

NEW BERN



NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

---

August 2020

## Table of Contents

---

Development Services .....	1
Finance .....	5
Fire .....	6
Human Resources .....	7
Parks & Recreation.....	8
Police.....	9
Public Utilities .....	12
Public Works .....	19
Attendance for Board Appointees .....	20

## Development Services

### Inspections:

Overview	2019 YTD	2020 YTD	July 2020	August 2020
Commercial Permits – New Construction	138	80	15	5
Residential Permits – New Single Family	198	124	10	30
Residential Permits – Additions/Remodels	381	186	21	15
Mobile Homes	12	8	0	0
Signs	45	24	1	3
Certificates of Occupancy – Residential	155	126	16	14
Certificates of Occupancy – Commercial	21	9	1	2
Total Permit Valuation	\$64,886,307	\$66,516,100	\$13,276,035	\$5,374,302

### Community and Economic Development:

#### **Volt Center/City Market:**

- The Volt Center has 274 registered students. 128 students have completed courses which has resulted in a total of 27 job offers for students.
- The Lease of an additional building located at Rhem Street was approved for a police simulator and other WFD programs. Construction improvements began on that site and continue at the former garage, including paving. The City's former garage that will house Craven Community College's diesel repair training facility. Renovation of the garage facility is nearing completion. Staff continues to work on programming and recruitment initiatives with CCC and the Small Business Center to support economic development in our region.

#### **Economic and Community Development:**

- Staff met with Craven County director regarding Opportunity Zone project discussions. Staff conducted outreach for business relocation projects.
- Staff prepared Redevelopment Commission documentation and conducted economic development activities related to ongoing redevelopment projects.
- Staff is reaching out to contact with ED team at Electricities regarding development projects and outreach/recruitment efforts.
- Staff provided data and information to commercial development request.
- Staff attended federal briefing call on Opportunity Zones.
- Staff attended meeting at the Volt Center to discuss ED projects.

## Development Services

- Staff had calls regarding updates with engineer and PW staff regarding the Duffyfield Stormwater Enhancement Project.
- Staff has been working in collaboration with Urban Design Ventures, a planning firm, to develop the 2020 Annual Action Plan, which is submitted each year on behalf of the City to request Community Development Block Grant (CDBG) entitlement cities funding.
- Staff submitted agenda items for the public hearing to be held on September 8, 2020 at the Board of Aldermen meeting for the 2020 Draft Annual Action Plan process.
- Staff sent notice of the upcoming September 8th public hearing to the local newspaper, as required by HUD.
- Staff has been developing updates for the Subrecipient Monitoring Plan, which will be used to audit subrecipients who receive CDBG funds from the City of New Bern.
- Staff notified Habitat for Humanity on recent approval of the Façade Grant Request submitted by their office.

### **Resiliency and Recovery Activities:**

- Resiliency & Hazard Mitigation Planning process – Monthly core planning team meeting held on August 27<sup>th</sup>. Multiple additional meetings held with Staff and consultants via email/phone/virtual with Moffitt & Nichol to finalize outreach strategy and communication documents. The team scheduled the first virtual public meeting to occur in September to provide an overview of the planning process to the community. The first community survey is being finalized to accompany the outreach process. In addition, staff updated content on the Resiliency page on the City website and provided comments to finalize public survey details. The City revised the original strategy and timeline to accommodate concerns and restrictions related to the pandemic. Updates have been posted to resiliency landing page that will serve as a portal for the process to be updated with information about the resiliency planning process, such as, Project Information Fact Sheet, Planning Team Meeting Notes, Stakeholder Engagement Opportunities, Public Participation Survey, Preliminary Risk Information For Public Review, Supporting Grants, etc.: [https://www.newbernnc.gov/departments/development\\_services/resiliency.php](https://www.newbernnc.gov/departments/development_services/resiliency.php). Staff is working with the consultant to identify additional education and communication strategy measures to inform and engage the public in the process to learn more about mitigation efforts and goals.
- HMGP 407 acquisition projects details continue with hired consultant, Wood, regarding conducting appraisals for the three properties in the program. Staff was in communication with the State NCEM regarding status of all HMGP applications and Staff responded to an RFI request from FEMA through the Division of Emergency Management (NCEM) regarding the HMGP 404 application process. Staff is in contact with the State and working to compile necessary information and updates for the program.
- Staff attended FEMA BRIC program information session through SSDN. Staff will identify potential projects to apply to the State on behalf of New Bern's resiliency goals and priorities. The BRIC program is replacing PDM.

## Development Services

- Staff attended WebEx meeting with state/local partners as a member of the Coastal Resilience Community of Practice. Leaders discussed updated in resiliency planning and initiatives locally, regionally and statewide.
- Staff remained in contact with grant writer and leadership, sharing information and opportunities that are upcoming. Staff met with grant writer to discuss grant application needs and upcoming deadlines.
- Staff stayed in communication with multiple funding organizations about status reports and financial requirements of grant awards.
- Staff facilitated a support letter to the Fuller Center Disaster Rebuild arm for a grant request to increase affordable housing in New Bern.
- Staff responded to numerous citizen questions regarding ongoing resiliency and recovery questions pointing to available resources whenever possible, including HMGP status updates.

