement of Operating Policy and Request Form)

SIGNATURE: Tillan Mattingly

OFFICE USE ONLY

City Administrator: [Signature]

Approved: ☒ Denied: ☐ Date: 9/22/20

Chief of Police:

**APPROVED**

By Donald G. Tillery at 4:17 pm, Sep 22, 2020

Approved: ☒ Denied: ☐ Date: \_\_\_\_\_

Extra manpower needed

RECEIVED

SEP 22 2020

CITY OF MILAN

Bubbles

W Main St

W Main St

W Main St

W Main St

W Main St

W Main St

Kroger Fuel Center

Milan Dental Associates

Shelf

Concession Stand

Movie Screen

Platt Rd

Milan Plaza  
Shopping mall

Kroger Pharmacy

Kroger  
Takeout • Delivery

Bank of America ATM

Milan Ace Hardware  
Hardware store

Platt Rd

Google

Everett St  
Map data ©2020

United States

Terms

Send feedback

50 ft



**Approved:\_\_\_\_\_ Denied:\_\_\_\_\_ Date:\_\_\_\_\_**

**MILAN***Connect with what matters*

147 WABASH STREET, MILAN MI 48160  
PHONE: (734) 439-1501  
[www.milanmich.org](http://www.milanmich.org)

**TO:** Mayor Hamden and City Council Members  
**FROM:** Sarah Finch – Treasurer  
**DATE:** September 24, 2020  
**SUBJECT:** Fiscal Year 2020-21 Budget Amendments

**FACTS:**

Given the unexpected challenges that the COVID-19 pandemic has presented, the City of Milan proceeded with the Fiscal Year 2020 budget and adopted it at the May 26, 2020 Council meeting as a place holder for Fiscal Year 2021 until such time a more accurate budget could be composed. We have since received projections from the State of Michigan regarding our portion of the Revenue Sharing program, as well as some initial CARES Act Grant Awards, which are key components of the City's revenues. While the long-term economic effects of the pandemic are still unknown, we feel confident presenting this amended general fund budget for Fiscal Year 2021 that is appropriate for our community.

At the recent Special Meeting held on September 17<sup>th</sup>, capital improvement projects were also presented and discussed. Given the scale and overall cost of the projects Council would like to complete in this fiscal year, City staff will be working in the coming weeks to post a Request for Proposal for the multiple roof projects as well as exploring financing options for the multiple equipment purchases for the Department of Public Works and the Police Department. Capital improvement projects will be readdressed with Council in the coming weeks to discuss Department Head findings and recommendations for the best course of action that will allow the City to complete these projects in the most efficient, financially responsible way.

**RECOMMENDED ACTION:** Approve the FY20-21 Budget Amendments



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**MILAN**

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*Connect with what matters*

**CITY OF MILAN**  
**BUDGET AMENDMENT PROPOSAL**  
**FISCAL YEAR 2021**

**REVENUES-FY21 PROPOSED**  
**GENERAL FUND - Fund 101**

		FY20 Amend/FY21		
GL Number	Description	FY19 Actual	Adopt	FY21 Amended
<b>Revenues Dept 000.000 - UNALLOCATED ACTIVITY</b>				
101-000.000-403.000	REAL TAXES	2,610,713.00	2,700,000.00	2,750,000.00
101-000.000-405.000	SENIOR SERVICES TAXES	76,521.00	78,000.00	78,000.00
101-000.000-406.000	PROPERTY TAXES - ADDITIONAL MILLAGE	-	50,000.00	50,000.00
101-000.000-408.000	PAYMENT IN LIEU OF TAXES (PILT)	6,096.00	13,250.00	13,250.00
101-000.000-416.100	DELINQUENT PERSONAL PROPERTY	54.00	0.00	-
101-000.000-450.000	PERMIT FEES	775.00	350.00	315.00
101-000.000-451.000	CIVIC ORGANIZATION SIGN APPLICATION FEES	50.00	0.00	-
101-000.000-476.000	BUILDING LICENSES & PERMITS	125,249.00	91,600.00	85,000.00
101-000.000-476.050	TRADE PERMITS	38,080.00	22,250.00	22,250.00
101-000.000-478.000	LAND DIVISION/SPLITS/PROP TRSFR AFFID	425.00	0.00	-
101-000.000-479.000	SIDEWALK CAFE PERMIT	75.00	0.00	-
101-000.000-480.000	BANNER POLICY FEES	-	400.00	-
101-000.000-528.000	OTHER FEDERAL GRANTS	-	-	166,436.00
101-000.000-541.100	COUNTY CONTRIBUTION - PUBLIC SAFETY	109,472.00	108,120.00	108,120.00
101-000.000-573.100	LOCAL COMM. STABILIZATION SHARE	564,084.00	400,000.00	375,000.00
101-000.000-577.000	STATE SALES TAX	559,876.00	575,425.00	562,923.00
101-000.000-580.206	CONTRIBUTION/MILAN FIRE DEPT	14,294.00	10,000.00	15,000.00
101-000.000-581.200	LOCAL GRANTS/CONTRIBUTIONS	15,000.00	0.00	-
101-000.000-607.000	ADMINISTRATION FEES	95,434.00	92,250.00	93,000.00
101-000.000-608.000	ZONING FEES	3,585.00	2,200.00	1,980.00
101-000.000-610.000	SITE PLAN REVIEWS	5,200.00	2,000.00	1,800.00
101-000.000-611.000	INSPECTION FEE	200.00	5,000.00	4,500.00
101-000.000-630.000	EMERGENCY RESPONSE COST RECOVR	653.00	0.00	-
101-000.000-632.000	EMERG RESPONSE COST RECOV BILLING	4,350.00	5,000.00	4,000.00
101-000.000-650.000	MISC CHARGES FOR SERVICES	3,080.00	7,500.00	5,000.00
101-000.000-655.000	FINES/PENALTIES	790.00	0.00	-
101-000.000-655.403	TAX/PENALTY	12,358.00	15,750.00	14,000.00
101-000.000-664.000	INTEREST INCOME	9,991.00	100.00	100.00
101-000.000-667.000	FRANCHISE FEES	80,041.00	82,250.00	82,250.00
101-000.000-668.100	FIRE STATION RENTAL	20,000.00	20,000.00	20,000.00
101-000.000-669.000	EQUIPMENT RENTAL INCOME	104,050.00	104,050.00	104,050.00
101-000.000-673.000	SALE OF FIXED ASSETS	20,817.00	0.00	-
101-000.000-675.000	DONATIONS	900.00	0.00	-
101-000.000-675.775	DONATIONS--VETERANS WALL	100.00	0.00	-
101-000.000-677.000	OTHER REIMBURSEMENTS	29,806.00	25,000.00	25,000.00
101-000.000-685.202	ADMIN OVERHEAD - MAJOR STREET	40,915.00	42,450.00	42,450.00
101-000.000-685.203	ADMIN OVERHEAD - LOCAL STREET	14,590.00	16,570.00	16,570.00
101-000.000-685.226	ADMIN OVERHEAD - RUBBISH	36,360.00	36,750.00	36,750.00
101-000.000-685.592	ADMIN OVERHEAD - WATER	238,395.00	240,150.00	240,150.00
101-000.000-699.868	TRANSFER IN - UPTOWN VILLAGE	13,650.00	16,075.00	16,075.00
<b>Total Dept 000.000 - UNALLOCATED ACTIVITY</b>		<b>4,856,029.00</b>	<b>4,762,490.00</b>	<b>4,933,969.00</b>

