

**AMENDED
CITY OF NEW BERN
BOARD OF ALDERMEN MEETING
FEBRUARY 09, 2021 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET**

Notice Regarding Public Hearings: Public hearings will be conducted, but action will be delayed by the Board until its next meeting pursuant **if at least one member of the Board participates electronically**. In that case, the public comment period will remain open for 24 hours following the hearings. During that time, comments may be submitted to the City Clerk by emailing blancob@newbernnc.gov or hand delivery to her office at 300 Pollock Street, New Bern. This is in compliance with the remote meetings law activated by a declared state of emergency.

1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Aster. Pledge of Allegiance.
2. Roll Call.
3. Request and Petition of Citizens.

Consent Agenda

4. Consider Adopting a Resolution to Close Specific Streets for the Black History Month Parade.
5. Consider Adopting a Resolution to Call for a Public Hearing for the Creation of a Residential Property Periodic Inspection Program per Section 2.1.2 of the Redevelopment Plan.
6. Approve Minutes.

7. Presentation of Comprehensive Annual Financial Report and Audit for Fiscal Year Ending June 30, 2020.
8. Presentation by CPL on Stanley White Recreation Center.
9. Conduct a Public Hearing and Consider Adopting an Amendment to Sections 15-472, 15-474 and 15-486 of the City of New Bern Land Use Ordinance.
10. Conduct a Public Hearing on Amending the 2020 Annual Action Plan for the Community Development Block Grant Program.

11. Conduct a Public Hearing and Consider:
 - a) Adopting a Statement of Consistency or Inconsistency for 3205, 3207 and 3209 Country Club Road; and
 - b) Adopting an Ordinance to Rezone 3205, 3207, and 3209 Country Club Road.
12. Conduct a Public Hearing and Consider:
 - a) Adopting a Statement of Consistency or Inconsistency for Tax Parcel ID #8-211-005; and
 - b) Adopting an Ordinance to Rezone Tax Parcel ID #8-211-005.
13. Conduct a Public Hearing and Consider Adopting an Ordinance to Annex 431 Riverside Drive.
14. Appointment(s).
15. Attorney's Report.
16. City Manager's Report.
17. New Business.
18. Closed Session.
19. Adjourn.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close streets for Vision Forward's annual Black History Parade.

Date of Meeting: February 9, 2021	Ward # if applicable: 1 & 2
Department: Parks & Recreation	Person Submitting Item: Foster Hughes, CPRE
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Victor Taylor with Vision Forward has made a request to close the 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent Boulevard, 400 block of First Street, 700-1200 blocks of Broad Street, 400-600 blocks of George Street, and the 700 block of Cedar Street to vehicle traffic for Vision Forward's annual Black History Parade from 10:00 a.m. until 2:00 p.m. on February 20, 2021 with a rain date of February 27, 2021. The request for street closure is pending the NC Governor's Executive Order and NCDHHS guidelines at the time of the event.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo – Application - Map

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



Aldermen

Sabrina Bengel
Jameesha Harris
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham


Foster Hughes, CPRE
Director of Parks & Recreation



Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE 
Director of Parks & Recreation

Re: Request to close certain streets to vehicle traffic for Vision Forward Black History Parade.

Background Information:

Victor Taylor with Vision Forward has made a request to close the 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent Boulevard, 400 block of First Street, 700-1200 blocks of Broad Street, 400-600 blocks of George Street, and the 700 block of Cedar Street to vehicle traffic for Vision Forward's annual Black History Parade from 10:00 a.m. until 2:00 p.m. on February 20, 2021 with a rain date of February 27, 2021. The request for street closure is pending the NC Governor's Executive Order and NCDHHS guidelines at the time of the event.

Recommendation:

The Parks and Recreation Director recommends approval and request the Board adopt a Resolution approving the request.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

THAT WHEREAS, Vision Forward is planning their annual Black History Parade and has requested that specific streets be closed to vehicular traffic from 10:00 a.m. until 2:00 p.m. on Saturday, February 20, 2021, with a rain date of February 27, 2021. Those streets are the 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent Boulevard, 400 block of First Street, 700-1200 blocks of Broad Street, 400-600 blocks of George Street; and the 700 block of Cedar Street; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested, pending the NC Governor's Executive Order and the NC Department of Health and Human Services' guidelines at the time of the event.

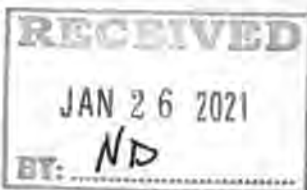
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 400-600 blocks of Fort Totten Drive, 1300-1600 blocks of Trent Boulevard, 400 block of First Street, 700-1200 blocks of Broad Street, 400-600 blocks of George Street, and the 700 block of Cedar Street shall be closed to vehicular traffic from 10:00 a.m. until 2:00 p.m. on February 20, 2021 with a rain date of February 27, 2021 for Vision Forward's annual Black History Parade, pending the NC Governor's Executive Order and the NC Department of Health and Human Services' guidelines at the time of the event.

ADOPTED THIS 9th DAY OF FEBRUARY 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



KW 1/27/21

CITY OF NEW BERN

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades.

This application along with attachments must be presented at least **60 days prior to the event date.**

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: Black HistoryParade

Organization Name: Vision Forward

Responsible Contact: Victor J. Taylor

Address: 2817 Walter Driver

City: NEW BERN State: NC Zip code: 28562

Phone: 252-617-2537 Alternate Phone: N/A

Email: vjtaylor12@yahoo.com

• Type of Event: ☐ Demonstration ☐ Festival ☒ Parade

• Date of Event: 2/20/2021 Proposed Rain Date: 2/27/2021

• Event Set up time: 10 AM Event Tear Down Completed Time: 2 PM

• Event Start Time: 12 PM Event End Time: 2 PM

• Are you selling any goods or services? ☐ Yes* ☒ No

• Are you charging an admission fee or collecting donations? ☒ Yes* ☐ No

What is the specific location and/or route of the proposed event? (Attach additional information if needed)

See Map Leave Ft Totten Dr.

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. **Festivals/Events require detailed aerial map with complete layout.**

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)

Estimated attendance: 200; Attendance not to exceed: 250

*Note: If more than 1,000 in attendance is expected 1) **Proof of Crowd Manager Training Certification is required.** Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) **Public Safety Plan is required. Information must be submitted with application.** For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # _____ Sizes _____ Provide additional info as needed (Note: Tents 700 sq ft or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # _____ trash cans.

☒ We will provide our own bags & dispose of any trash generated ourselves.

☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures? ☒ Yes* ☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received **at least 60 days in advance** for consideration. Street closures require barricades. A fee of \$5.00 per barricade must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific: FT Totten, Trent RD/BLDV, 1st Street, Broad Street

Queen Street, Cedar Street, George

Are you requesting any State Road or Bridge closures? ☐ Yes* ☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number. _____

Will Inflatables or other Play features be part of this event? ☐ Yes ☒ No (Additional insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event? ☐ Yes ☒ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached at the time of Application:

☒ A detailed map – including the location, route with beginning and ending point and street names included.

☐ Written Statement of how and when business's/residents affected are (were) informed of road closure.

The following items are required within **two (2) business days of the event or event shall be cancelled**:

☐ Certificate of Insurance from organizer & vendors – Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".

☐ List of all food/commercial/non-profit vendors.

☐ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

☒ Completed & Signed Application

☒ Detailed maps of parade route and/or festival (Event) layout

☐ Notification statement to residents/businesses (if road closure is requested)

☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Authorized Signature

Date

1-26-21

All documents have been provided and this application is recommended for approval

Administrative Support Supervisor

Date

This application has been approved. —

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades: # _____
\$ _____

Trash Collection: \$ _____

City Staff: # _____
\$ _____

Vendor Fees # _____
\$ _____

Park/Facility Rental: \$ _____

Total Due: \$ _____

- ☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____
- ☐ Approved by Department Date: _____ Staff Initials: _____
- ☐ Submitted for Board Approval Date: _____ Staff Initials: _____
- ☐ All Paperwork collected Date: _____ Staff Initials: _____
- ☐ All fees collected \$ _____ Date: _____ Staff Initials: _____

City Sponsored Event

☐ Yes ☐ No



AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to Call for a Public Hearing for the Creation of a Residential Property Periodic Inspection Program per Section 2.1.2 of the Redevelopment Plan.

Date of Meeting: 02/09/2021	Ward # if applicable: Wards: 1, 2 & 5
Department: Development Services	Person Submitting Item: Jeff Ruggieri, Director of Development Services
Call for Public Hearing: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of Public Hearing: 2/23/2021

Explanation of Item:	Policy 2.1.2 of the Redevelopment Plan requires the creation of a Residential Property Periodic Inspection Program.
Actions Needed by Board:	Adopt a Resolution
Backup Attached:	Memo, Resolution

Is item time sensitive? ☐Yes ☐No

Will there be advocates/opponents at the meeting? ☐Yes ☐No

Cost of Agenda Item:

If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐Yes ☐No

Additional Notes:



MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

DATE: January 29, 2021

SUBJECT: Consider Adopting a Resolution to Call for a Public Hearing for the Creation of a Residential Property Periodic Inspection Program per Section 2.1.2 of the Redevelopment Plan.

Policy 2.1.2 of the Redevelopment Plan requires the creation of a Residential Property Periodic Inspection Program. The Redevelopment Commission has discussed this program at length during several meetings, with a unanimous decision to create a Residential Inspection Program Enforcement (RIPE). This program is designed to proactively identify and remediate housing that does not meet the City of New Bern's Minimum Housing Code and related ordinances.

The enforcement of the RIPE will be done by the City of New Bern Minimum Housing Officer who will conduct inspections on residential properties that are in the designated redevelopment area. Inspections will be conducted by priority sub areas and when violations of the minimum housing code or related codes are visible from the outside of the property.

If a property fails a minimum housing inspection the Minimum housing officer will schedule a meeting with the property owner to discuss the deficiencies and establish a reasonable time frame to bring the property up to minimum standards.

Please contact Jeff Ruggieri at 639-7587 should you have questions or need additional information.

RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN

WHEREAS, the Board of Aldermen of the City of New Bern desires to call for a public hearing to receive public comments on the proposed Residential Property Periodic Inspection Program drafted by the New Bern Redevelopment Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That a public hearing will be conducted by the Board of Aldermen of the City of New Bern at 6:00 PM on Tuesday, February 23, 2021 in the City Hall Courtroom, or as soon thereafter as the matter may be reached, in order that all interested parties may be given an opportunity to be heard on the proposed Residential Property Periodic Inspection Program drafted by the New Bern Redevelopment Commission.

ADOPTED THIS THE 9th DAY OF FEBRUARY 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

City of New Bern – Residential Inspection Program Enforcement (RIPE) Frequently Asked Questions

What is RIPE? RIPE stands for Residential Inspection Program Enforcement. It is designed to proactively identify and remediate housing that does not meet the City of New Bern's Minimum Housing Code and related ordinances.

Designated area - On May 15, 2018, the City of New Bern Board of Alderman created the Redevelopment Commission of the City of New Bern to implement a Redevelopment Plan for the Greater Duffyfield/Long Wharf areas of the City (Redevelopment Area).

How does RIPE work? - City of New Bern Minimum Housing Officer will conduct inspections on residential properties that are in the designated redevelopment area. Inspections will be conducted by priority sub areas and when violations of the minimum housing code or related codes are visible from the outside of the property. However, probable cause is not required to conduct an inspection.

When will my property be inspected? - If your property is scheduled for inspection the owner and tenant will be notified 15 days prior to the inspections date. However, any homeowner or tenant may request an inspection at any time.

Can I request an inspection? - Tenants and homeowners can request an inspection at any time.

Is my rental property going to be inspected under the RIPE Program? - All rental properties in the Redevelopment Area are subject to RIPE inspections.

Is there a cost for an inspection? - There is no charge for the inspection.

Will I know if I fail the minimum inspection? - The minimum housing officer will provide the tenant and property owner a copy of the Inspection checklist that will detail all failures and areas for concern.

What happens if the property fails inspection? - If a property fails a minimum housing inspection the Minimum housing officer will schedule a meeting with the property owner to discuss the deficiencies and establish a reasonable time frame to bring the property up to minimum standards.

What if I cannot afford the cost to fix the house? All owner occupants who qualify as low to moderate income individuals will be placed into the City of New Bern CDBG Urgent Repair Program for required repairs at no cost to the homeowner. Non-Owner-occupied housing (landlords) will not qualify for the CDBG Urgent Repair Program.

What if I have questions? If you have questions about the program, please contact Jeff Ruggieri at 252.639.7587

AGENDA ITEM COVER SHEET

Agenda Item Title:

Presentation of the Comprehensive Annual Financial Report and Audit for the Fiscal Year Ending June 30, 2020.

Date of Meeting: 1/26/2021	Ward # if applicable:
Department: Finance	Person Submitting Item: Mary Hogan
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	A representative from Thompson, Price, Scott, Adams and Company, P.A. will discuss the CAFR and the Audit Results for the fiscal year ending June 30, 2020.
Actions Needed by Board:	None – Informational Purpose Only
Backup Attached:	An electronic version of the Comprehensive Annual Financial Report and the presentation from the Auditor.

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



NEW BERN

CITY OF NEW BERN

Presentation of Audit Results

Fiscal Year Ended
June 30, 2020



CERTIFIED PUBLIC ACCOUNTANTS
CONSULTANTS AND TAX ADVISORS

Alan W. Thompson, CPA
1626 S Madison Street
PO Box 398
Whiteville, NC 28472
910.642.2109 phone
910.642.5958 fax
www.tpsacpas.com

CITY OF NEW BERN

Presentation Agenda

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II. REQUIRED COMMUNICATIONS SAS 114	1-3
III. AUDIT RESULTS	4-11
IV. QUESTIONS AND COMMENTS	
V. CLOSE	



Thompson, Price, Scott, Adams & Co, P.A.

P.O. Box 398
1626 S Madison Street
Whiteville, NC 28472
Telephone (910) 642-2109
Fax (910) 642-5958

Alan W. Thompson, CPA
R. Bryon Scott, CPA
Gregory S. Adams, CPA

January 8, 2021

To the City of New Bern
New Bern, North Carolina

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of New Bern for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and Uniform Guidance (if applicable), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 19, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by City of New Bern are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year. We noted no transactions entered into by the City of New Bern for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant estimate(s) or assumptions noted during the audit.

Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. There are no such disclosures identified.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. Some of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 8, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Auditing Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City of New Bern's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

- Efforts need to be made to ensure revenues are collected for projects with negative fund balances, otherwise transfers need to be budgeted and recorded to clear them up.
- The City needs to clean up the Cash accounts. There are multiple funds with NCCMT positive balances but pooled cash negative balances, which are resulting in unreasonable interest earning allocations. The project funds need to be cleaned up so that interest is being allocated appropriately to the general fund as opposed to the project funds that have had no activity for some time.
- Accounts receivable balances need to be reviewed. Some have carried forward for years. If they are not collectible, they need to be adjusted accordingly.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the City Commissioners and management of the City of New Bern and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

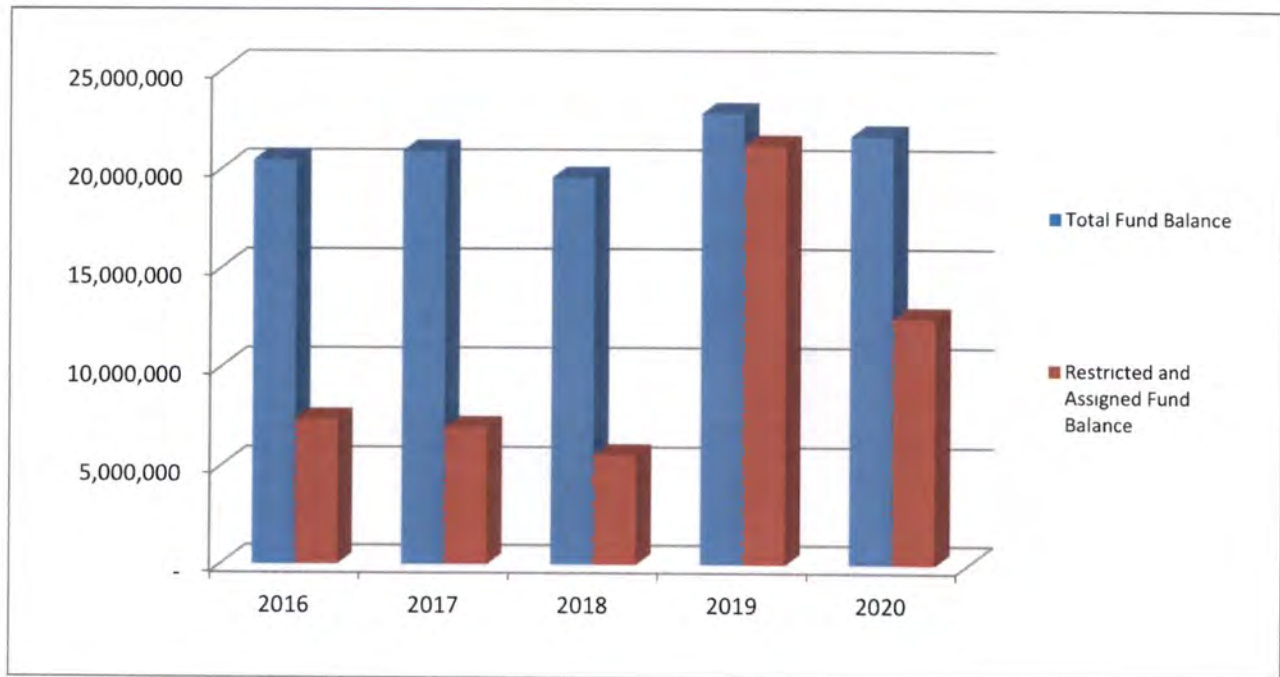
Thompson, Price, Scott, Adams & Co., P.A.

Thompson, Price, Scott, Adams & Co, P.A.

CITY OF NEW BERN					
FINANCIAL INFORMATION FOR 5 YEARS					
	2020	2019	2018	2017	2016
Total Fund Balance - General Fund	21,681,255	22,829,395	19,571,904	20,920,711	20,453,397
Unavailable Fund Balance (Reserve for State Statute, Prepaid)	13,086,936	19,111,754	5,335,023	6,035,324	5,476,967
Restricted and Assigned Fund Balance	12,488,839	21,187,228	5,574,926	6,978,767	7,370,614
General Fund Expenditures (including transfers out)	34,610,992	29,679,621	36,043,235	33,591,132	35,800,686
Fund Balance Available as % of General Fund Expenditures	24.83%	12.53%	39.50%	44.31%	41.83%
Unassigned Fund Balance (Previously Unreserved and Undesignated Fund Balance)	7,331,940	1,539,023	13,864,240	13,816,378	12,976,430
Unassigned Fund Balance as % of General Fund Expenditures	21.18%	5.19%	38.47%	41.13%	36.25%
Unassigned Fund Balance as % of General Fund Expenditures excluding FEMA Florence Fund Balance	32.15%	46.29%	0.00%	0.00%	0.00%
Revenues over (under) expenditures before contributions and transfers					
General Fund	(2,777,816)	(57,759)	(3,235,259)	(2,341,169)	(5,252,151)
Electric Fund	2,606,493	3,000,966	7,622,536	4,079,878	5,653,243
Water Fund	2,135,080	2,220,635	1,910,085	1,772,949	2,317,725
Sewer Fund	1,293,257	1,077,029	1,351,541	1,930,683	2,603,409
Cash vs. Accumulated Depreciation - Electric Fund					
Total Fixed Assets	84,766,232	82,610,860	80,134,478	76,589,236	72,801,219
Accumulated Depreciation	48,952,094	46,508,429	44,239,876	42,149,931	40,111,353
Cash	19,246,256	21,404,728	22,002,070	20,092,796	22,699,584
Cash vs. Accumulated Depreciation - Water Fund					
Total Fixed Assets	70,029,309	69,005,222	67,926,267	65,237,452	63,740,748
Accumulated Depreciation	21,691,246	20,035,709	18,538,965	16,975,427	15,438,035
Cash	11,360,690	10,723,980	10,199,145	12,213,259	12,359,325
Cash vs. Accumulated Depreciation - Sewer Fund					
Total Fixed Assets	102,137,678	100,505,060	97,644,647	95,540,465	94,577,216
Accumulated Depreciation	37,596,634	35,294,940	33,401,544	31,447,376	29,674,714
Cash	6,996,879	6,515,829	6,953,471	7,984,092	7,471,280
Cash vs. Fund Balance					
Cash - General	10,751,962	6,876,690	17,315,194	19,468,608	18,941,255
Cash - Electric Fund	19,246,256	21,404,728	22,002,070	20,092,796	22,699,584
Cash - Water Fund	11,360,690	10,723,980	10,199,145	12,213,259	12,359,325
Cash - Sewer Fund	6,996,879	6,515,829	6,953,471	7,984,092	7,471,280
Cash - FEMA Hurricane Florence	-	-	-	-	-
Cash - Other Governmental	1,823,556	3,049,259	4,192,732	1,066,177	582,644
Fund Balance - General	21,681,255	22,829,395	19,571,904	20,920,711	20,453,397
Net Position - Electric Fund	50,208,485	50,597,196	49,564,830	43,329,264	41,901,413
Net Position - Water Fund	40,493,693	38,099,223	35,456,141	32,887,706	31,114,757
Net Position - Sewer Fund	65,480,940	63,444,023	60,541,989	58,664,921	55,836,893
Fund Balance - FEMA Hurricane Florence	(3,796,739)	(12,200,606)	-	-	-
Fund Balance - Other Governmental Funds	510,692	1,040,575	3,662,596	898,457	(318,528)
Property Tax Rates	0.48	0.46	0.46	0.46	0.41
Collection Percentages	99.07%	99.34%	99.39%	99.32%	99.27%
Collection Percentages (excluding Motor Vehicle)	98.99%	99.28%	99.33%	99.26%	99.21%
Total Property Valuation	2,934,241,459	2,895,026,457	2,847,142,818	3,004,360,060	3,044,885,229
Total Levy Amount	15,467,427	14,582,070	14,275,238	13,834,876	13,600,271
Debt (excluding OPEB, compensated absences, LGERS)					
Governmental Activities	8,494,257	10,249,000	8,627,381	8,038,626	7,926,663
Business-Type Activities	34,091,306	40,874,790	46,515,202	53,217,102	60,165,869

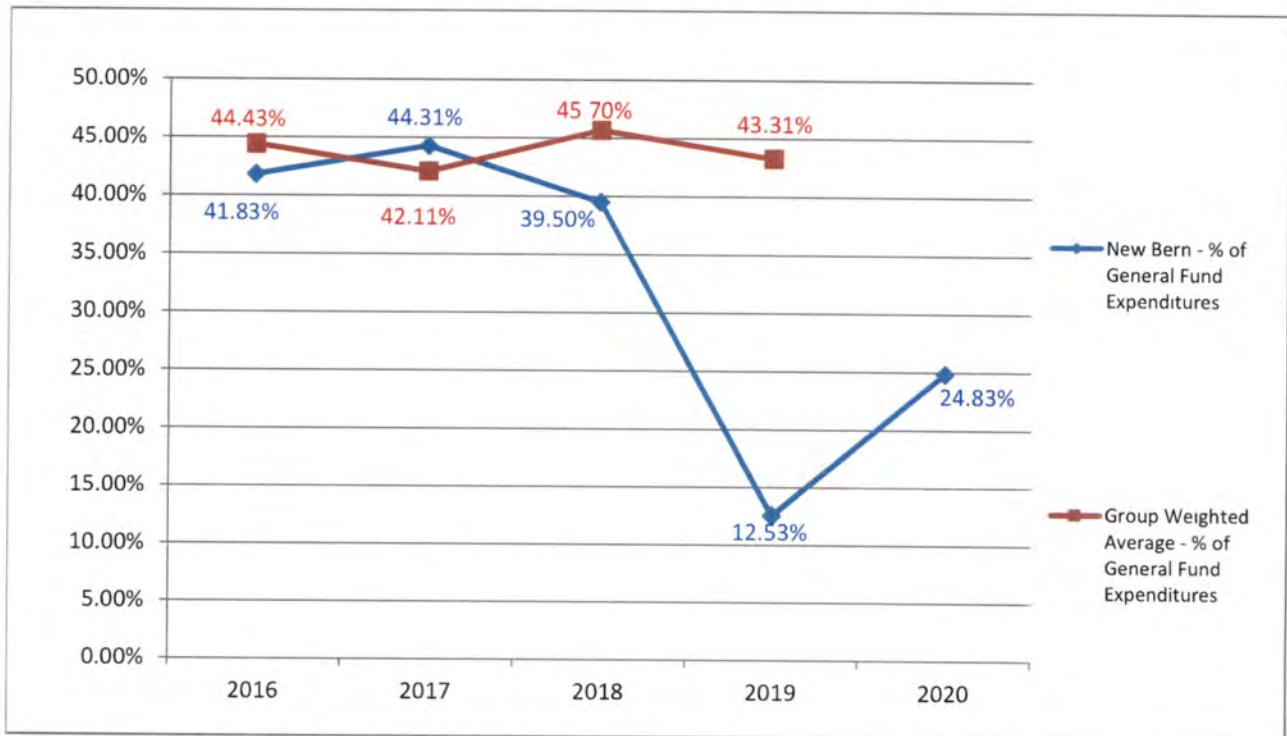
Breakdown of General Fund Revenues						
Ad Valorem Taxes	15,752,998	14,928,512	14,600,912	14,178,823	13,843,554	
Other Taxes, License & Permits	675,417	558,380	661,904	461,845	614,305	
Intergovernment Revenue	12,617,576	12,443,181	11,810,293	11,726,371	11,100,054	
Sales and Services	949,770	670,742	377,582	3,651,771	4,046,716	
Investment Earnings	184,772	593,409	472,720	186,090	91,291	
Miscellaneous	448,758	413,715	313,421	274,298	175,875	
Total	30,629,291	29,607,939	28,236,832	30,479,198	29,871,795	
Breakdown of General Fund Expenditures						
General Government	1,546,075	1,010,449	2,224,047	1,617,153	1,740,252	
Public Safety	18,526,749	17,158,185	16,460,158	16,085,886	15,597,146	
Public Works	5,727,305	4,811,427	9,464,211	6,567,295	6,161,541	
Environmental Protection	-	-	-	2,047,287	2,035,216	
Cultural & Recreational	3,592,917	3,014,102	2,997,455	2,750,311	2,847,316	
Economic & Physical Development	1,765,000	1,527,204	1,565,906	2,020,726	1,465,773	
Debt Service	2,249,061	2,144,331	2,153,314	1,731,709	5,277,702	
Total	33,407,107	29,665,698	34,865,091	32,820,367	35,124,946	

City of New Bern Analysis of Fund Balance



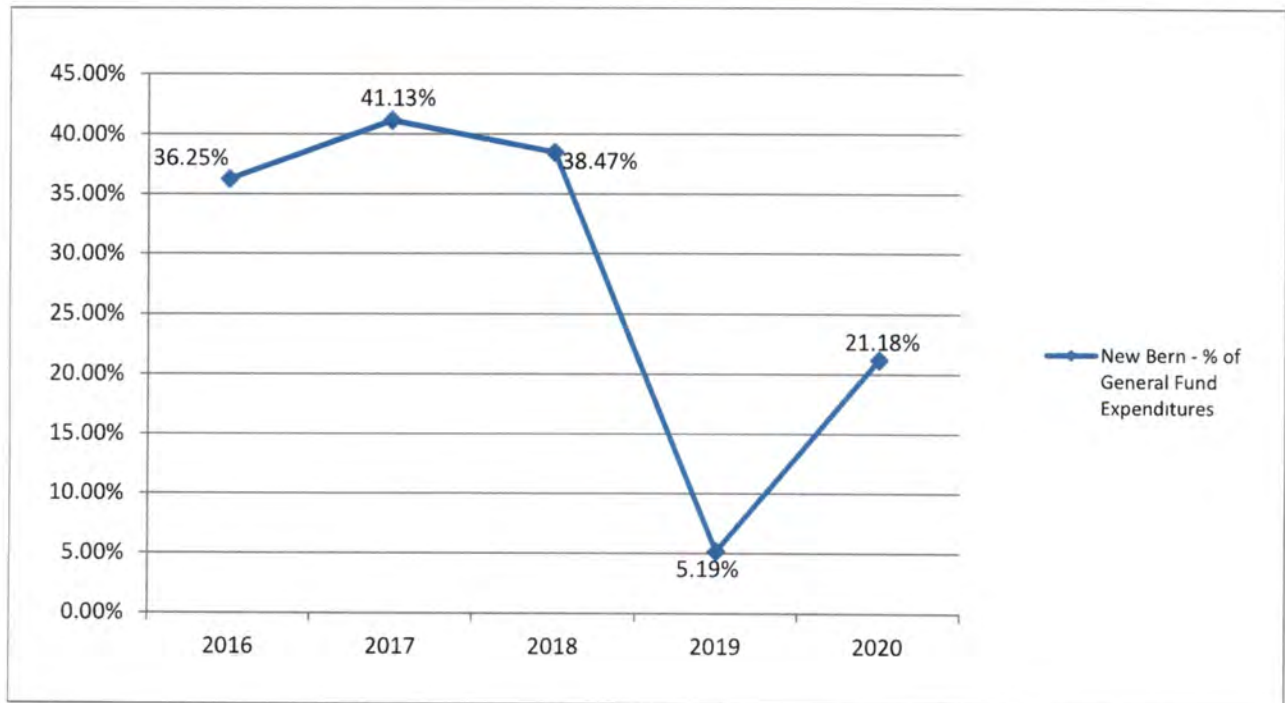
City of New Bern Analysis of Fund Balance Available

(Note - 2020 Group Weighted Average Not Available at Date of Presentation)



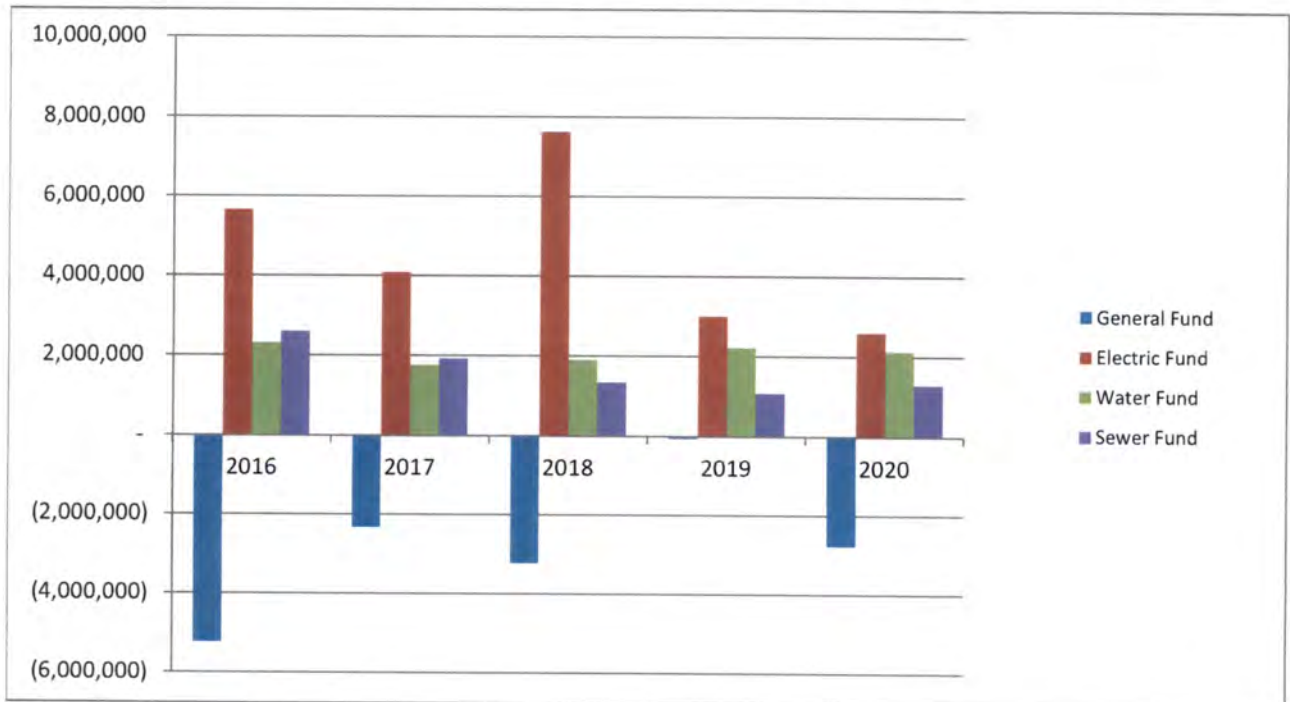
City of New Bern

Analysis of Unassigned Fund Balance as a % of General Fund Expenditures

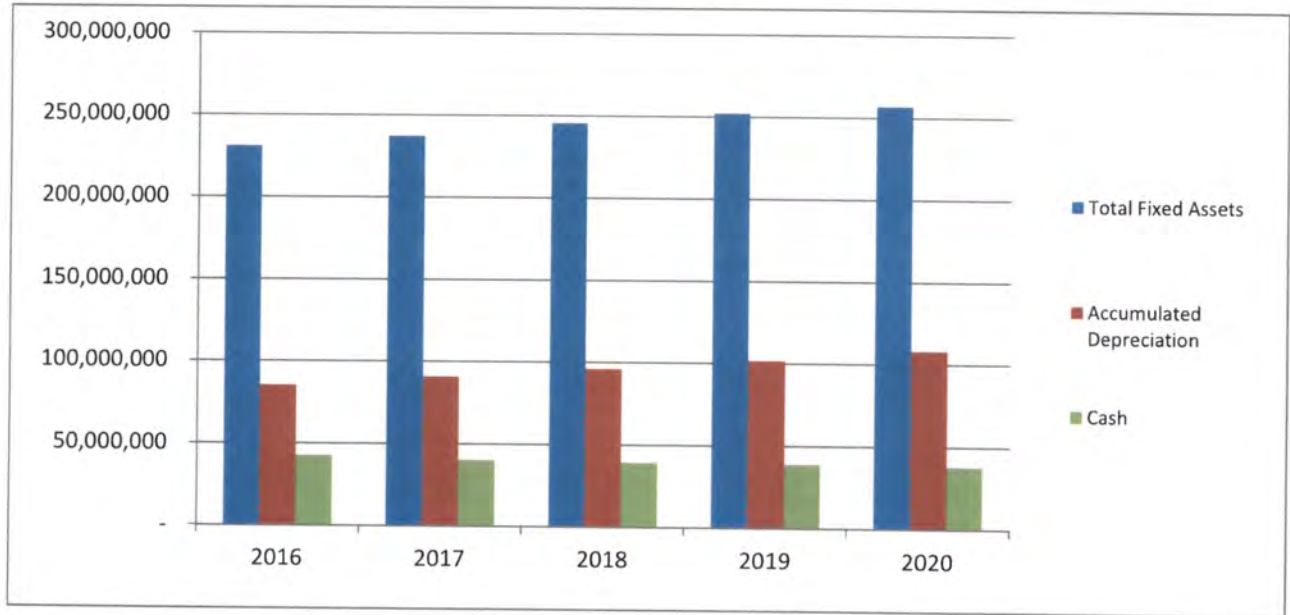


City of New Bern

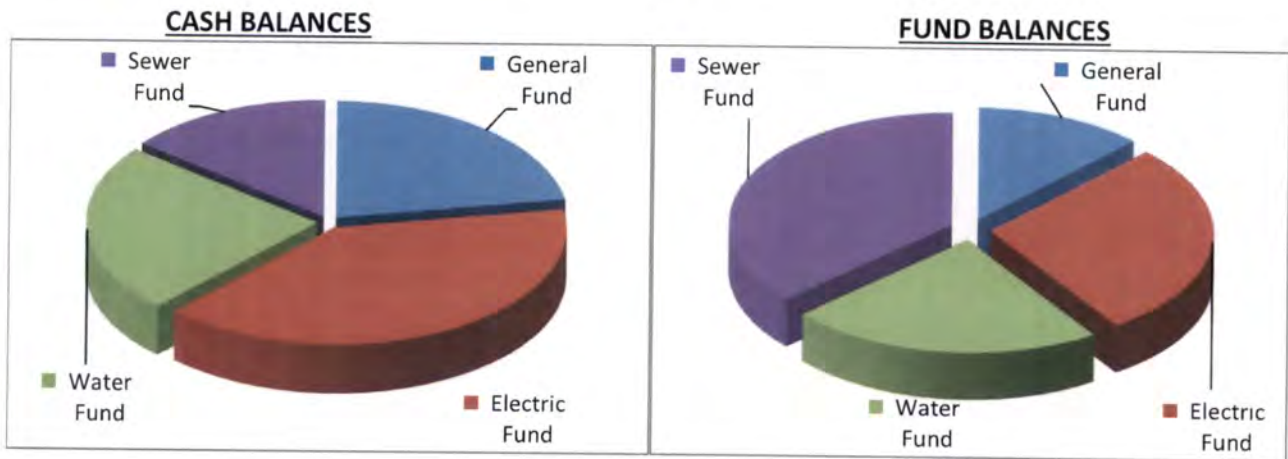
Analysis of Revenues Over (Under) Expenditures before Transfers and Contributions



City of New Bern
Cash vs. Accumulated Depreciation
(Funded Depreciation)
Electric, Water & Sewer Funds



City of New Bern
Analysis of Cash and Fund Balances
at June 30, 2020

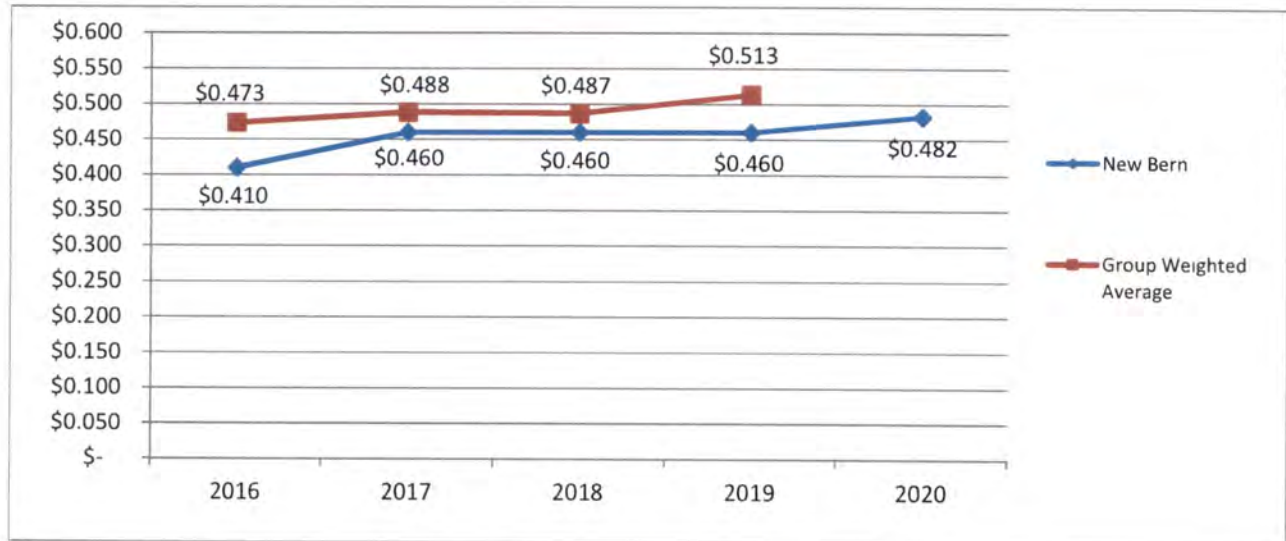


	2020	
	Cash Balances	Fund Balances
General Fund	\$ 10,751,962	\$ 21,681,255
Electric Fund	19,246,256	50,208,485
Water and Sewer Fund	11,360,690	40,493,693
Total	<u>\$ 41,358,908</u>	<u>\$ 112,383,433</u>

City of New Bern

Property Tax Rates

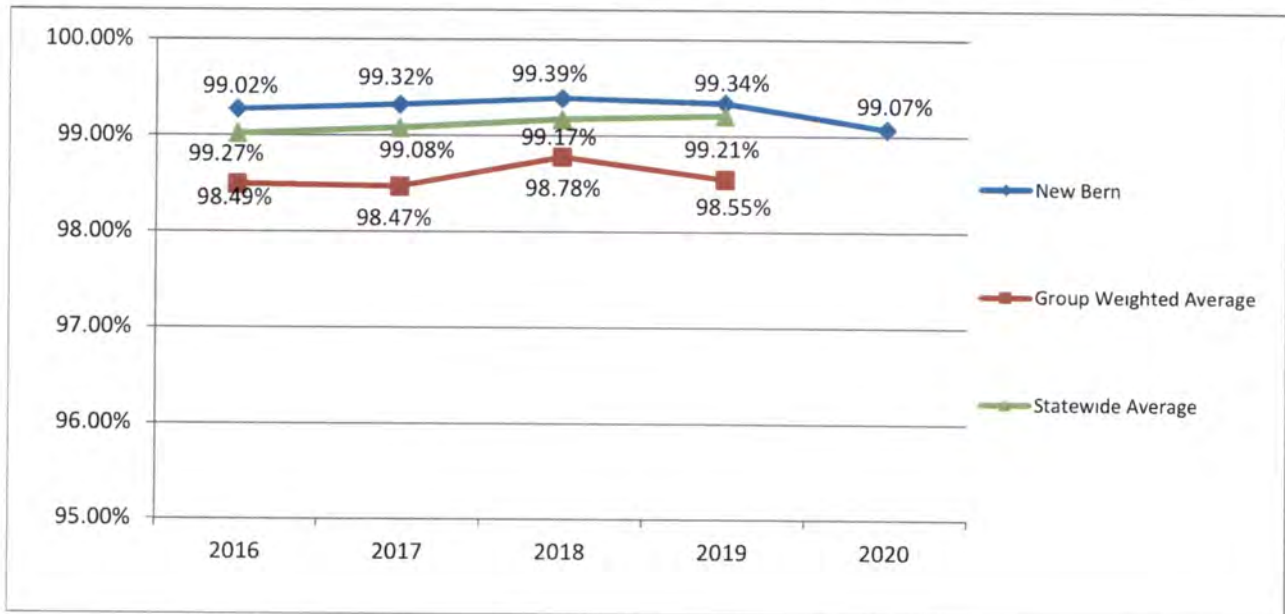
(Note - 2020 Group Weighted Average Not Available at Date of Presentation)



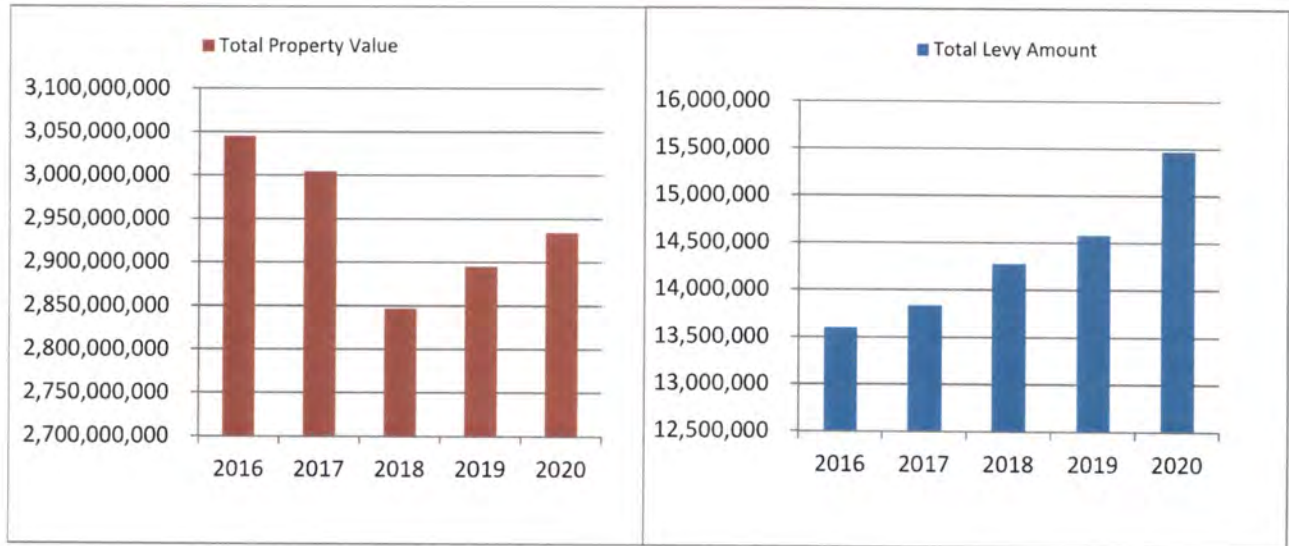
City of New Bern

Collection Percentages

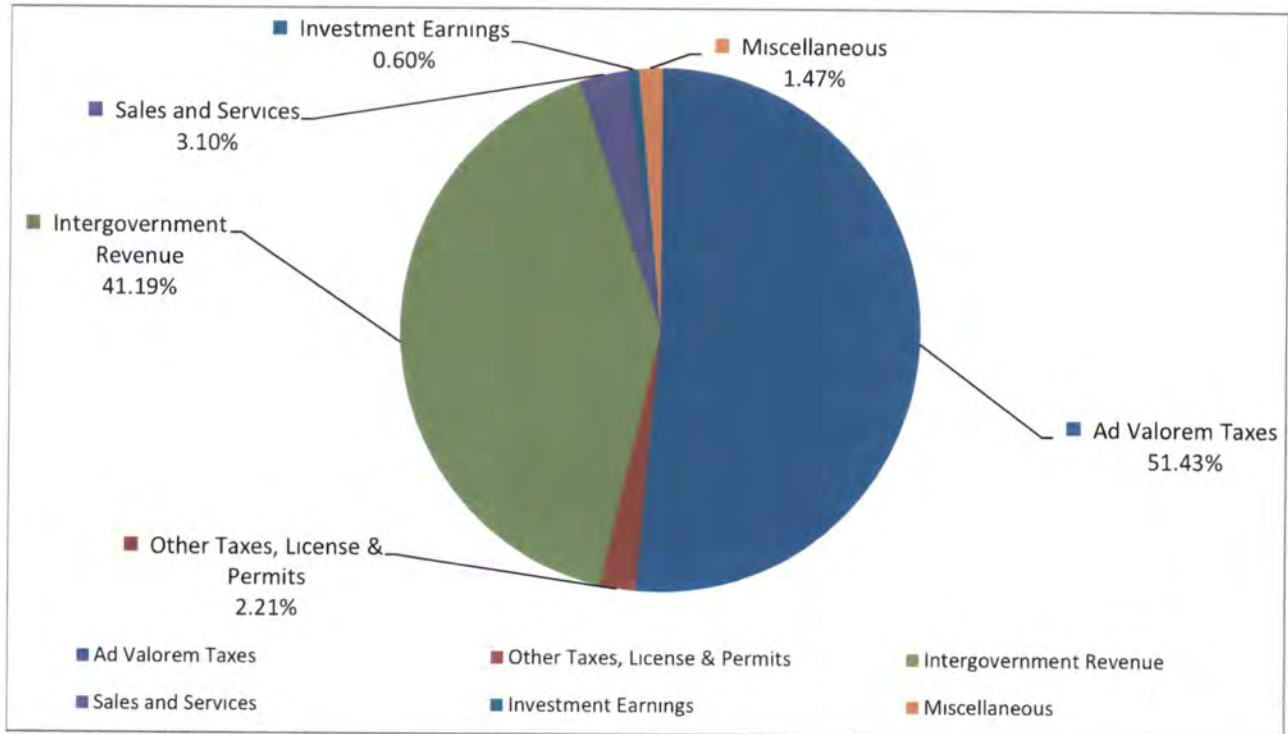
(Note - 2020 Group/Statewide Weighted Average Not Available at Date of Presentation)



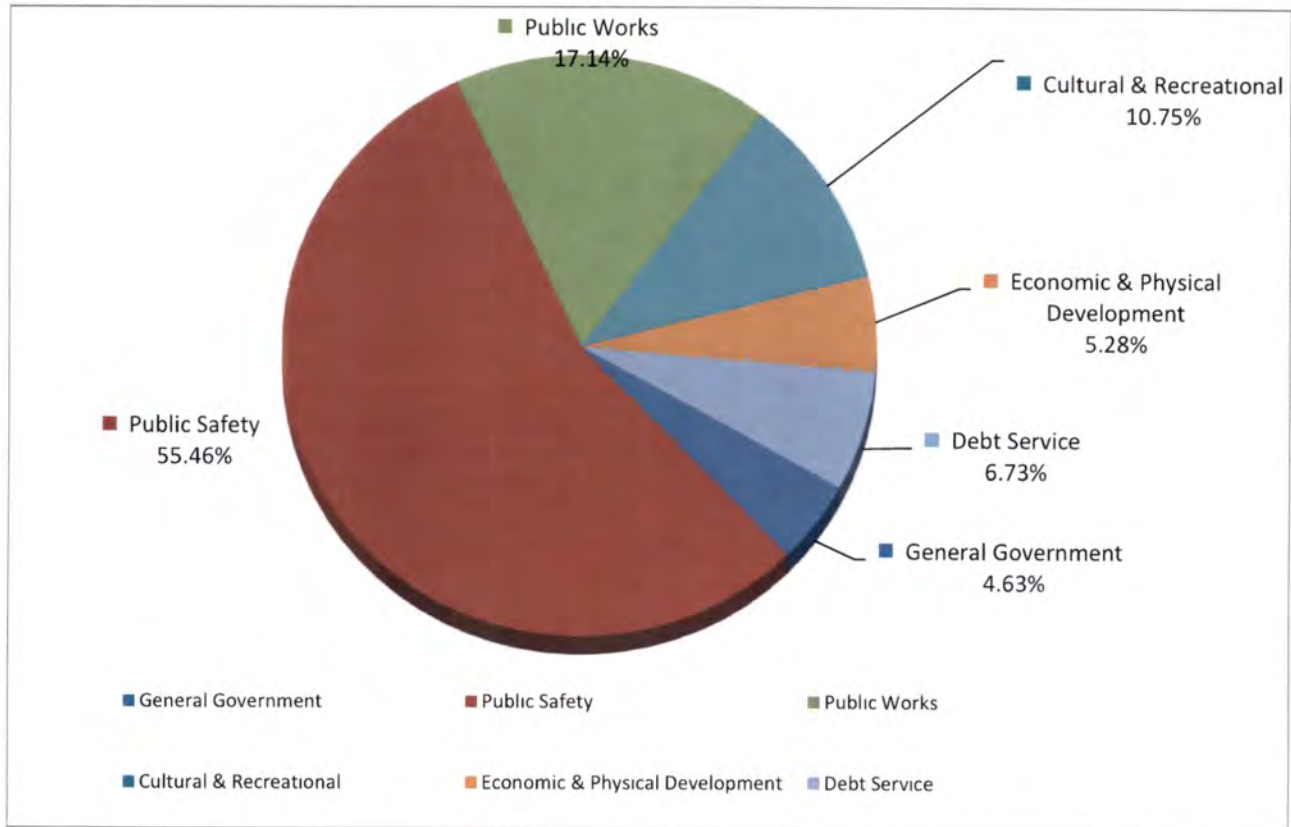
City of New Bern Property Valuation and Levy Amount



City of New Bern Break Down of General Fund Revenue FYE June 30, 2020



City of New Bern
Break Down of General Fund Expenditures
FYE June 30, 2020



CITY OF NEW BERN
North Carolina



COMPREHENSIVE ANNUAL FINANCIAL REPORT

For the Year Ended June 30, 2020

Prepared by:
City of New Bern Finance Department

Submitted by:
Mary Hogan, MPA, CPA
Director of Finance

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INTRODUCTORY SECTION

Aldermen
Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



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New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

January 8, 2021

To the Honorable Mayor, Board of Aldermen, and Citizens of the **CITY OF NEW BERN**:

The Comprehensive Annual Financial Report of the **CITY OF NEW BERN**, North Carolina (the City) for the fiscal year ended June 30, 2020, is hereby submitted. The basic financial statements contained herein have been audited by the independent certified public accounting firm of Thompson, Price, Scott, Adams & Co, P.A., a firm of licensed certified public accountants, and their unmodified opinion is included in the financial section. Management assumes full responsibility for the completeness and reliability of the information contained in this report, based on a comprehensive framework of internal controls that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements. To the best of our knowledge and belief, the data enclosed is accurate in all material respects and is reported in a manner designed to present fairly the financial position and changes in financial position and, where applicable, the cash flows of the various funds of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

This report includes all the funds of the City. The City provides a full range of services including police and fire protection; sanitation services; construction and maintenance of streets and other infrastructure; community development services including planning and zoning; and parks and recreational services. In addition to general governmental activities, the City owns and operates electric, water, sewer and solid waste utilities; therefore, these activities are included in the reporting entity. The New Bern Housing Authority, the New Bern-Craven County Public Library, Swiss Bear Downtown Development Corporation, and Friends of the Fireman's Museum do not meet the established criteria for inclusion in the reporting entity, and accordingly are excluded from this report.

Generally Accepted Accounting Principles (GAAP) requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City of New Bern's MD&A can be found immediately following the independent auditor's report.

The City is required to undergo a “Single Audit” in conformity with *Title 2 U.S. Code of Federal Regulations (CFR) Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the State Single Audit Implementation Act.

Information related to this single audit, including the schedule of expenditures of federal and state awards, findings and recommendations, and the auditor’s reports on the internal control over financial reporting and compliance with applicable laws, regulations, and contract and grant agreements, is included in a separate reporting package.

ECONOMIC CONDITION AND OUTLOOK

New Bern, settled in 1710 at the confluence of the Trent and Neuse Rivers, is located 110 miles east of Raleigh, the State Capitol, and 35 miles west of the Atlantic Ocean. New Bern is the largest municipality in Craven County and serves as the County seat. Rich in history, it is the site of North Carolina’s Colonial Capital and its first State Capitol. New Bern is also the Birthplace of Pepsi Cola, a drink first created by Caleb Bradham, a local pharmacist, in 1898. Downtown New Bern offers museums, shops, galleries, restaurants, historic sites, waterfront hotels, bed and breakfast accommodations, marinas, a convention center, parks, historic homes and churches. Tryon Palace Historic Sites & Gardens, the first permanent seat of colonial government in North Carolina, offers visitors an opportunity to experience over 300 years of American history and acres of period-inspired gardens. The City is centrally located to several growing communities including the cities of Jacksonville, Morehead City, Greenville, and Kinston, all around 40 miles and less than an hour’s drive away. The City is easily accessible by US 70, US 17, and NC 43. As of June 2017, the community had an unemployment rate of 6.6 percent compared to a statewide rate of 7.6 percent. The 2019 census population for the city was reported as 30,010.

The City is a council-manager form of government with a Board of Aldermen and Mayor. The Board is composed of six members who are elected by ward, and a mayor who is elected at-large. Each serves for four-year coincident terms. The City Manager, Director of Finance, and City Attorney, are appointed by and serve at the pleasure of the Mayor and Board of Aldermen. The City Manager serves as the chief executive officer of the organization and is responsible for carrying out Board of Aldermen policy through the administration of the various departments and their staff.

The City thrives on tourism, as it has over 150 sites included in the National Register of Historic Places. Stretching 248 miles, the Neuse River, located in New Bern, is the longest river in North Carolina and the widest river in America (6 miles across). The City is centrally located to 157,000 acres of the Croatan National Forest, which is nationally recognized for its trails and recreation opportunities.

Government (federal, state and local) is the largest single employer in the County. CarolinaEast Health System, now a 5-star rated establishment, is the City’s largest single employer and in January 2020 held a ribbon cutting ceremony to mark the opening of the, 80,000-square foot three-story SECU Comprehensive Cancer Center.

New Bern is home to two large manufacturing facilities: Moen, Inc. and BSH Appliances, Corp. Moen, the number one faucet brand in North America and employees more than 800 people. BSH Appliances, a German-based manufacturer, is the world's third largest home appliance manufacturer specializing in cooking, washing/drying, refrigeration/freezing, and other consumer products. New Bern is host to the largest of the three U.S.-based factories. This facility stores and ships home appliances for three BSH brands in North America and employees more than 1,200 people.

MAJOR INITIATIVES FOR THE YEAR

Fiscal year 2019-2020 (FY20) included the planning and implementation phases of several initiatives as well as the continuation or completion of projects begun during previous fiscal years.

Martin Marietta Park

In September 2017, Martin Marietta Materials, Inc. donated approximately 55 acres of property to the City. In the spring of 2018, the City invited the public to comment on proposed amenities residents would like to see inside the park. Those surveys and comments were collected and analyzed by independent consultant McGill & Associates, who assisted the City in creating a master plan for the park which was approved in by the Board of Aldermen to include walking, running and cycling paths and trails, an outdoor performance area, open space for recreation and environmental stewardship, water activities and adventure activities. The City received a grant from the NC Parks & Recreation Trust Fund in the amount of \$475,000 to begin Phase I which includes installing a children's playground, boat launch, fishing pier, picnic shelter, park benches, multi-purpose trails, nature trail, and nature observation deck.

Volt Center

Phase I of the VOLT Center, which is city-owned facilities at 205 First Street was renovated and is used as a multi-purpose facility. Groundbreaking took place in August 2017 and the facility was operational in 2020 with a focus on fostering and incubating new businesses, especially in agriculture, food sales, crafts, art, and small-scale manufacturing. Craven Community College is utilizing the main building for training and various classes. Total outdoor vendor space is 12,200 square feet, across 25-30 covered bays. Total indoor space of between 5,000-8,000 square feet, additional 6,000-7,000 square feet of flexible storage and workshop space, and approximately 10,000 square feet of flexible open space is available for large gatherings or a concert stage and possible restaurant incubator.

Phase II of the VOLT Center will be a renovation of existing City facilities to accommodate LE Simulation Training Center that will enable Craven Community College to expand it's workforce development and training initiatives to include an array of law enforcement training. The LE Simulation Training Center will also serve as a central location for high-level Law Enforcement Simulation training across the region.

ERP

The City has completed the Phase II of the ERP implementation and went live with Human Capital Management in March 2020. Phase III, Utility Bill (Customer Information System) will begin in underway with an estimated implementation go-live in the fall of 2021.

West New Bern Water System Improvements Project

This project will involve installing new water mains, constructing a new elevated storage tank and increasing the capacity of the water system distribution pumps to improve the domestic and fire flow supply to the western portions of New Bern. These changes to the water distribution system will improve system pressures and firefighting capabilities. The project is in the permitting and easement acquisition phases. The project should be ready to move into the construction phase in the second half of FY21. The estimated construction cost is \$3 million.

Township No. 7 Sewer System Improvements Project – Phase III

This project will involve modifications to the sanitary sewer in the Township No. 7 area to include, *an upgrade to the existing pumps and control components at the equalization basin along with the construction of a new transmission force main across the Trent River. The need for these improvements had been identified since 2006 as the ultimate solution to fixing the over-allocation issues and providing the capacity for New Bern to continue to grow in the areas south of the Trent River.* The project is in the permitting and easement acquisition phases and should be ready to move into the construction phase in the second half of FY21. The estimated construction cost is \$3 million.

Trent Road Substation Transformer Bank A Replacement

As identified in our 5-year Capital Project Plan, the 50 MVA transformer bank at the Trent Road Substation will require replacement. This transformer bank was built in 1960, and through recent testing, there have been indications that the units are reaching the end of their useful life. During periods of peak demand, the electric system requires the capacity provided by this transformer bank and cannot provide service to its customers if the unit were to fail. A new substation transformer installation to replace this unit is estimated to cost \$1,000,000.

OTHER INFORMATION

Budget preparation process

Preparation of the City's fiscal year budget is a process that involves the citizens of New Bern, the New Bern Board of Aldermen, individual city departments, and the City Manager's Budget Committee.

The City Manager holds a budget retreat in February. During this meeting, the Board is presented with a preview of the economic forecast for the coming fiscal year, and the Board's goals and objectives for the upcoming fiscal year are confirmed. This meeting is critical to the development of the proposed budget as it offers a forum for the Board to relay valuable insight and provide feedback to the management team.

The next major phase in the preparation of the budget occurs after the retreat with the distribution of the new budget preparation package and instructions to department heads to be used in submitting their requested budgets.

Budget meetings are scheduled in March for Department Heads to present budget requests to the Budget Committee for consideration. The City Manager is given a briefing on any new programs, new position requests, as well as major increases in budget requests. In April, the City Manager makes any final revisions to the proposed budget, along with the proposed utility and tax rate for the new fiscal year.

In late April, the City Manager's recommended budget is presented to the Board, the press, and the public. The recommended budget is made available for public inspection in the office of the City Clerk, the public library, and on the City's website (which can be viewed by visiting <http://www.newbernnc.gov/departments/administration/finance>).

In May, the Board holds a series of budget workshops, at which time the Department Heads present their proposed budgets to the Board for intense study and discussion. The Board requests additional information and may direct changes to the recommended budget at this time as well.

North Carolina General Statutes require one public hearing be held for public comment on the proposed budget. In a concentrated attempt to provide an opportunity to the citizens of New Bern, a public hearing is scheduled by the Board for public input on the budget. This hearing is usually conducted in late May or early June. The Board formally adopts the budget at a regular Board of Aldermen meeting on or before June 30th.

Acknowledgements

This report is the work of the efficient and dedicated services of the City of New Bern Finance Department. Each member of the department has our sincere appreciation for the contributions made in the preparation of this report and in their continued professional excellence in accounting for the fiscal actions of the City.

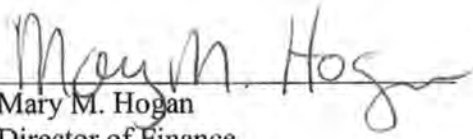
Independent Audit

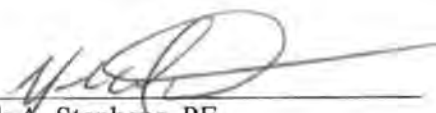
The City is required by the North Carolina General Statutes to have an annual independent audit of its financial statements. In addition, *Title 2 U.S. Code of Federal Regulations (CFR) Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the State Single Audit Implementation Act require annual independent audits of the

City's compliance with the applicable law and regulations related to certain statements. Combined and individual fund statements and schedules are included in the financial section of this report. The independent auditor's reports on compliance matters are included in the financial section of this report.

In closing, we would like to express our appreciation to the Mayor, Board of Aldermen, Department Heads, and all City staff for their leadership, interest, and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Respectfully submitted,


Mary M. Hogan
Director of Finance


Mark A. Stephens, PE
City Manager

CITY OF NEW BERN, NORTH CAROLINA

LIST OF PRINCIPAL OFFICIALS

June 30, 2020

BOARD OF ALDERMEN

Dana E. Outlaw

Mayor

Robert Aster

Mayor Pro Tem

Sabrina Bengel

Jameesha Harris

Johnnie Ray Kinsey

Jeffrey T. Odham

CITY ADMINISTRATION

Mark A. Stephens

City Manager

Mary M. Hogan

Director of Finance

Brenda E. Blanco

City Clerk

Foster Hughes

Director of Parks & Recreation

Charles Bauschard

Director of Utilities

Jeffrey Ruggieri

Director of Development Services

Robert M. Boyd

Fire Chief

Sonya Hayes

Director of Human Resources

Matthew Montanye

Director of Public Works

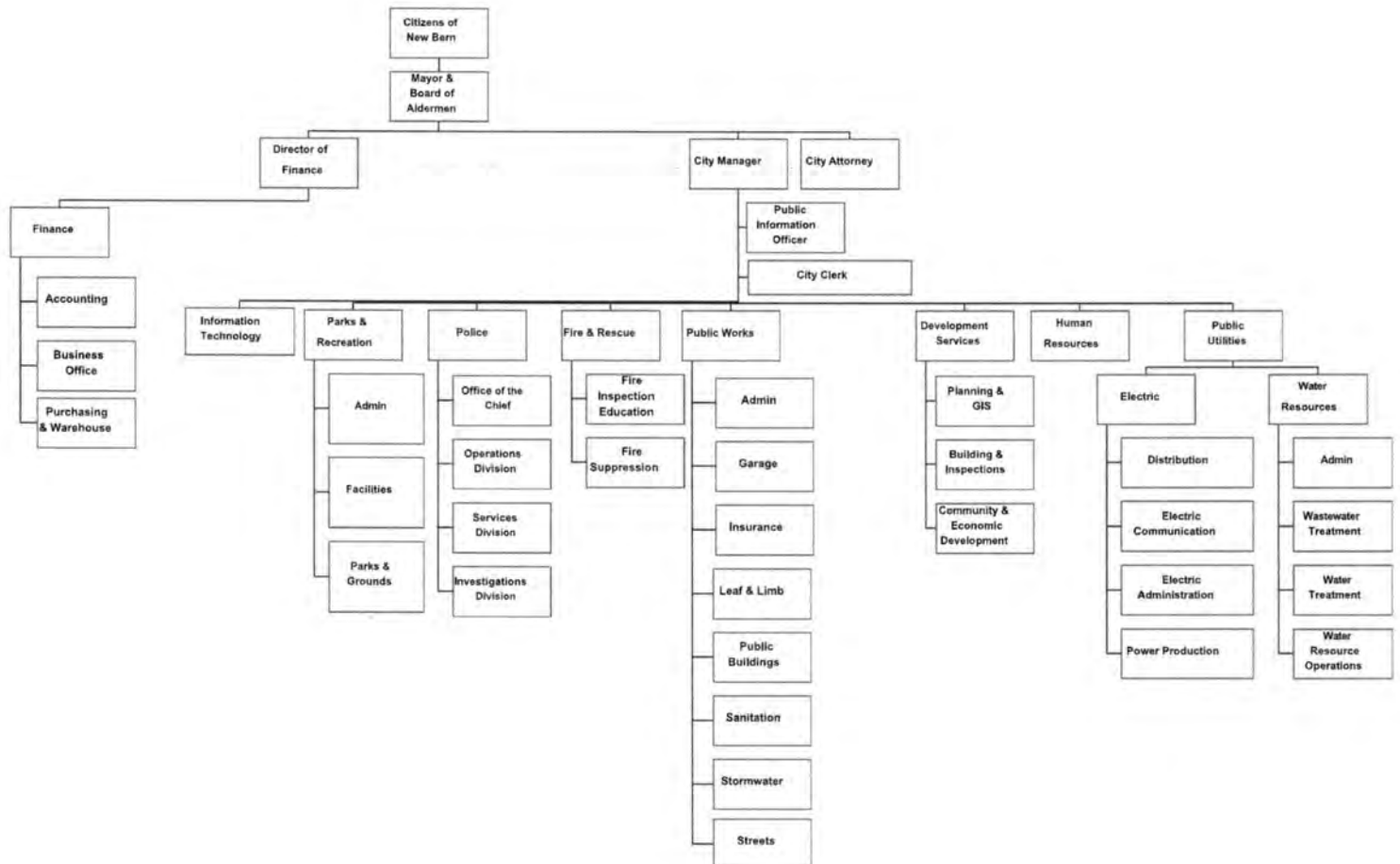
Toussaint Summers

Chief of Police

NEW BERN

NORTH CAROLINA

City of New Bern Organizational Chart FY 2019 - 2020



FINANCIAL SECTION



Thompson, Price, Scott, Adams & Co, P.A.

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Alan W. Thompson, CPA
R. Bryon Scott, CPA
Gregory S. Adams, CPA

Independent Auditors' Report

To the Honorable Mayor and Members of the Board of Aldermen
City of New Bern, North Carolina

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of New Bern, North Carolina (the "City"), as of and for the year then ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Members

American Institute of CPAs - N.C. Association of CPAs - AICPA Division of Firms

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based upon our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of New Bern, North Carolina as of June 30, 2020, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 through 11, the Local Government Employees' Retirement System's Schedules of the Proportionate Share of the Net Pension Liability and Contributions on pages 55 through 56 , and the Law Enforcement Officers' Special Separation Allowance schedules of the Changes in Total Pension Liability and Total Pension Liability as a Percentage of Covered Payroll on pages 57 through 58, and the Changes in Total OPEB Liability and Related Ratios page 59, be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of New Bern's basic financial statements. The combining and individual fund statements, budgetary schedules, other schedules, and Schedule of Expenditures of Federal and State Awards, as required by *Title 2 U.S.Code of Federal Regulations (CFR) Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the State Single Audit Implementation Act, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund statements, budgetary schedules, other schedules, and the Schedule of Expenditures of Federal and State Awards are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us. In our opinion, based on our audit, the procedures performed as described above, and the report of other auditors, the combining and individual fund financial statements, budgetary schedules, Schedule of Expenditures of Federal and State Awards, and other schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 8, 2021, on our consideration of the City of New Bern's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants agreements, and other matters. The purpose of the report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of New Bern's internal control over financial reporting and compliance.

Thompson, Rice, Scott, Adams & Co., P.A.

Whiteville, NC
January 8, 2021

Management's Discussion and Analysis

As management of the City of New Bern, we offer readers of the City of New Bern's (the "City") financial statements this narrative overview and analysis of the financial activities of the City of New Bern for the fiscal year ended June 30, 2020. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the City's financial statements, which follow this narrative.

Financial Highlights

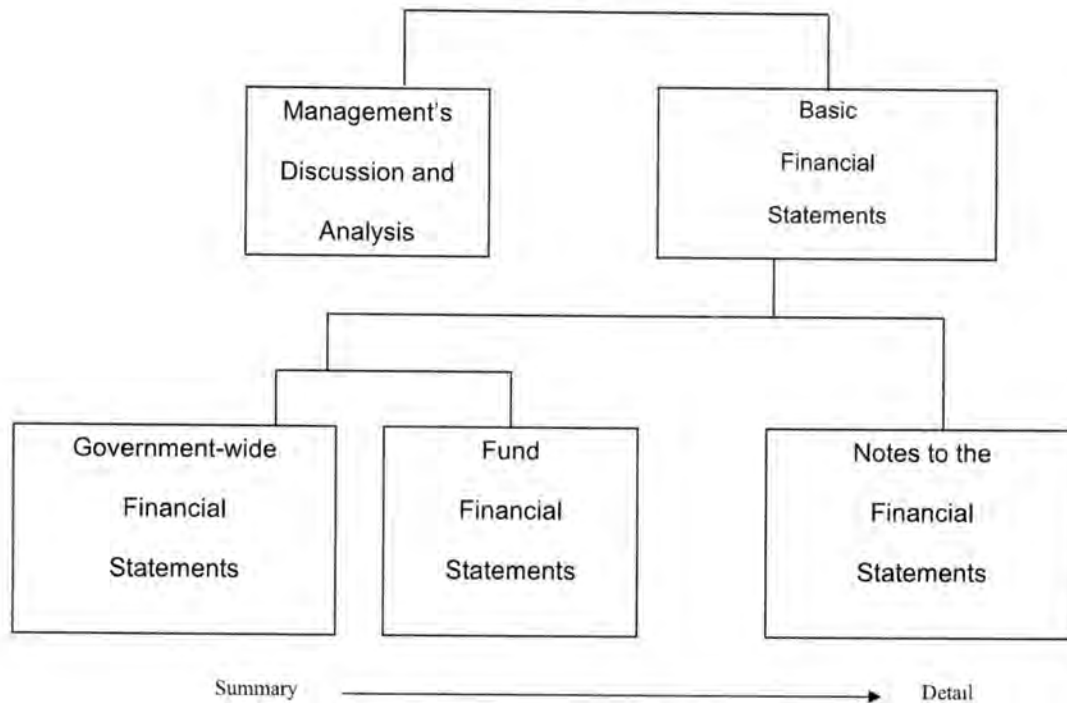
- The assets of the City of New Bern exceeded its liabilities at the close of the fiscal year by \$194,024,470 (net position).
- Total governments total net position increased by \$11,124,458, primarily due to receiving FEMA funding to cover prior year expenditures. In addition, restatements were made that increased beginning net position in the governmental activities by \$2,430,879 and decreased beginning net position in the business-type activities by \$2,430,879 as a result of consolidating the stormwater fund (previously an enterprise fund) with the General Fund and adjustments to the ERP project fund.
- As of the close of the current fiscal year, the City of New Bern's governmental funds reported combined ending fund balances of \$18,395,208, an increase of \$5,660,693 in comparison with the prior year. Approximately \$13.4 million (72.90 percent) is unavailable (nonspendable, restricted by state statute, restricted for Streets); Approximately 12.65 percent is unassigned or available for spending at the government's
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$7,331,940 or 21.95 percent of total General Fund expenditures for the fiscal year; compared to \$1,136,141, or 3.83 percent the prior fiscal year
- The City of New Bern's total debt (excluding compensated absences, net pension liability, total pension liability, and total OPEB liability) decreased by \$8,538,227 (16.70 percent) during the current fiscal year
- The City is in compliance with all bond covenants

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to City of New Bern's basic financial statements. The City's basic financial statements consist of three components; 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). The basic financial statements present two different views of the City through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the City of New Bern. As an overview, the following chart outlines the required components of the annual financial report.

