

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly
Reports

January 2020

Table of Contents

Development Services	1
Finance	5
Fire	6
Human Resources	7
Parks & Recreation.....	8
Police.....	9
Public Utilities	11
Public Works	18
Attendance for Board Appointees	19

Development Services

Inspections				
Overview	2019 YTD	2020 YTD	Current Month 2019	% Change from Previous Month
Commercial Permits – New Construction	138	9	9	0%
Residential Permits – New Single Family	198	8	8	-11%
Residential Permits – Additions/Remodels	381	29	29	16%
Mobile Homes	12	0	0	-0%
Signs	45	4	4	150%
Certificates of Occupancy – Residential	155	20	20	54%
Certificates of Occupancy – Commercial	21	0	0	-125%
Total Permit Valuation	\$64,886,307	\$14,609,130	\$14,609,130	78.101%

Community and Economic Development:

Volt Center/City Market:

- 367 students are enrolled in programs at the Volt Center to date and 153 have completed courses. 55 jobs have been confirmed by students graduating programs. Lease approved for the Makerspace and Small Business Center by the Board of Aldermen and sent to the College Board of Trustees for approval. Future lease and programming activities for expansion of WFD programs operated by Craven Community College continue for the site.
- Staff submitted 3 Year Performance report for the City Market/Volt Center project to the EDA. Reports to the EDA will be due again in 3 years and 6 years. City Market Stakeholders meeting scheduled on 2/4 to discuss the kitchen commissary, special events and market activities.
- City Market Stakeholder’s Meeting on Tuesday, January 7, 2020.

Economic and Community Development:

- Staff has been working on the Duffyfield Stormwater Enhancement Project in collaboration with Urban Design Ventures, a CDBG consulting firm. The Board of Aldermen held a public hearing for the approval of the Substantial Amendment that amends the CDBG 2016, 2017, and 2018 Annual Action Plans for the stormwater project. Staff was present at the public hearing to receive public comments. Staff submitted an agenda item for the January 28th Board of Aldermen meeting, proposing the adoption of a resolution for the Substantial Amendment. Staff has been working with Finance department to finalize and process all outstanding invoices.
- Staff attended Redevelopment Commission meetings and prepared minutes for these meetings.
- Staff also attended the VOLT Center Stakeholder Meeting and prepared minutes.
- Staff was in contact with select vendors for the proposed 2020 Bus Shelter Project. Staff met with the City’s Public Works department to discuss details of the proposed Bus Shelter project.
- The Substantial Amendment went on public display for 30 days to receive comment and meet HUD’s requirements. After receiving comments from the public, staff worked with the

Development Services

consulting firm to publish these comments. Staff prepared for the Community Development Advisory Committee meeting to be held on January 28th. Staff prepared CDAC minutes. The Board of Aldermen approved the resolution to adopt the Substantial Amendment for the stormwater project. Staff is now moving forward with requesting the release of funds from HUD to beginning implementing Phase 1 of the stormwater project.

- Staff working on details regarding a façade grant improvement application and had initial meeting with applicant.

Resiliency and Recovery Activities:

- Staff had conference call with Director of NCORR about grant/loan application notice of funding opportunity for local governments.
- RFQ for Resiliency and Hazard Mitigation Plan is posted and deadline for responses is January 10, 2020. Staff reached out to the State again for clarification on HMGP programs and is still awaiting an answer. City Staff has made multiple requests to NCEM to answer questions to share with homeowners to better understand the HMGP process for elevations regarding eligibility, selection criteria and funding implications.
- Staff has been in contact though email and on the phone with the hazard mitigation office on the status of progress of the HMGP Program. Staff is still awaiting a response to questions. The State advised because of the nature of the info/document and the intended end users—the division employee is having to run this draft up the chain of command for review, input and ultimate approval of the content, as it will become public information. Thus, City Staff does not have any updates for homeowners.
- Staff finalized draft EDA application for electric capacity and resiliency project and had call with POC for feedback to proceed with and complete final submission. Staff worked with CarolinaEast and Coastal Carolina Regional Airport who agreed to be beneficiaries of the project. The addition of a new electric substation will provide hardened and reliable electric infrastructure to all the customer base, improving resiliency and increasing capacity.
- Staff prepared application to the NC Clean Water Management Trust Fund for the Duffyfield Stormwater Enhancement Project.
- Staff submitted FMA and PDM applications to the State for FEMA funding review for the Duffy field Stormwater project and Resiliency Plan respectively. Staff preparing grant application with Clean Water Trust for the stormwater enhancement project and finalized EDA resiliency grant for electric infrastructure due 1/31/20. Staff had conference call with NCORR director regarding new NOFO for grant/loan programs to identify potential recovery activities to propose for funding. Responses to the RFQ for Resiliency and Hazard Mitigation Plan received and review committee scored to identify most qualified respondent.

Other:

GIS

- Completed the migration of City GIS databases to the enterprise/portal setup. Databases are in place and working. Continued work in reestablishing connections and moving staff and maps, apps to the new system. Created users and testing a variety of layers and mapping features and adjusting as needed. A huge learning curve – but will be a great move. Will continue to set and use standards as related to data so it is findable/searchable and clearly defined for use city-wide. Continue to research and studying about best practices for the Portal system for the City Staff and sharing data. Begin work to hold classes for departments to begin using outside the GIS staff/techs.
- Completed the Boundary & Survey (BAS) report and updates for the 2020 Census. Updated with 4 new annexed areas and new roads in the township 7 area of Blue Water Rise, Carolina

Development Services

Colours. Last data submittal prior to the 2020 census. Working with others to help encourage participation in the 2020 Census on April 1st. Attended a webinar on mapping hard to count communities and how to identify and count hard to reach areas.

