

NEW BERN



NORTH CAROLINA

*Everything comes together here*

Departmental Monthly  
Reports

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February 2020

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## Development Services

<b>Inspections</b>				
<b>Overview</b>	<b>2019 YTD</b>	<b>2020 YTD</b>	<b>Current Month 2019</b>	<b>% Change from Previous Month</b>
Commercial Permits – New Construction	138	18	9	0%
Residential Permits – New Single Family	198	21	13	63%
Residential Permits – Additions/Remodels	381	49	20	-31%
Mobile Homes	12	2	2	100%
Signs	45	5	1	-80%
Certificates of Occupancy – Residential	155	32	12	-40%
Certificates of Occupancy – Commercial	21	0	0	0%
<b>Total Permit Valuation</b>	<b>\$64,886,307</b>	<b>\$24,672,529</b>	<b>\$10,063,399</b>	<b>-31.12%</b>

### **Community and Economic Development:**

#### **Volt Center/City Market:**

- 420 students are enrolled in programs at the Volt Center to date and 210 have completed courses. 58 jobs have been confirmed by students graduating programs. Lease approved for the Makerspace and Small Business Center by the Board of Aldermen and sent to the College Board of Trustees for approval. Future lease and programming activities for expansion of WFD programs operated by Craven Community College continue for the site.
- EDA accepted grant close out report for the City Market/Volt Center construction phase.
- City Market Stakeholder’s Meeting on Tuesday, February 4, 2019.
- City Market Executive Committee Meeting held on Wednesday, February 26<sup>th</sup>.

#### **Economic and Community Development:**

- Conference Call held with prospective lead from Canadian Aerospace Conference. Staff reached out to State officials for listing of aviation/aerospace companies with operations in the state.
- Staff prepared grant administration documents and business follow-up activities for ongoing and potential 2020 projects.
- Staff attended monthly WFD meeting with Craven Community College, Craven County Schools, County Economic Development and NC Works to discuss trends, opportunities, challenges and upcoming projects.
- Staff attended monthly Allies for Cherry Point Board Meeting
- Staff has been working on the Duffyfield Stormwater Enhancement Project in collaboration with Urban Design Ventures, a CDBG consulting firm. This week, staff received and scored Request for Qualifications (RFQs) received for the project by engineering firms and began initial negotiations with the most qualified respondent.
- Staff also began the 2020 Annual Action Plan Process, in collaboration with Urban Design Ventures. Staff sent the first notice of Public Hearing to be displayed in the Sun Journal on

## Development Services

March 2, 2020. This public hearing will take place at Development Services on Tuesday, March 17 and be used to receive public comment on what to potentially spend our CDBG allocation on. Staff has also been working with the Finance department in preparation for drawing down money in the Integrated Disbursement and Information System (IDIS), which manages the City's CDBG funds. Staff attended the City Market Executive Committee meeting on Wednesday, February 26 and recorded minutes.

- Staff attended Redevelopment Commission meetings and prepared minutes.
- Staff also attended the VOLT Center Stakeholder Meeting and prepared minutes.
- Staff has been working on the 2020 Annual Action Plan, Bus Shelter Project. Staff met with the City's Public Works department to discuss details.
- The Substantial Amendment is being reviewed by HUD.
- Staff held CDAC meeting and prepared minutes.
- Staff working on details regarding a façade grant improvement application and had initial meeting with applicant and received additional inquiry about the program.

### **Resiliency and Recovery Activities:**

- Staff preparing information for NCORR grant/loan application following notice of funding opportunity for local governments and conference call with the Director of the program.
- Staff worked with Moffatt & Nichol to finalize scope of work and contract details for the development of a comprehensive Resiliency and Hazard Mitigation Plan.
- Staff reviewed RFQ submissions for the A&E Services for the Duffyfield Stormwater Enhancement Project.
- Staff submitted additional information/documentation and signed application for the HMGP Program for elevation and buy-out projects for individual homeowners following Hurricane Florence. The State advised that the application will be prepared to submit to FEMA for further review and development. 13 properties met criteria from the State/FEMA for proposed acquisition and 23 are proposed for elevation that met criteria defined by the State/FEMA. City Staff does not have any additional updates for homeowners at this time.
- Staff set site visit for the NC Clean Water Management Trust Fund for the Duffyfield Stormwater Enhancement Project.
- Staff attended webinar with Southeast Sustainability Director's Network NC network call regarding application to the Southeast Sustainable Communities Fund. Community & Economic Development Manager is a network member.

### **Other:**

#### **GIS**

- Continued work on the Enterprise/Portal setup. Encountered issues related to communication between servers and the portal where published data resides. Need to rectify these issues prior to all city-wide staff ability to access and use the site. Issues seems to stem from firewall and or other similar IT safeguards in place. Meet with a variety of ESRI Technician and original consultant on the project and still unable to correct the issues and concerns. Reached out to an established enterprise company to provide assistance to provide recommendation for IT and GIS staff to move forward.
- Working with State Census and Demographer in relations to concerns for the detailed data that will be available after the 2020 Census. Providing feedback to the Census and the APA-NC on providing a letter and voicing concerns to the Census on its proposed privacy policy it looks to enact in 2021.
- Attended the NC Local Government Committee (LGC) for discussions on statewide GIS issues and efforts. Three things of note: 1: Changes to the proposed release of detailed demographic

## Development Services

data is being discussed and needs to be monitored (see above). 2: Aerial Imagery collection began in early Feb, to learn more here <https://www.nconemap.gov/pages/imagery> imagery will also include the 4<sup>th</sup> band or Color-Infrared, and should be available in Nov to PSAPS, 3: 2022 New Datum or new reference data frame work continues. Working with sub-group to hold a NC GIS seminar in New Bern to share projects related to NC and GIS with other agencies.

