

A Resolution

Borough of Myerstown – Lebanon County PA

RESOLUTION NO. 2024-16

Adopted May 14, 2024

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MYERSTOWN APPOINTING THE 2024 FEE SCHEDULE.

BE AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Myerstown, Lebanon County, Pennsylvania, that, pursuant to the grant of powers set forth in the Borough Code passed by the General Assembly of the Commonwealth of Pennsylvania, the current Schedule of Fees for the Borough of Myerstown, Lebanon County, Pennsylvania, is as follows:

ADMINISTRATION & FINANCE DEPARTMENT CHARGES

Abandoned, Vacant, and/or Foreclosure Property Registration Fee	\$ 100.00
Late Fee on Invoices	10% amt owed per month
Photocopies	\$ 0.25 per page
Postage	
Handling Fee	\$ 2.50 per unit
Mailing Fee	Actual Cost + Handling
Publications	
2012 Mini-Comprehensive Plan	\$ 25.00 per copy
2012 Mini-Comprehensive Plan + Future Land Use & Dev. Map	\$ 30.00 per copy
Sanitary Sewer Specifications	\$ 30.00 per copy
Subdivision and Land Development Ordinance	\$ 25.00 per copy
Zoning Ordinance	\$ 25.00 per copy
Returned Check Charge	\$ 40.00 per check
Special Request Work	
Borough Manager	\$ 100 per hour plus out-of-pocket costs
Administrative Research	\$ 65.00 per hour plus out-of-pocket costs

CODE ENFORCEMENT & ZONING FEES

Lawn Mowing Fees (third party)	Actual Cost plus 10%
Snow Emergency/Declared Emergency Violation	\$ 50.00
General Parking Ticket Violation	\$ 25.00
Vehicle Storage Fee	\$20.00 per day
Vehicle Towing Fee	Actual Cost
Violation Delivery Service Charge for Sheriff, Constable, or Police	\$ 50.00 per attempt
Zoning Determination Letter	\$ 75.00

Zoning Permit Application Review Fee.....	\$ 75.00 + \$3.00 per each additional \$1,000.00 of Total Project Cost rounded to the nearest \$1,000.00
Zoning Hearing Board Appeal Fees	
Residential App. – Special Exception, Variance, Z.O. Decision Appeal.....	\$ 1,000.00 + Applicable Costs
Non-Residential App. – Special Exception, Variance, Z.O. Decision Appeal ...	\$ 1,250.00 + Applicable Costs
Validity Challenge of the Zoning Ordinance	\$ 1,250.00 + Applicable Costs

Costs may include, but are not limited to: Borough Administration fees, Stenographer, advertisement costs, the costs to change the Official Map of the Borough if the change is approved, and any and all applicable fees.

The Borough will estimate the costs at the time of application, and the application fee and estimated costs shall be paid to the Borough prior to the Borough initiating the process. In the event that the costs exceed the initial estimate, the applicant shall pay the difference, and if the costs are less than the estimate, the excess money shall be returned to the applicant.

The board or the hearing officer, as the case may be, shall keep a stenographic record of the proceedings. **The appearance fee for a stenographer shall be shared equally by the applicant and the board.** The cost of the original transcript shall be paid by the board if the transcript is ordered by the board or hearing officer or shall be paid by the person appealing from the decision of the board if such appeal is made, and in either event the cost of additional copies shall be paid by the person requesting such copy or copies. In other cases the party requesting the original transcript shall bear the cost thereof.

CONSTRUCTION CODE FEES

The Myerstown Borough Construction Code Ordinance is administered and enforced by the Borough’s appointed third-party Building Code Official (BCO):

Associated Building Inspections, LLC
1647 North Reading Road
Stevens, PA 17578

All related fees, including fees for permits, inspection fees, plan review fees, etc. are set by the Borough’s appointed third-party Building Code Official.

