



**MYERSTOWN**  
EST 1768

**BOROUGH OF MYERSTOWN  
REGULAR MEETING OF BOROUGH COUNCIL  
MYERSTOWN COMMUNITY CENTER – COUNCIL ROOM  
101 SOUTH RAILROAD STREET  
August 9, 2022, AT 6:30 P.M.**

***President of Council***  
Bryan L. Rittle

***Vice President of Council***  
Park W. Haverstick, II

***President Pro Tempore of Council***  
Ronald L. Ream

***Members of Council***

Stacey A. Hackman  
Kathy E. Yang  
Samuel R. Moyer  
Nikkole M. Williamson

***Mayor***  
Dane W. Bicher

**NOTICE – OPEN MEETINGS**

In accordance with Pennsylvania’s Sunshine Act, the Borough ensures the right of the public to have notice of and to attend all its meetings at which a quorum is present and borough business is deliberated or acted upon. Myerstown Borough Council will meet in regular session on **Tuesday, August 9, 2022, at 6:30 p.m.** in the Council Room at the Myerstown Community Center located at 101 S. Railroad Street, Myerstown, PA 17067.

**AGENDA**

In accordance with Pennsylvania’s Sunshine Act, the Borough makes all agendas available to the public to inform them what business will be “on the table” for an upcoming meeting and is limited to consider only the items on the posted agenda, except in limited circumstances such as a genuine emergency, or if Council formally amends the agenda. Agendas are available on the Borough’s website at [myerstownpa.org](http://myerstownpa.org), posted at the Borough Office, and copies are available at the meeting.

**PUBLIC COMMENT**

In accordance with Pennsylvania’s Sunshine Act, residents and taxpayers of Myerstown Borough will be provided a reasonable opportunity to comment on matters of concern, official action, or deliberation which are or may be before the Council prior to taking official action. The opportunity to comment is given at the beginning of the meeting. When addressing the Council, please state your name and address before making comments.

**SPECIAL ACCOMMODATIONS FOR PERSONS WITH DISABILITY**

Any person with a disability requiring a special accommodation to attend a borough meeting should notify the Borough Office at (717) 866-5038 as early as possible, but no later than 3 working days before the meeting. The Borough will make every effort to provide a reasonable accommodation.

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Elected Representatives:

- |  |  |
|--|--|
| <input type="checkbox"/> Bryan L. Rittle, President of Council             | <input type="checkbox"/> Kathy E. Yang, Council Member         |
| <input type="checkbox"/> Park W. Haverstick, II, Vice-President of Council | <input type="checkbox"/> Samuel R. Moyer, Council Member       |
| <input type="checkbox"/> Ronald L. Ream, President Pro Tem of Council      | <input type="checkbox"/> Nikkole M. Williamson, Council Member |
| <input type="checkbox"/> Stacey A. Hackman, Council Member                 | <input type="checkbox"/> Dane W. Bicher, Mayor                 |

Appointed Officials:

- |   |  |
|---|--|
| <input type="checkbox"/> Vacant, Manager                    | <input type="checkbox"/> Amy B. Leonard, Solicitor               |
| <input type="checkbox"/> Barry A. Ludwig, Assistant Manager | <input type="checkbox"/> Jennifer L. Blatt, Treasurer            |
| <input type="checkbox"/> Lisa A. Brubaker, Deputy Secretary | <input type="checkbox"/> John C. Neely, Code Enforcement Officer |

**4. APPROVAL OF MINUTES**

- Council may approve minutes of previous meeting held on July 12, 2022.

**5. CITIZEN AND VISITOR COMMENTS**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Comment: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Comment: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Comment: \_\_\_\_\_

**6. PAYMENT OF BILLS and TREASURER'S REPORT**

- Council may approve the payment of bills as submitted by the Treasurer.
- Council may accept the July 2022 Treasurer's Report as submitted and have it placed on file for Audit.