### **Other:**

#### **GIS:**

- Continued working with staff and Tyler Technologies to create the support of a Master Address file for use in Munis. Conducted a test which came back with many errors – mostly related to duplicate PID and not information in certain fields such as a corner lot, a renter, government owned. Determined we really don't have that data in our GIS, nor is it needed in MUNIS – decided to just show as "N" for. No. Cleared up duplicate PID list – came from data obtained from the County. Re-Imported all addresses and were 100% successful in the final test. Will need to work out a model that can be run each month and imported into Munis. Also added additional codes for City names and Road types that were missing.
- Attended the online resiliency meeting with Moffat and Nichol to look at data and others needs as well as next steps.
- Attended the Local Government Committee meeting as the new Chair for the group. Discussed a variety of issues and projects such as a completed Hydro dataset, 2020 imagery, nextgen 911, and Datum changes for 2022 as well as the elimination of the US Foot. Also attended as Chair the NCGICC GIS Council meeting and discussed the needs of the Local Governments related to GIS needs and goals.
- Attended the Working Group for Enhanced Emergency Response for the State. Tested a Hub site where we can share and get data during an event. Goal is to have a portal for sharing and finding data during and after an emergency event such as a hurricane.
- Updated maps and data for the Leaf/Limb areas for Public Works. Created an online map/app for field workers to use.
- Temporarily have access to the 2020 imagery. Updated the sidewalks and some building footprints data layers while they are available. Should be in hand have QA/QC in November.
- Attended 2 online webinars related to using layer data in ArcGIS online and setting up Hub sites to share data. Looking to set up department hub sites for sharing maps /data.
- Continued work related to population estimates and 2020 Census.

#### **MPO:**

- Staff attended NC Transit update call – 8/12
- Staff attended NCDOT virtual public involvement meeting – 8/17
- Staff attended CARTS TAB virtual meeting – 8/19

## Development Services

- Staff participated on NC East Coast Greenway Committee meeting – 8/25
- Staff attended US 70 Upgrade project Local Official's virtual meeting – 8/25
- Staff participated on MTP/ICE monthly status call with VHB and NCDOT – 8/26
- Staff continued efforts with MTP/ICE update
- Staff continued efforts with new website and social media updates

### Zoning:

- Developing Short-Term Rental (STR) registration documents and process.
- Researching STR's listed online under Airbnb or VRBO for our database of existing STR's in New Bern.
- Distributed Development Review Commission Site Plans for the following applicants:  
Subdivision Sketch Plan: Neuse Harbor, LLC in Bridgeton  
Storage facility at Carolina Colours shopping center  
Addition to Carolina East Surgery Center  
Professional Office
- Working with property owners in resolving the following zoning violation complaints:  
114 S Glenburnie (automobile graveyard)  
916 Fort Totten (automobile graveyard)  
501 Metcalf (B&B)  
1115 Williams St: Travel Trailer used a residence  
2507 Trent Road: Tractor/Trailers automobile graveyard  
1913 Davis St: scrapyard/automobile graveyard  
622 First Ave: Boarding House w/out Special Use Permit

### HPC:

- The Historic Preservation Commission's Regular Meeting was held on August 19, 2020 for the following items:  
419 Metcalf St. – continued  
220 – 226 Craven St. – removal of a non-contributing concrete block addition, site grading, installation of gravel parking area, replacement of interior doors with metal exterior doors, and removal of an overhead door, closing the opening with concrete block, and painting the block to match  
315A Pollock St. – installation of new aluminum clad back balcony windows and doors.  
1223 National Ave. – removing a deck, moving an HVAC unit, constructing a new addition, a new screened-in porch, and new wood deck, railing, and steps in the back.  
501 Craven St. – a new addition to the existing garage, add a covered side porch to the house.  
304 Queen St. – construction of a new infill house.  
801 E. Front St. – construction of a new infill house.  
518 Metcalf St. – replacement of a 4-foot brick-pier-and-wood fence with a 6-foot brick-pier-and-wood fence to match the existing other two sides of the rear yard.  
417 Broad St. – construction of a new accessory building.  
508 Middle St. – construction of a new accessory building.

## Finance

### Cash on Hand:

Fund	As of 6/30/2017	As of 6/30/2018	As of 6/30/2019	As of 6/30/2020 *Estimate	As of 8/31/2020 *Estimate*
Water Fund Cash on Hand	\$6,298,596	\$6,424,708	\$7,316,831	\$8,240,855	\$9,598,935
Water (Days)	340	381	255	284	330
Sewer Fund Cash on Hand	\$4,035,133	\$4,214,328	\$4,460,409	\$5,241,718	\$6,677,822
Sewer (Days)	275	192	135	158	196
Electric Fund Cash on Hand	\$11,039,354	\$18,144,700	\$19,930,718	\$18,909,325	\$24,079,422
Electric (Days)	126	151	132	123	160
General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$15,054,982	\$12,122,582
General Fund Balance %	45.47%	39.5%	48%	51%	48%

### General Fund Cash on Hand net of Hurricane Funds:

General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$15,054,982	\$12,122,582
Florence Fund Cash on Hand	\$0	\$0	(\$11,578,971)	(\$5,099,694)	(\$5,471,275)
Dorian Fund Cash on Hand	\$0	\$0	\$0	(\$1,457,187)	(\$1,467,720)
NET General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$6,445,599	\$8,498,101	\$5,183,587
NET General Fund Balance %	45.47%	39.50%	17%	36%	36%

\*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

### Significant Issues:

The City received reimbursements of \$1,575,201 from FEMA on 9/4/20 for the following:

- Electric Utility Repairs \$1,469,706
- Emergency Protective Measures \$105,495

## Fire

### **Fire Suppression:**

<b>Incidents</b>	<b>2019 Total</b>	<b>2020 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
*Number of Incidents	1,982	1,257	197	184
90% Response Time to Incidents	9 minutes 59 seconds	9 minutes 50 seconds	8 minutes 02 seconds	9 minutes 03 seconds
Endangered Property Value	\$180,755,380	\$251,442,150	\$29,394,960	\$6,607,125
Property Losses Due to Fire	\$1,765,436	\$1,226,230	\$246,750	\$22,975
Percentage of Saved Property Value	99.02%	99.51%	99.16%	99.65%
Overlapping Incidents	271	173	25	43

### **Fire Prevention:**

<b>Prevention Statistics</b>	<b>2019 Total</b>	<b>2020 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Fire Investigations	34	40	10	2
Fire Inspections	2,131	1,280	192	354
Permits Issued	63	51	7	10
Child-Passenger Seat Checks	201	28	1	0
People Educated Through Public Fire & Life-Safety Programs	8,515	1,755	10	27
Smoke Alarms Installed	191	92	2	21

