



**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution \_\_\_\_\_

Resolution No. 19-R-180

REGULAR MEETING

SEPTEMBER 23, 2019

**PROCLAMATION OF COMMENDATION  
TO WILLIAM WILSON FOR  
HIS OUTSTANDING SERVICE**

WHEREAS, William Wilson is 81 years old and has been doing Toys for Tots for 30 years.

WHEREAS, he lives on Charing Way in Mount Laurel and uses his home as location for Toys for Tots. Last year alone Toys for Tots helped 18, 532 children in Burlington County.

WHEREAS, last year wood was put on top of Bill's couches in his front room to make them makeshift tables to place toys on. Bill allows his entire home to be taken over by donated toys except for his favorite chair and his tv. Volunteers separate toys in Bill's driveway.

WHEREAS, Bills daughter June is the one who accompanies Bill to all his pickups all around the County. Together they pick up those boxes heavy and all. They have to drag them through elevators, down steps and through offices.

NOW, THEREFORE, BE IT RESOLVED that the Mayor, Township council and Township Manager of the Township of Mount Laurel, County of Burlington, State of New Jersey, on behalf of all its citizenry, do hereby commend William Wilson on his outstanding service and dedication.

This resolution was adopted at a meeting of the Township Council held on September 23, 2019 and shall take effect immediately.

**A CERTIFIED COPY**

Meredith Tomczyk, Municipal Clerk

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
<b>Bobo</b>						
<b>Edelson</b>						
<b>Folcher</b>						
<b>Pritchett</b>						
<b>Steglik</b>						



**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution \_\_\_\_\_

Resolution No. 19-R-181

REGULAR MEETING

September 23, 2019

**MOUNT LAUREL TOWNSHIP  
RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE  
GUARANTEE FOR HIRSHLAND & COMPANY  
BLOCK 514, LOT 2, ZB #15-D-19**

**WHEREAS**, the Township has received a request for the release of the performance guarantee that was previously posted in connection with the above-referenced project; and

**WHEREAS**, by report dated September 10, 2019, attached hereto and made a part hereof, the Township Engineer has advised that the required improvements for the project were installed and are in satisfactory condition and has recommended that the amended performance guarantee in place for the project be released; and

**WHEREAS**, no maintenance bond is required due to the site being a private site.

**WHEREAS**, developer is required to pay all taxes, fees and required escrow deposits, which may be due prior to the release of the amended performance guarantee.

**NOW, THEREFORE, BE IT RESOLVED**, on this 23<sup>rd</sup> day of September 2019, by the Township Council of the Township of Mount Laurel, County of Burlington, and State of New Jersey, that, as recommended by the Township Engineer, the amended performance guarantee in place for Hirshland & Company, Block 514, Lot 2, ZB #15-D-19 is released.

This resolution was adopted at a meeting of the Township Council held on September 23, 2019 and shall take effect immediately.

**A CERTIFIED COPY**

\_\_\_\_\_  
**Meredith Tomczyk, Municipal Clerk**

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**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution \_\_\_\_\_

Resolution No. 19-R-182

REGULAR MEETING

SEPTEMBER 23, 2019

**RESOLUTION AUTHORIZING THE  
REFUND or CANCELLATION OF PROPERTY TAXES**

**Block 1504 Lot 38**

**4 Owens Court**

**100% Totally & Permanently Disabled Veteran**

**WHEREAS**, N.J.S.A. 54:4-3.30 permits the exemption from property taxes for any citizen and resident of the State who is a 100% Totally and Permanently Disabled Veteran.

**WHEREAS**, the United States Department of Veteran Affairs has classified the veteran, Frederick Horner, as 100% Totally and Permanently Disabled.

**WHEREAS**, this status grants the veteran the right to be exempt from paying property taxes as of the date of eligibility by application. (N.J.S.A. 54:4-3.30a)

**WHEREAS**, the 2019 taxes on the following property have been cancelled as of the date of exemption and any taxes paid by the owner have been refunded.