Required Components of Annual Financial Report

Figure 1



Basic Financial Statements

The first two statements (Exhibits 1 and 2) in the basic financial statements are the Government-wide Financial Statements. They provide both short and long-term information about the City's financial status.

The next statements (Exhibits 3 through 9) are Fund Financial Statements. These statements focus on the activities of the individual parts of the City's government. These statements provide more detail than the government-wide statements. There are three parts to the Fund Financial Statements: 1) the governmental funds statements; 2) the budgetary comparison statements; and 3) the proprietary fund statements.

The next section of the basic financial statements is the notes. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, supplemental information is provided to show details about the City's individual funds. Budgetary information required by the North Carolina General Statutes also can be found in this part of the statements.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the City's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the City's financial status as a whole.

The two government-wide statements report the City's net position and how it has changed. Net position is the difference between the City's total assets and total liabilities and deferred inflows of resources. Measuring net position is one way to gauge the City's financial condition.

Government-wide statements are divided into two categories: 1) governmental activities and 2) business-type activities. Governmental activities include most of the City's basic services such as public safety, streets, parks and recreation, and general administration. Property, sales and other taxes, operating transfer, and state and federal grant funds finance most of these activities. The City charges fees to customers to cover the costs of services provided. These include the water, sewer, and electric and stormwater services offered by the City of New Bern.

The government-wide financial statements are on Exhibits 1 (Statement of Net Position) and 2 (Statement of Activities) of this report.

Fund Financial Statements

The fund financial statements (see Figure 1) provide a more detailed look at the City's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of New Bern, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the City's budget ordinance. All of the funds of City of New Bern can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds – Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the City's basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called modified accrual accounting which provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the City's programs. The relationship between government activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

An annual budget is adopted for the City of New Bern General Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the City, the management of the City, and the decisions of the Board about which services to provide and how to pay for them. It also authorizes the City to obtain funds from identified sources to finance these current prior activities. The budgetary statement provided for the General Fund demonstrates how well the City complied with the budget ordinance and whether or not the City succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the legal budget document. This statement shows four columns: 1) the original budget as adopted by the Board, 2) the final budget as amended by the Boards, 3) the actual resources, charges to appropriations, and ending balances in the General Fund, and 4) the difference or variance between the final budget and the actual resources and charges. A reconciliation showing the differences in the reported activities is shown at the end of the budgetary statement to account for the difference between the budgetary basis of accounting and the modified accrual basis.

Proprietary Funds – The City has two different types of proprietary funds. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water and sewer activity and for its electric and stormwater operations. These funds are the same as those functions shown in the business-type activities in the Statement of Net Position and the Statement of Activities. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the functions of the City. The City uses an internal service fund to account for one activity - its self-insured health benefit plan. Because this operation provides benefits to all City employees, the internal service fund has been included within the governmental activities in the government-wide financial statements.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are included in this report after Exhibit 9 of this report.

Other Information – In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information concerning the City of New Bern's progress in funding its obligation to provide pension benefits to its employees. Required supplementary information can be found beginning on Exhibit A-1 of this report.

Interdependence with Other Entities: The City depends on financial resources flowing from, or associated with, both the Federal Government and the State of North Carolina. Because of this dependency, the City is subject to changes in specific flows of intergovernmental revenues based on modifications to Federal and State laws and Federal and State appropriations. It is also subject to changes in investment earnings and asset values associated with U.S. Treasury Securities because of actions by foreign governments and other holders of publicly held U.S. Treasury Securities.

City of New Bern's Net Position
Figure 2

	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Current assets	\$ 23,136,984	\$ 17,587,549	\$ 52,154,613	\$ 51,100,847	\$ 75,291,597	\$ 68,688,396
Capital assets	66,777,971	62,389,067	149,446,329	153,901,212	216,224,300	216,290,279
Deferred outflows of resources	7,820,284	5,666,906	1,643,345	1,826,849	9,463,629	7,493,755
Total assets and deferred outflows of resources	97,735,239	85,643,522	203,244,287	206,828,908	300,979,526	292,472,430
Current and other liabilities	4,924,456	5,132,165	13,805,499	13,427,128	18,729,955	18,559,293
Non-current liabilities	53,212,294	49,002,617	30,927,798	37,156,088	84,140,092	86,158,705
Deferred inflows of resources	340,040	514,934	20,291	56,343	360,331	571,277
Total liabilities and deferred inflows of resources	58,476,790	54,649,716	44,753,588	50,639,559	103,230,378	105,289,275
Net position:						
Invested in capital assets, net of related debt	58,631,163	52,140,067	115,355,022	115,441,237	173,986,185	167,581,304
Restricted	13,146,423	21,920,878	-	1,148,415	13,146,423	23,069,293
Unrestricted	(36,243,815)	(47,350,282)	43,135,677	39,599,697	6,891,862	(7,750,585)
Total net position	\$ 35,533,771	\$ 26,710,663	\$ 158,490,699	\$ 156,189,349	\$ 194,024,470	\$ 182,900,012

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. The City's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources by \$194,024,470 as of June 30, 2020. The City's net position increased by \$11,124,458 for the fiscal year ended June 30, 2020. The largest portion of net position \$173,986,185 (89.67%) reflects the City's investment in capital assets (e.g. land, buildings, machinery, equipment, infrastructure, and distribution systems), less any related debt still outstanding that was issued to acquire those items. The City of New Bern uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. An additional portion of the City's net position \$13,146,423 (6.78%) represents resources that are subject to external restriction on how they may be used. The remaining balance of \$6,891,862 (3.55%) is unrestricted.

Several particular aspects of the City's financial operations positively influenced the total governmental net position:

- Continued diligence in the collection of property taxes by maintaining a tax collection percentage of 99.07% in the City-Wide tax districts.
- Continued low cost of debt due to the City's credit rating.

There is still a significant amount of expenses that the City has incurred as a result of Hurricane Damage that has not yet been reimbursed from FEMA.

City of New Bern's Changes in Net Position

Figure 3

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
Revenues						
Program revenues:						
Charges for services	\$ 1,761,137	\$ 1,266,591	\$ 75,562,195	\$ 76,876,520	\$ 77,323,332	\$ 78,143,111
Operating grants and contributions	11,524,680	1,677,370	-	-	11,524,680	1,677,370
Capital grants and contributions	1,430,049	687,000	1,009,050	2,247,452	2,439,099	2,934,452
General revenues:						
Property taxes	15,787,943	14,921,580	-	-	15,787,943	14,921,580
Other taxes and licenses	11,676,899	11,488,514	-	-	11,676,899	11,488,514
Unrestricted investment earnings	271,460	618,976	508,868	598,351	780,328	1,217,327
Miscellaneous	1,953,925	1,015,503	392,046	162,777	2,345,971	1,178,280
Gain/Loss on disposal of fixed assets	(24,307)	(7,142)	15,034	60,108	(9,273)	52,966
Total revenues	44,381,786	31,668,392	77,487,193	79,945,208	121,868,979	111,613,600
Expenses						
General government	2,491,368	2,041,271	-	-	2,491,368	2,041,271
Public safety	21,521,131	20,998,605	-	-	21,521,131	20,998,605
Public Works	9,425,062	14,746,304	-	-	9,425,062	14,746,304
Cultural and recreation	4,596,696	3,519,992	-	-	4,596,696	3,519,992
Economic Development	2,392,588	2,607,397	-	-	2,392,588	2,607,397
Interest on long-term debt and fees	171,712	215,138	-	-	171,712	215,138
Electric	-	-	48,372,089	49,221,183	48,372,089	49,221,183
Water	-	-	8,112,404	7,752,532	8,112,404	7,752,532
Sewer	-	-	10,438,399	10,429,678	10,438,399	10,429,678
Stormwater	-	-	-	639,676	-	639,676
Solid Waste	-	-	3,223,072	2,966,921	3,223,072	2,966,921
Total expenses	40,598,557	44,128,707	70,145,964	71,009,990	110,744,521	115,138,697
Change in net position before transfers	3,783,229	(12,460,315)	7,341,229	8,935,218	11,124,458	(3,525,097)
Transfers	2,609,000	1,968,600	(2,609,000)	(1,968,600)	-	-
Net Position						
Beginning of year - July 1	26,710,664	37,491,188	156,189,349	148,933,922	182,900,013	186,425,110
Restatement	2,430,879	(288,809)	(2,430,879)	288,809	-	-
Beginning of year, as restated	29,141,543	37,202,379	153,758,470	149,222,731	182,900,013	186,425,110
End of year - June 30	\$ 35,533,772	\$ 26,710,664	\$ 158,490,699	\$ 156,189,349	\$ 194,024,471	\$ 182,900,013

Governmental activities. Governmental activities increased the City's net position by \$6,392,229. Key elements of this increase are as follows:

- Substantial amount of Hurricane Florence expenses incurred in prior years was reimbursed by FEMA

Business-type activities: Business-type activities increased the City's net position by \$4,732,229. Key elements of this increase are as follows:

- Decrease in overall expenditures

Financial Analysis of the City's Funds

As noted earlier, the City of New Bern uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements

Governmental Funds. The focus of the City of New Bern's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources; such information is useful in assessing the City of New Bern's financing requirements. Specifically, unreserved fund balance can be a useful measure of a government's net resources available for spending at the end of the fiscal year.

The General Fund is the chief operating fund of the City of New Bern. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$7,331,940, while total fund balance reached \$21,681,255. The City of New Bern has determined that the City should maintain an available fund balance between 25% and 35% of General Fund Expenditures in case of unforeseen needs or opportunities and to meet cash flow needs of the City. The City currently has an available fund balance of 24.76% of total General Fund expenditures, while total fund balance represents 64.91% of that same amount.

At June 30, 2020, the governmental funds of the City of New Bern reported a combined fund balance of \$18,395,208, a 44.45% increase over last year.

General Fund Budgetary Highlights: During the fiscal year, the City revised the budget on several occasions. Generally, budget amendments fall into one of three categories. 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available, 2) amendments made to recognize new funding amounts from external sources, such as Federal and State grants; and 3) increases in appropriations that become necessary to maintain services. Total amendments were made during the year to increase the General Fund budget by \$2,981,639.

Proprietary Funds. The City of New Bern's proprietary funds provide the same type of information found in the government-wide statements but in more detail. Unrestricted net position at the end of the year amounted to \$21,395,591 in the Electric Fund, \$12,168,579 in the Water Fund, \$7,904,950 in the Sewer Fund, and \$571,753 in the Solid Waste Fund.

Three of the four proprietary funds, Water, Sewer, and Solid Waste experienced growth in net position of \$2,397,470, \$2,039,917, and \$231,510, respectively. The primary reason for the increases in net position for these funds are requirements for revenues to exceed operational expenses sufficient enough to meet debt service requirements. The Electric Fund experienced a decline in net position of \$37,507.

Capital Asset and Debt Administration

Capital Assets. The City of New Bern's capital assets for its governmental and business-type activities as of June 30, 2020 totals \$216,224,300 (net of accumulated depreciation). These assets include buildings, land, improvements, equipment, vehicles, infrastructure, plants and distributions systems, and construction in progress.

Major capital asset transactions during the year include:

- Purchase of multiple police vehicles
- Continuation of ERP Project
- Starting work on new Workforce Development Center

City of New Bern's Capital Assets
Figure 4

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
Land	\$ 15,564,221	\$ 18,694,396	\$ 14,453,977	\$ 14,453,977	\$ 30,018,198	\$ 33,148,373
Construction in progress	5,542,006	4,821,193	13,559,533	11,280,784	19,101,539	16,101,977
Building and systems	19,534,577	16,653,275	202,112,784	200,011,601	221,647,361	216,664,876
Equipment, furniture, and fixtures	17,488,468	16,996,179	15,973,649	15,546,977	33,462,117	32,543,156
Infrastructure	39,792,488	36,589,100	4,829,691	4,765,408	44,622,179	41,354,508
Vehicles and Motorized Equipment	11,018,902	10,090,611	6,919,155	6,523,268	17,938,057	16,613,879
Total	108,940,662	103,844,754	257,848,789	252,582,015	366,789,451	356,426,769
Accumulated depreciation	(42,162,691)	(38,238,043)	(108,402,460)	(101,898,445)	(150,565,151)	(140,136,488)
Capital assets, net	\$ 66,777,971	\$ 65,606,711	\$ 149,446,329	\$ 150,683,570	\$ 216,224,300	\$ 216,290,281

Long-term Debt. As of June 30, 2020, the City of New Bern had total debt outstanding of \$42,585,563 as noted in the following table

City of New Bern's Capital Assets
Installment Purchases, Revenue Bonds, and General Obligation Bonds
Figure 5

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
Direct Placement Installment Purchases	\$ 8,494,257	\$ 10,571,477	\$ 2,564,381	\$ 3,423,227	\$ 11,058,638	\$ 13,994,704
Direct Borrowing Notes Payable	-	-	20,774,358	23,694,553	20,774,358	23,694,553
Revenue bonds	-	-	10,752,567	13,434,533	10,752,567	13,434,533
OPEB and Net Pension Liability	45,338,119	39,563,472	2,765,619	2,298,527	48,103,738	41,861,999
Compensated Absences	1,674,418	1,700,519	659,412	633,969	2,333,830	2,334,488
Total	\$ 55,506,794	\$ 51,835,468	\$ 37,516,337	\$ 43,484,809	\$ 93,023,131	\$ 95,320,277

The City of New Bern's total debt decreased by \$2,297,146 during the past fiscal year, primarily due to principal payments on all outstanding debt

The state of North Carolina limits the amount of general obligation debt that a unit of government can issue to 8 percent of the total assessed value of taxable property located within that government's boundaries. The legal debt margin for the City of New Bern is approximately \$226,245,060.

Additional information regarding the City of New Bern's long-term debt can be found in the notes of this audited financial report.

Economic Factors and Next Year's Budgets and Rates

The following key economic indicators impact the City

- Continued development and residential growth throughout the City
- The June 2020 unemployment rate for Craven County was 6.6% compared to 7.6% for the State and 11.2% for the nation. This compares to June 2019 rates of 4.6% for Craven County, 4.1% for the State and 3.6% for the nation

Budget Highlights for the Fiscal Year Ending June 30, 2021

Governmental Activities: No Fund Balance in the General Fund was appropriated in the 2021 budget. Management budgeted for some initiatives to continue efforts to make the City more resilient for future storms and continue development within the Choice Neighborhood Initiative area

The North Carolina General Assembly has approved an expansion of the statewide sales tax to select services and additional items not previously taxed as well as modifications to the distribution of sales tax with a lesser emphasis on point of sale and more emphasis per capita. These modifications took effect March 2016 and will continue to have a positive impact on the City's budget.

Budgeted expenditures in the General Fund are expected to increase by 3% to \$37,275,808.

Other budget highlights in brief include:

- Salary adjustment will be based on a tiered merit system, with a 1.50% COLA for all staff

Business-Type Activities. The fiscal year 2021 budget maintains the rate decreases effective July 1, 2015 in the electric, water, and sewer, and no rate change for stormwater services. The budget also reflects additional electric rate reductions of 12% and 1.25% effective September 1, 2015 and April 1, 2016 respectively made possible by the sale of the electric generating assets of the North Carolina Eastern Municipal Power Association, of which the City is a member and purchases its wholesale power; additionally, due to expected improved conditions on wholesale power costs, an additional rate reduction of 1.5% was effective July 1, 2017. No additional rate decreases will be implemented due to an increase in wholesale prices

Adopted budgets for the Electric, Water, Sewer, Stormwater and Solid Waste Funds are \$54.92 million, \$10.63 million, \$12.45 million, and \$3.33 million respectively

Requests for Information

This report is designed to provide an overview of the City's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Director of Finance, City of New Bern, P.O. Box 1129, New Bern, NC 28563-1129. One can also call (252) 639-2711, visit our website www.newbernnc.gov or send an email to finadm@newbernnc.gov for more information.

BASIC FINANCIAL STATEMENTS

GOVERNMENT - WIDE FINANCIAL STATEMENTS

City of New Bern, North Carolina
Statement of Net Position
June 30, 2020

	Primary Government		
	Governmental	Business-type	Total
	Activities	Activities	
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 14,405,557	\$ 35,781,419	\$ 50,186,976
Receivables, net of allowance for uncollectible:	3,605,914	10,240,883	13,846,797
Taxes receivables, net of allowance for uncollectibles	197,148	-	197,148
Notes Receivable	107,000	-	107,000
Due from other governments	2,760,888	-	2,760,888
Internal Balances	(1,094,804)	1,094,804	-
Inventories	149,855	2,514,375	2,664,230
Prepaid Items	1,718,621	-	1,718,621
Restricted Cash and Cash Equivalents	1,286,805	2,523,132	3,809,937
Total current assets	23,136,984	52,154,613	75,291,597
Non-Current assets			
Capital Assets			
Non-depreciable	21,106,227	28,013,510	49,119,737
Other capital assets, net of depreciation	45,671,744	121,432,819	167,104,563
Total capital assets	66,777,971	149,446,329	216,224,300
Total non-current assets	66,777,971	149,446,329	216,224,300
Total assets	89,914,955	201,600,942	291,515,897
DEFERRED OUTFLOWS OF RESOURCES			
Pension related deferrals	4,938,093	1,643,345	6,581,438
OPEB related deferrals	2,882,191	-	2,882,191
Total Deferred Outflows of Resources	7,820,284	1,643,345	9,463,629
LIABILITIES			
Current liabilities:			
Accounts payable	2,113,036	4,112,939	6,225,975
Accrued liabilities	38,814	580,888	619,702
Customer deposits	-	2,523,132	2,523,132
Claims and judgements payable	478,106	-	478,106
Installment notes payable, due within one year	1,792,175	711,901	2,504,076
Notes payable, due within one year	-	2,950,322	2,950,322
Bonds payable, due within one year	-	2,728,493	2,728,493
Compensated absences, due within one year	502,325	197,824	700,149
Total current liabilities	4,924,456	13,805,499	18,729,955
Long-term liabilities:			
Net pension liability (LGRS)	6,983,773	2,765,619	9,749,392
Total OPEB liability	35,387,577	-	35,387,577
Total pension obligation (LEOSSA)	2,966,769	-	2,966,769
Installment notes payable, due in more than one year	6,702,082	1,852,481	8,554,563
Notes payable, due in more than one year	-	17,824,036	17,824,036
Bonds payable, due in more than one year	-	8,024,074	8,024,074
Compensated absences, due in more than one year	1,172,093	461,588	1,633,681
Total long-term liabilities	53,212,294	30,927,798	84,140,092
Total liabilities	58,136,750	44,733,297	102,870,047
DEFERRED INFLOWS OF RESOURCES			
Pension deferrals	340,040	20,291	360,331
OPEB related deferrals	3,724,678	-	3,724,678
Total Deferred Inflows of Resources	4,064,718	20,291	4,085,009
NET POSITION			
Net investment in capital assets	58,631,163	115,355,022	173,986,185
Restricted for			
Stabilization by State Statute	11,226,460	-	11,226,460
Streets	323,023	-	323,023
Debt Service	-	-	-
Public Safety	477,735	-	477,735
Economic Development	1,119,205	-	1,119,205
Unrestricted	(36,243,815)	43,135,677	6,891,862
Total net position	\$ 35,333,771	\$ 158,490,699	\$ 194,024,470

City of New Bern, North Carolina
Statement of Activities
For the Year Ended June 30, 2020

Exhibit 2

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
					Governmental Activities	Business-type Activities	Total
Primary government:							
Governmental Activities:							
General government	\$ 2,491,368	\$ 376,563	\$ 864,608	\$ -	\$ (1,250,197)	\$ -	\$ (1,250,197)
Public safety	21,521,131	461,020	1,343,908	-	(19,716,203)	-	(19,716,203)
Public Works	9,425,062	51,223	8,142,475	-	(1,231,364)	-	(1,231,364)
Cultural and Recreational	4,596,696	143,108	609,405	-	(3,844,183)	-	(3,844,183)
Economic and physical development	2,392,588	729,223	564,284	1,430,049	330,968	-	330,968
Interest on long-term debt	171,712	-	-	-	(171,712)	-	(171,712)
Total governmental activities	40,598,557	1,761,137	11,524,680	1,430,049	(25,882,691)	-	(25,882,691)
Business-type activities:							
Electric	48,372,089	50,836,833	-	-	-	2,464,744	2,464,744
Water	8,112,404	10,055,832	-	262,390	-	2,205,818	2,205,818
Sewer	10,438,399	11,244,254	-	746,660	-	1,552,515	1,552,515
Solid Waste	3,223,072	3,425,276	-	-	-	202,204	202,204
Total business-type activities	70,145,964	75,562,195	-	1,009,050	-	6,425,281	6,425,281
Total primary government	\$ 110,744,521	\$ 77,323,332	\$ 11,524,680	\$ 2,439,099	(25,882,691)	6,425,281	(19,457,410)
General revenues:							
Taxes:							
Ad valorem taxes					15,787,943	-	15,787,943
Sales and use taxes					7,842,360	-	7,842,360
Utilities franchise tax					225,426	-	225,426
Payments in lieu of taxes					1,161,614	-	1,161,614
Other taxes					2,447,499	-	2,447,499
Investment earnings					271,460	508,868	780,328
Miscellaneous					1,953,925	392,046	2,345,971
Gain on disposal of fixed assets					(24,307)	15,034	(9,273)
Transfers					2,609,000	(2,609,000)	-
Total general revenues and transfers					32,274,920	(1,693,052)	30,581,868
Change in net position					6,392,229	4,732,229	11,124,458
Net position, beginning					26,710,663	156,189,349	182,900,012
Restatement (see Note 15)					2,430,879	(2,430,879)	-
Net position beginning, as restated					29,141,542	153,758,470	182,900,012
Net position, ending					\$ 35,533,771	\$ 158,490,699	\$ 194,024,470

The notes to the financial statements are an integral part of this statement.

FUND FINANCIAL STATEMENTS

City of New Bern, North Carolina
Balance Sheet
Governmental Funds
June 30, 2020

	Major Funds		Non-major	Total Governmental Funds
	General	FEMA Hurricane Florence	Governmental Funds	
ASSETS				
Cash and cash equivalents	\$ 9,812,606	\$ -	\$ 1,476,107	\$ 11,288,713
Taxes receivable, net	197,148	-	-	197,148
Accounts Receivables, net	3,076,518	10,184	511,853	3,598,555
Notes Receivable	107,000	-	-	107,000
Due from other governments	825,858	1,575,201	359,829	2,760,888
Due from other funds	6,857,203	-	-	6,857,203
Restricted cash and cash equivalents	939,356	-	347,449	1,286,805
Inventory	149,855	-	-	149,855
Prepaid items	1,710,621	-	-	1,710,621
Total assets	\$ 23,676,165	\$ 1,585,385	\$ 2,695,238	\$ 27,956,788
LIABILITIES				
Accounts payable and accrued liabilities	\$ 1,381,737	\$ 282,430	\$ 427,037	\$ 2,091,204
Due to other governments	10,730	-	-	10,730
Due to other funds	-	5,099,694	1,757,509	6,857,203
Total liabilities	1,392,467	5,382,124	2,184,546	8,959,137
DEFERRED INFLOWS OF RESOURCES				
Property taxes receivable	197,148	-	-	197,148
Liens and other receivables	298,295	-	-	298,295
Miscellaneous	107,000	-	-	107,000
Total deferred inflows of resources	602,443	-	-	602,443
FUND BALANCES				
Nonspendable				
Inventories	149,855	-	-	149,855
Prepaid items	1,710,621	-	-	1,710,621
Restricted:				
Stabilization by State Statute	11,226,460	-	-	11,226,460
Streets - Powell Bill	323,023	-	-	323,023
Public safety	-	-	477,735	477,735
Economic and physical developments	939,356	-	179,849	1,119,205
Assigned:				
Subsequent year's expenditures	-	-	-	-
Capital Projects	-	-	1,061,562	1,061,562
Unassigned	7,331,940	(3,796,739)	(1,208,454)	2,326,747
Total fund balances	21,681,255	(3,796,739)	510,692	18,395,208
Total liabilities, deferred inflows of resources and fund balances	\$ 23,676,165	\$ 1,585,385	\$ 2,695,238	

The notes to the financial statements are an integral part of this statement.

City of New Bern, North Carolina
Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Position
June 30, 2020

Amounts reported for governmental activities in the statement of net position (Exhibit 1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	66,777,971
Some receivables are not available to pay for current-period expenditures and, therefore, are reported as unavailable revenue in the funds.	602,443
Benefit payments and pension administration costs for LEOSSA	235,419
OPEB benefit payments and administrative costs made in the current fiscal year are not included in the Statement of Activities	646,482
Deferred outflows of resources are not reported in the funds	
Pension	4,149,793
LEOSSA	552,881
OPEB	2,235,709
Deferred inflows of resources are not recorded on the fund statements	
Pension	(51,241)
LEOSSA	(288,799)
OPEB	(3,724,678)
Internal service funds are used by the City to charge costs to other funds. The assets and liabilities are included in the governmental activities.	1,548,191
Some liabilities, including bonds payable and accrued interest, are not due and payable in the current period and therefore are not reported in the funds.	
Installment Purchase Agreements	(8,494,257)
Compensated Absences	(1,674,418)
Net pension liability (LGERS)	(6,983,773)
Total pension liability (LEOSSA)	(2,966,769)
Total OPEB liability	(35,387,577)
Accrued interest payable	(38,814)
Net position of governmental activities	<u>\$ 35,533,771</u>

The notes to the financial statements are an integral part of this statement

City of New Bern, North Carolina
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2020

	Major Funds		Non-major	Total Governmental Funds
	General Fund	FEMA Hurricane Florence Fund	Governmental Funds	
REVENUES				
Ad valorem taxes	\$ 15,752,998	\$ -	\$ -	\$ 15,752,998
Unrestricted intergovernmental	11,754,498	-	-	11,754,498
Restricted intergovernmental	863,078	9,070,012	3,021,639	12,954,729
Licenses, permits and fees	675,417	-	-	675,417
Sales and services	949,770	-	-	949,770
Investment earnings	184,772	-	44,554	229,326
Miscellaneous	448,758	1,318,796	186,371	1,953,925
Total revenues	30,629,291	10,388,808	3,252,564	44,270,663
EXPENDITURES				
Current:				
General government	1,546,075	484,327	45,607	2,076,009
Public safety	18,526,749	3,739	588,385	19,118,873
Public Works	5,727,305	996,227	3,946,863	10,670,395
Cultural and recreation	3,592,917	486,914	134,693	4,214,524
Economic and Physical Development	1,765,000	13,734	1,116,109	2,894,843
Debt service:				
Principal	2,077,220	-	-	2,077,220
Interest and other charges	171,841	-	-	171,841
Total expenditures	33,407,107	1,984,941	5,831,657	41,223,705
Excess (deficiency) of revenues over expenditures	(2,777,816)	8,403,867	(2,579,093)	3,046,958
OTHER FINANCING SOURCES (USES)				
Proceeds from sale of capital assets	4,735	-	-	4,735
Transfers (to) other funds	(1,203,885)	-	-	(1,203,885)
Transfers from other funds	2,644,000	-	1,168,885	3,812,885
Total other financing sources (uses)	1,444,850	-	1,168,885	2,613,735
Net Change in fund balance	(1,332,966)	8,403,867	(1,410,208)	5,660,693
Fund balances, beginning	22,829,395	(12,200,606)	1,040,574	11,669,362
Restatement (see Note 15)	184,826	-	880,326	1,065,152
Fund balances, ending	\$ 21,681,255	\$ (3,796,739)	\$ 510,692	\$ 18,395,208

City of New Bern, North Carolina
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2020

Amounts reported for governmental activities in the statement of activities are different because,

Net changes in fund balances - total governmental funds	\$	5,660,693
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.		
Capital outlay expenditures which were capitalized	5,192,643	
Depreciation expense for governmental assets	(3,992,341)	
Loss on disposal of capital assets	(29,042)	1,171,260
Contributions to the pension plan in the current fiscal year are not included on the Statement of Activities		1,514,636
OPEB benefit payments and administrative costs made in the current fiscal year are not included on the Statement of Activities		646,482
Benefit payments and pension administration costs for LEOSSA are deferred outflows of resources on the Statement of Net Position		235,419
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		
Change in unavailable revenue for tax revenues		34,945
Change in unavailable revenue for liens and other receivables		(81,273)
Change in miscellaneous notes receivable		(12,000)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.		
Principal payments on debt	2,077,220	2,077,220
Difference in interest expense between fund statements (modified accrual) and government-wide statements (full accrual)		129
Internal service funds are used by management to charge the costs of the City's insurance plan to individual funds. The net expense of the internal service fund is reported within governmental activities		389,069
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Compensated absences		26,101
Pension expense		(3,238,625)
OPEB expense		(2,031,827)
Total changes in net position of governmental activities	\$	<u>6,392,229</u>

City of New Bern, North Carolina
Statement of Revenues, Expenditures, and Changes in Fund Balances -
Annual Budget and Actual
General Fund
For the Year Ended June 30, 2020

	Budget			Variance with Final Budget - Positive (Negative)
	Original	Final	Actual Amounts	
Revenues:				
Ad valorem taxes	\$ 15,275,950	\$ 15,275,950	\$ 15,752,998	\$ 477,048
Unrestricted intergovernmental	11,248,990	11,288,990	11,754,498	465,508
Restricted intergovernmental	865,000	865,000	863,078	(1,922)
Licenses, permits and fees	485,500	485,500	675,417	189,917
Sales and services	680,337	680,337	949,770	269,433
Investment earnings	428,010	428,010	184,772	(243,238)
Miscellaneous	192,800	372,561	448,758	76,197
Total revenues	29,176,587	29,396,348	30,629,291	1,232,943
Expenditures:				
Current:				
General government	1,351,360	1,949,711	1,546,075	403,636
Public safety	19,913,535	20,247,368	18,526,749	1,720,619
Public Works	5,726,753	6,133,881	5,727,305	406,576
Cultural and recreation	3,457,400	3,792,069	3,592,917	199,152
Economic and physical development	1,758,029	1,925,458	1,765,000	160,458
Debt service:				
Principal retirement	1,839,406	1,989,421	2,077,220	(87,799)
Interest and other charges	231,398	264,008	171,841	92,167
Total expenditures	34,277,881	36,301,916	33,407,107	2,894,809
Revenues over (under) expenditures	(5,101,294)	(6,905,568)	(2,777,816)	4,127,752
Other financing sources (uses):				
Proceeds from sale of capital assets	-	-	4,735	4,735
Installment purchase obligations issued	2,752,640	2,752,640	-	(2,752,640)
Contingency	(71,354)	(26,354)	-	26,354
Transfers (to) other funds	(223,992)	(1,226,596)	(1,203,885)	22,711
Transfer from other funds	2,644,000	2,644,000	2,644,000	-
Total other financing sources (uses)	5,101,294	4,143,690	1,444,850	(2,698,840)
Revenues and other sources over (under) expenditures and other uses	-	(2,761,878)	(1,332,966)	1,428,912
Appropriated fund balance	-	2,761,878	-	(2,761,878)
Net change in fund balances	\$ -	\$ -	(1,332,966)	\$ (1,332,966)
Fund balances, beginning			22,829,395	
Restatement (see Note 15)			184,826	
Fund balances, ending			\$ 21,681,255	

City of New Bern, North Carolina
Statement of Net Position
Proprietary Funds
June 30, 2020

	Major Funds			Non-Major Funds			Internal
	Electric Fund	Water Fund	Sewer Fund	Solid Waste	Stormwater	Total	Service Fund
ASSETS							
Current assets:							
Cash and investments	\$ 16,723,124	\$ 11,360,690	\$ 6,996,879	\$ 700,726	\$ -	\$ 35,781,419	\$ 3,116,844
Accounts receivable, net of allowances	7,238,371	1,266,788	1,376,882	358,842	-	10,240,883	7,359
Prepaid items	-	-	-	-	-	-	8,000
Inventories	2,229,722	115,795	168,858	-	-	2,514,375	-
Restricted cash and cash equivalents	2,523,132	-	-	-	-	2,523,132	-
Total current assets	28,714,349	12,743,273	8,542,619	1,059,568	-	51,059,809	3,132,203
Non-current assets:							
Capital assets							
Land and other non-depreciable assets	9,632,870	4,699,278	13,681,362	-	-	28,013,510	-
Other capital assets, net of depreciation	26,181,268	43,638,785	50,859,682	753,084	-	121,432,819	-
Capital assets (net)	35,814,138	48,338,063	64,541,044	753,084	-	149,446,329	-
Total noncurrent assets	35,814,138	48,338,063	64,541,044	753,084	-	149,446,329	-
Total assets	64,528,487	61,081,336	73,083,663	1,812,652	-	125,609,823	3,132,203
DEFERRED OUTFLOWS OF RESOURCES							
Deferred outflows related to pensions	783,740	393,359	409,562	56,684	-	1,643,345	-
Total Deferred Outflows of Resources	783,740	393,359	409,562	56,684	-	1,643,345	-
LIABILITIES							
Current liabilities:							
Accounts payable	3,543,788	44,057	112,151	412,943	-	4,112,939	11,102
Accrued liabilities	327,506	42,366	84,604	9,333	-	463,809	-
Accrued interest payable	24,431	69,509	22,645	494	-	117,079	-
Customer deposits	2,523,132	-	-	-	-	2,523,132	-
Claims payable	-	-	-	-	-	-	478,106
Installment notes payable, current	487,640	65,875	109,285	49,101	-	711,901	-
Notes payable, current	-	1,680,331	1,269,991	-	-	2,950,322	-
Bonds payable, current	1,161,488	704,944	862,061	-	-	2,728,493	-
Compensated absences payable, current	106,498	43,582	40,054	7,690	-	197,824	-
Total current liabilities	8,174,483	2,650,664	2,500,791	479,561	-	13,805,499	489,208

City of New Bern, North Carolina
Statement of Net Position
Proprietary Funds
June 30, 2020

	Major Funds			Non-Major Funds		Total	Internal Service Fund
	Electric Fund	Water Fund	Sewer Fund	Solid Waste	Stormwater		
Noncurrent liabilities:							
Other non-current liabilities:							
Installment notes payable	1,377,403	161,073	251,046	62,959	-	1,852,481	-
Notes payable	-	15,122,981	2,701,055	-	-	17,824,036	-
Bonds payable	3,974,713	2,277,745	1,771,616	-	-	8,024,074	-
Compensated absences payable	248,494	101,691	93,459	17,944	-	461,588	-
Net pension liability	1,318,972	661,991	689,261	95,395	-	2,765,619	-
Total non-current liabilities	6,919,582	18,325,481	5,506,437	176,298	-	30,927,798	-
Total liabilities	15,094,065	20,976,145	8,007,228	655,859	-	44,733,297	489,208
DEFERRED INFLOWS OF RESOURCES							
Pension deferrals	9,677	4,857	5,057	700	-	20,291	-
Total Deferred Inflows of Resources	9,677	4,857	5,057	700	-	20,291	-
NET POSITION							
Net Investment in capital assets	28,812,894	28,325,114	57,575,990	641,024	-	115,355,022	-
Other restrictions	-	-	-	-	-	-	-
Unrestricted	21,395,591	12,168,579	7,904,950	571,753	-	42,040,873	2,642,995
Total net position	\$ 50,208,485	\$ 40,493,693	\$ 65,480,940	\$ 1,212,777	\$ -	157,395,895	\$ 2,642,995
Adjustment to reflect the consolidation of internal service fund activities to enterprise funds						1,094,804	
Net position of business-type activities						\$ 158,490,699	

City of New Bern, North Carolina
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds
For the Year Ended June 30, 2020

	Major Funds			Nonmajor Funds			Internal
	Electric Fund	Water Fund	Sewer Fund	Solid Waste Fund	Stormwater Fund	Total	Service Fund
OPERATING REVENUES							
Charges for services	\$ 50,836,833	\$ 10,055,832	\$ 11,244,254	\$ 3,425,276	\$ -	\$ 75,562,195	\$ -
Other operating revenues	63,083	560,706	607,516	-	-	1,231,305	151,624
Employee and retiree contributions	-	-	-	-	-	-	623,891
Employer and other contributions	-	-	-	-	-	-	6,391,411
Total operating revenues	<u>50,899,916</u>	<u>10,616,538</u>	<u>11,851,770</u>	<u>3,425,276</u>	<u>-</u>	<u>76,793,500</u>	<u>7,166,926</u>
OPERATING EXPENSES							
Administrative and general	4,795,573	2,311,023	2,554,041	152,633	-	9,813,270	-
Operations and maintenance	4,353,927	4,167,700	5,607,156	2,973,125	-	17,101,908	-
Production	36,811,350	-	-	-	-	36,811,350	-
Depreciation	2,459,925	1,655,537	2,301,694	103,119	-	6,520,275	-
Claims and payments to third party administrators	-	-	-	-	-	-	6,719,152
Total operating expenses	<u>48,420,775</u>	<u>8,134,260</u>	<u>10,462,891</u>	<u>3,228,877</u>	<u>-</u>	<u>70,246,803</u>	<u>6,719,152</u>
Operating income (loss)	<u>2,479,141</u>	<u>2,482,278</u>	<u>1,388,879</u>	<u>196,399</u>	<u>-</u>	<u>6,546,697</u>	<u>447,774</u>
NONOPERATING REVENUES (EXPENSES)							
Investment earnings	286,348	123,591	95,301	3,628	-	508,868	42,134
Gain/(loss) on disposal of capital assets	1,568	13,466	-	-	-	15,034	-
Interest and other charges	(160,564)	(484,255)	(190,923)	(3,517)	-	(839,259)	-
Total nonoperating revenues (expenses)	<u>127,352</u>	<u>(347,198)</u>	<u>(95,622)</u>	<u>111</u>	<u>-</u>	<u>(315,357)</u>	<u>42,134</u>
Income (loss) before contributions and transfers	2,606,493	2,135,080	1,293,257	196,510	-	6,231,340	489,908
Capital contributions	-	262,390	746,660	-	-	1,009,050	-
Transfer in (out)	(2,644,000)	-	-	35,000	-	(2,609,000)	-
Total income (loss) after contributions and transfers	<u>(37,507)</u>	<u>2,397,470</u>	<u>2,039,917</u>	<u>231,510</u>	<u>-</u>	<u>4,631,390</u>	<u>489,908</u>
Change in net position	<u>(37,507)</u>	<u>2,397,470</u>	<u>2,039,917</u>	<u>231,510</u>	<u>-</u>	<u>4,631,390</u>	<u>489,908</u>
Total net position, previously reported	50,597,196	38,099,223	63,444,023	981,267	2,073,675		2,153,087
Restatement (see Note 15)	(351,204)	(3,000)	(3,000)	-	(2,073,675)		-
Beginning net position, restated	<u>50,245,992</u>	<u>38,096,223</u>	<u>63,441,023</u>	<u>981,267</u>	<u>-</u>		<u>2,153,087</u>
Total net position, ending	<u>\$ 50,208,485</u>	<u>\$ 40,493,693</u>	<u>\$ 65,480,940</u>	<u>\$ 1,212,777</u>	<u>\$ -</u>	<u>4,631,390</u>	<u>\$ 2,642,995</u>
Adjustment to reflect the consolidation of internal service fund activities to enterprise funds						100,839	
Change in Net position of Business-Type Activities						<u>\$ 4,732,229</u>	

City of New Bern, North Carolina
Statement of Cash Flows
Proprietary Funds
For the Fiscal Year Ended June 30, 2020

	Major Funds			Non-Major Funds			Internal Service Fund
	Electric Fund	Water Fund	Sewer Fund	Solid Waste	Stormwater Fund	Total	Fund
CASH FLOWS FROM OPERATING ACTIVITIES							
Payments from customers and users	\$ 50,507,786	\$ 9,992,058	\$ 11,207,557	\$ 3,424,469	\$ -	\$ 75,131,870	\$ 7,016,883
Payments to suppliers	(40,047,709)	(3,818,281)	(5,442,692)	(2,368,943)	-	(51,677,625)	(783,982)
Payments to employees	(5,625,103)	(2,540,313)	(2,703,886)	(496,959)	-	(11,366,261)	(6,002,332)
Other revenues	63,083	560,706	607,516	-	-	1,231,305	151,624
Net cash provided (used) by operating activities	4,898,057	4,194,170	3,668,495	558,567	-	13,319,289	382,193
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES							
Increase in due to / from other funds	-	-	-	-	-	-	-
Transfers (to) from other funds	(2,644,000)	-	-	35,000	-	(2,609,000)	-
Net cash provided (used) by noncapital financing activities	(2,644,000)	-	-	35,000	-	(2,609,000)	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES							
Acquisition and construction of capital assets	(2,471,632)	(1,024,087)	(1,632,618)	(154,697)	-	(5,283,034)	-
Capital contributions	-	262,390	746,660	-	-	1,009,050	-
Proceeds from debt	-	-	-	-	-	-	-
Principal paid on bonds and installment purchases	(1,712,556)	(2,437,976)	(2,196,007)	(114,468)	-	(6,461,007)	-
Gain (loss) on disposal of assets	1,568	13,466	-	-	-	15,034	-
Interest paid on bonds and installment purchases	(165,053)	(491,844)	(197,781)	(3,660)	-	(858,338)	-
Net cash provided (used) by capital and related financing activities	(4,347,673)	(3,678,051)	(3,279,746)	(272,825)	-	(11,578,295)	-
CASH FLOWS FROM INVESTING ACTIVITIES							
Interest and dividends	286,348	123,591	95,301	3,628	-	508,868	42,134
Net cash provided (used) by investing activities	286,348	123,591	95,301	3,628	-	508,868	42,134
Net increase (decrease) in cash and investments	(1,807,268)	639,710	484,050	324,370	-	(359,138)	424,327
Balances, beginning	21,404,728	10,723,980	6,515,829	376,356	-	39,020,893	2,692,517
Balances, ending	\$ 19,597,460	\$ 11,363,690	\$ 6,999,879	\$ 700,726	\$ -	\$ 38,661,755	\$ 3,116,844

(continued)

City of New Bern, North Carolina
Statement of Cash Flows
Proprietary Funds
For the Fiscal Year Ended June 30, 2020

	Major			Non-Major			
	Electric Fund	Water Fund	Sewer Fund	Solid Waste	Stormwater Fund	Total	Internal Service Fund
Reconciliation of operating income to net cash provided by operating activities							
Operating income	\$ 2,479,141	\$ 2,482,278	\$ 1,388,879	\$ 196,399	\$ -	\$ 6,546,697	\$ 447,774
Adjustments to reconcile operating income to net cash provided by operating activities							
Depreciation	2,459,925	1,655,537	2,301,694	103,119	-	6,520,275	-
Changes in assets and liabilities:							
(Increase) decrease in accounts receivable	(303,636)	(63,774)	(36,697)	(809)	-	(404,916)	1,581
(Increase) decrease in due from other governments	-	-	-	-	-	-	-
(Increase) decrease in inventory	(188,268)	(115,795)	(168,858)	-	-	(472,921)	-
(Increase) decrease in prepaid expenses	-	-	-	-	-	-	-
(Increase) in deferred outflows of resources - pensions	64,424	32,334	33,667	4,660	-	135,085	-
Increase (decrease) in net pension liability	251,819	126,387	131,594	18,213	-	528,013	-
Increase (decrease) in deferred inflows of resources - pension	(16,482)	(8,272)	(8,613)	(1,192)	-	(34,559)	-
Increase (decrease) in accounts payable and	66,391	35,461	(27,983)	232,820	-	306,689	(66,805)
Increase (decrease) in accrued payroll and payroll liabilities	86,027	42,366	42,203	8,857	-	179,453	(357)
Increase (decrease) in customer deposits	(25,412)	-	-	-	-	(25,412)	-
Increase (decrease) in accrued vacation pay	24,128	7,648	12,609	(3,500)	-	40,885	-
Total adjustments	2,418,916	1,711,892	2,279,616	362,168	-	6,772,592	(65,581)
Net cash provided by operating activities	\$ 4,898,057	\$ 4,194,170	\$ 3,668,495	\$ 558,567	\$ -	\$ 13,319,289	\$ 382,193

City of New Bern, North Carolina
Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of New Bern, North Carolina (the "City") have been prepared in conformity with accounting principals generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The City's significant accounting policies are described below.

A. Reporting Entity

Founded in 1710 and chartered under the laws of the State of North Carolina, the City of New Bern, North Carolina is governed by an elected mayor and a six-member board of aldermen. The government provides such services as police and fire protection , cultural and recreational activities, public works, water, sewer, and electric services. The City is managed by a City Manager who is hired directly by the Board. The City does not report any component units

B. Basis of Presentation

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The statement of net position includes non-current assets and non-current liabilities. In addition, the government-wide statement of activities reflects depreciation expense on the City's capital assets.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to those who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues

Separate financial statements are provide for governmental funds and proprietary funds. Major individual government funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers most revenues to be available if they are collected within 90 days of the end of the current fiscal period, except for property taxes which uses a 60 day period. At June 30, 2020, taxes receivable for property other than motor vehicles are materially past due and are not considered to be available resources except as noted above to finance the operations of the current year. Also, as of September 1, 2013, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles on behalf of all municipalities and special tax districts. Property taxes are due when vehicles are registered. The billed taxes are applicable to the fiscal year in which they are received. Uncollected taxes that were billed in periods prior to September 1, 2013 and for limited registration plates are shown as a receivable in these financial statements and are offset by deferred inflows of resources. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to other long-term liabilities, such as compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes and related items, sales taxes, franchise taxes, licenses, intergovernmental grants, and investment income associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

In accordance with GASB Statement No. 33, *Accounting and Financial Reporting for Non-exchange Transactions*, the corresponding assets (receivables) in non-exchange transactions are recognized in the period in which the underlying exchange occurs, when an enforceable legal claim has arisen, when all eligibility requirements have been met, or when resources are received, depending on the revenue source.

In accordance with GASB Statement No. 34, individual major funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental funds.

The **General Fund** is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The **FEMA Hurricane Florence Fund** is used to account for all FEMA reimbursable revenues resulting from recovery efforts following Hurricane Florence in September 2018.

The City reports the following major enterprise funds.

The **Electric Fund** accounts for the operation, maintenance and development of the City's electric system and services.

The **Water Fund** accounts for the operation, maintenance and development of the City's water system and services.

The **Sewer Fund** accounts for the operation, maintenance and development of the City's sewer system and services.

Additionally, the City reports the following fund types:

The **Special Revenue Funds** are used to account for specific revenues, such as various grants and contributions, which are legally restricted or committed to expenditures for particular purposes.

The **Capital Projects Funds** accounts for financial resources to be used for the acquisition and construction of major capital projects.

The **Solid Waste Fund** accounts for the City's solid waste collection services.

The **Internal Service Fund** accounts for the City's partially self-insured health benefits plan and workers compensation program which charges the other funds of the City for the insurance claims.

In accounting and reporting for its proprietary operations, the governmental applies all GASB pronouncements.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. However, any inter-fund services provided and used are not eliminated as this process would distort the direct costs and program revenues reported in the various functions.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are include the cost of these goods and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

D. Budgets

The City's budgets are adopted as required by the North Carolina General Statutes. Annual appropriated budgets are adopted for all funds, with the exception of capital projects funds and grant-related special revenue funds, for which project length budgets are adopted. In accordance with state law, the budgets adopted for the enterprise funds are adopted on the modified accrual basis of accounting, and a reconciliation is provided along with the budget schedule to reconcile from the modified accrual basis to the accrual basis. The enterprise capital project funds are consolidated with their respective operating fund for reporting purposes. The governmental funds' budgets are adopted on a basis other than accounting principles generally accepted in the United States of America. Budgets are adopted to show use of fund balance as another financing source for both governmental and proprietary funds, as well as the proprietary funds are budgeted on the modified accrual basis of accounting. Annual operating budgets are adopted each fiscal year through passage of an annual budget ordinance and amended as required for the General fund, special revenue funds, and the enterprise funds. During the fiscal year ended June 30, 2020, the original budget was amended through supplemental appropriations. These changes are reflected in the budgetary comparison schedules. All annual budget appropriations lapse at the end of each year.

The outstanding encumbrances are amounts needed to pay any commitments related to purchase orders and contracts that remain unperformed at year-end. As of June 30, 2020 the General Fund is reporting \$466,881 of open encumbrances.

E. Deposits

Cash includes amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the City. The City pools cash resources of its various funds in order to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balance in the pooled cash accounts is available to meet current operating requirements. Any deposit in excess of the federal depository insured amounts must be collateralized by an equivalent amount of state or U.S. obligations. For purposes of the statement of cash flows, all highly liquid investments with an original maturity of less than 90 days are considered to be cash equivalents.

State law [G.S. 159-30(c)] authorizes the City and the ABC Board to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States, obligations of the State of North Carolina, bonds and notes of any North Carolina local government or public authority, obligations of certain non-guaranteed federal agencies, certain high quality issues of commercial paper and bankers' acceptances, and the North Carolina Capital Management Trust (NCCMT). The City's investments are reported at fair value. Non-participating interest earning investment contracts are accounted for at cost. The NCCMT Government Portfolio, a SEC-registered (2a-7) money market mutual fund, is measured at fair value. As of June 30, 2020, The Term portfolio has a duration of .15 years. Because the NCCMT Government and Term Portfolios have a weighted average maturity of less than 90 days, they are presented as an investment with a maturity of less than 6 months.

F. Cash and Cash Equivalents

The City pools money from several funds to facilitate disbursement and investment and to maximize investment income and considers all cash and investments to be cash and cash equivalents.

G. Restricted cash and cash equivalents

The City has restricted cash and cash equivalents related to unspent proceeds from long-term debt issued by the Drainage Improvement Fund. These proceeds are held to be disbursed as costs are incurred on the financed construction projects. Customer deposits held by the City are restricted to the service for which the deposits are collected. Additionally, the cash of the Municipal Service District (MSD) are restricted for improvements within the special district. Powell Bill funds are also classified as restricted cash because they can be expended only for the purposes outlined in G.S. 136-41.1 through 136-41.4.

Governmental Activities	
General Fund	
Municipal Service District	\$ 616,333
Restricted for Streets	323,023
Total General Fund	<u>\$ 939,356</u>
Capital Project Funds	
Drainage Improvement - Unspent Loan Proceeds	\$ 347,449
Total Capital Project Funds	<u>\$ 347,449</u>
Total Governmental Activities	<u>\$ 1,286,805</u>
Business-Type Activities	
Electric Fund - Customer Deposits	\$ 2,523,132
Total Electric Fund	<u>\$ 2,523,132</u>
Total Business-Type Activities	<u>\$ 2,523,132</u>

H. Receivables

All receivables are reported at their gross value and, where appropriated, are reduced by the estimated portion that is expected to be uncollectible. In accordance with state law [G.S. 105-347 and G.S. 159-13(a)], the City levies ad valorem taxes on property other than motor vehicles on July 1st, the beginning of the fiscal year. The taxes are due on September 1st (lien date), however, interest does not accrue until the following January 6th. These taxes are based on the assessed values as of January 1.

An estimate amount has been recorded for utility services provided but not billed as of the end of the fiscal year, and is included in accounts receivable, net of uncollected amounts.

I. Allowances for Doubtful Accounts

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables that were written off in prior years.

J. Interfund Receivables and Payables

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year as well as all other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government wide financial statements as "internal balances."

K. Inventories

All inventories are valued at average cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Inventories of the enterprise funds are recorded as expenses when consumed rather than when purchased.

L. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2020, are recorded as prepaid items in both government-wide and fund financial statements. The City made a deposit on a fire truck that is classified as prepaid expenses.

M. Capital Assets

Capital assets, which include property, plant, equipment, infrastructure assets (e.g. roads, bridges, sidewalks, and similar items), and intangible assets are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the City as assets with an initial estimated useful life in excess of two years and individual cost capitalization thresholds as follows: land of more than \$1, infrastructure of more than \$100,000; building and land improvements of greater than \$25,000; and equipment of more than \$5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets received prior to June 30, 2015 are recorded at their estimated fair value at the date of donation. Donated capital assets received after June 30, 2015 are recorded at acquisition value. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following useful lives to cost of the assets:

Buildings	25-60 years
Improvements	20-50 years
Infrastructure	30-50 years
Plants and distribution systems	30-50 years
Vehicles and service equipment	3-10 years
Furniture and equipment	5-10 years

N. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to future period(s) and so will not be recognized as an expense or expenditure until then. The City has two items that meet this criterion, pension deferrals and OPEB deferrals. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The City has several items that meet the criterion for this category - prepaid taxes, property taxes receivable, pension deferrals, and OPEB deferrals.

O. Compensated Absences

The vacation policy of the City provides for the accumulation of up to thirty (30) days earned vacation leave with such leave being fully vested when earned. For the City's government-wide and proprietary funds, an expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned. The City has assumed a first-in, first-out method of using accumulated compensated time. The portion of that time that is estimated to be used in the next fiscal year has been designated as a current liability in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

The City's sick leave policy provides for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of retirement may be used in the determination of length of service for retirement benefit purposes. Since the City does not have an obligation for the accumulated sick leave until it is actually taken, no accrual for sick leave has been made.

P. Long-Term Obligations

In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business type activities, or proprietary fund type statement of net position. Bond premiums and discounts are accrued and amortized over the term of the bonds using the effective interest method. Bonds payable are reported net of the applicable discount or premium. Bond issuance costs are expensed in the year of issuance.

In the governmental fund financial statements, governmental fund types recognize bond premiums and discounts during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Q. Net Position / Fund Balances

Net Position

Net Position in government-wide and proprietary fund financial statements are classified as net investment in capital assets, restricted, and unrestricted. Restricted net position represents constraints on resources that are externally imposed either by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through state statute.

Fund Balance -

In the governmental fund financial statements, fund balance is composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

The governmental fund types classify fund balances as follows:

Nonspendable - Fund balances are reported as nonspendable when amounts cannot be spent because they are either: (a) not in spendable form (i.e., items that are not expected to be converted to cash), or (b) legally or contractually required to be maintained intact.

Inventories - portion of fund balance that is not an available resource because it represents the year-end balance of ending inventories, which are not spendable resources.

Prepays - portion of fund balance that is not an available resource because it represents expenses which have already been paid, which are not spendable resources.

Restricted - This classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law.

Restricted for Stabilization by State Statute - North Carolina G.S. 159-8 prohibits units of government from budgeting or spending a portion of their fund balance. This is one of several statutes enacted by the North Carolina State Legislature in the 1930's that were designed to improve and maintain the fiscal health of local government units. Restricted by State statute (RSS), is calculated at the end of each fiscal year for all annually budgeted funds. The calculation in G.S. 159-8(a) provides a formula for determining what portion of fund balance is available for appropriation. The amount of fund balance not available for appropriation is what is known as "restricted by State statute" *Appropriated fund balance in any fund shall not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts, as those figures stand at the close of the fiscal year next preceding the budget.* Per GASB guidance, RSS is considered a resource upon which a restriction is "imposed by law through constitutional provisions or enabling legislation." RSS is reduced by inventories and prepaids as they are classified as nonspendable. Outstanding Encumbrances are included within RSS. RSS is included as a component of Restricted Net position and Restricted fund balance on the face of the balance sheet.

Restricted for Streets - Powell Bill portion of fund balance that is restricted by revenue source for street construction and maintenance expenditures. The amount represents the balance of the total unexpected Powell Bill funds.

Restricted for Public Safety - portion of fund balance restricted by revenue source of public safety related activities such as federal forfeiture and controlled substance funds.

Restricted for Economic and Physical Development - portion of fund balance restricted by lender for use in economic and physical development activities.

Committed - Fund balances are reported as committed when they can be used only for specific purposes pursuant to constraints imposed by the City's Board of Aldermen. Approval of a resolution after a formal vote of the City's Board is required to establish a commitment of fund balance. Similarly, the City's Board may only modify or rescind the commitment by formal vote and adoption of a subsequent resolution.

Assigned - Fund balances are reported as assigned when amounts are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. The City's Board of Aldermen, through officially adopted budget ordinances, has expressly delegated limited authority to the City Manager and Finance Officer to assign funds.

Subsequent year's expenditures - portion of fund balance that is appropriated in the next year's budget that is not already classified in restricted or committed. The governing body approves the appropriation; however, the budget ordinance authorizes the manager to modify the appropriations by resource or appropriation within departments.

Assigned for capital projects - portion of fund balance that is assigned for specific projects within the City

Unassigned - the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The City of New Bern has a revenue spending policy that provides guidance for programs with multiple revenue sources. The Finance Officer will use resources in the following hierarchy: bond proceeds, federal funds, State funds, local non-City funds, city funds. For purposes of fund balance classification expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The Finance Officer has the authority to deviate from this policy if it is in the best interest of the City.

R. Defined Benefit Cost-Sharing Plans

For the purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Local Governmental Employees' Retirement System (LERS) and additions to/deductions from LERS' fiduciary net position have been determined on the same basis as they are reported by LERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

S. Management Estimates

The preparation of financial statements in conformity with general accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. Significant areas where estimates are made are allowance for doubtful accounts and depreciation lives.

NOTE 2: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Significant Violations of Finance-Related Legal and Contractual Provisions

1. Noncompliance with Bond Covenants

None.

B. Deficit Fund Balance. The following funds are reporting deficit fund balances as of June 30, 2020:

Fund	Deficit	Corrective Action
FEMA Hurricane Florence	\$ (3,796,739)	Recognition of unavailable intergovernmental revenues
FEMA Hurricane Dorian	(1,208,454)	Recognition of unavailable intergovernmental revenues

NOTE 3: DEPOSITS AND INVESTMENTS

All deposits of the City are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the City's agents in the unit's name. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the City these deposits are considered to be held by the City's agent in the City's name. The amount of the pledged collateral is based on an approved averaging method for non-interest bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the City or the escrow agent. Because of the inability to measure the exact amounts of collateral pledged for the City under the Pooling Method, the potential exists for under-collateralization. This risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method. The City has no formal policy regarding custodial credit risk for deposits but relies on the State Treasurer to enforce standards of minimum capitalization for all pooling method financial institutions and to monitor them for compliance. The City complies with the provisions of G.S. 159-31 when designating official depositories and verify that deposits are properly secured.

At June 30, 2020, the City's deposits had a carrying amount of \$2,747,786 and a bank balance of \$5,110,331. Of the bank balance, \$500,000 was covered under federal depository insurance and the remainder was covered by collateral held under the Pooling Method. The City's petty cash fund totaled \$7,350.

At June 30, 2020, the City's investment balances were as follows

Investment by Type	Valuation Measurement Method	Book Value at 06/30/2020	Maturity	Rating
NC Capital Management Trust - Government Portfolio	Fair Value Level 1	\$24,949,840	N/A	AAAm
NC Capital Management Trust Term Portfolio	Fair Value Level 1	26,299,287	15 years	Unrated

All investments are measured using the market approach: using prices and other relevant information generated by market transactions involving identical or comparable assets or a group of assets. Level of fair value hierarchy: Level 1: debt securities are valued using directly observable, quoted prices (unadjusted) in active markets for identical assets. Level 2 debt securities are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' benchmark quoted prices.

Interest Rate Risk: The City does not have a formal investment policy that specifically limits investment maturities as a means of managing its exposure to fair value losses arising from rising interest rates.

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. State statutes (G.S. 159-31) require all deposits and investments (other than federal or state government instruments) to be collateralized by depository insurance, obligations of the U.S. government, or bonds of public authorities, counties, or municipalities. As of June 30, 2020, the City's deposits are insured or collateralized as required by state law.

Concentration of Credit Risk. The City places no limit on the amount that the City may invest in any one issuer

NOTE 4: RECEIVABLES – ALLOWANCE FOR DOUBTFUL ACCOUNTS

The receivables shown in Exhibit 1 at June 30, 2020, were as follows:

	Accounts	Taxes	Due from other Governments	Total
Governmental Activities:				
General	\$ 3,076,675	\$ 392,291	\$ 825,858	\$ 4,294,824
FEMA Hurricane Florence	10,184	-	1,575,201	1,585,385
Other Governmental	511,853	-	359,829	871,682
Internal Service Fund	7,359	-	-	7,359
Total receivables	3,606,071	392,291	2,760,888	6,759,250
Allowance for doubtful accounts	(157)	(195,143)	-	(195,300)
Net receivables	\$ 3,605,914	\$ 197,148	\$ 2,760,888	\$ 6,563,950
Business-type Activities				
Electric	\$ 7,420,288	\$ -	\$ -	\$ 7,420,288
Water	1,342,208	-	-	1,342,208
Sewer	1,525,909	-	-	1,525,909
Solid Waste	368,950	-	-	368,950
Total receivables	10,657,355	-	-	10,657,355
Allowance for doubtful accounts	(416,472)	-	-	(416,472)
Net receivables	\$ 10,240,883	\$ -	\$ -	\$ 10,240,883

Due from other governments consisted of the following.

State & Federal Grants	\$ 1,935,030
Privilege Licenses	-
Sales tax	782,334
Motor Vehicle - Due from the County	43,524
	<u>\$ 2,760,888</u>

Note Receivable

In January 2019, the City refinanced outstanding debt with Green Park Terrace, LLC. Under the new agreement Green Park Terrace will pay the City \$1,000 a month, beginning July 1, 2019 and continuing through June 1, 2029. Interest will only accrue if a payment is past due, at 12% per annum. The first payment was received before June 30, 2019.

NOTE 5: CAPITAL ASSETS**Primary Government**

Capital asset activity for the Primary Government for the year ended June 30, 2020 was as follows:

	<u>Beginning</u> <u>Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfers</u>	<u>Ending</u> <u>Balances</u>
Governmental activities:					
Capital assets not being depreciated:					
Land	\$ 18,694,396	\$ 99,213	\$ (26,000)	\$ (3,203,388)	\$ 15,564,221
Construction in Progress	4,821,193	3,895,159	(3,174,346)	-	5,542,006
Total capital assets not being depreciated	23,515,589	3,994,372	(3,200,346)	(3,203,388)	21,106,227
Capital assets being depreciated:					
Buildings and improvements	16,653,275	2,881,302	-	-	19,534,577
Equipment	10,904,046	414,661	(35,621)	-	11,283,086
Furniture and fixtures	6,092,133	121,659	(8,410)	-	6,205,382
Transformers	70,275	-	-	-	70,275
Infrastructure	36,518,825	-	-	3,203,388	39,722,213
Vehicles	10,090,611	954,995	(26,704)	-	11,018,902
Total capital assets	80,329,165	4,372,617	(70,735)	3,203,388	87,834,435
Less accumulated depreciation for:					
Buildings and improvements	(7,091,641)	(512,685)	-	(13,087)	(7,617,413)
Equipment	(6,750,891)	(837,311)	32,579	-	(7,555,623)
Furniture and fixtures	(5,580,278)	(163,596)	8,410	-	(5,735,464)
Transformers	(40,759)	(2,811)	-	-	(43,570)
Infrastructure	(11,437,678)	(1,626,723)	-	13,087	(13,051,314)
Vehicles	(7,336,796)	(849,215)	26,704	-	(8,159,307)
Total accumulated	(38,238,043)	\$ (3,992,341)	\$ 67,693	\$ -	(42,162,691)
Total capital assets being depreciated, net	42,091,122				45,671,744
Governmental activity capital assets, net	\$ 65,606,711				\$ 66,777,971

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	\$ 392,137
Public safety	1,467,183
Public works	1,495,368
Economic and Physical Development	125,381
Cultural and recreational	512,272
	<u>\$ 3,992,341</u>

	<u>Beginning</u> <u>Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfers</u>	<u>Ending</u> <u>Balances</u>
Business-type activities:					
Electric Fund					
Capital assets not being depreciated:					
Land	\$ 1,211,987	\$ -	\$ -	\$ -	1,211,987
Construction in Progress	7,139,080	1,332,556	50,753	-	8,420,883
Total capital assets not being depreciated	8,351,067	1,332,556	50,753	-	9,632,870
Capital assets being depreciated:					
Buildings	5,520,202	-	-	-	5,520,202
Equipment	8,870,271	98,842	-	-	8,969,113
Furniture and fixtures	263,357	33,466	-	-	296,823
Transformers	4,650,903	64,283	-	-	4,715,186
Distribution systems	51,246,416	889,419	-	-	52,135,835
Vehicles	3,408,644	103,819	(16,260)	-	3,496,203
Total capital assets being depreciated	73,959,793	1,189,829	(16,260)	-	75,133,362
Less accumulated depreciation for:					
Buildings	(1,164,944)	(185,640)	-	-	(1,350,584)
Equipment	(5,821,632)	(391,991)	-	-	(6,213,623)
Furniture and fixtures	(191,330)	(50,239)	-	-	(241,569)
Transformers	(3,597,281)	(85,309)	-	-	(3,682,590)
Distribution systems	(33,280,989)	(1,524,594)	-	-	(34,805,583)
Vehicles	(2,452,253)	(222,152)	16,260	-	(2,658,145)
Total accumulated	(46,508,429)	\$ (2,459,925)	\$ 16,260	\$ -	(48,952,094)
Total capital assets being depreciated, net	27,451,364				26,181,268
Electric fund capital assets, net	\$ 35,802,431				\$ 35,814,138

Water Fund	<u>Beginning</u> <u>Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfers</u>	<u>Ending</u> <u>Balances</u>
Capital assets not being depreciated:					
Land	\$ 852,479	\$ -	\$ -	\$ -	\$ 852,479
Construction in progress	3,398,056	509,463	(60,720)	-	3,846,799
Total capital assets not being depreciated	4,250,535	509,463	(60,720)	-	4,699,278
Capital assets being depreciated:					
Buildings	35,655,357	-	-	-	35,655,357
Equipment	2,066,472	224,293	-	-	2,290,765
Furniture and fixtures	7,731	-	-	-	7,731
Distribution systems	26,025,258	263,468	-	-	26,288,726
Vehicles	999,869	87,583	-	-	1,087,452
Total capital assets being depreciated	64,754,687	575,344	-	-	65,330,031
Less accumulated depreciation for:					
Buildings	(7,108,248)	(891,224)	-	-	(7,999,472)
Equipment	(1,636,842)	(83,760)	-	-	(1,720,602)
Furniture and fixtures	(7,731)	-	-	-	(7,731)
Distribution systems	(10,470,173)	(588,306)	-	-	(11,058,479)
Vehicles	(812,715)	(92,247)	-	-	(904,962)
Total accumulated depreciation	(20,035,709)	\$ (1,655,537)	\$ -	\$ -	(21,691,246)
Total capital assets being depreciated, net	44,718,978				43,638,785
Water Fund capital assets, net	\$ 48,969,513				\$ 48,338,063

Sewer Fund	<u>Beginning</u> <u>Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfers</u>	<u>Ending</u> <u>Balances</u>
Capital assets not being depreciated:					
Land	\$ 12,389,511	\$ -	\$ -	\$ -	\$ 12,389,511
Construction in progress	743,648	548,203	-	-	1,291,851
Total capital assets not being depreciated	13,133,159	548,203	-	-	13,681,362
Capital assets being depreciated:					
Buildings	40,107,721	11,735	-	-	40,119,456
Equipment	3,942,236	70,071	-	-	4,012,307
Furniture and fixtures	89,039	-	-	-	89,039
Distribution systems	41,456,647	936,561	-	-	42,393,208
Vehicles	1,776,258	66,048	-	-	1,842,306
Total capital assets being depreciated	87,371,901	1,084,415	-	-	88,456,316
Less accumulated depreciation for:					
Buildings	(19,884,414)	(1,027,232)	-	-	(20,911,646)
Equipment	(2,632,241)	(199,079)	-	-	(2,831,320)
Furniture and fixtures	(62,225)	(8,250)	-	-	(70,475)
Distribution systems	(11,343,894)	(857,757)	-	-	(12,201,651)
Vehicles	(1,372,166)	(209,376)	-	-	(1,581,542)
Total accumulated depreciation	(35,294,940)	(2,301,694)	\$ -	\$ -	(37,596,634)
Total capital assets being depreciated, net	52,076,961				50,859,682
Sewer Fund capital assets, net	\$ 65,210,120				\$ 64,541,044

Solid Waste Fund	<u>Beginning</u> <u>Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfers</u>	<u>Ending</u> <u>Balances</u>
Capital assets not being depreciated:					
Construction in progress	\$ -	\$ -	\$ -	\$ -	\$ -
Total capital assets not being depreciated	-	-	-	-	-
Capital assets being depreciated:					
Lines	114,505	-	-	-	114,505
Equipment	307,871	-	-	-	307,871
Vehicles	338,497	154,697	-	-	493,194
Total capital assets being depreciated	760,873	154,697	-	-	915,570
Less accumulated depreciation for:					
Lines	(2,552)	(4,136)	-	-	(6,688)
Equipment	(30,787)	(55,357)	-	-	(86,144)
Vehicles	(26,028)	(43,626)	-	-	(69,654)
Total accumulated depreciation	(59,367)	(103,119)	\$ -	\$ -	(162,486)
Total capital assets being depreciated, net	701,506				753,084
Solid Waste Fund capital assets, net	\$ 701,506				\$ 753,084
Business-type activities	\$ 150,683,570				\$ 149,446,329

NOTE 6: LIABILITIES

1. Pension Plan Obligations

A. Local Governmental Employees' Retirement System

Plan Description. The City of New Bern is a participating employer in the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS membership is comprised of general employees and local law enforcement officers (LEOs) of participating local governmental entities. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members - nine appointed by the Governor, one appointed by the State Senate, one appointed by the State House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 981-5454, or at www.osc.nc.gov.