FIRE PREVENTION AND FIRE PROTECTION FEES

Initial Smoke Detector Inspection.....	No Fee Assessed
Re-Inspection in accordance with § 7-206 of the Myerstown Borough Code of Ordinances	\$ 75.00 per inspection
Fee is Fire Prevention Officer or Fire Department is dispatched to the scene of display fireworks or pyrotechnic/flame effects display.....	Actual Cost

FIRE INSURANCE ESCROW FEES (ACT 98)

In accordance with § 7-504 of the Myerstown Borough Code of Ordinances, the following fee schedule applies to activities or services provided pursuant to the Pennsylvania Fire Insurance Escrow Act (Act 98 of 1992).

Certification of delinquent taxes and other charges	\$ 50.00
Filing Fee for the establishment of an escrow account	\$125.00

Service Charge for expenditures from the fund and any interest Generated by the fund.....	12%
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COMMUNITY CENTER FEES

Room 3 (Meeting Room) Rental	
Up to 4 hours	\$ 100.00 per use
Over 4 hours	\$ 200.00 per use
Second Floor Room Rental	
Up to 4 hours	\$ 100.00 per use
Over 4 hours	\$ 200.00 per use
1 month	\$ 350.00 per month
Gymnasium Rental	
Up to 4 hours	\$ 75.00 per use
Over 4 hours	\$ 125.00 per use
Civic Organization Discounted Rental Rate	
Second Floor Room Rental.....	\$ 25.00 per use
Gymnasium Rental.....	\$ 25.00 per use

Note: Any room rental that is more than month-to-month request Council approval and a lease agreement.

HANDICAP PARKING

On-Street Handicap Parking Space	\$50.00
Annual Renewal of On-Street Handicap Parking Space	\$ 5.00

LICENSE FEES

Soil and Snow Excavation and Removal License	\$ 40.00
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MILEAGE REIMBURSEMENT

Reimbursement to employees.....	Current IRS Rate
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RIGHT-TO-KNOW LAW FEE SCHEDULE

The following fee schedule is established by the Pennsylvania Office of Open Records (OOR) according to Section 1307 of the Pennsylvania Right-to-Know Law. This fee schedule is reviewed biannually. The following fee schedule was adopted by the OOR on October 15, 2018.

Black & White Copies	\$ 0.25 per copy ¹
Color Copies	\$ 0.50 per copy ²
Specialized Documents ³	Actual Cost
Records Delivered via Email.....	No Fee ⁴
CD or DVD.....	Actual Cost up to \$ 3.00
Flash Drive.....	Actual Cost
Facsimile	Actual Cost ⁵
Other Media.....	Actual Cost
Redaction	No Fee ⁶
Conversion to Paper	\$ 0.25 per page ⁷
Photographing a Record.....	No Fee ⁸

Postage	Actual Cost of USPS First-Class Postage
Certification.....	\$ 5.00 per record ⁹

Footnotes:

1. A "copy" is either a single-sided copy, or one side of a double-sided copy, on 8.5"x11" or 8.5"x14" paper.
2. A "copy" is either a single-sided copy, or one side of a double-sided copy, on 8.5"x11" or 8.5"x14" paper. Note that a requester may ask for black and white copies even if the original is in color and color copies are available.
3. Including, but not necessarily limited to, non-standard sized documents and blueprints.
4. If a requester asks to receive records which require redactions in electronic format, an agency may print the records to provide for secure redaction, then scan them in for delivery by email. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.
5. If an agency must print records to send them by facsimile, the agency may charge the fees noted above for B&W copies.
6. If a requester seeks records requiring redaction, an agency may copy or print the records to provide for secure redaction. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.
7. If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media, unless the requester specifically requests for the record to be duplicated in the more expensive medium. *See §1307(d)*.
8. This assumes the requester is using his or her own camera, such as a cellphone camera, to photograph the records. *See Muenz v. Township of Reserve, OOR Dkt. AP 2015-1021, 2015 PA O.O.R.D. LEXIS 1176*. If redaction is required prior to the requester being granted access to photograph records, an agency may copy or print the records to provide for secure redaction. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.
9. Under the RTKL, an agency may impose "reasonable fees for official certification of copies if the certification is at the behest of the requester and for the purpose of legally verifying the public record." The OOR recommends no more than \$5 per record to certify a public record. Certification fees do not include notarization fees.

