

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

PUBLIC NOTICE OF VIRTUAL (ELECTRONIC) MEETING

In order to maintain the safety of residents, staff, and elected officials during the COVID-19 pandemic, the Board of Aldermen meeting scheduled for 6:00 p.m. on Tuesday, April 14, 2020 will be conducted electronically. The agenda is available on the City's website at www.newbernnc.gov.

The City of New Bern is making every effort to ensure that the public is able to safely view the Board of Aldermen meeting and participate in the public comment portions of the meeting. The public may view the meeting by watching a livestream on the City's Facebook page (City of New Bern, NC Government), on Suddenlink Channel 3 (CityTV3 - the City's PEG channel), or on the City's website at www.newbernnc.gov. The public may also access the meeting by calling one of the numbers below to listen to the audio:

1-929-205-6099
1-312-626-6799
1-669-900-6833
1-253-215-8782
1-301-715-8592
1-346-248-7799

Meeting ID: 687 288 653
Password: 286410

Those who wish to make a public comment must pre-register no later than 12 noon on April 14, 2020. To pre-register, please contact the City Clerk by email at blancob@newbernnc.gov or by phone at 252-639-2701. You will need to provide the following information:

- First and last name
- Address
- Email address
- Telephone number
- Comment type:
 - General comment under Request and Petition of Citizens

Registered participants will need to call one of the phone numbers listed above at 5:30 p.m. on April 14, 2020.

**CITY OF NEW BERN
BOARD OF ALDERMEN VIRTUAL (ELECTRONIC) MEETING
CONDUCTED VIA ZOOM PLATFORM
APRIL 14, 2020 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET**

1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Mayor Outlaw. Pledge of Allegiance.
2. Roll Call.
3. Request and Petition of Citizens.

Consent Agenda

4. Consider Approving a Proclamation for National Day of Prayer.
5. Consider Adopting a Resolution to Close the 500 Block of Craven Street for the Historic District Residents Association's Summer Social on May 16, 2020.
6. Consider Adopting a Resolution to Close the 400 Block of South Front Street for the Young Professionals Group's Jazz Festival on May 17, 2020.
7. Consider Adopting a Resolution Approving the Installation of an Additional Street Light at 1918 Davis Street.
8. Submission of Annual Written Report from the New Bern Appearance Commission.
9. Approve Minutes.

10. Conduct a Public Hearing and Consider Adopting an Ordinance to Annex 203 Riverside Drive.
NOTE: This public hearing will not be held and item will not be considered; to be continued to the May 12, 2020 meeting.
11. Conduct a Public Hearing on the Rezoning of 2409 Oaks Road; and
 - a) Consider Adopting a Statement of Zoning Consistency or Inconsistency; and
 - b) Consider Adopting an Ordinance Rezoning 2409 Oaks Road.**NOTE: This public hearing will not be held and item will not be considered; to be continued to the May 12, 2020 meeting.**
12. Consider Adopting a Resolution Approving the Sale of 1509 Washington Street.

13. Consider Adopting a Resolution to Identify Emergency Responders to Be Excluded from the Families First Coronavirus Response Act ("FFCRA").
14. Consider Adopting a Resolution Authorizing the Donation of Surplus Property to No. 9 Township Fire & Rescue.
15. Consider Adopting a Resolution Approving the Sole Source Exemption for the Purchase of Fencing for the Union Point Pedestrian Bridge Project.
16. Consider Adopting a Budget Ordinance Amendment for the Grants Fund and for the FY2019-2020 Operating Budget.
17. Appointment(s).
18. Attorney's Report.
19. City Manager's Report.
20. New Business.
21. Closed Session.
22. Adjourn.

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



NEW BERN
CITY OF NEW BERN

300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

Memo to: Mayor and Board of Aldermen
From: Mark A. Stephens, City Manager
Date: April 7, 2020
Re: April 14, 2020 Agenda Explanations


4/7/20

1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Mayor Outlaw. Pledge of Allegiance.
2. Roll Call.

CONSENT AGENDA

3. Consider Approving a Proclamation for National Day of Prayer.

Theresa Lee has requested a proclamation for National Day of Prayer, which will be held on May 7, 2020.

4. Consider Adopting a Resolution to Close the 500 Block of Craven Street for the Historic District Residents Association's Summer Social on May 16, 2020.

(Ward 1) Kelly Sorenson, event organizer, has requested to close the 500 block of Craven Street to vehicular traffic on May 16, 2020 from 12 p.m. until 5 p.m. for the Historic District Resident Association's summer social. A rain date of May 17, 2020 is requested. A memo from Foster Hughes, Director of Parks and Recreation, is enclosed.

5. Consider Adopting a Resolution to Close the 400 Block of South Front Street for the Young Professionals Group's Jazz Festival on May 17, 2020.

(Ward 1) Rebecca Homek, event organizer, has requested to close the 400 block of South Front Street to vehicular traffic from 1 p.m. until 11:30 p.m. on May 16, 2020 for the New Bern Young Professionals Group Jazz Festival. A memo from Mr. Hughes is enclosed.

6. Consider Adopting a Resolution Approving the Installation of an Additional Street Light at 1918 Davis Street.

(Ward 2) Irma Stone of 1918 Davis Street has requested an additional street light in the 1900 block of Davis Street. City staff evaluated the area and determined additional street lighting was necessary in order to meet the City's standard. The Public Utilities Department has estimated costs associated with the installation of the light to be \$666.41. A monthly cost of \$8.44 will be incurred by Public Works for the utility bill. A memo from Charles Bauschard, Director of Public Utilities, is attached.

7. Submission of Annual Written Report from the New Bern Appearance Commission.

Pursuant to City ordinance, the Appearance Commission is required to provide a report of activities to the Board of Aldermen no later than April 15th of each year as mandated by NCGS §160A-454. The attached report satisfies this requirement. This is informational only, and no action is needed from the Board.

8. Approve Minutes.

Minutes from the March 24, 2020 regular meeting are provided for review and approval.

9. Conduct a Public Hearing and Consider Adopting an Ordinance to Annex 203 Riverside Drive.

NOTE: This public hearing will not be held and item will not be considered; to be continued to the May 12, 2020 meeting.

10. Conduct a Public Hearing on the Rezoning of 2409 Oaks Road; and
a) Consider Adopting a Statement of Zoning Consistency or Inconsistency; and
b) Consider Adopting an Ordinance Rezoning 2409 Oaks Road.

NOTE: This public hearing will not be held and item will not be considered; to be continued to the May 12, 2020 meeting.

11. Consider Adopting a Resolution Approving the Sale of 1509 Washington Street.

(Ward 5) After receiving an offer of \$3,000 from Robert Carter for the purchase of 1509 Washington Street, the Board adopted a resolution on March 10, 2020 to initiate the upset bid process. The property is a vacant ¼-acre lot that was acquired through tax foreclosure in October 2006 and has a tax value of \$6,000. The offer

from Mr. Carter was advertised, but no additional bids were received. A memo from Brenda Blanco, City Clerk, is attached along with photos of the property.

12. Consider Adopting a Resolution to Identify Emergency Responders to Be Excluded from the Families First Coronavirus Response Act (“FFCRA”).

Documentation for this item will be submitted under separate cover.

13. Consider Adopting a Resolution Authorizing the Donation of Surplus Property to No. 9 Township Fire & Rescue.

No. 9 Township Fire & Rescue, a volunteer department, has requested the donation of certain items that the City has deemed surplus. The items will be used to provide emergency services to citizens in their district and to the City of New Bern through mutual aid support. An itemization of the surplus items is detailed in the attached memo from Mary Hogan, Director of Finance, and in Exhibit A of the resolution.

14. Consider Adopting a Resolution Approving the Sole Source Exemption for the Purchase of Fencing for the Union Point Pedestrian Bridge Project.

(Ward 1) The pedestrian bridge at Union Point Park was destroyed during Hurricane Florence in September of 2018. As part of the replacement project, new fencing will be installed on the bridge. In order to match the existing fence at Union Point Park and along the riverwalk, it is necessary to work with an authorized distributor that sells the same fence product. Coastal Fence Company has been identified as such a distributor. It is requested that the Board authorize the use of this sole source vendor pursuant to NCGS 143-129(6)(3) which allows an exception for bidding the purchase. A memo from Mr. Hughes is enclosed.

15. Consider Adopting a Budget Ordinance Amendment for the Grants Fund and for the FY2019-2020 Operating Budget.

The proposed budget ordinance amends the FY2019-20 operating budget to reestablish encumbrances that remained outstanding as of June 30, 2019 and to transfer funds to projects. It also recognizes \$5,000 in grant funds that were received from Walmart for National Night Out and a smoke detector safety program. A memo from Mrs. Hogan is attached.

16. Appointment(s).

Joseph Cannon’s term on the Appearance Commission has expired, and he is not interested in reappointment. Foster Hughes, Director of Parks and Recreation, has the name of someone who has expressed interest in serving on this commission. Please reach out to Mr. Hughes for additional information, if desired. Terms on the Appearance Commission are three years. When possible, appointees should have special training or experience in a design field, such as architecture, landscape design, horticulture, city planning, or a closely-related field.

- 17. Attorney's Report.**
- 18. City Manager's Report.**
- 19. New Business.**
- 20. Closed Session.**
- 21. Adjourn.**

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Approving a Proclamation for the National Day of Prayer

Date of Meeting: 04/14/20	Ward # if applicable: N/A
Department: City Clerk	Person Submitting Item: Brenda Blanco
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	Tharesa Lee has requested a proclamation for National Day of Prayer. The proclamation has been prepared in perpetuity.
Actions Needed by Board:	Consider approving proclamation
Backup Attached:	Proclamation

Is item time sensitive? ☒ Yes ☐ No

Will there be advocates/opponents at the meeting? ☐ Yes ☐ No

Cost of Agenda Item:

If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:



Proclamation

WHEREAS, civic prayers and national days of prayer have a long and venerable history in our constitutional republic, dating back to the First Continental Congress in 1775; and

WHEREAS, the Declaration of Independence, our first statement as Americans of national purpose and identity, made "the Laws of Nature and Nature's God" the foundation of our United States of America and asserted that people have inalienable rights that are God-given; and

WHEREAS, the Supreme Court has affirmed the right of state legislatures to open their sessions with prayer and the Supreme Court and the U.S. Congress themselves begin each day with prayer; and

WHEREAS, on April 17, 1952, President Harry Truman signed a bill proclaiming the National Day of Prayer into law, and in 1988, legislation setting aside the first Thursday of May as an annual National Day of Prayer was passed unanimously by both Houses of Congress and signed by President Ronald Reagan; and

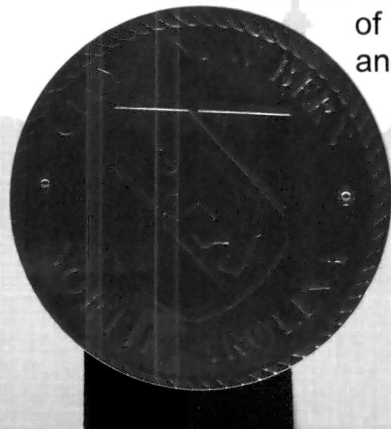
WHEREAS, the National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to request healing for wounds endured, and to ask God to guide our leaders and bring wholeness to the United States and her citizens.

NOW, THEREFORE, I, Dana E. Outlaw, Mayor of the City of New Bern, on behalf of the New Bern Board of Aldermen, do hereby proclaim that each year the first Thursday of May shall be designated as

A DAY OF PRAYER IN THE CITY OF NEW BERN, NC

and encourage all citizens of New Bern to observe the day in ways appropriate to its importance and significance.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of New Bern this 14th day of April in the Year of Our Lord Two Thousand and Twenty.



Dana E. Outlaw, Mayor

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close the 500 block of Craven Street.