Benefits Provided. LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service (age 55 for firefighters). Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age (15 years of creditable service for firefighters and rescue squad members who are killed in the line of duty) or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

LGERS plan members who are LEOs are eligible to retire with full retirement benefits at age 55 with five years of creditable service as an officer, or at any age with 30 years of creditable service. LEO plan members are eligible to retire with partial retirement benefits at age 50 with 15 years of creditable service as an officer. Survivor benefits are available to eligible beneficiaries of LEO members who die while in active service of within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed 15 years of service as a LEO and have reached age 50, or have completed five years of creditable service as a LEO and have reached age 55, or have completed 15 years of creditable service as a LEO if killed in the line of duty. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions

Contributions. Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. City of New Bern employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The City of New Bern contractually required contribution rate for the year ended June 30, 2020, was 9.70% of compensation for law enforcement officers and 9.02% for general employees and firefighters, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the City of New Bern were \$2,114,442 for the year ended June 30, 2020.

Refunds of Contributions - City employees who have terminated service as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60 day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual's right to employer contributions or any other benefit provided by LGERS.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the City reported a liability of \$9,749,392 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2018. The total pension liability was then rolled forward to the measurement date of June 30, 2019 utilizing update procedures incorporating the actuarial assumptions. The City's proportion of the net pension liability was based on a projection of the City's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2020 (measurement date), the City's proportion was 0.3570% which was a decrease of 0.0245% from its proportion measured as of June 30, 2019.

For the year ended June 30, 2020, the City recognized pension expense of \$4,330,167. At June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,669,343	\$ -
Changes of assumptions	1,588,989	-
Net difference between projected and actual earnings on pension	237,801	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	182,563	71,532
Employer contributions subsequent to the measurement date	2,114,442	~
Total	<u>\$ 5,793,138</u>	<u>\$ 71,532</u>

\$2,114,442 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as an increase of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June		
2021	\$	1,732,826
2022		569,271
2023		991,509
2024		313,558
2025		-
Thereafter		-
	\$	<u>3,607,164</u>

Actuarial Assumptions The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods in the measurement:

Inflation	3.0 percent
Salary increases	3.50 to 8.10 percent, including inflation and productivity factor
Investment rate of return	7.00 percent, net of pension plan investment expense, including inflation

The plan currently uses mortality tables that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of an actuarial experience study for the period January 1, 2010 through December 31, 2014.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income expectations of forward yields projected and interpolated for multiple tenor and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates for each major asset class as of June 30, 2019 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of
Fixed Income	29.0%	1.4%
Global Equity	42.0%	5.3%
Real Estate	8.0%	4.3%
Alternatives	8.0%	8.9%
Credit	7.0%	6.0%
Protection	6.0%	4.0%
Total	<u>100.0%</u>	

The information above is based on 30 year expectations developed with the consulting actuary for the 2018 asset, liability, and investment policy study for the North Carolina retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.00%. All rates of return and inflation are annualized.

Discount rate. The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City's proportionate share of the net pension asset to changes in the discount rate. The following presents the City's proportionate share of the net pension asset calculated using the discount rate of 7.00 percent, as well as what the City's proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.00 percent) or one percentage point higher (8.00 percent) than the current rate:

	1% Decrease (6.00%)	Discount Rate (7.00%)	1% Increase (8.00%)
City's proportionate share of the net pension liability (asset)	\$ 22,298,641	\$ 9,749,392	\$ (681,577)

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

B. Law Enforcement Officers Special Separation Allowance

1. Plan Description.

The City of New Bern administers a public employee retirement system (the "Separation Allowance"), a single-employer defined benefit pension plan that provides retirement benefits to the City's qualified sworn law enforcement officers. The Separation Allowance is equal to .85 percent of the annual equivalent of the base rate of compensation most recently applicable to the officer for each year of creditable service. The retirement benefits are not subject to any increases in salary or retirement allowances that may be authorized by the General Assembly. Article 12D of G.S. Chapter 143 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

All full time law enforcement officers of the City are covered by the Separation Allowance. At December 31, 2018, the Separation Allowance's membership consisted of:

Retirees receiving benefits	13
Active plan members	81
Total	94

A separate report was not issued for the plan.

2. Summary of Significant Accounting Policies:

Basis of Accounting. The City has chosen to fund the Separation Allowance on a pay as you go basis. Pension expenditures are made from the General Fund, which is maintained on the modified accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

The Separation Allowance has no assets accumulated in a trust that meets the criteria which are outlined in GASB Statements 73.

3. Actuarial Assumptions

The entry age actuarial cost method was used in the December 31, 2018 valuation. The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent
Salary increases	3.50 to 7.35 percent, including inflation and productivity factor
Discount rate	3.26 percent

The discount rate used to measure the total pension liability is the Standard & Poor's Municipal Bond 20 Year High Grade Rate Index.

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of an experience study completed by the Actuary for the Local Government Employees' Retirement System for the five year period ending December 31, 2014.

Mortality Rate

Deaths After Retirement (Healthy): RP-2014 Healthy Annuitant base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015. Rates are adjusted by 104% for males and 100% for females.

Deaths Before Retirement: RP-2014 Employee base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015.

Deaths After Retirement (Beneficiary): RP-2014 Healthy Annuitant base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015. Rates are adjusted by 123% for males and females.

Deaths After Retirement (Disabled): RP-2014 Disabled Retiree base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015. Rates are adjusted by 103% for males and 99% for females.

4. Contributions

The City is required by Article 12D of G.S. Chapter 143 to provide these retirement benefits and has chosen to fund the benefit payments on a pay as you go basis through appropriations made in the General Fund operating budget. The City's obligation to contribute to this plan is established and may be amended by the North Carolina General Assembly. There were no contributions made by employees. The City's expense for benefit payments to current retirees for the fiscal year ended June 30, 2020 was \$218,413.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the City reported a total pension liability of \$2,966,769. The total pension liability was measured as of December 31, 2019 based on a December 31, 2018 actuarial valuation. The total pension liability was then rolled forward to the measurement date of December 31, 2019 utilizing update procedures incorporating the actuarial assumptions. For the year ended June 30, 2020, the City recognized pension expense of \$136,800.

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 419,304	\$ 215,005
Changes of assumptions	133,577	73,794
County benefit payments and plan administrative expense made subsequent to the measurement date	235,419	-
Total	<u>\$ 788,300</u>	<u>\$ 288,799</u>

\$235,419 paid as benefits came due subsequent to the measurement date have been reported as deferred outflows of resources. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2021	\$	46,258
2022		48,710
2023		43,189
2024		67,099
2025		58,826
Thereafter		-

Sensitivity of the City's total pension liability to changes in the discount rate The following presents the City's total pension liability calculated using the discount rate of 3.64 percent, as well as what the City's total pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.26 percent) and 1-percentage-point higher (4.26 percent) than the current rate

	1% Decrease (2.26%)	Discount Rate (3.26%)	1% Increase (4.26%)
Total pension liability	\$ 3,196,601	\$ 2,966,769	\$ 2,756,406

**Schedule of Changes in Total Pension Liability
Law Enforcement Officers' Special Separation Allowance**

	2020
Beginning balance	\$ 2,383,204
Service Cost	125,573
Interest on the total pension liability	82,774
Changes of benefit terms	-
Differences	511,459
Changes of assumptions or other inputs	82,172
Benefit payments	(218,413)
Other changes	-
Net Change	583,565
Ending balance of the total pension liability	\$ 2,966,769

The plan currently uses mortality tables that vary by age, and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of an actuarial experience study for the period January 1, 2010 through December 31, 2014.

Total Expense, Liabilities, and Deferred Outflows and Inflows of Resources Related to Pensions

Following is information related to the proportionate share and pension expense for all pension plans:

	LGERS	LEOSSA	Total
Pension Expense	\$ 4,330,167	\$ 136,800	\$ 4,466,967
Pension Liability	9,749,392	2,966,769	12,716,161
Proportionate share of the net pension liability	0.3570%	n/a	
Deferred Outflows of Resources			
Differences between expected and actual experience	1,669,343	419,304	2,088,647
Changes of assumptions	1,588,989	133,577	1,722,566
Net difference between projected and actual earnings on plan investments	237,801	-	237,801
Changes in proportion and differences between contributions and proportionate share of contributions	182,563	-	182,563
Benefit payments and administrative costs paid subsequent to the measurement date	2,114,442	235,419	2,349,861
Deferred Inflows of Resources			
Differences between expected and actual experience	-	215,005	215,005
Changes of assumptions	-	73,794	73,794
Net difference between projected and actual earnings on plan investments	-	-	-
Changes in proportion and differences between contributions and proportionate share of contributions	71,532	-	71,532

C. Supplemental Retirement Income Plan for Law Enforcement Officers

Plan Description. The City contributes to the Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to law enforcement officers employed by the City. Article 5 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Supplemental Retirement Income Plan for Law Enforcement Officers is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes the pension trust fund financial statements for the Internal Revenue Code Section 401(k) plan that includes the Supplemental Retirement Income Plan for Law Enforcement Officers. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 981-5454.

Funding Policy. Article 12E of G.S. Chapter 143 requires the City to contribute each month an amount equal to five percent of each officer's salary, and all amounts contributed are vested immediately. Also, the law enforcement officers may make voluntary contributions to the plan. Contributions for the year ended June 30, 2020 were \$400,293, which consisted of \$255,628 from the City and \$144,665 from the law enforcement officers.

D. Supplemental Retirement Income Plan for Employees not Engaged in Law Enforcement

Plan Description. The City contributes to the Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to City employees not engaged in law enforcement. Article 5 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Supplemental Retirement Income Plan is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes the pension trust fund financial statements for the Internal Revenue Code Section 401(k) plan that includes the Supplemental Retirement Income Plan for Law Enforcement Officers. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 981-5454.

Funding Policy. The City's employees may make voluntary contributions to the plan. Contributions for the year ended June 30, 2020 were \$1,373,922, which consisted of \$901,097 from the City and \$472,825 from the employees.

E. Other Postemployment Benefits

Healthcare Benefits

Plan Description. According to a City resolution, the City provides post-retirement healthcare benefits through a single-employer defined benefit Healthcare Benefits Plan (the "HCB Plan"). The City pays 100 percent of the cost for "maximum retirees" of the City, while "other retirees" are eligible to enroll in the City's insurance plan, but must pay full cost. Maximum retirees are defined as meeting one of the following criteria: (1) employee with thirty (30) or more years of service with at least fifteen (15) of those years with the City; (2) employee with twenty-seven (27) or more years of service and three (3) years of prior military service with at least fifteen (15) of those years with the City; or (3) members of the governing board with a total number of sixteen (16) years in office. To qualify as an "other retiree," employees must meet one of the two following: (1) have twenty-five (25) to twenty-nine (29) years of service with at least ten (10) with the City; or (2) twenty (20) or more years of qualified service with at least ten (10) years with the City. Coverage for all retirees who are eligible for Medicare will be transferred to a Medicare Supplemental plan after qualifying for Medicare. The City contributed \$701,503 in benefits. The City's Board of Aldermen established and may amend the benefit provisions. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 and a separate report was not issued for the plan.

Membership of the Plan consisted of the following at June 30, 2019, the date of the last actuarial valuation:

	General Employees:
Retirees and dependents receiving benefits	81
Active plan members	396
Total	<u>477</u>

Total OPEB Liability

The City's total OPEB liability of \$35,387,577 was measured as of June 30, 2019 and was determined by an actuarial valuation as of that date.

Actuarial assumptions and other inputs. The total OPEB liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified:

Inflation	2.50 percent
Real wage growth	1.00 percent
Wage inflation	3.50 percent
Salary increase, including wage inflation	
General employees	3.50 - 7.75 percent, including inflation
Firefighters	3.50 - 7.75 percent, including inflation
Law Enforcement Officers	3.50 - 7.35 percent, including inflation
Discount rate	3.50%
Healthcare cost trend rate	
Pre-Medicare	7.25% for 2018 decreasing to an ultimate rate of 4.75% by 2028
Medicare	5.38% for 2018 decreasing to an ultimate rate of 4.75% by 2022
Dental	4.00%

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at July 1, 2019	\$ 31,590,758
Changes for the year	
Service cost	1,068,074
Interest	1,215,366
Changes of benefit terms	-
Differences between expected and actual experience	(85,385)
Changes in assumptions or other inputs	2,300,267
Benefit payments	(701,503)
Net changes	<u>3,796,819</u>
Balance at June 30, 2020	<u>\$ 35,387,577</u>

Changes in assumptions and other inputs reflect a change in the discount rate from 3.89% to 3.50%.

The current mortality rates were based on the RP-2014 mortality tables, with adjustments for experience and generational mortality improvements using Scale MP-2015. The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period January 1, 2010 through December 31, 2014, adopted by the LGERS Board.

Sensitivity of the Total OPEB liability to changes in the discount rate. The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower and 1-percentage-point higher.

	Discount Rate		
	1% Decrease	(3.50%)	1% Increase
Total OPEB liability	\$ 42,444,123	\$ 35,387,577	\$ 29,903,024

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1% Decrease	Discount Rate	1% Increase
Total OPEB liability	\$ 28,972,886	\$ 35,387,577	\$ 43,890,070

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, the City recognized OPEB expense of \$2,031,827. At June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 201,062	\$ 75,525
Changes of assumptions	2,034,647	3,649,153
Benefit payments and administrative costs made subsequent to the measurement date	646,482	-
Total	<u>\$ 2,882,191</u>	<u>\$ 3,724,678</u>

\$646,482 reported as deferred outflows of resources related to pensions resulting from benefit payments made and administrative expenses incurred subsequent to the measurement date will be recognized as a decrease of the total pension liability in the year ended June 30, 2021. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2021	\$	(341,515)
2022		(341,515)
2023		(341,515)
2024		(341,515)
2025		(341,515)
Thereafter		218,606

F. Deferred Outflows and Inflows of Resources

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience		
LGERS	\$ 1,669,343	\$ -
LEOSSA	419,304	215,005
OPEB	201,062	75,525
Changes of assumptions		
LGERS	1,588,989	-
LEOSSA	133,577	73,794
OPEB	2,034,647	3,649,153
Difference between projected and actual investment		
LGERS	237,801	-
Change in proportion and difference between employer		
LGERS	182,563	71,532
Contributions to pension plan in current fiscal year		
LGERS	2,114,442	-
Benefit payments/administration costs paid subsequent to the measurement date (LEOSSA)	235,419	-
Benefit payments/administration costs paid subsequent to the measurement date (OPEB)	646,482	-
Taxes receivable, net (General)	-	197,148
Liens and other receivables (General)	-	302,513
Intergovernmental (Governmental Funds)	-	77,055
Miscellaneous (General)	-	119,000
Total	<u>\$ 9,463,629</u>	<u>\$ 4,780,725</u>

NOTE 7: RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions, injuries to employees, and natural disasters. To mitigate the financial impact of any losses, the City has established a program to manage its financial risks through a self-funded arrangement in combination with purchase insurance.

The City's Internal Service Fund was established to account for an employee self-insurance health benefit program. The purpose of the fund is to pay medical claims of City employees and their covered dependents and minimize the total cost of annual medical insurance to the municipality. Funding is provided by employee contributions and charges to the various funds of the City based upon estimated claim and employee participation. Expected claims are determined annually by the reinsurance carrier. The City carries aggregate stop loss insurance coverage of 125% of annual expected paid claims and individual stop loss coverage of \$100,000 per covered individual and an aggregating specific deductible of \$250,000 through the plan administrator utilizing a reinsurance carrier. The City has recognized a provision for claims incurred but not reported, in the accompanying financial statements. This provision is estimated based upon actuarial claims history utilizing a two month lag on outstanding claims.

The City is self-insured for workers' compensation claims up to \$600,000 for all employees. The City has reinsurance through a commercial company for single occurrence claims up to \$1,000,000. The City also purchased an Occupational Accident Buffer Layer Insurance Policy which covers all employees at \$400,000 (attachment point) with a coverage limit of \$200,000. The City's Internal Service Fund is also used to account for this program

The City is self-insured for workers' compensation claims up to \$600,000 for all employees. The City has reinsurance through a commercial company for single occurrence claims up to \$1,000,000. The City also purchased an Occupational Accident Buffer Layer Insurance Policy which covers all employees at \$400,000 (attachment point) with a coverage limit of \$200,000. The City's Internal Service Fund is also used to account for this program

The City carries \$1,000,000 of flood insurance, subject to a \$50,000 deductible, included in its commercial property coverage. The City does not have any property that has been mapped and designated an "A" area (an area close to a river, lake, or stream) by the Federal Emergency Management Agency.

In accordance with G.S. 159-29, the City's employees that have access to \$100 or more at any given time of the City's funds are performance bonded through a commercial surety bond. The Finance Officer is individually bonded for \$100,000. The remaining employees that have access to funds are bonded under a blanket bond for \$250,000.

For the Employee Benefit Insurance Internal Service Fund, a total of \$5,589,338 in claims and changes in estimates were incurred for benefits during the year ended June 30, 2020. Changes in the fund's claims liability amounts in the years ended June 30, 2020 and 2019, were as follows.

EMPLOYEE HEALTH INSURANCE CLAIMS PAYABLE

<u>Fiscal Year</u>	Current Year			
	<u>Beginning of Year Claims Liability</u>	<u>Claims and Change in Estimates</u>	<u>Claims Paid</u>	<u>End of Year Claims Liability</u>
2020	\$ 484,606	\$ 4,612,216	\$ 4,678,716	\$ 418,106
2019	777,262	5,324,032	5,616,688	484,606

WORKERS COMPENSATION CLAIMS PAYABLE

<u>Fiscal Year</u>	Current Year			
	<u>Beginning of Year Claims Liability</u>	<u>Claims and Change in Estimates</u>	<u>Claims Paid</u>	<u>End of Year Claims Liability</u>
2020	\$ 60,000	\$ 662,180	\$ 662,180	\$ 60,000
2019	90,000	265,306	295,306	60,000

NOTE 8: LONG-TERM OBLIGATIONS

a. Installment Purchases

As authorized by State law (G.S. 160A-20 and 153A-158.1), the City financed various property and equipment acquisitions by installment purchases. In the event of default the entire outstanding principal and interest balance is immediately payable and the bank may proceed with additional options as legally allowed. Installment purchase contracts at June 30, 2020 were comprised of the following individual agreements:

Governmental Activities:	Balance as of June 30, 2020
The City entered into a direct placement note issued by BB&T for \$5,896,923 in May 2008 with varying quarterly payment for aquatic center and swimming pool construction, downtown streetscape projects, and Elizabeth Avenue fire station improvements. The properties are pledged as collateral while the debt is outstanding. The note bears an interest rate of 3.31% and matures in 2023. In April 2012 the City modified the note to reduce the interest rate to 2.92% on the remaining principal of \$4,422,692.	\$ 1,179,384
The City entered into a direct placement note issued by BB&T for \$3,409,618 in June 2012 with varying semi-annual payments for the purchase and installation of radio network. The equipment is pledged as collateral while the debt is outstanding. The note bears an interest rate of 2.04% and matures in 2022.	397,020
The City entered into a direct placement note through BB&T for \$465,315 in May 2013 with semi-annual payments of \$15,510 for South Front Street streetscape improvements. The property is pledged as collateral while the debt is outstanding. The note bears an interest rate of 2.54% and matures in 2028.	248,168
The City entered into a direct placement note issued by SunTrust Bank for \$756,633 in July 2014 with semi-annual payments of \$25,221 for the purchase of a fire truck. The truck is pledged as collateral while the debt is outstanding. The note bears an interest rate of 2.86% and matures in 2029.	479,201
The City entered into a direct placement note issued by First Citizens Bank for \$1,117,000 in December 2015 with varying annual payments for the purchase various vehicles and equipment. The vehicles and equipment are pledged as collateral while the debt is outstanding. The note bears an interest rate of 1.58% and matures in 2021.	106,468
The City entered into a direct placement note issued by BB&T for \$800,000 in October 2016 with semi-annual payments of \$33,333 (fixed principal) for the improvements to the City's streets. The rights to easements are pledged as collateral while the debt is outstanding. The note bears an interest rate of 2.00% and matures in 2029.	522,503
The City entered into a direct placement note issued by First Citizens Bank & Trust for \$708,000 in June 2017 with semiannual payments of \$86,000 (fixed principal) for the purchase various vehicles and equipment. The vehicles and equipment are pledged as collateral while the debt is outstanding. The note bears an interest rate of 1.90% and matures in 2022.	268,000
The City entered into a direct placement note issued by PNC Bank for \$2,320,000 in June 2018 with semi-annual payments of \$166,000 (fixed principal) for city-wide drainage improvements. The improvements are pledged as collateral while the debt is outstanding. The note bears an interest rate of 3.34% and matures in 2028.	1,856,000

The City entered into a direct placement note issued by BB&T for \$2,219,407 in June 2019 with varying semiannual payments for roadway improvements and workforce development center improvements. The property and all moneys on deposit in the project fund are pledged as collateral while the debt is outstanding. The note bears an interest rate of 2.78% and matures in 2029

1,997,466

The City entered into a direct placement note issued by Bank of America for \$1,800,060 was issued in April 2019 with varying semi-annual payments for the purchase of various vehicles and equipment. The vehicles and equipment are pledged as collateral while the debt is outstanding. The note bears an interest rate of 2.6096% and matures in 2024.

1,440,048

Total governmental activities

\$ 8,494,258

Business-Type Activities:

A direct placement note was issued by BB&T for \$1,701,977 in May 2008 with varying semiannual payments for the downtown utility improvements. The property is pledged as collateral while the debt is outstanding. The note bears an interest rate of 3.31% and matures in 2023. In April 2012 the City modified the loan to reduce the interest rate to 2.92% on the outstanding balance of \$1,331,764.

\$ 387,778

A direct placement note was issued by BB&T for \$1,238,760 in June 2012 with varying semiannual payments for the purchase and installation of the radio network. The equipment is pledged as collateral while the debt is outstanding. The note bears an interest rate of 2.04% and matures in 2022

357,791

A direct placement note was issued by First Citizens Bank for \$488,000 in December 2015 with varying semi-annual payments for the purchase of vehicles and equipment. The vehicles and equipment are pledged as collateral while the debt is outstanding. The note bears an interest rate of 1.58% and matures in 2021.

37,217

A direct placement note was issued by BB&T for \$1,863,767 in January 2016 with semi-annual payments of \$93,189 for the refinancing of the Kale Road property note. The property is pledged as collateral while the debt is outstanding. The note bears an interest rate of 2.25% and matures in 2026

1,118,260

The City entered into a direct placement note issued by First Citizens Bank & Trust for \$152,000 in June 2017 with semiannual payments of \$86,000 (fixed principal) for the purchase various vehicles and equipment. The vehicles and equipment are pledged as collateral while the debt is outstanding. The note bears an interest rate of 1.90% and matures in 2022

76,000

A direct placement note was issued by Bank of America for \$734,167 in April 2019 with varying semi-annual payments for the purchase of various vehicles and equipment. The vehicles and equipment are pledged as collateral while the debt is outstanding. The note bears an interest rate of 2.6096% and matures in 2024.

587,334

Total business-type activities

\$ 2,564,380

In the event of default the entire outstanding principal and interest is immediately payable, and the bank may proceed with additional options as legally allowed.

Future minimum payments as of June 30, 2020 for the installment purchase contracts are as follows:

For the Year Ending June 30	Governmental Activities		Business-Type Activities	
	Principal	Interest	Principal	Interest
2021	\$ 1,792,174	\$ 221,376	\$ 711,900	\$ 56,380
2022	1,689,735	175,600	681,152	39,989
2023	1,355,210	132,258	465,364	24,850
2024	962,083	98,206	333,210	14,406
2025	602,071	73,677	186,377	7,339
2026-2030	2,092,985	122,928	186,377	3,145
2031-2035	-	-	-	-
Total	\$ 8,494,258	\$ 824,045	\$ 2,564,380	\$ 146,109

b. Notes Payable

The City has various note payable agreements with the State outstanding for water and sewer distribution expansion and improvement projects. In the event of a default the entire outstanding principal and interest are immediately payable, additional action may be taken as legally allowed. The outstanding balances for the notes as of June 30, 2020 are as follows:

	Balance as of June 30, 2020
Business-Type activities:	
A direct borrowing note issued by North Carolina Department of Environment and Natural Resources for \$20,110,036 was issued in February 2003 with variable semi-annual payments for a wastewater treatment plant expansion. The note bears an interest rate of 2.57% and matures in 2023.	\$ 3,700,756
A direct borrowing note issued by North Carolina Department of Environment and Natural Resources for \$1,351,452 was issued in March 2003 with variable semi-annual payments for wastewater treatment plant expansion. The note bears an interest rate of 2.66% and matures in 2024.	270,290
A direct borrowing note issued by North Carolina Department of Environment and Natural Resources for \$33,606,624 was issued in July 2010 with variable semi-annual payments of \$1,680,331 for water treatment plant expansion. The note bears an interest rate of 2.27% and matures in 2030.	16,803,312
Total outstanding notes payable	<u>\$ 20,774,358</u>

The debt service to maturity on the notes payable is as follows:

Year Ending June 30,	Principal	Interest	Total
2021	\$ 2,950,322	\$ 482,894	\$ 3,433,216
2022	2,981,224	412,135	3,393,359
2023	3,012,921	340,582	3,353,503
2024	1,747,904	268,214	2,016,118
2025	1,680,331	228,357	1,908,688
2026-2030	8,401,656	570,893	8,972,549
Total:	<u>\$ 20,774,358</u>	<u>\$ 2,303,075</u>	<u>\$ 23,077,433</u>

c Revenue Bonds

In June 2013, the City issued \$17,180,000 of Utility Revenue Bonds for water, sewer, and electric system improvements and expansion and refunding of installment notes payable. Semi-annual payments of \$930,882 are due on December 1 and June 1. The bonds bear an interest rate of 1.56%. The bonds mature in 2023. The City has pledged future water, sewer, and electric revenues, net of specified operating expenses to repay these bonds.

\$ 5,435,931

In December 2014, the City issued \$3,830,000 of Utility Revenue Bonds for acquisition and construction of a warehouse, AMI, and other improvements at Kale Road. Semi-annual payments of \$213,847 are due on December 1 and June 1. The bonds bear an interest rate of 2.15%. The bonds mature in 2025. The City has pledged future water, sewer, and electric revenues, net of specified operating expenses to repay these bonds.

1,825,123

In May 2016, the City issued \$5,600,000 of Utility Revenue Bonds for water and electric AMI expansion. Semiannual payments of \$310,082 due on December 1 and June 1. The bonds bear an interest rate of 1.97%. The bonds mature in 2026. The City has pledged future water and electric revenues, net of specified operating expenses to repay these bonds.

3,491,512

Total revenue bonds

\$ 10,752,566

Year Ending	Principal	Interest	Total
2021	\$ 2,728,492	\$ 181,129	\$ 2,909,621
2022	2,775,840	133,782	2,909,622
2023	2,824,025	85,597	2,909,622
2024	1,004,037	43,821	1,047,858
2025	1,420,172	33,999	1,454,171
Total:	<u>\$ 10,752,566</u>	<u>\$ 478,328</u>	<u>\$ 11,230,894</u>

The City is in compliance with the covenants as to rates, fees, rentals and charges in Section 704 and Section 711 of the Bond Order, authorizing the issuance of the Electric, Water and Sewer Revenue Bonds, Series 2013, Series 2014, and Series 2016, secured solely by the pledge of net revenue of the City's combined enterprise funds (Electric, Water and Sewer). Pursuant to Section 704(a) of the Bond and related agreements, the City has made certain covenants that provide for rates to be set at levels to provide annually to maintain a debt service coverage ratio of 120% (1.20) for parity indebtedness and 100% (1.0) for parity and subordinated indebtedness. In addition, pursuant to Section 711 of the Bond agreement, the principal amount of installment debt (liens) cannot exceed 15% of net investment in capital assets. The debt service coverage requirements for the year ended June 30, 2020, are as follows:

The debt service coverage ratio calculation for the year ended June 30, 2020 is as follows:

Operating revenues	\$ 50,899,916
Operating expenses	(48,420,775)
Add back:	
Investment earnings	286,348
Depreciation	2,459,925
Income available for debt service	<u>\$ 5,225,414</u>
Debt service principal and interest paid (Revenue bond only)	<u>\$ 2,909,621</u>
Debt service coverage ratio	180%

The City's debt service coverage ratio is greater than 120% of the debt service requirement for the year ended June 30, 2020.

d. Changes in Long-Term Liabilities

A summary of changes in long-term obligations follows.

	Balance				Balance		Current Portion of	
	July 1, 2019		Increases		Decreases	June 30, 2020		Balance
Governmental activities:								
Direct placement								
installment purchases	\$ 10,571,477	\$	-	\$	2,077,220	\$ 8,494,257	\$	1,792,175
Compensated absences	1,700,519		-		26,101	1,674,418		502,325
Net pension liability	5,589,510		1,394,263		-	6,983,773		-
Total pension liability	2,383,204		583,565		-	2,966,769		-
Total OPEB Liability	31,590,758		3,796,819		-	35,387,577		-
Total Governmental activities	\$ 51,835,468	\$	5,774,647	\$	2,103,321	\$ 55,506,794	\$	2,294,500
Business-type activities:								
Direct borrowing notes payable	\$ 23,694,553	\$	-	\$	2,920,195	\$ 20,774,358	\$	2,950,322
Direct placement								
installment purchases	3,423,227		-		858,846	2,564,381		711,900
Revenue bonds	13,434,533		-		2,681,966	10,752,567		2,728,492
Net pension liability	2,298,527		467,092		-	2,765,619		-
Compensated absences	633,969		25,443		-	659,412		197,824
Total Business-type activities	\$ 43,484,809	\$	492,535	\$	6,461,007	\$ 37,516,337	\$	6,588,538

For governmental activities, compensated absences are liquidated by the General Fund. The LGERS net pension liability, law enforcement officers' SSA total pension liability, and total OPEB liabilities are liquidated by the General Fund.

At June 30, 2020, the City of New Bern had a legal debt margin of \$226,245,060.

NOTE 9: INTERFUND BALANCES AND ACTIVITY

The comparison of interfund balances as of June 30, 2020 is as follows:

Due To/From Other Funds

Receivable Fund	Payable Fund	Amount
General Fund	Grants Special Revenue	\$ 101,453
General Fund	FEMA Hurricane Irene	14,525
General Fund	FEMA Hurricane Florence	5,099,694
General Fund	FEMA Hurricane Dorian	1,457,187
General Fund	MPO Plan	30,098
General Fund	Entitlement Cities CDBG Program	6,653
General Fund	Union Station Train Depot	90,755
General Fund	Martin Marietta Park Project	56,838
		<u>\$ 6,857,203</u>

These funds owe the General Fund for temporary cash shortages in the pooled cash account being covered by the General Fund.

Transfers to/Transfer From

Transfers to/from other funds at June 30, 2020, consists of the following.

<u>Transfer In</u>	<u>Transfer Out</u>	<u>Amount</u>
General Fund	Electric Fund	\$ 2,644,000
		<u>\$ 2,644,000</u>
MPO Plan Grant Fund	General Fund	\$ 18,100
Grants Special Revenue	General Fund	19,027
Public Private Partnership	General Fund	4,258
2017 Roadway Improvement Project	General Fund	920,000
Martin Marietta Park Project	General Fund	32,500
Dram Improvement Project	General Fund	175,000
Solid Waste	General Fund	35,000
		<u>\$ 1,203,885</u>

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them. Transfers are also moved from unrestricted enterprise operations to offset operational costs in the General Fund.

NOTE 10: Net Investment in Capital Assets

	<u>Governmental</u>	<u>Business-Type</u>
Capital Assets	\$ 66,777,971	\$ 149,446,329
less: long-term debt	(8,494,257)	(34,091,307)
add: unexpended debt proceeds	347,449	-
Net Investment in Capital Assets	<u>\$ 58,631,163</u>	<u>\$ 115,355,022</u>

NOTE 11: Fund Balance

The following schedule provides management and citizens with information on the portion of General fund balance that is available for appropriation:

Total Fund Balance - General Fund	\$ 21,681,255
Less restricted for:	
Inventories	149,855
Prepays	1,710,621
Stabilization by State statute	11,226,460
Streets	323,023
Economic and Physical Development	939,356
Subsequent year's expenditures	-
Remaining Fund Balance	<u>\$ 7,331,940</u>

The City has a revenue spending policy that provides guidance for programs with multiple revenue sources. The Finance Director will use resources in the following hierarchy, bond proceeds, federal funds, State funds, local non-City funds, and City funds. For purpose of fund balance, classification expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The Finance Director has the authority to deviate from this policy if it is in the best interest of the City.

The City has not officially adopted a fund balance policy.

The outstanding encumbrances are amounts needed to pay any commitments related to purchase orders and contracts that remain unperformed at year-end.

<u>Encumbrances</u>	<u>General Fund</u>	<u>NonMajor Funds</u>
	\$ 466,881	\$ -

NOTE 12: JOINT VENTURES, JOINTLY GOVERNED ORGANIZATIONS, AND RELATED ORGANIZATIONS

1. Jointly Governed Organization

Eastern Carolina Council – The City, in conjunction with nine counties and twenty-eight other municipalities, established the Eastern Carolina Council (the “Council”). The participating governments established the Council to coordinate various funding received from federal and state agencies. Each participating government appoints one member to the Council’s governing board. The City paid membership and administrative fees of \$10,570 to the Council during the fiscal year ended June 30, 2020.

North Carolina Eastern Municipal Power Agency (“NCEMPA”) – NCEMPA is a joint agency formed by 32 municipalities, including the City, and organized and existing pursuant to Chapter 159B of the General Statutes of North Carolina. The NCEMPA Board elects its own officers and is responsible for the selection of management to run the daily operations of NCEMPA. NCEMPA is responsible for budgeting and receiving its financing. The City has made investment in this joint venture.

2. Joint Ventures

The City participates in a joint venture with Craven County to operate the New Bern/Craven County Library. The City appoints five members of the ten-member board. The City has an ongoing financial responsibility for the joint venture because the Library’s continued existence depends on the participating governments’ continued funding. None of the participating governments have any equity interest in the Library, so no equity interest has been reflected in the financial statements at June 30, 2020. The City contributed \$75,000 to the library during the fiscal year ended June 30, 2020.

3. Related Organizations

New Bern Housing Authority – The Board of the New Bern Housing Authority (“Housing Authority”) is appointed by the Mayor of the City. The City is accountable for the Housing Authority because it appoints the governing board; however, the City is not financially accountable for the Housing Authority.

Friends of New Bern Firemen’s Museum, Inc. – The Board of Directors of the Friends of New Bern Firemen’s Museum (“Museum”) is appointed by the Board of Aldermen of the City. The City is accountable for the Museum because it appoints the governing board; however, the City is not financially accountable for the Museum.

NOTE 13: SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

Federal and State Assisted Programs

The City has received proceeds from several federal and State grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant moneys to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant moneys.

NOTE 14: SIGNIFICANT EFFECTS OF SUBSEQUENT EVENT

The City has evaluated events from the date of the balance sheet through the date the report is available to be issued which is the date of the independent auditors’ report. The City has not evaluated subsequent events after that date. There were no subsequent events during this period that require disclosure.

NOTE 15: RESTATEMENT

The City elected to move the Stormwater Fund into the General Fund after the City stopped charging fees for stormwater services. As a result, remaining balances had to be restated, resulting in an increase in the General Fund of \$184,826, an increase in the Drainage Improvement Capital Project of \$523,122, and an increase in the government-wide statements of \$1,365,727.

Additionally, the cash balance for the ERP project fund had to be restated between the project fund and the associated enterprise funds. This resulted in the cash balance of the ERP Project Fund increasing \$357,204, which is offset by a decrease of \$3,000 in the Water Fund, \$3,000 decrease in the Sewer Fund, and \$351,204 decrease in the Electric Fund.

REQUIRED SUPPLEMENTAL FINANCIAL DATA

This section contains additional information required by generally accepted accounting principles. Presentation conforms to requirements of the Local Government Commission in North Carolina.

Schedule of Proportionate Share of the Net Pension Liability (Asset) - Local Government Employee's Retirement System

Schedule of Contributions - Local Government Employees' Retirement System

Schedule of Changes in Total Pension Liability - Law Enforcement Officers' Special Separation Allowance

Schedule of Total Pension Liability as a Percentage of Covered Payroll - Law Enforcement Officers' Special Separation Allowance

Schedule of Changes in the Total OPEB Liability and Related Ratios

City of New Bern
City's Proportionate Share of Net Pension Liability (Asset)
Required Supplementary Information
Last Seven Fiscal Years

Local Government Employees' Retirement System

	2020	2019	2018	2017	2016	2015	2014
City's proportion of the net liability (asset)	0.35700%	0.33250%	0.33240%	0.34164%	0.36713%	-0.37472%	0.36820%
City's proportion of the net pension liability (asset) (\$)	\$ 9,749,392	\$ 7,888,037	\$ 5,078,151	\$ 7,250,745	\$ 1,647,657	\$ (2,209,896)	\$ 4,438,224
City's covered payroll	\$23,392,399	\$21,540,082	\$ 20,816,691	\$ 20,102,718	\$ 20,791,805	\$ 20,561,521	\$ 19,998,382
City's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	41.68%	36.62%	24.39%	36.07%	7.92%	-10.75%	22.19%
Plan fiduciary net position as a percentage of the total	90.86%	91.63%	94.18%	91.47%	98.09%	102.64%	94.35%

* The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30

** This will be the same percentage for all participant employers in the LGERS plan

City of New Bern
City of New Bern's Contributions
Required Supplementary Information
Last Seven Fiscal Years

Local Government Employees' Retirement System

	2020	2019	2018	2017	2016	2015	2014
Contractually required contribution	\$ 2,114,442	\$ 1,864,644	\$ 1,666,638	\$ 1,565,018	\$ 1,419,969	\$ 1,486,944	\$ 1,461,830
Contributions in relation to the contractually required	2,114,442	1,864,644	1,666,638	1,565,018	1,419,969	1,486,944	1,461,830
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's covered payroll	\$23,392,399	\$23,392,399	\$21,540,082	\$20,816,691	\$20,102,718	\$20,791,805	\$20,561,521
Contributions as a percentage of covered payroll	9.04%	7.97%	7.74%	7.52%	7.06%	7.15%	7.11%

City of New Bern, North Carolina
Schedule of Changes in Total Pension Liability
Law Enforcement Officers' Special Separation Allowance
Last Four Fiscal Years

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Beginning balance	\$ 2,383,204	\$ 2,767,704	\$2,632,626	\$ 2,611,191
Service Cost	125,573	119,819	100,996	106,628
Interest on the total pension liability	82,774	84,313	98,458	91,040
Changes of benefit terms	-	-	-	-
Differences between expected and actual experience in the measurement of the total pension liability	511,459	(299,975)	(52,017)	-
Changes of assumptions or other inputs	82,172	(89,532)	151,459	(54,134)
Benefit payments	(218,413)	(199,125)	(163,818)	(122,099)
Other changes	-	-	-	-
Ending balance of the total pension liability	<u>\$ 2,966,769</u>	<u>\$ 2,383,204</u>	<u>\$2,767,704</u>	<u>\$ 2,632,626</u>

Note: Schedule is intended to show information for the last 10 fiscal years. Additional years will be displayed as they

City of New Bern, North Carolina
Schedule of Total Pension Liability as a Percentage of Covered Payroll
Law Enforcement Officers' Special Separation Allowance
Last Five Fiscal Years

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Total pension liability	\$2,966,769	\$ 2,383,204	\$ 2,767,704	\$ 2,632,626	\$ 2,611,191
Covered Payroll	5,131,526	4,520,892	4,423,296	4,334,746	4,083,468
Total pension liability as a percentage of covered payroll	57.81%	52.72%	62.57%	60.73%	63.95%

Notes to the schedules:

The City of New Bern has no assets accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 73 to pay related benefits.

Note: Schedule is intended to show information for the last 10 fiscal years. Additional years will be displayed as they become available.

City of New Bern, North Carolina
Schedule of Changes in the Total OPEB Liability and Related Ratios
Required Supplementary Information
For the Year Ended June 30, 2020

Total OPEB Liability	<u>2020</u>	<u>2019</u>	<u>2018</u>
Service cost	\$ 1,068,074	\$ 1,142,446	\$ 1,315,824
Interest	1,215,366	1,118,600	991,387
Changes in benefit terms	-	-	-
Differences between expected and actual experience	(85,385)	45,256	260,722
Changes of assumptions	2,300,267	(1,893,219)	(3,439,284)
Benefit payments	(701,503)	(483,111)	(802,639)
Net change in total OPEB liability	<u>3,796,819</u>	<u>(70,028)</u>	<u>(1,673,990)</u>
Total OPEB liability - beginning	<u>31,590,758</u>	<u>31,660,786</u>	<u>33,334,776</u>
Total OPEB liability - ending	<u>\$ 35,387,577</u>	<u>\$ 31,590,758</u>	<u>\$ 31,660,786</u>
 Covered payroll	 \$ 19,173,918	 \$ 19,173,918	 \$ 18,184,909
Total OPEB liability as a percentage of covered payroll	184.56%	164.76%	174.10%

Notes to Schedule

Changes of assumptions: Changes of assumptions and other inputs reflect the effect of changes in the discount rate of each period. The following are the discount rates used in each period:

<u>Fiscal year</u>	<u>Rate</u>
2020	3.50%
2019	3.89%
2018	3.56%

SUPPLEMENTARY STATEMENTS
AND SCHEDULES

This section contains additional information required by the
Local Government Commission in North Carolina

City of New Bern, North Carolina
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Annual Budget and Actual
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues:			
Ad valorem taxes			
Current year	\$ 14,978,000	\$ 15,437,289	\$ 459,289
Prior year	70,950	76,534	5,584
Municipal service district	185,000	195,334	10,334
Penalties and interest	42,000	43,841	1,841
Total	15,275,950	15,752,998	477,048
Unrestricted intergovernmental			
Local option sales tax	7,283,000	7,842,360	559,360
Video programming tax	270,000	225,426	(44,574)
Payments in lieu of taxes	1,168,567	1,161,614	(6,953)
Telecommunications sales tax	215,000	177,302	(37,698)
Utilities franchise tax	2,050,000	2,050,004	4
Piped natural gas tax	70,000	63,210	(6,790)
Public Education Television	27,000	27,353	353
Beer and wine tax	132,000	129,630	(2,370)
Fire protection reimbursement	13,423	12,932	(491)
ABC distributions	60,000	64,667	4,667
Total unrestricted intergovernmental	11,288,990	11,754,498	465,508
Restricted intergovernmental			
Powell Bill allocation	865,000	863,078	(1,922)
State Disaster Assistance grant	-	-	-
Federal Disaster Assistance grant	-	-	-
Total restricted intergovernmental	865,000	863,078	(1,922)
License, permits and fees			
Building permits and inspection fees	415,200	605,889	190,689
Auto and taxi fees	44,000	45,415	1,415
Beer and wine licenses	2,000	243	(1,757)
Other permits	24,300	23,870	(430)
Total licenses, permits and fees	485,500	675,417	189,917
Sales and services			
Public works fees	27,900	28,416	516
Refuse collection fees	20,000	22,808	2,808
Planning and inspections	90,000	123,333	33,333
Public safety fees	350,677	424,218	73,541
Cultural and recreation fees	125,500	138,500	13,000
Rent income	1,500	177,509	176,009
Other sales and services	64,760	34,986	(29,774)
Total sales and services	680,337	949,770	269,433
Investment earnings	428,010	184,772	(243,238)

(continued)

City of New Bern, North Carolina
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Annual Budget and Actual
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Other revenues			
Proceeds from insurance	149,761	179,908	30,147
Cemetery	90,000	121,175	31,175
Other revenues	132,800	147,675	14,875
Total other revenues	372,561	448,758	76,197
Total Revenues	29,396,348	30,629,291	1,232,943
Expenditures:			
General government:			
Governing body			
Salaries and employee benefits	143,281	142,448	833
Special appropriations	644,711	626,388	18,323
Operating expenditures	132,805	113,310	19,495
Total	920,797	882,146	38,651
Administration			
Salaries and employee benefits	479,400	473,457	5,943
Operating expenditures	116,892	99,550	17,342
Total	596,292	573,007	23,285
Public Education Television (PEG)			
Operating expenditures	33,439	29,287	4,152
Total	33,439	29,287	4,152
Information technology			
Salaries and employee benefits	704,310	685,960	18,350
Operating expenditures	924,253	824,552	99,701
Capital outlay	100,000	83,274	16,726
Total	1,728,563	1,593,786	134,777
Finance			
Salaries and employee benefits	982,165	900,127	82,038
Operating expenditures	485,013	425,875	59,138
Total	1,467,178	1,326,002	141,176
Legal			
Operating expenditures	230,673	226,809	3,864
Total	230,673	226,809	3,864

(continued)

City of New Bern, North Carolina
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Annual Budget and Actual
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Human resources			
Salaries and employee benefits	496,231	434,603	61,628
Operating expenditures	110,660	97,325	13,335
Total	606,891	531,928	74,963
Reimbursement from enterprise funds	(3,634,122)	(3,616,890)	(17,232)
Total general government	1,949,711	1,546,075	403,636
Public Safety:			
Police			
Salaries and employee benefits	9,064,869	9,297,915	(233,046)
Operating expenditures	1,915,511	1,766,782	148,729
Capital outlay	553,595	545,481	8,114
Total	11,533,975	11,610,178	(76,203)
Fire department			
Salaries and employee benefits	5,983,982	5,974,911	9,071
Operating expenditures	673,082	628,249	44,833
Capital outlay	1,916,512	159,873	1,756,639
Total	8,573,576	6,763,033	1,810,543
E911 Support:			
Salaries and employee benefits	139,263	139,861	(598)
Operating expenditures	554	13,677	(13,123)
Total	139,817	153,538	(13,721)
Total public safety	20,247,368	18,526,749	1,720,619
Public works			
Streets			
Salaries and employee benefits	1,040,707	1,002,760	37,947
Operating expenditures	1,762,428	1,712,724	49,704
Capital outlay	160,349	160,261	88
Total	2,963,484	2,875,745	87,739
Public buildings			
Salaries and employee benefits	414,137	401,775	12,362
Operating expenditures	687,035	663,961	23,074
Capital outlay	39,400	39,367	33
Total	1,140,572	1,105,103	35,469

(continued)

City of New Bern, North Carolina
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Annual Budget and Actual
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Administration			
Salaries and employee benefits	794,759	783,561	11,198
Operating expenditures	293,265	252,774	40,491
Capital outlay	-	-	-
Total	1,088,024	1,036,335	51,689
Stormwater			
Salaries and employee benefits	362,306	348,797	13,509
Operating expenditures	254,889	233,631	21,258
Capital outlay	324,606	127,694	196,912
Total	941,801	710,122	231,679
Total Public Works	6,133,881	5,727,305	406,576
Cultural and recreational:			
Parks and recreation			
Salaries and employee benefits	2,134,244	2,080,382	53,862
Operating expenditures	1,238,831	1,115,931	122,900
Capital outlay	418,994	396,604	22,390
Total Cultural and Recreational	3,792,069	3,592,917	199,152
Economic and physical development			
Planning			
Salaries and employee benefits	1,395,051	1,347,604	47,447
Operating expenditures	417,989	310,701	107,288
Capital outlay	-	-	-
Total	1,813,040	1,658,305	154,735
Municipal service district			
Operating expenditures	112,418	106,695	5,723
Total	112,418	106,695	5,723
Total economic and physical development	1,925,458	1,765,000	160,458
Debt service:			
Principal retirement	1,989,421	2,077,220	(87,799)
Interest and other charges	264,008	171,841	92,167
Total debt service	2,253,429	2,249,061	4,368
Total expenditures	36,301,916	33,407,107	2,894,809
Revenues over (under) expenditures	(6,905,568)	(2,777,816)	4,127,752

(continued)

City of New Bern, North Carolina
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Annual Budget and Actual
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Other financing sources (uses):			
Proceeds from sale of capital assets	-	4,735	4,735
Transfers in	2,644,000	2,644,000	-
Transfers out	(1,226,596)	(1,203,885)	22,711
Contingency	(26,354)	-	26,354
Installment purchase obligations issued	2,752,640	-	(2,752,640)
Appropriated fund balance	2,761,878	-	(2,761,878)
Total other financing sources (uses)	<u>6,905,568</u>	<u>1,444,850</u>	<u>(5,460,718)</u>
Revenues and other financing sources over expenditures and other financing uses	<u>\$ -</u>	<u>(1,332,966)</u>	<u>\$ (1,332,966)</u>
Fund balance, beginning		22,829,395	
Restatement (see Note 15)		<u>184,826</u>	
Fund balance, ending		<u>\$ 21,681,255</u>	

City of New Bern, North Carolina
FEMA Hurricane Florence
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Restricted intergovernmental					
Federal Public Disaster					
Assistance Grant	\$ 20,925,000	\$ -	\$ 6,802,509	\$ 6,802,509	\$ (14,122,491)
State Public Disaster					
Assistance Grant	6,975,000	-	2,267,503	2,267,503	(4,707,497)
Insurance Proceeds	2,100,000	779,451	1,318,796	2,098,247	(1,753)
Total revenues	30,000,000	779,451	10,388,808	11,168,259	(18,831,741)
Expenditures					
General government					
Administration					
Salaries and employee benefits	27,486	27,483	-	27,483	3
Operating expenditures	2,080,351	766,689	456,457	1,223,146	857,205
Information technology					
Salaries and employee benefits	43,054	43,050	-	43,050	4
Operating expenditures	2,500	5,643	-	5,643	(3,143)
Finance					
Salaries and employee benefits	37,896	37,890	-	37,890	6
Operating expenditures	11	3,165	-	3,165	(3,154)
Human resources					
Salaries and employee benefits	17,487	17,483	-	17,483	4
Operating expenditures	9	4,688	-	4,688	(4,679)
Insurance	50,000	15,487	27,870	43,357	6,643
Public Safety					
Police					
Salaries and employee benefits	863,841	863,836	-	863,836	5
Operating expenditures	50,000	36,799	2,630	39,429	10,571
Fire					
Salaries and employee benefits	353,265	353,261	-	353,261	4
Operating expenditures	105,000	102,815	1,109	103,924	1,076
Public works					
Streets					
Salaries and employee benefits	171,149	171,144	-	171,144	5
Operating expenditures	320,000	276,847	12,690	289,537	30,463
Public buildings					
Salaries and employee benefits	38,783	38,778	-	38,778	5
Operating expenditures	1,164,491	140,261	267,821	408,082	756,409
Administration					
Salaries and employee benefits	66,111	66,105	5,647	71,752	(5,641)
Operating expenditures	125,000	107,468	4,718	112,186	12,814
Water Fund					
Salaries and employee benefits	221,621	221,610	-	221,610	11
Operating expenditures	91,077	76,797	-	76,797	14,280
Solid Waste					
Salaries and employee benefits	152,766	152,763	-	152,763	3

(continued)

City of New Bern, North Carolina
FEMA Hurricane Florence
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Operating expenditures	4,405,000	3,441,521	170,334	3,611,855	793,145
Sewer Fund					
Salaries and employee benefits	216,178	216,171	-	216,171	7
Operating expenditures	1,713,310	1,302,624	(115,160)	1,187,464	525,846
Stormwater Fund					
Salaries and employee benefits	4,068,719	68,719	648,787	717,506	3,351,213
Operating expenditures	46,659	48,401	(355)	48,046	(1,387)
Electric Fund					
Salaries and employee benefits	846,161	846,141	-	846,141	20
Operating expenditures	3,477,491	3,096,746	1,745	3,098,491	379,000
Cultural and Recreation					
Salaries and employee benefits	140,207	140,199	2,785	142,984	(2,777)
Operating expenditures	8,969,738	214,839	484,129	698,968	8,270,770
Economic and physical development					
Salaries and employee benefits	45,664	45,659	-	45,659	5
Operating expenditures	88,975	28,975	13,734	42,709	46,266
Total expenditures	<u>30,000,000</u>	<u>12,980,057</u>	<u>1,984,941</u>	<u>14,964,998</u>	<u>15,035,002</u>
Excess (deficiency) of revenues over expenditures	<u>-</u>	<u>(12,200,606)</u>	<u>8,403,867</u>	<u>(3,796,739)</u>	<u>(3,796,739)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ (12,200,606)</u>	<u>8,403,867</u>	<u>\$ (3,796,739)</u>	<u>\$ (3,796,739)</u>
Fund Balance (Deficit), beginning of year			<u>(12,200,606)</u>		
Fund Balance (Deficit), end of year			<u>\$ (3,796,739)</u>		

City of New Bern, North Carolina
Non-Major Funds
Combining Balance Sheet
Budget and Actual
For the Year Ended June 30, 2020

	Special Revenue Funds	Capital Project Funds	Total
ASSETS			
Cash and cash equivalents	\$ 463,445	\$ 1,012,662	\$ 1,476,107
Accounts receivable, net	413,539	98,314	511,853
Due from other governments	359,829	-	359,829
Restricted cash and cash equivalents	-	347,449	347,449
Total assets	<u>\$ 1,236,813</u>	<u>\$ 1,458,425</u>	<u>\$ 2,695,238</u>
LIABILITIES AND FUND BALANCES			
Liabilities			
Accounts payable and accrued liabilities	\$ 87,012	\$ 340,025	\$ 427,037
Due to Other Funds	1,700,671	56,838	1,757,509
Total liabilities	<u>1,787,683</u>	<u>396,863</u>	<u>2,184,546</u>
Fund balances			
Restricted:			-
Public safety	477,735	-	477,735
Economic and physical development	179,849	-	179,849
Assigned:			
Capital projects	-	1,061,562	1,061,562
Unassigned	(1,208,454)	-	(1,208,454)
Total fund balances	<u>(550,870)</u>	<u>1,061,562</u>	<u>510,692</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,236,813</u>	<u>\$ 1,458,425</u>	<u>\$ 2,695,238</u>

City of New Bern, North Carolina
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Nonmajor Funds
For the Year Ended June 30, 2020

	Special Revenue Funds	Capital Projects Funds	Total
Revenues			
Restricted intergovernmental	\$ 3,021,639	\$ -	\$ 3,021,639
Miscellaneous	88,871	97,500	186,371
Investment earnings	3,304	41,250	44,554
Total revenues	<u>3,113,814</u>	<u>138,750</u>	<u>3,252,564</u>
Expenditures			
General government	45,607	-	45,607
Cultural and recreational	134,693	-	134,693
Public safety	588,385	-	588,385
Public works	1,312,925	2,633,938	3,946,863
Economical and physical development	1,116,109	-	1,116,109
Total expenditures	<u>3,197,719</u>	<u>2,633,938</u>	<u>5,831,657</u>
Excess (deficiency) of revenues over expenditures	(83,905)	(2,495,188)	(2,579,093)
Other financing sources (uses)			
Transfers in	41,385	1,127,500	1,168,885
Total other financing sources (uses)	<u>41,385</u>	<u>1,127,500</u>	<u>1,168,885</u>
Net change in fund balances	(42,520)	(1,367,688)	(1,410,208)
Fund balances (deficit), beginning of year as previously reported	(508,350)	1,548,924	1,040,574
Restatement (see Note 13)	-	880,326	880,326
Fund balances (deficit), beginning of year as restated	<u>(508,350)</u>	<u>2,429,250</u>	<u>1,920,900</u>
Fund balances (deficit), end of year	<u>\$ (550,870)</u>	<u>\$ 1,061,562</u>	<u>\$ 510,692</u>

City of New Bern, North Carolina
Non-Major Special Revenue Funds
Combining Balance Sheet
Budget and Actual
For the Year Ended June 30, 2020

	Community Development	Emergency Telephone System	Police Special Revenue	Grants Special Revenue	Public- Private Partnership
ASSETS					
Cash and cash equivalents	\$ 3,860	\$ 248,742	\$ 56,306	\$ -	\$ -
Accounts receivable, net	-	28,237	-	279,023	-
Due from other governments	-	-	-	-	-
Restricted cash and cash equivalents	-	-	-	-	-
Total assets	<u>\$ 3,860</u>	<u>\$ 276,979</u>	<u>\$ 56,306</u>	<u>\$ 279,023</u>	<u>\$ -</u>
LIABILITIES AND FUND					
Liabilities					
Accounts payable and accrued liabilities	\$ -	\$ 19,029	\$ -	\$ 2,329	\$ -
Due to Other Funds	-	-	-	101,453	-
Total liabilities	<u>-</u>	<u>19,029</u>	<u>-</u>	<u>103,782</u>	<u>-</u>
Fund balances					
Restricted:					
Public safety	-	257,950	56,306	103,392	-
Economic and physical development	3,860	-	-	71,849	-
Unassigned	-	-	-	-	-
Total fund balances	<u>3,860</u>	<u>257,950</u>	<u>56,306</u>	<u>175,241</u>	<u>-</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 3,860</u>	<u>\$ 276,979</u>	<u>\$ 56,306</u>	<u>\$ 279,023</u>	<u>\$ -</u>

(continued)

City of New Bern, North Carolina
Non-Major Special Revenue Funds
Combining Balance Sheet
Budget and Actual
For the Year Ended June 30, 2020

	FEMA Hurricane Irene	MPO Plan	Entitlement Cities CDBG Program	Equitable Sharing U.S. Department of Justice	Neuse River Gateway
ASSETS					
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ 60,087	\$ 39,450
Accounts receivable, net	-	14,524	1,000	-	-
Due from other governments	14,525	52,902	43,669	-	-
Restricted cash and cash equivalents	-	-	-	-	-
Total assets	<u>\$ 14,525</u>	<u>\$ 67,426</u>	<u>\$ 44,669</u>	<u>\$ 60,087</u>	<u>\$ 39,450</u>
LIABILITIES AND FUND					
Liabilities					
Accounts payable and accrued liabilities	\$ -	\$ 28,638	\$ 37,016	\$ -	\$ -
Due to Other Funds	14,525	30,098	6,653	-	-
Total liabilities	<u>14,525</u>	<u>58,736</u>	<u>43,669</u>	<u>-</u>	<u>-</u>
Fund balances					
Restricted.					
Public safety	-	-	-	60,087	-
Economic and physical development	-	8,690	1,000	-	39,450
Unassigned	-	-	-	-	-
Total fund balances	<u>-</u>	<u>8,690</u>	<u>1,000</u>	<u>60,087</u>	<u>39,450</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 14,525</u>	<u>\$ 67,426</u>	<u>\$ 44,669</u>	<u>\$ 60,087</u>	<u>\$ 39,450</u>

(continued)

City of New Bern, North Carolina
Non-Major Special Revenue Funds
Combining Balance Sheet
Budget and Actual
For the Year Ended June 30, 2020

	City Market Workforce Development	Union Station Train Depot	Resiliency and Hazard Mitigation	FEMA Hurricane Dorian	Total
ASSETS					
Cash and cash equivalents	\$ -	\$ -	\$ 55,000	\$ -	\$ 463,445
Accounts receivable, net	-	90,755	-	-	413,539
Due from other governments	-	-	-	248,733	359,829
Restricted cash and cash equivalents	-	-	-	-	-
Total assets	<u>\$ -</u>	<u>\$ 90,755</u>	<u>\$ 55,000</u>	<u>\$ 248,733</u>	<u>\$ 1,236,813</u>
LIABILITIES AND FUND					
Liabilities					
Accounts payable and accrued liabilities	\$ -	\$ -	\$ -	\$ -	\$ 87,012
Due to Other Funds	-	90,755	-	1,457,187	1,700,671
Total liabilities	-	90,755	-	1,457,187	1,787,683
Fund balances					
Restricted:					
Public safety	-	-	-	-	477,735
Economic and physical development	-	-	55,000	-	179,849
Unassigned	-	-	-	(1,208,454)	(1,208,454)
Total fund balances	-	-	55,000	(1,208,454)	(550,870)
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ -</u>	<u>\$ 90,755</u>	<u>\$ 55,000</u>	<u>\$ 248,733</u>	<u>\$ 1,236,813</u>

City of New Bern, North Carolina
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Non-Major Special Revenue Funds
For the Year Ended June 30, 2020

	Community Development	Emergency Telephone System	Police Special Revenue	Grants Special Revenue	Public- Private Partnership
Revenues					
Restricted intergovernmental	\$ -	\$ 295,571	\$ 7,147	\$ 461,320	\$ -
Miscellaneous	1,079	-	-	-	-
Investment earnings	38	2,234	573	-	-
Total revenues	1,117	297,805	7,720	461,320	-
Expenditures					
General government	-	-	-	2,242	-
Cultural and recreational	-	-	-	91,047	-
Public safety	-	231,081	300	67,100	-
Public works	-	-	-	208,608	-
Economical and physical development	171	-	-	-	-
Total expenditures	171	231,081	300	368,997	-
Excess (deficiency) of revenues over expenditures	946	66,724	7,420	92,323	-
Other financing sources (uses)					
Transfers in	-	-	-	19,027	4,258
Total other financing sources (uses)	-	-	-	19,027	4,258
Net change in fund balances	946	66,724	7,420	111,350	4,258
Fund balances (deficit), beginning of year	2,914	191,226	48,886	63,891	(4,258)
Fund balances (deficit), end of year	\$ 3,860	\$ 257,950	\$ 56,306	\$ 175,241	\$ -

(continued)

City of New Bern, North Carolina
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Non-Major Special Revenue Funds
For the Year Ended June 30, 2020

	FEMA Hurricane Irene	MPO Plan	Entitlement Cities CDBG Program	Equitable Sharing U.S. Department of Justice	Neuse River Gateway
Revenues					
Restricted intergovernmental	\$ -	\$ 196,533	\$ 257,329	\$ 44,723	\$ 55,000
Miscellaneous	-	-	-	-	-
Investment earnings	-	-	-	409	-
Total revenues	-	196,533	257,329	45,132	55,000
Expenditures					
General government	-	-	-	-	-
Cultural and recreational	-	-	-	-	-
Public safety	-	-	-	8,895	-
Public works	-	-	-	-	-
Economical and physical development	-	173,280	168,747	-	-
Total expenditures	-	173,280	168,747	8,895	-
Excess (deficiency) of revenues over expenditures	-	23,253	88,582	36,237	55,000
Other financing sources (uses)					
Transfers in	-	18,100	-	-	-
Total other financing sources (uses)	-	18,100	-	-	-
Net change in fund balances	-	41,353	88,582	36,237	55,000
Fund balances (deficit), beginning of year	-	(32,663)	(87,582)	23,850	(15,550)
Fund balances (deficit), end of year	\$ -	\$ 8,690	\$ 1,000	\$ 60,087	\$ 39,450

(continued)

City of New Bern, North Carolina
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Non-Major Special Revenue Funds
For the Year Ended June 30, 2020

	City Market Workforce Development	Union Station Train Depot	Resiliency and Hazard Mitigation	FEMA Hurricane Dorian	Total
Revenues					
Restricted intergovernmental	\$ 1,375,049	\$ -	\$ 55,000	\$ 273,967	\$ 3,021,639
Miscellaneous	-	87,792	-	-	88,871
Investment earnings	50	-	-	-	3,304
Total revenues	<u>1,375,099</u>	<u>87,792</u>	<u>55,000</u>	<u>273,967</u>	<u>3,113,814</u>
Expenditures					
General government	-	-	-	43,365	45,607
Cultural and recreational	-	-	-	43,646	134,693
Public safety	-	-	-	281,009	588,385
Public works	-	-	-	1,104,317	1,312,925
Economical and physical development	719,222	44,605	-	10,084	1,116,109
Total expenditures	<u>719,222</u>	<u>44,605</u>	<u>-</u>	<u>1,482,421</u>	<u>3,197,719</u>
Excess (deficiency) of revenues over expenditures	655,877	43,187	55,000	(1,208,454)	(83,905)
Other financing sources (uses)					
Transfers in	-	-	-	-	41,385
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>41,385</u>
Net change in fund balances	655,877	43,187	55,000	(1,208,454)	(42,520)
Fund balances (deficit), beginning of year	<u>(655,877)</u>	<u>(43,187)</u>	<u>-</u>	<u>-</u>	<u>(508,350)</u>
Fund balances (deficit), end of year	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ 55,000</u>	<u>\$ (1,208,454)</u>	<u>\$ (550,870)</u>

City of New Bern, North Carolina
Community Development
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues			
Program Income	\$ -	\$ 1,079	\$ 1,079
Investment earnings	-	38	38
Total revenues	-	1,117	1,117
Expenditures			
Economic and physical development			
Operating expenditures	5,000	171	4,829
Total expenditures	5,000	171	4,829
Excess (deficiency) of revenues over expenditures	(5,000)	946	5,946
Other financing sources (uses)			
Appropriated fund balance	5,000	-	(5,000)
Transfers in	-	-	-
Total other financing	5,000	-	(5,000)
Net change in fund balance	\$ -	946	\$ 946
Fund Balance (Deficit), beginning of year		2,914	
Fund Balance (Deficit), end of year		\$ 3,860	

City of New Bern, North Carolina
Emergency Telephone System
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues			
Restricted intergovernmental			
Wireless 911 funds	\$ 299,786	\$ 295,571	\$ (4,215)
Investment earnings	850	2,234	1,384
Total revenues	300,636	297,805	(2,831)
Expenditures			
Public safety			
Operating expenditures	409,720	231,081	178,639
Total expenditures	409,720	231,081	178,639
Excess (deficiency) of revenues over expenditures	(109,084)	66,724	175,808
Other financing sources (uses)			
Appropriated fund balance	109,084	-	(109,084)
Transfers in	-	-	-
Total other financing sources	109,084	-	(109,084)
Net change in fund balance	\$ -	66,724	\$ 66,724
Fund Balance (Deficit), beginning of year		191,226	
Fund Balance (Deficit), end of year		\$ 257,950	

City of New Bern, North Carolina
Police Special Revenue
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues			
Restricted intergovernmental			
Police grants	\$ 7,725	\$ 7,147	\$ (578)
Investment earnings	-	573	573
Total revenues	7,725	7,720	(5)
Expenditures			
Public safety			
Operating expenditures	7,725	300	(7,425)
Total expenditures	7,725	300	(7,425)
Net change in fund balance	<u>\$ -</u>	7,420	<u>\$ 7,420</u>
Fund Balance (Deficit), beginning of year		48,886	
Fund Balance (Deficit), end of year		<u>\$ 56,306</u>	

City of New Bern, North Carolina
Grants Special Revenue
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues			
Restricted intergovernmental			
Police grants	\$ 119,954	\$ 63,869	\$ (56,085)
Fire grants	64,117	56,121	(7,996)
Cultural and recreational	96,000	91,047	(4,953)
Governing Board	4,500	4,500	-
Development Services	541,472	-	(541,472)
Public Works	280,000	245,783	(34,217)
Total revenues	<u>1,106,043</u>	<u>461,320</u>	<u>(644,723)</u>
Expenditures			
Police			
Operating expenditures	125,713	23,165	102,548
Fire			
Operating expenditures	64,117	43,935	20,182
Cultural and recreational			
Operating expenditures	110,000	91,047	18,953
Governing Board			
Operating expenditures	4,500	2,242	2,258
Economic and physical development			
Operating expenditures	541,472	-	541,472
Public Works			
Operating expenditures	330,000	208,608	121,392
Total expenditures	<u>1,175,802</u>	<u>368,997</u>	<u>806,805</u>
Excess (deficiency) of revenues over expenditures	<u>(69,759)</u>	<u>92,323</u>	<u>162,082</u>
Other financing sources (uses)			
Transfers in	69,027	19,027	(50,000)
Appropriated fund balance	732	-	732
Total other financing sources (uses)	<u>69,759</u>	<u>19,027</u>	<u>(49,268)</u>
Net change in fund balance	<u>\$ -</u>	<u>111,350</u>	<u>\$ 112,814</u>
Fund Balance (Deficit), beginning of year		<u>63,891</u>	
Fund Balance (Deficit), end of year		<u>\$ 175,241</u>	

City of New Bern, North Carolina
Public-Private Partnership
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Expenditures			
Economic and physical development			
Operating expenditures	\$ 10,000	\$ -	\$ (10,000)
Total expenditures	10,000	-	(10,000)
Excess (deficiency) of revenues over expenditures	(10,000)	-	10,000
Other financing sources (uses)			
Transfers in	10,000	4,258	(5,742)
Total other financing sources	10,000	4,258	(5,742)
Net change in fund balance	\$ -	4,258	\$ 4,258
Fund Balance (Deficit), beginning of year		(4,258)	
Fund Balance (Deficit), end of year		\$ -	

City of New Bern, North Carolina
FEMA Hurricane Irene
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Restricted intergovernmental					
Federal Public Assistance Disaster grant	\$ -	\$ 110,226	\$ -	\$ 110,226	\$ 110,226
State Public Assistance Disaster grant	-	36,742	-	36,742	36,742
Miscellaneous	78,112	78,112	-	78,112	-
Total revenues	78,112	225,080	-	225,080	146,968
Expenditures					
Public works					
Operating expenditures	267,644	225,080	-	225,080	42,564
Total expenditures	267,644	225,080	-	225,080	42,564
Net change in fund balance	\$ (189,532)	\$ -	-	\$ -	\$ 189,532
Fund Balance (Deficit), beginning of year			-		
Fund Balance (Deficit), end of year			\$ -		

City of New Bern, North Carolina
Metropolitan Planning Grant (MPO)
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Non-GAAP Basis)
For the Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues			
Restricted intergovernmental			
NC Department of Transportation	\$ 218,978	\$ 196,533	\$ (22,445)
Total revenues	<u>218,978</u>	<u>196,533</u>	<u>(22,445)</u>
Expenditures			
Economic and physical development			
Salaries and employee benefits	138,236	130,471	7,765
Operating expenditures	<u>105,264</u>	<u>42,809</u>	<u>62,455</u>
Total expenditures	<u>243,500</u>	<u>173,280</u>	<u>70,220</u>
Excess (deficiency) of revenues over expenditures	(24,522)	23,253	47,775
Other financing sources (uses)			
Appropriated fund balance	-	-	-
Transfers in	<u>24,522</u>	<u>18,100</u>	<u>(6,422)</u>
Total other financing sources (uses)	<u>24,522</u>	<u>18,100</u>	<u>(6,422)</u>
Net change in fund balance	<u>\$ -</u>	41,353	<u>\$ 41,353</u>
Fund Balance (Deficit), beginning of year		<u>(32,663)</u>	
Fund Balance (Deficit), end of year		<u>\$ 8,690</u>	

City of New Bern, North Carolina
Entitlement Cities CDBG Program
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Restricted intergovernmental					
NC Department of Commerce	\$ 1,475,622	\$ 701,388	\$ 257,329	\$ 958,717	\$ (516,905)
Total revenues	<u>1,475,622</u>	<u>701,388</u>	<u>257,329</u>	<u>958,717</u>	<u>(516,905)</u>
Expenditures					
Economic and physical development					
Operating expenditures	1,475,622	788,970	168,747	957,717	517,905
Capital outlay - construction	-	-	-	-	-
Total expenditures	<u>1,475,622</u>	<u>788,970</u>	<u>168,747</u>	<u>957,717</u>	<u>517,905</u>
Excess (deficiency) of revenues over expenditures	<u>-</u>	<u>(87,582)</u>	<u>88,582</u>	<u>1,000</u>	<u>1,000</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ (87,582)</u>	<u>88,582</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>
Fund Balance (Deficit), beginning of year			<u>(87,582)</u>		
Fund Balance (Deficit), end of year			<u>\$ 1,000</u>		

