

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

November 2020

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Development Services

Inspections:

Overview	2019 YTD	2020 YTD	October 2020	November 2020
Commercial Permits – New Construction	138	89	16	6
Residential Permits – New Single Family	198	169	16	18
Residential Permits – Additions/Remodels	381	222	21	16
Mobile Homes	12	9	1	0
Signs	45	29	2	2
Certificates of Occupancy – Residential	155	154	14	19
Certificates of Occupancy – Commercial	21	10	0	0
Total Permit Valuation	\$64,886,307	\$102,527,556	\$16,513,580	\$9,570,406

Community and Economic Development:

Volt Center/City Market:

- The Volt Center has 588 registered students. 445 students have completed courses following the onset of the pandemic and has resulted in a total of 97 job offers have been made students. 332 students completed courses last year and approximately 159 jobs have been secured since the Volt Center's opening by students prior to leaving or graduating from courses.
- Craven Community College anticipates classes opening at the Diesel Mechanic and Heavy Equipment Operator training center in early 2021. Additional WFD training programs at the Rhem Street building that is under renovation for a police simulator and other law enforcement training programs. Staff continues to work on programming and recruitment initiatives with CCC and the Small Business Center to support economic development in our region. Staff met with CCC for the signage design plan at the Volt Campus. Staff continues research on kitchen commissary facility and future programming opportunities.

Economic and Community Development:

- Staff participated in C1A Board of Director's meeting.
- Staff participated in call with local universities to uncover ways to better partner and collaborate in the future to promote economic development and workforce training.
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Development Services

- Staff met with EWN regional airport for presentation regarding new marketing strategy and branding campaign. Staff is engaging other partners to assist with the goals and long-term strategies employed by EWN to strengthen its position in the market and ensure future viability of economic impacts.
- Staff in contact with Electricities on several economic development projects and initiatives, including the Smart Site program. Staff is working with several businesses to try to resolve internet connectivity issues and provide guidance and support by reaching out to the governmental liaison for the internet provider service. Staff is researching potential grant programs for electric vehicle charging stations for a hospitality group that is interested in adding EV charging stations to their locations and will be participating in webinar informational session regarding upcoming grant program.
- Staff participated in Giving Tuesday event.
- Staff met with Ideal Living on 2021 retirement show schedule and updates about spring virtual show. Ideal Living generates qualified leads for people seeking to relocate in NC and the Southeast region from the Northeast. The City has continued success in these markets to attract residents and visitors.
- Staff facilitated information session with NC Department of Agriculture and Consumer Services, Visit NC Farms App. A non-profit trying to execute Visit NC Farms on a regional basis with Carteret, Craven and Onslow counties. The mobile app is a marketing tool to garner participation of farms, restaurants and agritourism businesses in the area.
- Staff contacted the local Salvation Army to retrieve pertinent information related to services and programs they provide. Staff received follow-up from the local Salvation Army regarding information related to services and programs they provide. City staff has been in contact with local nonprofits to discuss possible disbursement of CDBG-CV funds. Staff received a correction notice from HUD, stating that the 2020 CDBG Entitlement allocation has been changed from \$258,814 to \$258,775. This 39-dollar difference did not call for any citizen participation. HUD advised staff to simply make a small deduction from one of our projects.
- Staff received updates from HUD about the CAPER and Annual Action Plan. HUD determined that the CAPER needed to be updated, as there was an issue found in the PR 26 Financial Report. After reviewing the issue, HUD determined that more guidance would be needed to find the solution. City staff is currently awaiting more guidance from HUD on this matter. Staff followed up with the Finance department to discuss updating CDBG financial procedures, as required by HUD. Staff also completed the monthly progress report due to HUD by November 15, 2020.
- Staff finalized a selection of bus shelters for the 2020 Bus Shelter Project.
- Staff held a conference with Religious Community Services (RCS) to provide information on the upcoming Subrecipient Training. This training will provide an in-depth presentation of HUD policies and procedures related to proper documentation for managing CDBG funds. On behalf of the City of New Bern, RCS will provide emergency rental and utility assistance to households that have delinquent bills as a result of the pandemic.
- Staff attended the CDBG CARES Act Training hosted by HUD.

Development Services

Resiliency and Recovery Activities:

- The City of New Bern is being awarded \$150,000 from the National Fish and Wildlife Foundation's (NFWF) National Coastal Resilience Fund (pending fiscal review) to continue its work on Creating a Resiliency and Hazard Mitigation Plan. Staff conducted interviews with broadcast stations regarding the announcement. In addition, staff forwarded grant agreement for review by the City's finance and legal team. The nationally competitive grant award demonstrates the significant work that is currently underway. This federal grant, one of 46 awarded across the country, will allow the City of New Bern to maintain its capacity to conduct the in-depth planning necessary to identify priority restoration sites with feedback from our residents and stakeholders. These funds will also be used to develop engineering and design plans of a nature-based infrastructure project to reduce flood risk to our most vulnerable communities. This next phase of our Resiliency and Hazard Mitigation Plan is designed to identify specific areas of focus within the City's riverine locations and ecosystems both within and contiguous to the Neuse and Trent Rivers areas and areas prone to flooding.
- Staff participated in a panel discussion during a stakeholder meeting for Planning an Affordable, Resilient & Sustainable Power Grid. Stakeholder groups include utility-related & public staff technical experts including local & state govt., advocacy & environmental, energy trade groups, utilities (IOUs, EMCs, Munis) large energy users, consulting, project developers, technology providers, and academia. North Carolina received a \$300,000 competitive award from the U.S. Department of Energy for a joint project by the N.C. Department of Environmental Quality (DEQ), UNC Charlotte's Energy Production and Infrastructure Center (EPIC), and the NC Clean Energy Technology Center (NCCETC) at NC State University. The two-year project, "Planning an Affordable, Resilient, and Sustainable Grid in North Carolina," (PARSG) will include opportunities for interested stakeholders to review the metrics developed by the research team and to provide input into an increased resilience grid scenario focused on enabling a more decentralized resilient grid, including micro/mini grids that can support critical services, such as hospitals, in the case of power outages. UNC EPIC is interested in the resiliency work currently underway and understanding how major weather-related disasters can be far greater than the cost to invest in achieving better community resilience.
- Staff participated in USACE, Southeast Atlantic Coastal Study, for Carteret and Craven County Focus Area Action Strategies Meeting. The SACS vision is to provide a common understanding of risk from coastal storms and sea level rise to support resilient communities and habitats. The effort will leverage stakeholders' actions to plan and implement cohesive coastal storm risk management strategies along the South Atlantic and Gulf Coast shorelines, including the territories of Puerto Rico and the U.S. Virgin Islands. Development Services staff identified specific community and environmental vulnerabilities on the USACE SACS study map to denote specific comments for further review and analysis. USACE anticipates a preliminary report to be published in December. Staff has held multiple phone conferences and virtual meetings to share the City's resilience concerns.

