CITY OF NEW BERN BOARD OF ALDERMEN MEETING FEBRUARY 12, 2019 – 6:00 P.M. CITY HALL COURTROOM 300 POLLOCK STREET

- 1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Mayor Outlaw. Pledge of Allegiance.
- 2. Roll Call.
- 3. Request and Petition of Citizens.

Consent Agenda

- 4. Consider Adopting a Resolution to Close Specific Streets for the Neuse River Bridge Run.
- 5. Consider Adopting a Resolution to Close Specific Streets for the Great Glow Run.
- 6. Consider Adopting a Revised Resolution to Close Specific Streets for the Black History Month Parade.
- 7. Consider Adopting a Resolution to Close Portions of Spencer Avenue for the Ghent Neighborhood Mardi Gras Parade.
- 8. Approve Minutes.

- 9. Presentation of Longevity Certificates.
- 10. Presentation on NC Global TransPark Authority.
- 11. Presentation by Craven County Board of Elections.
- 12. Presentation on Downtown Parking Update.
- 13. Presentation on African American Heritage & Cultural Center of New Bern Project.
- 14. Presentation on Reliable Public Power.
- 15. Presentation on Ban the Box.
- 16. Consider Adopting a Resolution Approving a Human Resources Policy.

- 17. Receive Public Comment and Consider Adopting a Resolution Naming a Currently Unnamed Street as Sheryl Drive.
- 18. Consider Adopting a Resolution Approving a License/Use Agreement with the Federal Emergency Management Agency.
- 19. Consider Adopting a Resolution to Accept a Deed in Lieu of Foreclosure of Tax Lien.
- 20. Consider Adopting a Resolution Authorizing the Installation of Additional Street Lights.
- 21. Appointment(s).
- 22. Attorney's Report.
- 23. City Manager's Report.
- 24. New Business.
- 25. Closed Session.
- 26. Adjourn.

Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memo to: Mayor and Board of Aldermen

From: Mark A. Stephens, City Manager

Date: February 8, 2019

Re: February 12, 2019 Agenda Explanations

- 1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Mayor Outlaw. Pledge of Allegiance.
- 2. Roll Call.
- 3. Request and Petition of Citizens.

This section of the Agenda is titled Requests and Petitions of Citizens. This is an opportunity for public comment, and we thank you for coming to the Board of Aldermen meeting tonight to share your views. We value all citizen input.

Speaker comments are limited to a maximum of 4 minutes during the public comment period. At the conclusion of 4 minutes, each speaker shall leave the podium. Comments will be directed to the full board, not to an individual board member or staff member. Although the board is interested in hearing your comments, speakers should not expect any comments, action or deliberation from the board on any issue raised during the public comment period.

In the board's discretion, it may refer issues to the appropriate city officials or staff for further investigation. If an organized group is present to speak on a common issue, please designate one person to present the group's comment, which shall be limited to a maximum of 4 minutes.

Consent Agenda

4. Consider Adopting a Resolution to Close Specific Streets for the Neuse River Bridge Run.

(Ward 1) The Neuse River Bridge Run is slated for March 23, 2019. Accordingly, John Serumgard, Race Director, the event, has requested the 200 block of East Front Street be closed from 4 a.m. to 1 p.m. and the 200 block of South Front Street be closed from 5 a.m. until 1 p.m. The organizers also plan to hold a "Super Kids Run" on March 22, 2019 from 12 p.m. to 9 p.m. at Union Point Park, and the Director of Parks and Recreation has authorized the closure of the park streets during this time. A memo from Foster Hughes, Director of Parks and Recreation, is attached.

5. Consider Adopting a Resolution to Close Specific Streets for the Great Glow Run.

(Ward 1) Kathy Lewis, Officer Manager for Easter Seals UCP, has requested specific streets be closed on April 13, 2019 from 6:30 p.m. until 8:30 p.m. for the annual Great Glow Run. The streets to be closed are the 200-700 blocks of East Front Street, a portion of the 800 block of North Craven Street, 700-800 blocks of Howard Street, 100-600 blocks of Queen Street, and 600-800 blocks of George Street. This Easter Seals fundraiser also promotes awareness. A memo from Mr. Hughes is attached.

6. Consider Adopting a Revised Resolution to Close Specific Streets for the Black History Month Parade.

(Ward 1) After receiving a request from Victor Taylor with Vision Forward, the Board adopted a resolution on January 22, 2019 to close specific streets on February 16, 2019 for the annual Black history Month Parade. That resolution failed to include approval of the requested rain date of February 23, 2019. The resolution has been revised to include this date, and all other information remains the same with respect to the affected streets. A memo from Mr. Hughes is attached along with copies of the application, a map of the parade route, and the resolution approved in January.

7. Consider Adopting a Resolution to Portions of Spencer Avenue for the Ghent Neighborhood Mardi Gras Parade.

(Ward 1) Michael Genest, President of the Ghent Neighborhood Association, has requested the 1400-2000 blocks of Spencer Avenue be closed to vehicular traffic on March 2, 2019 from 10:00 a.m. to 6:00 p.m. for the association's annual Mardi Gras Parade and block party. A memo from Mr. Hughes, a copy of the application and a parade map are included in the backup documentation.

8. Approve Minutes.

Minutes from the January 15, 2019 special meeting, January 22, 2019 regular meeting, January 26, 2019 special meeting, and January 26, 2019 annual retreat are provided for review and approval.

9. Presentation of Longevity Certificates.

Employment service is recognized at five-year increments. A roster is enclosed of all employees who are eligible to receive a service certificate for the period of July-December 2018. Some of these employees will be present at the meeting, and certificates will be on hand for the Mayor to present. Sharon Koprowski, Assistant Director of Human Resources, will be available to assist with the presentation. The Board is asked to extend a handshake of appreciation to the employees.

10. Presentation on NC Global TransPark Authority.

Allen Thomas, Director of the North Carolina Global TransPark ("GTP"), was scheduled to make a presentation before the Board last July, but cancelled due to illness. He has rescheduled that presentation for this meeting.

11. Presentation by Craven County Board of Elections.

Meloni Wray, Director of the Craven County Board of Elections, will make a presentation that covers a cost analysis of the City's election process. She will also discuss the advantages of changing from a nonpartisan election/runoff method to a nonpartisan plurality election.

12. Presentation on Downtown Parking Update.

(Ward 1) Billy Faulkenberry and Lynn Harakal, Executive Director of Swiss Bear, will update the Board on the downtown parking enforcement.

13. Presentation on African American Heritage & Cultural Center of New Bern Project.

(Ward 1) Carol Becton, a representative with the African American Heritage & Cultural Center, will make a presentation on the center's vision, as well as its plans to celebrate Juneteenth in 2019.

14. Presentation on Reliable Public Power.

Charles Bauschard, Director of Public Utilities, will make a presentation regarding the City's application for the American Public Power Association's designation as a Reliable Public Power Provider ("RP3").

15. Presentation on Ban-the-Box.

Whitley Carpenter, Staff Attorney with The Southern Coalition for Social Justice, will be joined by Corey Purdie and Angaza Laughinghouse to make a presentation on the Ban-the-Box movement.

16. Consider Adopting a Resolution Approving a Human Resources Policy.

As a follow-up to the previous presentation, a Resolution approving a Human Resources Policy is proposed.

17. Receive Public Comment and Consider Adopting a Resolution Naming a Currently Unnamed Street as Sheryl Drive.

(Ward 4) In the area of Glenburnie Road, an unnamed street connects Elizabeth Avenue and Amhurst Boulevard. In 2013 and 2015, a proposed development named Quail Forest was reviewed and the right-of-way for this roadway dedicated, but not officially named. The proposed name, Sheryl Drive, was reviewed and approved by E911. Staff has met with adjacent property owners regarding the name proposal. It is requested the Board receive public comments on this naming and then consider adopting a resolution to establish the name. A memo from Alice Wilson, GIS Manager, is attached.

18. Consider Adopting a Resolution Approving a License/Use Agreement with the Federal Emergency Management Agency.

(Ward 5) The Federal Emergency Management Agency ("FEMA") has requested to lease office space at the old Water Resources building located at 2825 Neuse Boulevard. The proposed agreement provides for their use of the building through June 30, 2019 at no cost. FEMA will be using the office space to serve the citizens of New Bern and surrounding areas following the devastation from Hurricane Florence. A memo from Matt Montanye, Director of Public Works, is attached.

19. Consider Adopting a Resolution to Accept a Deed in Lieu of Foreclosure of Tax Lien.

(Ward 1) Craven County pursued foreclosure on 209 Lawson Street for delinquent ad valorem taxes owed to the County. At the time of the foreclosure, there were also delinquent taxes owed to the City. A commissioner's deed was recorded on August 18, 2018 conveying the property to the County, which resulted in the City's tax liens remaining intact. In order to avoid foreclosure by the City to collect those

taxes, the County proposes a deed to convey the property to the City and County jointly, with the deed specifying the amount of both the County and City's taxes, interest, liens, fees and costs as of August 18, 2018. The resolution authorizes the recording of the proposed deed and accepts the same in lieu of foreclosure of the City's tax lien.

20. Consider Adopting a Resolution Authorizing the Installation of Additional Street Lights.

(Ward 5) Time McKeon of 2800 Millinder Lane has requested additional street lighting at the intersection of South Glenburnie Road and Millinder Lane. The Department of Public Utilities evaluated the area and determined the current lighting does not meet the City's light standard. The installation of one street light will cost approximately \$574.96, and the monthly utility charge for service will be \$8.44. A memo from Charles Bauschard, Director of Public Utilities, is attached along with other supporting documentation.

21. Appointment(s).

- (a) Raymond Layton's second term on the Planning and Zoning Board has expired, and he is ineligible for reappointment. Alderman Kinsey is requested to make a new appointment to fill this vacancy. The new appointee shall serve a threeyear term.
- (b) Sonny Aluzzo's first term on the Planning and Zoning Board has expired, and he is eligible for reappointment. Alderman Aster is asked to consider reappointing Mr. Aluzzo or make a new appointment for a three-year term.
- (c) Jerry Walker's first term on the Planning and Zoning Board has expired, and he is eligible for reappointment. Alderman Bengel is asked to consider reappointing Mr. Walker or make a new appointment for a three-year term.
- (d) Carol Williams' second term on the Planning and Zoning Board has expired, and she is ineligible for reappointment. Alderwoman Harris is requested to make a new appointment to fill this vacancy. The new appointee shall serve a threeyear term.
- (e) Joseph Anderson has resigned from the Historic Preservation Commission. Alderman Bengel is asked to make an appointment to fill the remainder of Mr. Anderson's term, which expires on June 13, 2019.
- (f) Rose Williams' appointment on the New Bern Appearance Commission expired February 8, 2019. She is eligible for reappointment, or a new appointment can be made to allow others an opportunity to serve. The appointee will serve a three-year term. The ordinance provides appointees shall be residents of the City's planning and zoning jurisdiction and shall, when possible, have had special training or experience in a design field such as architecture, landscape design, horticulture, city planning, or a closely-related field.
- (g) Mattie Tatum's appointment on the New Bern Appearance Commission will expire February 22, 2019. She is eligible for reappointment, or a new appointment can be made to allow others an opportunity to serve. The

appointee will serve a three-year term. The ordinance provides appointees shall be residents of the City's planning and zoning jurisdiction and shall, when possible, have had special training or experience in a design field such as architecture, landscape design, horticulture, city planning, or a closely-related field.

- 22. Attorney's Report.
- 23. City Manager's Report.
- 24. New Business.
- 25. Closed Session.
- 26. Adjourn.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting March 23, 2019	a Resolution to close	e specific streets for the Neuse River Bridge Run on Saturday,
Date of Meeting	2/12/2019	Ward # if applicable <u>Ward 1</u> If multiple, list:
Department Par	ks & Recreation	Person Submitting Item: Mr. Foster Hughes
Call for Public He	earing <u>No</u>	Date of Public Hearing
Explanation of It	em:	
John Serumgard, Neuse River Bridge		quested specific streets be closed to vehicle traffic for the
Actions Needed I		
Backup Attached	sitive? <u>No</u> vocates/opponents	at the meeting? Select
Resolution		
Memo		
Event Applications Maps	i	
Cost of Agenda I	tem: N/A	
	ires an expenditure inance Director : <u>S</u>	e, has it been budgeted and are funds available and Select
Additional notes	•	



Aldermen

Sabrina Bengel Jameesha Harris Bobby Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham

Family, Jimess and Jun come together here.

Foster Hughes, CPRE Director of Parks & Recreation



Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE, Director Parks and Recreation

FH

Re: Adopt Resolution to close specific streets to vehicle traffic for the Neuse River

Bridge Run on Saturday, March 23, 2019, the 200 block of East Front Street from 4:00 a.m. until 1:00 p.m. and the 200 block of South Front Street from 5:00 a.m. until 1:00 p.m. and the Neuse River Bridge "Super Kids Run" will take place at Union Point Park on Friday, March 22, 2019 from 12:00 p.m. until 9:00 p.m.

Background Information:

John Serumgard, Race Director has requested to close specific streets to vehicle traffic the 200 block of East Front Street from 4:00 a.m. until 1:00 p.m. and the 200 block of South Front Street from 5:00 a.m. until 1:00 p.m. on March 23, 2019 and the Neuse River Bridge "Super Kids Run" will take place at Union Point Park on Friday, March 22, 2019 from 12:00 p.m. until 9:00 p.m.

Recommendation:

The Parks and Recreation Department recommends approval and request the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please call.

RESOLUTION

WHEREAS, event organizers have submitted an application requesting Union Point Park be closed on March 22, 2019 from 12:00 p.m. until 9:00 p.m. for the Neuse River Bridge "Super Kids Run", and the Director of Parks and Recreation has approved this request; and

WHEREAS, organizers also requested the closure of the 200 block of East Front Street from 4:00 a.m. until 1:00 p.m. and the 200 block of South Front Street from 5:00 a.m. until 1:00 p.m. on March 23, 2019 for the Neuse River Bridge Run. The Director of Parks and Recreation recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 200 block of East Front Street shall be closed to vehicular traffic from 4 a.m. until 1:00 p.m. and the 200 block of South Front Street shall be closed to vehicular traffic from 5 a.m. until 1:00 p.m. on March 23, 2019 for the Neuse River Bridge Run.

ADOPTED THIS 12TH DAY OF FEBRUARY, 2019.

	DANA E. OUTLAW, MAYOR	
BRENDA E. BLANCO, CITY CLERK		

New Bern Parks, Recreation, & Cultural Resources Pre-Event or Permit Questionnaire



Thank you for choosing New Bern Parks & Recreation for your event or permit. The purpose of this form is to obtain information <u>before</u> the application or permit process is requested. All requests are to be returned to Parks & Recreation Administration; requests include, but not limited to parks, open spaces, ball fields, streets, festivals, parades, road races and rallies.

If requesting the use of a recreation center, complete and return to the facility of choice (contact facility at bottom of page); approval of application is at the discretion of the Center Supervisor.

Please note: When requesting the use of City facilities for event purposes, allow for a minimum of 60 days prior to the requested event date for consideration; for permits, allow for a minimum of 30 days prior to the requested permit date for consideration. Completing a pre-event or permit questionnaire does not guarantee approval.

Name: Neuse River Bridge Run	Today's Da	ate:
Address: P.O. Box 234	City: New Be	m
State: North Carolina Zip: 28563	Telephone: 252-633-2119	_ Cell: 252-671-9641
E-mail address:neuseriverbridgerun@gma	ail.com; j.serumgard@suddenlink.net	
Facility Requested (check one):S	tanley White Rec. CenterWest	New Bern Rec. Center
George St. Park Spray Ground	New Bern Aquatics CenterA	thletic Field XX City Park
XX Other (example: Open Space/Ball	Field/Street): Streets: East Front Street; South	Front Street
Date of Event: March 22 & 23	Hours: From:12 PM-9PM	3/22 To: 4AM-1PM 3/23/East FRONT
Purpose of Event: Packet pick-up & Kids F	un Run (Mar 22) and 5K, 10K and Half Marath	on events (Mar. 23)
Is this an ongoing event?Yes _X	_No (if yes, please explain, include da	ites & times:
Are you requesting closure and/or use o	f State-owned streets/bridges in the C	ity limits of New Bem? XX Y*N
*If yes, a 90-day notice is required by DOT regulative returned to NCDOT. If you require this form, please attached the following: a map of the route: along versions at the context of the route: along versions at the context of the route.	e let our office know and we will supply one for y	bridges. A Special Event Form must be completed and bu. Once the NCDOT Special Events Form is complete, f New Bern and NCDOT as an additional insured.
Is event for fundraising purposes? XX	YesNo (If yes, please provide non-profit	t or not-for-profit organization name and tax I.D.
Number) Organization Name: Neuse Rive B	ridge Run, ID #: 20-8865892	
Projected Attendance: 1400 Will you	u be charging admission? XX Yes	No (If yes, state how much \$_varies by race)
Note: Security may be required at the organi	zers expense, given the attendance and p	rojected nature of the event.
Recreation Center:	please check the area(s	No (If yes, state how much \$\frac{\text{veries by rece}}{\text{Purpose}}\) rojected nature of the event.
Meeting RoomKitchenN	Multi-purpose RoomGame Room	う* nFitness RoomGymnasium
Park Name: Union Point Park	Please check the area(s)	you are requesting.
Shelter _XX Open Space	eStage <u>XX</u> Gazebo <u>XX</u> Oth	er:
Electricity? XX YesNo (Check	one) Water?Yes XX_No	(Check one)
/s/ John Serumgard	Race Director	1-23-2019
Signature /	Title (if applicable)	(Date)



CITY OF NEW BERN APPLICATION FOR PERMIT PARADE, PICKET, OR DEMONSTRATION

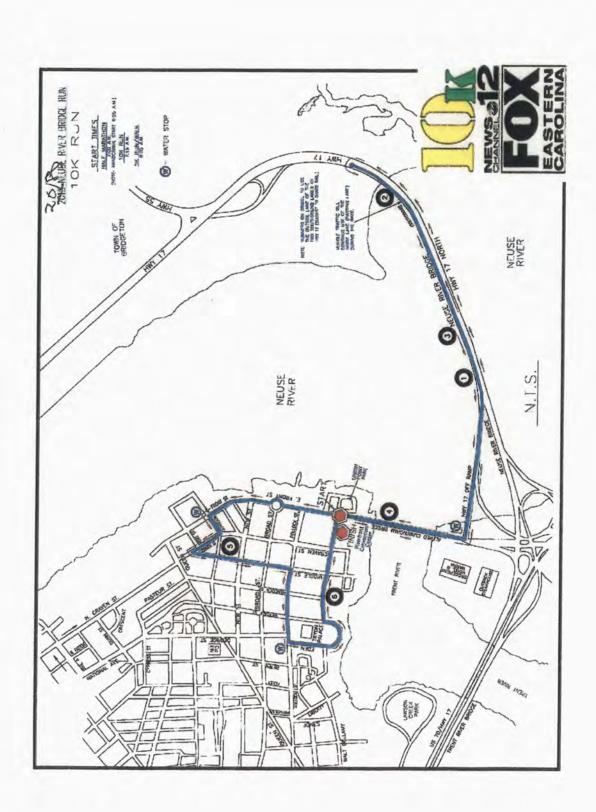


Application is hereby made for a permit to parade, picket, or demonstrate, as provided in the Ordinance of the City of New Bern entitled "An Ordinance Regulating Parades, Picket Lines, and Group Demonstrations in the City of New Bern", and other applicable sections of law.

