CITY OF NEW BERN BOARD OF ALDERMEN MEETING JULY 09, 2019 – 6:00 P.M. CITY HALL COURTROOM 300 POLLOCK STREET

- 1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Best. Pledge of Allegiance.
- 2. Roll Call.
- 3. Request and Petition of Citizens.

Consent Agenda

4. Approve Minutes.

- 5. Presentation of Award from Sons of the American Revolution.
- 6. Presentation on Police Department Reaccreditation.
- 7. Conduct a Public Hearing on the Rezoning of Properties in Martin Marietta Park Identified as Portions of Tax Parcel Numbers 8-244-021, 8-244-033, 8-244-2000, 8-244-4000, 8-242-096 and all of Tax Parcel 8-244-9000 from I-1 and I-2 Industrial Districts to R-10 Residential District; and
 - a) Consider Adopting a Statement of Zoning Consistency; and
 - b) Consider Adopting an Ordinance Rezoning the Aforesaid Identified Properties in Martin Marietta Park.
- 8. Discussion of Ghent Neighborhood Traffic.
- 9. Consider Adopting a Resolution Approving the Sale of 1620 National Avenue.
- 10. Consider Adopting a Resolution Approving a Declaration of Intent to Reimburse for FY2019-20 Capital Equipment Purchases.
- 11. Consider Adopting an Ordinance for the Demolition of 1317 LaGrange Street.
- 12. Consider Adopting an Ordinance Amending Chapter 70 "Traffic and Vehicles" of the Code of Ordinances.
- 13. Consider Adopting a Resolution to Amend the Schedule of Stop Intersections as Defined in Section 70-99 of the Code of Ordinances.
- 14. Appointment(s).

- 15. Attorney's Report.
- 16. City Manager's Report.
- 17. New Business.
- 18. Closed Session.
- 19. Adjourn.

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL 639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



CITY OF NEW BERN

300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000

Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Mayor and Board of Aldermen Memo to:

Mark A. Stephens, City Manager 4-10 From:

July 2, 2019 Date:

July 9, 2019 Agenda Explanations Re:

- Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman 1. Best. Pledge of Allegiance.
- 2. Roll Call.

Request and Petition of Citizens. 3.

This section of the Agenda is titled Requests and Petitions of Citizens. This is an opportunity for public comment, and we thank you for coming to the Board of Aldermen meeting tonight to share your views. We value all citizen input.

Speaker comments are limited to a maximum of 4 minutes during the public comment period. At the conclusion of 4 minutes, each speaker shall leave the podium. Comments will be directed to the full board, not to an individual board member or staff member. Although the board is interested in hearing your comments, speakers should not expect any comments, action or deliberation from the board on any issue raised during the public comment period.

In the board's discretion, it may refer issues to the appropriate city officials or staff for further investigation. If an organized group is present to speak on a common issue, please designate one person to present the group's comment, which shall be limited to a maximum of 4 minutes.

Consent Agenda

4. Approve Minutes.

Minutes from the June 25, 2019 meeting are attached for review and approval.

5. Presentation of Award from Sons of the American Revolution.

Lee Purcell, on behalf of the Sons of the American Revolution, will present the City with an award for utilizing proper flag etiquette.

6. Presentation on Police Department Reaccreditation.

Two CALEA assessors, Chief Reynold Densmore and Mrs. Amanda Walker, will provide an overview of the on-site CALEA assessment and speak to the Board about the Police Department.

- 7. Conduct a Public Hearing on the Rezoning of Properties in Martin Marietta Park Identified as Portions of Tax Parcel Numbers 8-244-021, 8-244-033, 8-244-2000, 8-244-4000, 8-242-096 and all of Tax Parcel 8-244-9000 from I-1 and I-2 Industrial Districts to R-10 Residential District; and
 - a) Consider Adopting a Statement of Zoning Consistency; and
 - b) Consider Adopting an Ordinance Rezoning the Aforesaid Identified Properties in Martin Marietta Park.

(Ward 5) The City of New Bern Parks and Recreation Department requested to rezone approximately 294+/- acres from I-1 and I-2 Industrial Districts to R-10 Residential District. The subject property is located in Martin Marietta Park and is identified as portions of Tax Parcels 8-244-021, 8-244-033, 8-244-2000, 8-244-4000, 8-242-096, and all of Tax Parcel 8-244-9000. The request was made because industrial districts do not permit parks, but they are permitted in residential districts. After conducting a public hearing to receive public comment, the Board is asked to consider adopting a statement of zoning consistency and approving an ordinance changing the zoning designations. A memo from Brad Sceviour, Land & Community Development Administrator, is attached along with a map of the subject properties.

8. Discussion of Ghent Neighborhood Traffic.

At the request of Alderman Aster and Alderman Bengel, a discussion is desired about traffic concerns that have been expressed by the Ghent Community.

9. Consider Adopting a Resolution Approving the Sale of 1620 National Avenue.

The Board previously deemed the real property located at 1620 National Avenue as surplus property. On February 26, 2019, a resolution was adopted initiating the upset bid process after receiving an initial offer of \$15,000. Several upset bids were received over the last four months. The final bid of \$41,700 was submitted by Freddie Mercer, and the Board is asked to consider selling the property for this offer. If the property is sold for this amount, the proceeds of the sale and the insurance payout from Hurricane Florence will be approximately \$107,583 less the cost to advertise. A memo from Brenda Blanco, City Clerk, is attached.

10. Consider Adopting a Resolution Approving a Declaration of Intent to Reimburse for FY2019-20 Capital Equipment Purchases.

On May 28, 2019, the Board adopted the budget for Fiscal Year 2019-20. The budget provided for the purchase of various vehicles and equipment not to exceed \$2,752,640. According to IRS regulations, a Declaration of Intent to Reimburse must be adopted prior to or within 60 days of payment of the expenditures to reimbursed. A memo to this effect from J.R. Sabatelli, Director of Finance, is attached.

11. Consider Adopting an Ordinance for the Demolition of 1317 LaGrange Street.

On November 9, 2017, the structure located at 1317 LaGrange Street was damaged by fire. The owner was given several months to repair and rehabilitate the property, but no permits have been obtained. On April 9, 2018, a minimum-housing letter was sent to the owner of record, but no response was received. A hearing was held before the Building Inspector on April 11, 2019 at which time an order was issued giving the owner 30 days to repair the structure and comply with the minimum-housing standards. Still, no permits have been obtained and work has not been performed. A memo from Jeff Ruggieri, Director of Development Services, is attached along with a picture of the property and a chronological listing of events.

12. Consider Adopting an Ordinance Amending Chapter 70 "Traffic and Vehicles" of the Code of Ordinances.

(Ward 1) Several intersections along both West Street and Bern Street have recently been evaluated by the Public Works and Police Departments. As a result, it is recommended four-way stop intersections be established at Cedar and West Streets, Main and West Streets, Main and Bern Streets, and Cypress and Bern Streets. An ordinance is proposed to amend Section 70-104 to provide for these changes. A memo from Matt Montanye, Director of Public Works, is attached.

13. Consider Adopting a Resolution to Amend the Schedule of Stop Intersections as Defined in Section 70-99 of the Code of Ordinances.

(Ward 1) In correlation with the previous item, the Schedule of Stop Intersections has been amended to remove Cedar at West, Main at West, Main at Bern, and Cypress at Bern. As noted in the previous item, these intersections will now be four-way stop intersections. A memo from Mr. Montanye is attached.

14. Appointment(s).

- (a) Carol Williams' second term on the Planning and Zoning Board has expired, and she is ineligible for reappointment. Alderwoman Harris is requested to make a new appointment to fill this vacancy. The new appointee shall serve a threeyear term.
- (b) Anne Schout resigned from her seat as an alternate on the Board of Adjustment effective March 1, 2019. Alderman Kinsey is asked to make an appointment to fill the remainder of Mrs. Schout's term, which will expire on November 12, 2021.
- (c) Craig Badder's term on the Police Civil Service Board expired on June 30, 2019. He is not eligible for reappointment, as appointees cannot serve more than one consecutive term. Alderman Kinsey is asked to make a new appointment to fill this seat. The appointee will serve a two-year term. The requirements of this position are outlined in the attached memorandum.
- (d) Peter Walker has resigned from the Board of Adjustment. Alderman Aster is asked to make a new appointment to fill this seat. The appointee will serve a three-year term, as Mr. Walker's term expired on June 30, 2019.
- (e) Steve Strickland resigned from his seat on the Board of Adjustment. Alderman Best is asked to appoint someone to fill this seat. The appointee will serve a three-year term, as Mr. Strickland's term expired on June 30, 2019.

15. Attorney's Report.

- 16. City Manager's Report.
- 17. New Business.
- 18. Closed Session.
- 19. Adjourn.

Agenda Item Title:

Presentation of Award from Sons of the American Revolution

Date of Meeting 07/09/2019	Ward # if applicable N/A
Department City Clerk	Person Submitting Item: Brenda Blanco
Call for Public Hearing 🗌 Yes 🗹 No	Date of Public Hearing

Explanation of Item:

Lee Purcell, on behalf of the Sons of the American Revolution, will present the City with an award for utilizing proper flag etiquette.

Actions Needed by Board: None

Is item time sensitive? Yes Vo

Will there be advocates/opponents at the meeting? Yes Vo

Backup Attached: None

Cost of Agenda Item: \$0

If this item requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director : \Box Yes \Box No

Additional notes:

Agenda Item Title:

Overview of Upcoming CALEA Assessment of NBPD.

Date of Meeting July 9, 2019	Ward # if applicable N/A
Department Police	Person Submitting Item: Toussaint E, Summers, Jr.
Call for Public Hearing 🗌 Yes 🗹 No	Date of Public Hearing

Explanation of Item:

Two CALEA Assessors, Chief Reynold Densmore and Mrs. Amanda Walker, will provide an overview of the on-site CALEA assessment and speak to the Aldermen in regards to the Police Department.

Actions Needed by Board:

None.

Is item time sensitive?	•	Yes	🗌 No
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Will there be advocates/opponents at the meeting? Yes 🖬 No

Backup Attached:

None.

Cost of Agenda Item: \$0.00

If this item requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director : \Box Yes \checkmark No

Additional notes:

Agenda Item Title:

To hold a public hearing to rezone portions of Craven County Parcel ID #'s 8-244-021, 8-033-2000, 4000, & 8-242-096 and all of Craven County Parcel ID 8-242-9000 from I-1/2 to R-10

Date of Meeting 07-09-2019	Ward # if applicable Ward 5
Department Development Services	Person Submitting Item: Bradleigh Sceviour
Call for Public Hearing 🖌 Yes 🗌 No	Date of Public Hearing 7/9/2019

Explanation of Item:

State statute and local ordinance requires the governing body to hold a public hearing to rezone portions of Craven County Parcel ID #'s 8-244-021, 8-033-2000, 4000, & 8-242-096 and all of Craven County Parcel ID 8-242-9000. The two parcels consist of 294+/- acres, and are located on the west side of Glenburnie Road north of Neuse Boulevard.

Actions Needed by Board:

Adoption of a zoning consistency statement and ordinance for portions of Craven County Parcel ID #'s 8-244-021, 8-033-2000, 4000, & 8-242-096 and all of Craven County Parcel ID 8-242-9000, consisting of 294+/- acres.

Is item time sensitive? Ves No

Will there be advocates/opponents at the meeting?

Backup Attached:

Memo, site map of zoning surrounding the parcel, consistency statement & ordinance.

Cost of Agenda Item: 0

If this item requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director : \Box Yes \Box No

Additional notes:

The parcels are being rezoned to enable their use as a public park.



NORTH CAROLINA

Development Services 303 First Street, P.O. Box 1129 New Bern, NC 28563 (252)639-7581

MEMORANDUM

- TO: Mayor Outlaw City of New Bern Board of Aldermen
- FROM: Bradleigh Sceviour Land & Community Development Administrator

DATE: June 26, 2019

SUBJECT: Public Hearing to consider a rezoning request for portions of Craven County Parcel ID #'s 8-244-021, 8-033-2000, 4000, & 8-242-096 and all of Craven County Parcel ID 8-242-9000 from I-1/I-2 Industrial Districts to R-10 Residential District.

Background

The Board of Aldermen is requested to hold a public hearing on July 9, 2019, at 6:00 p.m., or as soon thereafter as possible, to consider a request by the City of New Bern Parks & Recreation Department, to rezone approximately 294 +/-acres from I-1/I-2 Industrial Districts to R-10 Residential District, which are further identified as Craven County Parcel ID #'s 8-244-021, 8-033-2000, 4000, & 8-242-096 & 9000. The parcels are located in Ward 5.