The City of New Bern's 2019 FEMA Pre-Disaster Mitigation notification of funding sent to the State of NC Department of Emergency Management. Staff sent scope of work activities to support the resiliency planning process for ultimate FEMA approval and grant award contract through the State. Staff is awaiting response and final grant paperwork to be sent to the

Development Services

accounting department and final award letter which should amount to an additional \$60,000 for resiliency study

- The City of New Bern has submitted data for consideration regarding upcoming grant program, RebuildNC Strategic Buyout Program, and remains in contact with NCORR staff. NCORR is currently re-evaluating and amending their action plan with HUD for how the programs will operate and what areas will be targeted for buy-out for the RebuildNC Strategic Buy-Out program. Staff has not received any updates on working relationship between NCORR federal programs and any other homeowner assistance programs.
- Staff working with State to determine next steps for the FEMA BRIC program requirements. NOFO released from the State and staff will apply to the State on behalf of New Bern's resiliency goals and priorities. The BRIC program is replacing PDM. Staff finalized LOI for potential projects to try to advance in the program.
- HMGP 407 acquisition project continues with assistance from hired consultant, Wood Environmental. Staff held conference with hired consultants on next steps in the process. Staff awaits Duplication of Benefit details to confirm and finalize offers to the three homeowners. Staff has been in contact with NCEM to check on status updates. The request has been in the works several months, but FEMA is delayed, especially during COVID. Once the duplication of benefit information is returned from the State/FEMA to the offers will be finalized and will be submitted to the board for approval. Staff anticipated that the item would come before the Board on December 8th, however, FEMA has not yet responded. Staff remains in contact with the State regarding the status to move the projects forward as quickly as possible. Staff also had conversations with homeowners in the program and facilitated answering questions. Once the offer is approved by the Board, it will be officially presented to the property owners. The homeowners can hire a second appraisal, which would delay the process. Following the completion of that appraisal, a third appraisal would be completed by the City and subsequent offer would go through the same processes.
- HMGP 404 elevation and acquisition status: The City received another information request from FEMA from NCEM. Staff assisted NCEM with obtaining signatures from property owners on FEMA-requested forms so final submission details could be prepared and sent to FEMA on behalf of the City's proposed projects. The City continues to work closely with NCEM to provide details for the process. At this point, applications have been submitted by NCEM to FEMA for review. All proposed elevation and acquisition projects are still under consideration and no decisions have been finalized. Staff remains in communication with the State NCEM, though no timeframe or anticipated award dates have been shared.
- Staff met with Withers Ravenel on ongoing resiliency project and grant initiatives.
- Staff attended the Craven Resource Council quarterly meeting.
- Staff working with CWMTF and finance to finalize grant agreement for review. The City's will be receiving a \$100,000 award. All 2020 Funded Projects are listed on their website: <https://cwmtf.nc.gov/funded-projects>. New Bern was one of four chosen proposals. Once the agreement is approved, staff will work to finalize and come before the board for approval.
- Resiliency & Hazard Mitigation Planning process – Staff continues to meet with Moffatt & Nichol to discuss status of several key planning items, including agenda for December Core Planning

Development Services

Team meeting. The second community survey goes live Friday, December 4th and staff met with the consultants to finalize the outreach plan and schedule. The second community-wide open meeting is being scheduled for February. Continued work on the risk and vulnerability assessment is occurring and preliminary information will be reviewed in December by NEMAC + Fernleaf. This is a key and important point in the planning process and will help guide the work moving forward and will include significant feedback from stakeholder groups and community members. Updates will continue to be posted to resiliency landing page that will serve as a portal for the process to be updated with information about the residency planning process, including, Project Information Fact Sheet, Planning Team Meeting Notes, Stakeholder Engagement Opportunities, Public Participation Survey, Preliminary Risk Information For Public Review, Supporting Grants, etc.: www.newbernnc.gov/resiliency.

- Staff working with Public Works, NC State University and the City's grant writer to complete a 9-Element Watershed Plan for the Duffyfield and Jack Smith Creek outfall. This 9-Element Plan will allow the City to be eligible to apply for additional grant funds through the State of NC for the future construction phases of the Duffyfield Stormwater Enhancement Project. Ongoing research and feasibility issues are being addressed to advance the initiative.
- Staff met with grant writer regarding upcoming grant opportunities, deadlines and information requests to coordinate all details. A multitude of funding possibilities are being researched for the City and staff is working closely to provide pertinent details. Staff held phone call with organizations interested in partnership on projects and grants.
- Staff remains in communication with multiple funding organizations about status reports and new grant opportunities and supplied Finance with key details for record-keeping purposes.
- Staff responded to numerous citizen and organization questions regarding ongoing resiliency and recovery questions pointing to available resources whenever possible, including status updates, state and federal programs, etc.

Other:

GIS:

- Once again replaced the MUNIS Address files for the continued testing and conversion. Re-entered some new codes that were deleted. Have the process down and this was a good run through.
- Attended an online webinar and training for the Urban 3D piece of ESRI software. Allows for 3D modeling of areas to review for land use or for zoning purposes. Would like to see about using for the Redevelopment area and some residential/housing models.
- Working on the set up of departmental hub sites for sharing maps /data. Started the process and have several pieces setup. Site will allow for internal and external access to data and ways to easily make maps and access data and dashboards. Reviewing the best ways to add data, staff and other pieces. Once up and working for setup some training and users by department so they can access and use the City's GIS data.
- Updated a variety of data layers including will see about creating a site to notify when any GIS data is updated, especially when the SITES is up and working.

Development Services

- Multiple meetings and discussions related to Local Government and statewide projects. As Chair attended and conducted the State's Local Government Committee meeting. Items discussed: Hydrography dataset – working to make sure the statewide data is set for LG use; Orth Imagery of the east coast will be receiving the imagery the 1st week of Dec. including Craven Co.; Next Gen 911; GIS for Emergencies; Seamless parcels; Census 2020 to name a few
- Created a Survey 123 app for citizens to enter information related to surrendering junk vehicles. App will allow for data entry and automatic mapping of locations.
- Working to look at homes in the RDC both at properties to be sent to the RDC and dilapidated and damaged homes to possibly use to work on a process to manage and bring homes to min housing standards. Created a map/app with photos and compared to crimes in the RDC area.
- Review older data I was collecting in mapping and photographing markers in the Cedar Grove cemetery hopes are to restart that project soon.

