

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

October 2020

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Development Services

Inspections:

Overview	2019 YTD	2020 YTD	September 2020	October 2020
Commercial Permits – New Construction	138	89	9	16
Residential Permits – New Single Family	198	169	29	16
Residential Permits – Additions/Remodels	381	222	15	21
Mobile Homes	12	9	0	1
Signs	45	29	3	2
Certificates of Occupancy – Residential	155	154	14	14
Certificates of Occupancy – Commercial	21	10	1	0
Total Permit Valuation	\$64,886,307	\$102,527,556	\$19,497,876	\$16,513,580

Community and Economic Development:

Volt Center/City Market:

- The Volt Center has 518 registered students. 350 students have completed courses following the onset of the pandemic and has resulted in a total of 97 job offers have been made students. 332 students completed courses last year and approximately 159 jobs have been secured since the Volt Center's opening by students prior to leaving or graduating from courses.
- Renovation of the City's former garage is complete. City Staff conducted a final walk-through with the College. The College anticipates classes being offered in the new year and already has equipment for the space that will be moved in upon taking possession. Additional WFD training programs at the Rhem Street building that is under renovation for a police simulator and other law enforcement training programs.
- Staff continues to work on programming and recruitment initiatives with CCC and the Small Business Center to support economic development in our region.
- Staff working with CCC for signage design at the Volt Campus.

Economic and Community Development:

- Staff held conference call with Electricities Economic Development Staff about current and potential recruitment activities. The team will continue working together on targeted strategies to attract business and package details to promote economic growth in the region.
- Staff held WebEx meeting with ECU industry outreach department teams about possible collaborations and partnerships in the future with local defense companies.

Development Services

- Staff continues working with County Economic Development department on research on opportunity zone projects and fulfilling lead requests for companies interested in the area.
- Staff arranged socially distanced windshield tour with broker for retail project.
- Staff attended NC Works Quarterly Partnership Engagement Meeting.
- Staff held conference with non-profit trying to execute Visit NC Farms mobile app. The non-profit received a grant for Carteret, Craven and Onslow counties to go live with the application to promote agritourism in the region. The app is highly used in the middle and western areas of the State.
- Staff attended NCSEA Biweekly member update call.
- In October, staff completed the virtual CDBG Basics training course.
- Staff submitted the CDBG 2020 Annual Action Plan and is currently awaiting HUD approval. In preparation for approval, staff had been preparing important documents for the CDBG-CV funding. These documents include the subrecipient agreement, CDBG monitoring plan, and the CDBG-CV policies and procedures.
- Upon release of funding, the City of New Bern intends to enter an agreement with Religious Community Services to provide rent and utility assistance to those with delinquent bills as a result of COVID-19.
- On Wednesday, October 7, 2020, staff submitted the Quarterly Financial Report to HUD. This report details all drawdowns submitted in IDIS covering July 2020-September 2020. Staff also drafted the HUD progress report, which was submitted on October 15, 2020. This report details how the City is moving forward in addressing the current CDBG timeliness issue.
- Staff completed the 2020 CDBG Monitoring Plan, CDBG-CV Prescreening Questionnaire, and updated the City's current subrecipient agreement. The monitoring plan will serve as a guide for CDBG staff to properly monitor subrecipients who receive CDBG funding to execute public services.
- Staff held a phone conference with Urban Design Ventures, a planning firm, who will assist the City in developing an 'Impediments to Fair Housing' analysis as required by HUD.
- On Tuesday, October 20, staff also hosted the Community Development Advisory Committee (CDAC) meeting, held in the Development Services conference room.
- Staff selected a bus shelter style for the 2020 Bus Shelter Project and is anticipating purchasing shelters in the coming weeks.

Resiliency and Recovery Activities:

- Staff attended North Carolina Interagency Climate Change Council meeting on October 2nd.
- Staff attended Southeast Sustainability Director's Network North Carolina Work Group Call on October 20th.
- Staff presented the City's Resiliency Planning effort to the Southeast Sustainability Director's Network workgroup for Sustainable & Resilient Land Use Planning and Policies.
- Staff working with Moffatt & Nichol to finalize abstract proposal to the 2021 Association of State Floodplain Managers ASFPM conference.
- City invited to participate in the Cities Initiative to give input on our resiliency and sustainability goals. Staff held phone call with program administrators to learn more about the opportunity. The recommendation and identification of New Bern as a potential candidate came from SSDN due to the City's Economic & Community Developer's participation in recent discussions.

Development Services

- Staff held WebEx meeting with RebuildNC Program Management Office for NCORR with the strategic buy-out manager to receive program updates and status report. The City of New Bern has submitted data for consideration regarding upcoming grant programs. The RebuildNC communications team is starting to make presentations to cities/counties in NC.
- Staff sent CWMTF grant agreement to finance for review for the City's \$100,000 award. All 2020 Funded Projects are listed on their website: <https://cwmtf.nc.gov/funded-projects>. New Bern was one of four chosen proposals. Once the agreement is approved by finance, staff will work to finalize and come before the board for approval.
- The City of New Bern's 2019 FEMA Pre-Disaster Mitigation notification of funding sent to the State of NC Department of Emergency Management. Staff sent scope of work activities to support the resiliency planning process for ultimate FEMA approval and grant award contract through the State. Staff is awaiting response and final paperwork to be sent to the accounting department.
- Staff held meeting with UNC Charlotte Energy Production and Infrastructure Center (UNC EPIC). They have received funding and are working on a project with DOE and the NCDEQ focused on developing a resilience roadmap for the state. They partnered closely with New Hanover County to create a case study that we can share with others. The team asked New Bern to participate in a break-out session for an upcoming Planning an Affordable, Resilient & Sustainable Power Grid (PARSPG) meeting to explain the city's resiliency planning initiatives. UNC EPIC would like New Bern to be a future case study to evaluate potential on-site power and grid-hardening projects such that it improves the resiliency and ability of the city to provide emergency services during and after a storm.
- Staff had phone call with Division of Coastal Management regarding upcoming NOAA review of programs. Staff will be answering questions on the City's planning process and relationship with DCM.
- Resiliency & Hazard Mitigation Planning process – On October 22nd staff participated in the core planning team meeting. The team reviewed results of the first community survey and is working on developing the second community survey. Continued work on the risk and vulnerability assessment is occurring and conversations with departments. A great deal of study has been completed and preliminary information will be reviewed next month. Updates will continue to be posted to resiliency landing page that will serve as a portal for the process to be updated with information about the resiliency planning process, including, Project Information Fact Sheet, Planning Team Meeting Notes, Stakeholder Engagement Opportunities, Public Participation Survey, Preliminary Risk Information For Public Review, Supporting Grants, etc: www.newbernnc.gov/resiliency.
- HMGP 407 acquisition project continues with assistance from hired consultant, Wood Environmental. Appraisal reports will be received by October 30th. Upon receipt, consultant will compile paperwork for the offer to the property owner. The proposed real estate transactions will be reviewed and require approval by the Board of Aldermen. Staff anticipates that the item will come before the Board on November 24th. Once the offer is approved, it will be presented to the property owner. If they do not agree, the homeowner will have the opportunity to hire a second appraisal. Following the completion of that appraisal, a third appraisal would be completed by the City and subsequent offer would go through the same processes.