City of New Bern, North Carolina
Equitable Sharing U.S. Department of Justice
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues			
Restricted intergovernmental			
Police grants	\$ 4,000	\$ 44,723	\$ 40,723
Investment earnings	250	409	159
Total revenues	<u>4,250</u>	<u>45,132</u>	<u>40,882</u>
Expenditures			
Public safety			
Operating expenditures	<u>31,850</u>	<u>8,895</u>	<u>22,955</u>
Total expenditures	<u>31,850</u>	<u>8,895</u>	<u>22,955</u>
Excess (deficiency) of revenues over expenditures	(27,600)	36,237	63,837
Other financing sources (uses)			
Appropriated fund balance	<u>27,600</u>	-	<u>(27,600)</u>
Total other financing sources (uses)	<u>27,600</u>	<u>-</u>	<u>(27,600)</u>
Net change in fund balance	<u>\$ -</u>	36,237	<u>\$ 36,237</u>
Fund Balance (Deficit), beginning of year		<u>23,850</u>	
Fund Balance (Deficit), end of year		<u>\$ 60,087</u>	

City of New Bern, North Carolina
Neuse River Gateway
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Restricted intergovernmental					
State grant	\$ 75,000	\$ -	\$ 55,000	\$ 55,000	\$ (20,000)
Total revenues	<u>75,000</u>	<u>-</u>	<u>55,000</u>	<u>55,000</u>	<u>(20,000)</u>
Expenditures					
Economic and physical development					
Capital outlay - construction	125,000	65,550	-	65,550	59,450
Total expenditures	<u>125,000</u>	<u>65,550</u>	<u>-</u>	<u>65,550</u>	<u>59,450</u>
Excess (deficiency) of revenues over expenditures	(50,000)	(65,550)	55,000	(10,550)	39,450
Other financing sources (uses)					
Transfers in	<u>50,000</u>	<u>50,000</u>	<u>-</u>	<u>50,000</u>	<u>-</u>
Total other financing sources (uses)	<u>50,000</u>	<u>50,000</u>	<u>-</u>	<u>50,000</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ (15,550)</u>	55,000	<u>\$ 39,450</u>	<u>\$ 39,450</u>
Fund Balance (Deficit), beginning of year			(15,550)		
Fund Balance (Deficit), end of year			<u>\$ 39,450</u>		

City of New Bern, North Carolina
City Market Workforce Development
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Restricted intergovernmental					
State grant	\$ 1,373,250	\$ 75,000	\$ 1,265,249	\$ 1,340,249	\$ (33,001)
Golden Leaf Grant	549,000	439,200	109,800	549,000	-
Interest Income	-	3	50	53	53
Total revenues	<u>1,922,250</u>	<u>514,203</u>	<u>1,375,099</u>	<u>1,889,302</u>	<u>(32,948)</u>
Expenditures					
Economic and physical development					
Capital outlay - construction	<u>2,856,500</u>	<u>2,104,330</u>	<u>719,222</u>	<u>2,823,552</u>	<u>32,948</u>
Total expenditures	<u>2,856,500</u>	<u>2,104,330</u>	<u>719,222</u>	<u>2,823,552</u>	<u>32,948</u>
Excess (deficiency) of revenues over expenditures	(934,250)	(1,590,127)	655,877	(934,250)	0
Other financing sources (uses)					
Transfers in	314,843	314,843	-	314,843	-
Installment purchase	<u>619,407</u>	<u>619,407</u>	<u>-</u>	<u>619,407</u>	<u>-</u>
Total other financing sources (uses)	<u>934,250</u>	<u>934,250</u>	<u>-</u>	<u>934,250</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ (655,877)</u>	655,877	<u>\$ 0</u>	<u>\$ 0</u>
Fund Balance (Deficit), beginning of year			(655,877)		
Fund Balance (Deficit), end of year			<u>\$ 0</u>		

City of New Bern, North Carolina
Union Station Train Depot
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	<u>Budget</u>	<u>Actual</u>	Variance Positive (Negative)
Revenues			
Contributions			
NC Department of Transportation	\$ 218,000	\$ 87,792	\$ (130,208)
Total revenues	<u>218,000</u>	<u>87,792</u>	<u>(130,208)</u>
Expenditures			
Economic and physical development			
Operating expenditures	218,000	44,605	(173,395)
Total expenditures	<u>218,000</u>	<u>44,605</u>	<u>(173,395)</u>
Net change in fund balance	<u>\$ -</u>	43,187	<u>\$ 43,187</u>
Fund Balance (Deficit), beginning of year		<u>(43,187)</u>	
Fund Balance (Deficit), end of year		<u>\$ -</u>	

City of New Bern, North Carolina
Resiliency and Hazard Mitigation
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Restricted intergovernmental					
NC Department of Env Quality	\$ 33,000	\$ -	\$ -	\$ -	\$ (33,000)
Foundation Grants	55,000	-	55,000	55,000	-
Total revenues	<u>88,000</u>	<u>-</u>	<u>55,000</u>	<u>55,000</u>	<u>(33,000)</u>
Expenditures					
Economic and physical development					
Other Professional Services	88,000	-	-	-	88,000
Total expenditures	<u>88,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>88,000</u>
Excess (deficiency) of revenues over expenditures	<u>-</u>	<u>-</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>55,000</u>	<u>\$ 55,000</u>	<u>\$ 55,000</u>
Fund Balance (Deficit), beginning of year			<u>-</u>		
Fund Balance (Deficit), end of year			<u>\$ 55,000</u>		

City of New Bern, North Carolina
FEMA Hurricane Dorian
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Restricted intergovernmental					
Federal Public Disaster					
Assistance Grant	\$ 1,125,000	\$ -	\$ 205,475	\$ 205,475	\$ (919,525)
State Public Disaster					
Assistance Grant	375,000	-	68,492	68,492	(306,508)
Total revenues	1,500,000	-	273,967	273,967	(1,226,033)
Expenditures					
General government					
Administration					
Salaries and employee benefits	9,115	-	9,115	9,115	-
Operating expenditures	-	-	-	-	-
Information technology					
Salaries and employee benefits	11,744	-	11,744	11,744	-
Operating expenditures	1,050	-	1,050	1,050	-
Finance					
Salaries and employee benefits	13,921	-	13,921	13,921	-
Operating expenditures	790	-	790	790	-
Human resources					
Salaries and employee benefits	6,745	-	6,745	6,745	-
Operating expenditures	-	-	-	-	-
Public Safety					
Police					
Salaries and employee benefits	173,099	-	173,099	173,099	-
Operating expenditures	15,636	-	15,636	15,636	-
Fire					
Salaries and employee benefits	84,738	-	84,738	84,738	-
Operating expenditures	5,934	-	5,934	5,934	-
E911					
Salaries and employee benefits	1,602	-	1,602	1,602	-
Operating expenditures	-	-	-	-	-
Public works					
Streets					
Salaries and employee benefits	22,583	-	22,584	22,584	(1)
Operating expenditures	8,516	-	10,407	10,407	(1,891)
Public buildings					
Salaries and employee benefits	11,353	-	11,351	11,351	2
Operating expenditures	9,945	-	9,945	9,945	-
Administration					
Salaries and employee benefits	16,701	-	16,702	16,702	(1)
Operating expenditures	4,988	-	4,987	4,987	1
Water Fund					
Salaries and employee benefits	55,390	-	55,391	55,391	(1)
Operating expenditures	12,447	-	12,448	12,448	(1)

(continued)

City of New Bern, North Carolina
FEMA Hurricane Dorian
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Solid Waste					
Salaries and employee benefits	24,096	-	24,062	24,062	34
Operating expenditures	231,570	-	251,089	251,089	(19,519)
Sewer Fund					
Salaries and employee benefits	58,649	-	58,649	58,649	-
Operating expenditures	10,362	-	10,362	10,362	-
Stormwater Fund					
Salaries and employee benefits	8,304	-	8,305	8,305	(1)
Operating expenditures	1,399	-	1,399	1,399	-
Electric Fund					
Salaries and employee benefits	205,029	-	205,031	205,031	(2)
Operating expenditures	442,177	-	401,605	401,605	40,572
Cultural and Recreation					
Salaries and employee benefits	38,934	-	38,926	38,926	8
Operating expenditures	3,097	-	4,720	4,720	(1,623)
Economic and physical development					
Salaries and employee benefits	10,086	-	10,084	10,084	2
Operating expenditures	-	-	-	-	-
Total expenditures	1,500,000	-	1,482,421	1,482,421	17,579
Excess (deficiency) of revenues over expenditures	-	-	(1,208,454)	(1,208,454)	(1,208,454)
Net change in fund balance	\$ -	\$ -	(1,208,454)	\$ (1,208,454)	\$ (1,208,454)
Fund Balance (Deficit), beginning of year			-		
Fund Balance (Deficit), end of year			\$ (1,208,454)		

City of New Bern, North Carolina
Non-Major Capital Projects Funds
Combining Balance Sheet
Budget and Actual
For the Year Ended June 30, 2020

	General Capital Project	IT Network Merger	2017 Roadway Improvement Project	Martin Marietta Park Project
ASSETS				
Cash and cash equivalents	\$ 51,614	\$ 21,442	\$ 376,244	\$ -
Accounts receivable, net	-	-	-	97,500
Due from other governments	-	-	-	-
Restricted cash and cash equivalents	-	-	-	-
Total assets	<u>\$ 51,614</u>	<u>\$ 21,442</u>	<u>\$ 376,244</u>	<u>\$ 97,500</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts payable and accrued liabilities	\$ -	\$ -	\$ 308,573	\$ 5,611
Due to Other Funds	-	-	-	56,838
Total liabilities	<u>-</u>	<u>-</u>	<u>308,573</u>	<u>62,449</u>
Fund balances				
Restricted:				
Public safety	-	-	-	-
Streetscape projects	-	-	-	-
ERP Systems	-	-	-	-
Public Works	-	-	-	-
Assigned:				
Capital projects	51,614	21,442	67,671	35,051
Unassigned	-	-	-	-
Total fund balances	<u>51,614</u>	<u>21,442</u>	<u>67,671</u>	<u>35,051</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 51,614</u>	<u>\$ 21,442</u>	<u>\$ 376,244</u>	<u>\$ 97,500</u>

(continued)

City of New Bern, North Carolina
Non-Major Capital Projects Funds
Combining Balance Sheet
Budget and Actual
For the Year Ended June 30, 2020

	ERP Project	Garage Relocation Project	Drainage Improvement Project	City Hall Renovation Project	Total
ASSETS					
Cash and cash equivalents	\$ 308,306	\$ 16,073	\$ 238,983	\$ -	\$ 1,012,662
Accounts receivable, net	814	-	-	-	98,314
Due from other governments	-	-	-	-	-
Restricted cash and cash equivalents	-	-	347,449	-	347,449
Total assets	<u>\$ 309,120</u>	<u>\$ 16,073</u>	<u>\$ 586,432</u>	<u>\$ -</u>	<u>\$ 1,458,425</u>
LIABILITIES AND FUND BALANCES					
Liabilities					
Accounts payable and accrued liabilities	\$ 13,556	\$ -	\$ 12,285	\$ -	\$ 340,025
Due to Other Funds	-	-	-	-	56,838
Total liabilities	<u>13,556</u>	<u>-</u>	<u>12,285</u>	<u>-</u>	<u>396,863</u>
Fund balances					
Restricted.					
Public safety	-	-	-	-	-
Streetscape projects	-	-	-	-	-
ERP Systems	-	-	-	-	-
Public Works	-	-	-	-	-
Assigned.					
Capital projects	295,564	16,073	574,147	-	1,061,562
Unassigned	-	-	-	-	-
Total fund balances	<u>295,564</u>	<u>16,073</u>	<u>574,147</u>	<u>-</u>	<u>1,061,562</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 309,120</u>	<u>\$ 16,073</u>	<u>\$ 586,432</u>	<u>\$ -</u>	<u>\$ 1,458,425</u>

City of New Bern, North Carolina
Combining Statement of Revenues,
Expenditures and Changes in Fund Balance
Nonmajor Capital Projects
For the Year Ended June 30, 2020

	General Capital Project	IT Network Merger	2017 Roadway Improvement Project	Martin Marietta Park Project
Revenues				
Restricted intergovernmental	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	97,500
Investment earnings	-	-	131	-
Total revenues	-	-	131	97,500
Expenditures				
General government	-	-	-	-
Public works	-	-	2,316,214	106,447
Economical and physical development	-	-	-	-
Total expenditures	-	-	2,316,214	106,447
Excess (deficiency) of revenues over expenditures	-	-	(2,316,083)	(8,947)
Other financing sources (uses)				
Transfers in	-	-	920,000	32,500
Total other financing sources (uses)	-	-	920,000	32,500
Net change in fund balances	-	-	(1,396,083)	23,553
Fund balances (deficit), beginning of year	51,614	21,442	1,463,754	11,498
Restatement (see Note 13)	-	-	-	-
Fund balances (deficit), end of year	\$ 51,614	\$ 21,442	\$ 67,671	\$ 35,051

(continued)

City of New Bern, North Carolina
Combining Statement of Revenues,
Expenditures and Changes in Fund Balance
Nonmajor Capital Projects
For the Year Ended June 30, 2020

	ERP Project	Garage Relocation Project	Drainage Improvement Project	City Hall Renovation Project	Total
Revenues					
Restricted intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	97,500
Investment earnings	10,875	10,690	19,554	-	41,250
Total revenues	10,875	10,690	19,554	-	138,750
Expenditures					
General government	-	-	-	-	-
Public works	67,748	-	143,529	-	2,633,938
Economical and physical development	-	-	-	-	-
Total expenditures	67,748	-	143,529	-	2,633,938
Excess (deficiency) of revenues over expenditures	(56,873)	10,690	(123,975)	-	(2,495,188)
Other financing sources (uses)					
Transfers in	-	-	175,000	-	1,127,500
Total other financing sources (uses)	-	-	175,000	-	1,127,500
Net change in fund balances	(56,873)	10,690	51,025	-	(1,367,688)
Fund balances (deficit), beginning of year	(4,767)	5,383	-	-	1,548,924
Restatement (see Note 13)	357,204	-	523,122	-	880,326
Fund balances (deficit), end of year	<u>\$ 295,564</u>	<u>\$ 16,073</u>	<u>\$ 574,147</u>	<u>\$ -</u>	<u>\$ 1,061,562</u>

City of New Bern, North Carolina
General Capital Projects
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Expenditures					
General government					
Capital outlay	\$ 930,370	\$ 878,754	\$ -	\$ 878,754	\$ 51,616
Total expenditures	930,370	878,754	-	878,754	51,616
Deficiency of revenues under expendi	(930,370)	(878,754)	-	(878,754)	51,616
Other financing sources (uses)					
Transfers in	930,370	930,368	-	930,368	(2)
Total other financing sour	930,370	930,368	-	930,368	(2)
Net change in fund balance	\$ -	\$ 51,614	-	\$ 51,614	\$ 51,614
Fund Balance (Deficit), beginning of year			51,614		
Fund Balance (Deficit), end of year			\$ 51,614		

City of New Bern, North Carolina
IT Network Merger
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Expenditures					
Economic and physical development					
Engineering services	\$ 150,000	\$ 127,154	\$ -	\$ 127,154	\$ 22,846
Capital outlay	335,500	371,904	-	371,904	(36,404)
Contingency	35,000	-	-	-	35,000
Total expenditures	<u>520,500</u>	<u>499,058</u>	<u>-</u>	<u>499,058</u>	<u>21,442</u>
Deficiency of revenues under expenditures	(520,500)	(499,058)	-	(499,058)	21,442
Other financing sources (uses)					
Transfer from other funds	-	520,500	-	520,500	520,500
Installment purchase obligations issued	<u>520,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(520,500)</u>
Total other financing sources	<u>520,500</u>	<u>520,500</u>	<u>-</u>	<u>520,500</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 21,442</u>	<u>-</u>	<u>\$ 21,442</u>	<u>\$ 21,442</u>
Fund Balance (Deficit), beginning of year			<u>21,442</u>		
Fund Balance (Deficit), end of year			<u>\$ 21,442</u>		

City of New Bern, North Carolina
2017 Roadway Improvements Project
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
From Inception and For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Restricted intergovernmental					
NC Department of					
Transportation	\$ 687,000	\$ 687,000	\$ -	\$ 687,000	\$ -
Interest Income	-	8	131	139	139
Total revenues	<u>687,000</u>	<u>687,008</u>	<u>131</u>	<u>687,139</u>	<u>139</u>
Expenditures					
Public works					
Capital outlay	6,310,000	1,483,254	2,316,214	3,799,468	2,510,532
Total expenditures	<u>6,310,000</u>	<u>1,483,254</u>	<u>2,316,214</u>	<u>3,799,468</u>	<u>2,510,532</u>
Deficiency of revenues under expenditures	(5,623,000)	(796,246)	(2,316,083)	(3,112,329)	2,510,671
Other financing sources (uses)					
Transfers in	1,580,000	660,000	920,000	1,580,000	-
Installment purchase obligations issued	<u>4,043,000</u>	<u>1,600,000</u>	<u>-</u>	<u>1,600,000</u>	<u>(2,443,000)</u>
Total other financing sources	<u>5,623,000</u>	<u>2,260,000</u>	<u>920,000</u>	<u>3,180,000</u>	<u>(2,443,000)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 1,463,754</u>	<u>(1,396,083)</u>	<u>\$ 67,671</u>	<u>\$ 67,671</u>
Fund Balance (Deficit), beginning of year			<u>1,463,754</u>		
Fund Balance (Deficit), end of year			<u>\$ 67,671</u>		

City of New Bern, North Carolina
Martin Meriatta Park Project
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
NC PARTF Grant	\$ 475,000		\$ -	\$ -	\$ (475,000)
Miscellaneous	97,500	-	97,500	97,500	-
Total revenues	<u>572,500</u>	<u>-</u>	<u>97,500</u>	<u>97,500</u>	<u>(475,000)</u>
Expenditures					
Public works					
Capital outlay	655,000	38,502	106,447	144,949	510,051
Total expenditures	<u>655,000</u>	<u>38,502</u>	<u>106,447</u>	<u>144,949</u>	<u>510,051</u>
Deficiency of revenues under expenditures	(82,500)	(38,502)	(8,947)	(47,449)	35,051
Other financing sources (uses)					
Transfers in	82,500	50,000	32,500	82,500	-
Net change in fund balance	<u>\$ -</u>	<u>\$ 11,498</u>	23,553	<u>\$ 35,051</u>	<u>\$ 35,051</u>
Fund Balance (Deficit), beginning of year			<u>11,498</u>		
Fund Balance (Deficit), end of year			<u>\$ 35,051</u>		

City of New Bern, North Carolina
ERP Project
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Investment earnings	\$ -	\$ 4,507	\$ 10,875	\$ 15,382	\$ 15,382
Total revenues	-	4,507	10,875	15,382	15,382
Expenditures					
Public works					
Capital outlay	1,350,000	710,250	130,285	840,535	509,465
Capital outlay - transferred to Enterprise Funds	-	(343,180)	(62,537)	(405,717)	405,717
Total expenditures	1,350,000	367,070	67,748	434,818	915,182
Deficiency of revenues under expenditures	(1,350,000)	(362,563)	(56,873)	(419,436)	930,564
Other financing sources (uses)					
Installment purchase obligations issued	1,350,000	1,300,000	-	1,300,000	(50,000)
Installment purchase obligations - transferred to Enterprise Fund	-	(585,000)	-	(585,000)	(585,000)
Total other financing sources (uses)	1,350,000	715,000	-	715,000	(635,000)
Net change in fund balance	\$ -	\$ 352,437	(56,873)	\$ 295,564	\$ 295,564
Fund Balance (Deficit), beginning of year			(4,767)		
Restatement (see Note 15)			357,204		
Fund Balance (Deficit), end of year			\$ 295,564		

City of New Bern, North Carolina
Garage Relocation Project
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Investment earnings	\$ -	\$ 17,535	\$ 10,690	\$ 28,225	\$ 28,225
Total revenues	-	17,535	10,690	28,225	28,225
Expenditures					
Public works					
Capital outlay	850,000	862,152	-	862,152	(12,152)
Total expenditures	850,000	862,152	-	862,152	(12,152)
Deficiency of revenues under expenditures	(850,000)	(844,617)	10,690	(833,927)	16,073
Other financing sources (uses)					
Transfers in	30,000	30,000	-	30,000	-
Installment purchase obligations issued	820,000	820,000	-	820,000	-
Total other financing sources (uses)	850,000	850,000	-	850,000	-
Net change in fund balance	\$ -	\$ 5,383	10,690	\$ 16,073	\$ 16,073
Fund Balance (Deficit), beginning of year			5,383		
Fund Balance (Deficit), end of year			\$ 16,073		

City of New Bern, North Carolina
Drainage Improvements Project
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Investment earnings	\$ -	\$ 32,144	\$ 19,554	\$ 51,698	\$ 51,698
Total revenues	-	32,144	19,554	51,698	51,698
Expenditures					
Public works					
Capital outlay	1,675,000	1,009,022	143,529	1,152,551	522,449
Total expenditures	1,675,000	1,009,022	143,529	1,152,551	522,449
Deficiency of revenues under expenditures	(1,675,000)	(976,878)	(123,975)	(1,100,853)	574,147
Other financing sources (uses)					
Installment purchase obligations issued	1,500,000	1,500,000	-	1,500,000	-
Transfers in	175,000		175,000	175,000	-
Total other financing sources	1,675,000	1,500,000	175,000	1,675,000	-
Net change in fund balance	\$ -	\$ 523,122	51,025	\$ 574,147	\$ 574,147
Fund Balance (Deficit), beginning of year			-		
Restatement (see Note 13)			523,122		
Fund Balance (Deficit), end of year			\$ 574,147		

City of New Bern, North Carolina
City Hall Renovations
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual
From Inception and For the Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Year	Total Project to Date	Variance Positive (Negative)
Revenues					
Restricted intergovernmental					
Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -
Total revenues	-	-	-	-	-
Expenditures					
General Government					
Capital outlay	1,000,000	-	-	-	1,000,000
Total expenditures	1,000,000	-	-	-	1,000,000
Deficiency of revenues under expenditures	(1,000,000)	-	-	-	1,000,000
Other financing sources (uses)					
Installment purchase obligations issued	1,000,000	-	-	-	(1,000,000)
Total other financing sources	1,000,000	-	-	-	(1,000,000)
Net change in fund balance	\$ -	\$ -	-	\$ -	\$ -
Fund Balance (Deficit), beginning of year			-		
Fund Balance (Deficit), end of year			\$ -		

City of New Bern, North Carolina
Electric Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues:			
Operating revenues			
Electric charges	\$ 53,011,231	\$ 50,836,833	\$ (2,174,398)
Nonoperating revenues			
Investment earnings	175,400	274,543	99,143
Interfund reimbursements	1,521,884	1,521,884	-
Miscellaneous	25,000	63,083	38,083
Total revenues	<u>54,733,515</u>	<u>52,696,343</u>	<u>(2,037,172)</u>
Expenditures:			
Administration	4,618,978	4,152,525	466,453
Production	38,282,044	36,811,350	1,470,694
Distribution	4,113,714	3,749,917	363,797
Reimbursed expenditures - General Fund	1,601,372	1,601,372	-
Capital outlay	1,871,739	1,469,950	401,789
Debt service	1,877,612	1,877,609	3
Total expenditures	<u>52,365,459</u>	<u>49,662,723</u>	<u>(2,702,736)</u>
Excess of revenues over expenditures	2,368,056	3,033,620	665,564
Other financing sources (uses):			
Proceeds from sale of capital assets	-	1,568	1,568
Proceeds from installment note purchase	-	-	-
Appropriated fund balance	879,563	-	(879,563)
Transfers in	375,000	375,000	-
Transfers out	(3,244,000)	(3,244,000)	-
Transfers out - payments in lieu of taxes	(378,619)	(378,397)	222
Total other financing sources (uses)	<u>(2,368,056)</u>	<u>(3,245,829)</u>	<u>(877,773)</u>
Net change in fund balance	<u>\$ -</u>	<u>(212,209)</u>	<u>\$ (212,209)</u>
Reconciliation from budgetary basis (modified accrual to full accrual:			
Capital outlays		1,189,829	
Payments of debt service - principal		1,712,556	
Proceeds from installment note issuance		-	
Change in accrued interest		4,489	
Increase in compensated absences		(24,128)	
Bad debt expense		(185,163)	
Change in net pension liability and related deferred inflows / outflows		(299,761)	
Depreciation expense		(2,459,925)	
Electric Rate Stabilization Fund		(363,195)	
2019 Electrical Improvements Fund		600,000	
Total reconciling items		<u>174,702</u>	
Change in net position		<u>\$ (37,507)</u>	

City of New Bern, North Carolina
Electric Rate Stabilization Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Fiscal Year Ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues			
Interest	\$ -	\$ 11,805	\$ 11,805
Total	-	11,805	11,805
Excess of revenues over expenditures	-	11,805	11,805
Other financing sources (uses):			
Appropriated fund balance	375,000	-	(375,000)
Transfers out	(375,000)	(375,000)	-
Total financing sources (uses)	-	(375,000)	(375,000)
Net change in fund balances and net position	\$ -	\$ (363,195)	\$ (363,195)

City of New Bern, North Carolina
2019 Electrical Improvements Project Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Fiscal Year Ended June 30, 2020

	<u>Project Authorization</u>	<u>Prior Years</u>	<u>Current Years</u>	<u>Total to Date</u>	<u>Variance Positive (Negative)</u>
Expenditures					
Electrical Improvements	\$ 1,600,000	\$ 50,753	\$ 1,296,077	\$ 1,346,830	\$ 253,170
Total	<u>1,600,000</u>	<u>50,753</u>	<u>1,296,077</u>	<u>1,346,830</u>	<u>253,170</u>
Other financing sources (uses):					
Transfer in - Electric Fund	<u>1,600,000</u>	<u>1,000,000</u>	<u>600,000</u>	<u>1,600,000</u>	<u>-</u>
Total financing sources (uses)	<u>1,600,000</u>	<u>1,000,000</u>	<u>600,000</u>	<u>1,600,000</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 949,247</u>	<u>\$ (696,077)</u>	<u>\$ 253,170</u>	<u>\$ 253,170</u>

City of New Bern, North Carolina
Water Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Year End June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues:			
Operating revenues			
Rates and charges	\$ 9,741,000	\$ 10,055,832	\$ 314,832
Nonoperating revenues			
Investment earnings	50,175	106,480	56,305
Interfund reimbursements	327,983	327,983	-
Miscellaneous	457,000	560,706	103,706
Total revenues	<u>10,576,158</u>	<u>11,051,001</u>	<u>474,843</u>
Expenditures			
Administration	599,966	594,714	5,252
System maintenance and extensions	2,026,810	1,700,167	326,643
Reimbursed expenditures - General Fund	1,687,674	1,687,674	-
Treatment	2,473,061	2,309,436	163,625
Capital outlay	629,888	409,862	220,026
Debt Service	2,928,823	2,929,820	(997)
Total expenditures	<u>10,346,222</u>	<u>9,631,673</u>	<u>714,549</u>
Excess (deficiency) of revenues over expend	229,936	1,419,328	1,189,392
Other financing sources (uses)			
Proceeds from sale of capital assets	-	13,466	13,466
Proceeds from installment note issuance	-	-	-
Transfers out	-	-	-
Transfers out - payment in lieu of taxes	(317,461)	(317,394)	67
Budgeted use of fund balance	181,906	-	(181,906)
Contingency	(94,381)	-	94,381
Total other financing sources (uses)	<u>(229,936)</u>	<u>(303,928)</u>	<u>(73,992)</u>
Net change in fund balance	<u>\$ -</u>	1,115,400	<u>\$ 1,115,400</u>

**Reconciliation from budgetary basis
(modified accrual) to full accrual:**

Capital outlays	409,863
Donated capital assets	262,390
Proceeds from installment note issuance	-
Payments of debt service - principal	2,437,976
Change in compensated absences	(7,648)
Change in net pension liability and related deferred inflows / outflows	(150,450)
Change in accrued interest	7,589
Depreciation expense	(1,655,537)
Bad debt expense	(39,224)
Water Capital Reserve Fund	14,191
Allocated share of AMI/DSM System Enterprise Capital Project Fund	2,920
Net income (loss)	<u>\$ 2,397,470</u>

City of New Bern, North Carolina
Water Capital Reserve Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Year ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues			
Capital recovery fee	\$ -	\$ -	\$ -
Interest	10,025	14,191	4,166
Total revenues	10,025	14,191	4,166
Expenditures:			
Capital outlays	10,025	-	10,025
Total expenditures	10,025	-	(10,025)
Excess of revenues over expenditures	-	14,191	(5,859)
Other financing sources (uses):			
Transfers in	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balance	\$ -	\$ 14,191	\$ 14,191

City of New Bern, North Carolina
West New Bern Water System Improvement Capital Project Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Fiscal Year Ended June 30, 2020

	Project Authorization	Actual			Variance Positive (Negative)
		Prior Years	Current Years	Total	
Expenditures					
Capital outlays	\$ 770,000	\$ 279,401	\$ 39,479	\$ 318,880	\$ 451,120
Other financing sources (uses):					
Transfer in	770,000	385,000	-	385,000	(385,000)
Net change in fund balance	\$ -	\$ 105,599	\$ (39,479)	\$ 66,120	\$ 66,120

City of New Bern, North Carolina
2017 Water Improvement Project Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Fiscal Year Ended June 30, 2020

	Project Authorization	Actual			Variance Positive (Negative)
		Prior Years	Current Years	Total	
Expenditures					
Treatment	<u>\$ 2,187,737</u>	<u>\$ 2,100,979</u>	<u>\$ 1,078</u>	<u>\$ 2,102,057</u>	<u>\$ 85,680</u>
Other financing sources (uses):					
Transfer in	<u>2,187,737</u>	<u>2,187,737</u>	<u>-</u>	<u>2,187,737</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 86,758</u>	<u>\$ (1,078)</u>	<u>\$ 85,680</u>	<u>\$ 85,680</u>

City of New Bern, North Carolina
AMI/DSM SYSTEM ENTERPRISE CAPITAL PROJECT
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Fiscal Year Ended June 30, 2020

	Project Authorization	Prior Years	Current Years	Total to Date	Variance Positive (Negative)
Revenues					
Investment earnings	\$ 21,000	\$ 29,919	\$ 2,920	\$ 32,839	\$ 11,839
Total	21,000	29,919	2,920	32,839	11,839
Expenditures					
Professional services - Electric Fund	107,253	153,580	-	153,580	(46,327)
Professional services - Water Fund	68,498	68,498	-	68,498	-
Capital outlay - Electric Fund	6,390,813	6,571,603	-	6,571,603	(180,790)
Capital outlay - Water Fund	3,444,136	2,824,019	298,250	3,122,269	321,867
Debt service - interest and fiscal charges	45,300	45,300	-	45,300	-
Total expenditures	10,056,000	9,663,000	298,250	9,961,250	94,750
Deficiency of revenues over expenditures	(10,035,000)	(9,633,081)	(295,330)	(9,928,411)	(82,911)
Other financing sources (uses)					
Transfer in	1,250,100	1,250,100	-	1,250,100	-
Debt issued - Electric Fund	5,677,000	5,677,000	-	5,677,000	-
Debt issued - Sewer Fund	3,107,900	3,107,900	-	3,107,900	-
Total financing sources (uses)	10,035,000	10,035,000	-	10,035,000	-
Net change in fund balance	\$ -	\$ 401,919	\$ (295,330)	\$ 106,589	\$ 106,589

Note: This project includes assets and debt that are reflected in the Water, Sewer and Electric Fund.

City of New Bern, North Carolina
Sewer Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Year end June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues:			
Operating revenues			
Sewer charges	\$ 11,383,600	\$ 11,244,254	\$ (139,346)
Nonoperating revenues			
Interest	30,100	74,407	44,307
Miscellaneous	483,532	607,516	123,984
Total revenues	<u>11,897,232</u>	<u>11,926,177</u>	<u>28,945</u>
Expenditures:			
System maintenance and extension	3,528,037	2,925,240	602,797
Treatment	3,081,475	2,823,389	258,086
Shared services	2,051,590	2,051,590	-
Capital outlay	760,647	515,967	244,680
Debt Service	2,393,791	2,393,788	3
Total expenditures	<u>11,815,540</u>	<u>10,709,974</u>	<u>(1,105,566)</u>
Excess (deficiency) of revenues over expenditures	81,692	1,216,203	1,134,511
Other financing sources (uses):			
Appropriation of net position	98,677	-	(98,677)
Proceeds from installment purchase insurance	-	-	-
Proceeds from sale of capital assets	500	-	(500)
Transfers out - payment in lieu of taxes	(462,487)	(462,323)	164
Transfers out	-	-	-
Transfers in	281,618	281,618	-
Contingency	-	-	-
Total other financing sources (uses)	<u>(81,692)</u>	<u>(180,705)</u>	<u>(336)</u>
Net change in fund balance	<u>\$ -</u>	<u>1,035,498</u>	<u>\$ 1,035,498</u>

**Reconciliation from budgetary basis
(modified accrual) to full accrual:**

Capital outlays	826,696
Donated capital assets	746,660
Proceeds from installment note issuance	-
Payments of debt service - principal	2,196,007
Increase in compensated absences	(12,609)
Change in net pension liability and related deferred inflows / outflows	(156,647)
Bad debt expense	(40,128)
Depreciation expense	(2,301,694)
Change in accrued interest payable	6,858
Sewer Debt Service Reserve Fund - Interest	12,555
Sewer Debt Service Reserve Fund - Transfer Out	(281,618)
Sewer Capital Reserve Fund	8,339
Change in net position	<u>\$ 2,039,917</u>

City of New Bern, North Carolina
Sewer Capital Reserve Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Year ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues			
Capital recovery fee	\$ -	\$ -	\$ -
Interest	1,925	8,339	6,414
Total revenues	<u>1,925</u>	<u>8,339</u>	<u>6,414</u>
Expenditures:			
Capital outlay	1,925	-	1,925
Total expenditures	<u>1,925</u>	<u>-</u>	<u>(1,925)</u>
Other financing sources (uses):			
Transfers in	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 8,339</u>	<u>\$ 8,339</u>

City of New Bern, North Carolina
Township 7 Sewer Improvements Capital Project Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Fiscal Year Ended June 30, 2020

	Project Authorization	Actual		Variance Positive (Negative)
		Prior Years	Current Years	
Expenditures				
Treatment	\$ 500,000	\$ 382,487	\$ 48,733	\$ 431,220
Other financing sources (uses):				
Transfer in	450,000	450,000	-	450,000
Net change in fund balance	\$ (50,000)	\$ 67,513	\$ (48,733)	\$ 18,780

City of New Bern, North Carolina
Sewer Debt Service Reserve Fund
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Year ended June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues			
Interest	\$ -	\$ 12,555	\$ 12,555
Total revenues	-	12,555	12,555
Other financing sources (uses):			
Transfers out	(281,618)	(281,618)	-
Fund balance appropriated	281,618	-	(281,618)
Total other financing sources (uses)	-	(281,618)	(281,618)
Net change in fund balance	\$ -	\$ (269,063)	\$ (269,063)

City of New Bern, North Carolina
Solid Waste
Schedule of Revenues and Expenditures
Budget and Actual (Non-GAAP)
For the Year end June 30, 2020

	Budget	Actual	Variance Positive (Negative)
Revenues:			
Operating revenues			
Collection fees	\$ 3,355,000	\$ 3,425,276	\$ 70,276
Nonoperating revenues			
Interest	-	3,628	3,628
Total revenues	<u>3,355,000</u>	<u>3,428,904</u>	<u>73,904</u>
Expenditures:			
Administration	2,965,135	2,954,945	10,190
Shared services	126,121	126,121	-
Capital outlay	159,800	154,697	5,103
Debt Service	118,129	118,128	1
Total expenditures	<u>3,369,185</u>	<u>3,353,891</u>	<u>(15,294)</u>
Excess (deficiency) of revenues over expenditur	(14,185)	75,013	89,198
Other financing sources (uses):			
Appropriated fund balance	-	-	-
Contingency	(10,815)	-	10,815
Transfers in - general fund	35,000	35,000	-
Transfers out - payment in lieu of taxes	(10,000)	(3,500)	6,500
Installment purchase proceeds	-	-	-
Total other financing sources (uses)	<u>14,185</u>	<u>31,500</u>	<u>17,315</u>
Net change in fund balance	<u>\$ -</u>	106,513	<u>\$ 106,513</u>

Reconciliation from budgetary basis
(modified accrual) to full accrual:

Capital outlays	154,697
Donated capital assets	-
Proceeds from installment note issuance	-
Payments of debt service - principal	114,468
Change in compensated absences	3,500
Change in net pension liability and related deferred inflows /	
outflows	(21,680)
Bad debt expense	(23,012)
Depreciation expense	(103,119)
Change in accrued interest payable	143
Change in net position	<u>\$ 231,510</u>

OTHER SCHEDULES

This section contains additional information required
on property taxes.

Schedule of Ad Valorem Taxes Receivable
Analysis of Current Tax Levy - City-Wide

City of New Bern, North Carolina
General Fund
Schedule of Ad Valorem Taxes Receivable
For the Fiscal Year Ended June 30, 2020

<u>Fiscal Year</u>	<u>Uncollected Balance July 1, 2019</u>	<u>Additions</u>	<u>Collections and Credits</u>	<u>Uncollected Balance June 30, 2020</u>
2019-2020	\$ -	\$ 15,467,427	\$ 15,324,167	\$ 143,260
2018-2019	96,219	-	42,637	53,582
2017-2018	36,535	-	12,019	24,516
2016-2017	25,931	-	5,270	20,661
2015-2016	16,911	-	3,815	13,096
2014-2015	12,490	-	551	11,939
2013-2014	29,169	-	1,036	28,133
2012-2013	39,876	-	1,247	38,629
2011-2012	27,227	-	858	26,369
2010-2011	22,561	-	449	22,112
2009-2010	23,506	-	23,506	-
	<u>\$ 330,425</u>	<u>\$ 15,467,427</u>	<u>\$ 15,415,555</u>	<u>\$ 382,297</u>
Plus: Municipal Service District taxes receivable, all years, net of allowance				276
Plus: Ad Valorem Un-Tagged MV-Current				625
Plus: Penalties				8,876
Less allowance for uncollectible accounts - General Fund				(194,927)
Ad valorem taxes receivable - net				<u>\$ 197,148</u>
Reconciliation with Revenues:				
Ad valorem taxes - General Fund				\$ 15,752,998
Reconciling items:				
Interest collected				(43,246)
Amounts written off per statute				23,506
Releases, ad valorem				7,170
MV Fee, Adjustments				(128,945)
Less: Municipal Service District taxes, penalty, and interest collected in all years				<u>(195,928)</u>
Total collections and credits				<u>\$ 15,415,555</u>

City of New Bern, North Carolina
Analysis of Current Tax Levy
Town - Wide Levy
For the Fiscal Year Ended June 30, 2020

	City-Wide Levy			Total Levy	
	Property Valuation	Rate	Total Levy	Property excluding Registered Motor Vehicles	Registered Motor Vehicles
Original levy:					
Property taxed at current rate	\$ 2,874,815,694	0.4822	\$ 15,162,443	\$ 13,862,363	\$ 1,300,080
Penalties	-		8,737	8,737	
Total	<u>2,874,815,694</u>		<u>15,171,180</u>	<u>13,871,100</u>	<u>1,300,080</u>
Discoveries					
Current year taxes	64,583,792	0.4822	309,069	309,069	-
Penalties	-		14,657	14,657	-
Addbacks	-		-	-	-
Total	<u>64,583,792</u>		<u>323,726</u>	<u>323,726</u>	<u>-</u>
Adjustments	<u>(5,158,027)</u>	0.4822	<u>(27,479)</u>	<u>(27,479)</u>	<u>-</u>
Total Property Valuation	<u>\$ 2,934,241,459</u>				
Net levy			15,467,427	14,167,347	1,300,080
Uncollected taxes at June 30, 2020			<u>143,260</u>	<u>143,260</u>	<u>-</u>
Current year's taxes collected			<u>\$ 15,324,167</u>	<u>\$ 14,024,087</u>	<u>\$ 1,300,080</u>
Current levy collection percentage			<u>99.07%</u>	<u>98.99%</u>	<u>100.00%</u>

Statistical Section

STATISTICAL SECTION

This part of the City of New Bern's Comprehensive annual financial report presents detailed information as a context for understanding what information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

Financial Trends	<u>Page</u> 117
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These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

Revenue Capacity	129
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These schedules contain information to help the reader assess the City's most significant local revenue source, property tax.

Debt Capacity	133
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These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Demographic and Economic Information	136
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These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.

Operating Information	140
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These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial report for the relevant year.

City of New Bern, North Carolina

Net Position By Component
Last Ten Fiscal Years
(Accrual Basis of Accounting)
(Unaudited)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Governmental activities:										
Invested in capital assets, net of related debt	\$ 34,018,646	\$ 34,626,041	\$ 36,383,138	\$ 36,694,879	\$ 35,607,933	\$ 48,007,347	\$ 50,662,101	\$ 52,136,675	\$ 52,140,067	\$ 58,631,163
Restricted	3,840,612	4,317,526	5,611,591	5,672,057	6,181,074	5,857,526	6,961,125	6,853,285	21,920,878	13,146,423
Unrestricted	760,319	1,952,892	4,312,131	6,345,271	10,288,946	8,732,911	5,842,111	(21,498,772)	(47,350,282)	(36,243,815)
Total governmental activities net assets	\$ 38,619,577	\$ 41,096,459	\$ 46,306,860	\$ 48,712,207	\$ 52,077,953	\$ 62,597,784	\$ 63,465,337	\$ 37,491,188	\$ 26,710,663	\$ 35,533,771
Business-type activities:										
Invested in capital assets, net of related debt	\$ 78,578,990	\$ 80,159,946	\$ 83,796,943	\$ 86,397,864	\$ 88,323,492	\$ 92,187,192	\$ 97,084,561	\$ 105,972,773	\$ 115,441,238	\$ 115,355,022
Restricted	-	-	-	-	-	-	1,163,329	1,413,444	1,148,415	-
Unrestricted	21,659,416	23,829,737	25,922,244	31,462,602	34,398,515	39,952,276	39,653,748	41,547,705	39,599,697	43,135,677
Total business-type activities net assets	\$ 100,238,417	\$ 103,989,685	\$ 109,719,187	\$ 117,860,466	\$ 122,722,007	\$ 132,139,468	\$ 137,901,638	\$ 148,933,922	\$ 156,189,350	\$ 158,490,699
Primary government:										
Invested in capital assets, net of related debt	\$ 112,597,645	\$ 114,985,989	\$ 120,160,081	\$ 123,082,743	\$ 123,931,425	\$ 140,194,539	\$ 147,746,662	\$ 168,109,448	\$ 167,581,305	\$ 173,986,185
Restricted	3,840,612	4,317,526	5,611,591	5,672,057	6,181,074	5,857,526	8,124,454	8,266,729	23,069,293	13,146,423
Unrestricted	22,419,737	25,782,629	30,234,375	37,807,873	44,687,461	48,685,187	45,495,859	20,048,933	(7,750,585)	6,891,862
Total primary government net assets	\$ 138,857,994	\$ 145,086,144	\$ 156,026,047	\$ 166,572,673	\$ 174,799,960	\$ 194,737,252	\$ 201,366,975	\$ 186,425,110	\$ 182,900,013	\$ 194,024,470

GASB Statement No. 34 Implemented in Fiscal Year 2003

City of New Bern, North Carolina

Changes in Net Position
Last Ten Fiscal Years
(Accrual Basis of Accounting)
(Unaudited)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Expenses										
Governmental activities										
General government	\$ 1,959,814	\$ 2,737,701	\$ 2,980,543	\$ 3,175,305	\$ 3,687,719	\$ 2,200,210	\$ 2,370,566	\$ 2,837,204	\$ 2,041,271	\$ 2,491,368
Public safety	15,232,805	15,127,179	15,660,542	15,369,029	14,532,403	15,545,847	18,360,960	18,258,916	20,996,605	21,521,131
Public Works	3,970,149	5,223,903	2,998,765	4,295,470	4,927,792	5,694,763	6,969,663	10,829,385	14,746,304	9,425,062
Environmental protection	2,054,485	2,053,938	1,663,347	1,825,829	1,616,542	2,152,786	2,669,329	-	-	-
Culture and recreation	2,280,243	2,549,680	2,497,152	2,503,892	2,508,718	3,467,082	2,944,815	3,414,130	3,519,992	4,596,696
Economic and physical development	1,405,498	1,731,687	2,378,028	2,077,157	1,954,457	3,278,649	2,312,188	1,902,842	2,607,397	2,392,588
Interest on long-term debt	518,903	509,077	365,826	342,703	384,309	283,245	173,584	160,982	215,138	171,712
Total governmental activities expenses	27,421,897	29,933,165	28,544,203	29,589,385	29,611,940	32,622,582	35,801,105	37,403,459	44,128,707	40,598,557
Business-type activities										
Electric	61,298,449	60,325,099	57,737,100	59,713,453	57,874,790	47,214,077	48,964,225	46,482,917	49,221,183	48,372,089
Water	6,699,559	9,195,478	8,677,687	8,665,646	8,503,552	7,916,627	8,395,327	8,338,702	7,752,532	8,112,404
Sewer	10,233,465	10,442,463	10,830,003	9,727,442	9,945,031	9,408,883	9,564,628	10,384,998	10,429,678	10,438,399
Stormwater	-	74,153	671,691	633,072	551,835	610,819	661,680	628,260	639,676	-
Solid Waste	-	-	-	-	-	-	-	-	2,966,921	3,223,072
Total business-type activities expenses	78,231,473	80,037,193	77,916,481	78,739,613	76,875,008	65,148,406	67,585,860	65,834,877	71,009,990	70,145,964
Total primary government expenses	105,653,370	109,970,358	106,460,684	108,328,998	106,486,948	97,770,988	103,386,965	103,238,336	115,138,697	110,744,521
Program revenue										
Governmental activities										
Charges for services										
General government	3,158,508	1,945,596	1,554,015	1,581,361	1,282,636	642,598	269,579	297,137	128,798	376,563
Public safety	355,296	185,272	519,536	337,912	270,426	225,570	250,973	298,447	301,899	461,020
Public Works	247,586	130,132	987	11,000	2,878,437	141,675	85,165	2,991,246	41,031	51,223
Environmental protection	1,861,267	2,149,340	2,280,468	2,817,704	-	2,837,409	2,998,806	-	-	-
Culture and recreation	133,623	167,033	152,022	227,068	133,290	139,581	29,096	152,524	191,078	143,108
Economic and physical development	1,600	565,279	962,406	550,112	519,918	674,168	479,897	692,032	603,685	729,223
Operating grants and contributions										
General government	-	-	-	174,765	353,805	50,000	479,267	283,414	51,491	864,808
Public safety	125,120	601,199	1,526,387	676,810	417,906	410,522	420,677	357,923	356,214	1,343,908
Public Works	-	1,320,993	812,542	871,986	49,700	-	9,164	-	865,707	8,142,475
Environmental protection	145,054	161,299	-	-	-	-	-	-	-	-
Culture and recreation	12,383	-	-	-	143,168	2,256	-	-	-	609,405
Economic and physical development	52,762	293,530	1,290,569	110,661	714,850	911,759	238,346	405,005	403,958	564,284
Capital grants and contributions										
General government	-	-	-	-	929,785	-	-	-	-	-
Public Safety	542,146	397,053	-	-	26,845	-	-	-	-	-
Public Works	754,012	834,142	323,776	-	187,745	11,005,003	3,503,246	2,234,401	687,000	-
Environmental protection	-	-	-	-	-	-	-	-	-	-
Culture and recreation	460,082	-	-	-	-	-	-	1,650,000	-	-
Economic and physical development	758,500	-	-	68,424	80,260	835,465	-	-	-	1,430,049
Total governmental activities program revenue	8,607,939	8,750,868	9,422,708	7,437,803	7,988,771	17,876,026	8,764,316	9,363,229	3,630,961	14,715,866

City of New Bern, North Carolina

**Changes in Net Position
Last Ten Fiscal Years
(Accrual Basis of Accounting)
(Unaudited)**

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Business-type activities										
Charges for services										
Electric	\$ 65,916,870	\$ 60,516,535	\$ 61,909,426	\$ 63,763,783	\$ 62,405,986	\$ 52,734,945	\$ 52,680,023	\$ 53,878,097	\$ 51,974,494	\$ 50,836,833
Water	11,130,551	10,890,900	10,431,265	10,423,585	10,582,049	10,147,158	10,025,195	10,157,044	9,843,507	10,055,832
Sewer	12,298,288	12,091,162	11,945,804	11,689,211	10,869,545	11,946,470	11,355,551	11,633,639	11,038,541	11,244,254
Stormwater	-	87,917	712,500	675,590	673,773	681,209	716,117	693,316	671,788	-
Solid Waste	-	-	-	-	-	-	-	-	3,348,190	3,425,276
Capital grants and contributions										
Electric	44,523	-	-	-	33,208	-	-	-	422,447	-
Water	341,531	-	-	152,400	-	-	-	-	1,825,005	262,390
Sewer	303,631	-	-	233,027	76,311	-	-	-	-	746,660
Stormwater	-	-	-	1,014,571	5,285	-	-	-	-	-
Solid Waste	-	-	-	-	-	-	-	-	-	-
Operating grants and contributions										
Electric	-	1,417,005	539,058	171,545	24,883	-	-	-	-	-
Water	-	273,795	177,669	245,689	295,774	-	-	-	-	-
Sewer	-	382,268	358,422	422,744	978,027	-	-	-	-	-
Stormwater	-	-	452	-	240	-	-	-	-	-
Solid Waste	-	-	-	-	-	-	-	-	-	-
Total business-type activities program revenues	90,035,394	85,659,582	86,074,596	88,772,145	85,945,081	75,509,783	74,776,886	76,362,096	79,123,972	76,571,245
Total primary government program revenues	98,643,333	94,410,450	95,497,304	96,209,948	93,933,852	93,385,809	83,541,202	85,725,325	82,754,933	91,287,111
Net (expense) revenue										
Governmental activities	(18,813,958)	(21,182,297)	(19,121,495)	(22,151,582)	(21,623,169)	(14,746,556)	(27,036,789)	(28,040,230)	(40,497,746)	(25,882,691)
Business-type activities	11,803,921	5,622,389	8,158,115	10,032,532	9,070,073	10,361,377	7,191,026	10,527,219	8,113,982	6,425,281
Total primary government net expense	(7,010,037)	(15,559,908)	(10,963,380)	(12,119,050)	(12,553,096)	(4,385,179)	(19,845,763)	(17,513,011)	(32,383,764)	(19,457,410)

(Continued)

City of New Bern, North Carolina

Changes In Net Position (Continued)
Last Ten Fiscal Years
(Accrual Basis of Accounting)
(Unaudited)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General revenues and other changes in net assets:										
Governmental activities										
Taxes										
Ad valorem taxes	\$ 12,919,994	\$ 13,315,629	\$ 13,251,107	\$ 13,701,543	\$ 13,696,904	\$ 13,817,232	\$ 14,159,750	\$ 14,575,810	\$ 14,921,580	\$ 15,787,943
Sales taxes	4,892,122	5,331,248	6,039,107	6,231,042	5,881,437	6,352,004	6,589,457	6,837,929	7,571,708	7,842,360
Utility franchise tax	1,520,306	1,408,725	1,406,786	1,573,495	2,013,029	2,064,744	2,000,811	2,018,691	233,295	225,426
Payment in Lieu of Taxes	-	-	860,496	863,337	901,752	931,965	1,067,816	1,096,711	1,140,000	1,161,614
Other taxes	1,658,465	1,702,043	315,351	278,850	1,055,904	833,698	716,339	699,167	2,543,511	2,447,499
Grants & contributions not restricted to specific programs	-	-	-	-	-	-	-	-	-	-
Investment earnings	16,880	16,472	18,930	12,210	12,470	91,606	186,846	474,950	618,976	271,460
Miscellaneous	-	-	-	-	189,166	154,638	856,701	260,563	1,015,503	1,953,925
Gain on sale of capital assets	-	-	-	-	-	12,344	-	24,656	(7,142)	(24,307)
Transfers	1,954,758	1,885,062	2,440,119	1,896,452	3,244,722	2,766,416	2,652,027	2,874,231	1,968,600	2,609,000
Total governmental activities	22,962,525	23,659,179	24,331,896	24,556,929	26,995,384	27,024,647	28,229,747	28,862,708	30,006,031	32,274,920
Business-type activities										
Investment earnings	17,566	13,941	11,506	5,199	6,115	47,609	142,667	275,167	598,351	508,868
Miscellaneous	-	-	-	-	-	-	156,405	-	162,777	392,046
Gain on sale of capital assets	-	-	-	-	-	16,631	26,754	43,184	60,108	15,034
Transfers	(1,954,758)	(1,885,062)	(2,440,119)	(1,896,452)	(3,244,722)	(2,766,416)	(2,652,027)	(2,874,231)	(1,968,600)	(2,609,000)
Total business-type activities	(1,937,192)	(1,871,121)	(2,428,613)	(1,891,253)	(3,238,607)	(2,702,176)	(2,326,201)	(2,555,880)	(1,147,364)	(1,693,052)
Total primary government	21,025,333	21,788,058	21,903,283	22,665,676	23,756,777	24,322,471	25,903,546	26,306,828	28,858,667	30,581,868
Changes in net position										
Governmental activities	4,148,567	2,476,882	5,210,401	2,405,347	5,372,215	12,278,091	1,192,958	822,478	(10,491,716)	6,392,229
Business-type activities	9,866,729	3,751,268	5,729,502	8,141,279	5,831,466	7,659,201	4,864,825	8,283,682	6,966,618	4,732,229
Total primary government	\$ 14,015,296	\$ 6,228,150	\$ 10,939,903	\$ 10,546,626	\$ 11,203,681	\$ 19,937,292	\$ 6,057,783	\$ 9,106,160	\$ (3,525,098)	\$ 11,124,458

City of New Bern, North Carolina

Program Revenues by Function/Program
Last Ten Fiscal Years*
(Accrual Basis of Accounting)
(Unaudited)

Function / Program	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Governmental activities										
General government	\$ 1,198,694	\$ (792,105)	\$ (1,426,528)	\$ (1,409,179)	\$ (1,121,493)	\$ (1,507,612)	\$ (1,621,720)	\$ (2,256,653)	\$ (1,860,982)	\$ (1,250,197)
Public safety	(14,210,243)	(13,943,655)	(13,614,619)	(14,354,307)	(13,817,226)	(14,909,755)	(17,889,310)	(17,601,546)	(20,340,392)	(19,716,203)
Transportation	-	-	-	-	-	-	-	-	-	-
Public Works	(2,968,551)	(2,938,636)	(1,861,460)	(3,412,484)	(1,811,910)	5,451,915	(3,372,088)	(5,603,738)	(13,152,566)	(1,231,364)
Environmental protection	(48,164)	256,701	617,121	991,875	(1,616,542)	684,623	329,577	-	-	-
Culture and recreation	(1,674,155)	(2,382,647)	(2,345,130)	(2,276,824)	(2,232,280)	(3,325,245)	(2,915,719)	(1,611,506)	(3,328,914)	(3,844,183)
Economic and physical development	(592,636)	(872,878)	(125,053)	(1,347,960)	(639,429)	(657,237)	(1,593,945)	(805,805)	(1,599,754)	330,968
Interest on long-term debt	(518,903)	(509,077)	(365,826)	(342,703)	(384,309)	(283,245)	(173,584)	(160,982)	(215,138)	(171,712)
Total governmental activities	(18,813,958)	(21,182,296)	(19,121,495)	(22,151,582)	(21,623,169)	(14,746,556)	(27,036,789)	(28,040,230)	(40,497,746)	(25,882,691)
Business-type activities										
Electric	4,662,944	1,608,441	4,711,384	4,221,875	4,589,287	5,520,868	3,715,798	7,395,180	3,175,758	2,464,744
Water	4,772,523	1,969,217	1,931,247	2,156,028	2,374,271	2,230,532	1,629,868	1,818,342	3,915,980	2,205,818
Sewer	12,601,919	12,399,277	11,632,535	2,597,540	1,978,852	2,539,587	1,780,923	1,248,641	608,863	1,552,515
Stormwater	-	87,917	41,261	1,057,089	127,663	70,390	54,437	377,399	32,112	-
Solid Waste	-	-	-	-	-	-	-	-	381,269	202,204
Total business-type activities	22,037,386	16,064,852	18,316,427	10,032,532	9,070,073	10,361,377	7,191,026	10,839,562	8,113,992	6,425,281
Total government	\$ 3,223,428	\$ (5,117,444)	\$ (805,068)	\$ (12,119,050)	\$ (12,553,096)	\$ (4,385,179)	\$ (19,845,763)	\$ (17,200,668)	\$ (32,383,754)	\$ (19,457,410)

GASB Statement No. 34 Implemented in fiscal year 2003

Source: City records.

City of New Bern, North Carolina

Fund Balances, Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)
(Unaudited)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General Fund										
Non Spendable	\$ 168,263	\$ 141,201	\$ 140,908	\$ 148,408	\$ 138,410	\$ 106,353	\$ 125,566	\$ 132,738	\$ 103,144	\$ 1,860,476
Restricted	2,771,830	3,397,888	4,261,899	4,731,384	5,373,068	5,370,614	6,978,767	5,574,926	21,590,110	12,488,839
Committed	-	-	-	-	-	2,000,000	-	-	-	-
Unassigned	4,604,056	6,786,387	7,449,776	9,496,813	14,753,694	12,976,430	13,816,378	13,864,240	1,136,141	7,331,940
Total General Fund	\$ 7,544,149	\$ 10,325,476	\$ 11,852,574	\$ 14,376,605	\$ 20,265,180	\$ 20,453,397	\$ 20,920,711	\$ 19,571,904	\$ 22,829,395	\$ 21,681,255
All Other Governmental Funds:										
Non Spendable in Permanent Fund	\$ -	\$ -	\$ 735,341	\$ 304,226	\$ 418,676	\$ 34,092	\$ -	\$ -	\$ -	\$ -
Restricted in Capital Project	394,325	326,614	324,372	455,346	-	-	232,315	2,051,189	-	-
Committed in Capital Project	391,977	322,202	289,988	181,101	185,277	-	-	-	-	-
Assigned in Capital Project	-	-	-	-	-	195,745	161,762	627,873	-	1,061,562
Unassigned in Capital Project	(2,348)	(4,412)	(33,941)	-	-	-	-	-	-	-
Restricted in Special Revenue Fund	1,288,530	733,213	-	-	389,330	476,420	543,575	453,642	330,768	657,584
Assigned in Special Revenue Fund	5,500	-	-	-	-	-	-	338,702	-	-
Unassigned in Special Revenue Fund	(799,068)	(73,786)	(368,626)	(460,273)	(539,445)	(1,024,785)	(39,195)	(6,810)	(11,490,799)	(5,005,193)
Total all other government funds	\$ 1,278,916	\$ 1,303,631	\$ 947,134	\$ 480,400	\$ 453,836	\$ (318,528)	\$ 898,457	\$ 3,662,596	\$ (11,160,031)	\$ (3,285,047)

City of New Bern, North Carolina

Changes In Fund Balances, Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)
(Unaudited)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Revenues:										
Taxes	\$ 12,882,798	\$ 13,364,849	\$ 13,297,524	\$ 13,804,623	\$ 13,776,239	\$ 13,843,554	\$ 14,178,823	\$ 14,800,912	\$ 14,928,512	\$ 15,752,998
Other taxes	255,333	262,984	264,417	278,850	264,759	-	-	-	-	-
Intergovernmental	10,477,875	11,706,136	12,628,746	10,570,520	12,035,516	12,285,133	13,335,018	12,535,666	12,443,181	24,709,227
Permits and fees	573,392	601,753	584,906	629,737	473,831	614,305	461,845	661,904	558,380	675,417
Charges for services	4,308,027	4,214,282	4,154,506	4,697,698	4,610,076	4,046,716	3,651,771	3,770,582	670,742	949,770
Investment Earnings	-	-	17,917	11,353	11,636	91,606	186,846	474,950	593,409	229,326
Other	393,056	440,448	240,121	186,493	490,433	175,875	393,324	378,629	413,715	1,953,925
Total revenues	28,890,481	30,590,452	31,188,137	30,179,274	31,662,290	31,057,189	32,207,627	32,422,643	29,607,939	44,270,663
Expenditures:										
General government	703,279	962,957	4,490,858	4,503,448	4,127,567	1,841,707	2,160,235	2,257,005	1,010,449	2,076,009
Public safety	14,838,939	18,309,272	15,543,189	15,596,236	16,633,524	16,019,236	16,564,796	16,867,070	17,158,185	19,118,873
Public works	3,491,813	4,801,869	4,436,086	4,947,552	5,462,756	6,160,541	6,567,295	10,261,544	4,811,427	10,670,395
Environmental protection	1,997,630	1,952,131	1,792,211	1,772,657	1,805,268	2,035,216	2,615,028	-	-	-
Culture and recreation	3,150,315	2,123,400	2,956,433	2,460,377	2,519,151	2,849,572	2,925,043	3,001,879	3,014,102	4,214,524
Economic and physical development	2,249,191	1,872,267	3,222,067	2,121,975	2,559,305	3,461,395	2,345,856	2,057,081	1,527,204	2,894,843
Miscellaneous	-	-	-	-	-	-	-	-	-	-
Interfund Reimbursements	-	-	(2,891,799)	(3,310,269)	(3,412,228)	-	-	-	-	-
Capital outlay	130,547	538,108	1,052,794	1,857,062	-	-	-	-	-	-
Debt service:										
Principal	2,128,628	2,153,397	1,997,458	1,461,189	1,750,718	4,975,998	1,548,037	1,988,779	1,943,365	2,077,220
Interest	518,901	445,677	380,588	349,093	369,686	301,704	183,672	164,535	200,966	171,841
Total expenditures	29,209,243	33,159,078	32,979,885	31,759,320	31,815,747	37,745,369	34,909,962	36,597,893	29,665,698	41,223,705
Excess of revenues (under) expenditures	(318,762)	(2,568,626)	(1,791,748)	(1,580,046)	(153,457)	(6,688,180)	(2,702,335)	(4,175,250)	(57,759)	3,046,958
Other financing sources (uses):										
Transfers in	2,447,741	2,056,879	2,980,737	2,193,282	3,503,154	3,812,981	3,430,178	4,158,767	1,968,600	3,812,885
Transfers out	(492,983)	(664,812)	(161,701)	(296,830)	(258,432)	(764,257)	(778,151)	(1,284,536)	(13,823)	(1,203,885)
Proceeds from sales of capital assets	-	-	-	-	801,075	74,540	74,607	138,817	31,970	4,735
Issuance of long-term debt	199,817	4,052,576	465,315	1,740,891	1,969,673	2,980,767	1,660,000	2,577,534	1,629,798	-
Total other financing sources	2,154,575	5,444,643	3,284,351	3,637,343	6,015,470	6,104,031	4,386,634	5,590,582	3,616,445	2,613,735
Net changes in fund balance	\$ 1,835,813	\$ 2,876,017	\$ 1,492,603	\$ 2,057,297	\$ 5,862,013	\$ (584,149)	\$ 1,684,299	\$ 1,415,332	\$ 3,558,686	\$ 5,660,693
Debt service as a percentage of noncapital expenditures	9.9%	9.0%	7.8%	6.2%	7.7%	15.4%	5.4%	6.3%	7.9%	5.8%

City of New Bern, Nor

The Electric System
Electricity Purchased, Consumed & Unbilled
Last Ten Fiscal Years
(Unaudited)

Fiscal Year	KWH Purchased	Power Cost FY	KWH Residential Usage	KWH Commercial/Industrial Usage	KWH Other Usage	KWH Total Usage	KWH Unbilled	KWH Unbilled %	Purchased Electric Rate (\$0/KWH)	Daily Average Usage
2010-2011	498,840,126	\$48,546,194	250,929,048	221,371,906	272,880	472,573,834	26,266,292	5%	\$0.0973	1,366,685
2011-2012	459,824,985	\$45,846,007	222,729,647	219,827,592	101,760	442,658,999	16,165,996	4%	\$0.0999	1,257,055
2012-2013	469,665,593	\$46,711,774	233,508,677	218,582,492	14,640	452,105,809	17,559,784	4%	\$0.0995	1,286,755
2013-2014	480,049,085	\$47,455,824	240,283,626	217,521,976	114,000	457,919,602	22,129,483	5%	\$0.0989	1,315,203
2014-2015	479,022,050	\$46,103,643	237,853,174	212,831,495	246,240	450,930,909	28,091,141	6%	\$0.0962	1,312,389
2015-2016	456,681,167	\$35,673,027	224,926,688	212,697,288	341,520	437,965,496	18,715,671	4%	\$0.0781	1,251,181
2016-2017	465,041,161	\$37,529,489	237,551,981	212,751,139	330,960	450,634,080	14,407,081	3%	\$0.0807	1,274,085
2017-2018	477,023,603	\$31,852,370	248,334,829	212,080,854	371,040	460,786,723	16,236,880	3%	\$0.0668	1,306,914
2018-2019	489,845,926	\$33,216,236	242,646,003	197,166,999	91,440	439,904,442	29,941,484	6%	\$0.0707	1,287,249
2019-2020	444,786,550	\$31,497,336	234,223,019	200,222,685	11,040	434,456,744	10,329,806	2%	\$0.0708	1,218,593

Source: City Records

City of New Bern, North Carolina

Electric Rates

Last Ten Fiscal Years

Electric Rates	Cents Per KWH					Cents Per KWH				
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Residential	\$0.1439	\$0.1373	\$0.1307	\$0.1439	\$0.1214	\$0.1165	\$0.1010	\$0.1133	\$0.1014	\$0.1135
Commercial	0.1367	0.1334	0.1331	0.1305	0.1391	0.1216	0.1175	0.1156	0.1134	0.1168
Large Commercial/Industrial	0.0882	0.0837	0.0827	0.0842	0.0861	0.0771	0.0792	0.0755	0.0763	0.0742
Other	0.1238	0.1358	0.1738	0.1275	0.1284	0.1110	0.1062	0.1046	0.1142	0.1679

Source: City Records

City of New Bern, North Carolina

Electric System - Major Users
Current Year and Nine Years Ago

2020				
Rank	Customer	Annual KWH	Annual Revenues	Percentage of Total Electric Sales
01	Carolina East Medical Center -P-53206	20061600	\$ 1,127,126.92	2.29%
02	Craven Community P-53209	9939600	\$ 635,906.60	1.29%
03	Hatteras Yacht P-53208	4826400	\$ 349,699.73	0.71%
04	City of New Bern STP P-22026	4530960	\$ 320,401.45	0.65%
05	Wal-Mart Stores-Havelock-73875	4524300	\$ 336,628.90	0.68%
06	Craven Terrace-5-2 P-15457	2565600	\$ 370,478.04	0.75%
07	NC Depart. Of Cultural p-26850	2064300	\$ 208,730.22	0.42%
08	Schlaadt Plastics-53211	2013100	\$ 210,956.56	0.43%
09	Carolina Telephone &Telegraph P-15228	1964000	\$ 205,976.74	0.42%
10	HT Carolina Colours-92584	1769700	\$ 139,599.61	0.28%
Revenue for All				
Totals	\$49,245,420	54,259,560	\$3,905,505	

2011				
Rank	Customer	Annual KWH	Annual Revenues	Percentage of Total Electric Sales
01	Carolina East Medical Center P-53206	18794400	\$ 1,439,911.80	2.37%
02	Craven Community College P-53209	7486800	\$ 670,208.21	1.10%
03	Hatteras Yacht P-53208	6842400	\$ 869,859.54	1.43%
04	Maola-23749-53205	5901600	\$ 488,486.54	0.80%
05	city of New Bern 22711-22026 STP	5518560	\$ 439,831.83	0.72%
06	Wal-Mart Stores-Havelock-73875	4759800	\$ 381,386.93	0.63%
07	Craven Terrace P-15457	3513360	\$ 422,160.64	0.69%
08	Lowe's of New Bern P-56517	2785200	\$ 237,832.84	0.39%
09	New Bern Housing Authority P-15460	2373600	\$ 285,573.96	0.47%
10	Carolina Telephone P-15228	2104800	\$ 242,104.11	0.40%
Revenue for All				
Totals	\$60,845,870	60,080,520	\$5,477,356	

City of New Bern, North Carolina

Water System - Major Users
Current Year and Nine Years Ago

2020

Rank	Customer	Annual Gallons	Annual Revenues	Percentage of Total Water Sales
01	Carolina East Medical Center P-53206	50696	\$ 194,573.48	1.96%
02	Craven Wood Energy P-96120	14710	\$ 110,244.34	1.11%
03	Moen Inc. P-67797	7922	\$ 36,131.28	0.36%
04	NB Housing Authority P-15460	7630	\$ 35,916.85	0.36%
05	Craven Terrace P-15457	7510	\$ 36,453.34	0.37%
06	Schlaadt Plastics P-53211	5551	\$ 25,633.51	0.26%
07	BSH Home Appliance P-23028	4962	\$ 18,967.89	0.19%
08	UHS Pruitt Corp-26813	4615	\$ 14,120.89	0.14%
09	New Bern Housing Authority P-15554	3909	\$ 22,943.59	0.23%
10	FMC of Craven County P-76816	3094	\$ 14,380.70	0.14%
Revenue for All				
Totals	\$9,938,357	110,599	\$509,366	

2011

Rank	Customer	Annual Gallons	Annual Revenues	Percentage of Total Water Sales
01	Carolina East Medical Center P-53206	28404	\$ 118,985.52	1.10%
02	Town of Cove City P-26039	12042	\$ 57,805.85	0.53%
03	Moen P-67797	11816	\$ 65,486.10	0.60%
04	NB Housing Authority - P-15554	10407	\$ 46,755.66	0.43%
05	City of New Bern Water Dept-12318	5098	\$ 19,432.62	0.18%
06	BSH Home Appliances P-23028	4962	\$ 38,919.72	0.36%
07	UHS Pruitt Corp. P-26813	4615	\$ 30,676.42	0.28%
08	RPG Hospitality-14617	4298	\$ 23,881.06	0.22%
09	Constant Care Service	4051	\$ 16,185.60	0.15%
10	Norfolk Southern Railway Co. P-13736	3853	\$ 26,264.14	0.24%
Revenue for All				
Totals	\$10,838,332	89,546	\$444,393	

Source: City Records

City of New Bern, North Carolina

Sewer System - Major Users
Current Year and Nine Years Ago

2020

Rank	Customer	Annual Gallons	Annual Revenues	Percentage of Total Sewer Sales
01	Carolina East Medical Center P-53206	50696	\$ 259,862.64	2.49%
02	Craven County Wood Energy P-96120	28181	\$ 279,979.81	2.68%
03	Coastal Regional Solid Waste P-50002	10495	\$ 80,776.08	0.77%
04	Moen Inc P-67797	7922	\$ 48,460.83	0.46%
05	Craven Terrace 5-2P-15457	7510	\$ 47,302.08	0.45%
06	Craven County Government P-86820	7224	\$ 56,361.05	0.54%
07	NB Housing Authority P-15554	3909	\$ 24,761.82	0.24%
08	Schlaadt Plastic P-53211	2623	\$ 23,562.49	0.23%
09	Lexmi Hospitality-84225	1922	\$ 24,438.60	0.23%
10	Craven Terrave LP 5-4 P-15458	1244	\$ 13,905.46	0.13%
Revenue for All				
Totals	\$10,445,653	121,726	\$859,411	

2011

Rank	Customer	Annual Gallons	Annual Revenues	Percentage of Total Sewer Sales
01	Carolina Regional Medical Center P-53206	28408	\$ 176,292.12	1.63%
02	Housing Authority P-15554	10407	\$ 66,114.93	0.61%
03	Craven County Government-86820	4330	\$ 34,272.97	0.32%
04	Hatteras Yacht P-27077	4297	\$ 41,319.36	0.38%
05	trent Development-20623	4062	\$ 25,134.43	0.23%
06	Coastal Region Solid Waste P-50002	3928	\$ 62,901.60	0.58%
07	Sonoco Product Co. P-53211	1790	\$ 17,126.40	0.16%
08	Craven Co. Board of Education P-69333	841	\$ 13,129.70	0.12%
09	Craven County Wood-67804	324	\$ 3,043.17	0.03%
10	food lion-69111	258	\$ 2,763.90	0.03%
Revenue for All				
Totals	\$10,844,213	58,645	\$442,099	

Source: City Records

City of New Bern, North Carolina
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal	Real Property		Personal Property		Less	Total Taxable	Total	Estimated	Assessed
Year							Direct	Actual	Value as a
Ended	Residential	Commercial	Motor		Tax Exempt	Assessed	Tax	Taxable	Percentage of
June 30,	Property	Property	Vehicles	Other	Real Property	Value	Rate	Value (1)	Actual Value (4)
2010	1,175,109,254	698,743,698	215,576,429	263,121,567	8,048,686	2,344,502,262	0.505	2,346,849,111	99.90%
2011 (3)	1,654,793,516	983,704,603	217,961,102	268,536,167	11,783,558	3,113,211,830	0.41	3,075,384,599	101.23%
2012	1,691,989,475	1,004,138,358	227,578,581	221,190,195	14,850,508	3,130,046,101	0.41	2,931,029,217	106.79%
2013	1,699,293,395	1,007,925,555	233,561,483	269,508,198	15,828,950	3,194,459,681	0.41	2,826,455,212	113.02%
2014	1,721,521,337	1,007,745,243	133,550,747	251,038,877	16,273,696	3,097,582,508	0.41	2,737,831,455	113.14%
2015	1,740,351,357	1,012,722,260	236,218,399	305,526,099	17,492,541	3,277,325,574	0.41	2,742,616,664	119.50%
2016	1,756,129,303	1,022,041,633	235,673,549	286,274,025	17,569,333	3,046,875,628	0.41	3,035,643,746	100.37%
2017	1,539,695,349	1,062,464,443	260,779,493	184,576,735	17,036,205	2,769,700,322	0.46	2,797,677,093	99.00%
2018	1,550,950,898	998,754,218	267,717,313	317,086,179	18,079,727	2,848,711,568	0.46	2,922,954,615	97.46%
2019	1,564,190,598	1,025,949,748	268,448,089	328,764,151	19,224,468	2,899,680,029	0.46	3,051,331,189	95.03%
2020	1,580,474,281	1,030,293,928	287,343,822	344,345,009	19,190,589	2,934,241,459	0.4822	3,280,360,479	89.45%

Source: Craven County Tax Office

Notes:

(1) Per \$100 of value

(2) The estimated market value is calculated by dividing the assessed value by an assessment -to-sales ratio determined by the State Department of Revenue. The ratio is based on actual property sales within Craven County which took place in the calendar year ending during the fiscal year

(3) Property tax is reassessed every eight years by Craven County. The last reassessment was on January 1, 2010 and was the basis for fiscal 2011 taxes

City of New Bern, North Carolina

Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended June 30,	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2011	12,150,856	11,833,088	97.38%	295,659	12,128,747	99.82%
2012	13,034,415	12,694,505	97.39%	313,541	13,008,046	99.80%
2013	13,113,654	12,801,046	97.62%	273,980	13,075,026	99.71%
2014	12,713,597	12,533,988	98.59%	151,477	12,685,465	99.78%
2015	12,411,797	11,974,859	96.48%	424,999	12,399,858	99.90%
2016	12,502,513	12,403,793	99.21%	85,625	12,489,418	99.90%
2017	12,728,310	12,633,582	99.26%	74,066	12,707,648	99.84%
2018	13,113,149	13,025,627	99.33%	63,006	13,088,633	99.81%
2019	13,334,950	13,238,731	99.28%	42,637	13,281,368	99.60%
2020	14,167,776	14,024,087	98.99%	-	14,024,517	98.99%

Source: City property tax records

City of New Bern, North Carolina

Principal Taxpayers

Current Year and Nine Years Ago

2020					2011				
Name of Taxpayer	Nature of Property	Assessed Value	Rank	Percentage of Total Assessed Value	Name of Taxpayer	Nature of Property	Assessed Value	Rank	Percentage of Total Assessed Value
BSH Home Appliances	Household Appliances	\$ 105,689,462	1	3.64%	BSH Home Appliances	Household Appliances	\$ 87,294,653	1	3.72%
New Bern Apartments LLC	Residential Rental	24,638,902	2	0.85%	New Bern Riverfront	Developer	38,235,778	2	1.63%
New Bern Riverfront Development LLC	Developer (Condos)	17,031,231	3	0.59%	Hatteras Yachts, Inc.	Boat Manufacturing	24,397,495	3	1.04%
Wal Mart Real Estate Business Trust	Retail Sales	15,775,740	4	0.54%	Carolina Creek	Developer	23,007,361	4	0.98%
NC New Bern LLC	Retail Sales	14,408,190	5	0.50%	Carolina Telephone	Telephone Services	20,433,698	5	0.87%
NIC 4 Courtyards of New Bern	Residential Rental	14,366,000	6	0.50%	DDR Xenia & New Bern LLC	Retail Sales	19,641,251	6	0.84%
Strata Woodcross LLC	Residential Rental	14,147,298	7	0.49%	Trent Neuse Hotel LLC	Hotel	15,206,429	7	0.65%
Duke Energy	Power Service	14,054,617	8	0.48%	Thomas F & Karen Webb	Developer	14,635,500	8	0.62%
Atta Holding Company LLC	Medical Offices	13,974,680	9	0.48%	Target	Retail Shopping	10,323,012	9	0.44%
Navis HCY Real Estate LLC	Real Estate	12,067,300	10	0.42%	Atta Holdings	Medical Offices	10,203,048	10	0.44%
Total Assessed Valuation of Top Ten Taxpayer		<u>\$ 246,153,420</u>		8.49%	Total Assessed Valuation of Top Ten Taxpayer		<u>\$ 263,378,225</u>		11.23%
Balance of Assessed Valuation		<u>\$ 2,653,526,609</u>		91.51%	Balance of Assessed Valuation		<u>\$ 2,081,124,037</u>		88.77%
Total Assessed Valuation		<u>\$ 2,899,680,029</u>		100.00%	Total Assessed Valuation		<u>\$ 2,344,502,262</u>		100.00%

Source: City property tax records

City of New Bern, North Carolina

**Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years**

Fiscal Year Ending June 30	Direct Rate City	Overlapping Rate Craven County
2011	0.4100	0.4728
2012	0.4100	0.4728
2013	0.4100	0.4728
2014	0.4100	0.4675
2015	0.4100	0.4675
2016	0.4100	0.4675
2017	0.4600	0.5394
2018	0.4600	0.5394
2019	0.4822	0.5494
2020	0.4822	0.5494

Notes: <https://www.cravencountync.gov/220/Tax-Administratio>

(1) Source of County tax rates from Craven County Tax Office.