- Work on updating the new Flood Hazard GIS data for new rollover in June in adoption of new standards, new flood hazards areas and base flood elevations.
- Maps and data for the Fire Dept based on a variety of call types since 2017. Created a variety of maps such as heat maps and counts by districts.
- Looking at and testing a variety of online maps and apps with a goal of updating the City's online public maps and gallery.

### **MPO:**

- Staff submitted 104f accounting reports for Q2 – 2/4
- Staff participated on P6.0 rail projects conference call – 2/10
- Staff submitted 5303 accounting reports for Q 1&2 – 2/16
- Staff attended CARTS TAB meeting – 2/19
- Staff held conference call with NCDOT on First St/70 Interchange – 2/20
- Staff joined NCDOT and VHB on conference call for MTP and ICE kickoff – 2/25
- Staff participated on conference call with NCDOT rail division about downtown rail line – 2/26
- Staff attended Policy and Project Resiliency Planning Meeting with NCDOT in Kinston – 2/27Staff

### **Zoning:**

- Staff held Department Review Committee meeting, reviewed three site plans in February: Craven Tire, Comet West Apartments, Solar Farm on Hwy 55 W.
- Prepared for and attended "Short Term Rental" final meeting and will be preparing recommended language for P&Z.
- Held Board of Adjustment Meeting on February 24<sup>th</sup> agenda included an application to approve a special use permit for a Boarding House, which was approved.
- Pembroke single wide mobile home issue has been resolved.

### **HPC:**

- Staff prepared for and held the Historic Preservation Commission's Regular Meeting on February 19, 2020 for the following items:
  - 610 New St. – to include construction of a new garden shed in the Tertiary AVC.
  - 520 Craven St. – to include in the Secondary AVC the addition of a new door, and extension of the existing pent roof over the new door, new pilaster, extension of the deck and railing, modifications to the deck steps, relocation of HVAC units onto the deck, relocation of the electric feed to the HVAC units.
  - 306 New St. – to include installation of new 4-foot high, decorative metal fencing and gates in the Primary AVC, new 6-foot high wood privacy fence in the Tertiary AVC, and a concrete walkway in the Secondary AVC.
  - 719 E. Front St. – to include construction, on a vacant lot, of an infill house in the Primary, Secondary, and Tertiary AVC. This is a reapplication, with modifications, of an expired CoA
  - 248 Craven St. – to include installation of new landscaping, fencing, and brick screen walls in the Primary, Secondary, and Tertiary AVCs
  - 520 E Front St. – to include construction of a small storage shed with a low brick foundation and painted wood lap siding, doors, and trim to be located in the Secondary AV.

## Finance

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An update on fund balance and days cash on hand is not available due to a vacancy in the Finance Director position.

## Fire

<b>Fire Suppression</b>				
<b>Incidents</b>	<b>2019 Total</b>	<b>2020 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
*Number of Incidents	1,982	272	132	140
90% Response Time to Incidents	9 minutes 59 seconds	9 minutes 46 seconds	9 minutes 50 seconds	9 minutes 15 seconds
Endangered Property Value	\$180,755,380	\$19,542,220	\$8,178,800	\$11,363,420
Property Losses Due to Fire	\$1,765,436	\$193,075	\$105,900	\$87,175
Percentage of Saved Property Value	99.02%	99.01%	98.71%	99.23%
Overlapping Incidents	271	38	18	20

<b>Fire Prevention</b>				
<b>Prevention Statistics</b>	<b>2019 Total</b>	<b>2020 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Fire Investigations	34*	9	2	7
Fire Inspections	2,131*	485	254	231
Permits Issued	63*	11	11	0
Child-Passenger Seat Checks	201*	24	14	10
People Educated Through Public Fire & Life-Safety Programs	8,515*	1,639	54	1,585
Smoke Alarms Installed	191*	14	2	12

\* Fire Prevention statistics for December were incorrectly reported. The correct December statistics are noted above by the \*.

<b>Narcan</b>				
<b>Statistics</b>	<b>2019 Total</b>	<b>2020 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Overdose Calls Responded To	100	29	20	9
Instances Narcan Administered	10	2	2	0

**Significant Issues:**

- Received smoke detectors from DOI for upcoming canvass
- Participated in photo shoot with Walmart referencing rescue equipment purchase from \$2,500 grant
- Participated in Career Day at the New Bern Convention Center
- Participated in New Bern's Black History Parade
- Two (2) new firefighters were hired to fill vacancies
- One (1) Captain retired after 30 years of service
- Met with Craven County Fire Chiefs to discuss Mutual Aid/Resource List

## Human Resources

City-Wide Vacancies						
Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY18/19	Turnover FY19/20
Administration	11	0	0	0	1	0
Dev. Services	18	0	0	1	4	2
Finance	23***	1	1	3	4	3
Fire	73	1	2	0	4	2
Human Resources	5	0	0	1	0	1
Parks & Recreation	29	0	0	1	2	1
Police	119	1	0	9	17	16
Public Utilities	70***	1	0	10	5	8
Public Works	48*	1	2	1	6	4
Water Resources	78	0	1	4	6	6
Totals:	474*	5	6	30**	49	43

\*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Includes additional full-time position in Public Works which was previously classified as seasonal.

\*\*Current vacancies due to separations from employment, promotions, demotions and transfers.

\*\*\*Utility Billing and Metering moved to Public Utilities.