Additional Notes:

- All fees established herein may be waived at the discretion of the Borough.
- Medium Requested: A record being provided to a requester shall be provided in the medium requested if it exists in that medium; otherwise, it shall be provided in the medium in which it exists. *See § 701*.
- Inspection of Redacted Records: If a requester wishes to inspect, rather than receive copies of, records which contain both public and non-public information, the Borough may redact the non-public information. The Borough may not charge the requester for the redaction itself. However, the Borough may charge (in accordance with the OOR's Official Fee Structure) for any copies it must make in order to securely redact the material before allowing the requester to view the records. If, after inspecting the records, the requester chooses to obtain the copies, no additional fee may be charged.
- Enhanced Electronic Access: If the Borough offers enhanced electronic access to records in addition to making the records accessible for inspection and duplication by a requester, the Borough may establish user fees specifically for the provision of the enhanced electronic access. The user fees for enhanced electronic access may be a flat rate, a subscription fee for a period of time, a per-transaction fee, a fee based on the cumulative time of system access, or any other reasonable method and any combination thereof. Such fees shall not be established with the intent or effect of excluding persons

from access to records or duplicates thereof or of creating profit for the Borough. NOTE: Fees for enhanced electronic access must be reasonable and must be pre-approved by the OOR.

- Fee Limitations: Except as otherwise provided by statute, the RTKL states that no other fees may be imposed unless the Borough necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for the Borough's review of a record to determine whether the record is a public record subject to access under the RTKL. No fee may be charged for searching for or retrieval of documents. The Borough may not charge staff time or salary for complying with a RTK request. No fee may be charged for the Borough's response letter.
- Prepayment: Prior to granting a request for access in accordance with the RTKL, the Borough may require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100. Once the request is fulfilled and prepared for release, the OOR recommends that the Borough obtain payment prior to releasing the records.

PARKS & RECREATION DEPARTMENT CHARGES

Pavilion Rental

Recreation Area – Upper Pavilion.....	\$ 30.00 per use
Recreation Area – Lower Pavilion – West	
Without Electricity.....	\$ 50.00 per use
With Electricity.....	\$ 75.00 per use
Electricity Box Key Deposit.....	\$ 10.00
	(refunded upon return of key)
Recreation Area – Lower Pavilion – East.....	\$ 50.00 per use

Field Rental

Private Organizations.....	\$ 250.00 per day
Civic Organizations.....	No Cost

PERMIT FEES

Curb and Sidewalk Replacement Permit with inspection fee	\$ 75.00
Curb and Sidewalk Construction Permit (new).....	\$ 30.00 ea. 40' of length
Sidewalk Inspection fee for new construction.....	\$ 35.00
Sidewalk Closing Permit	\$ 30.00
Pole and Guy Anchor Installation Permit.....	\$ 15.00 per pole
Street Opening or Excavation Permit.....	\$50.00 per cut
Street Opening or Excavation Permit Inspection Fee	\$ 35.00
Display Fireworks or Pyrotechnic/Flame Effects Display Permit.....	\$ 50.00
Dumpster Permit (30 days).....	\$ 30.00
30-Day Renewal (multiple renewals allowed)	\$ 20.00
Pod Storage Container Permit (30 days).....	\$50.00
30-Day Renewal (one time only).....	\$ 70.00
Soliciting Permits – Transient Retail License (selling goods or services)	
One Day.....	\$ 20.00
One Week.....	\$ 35.00
One Month	\$ 45.00
One Year	\$ 100.00

Each Additional Person	\$ 10.00
Soliciting Permit – Handbill Distribution Permit (distribution of advertising material by hand)	
Single Distribution	\$ 5.00
Periodic Distributions Over Calendar Year	\$ 30.00

PROPERTY MAINTENANCE INSPECTION FEES

The following fee schedule applies to activities and services performed by the Department of Property Maintenance Inspection in carrying out its responsibilities under the International Property Maintenance Code of the Borough of Myerstown.

