

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

February 2019

Table of Contents

Development Services	1
Finance	6
Fire	7
Human Resources	8
Parks & Recreation.....	9
Police.....	10
Public Utilities	12
Public Works	19
Attendance for Board Appointees	20

Development Services

Inspections:

Overview	2018 YTD	% Change from Last Year	2019 YTD	February 2019	% Change from Previous Month
Commercial Permits – New Construction	23	61%	37	24	85%
Residential Permits – New Single Family	22	77%	39	13	-50%
Residential Permits – Additions/Remodels	28	275%	105	53	2%
Mobile Homes	1	100%	2	0	-100%
Signs	3	167%	8	6	200%
Certificates of Occupancy – Residential	13	146%	32	16	0%
Certificates of Occupancy – Commercial	2	200%	6	4	100%
Total Permit Valuation	\$21,274,080	-58%	\$8,888,760	\$4,927,727	44%

Community and Economic Development:

Volt Center/City Market:

- 2/15 – Meeting held with area farmers and area agricultural entities to discuss future programming and City Market activities related to grant implementation.
- 2/15 – Tour conducted with the entire Craven Community College Workforce Development Team that will be managing and operating the training programs and initiatives in the future.
- 2/20 – Meeting with NC Ag Cooperative Extension staff members along with city staff and grant administrators for the Volt Center Project. Discussed educational programs and future plans at the site, including training, workforce development and consumer science programs. Multiple training and educational programs exist for all ages, discussion held regarding partnership for class locations.
- 2/20 – Volt Center monthly construction meeting held with architect, grant administrator, contractor, city staff and community college.

2/22 – Tour conducted for Craven Community College Leadership Staff. The tour group consisted of the College President, Dean of Students, other key leadership staff, as well as College Board Members and Representative Michael Speciale. City Staff conducted the tour, along with college staff, the architect and contractor to answer any questions from the group.

Development Services

- Discussion with Makerspace entity that operates and has a network of members and opportunities with local universities/research entities/businesses.
- Detailed conversations held about Tobacco Trust grant opportunity to support future programs to be held at the Volt Center. This funding opportunity would provide capital to purchase equipment and provide upgrades to the Volt Center/City Market kitchen and market stalls that will support area farmers and food service entrepreneurs, youth, veterans and provide public training and workforce development activities.
- Continued communication with EDA grant administrator to discuss details of the project. Information sharing for EDA grant administration regarding reporting requirements.
- 2/28 – Interim grant report submitted to Golden Leaf as required.
- Documentation updated and submitted as needed to necessary departments and entities.
- Project management by staff to coordinate details of the project amongst the City, contractor, architect and community college, as well as outside vendors.
- Grant discussion with the Veterans Organic Garden and Base Camp and kitchen incubator/market space.
- Bi-Monthly conference calls held with pertinent parties involved in the project, to include the EDA Grant Administrator, architect, Craven Community College staff, city staff and others. The call agenda includes discussing status updates and addresses any concerns or follow-up initiatives for the project.

Workforce Development:

- 2/7 - Craven Works planning committee meeting for the 2019 Job Fair to be held in March. Location will be moved to Temple Baptist Church due to the closure of the Convention Center. Targeted employers and supporting entities discussed, as well as format, marketing goals and next steps. The event welcomed over 500 job seekers last year, including group of graduating high school seniors looking to immediately enter to the job market. Details were finalized, marketing and recruitment tools were also discussed.
- 2/7 – Workforce Development Meeting with Craven Community College staff and staff from Craven Community Schools to discuss ongoing projects, initiatives, programmatic needs and industry trends. This regular meeting of the WFD Team ensures communication lines are open, strategies align in order to help identify needs, as well as initiate recruitment and retention opportunities surrounding economic development, thus ensuring New Bern's economic vitality as a strong supporter to local employers, while strengthening the education pipeline for area students.

Economic Development and Business Recruitment:

- Responded to RFI for company looking to locate in New Bern.
- Helped identify property options in New Bern for relocation/expansion of a company.
- 2/12 – Coordinated Tour for site selector consultants to showcase New Bern and Craven County for potential company location to the City. City Staff, along with County Economic Development

Development Services

staff provided consultation, support and prepared data and arranged stakeholder participation in the tour, as requested by the client.

Continued visits and conversations are planned to recruit the entity to New Bern. Future updates will be provided as allowed to be shared by agreement with company.

- 2/8 – Ideal Living Retirement Show in Parsippany, NJ, to recruit retirees to New Bern. The trade show provides information about New Bern and North Carolina in general, quality of life, industries, housing options and economic conditions. Participation in the event will result in a boost to the local tourism industry and expand the tax base with visitation and ultimate new residents contributing to the local tax base, as well as support tourism and occupancy tax revenues through visitation from those interested in relocation to our City.
- 2/13 – Staff attended bi-monthly MSD meeting.
- 2/22 – Conducted site visit and familiarity tour of New Bern and Craven County for development team. Discussed Opportunity Zone designation. Provided information about New Bern and the Opportunity Zone region to developers that have established Opportunity Zone funds with interest about potential New Bern projects.
- Information/data provided to state staff and site selector; respond to RFPs.
- Staff held several meetings and phone conferences with retail and commercial developers.
- Staff attended several business functions, Chamber events and met with local small businesses to answer questions regarding business growth, community and recovery efforts.
- Multiple conference calls, meetings and discussions with businesses, developers, real estate agents and other stakeholders to provide guidance, support and assistance.

