

# NEW BERN



## NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

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June 2020

# Table of Contents

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Development Services .....	1
Finance.....	5
Fire .....	6
Human Resources .....	7
Parks & Recreation.....	8
Police.....	9
Public Utilities .....	12
Public Works .....	20
Attendance for Board Appointees .....	21

## Development Services

Inspections				
Overview	2019 YTD	2020 YTD	May 2020	June 2020
Commercial Permits – New Construction	138	60	9	13
Residential Permits – New Single Family	198	84	13	25
Residential Permits – Additions/Remodels	381	150	26	26
Mobile Homes	12	8	2	0
Signs	45	20	1	9
Certificates of Occupancy – Residential	155	96	13	15
Certificates of Occupancy – Commercial	21	6	2	2
<b>Total Permit Valuation</b>	<b>\$64,886,307</b>	<b>\$47,865,763</b>	<b>\$5,036,219</b>	<b>\$6,518,190</b>

### **Community and Economic Development:**

#### **Volt Center/City Market:**

- Volt Center has 140 registered students. Courses have resumed in person, as allowable.
- Lease executed with Craven Community College for diesel repair training facility to be housed in the City's former garage. Construction improvements continue at the site. Staff met with Community College staff regarding future WFD plans. Small Business Center will move into offices soon.

#### **Economic and Community Development:**

- Staff attended C1A Board Meeting via Zoom.
- Meeting held with Ideal Living about 2020-2021 retirement show details. Initial discussions held regarding realty committee for future economic development projects and compiled pertinent relocation details.
- Staff attended the ECU Engineering Advisory Board update meeting via virtual platform.
- Staff attended a meeting to discuss workforce development and entrepreneurship opportunities with Craven Community College and private entities.
- Staff participated in a call with City of Goldsboro to discuss economic development project and provide background of City of New Bern successes and experience managing EDA grants.
- Staff attended conference with UAS company and two interns about ongoing planning and development projects in New Bern.
- Staff has been in collaboration with Urban Design Ventures to submit the 2020 Workout Plan to HUD. As of June 4, 2020, staff submitted the Workout Plan to HUD. The plan details how the City will expend CDBG in a timely fashion to ensure compliance with the CDBG timeliness test that will

## Development Services

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take place on May 2, 2021.

- Staff has been working on developing a monitoring plan that will be used to monitor all subrecipients in the CDBG program.
- Staff attended a virtual meeting with consultant to discuss the overall scope of the Bus Shelter project. Staff sent a Cost Analysis for Noncompetitive Procurement to HUD for Bus Shelter project. This analysis informed HUD of the steps the City took to solicit bids for architectural and engineering services for the project. This analysis was sent for HUD's review for any comments or concerns.
- Staff attended the National Community Development Association's Virtual Conference to receive advising on how CARES funding can be expended by the City.
- Staff mailed packets to local citizens who have requested information for housing rehabilitation and staff is working to organize a list of potential properties in the community that owners have expressed interest in selling.
- Staff hosted the Community Development Advisory Committee (CDAC) meeting on Tuesday, June 23, 2020.
- Staff attended the National Community Development Association's Virtual Conference hosted June 24-26. This conference was organized to provide support to staff in the process of learning about CDBG-CV funds, funds given to cities by HUD in response to the COVID-19 pandemic.

### **Resiliency and Recovery Activities:**

- Staff submitted an update to EDA grant application to align with the goals of the CARES Act Recovery Assistance funding. The proposal will demonstrate how the scope of work the Electric Substation proposed project would "prevent, prepare for, and respond to coronavirus" or respond to "economic injury as a result of coronavirus" and improve resiliency.
- Staff worked with grant writer and Withers Ravenel to finalize and submit application to SRF opportunity to support future phases of the Duffyfield Stormwater project.
- Submitted grant application to NFWF Coastal Resiliency Fund.
- Site visit conducted by the NC Clean Water Management Trust.  
Staff completed webinar on the new FEMA Building Resilient Infrastructure and Communities Program (BRIC) hosted by NOAA. The program is replacing the existing PDM program and FEMA discussed the design and implementation of this new pre-disaster mitigation program that will take effect in fall 2020. A future series of webinars will occur in July and the NOFO will be published in August. The State will be the applicant and the potential projects submission process will begin this fall.
- Staff worked with Wood Environment & Infrastructure, Inc on next steps for project administration regarding HMGP 407 acquisition projects.
- Staff continued working with Moffitt & Nichol on the development of Resiliency & Hazard Mitigation.
- Staff is working with NCORR regarding ReBuild NC Strategic Buyout Program (funded through HUD by congressional appropriations – CDBG-DR and CDBG-MIT). The program has similarities with HMGP acquisition through FEMA, which has some key differences. Rather than checkerboard buyout, this program focuses on concentrated buy-out zones. These targeted areas provide for better mitigation opportunities. Staff reviewing data to determine possible recommendations for further evaluation. Staff compiled data and storymap outlining areas that met criteria of the program.

## Development Services

- Staff was notified that the City of New Bern has been awarded a grant in the amount of \$328,500 distributed through the North Carolina Office of Recovery and Resiliency (NCORR) State Recovery Grant Program for Financially Distressed Local Governments. This grant award will build staff capacity and allow the City to hire a consultant to assist in managing targeted resiliency, recovery, and mitigation projects throughout the City of New Bern over the next three years.

