

Love-Hatbox Sports Complex Sports Field Reservation Request

Organization/Event Name

Current Date:

Organization/Event Website and/or Social Media

Event Host/Contact Name

Title

Street Address

Street Address Line 2

City

State

Zip Code

Phone Number

E-mail Address

Secondary Contact

E-mail Address

Reservation Request:

Sports Field Needed

Event Type

Other (type event)

**Event/League
Start Date:**

**Event/League End
Date:**

Days of week/Time of Day

Additional Event Details:

**# of Teams expected in League
or Event:**

of participants:

of spectators expected:

Additional requests or event details:

Important Information

All Love-Hatbox user groups are required to complete the Sports Field Reservation Request Form. Requests will be prioritized and scheduled based on the type of event, availability of fields, priority of user groups, and the submission date of request.

LHBX Concessions are operated and managed under the direction of the City of Muskogee Parks and Recreation Department. Outside vendors must be pre-approved to solicit or sell food or merchandise within the complex. Vendor Permit fees applicable if approved.

Upon submission of the Sports Field Reservation Request, you will receive confirmation (by e-mail) if the date is available and a copy of the Reservation Deposit Agreement and the Tournament/Event Hosting Forms. A \$250 deposit is required to reserve and secure the dates requested for each league, event, tournament date, or camp/clinic you wish to host. The date is not secured until deposit is paid. The deposit is applied to your final payment upon event end.

Tourism grants are available for events that generate outside visitors and hotel stays. A separate application is required and available through the Muskogee Tourism Authority. For tourism grant inquiries, contact director@visitmuskogee.com.

Available Sports Fields:

Baseball - 10 lighted baseball fields

Softball - 8 softball fields (4 lighted youth and 4 adult w/2 lighted)

Football - 2 lighted football fields

Soccer - 13 soccer fields

(Open lawn space available for other sports/events as requested.)

Additional on-site amenities: River Country Family Waterpark, an outdoor Skatepark (w/lights), Hatbox Loop (a 3.1 mile paved multi-purpose trail), Hatbox Event Center, Hangars, and an RV Park.

Muskogee Parks and Recreation Contacts:

Hatbox Sports Office

Phone: 918-684-6398 email: hatboxsports@muskogee parks.org

3601 Arline Ave

Muskogee, OK 74401

www.lovehatbox.com

Facebook: Love Hatbox Sports Complex-Muskogee

Muskogee Parks & Recreation Office

837 E. Okmulgee

Muskogee, OK 74403

www.muskogee parks.com

918-684-6302

Keith Titsworth, Hatbox Sports Manager

ktitsworth@muskogee parks.org

918-684-6398