

Myerstown, PA  
Tuesday, March 10, 2015

President Bryan L. Rittle called the regular monthly meeting of the Myerstown Borough Council to order at 6:31 p.m., on Tuesday, March 10, 2015. The meeting was held in Borough Council Chambers in the Myerstown Municipal Center, 101 East Washington Avenue, Myerstown, PA 17067.

#### ROLL CALL:

Following the Pledge of Allegiance, a roll call was taken. Present were: President Bryan L. Rittle, Vice President Michael D. Behm, Park W. Haverstick, II, Jeffrey L. Thomas, Dana Reich, Keith Fox, Mayor Gloria R. Ebling; Treasurer Lee C. Smith; Solicitor Chris Coyle; Public Works Department Supervisor David C. Fake; Wastewater Department Supervisor Barry A. Ludwig; Code Enforcement Officer John Neely, Deputy Secretary Lisa A. Brubaker and Manager Christopher J. Moonis. Absent was Teresa Allwein.

#### MINUTES:

A motion was made by Park W. Haverstick, II, seconded by Keith Fox, to dispense with the reading of and approve the minutes of the February 9, 2015 Planning Session and February 10, 2015 Regular Monthly Meeting. All those in favor: Motion unanimously carried.

#### CITIZENS' AND VISITORS' COMMENTS:

Allen Braun – 116 E. Main Ave. – asked if there is a better way to get the snow emergency announcement out to the public. The Mayor explained when and where the announcement was placed. Mr. Braun voiced concerns on the parking at the old shirt factory. Patrons are parking in no parking areas. The Code Enforcement Officer stated he spoke to the owner and informed them he will be starting to enforce the parking next week.

Phyllis Oxenrider – 120 E. Main Ave. – stated she was also here for the parking issues. She is glad to hear enforcement will be starting. Councilmember Jeffrey L. Thomas stated there are parking issues throughout town because people knew there was no one to enforce it until now.

Bill Barshinger – Myerstown Jaycees – was present to discuss the craft show they would like to hold. The Council President stated they need to submit the request in writing along with their Certificate of Insurance with the Borough listed as an additional insurer before Council will approve the event.

Duane Andresen – Energy Professionals presented electric rates. He was the vender who helped the Borough with their current contract. The current contract will expire in 2015. Mr. Andresen reviewed the proposal. Scott Yeagley stated the Goodwill Fire Company and he himself went with Mr. Andresen and they are saving money. The Manager stated electric rates have been received from several companies. Those proposals were reviewed. The Wastewater Supervisor asked if this will affect his EnerNOC Program. The Manager stated it will not affect that program. The Council will table until they have more time to review the quotes.

Jill Weister, Susan Eberly and Lebanon County Commissioner Jo Ellen Litz were present to discuss the creation of the Lebanon Valley Destination Marketing Organization (LVDMO). Jill Weister stated they were present to ask the Council for their support in becoming the official tourism marketing organization. The Mission Statement for the organization was read. Under the State Law they need 50% approval from the local municipalities but their goal is to get all municipalities support. The Council President asked what they need from the Borough. All that is needed is an adopted Resolution stating the Borough's support for the Lebanon Valley Destination Marketing Organization. The Council President stated this on the agenda to vote on later in the meeting.

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## REPORTS TO COUNCIL:

The Council received written reports from the Mayor, Department Supervisors, Manager and the Solicitor. Staff was present to provide any additional information on their report and answer any questions from the Council.

The Mayor Gloria R. Ebling presented the report. There were no additional comments.

The State Police Report was received. The Mayor reported the incident numbers are down from last month. There were no additional comments.

The Recreation Board Report. Councilmember Jeffrey L. Thomas reported the Recreation Board is preparing for the Easter Egg Hunt. The Manager discussed the pool rates. The proposed rates were prepared with the Recreation Board Chairman. The rates and categories were simplified. The office is receiving calls and would like to get the rates adopted to be able to sell passes. A motion was made by Michael D. Behm, seconded by Park W. Haverstick, II, to approve the presented pool rates for the 2015 season. All those in favor: Motion unanimously carried. There were no additional comments.

Wastewater Supervisor Barry A. Ludwig presented the report. The Council President asked how the rebuild of the Influent Grinder "Muffin Monster" is coming along. The Wastewater Supervisor stated the unit is disassembled and he is going to replace all the bearings while it is apart. So instead of a minimal rebuild it will be a full repair. There were no additional comments.

The ARRO Engineering report, no report was received. Wastewater Supervisor Barry A. Ludwig stated the Engineering is working on finalizing the Chapter 94 Report, the Annual Pretreatment Report and the Headworks Re-evaluation Report for EPA. There were no additional comments.

Public Works Supervisor David C. Fake presented the report. Madison Alley was discussed. The Public Works Supervisor informed the Council there have been 17 storms since January 1, 2015. The Borough has 70 tons of salt left for the season. The salt contract has been increased to 300 ton for the 2015 – 2016 winter season. The Public Works Supervisor gave an overview of rental costs for the skid steer and the dealers who carry them. Lancaster Bob Cat has the lowest price. The lights have been turned off at the pond. There were no additional comments.

The Solicitor's report was presented. There were no additional comments.

The Manager gave a review of the Borough status. A Public Meeting to present the DCNR (Department of Conservation and Natural Resources) Development Grant Application for the purpose of the revitalization of the swimming pool will be held on Monday, March 16, 2015 at the Borough Hall from 6:30 p.m. to 8:00 p.m.