(2) City of New Bern tax rate excludes Municipal Service District tax rates.

This rate covers a small area and is nominal in amount.

(3) Real property was revalued on January 1, 2016.

Changes will be reflected in next year's report.

City of New Bern, North Carolina

Ratios of Outstanding Debt by Type
Last Ten Fiscal Years
(Unaudited)

Fiscal Year	Governmental Activities			Business-Type Activities							Total Debt as Percentage of Personal Income
	General Obligation Bonds	Capitalized Leases	Installment Notes Payable	Capitalized Leases	Notes Payable	Installment Notes Payable	General Obligation Bonds	Revenue Bonds	Total Primary Government	Total Debt Per Capita	
2011	-	-	12,731,877	-	47,724,116	23,617,057	-	-	84,073,050	2,812	2.345%
2012	-	-	14,610,371	-	44,801,300	21,270,822	-	-	80,682,493	2,699	2.199%
2013	-	-	12,449,882	-	41,847,545	3,868,205	-	17,180,000	75,345,632	2,485	1.964%
2014	-	-	12,729,584	-	38,862,038	4,209,693	-	15,576,277	71,377,592	2,360	1.743%
2015	-	-	12,948,539	-	35,843,939	3,648,020	-	17,608,515	70,049,013	2,316	1.305%
2016	-	-	7,926,663	-	32,792,386	6,166,443	-	21,207,039	68,092,531	2,918	1.361%
2017	-	-	8,038,626	-	29,447,558	5,107,437	-	18,662,107	61,255,728	2,605	1.224%
2018	-	-	8,627,381	-	26,585,374	3,859,046	-	16,070,782	55,142,583	2,292	1.314%
2019	-	-	10,571,478	-	23,694,553	3,423,227	-	13,434,534	51,123,791	1,878	1.177%
2020	-	-	8,494,257	-	20,774,358	2,564,381	-	10,752,567	42,585,563	1,420	0.421%

Notes:

- (1) Details regarding the City's outstanding debt may be found in the notes to the basic financial statements
- (2) The City has no outstanding general obligation bonds
- (3) Population can be found on the Demographic and Economic Statistics Table

City of New Bern, North Carolina

Direct and Overlapping Governmental Activities Debt
For the Year Ended June 30, 2020
(Unaudited)

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable	Estimated Share of Overlapping Debt
Craven County Debt	\$ 48,031,231	28.98%	\$ 51,227,866
Subtotal, overlapping debt	<u>\$ 48,031,231</u>		<u>\$ 51,227,866</u>
City Direct Debt	7,926,663	100%	7,926,663
Total direct and overlapping debt	<u><u>\$ 55,957,894</u></u>		<u><u>\$ 59,154,529</u></u>

Sources:

Notes:

- (1) Includes general obligation bonds for Enterprise Fund and General Long-Term Debt Account Group.
- (2) Determined by ratio of assessed valuation of property subject to taxation in Craven County \$9,904,145.988
- (3) Amount in debt outstanding column multiplied by percentage applicable

City of New Bern, North Carolina

Legal Debt Margin Information
Last Ten Fiscal Years
(dollars in thousands)
(Unaudited)

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Debt limit	\$ 249,056,946	\$ 251,991,678	\$ 255,556,774	\$ 247,806,601	\$ 242,008,494	\$ 243,750,050	\$ 221,576,026	\$ 249,314,310	\$ 231,602,117	\$ 234,739,317
Total net debt applicable to limit	12,731,877	14,610,371	12,449,882	12,729,584	12,948,539	7,926,663	8,038,626	8,627,381	10,249,000	8,494,257
Legal debt margin	\$ 236,325,069	\$ 237,381,307	\$ 243,106,892	\$ 235,077,017	\$ 229,059,955	\$ 235,823,387	\$ 213,537,400	\$ 240,686,929	\$ 221,353,117	\$ 226,245,060
Total net debt applicable to the limit as a percentage of debt limit	5.39%	6.15%	5.12%	5.42%	5.65%	3.36%	3.76%	3.58%	4.63%	3.75%

Notes:
Debt includes Installment proceeds and Notes payable

Legal Debt Margin Calculation for Fiscal Year 2020

Assessed Valuation	\$ 2,934,241,459
8%	234,739,317
Less applicable debt	(8,494,257)
Debt margin	<u>\$ 226,245,060</u>

City of New Bern, North Carolina

Demographic and Economic Statistics

Last Ten Fiscal Years

(Unaudited)

Fiscal Year Ended June 30	Population (1)	Per Capita Personal Income (2)	Personal Income (3)	Public School Enrollment (4)	Unemployment Rate (5)
2011	29,899	22,762	3,816,083	14,817	9.5%
2012	30,316	22,762	3,910,918	14,749	9.2%
2013	30,242	23,235	4,094,203	14,606	9.9%
2014	30,291	22,555	4,100,424	14,472	7.1%
2015	30,070	23,335	4,121,440	14,297	6.3%
2016	30,101	23,511	4,195,496	14,120	4.9%
2017	29,590	24,062	4,340,800	14,002	4.3%
2018	29,942	25,878	4,529,336	13,778	3.1%
2019	30,113	27,224	4,743,930	14,171	4.0%
2020	29,994	27,224	(6)	13,895	4.8%

Notes:

- (1) Population provided US Census Bureau. (2017 is estimate)
<https://www.census.gov/quickfacts/fact/table/newberncitynorthcarolina/PST045218>
- (2) Provided by U.S Census
<https://www.census.gov/quickfacts/fact/table/newberncitynorthcarolina/INC910217>
- (3) Bureau of Economic Analysis, U.S. Department of Commerce. Figures are as of the end of the calendar year
- (4) Craven County Public Schools
<https://www.publicschoolreview.com/north-carolina/craven-county-schools/3703310-school-district>
- (5) Provided by U.S Bureau of Labor Statistics <https://www.cravencountync.gov/2108/Workforce-Data>
- (6) Information is not presently available

City of New Bern, North Carolina

Principal Employers

Current Year and Nine Years Ago
(Unaudited)

Employer	2020			Employer	2011		
	Employees	Rank	Percentage of Total County Employment		Employees	Rank	Percentage of Total County Employment
Department of Defense	5498	1	13.82%	Department of Defense	5,408	1	14.20%
CarolinaEast Health Systems	2303	2	5.79%	CarolinaEast Health Systems	2,100	2	5.51%
Craven County Schools	1646	3	4.14%	Craven County Schools	1,917	3	5.03%
BSH Home Appliances	1200	4	3.02%	State of North Carolina	938	4	2.46%
Moen Incorporated	820	5	2.05%	BSH Home Appliances	800	5	2.10%
State of North Carolina	797	6	2.00%	Moen Incorporated	630	6	1.65%
Craven County	650	7	1.63%	Craven County	626	7	1.64%
Wal-Mart	622	8	1.56%	Hatteras Yachts (Brunswick Corp)	540	8	1.42%
Craven Community College	531	9	1.34%	City of New Bern	509	9	1.34%
City of New Bern	451	10	1.13%	Craven Community College	460	10	1.21%

Source: Craven County, NC Department of Commerce LEAD Division

City of New Bern, North Carolina

Full-Time Equivalent City Government Employees By Functions/Programs
Last Ten Fiscal Years
(Unaudited)

Functions/Program	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General Government:										
Governing Board	1	1	1	1	1	1	-	-	-	-
Administration	3	4	4	4	4	4	5	5	5	4
Information Technology	7	7	8	8	8	7	7	7	7	7
Finance:										
Accounting	11	10	10	10	10	9	9	9	9	9
Warehouse	4	4	4	4	4	3	3	3	4	4
Tax Collection	3	3	3	1	-	-	-	-	-	-
Human Resources	6	5	5	6	6	5	5	5	5	5
Police	127.5	114	112	112	116	109.5	113	115	117	117
Animal Control	-	-	-	-	-	-	-	-	-	-
E911 Support	-	-	-	-	-	-	2	2	2	2
Communications	-	-	-	-	-	-	-	-	-	-
Fire	66	66	67	67	67	67	66	73	73	73
Parks and Recreation:										
Administration	2	2	2	2	2	3	5	7	7	8
Facilities	-	-	-	-	-	-	11	9	9	8
West New Bern Recreation Center	5	5	5	5	5	4	-	-	-	-
Stanley White Recreation Center	4	4	4	4	4	4	-	-	-	-
Parks	14.6	13	14	14	14	13	13	13	13	13
Aquatics	0.4	0.4	-	-	-	-	-	-	-	-
Special Programs	-	-	-	-	-	-	-	-	-	-
Athletics	3	3.6	3.0	3.0	3.0	3	-	-	-	-
Planning & Inspections:										
Planning & Inspections	17	17	16	17	17	15	16	16	16	16
GIS	1	1	1	-	-	-	-	-	-	-
Public Works										
Administration	3.5	3	3	3	3	3	3	3	3	4
Garage	4	4	4	4	4	4	4	4	4	5
Public Buildings	6	5	6	6	6	6	6	6	6	6
Streets	26	25	25	25	25	21	21	21	20	18
Cemeteries	1	1	-	-	-	-	-	-	-	-
Leaf & Limb	9	8	7	7	7	7	7	7	8	-
Sanitation	-	-	-	-	-	-	-	-	-	-
Engineering	9	-	-	-	-	-	-	-	-	-
Solid Waste	-	-	-	-	-	-	-	-	-	8
Water										
Water Resources Administration	-	7	7	7	7	7	6	6	6	6
Water Treatment	7	12	11	11	11	11	12	12	12	12
Water Distribution System Maintenance	20	25	30	30	30	27	25	25	19	19
Hydrant Maintenance	4	-	-	-	-	-	-	-	-	-
Sewer										
Sewer Treatment	19	21	21	21	20	19	19	19	20	20
Sewer Collection System Maintenance	27	21	16	14	14	12	16	16	20	21
PreTreatment	2	-	-	-	-	-	-	-	-	-

City of New Bern, North Carolina

**Full-Time Equivalent City Government Employees By Functions/Programs
Last Ten Fiscal Years
(Unaudited)**

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Electric:										
Electric Administration	7	7	7	7	7	6	6	6	6	7
Utility Billing	5	5	5	5	-	-	-	-	-	-
Utility Service	18	15	15	10	-	-	-	-	-	-
Distribution O&M	30	32	32	36	36	34	34	34	34	34
Power Supply	4	4	4	4	4	3	4	4	5	5
Communications Control	5	5	6	6	7	7	7	7	7	7
Utility Business Office	16	16	16	16	30	29	27	27	27	27
Stormwater:										
Stormwater	-	-	5	5	5	6	6	6	6	6
Other:										
Emergency Telephone System (E911)	2	2	2	2	2	15	-	-	-	-
Metropolitan Planning Organization	-	-	-	-	-	2	2	2	2	2
Municipal Service District	2	-	-	-	-	-	-	-	-	-
Total	500	478	481	477	479	453	460	469	472	473

Source Prior years' budget records

Note.

* Information is not readily available

City of New Bern, North Carolina

Operating Indicators By Function/Program
Last Ten Fiscal Years
(Unaudited)

Function/Program	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Police										
Calls for service	38,397	36,818	48,532	42,819	43,113	42,525	45,002	46,160	45,403	46,020
Conduct DUI/Traffic Check Points	**	**	70	118	157	48	34	54	42	22
Answer 90% of 911 call in 10 seconds	**	**	99.6%	97.50%	98.05%	98.02%	98.21%	98.06%	97.61%	98.18%
Dispatch Emergency call in 90 seconds	**	**	85.30%	91.15%	72.35%	89.80%	70.15%	78.50%	80.00%	46.40%
Dispatch Non-Emergent call in 15 minutes	**	**	97.80%	75.00%	74.40%	76.10%	99.79%	99.91%	99.80%	93.80%
Maintain 100% state certification for sworn and non-sworn	**	**	100.00%	98.78%	98.78%	98.78%	100.00%	100.00%	100.00%	0.00%
Conduct directed traffic enforcement	**	**	**	**	**	362	196	370	1,361	1888
Conduct directed radar enforcement campaigns	**	**	1	4	21	****	12	230	580	712
Arrests	**	**	1,944	1,750	1,595	1,545	1,497	1,774	1,478	1,290
Fire										
Calls for service	1,124	1,090	992	1,115	1,223	1,251	1,485	1,683	1,982	1,770
Value of Endangered Property	**	**	**	50,260,192	13,718,938	122,605,907	11,477,095	40,955,210	180,755,380	282,268,870
Value of Property Loss	\$ 1,658,581	\$ 6,131,061	\$ 1,389,713	\$ 2,811,003	\$ 656,825	\$ 1,201,657	\$ 1,691,425	\$ 10,326,546	\$ 1,765,436	\$ 1,616,775
Fire Inspections	**	1,860	1,787	1,519	1,568	1,420	1,606	1,743	1,978	1,946
Fire Investigations	**	43	32	36	33	31	27	30	27	44
People Educated by Fire Education Programs	**	7,033	7,298	8,857	9,929	11,065	13,697	9,360	8,453	2,179
Child Passenger Safety Seat Inspections	**	299	295	268	227	236	220	173	189	42
Permits Issued	**	140	82	126	91	113	131	101	58	75
Firefighter Training Hours	**			19,176	19,522	18,503	18,568	19,603	29,051	19,502
Recreation program attendance										
Athletics	95,750	98,500	98,500	99,000	99,500	100,000	0	0	0	40,000
Centers & Parks	278,501	285,500	286,000	286,500	306,000	310,000	0	0	0	344,000
Other Programs	90,550	96,775	97,000	97,225	100,000	105,000	0	0	0	55,000
Planning & Development										
Total building permits	573	652	605	529	511	317	290	517	774	258
Total value of all permits	\$38,992,626	\$47,994,419	\$37,189,233	\$40,634,053	\$32,604,601	\$65,763,473	\$33,242,973	\$120,929,581	\$102,353,540	\$102,527,556.00
Public service										
Garbage collected (ton)	7,640	7,719	7,626	7,854	8,135	8,521	8,303	8,561	8,814	3,087
Recycle collected (ton) ***	1,791	2,403	1,795	2,191	2,222	2,185	2,188	2,102	1,625	576.92 July 2019- June 2020
Stormwater										
Calls for service	**	**	450	178	264	355	248	216	209	n/a
Yearly rainfall	**	**	43.99*	37.14*	54.91	67.15	63.14	55.81	39.08	n/a
Stormwater fee	**	**	\$2.10 / ERU	\$2.10 / ERU	\$2.10 / ERU	\$2.10 / ERU	\$2.10 / ERU	\$2.10 / ERU	\$2.10 / ERU	n/a
Residential ERU's	**	**	**	12,516	12,756	12,906	12,966	13,182	12,753	n/a
Commercial ERU's	**	**	**	20,452	20,006	19,923	19,420	22,972	14,290	n/a

Source: Various City records

Note: * Includes Hurricane Irene Loss

** Data not available

*** Numbers are derived from Craven County Recycling tonnages

Only totals were available, however based on the percentage of households in the city to county

33.53% was used from the total collected to generate an approximate City value

**** Tracking Changes Amended, stats unavailable

City of New Bern, North Carolina

Capital Asset Statistics By Function/Program
Last Ten Fiscal Years
(Unaudited)

Function/Program	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Police:										
Capital Assets	4	4	5	5	5	5	5	5	5	5
Fire & Rescue										
Fire Stations	3	3	3	3	3	3	3	3	3	3
Fire Training Academy Building	1	1	1	1	1	1	1	1	1	1
Fire Training Academy Classroom	1	1	1	1	1	1	1	1	1	1
Parks & Recreation:										
Acreage	312	312	312	350	360	363	363	1251	1251	1254
Parks	21	21	21	23	24	24	24	25	25	25
Frisbee Golf Course	1	1	1	1	1	1	1	1	1	1
Baseball/Softball Diamonds	10	10	10	10	10	10	10	10	10	10
Soccer/Football Fields	2	2	2	2	2	2	2	2	2	2
Basketball Courts	4	4	4	4	4	4	4	6	6	6
Tennis Courts	4	4	4	4	4	4	4	4	4	4
Swimming pools	1	1	1	1	1	1	1	1	1	1
Parks with Playground Equipment	9	9	10	11	12	13	13	13	13	1
Picnic Shelters	8	8	9	10	10	11	11	11	11	13
Community Centers	3	3	3	3	3	2	2	2	2	14
Natural Sites	4	4	4	4	4	4	4	4	4	2
Gymnasium	2	2	2	2	2	2	2	2	2	2
Spray Ground	1	1	1	1	1	1	1	1	1	2
Dog Park	1	1	1	1	1	1	1	1	1	1
Boat Launch/Ramp/Pier	8	8	8	8	10	11	11	11	11	1
Picnic Tables	75	75	87	90	95	98	98	98	98	15
Park Benches	108	108	126	130	138	143	143	143	143	104
Multi-purpose Fields	2	2	2	2	2	2	3	3	3	148
Walking Trails	6	6	6	6	6	6	6	7	7	3
Outdoor Restrooms	9	9	9	9	9	9	10	10	10	7
Public Parking Lots	11	11	11	11	11	12	12	12	12	11
Public Art	3	4	4	5	5	5	5	6	6	14
Horseshoe Courts	3	3	3	3	3	3	3	9	9	6
Outdoor Volleyball Courts	2	2	2	2	2	2	2	2	2	8
Bike Racks	7	7	7	25	25	25	25	25	25	2
Wastewater:										
Sanitary Sewers (miles)	211.4	211.7	211.7	414.88	416.77	417.58	419.11	437.02	437.02	27
Storm Sewers (miles)	62.4	62.5	62.5	74.35	74.62	76.58	77.56	76.94	76.94	438.42
Average Daily Flow	3.82	3.63	3.63	3.89	3.88	4.55	4.25	4.26	4.26	78.48
Electric:										
Average Daily Usage (kWh)	1,366,685	1,257,055	1,286,755	1,254,574	1,304,406	1,251,181	1,274,085	1,306,914	1,287,249	1,218,593
Mile of Distribution Lines	515	515	518	520	630	550	550	550	550	550
Source: Various City records										

* Beginning in FY14 the STEP System and Vacuum System Sewer mains are included



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Alan W. Thompson, CPA
R. Bryon Scott, CPA
Gregory S. Adams, CPA

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Honorable Mayor and
Board of Aldermen
City of New Bern, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of New Bern, North Carolina, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprises the City of New Bern's basic financial statements, and have issued our report thereon dated January 8, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of New Bern's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of New Bern's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs [2020-001] that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of New Bern's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

City of New Bern's Response to Findings

The City of New Bern's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Tromper, Rice, Scott Adams & Co., P.A.

Whiteville, NC

January 8, 2021



Thompson, Price, Scott, Adams & Co, P.A.

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Report On Compliance With Requirements Applicable To Each Major Federal
Program And Internal Control Over Compliance In Accordance With OMB
Uniform Guidance and the State Single Audit Implementation Act

Independent Auditors' Report

To the Board of Aldermen
City of New Bern
New Bern, North Carolina

Report on Compliance for Each Major Federal Program

We have audited the City of New Bern, North Carolina's, compliance with the types of compliance requirements described in the OMB Compliance Supplement and the Audit Manual for Governmental Auditors in North Carolina, issued by the Local Government Commission, that could have a direct and material effect on each of the City of New Bern's major federal programs for the year ended June 30, 2020. The City of New Bern's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the City of New Bern's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), and the State Single Audit Implementation Act. Those standards, the Uniform Guidance, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of New Bern's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City of New Bern's compliance.

Opinion on Each Major Federal Program

In our opinion, the City of New Bern complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020

Report on Internal Control Over Compliance

Management of the City of New Bern is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of New Bern internal control over compliance with the types of requirements that could have direct and material effect on major federal program to determine the auditing procedures that are appropriate in the circumstance for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with type of compliance requirement of a federal program that is less severe than material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses or significant deficiencies.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Thompson, Price, Scott, Adams & Co., P.A.

Thompson, Price, Scott, Adams & Co., P.A.
Whiteville, NC
January 8, 2021



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Report On Compliance With Requirements Applicable To Each Major State Program and Internal Control Over Compliance In Accordance with OMB Uniform Guidance and the State Single Audit Implementation Act

Independent Auditors' Report

To the Honorable Mayor and
Board of Aldermen
City of New Bern, North Carolina

Report on Compliance for Each Major State Program

We have audited the City of New Bern, North Carolina's, compliance with the types of compliance requirements described in the Audit Manual for Governmental Auditors in North Carolina, issued by the Local Government Commission, that could have a direct and material effect on each of the City of New Bern's major state programs for the year ended June 30, 2020. City of New Bern's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the City of New Bern's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and applicable sections of Title 2 US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), as described in the Audit Manual for Governmental Auditors in North Carolina, and the State Single Audit Implementation Act. Those standards, Uniform Guidance, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the City of New Bern's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of City of New Bern's compliance.

Opinion on Each Major State Program

In our opinion, City of New Bern complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major State programs for the year ended June 30, 2020.

Report on Internal Control Over Compliance

Management of the City of New Bern is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of New Bern's internal control over compliance with the types of requirements that could have a direct and material effect on a major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Thompson, Rice, Scott, Adams & Co., P.A.

Whiteville, NC
January 8, 2021

**City of New Bern, North Carolina
Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2020**

Section I. Summary of Auditor's Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance to GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

☒ Yes

☐ No

Significant deficiency(ies) identified

☐ Yes

☒ No

Noncompliance material to financial statements noted

☐ Yes

☒ No

Federal Awards

Internal control over major Federal programs:

Material Weakness(es) identified?

☐ Yes

☒ No

Significant Deficiency(s)

☐ Yes

☒ No

Type of auditor's report issued on compliance for major Federal

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

☐ Yes

☒ No

Identification of major Federal programs:

CFDA #

Program Name

97.036

Disaster Grants - Public Assistance

Dollar threshold used to distinguish between Type A and Type B Program

\$ 750,000

Auditee qualified as low-risk auditee?

☐ Yes

☒ No

State Awards

Internal control over major State programs:

Material Weakness(es) identified?

☐ Yes

☒ No

Significant Deficiency(s)

☐ Yes

☒ No

Type of auditor's report issued on compliance for major State programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with the State Single Audit Implementation Act

☐ Yes

☒ No

Identification of major State programs:

Program Name

Disaster Grants - Public Assistance

**City of New Bern, North Carolina
Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2020**

Section II – Financial Statement Findings

Finding 2020-001 Deficit Fund Balance

MATERIAL WEAKNESS

Criteria. The City should maintain a positive fund balance in each of its funds

Condition. The City had a deficit fund balance in several project funds

Effect. When a fund has a negative fund balance another fund has to advance the money to cover the expenditures.

Cause. Projects are waiting reimbursement from grants and other revenue sources.

Identification of a repeat finding. This is a repeat finding from the immediate previous audit, 2019-003

Recommendation. The City should ensure that all efforts are made to collect the revenue.

Views of responsible officials: The City agrees with this finding.

Section III – Federal Award Findings and Questioned Costs

None Reported.

Section IV – State Award Findings and Questioned Costs

None Reported

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



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Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary Hogan
Director of Finance

**City of New Bern, North Carolina
Corrective Action Plan
For the Fiscal Year Ended June 30, 2020**

Section II – Financial Statement Findings

Finding: 2020-001

Name of contact person: Mary Hogan, Finance Director

Corrective Action. All efforts will be made to ensure revenues are collected or transfers are made to cover expenditures.

Proposed Completion Date: June 30, 2021

Section III – Federal Award Findings and Questioned Costs

None Reported.

Section IV – State Award Findings and Questioned Costs

None Reported.

City of New Bern, North Carolina
Summary Schedule of Prior Year's Findings
For the Fiscal Year Ended June 30, 2020

Finding: 2019-001
Status: Corrected

Finding: 2019-002
Status: Corrected

Finding: 2019-003
Status: Repeat as Finding 2020-001

City of New Bern, North Carolina
Schedule of Expenditures of Federal and State Awards
For the Year Ended June 30, 2020

Grantor/Pass-through Grantor/Program Title 1(a)	Federal CFDA Number 1(a)(b)	State/ Pass-through Grantor's Number 1(c)	Fed. (Direct & Pass-through) Expenditures 1(c),2	State Expenditures 1(d)	Provided to Subrecipients 1(e)	Local Expenditures 1(d)
Federal Grants:						
Cash Programs:						
<u>U.S. Dept. of Housing and Urban Development</u>						
Passed-through N.C. Department of Commerce CDBG Entitlement Cities	14 218	B-14-MC-37-0024	\$ 168,747	\$ -	\$ -	\$ -
<u>U.S. Department of Justice</u>						
Passed-through N.C. Department of Public Safety Bulletproof Vest Program	16.607		4,693	-	-	4,694
Edward Byrne Memorial Justice Assistance Grant (JAG) Program	16.738		13,778	-	-	-
Equitable Sharing Program	16.922		8,895	-	-	-
<u>U.S. Department of Commerce</u>						
Investments for Public Works and Economic Development Facilities	11 300	04-01-07167	609,372	-	-	-
<u>U.S. Department of Transportation</u>						
Passed-through N.C. Department of Transportation						
Metropolitan Transportation Planning and State and Non-Metropolitan Planning and Research	20 505	DOT-11 36230 42 5 6	16,251	2,032	-	2,031
Highway Planning and Construction	20 205-5	48476 1 16	122,373	-	-	30,593
<u>U.S. Department of Homeland Security</u>						
Passed-through N.C. Department of Public Safety						
Disaster Grants - Public Assistance	97 036		9,409,190	3,136,397	-	-
Disaster Grants - Public Assistance	97 036		224,196	74,732	-	-
Total Federal Awards			\$ 10,577,495	\$ 3,213,161	\$ -	\$ 37,318
State Grants:						
Cash Assistance:						
<u>N.C. Department of Transportation</u>						
Powell Bill		DOT-4 32570	\$ -	\$ 543,524	\$ -	\$ -
<u>N.C. Department of Commerce</u>						
Passed-through Golden LEAF Foundation Golden LEAF Disaster Recovery Grant - Hurricane Florence		FY 2020-011	-	32,143	-	-
Golden LEAF Disaster Recovery Grant - Hurricane Florence		FY 2019-363	-	208,608	-	-
Total Federal and State Awards			\$ 10,577,495	\$ 3,997,436	\$ -	\$ 37,318

Notes to the Schedule of Expenditures of Federal and State Financial Awards

Note 1: Basis of Presentation

The accompanying schedule of expenditures of federal and State awards (SEFSA) includes the federal and State grant activity of the City of New Bern under the programs of the federal government and the State of North Carolina for the year ended June 30, 2020. The information in this SEFSA is presented in accordance with the requirements of Title 2 US Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the State Single Audit Implementation Act. Because the Schedule presents only a selected portion of the operations of the City of New Bern, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City of New Bern.

Note 2: Summary of Significant Accounting Policies

Expenditures reported in the SEFSA are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3: Indirect Cost Rate

The City of New Bern has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Presentation by CPL on the Stanley White Recreation Center project

Date of Meeting: 2/9/2021	Ward # if applicable: Ward 2
Department: Parks & Recreation	Person Submitting Item: Foster Hughes, CPRE
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	CPL will present an update on the Public Involvement, Environmental Assessment, and Design process of the Stanley White Recreation Center project.
Actions Needed by Board:	
Backup Attached:	Memo - Presentation

Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



Aldermen


Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham

Foster Hughes, CPRE
Director of Parks & Recreation



Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager

Memo To: Mayor and Board of Aldermen
From: Foster Hughes, CPRE 
Director of Parks and Recreation
Re: Stanley White Recreation Center Update
Date: January 29, 2021

Background Information:

CPL will present an update on the Public Involvement, Environmental Assessment and Design process of the Stanley White Recreation Center project.

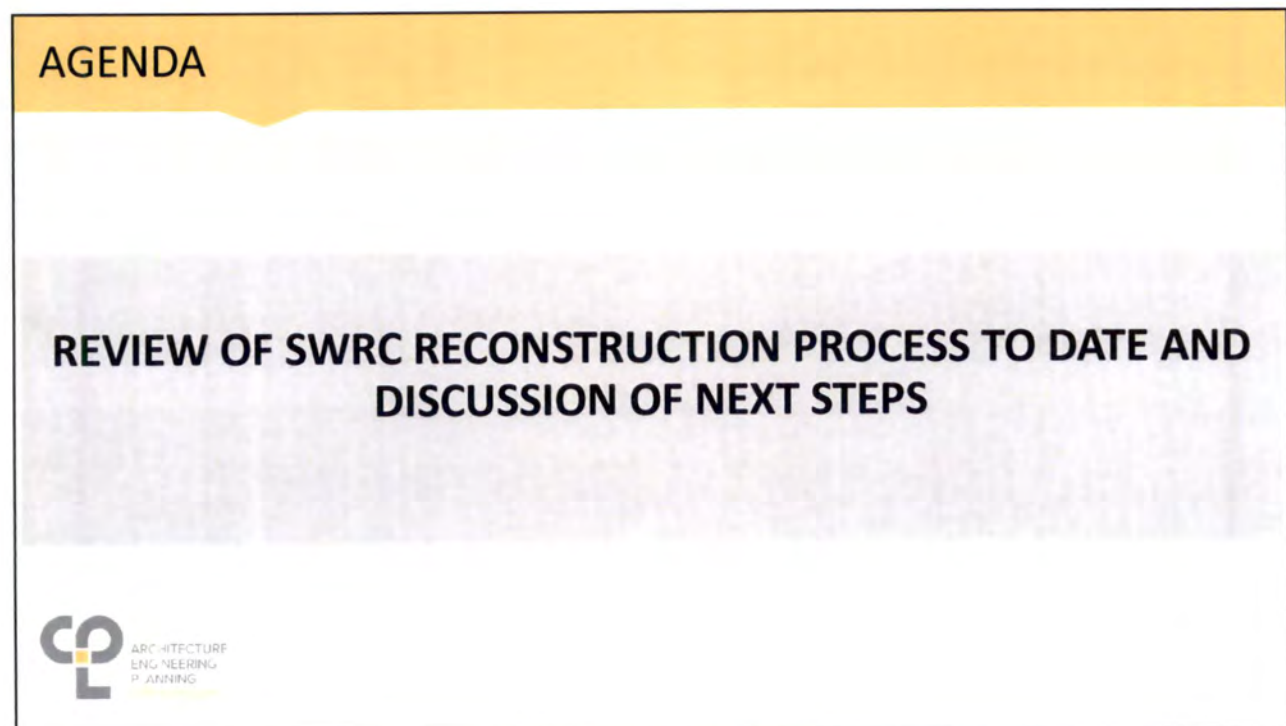
Recommendation:

Receive the Information

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138



1



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Project Budget

FEMA Reimbursement	\$5,629,986.75
Insurance Reimbursement	\$ 500,000.00
State (NC) Funds	<u>\$1,876,662.30</u>
TOTAL BUDGET	\$8,006,649.05



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Who's Been Involved



- a) **Advisory Committee**
- b) **CPL**
- c) **FEMA**



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Advisory Committee

1. The City of New Bern Department of Parks and Recreation is managing the project.
2. New Bern Parks and Recreation has contracted with the **Architecture/Engineering Firm CPL** to lead Public Involvement and Design of the new facility.
3. The Board of Alderman has appointed the **Stanley White Recreation Center Advisory Committee** to advise the design Team during project development.



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SWRC ADVISORY COMMITTEE ROLE

Section 2. The Stanley White Recreation Center Advisory Committee shall serve the Board of Aldermen in an advisory capacity, and is charged with the following responsibilities:

- Facilitate community engagement in the design and development of the new Stanley White Recreation Center and its integration with D.E. Henderson Park
- Recommend recreation center services and programming for the new Stanley White Recreation Center and D.E. Henderson Park
- Serve as a liason between the city and the citizens of the community regarding the design and development of the new Stanley White Recreation Center and its integration with D.E. Henderson Park
- Recommend and promote alternative funding sources for enhancements to the Stanley White Recreation Center campus and D.E. Henderson Park



6

CPL's Stanley White Recreation Center Engagement Leadership Team



DESIGN LEADER
EDUCATION
B ARCH, Rensselaer
Polytechnic Institute,
School of Architecture
University of Washington
in Rome, Italy
REGISTRATION
Architect. NC #13101

Rachel F. Nilson
AIA, NCARB



PRINCIPAL
EDUCATION
B S , Community and
Regional Planning,
Appalachian State
University
AFFILIATIONS
American Council of
Engineering Companies
American Planning
Association

Reginald T. Scales

7

FEMA ENVIRONMENTAL ASSESSMENT UPDATE

- **Environmental Assessment Update**
 - **What is an EA**
 - **Summary of Engagement**
 - **Schedule**

8

What is our Primary Focus and How a Decision will be Made?

1. Community Desires/Needs
2. Cost
3. Benefit



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THE PROCESS



COMMUNITY ENGAGEMENT



SITE DESIGN AND MASTER PLANNING

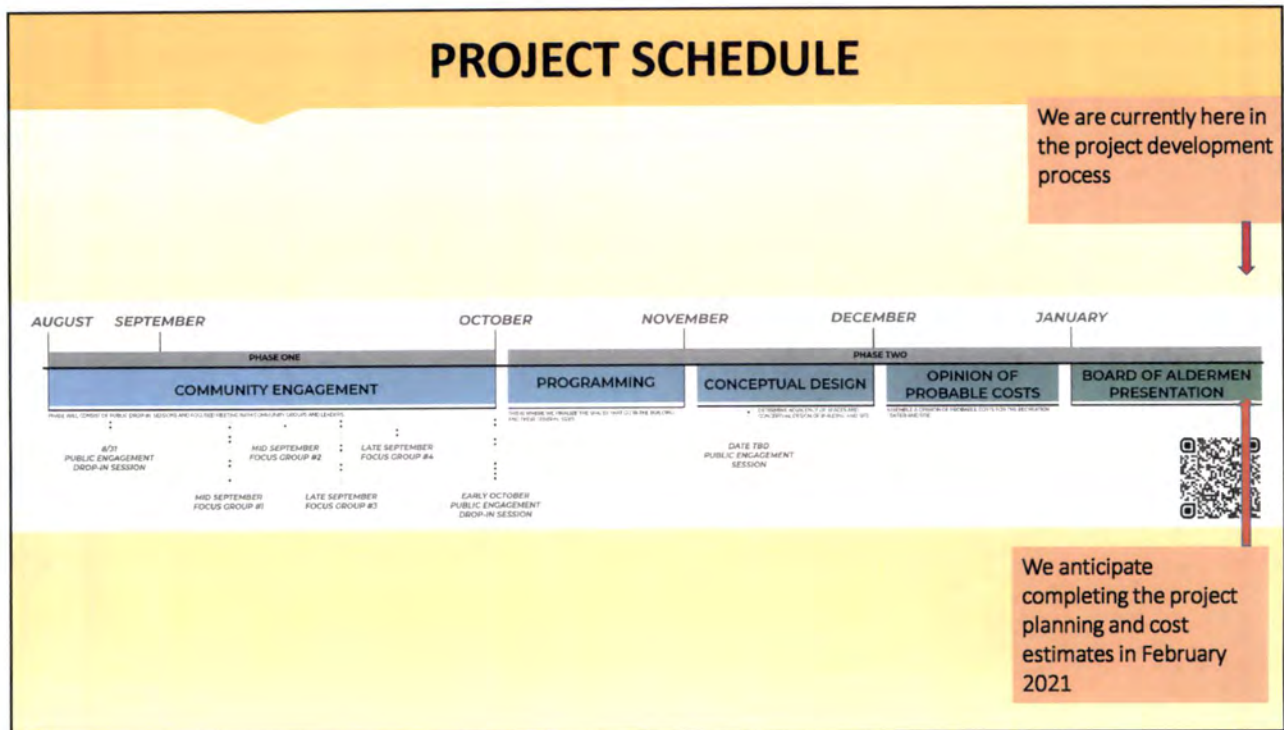


PROGRAMMING AND CONCEPTUAL DESIGN

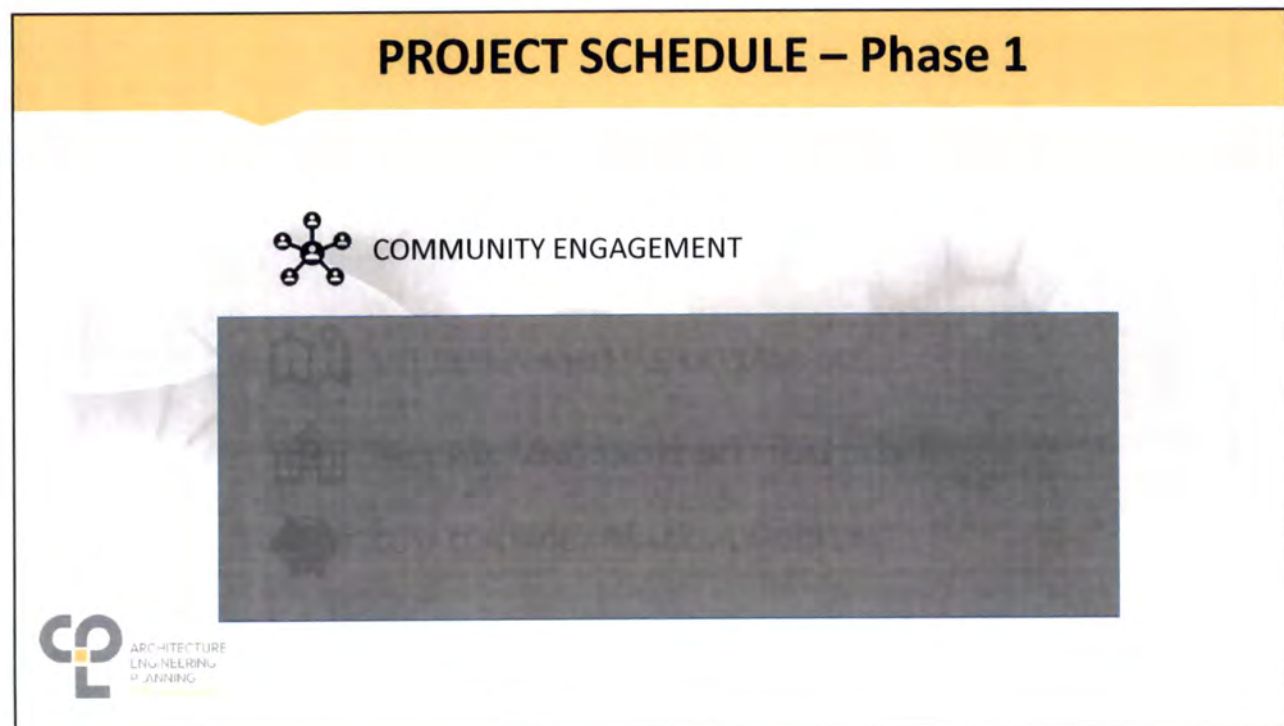


COST CONTROL / FINANCIAL MODELING

10

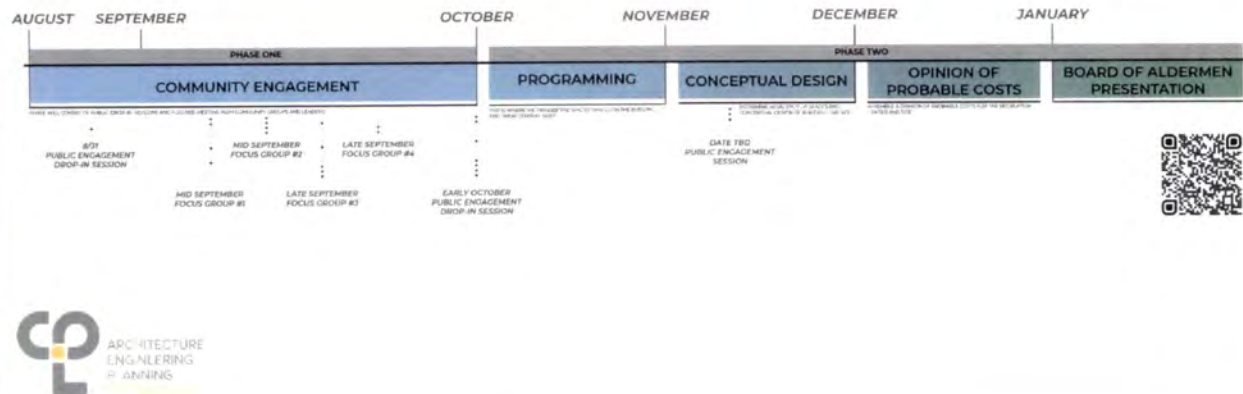


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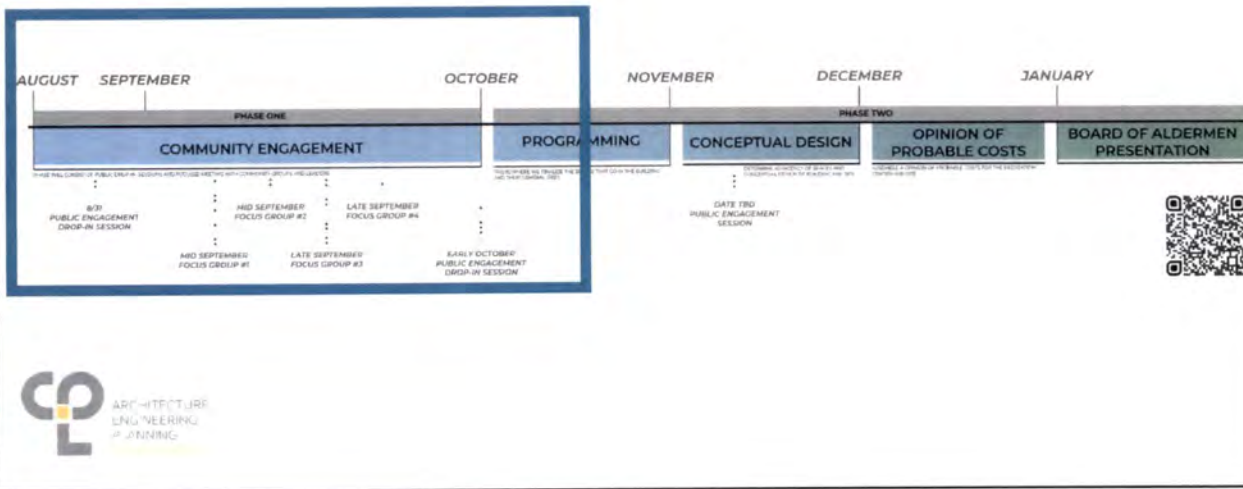
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PROJECT SCHEDULE – Phase 1



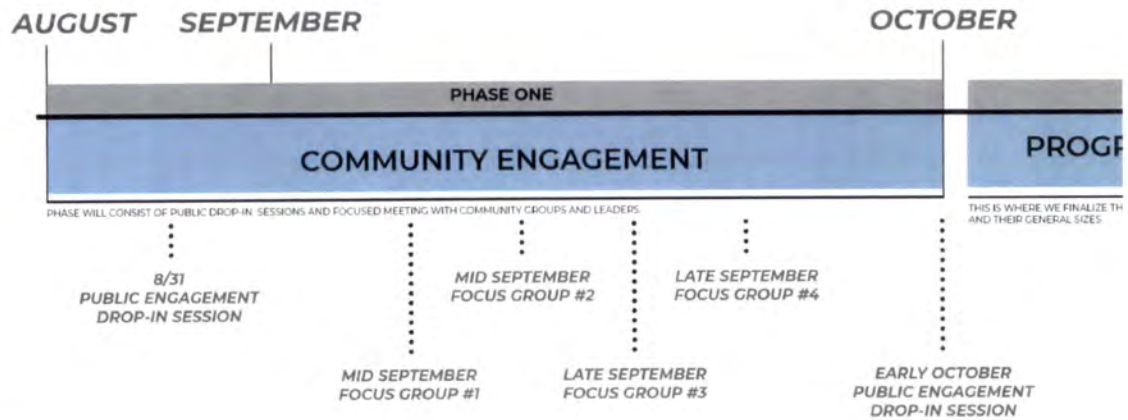
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PROJECT SCHEDULE – Phase 1



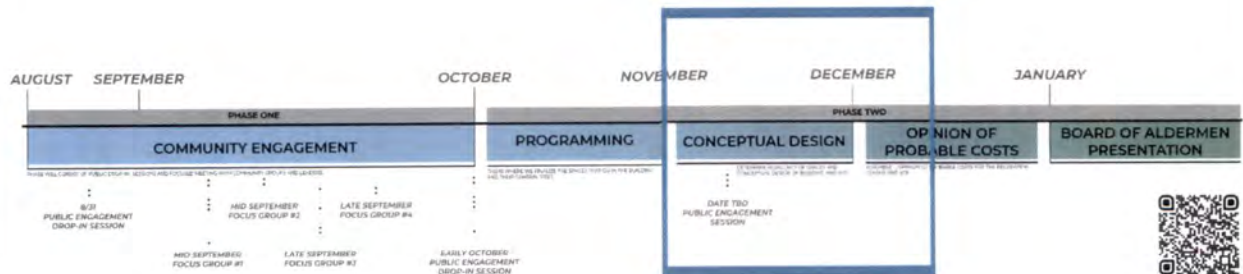
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PROJECT SCHEDULE – Phase 1



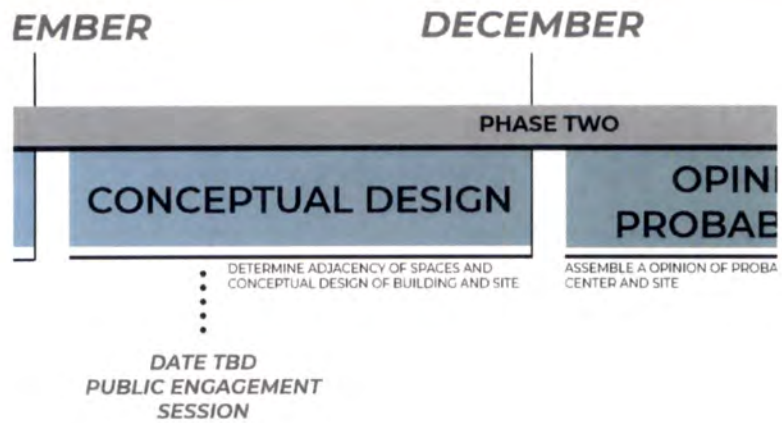
15

PROJECT SCHEDULE – Phase 1



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PROJECT SCHEDULE – Phase 1



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COMMUNITY ENGAGEMENT FINDINGS



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ENGAGEMENT FINDINGS – FOCUS GROUPS

- **Spaces / needs within the building:**

- Room for education space
- Great for families
- Very excited about education component
- Test kitchen – very important for demonstrations
- Non-profits to come together to feed community
- Enterprise/Business space to work with non-profits
- Facility could be an emergency shelter (only if located at alternate location)
- Food insecurity is a big issue currently. What was there in the 70s as opposed to the needs of today
- State of the art, comprehensive recreation facility for the next 50 years.
 - Integration of technology is important
- Potential of access to parts of building at later hours for rentals/community events



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ENGAGEMENT FINDINGS – FOCUS GROUPS

- **Outdoor spaces / needs:**

- Kids garden/community garden at Henderson Park currently
- Craven Terrace is walkable to community center current and proposed location
- People in community want a water feature
- Small amphitheater at Henderson Park
- Stormwater as an education tool



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YOUTH FOCUS GROUP

SPACE FOR EVERYONE TO COME TOGETHER AND
EVERYONE DOES SOMETHING THEY ENJOY

EVERYONE CAN PLAY AND PARTICIPATE

EVERYONE TO GET ALONG WITH EACH OTHER

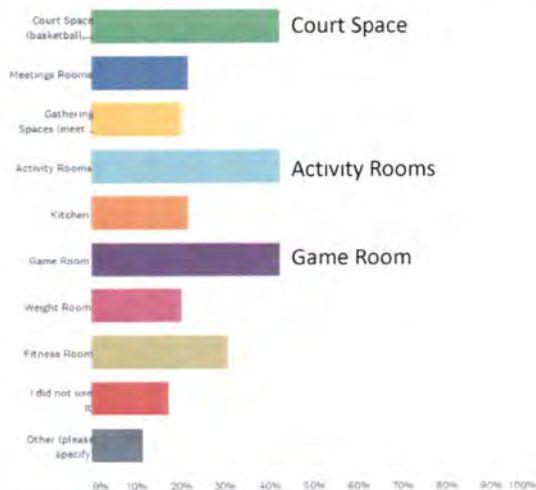


- **What would you like to see?**
 - Art stations
 - Quiet study space
 - Art room
 - Updated kitchen (bigger and more counter)
 - Afterschool activity space
 - Work with friends
 - Space to hang out
- **What does your ideal afterschool space look like?**
 - Things to do with your hands
 - Team building
 - Tables and chairs
 - Private area for homework
 - Hands on activities (makerspace, legos, robotics, pool, board games)
- **Henderson Park Area**
 - All of the activities noted
 - Public pool
 - Bike park
 - Skate park

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ENGAGEMENT FINDINGS – SURVEY

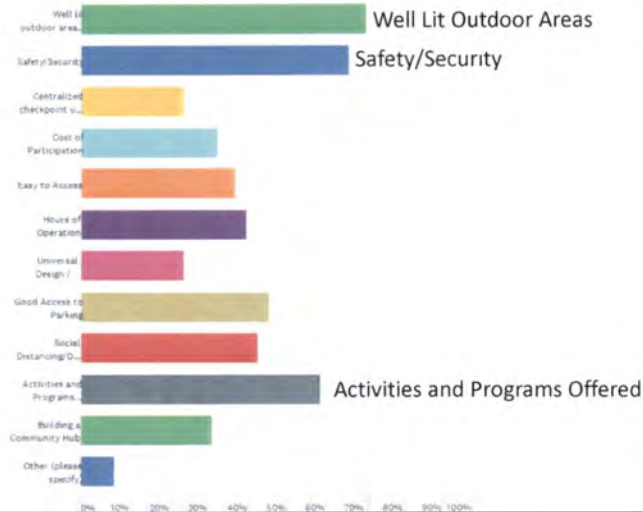
Q6 What activities did you participate in/what spaces did you use while at the recreation center when it was still in use? (check all that apply)



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ENGAGEMENT FINDINGS – SURVEY

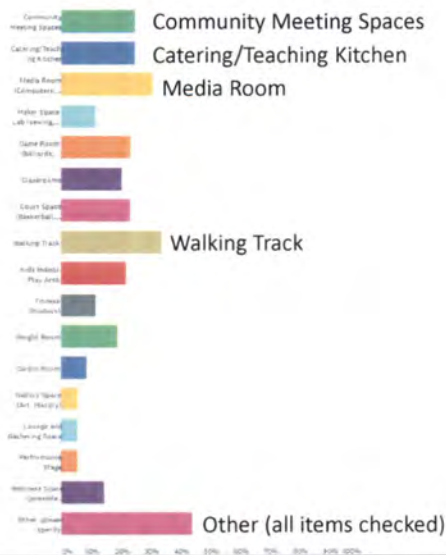
Q10 Which of the following elements are important to you in the design of the Stanley White Recreation Center? (Choose all that apply)



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ENGAGEMENT FINDINGS – SURVEY

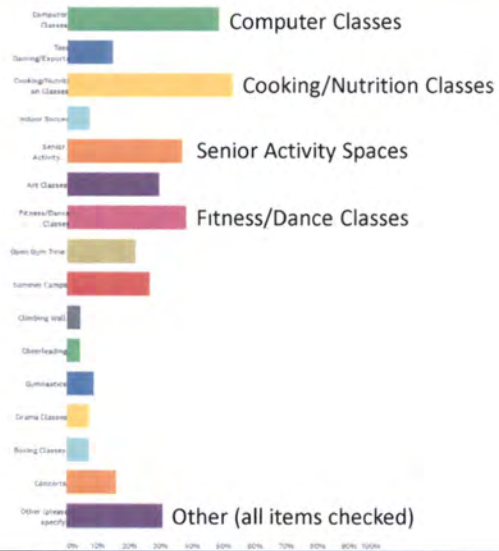
Q8 What spaces would you like to see in a new recreation center? (Choose your top 5 options)



24

ENGAGEMENT FINDINGS – SURVEY

Q9 What programs and activities would you participate in at a new recreation center? (Choose your top 5 options)



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PROJECT SCHEDULE – Phase 2



SITE DESIGN AND MASTER PLANNING



PROGRAMMING AND CONCEPTUAL DESIGN

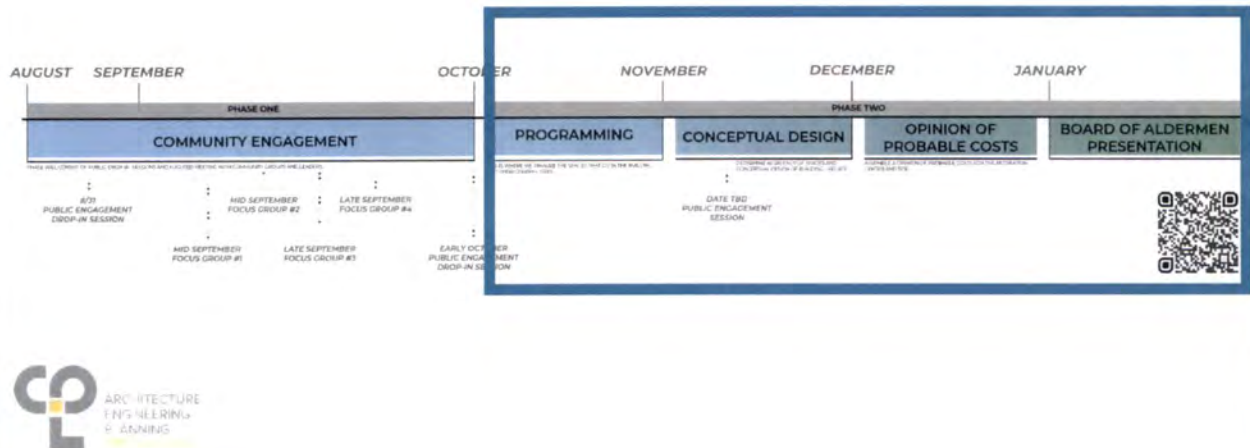


COST CONTROL / FINANCIAL MODELING



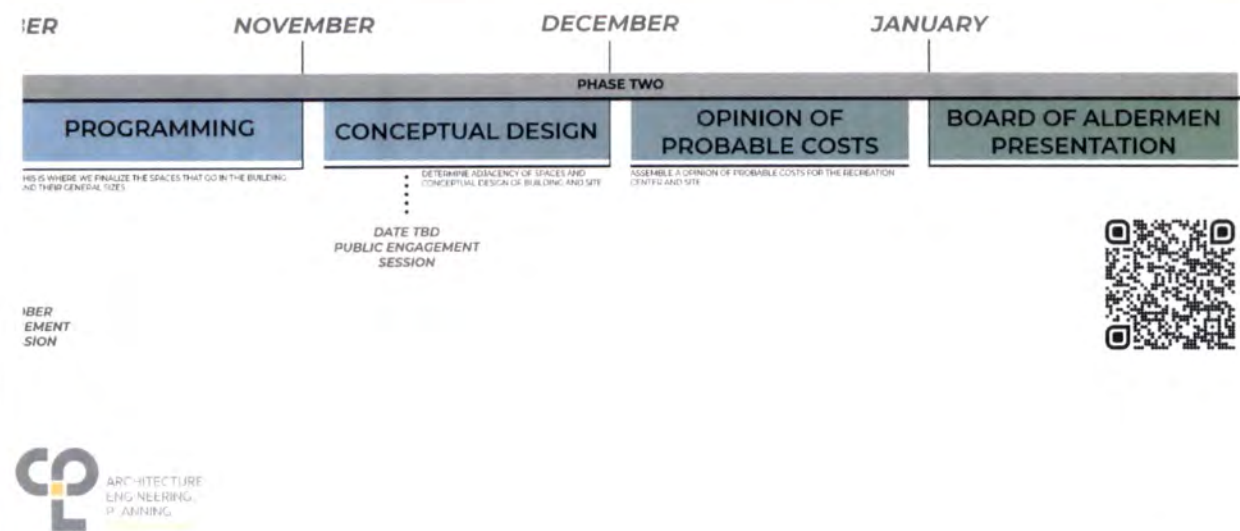
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PROJECT SCHEDULE – Phase 2



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PROJECT SCHEDULE – Phase 2



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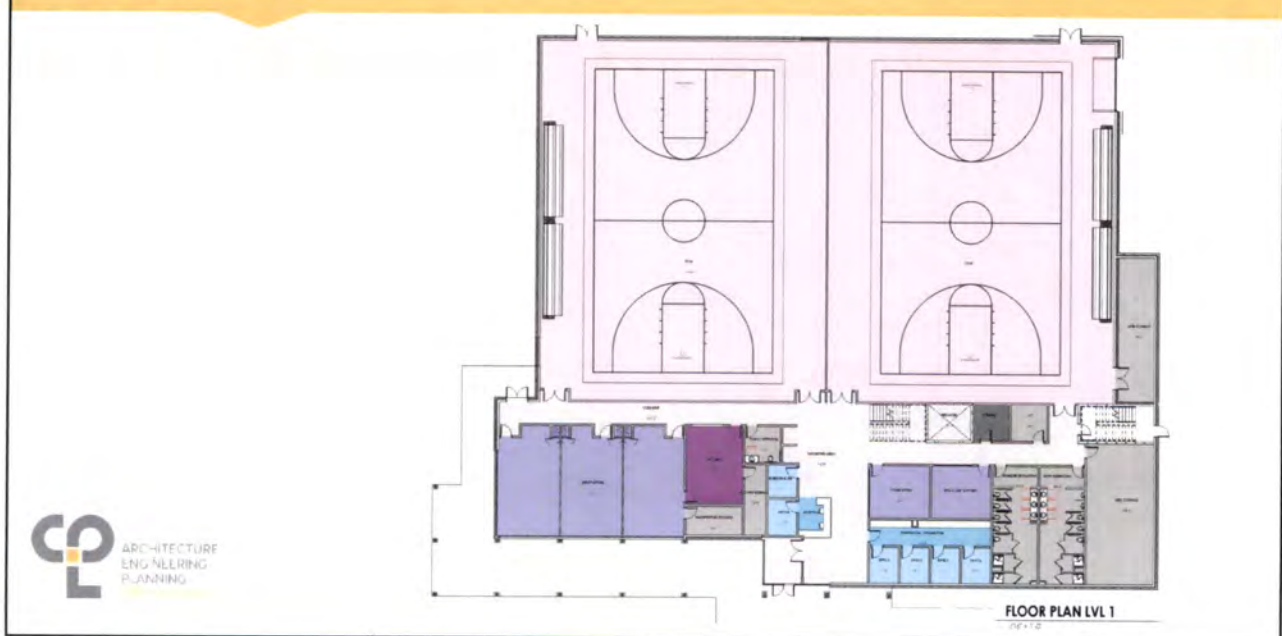
PROGRAMMING

Room/Area	Occup	Unit	NSF	Total NSF	Space Driver	Comments	Adjacency
1.0 Building Spaces							
Vestibule	1	1	100	100	Variable		
Lobby	1	1	200	200	Variable	History Wall	
Staff Support Spaces							
Reception	2	1	100	100	Variable	1 person at reception, unlocated or separate from admin	Gym and Entry
Staff Offices	1	1	30	30	Variable	Individual	
Staff Workrooms	1	1	100	100	Variable	Print area, etc., cabinets, office supply storage only	
Staff Breakroom	1	1	50	50	Variable	Kitchenette, sink, microwaves, refrigerator, counter-top	
Support Spaces							
Family Restroom	2	1	150	150	Fixed	Shower, T.V., shower to be separate room made toilet	Restrooms
Men's Restrooms	1	1	300	300	Variable	Lockers and showers (24 gender?)	
Women's Restrooms	1	1	300	300	Variable	Lockers and showers	
General Storage	1	1	250	250	Variable		
Elevator	2	1	120	120	Variable		
Electrical Room	2	1	100	100	Variable		
IT Closet	1	1	100	100	Fixed		
Janitor Closet	1	1	30	30	Variable		
Community Spaces							
Screening Room	1	1	30	30	Variable	15000	
Media Lab/sports	1	1	240	240	Variable	Print table, ping pong, card table, arcade game 15x20?	
Game Room	1	1	240	240	Variable	15x18, movable partitions between the three rooms & 8 tables 6 to a table = 150 people counter with sink and cabinets in each room	
Multipurpose Room	2	1	300	300	Variable	For tables and chairs	
Multipurpose Storage	1	1	120	120	Variable	For tables and chairs	
Kitchen	2	1	340	340	Variable	Part of lobby area potentially space for tables, chairs, nooks, quiet area?	Gym to Multi and lobby
Kitchen/Concessions Storage	1	1	120	120	Variable		
Cafe/Open Lobby	1	1	300	300	Variable		
Subtotal Admin/Support	7	7	700	700			
Net-to-gross Factor	1.3						
Total				910		(Building Spaces)	
Athletic Spaces							
HS Court Gymnasium w/Seating	2	2	3000	18,000	Variable	15' x 100' 2 cross courts @ 10'x44' 2 1/2' ball composition courts (14'x50') & 2 practice (14'x50'). Moveable/Fixed bleacher seating, multipurpose floor	PERMS
Track	1	1	1000	0	Variable	Gym	Around 1 court
Gym Storage	2	1	400	400	Variable	All gym level, store rollaway storage here	
Weight/Cardio Room	1	1	3000	3000	Variable		
Weight/Cardio Storage	1	1	100	100	Variable		
Group Exercise Studio	1	1	100	100	Variable		
Group Exercise Studio Storage	1	1	140	140	Variable		
Subtotal	22			20,420			
Net-to-gross Factor				1.15			
Total				23,270		(Building Spaces)	
TOTAL (w/track)				32,470			
Excluded Track				3,600			
TOTAL with Track				36,070			



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FLOOR PLAN



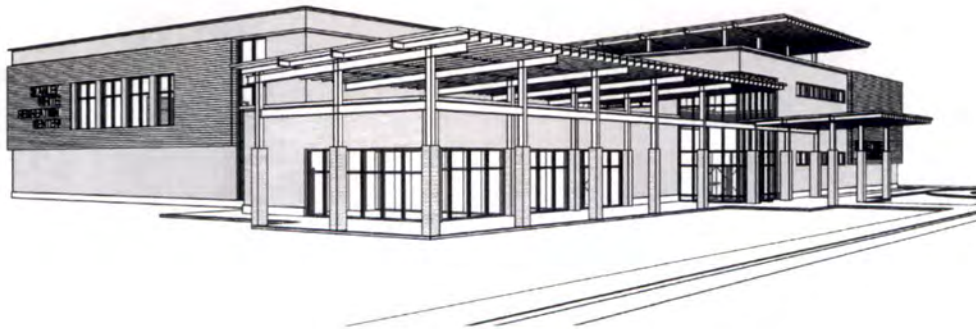
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FLOOR PLAN



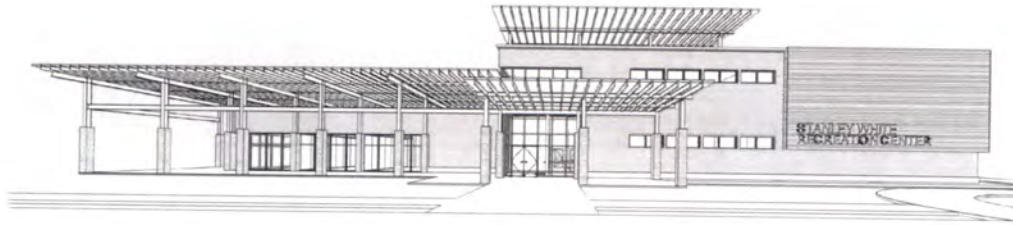
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CONCEPTUAL DESIGN



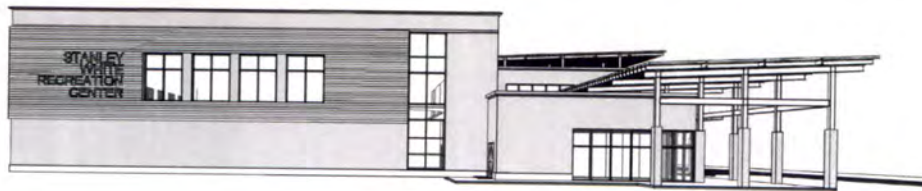
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CONCEPTUAL DESIGN



33

CONCEPTUAL DESIGN



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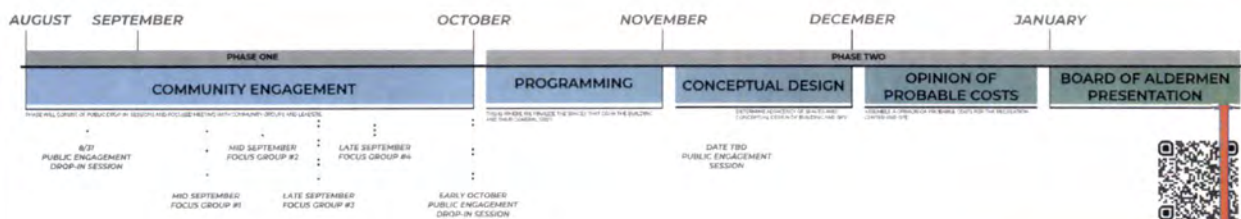
3RD AVENUE SITE DESIGN CONCEPT



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PROJECT SCHEDULE/NEXT STEPS

We are currently here
in the project
development process



We anticipate
completing the project
planning and cost
estimates in February
2021



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AGENDA ITEM COVER SHEET

Agenda Item Title:

Conduct a Public Hearing and Consider Adopting an Ordinance to Amend Sections 15-472, 15-474 and 15-486 of the City of New Bern Land Use Ordinance.