Recommendation

Adopt a zoning consistency statement and ordinance approving the rezoning request Craven County Parcel ID #'s 8-244-021, 8-033-2000, 4000, & 8-242-096 & 9000.

Please contact Bradleigh Sceviour at (252)-639-7582 should you have questions or need additional information.

Portions of Craven County Parcel ID #'s 8-244-021, 8-244-033, 8-244-2000, 8-244-4000 & 8-242-096 and all of Craven County Parcel ID 8-242-9000

STATEMENT OF ZONING CONSISTENCY WITH ADOPTED PLANS

The Board of Aldermen of the City of New Bern finds the action to portions of Craven County Parcel ID #'s 8-244-021, 8-244-033, 8-244-2000, 8-244-4000, & 8-242-096 and all of Craven County Parcel ID 8-242-9000, from I-1/I-2 Industrial Districts to R-10 Residential District is not reasonable and is not in the public interest, and finds it to be inconsistent with the nearby land uses in that the proposed R-10 Residential District is incompatible with the uses permitted on nearby, and other properties in the vicinity. And that:

- 1. The proposed R-10 Residential District is deemed to be compatible with adjacent zoning classifications.
- 2. The proposed rezoning to R-10 Residential District is deemed to be compatible with existing uses.

Portions of Craven County Parcel ID #'s 8-244-021, 8-244-033, 8-244-2000, 8-244-4000 & 8-242-096 and all of Craven County Parcel ID 8-242-9000

STATEMENT OF ZONING INCONSISTENCY WITH ADOPTED PLANS

The Board of Aldermen of the City of New Bern finds the action to portions of Craven County Parcel ID #'s 8-244-021, 8-244-033, 8-244-2000, 8-244-4000, & 8-242-096 and all of Craven County Parcel ID 8-242-9000, from I-1/I-2 Industrial Districts to R-10 Residential District is not reasonable and is not in the public interest, and finds it to be inconsistent with the nearby land uses in that the proposed R-10 Residential District is incompatible with the uses permitted on nearby, and other properties in the vicinity. And that:

- 1. The proposed R-10 Residential District is deemed to be incompatible with adjacent zoning classifications.
- 2. The proposed rezoning to R-10 Residential District is deemed to be incompatible with existing uses.

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF NEW BERN SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY THE CITY OF NEW BERN CONSISTING OF APPROXIMATELY 294 ACRES LOCATED WEST OF SOUTH GLENBURNIE ROAD, SOUTH OF WINDY TRAIL AND NORTH OF NEUSE BOULEVARD, FROM THE ZONING CLASSIFICATIONS OF I-1 AND I-2 INDUSTRIAL DISTRICT TO R-10 RESIDENTIAL DISTRICT

THAT WHEREAS, the City of New Bern owns approximately 294 acres, more or less, located west of South Glenburnie Road, south of Windy Trail and north of Neuse Boulevard, in the City of New Bern, being portions of the parcels identified by Craven County parcel identification numbers 8-244-021, 8-244-033, 8-244-2000, 8-244-4000 and 8-242-096, and all of the parcel identified by Craven County parcel identification number 8-242-9000, and an application has been made to change the zoning classification of the subject property from I-1 and I-2 Industrial District to R-10 Residential District as more specifically shown on the attached plat entitled "REZONING CASE: Martin Marietta Park – 294 Ac. +- PID: 8-244-021,033,2000,4000; 8-242-096, 9000 Part" prepared by the Development Services Department of the City of New Bern; and

WHEREAS, the Planning and Zoning Board unanimously recommended said request be approved; and

WHEREAS, the Board of Aldermen of the City of New Bern conducted a duly advertised public hearing with respect to the proposed amendment on July 9, 2019, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to effect said change, as the requested R-10 Residential District classification is consistent with the City Land Use Plans and nearby land uses.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the zoning map of the City of New Bern be and the same is hereby amended by changing the zoning classification of the real property owned by the City of New Bern consisting of approximately 294 acres, more or less, located west of South Glenburnie Road, south of Windy Trail and north of Neuse Boulevard, in the City of New Bern, being portions of the parcels identified by Craven County parcel identification numbers 8-244-021, 8-244-033, 8-244-2000, 8-244-4000 and 8-242-096, and all of the parcel identified by Craven County parcel

identification number 8-242-9000, from I-1 and I-2 Industrial District to R-10 Residential District, as more specifically shown on the plat entitled "REZONING CASE: Martin Marietta Park – 294 Ac. +- PID: 8-244-021,033,2000,4000; 8-242-096, 9000 Part" prepared by the Development Services Department of the City of New Bern, a copy of which is attached hereto and incorporated herein by reference.

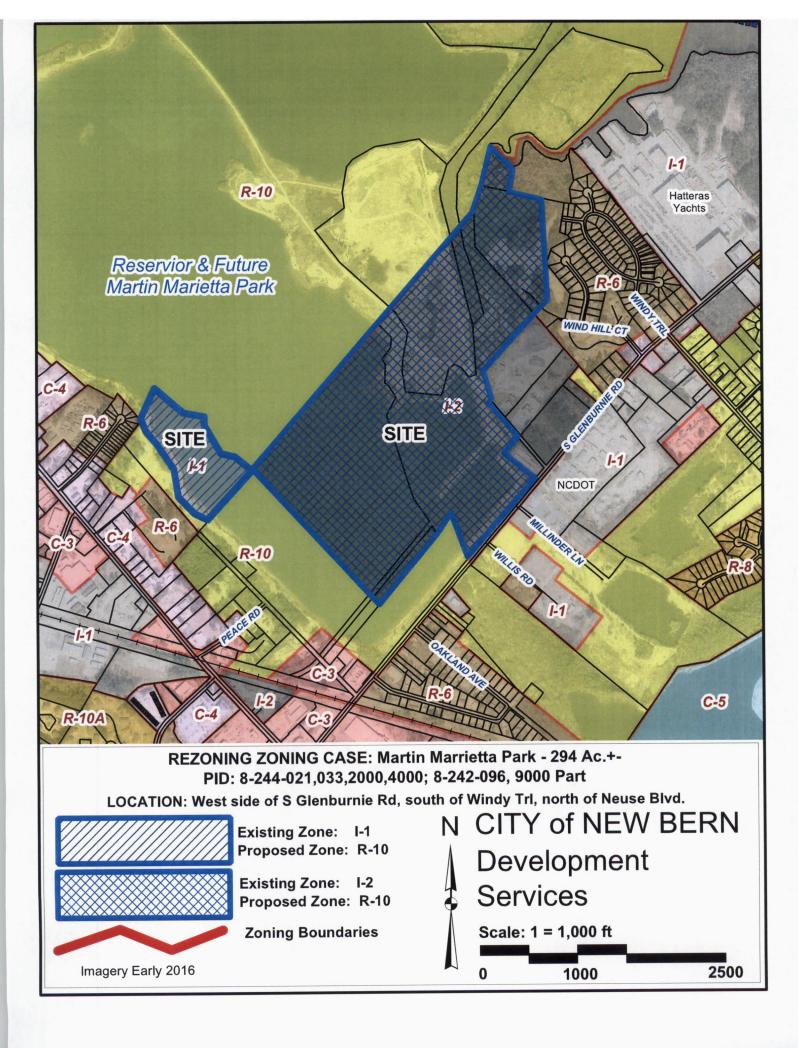
Section 2. That the Board deems it in the public interest to rezone the subject property as the requested R-10 Residential District classification is consistent with the City Land Use Plans and nearby land uses.

Section 3. That this ordinance shall be in full force and effect from and after its adoption and publication as required by law.

ADOPTED THIS 9th DAY OF JULY, 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



Agenda Item Title:

Consider Adopting a Resolution Approving the Sale of 1620 National Avenue

Date of Meeting 07/09/19	Ward # if applicable Ward 1
Department City Clerk	Person Submitting Item: Brenda Blanco
Call for Public Hearing Yes 🗸 No	Date of Public Hearing

Explanation of Item:

After receiving several bids for 1620 National Avenue, a final bid of \$41,700 has been submitted. The Board is asked to consider selling the property for this amount. As a reminder, this property was impacted by flood waters during Hurricane Florence.

Actions Needed by Board: Consider approving a resolution to sell the property

Is item time sensitive? Yes VN0

Will there be advocates/opponents at the meeting? Yes 🗹 No

Backup Attached: Resolution, Quitclaim Deed, Offer to Purchase, map of property

Cost of Agenda Item:

If this item requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director : \Box Yes \Box No

Additional notes:

And the second sec

Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



CITY OF NEW BERN 300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 6364000 Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memorandum

- TO: Mayor and Board of Aldermen
- FROM: Brenda Blanco, City Clerk
- DATE: June 28, 2019
- SUBJECT: Sale of 1620 National Avenue (former Parks and Recreation Administrative Building)

On July 12, 2016, the Board of Aldermen adopted a resolution declaring the real property located at 1620 National Avenue as surplus and making it available for purchase pursuant to the upset bid process. A minimum reserve of \$85,000 was established for bids. Subsequent to this, the property was substantially damaged during Hurricane Florence, and the insurance payout was calculated at \$65,883.

On February 26, 2019, the Board voted to initiate the upset bid process after receiving an initial offer of \$15,000 for the purchase of the property in its current condition. Several upset bids have been received over the last four months. The final bid of \$41,700 was submitted by Freddie Mercer, and the Board is asked to consider selling the property for this offer. If the property is sold for this amount, the combined proceeds to the City will be approximately \$107,583 less the amount of advertising. This exceeds the minimum reserve by more than \$20,000.

/beb

RESOLUTION

THAT WHEREAS, the City of New Bern has received an offer to purchase a parcel of property owned by the City identified as 1620 National Avenue, and being more particularly described herein; and

WHEREAS, the Board of Aldermen is authorized to sell the property pursuant to North Carolina General Statute §160A-269; and

WHEREAS, the offer to purchase was advertised as required by said statute; and

WHEREAS, the offer to purchase was in the sum of \$15,000.00; that numerous increased bids were received, each of which was advertised as required by statute, with the last being in the amount of \$41,700.00 by Freddie and Rebecca Mercer; that no further upset bids were received; and

WHEREAS, the Board of Aldermen deems it advisable and in the best interest of the City to sell the subject property to the successful bidder and to convey the said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the last and highest bid of Freddie and Rebecca Mercer in the sum of \$41,700.00 for said parcel identified as 1620 National Avenue, and being more particularly described herein, be and the same is hereby accepted, and the Mayor and the City Clerk be and they are hereby authorized and directed to execute a quitclaim deed to the purchaser for the said property.

<u>Section 2</u>. That a copy of said quitclaim deed is attached hereto and incorporated herein by reference, and the original deed shall be delivered to said purchaser once the same has been executed on behalf of the City, upon payment of the purchase price.

<u>Section 3</u>. That the subject property is more particularly described as follows:

All that certain lot or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

Beginning at a point in the eastern line of National Avenue, this point being the southwest corner of that subdivision known as National Heights, as shown on the map thereof recorded in Map Book 3, Page 1, Records of Craven County, and running thence South 18° 45' East

63 feet; thence North 61° 00' East 128.1 feet; thence North 57° 06' East 61.4 feet; thence North 27° 38' West to the southern line of the said National Heights Subdivision; thence along and with the southern line of National Heights Subdivision South 60° 40' West 179.5 feet to the eastern line of National Avenue, the place of beginning.

ADOPTED THIS 9th DAY OF JULY, 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Prepared by:

Michael Scott Davis DAVIS HARTMAN WRIGHT PLLC 209 Pollock Street New Bern, NC 28560

Tax Parcel # 8-016-078 Revenue Stamps \$0.00

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

QUITCLAIM DEED

THIS QUITCLAIM DEED, made this 9th day of July, 2019, by and between the **CITY OF NEW BERN**, a municipal corporation of the State of North Carolina, ("Grantor"), and **FREDDIE MERCER and wife, REBECCA MERCER**, whose mailing address is 2207 Oakview Drive, New Bern, North Carolina 28562, ("Grantees");

WITNESSETH:

That said Grantor, for and in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration to Grantor paid by the Grantees, the receipt of which is hereby acknowledged, has remised and released, and by these presents does remise, release and forever quitclaim unto the Grantees, Grantees' heirs and assigns, the following described property, to wit:

SEE <u>EXHIBIT A</u> ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

The property herein conveyed does not include the primary residence of the Grantor.