Development Services

- Staff remains in communication with the State NCEM and FEMA, regarding status of all other HMGP 404 applications. The State is still working on responding to information requests from FEMA. City staff is working closely to provide any details and clarifications, when possible. Work is on-going.
- Staff working with State to determine next steps for the FEMA BRIC program requirements. NOFO released from the State and staff will apply to the State on behalf of New Bern's resiliency goals and priorities. The BRIC program is replacing PDM. Staff finalized LOI for potential projects to try to advance in the program.
- Staff met with grant writer regarding upcoming grant opportunities, deadlines and information requests to coordinate all details. A multitude of funding possibilities are being researched for the City and staff is working closely to provide pertinent details.
- Staff remains in communication with multiple funding organizations about status reports and financial requirements of grant awards.
- Staff responded to numerous citizen and organization questions regarding ongoing resiliency and recovery questions pointing to available resources whenever possible, including status updates, state and federal programs, etc.

Other:

GIS:

- Replaced the MUNIS Address files for the continued testing and conversion. Re-entered some new codes that were deleted. Have the process down and this was a good run through.
- Presented as the NC Local Government Committee Chair to NCGLISA IT conference. The session was a panel session where we provided information on what the LGC role is and how to share information across the state to GIS users. Received great feedback and great discussions to better work on data needs and standards statewide.
- Updated maps and data city-wide sidewalks for the Pembroke area and Country Club for Public Works to determine where to place new sidewalks in the area.
- Looking to set up department hub sites for sharing maps /data. Started the process and have several pieces setup. Site will allow for internal and external access to data and ways to easily make maps and access data and dashboards.
- Worked on renewed contract with ESRI through the Enterprise License Agreement. Agreement will last for 3 years and is based on population numbers. Updated software codes for a variety of users and inside the GIS Servers.
- Multiple meetings and discussions related to Local Government and statewide projects; related to hydrography, orthos and 911 addresses.
- Held a GIS technical Users Group meeting and met the new GIS Tech in the Electric Dept. Working with her to help get her setup and look at using workforce.
- Working on citywide Enterprise GIS standards. These will be used to help guide our GIS and make sure it meets the highest standards as we move forward with the enterprise system. Standards will be related to governance, staff roles and responsibilities, data content and quality; metadata; technical systems; sharing and access to data; professional development and others.
- Maps and data for homes in the Redevelopment Commission boundary for use in brining homes to minimum housing standards.

Development Services

MPO:

- Staff attended NCDOT Division 2 meeting – 10/1
- Staff attended NCDOT Financial Overview Training – 10/15
- Staff attended I-42/US 70 Commission meeting – 10/15
- Staff attended Virtual Public Involvement Workshops – 10/15, 10/22, 10/28
- Staff attended 2020 AMPO Virtual Conference – 10/27-10/29
- Staff participated on MTP/ICE monthly status call with VHB and NCDOT – 10/28
- Staff began preparing Q1 accounting reports
- Staff continued efforts with MTP/ICE update
- Staff continued efforts with new website and Social Media updates

Zoning:

- Staff attended Certified Zoning Official training virtual classes through the NC School of Government.
- Ongoing monitoring of STR's listed on-line (AirBnB, VRBO) in developing our database of existing STR's in New Bern which include the following:
 - Developing GIS mapping of STR locations
 - Sending out STR registration approval documents
 - Conducting site inspections
- Working with property owner in resolving the following zoning violation complaints:
 - 114 S Glenburnie (automobile graveyard)
 - 916 Fort Totten (automobile graveyard)
- Processed Zoning Permit applications:
 - Cellular antenna replacement
 - Home Occupation
 - Food Truck

HPC:

- The Historic Preservation Commission's Regular Meeting was held on October 21, 2020 for the following items:
 - 612 New St. – new railing on the porch in the front, screening the existing side porch, and constructing a new wood deck and an accessory Structure in the rear.
 - 205 King St. – replacing a wood gate with a decorative metal gate in the Secondary AVC.
 - 830 Queen St. – new wood railing, wood porch ceiling, wood porch lattice skirting, new wood pilasters in the front and new wood lap siding in the back.
 - 613 Pollock St. – Tryon Palace Garden Cottage – a new accessory structure in the side/rear.
 - 801 E. Front St. – revisions to the approved plans for a new infill house.
 - 811 E. Front St. – construction of a new infill house.
 - 815 E. Front St. – construction of a new infill house.
 - 808 E. Front St. – construction of a new infill house.
 - 219 Middle St. – a new rooftop dining area, mechanical enclosure, and an exterior egress stairway in the back.