### Other:

#### GIS

- Working with others and Tyler Technologies to create and support the creation of a Master Address file for use in Munis. Attended some training and online discussions.
- Continued work on the new Flood Hazard GIS data for new rollover in June in adoption of new standards, new flood hazards areas and base flood elevations. Responded to multiple calls from citizens and Aldermen and helped guide them through a variety of process and links to additional information.
- Continue to research and shared multiple COVID-19 maps and data.
- Attended the Local Government Committee meeting for outreach. We were working on an in-person workshop but due to the virus we are working on setting up online classes and general information to share throughout the state related to GIS use and access to data.
- Attended outline workshops related to new tools in GIS over a two-day period. Class attendees were for ArcGIS Online; Story Maps; Dash Boards; and Survey 123. They were put on my the GeoEd group.
- Assisted Fire Department with some new and updated paper maps for each station and setups for access to GIS software and online.
- Attended an online ESRI User webinar. Looked at many new tools that ESRI is making available in relation to online maps/apps and tracker – a tool we hope to use soon.
- Attended online discuss and work related to the 2020 Census. Worked on ways to encourage everyone to participate and focus on hard to reach areas. Local Coordinator is supposed to provide material for us to distribute – maybe get with the Redevelopment Committee and ask them to distribute in the area.
- Meeting held with Drone Company and Interns to brainstorm ways to utilize drones during a storm event.
- Presented to the Board of Aldermen related to the Status of the City's GIS System. Spoke on our move to the Enterprise/Portal setup and the capabilities that will allow. The update of the GIS Strategic Plan, now 5 years old and hopes to update internally with the Steering Committee and others as well as incorporate GIS Standards. Looked at new GIS apps and tools we are looking to utilize and have started to use such as dashboards and story maps. Reported on Statewide
- activity including new imagery, Next Gen911, Working Group for Enhanced Emergency Response and others. Spoke on attendance to the URISA Leadership Academy and the skills learned as well as being the opening plenary speaker at the NCGIS State conference. Reported on the awarding of the NC Sea Grant with UNCW and others using data captured during recent storm events and working towards flood resiliency and research. Completed by discussion goals for the upcoming year such as updating the public facing maps/apps and training users to use the GIS Portal.

#### MPO:

- Staff attended webinar Enhancing Walkable Spaces through Public Art – 6/10
- Staff held TAC meeting (in person) – 6/11
- Staff participated on MTP/ICE monthly status call with VHB and NCDOT – 6/24
- Staff completed all project submissions in SPOT

## Development Services

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- Staff worked on NCDOT planning grant
- Staff continued efforts with MTP/ICE update
- Staff continued efforts with website and Social Media updates

### **Zoning:**

- Conducted June 29, 2020 Board of Adjustment Meeting which included a Solar Farm Special Use Permit that was approved.
- Conducted site inspections for zoning violations
- Conducted field investigations into window-based advertising deployed by businesses.
- Conducted field inspections of projects under site plan review.
- Fielding zoning-related phone calls and email requests
- Processing sign permit applications.

### **HPC:**

- The Historic Preservation Commission's Regular Meeting was held on June 17, 2020 for the following items:
  - 201 Eden St. – to include construction of a new pump station at the rear and side of a vacant lot.
  - 520 New St. – to include a landscaping plan.
  - 206 Craven St. – to include replacing an existing pair of (historic?) doors with a new pair of doors along an alley on the Secondary AVC
  - 704 E. Front St. – to include elevating the existing house on a new brick lattice foundation, add new front steps and rear steps, and landscaping around the foundation.

## Finance

### **Cash on Hand:**

<b>Fund</b>	<b>As of 6/30/2016</b>	<b>As of 6/30/2017</b>	<b>As of 6/30/2018</b>	<b>As of 6/30/2019</b>	<b>As of 6/30/2020 *Estimate*</b>
Water Fund Cash on Hand	\$8,497,223	\$6,298,596	\$6,424,708	\$7,316,831	\$8,320,339
Water (Days)	516	340	381	255	287
Sewer Fund Cash on Hand	\$3,422,417	\$4,035,133	\$4,214,328	\$4,460,409	\$5,386,507
Sewer (Days)	227	275	192	135	161
Electric Fund Cash on Hand	\$11,138,265	\$11,039,354	\$18,144,700	\$19,930,718	\$21,672,230
Electric (Days)	130	126	151	132	142
General Fund Cash on Hand	\$16,186,421	\$14,885,387	\$14,236,881	\$18,024,570	\$17,818,787
General Fund Balance %	45.63%	45.47%	39.5%	60%	59%

\*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

### **Significant Issues:**

None

## Fire

Fire Suppression				
Incidents	2019 Total	2020 YTD	Last Month	Current Month
*Number of Incidents	1,982	876	168	155
90% Response Time to Incidents	9 minutes 59 seconds	9 minutes 51 seconds	9 minutes 33 seconds	9 minutes 25 seconds
Endangered Property Value	\$180,755,380	\$215,440,065	\$23,817,420	\$156,560,955
Property Losses Due to Fire	\$1,765,436	\$956,606	\$315,500	\$200,030
Percentage of Saved Property Value	99.02%	99.56%	98.68%	99.87%
Overlapping Incidents	271	105	23	16

Fire Prevention				
Prevention Statistics	2019 Total	2020 YTD	Last Month	Current Month
Fire Investigations	34	28	6	3
Fire Inspections	2,131	734	32	22
Permits Issued	63	34	7	5
Child-Passenger Seat Checks	201	27	1	0
People Educated Through Public Fire & Life-Safety Programs	8,515	1,718	15	29
Smoke Alarms Installed	191	69	25	19

Narcan				
Statistics	2019 Total	2020 YTD	Last Month	Current Month
Overdose Calls Responded To	100	67	11	12
Instances Narcan Administered	10	6	1	3

### **Significant Issues:**

- Continue to use state recommended medical response protocol (COVID-19).
- Clean/sanitize all fire stations twice daily.
- Daily communications with Emergency Management and local Medical Director.
- Received 300 surgical masks from Emergency Management (150 for Fire Department/150 for Police Department).
- Evaluating our continuity of operations due to an increase in confirmed COVID-19 cases within the department.
- Assisted Emergency Management with unloading COVID-19 supplies.
- Received new Swiftwater boat through Golden Leaf Foundation grant.
- Participated in several drive-by celebrations as part of community relations.