Community Development:

- Staff met with various community development partners including _____ and non-profits.
- Staff reviewed RFP submissions for 5 year-Comprehensive Plan and Annual Action Plan for CDBG funds. RFP submissions are due on February 4, 2019. The City received three proposals that were reviewed by the committee for selection. Staff recommended a contract be executed with Urban Design Ventures, the lowest bidder. The consulting firm had a fully-responsive proposal and experience in the field to ensure that the City meets all HUD requirements.
- Advertised for public hearing for 5-year Consolidated Plan and Annual Action plan input process.
- The Community Development Coordinator position was filled. D'Aja Fulmore started on February 27th.
- Continued implementation phase of Minor Housing Repair Program for the year. Working with consultant McDavid and Associates to finalize plans, environmental review and coordinating with homeowners.
- Attended bi-monthly Redevelopment Commission Meetings. Prepared minutes and information for all Redevelopment Commission meetings.
- Spoke with homeowners who were interested in urgent repair programs and weatherization. Referred individuals to other organizations, as needed.

Development Services

Hurricane Florence Storm-related activities:

- Notified of HMGP 407 Grant funds approval process with the project submission from December. Future communication with the State is needed to submit required documentation for the next step in the process.
- Staff continuously reached out to homeowners and answered questions about HMGP process for the City's HMGP 404 mitigation grant application. Staff compiled data and procedures for handling the application process through consultation with State and FEMA officials. Relayed questions to the appropriate guiding entities to provide direction.
- 2/15 – Staff met with the NC Department of Coastal Management to discuss resiliency.
- 2/15 – Planning call for NC Coastal Workshop and Summit on resiliency by the State.
- 2/18 – SE Regional Resiliency Workshop planning meeting call.
- 2/21 – Attended community engagement session for a Coastal Resilience Community Engagement Grant. City of New Bern is working with UNC Wilmington in tandem with Pender County to gather data and work with developing models for future study.
- 2/26 – HMGP 407 Mitigation Call with State of NC Emergency Management.
- Continued working with State for HMGP 407 and 404 application process. Additional documentation and supporting application pieces required for both programs. Intensive coordination with state entity to meet procedures and guidelines as they are released. Contacted homeowners to get additional paperwork filled out and signed, as now required. Staff held meetings with multiple homeowners to explain the HMGP process and walk people through the application process to help connect residents with resources related to Hurricane Florence recovery. Numerous internal staff discussions were held for planning and discussing the implementation of programs.
- Staff worked with a grant writer to provide details and planning support for multiple grant applications. Staff reviewed applications and offered comments.
- Coordinated with grant writer to identify disaster recovery and resiliency plan funding and projects.
- Follow-up with multiple partners and local, state and federal agencies regarding long-term storm recovery and future mitigation, including state and federal agencies.
- Staff referred homeowners to other outside resources to assist in helping them find answers to questions inside and outside of the City, to include: CCDRA, FEMA, Salvation Army, RCS, Craven County, various nonprofits and Legal Aid Helpline, and others, depending on their needs.

Other:

GIS

- Attended the NCGIS conference in Winston Salem. Alice Wilson was the opening session keynote speaker and discussed how the City used GIS in relation to Hurricane Florence. She also did a presentation on the same and received overwhelming positive responses.
- Attended meetings and created layers of data related to meeting discussions and Police crime data for the area. Created a story map for viewing a variety of spatial information in the area.
- Began the migration of the City's GIS to the Enterprise/portal setup. This will give all users of the

Development Services

GIS data better and more secure access to the GIS data and services. It will also allow the City to take advantage of more GIS apps and mobile tools.

- Created the 208 building permits report and online maps/apps for review and visualizing the data in both a textural and mapping aspect.
- Meetings with UNCW team to look at preparing for future storm events. Participating with UNCW and Pender County to look at vulnerable structures and population and means to protect both.
- Online call interview with Harvard University staff on how the City used GIS before, during and after Hurricane Florence.
- Attended a wetlands seminar to look at ways to protect wetlands in our community and how to identify wetlands and areas that are beneficial as a part of development.

Zoning

- Twenty-four land use approvals issued during the month.
- Staff met with 17 citizens (walk-ins, site visits, and appointments) and received 112 phone calls to discuss various land-use, development plans, and zoning issues.
- Staff attended department review meetings.
- Staff attended Redevelopment Commission meetings.
- Staff met with property owners to discuss signage.
- Staff met with property owners to discuss tree removal.

HPC

- Provided staff support for Historical Preservation Commission's regular meeting on February 20, 2019 for the following projects:
- 1233 National Ave.— a request to install vinyl windows with muntins in the primary, secondary, and tertiary AVC's. Withdrawn
- 710-712 Craven St. – a request to install double hung vinyl windows with muntins in the secondary and tertiary AVC's on a noncontributing structure. Approved
- 225 Broad St.— a request to paint a masonry fence in the primary, secondary and tertiary AVCs and to install a wrought-iron gate in the secondary AVC. This is an after-the-fact COA. Continued
- 524 E. Front St.— removal of a brick column and wall in the primary, secondary and tertiary AVC's. Continued
- 718 Pollock St.— installation of a standing seam metal roof in the tertiary AVC. Approved
- 614 Craven St.— installation of wooden louvered flood vents and an HVAC platform in the secondary AVC. Approved
- 220 Craven St.— demolition of a structure with unknown contributing status in the tertiary AVC. Approved
- 311 Bern St. - Demolition by neglect petition from the Chief Building Inspector. Approved

Finance

Fund Balance Available for Appropriation and Days Cash on Hand:

Fund	As of 06/30/16	As of 06/30/17	As of 6/30/18 *Estimate*	<i>Estimate for December 2018*</i>	<i>Estimate for January 2018*</i>
Water (Available)	\$8,497,223	\$6,298,596	\$6,097,210	\$5,980,454	\$6,129,765
Water (Days)	516	340	333	358	359
Sewer (Available)	\$3,422,417	\$4,035,133	\$3,343,179	\$2,744,751	\$2,971,838
Sewer (Days)	227	275	179	162	180
Electric (Available)	\$11,138,265	\$11,039,354	\$13,398,600	\$12,666,029	\$12,739,644
Electric (Days)	130	126	136	133	137
General (Available)	\$16,186,421	\$14,885,387	\$14,449,392	\$14,266,545	\$18,124,210
General %	45.63%	45.47%	35.30%	37.42%	47.21%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

None

Fire

Fire Suppression:

Incidents	2018 Total	2019 YTD	Last Month	Current Month
*Number of Incidents	2,105	276	149	127
90% Response Time to Incidents	8 minutes 37 seconds	8 minutes 55 seconds	9 minutes 18 seconds	8 minutes 55 seconds
Endangered Property Value	\$54,778,190	\$3,788,090	\$2,543,090	\$1,245,000
Property Losses Due to Fire	\$10,772,271	\$246,190	\$170,190	\$76,000
Percentage of Saved Property Value	80.33%	93.51%	93.31%	93.90%
Overlapping Incidents	530	27	12	15

Fire Prevention:

Prevention Statistics	2018 Total	2019 YTD	Last Month	Current Month
Fire Investigations	33	4	1	3
Fire Inspections	1,766	438	302	136
Permits Issued	96	8	5	3
Child-Passenger Seat Checks	143	24	10	14
People Educated Through Public Fire & Life-Safety Programs	5,695	187	35	152
Smoke Alarms Installed	143	15	9	6

Narcan:

Statistics	2018 Total	2019 YTD	Last Month	Current Month
Overdose Calls Responded To	54	6	6	8
Instances Narcan Administered	9	0	0	3

Significant Issues:

As a result of a recent DOI Inspection, New Bern Fire-Rescue received a Class 2 fire district rating as part of the North Carolina Response Ratings System issued by the NC Department of Insurance, Office of State Fire Marshal. This Class 2 rating puts New Bern Fire-Rescue in the top 2% of the fire districts nationwide. Statewide, New Bern now ranks as one of the top 28 fire districts out of 1,533. This rating will take effect June 1, 2019.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY17/18	Turnover FY18/19
Administration	12	0	0	3	2	1
Development Services	18	0	2	1	5	3
Finance	39	0	1	3	2	2
Fire	73	1	0	1	3	4
Human Resources	5	0	0	0	1	0
Parks & Recreation	29	0	1	1	3	1
Police	117	2	0	5	13	11
Public Utilities (Electric)	52	0	0	6	8	4
Public Works	47	1	2	5	9	4
Water Resources	77	0	1	2	7	4
Totals:	469*	4	7	27**	53	34

**Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.*

***Current vacancies due to separations from employment, promotions, demotions and transfers.*

Safety News:

Workers' Compensation	2018	2019
Current Month's Claims	2 OSHA Recordable 1 Lost Time 2 Non-Recordable 0 Denied	1 OSHA Recordable 1 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	15 Recordable 8 Non-Recordable	14 Recordable 5 Non-Recordable
Current Month Costs	\$14,913.90	\$39,508.99
Year-to-Date Costs	\$492,388.72	\$205,181.66

Other:

None.

Parks and Recreation

Significant Issues:

- The two submerged sailboats at Lawson Creek Park have been removed.
- This month, Parks and Grounds staff members pruned 424 trees in various parks and throughout the City.
- In March, we will begin planting a variety of replacement trees throughout the City as well as start work on landscape beds at our parks and facilities.

Police

Crime:

Incidents & Arrests	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
NIBRs* Group A Incidents	161	2,540	2,536	2,534	381
NIBRs* Group B Incidents (Arrests)	50	723	825	900	114
Adult Arrests	102	1,495	1,739	1,698	225
Juvenile Arrests	0	10	10	9	1
Total Arrests	102	1,505	1,749	1,707	226
Police Calls for Service	3,278	43,949	46,757	45,246	7,335
Business Alarms Dispatched	129	1,968	1,988	2,157	281
Residential Alarms Dispatched	32	878	758	755	78
Alarm Calls (PD Dispatched)	161	2,846	2,746	2,912	359

**NIBRs = National Incident-Based Reporting System*

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
Homicide	0	3	4	0	0
Rape	0	11	8	8	0
Robbery	2	50	58	30	3
Aggravated Assault	5	82	93	80	16
B&E – Residence	10	168	160	168	24
B&E – Business	5	27	43	37	7
Theft from Motor Vehicle	5	173	187	111	14
Larceny	50	796	718	782	123
Motor Vehicle Theft	0	30	20	36	2
Arson	0	6	3	3	1
Total:	77	1,346	1,294	1,255	190

Criminal Investigations	Current Month Total	2016 Total	2017 Total	2018 YTD	2019 YTD
Cases Assigned	15	179	108	168	29
Cases Closed	3	101	45	42	3

Police

Crime Analysis		
Top 5 Calls for Service & Number of Incidents*	<u>February 2019</u>	<u>2019 YTD</u>
	1) Citizen Assist – 179 2) Alarm Business – 122 3) Suspicious Vehicle – 110 4) Vehicle Crash Property – 106 5) Larceny / Shoplifting – 70	1) Citizen Assist – 386 2) Alarm Business – 273 3) Vehicle Crash Property – 230 4) Suspicious Vehicle – 214 5) Larceny / Shoplifting – 176
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 3105 M L King Jr Blvd., Wal-Mart (Foot Patrol, Larceny) – 70 2) 1100 Clarks Rd., Magistrates Clarks (Commitment Papers) – 58 3) 1125 Walt Bellamy Dr., New Bern Towers (Foot Patrol) – 44 4) 1310 Country Club Rd., Pembroke Overpass (Check on Welfare) – 37 5) 2710 M L King Jr Blvd., MLK Overpass (Traffic Stop, Vehicle Crash) – 34	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 4200 Academic Blvd., New Bern High School (Communicating Threats) – 7 2) 3105 M L King Jr Blvd., Wal-Mart (Larceny) – 7 3) 2000 M L King Jr Blvd., Grover C. (Assault) – 5	

*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

Cases of Note	
2018-34036: Fraudulent Activities	Travel agency case reassigned to Detective Lee For follow up investigation with SBI and DA Office.