- Held a GIS Steering Committee and GIS Technical Users Group (GTUG) meetings to report on the status of the new enterprise Portal setup and capabilities. Also discussed some out of the box tools we should start using that incorporates GIS and other software such as Story Maps and Dashboards as tools to share information in a more concise and defining format.
- Met with Fire Department to work on and discuss tools using GIS for Tracking rescues during events and making available current information related to fire hydrants during calls. Spoke with Police/911 GIS Staff to work on a way to use current software for 911 and our GIS data.
- Attended the NC Statewide Mapping Advisory Council (SMAC) for discussions on statewide GIS issues and efforts. Three things of note: 1: Changes to the proposed release of detailed demographic data is being discussed and needs to be monitored. 2: Aerial Imagery collection begins in early Feb, to learn more here <https://www.nconemap.gov/pages/imagery> imagery will also include the 4th band or Color-Infrared, and should be available in Nov to PSAPS, 3: 2022 New Datum or new reference data frame work continues.
- Work on updating the new Flood Hazard GIS data for new rollover in June in adoption of new standards, new flood hazards areas and base flood elevations.

MPO:

- Staff attended NCDOT financial overview training in Kinston – 1/7
- Staff attended the 2020 NC Transportation Summit in Raleigh – 1/8-1/9
- Staff met with Airport Director to review P6 projects – 1/14
- Staff held TCC board meeting – 1/16
- Staff held TAC board meeting – 1/23
- Staff participated on conference call with consulting team and NCDOT to review Neuse Blvd corridor study – 1/27
- Staff attended Hwy 17/US 64 Association board meeting in Washington – 1/29
- Staff completed 5303 and 104f accounting reports for 2nd quarter – 1/30.

Zoning:

- Staff held Department Review Committee meeting, which included two Site Plans and one Planned Unit Development.
- Prepared for and attended “Short Term Rental” Working Group Meetings.
- Processed zoning-related permit applications.
- Filed enforcement of zoning violations.

HPC:

- Staff prepared for and held the Historic Preservation Commission’s Special Called Meeting on January 15, 2020 for the following: Guidelines on Flood Adaptation – review and discuss the National Park Service’s November 2019 Guidelines on Flood Adaptation for Rehabilitating Historic Buildings.
- Staff prepared for and held the Historic Preservation Commission’s Regular Meeting on January 22, 2020 for the following items:
 - 711 A E. Front St. – Elevate house to 5’4” above existing grade
 - 711 C E. Front St. – Elevate accessory dwelling to 5’ above existing grade
 - (100 E. Front St.) Union Point Park – Replacing the stationary dock, including “hog slat” decking.
 - 312 Johnson St. – HVAC fencing and new backup generator
 - 421 S. Front St. – New garage doors for the Farmers Market building

Development Services

- 503 – 505 C St. – Chimneys removal, new roofing, replace windows, front doors refinished, new lighting, new HVAC, new gas meters
- 216 Johnson St. – New metal garage doors, an infill section of garage wall with wood door, wood windows, and wood siding in the rear, and new decorative metal fencing and gates around the sides and back.

Finance

An update on fund balance and days cash on hand is not available due to a vacancy in the Finance Director position.

Fire

Fire Suppression				
Incidents	2019 Total	2020 YTD	Last Month	Current Month
*Number of Incidents	1,982	132	184	132
90% Response Time to Incidents	9 minutes 59 seconds	9 minutes 50 seconds	9 minutes 19 seconds	9 minutes 50 seconds
Endangered Property Value	\$180,755,380	\$8,178,800	\$3,623,160	\$8,178,800
Property Losses Due to Fire	\$1,765,436	\$105,900	\$396,200	\$105,900
Percentage of Saved Property Value	99.02%	98.71%	89.06%	98.71%
Overlapping Incidents	271	18	27	18

Fire Prevention				
Prevention Statistics	2019 Total	2020 YTD	Last Month	Current Month
Fire Investigations	34*	2	7*	2
Fire Inspections	2,131*	254	153*	254
Permits Issued	63*	11	5*	11
Child-Passenger Seat Checks	201*	14	12*	14
People Educated Through Public Fire & Life-Safety Programs	8,515*	54	62*	54
Smoke Alarms Installed	191*	2	28*	2

* Fire Prevention statistics for December were incorrectly reported. The correct December statistics are noted above by the *.

Narcan				
Statistics	2019 Total	2020 YTD	Last Month	Current Month
Overdose Calls Responded To	100	20	15	20
Instances Narcan Administered	10	2	0	2

Significant Issues:

- Received new swift water boat trailer from the state
- Received "Fire Chief of the Year" from the Eastern North Carolina Firefighters' Association
- Successful "Battle of the Badges" Blood Drive - Collected over 171 units
- Stephen Jasset received third place in "Strongest Firefighter" competition
- Participated in Public Safety Promotion/Awards ceremony

Human Resources

City-Wide Vacancies						
Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY18/19	Turnover FY19/20
Administration	11	0	0	0	1	0
Dev. Services	18	0	0	1	4	2
Finance	13	0	0	3	4	2
Fire	73	0	0	1	4	1
Human Resources	5	0	0	1	0	1
Parks & Recreation	29	0	0	1	2	1
Police	119	3	3	8	17	15
Public Utilities	80	1	0	9	5	7
Public Works	48*	2	1	2	6	3
Water Resources	78	0	0	5	6	6
Totals:	474*	6	4	31**	49	38

*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Includes additional full-time position in Public Works which was previously classified as seasonal.

