

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

January 2019

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Development Services

Inspections:

Overview	2018 YTD	% Change from Last Year	2019 YTD	January 2019	% Change from Previous Month
Commercial Permits – New Construction	13	0	13	13	63%
Residential Permits – New Single Family	9	189%	26	26	18%
Residential Permits – Additions/Remodels	13	300%	52	52	4%
Mobile Homes	1	100%	2	2	-100%
Signs	2	0%	2	2	50%
Certificates of Occupancy – Residential	5	220%	16	16	33%
Certificates of Occupancy – Commercial	2	-125%	2	2	100%
Total Permit Valuation	\$15,750,962	-64%	\$4,226,089	\$4,226,089	44%

Significant Project Update:

- January 31, 2019 – Public Media North Carolina follow-up stakeholder planning meeting for upcoming documentary series. Future grant funds will help continue to tell the story of New Bern's Economic and Community Development initiatives and opportunities, as well as New Bern's recovery efforts related to Hurricane Florence. The initial filming of New Bern occurred right Hurricane Florence hit and documentary staff returned to film the aftermath and impact of the storm. The documentary is now planned to be a two-part series to allow Public Media NC to tell the story of New Bern sufficiently.
- January 31, 2019 – Public Media NC unveiling showing of footage already captured in New Bern was attended by staff at the NC History Center.

Community and Economic Development:

Volt Center/City Market:

- January 16, 2019 – Volt Center monthly construction meeting held with architect, grant administrator, contractor, city staff and community college.
- January 17, 2019 – Tour conducted with workforce development team and potential company to partner on trades programs in the future.
- January 23, 2019 – Meeting with Makerspace entity that operates and has a network of members.
- January 30, 2019 – Conference call with the Tobacco Trust regarding a grant opportunity to support programs, equipment and upgrades to the Volt Center/City Market kitchen and market stalls that will support area farmers and food service entrepreneurs.

Development Services

- Continued communication with grant administrator to discuss details of the project. Information sharing for EDA grant administration regarding reporting requirements.
- Documentation updated and submitted as needed to necessary departments and entities.
- Project management by staff to coordinate details of the project amongst the City, contractor, architect and community college, as well as outside vendors.
- Grant discussion with the Veterans Organic Garden and Base Camp and kitchen incubator/market space.
- Conference call held on January 28, 2019 with pertinent parties involved in the project, to include the EDA Grant Administrator, architect, Craven Community College staff, city staff and others. The call agenda includes discussing status updates and addresses any concerns or follow-up initiatives for the project.

Workforce Development:

- January 10, 2019 – Workforce Development Meeting with Craven Community College staff and staff from Craven Community Schools to discuss ongoing projects, initiatives, programmatic needs and industry trends. This regular meeting of the WFD Team ensures communication lines are open, strategies align in order to help identify needs, as well as initiate recruitment and retention opportunities surrounding economic development, thus ensuring New Bern's economic vitality as a strong supporter to local employers, while strengthening the education pipeline for area students.
- January 10, 2019 – Tour of Volt Center site with WFD team and potential employer.
- Phone conference with company regarding workforce needs to help connect to resources.
- January 24, 2019 – Craven Works planning meeting for the 2019 Job Fair to be held in March. Location will be moved to Temple Baptist Church, due to the closure of the Convention Center. Targeted employers and supporting entities discussed, as well as format, marketing goals and next steps. The event welcomed over 500 job seekers last year, including group of graduating high school seniors looking to immediately enter to the job market.

Business Recruitment:

- Responded to RFI for company looking to locate in New Bern.
- Helped identify property options in New Bern for relocation/expansion of for a company.
- January 11-13, 2019– Attended Ideal Living Retirement Show in Long Island, New York to recruit retirees to New Bern. Staff addressed 550 attendees at the trade show with information about New Bern and North Carolina in general, quality of life, industries, housing options and economic conditions. Participation in the event will result in a boost to the local tourism industry and expand the tax base with visitation and ultimate new residents contributing to the local tax base.
- January 22, 2019 –Conducted site visit and familiarity tour of New Bern and Craven County for developer, along with ElectriCities Economic Development team.
- Information/data provided to state staff and site selector.

Development Services

- Staff held several meetings and phone conferences with retail and commercial developers.
- Staff attended several business functions, chamber events and met with local small businesses to answer questions regarding business growth, community and recovery efforts.
- Provided information about New Bern and the Opportunity Zone region to developers that have established an Opportunity Zone Fund with interest about potential New Bern projects.
- January 9, 2019 – Attended meet and greet with the new County Economic Developer, Jeff Wood.
- January 9, 2019 – Attended 27th Annual Economic Forecast presented by RSM to be briefed on the economic situation for New Bern and Craven County in the coming year.
- January 10, 2019 – Lunch with service-related industry company looking to locate East Coast operations in New Bern. The lunch consisted of 3 company representatives and local leaders to answer questions about New Bern. The company has an established presence on the West Coast with growth potential here in East for their expansion of their service operations. Potential for 20 new employees for our City.
- January 22, 2019 – Meeting with Craven County Economic Developer Jeff Wood and SBTDC representatives to discuss programs, resources and disaster recovery for business.
- January 29, 2019 – Meeting with ElectriCities Chief Economic Developer Carl Rees to discuss ongoing initiatives and future opportunities in New Bern.
- January 31, 2019 – Meeting with the new Regional Representative for the Economic Development Partnership of NC (EDPNC), Robin Hauser, Regional Industry Manager for the Southeast Zone. Discussion surrounding upcoming EDPNC Goals, State programs, such as BLINC, resources and grant sources.
- January 31, 2019 – Public Media North Carolina follow-up stakeholder planning meeting for upcoming documentary series.