The 2015 Road Project was reviewed. The project is progressing and the schedule has been revised by order of Council. In 2013, a budget estimate of approximately \$315,000.00 was received. A revised estimate was received. The estimate is now \$409,581.95. That is an increase of \$94,582.00. When we develop the bid with the PennDot Representative in a way we could deduct parts of the project due to cost factors. It will be developed with options. The estimate was discussed. The Wastewater Supervisor stated sewer mains will need to be replaced on Broad Street from the bridge to Richland Avenue. Eric Bicksler – 411 S. Broad Street – asked if the Borough is still using the timeline that was given in the letter sent to the residents and who will be fixing the sidewalk areas that were removed. That is part of the Water Authority project. The contractor for that project will be replacing those areas.

A clear Audit Report for the 2013 Liquid Fuels Funds has been received.

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#### Committee Reports:

The Council President stated bids for the roof are being received. Last month the Meier House Group asked if the Borough would carry the insurance for the contents of the house since the Borough owns the property. The current policy held by the Meier Group is for \$41,500.00 of coverage for \$58.00 a year. Their current policy will expire in August. A motion was by Michael D. Behm, seconded by Keith Fox, to take on the annual insurance premium for the content coverage for the Isaac Meier Homestead. All those in favor: Motion unanimously carried.

Treasurer Lee C. Smith prepared and presented Borough Council with the monthly Treasurer's Report. A motion was made by Michael D. Behm, seconded by Jeffrey L. Thomas, to approve the Treasurer's Report and have it on file for audit. All those in favor: Motion unanimously carried.

The monthly listing of invoices was presented. A motion was made by Park W. Haverstick, II, seconded by Keith Fox, to approve payment of all invoices as listed. All those in favor: Motion unanimously carried.

#### COMMUNICATIONS:

The communications were reviewed.

The Council President stated the borough received a letter from Jim Mellon asking for relief of the minimum fees for their water/sewer bill for 10 E. Maple Avenue. After discussion, A motion was made by Park W. Haverstick, II, seconded by Keith Fox, to deny the request for 10 E. Maple Avenue. All in favor: Motion unanimously carried.

There were no additional comments.

#### OLD BUSINESS:

The Council President read the list of current Committee and Board vacancies. If anyone is interested in volunteering to serve on any of these boards contact the Borough office.

Ronald L. Ream – 621 S. Railroad Street – submitted a written request to be considered for the Zoning Hearing Board. He is currently a member of the Property Maintenance Code Board of Appeals. According to the Municipal Planning Code – Section 903 – Members of the Zoning Hearing Board shall hold no other elected or appointed office in the municipality. Mr. Ream will need to choose which Board he would like to serve on. Mr. Ream stated the Zoning Hearing Board is where he would like to serve and submitted in writing his request to resign from the Property Maintenance Code Board of Appeals. A motion was made by Keith Fox, seconded by Park W. Haverstick, II, to accept with regret the resignation of Ronald L. Ream from the Property Maintenance Code Board of Appeals and appoint him as a member of the Zoning Hearing Board. All those in favor: Motion unanimously carried.

#### NEW BUSINESS:

The Council President asked for action for approval of joining the Lebanon Valley Destination Marketing Organization. A motion was made by Park W. Haverstick, II, seconded by Dana Reich, to approve Resolution 2015-8 to support the Lebanon Valley Destination Marketing Organization as the designated Tourist Promotion Agency for Lebanon County. All those in favor: Motion unanimously carried.

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We received information for Lebanon County Tire Collection. The collection will be held Tuesday, April 14, 2015 at the Lebanon Expo Center. Funds for the program are provided in part by Lebanon County and then each municipality. A motion was made by Keith Fox, seconded by Park W. Haverstick, II, to approve the participation in the 2015 Lebanon County Tire Collection. All those in favor: Motion unanimously carried.

We received the 2013 Liquid Fuels Audit Report from the Auditor General. No deficiencies were found in the audit. A motion was made by Dana Reich, seconded by Jeffrey L. Thomas, to approve receipt of the 2013 Liquid Fuels Audit Report. All those in favor: Motion unanimously carried.

A request for a Handicap Parking Space has been received for Albert Lutz – 329 W. Main Ave. They have submitted the required documents. A motion was made by Keith Fox, seconded by Dana Reich, to approve the placement of a Handicap Parking Space at 329 W. Main Ave. All those in favor: Motion unanimously carried.

Eric Bicksler – 411 S. Broad Street – asked who he needs to contact to have the bus stop moved. The Council President stated he would need to contact the school district.

The Council President discussed a concern with the bus stop at Locust and Carpenter Street. A child was almost hit at that stop. The Mayor contacted the State Police and they are sitting in that area. Stop Signs, Street Markings, and some other options were discussed. Councilmember Dana Reich stated maybe the school should hire Crossing Guards again, the Council President stated Crossing Guards are at the Boroughs expense not the school. The Public Works Director and the Manager will look at the area to see what can be done to try to make the area safer.

#### EXECUTIVE SESSION:

The Borough Council recessed the regular meeting and entered into Executive Session at 7:57 p.m. to discuss acquisition of real estate and personnel matters.

The Borough Council returned from Executive Session at 8:23 p.m. reconvening the regular session and resumed consideration of and action on the regular meeting agenda.

#### COMMENTS FOR THE GOOD OF THE BOROUGH:

There were no additional comments.

#### ADJOURNMENT:

A motion was made by Park W. Haverstick, II, seconded by Keith Fox, to adjourn the meeting at 8:24 p.m.

Lisa A. Brubaker  
Deputy Secretary