### **Narcan:**

<b>Statistics</b>	<b>2019 Total</b>	<b>2020 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Overdose Calls Responded To	100	85	7	11
Instances Narcan Administered	10	7	1	0

### **Significant Issues:**

- ❖ Continued to use state recommended medical response protocol (COVID-19)
- ❖ Clean/sanitize fire stations twice daily
- ❖ Received Tyvek suits from Emergency Management
- ❖ Participated in drive-by celebrations as part of community relations
- ❖ Performed final inspection of new Sutphen 100' Tower/Platform Apparatus
- ❖ Assisted Emergency Management with storm recovery in Bertie County



## Human Resources

### City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY19/20	Turnover FY20/21
Administration	11	0	0	1	0	1
Development Services	18	0	0	0	2	0
Finance	23	1	0	3	4	2
Fire	73	0	0	0	3	0
Human Resources	5	0	1	0	1	0
Parks & Recreation	29	0	0	1	1	0
Police	119	1	1	7	17	3
Public Utilities	70	0	4	5	13	1
Public Works	48	1	0	3	7	1
Water Resources	78	1	0	7	8	3
Totals:	474*	4	6	27**	56	11

*\*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.*

*\*\*Current vacancies due to separations from employment, promotions, demotions and transfers.*

### Safety News:

Workers' Compensation	2020	2021
Current Month's Claims	1 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied	1 OSHA Recordable 0 Lost Time 2 Non-Recordable 0 Denied
Year-to-Date Claims	5 Recordable 4 Non-Recordable	2 Recordable 2 Non-Recordable
Current Month Costs	\$43,852.04	\$26,540.00
Year-to-Date Costs	\$62,616.03	\$48,100.00

### Other:

None

## Parks and Recreation

---

### **Significant Issues:**

- Summer Camps ended on August 7. On average, we had 30 participating at the West New Bern Recreation Center, and 20 are participating at the Omega Center. Social Distancing was enforced. Craven County Schools provided lunch through the summer feeding program. The following programs are currently being offered at the Omega Center and West New Bern Recreation Center: Fit, Fun and Active for kids - each Monday & Wednesday; Kids Arts & Crafts - each Tuesday & Thursday; and the BEAR Afterschool program.
- The drive-in movies at Lawson Creek Park continue to sell out each time we offer an event. Movies shown in August include: Jaws, Raiders of the Lost Ark and Willy Wonka and the Chocolate Factory.
- The New Bern Aquatic Center re-opened August 29th. The pool has been closed since mid-July due to a pump malfunction. The pump manufacturer had to order replacement parts from China, which resulted in the delay.
- Half of the newly installed ADA concrete panels were damaged as a result of the effects of Hurricane Isaias. The contractors were still on site and completed the repairs within one week. The docks have re-opened and are being used.
- A new dock at the Union Point Park boat launch has been installed. The wooden dock dimensions are 5' x 40'.
- A temporary fence was installed around the Stanley White Recreation Center. Crews have started Asbestos Abatement at the Recreation Center. Asbestos was found in floor tiles, and the ceiling vapor barrier. Work is expected to be completed around the first of October.
- The Stanley White Recreation Center Advisory Committee met on August 18. Consultants from CPL were on hand to discuss the public input process. The first public input meeting was held on August 31st. Approximately 92 were in attendance. This meeting was held at the Omega Center.
- Work continues on Martin Marietta Park. Crews finished the first parking lot, restrooms, shelter, kayak launch, fishing pier, parking lot and landscaping. Once the C.O is received, we will open a portion of the park to vehicle traffic. As other portions of the park come on-line, we will allow additional vehicle traffic.

## Police

### Crime:

Incidents & Arrests	Aug Total	2017 Total	2018 Total	2019 Total	2020 YTD
NIBRS* Group A Incidents	235	2,536	2,534	2,644	1,682
NIBRS* Group B Incidents (Arrests)	66	825	900	736	398
Adult Arrests	131	1,739	1,698	1,477	837
Juvenile Arrests	0	10	9	3	2
Total Arrests	131	1,749	1,707	1,480	839
Police Calls for Service	4,200	46,757	45,246	45,402	27,174
Business Alarms Dispatched	137	1,988	2,157	1,981	1,101
Residential Alarms Dispatched	46	758	755	645	350
Alarm Calls (PD Dispatched)	183	2,746	2,912	2,626	1,451

\*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Aug Total	2017 Total	2018 Total	2019 Total	2020 YTD
Homicide	2	4	-	2	4
Rape	1	8	8	8	10
Robbery	-	58	30	25	17
Aggravated Assault	10	93	80	87	84
B&E – Residence	21	160	168	177	112
B&E – Business	3	43	37	49	21
Theft from Motor Vehicle	3	187	111	141	78
Larceny	64	718	782	841	440
Motor Vehicle Theft	4	20	36	25	20
Arson	-	3	3	7	1
<b>Total</b>	<b>108</b>	<b>1,294</b>	<b>1,255</b>	<b>1,360</b>	<b>787</b>

Criminal Investigations	Aug Total	2019 Total	2020 YTD
Cases Assigned	13	187	162
Cases Closed by Arrest	3	18	36
Cases Closed Leads Exhausted	-	20	15
Cases Closed Unfounded	3	14	20

## Police

2020 Cases of Note - Aug	
2020-28671	Murder in Fox Chase Village. Domestic Homicide warrant obtained.
2020-30580	Murder at Bay and 1 <sup>st</sup> . Numerous interviews and evidence have been collected identifying persons of interest. Interviews pending.
2020-24754	14-year-old shooting victim. Warrants obtained against parental figure as shooting was determined to be an accident.
2020-30098	Camden Square shots fired. Resident discharged seven rounds into the stairwell during an argument. Interviews pending.
2020-25678	Bear Foot landing shooting. Persons identified warrants obtained.
2020-22300	Murder at Carver and Washington St. Numerous search warrants have been completed and served. Persons of interest have been identified and currently working on interviews.