Community Development:

- Staff met with various community development partners including Habitat and other non-profits.
- Staff published RFP for 5-year Comprehensive Plan and Annual Action Plan for CDBG funds. RFP submissions are due on February 4, 2019.
- The Community Development Coordinator position was advertised, and candidates were interviewed.
- Continued implementation phase of Minor Housing Repair Program for the year. Working with consultant McDavid and Associates to begin construction and update documentation for homeowners.
- January 9, 2019 – Redevelopment Commission meeting held in Development Services. Guest speaker, Dr. Michelle L. Eley, Ph.D., from the North Carolina A&T State University Cooperative Extension Program as a Community & Economic Development Specialist, was on hand to conduct a community voices consensus building exercise. This will be helpful as the Commission formulates the redevelopment plan and conducts outreach with the local community.
- January 23, 2019 – Redevelopment Commission held an activity using maps of the CNI area for a discussion and brainstorming session to help identify key goals and strategies for the formulation of the redevelopment plan.

Development Services

CDBG:

- **16/17:** Total amount of funding set aside for housing rehabilitation for this funding year is \$76,401.51. Agreement for technical/administration services for rehabilitation with McDavid Associates has been signed to begin rehab for group 4.
- **17/18:** Program year 2017-2018's Consolidated Annual Performance Evaluation Report (CAPER) was submitted to HUD on September 28, 2018. Agreement for technical/administration services for rehabilitation with McDavid Associates has been signed to begin rehab for group 4.
- **18/19:** Grant agreement was signed and returned to HUD for \$242,771. Staff continues planning and implementing the annual CDBG Annual Action Plan. Housing rehabilitation has begun. Consultant, McDavid and Associates has started evaluating homes for the program.

Hurricane Florence Storm-related activities:

- Notified of HMGP 407 Grant funds approval process with the project submission from December. Future communication with the State is needed to submit required documentation for the next step in the process.
- Staff continuously reached out to homeowners and answered questions about HMGP process for the City's HMGP 404 mitigation grant application. Staff compiled data and procedures for handling the application process through consultation with State and FEMA officials. Relayed questions to the appropriate guiding entities to provide direction.
- January 9, 2019 – FEMA Community Workshop meeting held for members of the region. FEMA had the goal to target homeowners to attend. Various divisions of FEMA will be present including: Public Assistance, Individual Assistance, Mitigation, Flood Plain Management and Insurance, Historic Preservation, and Disability Integration.
- January 10 and January 16, 2019 – Continued meetings and phone conferences held with the city grant writer and city staff to discuss funding options and plans. Grants have been prepared for the National Endowment, National Trust and Duke Energy thus far, with additional funding sources identified. Staff continues to work to provide information to help meet deadlines for seeking funds to help with New Bern's long-term resiliency and mitigation planning and recovery.
- January 17, 2019 – Staff attended Craven County Disaster Recovery Alliance meeting, where fundraising and long-term recovery efforts and plans were discussed.
- Coordinated with department heads as needed to identify and develop list to prepare New Bern disaster recovery and resiliency plan projects.
- Follow-up with multiple partners and local, state and federal agencies regarding long-term storm recovery and future mitigation.
- Staff held meetings with multiple homeowners to explain the HMGP process and walk people through the application process to help connect residents with resources related to Hurricane Florence recovery. Numerous internal staff discussions were held for planning and discussing the implementation of programs.
- Staff referred homeowners to other outside resources to assist in helping them find answers to questions inside and outside of the City, to include: CCDRA, FEMA, Salvation Army, RCS, Craven County, various nonprofits and Legal Aid Helpline, and others, depending on their needs.

Development Services

Other:

GIS

- Extracted from Energov and mapped out over 1,400 permits issued in relation to damage done by Hurricane Florence.
- Used various layers of data, maps and online apps related to the redevelopment commission. Attended meeting and participated in looking at goals for redevelopment of the CNI area. Converted all notes into GIS data for use and review.
- Attended a Statewide Mapping Advisory Committee Meeting to look at GIS statewide issues and projects including imagery, LiDAR and Geodetic controls.
- Submitted 2019 BAS information for the 2020 Census. There were no changes for this period.
- Held meetings with all departments to prepare for needs/goals in relation to the GIS enterprise/portal migration. Goals include – sharing data, accessing data, training and notification when updates occur with certain databases and layers.
- Mapped out all fire calls and analysis for Fire budget goal reviews. Also maps for Fire's submittal for accreditation.
- Submitted maps/forms for official naming of Sheryl Drive, an unnamed roadway connecting Elizabeth Avenue and Amhurst Boulevard.
- Variety of maps for public information including roads closures and other projects.
- Demographic data for the Manager and Police projects.
- Attended online webinar to get information of accessing live GIS data using ESRI's living atlas.
- Attended FEMA meeting to get information on processes for getting help related to Florence

Zoning

- Twenty-one land-use approvals issued during the month.
- Staff attended department review meetings.
- Staff attended Redevelopment Commission meetings.
- Staff met with property owners to discuss signage.
- Staff met with property owners to discuss tree removal.
- Staff conducted a Board of Adjustment meeting.

HPC - Provided staff support for Historical Preservation Commission's Regular Meeting on January 16, 2019 for the following projects:

- 702 E. Front St.—to include a foundation increase and installation of a screened porch with roof in the tertiary AVC. Approved w/ Conditions
- 618 E. Front St.—to include the installation of a screened porch, rear deck and stairs in the tertiary AVC. Approved
- 508 Johnson St.—to include a request to change roofing material from standing seam metal to fiberglass asphalt shingles in the primary, secondary and tertiary AVC's. Approved
- 528 E. Front St.—to include a request to demolish a masonry wall and columns and a chain link fence in the primary, secondary and tertiary AVC's. This is an amendment to an existing COA. Approved
- 413 George St.—to include a request to install 6/6 wooden windows and a steel door with a single lite and a wooden vent louver in the primary AVC; to install 1/1 double hung windows in the secondary and tertiary AVCs; installation of a wooden fence in the secondary AVC. This is an after-the-fact Certificate of Appropriateness. Approved w/Conditions