Date of Meeting: 4/14/2020	Ward # if applicable: Ward 1
Department: Parks & Recreation	Person Submitting Item: Foster Hughes, CPRE
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Kelly Sorenson, event organizer has requested to close the 500 block of Craven Street to vehicle traffic from 12:00 p.m. until 5:00 pm on Saturday, May 16, 2020 with a rain date of May 17, 2020 for HDRA Summer Social.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo – Application – Map - Petition

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



Aldermen

Sabrina Bengel
Jameesha Harris
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham

Foster Hughes, CPRE
Director of Parks & Recreation



Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE 
Director of Parks & Recreation

Re: Resolution to close Craven Street for the Historic District Resident Association (HDRA) Summer Social.

Background Information:

Kelly Sorenson, event organizer has requested to close to vehicular traffic the 500 block of Craven Street between Johnson and New Streets on Saturday, May 16, 2020 from 12:00 p.m. until 5:00 p.m. with a rain date of May 17, 2020 for HDRA Summer Social.

Recommendation:

The Parks and Recreation Department recommends approval and requests the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please call:

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

THAT WHEREAS, the Historic District Resident Association ("HDRA") has requested the 500 block of Craven Street be closed to vehicular traffic on May 16, 2020 from 12:00 p.m. until 5:00 p.m. with a rain date of May 17, 2020 for a summer social; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 500 block of Craven Street be closed to vehicular traffic from 12:00 p.m. until 5:00 p.m. on Saturday, May 16, 2020 with a rain date of May 17, 2020 for HDRA's summer social.

ADOPTED THIS 14th DAY OF APRIL 2020.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

RECEIVED

FEB 26 2020

BY: AKD**CITY OF NEW BERN**11W 2-27-20
UM 2-28-20
May 16th
Sat.**APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS**

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least 60 days prior to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: Craven' the Summer
 Organization Name: HDRA - Historic Downtown Residents Association
 Responsible Contact: Kelly Sorenson
 Address: 411 Queen Street
 City: New Bern State: NC Zip code: 28560
 Phone: 478-973-8941 Alternate Phone: _____
 Email: kelesorenson@gmail.com

Type of Event: ☐ Demonstration ☒ Festival ☐ Parade

Date of Event: May 16, 2020 Proposed Rain Date: May 17, 2020

Event Set up time: 12 pm Event Tear Down Completed Time: 3 pm

Event Start Time: 4 pm Event End Time: 6 pm

What is the specific location and/or route of the proposed event? (Attach additional information if needed)

Block of Craven Street between Johnson Street & New Street

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. **Festivals/Events require detailed aerial map with complete layout.**

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed).

HDRA membership Summer Social. Picnic, games, food

Estimated attendance: 70; Attendance not to exceed: _____

*Note: If more than 1,000 in attendance is expected 1) **Proof of Crowd Manager Training Certification is required.** Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) **Public Safety Plan is required. Information must be submitted with application.** For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # _____ Sizes _____ Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # 0 trash cans.

☒ We will provide our own bags & dispose of any trash generated ourselves.

☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures?☒ Yes*☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received **at least 60 days in advance** for consideration. Street closures require barricades. A fee of **\$5.00 per barricade** must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific: _____

Craven St at Johnson Street

Craven St at New Street

Chase St at Craven

Are you requesting any State Road or Bridge closures?☐ Yes*☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number.

Will Inflatables or other Play features be part of this event? ☒ Yes ☒ No (Additional insurance may be required)**Will Food Vendors or Commercial/Non-Profit vendors be part of this event?** ☐ Yes ☒ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached **at the time of Application**:

- ☐ A detailed map – including the location, route with beginning and ending point and street names included.
- ☐ Petition of Signatures – of business/residents affected – If roads are closed.

The following items are required **within two (2) business days of the event or event shall be cancelled**:

- ☐ Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as Additional Insured.
- ☐ List of all food/commercial/non-profit vendors.
- ☐ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

- ☐ Completed & Signed Application
- ☐ Detailed maps of parade route and/or festival layout
- ☐ Petition of signatures (if road closure is requested)
- ☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Authorized Signature _____

Date 2-26-2020

All documents have been provided and this application is recommended for approval

Vernon E. Matthews

3/9/2020

Administrative Support Supervisor

Date

This application has been approved.

72

3/13/2020

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades: # _____

\$ _____

Trash Collection: _____

\$ _____

City Staff: # _____

\$ _____

Vendor Fees: # _____

\$ _____

Park/Facility Rental: _____

\$ _____

Total Due: \$

\$

- ☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____
- ☐ Approved by Department Date: _____ Staff Initials: _____
- ☐ Submitted for Board Approval Date: _____ Staff Initials: _____
- ☐ All Paperwork collected Date: _____ Staff Initials: _____
- ☐ All fees collected \$ _____ Date: _____ Staff Initials: _____

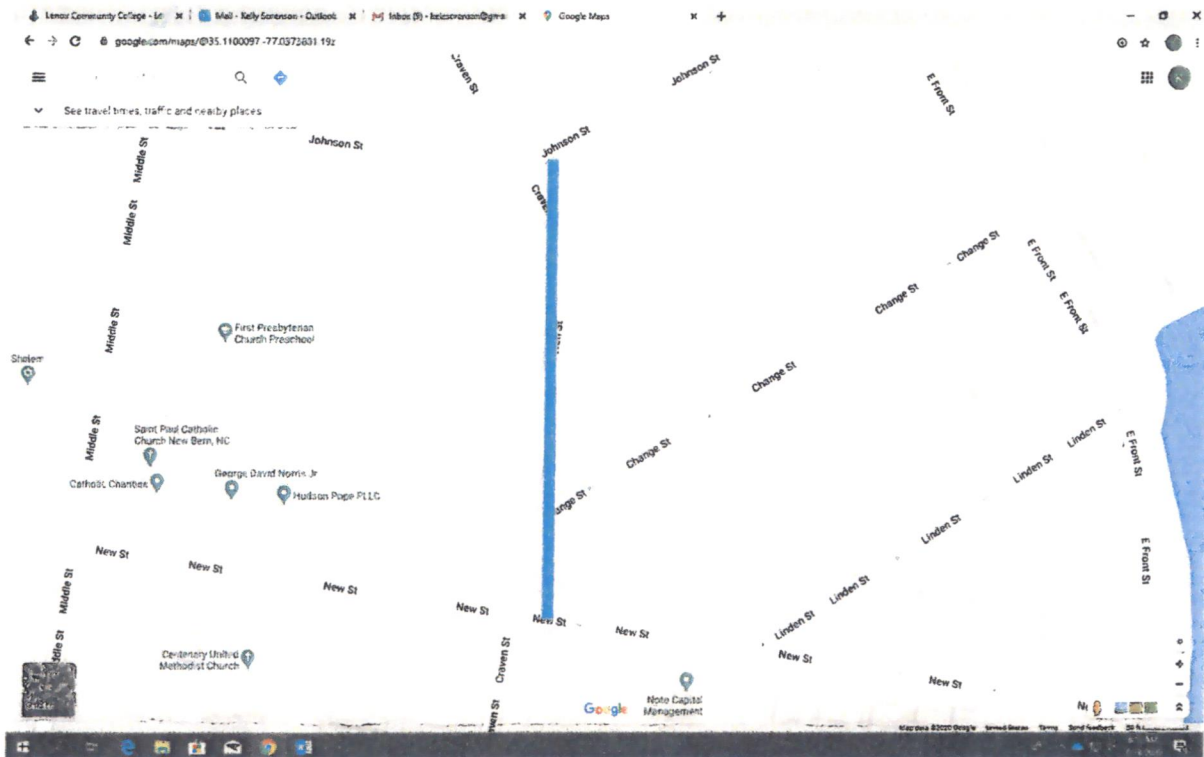
City Sponsored Event

☐ Yes ☒ No

Updated 6-3-2019

Neighbor Consent for HDRA's Craven' Summer Street Party Saturday, May 16, 2-4 pm

By signing below, you consent to the street closure for the HDRA street party.



Address

Signature

512 Craven St NB LC	Marion A. Thomas
512 CRAVEN ST + NB	Edward Vangel
510 CRAVEN ST	Myrae Puff
514 Craven St.	Don White
507 CRAVEN ST	Barbara S. Matthews
504 CRAVEN ST.	Robert Puff
501 CRAVEN ST	Conelia S. Hume
501 CRAVEN ST	Cash McDermott
301 Johnson @ corner of Craven	Leah Pucker
511 Craven St.	Vanessa
502 CRAVEN ST.	Mary White
505 Craven St	Shirley
516 Craven St	Marion Thompson
513 Craven St.	Sylvia Whigham
520 Craven St	Residents out of town (house)
509 Craven St	Chuck Vaughn (hasn't been home - also lives in Raleigh - and wife just died)

Historic District Residents Association Event Notification

HDRA's Social Committee is planning the next summer event: Craven' Summer Street Party

The Street Party will take place along Craven Street between Johnson and New Streets on Saturday, May 16, from 2-4 pm. The event will require a portion of Craven Street to be closed for the time period of approximately 1-4 pm. This is done by the city if the event application is approved.

In order to get approval, we need all affected Craven Street residents to give consent for the event by signing an acknowledgement form.

Maxine Weisman at 511 Craven Street is collecting those signatures. There are several ways to give your consent:

- 1- Call her at 914-772-3230 to arrange a time to sign the form.
- 2- Email your consent to maxjoyw@gmail.com.
- 3- Sign this sheet at the bottom with your printed name and address and leave it in her mailbox.

Our deadline for gathering signatures is Monday, February 24.

Additionally, as the event nears, we will have a street cleaning event in which volunteers will assist residents within the party vicinity with light yard work to prepare the street for the party. More information on that will be given in May.

Google Maps



— = barricades

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close the 400 block of South Front Street.

Date of Meeting: 4/14/2020	Ward # if applicable: Ward 1
Department: Parks & Recreation	Person Submitting Item: Foster Hughes, CPRE
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Rebecca Homek, event organizer has requested to close the 400 block of South Front Street to vehicle traffic from 1:00 p.m. until 11:30 pm on Saturday, May 16, 2020 New Bern Young Professionals Group Jazz Festival.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo – Application – Map - Petition

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



Aldermen

Sabrina Bengel
Jameesha Harris
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham

Foster Hughes, CPRE
Director of Parks & Recreation

Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager



Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE 
Director of Parks & Recreation

Re: Resolution to close South Front Street for the New Bern Young Professionals Group Jazz Festival.

Background Information:

Rebecca Homek, event organizer has requested to close to vehicular traffic the 400 block of South Front Street between Hancock and Middle Streets on Saturday, May 16, 2020 from 1:00 p.m. until 11:30 p.m. for New Bern Young Professionals Group block party.

Recommendation:

The Parks and Recreation Department recommends approval and requests the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please call.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

THAT WHEREAS, New Bern Young Professionals Group has requested the 400 block of South Front Street between Hancock and Middle Streets be closed to vehicular traffic on May 16, 2020 from 1:00 p.m. until 11:30 p.m. for a block party and;

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 400 block of South Front Street be closed to vehicular traffic from 1:00 p.m. until 11:30 p.m. on Saturday, May 16, 2020 for the New Bern Young Professionals' block party.

ADOPTED THIS 14th DAY OF APRIL 2020.

DANA E. OUTLAW, MAYOR

Brenda E. Blanco, City Clerk

RECEIVED

FEB 14 2020

May 16 - 20
Sat**CITY OF NEW BERN****BY: APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS**

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least **60 days prior** to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: Block Party and BenefitOrganization Name: New Bern Young Professionals Group (through the Chamber of Commerce)Responsible Contact: Rebekah HornekAddress: 214 Green Trees DriveCity: New Bern State: NC Zip code: 28560Phone: 615-772-4337 Alternate Phone: 525-639-3545Email: rebekah.hornek@ncdcr.govstreet
closing

Type of Event:

☐ Demonstration☒ Festival☐ ParadeDate of Event: 05/16/2020Proposed Rain Date: N/A1pm - 11:30p
10.5 hoursEvent Set up time: 1PMEvent Tear Down Completed Time: 11:30 pmEvent Start Time: 4PMEvent End Time: 11PM

What is the specific location and/or route of the proposed event? (Attach additional information if needed)

The 400-block of South Front Street from Hancock Street to Middle Street

400 block South Front St.