Crime Analysis		
Top 5 Calls for Service & Number of Incidents	<b>Aug 2020</b>	<b>2020 YTD</b>
	1) Security Check Business – 520 2) Security Check Residential – 477 3) Traffic Stop - 415 4) Citizen Assist - 201 5) Follow Up – 174	1) Security Check Business – 4,731 2) Traffic Stop – 3,124 3) Security Check Residential – 2,766 4) Citizens Assist - 1,532 5) Follow Up – 1,393
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) Washington St / Carver St (Security Checks) - 202 2) 210 E Front St (Security Checks, Suspicious Vehicle, Disturbance) - 142 3) 3105 M L King Jr Blvd, Walmart (Traffic Crash, Larceny, Foot Patrol) - 67 4) 1100 Clarks Rd (Commitment Papers) – 63 5) 512 2nd Ave (Security Checks) - 60	
Top 3 Group A Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd (Larceny) – 11 2) 1400 Lowes Blvd (Larceny, Stolen Vehicle) – 6 3) 3410 M L King Jr Blvd (Larceny) - 2	

*\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

## Police

### Personnel:

Extra Duty Hours						
Aug	2015	2016	2017	2018	2019	2020 YTD
<b>44</b>	2,161.00	3,299.00	4,076.75	4,525.01	4,392.75	<b>719.00</b>

*\*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting. Extra Duty services were cancelled in March due to COVID-19 and resumed at the end of Aug.*

Overtime (FY 2019-2020)	Aug Total	2017 Total	2018 Total	2019 Total	2020 YTD
Office of the Chief	<b>\$0.00</b>	\$381.11	\$200.97	\$180.55	<b>\$62.84</b>
Operations Division	<b>\$7,088.24</b>	\$118,641.19	\$266,946.37	\$151,599.12	<b>\$75,752.04</b>
Services Division	<b>\$8,470.78</b>	\$72,063.35	\$152,064.54	\$136,802.31	<b>\$55,748.84</b>
Investigations Division	<b>\$3,590.84</b>	\$45,845.93	\$75,893.65	\$42,992.18	<b>\$14,313.04</b>
<b>TOTAL</b>	<b>\$19,149.86</b>	<b>\$236,931.58</b>	<b>\$495,422.53</b>	<b>\$331,574.16</b>	<b>\$145,887.76</b>