## Human Resources

City-Wide Vacancies						
Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY18/19	Turnover FY19/20
Administration	11	0	0	0	1	0
Dev. Services	18	0	0	0	4	2
Finance	22***	0	2	1	4	4
Fire	73	0	0	0	4	3
Human Resources	5	0	0	1	0	1
Parks & Recreation	29	0	0	1	2	1
Police	119	0	2	5	17	17
Public Utilities	71***	1	0	11	5	13
Public Works	48*	3	0	3	6	7
Water Resources	78	0	1	4	6	8
Totals:	474*	4	5	26**	49	56

\*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Includes additional full-time position in Public Works which was previously classified as seasonal.

\*\*Current vacancies due to separations from employment, promotions, demotions and transfers.

\*\*\*Utility Billing and Metering moved to Public Utilities.

Safety News		
Workers' Compensation	2019	2020
Current Month's Claims	1 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied	3 OSHA Recordable 2 Lost Time 2 Non-Recordable 0 Denied
Year-to-Date Claims	22 Recordable 7 Non-Recordable	25 Recordable 13 Non-Recordable
Current Month Costs	\$9,691.90	\$80,409.41
Year-to-Date Costs	\$299,044.83	\$649,737.64

**Other:**

None

## Parks and Recreation

### **Significant Issues:**

- The New Bern Aquatic Center opened on Saturday, June 6. Due to COVID-19, the following protocol were put into place - 1) Frequent cleaning of high touch areas. 2) Capacity limited to 75. 3) All staff must wear facemasks. Exception - Lifeguards on stands. 4) One-way traffic patterns. These changes were mandated by the NCDHHS guidelines for Swimming Pool Operation.
- The Lawson Creek Drive-In Theatre is a new special event that meets Governor Coopers Executive Orders. This event will be held every other week until further notice. During the month of June, the following films were shown: Grease, American Graffiti, and Wizard of Oz. Maximum capacity is 75 cars. Social distancing is in force. Concessions are being sold. To date, all showings have sold out.
- Summer Camp started on June 16 at the Omega Center and West New Bern Recreation Center. Camps are operating at reduced capacity. We are following guidelines established by NCDHHS and the CDC for the safe operation of these programs. Both facilities will be closed to the public for the duration of summer camp.
- Park Projects Update
- The Board Walk at Lawson Creek Park was completed. We will be pouring a new sidewalk to the entrance and installing a new roof on the shelter structure. We anticipate the boardwalk opening the first of July.
- Water, Sewer and Electrical lines are being installed at Martin Marietta Park. The block Mason recently finished installing block on the new restroom. Staff will begin installing the roof, electrical and plumbing fixtures soon. Additional sidewalks are being poured around the new shelter area. The parking lot is being graded.
- The programming staff has been repainting all trash cans, benches and picnic tables in all parks. This project has been much needed.
- The Contractor continues to work on the bridge at Union Point Park. Once finished, the fence will be installed. We anticipate opening the bridge the first of July. Once the contractor finishes the bridge project, they will begin installing the hogslat board walk that connects to the floating docks.
- The Gazebo at Union Point Park has been repainted and has re-opened.
- A new Union Point Park sign and landscaping have been installed.
- New playground amenities have been installed at Fort Totten Park. The old playground structures were also painted to give a fresh look. The damaged cargo net at the Henderson Park playground was replaced.

## Police

### Crime:

Incidents & Arrests	Current Month Total	2017 Total	2018 Total	2019 Total	2020 YTD
NIBRS* Group A Incidents	185	2,536	2,534	2,644	1,198
NIBRS* Group B Incidents (Arrests)	34	825	900	736	272
Adult Arrests	90	1,739	1,698	1,477	584
Juvenile Arrests	-	10	9	3	1
Total Arrests	90	1,749	1,707	1,480	495
Police Calls for Service	4,171	46,757	45,246	45,402	22,972
Business Alarms Dispatched	130	1,988	2,157	1,981	817
Residential Alarms Dispatched	42	758	755	645	255
Alarm Calls (PD Dispatched)	172	2,746	2,912	2,626	1,072

\*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2017 Total	2018 Total	2019 Total	2020 YTD
Homicide	1	4	-	2	2
Rape	1	8	8	8	7
Robbery	3	58	30	25	15
Aggravated Assault	14	93	80	87	59
B&E – Residence	15	160	168	177	85
B&E – Business	4	43	37	49	16
Theft from Motor Vehicle	5	187	111	141	66
Larceny	39	718	782	841	330
Motor Vehicle Theft	1	20	36	25	15
Arson	-	3	3	7	1
<b>Total:</b>	83	1,294	1,255	1,360	592

Criminal Investigations	Current Month	2020 YTD	2019 YTD
Cases Assigned	22	187	136
Cases Closed by Arrest	2	18	27
Cases Closed Leads Exhausted	-	20	15
Cases Closed Unfounded	3	14	15

## Police

2020 Cases of Note - June	
Crime	Summary
2020-19481	Assault with knife causing a slashing wound across the neck 2 <sup>nd</sup> Ave with an uncooperative victim. Persons of interest identified interviews pending.
2020-20954	Missing Female Elizabeth Spencer. SBI was requested due to multiple jurisdictions involved.
2020-17949	Five-Points Food Mart shooting. Warrants obtained USMS adopted case.
2020-21626	Assault with knife where the victim received several stab wounds to neck. Arrest made.
2020-21725	Shooting on 2nd Ave with an uncooperative victim. Identified persons of interest conducting interviews.
2020-22098	Shooting on Sampson with an uncooperative victim. Persons of interest have been identified pending interviews.
2020-22300	Murder at Carver and Washington St. Numerous search warrants have been completed and served. Persons of interest have been identified and currently working on interviews.