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. **Festivals/Events require detailed aerial map with complete layout.**

What is the purpose of this event? Please be detailed in your description – (Attach additional information if needed)

Raise awareness of New Bern Young Professionals Group (YPG) and fund raiser for YPG and Craven Community College.

Estimated attendance: 200Attendance not to exceed: 999

*Note: If more than 1,000 in attendance is expected 1) **Proof of Crowd Manager Training Certification is required.** Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) **Public Safety Plan is required. Information must be submitted with application.** For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # _____ Sizes _____ Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # _____ trash cans.

☐ We will provide our own bags & dispose of any trash generated ourselves.☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures?☒ Yes*☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received **at least 60 days in advance** for consideration. Street closures require barricades. A fee of **\$5.00 per barricade** must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific: 400-block of South Front Street

Are you requesting any State Road or Bridge closures?☐ Yes*☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number. _____

Will Inflatables or other Play features be part of this event?☐ Yes☒ No (Additional insurance may be required)**Will Food Vendors or Commercial/Non-Profit vendors be part of this event?**☒ Yes☐ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached **at the time of Application**:

☒ A detailed map – including the location, route with beginning and ending point and street names included.

☒ Petition of Signatures – of business/residents affected – If roads are closed.

The following items are required within **two (2) business days of the event or event shall be cancelled**:

☒ Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".

↓ List of all food/commercial/non-profit vendors.

☒ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

☒ Completed & Signed Application

☒ Detailed maps of parade route and/or festival layout

☐ Petition of signatures (if road closure is requested)

☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more).

Rebekah Hornek

02/13/2020

Authorized Signature

Date

All documents have been provided and this application is recommended for approval

Vernon E. Matlock

2/20/2020

Administrative Support Supervisor

Date

This application has been approved.

TH

3/13/20

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades: # 6

\$ _____

Trash Collection:

\$ _____

City Staff:

\$ _____

Vendor Fees

\$ _____

Park/Facility Rental:

\$ _____

Total Due:

\$ 30.00

• ☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____

• ☐ Approved by Department

Date: _____

Staff Initials: _____

• ☐ Submitted for Board Approval

Date: _____

Staff Initials: _____

• ☐ All Paperwork collected

Date: _____

Staff Initials: _____

• ☐ All fees collected \$ _____

Date: _____

Staff Initials: _____

City Sponsored Event

☐ Yes ☐ No

Updated 6-3-2019



NEW BERN

CHAMBER OF COMMERCE

February 20, 2020

To Whom It May Concern:

The Young Professionals Group, an affiliate of the New Bern Area Chamber of Commerce, wishes to host an event in downtown New Bern to raise awareness of who they are and their efforts to bring New Bern's young demographic together. They are also hoping to raise money for an endowment they are creating at Craven Community College. The details of the event are as follows:

Jazz Festival

Saturday, May 16, 2020

5:00—9:00 p.m.

400 block of South Front Street

The event will feature small (1 - 2 person) musical performers on the sidewalks and in the streets, artists performing on the sidewalks as well as vendors selling their wares, all reflecting the jazz theme of the event.

The restaurants and bars located in the block will be open for business and will sell alcohol from *inside* their establishments. We are asking that patrons are allowed to purchase their alcoholic beverages and walk outside these establishments, remain within the enclosed area of the 400 block of South Front Street and consume their pre-purchased beverages. There will be NO alcohol sold on the street. Patrons will NOT be permitted to carry any beverages outside of the enclosed area.

As part of this event, we are asking to close the 400 block of South Front Street to *vehicular traffic only* from noon thru midnight on the 15th. This closure would not interfere with traffic in either the Hancock or Middle Street intersections. They intend to use the metal barriers owned by the Chamber, City and Swiss Bear. They will also work closely with the NBPd on adequate security during the event.

The businesses that will be open that afternoon have all been contacted and, as evidenced by their signatures below, are in support of this street closure request.

Blackbeard's Triple Play

Beary the Hatchet

BTM

I appreciate your consideration of this request and encourage you to reach out to me should there be other concerns or questions.

Respectfully,

Kevin M. Roberts
President

NEW BERN AREA CHAMBER OF COMMERCE

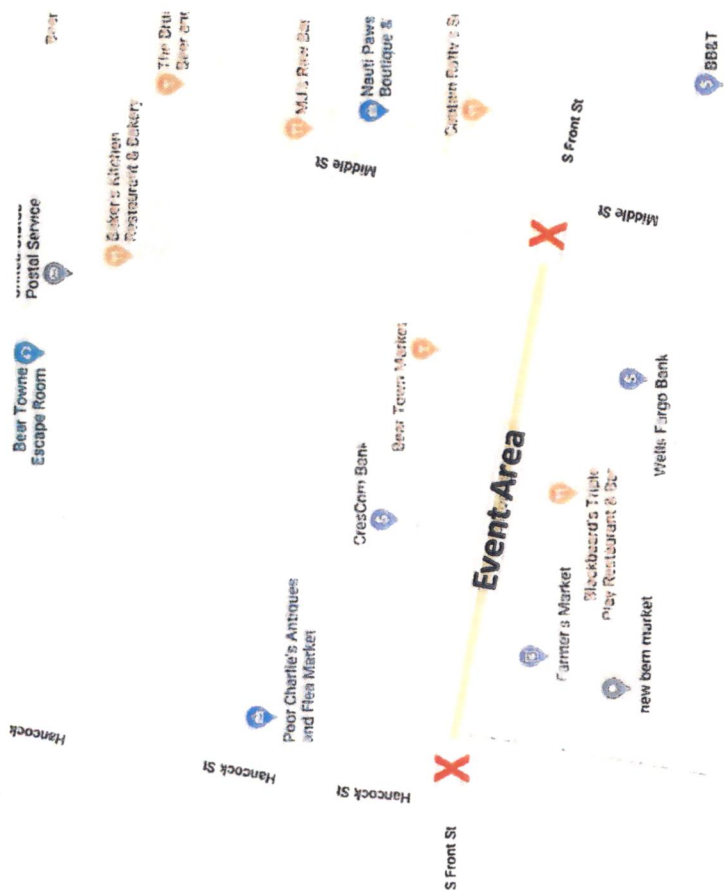
316 S. Front Street

PO Drawer C

New Bern, NC 28563

262.637.3111

Www.newbernchamber
.com



AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution for Street Lighting Request for 1918 Davis St.

Date of Meeting: April 14, 2020	Ward # if applicable: Ward 2
Department: Public Utilities	Person Submitting Item: Charles Bauschard
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Customer has requested additional street light at the section of Davis St. between 1914 Davis St. and 1924 Davis St.
Actions Needed by Board:	Approval of Request
Backup Attached:	Memo, Resolution, Street Lighting Request Form, Cost Analysis and location map

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item: Electric \$666.41, Public Works \$8.44/mo
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary Hogan
Director of Finance

TO: Mark Stephens, City Manager
FROM: Charles Bauschard, Director of Public Utilities
DATE: March 27, 2020
SUBJECT: Request for Additional Street Lighting from Resident

Background Information:

In August of 2010, the Board of Aldermen adopted a procedure for addressing requests for additional street lighting from residents. This procedure requires Electric Utilities to evaluate the area of the request. The existing lighting must also comply with or be brought up to the American National Standard Practice for Roadway Lighting.

The Department of Public Utilities has received a request from a resident for additional street lighting infrastructure in the area of 1918 Davis St. This area was evaluated, and it was determined that it does not meet the City's light standard. The recommendation and cost estimate is included.

Recommendation:

Upon completion of the staff's evaluation, I recommend the Board of Aldermen approve the resolution for the addition of a streetlight near 1918 Davis St.

RESOLUTION

THAT WHEREAS, the City of New Bern has adopted the American National Standard Practice for Roadway Lighting as the design standard for new street lighting installations within the City of New Bern; and

WHEREAS, the standard outlines the level of lighting necessary for the safe interaction of pedestrians and vehicles along municipal roadways; and

THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Mayor and the City Clerk be and they are hereby authorized and directed to accept the installation and costs to the Department of Public Utilities and Public Works for additional street lighting infrastructure along Davis Street, section of Davis St., between 1914 Davis St. and 1924 Davis St.

ADOPTED THIS 14TH DAY OF APRIL 2020.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Street Lighting Request Form

REQ#

Customer Name:

Customer Address:

Phone Number of Requestor:

Area of Request:

(Street address, intersection, general description, etc)

Pole # (If known):

Sent to Police Department Date:

Police Recommendations:

All items below this must be filled out by an Electric Department Engineer

Electric Department Engineer: Dustin Cayton

Evaluation Results/Recommendation:

Estimated Cost to Electric Department:

Estimated Cost to Public Works:

NEW BERN ELECTRIC

DATE:3-10-20

W.O. # Street Light Req 103

CUSTOMER:Irma Stone

LOCATION: Davis Street

LABOR	QUANTITY	REG. HRS	OT HRS	RATE*	TOTALS
Crew Leader	1	2	0	\$ 52.00	\$ 104.00
2nd Class	1	2	0	\$ 40.74	\$ 81.48
					TOTAL \$ 185.48

EQUIPMENT	QUANTITY	HOURS	RATE*	TOTALS
Bucket Truck/Service Truck 55'	1	2	\$ 74.72	\$ 149.44
				TOTAL \$ 149.44

MATERIAL	QUANTITY	PRICE	TOTAL
8' Arm	1	\$106.80	\$ 106.80
72W LED Fixture	1	\$188.47	\$ 188.47
#6 ACSR Tpx	5	\$0.40	\$ 2.00
Photo Cell	1	\$4.08	\$ 4.08
			TOTAL \$ 301.35

SUB TOTAL \$ 636.27

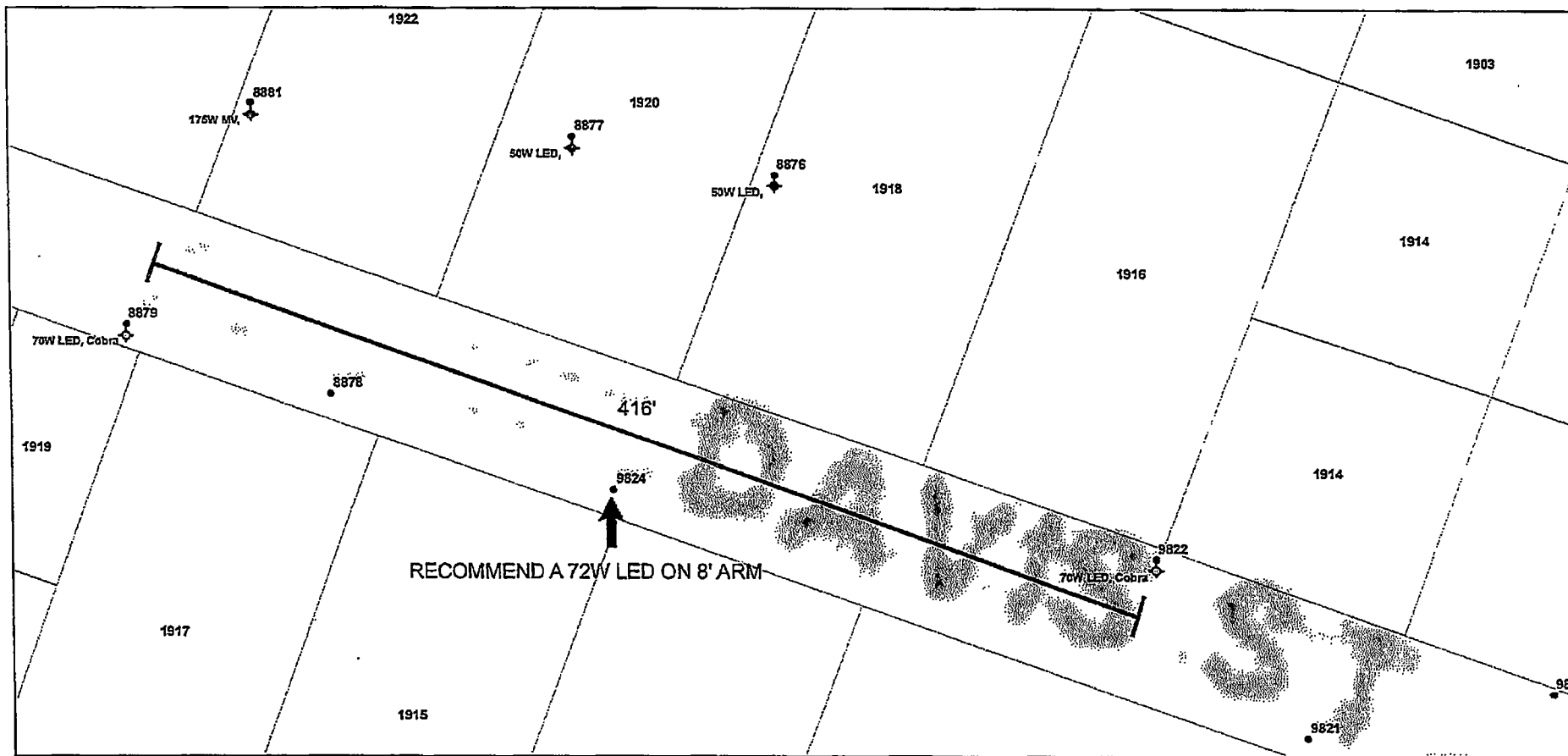
10%TAX \$ 30.14

TOTAL JOB \$ 666.41

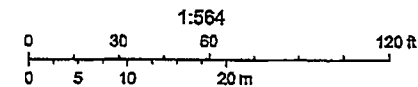
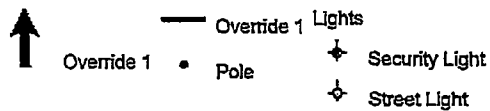
*Labor Rates are based on hourly rates + benefits.