Finance

Cash on Hand:

Fund	As of 6/30/2017	As of 6/30/2018	As of 6/30/2019	As of 6/30/2020 *Estimate*	As of 10/31/2020 *Estimate*
Water Fund Cash on Hand	\$6,298,596	\$6,424,708	\$7,316,831	\$8,240,855	\$8,064,183
Water (Days)	340	381	255	283	277
Sewer Fund Cash on Hand	\$4,035,133	\$4,214,328	\$4,460,409	\$5,254,198	\$4,470,238
Sewer (Days)	275	192	135	154	131
Electric Fund Cash on Hand	\$11,039,354	\$18,144,700	\$19,930,718	\$18,907,704	\$21,040,249
Electric (Days)	126	151	132	126	140
General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$14,849,641	\$16,314,778
General Fund Balance %	45.47%	39.5%	48%	61.19%	58.30%

General Fund Cash on Hand net of Hurricane Funds:

General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$14,849,641	\$16,314,778
Florence Fund Cash on Hand	\$0	\$0	(\$11,578,971)	(\$5,099,694)	(\$4,449,591)
Dorian Fund Cash on Hand	\$0	\$0	\$0	(\$1,457,187)	(\$1,218,987)
Isaias Fund Cash on Hand	\$0	\$0	\$0	\$0	(\$354,293)
Net General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$6,445,599	\$8,292,760	\$10,291,908
Net General Fund Balance %	45.47%	39.50%	17.00%	51.74%	45.61%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

Hurricane Isaias was declared a Federal disaster. The City's "Request for Public Assistance" is submitted and currently pending acceptance.

Fire

Fire Suppression:

Incidents	2019 Total	2020 YTD	Last Month	Current Month
*Number of Incidents	1,982	1,592	156	179
90% Response Time to Incidents	9 minutes 59 seconds	9 minutes 50 seconds	8 minutes 33 seconds	9 minutes 24 seconds
Endangered Property Value	\$180,755,380	\$279,978,840	\$8,296,690	\$20,240,000
Property Losses Due to Fire	\$1,765,436	\$1,445,245	\$196,200	\$22,815
Percentage of Saved Property Value	99.02%	99.48%	97.64%	99.89%
Overlapping Incidents	271	217	24	20

Fire Prevention:

Prevention Statistics	2019 Total	2020 YTD	Last Month	Current Month
Fire Investigations	34	44	3	1
Fire Inspections	2,131	1,788	232	276
Permits Issued	63	70	9	10
Child-Passenger Seat Checks	201	34	1	5
People Educated Through Public Fire & Life-Safety Programs	8,515	2,148	7	386
Smoke Alarms Installed	191	162	13	57

Narcan:

Statistics	2019 Total	2020 YTD	Last Month	Current Month
Overdose Calls Responded To	100	114	18	11
Instances Narcan Administered	10	9	0	2

Significant Issues:

- Continued to use state recommended medical response protocol (COVID-19)
- Clean/sanitize fire stations twice daily
- Selected 3 Fire Engineers for promotion (effective November 1, 2020)
- Participated in National Night Out
- Reinstated child safety seat inspections
- Increased inspections
- Received 28 mattresses donated by Craven County Disaster Recovery Coalition

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY19/20	Turnover FY20/21
Administration	11	0	0	1	0	1
Development Services	18	0	0	0	2	0
Finance	23	1	1	1	4	4
Fire	73	0	0	0	3	0
Human Resources	5	0	0	0	1	0
Parks & Recreation	29	1	0	2	1	1
Police	119	2	1	9	17	6
Public Utilities	70	4	1	8	13	5
Public Works	48	0	0	2	7	1
Water Resources	78	0	0	7	8	3
Totals:	474*	8	3	30**	56	21

**Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.*

***Current vacancies due to separations from employment, promotions, demotions and transfers.*

Safety News:

Workers' Compensation	2020	2021
Current Month's Claims	1 OSHA Recordable 0 Lost Time 0 Non-Recordable 1 Denied	1 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	5 Recordable 2 Non-Recordable	3 Recordable 2 Non-Recordable
Current Month Costs	\$39,339.78	\$14,940.00
Year-to-Date Costs	\$119,491.03	\$97,160.00

Other:

None

Parks and Recreation

Significant Issues:

- Parks and Recreation staff installed mums throughout downtown for the MumFeast celebration. The Mum Arch was also installed at Union Point Park. The arch was a featured attraction for park visitors.
- Several Focus group meetings were held to gain input from non-profits, city staff, community leaders, and youth regarding the future of the Stanley White Recreation Center project. The SWRC Advisory Committee also met with CPL and participated in an exercise on Recreation Center amenities. A Public Input meeting was also held at the Omega Center which covered public input received to date on the project and FEMA made a presentation on the Environmental Assessment process.
- The restrooms, shelter and parking lots at Martin Marietta Park were opened to visitors. Staff has been working on trail updates and pruning vegetation.
- Several Drive-In Movies were held during the month to sell out crowds. The 3rd Annual Witches Ride was also held, with approximately 16 riders participating.
- The National Recreation and Park Association presented the annual "Best of the Best Awards Ceremony" on October 28th and recognized New Bern Parks and Recreation as being re-accredited. Currently 186 agencies nationwide are accredited. In North Carolina, there are 13.

Police

Crime:

Incidents & Arrests	Oct Total	2017 Total	2018 Total	2019 Total	2020 YTD
NIBRS* Group A Incidents	151	2,536	2,534	2,644	2,049
NIBRS* Group B Incidents (Arrests)	29	825	900	736	481
Adult Arrests	94	1,739	1,698	1,477	1,050
Juvenile Arrests	0	10	9	3	2
Total Arrests	94	1,749	1,707	1,480	1,052
Police Calls for Service	3,700	46,757	45,246	45,402	38,740
Business Alarms Dispatched	117	1,988	2,157	1,981	1,363
Residential Alarms Dispatched	38	758	755	645	424
Alarm Calls (PD Dispatched)	155	2,746	2,912	2,626	1,787

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Oct Total	2017 Total	2018 Total	2019 Total	2020 YTD
Homicide	0	4	-	2	4
Rape	2	8	8	8	13
Robbery	1	58	30	25	19
Aggravated Assault	4	93	80	87	98
B&E – Residence	21	160	168	177	132
B&E – Business	1	43	37	49	26
Theft from Motor Vehicle	24	187	111	141	112
Larceny	71	718	782	841	570
Motor Vehicle Theft	3	20	36	25	27
Arson	-	3	3	7	1
Total	127	1,294	1,255	1,360	1,002

Criminal Investigations	Oct Total	2019 Total	2020 YTD
Cases Assigned	17	187	191
Cases Closed by Arrest	2	18	40
Cases Closed Leads Exhausted	0	20	17
Cases Closed Unfounded	0	14	22

Police

2020 Cases of Note	
2020-38549	Pembroke: Juvenile severely injured while car surfing. Driver charged with Careless & Reckless but awaiting medical records for possible further charges.
2020-30580	Murder at Bay and 1 st . Numerous interviews and evidence have been collected identifying persons of interest. Awaiting cell phone results.
2020-36415	Gunshot Victim: Unknown location on the Avenues. Victim arrived at hospital by private transportation and refused to cooperate or provide information.
2020-22300	Murder at Carver and Washington St. Numerous search warrants have been completed and served. Persons of interest have been identified and currently working on interviews.