The following fee schedule also applies to activities and services performed by the Code Official or other Borough representative in carrying out responsibilities necessary to enforce any other property maintenance ordinances of the Borough of Myerstown.

The fees in the following schedule shall be charged against the Owners of the premises and/or any Operators or Occupants of the premises who are found to be in violation of the provisions of the International Property Maintenance Code of the Borough of Myerstown, or any other property maintenance ordinances of the Borough of Myerstown.

Initial Property Inspection	No Fee Assessed
Follow-Up Inspections	
If Compliance is Gained	No Fee Assessed
If Compliance is NOT Gained	\$ 75.00 per inspection
Inspection by Third Party/Technical Consultant.....	Actual Cost
Code Enforcement Legal Costs.....	Actual Cost
Includes all legal expenses incurred by the Borough if bringing a property into compliance requires the services of the Borough Solicitor.	
Code Enforcement Court Costs.....	Actual Cost
Includes all court costs incurred by the Borough if bringing a property into compliance requires legal proceedings in a Court of Law.	
Code Enforcement Administrative Costs.....	Actual Cost
Includes all administrative costs incurred by the Borough of bringing a property into compliance. This includes, but is not limited to, mileage charges, secretarial expenses, postage, printing, inspection materials, inspection services, test kits, barrier tape, etc.	
Code Official Hourly Rate.....	Actual Cost
Code Official Travel Rate.....	Actual Cost

Payment of fees in the above schedule shall be due to the Borough within thirty (30) days of the date of the delivery of the invoice to the responsible party or parties, and if not paid within the thirty (30) days, the party or parties shall pay to the Borough interest from the due date to the date paid at the legal rate allowable under the law. The party or parties who are subject to the violation notice could be subject to additional charges for fines, penalties, attorneys’ fees and other costs if legal action is required before the District Judge or the Court of Common Pleas of Lebanon County to correct the violation.

APPEALS BOARD HEARING FEES

IPMC Board of Appeal Hearing Fees..... \$ 1,000.00 +
Applicable Costs

Costs may include, but are not limited to: Borough attorneys' fees, Administration fees, advertisement costs, Stenographer, the costs to change the Official Map of the Borough if the change is approved.

The Borough will estimate the costs at the time of application, and the application fee and estimated costs shall be paid to the Borough prior to the Borough initiating the process. In the event that the costs exceed the initial estimate, the applicant shall pay the difference, and if the costs are less than the estimate, the excess money shall be returned to the applicant.

The board or the hearing officer, as the case may be, shall keep a stenographic record of the proceedings. **The appearance fee for a stenographer shall be shared equally by the applicant and the board.** The cost of the original transcript shall be paid by the board if the transcript is ordered by the board or hearing officer or shall be paid by the person appealing from the decision of the board if such appeal is made, and in either event the cost of additional copies shall be paid by the person requesting such copy or copies. In other cases, the party requesting the original transcript shall bear the cost thereof.

UCC Board of Appeal Hearing Fees..... \$ 1,000.00 +
Applicable Costs

Costs may include, but are not limited to: Borough attorneys' fees, Administration fees, advertisement costs, Stenographer, the costs to change the Official Map of the Borough if the change is approved.

The Borough will estimate the costs at the time of application, and the application fee and estimated costs shall be paid to the Borough prior to the Borough initiating the process. In the event that the costs exceed the initial estimate, the applicant shall pay the difference, and if the costs are less than the estimate, the excess money shall be returned to the applicant.

