#### **AMENDED**

# CITY OF NEW BERN BOARD OF ALDERMEN MEETING MARCH 23, 2021 – 6:00 P.M. CRAVEN COMMUNITY COLLEGE – ORRINGER AUDITORIUM 800 COLLEGE COURT

- Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Kinsey. Pledge of Allegiance.
- Roll Call.

#### Consent Agenda

- Consider Adopting a Resolution to Call for a Public Hearing on the 2021 CDBG Annual Action Plan.
- 4. Approve Minutes.

\*\*\*\*\*\*

- 5. Introduction and Pinning of Chief of Police.
- 6. Presentation by Davenport and Company, LLC on Future Financing Options.
- Consider Adopting a Resolution Temporarily Closing Portions of Middle, Pollock and Craven Streets for Street Cafes.
- Consider Adopting a Resolution Authorizing the City Manager to Execute Contracts for the Hurricane Florence Category A Drainage Ditch Project Within the Brice's Creek and Wilson Creek Drainage Basins.
- Consider Adopting a Resolution Approving an Interlocal Agreement with Craven County for Fiber.
- Consider Adopting a Resolution Authorizing the City Manager to Negotiate and Enter Into an Agreement with Fund Development LLC for Grant-Writing Services.
- 11. Consider Adopting a Resolution Approving Streetlights on Beach Street.
- 12. Consider Adopting an Ordinance Amending the Schedule of Fees and Charges.
- Consider Adopting an Ordinance to Amend Chapter 50 Regarding Restraint of Animals in Parks.
- Consider Adopting an Ordinance Amending Section 26 "Protection of Property" of Article II of Chapter 50 Regarding Self-Propelled Vehicles.
- Appointment(s).

- 16. Attorney's Report.
- 17. City Manager's Report.
- 18. New Business.
- 19. Closed Session.
- 20. Adjourn.

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#### Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

Memo to: Mayor and Board of Aldermen

From: Mark A. Stephens, City Manager

Date: March 19, 2021

Re: March 23, 2021 Agenda Explanations - AMENDED

- Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Kinsey. Pledge of Allegiance.
- Roll Call.

#### Consent Agenda

Consider Adopting a Resolution to Call for a Public Hearing on the 2021 CDBG Annual Action Plan.

The US Department of Housing and Urban Development requires Entitlement Cities to submit an Annual Action Plan detailing their intended use of Community Development Block Grant ("CDBG") funding for the 2021 program year. New Bern's allocation is \$264,866, and the Annual Action Plan details how the funding will be utilized. A public hearing must be held to receive comment on the proposed plan, and it is requested that hearing be called for April 27, 2021. A memo is attached from Amanda Ohlensehlen, Community and Economic Development Manager.

4. Approve Minutes.

Minutes from the March 09, 2021 meeting are provided for review and approval.

\*\*\*\*\*\*

5. Introduction and Pinning of Chief of Police.

As publicly announced on March 3<sup>rd</sup>, Patrick Gallagher has been hired as New Bern's new Police Chief. Chief Gallagher, a native of Virginia Beach, holds a

Bachelor of Science in Criminal Justice, a master's degree in Public Administration and is a graduate of the FBI National Academy, Police Executive Leadership Institute, and the Senior Management Institute for Police. His career in law enforcement exceeds 30 years. It first started in the United States Army Military Police Corp in 1983, followed by more than 20 years with the Virginia Beach Police Department, where he began as a patrol officer and worked his way up to the position of Deputy Chief. It is with great honor to introduce Chief Gallagher and officially pin him with his badge.

### 6. Presentation by Davenport and Company, LLC on Future Financing Options.

Ted Cole, Senior Vice President and Co-Head of Public Finance for Davenport & Co, LLC, will discuss financing options for future City projects. Options include general obligation bonds, revenue bonds, special obligation bonds, limited obligation bonds, installment purchase agreements, and certificates of participation, all of which will be explained by Mr. Cole.

#### Consider Adopting a Resolution Temporarily Closing Portions of Middle, Pollock and Craven Streets for Street Cafes.

(Ward 1) Similar to last year, Swiss Bear has requested to temporarily close portions of Middle, Pollock and Craven Streets to accommodate the operation of street cafes. The requested dates are every Friday and Saturday from April 2, 2021 to November 27, 2021 from 5 p.m. until 10 p.m. A memo from Foster Hughes, Director of Parks and Recreation, is enclosed.

### Consider Adopting a Resolution Authorizing the City Manager to Execute Contracts for the Hurricane Florence Category A Drainage Ditch Project Within the Brice's Creek and Wilson Creek Drainage Basins.

(Wards 3 and 6) Over the past two years, the City has been working with FEMA on a project to remove sediment and debris from 66 miles of drainage ditches throughout the City. The work to address the Brice's Creek and Wilson Creek drainage basins Category A project was put out to bid, and Carolina Cleaning and Restoration, LLC submitted the lowest bid at \$345,680. It is requested the City Manager be authorized to execute a contract with Carolina Cleaning and Restoration for this portion of the project, along with any change orders within the budgeted amount. A memo from Matt Montanye, Director of Public Works, is attached along with a copy of the bid tabulation.

### Consider Adopting a Resolution Approving an Interlocal Agreement with Craven County for Fiber.

As the Board is aware, the NC Department of Transportation ("NCDOT") has requested the City relocate fiber utilities to accommodate the construction of the US 70 James City project. The fiber is jointly used by the City and Craven County. Staff recommends abandoning the old fiber cable and installing new fiber cable that will bypass the limits of the NCDOT project. The cost of this will be shared equally

between the City and County, and the work will be performed by the City's Public Utilities electric workers. By providing the labor, the material costs will be offset, and staff estimates a net zero impact on the City's expenditures. Any unexpected costs would be absorbed through the NCDOT project fund. An interlocal agreement is proposed with Craven County to establish each party's responsibilities with respect to the new cable. A memo from Mr. Bauschard is attached.

### Consider Adopting a Resolution Authorizing the City Manager to Negotiate and Enter Into an Agreement with Fund Development LLC for Grant-Writing Services.

The City issued a Request for Qualifications ("RFQ") for grant-writing services and received five qualified responses. After reviewing and scoring the responses, two firms were tied at the highest ranking. Staff reviewed the hourly rate structure for both of those firms and selected the lower cost. It is recommended the City Manager enter into contract negotiations with the selected firm, Fund Development, LLC. A memo is attached from Mrs. Ohlensehlen.

#### 11. Consider Adopting a Resolution Approving Streetlights on Beach Street.

(Ward 1) Charles McSorley of 310 Beach Street has requested additional streetlighting on Beach Street, which is in the Bridgeton area. The area was evaluated and determined to not meet the City's light standard. The street is not maintained by the City of New Bern, but is located within the city limits. The City will reach out to Duke Energy, the electric provider, for lighting options and recommendation of three fixtures. While Public Utilities will not incur installation costs, Duke Energy may charge an installation fee. The estimated monthly cost is between \$7.33 and \$11.94 per fixture, which will be paid by Public Works. A memo from Charlie Bauschard, Director of Public Utilities, is attached.

### Consider Adopting an Ordinance Amending the Schedule of Fees and Charges.

The last Schedule of Fees and Charges was adopted on November 10, 2020. It is desirous to amend the schedule to include fees associated with rental of the mobile stage. A memo from Mr. Hughes is attached.

#### Consider Adopting an Ordinance to Amend Chapter 50 Regarding Restraint of Animals in Parks.

To address the issue of animals running loose in City parks, staff is seeking to add a new section to Chapter 50 of the code of ordinances. Section 50-33 will require all animals to be under the physical control of a person and restrained by a chain, leash, or harness. Dog parks would be exempt from this requirement, as would trained service animals and working police dogs. A memo from Mr. Hughes is attached.

### Consider Adopting an Ordinance Amending Section 26 "Protection of Property" of Article II of Chapter 50 Regarding Self-Propelled Vehicles.

(Ward 1) In response to citizen concerns, it is requested Section 50-26 of the City ordinances be amended to allow all self-propelled vehicles to travel on public streets in certain areas of downtown. This will permit the operation of skateboards and in-line skates on designated streets. A memo from Mr. Hughes is attached.

### 15. Appointment(s).

On June 11, 2019, Mayor Outlaw appointed Martha "Molly" Ingram to the Appearance Commission. Ms. Ingram resigned from her seat, as she relocated to another state in November. Mayor Outlaw is asked to make a new appointment to serve the remainder of Ms. Ingram's term.

- 16. Attorney's Report.
- 17. City Manager's Report.
- 18. New Business.
- 19. Closed Session.
- 20. Adjourn.

### **AGENDA ITEM COVER SHEET**



**Agenda Item Title:** 

Consider Adopting a Resolution to Call for a Public Hearing on the 2021 CDBG Annual Action Plan.

Date of Meeting: 3/23/2021		ward # II applicable: N/A		
Department: Development Services		Person Submitting Item: Amanda Ohlensehlen, Community and Economic Development Manager		
Call for Public Hearing: ⊠Yes□No		Date of Public Hearing: 4/27/2021		
Explanation of Item:	The U.S. Depar	tment of Housing and Urban Development		
Explanation of Item.	(HUD) requires Action Plan det the 2021 progra allocation of \$2 Action Plan det	s Entitlement Cities to submit an Annual railing the intended use of CDBG funding for am year. The City of New Bern is receiving an 264,866 in Entitlement funds. The 2021 Annual rails how this funding will be used. A public red to receive public comment on the plan.		
Actions Needed by Board:	Adopt A Resolu	ation		
Backup Attached:	Memo, Resolut	ion		
Is item time sensitive?		the meeting?   Vos   No		
	s/opponents at	the meeting?		
Cost of Agenda Item:	ndituus heelt	been hudgeted and our funds		
ii uns requires an expe	manure, has it	been budgeted and are funds		

available and certified by the Finance Director? 

Yes 

No

Additional Notes:



303 First Street, P.O. Box 1129 New Bern, NC 28563 (252)639-7587

### **MEMORANDUM**

TO: Mayor Outlaw and Board of Aldermen

FROM: Amanda Ohlensehlen, Community and Economic Development Manager

DATE: March 8, 2021

SUBJECT: Consider Adopting a Resolution to Call for a Public Hearing on the 2021

CDBG Annual Action Plan.

#### Background Information:

The 2021-2022 Annual Action Plan provides a summary of the actions, activities, and the specific federal and non-federal resources that will be used to address the priority needs and specific goals identified in the Strategic Plan section of the Consolidated Plan for the 2021 year. The Annual Action Plan also serves as the City's application for funding under the Entitlement Cities program.

The Department of Housing and Urban Development (HUD) has allocated \$264,866 in CDBG funds for the City of New Bern's 2021 Program Year. On March 1, 2021, CDBG staff conducted a public hearing at the City's Development Services office to collect public comment regarding community needs. Comments received have been added to the plan, along with goals intended to address priority needs.

This public hearing will provide an opportunity for citizens to provide any comments or concerns related to the 2021-2022 Annual Action Plan. Any comments from the public hearing will be summarized and added to the plan which will be submitted to HUD for review and approval.

#### Recommendation:

Consider Adopting a Resolution Calling for a Public Hearing on April 27, 2021 for the 2021-2022 Annual Action Plan for the Community Development Block Grant (CDBG) Program.

If you have any questions or need additional information, please contact Amanda Ohlensehlen at 252-639-7580.

#### RESOLUTION

WHEREAS, the Board of Aldermen of the City of New Bern desires to conduct a public hearing to receive public comments on the 2021-2022 Community Development Block Grant Program ("CDBG") Annual Action Plan; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That a public hearing will be conducted by the Board of Aldermen of the City of New Bern on April 27, 2021 in the City Hall Courtroom at 6:00 p.m., or as soon thereafter as the matter may be reached, on the 2021-2022 Community Development Block Grant Program (CDBG) Annual Action Plan. All interested parties will be given an opportunity to be heard:

ADOPTED THIS THE 23rd DAY OF MARCH 2021.

	DANA E. OUTLAW, MAYOR	_
BRENDA E. BLANCO, CITY CLERK		

### AGENDA ITEM COVER SHEET



**Agenda Item Title:**Presentation of the Financing Options available to the Board to fund future projects.

Date of Meeting: 3/23/2021		Ward # if applicable:	
Department: Finance		Person Submitting Item: Mary Hogan	
Call for Public Hearing: □Yes⊠No		Date of Public Hearing:	
The production of treatment		e from Davenport & Co, LLC, will discuss the for the City to consider for financing future projects.	
Actions Needed by Board:	None – Informational Purpose Only		
Backup Attached:	There is a summary of the discussion as well as a more comprehensive document available in a hard copy or eleversion.		
Is item time sensitive?	□Yes ⊠No		
Will there be advocates	s/opponents at t	the meeting?   Yes   No	
Cost of Agenda Item:			
		been budgeted and are funds available ☐Yes ☐ No	

Additional Notes:

# Discussion Materials – Executive Summary

City of New Bern, North Carolina



March 23, 2021



### Municipal Finance Overview

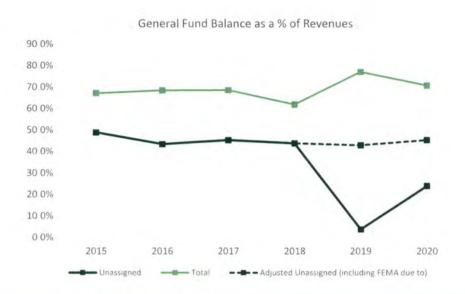


- When accessing the capital markets, the City has a number of credit options through which it can issue debt:
  - General Obligation Bonds
  - Installment Purchase Contracts / Limited Obligation Bonds / Certificates of Participation
  - Revenue Bonds
  - Special Obligation Bonds
- The City has three main issuance options it may pursue when accessing the capital markets:
  - Direct Bank Loan (Request for Proposals or Negotiated)
  - Public Offering (Competitive or Negotiated)
  - State / Federal Loan Programs
- The Local Government Commission ("LGC") oversees and approves debt issuance for North Carolina localities. As part of their approval process, the LGC must find that:
  - The proposed bond issue is necessary or expedient.
  - The amount proposed is adequate and not excessive for the proposed purpose of the issue.
  - The unit's debt management procedures and policies are good.
  - The increase in taxes, if any, necessary to service the proposed debt will not be excessive.
  - The proposed bonds can be marketed at reasonable rates of interest.



### General Fund Balance Overview





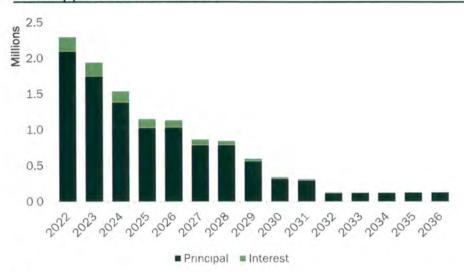
	2015	2016	2017	2018	2019	2020
General Fund Budget						
2 Revenues	30,167,640	29,871,795	30,479,198	31,629,832	29,607,939	30,629,291
3 Expenditures	30,080,911	35,123,946	32,820,367	34,865,091	29,665,698	33,407,107
General Fund Balance						
S Nonspendable	138,418	106,353	125,566	132,738	103,144	1,860,476
Restricted - Other	522,509	-	1,069,009	372,641	2,178,618	1,262,379
Restricted by State Statute - FEMA Due to General Fund		-	-	-	11,593,496	6,571,406
Restricted by State Statute - Other	4,850,559	5,370,614	5,909,758	5,202,285	7,817,996	4,655,054
0 Committed	-	-	-	-	-	
1 Assigned		2,000,000	-	-		
2 Unassigned	14,753,694	12,976,430	13,816,378	13,864,240	1,136,141	7,331,940
3 Total	20,265,180	20,453,397	20,920,711	19,571,904	22,829,395	21,681,255
4						
5 Adjusted Unassigned (including FEMA due to)	-	-	-	-	12,729,637	13,903,346



### Existing Tax Supported Debt



#### Tax Supported Debt Service



- As of 6/30/2021, the City's Outstanding Debt is estimated to be \$10,714,434.
- The City's annual debt service payments are declining each fiscal year from current levels.
- The declines in the City's existing debt service provides an opportunity to issue additional debt without impacting the annual budget.

#### Tax Supported Debt Service (excluding Vehicle Loans)

Α	В	C	D
FY	Existing GF Debt Service (Excluding Vehicles)	FY 2022 General Fund Budgeted DS (Excluding Vehicles)	Surplus / (Deficit)
2022	1,529,054	1,529,054	
2023	1,318,198	1,529,054	210,856
2024	924,760	1,529,054	604,294
2025	906,241	1,529,054	622,813
2026	887,723	1,529,054	641,331
2027	869,205	1,529,054	659,849
2028	850,686	1,529,054	678,368
2029	602,105	1,529,054	926,949
2030	345,716	1,529,054	1,183,338
2031	316,977	1,529,054	1,212,077
2032	133,432	1,529,054	1,395,622
2033	133,432	1,529,054	1,395,622
2034	133,432	1,529,054	1,395,622
2035	133,432	1,529,054	1,395,622
2036	133,432	1,529,054	1,395,622
2037	-	1,529,054	1,529,054
Total	9,217,821		

FY 2021 Value of a Penny¹:

\$331,000

Assumed Growth Rate:

1.00%



### Debt Capacity / Debt Affordability Overview



■ In order to quantify the City's future debt capacity and debt affordability, the following Cases have been analyzed:

A	В	С	D	E	F	G
Case	FY 2022 Tax Adjustment (New or Rededicated)	Growth Rate <sup>(1)</sup>	Amortization Term	Interest Rate	Amortization	Issuance Timing <sup>(2)</sup>
Case 1	0.00¢	1.00%	15-Year	4.00%	Level Principal	Maximize issuance as quickly as possible
Case 2	1.00¢	1.00%	15-Year	4.00%	Level Principal	Maximize issuance as quickly as possible
Case 3	2.00¢	1.00%	15-Year	4.00%	Level Principal	Maximize issuance as quickly as possible

<sup>(1)</sup> Growth Rate of AV, Value of a Penny, and Expenditures.

Note: Assumes Debt is issued in mid FY 2022 at the earliest.

<sup>(2)</sup> Principal and Interest assumed to begin in the fiscal year following issuance.

### Debt Capacity / Debt Affordability Overview – Summary



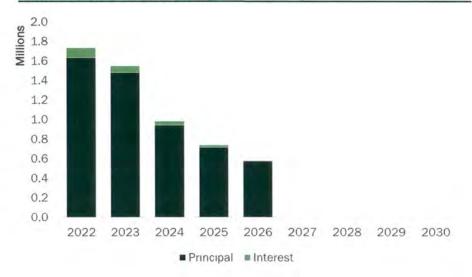
A	В	С	D	E
Case		Case 1	Case 2	Case 3
Description		0¢ ın FY 2022	1¢ in FY 2022	2¢ ın FY 2022
Amortization		Level Principal	Level Principal	Level Principal
Term		15 Years	15 Years	15 Years
Interest Rate		4.00%	4.00%	4.00%
Debt Issued				
FY 2022 Capacity		\$1,975,000	\$8,275,000	\$13,310,000
FY 2023 Capacity		\$3,740,000	\$795,000	\$0
FY 2024 Capacity		\$315,000	\$430,000	\$0
FY 2025 Capacity		\$325,000	\$445,000	\$220,000
FY 2026 Capacity		\$335,000	\$455,000	\$585,000
Total Debt Issued		\$6,690,000	\$10,400,000	\$14,115,000



### Existing Electric Fund Debt



#### Electric Fund Debt Service



#### **Electric Fund Debt Service**

- The City is considering funding two projects through the issuance of an electric revenue bond:
  - Electric System Capacity (\$10 million) this project consists of construction of a new substation, addition of a transformer to an existing substation and interconnections to the distribution system.
  - Battery Energy Storage System ("BESS") (\$5 million) construction of utility scale battery storage system. This project provides cost avoidance towards the City's purchased power generating an estimated savings of \$1.2 million beginning in FY 2023.

### **Existing and Proposed Debt Service**



Electric Fund

Α	В	C	D	E	F	G	Н
FY	Existing Debt Service	Proposed Debt Service	(B + C) Total Debt Service	BESS Operating Savings	(D + E) Net Debt Service and Operating Savings	FY 2022 Existing Debt Service Budget	(G - F) Annual Surplus (Deficit)
Total							
2022	1,736,138		1,736,138	-	1,736,138	1,736,138	-
2023	1,550,438	600,000	2,150,438	(1,200,000)	950,438	1,736,138	785,700
2024	984,480	1,433,851	2,418,331	(1,200,000)	1,218,331	1,736,138	517,807
2025	739,680	1,433,851	2,173,531	(1,200,000)	973,531	1,736,138	762,607
2026	583,374	1,433,851	2,017,225	(1,200,000)	817,225	1,736,138	918,913
2027	-	1,433,851	1,433,851	(1,200,000)	233,851	1,736,138	1,502,287
2028	-	1,433,851	1,433,851	(1,200,000)	233,851	1,736,138	1,502,287
2029		1,433,851	1,433,851	(1,200,000)	233,851	1,736,138	1,502,287
2030	1	1,433,851	1,433,851	(1,200,000)	233,851	1,736,138	1,502,287
2031	-	1,433,851	1,433,851	(1,200,000)	233,851	1,736,138	1,502,287
2032	-	1,433,851	1,433,851	(1,200,000)	233,851	1,736,138	1,502,287
2033	-	761,386	761,386	-	761,386	1,736,138	974,752
2034	-	761,386	761,386	-	. 761,386	1,736,138	974,752
2035	-	761,386	761,386	-	761,386	1,736,138	974,752
2036		761,386	761,386	-	761,386	1,736,138	974,752
2037	-	761,386	761,386	-	761,386	1,736,138	974,752
2038		761,386	761,386	-	761,386	1,736,138	974,752
2039		761,386	761,386	-	761,386	1,736,138	974,752
2040		761,386	761,386		761,386	1,736,138	974,752
2041		761,386	761,386	-	761,386	1,736,138	974,752
2042	-	761,386	761,386	-	761,386	1,736,138	974,752





### Richmond Office

One James Center 901 East Cary Street 11th Floor Richmond, VA 23219

#### Charlotte Office

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Senior Vice President

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DAVENPORT & COMPANY -

March 23, 2021 City of New Bern, NC

### Municipal Advisor Disclosure



The enclosed information relates to an existing or potential municipal advisor engagement.

The U.S. Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons.

This material was prepared by public finance, or other non-research personnel of Davenport. This material was not produced by a research analyst, although it may refer to a Davenport research analyst or research report. Unless otherwise indicated, these views (if any) are the author's and may differ from those of the Davenport fixed income or research department or others in the firm. Davenport may perform or seek to perform financial advisory services for the issuers of the securities and instruments mentioned herein.

This material has been prepared for information purposes only and is not a solicitation of any offer to buy or sell any security/instrument or to participate in any trading strategy. Any such offer would be made only after a prospective participant had completed its own independent investigation of the securities, instruments or transactions and received all information it required to make its own investment decision, including, where applicable, a review of any offering circular or memorandum describing such security or instrument. That information would contain material information not contained herein and to which prospective participants are referred. This material is based on public information as of the specified date, and may be stale thereafter. We have no obligation to tell you when information herein may change. We make no representation or warranty with respect to the completeness of this material. Davenport has no obligation to continue to publish information on the securities/instruments mentioned herein. Recipients are required to comply with any legal or contractual restrictions on their purchase, holding, sale, exercise of rights or performance of obligations under any securities/instruments transaction.

The securities/instruments discussed in this material may not be suitable for all investors or issuers. Recipients should seek independent financial advice prior to making any investment decision based on this material. This material does not provide individually tailored investment advice or offer tax, regulatory, accounting or legal advice. Prior to entering into any proposed transaction, recipients should determine, in consultation with their own investment, legal, tax, regulatory and accounting advisors, the economic risks and merits, as well as the legal, tax, regulatory and accounting characteristics and consequences, of the transaction. You should consider this material as only a single factor in making an investment decision.

The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport.

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### Discussion Materials - Detailed

City of New Bern, North Carolina



March 23, 2021



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### **Topics for Discussion**



- Municipal Finance Overview
- Credit Rating Overview and Peer Comparatives
- General Fund Operations and Fund Balance
- Tax Supported Debt Profile
  - Key Debt Ratios
  - Debt Capacity
  - Debt Affordability
- Capital Funding Analysis
  - Capital Projects Overview
  - Impacts on the County's Tax Supported Debt Profile
  - Future Debt Capacity



## Finance Overview



### **Credit Options**



- When accessing the capital markets, the City has a number of credit options through which it can issue debt:
  - General Obligation Bonds
    - General Obligation Bonds ("GO Bonds") are secured by a pledge of the taxing power and full faith and credit of the City.
    - GO Bonds must be approved through a referendum by the majority of voters.
  - Installment Purchase Contracts / Limited Obligation Bonds / Certificates of Participation
    - Installment Purchase Contracts / Limited Obligation Bonds / Certificates of Participation are subject to annual appropriation by the City and are secured by the pledge of an asset.
  - Revenue Bonds
    - Revenue Bonds are secured by a pledge on a specific revenue stream of the City (i.e. Water and Sewer Revenues).
    - Revenue Bonds typically involve certain financial covenants such as maintaining a minimum Debt Service Coverage and/or liquidity position.
  - Special Obligation Bonds
    - Special Obligation Bonds are secured by a pledge of any available source or sources of revenues, to the extent the generation of the revenues does not constitute a pledge of the City's taxing power.
    - Potential sources of pledged revenue may include: Sales and Use Tax, Franchise Tax, Tipping Fees, Solid Waste Collection Fees, or Other Non-Tax Revenues Sources.



### **Issuance Options**



- The City has three main issuance options it may pursue when accessing the capital markets:
  - Direct Bank Loan (Request for Proposals or Negotiated):
    - Advantages:
      - Lower Cost of Issuance.
      - Streamlined financing process.
    - Disadvantages:
      - Limited term of borrowing.
      - Limited principal structuring.
      - Limited borrowing amount.
  - Public Offering (Competitive or Negotiated):
    - Advantages:
      - Flexible terms of borrowing (amount and term).
      - Flexible principal structuring.
    - Disadvantages:
      - Higher cost of issuance.
      - Ratings / insurance generally required.
      - More stringent financing requirements / documentation.
  - USDA Financing:
    - Advantages:
      - Low cost of funds.
      - Longer term amortization.
    - Disadvantages:
      - Limited monies available.
      - Limited structuring flexibility.
      - Can be cumbersome as it relates to application for funds and program requirements.
      - Typically requires a short-term note during construction.



### **Local Government Commission**



- The Local Government Commission ("LGC") oversees and approves debt issuance for North Carolina localities and conducts due diligence to ensure that the debt is being taken on in a responsible manner. As part of their approval process, the LGC must find that:
  - The proposed bond issue is necessary or expedient.
  - The amount proposed is adequate and not excessive for the proposed purpose of the issue.
  - The unit's debt management procedures and policies are good, or that reasonable assurances have been given that its debt will henceforth be managed in strict compliance with the law.
  - The increase in taxes, if any, necessary to service the proposed debt will not be excessive.
  - The proposed bonds can be marketed at reasonable rates of interest.
- In order to support these findings, the LGC traditionally requires:
  - Construction bids and major permits in hand approximately 3-4 week prior to approval.
  - Conservative amortization structures Level Principal is preferred and no longer than 20 year terms for governmental projects.
  - A demonstrated ability to repay the debt obligation.
  - Current Audit submitted to the LGC for any approvals after October.
- To assist in achieving the necessary approvals in a timely fashion, the LGC requests that:
  - A Pre-application meeting typically occurs at least 2 months prior to approval.
  - An Application is submitted at least 1 month prior to approval.
  - Reponses to Unit Letters and site visits by Fiscal Management (if applicable) are received prior to approval.



### Working Group / Participants



City of New Bern / LGC Issuer

Financial Advisor

Bond / Special Counsel

Feasibility Consultant (Typically for Utility Projects)

Verification Agent (Refunding Transactions)

Rating Agencies (Public Issuances)

Printer (Public Issuances)

Lender / Underwriter

Lender / Underwriter's Counsel

Bondholders

Trustee / Escrow Agent

Trustee / Escrow Agent's Counsel

Bondholders



### Other Considerations



- In order to move the Capital Funding process forward and establish an Adopted Plan of Finance, Davenport recommends that the City give consideration to the following:
  - Develop a multi-year Capital Plan.
  - Develop a Debt Capacity Analysis.
  - Develop a Debt Affordability Analysis.
  - Consider a series of Board adopted Policies.
  - Conduct an internal Credit Assessment to better understand the likely range of outcomes from a credit rating process.
  - Implement the Adopted Plan of Finance.



## ing Overview and Peer ives



### Credit Rating Overview and Peer Comparatives



#### Credit Rating Overview

Moody's Investors Service	Standard & Poors	Fitch Ratings
Aaa	AAA	AAA
Aa1	AA+	AA+
Aa2	AA	AA
Aa3	AA-	AA-
A1	A+	A+
A2	А	А
А3	A-	A-
Baa1	BBB+	BBB+
Baa2	BBB	BBB
Baa3	BBB-	BBB-
1	Non Investment Gra	de

- The City is not currently rated by Moody's Investors Service, Standard and Poor's, or Fitch Ratings.
- The City was last rated A3 by Moody's. This rating was withdrawn in April 2011.

### Peer Comparatives

- The following pages contain peer comparatives based on the below Moody's rating categories.
  - National Cities & Towns
    - Aaa 224 Credits
    - Aa 1378 Credits
    - A 629 Credits
  - North Carolina Cities & Towns
    - Aaa 12 Credits
      - Apex, Asheville, Cary, Chapel Hill, Charlotte, Durham, Greensboro, Huntersville, Morrisville, Raleigh, Wilmington, Winston-Salem
    - Aa 24 Credits
      - Burlington, Carrboro, Clayton, Concord, Fayetteville, Fuquay-Varina, Garner, Gastonia, Greenville, Hickory, High Point, Holly Springs, Indian Trail, Jacksonville, Matthews, Monroe, Mooresville, Mount Holly, Rocky Mount, Sanford, Thomasville, Wake Forest, Wilson, Zebulon
    - A 3 Credits
      - Kannapolis, River Bend, Stanley
- Note: The data shown in the peer comparatives is from Moody's Municipal Financial Ratio Analysis database. The figures shown are derived from the most recent financial statement available as of November 12, 2020 (a mix of FY 2018 and FY 2019 figures).



### Rating Agency Methodology Overview



Moody's S&P

Category	Rating Percentage	Short Term Control	Long Term Control
Economy / Tax Base	30%		✓
Finances	30%	<b>√</b>	✓
Management	20%	<b>√</b>	✓
Debt / Pensions	20%	1	<b>V</b>

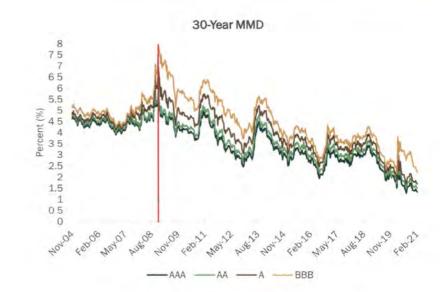
Category	Rating Percentage	Short Term Control	Long Term Contro
Institutional Framework	10%		✓
Economy	30%		✓
Management	20%	<b>√</b>	<b>√</b>
Budget Flexibility	10%	<b>√</b>	<b>√</b>
Budgetary Performance	10%	✓	✓
Liquidity	10%	✓	✓
Debt and Contingent Liabilities	10%	✓	<b>✓</b>



### **Historical Credit Spreads**



- The City's credit rating has a direct impact on the cost of borrowing, which in turn effects the City's debt capacity.
  - The credit spread is the premium an issuer pays to the purchaser of their bonds (i.e. higher interest rate) as compensation for increased credit risk.
  - Since the financial downturn in September 2008, credit quality of issuers has taken on a renewed importance to investors.
  - The average spread for an A rated borrower has increased from 0.33% from Nov 2004–Dec 2008 to 0.63% since Dec 2008.