Safety News		
Workers' Compensation	2019	2020
Current Month's Claims	1 OSHA Recordable 1 Lost Time 0 Non-Recordable 0 Denied	0 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	14 Recordable 5 Non-Recordable	17 Recordable 8 Non-Recordable
Current Month Costs	\$39,508.99	\$70,082.00
Year-to-Date Costs	\$205,181.66	\$393,458.00

**Other:**

None



## Parks and Recreation

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### **Significant Issues:**

- Omega Center: Contractors started cleaning the duct work of the HVAC system on February 24. The work took approximately one week to complete. During the cleaning process, several dead bats were found in the air returns. Those runs were replaced. We have scheduled a follow up air quality test. This should be completed within the first week of March.
- Vietnam Veteran's Traveling Wall: Staff had several meetings with the event organizers. This event is being held on the same day as the bridge run. Staff is working with both organizers and New Bern Police to make sure everything goes well the day of these events.
- Cemetery Plaques: Staff met with event organizers multiple times throughout the month. The Ceremony was held on Saturday, February 29. Approximately 73 attended the Church Service at St. Peter's AME Zion Church. A brief ceremony was held at Cedar Grove Cemetery to unveil the marker. A final brief ceremony was held at Greenwood Cemetery to unveil the marker at the site of the mass grave. The ceremonies lasted approximately two hours. Attendees were then invited to the Omega Center for a meal. Once the permanent markers arrive, they will be installed.
- Martin Marietta Park: The ADA canoe/kayak launch and soft launch were installed. Both launches connect to the Neuse River through the adjacent canal. Staff has been working on road grading. Staff is also working on grading the pad for a shelter and restroom. Staff has also been laying out nature trails throughout the park.

## Police

### Crime:

Incidents & Arrests	Current Month Total	2017 Total	2018 Total	2019 Total	2020 YTD
NIBRS* Group A Incidents	160	2,536	2,534	2,644	400
NIBRS* Group B Incidents (Arrests)	56	825	900	736	111
Adult Arrests	116	1,739	1,698	1,477	229
Juvenile Arrests	-	10	9	3	-
Total Arrests	116	1,749	1,707	1,480	229
Police Calls for Service	-	46,757	45,246	45,402	4,055
Business Alarms Dispatched	143	1,988	2,157	1,981	304
Residential Alarms Dispatched	61	758	755	645	109
Alarm Calls (PD Dispatched)	204	2,746	2,912	2,626	413

\*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2017 Total	2018 Total	2019 Total	2020 YTD
Homicide	1	4	-	2	2
Rape	-	8	8	8	1
Robbery	3	58	30	25	7
Aggravated Assault	7	93	80	87	16
B&E – Residence	14	160	168	177	29
B&E – Business	1	43	37	49	4
Theft from Motor Vehicle	19	187	111	141	36
Larceny	41	718	782	841	113
Motor Vehicle Theft	4	20	36	25	6
Arson	-	3	3	7	0
<b>Total:</b>	90	1,294	1,255	1,360	214

Criminal Investigations	Current Month	2020 YTD	2019 YTD
Cases Assigned	27	55	185
Cases Closed by Arrest	2	11	18
Cases Closed Leads Exhausted	0	8	20
Cases Closed Unfounded	1	2	14

## Police

<b>2020 Cases of Note - February</b>	
<b>Crime</b>	<b>Summary</b>
2020-7682	Waffle House stabbing. Determined to be self-defense and victim/suspect refused to cooperate.
2020-4274	Don Miller Park homicide, 5 suspects taken into custody.
2020-3859	Gunshot victim pending interview due to inconsistencies in story.
2020-6653	Trent Court shooting. Suspect identified pending second interview with uncooperative victim.

<b>Crime Analysis</b>		
	<u>February 2020</u>	<u>2020 YTD</u>
Top 5 Calls for Service & Number of Incidents*	1) Traffic Stop – 465 2) Security Check Business – 325 3) Security Check Residential - 271 4) Follow Up - 169 5) Citizen Assist – 156	1) Traffic Stop – 931 2) Security Check Business – 748 3) Security Check Residential - 614 4) Directed Patrols - 364 5) Follow Up – 345
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny and Vehicle Crash – Property) - 79 2) 1100 Clarks Rd, Magistrates (Commitment Papers) - 68 3) Green St / Sampson St (Directed Patrols) – 61 4) 724 Oak St (Security Check, Suspicious Vehicle) – 59 5) 1210 Broad St (Larceny, Disturbance, Assault, Trespassing) – 34	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd (Larceny) – 6 2) 923 Bloomfield St (Assault) – 2 3) 1902 Country Club Rd (Residential B&E) – 2	

\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

### **Personnel:**

<b>Extra Duty Hours</b>						
<b>Current Month 2020</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020 YTD</b>
<b>311.00</b>	2,161.00	3,299.00	4,076.75	4,525.01	4,392.75	<b>568.00</b>

\*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting, therefore downtown patrol special assignment totaled 54 hours in September.