DAVIS HARTMAN WRIGHT PLLC Attorneys at Law 209 Pollock Street New Bern, NC 28560 TO HAVE AND TO HOLD the above described lot or parcel of land and all privileges and appurtenances thereunto belonging to the Grantees, Grantees' heirs and assigns, free and discharged from all right, title, claim or interest of the said Grantor or anyone claiming by, through or under the Grantor.

IN TESTIMONY WHEREOF, the **CITY OF NEW BERN** has caused this instrument to be executed as its act and deed by its Mayor, attested by its City Clerk, and its seal to be hereunto affixed, all by the authority of its Board of Aldermen, as of the day and year first above written.

CITY OF NEW BERN

(SEAL)

By:_____

Dana E. Outlaw, Mayor

ATTEST:

Brenda E. Blanco, City Clerk

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

I, ______, Notary Public in and for said County and State, do hereby certify that on the _____ day of July, 2019, before me personally appeared DANA E. OUTLAW with whom I am personally acquainted, who, being by me duly sworn, says that he is the Mayor and that BRENDA E. BLANCO is the City Clerk for the City of New Bern, the municipal corporation described in and which executed the foregoing instrument; that he knows the common seal of said municipal corporation was subscribed thereto by the said Mayor; that the said common seal was affixed, all by order of the Board of Aldermen of said municipal corporation; and that the said instrument is the act and deed of said municipal corporation.

WITNESS my hand and official seal this the _____ day of July, 2019.

Notary Public

My Commission Expires:

EXHIBIT A

All that certain lot or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

Beginning at a point in the eastern line of National Avenue, this point being the southwest corner of that subdivision known as National Heights, as shown on the map thereof recorded in Map Book 3, Page 1, Records of Craven County, and running thence South 18° 45' East 63 feet; thence North 61° 00' East 128.1 feet; thence North 57° 06' East 61.4 feet; thence North 27° 38' West to the southern line of the said National Heights Subdivision; thence along and with the southern line of National Heights Subdivision South 60° 40' West 179.5 feet to the eastern line of National Avenue, the place of beginning.

Being that same property conveyed to the City of New Bern by Rowland Park, Inc. by deed dated March 18, 1954, which appears of record in Book 501 at Page 349, Craven County Registry.

Subject to restrictive covenants and easements of record.

NORTH CAROLINA

OFFER TO PURCHASE AND CONTRACT

CRAVEN COUNTY

Freddie + Lebecca Marcer, as Buyer, hereby offers to purchase and CITY OF NEW BERN, as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. **REAL PROPERTY:** Located in or near the City of New Bern, Craven County, North Carolina, being known as and more particularly described as:

Street Address: <u>11.20</u> National Ave Subdivision Name: <u>Liverside</u> Tax Parcel ID No.: <u>8-016-078</u> Plat Reference:

Plat Reference:

Being all of that property more particularly described in Deed Book <u>56</u>, Page <u>34</u> in the Craven County Registry.

- 2. PURCHASE PRICE: The purchase price is \$ 41,700 and shall be paid as follows:
- (b) \$__<u>39.115, 60</u>, BALANCE of the purchase price in cash or readily available funds at Closing.
- 3. CONDITIONS:
- (a) This contract is not subject to Buyer obtaining financing.
- (b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.
- (c) The Property is being sold subject to all liens and encumbrances of record, if any.
- (d) Other than as provided herein, the Property is being conveyed "as is".
- (e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.
- (f) Title shall be delivered at Closing by QUITCLAIM DEED

4. SPECIAL ASSESSMENTS: Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. PAYMENT OF TAXES: Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer.

6. EXPENSES: Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed and its legal fees. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. EVIDENCE OF TITLE: Not Applicable.

8. CLOSING: Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title within thirty (30) days of the granting of final approval of the sale by the City of New Bern's Board of Aldermen pursuant to G.S. §160A-269. The deed is to be made to

9. POSSESSION: Unless otherwise provided herein, possession shall be delivered at Closing.

10. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is." Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) <u>CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.</u>

11. RIGHT OF ENTRY, RESTORATION AND INDEMNITY: Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

12. OTHER PROVISIONS AND CONDITIONS: (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials <u>FM</u> <u>LM</u> Seller Initials _____

13. RISK OF LOSS: The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.

14. ASSIGNMENTS: This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).

15. PARTIES: This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.

16. SURVIVAL: If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.

17. ENTIRE AGREEMENT: This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.

18. NOTICE AND EXECUTION: Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

(If an ind	iyidual)				
	2	R	m		(SEAL)
Name:	Freddie	4	Rebeau	- Merce	x
Date:	5/3	12	019	-	
Address:	2207	0al	Luicu	Dr.	
	New B	era	NC	28562	
Phone:	(252)	617	- 052	7	

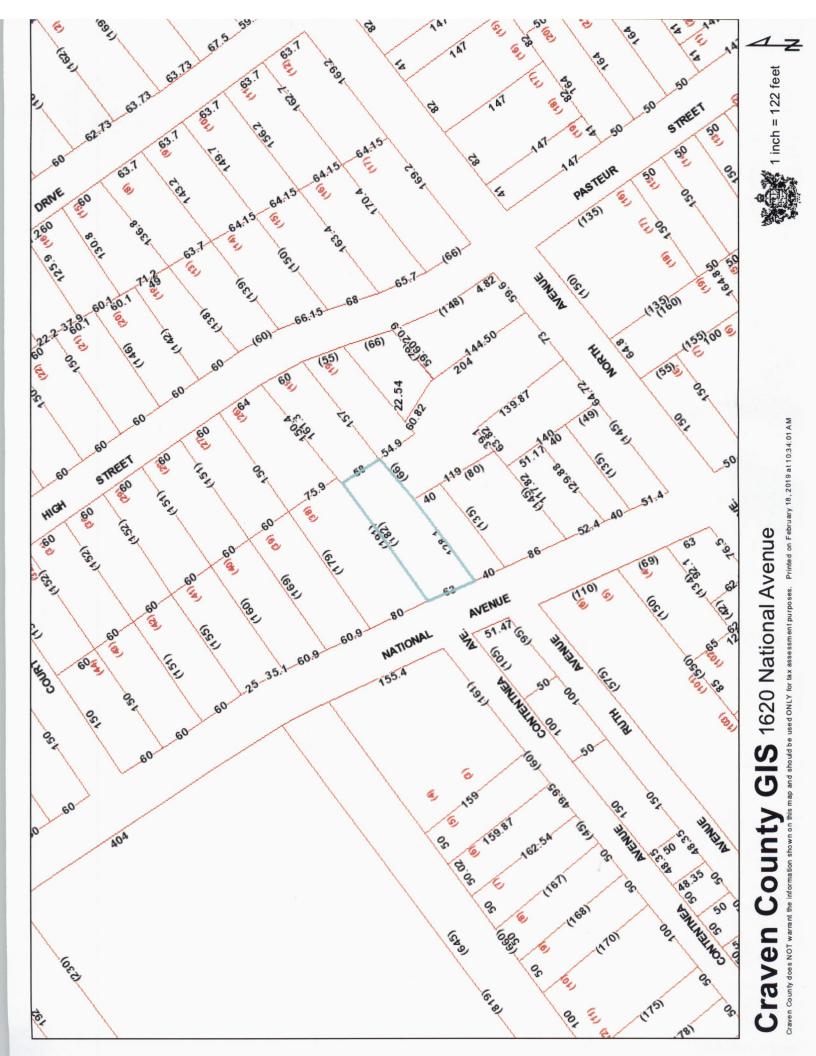
SELLER

CITY OF NEW BERN

By:	(SEAL)
Its:	Mayor
Date:	

(If a business entity)

Ву:	(SEAL)
Its:	
Address:	
Phone:	



Agenda Item Titler

Consider Adopting Resolution Approvi Purchases	ing Declaration of Intent to Reimburse for FY2019-20 Capital
Date of Meeting 7/9/2019	Ward # if applicable <u>N/A</u>
-	If multiple, list:
Department <u>Finance</u>	Person Submitting Item: JR Sabatelli, CPA, Director of
Call for Public Hearing Select	Date of Public Hearing
Explanation of Item:	
The adoption of the Declaration of Off	ficial Intent to reimburse certain expenditures will provide the I purchases paid for prior to obtaining finances.
Actions Needed by Board:	
Adopt the resolution for Declaration o	f Official Intent to Reimburse
N	
Is item time sensitive? No	
Will there be advocates/opponent	s at the meeting? <u>Select</u>
Packup Attached	
Backup Attached: Memo	
List of items to be financed	
Resolution	
Declaration of Official Intent to Reimb	purse
······································	
Cost of Agenda Item:	
f this item requires an expenditur) الم	re, has it been budgeted and are funds available and
certified by the Finance Director :	

Additional notes:



TO:	City Manager, Honorable Mayor and Members of the Board of Aldermen
-----	--

FROM: JR Sabatelli, CPA - Director of Finance

DATE: June 21, 2019

RE: Declaration of Official Intent to Reimburse for FY 2019-20 Capital Purchases

Background

On May 28, 2019 the Board of Aldermen adopted the Fiscal Year 2019-20 operating budget. In this budget the City anticipates incurring certain expenditures designated as being financed in an amount not exceeding \$2,752,640. According to IRS regulations, the Declaration needs to be adopted prior to or within sixty (60) days of payment of the expenditures to be reimbursed for items paid prior to obtaining financing agreements. Attached is a departmental breakdown of the items in each fund originally identified in the detailed budget.

Requested Action

It is recommended that the Board adopts the Resolution and Declaration of Official Intent to Reimburse at its July 9, 2019 meeting.

City of New Bern Listing of Vehicles and Equipment to be Financed

	_	FY 20
eneral Fund		
Police Department		
Police Vehicles and Accessories	\$	465,640
Parks & Recreation		
3 Replacement Vehicles	\$	136,000
1 Skid Steer and Accessories	\$	48,000
Fire		
1 Vehicle	\$	65,000
2 Fire Engines/Apparatus and Accessories	\$	1,825,000
Public Works		
2 Replacement Vehicles	\$	83,000
1 Boom Lift	\$	130,000
	٢	

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Grand Total \$ 2,752,640

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the document entitled "Declaration of Official Intent to Reimburse", a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor is hereby authorized and directed to execute said Declaration for and on behalf of the City of New Bern.

ADOPTED THIS 9TH DAY OF JULY, 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

DECLARATION OF OFFICIAL INTENT TO REIMBURSE

THIS DECLARATION ("Declaration") is made pursuant to the requirements of United States Treasury Regulations §1.103-18 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations section.

THE UNDERSIGNED, DANA E. OUTLAW, Mayor of the City of New Bern, North Carolina, is authorized to declare the official intent of the City of New Bern ("Issuer") with respect to the matters contained herein.

1. EXPENDITURES TO BE INCURRED. The Issuer anticipates incurring expenditures ("Expenditures") for fiscal year 2019-20 to purchase capital equipment and improvements for its general governmental and enterprise operations ("Program"). The Program includes the following:

Police Vehicles & Accessories Skid Steer & Accessories Six (6) Service Vehicles Boom Lift Two (2) Fire Engines/Apparatus & Accessories

2. PLAN OF FINANCE. The Issuer intends to finance the cost of the Program described above with the proceeds of debt to be issued by the Issuer ("Obligations").

3. MAXIMUM PRINCIPAL AMOUNT OF DEBT TO BE ISSUED. The maximum principal of Obligations to be issued by the Issuer to finance the Programs is \$2,752,640.

4. DECLARATION OF OFFICIAL INTENT TO REIMBURSE. The Issuer hereby declares its official intent to reimburse itself with the proceeds of the obligations for any of the eligible expenditures incurred by it prior to the issuance of the obligations.

THIS 9^{TH} DAY OF JULY, 2019.

THE CITY OF NEW BERN

By:

Dana E. Outlaw, Mayor

Agenda Item Title:

Consider Adopting an Ordinan	ace for the Demolition of 1317 LaGrange Street
Date of Meeting 7/9/2019	Ward # if applicable <u>Ward 5</u> If multiple, list:
Department Develop. Servio	ces Person Submitting Item: Jeff Ruggieri
Call for Public Hearing <u>No</u>	Date of Public Hearing
Explanation of Item:	
Staff is seeking approval of an	ordinance to demolish the structure located at 1317 LaGrange Street.
Actions Needed by Board: Consider Adopting a Resolution LaGrange Street.	n Approving a Demolition Ordinance for structure located at 1317
Is item time sensitive? <u>Y / N</u> Will there be advocates/opj	ponents at the meeting? <u>Select</u>
Backup Attached:	
memo, cost est, chrono, locati	on maps, pictures
Cost of Agenda Item: 6200	
If this item requires an expe certified by the Finance Dire	enditure, has it been budgeted and are funds available and ector : <u>Yes</u>
Additional notes:	



MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

DATE: 2019-06-26

SUBJECT: Demolition of the Dwelling Located at 1317 LaGrange Street

Staff is seeking approval of an ordinance to demolish the structure located at 1317 LaGrange Street.

