

AGENDA

CITY OF NEW BERN HISTORIC PRESERVATION COMMISSION

Design Review Meeting
Wednesday, November 1, 2023 – 5:30 P.M.
Conference Room, Development Services
303 First Street, New Bern, NC



1. ADJUSTMENTS TO THE AGENDA
2. APPLICATION DESIGN REVIEW - Consider certificate of appropriateness applications for proposed exterior alterations:
 - A. **514 E. FRONT ST.** – small addition in Tertiary AVC.
 - B. **817 POLLOCK ST.** – remodel dependency in Tertiary AVC.
 - C. **720 E. FRONT ST.** – modification to approved CoA to fill the lot, eliminate the basement, and elevate the garage and driveway.
 - D. **506 CRAVEN ST.** – removal of a carport and construction of a new 2-story garage in the Secondary AVC.
 - E. **308 JOHNSON ST.** – partial garage removal, reuse remains and build new accessory structure in the Tertiary AVC.
 - F. **501 NEW ST.** – after-the-fact small shed addition in Secondary AVC.
 - G. **DOWNTOWN SIDEWALKS** – underground and pole-side cable installation.
3. INFORMAL DESIGN REVIEW – Discussions with potential applicants prior to submitting a formal application. Potential applicants may show up with nothing more than a verbal description, however photos and other information are more helpful.
 - A. **ANY WALK-INS**
4. INFORMAL BOARD DISCUSSION ITEMS:
 - A. **PREVENTION OF DEMOLITION BY NEGLECT WORK GROUP** – no mtg in October
 - B. **GUIDELINES UPDATES WORK GROUP** – report
 - C. **HISTORIC PROPERTY OWNERS SUPPORT (HIP OWNERS SUPPORT) WORK GROUP** – report: Progress on work types
 - D. **PRESERVATION AWARDS WORK GROUP** – report
 - E. **WORK GROUP ASSIGNMENTS** - Anyone want to be added to a Work Group?
5. PROJECT FOLLOW-UPS, UPDATES, AND QUESTIONS:
 - A. **REPORT ON MAJOR COAS DENIED** – None
 - B. **REPORT ON MAJOR COAS ISSUED:** (September 29 - October 30)
 - 100 Craven St. – window and door replacements, utility screening, flood barrier, sitework
 - 221 Middle St. – façade renovation and sign
 - 407 Metcalf St. – replacement fencing

837 S. Front St (Trent Court) – demolition of 13 buildings

C. REPORT ON MINOR COAS ISSUED: (September 29 - October 30)

229 New St. ROW – tree replacement
400 New St. – tree replacement
406 Craven St. – outdoor display cases
611 Craven St. – fencing replacement
About 15 pending

D. RESILIENCY PLAN - recent activities, upcoming items

6. ENFORCEMENTS - OLD AND NEW SINCE LAST DR MEETING

A. ONGOING, FORMAL:

215 Pollock St. – modern metal roofing – City Attorney pausing for owner to sue contractor
221 E. Front St. – long-time DBN case – “221 Team” mtg. with owner 7/28; Minor CoA application submitted for repointing; informed HPA about proposed brick repair work

B. PRELIMINARY, INFORMAL:

219 E. Front St. – attempted contact w/ owner; Minimum Housing also acting
214 Pollock ROW – replacement tree
311 Hancock St. – repointing w/o CoA - inspection and photos, discussion with contractor in 2020
319-323 Middle St. – painting previously unpainted brick – discussed with HPC; no new action since late 2020
711 Pollock St. – paint removal – siding to be removed for insulation, then same siding returned in place; **meeting with owner; Minimum Housing also acting**
726 Pollock St. – meeting with owner
818-820 Broad St. – 5 trees removed w/o CoA
819 N. Craven St. - new fencing w/o CoA - waiting for email that Morgan approved fencing as RiK.

C. REMAINING TO BEGIN CONTACT/ENFORCEMENT:

408 Avenue A – reroofing w/o CoA or consent as RiK; repaving driveway apron
411 Johnson St. – incorrect standing seam metal roof (w/ or w/o a CoA?)
508 C St. – porch revision w/o CoA
509 Craven – follow up on 2018 violation, porch columns
510 C St. – shed w/o CoA
511 Middle St. – fence w/o CoA
525 Queen St. – repair to soffit unfinished; contractor contacted by HPA
601 Broad St. – reroofing w/o CoA or consent as RiK
605 Hancock St. – mech unit w/o CoA for screening
624 E. Front St. – installation of fencing not according to CoA or Guidelines
702 E. Front St. – landscaping required as condition of CoA not yet installed
707 Craven St. – post removed w/o CoA
715 Craven St. – new shed w/o CoA
812 Queen St. – building demolition w/o CoA
911 Broad St. – porch revision w/o CoA
1117 N. Craven St. – installation of driveway and tree removal w/o COA; met with owner

7. STAFF AND BOARD TRAINING - upcoming workshop Dec. 7

8. COMMISSION COMMENTS

9. ADJOURNMENT