

AGENDA

CITY OF NEW BERN HISTORIC PRESERVATION COMMISSION



Design Review Meeting
Wednesday, February 7, 2024 – 5:30 P.M.
Conference Room, Development Services
303 First Street, New Bern, NC

1. ADJUSTMENTS TO THE AGENDA
2. APPLICATION DESIGN REVIEW - Consider certificate of appropriateness applications for proposed exterior alterations:
 - A. **510 CRAVEN ST.** – new addition in the Secondary and Tertiary AVC.
3. INFORMAL DESIGN DISCUSSION – Discussions with potential applicants prior to submitting a formal application. Potential applicants may show up with nothing more than a verbal description, however photos and other information are more helpful.
 - A. **ANY WALK-INS**
4. INFORMAL BOARD DISCUSSION ITEMS:
 - A. **REVISING ZONING ORDINANCE TO ALLOW ACCESSORY DWELLING UNITS/DEPENDENCIES** - discussion
 - B. **PREVENTION OF DEMOLITION BY NEGLECT WORK GROUP** – report
 - C. **GUIDELINES UPDATES WORK GROUP** – report
 - D. **HISTORIC PROPERTY OWNERS SUPPORT (HIP OWNERS SUPPORT) WORK GROUP** – report
 - E. **PRESERVATION AWARDS WORK GROUP** – report
 - F. **WORK GROUP ASSIGNMENTS** - Anyone want to be added to a Work Group?
5. PROJECT FOLLOW-UPS, UPDATES, AND QUESTIONS:
 - A. **REPORT ON MAJOR COAS DENIED** – None
 - B. **REPORT ON MAJOR COAS ISSUED:** (December 29 – February 1)
None
 - C. **REPORT ON MINOR COAS ISSUED:** (December 29 – February 1)
204 Metcalf St. – tree replacement
208 E. Front St. ROW – tree replacement
214 Metcalf St. – replacement roofing
215 New St. – tree replacement
312 Metcalf St. – new rear open porch
508 Middle St. – front and rear handrails – conditions completed
508 Middle St. – minor landscaping
508 Metcalf St. – tree replacement
1308 N. Pasteur St. – tree replacement
About 12 pending
 - D. **RESILIENCY** – report on WATERS Summit

6. ENFORCEMENTS - OLD AND **NEW/UPDATED** SINCE LAST DR MEETING

A. PREVENTION OF DEMOLITION BY NEGLECT CASES, FORMAL:

508 C St. – porch revision (also w/o CoA) - Order of the Building Inspector expired with no action, fines will begin accruing

510 & 512 C ST. – Monthly updates on progress since 4/2023, lost contact 9/2023 to 11/2023, contact restored and small progress is being made

B. ONGOING VIOLATIONS, FORMAL:

215 Pollock St. – modern metal roofing – City Attorney pausing for owner to sue contractor

221 E. Front St. – long-time DBN case – Minor CoA issued 11/2022 for repointing, utilities removal; informed HPA about proposed brick repair work

C. PRELIMINARY VIOLATIONS, INFORMAL:

219 E. Front St. – attempted contact w/ owner; Minimum Housing also acting

214 Pollock ROW – replacement tree

311 Hancock St. – repointing w/o CoA - inspection and photos, discussion with contractor in 2020

319-323 Middle St. – painting previously unpainted brick – discussed with HPC; no new action since late 2020

711 Pollock St. – paint removal – siding to be removed for insulation, then same siding returned in place; meeting with owner 10/2023; Minimum Housing also acting

726 Pollock St. – meeting with owner 9/2023

818-820 Broad St. – 5 trees removed w/o CoA

819 N. Craven St. - new fencing w/o CoA - waiting for email that Morgan approved fencing as RiK.

D. REMAINING TO BEGIN CONTACT/ENFORCEMENT:

408 Avenue A – reroofing w/o CoA or consent as RiK; repaving driveway apron

411 Johnson St. – incorrect standing seam metal roof (w/ or w/o a CoA?)

509 Craven – follow up on 2018 violation, porch columns CASE CLOSED

510 C St. – shed w/o CoA

511 Middle St. – fence w/o CoA

525 Queen St. – repair to soffit unfinished; contractor contacted by HPA

601 Broad St. – reroofing w/o CoA or consent as RiK

605 Hancock St. – mech unit w/o CoA for screening

624 E. Front St. – installation of fencing not according to CoA or Guidelines

702 E. Front St. – landscaping required as condition of CoA not yet installed

707 Craven St. – post removed w/o CoA

715 Craven St. – new shed w/o CoA

812 Queen St. – building demolition w/o CoA

911 Broad St. – porch revision w/o CoA

1117 N. Craven St. – installation of driveway and tree removal w/o COA; met with owner

7. STAFF AND BOARD TRAINING – none

8. COMMISSION COMMENTS

9. ADJOURNMENT