Na	me of Event: Neuse River Bridge Run /Person in charge: John Serumgard & Gary Kenefick
1.	The purpose for which the application is to parade, picket, or demonstrate, and the reason for sucl activity is as follows:
	The Neuse River Bridge Run is a community based fund raising event that conducts four running events and a .
	related Expo. The four events are a Kids Fun Run in Union Point Park, and 5K, 10K and Half Marathon running events through New Bern
	bridges and streets. All proceeds are shared by the six community non-profits who organize and run the races.
2.	The time requested for such activity is as follows:
	From: 4 AM To: 1 PM on the 23rd day of March 2019.
3.	The place of such activity shall be at Union Point Park, the Cunningham Bridge, the Neuse River Bridge and the streets of New Bern
	See maps.
	NOTE: A map should be attached if available.
4.	Are you requesting a State road or bridge to be closed XX Y*N
	*(If yes, a 90-day notice is required by DOT regulation to gain permission to close State roads or dges)
5.	Projected attendance at such activity is 1400 projected not to exceed 1600.
6.	Minors (under 18 years of age) involved? Yes/No (circle one)how many? 49 in 2018
7.	The principle objective of the activity(describe in detail):
a.	To provide a physical fitness event for New Bern and related communities;
b.	To serve as a fund raising event for six community noin-profits who share all race proceeds.
8. 1	f the activity includes the use of floats, vehicles, placards, loudspeakers, or mechanical devices of an
'	type, please explain in full detail their use, purpose, and number:
а.	Powered megaphones would be used at the Kids Fun Run on 3/22, and again at the finish line for the 3/23 5K, 10K and Half events.
u. h	These are used to encourage the numers and call attention to their success

9. Check points:	See maps for water stop	s.	·	
10. Additional cor	mments(if applicabl	e):	<u>-</u>	
11. This applicatio	on is hereby made b	y the undersigned	l, as a representative of t	the group involved in t
activity descril	bed, as is filed or pender the applicable of	etitioned, for issua ordinances as esta	nce of a permit from the ablished by the City of Ne	Director of Parks and
(Date)	day of January	(Month)	, <u>2019</u> (Year)	
Name: John Serumga				
Address: PO Box 234				
New Bern, I	NC 28563			
Felephone #: <u>252-6</u> 5	33-2119			
ease return to:				
ew Bern Parks & Rec 307 Country Club Ro				

REV: 10-30-18







8/0e/E

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adop Easter Seal UC	oting a Resolution to Str CP annual Great Glow Ri	reet from 6:30 pm until 8:30 pm Saturday, April 13, 2019 for un.
Date of Meet	ing 2/12/2019	Ward # if applicable Ward 1 If multiple, list:
Department	Parks & Recreation	Person Submitting Item: Mr. Foster Hughes
Call for Publi	c Hearing <u>No</u>	Date of Public Hearing
Explanation 6	of Item:	
Kathy Lewis, (uested to close specific streets to vehicle traffic for Easter Seal
Actions Need Adopt the Res	led by Board:	
Is item time	sensitive? <u>No</u> advocates/opponent	ts at the meeting? <u>Select</u>
If this item r	requires an expenditu	ure, has it been budgeted and are funds available and
Additional no		



Aldermen

Sabrina Bengel Jameesha Harris Bobby Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham

Foster Hughes, CPRE



Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memo to: Mayor and Board of Aldermen

From: Foster Hughes, CPRE, Director of Parks & Recreation



Re:

Adopt the Resolution to close specific streets to vehicle traffic the 200-700 blocks of East Front Street, a partial blockage of the 800 block of North Craven Street, 700-800 blocks of Howard Street, 100-600 blocks of Queen Street, and 600-800 blocks of George Street, for Easter Seal UCP, Great Glow Run on April 13, 2019 from 6:30 p.m. until 8:30 p.m.

Background Information:

Kathy Lewis, Office Manager of Easter Seal UCP has requested to close specific streets to vehicle traffic the 200-700 blocks of East Front Street, a partial blockage of the 800 block of North Craven Street, 700-800 blocks of Howard Street, 100-600 blocks of Queen Street, and 600-800 blocks of George Street, for Easter Seal UCP, Great Glow Run on Saturday, April 13, 2019 from 6:30 p.m. until 8:30 p.m.

Recommendation:

The Parks and Recreation Department recommends approval and request the Board adopt a Resolution approving to request.

If you have any questions concerning this matter, please call.

RESOLUTION

THAT WHEREAS, Easter Seal UCP has scheduled its annual Great Glow Run and requested that specific streets be closed to vehicular traffic from 6:30 p.m. until 8:30 p.m. on Saturday, April 13, 2019. Those streets are the 200-700 blocks of East Front Street, a portion of the 800 block of North Craven Street, 700-800 blocks of Howard Street, 100-600 blocks of Queen Street, and 600-800 blocks of George Street; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 200-700 blocks of East Front Street, a portion of the 800 block of North Craven Street, 700-800 blocks of Howard Street, 100-600 blocks of Queen Street and 600-800 blocks of George Street be closed to vehicular traffic from 6:30 p.m. until 8:30 p.m. on April 13, 2019 for the Easter Seal, UPC annual Great Glow Run.

ADOPTED THIS 12TH DAY OF FEBRUARY 2019.

	DANA E. OUTLAW, MAYOR
BRENDA E. BLANCO, CITY CLERK	

(YON,

New Bern Parks & Recreation, Pre-Event or Permit Questionnaire



The purpose of this form is to obtain information <u>before</u> the application or permit process is requested. All requests are to be returned to Parks & Recreation Administration; requests include, but not limited to parks, open spaces, ball fields, streets, festivals, parades, road races and rallies.

If requesting the use of a recreation center, complete and return to the facility of choice (contact facility at bottom of page); approval of application is at the discretion of the Center Supervisor.

Please note: When requesting the use of City facilities for event purposes, allow for a minimum of 60 days prior to the requested event date for consideration; for permits, allow for a minimum of 30 days prior to the requested permit date for consideration. Completing a pre-event or permit questionnaire does not guarantee approval. Name: Today's Date: Jan 1 28562 Telephone: (252) 636 E-mail address: 10th Facility Requested (check one): ____Stanley White Rec. Center West New Bern Rec. Center George St. Park Spray Ground____ New Bern Aquatics Center Athletic Field 10 pm ? purk hours Other (example: Open Space/Ball Field/Street): 1)nion 10 _ Hours: From: _ Purpose of Event: TO Kaise Money + auximoss For Eastersens is this an ongoing event? ___ Yes / No (if yes, please explain, include dates & times: Are you requesting closure and/or use of State-owned streets/bridges in the City limits of New Bem? *If yes, a 90-day notice is required by DOT regulation to gain permission to use/close State roads/bridges. A Special Event Form must be completed and returned to NCDOT. If you require this form, please let our office know and we will supply one for you. Once the NCDOT Special Events Form is complete, attached the following: a map of the route: along with a certificate of insurance naming the City of New Bern and NCDOT as an additional insured. Is event for fundraising purposes? Yes ____No (If yes, please provide non-profit or not-for-profit organization name and tax I.D. Number) Organization Name: £ Will you be charging admission? Yes ✓ No (If yes, state how much \$ Projected Attendance: Note: Security may be required at the organizers expense, given the attendance and projected nature of the event. Recreation Center: _ please check the area(s) you are requesting Kitchen _Multi-purpose Room ____Game Room ____Fitness Room ___Gymnasium Please check the area(s) you are requesting. Open Space Stage Gazebo No (Check one) Water? (Check one) Title (if applicable)

Page 1 of 2

april 13



CITY OF NEW BERN APPLICATION FOR PERMIT PARADE, PICKET, OR DEMONSTRATION



Application is hereby made for a permit to parade, picket, or demonstrate, as provided in the Ordinance of the City of New Bern entitled "An Ordinance Regulating Parades, Picket Lines, and Group Demonstrations in the City of New Bern", and other applicable sections of law.

Name of Event: Great Glow Run Person in charge: Kathy Lewis
1. The purpose for which the application is to parade, picket, or demonstrate, and the reason for such activity is as follows: We would like to have the 5K Course go through downtain the at Union Paint Park
2. The time requested for such activity is as follows:
From: 4:00 To: 10:00 Pm on the 13th day of 2019.
3. The place of such activity shall be at Union Point Park + downtown
course map (attached)
NOTE: A map should be attached if available.
4. Are you requesting a State road or bridge to be closedY*X_N
*(If yes, a 90-day notice is required by DOT regulation to gain permission to close State roads or bridges) 5. Projected attendance at such activity is 1000; projected not to exceed 1500.
5. Projected attendance at such activity is 1000 projected not to exceed 1500
6. Minors (under 18 years of age) involved? Yes/No (circle one)how many? maybe 30 run in Park
7. The principle objective of the activity(describe in detail):
a. We would like to have a Klds Run in the Park + then ask
& downtown to raise awarness and money for Fastorseals ucp
8. If the activity includes the use of floats, vehicles, placards, loudspeakers, or mechanical devices of any type, please explain in full detail their use, purpose, and number:
a. We will have Mechanical devices for Timing equisic Projection in the Park b. We will have spatlights for Washility in the Park and on the course
b. We Will have spotlights for Washility in the Park and on the course

9. Check points:	
10 Additional comments/if annicable).	
10. Additional comments(if applicable):	
11. This application is hereby made by the undersigned, as a activity described, as is filed or petitioned, for issuance of	
Recreation, under the applicable ordinances as establish	ned by the City of New Bern.
· ·	2019
(Date) (Month)	(Year)
Name: Kathy M Lewis	
Organization: Egsterseals UCP	•
Address: 2801 Neuse Blud-	
New Bern, Nc 28512	
Telephone #: 252-636.6007	
Please return to:	

New Bern Parks & Recreation 1307 Country Club Road New Bern, NC 28562 252-639-2901

REV: 10-30-18

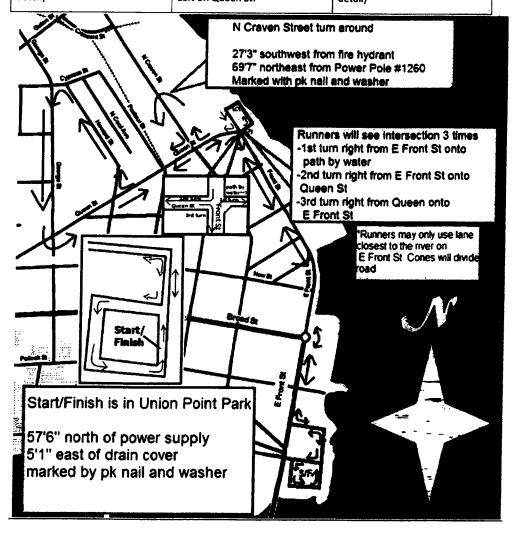
Great Glow Run 5K – New Bern, NC by Zach Hunt, Go Time!

USATF Certificate # NC14036DF Effective Mar 27, 2014 to Dec 31, 2024

Turn by Turn Directions

Start: Head north in Union Point Park, turn left (west) to enter E Front St. (See detail) Right on E Front St. Right on path by water (See detail) Left on E Front St.
Right on Queen St.
Right on Howard St.
Left on Cypress St.
Left on George St.
Left on Queen St.

Right on E Front St.
Finish: Left into Union Point
Park, Right at boat dock, right on
S Front St, left before S Front St,
follow road around to finish (See
detail)



AGENDA ITEM COVER SHEET

Agenda Item Title:
Consider Adopting a Revised Resolution Closing Streets for the Black History Month Parade
Date of Meeting 2/12/2019 Ward # if applicable Ward 1
If multiple, list:
Department Parks & Recreation Person Submitting Item: Foster Hughes, CPRE
Call for Public Hearing No Date of Public Hearing
all for Public Hearing No.
Explanation of Item:
A resolution was adopted on January 22, 2019 to close specific streets to vehicle traffic from 10:00 a.m2:00 p.m. Saturday, February 16, 2019, for Vision Forward's Annual Black History
Month Parade. Those streets are 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent
Boulevard, 400 block of First Street, 700-1300 blocks of Broad Street, 400-800 blocks of George
Street, and the 700 block of Main Street. However, the resolution did not provide a rain date, and
the organizers have requested a rain date of February 23, 2019.
Actions Needed by Board:
Adopt the Resolution.
Is item time sensitive? <u>No</u>
Will there be advocates/opponents at the meeting? Select
Paskup Attached
Backup Attached: Resolution
Memos
To the second se
Cost of Agenda Item: N/A
If this item requires an expenditure, has it been budgeted and are funds available and
certified by the Finance Director : <u>Select</u>
Additional notes:



Aldermen

Sabrina Bengel Jameesha Harris Bobby Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham

Foster Hughes, CPRE Director of Parks & Recreation



Dana E. Outlaw Mayor

Mark A. Stephens
City Manager

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE, Director of Parks & Recreation

74

Re:

A resolution was adopted on January 22, 2019 to close the 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent Boulevard, 400 block of First Street, 700-1300 blocks of Broad Street, 400-800 blocks of George Street, and the 700 block of Main Street to vehicle traffic for Vision Forward's Annual Black History Month Parade, from 10:00 a.m. until 2:00 p.m. on Saturday, February 16, 2019. However, the aforesaid resolution did not provide a rain date, and organizers are concerned about the possibility of inclement weather and have requested a rain date of February 23, 2019 be approved.

Background Information:

Victor Taylor, Chairman has requested to close the 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent Boulevard, 400 block of First Street, 700-1300 blocks of Broad Street, 400-800 blocks of George Street, and the 700 block of Main Street to vehicle traffic for Vision Forward's Annual Black History Month Parade, from 10:00 a.m. until 2:00 p.m. on February 16, 2019. The aforesaid resolution did not provide a rain date for the possibility of inclement weather, and organizers have requested a rain date of February 23, 2019 be approved.

Recommendation:

The Parks and Recreation Director recommends approval and request the Board adopt a Resolution approving the request.

REVISED RESOLUTION

WHEREAS, a resolution was adopted on January 22, 2019 approving a street closure for a Black History Month Parade to be held on February 16, 2019. The streets to be closed to vehicular traffic from 10:00 a.m. until 2:00 p.m. are the 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent Boulevard, 400 block of First Street, 700-1300 blocks of Broad Street, 400-800 blocks of George Street, and the 700 block of Main Street; and

WHEREAS, the aforesaid resolution did not include the rain date requested by the organizers. Organizers are concerned about the possibility of inclement weather and requested a rain date of February 23, 2019 be approved; and

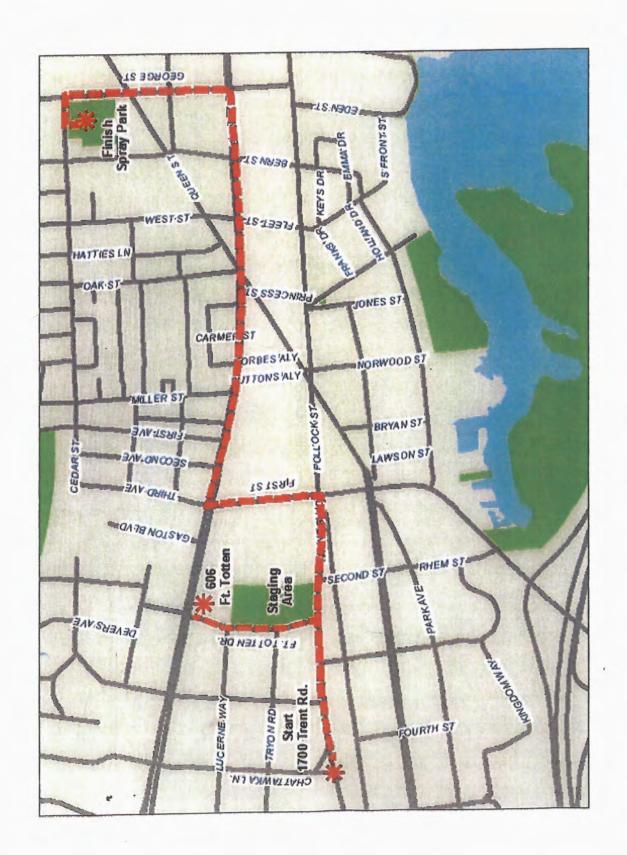
WHEREAS, the Director of Parks and Recreation recommends the streets be closed as requested and a rain date be established.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

- 1. That the 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent Boulevard, 400 block of First Street, 700-1300 blocks of Broad Street,400-800 blocks of George Street and the 700 block of Main Street be closed to vehicular traffic 10:00 a.m. until 2:00 p.m. on February 16, 2019 for Vision Forward's annual Black History Parade; and
- 2. In the event of rain on February 16, 2019, the streets shall be closed on February 23, 2019 to allow the event to be held on this later date.

ADOPTED THIS 12TH DAY OF FEBRUARY 2019.

	DANA E. OUTLAW, MAYOR
BRENDA E. BLANCO, CITY CLERK	





RESOLUTION

THAT WHEREAS, Vision Forward is planning their annual Black History Month Parade and has requested that specific streets be closed to vehicular traffic on Saturday, February 16, 2019 from 10:00 a.m. until 2:00 p.m. Those streets are the 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent Boulevard, 400 block of First Street, 700-1300 blocks of Broad Street, 400-800 blocks of George Street, and the 700 block of Main Street; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent Boulevard, 400 block of First Street, 700-1300 blocks of Broad Street, 400-800 blocks of George Street and the 700 block of Main Street be closed to vehicular traffic on February 16, 2019 from 10:00 a.m. until 2:00 p.m. for Vision Forward's annual Black History Month Parade.

ADOPTED THIS 22nd DAY OF JANUARY 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

AGENDA ITEM COVER SHEET

Agenda Item Title:

		lose the 1400-2000 blocks of Spencer Avenue on Saturday, porhood Association Mardi Gras Parade and block party
Date of Meeti	ing 2/12/2019	Ward # if applicable <u>Ward 1</u> If multiple, list:
Department	Parks & Recreation	Person Submitting Item: Mr.Foster Hughes
Call for Public	c Hearing <u>No</u>	Date of Public Hearing
Explanation of	of Item:	
	fic for the Mardi Gras I	ood Association President has requested to close specific streets Parade and block party on Saturday, March 2, 2019 from 10:00
Actions Need	ed by Board:	
Adopt the Res	olution.	
	• • •	nts at the meeting? <u>Select</u>
Resolution Memos Applications Map		
	da Item: N/A	ure, has it been budgeted and are funds available and
	he Finance Director	· · · · · · · · · · · · · · · · · · ·
Additional no	ites:	



Aldermen

Sabrina Bengel Jameesha Harris **Bobby Aster** Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham

Family, fitness and fun come together here.

Foster Hughes, CPRE Director of Parks & Recreation Dana E. Outlaw Mayor

Mark A. Stephens City Manager



Memo To: Mayor and Board of Aldermen

Foster Hughes, CPRE, Director of Parks & Recreation From:

Adopt the Resolution to close specific streets to vehicle traffic 1400-2000 blocks Re:

of Spencer Avenue beginning at 8th Street and ending at 2nd Street on Saturday,

March 2, 2019 from 10:00 a.m. until 6:00 p.m. for Ghent Neighborhood

Association Mardi Gras Parade and block party.

Background Information:

J. Michael Genest, Ghent Neighborhood Association President has requested to close specific streets to vehicle traffic 1400-2000 blocks of Spencer Avenue beginning at 8th Street (Trolley Run) and ending at 2nd Street on March 2, 2019 from 10:00 a.m. until 6:00 p.m.

Recommendation:

The Parks and Recreation Department recommends approval and request the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please call.

RESOLUTION

WHEREAS, the Ghent Neighborhood Association has scheduled its annual Mardi Gras Parade and block party. The association has requested specific the 1400-2000 blocks of Spencer Avenue be closed to vehicular traffic from 10:00 a.m. until 6:00 p.m. on Saturday, March 2, 2019; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 1400-2000 blocks of Spencer Avenue beginning at 8th Street and ending at 2nd Street be closed to vehicular traffic from 10:00 a.m. until 6:00 p.m. on March 2, 2019 for the Ghent Neighborhood Association annual Mardi Gras Parade and block party.

ADOPTED THIS 12th DAY OF FEBRUARY 2019.

	DANA E. OUTLAW, MAYOR		
BRENDA E. BLANCO, CITY CLERK			

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Pre-Event or Permit Questionnaire





Thank you for choosing New Bern Parks & Recreation for your event or permit. The purpose of this form is to obtain information <u>before</u> the application or permit process is requested. All requests are to be returned to Parks & Recreation Administration; requests include, but not limited to parks, open spaces, ball fields, streets, festivals, parades, road races and rallies.

If requesting the use of a recreation center, complete and return to the facility of choice (contact facility at bottom of page); approval of application is at the discretion of the Center Supervisor.

Please note: When requesting the use of City facilities for event purposes, allow for a minimum of 60 days prior to the requested event date for consideration; for permits, allow for a minimum of 30 days prior to the requested permit date for consideration. Completing a pre-event or permit questionnaire does not guarantee approval.