Personnel:

Extra Duty Hours	2016 Total	2017 Total	2018 Total	2019 YTD
256.00	3,299.0	4,076.75	4,525.01	867.50

Overtime in Dollars	Jan 2019 Total	2016 Total	2017 Total	2018 Total	2019 YTD
Office of the Chief	\$0.00	\$1,251.97	\$381.11	\$200.97	\$0.00
Operations Division	\$8,532.09	\$135,511.65	\$118,641.19	\$266,946.37	\$12,903.76
Services Division	\$5,689.95	\$58,035.21	\$72,063.35	\$152,064.54	\$12,536.55
Investigations Division	\$1,803.94	\$21,689.72	\$45,845.93	\$75,893.65	\$1,803.94
Total:	\$16,025.98	\$216,488.55	\$236,931.58	\$495,422.53	\$27,244.25

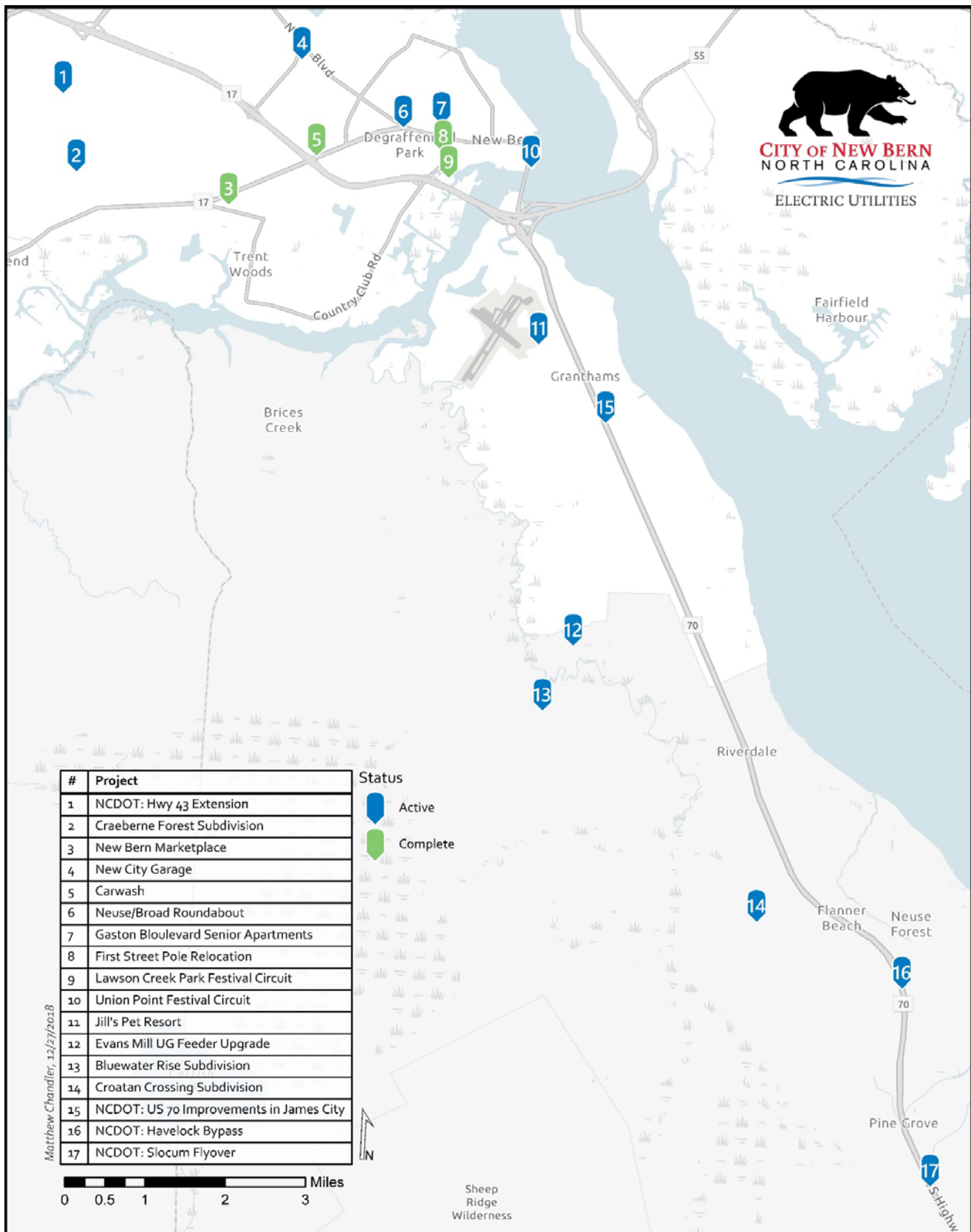
Significant Issues (not noted above):

None.

Public Utilities

- **High-Profile Projects:** Sixteen high-profile projects have been identified. A location map is attached to assist with visualizing the project locations. A summarized report is also attached.
- **System Reliability:** A total of 20 interruptions were recorded on the electric system during the month of February, impacting a total of 247 customers. As a result, customers experienced an average of 0.408 interruptions and were restored in an average of 15.05 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- **Safety:** There were no incidents or accidents this reporting period.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.