0. =00.	Dec 2008		
Rating	Min	Max	Average
AA	0.04	0.19	0.10
Α	0.15	1.26	0.33
BBB	0.30	2.52	0.60

Credit Spreads (%) vs the 30-vr AAA MMD

Dec 2008 - Feb 2021			
	Min	Max	Average
AA	(0.09)	0.53	0.22
А	0.20	1.11	0.62
BBB	0.56	2.58	1.20

Note: credit spreads compared to the 'AAA' equivalent



March 23, 2021 City of New Bern, NC



# and Operations and Fund



# **General Fund Operations**



	General Fund							
	2015 Audited	2016 Audited	2017 Audited	2018 Audited	2019 Audited	2020 Audited		
Revenues								
Ad valorem taxes	13,776,239	13,843,554	14,178,823	14,600,912	14,928,512	15,752,99		
Other Taxes	264,759	_	-	-				
Unrestricted intergovernmental	9,799,879	10,182,411	10,483,695	10,760,957	11,525,983	11,754,49		
Restricted Intergovernmental	929,785	917,643	1,242 676	1,049,336	917,198	863,07		
Licenses, permits and fees	473,631	614,305	461,845	661,904	558,380	675,41		
Sales and services	4,610,076	4,046,716	3,651,771	3,770,582	670,742	949,77		
Investment earnings	11,583	91,291	186,090	472,720	593,409	184,77		
Other revenues	301,688	175,875	274,298	313,421	413,715	448,75		
Total revenues	30,167,640	29,871,795	30,479,198	31,629,832	29,607,939	30,629,29		
Expenditures								
3 General Government	4,127,567	1,740,252	1,617,153	2,224,047	1,010,449	1,546,0		
Public Safety	16,155,308	15,597,146	16,085,886	16,460,158	17,158,185	18,526,7		
Public Works	5,404,847	6,160,541	6,567,295	9,464,211	4,811,427	5,727,30		
Environmental protection	1,805,268	2,035,216	2,047,287		14			
7 Cultural and recreation	2,510,586	2 847,316	2,750,311	2,997,455	3,014,102	3,592,9		
8 Economic and physical development	1,369,159	1,465,773	2,020,726	1,565,906	1,527,204	1,765,0		
9 Interfund Reimbursements	(3,412,228)				-			
Debt Service								
1 Principal	1,750,718	4,975,998	1,548,037	1,988,779	1,943,365	2,077,2:		
2 Interest	369,686	301,704	183,672	164,535	200,966	171,8		
Bond issuance costs					-			
4 Total Debt Service	2,120,404	5,277,702	1,731,709	2,153,314	2,144,331	2,249,0		
5 Total expenditures	30,080,911	35,123,946	32,820,367	34,865,091	29,665,698	33,407,10		
7 Revenues over (under) expenditures	86,729	(5,252,151)	(2,341,169)	(3,235,259)	(57,759)	(2,777,81		
8								
9 Other Sources (Uses)								
Proceeds from sale of capital assets	801,075	74,540	74,607	138,817	31,970	4,73		
1 Transfers from other funds	3,267,126	3,061,801	2,652,027	2,925,779	1,968,600	2,644.00		
2 Transfers to other funds	(236,028)	(676,740)	(778,151)	(1,178,144)	(13,923)	(1,203,88		
3 Installment Purchase Obligations Issued	1,969,673	2,980.767	860,000		1,629,798			
1 Total other sources (uses)	5,801,846	5,440,368	2,808,483	1,886,452	3,616,445	1,444,85		
5		400.010	*****					
6 Change in Fund Balance 7	5,888,575	188,217	467,314	(1,348,807)	3,558,686	(1,332,96		
8 Fund Balance Beginning	14,376,605	20,265,180	20,453,397	20,920,711	19,571,904	22,829,39		
9 Prior period adjustment	-	-	-		(301,195)	184,82		
0 Fund Balance Ending	20,265,180	20,453,397	20,920,711	19,571,904	22,829,395	21,681,25		



Source: City Audits

## General Fund Balance Overview

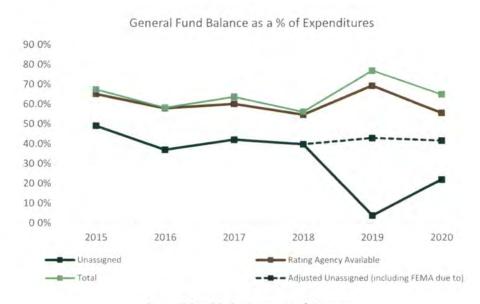


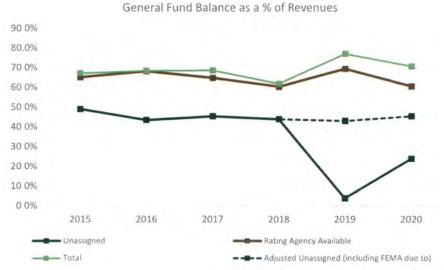
15

#### General Fund Balance

		2015	2016	2017	2018	2019	2020
1	General Fund Budget						
2	Revenues	30,167,640	29,871,795	30,479 198	31,629,832	29,607,939	30.629,291
3	Expenditures	30,080,911	35,123,946	32,820,367	34,865,091	29 665,698	33,407,107
4							
5	General Fund Balance						
6	Nonspendable	138,418	106,353	125.566	132 738	103,144	1,860,476
7	Restricted Other	522,509		1,069,009	372,641	2,178,618	1.262,379
8	Restricted by State Statute. FEMA Due to General Fund					11593,496	6 571.406
9	Restricted by State Statute Other	4,850,559	5,370,614	5,909.768	5,202,285	7,817 996	4,655,054
10	Committed						
11	Assigned		2,000 000				
12	Unassigned	14 753 694	12 976 430	13,816,378	13,864,240	1 136 141	7 331 940
13	Total	20,265,180	20,453,397	20,920,711	19,571,904	22,829,395	21,681,255
14							
15	Adjusted Unassigned (including FEMA due to)	14,753,694	12 976,430	13,815,378	13,854,240	12 729,637	13 903.346
16							
1.7	Rating Agency Available 2	19.604 253	20,347,044	19 726 136	19.066,525	20.547 633	18,558,400
18							
19	General Fund Balance Ratios						
20	Unassigned as a % of Revenues	48,9%	43.4%	45.3%	43.8%	3.8%	23.91
21	Unassigned as a % of Expenditures	49 0%	36,9%	42.1%	39.8%	3.8%	21.9
22	Rating Agency Available as a % of Revenues	65 0%	68 1%	64.7%	60,3%	69 4%	60.6
	Rating Agency Available as a % of Expenditures	65.2%	57.9%	60 1%	54.7%	69.3%	55,61
24		67.2%	68,5%	68,6%	61.9%	77 1%	70,8
25	Total General Fund Balance as a % of Expenditures	67.4%	58,2%	63.7%	56.1%	77.0%	64.91
26	Adjusted Unassigned as a % of Revenues	48.9%	43.4%	45.3%	43.8%	43.0%	45.49
27	Adjusted Unassigned as a % of Expenditures	49.0%	36,9%	42.1%	39,8%	42.9%	41.6
26							
27	Capital Projects and Non-Major Funds						
28	Nonspendable						
29	Restricted	808,006	486,912	775.890	2,504,831	330 768	657,584
30	Committed	185,277					
31	Assigned	-	195,745	161,762	1,164,575	1,553,691	1,061,562
	Unassigned	(539,445)	(1001185)	(39 195)	(6,810)	(843,884)	(1,208,454
2.2	Total	453.838	(318,528)	898,457	3,662,598	1,040,575	510,692

If not already in place, the City may want to consider establishing a General Fund Balance Policy.



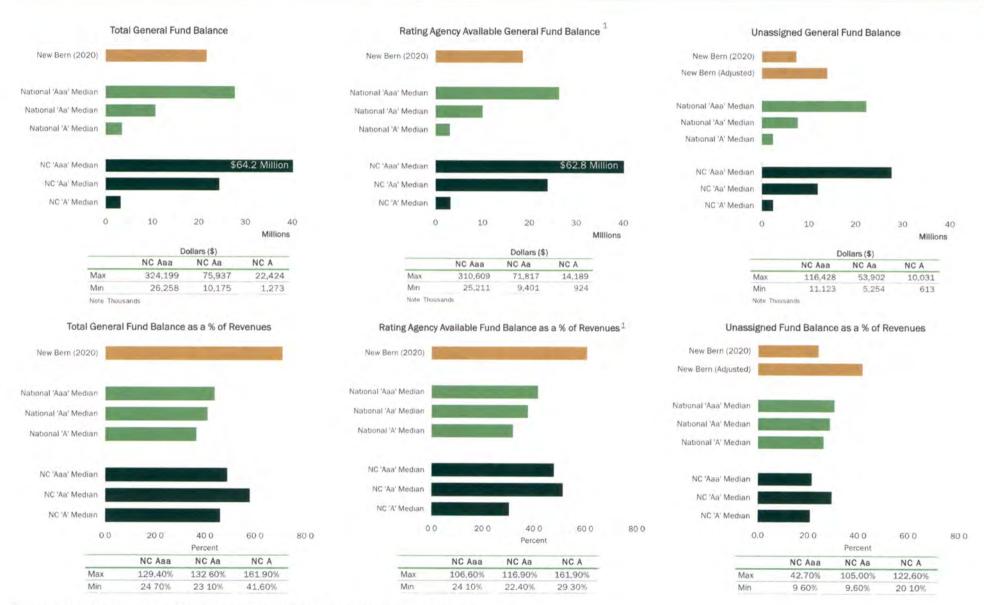




March 23, 2021 City of New Bern, NC

# General Fund Balance – Peer Comparatives





Includes Stabilization by State Statute, Committed, Assigned, and Unassigned Fund Balances.



Source: City Audits and Moody's MFRA



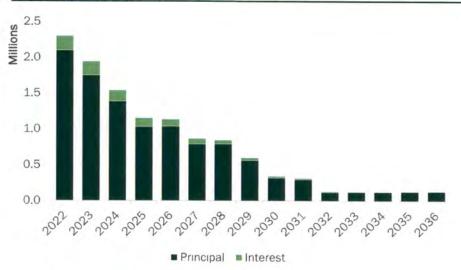
# ax Supported Debt Profile



# **Existing Tax Supported Debt**



#### Tax Supported Debt Service



#### Par Outstanding - Estimated as of 6/30/2021\*

Туре	Par Amount
General Obligation Bonds	\$0
IPCs / LOBs / COPs	\$8,289,725
IPCs - Vehicles & Equipment	\$2,424,709
Total	\$10,714,434

<sup>\*</sup>Note: Includes \$2,931,494 issued in FY 2021 to fund a new Fire Truck and vehicles and equipment and \$1,803,895 scheduled to close in March 2021 to fund a Radio System and Metal Building. Does not include debt supported by the Municipal Service District Fund,

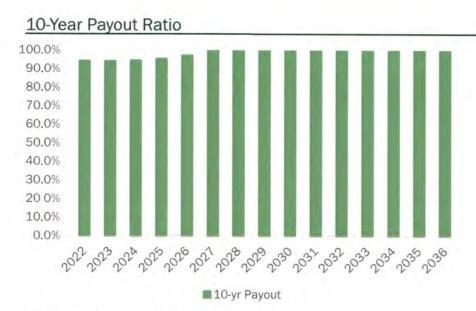
#### Tax Supported Debt Service

FY	Principal	Interest	Total	10-yr Payout
Total	10,714,434	1,017,034	11,731,468	
2022	2,100,566	199,923	2,300,489	94.1%
2023	1,751,416	192,910	1,944,326	94.1%
2024	1,388,116	153,377	1,541,493	94.4%
2025	1,033,080	122,836	1,155,916	95.3%
2026	1,038,134	99,264	1,137,398	97.1%
2027	793,591	75,613	869,205	100.0%
2028	795,832	54,854	850,686	100.0%
2029	566,120	35,985	602,105	100.0%
2030	321,293	24,423	345,716	100.0%
2031	298,455	18,522	316,977	100.0%
2032	120,498	12,933	133,432	100.0%
2033	122,980	10,451	133,432	100.0%
2034	125,514	7,918	133,432	100.0%
2035	128,099	5,332	133,432	100.0%
2036	130,738	2,693	133,432	100.0%



# Key Debt Ratio: Tax Supported Payout Ratio



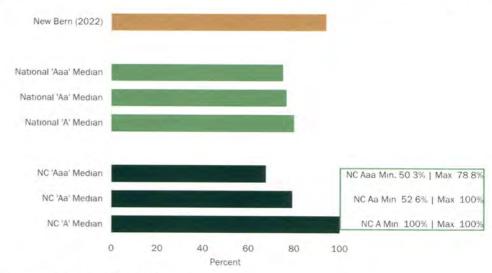


- Existing 10-year Payout Ratio
  - FY 2022:

94.1%

- The 10-Year Payout Ratio measures the amount of principal to be retired in the next 10 years.
- This ratio is an important metric that indicates whether or not a locality is back-loading its debt.
- If not already in place, the City may want to consider a policy establishing a minimum 10 Year Payout Ratio.

#### 10-year Payout Ratio Peer Comparative



#### Rating Considerations:

- Moody's: Moody's rating criteria for General Obligation credits allows for a scorecard adjustment if an issuer has unusually slow or rapid amortization of debt principal.
- S&P: A payout ratio greater than 65% results in a one point positive qualitative adjustment to the Debt & Contingent Liabilities section of S&P's General Obligation rating methodology.

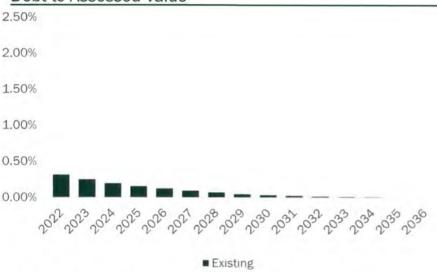


Source. LGC Bond Ledger, 2019 Audit, Moody's Investors Service, and S&P

# Key Debt Ratio: Debt to Assessed Value



#### Debt to Assessed Value

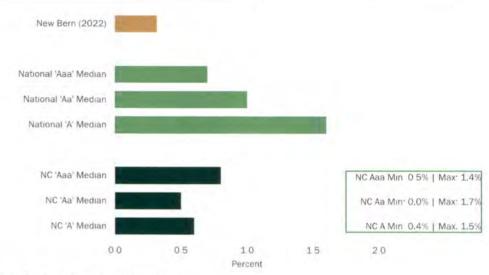


- Existing Debt to Assessed Value
  - FY 2022:

0.32%

- Assumed Future Growth Rates
  - 2021 Budgeted Assessed Value<sup>1</sup>: \$3,318,500,000
  - 2022 & Beyond: 1.00%
- If not already in place, the City may want to consider a policy establishing a maximum Debt to Assessed Value.

#### Debt to Assessed Value Peer Comparative



- Rating Considerations:
  - Moody's: Criteria for General Obligation Credits defines categories of Debt to Assessed Values as:

Very Strong (Aaa):	< 0.75%
Strong (Aa):	0.75% - 1.75%
Moderate (A):	1.75% - 4.00%
Weak - Very Poor (Baa and below):	> 4.00%
	Strong (Aa): Moderate (A):

 S&P: A positive qualitative adjustment is made to the Debt and Contingent Liabilities score for a debt to market value ratio below 3.00%, while a negative adjustment is made for a ratio above 10.00%.

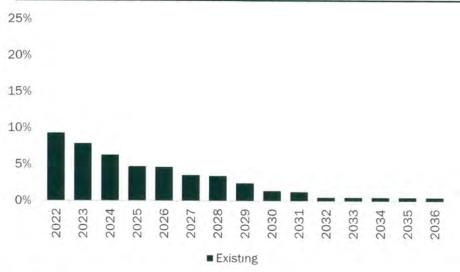


Source: LGC Bond Ledger, 2019 Audit, 2021 Budget, Moody's Investors Service, and S&P

# Key Debt Ratio: Debt Service vs. Expenditures



#### Debt Service vs. Governmental Expenditures

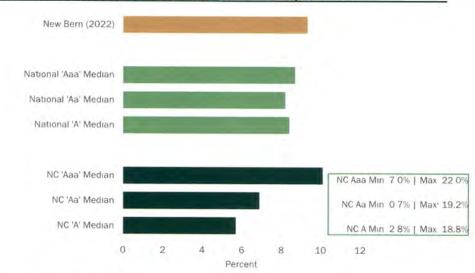


- Existing Debt Service vs. Expenditures
  - FY 2022: 9.33%
- Assumed Future Growth Rates
  - 2020 Adjusted Expenditures: \$21,916,439
  - 2021 & Beyond 1.00%
- If not already in place, the City may want to consider a policy establishing a maximum level of Debt Service to Expenditures.

#### Notes:

- Governmental Expenditures represent the ongoing operating expenditures of the County In this analysis, debt service and capital outlay expenditures are excluded.

#### Debt Service vs. Expenditures Peer Comparative



Rating Considerations:

- Very Strong

- Very Weak:

- Moody's: Moody's criteria allows for a scorecard adjustment if an issuer has very high or low debt service relative to its budget Percent.
- S&P: The Debt and Contingent Liabilities section defines categories of Net Direct Debt as a % of Total Governmental Funds Expenditures as follows:

<80%

vory octorig.	-070	
- Strong:	8% to 15%	
- Adequate:	15% - 25%	
- Weak:	25% - 35%	

> 35%

Source LGC Bond Ledger, 2019 Audit, Moody's Investors Service, and S&P



# Debt Affordability Analysis

#### Existing City Tax-Supported Debt



A	В	С	D	E	F	G	н	1	J	K	L	M	N	0	P	Q
Debt Service Requirements						Revenue Avail	able for DS				ebt Service Cash	Flow Surplus (Defic	it)			
FY	Existing GF Debt Service (Excluding Vehicles)	Existing Vehicles Debt Service	CIP Debt Service	CIP Pay-Go Cash	CIP Operating Impact	Total	FY 2022 General Fund Budgeted DS (Excluding Vehicles)	Budgeted Vehicle Debt Service	Other Revenues	Total Revenues Available	Surplus/ (Deficit)	Revenue From Pnor Tax Impact		Adjusted Surplus/ (Deficit)	Estimated Incremental Tax Equivalent	Capital Reserve
2022	1 529,054	771,435				2,300,489	1,529,054	771,435		2,300,489					-	-
2023	1,318,198	626,128				1,944,326	1,529,054	626,128		2,155.182	210.856			210.856		210,856
2024	924,760	616,733				1,541,493	1.529.054	616,733		2,145,787	604.294			604,294		815,151
2025	906,241	249,675				1,155,916	1,529,054	249,675		1,778,729	622.813	-		622,813		1,437,963
2026	887,723	249,675	-	-		1.137.398	1,529,054	249,675		1,778,729	641 331			641.331	-	2,079,294
2027	869,205	-	-			869,205	1,529,054	240,010		1,529,054	659,849			659.849	-	
2028	850,686	4	-			850,686	1,529,054			1,529,054	678,368	-		678,368	-	2,739,143
2029	602,105	-	-			602,105	1,529,054			1,529,054	926.949		-	926,949		3,417,511
2030	345,716					345,716	1,529,054			1,529,054	1,183,338		-		-	4,344,461
2031	316,977		-			316,977	1,529,054			1,529.054	1,212,077			1,183,338	-	5,527,799
2032	133,432					133,432	1,529 054			1,529,054	1,395,622					6,739,875
2033	133,432		-			133,432	1,529,054			1,529,054	1,395,622			1 395,622	-	8 135 498
2034	133,432					133,432	1,529,054			1,529,054	1,395,622	14	-	1,395,622	-	9,531,120
2035	133,432					133,432	1,529,054	1.4		1,529,054	1,395,622	1*		1,395,622		10,926,742
2036	133,432					133,432	1,529,054			1,529,054	1,395,622	14.	-	1,395,622	-	12,322,365
2037	-		-			100,402	1,529,054			1,529,054	1,529,054		-	1,395,622	-	13,717,987
							1,029,004		-	1,529,054	1,529,054			1,529,054		15,247,041
Total	9,217,821	2,513,647	-	-	-	11,731,468					Total			Total Tax Effect	0.00¢	J

FY 2021 Value of a Penny<sup>1</sup>: \$331,000

Assumed Growth Rate: 1.00%

<sup>1</sup>Source: City Staff





# nding Analysis

Tax-Supported Debt



# Debt Capacity / Debt Affordability Overview



■ In order to quantify the City's future debt capacity and debt affordability, the following Cases have been analyzed:

A	В	С	D	E	F	G
Case	FY 2022 Tax Adjustment (New or Rededicated)	Growth Rate <sup>(1)</sup>	Amortization Term	Interest Rate	Amortization	Issuance Timing <sup>(2)</sup>
Case 1	0.00¢	1.00%	15-Year	4.00%	Level Principal	Maximize issuance as quickly as possible
Case 2	1.00¢	1.00%	15-Year	4.00%	Level Principal	Maximize issuance as quickly as possible
Case 3	2.00¢	1.00%	15-Year	4.00%	Level Principal	Maximize issuance as quickly as possible

 $<sup>^{\</sup>left(1\right)}$  Growth Rate of AV, Value of a Penny, and Expenditures.

Note Assumes Debt is issued in mid FY 2022 at the earliest.

<sup>(2)</sup> Principal and Interest assumed to begin in the fiscal year following issuance.

# Debt Capacity / Debt Affordability Overview – Summary



A	В	С	D	E	
Case		Case 1	Case 2	Case 3	
Description		0¢ in FY 2022	1¢ in FY 2022	2¢ in FY 2022	
1 Amortization		Level Principal	Level Principal	Level Principal	
2 Term		15 Years	15 Years	15 Years	
3 Interest Rate		4.00%	4.00%	4.00%	
4					
5 Debt Issued					
6 FY 2022 Capacity		\$1,975,000	\$8,275,000	\$13,310,000	
7 FY 2023 Capacity		\$3,740,000	\$795,000	\$0	
8 FY 2024 Capacity		\$315,000	\$430,000	\$0	
9 FY 2025 Capacity		\$325,000	\$445,000	\$220,000	
0 FY 2026 Capacity		\$335,000	\$455,000	\$585,000	
1 Total Debt Issued		\$6,690,000	\$10,400,000	\$14,115,000	
2					
3 Next FY of Debt Capacity		FY 2027	FY 2027	FY 2027	
.4					
5 Debt Ratios (Worst Shown)	Existing				
6 Projected 10-Year Payout	94.14%	81.42%	79.26%	75.23%	
.7					
8 Projected Debt to Assessed Value 0.32%		0.42%	0.57%	0.72%	
9					
O Projected Debt Service vs. Expenditures	9.33%	9.33%	11.13%	12.97%	





# nding Analysis

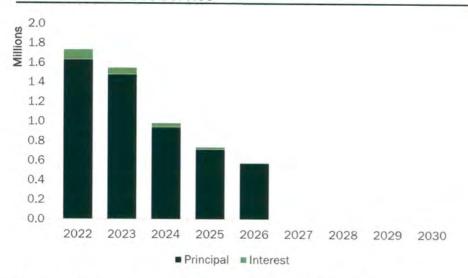
**Electric Fund Projects** 



# **Existing Electric Fund Debt**



#### **Electric Fund Debt Service**



#### Par Outstanding - Estimated as of 6/30/2020

Туре	Par Amount
Revenue Bonds	\$3,976,031
IPCs / LOBs / COPs	\$1,117,160
IPCs - Vehicles & Equipment	\$260,243
Other Long-Term Obligations	\$0
Total	\$5,353,434

#### Electric Fund Debt Service

FY	Principal	Interest	Total	10-yr Payout
Total	5,353,434	240,676	5,594,110	
2022	1,636,755	99,384	1,736,138	100.0%
2023	1,482,043	68,396	1,550,438	100.0%
2024	942,562	41,919	984,480	100.0%
2025	717,444	22,236	739,680	100.0%
2026	574,632	8,742	583,374	100.0%
2027	-	-	-	-
2028	-	-	-	-
2029	-	-		-
2030	-	-	-	-



# Electric Fund Capital Projects Overview



- The City is considering funding two projects through the issuance of an electric revenue bond:
  - Electric System Capacity (\$10 million) this project consists of construction of a new substation, addition of a transformer to an existing substation and interconnections to the distribution system.
  - Battery Energy Storage System (\$5 million) construction of utility scale battery storage system. This project provides cost avoidance towards the City's purchased power generating an estimated savings of \$1.2 million beginning in FY 2023.
- Financing Assumptions:

-	Issuance Timing:	Fall 2021
-	Amortization:	Level Debt Service (1 Year Interest Only)
-	Term (Electric System Cap	eacity): 20 Years
-	Term (Battery Energy Stor	age System): 10 Years
-	Interest Rate:	4.00%
-	First Interest:	Fiscal Year Following Issuance
_	First Principal:	Two Fiscal Years Following Issuance

	Electric System	Battery Energy	
FY	Capacity	Storage System	Total
Total	14,866,337	6,252,185	21,118,522
2022		-	-
2023	400,000	200,000	600,000
2024	761,386	672,465	1,433,851
2025	761,386	672,465	1,433,851
2026	761,386	672,465	1,433,851
2027	761,386	672,465	1,433,851
2028	761,386	672,465	1,433,851
2029	761,386	672,465	1,433,851
2030	761,386	672,465	1,433,851
2031	761,386	672,465	1,433,851
2032	761,386	672,465	1,433,851
2033	761,386	-	761,386
2034	761,386		761,386
2035	761,386		761,386
2036	761,386	-	761,386
2037	761,386	-	761,386
2038	761,386	-	761,386
2039	761,386		761,386
2040	761,386	. 6	761,386
2041	761,386	9	761,386
2042	761,386	-	761,386

Electric System Battery Energy

Debt Issued: \$15,000,000

■ Debt Service: \$21,180,897

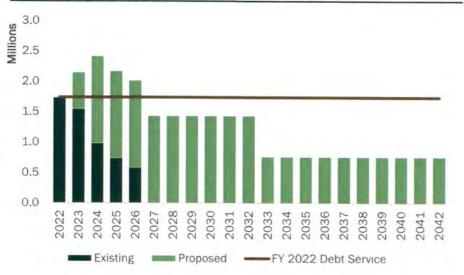


# Existing and Proposed Debt Service

#### Electric Fund



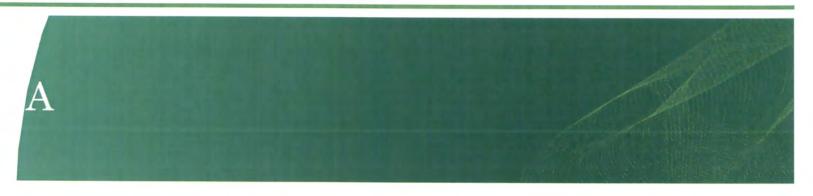
#### Proposed Debt Service



#### Existing and Proposed Debt Service

FY	FY 2022 Existing DS Payment	Existing and Proposed DS	Annual Increase (Decrease)	Estimated Cost Savings from Storage System	Increase (Decrease) Net of Cost Savings
Total	38,195,036	26,712,632	(11,482,404)	(12,000,000)	(23,482,404)
2022	1,736,138	1,736,138	-		-
2023	1,736,138	2,150,438	414,300	(1,200,000)	(785,700
2024	1,736,138	2,418,331	682,193	(1,200,000)	(517,807
2025	1,736,138	2,173,531	437,393	(1,200,000)	(762,607
2026	1,736,138	2,017,225	281,087	(1,200,000)	(918,913
2027	1,736,138	1,433,851	(302,287)	(1,200,000)	(1,502,287
2028	1,736,138	1,433,851	(302,287)	(1,200,000)	(1,502,287
2029	1,736,138	1,433,851	(302,287)	(1,200,000)	(1,502,287
2030	1,736,138	1,433,851	(302,287)	(1,200,000)	(1,502,287
2031	1,736,138	1,433,851	(302,287)	(1,200,000)	(1,502,287
2032	1,736,138	1,433,851	(302,287)	(1,200,000)	(1,502,287
2033	1,736,138	761,386	(974,752)	-	(974,752
2034	1,736,138	761,386	(974,752)		(974,752
2035	1,736,138	761,386	(974,752)		(974,752
2036	1,736,138	761,386	(974,752)		(974,752
2037	1,736,138	761,386	(974,752)	-	(974,752
2038	1,736,138	761,386	(974,752)	-	(974,752
2039	1,736,138	761,386	(974,752)	4	(974,752
2040	1,736,138	761,386	(974,752)		(974,752
2041	1,736,138	761,386	(974,752)		(974,752
2042	1,736,138	761,386	(974,752)	-	(974,752

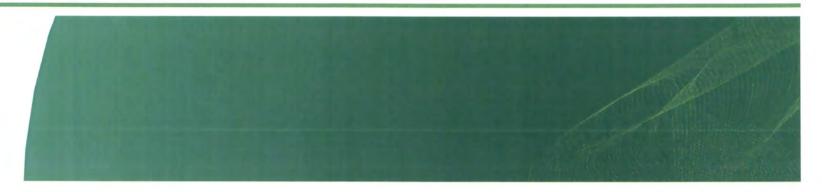




Capital Funding Analysis Case Details







0¢ Tax Increase in FY 2022



# Case 1: Proposed Debt Service

o¢ Tax Increase in FY 2022



#### Proposed Principal Millions Proposed Debt Service Millions 3.5 3.0 1.5 2.0 2.5 3.5 3.0 2.5 2022 Existing 2022 2023 Existing = 2022 2023 2024 2025 2025 2026 2027 2027 2028 ■ 2023 2028 ■ 2023 2029 2029 2030 2030 ■ 2024 ■ 2025 ■ 2024 ■ 2025 ■ 2026 2031 2032 2033 2033 2034 2035 2035 2036 ■ 2026 2037 2037 2038 2038 2039 | 2039 | 2040 2040 2041 | 2041 Assumptions Debt Service: Total Debt Issued:

\$335,000	- FY 2026 - Additional Capacity:
\$325,000	<ul> <li>FY 2025 - Additional Capacity:</li> </ul>
\$315,000	– FY 2024 – Additional Capacity:
\$3,740,000	<ul> <li>FY 2023 - Additional Capacity:</li> </ul>
\$1,975,000	– FY 2022 – Additional Capacity:
	■ Debt Issued:
FY Following Issuance	<ul> <li>First Principal and Interest:</li> </ul>
4.00%	– Interest Rate:
15 Years	- Term:
Level Principal	– Amortization:
	Financing Assumptions:

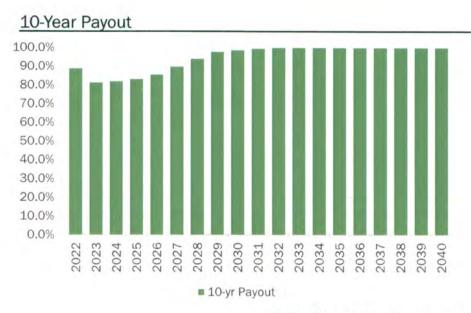
\$8,830,800	- Total Debt Service:
\$442,200	- FY 2026 - Additional Capacity:
\$429,000	<ul><li>FY 2025 - Additional Capacity:</li></ul>
\$415,800	– FY 2024 – Additional Capacity:
\$4,936,800	<ul><li>FY 2023 – Additional Capacity:</li></ul>
\$2,607,000	FY 2022 – Additional Capacity:

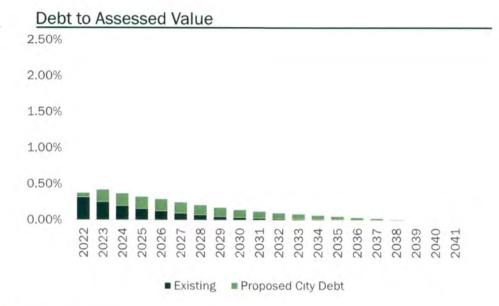
\$6,690,000

March 23, 2021

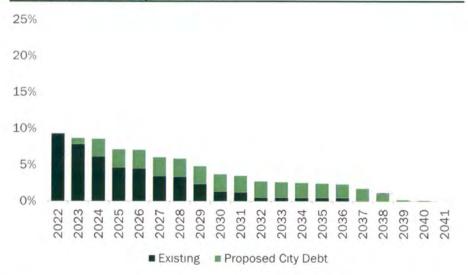
# Case 1: Key Debt Ratios







#### **Debt Service to Expenditures**





# Debt Affordability Analysis

## Case 1: Existing Debt and Proposed Debt



Α	В	С	D	E	F	G	н	1	J	K	L	М	N	0	P	Q
			Debt Service R	equirements				Revenue Avail	able for DS			C	ebt Service Cash	Flow Surplus (Defic	it)	
FY	Existing GF Debt Service (Excluding Vehicles)	Existing Vehicles Debt Service	CIP Debt Service	CIP Pay-Go Cash	CIP Operating Impact	Total	FY 2022 General Fund Budgeted DS (Excluding Vehicles)	Budgeted Vehicle Debt Service	Other Revenues	Total Revenues Available	Surplus/ (Deficit)	Revenue From Prior Tax Impact	Capital Reserve Utilized	Adjusted Surplus/ (Deficit)	Estimated Incremental Tax Equivalent	Capital Reserve
2022	1,529,054	771,435	-			2,300,489	1,529,054	771,435		2,300,489						
2023	1,318,198	626,128	210,667	-		2,154,992	1.529.054	626,128	-	2,155,182	190			190		190
2024	924,760	616,733	604,333	-	10.4	2,145,826	1,529,054	616,733		2 145 787	(39)		(39)	150		151
2025	906,241	249,675	622,693	-		1,778,610	1,529,054	249,675		1,778,729	119		(00)	119		270
2026	: 887,723	249,675	641,280		-	1,778,678	1,529,054	249,675		1,778,729	51			51	-	321
2027	869,205	-	660,067	-	-	1,529,272	1,529,054		-	1,529,054	(218)		(218)			103
2028	850,686		642,227	-		1,492,912	1,529,054			1,529,054	36,142	-	(2.20)	36,142		36,245
2029	602,105	-	624,387	-		1,226,491	1,529,054	-	-	1,529,054	302,563		-	302,563		338,807
2030	345,716	-	606,547	~	-	952 263	1.529.054	-	-	1.529 054	576,791	-	-	576,791	-	915 599
2031	316,977		588,707			905,684	1,529,054			1,529,054	623,370			623,370		1,538,969
2032	133,432	_	570,867	-		704,298	1,529,054	-		1,529,054	824,756			824,756	-	2,363,724
2033	133,432	-	553,027	~		686,458	1,529,054	-	-	1,529,054	842,596			842,596		3,206,320
2034	133,432		535,187	-		668,618	1,529,054	-		1,529,054	860,436			860,436		4,066,756
2035	133,432		517,347		-	650,778	1,529,054	_	-	1,529,054	878,276		_	878,276		4,945,031
2036	133,432		499,507		-	632,938	1,529,054	-	-	1,529,054	896,116			896,116	-	5,841,147
2037	-	+	481,667		-	481,667	1,529,054	-		1,529,054	1.047,387	-	-	1,047,387	-	6,888,534
2038			332,160		-	332,160	1,529,054	-	-	1,529,054	1,196,894	_	-	1,196,894		8,085,428
2039	-		70,253	-	-	70,253	1,529,054	-		1,529,054	1,458,801	-	+	1,458,801	-	9,544,229
2040	-	-	46,653		-	46,653	1,529,054			1,529,054	1,482,401	-	- 3	1,482,401		11,026,629
2041			23,227	+	+	23,227	1,529,054	*		1,529.054	1,505,827	-	-	1,505,827	-	12,532,457
2042			2.		-	-	1.529,054			1,529,054	1,529,054		1+	1,529,054	-	14,061,511
	:													Total Tax Effect	0.00#	
Total	9,217,821	2,513,647	8,830,800	-	-	20,562,268				-	Total		(257)		0.00.	