The board or the hearing officer, as the case may be, shall keep a stenographic record of the proceedings. **The appearance fee for a stenographer shall be shared equally by the applicant and the board.** The cost of the original transcript shall be paid by the board if the transcript is ordered by the board or hearing officer or shall be paid by the person appealing from the decision of the board if such appeal is made, and in either event the cost of additional copies shall be paid by the person requesting such copy or copies. In other cases, the party requesting the original transcript shall bear the cost thereof.

PUBLIC WORKS DEPARTMENT CHARGES

Equipment Use

Air Compressor.....	\$ 40.00 per hour
Backhoe/Loader.....	\$ 60.00 per hour
Bucket Truck.....	\$ 70.00 per hour
Chainsaw.....	\$ 25.00 per hour
Core Drilling	
0 to 4.....	\$ 40.00 per core
5 or more.....	\$ 25.00 per core
Crack Sealing Machine.....	\$ 100.00 per hour
Dump Truck – Large.....	\$ 70.00 per hour
Dump Truck – Small	
With Plow.....	\$ 60.00 per hour

Without Plow.....	\$ 50.00 per hour
Generator	\$ 30.00 per hour
Lawn Mower	
Hand.....	\$ 35.00 per hour
Riding	\$ 50.00 per hour
Pickup Truck	\$ 50.00 per hour
Pump (3 inch)	\$ 40.00 per hour
Roller	\$ 60.00 per hour
Saw	
Cut-Off.....	\$ 30.00 per hour plus cost of blades
Walk-Behind	\$ 50.00 per hour plus cost of blades
Snow Blower – Manual.....	\$ 35.00 per hour
Tamper – Jumping.....	\$ 40.00 per hour
Tamper – Vibrating.....	\$ 35.00 per hour
Weed Wacker	\$ 25.00 per hour
Lawn Mowing Fees	\$ 100.00
Signs	
For Purchase	Actual Cost plus 12%
For Traffic Control Use.....	\$ 50.00 per day
Temporary “No Parking” Sign	\$ 5.00 per sign
Special Request Work	
Department Supervisor	\$ 75.00 per hour
Maintenance Worker.....	\$ 40.00 per hour
Technical Service.....	\$ 30.00 per hour

RESIDENTIAL RENTAL LICENSE & INSPECTION FEES

Annual Administration Fee.....	\$ 75.00 per unit
Follow-Up Inspection Fee (Borough Code Official)	\$ 50.00 per inspection
Inspection Fee (third party)	Actual Cost
License Reinstatement Fee	\$ 25.00
Appeal Fee	\$ 200.00

SHORT-TERM RENTAL LICENSE & INSPECTION FEES

Short-Term Rental License Application Fee	\$ 50.00
Short-Term Rental License Renewal Fee.....	\$ 25.00
Inspection Fee (Borough Code Official).....	\$50.00
Inspection Fee (third party)	Actual Cost
Appeal Fee	\$ 200.00

SOLICITOR FEES

Borough Solicitor Hourly Rate..... \$ 175.00 per hour

SUBDIVISION, LAND DEVELOPMENT, STORMWATER MANAGEMENT, AND RELATED PLANS OR WAIVERS

The fees below shall be payable to the Borough. Until the fee has been paid in full, the submission shall not be deemed complete.

Pre-Application

Pre- application meeting with Borough staff..... Actual Cost

(if the applicant desires that the Borough Engineer or other professional consultant attend, the applicant will be invoiced for the fees of such consultant, and such fees must be paid in full before the applicant may submit a formal application)

Preliminary Plan Subdivision Fee

- 1. Subdivision by lots..... \$400.00 Base Fee plus \$50.00 per lot
- 2. Residential Land Development \$400.00 Base Fee plus \$50.00 per dwelling unit
- 3. Non-Residential Land Development \$400 Base Fee plus \$50.00 per acre, or fraction thereof

Preliminary Plan Review Escrow

On or before the date on which the preliminary plan is to be considered by the Borough, the applicant shall establish a Preliminary Plan Review Escrow Account by making a payment in the amount shown below to the Borough to cover engineering review and legal fees.