**REVENUES-FY21 PROPOSED**  
**GENERAL FUND - Fund 101**

GL Number	Description	FY19 Actual	FY20	FY21 Amended
			Amend/FY21 Adopt	
Dept 100.000 - LEGISLATIVE				
101-100.000-869.000	DRAIN ASSESSMENTS	(1,407.00)	(3,000.00)	(1,500.00)
101-100.000-870.000	TAX CHARGEBACKS	1,178.00	(15,000.00)	(2,500.00)
101-100.000-968.000	TAXES PAYABLE--YORK TOWNSHIP	(36,194.00)	(12,000.00)	(35,000.00)
101-100.000-968.100	TAXES PAYABLE--MILAN TOWNSHIP	-	(10,000.00)	-
Total Dept 100.000 - LEGISLATIVE		(36,423.00)	(40,000.00)	(39,000.00)
Dept 301.000 - POLICE				
101-301.000-452.000	LIQUOR LICENSES	4,182.00	4,500.00	4,500.00
101-301.000-454.000	SEX OFFENDER REGISTRATION FEES	50.00	600.00	500.00
101-301.000-455.000	ALCOHOL ENFORCEMENT FEES	2,370.00	2,250.00	2,250.00
101-301.000-615.000	LIVESCAN FINGERPRINT FEES	2,995.00	2,750.00	3,000.00
101-301.000-648.000	BIKE IMPOUND, BIKE REGIST & OWNER CHANGE	-	300.00	300.00
101-301.000-649.000	VEH/PRIV PROP IMPD, TOW, REPO & STORAGE	3,250.00	2,000.00	2,000.00
101-301.000-650.000	MISC CHARGES FOR SERVICES	6.00	0.00	-
101-301.000-650.200	VEHICLE INSPECTION FEE	236,400.00	268,000.00	250,000.00
101-301.000-655.000	FINES/PENALTIES	32,679.00	17,750.00	18,000.00
101-301.000-657.000	BOOKING FEES	1,683.00	1,100.00	1,100.00
101-301.000-658.000	ANIMAL KENNEL & IMPOUND FEES	160.00	200.00	200.00
101-301.000-658.300	PROGRAM REVENUE - DEA	-	125,000.00	100,000.00
101-301.000-675.000	DONATIONS	-	0.00	25,000.00
101-301.000-675.100	DESIGNATED DONATIONS/MPD SRO	53,910.00	61,000.00	30,000.00
101-301.000-675.600	MPD CLEMIS REVENUES	445.00	300.00	300.00
Total Dept 301.000 - POLICE		338,130.00	485,750.00	437,150.00
Dept 751.000 - PARKS & RECREATION				
101-751.000-653.000	MISC RECREATION FEES	15,864.00	25,000.00	15,000.00
101-751.000-671.000	SR/COMM CENTER RENTAL INCOME	19,450.00	20,000.00	15,000.00
101-751.000-671.100	SR/COMM CENTER RENTAL DEPOSITS	2,688.00	3,050.00	-
101-751.000-671.200	PARK PAVILLION RENTAL INCOME	2,925.00	1,250.00	7,000.00
101-751.000-671.300	GROUP PARK USER FEES	6,210.00	4,000.00	4,000.00
101-751.000-675.000	DONATIONS	-	-	50,000.00
Total Dept 751.000 - PARKS & RECREATION		47,137.00	53,300.00	91,000.00
TOTAL REVENUES		5,204,873.00	5,261,540.00	5,423,119.00

**NOTEABLE POINTS:**    *CARES Act Grant Revenue*  
*Reduction in State Shared Revenue*  
*Negative effects of COVID-19*  
*D. Harkness Donations*

**CITY OF MILAN**  
**FY20-21 PROPOSED BUDGET AMENDMENT**  
**GENERAL FUND - Fund 101**

GL Number	Description	FY19 Actual	FY20 Amend/FY21 Adopt	FY21 Amended
<b>Revenues</b>				
Dept 000.000 - UNALLOCATED ACTIVITY		4,856,029.00	4,762,490.00	4,933,969.00
Dept 100.000 - LEGISLATIVE		(36,423.00)	(40,000.00)	(39,000.00)
Dept 301.000 - POLICE		338,130.00	485,750.00	437,150.00
Dept 751.000 - PARKS & RECREATION		47,137.00	53,300.00	91,000.00
<b>Total Revenues</b>		<b>5,204,873.00</b>	<b>5,261,540.00</b>	<b>5,423,119.00</b>
<b>Expenditures</b>				
Dept. 100 - LEGISLATIVE		72,425.00	77,370.00	101,903.00
Dept. 171 - ADMINISTRATIVE		153,436.00	155,530.00	130,575.00
Dept. 191 - CLERK/ELECTIONS		62,018.96	67,250.00	100,576.00
Dept. 209 - ASSESSING		110,019.00	108,905.00	111,071.00
Dept. 260 - TREASURER/FINANCE		205,929.00	222,020.00	191,025.00
Dept. 263 - INFORMATION TECHNOLOGY		177,746.00	204,095.00	217,325.50
Dept. 265 - CITY HALL		768,884.00	888,395.00	1,120,410.00
Dept. 267 - BUILDING MAINTENANCE		82,955.00	90,000.00	90,000.00
Dept. 301 - POLICE		1,918,850.00	1,914,740.00	1,705,465.08
Dept. 302 - DISPATCH		-	-	255,730.00
Dept. 336 - FIRE		205,660.00	220,000.00	229,935.00
Dept. 371 - BUILDING DEPARTMENT		187,427.00	146,475.00	145,310.00
Dept. 400 - PLANNING & ZONING COMMISSION		27,633.00	17,200.00	17,200.00
Dept. 441 - DEPARTMENT OF PUBLIC WORKS		567,823.00	511,545.00	555,839.78
Dept. 672 - SENIOR CITIZENS		68,850.00	68,850.00	68,850.00
Dept. 751 - PARKS & RECREATION		105,170.00	110,305.00	96,358.00
Dept. 965 - OPERATING TRANSFERSOUT		471,150.00	550,000.00	355,000.00
<b>Total Expenditures</b>		<b>5,185,975.96</b>	<b>5,352,680.00</b>	<b>5,492,573.36</b>
	<b>TOTAL REVENUES</b>	5,204,873.00	5,261,540.00	5,423,119.00
	<b>TOTAL EXPENDITURES</b>	5,185,975.96	5,352,680.00	5,492,573.36
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	18,897.04	(91,140.00)	(69,454.36)
<b>Beginning Fund Balance</b>				
		2046417.03	2,065,314.07	1,974,174.07
<b>Net Revenues &amp; Expenditures</b>				
		18,897.04	(91,140.00)	(69,454.36)
<b>Ending Fund Balance</b>				
		2,065,314.07	1,974,174.07	1,904,719.71



**EXPENDITURES-FY21 PROPOSED**  
**GENERAL FUND - Fund 101**

GL Number	Description	FY19 Actual	FY20 Amend/FY21 Adopt	FY21 Amended
<b>Expenditures</b>				
<b>Dept 100.000 - LEGISLATIVE</b>				
101-100.000-702.000	ADMINISTRATIVE SALARIES	33,716.00	34,570.00	34,570.00
101-100.000-715.000	FICA	2,580.00	2,650.00	2,650.00
101-100.000-831.000	DUES & SUBSCRIPTIONS	10,049.00	10,000.00	10,000.00
101-100.000-831.200	SEMOG	1,199.00	2,000.00	2,000.00
101-100.000-860.000	TRANSPORTATION & CONFERENCES	-	1,000.00	1,000.00
101-100.000-880.400	SPECIAL EVENTS	461.00	500.00	500.00
101-100.000-883.000	YOUTH COUNCIL	-	0.00	500.00
101-100.000-917.000	WORKMAN'S COMP	420.00	650.00	683.00
101-100.000-969.100	CONTRIBUTION TO MAINSTREET PROGRAM	24,000.00	26,000.00	50,000.00
<b>Total Dept 100.000 - LEGISLATIVE</b>		<b>72,425.00</b>	<b>77,370.00</b>	<b>101,903.00</b>

*NOTEABLE POINTS:*

*Contribution to Downtown Development Authority/Milan Main Street*

**Dept 171.000 - ADMINISTRATIVE**

101-171.000-702.000	ADMINISTRATIVE SALARIES	99,431.00	96,600.00	92,000.00
101-171.000-715.000	FICA	7,750.00	7,760.00	7,400.00
101-171.000-716.000	HOSP/DENTAL/MM/OPTICAL	20,591.00	23,815.00	7,808.00
101-171.000-718.000	HEALTHCARE CONTRIBUTION - EE	8,046.00	(2,400.00)	(1,200.00)
101-171.000-718.200	MERS DB - ACTIVES	9,019.00	9,750.00	9,750.00
101-171.000-718.300	MERS RETIREMENT INSURANCE - DC	2,155.00	9,400.00	4,830.00
101-171.000-720.000	LONGEVITY PAY	4,689.00	4,830.00	4,600.00
101-171.000-831.000	DUES & SUBSCRIPTIONS	295.00	1,050.00	1,050.00
101-171.000-860.000	TRANSPORTATION & CONFERENCES	-	2,500.00	2,000.00
101-171.000-917.000	WORKMAN'S COMP	1,460.00	2,225.00	2,337.00
<b>Total Dept 171.000 - ADMINISTRATIVE</b>		<b>153,436.00</b>	<b>155,530.00</b>	<b>130,575.00</b>

**EXPENDITURES-FY21 PROPOSED**  
**GENERAL FUND - Fund 101**

GL Number	Description	FY19 Actual	FY20 Amend/FY21 Adopt	FY21 Amended
<b>Dept 191.000 - CLERK/ELECTIONS</b>				
101-191.000-706.000	REGULAR SALARIES & WAGES	44,374.00	47,500.00	69,240.00
101-191.000-715.000	FICA	3,389.00	3,750.00	5,495.00
101-191.000-716.000	HOSP/DENTAL/MM/OPTICAL	-	1,750.00	7,333.00
101-191.000-718.000	HEALTHCARE CONTRIBUTION - EE	43.00	0.00	-
101-191.000-718.300	MERS RETIREMENT INSURANCE - DC	-	500.00	2,225.00
101-191.000-720.000	LONGEVITY PAY	-	0.00	2,500.00
101-191.000-727.000	OFFICE SUPPLIES	45.00	100.00	100.00
101-191.000-818.000	CONTRACTUAL SERVICES	360.00	1,000.00	1,000.00
101-191.000-831.000	DUES & SUBSCRIPTIONS	380.00	500.00	500.00
101-191.000-860.000	TRANSPORTATION & CONFERENCES	3,686.00	1,500.00	1,500.00
101-191.000-917.000	WORKMAN'S COMP	420.00	650.00	683.00
101-191.000-958.000	ADMINISTRATIVE EXPENSES	(0.04)	0.00	-
101-191.000-958.100	ELECTION EXPENSES	9,322.00	10,000.00	10,000.00
<b>Total Dept 191.000 - CLERK/ELECTIONS</b>		<b>62,018.96</b>	<b>67,250.00</b>	<b>100,576.00</b>