Crime Analysis		
	<u>Oct 2020</u>	<u>2020 YTD</u>
Top 5 Calls for Service & Number of Incidents	1) Security Check Business – 282 2) Traffic Stop – 278 3) Security Check Residential - 236 4) Directed Patrols - 174 5) Follow Up – 159	1) Security Check Business – 5,503 2) Traffic Stop – 3,852 3) Security Check Residential – 3,269 4) Directed Patrols – 1,847 5) Citizens Assist - 1,808
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 1 st Ave / Broad St (Security Checks) - 57 2) 3105 M L King Jr Blvd, Walmart (Traffic Crash, Larceny, Foot Patrol) - 50 3) 1100 Clarks Rd (Commitment Papers) – 45 4) Middle St / Pollock St (Security Check) - 30 5) 1309 Country Club Rd (Security Check, Stolen Vehicle, Abandoned Vehicle) - 27	
Top 3 Group A Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd (Larceny, Fraud, Overdose, Damage to Property) – 8 2) 3821 M L King Jr Blvd (B&E Vehicle) - 4 3) 1400 Lowes Blvd (Larceny) – 3	

**Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

Police

Personnel:

Extra Duty Hours						
Oct	2015	2016	2017	2018	2019	2020 YTD
57.50	2,161.00	3,299.00	4,076.75	4,525.01	4,392.75	864.50

**City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting. Extra Duty services were cancelled in March due to COVID-19 and resumed at the end of August.*

Overtime (2020)	Oct Total	2017 Total	2018 Total	2019 Total	2020 YTD
Office of the Chief	\$0.00	\$381.11	\$200.97	\$180.55	\$62.84
Operations Division	\$10,499.24	\$118,641.19	\$266,946.37	\$151,599.12	\$92,422.68
Services Division	\$6,529.54	\$72,063.35	\$152,064.54	\$136,802.31	\$69,995.27
Investigations Division	\$1,298.00	\$45,845.93	\$75,893.65	\$42,992.18	\$15,767.28
TOTAL	\$18,326.78	\$236,931.58	\$495,422.53	\$331,574.16	\$178,259.07

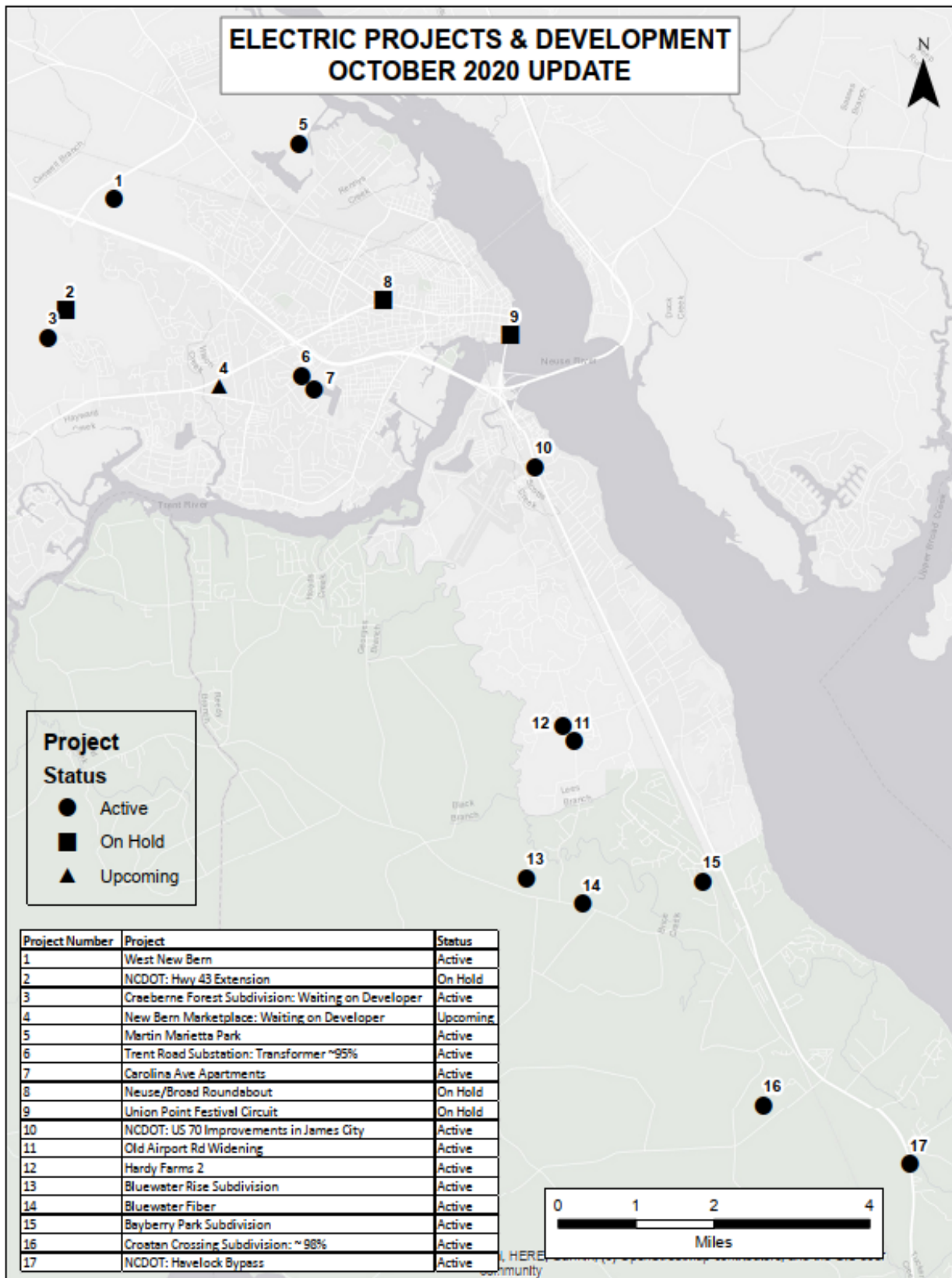
Significant Issues (not noted above):