### Significant Issues (not noted above):

None

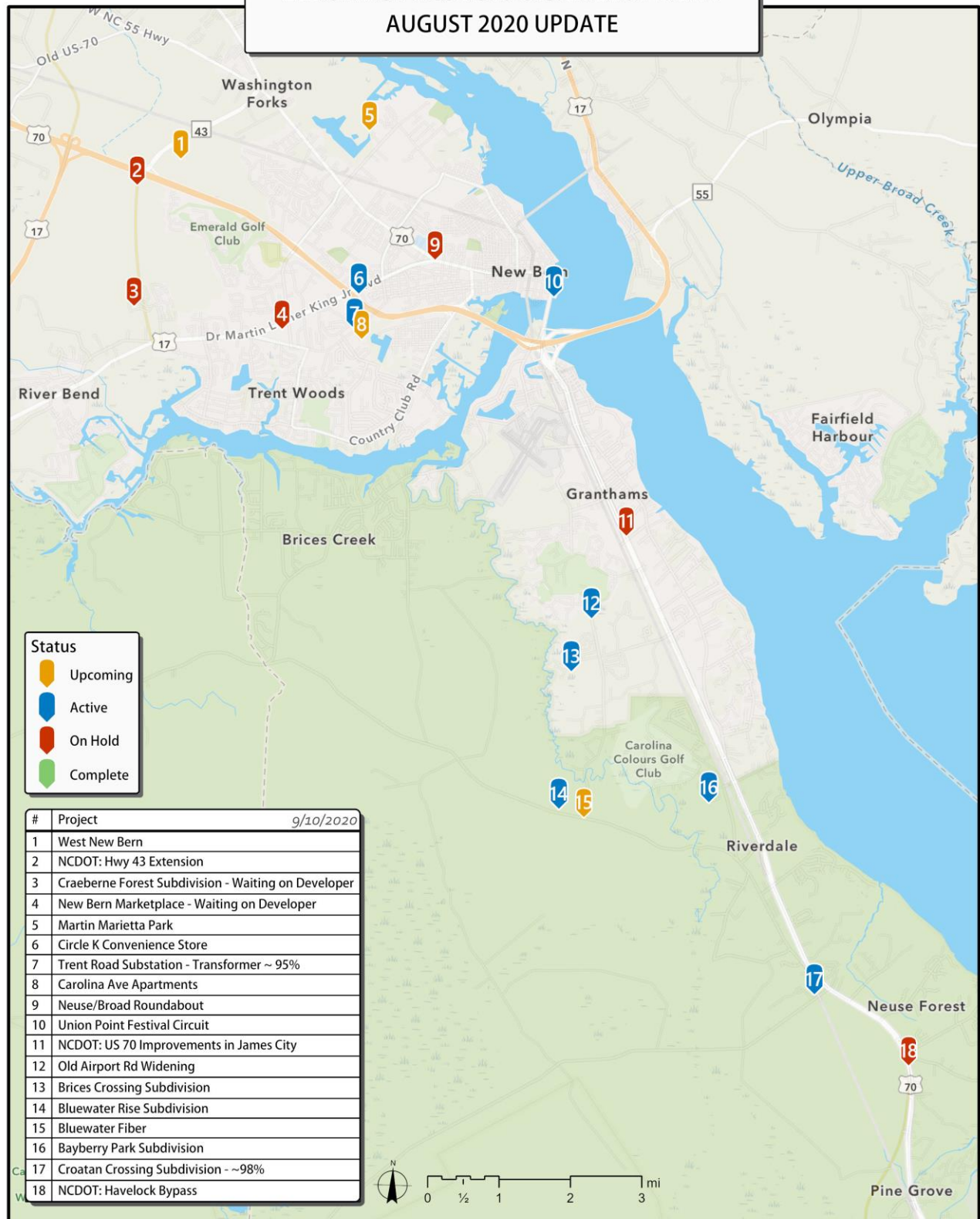
## Public Utilities

---

- High-Profile Projects: Twelve high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 121 interruptions were recorded on the electric system during the month of August. This impacted a total of 6,523 customers. As a result, customers experienced an average of 0.208 interruptions and were restored in an average of 8.197 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: In person safety meetings will resume, adhering to social distancing guidelines. A virtual “Teams” option will be available for those who wish to participate virtually.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- Employee Recognition: An email was received from City of New Bern Finance Director, Mary Hogan. She had spoken with Craig Warren, Craven County Finance Director, and he mentioned that he had spoken with Sheri Benson, our Business Assistant, in regards to their utility bill. He went on to say how professional, polite and easy Sheri is to work with. He expressed how very lucky we are to have her. We commend Sheri for projecting a positive image for the City of New Bern and the Electric Department!

## Public Utilities

### ELECTRIC PROJECTS & DEVELOPMENT AUGUST 2020 UPDATE



## Public Utilities

- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 13,614 water meters and 23,291 electric meters with 10,456 disconnect meters; 6,143 two-way load management switches have been installed.

Current Customers (Active)	Type	Utility	Total AMI Customers	% Complete
22,725	Residential/Commercial	Electric	22,705	99.91%
6	Large Industrial	Electric	0	0%
19,099	Res./Com./Ind./Muni.	Water	13,614	72.74%

3,889 AMI Load Management customers with 6,143 switches  
 40 installed gateways  
 Controlled load management devices:  
 3,890 air conditioners, 91 electric furnaces, 1,898 heat strips, and 2,108 water heaters.

- **Street Lighting** - This project involves the changing out of street lights, area lights, and security and flood lights throughout the city. The current area of focus for this project is the area between Neuse Boulevard and Martin Luther King Jr. Boulevard.
- **Vegetation Management** – Is ongoing throughout the service area. Trees have been removed from Hurricane Dorian. Managing “leaners” before they become a problem.

### High-Profile Electric Projects:

- **Bluewater Rise Subdivision.** *New underground residential subdivision.* Construction is following the pace of the developer.
- **Croatan Crossing Subdivision.** Construction is following the pace of the developer. This project is 95-98% complete.
- **Old Airport Road.** Line construction in progress. Tree work is complete.
- **Trent Road Transformer Replacement** – Transformer replacement is substantially complete. Working on fencing, grounds and grading.
- **NCDOT.** *This consist of various NCDOT projects.*  
 NC Hwy 43 Extension – URA submitted, received payment in the amount of \$81,748.00  
 Neuse Boulevard Roundabout – Awaiting URA approval  
 US Hwy 70 – James City – Awaiting UPEA approval  
 Havelock Bypass – Preparing UPEA  
 Slocum Flyover – Payment received in the amount of \$222,123.00 - complete  
 Thurman Road to Havelock bypass – NCDOT hold.
- **Martin Marietta** – Following pace of developer
- **Golden LEAF Grant** – This grant has been awarded to raise electrical infrastructure that was inundated during Florence. Design and Engineering
- **Carolina Avenue Apartments** – Design and Engineering
- **West New Bern** – Electric line extension in progress.



## Public Utilities

### High-Profile Water Resources Projects:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Over the past month, City staff has continued to work the HPC, and various State offices on the final design of the replacement of pump station No. 10, which is proposed to be constructed on a vacant parcel between Tryon Palace and Trent Court. Due to the station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. This past month the required archaeological review of the pump station site was completed and submitted to the State for review and additional archaeological has been requested. The additional archaeological work is scheduled to be completed in early September.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Final plans have been coordinated with NCDOT for the configuration of the southern portion of this project and the City has executed the necessary utility construction agreements for the NCDOT portion of the southern work. The final plans are being completed for the remaining portions of the project, this includes the structural work for the new elevated storage tank and electrical work for the high service pump modifications.
- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered. The construction contract has been awarded and the contractor is scheduled to begin working the project in late September.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered. Bids for this project have been received and the low bidder is the same contractor that will be completing the Griffin Ave. Project. Therefore, the start of construction for this project will be scheduled at the completion of the Griffin Ave. Project.
- **NB-7 Facility Improvements Project** – *Rebuild of the NB-7 WWTP office and lab building and enclosure of equipment storage bays for weather protection.* The materials for both structures have been received by the contractor and the foundation work for each is scheduled to begin in the first week of September.
- **Front Street Water and Sewer Improvements Project** – *Replace existing galvanized water services and make point repairs on the sewer system in advance of the scheduled paving work in these areas.* Through August, the contractor was able to mobilize to the site and complete all of the work on South Front Street and within the 200-500 blocks of East Front Street. The contractor is scheduled to complete the remaining work on East Front Street in the first half of September and Public Works has scheduled the milling and resurfacing of these streets to begin the end of September.