■ FY 2020 Value of a Penny<sup>1</sup>: \$331,000

Assumed Growth Rate: 1.00%

<sup>1</sup> Per Town Staff







1¢ Tax Increase in FY 2022



## Case 2: Proposed Debt Service

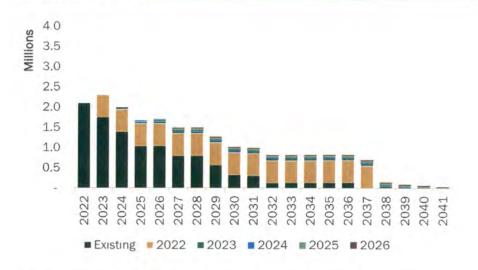
#### 1¢ Tax Increase in FY 2022



#### Proposed Debt Service



#### Proposed Principal



#### Assumptions

Financing Assumptions:	
- Amortization:	Level Principal
- Term:	15 Years
- Interest Rate:	4.00%
<ul> <li>First Principal and Interest:</li> </ul>	FY Following Issuance
■ Debt Issued:	
- FY 2022 - Additional Capacity:	\$8,275,000
- FY 2023 - Additional Capacity:	\$795,000
- FY 2024 - Additional Capacity:	\$430,000
- FY 2025 - Additional Capacity:	\$445,000
- FY 2026 - Additional Capacity:	\$455,000
- Total Debt Issued:	\$10,400,000

#### ■ Debt Service:

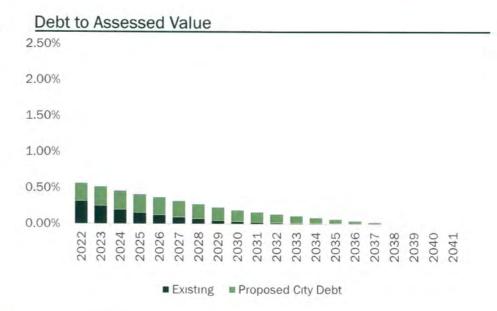
BODE GOT VICE.	
- FY 2022 - Additional Capacity:	\$10,923,000
- FY 2023 - Additional Capacity:	\$1,049,400
- FY 2024 - Additional Capacity:	\$567,600
- FY 2025 - Additional Capacity:	\$587,400
- FY 2026 - Additional Capacity:	\$600,600
- Total Debt Service:	\$13,728,000



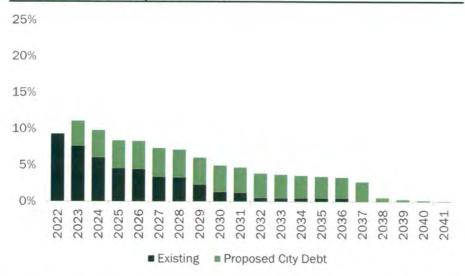
# Case 2: Key Debt Ratios







#### Debt Service to Expenditures





# Debt Affordability Analysis





A	В	C	D	E	F	G	Н	1	j	K	L	M	N	0	P	Q
	1		Debt Service R	lequirements				Revenue Avail	able for DS			D	ebt Service Cash	Flow Surplus (Defici	it)	
FY	Existing GF Debt Service (Excluding Vehicles)	Existing Vehicles Debt Service	CIP Debt Service	CIP Pay-Go Cash	CIP Operating Impact	Total	FY 2022 General Fund Budgeted DS (Excluding Vehicles)	Budgeted Vehicle Debt Service	Other Revenues	Total Revenues Available	Surplus/ (Deficit)	Revenue From Prior Tax Impact	Capital Reserve Utilized	Adjusted Surplus/ (Deficit)	Estimated Incremental Tax Equivalent	Capital Reserv
2022	1.529,054	771,435	-			2,300,489	1,529,054	771,435		2,300,489		334,310		334,310	100#	334,310
2023	1,318,198	626,128	882,667			2,826,992	1,529,054	626,128		2,155,182	(671,810)	337,653	(334,157)	334,310	1004	153
2024	924,760	616 733	945,400			2,486,893	1,529,054	616,733		2,145,787	(341,106)	341,030	(76)			77
2025	906,241	249,675	967,080	-		2.122,996	1,529,054	249,675		1,778,729	(344,267)	344,440	(70)	173		249
2026	887,723	249,675	989,213			2.126,612	1,529,054	249,675		1,778,729	(347,883)	347,884		1/3	-	251
2027	869,205		1,011,227			1,880,432	1,529,054	-		1,529,054	(351,378)	351,363	(14)		-	237
2028	850,686		983,493	-		1.834.179	1,529,054			1,529,054	(305,125)	354,877	(14)	49,752		49,988
2029	602,105		955,760	4		1,557,865	1.529.054			1,529,054	(28,811)	358,426		329,615		-
2030	345,716	-	928,027	-	_	1.273.743	1,529 054			1,529,054	255,311	362,010		617,321		379,603
2031	316,977		900,293			1,217,271	1,529 054		- 12	1,529,054	311.783	365,630		677,413	171	996 924
2032	133,432		872 560			1,005,992	1,529,054			1,529,054	523,062	369 286	-	892,349		1,674,338
2033	133,432	-	844,827			978,258	1.529.054			1,529,054	550,796	372,979		923,775	-	2,566,686
2034	: 133,432		817,093			950,525	1.529.054			1,529,054	578,529	376,709	-	955,238		3,490,461
2035	133,432		789,360		-	922,792	1,529,054			1,529,054	606,262	380,476	-	986,738	-	4,445,699
2036	133,432	-	761,627	21		895,058	1,529,054			1,529,054	633,996	384,281			14.0	5,432,437
2037		-	733,893			733,893	1,529,054			1,529,054	795,161	388,124		1.018,276	-	6,450,714
2038		-	154,493			154,493	1,529,054			1,529,054	1,374,561	392 005		1,183,284 1,766,565	+	7,633,998
2039			95,827		-	95,827	1,529,054	- 1		1,529,054	1,433,227	395,925		1.829.152	-	9,400,563
2040		110	63,613			63,613	1,529,054			1,529,054	1,465,441	399,884	-			11,229,715
2041			31,547			31,547	1,529,054			1,529,054	1,405,441	403,883	_	1,865,325	-	13,095,040
2042			-	-	-	32,041	1,529,054			1,529,054	1,529,054	403,883		1,901,390	-	14,996,430
	•						4,020,004			1,029,034	1,029,054	407,922		1,936,976		16,933,405
Total	9,217,821	2,513,647	13,728,000			25,459,468					Total		(334,248)	Total Tax Effect	1.00\$	J

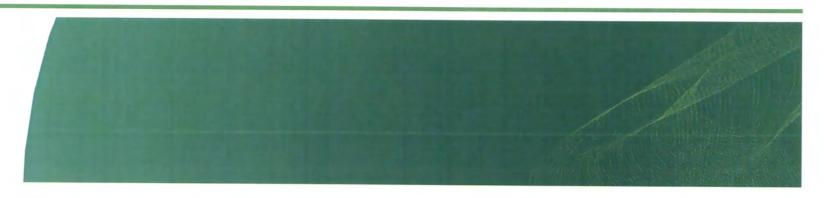
■ FY 2020 Value of a Penny<sup>1</sup>: \$331,000

Assumed Growth Rate: 1.00%

<sup>1</sup> Per Town Staff







2¢ Tax Increase in FY 2022

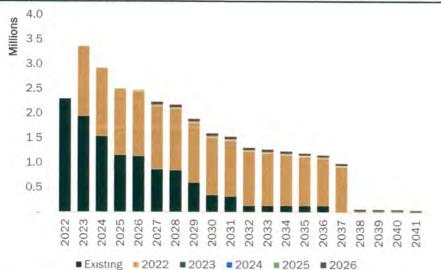


# Case 3: Proposed Debt Service

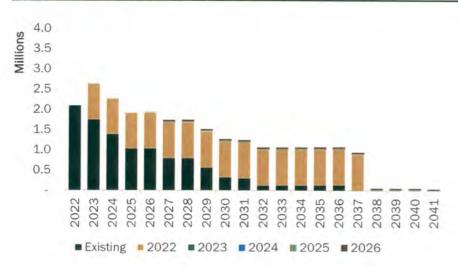
2¢ Tax Increase in FY 2022







#### **Proposed Principal**



#### Assumptions

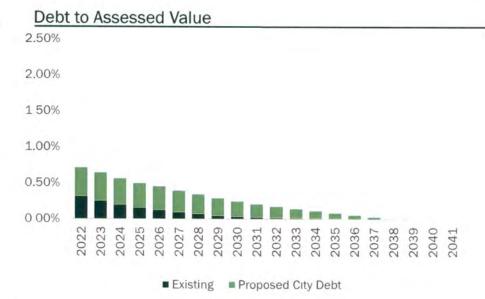
Financing Assumptions:	
- Amortization:	Level Principal
- Term:	15 Years
- Interest Rate:	4.00%
<ul> <li>First Principal and Interest:</li> </ul>	FY Following Issuance
■ Debt Issued:	
- FY 2022 - Additional Capacity:	\$13,310,000
- FY 2023 - Additional Capacity:	\$0
- FY 2024 - Additional Capacity:	\$0
- FY 2025 - Additional Capacity:	\$220,000
- FY 2026 - Additional Capacity:	\$585,000
<ul> <li>Total Debt Issued:</li> </ul>	\$14,115,000
■ Debt Service:	
- FY 2022 - Additional Capacity:	\$17,569,200
- FY 2023 - Additional Capacity:	\$0
- FY 2024 - Additional Capacity:	\$0
- FY 2025 - Additional Capacity:	\$290,400
- FY 2026 - Additional Capacity:	\$772,200
<ul> <li>Total Debt Service:</li> </ul>	\$18,631,800



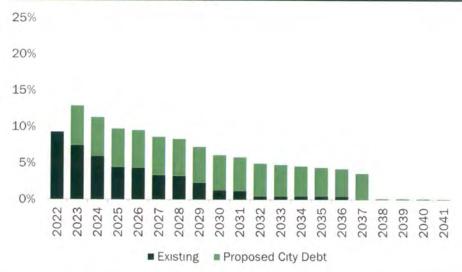
# Case 3: Key Debt Ratios







#### **Debt Service to Expenditures**





# Debt Affordability Analysis

Case 3: Existing Debt and Proposed Debt



Α.	В	C	D	E	F	G	H	T.	J	K	L	M	N	0	P	Q
			Debt Service R	equirements				Revenue Avail	able for DS			C	ebt Service Cash	Flow Surplus (Defic	it)	
FY	Existing GF Debt Service (Excluding Vehicles)	Existing Vehicles Debt Service	CIP Debt Service	CIP Pay-Go Cash	CIP Operating Impact	Total	FY 2022 General Fund Budgeted DS (Excluding Vehicles)	Budgeted Vehicle Debt Service	Other Revenues	Total Revenues Available	Surplus/ (Deficit)	Revenue From Prior Tax Impact	Capital Reserve Utilized	Adjusted Surplus/ (Deficit)	Estimated Incremental Ta: Equivalent	x Capital Reserv Fund Balance
2022	1 529,054	771,435	+			2,300,489	1.529.054	771,435	-	2,300,489		668 620		668,620	2 00¢	668,620
2023	1,318,198	626,128	1,419,733	11-	-	3,364,059	1,529,054	626,128		2,155,182	(1,208,877)		(533,571)	000,020	2 004	135,049
2024	924,760	616 733	1,384,240			2,925 733	1,529,054	616,733		2,145,787	(779,946)	682,059	(97,886)	-	-	37,163
2025	906,241	249,675	1,348,747	-	-	2,504,663	1,529,054	249,675		1,778,729	(725,934)	688,880	(37,054)			109
2026	887,723	249,675	1,336,720			2,474,118	1,529,054	249,675		1,778,729	(695,389)	695,769	(57,004)	379		488
2027	869,205		1,363,040		-	2,232,245	1.529.054			1,529,054	(703,191)	702,726	(465)	3/3	1.0	2
2028	850,686		1,325,400		-	2.176.086	1,529,054			1,529,054	(647,032)	709,754	(403)	62,722		62,74
2029	602,105	-	1,287,760			1,889,865	1,529,054	-		1.529,054	(360,811)	716,851		356.040	-	
2030	345 716		1,250 120			1,595,836	1.529 054			1,529,054	(66 782)	724,020		657.238	-	418,786
2031	316,977		1,212,480			1,529,457	1.529 054			1,529,054	(403)	731,260		730,856	-	1,806,880
2032	133,432		1,174 840			1,308,272	1 529,054			1,529,054	220,782	738 572		959,355	-	2,766,235
2033	. 133,432		1,137,200			1.270.632	1.529.054			1,529,054	258,422	745,958	-	1.004.381	-	
2034	: 133,432		1,099,560			1,232,992	1,529,054			1,529,054	296,062	753,418	-	1.049.480	-	3,770,615
2035	133,432		1,061,920	-	-	1.195,352	1,529,054			1,529,054	333,702	760.952		1,094,654	-	4,820,095 5,914,750
2036	133,432		1.024,280		-	1,157,712	1,529,054			1,529,054	371.342	768,561		1,139,904		7.054.653
2037			986,640		-	986,640	1,529,054		- 4	1,529,054	542,414	776,247	-	1,318,661		
2038	i -		61,667			61,667	1,529,054			1,529,054	1,467,387	784,010		2 251,397	-	8,373,314 10,624.711
2039	-		59,520	-	-	59,520	1,529,054	-	-	1,529,054	1,469,534	791,850	-	2.261.384		12,886,095
2040	1		57,373			57,373	1,529,054			1,529,054	1,471,681	799,768		2,271,449	-	
2041	-		40,560	-		40,560	1.529,054	-		1,529,054	1,488,494	807,766		2,271,449		15,157,543
2042	:				-	L .	1,529,054			1,529,054	1,529,054	815.843		2,344,897		17,453,803
										2,020,004	2,023,004	010,040		Total Tax Effect	2 00#	19,798,700
Total	9,217,821	2,513,647	18,631,800			30,363,268					Total		(668,976)	TOTAL TAX ELIBER	2004	I .

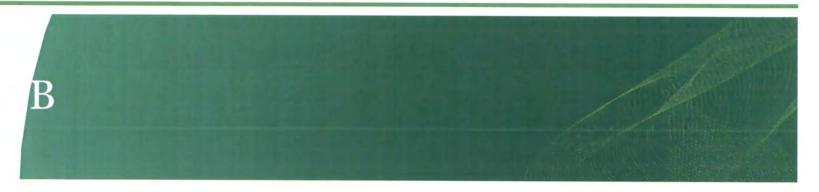
■ FY 2020 Value of a Penny<sup>1</sup>: \$331,000

Assumed Growth Rate: 1.00%

<sup>1</sup> Per Town Staff







Existing Tax Supported Debt



# Tax Supported Debt



Total Tax Supported Debt Service

FY	Principal	Interest	Total		
Total	10,714,434	1,017,034	11,731,468		
2022	2,100,566	199,923	2,300,489		
2023	1,751,416	192,910	1,944,326		
2024	1,388,116	153,377	1,541,493		
2025	1,033,080	122,836	1,155,916		
2026	1,038,134	99,264	1,137,398		
2027	793,591	75,613	869,205		
2028	795,832	54,854	850,686		
2029	566,120	35,985	602,105		
2030	321,293	24,423	345,716		
2031	298,455	18,522	316,977		
2032	120,498	12,933	133,432		
2033	122,980	10,451	133,432		
2034	125,514	7,918	133,432		
2035	128,099	5,332	133,432		
2036	130,738	2,693	133,432		

IPCs / LOBs / COPs

FY	Principal	Interest	Total		
Total	8,289,725	928,096	9,217,821		
2022	1,365,563	163,491	1,529,054		
2023	1,153,268	164,929	1,318,198		
2024	787,134	137,625	924,760		
2025	789,243	116,998	906,241		
2026	791,395	96,328	887,723		
2027	793,591	75,613	869,205		
2028	795,832	54,854	850,686		
2029	566,120	35,985	602,105		
2030	321,293	24,423	345,716		
2031	298,455	18,522	316,977		
2032	120,498	12,933	133,432		
2033	122,980	10,451	133,432		
2034	125,514	7,918	133,432		
2035	128,099	5,332	133,432		
2036	130,738	2,693	133,432		

IPCs - Vehicles & Equipment

FY	Principal	Interest	Total
Total	2,424,709	88,938	2,513,647
2022	735,003	36,432	771,435
2023	598,148	27,980	626,128
2024	600,982	15,752	616,733
2025	243,837	5,838	249,675
2026	246,739	2,936	249,675
2027		-	-
2028	-	7	
2029	-	~	
2030	-	-	-
2031		-	
2032		-	-
2033			-
2034		~	-
2035	+	-	-
2036	4	-	-



# IPCs / LOBs / COPs



\$5,896,923

2008 BB&T Installment Purchase Contract

\$	4	5	3	8	1	8					
2	^	4	2	n	0	D	+	ı	_	١.	

2012 BB&T Installment Purchase Contract

\$756,633 2014 SunTrust Installment Purchase Contract

FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total
Total		736,400	24,191	760,591	Total		200,525	3,073	203,598	Total		428,759	55,181	483,940
2022	2 920%	368,200	17,471	385,671	2022	2.040%	200,525	3,073	203,598	2022	2 860%	50,442	11,902	62,344
2023	2.920%	368,200	6,720	374,920	2023				-	2023	2 860%	50,442	10,459	60,901
2024					2024				1.0	2024	2.860%	50,442	9,017	59,459
2025				1.5	2025				-	2025	2.860%	50,442	7,574	58,016
2026					2026					2026	2 860%	50,442	6,131	56,573
2027					2027				0	2027	2.860%	50,442	4,689	55,131
2028					2028					2028	2 860%	50,442	3,246	53,688
2029					2029				0	2029	2.860%	50,442	1,803	52,246
2030					2030					2030	2.860%	25,221	361	25,582
2031				-	2031				4	2031	2.000%	25,221	301	25,562
2032				1,2	2032				100	2032				
2033				-	2033					2033				1
2034				-	2034				1,5	2034				
2035					2035					2035				
2036				1.2	2036				0.0	2036				1
2037				-	2037				1	2037				
2038				1.0	2038				121	2038				
2039				- 2	2039					2039				
2040				-	2040				4	2040				

Dated Date	5/15/2008	Next Call	Current	Dated Date.	6/13/2012	Next Call	Current	Dated Date	7/25/2014	Next Call.	Unknown
Purpose <sup>*</sup>	Aquatic Center, Other Projects	Insurance:	n/a	Purpose:	Radio Network	Insurance.	n/a	Purpose.	Fire Truck	Insurance	n/a
		The second secon	May 15	Coupon Dates	Dec 13, Jun 13	Maturity Date	Jun 13	Coupon Dates	Jan 1, Jul 1	Maturity Date	Jul 1

Note Rate modified from 3.31% to 2,92% on 4/4/2012. Principal balance shown net of prior sinking fund deposits

Excludes MSD portion of debt



# IPCs / LOBs / COPs



\$2,320,000

2018 PNC Installment Purchase Contract

\$619,407 2019 BB&T Volt Center IPC \$1,600,000

2019 BB&T Trent Road & Oaks Road IPC

FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total
Total		1,624,000	203,406	1,827,406	Total		495,526	58,546	554,072	Total		1,280,000	151,232	1,431,232
2022	3.340%	232,000	52,304	284,304	2022	2.780%	61,941	13,345	75,286	2022	2.780%	160,000	34,472	194,472
2023	3 340%	232,000	44,556	276,556	2023	2 780%	61,941	11,623	73,564	2023	2 780%	160,000	30,024	190,024
2024	3 340%	232,000	36,807	268,807	2024	2 780%	61,941	9,901	71,842	2024	2 780%	160,000	25,576	185,576
2025	3 340%	232,000	29,058	261,058	2025	2.780%	61,941	8,179	70,120	2025	2 780%	160,000	21,128	181,128
2026	3.340%	232,000	21,309	253,309	2026	2.780%	61,941	6,457	68,398	2026	2.780%	160,000	16,680	176,680
2027	3,340%	232,000	13,560	245,560	2027	2.780%	61,941	4,735	66,676	2027	2.780%	160,000	12,232	172,232
2028	3 340%	232,000	5,812	237,812	2028	2 780%	61,941	3,013	64,954	2028	2.780%	160,000	7,784	167,784
2029			-		2029	2 780%	61,941	1,291	63,232	2029	2 780%	160,000	3,336	163,336
2030					2030		1 - 1 - 1	-	-	2030	2100%	100,000	3,330	105,550
2031			-	-	2031			-		2031			0	
2032					2032			1.6		2032		-	-	
2033				-	2033			-	-	2033		-		
2034		-			2034					2034		16	0	-
2035		÷	3	1.7	2035				2	2035		-	-	
2036				-	2036					2036			- 2	-
2037		T.	4	9	2037				1	2037		4		1.0
2038				7	2038				-	2038				
2039				4	2039					2039				
2040				-	2040				-	2040				

Dated Date.	6/15/2018	Next Call	Unknown	Dated Date	6/12/2019	Next Call	Unknown	Dated Date	6/12/2019	Next Call	Unknown
Purpose	Garage / Drainage Improvements	Insurance.	n/a	Purpose	Volt Center	Insurance.	n/a	Purpose	Roadway Improvements	Insurance	n/a
Coupon Dates	Dec 1, Jun 1	Maturity Date	Jun 1	Coupon Dates	Dec 1, Jun 1	Maturity Date	Jun 1	Coupon Dates	Dec 1, Jun 1	Maturity Date	Jun 1



# IPCs / LOBs / COPs



\$1,720,621

2020 Truist Fire Truck IFA

\$1,80	3,895	
2021	Truist	Loan

FY	Coupon	Principal	Interest	Total
Total		1,720,621	280,852	2,001,473
2022	2 060%	112,066	21,365	133,432
2023	2 060%	100,295	33,136	133,432
2024	2.060%	102,361	31,070	133,432
2025	2 060%	104,470	28,962	133,432
2026	2.060%	106,622	26,809	133,432
2027	2.060%	108,819	24,613	133,432
2028	2.060%	111,060	22,371	133,432
2029	2.060%	113,348	20,084	133,432
2030	2.060%	115,683	17,749	133,432
2031	2 060%	118,066	15,365	133,432
2032	2.060%	120,498	12,933	133,432
2033	2.060%	122,980	10,451	133,432
2034	2 060%	125,514	7,918	133,432
2035	2 060%	128,099	5,332	133,432
2036	2 060%	130,738	2,693	133,432
2037		-		
2038				
2039				
2040				100

FY	Coupon	Principal	Interest	Total
Total		1,803,895	151,615	1,955,510
2022	1.750%	180,389	9,558	189,947
2023	1 750%	180,390	28,411	208,801
2024	1.750%	180,390	25,255	205,645
2025	1 750%	180,390	22,098	202,488
2026	1.750%	180,390	18,941	199,331
2027	1 750%	180,390	15,784	196,174
2028	1 750%	180,389	12,627	193,016
2029	1.750%	180,389	9,470	189,859
2030	1 750%	180,389	6,314	186,703
2031	1.750%	180,389	3,157	183,546
2032		-	-	
2033		-	-	
2034		4	-	- 3
2035				- 4
2036				
2037				-
2038				
2039				
2040				14

Dated Date:	11/24/2020	Next Call	Current
Purpose.	Fire Truck	Insurance <sup>-</sup>	n/a
Coupon Dates	Jul 1	Maturity Date.	Jul 1

Dated Date	3/12/2021	Next Call	Current
Purpose <sup>-</sup>	Radio and Metal Building	Insurance	n/a
Coupon Dates	Jul 1	Maturity Date.	Jul 1
Note Amortization	on Schedule estimated, transa	iction scheduled to	close in
March 2021			



# IPCs – Vehicles & Equipment



\$670,000

2017 First Citizens Installment Purchase Contract

\$1,800,060

2019 Bank of America Installment Purchase Contract

\$1,210,673 2020 Truist IPC

Coupon Principal Interest Coupon Total Total Coupon Total 134,000 135,912 1,912 Total 1,080,036 49,323 1,129,359 Total 1,210,673 37,703 1,248,376 2022 1.900% 134,000 1,912 135,912 2022 2 6096% 360,012 25,836 385,848 2022 1 190% 240,991 8,684 249,675 2023 2023 2.6096% 360,012 16,441 376,453 2023 1.190% 238,136 11,539 249,675 2024 2024 2.6096% 360,012 7.046 367,058 2024 1.190% 240,970 8,705 249,675 2025 2025 2025 1.190% 243,837 5,838 249,675 2026 2026 2026 1.190% 246,739 2,936 249,675 2027 2027 2027 2028 2028 2028 2029 2029 2029 2030 2030 2030 2031 2031 2031 2032 2032 2032 2033 2033 2033 2034 2034 2034 2035 2035 2035 2036 2036 2036 2037 2037 2037 2038 2038 2038 2039 2039 2039 2040 2040 2040

Dated Date	6/16/2017	Next Call	Unknown	Dated Date	4/18/2019	Next Call	Unknown	Dated Date	11/24/2020	Next Call	Current
Purpose.	Vehicles & Equipment	Insurance	n/a	Purpose	Vehicles & Equipment	Insurance	n/a	Purpose	Vehicles & Equipment	Insurance	n/a
Coupon Dates	Nov 16, May 16	Maturity Date	May 16	Coupon Dates.	Sep 18, Mar 18	Maturity Date	Mar 18	Coupon Dates.	Jul 1	Maturity Date	Jul 1







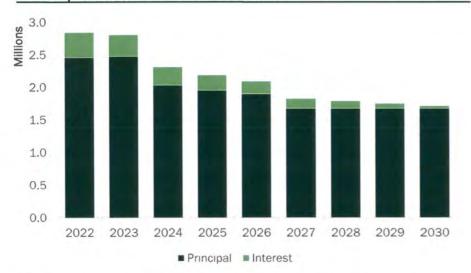
Existing Municipal Service District Fund Debt



## Existing Municipal Service District Fund Debt



#### Municipal Service Fund Debt Service



#### Municipal Service District Fund Debt Service

FY	Principal	Interest	Total
Total	722,840	55,805	778,645
2022	122,616	15,285	137,901
2023	122,616	12,436	135,052
2024	97,688	9,859	107,547
2025	97,688	7,738	105,426
2026	97,688	5,617	103,305
2027	97,688	3,496	101,183
2028	86,858	1,374	88,232
2029	-	-	-
2030	-	2	-

#### Par Outstanding - Estimated as of 6/30/2021

Туре	Par Amount
General Obligation Bonds	\$0
IPCs / LOBs / COPs	\$722,840
IPCs - Vehicles & Equipment	\$0
Total	\$722,840

## IPCs / LOBs / COPs



\$5,896,923

2008 BB&T Installment Purchase Contract

\$2,873,000 2013 BB&T MSD Streetscapes IPC \$800,000 2016 BB&T MSD Streetscapes IPC

FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total
Total		49,856	1,638	51,494	Total		217,147	20,683	237,830	Total		455,837	33,484	489,320
2022	2.920%	24,928	1,183	26,111	2022	2.540%	31,021	5,319	36,340	2022	2 000%	66,667	8,783	75,450
2023	2.920%	24,928	455	25,383	2023	2.540%	31,021	4,531	35,552	2023	2 000%	66,667	7,450	74,117
2024		-	-		2024	2 540%	31,021	3,743	34,764	2024	2.000%	66,667	6,117	72,783
2025				-	2025	2 540%	31,021	2,955	33,976	2025	2 000%	66,667	4,783	71,450
2026		2	2	-	2026	2 540%	31,021	2,167	33,188	2026	2.000%	66,667	3,450	70,117
2027			9	-	2027	2 540%	31,021	1,379	32,400	2027	2 000%	66,667	2,117	68,783
2028		1.2	4.0		2028	2 540%	31,021	591	31,612	2028	2 000%	55,837	783	56,620
2029		5	4		2029					2029				
2030		-		-	2030		2	-		2030		20	-	1.0
2031		- 3			2031		~	7		2031			-	-
2032		8	9	-	2032			-		2032		+		-
2033		1.0		.2	2033			-	-	2033		-	~	-
2034					2034				1.5	2034				-
2035				-	2035					2035				1 -
2036				11.7	2036				19	2036				-
2037				7-	2037				11.4	2037				-
2038				-	2038					2038				-
2039				-	2039				1.5	2039				-
2040				-	2040				-	2040				-

Dated Date	5/15/2008	Next Call	Current	Dated Date	5/14/2013	Next Call	Unknown	Dated Date.	10/18/2016
Purpose.	Aquatic Center, Other	Insurance.	n/a	Purpose	MSD Streetscapes	Insurance.	n/a	Purpose	MSD Streetscapes
Coupon Dates Note Rate mod	Projects Aug 15, Nov 15, Feb 15, M diffied from 3 31% to 2 92% on		May 15	Coupon Dates	Nov 14, May 14	Maturity Date	May 14	Coupon Dates Note: The Count	Apr 18, Oct 18 y prepaid \$10,830.20 of the final

Next Call 4/18/2023 Insurance n/a Maturity Date. Oct 18 Note: The County prepaid \$10,830.20 of the final principal in FY 2028



Shows MSD portion of debt.