None

Public Utilities

- High-Profile Projects: Eleven high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 5 interruptions were recorded on the electric system during the month of October. This impacted a total of 216 customers. As a result, customers experienced an average of 0.000804 interruptions and were restored in an average of 0.06 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: In person safety meetings have resumed, adhering to social distancing guidelines. A virtual “Teams” option is available for those who wish to participate virtually.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- Employee Recognition:
 - Amber Gray, Energy Management Specialist, is to be commended for recognizing an energy spike in a customer’s account. The customer had a bad relay switch in their HVAC unit, which was causing their utility bill to be high. She has been proactively identifying errors and helping save customers money!
 - Tiffany Berry, Billing Supervisor, is being recognized for keeping her office running smoothly for a few days while the rest of her staff was out. She did a great job keeping the office afloat during their absence. Her hard work is very much appreciated!
 - Karla Overbey, Metering Supervisor, has been working hard at finding deficiencies and has been working on some reports that make metering run more efficiently. Thank you, Karla for your hard work!
 - Special thanks to Amber Gray for organizing the events for Public Power Week. From the event at Union Point Park to the employee recognitions on Facebook, it was a lot of hard work and the feedback was positive. Thanks Amber!
 - Charles Hacker is to be recognized for his part in Public Power Week. He put together the Load Management display and he, along with Justin Carmen, assisted customers by explaining how load management works.
 - CAPS is to be commended for converting \$480,000.00 worth of COVID protected delinquent balances into loans. This encompasses 960 accounts. The staff over at Fort Totten has been working hard on these accounts while still providing exceptional customer service!
 - Sheri Benson is being recognized for the discovery and recovery of \$712,000.00 in billing and metering errors that have occurred. Awesome job, Sheri!

Public Utilities



Public Utilities

- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 12,870 water meters and 23,375 electric meters with 10,544 disconnect meters; 6,203 two-way load management switches have been installed.

October 2020

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	22,772	36*	22,755	99.93
Water	18,059	~ 3,000	~ 14,244	~ 94.59
Installed Gateways		41		
Installed Relays		84		
LM Customers		3,911		
Total Switches		6,211		
Controlled Devices				
Air Conditioner	Electric Furnace		Heat Strips	Water Heaters
3,919	85		1,965	2,131

*ElectriCities read meters

- **Street Lighting** - This project involves the changing out of street lights, area lights, and security and flood lights throughout the city. The current area of focus for this project is the area between Neuse Blvd, N. Hills Drive, Kennedy Ave and Benfield Ave.
- **Vegetation Management** – Ongoing throughout the service area.

High-Profile Electric Projects:

- **Bluewater Rise Subdivision:** New underground residential subdivision. Construction is following the pace of the developer.
- **Croatan Crossing Subdivision:** Construction is following the pace of the developer. This project is 98% complete.
- **Old Airport Road:** Streets lights pending. Relocate fiber.
- **Trent Road Transformer Replacement:** – Substantially complete, finish grading.
- **NCDOT:** This consists of various NCDOT projects.
 - NC Hwy 43 Extension – On hold by NCDOT.
 - Neuse Boulevard Roundabout – On hold by NCDOT.
 - US Hwy 70 – James City – Develop URA
 - Havelock Bypass – Awaiting URA approval.
 - Thurman Road to Havelock bypass – NCDOT hold.
 - Reimbursable dollars to date: \$446,780.00; collected to date \$303,871.00
- **Martin Marietta** – Following pace of developer.
- **Golden LEAF Grant** – This grant has been awarded to raise electrical infrastructure that was inundated during Florence. Design and Engineering
- **Carolina Avenue Apartments** – Design and Engineering. Waiting for pipe to be laid.
- **West New Bern** – Electric line extension in progress.
- **Volkswagon DEQ Grant** – Electric vehicle chargers. Grant administration.
- **Canterbury Road** – Overhead to underground conversion 60% complete.

Public Utilities

High-Profile Water Resources Projects:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Due to the pump station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. The easement for the pump station site is in processing within the State Property Office and the final plans have been submitted to other various state agencies for permitting.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* This past month the contractor for this project was able to demolish the existing pump station and set the wet well and valve vault for the new station. The pump station should be complete in the next 2-3 weeks and then the contractor will move on to the water and sewer main work.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered. Bids for this project have been received and the low bidder is the same contractor that will be completing the Griffin Ave. Project. Therefore, the start of construction for this project will be scheduled at the completion of the Griffin Ave. Project.
- **NB-7 Facility Improvements Project** – *Rebuild of the NB-7 WWTP office and lab building and enclosure of equipment storage bays for weather protection.* The HVAC, plumbing, and electrical work has been completed in the office building and the building should be ready for a CO by the end of November. The footers for the equipment shelter have been poured and the structural steel has all been installed. The remaining work on the equipment shelter should be complete by the end of November as well.
- **Front Street Water and Sewer Improvements Project** – *Replace existing galvanized water services and make point repairs on the sewer system in advance of the scheduled paving work in these areas.* Over the past month Public Works has completed the milling and resurfacing of these streets and the project is now complete.

