

Myerstown Borough Council – Regular Meeting
Tuesday, February 8, 2022, 6:30 p.m.

The regular meeting of the Myerstown Borough Council was held on Tuesday, February 8, 2022, at 6:30 p.m. in the Council Room at the Myerstown Community Center, the President being in the chair and the Deputy Secretary being present.

Present were: President Bryan L. Rittle, Vice President Park W. Haverstick, II, President Pro Tem Ronald L. Ream, Councilmembers Stacey A. Hackman, Dana Reich, Kathy E. Yang, and Samuel R. Moyer, Mayor Dane W. Bicher, Treasurer Gale Edwards, Solicitor Amy B. Leonard, Deputy Secretary Lisa A. Brubaker, and Assistant Manager Barry A. Ludwig.

The President opened the meeting at 6:32 p.m. and the Pledge of Allegiance was recited by all.

President Rittle presented employee Gale Edwards with a token of appreciation for her retirement.

Park W. Haverstick, II motioned, and Ronald L. Ream seconded, to dispense with the reading of and approve the minutes of the previous meeting held on January 3, 2022, and January 11, 2022. Motion unanimously carried.

The President opened the floor for citizens' and visitors' comments. There was no public comment.

The following organizational reports were presented to Council for review and discussion: Myerstown Vitality Partnership, Water Authority, and Isaac Meier Homestead Committee.

The following official's reports were presented to Council for review and discussion: Mayor's Report, Code Enforcement and Zoning Report, Solicitor's Report, and Assistant Manager's Report.

Goodwill Fire Company Agreement has been received. Dana Reich motioned, and Ronald L. Ream seconded, to approve the agreement with the Goodwill Fire Company to allow the Goodwill Fire Police to store equipment in the Borough's newly constructed Public Works Maintenance Building and authorize the President to sign the agreement on behalf of the borough. Motion unanimously carried.

Stacey A. Hackman motioned, and Kathy Yang seconded, to approve the payment of bills as submitted. Motion unanimously carried.

Park W. Haverstick, II motioned, and Dana Reich seconded, to accept the Treasurer's Report for January 2022 as submitted and have it placed on file for audit. Motion unanimously carried.

The following communications were received; Goodwill Fire Police Annual Treasurer Report, Call List, and Officials List; Reliance Environmental, Inc.; and thank you letter from Myerstown Vitality Partnership.

Council discussed lease requests and rental rates for space in the Borough building. Council deferred this to the February 23, 2022 Committee meeting.

Council received a request from a tenant to do improvements in their leased area. Assistant Manager Ludwig and Deputy Secretary Brubaker met with the tenant representatives to discuss their request and toured the areas being requested for improvements. Assistant Manager Ludwig reviewed their request. The lease term was discussed. Stacey A. Hackman motioned, and Dana Reich seconded, to approve the improvements contingent upon the negotiation of an acceptable lease renewal agreement. Motion unanimously carried.

Council discussed the Annual Easter Egg Hunt and pancake breakfast. The Egg Hunt will be held on the Legion Field on April 9, 2022, with a rain date of April 16, 2022. The Boy Scouts will be holding a pancake breakfast prior to the egg hunt. The expenses were discussed.

Resolution 2022-10 was presented to Council appointing Jennifer L. Blatt as the Borough Treasurer. Ronald L. Ream motioned, and Park W. Haverstick, II seconded, to approve Resolution 2022-10 – Appointment of the Treasurer. Motion unanimously carried.

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Resolution 2022-11 was presented to Council appointing Lisa A. Brubaker as the Borough Assistant Treasurer. Dana Reich motioned, and Kathy Yang seconded, to approve Resolution 2022-11 – Appointment of the Assistant Treasurer. Motion unanimously carried.

Resolution 2022-12 was presented to Council appointing Associated Building Inspections, LLC as the Zoning Officer and Building Code Official for 2022. Ronald L. Ream motioned, and Park W. Haverstick, II seconded, to approve Resolution 2022-12 - Appointment of Zoning Officer and Building Code Official. Motion unanimously carried.

Resolution 2022-13 was presented to Council for Authorized Document Signers for 2022. Stacey A. Hackman motioned, and Dana Reich seconded, to approve Resolution 2022-13 - Authorized Document Signers. Motion unanimously carried.

Borough Association Conference will be held May 22-25, 2022. Dana Reich motioned, and Ronald L. Ream seconded, to approve staff and Borough Officials attendance to the Pennsylvania Borough Association Conference and appoint the Borough Manager or their designee as the voting delegate. Motion unanimously carried.

We received information on the 2022 Annual Firemen Convention. Neptune Fire Company of Richland will be serving as the host on June 18, 2022. A convention guide is done for the event. Park W. Haverstick, II motioned, and Stacey A. Hackman seconded, to approve a half page advertisement for the convention guide. Motion unanimously carried.

The Lebanon County Tire Collection will be held on April 13, 2022. Each municipality receives an allocation towards tires that are received from their residents. Samuel R. Moyer motioned, Dana Reich seconded, to approve the participation on the Lebanon County Tire Collection and allocate \$250.00 for the Borough residents. Motion unanimously carried.

We received a request from Brian Saul for road closures for a sidewalk event in front of his business. Ronald L. Ream motioned, and Kathy Yang seconded, to approve the road closure request from Brian Saul, owner of Brian's Model Trains, 109 W. Main Avenue, for a sidewalk event on Saturday, March 26, 2022, from 7:00 a.m. to 4:00 p.m. Motion unanimously carried.

We received the 2020 Borough Audit. Stacey A. Hackman motioned, and Ronald L. Ream seconded, to accept receipt of the 2020 Borough Audits. Motion unanimously carried.

Applications have been received for the Manager position and the Administrative Assistant position.

Council recessed the regular meeting and entered Executive Session at 8:39 p.m. to discuss personnel and legal matters.

Council returned from Executive Session at 9:58 p.m. reconvening the regular session.

The President asked if there were any additional comments for the good of the borough. Seeing none, he asked for a motion to adjourn.

Park W. Haverstick, II motioned, and Ronald L. Ream seconded, to adjourn the meeting. Motion unanimously carried.

The meeting was adjourned at 10:01 p.m.

Respectfully Submitted,

Lisa A. Brubaker,
Deputy Secretary