**Current vacancies due to separations from employment, promotions, demotions and transfers.

Safety News		
Workers' Compensation	2019	2020
Current Month's Claims	2 OSHA Recordable 1 Lost Time 0 Non-Recordable 0 Denied	3 OSHA Recordable 2 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	13 Recordable 5 Non-Recordable	17 Recordable 8 Non-Recordable
Current Month Costs	\$11,080.26	\$88,429.66
Year-to-Date Costs	\$165,672.67	\$319,695.29

Other:

None

Parks and Recreation

Significant Issues:

- Omega Center: We continue to work with owners of the Omega Center. They have been cleaning the facility in efforts to remove mold and mildew. Once the HVAC system has been cleaned, we will request an air quality test. If this passes, we will begin offering activities at the Omega Center.
- Abandoned Boats: The boat behind Parks and Recreation Administration was removed by Parks and Recreation staff on January 14, 2020. We are now working with Police and the NC Marine Patrol on removal of the Sailboat adjacent to Jacks Island.
- Union Point Park floating docks: We are still working with FEMA on the replacement of the docks. On January 22, we received a COA to install hogslat on the fixed pier that supports the floating docks. RFP's will be going out shortly for reconstruction.
- LWCF Grant: Staff attended a workshop on the LWCF (Land & Water Conservation Fund) grant cycle. This grant applies to current LWCF projects and focuses on rehabilitation of those parks. Park amenities that have not been maintained do not qualify for funding. Parks that have received LWCF funding over the years include: Henderson Park, George Street Park, Seth West Parrott Park, Kafer Park, Pierce Park, Union Point Park, and Lawson Creek Park.

Police

Crime:

Incidents & Arrests	Current Month Total	2017 Total	2018 Total	2019 Total	2020 YTD
NIBRS* Group A Incidents	204	2,536	2,534	2,644	204
NIBRS* Group B Incidents (Arrests)	52	825	900	736	52
Adult Arrests	107	1,739	1,698	1,477	107
Juvenile Arrests	-	10	9	3	-
Total Arrests	107	1,749	1,707	1,480	107
Police Calls for Service	4,055	46,757	45,246	45,402	4,055
Business Alarms Dispatched	161	1,988	2,157	1,981	161
Residential Alarms Dispatched	48	758	755	645	48
Alarm Calls (PD Dispatched)	209	2,746	2,912	2,626	209

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2017 Total	2018 Total	2019 Total	2020 YTD
Homicide	1	4	-	2	1
Rape	1	8	8	8	1
Robbery	3	58	30	25	3
Aggravated Assault	8	93	80	87	8
B&E – Residence	12	160	168	177	12
B&E – Business	3	43	37	49	3
Theft from Motor Vehicle	17	187	111	141	17
Larceny	62	718	782	841	62
Motor Vehicle Theft	2	20	36	25	2
Arson	-	3	3	7	-
Total:	109	1,294	1,255	1,360	109

Criminal Investigations	Current Month	2020 YTD	2019 Total
Cases Assigned	28	28	185
Cases Closed by Arrest	9	9	18
Cases Closed Leads Exhausted	8	8	20
Cases Closed Unfounded	1	1	14

Police

2019 Cases of Note - January	
Crime	Summary
2019-18530	Poplar Street Homicide case pending Interviews
2019-1428	Gunshot victim warrants obtained; arrest made
2019-3859	Gunshot victim pending interview due to inconsistencies in story
2019-44345	Mockingbird Lane Shooting, arrest made with pending charges

Crime Analysis		
	January 2020	2020 YTD
Top 5 Calls for Service & Number of Incidents*	1) Traffic Stop – 466 2) Security Check Business – 423 3) Security Check Residential - 343 4) Directed Patrols - 223 5) Follow Up – 176	1) Traffic Stop – 466 2) Security Check Business – 423 3) Security Check Residential - 343 4) Directed Patrols - 223 5) Follow Up – 176
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) Sampson St / Green St (Security Checks) - 114 2) 3105 M L King Jr Blvd, Walmart (Larceny and Vehicle Crash- Property) – 90 3) 724 Oak St (Security Check Residential) – 62 4) 1100 Clarks Rd (Commitment Papers) – 54 5) 1309 Country Club Rd (Gunshot Victim, Security Check, Drug Activity) – 37	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3034 M L King Jr Blvd (Larceny) – 9 2) 165 Apt T Craven Terrace (Trespassing, Damage to Property) – 2 3) 3034 M L King Jr Blvd (Larceny) – 2	

*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

Personnel:

Extra Duty Hours						
Current Month 2019	2015	2016	2017	2018	2019	2020 YTD
257.00	2,161.00	3,299.00	4,076.75	4,525.01	4,392.75	257.00

*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting, therefore downtown patrol special assignment totaled 54 hours in September.

Overtime in Dollars	Current Month 2019	2017 Total	2018 Total	2019 Total	2020 YTD
Office of the Chief	\$0.00	\$381.11	\$200.97	\$180.55	\$0.00
Operations Division	\$13,094.12	\$118,641.19	\$266,946.37	\$151,599.12	\$13,094.12
Services Division	\$12,033.40	\$72,063.35	\$152,064.54	\$136,802.31	\$12,033.40
Investigations Division	\$112.08	\$45,845.93	\$75,893.65	\$42,992.18	\$112.08
Total:	\$25,239.60	\$236,931.58	\$495,422.53	\$331,574.16	\$25,239.60