Public Utilities



Public Utilities

Electric Projects and Developments:

- **Bluewater Rise Subdivision** – *New underground residential subdivision.* We will be extending our existing underground primary along Old Airport Road and into the new development. We are working on upgrading our underground line to feeder capacity for this new load. The infrastructure for the first phase of the subdivision has been completed, and we are pulling wire and setting transformers on the second and third phases.
- **Watercrest Subdivision** - *This is a new residential section in the Carolina Colours Subdivision.* We are extending the three-phase underground primary down Landscape Drive to a three-phase junction box by the entrance to the subdivision. We will install the underground primary from the junction box to feed this subdivision along with transformers, underground secondary, secondary pedestals and street lights. This project has been completed.
- **Croatan Crossing Subdivision** - *Extending single-phase underground primary to feed the next phase of Croatan Crossing Subdivision.* We will install underground secondary, secondary pedestals and transformers at this location. The Stationhouse Road portion of this project has been completed. We are in the planning stages of electric distribution and services for the last section of this subdivision which is section one, phase four. This section will consist of twenty-seven lots. The developer is currently putting in the grade and curbing.
- **New Bern Market Place** - *This is a new underground commercial complex.* We will be serving the parking lot lights and all of the out parcels including the gas station. The underground infrastructure has been installed, and we will proceed as new customers are added. We are metering as units become occupied.
- **Advanced Metering Infrastructure Project** - *This project involves installing a network of electric and water meters.* We are currently reading 10,305 water meters and 21,098 electric meters with 8,042 disconnect meters; 5,193 two-way load management switches have been installed.

Water Resources Projects and Developments:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **Spencer & Park Water and Sewer Rehabilitation Project** – *Replacement of existing water and sewer infrastructure along Spencer and Park Avenues ahead of planned resurfacing project.* The contractor has completed the water and sewer work in the 2000 & 2100 block and is currently working in the 2200 block of Spencer, to complete the remaining water and sewer work. Once the water and sewer work is complete, the contractor will be returning to a few key intersections along Spencer to make additional drainage infrastructure improvements, prior to the start of the resurfacing project.
- **Johnson & King Water, Sewer, and Storm Drain Rehabilitation Project** – *Replacement of existing water, sewer, and storm drain infrastructure along Johnson and King Streets.* This project has been awarded and the contractor is expecting to begin construction by the end of March.

Public Utilities

- **Repairing Hurricane Damaged Sewer Infrastructure**– *The severe flooding from Hurricane Florence caused heavy infiltration to the sanitary sewer collection system, which damaged several sections of old clay sewer main. City crews and contractors have completed the repair work on sewer mains that were damaged during the storm and have completed the repaving work in these areas.*

Public Utilities

Electric System Outages and Reliability Statistics

	Feb 2019	2019 YTD
# of Interruptions	20	12
# of Customers Out	247	1399
Customers Minutes out	13,068	119,555
Feb 1, 2019 to Feb 28, 2019		
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes) ASAI (percent)
15.05	0.408	35.815 99.9973

