



MYERSTOWN

EST 1768

**BOROUGH OF MYERSTOWN
BOROUGH COUNCIL COMMITTEE MEETINGS
MYERSTOWN COMMUNITY CENTER – COUNCIL ROOM
101 SOUTH RAILROAD STREET
March 23, 2022, AT 6:30 P.M.**

President of Council	Bryan L. Rittle
Vice President	Park W. Haverstick, II
President Pro Tempore	Ronald L. Ream
Council Member	Dana Reich
Council Member	Stacey A. Hackman
Council Member	Kathy E. Yang
Council Member	Samuel R. Moyer
Mayor	Dane W. Bicher

NOTICE – OPEN MEETINGS

In accordance with Pennsylvania’s Sunshine Act, the Borough ensures the right of the public to have notice of and to attend all its meetings at which a quorum is present and borough business is deliberated or acted upon. Myerstown Borough Council will meet in regular session on **Wed., March 23, 2022, at 6:30 p.m.** in the Council Room at the Myerstown Community Center located at 101 S Railroad Street, Myerstown, PA 17067.

AGENDA

In accordance with Pennsylvania’s Sunshine Act, the Borough makes all agendas available to the public to inform them what business will be “on the table” for an upcoming meeting and is limited to consider only the items on the posted agenda, except in limited circumstances such as a genuine emergency, or if Council formally amends the agenda. Agendas are available on the Borough’s website at myerstownpa.org, posted at the Borough Office, and copies are available at the meeting.

PUBLIC COMMENT

In accordance with Pennsylvania’s Sunshine Act, residents and taxpayers of Myerstown Borough will be provided a reasonable opportunity to comment on matters of concern, official action, or deliberation which are or may be before the Council prior to taking official action. The opportunity to comment is given at the beginning of the meeting. When addressing the Council, please state your name and address before making comments.

SPECIAL ACCOMMODATIONS FOR PERSONS WITH DISABILITY

Any person with a disability requiring a special accommodation to attend a borough meeting should notify the Borough Manager at (717) 866-5038 as early as possible, but no later than 3 working days before the meeting. The Borough will make every effort to provide a reasonable accommodation.

AGENDA

- 1. **CALL TO ORDER**
- 2. **PLEDGE OF ALLEGIANCE**
- 3. **Announce an Executive Session was held on Wednesday, March 9, 2022, for personnel matters.**
- 4. **ROLL CALL**

Elected Representatives:

- | | |
|----------------------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> Bryan L. Rittle, President of Council | <input type="checkbox"/> Dana Reich, Council Member |
| <input type="checkbox"/> Park W. Haverstick, II, Vice-President of Council | <input type="checkbox"/> Kathy E. Yang , Council Member |
| <input type="checkbox"/> Ronald L. Ream, President Pro Tem of Council | <input type="checkbox"/> Samuel R. Moyer, Council Member |
| <input type="checkbox"/> Stacey A. Hackman, Council Member | <input type="checkbox"/> Dane W. Bicher, Mayor |

Appointed Officials:

- Barry A. Ludwig, Assistant Manager
- Lisa A. Brubaker, Deputy Secretary

5. **APPROVAL OF MINUTES**

- Council may approve the minutes of the committee meeting held on February 23, 2022.

6. **CITIZEN AND VISITOR COMMENTS**

- Residents and taxpayers of Myerstown Borough may comment on matters of concern, official action, or deliberation which are or may be before the Council.

Name: _____ Address: _____

Comment: _____

Name: _____ Address: _____

Comment: _____

PUBLIC SAFETY & PLANNING

- Council may hear from Engineer Michael Knouse on the capital projects for the Borough.
- Council may hear an update on the Myerstown First Aid Unit regarding an addition to their building.
- Council may hear any update on progress on matters related to the provision of police services.
- Council may approve to add an action item to the agenda for discussion and approval of the proposed Zoning Amendment for the hotel/motel use.
- Council may discuss and approve to authorize the proposed zoning amendment for hotel/motel use be submitted to the Borough Planning Commission and Lebanon County Planning Commission for review and comments.

FINANCE & ADMINISTRATION

- Council may discuss the new cable franchise agreement with Comcast.
- Council may approve the Solicitor to advertise the public hearing requesting input on the Comcast service for the April 12, 2022, Council meeting.
- Council may discuss the request from Amber Leedom to do a hometown hero banner project.
- Council may approve/deny the request from Amber Leedom to do a hometown hero banner project.

PARKS & RECREATION & PUBLIC RELATIONS

COMMUNITY SWIMMING POOL

- Council may discuss the 2022 Pool season, wage rates, and season rates.

PUBLIC WORKS & UTILITIES

PUBLIC WORKS & UTILITIES UPDATE

- Council may hear updates on matters related to public works & utilities.

7. ANY OTHER BUSINESS THAT MAY COME BEFORE COUNCIL

Council may consider other business not previously disclosed on this agenda in the following circumstances:

- **Emergency Situations:** Council may take official action on any matter relating to a real or potential emergency that involves “a real and present danger to life or property”.
- **New Situations:** Council may take official action on a matter if it arose or was brought to the attention of Council within the 24-hour period before the meeting.
- **Trivial Situations:** Council may take official action on a matter if it is trivial in nature and does not involve the expenditure of funds or the formation of a contract.
- **Additions by Majority Vote:** Council may take official action on a matter if a majority of Council formally approves the amendment of the agenda to include the additional matter.

8. EXECUTIVE SESSION

In accordance with Pennsylvania’s Sunshine Act (Open Meetings Law), Council may participate in a private conference to discuss personnel matters, consider the purchase or lease of real property, or consult with an attorney about active or pending litigation. The Executive Session will be announced during the public meeting, after which all members of the public must leave the Council Room. No official action will be taken during Executive Session. Members of the public may re-enter the Council Room upon completion of the Executive Session.

- Council may discuss the open employment positions, interviewing, offer of employment, and resignation.
- Council may accept the resignation of a Borough Employee.
- Council may approve to add an action item to the agenda to discuss a tenant lease.

- Council may approve to instruct the Solicitor to send a letter to the owner of the Little Bee's Preschool stating the Borough will not be renewing the lease upon its expiration.

9. COMMENTS FOR THE GOOD OF THE BOROUGH

10. ADJOURNMENT