

**AGENDA**  
**CITY OF NEW BERN HISTORIC PRESERVATION COMMISSION**

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Regular Meeting  
Wednesday, November 15, 2023 – 5:30 P.M.  
Courtroom, Second Floor, City Hall  
300 Pollock Street, New Bern, NC 28560

1. OPENING OF MEETING WITH ROLL CALL
2. ADJUSTMENTS TO THE AGENDA
3. HEARINGS ON CERTIFICATE OF APPROPRIATENESS
  - A. **HEARINGS: INTRODUCTION, SWEARING-IN, SUMMARY OF PROCESS**
    1. Introduction of Hearings and Rules of Procedure
    2. Swearing-In of Speakers
    3. Summary of the Hearing Process
  - B. **514 E. FRONT ST.** – to include a small addition in the Tertiary AVC.
  - C. **817 POLLOCK ST.** – to include a remodel to the existing accessory structure in the Tertiary AVC.
  - D. **720 E. FRONT ST.** – to include an amendment to the approved CoA for an infill house; to add fill to the lot, eliminate the basement, and elevate the garage and driveway.
  - E. **506 CRAVEN ST.** – to include the removal of a carport and construction of a new 2-story garage in the Secondary AVC.
  - F. **308 JOHNSON ST.** – to include the partial removal of an accessory structure, the reuse of the remains, and build a new accessory structure in the Tertiary AVC.
4. OLD BUSINESS
5. GENERAL PUBLIC COMMENTS
6. NEW BUSINESS
7. HPC ADMINISTRATOR’S REPORT
  - A. **REPORT ON MAJOR COAS ISSUED** - 10/05/2023 to 11/02/2023
    - 100 Craven St. – window and door replacements, utility screening, flood barrier, sitework
    - 221 Middle St. – façade renovation and sign
    - 407 Metcalf St. – replacement fencing
    - 837 S. Front St (Trent Court) – demolition of 13 buildings

**B. REPORT ON MINOR COAS ISSUED - 10/05/2023 to 11/02/2023**

229 New St. ROW – tree replacement

307 Avenue A – shed

400 New St. – tree replacement

406 Craven St. – outdoor display cases

611 Craven St. – fencing replacement

1119 N. Craven St. – tree replacement

**C. REPORT ON COA EXTENSIONS ISSUED: none**

**D. OTHER ITEMS AND UPDATES BY THE ADMINISTRATOR**

8. COMMISSION COMMENTS

9. ADJOURNMENT