<b>Overtime in Dollars</b>	<b>Current Month 2019</b>	<b>2017 Total</b>	<b>2018 Total</b>	<b>2019 Total</b>	<b>2020 YTD</b>
Office of the Chief	\$0.00	\$381.11	\$200.97	\$180.55	\$0.00
Operations Division	\$7,545.15	\$118,641.19	\$266,946.37	\$151,599.12	\$20,639.27
Services Division	\$7,714.74	\$72,063.35	\$152,064.54	\$136,802.31	\$19,748.14
Investigations Division	\$2,749.72	\$45,845.93	\$75,893.65	\$42,992.18	\$2,861.80
<b>Total:</b>	<b>\$18,009.61</b>	<b>\$236,931.58</b>	<b>\$495,422.53</b>	<b>\$331,574.16</b>	<b>\$43,249.21</b>

**Significant Issues (not noted above):** None

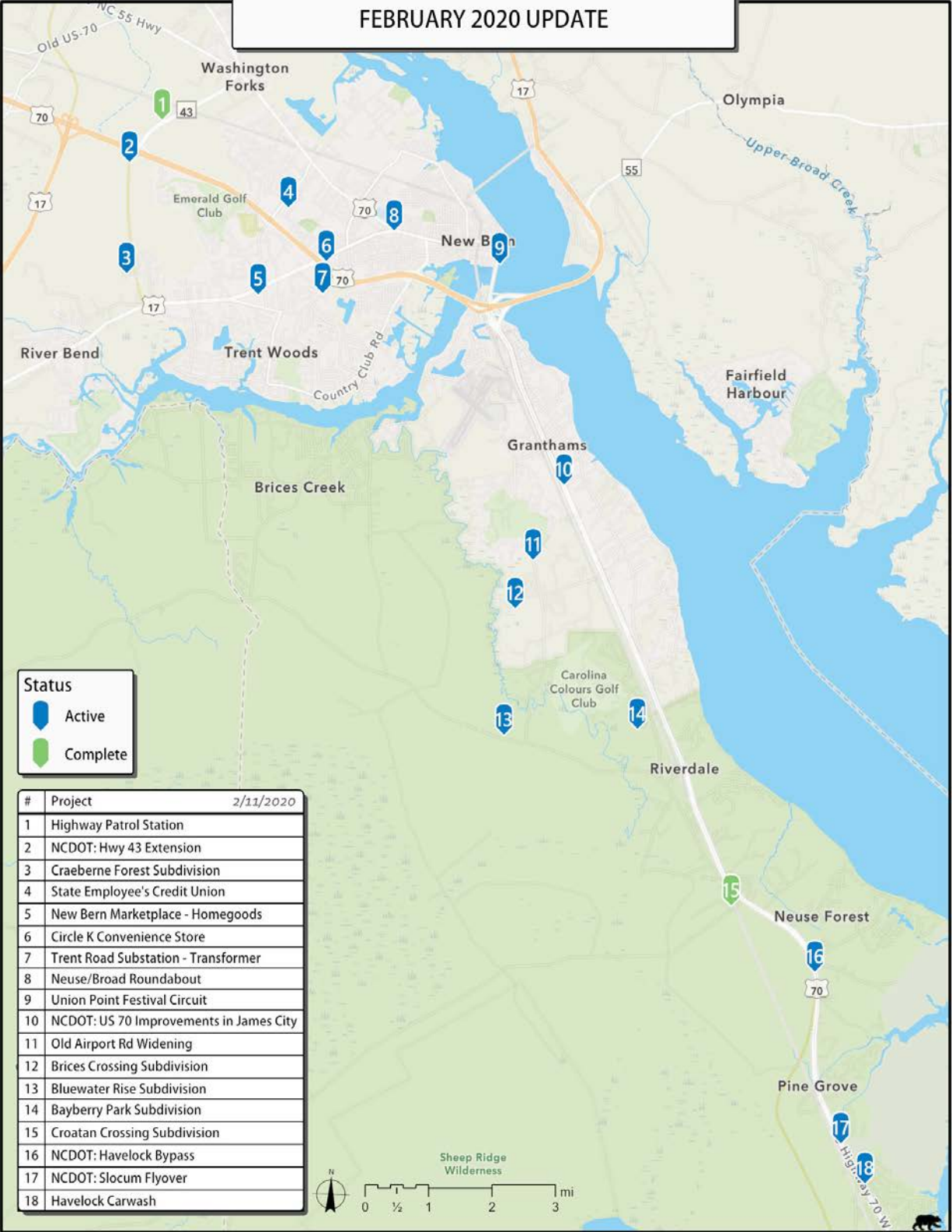
## Public Utilities

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- High-Profile Projects: Twelve high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 21 interruptions were recorded on the electric system during the month of January. This impacted a total of 583 customers. As a result, customers experienced an average of 0.0434 interruptions and were restored in an average of 0.759 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: No safety incidents to report.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.

# Public Utilities

## ELECTRIC PROJECTS & DEVELOPMENT FEBRUARY 2020 UPDATE



## Public Utilities

- Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 11,195 water meters and 23,157 electric meters with 10,118 disconnect meters; 6,011 two-way load management switches have been installed.

Current Customers	Type	Utility	Total AMI Customers	% Complete
22517	Residential/Commercial	Electric	22483	99.84%
6	Large Industrial	Electric	0	0%
18980	Res./Commercial	Water	<b>11,195</b>	60.02%
3,745 AMI Load Management customers with 6,011 switches 39 installed gateways Controlled load management devices: 3,828 air conditioners, 85 electric furnaces, 1,867 heat strips, 2,098 water heaters..				

- Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. The current area of focus for this project is the Ghent area.
- Vegetation Management** – Is ongoing throughout the service area. Trees have been removed from Hurricane Dorian. Managing “leaners” before they become a problem.

### High-Profile Electric Projects:

- Bluewater Rise Subdivision.** *New underground residential subdivision.* Construction is following the pace of the developer.
- Croatan Crossing Subdivision.** Construction is following the pace of the developer. This project is 95-98% complete.
- Old Airport Road.** Line construction in progress.
- Trent Road Transformer Replacement** – Evaluating construction/labor bids. Target energized date May 1. Having reconstruction meeting on Monday, February 3. Construction in progress.
- NCDOT.** *This consist of various NCDOT projects.*
  - NC Hwy 43 Extension – Waiting on submission of plans from NCDOT.
  - Neuse Boulevard Roundabout – Waiting on submission of plans from NCDOT.
  - US Hwy 70 – James City – Waiting of submission of final plans from NCDOT.
  - Havelock Bypass – Waiting on submission of final plans from NCDOT.
  - Slocum Flyover – Utility work is 95% complete. Waiting on traffic signal plan from NCDOT. DOT contractor is installing pipe for last two (2) traffic signal locations. This is done with the exception of signalization.

