



MILAN

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147 WABASH STREET, MILAN MI 48160
PHONE: (734) 439-1501
www.milanmich.org

*INTERESTED IN SERVING YOUR
COMMUNITY?*

If you are a registered voter and have been a resident of Milan for 60 days*, please indicate your interest on the attached application (last page).

Beautification Commission - 1st Wednesday of each month except July and December.

Board of Review – Tuesday, Wednesday, & Thursday following 3rd Monday in March. Tuesday following 3rd Monday in July. Tuesday following 2nd Monday in December.

Brownfield Redevelopment Authority – when needed.

Building Safety Board of Appeals – When needed.

(DDA) Main Street Action Meetings – 2nd Tuesday of each month except December.

Historic District Study Committee - TBD

Parks and Recreation – 1st Monday of each month.

Planning Commission – 3rd Tuesday of each month.

Zoning Board of Appeals – When needed.

Elected Officers Compensation Commission - Fourth quarter, odd years

*Exception of DDA. Statue does not require residency, however there must be at least five members with an interest in the downtown.

**See Boards and Commission Schedule Calendar for more details.



SUMMARY OF BOARDS AND COMMISSIONS
CITY OF MILAN

BEAUTIFICATION COMMISSION:

The purpose of the Commission is to study and develop plans for beautification of the city streets, highways, alleys, utility installations, parks, streams, playgrounds, yards, lots and buildings to encourage and recommend the placing, planting and preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in the City of Milan and make recommendations regarding community projects.

BROWNFIELD REDEVELOPMENT AUTHORITY:

The purpose of the Brownfield Redevelopment Authority is to promote the revitalization of environmentally distressed areas in the city, whereby the Authority is authorized to capture tax increment revenues to assist a property owner or developer in the assessment, prevention and cleanup of existing contamination.

BUILDING & SAFETY BOARD OF APPEALS:

The main function for the Building and Safety Board of Appeals is to hear appeals from citizens regarding building code decisions from the Building Official. This board is the only body that can grant exceptions to the building code and override an interpretation/decision of the Building Official. The decisions are often final but may be appealed to circuit court for further consideration.

DOWNTOWN DEVELOPMENT AUTHORITY / MAIN STREET ACTION:

The main function of the Downtown Development Authority is to promote the economic growth and increase property tax valuation in Milan by attracting and retaining business and industry into the city and by enhancing the appearance of the downtown business district to promote investment and reinvestment.

ELECTED OFFICERS COMPENSATION COMMISSION:

The Elected Officers Compensation Commission was created to establish a mechanism and procedure for determining the salaries for the elected officials of the City of Milan.

PARKS & RECREATION COMMISSION:

The purpose of the commission is to advise City Council of the activities and facilities relating to Parks and Recreation, developing a comprehensive Parks and Recreation Master Plan and update as needed, as well as presenting proposed projects and programs and evaluating and reporting public response thereto.

PLANNING COMMISSION:

The purpose of the Planning Commission is to review applications for major types of construction projects and developments and ensure that each project complies with the requirements of the zoning ordinance. The Planning Commission also assists and makes recommendations to the city council on various issues including the development of the zoning ordinance and the master plan.

ZONING BOARD OF APPEALS:

The purpose of the zoning board is to consider applications for variance to the zoning ordinance and to appeal decisions of the zoning official. The zoning board of appeals has the authority to override decisions of the zoning official and interpret the ordinance. Decisions of the ZBA can only be appealed through circuit court.

BOARD OF REVIEW:

The purpose of the Board of Review is to hear petitions that challenge a decision of the assessor. It is the Board of Review's responsibility to make an independent judgement based on the facts and on law. March Board of Review is composed of three meetings that are typically held the first three Tuesdays in March. The first meeting being the organizational meeting to review the assessment roll, and the following two weeks to hear appeals. The first day of appeal hearing is typically 9am-4pm while the final meeting of appeals takes place 1pm-9pm. The July Board of review is typically held on the Tuesday following the third Monday in July. This meeting is to cover clerical errors, mutual mistake of fact, and poverty exemptions. The December Board of Review is typically held on the Tuesday following the second Monday of December. This meeting covers clerical errors, mutual mistake of fact, and poverty exemptions.



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*Return this portion to the Mayor's Office
Milan City Hall, 147 Wabash St. Milan MI 48160*

Date: _____

Board or Commission interested in serving on: _____

Name: _____

Address: _____

Phone: _____ Cell: _____

Email: _____

Have you previously served on a city commission? Yes ___ No ___

If you answered yes to the above question, please list previous appointments:

OFFICE USE ONLY

Appointment approved Yes ___ No ___

Board: _____ Term: _____

Mayor Signature: _____ Date: _____

ED KOLAR
MAYOR