Development Services

- 411 George St.—to include a request to install a fiberglass shingle roof in the primary, secondary and tertiary AVC's. This is an after the fact Certificate of Appropriateness. Approved
- 505 Metcalf St.—to include the removal of a street tree in the primary AVC. Approved
- 508 Metcalf St.—to include the removal of a street tree in the primary AVC. Approved
- 512 Metcalf St. – to include the removal of a street tree in the primary AVC. Withdrawn

Finance

Fund Balance Available for Appropriation and Days Cash on Hand:

Fund	As of 06/30/16	As of 06/30/17	As of 6/30/18 *Estimate*	<i>Estimate for November 2018*</i>	<i>Estimate for December 2018*</i>
Water (Available)	\$8,497,223	\$6,298,596	\$6,097,210	\$5,926,279	\$5,980,454
Water (Days)	516	340	333	364	358
Sewer (Available)	\$3,422,417	\$4,035,133	\$3,343,179	\$2,949,213	\$2,744,751
Sewer (Days)	227	275	179	178	162
Electric (Available)	\$11,138,265	\$11,039,354	\$13,398,600	\$13,648,769	\$12,666,029
Electric (Days)	130	126	136	143	133
General (Available)	\$16,186,421	\$14,885,387	\$14,449,392	\$11,501,431	\$14,266,545
General %	45.63%	45.47%	35.30%	30.17%	37.42%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

The effects of Hurricane Florence continue to be noticeable in this report. The effects on the policies for days' cash and fund balance percentage are being mitigated due to establishing the Hurricane Florence fund.

Fire

Fire Suppression:

Incidents	2018 Total	2019 YTD	Last Month	Current Month
*Number of Incidents	2,105	149	161	149
90% Response Time to Incidents	8 minutes 37 seconds	9 minutes 18 seconds	8 minutes 35 seconds	9 minutes 18 seconds
Endangered Property Value	\$54,778,190	\$2,543,090	\$6,562,000	\$2,543,090
Property Losses Due to Fire	\$10,772,271	\$170,190	\$12,050	\$170,190
Percentage of Saved Property Value	80.33%	93.31%	99.82%	93.31%
Overlapping Incidents	530	12	26	12

Fire Prevention:

Prevention Statistics	2018 Total	2019 YTD	Last Month	Current Month
Fire Investigations	33	1	1	1
Fire Inspections	1,766	302	146	302
Permits Issued	96	5	6	5
Child-Passenger Seat Checks	143	10	14	10
People Educated Through Public Fire & Life-Safety Programs	5,695	35	112	35
Smoke Alarms Installed	143	9	4	9

Narcan:

Statistics	2018 Total	2019 YTD	Last Month	Current Month
Overdose Calls Responded To	54	6	7	6
Instances Narcan Administered	9	0	1	0

Significant Issues:

A promotion recognition ceremony was held jointly with the Police Department on January 28, 2019.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY17/18	Turnover FY18/19
Administration	12	0	0	3	2	1
Development Services	18	0	0	3	5	3
Finance	39	1	0	4	2	2
Fire	73	0	6	0	3	3
Human Resources	5	0	0	0	1	0
Parks & Recreation	29	0	0	1	3	1
Police	117	2	4	6	13	9
Public Utilities (Electric)	52	0	0	6	8	4
Public Works	47	0	0	6	9	3
Water Resources	77	1	0	3	7	4
Totals:	469*	4	10	32**	53	30

*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.

**Current vacancies due to separations from employment, promotions, demotions and transfers.

Safety News:

Workers' Compensation	2018	2019
Current Month's Claims	2 OSHA Recordable 1 Lost Time 1 Non-Recordable 0 Denied	2 OSHA Recordable 1 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	13 Recordable 6 Non-Recordable	13 Recordable 5 Non-Recordable
Current Month Costs	\$10,025.74	\$11,080.26
Year-to-Date Costs	\$477,474.82	\$165,672.67

Other:

None

Parks and Recreation

Significant Issues:

- The floating docks at the Lawson Creek Launch #1 were repaired and are now back in service. We are currently waiting on the contractor to remove two sail boats at the point at Lawson Creek Park.
- We recently interviewed for the vacant Special Project Coordinator position. Jennifer Games has been hired and is scheduled to begin work in mid-February.
- This month, Parks and Grounds staff members pruned 358 trees in various parks and throughout the City.
- We received notification that our request for CAMA grant funds in the amount of \$97,000 has been approved. This grant requires a cash match of \$16,500 and a local in-kind match of \$16,500. Funds will be used for site improvements including: a gravel driveway and turn-around, a soft beach launch site, an ADA accessible Floating Docks and Kayak launch, a concrete walkway from the parking lot to the launch, gravel parking for 30 cars, a 20'x36' shelter and a 12'x20' restroom, and general amenities (benches, picnic tables, trash cans, grills).

Police

Crime:

Incidents & Arrests	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
NIBRS* Group A Incidents	212	2,540	2,536	2,534	212
NIBRS* Group B Incidents (Arrests)	64	723	825	900	64
Adult Arrests	120	1,495	1,739	1,698	120
Juvenile Arrests	1	10	10	9	1
Total Arrests	121	1,505	1,749	1,707	121
Police Calls for Service	4,057	43,949	46,757	45,246	4,057
Business Alarms Dispatched	152	1,968	1,988	2,157	152
Residential Alarms Dispatched	46	878	758	755	46
Alarm Calls (PD Dispatched)	198	2,846	2,746	2,912	198

**NIBRS = National Incident-Based Reporting System*

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
Homicide	0	3	4	0	0
Rape	0	11	8	8	0
Robbery	1	50	58	30	1
Aggravated Assault	11	82	93	80	11
B&E – Residence	12	168	160	168	12
B&E – Business	1	27	43	37	1
Theft from Motor Vehicle	8	173	187	111	8
Larceny	68	796	718	782	68
Motor Vehicle Theft	2	30	20	36	2
Arson	1	6	3	3	1
Total:	104	1,346	1,294	1,255	104

Criminal Investigations	Current Month Total	2016 Total	2017 Total	2018 YTD	2019 YTD
Cases Assigned	14	179	108	168	14
Cases Closed	5	101	45	42	5