On 11-09-2017 the structure was damaged by fire. The owner was given several months to begin the repair and rehabilitation process but no permits were applied for. On 04-09-2018 a minimum housing letter was sent to the owner of record. Staff received no contact from the owner.

On 4-11-19 a hearing before the building inspector was conducted. The owner was properly notified of the hearing but was not present. The order granted the owner 30 days to repair the home and comply with minimum housing standards.

To date no permits have been applied for and the structure remains non-compliant.

A complete list of chronological events related to the property as well as pictures are attached.

Prepared by and return to:

Michael Scott Davis DAVIS HARTMAN WRIGHT PLLC 209 Pollock Street New Bern, NC 28560

AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNFIT FOR HUMAN HABITATION LOCATED AT 1317 LAGRANGE STREET IN THE CITY OF NEW BERN, NORTH CAROLINA

THAT WHEREAS, the City of New Bern properly served Karen Taylor and spouse, if any ("Owners"), on March 12, 2019, pursuant to Section 38-30 of the Code of Ordinances for the City of New Bern, complaining and alleging that the dwelling owned by Owners located at 1317 LaGrange Street in the City of New Bern, North Carolina (Craven County parcel identification number 8-014-027) is unfit for human habitation; and

WHEREAS, the Owners of the certain dwelling located at 1317 LaGrange Street in the City of New Bern, North Carolina ("Subject Property") were ordered to remove or demolish the dwelling located on the Subject Property and clear the debris therefrom, or to repair, alter, or improve said dwelling to comply with the minimum standards established by Chapter 38 of the Code of the City of New Bern by May 11, 2019; and

WHEREAS, the Owners have been given a reasonable opportunity to comply with the aforementioned Order of the Building Inspector; and

WHEREAS, the Owners have failed to remove or demolish the dwelling and clear the debris therefrom, or to repair, alter or improve said dwelling to comply with the minimum standards established by Chapter 38 of the Code of the City of New Bern, as directed in said Order.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the Building Inspector of the City of New Bern is ordered to remove or demolish the dwelling located on the Subject Property at 1317 LaGrange Street in the City of New Bern, North Carolina, more particularly described as follows:

SEE EXHIBIT A ATTACHED HERETO.

Section 2. That the Building Inspector of the City of New Bern is ordered to sell the materials of the dwelling that are salvageable and shall credit the proceeds of the sale against the cost of the removal or demolition, and any balance remaining shall be deposited with the Clerk of Superior Court of Craven County, shall be secured in a manner directed by the court, and shall be disbursed by the court to the persons found to be entitled thereto by final order or decree of the court.

Section 3. That this ordinance shall be in full force and effect from and after its adoption.

ADOPTED THIS 9th DAY OF JULY, 2019.

DANA E. OUTLAW, MAYOR

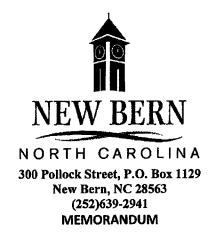
BRENDA E. BLANCO, CITY CLERK

EXHIBIT A

All that certain tract or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, being more particularly described as follows:

All those certain lots or parcels of land situated in Craven County, No. 8 Township in that certain subdivision known as Duffy Town or Mechanicsville, designated, identified and surveyed according to the plan of Mechanicsville as lots Nos. 279 and 280 located on LaGrange Street, the plat thereof by H. A. Brown, Jr. dated November, 1894 which is duly recorded in the Office of the Register of Deeds of Craven County, in Book 116 at Page 530, to which reference is made for the location, lines and boundaries and for particular description of said lots.





J

TO: Michael Scott Davis, City Attorney FROM: Nancy Riegelsperger, Building Inspector DATE: 6/7/2019

RE: 1317 La Grange Street

I am requesting an **ordinance** on the above referenced property. Here is the owner's information. Enclosed are the service verifications, chronological order, quotes, a map, the Complaint and the Order. This property has been thru the minimum housing process, and the Order of the Building Inspector expired on 6-11-19.

Owners are: Karen Taylor and Spouse of Karen Taylor if any 716 Wood View Ridge Trail Lewisville NC 28023

Can we put it on the June 25, 2019 agenda for the Board of Alderman's meeting please? If you have any questions, feel free to call me at 252-639-2947. Thanks Nancy

Cc; Jeff Ruggieri

Everything comes together here.

CHRONOLOGICAL ORDER OF EVENTS 1317 La Grange Street Prepared on 6-7-19 By Nancy R

DATE

EVENTS

11-09-17	Fire at the dwelling fire report received.
11-09-17	GIS printout
11-15-17	Photos taken
1-12-18	Checked on the house doors & windows secured window are open.
4-9-18	No work done, GIS shows the same owner. MH Letter sent regular mail and Certified
01-2-70	Mail. good service
8-20-18	Title opinion received.
3-12-18	Complaint Lis Pendens / Notice of Hearing was filed at the courthouse, posted, and mail
J-12-13	regular and certified mailed to the owner. Good Service
4-11-19	Hearing held with Nancy R and Matt B for the City. properly notified but not present
	Karen Taylor and Spouse if any. Status was determined to be Dilapidated, vacant in a
1	flood zone 30 days to comply with MH standards. The dwelling had been flood along with
	being damaged by fire. 75% of the value was \$11,752.80.
4-12-19	I received a phone call from the owner her intensions were to demolish the house. she
	requested a quote from PW to demo.
4-16-19	The Order of the Building Inspector was filed at the courthouse, posted, and mail regular
	and certified mailed to the owner. Good Service
4-16-19	Quote to demolish by PW was \$6200.00 plus asbestos cost.
4-24-19	I emailed the owner a copy of a list of demo contractors. And asked her to let me know
	what she decide to do.
5-31-19	No work had been done paperwork is being prepared for ordinance.
ļ	



Quote to Demolish by Pw \$ 6200 00 plus Asbestos Testing gabatement if any present.

	NORTH CAROLINA		
	CITY OF NEW BERN 2019 APR 15 A 8:49		
	GRAVEN COUNTY, C.S.C.		
ſ	BY		
	THE CITY OF NEW BERN,		
	Plaintiff -VS-		
	KAREN TAYLOR SPOUSE OF KAREN TAYLOR; if any, Defendant		

BEFORE THE BUILDING INSPECTOR OF THE CITY OF NEW BERN FILE # 19 M 214 1

ORDER OF THE BUILDING INSPECTOR OF THE CITY OF NEW BERN



THIS MATTER came on to be heard and was heard before the undersigned Building Inspector of the City of New Bern, at a hearing in the office of the Building Inspector of the City of New Bern on the 9th day of April, 2019; and

UPON HEARING evidence and testimony in this matter, the Building Inspector of the City of New Bern found the following facts:

1. Nancy J. Riegelsperger, Building Inspector and Matt Boswell, Chief Building Inspector appeared on behalf of the City of New Bern.

2. The following were properly notified but not present KAREN TAYLOR, SPOUSE OF KAREN TAYLOR if any,

3. KAREN TAYLOR, SPOUSE OF KAREN TAYLOR if any, own the property located at 1317 LaGrange Street, New Bern, North Carolina, and further identified by Craven County Tax Identification number 8-014-027.

4 The dwelling located at 1317 LaGrange Street, New Bern, North Carolina does not meet the Minimum housing standard set forth in Chapter 38 of the City of New Bern's Ordinance due to deterioration and defects, increasing the hazard of fire, accidents, or other calamities.

5. The dwelling is presently vacant, fire damaged, water damaged.

6. It is the opinion of the Inspections Department of the City of New Bern that the dwelling cannot be repaired, altered, or improved to comply with the minimum standards established by Chapter 38 of the Code of the City of New Bern at a cost less than seventy-five (75%) percent of the value, and, therefore, it is a **dilapidated** dwellings as defined by Chapter 38 of the Code of the City of New Bern. As a result, thereof, no one shall reside in or occupy said dwellings.

7. The aforesaid dwelling must remain vacated, closed, secured, must be repaired, altered, improved **OR** demolished and remove same to comply with the minimum standards established by Chapter 38 of the Code of the City of New Bern.

8. If the Subject dwellings requires work to be performed by subcontractors to bring it into compliance with the minimum standards established by Chapter 38 of the Code of the City of New Bern; such as electrical, plumbing, heating and air conditioning all must be performed by persons licensed by the State of North Carolina and shall be inspected as required by law. Electrical service will only be provided with a temporary service pole or a generator with city noise restrictions applying.

9. After finding the aforementioned facts, the Building Inspector ordered that the Owners shall:

a. Repair, alter, improve, or remove/demolish said dwelling to comply with the minimum standards, established by Chapter 38 of the Code of the City of New Bern no later than May 11, 2019

b. Ensure all permits are obtained prior to work beginning.

e. Ensure that lead paint on the exterior of said dwellings are abated in compliance with the regulations enforced by the Craven County Health Department.

f. Property and structure (s) to be brought into compliance with Article XVI of the Appendix A of the Land Use Ordinance of the City of New Bern, which is commonalty, called the Flood Plain Ordinance.

g.

Shall be assessed a civil penalty as required by the City Code Section 38-5 as follows:

The sum of \$500.00 for failure to comply with this Order within 31 days of May 11,

2019.

- An additional sum of \$1,000.00 (for a total sum of \$1,500.00) for failure to comply with this Order within 61 days of May 11, 2019

- An additional sum of \$1,500.00 (for a total sum of \$3,000.00) for failure comply with this Order within 91 days of May 11, 2019

- An additional sum of \$2,000.00 (for a total sum of \$5,000.00) for failure to comply with this Order within 121 days of May 11, 2019 and

2

- An additional sum of \$2,000.00 (\$5,000.00 plus \$2,000.00 per month) for each additional 30-days or fraction thereof for continuing failure to comply with this Order.

THIS 16th DAY OF APRIL 2019

NANCY J. RIEGELSPERGER

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BUILDING INSPECTOR CITY OF NEW BERN 252-639-2947

CERTIFICATE OF SERVICE

RE: 1412 Washington Street

I hereby certify that on the 16th day of April, 2018, I served a copy of the foregoing **ORDER OF THE BUILDING INSPECTOR** upon the following persons by depositing a true and correct copy thereof in an envelope with proper postage affixed thereto for mailing by certified mail, return receipt requested, and also by placing a true and correct copy thereof in another envelope with proper postage affixed thereto for mailing by regular first class mail, and depositing said envelopes in a regular depository for the United States mail at New Bern, North Carolina, addressed as follows:

Karen Taylor & Spouse of Karen Taylor; if any 716 Wood View Ridge Trail Lewisville NC 27023

Nancy Riegelsperger

1

;

Building Inspector City of New Bern

7018		151 9780
SerKaren Taylor & Spouse of Karen Taylor; if an Sri 716 Wood View Ridge Trail Ci Lewisville NC 27023 MH Ord 1317 lagrge Instructions	Extra Services & Fees (zhard: box, add fae as appropriate) Extra Services & Fees (zhard: box, add fae as appropriate) Return Receipt (hard:copy) \$ Return Receipt (hard:copy) \$ Retrine Mail Retricted Delivory \$ Adult Signature Restricted Delivory \$ Postage \$ Postage \$ Induit Signature Restricted Delivory \$ Induit Signature Restricted Delivory \$ Postage \$ Induit Signature Restricted Delivory \$ Indui	U.S. Postal Service" CERTIFIED MAIL® RECEIPT Domestic Mail Only For delivery information, visit our website at www.usps.com Certified Mail Fee

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FILED

2019 MAR 12 A 11: 10

NORTH CAROLINA **CRAVEN COUNTY**

CRAVEN COUNTY, C.S.C.

Q

THE CITY OF NEW BERN, Plaintiff -VS-

BY.

KAREN TAYLOR SPOUSE OF KAREN TAYLOR; if any, Defendant FILE# <u>19M 214</u>

BEFORE THE BUILDING INSPECTOR OF THE CITY OF NEW BERN

COMPLAINT - (DWELLING UNFIT FOR HUMAN HABITATION) AND **NOTICE OF HEARING/NOTICE OF LIS** PENDENS

THE CITY OF NEW BERN ALLEGES AND SAYS THAT:

In accordance with North Carolina General Statutes Section 160A, Article 19, Part 6, 1. and Section 38-29 of the Code of the City of New Bern, the undersigned Building Inspector for the City of New Bern has done a preliminary investigation to determine if the dwelling identified is unfit for human habitation.

