

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

July 2020

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Development Services

Inspections:

Overview	2019 YTD	2020 YTD	June 2020	July 2020
Commercial Permits – New Construction	138	75	13	15
Residential Permits – New Single Family	198	94	25	10
Residential Permits – Additions/Remodels	381	171	26	21
Mobile Homes	12	8	0	0
Signs	45	21	9	1
Certificates of Occupancy – Residential	155	112	15	16
Certificates of Occupancy – Commercial	21	7	2	1
Total Permit Valuation	\$64,886,307	\$61,141,798	\$6,518,190	\$13,276,035

Community and Economic Development:

Volt Center/City Market:

- The Volt Center has 232 registered students. 61 students have completed courses which has resulted in a total of 27 job offers for students.
- Construction improvements continue at the site of the City’s former garage that will house Craven Community College’s diesel repair training facility. Staff worked on lease agreement details with the college for potential future workforce training projects on the Volt Campus. The college moved into the new Makers Lab and Small Business Center. These offices on the Volt Campus support economic development in our region.

Economic and Community Development:

- Staff is working with Craven County and the C1A on an ROI response for an expansion project.
- Staff continues contacting businesses related to relocation package details attract displaced companies to sites located in the City of New Bern.
- Staff attended the Redevelopment Commission committee meetings and prepared required documentation and conducted activities related to ongoing projects.
- Staff attended NC Works quarterly partner engagement meeting.
- Staff submitted a proposal in response to RFI sent by the Economic Development Partnership of North Carolina. The Business Recruitment Manager requested potential sites to meet the criteria of a project. Staff is working on relocation package details to attract displaced companies.

Development Services

- Staff attended a webinar on Local Government Clean Energy Trends to learn more about supporting economic development and resiliency opportunities.
- Staff attended the Redevelopment Commission meetings and prepared required documentation communication activities related to committees and ongoing potential redevelopment project initiatives.
- Staff attended the Southeast Sustainability Director's Network Workgroup Call for North Carolina to discuss energy initiatives.
- Staff held a conference call to discuss working on people attraction marketing initiative with Craven County and the C1A. Staff plans to host a virtual booth at the Ideal Living Retirement Show in August.
- Staff attended a walk-through of the Duffyfield community with the Redevelopment Commission and attended and organized several meetings for the Commission's subcommittees. Staff organized the Housing Committee Meeting for Wednesday, July 29, 2020 and the Neighborhood Committee Meeting to be held during the week of July 27, 2020.
- Staff attended the Duffyfield clean-up day hosted Friday, July 17th in partnership with Public Works staff.
- Staff completed the monthly progress report to be submitted to HUD, as required by the 2020 Workout Plan and completed the Quarterly Financial Report due to HUD by July 30, 2020.
- Staff collaborated with Urban Design Ventures, a planning firm, for assistance with the 2020 Annual Action Plan process. In preparation for the 2020 Annual Action Plan public hearing, staff ran a trial test of Microsoft Teams and collaborated with the City's IT Department to explore options for hosting a virtual public hearing.
- Staff visited a local property to meet with a citizen requesting a potential buyout from the Redevelopment Commission. Staff will continue to work towards drafting a list of potential properties that could later serve as potential rehabilitation projects for the Redevelopment Commission.

Resiliency and Recovery Activities:

- Core Committee kick-off meeting held with Moffitt & Nichol regarding the development of Resiliency & Hazard Mitigation Plan. Staff participated in WebEx meeting outlining the process and looped in key departments to give guidance and information for the process. Good progress has occurred to the research required for the plan, including risk assessment and vulnerability assessment. Next step will be improving communication and education details to the community and other stakeholders. Outreach strategy is being updated and evaluated to reflect needs and concerns related to COVID-19. Staff held multiple meetings with consultant team to discuss steps moving forward.
- Staff was interviewed by local news network for the City of New grant award announcement in the amount of \$328,500 distributed through the North Carolina Office of Recovery and Resiliency (NCORR) State Recovery Grant Program for Financially distressed Local Governments. This grant award will build staff capacity and allow the City to hire a consultant to assist in managing targeted resiliency, recovery, and mitigation projects throughout the City of New Bern over the next three years.

Development Services

- Staff working on finalizing RFQ for professional services to utilize grant funds distributed through the North Carolina Office of Recovery and Resiliency (NCORR) State Recovery Grant Program for Financially Distressed Local Governments. This grant award will build staff capacity and allow the City to hire a consultant to assist in managing targeted resiliency, recovery, and mitigation projects throughout the City of New Bern over the next three years
- Staff attended Southeast Sustainability Network (SSDN) Kick-Off call/conference for Resiliency and Equity Session. The workgroup will be active over the next 6 months and includes cities/counties sustainability and resilience managers across the entire southeast. SSDN members have a history of engaging with each other and key partners to expand their capacity to learn and work at the intersection of climate, sustainability and racial equity. SSDN is partnering with USDN for capacity building services and the program will work with members over the course of six months to expand their capacity to plan for and implement resilience measures utilizing a racial equity frame. The City will benefit by learning about Resilience Hubs and how this model can contribute to and enhance existing and ongoing efforts.
- Staff working with NCORR regarding ReBuild NC Strategic Buyout Program (funded through HUD by congressional appropriations – CDBG-DR and CDBG-MIT). The program has similarities with HMGP acquisition through FEMA but has some key differences. Rather than checkerboard buyout, this program focuses on concentrated buy-out zones. These targeted areas provide for better mitigation opportunities. Staff reviewing data to determine possible recommendations for further evaluation. Staff compiled data and storymap outlining areas that met criteria of the program.
- Duffyfield Stormwater Project notice to proceed issued to the construction contractor issued for August 3, 2020. Staff held phone conference with engineer about RR permit details. Staff held zoom call with Withers Ravenel about future SRF application to fund future phases of the project. Water quality monitoring commenced at the Duffyfield Stormwater project site in partnership with NC State University.
- Staff attended webinar hosted by The U.S. Army Corps of Engineers (USACE) for the Focus Area Workshop for the Carteret / Craven Counties focus area as part of the South Atlantic Coastal Study (SACS).
- Staff completed webinar on the new FEMA Building Resilient Infrastructure and Communities Program (BRIC) hosted by NOAA. The program is replacing the existing PDM program and FEMA discussed the design and implementation of this new pre-disaster mitigation program that will take effect in fall 2020. A future series of webinars will occur in July and the NOFO will be published in August. The State will be the applicant and the potential projects submission process will begin this fall.
- Staff worked with Wood Environment & Infrastructure, Inc on next steps regarding appraisals and administration of HMGP 407 acquisition projects.
- Staff responded to detail for grant opportunity under consideration and researched future potential funding sources for City goals/initiatives related to resiliency, mitigation and recovery.
- Staff responded to multiple citizen questions regarding elevation/buy-out programs and ongoing resiliency and recovery questions pointing to available resources whenever possible.