Crime Analysis		
	June 2020	2020 YTD
Top 5 Calls for Service & Number of Incidents*	1) Security Check Business – 722 2) Traffic Stop – 476 3) Security Check Residential - 358 4) Citizens Assist - 226 5) Directed Patrol – 171	1) Security Check Business – 3,527 2) Traffic Stop – 2,292 3) Security Check Residential – 1,948 4) Citizens Assist - 1,103 5) Directed Patrol – 1,057
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 210 E Front St (Security Checks, Suspicious Vehicle, Foot Patrol) - 140 2) Trent Blvd / Fort Totten (Security Checks) - 91 3) 601 Rountree St (Security Checks, Suspicious Subjects) - 68 4) 4001 Camden Square Dr (Security Checks) - 64 5) 3105 M L King Jr Blvd, Walmart (Larceny, Trespassing) - 62	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd (Larceny, Drunk Driver) – 4 2) 1217 Williams St (Drug Activity) – 2 3) 208 Y Craven Terrace (Sexual Assault (Rape)/ Drug Activity) – 2	

\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

## Police

Extra Duty Hours						
Current Month 2020	2015	2016	2017	2018	2019	2020 YTD
-	2,161.00	3,299.00	4,076.75	4,525.01	4,392.75	<b>671.0</b>

*\*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting. Extra Duty services were cancelled due to COVID-19.*

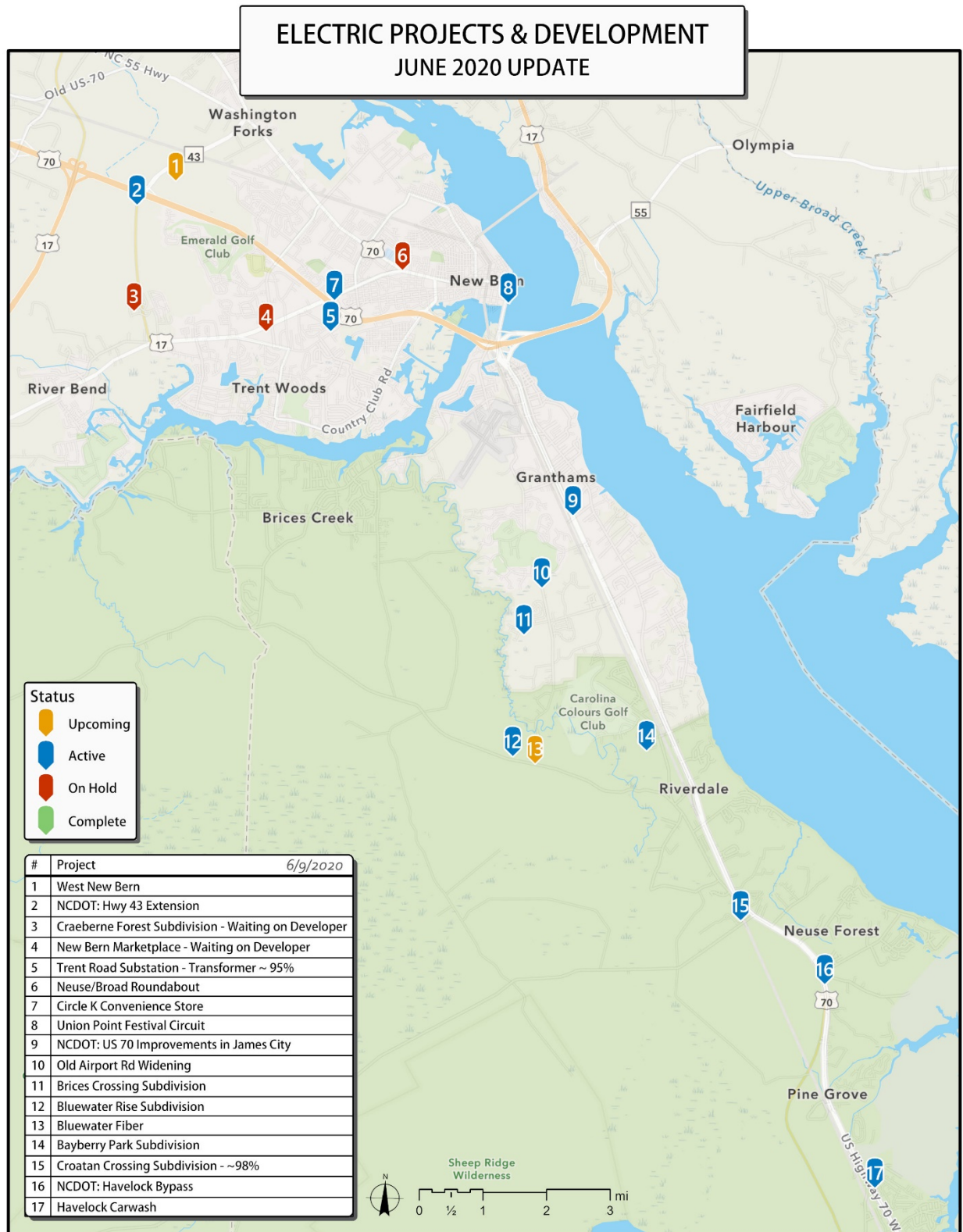
Overtime in Dollars	Current Month	2017 Total	2018 Total	2019 Total	2020 YTD
Office of the Chief	\$0.00	\$381.11	\$200.97	\$180.55	\$62.84
Operations Division	\$30,941.38	\$118,641.19	\$266,946.37	\$151,599.12	\$58,648.07
Services Division	\$5,758.10	\$72,063.35	\$152,064.54	\$136,802.31	\$39,155.04
Investigations Division	\$2,234.83	\$45,845.93	\$75,893.65	\$42,992.18	\$5,873.60
<b>Total:</b>	\$38,934.41	\$236,931.58	\$495,422.53	\$331,574.16	\$103,739.55

## Public Utilities

- High-Profile Projects: Twelve high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 35 interruptions were recorded on the electric system during the month of June. This impacted a total of 419 customers. As a result, customers experienced an average of 0.0208 interruptions and were restored in an average of 1.216 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: There was one safety incident reported in the Power Supply Division. To keep in compliance with Governor Cooper’s Orders, virtual safety meetings continue.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- Employee recognitions are as follows:

Everyone who worked on the Trent Road Transformer Replacement Project is to be commended. This was definitely a group effort, and each person involved was crucial to the success of this project. The total cost of the project is estimated to have been around 1.25 million dollars. This amount would have been much higher, but due to our very capable staff, we were able to keep costs down by doing a lot of the work ourselves, specifically the 115 kV tap rebuild and switch installations. A special thanks to Mike and Robbie for managing the project and making sure we stayed within budget. The work done by our team on this project exemplifies “teamwork”, and I am very proud of everyone involved.