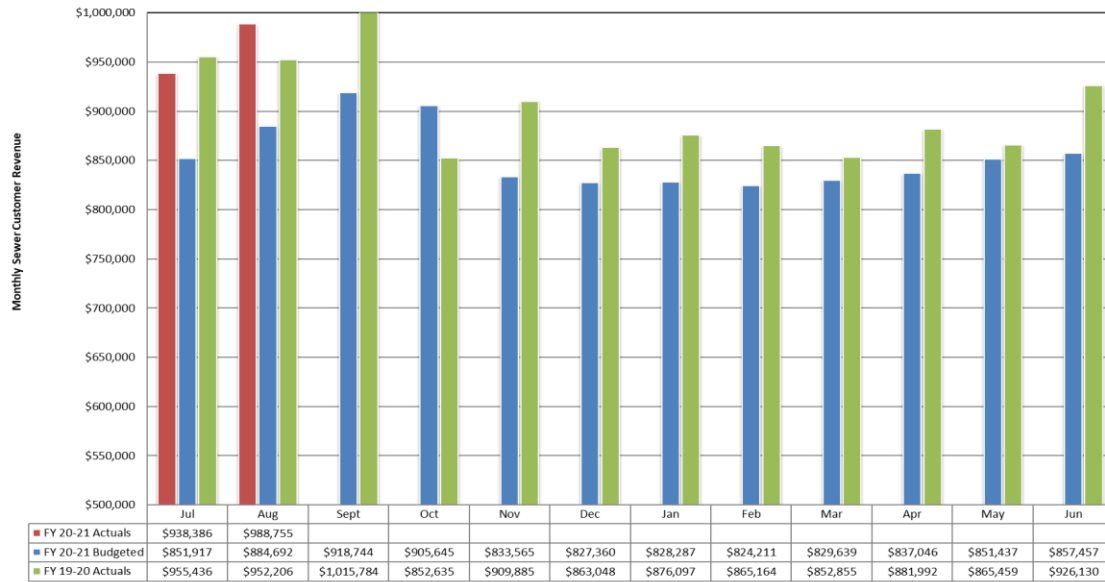
## Public Utilities

Electric System Outages and Reliability Statistics			
	August 2020		2020 YTD
# of Interruptions	121		336
# of Customers out	6,523		12,737
Customers Minutes Out	343,498		757,260
August 1, 2020 to August 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
8.197	0.208	39.443	99.981%
August 1, 2019 to August 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
25.443	0.29	87.886	99.9955%
August 1, 2018 to August 31, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
18.126	0.268	67.698	99.9968%

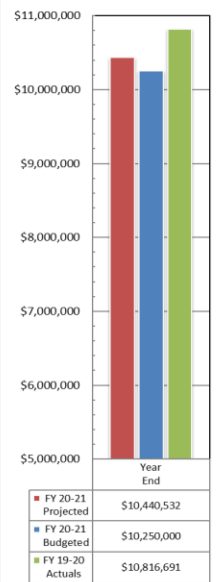
Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	5
Unscheduled	Equipment Worn Out	5
Unscheduled	Storm	38
Unscheduled	Vine	3
Unscheduled	Manufacturing Defect	0
Unscheduled	Vehicle Accident	1
Unscheduled	Tree	7
Unscheduled	Equipment Damage	8
Scheduled	Repairs	1
Unscheduled	Wind	0
Unscheduled	Unknown/Other	6
Unscheduled	Manufacturing Defect	0
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	1
Unscheduled	Lightning	6
Unscheduled	Failure of Greater Transmission	0
Unscheduled	Equipment Replacement	3
Unscheduled	Non Utility Fire	0
<b>Total</b>		<b>84</b>

# Public Utilities

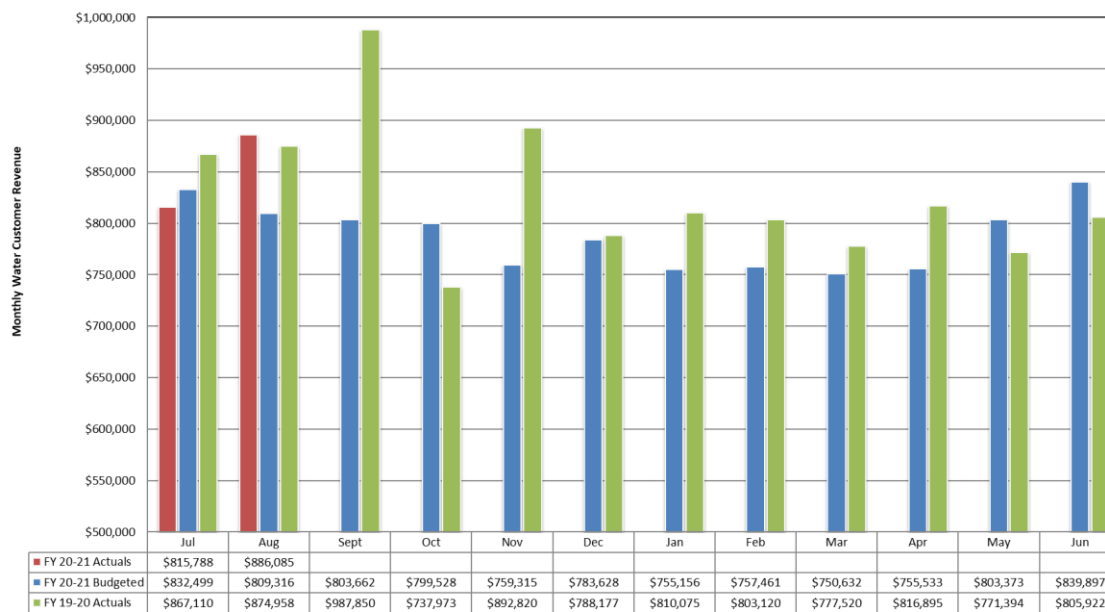
**Budgeted vs. Actual Sewer Customer Revenue - Monthly**