Development Services

Other:

GIS:

- Continued working with staff and Tyler Technologies to create the support of a Master Address file for use in Munis. Conducted a test of 150+ addresses, everything went smoothly with the test. Working on updates for zoning and other data fields to populate the Central Property part of Munis.
- Attended the Redevelopment Meeting to discuss potential purchase of a property. Mapped out properties to be given to the Commission and created an online map/app.
- Attended the Local Government Committee meeting for outreach. We were working on an in-person workshop but due to the virus we are working on setting up online classes and general information to share throughout the state related to GIS use and access to data – most likely we will partner with the NC ArcUsers group conference in mid-September.
- Attended online ESRI User Conference sessions. The user conference was in Pacific-time; therefore, I was obligated to stay after hours and also listen during normal hours. Was able to meet one-one with some ESRI developers to get some suggestions for our GIS system and emergency management.
- Attended the Statewide Mapping Advisory Committee meeting. Continued success on multiple projects including 2020 imagery that should be available in November after QA/QC review. I was asked and accepted to be Chair for the NC Local Government group for the next FY.
- Attended the Working Group for Enhanced Emergency Response to continue to look at ways to suppose GIS needs and help during emergency events.

MPO:

- Staff attended America Walks webinar – 7/8
- Staff attended AASHTO Environmental Justice webinar – 7/10
- Staff participated on NCDOT TPM update call – 7/13
- Staff attended Optimum Intersections for Small Cities webinar – 7/23
- Staff attended Highway 17/64 Association meeting – 7/29
- Staff prepared and submitted 4Q 5303 and 104F accounting reports
- Staff completed and submitted SPOT projects
- Staff continued efforts with website and Social Media updates

Zoning:

- Conducted the July 27, 2020 Board of Adjustment Meeting which included consideration of an appeal for the Historic Preservation Commission's denial of a Certificate of Appropriateness for property located at 215 Pollock Street. The Board voted to allow the applicant to pay the administrative fee associated with the application for a COA and proceed to have the HPC hear their application request.
- Processed Site Plan application: storage facility
- Sent violation letters:
 - 1115 Williams St: Travel Trailer used a residence
 - 2507 Trent Road: Tractor/Trailers automobile graveyard
 - 1913 Davis St: scrapyard/automobile graveyard
 - 622 First Ave: Boarding House w/out Special Use Permit

Development Services

- Working with property owners in resolving the following zoning violation complaints:
114 S Glenburnie (automobile graveyard) -Progress made with several cars removed by 7/31.
916 Fort Totten -Positive first contact with property owner.

HPC:

- The Historic Preservation Commission's Regular Meeting was held on July 15, 2020 for the following items:
419 Metcalf St. – to include installation and screening of a mechanical unit in the front yard.
218 Metcalf St. - replacing asphalt shingle roofing with metal roofing on the front porch.
226 New St. - replacing asphalt shingle roofing with metal roofing on the entire house.
312 Metcalf St. - installation of a new shed and a concrete patio in the back.
514 Metcalf St. – replacement of front brick steps with new brick steps; replacement of rear brick steps with a new wood deck, trellis, and railing; replacement of utility screening with similar; and installation of a new shed in the rear yard.
609 New St. – replacement of rear steps with new deck and railing; switch a rear window and exterior door; install a new carport and storage accessory structure and driveway in the rear yard; and in the front replace two Yew trees with Hydrangeas and add two new vases on pedestals.
532 Queen St. – a new brick patio with new, low, brick wall; and a new shed in the side yard.
710 Howard St. – replacement of the entry stairs with wood stairs and railing in the side yard; in the rear, removal of wood stairway and replace doorway with matching wood window.
902 Pollock St. – replacing particle board siding with horizontal cement siding and vertical corrugated metal siding and adding signage in the front; screening of HVAC units and utility modifications in the rear.

Finance

Cash on Hand:

Fund	As of 6/30/2017	As of 6/30/2018	As of 6/30/2019	As of 6/30/2020 *Estimate	As of 7/31/2020 *Estimate*
Water Fund Cash on Hand	\$6,298,596	\$6,424,708	\$7,316,831	\$8,240,855	\$9,103,366
Water (Days)	340	381	255	284	313
Sewer Fund Cash on Hand	\$4,035,133	\$4,214,328	\$4,460,409	\$5,241,718	\$6,174,234
Sewer (Days)	275	192	135	158	181
Electric Fund Cash on Hand	\$11,039,354	\$18,144,700	\$19,930,718	\$18,909,325	\$23,775,047
Electric (Days)	126	151	132	123	158
General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$15,054,982	\$12,974,513
General Fund Balance %	45.47%	39.5%	48%	51%	45%

General Fund Cash on Hand net of Hurricane Funds:

General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$15,054,982	\$12,974,513
Florence Fund Cash on Hand	\$0	\$0	(\$11,578,971)	(\$5,099,694)	(\$5,473,074)
Dorian Fund Cash on Hand	\$0	\$0	\$0	(\$1,457,187)	(\$1,457,187)
NET General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$6,445,599	\$8,498,101	\$6,044,251
NET General Fund Balance %	45.47%	39.50%	17%	36%	29%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

Nothing to report.