*Equipment rates are based on FEMA's 2019 Schedule of Equipment Rates

STREET LIGHT REQ 103



3/11/2020, 9:16:23 AM



Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community

Dustin Cayton
State of North Carolina DOT | State of North Carolina DOT |

AGENDA ITEM COVER SHEET

Agenda Item Title:

New Bern Appearance Commission Annual Report for April 1, 2019 to March 31, 2020

Date of Meeting: 4/14/2020	Ward # if applicable:
Department: Parks & Recreation	Person Submitting Item: Foster Hughes
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	As required by ordinance, this is the New Bern Appearance Commission Annual Report to the New Bern Board of Aldermen. This report covers the period of April 1, 2019 to March 31, 2020.
Actions Needed by Board:	Informational only
Backup Attached:	Memo and Annual Report.

Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



PARKS & RECREATION

Family, fitness and fun come together here.

Aldermen

Sabrina Bengel
Jameesha Harris
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham

Foster Hughes, CPRE
Director of Parks & Recreation



Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE
Director Parks and Recreation

Re: New Bern Appearance Commission Annual Report of Activities for April 1, 2019 through March 31, 2020

Background Information:

The New Bern Appearance Commission serves the Board of Aldermen in an advisory capacity, and recommends appropriate programs to the board, to enhance and improve the visual quality and aesthetic characteristics of the city. The commission also make recommendations to the board, which will facilitate the planning, growth, and protection of trees on public property and street rights-of-way within the city. The Appearance Commission annual report is attached for your review.

As required by ordinance, this is the New Bern Appearance Commission Annual Report to the New Bern Board of Aldermen. This report covers the period of April 1, 2019 to March 31, 2020.

Recommendation:

Consider accepting and approving the New Bern Appearance Commission Annual Report for April 1, 2019 through March 31, 2020.

If you have any questions concerning this matter, please let me know.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

New Bern Appearance Commission
Annual Report of Activities
April 1, 2019 – March 31, 2020

I. Accomplishments:

- Heard and resolved tree removal appeals and requests from the Ghent Neighborhood.
- Judged and awarded Neighborhood Beautification Awards for each of the six wards.
- Sought the support of Mayor and Aldermen to increase the line item budget for tree replacement in City of New Bern.
- The City received its 24th Tree City USA Award . The Arbor Day Celebration was postponed due to the Coronavirus. This event will be rescheduled.
- Updated the Recommended Tree list for the City of New Bern.
- Parks and Recreation pruned 2,000 park and street trees during this timeframe.

II. Year in Review:

April – May 2019:

The Commission began planning and implementation of the Neighborhood Beautification Awards. The Commission approved the updated nomination form. Each member received a ward, to review nominations prior to the June Meeting.

A motion was made and passed that Neighborhood Beautification Awards are to be presented for both residential and non-residential for each ward.

June – July 2019:

Neighborhood Beautification Awards were discussed.

The Commission reviewed a slide presentation consisting of all Neighborhood Beautification Award Nominations and casted votes.

The Commission discussed the recommended trees for Public Streets. They voted on which trees they would like to add and/or remove from list.

August – October 2019:

The Commission voted to keep Joseph Cannon as Chairman and Jim Dugan as Vice Chair.

The Commission discussed the recommended trees for Public Parking Lots, Landscapes and Parks. They voted on which trees they would like to add and/or remove from list.

October meeting was canceled due to special events.

November - December 2019:

The Commission discussed the recommended trees for Wind Resistance. They voted on which trees they would like to add and/or remove from the list.

After review of all the recommended trees categories, the Commission made a motion to approve the updated Recommended Tree List.

January – February 2020:

The Commission started reviewing the Mission and Vision statement for the Appearance Commission.

The Commission voted on a new Chair and Vice Chair due to the terms ending. Jim Dugan was nominated as Chair and Molly Ingram was nominated as Vice Chair.

Reviewed and discussed the tree removal appeal for a Crape Myrtle at 1402 Spencer Avenue. After three citizens presented their case for keeping the Crape Myrtle, a discussion was held amongst the Commission members. After the discussion, a motion was made to keep the tree and it was approved.

Information was relayed to the Commission that the 2020 Arbor Day Celebration will be held at Lawson Creek Park at 11:00 am.

March 2020:

The Arbor Day Celebration had to be postponed due to the Coronavirus.

New Bern Parks and Recreation staff have removed stumps, trimmed and pruned trees, sprayed for weeds and fire ants in many parks and numerous city right of ways.

III. 2020-2021 Goals:

- 2020 Neighborhood Beautification Awards.
- Advocate for tree preservation and provide solution for protecting trees.
- Work on an educational/informational piece for the public, including a brochure for trees.
- Utilize social media more to advertise events and share educational information.

Appearance Commission Members:

Joseph Cannon, Chairman

Mike Duffy

Jim Dugan

John Phaup

Kate Rosenstrauch

Suzannah Talton

Molly Ingram

Staff:

Foster Hughes, Director of Parks & Recreation

Mike Horton, Park Superintendent and City Arborist

Jennifer Games, Special Project Coordinator

AGENDA ITEM COVER SHEET

Agenda Item Title:

Ordinance annexing contiguous property owned by Robert Yulick located at 203 Riverside Drive in Number Two Township

Date of Meeting:	Ward # if applicable: 1
Department: City Attorney	Person Submitting Item: Scott Davis
Call for Public Hearing: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Public Hearing: 4/14/2020

Explanation of Item:	Ordinance annexing contiguous property owned by Robert Yulick located at 203 Riverside Drive in Number Two Township, consisting of 0.40 acre
Actions Needed by Board:	Adopt ordinance
Backup Attached:	Annexation ordinance

Is item time sensitive? <input type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item: -0-
If this requires an expenditure, has it be budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

DATE: March 26, 2020

SUBJECT: Conduct a Public Hearing and Consider Adopting an Ordinance for the annexation request at 203 Riverside Drive.

Background

Property owner, Robert A. Yulick, is seeking annexation to the City of New Bern a parcel of land consisting of 0.40 acres, more or less, which said parcel is located at 203 Riverside Drive in Number Two (2) Township, Craven County.

Recommendation

Conduct a Public Hearing and Consider Adopting an Ordinance for the annexation request by property owner, Robert A. Yulick for property located at 203 Riverside Drive in Number Two (2) Township, Craven County Tax Parcel ID 2-036-081.

Please contact Jeff Ruggieri at 639-7587 should you have any questions or need additional information.

Prepared by:

Michael Scott Davis
DAVIS HARTMAN WRIGHT, PLLC
209 Pollock Street
New Bern, NC 28560

AN ORDINANCE ANNEXING TO THE CITY OF NEW BERN PROPERTY OF ROBERT A. YULICK, CONSISTING OF 0.40 ACRES, MORE OR LESS, LOCATED AT 203 RIVERSIDE DRIVE IN NUMBER TWO (2) TOWNSHIP

THAT WHEREAS, Robert A. Yulick filed a petition requesting the annexation to the City of New Bern of real property he owns located at 203 Riverside Drive in Number Two (2) Township, Craven County, North Carolina, said property being more particularly described on Exhibit A attached hereto and incorporated herein by reference, consisting of 0.40 acres, more or less, the boundaries of which are illustrated on a map prepared by City of New Bern Development Services Department, a copy of which is attached hereto as Exhibit B and incorporated herein by reference; and

WHEREAS, said petition was referred to the City Clerk for an investigation as to the sufficiency thereof; and

WHEREAS, the City Clerk certified the sufficiency of the petition in writing to the Board of Aldermen; and

WHEREAS, the Board of Aldermen called for a public hearing on the question of annexation of said territory; and

WHEREAS, pursuant thereto, notice of a public hearing to be held at 6:00 p.m. on April 14, 2020, in the City Hall Courtroom was duly caused to be published as required by law in the *Sun Journal*, a newspaper having general circulation in the City; and

WHEREAS, on April 14, 2020, at 6:00 p.m., a public hearing on the question of

annexation of the subject area was held by the Board of Aldermen of the City of New Bern, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, it was then determined by the Board of Aldermen that the petition filed met the requirements of the General Statutes of North Carolina, and that the area described in the petition should be annexed.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the subject petition meets the requirements of §160A-31 of the General Statutes of North Carolina.

Section 2. That the real property owned by Robert A. Yulick located at 203 Riverside Drive in Number Two (2) Township, Craven County, North Carolina, said property being more particularly described on Exhibit A attached hereto and incorporated herein by reference, consisting of 0.40 acres, more or less, the boundaries of which are illustrated on a map prepared by City of New Bern Development Services Department, a copy of which is attached hereto and incorporated herein by reference as Exhibit B, be and the same is hereby annexed to the City of New Bern.

Section 3. That the effective date of annexation shall be midnight on April 14, 2020.

Section 4. That the area to be annexed be and the same is hereby made a part of Ward One of the City of New Bern.

Section 5. That this ordinance, together with a plat reflecting the area being annexed, shall be recorded forthwith in the Office of the Register of Deeds of Craven County.

ADOPTED THIS 14th DAY OF APRIL, 2020.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

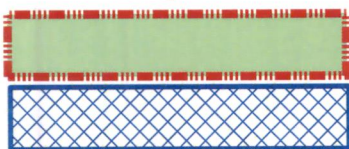
EXHIBIT A

All that certain tract or parcel of land lying and being situate in Number Two (2) Township, Craven County, North Carolina, and being more particularly described as follows:

Being that certain lot or parcel of land lying and being situate in Number Two (2) Township, Craven County, North Carolina, designated as Lot Number Two (2) in Block A, in that certain subdivision known as Riverview Park, a map or plat of which said subdivision appears of record in the Office of the Register of Deeds of Craven County in Map Book 2 at Page 69 to which said map reference is hereby made for a more particular description of the aforesaid Lot Number Two (2) in Block A hereby conveyed.