Name: J. Michael Genest	Today's Date:01/18/2019
	City: New Bern
State: NC Zip: 28560 Telephone:	Cell: 919-389-3391
E-mail address:JMG@DHWLEGAL.COM	
Facility Requested (check one):Stanley White Rec.	CenterWest New Bern Rec. Center
George St. Park Spray Ground New Bern Aquat	ics CenterAthletic FieldCity Park
X Other (example: Open Space/Ball Field/Street): Spen	cer Avenue
Date of Event: March 2, 2019 Hours	:: From: <u>10</u> 100am To: 6:00pm
Purpose of Event: Neighborhood Party	
Is this an ongoing event?Yes _X_No (if yes, please	e explain, include dates & times:
Are you requesting closure and/or use of State-owned stre	eets/bridges in the City limits of New Bern?Y* XN
returned to NCDOT. If you require this form, please let our office know an attached the following: a map of the route: along with a certificate of install.	to use/close State roads/bridges. A Special Event Form must be completed a ad we will supply one for you. Once the NCDOT Special Events Form is completed a urance naming the City of New Bern and NCDOT as an additional insured. please provide non-profit or not-for-profit organization name and tax I.D.
Number) Organization Name: ID #	# :
Projected Attendance: 300 Will you be charging adm	nission?Yes XNo (If yes, state how much \$)
Note: Security may be required at the organizers expense, give	n the attendance and projected nature of the event.
Recreation Center: plea	ase check the area(s) you are requesting
Meeting RoomKitchenMulti-purpose Roo	omGame RoomFitness RoomGymnasium
Park Name: Pleas	se check the area(s) you are requesting.
ShelterOpen SpaceStage	GazeboOther:
Electricity?YesNo (Check one) Water?	YesNo (Check one)
Michael Seat President, Ghent	Neighborhood Assoc. 01/18/19
Signature J. Michael Genest Title (if appl	icable) (Date)



CITY OF NEW BERN APPLICATION FOR PERMIT PARADE, PICKET, OR DEMONSTRATION



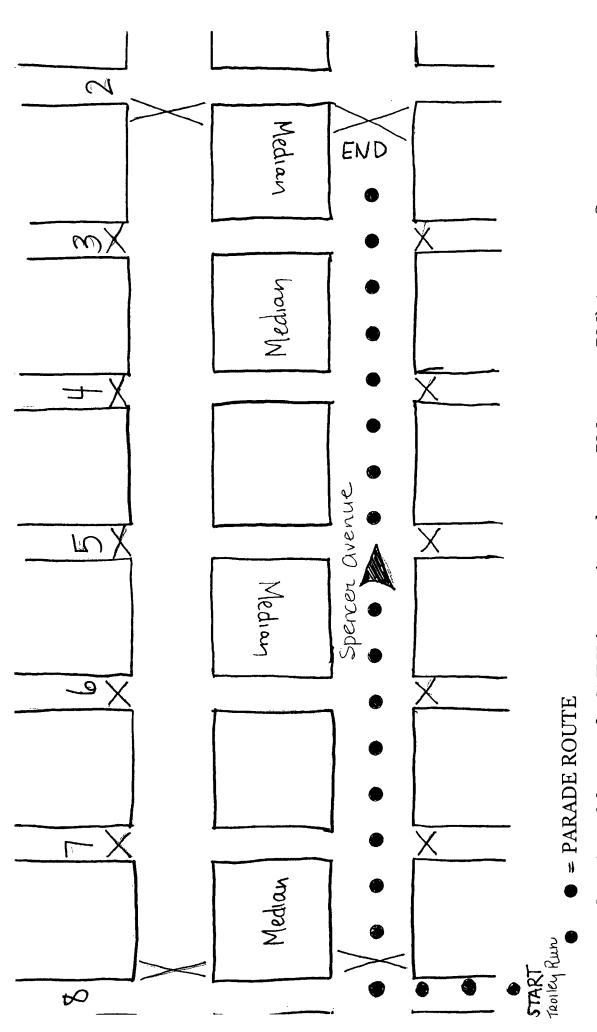
Application is hereby made for a permit to parade, picket, or demonstrate, as provided in the Ordinance of the City of New Bern entitled "An Ordinance Regulating Parades, Picket Lines, and Group Demonstrations in the City of New Bern", and other applicable sections of law.

Nar	me of Event: Ghent Mardi Gras	Person in charge:	Margaret Bartlett	
1.	The purpose for which the application is to pactivity is as follows: Ghent Neighborhood Annual Mardi Gras Parade	oarade, picket, or c	demonstrate, and the re	eason for such
2.	The time requested for such activity is as fol From: 16:00 am To: 6:00 pm on to		day of March	-019 017.
3.	Same			
	NOTE: A map should be attached if available	2.		
4.	Are you requesting a State road or bridge to be	closedY* X	N	
	*(If yes, a 90-day notice is required by DOT regridges)	ulation to gain pern	nission to close State road	ds or
5.	Projected attendance at such activity is 300	; projected n	not to exceed ⁷⁵⁰	·
6.	Minors (under 18 years of age) involved? Ye	s/No (circle one)	how many? <u>>50</u>	·
7.	The principle objective of the activity(descri	be in detail):		
a. b.				
8.	. If the activity includes the use of floats, vehice type, please explain in full detail their use, p			l devices of ar
a.				
b.	•			

9. Check points:			
10. Additional comm	ents(if applicable):		18 (1
11. This application i	s hereby made by the undersigne	ed, as a representative of the group invo	lved in the
activity described	d, as is filed or petitioned, for issu	ance of a permit from the Director of Patablished by the City of New Bern.	
This 18th	day of January		
(Date) Name: J. Michael Gene	(Month)	(Year)	
Organization: Ghent	Neighborhood Association		
Address: 1903 Spence	r Ave.		
New Bern, N	C 28560		
Telephone #: 919-389	9-3391		
Please return to:			
New Bern Parks & Recr 1307 Country Club Roa New Bern, NC 28562			

REV: 3/2/17

252-639-2901



For duration of the Parade ONLY (approximately 2:45 PM to 3:30 PM) Access to Spencer Avenue and its cross streets will be blocked by movable barriers. Emergency vehicles will have access to all areas of Spencer Ave. at all times.

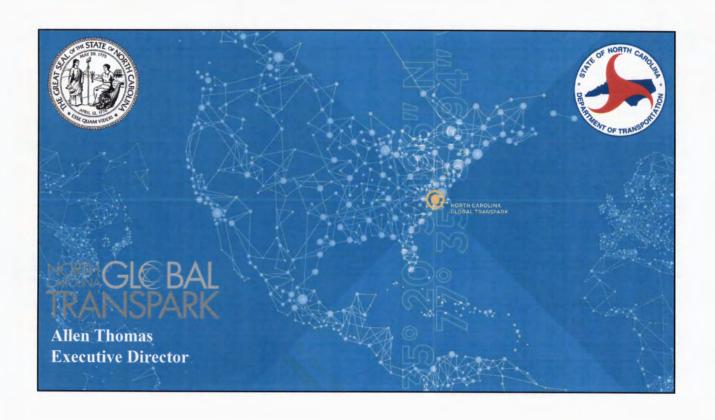
AGENDA ITEM COVER SHEET

Agenda Item Title:

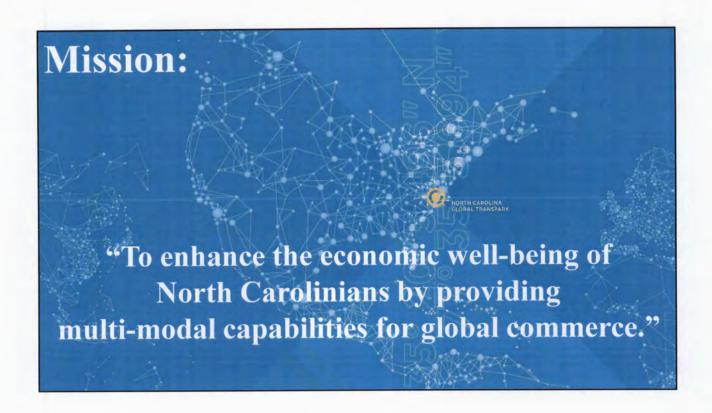
Longevity Awards Presentation

Date of Meeting February 12, 2019	Ward # if applicable N/A
Department Human Resources	Person Submitting Item: Sharon Koprowski
Call for Public Hearing \square Yes $ ot V$ No	Date of Public Hearing
Explanation of Item:	
	veen July 2018 and December 2018. 5 retirees are ayor will recognize and present certificates to these
Actions Needed by Board:	
None	
Is item time sensitive? ✓ Yes □ No)
Will there be advocates/opponents a	nt the meeting?□Yes ☑No
Backup Attached:	
N/A	
Cost of Agenda Item:	
If this item requires an expenditure, certified by the Finance Director :	has it been budgeted and are funds available and Yes No
Additional notes:	

	1		ards July-December 2018	YEARS
LAST NAME	FIRST NAME	M	DEPARTMENT	OF SERVICE
g vb	I IIVO I IAMIL	1 181	PROFESSIONAL PROPERTY OF THE P	<u> </u>
Gaskins	Kimberly	М	Finance	5
Gearon	Gregory	- '''	Public Works	5
Ordiway	Michael	R	Public Utilities~Electric	5
Sterling	Joshua	E	Police	5
Bagayoko	Abdoulaye	M	Public Works	10
Carter	Marilyn	T	Police	10
Hellen	Jeffrey	- 	Public Works	10
Howard	Richard	Ā	Fire	10
Norman	Donna	Ē	Finance	10
Smith	Avery	lc	Public Works	10
Tillman	Christopher	C	Public Works	10
THIIITALE	Оттосорног	 _	T dono vvorito	
Baker	Paul	A	Public Utilities~Electric	15
Barbee	Jeremy	D	Fire	15
Garris	Melissa	М	Public Utilities~Water Resources	15
Koprowski	Sharon	В	Human Resources	15
Simmons	Ruth	С	Parks & Recreation	15
Taylor	Jonathan	W	Public Utilities~Electric	15
Carrillo	Joe	Н	Police	20
Garrison Jr.	Robert	F	Police	20
Riley	Christina	L	Finance	20
Smith IV	William	J	Fire	20
Jackson	Daniel	E	Fire	25
McKenna	Kevin	Р	Fire	25
Мау	Richard	E	Fire	30
RETIREES				YEARS
LAST NAME	FIRST NAME	M	DEPARTMENT	OF SERVICE
Works	David	w	Fire	26
Godley Jr.	Elwood	T	Public Utilities~Electric	29
Bowen-Perry	Maria	- 	Police	30
Broome	James	Α	Fire	30
2.00110	Angela	H	Police	30





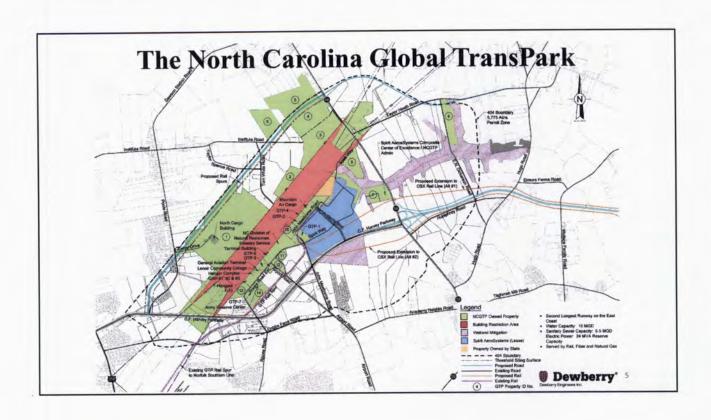


- 2,500-ACRE MULTIMODAL PARK
- 11,500 FT. RUNWAY. *2ND LONGEST IN THE EASTERN UNITED STATES
- 5,800 ACRES. "SHOVEL-READY"
- 5.8 MILES OF RAIL
- TRANSLOAD FACILITY
- INTERSTATE CONNECTIVITY
- FOREIGN TRADE ZONE #214
- NC OPPORTUNITY ZONE



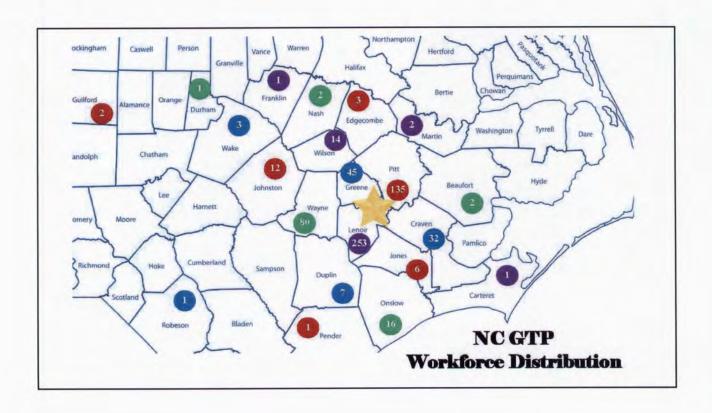


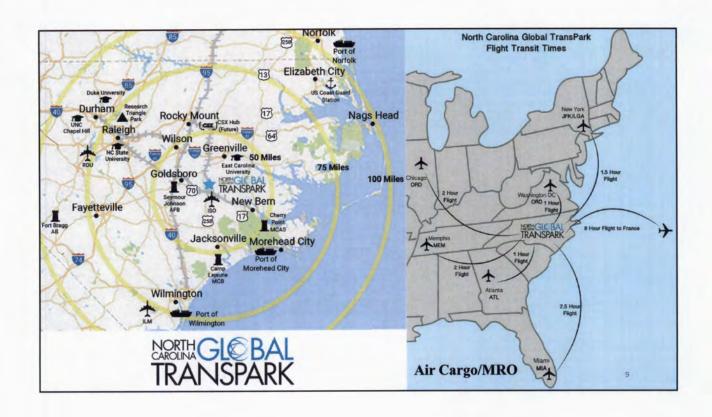


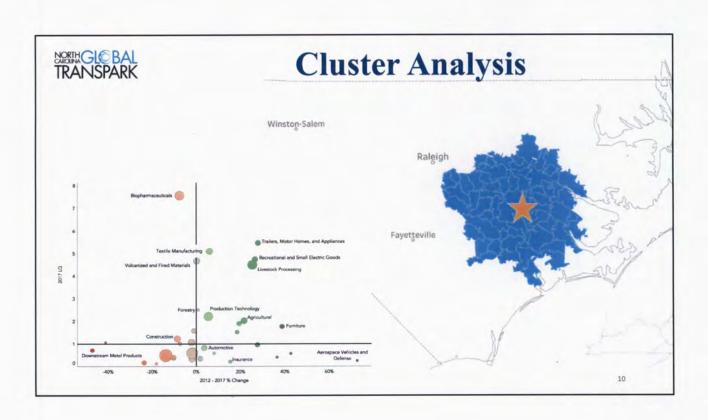


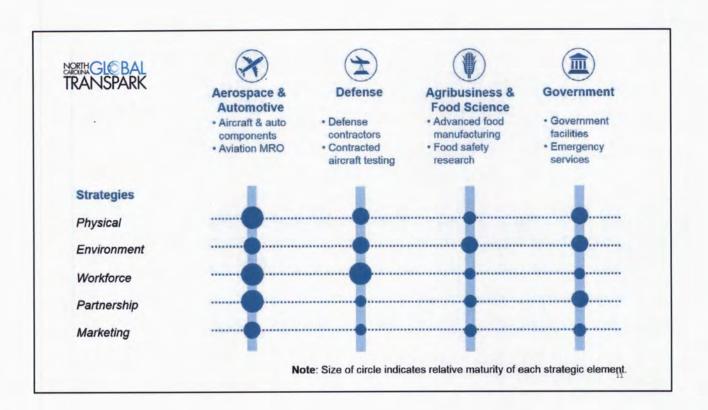
















NORTH GLOBAL TRANSPARK

Recent Achievements

- **✓** Environmental 404 Permit Renewal
- ✓ Spirit AeroSystems \$55.7 M Expansion
- ✓ Transload / Rail Facility
- **✓** "Super Park" Designation
- **✓** Unmanned Air Cargo Global Conference
- **✓** Workforce Development
- **✓** University Engagement
- **✓** Site Selector Engagement

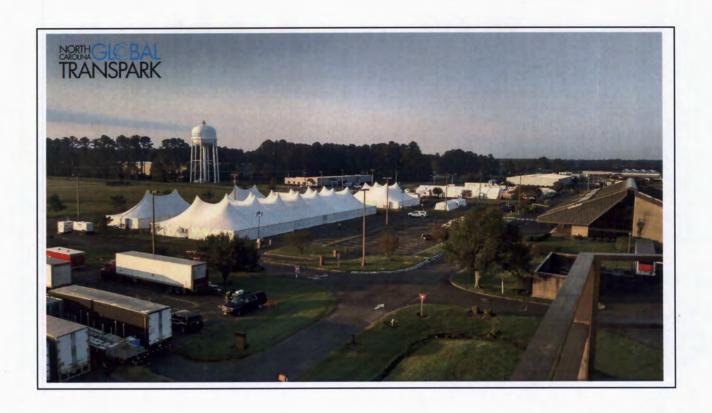
- **✓** Emergency Management Headquarters
- ✓ New Website
- **✓** Runway Resurfacing
- **✓** Restructured Debt
- ✓ Harvey Parkway Extension
- **✓** 112 Antonov International Flights

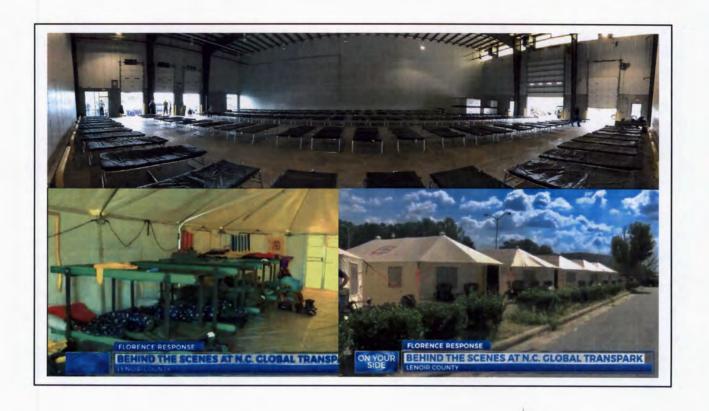




















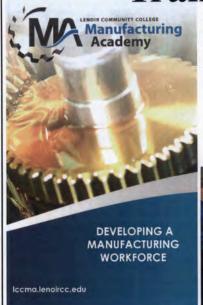


Hurricane Florence Response

- Over 5,000 Rescue Missions
- Over 930 Air Operations
- 35 States First Responders (Local, State, Federal, Military)
- Over 2,600 Engaged at the NCGTP
- 250 FEMA Staff Housing / Ops



Training & Innovation



The Customized Training Program (CTP) at Lenoir Community College provides education, training and support services for new, expanding and existing business and industry in Lenoir, Jones, and Greene Counties.

- · Job Growth
- · Technology Investment
- · Productivity Enhancement







NC STATE UNIVERSITY







Quality of Life















ACTION STEPS

MEASURABLE, ACCOUNTABLE,





NORTH CAROLINA GLOBAL TRANSPARK

GLE BALTRANSPARK





The North Carolina Global TransPark (United States) is one of the most innovative, forward-thinking multimodal developments in the world. The 2,500-acre park supports the manufacturing and logistics needs of the aviation, aerospace, defense, emergency response and advanced materials industries.

As Foreign Trade Zone #214, the park covers 22 eastern North Carolina counties.



Why North Carolina?

- #1 Best State for Business (2017 Forbes Magazine)
- #2 Best Business Climate (2016 Site Selection Magazine)
- #2 State for Educational Resources (2015 Area Development)
- #3 Best State for Business (2017 Chief Executive Magazine)
- 3% Corporate Income Tax Rate, Lowest in U.S. (2017 Tax Foundation)
- #4 in Aerospace Manufacturing Attractiveness (2017 PricewaterhouseCoopers)
- #4 Best Labor Climate (2015 Area Development)
- 460,000-Plus: Largest Manufacturing Workforce in Southeastern U.S. (2017)

WORKFORCE & TRAINING

One of the most powerful advantages of the North Carolina Global TransPark is an eager, plentiful workforce that not only possesses a variety of skills but can enhance those skills nearby at any of several major universities or within the North Carolina community college system. Lenoir Community College Manufacturing Academy is on site developing a workforce in collaboration with industry partners. East Carolina University is nearby and houses advanced manufacturing, engineering and logistics programs.

Additionally, 18,000 members of the U.S. military who are stationed in eastern North Carolina leave active duty each year, many with skills and training in aerospace and aviation-related fields.

The Global TransPark is also home to the Spirit AeroSystems Composite Center of Excellence, a 33,000-square-foot training center that serves the growing aerospace industry in eastern North Carolina. The centerpiece of the facility is a 2,950 square-foot composite training lab, operated as a partnership between Spirit AeroSystems and Lenoir Community College, to support pathways for careers such as aerospace assembly technician, composite mechanic, logistics, manufacturing process support and material handling.



GLOBAL REACH

At the forefront of intermodal transportation, the North Carolina Global TransPark is near major interstate and connector highways and has one of the longest runways in the eastern United States as well as rail connections to two major deepwater seaports.



11,500-foot runway

Environmentally permitted parcels with runway access

FAA Part 139-certified airfield

24-hour air cargo access



40 miles to I-95

Serviced by future interstate loop



Transload functionality



On-site rail spur line

Serviced by Norfolk Southern, CSX and Gulf & Ohio



Easy access to ports

- Morehead City
- · Norfolk
- Wilmington



Since 2016, the second largest plane in the world — The Antonov 124 — has completed more than 100 flights to and from the North Carolina Global TransPark. The plane has been picking up airplane bodies for the AirBus A350, manufactured on-site at Spirit AeroSystems, to transport them to France for final assembly.