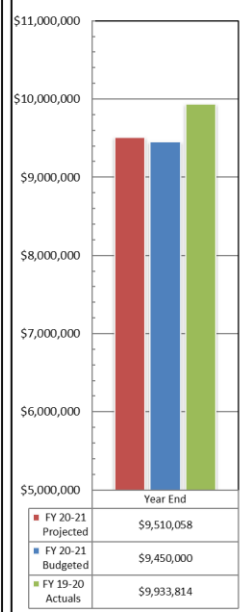
**Year End**



**Budgeted vs. Actual Water Customer Revenue - Monthly**

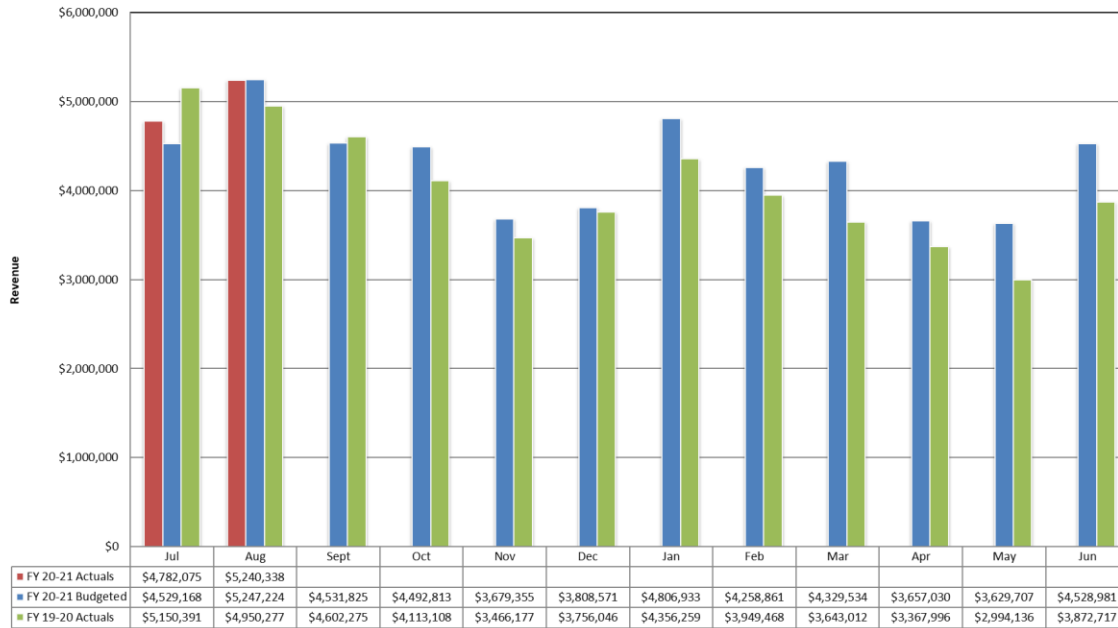


**Year End**

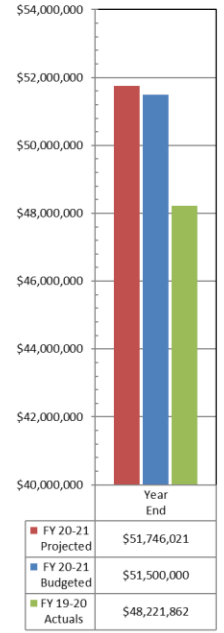


# Public Utilities

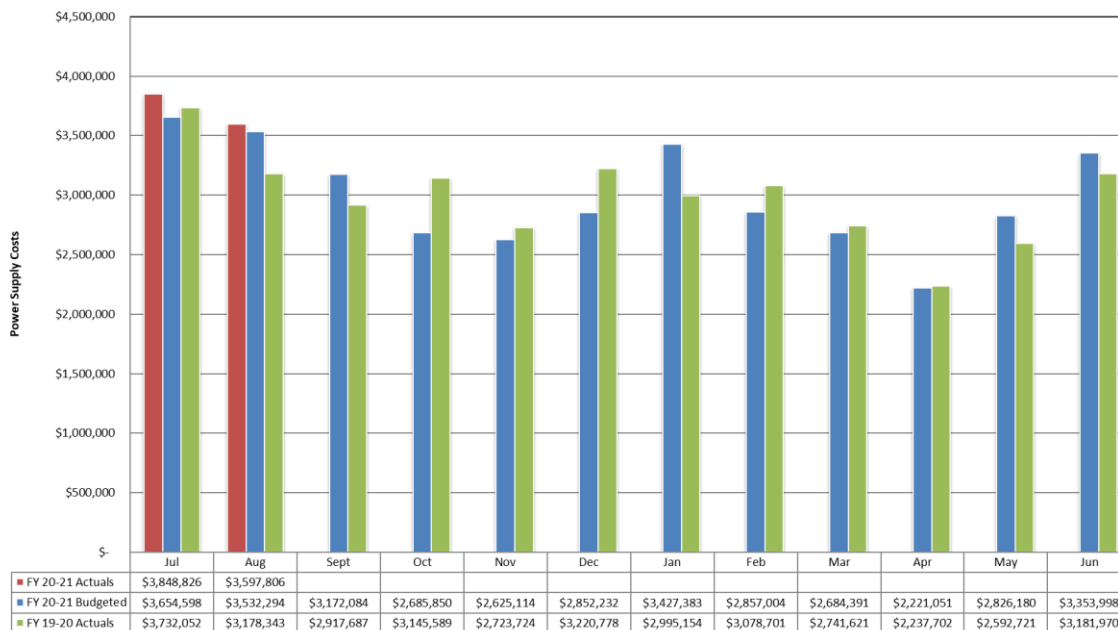
**Budgeted vs. Actual Electric Customer Revenue - Monthly**



**Year End**



**Budgeted vs. Actual Power Supply Cost- Monthly**



**Year End**



## Public Works

### Leaf and Limb:

Service Provided (Tons)	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	August 2020
White Goods Collected	13.50	63.00	18.00	0.00
Brown Goods Collected	3,240.60	4,151.40	633.60	323.40
Yard Waste Received	13,533.83	15,531.57	2,799.44	1,624.20
Mulch Dispersed	3,616.43	2,894.85	4.73	0.00