Police

Crime Analysis		
Top 5 Calls for Service & Number of Incidents*	<u>January 2019</u>	<u>2019 YTD</u>
	1) Citizen Assist – 189 2) Alarm Business – 151 3) Security Ck Residence – 126 4) Vehicle Crash Property – 124 5) Larceny / Shoplifting – 106	1) Citizen Assist – 189 2) Alarm Business – 151 3) Security Ck Residence – 126 4) Vehicle Crash Property – 124 5) Larceny / Shoplifting – 106
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 3105 M L King Jr Blvd., Wal-Mart (Foot Patrol, Larceny) – 69 2) 1100 Clarks Rd., Magistrates Clarks (Commitment Papers) – 64 3) 1125 Walt Bellamy Dr., New Bern Towers (Foot Patrol) – 43 4) 1309 Country Club Rd., Lawson Creek Park (Security Check) – 36 5) 2710 M L King Jr Blvd., MLK Overpass (Traffic Stop, Vehicle Crash) – 34	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd., Wal-Mart (Larceny) – 12 2) 3034 M L King Jr Blvd., Belk (Larceny) – 6 3) 4200 Academic Blvd., New Bern High School (Disturbance / Fight) – 4	

*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

Cases of Note	
2019-1878: Obtaining Property by False Pretenses	Victim paid contractor over \$98,000 for storm repairs. Work not completed. Further investigation being conducted with the State also.

Personnel:

Extra Duty Hours	2016 Total	2017 Total	2018 Total	2019 YTD
611.50	3,299.0	4,076.75	4,525.01	611.50

Overtime in Dollars	Jan 2019 Total	2016 Total	2017 Total	2018 Total	2019 YTD
Office of the Chief	\$0.00	\$1,251.97	\$381.11	\$200.97	\$0.00
Operations Division	\$4,371.67	\$135,511.65	\$118,641.19	\$266,946.37	\$4,371.67
Services Division	\$6,846.60	\$58,035.21	\$72,063.35	\$152,064.54	\$6,846.60
Investigations Division	\$0.00	\$21,689.72	\$45,845.93	\$75,893.65	\$0.00
Total:	\$11,218.27	\$216,488.55	\$236,931.58	\$495,422.53	\$11,218.27

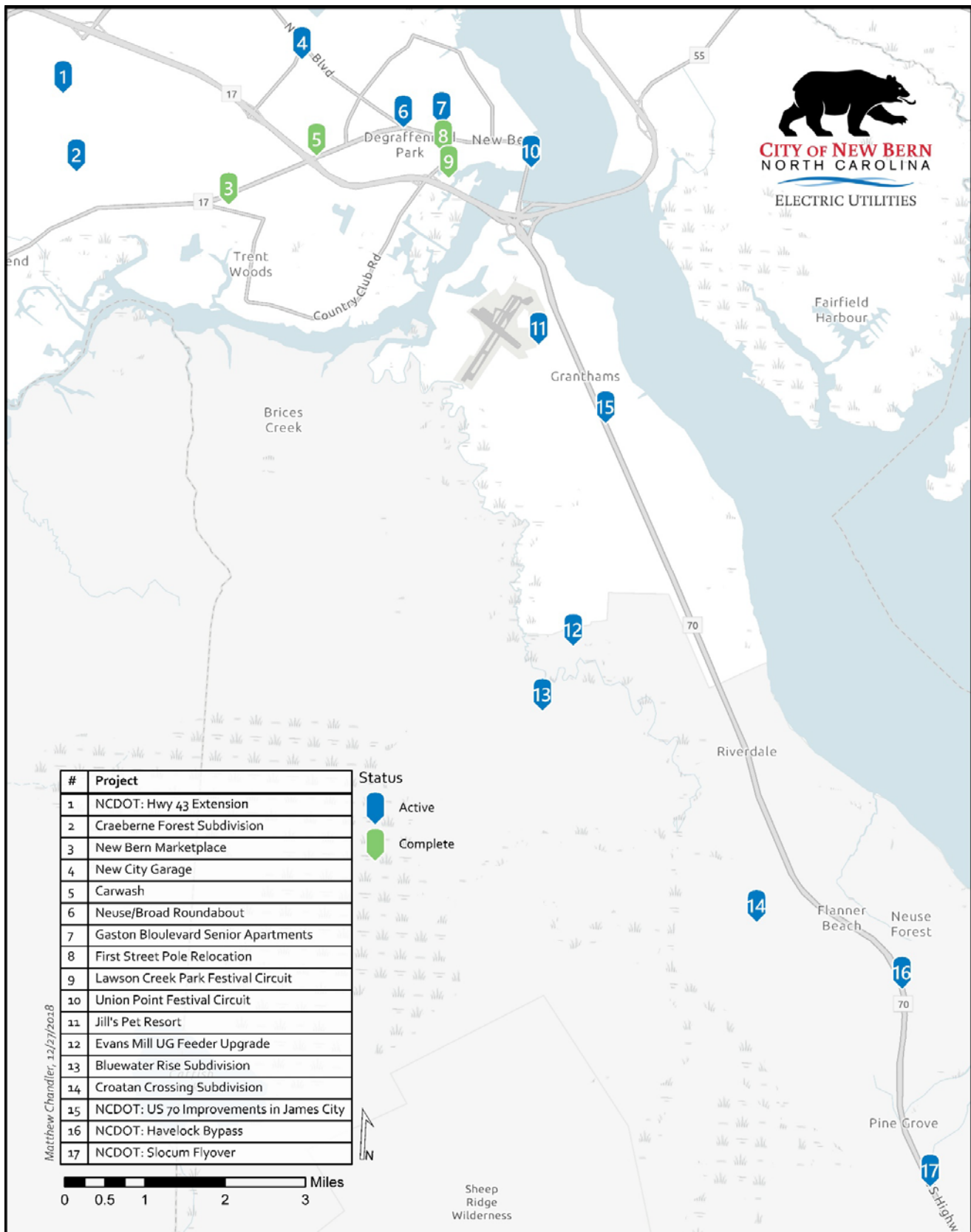
Significant Issues (not noted above):

None

Public Utilities

- **High-Profile Projects:** Sixteen high-profile projects have been identified. A location map is attached to assist with visualizing the project locations. A summarized report is also attached.
- **System Reliability:** A total of 12 interruptions were recorded on the electric system during the month of January. This impacted a total of 1,399 customers. As a result, customers experienced an average of 0.434 interruptions and were restored in an average of 15.54 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- **Safety:** There were no incidents or accidents this reporting period.
- **Employee Recognition:** We received a thank you card from the Hurricane Florence Recovery, The Christ in Action Team, thanking Robert Small for his assistance in the recovery efforts.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.