Fire

Fire Suppression:

Incidents	2019 Total	2020 YTD	Last Month	Current Month
*Number of Incidents	1,982	1073	155	197
90% Response Time to Incidents	9 minutes 59 seconds	9 minutes 51 seconds	9 minutes 25 seconds	8 minutes 02 seconds
Endangered Property Value	\$180,755,380	\$244,835,025	\$156,560,955	\$29,394,960
Property Losses Due to Fire	\$1,765,436	\$1,203,255	\$200,030	\$246,750
Percentage of Saved Property Value	99.02%	99.51%	99.87%	99.16%
Overlapping Incidents	271	130	16	25

Fire Prevention:

Prevention Statistics	2019 Total	2020 YTD	Last Month	Current Month
Fire Investigations	34	38	3	10
Fire Inspections	2,131	926	22	192
Permits Issued	63	41	5	7
Child-Passenger Seat Checks	201	28	0	1
People Educated Through Public Fire & Life-Safety Programs	8,515	1,728	29	10
Smoke Alarms Installed	191	71	19	2

Narcan:

Statistics	2019 Total	2020 YTD	Last Month	Current Month
Overdose Calls Responded To	100	74	12	7
Instances Narcan Administered	10	7	3	1

Significant Issues:

- Prepared for Hurricane Isaias.
- Additional staff reported to duty for Hurricane Isaias at 1900 hours on Monday, August 3, 2020 for the storm event.
- Participated in several drive-by birthday events.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY19/20	Turnover FY20/21
Administration	11	1	0	1	0	1
Development Services	18	0	0	0	2	0
Finance	23	1	0	2	4	1
Fire	73	0	0	0	3	0
Human Resources	5	0	0	1	1	0
Parks & Recreation	29	0	0	1	1	0
Police	119	2	0	7	17	2
Public Utilities	70	1	2	8	13	1
Public Works	48	0	1	3	7	0
Water Resources	78	2	0	4	8	2
Totals:	474*	7	3	27**	56	7

*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.

**Current vacancies due to separations from employment, promotions, demotions and transfers.

Safety News:

Workers' Compensation	2020	2021
Current Month's Claims	4 OSHA Recordable 1 Lost Time 3 Non-Recordable 0 Denied	1 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	4 Recordable 3 Non-Recordable	1 Recordable 0 Non-Recordable
Current Month Costs	\$18,763.99	\$24,242.45
Year-to-Date Costs	\$18,763.99	\$24,242.45

Other:

None

Parks and Recreation

Significant Issues:

- The annual 4th of July Fireworks display was held at Lawson Creek Park on July 4th. Staff parked 150 cars in the overflow lot. Staff also painted 8' social distancing circles on Thalmann Field. Several thousand were in attendance. Most in attendance adhered to social distancing guidelines. The fireworks show lasted approximately 22 minutes.
- The Boardwalk, and Floating docks at Union Point Park and the Marshwalk at Lawson Creek Park were re-opened. All three venues were damaged during Hurricane Florence. EZ Dock Solutions was the contractor for these projects.
- Summer Camps have been going well throughout the month. 30 are participating at the West New Bern Recreation Center, and approximately 20 are participating at the Omega Center. Social Distancing is being enforced. Craven County Schools is providing lunch through the summer feeding program.
- The Drive-In movies at Lawson Creek Park have been going well. Movies shown during the month of July include: The Goonies, Pirates of the Caribbean, and Jurassic Park. All movies were sold out, with maximum attendance of 75 cars. Most cars had an average of 4 per car.
- The new mobile stage arrived after the 4th of July. Parks and Recreation staff participated in training provided by Progressive Products, the manufacturer of the stage. We look forward to hosting our first concert with the new stage.
- Foster Hughes was a presenter for the NCRPA Special Events Webinar in July. The presentation was on Drive-In Movies in the parks. Foster was also interviewed by WCTI for the opening of the Riverwalk Bridge. Foster was also invited to speak about Parks and Recreation activities on the Roland Bowen Show on New Bern Live.
- The New Bern Aquatic Center has been closed since July 27th due to a pump malfunction. We are currently waiting on parts to rebuild the pump. Pump parts are limited due to COVID-19. We hope to have the Aquatic Center open by the middle of August at the latest.

Police

Incidents & Arrests	July Total	2017 Total	2018 Total	2019 Total	2020 YTD
NIBRS* Group A Incidents	205	2,536	2,534	2,644	1,431
NIBRS* Group B Incidents (Arrests)	57	825	900	736	329
Adult Arrests	120	1,739	1,698	1,477	706
Juvenile Arrests	-	10	9	3	2
Total Arrests	120	1,749	1,707	1,480	708
Police Calls for Service	4,200	46,757	45,246	45,402	27,174
Business Alarms Dispatched	147	1,988	2,157	1,981	964
Residential Alarms Dispatched	49	758	755	645	304
Alarm Calls (PD Dispatched)	196	2,746	2,912	2,626	1,268

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	July Total	2017 Total	2018 Total	2019 Total	2020 YTD
Homicide	-	4	-	2	2
Rape	3	8	8	8	10
Robbery	2	58	30	25	17
Aggravated Assault	12	93	80	87	74
B&E – Residence	7	160	168	177	89
B&E – Business	4	43	37	49	18
Theft from Motor Vehicle	3	187	111	141	72
Larceny	42	718	782	841	376
Motor Vehicle Theft	3	20	36	25	17
Arson	-	3	3	7	1
Total	76	1,294	1,255	1,360	676

Criminal Investigations	July Total	2019 Total	2020 YTD
Cases Assigned	13	187	149
Cases Closed by Arrest	6	18	33
Cases Closed Leads Exhausted	-	20	15
Cases Closed Unfounded	2	14	17

Police

2020 Cases of Note - July	
2020-25291	Abandoned baby in Craven Terrace. Mother located and found to have committed no crime due to surrender law.
2020-20954	Missing Female Elizabeth Spencer. SBI was requested due to multiple jurisdictions involved. Female located and suspects charged with Murder.
2020-24754	14-year-old shooting victim. Initially advised shot while walking down street by unknown person, but investigation found he was shot by accident.
2020-25678	Assault with knife where the victim received several stab wounds to neck. Arrest made.
2020-21725	Bear Foot landing shooting. Persons identified warrants pending witness interview.
2020-22098	Shooting on Sampson with an uncooperative victim. Persons of interest have been identified pending interviews.
2020-22300	Murder at Carver and Washington St. Numerous search warrants have been completed and served. Persons of interest have been identified and currently working on interviews.