BUILDINGS & SITES

The North Carolina Global TransPark's sites are environmentally permitted and shovel-ready. From utility planning to advanced telecommunications connectivity, everything you need is in place so you'll be up and doing business fast — with pre-approved environmental, you can break ground on a new facility in as soon as 30 days. Buildings are fully equipped and ready to lease.

On site, there is:



- · Power grid featuring
- Water system
- Sewer system
- · Natural gas lines
- · Fiber optic cable





Available Buildings

GTP-7 Shell Building

- 100,000-square-foot facility; 65,000 square feel available for lease
- · Located on rail-served site
- Expandable by an additional 25,000 square feet

GTP-2 Building

- 19,030 square feet available
- · Concrete floor strength 4000 psi
- 24-foot interior clear height





GTP-4 Class 111 Aircraft Hangar

- 17,500-square-foot hanger space; 2,100-squarefoot office space
- Free-standing water/foam suppression tanks; two at 250,000 gallons each
- 16' x 16' work center
- Leased land: 760' x 340' (5.93 acres)

Find a list of available parcels at www.ncgtp.com.

North Cargo Building

- Up to 12,000 square feet available
- Airside accessible
- 24-foot interior clear height

The North Carolina Global TransPark has approximately 900 acres of Section 404 environmentally permitted sites available.



CONTACT US

For more information about the North Carolina Global TransPark's services and offerings, please visit **www.ncgtp.com** or contact:

Allen Thomas

Executive Director amthomas@ncdot.gov (252) 902-9021

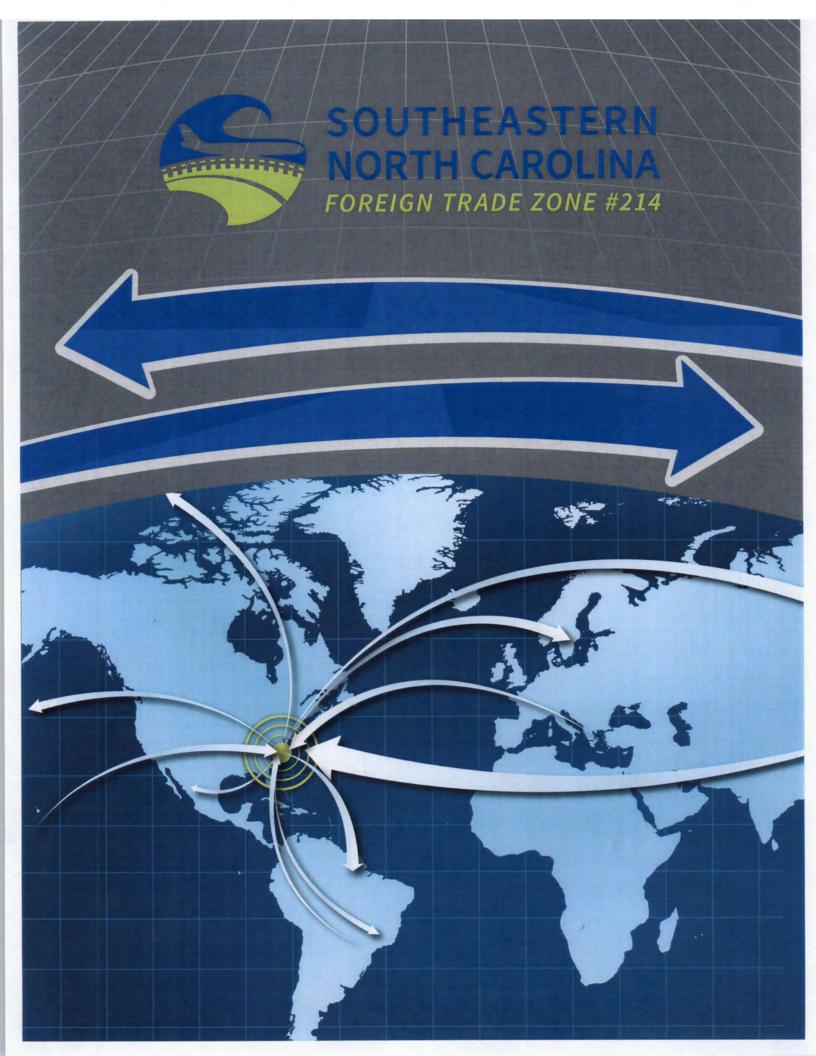
Amanda Conner

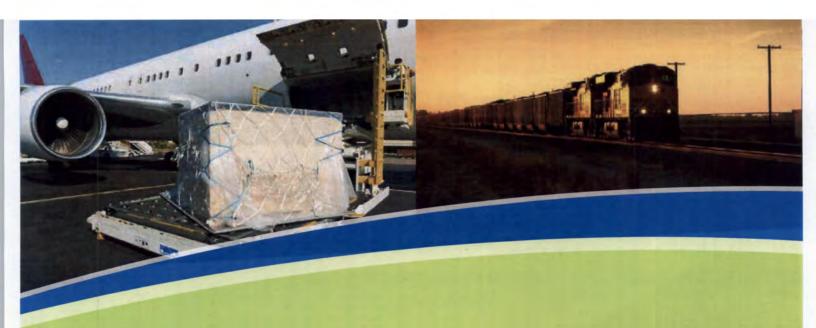
Business Development Specialist aconner1@ncdot.gov (919) 618-2051

NORTH GLE BAL TRANSPARK

North Carolina Global TransPark 3800 N.C. Highway 58 Kinston, NC 28501 (252) 523-1351







Foreign-Trade Zones

A Foreign-Trade Zone, or FTZ, is like a "duty-free" zone for businesses. FTZs are designated sites licensed by the Foreign-Trade Zones (FTZ) Board that encompass a geographical area at or near a U.S. Port of Entry where commercial merchandise is treated by U.S. Customs as if it were "outside the commerce of the United States."

Benefits of Operating in a Foreign-Trade Zone

The FTZ program allows U.S.-based companies to **defer,** reduce or even eliminate customs duties on products admitted to the zone, providing important benefits to businesses and industries. Some of the benefits include:

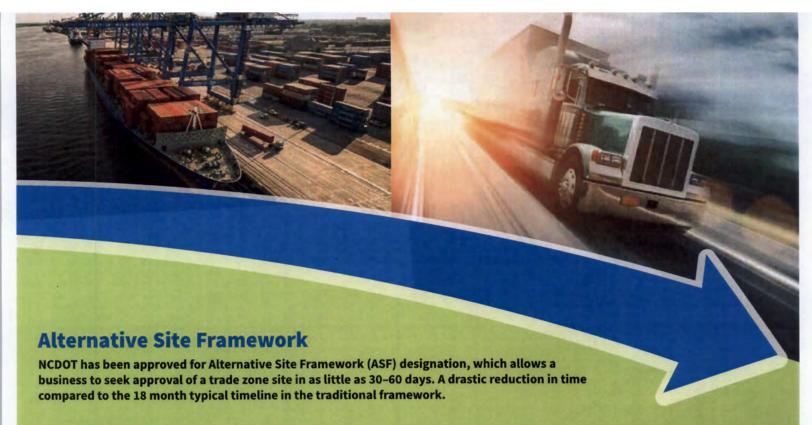
- Customs duties and federal excise tax deferred on imports;
- Foreign goods and domestic goods held for export are exempt from local inventory taxes;
- Streamlined customs procedures (e.g. "weekly entry" or "direct delivery") that lower total entry fees;
- · Duty/tax deferral, reduction or elimination;
- Where zone production results in a finished product that has a lower duty rate than the rates on foreign inputs/ parts, resulting in an inverted tariff, the lower duty rate for the finished product would apply as it leaves the zone;
- · Transfers between zones with no duties;
- · Reduced paperwork; and
- Destruction of damaged or substandard goods without paying duties on finished, manufactured product containing those components.

North Carolina's FTZ #214

Foreign-Trade Zone #214 is located in southeastern North Carolina and offers individuals and businesses in a 23-county area the opportunity to import foreign goods into a duty-free zone. The N.C. Department of Transportation (NCDOT) oversees FTZ #214.

Advantages of North Carolina's FTZ #214

- · Contains three ports of entry
- · Tax exemption of inventory held in active zone
- · Encompasses a 23-county region
- · Offers five magnet sites
- · Midpoint between Maine and Florida
- Air cargo facility at Kinston Regional Jetport can accommodate world's largest aircraft with its 11,500' runway
- Provides two major interstate highways with international trucking facilities
- Encompasses rail and aviation facilities, as well as two sea ports
- Skilled workforce, with customized training programs available to companies through North Carolina's Community College System



Facility Types

To start importing foreign goods into FTZ #214, a business can either: use an existing Magnet site or apply to be a Usage-Driven site at its own facility.

Magnet Site

Magnet sites are essentially the same as the current generalpurpose zone industrial park sites with a warehouse operator that has already been approved within FTZ #214. A Magnet site can be used by many importers.

FTZ #214 has five approved magnet sites.

N.C. Global TransPark, ncgtp.com

Port at Wilmington, NC, ncports.com

Port at Morehead City, NC, ncports.com

Wilmington International Airport, flyilm.com

Craven County Industrial Park, cravenbusiness.com

Usage-Driven Site

"Usage-Driven" sites are managed by individual companies that commit to operating within the inventory and reporting requirements of U.S. Customs, after approval by the Foreign-Trade Zones Board. "Usage-driven" sites are able to be approved in approximately 60 days under ASF.

N.C. Global TrapsPark

Craven County Industrial Park

N.C. State Part at Morehead City (

Wilmington International Airport



Foreign-Trade Zone Application Process

The Foreign-Trade Zone application process is divided into two steps:

Step One:

Application is submitted to the FTZ Board through the grantee.

There are six different types of applications:

- · General-Purpose Zone
- · Boundary Modification
- Subzone
- · Manufacturing Authority within a General-Purpose Zone
- · Manufacturing Authority Expansion
- · Temporary Manufacturing Authority

Step Two:

Once the application has been approved by the FTZ Board, the operator must activate the site with Customs and Border Protection (CBP). There are three areas that CBP will review:

- Procedures manual, describing the inventory control and record keeping systems.
- Facility check and background checks on company officers.
- Employees who have access to records, and the written concurrence of the Grantee in cases where the operator requests activation.

FTZ regulations require the developer and operator to then execute an agreement with the Grantee, which in this case is NCDOT.

More information about the application procedure is available on the FTZ Board website at *ia.ita.doc.gov/ftzpage/applications.html*.

Need more information about how an FTZ can help you?

Businesses interested in becoming a site within FTZ #214, or simply in learning more about FTZ opportunities, should contact:

Helen Landi

FTZ #214 Administrator (919) 707–2830 hlandi@ncdot.gov

Visit us on the web at https://connect.ncdot.gov/business/ForeignTradeZone





City of New Bern Elections

Cost Analysis

Changing from a Nonpartisan
Election/Runoff Election Method
(Elections in October and November)
to a Non Partisan Plurality Election Method
(Election in November only)

Background

- · In 2017 there were 552 municipalities in NC
- Out of the 552, 23 still use the nonpartisan election and runoff method for their elections.

Ref. NC State Board of Elections

2009 Elections

· Total Cost for the October 2009 Election was:

\$24,867

\$5.79 per voter (voted 4293)

 Total Cost for the November 2009 Runoff Election was:

\$16,745

\$3.77 per voter (voted 4443)

Total cost for all New Bern Elections 2009 was:

\$41,612

2013

· Total cost for the October 2013 Election was:

\$39,145

\$7.20 per voter (voted 5437)

 Total cost for the November 2013 Runoff Election was: \$16,384

\$2.11 per voter (voted 7762)

Total Cost for all the New Bern 2013 Elections was:

\$55,529

If New Bern would have had one election in November 2013 the cost would have been

\$20,918

Approx. \$2.69 per voter (with 7762 voting)

A savings of \$34,610

2017

· Total cost for the October 2017 Election was:

\$36,454

\$9.67 per voter (voted 3769)

- There was not a November 2017 Runoff Election
- · Total Cost for all the New Bern 2017 Elections was:

\$36,454

If New Bern would have had the election in November 2017 the cost would have been

\$24,628

\$6.53 per voter with 3769 voting

A savings of \$11,826

	Cost Description	2009 Oct/Nov	2013 Oct/Nov	2017 OCT				
	TOTAL EXPENSE TOTAL	\$37,452.25	\$41,360.34	\$27,492.48				
	ABSENTEE EXPENSES	\$ 4,380.00	\$14,472.94	\$ 9,141.72				
	Candidate Filing Fees	\$(220.00)\$(305.00)	\$(180.00)				
	TOTAL paid	\$41,612.25	\$55,528.28	\$36,454.20				
YEAR	REGISTERED	VOTED ABSENTEE	% VOTED	Cost per voter-absentee	VOTED OVERALL	% VOTED	cost per voter- overal	
Oct-09	19884	2450	12.32%	\$1.47	4293	21.59%	\$5.79	
Nov-09	20072	1774	8.84%	\$0.45	4443	22.14%	\$3.77	
Oct-13	21575	2788	12.92%	\$4.51	5437	25.20%	\$7.20	
Nov-13	21575	2395	11.10%	\$0.79	7762	35.98%	\$2.11	
Oct-17	20629	1765	8.56%	\$5.18	3769	18.27%	\$9.67	

2021 estimate

· Total estimated cost for the October 2021 Election

\$45,215

 Total estimated cost for a runoff November 2021 (2 races-one being the Mayor):

\$19,500

 Total estimate cost for 2021 Elections with the Election/Runoff method if there is a runoff:

\$64,715

Total estimated cost for a November 2021 Election only:

\$27,150

If New Bern would have the election in November 2021 only the estimated cost savings is:

\$18,065 if no runoff \$37,565 if runoff

Advantages

- 1. Cost savings
 - -Not paying for two elections
 - -Sharing some of the expense
 - -not paying everything
- 2. Have to budget for one election
- 3. More voters voting
 - -Voter turnout increased when election in November (Oct09 4,293/Nov09 4,443; Oct13 5,437/Nov13 7,762)
- 4. Less confusion
 - -Voters are used to elections being held in November not October

CITY OF NEW BERN COST ANALYSIS

Cost Description	2	009 October	2013	3 October	201	7 OCTOBER	20	21 Oct Est
One Stop Assistance	\$	2,600.00	\$	10,595.00	\$	7,975.00	8	9.755.00
OS Fica/Medicare tax			\$	810.52	\$	634.01	3	776.00
Board Members Absentee Mtgs	\$	840.00	\$	840.00	\$	350.00	1	2,100,00
Fica/Medicare tax			\$	68.00	\$	27.83	8	167.00
Absentee supplies, postage	\$	150.00	\$	266.00	\$	154.88	5	175.00
Absentee Voting Totals:	3	3,590.00	\$	12,579.52	\$	9,141.72	\$	12,973.00
Election Day officials	\$	5,555.00	5	9,360.00	\$	14,575.00	S	14,575.00
Recount officials (if Needed)	\$	600.00			\$			180000
Fica/Medicare tax					\$			
Board Members	\$	795.00	\$	650.00	\$	340.00	5	850.00
Fica/Medicare tax			\$	45.99	\$	27.03	5	68,00
Part-Time Assistance	\$	800.00	\$	4,362.20	\$	2,068.98	2	2,500.00
Fica/Medicare tax			\$	340.84	\$	164.48	8	199.00
Election Programming	\$	2,780.70	\$	3,004.68	\$	4,320.77	5	8,700,00
Supplies/Postage/misc	\$	3,882.60	\$	2,474.54	\$	1,156.99	3	550.00
Legal Advertising	\$	1,001.14	\$	699.53	\$	934.99	3	950.00
Election Travel	\$	93.83	\$	127.70	\$	152.94	3	200.00
Election Day Facility Rental					\$	100.00	5	100.00
Election Day Delivery	\$	196.06	\$	428.55	\$		2	-
Ballots	\$	5,792.63	\$	5,036.25	\$	3,420.44	3	3,500.00
sales tax			\$	339.95	\$	230.88	5	230.00
TOTAL EXPENSE	\$	21,496.96	\$	26,870.23	\$	27,492.48	\$	32,422,00
TOTAL ABSENTEE EXPENSE	5	3,590.00	\$	12,579,52	5	9,141.72	5	12,973.00
Candidate Filing Fees	\$	(220.00)	\$	(305.00)	\$	(180.00)	\$	(180.00)
TOTAL DUE	\$	24,866.96	\$	39,144.75	\$	36,454.20	2	45,215.00

Cost Description	2009 November RUNOFF		2013 RUN	NOVEMBER OFF	2017 NOVEMBER RUNOFF		satimate Nov21 runoff 2 races/Mayor inc		
One Stop Assistance	\$	650.00	\$	1,653.85	\$		5	2.000.00	
OS Fica/Medicare tax			\$	126.53	5	-	3	160.00	
Board Members Absentee Mtgs	\$	140.00	\$	105.00	\$		2	525.00	
Fica/Medicare tax			\$	8.04	5			-	
Absentee supplies, etc			\$	-	\$		5	150.00	
Absentee Voting Totals:	2	790.00	3	1,893.42	\$	-	8	2.835.00	
Election Day officials	\$	4,457.50	\$	7,380.00	5		8	8,000.00	
Recount officials (if Needed)	\$	600.00			\$	12			
Board Members	\$	113.57	\$	102.85	\$		3	121.00	
Fica/Medicare tax			\$	7.87	\$.5	10.00	
Part-Time Assistance	\$	337.50	\$	370.83	\$		8	300.00	
Fica/Medicare tax			\$	17.39	\$		8	24.00	
Election Programming	\$	528.40	5	1,758.07	5		5	3,600.00	
sales tax			\$	5.09	\$	7.		- Technica	
Supplies/Postage/misc	\$	3,364.40	5	707.13	5		s	600.00	
Legal Advertising	\$	186.52	\$	41.09	\$		5	200.00	
Election Travel	\$	275.04	\$	22.86	\$		3	75.00	
Election Day Delivery	\$	292.36	\$	61.42	\$			11.55	
Ballots	\$	5,800.00	\$	3,761.60	5		5	3,500.00	
sales tax			\$	253.91	\$		5	235.00	
TOTAL EXPENSE	\$	15,955.29	\$	14,490.11	\$	-	3	16,665.00	
TOTAL ABSENTEE EXPENSE	\$	790.00	5	1,893.42	5		3	2,835.00	
TOTAL DUE	\$	16,745.29	\$	16,383.53	\$		3	19,500.00	

Cost Description		2009 Oct/Nov		3 Oct/Nov		2017 OCT	200	21 estimate
TOTAL EXPENSE	\$	37,452.25	\$	41,360.34	\$	27,492.48	3	49.087.00
TOTAL ABSENTEE EXPENSE	5	4,380.00	\$	14,472.94	5	9,141.72	5	15.808.00
Candidate Filing Fees	\$	(220.00)	\$	(305.00)	\$	(180.00)	\$	(180.00)
TOTAL DUE	\$	41,612.25	\$	55,528.28	\$	36,454.20	8	64,715.00

YEAR	REGISTERED	VOTED ABSENTEE	% VOTED		per voter- sentee	(VOTED	% VOTED	ost per r-overall
Oct-09	19884	2450	12.32%	\$	1.47	\$	4,293.00	21.59%	\$ 5.79
Nov-09	20072	1774	8.84%	S	0.45	\$	4,443.00	22.14%	\$ 3.77
Oct-13	21575	2788	12.92%	5	4.51	\$	5,437.00	25.20%	\$ 7.20
Nov-13	21575	2395	11.10%	5	0.79	\$	7,762.00	35.98%	\$ 2.11
Oct-17	20629	1765	8.56%	\$	5.18	\$	3,769.00	18.27%	\$ 9.67

