



MOUNT LAUREL TOWNSHIP  
Parks and Recreation  
750 Centerton Road  
Mount Laurel, NJ 08054

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

### LAUREL HOUSE PAVILION RENTAL APPLICATION

Name of Organization: \_\_\_\_\_

Name of Adult Responsible: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Activity/Program: \_\_\_\_\_

Will grills be used? \_\_\_\_\_ Will there be a bounce house? \_\_\_\_\_

Date Requested: \_\_\_\_\_ Number of People Attending: \_\_\_\_\_

Please Circle One (Cash, Check or Money Order):

Large Pavilion (1-100 people)

Twp. Resident: Whole Pavilion \$70 \_\_\_\_\_ Half Pavilion \$30 \_\_\_\_\_

Non-Resident: Whole Pavilion \$100 \_\_\_\_\_ Half Pavilion \$60 \_\_\_\_\_

Time of Rental: 8:30 AM to 12:30 PM / 1 PM to 5 PM/ 5:30 PM to DUSK  
(Please circle one)

Note: Mount Laurel's liability insurance policy does not extend to individuals and organizations using park facilities. For this reason, all organizations must supply Mount Laurel Township as additionally insured.

The permit is issued to the applicant above for the sole purpose listed. It is for the facilities listed on this permit only. In accepting this permit, the applicant itself, its members and invitees accept and assume the risk of all conditions existing in the area covered by the permit and approaches thereto and agrees to indemnify and hold harmless Mount Laurel Township, Mount Laurel Parks and Recreation, and all of its employees from all claims, damages, losses, and expenses arising from the use of Mount Laurel Property permitted by this agreement. Bounce houses, blow up rides, or amusement rides are NOT permitted. Food Vendors must have background check and board of health certification. No other areas of the park can be accessed, this application is for Pavilion use only.

I have read, understood, and agreed to the above agreement.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone

PRIOR TO SUBMITTING APPLICATIONS, CALL 856-234-0001 EXT. 1241 FOR DATE AVAILABILITY.

Fee Paid: \_\_\_\_\_

Cash: \_\_\_\_\_

Check #: \_\_\_\_\_

## Laurel House Pavilion Rules and Regulations

1. Laurel House Pavilion will be open for use from 8:30 AM to dusk. All gates and facilities will be locked by 10:00 PM.
2. Alcoholic beverages and smoking are prohibited.
3. Bounce houses; blow up rides, or amusement rides are permitted in the park.
4. All food vendors must have background check and board of health approval. Food trucks are prohibited.
5. Absolutely no motorized vehicles of any kind are allowed anywhere in the park, except in designated parking areas. Exceptions to this rule are emergency and maintenance vehicles.
6. Cooking is allowed only on the grills provided in the pavilion area using charcoal briquettes. Grills must be extinguished before leaving site.
7. Bicycle riders must extend the right of way to pedestrians in all areas of the park, keeping to the right at all times. Excessive speed or racing is prohibited.
8. Since there are no bridle trails, horseback riding is prohibited.
9. Dogs must be restrained on a leash.
10. Golfing is not permitted anywhere in the park.
11. There is no access to water anywhere in the park.
12. All trash and recycling must be contained after use of the pavilion.
13. Releasing of balloons not permitted.
14. No tents or temporary structures allowed, you are only permitted to use the pavilion.
15. You must request a refund 7 days before your reserved date; refunds will not be given due to bad weather.
16. Laurel House room will be available in the event of rain only.
17. When you are renting out the pavilion, you are responsible for what occurs at the pavilion itself. That means what is on the concrete and under the roof. If you plan something that cannot be held under, the pavilion or you have more than 100 attending. **You must contact Samantha Higareda (ext. 1241) for a one-day permit.** This application is specifically for the pavilion only.
18. All rules and regulations cited on this sheet and in Township Ordinance 1978-16 will apply. Violators will be prosecuted to the full extent of the law.

**I have read, understood, and agreed to the above agreement**

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_