The preliminary investigation has disclosed that there is a basis for believing that the 2. dwelling bearing postal enumeration 1317 La Grange Street and further identified as Map 8-014-027 New Bern, North Carolina, is unfit for human habitation.

A hearing will be held on the 11th day of April 2019, at 2:00 p.m. in the office of the 3. City Building Inspector at 303 First Street, New Bern, NC

You have the right to file an answer to this Complaint with the Building Inspector in 4. person at the hearing or by writing to the Building Inspector of the City of New Bern, PO Box 1129, New Bern, North Carolina, 28563-1129.

You have the right to appear at the above-scheduled hearing, in person or otherwise, 5.

and give testimony.

6. Following the hearing, the undersigned Building Inspector may issue an order to repair, alter or improve the dwelling, to vacate and close the dwelling, or to remove or demolish the dwelling and clear the debris therefrom, as appears appropriate. At the expiration of the Order of the Building Inspector shall be assessed a civil penalty as required by the City Code Section 38-5 as follows:

- The sum of \$500.00 for failure to comply with this Order within 31 days to 60 days

- An additional sum of \$1,000.00 (for a total sum of \$1,500.00) for failure to comply with this Order within 61 days 90 days

- An additional sum of \$1,500.00 (for a total sum of \$3,000.00) for failure to comply with this Order within 91 days to 120 days

- An additional sum of \$2,000.00 (for a total sum of \$5,000.00) for failure to comply with this Order within 121 days and

- An additional sum of \$2,000.00 (\$5,000.00 plus \$2,000.00 per month) for each additional 30-days or fraction thereof for continuing failure to comply with this Order.

Date 12th Day of March 2019

Nancy J. Riegelsperger Building Inspector City of New Bern (252) 639-2947

CERTIFICATE OF SERVICE

RE: 1317 La Grange Street, New Bern NC

I hereby certify that on the 12th day of March, 2019, I served a copy of the foregoing Complaint and Notice of Hearing/Notice of Lis Pendens upon the following persons by depositing a true and correct copy thereof in an envelope with proper postage affixed thereto for mailing by certified mail, return receipt requested, and also by placing a true and correct copy thereof in another envelope with proper postage affixed thereto for mailing by regular first class mail, and depositing said envelopes in a regular depository for the United States mail at New Bern, North Carolina, addressed as follows:

Karen Taylor & Spouse of Karen Taylor; if any 716 Woodview Ridge Trail Lewisville NC 27023

Nancy Riegelsperger **Building Inspector** City of New Bern

Dormestic Mail Only

For delivery information, visit our viebsile at w

For delivery information, visit our viebsile at w

Certified Mail Fee

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USPS Tracking[®]

FAQs > (https://www.usps.com/faqs/uspstracking-faqs.htm)

Track Another Package +

Tracking Number: 70180680000041219438

Expected Delivery on

FRIDAY **15** MARCH by **8:00pm**

Or Delivered

March 15, 2019 at 3:27 pm Delivered LEWISVILLE, NC 27023

Get Updates 🗸

Text & Email Updates

Tracking History

March 15, 2019, 3:27 pm Delivered LEWISVILLE, NC 27023 Your item was delivered at 3:27 pm on March 15, 2019 in LEWISVILLE, NC 27023.

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March 15, 2019, 9:56 am Notice Left (No Authorized Recipient Available) LEWISVILLE, NC 27023

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Feedback



March 15, 2019, 8:31 am Out for Delivery LEWISVILLE, NC 27023

March 15, 2019, 8:21 am Sorting Complete LEWISVILLE, NC 27023

March 15, 2019, 6:44 am Arrived at Unit LEWISVILLE, NC 27023

March 14, 2019, 3:17 pm Departed USPS Regional Facility GREENSBORO NC DISTRIBUTION CENTER

March 14, 2019 In Transit to Next Facility

March 13, 2019, 2:57 pm Arrived at USPS Regional Facility GREENSBORO NC DISTRIBUTION CENTER

March 13, 2019, 12:46 am Arrived at USPS Regional Facility CHARLOTTE NC DISTRIBUTION CENTER

Product Information

See Less A

Can't find what you're looking for?

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AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider adopting an ordinance amendment, amending chapter 70 "Traffic and Vehicles" of the City of New Bern Code of Ordinances.

Date of Meeting July 9, 2019	Ward # if applicable N/A
Department Public Works	Person Submitting Item: Matthew Montanye, Director of Public Works
Call for Public Hearing 🗌 Yes 🗹 No	Date of Public Hearing
Explanation of Item:	,
Consider adopting an ordinance amer the City of New Bern Code of Ordinan	ndment, amending chapter 70 "Traffic and Vehicles" of aces.

Actions Needed by Board: Adopt ordinance amendment.

Is item time sensitive? \checkmark Yes \square No

Will there be advocates/opponents at the meeting? Yes 🖉 No

Backup Attached:

Memo Ordinance Amendment

Cost of Agenda Item:

If this item requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director : \Box Yes \checkmark No

Additional notes:



Public Works Department P.O. Box 1129, 1004 S. Glenburnie Road New Bern, N.C. 28563-1129 Phone: (252) 639-7501 Fax: (252) 636-1848

July 1, 2019

Memo to:	Mayor and Board of Aldermen
From:	Matt Montanye, Director of Public Works
	Consider adopting an ordinance amendment, amending chapter 70 "Traffic and Vehicles" of the City of New Bern Code of Ordinances.

Background Information:

Over the past couple of months, City Staff from both the Public Works Department as well as the Police Department have evaluated several intersection along both West Street and Bern Street. As a result, it is being recommended that Section 70-104 (Three-way and Four-way stop Intersection) of the Code of Ordinance be modified to include the following changes.

Section 70-104 Three-way and Four-way stop intersections established

Additions:

Four-way stop intersections:

- o Cedar Street at West Street
- o Main Street at West Street
- o Main Street at Bern Street
- Cypress Street at Bern Street 0

Recommendation:

The Public Works Department recommends and request that the Board consider adopting an ordinance amendment for Chapter 70 "Traffic and Vehicles" of the City of New Bern Code of Ordinances as outlined above regarding three and four-way stop intersections as defined in Section 70-104 of the Code.

AN ORDINANCE TO AMEND CHAPTER 70 "TRAFFIC AND VEHICLES" OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the Public Works Director of the City of New Bern recommends that certain amendments be made to Chapter 70 "Traffic and Vehicles" of the Code of Ordinances of the City of New Bern; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to effect said revisions to Chapter 70 "Traffic and Vehicles" of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 2. That Section 70-104. "Three-way and four-way stop intersections established." of Article II. "Traffic-control devices" of Chapter 70 "Traffic and Vehicles" of the Code of Ordinances of the City of New Bern be and the same is hereby amended by deleting Section 70-104. "Three-way and four-way stop intersections established." in its entirety and inserting in its stead the following:

"Sec. 70-104. Three-way and four-way stop intersections established.

The following street intersections in the city are hereby declared to be three-way stop intersections, or four-way stop intersections, as below identified, and when stop signs are placed, erected or installed upon the designated streets, every driver of a vehicle shall stop in obedience to such signs before entering the intersection, and shall not proceed into or across the street being intersected until he, or she, has first determined that no conflict with pedestrian or vehicular traffic will be involved:

(1) *Three-way stop intersections:*

- a. Metcalf and New Streets, with signs to be erected on New Street, east of Metcalf, and on Metcalf, north and south of New Street.
- b. Basil Drive, Pine Valley Drive and Greenbrier Parkway.
- c. Basil Drive and Greenbrier Parkway.
- d. George and Pollock Streets.
- e. Hazel Avenue and Waters Street.
- f. Park Avenue and Third Street.
- g. Park Avenue and Fifth Street.
- h. Park Avenue and Sixth Street.
- i. Third Avenue and Cedar Street.

- (2) Four-way stop intersections:
 - a. Fifth Street and Rhem Avenue.
 - b. Center Avenue and Meadows Street.
 - c. Chattawka Lane and Lucerne Way.
 - d. Chattawka Lane Tryon Road.
 - e. Craven and Johnson Streets.
 - f. East Front and Johnson Streets.
 - g. East Front and King Streets.
 - h. Hancock and Johnson Streets.
 - i. Hancock and New Streets.
 - j. Metcalf and Johnson Streets.
 - k. Middle and Johnson Streets.
 - 1. Middle and New Streets.
 - m. North Pasteur Street, North Avenue and High Street.
 - n. Park Avenue and Rhem Avenue,
 - o. Park Avenue and Seventh Street.
 - p. Queen Anne Lane and Lucerne Way.
 - q. Queen Anne Lane and Tryon Road.
 - r. Spencer Avenue and Third Street.
 - s. Spencer Avenue and Fifth Street.
 - t. Spencer Avenue and Seventh Street.
 - u. Taberna Way, Taberna Circle and Geneva Road
 - v. Yarmouth Road, Elveden Road and Norwich Road
 - w. Cedar Street and West Street
 - x. Main Street and West Street
 - y. Main Street and Bern Street
 - z. Cypress Street and Bern Street

SECTION 3. This ordinance shall be effective from and after the date of its adoption.

ADOPTED THIS 9th DAY OF JULY 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider adopting a resolution amending the schedule of stop Intersections as defined in Section 70-99 of the City of New Bern Code of Ordinances.

Date of Meeting July 9, 2019	Ward # if applicable N/A	
Department Public Works	Person Submitting Item: Matthew Montanye, Director of Public Works	
Call for Public Hearing 🗌 Yes 🗹 No	Date of Public Hearing	
Explanation of Item:		
Consider adopting a resolution amending the schedule of stop intersections as defined in Section 70-99 of the City of New Bern Code of Ordinances.		
Actions Needed by Board:		

Approve resolution.

Is item time sensitive? Yes No

Will there be advocates/opponents at the meeting? Yes 🗹 No

Backup Attached:

Memo Resolution Schedule of Stop Intersections

Cost of Agenda Item:

If this item requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director : \Box Yes \checkmark No

Additional notes:



Public Works Department P.O. Box 1129, 1004 S. Glenburnie Road New Bern, N.C. 28563-1129 Phone: (252) 639-7501 Fax: (252) 636-1848

July 1, 2019

Memo to:	Mayor and Board of Aldermen
From:	Matt Montanye, Director of Public Works
Re:	Consider adopting resolution revision the Schedule for Stop Intersections

Background Information:

Over the past couple of months, City Staff from both the Public Works Department as well as the Police Department have evaluated several intersection along both West Street and Bern Street. As a result, it is being recommended that the Schedule for Stop Intersections as outlined in Section 70-99 of the New Bern Code of Ordinance as well as Section 70-104 (Three-way and Four-way stop Intersection) of the Code of Ordinance be modified to include the following changes.

Section 70-99 Stop Intersections (See Schedule for "Stop Intersections")

Removals:

Stop Street	<u>Through Street</u>
Cedar Street	West Street
Main Street	West Street
Main Street	Bern Street
Cypress Street	Bern Street

Recommendation:

The Public Works Department recommends and request that the Board consider adopting a resolution to approving a revised Schedule of Stop Intersections as defined in Section 70-99.

RESOLUTION

THAT WHEREAS, the Board of Aldermen of the City of New Bern desires to adopt the attached revised Schedule of Stop Intersections as defined in Section 70-99 of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

<u>SECTION 1</u>. That the attached Schedule of Stop Intersections as defined in Section 70-99 of the Code of Ordinances of the City of New Bern be and the same is hereby adopted.

ADOPTED THIS 9th DAY OF JULY, 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

CITY OF NEW BERN

"STOP INTERSECTIONS"



AS DEFINED IN SECTION 70-99 OF THE NEW BERN CODE OF ORDINANCES

Adopted by the Board of Aldermen of the City of New Bern July 24, 2018 Revised 7/9/2019

Stop intersections.

