



MOUNT LAUREL TOWNSHIP
COMMUNITY DEVELOPMENT
Zoning Department
100 Mount Laurel Road
Mount Laurel, NJ 08054
echavis@mountlaurel.com

The Zoning Verification Request Form must be completed up to and including a phone number and e-mail address to contact and notify the applicant. All applications must be complete, including the address of the property in question, block, lot, and zone as well as the specifics of the request being made.

A **Zoning Verification Letter** is a document provided by the Township to verify the current zoning of a particular piece of property, and the types of uses that are permitted in that zoning district.

A **Zoning Verification Letter** will contain the following information:

- The zoning district that applies to the property;
- The current use of the property;
- The permitted uses and bulk standards for the zoning district that applies to the property;
- The intent of the zoning district that applies to the property;
- The geographical location of the property; and
- A summarization of the Township's historical zoning records for the property (where available).

Please allow 10 business days for review and processing of a COMPLETE Zoning Verification Request Form. Please allow for the full ten days before inquiring on the status of the application, as this may delay the process. Department staff will notify the listed applicant when the Zoning Verification is ready.

ADDITIONAL INFORMATION

The applicant may request additional land use and/or zoning information, if specified in the form.

Any request for information regarding building code violations, building permits, certificates of occupancy, and property maintenance violations must be submitted in the form of an Open Public Records Act "OPRA" request through the Mount Laurel Township Office of the Municipal Clerk.

Additional information on other permits:

- Building Permits or Certificate of Occupancy information is available through the Construction Department. Please contact (856) 234-9686.

Please submit Zoning Verification forms to Erinn Chavis, Zoning Officer by mail, 100 Mount Laurel Rd., Mount Laurel, NJ 08054 or email echavis@mountlaure.com.

