



CITY OF MILAN
CITY COUNCIL AGENDA

DECEMBER 28, 2020
7:30 P.M.

REGULAR MEETING
VIA ZOOM

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF COUNCIL MEMBERS REMOTELY: Mayor Dominic Hamden ____, Councilpersons Dave Baldwin ____, Ann Gee ____, Douglas Gilson ____, Mary Kerkes ____, Edward Kolar ____, Jesse Nie ____.

OTHER OFFICERS PRESENT REMOTELY: City Administrator Karen Kovacs ____, City Clerk Lavonna Wenzel ____, City Attorney Steven Mann ____, Police Chief Donald Tillery ____, City Treasurer Sarah Finch ____, Building/Zoning Craig Strong/Steve Bredernitz ____, MIS & Communications Director John Koehler ____, Parks & Recreation Director Ellen Bell ____, Main Street Director Jill Tewsley ____, DPW Director Stan Kirton ____, Fire Chief Robert Stevens ____.

APPROVAL OF AGENDA: December 28, 2020

Motion by Councilperson _____, seconded by Councilperson _____

APPROVAL OF MINUTES: December 14, 2020 - Work Session
December 14, 2020 - Regular Meeting

Motion by Councilperson _____, seconded by Councilperson _____.

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. Residents:
- B. Non-Residents:

BRIEF PRESENTATION

Update on Water and Wastewater Treatment Facility Improvements.

CONSENT AGENDA:

- A. Receive and file Milan Area Fire Department September 24, 2020 Meeting Minutes.

Motion by Councilperson _____ seconded by Councilperson _____ to approve Consent Agenda item A.

**CITY COUNCIL AGENDA
DECEMBER 28, 2020
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MATTERS FOR ACTION

None

BILLS PAYABLE AND PAYROLL: **\$328,926.17**

Motion by Councilperson _____, seconded by Councilperson _____

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

A. Residents:

B. Non-Residents:

ITEMS FOR DISCUSSION:

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

NEXT REGULAR MEETING:

Monday, January 11, 2021 (*Agenda Item Submission Deadline, January 6, 2021*)

ADJOURNMENT: Motion to adjourn meeting at _____ P.M. by Councilperson _____ seconded by Councilperson _____.

All matters to be presented to Milan City Council for their review, consideration and/or action, must be submitted in writing no later than 4:00 p.m., the Wednesday preceding the date of the meeting (normally the second and fourth Mondays of each month).

Special Notes:

The City of Milan will provide reasonable auxiliary aids and services, such as signers for the hearing impaired, and audiotapes of printed materials being considered at the meeting to individuals with disabilities upon one week's notice to the City of Milan. Individuals with disabilities requiring auxiliary aids or services should contact the City of Milan by writing or calling the following:

Lavonna Wenzel, City Clerk
147 Wabash, Milan, Michigan 48160
Equal Opportunity Employer

**MINUTES OF A VIA ZOOM WORK SESSION OF THE MILAN
CITY COUNCIL HELD ON DECEMBER 14, 2020 AT 6:30
P.M. FROM MILAN, MICHIGAN 48160**

Mayor Hamden called the work session to order at 6:38 p.m.

COUNCIL MEMBERS PRESENT REMOTELY: Mayor Hamden from the City Hall, Pro-Tem Kolar from home in Monroe County Milan, Council Members Baldwin from home in Washtenaw County Milan, Gee from home in Monroe County Milan, Gilson from home in Washtenaw County Milan, Kerkes from home in Washtenaw County Milan, and Nie from home in Washtenaw County Milan.

OTHER OFFICERS PRESENT REMOTELY: City Administrator Karen Kovacs, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann, Parks and Recreation Director Ellen Bell, Police Chief Don Tillery, Lt Jeremy Nieman, MIS/Communications Director John Koehler, and DPW Director Stanley Kirton.

OTHERS PRESENT REMOTELY: Josh Kofflin, and Martha Churchill.

AGENDA:

- A. Capital Improvement Plan Updates- General City Equipment.**
- B. Any Matters that may legally come before Council.**

City Administrator Karen Kovacs presented Capital Improvement updates via share screen. A brief discussion was held on upcoming projects and equipment needs. Treasurer Finch provided current fund balance and future budget projections.