CITY OF NEW BERN estimated COST ANALYSIS if one Election 2013 November **Cost Description** 2017 November 2021 November One Stop Assistance \$ 1,653.86 1.181.50 2,440.00 OS Fica/Medicare tax \$ 126.53 90.32 \$ \$ 195.00 **Board Members Absentee Mtgs \$** 105.00 \$ 28.00 525.00 Fica/Medicare tax \$ 8.35 \$ 2.23 42.00 Absentee supplies, postage \$ 266.00 \$ 154.88 160.00 Absentee Voting Totals: \$ 2,159,74 8 1.456.93 \$ 3,362.00 Election Day officials \$ 8,565.00 \$ 13,825.00 13,775.00 Recount officials (if Needed) Fica/Medicare tax \$ Board Members \$ 102.85 \$ 34.29 121.00 Fica/Medicare tax \$ 7.87 \$ 2.62 \$ 10.00 Part-Time Assistance \$ 370.85 \$ 286.79 495.00 Fica/Medicare tax \$ 17.06 \$ 21.94 \$ 38.00 Election Programming \$ 3,006.91 3,919.94 4,852.00 Supplies/Postage/misc \$ 2,332.27 \$ 1,143.99 475.00 Legal Advertising \$ 41.09 \$ 233.64 215.00 Election Travel \$ 22.86 \$ 67.31 72.00 Election Day Facility Rental \$ 100.00 \$ 100.00 Election Day Delivery \$ 61.42 \$ 3,420.42 \$ Ballots \$ 4,248.51 \$ 3,405.00 sales tax \$ 286.79 \$ 294.79 \$ 230,00 TOTAL EXPENSE \$ 19,063.48 \$ 23,350.73 \$ 23,788,00 TOTAL ABSENTEE EXPENSE \$ 2,159.74 \$ 1,456.93 \$ 3,362.00 OVERALL EXPENSE \$ 21,223.22 24.807.66 \$ 27,150.00 Candidate Filing Fees \$ (305.00) \$ (180.00) \$ (180.00)TOTAL DUE \$ 20,918.22 \$ 24,627.66 \$ 26,970.00 **Cost Description** 2013 Oct/Nov 2017 OCT 2021 est Oct/Nov TOTAL EXPENSE \$ 41,360,34 \$ 27,492.48 49 087 00 TOTAL ABSENTEE EXPENSE \$ 14,472.94 \$ 9.141.72 \$ 15.808.00 Candidate Filing Fees \$ (305.00) \$ (180.00) \$ (180.00)TOTAL DUE \$ 55,528.28 \$ 36,454.20 \$ 64,715.00 Est November Election Costs 3 20,918.22 24,627.66 est savings \$ 34,610.06 \$ 11,826.54 \$ 37,565.00

YEAR	REGISTERED	VOTED ABSENTEE	% VOTED		per voter- sentee	VOTED	% VOTED	Cost per voter-overall		
Nov-13	21575	2395	11.10%	S	0.90	7762	35.98%	\$	2.69	
Nov-17	20629	1765	8.56%	\$	0.83	3769	18.27%	\$	6.53	

THE ABOVE COST IS PREPARED TO THE BEST OF OUR KNOWLEDGE AT THE TIME. CCBOE

AGENDA ITEM COVER SHEET

genda Item Title:	
Downtown Parking Committee Upo	date.
Pate of Meeting 2/12/2019	Ward # if applicable Ward 1
rate of Meeting 1-7-17-17-17	If multiple, list:
Pepartment Public Works	Person Submitting Item: Matt Montanye
all for Public Hearing No	Date of Public Hearing
xplanation of Item:	
The downtown parking committee	e would like to update the Board of Aldermen on parking
enforcement in downtown to provide feedback	as to what thing are working well and what issues have been
noted. Update will be given by Bl	lly Faulkenberry and Lynn Harakal.
Actions Needed by Board: No action needed.	
No action fleeded.	
Is item time sensitive? <u>No</u>	
Will there be advocates/oppon	nents at the meeting? No
	_
Backup Attached:	
Cost of Agenda Item: N/A	
If this item requires an expend certified by the Finance Direct	diture, has it been budgeted and are funds available and or: <u>Select</u>
Additional notes:	

The African American Heritage & Cultural Center of New Bern

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Introduction – Page 1 of 16

Introduction to The Center

First Meeting in Spring 2018

Community Leaders

Residents, Nonprofit Leaders, Elected Representatives, Educators, Historians

Roundtable Discussions through Summer 2018

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 2 of 16

Engaging Resources

John Wood, Preservationist, State Historic Preservation Office, NC DCR

Nancy VanDolsen, Executive Director
Imagination Station Science Museum, Wilson, NC

Bill Meyers, Executive Director

Oliver Nestus Freeman Round House Museum,

Wilson, NC

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 3 of 16

Engaging Resources

Bill McCrae, Executive Director
Tryon Palace

Sharon Bryant, African American Outreach Coordinator
Tryon Palace

Angela Thorpe, Director
NC African American Commission, Raleigh NC

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council

Page 4 of 16

Shared Vision

The African American Heritage and Cultural Center of New Bern will be a dynamic center that actively presents the historical impact and progression of African American heritage and culture in Eastern North Carolina.

February 12, 2019

African American Heritage & Cultural Center of New Bern
Presentation to New Bern NC City Council

Page 5 of 16

Shared Goals

The African American Heritage and Cultural Center of New Bern will collaborate with local, regional and state organizations and individuals to present a broad spectrum of the African-American experience in Eastern North Carolina.

This will include an oral history library, creative performances, seminars and lectures, exhibitions of artwork including murals, artifacts and personal collections with food and live art events.

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council

Page 6 of 16

Who We Are

The Center's Founding and Current Planning Team

Kathy Adolph, Sabrina Bengel, Maria Cho, Jim Copland, Tahira Copland, Carrie Gallagher, Bernard George, Jameesha Harris, Mickey Miller, Linda Monk, Larry Rosenstrauch, Ben Watford

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 7 of 16

Our First Steps

Becoming a Nonprofit Organization

Fiscal Agencypartnership with the James City historical Society

Establish LeadershipThe Board of Directors and The Board of Advisors

Become 501C3 NC Nonprofit Submissions to NC and IRS

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council

Page 8 of 16

Next Steps

Meetings, Documentation, Outreach and Community Programs

- Regular Meetings twice monthly
- Record Discussions meeting notes reviewed, edited, recorded
- Draft & Adopt Initial Guiding Documents -Bylaws, Conflict of Interest Policy & Distribution of Assets Dissolution Policy
- Programs review existing programs and events, plan 2019 programs with community partners

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 9 of 16

Today

Plan for JUNETEENTH, 2019

The Center leadership proposes a celebration of **JUNETEENTH**

A celebration of the emancipation of enslaved African Americans, JUNETEENTH will be celebrated nationwide on June 19, 2019

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 10 of 16

Today

Plan for JUNETEENTH, 2019

The Center leadership will celebrate **JUNETEENTH** Wednesday, June 19th

The Center requests that its **JUNETEENTH** celebration be 6:00 - 8:00pm

408 Hancock Street, New Bern NC *Music, Refreshments, Light Food, Music*

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 11 of 16

JUNETEENTH 2019

Plan for JUNETEENTH, 2019

6:00 - 8:00pm

408 Hancock Street, New Bern NC

Music, Refreshments, Light Food, Music

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 12 of 16

JUNETEENTH 2019

Plan for JUNETEENTH, 2019

The Center Leadership and Sponsors will support the event:

secure event insurance as required, any food and beverages to be served, music and presenters for the program in collaboration with partners throughout the community.

Other municipal requirements will be addressed during the planning period, throughout the event, and following the event. Tickets will be sold to control number of participants.

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 13 of 13

JUNETEENTH 2019

Plan for JUNETEENTH, 2019

The Center requests approval from the Council for support from the New Bern Parks & Recreation Department:

set-up tables and chairs, counsel on use of outlets for speakers and music, clean main hall and restrooms, and provide trash/recycling containers for use throughout the event.

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 14 of 13

2019 Programs

The Center's Program Planning Committee is ready to collaborate with other agencies, nonprofits and groups throughout the region to achieve a shared goal of presenting the historical impact and progression of African-American heritage and culture in Eastern North Carolina.

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 15 of 13

Questions?

Contact Information:
The African American Heritage & Cultural
Center of New Bern
POB 1354, NBNC 28563-1354

February 12, 2019

African American Heritage & Cultural Center of New Bern Presentation to New Bern NC City Council Page 16 of 16



American Public Power Association

RP₃ Program Overview

What is RP₃?

Reliable Public Power Provider (RP_3) program

Peer-evaluation of a utility's reliability, safety, work force development, and system improvement initiatives.

Two main goals:

- Help public power utilities perform an operational self-check by benchmarking on a national level
- National recognition of the excellent service our utilities provide to – customers, their community leaders, state and federal regulatory agencies, and members of Congress

SYSTEM IMPROVEMENT 25%	RELIABILITY 25%
WORKFORCE DEVELOPMENT 25%	SAFETY 25%

How does it work?

RP₃ is an application based program supervised by the RP₃ Review Panel. Utilities complete an application covering the 4 disciplines. Each discipline varies in the number of questions asked, but are worth the same amount of points. Currently there are 37 graded questions in the application:

Reliability: 10 Questions

Topics include: reliability data monitoring and use, mutual aid, disaster plans, physical security, and cyber security.

Safety: 13 Questions

Topics include: safety manual use, documented job briefings, accident investigations, disaster drills, safety benchmarking, and arc hazard assessments.

Workforce Development: 7 Questions

Topics include: Succession planning, knowledge management, recognition of employee performance, and membership/service.

System Improvement: 7 Questions

Topics include: research and development program participation, procedures to maintain financial health, system maintenance, and near-term capital projects.

Reliability - 25%

- Reliability Indices
 - Are you collecting indices and using them to improve your system?
- · Mutual Aid
 - · Do you participate in a mutual aid program?
- · Disaster Plan
 - Are you prepared for a disaster? Do you have a formal plan in place?
- Physical & Cyber Security
 - Have you addressed physical and cyber security protocols to protect your system?



Safety - 25%

- Safety Manual
 - · Use, adoption, and directive
- Safety Work Practices
 - Regular safety meetings, AED's, arc hazard, disaster drills, etc.
- Benchmarking
 - · APPA Safety Award or OSHA 300



Work Force Development – 25%

- Succession Planning
 - Formal plans to ensure business continuity in the event of promotions, retirements, or unexpected departures
- Recruitment
 - Formal recruitment plan to ensure business continuity
- Development Plans
 - Charting the path for employees helping them grow within your utility
- Education
 - College courses, in-house seminars, specialized training, conferences/workshops etc.
- Committees
 - Participation on local, state, regional, and national committees (depending on the size of utility)



System Improvement – 25%

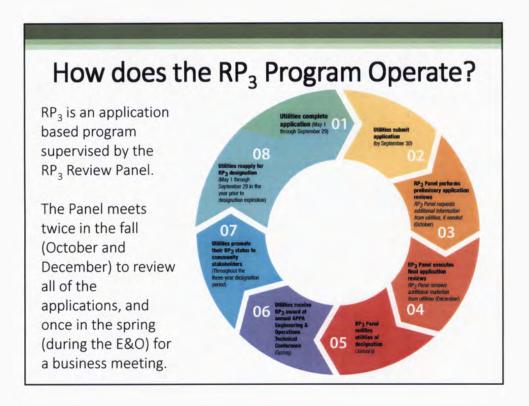
- · Research & Development
 - . Member of a R&D program Ex: DEED or EPRI
- System Maintenance
 - · Maintenance and inspection schedule for plant assets
- System Losses
 - · What are your system losses?
- Future Planning
 - · System plan looking 5, 10, or 20 years out?
 - Non-T&D projects? E.g. smart meter system, installing a new communications system, GIS system, etc.)
- Financial Health
 - What policies are in place to maintain your system's financial stability?
 - Funding breakdown for near-term projects recently completed or will be completed within the next 2-3 years

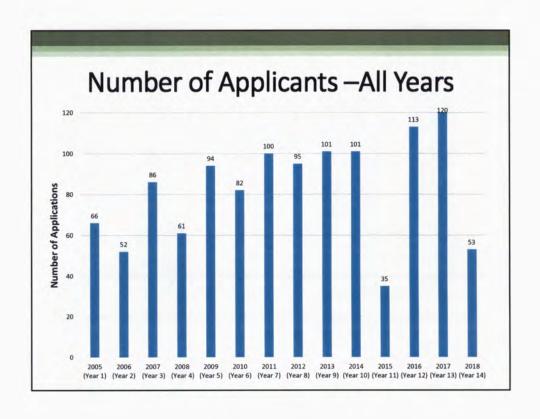


RP₃ Review Panel

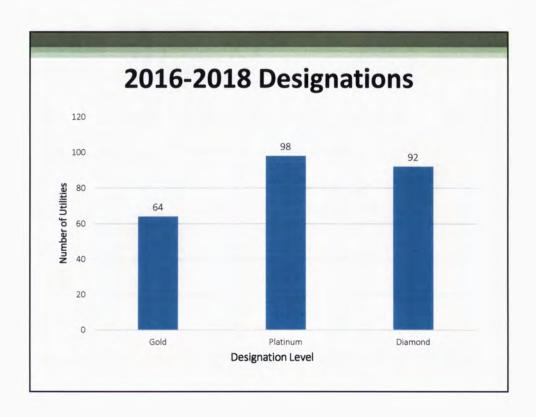
- · 2 Large utilities
- · 2 Medium utilities
- · 2 Small utilities
- 1 JAA/SA
- · 1 Reliability
- 1 Safety
- 1 System Improvement
- · 2 Human Resources
- 2 Safety Committee Officers
- · 2 System Planning Officers
- 2 Transmission & Distribution Officers

Diverse 18 member Review Panel consisting of <u>expert</u> utility professionals, often representing over 500 years of experience in the industry.







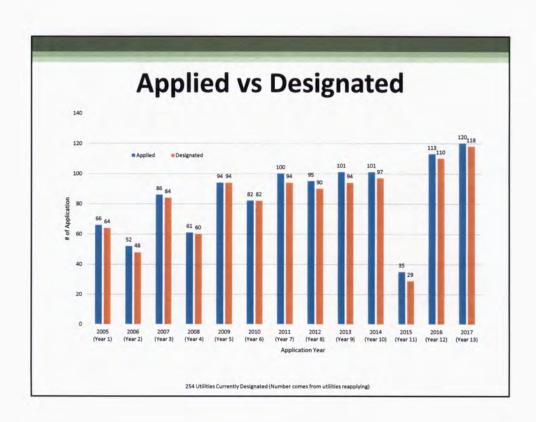


How are designations earned?

Each discipline is worth 25 points. Depending on the points attained by each utility, they may be eligible to receive an RP_3 Designation:

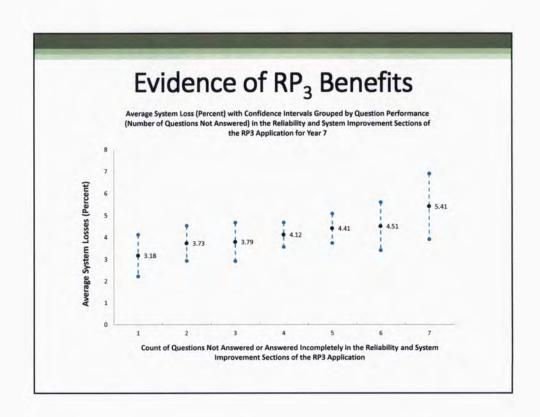
Designation Level	Points
Diamond	98 - 100
Platinum	90 - <98
Gold	80 - <90

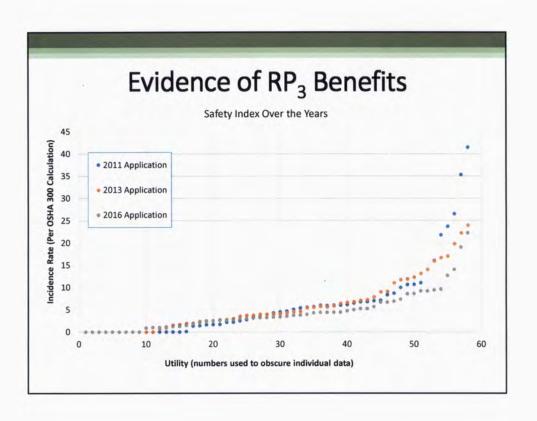
Beginning in 2014, designations are valid for 3 years. Meaning there is a two year time period between being awarded their designation and when the next application needs to be completed.

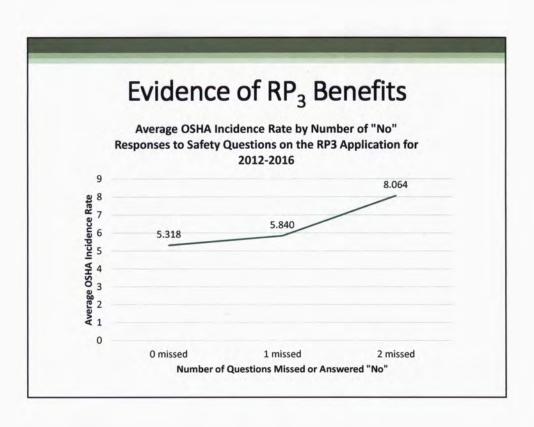


Why is RP₃ Important?

- · APPA's utility best practices program
 - A way for utilities to achieve national recognition for following best practices
 - · A self check for a utility
 - A clear path to long term operational sustainability for utilities
 - A significant benefit for APPA member utilities







Questions?

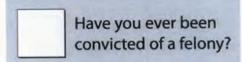
For more information on the Reliable Public Power Provider (RP_3) Program visit PublicPower.org/RP3. If you have any additional questions, feel free to email RP3@PublicPower.org or call 202.467.2945.





By: Whitley Carpenter, Angaza Laughinghouse, and Corey Purdie

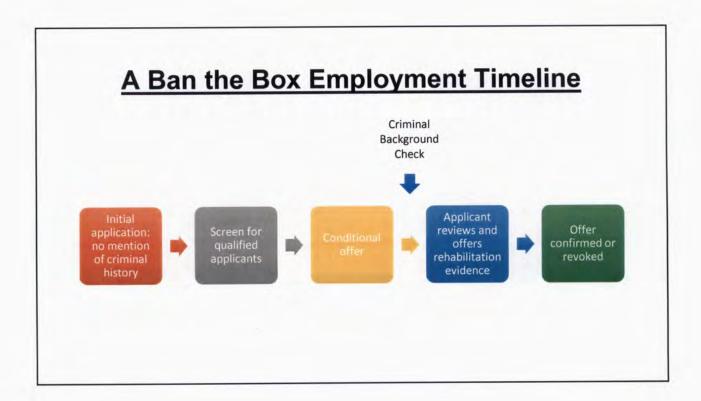
What is Ban the Box?



- A movement to remove questions related to arrest or criminal convictions from initial job applications
- Instead, these questions will be delayed until after an interview is conducted and an conditional offer is made

Ban the Box History

 The Ban the Box movement was started in 2004 by All Of Us Or None, a national civil and human rights coalition comprised of formerly incarcerated people.



Ban the Box Best Practices

- Allow applicant to view and ensure accuracy of any criminal record result
- Limit the people coming into contact with criminal record results
- Train those in contact with records on how to read them
- Allow the applicant the opportunity to present evidence of rehabilitation

Proposed Policy for New Bern



PRACTICES

Procedures:

The City of New Bern job posting will include the following statement:
"Position may require a criminal background check. Unless required by state law, a record of conviction will not automatically exclude you from consideration for employment. Further, only convictions directly related to the nature of the job will be considered."

On the property of the post of the property of the propert

2. Offers of employment prior to the successful completion of a background check should include a statement that "offer is contingent upon successful completion of a background check".

3. Prior to conducting the pre-employment background check, the following will be provided to the selected applicant:

- · Form A: Consumer Notification
- Form B: Applicant Authorization and Consent for Release of information Form
- Form C: Summary of Rights Under the Fair Credit Reporting Act and Consumer Notification.

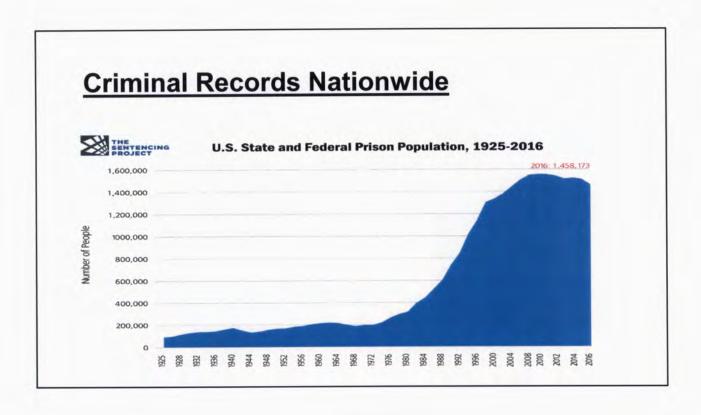
4. Before taking an adverse action that is based in whole or in part on the information collected as part of the pre-employment background check, hiring departments will inquire whether the applicant has a Certificate of Relief or other relevant court documentation demonstrating that the applicant is not an "unreasonable risk to the safety or welfare of the public". Any such documentation will be considered before adverse action is taken.