*NOTEABLE POINTS: Transition Clerk to Full Time position  
Elections Specialist pay rate increase*

**Dept 209.000 - ASSESSING**

101-209.000-706.000	REGULAR SALARIES & WAGES	28,706.00	17,500.00	15,900.00
101-209.000-715.000	FICA	2,290.00	1,350.00	1,213.00
101-209.000-716.000	HOSP/DENTAL/MM/OPTICAL	5,269.00	1,850.00	1,840.00
101-209.000-718.000	HEALTHCARE CONTRIBUTION - EE	442.00	0.00	-
101-209.000-718.200	MERS DB - ACTIVES	9,643.00	0.00	-
101-209.000-718.300	MERS RETIREMENT INSURANCE - DC	119.00	1,100.00	1,110.00
101-209.000-720.000	LONGEVITY PAY	1,520.00	0.00	
101-209.000-801.000	PROFESSIONAL SERVICES	1,280.00	2,150.00	2,150.00
101-209.000-802.000	LEGAL FEES	-	3,500.00	3,500.00
101-209.000-818.000	CONTRACTUAL SERVICES	60,299.00	80,805.00	84,675.00
101-209.000-860.000	TRANSPORTATION & CONFERENCES	31.00	0.00	-
101-209.000-917.000	WORKMAN'S COMP	420.00	650.00	683.00
<b>Total Dept 209.000 - ASSESSING</b>		<b>110,019.00</b>	<b>108,905.00</b>	<b>111,071.00</b>

**EXPENDITURES-FY21 PROPOSED**  
**GENERAL FUND - Fund 101**

GL Number	Description	FY19 Actual	FY20	FY21 Amended
			Amend/FY21 Adopt	
Dept 260.000 - TREASURER/FINANCE				
101-260.000-702.000	ADMINISTRATIVE SALARIES	83,486.00	82,740.00	-
101-260.000-706.000	REGULAR SALARIES & WAGES	42,731.00	55,000.00	108,750.00
101-260.000-715.000	FICA	10,102.00	11,500.00	4,900.00
101-260.000-716.000	HOSP/DENTAL/MM/OPTICAL	22,188.00	28,250.00	23,470.00
101-260.000-716.200	INSURANCE BUY-OUT PAYMENTS	3,060.00	0.00	-
101-260.000-718.000	HEALTHCARE CONTRIBUTION - EE	5,730.00	(3,600.00)	(1,200.00)
101-260.000-718.200	MERS DB - ACTIVES	7,409.00	8,750.00	8,695.00
101-260.000-718.300	MERS RETIREMENT INSURANCE - DC	1,682.00	8,680.00	3,400.00
101-260.000-720.000	LONGEVITY PAY	5,721.00	6,450.00	2,500.00
101-260.000-818.000	CONTRACTUAL SERVICES	20,570.00	20,000.00	36,148.00
101-260.000-831.000	DUES & SUBSCRIPTIONS	450.00	525.00	525.00
101-260.000-860.000	TRANSPORTATION & CONFERENCES	1,660.00	1,500.00	1,500.00
101-260.000-917.000	WORKMAN'S COMP	1,400.00	2,225.00	2,337.00
101-260.000-957.000	CASH OVER/CASH SHORT	(260.00)	0.00	-
Total Dept 260.000 - TREASURER/FINANCE		205,929.00	222,020.00	191,025.00
Dept 263.000 - INFORMATION TECHNOLOGY				
101-263.000-706.000	REGULAR SALARIES & WAGES	37,757.00	73,875.00	72,100.00
101-263.000-715.000	FICA	3,154.00	6,020.00	5,800.00
101-263.000-716.000	HOSP/DENTAL/MM/OPTICAL	6,254.00	8,500.00	7,808.00
101-263.000-718.000	HEALTHCARE CONTRIBUTION - EE	1,219.00	(1,200.00)	(1,200.00)
101-263.000-718.200	MERS DB - ACTIVES	3,373.00	7,450.00	8,695.00
101-263.000-718.300	MERS RETIREMENT INSURANCE - DC	923.00	3,700.00	3,800.00
101-263.000-720.000	LONGEVITY PAY	3,500.00	3,700.00	3,610.00
101-263.000-721.000	VACATION PAY	(657.00)	0.00	-
101-263.000-722.000	SICK LEAVE PAY	1,313.00	0.00	-
101-263.000-740.000	OPERATING SUPPLIES	3,504.00	3,500.00	3,500.00
101-263.000-818.000	CONTRACTUAL SERVICES	1,382.00	9,300.00	9,350.00
101-263.000-819.000	COMPUTER SERVICES	62,290.00	28,500.00	14,150.00
101-263.000-850.000	COMMUNICATION	4,966.00	57,500.00	82,000.00
101-263.000-851.000	TELEPHONE EXPENSES	43,316.00	0.00	-
101-263.000-852.000	CLOUD EMAIL EXPENSES	4,632.00	0.00	4,900.00
101-263.000-860.000	TRANSPORTATION & CONFERENCES	-	2,000.00	1,500.00
101-263.000-917.000	WORKMAN'S COMP	820.00	1,250.00	1,313.00
Total Dept 263.000 - INFORMATION TECHNOLOGY		177,746.00	204,095.00	217,326.00

**EXPENDITURES: FY21 PROPOSED**  
**GENERAL FUND - Fund 101**

GL Number	Description	FY19 Actual	FY20 Amend/FY21 Adopt	FY21 Amended
<b>Dept 265.000 - CITY HALL</b>				
101-265.000-716.100	RETIREE'S HEALTH INSURANCE	52,150.00	97,000.00	94,000.00
101-265.000-718.250	MERS DB - RETIREES	476,512.00	545,045.00	646,360.00
101-265.000-727.000	OFFICE SUPPLIES-MASTER	12,123.00	15,500.00	15,500.00
101-265.000-728.000	POSTAGE	10,479.00	14,250.00	14,250.00
101-265.000-801.000	PROFESSIONAL SERVICES	2,993.00	6,000.00	81,000.00
101-265.000-802.000	LEGAL FEES	92,740.00	82,150.00	82,150.00
101-265.000-803.000	AUDIT FEES/ ACCOUNTING SERVICE	31,800.00	34,500.00	43,200.00
101-265.000-804.000	ORDINANCE CODIFICATION	500.00	1,500.00	1,500.00
101-265.000-818.000	CONTRACTUAL SERVICES	8,972.00	1,000.00	1,000.00
101-265.000-860.000	TRANSPORTATION & CONFERENCES	23.00	0.00	-
101-265.000-868.100	SPECIAL PROGRAMS: COVID 19	-	-	50,000.00
101-265.000-880.400	SPECIAL EVENTS	1,139.00	1,250.00	1,250.00
101-265.000-900.000	PRINTING & PUBLISHING	9,903.00	12,000.00	12,000.00
101-265.000-914.000	LIABILITY INSURANCE	45,804.00	50,000.00	50,000.00
101-265.000-917.000	WORKMAN'S COMP	-	0.00	-
101-265.000-921.000	ELECTRICITY	13,200.00	10,000.00	10,000.00
101-265.000-923.000	HEAT EXPENSES	-	5,000.00	5,000.00
101-265.000-925.000	WATER/SEWER/RUBBISH	305.00	600.00	600.00
101-265.000-932.000	REPAIR & MAINTENANCE-BLDG	1,957.00	1,000.00	1,000.00
101-265.000-941.000	OFFICE MACHINE LEASES	6,606.00	6,600.00	6,600.00
101-265.000-984.000	EQUIPMENT PURCHASE	1,678.00	5,000.00	5,000.00
<b>Total Dept 265.000 - CITY HALL</b>		<b>768,884.00</b>	<b>888,395.00</b>	<b>1,120,410.00</b>

*NOTEABLE POINTS: Legacy Costs*  
*FBI Training Facility-Release of park land*  
*Plante Moran & Audit*

**Dept 267.000 - BUILDING MAINTENANCE**

101-267.000-818.000	CONTRACTUAL SERVICES	19,472.00	30,000.00	30,000.00
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	63,483.00	60,000.00	60,000.00
<b>Total Dept 267.000 - BUILDING MAINTENANCE</b>		<b>82,955.00</b>	<b>90,000.00</b>	<b>90,000.00</b>