Principal balance shown net of prior sinking fund deposits

March 23, 2021





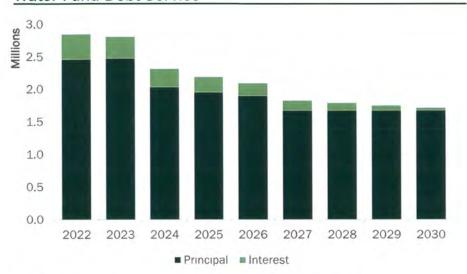
Existing Utility Supported Debt



## **Existing Water Fund Debt**



#### Water Fund Debt Service



#### Par Outstanding - Estimated as of 6/30/2021

Туре	Par Amount
Revenue Bonds	\$2,278,428
IPCs / LOBs / COPs	\$81,273
IPCs - Vehicles & Equipment	\$79,800
Other Long-Term Obligations	\$15,122,981
Total	\$17,562,481

#### Water Fund Debt Service

FY	Principal	Interest	Total	10-yr Payout
Total	17,562,481	1,811,025	19,373,506	
2022	2,464,571	385,516	2,850,087	100.0%
2023	2,478,246	332,830	2,811,075	100.0%
2024	2,037,085	281,948	2,319,033	100.0%
2025	1,957,829	236,622	2,194,450	100.0%
2026	1,903,426	193,514	2,096,940	100.0%
2027	1,680,331	152,238	1,832,569	100.0%
2028	1,680,331	114,179	1,794,510	100.0%
2029	1,680,331	76,119	1,756,450	100.0%
2030	1,680,331	38,060	1,718,391	100.0%



## Revenue Bonds

#### Water Fund



2013 Utility Rev	enue E	sonds (	SunT	rust
------------------	--------	---------	------	------

FY	Coupon	Principal	Interest	Total
Total		807,076	15,799	822,875
2022	1.560%	400,403	11,035	411,438
2023	1.560%	406,673	4,764	411,438
2024				
2025				
2026				-
2027				
2028				-
2029				-
2030				3
2031				114
2032				11.9
2033				4
2034				+
2035				-
2036				4
2037				-
2038				9
2039				

2014	I Italiana	Revenue	Dande	1 Carton	Donle

FY	Coupon	Principal	Interest	Total
Total		398,498	17,320	415,818
2022	2 150%	110,829	7,976	118,805
2023	2 150%	113,225	5,580	118,805
2024	2.150%	115,673	3,132	118,805
2025	2.150%	58,771	632	59,403
2026		14	-	
2027		- 4	±1	
2028		1	4	
2029				
2030		3	4	
2031		~	-	
2032		9	10.0	
2033		1	-	
2034				
2035				
2036				
2037				
2038				
2039				
2040				

2016 Utility Revenue Bonds (BR&T)

	2016 Utility Re	venue Bonas (BB	&1)		
	FY	Coupon	Principal	Interest	Total
	Total		1,072,854	58,896	1,131,750
0-	2022	1.970%	206,234	20,125	226,360
	2023	1.970%	210,317	16,043	226,360
	2024	1970%	214,481	11,879	226,360
	2025	1970%	218,727	7,633	226,360
	2026	1 970%	223,095	3,216	226,311
	2027		-	-	
	2028		-	-	
	2029		40	-	- 2
	2030		(4)	-	
	2031		3-		
	2032		-	-	
	2033		0	-	12
	2034				-
	2035				100
	2036				14
	2037				
	2038				-
	2039				1-
	2040				141

Dated Date	6/6/2013	Next Call	Current
Purpose.	Electric Projects	Insurance	n/a
Coupon Dates	Dec 1, Jun 1	Maturity Date	Jun 1

Dated Date:	12/1/2014	Next Call.	Current
Purpose	Kale Road Improvements	Insurance:	n/a
Coupon Dates	Dec 1, Jun 1	Maturity Date.	Dec 1

Dated Date.	5/17/2016	Next Call:	Current
Purpose <sup>*</sup>	AMI Final Phase	Insurance:	n/a
Coupon Dates.	Dec 1, Jun 1	Maturity Date	May 17



2040

Source LGC Bond Ledger / 2020 Audit / City Staff

## IPCs / LOBs / COPs

#### Water Fund



#### 2008 BB&T Installment Purchase Contract

FY	Coupon	Principal	Interest	Total
Total		81,273	2,688	83,960
2022	2 920%	40,174	1,935	42,109
2023	2 920%	41,099	752	41,851
2024				-
2025				4
2026				-
2027				
2028				
2029				
2030				
2031				
2032				
2033				
2034				
2035				
2036				
2037				-
2038				1.5
2039				-
2040				

Dated Date.	5/15/2008	Next Call	Current
Purpose	Aquatic Center, Other Projects	Insurance	n/a
Coupon Dates		May 1 Maturity Date	5/15/2023

Note Rate modified from 3.31% to 2.92% on 4/4/2012.

Prinicpal balance shown net of prior sinking fund deposits.



2019 Bank	of Ameri	ica Installm	ent Purchase	Contract

FY	Coupon	Principal	Interest	Total
Total		79,800	3,644	83,444
2022	2 6096%	26,600	1,909	28,509
2023	2.6096%	26,600	1,215	27,815
2024	2 6096%	26,600	521	27,121
2025			4	
2026			14	144
2027		19		
2028		16		
2029			_	1.9
2030		18		1/2
2031		19		
2032		2	141	1/2
2033		6		-
2034				-
2035				14
2036				1.4
2037				19
2038				1.4
2039				100
2040				11/4

Dated Date: 4/18/2019 Next Call: Unknown

Purpose: Vehicles & Equipment Insurance: n/a

Coupon Dates: Sep 18, Mar 18 Matunty Date. Mar 18

## Other Long-Term Obligations

#### Water Fund



\$33,606,624 2010 SRF Loan

FY	Coupon	Principal	Interest	Total
Total		15,122,981	1,712,678	16,835,658
2022	2.265%	1,680,331	342,536	2,022,867
2023	2 265%	1,680,331	304,476	1,984,80
2024	2.265%	1,680,331	266,417	1,946,748
2025	2.265%	1,680,331	228,357	1,908,688
2026	2 265%	1,680,331	190,298	1,870,629
2027	2.265%	1,680,331	152,238	1,832,569
2028	2.265%	1,680,331	114,179	1,794,510
2029	2.265%	1,680,331	76,119	1,756,45
2030	2.265%	1,680,331	38,060	1,718,39
2031		-		
2032		1-	-	
2033		- 4	-	
2034				
2035				
2036				
2037				
2038				
2039				
2040				

 Dated Date
 7/30/2010
 Next Call
 Current

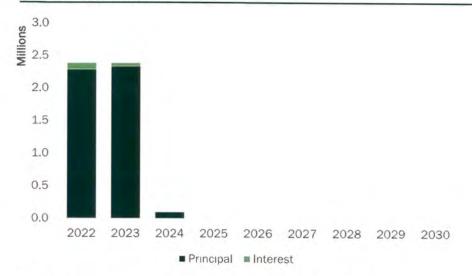
 Purpose
 Water Treatment Plant
 Insurance.
 n/a

 Coupon Dates:
 May 1
 Maturity Date
 May 1

## **Existing Sewer Fund Debt**



#### Sewer Fund Debt Service



#### Par Outstanding - Estimated as of 6/30/2020

Туре	Par Amount
Revenue Bonds	\$1,771,616
IPCs / LOBs / COPs	\$171,246
IPCs - Vehicles & Equipment	\$79,800
Other Long-Term Obligations	\$2,701,055
Total	\$4,723,718

#### Sewer Fund Debt Service

FY	Principal	Interest	Total	10-yr Payout
Total	4,723,718	151,859	4,875,576	
2022	2,287,704	99,907	2,387,611	100.0%
2023	2,335,135	49,488	2,384,624	100.0%
2024	98,619	2,439	101,058	100.0%
2025	2,259	24	2,284	100.0%
2026		17		
2027		-		
2028	-		-	-
2029	-	-		-
2030		-	-	-





2013 Utility	Revenue	Bonds	(SunTrust
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2014 Utility Revenue Bonds (Carter Ban	2014 Util	ity Revenue	Bonds (	Carter	Bank
--	-----------	-------------	---------	--------	------

e o a o o onit o i to	Citac Dollas (out)	Huac			2014 Othicy Net	enue bonus (carter	Dank)		
FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total
Total		1,756,298	34,381	1,790,679	Total		15,319	667	15,986
2022	1,560%	871,326	24,013	895,339	2022	2.150%	4,260	307	4,567
2023	1.560%	884,972	10,368	895,339	2023	2.150%	4,352	215	4,567
2024					2024	2 150%	4,447	121	4,567
2025				_	2025	2.150%	2,259	24	2,284
2026				-	2026		-	-	
2027				-	2027			1.0	
2028					2028		-	20	
2029					2029		-		
2030				4	2030		- 2		
2031					2031		-	-	
2032				41	2032		- 8	+	
2033				-	2033			4	
2034				-	2034				
2035				-	2035				
2036					2036				
2037					2037				
2038				11	2038				
2039				-	2039				
2040					2040				
Dated Date	6/6/2013	٨	lext Call	Current	Dated Date	12/1/2014	18	Next Call	Current
Purpose	Sewer Projects	- Ir	nsurance	n/a	Purpose	Kale Road Improve	ements	Insurance	n/a
Coupon Dates:	Dec 1, Jun 1	N	Maturity Date	Jun 1	Coupon Dates.	Dec 1, Jun 1		Maturity Date	Dec 1



#### 2008 BB&T Installment Purchase Contract

FY	Coupon	Principal	Interest	Total
Total		171,246	5,664	176,910
2022	2 920%	84,624	4,078	88,703
2023	2.920%	86,622	1,585	88,207
2024				
2025				
2026				
2027				
2028				
2029				
2030				
2031				
2032				
2033				
2034				
2035				
2036				
2037				
2038				
2039				
2040				

Dated Date 5/15/2008 Next Call Current

Purpose. Aquatic Center, Other Insurance n/a

Projects

Coupon Dates. Aug 15, Nov 15, Feb 15, May 1 Maturity Date. 5/15/2023

Note. Rate modified from 3,31% to 2.92% on 4/4/2012. Prinicipal balance shown net of prior sinking fund deposits.



# IPCs – Vehicles & Equipment Sewer Fund





2010 D	lank of America	Inctallmont	Durahana	Cantonat

FY	Coupon	Principal	Interest	Total
Total		79,800	3,644	83,444
2022	2.6096%	26,600	1,909	28,509
2023	2.6096%	26,600	1,215	27,815
2024	2 6096%	26,600	521	27,121
2025		9.		
2026		-		
2027		-		
2028		1		
2029			_	
2030				
2031		(I)		
2032		~		
2033		-		
2034				
2035				
2036				
2037				
2038				
2039				
2040				

Dated Date	4/18/2019	Next Call:	Unknown
Purpose	Vehicles & Equipment	Insurance.	n/a
Coupon Dates.	Sep 18, Mar 18	Maturity Date	Mar 18

## Other Long-Term Obligations

Sewer Fund



\$20,110,036

2003 SRF Loan

\$1,351,452

2003 SRF Loan

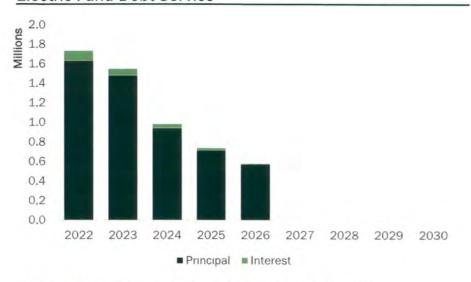
FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total
Total		2,498,338	96,718	2,595,056	Total		202,718	10,785	213,502
2022	2.570%	1,233,321	64,207	1,297,528	2022	2.6600%	67,573	5,392	72,965
2023	2 570%	1,265,017	32,511	1,297,528	2023	2 6600%	67,573	3,595	71,167
2024			-		2024	2 6600%	67,573	1,797	69,370
2025		-			2025				14
2026		-	12.		2026		16.	24	54
2027		*1		-	2027				
2028			-	-	2028		1.00	141	14
2029			12.0		2029				
2030			141		2030				
2031			3		2031			9	14
2032		4	1.0	3-	2032		14	- 60	1.0
2033		Ψ1	1.0	*1	2033		140	+	
2034					2034				
2035					2035				1.0
2036				-2	2036				100
2037				-	2037				
2038					2038				16
2039					2039				194
2040				*	2040				7.7

Dated Date.	8/26/2003	Next Call	Current.	Dated Date.	3/26/2003	Next Call	Current
Purpose	WTP Upgrade	Insurance	n/a	Purpose	WWTP Diffuser Project	Insurance <sup>,</sup>	n/a
Coupon Dates	May 1	Maturity Date	May 1	Coupon Dates	May 1	Maturity Date.	May 1

## **Existing Electric Fund Debt**



#### **Electric Fund Debt Service**



#### Par Outstanding – Estimated as of 6/30/2020

Туре	Par Amount
Revenue Bonds	\$3,976,031
IPCs / LOBs / COPs	\$1,117,160
IPCs - Vehicles & Equipment	\$260,243
Other Long-Term Obligations	\$0
Total	\$5,353,434

#### Electric Fund Debt Service

FY	Principal	Interest	Total	10-yr Payout
Total	5,353,434	240,676	5,594,110	
2022	1,636,755	99,384	1,736,138	100.0%
2023	1,482,043	68,396	1,550,438	100.0%
2024	942,562	41,919	984,480	100.0%
2025	717,444	22,236	739,680	100.0%
2026	574,632	8,742	583,374	100.0%
2027	-	-	-	-
2028	-	-	-	-
2029	-	- (+)	-	-
2030	-	-		



## Revenue Bonds

#### Electric Fund



2013 Utilit	y Revenue	Bonds	(SunTrust)
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2014 Utility Revenue Bonds (Carter Bank)

2016 Utility Revenue Bonds (BB&T)
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FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total
Total		1,088,664	21,311	1,109,975	Total		1,020,765	44,360	1,065,125	Total		1,866,602	102,465	1,969,067
2022	1 560%	540,103	14,885	554,988	3 2022	2.150%	283,894	20,427	304,321	2022	1.970%	358,791	35,013	393,804
2023	1.560%	548,561	6,426	554,987	2023	2 150%	290,030	14,291	304,321	2023	1.970%	365,894	27,910	393,804
2024					2024	2.150%	296,299	8,023	304,321	2024	1970%	373,138	20,666	393,804
2025					2025	2.150%	150,542	1,618	152,161	2025	1 970%	380,525	13,279	393,804
2026					2026			1.4		2026	1.970%	388,255	5,597	393,852
2027					2027		-	14		2027		-	-	
2028					2028			1 4	1.0	2028		14.	-	
2029					2029		~	14	-	2029		11	Ų.	2
2030					2030		-	0.4	- 2	2030				
2031					2031					2031		100		- 4
2032					- 2032			4	1.0	2032		1.0	~	· ·
2033					2033				4	2033		1.0		
2034					2034					2034				Θ.
2035					2035				-	2035				4
2036					- 2036				-	2036				ξ.
2037					- 2037					2037				8
2038					- 2038				-	2038				-
2039					2039				0	2039				- 0
2040					2040				+	2040				
Dated Date	6/6/2013		Next Call	Current	Dated Date	12/1/2014		Next Call	Current	Dated Date.	5/17/2016		Next Call	Current
Purpose	Electric Projects		Insurance.	n/a	Purpose	Kale Road Improv	ements	Insurance:	n/a	Purpose	AMI Final Phase	be. I	Insurance:	n/a
Coupon Dates	Dec 1, Jun 1		Maturity Date	Jun 1	Coupon Dates	Dec 1, Jun 1		Maturity Date.	Dec 1	Coupon Dates	Dec 1, Jun 1		Maturity Date	May 17

Source: LGC Bond Ledger / 2020 Audit / City Staff

## IPCs / LOBs / COPs Electric Fund



2012	BB&T	Installment	Purchase	Contract

2016 BB&T Installment Purchase Co	ontract
-----------------------------------	---------

Total  2022 2.92 2023 2.92 2024 2025 2026 2027 2028 2029 2030		8,867 4,433 4,434	291 210 81	9,158 4,644 4,514	Total 2022	2 040%	176,410	2,704	179,113	Total		931,884	57,660	989,544
2023 2 92 2024 2025 2026 2027 2028 2029					2022	2.040%								303,044
2024 2025 2026 2027 2028 2029	20%	4,434	81	4.514		2 040%	176,410	2,704	179,113	2022	2.250%	186,377	19,919	206,296
2025 2026 2027 2028 2029				110-4-1	2023					2023	2.250%	186,377	15,726	202,102
2026 2027 2028 2029					2024				-	2024	2.250%	186,377	11,532	197,909
2027 2028 2029				7	2025					2025	2 250%	186,377	7,339	193,715
2028 2029					2026				100	2026	2 250%	186,377	3,145	189,522
2029				-	2027				1.0	2027				
				12	2028				4.0	2028				
2030					2029				- 2	2029				
				1.5	2030					2030				16
2031				-	2031					2031				
2032				10.5	2032				4	2032				
2033					2033					2033				
2034					2034					2034				
2035					2035				1.0	2035				1.2
2036				1.2	2036					2036				4
2037				100	2037					2037				
2038				-	2038				- 1	2038				1.2
2039					2039					2039				14
2040				-	2040					2040				- 7

Dated Date	5/15/2008	Next Call.	Current	Dated Date	6/13/2012	Next Call	Current	Dated Date.	1/20/2016	Next Call	Current
Purpose.	Aquatic Center, Other Projects	Insurance	n/a	Purpose.	Radio Network	Insurance:	n/a	Purpose	Kale Road Refinance	Insurance	n/a
Coupon Dates	7 107 107 107 107 107 107 107 107 107 10	1 Maturity Date	5/15/2023	Coupon Dates	Dec 13, Jun 13	Maturity Date	Jun 13	Coupon Dates	Jul 20, Jan 20	Maturity Date	Jan 20

Note Rate modified from 3.31% to 2.92% on 4/4/2012. Prinicpal balance shown net of prior sinking fund deposits.





2019 Bank of America Installment Purchase Contract

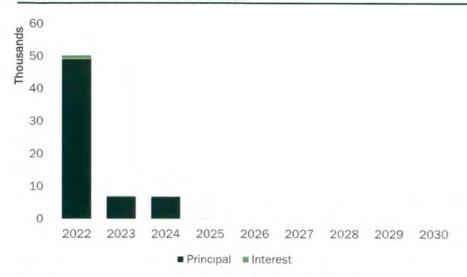
FY	Coupon	Principal	Interest	Total
Total		260,243	11,885	272,128
2022	2,6096%	86,747	6,225	92,973
2023	2 6096%	86,747	3,962	90,709
2024	2.6096%	86,748	1,698	88,446
2025		-	-	
2026		19	-	-
2027		-	-	
2028		-	-	
2029		(5)		
2030		2	~	
2031				
2032			1	_
2033			-	
2034				
2035				1.4
2036				1.4
2037				
2038				
2039				
2040				

Dated Date	4/18/2019	Next Call.	Unknown
Purpose	Vehicles & Equipment	Insurance	n/a
Coupon Dates	Sep 18, Mar 18	Maturity Date	Mar 18

## Existing Solid Waste Fund Debt



#### Solid Waste Fund Debt Service



#### Par Outstanding - Estimated as of 6/30/2020

Туре	Par Amount
Revenue Bonds	\$0
IPCs / LOBs / COPs	\$4,301
IPCs - Vehicles & Equipment	\$58,657
Other Long-Term Obligations	\$0
Total	\$62,958

#### Solid Waste Fund Debt Service

FY	Principal	Interest	Total	10-yr Payout
Total	112,059	3,633	115,692	
2021	49,101	2,084	51,185	100.0%
2022	49,187	1,099	50,287	100.0%
2023	6,886	314	7,200	100.0%
2024	6,885	135	7,020	100.0%
2025	-	-	-	-
2026	-		1.4	-
2027	-		-	-
2028	(4)	-		2
2029	-	-	-	-
2030	-	-	1.2	



## IPCs / LOBs / COPs Solid Waste Fund



2012 BB	&T Insta	Ilment P	urchase	Contract

FY	Coupon	Principal	Interest	Total
Total		4,301	66	4,367
2022	2.040%	4,301	66	4,367
2023				
2024				
2025				
2026				
2027				
2028				
2029				
2030				
2031				
2032				
2033				
2034				
2035				
2036				
2037				
2038				
2039				
2040				

Dated Date	6/13/2012	Next Call	Current	
Purpose	Radio Network	Insurance	n/a	
Coupon Dates:	Dec 13, Jun 13	Maturity Date	Jun 13	

# IPCs – Vehicles & Equipment Solid Waste Fund





2017 Fire	et Citizone	Installment	Durchaca	Contract

2017 First Citi	zens Installment	Purchase Contra	act		2019 Bank of	America Installme	nt Purchase Conf	tract	
FY	Coupon	Principal	Interest	Total	FY	Coupon	Principal	Interest	Total
Total		38,000	539	38,539	Total		20,657	943	21,600
2022	1.900%	38,000	539	38,539	2022	2 6096%	6,886	494	7,380
2023		-		-	2023	2 6096%	6,886	314	7,200
2024		~	~	1.4	2024	2.6096%	6,885	135	7,020
2025		-	-		2025		1.0		- 15
2026		-			2026		- 0	-	9
2027		*		-	2027			-	-
2028			4	-	2028		1	-	4
2029		-	-		2029		-	-	-
2030		-	-		2030			*	+
2031		-	- 2	-	2031		2	-	
2032		-	~	-	2032		-	-	
2033		E. 1	+	~	2033		1.3		
2034					2034				-
2035					2035				
2036				-	2036				
2037				-	2037				4.
2038					2038				-
2039				-	2039				
2040				-	2040				9

Dated Date:	6/16/2017	Next Call		Dated Date	4/18/2019	Next Call.		
Purpose <sup>-</sup>	Vehicles & Equipment	Insurance	n/a	Purpose <sup>-</sup>	Vehicles & Equipment	Insurance.	n/a	
Coupon Dates.	Nov 16, May 16	Maturity Date	May 16	Coupon Dates.	Sep 18, Mar 18	Maturity Date	Mar 18	



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### AGENDA ITEM COVER SHEET

A	T4	TEAL	120
Agenda	Item	110	e:

Consider adopting a Resolution to temporarily close portions of Middle, Craven, and Pollock Streets to vehicular traffic.

Date of Meeting: 3/23/2	2021	Ward # if applicable: Ward 1					
Department: Parks & Re	creation	Person Submitting Item: Foster Hughes, CPRE					
Call for Public Hearing	g: □Yes⊠No	Date of Public Hearing:					
Explanation of Item:	downtown stree	made a request to temporarily close portions of ets to allow for the operation of street cafes code Section 66-71. The affected streets include					
	and 200 block of to Pollock Street Saturday, 5:00p	lock of Middle Street, 300 block of Pollock Street of Craven Street from Morgan's Tavern & Grill eet. The dates requested are every Friday and 20pm until 10:00pm from Friday, April 2, 2021 to be be 27, 2021.					
Actions Needed by Board:	Adopt the Reso	lution					
Backup Attached:	Resolution - Me	lemo					
Is item time sensitive?	⊠Yes □No						
Will there be advocates	opponents at t	he meeting? □Yes ☒ No					
Cost of Agenda Item:							
If this requires an expe and certified by the Fin		peen budgeted and are funds available					

**Additional Notes:** 



#### Aldermen

Sabrina Bengel lameesha Harris Bobby Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham

## Family, fitness and fun come together here

Foster Hughes, CPRE Director of Parks & Recreation



Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memo To: Mayor and Board of Aldermen

Foster Hughes, CPRE From:

Director of Parks & Recreation

Downtown Street Closure Request Re:

Date: March 12, 2021

#### **Background Information:**

Swiss Bear has made a request to temporarily close portions of downtown streets to allow for the operation of street cafes pursuant to city code Section 66-71. The affected streets include the 200/300 block of Middle Street, 300 block of Pollock Street, and 200 block of Craven Street from Morgan's Tavern & Grill to Pollock Street. The dates requested are every Friday and Saturday, 5:00pm until 10:00pm from Friday, April 2, 2021 through Saturday, November 27. 2021.

#### Recommendation:

The Parks and Recreation Director recommends approval and request the Board adopt a Resolution approving the request.

## RESOLUTION TO TEMPORARILY CLOSE PORTIONS OF MIDDLE STREET, POLLOCK STREET, AND CRAVEN STREET TO VEHICULAR TRAFFIC

THAT WHEREAS, the Board of Aldermen of the City of New Bern desires to temporarily close certain portions of Middle Street, Pollock Street, and Craven Street to vehicular traffic, all as illustrated on the map attached hereto and incorporated herein as Exhibit A (such closed portions of streets being referred to as "Closed Streets"), to allow for the operation of street cafes pursuant to city code Section 66-71; and

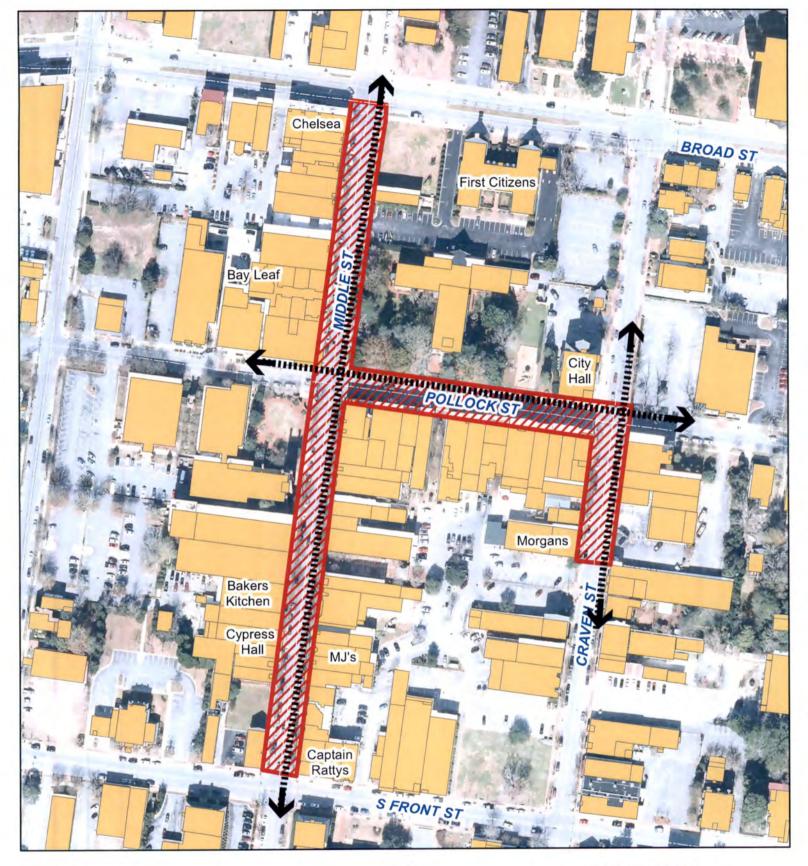
WHEREAS, the Board desires to temporarily close such Closed Streets to vehicular traffic between the hours of 5:00 p.m. and 10:00 p.m. on the following dates: every Friday and Saturday from Friday, April 2, 2021 to Saturday, November 27, 2021.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Closed Streets shall be temporarily closed to vehicular traffic between the hours of 5:00 p.m. and 10:00 p.m. on the following dates: every Friday and Saturday from Friday, April 2, 2021 to Saturday, November 27, 2021.

ADOPTED THIS 12TH DAY OF MAY 2020.

	DANA E. OUTLAW, MAYOR
BRENDA E. BLANCO, CITY CLERK	_

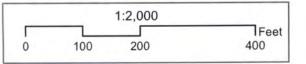




Area to be Temporarily Closed



Egress & Regress for Emergency Vehicles





## "EXHIBIT A" Temporary Street Closings

Closed Streets:
Craven Street - 200 Block Partial
Pollock Street - 300 Block All
Middle Street - 200 & 300 Blocks All

#### CITY OF NEW BERN

### APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least 60 days prior to the event date.

<u>Festival</u> – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event. <u>Parade</u> – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things,

or any combination thereof, that disrupts the normal flow of traffic upon any public street.

<u>Public Assembly</u> – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: Downtown Oldson Street Diving	
Organization Name: Swiss Rear, Inc.	ı
Responsible Contact: Lynne Harakal	
Address: 316 S. Front street	
City: New Bern State: NC Zip code: 28560	
Phone: 252-626-6280 Alternate Phone: 252-288-9825	
Email: directore swissbear.org	
/pe of Event: FQI/SAT □Demonstration □Festival □Parade	
ate of Event: April 2 /3 - November 26/37 Proposed Rain Date:	
ent Set up time: 50 Event Tear Down Completed Time: 100	
ent Start Time: 530 Event End Time: 900	
hat is the specific location and/or route of the proposed event? (Attach additional information if needed,	)
200, 300 Blocks of Middle of	-
300 Block of Craven (Morgans bot to Pollock Street)	_
te: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly	
ust include the aerial overview with location marked. Festivals/Events require detailed aerial map with complete layout.	
hat is the purpose of this event? Please be detailed in your description - (Attach additional information if needed	d)
To allow restaurants/pubs to provide on street servi	Lŧ
timated attendance: Varies ; Attendance not to exceed: based on various cote: If more than 1,000 in attendance is expected 1) Proof of Crowd Manager Training Certification is required. Training is available	
the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php_2) Public Safety Plan is used. Information must be submitted with application. For additional info, please contact the Fire Marshall at 252-639-2931.	
nts # Sizes Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.	
ow will you handle trash generated from the event?	-
e are requesting # trash cans. Restaurants will provide	
We will provide our own bags & dispose of any trash generated ourselves.	
We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service,	6

*What Street(s) are you requesting to close? Be specific:	id 48 business hours prior to the event.
200, 300 Blocks of Middle	
^	of to pollock)
300 Black of Pollock	
re you requesting any State Road or Bridge closures? Yes*	S650
If yes, a 90 day notice and application is required by the NCDOT for in order to consider st	
lease call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be	
f this event includes the use of floats, vehicles, placards, loud speakers, or mecha	nical devices of any type, please provide a
detailed explanation of their use, purpose and number.	
	(Additional insurance may be required
Will Food Vendors or Commercial/Non-Profit vendors be part of th	is event? □Yes □Mo
f you answered YES, Additional Fees apply. A detailed list of all vendors is required.) he following items are required and must be attached at the time of Application	
	_
A detailed map – including the location, route with beginning and ending point	and street names included.
Petition of Signatures – of business/residents affected – If roads are closed.	and the first of the second
he following items are required within two (2) business days of the event or event o	
Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern,	NC as "Additional Insured".
List of all food/commercial/non-profit vendors.	
Payment in full of applicable fees and charges.	
attest that I am authorized on behalf of this group/organization to request the permit for t	
hat this application must be submitted with full details and attachments. I understand that	t additional feet and charges may be incurred
hase charges include set up tour down time for staff, cental of harriander, Dublic Enfatu, To	하는 이 없는 그리지 않는데 하면 하는 아이를 가고 있다. 그는 아이를 가지 않는데 하는 그 때문에 살아갔다. 그 나는 아이를 가지 않는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하
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nderstand that failure to provide the requested information within the specified timelines	ash collection, damages, etc. I further shall result in application being denied. I agree
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☐ Completed & Signed Application ☐ Detailed maps of parade route and/or festival layout ☐ Petition of signatures (if road closure is requested)	ash collection, damages, etc. I further shall result in application being denied. I agree officials and volunteers for any injury, illness or Total Anticipated Charges
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### AGENDA ITEM COVER SHEET



### **Agenda Item Title:**

Consider adopting a resolution authorizing the City Manager to execute on behalf of the City of New Bern all contract documents and change orders within the contract amount for the Hurricane Florence Category A drainage ditch project within the Brice's Creek and Wilson Creek drainage basins.

ect to remove sediment and debris from 66 miles of				
past two years the City has been working with FEMA ect to remove sediment and debris from 66 miles of ditches throughout the City. This project is for the				
past two years the City has been working with FEMA ect to remove sediment and debris from 66 miles of ditches throughout the City. This project is for the eek and Wilson Creek Drainage Basins.				
resolution				
solution, Bid Tabulation, Advertisement for Bids,				
V				
at the meeting: 11 cs 21 10				
Board:  Backup Attached:  Memo, Resolu Project Plan  Is item time sensitive? □Yes ☒No  Will there be advocates/opponents at  Cost of Agenda Item: \$345,680.00				

**Additional Notes:** 



Public Works Department P.O. Box 1129, 1004 S. Glenburnie Road New Bern, N.C. 28563-1129 Phone: (252) 639-7501 Fax: (252) 636-1848

March 11, 2021

Memo to: Mayor and Board of Aldermen

From: Matt Montanye, Director of Public Works

Re: Consider adopting a resolution authorizing the City Manager to execute on

behalf of the City of New Bern all contract documents and change orders within the contract amount for the Brice's Creek and Wilson Creek Category

A, Hurricane Florence drainage ditch project.