Proposed Annexation: 203 Riverside Drive - 0.40 Acres. Tax ID: 2- 036-081



Existing New Bern Limits

Proposed Annexation Area



Scale: 1 = 200 ft



BUSINESS
Are you looking for a realtor? Maybe you just have some questions. Maybe you don't know what you want yet...
STUDENT LOANS
Do you need a Student Loan? We provide all kinds of options to you. Call today.
MORTGAGE EXPERT
Residential & Commercial. Specialize in Residential Real Estate Finance & All Commercial Mortgages.
NEED A SMALL LOAN
Do you need a loan? Do you need some cash fast? CALL US.
BOOKKEEPING SERVICES
Accounts Payable, Accounts Receivable, Bank Credit Card Reconciliations. Flexible rates starting at \$18 per hour.
RECEPTIONIST WANTED
Our Clinic is looking for a Receptionist that is personable, organized, and has a good attitude. Open for a day or two. Self-motivated.
ATTENTION HOME OWNER
2 bedrooms, Property has been completely renovated and is currently occupied. Both tenants are currently on leases and each unit is rented at \$400.
EXCELLENT INVESTMENT
2 Family DUPLEX. Both units have 2 bedrooms and 1 bath. Property has been completely renovated and is currently occupied. Both tenants are currently on leases and each unit is rented at \$400 and \$450.
COMMERCIAL LOANS
We will consider applications on the following property types: Multi-family, construction, Retail Centers, Offices, etc.
GENERAL HELP WANTED
Seeking someone to fill in as a filing clerk. Answering phones to customers.
PT Sales Assistant
We are looking for high energy sales oriented sales assistant. Must be able to work the work. \$60,000 per year.
Senior Advisor Assistant
A well-established independent wealth management organization is seeking a qualified Senior Advisor Assistant to join their team. \$40,000 to \$60,000 per year based on relevant experience.
RECEPTIONIST WANTED
Our Clinic is looking for a Receptionist that is personable, organized, and has a good attitude. Open for a day or two. Self-motivated.
Are you looking for a realtor?
Maybe you just have some questions. Maybe you don't know what you want yet...
STUDENT LOANS
Do you need a Student Loan? We provide all kinds of options to you. Call today.
MORTGAGE EXPERT
Residential & Commercial. Specialize in Residential Real Estate Finance & All Commercial Mortgages.
NEED A SMALL LOAN
Do you need a loan? Do you need some cash fast? CALL US.
BOOKKEEPING SERVICES
Accounts Payable, Accounts Receivable, Bank Credit Card Reconciliations. Flexible rates starting at \$18 per hour.
RECEPTIONIST WANTED
Our Clinic is looking for a Receptionist that is personable, organized, and has a good attitude. Open for a day or two. Self-motivated.

Sun Journal CLASSIFIEDS

To Place an Ad, Call 888-328-4802 or visit our website at www.encclassifieds.com

LEGAL NOTICES

NOTICE TO CREDITORS NORTH CAROLINA, CRAVEN COUNTY

All persons, firms and corporations having claims against the Estate Of **GRACIE JANE THOMAS**, File No. 2020E000141, deceased, of Craven County, NC, are notified to present the same to the personal representative listed below on or before **JUNE 11, 2020**, or this notice will be pleaded in bar of recovery. All debtors of the said estate are asked to make immediate payment.

This 5th day of March, 2020.

Bernice Thomas, Executor
for the Estate of Gracie Jane Thomas, Deceased.
303 E. Blanche Street
Clayton, NC 27520

March 11, 18, 25, April 1, 2020 (adv)

NOTICE OF PUBLIC HEARING

TAKE NOTICE THAT the Board of Aldermen of the City of New Bern will conduct a public hearing on April 14, 2020, in the City Hall Courtroom located at 300 Pollock Street in the City of New Bern at 6:00 p.m., or as soon thereafter as the matter may be reached, on the question of annexing to the City of New Bern a parcel of land owned by Robert A. Yulick, consisting of 0.40 acres, more or less, which said parcel is located at 203 Riverside Drive in Number Two (2) Township, Craven County. All interested parties will be given an opportunity to be heard.

THIS 1st DAY OF APRIL, 2020

BRENDA BLANCO, CITY CLERK

April 1, 2020 (adv)

CARRIER WANTED!

THE NEW BERN SUN JOURNAL IS
ACCEPTING APPLICATIONS FOR:
NEWSPAPER ROUTES
SPRING GARDEN - COVE CITY AREA

CALL FOR APPOINTMENT!

(252)635-5637

OR EMAIL:

betty.stonestreet@newbernsj.com

blue arbor
STAFFING • SCREENING • CONTRACTING

NOW HIRING

blue arbor
BOSCH HOME APPLIANCES
NEW BERN, NC

- ASSEMBLY • MATERIAL HANDLER/FORKLIFT OPERATORS
- MACHINE OPERATORS

COMPETITIVE WAGES, VARY BY SHIFT

APPLY ONLINE TODAY!

<https://bluearbor.securedportals.com/apply/>

CALL 1(800)-633-9715

FIND OUR JOBS ON SOCIAL MEDIA!

IG: @bluearbor1981/facebook.com/bluearbor

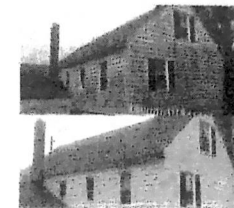
005 • Services Directory

050 • Help Wanted

Driver

Craven Ag Services, Inc.
CLASS A CDL
TRUCK DRIVER

Local runs. Tractor trailer/Pump Truck. Must have a clean driving



AGENDA ITEM COVER SHEET

Agenda Item Title:

Conduct a Public Hearing and Consider Adopting an Ordinance for the Rezoning of 2409 Oaks Road from R-6S to C-4.

Date of Meeting: 04/14/2020	Ward # if applicable: Ward 5
Department: Development Services	Person Submitting Item: Jeff Ruggieri, Director of Development Services
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: 4/14/2020

Explanation of Item:	Nasr Algaradi is requesting to rezone 2409 Oaks Road from R-6S Residential District to C-4 Neighborhood Business District.
Actions Needed by Board:	Conduct a Public Hearing and Consider Adopting an Ordinance
Backup Attached:	Memo, Ordinance, Consistency or Inconsistency Statements, Map

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item: N/A
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Additional Notes:



MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

DATE: March 25, 2020

SUBJECT: Conduct a Public Hearing and Consider Adopting an Ordinance for the Rezoning of 2409 Oaks Road from R-6S to C-4.

Nasr Algaradi has requested consideration of an application to rezone a 0.25+/- acre tract located at 2409 Oaks Rd. The applicant has proposed to rezone the property from R-6S Residential District to C-4 Neighborhood Business District. On May 7th 2019, Mr. Algaradi came before the Planning and Zoning Board on a request to rezone this property to C-3 Commercial District, while the Planning and Zoning Board recommended approval to the Board of Aldermen, the Board of Aldermen denied this request to rezone the property due to the perceived impacts a vape/tobacco shop would have to the surrounding neighborhood. Mr. Algaradi has since amended his plans to instead use this property as a convenience store in the C-4 Neighborhood Business District. The C-4 Neighborhood Business District does not permit the use of the property as a tobacco/vape shop, thus addressing the concerns of neighboring property owners.

The parcel has historically been utilized as a commercial establishment and will provide neighborhood amenities for the surrounding residential area. In addition, commercially zoned parcels are directly across the street from the requested site.

During their March 3, 2020 meeting the Planning and Zoning Board unanimously voted in favor on the rezoning request from Mr. Algaradi.

Please contact Jeff Ruggieri at 639-7587 should you have questions or need additional information.

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF NEW BERN SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY NASR ABDO ALI ALGARADI CONSISTING OF APPROXIMATELY 0.25 ACRE LOCATED AT 2409 OAKS ROAD FROM THE ZONING CLASSIFICATION OF R-6S RESIDENTIAL DISTRICT TO C-4 NEIGHBORHOOD BUSINESS DISTRICT

THAT WHEREAS, Nasr Abdo Ali Algaradi owns real property at located 2409 Oaks Road in the City of New Bern, consisting of approximately 0.25 acre, more or less, and an application has been made to change the zoning classification of the subject property from R-6S Residential District to C-4 Neighborhood Business District consistent with the attached plat entitled “REZONING CASE: 2409 OAKS ROAD – Approx. 0.25+- Acres: PID: 8-019-008” prepared by the Development Services Department of the City of New Bern; and

WHEREAS, the Planning and Zoning Board unanimously recommended that said request be approved; and

WHEREAS, the Board of Aldermen of the City of New Bern conducted a duly advertised public hearing with respect to the proposed amendment on April 14, 2020, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to effect said change, as the requested C-4 Neighborhood Business District classification is consistent with the City Land Use Plans and nearby land uses.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the zoning map of the City of New Bern be and the same is hereby amended by changing the zoning classification of the subject property owned by Nasr Abdo Ali Algaradi located at 2409 Oaks Road in the City of New Bern, consisting of 0.25 acres, more or less, from R-6S Residential District to C-4 Neighborhood Business District as more specifically shown on the plat entitled “REZONING CASE: 2409 OAKS ROAD – Approx. 0.25+- Acres: PID: 8-019-008” prepared by the Development Services Department of the City of New Bern, a copy of which is attached hereto and incorporated herein by reference.

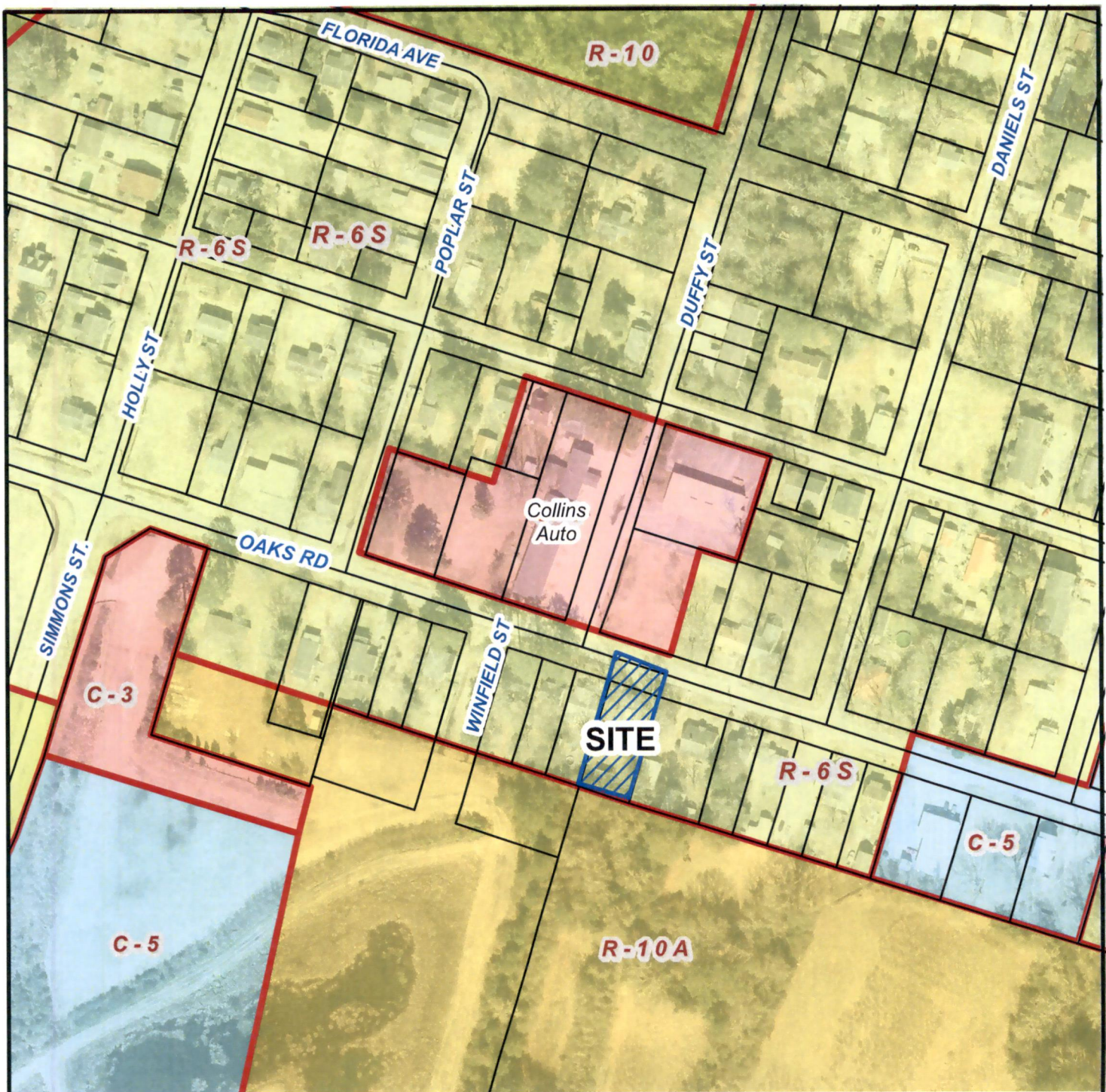
Section 2. That the Board deems it in the public interest to rezone the subject property consistent with the attached plat as the requested C-4 Neighborhood Business District classification is consistent with the City Land Use Plans and nearby land uses.