### High-Profile Water Resources Projects:

- Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Over the past month, City staff has continued to have discussions with NCDOT engineers and the City’s consultant on the design of the force main tie-ins at Williams Road, which is the only outstanding portion of the design. At this point we have confirmed that a single force main can be utilized to meet the needs of highway project, while creating the extra capacity in the system that was the objective of the TS-7 Phase-III project. The final design for this new configuration should be completed in the next 30 days and the project will be ready to submit for permitting in April, with an anticipated bid date of early July.
- West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Final plans have been coordinated with NCDOT for the configuration of the southern portion of

## Public Utilities

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this project and the City has executed the necessary utility construction agreements for the NCDOT portion of the southern work. The final plans are being completed for the remaining portions of the project and survey is being performed on the new elevated storage site.

- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* The final engineering and design for this project is complete and the project has been submitted for state permitting. The anticipated bid date for the project is mid-April.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* The final engineering and design for this project is complete and the project has been submitted for state permitting. The anticipated bid date for the project is mid-April.
- **NB-7 Facility Improvements Project** – *Rebuild of the NB-7 WWTP office and lab building and enclosure of equipment storage bays for weather protection.* The final engineering and design for the new office/lab building is complete and PW staff has submitted the proposed plans for permitting and contractor pricing. Construction of the new building should get underway in the next 60 days. The final scope of the equipment bay enclosures has been completed and will be submitted for contractor pricing in the upcoming weeks.

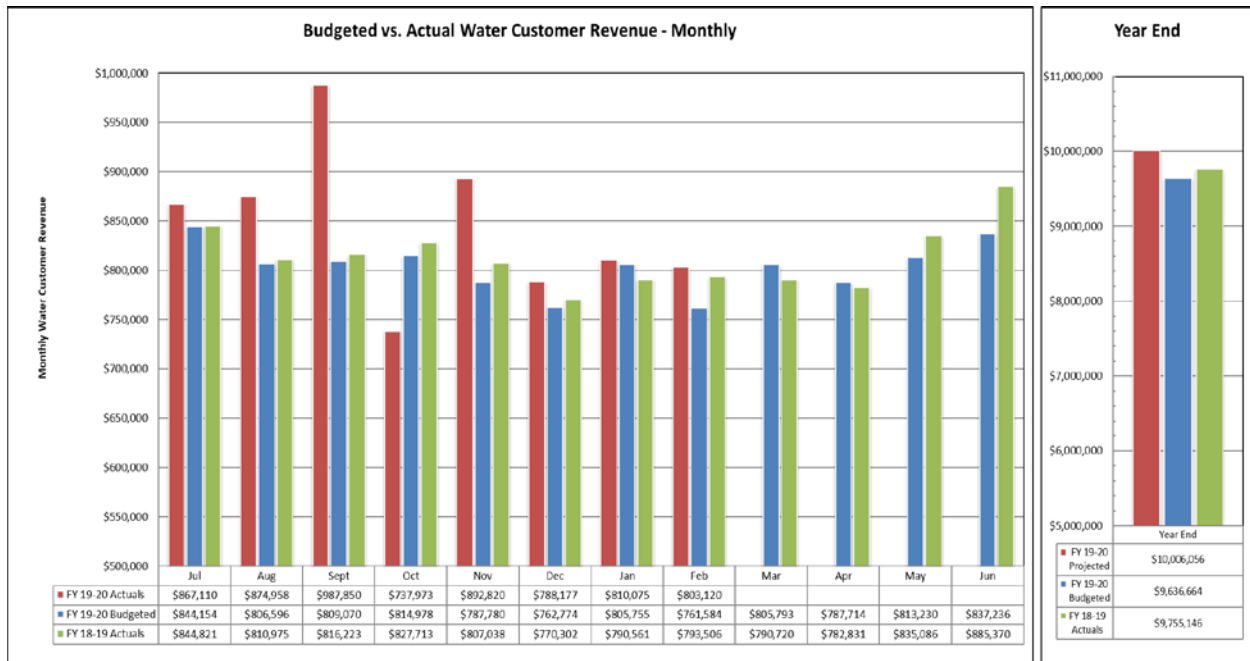
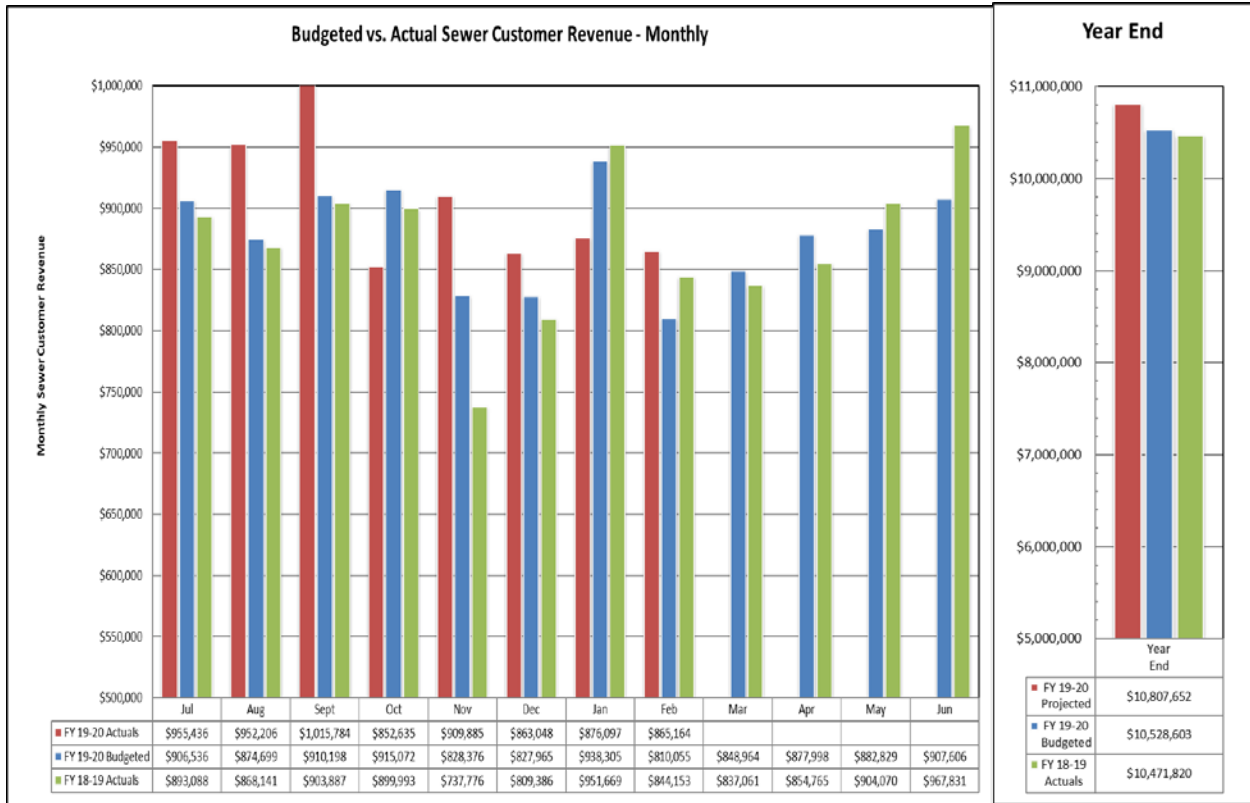
## Public Utilities