PUBLIC COMMENTS: Josh Kofflin spoke.

ADJOURNMENT: Motion by Councilmember Gilson, seconded by Councilmember Nie to adjourn work session at 7:17 pm.

Dominic Hamden, Mayor

Lavonna Wenzel, Clerk

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD
VIA ZOOM ON DECEMBER 14, 2020 FROM
MILAN, MICHIGAN 48160**

Mayor Hamden called the meeting to order at 6:30 p.m.

COUNCIL MEMBERS PRESENT REMOTELY: Mayor Hamden from the City Hall, Pro-Tem Kolar from home in Monroe County Milan, Council Members Baldwin from home in Washtenaw County Milan, Gee from home in Monroe County Milan, Gilson from home in Washtenaw County Milan, Kerkes from home in Washtenaw County Milan, and Nie from home in Washtenaw County Milan.

OTHER OFFICERS PRESENT REMOTELY: City Administrator Karen Kovacs, City Clerk Lavonna Wenzel, City Attorney Steve Mann, Police Chief Donald Tillery, MIS/Communications Director John Koehler, and Building/Zoning Steve Bredernitz, Parks and Recreation Director Ellen Bell, and DPW Director Stan Kirton. Main Street Director Jill Tewsley-Excused.

OTHERS PRESENT: REMOTELY: Josh Kofflin,

APPROVAL OF AGENDA: December 14, 2020

Motion to approve the agenda by Councilmember Baldwin, seconded by Councilmember Kerkes.
Motion carried unanimously

APPROVAL OF MINUTES: November 23, 2020 - Regular Meeting Minutes

Motion by Councilmember Kerkes, to approve the meeting minutes, seconded by Councilmember Nie.
Motion carried unanimously

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. **Residents:** None
- B. **Non-Residents:** None

CONSENT AGENDA:

- A. **Receive and file F&V Operations Monthly Client Report.**
- B. **Approve setting the City of Milan Scheduled Meetings Dates for 2021.**

Motion by Councilmember Kerkes, seconded by Councilmember Gilson to approve Consent Agenda items A and B.
Motion carried unanimously

MATTERS FOR ACTION:

- 1. **None.**

BILLS PAYABLE AND PAYROLL: \$586,400.93

Motion by Councilmember Gee, seconded by Councilmember Kerkes to pay the bills.
Motion carried unanimously

**CITY COUNCIL MINUTES
DECEMBER 14, 2020
PAGE TWO**

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

- 1. Residents:** None
- 2. Non-Residents:** None

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

All of City Staff, Mayor and City Council wishes everyone a safe and Merry Christmas!

Administrator Kovacs thanked staff and City Council for great work on the budget and throughout the city.

Police Chief Tillery announced no shave November is continuing through December as contribution to "Compassion Ministries" will be doubled, for information look for police departments GOFUNDME page.

City Treasurer Finch thanked everyone for the great discussion during the council work session.

DPW Director Kirton commended his department on keep up with the leaves and their workload.

Councilmember Baldwin shared his appreciation and thoughts regarding the F&V report. He announced the location for Santa's mailbox is at the corner of Wabash and Main street.

Councilmember Kerkes thanked Mr. Green from F&V for attending the meetings. She thanked DPW for a fantastic job on the Christmas lights and shared her favorite downtown decorated Christmas Tree is the one provided by the Abate group.

Councilmember Kolar is looking forward to a more thorough review of the F&V Operations report.

Councilmember Gilson is pleased with the great discussion during work session and thanked the department heads on their hard work put into the capital improvements plan. He congratulated the City Clerk on a successful Election Audit. Mr. Gilson shared his gratitude for the Backstreet Cruzers for providing the Christmas Train this year and to the Mayor for his contribution in it.

Mayor Hamden congratulated the City Clerk and her crew on a job well done completing an Election Audit with 100% accuracy. He thanked everyone for all their continuous hard work in the city and on the capital improvements projections.