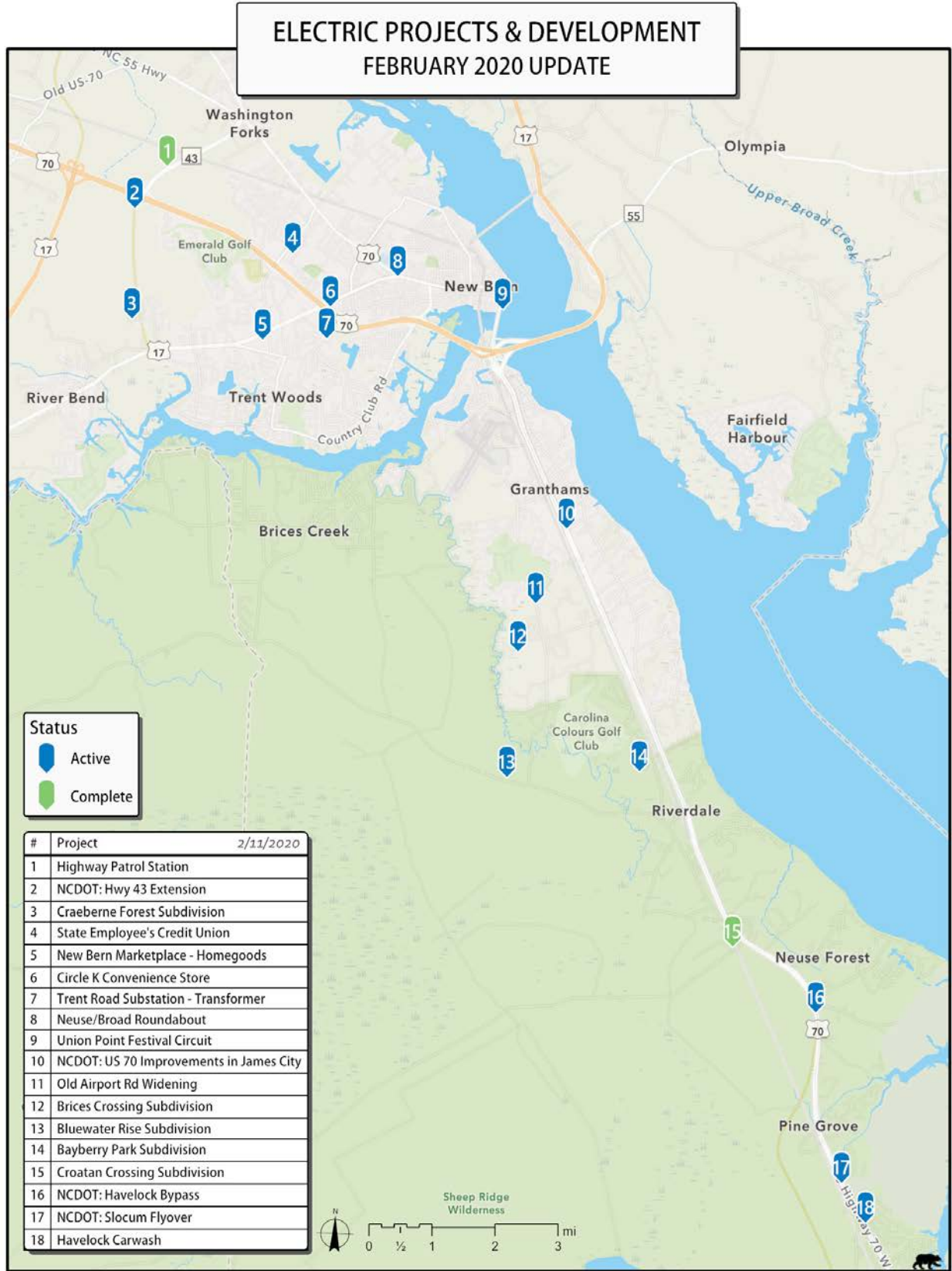
Significant Issues (not noted above):

None

Public Utilities

- High-Profile Projects: Twelve high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 21 interruptions were recorded on the electric system during the month of January. This impacted a total of 583 customers. As a result, customers experienced an average of 0.0264 interruptions and were restored in an average of 2.36 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: No safety incidents to report.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.

Public Utilities



Public Utilities

- Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 11,404 water meters and 23,227 electric meters with 10,125 disconnect meters; 5,978 two-way load management switches have been installed.

Current Customers	Type	Utility	Total AMI Customers	% Complete
22,471	Residential/Commercial	Electric	22,433	99.83%
6	Large Industrial	Electric	0	0%
18,974	Res./Commercial	Water	11,404	60.02%

3,729 AMI Load Management customers with 5,978 switches
 39 installed gateways
 Controlled load management devices:
 3,803 air conditioners, 85 electric furnaces, 1,850 heat strips, 2,091 water heaters..

- Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. The current area of focus for this project is the Ghent area.
- Vegetation Management** – Is ongoing throughout the service area. Trees have been removed from Hurricane Dorian. Managing “leaners” before they become a problem.

High-Profile Electric Projects:

- Bluewater Rise Subdivision.** *New underground residential subdivision.* Construction is following the pace of the developer.
- Croatan Crossing Subdivision.** Construction is following the pace of the developer. This project is 95-98% complete.
- Old Airport Road.** *Widening of Old Airport Road.* Waiting on Public Works regarding right of way.
- Trent Road Transformer Replacement** – Evaluating construction/labor bids. Target energized date May 1. Having reconstruction meeting on Monday, February 3.
- NCDOT.** *This consist of various NCDOT projects.*
 - NC Hwy 43 Extension – Waiting on submission of plans from NCDOT.
 - Neuse Boulevard Roundabout – Waiting on submission of plans from NCDOT.
 - US Hwy 70 – James City – Waiting of submission of final plans from NCDOT.
 - Havelock Bypass – Waiting on submission of final plans from NCDOT.
 - Slocum Flyover – Utility work is 95% complete. Waiting on traffic signal plan from NCDOT. DOT contractor is installing pipe for last two (2) traffic signal locations. This is done with the exception of signalization.