Section 3. That this ordinance shall be in full force and effect from and after its adoption and publication as required by law.

ADOPTED THIS 14th DAY OF APRIL, 2020.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



REZONING CASE: 2409 OAKS ROAD - Approx. 0.25+- Acres: PID: 8-019 -008

LOCATION: South side of Oaks Road near Duffy Street & east of Simmons Street



Existing Zone: R-6S
Proposed Zone: C-4

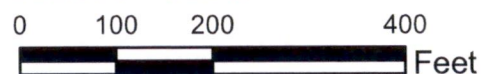


Zoning Boundaries

Imagery Early 2016

N CITY of NEW BERN
Development
Services

Scale: 1 = 200 ft



Craven County Parcel ID #8-019-008

STATEMENT OF ZONING CONSISTENCY WITH ADOPTED PLANS

The Board of Aldermen of the City of New Bern finds the action to rezone Craven County Parcel ID #8-019-008 to C-4 Neighborhood Business District is reasonable and in the public interest, and consistent with the City Land Use Plans and nearby land uses. In that:

1. The C-4 Neighborhood Business District is deemed to be compatible with the "Developed" designation indicated in the Future Land Use Map found in the 2010 CAMA Regional Land Use Plan.
2. The proposed C-4 Neighborhood Business District is deemed to be compatible with adjacent zoning classifications.
3. The proposed C-4 Neighborhood Business District is deemed to be compatible with existing uses.

Craven County Parcel ID#8-019-008

STATEMENT OF ZONING INCONSISTENCY WITH ADOPTED PLANS

The Board of Aldermen of the City of New Bern finds the action to rezone Craven County Parcel ID #8-019-008 to C-4 Neighborhood Business District is not reasonable and is not in the public interest, and finds it to be inconsistent with the Regional Land Use Plan and nearby land uses in that the proposed C-4 Neighborhood Business District is incompatible with the uses permitted on nearby properties, and other properties in the vicinity. And that:

The proposed C-4 Neighborhood Business District would be incompatible with adjacent use and the Future Land Use Map found in the 2010 CAMA Regional Land Use Plan.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a resolution approving the sale of property at 1509 Washington Street owned by the City

Date of Meeting: 3/24/2020	Ward # if applicable: 5
Department: City Attorney	Person Submitting Item: Scott Davis
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Resolution to approve the sale of City owned property at 1509 Washington Street to Robert E. Carter
Actions Needed by Board:	Adopt resolution
Backup Attached:	Resolution and Deed

Is item time sensitive? ☐Yes ☒No

Will there be advocates/opponents at the meeting? ☐Yes ☒No

Cost of Agenda Item: N/A

If this requires an expenditure, has it be budgeted and are funds available and certified by the Finance Director? ☐Yes ☐No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager

Brenda E. Blanco
City Clerk

Mary M. Hogan
Director of Finance

MEMO TO: Mayor and Board of Aldermen
FROM: Brenda Blanco, City Clerk *BEB*
DATE: April 3, 2020
SUBJECT: Sale of 1509 Washington Street

On March 10, 2020, the Board adopted a resolution to initiate the upset bid process for 1509 Washington Street after receiving an offer of \$3,000 from Robert Carter. The offer was advertised as required by statute, but no additional offers were received. The tax value of the vacant, nearly 1/4-acre lot is \$6,000, and the offer represents 50% of the value.

The cost to advertise the offer was \$172.85. If the Board chooses to sell the property for \$3,000, the net proceeds to the City will be \$2,827.15.

/beb

RESOLUTION

THAT WHEREAS, the City of New Bern has received an offer to purchase a parcel of property owned by the City identified as 1509 Washington Street, and being more particularly described herein; and

WHEREAS, the Board of Aldermen is authorized to sell the property pursuant to North Carolina General Statute §160A-269; and

WHEREAS, the offer to purchase was advertised as required by said statute; and

WHEREAS, the offer to purchase was in the sum of \$3,000.00 by Robert E. Carter; that no increased bids were received; and

WHEREAS, the Board of Aldermen deems it advisable and in the best interest of the City to sell the subject property to the successful bidder and to convey the said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the last and highest bid of Robert E. Carter in the sum of \$3,000.00 for said parcel identified as 1509 Washington Street, and being more particularly described herein, be and the same is hereby accepted, and the Mayor and the City Clerk be and they are hereby authorized and directed to execute a quitclaim deed to the purchaser for the said property.

Section 2. That a copy of said quitclaim deed is attached hereto and incorporated herein by reference, and the original deed shall be delivered to said purchaser once the same has been executed on behalf of the City, upon payment of the purchase price.

Section 3. That the subject property is more particularly described as follows:

All that certain lot or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

Lot Number Ninety-five (95) in "LARKSVILLE" near New Bern, North Carolina. For better description see plot recorded in the Office of the Register of Deeds of Craven County in Book 153, Page 300. Same being part of Lot #1 as shown in plot and Report of Commissioners recorded in said Office of the Register of Deeds in Book 137, Page 555, and conveyed to Walter Duffy and Kate O. Duffy by E. B. Duffy by deed dated May 18, 1904 and recorded in the office of the aforesaid Register of Deeds in Book 150, Page 262. This property bears the postal enumeration for the City of New Bern of 1509 Washington Street.

Being also that same property conveyed to the City of New Bern by Commissioner's Deed dated and recorded on October 12, 2006 in Book 2518 at Page 844 of the Craven County Registry.

ADOPTED THIS 14th DAY OF APRIL, 2020.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Prepared by and return to:

Michael Scott Davis
DAVIS HARTMAN WRIGHT PLLC
209 Pollock Street
New Bern, NC 28560

Tax Parcel No. 8-013-020
Revenue Stamps: \$0.00

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

QUITCLAIM DEED

THIS QUITCLAIM DEED, made this 14th day of April, 2020, by and between the **CITY OF NEW BERN**, a municipal corporation of the State of North Carolina ("Grantor"); to **ROBERT E. CARTER**, whose mailing address is 2002 Evans Street, New Bern, NC 28562, ("Grantee");

W I T N E S S E T H :

That said Grantor for and in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration to Grantor paid by the Grantee, the receipt of which is hereby acknowledged, has remised and released, and by these presents does remise, release and forever quitclaim unto the Grantee, Grantee's heirs and assigns, the following described property, to wit:

SEE EXHIBIT A ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

The property herein conveyed does not include the primary residence of a Grantor.

TO HAVE AND TO HOLD the above described lot or parcel of land and all privileges and appurtenances thereunto belonging to the Grantee, Grantee's heirs and assigns, free and discharged

DAVIS HARTMAN WRIGHT PLLC
Attorneys at Law
209 Pollock Street
New Bern, NC 28560

from all right, title, claim or interest of the said Grantor or anyone claiming by, through or /under the Grantor.

IN TESTIMONY WHEREOF, the **CITY OF NEW BERN** has caused this instrument to be executed as its act and deed by its Mayor, attested by its City Clerk, and its seal to be hereunto affixed, all by the authority of its Board of Aldermen, as of the day and year first above written.

CITY OF NEW BERN

(SEAL)

By: _____
DANA E. OUTLAW, MAYOR

ATTEST:

BRENDA E. BLANCO, CITY CLERK

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

I, _____, Notary Public in and for said County and State, do hereby certify that on the _____ day of April, 2020, before me personally appeared DANA E. OUTLAW, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Mayor and that BRENDA E. BLANCO is the City Clerk for the City of New Bern, the municipal corporation described in and which executed the foregoing instrument; that he knows the common seal of said municipal corporation; that the seal affixed to the foregoing instrument is said common seal; that the name of the municipal corporation was subscribed thereto by the said Mayor; that the said common seal was affixed, all by order of the Board of Aldermen of said municipal corporation; and that the said instrument is the act and deed of said municipal corporation.

WITNESS my hand and official seal this the _____ day of April, 2020.

Notary Public

My Commission Expires:

EXHIBIT A

All that certain lot or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

Lot Number Ninety-five (95) in "LARKSVILLE" near New Bern, North Carolina. For better description see plot recorded in the Office of the Register of Deeds of Craven County in Book 153, Page 300. Same being part of Lot #1 as shown in plot and Report of Commissioners recorded in said Office of the Register of Deeds in Book 137, Page 555, and conveyed to Walter Duffy and Kate O. Duffy by E. B. Duffy by deed dated May 18, 1904 and recorded in the office of the aforesaid Register of Deeds in Book 150, Page 262. This property bears the postal enumeration for the City of New Bern of 1509 Washington Street.

Being also that same property conveyed to the City of New Bern by Commissioner's Deed dated and recorded on October 12, 2006 in Book 2518 at Page 844 of the Craven County Registry.

Subject to restrictive covenants and easements of record.

NORTH CAROLINA

CRAVEN COUNTY

OFFER TO PURCHASE AND CONTRACT

Robert E. Carter, as Buyer, hereby offers to purchase and **CITY OF NEW BERN**, as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. REAL PROPERTY: Located in or near the City of New Bern, Craven County, North Carolina, being known as and more particularly described as:

Street Address: 1509 Washington Street

Subdivision Name: _____

Tax Parcel ID No.: _____

Plat Reference: _____

Being all of that property more particularly described in Deed Book 2518, Page 0844 in the Craven County Registry.

2. PURCHASE PRICE: The purchase price is \$ 3,000.00 and shall be paid as follows:

(a) \$ 150.00, EARNEST MONEY DEPOSIT with this offer by ☒ cash ☐ bank check ☐ certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.

(b) \$ 2,850.00, BALANCE of the purchase price in cash or readily available funds at Closing.

3. CONDITIONS:

(a) This contract is not subject to Buyer obtaining financing.

(b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.

(c) The Property is being sold subject to all liens and encumbrances of record, if any.

(d) Other than as provided herein, the Property is being conveyed "as is".

(e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.

(f) Title shall be delivered at Closing by QUITCLAIM DEED

4. SPECIAL ASSESSMENTS: Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. PAYMENT OF TAXES: Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer.

6. EXPENSES: Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed and its legal fees. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. EVIDENCE OF TITLE: Not Applicable.

8. CLOSING: Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title within thirty (30) days of the granting of final approval of the sale by the City of New Bern's Board of Aldermen pursuant to G.S. §160A-269. The deed is to be made to

Robert E. Carter.

9. POSSESSION: Unless otherwise provided herein, possession shall be delivered at Closing.

10. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is." Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.