### City Garage:

Costs	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	August 2020
Services Provided by City Garage:				
Vehicles Serviced	2,100	3,090	526	203
Total Labor Cost	\$ 66,419.98	\$119,392.63	\$21,287.49	\$ 8,827.32
Total Parts Cost	\$157,426.24	\$218,398.58	\$40,967.60	\$20,895.57
Total Cost (Parts + Labor)	\$223,846.22	\$337,791.21	\$92,255.08	\$29,722.88
Services Provided by Contract:				
Vehicles Serviced	561	542	57	25
Total Labor Cost	\$105,084.08	\$126,420.89	\$15,635.36	\$ 6,087.43
Total Parts Cost	\$149,681.60	\$168,023.32	\$19,840.53	\$ 7,382.83
Total Cost (Parts + Labor)	\$254,765.68	\$294,444.21	\$35,475.90	\$13,470.26
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,664	3,632	583	228
Total Labor Cost	\$171,896.06	\$268,422.38	\$50,286.50	\$28,278.40
Total Parts Cost	\$307,400.97	\$363,813.04	\$47,444.49	\$14,914.75
Total Cost (Parts + Labor)	\$479,207.03	\$632,235.42	\$97,730.98	\$43,193.14

Cost by Department	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	August 2020
Public Utilities (Electric)	\$ 69,094.12	\$ 73,116.32	\$14,891.74	\$5,637.43
Public Utilities (W&S)	\$111,925.30	\$106,776.47	\$19,834.77	\$7,723.20
Police	\$101,295.14	\$110,281.92	\$16,742.22	\$9,119.75
Recreation & Parks	\$ 34,028.25	\$ 39,637.59	\$ 3,325.89	\$1,668.42
Finance	\$ 13,589.19	\$ 19,417.26	\$ 2,834.31	\$ 627.22
Public Works	\$ 89,933.67	\$206,565.04	\$20,916.69	\$8,537.84
Fire / Rescue	\$ 56,319.94	\$ 72,295.39	\$16,810.43	\$8,205.45
Human Resources	\$ 903.83	\$ 665.96	\$ 998.48	\$ 891.79
Development Services	\$ 2,117.58	\$ 3,479.48	\$ 1,376.46	\$ 782.04

### Significant Issues:

None.

## Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Richard Parsons	N/A	2	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	1	Ward 6
Kenneth "Kip" Peregoy	N/A	0	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	3	Ward 4
Ross Beebe (Alternate)	N/A	2	Ward 3

\*A meeting was not held in August.

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Corinne Corr	N/A	1	Ward 1
Carol Williams	N/A	1	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	1	Ward 4
Dell Simmons	N/A	2	Ward 5
Lindsay Best	N/A	1	Ward 6

Meetings are held quarterly. A meeting was not held in August.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Mark Stephens	P	0	BOA

Eastern Carolina Council of Government			
Appointee	Current Month* Attendance	Meetings Missed in 2020 To Date	Appointed By
Johnnie Ray Kinsey	P	1	Aster

\*Attendance is only *required* at January and June meetings.

## Attendance for Board Appointees

<b>Friends of New Bern Firemen's Museum, Inc. Board of Directors</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
George Halyak	P	2	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	P	1	Ward 5
Carol Zink	A	1	Ward 6
Gary Lingman	P	1	Mayor
William Frederick	P	0	Best
David Pickens	P	1	Odham
Ex-officio Bobby Aster	A	5	Odham

<b>Historic Preservation Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Tripp Eure	P	0	Mayor
Ellen Sheriden	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Christian Evans	P	0	Ward 4
James Woods, Jr.	P	0	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	P	2	Odham

## Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	0	Mayor
Molichia Hardy	P	2	HA Residents
Vacant	P	N/A	Mayor
Carol Becton	P	1	Mayor
Denise Harris-Powell	P	3	Mayor

New Bern Appearance Commission			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Mike Duffy	N/A	1	Ward 6 - Odham
James Dugan	N/A	0	Ward 1 - Bengel
Paula Jessup	N/A	0	Ward 2 - Harris
Martha "Molly" Ingram	N/A	0	Mayor Outlaw
Suzannah Talton	N/A	0	Ward 1 - Bengel
Vacant	N/A	N/A	N/A
John Phaup	N/A	0	Ward 5 - Best

\*A meeting was not held in August due to a lack of quorum.

NOTE: Appointments previously made at-large until last revision in ordinance to provide for rotating appointments among BOA.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Jeffrey Odham	N/A	1	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	1	White

\*Alternate only *required* when regular appointee is not attendance. A meeting was not held in August.



## Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Carol Becton	P	1	Odham
Sam Carter	P	0	Bengel
Vacant	N/A	0	Bengel
Shelley Maloy	P	0	Bengel
Sabrina Bengel	A	1	Aster

\*Meetings are held alternate months (February, April, June, August, October and December).

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Anne Schout	P	1	Mayor
Travis Oakley	A	2	Ward 1
Margie Dunn	A	2	Ward 2
Gasper Sonny Aluzzo	A	3	Ward 3
Raymond Layton	P	0	Ward 4
Marcus Simmons	A	4	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Kennail Humphrey	N/A	N/A	Best
Eric Queen	N/A	N/A	Aster
Victor Taylor	N/A	N/A	Kinsey
Kevin Rock	N/A	N/A	Odham
Robert "Bob" West	N/A	N/A	Bengel

\*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

## Attendance for Board Appointees

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Maria Cho	P	0	Gov. Bd. As Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Beth Walker	A	1	Gov. Bd. as Whole
Jaimee Bullock	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan, Jr.	A	3	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole
Tabari Wallace	P	2	Gov. Bd. as Whole
Theresa Lee	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Leander Morgan, Jr.	P	1	Gov. Bd. As Whole
Talina Massey	A	1	Gov. Bd. as Whole
Kandi Midgette-Ward	A	2	Gov. Bd. as Whole
James Woods	P	0	Gov. Bd. as Whole
Bernard White	P	0	Gov. Bd. as Whole
Reginald Pender	P	0	Gov. Bd. as Whole
Elijah Brown	A	1	Gov. Bd. as Whole
Barbara Lee	P	0	Gov. Bd. as Whole