Public Utilities



Public Utilities

Electric Projects and Developments:

- **Bluewater Rise Subdivision** - *New underground residential subdivision.* We will be extending our existing underground primary along Old Airport Road and into the new development. We are working on upgrading our underground line to feeder capacity for this new load. The infrastructure for the first phase of the subdivision has been completed, and we are pulling wire and setting transformers on the second and third phases.
- **Watercrest Subdivision** - *This is a new residential section in the Carolina Colours Subdivision.* We are extending the three phase underground primary down Landscape Drive to a three phase junction box by the entrance to the subdivision. We will install the underground primary from the junction box to feed this subdivision along with transformers, underground secondary, secondary pedestals and street lights. This project has been completed.
- **Croatan Crossing Subdivision** - *Extending single phase underground primary to feed the next phase of Croatan Crossing Subdivision.* We will install underground secondary, secondary pedestals and transformers at this location. The Stationhouse Road portion of this project has been completed. We are in the planning stages of electric distribution and services for the last section of this subdivision which is section one phase four. This section will consist of twenty-seven lots. The developer is currently putting in the grade and curbing.
- **New Bern Market Place** - *This is a new underground commercial complex.* We will be serving the parking lot lights and all of the out parcels including the gas station. The underground infrastructure has been installed, and we will proceed as new customers are added. We are metering as units become occupied.
- **Advanced Metering Infrastructure Project** - *This project involves installing a network of electric and water meters.* We are currently reading 10,113 water meters and 22,922 electric meters with 7,841 disconnect meters; 5,117 two-way load management switches have been installed.

Water Resources Projects and Developments:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **Spencer & Park Water and Sewer Rehabilitation Project** – *Replacement of existing water and sewer infrastructure along Spencer and Park Avenues ahead of planned resurfacing project.* The contractor has completed the water and sewer work in the 1900 block and is currently working in the 2000 and 2100 blocks of Spencer, to complete the remaining water and sewer work. Once the water and sewer work is complete, the contractor will be returning to a few key intersections along Spencer to make additional drainage infrastructure improvements, prior to the start of the resurfacing project.