Stop Street A Street A Street Adell Lane Adell Lane Alabama Avenue Albemarle Court Albury Court Allen Drive **Amhurst Boulevard** Appenzell Lane Arbon Court Arbon Lane Arbor Green Way Arbor Green Way (south leg intersection) Arcane Circle Arcaro Walk Arcaro Walk Asheville Street Ashland Avenue Auburn Court Augusta Court **Augusta Court Austin Avenue** Avenue A Avenue A Avenue A Avenue B Avenue B Avenue B Avenue C Avenue C Avenue C Avenue D Avenue D Avenue D Aycock Avenue Aycock Avenue B Street **B** Street Baden Court Baden Lane

Through Street F Street National Avenue **Conner Grant Road** Sellhorn Boulevard **Beech Street Plymouth Drive Amhurst Boulevard Trent Shores Drive** Monterey Circle Emmen Road Taberna Circle Taberna Circle Dr. M L King Jr. Boulevard Arbor Green Way Tram Road Preakness Place **Racetrack Road Fayetteville Street** South Glenburnie Road Waterscape Way Augusta Court **Clubhouse Drive Old Airport Road National Avenue** North Craven Street **North Pasteur Street National Avenue** North Craven Street **North Pasteur Street** National Avenue North Craven Street North Pasteur Street **National Avenue** North Craven Street North Pasteur Street Carolina Street/Aycock Ave **Country Club Road** F Street National Avenue **Baden** Lane Mellen Road

Stop Street

Bandon Drive Basil Drive Battlefield Trail Batts Hill Road Bay Hill Court Bay Street Bay Street Bay Street Bay Street Bayberry Park Drive Bayberry Park Drive Beacon Hill Road Beaufort Street Beaufort Street Belles Way Bern Street Bern Street Bern Street Bern Street Bern Street Bern Street Berryhill Road Biel Lane Blades Avenue Bloomfield Street Bloomfield Street Bloomfield Street Blue Jay Court Bluebell Trace Boleyn Loop Booms Alley Bray Avenue Brems Battery Briarhill Court Brices Crossing Boulevard Brices Crossing Boulevard Brookshire Drive Brugg Court Brunswick Avenue Bryan Street Bryan Street Buckskin Drive Buckskin Drive

Through Street

Savoy Drive **Greenbrier Parkway** Taberna Way **Country Club Road Pine Valley Drive Crawford Street First Avenue** Second Avenue **Third Avenue Onyx Lane** Waterscape Way Haywood Farms Road East Rose Street Garden Street **River Road Broad Street Fleet Street** George Street **New Street** Pollock Street Queen Street Havwood Farms Road **Neuchatel Road** National Avenue K Street Main Street North Street **Red Robin Lane Delft Drive** Taberna Circle Green Street Neuse Boulevard Judge Manly Drive **Briarhill Road** General Branch Road **Old Airport Road** Myrtle Grove Road Arbon Lane Colony Drive Walt Bellamy Drive **Queen Street** Elizabeth Avenue **Tobiano Drive**

Stop Street

Bullens Creek Drive Bungalow Drive Burlywood Lane Buttercup Court Buxton Way Canal Street Candlewood Lane Canterwood Lane **Cardinal Road** Carmel Lane **Carmer Street** Carolina Avenue Carolina Street **Carroll Street Carver Street Carver Street Carver Street** Cashmere Lane **Castle Ridge Road** Catarina Lane Catarina Lane **Cayenne Court Cedar Street** Cedar Street **Celadon Lane** Celadon Lane **Center Avenue Center Avenue Center Avenue** Cerise Circle **Change Street Chapman Street Chapman Street Charles Street Charles Street Charles Street Charles Street Charles Street** Chattawka Lane Chattawka Lane **Cherry Lane Cherry Tree Drive Cherry Tree Drive**

Through Street Gables Road Savoy Drive Creekscape Crossing Austin Avenue **Kinnakeet Lane Carver Street** Amhurst Boulevard **Oakdale Avenue** McCarthy Boulevard **Pine Valley Drive Cramer Drive Trent Road** Moore Avenue **Broad Street Beaufort Street** Lincoln Street Washington Street Sienna Trail **River Lane Austin Avenue Drew Avenue** Peppercorn Road **George Street** West Street Moss Bend Waterscape Way **Eighth Street** Ninth Street Simmons Street Creekscape Crossing Craven Street, on the east side **Cedar Street** Main Street Aycock Avenue **Chestnut Avenue** Hartford Avenue **McKinley** Avenue New Bern Avenue Neuse Boulevard **Trent Boulevard**

Elizabeth Avenue

Neuse Boulevard

Sunset Road

Stop Street

Chestnut Avenue Christian Court **Christopher Avenue Church Street** Church Street Church Street Cinnamon Run **Clark Avenue Clark Avenue Clark Avenue** Clark Street **Clark Street** Clark Street **Cleveland Street Club House Drive Clubhouse Turn** Clubhouse Turn **Cobb Street Cobb Street** Cobblestone Alley **Coley Lane College Court College Street College Street College Street College Street College Street** College Way Colony Drive **Colony Drive Colony Drive Commerce Drive Commerce Drive Concord Street** Concord Street **Conner Grant Road** Contentnea Avenue Contentnea Avenue **Corena Drive Corena Drive Corinth Drive Counts Court Court Street**

Through Street Oscar Drive Midyette Avenue Queen Anne Lane **Bryan Street Jones Street** Norwood Street **Bayberry Park Drive** Lincoln Street Neuse Boulevard Washington Street Alabama Avenue **Georgia Avenue Oaks Road** Jefferson Avenue Greenbrier Parkway **Church Hill Court** Fairmount Way **Carver Street Clark Avenue** Waterscape Way **Austin Avenue** College Court Aycock Avenue Chestnut Avenue **McKinley Avenue** Moore Avenue New Bern Avenue Yarmouth Road **Forest Park Drive Neuse Boulevard Racetrack Road McCarthy Boulevard Trent Road Colony Drive Elizabeth Avenue Old Airport Road** Fayetteville Street **National Avenue Rainmaker Drive Rainmaker Drive** Shadow Brook Lane Yarmouth Road **National Avenue**

Stop Street

Cove Harbor **Coventry Court Crabtree Circle Craftsman Drive Craftsman Drive Cranberry Lane Craven Street Creekscape Crossing Creekside Drive Creekside Drive Creeping Phlox Drive Creeping Phlox Drive Crepe Myrtle Road Crescent Street Crimson Walk** Crimson Walk **Currituck Court Cutler Street Cypress Shores Drive Cypress Street Cypress Street Cypress Street Dail Street** Dail Street **Dail Street Daniels Street Daniels Street Daniels Street** Dare Court **Darst Street Darst Street Dartmouth Lane Davis Street** Deerfoot Circle **Delaney Way Delesa Court Delft Drive Denim Court Derby Court Derby Park Avenue Devers** Avenue **Devers Street Dillahunt Street**

Through Street Harbor Island Road **Shoreview Drive** Haywood Farms Road **Bungalow Drive** Savoy Drive Sienna Trail **Queen Street** Waterscape Way Meadow Court Morton Road Shadow Brook Lane Split Oak Way **Towne Woods Drive** North Craven Street Cinnamon Run **Onyx** Lane **Trent Village Drive** Watson Avenue Morton Road At intersection of West and F Streets Bern Street **George Street** Alabama Avenue Florida Avenue **Oaks Road** Alabama Avenue Georgia Avenue **Oaks Road Plymouth Drive** Elm Street Queen Street Harvard Way **Country Club Road Amhurst Boulevard** Adell Lane **Midyette Avenue** Waterscape Way Sienna Trail **Derby Park Avenue Racetrack Road** Queen Anne Lane McArthur Avenue **Carver Street**

Stop Street

Dillahunt Street **Dillahunt Street Dixon Nursery Road** Dixon Nursery Road Dogwood Drive Doral Court Dovefield Court Drew Avenue **Duchess Court Duffy Street Duffy Street Dukes Court Dunn Street Dunn Street Durham Street** Durham Street E Street E Street Earls Court **East Front Street** East Hightree Lane East Pleasant Hill Drive East Rose Street Eden Street Eden Street **Edenton Street Edgecombe Street Edgewood Street Edgewood Street Educational Drive** Edwards Way **EF Thompkins Lane Eighth Street Eighth Street Eighth Street Eighth Street Elizabeth Avenue Elizabeth Avenue Elizabeth Avenue** Elizabeth Avenue Ella Sofia Lane **Ellington Street Ellington Street**

Through Street Clark Avenue Washington Street **Glenburnie Drive** North First Avenue **Simmons Street** Pine Valley Drive Windy Trail Austin Avenue Yarmouth Road Alabama Avenue **Oaks Road** Yarmouth Road National Avenue North Craven Street **Neuse Avenue** Trent Avenue **B** Street C Street Yarmouth Road **Queen Street Amhurst Boulevard** NC Hwy 55 **Biddle Street** Pollock Street South Front Street Neuse Avenue Woodland Avenue **Benfield Avenue Phillips Avenue** Simmons Street River Road **Chestnut Avenue** Dr. M L King Jr. Boulevard Seventh Street Spencer Avenue **Trent Boulevard Amhurst Boulevard Karen Drive** Racetrack Road **Simmons Street** Bettye Gresham Lane Alabama Avenue **Oaks Road**

Stop Street

Ellington Street Ellington Street, on east side of Georgia Avenue Elm Drive Elm Drive Elm Street Elm Street Elm Street Elm Street Elm Street Elm Street **Elmwood Street Elmwood Street Elsmore Drive Elveden Road Emerson Street Emerson Street Emerson Street Emerson Street Emerson Street English Ivy Lane Eubanks Street Eubanks Street Eubanks Street Evans Mill Road** Evans Street Fairfax Lane Fairmount Way Fairmount Way Fairways Seven Court Fairways West Court Fairways West Drive **Fairways West Drive** Fairwoods Lane Farrior Circle Fayetteville Street **Felicity Lane Fieldgreen Circle Fifth Street Fifth Street Firestone Court First Avenue** Fleet Street Fleet Street

Through Street

South Carolina Avenue Georgia Avenue and Ellington Street **Country Club Road Oak Drive First Avenue** Miller Street **Roundtree Street** Second Avenue Third Avenue West Street **Colonial Place Fifth Street Bandon Drive** Yarmouth Road Aycock Avenue **Chestnut Avenue McKinley Avenue New Bern Avenue** Pembroke Avenue **Forest Park Drive Booms Alley** Main Street, on north side Sampson Street **Old Airport Road Country Club Road Elizabeth Avenue Elizabeth Avenue** Saratoga Lane **Fairways West Drive Fairways West Drive Club House Drive** Fairways West Drive **Pinetree Drive Country Club Road** Neuse Avenue Sellhorn Boulevard Haywood Farms Road **Trent Boulevard Tryon Road Pine Valley Drive Broad Street Broad Street Queen Street**

Stop Street

Florida Avenue Florida Avenue **Forbes Alley Forest Park Drive Forest Park Drive Forest Street** Forest Street, southeast bound Fort Totten Drive Fort Totten Drive Fort Totten Drive Fourth Street **Fourth Street Fourth Street Fowlers Lane Fowlers Lane Friburg Road Friendly Avenue** G Street G Street **Gables Road Gables Road** Garden Center Lane Gaston Boulevard **General Branch Drive** Geneva Court Gladiola Drive **Glenbrook Lane Glenburnie Drive** Glenwood Avenue **Glenwood Avenue Goldsboro Street Goldsboro Street** Grace Avenue **Grace Avenue** Grace Avenue Grace Avenue Grace Street **Grace Street Grace Street** Grace Street Granville Court **Grave Street** Grave Street

Through Street Beech Street Ellington Street Broad Street Colony Drive Elizabeth Avenue **Henderson Avenue Griffin Avenue McArthur Avenue** Queen Anne Lane Trent Boulevard Park Avenue Rhem Avenue Spencer Avenue F Street **G** Street Taberna Way **Trent Road Biddle Street** K Street Gables Road (Loop section) West Thurman Road **Red Robin Lane Neuse Boulevard** Weathersby Drive Geneva Road **Forest Park Drive Brookshire Drive Oaks Road Cherry Lane Longview Drive** Garden Street **Jarvis Street Eighth Street Pinetree Drive** Simmons Street Simmons Street East Rose Street Garden Street Jarvis Street Myrtle Avenue **Trent Village Drive** Avcock Avenue **Hartford Avenue**

Stop Street

Grave Street Grave Street Green Park Terrace Green Street Green Street **Green Street Greenbrier Court Greensboro Street Greensboro Street Greensboro Street Griffin Avenue Griffin Avenue Griffin Avenue Guilford** Court **Guion Street Guion Street H** Street **H** Street Haley Ray Lane Haley Ray Lane Halifax Circle, eastern end Halifax Circle, western end Hancock Street Hancock Street Harbor Drive Harbor Island Road Hardee Farms Drive Harkers Way Harkers Way Harrison Street Hartford Avenue **Hartford Avenue** Hartford Avenue Harvard Way **Hatties** Lane **Hatties Lane** Hawks Pond Road Haywood Farms Road Hazel Avenue

