



For Immediate Release
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MOUNT LAUREL TOWNSHIP INTRODUCES ADDITIONAL WALK UP WINDOWS AT MUNICIPAL BUILDING

Mount Laurel, NJ --- Mount Laurel Township has introduced two additional walk up windows at the Municipal Township building. The walk up windows are a resource for residents to get questions answered by a township employee in an effort to improve overall service and reduce wait times. A map indicating windows and assigned parking lots will be posted at the main entrance by the Construction window in approximately two weeks.

The windows are separated into three locations based on department. The windows are dedicated to the Construction/Zoning/Planning department, Municipal Clerk/Public Works, and the Tax Office.

The Construction department window will handle questions related to construction permits, planning and zoning applications, and rentals. This window is labeled “Window A” as seen on the map. The parking lot for this window is located at “Lot A”.

The Municipal Clerk window will be on the side of the Municipal building, right before entering the parking lot for the Community Center. This window will answer resident questions regarding marriage licenses, death certificates, recreation, Public Works, dog licensing, and C.C.O. applications. This window is labeled “Window B”. The parking lot for this window is seen on “Lot B” on the map.

The Tax Collector and Assessors office window will help residents with questions regarding tax payments, liens, deductions, PTR forms, and more. This window is labeled “Window C”. The parking lot for this window is seen as “Lot C” on the map.

The windows will remain in place as the Township takes necessary precautions to protect both residents and employees from COVID19. The walk up windows located at 100 Mount Laurel Road Mount Laurel, NJ 08054 allow residents and employees to interact in a safe manner.

The walk up windows will be open Monday- Friday from the hours of 8 AM to 4 PM. The Township will set new hours for the windows in the summer of 2022. From Memorial Day through Labor Day the Township will be open on Monday from 8:00AM to 5:30PM. Tuesday- Thursdays the Township will be open from 7:45AM- 4:15PM. The Township will be closed on Fridays.