#### Background Information:

In late 2018 following Hurricane Florence, the City of New Bern began working with FEMA on a project to remove sediment and debris from 66 miles of drainage ditches within the City. This project was obligated by FEMA on January 27, 2020. Since being obligated, the City has been working with Draper Aden and Associates to identify damages, develop construction plans and to obtain state and federal permits for work within ten different drainage basins. On January 18, 2021, and again on February 16, 2021 the Brice's Creek and Wilson Creek drainage basin Category A project was advertised for bids and on February 26 2021, three bids were received and opened, with the low bidder for this project being Carolina Cleaning and Restoration LLC, with a bid price of \$345,680.00. The Brice's Creek and Wilson Creek drainage basin project consist of removing debris from 60 locations, consisting of more than 66 tons of vegetative debris, 290 cubic yards of sediment, 1 tons of miscellaneous debris and the cleaning of 320-feet of drainage culverts. The contract time for this project is 120 days.

#### Recommendation:

Draper Aden and Associates have vetted Carolina Cleaning and Restoration, LLC and found no issues or concerns. The Public Works Department is recommending and request the Board consider adopting a resolution authorizing the City Manager to execute on behalf of the City of New Bern, all contract documents and any change orders for the Brice's Creek and Wilson Creek Category A, Hurricane Florence drainage ditch project within the contract amount.

If you have any questions concerning this matter, please feel free to contact me directly.

cc: George Chiles, Staff Engineer

#### RESOLUTION

THAT WHEREAS, the Brice's Creek and Wilson Creek, Hurricane Florence Category A Drainage Ditch Project was publicly advertised on January 18, 2021 and readvertised on February 16, 2021, and a pre-bid meeting was held on February 9, 2021; and

WHEREAS, the following three qualified bids were received on February 26, 2021:

Carolina Cleaning and Restoration \$ 345,680.00

Trader Construction Company, Inc. \$ 365,000.00

Grillot Construction Company \$ 429,780.00

WHEREAS, the Director of Public Works of the City of New Bern recommends the City Manager be authorized to execute contract documents with the lowest bidder, Carolina Cleaning and Restoration, LLC, for the Brice's Creek and Wilson Creek Category A, Hurricane Florence Drainage Ditch Project and any change orders within the budgeted amount.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the City Manager is hereby authorized to execute on behalf of the City of New Bern all contract documents with Carolina Cleaning and Restoration, LLC for the Brice's Creek and Wilson Creek Category A, Hurricane Florence Drainage Ditch Project, and any change orders within the budgeted amount.

ADOPTED THIS 23rd DAY OF March 2021.

	DANA E. OUTLAW, MAYOR	
BRENDA E. BLANCO, CITY CLERK		





PROJECT: Hurricane Florence Debris Removal Activities - Brices Creek and Wilson Creek Drainage Basins

PROJECT #: 19080319-11 BID DATE: February 26, 2021 BID TIME: 10:00 AM

LOCATION: City of New Bern Public Works Department / Microsoft Teams

	Carolina Cleaning and Restoration, LLC	Trader Construction Company	Grillot Construction, LLC	
Bid Bond	1	1	1	
Contractor's License Information	#82325	#2943	#84473	
Bidder Qualification Statement	4	1	*	
City's General Provisions and Byrd Anti Lobbying Certification	· ·	1	7	
Anti-Collusion Affadavit	✓	1	/	
MBE / HUB Documentation	1	1	V	
Bid Signed	· ·	*	V	
Receipt of Addenda	/	1	· ·	
Base Bid Total	\$345,680.00	\$365,000.00	\$429,780.00	

This is to certify that the bids tabulated herein were publicly opened and read aloud at 10.00 AM on the Twenty-Sixth day of February, 2021, at the City of New Bern Public Works Department in New Bern, North Carolina



#### **DETAILED BID TABULATION**

PROJECT Hurricane Florence Debris Removal Activities - Brices Creek and Wilson Creek Drainage Basins

PROJECT #: 19080319-11 BID DATE. February 26, 2021 BID TIME: 10:00 AM

LOCATION City of New Bern Public Works Department / Microsoft Teams



						eaning and ion, LLC		onstruction mpany		Grillot Cor	struction, LLC		
Itom	Description	Units	Quantity	Unit Cos	1	Extended Cost	Unit Cost	Extended Cost		Unit Cost	Extended Cost	Unit Cost	Extended Cos
	Base Bid												
1	Mobilization (3% Maximum)	EA	1	\$ 10,30	00 \$	10,300 00	\$ 10,980 00	\$ 10,980 00	\$	12,000 00	\$ 12,000 00		
-			-	Acres de la constante de la co	E	Brices Creek Drainag	e Basin			-			
2	Sediment and Erosion Control	EA	- 1	\$ 18,00	00 \$	18,000 00	\$ 54,000 00	\$ 54,000 00	\$	32,000 00	\$ 32,000 00		
3	Traffic Control	EA	1	\$ 8,00	00 \$	8,000 00	\$ 10,000 00	\$ 10,000 00	\$	24,000 00	\$ 24,000.00		
4	Install Temporary Construction Access	LF	2,700	S 1	75 \$	31,725 00	\$ 9.00	\$ 24,300.00	\$	10 00	\$ 27,000 00		
5	Sediment Removal	CY	195	\$ 7	00 5	13,650 00	\$ 110 00	\$ 21,450 00	5	110.00	\$ 21,450.00		
6	Jet Clean Pipe or Culvert	LF	280	\$ 1	00 8	4,200 00	\$ 12.00	\$ 3,360 00	5	25 00	\$ 7,000.00		
7	Vegetative Debris Removal	Tons	- 44	\$ 21	00 \$	9,460 00	\$ 247.00	\$ 10,868 00	5	115 00	\$ 5,060 00		
8	In-Place Vegetative Debris Removal	LF	21,000	5	.25 \$	131,250 00	\$ 5.00	\$ 105,000 00	\$	6.25	\$ 131,250 00		
9	Miscellaneous Debris Removal	Tons	1	\$ 500	00 5	500 00	\$ 828.00		-	978 00			
						Vilson Creek Drainag			÷	275	0,000		
10-	Sediment and Erosion Control	EA	1	\$ 15,000	00 5	15,000 00	\$ 34,944 00	\$ 34,944 00	5	28,000 00	\$ 28,000 00		
11	Traffic Control	EA	1.1	5 10,000	00 \$	10,000.00	\$ 10,000 00	\$ 10,000.00	5	21,000 00	\$ 21,000.00		
12	Install Temporary Construction Access	LF	380	5 1	75 \$	4,465 00	\$ 900	\$ 3,420 00	s	46 00			
13	Sediment Removal	CY	90	\$ 70	00 5	6,300 00			-	192.00			
14	Jet Clean Pipe or Culvert	LF	50	\$ 15	00 5	750 00			-	90 00	0.100		
15	Vegetative Debris Removal	Tons	22		00 \$	4,730 00	\$ 250 00		2	156 00			
16	In-Place Vegetative Debris Removal	LF	11,900		50 5	77,350 00	\$ 500		5	6 50			-
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	Samuel Co.	والمستروبات		duded on Bid I	0,111	345,680.00		\$ 365,000.00			\$ 429,780.00		\$
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#### READVERTISEMENT FOR BIDS

#### City of New Bern New Bern, North Carolina

#### Hurricane Florence Debris Removal Activities - Brices Creek and Wilson Creek Drainage Basins

#### General Notice

The City of New Bern (Owner) is requesting Bids for the construction of the following Project:

### Hurricane Florence Debris Removal Activities – Brices Creek and Wilson Creek Drainage Basins DAA PN: 19080319-110302

Bids for the construction of the Project were received at the City of New Bern Public Works Department located at 1004 S. Glenburnie Road, until February 16, 2021 at 1:30 PM local time. At that time, only two bids were received in response to the solicitation. The bids were returned un-opened and the project is being readvertised.

Bids for the construction of the project will be received at the City of New Bern public Works
Department located at 1004 S. Glenburnie Road, until February 26, 2021 at 10:00 AM local time. At that
time, the Bids received will be publicly opened and read.

In response to the continued State of Emergency declaration and the "Extension of the Modified Stay at Home Order" pursuant Executive Order 188, dated January 6, 2021, the public bid opening shall be made available through online video conference. Access to the online video conference shall be made available to all plan holders at least 24 hours prior to opening of bids.

The Project includes the following Work:

This project generally involves the removal of previously identified and as encountered sediment, vegetative debris, and miscellaneous debris within open-air stormwater ditches, piping, culverts, and wetlands. Work also includes clearing, grubbing, installation of access roads, necessary traffic control, erosion and sediment control, excavation, reduction, hauling of debris.

Bids are requested for the following Contract: Hurricane Florence Debris Removal Activities – Brices Creek and Wilson Creek Drainage Basins

#### **Obtaining the Bidding Documents**

Information and Bidding Documents for the Project can be found by following the "Planroom" link at the following designated website:

#### www.daa.com

Bidding Documents may be downloaded from the designated website. Prospective Bidders are urged to register with the designated website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated website.

The Issuing Office for the Bidding Documents is:

#### Draper Aden Associates 114 Edinburgh South Drive, Suite 200, Cary, NC 27511

Due to the ongoing COVID-19 pandemic, bidders are strongly encouraged to register as a plan holder from the aforementioned website. Physical documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office.

The Owner is an Equal Opportunity Employer and encourages bidding by small, minority and female contractors and does not discriminate on the basis of handicapped status. Bids from qualified historically underutilized businesses (HUB's) are encouraged. Bidder must provide 10% of total contract cost to HUB's or demonstrate good faith effort. The Work will be subject to the prevailing wage rates and to the Equal Employment Opportunity requirements established by the U.S. Department of Labor. The project will be funded in whole/part using FEMA funds provided by the U.S. Department of Homeland Security. All Federal laws and regulations will apply to use of FEMA funds.

Digital copies of the Bidding Documents are available free of charge from the designated website. Physical copies of the Bidding Documents may be purchased from the Issuing Office. Cost does not include shipping charges. Upon Issuing Office's receipt of payment, printed Bidding Documents will be sent via the prospective Bidder's delivery service. The shipping charge amount will depend on the shipping method chosen. Bidding Documents are available for purchase in the following formats:

Format	Cost
Physical Bidding Documents (including Full-Size Drawings)	\$500

#### Instructions to Bidders.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

#### This Advertisement is issued by:

Owner: City of New Bern

By: Matthew L. Montanye
Title: Director of Public Works

Date: February 16, 2021

# HURRICANE FLORENCE DEBRIS REMOVAL ACTIVITIES BRICES CREEK AND WILSON CREEK DRAINAGE BASINS

**JANUARY 15, 2021** RELEASED FOR BIDDING NOT FOR CONSTRUCTION

WARE OF PROJECT. HURRICANE FLORENCE GEBRS REMOVAL ACTIVITIES BRICES CREEK AND WILDON CHECK DRAWAGE BASING



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	Sheet List Table
Sheet Number	Sheet Title
01.0	COVER SHEET
C2.0	NOTES
12.1	NGGG1 NGTES:
CAR	BRICES CREEK SITE LAYOUT
180	BRICES CREEK SITE DETAIL
cáz	BROCKS CREEK SITE DETAIL
CA3	BRICE'S CHEEK BITE DETAIL
C3.4	BRICES CREEK NITE DETAIL
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CBA	BRICES CHEEK BITE DETAIL
Ca.T	BRICE'S DREEK MYS. DRYAK
CS.6	WILSON CREEK SITE LAYOUT
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DA.2	BRICES CREEK REMEDIATION & ESC PLAN
04.3	BRICE'S CREEK REMIDIATION & ESC PLAN
C4.4	BRICES ORSEK REMEISATION & ESC PLAN
CA,6	BRICES CREEK REMEDIATION & ESC PLAN
CRE	WILLION CHIEF REMIDIATION & ESC PLAN
CAT	WILSON CREEK REMEDIATION & ESC PLAN
05.0	DETAILS
06.4	DETAILS

## DRAPER ADEN ASSOCIATES REVIEW

PROJECT DESIGNER







Draper Aden Associates





HURRICANE FLORENCE DEBRIS REMOVAL

19060319-11030 C1.0

### **EROSION CONTROL NOTES**

- THE COMMANDER SHALL INSTALL ALL ENGINEN AND EXCHANGE DEVICES AS REQUIRED QUIRMO CONSTRUCTION IN ACCORDANCE WITH THE COMMENT EXTENDED TO THE WEST CARROLL EXTENSION AND EXCENSION AND EXTENSION TO THE CONTROL MANNEY, ALL COMMENT RETIRED TO IN THE REFER PLANS CAN BE OTHER OTHER OTHER CARROLL AND RETIRED THE THE PLANS CAN BE OTHER OTHER SHALL BE THE CONTROL THE RECEIVED AND MELLED THE RECEIVED AND MELLED FOR THE CONTROL THE CONTROL SHALL FOR THE STABLE AND THE MELLED FOR THE STABLE AND THE RECEIVED AND MELLED FOR THE STABLE AND THE RECEIVED AND MELLED FOR THE STABLE AND THE MELLED FOR THE STABLE AND THE MELLED FOR THE STABLE AND THE STABLE AND

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## **EROSION CONTROL NARRATIVE**

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SHALL BE ORDINICATE OF AT THE STROCKMON LANGUAGE.

DISTING CONDITIONS.
THE PROJECT SHAR NOLUCIES VARIOUS SITES THROUGHOUT THE BRICE'S CHEEK AND MESON CREEK CRAINAISE BROWLE
SITES AND LOCATED THROUGHOUT THE CITY OF NETH BERNYE DRABHAGE RETWORM AND INCLUDE RIGHT OFFICE
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- ORTION EBOUDDLANEAS

  1 CARE MUST BE TAKEN TO PREVENT SEDMENT FROM LEING TRAVED ONTO ADJACENT ROADWAYS.

  2. CARE MUST BE TAKEN TO PREVENT SEDMENT FROM EDITING THE PROJECT SITE AREA.

  3. CARE MUST BE TAKEN TO PREVENT SEDMENT FROM ENTERING ANY WATER WAY OR DIRAKAGE WAYS.

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OCHMANDAT STABLIZATION.
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## GENERAL UTILITY NOTES

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## CONSTRUCTION SEQUENCE

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- 13 REMOVE AND REPLACE ANY TITMS DISTURBED AND/OR REMOVED DURING ADDRESS OF CONSTRUCTION ACTIVITIES REMOVE TEMPORARY ACCESS
  FEATURES UNLESS INDICATED TO WILMAN

### **GENERAL NOTES**

- THIS PROJECT, AS CURRENTLY DESIGNED, MAY NOT INCLUDE ALL COMPONENTS ADDRESSED IN THE VARIOUS GENERAL NOTES. REVIEW IN ANY I'M

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## GENERAL CONSTRUCTION AND GEOTECHNICAL NOTES

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## REPORTING TIMEFRAMES AND OTHER REQUIREMENTS

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OR SPREAM OF WHIRLEAMS OF UZARDOUS ASTANOOS IN ITEM 1(0)-(C) BIVE	WITHIN 28 HOURS, AN ORAL OR SLECTRONIC NOTIFICATION. THE ROTHINGATION SHALL RIGHEST BRITTINGATION ACCURTING DATE THAT HATTER, VOLUME AND LOCATION OF THE STAL OR RELEASE.
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HANTIOFATED PASSES (AT TR CIQ.HIMICTE	WITHIN 24 HOURS, AN CITAL OR ELECTRONIC NOTIFICATION, WITHIN 7 CALENDAY BATH, A REPORT THAT INCLUDES AN EVALUATION OF THE GUALITY AND ENTECT OF THE SYMBOL,
DINGONITO ANNOE ETH THE MEDITIONAL OR REPERMAT SAT MAY SCHARCEST EALTH OR THE	MITTING A PROMISE, AN ORAL OR ELECTRODE WOTER-CATION, WITTING Y CARADINAN AND AN OR ELECTRODE THAT GRATING A DESCRIPTION OF THE WORKSHIP AND A ROTE CALLIER, THE WIRROOD OF NOROMERANCE, AND OTH SCALLIER, THE WIRROOD OF NOROMERANCE HAS NOT BEEN COMMISSTREET, AND THE KONDOMERANCE HAS NOT BEEN COMMISSTREET, THE WORKSHIP AND TRESS. AND THE WORKSHIP AND THE STREET, AND THE WORKSHIP AND THE STREET, AND THE WORKSHIP AND THE STREET, AND THE WORKSHIP AND

potations are IT FISH, MOVING ACCOUNTS FOR CERTIFICATION OF THE MINISTRATION OF THE MI

### ECTION E- GROUND STABILIZATION

	PERSONAL SECURE S	HARLEATION THEFTHANDS
PTE ARKA DESCRIPTION	STABLES IN THE THE MANY CALENDAR DAYS AFTER CEASING LAND DISTURBANCE	THE THAT I VARIATIONS
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MILITARY CLUBY	ÿ.	NONE.
(0.0.0%)	ý	IT ISLOTED AND 17 OF LESSING LENGTH AND AND NOTE STEEPER THAN 21 15 SERVE ALLOWED.
in months (v.		If DAYS FOR GLOPES GIREATER HIMN BY IN- LENGTH AND WITH IS OPER STREETER THAN & I. I DAYS FOR PERMETER (IA. III. INMALE. DYONES, PERMETER SLOPES AND HOR SONES TO LAYS FOR YALLS LAKE WATERSHIP.
IN ARRAS OFFI MICHEST LATTER TORNES 1		J DAYS FOR FEMALETER DATE, SHAKES, SHOWER, PARKETER WLOPED, AND HOW ARREST AS DAYS FOR JAMES WANDERSHIP SPECIFIES HERE IS ZEED IS DAY.

WHITE THORSTON DECOME STAND CATED STAND THE RECOMMEND TO PERCHASE A PROCESS FOR THE STANDARD TO PERCHASE THE ASSESSMENT THE LAST LAND INSTITUTION ACTIVITY. THAT CALL PRINCE STANDARD THE LAST LAND INSTITUTION ACTIVITY. TH

of the ground sufficiently so that rain we must discuss a time of this one of

TEMPORARY SEEDING	PERMANENT TRANSPER
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- PAINT AND OTHER LIQUID WASTE

  1. DO NOT QUARE PAINT AND OTHER HOUSE WASTE INTO STORAN DRAINS,
  STRAMS OR WITHAMEN

  4. SOCKET ARRY WASHACUTS ALL CAST SO FEET AWAY FROM STORAN DRAIN
  WASTES AND SHIPPACE WASTES UNLESS NO OTHERS ALL TRENATIVES ARE
- MEASONAMY AVABABLE
- CONTAIN LIQUID WASTES IN A CONTROLLED ANIA
- CONTAINMENT MUST BE LABELED, SUITO AND PLACED REPROPRIATELY FOR THE NEEDS OF SITE, THE RECOLOR STY.

  PREVENT THE DISCHARGE OF SOAPS, SOLVENTS, DETERMENTS AND OTHER
  LIQUID WATERS FROM CONSTRUCTION SITES.

### FANTHEN STOCKER I MANAGEMENT

NITHIN STOCKHE MANAGEMENT - DEPMY STOCKHE AND TENNE STOCKHE AND TE

OR CHEMICAL COVERAGE TECHNIQUES THAT WILL RESTRAIN ACCOUNTS ENDRON ON DISTURBED SOILS FOR TEMPCHAIN OR PERMANENT CONTRIC

4 DO NOT STOCKPILE THESE MATERIALS ON SITE

### PORTABLE TOILETS

AMAL TOLLTS:

PROTALS PORTAMIS TOLLTS ON LEVEL BROUND, AT LLAST SIT FEET AMAY
FROM STIDEN GRAVE, STELANDS DE WET, AMOS DALLSS TIERLE O NO
ALTERNATIVE RANDOMAIN ANALABLE. IT SO FOOT OFFSET OS NOT
ATTANAMIE, PROVIDE RELOCATION OF FORTABLE TOLLT BEHAVIO BLYTHKE
ON FACCION OR GRAVELY FAN OR SURROUND WITH SAND BRIS.

PROVIDE STAKING OR ANCHORING DE PORTABLE TOILETS DURING PERIODIS DE HIGH NINDS OR IN HIGH FOOT TRAFFIC AREAE. MONITOR PORTABLE TOLLITS FOR SEARING AND PROPERLY DISPOSE OF ANY

MAKED MATERIAL LITURGE A LICENSED GANTARY WASTE HAULEN TO REMOVE LEADING PORTABLE TOILETS AND REPLACE WITH PROPERLY OPENATING LINES.

# Draper, 10 To 10 To

Associates

Aden

RIS REMOVAL ACTIVITIES CREEK DRAINAGE BASINS DEBRIS WILSON CREEK AND

NCG01 REVISIONS

> APM APM.

APM HONE SANGUARY 15, 8921

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## WAW DOWN OF SECUMENT BASING FOR MAINTENANCE OR CLOSE OUT

HANN'S BROWN ARE THAN'S THAT SECTIVE BURCHT FROM SERBANDS AFFAN OF THE ALERS HE REDIS MALL LOSS SHITTED STRUCKTURES THAN ANTIQUARM WASTER REGIS THE SERBAND.

THE RECORD FROM THAN SECTION OF THE SERBAND SECTION OF THE SECTION OF THE

B) DIE SEIC FLAN HUTHORITY HAS BEEN PROVIDED WITH GOCUMENTATION OF THE NON-EUROPACE WITHORNWAL ARE THE EMPLOYED THAN PLENCE ON CONDITIONS IN WHILLS IT MAY INCOME AND SAME ACE WITHORNWAL. MIGHE NOT COMMERCE UNITE THE YESC PLAN AUTHORITY HAS APPROVED THESE ITEMS.

THE NOW ALTERNATION HAS BEEN EXPOSITED AS AN ANTIONNESS STREET STREET AND ACCOMMEND WITH PARTYE SETTION C. STEM COURS AND STREET 18 THE GODD CONTROL WITH SAMEWAY SAME STATE THE TOTAL OF A DISTRICT OF THE CONTROL WITH SAME STATE OF THE CONTROL OF THE CONTR

VELOCITY DESIGNATION DEVICES SUCH AS CHEEK DAME, SECREMENT THAPS, AND RETRAY ARE PROVIDED AT THE DISCHARGE POINTS OF ALL SEWATERING SECREES, AND SECURENT REMOVED FROM THE DEWATERING PREAFMENT DEVOIS DESCRIBED IN HEM ICH ARRIVES DISPOSED OF IN A MARRIER THAT BOTS NOT CAUSE DEPOSITION (II) MENT WITD WATERS OF THE LINITED STATES

SITTER, BUILDING MATERIAL AND LAND CLEARING WASTE

1. NEVER BURY OR BURN WASTE. PLACE LITTER AND DEBRIS IN APPROVED. PROVIDE A SUFFICIENT NUMBER AND SIZE OF WASTE CONTAINERS (E.G.

PROVIDE A SUPPRICHAT NUMBER AND SIZE OF WASH CONTAINESS IS A DUMBSTER. INSURA RICEPTRACE) ON 97T TO CONTAIN CONTRIBENCTION AND DOMESTIC WASTE. LONTAINIES AT LEAST SO PIET AWAY FROM STORAL DIRANG MILETA AND SURFACE WASTERS ONLESS NO OTHER ASTRAMATIVES ARE RACKOMMENT AND AUGUSTACE.

IDCATE WASTE CONTAINERS ON AREAS THAT DO NOT RECEIVE SUBSTANTIAL AMACUNTS OF RUNOIF FROM UPLAND AREAS AND DOTS NOT DRAIN ORECTLY TO A STORM DRAIN, STREAM OR WETLAND.

CHESCHE VAN AUTUM DAME, STRIAM OR WETLAMS.

COVER WART GOVTANIERS AT THE GRO DE FACTO WORLDAY AND REFORM

ATOMIC VERSTS OR PROVIDE SECONDARY CONTANIERS. EEPAIS OR

REPLIACE DAMADED WASTE CONTANIERS.

ANCHOR ALL USTTWINGHT TEMS IN WASTE CONTANIERS CURRING THAKS OF

MON WINDS.

HIGH WIRDS.

SAFITY WASTO CONTAINING AS HERBOD TO PREVINIT DAVIRTUM. DEAM OF MANDEATED WITH TO WORK TO WITH OWN

GROUPS WASTE CONTAINED SPRINGED IN PRODUCT OF WASTE IN DESCRIPTION OF WASTE WITH DEAL OF MANDE OF WASTE WITH DESCRIPTION OF WASTE WITH DESCRIPTION OF WASTE WASTE WASTE OWN.

CREATE DESIGNATED HAZARDOUS WASTE COLLECTION AREAS ON SITE. PLACE HAZARDIOUS WASTE CONTAINERS UNDER COMER OR IN SECONDARY CONTAINMENT

DO NOT STORE HAZARDOUS CHEMICALS, DRUMS OR BASISTO MATERIALS. DWICKLYON THE GROUND

EXPOSED GURING CONSTRUCTION, SELECTING FROM THE NC OWN LIST OF APPRICATE MANAS/FLOCCULANTS.

APPROVIDE PARKET CONTROLL THE INTERIOR TO PRESENT AND SERVING CONTROL PARKET TO BE BETTO THE INTERIOR TO PETER THE INTERIOR TO PETER THE INTERIOR TO PETER THE INTERIOR PARKET THE INTERIOR PROGRAMS AND A FOR EXCHANGE OF THE THE INTERIOR PROGRAMS AND A FOR EXCHANGE OF THE THE INTERIOR PARKET THE INTERIOR PARKET THE INTERIOR OF THE INTERIOR PARKET THE INTERIOR PARKET

PMENT AND VEHICLE MAINTENANCE
MAINTAIN VEHICLES AND EQUIPMENT TO PREVENT DISCHARGE DEFILIDS THOUGH HAVE PAND UNDER ANY STORED EQUIPMENT IDENTIFY LEAKS AND REPAIR AS SOON AS FEASIBLE, OR REMOVE LEAKING

DUPMENT FROM THE PROJECT COLLECT ALL SPENT FLUIDS, STORE IN SEPARATE CONTAINERS AND PROPERLY DESPOSE AS HAZARDOUS WASTE (ASCYCLE WHEN POSSIBLE)

REMOVE LEAGING VEHICLES AND CONSTRUCTION EQUIPMENT FROM SERVICE LINTS, THE PROBLEM HAS BEEN CORRECTED. MING USED FUELS LUBRICANTS, COOLANTS, HYDRALUE FLUXO AND OTHER PETROLEJAN PRODUCTS TO A RECYCLING DR GUSPESAL CENTRE THAT HANDLES THESE MATERIALS.

OBFORE OF OR RECYCLE SITTLEE, INMERINE COMMETT RESIDE IN ACCIDENCE WITH LOCAL MID STATE SIGLID WASTE RESILATIONS AND AT APPRIORID FACULTY WAVER WAS SOLD THE MEDITAL MARIENE IN ACCIDENCE INTO A ROOT ON A POPINON PLACE THE MEDITAL MATERIALS OF MITS SOLD BATTERIALS OF MITS

AND WITHOUT PREMIETED ALT FRACE.

RECLETE THE PROPERTY CONCRETE WASHINGTHE FRA LOOK, RECLEMENTED, WHERE APPLICABLE. IF AN ALTERNATE SETTING OR PRODUCT IS TO SELECT HAVE APPROVED, AUTHORITY CONTRIBUTE WASHINGTON, THE LOOK AS THE PROPERTY CONTRIBUTE WASHINGTON, AUTHORITY FOR SERVICE WASHINGTON, AUTHORITY FOR SERV

LOCATE WASHOUTS IN AN EASE, VACCIOININE E AREA, ON LEVEL ORIGINO AND INSTALL A STONE INTRANCE PAD IN FRONT OF THE WASHINGT ADDITIONAL CONTRIGUE MAY BE INCLUDING AUTHORITY.

HETALL AT LEAST ONE SIGN DIRECTING CONCRETE VILLORS TO THE WARROUT WITHIN THE PROJECT LIMITS. POST SHANGE ON THE WARROUT FINEL TO ENABLE TIME.

