



MYERSTOWN

EST 1768

**BOROUGH OF MYERSTOWN
REGULAR MEETING OF COUNCIL – WORK SESSION
MYERSTOWN COMMUNITY CENTER – COUNCIL ROOM
101 SOUTH RAILROAD STREET
April 26, 2023, AT 6:30 P.M.**

<i>President of Council</i>	Bryan L. Rittle
<i>Vice President</i>	Park W. Haverstick, II
<i>President Pro Tempore</i>	Ronald L. Ream
<i>Council Member</i>	Stacey A. Hackman
<i>Council Member</i>	Kathy E. Yang
<i>Council Member</i>	Samuel R. Moyer
<i>Council Member</i>	Nikkole M. Williamson
<i>Mayor</i>	Dane W. Bicher

NOTICE – OPEN MEETINGS

In accordance with Pennsylvania’s Sunshine Act, the Borough ensures the right of the public to have notice of and to attend all its meetings at which a quorum is present and borough business is deliberated or acted upon. Myerstown Borough Council will meet on **Wednesday, April 26, 2023, at 6:30 p.m.** in the Council Room at the Myerstown Community Center located at 101 S Railroad Street, Myerstown, PA 17067.

AGENDA

In accordance with Pennsylvania’s Sunshine Act, the Borough makes all agendas available to the public to inform them what business will be “on the table” for an upcoming meeting and is limited to consider only the items on the posted agenda, except in limited circumstances such as a genuine emergency, or if Council formally amends the agenda. Agendas are available on the Borough’s website at myerstownpa.org, posted at the Borough Office, and copies are available at the meeting.

PUBLIC COMMENT

In accordance with Pennsylvania’s Sunshine Act, residents and taxpayers of Myerstown Borough will be provided a reasonable opportunity to comment on matters of concern, official action, or deliberation which are or may be before the Council prior to taking official action. The opportunity to comment is given at the beginning of the meeting. When addressing the Council, please state your name and address before making comments.

SPECIAL ACCOMMODATIONS FOR PERSONS WITH DISABILITY

Any person with a disability requiring a special accommodation to attend a borough meeting should notify the Borough at (717) 866-5038 as early as possible, but no later than 3 working days before the meeting. The Borough will make every effort to provide a reasonable accommodation.

AGENDA

1. **CALL TO ORDER**

Time: _____

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

- Council may approve the minutes of the committee meeting held on February 22, 2023.

5. **PUBLIC COMMENT**

- Residents and taxpayers of Myerstown Borough may comment on matters of concern, official action, or deliberation which are or may be before the Council.
- When addressing the Council, please state your name and address before making comments.

6. **COMMUNITY CENTER SIGNAGE**

- Council may review a request from Mission Church to place a sign on the Community Center property at the corner of Railroad St and Carpenter Ave.
- Council may approve/deny the request from Mission Church to place a sign on the Community Center property at the corner of Railroad St and Carpenter Ave.

7. **ROAD CLOSURE REQUEST**

- Council may review a request from the Keystone Hook & Ladder Co. to close West Carpenter Ave between College St and Railroad St on Friday, April 21, 2023 from 4:00 p.m. to 9:00 p.m. for a Food Truck Fundraiser Event.
- Council may approve/deny the request from the Keystone Hook & Ladder Co. to close West Carpenter Ave between College St and Railroad St on Friday, April 21, 2023 from 4:00 p.m. to 9:00 p.m. for a Food Truck Fundraiser Event.

8. **WASTEWATER TREATMENT FACILITY**

- Council may discuss the appointment of a third-party engineering firm to oversee a project to increase wastewater discharge capacity 400 W Stoever Ave.
- Council may approve/deny to appoint RETTEW as a third-party engineering firm to oversee a project to increase wastewater discharge capacity at 400 W Stoever Ave.

9. **ARCHIVAL RECORDS CARE GRANT**

- Council may discuss an application for a Historical & Archival Records Care Grant for the digitization of Borough records, and a proposal from Momentum for a records digitization project.

- Council may authorize the Borough Manager to apply for the Pennsylvania Historical and Museum Commission Historical & Archival Records Care Grant.

10. ZONING HEARING BOARD MEETING

- Council may discuss a Zoning Hearing application received by the owner of 121 W. Carpenter Ave.
- Council may discuss any of the following Zoning Hearing Board applications:
 - 345 W Carpenter Ave
 - 619 S Railroad St
 - NS East Richland Ave

11. INSURANCE

- Council may discuss options for insurance for the borough.

12. RESIDENTIAL RENTAL INSPECTION ORDINANCE

- Council may discuss the enactment of a residential rental unit licensing and inspection ordinance.

13. CHARGING STATION

- Council may discuss the hourly fee for the Electric Vehicle Charging Station in the Borough parking lot at 6 E Main Ave.

14. ARPA FUNDS

- Council may discuss options for spending the remaining American Rescue Plan Act Funds.

15. RECREATION ITEMS

- Council may discuss a Senior Summer Playground Dance to be put on by the Recreation Board and held on the basketball court the third Wednesday of each month on June 21st, July 19th, August 16th and September 20th from 6:00 p.m. to 8:00 p.m.
- Council may discuss a Community Yard Sale to be put on by the Recreation Board and held in the Recreation Area on June 17, 2023 from 6:00 a.m. to 11:00 a.m.
- Council may discuss approaching neighboring communities to assist with funding and operating the community pool.
- Council may discuss the creation of a Youth Volunteer Program.

16. ANY OTHER BUSINESS THAT MAY COME BEFORE COUNCIL

- Council may consider other business not previously disclosed on this agenda in the following circumstances:
 - i. **Emergency Situations:** Council may take official action on any matter relating to a real or potential emergency that involves “a real and present danger to life or property”.

- ii. **New Situations:** Council may take official action on a matter if it arose or was brought to the attention of Council within the 24-hour period before the meeting.
- iii. **Trivial Situations:** Council may take official action on a matter if it is trivial in nature and does not involve the expenditure of funds or the formation of a contract.
- iv. **Additions by Majority Vote:** Council may take official action on a matter if a majority of Council formally approves the amendment of the agenda to include the additional matter.

17. EXECUTIVE SESSION

- In accordance with Pennsylvania’s Sunshine Act (Open Meetings Law), Council may participate in a private conference to discuss personnel matters, consider the purchase or lease of real property, or consult with an attorney about active or pending litigation. The Executive Session will be announced during the public meeting, after which all members of the public must leave the Council Room. No official action will be taken during Executive Session.
- Members of the public may re-enter the Council Room upon completion of the Executive Session.

18. PART-TIME EMPLOYMENT AT THE WASTEWATER TREATMENT FACILITY

- Council may discuss hiring a part-time employee at the Wastewater Treatment Facility.
- Council may approve the hiring of a part-time employee at the Wastewater Treatment Facility at a rate of _____.

19. COMMENTS FOR THE GOOD OF THE BOROUGH

20. ADJOURNMENT