11. RIGHT OF ENTRY, RESTORATION AND INDEMNITY: Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

12. OTHER PROVISIONS AND CONDITIONS: (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials REC _____ Seller Initials _____

13. RISK OF LOSS: The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.

14. ASSIGNMENTS: This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).

15. PARTIES: This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.


16. SURVIVAL: If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.

17. ENTIRE AGREEMENT: This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.

18. NOTICE AND EXECUTION: Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

(If an individual)

 (SEAL)

Name: Robert E. Carter

Date: ~~02/20/2020~~ 3/2/2020 REC

Address: 2002 Evans Street
New Bern, NC 28562

Phone: 252-571-3503

SELLER

CITY OF NEW BERN

By: _____ (SEAL)

Its: _____

Date: _____

(If a business entity)

By: _____ (SEAL)

Its: _____

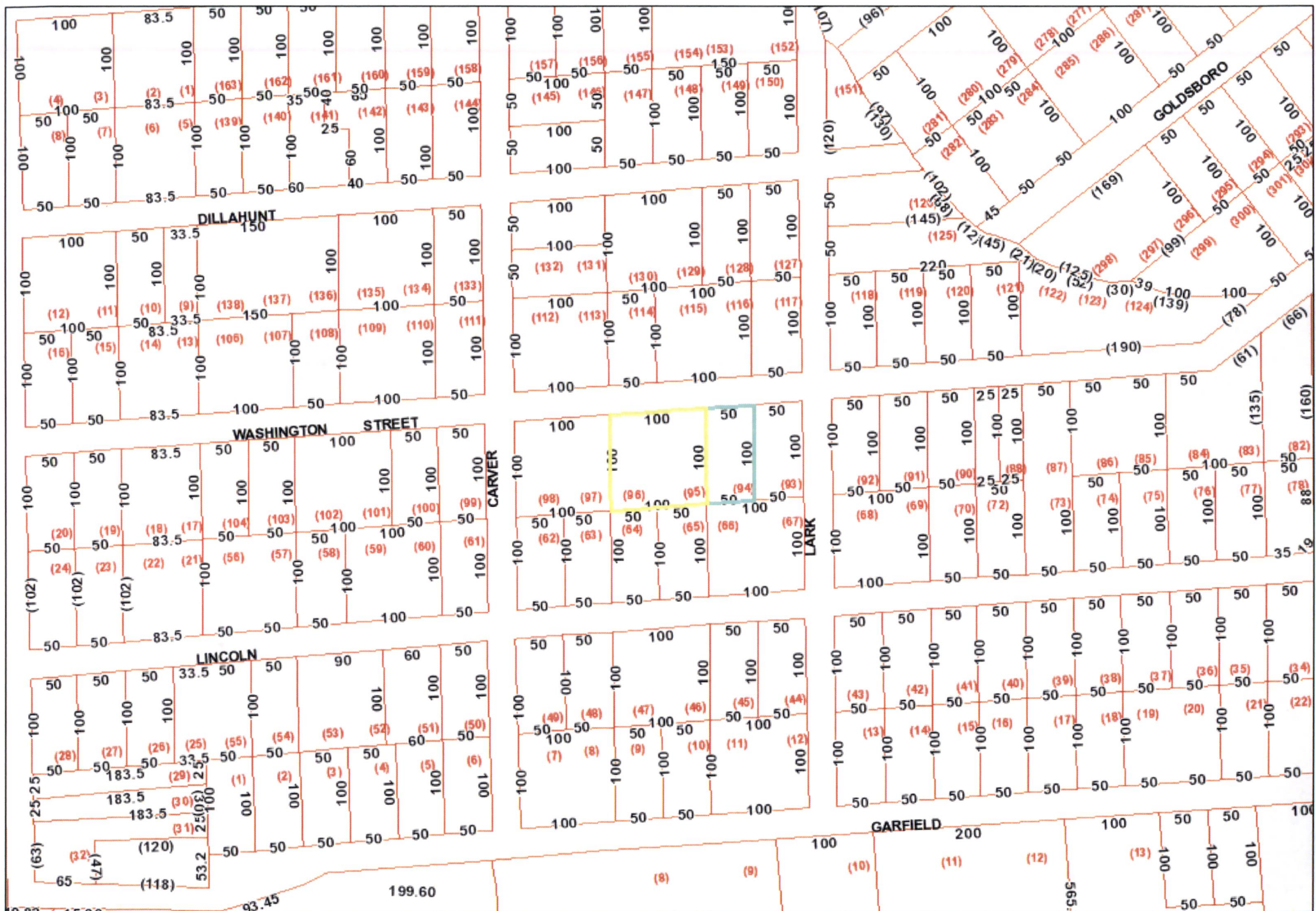
Address: _____

Phone: _____

Buyer Initials REC Seller Initials _____







Craven County GIS PID 8-013-020

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on February 20, 2020 at 10:06:12 AM



1 inch = 130 feet



Craven County Geographic Information System

Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessment purposes.

This report was created by Craven County GIS reporting services on 2/20/2020 10:04:45 AM

Parcel ID : 8-013 -020
Owner : NEW BERN-CITY OF
Mailing Address : PO BOX 1129 NEW BERN NC 28563
Property Address : 1509 WASHINGTON ST
Description : 1507-09 WASHINGTON
Lot Description :



Subdivision :

Assessed Acreage : 0.231 **Calculated Acreage :** 0.230
Deed Reference : 2518-0844 **Recorded Date :** 10 12 2006
Recorded Survey :
Estate Number :

Land Value : \$6,000 **Tax Exempt :** Yes
Improvement Value : \$0 **# of Improvements :** 0
Total Value : \$6,000
City Name : NEW BERN **Fire tax District :**
Drainage District : **Special District :**
Land use : RESIDENTIAL - ONE FAMILY UNIT

Recent Sales Information

SALE DATE	Sellers Name	Buyers Name	Sale Type	Sale Price
10/12/2006	DAVIS, MARTHA J HRS	NEW BERN-CITY OF	STRAIGHT TRANSFER	\$0

List of Improvements to Site

No improvements listed for this parcel

Page : 1 of 1 03/11/2020 10:51:33
Order Number : 15511641
PO Number :
Customer : 89029 City of New Bern - LEGALS
Contact : Accounts Payable
Address1 : PO Box 1129
Address2 :
City St Zip : New Bern NC 28563
Phone : (252) 639-2717
Fax : (252) 636-4108
Printed By : Gwen Landry
Entered By : Gwen Landry
Keywords : 1509 Washington Street
Notes :
Zones :

Ad Number : 17018318
Ad Key :
Salesperson : GL - Gwen Landry
Publication : New Bern Sun Journal
Section : Classifieds
Sub Section : Classifieds
Category : 015 Legal Notices
Dates Run : 03/15/2020-03/15/2020
Days : 1
Size : 2 x 3.66, 33 lines
Words : 319
Ad Rate : L1
Ad Price : 172.85
Amount Paid : 0.00
Amount Due : 172.85

**NOTICE OF AN OFFER TO PURCHASE REAL PROPERTY
OWNED BY THE CITY OF NEW BERN BEING ADVERTISED
PURSUANT TO §160A-269 OF THE N.C. GENERAL STATUTES**

TAKE NOTICE that the City of New Bern has received an offer to purchase the parcel of property hereinbelow described, which is located at 1509 Washington Street in the City of New Bern, for the sum of Three Thousand Dollars (\$3,000.00). Any person, firm, or corporation interested in purchasing the property may raise the bid by submitting a sealed offer to the office of the City Clerk before 5:00 p.m. on March 25, 2020. The above bid must be raised by not less than ten percent (10%) of the first \$1,000.00 and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the City Clerk five percent (5%) of the increased bid. At the end of the 10-day period, the City Clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer, and the City Clerk shall readvertise the offer at the increased bid, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received, at which time the Board of Aldermen of the City of New Bern may accept the offer and sell the property to the highest bidder. The Board may, at any time, reject any and all offers. The Subject Property is described as follows:

That certain parcel identified as Craven County tax parcel number 8-013-020, and being the property described in Deed Book 2518 at Page 844 of the Craven County Registry, subject to any and all liens and encumbrances of record.

This the 15th day of March, 2020.

BRENDA E. BLANCO, CITY CLERK

March 15, 2020 (adv)

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution Authorization the Donation of Surplus Property to No. 9 Township Fire & Rescue

Date of Meeting: 4/14/2020	Ward # if applicable: N/A
Department: Finance	Person Submitting Item: Mary M Hogan
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	The No. 9 Township Fire & Rescue respectfully request the donations of the City's end of useful life equipment that has been deemed as obsolete and declared as surplus. The equipment request consist of Motorola radios, batteries, speakers, microphones, leather holders, and Panasonic tough books etc.
Actions Needed by Board:	Adopt resolution approving the donation of surplus property to No. 9 Township Fire & Rescue
Backup Attached:	No. 9 Township Fire & Rescue Request, Memo and Resolution.

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item: N/A
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes: No. 9 Township Fire & Rescue is in need of Electronic Radios, Laptops, and Misc. Equipment. These items will be used in provision of services within the community.



TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: Mary M Hogan, Director of Finance

DATE: April 14, 2020

RE: Donation of Surplus Property to No. 9 Township Fire & Rescue Department

Background

The City of New Bern from time to time, determines it has equipment that are no longer of a useful life and/or service to the City. The No. 9 Township Fire & Rescue Volunteer Fire Company has respectfully request the donation of a list of surplus items. The No. 9 Township Fire & Rescue Volunteer Fire Company stated they would be able to use the items in providing emergency services to the citizens of their Fire District, Craven County, and the City of New Bern through mutual aid support. Listing of requested items consist:

Asset #	Model	Description	QTY	Serial #
13249	Motorola	HT 1000	1	402AUJ4071X
13256	Motorola	HT 1000	1	402AUJ4078X
13257	Motorola	HT 1000	1	402AUJ4079X
13242	Motorola	HT 1000	1	402AUJ4064X
13244	Motorola	HT 1000	1	402AUJ4066X
	Motorola	Commport	1	NTN8819A
	Motorola	Intellicarge 2/RPX4747A	1	AAHYN9001B
	Motorola	Charger NTN8831A	1	4195MK101
	Cape	Single charger w/o AC adapter	1	SRC 001044
	Motorola	Charger NTN1171A	2	
12678	Bearcat	BC400WLT	1	25004325
	Motorola	Exterior Speaker	1	HSN4018A
	Motorola	Charger #NTN1174A	1	0035MP
	Motorola	Charger #NTN1174A	1	
	Motorola	Charger #NTN1174A	1	H030550Q
	Rayovac	Battery 7.5V 4000mAH NiMH #LMR7144UC	15	
	Codered	Battery 7.5 2700mAh #CRB7144MHXT	3	
	BatteryZone	7.5 #BZ7144-MHX	1	

Everything comes together here.

	Motorola	7.5 #NTN7143DR	10	
	Motorola	Remote speaker/microphone #NMN6191C	2	
	Motorola	Remote speaker/microphone #NMN6193B	1	
	Motorola	Remote speaker/microphone #PMMN404A	4	
	Motorola	Leather holster #15E05312S04C	1	
	Motorola	Leather holster #42C82421J06	1	
	Motorola	Leather holster #NTN8038B	1	
	Motorola	Leather holster #1505758V09	1	
	Motorola	Leather holster #4205857B09	1	
	Motorola	Leather holster #NTN7238A	1	
	Motorola	Leather holster #1505758V04	1	
	Panasonic	Tough book CF-31	1	4DTYA03024
	Panasonic	Tough book CF-31	1	5JKSA45605
	Panasonic	Tough book CF-31	1	4DTYA02848
	Panasonic	Tough book CF-31	1	4DTYA02843
	Panasonic	Tough book CF-31	1	4ATYA81834
	Panasonic	Tough book CF-31	1	4DTYA02906
	Panasonic	Tough book CF-31	1	4DTYA02845
	Panasonic	Tough book CF-31	1	4DTYA02993
	Panasonic	Tough book CF-31	1	4DTYA02926
	Panasonic	Tough book CF-31	1	4DTYA02986

Requested Action

Pursuant of resolution, declaring items as surplus and authoring the donation of said items to No 9 Township Fire & Rescue Company, which shall be used in providing firefighting and rescue services to the community.

RESOLUTION

Donation of Equipment to No. 9 Township Fire & Rescue

WHEREAS, No. 9 Township Fire & Rescue is in need of electronic radios, laptops, and miscellaneous equipment to be used in provision of services within the community; and,

WHEREAS, the City of New Bern has determined it has miscellaneous equipment from time to time, which are no longer of useful service to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That it does hereby transfer ownership to No. 9 Township Fire & Rescue the equipment listed on Exhibit A, to be used in providing firefighting and rescue services.

ADOPTED this 14th day of April, 2020.