**7. REPORTS OF ORGANIZATIONS**

Borough Council may accept, review, and discuss the following reports:

- i. Myerstown Vitality Partnership
- ii. Myerstown Water Authority
- iii. Isaac Meier Homestead Committee

**8. REPORTS OF OFFICIALS**

Borough Council may accept and discuss the reports of the following officials

- Mayor's Report
- Code Enforcement and Zoning Report
- Solicitor's Report
- Assistant Manager's Report

**9. ANNOUNCEMENTS**

Vacancies

- Vacancy Board Chair (1 of 1 vacant)       UCC Board of Appeals (3 of 5 vacant)
- Zoning Hearing Board (1 alternate)
- International Property Maintenance Code Board of Appeals ( 1 Alternate)

**10. COMMUNICATIONS**

Thank you note from Myerstown UCC;

**NEW BUSINESS:**

**11. EVENT REQUEST**

- Council may discuss the no parking request for an event on Sunday, October 9, 2022 from 6:00 a.m. to 4:00 p.m. from Brian Saul.
- Council may approve/deny the no parking request from Brian Saul for an event on Sunday, October 9, 2022 from 6:00 a.m. to 4:00 p.m. on Main Avenue from College Street to the alley.
- Council may discuss the request from MVP for the Annual Block Party.
- Council may approve/deny the request from MVP to place the beer garden in the Borough Parking Lot on Main Avenue, place the entertainment on Main Avenue, and place the children's activities in the Borough front Parking Lot at the Borough building for the Annual Block Party on Saturday, September 24, 2022.
- Council may discuss the request for a rain date for the Fall Fest Event from Myerstown Vitality Partnership.
- Council may approve/deny the rain date request from MVP for their fall fest event for Sunday, October 30, 2022 from 11:00 a.m. to 3:00 p.m.

**12. REPAIRS**

- Council may discuss the quotes for the storm damage to the dugouts.
- Council may approve/deny the quote from \_\_\_\_\_ for \$ \_\_\_\_\_ for the repairs to the dugout.

**13. MS-4 PROJECT**

- Council may discuss the approval of the bids for the 2022 Stormwater Improvement Project (Bioswale Project).
- Council may approve/deny the lowest bid from \_\_\_\_\_ of \$ \_\_\_\_\_ for the 2022 Stormwater Improvement Project.

**14. STORMWATER ORDINANCE**

- Council may discuss the adoption of the Lebanon County Stormwater Ordinance.
- Council may authorize the Solicitor to advertise the adoption of the Lebanon County Stormwater Ordinance.

**15. HVAC REPLACEMENT PROJECT**

- Council may hear an update on the HVAC replacement project for the Borough Building.

**16. CDBG APPLICATION**

- Council may discuss the CDBG (Community Development Block Grant) Application for street improvements.
- Council may approve/deny Resolution 2022 - 22 to authorize the submission of the CDBG Application for street improvements.

**17. DISCUSSION ITEMS**

- Council may review the Memorandum of Understanding between the Borough and MVP for the Heritage Center.
- Council may review the new lease with the Mission Church Tenant.
- Council may discuss the pool daily admission rate for final week.

**18. EXECUTIVE SESSION**

In accordance with Pennsylvania's Sunshine Act (Open Meetings Law), Council may participate in a private conference to discuss personnel matters, consider the purchase or lease of real property, or consult with an attorney about active or pending litigation. The Executive Session will be announced during the public meeting, after which all members of the public must leave the Council Room. No official action will be taken during Executive Session. Members of the public may re-enter the Council Room upon completion of the Executive Session.

- Council may discuss and accept an employee resignation letter.
- Council may discuss the Borough Manager search, action on interviewing candidates, and interim services.
- Council may approve/deny to enter into the Consulting Contract Agreement with the Center for Excellence in Local Government at Albright College (CELG).

**19. ANY OTHER BUSINESS THAT MAY COME BEFORE COUNCIL**

**20. COMMENTS FOR THE GOOD OF THE BOROUGH**

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**21. ADJOURNMENT**

Motion by: \_\_\_\_\_  Second by: \_\_\_\_\_  Vote: Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abs \_\_\_\_\_  
 Council Discussion?

Time: \_\_\_\_\_ p.m.