MPO:

- Staff attended 2020 NC BikeWalk Summit – 11/5-11/6
- Staff completed and submitted Q1 accounting documents – 11/17
- Staff met with new TAC board member – 11/18
- Staff held virtual and in-person joint TAC/TCC meeting – 11/19
- Staff completed and launched new MPO website
- Staff continued efforts with MTP/ICE update, social media updates, and new website updates

Zoning:

- Distributed Development Review Commission Site Plans:
Subdivision Sketch Plan: New Bern Aesthetics Center
- Ongoing monitoring of STR's listed on-line (AirBnB, VRBO) in developing our database of existing STR's in New Bern which include the following: developing GIS mapping of STR locations; sending out STR registration approval documents; and conducting site inspections
- Zoning violation complaints updates:
 - 114 S Glenburnie (automobile graveyard) – investigation has been turned over the City Attorney
 - 916 Fort Totten (automobile graveyard) – site has been brought into compliance and case is closed.
- Conducted collection of Illegal signs placed in ROW's along the Martin Luther King Jr. Boulevard corridor

HPC:

- The Historic Preservation Commission's Regular Meeting was held on November 18, 2020 for the following items:
719 E. Front St. – to include dimensional and window placement revisions to the approved plans for a new infill house.
212 Hancock St. – to include removal of existing stoop and steps, installation of new wood porch structure with standing seam metal roofing, square posts, wood railing, wood decking, brick foundation piers and brick infill, brick and wooden steps, brick landing and terrace, and boxwood hedges, all in the Primary AVC.
614 Craven St. – to include new brick and metal fencing and gate plus wood porch railing in the Primary AVC, and paving and replacement wood window in the Tertiary AVC.
415 S. Front St. – to include louver configuration and walkway roof revisions to the approved plans for a covered deck in the Tertiary AVC

Finance

Cash on Hand :

Fund	As of 6/30/2017	As of 6/30/2018	As of 6/30/2019	As of 6/30/2020 *Estimate*	As of 11/30/2020 *Estimate*
Water Fund Cash on Hand	\$6,298,596	\$6,424,708	\$7,316,831	\$8,240,855	\$8,611,693
Water (Days)	340	381	255	283	296
Sewer Fund Cash on Hand	\$4,035,133	\$4,214,328	\$4,460,409	\$5,254,198	\$4,994,632
Sewer (Days)	275	192	135	154	146
Electric Fund Cash on Hand	\$11,039,354	\$18,144,700	\$19,930,718	\$18,907,704	\$25,088,817
Electric (Days)	126	151	132	126	167
General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$14,849,641	\$13,271,763
General Fund Balance %	45.47%	39.5%	48%	61.19%	59.83%

General Fund Cash on Hand net of Hurricane Funds:

General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$14,849,641	\$13,271,763
Florence Fund Cash on Hand	\$0	\$0	(\$11,578,971)	(\$5,099,694)	(\$3,486,714)
Dorian Fund Cash on Hand	\$0	\$0	\$0	(\$1,457,187)	(\$1,208,454)
Isaias Fund Cash on Hand	\$0	\$0	\$0	\$0	(\$378,808)
Net General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$6,445,599	\$8,292,760	\$8,197,787
Net General Fund Balance %	45.47%	39.50%	17.00%	51.74%	50.27%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

None

Fire

Fire Suppression:

Incidents	2019 Total	2020 YTD	Last Month	Current Month
*Number of Incidents	1,982	1,770	179	178
90% Response Time to Incidents	9 minutes 59 seconds	9 minutes 49 seconds	9 minutes 24 seconds	9 minutes 34 seconds
Endangered Property Value	\$180,755,380	\$282,268,870	\$20,240,000	\$2,290,030
Property Losses Due to Fire	\$1,765,436	\$1,616,775	\$22,815	\$171,530
Percentage of Saved Property Value	99.02%	99.43%	99.89%	92.51%
Overlapping Incidents	271	238	20	21

Fire Prevention:

Prevention Statistics	2019 Total	2020 YTD	Last Month	Current Month
Fire Investigations	34	44	1	0
Fire Inspections	2,131	1,946	276	158
Permits Issued	63	75	10	5
Child-Passenger Seat Checks	201	42	5	8
People Educated Through Public Fire & Life-Safety Programs	8,515	2,179	386	31
Smoke Alarms Installed	191	189	57	27

Narcan:

Statistics	2019 Total	2020 YTD	Last Month	Current Month
Overdose Calls Responded To	100	129	11	15
Instances Narcan Administered	10	10	2	1

Significant Issues:

- Continued to use state recommended medical response protocol (COVID-19).
- Clean/sanitize fire stations and apparatus twice daily.
- Completed final inspection and took possession of our new pumper apparatus.
- Participated in city's Beary Merry Christmas event.
- Chief McConnell participated in Helicopter Aquatic Rescue Team (HART) training.
- Two department personnel were out of work (quarantined) due to COVID-19 related exposure while off duty.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY19/20	Turnover FY20/21
Administration	11	0	0	1	0	1
Development Services	18	0	0	0	2	0
Finance	23	0	0	1	4	4
Fire	73	1	1	0	3	1
Human Resources	5	0	0	0	1	0
Parks & Recreation	29	0	0	2	1	1
Police	119	0	1	8	17	6
Public Utilities	70	0	1	7	13	5
Public Works	49	0	1	2	7	1
Water Resources	78	2	5	4	8	5
Totals:	475*	3	9	25**	56	24

*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Includes additional full-time position in Public Works which was previously classified as seasonal.