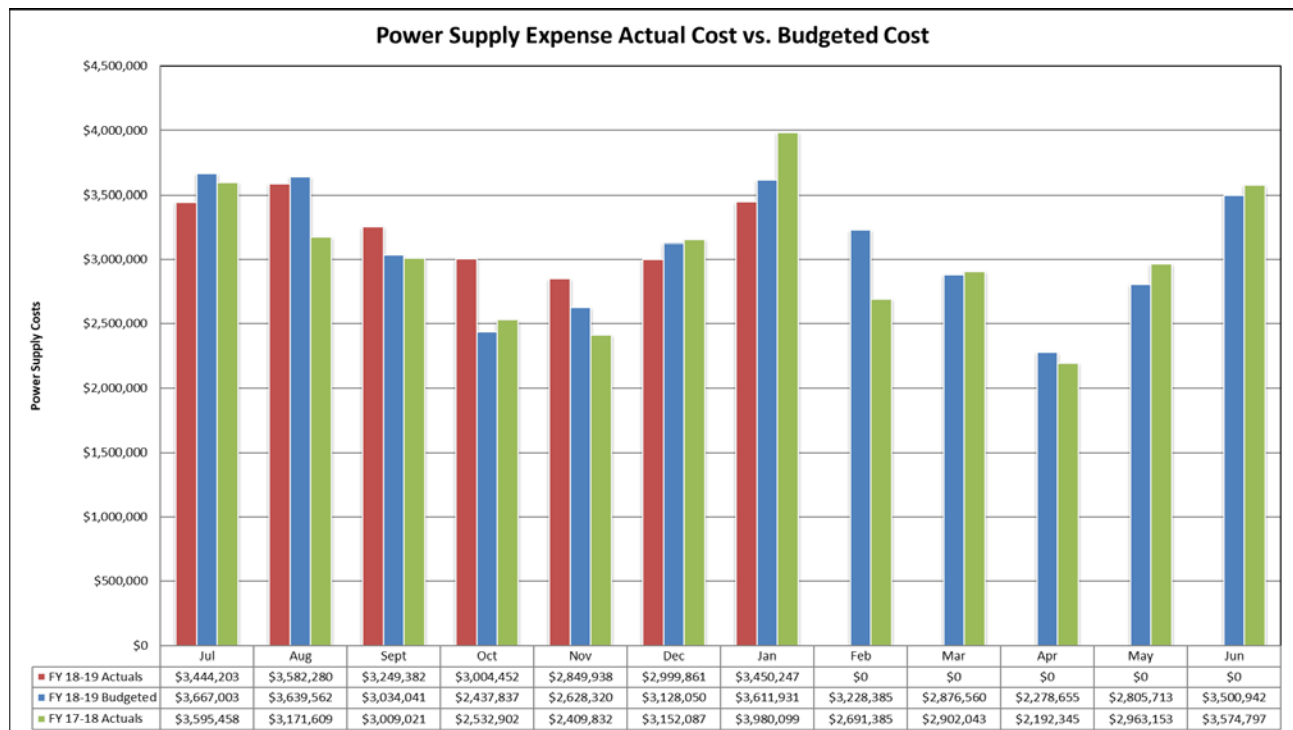
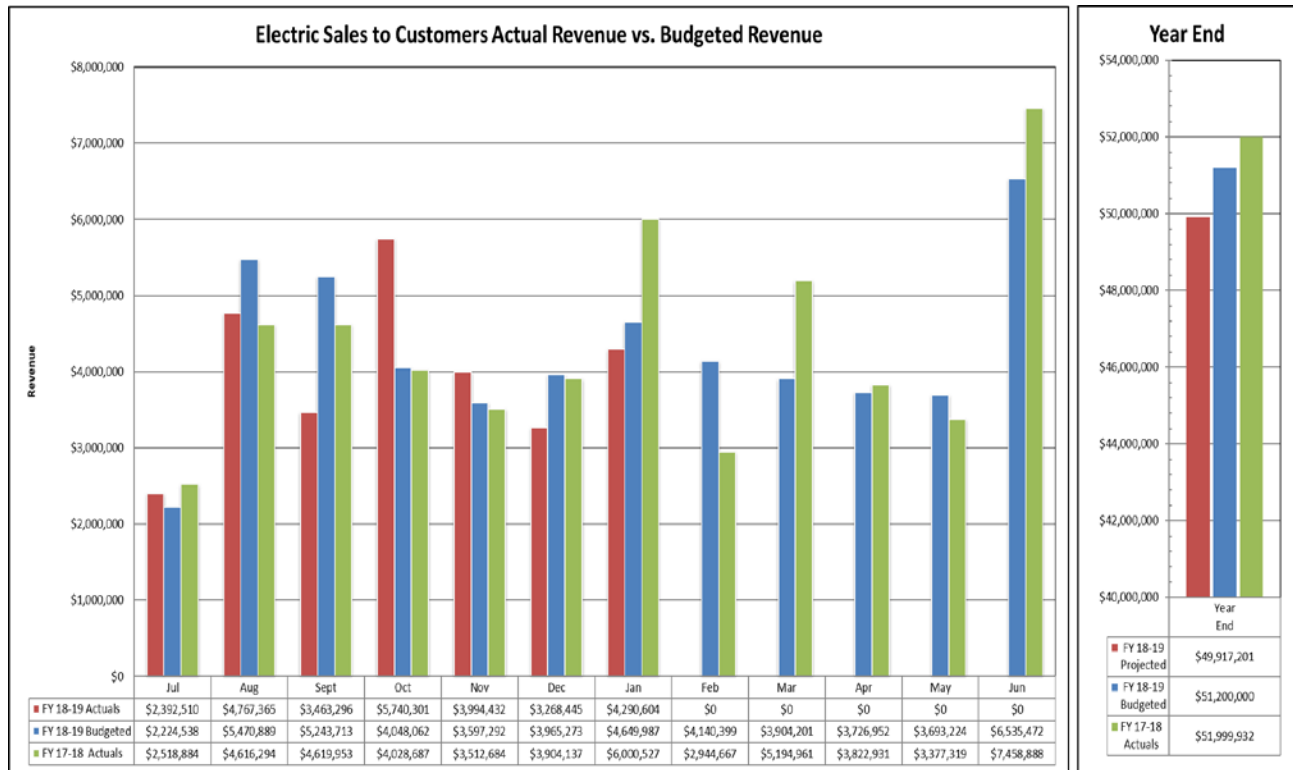
Public Utilities

- **Johnson & King Water, Sewer, and Storm Drain Rehabilitation Project** – *Replacement of existing water, sewer, and storm drain infrastructure along Johnson and King Streets.* At this point, construction for this project has been postponed until the spring of 2019. This delay will allow the contractor to complete other work for the City, which is more urgent. In addition, this will allow some more recovery time for the residents in this area, before a major construction project commences.
- **Repairing Hurricane Damaged Sewer Infrastructure**– *The severe flooding from Hurricane Florence caused heavy infiltration to the sanitary sewer collection system, which damaged several sections of old clay sewer main.* City crews and contractors have completed the repair work on sewer mains that were damaged during the storm. At this point, preparations are being made to repair the asphalt in the areas where the sewer repairs have been completed. All pavement repair work is expected to be completed by the end of February