**EXPENDITURES-FY 21 PROPOSED**  
**GENERAL FUND - Fund 101**

GL Number	Description	FY19 Actual	FY20 Amend/FY21 Adopt	FY21 Amended
<b>Dept 301.000 - POLICE</b>				
101-301.000-702.000	ADMINISTRATIVE SALARIES	102,064.00	84,950.00	-
101-301.000-706.000	REGULAR SALARIES & WAGES	840,415.00	795,440.00	745,017.20
101-301.000-706.050	REGULAR WAGES - DISPATCHER	20,245.00	0.00	-
101-301.000-706.100	POLICE PART TIME WAGES	141,144.00	75,000.00	50,000.00
101-301.000-706.300	PERSONNEL COSTS - DEA	38,738.00	73,500.00	64,500.00
101-301.000-709.000	OVERTIME	108,394.00	75,000.00	75,000.00
101-301.000-715.000	FICA	96,699.00	76,970.00	72,780.00
101-301.000-716.000	HOSP/DENTAL/MM/OPTICAL	153,144.00	225,000.00	136,830.00
101-301.000-716.200	INSURANCE BUY-OUT PAYMENTS	17,340.00	0.00	-
101-301.000-718.000	HEALTHCARE CONTRIBUTION - EE	55,242.00	(18,000.00)	(8,400.00)
101-301.000-718.200	MERS DB - ACTIVES	54,124.00	51,000.00	8,695.00
101-301.000-718.300	MERS RETIREMENT INSURANCE - DC	13,904.00	72,300.00	65,245.00
101-301.000-720.000	LONGEVITY PAY	15,966.00	24,125.00	15,220.88
101-301.000-725.000	FITNESS TESTING ALLOWANCE--PAYROLL ONI	2,500.00	3,000.00	3,500.00
101-301.000-730.000	MEETING/EVENT SUPPLIES	458.00	0.00	-
101-301.000-741.000	GAS, FUEL, OIL	-	-	22,500.00
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	24,368.00	7,500.00	4,000.00
101-301.000-758.100	UNIFORM CLEANING PAYROLL ONLY	7,200.00	5,500.00	5,800.00
101-301.000-760.000	SCHOOL RESOURCE OFFICER EXPENSES	277.00	2,500.00	2,500.00
101-301.000-760.300	PROGRAM COSTS - DEA	16,394.00	15,000.00	20,000.00
101-301.000-760.400	PROGRAM COSTS - SWAT	-	0.00	5,000.00
101-301.000-760.500	PROGRAM COSTS - K9 UNIT	-	0.00	5,000.00
101-301.000-775.000	OTHER SUPPLIES	4,974.00	2,500.00	2,500.00
101-301.000-806.000	SAFETY AND HEALTH	2,812.00	5,000.00	5,000.00
101-301.000-810.000	LIVESCAN FINGERPRINTING FEES	1,815.00	3,000.00	3,000.00
101-301.000-818.000	CONTRACTUAL SERVICES	55,406.00	62,300.00	52,295.00
101-301.000-818.150	CONTRACTUAL SERVICES - PD PROJECT	-	0.00	5,000.00
101-301.000-818.200	SALVAGE VEHICLE INSPECTION SERVICES	201,280.00	227,800.00	212,500.00
101-301.000-831.000	DUES & SUBSCRIPTIONS	606.00	1,000.00	1,100.00
101-301.000-860.000	TRANSPORTATION & CONFERENCES	1,566.00	1,500.00	1,500.00
101-301.000-865.000	IN-SERVICE TRAINING	18,844.00	12,500.00	13,000.00
101-301.000-868.000	SPECIAL PROGRAMS	-	1,000.00	1,000.00
101-301.000-917.000	WORKMAN'S COMP	9,861.00	13,500.00	14,177.00
101-301.000-921.000	ELECTRICITY	253.00	15,000.00	16,000.00
101-301.000-923.000	HEAT EXPENSES	-	5,000.00	5,000.00
101-301.000-925.000	WATER/SEWER/RUBBISH	305.00	605.00	605.00
101-301.000-932.000	REPAIR & MAINTENANCE	5,502.00	4,000.00	15,000.00
101-301.000-941.000	OFFICE MACHINE LEASES	1,697.00	5,000.00	5,000.00
101-301.000-960.000	TRAINING	1,369.00	0.00	1,500.00

101-301.000-961.000	TRAINING - STATE FUNDED--301	375.00	0.00	1,500.00
101-301.000-962.000	EVIDENCE TECH LAB	256.00	3,000.00	3,000.00
101-301.000-963.000	FIRE ARMS	4,023.00	4,000.00	5,000.00
101-301.000-984.000	EQUIPMENT PURCHASE	2,077.00	6,500.00	98,600.00
101-301.000-996.000	911 COST ALLOCATION	(102,787.00)	(27,250.00)	(50,000.00)
<b>Total Dept 301.000 - POLICE</b>		<b>1,918,850.00</b>	<b>1,914,740.00</b>	<b>1,705,465.08</b>

GL Number	Description	FY19 Actual	FY20 Amend/FY21 Adopt	FY21 Amended
<b>Dept 302.000 - DISPATCH</b>				
101-302.000-702.000	ADMINISTRATIVE SALARIES	-	-	-
101-302.000-706.000	REGULAR SALARIES & WAGES	-	-	156,230.00
101-302.000-706.050	REGULAR WAGES - DISPATCHER	-	-	-
101-302.000-706.200	DISPATCH PART TIME WAGES	-	-	20,000.00
101-302.000-709.000	OVERTIME	-	-	-
101-302.000-715.000	FICA	-	-	13,635.00
101-302.000-716.000	HOSP/DENTAL/MM/OPTICAL	-	-	37,965.00
101-302.000-716.200	INSURANCE BUY-OUT PAYMENTS	-	-	-
101-302.000-718.000	HEALTHCARE CONTRIBUTION - EE	-	-	(2,400.00)
101-302.000-718.200	MERS DB - ACTIVES	-	-	-
101-302.000-718.300	MERS RETIREMENT INSURANCE - DC	-	-	13,400.00
101-302.000-720.000	LONGEVITY PAY	-	-	1,000.00
101-302.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	-	-	1,500.00
101-302.000-758.100	UNIFORM CLEANING PAYROLL ONLY	-	-	1,400.00
101-302.000-818.000	CONTRACTUAL SERVICES	-	-	13,000.00
<b>Total Dept 302.000 - DISPATCH</b>		-	-	<b>255,730.00</b>

*NOTEABLE POINTS: Contractual Obligation: Police Chief vehicle  
Body Cams: Year one  
Dispatch & PD-Separate departments*

<b>Dept 336.000 - FIRE</b>				
101-336.000-705.000	SHARED DEPARTMENT COST	156,627.00	165,000.00	169,935.00
101-336.000-705.001	FIRE RUNS	48,053.00	50,000.00	55,000.00
101-336.000-932.000	REPAIR & MAINTENANCE-BLDG	980.00	5,000.00	5,000.00
<b>Total Dept 336.000 - FIRE</b>		<b>205,660.00</b>	<b>220,000.00</b>	<b>229,935.00</b>

**EXPENDITURES: FY21 PROPOSED**  
**GENERAL FUND - Fund 101**

		FY20		FY21 Amended
GL Number	Description	FY19 Actual	Amend/FY21 Adopt	
Dept 371.000 - BUILDING DEPARTMENT				
101-371.000-706.000	REGULAR SALARIES & WAGES	45,393.00	27,500.00	25,905.00
101-371.000-715.000	FICA	3,996.00	2,250.00	1,985.00
101-371.000-716.000	HOSP/DENTAL/MM/OPTICAL	15,474.00	3,750.00	3,115.00
101-371.000-716.200	INSURANCE BUY-OUT PAYMENTS	5,610.00	0.00	-
101-371.000-718.000	HEALTHCARE CONTRIBUTION - EE	1,277.00	0.00	-
101-371.000-718.200	MERS DB - ACTIVES	9,643.00	0.00	-
101-371.000-718.300	MERS RETIREMENT INSURANCE - DC	265.00	1,100.00	1,300.00
101-371.000-720.000	LONGEVITY PAY	1,520.00	0.00	-
101-371.000-818.000	CONTRACTUAL SERVICES	103,154.00	110,900.00	111,990.00
101-371.000-831.000	DUES & SUBSCRIPTIONS	135.00	200.00	200.00
101-371.000-917.000	WORKMAN'S COMP	960.00	775.00	815.00
Total Dept 371.000 - BUILDING DEPARTMENT		187,427.00	146,475.00	145,310.00
Dept 400.000 - PLANNING & ZONING COMMISSIONS				
101-400.000-818.000	CONTRACTUAL SERVICES	27,633.00	17,200.00	17,200.00
Total Dept 400.000 - PLANNING & ZONING COMMISSIONS		27,633.00	17,200.00	17,200.00