High-Profile Water Resources Projects:

- Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Over the past month, City staff has continued to have discussions with NCDOT engineers and the City’s consultant on the design of the force main tie-ins at Williams Road, which is the only outstanding portion of the design. At this point we have confirmed that a single force main can be utilized to meet the needs of highway project, while creating the extra capacity in the system that was the objective of the TS-7 Phase-III project. The final design for this new configuration should be completed in the next 60 days and the project will be ready to submit for permitting in April, with an anticipated bid date of early July.
- West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Staff is continuing to work with the property owners from whom the City will need a utility

Public Utilities

easement in order to construct the project and legal documents for the easements are being prepared. Final plans have been coordinated with NCDOT for the configuration of the southern portion of this project. The final plans are being completed for the remaining portions of the project, that account for revisions to accommodate the final NCDOT Highway-43 alignment and development plans of the adjacent properties.

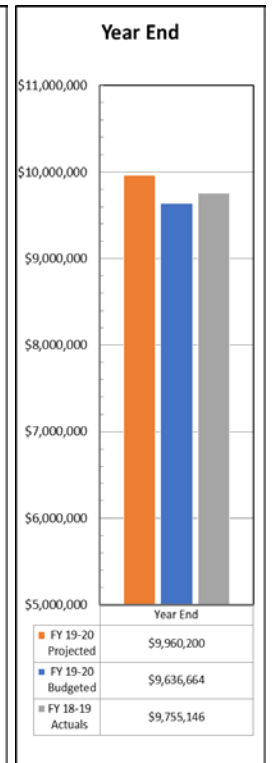
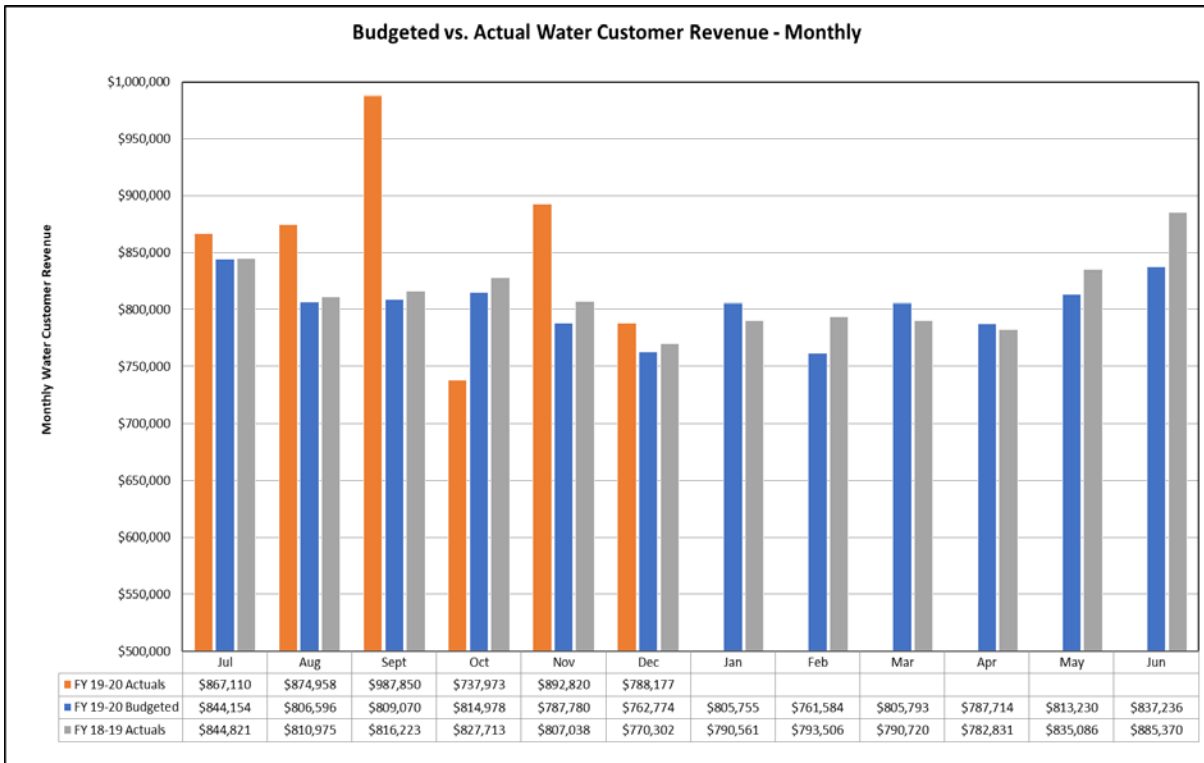
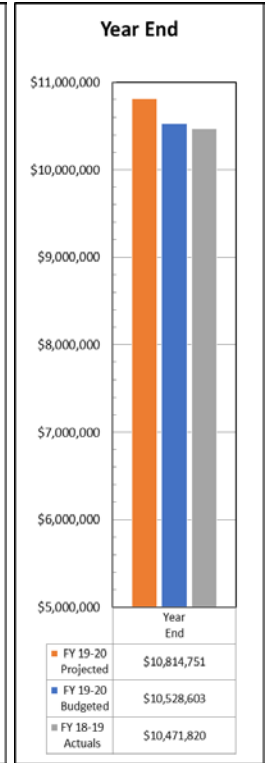
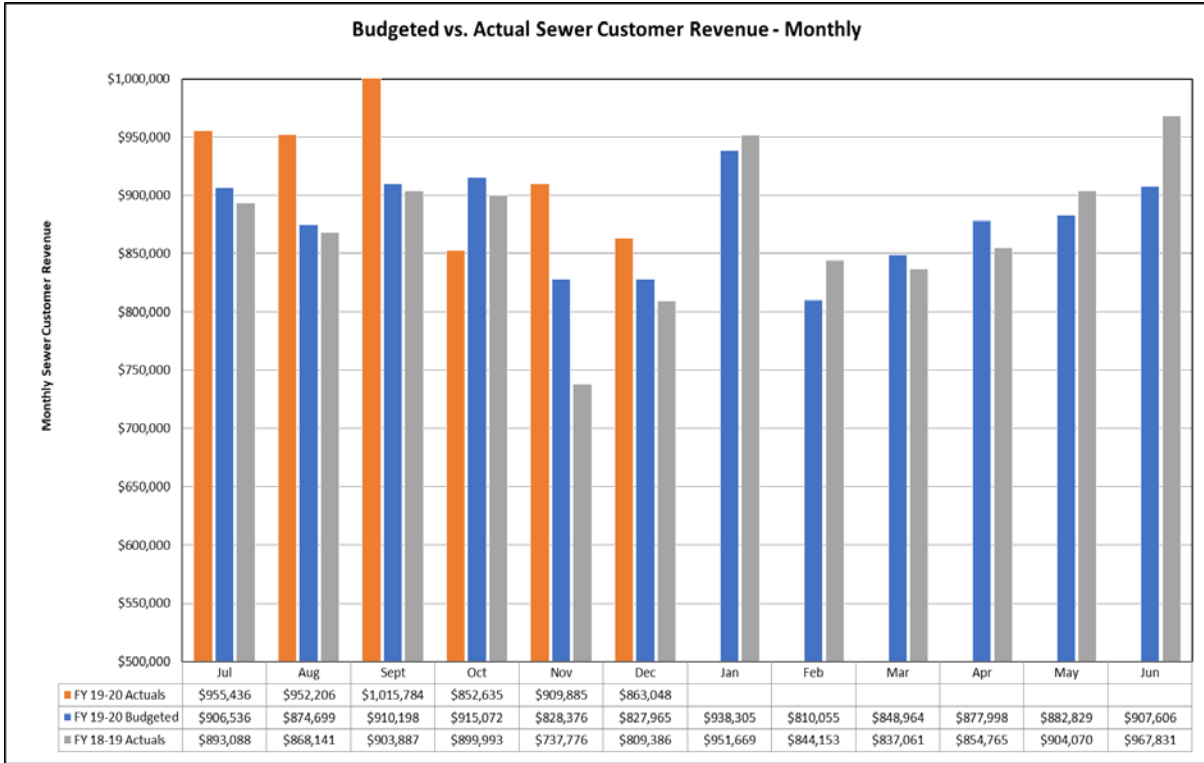
- **Industrial Park Sewer System Optimization Project** – *Rehabilitation of (2) sewer pump stations and reconfiguration of the existing sanitary sewer force mains in the Industrial Park to increase capacity of this sewer system and reduce operational costs.* This project is now complete and the new infrastructure is now in service and operating as designed.
- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* The preliminary engineering and design for this project is complete and the final plans and specifications for the project should be complete by the end of February. The project will be ready to submit for permitting in March and the anticipated bid date is mid-April.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* The preliminary engineering and design for this project is complete and the final plans and specifications for the project should be complete by the end of February. The project will be ready to submit for permitting in March and the anticipated bid date is mid-April.