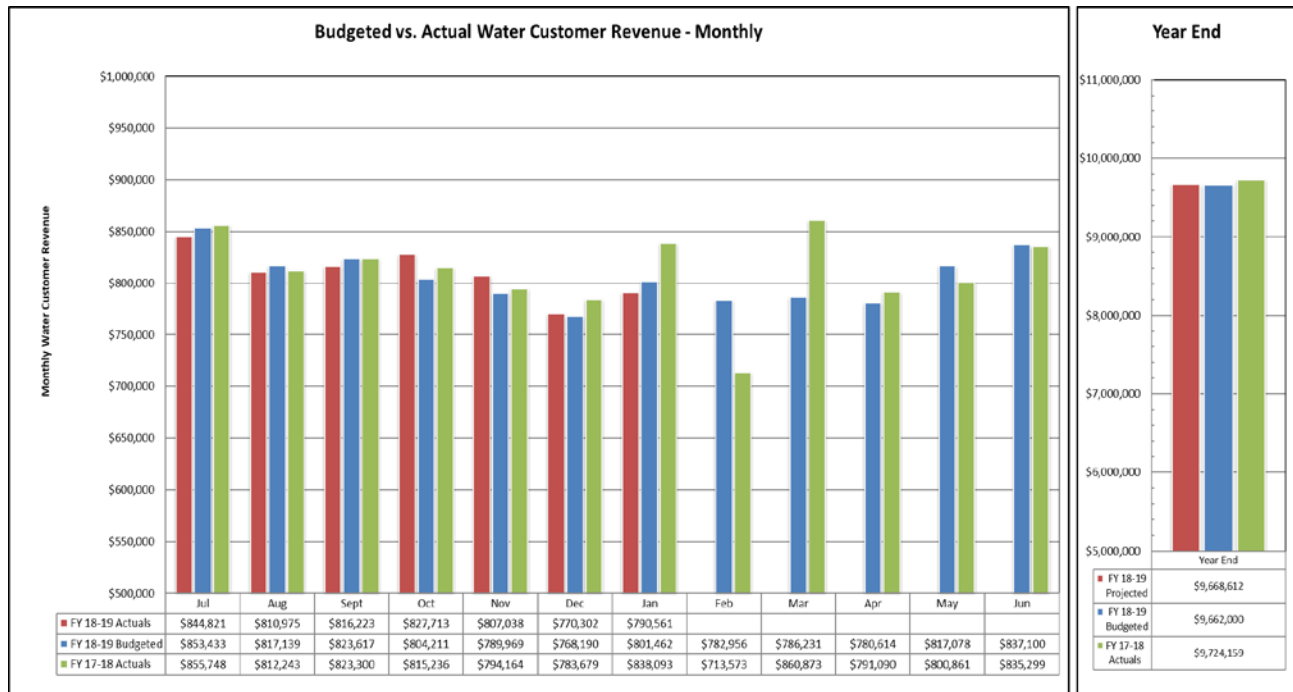
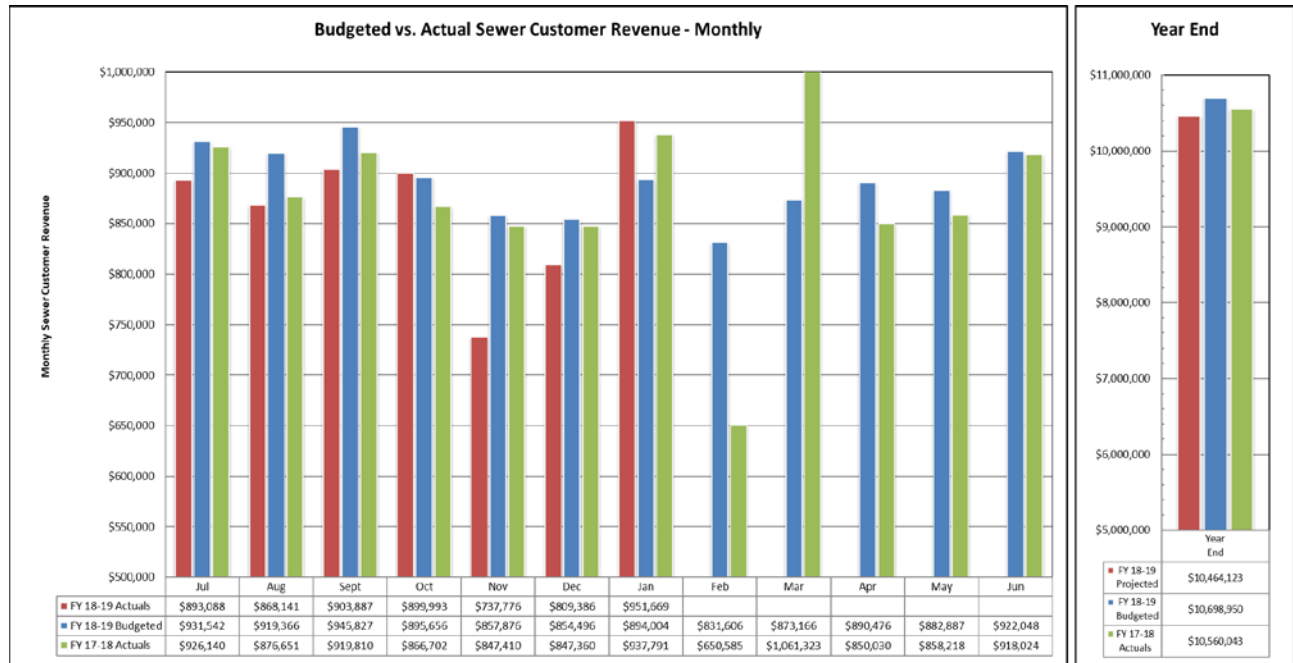
Public Utilities

Electric System Outages and Reliability Statistics				
		Jan 2019	2019 YTD	
# of Interruptions		12	12	
# of Customers Out		1399	1399	
Customers Minutes out		106,487.98	106,487.98	
Jan 1, 2019 to Jan 31, 2019				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
15.536	0.434	35.809	99.9972	
Jan 1 , 2018 to Jan 31, 2018				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
10.377	0.163	63.636	99.9981	
Nov-18				
Sched/Unsched	Cause	Substation	Circuit	Total Outages
Unscheduled	Wind			1
Unscheduled	Tree			1
Unscheduled	Bird			1
Unscheduled	Equipment Worn Out			2
Unscheduled	Human			2
Unscheduled	Equipment Damage			1
Unscheduled	Vehicle Accident			
Unscheduled	Manufacturing Defect			4
Unscheduled	Unknown/Other			
			Total	12

Public Utilities



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	January 2019
White Goods Collected	12.38	27.00	3.38	0.00
Brown Goods Collected	3,689.40	3,603.60	1,544.40	277.20
Yard Waste Received	14,530.76	14,518.26	7,172.48	1,309.28
Mulch Dispersed	3,864.30	6,419.37	1,758.05	315.19

City Garage:

Costs	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	January 2019
Services Provided by City Garage:				
Vehicles Serviced	1,692	2,007	1,204	156
Total Labor Cost	\$ 52,205.30	\$ 59,457.53	\$ 35,545.78	\$ 4,565.88
Total Parts Cost	\$151,894.04	\$158,265.30	\$ 87,179.56	\$10,714.73
Total Cost (Parts + Labor)	\$204,099.34	\$217,722.83	\$122,410.34	\$15,280.71
Services Provided by Contract:				
Vehicles Serviced	542	551	292	52
Total Labor Cost	\$111,212.64	\$103,943.03	\$ 53,222.14	\$10,631.19
Total Parts Cost	\$174,965.06	\$190,999.15	\$ 74,571.20	\$12,968.35
Total Cost (Parts + Labor)	\$283,177.70	\$294,942.18	\$127,793.37	\$23,599.54
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,234	2,558	1,496	208
Total Labor Cost	\$160,418.57	\$163,413.50	\$ 88,452.92	\$15,197.07
Total Parts Cost	\$327,129.10	\$349,536.84	\$165,750.79	\$23,683.18
Total Cost (Parts + Labor)	\$487,277.04	\$512,950.34	\$250,203.71	\$38,880.25