Date of Meeting: 02/09/2021	Ward # if applicable: Ward 1
Department: Development Services	Person Submitting Item: Jeff Ruggieri, Director of Development Services
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: 2/9/2021

Explanation of Item:	Conduct a Public Hearing and Consider Adopting an Ordinance to Amend Sections 15-472, 15-474 and 15-486 of the City of New Bern Land Use Ordinance.
Actions Needed by Board:	Conduct a Public Hearing and Adopt Ordinance
Backup Attached:	Memo, Redline Version of Ordinance, Ordinance

Is item time sensitive? <input type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director of Development Services

DATE: January 28, 2021

SUBJECT: Conduct a Public Hearing and Consider Adopting an Ordinance to Amend Sections 15-472, 15-474 and 15-486 of the City of New Bern Land Use Ordinance.

Background

At their October 13, 2020 meeting, The City of New Bern Board of Aldermen requested that the Planning and Zoning Board review the Land Use Ordinance regarding height limitations in the following areas:

- 1) The Residential Waterfront Overlay District;
- 2) The Commercial Waterfront Overlay District; and
- 3) The Riverstation Mixed Use Overlay District.

The Planning and Zoning Board discussed the request at their November 3, 2020, December 1, 2020 and January 5, 2020 meetings and voted unanimously to make the following changes:

- 1) Amend Section 15-472 "Residential waterfront overlay district established";
- 2) Amend Section 15-474 "Required conformity to dimensional regulations"; and
- 3) Amend Section 15-486 "Establishment of Riverstation mixed use overlay district; promulgation of use and design standards"

Recommendation

Conduct a Public Hearing and Consider Adopting an Ordinance to Amend Sections 15-472, 15-474 and 15-486 of the City of New Bern Land Use Ordinance. If the meeting is conducted virtually, the public will have 24 hours to submit comments.

Please contact Jeff Ruggieri at 639-7587 should you have any questions or need additional information.

AN ORDINANCE TO AMEND APPENDIX A "LAND USE" OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the Planning and Zoning Board of the City of New Bern unanimously recommends that certain amendments be made to Appendix A "Land Use" of the Code of Ordinances of the City of New Bern; and

WHEREAS, the City's development services staff further recommends approval of said proposed amendments; and

WHEREAS, the Board of Alderman of the City of New Bern deems it advisable and in the public interest to effect said revisions to Appendix A "Land Use" of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That Section 15-472. "Residential waterfront overlay district established." of Article XXIII. "New Bern Waterfront Overlay Districts" of Appendix A "Land Use" of the Code of Ordinance of the City of New Bern be and the same is hereby amended by deleting section 15-472 in its entirety and inserting in its stead the following:

"Section 15-472. Residential waterfront overlay district established.

The New Bern residential waterfront overlay district is hereby established as a district which overlays existing zoning districts, the extent and boundaries of which are as indicated on the official zoning map for the City of New Bern. The boundaries of the New Bern residential waterfront overlay district are as shown on the official zoning map, which are the same as shown on the plat entitled "Proposed Residential Waterfront Overlay District Boundary," prepared by the planning department of the City of New Bern, bearing date January 1, 2021, a copy of which is on file in the office of the director of development services of the City of New Bern."

SECTION 2. That Section 15-474. "Required conformity to dimensional regulations." of Article XXIII. "New Bern Waterfront Overlay Districts" of Appendix A "Land Use" of the Code of Ordinance of the City of New Bern be and the same is hereby amended by deleting Section 15-474 in its entirety and inserting in its stead the following:

"Section 15-474. Required conformity to dimensional regulations.

(a) Height shall be defined as the vertical distance between mean sea level and the highest point of a building.

(b) Structures within the residential waterfront overlay district shall observe the dimensional and other regulations of the land use ordinance of the City of New Bern, except as follows:

(1) No new building or structure shall exceed a height of 45 feet.

(2) Except as provided in sub-section (d), no existing building or structure may be increased in height beyond the limitation hereby imposed, but the fact that an existing structure exceeds this height limitation shall not be construed to make said structure "nonconforming" as the term is used in this ordinance.

(c) Structures within the commercial waterfront overlay district shall observe the dimensional and other regulations of the land use ordinance of the City of New Bern, except as follows:

(1) No new building or structure shall exceed a height of 60 feet. In no event shall the top of any roof of a building or structure, excluding rooftop appurtenances not intended as places of occupancy or storage such as spires, cupolas, and towers, exceed a height of 66 feet above mean sea level. Rooftop appurtenances as described herein shall not exceed a height of 75 feet above mean sea level, and shall not exceed five percent of the horizontal roof area measured at the cornice line or finished roof surface.

(2) Except as provided in sub-section (d), no existing building or structure may be increased in height beyond the limitation hereby imposed, but the fact that an existing structure exceeds this height limitation shall not be construed to make said structure "nonconforming" as the term is used in this ordinance.

(d) Existing buildings or structures may exceed the height limitations established herein if elevated to meet the regulatory flood protection elevation requirements of Article XVI, provided:

(1) There is no increase of the building envelope, bulk or mass of the original building or structure; and

(2) The building or structure is not elevated beyond the minimum standards established by the regulatory flood protection elevation as defined in section 15-270.

(e) All new buildings or structures, located in the commercial and residential waterfront overlay districts shall comply with the requirements of Article XXI.

(f) All residential or nonresidential buildings hereafter constructed on property in the city which adjoins the Neuse River, Trent River, or Lawson Creek, and is in the city commercial or residential waterfront overlay districts, shall be set back a minimum distance of 35 feet from the edge of the river or creek on which it fronts, measured at a time when the water is at its normal level. "Normal level" is considered "mean water level," as the same is defined in section .0700, Technical Appendix 1, "Definition for Public Trust Areas in the North Carolina Administrative Code," which states:

(1) In bodies of water having less than six inches lunar tidal influence, and excluding tropical storm and hurricane conditions, mean water level is the average height of all water levels.

(2) In the absence of more precise data, relatively close approximation of the mean water level may be assumed to be the physical water level on the site, provided:

(i) The body of water is within its normally established banks or shoreline which may be determined by inspection of vegetative and soil character indicators.

(ii) No precipitation of one-inch or more has occurred upstream of the project site in the seven-day period preceding the determination.

(iii) No sustained winds in excess of 12 knots has occurred within a 50 mile radius of the project site in the three-day period preceding the determination.

SECTION 3. That sub-section (c) "Standards." Of Section 15-486. "Establishment of Riverstation mixed use overlay district; promulgation of use and design standards." of Article XXIV-A. "Riverstation Mixed Use Overlay District" of Appendix A "Land Use" of the Code of Ordinance of the City of New Bern be and the same is hereby amended by deleting sub-section 15-486(c) in its entirety and inserting in its stead the following:

"Section 15-486. Establishment of Riverstation mixed use overlay district; promulgation of use and design standards.

...

(c) *Standards.* The following use and design standards and dimensional requirements are intended to guide new development in a manner that is consistent with the city Urban Design Plan 2000:

(1) *Building types.*

(i) *Storefront building.* Storefront building may accommodate a variety of uses. A group of storefront buildings can be combined to form a mixed-use neighborhood center. Individual storefront buildings can provide a commercial service close to homes with residential use on the upper floors. Building height for storefront building shall not exceed 50 feet. Examples of this building type can be found on Middle Street in the Central Business District.

(ii) *Civic building.* Civic buildings are used for public purposes. These buildings must be designed appropriately to fit within neighborhoods as integral parts of the community. Their uses include churches, libraries, post offices, schools or government buildings. Building height varies and is dependent on site, spatial relationships, and impact to adjoining properties.

(iii) *Live/work units.* Live/work units combine commercial and residential uses within a single dwelling unit. Building height for live/work units shall not exceed 50 feet. Live/work units are similar in design to storefront buildings, however, the emphasis is more on the residential use, with commercial uses being secondary. Live/work units create minimal or no foot traffic, with minimal signage.

(iv) *Attached housing.* Townhouses, duplexes or multi-family. Building height not to exceed 50 feet.

(v) *Detached housing.* Suitable for single-family occupancy. Building height not to exceed 50 feet.

(vi) *Other.* Other buildings may be considered through a special use permit process if they are found to be in harmony, scale and character with the general guiding principles of this section.

11/1/21

SECTION 4. This ordinance shall be effective from and after the date of its adoption.

ADOPTED THIS 9th DAY OF FEBRUARY, 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

AN ORDINANCE TO AMEND APPENDIX A “LAND USE” OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the Planning and Zoning Board of the City of New Bern recommends that certain amendments be made to Appendix A “Land Use” of the Code of Ordinances of the City of New Bern; and

WHEREAS, the City’s development services staff further recommends approval of said proposed amendments; and

WHEREAS, the Board of Alderman of the City of New Bern deems it advisable and in the public interest to effect said revisions to Appendix A “Land Use” of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That Section 15-472. “Residential waterfront overlay district established.” of Article XXIII. “New Bern Waterfront Overlay Districts” of Appendix A “Land Use” of the Code of Ordinance of the City of New Bern be and the same is hereby amended by deleting section 15-472 in its entirety and inserting in its stead the following:

“Section 15-472. Residential waterfront overlay district established.

The New Bern residential waterfront overlay district is hereby established as a district which overlays existing zoning districts, the extent and boundaries of which are as indicated on the official zoning map for the City of New Bern. The boundaries of the New Bern residential waterfront overlay district are as shown on the official zoning map, which are the same as shown on the plat entitled “Proposed Residential Waterfront Overlay District Boundary,” prepared by the planning department of the City of New Bern, bearing date ~~February 10, 2004~~ January 1, 2021, a copy of which is on file in the office of the director of ~~planning and inspections~~ development services of the City of New Bern.”

SECTION 2. That Section 15-474. “Required conformity to dimensional regulations.” of Article XXIII. “New Bern Waterfront Overlay Districts” of Appendix A “Land Use” of the Code of Ordinance of the City of New Bern be and the same is hereby amended by deleting Section 15-474 in its entirety and inserting in its stead the following:

“Section 15-474. Required conformity to dimensional regulations.

(a) Height shall be defined as the vertical distance between mean sea level and the highest point of a building.

(b) Structures within the residential waterfront overlay district shall observe the dimensional and other regulations of the land use ordinance of the City of New Bern, except as follows:

- (1) No new building or structure shall exceed a height of 44 45 feet.
- (2) Except as provided in sub-section (d), no existing building or structure may be increased in height beyond the limitation hereby imposed, but the fact that an existing structure exceeds this height limitation shall not be construed to make said structure “nonconforming” as the term is used in this ordinance.

(c) Structures within the commercial waterfront overlay district shall observe the dimensional and other regulations of the land use ordinance of the City of New Bern, except as follows:

(1) No new building or structure shall exceed a height of 60 feet. In no event shall the top of any roof of a building or structure, excluding rooftop appurtenances not intended as places of occupancy or storage such as spires, cupolas, and towers, exceed a height of 66 feet above mean sea level. Rooftop appurtenances as described herein shall not exceed a height of 75 feet above mean sea level, and shall not exceed five percent of the horizontal roof area measured at the cornice line or finished roof surface.

(2) Except as provided in sub-section (d), no existing building or structure may be increased in height beyond the limitation hereby imposed, but the fact that an existing structure exceeds this height limitation shall not be construed to make said structure “nonconforming” as the term is used in this ordinance.

(d) Existing buildings or structures may exceed the height limitations established herein if elevated to meet the regulatory flood protection elevation requirements of Article XVI, provided:

(1) There is no increase of the building envelope, bulk or mass of the original building or structure; and

(2) The building or structure is not elevated beyond the minimum standards established by the regulatory flood protection elevation as defined in section 15-270.

(ee) All new buildings or structures, located in the commercial and residential waterfront overlay districts shall comply with the requirements of Article XXI.

(ef) All residential or nonresidential buildings hereafter constructed on property in the city which adjoins the Neuse River, Trent River, or Lawson Creek, and is in the city commercial or residential waterfront overlay districts, shall be set back a minimum distance of 35 feet from the edge of the river or creek on which it fronts, measured at a time when the water is at its normal level. “Normal level” is considered “mean water level,” as the same is defined in section .0700, Technical Appendix 1, “Definition for Public Trust Areas in the North Carolina Administrative Code,” which states:

(1) In bodies of water having less than six inches lunar tidal influence, and excluding tropical storm and hurricane conditions, mean water level is the average height of all water levels.

(2) In the absence of more precise data, relatively close approximation of the mean water level may be assumed to be the physical water level on the site, provided:

(i) The body of water is within its normally established banks or shoreline which may be determined by inspection of vegetative and soil character indicators.

(ii) No precipitation of one-inch or more has occurred upstream of the project site in the seven-day period preceding the determination.

(iii) No sustained winds in excess of 12 knots has occurred within a 50 mile radius of the project site in the three-day period preceding the determination.

SECTION 3. That sub-section (c) “Standards.” Of Section 15-486. “Establishment of Riverstation mixed use overlay district; promulgation of use and design standards.” of Article XXIV-A. “Riverstation Mixed Use Overly District” of Appendix A “Land Use” of the Code of Ordinance of the City of New Bern be and the same is hereby amended by deleting sub-section 15-486(c) in its entirety and inserting in its stead the following:

“Section 15-486. Establishment of Riverstation mixed use overlay district; promulgation of use and design standards.

...

(c) *Standards.* The following use and design standards and dimensional requirements are intended to guide new development in a manner that is consistent with the city Urban Design Plan 2000:

(1) *Building types.*

(i) *Storefront building.* Storefront building may accommodate a variety of uses. A group of storefront buildings can be combined to form a mixed-use neighborhood center. Individual storefront buildings can provide a commercial service close to homes with residential use on the upper floors. Building height for storefront building ~~is between two to three stories~~ shall not exceed 50 feet. Examples of this building type can be found on Middle Street in the Central Business District.

(ii) *Civic building.* Civic buildings are used for public purposes. These buildings must be designed appropriately to fit within neighborhoods as integral parts of the community. Their uses include churches, libraries, post offices, schools or government buildings. Building height varies and is dependent on site, spatial relationships, and impact to adjoining properties.

(iii) *Live/work units.* Live/work units combine commercial and residential uses within a single dwelling unit. Building height for live/work units ~~is between two to three stories~~ shall not exceed 50 feet. Live/work units are similar in design to storefront buildings, however, the emphasis is more on the residential use, with commercial uses being secondary. Live/work units create minimal or no foot traffic, with minimal signage.

(iv) *Attached housing.* Townhouses, duplexes or multi-family. Building height not to exceed ~~three stories~~ 50 feet.

(v) *Detached housing.* Suitable for single-family occupancy. Building height not to exceed ~~one-half stories~~ 50 feet.

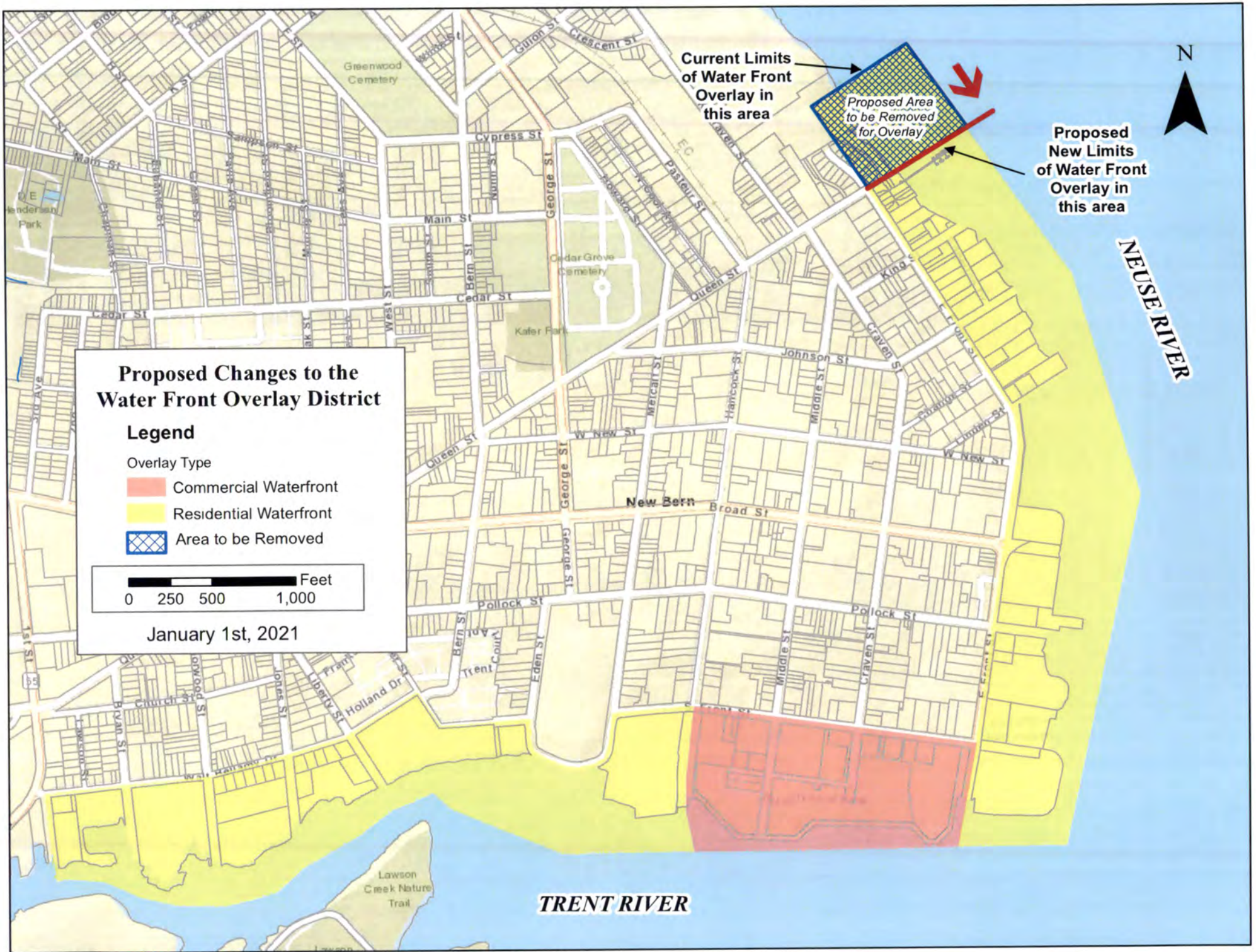
(vi) *Other.* Other buildings may be considered through a special use permit process if they are found to be in harmony, scale and character with the general guiding principles of this section.

SECTION 4. This ordinance shall be effective from and after the date of its adoption.

ADOPTED THIS ____ DAY OF FEBRUARY, 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



Item 3D: Consideration of a request to review height regulations in the R-6 Zoning District, Residential & Commercial Waterfront Overlay Districts and Riverstation mixed use overlay district from the Board of Aldermen.

Proposed Residential Waterfront Overlay District



Section 15-474 Required conformity to dimensional regulations

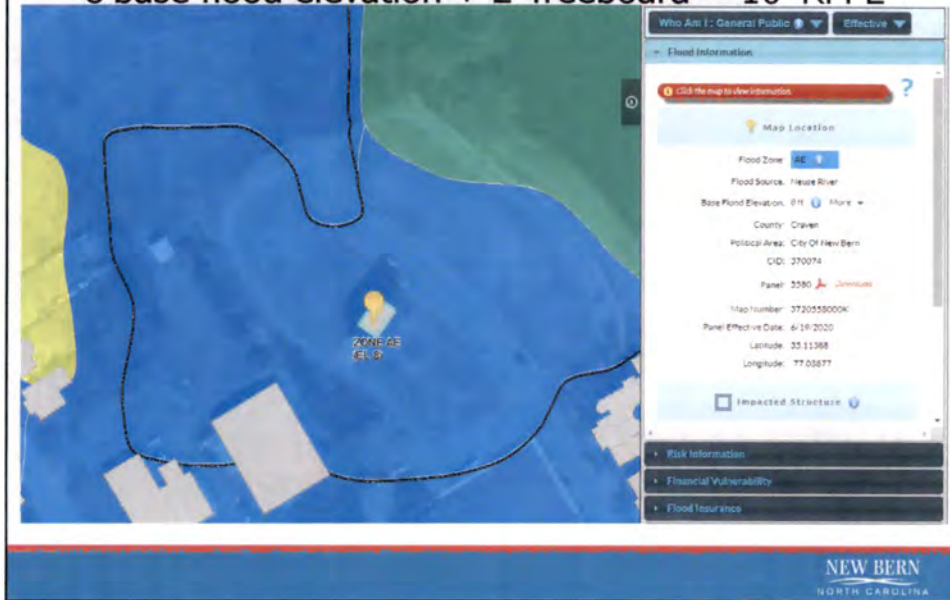
- (b) Structures within the residential waterfront overlay district shall observe the dimensional and other regulations of the land use ordinance of the City of New Bern, except as follows:
 - (1) No building or structure shall exceed a height of 44 feet **45 feet**.

Elevation Exemption

- Existing structures may exceed the height limitations established in the Residential and Commercial Waterfront Overlays (section 15-474) if elevated to meet the regulatory flood protection elevation (section 15-270), provided;
 - A) There is no increase of the building envelope, bulk or mass of the original structure.
 - B) The structure is not elevated beyond the minimum standards established by the Regulatory Flood Protection Elevation

Example: Regulatory Flood Protection Elevation
(RFPE):

8' base flood elevation + 2' freeboard = 10' RFPE



5

Riverstation Mixed Use Overlay District
Design Standards – Proposed Changes.

- Change the Riverstation Mixed Use Overlay District design standards to reflect R-6 Height Standards (50 feet).

6

Example: Section 15-486. - Establishment of Riverstation mixed use overlay district; promulgation of use and design standards.

- (c) Standards. The following use and design standards and dimensional requirements are intended to guide new development in a manner that is consistent with the city Urban Design Plan 2000:
- (1) Building types.
 - (i) Storefront building. Storefront building may accommodate a variety of uses. A group of storefront buildings can be combined to form a mixed-use neighborhood center. Individual storefront buildings can provide a commercial service close to homes with residential use on the upper floors. Building height for storefront building ~~is between two to three stories~~ shall not exceed 50 feet. Examples of this building type can be found on Middle Street in the Central Business District.
 - (ii) Civic building. Civic buildings are used for public purposes. These buildings must be designed appropriately to fit within neighborhoods as integral parts of the community. Their uses include churches, libraries, post offices, schools or government buildings. Building height varies and is dependent on site, spatial relationships, and impact to adjoining properties.

Example (continued)

- (iii) Live/work units. Live/work units combine commercial and residential uses within a single dwelling unit. Building height for live/work units ~~is between two to three stories~~ shall not exceed 50 feet. Live/work units are similar in design to storefront buildings, however, the emphasis is more on the residential use, with commercial uses being secondary. Live/work units create minimal or no foot traffic, with minimal signage.
- (iv) Attached housing. Townhouses, duplexes or multi-family. Building height not to exceed three stories 50 feet.
- (v) Detached housing. Suitable for single-family occupancy. Building height not to exceed ~~one-half stories~~ 50 feet.
- (vi) Other. Other buildings may be considered through a special use permit process if they are found to be in harmony, scale and character with the general guiding principles of this section.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Conduct a Public hearing to Receive Public Comment on the Community Development Block Grant (CDBG) Amended 2020 Annual Action Plan.

Date of Meeting: 02/09/2021	Ward # if applicable: N/A
Department: Development Services	Person Submitting Item: Amanda Ohlensehlen, Community and Economic Development Manager
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: 02/9/2021

Explanation of Item:	The U.S. Department of Housing and Urban Development (HUD) requires Entitlement Cities to submit an Annual Action Plan detailing the intended use of CDBG funding for the 2020 year. Due to the current pandemic, the City is receiving an additional CDBG-CV allocation. The previously approved plan will be updated to detail how these special funds will be used. This agenda item calls for a public hearing to receive public comment on the plan.
Actions Needed by Board:	Conduct a Public Hearing
Backup Attached:	Memo, Amended CDBG Annual Action Plan, PowerPoint Presentation

Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



MEMORANDUM

TO: Mayor Outlaw and Board of Aldermen

FROM: Amanda Ohlensehlen, Community and Economic Development Manager

DATE: January 28, 2021

SUBJECT: Conduct a Public hearing to Receive Public Comment on the Community Development Block Grant (CDBG) Amended 2020 Annual Action Plan.

Background Information:

The U.S. Department of Housing and Urban Development (HUD) requires Community Development Block Grant (CDBG) Entitlement Cities submit their Annual Action Plan as an application for funding under the program. The plan provides a summary of the actions, activities, and the specific federal and non-federal resources that will be used to address the priority needs and specific goals identified in the Strategic Plan section of the Consolidated Plan for the 2020 year. The 2020-2021 Annual Action Plan was approved by the Board of Aldermen on September 22, 2020. Due to the ongoing coronavirus pandemic, Entitlement Cities received an additional allocation of CDBG-CV funds that were released after HUD approved the City's plan.

CDBG staff is amending the plan to include HUD's third round of CDBG-CV allocations, of which an additional \$194,483 has been awarded to the City of New Bern. To-date, the City has received a cumulative amount of \$346,735 in CDBG-CV funds. HUD requires that these special funds be used to prevent, prepare for, or respond to the COVID-19 pandemic. Funds will be granted to local nonprofits to provide emergency rent and utility assistance to low-moderate income families who have delinquent bills due to impacts of the pandemic.

This public hearing will provide an opportunity for citizens to provide any comments or concerns related to the proposed amendment. Any comments from the public hearing will be summarized and added to the plan which will be submitted to HUD for review and approval.

Recommendation:

Conduct a Public hearing to Receive Public Comment on the Community Development Block Grant (CDBG) Amended 2020 Annual Action Plan. If the meeting is conducted virtually, the public will have 24 hours to submit written comments.

If you have any questions or need additional information, please contact Amanda Ohlensehlen at 252-639-7580.



Development Services
2020 CDBG Annual Action Plan Substantial
Amendment
February 9, 2021

1

Definition/Purpose

- **Annual Action Plan (AAP):** concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.
- **Purpose:** Each year, the U.S. Department of Housing and Urban Development (HUD) requires Entitlement Cities submit their Annual Action Plan as an application for funding under the program.

2

Substantial Amendment

- A substantial amendment is constituted by any addition of a new activity or new priority not previously described, any cancellation of an activity category, or deletion of a priority, or change in allocation, or distribution of funding, when that charge is equal to or greater than 20% of the City's current fiscal year budget.

Update to Allocation

- 2020 CDBG Entitlement Allocation
 - Decreased from \$258,814 to \$258,775 as of November 9, 2020.
 - Deducted \$39.00 from the General Administration Fund
 - Small deduction required no citizen participation
- Additional CDBG-CV Allocation
 - Received \$194,483 from HUD's third round of CDBG-CV allocations
 - CDBG-CV cumulative amount is \$346,735

CDBG-CV: Rent, Mortgage, Utility Assistance

- **CDBG-CV: \$346,735 (Total Allocation)**
 - Will fund two nonprofit organizations
 - Religious Community Services: \$185,785
 - Catholic Charities: \$126,277
 - Program Administration: \$34,673
 - Rent, Mortgage, and Utility Assistance to low-moderate households with delinquent bills due to COVID-19
 - Homeless prevention

CDBG 2020 Annual Action Plan Summary

- Entitlement Fund : \$258,775
 1. General Administration - \$ 51,723
 2. Housing Rehabilitation - \$107,052
 3. Duffyfield Stormwater Project - \$100,000
- CDBG-CV Fund: \$346,735.00
 1. General Administration - \$34,673
 2. Rent, Mortgage, Utility Assistance - \$312,062

Questions?

NEW BERN
NORTH CAROLINA

CITY OF NEW BERN
303 First Street, New Bern, NC 28560

FY 2020 Annual Action Plan - Substantial Amendment

*For Submission to HUD for the
Community Development Block Grant (CDBG) Program
and CARES Act for COVID-19 Relief (CDBG-CV) Funding*

Mayor:
Dana E. Outlaw

City Manager:
Mark Stephens

**Director of Development
Services:**
Jeffrey C. Ruggieri



NEW BERN

CITY OF NEW BERN



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Updated Citizen Participation Plan

Citizen Participation

DRAFT

**CARES Act Substantial Amendment:**

The City of New Bern has prepared a substantial amendment to its FY 2020 Annual Action Plan. The purpose substantial amendment will enable the City to access the CARES Act funds. The City received two (2) allocations of the Community Development Block Grant - Coronavirus (CDBG-CV) funds. The first allocation received by the City was \$152,252 and in the third round of funding, the City received an allocation of \$194,483 for a total allocation of \$346,735 CDBG-CV funds. The City of New Bern is amending its FY 2020 Annual Action Plan by amending and adding the following projects/activities for the CARES Act funds: CDBG-CV-20-01 CV-CDBG-CV Administration – increase this project/activity budget by \$19,448 for a new project/activity budget of \$34,673; and CDBG-CV-20-02 CV-Rent, Mortgage, and Utility Assistance – increase this project/activity budget by \$175,035 for a new project/activity budget of \$312,062. In addition, the City has added mortgage assistance to pay for back mortgage payments to this project/activity description.

Executive Summary**AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)****1. Introduction**

The City of New Bern, North Carolina is a Federal entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In compliance with the HUD regulations, the City of New Bern has prepared this FY 2020 Annual Action Plan for the period of July 1, 2020 through June 30, 2021. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of New Bern. This is the second Annual Action Plan under the City's FY 2019-2023 Five-Year Consolidated Plan.

The FY 2020 Annual Action Plan is a collaborative effort of the City of New Bern, the community at large, social service agencies, housing providers, community development agencies, and economic development groups. The planning process was accomplished through public meetings, statistical data, review of the City's Comprehensive Plan, and other community plans.

Revised Available Funds:

During the FY 2020 Program Year, the City of New Bern will receive the following Federal funds:

- **CDBG:** \$258,775.00
- **CDBG-CV Funds** - \$346,735.00
- **Total:** \$605,510.00

FY 2020 CDBG Programs Budget:

The City of New Bern proposes to undertake the following activities with the FY 2020 CDBG Funds:

- **CD-20-01 General Administration** - \$51,723.00
- **CD-20-02 Housing Rehabilitation in the Five Points Area** - \$107,052.00
- **CD-20-03 Duffyfield Stormwater Project** - \$100,000.00

Revised FY 2020 CDBG-CV Programs Budget:

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, was signed into law on Friday, March 27, 2020. HUD received \$3.064 billion in funds through the CARES Act for the Community Development Block Grant (CDBG-CV), Emergency Solutions Grant (ESG-CV), and Housing Opportunities for Persons With AIDS (HOPWA-CV) programs. The City of New Bern anticipates receiving CARES Act funds and allocating them using the FY 2020 Annual Action Plan.

The City of New Bern proposes to undertake the following activities with the FY 2020 CDBG-CV Grant funds:

- **CV-20-01 CV-CDBG-CV Administration** - \$34,673.00
- **CV-20-02 CV-Rent, Mortgage, and Utility Assistance** - \$312,062.00

Maps

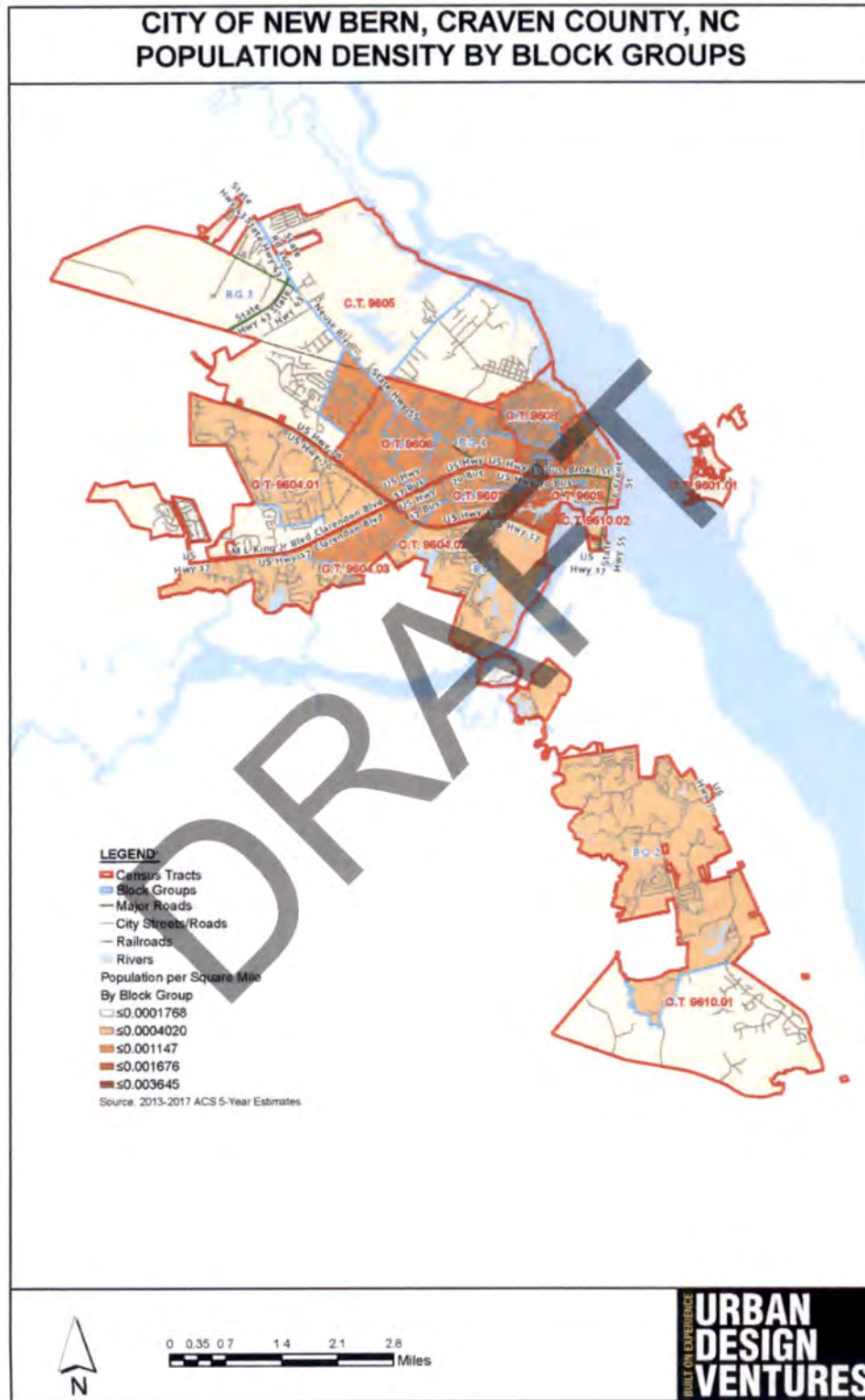
The following maps which illustrate the demographic characteristics of the City of New Bern:

- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Number of People Aged 65+ by Block Group
- Percent Population Age 65+ by Block Group
- Population Density by Block Group
- Housing Density by Block Group
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group

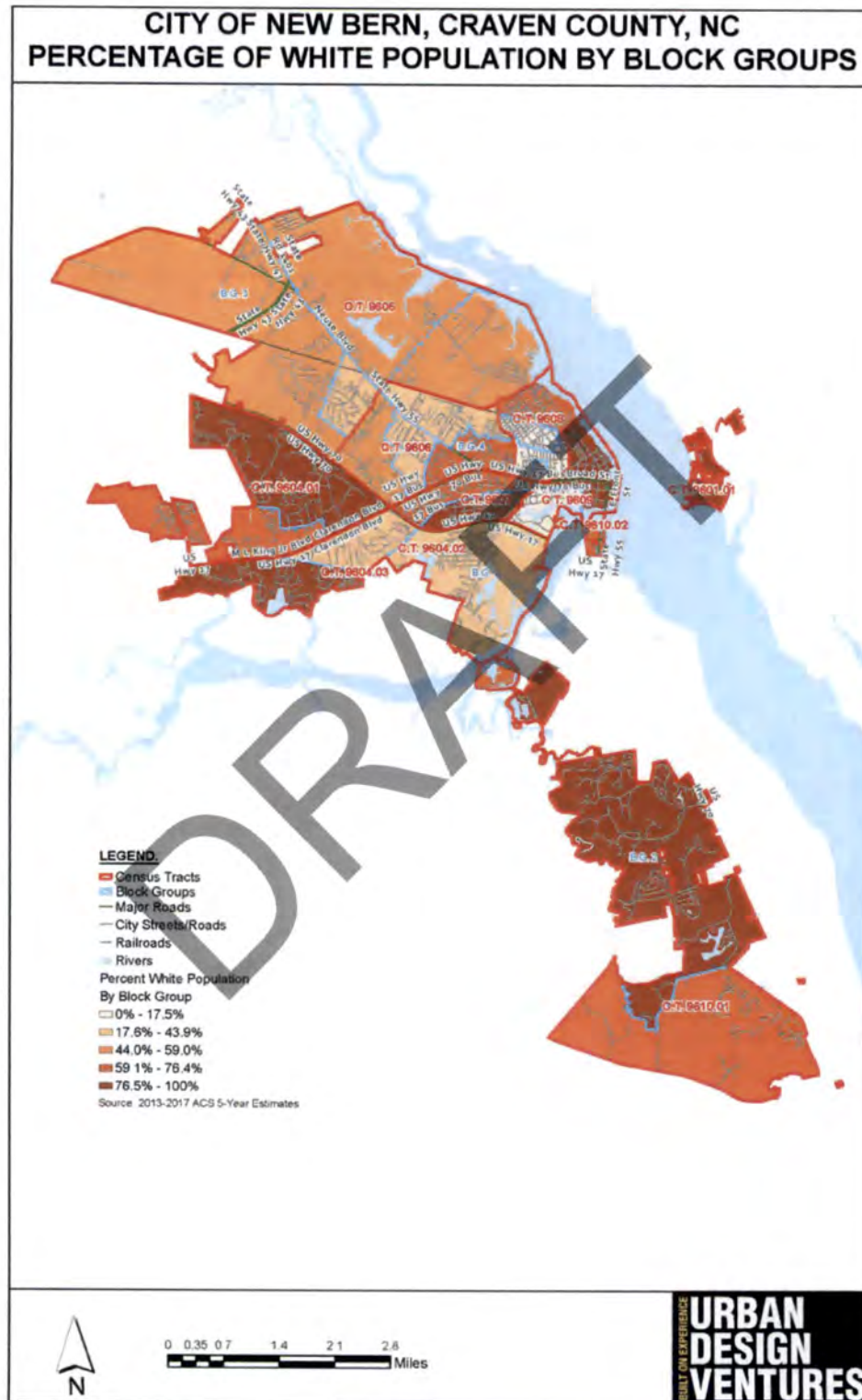
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income and High Minority Concentration by Block Group

DRAFT

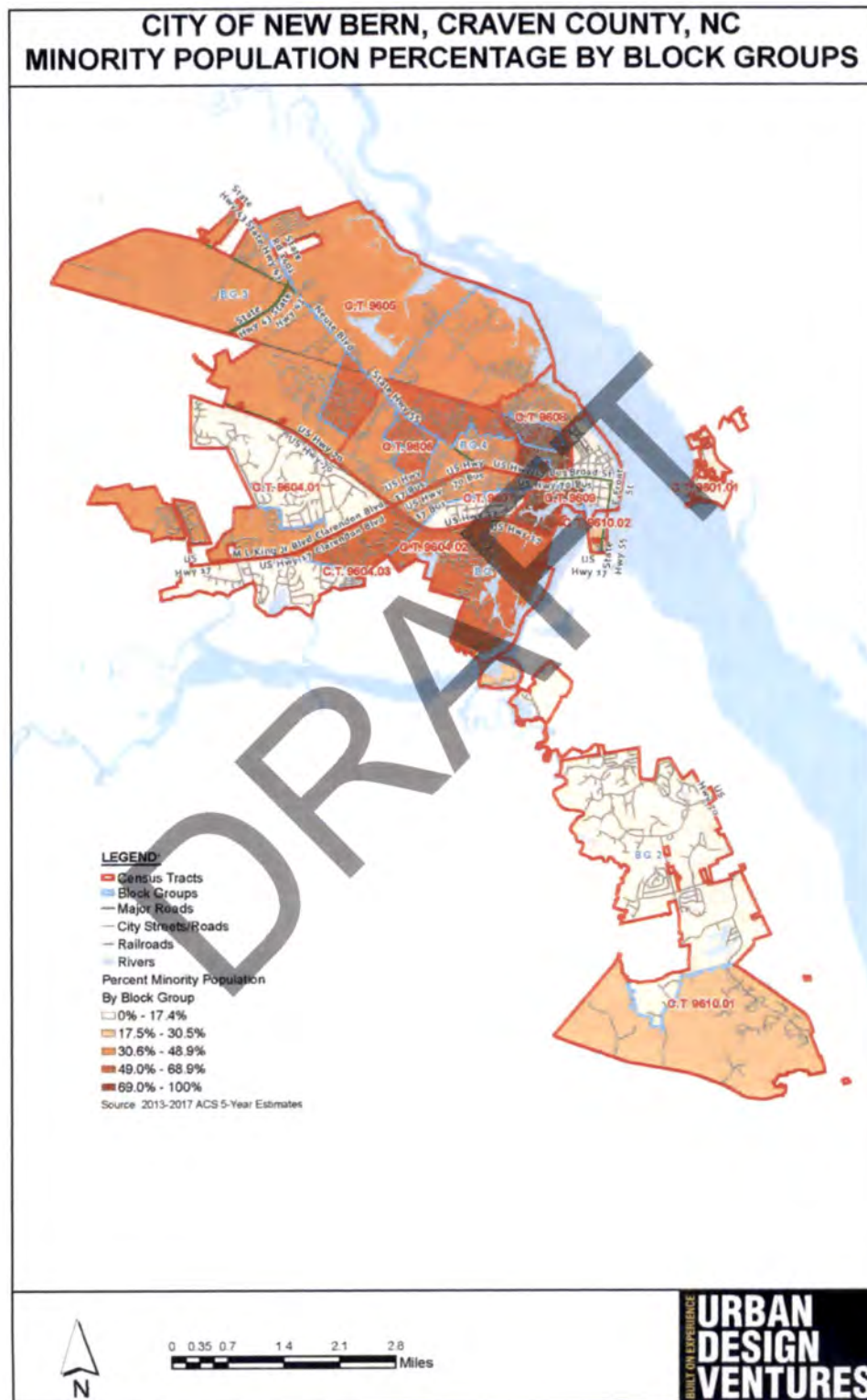
Population Density by Block Group



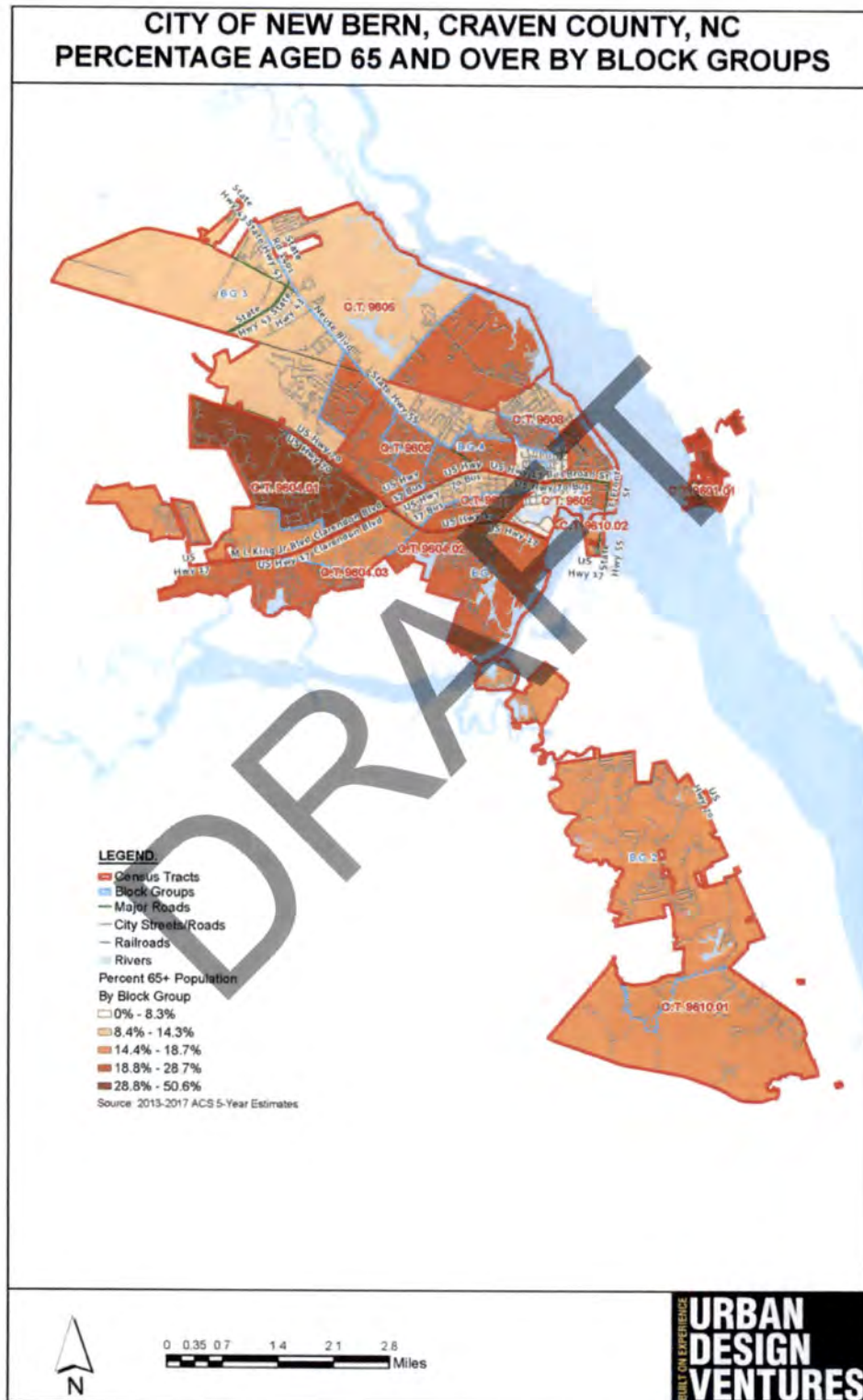
Percent White Population by Block Group



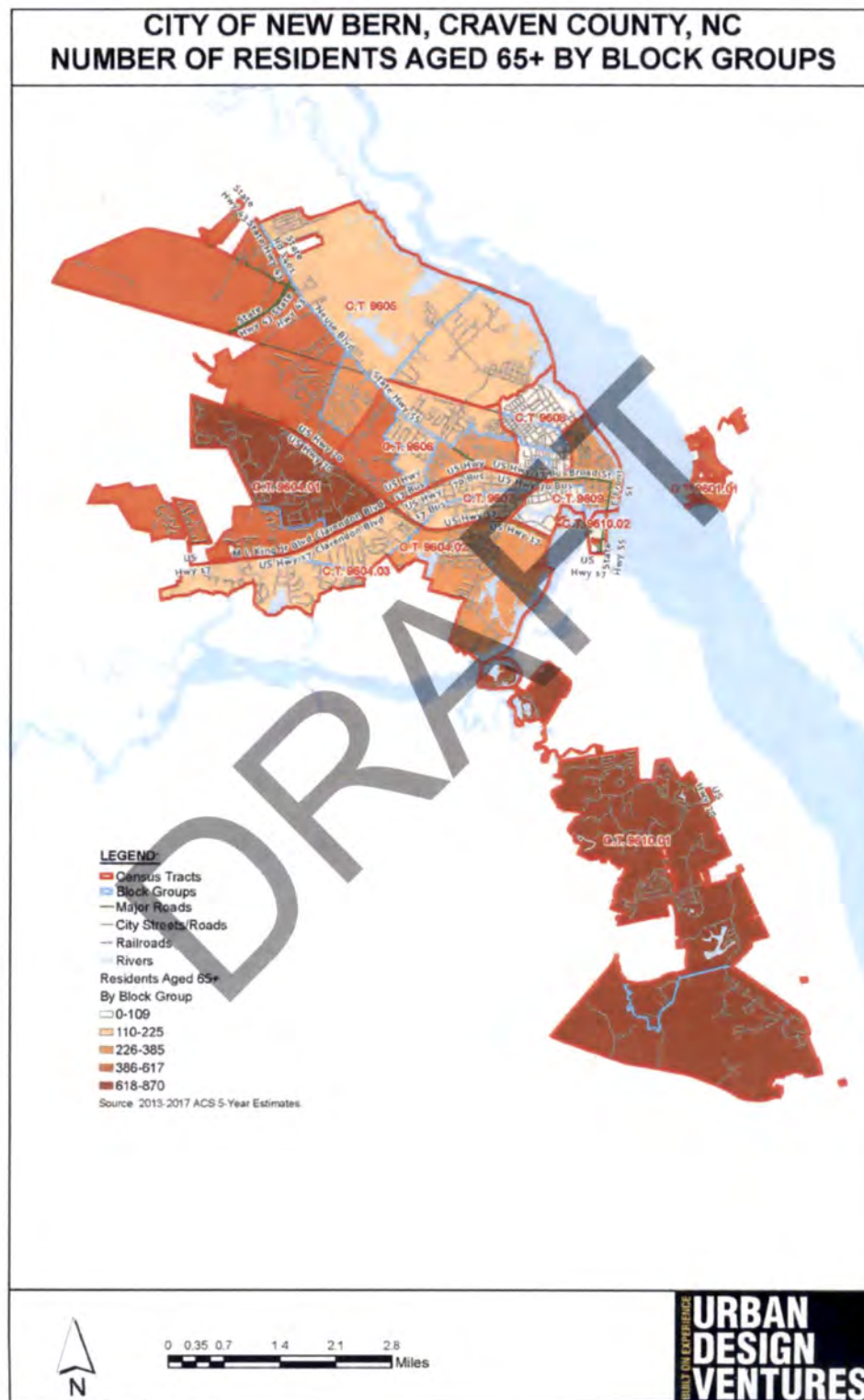
Percent Minority Population by Block Group



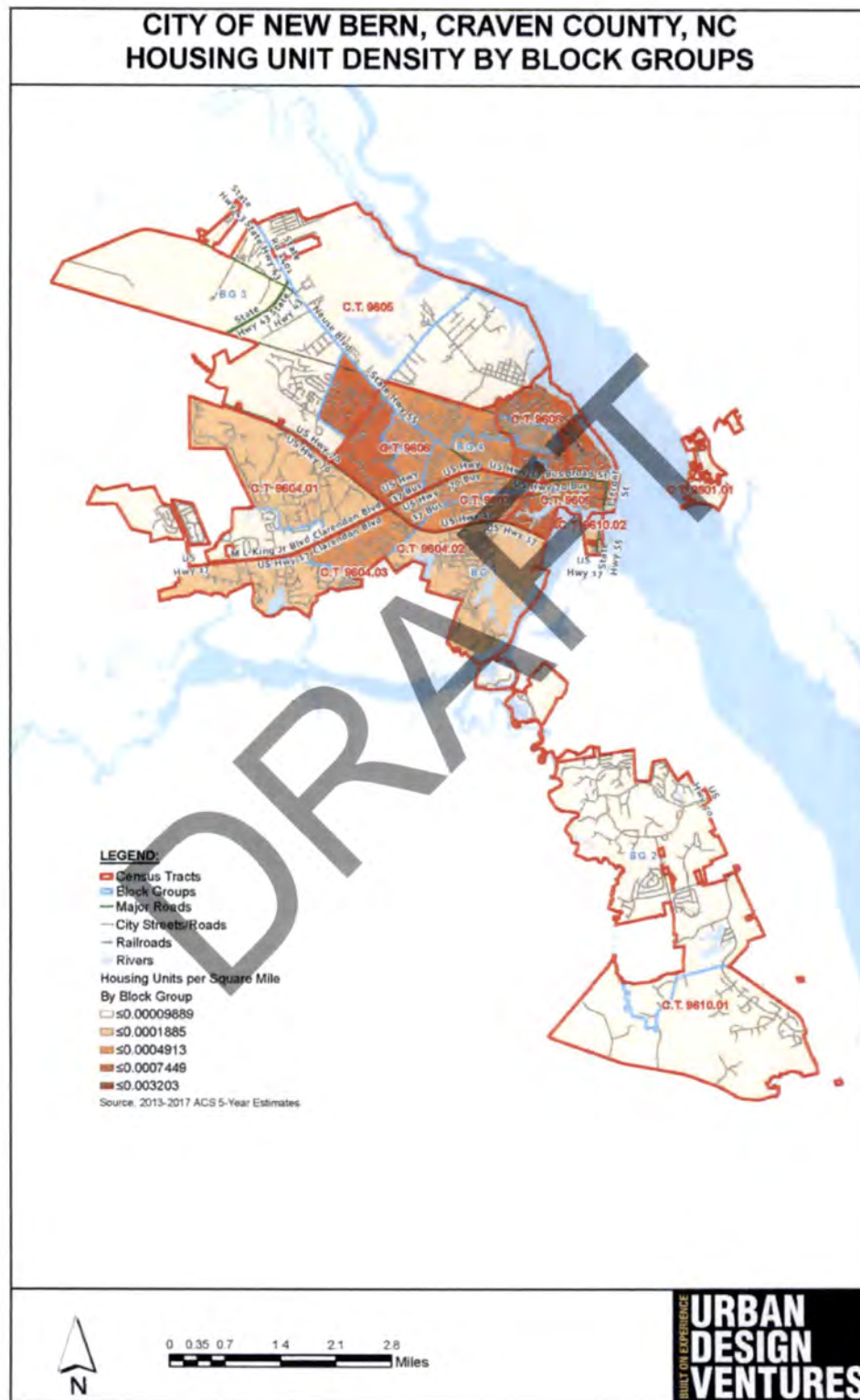
Percent Population Age 65+ by Block Group



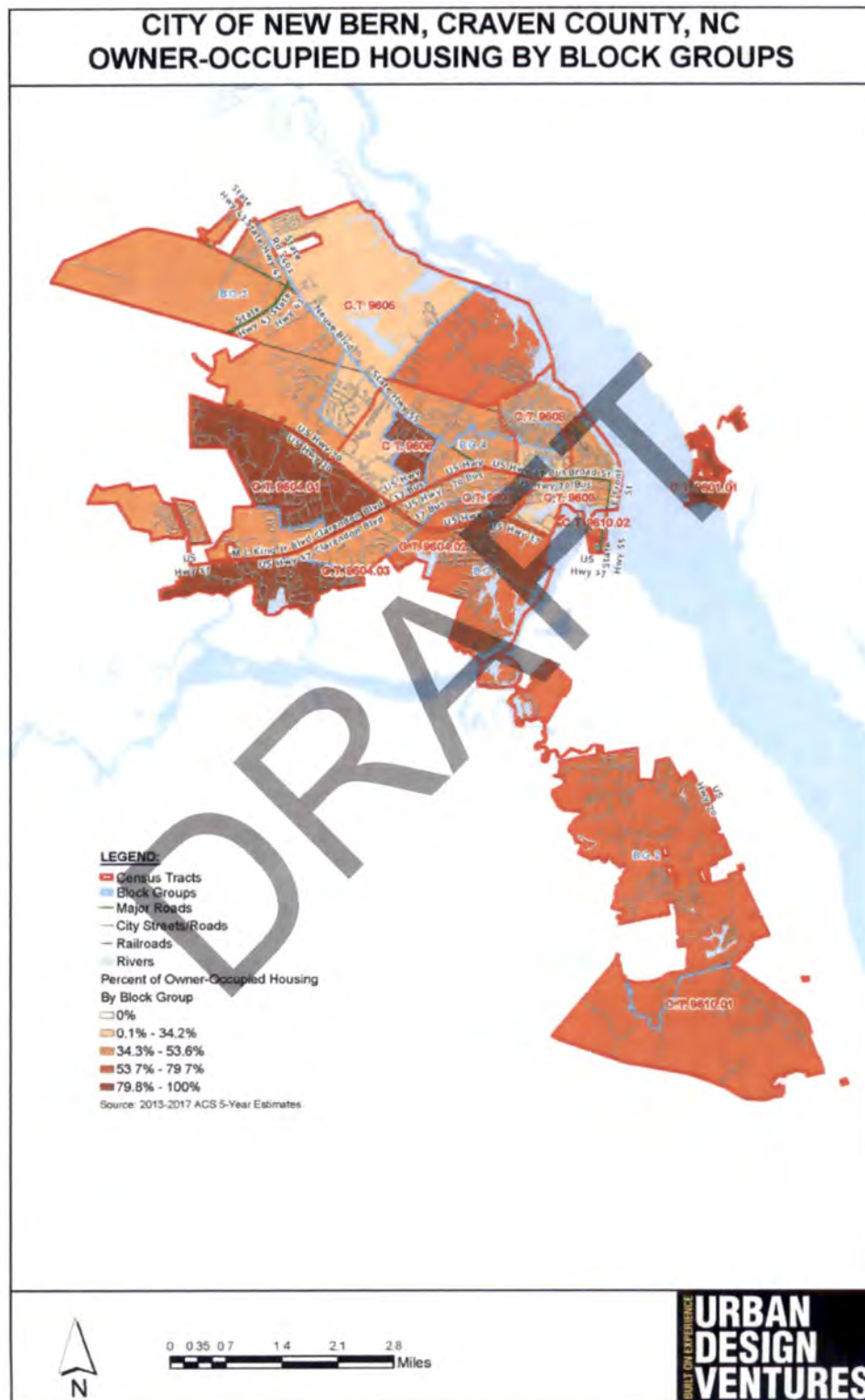
Population Age 65+ by Block Group



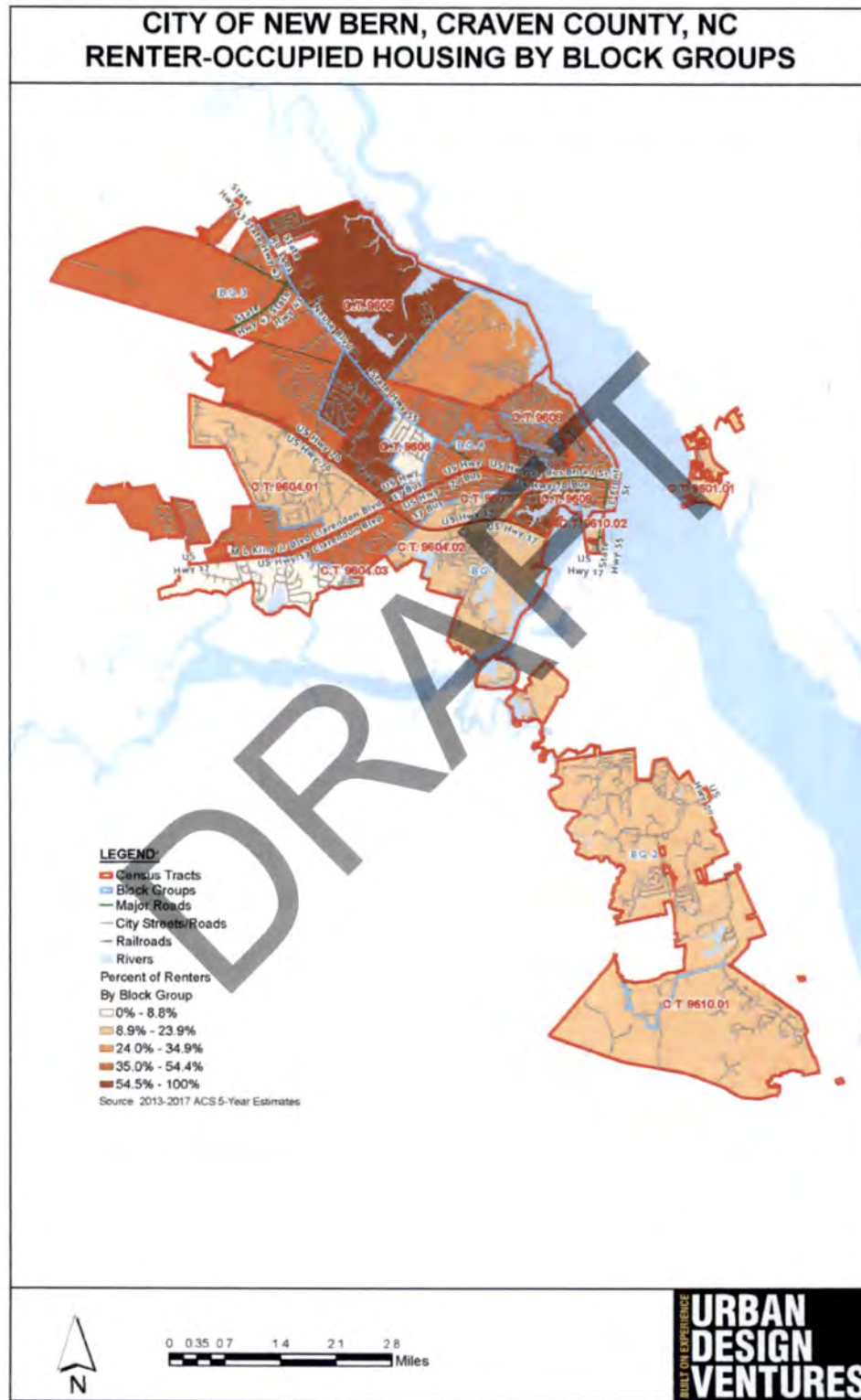
Housing Density by Block Group



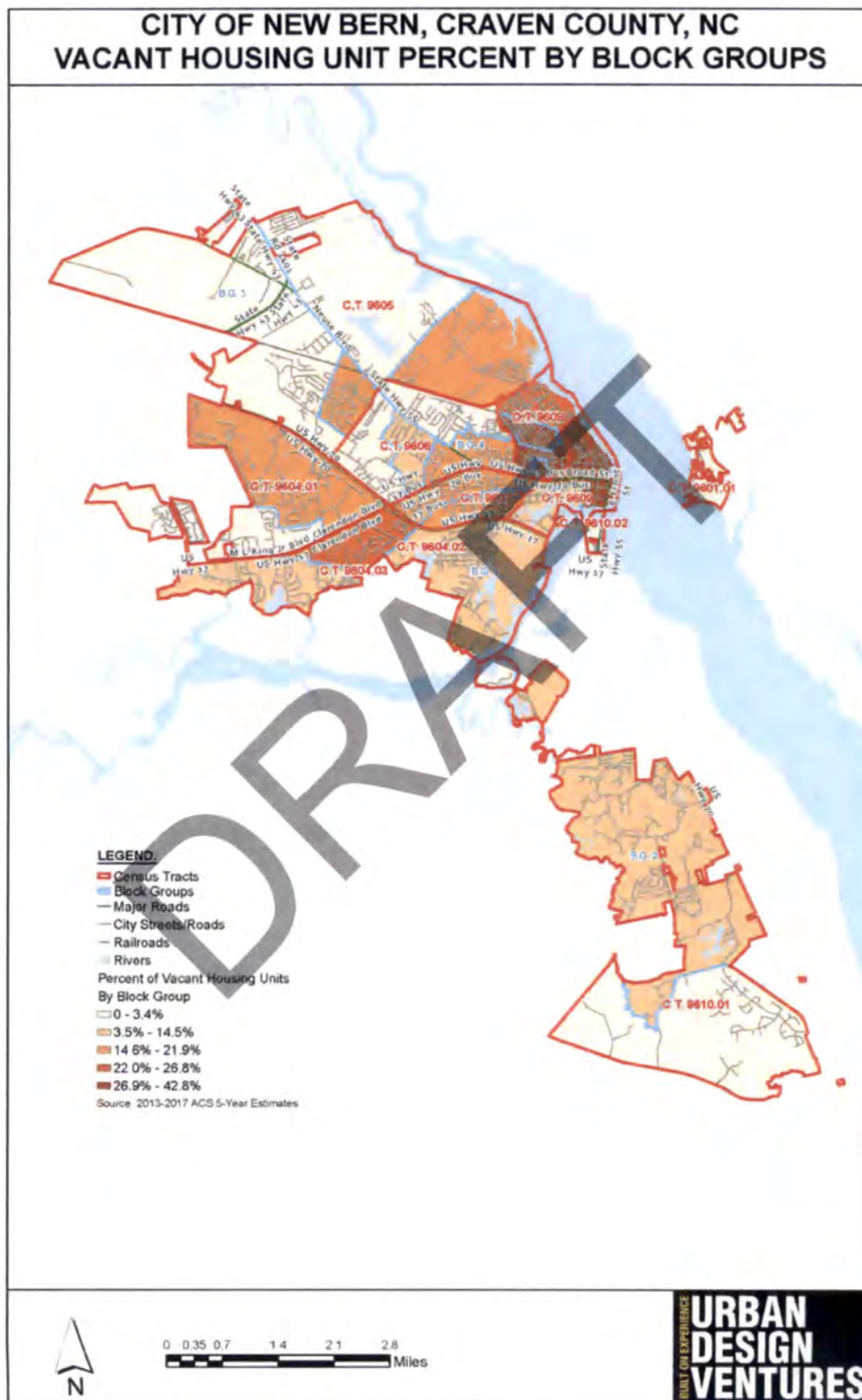
Percent Owner-Occupied Housing Units by Block Group



Percent Renter-Occupied Housing Units by Block Group



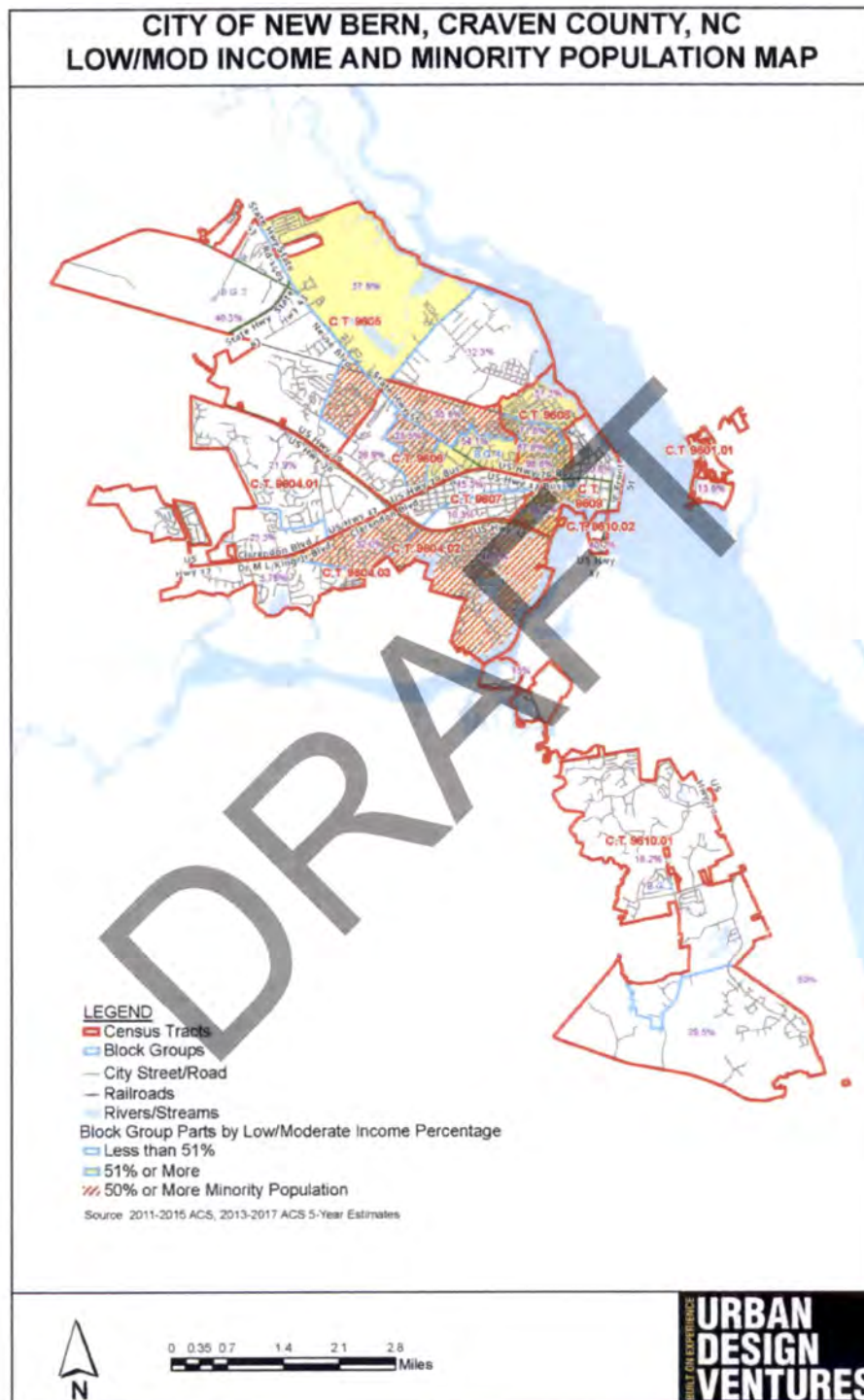
Percent Vacant Housing Units by Block Group



Low/Moderate Income Percentage by Block Group



Low/Moderate Income Percentage w/ Minority Overlay by Block Group



2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The "Vision" of this Five-Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern. The following goals and objectives have been identified for the five-year period of FY 2019 through FY 2023.

