

Myerstown, PA
Tuesday, September 9, 2014

President Bryan L. Rittle called the regular monthly meeting of the Myerstown Borough Council to order at 7:00 p.m., on Tuesday, September 9, 2014. The meeting was held in Borough Council Chambers in the Myerstown Municipal Center, 101 East Washington Avenue, Myerstown, PA 17067.

ROLL CALL:

After the Pledge of Allegiance, a roll call was taken. Present were: President Bryan L. Rittle, Vice President Michael D. Behm, Teresa Allwein, Barry Lutz, Park W. Haverstick, II, Jeffrey L. Thomas, Mayor Gloria R. Ebling; Treasurer Lee C. Smith; Solicitor Frederick S. Wolf; Public Works Department Supervisor David C. Fake; Wastewater Department Supervisor Barry A. Ludwig; Deputy Secretary Lisa A. Brubaker and Manager Christopher J. Moonis.

MINUTES:

A motion was made by Park W. Haverstick, II, seconded by Jeffrey L. Thomas, to dispense with the reading of and approve the minutes of the August 11, 2014 Planning Meeting and August 12, 2014 Regular Monthly Meeting. All those in favor: Motion unanimously carried.

CITIZENS' AND VISITORS' COMMENTS:

John Neely thanked the Council and staff for the improvements that were made to the Borough ball field.

Christopher Krause – 239 W. Main - is requesting relief for water and sewer billing. His property is being billed for three services. Mr. Krause stated the property is not being used as apartments. The Council President stated he will need to request the change to the Water Authority and they will give him the requirements and paperwork to have the EDU's changed.

Joseph Pierce from Eckert Seamens and Daryl Peck from Concord Public Finance were present to review the refinancing of the Series A of 2007 and financing capital projects. The Council will need to act on Ordinance - 824. The Ordinance authorizes the issuance of tax-exempt, general obligation debt. A motion was made by Michael D. Behm, seconded by Teresa Allwein, to approve and adopt Ordinance 824. All those in favor: On a roll call vote: Michael D. Behm – yes; Park W. Haverstick, II – yes; Teresa Allwein – yes; Jeffrey L. Thomas – yes; Barry Lutz – yes; Bryan L. Rittle – yes; Motion unanimously carried.

REPORTS TO COUNCIL:

The Council received written reports from the Mayor, Department Supervisors, Manager and the Solicitor. Staff was present to provide any additional information on their report and answer any questions from the Council.

The Mayor Gloria R. Ebling presented the report. Trick or Treat Night was discussed. Due to the local high school sporting events on a Friday evening the recommendation to the Council is to set trick or treat for Thursday, October 30, 2014. A motion was made by Michael D. Behm, seconded by Teresa Allwein, to set Trick or Treat Night for Thursday, October 30, 2014 from 6:00 p.m. to 8:00 p.m. All those in favor; Motion unanimously carried.

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The State Police Report was reviewed. There were no additional comments.

Councilmember Jeffrey L. Thomas presented a report from the Recreation Committee. The committee has discussed community events they would like to try next year. They would like to hold a holiday house decoration contest this year. The Council feels these are good ideas.

Wastewater Supervisor Barry A. Ludwig presented the report. He asked the Solicitor if the other partners adopted the revised mercury limits. The Solicitor will contact the partners and report back. There were no additional comments.

There were no additional comments on the ARRO Engineering report.

Public Works Supervisor David C. Fake presented the report. Councilmember Teresa Allwein thanked the Public Works Department for the work they did on the alley. There were no additional comments.

The Solicitor's report was presented. The Article of Incorporation is ready to file for the 501(c)3 to create a separate non-profit organization for the Myerstown Area for Recreation and Community Heritage – MARCH group. Draft By-Laws will be given for review. The Bahney Trust; Doug and Greg Bahney are requesting a meeting to discuss options. Property maintenance was discussed. The Public Works Supervisor has submitted the borough costs for 301 S. Railroad. The Solicitor placed a lien against the property. There were no additional comments.

The Manager gave a review of the Borough status. The MS-4 Annual Report is finished. He will be attending two conferences. The budgets are being worked on. The budget workshops and the approval process was reviewed.

Committee Reports:

Treasurer Lee C. Smith prepared and presented Borough Council with the monthly Treasurer's Report. A motion was made by Barry Lutz, seconded by Michael D. Behm, to approve the Treasurer's Report and have it on file for audit. All those in favor: Motion unanimously carried.

The monthly listing of invoices was presented. A motion was made by Michael D. Behm, seconded by Teresa Allwein, to approve payment of all invoices as listed. All those in favor: Motion unanimously carried.

COMMUNICATIONS:

The communications were reviewed. There were no additional comments.

OLD BUSINESS:

The Council President read the list of current Committee and Board vacancies. If anyone is interested in volunteering to serve on any of these boards contact the Borough office.