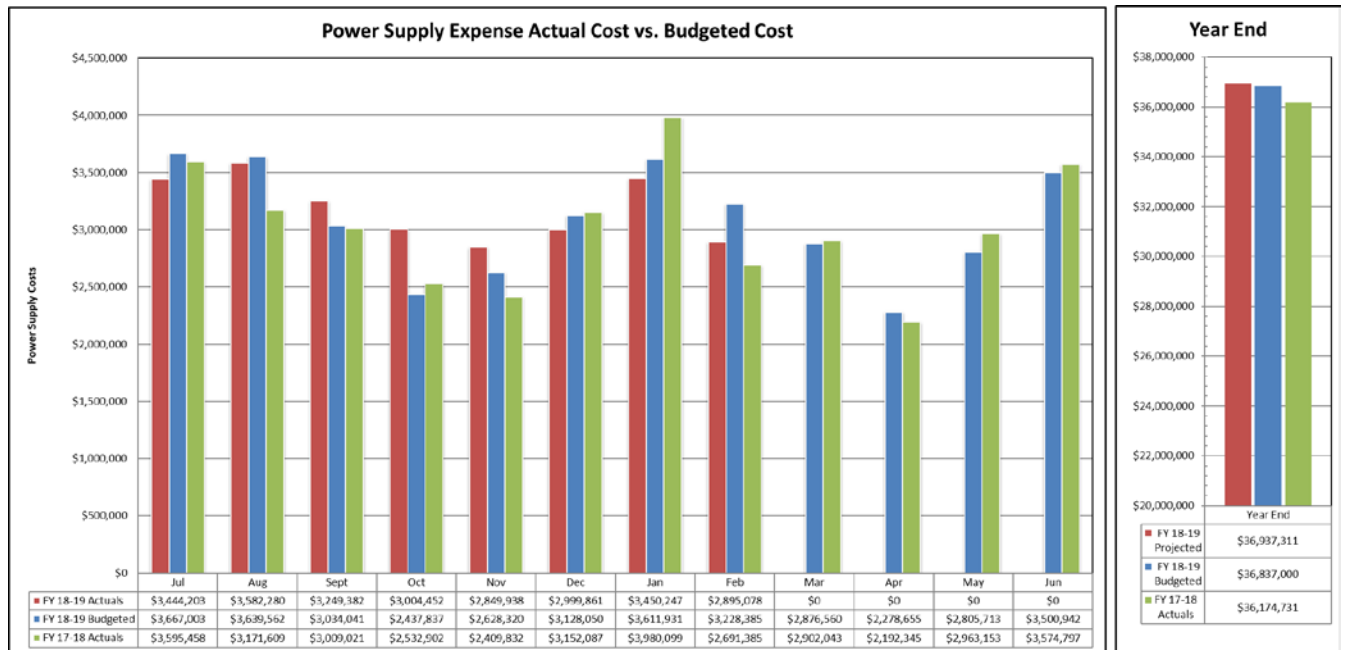
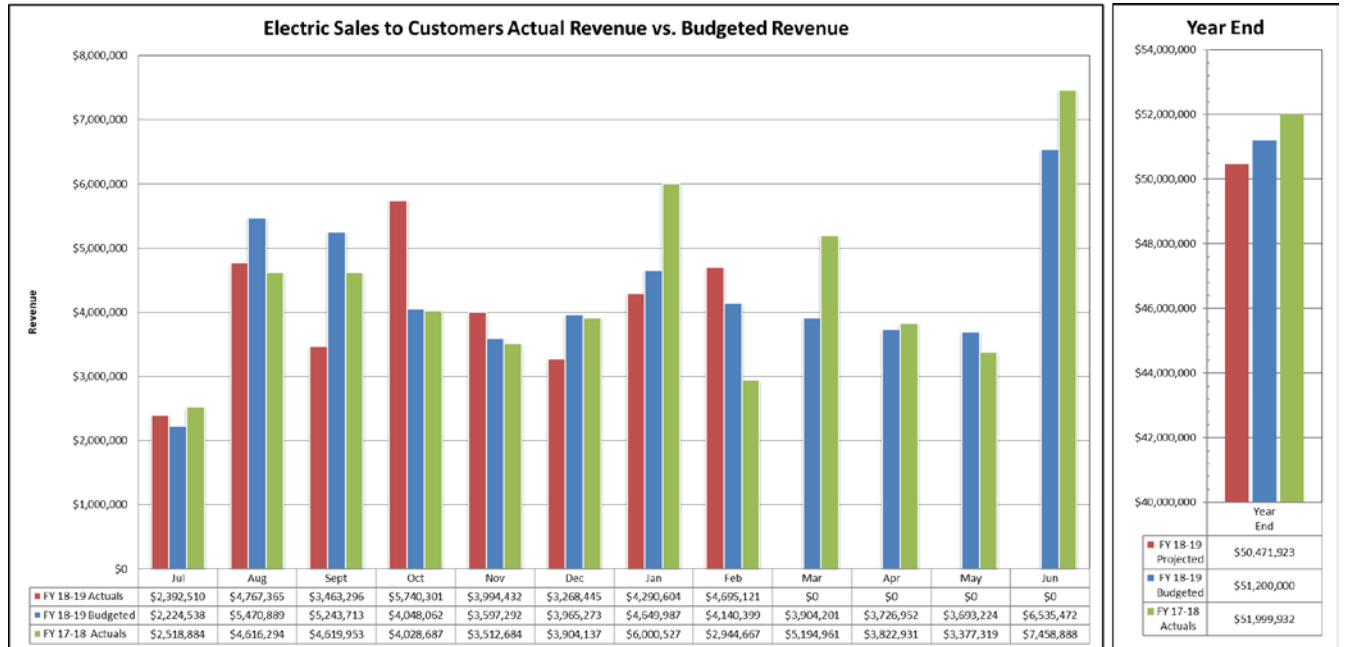
Feb 1, 2018 to Feb 28, 2018			
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
10.644	0.167	63.568	99.9981