COMPLET AND DESCRIPTION THE WARROUT REPEAT A STRUCTURAL DESCRIPTION OF DESCRIPTION DESCRIPTION OF DESCRIPTION OF DESCRIPTION OF THE PROPERTY O

ONSITE CONCRETE WASHOUT STRUCTURE WITH LINER SE BOY PARK SUNCERCS (IN ) SECTION B-B

SECTION A-A HOLES. LOCATION DETERMINED IN FINE FLAR

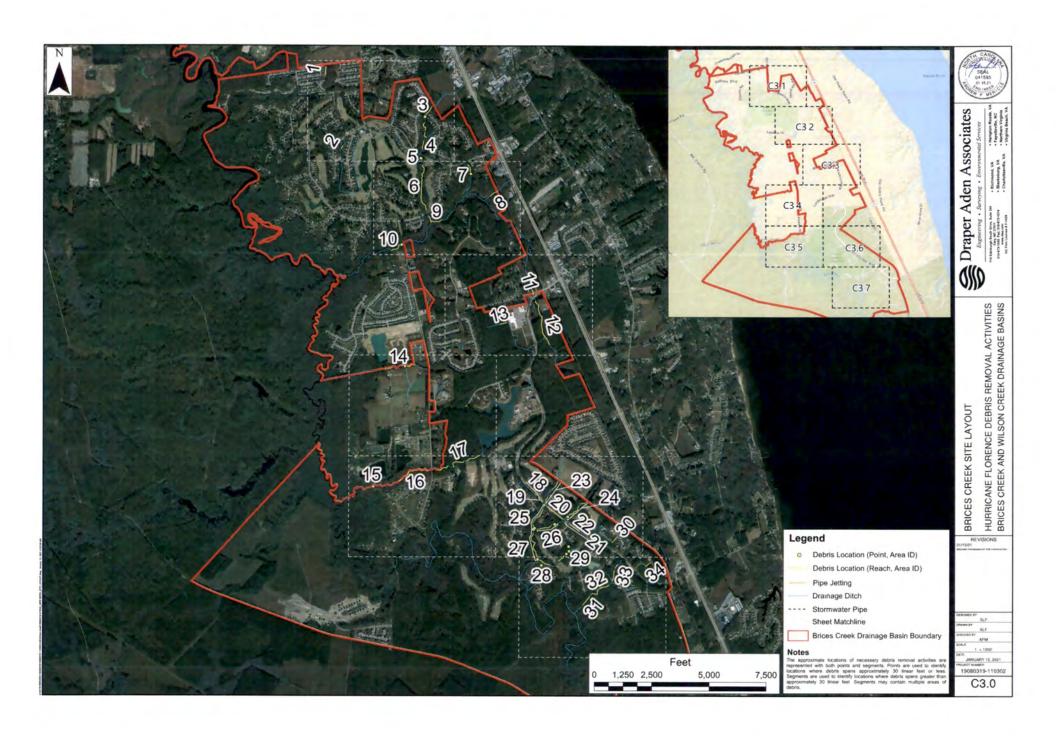
3 THE CONCRETE WASHEAST STRUCTURES SHALL BE MANTANED WHEN THE LIGHT AND/OR SOLID REACHES 75% OF THE STRUCTURES CAPACITY

M. CLEAN MARKET STRUCTURE AREDS IN

BELOW GRADE WASHOUT STRUCTURE

ABOVE GRADE WASHOUT STRUCTURE

FLORENCE NOTES HURRICANE P

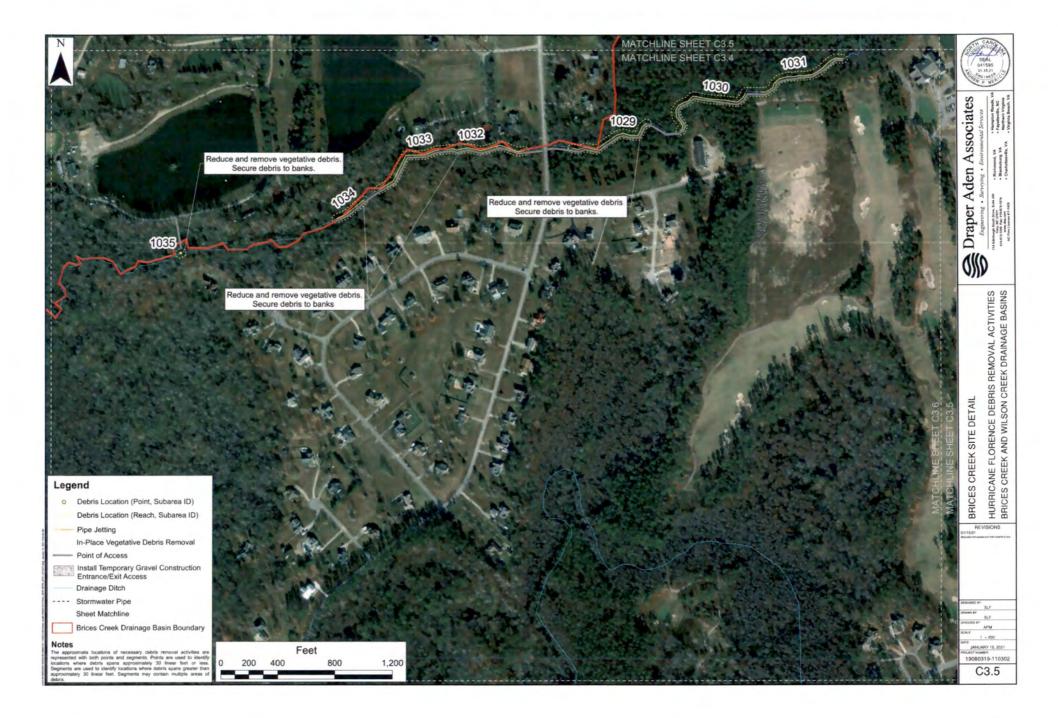






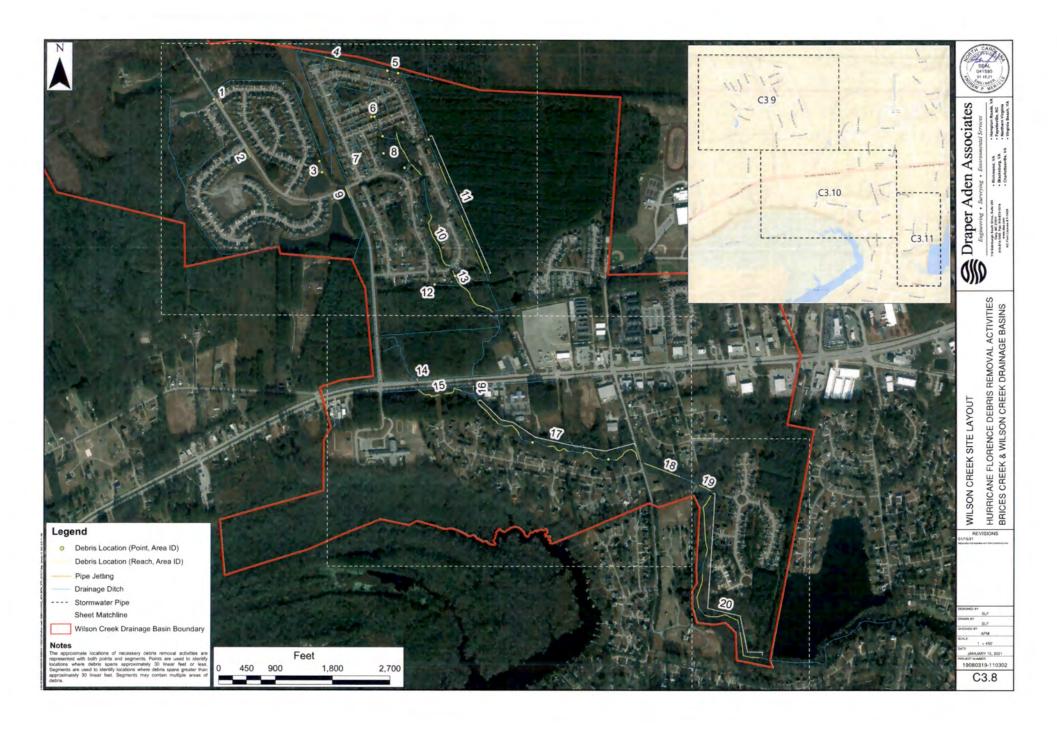




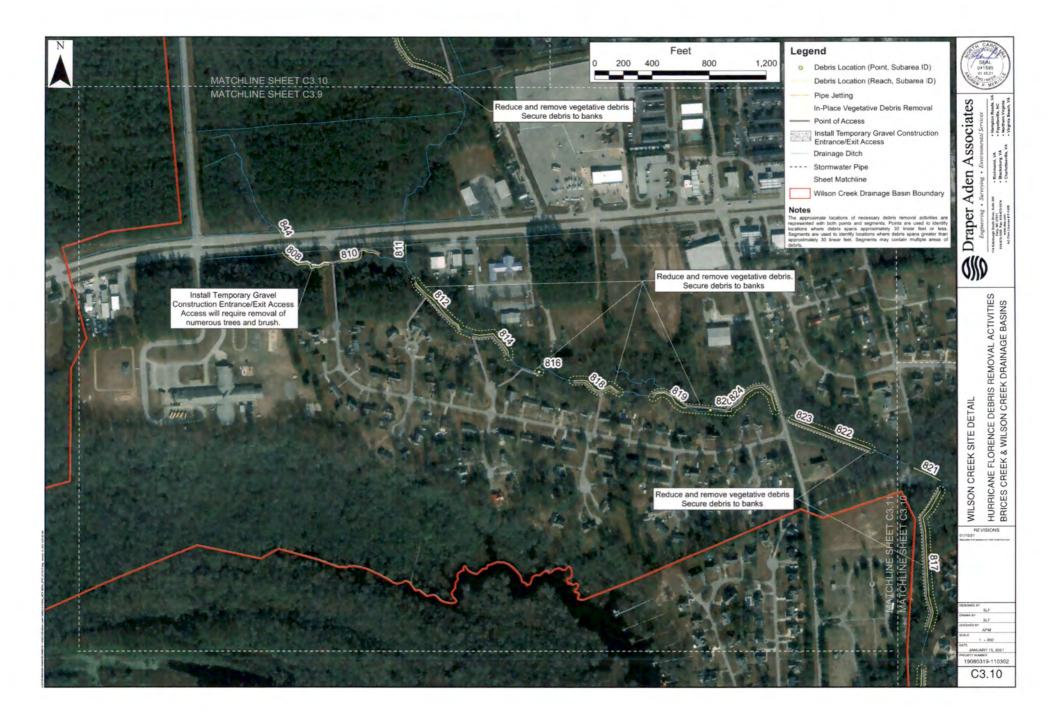














ea ID	Subarea II	Project Description	ESC Description	Start Latitude	Start Longitude	End Latitude	End Longitude	1
01	986	Remove sediment accumulated in bottom of ditch, grade to match inverts.	Place outlet stabilization structure at the 15" RCP flowing into the ditch, Place 1 check dam downstream of sediment build up	35,057989	-77 035394	35.058773	-77 035167	(2)
)2	981	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch:	Place 1 check dam immediately downstream of the debris	35.050960	-77.033166	35.050677	-77 033383	160
03	935	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-3" diameter large woody debris, 1-4" diameter large woody debris, 1-5" diameter large woody debris, 2-4" diameter trees, 1-6" diameter tree, 1-15" diameter tree, and approximately 0.5 cy of miscellaneous vegetative debris.	n/a	35.054840	-77.022563	35,054097	-77 023225	Associates
	936	Remove vegetative (large woody) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-6" diameter large woody debris.	n/a	35.053861	-77 023344			SSO
	942	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to. 1-3" diameter large woody debris, 1-3" diameter large woody debris, 1-8" diameter large woody debris, 1-12" diameter large woody debris, and approximately 2 cy of miscellaneous vegetative debris.	rVa	35 052368	-77 023354	35.051828	-77 023175	Aden A
64	944	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-2" diameter large woody debris, 1-3" diameter large woody debris, 1-4" diameter large woody debris, 2-5" diameter large woody debris, 1-8" diameter large woody debris, 1-4" diameter tree, 1-10" diameter tree, and approximately 2 cy of miscellaneous vegetative debris.	r/a	35.053235	-77 023448	35.052556	-77 023332	Draper /
	947	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-4" diameter large woody debris, 1-6" diameter large woody debris, 1-2" diameter tree, 1-8" diameter tree, 1-12" diameter tree, and 2-15" diameter trees.	n/a	35,051496	-77,023507	35.050709	-77.023697	0)
05	952	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-8" diameter large woody debris, 1-6" diameter tree, 1-18" diameter tree, and approximately 1.5 cy of miscellaneous vegetative debris.	n/a	35.049783	-77 023818			
	953	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 11-3" diameter large woody debris, 1-10" diameter large woody debris, 1-4" diameter tree, 2-8" diameter trees, 2-10" diameter trees, 1-20" diameter tree, and 1-30" diameter tree.	n/a	35 049082	-77 023576	35.047572	-77 023729	PLAN
06	956	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-3" diameter large woody debris, 1-4" diameter large woody debris, 1-6" diameter large woody debris, 1-18" diameter large woody debris, 1-5" diameter tree, 3-6" diameter tree, 1-10" diameter tree, 3-12" diameter tree, and 1-15" diameter tree	n/a	35.047569	-77 023729	35,046330	-77 023794	REMEDIATION & ESC P
	960	Remove vegetative (large woody and miscellaneous) debris and uprooted frees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-3" diameter large woody debris, 1-8" diameter trees, 1-7" diameter tree, 2-8" diameter trees, 1-15" diameter tree, 1-16" diameter tree, 1-20" diameter tree, and approximately 2 cy of miscellaneous vegetative debris.	n/a	35,046333	-77 023799	35.044684	-77 023215	CREEK REMEDIAT
07	968	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-6° diameter large woody debris, 1-7° diameter large woody debris, 2-6° diameter trees, 3-8° diameter trees, and 1-13° diameter tree.	n/a	35,049169	-77 018240	35.048456	-77 017912	BRICES CR
	970	Remove uprooted trees. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3" diameter tree and 2-6" diameter trees.	r√a	35,048249	-77.017854			an in
08	978	Remove vegetative (large woody and miscellaneous) debris, uprooted trees, and construction debris accumulated in bottom of ditch. Secure vegetative debris to the bank. Vegetative debris observed, but is not limited to, 3-4" diameter large woody debris, 1-12" diameter large woody debris, 1-4" diameter tree, 2-6" diameter trees, 1-8" diameter tree, 2-12" diameter trees, 2-18" diameter trees, and approximately 1 cy of miscellaneous vegetative debris.	tvá	35.046597	-77.014603	35.046078	77 015523	
09	964	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-6" diameter large woody debris, 1-6" diameter tree; 1-8" diameter tree, 1-12" diameter tree, and 1-15" diameter tree.	IV-a	35,044041	-77.022901	35 043705	-77.021372	Dissession of the Control of the Con
o	988	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-15" diameter large woody debris, 1-24" diameter large woody debris, 2-8" diameter trees, 3-12" diameter trees, and 1-15" diameter tree	r/a	35,041321	-77 026046	35.040691	-77.027383	600.5 0ml 0ml 0ml 0ml 1908
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	Subarea II		ESC Description	Start Latitude	Start Longitude	End Latitude	End Longitude	600
).	989	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-4" diameter large woody debris, 1-8" diameter tree, and 1-10" diameter tree.	n/a	35.041286	-77.026145			0.00
	1023	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch.	n/a	35.036399	-77.010362	35.036867	-77.010540	1
	1024	Remove sediment, vegetative (large woody and miscellaneous) debris, and uprooted trees accumulated in bottom of ditch.	Place 1 check dam immediately downstream of the debns	35.035764	-77 010124	35.035122	-77.009783	Associates
E	1025	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch.	Place 1 check dam immediately downstream of the debris	35.035121	-77.009784	35.033686	-77.009392	at
	1026	Remove vegetative (large woody and miscellaneous) debns and uprooted trees accumulated in bottom of ditch.	Place 1 check dam immediately downstream of the debris	35.033686	-77 009391	35.032966	-77.009314	1.2
1	1027	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch.	Place 1 check dam immediately downstream of the debris	35,032967	-77.009312	35.031487	-77.008450	1 %
4	1028	Remove vegetative (large woody and miscellaneous) debns accumulated in bottom of ditch.	Place 1 check dam immediately downstream of the debris	35.033650	-77.013569	35.033483	-77 014334	S
	1036	Remove vegetative (large woody and miscellaneous) debns and uprooted trees accumulated in bottom of ditch. Secure vegetative debns to the banks. Vegetative debns observed, but is not limited to, 1-15" diameter large woody debns, 1-3" diameter tree, 4-4" diameter trees, 2-12" diameter trees, 1-15" diameter tree, and 2-18" diameter trees.	n/a	35,029435	-77 024512	35.029375	-77.026101	Aden A
	1037	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch.  Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-2" diameter large woody debris, 2-3" diameter large woody debris, 1-6" diameter large woody debris, 2-8" diameter large woody debris, 3-12" diameter large woody debris, 1-15" diameter tree, and an approximate 10"x3"x1" vegetative debris dam	n/a	35.029204	-77.027301	35.029042	-77.028169	Draper /
	1038	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-8" diameter large woody debris, 2-12" diameter large woody debris, 1-6" diameter trees; and approximately 0.5 cy of miscellaneous vegetative debris.	n/a	35,029348	-77 025718			S
	1035	Remove uproofed trees. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2- 12" diameter trees.	n/a	35.017488	-77.029486			
	1032	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-4" diameter large woody debris, 1-6" diameter large woody debris, 1-6" diameter tree, 1-12" diameter tree, 4-15" diameter tree, 4-15" diameter tree, 3-15" diameter tree, 4-15" diameter trees, 3-15" diameter trees, 3-1	n/a	35.019102	-77.022899	35.019118	-77 024391	
	1033	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-2" diameter large woody debris, 1-6" diameter large woody debris, 2-8" diameter large woody debris, 1-12" diameter large woody debris, 2-15" diameter large woody debris, 2-2" diameter trees, 1-3" diameter tree, 1-6" diameter tree. 1-8" diameter tree, and approximately 0.25 cy of miscellaneous vegetative debris.	n/a	35.019112	-77.024535	35.018489	-77.025680	ON & ESC PLAN
	1034	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of dirch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-6" diameter large woody debris, 1-3" diameter tree, 1-6" diameter tree, 1-8" diameter tree, 4-12" diameter trees, and 1-24" diameter tree	r√a	35.018322	-77.025973	35.018034	-77.026497	K REMEDIATION &
	1029	Remove vegetative (large woody and muscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3" diameter large woody debris, 2-4" diameter large woody debris, 1-6" diameter large woody debris, 2-12" diameter large woody debris, 3-8" diameter trees, 1-10" diameter tree, 1-12" diameter tree, 2-15" diameter trees, 2-18" diameter trees, and approximately 0.5 cy of miscellaneous vegetative debris.	n/á	35.019545	-77.020554	35,019147	-77 021969	BRICES CREEK
	1030	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 5-2" diameter large woody debris, 3-3" diameter large woody debris, 2-4" diameter large woody debris, 2-6" diameter large woody debris, 1-12" diameter large woody debris, 2-15" diameter large woody debris, 1-18" diameter large woody debris, 1-18" diameter tree, 1-8" diameter tree, 1-12" diameter tree, 3-18" diame	n/a	35,019428	-77 019915	35.020014	-77.018660	HY/NEWY
	1031	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3" diarneter large woody.	n/a	35.020034	-77.018349	35.020559	-77.016780	DESCRIPTION OF THE PERSON OF T

ea ID	Subarea I	Project Description	ESC Description	Start Latitude	Start Longitude	<b>End Latitude</b>	End Longitude	1
	984	Remove 12 inches of sediment accumulated in 66 LF of 15" RCP culvert.	Place outlet stabilization structure at the 15" RCP flowing into the ditch	35.017935	-77,011180	35.017801	-77.011031	1
18	985	Remove sediment accumulated in bottom of ditch, grade to match inverts.	Place outlet stabilization structure at the 15" RCP flowing into the ditch, Place rock pipe inlet protection at 15" RCP finlet the ditch is flowing into, Place 1 check dam at the midway point of the ditch	35.017801	-77.011029	35.016762	-77.009811	tes
19	983	Remove sediment accumulated in bottom of ditch, grade to match inverts.	Place outlet stabilization structure at the HDPE flowing into the ditch, Place rock pipe inlet protection at 15°RCP inlet the ditch is flowing into, Place 1 check dam at the midway point of the ditch	35.015985	-77 009289	35,016417	-77.009746	Associates
	996	Remove sediment accumulated in bottom of ditch, grade to match invert.	Place rock pipe inlet protection at 24°RCP inlet the ditch is flowing into	35.014325	-77 006821	35.014964	-77:007819	
20	997	Remove 6 inches of sediment accumulated in 98 LF of 24" RCP culvert.	Place outlet stabilization structure at the 24° RCP flowing into the ditch	35,014968	-77 007825	35,015133	-77.008088	Aden
	998	Remove sediment accumulated in bottom of ditch, grade to match invert.	Place outlet stabilization structure at the 24° RCP flowing into the ditch, Place 1 check dam downstream of sediment build up	35,015133	-77 008088	35,015539	-77.008587	Draper
21	993	Remove sediment accumulated in bottom of ditch, grade to match invert.	Place outlet stabilization structure at the 24" RCP flowing into the ditch, Place rock pipe inlet protection at 24"RCP inlet the ditch is flowing into	35.013786	-77.006356	35,013974	-77,006632	Q (
	994	Remove 6 inches of sediment accumulated in 61 LF of 24" RCP culvert.	Place outlet stabilization structure at the 24" RCP flowing into the ditch	35.013128	-77 004843	35,013229	-77 005006	1
22	995	Remove sediment accumulated in bottom of drtch, grade to match inverts.	Place outlet stabilization structure at the 24" RCP flowing into the ditch, Place rock pipe inlet protection at 24"RCP inlet the ditch is flowing into	35.013233	-77 005010	35,013792	-77 005916	
	1009	Remove vegetative (miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks Vegetative debris observed, but is not limited to, 1-3" diameter large woody debris, 1-4" diameter large woody debris, and approximately 2.5 cy of miscellaneous vegetative debris.	n/a	35 016101	-77.008844	35,016480	77 008650	
23	1010	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-8" diameter large woody debris, 1-12" diameter large woody debris, 1-15" diameter large woody debris, and approximately 0.5 cy of miscellaneous vegetative debris.	rva	35.017234	-77 008140	35.017387	-77.007910	NA IO DER
	1011	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-6" diameter large woody debris, 1-8" diameter large woody debris, 1-12" diameter large woody debris, 2-4" diameter trees, 1-10" diameter tree, and 1-12" diameter tree	r/a	35,017445	-77.007838	35.018037	-77.007425	CREEK REMEDIATION'S
	1013	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3" diameter large woody debris, 1-8" diameter tree, and 1-18" diameter tree.	n/a	35.015930	-77 004150	35,015795	-77.004698	SEEK BEN
24	1014	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-4" diameter large woody debris, 2-6" diameter large woody debris, 1-10" diameter large woody debris, 1-12" diameter large woody debris, 1-6" diameter large woody debris, 1-6" diameter large woody debris, 1-6" diameter tree, 1-8" diameter tree, and approximately 1.25 cy of miscellaneous vegetative debris.	n/a	35,015558	-77.004931	35.014609	-77.006151	BRICES CE
	1015	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3" diameter large woody debris, 1-4" diameter large woody debris, 1-10" diameter large woody debris, and approximately 0.25 cy of miscellaneous vegetative debris.	n/a	35 014551	-77.006232			
25	1003	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-3" diameter large woody debris, 1-4" diameter large woody debris, and approximately 1 cy of miscellaneous vegetative debris.	n/a	35.013420	-77 010202			Description of the Party of the
	976	Remove sediment and vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-2" diameter large woody debris, 5-6" diameter large woody debris, and 0.75 cy of miscellaneous vegetative debris.	n/a	35.015672	-77.008999	35.015579	-77.009082	period period period 190

ea ID	iubarea ID	Project Description	ESC Description	Start Latitude	Start Longitude	End Latitude	End Longitude	1
	977	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3" diameter large woody debris, 4-6" diameter large woody debris, 1-10" diameter large woody debris, 1-12" diameter large woody debris, 2-4" diameter trees, 1-8" diameter tree, 1-18" diameter tree, and approximately 2.75 cy of miscellaneous vegetative debris.	ri/a	35.015255	-77 009211	35.014535	-77.009817	es
35		Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-2" diameter large woody debris, 1-3" diameter large woody debris, 2-8" diameter large woody debris, 1-12" diameter large woody debris, 2-15" diameter large woody debris, 1-2" diameter tree, 1-4" diameter tree, 1-6" diameter tree, an approximate 15'x3'x2.5' vegetative debris dam, and approximately 1 cy of miscellaneous vegetative debris.	ñ/a	35.014539	-77.009819	35.014210	-77 010230	n Associates
25 -	980	Remove vegetative (large woody and miscellaneous) debns and uprooted trees accumulated in bottom of ditch. Secure vegetative debns to the banks. Vegetative debris observed, but is not limited to, 5-2" diameter large woody debns, 1-3" diameter large woody debns, 6-4" diameter large woody debns, 3-6" diameter large woody debns, 1-8" diameter large woody debns, 1-8" diameter large woody debns, 1-4" diameter tree, 2-12" diameter trees, an approximate 8'x3'x25' vegetative debns dam, an approximate 6'x4'x3' vegetative debris dam, an approximate 3'x2'x2' vegetative debris dam, and approximately 2 cy of miscellaneous vegetative debns.	n/a	35.014113	-77.010322	35.013987	-77 010408	Draper Aden
	982	Remove vegetative (large woody) debns and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 3-2" diameter large woody debris, 1-4" diameter large woody debris, 1-6" diameter large woody debris, an approximate 8'x3'x15' vegetative debris dam, and approximately 0.5 cy of miscellaneous vegetative debris.	n/a	35,013737	-77 010351	35,013573	-/77.010308	011
26	1002	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-2" diameter large woody debris, 2-3" diameter large woody debris, 3-4" diameter large woody debris. 3-4" diameter large woody debris. 1-5" diameter large woody debris, and approximately 2.25 cy of miscellaneous vegetative debris.	n/a	35,013832	-77 009800	35,013624	-77.008289	
	992	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-3" diameter large woody debris, 2-4" diameter large woody debris, 1-6" diameter tree, 1-12" diameter tree, and approximately 1 cy of miscellaneous vegetative debris.	n/a	35,013806	-77 007798			C PLAN
	969	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to; 3-3" diameter large woody debris, 1-6" diameter large woody debris, and 1-10" diameter tree	n/a-	35,010359	-77 009825			ION & ES
	971	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 12-2" diameter large woody debris, 3-3" diameter large woody debris, 9-4" diameter large woody debris, 1-6" diameter large woody debris, 3-6" diameter large woody debris, 1-12" diameter tree, 1-12" diameter tree, an approximate 10"x3"x1" vegetative debris dam, and approximately 1.25 cy of miscellaneous vegetative debris.	n/a	35,010360	-77 009827	35.011145	-77.010079	BRICES CREEK REMEDIATION & ESC PLAN
27	972	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch.  Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3" diameter large woody debris, 2-4" diameter large woody debris, 2-4" diameter large woody debris, 1-2" diameter large woody debris, 2-4" diameter large woody debris, 2-8" diameter large woody debris, 1-2" diameter tree, 1-4" diameter tree, 1-6" diameter tree, 1-10" diameter tree, 1-12" diameter tree, an approximate 14'x3'x1' vegetative debris dam, and approximately 4 cy of miscellaneous vegetative debris.	n/a	35.011148	-77 010084	35.012226	-77 010554	BRICES (
	973	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 4-2" diameter large woody debris, 1-3" diameter large woody debris, 5-4" diameter large woody debris, 3-6" diameter large woody debris, 1-18" diameter large woody debris, an approximate 15'x6'x2' vegetative debris dam, an approximate 6'x3'x2' vegetative debris dam, and approximately 1 cy of miscellaneous vegetative debris.	n/a	35.012232	-77 010558	35.012888	-77 010368	
	974	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-4" diameter large woody debris, 1-5" diameter large woody debris, and an approximate 10'x1.5 x3' vegetative debris dam.	n/ā	35.014458	-77 008978		4	DAMES POR STANDARD PROPERTY OF

rea ID Su	ibarea ID		ESC Description	Start Latitude	Start Longitude	End Latitude	End Longitude	TW CA
	965	Remove vegetative (large woody) debris accumulated in bottom of ditch.	Place 1 check dam immediately downstream of the debris	35.009756	-77.009352			( Stan
28	966	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3" diarneter large woody debris, 2-4" diameter large woody debris, 3-6" diameter large woody debris, 2-8" diameter large woody debris, and approximately 175 cy of miscellaneous vegetative debris.	n/a	35,009801	-77.008425	35,009960	-77,009027	tes
	967	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-2" diameter large woody debris, 2-3" diameter large woody debris, 2-6" diameter trees, 1-18" tree, and approximately 2.5 cy of miscellaneous vegetative debris.	0/#	35,009960	-77 009031	35,010306	77.009605	Associates
	1004	Remove vegetative (large woody) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 4-2" diameter large woody debris and 1-4" diameter large woody debris.	n/a	35.011616	-77.006126			Aden
	1005	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-8° diameter large woody debris and approximately 0.25 cy of miscellaneous debris.	n/a	35.011156	-77 006085			гарег
29	1006	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-12" diameter large woody debris and approximately 0.5 cy of miscellaneous debris.	n/a	35.010888	-77 006393			SID
	1007	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-8" diameter tree, 2-12" diameter trees, and approximately 2 cy of miscellaneous debris.	n/a	35.010666	-77 006501	35.010534	-77 006123	1.50
	1008	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-2" diameter large woody debris, 1-4" diameter large woody debris, 2-6" diameter large woody debris, and approximately 0.75 cy of miscellaneous vegetative debris.	ń/a	35.010689	-77.006669	35.010228	-77.007284	
30	1001	Remove sediment accumulated in bottom of ditch, grade to match invert.	Place 1 check dam immediately upstream of pond	35.012565	-77 000336	35.012013	-77 000960	1
ń	1018	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-2" diameter large woody debris. 2-3" diameter large woody debris. 2-10" diameter large woody debris. 7-12" diameter large woody debris. 2-6" diameter trees, and approximately 0.5 cy of miscellaneous vegetative debris.	n/a	35.006773	-77.003551	35.005928	-77 004366	N& ESC PLAN
22	1016	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-2" diameter large woody debris, 3-3" diameter large woody debris, 1-8" diameter large woody debris, 1-12" diameter large woody debris, 1-8" diameter tree, 1-10" diameter tree, and approximately 2.75 cy of miscellaneous vegetative debris.	n/a	35.007805	-77.001281	35.007501	-77 002426	BRICES CREEK REMEDIATION & ESC PLAN
32	1017	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-2" diameter large woody debris, 1-3" diameter large woody debris, 1-4" diameter large woody debris, 1-8" diameter large woody debris, 1-10" diameter large woody debris, 1-15" diameter large woody debris, 1-16" diameter large woody debris, 1-16" diameter large woody debris, 1-18" diameter large woody debris, 1-8" diameter large woody debris diameter l	n/a	35.007403	-77.002524	35.006977	-77.003317	BRICES CREEK
33	1019	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3" diameter large woody debris, 2-6" diameter large woody debris, 1-8" diameter large woody debris, 1-3" diameter large woody debris, 1-3" diameter large woody debris, 1-3" diameter tree, 2-6" diameter trees, 1-10" diameter tree, and approximately 1.5 cy of miscellaneous vegetative debris.	n/a	35,008248	-77 000895	35.009248	-77.000609	stellar.
	1020	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-4° diameter large woody debris, 1-6° diameter large woody debris, 1-6° diameter tree, and approximately 0.75 cy of miscellaneous vegetative debris.	n/a	35.009541	-77.000510	35.009856	-77.000227	process of the party of the par
34	1000	Remove 6 inches of sediment accumulated in 28 LF of 24" RCP culvert.	Place outlet stabilization structure at the 24" RCP flowing into	35.010033	-76.996374	35.010077	-76.996300	NO.
	999		the ditch Place 1 check dam immediately upstream of pond		THE THE LODE T	35.009695	72-0-45	19080319

ed ID	Subarea (1	Project Description	ESC Description	Start Latitude	Start Longitude	End Latitude	End Longitude	13H		
	847	Remove sediment accumulated in bottom of ditch, grade to match invert	Place outlet stabilization structure at the RCP flowing into the ditch, Place 1 check dam down	35.10449300	-77 13623300			19		
1	871	Remove sediment accumulated in bottom of ditch, grade to match invert.	stream of build up of sediment Place outlet stabilization structure at the HDPE flowing into the ditch	35 10422200	-77 13581000	35 10441600	-77 13597500	(1/		
2	872		Place outlet stabilization structure at the HDPE flowing into the ditch, Place rock pipe inlet					100		
4	812	Remove sediment accumulated in bottom of ditch, grade to match invert.	protection at HDPE inlet the ditch is flowing into	35.10243400	-77 13463600	35.10274300	-77 13484500	1		
3	867	Remove sediment accumulated in bottom of ditch, grade to match invert.	Place outlet stabilization structure at the HDPE flowing into the ditch	35.10230600	-77 13164700			No.		
	868	Remove sediment accumulated in bottom of ditch, grade to provide positive drainage.	Place 1 check dam down stream of build up of sediment	35.10191700	-77 13153200			1 2		
14	873	Remove vegetative (large woody) debris accumulated in bottom of ditch.	n/a	35 10584600	-77 13056T00	35 10600500	-77 13141400	13		
5	869	Remove vegetative (miscellaneous) debris and construction debris accumulated in bottom of ditch.	n/a	35,10543800	-77 12827900			ssociates		
-	870	Remove construction debris accumulated in bottom of ditch.	n/a	35.10552500	-77 12874200					
06	826	Remove vegetative (miscellaneous) debris accumulated in bottom of ditch.	n/a	35 10388400	-77 12943000			A		
	827	Remove vegetative (miscellaneous) debris accumulated in bottom of ditch	n/a	35.10389100	-77 12929000			2		
7	825	Remove vegetative (miscellaneous) debris accumulated in bottom of ditch	n/a	35.10258200	-77 12987500			1 2		
	893	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to. 1-2" diameter large woody debris, 1-6" diameter large woody debris, 1-6" diameter trees, 1-12" diameter tree, 1-18" diameter tree, and approximately 0.5 cy of miscellaneous vegetative debris.	n/a	35 10319100	-77 12894300			Draper Aden		
	894	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 3-2" diameter large woody debris, 3-4" diameter large woody debris, 1-10" diameter tree, 3-18" diameter tree, 1-24 diameter tree, and approximately 0.5 cy of miscellaneous vegetative debris.	n/a	35 10259100	-77 12889500			ON DE		
0 <del>6</del>	895	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-4" diameter large woody debris, 1-6" diameter large woody debris, 2-2" diameter trees, 3-6" diameter trees, 2-8" diameter trees, 2-10" diameter trees, 1-12" diameter tree, 2-15' diameter trees, 1-18" diameter tree, 1-30" diameter tree, and approximately 11.1 cy of miscellaneous vegetative debris.	n/a	35 10208600	-77 12798800					
	896	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-4" diameter large woody debris. 1-6" diameter large woody debris, and 2-10" diameter trees.	n/a	35 10181300	-77 12725000	35 10219500	-77 12768700			
	898	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-2" diameter large woody debris, 2-4" diameter large woody debris, 1-6" diameter large woody debris, 1-8" diameter large woody debris, 2-6" diameter trees, 4-8" diameter trees, 4-10" diameter trees, 2-12" diameter trees, 1-18" diameter tree, 1-24" diameter tree, and 1-36" diameter tree.	n/a	3510230600	-77 12779400	35.10279800	-77 12815200	N & ESC PLAN		
	900	Remove vegetative (large woody) debns and uprooted trees accumulated in bottom of ditch. Secure vegetative debns to the banks. Vegetative debns observed, but is not limited to, 1-6" diameter large woody debns, 1-4" diameter tree, 3-8" diameter frees, 4-12" diameter frees, and 3-15" diameter trees.	n/a	35 10280000	-77 12815500	35 10329400	-77 12833700	REMEDIATION		
09	841	Remove 12" of sediment accumulated in 48 LF of 24" RCP	Place outlet stabilization structure at the 24"RCP flowing into the ditch	35 10139900	-77 13052600	35 10127700	-77.13048100	E S		
12	842	Remove sediment accumulated in bottom of ditch, grade to match invert.	Place 1 check dam downstream of sediment build up	35 10127700	-77 13048100	35.10101900	-77 13034700	5		
iá	897	Remove vegetative (large woody) debris, uprooted trees, and miscellaneous debris accumulated in bottom of dirch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 4-3"diameter large woody debris, 1-3" diameter tree, 3-4" diameter trees, 1-5" diameter tree, 2-6" diameter trees, 1-8" diameter tree, and 1-12" diameter tree	n/a	35.09862200	-77 12605800	35 10044500	-77 12686100	SON CREE		
	882	Remove construction debns accumulated in bottom of ditch.	n/a	35,10307800	-77 12695400			1 ×		
	884	Remove vegetative (large woody) debris and miscellaneous debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3° diameter large woody debris.	n/a	35 10225500	-77 12651300	35 10153600	-77 12615500	81 31/15(R)		
10	885	Remove uprooted tree, construction debris, and miscellaneous debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-12" diameter tree.	n/a	35 10038300	-77 12555300	35,09945000	-77 12506400			
	886	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 3-3° diameter large woody debris and 1-5° diameter tree	n/a	35.09919500	-77 12492400	35,09837100	-77 12451600	(Resource of		
2	899	Remove vegetative (large woody) debris accumulated in bottom of clitch	n/e	35.09795200	-77 12669100			Condition of the		
(3	845	Remove vegetative (large woody) debns accumulated in bottom of ditch. Secure vegetative debns to the banks. Vegetative debns observed, but is not limited to, 1-3" diameter large woody debns and 1-6" diameter large woody debns.	n/a	35.09825900	-77 12581700			SOLE SOLE		
1.4	892	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-5° diameter large woody debris, 2-12° diameter trees, 4-15° diameter trees and 1-30° diameter trees.	n/a	35.09697600	-77 12421300	35.09843100	-77 12590600	1008		