Cost by Department	FY16-17 Total	FY17-18 YTD	FY18-19 YTD	January 2019
Public Utilities (Electric)	\$ 89,722.68	\$ 77,364.66	\$42,432.26	\$3,296.99
Public Utilities (W&S)	\$106,384.36	\$119,216.35	\$55,540.75	\$9,164.86
Police	\$ 75,648.03	\$ 87,738.96	\$50,777.40	\$8,669.45
Recreation & Parks	\$ 42,286.71	\$ 44,518.24	\$22,452.05	\$2,869.68
Finance	\$ 11,181.78	\$ 14,017.76	\$ 7,209.94	\$2,000.98
Public Works	\$ 96,169.46	\$ 92,786.18	\$36,494.82	\$6,237.91
Fire / Rescue	\$ 63,315.27	\$ 74,337.71	\$33,514.70	\$6,518.41
Human Resources	\$ 619.44	\$ 745.40	\$ 758.97	\$ 0
Development Services	\$ 1,911.96	\$ 2,225.08	\$ 1,022.82	\$ 121.97

Significant Issues:

None

Attendance for Board Appointees

Board of Adjustment			
Appointee	January Attendance	Meetings Missed in 2019 To Date	Appointed By
Alfred Barfield	A	1	Mayor
Richard Parsons	P	0	Ward 1
Dorothea White	P	0	Ward 2
Vacant	N/A	N/A	Ward 3
Tripp Eure	A	1	Ward 4
Jim Morrison	P	0	Ward 5
John Riggs	P	0	Ward 6
Kenneth "Kip" Peregoy	P	0	Mayor Outlaw
Steve Strickland	N/A	0	Mayor Outlaw
Anne Schout	P	0	Schaible
Edward Bellis, III	P	0	Not Available
Ross Beebe	P	0	Not Available

Community Development Advisory Committee			
Appointee	January* Attendance	Meetings Missed in 2019 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
Dell Simmons	N/A	0	Ward 5
Lindsay Best	N/A	0	Ward 6

Meetings are held quarterly. *A meeting was not held in January.

Craven County Tourism Development Authority			
Appointee	January Attendance	Meetings Missed in 2019 To Date	Appointed By
Mark Stephens	P	0	BOA

Attendance for Board Appointees

Eastern Carolina Council of Government			
Appointee	January* Attendance	Meetings Missed in 2019 To Date	Appointed By
Johnnie Ray Kinsey	P	0	Aster

*Attendance is only *required* at January and June meetings.

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	January Attendance	Meetings Missed in 2019 To Date	Appointed By
Nancy Mansfield	P	0	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Juleon Dove	A	1	Ward 4
Henry Watson	P	0	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	A	1	Mayor
William Frederick	P	0	Blackiston
David Pickens	P	0	Kinsey
Bobby Aster	A	1	Odham

Historic Preservation Commission			
Appointee	January Attendance	Meetings Missed in 2019 To Date	Appointed By
David Griffith	P	0	Mayor
VACANT	N/A	N/A	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	A	1	Ward 3
Christian Evans	A	1	Ward 4
James Woods Jr.	P	0	Ward 5
George Brake	A	1	Ward 6
Karin McNair	P	0	Harris
Joe Klotz	P	0	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	January Attendance	Meetings Missed in 2019 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Rob Overman	P	0	Mayor
Molichia Hardy	P	0	Mayor
Bill Frederick	P	0	Mayor
Carol Becton	P	0	Mayor
Denise Harris-Powell	P	0	Mayor
Thomas Hardin	P	0	Mayor

New Bern Appearance Commission			
Appointee	January Attendance	Meetings Missed in 2019 To Date	Appointed By
James Dugan	P	0	Ward 2 - Taylor
Joseph Cannon	P	0	Ward 3 - Mitchell
Rose Williams	P	0	Ward 4 - Kinsey
Maddie Tatum	A	1	Ward 5 - White
Kate Rosenstrauch	P	0	Ward 4 - Kinsey
John Phaup	P	0	Ward 5 - Best
Mike Duffy	P	0	Ward 6 - Odham

*NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	January Attendance	Meetings Missed in 2019 To Date	Appointed By
Jeffrey Odham	P	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

*Alternate only *required* when regular appointee is not attendance.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	January* Attendance	Meetings Missed in 2019 To Date	Appointed By
Carol Becton	N/A	0	Odham
Stacey Shields Lee	N/A	0	Bengel
Dianne Bucher	N/A	0	Bengel
Ethel Staten	N/A	0	Taylor
Sabrina Bengel	N/A	0	Aster

* Meetings are held alternate months (February, April, June, August, October and December)

Planning & Zoning Board			
Appointee	January Attendance	Meetings Missed in 2019 To Date	Appointed By
Willie Newkirk, Sr.	A	1	Mayor
Jerry Walker	P	0	Ward 1
Carol Williams	A	1	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Jeffery Midgett	A	1	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	January* Attendance	Meetings Missed in 2019 To Date	Appointed By
Bobby West	N/A	0	N/A
Jon Skinner	P	0	Mitchell
Craig Baader	P	0	Mitchell
Mark Best	P	0	Best
Vacant	N/A	0	N/A

*Meetings are held for appeals of disciplinary actions only.

Attendance for Board Appointees

Redevelopment Commission			
Appointee	January Attendance	Meetings Missed in 2010 To Date	Appointed By
Jaimee Bullock	P	0	Gov. Bd. As Whole
Maria Cho	P	0	Gov. Bd. as Whole
Tharesa Lee	P	0	Gov. Bd. as Whole
Leander "Robbie" Morgan	P	0	Gov. Bd. as Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Tabari Wallace	A	1	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.