- 1. Residential Subdivision and/or Residential Land Development Plan with 5 units or less \$5,000.00
- 2. Non-Residential Land Development and/or Subdivision Plan; or a Residential Subdivision and/or Residential Land Development Plan with more than 5 lots/units \$10,000.00

The amounts in the Preliminary Plat Review Escrow Account shall pay for services including review of the plan’s zoning and engineering details; inspecting the site layout for conformance with the plat; preparing cost estimates for required improvements; inspection of required improvements during and upon completion of installation; other engineering review and verifications required by the subdivision and land development ordinance. For larger projects, the initial deposit may not be adequate. The Borough will send notification to the applicant if the Escrow Account balance is in jeopardy of being exhausted. Requests for additional funds will be made in increments of \$2,500.00. If the Escrow Account is exhausted, engineering review work on the project will cease until the Escrow Account is replenished. If the actual review fees are less than the funds deposited into the Escrow Account, the Borough shall refund the balance to the applicant or transfer the balance to the Final Plat Review Escrow within Forty-Five (45) days of the final action on the plat.

Final or Preliminary/Final Plan Subdivision Fee

- 1. Subdivision by lots..... \$400.00 Base Fee plus \$50.00 per lot

- 2. Residential Land Development \$400.00 Base Fee
plus \$50.00 per dwelling unit
- 3. Non-Residential Land Development \$400 Base Fee
plus \$50.00 per acre, or fraction thereof

Final Plan Review Escrow

On or before the date on which the final plan is to be considered by the Borough, the applicant shall establish a Final Plan Review Escrow Account by making a payment in the amount shown below to the Borough to cover engineering review and legal fees.

- 1. Residential Subdivision and/or Residential Land Development Plan
with 5 units or less \$5,000.00
- 2. Non-Residential Land Development and/or Subdivision Plan;
or a Residential Subdivision and/or Residential Land Development
Plan with more than 5 lots/units \$10,000.00

The amounts in the Final Plat Review Escrow Account shall pay for services including review of the plan’s zoning and engineering details; inspecting the site layout for conformance with the plat; preparing cost estimates for required improvements; inspection of required improvements during and upon completion of installation; other engineering review and verifications required by the subdivision and land development ordinance. For larger projects, the initial deposit may not be adequate. The Borough will send notification to the applicant if the Escrow Account balance is in jeopardy of being exhausted. Requests for additional funds will be made in increments of \$2,500.00. If the Escrow Account is exhausted, engineering review work on the project will cease until the Escrow Account is replenished. If the actual review fees are less than the funds deposited into the Escrow Account, the Borough shall refund the balance to the applicant or transfer the balance to the Final Plat Review Escrow within Forty-Five (45) days of the final action on the plat.

- 3. Waiver of Subdivision and/or Land Development Plan..... \$250.00
- 4. Fee in Lieu of Dedication of Park and Recreation Land \$1,000.00
- 5. Financial Security – Establishing an Account and Administration..... \$100.00

Stormwater Management Plan

- 1. Stormwater Permit Application Fee..... \$50.00
- 2. Stormwater Management Site Plan Engineering Review Escrow Fee..... \$ 2,500.00
- 3. Escrow Fee – Establishing an Account and Administration..... \$100.00

The applicant shall establish a Stormwater Management Review Escrow Account by making a payment in the amount stated above to the Borough to cover engineering review and legal fees. The review shall include the following services: review of the permit’s zoning and engineering details; inspection of the site layout for conformance with the permit; certification as to accuracy of the plan; review of cost estimates to establish the amount of financial security for required improvements; inspection of required improvements during and upon completion of installation; and other engineering reviews and verifications required by the stormwater management ordinance. For larger projects, the initial deposit may not be adequate. The Borough will send notification to the applicant if the Escrow Account balance is in jeopardy of being exhausted. Requests for additional funds will be made in increments of \$1,000.00. If the Escrow Account is exhausted, engineering review work on the project will cease until the Escrow Account is replenished. If the actual review fees are less than the funds deposited into the Escrow Account, the Borough shall refund the balance to the applicant within forty-five (45) days of the completed stormwater project.