-	Subarea I		ESC Description	Start Latitude	Start Longitude		End Longitude	MA.S	
14	844	Remove sediment and vegetative (large woody) debns accumulated in bottom of ditch.	Place 1 check dam downstream of debris	35,09461200	-77 12746400	35.09454200	-77,12741700	12/1	
15	808	Remove sediment, vegetative (large woody and miscellaneous) debris, uprooted trees, and miscellaneous debris accumulated in bottom of ditch, grade to match invert.	n/a	35.09425400	-77 12739100	35,09405700	-77 12648800	5415 5415 5114	
	810	Remove sediment, vegetative (large woody and miscellaneous) debris, and uprooted trees accumulated in bottom of ditch.	n/a	35,09410200	-77 12623900	35.09419800	-77 12554600	1000	
6	811	Remove sediment, vegetativé (large woody) debris, and uprooted trees accumulated in bottom of ditch, grade to match invert	Place outlet stabilization structure at the structure flowing into the ditch, Place 1 check dam downstream of debris	35,09438000	-77 12503100	35,09424200	-77 12502900	ites	
	812	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 4-2" diameter large woody debris, 1-4" diameter large woody debris, 1-8" diameter large woody debris, 1-8" diameter large woody debris, 1-8" diameter tree, 2-10" diameter trees, 1-12" diameter trees, 1-18" diameter trees, 1-36" diameter trees	n/a	35.09379300	-77 12483700	35.09304200	-77 12396800	Associates	
	814	Remove vegetative (large woody and miscellaneous) debns and uprooted trees accumulated in bottom of ditch, Secure vegetative debns to the banks. Vegetative debns observed, but is not limited to, 4-2" diameter large woody debns, 5-4" diameter large woody debns, 5-4" diameter large woody debns, 1-8" diameter large woody debns, 1-12" diameter large woody debns, 1-12" diameter tiee, 1-10" diameter tiee, 1-15" diameter tiee, 1-10" diameter tiee, 1-15" diameter tiee, 1-10"	n/a	35,09296700	-77 12373700	35,09262100	-77 12306300	aper Aden Ass	
	816	Remove vegetative (large woody and miscellaneous) debris accumulated in bottom of dirch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-2" drameter large woody debris, 1-4" drameter large woody debris, 1-8" drameter large woody debris, and approximately 1 cy of miscellaneous vegetative debris.	0/2	35.09237700	-77 12248300			Draper	
	818	Remove vegetative (large woody and miscellaneous) debns, uprooted trees, and construction debns accumulated in bottom of ditch. Secure vegetative debns to the banks. Vegetative debns observed, but is not limited to, 5-2" diameter large woody debns, 3-4" diameter large woody debns, 2-6" diameter large woody debns, 1-8" diameter large woody debns. 2-12" diameter large woody debns, 1-8" diameter tree, 1-12" diameter tree, and approximately 1 cy of miscellaneous vegetative debns.	n/a	35,09224000	-77 12181900	35.09206100	-77 12095000	OW	
	819	Remove vegetative (large woody and miscellaneous) debns accumulated in bottom of ditch. Secure vegetative debns to the banks. Vegetative debns observed, but is not limited to, 1-3" diameter large woody debns, 2-12" diameter large woody debns, and approximately 0.25 cy of miscellaneous vegetative debns.		35.09198400	-77 12030200	35.09181600	-77 11966000		
	820	Remove uprooted tree. Secure vegetative debns to the banks. Vegetative debns observed, but is not limited to 1-24° diameter tree.	n/a	35,09178100	-77.11920600			NAN	
	824	Remove vegetative (large woody and miscellaneous) debris and uprooted trees accumulated in bottom of dirth. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 4-2" diameter large woody debris. 3-4" diameter large woody debris. 3-4" diameter large woody debris. 3-12" diameter large woody debris. 3-1" diameter tree, 1-16" diameter tree, 1-10" diameter tree, 1-10" diameter tree, 6-12" diameter trees, 1-15" diameter tree, 1-10" diameter tree, 6-12" diameter trees, 1-15" diameter tree, 1-10" dia	n/a	35.09177100	-77 11796100	35.09175300	77.11891200	ION & ESC PLAN	
	822	Remove vegetative (large woody) debns and uprooted trees accumulated in bottom of ditch. Secure vegetative debns to the banks. Vegetative debns observed, but is not limited to, 2-4" diameter large woody debns. 1-6" diameter large woody debns. 1-3" diameter tree, 2-4" diameter trees and 1-8" diameter tree	n/a	35,09116300	-77 11613900	35.09150700	-77 11725200	REMEDIATION	
	823	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to /1-4" diameter large woody debris. 1-3" diameter tree, 1-4" diameter tree, and 1-12" diameter tree.	n/a	35,09163400	-77 11765700	35,09150900	-77 11725500	CREEK	
	821	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch.	n/a	35,09086600	-77 11531300	35.09066400	77 11480400	SON	
	809	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-3" diameter large woody debris. 1-4" diameter large woody debris. 1-8" diameter large woody debris, 1-3" diameter tree, 1-6" diameter tree, 2-6" diameter tree, 2-10" diameter trees, 5-12" diameter tree, 1-15" diameter tree, 1-24" diameter tree, and approximately 1 cy of miscellaneous vegetative debris.	n/a	35,08476700	-77 11270000	35.08564900	-77.11354300	\$ S	
.20	813	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-4" diameter large woody debris, 2-6" diameter large woody debris. 1-12" diameter large woody debris, 2-4" diameter trees, 1-6" diameter tree, 2-8" diameter trees, 4-12" diameter trees, and 4-15" diameter trees.	n/a	35.08597700	-77 11361400	35.08628200	-77 11508200		
	815	Remove vegetative (large woody) debris and uprooted trees accumulated in bottom of ditch, Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 1-3" diameter tree, 3-4" diameter tree, 2-6" diameter trees, 1-8" diameter tree, 2-12" diameter trees, and 1-18" diameter tree.	n/a	35.08652400	-77 11531800	35,08769900	-77 11516400	TATIONISMO AT DATASSA SIT DHEDOLD SIT	
	817	Remove vegetative (large woody and miscellaneous) debris, uprooted trees, and miscellaneous debris accumulated in bottom of ditch. Secure vegetative debris to the banks. Vegetative debris observed, but is not limited to, 2-3" diameter trees, 1-4" diameter tree, 2-6" diameter trees, 1-10" diameter tree, 3-12" diameter trees, 1-14" diameter tree, 3-15" diameter trees, 1-18" diameter tree, and approximately 0.5 cy of miscellaneous vegetative debris.	n/a	35.08835300	-77 11501900	35.09050400	-77.11480200	19080X	

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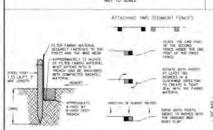
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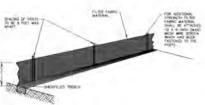
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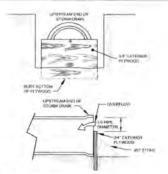
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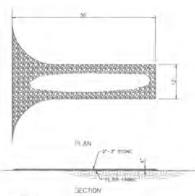
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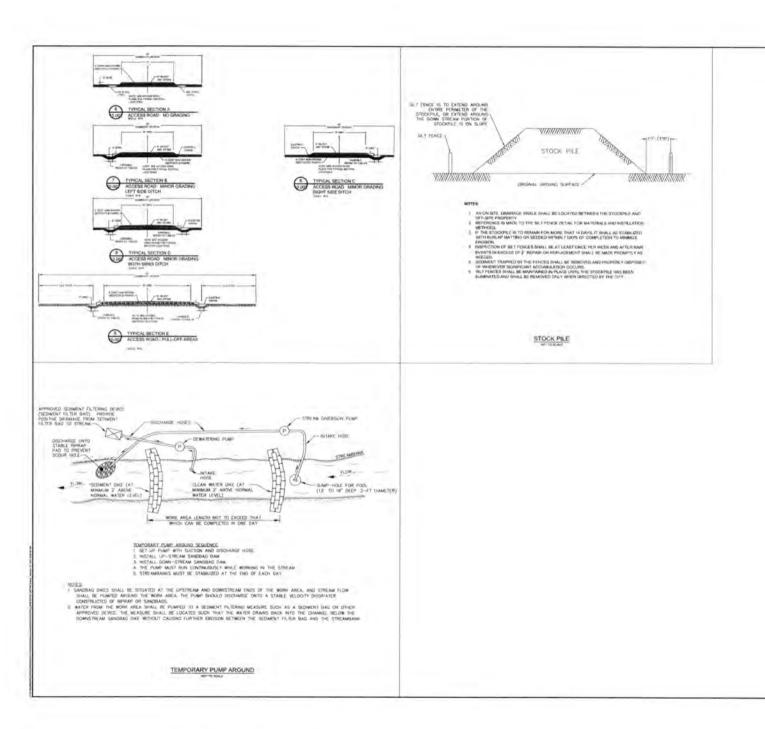
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# AGENDA ITEM COVER SHEET



Agenda Item Title:
Consider adopting a Resolution to approve Interlocal Agreement with Craven County (fiber).

Date of Meeting: March	1 23, 2021	Ward # if applicable: N/A		
Department: Public Utili	ties	Person Submitting Item: Charles Bauschard		
Call for Public Hearing	g: □Yes⊠No	Date of Public Hearing: N/A		
Explanation of Item:	The state of the s	yor to execute Interlocal Agreement and pprove relocation of fiber utilities.		
Actions Needed by Board:	Execution by M	Execution by Mayor Outlaw		
Backup Attached:	Memo, Interlocal Agreement, location map, Resolution			
Y 14 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Mw Dw.			
Is item time sensitive?		he meeting? □Yes ☒ No		
will there be advocates	орроненіз ас і	ine meeting: Li i es 24 110		
Cost of Agenda Item: N	I/A			
If this requires an expe	원 그 시간 보이 바이 어느 어느 아니다고?	been budgeted and are funds available		



210 Kale Road, P.O. Box 1129 New Bern, NC 28563-1129

TO: Mayor Outlaw, Board of Aldermen

FROM: Charles D. Bauschard, Director of Public Utilities

COPIES: Mark Stephens, City Manager; File

SUBJECT: Interlocal Fiber Cable Agreement; James City Area

DATE: February 25, 2021

The North Carolina Department of Transportation has requested for the City of New Bern to relocate fiber utilities for the purpose of constructing the NCDOT US 70 James City project; U-5713, R-5777A, R-5777B.

This fiber cable is jointly used by the City of New Bern and Craven County. Staff recommends abandoning the old fiber cable in place and installing a new fiber cable that will bypass the limits of the NCDOT project. A location map is provided.

The cost of this will be shared equally between the City and County. The City electric department will contribute administration, labor and equipment services. These services are expected to offset material costs. As a result, staff estimates a net zero dollar impact on City expenditures. Any unexpected cost over runs would be absorbed thru the NCDOT project fund.

Therefore, staff requests your consideration towards adopting an interlocal agreement with the Craven County. This agreement effectively establishes City and County responsibility towards the rerouting fiber cable that conflicts with the NCDOT James City US 70 Highway project. The County has executed their authority to adopt this agreement.

The interconnection agreement and supporting resolution is provided for you consideration.

## RESOLUTION

# BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Interlocal Agreement for fiber by and between Craven County and the City of New Bern, a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor and City Clerk are hereby authorized and directed to execute the same for and on behalf of the City.

ADOPTED THIS 23TH DAY OF MARCH 2021.

	DANA E. OUTLAW, MAYOR
DA F BLANCO CITY CLERK	

## INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is made and entered into by and between CITY OF NEW BERN and CRAVEN COUNTY as follows:

## WITNESSETH:

## ARTICLE I Definitions

Certain terms having specific definitions are used in this Agreement, and these terms and definitions, unless the context clearly indicates to the contrary, are as set forth in this Article. The defined terms appearing in this Article are set forth in exact form as they appear between the quotation marks. When the same term is used in this Agreement with the meaning as assigned herein, it shall appear in the identical capitalized form. Otherwise, the meaning shall be as used in the context of the sentence in which it appears and not necessarily that as defined herein.

- 1.1 "Agreement" means and refers to this Interlocal Agreement.
- 1.2 "City"- means and refers to City of New Bern.
- 1,3 "County" means and refers to Craven County.
- 1.4 "Effective Date" means and refers to March \_\_\_\_, 2021.
- 1.5 "New Fiber" means and refers to the certain fiber optic cable and related appurtenances proposed to be installed as generally depicted on the map attached hereto.
- 1.6 "Old Fiber" means and refers to the certain fiber optic cable and related appurtenances which run from the Trent River bridge to Thurman Road, as generally depicted on the map attached hereto.
  - 1.7 "Parties" means and refers to City and County collectively.
  - 1.8 "Party" means and refers to City or County, individually.

## ARTICLE II Recitals

- 2.1 City and County jointly use, operate and maintain the Old Fiber.
- 2.2 The Department of Transportation is planning extensive construction work in the James City area. Such construction will require the discontinuance of the use of the Old Fiber.
  - 2.3 City and County have agreed to construct and install the New Fiber and to share in

the expense of same as hereinafter set forth.

2.4 The Parties execute this Agreement to memorialize their understandings and agreements relative to the New Fiber, the Old Fiber and other matters herein set forth.

# ARTICLE III Term of the Agreement

The term of this Agreement shall begin on the Effective Date and shall remain in effect until terminated as herein provided.

# ARTICLE IV Responsibilities of City

As consideration for this Agreement, City agrees to:

- 4.1 Construct and install the New Fiber.
- 4.2 Take such steps as may be reasonable or necessary to remove or deactivate the Old Fiber, as may be required by the North Carolina Department of Transportation in relation to its planned construction in the James City area.
  - 4.3 Perform its obligations hereunder diligently and in a competent, first-class manner.
- 4.4 At all times act in accordance with a standard of good faith and fair dealing as to County.

# ARTICLE V Responsibilities of County

As consideration for this Agreement, County agrees to:

- 5.1 Pay a sum not exceeding \$150,000.00 to the City upon completion of the construction and activation of the New Fiber, such amount representing fifty percent (50%) of the actual construction and activation costs associated with the New Fiber, not to exceed \$300,000.00 in total.
  - 5.2 Act in accordance with a standard of good faith and fair dealing as to City.

# ARTICLE VI Construction Budget, Use and Capacity

**6.1** Upon completion of the installation of the New Fiber, City shall be deemed and considered the owner thereof.

- **6.2** Upon completion of the installation of the New Fiber, County shall have a permanent, non-revocable and non-terminable license therein, which license shall survive the termination or expiration of this Agreement.
- 6.3 Upon completion of the installation of the New Fiber, City shall be entitled to utilize 50% of the capacity thereof, and County shall be entitled to utilize 50% of the capacity thereof.
- 6.4 City and County agree to discuss and negotiate in good faith the reallocation and adjustment of the usage capacities set forth in 6.3 above as the future requirements of the Parties may require.
- 6.5 Each Party shall be responsible for 50% of the cost of maintenance and repair of the New Fiber.

# ARTICLE VII Termination

This Agreement may be terminated by County or City upon a breach of this Agreement by the other Party which remains uncured for a period of ninety (90) days after the giving by a Party of written notice of such breach.

## ARTICLE VIII

## NCGS § 160A-461 COMPLIANCE

- 8.1 The Parties deem this Agreement an "undertaking" within the meaning set forth in Article 20 of the NCGS 160A.
- 8.2 Each Party shall appoint such personnel as it deems necessary or reasonable to accomplish the transactions envisioned by this Agreement.
- 8.3 Each Party shall appropriate such funds as may be necessary or reasonable to accomplish the purposes envisioned by this Agreement.
  - 8.4 This Agreement does not involve the joint ownership of any real property.

# ARTICLE IX Miscellaneous

- 9.1 Amendment: This Agreement may not be modified or amended except by written instrument authorized by each Party and signed by authorized representatives of each Party.
  - 9.2 Severability: If any provision of this Agreement is held by a court of competent

jurisdiction to be unconstitutional or unenforceable, the decision of such court shall not affect or impair any of the remaining provisions of this Agreement, and the Parties shall, to the extent they deem to be appropriate, take such actions as are necessary to correct any such unconstitutional or unenforceable provision. It is hereby declared to be the intent of the Parties to this Agreement that this Agreement would have been approved and executed had such an unconstitutional or unenforceable provision been excluded therefrom.

- 9.3 Entire Agreement: This document contains the entire Agreement between the Parties, and no statement, oral or written, made by either Party or agent of either Party that is not contained in this Agreement shall be valid or binding.
- 9.4 Remedies: This Agreement may be enforced by the Parties by all remedies available at law or in equity, including but not limited to specific performance. Failure or delay to exercise any right, remedy or privilege hereunder shall not operate as a waiver of such right, remedy or privilege nor prevent subsequent enforcement thereof.
- 9.5 Covenant of Further Assurances: Contractor and Town agree that from and after the date of execution hereof, each will, upon the request of the other, execute and deliver such other documents and instruments and take such other actions as may be reasonably required to carry out the purpose and intent of this Agreement and that each shall have an ongoing duty of good faith and fair dealing with the other.
- 9.6 <u>Assignment</u>: No assignment (in whole or in part), delegation, transfer, or novation of this Agreement or any part thereof shall be made unless approved by both Parties.
- 9.7 <u>Multiple Originals</u>: This Agreement may be executed by the Parties hereto in duplicate originals, each of which, when executed, shall constitute one and the same Agreement and one of which shall be retained by each Party.
- 9.8 Governing Law and Venue: This Agreement shall be governed in accordance with the laws of the State of North Carolina and, as applicable, the laws of the United States of America. Exclusive venue for any legal action filed hereunder shall be vested in the state and federal courts sitting in Craven County, North Carolina.
- 9.9 Representations and Warranties: Except as specifically agreed to herein, neither Party makes any representations or warranties in relation to the subject matter of this Agreement.

9.10 <u>Recitals</u>: The recitals contained in Article II are incorporated into the terms of this Agreement as integral parts hereof.

## ARTICLE X Notices

Any notice or other communication required or permitted under this Agreement shall be in writing and shall be deemed given as of the date it is (a) delivered by hand; (b) mailed, postage prepaid return receipt requested, to the Parties at the addresses listed below or later specified in writing; or (c) sent, shipping prepaid, return receipt requested, by a national courier service, to the Parties occupying the positions indicated at the addresses listed below.

County: Craven County

ATTN: Jack Veit, County Manager

406 Craven Street New Bern, NC 28560

With copies to: Grady Quattlebaum, PLLC

ATTN: Arey Grady 244-A Craven Street New Bern, NC 28560

City: City of New Bern

ATTN: Mark Stephens, City Manager

300 Pollock St. New Bern, NC 28560

With copies to: Davis Hartman Wright

ATTN: Scott Davis 209 Pollock St. New Bern, NC 28560

IN WITNESS HEREOF, the Parties hereto, intending to be bound, have executed this Agreement in duplicate originals effective as of the 10<sup>th</sup> day of March, 2021.

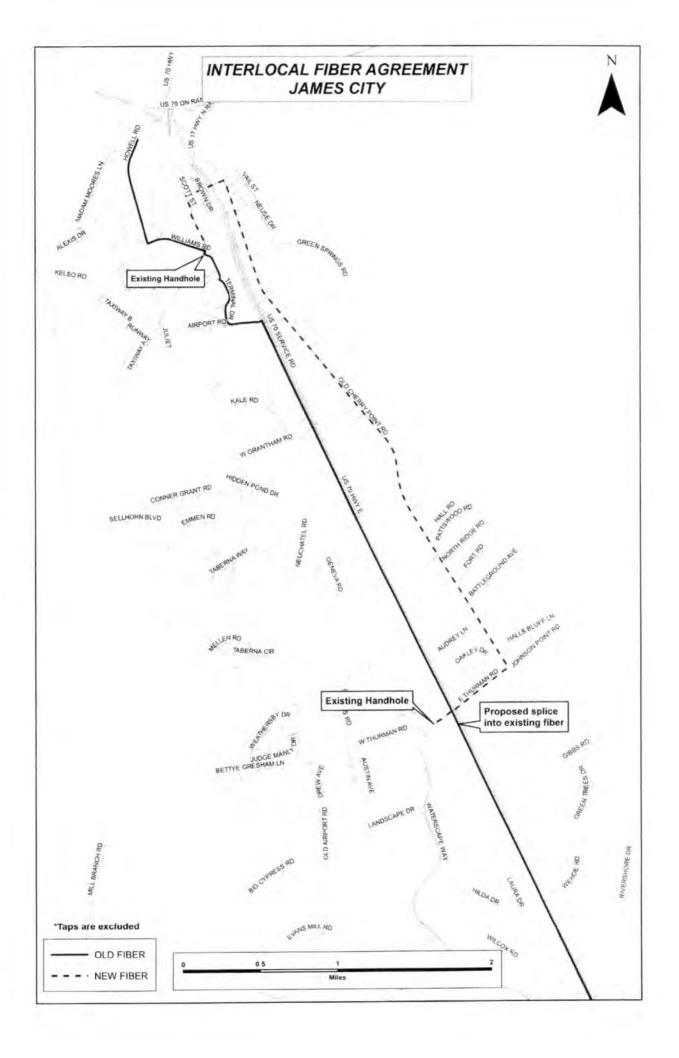
By:

CRAVEN COUN	11 1
JACK B. VEIT, II	I, Craven County Manager

DALIEN COLLARY

# CITY OF NEW BERN

	Ву:	DAMA QUITLAND AA	
(CITY SEAL)		DANA OUTLAW, Mayor	
ATTEST:			
BRENDA E. BLANCO, Clerk, City of New Bern Board of Alderman			



# **AGENDA ITEM COVER SHEET**



# **Agenda Item Title:**

Consider Adopting a Resolution Authorizing the City Manager to Negotiate and Execute a Contract with Fund Development, LLC for grant writing services.

Date of Meeting: 3/23/	2021	Ward # if applicable: N/A		
Department: Developme	ent Services	Person Submitting Item: Amanda Ohlensehlen, Community and Economic Development Manager  Date of Public Hearing:		
Call for Public Hearin	g: □Yes□No			
Explanation of Item:	Request for Qu The Review Co	ceived five (5) qualified responses to a alifications (RFQ) for Grant Writing Services. In mmittee has reviewed and scored all direcommends proceeding with Fund LLC.		
Actions Needed by Board:	Adopt A Resolu	ution		
Backup Attached:	Memo, Resolut RFQ Score Res	ion, RFQ Advertisement, RFQ Scoresheet, ults, Proposal		
Is item time sensitive?	□Yes □No			
Will there be advocate	s/opponents at	the meeting?   Yes   No		
Cost of Agenda Item:				
If this requires an expe		been budgeted and are funds Director? □Yes □ No		

**Additional Notes:** 



## **MEMORANDUM**

(252)639-7587

TO: Mayor Outlaw and Board of Aldermen

FROM: Amanda Ohlensehlen, Community and Economic Development Manager

DATE: March 12, 2021

SUBJECT: Consider Adopting a Resolution Authorizing the City Manager to Negotiate

and Execute a Contract with Fund Development, LLC for grant writing

services.

The City of New Bern recognizes that obtaining grant funding is a critical and important function to enable the City to leverage local public funds to help the City find and apply for funding for a variety of uses, including resiliency and community planning, technical assistance, research, and capital infrastructure projects. The City publicly advertised a Request for Qualifications (RFQ) on February 15, 2021 seeking a Consultant(s) to assist in researching and identifying potential grant opportunities and to provide strategic grant writing and administration services associated with the completion and submission of grant funded projects. Submittals were received on March 5, 2021. The City received 5 qualified responses. Each respondent was evaluated using the qualification and submittal requirements. The 4-member review committee represented various City departments and the total scores are displayed below:

Firm	Total Score		
Fund Development, LLC	367		
Withers Ravenel	367		
Water Funding Financial, PLLC	201		
Grant Gateway	184		
Grantscribe, LLC	173		

The final rankings resulted in a tie between two firms and staff reviewed the hourly rate structure for each respondent and selected the lower cost. Staff recommends the Board consider approving a Resolution Authorizing the City Manager to enter negotiations and execute a Contract with Fund Development, LLC, and furthermore if negotiations fail to proceed to the next highest ranked respondent until a mutually agreeable contract is approved for grant writing services to benefit the City of New Bern.

If you have any questions or need additional information, please contact Amanda Ohlensehlen at 252-639-7580.

# REQUEST FOR QUALIFICATIONS For Grant Writing Services



#### Issued By:

#### City of New Bern

Development Services Department 303 First Street, PO Box 1129 New Bern, NC 28563

> RELEASE DATE: February 15,2021

#### PROPOSAL CLOSING:

March 5, 2021 at 5:00 pm EST Late submissions will not be accepted

Submit responses to:

City of New Bern Development Services 303 First Street, PO Box 1129 New Bern, NC 28563

#### City of New Bern Request for Qualifications For Grant Writing Services

#### **Project Title:**

**Grant Writing Services** 

#### Project Description:

The City of New Bern (City) recognizes that obtaining grant funding is a critical and important function to enable the City to leverage local public funds to help the City find and apply for funding for a variety of uses, including resiliency and community planning, technical assistance, research, and capital infrastructure projects. The City is seeking a Consultant(s) to assist in researching and identifying potential grant opportunities and to provide strategic grant writing and administration services associated with the completion and submission of grant funded projects.

The types of improvements the grant funding may be utilized for include, but may not be limited to, planning activities, design work, capacity building, sanitary sewer system improvements, storm water drainage improvements, electric utility improvements, mitigation and resiliency projects, historic preservation, community facility and other public improvements.

Technical Assistance and Program Administration services shall include, but not be limited to: grant application assistance, coordinating with funding agencies, developing and administering agency contract(s), requesting, tracking and managing program funds in compliance with program guidelines, developing required public record systems, preparing for and assisting with agency audits and site visits, managing any bid/contract grant requirements, technical support on any other requirements or criteria required for project implementation, developing appropriate reports, schedules and certifications, coordinating and conducting any required community and public input meetings, and developing any periodic, annual, and closeout agency submissions.

For example, the City of New Bern is currently developing a City-wide Resiliency and Hazard Mitigation Plan to increase community resilience to sea-level rise and climate change through an engaged stakeholder process. The resulting resiliency framework will focus on strategies to avoid hazards, withstand future disaster events, recover faster, and to ultimately "Build Back Stronger" at the citizen level; the business level; and the municipal level. Strategy initiatives will run the gamut from the routine and highly feasible to the very ambitious, including social and community health programing, resiliency planning frameworks, land-use regulatory changes, and large-scale infrastructure projects including the use of green infrastructure practices when possible. Grant funding was obtained to cover the cost of the resiliency planning process, as well as seeking on-going grant funding opportunities for project implementation.

#### Location Background

Founded in 1710, the historic city of New Bern lies at the confluence of the Neuse and Trent Rivers in eastern North Carolina. The City of New Bern, located in Craven County, North Carolina has a population of 30,113. New Bern serves as the county seat and is designated a Metropolitan Statistical Area with population of 124,346. New Bern is the second-oldest colonial town in North Carolina and was the capital of the North Carolina colonial government. For a short period of time New Bern was also the state capital. The City's Governing Body, The New Bern Board of Aldermen, is comprised of a Mayor and six Aldermen, each representing one of New Bern's six wards.

In recent years, the City's vulnerability to flooding and water intrusion has been revealed. New Bern was devastated by Hurricane Florence in September 2018. 4,325 homes and 300 businesses in and around the City of New Bern were damaged, with damages reaching approximately \$100 million. 261 of

these impacted structures were in two of the City's locally designated historic districts and listed on the National Register. Many more homes affected were in the City's most vulnerable neighborhoods where 36% of the population lives at or below the poverty level. Although comprised of different populations with varying socioeconomic backgrounds, buildings and structures, each of New Bern's neighborhoods must adapt to the increasing frequency and strength of storm events, as well as new base flood plain regulatory levels.

New Bern strives to be a leader for other communities in Eastern North Carolina, building on plans and strategies to improve the quality of life for its citizens. The City tagline states, "Everything Comes Together Here" and is represented by the abundance of recreational, historical, and cultural opportunities the location offers, as well as the diverse industries supporting regional employment. The City seeks to employ strategies and implement projects that realize community and economic development goals to support local services and enrich the vibrant economy.

