



Mount Laurel Township
 100 Mount Laurel Rd.
 Mount Laurel, NJ 08054
 (856)234-0001 ext. 1227
jparks@mountlaurel.com

Mount Laurel Township CCO Application per Ordinance 2021-8

BLOCK: _____ LOT: _____ QUAL: _____ Year of Construction: _____

Address of Inspection: _____

Is Property Occupied?: _____ Vacant Property?: _____ Lock Box #: _____

Owner of Property: _____

Owner Phone #: _____ Owner Email: _____

Buyer of Property: _____

Address of Buyer: _____

Buyer Phone #: _____ Buyer Email: _____

Approximate Closing Date: _____

Will Property Be Owner Occupied?: _____ Will Property Be Rental?: _____

****IF THE PROPERTY IS GOING TO BE A RENTAL PROPERTY, YOU MUST REGISTER THE PROPERTY WITH THE TOWNSHIP WITHIN 14 DAYS OF CLOSING DATE. YOU CAN FIND THE REGISTRATION INFORMATION ON THE MOUNT LAUREL TOWNSHIP WEBSITE – WWW.MOUNTLAUREL.COM – (CODE CHAPTER 121)**

****Inspections are held Monday thru Friday, between 8:30 AM – 11:30 AM OR
 11:30 AM – 2:30PM; our office will call you to schedule the inspection****

SIGNATURE: _____

<u>For Office Use Only:</u>			
Received by: _____	Date: _____	Check #: _____	Fee \$ _____

Fees:

- If requested eleven days prior to closing or longer, the fee for an initial inspection shall be \$75.00
- If requested between four and ten days prior to closing, the fee shall be \$100
- If requested three days or less prior to closing the fee for inspection shall be \$125
- If the property is encumbered with a low or moderate income housing deed restriction and/ or the primary owner of the property is aged 65 or older, the fees shall be reduced by fifty percent (50%)

If the re-inspection occurs within thirty (30) days of the initial inspection and all items originally found deficient have been cured or corrected to the satisfaction of the Township inspector, the \$25.00 re-inspection fee shall be waived.

The certificate of continued occupancy must be obtained within 90 days of the closing date. If the closing date is delayed, the seller may request an extension of the 90-day deadline from the Construction Code Official.

The application must be submitted with payment to schedule the inspection. We do not accept applications through email; they can be mailed in or dropped off at the Township building.

The Township only accepts cash, check, or money order.

Mount Laurel Township
Attn: Jennifer Parks
100 Mount Laurel Road
Mount Laurel, NJ 08054

Please contact Jennifer Parks via phone or email with any questions or concerns.

Phone: 856-234-0001 ext. 1227

Email: jparks@mountlaurel.com