Nov-18

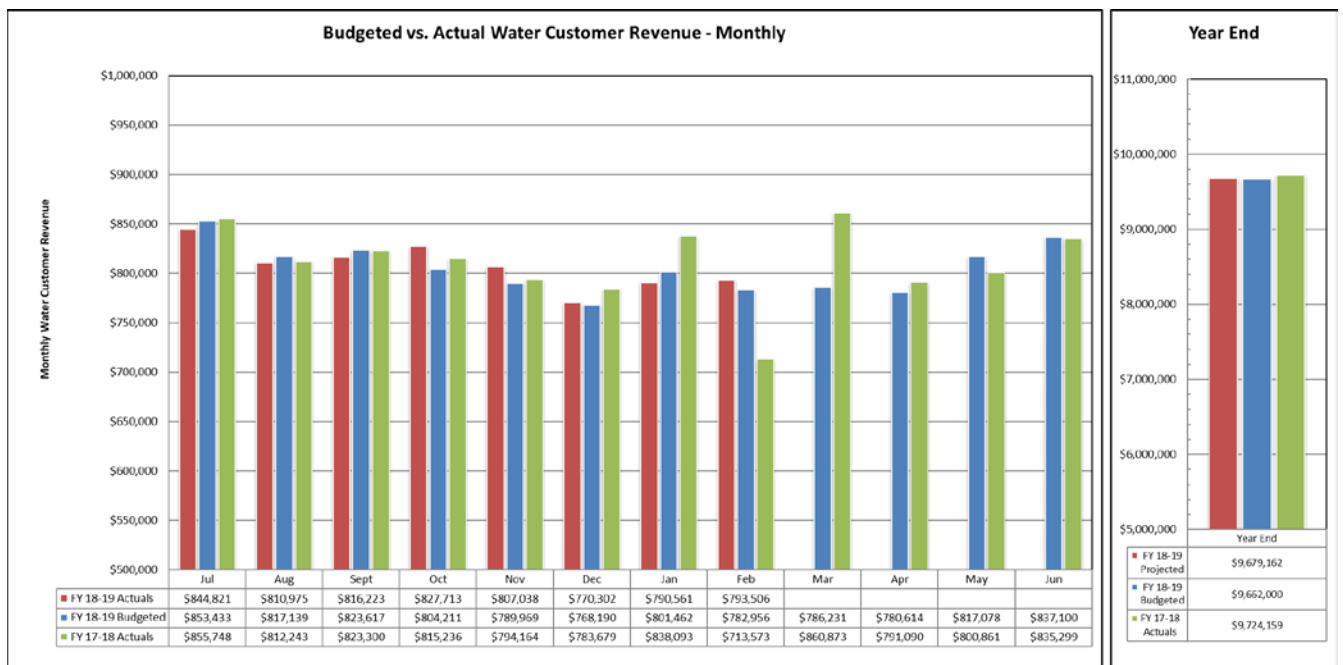
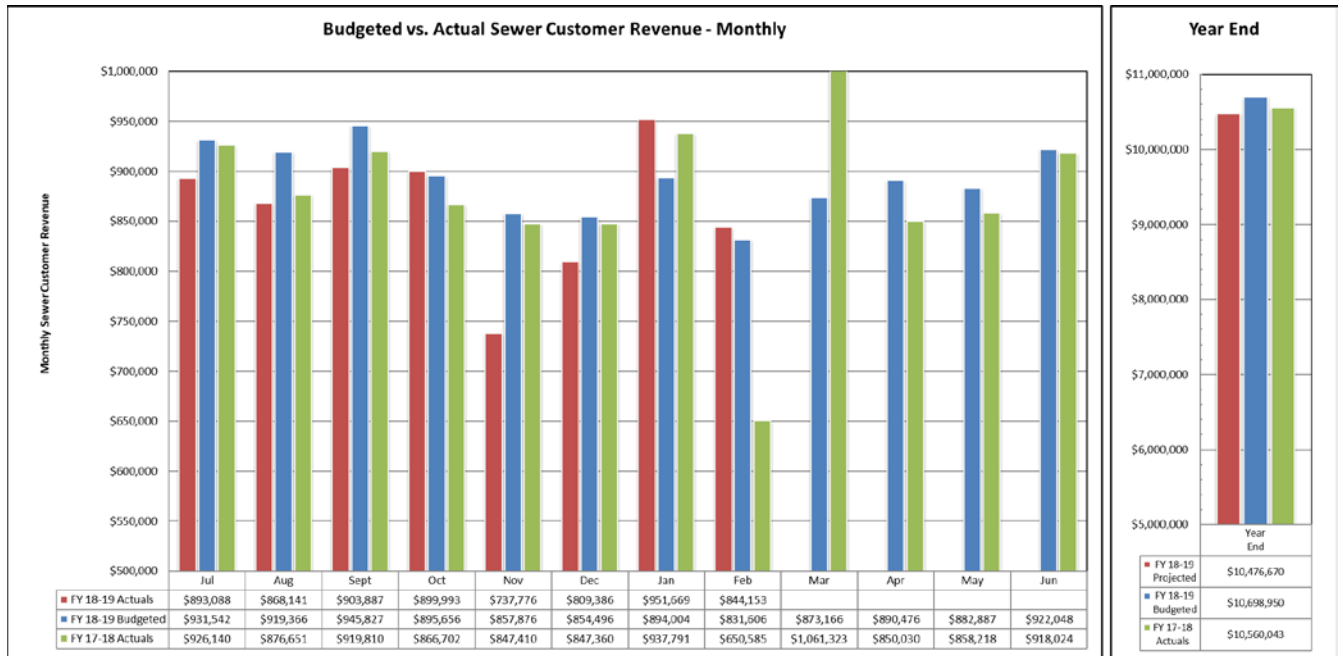
Sched/Unsched	Cause	Substation	Circuit	Total Outages
Scheduled	Repairs			2
Unscheduled	Wind			1
Unscheduled	Vine			1
Unscheduled	Equipment Worn Out			6
Unscheduled	Human			3
Unscheduled	Equipment Damage			2
Unscheduled	Vehicle Accident			1
Unscheduled	Manufacturing Defect			2
Unscheduled	Unknown/Other			2

Total 20

Public Utilities



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	February 2019
White Goods Collected	12.38	27.00	3.38	0.00
Brown Goods Collected	3,689.40	3,603.60	1,821.60	277.20
Yard Waste Received	14,530.76	14,518.26	8,374.80	1,202.33
Mulch Dispersed	3,864.30	6,419.37	2,102.98	344.93

City Garage:

Costs	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	February 2019
Services Provided by City Garage:				
Vehicles Serviced	1,692	2,007	1,371	167
Total Labor Cost	\$ 52,205.30	\$ 59,457.53	\$ 40,702.74	\$ 4,856.96
Total Parts Cost	\$151,894.04	\$158,265.30	\$100,172.55	\$12,992.99
Total Cost (Parts + Labor)	\$204,099.34	\$217,722.83	\$140,260.29	\$17,849.95
Services Provided by Contract:				
Vehicles Serviced	542	551	355	63
Total Labor Cost	\$111,212.64	\$103,943.03	\$ 62,514.25	\$ 9,292.11
Total Parts Cost	\$174,965.06	\$190,999.15	\$ 89,348.48	\$14,777.28
Total Cost (Parts + Labor)	\$283,177.70	\$294,942.18	\$151,862.76	\$24,069.39
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,234	2,558	1,726	230
Total Labor Cost	\$160,418.57	\$163,413.50	\$102,601.99	\$14,149.07
Total Parts Cost	\$327,129.10	\$349,536.84	\$193,521.06	\$27,770.27
Total Cost (Parts + Labor)	\$487,277.04	\$512,950.34	\$292,123.05	\$41,919.34