I would also like to recognize the Utility Business Operations for all their hard work as it relates to Executive Orders 124 and 142 (relating to COVID related utility shut-offs). Due to these Orders, the delinquency process has become much more tedious, with commercial accounts having to be reviewed manually, in addition to multiple reports being sent to Governor Cooper’s office. The employees in this Division are to be commended for all the hard work they are putting forth with these extra duties, as well as maintaining their current hectic workload.



## Public Utilities

- **Advanced Metering Infrastructure Project** - *This project involves installing a network of electric and water meters. We are currently reading 12,732 water meters and 23,202 electric meters with 10,184 disconnect meters; 6,087 two-way load management switches have been installed.*

Current Customers	Type	Utility	Total AMI Customers	% Complete
22,655 (Active)	Residential/Commercial	Electric	22,628 (Active)	99.88%
6	Large Industrial	Electric	0	0%
19,077	Res./Com./Ind./Muni.	Water	12,732	66.74%
3,810 AMI Load Management customers with 6,087 switches 39 installed gateways Controlled load management devices: 3,888 air conditioners, 91 electric furnaces, 1,903 heat strips, and 2,111 water heaters.				

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. The current area of focus for this project is the area between Neuse Boulevard and Martin Luther King Jr. Boulevard.
- **Vegetation Management** – Is ongoing throughout the service area. Trees have been removed from Hurricane Dorian. Managing “leaners” before they become a problem.



## Public Utilities

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### High-Profile Electric Projects:

- **Bluewater Rise Subdivision**. *New underground residential subdivision*. Construction is following the pace of the developer.
- **Croatan Crossing Subdivision**. Construction is following the pace of the developer. This project is 95-98% complete.
- **Old Airport Road**. Line construction in progress. Tree work is now being done.
- **Trent Road Transformer Replacement** – Transformer replacement is substantially complete.
- **NCDOT**. *This consist of various NCDOT projects.*
  - a. NC Hwy 43 Extension – Pending URA
  - b. Neuse Boulevard Roundabout – On hold indefinitely.
  - c. US Hwy 70 – James City – Waiting of submission of final plans from NCDOT.
  - d. Havelock Bypass – Waiting on submission of final plans from NCDOT.
  - e. Slocum Flyover – Utility work is complete. Waiting on DOT to pay.
  - f. Thurman Road to Havelock bypass – On hold due to COVID.
  - g. Martin Marietta – Following pace of developer.

### High-Profile Water Resources Projects:

- **Township No. 7 Sewer Improvements – Phase III**. *Sewer system infrastructure improvements for increasing transmission capacity*. Over the past month, City staff has continued to work the HPC, and various State offices on the final design of the replacement of pump station No. 10, which is proposed to be constructed on a vacant parcel between Tryon Palace and Trent Court. Due to the station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. This past month a certificate of appropriateness was issued for the project by the New Bern Historic Preservation Commission. The required archaeological review of the pump station site is scheduled to take place the first week of July.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies*. Final plans have been coordinated with NCDOT for the configuration of the southern portion of this project and the City has executed the necessary utility construction agreements for the NCDOT portion of the southern work. The final plans are being completed for the remaining portions of the project and survey is being performed on the new elevated storage site. This past month the geotechnical work was completed at the new tank site, which will be used to finalize the foundation design of the tanks.
- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area*. All of the necessary permits for this project have been received and the necessary pump station components have been delivered. A pre-bid meeting for the project was held on June 25<sup>th</sup> and the bid opening for the project is scheduled for July 16<sup>th</sup>.