<u>Block</u>	<u>Lot</u>	<u>Owner</u>	<u>Date of Exemption</u>	<u>Amount<sup>i</sup></u>
1504	38	Francis Boyle	July 16, 2019	\$2335.58

**WHEREAS**, the Burlington County Board of Taxation requires a resolution for the cancellation of property taxes in order to credit to the Municipality in the Abstract of Ratables the amount of County Taxes and County Open Space Taxes refunded or cancelled for this property. This resolution will be submitted to the Burlington County Board of Taxation with the Application & Approval of Assessment Debit and Credit for the property.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Mount Laurel, County of Burlington that the 2019 taxes due on the above noted property have been cancelled. Additionally, this resolution authorizes cancellation of the 2020 Preliminary.

This resolution was adopted at a meeting of the Township Council held on September 23, 2019 and shall take effect immediately.

**A CERTIFIED COPY**

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**Meredith Tomczyk, Municipal Clerk**

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<sup>i</sup> Calculation: 2019 Taxes \$5045.25 / 365 days = \$13.82 per day x 169 days exempt = \$2335.58



**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

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Resolution No. 19-R-183

**REGULAR MEETING**

**September 23, 2019**

**AUTHORIZING THE CANCELLATION AND REFUND OF  
TAX SALE CERTIFICATE 19-00036**

**WHEREAS**, on or about June 12, 2019, Tax Certificate 19-00036 was sold related to unpaid liens for 172 Canterbury Road – Block 902.01, Lot 4; a property owned by Brian Catlett and Alena Catlett; and

**WHEREAS**, unbeknownst to the Tax Collector of the Township of Mount Laurel, Alena Catlett filed a pro se Chapter 13 bankruptcy case on February 7, 2019 in the U.S. Bankruptcy Court, District of New Jersey (Camden Division) at case number 19-12740-JNP; and

**WHEREAS**, due to insufficient notice, the Tax Collector did not become aware of the active bankruptcy case until September, 2019; and

**WHEREAS**, due to the protections of the automatic stay provided by Section 362 of Title 11 of the U.S. Bankruptcy Code, the Tax Certificate should have not have been sold, and said Tax Certificate is considered void as a matter of law; and

**WHEREAS**, a Resolution is required to return the monies to the purchaser of Tax Certificate 19-00036 and to have said Tax Certificate cancelled;

**NOW, THEREFORE, BE IT RESOLVED** on this 23<sup>rd</sup> day of September, 2019, by the Township Council of the Township of Mount Laurel, County of Burlington and State of new Jersey, that the Tax Collector of the Township of Mount Laurel be an is hereby authorized to refund the monies to the purchaser of Tax Certificate 19-00036 and take any actions necessary to have Tax Certificate 19-00036 cancelled.

**BE IT FUTHER RESOLVED**, that the Tax Collector is authorized to take any actions and execute any documents to fulfill this Resolution

This resolution was adopted at a meeting of the Township Council held on September 23, 2019 and shall take effect immediately.

**A CERTIFIED COPY**

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**Meredith Tomczyk, Municipal Clerk**

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**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

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Resolution No 19-R-184

REGULAR MEETING

September 23, 2019

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN  
COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT  
INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE  
REQUIREMENTS**

**Whereas**, the Township of Mount Laurel is a member of the Burlington County Municipal Joint Insurance Fund which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

**Whereas**, through its membership in the Burlington County Municipal Joint Insurance Fund, the Township of Mount Laurel enjoys cyber liability insurance coverage to protect the Township of Mount Laurel from the potential devastating costs associated with a cyber-related claim; and

**Whereas**, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

**Whereas**, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1 & Tier 2 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of Mount Laurel; and

**Whereas**, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of Mount Laurel to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Township of Mount Laurel's cyber insurance policy, administered through Burlington County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund;

**Now Therefore Be It Resolved**, that the Township of Mount Laurel does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan;

- System and data back-up
- Security and system patching;
- Defensive software;
- Security Awareness Training;
- Incident Response Plan

**And, Be It Further Resolved**, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval

This Resolution was duly adopted by the Township of Mount Laurel at a public meeting held on September 23, 2019.