**EXPENDITURES: FY21 PROPOSED**  
**GENERAL FUND - Fund 101**

GL Number	Description	FY19 Actual	FY20 Amend/FY2 1 Adopt	FY21 Amended
<b>Dept 441.000 - DEPARTMENT OF PUBLIC WORKS</b>				
101-441.000-702.000	ADMINISTRATIVE SALARIES	33,498.00	36,100.00	-
101-441.000-706.000	REGULAR SALARIES & WAGES	24,221.00	20,230.00	83,408.00
101-441.000-709.000	OVERTIME	4,772.00	0.00	5,000.00
101-441.000-715.000	FICA	5,016.00	4,150.00	6,583.30
101-441.000-716.000	HOSP/DENTAL/MM/OPTICAL	15,535.00	12,000.00	15,050.00
101-441.000-718.000	HEALTHCARE CONTRIBUTION - EE	2,309.00	(1,800.00)	(1,800.00)
101-441.000-718.200	MERS DB - ACTIVES	24,144.00	3,725.00	4,350.00
101-441.000-718.300	MERS RETIREMENT INSURANCE - DC	-	3,400.00	5,245.33
101-441.000-720.000	LONGEVITY PAY	4,693.00	1,500.00	2,648.15
101-441.000-741.000	GAS, FUEL, OIL	27,416.00	32,500.00	18,500.00
101-441.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	649.00	565.00	565.00
101-441.000-775.000	OTHER SUPPLIES	2,285.00	2,575.00	2,575.00
101-441.000-806.000	SAFETY AND HEALTH	415.00	300.00	300.00
101-441.000-818.000	CONTRACTUAL SERVICES	159,936.00	185,000.00	185,000.00
101-441.000-818.100	FORESTRY	6,200.00	7,500.00	7,500.00
101-441.000-831.000	DUES & SUBSCRIPTIONS	162.00	0.00	300.00
101-441.000-860.000	TRANSPORTATION & CONFERENCES	-	0.00	250.00
101-441.000-868.000	SPECIAL PROGRAMS-SIDEWALK	-	0.00	20,000.00
101-441.000-868.100	SPECIAL PROGRAMS-SEASONAL/PARK EMPLOYEE	-	0.00	15,000.00
101-441.000-886.000	COMM.PROMOTION/CHRISTMAS DEC.	3,480.00	3,500.00	3,500.00
101-441.000-886.100	BEAUTIFICATION COMM. CONTRIB	3,161.00	3,000.00	2,500.00
101-441.000-900.000	PRINTING & PUBLISHING	418.00	0.00	-
101-441.000-913.000	FLEET INSURANCE	16,971.00	20,000.00	20,000.00
101-441.000-917.000	WORKMAN'S COMP	820.00	1,300.00	1,365.00
101-441.000-921.000	ELECTRICITY	28,030.00	9,500.00	9,500.00
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILITIES	15,371.00	0.00	-
101-441.000-922.100	STREET LIGHTING	99,791.00	90,000.00	90,000.00
101-441.000-923.000	HEAT EXPENSES	17,472.00	13,500.00	13,500.00
101-441.000-925.000	WATER/SEWER/RUBBISH	2,151.00	3,000.00	3,000.00
101-441.000-932.000	REPAIR & MAINTENANCE	65,159.00	50,000.00	32,000.00
101-441.000-935.000	REPAIR & MAINT.-STREET LIGHTS	1,954.00	10,000.00	10,000.00
101-441.000-984.000	EQUIPMENT PURCHASE	1,794.00	0.00	-
<b>Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS</b>		<b>567,823.00</b>	<b>511,545.00</b>	<b>555,839.78</b>

**NOTEABLE POINTS:**     *Sidewalk Assessment*  
*Addition of Park Ranger/Seasonal Worker*



**EXPENDITURES: FY21 PROPOSED**  
**GENERAL FUND - Fund 101**

GL Number	Description	FY19 Actual	FY20 Amend/FY21 Adopt	FY21 Amended
<b>Dept 672.000 - SENIOR CITIZENS</b>				
101-672.000-818.000	CONTRACTUAL SERVICES	68,850.00	68,850.00	68,850.00
<b>Total Dept 672.000 - SENIOR CITIZENS</b>		<b>68,850.00</b>	<b>68,850.00</b>	<b>68,850.00</b>
<b>Dept 751.000 - PARKS &amp; RECREATION</b>				
101-751.000-702.000	ADMINISTRATIVE SALARIES	33,711.00	35,905.00	-
101-751.000-706.000	REGULAR SALARIES & WAGES	15,935.00	15,000.00	44,620.00
101-751.000-715.000	FICA	3,899.00	4,000.00	3,490.00
101-751.000-716.000	HOSP/DENTAL/MM/OPTICAL	-	3,500.00	1,238.00
101-751.000-718.000	HEALTHCARE CONTRIBUTION - EE	442.00	0.00	-
101-751.000-718.200	MERS DB - ACTIVES	-	0.00	-
101-751.000-718.300	MERS RETIREMENT INSURANCE - DC	119.00	1,000.00	85.00
101-751.000-720.000	LONGEVITY PAY	1,660.00	1,750.00	1,710.00
101-751.000-740.000	OPERATING SUPPLIES	12,489.00	10,000.00	10,000.00
101-751.000-805.000	CREDIT CARD FEES	3,888.00	5,000.00	5,000.00
101-751.000-818.000	CONTRACTUAL SERVICES	5,475.00	0.00	-
101-751.000-818.002	CONTRACTUAL SERVICES - INSTRUCTORS	4,084.00	10,000.00	6,000.00
101-751.000-831.000	DUES & SUBSCRIPTIONS	87.00	400.00	400.00
101-751.000-860.000	TRANSPORTATION & CONFERENCES	648.00	250.00	250.00
101-751.000-917.000	WORKMAN'S COMP	332.00	1,250.00	1,315.00
101-751.000-931.000	REPAIR & MAINTENANCE-PARKS	22,397.00	22,250.00	22,250.00
101-751.000-936.000	REPAIR & MAINTENANCE-BUILDING	4.00	0.00	-
101-751.000-984.000	EQUIPMENT PURCHASE	-	0.00	-
<b>Total Dept 751.000 - PARKS &amp; RECREATION</b>		<b>105,170.00</b>	<b>110,305.00</b>	<b>96,358.00</b>
<b>Dept 965.000 - OPERATING TRANSFERS OUT</b>				
101-965.000-965.202	CONTRIBUTION TO MAJOR STREET	246,400.00	250,000.00	180,000.00
101-965.000-965.405	CONTRIBUTION TO CAPITAL PROJECT FUND	-	200,000.00	-
101-965.000-965.900	CONTRIBUTION TO CAPITAL IMP	224,750.00	100,000.00	175,000.00
<b>Total Dept 965.000 - OPERATING TRANSFERS OUT</b>		<b>471,150.00</b>	<b>550,000.00</b>	<b>355,000.00</b>

*NOTEABLE POINTS: Contribution to Capital Improvement  
D. Harkness donations-specific departments*



**MILAN**  
*Connect with what matters*

147 WABASH STREET, MILAN MI 48160  
PHONE: (734) 439-1501  
[www.milanmich.org](http://www.milanmich.org)

**TO:** Mayor Hamden and City Council Members

**FROM:** Karen Samborski – City Administrator

**DATE:** September 23, 2020

**SUBJECT:** Recognize the City Clerk position as a full-time department head position effective September 29, 2020 and to set the City Clerk annual base salary at \$52,000 effective retroactively to August 1<sup>st</sup>, 2020.

**REASONS FOR COUNCIL CONSIDERATION:**

The City Clerk position is currently a part-time department head position with an expected average hours worked of 28 hours per week. Due to recent changes in election laws, the duties of the Clerk for elections have vastly increased and become more demanding. While our Clerk has been able to prepare and conduct a very well-run election as a part-time department head, it is no longer feasible to do so. There is a need to increase the position to a full-time position in order to continue to fulfill the general City Clerk duties and the additional election responsibilities.

The full-time department head status would increase the average hours worked to 40 hours per week and would be eligible for benefits as outlined in the employee handbook and department head addendum.

Based on the above information I recommend increasing the City Clerk's annual salary to \$52,000 as a full-time department head position and compensate retroactively to August 1<sup>st</sup>.

**RECOMMENDED ACTION:**

Recognize the City Clerk position as a full-time department head position effective September 29, 2020 and to set the City Clerk annual base salary at \$52,000 effective retroactively to August 1<sup>st</sup>, 2020.



**MILAN**  
*Connect with what matters*

147 WABASH STREET, MILAN MI 48160  
 PHONE: (734) 439-1501  
[www.milanmich.org](http://www.milanmich.org)

**TO:** Mayor Hamden and City Council Members  
**FROM:** Karen Samborski – City Administrator  
**DATE:** September 24, 2020  
**SUBJECT:** Resolution 2020-15 – Approve and Adopt Amended Official Fee Schedule

**FACTS:**

To amend a section of the fee schedule pursuant with Section 2-74 of the Milan City Code of Ordinances that shall be effective September 28, 2020. The section we are proposing to amend is specifically the Tap Fees located on page 11 and is attached. The fee schedule in its entirety can be found at [www.milanmich.org](http://www.milanmich.org) → Residents → Fee Schedule.