## Public Utilities

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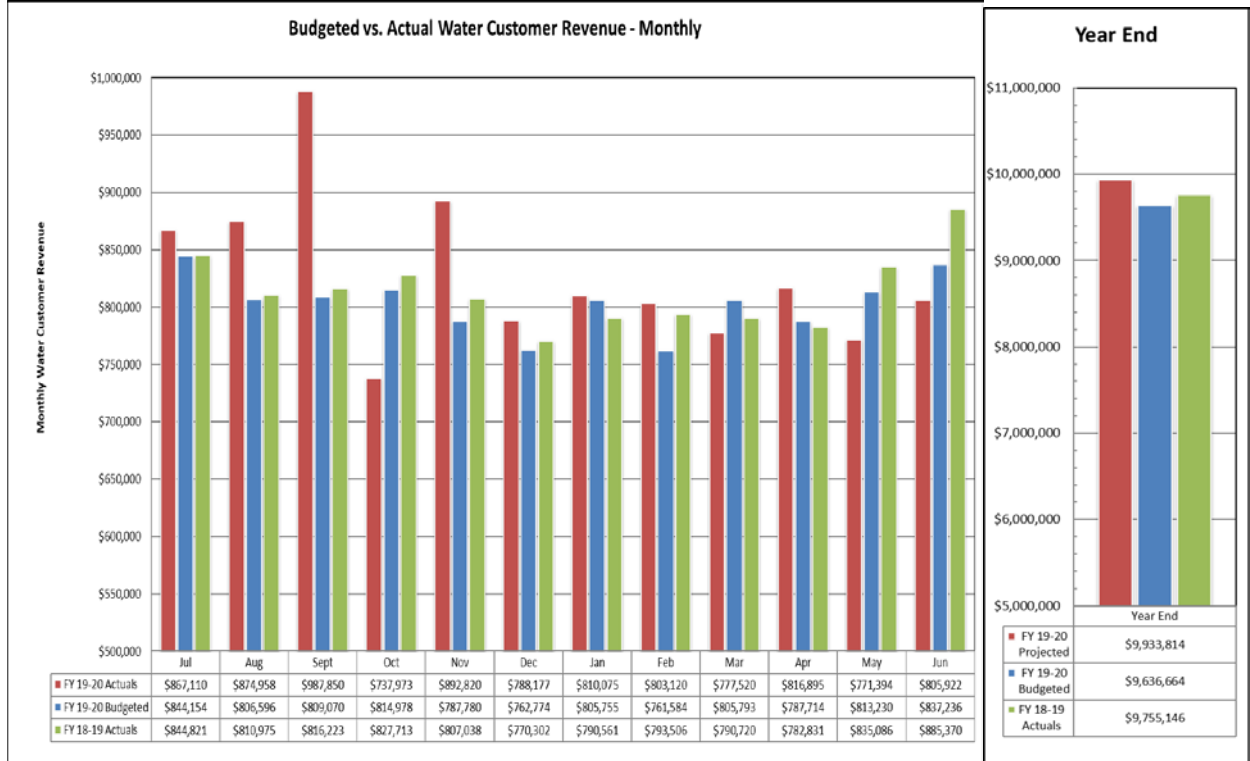
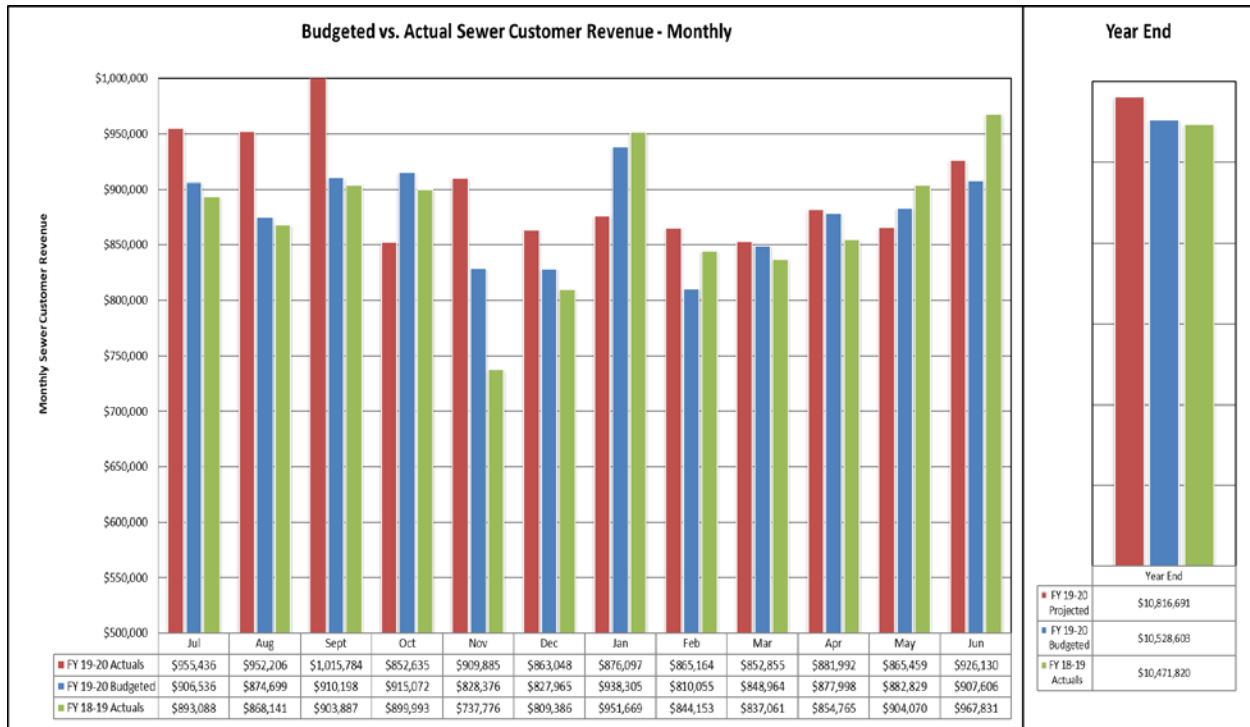
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered. A pre-bid meeting for this project will be held on July 16<sup>th</sup> and the bid opening is scheduled for July 30<sup>th</sup>.
- **NB-7 Facility Improvements Project** – *Rebuild of the NB-7 WWTP office and lab building and enclosure of equipment storage bays for weather protection.* Notice to proceed has been issued for the contractor for the storage building additions and the contractor has placed the order for the steel components. A contractor has been secured for the construction of the new lagoon office facility and he is hoping to be able to start construction in July. The contractor for both of these buildings has indicated that COVID-19 related issues has caused a delay in material availability, which may impact the completion time of these buildings.

