

NEW BERN



NORTH CAROLINA

*Everything comes together here*

Departmental Monthly  
Reports

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April 2020

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## Development Services

<b>Inspections</b>				
<b>Overview</b>	<b>2019 YTD</b>	<b>2020 YTD</b>	<b>March 2020</b>	<b>April 2020</b>
Commercial Permits – New Construction	138	38	11	9
Residential Permits – New Single Family	198	46	14	11
Residential Permits – Additions/Remodels	381	98	20	29
Mobile Homes	12	6	0	4
Signs	45	10	3	2
Certificates of Occupancy – Residential	155	68	17	19
Certificates of Occupancy – Commercial	21	2	2	0
<b>Total Permit Valuation</b>	<b>\$64,886,307</b>	<b>\$36,311,354</b>	<b>\$4,706,309</b>	<b>\$6,932,516</b>

### **Community and Economic Development:**

#### **Volt Center/City Market:**

- Closed due to COVID-19. Craven Community College Staff shared retrofit updates nearing completing in the new Small Business Center interior.

#### **Economic and Community Development:**

- Staff attended two webinars for USDA grant opportunities.
- Staff worked on updates for the EDA grant application.
- Staff participated in NC Work Call for the Southeast Sustainability Director’s Network to discuss COVID responses and other resiliency/sustainability programming.
- Participated in multiple conference calls regarding business resources and planning activities.
- Staff had conference call and supplied proposal to the Director of Swiss Bear regarding potential programs for grant funding the organization had available following Hurricane Florence.
- Participated in zoom meeting hosted by UNC SOG for Local Government Emergency Loans for Small Businesses and Preparing Your Local Government to Apply for Federal/State/Private Grants.
- Guidance on local government authority to provide small business emergency loans. The economic toll of COVID-19 is becoming clearer, and small businesses are turning to local governments for help.
- Action Plan deadline. The 2020 Annual Action Plan is now due August 2021. Additionally, HUD has released special CDBG funds to the City to fund projects related to the COVID-19 pandemic. Staff attended conference call with NC Dept of Commerce regarding the spending of special CDBG funds under the CARE Act. The City is currently waiting for HUD to release guidance on how these funds can be used, as there are strict requirements.

## Development Services

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- Staff assisted in preparing Invitation to Bid for general contractors' assistance on the Duffyfield Stormwater Project.
- Staff attended the following online webinars held by HUD: Introduction to Slum Blight and Urgent Need Activities, Adding Slum and Blight and Urgent Need Activities, Reporting on Slum Blight and Urgent Need Accomplishments. These webinars provided online training to assist with entering data into the Integrated Data Information System (IDIS) for CDBG project and financial reporting. Staff also reviewed other online webinars related to HUD's response to the COVID-19 pandemic.
- Staff advanced the 2020 Bus Shelter Project, preparing advertisements.
- Staff is working in partnership with Urban Design Ventures, a planning firm, to amend the City's CDBG Citizen Participation Plan. Amending this plan will aid the City in changing regulations that will permit staff to host virtual public hearings currently and for future emergencies. Staff has been on track with efforts to continue to expend CDBG funds in a timely fashion. While staff have received many inquiries related to the Housing Rehabilitation program, staff has been working to mail packets and letters to potential applicants to give notice of the program's suspension. Staff will continue to submit monthly reports to HUD for disbursement tracking. Staff reviewed the Redevelopment Commission's plan for the initiation of neighborhood clean-up in the Duffyfield community.
- Staff also submitted a letter to HUD regarding an extension request for the annual timeliness test, which is conducted to ensure that Entitlement Cities are spending CDBG funds in a timely manner. This extension request was submitted due to delays caused by the COVID-19 pandemic.

### **Resiliency and Recovery Activities:**

- Teleconference held with Withers Ravenel to finalize Phase 1 Duffyfield Stormwater Enhancement Project design and advertisement for construction bids posted on 4/23/2020. Pre-bid conference will be held on 5/12/2020 and responses due on 5/22/2020.
- Staff supplied priority information needed for the SRF/ASADRA (Additional Supplemental Appropriations for Disaster Relief Act) grant opportunity to fund future phases of the Duffyfield Stormwater Enhancement Project.
- Staff held teleconference with firm to be awarded HMGP awarded to discuss next steps following contract execution to begin acquisition of 3 properties under the HMGP 407 program. Spoke with NCEM Hazard Mitigation officer about the status of the expedited buy-out program and delays because of COVID.
- Staff sat in webinar and submitted LOI for NC Attorney General's Environmental Enhancement Grant Program 2020 funding opportunity. The proposed project will result in a partnership with NC State for monitoring of Jack Smith Creek Watershed and watershed plan to advance the Duffyfield Stormwater Project. The project has ecological, environmental, social and educational benefits. Staff held conference call with NC State regarding the project.
- Reviewed info for the National Fish and Wildlife Foundation (NFWF) pre-application to be prepared by Moffitt & Nichol.
- Conference call with Clean Water Mgmt. Trust Fund regarding grant application details of the Duffyfield Stormwater Enhancement Project. Answered questions along with the grant writer and Public Works Staff. Prepared details to answer questions. Will need to expand on what makes the project "innovative". A site visit will still occur after June. Grants are awarded in September after trustees meet. The City will have an opportunity to clarify and add to the application before June.

