



**MYERSTOWN**  
EST 1768

**BOROUGH OF MYERSTOWN  
REGULAR MEETING OF BOROUGH COUNCIL  
MYERSTOWN COMMUNITY CENTER – COUNCIL ROOM  
101 SOUTH RAILROAD STREET  
February 8, 2022, AT 6:30 P.M.**

***President of Council***  
Bryan L. Rittle

***Vice President of Council***  
Park W. Haverstick, II

***President Pro Tempore of Council***  
Ronald L. Ream

***Members of Council***  
Dana Reich  
Stacey A. Hackman  
Kathy E. Yang  
Samuel R. Moyer

***Mayor***  
Dane W. Bicher

**NOTICE – OPEN MEETINGS**

In accordance with Pennsylvania’s Sunshine Act, the Borough ensures the right of the public to have notice of and to attend all its meetings at which a quorum is present and borough business is deliberated or acted upon. Myerstown Borough Council will meet in regular session on **Tuesday, February 8, 2022, at 6:30 p.m.** in the Council Room at the Myerstown Community Center located at 101 S. Railroad Street, Myerstown, PA 17067.

**AGENDA**

In accordance with Pennsylvania’s Sunshine Act, the Borough makes all agendas available to the public to inform them what business will be “on the table” for an upcoming meeting and is limited to consider only the items on the posted agenda, except in limited circumstances such as a genuine emergency, or if Council formally amends the agenda. Agendas are available on the Borough’s website at [myerstownpa.org](http://myerstownpa.org), posted at the Borough Office, and copies are available at the meeting.

**PUBLIC COMMENT**

In accordance with Pennsylvania’s Sunshine Act, residents and taxpayers of Myerstown Borough will be provided a reasonable opportunity to comment on matters of concern, official action, or deliberation which are or may be before the Council prior to taking official action. The opportunity to comment is given at the beginning of the meeting. When addressing the Council, please state your name and address before making comments.

**SPECIAL ACCOMMODATIONS FOR PERSONS WITH DISABILITY**

Any person with a disability requiring a special accommodation to attend a borough meeting should notify the Borough Office at (717) 866-5038 as early as possible, but no later than 3 working days before the meeting. The Borough will make every effort to provide a reasonable accommodation.

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Elected Representatives:

- |  |  |
|--|--|
| <input type="checkbox"/> Bryan L. Rittle, President of Council             | <input type="checkbox"/> Dana Reich, Council Member      |
| <input type="checkbox"/> Park W. Haverstick, II, Vice-President of Council | <input type="checkbox"/> Kathy E. Yang, Council Member   |
| <input type="checkbox"/> Ronald L. Ream, President Pro Tem of Council      | <input type="checkbox"/> Samuel R. Moyer, Council Member |
| <input type="checkbox"/> Stacey A. Hackman, Council Member                 | <input type="checkbox"/> Dane W. Bicher, Mayor           |

Appointed Officials:

- |   |  |
|---|--|
| <input type="checkbox"/> Vacant, Manager                    | <input type="checkbox"/> Amy B. Leonard, Solicitor |
| <input type="checkbox"/> Barry A. Ludwig, Assistant Manager | <input type="checkbox"/> Gale Edwards, Treasurer   |
| <input type="checkbox"/> Lisa A. Brubaker, Deputy Secretary |  |

**4. PRESENTATION**

**5. APPROVAL OF MINUTES**

**6. CITIZEN AND VISITOR COMMENTS**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Comment: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Comment: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Comment: \_\_\_\_\_

**7. REPORTS OF ORGANIZATIONS**

- Borough Council may accept, review, and discuss the following reports:
  - i. Myerstown Vitality Partnership
  - ii. Myerstown Water Authority
  - iii. Isaac Meier Homestead Committee

**8. REPORTS OF OFFICIALS**

- Borough Council may accept and discuss the reports of the following officials
  - i. Mayor's Report
  - ii. Code Enforcement and Zoning Report
  - iii. Solicitor's Report
  - iv. Assistant Manager's Report

v.