Crime Analysis		
	<u>July 2020</u>	<u>2020 YTD</u>
Top 5 Calls for Service & Number of Incidents	1) Security Check Business – 684 2) Traffic Stop – 416 3) Security Check Residential - 341 4) Follow Up - 229 5) Citizen Assist – 227	1) Security Check Business – 4,211 2) Traffic Stop – 2,709 3) Security Check Residential – 2,289 4) Citizens Assist - 1,331 5) Follow Up – 1,219
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 602 George, Cedar Grove (Security Checks - 168 2) 210 E Front St (Security Checks, Suspicious Vehicle, Foot Patrol) - 137 3) Trent Blvd / Fort Totten (Security Checks) - 90 4) 3105 M L King Jr Blvd, Walmart (Traffic Crash, Larceny, Foot Patrol) - 65 5) 1100 Clarks Rd (Commitment Papers) - 60	
Top 3 Group A Crime Locations for Current Month and Number of Incidents	1) 1400 Lowes Blvd, Lowes (Larceny) -8 2) 3105 M L King Jr Blvd (Larceny) – 5 3) 2308 Neuse Blvd, Wash House (Robbery, Indecent Exposure) – 2	

**Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

Police

Personnel:

Extra Duty Hours						
July	2015	2016	2017	2018	2019	2020 YTD
4	2,161.00	3,299.00	4,076.75	4,525.01	4,392.75	675.00

**City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting. Extra Duty services were cancelled in March due to COVID-19 and resumed at the end of July.*

Overtime (FY 2019-2020)	July Total	2017 Total	2018 Total	2019 Total	2020 YTD
Office of the Chief	\$0.00	\$381.11	\$200.97	\$180.55	\$62.84
Operations Division	\$40,957.11	\$118,641.19	\$266,946.37	\$151,599.12	\$68,663.80
Services Division	\$13,892.12	\$72,063.35	\$152,064.54	\$136,802.31	\$47,289.06
Investigations Division	\$4,848.60	\$45,845.93	\$75,893.65	\$42,992.18	\$10,722.20
TOTAL	\$22,998.35	\$236,931.58	\$495,422.53	\$331,574.16	\$126,737.90

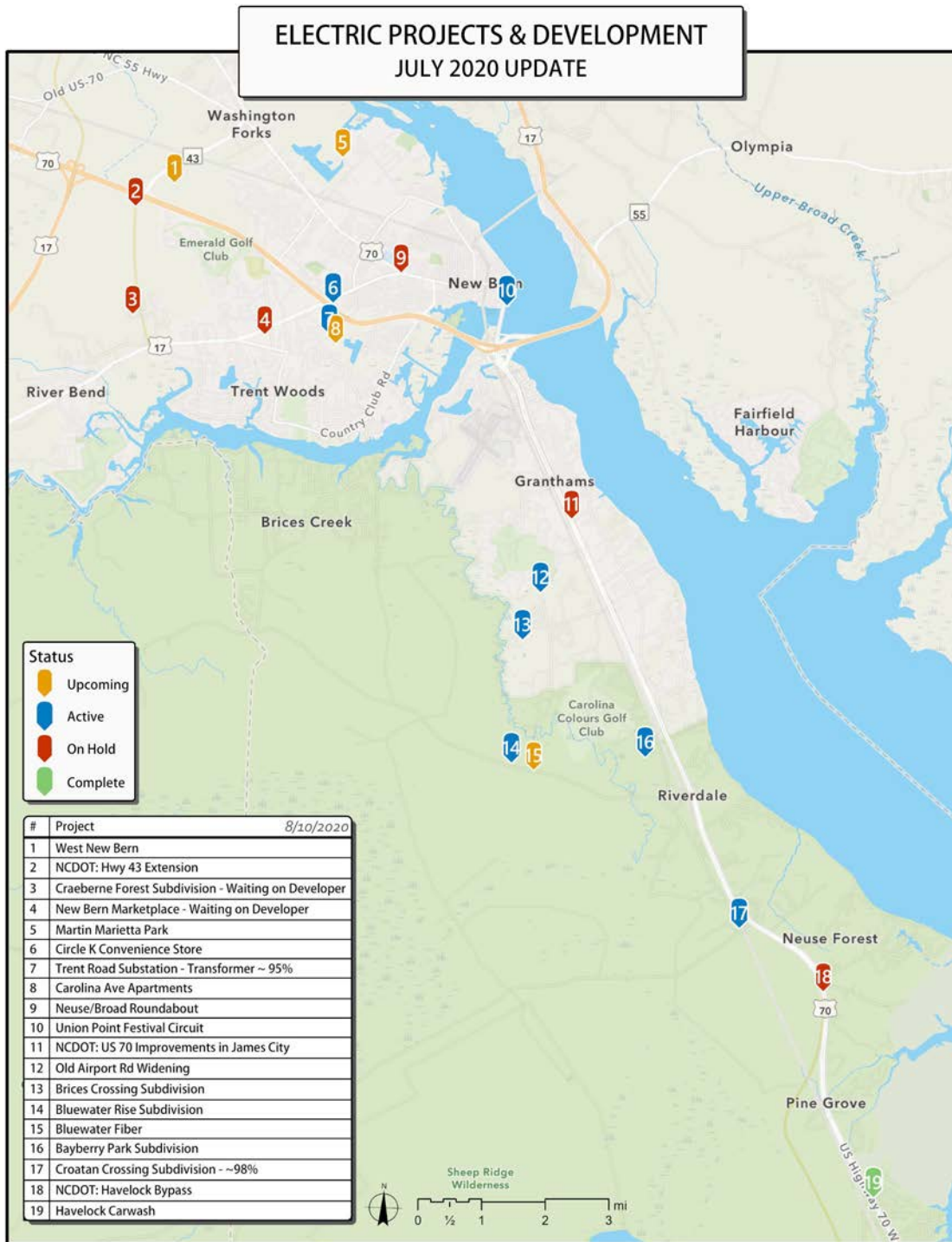
Significant Issues (not noted above):