This is the City of New Bern's second Five Year Consolidated Plan as an entitlement community. The "Vision" of this Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern. As part of the Five Year Consolidated Plan, the community must develop goals and objectives. The following strategies with subsequent goals and priorities have been identified for the City of new Bern for the period of FY 2019 through FY 2023 for the use of Community Development Block Grant (CDBG) funds:

HOUSING STRATEGY - HSS

Goal:

Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families living in the City of New Bern.

Objectives:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

HOMELESS STRATEGY - HOM

Goal:

Improve the living conditions and services for homeless persons and families in the City of New Bern and eliminate unfair housing practices that may lead to homelessness.

Objectives:

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.
- **HOM-2 Operations/Support** - Promote and assist in program support services for the homeless.
- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
- **HOM-4 Rapid Rehousing** - Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.

SPECIAL NEEDS STRATEGY - SNS**Goal:**

Improve, preserve, and expand facilities for persons with special needs and the disabled in the City of New Bern.

Objectives:

- **SNS-1 Housing** - Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.
- **SNS-2 Social Services** - Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
- **SNS-3 Accessibility** - Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.

COMMUNITY DEVELOPMENT STRATEGY - CDS**Goal:**

Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern.

Objectives:

- **CDS-1 Infrastructure** - Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.

- **CDS-2 Community Facilities** - Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.
- **CDS-3 Public Services** - Improve and increase public safety programs for the youth, the elderly, disabled, and target income population, including food programs and social/welfare programs throughout the City.
- **CDS-4 Public Transit** - Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
- **CDS-5 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
- **CDS-6 Architectural Barriers** - Remove architectural barriers and make public and community facilities accessible to the physically disabled.
- **CDS-7 Public Safety** - Improve public safety through upgrades to facilities, purchase of new equipment, fire fighting and prevention, crime prevention, community policing, and ability to respond to emergency situations.

ECONOMIC DEVELOPMENT STRATEGY - EDS

Goal:

Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of the City of New Bern.

Objectives:

- **EDS-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **EDS-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- **EDS-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area and other residential neighborhoods.

ADMINISTRATION, PLANNING, AND MANAGEMENT STRATEGY - APM

Goal:

Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.

Objectives:

- **APM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, the City of New Bern prepares and submits its CAPER to HUD within ninety (90) days after the start of the new program year. The FY 2018 CAPER is the most recent CAPER to be completed by the City of New Bern. The CAPER was approved by HUD on October 30, 2019. The City obligated 100% of its CDBG funds for the benefit of low- and moderate-income persons. The City expended \$0.00 for public service activities, which was below the 15% public services cap. The City obligated \$48,500.00, which met the 20% administrative cap at 19.03%. The City's drawdown ratio was 2.38, which is above the 1.5 HUD requirement. The City of New Bern has substantially amended its FY 2016, 2017, and 2018 Annual Action Plans to reallocate funding to the Duffyfield Stormwater project. The City intends to expend all of its funds on the project in a timely manner before the FY 2019 CAPER period, though the COVID-19 pandemic has caused delays in project construction.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Annual Action Plan has many components to gather citizen participation which includes: citizen participation plan; requests for proposals for funding (RFP's) from agencies/organizations; citizen participation process; Consultation Process; and the development of the annual action plan. Each component of this plan principally serves the needs of the low- and moderate-income population in the City. The City emailed out CDBG funding applications to its list of agencies/organizations. This list is updated regularly.

The City developed the plan based on citizen input, the information obtained from agencies/organizations, and meetings with other City staff and departments. A "draft plan" and budget are annually prepared and placed on public display for a 30-day review and comment period. This is advertised in a local newspaper of general circulation in the City, with the times, dates, and locations where the plan may be examined. A public hearing on the plan was also advertised and conducted. Citizen, agency, and organization comments were either incorporated

into the plan or if not included, the reason why the comments were not accepted are included in the plan.

The City of New Bern held a virtual public needs hearing on August 17, 2020. This hearing provided residents, agencies, and organizations with the opportunity to discuss the City's CDBG Program and to provide suggestions for future priorities and activities. The City of New Bern advertised the public needs hearing in the "Sun Journal" on Monday, August 6, 2020.

The Second Public Hearing Notice was published on Friday, August 28, 2020 in the "Sun Journal" and the Second Public Hearing was held on Tuesday, September 8, 2020. During the Second Public Hearing, the residents were given the opportunity to comment on the draft version of the FY 2020 Annual Action Plan.

The "FY 2020 Annual Action Plan" was on display for a 30-day period beginning Friday, August 28, 2020 and ending Monday, September 28, 2020. The availability for review of the "draft plan" was advertised in the local newspapers and the plan was on display at the City of New Bern's website https://www.newbernncc.gov/departments/development_services/index.php.

Schedule:

The following schedule was used in the preparation of the FY 2020 Action Plan:

- **Publish Notice of Needs Hearing** – Monday, August 6, 2020
- **First Public Hearing** – Thursday, August 17, 2020 at 5:00 PM in the Development Services Office and virtually
- **Publish Notice of Display of Draft and Public Hearing in the Newspaper** – Friday, August 28, 2020
- **Annual Action Plan on Display** – Friday, August 28, 2020
- **Second Public Hearing** – Friday, August 28, 2020 at 6:00 PM in the City Hall Courtroom before the Board of Aldermen
- **End of Annual Action Plan on Display** – Monday, September 28, 2020
- **Board of Aldermen Adopts FY 2020 Annual Action Plan** – Tuesday, September 22, 2020
- **Submission of Annual Action Plan to HUD on or before** – October 2, 2020

A more detailed analysis and description of the citizen participation process is contained in Section PR-15 Citizen Participation.

CARES Act Substantial Amendment:

The City of New Bern placed the FY 2020 Annual Action Plan - Substantial Amendment on its website for public display from Monday, February 1, 2021 through Wednesday, February 17, 2021. The City held a Public Hearing on the Substantial Amendment on Tuesday, February 9, 2021 at 6:00 PM. The public hearing was held in the City Hall Courtroom, 300 Pollock Street, New Bern, NC 28560. The

purpose of the Public Hearing was to present the Substantial Amendment to the residents for the FY 2020 CDBG-CV funds.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A public hearing was held to seek input from interested residents and community organizations for the FY 2020 funds on Thursday, August 17, 2020 at 5:00 PM at the Development Services Office and virtually. The City of New Bern advertised in the “Sun Journal” on Monday, August 6, 2020. There was a total of two (2) persons in attendance including the City staff.

The FY 2020 Annual Action Plan was placed on public display on Friday, August 28, 2020 and a Second Public Hearing was held in the City Hall Courtroom before the Board of Aldermen on Tuesday, September 8, 2020 at 6:00 PM. A newspaper notice announcing that these documents were placed on public display was published on Friday, August 28, 2020 in the “Sun Journal,” a newspaper of general circulation in the area. Comments that were received at the Second Public Hearing are included in the Citizen Participation Section of the Annual Action Plan, which also includes the newspaper ads, sign-in sheets, agendas, and summaries of the meeting minutes.

CARES Act Substantial Amendment:

Comments received at the Public Hearing and during the display period are included in the Citizen Participation section at the end of this plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that were received have been accepted and incorporated into the planning documents.

7. Summary

The FY 2020 Annual Action Plan for the City of New Bern includes the City’s CDBG Program and outlines which activities the City will undertake during the program year beginning July 1, 2020 and ending June 30, 2021. This is the City’s second year of the FY 2019-2023 Five-Year Consolidated Plan.

During the FY 2020 Program Year, the City of New Bern, North Carolina anticipates the following Federal financial resources:

- **CDBG: \$258,775.00**
- **CDBG-CV Funds - \$152,252.00**
- **Total: \$411,027.00**

During the FY 2020 CDBG and CDBG-CV Program Year, the City of New Bern proposes to address the following strategies from its Five-Year Consolidated Plan:

- Housing Strategy;
- Community Development Strategy; and
- Administration, Planning, and Management Strategy

A “draft” of the FY 2020 Annual Action Plan was placed on public display on the City’s website at https://www.newbernnc.gov/departments/development_services/index.php. The display period started on Friday, August 28, 2020 through Monday, September 28, 2020 for a 30-day display period. In addition, the City put the draft Plan on its website (https://www.newbernnc.gov/departments/development_services/index.php). The Final Public Hearing was held on Thursday, August 17, 2020 at 5:00 PM in the City Hall Courtroom before the Board of Alderman to discuss the proposed activities and solicit resident comments. Upon completion of the 30-day comment period, the City of New Bern submitted the FY 2020 Annual Action Plan to the U.S. Department of Housing and Urban Development Greensboro Office on or before October 2, 2020.

CARES Act Substantial Amendment:

The City of New Bern is amending its FY 2020 Annual Action Plan to access the CARES Act funds. The City will receive two (2) allocations of the Community Development Block Grant - Coronavirus (CDBG-CV) funds. The first allocation received by the City was \$152,252 and in the third round of funding, the City received an allocation of \$194,483 for a total allocation of \$346,735 CDBG-CV funds. The City of New Bern amended its FY 2020 Annual Action Plan by adding the following projects/activities for the CARES Act funds:

FY 2020 CDBG-CV Budget -

- **CV-20-01 CV-CDBG-CV Administration - \$34,673.00**
- **CV-20-02 CV-Rent, Mortgage, and Utility Assistance - \$312,062.00**
- **Total CDBG-CV: \$346,735.00**

To expedite the disbursement of the City’s FY 2020 CDBG-CV funds, via 24 CFR 5.110, the CARES Act authorizes HUD to grant waivers to the public notice, public comment, and citizen participation plan requirements found in 24 CFR 91.105I(2) and (k), 24 CFR 91.115I(2) and (i) and 24 CFR 91.401. In accordance with the City of New Bern’s Citizen Participation Plan and HUD’s

regulatory requirement waivers (which reduce the minimum 30-day public comment period to a 5-day period).

The City of New Bern amended its Citizen Participation Plan by adding a section on Emergency Disasters to address the City's inability to hold open public hearings in person. The City amended the language to allow virtual public hearings through conference calls or an online video conference call platform as long as the public is able to provide public comments during the virtual public hearing. The City is not able to place its documents on public display because of the coronavirus distancing order by the Governor of North Carolina. The City attached the plan to the City's website at <http://www.newbern-nc.org> and at the following location during normal operational hours: Office of the Department of Development Services, 303 First Street, New Bern, NC 28560.

A copy of the Substantial Amendment was on public display for viewing on the City's website and at the Office of the Department of Development Services for a period of at least 5 days beginning on Monday, February 1, 2021 and ending on Wednesday, February 17, 2021.

The Substantial Amendment was reviewed and adopted at the City's Board of Alderman meeting on Tuesday, February 23, 2021. The FY 2020 Action Plan – Substantial Amendment was re-submitted in IDIS to HUD after it was approved by City's Board of Alderman.

PR-05 Lead & Responsible Agencies – 91.200(b)**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	New Bern	Development Services Department
CDBG Administrator	New Bern	Development Services Department

Table 1 – Responsible Agencies

Narrative (optional)

The City's Development Services Department is the Lead Agency that maintains and administers the City's CDBG funds and responsibilities. The City prepares the Five-Year Consolidated Plans, Annual Action Plans, Environmental Review Records (ERR's), the Consolidated Annual Performance and Evaluation Reports (CAPER), monitoring, pay requests, contracting, IDIS, and oversight of the programs on a day to day basis. In addition, the City of New Bern has retained the services of a private planning consulting firm to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Ms. D'Aja Fulmore
 Community Development Coordinator
 City of New Bern's Development Services Department
 Economic and Community Development Office
 303 First Street, PO Box 1129, New Bern, NC 28563
 Phone: (252) 639-7586
 Fax: (252) 636-2146
 Email: fulmored@newbernnc.gov
 Website: <http://www.newbernnc.gov>

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**1. Introduction**

While preparing the FY 2020 Annual Action Plan, the City of New Bern consulted with the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc., social services and housing agencies, and member organizations of Region 13 of the North Carolina Balance of State Continuum of Care.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of New Bern works with the following agencies to enhance coordination:

- **The Housing Authority of the City of New Bern** – Improvements to public housing communities.
- **Twin Rivers Opportunities, Inc.** – Section 8 Housing Choice Vouchers.
- **Social Services Agencies** – funds to improve services to low and moderate income persons.
- **Housing Providers** – funds to rehabilitate and develop affordable housing and provide housing options for low- and moderate-income households.
- **Community and Economic Development Agencies** – funds to improve services to low and moderate income persons.

As part of the CDBG application planning process, local agencies/organizations are invited to submit proposals for CDBG funds for eligible activities. These groups participate in the planning process by attending the public hearings, consultation via phone and/or email, and submission of funding applications.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The leadership of Region 13 is responsible for acting as a member of the Balance of State CoC Steering Committee, the Coordinated Entry lead for the Region, the Point-in-Time and Housing Inventory Count lead for the region, and reviewing projects and processing state ESG grants for the regional geography.

Currently, Religious Community Services conducts its own referrals for services, and receives information from other agencies, shelters, police departments, hospitals, and churches. Once referred, Religious Community Services places Veterans first in their Emergency Shelters, and

follows up by filling beds with other families or individuals. All referrals to Religious Community Services through other entities are required to check with the local police department first. Religious Community Services has recently opened a Veterans transitional shelter in the area to complement its family emergency and transitional housing shelters.

The Point in Time Counts for Sheltered and Unsheltered homeless persons are completed on a designated date twice a year in the months of January and July. The results of the counts are available to the public on the North Carolina Balance of State CoC website.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

ESG – Coastal Women's Shelter and Religious Community Services receives ESG funds from the state. ESG funds for member counties and cities in the North Carolina Balance of State CoC are administered through the North Carolina Department of Health and Human Services Division of Aging and Adult Services. The CoC is consulted by NCDHHS regarding past program performance and involvement of ESG applicants. The CoC provides input on ESG applications and rates, ranks and reviews projects. This includes homeless service providers, Community Action Partnerships (CAPs), local/county/state governments, Housing & Redevelopment Authorities, and domestic violence, aging, mental health, and faith-based organizations.

Develop Performance Standards and Evaluate Outcomes – The North Carolina Balance of State CoC's written standards focus on a Housing First Model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exit Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless measure of an individual or family who resides in emergency shelter, transitional housing, or rapid re-housing. The CoC seeks to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing.

HMIS – Throughout different times of the year, the CoC and the HMIS Lead work together to assess data quality throughout the CoC. This includes working on the Annual Homeless Assessment Report (AHAR), the Point In Time (PIT) count, project reviews/ranking, and working with individuals programs while completing their Annual Performance Reports (APRs). The system ensures data quality by requiring many of the universal data elements upon enrolling a participant into a program. Additionally, the system has an alert system with exit date reminders. The work flow of data entry has been updated to improve data quality. The HMIS Lead supports users through the staffing of a Help Desk and ongoing training opportunities. Agency users are able to run self-reports to assess their program's data quality. CoC-funded organizations are motivated

to provide good data quality, because the CoC has moved toward a data-driven project review and ranking system. Projects with poor data quality are more likely to show poor outcomes, which can impact their funding.

2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

1.	Agency/Group/Organization	City of New Bern
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of New Bern was the lead entity on the Five Year Consolidated Plan. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan.
2.	Agency/Group/Organization	New Bern Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy Community Development Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority of the City of New Bern was contacted to determine the housing needs of its very low-income clients. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan to address these housing needs.
3.	Agency/Group/Organization	Habitat for Humanity of Craven County
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity participated in the First Public Hearing to discuss the needs of City residents.
4.	Agency/Group/Organization	TWIN RIVERS OPPORTUNITIES, INC
	Agency/Group/Organization Type	Housing PHA Services - Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Twin Rivers Opportunities, Inc. was contacted to determine the housing needs of its very low-income clients.
5.	Agency/Group/Organization	Religious Community Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Religious Community Services was contacted to determine the needs of the community as a result of the COVID-19 pandemic. Religious Community Services will be the subrecipient for CDBG-CV funds.
6.	Agency/Group/Organization	City of New Bern Redevelopment Commission
	Agency/Group/Organization Type	Services-Housing Redevelopment Authority
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of New Bern Redevelopment Commission submitted a request for funding to rehabilitate rental housing. The City of New Bern will allocate FY 2020 CDBG funds to the project.
7.	Agency/Group/Organization	CRAVEN COUNTY
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - County Regional organization Planning organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
8.	Agency/Group/Organization	North Carolina Department of Health and Human Services
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Publicly Funded Institution/System of Care Other government - State Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Non-Homeless Special Needs Anti-poverty Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	NCDHHS was contacted for health and lead-based paint statistics and information.
9.	Agency/Group/Organization	CenturyLink
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide

	What section of the Plan was addressed by Consultation?	Broadband Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	CenturyLink was contacted to determine the broadband access needs of the community.
10.	Agency/Group/Organization	Spectrum
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Broadband Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Spectrum was contacted to determine the broadband access needs of the community.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted and contacted during the planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	North Carolina Balance of State Continuum of Care	The City of New Bern is located in Region 13 of the North Carolina Balance of State Continuum of Care. The goals of the City and the Consortium of Care are complementary.
Annual and Five Year Capital Plans	The Housing Authority of the City of New Bern	The Housing Authority of the City of New Bern is the lead agency providing public housing assistance in the City of New Bern. The goals of the City and the Housing Authority are complementary.
FY 2019-2023 Five Year Consolidated Plan	City of New Bern, NC	The FY 2020 Annual Action Plan adopts the goals of the FY 2019-2023 Five Year Consolidated Plan. The activities undertaken during this program year will fall under one of the goals outlined in the Five Year Consolidated Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Greater Five Points Transformation Plan	City of New Bern Redevelopment Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
The New Bern Gateway Renaissance Plan	City of New Bern Redevelopment Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Emergency Management Plan	Craven County Emergency Manager	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
State Broadband Plan	North Carolina Department of Information Technology	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of New Bern's Department of Development Services' Economic and Community Development Office is the administrating agency for the CDBG and CDBG-CV programs. Close coordination is maintained with other City departments such as the Public Works, Parks & Recreation, Public Utilities, Administration, Police and Fire Departments, the City of New Bern Housing Authority, Twin Rivers Opportunities, Inc., and the City of New Bern Redevelopment Commission, as well as County departments such as the Eastern Carolina Council, Craven County Economic Development, Craven County Schools, and the North Carolina Balance of State Continuum of Care. Coordination with various non-profit organizations, such as the Coastal Women's Shelter, Religious Community Services of New Bern, Interfaith Refugee Ministries, and NCWorks helped aid the planning process and develop priorities. The City works closely with the Craven County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the County agencies have a good working relationship.

AP-12 Participation – 91.105, 91.200(c)**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

This Annual Action Plan was developed in accordance with the City's Citizen Participation Plan. The Citizen Participation Plan was revised to account for virtual display drafts and public hearing as a result of COVID-19. The City of New Bern advertised for a needs hearing in "The Sun Journal" on August 6, 2020. On Thursday, August 17, 2020, the City of New Bern held a virtual public needs hearing.

A "draft" of the FY 2020 Annual Action Plan was placed on public display on the City's website at (https://www.newbernnc.gov/departments/development_services/index.php). The display period started on Friday, August 28, 2020 and ended on Monday, September 28, 2020 for a 30-day display period. A second public hearing was held on Tuesday, September 8, 2020 to discuss the proposed activities and solicit resident comments. Upon completion of the public comment period, the City of New Bern submitted the FY 2020 Annual Action Plan to the U.S. Department of Housing and Urban Development Greensboro Office on or before October 2, 2020.

CARES Act Substantial Amendment:

The City put the "draft" FY 2020 Annual Action Plan – Substantial Amendment on public display on the City's website: at <http://www.newbern-nc.org> and at the following location during normal operational hours: Office of the Department of Development Services, 303 First Street, New Bern, NC 28560.

The display period started on Monday, February 1, 2021 through Wednesday, February 17, 2021 for at least a 5-day display period. A public hearing was held on Tuesday, February 9, 2021 at 6:00 P.M. to discuss the proposed CARES Act activities and solicit resident comments on the substantial amendment. Upon completion of the public comment period, the City of New Bern submitted the FY 2020 Annual Action Plan – Substantial Amendment to the U.S. Department of Housing and Urban Development Greensboro Office on or before Friday, February 26, 2021.

Citizen Participation Outreach

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
1.	Newspaper Ad #1	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations	None.	None.	None.	Not Applicable.
2.	Public Meeting #1	Minorities Persons with disabilities Non-targeted /broad community Residents of Public and Assisted Housing Agencies / Organizations	The City held a public needs hearing on Monday, August 17 at 6:00 PM. There was a total of two (2) attendees in addition to City staff. See meeting summary comments, the sign-in sheets, and agendas for the Public Hearings in the Exhibit Section.	See the Public Hearing comments in the Exhibit section of the FY 2020 Annual Action Plan.	All comments were accepted.	Not Applicable.
3.	Internet Outreach	Minorities Persons with disabilities Non-targeted /broad community Residents of Public and Assisted Housing	None.	None.	None.	https://www.newbernnc.gov/departments/development_services/index.php

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
		Agencies / Organizations				
4.	Newspaper Ad #2	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations	None.	None.	None.	Not Applicable.
5.	Public Hearing #2	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Social Services and Housing Agencies	The City held its Second Public Hearing on September 8, 2020 to discuss the Draft FY 2020 Annual Action Plan.	See the Second Public Hearing comments in the Appendix section of the FY 2020 Annual Action Plan.	None.	https://www.newbernnc.gov/departments/development_services/index.php
6.	CARES Act Substantial Amendment - Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad	On Friday, January 29, 2021, the City of New Bern published the CARES Act Substantial Amendment	None.	None.	Not Applicable

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
		community Residents of Public and Assisted Housing Agencies/Organizations	Public Hearing Notice in the newspaper.			
7.	CARES Act Substantial Amendment - Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The CARES Act Substantial Amendment Public Meeting was held on Tuesday, February 9, 2021 at 6:00 PM to discuss the CARES Act Substantial Amendment for the City.	Meeting minutes can be found in the appendix section of this Annual Action Plan – Substantial Amendment.	No comments were received.	Not Applicable
8.	CARES Act Substantial Amendment - Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	None.	None.	None.	http://www.newbern-nc.org

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The following financial resources are identified for the FY 2020 Annual Action Plan to address the priority needs and goals/strategies identified in the City of New Bern's FY 2019-2023 Five-Year Consolidated Plan.

The City of New Bern is receiving \$258,775 in CDBG funds and \$152,252 in CDBG-CV funds for the FY 2020 program year. The program year goes from July 1, 2020 through June 30, 2021. These funds will be used to address the following strategies:

- Housing Strategy;
- Community Development Strategy; and
- Administration, Planning, and Management Strategy

The accomplishments of these projects/activities will be reported in the FY 2020 Consolidated Annual Performance and Evaluation Report (CAPER).

CARES Act Substantial Amendment:

The following financial resources are identified for the FY 2020 Annual Action Plan – Substantial Amendment to address the priority needs and goals/strategies identified in the City of New Bern's Five Year Consolidated Plan using the CARES Act funds.

The City will receive two (2) allocations of the Community Development Block Grant - Coronavirus (CDBG-CV) funds. The first allocation received by the City was \$152,252 and in the third round of funding, the City received an allocation of \$194,483 for a total allocation of \$346,735 CDBG-CV funds.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public – federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$258,775.00	\$0.00	\$0.00	\$258,775.00	\$803,524.00	Three (3) projects/activities were funded based on the FY 2020 CDBG allocation.
Other CDBG-CV	public – federal	Admin and Planning Housing Other To prevent, prepare for and respond to the coronavirus.	\$346,735.00	\$0.00	\$0.00	\$346,735.00	\$0.00	Two (2) projects/activities were funded based on the FY 2020 CDBG-CV allocation.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to the entitlement funds, the City of New Bern anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Supportive Housing Program
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Public Housing Capital Fund Program
- Rental Assistance Demonstration (RAD)

Private and non-Federal resources that may be available to the City of New Bern in FY 2020 to address needs identified in the FY 2015-2019 Five Year Consolidated Plan are listed below.

- **EDA Workforce Development Grant** – The United States Economic Development Administration fields a competitive application for workforce development funding.
- **Golden LEAF Funding** – This North Carolina grant supports workforce development in rural areas of the state of North Carolina that were once dependent on agriculture and tobacco farming.
- **Tobacco Trust Fund Grant** – The North Carolina Tobacco Trust Fund (NCTTFC) was created to assist current and former tobacco farmers, former quota holders, persons engaged in tobacco-related business, and individuals displaced from tobacco-related employment that were affected by the major tobacco settlement in 1998. These funds are used for projects that support employment for these groups.
- **Federal Home Loan Bank Affordable Housing Program (AHP)** – Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHLB encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of New Bern owns 118 vacant lots in the Greater Five Points Area. The City intends to build affordable housing on these lots. The lots are scattered throughout the Area. Some are buildable and meet the zoning requirements, others are not and will be transferred by sale or donation to adjacent property owners.

Discussion

Not Applicable.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	HSS-3 Housing Rehabilitation	2019	2023	Affordable Housing	Greater Five Points Low- and Moderate-Income Areas	Housing	CDBG: \$107,052	Rental Housing Rehabilitated: 1 Household Housing Unit
2.	HOM-3 Homeless Prevention	2019	2023	Homeless	Low- and Moderate-Income Areas	Homeless	CDBG-CV: \$312,062	Homelessness Prevention: 76 Persons Assisted
3.	CDS-1 Infrastructure	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$100,000	Other: 1 Other
4.	APM-1 Overall Coordination	2019	2023	Administration	Greater Five Points Low- and Moderate-Income Areas	Administration, Planning, and Management	CDBG: \$51,763 CDBG-CV: \$34,673	Other: 2 Other

Table 5 – Goals Summary

Goal Descriptions

1.	Goal Name	HSS-3 Housing Rehabilitation
	Goal Description	Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
2.	Goal Name	HOM-3 Homeless Prevention
	Goal Description	Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
3.	Goal Name	CDS-1 Infrastructure
	Goal Description	Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
4.	Goal Name	APM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of New Bern will utilize its FY 2020 CDBG and FY 2020 CDBG-CV funds to assist the following households:

- **Median Income** – 19 households
- **Low Income** – 20 households
- **Extremely Low Income** – 38 households

Projects

AP-35 Projects – 91.220(d)

Introduction

The FY 2020 Annual Action Plan outlines the needs, resources, priorities and proposed activities of the City of New Bern to be undertaken with the FY 2020 Community Development Block Grant (CDBG) and the FY 2020 Community Development Block Grant - Coronavirus (CDBG-CV). The City of New Bern has participated in CDBG as an Entitlement recipient since 2014.

The City's Development Services Department is the Lead Agency that maintains and administers New Bern CDBG funds and responsibilities, including completion of the Annual Action Plan. The planning process actively encouraged participation of City housing and community service organizations, including the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc., affordable housing providers, service agencies that assist the low- and moderate-income and principally low- and moderate-income clientele, advocates, and others.

The City of New Bern encourages citizens to provide input and participate in planning, implementation and assessment of the CDBG program. The FY 2020 Annual Action Plan was developed through public hearings, the use of existing data from previously approved plans and studies, consultation with local non-profit agencies, and discussions with other City of New Bern departments. For-profit, non-profit, community and faith-based organizations were engaged throughout the prior year to assess City needs and priorities.

The City of New Bern proposes to undertake the following activities with FY 2020 CDBG and CDBG-CV funds:

Projects

#	Project Name
1.	Administration
2.	Housing Rehabilitation in the Five Points Area
3.	Duffyfield Stormwater Project
4.	CV-CDBG-CV Administration
5.	CV-Rent, Mortgage, and Utility Assistance

Table 6 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of New Bern has allocated its CDBG and CDBG-CV funds based on principally benefiting Low/Mod income persons; or an activity in which predominantly low- and moderate-income areas or which has a presumed benefit; or an activity with an income requirement of low- and moderate-income persons. All allocated funding has been utilized in a timely manner and within budget.

Many of the obstacles to addressing underserved needs are outside of the City's control. The largest obstacle is the lack of local, state, and federal resources available to the City of New Bern to adequately address these needs. This reduction in funds, combined with increasing numbers of individuals in need of housing, social service, homeless, or infrastructure support, unfortunately means that the City of New Bern is at a disadvantage in addressing underserved needs in the community. However, the City of New Bern maintains close cooperation with the County, the Housing Authority, housing providers, economic development agencies, and social service providers, to address any underserved needs in the City.

The proposed activities and projects for FY 2020 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

AP-38 Project Summary

Introduction

The City of New Bern proposes to undertake the following activities with the FY 2020 CDBG and CDBG-CV funds:

Project Summary Information

1.	Project Name	Administration
	Target Area	Low- and Moderate-Income Areas; Greater Five Points
	Goals Supported	APM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	CDBG: \$51,723
	Description	Overall program administration of the CDBG Programs, including: staff salaries, wages, and benefits; related costs to administer the programs including supplies, materials, mailings, duplications, etc.; monitoring and oversight; advertising and public hearing costs; market studies; planning activities and the preparation of the Annual Action Plan, Environmental Review Record, Consolidated Annual Performance and Evaluation Report, Fair Housing, etc.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1 Organization
	Location Description	Citywide
	Planned Activities	The Matrix Code is 21A General Program Administration.
2.	Project Name	Housing Rehabilitation in the Five Points Area
	Target Area	Greater Five Points
	Goals Supported	HSS-3 Housing Rehabilitation
	Needs Addressed	Housing Priority
	Funding	CDBG: \$107,052
	Description	Funds will be given to the Redevelopment Commission to begin the rehabilitation work a rental property located in the Greater Five Points area. This will begin a 2-phase renovation process that will span two program years. (Multi-year activity)

	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1 Household Housing Unit
	Location Description	Greater Five Points Neighborhood
	Planned Activities	The National Objective is Low/Mod Housing Benefit (LMH). The HUD Matrix Code is 14B Rehabilitation: Multi-Unit Residential.
3.	Project Name	Duffyfield Stormwater Project
	Target Area	Greater Five Points
	Goals Supported	CDS-1 Infrastructure
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$100,000
	Description	Funds will be used for the Phase II study of the Duffyfield Stormwater Project. This is for engineering, permitting and possible acquisition services of properties within the project area. The project scope is TBD. (Multi-year Activity)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1 Other.
	Location Description	Duffyfield Neighborhood, City Block bounded by Biddle Street, East Street, F Street, and Railroad; City Block bounded by B Street, F Street, and Railroad; City Block bounded by Biddle Street, F Street, Fowlers Lane, and G Street; City Block bounded by Fowlers Lane, F Street, K Street, and G Street; City Block bounded by F Street, Murry Street, Sampson Street, Bloomfield Street, and K Street.
	Planned Activities	The National Objective is Low/Mod Area Benefit (LMA). The HUD Matrix Code is 03I Flood Drainage Improvements.
4.	Project Name	CV-CDBG-CV Administration
	Target Area	Low/Mod Areas
	Goals Supported	APM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority

	Funding	CDBG-CV: \$34,673
	Description	Funds for the administration of the CDBG-CV grant.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1 Other
	Location Description	Citywide
	Planned Activities	The Matrix Code is 21A General Program Administration.
	Planned Activities	The Matrix Code is 21A General Program Administration.
5.	Project Name	CV-Rent, Mortgage, and Utility Assistance
	Target Area	Low/Mod Areas
	Goals Supported	HOM-3 Homeless Prevention
	Needs Addressed	Homeless Priority
	Funding	CDBG-CV: \$312,062
	Description	CDBG-CV funds will be used to fund two (2) non-profit organizations, Religious Community Services (RCS) and Catholic Charities. These organizations both will run a rent, mortgage, and utility assistance program to help stabilize low-income households who are behind in their payments because of Covid-19 pandemic. This assistance will only cover 3 months of back payments. RCS will receive \$185,785 in CDBG-CV funds from the 1 st and 3 rd rounds of CDBG-CV funds. Catholic Charities will receive \$126,277 in CDBG-CV funds from the 3 rd round of CDBG-CV funds.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	175 Households
	Location Description	Citywide
	Planned Activities	The National Objective is Low/Mod Income Housing (LMH). The HUD Matrix Code is 05Q Subsistence Payments.

Table 7 – Project Summary

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population, age, and racial/ethnic composition of the City of New Bern. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://data.census.gov>. The 2014-2018 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of New Bern. The 5-year estimates are the most recent data available for the City. The 2010 U.S. Census data is included when necessary.

Population

Key points are:

- Between 1990 and 2010, the population increased by approximately 43.6%
- The City population was 23,367 in the 2000 Census
- The City's population was 30,113 in 2018 according to the 2014-2018 ACS (a 28.9% increase)
- Population changes due to Hurricane Florence have not yet been recorded in the Census

Age

Key points are:

- Median age in New Bern is 37.5 years of age
- Youth under age 18 account for 21.9% of the total population

Race/Ethnicity

Composition from the 2014-2018 American Community Survey:

- 57.1% of population is White
- 32.3% of population is Black or African American
- 5.9% of population is Asian
- 1.8% of population is Two or More Races
- 6.8% is Hispanic or Latino

Income Profile

The current Median Income for a family of four (4) in the City of Craven County, North Carolina Metropolitan Statistical Area (MSA) is \$66,200 according to HUD's FY 2020 Income Limits. The following is a summary of income statistics for the City of New Bern:

- At the time of the 2014-2018 American Community Survey, the median household income in the City of New Bern was \$42,222 which was lower than the State of North Carolina (\$52,413).

- 37.9% of households have earnings received from Social Security income.
- 24.8% of households have earnings, received from retirement income.
- 7.3% of households have earnings received from public assistance.
- 41.6% of female-headed households with children were living in poverty.
- 33.0% of all youth under 18 years of age were living in poverty.

Low/Mod Income Profile

The low- and moderate-income profile for City of New Bern is a measurement of the area's needs. The City of New Bern has an overall low- and moderate-income percentage of 40.66%.

Economic Profile

The following illustrates the economic profile for the City of New Bern as of the 2014-2018 American Community Survey:

- 34.2% of the employed civilian population had occupations classified as management, professional, or related.
- 19.7% of the employed civilian population had occupations classified as sales and office.
- 23.0% were in the service sector.
- The educational, health, and social service industries represented 24.0% of those employed.
- 20.3% of workers were considered in the government class of employment.

According to the U.S. Labor Department, the preliminary unemployment rate for the City of New Bern in May of 2020 was 12.4%. New Bern's unemployment rate was lower than the May of 2020 rates of the State of North Carolina (12.7%) and the national percentage of 13.3%.

Geographic Distribution

Target Area	Percentage of Funds
Low- and Moderate-Income Areas	20%
Greater Five Points	80%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed activities and projects for FY 2020 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4

- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

The total amount of FY 2020 CDBG funds available is \$258,775 of which 20.0% (\$51,723) is for administration and 80.0% (\$207,052) is allocated for project activities. Of the \$258,775 allocated for project activities, all of it is allocated to projects that will benefit low- and moderate-income persons giving the City a 100% low- and moderate-income benefit percentage for FY 2020.

Discussion

The geographic locations and the public benefit for the FY 2020 CDBG Activities are as follows:

- **Administration** – 303 First Street, New Bern, NC 28560
- **Housing Rehabilitation in the Five Points Area** – Greater Five Points Neighborhood, New Bern, NC 28562 – Low/Mod Income Housing Benefit (LMH)
- **Duffyfield Stormwater Project** – Duffyfield Neighborhood, City Block bounded by Biddle Street, East Street, F Street, and Railroad; City Block bounded by B Street, F Street, and Railroad; City Block bounded by Biddle Street, F Street, Fowlers Lane, and G Street; City Block bounded by Fowlers Lane, F Street, K Street, and G Street; City Block bounded by F Street, Murry Street, Sampson Street, Bloomfield Street, and K Street, New Bern, NC 28560 – Low/Mod Income Area Benefit (LMA)

The geographic locations and the public benefit for the FY 2020 CDBG-CV Activities are as follows:

- **CV-20-01 CV-CDBG-CV Administration** – 303 First Street, New Bern, NC 28560
- **CV-20-02 CV-Rent, Mortgage, and Utility Assistance** – 919 George Street, New Bern, NC 28560 and 502 Middle St, New Bern, NC 28560; Low/Mod Income Client Benefit (LMC)

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of New Bern is utilizing its CDBG and CDBG-CV funds to support the following housing activities during this program year:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	176
Special-Needs	0
Total:	176

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	175
The Production of New Units	0
Rehab of Existing Units	1
Acquisition of Existing Units	0
Total:	176

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of New Bern will fund the following projects with FY 2020 CDBG and CDBG-CV funds:

- **CD-20-02 Housing Rehabilitation in the Five Points Area** - Funds will be given to the Redevelopment Commission to begin the rehabilitation work a rental property located in the Greater Five Points area. This will begin a 2-phase renovation process that will span two program years. (Multi-year activity) (1 Household Housing Unit)
- **CV-20-02 CV-Rent, Mortgage, and Utility Assistance** - CDBG-CV funds will be used to fund two (2) non-profit organizations, Religious Community Services (RCS) and Catholic Charities. These organizations both will run a rent, mortgage, and utility assistance program to help stabilize low-income households who are behind in their payments because of Covid-19 pandemic. This assistance will only cover 3 months of back payments. (175 Households)

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of the City of New Bern's mission is:

- Providing affordable housing opportunities in a safe environment
- Revitalizing and maintaining neighborhoods
- Providing opportunities for low and moderate-income homeownership
- Forming effective partnerships to maximize housing, social, and economic opportunities
- Continuing its partnership with the City of New Bern for the revitalization of communities
- Pursuing funding for the development of affordable housing for the residents of New Bern

The Housing Authority of the City of New Bern is not rated as a "troubled" agency by HUD.

The Housing Authority of the City of New Bern owns and professionally manages family communities and elderly/disabled rental apartments. NBHA had one (1) public housing development: Trent Court. NBHA had also previously owned a second property: Craven Terrace. This property was sold. Before Hurricane Florence hit the City, NBHA had a total of 218 public housing units, with 11 accessible units. After Hurricane Florence caused flooding in many of the units in Trent Court, the Housing Authority was left with 110 units, of which 4 are accessible. NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers. There are currently 54 people on the public housing waiting list, which was opened on August 1st and will remain open until the 31st, although NBHA is considering extending the closing date.

Twin Rivers Opportunities, Inc. assists families who wish to live in privately owned housing and receive rental subsidy through the Housing Choice Voucher Program instead of NBHA. Twin Rivers Opportunities, Inc. administers 998 as of July 30, 2020, 39 of which are for residents that were displaced from Trent Court. There are currently 800 households on the waiting list for Housing Choice Vouchers.

Actions planned during the next year to address the needs to public housing

The work items for the Housing Authority's properties are as follows:

Trent Court:

- The housing will be demolished in two phases. The first phase will include the 108 flood-damaged units. The rest of the Trent Court units will be demolished in the second phase.
- Greenspace will be developed along the Riverwalk.
- The Trent Court site will be developed with a mix of lofts, condominiums, market rate rentals, retail, and affordable housing.

New Bern Towers:

- Upgrade Lighting for the Parking Lot

- Security Cameras
- Add Ceiling Fans
- Building Pressure Wash

The Housing Authority will expend its FY 2020 Capital Fund on the following projects:

- Roof Repairs

The Housing Authority was awarded a LIHTC to construct new affordable housing which will have units dedicated to persons displaced from Trent Court on Carolina Avenue. The project will entail the construction of 84 new units, and the Housing Authority is in the process of purchasing the land.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

According to the Annual Plan for 2020, NBHA's progress in meeting their mission and goals states that NBHA set the goal of cooperating with the City of New Bern and other neighborhood partners to promote neighborhood revitalization and economic development in designated areas of the City, as evidenced by the resident input in the development of the Gateway Renaissance Plan and Greater Five Points Transformation Plan. New Bern Towers has an active resident council that expresses needs for both the New Bern Towers community and the public housing under the Housing Authority of the City of New Bern as a whole. Trent Court formerly had an active resident council, but Hurricane Florence caused the council to disband, and the residents of Trent Court have struggled to restore it. The Housing Authority of the City of New Bern was awarded LIHTC funds to provide housing for those displaced by Trent Court on Carolina Avenue, which will be an improvement over the living conditions in those apartments once completed.

The Housing Authority of the City of New Bern does not support any homeownership initiatives. NBHA previously held homeownership classes in Trent Court and Craven Terrace, and these classes had active participation. However, these classes have ceased since Craven Terrace was sold.

Twin Rivers Opportunities, Inc. runs the Family Self-Sufficiency (FSS) Program. The program gives Section 8 voucher holders the opportunity to set and reach goals that they set for themselves and their families, as well as save a significant amount of money. Section 8 voucher holders may also use their vouchers to realize the American dream of becoming a homeowner. Both of these opportunities are available to Section 8 holders who choose to become participants in Section 8's Family Self-Sufficiency Program. There are two parts to the program. The first part of the program is the Self-Sufficiency program where participants have the opportunity to work towards and meet goals that they set for their families as well as save money that will become theirs when they have completed their goals. The second part of the program is the Homeownership Program. In this part of the program, a Section 8 participant can choose to use his or her Section 8 voucher to assist with the purchase and payment of a home.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of the City of New Bern is not designated as a troubled housing authority.

Discussion

The Housing Authority of the City of New Bern is continuing to meet its goals by securing funding through RAD and CNI for the revitalization of the Greater Five Points area. The Housing Authority will also continue to apply for funding for additional affordable housing.

Trent Court, one the Housing Authority's public housing communities, was severely affected by Hurricane Florence. The residents displaced by the Hurricane have been given Section 8 Housing Choice Vouchers. Twin Rivers Opportunities, Inc., will ensure the placement of these residents.

DRAFT

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The North Carolina Coalition to End Homelessness is collaborative applicant for the North Carolina Balance of State Continuum of Care. The 79 counties covered by the Continuum of Care are divided into 13 regions. The City of New Bern falls under the purview of Region 13 of the CoC, which is known as the Housing Alliance of Coastal Carolina (HACC) and includes Carteret, Craven, Jones, Onslow, and Pamlico Counties.

The leadership of Region 13 is responsible for acting as a member of the Balance of State CoC Steering Committee, the Coordinated Entry lead for the Region, the Point-in-Time and Housing Inventory Count lead for the region, and reviewing projects and processing state ESG grants for the regional geography.

The City of New Bern works closely with the homeless service providers within the City to identify and resolve issues of homelessness within the community. The Department of Development Services partners with statewide entities, as well as the local service providers including Religious Community Services, Coastal Women's Shelter, and Reviving Lives Ministries.

The 2020 Point-In-Time count revealed that 21 homeless individuals resided in Craven County. There was no data available for the City of New Bern specifically. All 21 of the homeless persons counted were recorded in Emergency Shelter.

The following shelters were open in the City of New Bern during FY 2019.

- Religious Community Services - Emergency Crisis Shelter
- Religious Community Services - Families in Transition
- Religious Community Services - Veterans Transition Shelter
- Women's Coastal Shelter - Domestic Violence Shelter
- Reviving Lives Ministries - Addiction Recover Shelter

The FY 2020 CoC awards have not yet been announced.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Point In Time Count for Craven County in 2020 counted a total of 21 homeless persons and 18 homeless households. Of these, only 0 persons were unsheltered. There were no persons in transitional housing, and 21 persons that were housed in emergency shelter. There was one (1) homeless family with children, and no chronically homeless families with children. There was one (1) unaccompanied youth that were homeless in 2020. Of the 21 homeless people counted, nine (42.9%) were considered chronically homeless. There were two (2) homeless Veterans, and two (2) of the homeless Veterans was considered

chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

Families with children – The Point In Time count for 2017 counted 4 homeless households with children in Craven County, for a total of 15 persons. Numbers were lower in 2018 at 4 homeless households and 9 persons. County breakdowns were unavailable for 2019. In 2020, there was 1 homeless household with 3 persons.

Veterans and their families – There are large numbers of Veterans and support systems because of the nearby military base in Havelock. The NCWorks Career Center works both employment and housing issues for homeless Veterans. Homeless Veterans often require additional services, with mental health services being the most commonly cited need. The number of homeless Veterans in Craven County has decreased from 4 in 2017, to 4 in 2018, and 2 in 2020. County breakdowns were unavailable for 2019.

Unaccompanied youth – Teens aging out of foster care, and young adults in the 18-24 transition stage can be hard to locate. Many of them are staying with friends and family temporarily and are technically homeless. Unaccompanied youth may also move between different shelters. There were 2 unaccompanied youth counted in the 2017 Point In Time count, 5 unaccompanied youth counted in 2018, and 1 unaccompanied youth counted in 2020 for Craven County. County breakdowns were unavailable for 2019.

According to the NC Balance of State CoC Application for 2019, the CoC restructured its board to greater represent the diverse groups that make up the homeless population. The CoC utilizes Coordinated Entry to track the various subpopulations and divides them up into 13 local referral zones across the 79 counties that the CoC serves. Much of the area served by the CoC is rural, and the CoC creates advertisements and hotlines to target these subpopulations and allow them to access the Coordinated Entry process.

Addressing the emergency shelter and transitional housing needs of homeless persons

The 2020 Point In Time Count saw a return to typical levels for homelessness in Craven County following Hurricane Florence. Though many of the barriers to emergency housing in the City of New Bern and Craven County had been removed in response to Hurricane Florence, it remains a challenge to rapidly re-house families. The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. There were 4 homeless households with children in Craven County, for a total of 15 persons. Numbers were lower in 2018 at 4 homeless households and 9 persons. County breakdowns were unavailable for 2019. In 2020, there was 1 homeless household with 3 persons. There were 21 homeless persons counted overall, and all 21 homeless persons counted were in emergency shelters.

Religious Community Services provides much of the shelter space for individuals and families in the County while also partnering with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills. NCWorks provides job training and assists in housing homeless veterans. Coastal Women's Shelter partners with local landlords to provide stable housing and keep children of families experiencing domestic violence in the same schools to assist

these children in maintaining stability. Crossroads is the major mental health provider in the area, but the need for mental health care far surpasses the amount of assistance that Crossroads can provide. Religious Community Services has the following emergency shelter beds for homeless populations:

- **Homeless Families** – 4 beds
- **Homeless Women** – 6 beds
- **Homeless Veterans** – 5 beds

The Coastal Women's Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women's Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The North Carolina Balance of State CoC's written standards focus on a Housing First model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exist Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless of an individual or family in Emergency Shelter, Transitional Housing, or Rapid Re-Housing. The CoC will seek to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing

The CoC Steering Committee has approved written standards that conform to best practices for Street Outreach, Emergency Shelter, Transitional Housing, Prevention and Rapid Rehousing, Permanent Supportive Housing, and Coordinated Entry Programs on September 6, 2016. There are additional policies for follow-ups to those that have exited Rapid Re-Housing, Anti-Discrimination, and Emergency Transfers based on the Violence Against Women Act (VAWA). The Balance of State CoC provides additional guidance to rural Continuums of Care

The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 2 in 2020. In addition to housing, there is a need for wrap around services for veterans. These services largely include mental health care and recovery systems for those with addictions. There are a number of instances of PTSD in the area due to the presence of the military base. Crossroads provides addiction counseling for Veterans, but they are limited to three (3) day emergency shelter stays. Volunteers will transport Veterans with addictions to Crossroads for these services. Twin Rivers Opportunities, Inc. recently received 10 VASH vouchers for Veterans. Of these, 2 are being utilized to house families, and 8

are committed to families but available units have not yet been found.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discharge policies at local hospitals are designed to prevent those leaving the hospitals from being referred to Religious Community Services. Religious Community Services supports homeless in the community through operating emergency shelters and food and clothing services for those in need. By providing other supportive services, Religious Community Services intends to assist people who may be extremely low income and help feed and clothe them so that other family income may go to rent.

Local services such as Craven-Pamlico Re-Entry Council, Children's Developmental Services Agency, and Carolina East Health work with various populations that are at-risk of becoming homeless. Wraparound services are necessary to prevent homelessness and encourage self-sufficiency. Discharge policies are also put in place to direct low-income individuals who are at risk of homelessness to services that may assist them. There is a need for additional caseworkers to expand these services.

Discussion

The City of New Bern will provide funding for the following activity in FY 2020 using CDBG-CV funds to address the needs of individuals and families with children who are homeless or imminent at risk of becoming homeless:

- **CV-20-02 CV-Rent, Mortgage, and Utility Assistance** – CDBG-CV funds will be used to fund two (2) non-profit organizations, Religious Community Services (RCS) and Catholic Charities. These organizations both will run a rent, mortgage, and utility assistance program to help stabilize low-income households who are behind in their payments because of Covid-19 pandemic. This assistance will only cover 3 months of back payments.

AP-75 Barriers to affordable housing – 91.220(j)**Introduction:**

Eastern North Carolina lags behind the urban centers of the state economically. As a result, low- and moderate-income people have less income, and housing affordability is a greater issue in the area for all residents. Residents in protected classes can face even more housing affordability challenges, particularly when they cannot prove discrimination.

The most common fair housing complaint in the City of New Bern, as is the case nationally, is on the basis of disability. In Eastern North Carolina, there have been multiple instances of residents that faced evictions because landlords were unwilling to provide reasonable accommodations.

Transportation is a common barrier to affordable housing in the area. The local public transit system is unreliable. To access services and employment, residents must live near service providers and employers.

One of the major barriers to affordable housing in the City of New Bern is that cases go largely unreported. Though there are likely more instances of discrimination in the area, very few complaints are filed and little data is available on the types of complaints.

Hurricane Florence has also affected access to fair housing in the region. Many affordable housing units were destroyed in the Hurricane. This has resulted in the relocation of low- and moderate-income people. Following these relocations, people often find themselves farther away from the services.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of New Bern intends to address housing affordability issues with the construction of new affordable housing. New construction will increase the supply for housing for low- and moderate-income persons. Additional units will also be targeted to housing those displaced by Hurricane Florence.

The Housing Authority of the City of New Bern provides reasonable accommodations for its residents upon request. There is a need for additional accessibility improvements, which the City will undertake over the course of the Five Year Consolidated Plan.

The City of New Bern intends to partner with CARTS, the local transit agency, to improve services and transit-related infrastructure. CARTS has adopted a strategic transit plan to increase ridership, which the City will support with supplemental infrastructure projects.

To address the issue of unreported complaints, the City will conduct education and outreach on fair housing so that residents can know their rights and be aware of the instances when those rights are violated.

Discussion:

The City of New Bern proposes to undertake the following activities during the FY 2020 Program Year to affirmatively further fair housing:

- **CD-20-02 Housing Rehabilitation** - Funds will be given to the Redevelopment Commission to begin the rehabilitation work for the property located in the Greater Five Points Neighborhood. This will begin a 2-phase renovation process that will span two program years. (Multi-year activity).
- **CV-20-02 CV-Rent, Mortgage, and Utility Assistance** – CDBG-CV funds will be used to fund two (2) non-profit organizations, Religious Community Services (RCS) and Catholic Charities. These organizations both will run a rent, mortgage, and utility assistance program to help stabilize low-income households who are behind in their payments because of Covid-19 pandemic. This assistance will only cover 3 months of back payments.
- The City of New Bern will continue to work with the New Bern Housing Authority and Twin River Opportunities, Inc. to address issues of accessible housing.
- The City continues to work with Twin Rivers Opportunities, Inc. to mitigate the concentration of minority households and Section 8 Voucher holders.
- The City of New Bern continues to collaborate with Twin Rivers Opportunities, Inc. to implement strategies to provide consistent communication about the Section 8 Housing Choice Voucher program.
- The City of New Bern will partner with local agencies and groups to raise Fair Housing awareness and conduct fair housing trainings. Past groups that have conducted trainings include Legal Aid of North Carolina and the North Carolina Housing Coalition.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of New Bern has developed the following actions which address the obstacles to meeting underserved needs, fosters affordable housing, reduces lead-based paint hazards, reduces the number of families living in poverty, develops institutional structures, and enhances coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The City of New Bern allocated FY 2020 CDBG-CV funds to principally benefit low- and moderate-income persons through:

- **CV-20-02 CV-Rent, Mortgage, and Utility Assistance** – CDBG-CV funds will be used to fund two (2) non-profit organizations, Religious Community Services (RCS) and Catholic Charities. These organizations both will run a rent, mortgage, and utility assistance program to help stabilize low-income households who are behind in their payments because of Covid-19 pandemic. This assistance will only cover 3 months of back payments.

Despite efforts made by the City of New Bern and social service providers, a number of significant obstacles remain to meeting underserved needs. With funding resources being scarce, funding becomes the greatest obstacle for the City of New Bern to meet its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, and agencies. Through its planning efforts, the City will use its limited resources to address the City of New Bern's greatest needs and improve the quality of life for its residents. The following obstacles need to be overcome in order to meet underserved needs:

- Lack of decent, safe, sound, and affordable owner and renter housing.
- High cost of construction and rehabilitation work, exacerbated by Hurricane Florence.
- Aging in place population who need accessibility improvements.
- Need major rehabilitation of the City's aging housing stock.
- The increasing number of vacant and abandoned properties, exacerbated by Hurricane Florence.
- Low wages in the service and retail sector job market.
- Displaced residents from Hurricane Florence.
- Continued social pressures due to the recovery from Hurricane Florence.

Actions planned to foster and maintain affordable housing

To foster and maintain affordable housing, the City proposes the following Five-Year Goals and Strategies:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.

- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

The City will partner with the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc. and other fair housing agencies to promote fair housing in the city, through fair housing trainings, education, and promotions.

The City of New Bern will continue to work with the City's Human Rights Commission during this program year to again provide education and outreach.

Actions planned to reduce lead-based paint hazards

According to the 2014-2018 American Community Survey, 54.2% of the housing units in the City of New Bern were built before 1980 and are therefore at risk for containing lead-based paint. According to the North Carolina Department of Health and Human Services' 2017 Lead Surveillance Report, 1,962 children were tested in Craven County for elevated blood lead levels. Of those tested, sixteen (16) had a blood lead level of 5-9 µg/dL or greater. With 0.8% of children tested having blood lead levels greater than 5 µg/dL, Craven County compares favorably to the rest of North Carolina, which averages 1.3% of children tested having blood lead levels greater than 5 µg/dL.

The revised Federal Lead-Based Paint Regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The City of New Bern will comply with Title 24, Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

The City of New Bern reviewed the Blood Lead Level Screening Plan provided through the North Carolina Department of Health and Human Services – North Carolina Childhood Lead Poisoning Prevention Program (CLPPP). Additionally, the City reviewed the Blood Lead Level testing data provided through the Center for Disease Control and Prevention – Childhood Lead Poisoning Prevention Program.

If the City of New Bern will ensure that the following will be done in conjunction with its Housing Rehabilitation activities:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.

- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

In addition, in conjunction with its Housing Rehabilitation activities, the City will to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint safety requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.

Actions planned to reduce the number of poverty-level families

According to the 2014-2018 American Community Survey, 15.4% of all people in the City of New Bern have incomes below the poverty level. Additionally, 40.3% of female headed households with no husband present live in poverty. Individuals living on the threshold of poverty were faced with a collection of obstacles that prevent them from escaping their situation. Some may need adequate affordable housing, job skills training, day care for children, treatment for medical or substance abuse issues or they may be children and adults with educational needs.

The City allocates its Community Development Block Grant program to improve the living environments of low to moderate-income persons, specifically improving the lives of low- to moderate-income youth in order to break the cycle of poverty.

During this program year, the City of New Bern will fund the following activities to address the needs of individuals and households who live in poverty:

- **CD-20-02 Housing Rehabilitation** - Funds will be given to the Redevelopment Commission to begin the rehabilitation work for the property located in the Greater Five Points Neighborhood.

This will begin a 2-phase renovation process that will span two program years. (Multi-year activity).

- **CV-20-02 CV-Rent, Mortgage, and Utility Assistance** – CDBG-CV funds will be used to fund two (2) non-profit organizations, Religious Community Services (RCS) and Catholic Charities. These organizations both will run a rent, mortgage, and utility assistance program to help stabilize low-income households who are behind in their payments because of Covid-19 pandemic. This assistance will only cover 3 months of back payments.

Actions planned to develop institutional structure

The City of New Bern works with the following agencies to enhance coordination:

- **City of New Bern – Development Services** - oversees the CDBG and HOME programs.
- **Housing Authority of the City of New Bern** - oversees the improvements to public housing communities.
- **Twin Rivers Opportunities, Inc.** - oversees the Section 8 Housing Choice Voucher Program and the development of scattered site affordable housing.
- **Social Services Agencies** - the City provides funds to address the needs of low- and moderate-income persons.
- **Housing Providers** - the City provides funds to rehabilitate and develop affordable housing for low- and moderate-income families and individuals.
- **North Carolina Balance of State CoC** - oversees the Continuum of Care Network for 79 counties including Craven County. For planning purposes, the CoC is divided into thirteen (13) regions. Craven County is located in Region 13.

As part of the CDBG application planning process, local agencies, and organization are invited to submit proposals for CDBG funds for eligible activities.

The Development Services Department continues to look for gaps in the institutional structure. Maintaining and enhancing communication amongst all community and economic development stakeholders, is essential in addressing the needs identified in the City of New Bern's Five-Year Consolidated Plan.

Actions planned to enhance coordination between public and private housing and social service agencies

Public Institutions: The City will act as a clearinghouse and facilitator for many of the activities described in the annual action plan. As the local unit of government, the City is empowered to apply for and administer certain types of grants. Support from the City, expressed as a certification of consistency or some other instrument, may be all that is required for some activities. Other activities will involve the more direct participation of the City for funding, acquisition of land or buildings, or in convening meetings

of various agencies to iron out differences or strategies on how to seize opportunities. The City will continue to administer the CDBG program.

The Housing Authority of the City of New Bern administers public housing. Twin Rivers Opportunities, Inc. administers Section 8 Rental Assistance Programs in the City. This Authority is responsible for the management and maintenance of public housing units. The Housing Authority will continue in its efforts to modernize these public housing units in order to provide decent, affordable housing in the City.

Non-Profit Organizations: Non-profit housing agencies play a role in the implementation of this plan. Through the construction of new housing, and the rehabilitation of existing units, these agencies access financing sources such as the Low Income Housing Tax Credit, Greenleaf Funding, and charitable contributions that increase the supply of affordable housing. While some groups focus on the rehabilitation of single units for resale to first time homebuyers, others have attempted to create assisted rental developments. In the future, the union of such groups with social service agencies that serve specific special needs populations will address the Five Year Consolidated Plan strategy for creation of supportive housing and affordable housing opportunities.

Non-profit educational institutions provide an important partnership for the City. Craven Community College is currently partnering with the City of New Bern on the construction of the VOLT Center. Craven Community College will provide job and vocational training at the center, which is located in the Greater Five Points Redevelopment Area.

Social service agencies are a link between the provision of housing and the population it is intended to serve. The agencies work directly with providers of services to persons with special needs including: mental health, mental retardation, elderly, drug and alcohol addiction and families that are at-risk of becoming homeless. Although these agencies cannot provide housing, they can direct housing efforts where needed and are integral in the planning of housing and services for target populations. Emergency shelters, including the Religious Community Services and Coastal Women's Shelter, will continue to provide shelter for the homeless.

Private Industry: Several lending institutions cooperate with the City to provide funding for downtown improvements. Those lending institutions play an important role by providing financing that would not otherwise be available. Additionally, the private businesses located in the area contributed to the Hurricane cleanup in Downtown New Bern.

Discussion:

Monitoring:

The Monitoring Plan represents the City of New Bern's strategy for overseeing the activities of entities that carry out CDBG assisted activities. The Monitoring Plan identifies the following:

- The organizations to be monitored

- The issues to be explored and the methodology to be utilized in conducting the monitoring
- Identification of the specific Development Services staff members that will assume responsibility for monitoring
- The follow-up measures to be followed in communicating the results of the monitoring to affected organizations and the methods that will be utilized to obtain feedback from affected organizations

The CDBG monitoring will be carried out at two (2) separate levels. First, the City will conduct an internal monitoring to review the homeowner rehab program and to ensure that the CDBG Program is being administered in accordance with CDBG and other federal regulatory and statutory requirements. Second, the City will conduct an external monitoring to review the activities of its sub-recipients.

The purpose of the City's monitoring efforts is:

- to identify and correct issues that prevent the City from achieving full compliance with the regulatory requirements of the CDBG Program and other Federal requirements before deficiencies lead to HUD monitoring findings, and
- to learn more about the strengths and weaknesses of the various organizations that plays a role in the City's CDBG program and to use this knowledge as the basis for structuring future CDBG activities.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of New Bern receives an annual allocation of CDBG funds. Since the City receives this federal allocation, the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income	\$0.00

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

CDBG Percentages:

- **Administrative Percentage:** 20.0%
- **Public Service Percentage:** 0.0%
- **Low and Moderate-Income Percentage:** 100.0%
- No Slum and Blight Activities.

CDBG-CV Percentages:

- **Administrative Percentage:** 10.0%
- **Public Service Percentage:** 100.0%
- **Low and Moderate-Income Percentage:** 100.0%

DRAFT



SF 424 FORMS

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text"/>			
5a. Federal Entity Identifier: <input type="text"/>			5b. Federal Award Identifier: B-20-MC-37-0025		
State Use Only:					
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>			
8. APPLICANT INFORMATION:					
* a. Legal Name: <input type="text" value="City of New Bern"/>					
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="56-6000235"/>			* c. Organizational DUNS: <input type="text" value="0755472080000"/>		
d. Address:					
* Street1:		<input type="text" value="303 First Street"/>			
Street2:		<input type="text"/>			
* City:		<input type="text" value="New Bern"/>			
County/Parish:		<input type="text" value="Craven County"/>			
* State:		<input type="text" value="NC: North Carolina"/>			
Province:		<input type="text"/>			
* Country:		<input type="text" value="USA: UNITED STATES"/>			
* Zip / Postal Code:		<input type="text" value="28560-5505"/>			
e. Organizational Unit:					
Department Name: <input type="text" value="Dept. of Development Services"/>			Division Name: <input type="text" value="Community & Economic Dev."/>		
f. Name and contact information of person to be contacted on matters involving this application:					
Prefix:		<input type="text" value="Ms."/>		* First Name: <input type="text" value="D'Aja"/>	
Middle Name:		<input type="text"/>			
* Last Name:		<input type="text" value="Fulmore"/>			
Suffix:		<input type="text"/>			
Title: <input type="text" value="Community Development Coordinator"/>					
Organizational Affiliation: <input type="text"/>					
* Telephone Number:		<input type="text" value="252-639-7586"/>		Fax Number: <input type="text"/>	
* Email: <input type="text" value="fulmored@newbernnc.gov"/>					

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type.

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG)/Entitlement Grant

*** 12. Funding Opportunity Number:**

N/A

*** Title.**

N/A

13. Competition Identification Number:

Title.

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY 2020 Annual Action Plan for the Community Development Block Grant Program

Attach supporting documents as specified in agency instructions

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="258,775.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="258,775.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

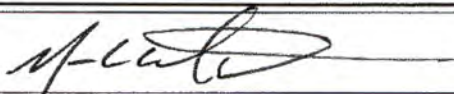
* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:



* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. § 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523), and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of New Bern	09/23/2020

Application for Federal Assistance SF-424		
* 1. Type of Submission <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application. <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>		
* 3. Date Received: 09/28/2020		4. Applicant Identifier: <input type="text"/>
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: B-20-MW-37-0025
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name City of New Bern		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 56-6000235		* c. Organizational DUNS: 0755472080000
d. Address:		
* Street1: 303 First Street		
Street2: <input type="text"/>		
* City: New Bern		
County/Parish: Craven County		
* State: NC: North Carolina		
Province: <input type="text"/>		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 28560-5505		
e. Organizational Unit:		
Department Name: Dept. of Development Services		Division Name: Community & Economic Dev.
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.		* First Name: D'Aja
Middle Name: <input type="text"/>		
* Last Name: Fulmore		
Suffix: <input type="text"/>		
Title: Community Development Coordinator		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 252-639-7586		Fax Number: <input type="text"/>
* Email: fulmored@newbernnc.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify).**

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG)/Entitlement Grant

*** 12. Funding Opportunity Number:**

N/A

*** Title:**

N/A

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY 2020 Annual Action Plan for the Community Development Block Grant (CDBG) CARES Act Funding.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="152,252.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="152,252.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:Prefix: * First Name: Middle Name: * Last Name: Suffix: * Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

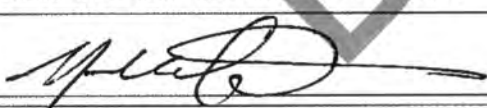
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. § 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of New Bern	DATE SUBMITTED 09/23/2020



CERTIFICATIONS

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

9/23/2020

Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) FY 2020, FY 2021, & FY 2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

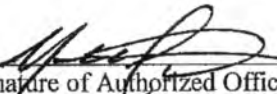
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

9/23/2020
Date

City Manager

Title

DRAFT

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

DRAFT

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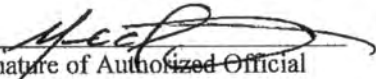
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Signature of Authorized Official

9/23/2020
Date

City Manager

Title

DRAFT

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DRAFT



RESOLUTION

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMAN OF THE CITY OF NEW BERN:

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of New Bern that under Fiscal Year 2020, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$258,814, a CDBG-CV Program in the amount of \$152,252; and

WHEREAS, the City of New Bern's Department of Development Services has prepared an Annual Action Plan for Fiscal Year 2020, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City's Five Year Consolidated Plan; and

WHEREAS, a draft of the FY 2020 Annual Action Plan was on public display from August 28, 2020 through September 21, 2020 and the City held a series of public meetings and hearings on the said Plan and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document

NOW THEREFORE, BE IT RESOLVED:

SECTION 1. That the FY 2020 Annual Action Plan for the Fiscal Year 2020 CDBG and CDBG-CV Programs is hereby in all respects APPROVED and the City Clerk is hereby directed to file a copy of said Annual Action Plan for Fiscal Year 2020 with the official minutes of this meeting of this Board; and

SECTION 2. That the City is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant Program with Federal financial assistance, including those relating to (a) the relocation of site occupants; (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and other assurances as set forth under the certifications; and

SECTION 3. That the Mayor, on behalf of the City of New Bern, North Carolina, is AUTHORIZED to file an application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available funds to carry out the CDBG Program in the amount of \$258,814 and CDBG-CV Program

in the amount of \$152,252; and its further AUTHORIZED to act as the authorized representative of the City of New Bern to sign any and all documents in regard to these programs; and

SECTION 4. That the Mayor, on behalf the City of New Bern, North Carolina, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.

ADOPTED THIS 22nd DAY OF SEPTEMBER 2020.

A handwritten signature in black ink, appearing to read "Dana E. Outlaw", written over a horizontal line.

DANA E. OUTLAW, MAYOR

A handwritten signature in black ink, appearing to read "Brenda E. Blanco", written over a horizontal line.

BRENDA E. BLANCO, CITY CLERK

DRAFT



UPDATED CITIZEN PARTICIPATION PLAN RESOLUTION

**CITY OF NEW BERN
COMMUNITY DEVELOPMENT BLOCK GRANT
CITIZEN PARTICIPATION PLAN
AMENDED SEPTEMBER 22, 2020**

1. Introduction

The Citizen Participation Plan provides for and encourages citizens, organizations, businesses and other stakeholders to participate in the development of the Consolidated Plan, any substantial amendments to the consolidated plan, and the annual performance report. This plan describes how the City of New Bern encourages and promotes participation through the establishment of policies and procedures for participation in the implementation of the Community Development Block Grant (CDBG).

The City of New Bern is required to adopt a Citizen Participation Plan that meets HUD's minimum requirements as set forth in the regulations for "Consolidated Submission for Community Planning and Development Programs" (24-CFR 91 Subpart B). In carrying out these requirements the City of New Bern understands that participation on the part of its citizens, organizations, businesses and other stakeholders is vital to the effectiveness of all Consolidated Plan activities.

The Citizen Participation Plan outlines procedures by which each of the requirements set forth in 91:105 of the Federal Regulations are carried out. This Plan is effective as of May 12, 2020 and remains in effect until such time as all activities assisted are completed, or until superseded by a new Plan.

2. Goals of the Citizen Participation Plan

- A. To provide for involvement of citizens, organizations, businesses and other stakeholders in the identification of community development needs and housing; review of proposed activities and assessment of program performance in accordance with the schedule that is adopted each year.
- B. To enable the City to respond to the needs of its citizens through community development and housing programs, policies and plans.
- C. To encourage citizens, particularly very low, low and moderate income persons, residents of blighted neighborhoods, members of minority groups, nonprofit agencies, public housing residents, the business and civic community, and special populations, to submit their comments, questions and proposals regarding the City of New Bern's Community Development Program.

3. Development of the Consolidated Plan

The Citizen Participation Plan requires that before adoption of the Consolidated Plan the City will provide the following information:

- A. The amount of assistance the City expects to receive from any grant funds and program income.
- B. The range of activities that may be undertaken including the estimated amount that will benefit very low, low-and-moderate income persons.
- C. The City's plans to minimize displacement.
- D. The City's specific action steps to end chronic homelessness.
- E. The City's long-term and short-term objectives for neighborhood revitalization strategies.
- F. The percentage of funds dedicated to target areas.
- G. The City's public hearing calendar and process for developing and submitting the Consolidated Plan.
- H. Provisions for receiving public comments on the proposed Plan.

4. The Participation Process

The participation process will be conducted both at a community wide-level and in neighborhoods where redevelopment activity is proposed or underway. The community wide process involves consultations with businesses, developers, community and faith-based organizations, and other interested citizens concerning housing and redevelopment issues.

- A. Agency Consultation Process:** Agency consultations will be a part of the ongoing process that includes service providers, advocacy groups and coordinating bodies responsible for providing services, especially to populations with special housing needs. City staff will meet throughout the year with a number of local housing, social service, homeless, and economic development agencies to determine the housing needs of specific populations and groups. The City also will consult with local health agencies to examine lead-based paint hazards within the local community.
- B. Public Housing Residents:** The City will consult with the New Bern Housing Authority (NBHA) staff, Board, and residents of public and assisted housing developments to provide information about consolidated plan activities related to

its developments and surrounding communities so that the housing authority can make this information available at their annual public hearing required under the Comprehensive Grant program.

The City also will consult with NBHA to define and address the housing needs of its residents. The NBHA resident councils will also be informed of the Community and Economic Development Division's planned activities and benefits. This consultation also helps to ensure that activities with regard to local illegal drug activity elimination, neighborhood improvement programs, resident programs and services funded under the public housing program are coordinated to achieve comprehensive community development goals.

C. Neighborhood Based Citizen Committees: The City will meet with citizen's groups such as neighborhood associations and residents' councils, primarily in redevelopment areas. The City may also meet with other neighborhood associations and citizen groups as needed.

D. Community Development Advisory Committee (CDAC): The Board of Aldermen will appoint a committee to advise the staff and to assure that the citizen participation plan encourages the participation of all its citizens, including minorities and non-English speaking persons, as well as persons with disabilities. The CDAC will consist of private citizens appointed for three (3) year terms.