NEXT REGULAR MEETING:

Monday, December 28, 2020 (Agenda Item Submission Deadline, December 23, 2020)

ADJOURNMENT: Motion by Councilmember Gilson, seconded by Councilmember Kerkes to adjourn meeting at 7:55 P.M.
Motion carried unanimously

Dominic Hamden, Mayor

Lavonna Wenzel, Clerk

Milan Area Fire Department
45 Wabash St., Milan, MI 48160
Meeting Minutes—September 24, 2020
Milan Township Hall
Regular Executive Board Meeting

The Regular Executive Board Meeting for the Milan Area Fire Department was called to order at 7:00 PM with the Pledge of Allegiance. Board Members in attendance were Dominic Hamden (COM), Doug Gilson (COM), Chuck Tellas (York), Sean Gleason (York), Phil Heath (Milan), Gary Taepke (London) and Dan Cain (MAL). Department Officers present were Fire Chief Stevens and Lieutenant Kevin Maury. Melissa Beauchamp (London) and Olga Mancik (Milan) were excused.

Motion Tellas/Cain to approve the proposed agenda. Motion carried 7-0-2.

Motion Gleason/Tellas to approve the proposed minutes from July 23, 2020 with the following amendments:

- *Fire Marshal needs to be listed as present*
- *Fire Marshal comments need to be recorded*

Motion carried 7-0-2.

Motion Gleason/Heath to accept the accountant's report, including the Check Disbursement detail and Balance Due report. Motion carried 7-0-2.

Motion Taepke/Tellas to approve the payment of bills from July 1 through August 30, 2020 in the amount of \$124,917.29, including checks 939343-9361, EFT payments and payroll checks/direct deposit. Motion carried 7-0-2.

Martin Ritchie, Fire Marshal, spoke during public comment to ask that the Board re-visit the Fire Marshal salary discussion that was started at the July 23, 2020 meeting.

Fire Chief Stevens presented his Department Report:

- Research into Fire Marshal pay rate was inconclusive.
 - *Motion Tellas/Taepke to form an ad hoc committee, consisting of Chuck Tellas, Phil Heath, Doug Gilson and Fire Chief Stevens to evaluate the Fire Marshal's duties, job performance and rate of pay. The ad hoc committee is to report back to the Fire Board at the next board meeting on November 19, 2020. Motion carried 7-0-2.*
- The Department has received a generous donation of \$25,000 from the Estate of Donald Harkness that will be committed to Capital Improvement projects.
- The Milan Area Fire Department has been awarded \$11,200.00 in Hazard Pay reimbursement through the CARES Act
- Property update: Civil engineer has been doing preliminary survey work in conjunction with the architectural firm. The Board discussed starting to explore financing options more seriously so this project can move forward in the most effective way. Fire Chief Stevens is to contact the Department's attorney, Karl Barr, and report back.
- Two firefighters have been promoted to Lieutenant: Kyle Maury, L-1 and Kevin Maury, L-2
- Two firefighters have recently passed the Washtenaw County Fire Academy, test results are coming in tomorrow.
- Tanker-1 had to have two steer tires replaced

- Run Report for July 1, 2020 through August 30, 2020:
 - Milan City – 56 G/I - 15 COVID S/B- 3
 - London Township - 10 G/I - 9 COVID S/B- 0
 - Milan Township – 33 G/I - 6 COVID S/B- 0
 - York Township – 27 G/I - 22 COVID S/B- 4
 - M/A ALL - 6

Motion Gilson/Taepke to accept the Fire Chief's department report. Motion carried 7-0-2.

During public comment, Kevin Heath (Deputy Clerk, Milan Twp) spoke to request that the minutes be sent to himself and the Clerk so they are more informed about the business of the Department.

During Board Comments, Dominic Hamden (COM) spoke to say it is at the discretion of each municipality on how they receive and file the minutes of the Milan Area Fire Department. He will speak with Sarah Finch (Clerk, MAFD) about sending the approved minutes to the Supervisor/Mayor of each municipality so they can disperse them to the appropriate department within their municipality.

Motion Gilson/Heath to adjourn at 7:55 PM. Motion carried 7-0-2.