None

Public Utilities

- High-Profile Projects: Twelve high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 34 interruptions were recorded on the electric system during the month of July. This impacted a total of 777 customers. As a result, customers experienced an average of 0.218 interruptions and were restored in an average of 14.116 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: 1) There was one safety incident reported in Distribution. 2) To keep in compliance with Governor Cooper’s Orders, virtual safety meetings continue.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- Employee Recognitions are as follows:
 - Brian Small is to be commended for covering his workload single-handedly. Brian has been working without a partner for approximately a year and during this time, he has continued to maintain his workload in a seamless manner. Thanks for all your hard work, Brian!
 - Utility Business Operations Division for all their continued hard work as it relates to Executive Orders 124 and 142 (relating to COVID related utility shut-offs). The employees in this Division continue to work hard and maintain their already hectic workload. Awesome job UBO staff!
 - Sheri Benson is being recognized for her efforts in improving the billing processes, auditing assets, and recovering \$700,000.00 in losses. Keep up the awesome work, Sheri!

Public Utilities



Public Utilities

- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 13,086 water meters and 23,273 electric meters with 10,424 disconnect meters; 6,101 two-way load management switches have been installed.

Current Customers (Active)	Type	Utility	Total AMI Customers	% Complete
22,679	Residential/Commercial	Electric	22,656	99.89%
6	Large Industrial	Electric	0	0%
17,990	Res./Com./Ind./Muni.	Water	13,086	72.74%

3,848 AMI Load Management customers with 6,087 switches
 39 installed gateways
 Controlled load management devices:
 3,890 air conditioners, 91 electric furnaces, 1,899 heat strips, and 2,108 water heaters.

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. The current area of focus for this project is the area between Neuse Boulevard and Martin Luther King Jr. Boulevard.
- **Vegetation Management** – Is ongoing throughout the service area. Trees have been removed from Hurricane Dorian. Managing “leaners” before they become a problem.

High-Profile Electric Projects:

- **Bluewater Rise Subdivision.** *New underground residential subdivision.* Construction is following the pace of the developer.
- **Croatan Crossing Subdivision.** Construction is following the pace of the developer. This project is 95-98% complete.
- **Old Airport Road.** Line construction in progress. Tree work is now being done.
- **Trent Road Transformer Replacement** – Transformer replacement is substantially complete. Working on fencing, grounds and grating.
- **NCDOT.** *This consist of various NCDOT projects.*
 - a. NC Hwy 43 Extension – URA submitted, waiting payment in the amount of \$81,748.00
 - b. Neuse Boulevard Roundabout – Preparing URA
 - c. US Hwy 70 – James City – Preparing URA
 - d. Havelock Bypass – Preparing URA
 - e. Slocum Flyover – Payment received in the amount of \$222,123.00
 - f. Thurman Road to Havelock bypass – NCDOT hold.
- **Martin Marietta** – Following pace of developer.
- **Golden LEAF Grant** – This grant has been awarded to raise electrical infrastructure that was inundated during Florence.
- **Carolina Avenue Apartments** – Project will be forthcoming.

Public Utilities

High-Profile Water Resources Projects:

- **Township No. 7 Sewer Improvements – Phase III**. *Sewer system infrastructure improvements for increasing transmission capacity.* Over the past month, City staff has continued to work the HPC, and various State offices on the final design of the replacement of pump station No. 10, which is proposed to be constructed on a vacant parcel between Tryon Palace and Trent Court. Due to the station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. This past month the required archaeological review of the pump station site was completed and submitted to the State for review and additional archaeological has been requested.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Final plans have been coordinated with NCDOT for the configuration of the southern portion of this project and the City has executed the necessary utility construction agreements for the NCDOT portion of the southern work. The final plans are being completed for the remaining portions of the project, this includes the structural work for the new elevated storage tank and electrical work for the high service pump modifications.
- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered. The bid opening for project was held on July 16th and the construction contract is scheduled to be approved at the BOA meeting on August 11th.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered. Bids for this project are scheduled to be opened in August and we anticipate having a contractor ready to start in September.
- **NB-7 Facility Improvements Project** – *Rebuild of the NB-7 WWTP office and lab building and enclosure of equipment storage bays for weather protection.* Notice to proceed has been issued for the contractor for the storage building additions and the contractor has placed the order for the steel components. A contractor has been secured for the construction of the new lagoon office facility and he is hoping to be able to start construction in July. The contractor for both of these buildings has indicated that COVID-19 related issues has caused a delay in material availability, which may impact the completion time of these buildings.
- **Front Street Water and Sewer Improvements Project** – *Replace existing galvanized water services and make point repairs on the sewer system in advance of the scheduled paving work in these areas.* Quotes for the work were received on July 31st and we are working with the contractor to start construction by the middle of August.