Hazel Avenue Health Drive

Through Street

McKinley Avenue New Bern Avenue Clark Avenue K Street Main Street, on south side Sampson Street **Greenbrier Parkway Contentnea Avenue Neuse Avenue Trent Avenue Meadows Street** Ninth Street **Simmons Street Trent Village Drive George Street** North Craven Street **Biddle Street** K Street Catarina Lane West Thurman Road **Roanoke Avenue** Roanoke Avenue **Queen Street** South Front Street **Oaks Road Batts Hill Road Bettye Gresham Lane Reunion Pointe Lane** Waterscape Way Grace Street **Country Club Road** Lowell Street Wake Street South Glenburnie Road Cedar Street Elm Street **Batts Hill Road Greenleaf Cemetary Road** At its intersection with Dogwood Road Extension to the end that northbound traffic on Hazel Avenue shall be required **Neuse Boulevard Neuse Boulevard**

Stop Street

Heather Court Helen Avenue **Helen Avenue** Henderson Avenue **Henderson Avenue Henderson Avenue Henderson Avenue** Henna Place **Heritage Drive** Hidden Drive **Hidden Harbor Drive High School Drive High School Drive Highland Avenue Hightree Lane Hillmont Road Holly Street Holly Street Homestead Drive** Homestead Drive Honeycutt Court Honeycutt Court **Horgen Court Horseshoe Road Hotel Drive Howard Street Howard Street** Hunter Road I Street Indigo Lane Inge Court Innisbrook Court Innisbrook Lane **Inverness Court** Ivy Court **Jackson Street** Jade Court Jamestown Court **Jarvis Street Jarvis Street** Jenny Lisa Lane **Jimmies Creek Drive** Joan Court

Through Street

Cashmere Lane Neuse Boulevard Opal Street Eighth Street Meadows Street Ninth Street Simmons Street Sienna Trail **Kimberly Road** Tram Road **Country Club Road Meadows Street Simmons Street** Madison Avenue Amhurst Boulevard NC Hwy 55 Alabama Avenue **Oaks Road Edwards Way River Road Heckathorne Drive Neuse Boulevard** Montreux Lane Morton Road **Trent Road Cypress Street** Queen Street **Trent Road** Main Street Waterscape Way Sellhorn Boulevard Innisbrook Lane **Clubhouse Drive** Laurel Valley Drive Moss Bend Franklin Avenue **Spring Green Pass Colony Drive Biddle Street** East Rose Street **Rennys Creek Drive** Yarmouth Road **Odham Lane**

Stop Street

John Willis Road John Willis Road Johnson Street Johnston Lane Jones Street Joshua Norman Drive Judge Manly Drive **Julia Clay Street** Jura Court K Street K Street Kaitlyn Lane **Karen Drive** Karen Street **Karen Street** Kennedy Avenue **Kensington Park Drive Kilmarnock Street Kimberly Road King Street Kings Way Kingsmill Court Kinston Street Kinston Street Kinston Street Knights Court Kriens Court** LaGrange Street LaGrange Street LaGrange Street Lake Pointe Road Lakeshore Drive Lancewood Court Lancy Lane Landscape Drive Lapis Court Lark Street Lark Street Lathams Battery Laura Lane Laura Lane Laurel Street Laurel Street

Through Street

Drew Avenue Haley Ray Lane **Queen Street** Old Airport Road Walt Bellamy Drive **Conner Grant Road Brices Crossing Boulevard** North Bern Street Mellen Road F Street Main Street **Towne Woods Drive Neuse Boulevard** Midyette Avenue **Pinecrest Avenue** Neuse Boulevard **Neuse Boulevard Broad Street** Simmons Street Craven Street **Elizabeth Avenue** Clubhouse Drive East Rose Street Garden Street **Jarvis Street** Yarmouth Road Emmen Road East Rose Street Garden Street Jarvis Street **Tram Road** Horseshoe Road **Monterey Circle** Lugano Road **Old Airport Road** Indigo Lane Lincoln Street Washington Street Weathersby Drive **Monterey Circle Pinetree Drive Dogwood Drive Kimberly Road**

Stop Street

Laurel Street Laurel Street Laurel Valley Drive Lavenham Road Lavenham Road Lawson Street Lawson Street Leaf Court Lee's Avenue Lee's Avenue Lee's Avenue Lefringhouse Lane Lefringhouse Lane Lefty Court **Liberty Street** Liberty Street Lichen Lane Liestal Lane Lincoln Street Linden Street Lipmans Alley Loblolly Lane Loblolly Lane Longview Drive Longview Drive Lookout Lane Lori Drive Lori Drive Louisiana Avenue Lowell Street Lowes Boulevard Lucerne Way Lugano Road Lynn Street Macon Court Macy Court Magnolia Drive Main Street Main Street Main Street Manning Road Manteo Court

Margaret Court

Through Street

North Hills Drive **Oaks Road Pine Valley Drive** Norwich Road Oxford Lane **Church Street** Walt Bellamy Drive **Creekscape Crossing F** Street Main Street Sampson Street Ella Sofia Lane Hardee Farms Drive Hardee Farms Drive **Pollock Street** Walt Bellamy Drive **Creekscape Crossing** Lugano Road Williams Street **East Front Street Chapman Street Elizabeth Avenue Forest Park Drive Elizabeth Avenue Neuse Boulevard Evans Mill Road Elizabeth Avenue Pinetree Drive Clark Street** Moore Avenue **Trent Road** Fort Totten Drive Emmen Road **Elizabeth Avenue Trent Village Drive Austin Avenue** Madison Avenue Bern Street **George Street** West Street Elizabeth Avenue Halifax Circle

Wind Hill Court

Stop Street

Marion Drive Martin Drive **Mason Circle** McArthur Avenue **McKinley Avenue McKinley Avenue Meadow Court Drive Meadows Street Meadows Street** Meadows Street **Meadowview Drive Mechanic Street Mechanic Street Mechanic Street Mechanic Street Medical Park Avenue** Mellen Road Mellen Road Meridian Court Merriwood Court **Metcalf Street** Metcalf Street Middle Street Middle Street **Midyette Avenue** Miller Street **Miller Street** Miller Street Mitchell Circle **Mockingbird Lane** Monroe Drive Monroe Drive **Montreux Lane** Moore Avenue Morton Road **Moses Griffin Lane** Moss Bend Mourning Dove Trail **Mulligan Court** Murdock Way Murl Lane Murl Lane **Murray Street**

Through Street Brices Creek Road South Glenburnie Road Magnolia Drive Queen Anne Lane **Country Club Road** Sycamore Street Morton Road Dr. M L King Jr. Boulevard Simmons Street **Trent Boulevard Bray Avenue East Rose Street Garden Street Jarvis Street** Myrtle Avenue Wellons Boulevard Mellen Court **Taberna Circle Pine Valley Drive Brookshire Drive Broad Street Queen Street Craven Street Broad Street** Neuse Boulevard Booms Alley **Broad Street** Cedar Street Horseshoe Road **Red Robin Lane** Madison Avenue Magnolia Drive **Reinach Lane** Country Club Road **Trent Road Tomlinson Boulevard** Celadon Lane **Oaks Road Pine Valley Drive** Woolard Trail Friburg Road **Teufen Road Cedar Street**

Stop Street

Murray Street Myrtle Avenue Myrtle Avenue Nathan Tisdale Lane National Court Drive **National Court Drive Neely Street Nelson Street Nelson Street** Neuchatel Road **Neuse Avenue Neuse Landing Drive New Bern Avenue** New Bern Avenue New Bern Avenue **New Street New Street New Street** Newman Road Newman Road Newsome Drive **Newton Drive Newton Drive** Ninth Street Ninth Street Ninth Street Nordhoff Street North Avenue North Bern Street North Craven Street North First Avenue North Grace Avenue North Hills Court North Hills Drive **North Pasteur Street** North Second Avenue North Cool Avenue North Cool Avenue Norwich Court Norwood Street Norwood Street Norwood Street Neuchâtel Court

Through Street Main Street, on north side **Biddle Street Goldsboro Street Tomlinson Boulevard Cutler Street** National Avenue **Evans Street** Aycock Avenue Moore Avenue Taberna Way National Avenue North Glenburnie Road Pearson Street Stimpson Street Sycamore Street Craven Street, on the west side East Front Street, on the west side Queen Street McCarthy Boulevard New Bern Mall **Country Club Road Simmons Street Tatum Drive** Grace Avenue Spencer Avenue Trent Boulevard Woolard Trail North Craven Street Bern Street **Queen Street** Oaks Road Grace Avenue North Hills Drive Simmons Street Dunn Street **Oaks Road Cypress Street Queen Street** Norwich Road Pollock Street **Pollock Street** Walt Bellamy Drive **Neuchatel Road**

Stop Street

Nunn Street Nunn Street Nydegg Court Nydegg Road Nyon Court Nyon Road **Oak Drive** Oak Hill Lane **Oak Street Oakdale Avenue Oakland Avenue Oakmont Circle Oakmont Circle** Oakwood Avenue Odham Lane **Old Airport Road Old Airport Road Olde Towne Place Onslow Court Opal Street Oscar Drive Oscar Drive Oxford Lane Oxford Lane** Pasteur Street **Pavie Avenue Pavie Avenue Pavie Avenue** Peach Tree Lane **Pearson Street Pearson Street Pearson Street Pearson Street** Pearson Street Pecan Court Pella Lane Pembroke Avenue Pembroke Avenue Penn Street Penn Street Penn Street Penn Street Pennyroyal Court

Through Street

Cypress Street Main Street **Taberna Circle Taberna Circle** Nyon Road Geneva Road **Country Club Road** Laurel Valley Drive **Cedar Street Oakdale Avenue** South Glenburnie Road Laurel Valley Drive Southern Hills Drive **Christopher Avenue** Savoy Drive **Taberna Circle Taberna Way Batts Hill Road Plymouth Drive** Hazel Avenue Pembroke Avenue Pembroke Avenue Norwich Road Yarmouth Road **Queen Street** Cedar Street Main Street Sampson Street Haywood Farms Road Aycock Avenue Chestnut Avenue EF Thompkins Lane Hartford Avenue **McKinley Avenue Jimmies Creek Drive Corinth Drive College Street Country Club Road** Aycock Avenue **Hartford Avenue** Moore Avenue **New Bern Avenue** Pennyroyal Road

Stop Street

Pennyroyal Road Pennyroyal Road Pennyroyal Road, northeast bound Pennyroyal Road, southwest bound Peppercorn Court **Periwinkle Place Periwinkle Place Phillips Avenue Pinecrest Avenue** Pinehurst Drive Pineneedle Place **Pinetree Drive Plymouth Drive Plymouth Drive Pollock Street Pollock Street** Poplar Street **Poplar Street** Powell Street **Powell Street Preakness Place Princess Street Princess Street Professional Drive** Professional Drive Queen Anne Lane Queen Anne Lane **Queen Street Queen Street Queen Street Queens Court Racetrack Road Rail Court Rainmaker Drive Rainmaker Drive Raleigh Street Raleigh Street Raleigh Street Raleigh Street Red Hill Way Red Hill Way Red Oak Drive Red Oak Lane**

Through Street Coriander Drive Peppercorn Road **Greenbrier Parkway Greenbrier Parkway** Peppercorn Road Periwinkle Court Waterscape Way Neuse Boulevard **Neuse Boulevard** Carmel Lane Creekscape Crossing **Amhurst Boulevard Colony Drive Roanoke Avenue** East Front Street Hancock Street Alabama Avenue Oaks Road **Midyette Avenue** Pinecrest Avenue **Derby Park Avenue** Pollock Street **Queen Street Neuse Boulevard** Tatum Drive Neuse Boulevard Trent Boulevard **Fast Front Street First Street George Street** Thorpe-Abbott's Lane/Norwich Road Neuse Boulevard **Eighth Street Corena Drive** Washington Post Road East Rose Street Garden Street **Jarvis Street** Myrtle Avenue **Bosch Boulevard New Bern Bypass Colony Drive Forest Park Drive**

Stop Street

Red Robin Lane Reinach Lane Reizenstein Street Reizenstein Street Rennys Creek Drive Reunion Pointe Lane Reunion Pointe Lane Rhem Avenue Rhem Avenue

Rhem Street Richmond Court Riverside Drive Riviera Court **Roanoke Avenue Roanoke Avenue Robbie Lane Rosemary Road Rosemary Road Ruth Avenue** Sage Close Saint Gallen Court Salvo Drive Sampson Street Sandy Point Road Sarah Circle Saratoga Lane Sardis Lane Sardis Lane Scamozzi Drive Scamozzi Drive Seabiscuit Lane Seafoam Court Second Avenue Second Street Second Street Second Street Second Street Sellhorn Boulevard Seventh Street Seventh Street Seventh Street