Public Utilities

Electric System Outages and Reliability Statistics			
	Current Month 2020		2020 YTD
# of Interruptions	28		198
# of Customers out	2641		13,820
Customers Minutes Out	179,128		1,011,269
September 1, 2019 to September 30, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
17.557	0.202	87.131	99.9969%
September 1, 2018 to September 30, 2018			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
15.546	0.255	61.035	99.9972%
January 1, 2018 to January 31, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
15.052	0.244	61.616	99.9973%

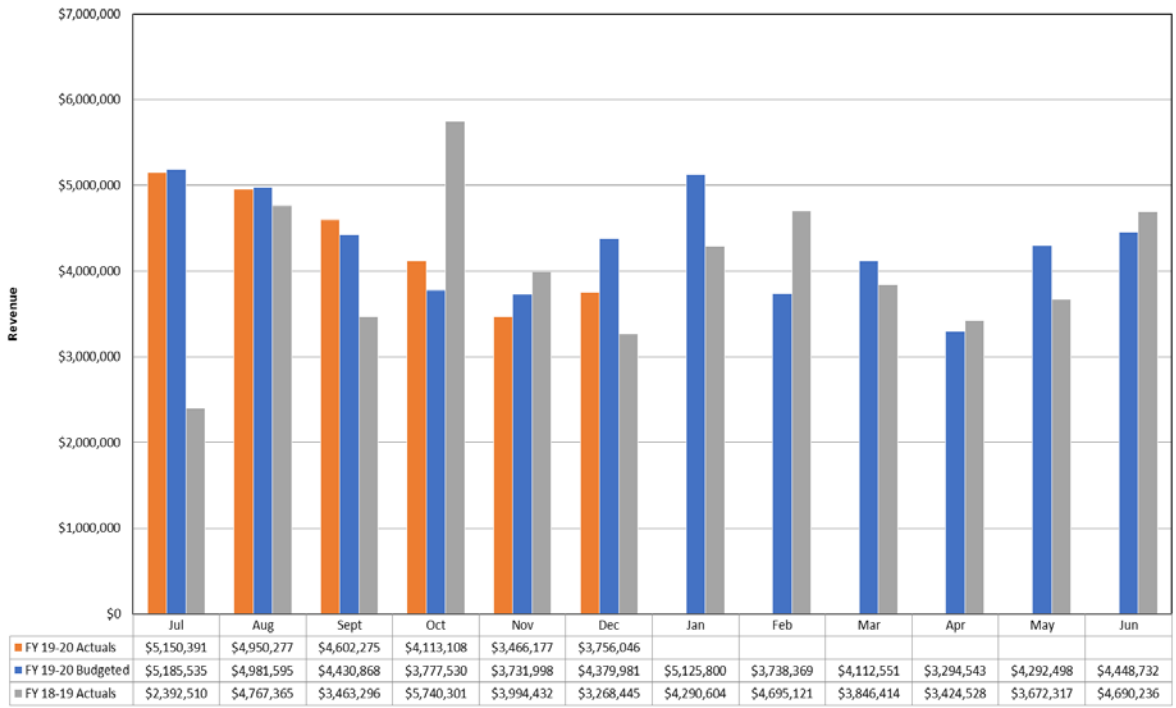
Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	0
Unscheduled	Equipment Worn Out	2
Unscheduled	Storm	0
Unscheduled	Vine/Tree	2
Unscheduled	Manufacturing Defect	4
Unscheduled	Vehicle Accident	0
Unscheduled	Tree	0
Unscheduled	Equipment Damage	6
Scheduled	Repairs	5
Unscheduled	Wind	1
Unscheduled	Unknown/Other	1
Unscheduled	Maintenance	0
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	0
Unscheduled	Lightning	0
Unscheduled	Failure of Grater Transmission	0
Unscheduled	Non Utility Fire	0
Total	21	