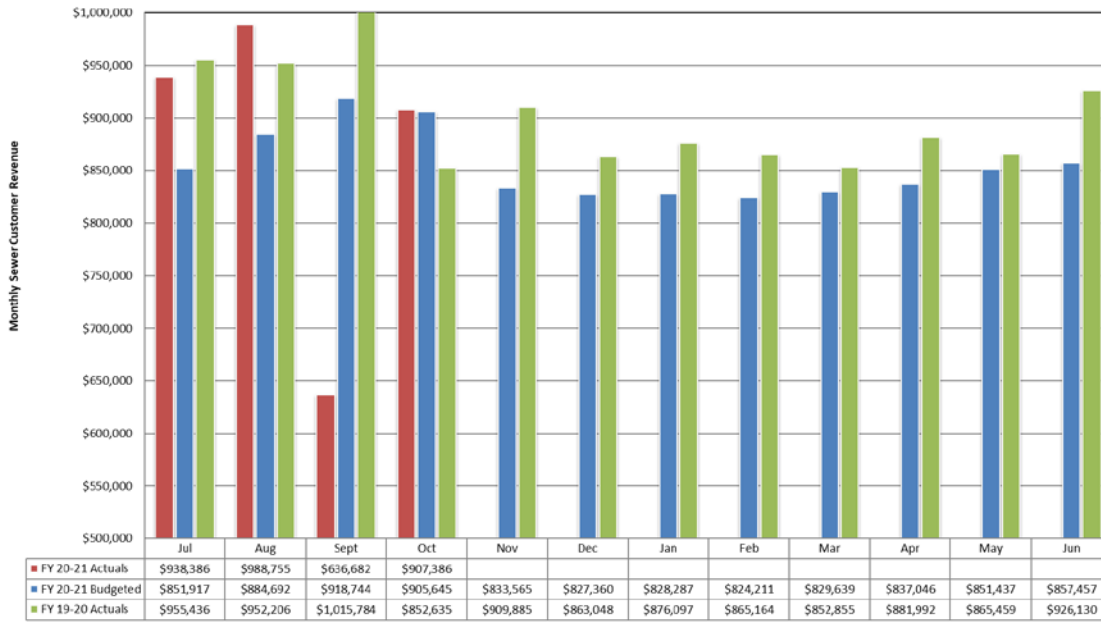
Public Utilities

Electric System Outages and Reliability Statistics			
	October 2020		2020 YTD
# of Interruptions	5		365
# of Customers out	216		13,078
Customers Minutes Out	86,438		856,298
October 1, 2020 to October 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
0.06	0.000804	75.247	99.9998%
October 1, 2019 to October 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
23.638	0.413	57.202	99.9958%
October 1, 2018 to October 30, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
18.08	0.249	75.562	99.9968%

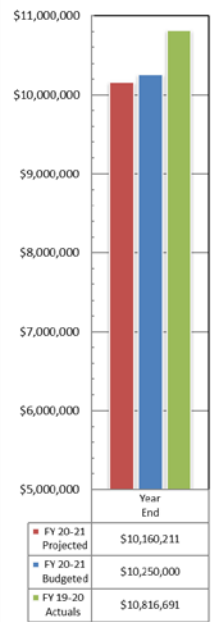
Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	1
Unscheduled	Equipment Worn Out	2
Unscheduled	Storm	0
Unscheduled	Vine	0
Unscheduled	Manufacturing Defect	0
Unscheduled	Vehicle Accident	1
Unscheduled	Tree	0
Unscheduled	Equipment Damage	1
Scheduled	Repairs	0
Unscheduled	Wind	0
Unscheduled	Unknown/Other	0
Unscheduled	Manufacturing Defect	0
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	0
Unscheduled	Lightning	0
Unscheduled	Failure of Greater Transmission	0
Unscheduled	Equipment Replacement	0
Unscheduled	Non Utility Fire	0
Total		5

Public Utilities

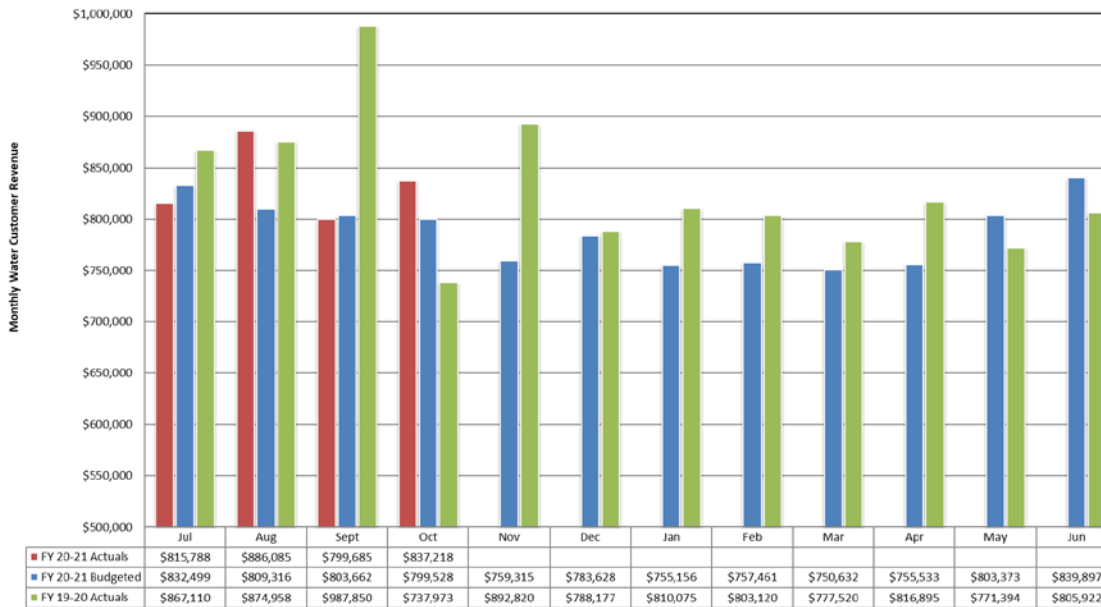
Budgeted vs. Actual Sewer Customer Revenue - Monthly