**Current vacancies due to separations from employment, promotions, demotions and transfers.

Safety News:

Workers' Compensation	2020	2021
Current Month's Claims	3 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied	2 OSHA Recordable 1 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	13 Recordable 8 Non-Recordable	5 Recordable 3 Non-Recordable
Current Month Costs	\$16,441.37	\$10,150.00
Year-to-Date Costs	\$188,438.58	\$109,000.00

Other:

None

Parks and Recreation

Significant Issues:

- Parks and Recreation hosted a FREE TREE event on Saturday, November 7th. This event was a partnership with the Arbor Day Foundation and International Paper. Almost 700 (5 gallon) trees were given away. The response for this event was overwhelmingly positive.
- Staff has been busy decorating Union Pont Park for the upcoming holiday season. The following new displays were created for 2020: Season's Greetings, Sailboat, Fishing Penguins, Gingerbread House, and Carolers.
- The Annual Christmas Tree Lighting was held on Friday, November 27th. Social distancing circles were installed around the tree. The event was also broadcast live on social media. A nice crowd gathered in person for the event.

Police

Crime:

Incidents & Arrests	Nov Total	2017 Total	2018 Total	2019 Total	2020 YTD
NIBRS* Group A Incidents	201	2,536	2,534	2,644	2,324
NIBRS* Group B Incidents (Arrests)	44	825	900	736	537
Adult Arrests	97	1,739	1,698	1,477	1,149
Juvenile Arrests	0	10	9	3	2
Total Arrests	97	1,749	1,707	1,480	1,151
Police Calls for Service	3,051	46,757	45,246	45,402	41,791
Business Alarms Dispatched	131	1,988	2,157	1,981	1,494
Residential Alarms Dispatched	33	758	755	645	457
Alarm Calls (PD Dispatched)	164	2,746	2,912	2,626	1,951

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Nov Total	2017 Total	2018 Total	2019 Total	2020 YTD
Homicide	0	4	-	2	4
Rape	0	8	8	8	13
Robbery	1	58	30	25	20
Aggravated Assault	12	93	80	87	110
B&E – Residence	24	160	168	177	165
B&E – Business	3	43	37	49	29
Theft from Motor Vehicle	9	187	111	141	118
Larceny	63	718	782	841	636
Motor Vehicle Theft	3	20	36	25	30
Arson	0	3	3	7	1
Total	115	1,294	1,255	1,360	1,126

Criminal Investigations	Nov Total	2019 Total	2020 YTD
Cases Assigned	27	187	218
Cases Closed by Arrest	2	18	41
Cases Closed Leads Exhausted	0	20	17
Cases Closed Unfounded	0	14	22

Police

2020 Cases of Note	
2020-40634	Trent Court shooting where both victims have refused to cooperate. No witnesses were located nor did any persons in the area wish to speak with law enforcement. Photographs taken and evidence collected. Pending lab results.
2020-41678	Stabbing victim showed up at hospital but we have been unable to identify a crime scene location. Transport vehicle searched and photographed while a canvass was completed for video evidence. Pending interview with victim.
2020-40923	Reported child abuse where child was transported to ER for life threatening overdose. After interviewing family and investigating the scene it was determined to be an accidental overdose and not abuse. No charges.
2020-39838	Craven Terrace Shooting where reporting party was found to be untruthful while the other victims were uncooperative. Interviews / photographs completed, and evidence collected.

Crime Analysis		
	<u>Nov 2020</u>	<u>2020 YTD</u>
Top 5 Calls for Service & Number of Incidents	1) Traffic Stop – 400 2) Security Check Business – 300 3) Follow Up – 153 4) Directed Patrols - 138 5) Business Alarm – 131	1) Security Check Business – 5,880 2) Traffic Stop – 4,295 3) Security Check Residential – 3,419 4) Directed Patrols – 2,012 5) Citizens Assist – 1,939
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Traffic Crash, Larceny, Foot Patrol) - 74 2) 1 st Ave / Broad St (Security Checks) - 73 3) 1100 Clarks Rd (Commitment Papers) – 41 4) 1309 Country Club Rd (Security Check, Check on Welfare, Susp Person) - 38 5) 3410 M L King Jr Blvd, Target (Trespassing, Foot Patrol, Disturbance, Larceny) - 26	
Top 3 Group A Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny, Fraud, Overdose) – 6 2) 3034 M L King Jr Blvd, Belk (Larceny) - 5 3) J2 281 Craven Terrace (Shots Fired, B&E Residential) – 2	

**Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

Police

Personnel:

Extra Duty Hours						
Nov	2015	2016	2017	2018	2019	2020 YTD
99.00	2,161.00	3,299.00	4,076.75	4,525.01	4,392.75	963.50

**City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting. Extra Duty services were cancelled in March due to COVID-19 and resumed at the end of August.*

Overtime (2020)	Nov Total	2017 Total	2018 Total	2019 Total	2020 YTD
Office of the Chief	\$0.00	\$381.11	\$200.97	\$180.55	\$62.84
Operations Division	\$16,430.62	\$118,641.19	\$266,946.37	\$151,599.12	\$108,853.30
Services Division	\$8,700.22	\$72,063.35	\$152,064.54	\$136,802.31	\$78,695.49
Investigations Division	\$947.06	\$45,845.93	\$75,893.65	\$42,992.18	\$16,714.34
TOTAL	\$26,077.90	\$236,931.58	\$495,422.53	\$331,574.16	\$204,336.97