# Development Services

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## **Other:**

### **GIS**

- Worked with GISInc to have a look at the completed system to make sure we were secure and utilizing it to the best capacity. They noted a few items to tweak and worked to complete those tasks. We setup some weekly tasks to clean up server spaces.
- Completed an online class call MOOC – Massive Open Online Course through ESRI related to GIS/Spatial Science and better ways to analyze GIS or spatial data to use in a variety of projects. Class was once a week for 6 weeks. Attendance was on your own and consisted of discussions, exercises and tests.
- Continued work on the new Flood Hazard GIS data for new rollover in June in adoption of new standards, new flood hazards areas and base flood elevations. Completed and published a variety of maps and interactive apps for providing more information – posted on the City’s interactive map web page. Responded to multiple emails and calls related to the site.
- Held a GIS Technical Users Group meeting online to discuss a variety of things related to the City’s GIS system: Talked about the Portal – how to access and the level of users: viewers vs creators; state data and projects; standards; and training which we can start to do soon.
- Attended an online ESRI User webinar. Looked at many new tools that ESRI is making available in relation to online maps/apps and tracker – a tool we hope to use soon.
- Updated the crimes data for the Redevelopment Commission Area since September 2019, mapped and provide data by address for comparison or locating locations of high counts.
- Updated the township 7 area Bulk Waste routes – comparing number of lots by development areas to split the area into two days versus one for Public Works.
- Hard copy and online maps of city lots in the Redevelopment Commission area for Public Works for cutting grass and maintenance of the sites.

## **MPO:**

- Staff participated in test Zoom meeting – 4/1
- Staff participated on MLK Blvd project conference call with NCDOT – 4/6
- Staff attended DERPO TAC meeting via web conference – 4/7
- Staff held TAC meeting via web conference – 4/9
- Staff prepared and submitted 3Q accounting reports – 4/14-4/21
- Staff met with consulting firm VHB for monthly status meeting on MTP update – 4/22
- Staff began preparations for May TAC meeting
- Staff continued efforts with MTP update
- Staff continued next round of project considerations in SPOT

## **Zoning:**

- Facilitated zoning certification letter requests
- Processed sign permit applications
- Conducted field investigations into zoning violation complaints
- Issued “courtesy” notices of zoning violations (signs downtown).

## **HPC:**

- The Historic Preservation Commission’s Regular Meeting on April 15, 2020 was cancelled due to COVID19. The following applicants will be presented at meeting in May:  
818 E. Front St. (Riverstation) – to include a revision to a previous CoA approval for the use of concrete “hog slats” for a portion of the pier decking.

## Development Services

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618 Craven St. – to include raising the structure on a new, brick, masonry foundation; new, brick, masonry steps; new, painted, wood post and railing at the landing; new, painted, ornamental, metal railing and pickets on the steps toward Craven Street; new, painted, wood steps, railing, and pickets at the side entry.

- Issued the following Minor COA's:
  - 508 Metcalf St. – driveway, patio
  - 520 Metcalf St. – rear door
  - 401 Avenue D. – driveway, deck, handrail
  - 246 Craven St. – repainting historic sign

## Finance

**Cash on Hand:**

Fund	As of 6/30/2016	As of 6/30/2017	As of 6/30/2018	As of 6/30/2019 *Estimate*	As of 4/30/2020 *Estimate*
Water Fund Cash on Hand	\$8,497,223	\$6,298,596	\$6,424,708	\$7,411,161	\$7,843,560
Water (Days)	516	340	381	332	271
Sewer Fund Cash on Hand	\$3,422,417	\$4,035,133	\$4,214,328	\$4,531,433	\$5,080,697
Sewer (Days)	227	275	192	188	153
Electric Fund Cash on Hand	\$11,138,265	\$11,039,354	\$18,144,700	\$20,413,279	\$22,109,517
Electric (Days)	130	126	151	138	145
General Fund Cash on Hand	\$16,186,421	\$14,885,387	\$14,236,881	\$18,135,693	\$13,515,518
General Fund Balance %	45.63%	45.47%	39.5%	57%	59%

\*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

**Significant Issues:**

None

## Fire

<b>Fire Suppression</b>				
<b>Incidents</b>	<b>2019 Total</b>	<b>2020 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
*Number of Incidents	1,982	553	144	137
90% Response Time to Incidents	9 minutes 59 seconds	9 minutes 51 seconds	9 minutes 49 seconds	9 minutes 52 seconds
Endangered Property Value	\$180,755,380	\$35,061,690	\$13,335,660	\$2,183,810
Property Losses Due to Fire	\$1,765,436	\$440,975	\$4,800	\$243,100
Percentage of Saved Property Value	99.02%	98.74%	99.96%	88.87%
Overlapping Incidents	271	66	13	15

<b>Fire Prevention</b>				
<b>Prevention Statistics</b>	<b>2019 Total</b>	<b>2020 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Fire Investigations	34	19	3	7
Fire Inspections	2,131	680	115	80
Permits Issued	63	22	6	5
Child-Passenger Seat Checks	201	26	2	0
People Educated Through Public Fire & Life-Safety Programs	8,515	1,674	21	14
Smoke Alarms Installed	191	25	11	0

\* Fire Prevention statistics for December were incorrectly reported. The correct December statistics are noted above by the \*.

<b>Narcan</b>				
<b>Statistics</b>	<b>2019 Total</b>	<b>2020 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Overdose Calls Responded To	100	44	7	8
Instances Narcan Administered	10	2	0	0

**Significant Issues:**

- Relative to the world-wide spread of the Coronavirus (COVID-19), we continue to use state recommended medical response protocol.
- Clean/sanitize all fire stations twice daily.
- Daily communications with Emergency Management and local Medical Director.
- Continue to use two-person quick response vehicle for medical calls.
- Evaluating our continuity of operations to possibly begin normalcy in community programs as Governor begins phases towards opening businesses.