Cost by Department	FY16-17 Total	FY17-18 YTD	FY18-19 YTD	February 2019
Public Utilities (Electric)	\$ 89,722.68	\$ 77,364.66	\$47,647.97	\$ 5,215.71
Public Utilities (W&S)	\$106,384.36	\$119,216.35	\$66,903.88	\$11,363.13
Police	\$ 75,648.03	\$ 87,738.96	\$61,879.15	\$11,101.75
Recreation & Parks	\$ 42,286.71	\$ 44,518.24	\$26,382.54	\$ 3,930.49
Finance	\$ 11,181.78	\$ 14,017.76	\$ 7,962.12	\$ 752.18
Public Works	\$ 96,169.46	\$ 92,786.18	\$46,862.85	\$10,368.03
Fire / Rescue	\$ 63,315.27	\$ 74,337.71	\$35,860.93	\$ 2,346.23
Human Resources	\$ 619.44	\$ 745.40	\$ 764.97	\$ 6.00
Development Services	\$ 1,911.96	\$ 2,225.08	\$ 1,022.82	\$ 0

Significant Issues:

None.

Attendance for Board Appointees

Board of Adjustment			
Appointee	February* Attendance	Meetings Missed in 2019 To Date	Appointed By
Alfred Barfield	N/A	1	Mayor
Richard Parsons	N/A	0	Ward 1
Dorothea White	N/A	0	Ward 2
Vacant	N/A	N/A	Ward 3
Tripp Eure	N/A	1	Ward 4
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	0	Ward 6
Kenneth "Kip" Peregoy	N/A	0	Mayor Outlaw
Steve Strickland	N/A	0	Mayor Outlaw
Anne Schout	N/A	0	Kinsey
Edward Bellis, III	N/A	0	Not Available
Ross Beebe	N/A	0	Not Available

*A meeting was not held in February.

Community Development Advisory Committee			
Appointee	February* Attendance	Meetings Missed in 2019 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
Dell Simmons	N/A	0	Ward 5
Lindsay Best	N/A	0	Ward 6

Meetings are held quarterly. *A meeting was not held in February.

Craven County Tourism Development Authority			
Appointee	February Attendance	Meetings Missed in 2019 To Date	Appointed By
Mark Stephens	P	0	BOA

Attendance for Board Appointees

Eastern Carolina Council of Government			
Appointee	February* Attendance	Meetings Missed in 2019 To Date	Appointed By
Johnnie Ray Kinsey	N/A	0	Aster

*Attendance is only *required* at January and June meetings.

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	February Attendance	Meetings Missed in 2019 To Date	Appointed By
Nancy Mansfield	P	0	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Juleon Dove	A	2	Ward 4
Henry Watson	P	0	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	A	2	Mayor
William Frederick	P	0	Blackiston
David Pickens	P	0	Kinsey
Bobby Aster	P	1	Odham

Historic Preservation Commission			
Appointee	February Attendance	Meetings Missed in 2019 To Date	Appointed By
David Griffith	P	0	Mayor
Ellen Sheridan	N/A	N/A	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	A	1	Ward 3
Christian Evans	A	1	Ward 4
James Woods Jr.	P	0	Ward 5
George Brake	P	1	Ward 6
Peggy Broadway	N/A	N/A	Harris
Joe Klotz	P	0	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	February Attendance	Meetings Missed in 2019 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Rob Overman	P	0	Mayor
Molichia Hardy	P	0	Mayor
Bill Frederick	P	0	Mayor
Carol Becton	P	0	Mayor
Denise Harris-Powell	P	0	Mayor

New Bern Appearance Commission			
Appointee	February Attendance	Meetings Missed in 2019 To Date	Appointed By
James Dugan	P	0	Ward 2 - Taylor
Joseph Cannon	P	0	Ward 3 - Mitchell
Rose Williams	A	0	Ward 4 - Kinsey
Maddie Tatum	A	1	Ward 5 - White
Kate Rosenstrauch	P	0	Ward 4 - Kinsey
John Phaup	P	0	Ward 5 - Best
Mike Duffy	P	0	Ward 6 - Odham

*NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	February* Attendance	Meetings Missed in 2019 To Date	Appointed By
Jeffrey Odham	P	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

*Alternate only *required* when regular appointee is not attendance. A meeting was not held in February.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	February* Attendance	Meetings Missed in 2019 To Date	Appointed By
Carol Becton	P	0	Odham
Stacey Shields Lee	P	0	N/A
Diann Bucher	A	1	Taylor
Ethel Staten	P	0	Taylor
Sabrina Bengel	P	0	Aster

* Meetings are held alternate months (February, April, June, August, October and December)

Planning & Zoning Board			
Appointee	February Attendance	Meetings Missed in 2019 To Date	Appointed By
Willie Newkirk, Sr.	P	1	Mayor
Jerry Walker	P	0	Ward 1
Carol Williams	A	2	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Jeffery Midgett	P	1	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	February* Attendance	Meetings Missed in 2019 To Date	Appointed By
Kennail Humphrey	N/A	0	Bengel
Jon Skinner	N/A	0	Mitchell
Craig Baader	N/A	0	Mitchell
Mark Best	N/A	0	Best
Robert V. West	N/A	0	N/A

*Meetings are held for appeals of disciplinary actions only.

Attendance for Board Appointees

Redevelopment Commission			
Appointee	February Attendance	Meetings Missed in 2019 To Date	Appointed By
Jaimee Bullock	P	0	Gov. Bd. As Whole
Maria Cho	P	0	Gov. Bd. as Whole
Tharesa Lee	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan	P	0	Gov. Bd. as Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Tabari Wallace	A	2	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.