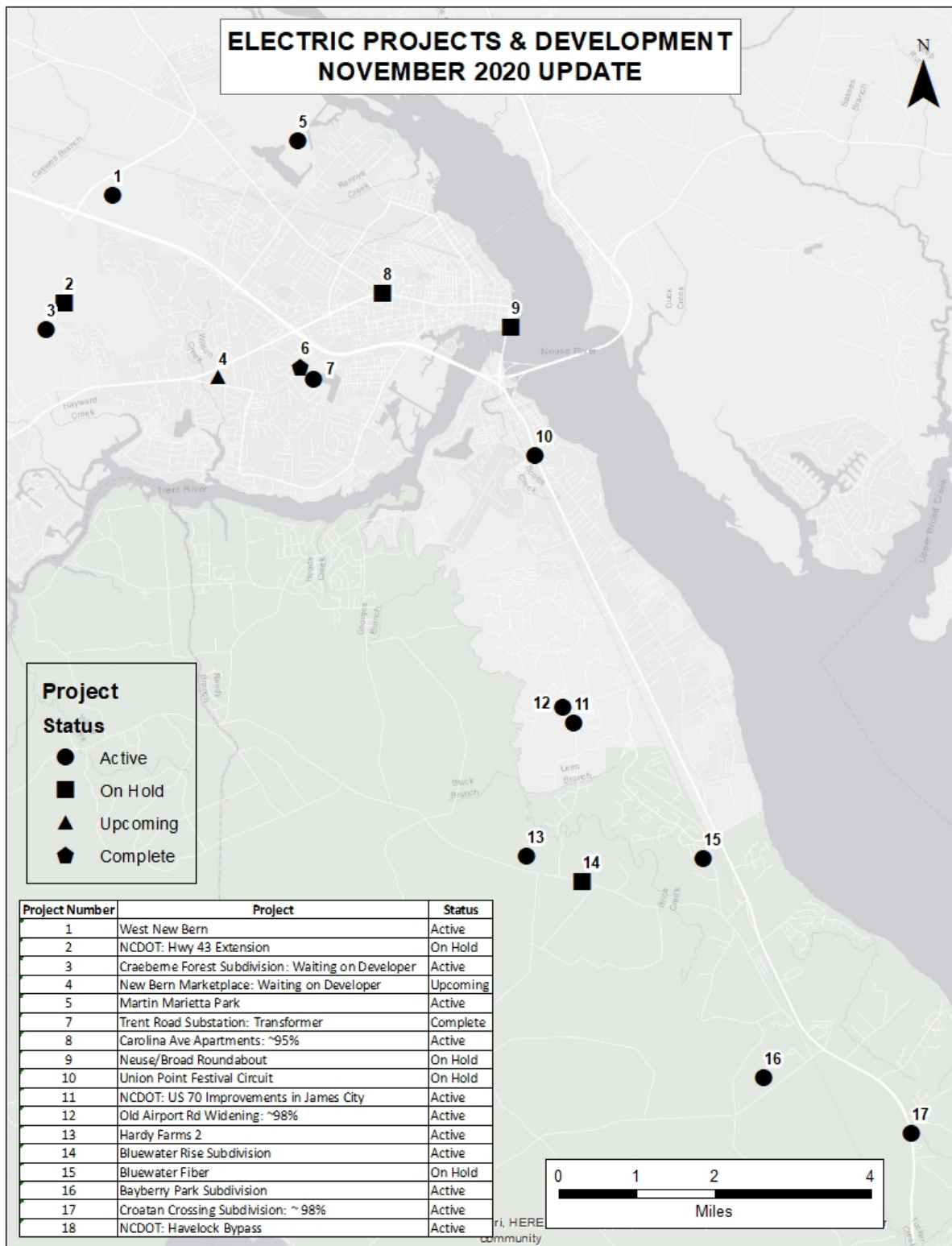
Significant Issues (not noted above):

None

Public Utilities

- **High-Profile Projects:** Eleven high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- **System Reliability:** A total of 14 interruptions were recorded on the electric system during the month of November. This impacted a total of 184 customers. As a result, customers experienced an average of 0.000823 interruptions and were restored in an average of 1.101 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- **Safety:** In person safety meetings have resumed, adhering to social distancing guidelines. A virtual “Teams” option is available for those who wish to participate virtually.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.
- **Employee Recognition:** An email was received from a citizen recognizing Jerry Finch, Mario Moctezuma and Chris Thomas for trimming the trees from the power lines in front of their house. The email states they were very professional and did a great job. She thanks us for what we do to make the power lines safer.

Public Utilities



Public Utilities

- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 12,906 water meters and 23,308 electric meters, of which 10,596 are disconnect meters. There have been 6,234 two-way load management switches installed.

October 2020

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	22,758	36*	22,741	99.92
Water	18,042	~ 2,606	~ 14,448	~ 93.59
Installed Gateways		41		
Installed Relays		84		
LM Customers		3,926		
Total Switches		6,234		
Controlled Devices				
Air Conditioner		Electric Furnace	Heat Strips	Water Heaters
3,936		85	1,976	2,133

*ElectriCities read meters

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. The current area of focus for this project is the area between Neuse Boulevard and Martin Luther King, Jr. Boulevard, and it is 95% complete.
- **Vegetation Management** – Ongoing throughout the service area.

High-Profile Electric Projects:

- **Bluewater Rise Subdivision:** New underground residential subdivision. Construction is following the pace of the developer.
- **Croatan Crossing Subdivision:** Construction is following the pace of the developer. This project is 98% complete.
- **Old Airport Road:** Streetlights pending. Relocate fiber.
- **Trent Road Transformer Replacement:** – This project is complete.
- **NCDOT:** This consists of various NCDOT projects.
 - NC Hwy 43 Extension – On hold by NCDOT.
 - Neuse Boulevard Roundabout – On hold by NCDOT.
 - US Hwy 70 – James City – Develop URA
 - Havelock Bypass – Awaiting URA approval.
 - Thurman Road to Havelock bypass – NCDOT hold.
 - Reimbursable dollars to date: \$466,710.89; collected to date \$408,649.88.
- **Martin Marietta** – Following pace of developer.
- **Golden LEAF Grant** – This grant has been awarded to raise electrical infrastructure that was inundated during Florence. Design and Engineering
- **Carolina Avenue Apartments** – Construction activities follow pace of developer.
- **West New Bern** – Electric line extension in progress.
- **Volkswagon DEQ Grant** – Electric vehicle chargers. Grant administration.
- **Canterbury Road** – Overhead to underground conversion 60% complete.

Public Utilities

High-Profile Water Resources Projects:

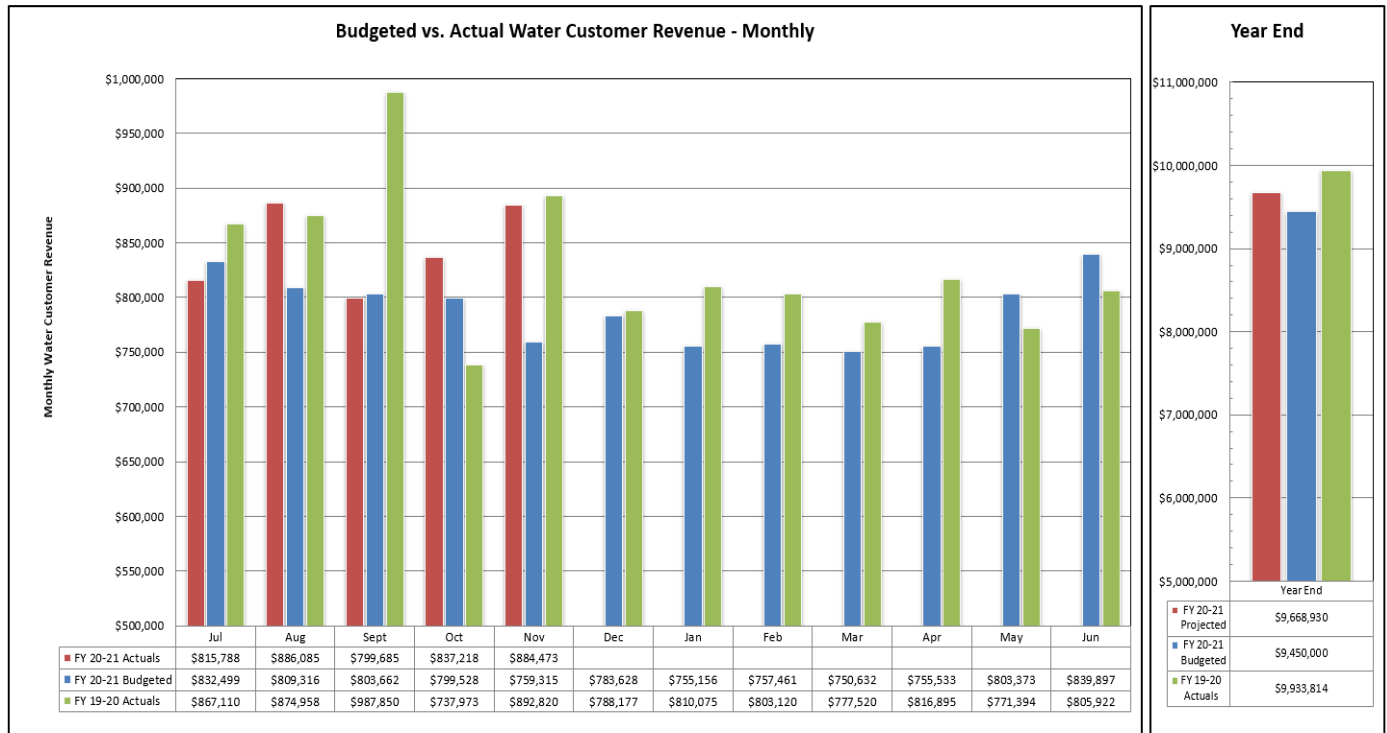
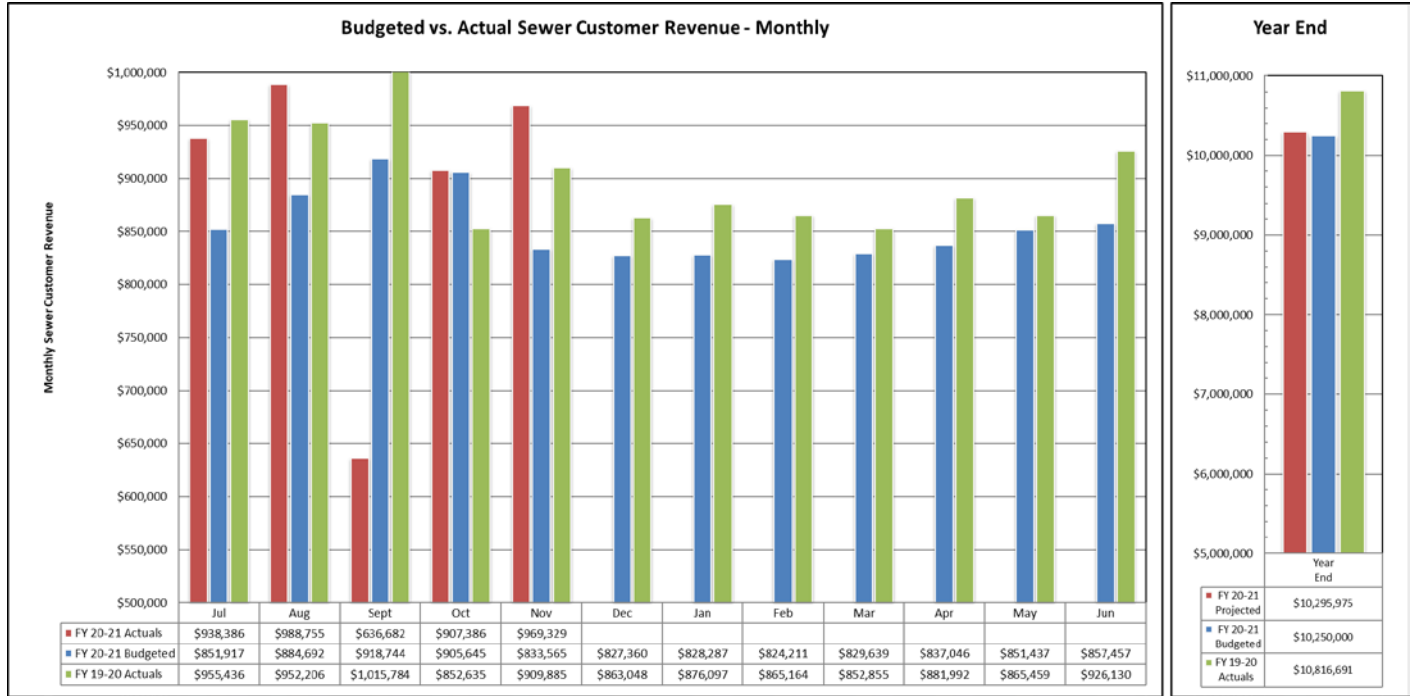
- **Township No. 7 Sewer Improvements – Phase III** – *Sewer system infrastructure improvements for increasing transmission capacity.* Due to the pump station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. The easement for the pump station site is in processing within the State Property Office and the final plans have been submitted to other various state agencies for permitting.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highway 17 and 55 corridors increasing available domestic and fire flow supplies.* NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* This This past month the contractor for this project was able to complete the work at the pump station and the installation of a new 4" discharge force main for the pump station. In addition, the first section of new sewer main has been installed, between the pump station and Griffin Avenue.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered. Bids for this project have been received and the low bidder is the same contractor that will be completing the Griffin Ave. Project. Therefore, the start of construction for this project will be scheduled at the completion of the Griffin Ave. Project.
- **NB-7 Facility Improvements Project** – *Rebuild of the NB-7 WWTP office and lab building and enclosure of equipment storage bays for weather protection.* All work at the new office and lab building has been complete and a CO inspection is scheduled for the first week of December. All of the work at the equipment shelter has been completed, with the exception of the overhead doors, which are scheduled to be installed the first week of December.