In order to entice and spur economic development in our City, we would like to offer a significant incentive to new development by decreasing the water and sewer tap fees and fire suppression tap fees for FY21 and FY22. City Council previously approved a similar action in FY2014 when water and sewer tap fees for residential development were decreased. The Dexter Street Corridor Improvement Authority discussed this incentive plan and approved recommending the decrease in tap fees with the intention to spur commercial development in their district boundaries. Reducing (and even waiving) tap fees is a very common action used in communities as an incentive for economic development.

We have reviewed surrounding communities' tap fees and our rates are comparable at this point, thus decreasing the fees will make us more distinguishable to development opportunities. Tap fees are not used in the calculation of our water and sewer rates and are set by council via the fee schedule. The intention is to focus on commercial/retail development which typically uses lines greater than 1 inch.

The current and proposed tap fees are outlined below and the amended fee schedule (applicable section) is attached.

**Fire Suppression Tap Fees**

		Current	Proposed
<b>Meter Size:</b>	3/4"	\$ 1,155	\$ 1,155
	1"	\$ 1,155	\$ 1,155
	1 1/4"	\$ 1,386	\$ 139
	1 1/2"	\$ 2,310	\$ 231
	2"	\$ 3,696	\$ 370
	3"	\$ 6,930	\$ 693
	4"	\$ 11,550	\$ 1,155
	6"	\$ 23,100	\$ 2,310
	8"	\$ 36,960	\$ 3,696

**Water Tap Fees**

		Current	Proposed
<b>Meter Size:</b>	3/4"	\$ 2,100	\$ 2,100
	1"	\$ 2,100	\$ 2,100
	1 1/4"	\$ 3,000	\$ 300
	1 1/2"	\$ 5,000	\$ 500
	2"	\$ 8,000	\$ 800
	3"	\$ 15,000	\$ 1,500
	4"	\$ 25,000	\$ 2,500
	6"	\$ 50,000	\$ 5,000
	8"	\$ 80,000	\$ 8,000

**Sanitary Sewer Tap Fees**

		Current	Proposed
<b>Meter Size:</b>	3/4"	\$ 2,100	\$ 2,100
	1"	\$ 2,100	\$ 2,100
	1 1/4"	\$ 7,200	\$ 720
	1 1/2"	\$ 12,000	\$ 1,200
	2"	\$ 19,200	\$ 1,920
	3"	\$ 36,000	\$ 3,600
	4"	\$ 60,000	\$ 6,000
	6"	\$ 120,000	\$ 12,000
	8"	\$ 192,000	\$ 19,200

**RECOMMENDED ACTION:** Approve Resolution 2020-15 – Approve and Adopt an Amended Official Fee Schedule

**RESOLUTION NO. 2020-15**

**A RESOLUTION TO APPROVE AND ADOPT AN AMENDED OFFICIAL FEE SCHEDULE  
PURSUANT TO SECTION 2-74 OF THE MILAN CITY CODE**

**WHEREAS**, section 2-74 of the Milan City Code provides for the adoption and amendment of an Official Fee Schedule by Resolution of the City Council; and

**WHEREAS**, the City Council has reviewed the attached amended section of the fee schedule, entitled “City of Milan Official Fee Schedule” page 11, and has determined that the fees specified therein are reasonable and designed to cover the City’s cost of providing the services for which the fees are specified.

**BE IT RESOLVED**, that the City Council of the City of Milan, hereby approves and adopts the amended fee schedule in its entirety, entitled “City of Milan Official Fee Schedule”, as the Official Fee Schedule provided for by section 2-74 of the Milan City Code, to become effective September 28, 2020.

**BE IT FURTHER RESOLVED**, that the City Council hereby directs that the original of this Resolution and all subsequent resolutions amending the Official Fee Schedule shall be filed and maintained by the Clerk with the official ordinance book mandated by Section 7.4 of the City Charter, and that copies shall be made available to the public as soon as is practicable.

Motion by Councilperson \_\_\_\_\_, supported by Councilperson \_\_\_\_\_ to adopt Resolution No. 2020-15.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Dominic N. Hamden, Mayor

I, Lavonna Wenzel, Clerk of the City of Milan a Michigan Municipal Corporation, do hereby certify that the above-captioned Resolution No, 2020-15 was adopted by the City Council of the City of Milan at the regular meeting thereof on the 28th Day of September 2020. I further certify that Dominic N. Hamden is the duly elected Mayor, and Lavonna Wenzel is the duly appointed Clerk of the City of Milan.

\_\_\_\_\_  
Lavonna Wenzel, Clerk

**TAP FEES**

Note: Tap fees shall be computed on a pre-dwelling unit basis for multiple family dwellings. All tap fees include up to two inspections during regular hours. Inspections performed during other than normal business hours will be billed at actual cost to the City, including personnel, equipment, and materials, plus a 10% administrative fee. After hours inspections must be scheduled in advance and will be based on inspector availability

## Fire Suppression Tap Fees (Separate from potable water line)

Meter Size:	3/4"	\$ 1,155.00 + meter actual cost
	1"	\$ 1,155.00 + meter actual cost
	1 ¼ "	\$ 139.00 + meter actual cost
	1 ½ "	\$ 231.00 + meter actual cost
	2"	\$ 370.00 + meter actual cost
	3"	\$ 693.00 + meter actual cost
	4"	\$ 1,155.00 + meter actual cost
	6"	\$ 2,310.00 + meter actual cost
	8"	\$ 3,696.00 + meter actual cost

## Water Tap Fees (For those with access to both water and sewer)

Meter Size:	3/4"	\$ 2,100.00 + meter actual cost
	1"	\$ 2,100.00 + meter actual cost
	1 ¼ "	\$ 300.00 + meter actual cost
	1 ½ "	\$ 500.00 + meter actual cost
	2"	\$ 800.00 + meter actual cost
	3"	\$ 1,500.00 + meter actual cost
	4"	\$ 2,500.00 + meter actual cost
	6"	\$ 5,000.00 + meter actual cost
	8"	\$ 8,000.00 + meter actual cost

## Sanitary Sewer Tap Fees (For those with access to both water and sewer)

Meter Size:	3/4"	\$ 2,100.00
	1"	\$ 2,100.00
	1 ¼ "	\$ 720.00
	1 ½ "	\$ 1,200.00
	2"	\$ 1,920.00
	3"	\$ 3,600.00
	4"	\$ 6,000.00
	6"	\$ 12,000.00
	8"	\$ 19,200.00

**CITY OF MILAN  
BILLS PAYABLE & PAYROLL  
28-Sep-20**

**PAYROLL:**

09/18/2020 Regular Payroll #897	\$90,315.37
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<b>TOTAL PAYROLL</b>	<b>\$90,315.37</b>
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**ACCOUNTS PAYABLE:**