## Human Resources

City-Wide Vacancies						
Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY18/19	Turnover FY19/20
Administration	11	0	0	0	1	0
Dev. Services	18	0	0	0	4	2
Finance	22***	0	3	3	4	4
Fire	73	0	1	0	4	2
Human Resources	5	0	0	1	0	1
Parks & Recreation	29	0	0	1	2	1
Police	119	1	2	8	17	17
Public Utilities	71***	0	1	7	5	9
Public Works	48*	0	0	1	6	4
Water Resources	78	1	1	4	6	7
Totals:	474*	2	8	25**	49	47

\*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Includes additional full-time position in Public Works which was previously classified as seasonal.

\*\*Current vacancies due to separations from employment, promotions, demotions and transfers.

\*\*\*Utility Billing and Metering moved to Public Utilities.

Safety News		
Workers' Compensation	2019	2020
Current Month's Claims	2 OSHA Recordable 1 Lost Time 0 Non-Recordable 0 Denied	2 OSHA Recordable 0 Lost Time 0 Non-Recordable 1 Denied
Year-to-Date Claims	17 Recordable 5 Non-Recordable	19 Recordable 9 Non-Recordable
Current Month Costs	\$37,477.09	\$16,765.75
Year-to-Date Costs	\$277,301.03	\$511,672.45

**Other:**

None

## Parks and Recreation

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### **Significant Issues:**

- Park Projects during the month of April.
- Staff resurfaced the old tennis courts at Seth West Parrott Park. We now have 2 tennis courts and 6 pickleball courts. A new sidewalk was installed for better access. We will be installing a new water fountain in the next several weeks. Work was started on a shelter and restrooms at Martin Marietta Park.
- West New Bern Recreation Center - Installation was started on new windows. Meeting rooms and the gym were re-painted. The building was sealed to help with the wall moisture issue. VCT tile floors were replaced in the meeting rooms. New lights are currently being installed.
- Playgrounds - Fort Totten playground was painted. New swings were installed. New mulch and playground borders were also installed.
- Union Point Park - A new roof was installed on the restrooms. Contractors have been painting the gazebo.
- Lawson Creek Park - Round rail fencing has been installed.

## Police

### Crime:

Incidents & Arrests	Current Month Total	2017 Total	2018 Total	2019 Total	2020 YTD
NIBRS* Group A Incidents	163	2,536	2,534	2,644	800
NIBRS* Group B Incidents (Arrests)	28	825	900	736	178
Adult Arrests	68	1,739	1,698	1,477	376
Juvenile Arrests	-	10	9	3	1
Total Arrests	68	1,749	1,707	1,480	377
Police Calls for Service	3,572	46,757	45,246	45,402	14,807
Business Alarms Dispatched	125	1,988	2,157	1,981	576
Residential Alarms Dispatched	31	758	755	645	182
Alarm Calls (PD Dispatched)	156	2,746	2,912	2,626	758

\*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2017 Total	2018 Total	2019 Total	2020 YTD
Homicide	-	4	-	2	1
Rape	1	8	8	8	4
Robbery	-	58	30	25	10
Aggravated Assault	5	93	80	87	31
B&E – Residence	13	160	168	177	57
B&E – Business	2	43	37	49	10
Theft from Motor Vehicle	7	187	111	141	55
Larceny	52	718	782	841	232
Motor Vehicle Theft	4	20	36	25	12
Arson	-	3	3	7	-
<b>Total:</b>	85	1,294	1,255	1,360	414

Criminal Investigations	Current Month	2020 YTD	2019 YTD
Cases Assigned	22	98	185
Cases Closed by Arrest	1	20	18
Cases Closed Leads Exhausted	2	11	20
Cases Closed Unfounded	5	8	14

## Police

2020 Cases of Note - April	
Crime	Summary
2020-4274	Don Miller homicide, 5 suspects taken into custody. Discovered possible 6 <sup>th</sup> now associated.
2020-11981	Sexual assault/rape, arrest made by USMS Task Force.
2020-12271	Traffic collision with fatality; no charges filed

Crime Analysis		
	April 2020	2020 YTD
Top 5 Calls for Service & Number of Incidents*	1) Security Check Business – 840 2) Security Check Residential – 385 3) Citizen Assist - 191 4) Directed Patrols - 175 5) Follow Up – 164	1) Security Check Business – 2,050 2) Traffic Stop – 1,410 3) Security Check Residential – 1,205 4) Citizen Assist - 703 5) Directed Patrols – 697
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 601 Rountree St (Security Checks, Suspicious Subjects) - 96 2) Trent Blvd / Fort Totten (Security Checks) - 68 3) 3105 M L King Jr Blvd, Walmart (Larceny, Trespassing) - 66 4) 724 Oak St (Security Checks) – 60 5) 1100 Clarks Rd (Commitment Papers) – 48	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd (Larceny) – 12 2) 3565 M L King Jr Blvd (Larceny) – 2 3) 413 Forbes Aly (Assault, Communicating Threats) – 2	

\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

### Personnel:

Extra Duty Hours						
Current Month 2020	2015	2016	2017	2018	2019	2020 YTD
-	2,161.00	3,299.00	4,076.75	4,525.01	4,392.75	<b>671.0</b>

\*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting. Extra Duty services were cancelled due to COVID-19.