## Public Utilities

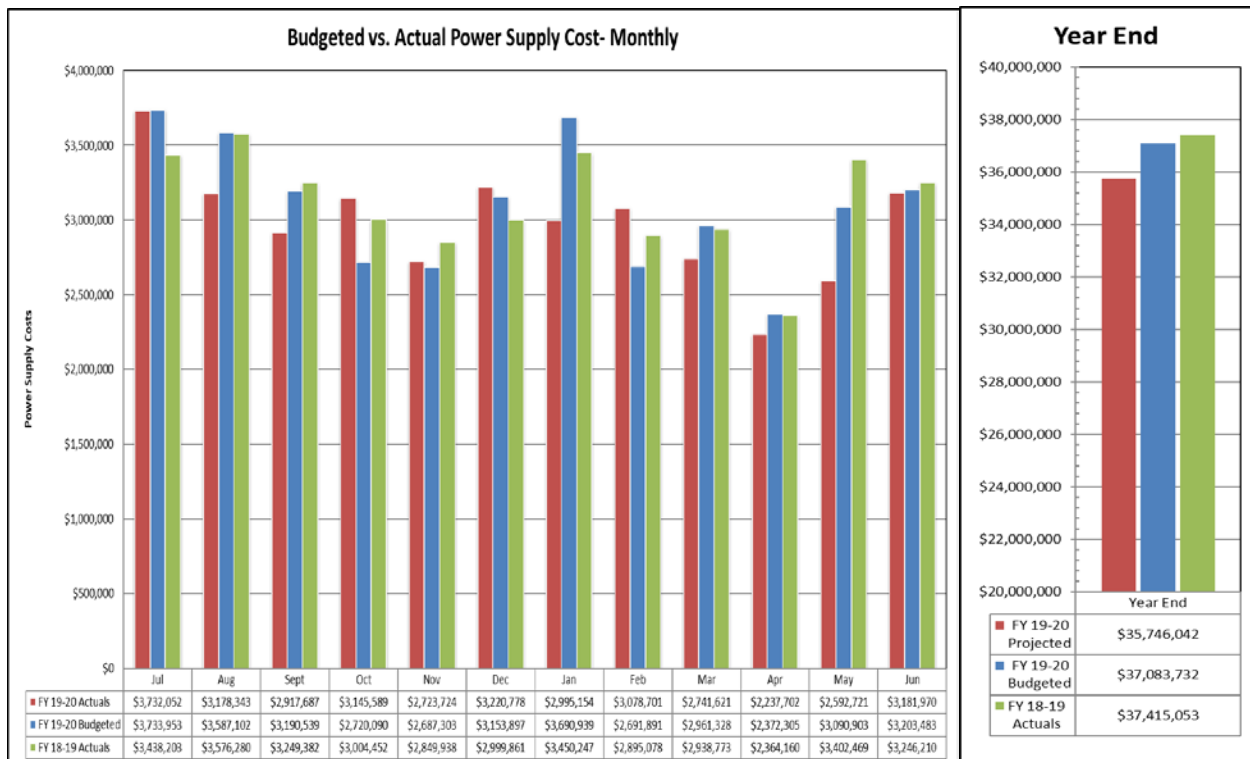
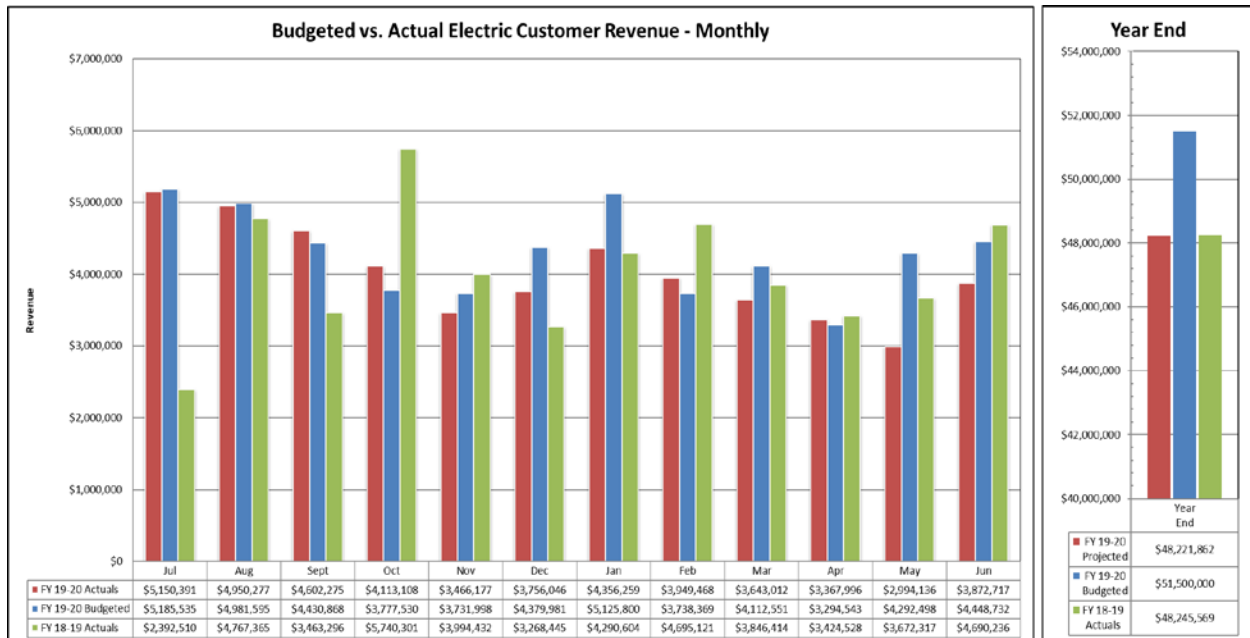
Electric System Outages and Reliability Statistics			
	June 2020		2020 YTD
# of Interruptions	35		181
# of Customers out	419		5,437
Customers Minutes Out	25,604		359,412
June 1, 2020 to June 30, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
1.216	0.0208	58.621	99.997%
June 1, 2019 to June 30, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
20.952	0.263	79.719	99.9963%
June 1, 2018 to June 30, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
16.75	0.242	69.312	99.997%

Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	
Unscheduled	Equipment Worn Out	4
Unscheduled	Storm	0
Unscheduled	Vine	1
Unscheduled	Manufacturing Defect	0
Unscheduled	Vehicle Accident	0
Unscheduled	Tree	6
Unscheduled	Equipment Damage	4
Scheduled	Repairs	3
Unscheduled	Wind	0
Unscheduled	Unknown/Other	4
Unscheduled	Maintenance	0
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	2
Unscheduled	Lightning	3
Unscheduled	Failure of Grater Transmission	0
Unscheduled	Equipment Replacement	1
Unscheduled	Non Utility Fire	0
<b>Total</b>		<b>35</b>

# Public Utilities



# Public Utilities



## Public Works

### **Leaf and Limb:**

Service Provided (Tons)	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
White Goods Collected	27.00	13.50	63.00	0.00
Brown Goods Collected	3,603.60	3,240.60	4,151.40	376.20
Yard Waste Received	14,518.26	13,533.83	15,531.57	1,273.40
Mulch Dispersed	6,419.37	3,616.43	2,894.85	0.00