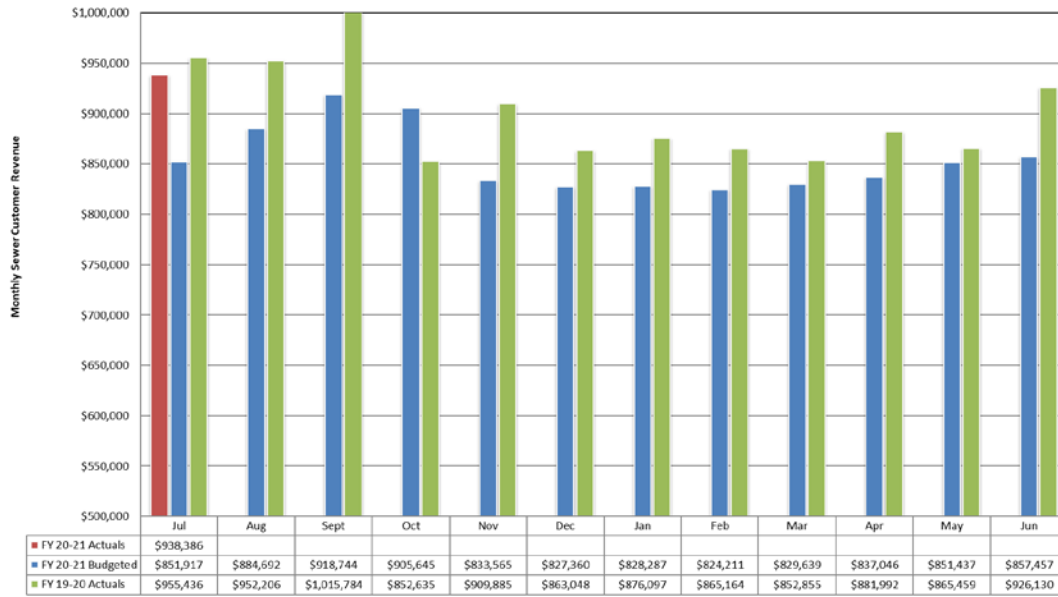
Public Utilities

Electric System Outages and Reliability Statistics			
	July 2020		2020 YTD
# of Interruptions	34		215
# of Customers out	777		6,214
Customers Minutes Out	54,350		413,763
July 1, 2020 to July 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
14.116	0.218	64.827	99.967%
July 1, 2019 to July 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
22.125	0.289	76.592	99.9961%
July 1, 2018 to July 31, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
17.929	0.265	67.701	99.9968%

Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	7
Unscheduled	Equipment Worn Out	4
Unscheduled	Storm	8
Unscheduled	Vine	1
Unscheduled	Manufacturing Defect	0
Unscheduled	Vehicle Accident	10
Unscheduled	Tree	2
Unscheduled	Equipment Damage	4
Scheduled	Repairs	1
Unscheduled	Wind	0
Unscheduled	Unknown/Other	3
Unscheduled	Manufacturing Defect	0
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	1
Unscheduled	Lightning	0
Unscheduled	Failure of Grater Transmission	0
Unscheduled	Equipment Replacement	2
Unscheduled	Non Utility Fire	1
Total		44

Public Utilities

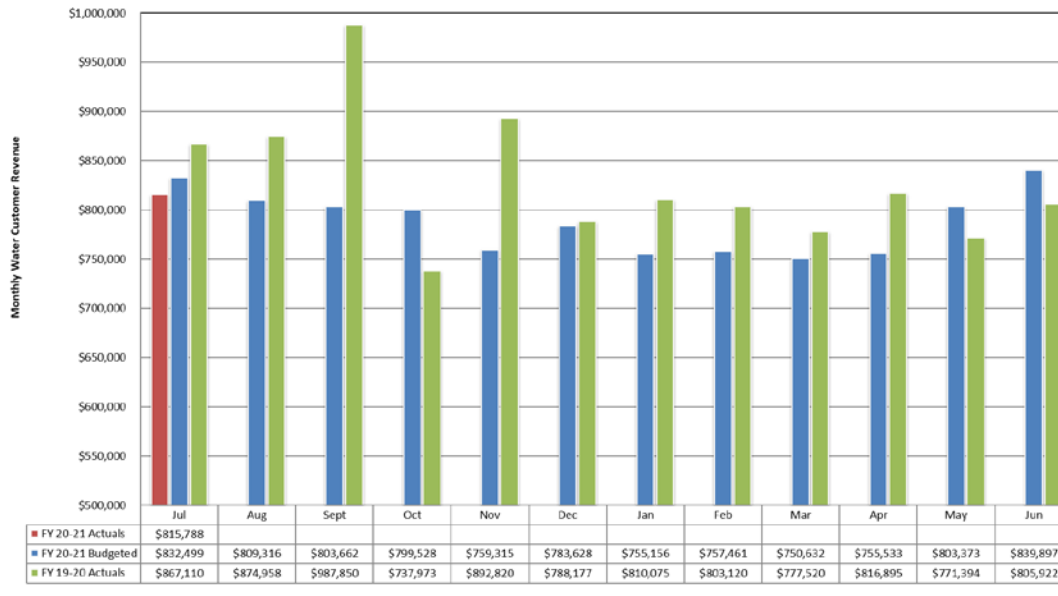
Budgeted vs. Actual Sewer Customer Revenue - Monthly