Public Utilities

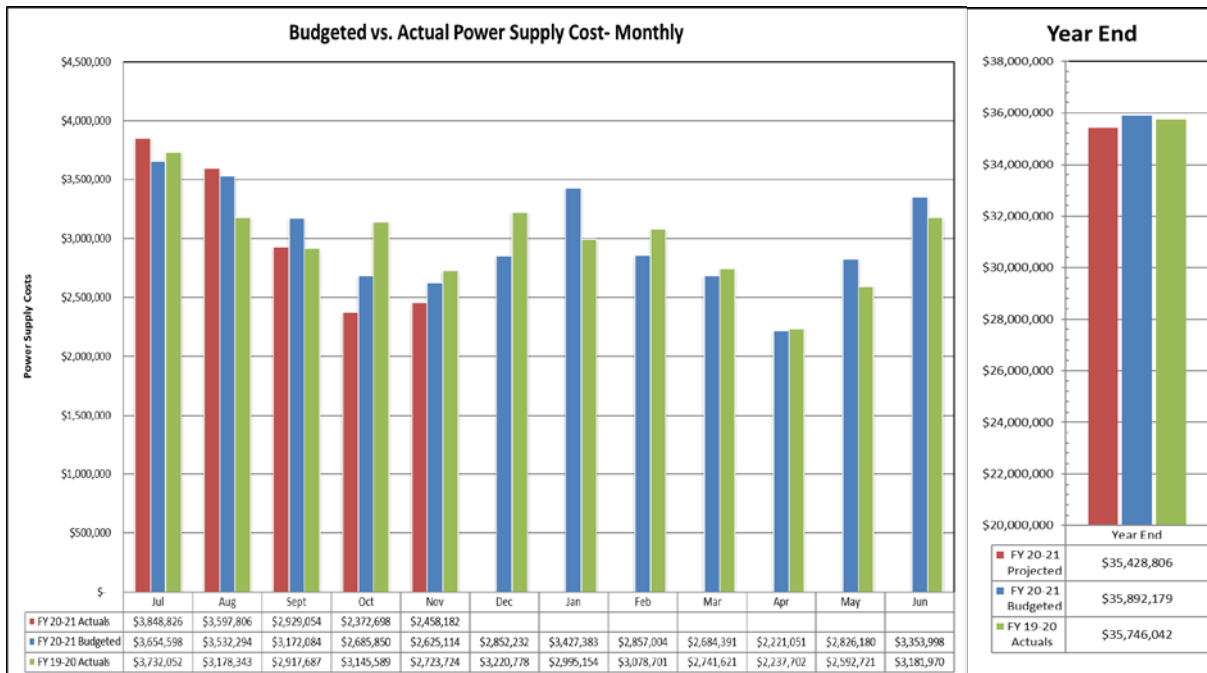
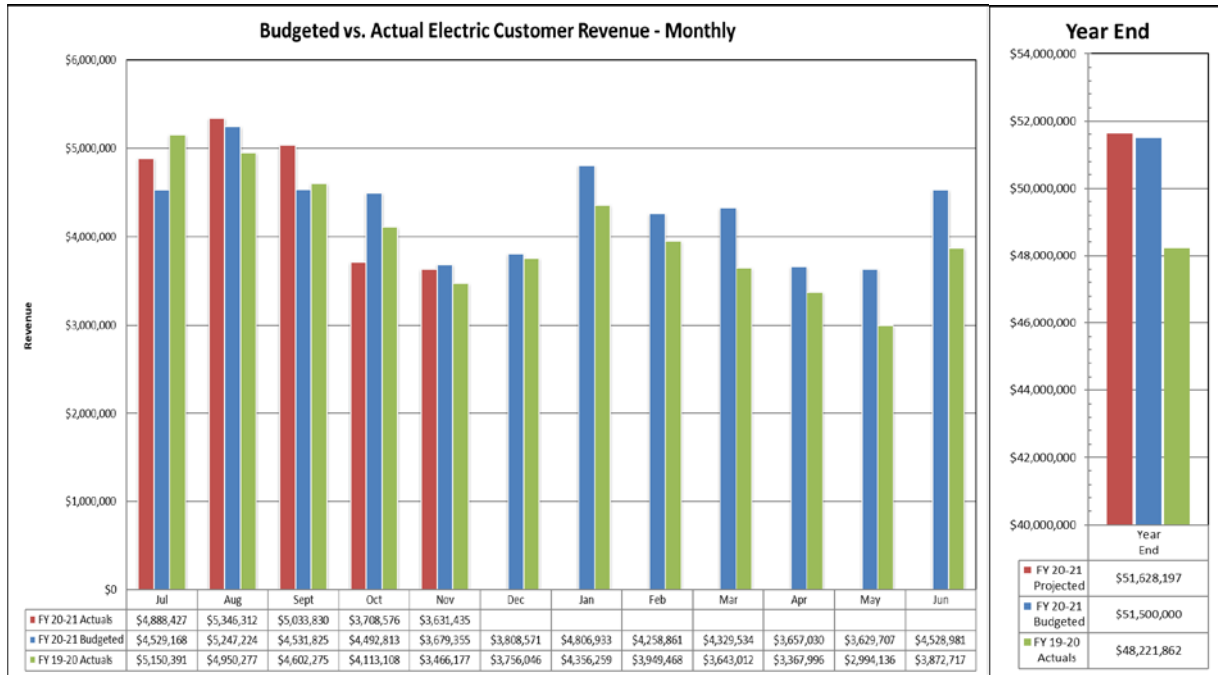
Electric System Outages and Reliability Statistics			
	November 2020		2020 YTD
# of Interruptions	14		379
# of Customers out	184		13,262
Customers Minutes Out	24,633		880,931
November 1, 2020 to November 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
1.101	0.000823	133.879	99.9973%
November 1, 2019 to November 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
22.577	0.395	57.195	99.996%
November 1, 2018 to November 30, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
18.087	0.244	74.156	99.9968%

Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	1
Unscheduled	Equipment Worn Out	7
Unscheduled	Storm	0
Unscheduled	Vine	0
Unscheduled	Manufacturing Defect	0
Unscheduled	Vehicle Accident	0
Unscheduled	Tree	0
Unscheduled	Equipment Damage	0
Scheduled	Repairs	1
Unscheduled	Wind	0
Unscheduled	Unknown/Other	1
Unscheduled	Manufacturing Defect	0
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	1
Unscheduled	Lightning	0
Unscheduled	Failure of Greater Transmission	0
Unscheduled	Equipment Replacement	0
Unscheduled	Non Utility Fire	0
Total		11