<b>Electric System Outages and Reliability Statistics</b>			
	<b>Current Month 2020</b>		<b>2020 YTD</b>
# of Interruptions	21		21
# of Customers out	583		583
Customers Minutes Out	51,429		51,429
<b>February 1, 2020 to February 29, 2020</b>			
<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>
0.759	0.759	0.759	0.759
<b>February 1, 2019 to February 29, 2020</b>			
<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>
19.026	19.026	19.026	19.026
<b>February 1, 2018 to February 28, 2019</b>			
<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>	<b>SAIDI (Minutes)</b>
14.586	14.586	14.586	14.586

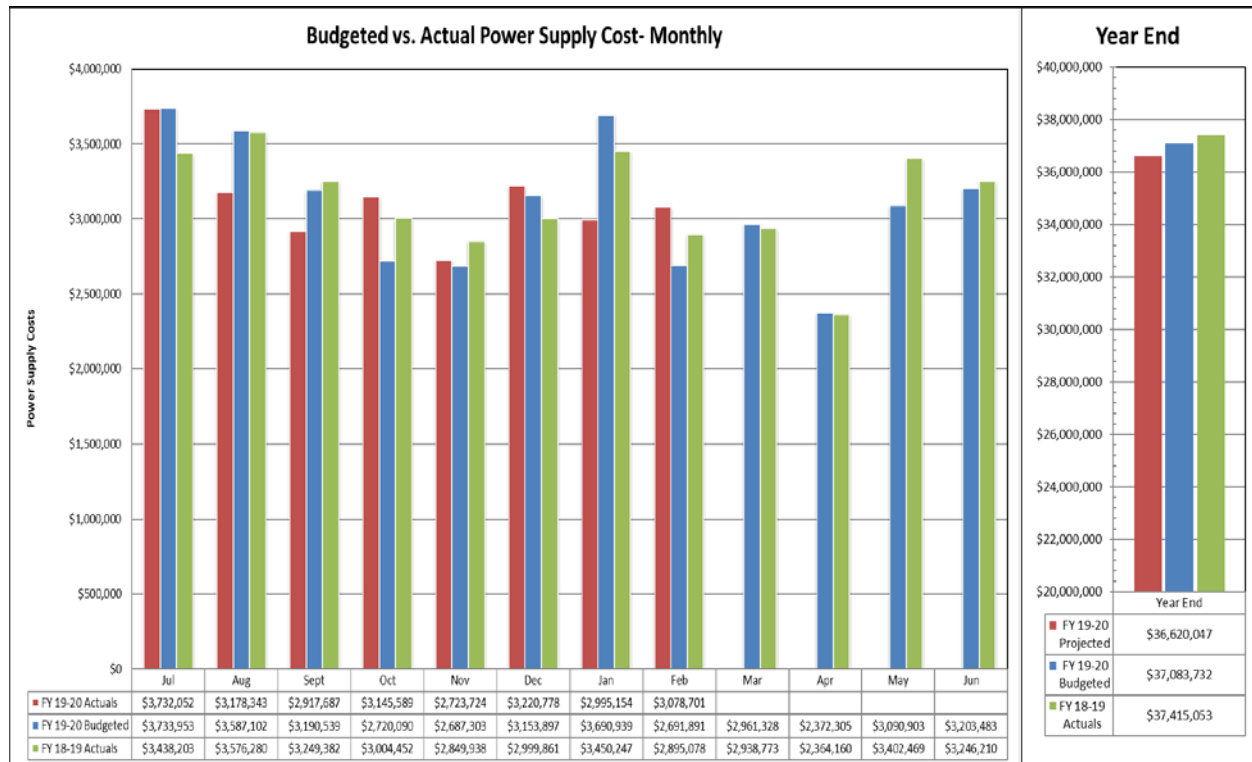
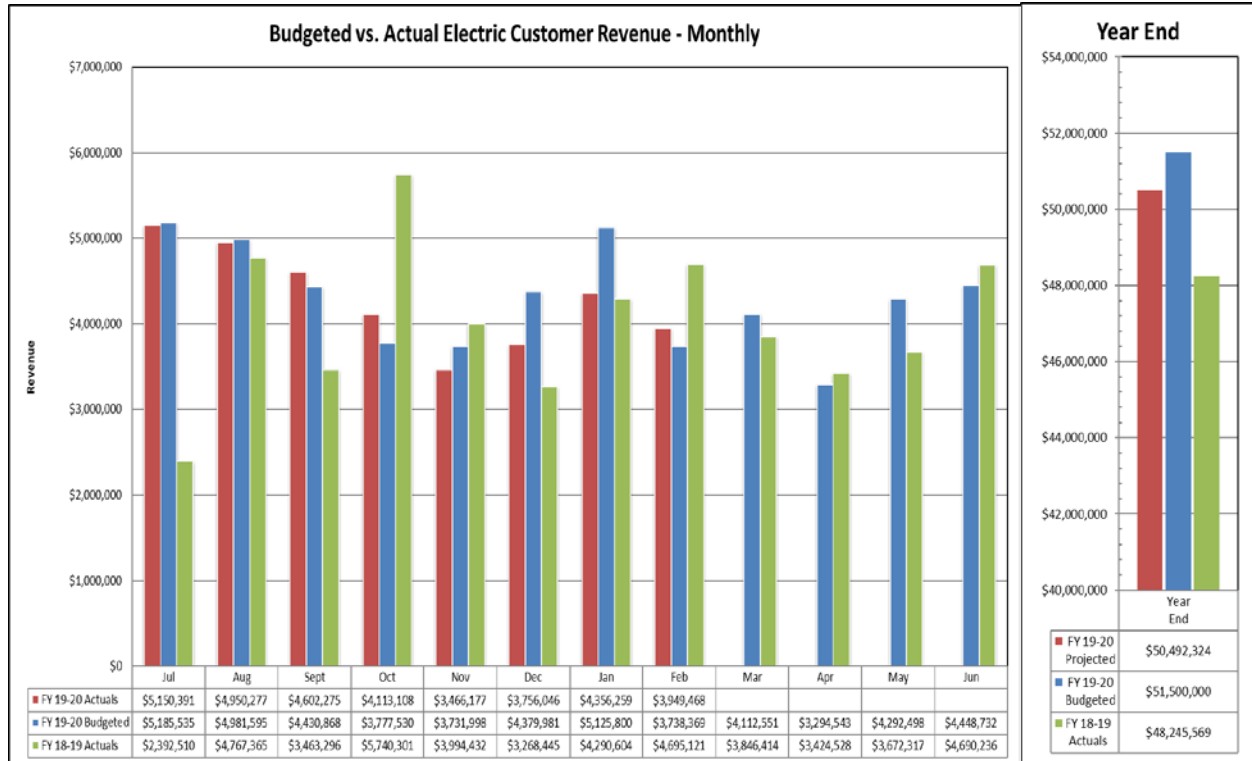
<b>Outages</b>		
<b>Scheduled/Unscheduled</b>	<b>Cause</b>	<b>Total Outages</b>
Unscheduled	Squirrel/Snake/Bird	2
Unscheduled	Equipment Worn Out	1
Unscheduled	Storm	0
Unscheduled	Vine	0
Unscheduled	Manufacturing Defect	1
Unscheduled	Vehicle Accident	2
Unscheduled	Tree	1
Unscheduled	Equipment Damage	3
Scheduled	Repairs	4
Unscheduled	Wind	3
Unscheduled	Unknown/Other	1
Unscheduled	Maintenance	0
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	1
Unscheduled	Lightning	0
Unscheduled	Failure of Grater Transmission	0
Unscheduled	Non Utility Fire	0
<b>Total</b>		<b>19</b>