09/28/2020 Accounts Payable	\$282,875.13
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<b>TOTAL PAYABLES</b>	<b>\$282,875.13</b>
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<b>GRAND TOTAL</b>	<b><u><u>\$373,190.50</u></u></b>
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 000.000 UNALLOCATED ACTIVITY				
101-000.000-255.000	RESERVE DEPOSITS	B & M ASHMAN, INC	BOND REFUND ON PERMIT BP2019-004	500.00
Total For Dept 000.000 UNALLOCATED ACTIVITY				500.00
Dept 171.000 ADMINISTRATIVE				
101-171.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR OCTOBER 2020	403.37
Total For Dept 171.000 ADMINISTRATIVE				403.37
Dept 191.000 CLERK/ELECTIONS				
101-191.000-818.000	ICHAT BACKGROUND CHECK	VISA	AUG 2020 VISA STATEMENT-WENZEL	10.00
101-191.000-958.100	FOOD & BEVERAGE FOR ELECTION WOR	VISA	AUG 2020 VISA STATEMENT-WENZEL	146.29
Total For Dept 191.000 CLERK/ELECTIONS				156.29
Dept 209.000 ASSESSING				
101-209.000-818.000	CONTRACTUAL SERVICES	WCA ASSESSING	ASSESSING SERVICES FOR OCT 2020	5,324.83
Total For Dept 209.000 ASSESSING				5,324.83
Dept 260.000 TREASURER/FINANCE				
101-260.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR OCTOBER 2020	3,284.24
Total For Dept 260.000 TREASURER/FINANCE				3,284.24
Dept 263.000 INFORMATION TECHNOLOGY				
101-263.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR OCTOBER 2020	954.70
101-263.000-740.000	DRY ERASE WALL CALENDAR	VISA	AUGUST 2020 VISA STATEMENT-IT SERVICES	597.01
101-263.000-819.000	CLOUD EMAIL EXPENSES	VISA	AUGUST 2020 VISA STATEMENT-IT SERVICES	238.00
101-263.000-819.000	COMPUTER SERVICES	AI AWARE SERVICE LLC	CONSULTING SERVICES FOR THE IT DEPT	3,625.00
101-263.000-850.000	COMMUNICATION	CDW GOVERNMENT, INC	SHIPPING FOR SWITCH CABLE KIT/TRIPP SWI	25.93
101-263.000-850.000	COMMUNICATION	MILAN SENIORS FOR HEALTHY	CABLE SERVICE FOR THE CENTER 9/16-10/15	48.39
101-263.000-850.000	COMMUNICATION	VERIZON WIRELESS	TELEPHONE EXPENSES 8/14-9/13/20	302.49
101-263.000-850.000	COMMUNICATION	WINDSTREAM	TELEPHONE EXPENSES 9/10-10/9/20	1,664.53
Total For Dept 263.000 INFORMATION TECHNOLOGY				7,456.05
Dept 265.000 CITY HALL				
101-265.000-716.100	RETIREE'S HEALTH INSURANCE	BLUE CARE NETWORK	BLUE CARE NETWORK FOR OCTOBER 2020	8,366.53
101-265.000-727.000	EMPLOYEE TRAINING MEAL	VISA	AUGUST 2020 VISA STATEMENT-SAMBORSKI	310.68
101-265.000-727.000	OFFICE SUPPLIES-MASTER	DES MOINES STAMP MFG. CO.	PAID AND RECEIVED DATE STAMPS FOR CITY	272.00
101-265.000-802.000	LEGAL FEES	MILLER, CANFIELD, PADDOCK	GENERAL MUNICIPAL ATTORNEY SERVICES TH	4,850.00
101-265.000-818.000	OUTFRONT MEDIA-BILLBOARD FOR SEP	VISA	AUGUST 2020 VISA STATEMENT-SAMBORSKI	400.00
101-265.000-868.100	COVID-19 RESPONSE SUPPLIES-SURGE	VISA	SEPT 2020 VISA STATEMENT-TILLERY	825.43
101-265.000-868.100	SPECIAL PROGRAM - COVID19	CDW GOVERNMENT, INC	GRANT COVID 19 REMOTE MSP POLICE DEPT	6,735.36
101-265.000-900.000	PRINTING & PUBLISHING	MLIVE MEDIA GROUP	PUBLIC NOTICES FOR THE MONTH OF AUG 202	128.63
Total For Dept 265.000 CITY HALL				21,888.63
Dept 267.000 BUILDING MAINTENANCE				
101-267.000-936.000	PARKING BLOCKS FOR WILSON PARK	VISA	AUGUST 2020 VISA STATEMENT-KIRTON	743.13
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	BUDDS GENERAL CONTRACTING	CONCRETE PADS FOR A/C UNITS	1,500.00
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	BUDDS GENERAL CONTRACTING	REPAIRS TO CITY HALL ENTRANCE	2,475.00
101-267.000-936.000	RETURN OF LED LIGHT BULBS	VISA	SEPT 2020 VISA STATEMENT-TILLERY	564.34
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	MATS/MOPS/MOP SOLUTION FOR THE CENTER	229.58
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	BLANKETS/MATS/MOPS FOR THE POLICE DEPT	371.78
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	128.05
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	HOWLETT LOCK & DOOR	PD REAR DOOR REPLACEMENT	2,040.07
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	R N A OF ANN ARBOR INC	STRETCH VINYL GLOVES/MULTIFOLD TOWELS F	152.78
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	R N A OF ANN ARBOR INC	PAPER TOWEL-CTR PULL & MULTIFOLD-FOR TH	152.36



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 267.000 BUILDING MAINTENANCE				
Total For Dept 267.000 BUILDING MAINTENANCE				8,357.09
Dept 301.000 POLICE				
101-301.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR OCTOBER 2020	10,129.20
101-301.000-730.000	LUNCH ITEMS FOR ANTI-BIAS TRAINI	VISA	AUGUST 2020 VISA STATEMENT-POLICE DEPT	76.53
101-301.000-758.000	GUN HOLSTER FOR TILLERY	VISA	SEPTEMBER 2020 VISA STATEMENT-TILLERY	44.12
101-301.000-760.300	PROGRAM COSTS - DEA	VISA	AUGUST 2020 VISA STATEMENT-POLICE DEPT	176.09
101-301.000-775.000	OTHER SUPPLIES	JOHN KOEHLER	TO REIMBURSE FOR POSTAGE PAID OUT OF PC	4.60
101-301.000-775.000	OTHER SUPPLIES	MILAN ACE HARDWARE	CABLE TIES FOR THE POLICE DEPT	17.97
101-301.000-818.000	CONTRACTUAL SERVICES	COMCAST	CABLE SERVICE FOR THE POLICE DEPT	253.68
101-301.000-818.000	CONTRACTUAL SERVICES	RAVE MOBILE SAFETY	RAVE SAFETY CONTRACTUAL SERVICE-10/1/20	3,434.70
101-301.000-960.000	REALISTIC DE-ESCALATION INST COU	VISA	SEPTEMBER 2020 VISA STATEMENT-TILLERY	495.00
Total For Dept 301.000 POLICE				14,631.89
Dept 371.000 BUILDING DEPARTMENT				
101-371.000-818.000	DANGEROUS BUILDING	ORCHARD, HILTZ & MCCLIMEN	GENERAL ENGINEERING SERVICES THROUGH 8/	543.75
101-371.000-818.000	CONTRACTUAL SERVICES	ORCHARD, HILTZ & MCCLIMEN	MILAN SELF STORAGE ENGINEERING THROUGH	560.00
Total For Dept 371.000 BUILDING DEPARTMENT				1,103.75
Dept 400.000 PLANNING & ZONING COMMISSIONS				
101-400.000-818.000	CONTRACTUAL SERVICES	ORCHARD, HILTZ & MCCLIMEN	IFL ENGINEERING PLAN REVIEW THROUGH 8/2	869.00
Total For Dept 400.000 PLANNING & ZONING COMMISSIONS				869.00
Dept 441.000 DEPARTMENT OF PUBLIC WORKS				
101-441.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR OCTOBER 2020	1,507.53
101-441.000-818.000	CONTRACTUAL SERVICES	BUDDS GENERAL CONTRACTING	WILSON PARK PAVILION WORK	9,144.00
101-441.000-818.000	CONTRACTUAL SERVICES	BUDDS GENERAL CONTRACTING	WILSON PARK PAVILION WORK	9,640.00
101-441.000-818.000	CONTRACTUAL SERVICES	GOTTS TRANSIT MIX, INC.	40 TONS-6A STONE	720.00
101-441.000-818.000	CONTRACTUAL SERVICES	GOTTS TRANSIT MIX, INC.	2 YARDS CONCRETE-6 BAG MIX	349.00
101-441.000-818.000	CONTRACTUAL SERVICES	GOTTS TRANSIT MIX, INC.	20 TONS 23A MDOT 3/4 DOWN	420.00
101-441.000-818.000	CONTRACTUAL SERVICES	ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	33.27
101-441.000-818.000	CONTRACTUAL SERVICES	ARAMARK	UNIFORMS FOR DPW	18.54
101-441.000-818.000	CONTRACTUAL SERVICES	HEATH LAWN CARE	SERV FOR WK OF 10/4 & 10/11 WK #'S 32 &	5,484.62
101-441.000-921.000	ELECTRICITY	DTE	120 PARK LN-ELECT-7/25-8/25/20	16.73
101-441.000-921.000	ELECTRICITY	DTE	400 S PLATT RD-SIREN-ELECT-8/18-9/16/20	14.27
101-441.000-921.000	ELECTRICITY	DTE	147 WABASH ST-GAS-8/18-9/16/20	42.44
101-441.000-921.000	ELECTRICITY	DTE	147 WABASH ST-ELECT-8/18-9/16/20	778.66
101-441.000-921.000	ELECTRICITY	DTE	460 SQUIRES DR-ELECT-8/18-9/16/20	15.78
101-441.000-921.000	ELECTRICITY	DTE	35 NECKEL CT-GAS & ELECT-8/7-9/4/20	1,931.76
101-441.000-921.000	ELECTRICITY	DTE	770 ALLEN RD-UNMTRD ELECT-8/14-9/14/20	9.27
101-441.000-921.000	ELECTRICITY	DTE	455 SQUIRES DR-ELECT-8/18-9/16/20	403.77
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	45 NECKEL CT-ELECT-8/14-9/16/20	992.63
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	50 NECKEL CT-ELECT-8/7-9/4/20	69.13
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	51 NECKEL CT-GAS-8/18-9/16/20	41.78
101-441.000-922.100	STREET LIGHTING	DTE	659 RICHARDS BLVD-ELECT-8/18-9/16/20	266.46
101-441.000-922.100	STREET LIGHTING	DTE	39 NECKEL CT-ELECT-8/18-9/16/20	106.78
101-441.000-922.100	STREET LIGHTING	DTE	55 NECKEL CT-ELECT-8/18-9/16/20	36.24
101-441.000-922.100	STREET LIGHTING	DTE	120 PARK LN-ELECT-8/7-9/4/20	29.81
101-441.000-923.000	HEAT EXPENSES	DTE	50 NECKEL CT-GAS-8/18-9/13/20	36.73
101-441.000-923.000	HEAT EXPENSES	DTE	455 SQUIRES DR-GAS-8/18-9/16/20	39.66
101-441.000-923.000	HEAT EXPENSES	DTE	460 SQUIRES DR-GAS-8/18-9/16/20	44.90
101-441.000-923.000	HEAT EXPENSES	DTE	45 NECKEL CT-GAS-8/14-9/11/20	114.44
101-441.000-932.000	GASOLINE-K9 OFFICER ON DETAIL IN	VISA	SEPTEMBER 2020 VISA STATEMENT-TILLERY	41.00