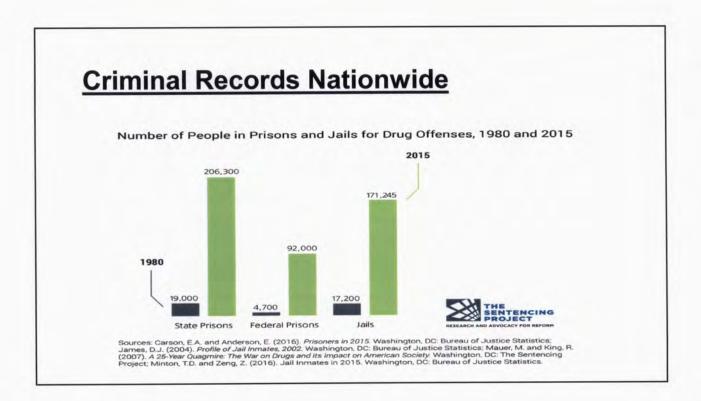
- B. Further, before taking an adverse action that is based in whole or in part on the information collected as part of the pre-employment background check, hiring departments must consult the Human Resources Department to obtain concurrence on the adverse condition. Upon receiving an approval from Human Resources, the applicant will be provided the pre-adverse action disclosure (Form D) that includes a copy of the individual's consumer report and a copy of Form C: A Summary of Your Rights under Fair Credit Reporting Act to the candidate.
- cannot are.
 6. After taking adverse action, hiring departments must notify the candidate that an adverse action has been taken by providing the candidate with form E. The Adverse Action Notice must include:
- a. the name, address, and phone number of the Consumer Reporting Agency (CRA) that supplied the report
- b. a statement that the CRA that supplied the report did not make the decision to take the adverse action and cannot give specific reason for
- c. a notice of the individual's right to dispute the accuracy or completeness of any information the agency furnished and his or her right to an additional free consumer report from the agency upon request within 60 days
- All costs and fees associated with the background check process shall be paid by the employing unit.

Criminal Records Nationwide

- 77 million Americans (1 in 3 adults) have a criminal record
- Studies have found that a conviction reduces the likelihood of a call back or offer by nearly 50%

Criminal Records Nationwide Population Under Control of the U.S. Corrections System, 1980 and 2016 3,673,100 1980: 1,842,100 individuals 2016: 6,613,500 individuals 2016 1,505,400 1980: 1,842,100 individuals 1980 1,118,097 2016: 6,613,500 individuals 874,800 740,700 Prison Jail Parole Probation Sources: Kaeble, D. and Cowing, M. (2018). Correctional Populations in the United States, 2016. Washington, DC: Bureau of Justice Statistics. Key Statistics Total Correctional Population. Washington, DC Bureau of Justice Statistics. Totals adjust for individuals with multiple correctional statuses to prevent double counting.





Criminal Records in NC

- Over 2 million North Carolinians (1 in 4 adults) have criminal records
- Black people comprise only 21% of NC's population, but represent nearly 45% of those under the NC Dept. of Correction supervision



Criminal Involvement and the Family

- Total family income drops 15% when a father is incarcerated (2010)
- Children with an incarcerated parent are significantly more likely to be expelled or suspended from school (2015)
- Nearly half of all US children have a parent with a criminal record (2015)

Barriers of a Criminal Record

- Collateral Consequences:
 - 47,264 in National database
 - 1,011 in North Carolina database
- Employment
- Housing
- Education
- Public Benefits
- School volunteering
- Professional licensure
- Civic Engagement
- Recreational Licensure

Barriers to Employment and Race



Job Applicants Called For Interviews	Without Criminal Records	With Criminal Records
White Applicants	34%	17%
Black Applicants	14%	4%

North Carolina Cities and Counties who have banned the box

Cities

Asheville - Charlotte - Durham - Wilmington - Winston Salem

Counties

Buncombe - Cumberland - Durham - Forsyth - Mecklenburg - New Hanover - Wake

Duke University Banned the Box!

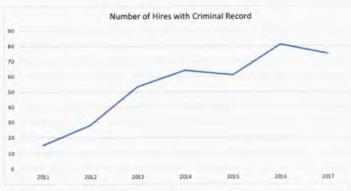


Duke followed the example of other university systems including:

- 1. State University of NY system
- 2. University of California system
- 3. Louisiana's colleges statewide
- 4. Maryland's colleges statewide

Durham City and Ban the Box





Note: justice-involved hiring numbers include candidates with convictions, dismissed or pending charges, or acquittals.

Retention rate for justice involved employees:

35/46 still active (7/11 inactive were PT hires)

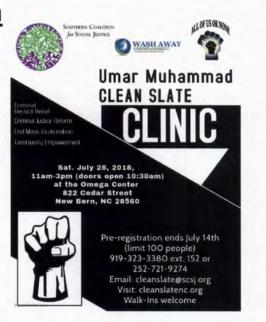
Benefits of Ban the Box

- 1. Helps the Economy
- 2. Improves Public Safety
- 3. Helps Children and Families
- 4. Helps People Get Jobs
- 5. Employers Find Valued Workers
- Fair-Chance Policies Have Been Proven Effective

Why should New Bern Ban the Box?

 How the Umar Muhammad Clean Slate Clinic led to Ban the Box





AGENDA ITEM COVER SHEET

Agenda Item Title: Consider Adopting a Resolution Approving a Human Res	sources Policy
Date of Meeting 02/12/19 Ward # if applica	ble N/A
Department Administration Person Submittin	g Item:
Call for Public Hearing ☐ Yes ✓ No Date of Publ	ic Hearing
Explanation of Item: Alderwoman Harris desired a presentation on Ban the B Best. In response to that movement, a resolution appro proposed for consideration.	ox, which was supported by Alderman ving a Human Resources Policy is
Actions Needed by Board: Consider resolution	
Is item time sensitive? ☐ Yes ☑ No	

Backup Attached:

Resolution and policy

Cost of Agenda Item:

If this item requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director : \square Yes \square No

Will there be advocates/opponents at the meeting? \square Yes \square No

Additional notes:

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Human Resources Policy, a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved.

ADOPTED THIS 12TH DAY OF FEBRUARY, 2019.

	DANA E. OUTLAW, MAYOR		
	_		
BRENDA E. BLANCO, CITY CLERK	_		

Human Resources Policy

Purpose: The City of New Bern seeks to ensure the safety and security of employees and the public; to ensure employees are qualified for the positions for which they are hired; and to verify the information provided by applicants by conducting pre-employment background checks.

Policy: Background checks will be conducted prior to the employment of anyone for positions required by law to conduct a background check, positions that are safety sensitive, positions that the City has determined a business necessity, and for positions with such sensitivity that a background check is warranted. The type of information that may be collected as part of a background check must be limited to convictions that occurred in the last seven years, and is based on the duties assigned the position and requirements of the position and may include a criminal background check, motor vehicle record, sexual offender registry check, reference check, credit history, drug screening, credentials, education and social security verification and e-verify. In the event that federal or state standards conflict with this policy, then the federal or state standard shall control. If a background check is required, it will only be conducted after a conditional offer as been made.

Background checks must be in compliance with all federal and state statutes, such as the Fair Credit Reporting Act (FCRA). The checks must be consistent with the guidelines set forth by these laws requiring organizations to obtain a candidate's written authorization before obtaining a criminal background report, motor vehicle records check or credit report; and to properly store and dispose of information derived from such reports. To find out more about federal laws relating to background reports, visit www.business.ftc.gov

According to the Equal Employment Opportunity Commission (EEOC), the results of a background check cannot be used as a basis for denying employment unless the denial of employment is determined to be due to job-related issues or business necessity. To meet the job-related or business necessity, the following factors will be considered for those applicants with a history of criminal convictions in determining whether to hire the applicant: the nature and gravity of the offense and its relationship to the position, the time that has passed since the conviction and/or completion of sentence, the number (if more than one) of convictions, the individual's age at the time of the offense, and whether hiring the applicant would pose a risk to the business and other evidence regarding fitness for the position such as character references. For more information on using arrest and convictions see "Questions and Answers about EEOC's Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII" at

www.eeoc.gov/laws/guidance/qa arrest conviction.cfm.

Hiring Managers are reminded that arrest history information and dismissals or convictions which have been expunged should not be used as a part of the hiring process and cannot be a basis for denying employment.

Departments may establish additional pre-employment requirements other than criminal background history unique to their individual business needs as long as the requirements are job related, consistently applied to all final candidates and are in compliance with all federal and state statutes, such as the Fair Credit Reporting Act (FCRA) and the Municipal Records

Retention Schedule. These additional pre-employment requirements are subject to approval by the Human Resources Director. Pre-employment investigations and information obtained in pre-employment investigations must be reasonable and appropriate for the position for which the candidate is applying, taking in to consideration the nature of the offense, whether it is job-related, when it occurred and the candidate's conduct since the offense.

Although a disqualification is possible, in accordance with federal and state laws, a previous conviction does not automatically disqualify an applicant from consideration for employment with the City.

The City will ensure that all information attained from the reference and background check process will only be used as part of the employment process and kept strictly confidential according to FCRA. Hiring managers and administrative staff responsible for the pre-employment process are reminded that background check information falls under the FCRA disposal rules. Background check information kept as part of an employment hiring record, or used to make an employment decision, should be kept with the employee's personnel file or hiring file in Human Resources. If an applicant is found to have deliberately withheld information with the intent to mislead or is found to have falsified information pertaining to previous convictions, education, employment history, or any information deemed pertinent to employment, the applicant will be disqualified from further employment consideration in any position with the City due to falsification of an application; or if this is discovered post-employment, the employee will be terminated.

Definitions:

- 1. Applicant An individual who applies for an open position with New Bern Government, whether the individual is an outside applicant or a current employee of the City.
- 2. Adverse Action Denial of employment to a candidate based on background check history.
- 3. Criminal Background Check shall generally mean an investigation into a person's conviction history to determine whether, in the last seven years, the person had been convicted of a felony, unless federal, state or local law requires a different definition for specific types of jobs. A criminal background check may require fingerprinting and/or record checks of criminal convictions; it does not include consideration for arrest records that did not result in convictions.
- 4. Motor Vehicle Record (MVR) An individual's driving history obtained from the state where the applicant/employee driver's license is or was issued or through agencies with license to obtain these reports on the City's behalf.
- 5. Fair Credit Reporting Act (FCRA) -Federal regulations of the collection and use of information contained in consumer reports prepared and assembled by a consumer reporting agency.
- 6. Educational Verification Confirmation that the selected candidate has the degree or educational level required for the position; or confirmation that the candidate has the degree or educational level as stated on the application or

resume.

- 7. Reference Check A basic work profile from a professional reference provided by the applicant, generally consisting of: title, basic responsibilities, relationship, professional and interpersonal skills.
- 8. Sexual Offender Registry This report will contain all information available in the applicant's state data repository.
- 9. Social Security Verification This report will verify the issue date of the social security number, if the number has been reported deceased or not yet been issued. The report will also reveal other names used by the applicant, such as maiden names or aliases and addresses listed by applicant when they have applied for credit.

 10. Credit History A profile of the applicant's credit history for the last seven years as reported by a major credit bureau. Charge offs, collection accounts, public records, trade lines, bankruptcies, judgments and monthly payment histories are included in a history.

Procedures:

- 1. The City of New Bern job posting will include the following statement: "Position may require a criminal background check. Unless required by state law, a record of conviction will not automatically exclude you from consideration for employment. Further, only convictions directly related to the nature of the job will be considered."
- 2. Offers of employment prior to the successful completion of a background check should include a statement that "offer is contingent upon successful completion of a background check".
- 3. Prior to conducting the pre-employment background check, the following will be provided to the selected applicant:
 - Form A: Consumer Notification
- Form B: Applicant Authorization and Consent for Release of Information Form
- Form C: Summary of Rights Under the Fair Credit Reporting Act and Consumer Notification.
- 4. Before taking an adverse action that is based in whole or in part on the information collected as part of the pre-employment background check, hiring departments will inquire whether the applicant has a Certificate of Relief or other relevant court documentation demonstrating that the applicant is not an "unreasonable risk to the safety or welfare of the public". Any such documentation will be considered before adverse action is taken.
- 5. Further, before taking an adverse action that is based in whole or in part on the information collected as part of the pre-employment background check, hiring departments must consult the Human Resources Department to obtain concurrence on the adverse condition. Upon receiving an approval from Human Resources, the applicant will be provided the pre-adverse action disclosure (Form D) that includes a copy of the individual's consumer report and a copy of Form C: A Summary of Your Rights under Fair Credit Reporting Act to the

candidate.

- 6. After taking adverse action, hiring departments must notify the candidate that an adverse action has been taken by providing the candidate with form E. The Adverse Action Notice must include:
- a. the name, address, and phone number of the Consumer Reporting Agency (CRA) that supplied the report
- b. a statement that the CRA that supplied the report did not make the decision to take the adverse action and cannot give specific reason for it
- c. a notice of the individual's right to dispute the accuracy or completeness of any information the agency furnished and his or her right to an additional free consumer report from the agency upon request within 60 days
- 7. All costs and fees associated with the background check process shall be paid by the employing unit.

Position Background Check Requirements:

- 1. Candidates for employment where driving is an essential function of the job will be subject to a Motor Vehicle Records check.
- 2. Candidates for employment where the job duties include responsibility for initiating or affecting financial transactions or other related duties will be subject to criminal background and credit history check.
- 3. Candidates for employment where the job duties include entering a private household, interaction with children or other related duties will be subject to a criminal background check and sexual offender registry check.
- 4. Candidates for positions with access to confidential identity information which includes names associated with a social security number, bank account information, credit card information, or other combination that could be used for identity theft or related criminal activity will be subject to a criminal and credit background check.
- 5. Candidates for positions that require a degree will be verified by the hiring department or the candidate can be required to submit an official transcript. Official transcripts must be received in a sealed envelope from the college, university or school system in question and must be a certified copy. Verified education shall be keyed in the HR System (Advantage) by the HR Rep.
- 6. Candidates for positions requiring a license or certification will be verified by the hiring department and the license or certification shall be keyed in the HR System (Advantage) by the HR Rep.
- 7. Candidates for positions that will have unsupervised access to children, developmentally disabled persons or vulnerable adults will be subject to a criminal background check.
- 8. Candidates for positions with broad, unsupervised access to City facilities after hours will be subject to a criminal and credit background check.
- 9. Candidates may be subject to other background checks as required by federal, state or local law.

Records:

1. Background check information kept as a part of an employment hiring record, or used to make an employment decision, is confidential and shall be kept in a separate file labeled "Confidential" in the employee's personnel file or hiring packet. These files shall be housed in Human Resources Department.

The EEOC requires state and local governments to preserve all records (including all application forms, regardless of whether the applicant was hired and other records related to hiring) for two years after the records were made, or after a personnel action was taken, whichever comes later. If the applicant or employee files a charge of discrimination, the records must be maintained until the case is concluded.

Once all applicable recordkeeping requirements have been satisfied, the records may be securely disposed. That can include burning, pulverizing, or shredding paper documents and disposing of electronic information so that it cannot be read or reconstructed.

- 2. Data shall be collected regularly and summarized for each year following the implementation of this policy. Data shall be made publicly available on the City of New Bern's website, announced on social media, and the City shall share the data annually via press release. The data collected shall include, but is not limited to the following:
 - 1) Number and percentage of people with criminal records hired
 - 2) Number and percentage of people with criminal records recommended for hire prior to a criminal record check who were ultimately hired after the results of the record check revealed some criminal history
 - 3) Number of people with a criminal record who were hired and have been terminated because of because of illegal conduct
 - 4) Number of Certificates of Relief received
 - 5) Number and percentage of people with Certificates of Relief hired

FORM A: CONSUMER NOTIFICATION

Date
Applicant Name & Address
Dear:

This is to inform you that a consumer report or an investigative consumer report will be requested from City of New Bern's vendor, ______ a Consumer Reporting Agency (CRA). This report is for the purpose of evaluating your eligibility for employment, promotion, reassignment or retention as an employee. You have been asked to carefully read and sign an "Authorization for Release of Information" permitting the City's vendor to furnish the consumer report to us.

In accordance with the Fair Credit Reporting Act (15 U.S.C. §1681 et. seq.), you will be notified in writing before the City makes any adverse employment decision which is based in whole or in part on the consumer report.

Unless mandated by state law, a misdemeanor or felony conviction reported on a background check will not automatically disqualify you for employment with New Bern City. Consideration will be given to the nature and circumstances of the criminal conviction, the length of time since the conviction occurred, the age of the individual at the time of the conviction, evidence of rehabilitation, and the nature, duties, and responsibilities of the position and other evidence regarding fitness for the position such as character references. Examples or rehabilitation include a Certificate of Relief, classes taken, participation in civic groups, etc.

Sincerely,

FORM B: APPLICANT AUTHORIZATION AND CONSENT FOR RELEASE OF INFORMATION

This release and authorization acknowledges that City of New Bern Government may now, or at any time while I am employed, contact personal references, conduct a verification of my education and licenses/certifications, employment/work history, motor vehicle records, and receive any criminal history record information pertaining to me which may be in the files of any Federal, State or Local criminal justice agency, and to verify any other information deemed necessary to fulfill the job requirements. The results of this verification process will be used to make employment decisions pursuant to City of New Bern policy. The City of New Bern will not request credit reports without proper notification in compliance with the Fair Credit Reporting Act.

I authorize the City's current employment verification vendor and any of its associates, to disclose orally and in writing the results of this verification process to the designated authorized representative of City of New Bern Government. New Bern may at its discretion change the vendor and this release will remain in effect.

I have read and understand this release and consent, and I authorize the background verification. I authorize all persons, schools, current and former employers and other organizations and agencies to provide the City's employment verification vendor, or its associates with all information that may be requested. I hereby release all of the persons and agencies providing such information from any and all claims and damages connected with their release of any requested information. I agree that any copy of this document is as valid as the original.

I do hereby agree to release and discharge New Bern Government, the employment verification vendor and their associates to the full extent permitted by the law from any claims, damages, losses, liabilities, costs and expenses or any other charge or complaint filed with any agency arising from the retrieving and reporting of information. According to the Fair Credit Reporting Act, I am entitled to know if employment was denied based on information obtained by my prospective employer and to receive a disclosure of the public record information and of the nature and scope of the investigative report. I have been given a summary of my rights under the Fair Credit Reporting Act.

Printed Name (Last, First, M.I)	Social Security Number	_
Signature Date		_

FORM C: A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

You must be told if information in your file has been used against you. Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.

You have the right to know what is in your file. You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if: a person has taken adverse action against you because of information in your credit report; you are the victim of identity theft and place a fraud alert in your file; your file contains inaccurate information as a result of fraud; you are on public assistance; you are unemployed but expect to apply for employment within 60 days. In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.

You have the right to ask for a credit score. Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender. You have the right to dispute incomplete or inaccurate information. If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.

Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information. Inaccurate, incomplete or unverifiable information must be

removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

FORM D. PRE-ADVERSE ACTION

Date
Applicant Name & Address
Dear:
We are writing to inform you that in evaluating your application for employment, promotion, reassignment or retention as an employee we have received the enclosed consumer report. This notification is provided because an adverse employment decision may be based, in whole or in part, on this report. The report was prepared by and authorization signed by you at the time of application. A copy of the authorization and a summary of your rights as a consumer are enclosed. is not responsible for any employment-related determination.
If you have any questions regarding this report or believe that it may contain incorrect information, you may contact this company and they will respond to your inquiry. Their mailing address and phone numbers are listed below:
You have seven (7) calendar days from the mailing date of notice from the City to provide the City information to dispute the accuracy and/or explain the relevance of any conviction(s) or explain how a decision to bar you from employment is not job related and consistent with business necessity, or to submit any evidence of rehabilitation, before a final decision is made about your suitability for the position Sought. Examples or rehabilitation include a Certificate of Relief, classes taken, participation in civic groups, etc.
Sincerely,
Enclosure: Consumer Report Copy of Authorization Consumer Rights Notification
FORM E: ADVERSE ACTION NOTICE Date
Applicant Name & Address
Dear: We are writing to inform you that we have decided not to offer you employment based upon the information we have received from a consumer report. The report was prepared by pursuant to an authorization signed by you at the time of application. is not responsible for any employment related

determination and are unable to provide the specific reasons regarding our	
decision.	
You may receive a free copy of the consumer report from	_ during
the 60 day period described in the Fair Credit Reporting Act "FCRA" (15 U.S.C	
You may also dispute the accuracy or completeness of any information as pursu	
FCRA 15 U.S.C. §1681m (a). Their mailing address and phone numbers are list	ed
below:	
Sincerely,	

AGENDA ITEM COVER SHEET

Agenda Item Title:

Naming of Unnamed Roadway to Sheryl Drive

Date of Meeting February 12, 2019	Ward # if applicable Ward 4			
Department Development Services	Person Submitting Item: Alice Wilson			
Call for Public Hearing Yes No	Date of Public Hearing ^{2/12/2019}			
Explanation of Item:				
roadway was dedicated, but not official approved by E911. The City desires to	In 2013 and 2015, a proposed development was reviewed and the right-of-way for this roadway was dedicated, but not officially named. A proposed name was reviewed and approved by E911. The City desires to name this street in accordance with Sect's 66-141 and 66-145 of the City's Ordinance. The proposed name of this street is Sheryl Drive			
Actions Needed by Board:				
Receive comments and adopt the name	ning of the street			
Is item time sensitive? ☐ Yes ✓ No				
Will there be advocates/opponents at the meeting? ☐ Yes ☐ No				
Backup Attached:				
Memorandum, Context Map showing the location of the street and Resolution.				
Cost of Agenda Item: \$0				
If this item requires an expenditure, certified by the Finance Director :	has it been budgeted and are funds available and Yes No			
Additional notes:				

Aldermen

Sabrina Bengel Jameesha S. Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw Mayor

Mark A. Stephens
City Manager

MEMORANDUM

Memo To: Honorable Mayor and Members of the Board of Aldermen

Memo From: Alice Wilson, AICP, GISP - GIS Manager

Date: February 12th, 2019

SUBJECT: Public Hearing – Street Naming: Unnamed Road

BACKGROUND INFORMATION:

Sec.66-141: The purpose and intent of this article is to provide a uniform system of street addresses for all properties and buildings throughout the city in order to facilitate adequate public safety and emergency response service to minimize difficulty in locating properties and buildings for public service agencies and the general public.