Overtime in Dollars	Current Month 2019*	2017 Total	2018 Total	2019 Total	2020 YTD
Office of the Chief	62.84	\$381.11	\$200.97	\$180.55	\$62.84
Operations Division	\$1,621.99	\$118,641.19	\$266,946.37	\$151,599.12	\$22,261.26
Services Division	\$6,592.60	\$72,063.35	\$152,064.54	\$136,802.31	\$26,340.74
Investigations Division	\$54.84	\$45,845.93	\$75,893.65	\$42,992.18	\$2,916.64
<b>Total:</b>	<b>\$8,332.27</b>	<b>\$236,931.58</b>	<b>\$495,422.53</b>	<b>\$331,574.16</b>	<b>\$51,581.48</b>

### Significant Issues:

None

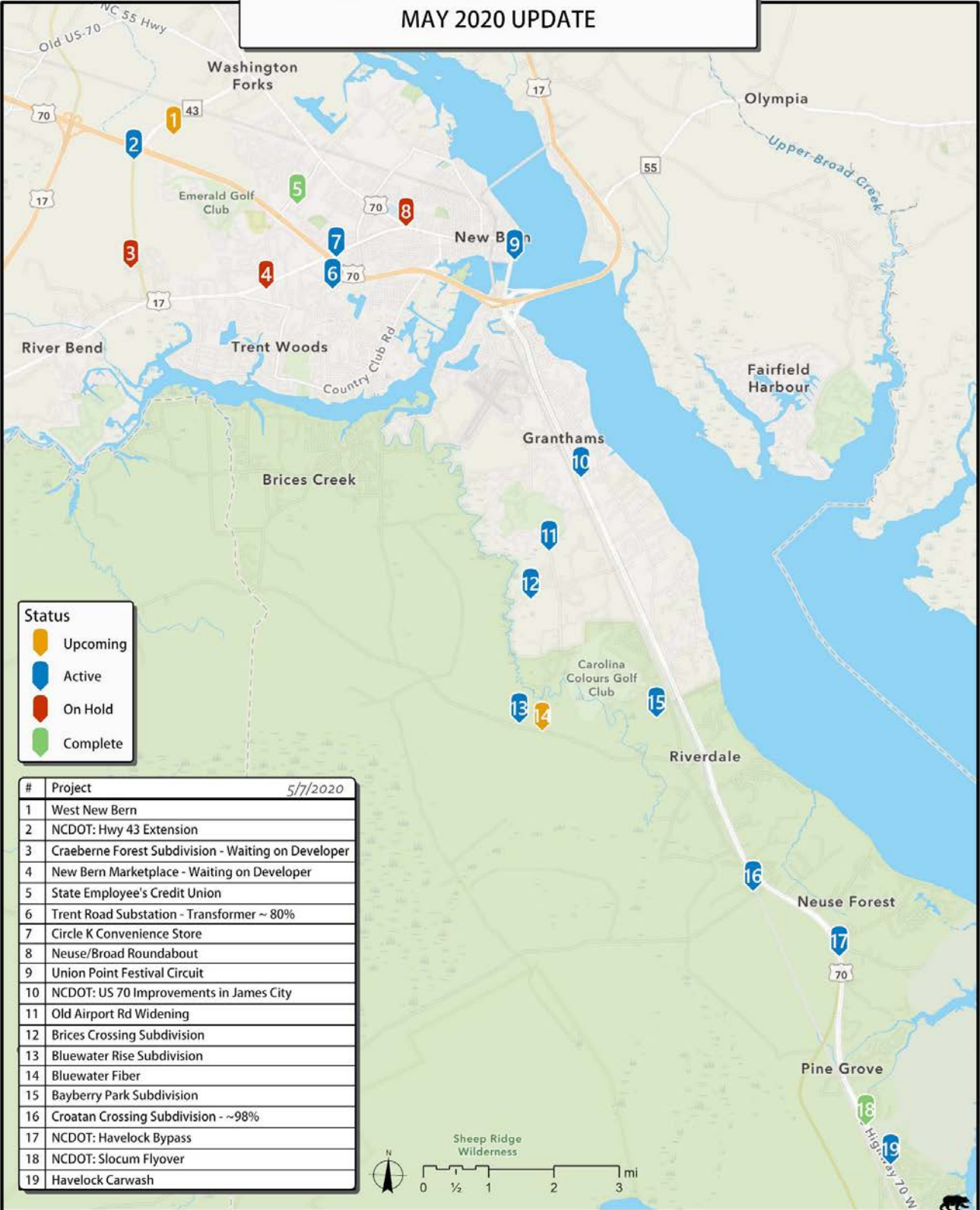
## Public Utilities

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- High-Profile Projects: Twelve high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 26 interruptions were recorded on the electric system during the month of April. This impacted a total of 906 customers. As a result, customers experienced an average of 0.131 interruptions and were restored in an average of 3.847 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: No incidents to report.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- Employee Recognition: We would like to recognize the entire Electric Distribution and the Power Supply Divisions for their support of the Trent Road transformer replacement project. Both teams worked tirelessly to get the job done! Excellent work!

# Public Utilities

## ELECTRIC PROJECTS & DEVELOPMENT MAY 2020 UPDATE



## Public Utilities

- Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 12,010 water meters and 23,158 electric meters with 10,140 disconnect meters; 6,057 two-way load management switches have been installed.