DANA E. OUTLAW, MAYOR

ATTEST:

BRENDA E. BLANCO, CITY CLERK

EXHIBIT A

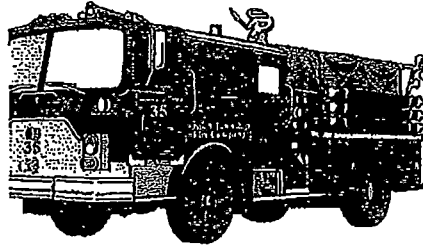
Asset #	Model	Description	QTY	Serial #
13249	Motorola	HT 1000	1	402AUJ4071X
13256	Motorola	HT 1000	1	402AUJ4078X
13257	Motorola	HT 1000	1	402AUJ4079X
13242	Motorola	HT 1000	1	402AUJ4064X
13244	Motorola	HT 1000	1	402AUJ4066X
	Motorola	Commport	1	NTN8819A
	Motorola	Intellicarge 2/RPX4747A	1	AAHYN9001B
	Motorola	Charger NTN8831A	1	4195MK101
	Cape	Single charger w/o AC adapter	1	SRC 001044
	Motorola	Charger NTN1171A	2	
12678	Bearcat	BC400WLT	1	25004325
	Motorola	Exterior Speaker	1	HSN4018A
	Motorola	Charger #NTN1174A	1	0035MP
	Motorola	Charger #NTN1174A	1	
	Motorola	Charger #NTN1174A	1	H030550Q
	Rayovac	Battery 7.5V 4000mAH NiMH #LMR7144UC	15	
	Codered	Battery 7.5 2700mAh #CRB7144MHXT	3	
	BatteryZone	7.5 #BZ7144-MHX	1	
	Motorola	7.5 #NTN7143DR	10	
	Motorola	Remote speaker/microphone #NMN6191C	2	
	Motorola	Remote speaker/microphone #NMN6193B	1	
	Motorola	Remote speaker/microphone #PMMN404A	4	
	Motorola	Leather holster #15E05312S04C	1	
	Motorola	Leather holster #42C82421J06	1	
	Motorola	Leather holster #NTN8038B	1	
	Motorola	Leather holster #1505758V09	1	
	Motorola	Leather holster #4205857B09	1	
	Motorola	Leather holster #NTN7238A	1	
	Motorola	Leather holster #1505758V04	1	
	Panasonic	Tough book CF-31	1	4DTYA03024
	Panasonic	Tough book CF-31	1	5JKSA45605
	Panasonic	Tough book CF-31	1	4DTYA02848

	Panasonic	Tough book CF-31	1	4DTYA02843
	Panasonic	Tough book CF-31	1	4ATYA81834
	Panasonic	Tough book CF-31	1	4DTYA02906
	Panasonic	Tough book CF-31	1	4DTYA02845
	Panasonic	Tough book CF-31	1	4DTYA02993
	Panasonic	Tough book CF-31	1	4DTYA02926
	Panasonic	Tough book CF-31	1	4DTYA02986

No. 9 Township Fire & Rescue

3783 Hwy 55 West
New Bern, NC 28562
Phone (252) 636-0055
FAX (252) 636-0055

Roger Wetherington, President
Patrick Wetherington, Chief

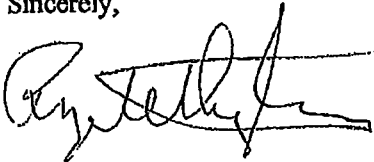


To Whom It May Concern,

No. 9 Township Fire & Rescue provides fire and rescue services to Township 9 in western Craven County and mutual aid to other fire and rescue organizations, including the City of New Bern Fire Department. Our services include fire suppression, search and rescue, sonar-based search and recovery, and extrication of victims from motor vehicle collisions.

We respectfully request the donation of the equipment identified in the attached paperwork. Even though this equipment is considered obsolete by the City of New Bern, we will be able to put it to use providing emergency services to the citizens of our fire district and to Craven County and the City of New Bern through mutual aid support.

Sincerely,



Roger Wetherington
President, Number Nine Township Fire Company

AGENDA ITEM COVER SHEET

Agenda Item Title:

Resolution to use sole source vendor for fence purchase.

Date of Meeting: 4/14/2020	Ward # if applicable: 1
Department: Parks & Recreation	Person Submitting Item: Foster Hughes
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Parks and Recreation is requesting approval to use a sole source vendor to purchase the replacement fence for the Riverwalk Bridge at Union Point Park.
Actions Needed by Board:	Adopt Resolution
Backup Attached:	Memo, Quote & Resolution

Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item: \$12,537.00
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



PARKS & RECREATION

Family, fitness and fun come together here.

Aldermen

Sabrina Bengel
Jameesha Harris
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham

Foster Hughes, CPRE
Director of Parks & Recreation

Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager



Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE (74)
Director Parks and Recreation

Re: Resolution to use sole source vendor for fence purchase

Background Information:

The pedestrian bridge at Union Point Park was destroyed in September of 2018 due to the effects of Hurricane Florence. The bridge replacement project is about to begin. One of the elements of the bridge replacement is to install new fencing on the bridge. In order to match the existing fence (Ideal #300) at Union Point Park and the Riverwalk, we need to work with the authorized distributor of Ideal Fence Products. The distributor is Coastal Fence Company of New Bern.

General Statute 143-129(6)(e) allows an exception from bidding for *Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract.*

Recommendation:

Consider adopting the resolution.

If you have any questions concerning this matter, please let me know.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the Parks and Recreation Department requests the sole source exemption be authorized for the purchase of Ideal #300 Hunter Green fence for the Union Point Park Pedestrian Bridge project from Coastal Fence Company.

Section 2. The purchase and installation of the fence from Coastal Fence Company in the amount of \$12,537.00 is recommended and is hereby authorized by the Board of Aldermen based on G.S. 143-129(6)(e):.

NC General Statute 143-129(6)(e) allows an exception from bidding for Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract.

Section 3. That the City of New Bern intends to fund the cost of the purchase with Hurricane Florence grant proceeds.

ADOPTED this 14th day of April, 2020.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Coastal Fence Company
1606 U.S. Hwy 70 E
New Bern, NC 28562
252.637.2591

Foster Hughes
City of New Bern, NC

Union Point Park

Install new fence panels
Total footage 208'

Style 300 Hunter Green with welded top rings commercial grade.
Posts to be mounted on 6 x 6 welded flanges with stainless steel anchor bolts and epoxy.
Each post will have a flange cover and be 3" square x .125" thick

\$12,537.00

THIS IS A NON ENGINEERED PRODUCT AND NOT INTENDED FOR FALL
PROTECTION
FOR DECROTIVE PURPOSES ONLY

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting an Ordinance to Amend the FY2019-20 Operating Budget

Date of Meeting: 4/14/2020	Ward # if applicable: N/A
Department: Finance	Person Submitting Item: Mary M. Hogan, CPA, Director of Finance
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	The attached ordinance amends the FY2019-20 Operating Budget for various funds to reestablish encumbrances that remained outstanding as of June 30, 2019, transfer funds to projects, and allocate funds for grants.
Actions Needed by Board:	Adopt Ordinance
Backup Attached:	Memo; Budget Ordinance Amendment; Listing by Fund

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it be budgeted and are funds available and certified by the Finance Director? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



TO: City Manager, Honorable Mayor and Members of the Board of Aldermen
FROM: Mary M. Hogan, CPA - Director of Finance
DATE: April 14, 2020
RE: Amendments to the FY2019-20 Operating Budget

It is recommended the Board adopt the following amendments to the Fiscal Year 2019-20 Annual Operating Budget as follows:

Purchase Order Rollovers

The attached ordinance amends the operating budget for Fiscal Year 2020 for the amount of appropriations necessary to reestablish encumbrances for the individual outstanding purchase orders as of June 30, 2019 this amount is being re-appropriated in FY2020.

Grants Fund

The ordinance recognizes a \$5,000 Community Grant Program. The Local Community Contribution funds is for the National Night Out at \$2,500 and Smoke Detector Safety Program at \$2,500.

Requested Action

It is recommended that the Board adopt the attached budget amendment at its meeting to be held on April 14, 2020.

CITY OF NEW BERN, NORTH CAROLINA
REQUESTED AMENDMENT TO
Fiscal Year 2019-2020

FROM: Mary M Hogan, CPA, Director of Finance

MEETING DATE: April 14, 2020

EXPLANATION: This Amendment makes the necessary appropriations to fund Purchase Orders that remain outstanding as of June 30, 2019 in various annual operating funds, as well as \$5,000 Community Grant Program. The Local Community Contribution funds is for the National Night Out \$2,500 and Smoke Detector Safety Program \$2,500.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN THAT THE 2019-2020 ANNUAL BUDGET ORDINANCE IS AMENDED AS FOLLOWS:

Section 1 - Appropriations

Schedule A - General Fund

Increase:	Special Appropriations	
	Information Technology	5,929
	Finance: Accounting	28,000
	Human Resources	491
	Police	119,409
	Fire	70,466
	Parks & Recreation Administration	5,459
	Parks & Grounds	159,657
	Facilities	67,964
	Insurance	622
	Public Works: Garage	3,371
	Public Buildings	38,882
	Streets	164,352
	Storm Water	14,000
		<u>\$ 678,601</u>

Schedule B - Municipal Service District Fund

		<u>\$ 5,522.00</u>
--	--	--------------------

Increase:	Municipal Service District Fund	
-----------	---------------------------------	--

Schedule C - Water Fund

Increase:	Water Treatment	\$ 82,235
	Water Distribution Maintenance	65,235
		<u>\$ 147,470</u>

Schedule D - Sewer Fund

Increase:	Sewer Treatment	\$ 50,263
	Sewer Collection System Maint.	34,349
		<u>\$ 84,612</u>

Schedule E - Electric Fund

Increase:	Electric Administration	\$ 2,834
	Distribution O&M	11,137
	Power Production	42,292
	Utility Business Office	20,577
		<u>\$ 76,839</u>

Schedule H - Emergency Telephone System Fund

Increase:	Emergency 911 Telephone System	<u>\$ 7,064.00</u>
-----------	--------------------------------	--------------------

Schedule K - Grants Fund

Increase:	Community Grant Program	<u>\$ 5,000.00</u>
-----------	-------------------------	--------------------

Section 2 - Estimated Revenues

Schedule A - General Fund

Increase:	Fund Balance Appropriated	\$	678,601
-----------	---------------------------	----	---------

Schedule B - Municipal Service District Fund

Increase:	Fund Balance Appropriated	\$	5,522.00
-----------	---------------------------	----	----------

Schedule C - Water Fund

Increase:	Fund Balance Appropriated	\$	147,470
-----------	---------------------------	----	---------

Schedule D - Sewer Fund

Increase:	Fund Balance Appropriated	\$	84,612
-----------	---------------------------	----	--------

Schedule E - Electric Fund

Increase:	Fund Balance Appropriated	\$	76,839
-----------	---------------------------	----	--------

Schedule H - Emergency Telephone System Fund

Increase:	Fund Balance Appropriated	\$	7,064
-----------	---------------------------	----	-------

Schedule K - Grants Fund

Increase:	Fund Balance Appropriated	\$	5,000.00
-----------	---------------------------	----	----------

NATURE OF TRANSACTIONS:

_____	ADDITIONAL REVENUE AVAILABLE FOR APPROPRIATION
_____	TRANSFER WITHIN ACCOUNTS OF SAME FUND
<u> X </u>	OTHER: Appropriate Fund Balance for Prior Year Encumbrance Roll

APPROVED BY THE BOARD OF ALDERMEN AND ENTERED
ON MINUTES DATED: _____
AGENDA ITEM NUMBER: _____

BRENDA E. BLANCO, CITY CLERK

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



NEW BERN
CITY OF NEW BERN
300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

Memorandum

TO: Mayor and Board of Aldermen
FROM: Brenda Blanco, City Clerk *BBB*
DATE: February 28, 2020
SUBJECT: Appointment to Appearance Commission

Joseph Cannon's term on the Appearance Commission has expired, and he is not interested in reappointment. Foster Hughes, Director of Parks and Recreation, has the name of someone who has expressed interest in serving on this commission. Please reach out to Mr. Hughes for additional information, if desired.

Terms on the Appearance Commission are three years. When possible, appointees should have special training or experience in a design field, such as architecture, landscape design, horticulture, city planning, or a closely-related field.

/beb