This process and schedule will be the established operating procedure for citizen participation and may be affected from one fiscal year to the next in regard to the date of the public hearings, which is at the discretion of Board of Aldermen, as well as the timetable for the City of New Bern budget development.

5. Consolidated Plan Public Meetings

Each year the City will schedule at least two (2) public meetings for the development of an annual Action Plan for the City's housing and community development programs. The first of these will be held in the community as a "listening session" and the last as a public hearing at a Board of Aldermen meeting. The State of North Carolina's Open Meeting Law will be followed.

A. First Public Meeting: The first meeting or ("listening session will occur at the beginning of the planning process to review past program performance, to obtain views on community development and housing needs and to identify general strategic priorities for projected funding. The purpose of this meeting is to let very low, low- and moderate-income persons and residents of blighted neighborhoods offer their perceptions of problems within their neighborhoods and in the community at large and present proposals aimed at solving the problems. This meeting will take place at a community facility located within the areas where housing and community development activities are underway or

planned. Other meetings may be scheduled for the purpose of receiving input on housing needs and program priorities and funding.

- B. Public Hearing:** The public hearing is held after staff has drafted the proposed annual budget and Consolidated Plan (or annual Action Plan) but prior to Board of Aldermen approval of the Plan. This public hearing will be held in the City Hall Courtroom.
- C. Public Notice:** Notices of all public meetings will be advertised in the Sun Journal, no later than 10 days prior to the hearing. Public notices will indicate the date, time and location of the hearing, and the topics to be covered. The City will also post informational flyers about the public meeting at the New Bern-Craven County Public Library and recreation and community centers. Mailings (electronic where appropriate) will be sent to interested persons and entities and the public meeting notices will be posted on the City of New Bern's website at <https://www.newbernnc.gov>.
- D. Accessibility:** All public meetings will be held at locations providing accessibility for persons with physical disabilities and take place in locations convenient to residents.

6. Public Comment Period

The Consolidated Plan and each annual Action Plan will be made available in draft form to receive public comments at least thirty (30) days before final approval by the Board of Aldermen.

The draft Consolidated Plan will be available at the New Bern-Craven County Public library. The library is open weekend and evening hours and is accessible to the physically challenged. Copies of the draft Plan will also be available at the Development Services Department, the City Hall, and the Stanley White Recreation Center. The draft plan will also be posted the City's website at <https://www.newbernnc.gov>.

The proposed plan will include public comments made either orally or in writing. A summary of these comments or views and a summary of any comments or views not accepted and the rationale for not accepting the comments will be attached to the final Consolidated Plan. Written responses will be provided to all written comments including complaints and grievances and/or proposals submitted during the Citizen Participation Planning process. The City will make every reasonable effort to provide a written response to all written comments within fifteen days of receipt of the comment. A concise summary of citizen participation and consultation process, including efforts to broaden public participation, will be included in the Consolidated or annual Action Plan.

7. Adequate and Timely Information

All aspects of citizen participation in the City of New Bern government are conducted in an open manner, with freedom of access for all interested persons or groups. Information pertinent to the activities of the Community and Economic Development Division will be circulated to the public and made available for review in the Development Services Department during normal business hours of the City. This information will be made public subject to all applicable laws regarding confidentiality and person privacy in the Community Development office. Access to all documents is open except where prohibited by law. There may be a reproduction cost charged to persons requesting personal copies of Community Development documents. Every attempt is made to respond to written requests for information within 15 days of receipt.

8. Non-English Speaking Persons

Where a significant number of very low, low and moderate income residents of blighted neighborhoods speak and read a primary language other than English, public hearing notices and basic information summaries will be produced and made available in the appropriate language(s).

Also, bilingual opportunities when appropriate will be made available at the public hearings. Informational material will be sent as appropriate to non-profit and social service organizations that serve non-English speaking residents.

9. Persons with Disabilities

The Community and Economic Development Division will take steps to ensure that individuals with disabilities are able to participate in the public hearing and the consolidated planning process.

For public hearings in the City Hall Courtroom, persons with disabilities should contact (252) 639-7586. It is the responsibility of the Community and Economic Development Department to request this service when required.

10. Annual Performance Assessment and Reports

The Consolidated Annual Performance and Evaluation Report (CAPER) is a summary of Community Development Block Grant accomplishments for the past fiscal year. The CAPER will be sent to HUD ninety days after the completion of the program year. Prior to its submission, the Community and Economic Development Division will inform the public of the CAPER's availability for comment through the Sun Journal, the City's website (<https://www.newbernnc.gov>), and electronic notices.

Citizens will have 15 days to examine the report and provide comments prior to its submission to HUD. A summary of all comments or views will be attached to the CAPER submitted to HUD.

11. Program Amendments

From time to time, the Consolidated Plan may be substantially amended to reflect changes in program activities and priorities. The following are considered substantial changes:

- A. Addition of a new activity or new priority (see D. below for threshold) not previously described,
- B. Cancellation of an activity category or deletion of a priority,
- C. A change in the purpose, scope, location, or beneficiaries of an activity, and
- D. A substantial change in the allocation or distribution of funds is defined as when the dollar amount of that change is equal to or greater than 20% of the City's current fiscal year federal budget by source (e.g., CDBG is undergoing a substantial change when 20% or more of that year's CDBG allocation plus CDBG program income is affected).

Prior to amending the Consolidated Plan, citizens will be given reasonable notice of, and opportunity to comment on, such proposed changes and the re-use of funds. The process to substantially amend the plan will include a minimum 10-day public notice prior to a public hearing (held in accordance with section 5c above) and a thirty-day (30) comment period to receive citizen comments on the proposed amendment prior to implementation.

Citizens' comments, orally or in writing, will be considered. A summary of the comments and the rationale for not accepting any comments will be attached to the substantial amendment of the Consolidated Plan.

12. Technical Assistance

Technical assistance will be provided to citizen organizations and very low, low- and moderate-income persons upon request.

Examples of assistance include information on the CDBG law, neighborhood planning, review of accomplishments, briefings on community development requirements and opportunities, development of neighborhood goals and objectives, and design of neighborhood proposals.

13. Complaint Procedure

Written or oral complaints or grievances concerning the Consolidated Planning process or the CDBG program should first be directed to the City's Community and Economic Development Division. It is the policy of the City to provide a procedure for the acknowledgement, presentation, consideration, investigation, and disposition of complaints received concerning Community Development programs.

The Community and Economic Development Division will make every effort to respond to all complaints within fifteen (15) days of receipt by sending a written response. Should the complainant not be satisfied, the complainant may arrange a meeting with the Development Services Director to discuss the complaint. If the complaint can still not be satisfied, a written complaint may be submitted in writing to the City Manager. Any citizen may make an oral or written petition to the Board of Aldermen to discuss problems not resolved at the staff level.

14. Relocation Plan and Anti-Displacement Policy

Displacement will be minimized but when it is unavoidable, any person(s) displaced due to the activities of the Consolidated Plan programs will receive relocation assistance and relocation payments in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Uniform Act). The Community Development staff will provide information and assistance one-on-one to prospective displaced persons.

15. Declaration of an Emergency

When a Declaration of an Emergency has been ordered by the President of the United States, or the Governor of North Carolina, and regulatory flexibility is permitted by HUD, the City of New Bern will follow the following process concerning public hearings and public display of plans when necessary for public health reasons. These Emergency procedures will apply to the Five Year Consolidated Plan/Annual Action Plan amendments and initial Plan submissions, as permitted through regulatory waiver authority or programmatic flexibility:

- A. If the City is unable to hold open public hearings in person, the City will be allowed to instead hold virtual public hearings through conference calls or an online video conference call platforms as long as the public is able to provide public comments during the virtual public hearing.
- B. If the City is not able to publicly place the plans on public display at the locations referenced in the Citizen Participation Plan, the City will put the plans on the City's website (<https://www.newbernnc.gov>) and will also email copies of the plans to any person who will request a copy of the plans via email upon request.

- C. If the City Council is unable to conduct an open public forum type meeting, the City then can approve the plans at a City Council meeting through an on-line virtual City Council meeting, if an in-person Council meetings are not happening because of the Emergency.
- D. The public comment period for substantial amendments to the Five Year Consolidated Plan/Annual Action Plan will be five (5) days.
- E. The public comment period for the FY 2020 Five Year Consolidated Plan/Annual Action Plan submission will be five (5) days.
- F. All other requirements relative to the City's Citizen Participation Plan for Consolidated Plans remain in effect, including the consultation requirements, as required by 24 CFR 91.105.

ADOPTED THIS 22nd DAY OF SEPTEMBER 2020.



DANA E. OUTLAW, MAYOR

**COMMUNITY AND ECONOMIC DEVELOPMENT DIVISION
DEVELOPMENT SERVICES DEPARTMENT
CITIZEN PARTICIPATION ACTIVITIES
JANUARY 1st THROUGH JUNE 30th**

Monthly	Community Development Advisory Committee Meeting
February - March	Public Meetings and Listening Sessions to receive comments for development of Citizen Participation Plan, Consolidated Plan and Annual Action Plan. Conduct Needs Assessment to develop priorities for Annual Action Plan
End of February	Public Hearing to receive input from citizens on proposed Citizen Participation Plan
April	National Community Development Week- Proclamation to be adopted by Board or Aldermen to raise awareness of community and economic development programs. Public Comment period and Public Hearing on Consolidated Plan and Annual Action Plan.
Middle of May	Information booth at DUFFEST.
July	Public information meeting - Community and Economic Development Programs.
October	Information booth at MUMFEST.
January - February	Public Meetings and Listening Sessions to receive comments for development of Annual Action Plan.
March - April	National Community Development Week- Proclamation to be adopted by Board or Aldermen to raise awareness of community and economic development programs.
April - May	Public comment period and Public Hearing on Consolidated Plan amendment (if needed) and Annual Action Plan.
May	Information Booth at DUFFEST.



COMMUNITY OUTREACH



FIRST PUBLIC HEARING

**PUBLIC HEARING NOTICE
CITY OF NEW BERN, NC
FY 2020 CDBG PROGRAM**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on Monday, August 17, 2020 at 6:00 PM, prevailing time, in the Offices of the Development Services Department, 303 First Street, New Bern, North Carolina 28563. The Public Hearing will be virtual through Microsoft Teams. The conference call-in number is 1 - 302 - 202-1110 and the conference code is 352428. The New Bern Development Services Offices are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Ms. D'Aja Fulmore at (252) 639-7586, or by email address at FulmoreD@newbernnc.gov or 711 for the hearing impaired, to make those arrangements.

The purpose of this public hearing is to discuss the City's Community Development Block Grant (CDBG) Program needs and the CDBG Covid Virus funds under the CARES Act. In particular, the housing, community development, public services and economic development needs of the City of New Bern. This information will be utilized by the City in its preparation of the FY 2020 Annual Action Plan including the use of FY CDBG-CV funds. The U.S. Department of Housing and Urban Development (HUD) has allocated \$ 258,814.00 in CDBG entitlement funds for FY 2020 and FY 2020 CDBG-CV funds in the amount of \$ 152,252.00. In order to receive those funds, the City of New Bern must prepare a One Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of New Bern. The City will be preparing its CDBG application and it intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are a new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of CDBG funds to address those needs over the next fiscal year. Written comments may be addressed to Ms. Amanda Ohlensehlen, Economic and Community Development Manager, City of New Bern, 303 First Street, New Bern, NC 28563, or emailed to ohlensehlana@newbernnc.gov.

Hon. Dana E. Outlaw
Mayor, City of New Bern



Sun Journal

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LEGAL NOTICES

NOTICE TO CREDITORS NORTH CAROLINA, CRAVEN COUNTY 20-9-130

All persons, firms and corporations having claims against the Estate of **MICHAEL JASON IRELAND** Deceased of Craven County North Carolina are notified to present the same to the personal representative listed below on or before **MAY 31, 2020**, or this notice will be placed in bar of recovery. All debtors of said estate are asked to make immediate payment.

(This the 2nd day of March, 2020)

Annette Ireland Clay, Administrator of the
Estate of Michael Jason Ireland
c/o Ernest C Richardson, III
583 Pollock St
New Bern, NC 28562

March 2, 9, 16, 23, 2020 (adv)

NOTICE OF SALE OF PERSONAL PROPERTY

Pursuant to N.C.G.S. Chapter 44A, Article 4, Plaza Mini Storage, pursuant to N.C.G.S. 44A-43 hereby gives Notice of Sale of Personal Property pursuant to the enforcement of a lien for unpaid rent at The Plaza Mini Storage. Name and Address of lessor:

PLAZA MINI STORAGE
400 McCotter Blvd
Havelock, NC 28532

STATEMENT OF SALE

Various items of personal property located at The Plaza Mini Storage belonging to **Jedith Walker, Pedro Rios Jr., Nicholas McCarthy, Chaitria George (2 units), Christine Carl, Charles Quattrone, Beverly Ardis, Timothy Livingston, Jessica George, Heather Parnitt, McCotter Johnson, Melissa Wills, Pedro Sacerdo, John Ransom, Rachel Amburn, Naomi Lynch, Robert McCarthy, Scott Outley, Stephanie Bryant, Kenneth Matthews, Roger Herring, Bryant Hall, James Donahue, Gregory Wilson, Norman Stewart, Candace Jason, Brandon Graves, Anthony Lambert (2 units), Lawrence Gilbert, Brynd Nettles, and Kiana Bell** are being sold pursuant to the attachment of a lien for unpaid rental, on **MARCH 29, 2020 AT 10:00 A.M. 400 MCCOTTER BOULEVARD, HAVELock, N.C. 28532**

March 2, 9, 23, 2020 (adv)

NOTICE OF A PUBLIC HEARING CITY OF NEW BERN, NORTH CAROLINA FY 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

Notice is hereby given that the City of New Bern, North Carolina will hold a public hearing on Tuesday, March 17, 2020 at 6:00 PM, prevailing time, in the Conference Room of the City of New Bern's Development Services Office, located at 303 First Street, New Bern, North Carolina 28550. The Conference Room of the Department of Development Services is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate any resident so they will be able to participate in the public hearing, including translation services, please contact D'Ala Fulmore, Community Development Coordinator for the City of New Bern at (252) 639-7586 to make those arrangements, or for persons who may have a hearing impediment, please contact 711 for Relay North Carolina TDD.

The purpose of this public hearing is to gather information to determine the needs for the City of New Bern so the City can prepare its City's FY 2020 Annual Action Plan to address those needs. The City must submit the plan to the U.S. Department of Housing and Urban Development for the use of Community Development Block Grant (CDBG) Entitlement Funds. The hearing will be used to solicit the views and comments of individuals and organizations concerning the housing, community and economic development, and fair housing needs in the City of New Bern.

The City of New Bern has been notified by the U.S. Department of HUD that it is eligible to receive a CDBG entitlement grant in the amount of \$258,814 for FY 2020. In order to receive those funds, the City of New Bern must prepare its Annual Action Plan on how it proposes to spend those funds. At least 70% of the CDBG funds must primarily benefit low- and moderate-income persons living in the City of New Bern. The City in its preparation of the CDBG application intends to afford residents, local agencies and interested parties the opportunity to become involved in the planning process. If interested in being added to the CDBG application mailing list, please contact Ms. D'Ala Fulmore, Community Development Coordinator at (252) 639-7586.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities (including the removal of architectural barriers); demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental reviews; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of the expenditure of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of its CDBG funds to address those needs. Written or oral comments should be directed to Ms. D'Ala Fulmore, Community Development Coordinator, 303 First Street, P.O. Box 1129, New Bern, NC 28563 or via phone at (252) 639-7586.

Honorable Dana Outlaw
Mayor, City of New Bern, NC

March 2, 2020 (adv)

LEGAL NOTICES

AMENDED NOTICE OF FORECLOSURE SALE 17 SP 64

Under and by virtue of the power of sale contained in a certain Deed of Trust made by **LINDSAY R. KEANAN** (PRESENT RECORD OWNER/SS) (Lindsay Keenan) to A. Grant Whitney Trustee(s), dated the 28th day of June, 2013, and recorded in Book 3209 Page 124, in Craven County Registry, North Carolina, default having been made in the payment of the note thereby secured by the said Deed of Trust and the undersigned, Substitute Trustee Services, Inc. having been substituted as Trustee in said Deed of Trust by an instrument duly recorded in the Office of the Register of Deeds of Craven County, North Carolina and the holder of the note evidencing said indebtedness having directed that the Deed of Trust be foreclosed, the undersigned Substitute Trustee will offer for sale at the **COURTHOUSE DOOR IN THE CITY OF NEW BERN, CRAVEN COUNTY, NORTH CAROLINA, OR THE CUSTOMARY LOCATION DESIGNATED FOR FORECLOSURE SALES, AT 10:30 AM ON MARCH 16, 2020** and will sell to the highest bidder for cash the following real estate situated in the Township of Number Eight (8), in the County of Craven, North Carolina, and being more particularly described as follows:

All that certain lot or parcel of land situated in Number Eight (8) Township, Craven County, North Carolina and more particularly described as follows:

That certain lot or parcel of land lying and being situated in the City of New Bern, Number Eight Township, Craven County, North Carolina, designated as Lot Number 24 or that certain map or plat entitled "A Review of the Robin Hood Homes in Sherwood Forest" which said map or plat was prepared by James F. Blue, C.E. dated August 18, 1959, and which said map is recorded in the Office of the Register of Deeds of Craven County in Map Book 7 at Page 108, to which said map reference is hereby made, for a more particular description of the said Lot Number 24, together with improvements located thereon, said property being located at 2407 Thomas Avenue, New Bern, North Carolina.

This conveyance is made subject to those certain restrictive and protective covenants and the utility easement set forth in the certain document executed by T. H. Eubanks, et al. dated September 27, 1958, and appearing of record in the Office of the Register of Deeds of Craven County in Book 5/70 at Page 402.

Trustee may, in the Trustee's sole discretion, delay the sale for up to one hour as provided in N.C.G.S. §45-21.23.

Should the property be purchased by a third party, that party must pay the excise tax, as well as the court costs of Forty-Five Cents (\$0.45) per One Hundred Dollars (\$100.00) required by N.C.G.S. §7A-300(a)(1).

The property, as it is being sold pursuant to this notice of sale is being offered for sale, transfer and conveyance "AS IS, WHERE IS." Neither the Trustee nor the holder of the note secured by the deed of trust/securities agree, in any way, to be liable for environmental, health or safety conditions existing in, on, or all or relating to the property being offered for sale, and any and all responsibilities or liabilities arising out of or in any way relating to any such condition are expressly disclaimed. Also, this property is being sold subject to all taxes, special assessments, and prior liens or prior encumbrances of record and any recorded releases. Said property is also being sold subject to applicable Federal and State laws.

A deposit of five percent (5%) of the purchase price or seven hundred fifty dollars (\$750.00), whichever is greater is required and must be tendered in the form of certified funds at the time of the sale.

If the trustee is unable to convey title to this property for any reason, the sole remedy of the purchaser is the return of the deposit. Reasons of such inability to convey include, but are not limited to, the filing of a bankruptcy petition prior to the consummation of the sale and enforcement of the loan without the knowledge of this trustee. If the validity of the sale is challenged by any party, the trustee, in its sole discretion, if they believe the challenge to have merit, may request the court to declare the sale to be void and return the deposit. The purchaser will have no further remedy.

Additional Notice for Residential Property with Less than 15 rental units, including Single-Family Residential Real Property

An order for possession of the property may be issued pursuant to N.C.G.S. § 45-21.29 in favor of the purchaser and against the party or parties in possession by the clerk of superior court of the county in which the property is sold.

Any person who occupies the property pursuant to a rental agreement entered into or renewed on or after October 1, 2007, may after receiving the notice of foreclosure sale terminate the rental agreement by providing written notice of termination to the landlord, to be effective on a date stated in the notice that is at least 10 days but not more than 90 days, after the sale date contained in this notice of sale, provided that the mortgagor has not cured the default at the time the tenant provides the notice of termination. Upon termination of a rental agreement, the tenant is liable for rent due under the rental agreement prorated to the effective date of the termination.

SUBSTITUTE TRUSTEE SERVICES, INC.
SUBSTITUTE TRUSTEE
c/o Hutchens Law Firm LLP
P.O. Box 1628
4317 Ramsey Street
Fayetteville, North Carolina 28311
Phone No: (910)864-3068
<https://hutchenslawfirm.com>
Case No. 1204610 (FC, FAY)

March 2, 9, 2020 (adv)

LEGAL NOTICES

NOTICE OF FORECLOSURE SALE 20 SP 8

Under and by virtue of the power of sale contained in a certain Deed of Trust made by **CHRISTOPHER P. ERDMAN**, Rachel L. Erdman A/A/R Rachel E. Erdman (PRESENT RECORD OWNER/SS) Christopher P. Erdman and Rachel L. Erdman to William R. Echols, Trustee(s), dated September 24, 2007 and recorded in Book No. 2652, at Page 845 in Craven County Registry, North Carolina, default having been made in the payment of the promissory note secured by the said Deed of Trust and the undersigned, Substitute Trustee Services, Inc. having been substituted as Trustee in said Deed of Trust by an instrument duly recorded in the Office of the Register of Deeds of Craven County, North Carolina and the holder of the note evidencing said indebtedness having directed that the Deed of Trust be foreclosed, the undersigned Substitute Trustee will offer for sale at the **COURTHOUSE DOOR IN NEW BERN, CRAVEN COUNTY, NORTH CAROLINA, OR THE CUSTOMARY LOCATION DESIGNATED FOR FORECLOSURE SALES, AT 10:30 AM ON MARCH 16, 2020** and will sell to the highest bidder for cash the following real estate situated in Havelock in the County of Craven, North Carolina, and being more particularly described as follows:

All that certain lot or parcel of land situated in Number Six (6) Township, Craven County, North Carolina and more particularly described as follows: Being Lot Number 3, Section 5, Addition 1, of Ketter Heights Subdivision, a map on plat of which is recorded in Map Book 5 at Page 99 in the Office of the Register of Deeds of Craven County, reference to which is hereby made for greater certainty of description, together with improvements located thereon, said property being located at 104 Sandy Lane, Havelock, North Carolina.

This conveyance is made subject to the building conditions and restrictive covenants recorded in Book 581 at Page 249 in the Craven County Registry.

The Deed of Trust was modified by the following:

A First Modification recorded on September 1, 2017 Document No. 10012275 in Book No. 3512 at Page 1273.

Trustee may, in the Trustee's sole discretion, delay the sale for up to one hour as provided in N.C.G.S. §45-21.23.

Should the property be purchased by a third party, that party must pay the excise tax, as well as the court costs of Forty-Five Cents (\$0.45) per One Hundred Dollars (\$100.00) required by N.C.G.S. §7A-300(a)(1).

The property to be offered pursuant to this notice of sale is being offered for sale, transfer and conveyance "AS IS, WHERE IS." Neither the Trustee nor the holder of the note secured by the deed of trust/securities agree, in any way, to be liable for environmental, health or safety conditions existing in, on, or all or relating to the property being offered for sale, and any and all responsibilities or liabilities arising out of or in any way relating to any such condition are expressly disclaimed. Also, this property is being sold subject to all taxes, special assessments, and prior liens or prior encumbrances of record and any recorded releases. Said property is also being sold subject to applicable Federal and State laws.

A deposit of five percent (5%) of the purchase price or seven hundred fifty dollars (\$750.00), whichever is greater is required and must be tendered in the form of certified funds at the time of the sale.

If the trustee is unable to convey title to this property for any reason, the sole remedy of the purchaser is the return of the deposit. Reasons of such inability to convey include, but are not limited to, the filing of a bankruptcy petition prior to the consummation of the sale and nonpayment of the loan without the knowledge of the trustee. If the validity of the sale is challenged by any party, the trustee, in its sole discretion, if it believes the challenge to have merit, may request the court to declare the sale to be void and return the deposit. The purchaser will have no further remedy.

Additional Notice for Residential Property with Less than 15 rental units, including Single-Family Residential Real Property

An order for possession of the property may be issued pursuant to N.C.G.S. § 45-21.29 in favor of the purchaser and against the party or parties in possession by the clerk of superior court of the county in which the property is sold.

Any person who occupies the property pursuant to a rental agreement entered into or renewed on or after October 1, 2007, may after receiving the notice of foreclosure sale, terminate the rental agreement by providing written notice of termination to the landlord, to be effective on a date stated in the notice that is at least 10 days but not more than 90 days, after the sale date contained in this notice of sale, provided that the mortgagor has not cured the default at the time the tenant provides the notice of termination. Upon termination of a rental agreement, the tenant is liable for rent due under the rental agreement prorated to the effective date of the termination.

SUBSTITUTE TRUSTEE SERVICES, INC.
SUBSTITUTE TRUSTEE
c/o Hutchens Law Firm
P.O. Box 1628
4317 Ramsey Street
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Phone No: (910)864-3068
<https://hutchenslawfirm.com>
Firm Case No. 11752_3550

March 2, 9, 2020 (adv)

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2020 Annual Action Plan Public Hearing - August 17, 2020
 Dev serv, virtual - Microsoft Teams

Name	Address	Email	Comment/Concern
Mike Williams	Habitat for Humanity	mwilliams@cravencountyhabitat.org	<ul style="list-style-type: none"> • wanted to know timeline on Entitlement funds. • shelter needed, homeownership people still recovering from disaster, low-income housing needs for repairs
Tony Gattlin (city staff)	(Attended)	gattlin.t@newbernnc.gov	N/A
Amanda Ohlensehler (city staff)	(Attended)	ohlensehler.a@newbernnc.gov ohlensehler.a@newbernnc.gov	N/A
D'Aga Fulmore (city staff)	(Attended)	fulmore.d@newbernnc.gov	N/A

2020 Annual Action Plan Public Hearing

Antoinette Boskey	Habit for Humanity	aboskey@craven county habitat.org	<ul style="list-style-type: none">• Repairs for low-income homeowners deferred maintenance storm-related people can't afford it• Bend water better so it doesn't affect communities
			<ul style="list-style-type: none">• Lack of housing from storm• Lack of housing from COVID• Housing #1

2020 Annual Action Plan Public Hearing

Needs Assessment- Public Comments

August, 17, 2020- Virtual Meeting, Dev Services, Microsoft Teams, Conference Call

Mike Williams, Habitat for Humanity

"I would like to know the timeline on the Annual Action Plan process."

"This community needs shelter. Homeownership is still needed for those who are still recovering from Hurricane Florence. Also, we need low-income housing options. We also need assistance to be given to those who are low-income who need home repairs. Home maintenance continues to be an issue."

Antoinette Boskey, Habitat for Humanity

"This community needs repairs for low-income homeowners. I notice there is a lot of deferred maintenance, some of which is storm-related. The problem is that people simply cannot afford it. Also, in the Duffyfield community, I feel like we should be working to find ways to bend the water a bit so that we don't see so much catastrophic flooding."

"Additional concerns include lack of housing due to Hurricane Florence and a lack of housing due to COVID-19."

"Housing is our number 1 priority."



SECOND PUBLIC HEARING

Page : 1 of 2 08/25/2020 17:25:40

Order Number : 15514913
PO Number :
Customer : 89029 City of New Bern - LEGALS
Contact : Accounts Payable
Address1 : PO Box 1129
Address2 :
City St Zip : New Bern NC 28563
Phone : (252) 639-2717
Fax : (252) 636-4108

Printed By : Gwen Landry
Entered By : Gwen Landry

Keywords : 2020 AAP Second Hearing
Notes :
Zones :

Ad Number : 17029844
Ad Key :
Salesperson : GL - Gwen Landry
Publication : New Bern Sun Journal
Section : Classifieds
Sub Section : Classifieds
Category : 015 Legal Notices
Dates Run : 08/28/2020-08/28/2020
Days : 1
Size : 2 x 9.88, 89 lines
Words : 724
Ad Rate : L1
Ad Price : 381.39
Amount Paid : 0.00
Amount Due : 381.39

**NOTICE OF PUBLIC HEARING AND DISPLAY
OF THE FY 2020 ANNUAL ACTION PLAN AND
THE AMENDED CITIZEN PARTICIPATION PLAN
CITY OF NEW BERN, NORTH CAROLINA**

To expedite the disbursement of the City's FY 2020 CDBG and FY 2020 CDBG-CV funds, via 24 CFR 5.110, the CARES Act authorizes HUD to grant waivers to the public notice, public comment, and citizen participation plan requirements found in 24 CFR 91.1051(2) and (k), 24 CFR 91.1151(2) and (i) and 24 CFR 91.401. The City of New Bern's Citizen Participation Plan is being revised to conform to HUD's new regulatory requirements, including waivers which were granted to reduce the minimum 30-day public comment period to a 5-day period, and a virtual public hearing may be held instead of an in-person hearing. City buildings remain partially closed to the public to protect public health during the COVID-19 pandemic and personal attendance at public meetings and public hearings normally conducted in City Hall is not currently permitted.

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on Tuesday, September 8, 2020 at 6:00 PM, in the

**City Hall Courtroom
300 Pollock Street
New Bern, NC 28560**

If special arrangements need to be made to accommodate residents with disabilities in order for them to participate in the public hearing, including a Spanish or Karen interpreter, please call Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586, or by email at fulmored@newbernnc.gov. To make arrangements for the hearing impaired, call 7-1-1 for Relay North Carolina TDD.

The purpose of the public hearing is to present the City of New Bern's FY 2020 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds and CDBG Covid Virus funds under the CARES Act (CDBG-CV). The City intends to submit its FY 2020 Annual Action Plan in the amount of \$258,814 for FY 2020 CDBG funds and FY 2020 CDBG-CV funds in the amount of \$152,252. The FY 2020 CDBG and CDBG-CV Plans will be submitted to HUD on or before September 30, 2020.

In order to obtain the views of residents, public agencies, and other interested parties, the City of New Bern will place its FY 2020 Annual Action Plan on display from August 28, 2020 through September 28, 2020, at the following locations during normal operational hours:

**Office of the Department of Development Services
303 First Street
New Bern, NC 28560**

Order Number : 15514913
PO Number :
Customer : 89029 City of New Bern - LEGALS
Contact : Accounts Payable
Address1 : PO Box 1129
Address2 :
City St Zip : New Bern NC 28563
Phone : (252) 639-2717
Fax : (252) 636-4108
:
Printed By : Gwen Landry
Entered By : Gwen Landry

Keywords : 2020 AAP Second Hearing
Notes :
Zones :

Ad Number : 17029844
Ad Key :
Salesperson : GL - Gwen Landry
Publication : New Bern Sun Journal
Section : Classifieds
Sub Section : Classifieds
Category : 015 Legal Notices
Dates Run : 08/28/2020-08/28/2020
Days : 1
Size : 2 x 9.88, 89 lines
Words : 724
Ad Rate : L1
Ad Price : 381.39
Amount Paid : 0.00
Amount Due : 381.39

New Bern-Craven County Public Library

400 Johnson Street
New Bern, NC 28560

The Community Development Block Grant (CDBG) and CDBG Covid Virus funds under the CARES Act (CDBG-CV) budget for FY 2020 can be accessed at the City of New Bern website: <http://www.newbern-nc.org>

These plans will be available for examination during normal business hours of operation for a period of thirty (30) days until August 28, 2020. The FY 2020 CDBG and FY 2020 CDBG-CV Annual Action Plan and the Amended Citizen Participation Plan will be submitted to the Board of Aldermen on September 28, 2020 at which time these documents will be presented to the City of New Bern Board of Aldermen for approval at its regular Board Meeting

The Proposed FY 2020 Annual Action Plan and FY 2020 CDBG-CV Plan were prepared after conducting a public hearing on housing and community development needs, meetings with housing provider agencies, meetings with the City's staff and officials, and in accordance with City's Five Year Consolidated Plan

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds

All interested persons, groups, and organizations are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the proposed plans and uses of Federal funds under the FY 2020 Annual Action Plan and FY 2020 CDBG-CV Plan. Written comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New Bern, NC 28560, (252) 639-7586. Persons with learning and/or speech impediments may contact the City via 7-1-1.

Hon. Dana E. Outlaw, Mayor, City of New Bern, NC

August 28, 2020 (adv)

Page : 1 of 2 09/01/2020 11:51:25

Order Number : 15515046
PO Number :
Customer : 89029 City of New Bern - LEGALS
Contact : Accounts Payable
Address1 : PO Box 1129
Address2 :
City St Zip : New Bern NC 28563
Phone : (252) 639-2717
Fax : (252) 636-4108
:
Printed By : Gwen Landry
Entered By : Gwen Landry
:
Keywords : Correction Notice
Notes :
Zones :

Ad Number : 17030328
Ad Key :
Salesperson : GL - Gwen Landry
Publication : New Bern Sun Journal
Section : Classifieds
Sub Section : Classifieds
Category : 015 Legal Notices
Dates Run : 09/03/2020-09/03/2020
Days : 1
Size : 2 x 9.99, 90 lines
Words : 708
Ad Rate : L1
Ad Price : 385.12
Amount Paid : 0.00
Amount Due : 385.12

CORRECTION NOTICE

**THIS NOTICE IS A CORRECTION TO THE PREVIOUS
PUBLISHED NOTICE OF AUGUST 28, 2020.**

NOTICE OF PUBLIC HEARING AND DISPLAY OF THE FY 2020 ANNUAL ACTION PLAN AND THE AMENDED CITIZEN PARTICIPATION PLAN CITY OF NEW BERN, NORTH CAROLINA

To expedite the disbursement of the City's FY 2020 CDBG and FY 2020 CDBG-CV funds, via 24 CFR 5.110, the CARES Act authorizes HUD to grant waivers to the public notice, public comment, and citizen participation plan requirements found in 24 CFR 91.105I(2) and (k), 24 CFR 91.115I(2) and (j) and 24 CFR 91.401. The City of New Bern's Citizen Participation Plan is being revised to conform to HUD's new regulatory requirements, including waivers which were granted to reduce the minimum 30-day public comment period to a 5-day period, and a virtual public hearing may be held instead of an in-person hearing.

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on Tuesday, September 8, 2020 at 6 00 PM, in the:

**City Hall Courtroom
300 Pollock Street
New Bern, NC 28560**

If special arrangements need to be made to accommodate residents with disabilities in order for them to participate in the public hearing, including a Spanish or Karen interpreter, please call Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586, or by email at fulmore@newbernnc.gov. To make arrangements for the hearing impaired, call 7-1-1 for Relay North Carolina TDD.

The purpose of the public hearing is to present the City of New Bern's FY 2020 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds and CDBG Covid Virus funds under the CARES Act (CDBG-CV). The City intends to submit its FY 2020 Annual Action Plan in the amount of \$258,814 for FY 2020 CDBG funds and FY 2020 CDBG-CV funds in the amount of \$152,252. The FY 2020 CDBG and CDBG-CV Plans will be submitted to HUD on or before September 30, 2020.

In order to obtain the views of residents, public agencies, and other interested parties, the City of New Bern will place its FY 2020 Annual Action Plan and Amended Citizen Participation Plan on display from August 28, 2020 through September 21, 2020, at the following locations during normal operational hours

**Office of the Department of Development Services
303 First Street**

Order Number : 15515046
PO Number :
Customer : 89029 City of New Bern - LEGALS
Contact : Accounts Payable
Address1 : PO Box 1129
Address2 :
City St Zip : New Bern NC 28563
Phone : (252) 639-2717
Fax : (252) 636-4108
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Keywords : Correction Notice
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Size : 2 x 9.99, 90 lines
Words : 708
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Amount Paid : 0.00
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New Bern, NC 28560

New Bern-Craven County Public Library

400 Johnson Street
New Bern, NC 28560

The Community Development Block Grant (CDBG) and CDBG Covid Virus funds under the CARES Act (CDBG-CV) budget for FY 2020 can be accessed at the City of New Bern website. <http://www.newbern-nc.org>.

These plans will be available for examination during normal business hours of operation until September 21, 2020. The FY 2020 CDBG and FY 2020 CDBG-CV Annual Action Plan and the Amended Citizen Participation Plan will be submitted to the Board of Aldermen on September 22, 2020 at which time these documents will be presented to the City of New Bern Board of Aldermen for approval at its regular Board Meeting.

The Proposed FY 2020 Annual Action Plan and FY 2020 CDBG-CV Plan were prepared after conducting a public hearing on housing and community development needs, meetings with housing provider agencies, meetings with the City's staff and officials, and in accordance with City's Five Year Consolidated Plan

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds.

All interested persons, groups, and organizations are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the proposed plans and uses of Federal funds under the FY 2020 Annual Action Plan, FY 2020 CDBG-CV Plan, and Amended Citizen Participation Plan. Written comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New Bern, NC 28560, (252) 639-7586. Persons with learning and/or speech impediments may contact the City via 7-1-1.

Hon. Dana E. Outlaw, Mayor, City of New Bern, NC

September 3, 2020 (adv)

Aldermen
Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

September 8, 2020- CDBG 2020 Annual Action Plan

Board of Aldermen Public Hearing

No public comments were received.

DRAFT



SUBSTANTIAL AMENDMENT - PUBLIC HEARING

NOTICE OF PUBLIC HEARING CITY OF NEW BERN, NORTH CAROLINA

CARES ACT FUNDING AND THE FY 2020 ANNUAL ACTION PLAN - SUBSTANTIAL AMENDMENT

As a Federal Entitlement, the City of New Bern, North Carolina ("City") receives funding from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant Program (CDBG). On March 27, 2020 the U.S. Congress passed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. According to the allocation of funds under that Act, the City of New Bern is a recipient of CDBG-CV funds. The City received two (2) allocations of the Community Development Block Grant - Coronavirus (CDBG-CV) funds. The first allocation received by the City was \$152,252 and in the third round of funding, the City received an allocation of \$194,483 for a total allocation of \$346,735 CDBG-CV funds.

The purpose of this public hearing is to present a substantial amendment to the City of New Bern's FY 2020 Annual Action Plan for the use of CDBG-CV funds.

To expedite the disbursement of the City's FY 2020 CDBG-CV funds, via 24 CFR 5.110, the CARES Act authorized HUD to grant waivers to the public notice, public comment, and citizen participation plan requirements found in 24 CFR 91.105l(2) and (k), 24 CFR 91.115l(2) and (i) and 24 CFR 91.401. In accordance with the City of New Bern's Citizen Participation Plan and HUD's regulatory requirement, waivers were granted which reduces the required 30-day public comment period to a minimum 5-day period, a public hearing will be held at **6:00 P.M. prevailing time on Tuesday, February 9, 2021** in the City Hall Courtroom, 300 Pollock Street, New Bern, NC 28560. City Hall Courtroom is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, including translation services, please call Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586, or by email at fulmored@newbernnc.gov, to make those arrangements by February 8, 2021. For persons with hearing impairments, please call 7-1-1 for TDD.

The City of New Bern adopted its FY 2020 Annual Action Plan and Budget for the use of CDBG funds on September 22, 2020. In accordance with CDBG program regulations, the City is allowed to make substantial amendments to its Annual Action Plan and Budget in accordance with the City's Citizen Participation Plan.

The City has determined that it is necessary to amend the approved FY 2020 CDBG program budget. The funds are proposed for new projects/activities, and/or an increase in funding for previously approved projects/activities.

This is considered a substantial amendment in accordance with the City's Citizen Participation Plan as the following applies: new activities are proposed for funding and some previously approved activities have an increase in the budget amount and scope of the activity.

The substantial amendment to the FY 2020 Annual Action Plan is proposed as follows:

FY 2020 CDBG-CV Activities:

- **CDBG-CV-20-01 CV-CDBG-CV Administration** – increase this project/activity budget by \$19,448 for a new project/activity budget of \$34,673.
- **CDBG-CV-20-02 CV-Rent, Mortgage, and Utility Assistance** – increase this project/activity budget by \$175,035 for a new project/activity budget of \$312,062. In addition, the City has added mortgage assistance to pay for back mortgage payments to this project/activity description.

The FY 2020 Annual Action Plan - Substantial Amendment is on public display for viewing by the public for a period of at least 5 days beginning on Monday, February 1, 2021 and ending on Wednesday, February 17, 2021. Residents may view the substantial amendment at the City of New Bern's website (<http://www.newbern-nc.org>) and at the following location during normal operational hours:

Office of the Department of Development Services

303 First Street
New Bern, NC 28560

All interested residents are encouraged to participate in this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed amendment to the use of CDBG-CV funds under the FY 2020 Annual Action Plan. All comments received by February 17, 2021 will be considered by the City of New Bern prior to submittal of the substantial amendment to the City of New Bern Board of Aldermen at their Tuesday, February 23, 2021 meeting. Once approved, the City intends to submit the substantial amendment to HUD on or before February 26, 2021.

Written comments or oral comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New Bern, NC 28560, (252) 639-7586 or via email to fulmored@newbernnc.gov. Persons with hearing and/or speech impediments may contact the City via 711.

Hon. Dana E. Outlaw, Mayor, City of New Bern, NC

AGENDA ITEM COVER SHEET

Agenda Item Title:

Conduct a Public Hearing on Rezoning 3205, 3207, and 3209 Country Club Road; and a) Consider Adopting a Statement of Zoning Consistency or Inconsistency; and b) Consider Adopting an Ordinance to Rezone 3205, 3207, and 3209 Country Club Road from R-15 Residential District to R-10 Residential District.

Date of Meeting: 02/09/2021	Ward # if applicable: Ward 3
Department: Development Services	Person Submitting Item: Jeff Ruggieri, Director of Development Services
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: 02/9/2021

Explanation of Item:	Property owners Samantha and Wendell Wright, and Brian McCracken have requested consideration to rezone three parcels, totaling 1.38 +/- acres from R-15 Residential District to R-10 Residential District.
Actions Needed by Board:	Conduct a Public Hearing and Adopt an Ordinance
Backup Attached:	Memo, Ordinance, Consistency or Inconsistency Statement, Map

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item: N/A
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Additional Notes:



MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

DATE: January 28, 2021

SUBJECT: Conduct a Public Hearing on Rezoning 3205, 3207, and 3209 Country Club Road; and
a) Consider Adopting a Statement of Zoning Consistency or Inconsistency; and
b) Consider Adopting an Ordinance to Rezone 3205, 3207, and 3209 Country Club Road from R-15 Residential District to R-10 Residential district.

Property owners Samantha and Wendell Wright, and Brian McCracken have requested consideration of an application to rezone 1.38 +/- acres from R-15 Residential district to R-10 Residential district. The parcels are located at 3205, 3207, and 3209 Country Club Road, and are further identified as Craven County Parcel ID #s 8-056-001, 8-046-035, and 8-046-036 (Ward 3).

The Planning and Zoning Board unanimously approved this application at their January 5, 2021 meeting and recommend approval of the request.

If the meeting is conducted virtually, the public will have 24 hours to submit comments. Please contact Jeff Ruggieri at 639-7587 should you have questions or need additional information.

Craven County Parcel ID #'s 8-056-001, 8-046-035, and 8-046-036

STATEMENT OF ZONING CONSISTENCY WITH ADOPTED PLANS

The Board of Aldermen of the City of New Bern finds the action to rezone Craven County Parcel ID #'s 8-056-001, 8-046-035, and 8-046-036 to R-10 Residential District is reasonable and in the public interest, and consistent with the City Land Use Plans and nearby land uses. In that:

1. The R-10 Residential District is deemed to be compatible with the "Developed" designation indicated in the Future Land Use Map found in the 2010 CAMA Regional Land Use Plan.
2. The proposed R-10 Residential District is deemed to be compatible with adjacent zoning classifications.
3. The proposed R-10 Residential District is deemed to be compatible with existing uses.

This certifies the above statement of zoning consistency was adopted by the Board of Aldermen on February 9, 2021.

Brenda E. Blanco, City Clerk

Craven County Parcel ID #'s 8-056-001, 8-046-035, and 8-046-036

STATEMENT OF ZONING INCONSISTENCY WITH ADOPTED PLANS

The Board of Aldermen of the City of New Bern finds the action to rezone Craven County Parcel ID #'s 8-056-001, 8-046-035, and 8-046-036 to R-10 Residential District is not reasonable and is not in the public interest and finds it to be inconsistent with the Regional Land Use Plan and nearby land uses in the proposed R-10 Residential District is incompatible with the uses permitted on nearby properties, and other properties in the vicinity. And that:

The proposed R-10 Residential District would be incompatible with adjacent use and the Future Land Use Map found in the 2010 CAMA Regional Land Use Plan.

This certifies the above statement of zoning consistency was adopted by the Board of Aldermen on February 9, 2021.

Brenda E. Blanco, City Clerk

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF NEW BERN SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY WENDELL A. WRIGHT, LOCATED AT 3205 COUNTRY CLUB ROAD, AND BRIAN N. MCCrackEN WHO OWNS PROPERTY LOCATED AT 3207 AND 3209 COUNTRY CLUB ROAD CONSISTING OF APPROXIMATELY 1.379+/- ACRES IN THE CITY OF NEW BERN EXISTING ZONE R-15 RESIDENTIAL DISTRICT TO PROPOSED ZONE R-10 RESIDENTIAL DISTRICT.

THAT WHEREAS, Wendell A. Wright owns the real property located at 3205 Country Club Road, and Brian N. McCracken owns the real property located at 3207 and 3209 Country Club Road, with the combined parcels consisting of approximately 1.379 acres, more or less, in the City of New Bern (collectively, the "Subject Property"), and an application has been made to change the zoning classification of the Subject Property from R-15 Residential District to R-10 Residential District consistent with the attached plat entitled "REZONING CASE: 3205, 3207, 3209 Country Club Road – Approx. 1.379 +/- Acres: PID: 8-056 - 001, 046, 035 & 036" prepared by the Development Services Department of the City of New Bern; and

WHEREAS, the Planning and Zoning Board unanimously recommended that said request be approved; and

WHEREAS, the Board of Aldermen of the City of New Bern conducted a duly advertised public hearing with respect to the proposed amendment on February 9, 2021, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to effect said change, as the requested R-10 Residential District classification is consistent with the City Land Use Plans and nearby land uses.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the zoning map of the City of New Bern be and the same is hereby amended by changing the zoning classification of the Subject Property consisting of approximately 1.379 acres, more or less, located in the City of New Bern, from R-15 Residential District to R-10 Residential District as more specifically shown on the plat entitled "REZONING CASE: 3205, 3207, 3209 Country Club Road – Approx. 1.379 Acres: PID: 8-056 - 001, 046, 035 & 036" prepared by the Development Services Department of the City of New Bern, a copy of which is attached hereto and incorporated herein by reference.

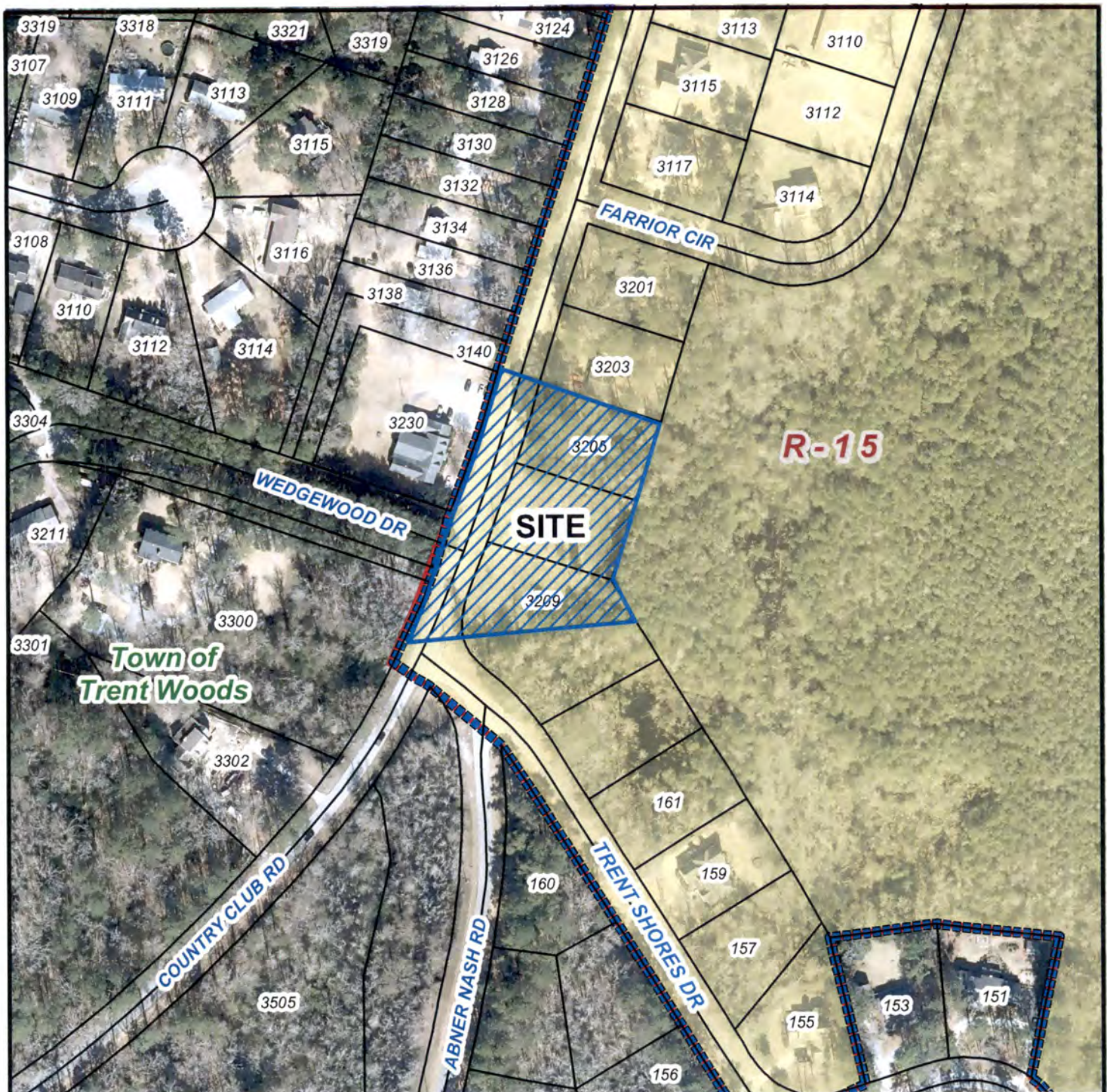
Section 2. That the Board deems it in the public interest to rezone the Subject Property consistent with the attached plat as the requested Zone R-10 Residential District classification is consistent with the City Land Use Plans and nearby land uses.

Section 3. That this ordinance shall be in full force and effect from and after its adoption and publication as required by law.

ADOPTED THIS 9th DAY OF FEBRUARY, 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



REZONING CASE: 3205, 3207, 3209 Country Club Rd.

Approx. 1.379+- Acres: PID: 8-056 -001, 8-046-035 & 036

LOCATION: East side of Country Club Rd, between Farrior Cir and Trent Shores Dr.



Existing Zone: R-15
Proposed Zone: R-10



Zoning Boundaries

Imagery Early 2016

N CITY of NEW BERN
Development
Services

Scale: 1 = 200 ft

0 100 200 400
Feet



Development Services

February 9th 2021

1

Item 3C: Consideration of a
request to rezone 3205, 3207
& 3209 Country Club Rd.,
from R-15 to R-10

2

Item 3C: Rezoning Request Analysis

- Applicant: Brian McCracken
- Location: 3205, 3207, & 3209 Country Club Rd.
- Existing Zoning: R-15 Residential District
- Proposed Zoning: R-10 Residential District
- Size: 1.38 +/- acres
- Present Land Use: Vacant

NEW BERN
NORTH CAROLINA

3



NEW BERN
NORTH CAROLINA

4

Existing Zoning



R-15: The R-15 residential district is designed to accommodate low-density single-family dwellings with 15,000 square feet minimum lots.

5

Proposed Zoning



R-10: The R-10 residential district is designed to accommodate single- and two-family homes with 10,000 square feet lots required for one-family dwellings and an additional 5,000 square feet required for each additional unit.

6

General Survey of Allowed Uses in R-10

- Single Family Detached Residential
- Single Family Attached Residential
- Duplex

Surrounding Zoning

- North: Residential (R-15 Residential District)
- South: Residential (R-15 Residential District)
- East: Residential (R-15 Residential Districts)
- West: N/A (Trent Woods)

2010 CAMA Regional Land Use Plan

- The area is classified as "Developed", a mix of land uses are included in this designation. Residential densities range from a maximum of one to five dwelling units per acre. Higher densities are permitted within multi-family residential and planned unit developments and within some zoning overlay districts within commercial areas of New Bern. The intensity permitted varies depending on the zoning district and overlay standards specified in the Land Use Ordinance. Generally the area is characterized by urban and higher intensity uses that require urban municipal or public services.

Utilities

- All city provided utilities and services are available to the general area.

Environment

- According to the Regional Land Use Plan, the subject property has medium suitability for development.
- According to the North Carolina Floodplain Mapping Program the property is located within the 100 year floodplain, and is considered zone "AE" on the Flood Risk Information System.

Recommendation

The proposal to rezone the subject parcels to R-10 Residential District is consistent with the character of the adjacent land uses and zoning classifications. Staff has found the proposed rezoning to be in the public interest and consistent with City Land Use and Transportation Plans. Staff recommends approval of the requested rezoning.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Conduct a Public Hearing on Rezoning Tax Parcel ID # 8-211-005; and a) Consider Adopting a Statement of Zoning Consistency or Inconsistency; and b) Consider Adopting an Ordinance to Rezone Tax Parcel ID # 8-211-005 from R-10 Residential District to R-6 Residential District.

Date of Meeting: 02/09/2021	Ward # if applicable: ETJ
Department: Development Services	Person Submitting Item: Jeff Ruggieri, Director of Development Services
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: 2/9/2021

Explanation of Item:	Property owner Michael Raines has requested consideration to rezone a portion of one parcel, totaling 42 +/- acres, from R-10 Residential district to R-6 Residential district.
Actions Needed by Board:	Conduct a Public Hearing and Adopt an Ordinance
Backup Attached:	Memo, Ordinance, Consistency or Inconsistency Statement, Map

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item: N/A
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Additional Notes:



MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

DATE: January 28, 2021

SUBJECT: Conduct a Public Hearing on Rezoning Tax Parcel ID #8-211-005; and
a) Consider Adopting a Statement of Zoning Consistency or Inconsistency; and
b) Consider Adopting an Ordinance to Rezone Tax Parcel ID #8-211-005 from R-10 Residential District to R-6 Residential District.

Property owner Michael Raines has requested consideration to rezone a portion of one parcel, totaling 42 +/- acres, from R-10 Residential district to R-6 Residential district. The parcel is located north of M L King Jr Blvd., adjacent to Trent Creek and Arcadia Village Subdivisions, and is further identified as Craven County Parcel ID # 8-211-005 (ETJ).

The Planning and Zoning Board unanimously approved this application at their January 5, 2021 meeting and recommend approval of the request.

If the meeting is conducted virtually, the public will have 24 hours to submit comments. Please contact Jeff Ruggieri at 639-7587 should you have questions or need additional information.

Craven County Parcel ID # 8-211-005

STATEMENT OF ZONING CONSISTENCY WITH ADOPTED PLANS

The Board of Aldermen of the City of New Bern finds the action to rezone Craven County Parcel ID # 8-211-005 to R-6 Residential District is reasonable and in the public interest, and consistent with the City Land Use Plans and nearby land uses. In that:

1. The R-6 Residential District is deemed to be compatible with the "Developed" designation indicated in the Future Land Use Map found in the 2010 CAMA Regional Land Use Plan.
2. The proposed R-6 Residential District is deemed to be compatible with adjacent zoning classifications.
3. The proposed R-6 Residential District is deemed to be compatible with existing uses.

This certifies the above statement of zoning consistency was adopted by the Board of Aldermen on February 9, 2021.

Brenda E. Blanco, City Clerk

Craven County Parcel ID # 8-211-005

STATEMENT OF ZONING INCONSISTENCY WITH ADOPTED PLANS

The Board of Aldermen of the City of New Bern finds the action to rezone Craven County Parcel ID # 8-211-005 to R-6 Residential District is not reasonable and is not in the public interest and finds it to be inconsistent with the Regional Land Use Plan and nearby land uses in the proposed R-6 Residential District is incompatible with the uses permitted on nearby properties, and other properties in the vicinity. And that:

The proposed R-6 Residential District would be incompatible with adjacent use and the Future Land Use Map found in the 2010 CAMA Regional Land Use Plan.

This certifies the above statement of zoning consistency was adopted by the Board of Aldermen on February 9, 2021.

Brenda E. Blanco, City Clerk

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF NEW BERN SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY MARVIN L. RAINES, JR., TRUSTEE, OR THE SUCCESSORS IN TRUST, UNDER THE IRREVOCABLE TRUST FOR MATTHEW MCCOTTER RAINES AND MICHAEL GRAHAM RAINES DATED DECEMBER 5, 2006 CONSISTING OF APPROXIMATELY 42.0 +/- ACRES LOCATED NORTH OF MARTIN LUTHER KING JR, BLVD., AND ADJACENT TO TRENT CREEK AND ACADIA VILLAGE SUBDIVISIONS, AND IS FURTHER IDENTIFIED AS A PORTION OF THE ZONING CLASSIFICATION OF R-6 RESIDENTIAL CRAVEN COUNTY PARCEL ID # 8-211-005, FROM THE EXISTING R-10 RESIDENTIAL DISTRICT TO R-6 RESIDENTIAL DISTRICT.

THAT WHEREAS, Marvin L. Raines, Jr., Trustee, or the successors in trust, under the Irrevocable Trust for Matthew McCotter Raines and Michael Graham Raines dated December 5, 2006 owns approximately 42.00 acres, more or less, located north of Martin Luther King Jr, Blvd., and adjacent to Trent Creek and Acadia Village subdivisions, and is further identified as a portion of the zoning classification of R-6 Residential Craven County Parcel Id # 8-221-005, in the City of New Bern, and an application has been made to change the zoning classification of the subject property from Zone R-10 Residential District to Zone R-6 Residential District consistent with the attached plat entitled "REZONING CASE: West New Bern Area – Approx. 42.0 +/- Acres; PID: 8-211-005" part prepared by the Development Services Department of the City of New Bern; and

WHEREAS, the Planning and Zoning Board unanimously recommended that said request be approved; and

WHEREAS, the Board of Aldermen of the City of New Bern conducted a duly advertised public hearing with respect to the proposed amendment on February 9, 2021, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to effect said change, as the requested Zone R-6 Residential District consistent classification is consistent with the City Land Use Plans and nearby land uses.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the zoning map of the City of New Bern be and the same is hereby amended by changing the zoning classification of the subject property owned by Marvin L. Raines, Jr., Trustee, or the successors in trust, under the Irrevocable Trust for Matthew McCotter Raines and Michael Graham Raines dated December 5, 2006 consisting of approximately 42.00 acres,

more or less, located north of Martin Luther King Jr, Blvd., and adjacent to Trent Creek and Acadia Village subdivisions, and is further identified as a portion of the zoning classification of R-6 Residential District in the City of New Bern, from R-10 Residential District to R-6 Residential District, all as more specifically shown on the plat entitled "REZONING CASE: West New Bern Area – Approx. 42.0 Acres: PID: 8-211-005" part prepared by the Development Services Department of the City of New Bern, a copy of which is attached hereto and incorporated herein by reference.

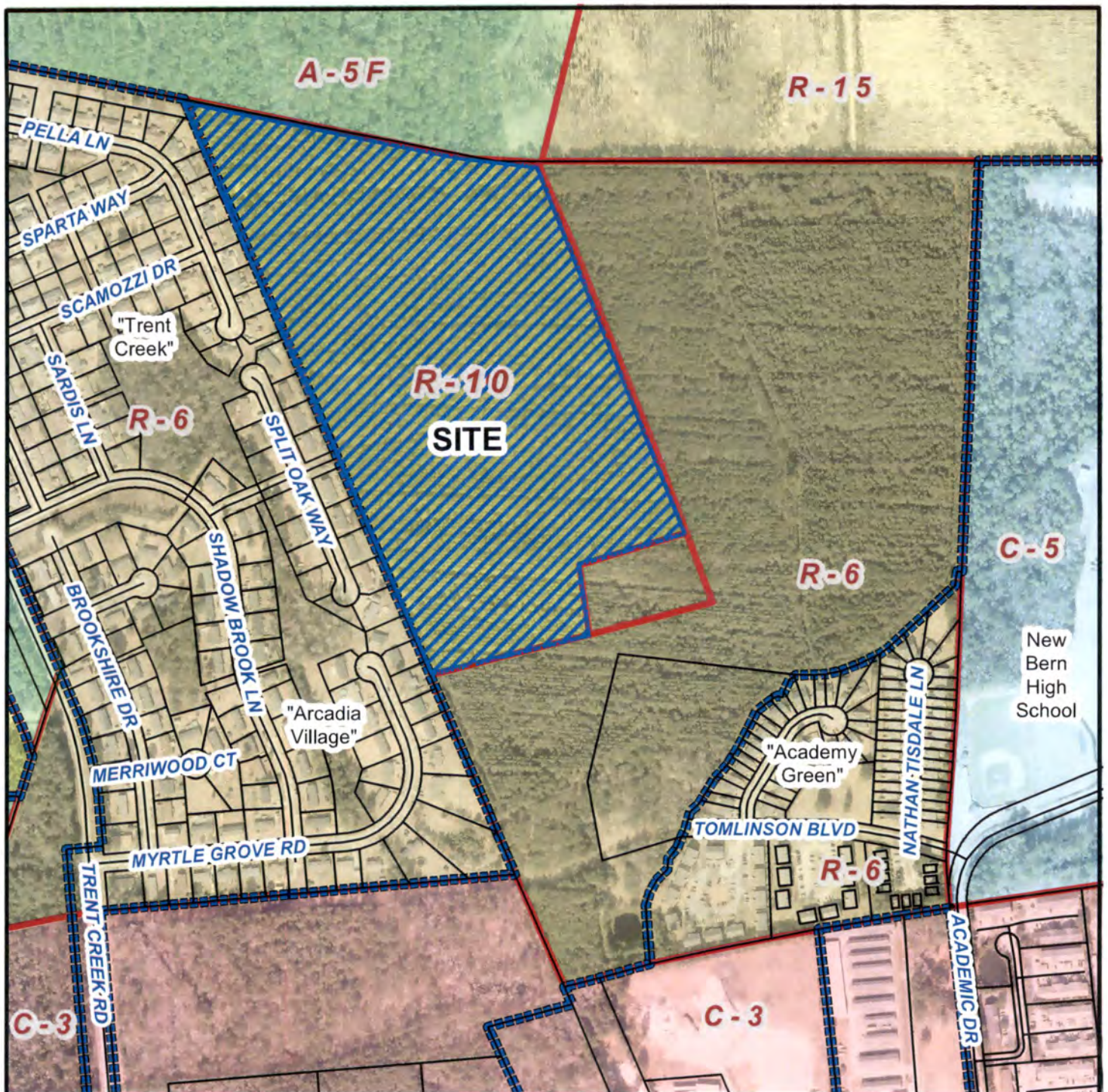
Section 2. That the Board deems it in the public interest to rezone the subject property consistent with the attached plat as the requested Zone R-6 Residential District classification is consistent with the City Land Use Plans and nearby land uses.

Section 3. That this ordinance shall be in full force and effect from and after its adoption and publication as required by law.

ADOPTED THIS 9th DAY OF FEBRUARY, 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



REZONING CASE: West New Bern Area - Approx. 42.0+/- Acres: PID: 8-211-005 part

LOCATION: North of M L King Jr Blvd, adj. to Trent Creek & Acadia Vge. subdivisions



Existing Zone: R-10
Proposed Zone: R-6



Zoning Boundaries

Imagery Early 2016

N CITY of NEW BERN
Development
Services

Scale: 1 = 500 ft

0 250 500 1,000
Feet



City of New Bern Planning and Zoning
Board

January 5th 2021

1

Item 3B: Consideration of a
request to rezone a portion of
Parcel ID#8-211-005 from R-
10 to R-6.

2

Item 3B: Rezoning Request Analysis

- Applicant: Michael Raines
- Location: PID# 8-211-005 north of M L King Jr Blvd., adjacent to Trent Creek and Arcadia Village Subdivision
- Existing Zoning: R-10 Industrial District
- Proposed Zoning: R-6 Industrial District
- Size: 42+/- acres
- Present Land Use: Undeveloped

NEW BERN
NORTH CAROLINA

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Existing Zoning



R-10: The R-10 residential district is designed to accommodate single- and two-family homes with 10,000 square feet lots required for one-family dwellings and an additional 5,000 square feet required for each additional unit.

NEW BERN
NORTH CAROLINA

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Proposed Zoning



R-6: The R-6 residential district is designed to accommodate single-, two-, and multifamily dwellings with 6,000 square feet minimum lots for one dwelling unit and 2,000 square feet required for each additional unit. Mobile homes and mobile home parks are also permitted and shall be subject to the standards described in sections 15-164 and 15-165.

NEW BERN
NORTH CAROLINA

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General Survey of Allowed Uses in R-6

- Single-, two-, and multifamily dwellings with 6,000 square feet minimum lots.
- Mobile homes and mobile home parks are permitted (subject to the standards described in sections 15-164 and 15-165).
- Short-term rentals (whole and partial house).
- Nursing homes.
- Child-care homes.

Surrounding Zoning

- North: Agricultural (A-5F Agriculture forestry district)
- South: Residential (R-6 Residential district)
- East: Residential (R-6 Residential district)
- West: Residential (R-6 Residential district)

Utilities

- All city provided utilities and services are available to the general area.

2010 CAMA Regional Land Use Plan

- The area is classified as "Vacant/Undeveloped" - land in an idle state and not used for any open-space function.

Environment

- According to the Regional Land Use Plan, the subject property has high suitability for development.
- According to the North Carolina Floodplain Mapping Program the property is not located within the 100 year floodplain, and is considered zone "X" on the Flood Risk Information System.

Recommendation

The proposal to rezone the subject property to R-6 Residential District is consistent with the character of the adjacent land uses and zoning classifications. Staff has found the proposed rezoning to be in the public interest and consistent with City Land Use and Transportation Plans. Staff recommends approval of the requested rezoning.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Conduct a Public Hearing and Consider Adopting an Ordinance to Annex 431 Riverside Drive.

Date of Meeting: 02/09/2021	Ward # if applicable: Ward 1
Department: Development Services	Person Submitting Item: Jeff Ruggieri, Director of Development Services
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: 2/9/2021

Explanation of Item:	Property owners Mark and Susan Passaro have requested consideration to annex their property located at 431 Riverside Drive, consisting of 0.575 +/- acres to the City of New Bern.
Actions Needed by Board:	Conduct a Public Hearing and Adopt an Ordinance
Backup Attached:	Memo, Ordinance, Annexation Map

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Additional Notes:



MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

DATE: January 28, 2021

SUBJECT: Conduct a Public Hearing and Consider Adopting an Ordinance to Annex 431 Riverside Drive.

Background

The Board of Alderman is requested to conduct a public hearing, to consider a request by property owners; Mark and Susan Passaro, seeking annexation to the City of New Bern Tax Parcel ID 2-037-076 consisting of 0.58 +/- acres, which said parcel is located at 431 Riverside Drive.

Recommendation

Conduct a Public Hearing and Consider Adopting an Ordinance to Annex 431 Riverside Drive. If the meeting is conducted virtually, the public will have 24 hours to submit comments.

Please contact Jeff Ruggieri at 639-7587 should you have any questions or need additional information.

Ordinance No. _____

Prepared by and return to:

Michael Scott Davis
DAVIS HARTMAN WRIGHT PLLC
209 Pollock Street
New Bern, NC 28560

AN ORDINANCE ANNEXING TO THE CITY OF NEW BERN PROPERTY OF MARK AND SUSAN PASSARO, CONSISTING OF 0.58 ACRES, MORE OR LESS, LOCATED AT 431 RIVERSIDE DRIVE IN NUMBER 2 TOWNSHIP

THAT WHEREAS, Mark and Susan Passaro filed a petition requesting the annexation to the City of New Bern of property they own, which is more particularly described on Exhibit A attached hereto and incorporated herein by reference, consisting of 0.58 acres, more or less, which said parcel is located at 431 Riverside Drive in Number 2 Township, Craven County, North Carolina, the boundaries of which are illustrated on the annexation map prepared by the City of New Bern Development Services staff, which is attached hereto as Exhibit B, and incorporated herein by reference; and

WHEREAS, said petition was referred to the City Clerk for an investigation as to the sufficiency thereof; and

WHEREAS, the City Clerk certified the sufficiency of the petition in writing to the Board of Aldermen; and

WHEREAS, the Board of Aldermen called for a public hearing on the question of annexation of said territory; and

WHEREAS, pursuant thereto, notice of a public hearing to be held at 6:00 p.m. on February 9, 2021, in the City Hall Courtroom was duly caused to be published as required by law in the *Sun Journal*, a newspaper having general circulation in the City; and

WHEREAS, on February 9, 2021, at 6:00 p.m., a public hearing on the question of annexation of the subject area was held by the Board of Aldermen of the City of New Bern, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, it was then determined by the Board of Aldermen that the petition filed met the requirements of the General Statutes of North Carolina, and that the area described in the petition should be annexed; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the subject petition meets the requirements of §160A-31 of the General Statutes of North Carolina.

Section 2. That the property owned by Mark and Susan Passaro, the boundaries of which are more particularly described on Exhibit A attached hereto and incorporated herein by reference, consisting of 0.58 acres, more or less, which said parcel is located at 431 Riverside Drive in Number 2 Township, Craven County, North Carolina, be and the same is hereby annexed to the City of New Bern. A survey of the property being annexed appears of record in Book B, Page 146 of the Craven County Registry.

Section 3. That the effective date of annexation shall be midnight on February 23, 2021.

Section 4. That the area to be annexed be and the same is hereby made a part of Ward 1 of the City of New Bern.

Section 5. That this ordinance shall be recorded forthwith in the Office of the Register of Deeds of Craven County.

ADOPTED THIS 23rd DAY OF FEBRUARY, 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

EXHIBIT A

All that certain tract or parcel of land lying and being situate in Number Two (2) Township, Craven County, North Carolina, and being more particularly described as follows:

Being all of the Lots Nos. 28 and 29 as same are shown and delineated on a map entitled "Survey for Cape Fear Corporation—Sandy Point Property—Lots 18 thru 31, Block K, Riverview Park Revised", said map being recorded in Plat Cabinet B, Slide 146 in the Office of the Register of Deed of Craven County, reference to said map being hereby made for a more perfect description of said Lots Nos. 28 and 29.

This conveyance is made subject to those certain restrictive and protective covenants records in Book 98, Page 570 and to any other restrictive covenants of record, if any.



EXHIBIT B

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

Memorandum

TO: Mayor Dana Outlaw
FROM: Brenda Blanco, City Clerk *BB*
DATE: October 22, 2020
SUBJECT: Appointment to Appearance Commission

On June 11, 2019, you appointed Martha "Molly" Ingram to the Appearance Commission. Ms. Ingram recently resigned from her seat, as she will be relocating to another state in November. You are asked to make a new appointment to serve the remainder of Ms. Ingram's term.

When possible, appointees to this Commission should have special training or experience in a design field, such as architecture, landscape design, horticulture, city planning, or a closely-related field.

/beb