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 441.000	DEPARTMENT OF PUBLIC WORKS			
101-441.000-932.000	REPAIR & MAINTENANCE	LATHAMS DOWNTOWN HARDWARE	WASP/HORNET SPRAY FOR THE DPW	11.98
101-441.000-932.000	REPAIR & MAINTENANCE	M-50 TRUCK & AUTO	SERVICE & REPAIR OF TRUCK #402-DPW	1,883.43
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	FASTENERS FOR DPW SHOP	7.14
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	MARKING PAINT/WASHERS/BOLTS-DPW	49.96
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	KEYS TO THE WWTP FOR DPW	4.98
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	WINDSHIELD WASHER FLUID FOR THE POLICE	5.98
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 10-16 OIL CHANGE-POLICE DEPT	51.38
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 3-18 OIL CHANGE-POLICE DEPT	31.37
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR K9-11 OIL CHANGE-POLICE DEPT	28.38
101-441.000-935.000	REPLACEMENT LED BULBS FOR STREET VISA	AUGUST 2020 VISA STATEMENT-KIRTON		659.88
101-441.000-935.000	REPAIR & MAINT.-STREET LIGHTS	RINGBLOOM ELECTRICAL CONT'L STREET LIGHTING REPAIR		600.00
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS				35,683.68
Dept 751.000 PARKS & RECREATION				
101-751.000-671.200	PARK PAVILLION RENTAL INCOME	BRITTANY FENRICH	REFUND OF RENTAL DEP OF PARK AND CENTEF	500.00
101-751.000-740.000	SUPPLIES FOR WELLNESS WEDNESDAY	VISA	AUGUST 2020 VISA STATEMENT-BELL	14.00
101-751.000-818.000	KAYAK/VFW BOUNDARY RESEARCH	ORCHARD, HILTZ & MCCLIMMENT	GENERAL ENGINEERING SERVICES THROUGH 8/	290.00
101-751.000-931.000	SPRINKLER TIMER FOR VETERANS WAL VISA	AUGUST 2020 VISA STATEMENT-BELL		337.90
Total For Dept 751.000 PARKS & RECREATION				1,141.90
Fund 202 MAJOR STREET FUND				
Dept 172.000				100,800.72
202-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR OCTOBER 2020	138.62
Total For Dept 172.000				138.62
Dept 463.000 ROUTINE MAINTENANCE				
202-463.000-818.000	TEDE ESTIMATES & PROJECT MTG	ORCHARD, HILTZ & MCCLIMMENT	GENERAL ENGINEERING SERVICES THROUGH FY	995.00
202-463.000-818.000	CONTRACTUAL SERVICES	ORCHARD, HILTZ & MCCLIMMENT	PLATT RD RESURFACING SERVICE THROUGH 8/	3,310.00
Total For Dept 463.000 ROUTINE MAINTENANCE				4,305.00
Fund 203 LOCAL STREET FUND				
Dept 172.000				4,443.62
203-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR OCTOBER 2020	138.62
Total For Dept 172.000				138.62
Total For Fund 203 LOCAL STREET FUND				138.62
Fund 226 RUBBISH COLLECTION				
Dept 521.000	SANITATION/COMPOST/RECYCLE			11,818.00
226-521.000-818.000	CONTRACTUAL SERVICES	BUDDS GENERAL CONTRACTING	DUMPSTER ENCLOSURES	
Total For Dept 521.000 SANITATION/COMPOST/RECYCLE				11,818.00
Total For Fund 226 RUBBISH COLLECTION				11,818.00
Fund 592 WATER/SEWER FUND				
Dept 556.000	WATER - PRODUCTION			
592-556.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR OCTOBER 2020	2,474.67
592-556.000-716.050	RETIREE HEALTH INS TRANSFERS	BLUE CARE NETWORK	BLUE CARE NETWORK FOR OCTOBER 2020	825.00
592-556.000-778.001	WATER PARTS	HILTI, INC.	BATTERY FOR IMPACT WRENCH-DPW	119.00
592-556.000-778.001	WATER PARTS	HILTI, INC.	TOOL FOR WATER MAIN REPAIRS-DPW	209.00

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 592 WATER/SEWER FUND				
Dept 556.000 WATER - PRODUCTION				
592-556.000-818.000	PFAS WATER SYSTEM REVIEW		ORCHARD, HILTZ & MCCLIMENT GENERAL ENGINEERING SERVICES THROUGH 8/	1,402.50
592-556.000-818.000	CONTRACTUAL SERVICES		ORCHARD, HILTZ & MCCLIMENT CITY OF MILAN GIS AS NEEDED THROUGH 8/3	1,671.00
592-556.000-818.000	CONTRACTUAL SERVICES		ORCHARD, HILTZ & MCCLIMENTCONSTRUCTION SERVICES THROUGH 9/	2,367.50
592-556.000-818.000	CONTRACTUAL SERVICES		ARAMARK APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	33.27
592-556.000-818.000	CONTRACTUAL SERVICES		UNIFORMS FOR DPW	18.54
592-556.000-818.000	OPERATION OF WTP		OPERATIONS SERVICES INC WTR PLANT OPERATIONS-SEPT 2020	16,530.42
592-556.000-818.000	CONTRACTUAL SERVICES		ORCHARD, HILTZ & MCCLIMENT GIS SERVICES THROUGH 8/29/20	5,000.00
			Total For Dept 556.000 WATER - PRODUCTION	30,650.90
Dept 567.000 SEWER - TREATMENT				
592-567.000-716.000	HOSP/DENTAL/MM/OPTICAL		BLUE CARE NETWORK BLUE CARE NETWORK FOR OCTOBER 2020	3,904.08
592-567.000-716.050	RETIREE HEALTH INS TRANSFERS		BLUE CARE NETWORK BLUE CARE NETWORK FOR OCTOBER 2020	903.18
592-567.000-818.000	CONTRACTUAL SERVICES		ORCHARD, HILTZ & MCCLIMENT GENERAL ENGINEERING SERVICES THROUGH FY20	67.50
592-567.000-818.000	OPERATION OF WWTP		OPERATIONS SERVICES INC WASTERWATER PLANT OPERATIONS-SEPT 2020	46,462.25
592-567.000-818.000	CONTRACTUAL SERVICES		OPERATIONS SERVICES INC WWTP SLUDGE REMOVAL-333,000 GALLONS	15,798.00
			Total For Dept 567.000 SEWER - TREATMENT	67,135.01
Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPENDITURES				
592-900.000-970.556	UTIL EXTENSION CONST SERVICES		ORCHARD, HILTZ & MCCLIMENT CONSTRUCTION SERVICES THROUGH FY20	400.00
592-900.000-970.556	UTIL EXTENSION CONSTRUCTION SERV		ORCHARD, HILTZ & MCCLIMENT DETAILED ENGINEERING SERVICES FY20	280.00
592-900.000-970.556	CAPITAL OUTLAY/WATER DEPT.		STATE OF MICHIGAN - MDOT USDA PROJECT - W MAIN ST	21,439.06
			Total For Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPEN	22,119.06
			Total For Fund 592 WATER/SEWER FUND	119,904.97
Fund 900 CAPITAL IMPROVEMENT FUND				
Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPENDITURES				
900-900.000-970.301	CAPITAL OUTLAY/POLICE DEPT.		AXON ENTERPRISE, INC AXON BODY CAMERAS (2) FOR THE POLICE DE	5,869.20
900-900.000-970.441	CAPITAL OUTLAY/DPW DEPT.		BELL EQUIPMENT COMPANY XTREME VAC LEAF MACHINE FOR DPW	39,900.00
			Total For Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPEN	45,769.20
			Total For Fund 900 CAPITAL IMPROVEMENT FUND	45,769.20
Fund Totals:				
			Fund 101 GENERAL FUND	100,800.72
			Fund 202 MAJOR STREET FUND	4,443.62
			Fund 203 LOCAL STREET FUND	138.62
			Fund 226 RUBBISH COLLECTION	11,818.00
			Fund 592 WATER/SEWER FUND	119,904.97
			Fund 900 CAPITAL IMPROVEMENT FUND	45,769.20
			Total For All Funds:	282,875.13