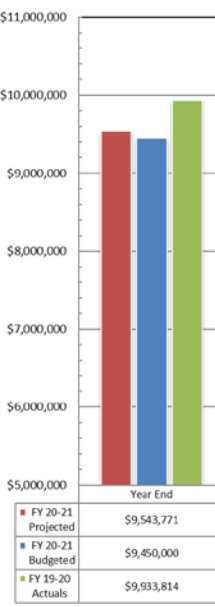
Year End



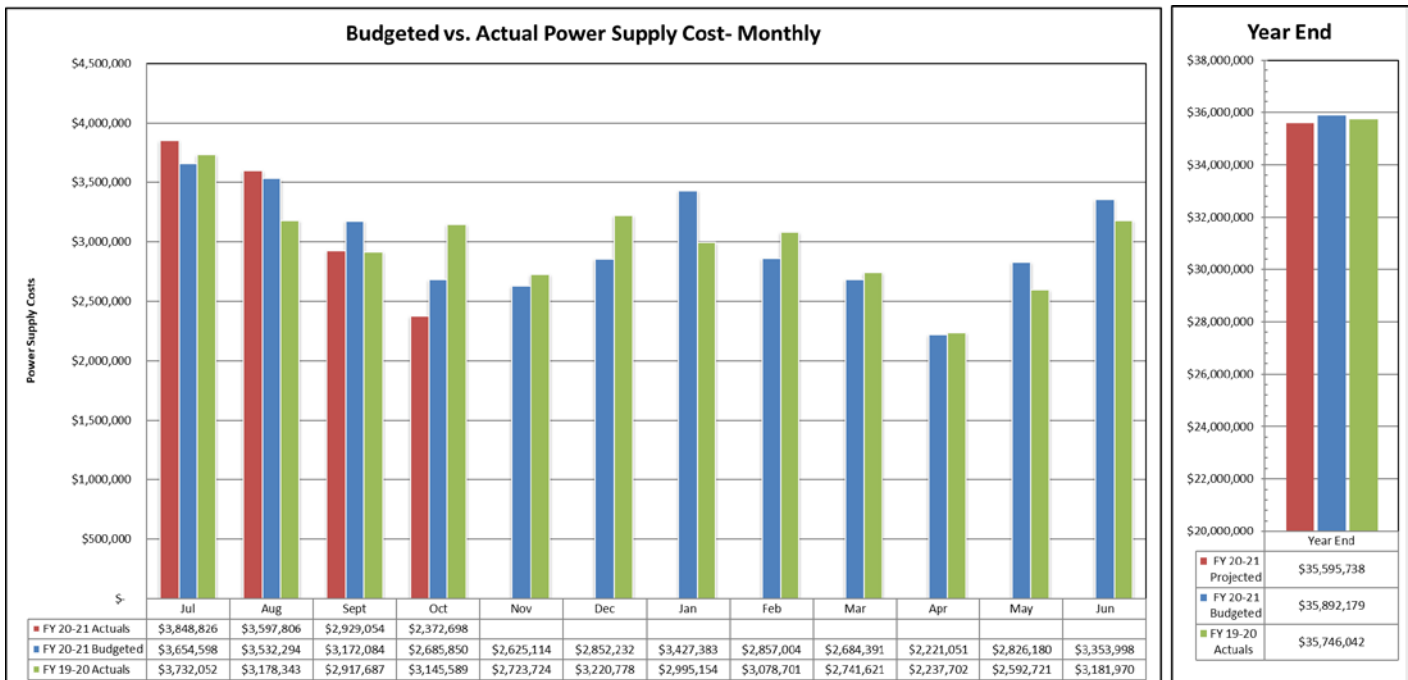
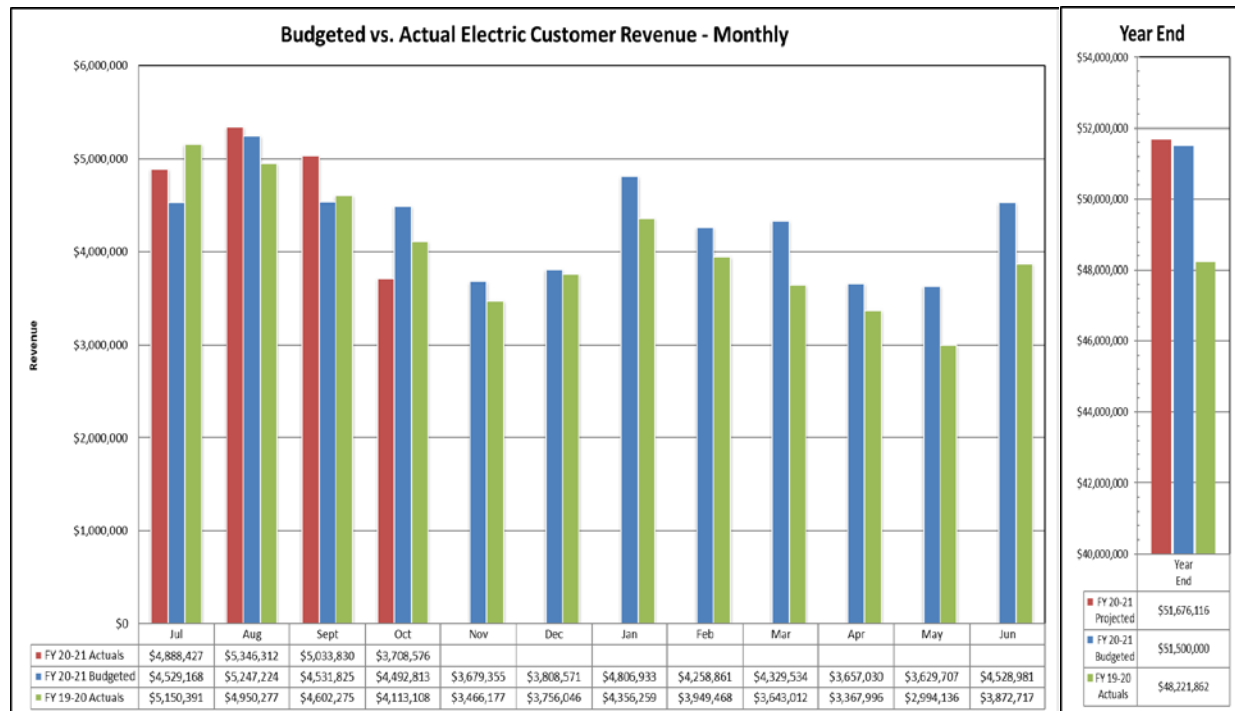
Budgeted vs. Actual Water Customer Revenue - Monthly



Year End



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	October 2020
White Goods Collected	13.50	63.00	36.00	9.00
Brown Goods Collected	3,240.60	4,151.40	1,346.40	323.40
Yard Waste Received	13,533.83	15,531.57	5,038.18	1,108.90
Mulch Dispersed	3,616.43	2,894.85	4.73	0.00