**CITY OF MILAN
BILLS PAYABLE & PAYROLL
28-Dec-20**

PAYROLL:

12/23/2020 Regular Payroll #906	\$89,027.22
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TOTAL PAYROLL	\$89,027.22
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ACCOUNTS PAYABLE:

12/28/2020 Accounts Payable	\$239,898.95
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TOTAL PAYABLES	\$239,898.95
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GRAND TOTAL	<u><u>\$328,926.17</u></u>
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INVOICE GL DISTRIBUTION REPORT
 EXP CHECK RUN DATES 12/16/2020 - 12/29/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 000.000 UNALLOCATED ACTIVITY				
101-000.000-255.000	RESERVE DEPOSITS	KANNAN COMMUNICATIONS, LLC	BOND REFUND FOR PERMIT BP2019-012	500.00
101-000.000-255.000	RESERVE DEPOSITS	KANNAN COMMUNICATIONS, LLC	BOND REFUND FOR PERMIT BP2019-010	500.00
Total For Dept 000.000 UNALLOCATED ACTIVITY				1,000.00
Dept 171.000 ADMINISTRATIVE				
101-171.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	403.37
101-171.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	107.52
Total For Dept 171.000 ADMINISTRATIVE				510.89
Dept 191.000 CLERK/ELECTIONS				
101-191.000-958.100	ELECTION EXP-REFRESHMENTS FOR WO	VISA	NOV 2020 VISA STATEMENT-WENZEL	62.26
101-191.000-958.100	ELECTION EXPENSES	HART INTERCIVIC, INC	IBUTTON KEY-ELECTION EQUIPMENT	80.00
Total For Dept 191.000 CLERK/ELECTIONS				142.26
Dept 209.000 ASSESSING				
101-209.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	46.85
101-209.000-818.000	CONTRACTUAL SERVICES	WCA ASSESSING	ASSESSING SERVICES FOR JAN 2021	5,324.83
Total For Dept 209.000 ASSESSING				5,371.68
Dept 260.000 TREASURER/FINANCE				
101-260.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	3,284.24
101-260.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	113.70
Total For Dept 260.000 TREASURER/FINANCE				3,397.94
Dept 263.000 INFORMATION TECHNOLOGY				
101-263.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	954.70
101-263.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	82.93
101-263.000-819.000	DUO MONTHLY SECURITY	VISA	NOV 2020 VISA STATEMENT-INFO TECH	30.00
101-263.000-819.000	COMPUTER SERVICES	CDW GOVERNMENT, INC	OFFICE 365 SUBSCRIPTIONS	13,645.20
101-263.000-850.000	ZOOM PHONE SERVICES	VISA	NOV 2020 VISA STATEMENT-INFO TECH	79.78
101-263.000-850.000	COMMUNICATION	MILAN SENIORS FOR HEALTHY	CABLE SERVICE FOR THE CENTER-12/16/20-1	49.74
101-263.000-850.000	COMMUNICATION	VERIZON WIRELESS	TELEPHONE EXPENSES 11/14-12/13/20	302.53
101-263.000-852.000	CLOUD EMAIL EXPENSES	VISA	NOV 2020 VISA STATEMENT-INFO TECH	238.00
Total For Dept 263.000 INFORMATION TECHNOLOGY				15,382.88
Dept 265.000 CITY HALL				
101-265.000-716.100	RETIREE'S HEALTH INSURANCE	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	8,366.53
101-265.000-803.000	AUDIT FEES/ ACCOUNTING SERVICE	GABRIDGE & COMPANY, PLC	FINAL BILLING-6/30/20 FINANCIAL STMT AU	9,360.00
101-265.000-803.000	AUDIT FEES/ ACCOUNTING SERVICE	PLANTE & MORAN, PLLC	ACCOUNTING SERVICES - 10/28-11/15/20	4,477.50
101-265.000-818.000	CONTRACTUAL SERVICES	COMCAST	CABLE SERVICE FOR CITY HALL 12/15/20-1/	101.63
101-265.000-868.100	SPECIAL PROGRAM - COVID19-FACE M	VISA	NOV 2020 VISA STATEMENT-TILLERY	587.21
101-265.000-868.100	SPECIAL PROGRAM - COVID19	MIDWEST ENVIRO SOLUTIONS	CITY WIDE COVID-19 SANITATION/DISINFECT	3,000.00
101-265.000-880.400	SPECIAL EVENTS	BMI GENERAL LICENSING	MUSIC LICENSING FEE 8/1/20-7/31/21	364.00
Total For Dept 265.000 CITY HALL				26,256.87
Dept 267.000 BUILDING MAINTENANCE				
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	148.25
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	GRODI'S SEPTIC TANK SERVI	CLEANING OUT OF GREASE TRAP AT THE CENI	100.00
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	STRAUB HEATING & A/C	THERMOSTAT REPLACED IN FRONT MTG RM AT	166.00
Total For Dept 267.000 BUILDING MAINTENANCE				414.25
Dept 301.000 POLICE				
101-301.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	9,547.41