# Public Utilities



# Public Utilities



## Public Works

### Leaf and Limb:

Service Provided (Tons)	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
White Goods Collected	27.00	13.50	54.00	4.50
Brown Goods Collected	3,603.60	3,240.60	2,613.60	224.40
Yard Waste Received	14,518.26	13,533.83	10,608.72	1,133.78
Mulch Dispersed	6,419.37	3,616.43	2,380.01	266.38

### City Garage:

Costs	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
Services Provided by City Garage:				
Vehicles Serviced	2,007	2,100	2,094	262
Total Labor Cost	\$ 59,457.53	\$ 66,419.98	\$ 73,929.29	\$ 9,797.64
Total Parts Cost	\$158,265.30	\$157,426.24	\$153,728.55	\$17,079.15
Total Cost (Parts + Labor)	\$217,722.83	\$223,846.22	\$227,657.84	\$26,876.79
Services Provided by Contract:				
Vehicles Serviced	551	561	390	56
Total Labor Cost	\$103,943.03	\$105,084.08	\$ 82,565.67	\$12,643.27
Total Parts Cost	\$190,999.15	\$149,681.60	\$114,188.45	\$23,307.02
Total Cost (Parts + Labor)	\$294,942.18	\$254,765.68	\$196,754.12	\$35,950.29
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,558	2,664	2,484	318
Total Labor Cost	\$163,413.50	\$171,896.06	\$166,456.62	\$22,440.91
Total Parts Cost	\$349,536.84	\$307,400.97	\$257,955.34	\$40,386.17
Total Cost (Parts + Labor)	\$512,950.34	\$479,207.03	\$424,411.96	\$62,827.08