Public Utilities



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	November 2020
White Goods Collected	13.50	63.00	66.00	30.00
Brown Goods Collected	3,240.60	4,151.40	1,689.60	343.40
Yard Waste Received	13,533.83	15,531.57	6,090.38	1,052.20
Mulch Dispersed	3,616.43	2,894.85	4.73	0.00

City Garage:

Costs	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	November 2020
Services Provided by City Garage:				
Vehicles Serviced	2,100	3,090	1,181	168
Total Labor Cost	\$ 66,419.98	\$119,392.63	\$ 51,810.76	\$ 6,958.37
Total Parts Cost	\$157,426.24	\$218,398.58	\$ 97,303.24	\$13,673.10
Total Cost (Parts + Labor)	\$223,846.22	\$337,791.21	\$149,113.99	\$20,631.47
Services Provided by Contract:				
Vehicles Serviced	561	542	143	25
Total Labor Cost	\$105,084.08	\$126,420.89	\$35,014.64	\$2,827.20
Total Parts Cost	\$149,681.60	\$168,023.32	\$51,803.70	\$4,484.92
Total Cost (Parts + Labor)	\$254,765.68	\$294,444.21	\$86,818.34	\$7,312.12
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,664	3,632	1,324	193
Total Labor Cost	\$171,896.06	\$268,422.38	\$100,189.05	\$ 9,785.57
Total Parts Cost	\$307,400.97	\$363,813.04	\$135,743.30	\$18,158.02
Total Cost (Parts + Labor)	\$479,207.03	\$632,235.42	\$235,932.35	\$27,943.59

Cost by Department	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	November 2020
Public Utilities (Electric)	\$ 69,094.12	\$ 73,116.32	\$42,793.10	\$ 5,786.30
Public Utilities (W&S)	\$111,925.30	\$106,776.47	\$48,455.73	\$ 2,933.64
Police	\$101,295.14	\$110,281.92	\$38,184.72	\$ 6,082.94
Recreation & Parks	\$ 34,028.25	\$ 39,637.59	\$10,269.71	\$ 677.78
Finance	\$ 13,589.19	\$ 19,417.26	\$ 6,717.42	\$ 384.67
Public Works	\$ 89,933.67	\$206,565.04	\$63,834.79	\$10,549.82
Fire / Rescue	\$ 56,319.94	\$ 72,295.39	\$27,135.84	\$ 829.29
Human Resources	\$ 903.83	\$ 665.96	\$ 998.48	\$ 0.00
Development Services	\$ 2,117.58	\$ 3,479.48	\$ 2,552.55	\$ 699.14

Significant Issues: None

Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Richard Parsons	N/A	2	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	1	Ward 6
Kenneth "Kip" Peregoy	N/A	0	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	3	Ward 4
Ross Beebe (Alternate)	N/A	2	Ward 3

*A meeting was not held in November.

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Corinne Corr	N/A	1	Ward 1
Carol Williams	N/A	1	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	1	Ward 4
Dell Simmons	N/A	2	Ward 5
Lindsay Best	N/A	1	Ward 6

Meetings are held quarterly. A meeting was not conducted in November.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Mark Stephens	P	0	BOA

Eastern Carolina Council of Government			
Appointee	Current Month* Attendance	Meetings Missed in 2020 To Date	Appointed By
Johnnie Ray Kinsey	P	1	Aster

*Attendance is only *required* at January and June meetings.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
George Halyak	N/A	2	Ward 1
Mike Markham	N/A	0	Ward 2
David Finn	N/A	0	Ward 3
Betty Blythe	N/A	0	Ward 4
Henry Watson	N/A	1	Ward 5
Carol Zink	N/A	1	Ward 6
Gary Lingman	N/A	1	Mayor
William Frederick	N/A	0	Best
David Pickens	N/A	1	Odham
Ex-officio Bobby Aster	N/A	5	Odham

*A meeting was not held in November.

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Tripp Eure	P	0	Mayor
Ellen Sheriden	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Christian Evans	P	0	Ward 4
James Woods, Jr.	P	1	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	P	3	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	1	Mayor
Molichia Hardy	P	4	HA Residents
Ronald Scott	P	0	Mayor
Carol Becton	P	1	Mayor
Denise Harris-Powell	P	4	Mayor

New Bern Appearance Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Mike Duffy	P	1	Ward 6 - Odham
James Dugan	P	0	Ward 1 - Bengel
Paula Jessup	P	0	Ward 2 - Harris
Vacant	N/A	N/A	Mayor Outlaw
Suzannah Talton	P	0	Ward 1 - Bengel
Vacant	N/A	N/A	N/A
John Phaup	P	1	Ward 5 - Best

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Jeffrey Odham	P	1	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	1	White

*Alternate only *required* when regular appointee is not attendance.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Carol Becton	N/A	1	Odham
Sam Carter	N/A	0	Bengel
Vacant	N/A	0	Bengel
Shelley Maloy	N/A	1	Bengel
Sabrina Bengel	N/A	2	Aster

*Meetings are held alternate months (February, April, June, August, October and December).

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Anne Schout	P	1	Mayor
Travis Oakley	P	2	Ward 1
Margie Dunn	P	2	Ward 2
Gasper Sonny Aluzzo	A	4	Ward 3
Raymond Layton	P	1	Ward 4
Marcus Simmons	A	6	Ward 5
Pat Dougherty	A	1	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Kennail Humphrey	P	0	Best
Eric Queen	P	0	Aster
Victor Taylor	P	0	Kinsey
Kevin Rock	P	0	Odham
Robert "Bob" West	P	0	Bengel

*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Attendance for Board Appointees

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Maria Cho	P	0	Gov. Bd. As Whole
Kip Peregoy	P	1	Gov. Bd. as Whole
Beth Walker	A	2	Gov. Bd. as Whole
Jaimee Bullock	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan, Jr.	A	4	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole
Tabari Wallace	P	5	Gov. Bd. as Whole
Theresa Lee	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Leander Morgan, Jr.	N/A	1	Gov. Bd. As Whole
Talina Massey	N/A	2	Gov. Bd. as Whole
Kurtis Stewart	N/A	1	Gov. Bd. as Whole
James Woods	N/A	0	Gov. Bd. as Whole
Bernard White	N/A	1	Gov. Bd. as Whole
Reginald Pender	N/A	0	Gov. Bd. as Whole
Elijah Brown	N/A	1	Gov. Bd. as Whole
Barbara Lee	N/A	2	Gov. Bd. as Whole

*A meeting was not held in November.