**A CERTIFIED COPY**

\_\_\_\_\_  
**Meredith Tomczyk, Municipal Clerk**

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**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

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Resolution No 19-R-185

REGULAR MEETING

September 23, 2019

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN  
COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT  
INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER TWO  
REQUIREMENTS**

**Whereas**, the Township of Mount Laurel is a member of the Burlington County Municipal Joint Insurance Fund which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

**Whereas**, through its membership in the Burlington County Municipal Joint Insurance Fund, the Township of Mount Laurel enjoys cyber liability insurance coverage to protect the Township of Mount Laurel from the potential devastating costs associated with a cyber-related claim; and

**Whereas**, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

**Whereas**, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1 & Tier 2 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of Mount Laurel; and

**Whereas**, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of Mount Laurel to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Township of Mount Laurel's cyber insurance policy, administered through Burlington County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund;

**Now Therefore Be It Resolved**, that the Township of Mount Laurel does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 2 of the NJ MEL Cyber Risk Management Plan;

- **Server Security**
- **Limiting Access Privileges**
- **Acceptable Use of Internet and Email**
- **Protection of Data**
- **Passwords Policy**
- **Appropriate level of Technology Support**
- **Leadership has Expertise to Support Technology Decision Making**

**And, Be It Further Resolved**, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval

This Resolution was duly adopted by the Township of Mount Laurel at a public meeting held on September 23, 2019.

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**TOWNSHIP COUNCIL  
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Resolution No. 19-R-186

**REGULAR MEETING**

**SEPTEMBER 23, 2019**

**APPROVING NJDOT CHANGE ORDER #1  
2019 LOCAL ROAD PROGRAM – PHASE II  
CONTRACT 2019-2**

**WHEREAS**, Black Rock Enterprises, LLC was awarded a contract for 2019 Local Road Program, Phase II, Contract 2019-2; and

**WHEREAS**, the Project Engineer has notified the Township Clerk that it will be necessary to amend the specifications prepared for this purpose as follows; and

**WHEREAS**, it is recommended the following NJDOT Change Order #1 for quantity adjustments and additional items to complete this project. See Attachment A.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Mount Laurel, County of Burlington, State of New Jersey that approval be and is hereby granted for NJDOT Change Order #1;

**BE IT FURTHER RESOLVED**, that the Municipal Manager be and she is hereby authorized to sign NJDOT Change Order #1 on behalf of the Township of Mount Laurel.

This resolution was adopted at a meeting of the Township Council held on September 23, 2019 and shall take effect immediately.

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**Meredith Tomczyk, Municipal Clerk**

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**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

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Resolution No. 19-R-187

REGULAR MEETING

SEPTEMBER 23, 2019

**RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP OF  
MOUNT LAUREL TO DISCUSS PENDING OR ANTICIPATED LITIGATION,  
CONTRACT NEGOTIATIONS AND/OR PERSONNEL MATTERS**

**WHEREAS**, the Township Council of the Township of Mount Laurel is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq.; and

**WHEREAS**, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A 10:4-12b, which items are recognized as requiring confidentiality; and

**WHEREAS**, it is necessary and appropriate for the Township Council of the Township of Mount Laurel to discuss certain matters in a meeting not open to the public consistent with N.J.S.A 10:4-12b.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Mount Laurel, Burlington County, pursuant to the Open Public Meetings Act of the State of New Jersey that:

1. The Township Council of the Township of Mount Laurel shall hold a closed meeting, from which the public shall be excluded, on September 23, 2019;
2. The general nature of the subjects to be discussed at said closed meeting shall be Litigation Updates – Delco and Pending Ordinance – Amazon and Dorms, open space.
3. The minutes of said closed meeting shall be made available of disclosure to the public, consistent with N.J.S.A. 10:4-13, when the items which are subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.

This resolution was adopted at a meeting of the Township Council held on September 23, 2019 and shall take effect immediately.

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**Meredith Tomczyk, Municipal Clerk**

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