City Garage:

Costs	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	October 2020
Services Provided by City Garage:				
Vehicles Serviced	2,100	3,090	1,013	242
Total Labor Cost	\$ 66,419.98	\$119,392.63	\$ 44,852.39	\$13,707.78
Total Parts Cost	\$157,426.24	\$218,398.58	\$ 83,630.14	\$18,679.51
Total Cost (Parts + Labor)	\$223,846.22	\$337,791.21	\$128,482.52	\$32,387.29
Services Provided by Contract:				
Vehicles Serviced	561	542	118	32
Total Labor Cost	\$105,084.08	\$126,420.89	\$32,187.44	\$ 8,919.25
Total Parts Cost	\$149,681.60	\$168,023.32	\$47,318.78	\$19,109.60
Total Cost (Parts + Labor)	\$254,765.68	\$294,444.21	\$79,506.23	\$28,028.85
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,664	3,632	1,131	274
Total Labor Cost	\$171,896.06	\$268,422.38	\$ 90,403.48	\$22,627.03
Total Parts Cost	\$307,400.97	\$363,813.04	\$117,585.28	\$37,789.11
Total Cost (Parts + Labor)	\$479,207.03	\$632,235.42	\$207,988.76	\$60,416.14

Cost by Department	FY18-19 YTD	FY19-20 YTD	FY20-21 YTD	October 2020
Public Utilities (Electric)	\$ 69,094.12	\$ 73,116.32	\$37,006.80	\$16,180.58
Public Utilities (W&S)	\$111,925.30	\$106,776.47	\$45,512.00	\$10,445.92
Police	\$101,295.14	\$110,281.92	\$32,101.78	\$ 7,273.70
Recreation & Parks	\$ 34,028.25	\$ 39,637.59	\$ 9,591.93	\$ 3,949.13
Finance	\$ 13,589.19	\$ 19,417.26	\$ 6,332.75	\$ 1,963.15
Public Works	\$ 89,933.67	\$206,565.04	\$53,284.97	\$15,678.92
Fire / Rescue	\$ 56,319.94	\$ 72,295.39	\$26,306.55	\$ 4,447.79
Human Resources	\$ 903.83	\$ 665.96	\$ 998.48	\$ 0.00
Development Services	\$ 2,117.58	\$ 3,479.48	\$ 1,853.41	\$ 476.95

Significant Issues:

None

Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Richard Parsons	N/A	2	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	1	Ward 6
Kenneth "Kip" Peregoy	N/A	0	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	3	Ward 4
Ross Beebe (Alternate)	N/A	2	Ward 3

*A meeting was not held in October.

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Corinne Corr	N/A	1	Ward 1
Carol Williams	N/A	1	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	1	Ward 4
Dell Simmons	N/A	2	Ward 5
Lindsay Best	N/A	1	Ward 6

Meetings are held quarterly. A meeting was not conducted in October due to a lack of quorum.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Mark Stephens	P	0	BOA

Eastern Carolina Council of Government			
Appointee	Current Month* Attendance	Meetings Missed in 2020 To Date	Appointed By
Johnnie Ray Kinsey	P	1	Aster

*Attendance is only *required* at January and June meetings.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
George Halyak	P	2	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	P	1	Ward 5
Carol Zink	P	1	Ward 6
Gary Lingman	P	1	Mayor
William Frederick	P	0	Best
David Pickens	P	1	Odham
Ex-officio Bobby Aster	P	5	Odham

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Tripp Eure	P	0	Mayor
Ellen Sheriden	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Christian Evans	P	0	Ward 4
James Woods, Jr.	P	1	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	P	3	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	A	1	Mayor
Molichia Hardy	A	4	HA Residents
Ronald Scott	P	0	Mayor
Carol Becton	P	1	Mayor
Denise Harris-Powell	A	4	Mayor

New Bern Appearance Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Mike Duffy	P	1	Ward 6 - Odham
James Dugan	P	0	Ward 1 - Bengel
Paula Jessup	P	0	Ward 2 - Harris
Martha "Molly" Ingram	P	1	Mayor Outlaw
Suzannah Talton	P	0	Ward 1 - Bengel
Vacant	N/A	N/A	N/A
John Phaup	P	1	Ward 5 - Best

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Jeffrey Odham	N/A	1	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	1	White

*Alternate only *required* when regular appointee is not attendance. A meeting was not held in October.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Carol Becton	P	1	Odham
Sam Carter	P	0	Bengel
Vacant	N/A	0	Bengel
Shelley Maloy	A	1	Bengel
Sabrina Bengel	A	2	Aster

*Meetings are held alternate months (February, April, June, August, October and December).

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Anne Schout	P	1	Mayor
Travis Oakley	P	2	Ward 1
Margie Dunn	P	2	Ward 2
Gasper Sonny Aluzzo	A	4	Ward 3
Raymond Layton	P	1	Ward 4
Marcus Simmons	P	5	Ward 5
Pat Dougherty	A	1	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Kennail Humphrey	N/A	N/A	Best
Eric Queen	N/A	N/A	Aster
Victor Taylor	N/A	N/A	Kinsey
Kevin Rock	N/A	N/A	Odham
Robert "Bob" West	N/A	N/A	Bengel

*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Attendance for Board Appointees

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Maria Cho	P	0	Gov. Bd. As Whole
Kip Peregoy	P	1	Gov. Bd. as Whole
Beth Walker	P	1	Gov. Bd. as Whole
Jaimee Bullock	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan, Jr.	P	3	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole
Tabari Wallace	A	5	Gov. Bd. as Whole
Theresa Lee	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Leander Morgan, Jr.	P	1	Gov. Bd. As Whole
Talina Massey	P	2	Gov. Bd. as Whole
Kurtis Stewart	A	1	Gov. Bd. as Whole
James Woods	P	0	Gov. Bd. as Whole
Bernard White	A	1	Gov. Bd. as Whole
Reginald Pender	P	0	Gov. Bd. as Whole
Elijah Brown	P	1	Gov. Bd. as Whole
Barbara Lee	A	2	Gov. Bd. as Whole