Solicitor’s Fees

Review fees of the Borough Solicitor shall be charged to and payable by the applicant or developer to the Borough in accordance with the schedule of fees and charges as set forth on the schedule of the appointed Borough Solicitor set forth on Schedule “B” which is attached to this Resolution and made a part of this Resolution.

Engineer’s Fees

Review fees of the Borough’s engineer shall be charged to and payable by the applicant or developer to the Borough in accordance with the schedule of fees and charges as set forth on the schedule of the appointed Borough Engineer set forth on Schedule “C” which is attached to this Resolution and made a part of this Resolution.

Improvement Inspection Fee, Engineer

An amount equal to four percent (4%) of the approved estimate of improvements that is required as a condition of plan approval shall be submitted by the applicant to the Borough for deposit in a Borough account prior to the recording of the plan.

Payment for invoices submitted to the Borough for engineering inspection shall be withdrawn from the account and remitted to the Engineer. Should the posted fee be inadequate to cover the inspection cost of project improvements, the applicant will be required to submit additional funds, as estimated by the Borough Engineer, to the Borough. Following acceptance of the improvements by the Borough any remaining funds in the account for inspections will be refunded to the applicant.

WASTEWATER DEPARTMENT CHARGES

Sewer Billing Certification Fee.....	\$ 10.00 per bill
Sewer Flushing Unit Use.....	\$ 75.00 per hour
6” Pump Set-up Fee.....	\$ 150.00
6” Pump Use.....	\$ 75.00 per hour
Pick-Up Truck and Plow with Operator	\$ 75.00 per hour
Sewer User Charges – Calculated by water consumption as measured by water meter*.	
First 5,000 gallons.....	\$ 41.00 per quarter
Each 1,000 gallons over 5,000.....	\$ 10.15 per quarter
Debt Service Fee (per equivalent dwelling unit EDU).....	\$ 100.00 per quarter
Water Meter Use.....	\$ 25.00
Sewer Connection Inspection.....	\$ 25.00
Tapping Fees	
Connection.....	\$ 2,060.00 per EDU

* Water used to fill swimming pools can be deducted from the sewer billing calculation based upon measuring water consumption with a Borough water meter. Water meters are available through the Water Authority. In order for this to be beneficial pool should hold at least 6,000 gallons of water.

WATER AUTHORITY AND WASTEWATER DEPARTMENT IMPACT FEES

The Borough of Myerstown on behalf of itself, the Myerstown-ELCO Wastewater Treatment System, and the Myerstown Water Authority will receive impact fees from developers. The fees will be managed in the following manner.

1. The fee amount will be determined by possible impact upon the organization.
2. The monies will be co-mingled in an interest-bearing checking account with secondary insured investments made to maximize any current unused portion of the impact escrow until the funds are needed to cover invoices in hand.

3. The accountability for the funds will be the responsibility of the Myerstown Borough administrative staff. Ten percent (10%) of any expenditures and ten percent (10%) of any interest earned throughout the project time will be charged to the account and paid to the Borough of Myerstown as an administrative fee.
4. Mandated files:
 - a. Letters from each organization involved outlining impact fee.
 - b. Bank statements with deposit slips and cancelled checks attached.
 - c. Copies of invoices marked with check numbers and dates paid.
 - d. Calculation of administrative fees.
5. Areas in which impact files are to be calculated:

<u>Borough</u>	<u>Borough Wastewater</u>	<u>Water Authority</u>
Legal	Legal	Legal
Engineering	Engineering	Engineering
Advertising	Advertising	Advertising
Roadways	Resident Inspection	Resident Inspection
Street Lighting		
Storm water retention facility		
Construction and maintenance (in case of default by contractors)		

RESOLVED AND APPROVED at a regular meeting of the Borough Council of the Borough of Myerstown, Lebanon County, Pennsylvania, held the 14th day of May 2024.