**9. PAYMENT OF BILLS and TREASURER'S REPORT**

- Council may approve the payment of bills as submitted by the Treasurer.
- Council may accept the January 2022 Treasurer's Report as submitted and have it placed on file for Audit.

**10. COMMUNICATIONS**

Goodwill Fire Police Annual Treasurer Report, Call List, and Officials List; Reliance Environmental, Inc. ; thank you note from MVP;

**11. ANNOUNCEMENTS**

- Vacancies
  - Vacancy Board Chair (1 of 1 vacant)       Recreation Board (2 of 5 vacant)
  - Zoning Hearing Board (1 of 3 vacant)       UCC Board of Appeals (3 of 5 vacant)
  - International Property Maintenance Code Board of Appeals ( 1 Alternate)

**NEW BUSINESS:**

**12. RENTAL REQUEST**

- Council may discuss a request to rent a room in the Community Center from Nicky Snyder to extend her pre-school.

**13. FACILITY IMPROVEMENTS**

- Council may discuss the improvements request from the Mission Church.

**14. USE OF FACILITY**

- Council may discuss the Annual Easter Egg Hunt and pancake breakfast.
- Council may approve the Annual Egg Hunt for Saturday, April 9, 2022 at the Legion Field at 10:00 a.m. with a rain date of April 16, 2022, and approve for the cost of supplies for the Pancake Breakfast to be paid for by the Borough.
- Council may discuss the request from the Evangelical Seminary.
- Council may approve the request from the Evangelical Seminary to hold their Four Chaplains Run on Saturday, February 5, 2022.

**15. RESOLUTIONS**

- Council may approve Resolution 2022-10 Appointment of Treasurer.
- Council may approve Resolution 2022-11 Appointment of Assistant Treasurer.
- Council may review Resolution 2022-12 – Appointment of the Zoning Officer and BCO.
- Council may approve Resolution 2022-13 – Execute Documents.

**16. BOROUGH'S ASSOCIATION ANNUAL CONFERENCE**

- Council may discuss the attendance of officials at the Pennsylvania State Association of Boroughs (PSAB) Annual Conference and authorize a voting delegate to represent the Borough.

**17. AGREEMENT WITH GOODWILL FIRE COMPANY NO. 1**

- Council may review a proposed agreement with the Goodwill Fire Company No. 1 to allow the Goodwill Fire Police to store equipment in the Borough's newly constructed Public Works Maintenance Building.

**18. 2022 ANNUAL FIREMEN CONVENTION**

- Council may review the request from the Annual Lebanon County Firemen Convention.

**19. LEBANON COUNTY TIRE COLLECTION**

- Council may discuss the Lebanon County Tire Collection.

**20. ROAD CLOSURE REQUEST**

- Council may discuss a request from the owner of Brian's Trains to close the street in front of his store for a sidewalk event on Saturday, March 26, 2022.

**21. AUDITS**

Council may review the 2020 audits.

**22. EMPLOYMENT**

- Council may discuss the full-time administrative assistant search and or action on interviewing candidates.
- Council may discuss the Borough Manager search and or action on interviewing candidates.

**23. EXECUTIVE SESSION**

In accordance with Pennsylvania's Sunshine Act (Open Meetings Law), Council may participate in a private conference to discuss personnel matters, consider the purchase or lease of real property, or consult with an attorney about active or pending litigation. The Executive Session will be announced during the public meeting, after which all members of the public must leave the Council Room. No official action will be taken during Executive Session. Members of the public may re-enter the Council Room upon completion of the Executive Session.

**24. ANY OTHER BUSINESS THAT MAY COME BEFORE COUNCIL**

**25. COMMENTS FOR THE GOOD OF THE BOROUGH**

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**26. ADJOURNMENT**