Cost by Department	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2020
Public Utilities (Electric)	\$ 77,364.66	\$ 69,094.12	\$ 59,110.41	\$ 5,381.32
Public Utilities (W&S)	\$119,216.35	\$111,925.30	\$ 76,423.79	\$ 9,558.79
Police	\$ 87,738.96	\$101,295.14	\$ 70,048.06	\$ 7,287.13
Recreation & Parks	\$ 44,518.24	\$ 34,028.25	\$ 31,127.72	\$ 3,228.46
Finance	\$ 14,017.76	\$ 13,589.19	\$ 15,035.04	\$ 917.67
Public Works	\$ 92,786.18	\$ 89,933.67	\$125,805.53	\$23,159.96
Fire / Rescue	\$ 74,337.71	\$ 56,319.94	\$ 43,434.96	\$13,123.96
Human Resources	\$ 745.40	\$ 903.83	\$ 553.32	\$ 0
Development Services	\$ 2,225.08	\$ 2,117.58	\$ 2,873.12	\$ 169.79

**Significant Issues:** None

## Attendance for Board of Appointees

<b>Board of Adjustment</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Vacant	N/A	N/A	Mayor
Richard Parsons	P	0	Ward 1
Dorothea White	P	0	Ward 2
Peter Dillon	P	0	Ward 3
Vacant	N/A	N/A	Ward 4
Jim Morrison	P	0	Ward 5
John Riggs	A	1	Ward 6
Kenneth "Kip" Peregoy	P	0	Mayor Outlaw
Barbara Sampson	P	0	Ward 5
Jonathan Foster (Alternate)	A	1	Ward 4
Vacant (Alternate)	N/A	N/A	N/A
Ross Beebe (Alternate)	A	1	Ward 3

<b>Community Development Advisory Committee</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Corinne Corr	N/A	1	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
Dell Simmons	N/A	1	Ward 5
Lindsay Best	N/A	1	Ward 6

Meetings are held quarterly; a meeting was not held in February

<b>Craven County Tourism Development Authority</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Mark Stephens	P	0	BOA

<b>Eastern Carolina Council of Government</b>			
<b>Appointee</b>	<b>Current Month * Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Johnnie Ray Kinsey	N/A	1	Aster

\*Attendance is only *required* at January and June meetings.

## Attendance for Board Appointees

<b>Friends of New Bern Firemen's Museum, Inc. Board of Directors</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
George Halyak	P	0	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	A	1	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	P	0	Mayor
William Frederick	P	0	Best
David Pickens	P	0	Odham
Ex-officio Bobby Aster	A	1	Odham

<b>Historic Preservation Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Tripp Eure	P	0	Mayor
Ellen Sheriden	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Christian Evans	P	0	Ward 4
James Woods Jr.	P	0	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	A	2	Odham

## Attendance for Board Appointees

<b>Housing Authority of the City of New Bern</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	0	Mayor
Molichia Hardy	P	0	HA Residents
Vacant	N/A	N/A	Mayor
Carol Becton	P	1	Mayor
Denise Harris-Powell	A	2	Mayor

<b>New Bern Appearance Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Mike Duffy	P	1	Ward 6 - Odham
James Dugan	P	0	Ward 1- Bengel
Joseph Cannon	P	0	Ward 3 - Mitchell
Martha "Molly" Ingram	P	0	Mayor Outlaw
Suzannah Talton	P	0	Ward 1 - Bengel
Kate Rosenstrauch	P	0	Ward 4 - Kinsey
John Phaup	P	0	Ward 5 - Best

\*NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

<b>New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee</b>			
<b>Appointee</b>	<b>Current Month* Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Jeffrey Odham	N/A	1	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	1	White

\*Alternate only *required* when regular appointee not in attendance. A meeting was not held in February.

## Attendance for Board Appointees

<b>New Bern-Craven County Public Library Board of Trustees</b>			
<b>Appointee</b>	<b>Current Month* Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Carol Becton	P	0	Odham
Vacant	N/A	N/A	N/A
Diann Bucher	P	0	Bengel
Ethel Staten	P	0	Taylor
Sabrina Bengel	P	0	Aster

\* Meetings are held alternate months (February, April, June, August, October and December).

<b>Planning &amp; Zoning Board</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Anne Schout	P	0	Mayor
Travis Oakley	P	0	Ward 1
Margie Dunn	P	0	Ward 2
Gaspar "Sonny" Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Marcus Simmons	P	0	Ward 5
Pat Dougherty	P	0	Ward 6

<b>Police Civil Service Board</b>			
<b>Appointee</b>	<b>Current Month* Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Bobby West	N/A	N/A	Best
Eric Queen	N/A	N/A	Aster
Victor Taylor	N/A	N/A	Kinsey
Mark Best	N/A	N/A	Harris
Kennail Humphrey	N/A	N/A	Bengel

\*Meetings are held for appeals of disciplinary actions only.

## Attendance for Board Appointees

<b>Redevelopment Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2020 To Date</b>	<b>Appointed By</b>
Jaimee Bullock	P	0	Gov. Bd. As Whole
Maria Cho	P	0	Gov. Bd. as Whole
Tharesa Lee	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan	P	0	Gov. Bd. as Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Tabari Wallace	A	2	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.