INVOICE GL DISTRIBUTION REPORT
 EXP CHECK RUN DATES 12/16/2020 - 12/29/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 301.000 POLICE				
101-301.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	1,087.37
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	SGT ARCHER EXT VEST & EQUIP-POLICE DEPT	508.91
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	STRAITS NEW ISSUE-POLICE OFFICER	1,225.61
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	NEW ISSUE STRAITS-POLICE OFFICER	171.70
101-301.000-760.300	FUEL COSTS	VISA	NOV 2020 VISA STATEMENT-POLICE DEPT	198.14
101-301.000-775.000	UPS SHIPPING FEE	VISA	NOV 2020 VISA STATEMENT-TILLERY	39.09
101-301.000-818.000	CONTRACTUAL SERVICES	HURON VALLEY AMBULANCE	PARAMEDIC BLOOD DRAWS FOR OWI-POLICE DE	260.00
101-301.000-818.000	CONTRACTUAL SERVICES	WEST SHORE SERVICES, INC.	YEARLY TORNADO SIREN MAINTENANCE	1,600.00
101-301.000-960.000	TRAINING	ON DUTY GEAR, LLC	TRAINING "BLUE" GUNS FOR THE POLICE DEPT	209.91
101-301.000-960.000	TRAINING	WASHTENAW COMM. COLLEGE	POLICE DEPT -WIDE FIREARMS WRITTEN TNG	500.00
101-301.000-962.000	EVIDENCE TECH LAB-DUKAL COTTON R	VISA	NOV 2020 VISA STATEMENT-TILLERY	347.23
101-301.000-984.000	EQUIPMENT PURCHASE	AUTO TRIM DESIGN	NEW PATROL CAR GRAPHICS-POLICE DEPT	800.00
Total For Dept 301.000 POLICE				16,495.37
Dept 336.000 FIRE				
101-336.000-705.001	FIRE RUNS	MILAN AREA FIRE DEPARTMENT	OCTOBER 2020 INCIDENT RUNS	4,657.06
Total For Dept 336.000 FIRE				4,657.06
Dept 371.000 BUILDING DEPARTMENT				
101-371.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	46.85
101-371.000-818.000	CONTRACTUAL SERVICES	JOE RINGBLOOM	ELECTRICAL INSPECTION-11/24/20	40.00
Total For Dept 371.000 BUILDING DEPARTMENT				86.85
Dept 400.000 PLANNING & ZONING COMMISSIONS				
101-400.000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	463 GREENTREE LN PORCH VARIANCE REQ-OCT	393.00
101-400.000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	GENERAL CONSULTATION RE: SIGN/425 AGREE	142.50
101-400.000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	HAPPY CHICKEN REVIEW-JULY 2020	277.50