### **City Garage:**

Costs	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
Services Provided by City Garage:				
Vehicles Serviced	2,007	2,100	3,090	233
Total Labor Cost	\$ 59,457.53	\$ 66,419.98	\$119,392.63	\$11,111.86
Total Parts Cost	\$158,265.30	\$157,426.24	\$218,398.58	\$17,224.58
Total Cost (Parts + Labor)	\$217,722.83	\$223,846.22	\$337,791.21	\$28,336.44
Services Provided by Contract:				
Vehicles Serviced	551	561	542	52
Total Labor Cost	\$103,943.03	\$105,084.08	\$126,420.89	\$16,463.82
Total Parts Cost	\$190,999.15	\$149,681.60	\$168,023.32	\$16,584.24
Total Cost (Parts + Labor)	\$294,942.18	\$254,765.68	\$294,444.21	\$33,048.06
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,558	2,664	3,632	285
Total Labor Cost	\$163,413.50	\$171,896.06	\$268,422.38	\$27,575.68
Total Parts Cost	\$349,536.84	\$307,400.97	\$363,813.04	\$33,808.82
Total Cost (Parts + Labor)	\$512,950.34	\$479,207.03	\$632,235.42	\$61,384.50

Cost by Department	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
Public Utilities (Electric)	\$ 77,364.66	\$ 69,094.12	\$ 73,116.32	\$ 3,080.27
Public Utilities (W&S)	\$119,216.35	\$111,925.30	\$106,776.47	\$ 2,829.81
Police	\$ 87,738.96	\$101,295.14	\$110,281.92	\$12,784.00
Recreation & Parks	\$ 44,518.24	\$ 34,028.25	\$ 39,637.59	\$ 2,129.68
Finance	\$ 14,017.76	\$ 13,589.19	\$ 19,417.26	\$ 1,424.03
Public Works	\$ 92,786.18	\$ 89,933.67	\$206,565.04	\$24,865.50
Fire / Rescue	\$ 74,337.71	\$ 56,319.94	\$ 72,295.39	\$14,215.72
Human Resources	\$ 745.40	\$ 903.83	\$ 665.96	\$ 0.00
Development Services	\$ 2,225.08	\$ 2,117.58	\$ 3,479.48	\$ 55.49

**Significant Issues:** None

## Attendance for Board of Appointees

Board of Adjustment			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Richard Parsons	A	1	Ward 1
Peter Dillon	P	0	Ward 3
Jim Morrison	P	0	Ward 5
John Riggs	P	1	Ward 6
Kenneth "Kip" Peregoy	P	0	Mayor Outlaw
Barbara Sampson	P	0	Ward 5
Jonathan Foster (Alternate)	A	2	Ward 4
Ross Beebe (Alternate)	P	1	Ward 3

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Corinne Corr	P	1	Ward 1
Carol Williams	A	1	Ward 2
Marshall Williams	P	0	Ward 3
Vernon Guion	A	1	Ward 4
Dell Simmons	A	2	Ward 5
Lindsay Best	P	1	Ward 6

Meetings are held quarterly.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Mark Stephens	P	0	BOA

Eastern Carolina Council of Government			
Appointee	Current Month* Attendance	Meetings Missed in 2020 To Date	Appointed By
Johnnie Ray Kinsey	P	1	Aster

\*Attendance is only *required* at January and June meetings.

## Attendance for Board Appointees

<b>Friends of New Bern Firemen's Museum, Inc. Board of Directors</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
George Halyak	A	1	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	P	1	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	P	1	Mayor
William Frederick	P	0	Best
David Pickens	P	1	Odham
Ex-officio Bobby Aster	A	3	Odham

<b>Historic Preservation Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Tripp Eure	P	0	Mayor
Ellen Sheriden	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Christian Evans	P	0	Ward 4
James Woods, Jr.	P	0	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	P	2	Odham



## Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	0	Mayor
Molichia Hardy	A	2	HA Residents
Vacant	P	N/A	Mayor
Carol Becton	P	1	Mayor
Denise Harris-Powell	P	2	Mayor

New Bern Appearance Commission			
Appointee	Current Month Attendance*	Meetings Missed in 2020 To Date	Appointed By
Mike Duffy	N/A	1	Ward 6 - Odham
James Dugan	N/A	0	Ward 1 - Bengel
Paula Jessup	N/A	0	Ward 2 - Harris
Martha "Molly" Ingram	N/A	0	Mayor Outlaw
Suzannah Talton	N/A	0	Ward 1 - Bengel
Vacant	N/A	N/A	N/A
John Phaup	N/A	0	Ward 5 - Best

\*Meeting not held in June due to COVID19.

NOTE: Appointments previously made at-large until last revision in ordinance to provide for rotating appointments among BOA.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Jeffrey Odham	P	1	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	1	White

\*Alternate only *required* when regular appointee is not attendance.

## Attendance for Board Appointees

<b>New Bern-Craven County Public Library Board of Trustees</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Carol Becton	A	1	Odham
Sam Carter	P	0	Bengel
Diann Bucher	A	2	Bengel
Shelley Maloy	P	0	Bengel
Sabrina Bengel	P	0	Aster

\*Meetings are held alternate months (February, April, June, August, October and December). Two meetings were held in June 2020.

<b>Planning &amp; Zoning Board</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Anne Schout	P	1	Mayor
Travis Oakley	P	0	Ward 1
Margie Dunn	P	0	Ward 2
Gasper Sonny Aluzzo	P	1	Ward 3
Raymond Layton	P	0	Ward 4
Marcus Simmons	A	2	Ward 5
Pat Dougherty	P	0	Ward 6

<b>Police Civil Service Board</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Kennail Humphrey	N/A	N/A	Best
Eric Queen	N/A	N/A	Aster
Victor Taylor	N/A	N/A	Kinsey
Mark Best	N/A	N/A	Harris
Robert "Bob" West	N/A	N/A	Bengel

\*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

## Attendance for Board Appointees

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2020 To Date	Appointed By
Maria Cho	P	0	Gov. Bd. As Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Beth Walker	A	1	Gov. Bd. as Whole
Jaimee Bullock	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan, Jr.	A	1	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole
Tabari Wallace	P	2	Gov. Bd. as Whole
Tharesa Lee	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.