Current Customers	Type	Utility	Total AMI Customers	% Complete
22,562	Residential/Commercial	Electric	22,546	99.98%
6	Large Industrial	Electric	0	0%
19,023	Res./Commercial	Water	<b>12,010</b>	63.13%
3,809 AMI Load Management customers with 6,011 switches 39 installed gateways Controlled load management devices: 3,867 air conditioners, 85 electric furnaces, 1,896 heat strips, 2,107 water heaters..				

- Street Lighting** - This project involves the changing out of street lights, area lights, and security and flood lights throughout the city. The current area of focus for this project is the area between Neuse Boulevard and Martin Luther King Jr. Boulevard.
- Vegetation Management** – Is ongoing throughout the service area. Trees have been removed from Hurricane Dorian. Managing “leaners” before they become a problem.

### High-Profile Electric Projects:

- Bluewater Rise Subdivision.** *New underground residential subdivision.* Construction is following the pace of the developer.
- Croatian Crossing Subdivision.** Construction is following the pace of the developer. This project is 95-98% complete.
- Old Airport Road.** Line construction in progress.
- Trent Road Transformer Replacement** – Planning transformer unloading sometime early April.
- NCDOT** *This consist of various NCDOT projects.*
  - NC Hwy 43 Extension – Waiting on submission of plans from NCDOT.
  - Neuse Boulevard Roundabout – On hold indefinitely.
  - US Hwy 70 – James City – Waiting of submission of final plans from NCDOT.
  - Havelock Bypass – Waiting on submission of final plans from NCDOT.
  - Slocum Flyover – Utility work is complete. Waiting on DOT to pay.
  - Thurman Road to Havelock bypass – On hold due to COVID.

### High-Profile Water Resources Projects:

- Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Over the past month, City staff has continued to have discussions with NCDOT engineers and the City’s consultant on the design of the force main ties at Williams Road, which is the only outstanding portion of the design. At this point we have confirmed that a single force main can be utilized to meet the needs of highway project, while creating the extra capacity in the system that was the objective of the TS-7 Phase-III project. The final design for this new configuration is near complete and the project will be ready to submit for permitting in May, with an anticipated bid date of early July.
- West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Final plans have been coordinated with NCDOT for the configuration of the southern portion of this project and the City has executed the necessary utility construction agreements for the

## Public Utilities

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NCDOT portion of the southern work. The final plans are being completed for the remaining portions of the project and survey is being performed on the new elevated storage site.

- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* The final engineering and design for this project is complete and the project has been submitted for state permitting. We anticipate some delay with the permitting due the State's response to COVID-19.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* The necessary permits have been received for this project and the pump station equipment has been ordered. The anticipated bid date for the construction is May.
- **NB-7 Facility Improvements Project** – *Rebuild of the NB-7 WWTP office and lab building and enclosure of equipment storage bays for weather protection.* Quotes have been received for all of the required work and the notice to proceed will be given to the contractors to begin the work in May.