Public Utilities

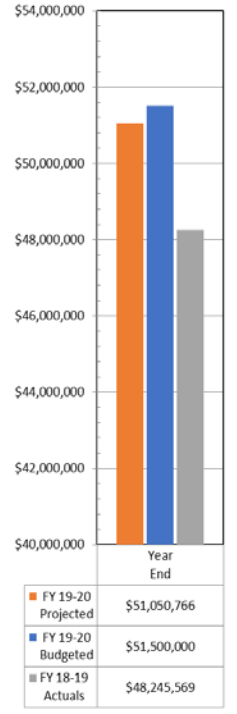


Public Utilities

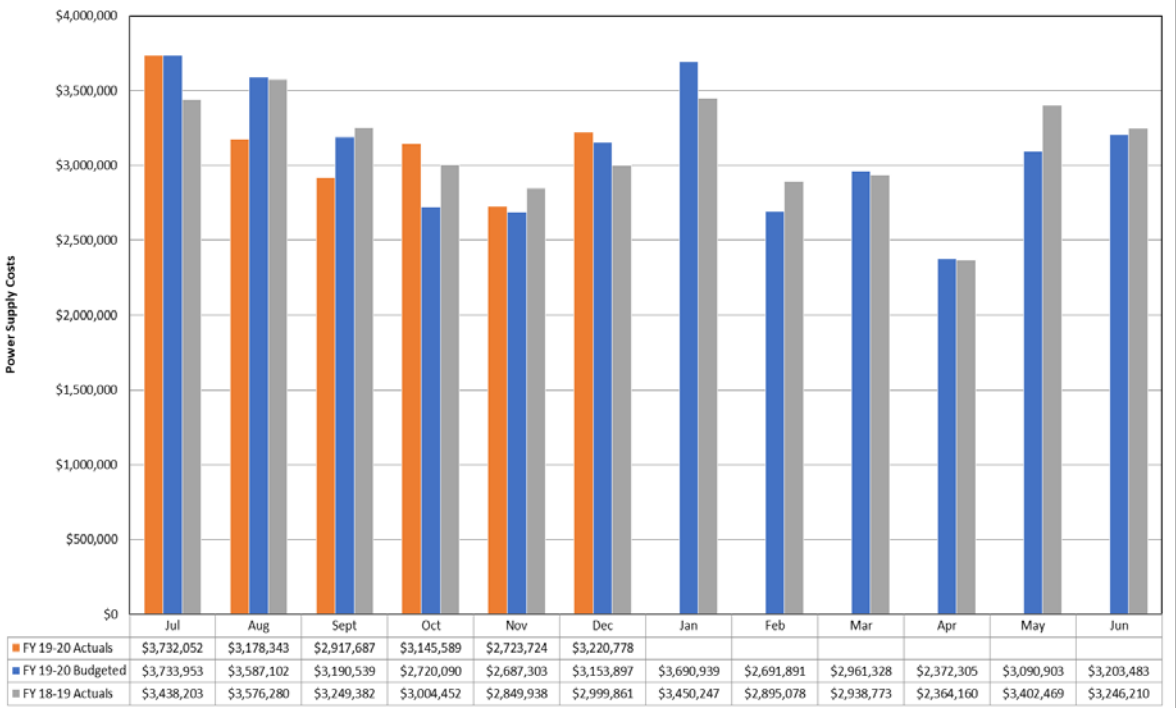
Budgeted vs. Actual Electric Customer Revenue - Monthly



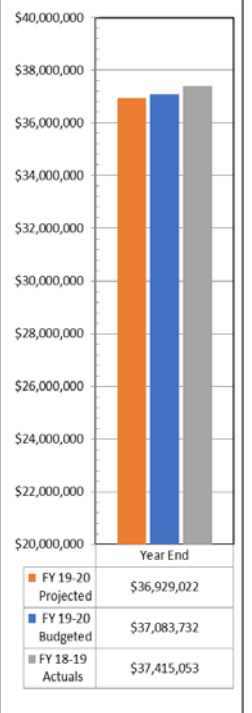
Year End



Budgeted vs. Actual Power Supply Cost- Monthly



Year End



Public Works

Leaf and Limb:

Service Provided (Tons)	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
White Goods Collected	27.00	13.50	49.50	9.00
Brown Goods Collected	3,603.60	3,240.60	2,389.20	330.00
Yard Waste Received	14,518.26	13,533.83	9,474.95	1,207.45
Mulch Dispersed	6,419.37	3,616.43	2,113.63	289.54

City Garage:

Costs	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
Services Provided by City Garage:				
Vehicles Serviced	2,007	2,100	1,832	271
Total Labor Cost	\$ 59,457.53	\$ 66,419.98	\$ 64,131.65	\$10,999.57
Total Parts Cost	\$158,265.30	\$157,426.24	\$136,649.40	\$19,815.97
Total Cost (Parts + Labor)	\$217,722.83	\$223,846.22	\$200,781.05	\$30,815.54
Services Provided by Contract:				
Vehicles Serviced	551	561	334	33
Total Labor Cost	\$103,943.03	\$105,084.08	\$ 69,922.40	\$ 7,831.83
Total Parts Cost	\$190,999.15	\$149,681.60	\$ 90,881.43	\$10,591.90
Total Cost (Parts + Labor)	\$294,942.18	\$254,765.68	\$160,803.83	\$18,423.73
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,558	2,664	2,166	304
Total Labor Cost	\$163,413.50	\$171,896.06	\$144,015.71	\$18,831.40
Total Parts Cost	\$349,536.84	\$307,400.97	\$217,569.17	\$30,407.87
Total Cost (Parts + Labor)	\$512,950.34	\$479,207.03	\$361,584.88	\$49,239.27

Cost by Department	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
Public Utilities (Electric)	\$ 77,364.66	\$ 69,094.12	\$ 53,729.09	\$ 5,193.53
Public Utilities (W&S)	\$119,216.35	\$111,925.30	\$ 66,865.00	\$ 7,376.09
Police	\$ 87,738.96	\$101,295.14	\$ 62,760.93	\$10,366.95
Recreation & Parks	\$ 44,518.24	\$ 34,028.25	\$ 27,899.26	\$ 1,254.05
Finance	\$ 14,017.76	\$ 13,589.19	\$ 14,117.37	\$ 1,977.08
Public Works	\$ 92,786.18	\$ 89,933.67	\$102,645.57	\$17,552.67
Fire / Rescue	\$ 74,337.71	\$ 56,319.94	\$ 30,311.00	\$ 4,413.66
Human Resources	\$ 745.40	\$ 903.83	\$ 553.32	\$ 0
Development Services	\$ 2,225.08	\$ 2,117.58	\$ 2,703.33	\$ 1,105.23

Significant Issues: None

Attendance for Board of Appointees

Board of Adjustment			
Appointee	Current Month* Attendance	Meetings Missed in 2020 To Date	Appointed By
Vacant	N/A	N/A	Mayor
Richard Parsons	N/A	N/A	Ward 1
Dorothea White	N/A	N/A	Ward 2
Peter Dillon	N/A	N/A	Ward 3
Vacant	N/A	N/A	Ward 4
Jim Morrison	N/A	N/A	Ward 5
John Riggs	N/A	N/A	Ward 6
Kenneth "Kip" Peregoy	N/A	N/A	Mayor Outlaw
Barbara Sampson	N/A	N/A	Ward 5
Jonathan Foster	N/A	N/A	Ward 4
Vacant	N/A	N/A	Not Available
Ross Beebe	N/A	N/A	Ward 3

*Meeting was not held in January

Community Development Advisory Committee			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Corinne Corr	A	1	Ward 1
Carol Williams	P	0	Ward 2
Marshall Williams	P	0	Ward 3
Vernon Guion	P	0	Ward 4
Dell Simmons	A	1	Ward 5
Lindsay Best	A	1	Ward 6

Meetings are held quarterly.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Mark Stephens	P	0	BOA

Eastern Carolina Council of Government			
Appointee	Current Month * Attendance	Meetings Missed in 2020 To Date	Appointed By
Johnnie Ray Kinsey	A	1	Aster

*Attendance is only *required* at January and June meetings.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
George Halyak	P	0	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	P	0	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	P	0	Mayor
William Frederick	P	0	Best
David Pickens	P	0	Odham
Ex-officio Bobby Aster	P	0	Odham

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Tripp Eure	P	0	Mayor
Ellen Sheriden	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Christian Evans	P	0	Ward 4
James Woods Jr.	P	0	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	A	1	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Rob Overman	P	0	Mayor
Molichia Hardy	P	0	HA Residents
Vacant	N/A	N/A	Mayor
Carol Becton	A	1	Mayor
Denise Harris-Powell	A	1	Mayor

New Bern Appearance Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
James Dugan	P	0	Ward 1- Bengel
Joseph Cannon	P	0	Ward 3 - Mitchell
Martha "Molly" Ingram	P	0	Mayor Outlaw
Suzannah Talton	P	0	Ward 1 – Bengel
Kate Rosenstrauch	P	0	Ward 4 - Kinsey
John Phaup	P	0	Ward 5 - Best
Mike Duffy	A	1	Ward 6 - Odham

*NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Jeffrey Odham	A	1	Mitchell
Johnnie Ray Kinsey (Alternate)*	A	1	White

*Alternate only *required* when regular appointee is not attendance.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month* Attendance	Meetings Missed in 2020 To Date	Appointed By
Carol Becton	N/A	0	Odham
Vacant	N/A	N/A	N/A
Diann Bucher	N/A	0	Bengel
Ethel Staten	N/A	0	Taylor
Sabrina Bengel	N/A	0	Aster

* Meetings are held alternate months (February, April, June, August, October and December)

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Anne Schout	P	0	Mayor
Travis Oakley	P	0	Ward 1
Margie Dunn	P	0	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Marcus Simmons	P	0	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	Current Month* Attendance	Meetings Missed in 2020 To Date	Appointed By
Bobby West	N/A	0	Best
Eric Queen	N/A	0	Aster
Victor Taylor	N/A	0	Kinsey
Mark Best	N/A	0	Harris
Kennail Humphrey	N/A	0	Bengel

*Meetings are held for appeals of disciplinary actions only.

Attendance for Board Appointees

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Jaimee Bullock	P	0	Gov. Bd. As Whole
Maria Cho	P	0	Gov. Bd. as Whole
Tharesa Lee	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan, Jr.	P	0	Gov. Bd. as Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Tabari Wallace	A	1	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.