101-400.000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	OCTOBER 2020 RETAINER SERVICES	600.00
Total For Dept 400.000 PLANNING & ZONING COMMISSIONS				1,413.00
Dept 441.000 DEPARTMENT OF PUBLIC WORKS				
101-441.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	1,507.53
101-441.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	43.64
101-441.000-818.000	CONTRACTUAL SERVICES	HEATH LAWN CARE	SERV FOR WK OF 12/20 & 12/27 WK #'S 43	5,484.62
101-441.000-818.000	CONTRACTUAL SERVICES	ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	38.67
101-441.000-818.000	CONTRACTUAL SERVICES	COMCAST	CABLE SERV FOR DPW 11/19/20-1/18/21	581.44
101-441.000-818.000	CONTRACTUAL SERVICES	HEATH LAWN CARE	SERV FOR WK OF 1/3 & 1/10 WK #'S 45 & 4	5,484.62
101-441.000-886.000	BOWS FOR CHRISTMAS WREATHS	VISA	NOV 2020 VISA STATEMENT-BELL	755.66
101-441.000-886.000	OUTDOOR CHRISTMAS DECOR	VISA	NOV 2020 VISA STATEMENT-SAMBORSKI	196.93
101-441.000-886.000	COMM.PROMOTION/CHRISTMAS DEC.	VISA	NOV 2020 VISA STATEMENT-MAYOR	1,449.50
101-441.000-886.000	COMM.PROMOTION/CHRISTMAS DEC.	BRONNER'S CHRISTMAS WONDEF	RED LED CHRISTMAS LIGHTS	230.95
101-441.000-886.100	BEAUTIFICATION COMM. CONTRIB	BARBARA GARDINIER	TO REIMBURSE FOR PURCH OF WTR DECORATIC	86.86
101-441.000-921.000	ELECTRICITY	DTE	460 SQUIRES DR-ELECT-11/14-12/16/20	23.45
101-441.000-921.000	ELECTRICITY	DTE	455 SQUIRES DR-ELECT-11/14-12/16/20	391.74
101-441.000-921.000	ELECTRICITY	DTE	147 WABASH ST-GAS-11/14-12/16/20	766.15
101-441.000-921.000	ELECTRICITY	DTE	147 WABASH ST-ELECT-11/14-12/16/20	481.77
101-441.000-921.000	ELECTRICITY	DTE	400 S PLATT RD-SIREN-ELECT-11/14-12/16/	14.95
101-441.000-921.000	ELECTRICITY	DTE	770 ALLEN - UNMTRD ELECT-11/12-12/14/20	10.33
101-441.000-921.000	ELECTRICITY	DTE	35 NECKEL CT-GAS & ELECT-11/6-12/8/20	1,595.79
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	45 NECKEL CT-ELECT-11/12-12/14/20	780.14
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	51 NECKEL CT-GAS-11/14-12/16/20	219.96
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	50 NECKEL CT-ELECT-11/6-12/08/20	185.40
101-441.000-922.100	STREET LIGHTING	DTE	55 NECKEL CT-ELECT-11/14-12/16/20	37.53