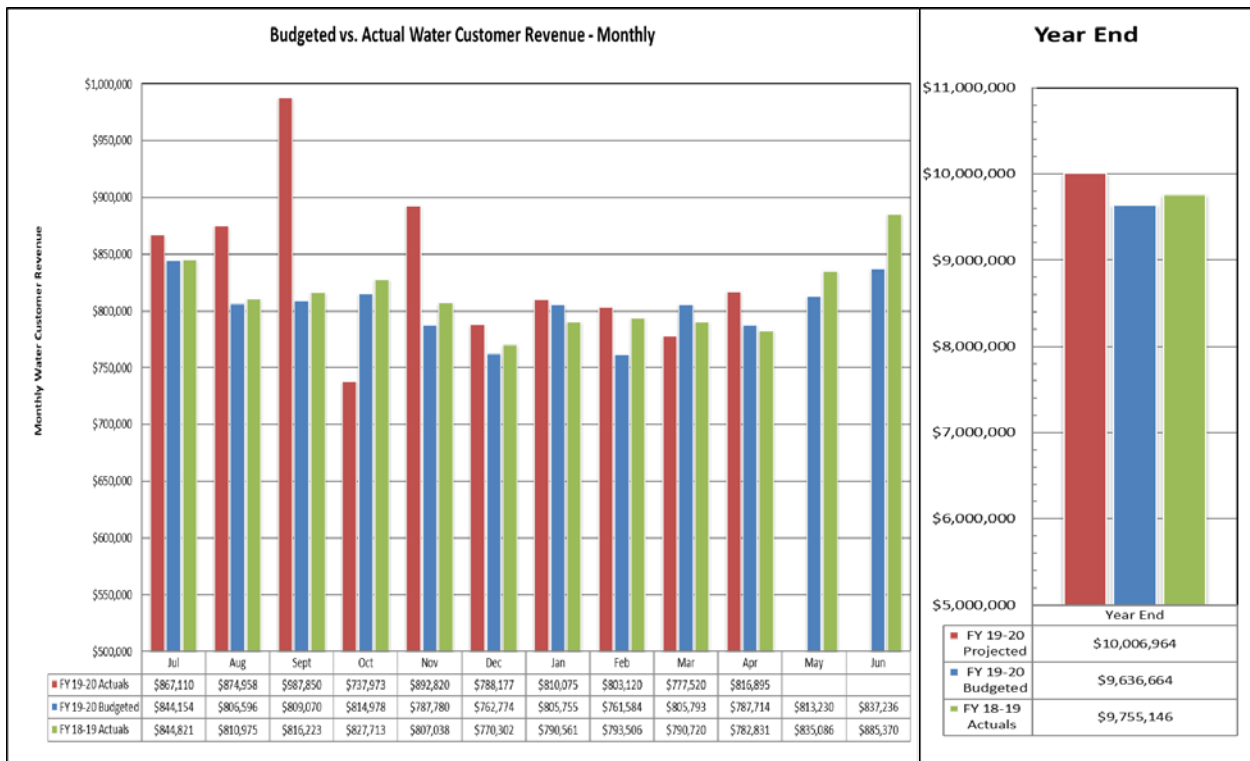
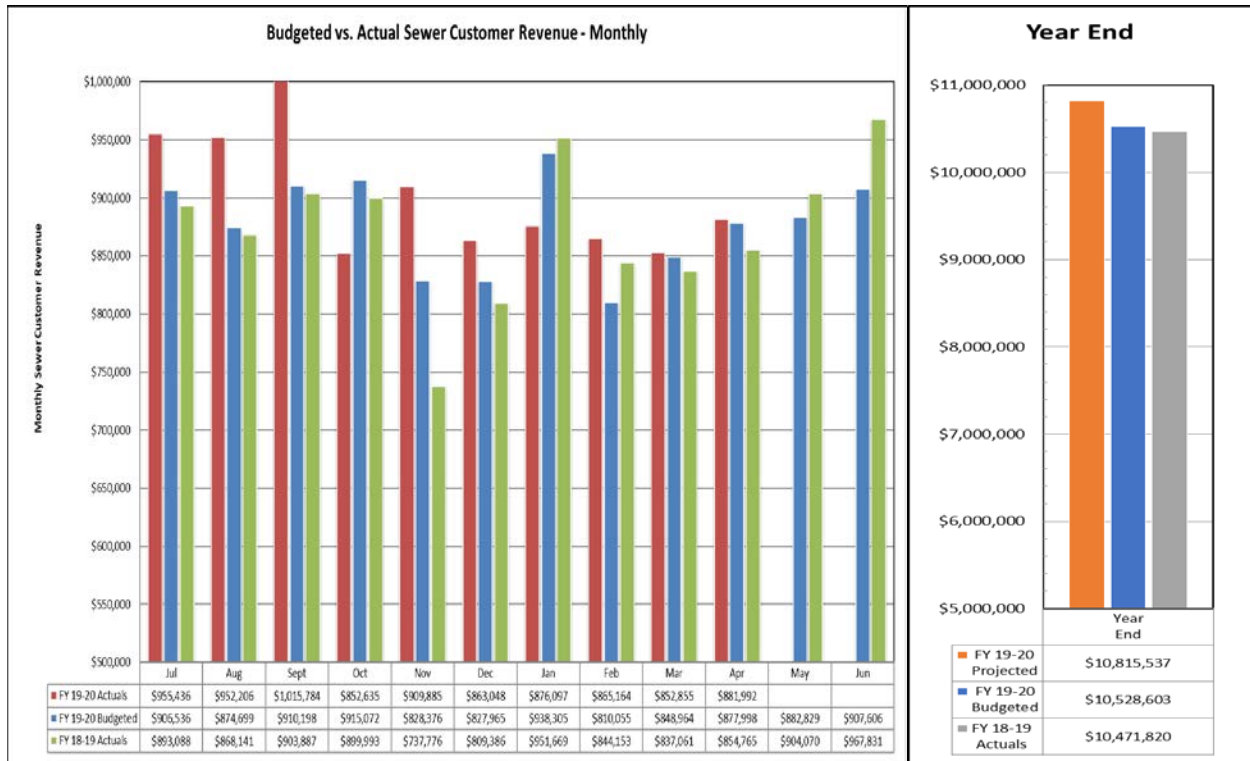