Sec. 66-145: The board of aldermen of the city has the power to designate the names of all streets in the city pursuant to section 66-2 and G.S. 160A-296(a).

As development continues in the area of S Glenburnie Rd and Elizabeth Ave, an existing unnamed roadway currently used as a connector road needs to be officially named.

In 2013 and 2015, a proposed development called "Quail Forest" was submitted for review and the name "Sheryl Drive" for this roadway was submitted and approved by the E911 Coordinator. Staff desires to name the road in accordance with City Ordinances and State Statues. In addition, safety concerns have been raised from Emergency personnel as it relates to dispatching in a timely manner using this unnamed road. Staff met with adjacent property owners and proposes that the aforementioned roadway be officially named "Sheryl Drive".

RECOMMENDATION:

Receive comments and adopt the proposed name of Sheryl Drive.

RESOULTION

WHEREAS, the City of New Bern desires to have a uniform system of street names for all streets and roadways throughout the city in order to facilitate adequate public safety and response service and to minimize difficulty in locating properties and buildings for public service agencies and the general public.

WHEREAS, there is a section of roadway that connects Amhurst Boulevard and Elizabeth Avenue which is currently unnamed. In 2013 and 2015, a proposed development was reviewed and the right-of-way for this roadway dedicated, but not officially named. The proposed name, Sheryl Drive, was reviewed and approved by E911. The City desires to name this street in accordance with Sections 66-141 and 66-145 of the City's ordinance.

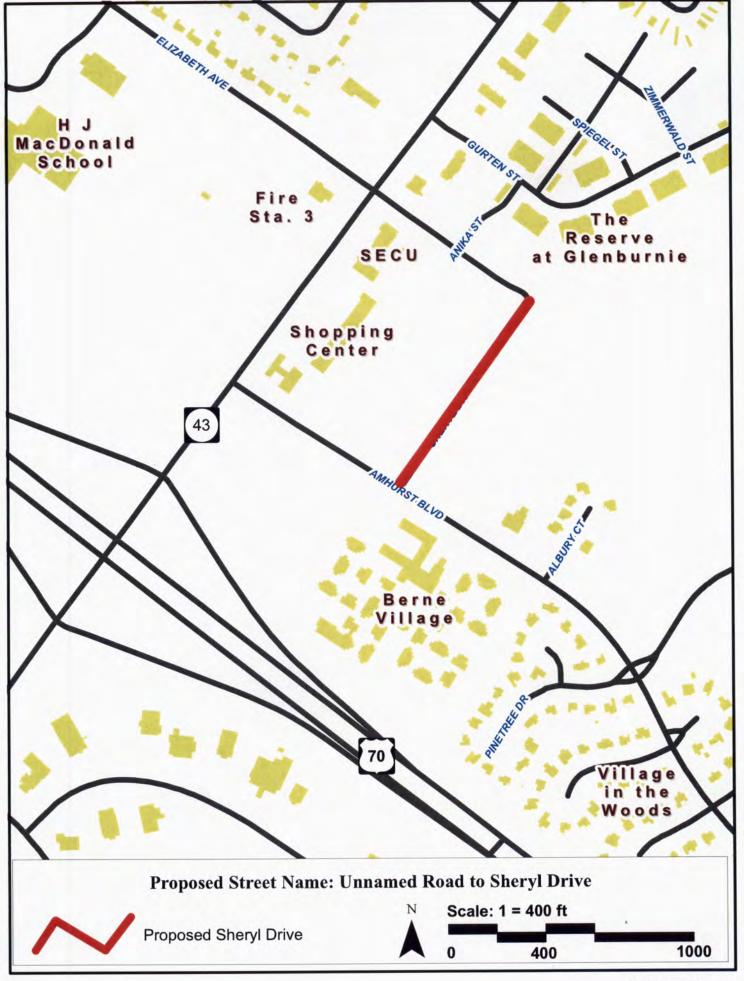
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

- 1. That the Board of Aldermen of the City of New Bern on February 12, 2019 at 6:00 p.m., at City Hall, 300 Pollock Street will receive public comment on the naming of a section of roadway connecting Amhurst Boulevard and Elizabeth
- 2. After having considered any public comment, the section of unnamed roadway connecting Amhurst Boulevard and Elizabeth Avenue, as depicted on a map attached hereto and incorporated herein by reference as Exhibit A, is hereby named Sheryl Drive.

ADOPTED. THIS THE 12th DAY OF FEBRUARY 2019.

BRENDA E. BLANCO, CITY CLERK

DANA E. OUTLAW, MAYOR



AGENDA ITEM COVER SHEET

Agenda Item Title: Consider adopting a resolution approving a lease agreement with the Federal Emergency Management Agency (FEMA) for property located at 2825 Neuse Blvd. (Old Water Resource Building) Date of Meeting 2/12/2019 Ward # if applicable Ward 5 If multiple, list: Person Submitting Item: Matt Montanye **Department** Public Works Date of Public Hearing Call for Public Hearing No. **Explanation of Item:** The Federal Emergency Management Agency (FEMA) has requested a lease agreement for the use of two office spaces located in the Old Water Recources Building located at 2825 Neuse Blvd. **Actions Needed by Board:** Adopt a Resolution approving a lease agreement with The Federal Emergency Management Agency (FEMA) for property located at 2825 Neuse Blvd. and owned by the City of New Bern. Is item time sensitive? Yes Will there be advocates/opponents at the meeting? $\underline{\text{No}}$ **Backup Attached:** Memo from Public Works Copy of lease Resolution. Map of leased office space.

,	ertified by the Finance Briesto.			
	Additional notes:			

If this item requires an expenditure, has it been budgeted and are funds available and

Cost of Agenda Item:

cortified by the Finance Director: Select...



Public Works Department P.O. Box 1129, 1004 S. Glenburnie Road New Bern, N.C. 28563-1129 Phone: (252) 639-7501

Fax: (252) 636-1848

February 1, 2019

Memo to:

Mayor and Board of Aldermen

From:

Matt Montanye, Director of Public Works 11/19

Re:

Consider Adopting Resolution approving a lease agreement with the Federal Emergency Management Agency (FEMA) for the property located at 2825 Neuse

Blvd., and owned by the City of New Bern.

Background Information:

The Federal Emergency Management Agency is requesting to lease office space located in the Old Water Resources building located at 2825 Neuse Blvd. This lease will allow FEMA to continue to better serve the citizens of New Bern and surrounding areas following the devastation of Hurricane Florence. The proposed lease agreement would be effective until June 30, 2019 at no cost to the agency.

Recommendation:

It is recommended that the Board of Aldermen consider approving the attached lease agreement. If you have any questions concerning this matter, please feel free to contact me directly.

Enclosures

RESOLUTION

BE IT RESOLVE BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Lease Agreement dated February 12, 2019 by and between the City of New Bern and the Federal Emergency Management Agency ("FEMA"), a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor and City Clerk are hereby authorized and directed to execute the same in duplicate for and on behalf of the City.

ADOPTED THIS 12th DAY OF FEBRUARY, 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



LICENSE/USE AGREEMENT

- 1. **Parties.** The Parties to this Agreement are the Federal Emergency Management Agency (FEMA), Department of Homeland Security (DHS), and the City of New Bern, NC (Licensor.)
- 2. Authority. This Agreement is authorized under the provisions of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121-5207, et seq.
- 3. **Purpose.** FEMA desires to use, and the Licensor agrees to license and permit FEMA to use the following described property (hereinafter referred to as the "Premises") at no cost to FEMA:
- 4. **Scope.** The Licensor will authorize FEMA the use of the premises identified above for the following purposes:

Commonly known as the Old Water Resources Bldg., 2825 Neuse Blvd., New Bern, NC 28563, a one-story building. Will have access to 5 parking stalls and two ADA-compliant restrooms. Allow FEMA personnel to utilize approximately 400 sq ft of 2 offices in the building.

- 5. **Duration.** This Agreement shall become effective upon execution, and expire no later than June 30, 2019, unless terminated prior to that date with 10 calendar days' notice from either party. The Agreement may be extended by mutual consent of the parties.
- 6. Duties and Responsibilities.
 - a. Licensor shall:
 - At no cost to FEMA, maintain the premises in good repair and condition, and supply utilities including heat, air conditioning, light, ventilation, sanitation, trash removal, and cleaning services during the period of this Agreement unless FEMA enters into separate agreements to provide for utility, sanitation and cleanings services;
 - Provide FEMA with any keys or other instruments necessary to access the Premises, as needed by FEMA, and coordinate with FEMA to assist with limiting the access of third parties;
 - 3) Maintain at Licensor's own expense existing electrical service, and all other utilities including water and sewer for the duration of this Agreement, unless separately metered and contracted for by FEMA under separate agreements;

- 4) Permit FEMA to install, if necessary, electrical and telecommunications upgrades with the approval of the Licensor, which will become the property of the Licensor upon termination of the lease and not be removed by FEMA;
- 5) Permit FEMA to provide, as necessary, office furniture and equipment for its use. This property and other removable property provided by FEMA necessary to carry out the intended use of the Premises will remain FEMA property in the exclusive control and authority of FEMA in accordance with FEMA 119-7-1, and will be removed by FEMA upon termination of this Agreement;
- 6) Permit FEMA to make other minor alterations to the Premises such as the installation of signage, which will be removed upon termination of the Agreement; and,
- 7) Maintain insurance for liability, and for loss of or damage to the property, arising from the wrongful or negligent acts or omissions of third parties.

b. FEMA shall:

- 1) Maintain the Premises in clean and orderly condition;
- 2) Surrender the Premises in the same state and condition as it was in at the commencement of FEMA use and occupancy, excepting normal wear and tear, excluding upgrades made in accordance with paragraph 6a(4) above, and including the removal of any items installed in accordance with 6a(5) and (6) above;
- 3) Provide for any required security or cleaning services under separate contract at FEMA expense; and,
- 4) Permit the Licensor to enter the Premises with approval of the designated FEMA Point of Contact, or as otherwise coordinated for routine entry or shared use, as described in paragraph 3 of this Agreement.
- 7. **Non-Fund Obligating Agreement.** Nothing in the Agreement shall authorize FEMA to obligate or transfer any funds in connection with FEMA's use and occupancy of the Premises. Any additional work or activity that would require the transfer of funds or the provision of goods or services among the parties will require execution of a separate agreement and will be contingent upon the availability of appropriated funds. Such activity must be independently authorized by appropriate statutory authority. This Agreement does not provide such authority.
- 8. Liability. Licensor and the United States each agree to be responsible for the negligent or wrongful acts or omissions of their respective employees arising under this agreement. The parties agree -- subject to any limitations imposed by law, rule, or regulation -- to cooperate in good faith to resolve any claims promptly and, whenever appropriate, without litigation. For all

claims or suits arising under this agreement, each party's designated legal representatives will, within (7) calendar days of receipt, provide each other's designated legal representatives copies of any documents memorializing such claims. Nothing in this Agreement shall be construed as a waiver of any sovereign immunity of the United States. The Federal Tort Claims Act (FTCA), 28 U.S.C. §§ 1346 (b), 2671-2680 provides the exclusive monetary damages remedy for allegedly wrongful or negligent acts or omissions by federal employees within the scope of their employment.

- 9. Compliance with Applicable Law: The Licensor shall comply with all Federal, State and local laws applicable to the Licensor as owner, or Licensor, or both of the Premises, including, without limitation, laws applicable to construction, ownership, alteration or operation of both or either thereof, and will obtain and maintain all required and permits, licenses and similar items, at no cost to FEMA. United States law will be applied to resolve any dispute or claim.
- 10. **Proper Use of Premises**. Licensor warrants that the Premises may be used for the purposes intended by FEMA as described in this Agreement. Nothing in this Agreement shall be construed to create a duty on FEMA to inspect for toxic material or latent environmental conditions which could be affected by FEMA's intended use of the Premises. Any known environmental conditions which could affect FEMA's use of the Premises, known to the Licensor, must be disclosed to FEMA.
- 11. **Integrated Agreement**: This Agreement contains the entire agreement of the parties. No agreement outside of this document can alter these provisions. Any changes to this Agreement must be made in writing with the mutual consent of the parties.

12. Points of Contact.

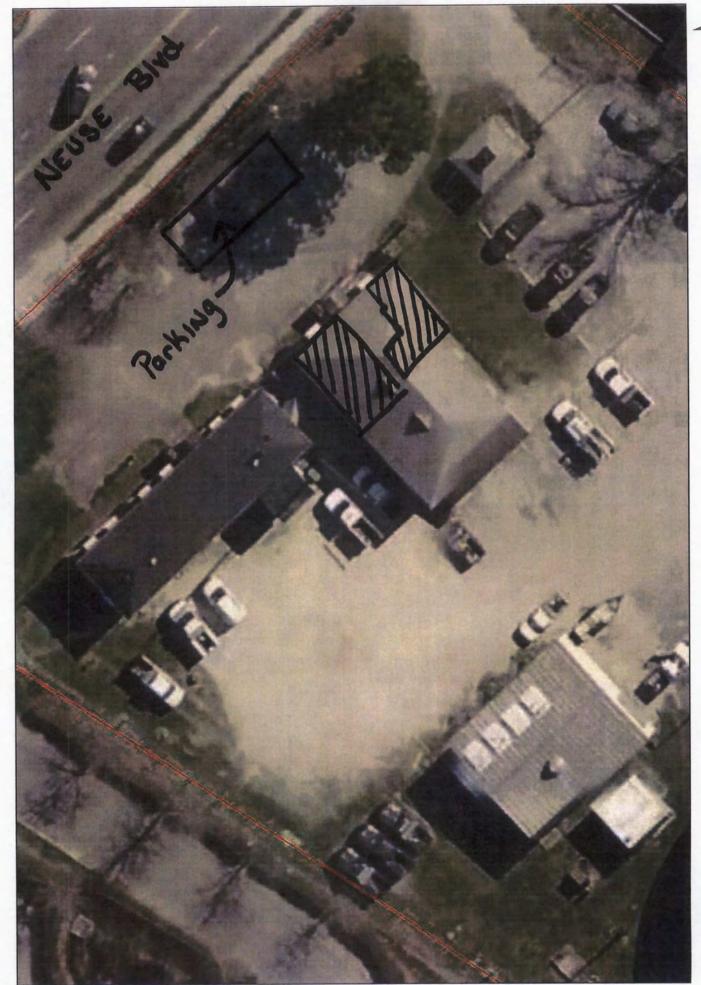
a. The FEMA Point of Contact is:
 Darwin Discoll
 Logistics Facilities Manager
 3039 East Cornwallis Rd., Durham, NC 27709
 (202) 704-5321, Darwin.discoll@fema.dhs.gov

b. The Licensor's Point of Contact is:
 Matt Montanye
 Director of Public Works
 City of New Bern, PO Box 1129, New Bern, NC 28563-1129
 (252) 639-7500, MontanyeM@newbernnc.gov

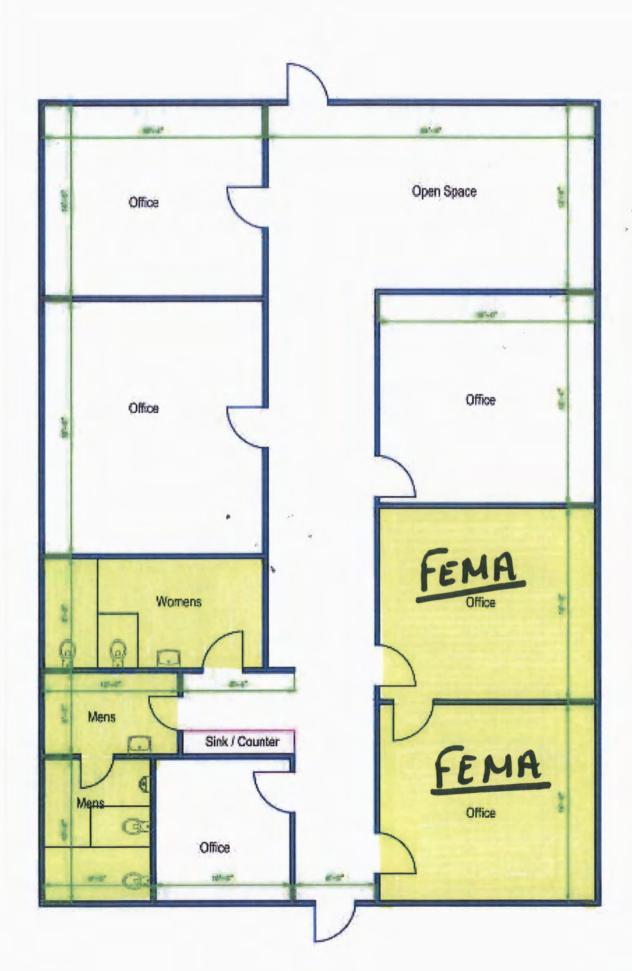
- 13. Other Provisions. Nothing in this agreement is intended to conflict with current law or regulations or the directives of DHS/FEMA. If a term of this agreement is inconsistent with any such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
- 14. **Effective Date.** The terms of this agreement will become effective on the date of signature of the authority representatives of all parties.

15. Modification. This agreement may be modified upon the mutual written consent of the parties.		
APPROVED BY:		
Dana E. Outlaw Mayor City of New Bern	Michael Williams Logistics Section Chief – 4393-NC Federal Emergency Management Agency	
Date:	Date	
ATTEST:		
Brenda E. Blanco, City Clerk		
(SEAL)		





Craven County does NOT warrant the information shown on this map and should be used ONLY for



AGENDA ITEM COVER SHEET

Agenda item title:

Resolution authorizing the record of New Bern for property at 209		aven County to Craven Cou	nty and the City
Date of Meeting/Work Session	February 13, 2018	Ward # if applicable	1
Department <u>City Attorney</u>	Person submitting i	tem Scott Davis	
Call for Public Hearing	Date of Public Hear	ring	
Explanation of the item:			
Craven County foreclosed on pr without naming the City as a pa foreclosure. A commissioner's County only. In lieu of the City property to the County and City	rty, which also had outs deed was thereafter red foreclosing for its unpai	standing taxes at the time of corded conveying the properties.	of the erty to Craven
Actions needed by Board:			
Adopt the resolution approving	the conveyance.		
Is item time sensitive? No	_		
Will there be advocates/opponen	ts at the meeting?		
Backup attached:			
Resolution Deed			
Cost of Agenda Item N/A	_		
If this item requires an expenditu the Finance Director?		d and are funds available a	and certified by
Additional notes:			

RESOLUTION

THAT WHEREAS, Craven County foreclosed on property located at 209 Lawson Street bearing Craven County parcel identification number 8-011-162 ("Subject Property") for outstanding ad valorem taxes due the County; and

WHEREAS, outstanding ad valorem taxes were due the City of New Bern at the time of the filing of the foreclosure, but the City was not included as a party in the foreclosure; and

WHEREAS, a Commissioner's Deed was recorded on August 18, 2018 conveying the Subject Property to Craven County resulting in the City's tax liens remaining intact; and

WHEREAS, in order to avoid a foreclosure by the City to collect its outstanding taxes, Craven County has prepared a proposed deed to convey the Subject Property to the City and County jointly, with such proposed deed specifically setting forth the amounts of the County's and City's taxes, interest, liens, fees and costs at the time the aforementioned Commissioner's Deed was recorded; and

WHEREAS, a copy of the proposed deed is attached hereto as Exhibit A ("Proposed Deed"); and

WHEREAS, the Board of Aldermen deems it advisable and in the City's interest to authorize the recording of the Proposed Deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN THAT:

Section 1. That the Board of Aldermen of the City of New Bern hereby authorizes the recording of the Proposed Deed and accepts the same in lieu of foreclosure of its tax lien.