INVOICE GL DISTRIBUTION REPORT
 EXP CHECK RUN DATES 12/16/2020 - 12/29/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 441.000 DEPARTMENT OF PUBLIC WORKS				
101-441.000-922.100	STREET LIGHTING	DTE	659 RICHARDS BLVD-ELECT-11/14-12/16/20	383.71
101-441.000-922.100	STREET LIGHTING	DTE	55 NECKEL CT-ELECT-10/14-12/16/20	47.03
101-441.000-922.100	STREET LIGHTING	DTE	39 NECKEL CT-ELECT-11/14-12/16/20	186.78
101-441.000-922.100	STREET LIGHTING	DTE	120 PARK LN-ELECT-11/6-12/8/20	32.09
101-441.000-923.000	HEAT EXPENSES	DTE	455 SQUIRES DR-GAS-11/14-12/16/20	972.57
101-441.000-923.000	HEAT EXPENSES	DTE	460 SQUIRES DR-GAS-11/14-12/16/20	211.86
101-441.000-923.000	HEAT EXPENSES	DTE	45 NECKEL CT-GAS-11/13-12/14/20	897.07
101-441.000-932.000	CAR 10-16 BRAKE SERVICE	VISA	NOV 2020 VISA STATEMENT-POLICE DEPT	191.80
101-441.000-932.000	REPAIR & MAINTENANCE	BRIARWOOD FORD	CAR 4-13 CRASH REPAIR-POLICE DEPT	2,201.54
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	WINDOW GLAZE FOR DPW	8.99
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	EXTENSION CORDS FOR CHRISTMAS DECORATIC	52.97
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	WINDOW GLAZE FOR DPW	8.99
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	WINDOW GLAZE/PUTTY KNIFE FOR WINDOW REI	17.76
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	PAINT SUPPLIES FOR DPW	9.97
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 5-16 CONTROL ARMS/BRAKES/ETC-POLICE	961.73
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 4-13 OIL CHANGE-POLICE DEPT	45.37
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 10-16 OIL CHANGE-POLICE DEPT	33.67
101-441.000-935.000	REPLACEMENT LED BULBS FOR STREET	VISA	NOV 2020 VISA STATEMENT-KIRTON	431.76
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS				27,063.29
Dept 751.000 PARKS & RECREATION				
101-751.000-653.000	MISC RECREATION FEES	MILAN SENIORS FOR HEALTHY ACTIVE NET PAYMENT 11/9-12/6/20		320.55
101-751.000-740.000	OPERATING SUPPLIES	ACTIVE NETWORK, LLC	ACTIVE NET FEES NOV 2020	16.68
Total For Dept 751.000 PARKS & RECREATION				337.23
Total For Fund 101 GENERAL FUND				102,529.57
Fund 202 MAJOR STREET FUND				
Dept 172.000				
202-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	138.62
202-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	50.04
Total For Dept 172.000				188.66
Dept 463.000 ROUTINE MAINTENANCE				
202-463.000-818.000	CONTRACTUAL SERVICES	AL'S ASPHALT PAVING CO	ASPHALT PATCHING & ROAD REPAIRS	37,095.00
202-463.000-818.000	CONTRACTUAL SERVICES	AL'S ASPHALT PAVING CO	RUBBER SEAL AROUND PERIMETER OF RD PATC	1,350.00
202-463.000-818.000	CONTRACTUAL SERVICES	ORCHARD, HILTZ & MCCLIMENI	PLATT RD RESURFACING-PROFESSIONAL SERVI	13,005.00
Total For Dept 463.000 ROUTINE MAINTENANCE				51,450.00
Total For Fund 202 MAJOR STREET FUND				51,638.66
Fund 203 LOCAL STREET FUND				
Dept 172.000				
203-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	138.62
203-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	50.04
Total For Dept 172.000				188.66
Dept 463.000 ROUTINE MAINTENANCE				
203-463.000-818.000	CONTRACTUAL SERVICES	AL'S ASPHALT PAVING CO	ASPHALT PATCHING & ROAD REPAIRS	37,095.00
203-463.000-818.000	CONTRACTUAL SERVICES	AL'S ASPHALT PAVING CO	RUBBER SEAL AROUND PERIMETER OF RD PATC	1,350.00
Total For Dept 463.000 ROUTINE MAINTENANCE				38,445.00
Total For Fund 203 LOCAL STREET FUND				38,633.66