## Public Utilities

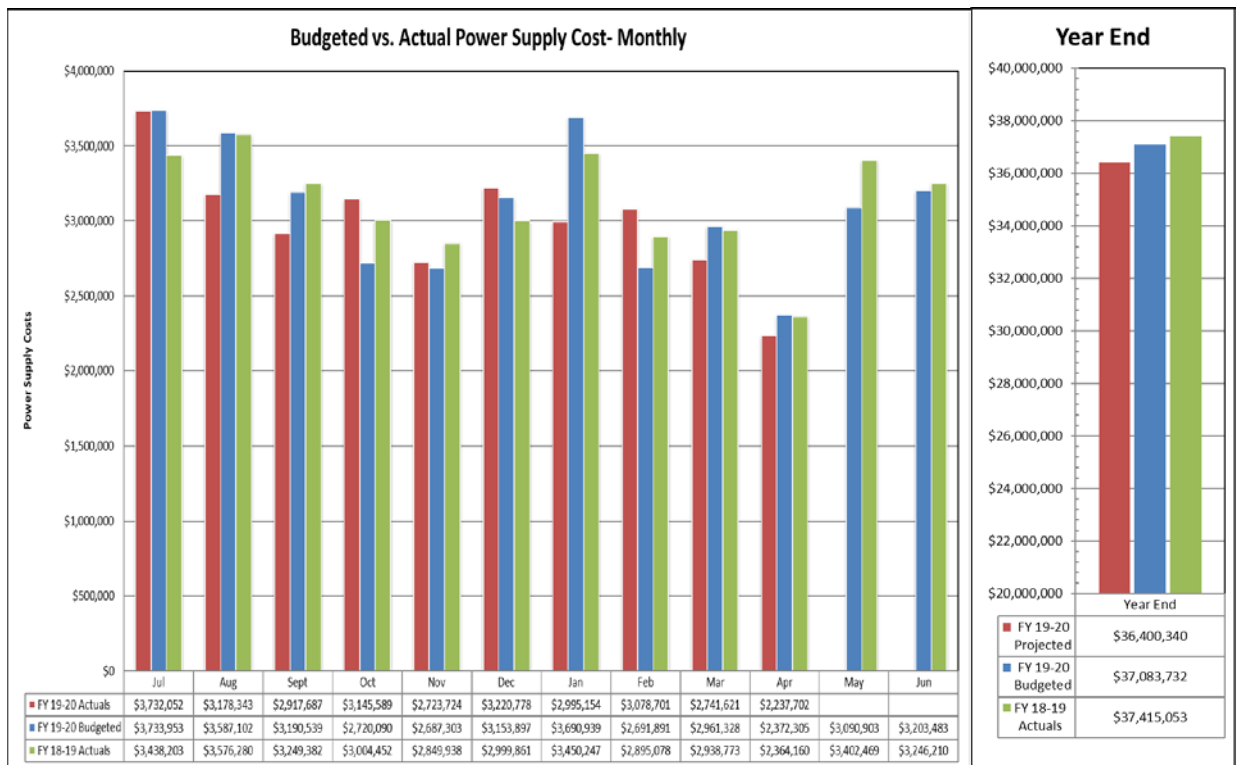
<b>Electric System Outages and Reliability Statistics</b>			
	<b>Current Month 2020</b>		<b>2020 YTD</b>
# of Interruptions	26		69
# of Customers out	906		2001
Customers Minutes Out	77,657		175,654
<b>April 1, 2020 to April 30, 2020</b>			
<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>
3.847	3.847	3.847	3.847
<b>April 1, 2019 to April 30, 2020</b>			
<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>
20.996	20.996	20.996	20.996
<b>April 1, 2018 to April 30, 2019</b>			
<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>
16.173	16.173	16.173	16.173

<b>Outages</b>		
<b>Scheduled/Unscheduled</b>	<b>Cause</b>	<b>Total Outages</b>
Unscheduled	Squirrel/Snake/Bird	4
Unscheduled	Equipment Worn Out	1
Unscheduled	Storm	3
Unscheduled	Vine	0
Unscheduled	Manufacturing Defect	0
Unscheduled	Vehicle Accident	1
Unscheduled	Tree	5
Unscheduled	Equipment Damage	2
Scheduled	Repairs	4
Unscheduled	Wind	1
Unscheduled	Unknown/Other	1
Unscheduled	Maintenance	0
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	3
Unscheduled	Lightning	1
Unscheduled	Failure of Grater Transmission	0
Unscheduled	Equipment Replacement	0
Unscheduled	Non Utility Fire	0
<b>Total</b>		<b>26</b>

# Public Utilities



# Public Utilities



## Public Works

### Leaf and Limb:

Service Provided (Tons)	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
White Goods Collected	27.00	13.50	58.50	4.50
Brown Goods Collected	3,603.60	3,240.60	2,956.80	343.20
Yard Waste Received	14,518.26	13,533.83	11,610.27	1,001.55
Mulch Dispersed	6,419.37	3,616.43	2,622.75	242.74

### City Garage:

Costs	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
<b>Services Provided by City Garage:</b>				
Vehicles Serviced	2,007	2,100	2,377	283
Total Labor Cost	\$ 59,457.53	\$ 66,419.98	\$ 86,674.71	\$12,745.42
Total Parts Cost	\$158,265.30	\$157,426.24	\$168,617.23	\$14,888.68
Total Cost (Parts + Labor)	\$217,722.83	\$223,846.22	\$255,291.95	\$27,634.11
<b>Services Provided by Contract:</b>				
Vehicles Serviced	551	561	390	42
Total Labor Cost	\$103,943.03	\$105,084.08	\$ 92,897.86	\$10,332.19
Total Parts Cost	\$190,999.15	\$149,681.60	\$126,610.10	\$12,421.65
Total Cost (Parts + Labor)	\$294,942.18	\$254,765.68	\$219,507.96	\$22,753.84
<b>Total Services Provided (City Garage &amp; Contract):</b>				
Vehicles Serviced	2,558	2,664	2,809	325
Total Labor Cost	\$163,413.50	\$171,896.06	\$189,534.23	\$23,077.61
Total Parts Cost	\$349,536.84	\$307,400.97	\$285,265.67	\$27,310.33
Total Cost (Parts + Labor)	\$512,950.34	\$479,207.03	\$474,799.91	\$50,387.95

Cost by Department	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
Public Utilities (Electric)	\$ 77,364.66	\$ 69,094.12	\$ 62,245.01	\$ 3,134.60
Public Utilities (W&S)	\$119,216.35	\$111,925.30	\$ 90,046.27	\$13,622.48
Police	\$ 87,738.96	\$101,295.14	\$ 81,925.20	\$11,877.14
Recreation & Parks	\$ 44,518.24	\$ 34,028.25	\$ 34,149.39	\$ 3,021.67
Finance	\$ 14,017.76	\$ 13,589.19	\$ 16,256.84	\$ 1,221.80
Public Works	\$ 92,786.18	\$ 89,933.67	\$135,365.54	\$ 9,560.01
Fire / Rescue	\$ 74,337.71	\$ 56,319.94	\$ 51,294.26	\$ 7,839.30
Human Resources	\$ 745.40	\$ 903.83	\$ 553.32	\$ 0
Development Services	\$ 2,225.08	\$ 2,117.58	\$ 2,964.08	\$ 90.96