ADOPTED THIS 12 th DAY OF FI	EBRUARY, 2019.	
	DANA E. OUTLAW, MAYOR	
BRENDA E. BLANCO, CITY CLERK		

NORTH CAROLINA CRAVEN COUNTY

Гах Parcel # <u>8-011-162</u>	
Revenue Stamps \$ 0	

THIS DEED, made this _____day of January, 2019, by and between CRAVEN COUNTY, a body politic and corporate of the State of North Carolina, a municipal corporation of the State of North Carolina ("Grantor"); to CRAVEN COUNTY and the CITY OF NEW BERN whose mailing addresses are: 406 Craven St., New Bern, NC 28560 and 300 Pollock St., New Bern, NC 28560, respectively, collectively as Grantees.

WHEREAS, the property described herein was acquired by Grantor through a tax foreclosure sale, which left Grantee's tax liens intact;

WHEREAS, Grantor wishes to avoid foreclosure by Grantee for Grantee's existing tax liens; and

WHEREAS, Grantee is willing to accept this conveyance in lieu of foreclosure by Grantee of its tax liens.

WITNESSETH:

That the Grantor in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration to Grantor paid by the Grantee, the receipt of which is hereby acknowledged, has remised, released and quitclaimed, and by these presents does remise, release and quitclaim unto the Grantee the property described in **EXHIBIT A ATTACHED HERETO**

Prepared by:
Sumrell Sugg, P.A.
Attorneys at Law
416 Pollock Street
New Bern, North Carolina 28560

NO TITLE EXAM REQUESTED OR PERFORMED WITHOUT SEPARATE, WRITTEN OPINION ON TITLE SIGNED BY PREPARER AND INCORPORATED HEREIN BY REFERENCE, which said property does not include the primary residence of the Grantor.

TO HAVE AND TO HOLD the above described lot or parcel of land and all privileges and appurtenances thereunto belonging to the Grantee, forever free and discharged from all right, title and interest of the Grantor or anyone claiming by, through or under the Grantor.

This conveyance is without warranties of title and is subject to all matters of record.

The designations Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, as the case may be.

Regarding Parcel ID 8-011-162 the title conveyed by this Deed is held pursuant to N.C. Gen. Stat. § 105-376, with Craven County having \$4,938.42 in taxes, interest, penalties, fees and costs associated with this matter and the City of New Bern having \$2,534.11 in liens, taxes, interest, penalties, fees and costs associated with this matter, all of which constitute a first and prior lien as of the date of the sale. Upon subsequent sale of this parcel, the proceeds will be distributed between Craven County and the City of New Bern pursuant to N.C. Gen. Stat. § 105-376.

IN TESTIMONY WHEREOF, CRAVEN COUNTY has caused this instrument to be executed as its act and deed by the Chairman of its Board of Commissioners, attested by its Clerk, and its seal to be hereunto affixed, all by the authority of its Board of Commissioners, as of the day and year first above written.

CRAVEN COUNTY

TO LINER Chairman

County Board of Commissioners

(COUNTY SEAL)

ATTEST:

NAN HOLTON, Clerk

Craven County Board of Commissioners

STATE OF NORTH CAROLINA COUNTY OF HIGH

State, do hereby certify that on the day of nucleum, 2019, before me personally appeared GEORGE LINER, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that NAN HOLTON is the Clerk of the Board of Commissioners for Craven County, the body politic and corporate described in and which executed the foregoing instrument; that she knows the common seal of said body politic and corporate; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic and corporate was subscribed thereto by the said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic and corporate; and that the said instrument is the act and deed of said body politic and corporate.

WITNESS my hand and official seal this the day of day of day of 2019.

My Commission Expires:

NOTARY SEAL/STAMP MUST APPEAR LEGIBLY IN BOX TO RIGHT

EXHIBIT A

All that certain tract or parcel of land lying and being in the City of New Bern, Craven County, State of North Carolina and more particularly described as follows:

Adjoining the lands of Eliza Allen and Evaline Shepherd et. al., bounded as follows; beginning at a point in the west side of Lawson Street as laid out in the plot of land surveyed by H.A. Brown, surveyor, which plot of land is registered in the office of the Register of Deeds of Craven County, North Carolina in Book 126 page 501, to which reference is made, being Lot# 16 according to said plot or plan.

This parcel is not the primary residence of the grantor.

SUBJECT to any and all liens, restrictive covenants and easements appearing of record.

This property is also commonly referred to by its tax parcel identification number which is 8-011-162.

VAER VPROVI (mid-rand0000000000009) 446 000; DOC?

AGENDA ITEM COVER SHEET

Agenda Item Title:Street Lighting Request

Date of Meeting Feb. 12, 2019	Ward # if applicable Ward 5		
Department Electric	Person Submitting Item: Charles Bauschard		
Call for Public Hearing Yes V No	Date of Public Hearing		
Explanation of Item:			
Citizen has requested additional stree and Millinder Lane.	t lighting at the intersection of South Glenburnie Road		
Actions Needed by Board:			
Approval of Request for Additional Str	reet Lighting		
Is item time sensitive? ☐ Yes ✓ No			
Will there be advocates/opponents a	at the meeting?□Yes ☑No		
Backup Attached:			
Memo, Resolution, Street Lighting Request Form, Cost Estimate and Map Location			
Cost of Agenda Item: Electric Dept. \$574.96	Public Works: \$8.44 monthly		
If this item requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director : $\square Yes $ $\checkmark No$			
Additional notes:			
Public Utilities staff have evaluated the this area of South Glenburnie does not the installation of a LED street light or	e request for additional street lighting and have found that of meet our standard for street lighting. We recommend an 8 foot arm on the existing pole.		

Aldermen

Sabrina Bengel Jameesha S. Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw Mayor

Mark A. Stephens City Manager

T0:

Mark Stephen, City Manager

FROM:

Charles Bauschard, Director of Public Utilities

DATE:

January 30, 2019

SUBJECT:

Request for Additional Street Lighting from Resident

Background Information:

In August of 2010, the Board of Aldermen adopted a procedure for addressing requests for additional street lighting from residents. This procedure requires Electric Utilities to evaluate the area of the request. The existing lighting must also comply with or be brought up to the American National Standard Practice for Roadway Lighting.

The Department of Public Utilities has received a request from a resident for additional street lighting infrastructure near at the intersection of South Glenburnie Road and Millinder Lane. This area was evaluated, and it was determined that it does not meet the City's light standard. The recommendation and cost estimate is included.

Recommendation:

Upon completion of the staff's evaluation, I recommend the Board of Aldermen approve the resolution for the addition of a streetlight at the intersection of South Glenburnie Road and Millinder Lane.

RESOLUTION

THAT WHEREAS, the City of New Bern has adopted the American National Standard Practice for Roadway Lighting as the design standard for new street lighting installations within the City of New Bern; and

WHEREAS, the standard outlines the level of lighting necessary for the safe interaction of pedestrians and vehicles along municipal roadways; and

THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Mayor and the City Clerk be and they are hereby authorized and directed to accept the installation and costs to the Department of Public Utilities and Public Works for additional street lighting infrastructure at the intersection of South Glenburnie Road and Millinder Lane.

ADOPTED THIS 22ND DAY OF JANUARY 2019.

	DANIA E. OLITI AMI MANOD	
	DANA E. OUTLAW, MAYOR	
BRENDA E. BLANCO, CITY CLERK	-	

Street Lighting Request Form

REQ# <u>93</u>

Customer	
Name: Tim McKeon	
Customer Address:	
2800 Millinder Ln	Apartment #:
Phone Number of Requestor: 252-514-1461	
Area of Request:	
Intersection of South Glenburnie Rd and Millinder Ln.	
(street address, intersection	on general
description, etc)	
Pole # (if known):	
Tole # (it known).	
Sent to Police Department Date:	
·	
Police Recommendations:	
All istering indow this must be illied to the low an	laledine Department is
Electric Department Engineer:	
Dustin Cayton	
Evaluation Results/Recommendation:	
This area of South Glenburnie Rd does not meet our standard for street light to install a LED street light on an 8' arm on existing pole #105.	ing. I recommend
lo motali d'Ello Street light on an o ann en emesing però il les	
	For the Control
Estimate Cost to Electric Department: \$574.96	Estimate Cost to
Public Works: \$8.44/month	

NEW BERN ELECTRIC

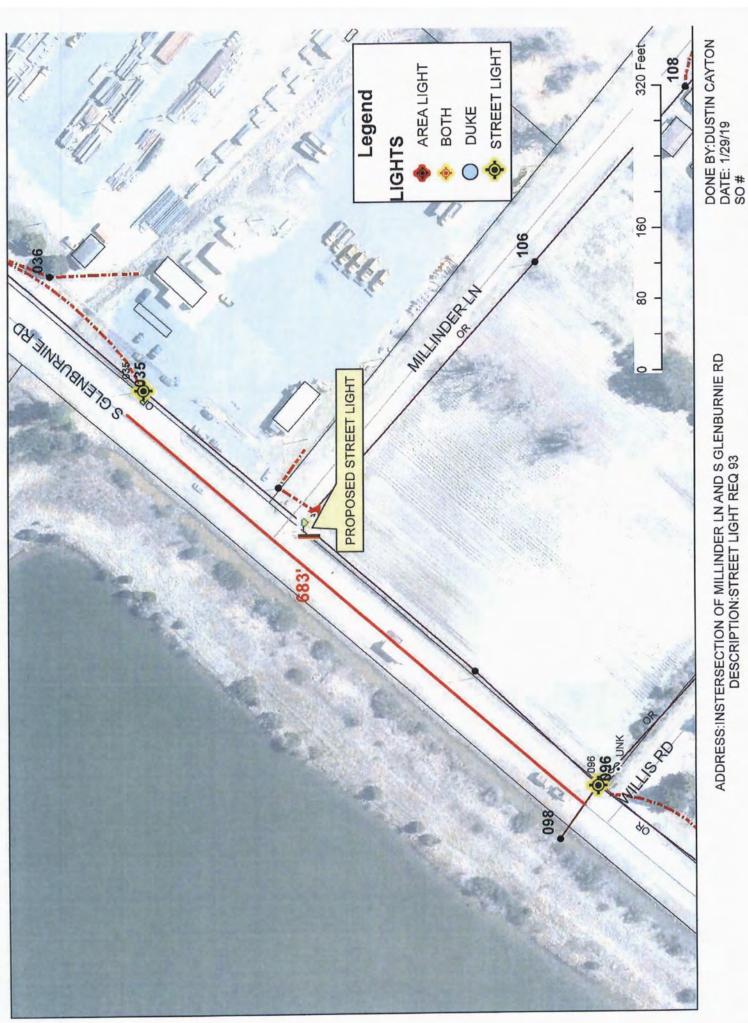
DATE:1/29/19

W.O.# Street Light REQ 93

CUSTOMER: Tim Mckeon

LOCATION: S Glenburnie Rd and Millinder Ln

LABOR	QUANTITY	REG. HOURS C	T HOURS	RATE		TOTALS
Crew Leader 2nd Class	1 1	2 2	0	\$ 46.10 \$ 30.38 T	OTAL	\$ 92.20 \$ 60.76 \$ 152.96
EQUIPMENT	QUANTITY	HOURS		RATE		TOTALS
Bucket Truck 65'	1	2		\$ 45.50 T	OTAL	\$ 91.00 \$ 91.00
MATERIAL 8' Arm 73w LED Street Light Photocell #6 acsr tpx	QUANTITY 1 1 1 25		PRICE \$ 106.80 \$ 188.47 \$ 4.08 \$ 0.40	T	TOTAL.	TOTALS \$ 106.80 \$ 188.47 \$ 4.08 \$ 10.00 \$ 309.35
				SUB TOTA 7%TAX TOTAL JOI	L	\$ 553.31 \$ 21.65 \$ 574.96



ADDRESS:INSTERSECTION OF MILLINDER LN AND S GLENBURNIE RD DESCRIPTION:STREET LIGHT REQ 93



TO:

Alderman Kinsey

FROM:

Morgan Potts, AICP

DATE:

February 7, 2019

SUBJECT: Planning and Zoning Board Appointment

Dear Alderman Kinsey:

Raymond Layton's second term on Planning and Zoning Board has ended and is not eligible for reappointment at this time due to term limits. You are requested to nominate an appointee whose term will conclude June 30, 2020. Mr. Layton may continue to serve until an appointment has been made.

The duties of the Planning and Zoning Board are to conduct studies and make recommendations to the Board of Aldermen on matters concerning plans, goals and objectives relating to the growth, development and redevelopment of the City and the surrounding extra-territorial planning area. In addition, the Board makes recommendations on proposed conditional use permits, zoning and rezoning requests, subdivision plan approvals, and changes to the Land Use Ordinance.

The Land Use Ordinance requires that all Planning and Zoning Board members have demonstrated special interest, experience or education in banking, economics, environmental and land use policy, housing or other industry. Members must be able and willing to commit the necessary time and energy to carry out the responsibilities required for the office and must regularly attend meetings lasting 1-3 hours each month.

To appoint a person of your choosing, please provide the contact information to the City Clerk for inclusion on the Board's next meeting agenda. If you have anyone in mind or have any other questions or need information, please contact me at 639-7583.

Singerely,

Morgan Boths, AICI



TO: Alderman Aster

FROM: Morgan Potts, AICP

DATE: February 7, 2019

SUBJECT: Planning and Zoning Board Appointment

Dear Alderman Aster:

Sonny Aluzzo's first term on Planning and Zoning Board has ended and is eligible for reappointment. If reappointed, Mr. Aluzzo's second term will conclude on 06/30/2021. Mr. Aluzzo may continue to serve until an appointment has been made.

It is my recommendation that Mr. Aluzzo be reappointed. He has diligently served as the Vice Chair of the Planning & Zoning Board for the past 2 years, and has had consistent attendance. His knowledge is an invaluable asset to this board. It is critical that the board maintain consistency during this exciting time of growth for the City of New Bern.

The duties of the Planning and Zoning Board are to conduct studies and make recommendations to the Board of Aldermen on matters concerning plans, goals and objectives relating to the growth, development and redevelopment of the City and the surrounding extra-territorial planning area. In addition, the Board makes recommendations on proposed conditional use permits, zoning and rezoning requests, subdivision plan approvals, and changes to the Land Use Ordinance.

The Land Use Ordinance requires that all Planning and Zoning Board members have demonstrated special interest, experience or education in banking, economics, environmental and land use policy, housing or other industry. Members must be able and willing to commit the necessary time and energy to carry out the responsibilities required for the office and must regularly attend meetings lasting 1-3 hours each month.

To reappoint Mr. Aluzzo or another person of your choosing, please provide the contact information to the City Clerk for inclusion on the Board's next meeting agenda. If you have anyone in mind or have any other questions or need information, please contact me at 639-7583.

Morgan Potts, AICP

Everything comes together here.



TO:

Alderman Bengel

FROM:

Morgan Potts, AICP

DATE:

February 7, 2019

SUBJECT: Planning and Zoning Board Appointment

Dear Alderman Bengel:

Jerry Walker's first term on Planning and Zoning Board has ended and is eligible for reappointment. If reappointed, Mr. Walker's second term will conclude on 06/30/2020. Mr. Walker may continue to serve until an appointment has been made.

It is my recommendation that Mr. Walker be reappointed. He has diligently served on the Planning & Zoning Board for the past 3 years, and has had consistent attendance. His knowledge is an invaluable asset to this board. It is critical that the board maintain consistency during this exciting time of growth for the City of New Bern.

The duties of the Planning and Zoning Board are to conduct studies and make recommendations to the Board of Aldermen on matters concerning plans, goals and objectives relating to the growth, development and redevelopment of the City and the surrounding extra-territorial planning area. In addition, the Board makes recommendations on proposed conditional use permits, zoning and rezoning requests, subdivision plan approvals, and changes to the Land Use Ordinance.

The Land Use Ordinance requires that all Planning and Zoning Board members have demonstrated special interest, experience or education in banking, economics, environmental and land use policy, housing or other industry. Members must be able and willing to commit the necessary time and energy to carry out the responsibilities required for the office and must regularly attend meetings lasting 1-3 hours each month.

To reappoint Mr. Walker or another person of your choosing, please provide the contact information to the City Clerk for inclusion on the Board's next meeting agenda. If you have anyone in mind or have any other questions or need information, please contact me at 639-7583.

Singerely,

Morgan/Potts, AICP

Everything comes together here.



TO

Alderwoman Harris

FROM:

Morgan Potts, AICP

DATE:

February 7, 2019

SUBJECT: Planning and Zoning Board Appointment

Dear Alderwoman Harris:

Carol Williams' second term on Planning and Zoning Board has ended and is not eligible for reappointment at this time due to term limits. You are requested to nominate an appointee whose term will conclude June 30, 2021. Ms. Williams may continue to serve until an appointment has been made.

The duties of the Planning and Zoning Board are to conduct studies and make recommendations to the Board of Aldermen on matters concerning plans, goals and objectives relating to the growth, development and redevelopment of the City and the surrounding extra-territorial planning area. In addition, the Board makes recommendations on proposed conditional use permits, zoning and rezoning requests, subdivision plan approvals, and changes to the Land Use Ordinance.

The Land Use Ordinance requires that all Planning and Zoning Board members have demonstrated special interest, experience or education in banking, economics, environmental and land use policy, housing or other industry. Members must be able and willing to commit the necessary time and energy to carry out the responsibilities required for the office and must regularly attend meetings lasting 1-3 hours each month.

To appoint a person of your choosing, please provide the contact information to the City Clerk for inclusion on the Board's next meeting agenda. If you have anyone in mind or have any other questions or need information, please contact me at 639-7583.

Ald as as

Morgan/Potts, AICh



TO: Alderman Sabrina Bengel

FROM: Morgan Potts, AICP()

City Planner

DATE: February 8, 2019

SUBJECT: Historic Preservation Commission Appointment

Dear Alderman Bengel,

HPC Commissioner Joseph Anderson has resigned from the Historic Preservation Commission, and the Board currently has a vacancy to be filled. Mr. Anderson's appointment was set to expire on May 15, 2019. You are requested to nominate a replacement to fill his remaining term on the Historic Preservation Commission. An appointment is limited to a 3-year term with a maximum of two consecutive terms of office. To aid in the selection process, the City Clerk maintains a file of interested applicants and their resumes.

The Historic Preservation Commission is a "quasi-judicial" administrative board consisting of nine members. The Commission's major responsibilities are to monitor and protect the City's valuable historic and cultural resources. Appointees must have demonstrated special interest, experience or education in history, architecture, archeology or similarly related fields. The Historic Preservation Commission meets twice each month; first in an informal design review at 5:30 p.m. on the first Wednesday of the month and second in a full regular meeting on the third Wednesday of the month at 5:30 p.m. Members must be able and willing to commit the necessary time and energy to carry out the responsibilities required for the position and must attend approximately two hour meetings twice a month and as otherwise needed. It is strongly recommended that whoever is appointed have a strong background in, and familiarity with New Bern's Historic Districts and is capable of allotting the necessary time and effort to historic preservation.

To nominate the person of your choice, please provide the contact information to the City Clerk for inclusion on the Board's next meeting agenda. If you have questions or need additional information, please contact me at 639-7583.

Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memorandum

TO:

Mayor Dana Outlaw

FROM:

Brenda Blanco, City Clerk

DATE:

February 8, 2019

SUBJECT:

Appointment to New Bern Appearance Commission

Rose Williams' appointment on the Appearance Commission expires today. She is eligible for reappointment, or a new appointment can be made to allow others an opportunity to serve. The appointee will serve a three-year term.

Appointees shall be residents of the City's planning and zoning jurisdiction and shall, when possible, have had special training or experience in a design field such as architecture, landscape design, horticulture, city planning, or a closely-related field. Members of the Appearance Commission serve a three-year term.

This commission is overseen by the Parks and Recreation Department. Please feel free to reach out to Foster Hughes, Director of Parks and Recreation, regarding any questions about the Commission.

/beb

Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memorandum

TO: Alderman Sabrina Bengel

FROM: Brenda Blanco, City Clerk

DATE: February 8, 2019

SUBJECT: Appointment to New Bern Appearance Commission

Mattie Tatum's appointment on the Appearance Commission will expire February 22, 2019. She is eligible for reappointment, or a new appointment can be made to allow others an opportunity to serve. The appointee will serve a three-year term.

Appointees shall be residents of the City's planning and zoning jurisdiction and shall, when possible, have had special training or experience in a design field such as architecture, landscape design, horticulture, city planning, or a closely-related field. Members of the Appearance Commission serve a three-year term.

This commission is overseen by the Parks and Recreation Department. Please feel free to reach out to Foster Hughes, Director of Parks and Recreation, regarding any questions about the Commission.

/beb