Through Street Trent Road Emmen Road **Darst Avenue Roundtree Street Glenburnie Drive** Reunion Pointe Lane Waterscape Way Trent Boulevard, at its west end Trent Boulevard, near its east end (at the point at which eastbound traffic enters Trent Boulevard) **Country Club Road Trent Village Drive Bernhurst Road Pine Valley Drive Colony Drive** South Glenburnie Road **Conner Grant Road Corjander Drive Greenbrier Parkway Cutler Street** Waterscape Way Taberna Way **Fishing Creek Drive** West Street **Riverside Drive** Hawks Pond Road Derby Park Avenue Scamozzi Drive Shadow Brook Lane **Corinth Drive** Pella Lane **Gables** Road Sienna Trail **Cedar Street** Park Avenue **Rhem Avenue** Spencer Avenue Trent Boulevard Old Airport Road Park Avenue Rhem Avenue **Trent Boulevard**

Stop Street

Shadow Brook Lane Shadow Brook Lane Sherwood Avenue Shinnecock Court Shinnecock Drive Shinnecock Drive **Shoreview Drive Shoreview Drive** Sienna Place Sienna Trail **Simmons Street** Sir James Lane Sixth Street Sixth Street **Skinner Court Skinner Court** South Carolina Avenue South Front Street South Front Street South Jimmies Creek Drive South Jimmies Creek Drive Southern Hills Drive Sparta Way Sparta Way Spencer Avenue Spencer Avenue Spencer Avenue Spring Green Pass Spruce Court **St Andrews Circle** St John Street St John Street St Paul Street St Paul Street St Paul Street **Stallings Parkway Stallings Parkway Stewart Boulevard** Stewart Boulevard Stimpson Street **Stimpson Street** Stimpson Street **Stonewall Circle**

Through Street

Myrtle Grove Road **Trent Creek Road** Longview Drive **Club House Drive Club House Drive Pine Valley Drive Marion Drive** Marion Drive Waterscape Way Waterscape Way **Oaks Road** Tyler Rhyne Trail **Rhem Avenue** Spencer Avenue **Beech Street Harbor Drive** Harbor Drive **Eden Street** Metcalf Street Dr. M L King Jr. Boulevard **Jimmies Creek Drive** Laurel Valley Drive **Corinth Drive** Pella Lane First Street **Simmons Street Trent Boulevard** Waterscape Way **Red Oak Drive Pine Valley Drive McKinley Avenue** New Bern Avenue **Chestnut Avenue McKinley Avenue** Pembroke Avenue Neuse Boulevard West High Street Trent Boulevard Wilson Street Aycock Avenue **Chestnut Avenue** Moore Avenue Old Airport Road

Stop Street

Stoneyhill Trail Sunrise Way Sunset Road Sunset Road Sursee Court Sutton's Alley Sweet Briar Court Sycamore Street Sycamore Street Sycamore Street **Taberna Circle** Taberna Way **Tanglewood Court Tarragon Court Tatum Drive Tatum Drive Tatum Drive Taylor Street Taylor Street** Tesie Trail **Tesie Trail Teufen Road Thatcher Court** Third Street Third Street **Thomas Avenue** Thorpe-Abbott's Lane **Thyme Court** Ticino Road **Ticino Road Tina Court Tobiano Drive Tobiano Drive Token Court Tomlinson Boulevard Towne Woods Drive** Tram Road **Traveller** Lane Trent Avenue, both sides Trent Street **Trent Street Trent Street Trent Village Drive**

Through Street

Neuse Boulevard Windy Trail **Cherrytree Drive Elizabeth Avenue** Emmen Road **Queen Street** Meadowview Drive Aycock Avenue **Chestnut Avenue** Moore Avenue Taberna Way **Emmen Road Pine Valley Drive Basil Drive** deGraffenried Avenue **High School Drive** Meadows Street Midyette Avenue **Pinecrest Avenue** Hardee Farms Drive Weathersby Drive Taberna Way Austin Avenue **Rhem Avenue** Trent Boulevard Longview Drive Yarmouth Road **Basil Drive** Taberna Circle **Ticino Court** Walter Drive **Derby Park Avenue Elizabeth Avenue** Seventh Street **Academic Drive Country Club Road Batts Hill Road Gables Road Fayetteville Street Chestnut Avenue McKinley Avenue** Pembroke Avenue Trent Road

Stop Street

Trolley Court Tryon Road Tryon Road Tryon Road (north) Tryon Road (north) **Turtle Bay Drive Tuscan Lane Tuscan Lane** Tyler Rhyne Trail **Underwriter Lane** Unnamed short one-way street connecting Trent Boulevard to Chattawka Lane in a northwest direction **Uster Court** Valais Court Vaud Court Vineyard Drive Viridian Trace Wake Street Wake Street Wake Street Wake Street Walden Court Walden Road Walden Road Walt Bellamy Drive Walt Bellamy Drive Walter Drive Walter Drive Walton Drive Washington Court Washington Street Waterleaf Pointe Waters Street Waters Street Waterscape Way Weathersby Drive Weathersby Drive Wellon Boulevard Wellons Boulevard Wesley Drive West High Street West High Street West Hightree Lane

Through Street

Seventh Street Fort Totten Drive Jefferson Avenue Lucerne Way (south) Tryon Road (south) Batts Hill Road Attmore Drive North Glenburnie Road Old Airport Road Judge Manly Drive Chattawka Lane

Neuchatel Road Neuchatel Road **Emmen Road** Chelsea Road Creekscape Crossing Aycock Avenue **Chestnut Avenue McKinley Avenue** Moore Avenue Walden Road Mellen Road **Taberna Circle** First Street Fleet Street **General Branch Drive Tesie Trail Craftsman Drive** Washington Street Hazel Avenue Landscape Drive Helen Avenue Willow Tree Street Wilcox Road **Bettye Gresham Lane Brices Crossing Boulevard** Newman Road **McCarthy Boulevard Oakdale Avenue Benfield Avenue Phillips Avenue** Amhurst Boulevard

Stop Street

West Pleasant Hill Drive West Street West Thurman Road West Thurman Road Westover Lane Westover Lane Westwood Court White Ash Lane White Street White Street Williams Street Williams Street Williams Street Williams Street Williams Street Willow Tree Street Wilmington Street Wilmington Street Wilmington Street Windy Trail traveling in a westerly direction Windy Trail traveling in an easterly direction Winged Foot Court Woodland Avenue Woodland Avenue Woodland Avenue Woodland Avenue Woodvine Court Yadkin Court Yarmouth Road (at its terminus) York Court **York Street Zurich Place**

Through Street NC Hwy 55 Queen Street **Old Airport Road** Waterscape Way **Dickinson Court** Lori Drive **Elsmore Drive Elizabeth Avenue Bern Street** North Bern Street East Rose Street Garden Street Harrison Street **Jarvis Street** Myrtle Avenue **Opal Street Contentnea** Avenue **Neuse Avenue Trent Avenue** Windy Trail traveling north and south Windy Trail traveling north and south Shinnecock Drive **Meadows Street** North Grace Avenue **Pinetree Drive** Simmons Street **Forest Park Drive Trent Village Drive** Yarmouth Road **York Street Concord Street** Hidden Harbor Drive

Revision Dates:

8/1/2018 Park Ave. intersection removed and added to section 70-104 three-way and four-way stop intersections 7/9/2019 Removed: Cedar at West; Main at West; Main at Bern; Cypress at Bern Added Cedar & West; Main & West; Main & Bern, Cypress & Bern to four way intersections



TO: Alderwoman Harris

FROM: Morgan Potts, AICP

DATE: February 7, 2019

SUBJECT: Planning and Zoning Board Appointment

Dear Alderwoman Harris:

Carol Williams' second term on Planning and Zoning Board has ended and is not eligible for reappointment at this time due to term limits. You are requested to nominate an appointee whose term will conclude June 30, 2021. Ms. Williams may continue to serve until an appointment has been made.

The duties of the Planning and Zoning Board are to conduct studies and make recommendations to the Board of Aldermen on matters concerning plans, goals and objectives relating to the growth, development and redevelopment of the City and the surrounding extra-territorial planning area. In addition, the Board makes recommendations on proposed conditional use permits, zoning and rezoning requests, subdivision plan approvals, and changes to the Land Use Ordinance.

The Land Use Ordinance requires that all Planning and Zoning Board members have demonstrated special interest, experience or education in banking, economics, environmental and land use policy, housing or other industry. Members must be able and willing to commit the necessary time and energy to carry out the responsibilities required for the office and must regularly attend meetings lasting 1-3 hours each month.

To appoint a person of your choosing, please provide the contact information to the City Clerk for inclusion on the Board's next meeting agenda. If you have anyone in mind or have any other questions or need information, please contact me at 639-7583.

Magy Va Morgan Potts, AICP

Everything comes together here.

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham CITY OF NEW BERN 300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 6364000

Dana E. Outlaw Mayor .

Mark A. Stephens City Manager

Memorandum

- TO: Alderman Johnnie Ray Kinsey
- FROM: Brenda Blanco, City Clerk
- DATE: March 15, 2019
- SUBJECT: Appointment to Board of Adjustment

On November 13, 2018, you appointed Anne Schout to an alternate seat on the Board of Adjustment. Mrs. Schout has tendered a resignation effective March 1, 2019. You are requested to appoint someone to fill the remainder of her seat, which will expire on November 12, 2021.

/beb

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



CITY OF NEW BERN

300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000

MEMO TO: Alderman Johnnie Ray Kinsey

FROM: Brenda Blanco, City Clerk

DATE: May 31, 2019

SUBJECT: Appointment to Police Civil Service Board

Craig Badder's term on the Police Civil Service Board will expire on June 30, 2019. Members of this Board are not eligible to serve more than one consecutive term. For that reason, Mr. Badder is not eligible for reappointment. You are asked to make a new appointment to fill this seat for a two-year term.

When considering an appointee, please bear in mind the Civil Service Board does not have regularly-scheduled meetings as do most other City Boards and Commissions. Instead, meetings are on an as-needed basis and are almost always held during normal working hours of 8 a.m. to 5 p.m. For this reason, it is prudent for an appointee to have a flexible schedule that would permit attending hearings that are not only conducted during the day, but also are scheduled on relatively short notice and often last all day and possibly two to three days.

Additionally, the City's charter provides members shall be appointed based upon relevant professional experience. Appointees cannot be a member of the Board of Aldermen, an elected officer, a member or employee of the Police Department or a person who has served as a volunteer in the Police Department within the previous 36 months, or an employee of the City. Appointees shall be a qualified voter in the City's municipal election.

/beb

Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Sabrina Bengel Jameesha S. Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



CITY OF NEW BERN

300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 6364000 Dana E. Outlaw Mayor

Mark A. Stephens City Manager

- **TO:** Alderman Robert Aster
- FROM:Bradleigh SceviourLand & Community Development Administrator
- **DATE:** June 21st 2019
- SUBJECT: Board of Adjustment Appointment.

Mr. Peter Walker resigned from the Board of Adjustment and his seat will need to be filled. You are requested to nominate an appointment to fill this seat on the Board of Adjustment.

The Board of Adjustment is a quasi-judicial body acting independently from the Board of Aldermen. Board membership is composed of 10 regular and 3 alternate members. Members must be able and willing to commit the necessary time and energy to carry out the responsibilities required for the position and must attend approximately two hour meetings on the last Monday night of each month. The Board's major responsibilities are the granting of variances, appeals and special use permits. Members must have the ability to read and understand complex land ownership and development issues.

To nominate a citizen of your choosing, please provide the contact information to the City Clerk for inclusion on the Board's next meeting agenda. If you have questions or need additional information, please contact me at 639-7582.

Sabrina Bengel Jameesha S. Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



CITY OF NEW BERN

300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 6364000 Dana E. Outlaw Mayor

Mark A. Stephens City Manager

- **TO:** Alderman Barbara J. Best
- FROM: Bradleigh Sceviour Land & Community Development Administrator
- **DATE:** June 21st 2019
- SUBJECT: Board of Adjustment Appointment.

Mr. Steve Strickland resigned from the Board of Adjustment and his seat will need to be filled. You are requested to nominate an appointment to fill this seat on the Board of Adjustment.

The Board of Adjustment is a quasi-judicial body acting independently from the Board of Aldermen. Board membership is composed of 10 regular and 3 alternate members. Members must be able and willing to commit the necessary time and energy to carry out the responsibilities required for the position and must attend approximately two hour meetings on the last Monday night of each month. The Board's major responsibilities are the granting of variances, appeals and special use permits. Members must have the ability to read and understand complex land ownership and development issues.

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