**Significant Issues:** None

## Attendance for Board of Appointees

<b>Board of Adjustment</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Vacant	N/A	N/A	Mayor
Richard Parsons	N/A	0	Ward 1
Dorothea White	N/A	0	Ward 2
Peter Dillon	N/A	0	Ward 3
Vacant	N/A	N/A	Ward 4
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	1	Ward 6
Kenneth "Kip" Peregoy	N/A	0	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	1	Ward 4
Vacant (Alternate)	N/A	N/A	Not Available
Ross Beebe (Alternate)	N/A	1	Ward 3

\*\*Meeting was not held in April due to COVID19

<b>Community Development Advisory Committee</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Corinne Corr	N/A	1	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
Dell Simmons	N/A	1	Ward 5
Lindsay Best	N/A	1	Ward 6

Meetings are held quarterly; \*Meeting not held in April.

<b>Craven County Tourism Development Authority</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Mark Stephens	P	0	BOA

<b>Eastern Carolina Council of Government</b>			
<b>Appointee</b>	<b>Current Month * Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Johnnie Ray Kinsey	N/A	1	Aster

\*Attendance is only *required* at January and June meetings.

## Attendance for Board Appointees

<b>Friends of New Bern Firemen's Museum, Inc. Board of Directors</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
George Halyak	N/A	0	Ward 1
Mike Markham	N/A	0	Ward 2
David Finn	N/A	0	Ward 3
Betty Blythe	N/A	0	Ward 4
Henry Watson	N/A	1	Ward 5
Carol Zink	N/A	0	Ward 6
Gary Lingman	N/A	1	Mayor
William Frederick	N/A	0	Best
David Pickens	N/A	1	Odham
Ex-officio Bobby Aster	N/A	2	Odham

\*Meeting was not held in April due to COVID19

<b>Historic Preservation Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance *</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Tripp Eure	N/A	0	Mayor
Ellen Sheriden	N/A	0	Ward 1
Dr. Ruth Cox	N/A	0	Ward 2
Jim Bisbee	N/A	0	Ward 3
Christian Evans	N/A	0	Ward 4
James Woods Jr.	N/A	0	Ward 5
George Brake	N/A	0	Ward 6
Peggy Broadway	N/A	0	Harris
Joe Klotz	N/A	2	Odham

\*Meeting was not held in April due to COVID19

## Attendance for Board Appointees

<b>Housing Authority of the City of New Bern</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	0	Mayor
Molichia Hardy	P	1	HA Residents
Vacant	N/A	N/A	Mayor
Carol Becton	P	1	Mayor
Denise Harris-Powell	P	2	Mayor

<b>New Bern Appearance Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
James Dugan	N/A	0	Ward 1- Bengel
Joseph Cannon	N/A	1	Ward 3 - Mitchell
Martha "Molly" Ingram	N/A	0	Mayor Outlaw
Suzannah Talton	N/A	0	Ward 1 – Bengel
Vacant	N/A	N/A	Ward 4 - Kinsey
John Phaup	N/A	0	Ward 5 - Best
Mike Duffy	N/A	1	Ward 6 - Odham

\*Meeting not held in April due to COVID19

NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

<b>New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Jeffrey Odham	N/A	1	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	1	White

\*Alternate only *required* when regular appointee is not attendance.

\*Meeting not held in April due to COVID19

## Attendance for Board Appointees

<b>New Bern-Craven County Public Library Board of Trustees</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Carol Becton	N/A	0	Odham
Sam Carter	N/A	0	N/A
Diann Bucher	N/A	0	Bengel
Vacant	N/A	N/A	Taylor
Sabrina Bengel	N/A	0	Aster

\* Meetings are held alternate months (February, April, June, August, October and December)

\*Meeting not held in April due to COVID19

<b>Planning &amp; Zoning Board</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Anne Schout	N/A	0	Mayor
Travis Oakley	N/A	0	Ward 1
Margie Dunn	N/A	0	Ward 2
Gasper Sonny Aluzzo	N/A	0	Ward 3
Raymond Layton	N/A	0	Ward 4
Marcus Simmons	N/A	0	Ward 5
Pat Dougherty	N/A	0	Ward 6

\*Meeting not held in April due to COVID19

<b>Police Civil Service Board</b>			
<b>Appointee</b>	<b>Current Month Attendance *</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Bobby West	N/A	N/A	Best
Eric Queen	N/A	N/A	Aster
Victor Taylor	N/A	N/A	Kinsey
Mark Best	N/A	N/A	Harris
Kennail Humphrey	N/A	N/A	Bengel

\*Meetings are held for appeals of disciplinary actions only.



## Attendance for Board Appointees

<b>Redevelopment Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Jaimee Bullock	N/A	0	Gov. Bd. As Whole
Maria Cho	N/A	0	Gov. Bd. as Whole
Tharesa Lee	N/A	0	Gov. Bd. as Whole
Leander “Robbie” Morgan	N/A	0	Gov. Bd. as Whole
Kip Peregoy	N/A	0	Gov. Bd. as Whole
Steve Strickland	N/A	0	Gov. Bd. as Whole
Beth Walker	N/A	0	Gov. Bd. as Whole
Tabari Wallace	N/A	2	Gov. Bd. as Whole
John Young	N/A	0	Gov. Bd. as Whole

\* Meeting was not held in April due to COVID19

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.