

**Milan Police Department ~ 2 Positions**  
**Police Recruit or Police Officer (Part-Time)**  
**Opening Date: September 15, 2019**  
**Closing Date: Until Filled**

**CONTACT PERSON:** Lt. Jeremy Nieman  
**TELEPHONE:** 734-439-1551 **EXTENSION:** 404  
**EMAIL:** jeremyn@ci.milan.mi.us  
**WEBSITE:** <http://milanmich.org>

The Milan Police Department is accepting applications for two (2) Part-Time Police Officer positions. Each of these positions may be filled with a police recruit position. However, licensed/licensable officers preferred. The Milan Police Department is a community oriented department with a mission of providing the residents of Milan with exemplary police services. Officers are expected to be dedicated, committed and maintain a high standard of police professionalism both on and off-duty.

**POSITION SUMMARY/JOB DESCRIPTION:**

As a police Recruit, you will be paid to attend a police academy. You must have a High School Diploma or GED, & be 21 years of age at the time of graduation. A police recruit must meet all of the requirements of the Michigan Commission on Law Enforcement Standards (MCOLES) for a police officer. Upon graduation a police recruit will automatically reclassified to a police officer.

As a Police Officer you will perform responsible law enforcement and patrol work; regulate traffic, protect life and property and prevent crime and disorder; to provide assistance at the scene of accidents and other medical emergencies; work on rotating shifts; participating in investigating criminal law violations occurring within the Milan City limits, obtaining evidences and compiling information regarding these crimes, preparing cases for filing of charges, testifying in court, and related activities; Carries out duties in conformance with Federal, State, County, and City laws and ordinances.

This position requires substantial contact with general public, court officials, and other City officials in the performance of police operating activities.

Applicants must be able to work weekends, holidays, and occasionally on short notice. This is a part-time position with the following union pay scale:

Police Recruit  
\$ 9.45 (Minimum Wage) While Attending Police Academy

Police Officer (7/1/2019 – 6/30/2020)

\$ 20.56 - Start  
\$ 21.55 - 6 Months  
\$ 25.38 - 1 year  
\$ 27.24 - 2 years  
\$ 28.00 - 3 years  
\$ 29.49 - 4 years +

## MINIMUM QUALIFICATIONS OF APPLICANT:

- 21 years of age
- Legally Employable in the United States
- Must meet all MCOLES employment standards
- Licensed or able to be licensed as a Michigan Law Enforcement Officer
- No felony convictions
- Valid State of Michigan Driver's License
- All candidates must pass a background investigation, psychological exams and drug screening.
- High School Diploma or G.E.D. Certificate.

## HOW TO APPLY:

Individuals with interest in applying for the positions must provide a current resume and employment application and MCOLES Authorization for Release of Information, which can found at:

Application

[http://milanmich.org/document\\_center/Departments/Police%20Department/Forms/MPD%20Employment%20application%20Fillable.pdf](http://milanmich.org/document_center/Departments/Police%20Department/Forms/MPD%20Employment%20application%20Fillable.pdf)

MCOLES Authorization for Release of Information

[https://www.milanmich.org/document\\_center/Departments/Police%20Department/Forms/MCOLES%20Authorization%20for%20Release%20of%20Information\\_01-18.pdf](https://www.milanmich.org/document_center/Departments/Police%20Department/Forms/MCOLES%20Authorization%20for%20Release%20of%20Information_01-18.pdf)

Resume, application, and MCOLES release may be emailed to: Lt. Jeremy Nieman at [jeremyn@milanmich.org](mailto:jeremyn@milanmich.org), or dropped off in person or mailed to:

Milan Police Department  
Police Officer Application  
35 Neckel Ct.  
Milan, MI 48160

All hiring decisions shall be made by the Chief of Police.

Lt. Nieman can be contacted at 734-439-1551, or at: [jeremyn@milanmich.org](mailto:jeremyn@milanmich.org).

Prior to being considered for employment, unlicensed applicants must take and receive an acceptable passing score on the Michigan Commission on Law Enforcement Standards (MCOLES) Reading and Writing Test, and the MCOLES Physical Fitness Test. Information about these tests may be found here:

Reading and Writing Test:

[http://www.michigan.gov/mcoles/0,4607,7-229-41624\\_43158-147712--,00.html](http://www.michigan.gov/mcoles/0,4607,7-229-41624_43158-147712--,00.html)

Physical Fitness Test:

[http://www.michigan.gov/mcoles/0,4607,7-229-41624\\_43158-147713--,00.html](http://www.michigan.gov/mcoles/0,4607,7-229-41624_43158-147713--,00.html)

Additionally, all applicants must meet the licensing standards for Michigan Law Enforcement Officers (Effective January 2, 2017 – (2016 PA 289))

U.S. Armed Forces Military Police veterans may qualify for the Military Police Basic Training Program (MPBTP) that offers qualifying military police veterans the option of attending an eight week (320 hour) basic police training academy, rather than the full course of study. Information on the MPBTP can be found here: [http://www.michigan.gov/mcoles/0,4607,7-229-41624\\_66742---,00.html](http://www.michigan.gov/mcoles/0,4607,7-229-41624_66742---,00.html)

Selected candidates will be invited to a supervisory interview before final recommendations are made to the chief of police. A chosen candidate is then given a notice of conditional employment pending the outcome of an extensive background investigation.

The position of part-time Police Officer is a sworn position, carrying all the duties, rights, and responsibilities of a regular full-time officer.

*The City of Milan is an equal opportunity employer and does not discriminate on the basis of race, gender, religion, age, disability of other factors prohibited by law.*