NEW BUSINESS:

The MMO (Minimum Municipal Obligation) Calculations for the Non-Uniform and Uniformed Pension Plans have been prepared. A motion was made by Park W. Haverstick, II, seconded by Teresa Allwein, to approve the MMO Calculations for the Borough's pension plans and authorize Council President Bryan L. Rittle to sign the documents on behalf of the Borough. All those in favor: Motion unanimously carried.

The Sewer Collection and Conveyance System Inspection Phase II Project bids were opened on August 26, 2014. There were three bidders. The bids were as follows:

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|-----------------------------|-------------|
| Mr. Rehab - | \$47,855.00 |
| Pipe Services Corporation - | \$44,349.00 |
| Tri-State Grouting - | \$42,640.00 |

The lowest responsible bidder was Tri-State Grouting. The Engineer submitted a letter that ARRO has worked with Tri-State Grouting and is recommending the Council award the contract to them. A motion was made by Park W. Haverstick, II, seconded by Barry Lutz, to approve the bid of \$42,640.00 from Tri-State Grouting for the Sewer Collection and Conveyance System Inspection Phase II Project with conditions. All those in favor: Motion unanimously carried.

The 2014 Road Project Bid Packets have been received. There were two sealed bid packets. The packets were opened and reviewed on Monday, September 08, 2014. Pennsy Supply, Inc. total bid was \$58,280.00, and E.J. B. Paving & Materials, Co. total bid was \$63,600.00. The Bid Tabulation Sheet was prepared and presented at the Borough Council. No bids were received for the ADA Ramp work. So with that, the Borough will not do the street repairs in those intersection areas now and move the yardage to other streets in need of repairs. The ADA work will be rebid in 2015 and then those roadway areas will be placed as part of that project. The Borough PennDot Representative stated the Borough can assign the yardage as needed. A motion was made by Michael D. Behm, seconded by Jeffrey L. Thomas, to approve and award the 2014 Road Project Bid to Pennsy Supply for a total of \$58,280.00. All those in favor: On a roll call vote: President Bryan L. Rittle - yes, Vice President Michael D. Behm - yes, Park W. Haverstick, II - yes, Teresa Allwein - abstain, Jeffrey L. Thomas -yes, Barry Lutz - yes. Motion carried. Councilmember Teresa Allwein abstained due to her husband is an employee of Pennsy Supply, Inc.

The Goodwill Fire Police are asking for approval to contact other municipalities for assistance for fire police at the Myerstown Holiday Parade. A motion was made by Teresa Allwein, seconded by Jeffrey L. Thomas, to approve the request from the Goodwill Fire Police to contact other municipalities for assistance for fire police at the Myerstown Holiday Parade. All those in favor: Motion unanimously carried.

The MS-4 Report has been completed and ready for submission. A motion was made by Park W. Haverstick, II, seconded by Michael D. Behm, to approve the MS-4 Annual Report. All those in favor; Motion unanimously carried.

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The Manager is requesting approval for attendance to the Governor's Center for Local Government Services School of Municipal Government. The training is specifically for elected and appointed municipal officials. Each course is six weeks long. A motion was made by Teresa Allwein, seconded by Barry Lutz, to approve the Borough Manager to attend the Governor's Center for Local Government Services School of Municipal Government training course. All those in favor: Motion unanimously carried.

Resolution 2014-22 – was presented to appoint John Neely as an independent contractor to enforce the Ordinances of the Borough under the direction of the Manager. John Neely will also have the authority to file citations with the District Magistrate and appear at all hearings held on such citations. A motion was made by Jeffrey L. Thomas, seconded by Michael D. Behm, to approve Resolution 2014-22. All those in favor: Motion unanimously carried. With the Council approval, the Mayor swore in John Neely for the duties of the Code Enforcement Officer for the Borough.

We received a request for wastewater billing relief for 146 W. Main Ave. – property of Paul Dissinger. Mr. Dissinger had an outside leak which has been repaired. The normal bill for the property is \$187.76. Due to the leak the bill is \$757.50. The Borough relief would be for \$365.50. A motion was made by Barry Lutz, seconded by Park W. Haverstick, II, to approve the request from Paul Dissinger to grant wastewater relief of \$365.50 from his bill. All those in favor: Motion unanimously carried.

EXECUTIVE SESSION:

No Executive Session was held.

COMMENTS FOR THE GOOD OF THE BOROUGH:

Councilmember Barry Lutz questioned the pile of stones at the park area. The Public Works Director stated they are being stored there by the contractor for the Water Authority Line Project. There were no additional comments.

ADJOURNMENT:

A motion was made by Teresa Allwein, seconded by Barry Lutz, to adjourn the meeting at 8:25p.m.

Lisa A. Brubaker
Deputy Secretary

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