INVOICE GL DISTRIBUTION REPORT
 EXP CHECK RUN DATES 12/16/2020 - 12/29/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 592 WATER/SEWER FUND				
Dept 556.000 WATER - PRODUCTION				
592-556.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	2,474.67
592-556.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	100.80
592-556.000-716.050	RETIREE HEALTH INS TRANSFERS	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	825.00
592-556.000-778.000	METER PURCHASES/MATERIALS	CORE & MAIN LP	WATER METER PARTS FOR THE DPW	1,688.00
592-556.000-778.001	WATER PARTS	BUCK & KNOBBY EQUIP CO	HYDRANT PUMP FOR THE DPW	419.95
592-556.000-818.000	CONTRACTUAL SERVICES	ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	38.66
592-556.000-818.125	CONTRACTUAL SERVICES--EMERGENCY	WATERTAP, INC	WATER SERVICE REPAIR ON STONEHAVEN CT	6,460.00
592-556.000-831.500	STATE PERMITS	STATE OF MICHIGAN	NPDES ANNUAL PERMIT FEE FOR 2021-WWTP	5,500.00
Total For Dept 556.000 WATER - PRODUCTION				17,507.08
Dept 567.000 SEWER - TREATMENT				
592-567.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	3,904.08
592-567.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JANUARY 2021 INSURANCE PREMIU	174.70
592-567.000-716.050	RETIREE HEALTH INS TRANSFERS	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JANUARY 2021	903.18
592-567.000-743.000	CHEMICALS	TIDEWATER PRODUCTS, INC	LIQUID POLYMER FOR WWTP	3,330.00
592-567.000-743.000	CHEMICALS	TIDEWATER PRODUCTS, INC	LIQUID POLYMER FOR WWTP	1,665.00
592-567.000-818.000	CONTRACTUAL SERVICES	COMCAST	CABLE SERVICE FOR 75 GUMP LK RD-11/15-C	444.26
592-567.000-921.000	ELECTRICITY	DTE	75 GUMP LK RD-GAS-11/13-12/14/20	1,705.10
592-567.000-921.000	ELECTRICITY	DTE	1145 MARVIN ST-PUMP STATION-GAS & ELECT	182.65
592-567.000-921.000	ELECTRICITY	DTE	709 MARVIN ST-GAS & ELECT-11/12-12/14/2	239.64
592-567.000-921.000	ELECTRICITY	DTE	44 NECKEL CT-PUMP ST-GAS & ELECT-11/6-1	108.77
592-567.000-921.000	ELECTRICITY	DTE	154 NECKEL-WELL #4-ELECT-11/14-12/16/2C	105.00
592-567.000-921.000	ELECTRICITY	DTE	100 NECKEL CT-GAS-11/14-12/16/20	467.36
592-567.000-921.000	ELECTRICITY	DTE	308 W MAIN-PUMP ST-GAS-11/9-12/7/20	40.86
592-567.000-921.000	ELECTRICITY	DTE	14139 PLANK RD-ELECT-11/13-12/15/20	88.04
592-567.000-921.000	ELECTRICITY	DTE	389 WABASH -ELECT-11/6-12/8/20	467.63
592-567.000-921.000	ELECTRICITY	DTE	322 ANN MARIE #GEN-GAS-11/3-12/3/20	35.97
592-567.000-921.000	ELECTRICITY	DTE	1160 NORTH ST-ELECT & GAS-10/22-11/20/2	160.04
592-567.000-921.000	ELECTRICITY	DTE	320 W MAIN ST-ELECT-10/21-11/19/20	38.37
592-567.000-921.000	ELECTRICITY	DTE	308 W MAIN ST-ELECT-10/21-11/19/20	85.00
592-567.000-921.000	ELECTRICITY	DTE	381 EVERETT GEN-GAS-10/21-11/19/20	35.96
592-567.000-921.000	ELECTRICITY	DTE	381 EVERETT ST-ELECT-10/21-11/19/20	106.04
592-567.000-921.000	ELECTRICITY	DTE	588 ASHER PASS-ELECT-10/22-11/20/20	95.62
592-567.000-921.000	ELECTRICITY	DTE	210 CHERRY ST-GAS & ELECT/10/23-11/23/2	132.11
592-567.000-921.000	ELECTRICITY	DTE	588 ASHER PASS-GAS-10/22-11/20/20	34.23
592-567.000-921.000	ELECTRICITY	DTE	570 IDEAL ST-ELECT-9/18-11/16/20	129.21
592-567.000-921.000	ELECTRICITY	DTE	322 ANN MARIE DR-ELECT-10/29-11/30/20	97.60
592-567.000-921.000	ELECTRICITY	DTE	75 GUMP LK RD-ELECT-10/21-11/17/20	8,742.04
592-567.000-921.000	ELECTRICITY	DTE	100 NECKEL CT-ELECT-10/21-11/17/20	4,966.07
592-567.000-932.250	EMERGENCY REPAIRS	KENNEDY INDUSTRIES INC	EMERG WEEKEND REPAIR TO GLENDALE LIFT S	1,105.45
Total For Dept 567.000 SEWER - TREATMENT				29,589.98
Total For Fund 592 WATER/SEWER FUND				47,097.06

Fund Totals:

Fund 101 GENERAL FUND	102,529.57
Fund 202 MAJOR STREET FUND	51,638.66
Fund 203 LOCAL STREET FUND	38,633.66
Fund 592 WATER/SEWER FUND	47,097.06

Total For All Funds: 239,898.95