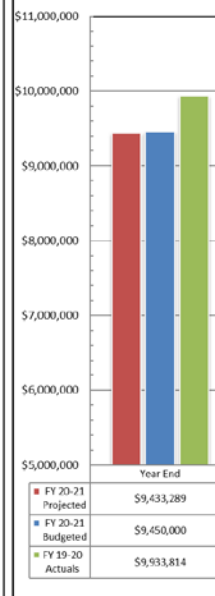
Year End



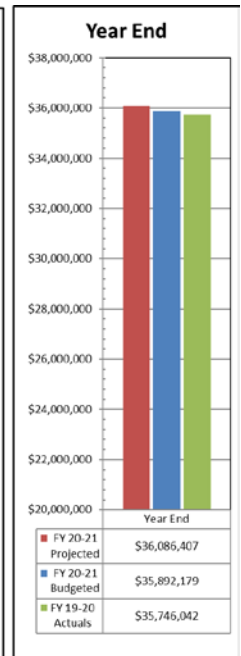
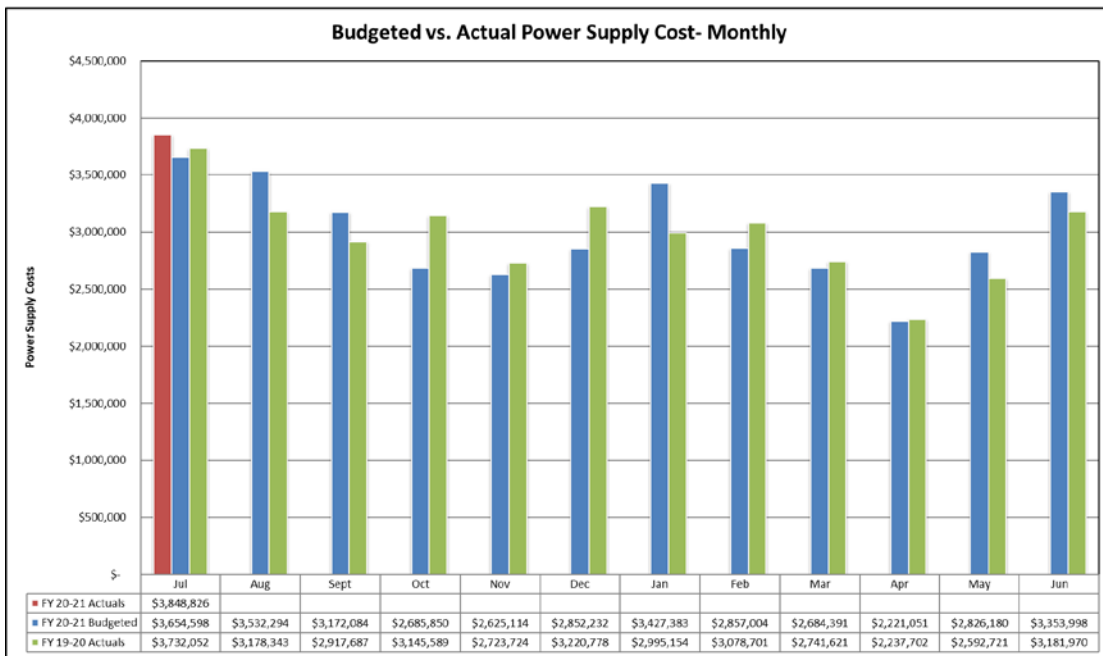
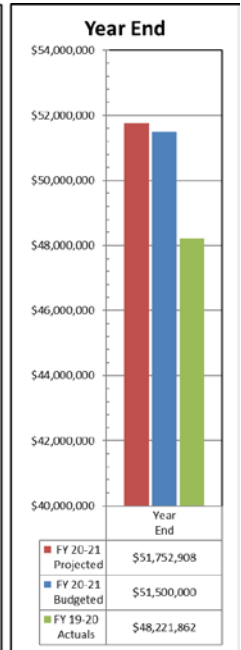
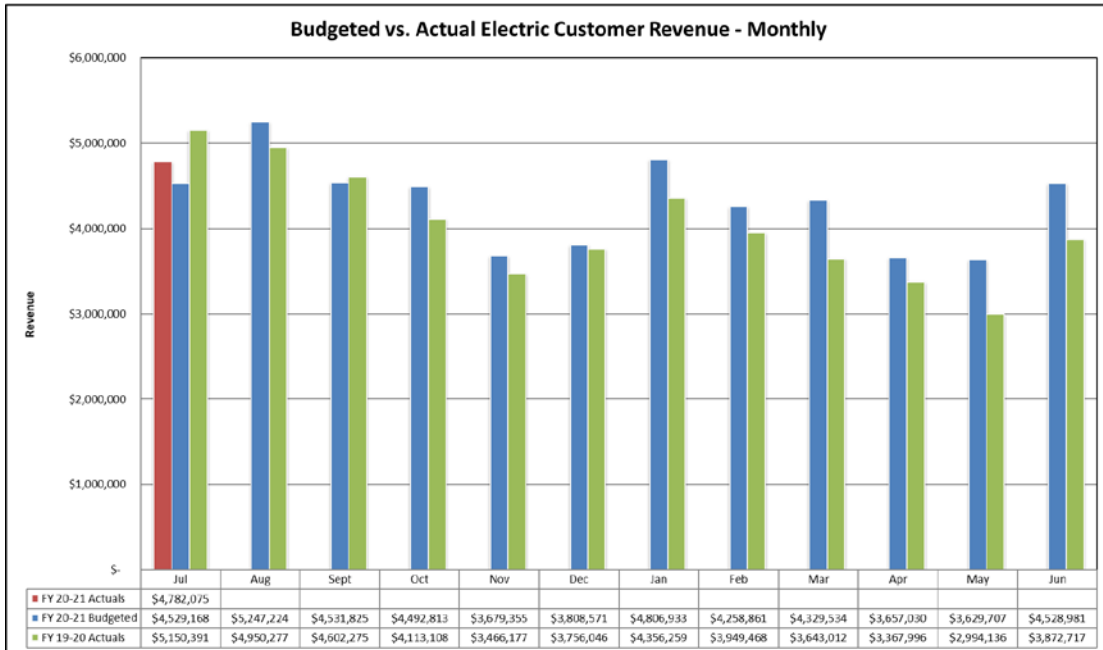
Budgeted vs. Actual Water Customer Revenue - Monthly



Year End



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	July 2020
White Goods Collected	13.50	63.00	18.00	18.00
Brown Goods Collected	3,240.60	4,151.40	310.20	310.20
Yard Waste Received	13,533.83	15,531.57	1,175.24	1,175.24
Mulch Dispersed	3,616.43	2,894.85	4.73	4.73

City Garage:

Costs	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	July 2020
Services Provided by City Garage:				
Vehicles Serviced	2,100	3,090	323	323
Total Labor Cost	\$ 66,419.98	\$119,392.63	\$12,460.17	\$12,460.17
Total Parts Cost	\$157,426.24	\$218,398.58	\$20,072.03	\$20,072.03
Total Cost (Parts + Labor)	\$223,846.22	\$337,791.21	\$32,532.20	\$32,532.20
Services Provided by Contract:				
Vehicles Serviced	561	542	32	32
Total Labor Cost	\$105,084.08	\$126,420.89	\$ 9,547.93	\$ 9,547.93
Total Parts Cost	\$149,681.60	\$168,023.32	\$12,457.70	\$12,457.70
Total Cost (Parts + Labor)	\$254,765.68	\$294,444.21	\$22,005.64	\$22,005.64
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,664	3,632	355	355
Total Labor Cost	\$171,896.06	\$268,422.38	\$22,008.10	\$22,008.10
Total Parts Cost	\$307,400.97	\$363,813.04	\$32,529.74	\$32,529.74
Total Cost (Parts + Labor)	\$479,207.03	\$632,235.42	\$54,537.84	\$54,537.84

Cost by Department	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	July 2020
Public Utilities (Electric)	\$ 69,094.12	\$ 73,116.32	\$ 9,254.31	\$ 9,254.31
Public Utilities (W&S)	\$111,925.30	\$106,776.47	\$12,111.57	\$12,111.57
Police	\$101,295.14	\$110,281.92	\$ 7,622.47	\$ 7,622.47
Recreation & Parks	\$ 34,028.25	\$ 39,637.59	\$ 1,657.47	\$ 1,657.47
Finance	\$ 13,589.19	\$ 19,417.26	\$ 2,207.09	\$ 2,207.09
Public Works	\$ 89,933.67	\$206,565.04	\$12,378.85	\$12,378.85
Fire / Rescue	\$ 56,319.94	\$ 72,295.39	\$ 8,604.98	\$ 8,604.98
Human Resources	\$ 903.83	\$ 665.96	\$ 106.89	\$ 106.69
Development Services	\$ 2,117.58	\$ 3,479.48	\$ 594.92	\$ 594.42

Significant Issues:

Beginning August 31, 2020, Leaf & Limb / Bulk Waste routes will be collected on Mondays in the following Subdivisions: Bluewater Rise, Brices Creek Harbor, Brices Crossing, Creekside Village, Daughety Court (100-112) Evans Mill, Hardee Farms, Gables Run, Long Leaf Pines and Sellhorn Heights.

Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Richard Parsons	A	2	Ward 1
Peter Dillon	P	0	Ward 3
Jim Morrison	P	0	Ward 5
John Riggs	P	1	Ward 6
Kenneth "Kip" Peregoy	P	0	Mayor Outlaw
Barbara Sampson	P	0	Ward 5
Jonathan Foster (Alternate)	A	3	Ward 4
Ross Beebe (Alternate)	A	2	Ward 3

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Corinne Corr	N/A	1	Ward 1
Carol Williams	N/A	1	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	1	Ward 4
Dell Simmons	N/A	2	Ward 5
Lindsay Best	N/A	1	Ward 6

Meetings are held quarterly. A meeting was not held in July.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Mark Stephens	P	0	BOA

Eastern Carolina Council of Government			
Appointee	Current Month* Attendance	Meetings Missed in 2020 To Date	Appointed By
Johnnie Ray Kinsey	N/A	1	Aster

*Attendance is only *required* at January and June meetings.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
George Halyak	A	2	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	P	1	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	P	1	Mayor
William Frederick	P	0	Best
David Pickens	P	1	Odham
Ex-officio Bobby Aster	A	4	Odham

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Tripp Eure	P	0	Mayor
Ellen Sheriden	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Christian Evans	P	0	Ward 4
James Woods, Jr.	P	0	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	P	2	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	0	Mayor
Molichia Hardy	P	2	HA Residents
Vacant	P	N/A	Mayor
Carol Becton	P	1	Mayor
Denise Harris-Powell	A	3	Mayor

New Bern Appearance Commission			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Mike Duffy	N/A	1	Ward 6 - Odham
James Dugan	N/A	0	Ward 1 - Bengel
Paula Jessup	N/A	0	Ward 2 - Harris
Martha "Molly" Ingram	N/A	0	Mayor Outlaw
Suzannah Talton	N/A	0	Ward 1 - Bengel
Vacant	N/A	N/A	N/A
John Phaup	N/A	0	Ward 5 - Best

*A meeting was not held in July due to a lack of quorum.

NOTE: Appointments previously made at-large until last revision in ordinance to provide for rotating appointments among BOA.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Jeffrey Odham	N/A	1	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	1	White

*Alternate only *required* when regular appointee is not attendance. A meeting was not held in July.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Carol Becton	N/A	1	Odham
Sam Carter	N/A	0	Bengel
Diann Bucher	N/A	2	Bengel
Shelley Maloy	N/A	0	Bengel
Sabrina Bengel	N/A	0	Aster

*Meetings are held alternate months (February, April, June, August, October and December).

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Anne Schout	P	1	Mayor
Travis Oakley	A	1	Ward 1
Margie Dunn	A	1	Ward 2
Gasper Sonny Aluzzo	A	2	Ward 3
Raymond Layton	P	0	Ward 4
Marcus Simmons	A	3	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Kennail Humphrey	N/A	N/A	Best
Eric Queen	N/A	N/A	Aster
Victor Taylor	N/A	N/A	Kinsey
Kevin Rock	N/A	N/A	Odham
Robert "Bob" West	N/A	N/A	Bengel

*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Attendance for Board Appointees

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Maria Cho	P	0	Gov. Bd. As Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Beth Walker	A	1	Gov. Bd. as Whole
Jaimee Bullock	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan, Jr.	A	2	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole
Tabari Wallace	P	2	Gov. Bd. as Whole
Tharesa Lee	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.