#### Services Requested:

- Funding Needs Analysis/Strategic Outreach: Work with City staff to review grant needs
  identified by City departments; assess the validity of current funding priority areas; identify
  changes in funding priority areas and identify new priority areas for funding/grant proposals
  based on funding viability. Assist City staff in providing strategic outreach to relevant agency
  staff in determining how to competitively structure the City's funding request.
- 2. Grant Funding Research: Conduct research to actively assist in identifying grant resources including, but not limited to federal, state, foundation, agencies and organizations that support the City's funding needs and priorities including but not limited to the following areas: historic preservation; road improvements; water quality and other environmental initiatives; community/economic development; health and human services; housing programs; infrastructure (i.e. stormwater, potable water, sanitary sewer, streets, electric utility) development and maintenance; technology; police and fire; and parks, recreation and trail development. In addition, when requested, provide summaries of potential grants and financing resources including, but not limited to, name of agency, due dates for applications, eligibility, a brief program summary, and the level of funding available.
- 3. Grant Proposal Development and Review: Provide general grant proposal writing services associated with the completion of grant applications on the behalf of the City, including the preparation of funding abstracts, production, and submittal of applications to funding sources. In addition, provide ongoing technical review of grant applications prepared and submitted by staff, when requested. A copy of each grant application package submitted for funding, in its entirety, is to be provided to the City.
- 4. Reporting: Provide a monthly and annual summary of grants the City has applied for with the grant writer's assistance and the outcome of each grant request.

The Development Services Department will be available to consult and direct in data gathering, planning, application development, and general coordination. The City and the successful proposer may agree to mutually amend the scope of services to accomplish the project as described. All amendments to the scope of services shall be in writing.

#### Contract:

It is the City's intent to enter into a three (3) year contract with the highest ranked Consultant(s) with an option to renew the Contract for two additional one (1) year terms for a total maximum contract period of five (5) years. Negotiation of contracts for services shall follow the initial selection process. Should a satisfactory contract not be achievable with the number one ranked proposing firm or individual then that proposal shall be rejected, and negotiations shall begin with the number two ranked firm, and so on. Procurement and contracting of all services shall conform to local, state, and federal regulation guidelines. The City reserves the right to enter into contracts with multiple respondents.

#### Minimum Qualifications:

- 1. The Consultant must be actively in business performing the requested services for at least the past three (3) years.
- 2. The Consultant must have a minimum of three (3) years of experience writing grant proposals.
- The Consultant must have a minimum of three (3) years of experience writing and/or administering Local. Federal and/or State government grant and/or loan programs.
- The Consultant must have a minimum of three (3) years of experience working with non-profit
  organizations and local governments in writing and/or administering local, State and/or Federal
  grant and/or loan programs.

#### Submittal Requirements:

Firms wishing to be considered are expected to be consultants with expertise and experience in researching, writing and administering grants.

#### Submissions shall include:

- 1. A general statement of qualifications.
- 2. Demonstration of experience in working with appointed and executive bodies in North Carolina.
- Demonstrated knowledge of New Bern/Eastern North Carolina and success in identifying and securing funding for local projects that align with community goals.
- Provide a list of all grants applied for and awarded in the past two years and a brief summary of each proposal. (Minimum of three (3) proposals)
- 5. Identify and provide curriculum vitae of proposed lead grant writer.
- Provide a list of three (3) professional references for on-going and recently completed grant projects, including contact person and phone number.
- 7. Any additional information that will assist in evaluating the applicant's qualifications.
- Submit hourly rate for grant writing services. Supply not to exceed amount per each grant submittal. For purposes of negotiating individual grant opportunities, the not to exceed amount may be exceeded with prior approval. Reimbursement will be based upon hourly rate submitted.
- Delivery: In order to be considered for consulting work pursuant to this RFQ, firms must return
  one (1) hard copy of proposals in a sealed envelope, as well as an electronic copy of all
  submission materials by 5:00pm EST on March 5, 2021 to the office below. Sealed envelopes
  must be labeled "2021 Grant Writing Services" for reference. There is no page limit for
  submissions.

City of New Bern
Development Services
Attn: Amanda Ohlensehlen, Community & Economic Development Manager
303 First Street, PO Box 1129
New Bern, NC 28563

Email for electronic copy: ohlensehlena@newbernnc.gov

Responses received after the date and time listed will not be considered.

#### **Evaluation and Award:**

Proposals will be reviewed by a selection committee, ranked based upon the following criteria, and negotiation for contracts shall follow the order of ranking from highest to lowest score.

- Demonstration of experience in working with appointed and executive bodies in North Carolina.
   20 points
- Demonstrated knowledge of New Bern/Eastern North Carolina and success in identifying, building relationships, and securing funding for local projects that align with community goals. – 40 points
- 3. Strength and relevance of grants applied for and awarded in the past two years. 20 points
- 4. Consultant expertise and years of experience in the grant writing field. 20 points

The highest ranked firm shall be determined by a tally of the total number of points given to each firm by each review selection committee member. If the City determines that multiple grant consultants are in the best interest of the City, respondents will be ranked based upon their previous performance obtaining and administering specific grant programs for similarly situated local governments. The selection process shall be open to the public and records maintained in accordance with all grant requirements.

#### A. Critical Dates:

- Consultant's deadline for submitting questions related to this RFQ: February 19, 2021 by 3:00pm EST
- City's deadline for responding to consultant questions: February 24, 2021 by 5:00pm EST
- Proposal deadline: March 5, 2021 at 5:00pm EST

#### B. Questions:

- No oral interpretations shall be made to any respondent as to the meaning of any of the
  documents. Every request for an interpretation shall be made in writing and submitted
  via email, such questions must be received by February 19, 2021 by 3:00pm EST. The
  subject line should read "2021 Grant Writing Services".
- Any questions regarding this RFQ should be directed in writing via email to Amanda Ohlensehlen, Community & Economic Development Manager, ohlensehlena@newbernnc.gov.
- The City of New Bern will post its response to questions and clarifications by February 24, 2021 at 5:00pm EST. It is the responsibility of each respondent to check the website for any addendums.

END OF THE REQUEST FOR QUALIFICATIONS



Development Services 303 First Street P.O. Box 1129 - New Bern NC 28562 (252)-639-7580

#### 2021 Grant Writing Services RFQ Review

Reviewer:		
Firm Name:	Possible Points	Score
Demonstration of experience in working with appointed and executive bodies in North Carolina	20	0
Demonstrated knowledge of New Bern/Eastern North Carolina and success in identifying, building relationships, and securing funding for local projects that align with community goals.	40	0
Strength and relevance of grants applied for and awarded in the past two years.	20	0
Consultant expertise and years of experience in the grant writing field.)	20	σ
Comments:		

Total Score (100 Max)

0

# City of New Bern Request for Qualifications Grant Writing Services Scoring Results

Firm	Total Score
Fund Development, LLC	367
Withers Ravenel	367
Water Funding Financial, PLLC	201
Grant Gateway	184
Grantscribe, LLC	173

## Proposal

2021 Grant Writing Services

Presented to

City of New Bern

**Development Services** 

303 First Street

New Bern, NC 28563

## Prepared by:

Fund Development, LLC

Margaret Davis Shields, CFRE, President

2347 Chinquapin Rd.

New Bern, NC 28562

(252) 670-2588

March 4, 2021

Margaret Davis Shields, CFRE
Fund Development, LLC
2347 Chinquapin Rd.
New Bern, NC 28562
(252) 670-2588
funddevelopment8@msn.com

March 4, 2021

Ms. Amanda Ohlensehlen Community and Economic Development Manager City of New Bern 303 First Street, PO Box 1129 New Bern, NC 28563

Dear Ms. Ohlensehlen:

Enclosed please find Fund Development LLC's bid proposal for 2021 Grant Writing Services for the City of New Bern. Fund Development, LLC appreciates the opportunity to submit a proposal for the City of New Bern's Request for Qualifications for 2021 Grant Writing Services.

As the President of Fund Development, LLC, I value the partnership my business has had with the City of New Bern providing grant writing services for wide range of projects during the past two years. I am very much interested in continuing this partnership in the future. Please don't hesitate to contact me via e-mail or on my cell at 252-670-2588, if I can provide additional information or answer questions regarding the attached proposal.

I look forward to hearing from you in the near future.

Jargaret O Shelds

Best Regards,

Margaret D. Shields, CFRE

President

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- 5. CURRICULUM VITAE
- 6. REFERENCES
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#### Statement of Qualifications:

Fund Development, LLC is a fundraising firm located in New Bern, North Carolina. Founded in 2007, by Margaret Shields, CFRE, President and Principal Grant Writer, Fund Development has a small team of grant writers specializing in researching, writing and administering grants, as well as capital campaigns that further the missions of nonprofit organizations and municipalities. Grant writing and administration focuses on projects and needs in the greater New Bern Community; however, clients are also located in eastern North Carolina and Virginia. Since 2007, Ms. Shields has raised \$6,604,934.00 through grants and capital campaigns for government entities and nonprofit organizations in New Bern and Craven County. Additionally, more than \$1.5 million has been raised for nonprofit organizations and municipalities throughout the region including colleges, healthcare, human services and downtown revitalization organizations.

Fund Development's current client roster of North Carolina clients includes Religious Community Services, CCHC Foundation, The Filling Station, True Justice International, New Bern Civic Theatre, New Bern Firemen's Museum, Crystal Coast Austin Center, Washington Harbor District Alliance. Since 2018, Fund Development has also provided grant writing services for the City of New Bern, researching, writing and vetting dozens of funding opportunities for resiliency, design, planning, infrastructure and community improvement. Fund Development raised \$3,000,000.00+ in grants and capital campaigns for these clients in 2019 and 2020.

#### Sample Grants Awarded

Grant Category	Funding Source	Organization	Project & Award Amt.
Planning Activities	NC Attorney General (EEG)	City of New Bern	Hazard Mitigation & Resiliency Plan \$70,000
Design Work	Nat'l Trust for Hist. Preserv.	N.B. Firemen's Museum	Architectural Assessment \$10,000.00
Capacity Building	Anonymous Trust	Religious Comm. Services	Challenge Grant – Family Shelter \$50,000.00
Sanitary Sewer Sys. Improvement	Golden Leaf Foundation	City of New Bern	Relocation & Replacement, Lift Station #10 \$500,000.00

Stormwater Drainage Improvements	NC Clean Water Management Trust	City of New Bern	Duffyfield Stormwater Enhancements Proj. \$100,000.00
Electric Utility Improvements	Golden Leaf Foundation	City of New Bern	Elevation of Electric Components \$320,000.00
Mitigation & Resiliency Projects	Duke Energy Foundation	City of New Bern	9-Element Watershed Plan - \$15,000.00
Historic Preservation	Covington & Cannon Foundations	New Bern Civic Theatre	Theatre Restoration \$15,000 & \$25,000
Community Improvement Projects	Tobacco Trust & Kate B. Reynolds	WHDA	Harbor District Market \$420,000

#### Section 3: Technical Assistance and Program Administration

To date, Fund Development has received 13 grant awards for the City of New Bern totaling \$1,637,634.00. The firm also implemented a grant tracking system illustrating the status of all contracted grant work including research of potential funders, grant deadlines, grant application status. Grant Tracking Reports have been provided to the City Manager on a bi-monthly basis since February 2019. A year-end report encompassing 2019 and 2020 grants was provided to the City of New Bern Board of Aldermen in January 2021.

Fund Development has coordinated numerous calls and site visits with prospective funders and collaborative partners for the City of New Bern and its staff, as well as nonprofit clients. Site visits and calls with funders have resulted in significant grant awards for the City.

Fund Development supports City Staff with delivery of interim and final reports highlighting the use of allocated grant funds and expenditures as required by private foundations and governmental entities. Ms. Shields attends all public resiliency meetings to assist with stakeholder engagement.

#### Developing Resiliency Framework

In 2018-2019, directed by City of New Bern Board of Aldermen and Staff, Ms. Shields and Fund Development identified significant funding opportunities for the proposed Citywide Hazard Mitigation and Resiliency Plan the goal of which will be "a roadmap" to aid the City in avoiding

hazards, mitigating against future flooding events and ultimately "building back better" in the event of future storms and sea level rise. Ms. Shields' long-term connection to the National Trust for Historic Preservation as a grant writer for historic preservation projects helped engage the Trust as the first donor to New Bern's resiliency planning project. As principal grant writer, Ms. Shields wrote and received \$125,000.00 in grant awards specifically for resiliency planning enabling the City to hire the consulting team of Moffatt & Nichol, NEMAC+Fernleaf and the Craig Group. A member of the City of New Bern's Hazard Mitigation and Resiliency Planning Team, Ms. Shields has continued to seek funding to create a more economic and structurally resilient city working with the Planning Team to identify and vet funding sources for targeted hazard mitigation and resiliency projects.

In 2019-2020 post-Hurricane Florence, Fund Development, LLC procured funding for City Staff-identified repair/replacement and hazard mitigating infrastructure projects. The City was awarded 4 grants from the Golden Leaf Foundation totaling \$1,084,139.00 for pipe repair, sewer lift station replacement, rescue boat replacement and electric recovery and resiliency. Other grants written for large-scale infrastructure projects include Duffyfield Stormwater Enhancements located in one of New Bern's most vulnerable communities. Duffyfield Stormwater Enhancements was one of only five innovative stormwater projects funded by the NC Clean Water Management Trust Fund in 2020. Through connections with the Environmental Protection Agency and private firms specializing in green infrastructure engineering and construction, Fund Development, LLC is identifying funding sources for green infrastructure practices that can be incorporated into Duffyfield Stormwater Enhancements, Phases 2 and 3 and other City hazard mitigating infrastructure projects.

Fund Development, LLC has identified funding opportunities and prepared grant requests for City neighborhood improvement projects including the proposed Greater Five Points Community Health and Wellness Center, a project targeted through the Choice Neighborhoods Initiative and the Greater Five Points Transformational Plan. The Community Health and Wellness Center will build a healthier, more resilient neighborhood and city. Ms. Shields also researched and prepared grant applications for the City's Police Department to create the Simulation Center, a regional law enforcement education center located at the Volt Center and expanding Craven Community College's educational offerings within easy walking distance of Greater Five Points.

Fund Development's collaborative partnership with the City of New Bern has availed numerous grant resources for targeted projects on state and regional levels and enhanced the City's competitive edge in acquiring new and reoccurring funding sources. Fund Development hopes to continue this collaborative partnership helping to shape New Bern as a livable community and a resilient city.

#### Demonstration of Work with Governmental Bodies

#### Craven Regional Medical Center and Craven Regional Medical Center Foundation 1996 to 2005

In 1996, the Craven Regional Medical Center Board of Commissioners hired Margaret Shields as the founding executive director of the Craven Regional Medical Center Foundation. She reported to the Vice-President of Administration communicating CRMC Foundation strategies, projects and programs Hospital Administration, Staff and Board of Commissioners.

Ms. Shields established all policies and procedures for the Foundation including the Foundation's Allocations and Disbursements Committee which determines (now) CarolinaEast Foundation's grants for community health needs. Ms. Shields oversaw all allocations (\$1.2 million total) to area nonprofit organizations for community health needs.

She established with CRMC employees an Employee Campaign Model still in use. Funds raised through the annual campaign are distributed back in the community for health needs enabling the hospital to impact the health of the community beyond the physical confines of the hospital.

# Tryon Palace and the Tryon Palace Commission 2009 to 2013

Ms. Shields served as a contract grant writer and then as an employee of Tryon Palace from 2009 through 2013. As Tryon Palace's Communication Specialist she worked with Staff, Tryon Palace Commissioners and Tryon Palace Foundation Board of Directors' members to target and secure gifts and grants from individual, corporate and foundation donors to the Palace. She served as a member of the Tryon Palace Education Committee.

Ms. Shields chaired the Palace's Grants and Foundations Committee and provided Grant Tracking Reports for Tryon Palace Commission Meetings detailing grants written and funded.

## Washington Harbor District Alliance (WHDA) 2017 to Present

Fund Development contracts with the Washington Harbor District Alliance (WHDA), the economic development and downtown revitalization nonprofit "arm" of the City of Washington, NC in Beaufort County. Fund Development drafted an MOU between WHDA and Beaufort County establishing Beaufort County as the applicant and receiving entity of grant funds from the NC Agricultural Development and Farmland Preservation Trust Fund. The City of Washington also granted a façade grant for the Harbor District Market Project (HDM).

Ms. Shields received a grant on behalf of WHDA from the NC Tobacco Trust Fund, an organization founded by the NC General Assembly in 2000 to assist with projects benefiting tobacco farmers and farm workers. Grant funds were used to renovate the McClellan's building and establish a year-round indoor farmer's market.

Ms. Shields coordinated phone calls and site visits with the Tobacco Trust, NC ADFP Trust and Sustainable Communities on behalf of WHDA.

#### City of New Bern 2018 to Present

Since November 2018, Fund Development, LLC has worked as an independent contractor providing grant writing and grant administrative services for the City of New Bern. The principal grant writer, Margaret Shields, works closely with Staff attending various committee and Commission meetings as required. She is familiar with numerous City Commissions, as well as projects and plans such as the Five Points Transformational Plan and the New Bern Gateway Renaissance Plan. She incorporates knowledge of planning and projects while corresponding on behalf of the City via e-mail and phone with foundations, funders, resiliency team members and other community partners to develop grant applications.

Fund Development also tracks grants written and received on behalf of the City insuring that proper and timely reporting to granting organizations is carried out and all grant requirements are completed. Ms. Shields also provides reports to City Staff and the Board of Aldermen and regularly attends Board of Aldermen Meetings and other City Committee and Commission Meetings as required.

Ms. Shields works to connect the City of New Bern to funding opportunities locally, regionally and nationally and works to build relationships with community partners throughout the region. She has coordinated numerous site visits and conference calls including: Clean Water Management Trust Fund, Golden Leaf Foundation, North Carolina Office of Recovery and Resiliency, National Trust for Historic Preservation, Duke Energy Foundation, North Carolina State University Department of Biological and Agricultural Engineering and the North Carolina Attorney General's Office, all of which resulted in funding for various City resiliency, infrastructure and neighborhood improvement projects.

Projects Funded in New Bern and Eastern North Carolina

#### Projects Funded in New Bern and Eastern North Carolina

In addition to the \$1.6 million+ for City of New Bern hazard mitigation, resiliency and community improvement projects, Fund Development has raised funds for a variety of projects that have enhanced the New Bern community and its assets. These include:

#### Craven Regional Medical Center Foundation

Ms. Shields established the hospital foundation and raised funds to sustain its operations for nearly a decade. During 8+ years, she successfully led campaigns to fund a solarium for patients and employees on the hospital's 4<sup>th</sup> floor, support the opening of the Oncology Center in 2000 with \$390,000 in gifts raised, initiate the New Bern Bridge Run Event and establish 10 Named Funds and a \$400,000 endowment. The Foundation's Named Funds have continued to grow in perpetuity and have created a substantial endowment.

While Executive Director of the CRMC Foundation, Ms. Shields was also responsible for raising and overseeing the distribution of \$1.2 million in the community for health-related projects such as funding for patient needs as they transitioned from the hospital to home and for patients needing transportation for radiation and chemotherapy.

Ms. Shields also leveraged funds from the Duke Endowment to provide hurricane relief for hospital employees after Hurricane Floyd, for the renovation of the Merci Clinic, a much needed free clinic for the uninsure in its current space and in support of the Sexual Assault Resource Center. During her tenure, the Duke Endowment provided more than \$350,000.00 in grants for projects in Craven County that have been significant in enhancing the community.

#### Historic Preservation Projects

Tryon Palace, the City of New Bern's number one tourist attraction, is comprised of 9 historic structures and the North Carolina History Center. As a grant writing consultant for the Palace, Ms. Shields completed successful grant applications to the Hanes and Belk Foundations to fund the Visitor Resolution Area and the Community and Family Exhibit and helped close out the Campaign for the North Carolina History Center. While on Staff as Communications Specialist for Tryon Palace, Ms. Shields also received grant awards from the Cannon, Covington, Coleman Foundations and the National Trust's Cynthia Woods Mitchell Fund for preservation projects to conserve both Tryon Palace and the Stanly House, both notable North Carolina historic structures.

Fund Development, LLC has assisted with capital campaigns led by nonprofit organizations headquartered in historic buildings. Grant funds have restored historic structures to their original periods and functionality, while enhancing the City of New Bern's Downtown Historic District. Capital campaigns include:

"Rolling Open the Doors of the New Bern Firemen's Museum"

New Bern Civic Theatre's Athens Renaissance

#### RCS' BEE Campaign

Fund Development, LLC managed the \$1.5 million campaign to Build, Engage and Empower the New Bern Community. Ms. Shields recruited and led a dedicated campaign committee that spearheaded fundraising activities and engaged the community in the "BEE". Fundraising began in April 2017 and was completed in October 2019. Approximately 130 individuals, corporations, foundations and government entities contributed to the BEE Campaign.

The **BEE Campaign** reconfigured the current George Street complex to ensure a safe, secure, and efficient operation providing shelter, food, and clothing for people with basic needs. Additionally, the campaign created engagement through education, health, and self-improvement programs. In addition to the day-to-day costs of current building and programs, the campaign answered a critical need for:

- . Emergency Shelter for Veterans: Creating five apartments for veterans
- Emergency Shelter for Families: Expanding from one to four family rooms
- Emergency Shelter for Individuals
- Resigned and installation of Community Kitchen: Expanded from 46 to 120 seats.

The Campaign served as an opportunity to build donor and funding capacity enabling RCS to expand its reach beyond the confines of the New Bern community. Ms. Shields increased the BEE Campaign's community of donors by 42% which in turn led to a record breaking 2.9 million in donations which fully funded THE BEE in 2 years. The capacity built with this project, led RCS to become a beacon for the community and in turn reach out to other nonprofits and lift them up to provide supportive services to the Duffyfield community. The BEE campaign stands as a beacon of hope for individuals, families, and veterans who will become valuable members of our community.

#### True Justice International

Since 2014, Ms. Shields has been a grant writing consultant for True Justice International, a New Bernbased regional organization founded in 2013 to eradicate human trafficking occurring in eastern North Carolina and involving girls as young as thirteen years. Fund Development has written numerous grants that have provided more than \$850,000 for the organization enabling TJI to establish a safe house in New Bern and to provide restorative therapy to several hundred trafficked young women throughout the region. Significant grant awards include the Governor's Crime Commission's Victims of Crime Grant, a two-year grant in the amount of \$706,315.00 supporting TJI's OARS Initiative. VOCA funds cover outreach and victim's assistance for survivors of human trafficking in 7 eastern North Carolina counties during 2020 and 2021.

#### Washington Harbor District Alliance and the Harbor District Market

Since receiving the \$129,000+ NC Tobacco Trust Fund Commission Grant in 2018, Washington Harbor District Alliance (WHDA) has established a "community" hub and farmer's market in the center of downtown Washington. Fund Development wrote the NCTTFC Grant and has written and received

additional grants totaling \$419,000+ enabling WHDA to fully renovate the 1<sup>st</sup> floor of the 16,000 sq. ft. former McClellan's Building as the Harbor District Market and move to Phase 2 with 2<sup>nd</sup> Floor renovations. The Market opened in June of 2019 and has quickly become an economic engine for Downtown Washington and Beaufort County with 30 vendors consistently selling locally sourced foods 3 days per week. NC Agricultural Development and Farmland Preservation Trust Fund, the Cannon Foundation and a 2<sup>nd</sup> grant from the Tobacco Trust have contributed to complete the building restoration. Kate B. Reynolds Trust is contributing more than \$100,000 for programming and Market management for the next 3 years.

#### Hurricane Florence Relief Efforts (2018)

Immediately following Florence, Fund Development began contacting corporate partners on a local and regional level to support relief efforts in New Bern. Dollars and supplies were primarily funneled into RCS. Corporate supporters included AlphaGraphics of Raleigh, Weyerhaeuser Foundation contributed \$70,000+, Brown Advisory of Raleigh contributed towards the purchase of a new truck for RCS and the Anonymous Trust of Raleigh provided a \$30,000 grant for Hurricane Relief. The influx of relief monies enabled RCS to expand its assistance to a regional level providing organizations and churches in outlying areas with hurricane relief supplies and helped facilitate recovery in these devastated areas.

#### Covid-19 Relief

Through Fund Development's connections to the Anonymous Trust in Raleigh, NC and the NC Community Foundation, Ms. Shields has been able to leverage grant dollars for Covid-19 relief for human service organizations in the region. She has also assisted nonprofit organizations with securing Payroll Protection loans during the Pandemic enabling nonprofit organizations that enhance New Bern citizens' quality of life such as New Bern Civic Theatre to continue to operate during the economic downturn.

## Schedule of Grants Received for 2019-2020

RCS	The Filling Station	True Justice	E.S. VA Hist. Soc.	WHDA
	5	4	3	2
Weyerhaeuser \$12,000 Thread-Ed 2019, Covid-19 Relief 2020	IP \$10,000.00 Purchase Food for Food Pantry	CarolinaEast Fdn \$5,000.00 for medication and transportation of victims to physician visits. Compliments the VOCA Grant below.	E.S. Community Fdn. \$50,000 for Dock Replacement @ historic Hopkins Store as part of 3- year restoration/preservation campaign of the Historical Society's historic	NC Agricultural Development Farmland Preservation Trust Fund \$100,000 Building renovation of Harbor District Mkt. Building
	Jones County Comm. Fdn. \$1,000 Covid-19 Relief	Victims of Crime Grant \$706,439	VA Fdn. for the Humanities \$10,000 - 2 grants Black History Month Celebration Jazz Performance2019 - \$4,000	Kate B. Reynolds Trust \$187,000 Funding for Harbor Dist. Mkt. programming, Mkt.administration & building renovation over 3
NCCF \$20,000 Covid- 19 Relief & Food Pantal Anonymous Trust, Raleigh, NC \$70,000 for 2 Grants - \$50,000 BEE Campaign's Family Shelter 2019, Covid-19 Relief	Bate Foundation \$15,000 Anonymous Trust \$59,500 Covid-19 Relief & General Operating Support. Includes \$6,000 Challenge Grant	Funding for therapeutic & counseling staff positions & restorative therapy. Transporation for victims,	Covid-19 Relief 2020 - \$6,000	Cannon Foundation - \$45,0252 Harbor District Market 2nd Floor Training Sustainable Communities \$12,000 Demo-Kitchen installation @ HDM.
Cannon Fdn. \$70,000.00 2019 Community Kitchen	CSX Railroad \$7,500 to purchase a food delivery truck			Tobacco Trust Fund Commission \$75,000 to complete HDM 1st Floor
\$172,000	\$92,500	\$710,439	\$60,000	\$419,075

	5	4	3	2
Zeb Hough (252) 633-2767 ED	Summer Hough(252) 224- 1127 ED	Traci Klein (252) 631-5111 ED	Hilary Hartnett-Wilson (757) 710-2270 ED	Chris Furlough- (252) 943-5594 President

City of NB	Grant Award	
National Trust	\$10,000	Funding for Hazard Mitigation & Resiliency Plan
Duke Energy Foundation Storm	\$5,000	Hazard Mitigation & Resiliency Plan
NCORR	\$328,495	Funding fo NCORR's Hurricane Recovery Fund for Resiliency Consultant and F-150 Truck
Wells Fargo	\$15,000	Hazard Mitigation & Resiliency Plan
Golden Leaf Found	\$1,084,139.00	Pipe Repair/Swift water Rescue/Electrical/Sewer Replacement
Duke Energy Foundation Storm Resiliency Grants	\$15,000.00	Funding to Produce a 9-Element Watershed for Jack Smith Watershed flowing into Neuse River
EEG Grant	\$70,000.00	Grant from NC Attorney General for City Resiliency Plan
NCCF, Craven Coun	\$10,000.00	Funding for City's Hazard Mitigation & Resiliency Plan
NC Clean Water Ma	\$100,000.00	Duffyfield Stormwater Enhancement Project to build resiliency in this vulnerable neighborhood
Harold Bate Foundation/Police Dept.	\$50,000.00	Building Retrofit to install Law Enforcement Simulator @ Volt Center Complex
Total for City	\$1,637,634.00	

## Margaret Davis Shields, CFRE

252.670.2588 /2347 Chinquapin Rd. New Bern, NC 28562 /Fundevelopment8@msn.com

Certified Fundraising Executive with 25 years experience in the fundraising and development field.

#### **EXPERIENCE**

#### Fund Development, LLC

New Bern, NC

President & Principal Grant Writer

January, 2007-Present

- Research and prepare federal, state and private foundation grant applications for municipalities, museums, colleges, health care, human service and arts organizations.
- · Develop project and program budgets.
- Provide oversight and management of grants and gifts received, including grant tracking systems.
- Direct capital campaigns developing cultivation plans and stewarding major gift prospects.
- Develop and implement fund raising plans tailored specifically to needs of clients; including annual giving programs, planned gifts, capital campaigns and marketing strategies.

**Tryon Palace** 

New Bern, NC

Communications Specialist and Grant Writing Consultant

September 2009 - April 2013

- Researched, prepared and submitted all grant applications and foundation proposals by Tryon Palace.
- Tracked grant expenditures and prepared final reports to foundations, state and federal funding entities.
- · Responsible for all relationship building with foundations and corporate funders.
- Recruited new sponsorships and stewarded all gifts to Candlelight and Winterfeast Events.
- Chaired Tryon Palace Grants and Foundations Committee.

#### Craven Regional Medical Foundation

New Bern, NC

Executive Director

July 1996 -March 2005

- Founding Executive Director.
- Directed all fund raising and administrative activities of the Foundation.
- Directed Major Gift Campaigns: Building A Safe Harbor: Campaign for the Oncology Center and Named Fund and Endowment Campaign, 2003-2005.
  - Directed Annual Campaigns emphasizing relationship building with employees and physicians.
  - · Responsible for Foundation's philanthropic policies, grant writing and administration.
  - Established Allocations and Disbursements Committee and all associated policies and procedures.
  - Administered \$1.5 million in allocations for healthcare needs in the community.
  - Responsible for all Board Development and Donor Relations activities.
  - Established two special events: Festival of Trees and the ThinkPink! Bridge Run, 2004.

#### Offices Held

- 2<sup>nd</sup> Vice-President, Randolph College Alumnae/Alumni Association, July 2019-July 2022
- Trustee, Christ Church Trust, January 2021 to December 2024
- Board Member Randolph College Alumni-Alumnae Association Board of Directors, 2019-2022

#### Memberships

- Association of Fundraising Professionals, 2008 to present
- · Association for Healthcare Philanthropy, 1996 to present
- Member, Randolph College Alumnae, Alumni Association Nominating Committee, 2018-Present
- Member, Randolph College Reunion Planning Committee, 2013 to Present
- Founder and Co-Chairwoman, New Bern's GivingTuesday Initiative, 2013-Present
- Member, New Bern Area Chamber of Commerce Nonprofit Council
- Member, New Bern Noon Rotary Club, 2011 to Present

References Available Upon Request

#### References for Recent Grant Work

Maria Cho, Co-Chair, BEE Campaign <u>mariacho.nb@gmail.com</u> (252) 670-0482

Chris Furlough, President, WHDA <u>cwf2@embarqmail.com</u> (252) 943-5594

Deborah Aiken, Executive Director, Anonymous Trust

debbie.aiken@anonymoustrust.org (919) 256-6937

Cell (704) 763-3386

Margaret Davis Shields, CFRE
Fund Development, LLC
2347 Chinquapin Rd.
New Bern, NC 28562
(252) 670-2588
funddevelopment8@msn.com

Request for Qualifications For Grant Writing Services

Fund Development, LLC requests of the City of New Bern for Grant Writing Services:

- Hourly Rate of \$80.00 per hour for all Grant Writing Services and for all Grant Administrative Services associated with City of New Bern grant opportunities.
- Fund Development, LLC understands that all reimbursement by the City of New Bern will be at the rate of \$80.00 per hour for services rendered and that supply will not exceed amount per each grant submitted.
- Fund Development, LLC also understands that the not to exceed amount may be exceeded with prior approval.

## AGENDA ITEM COVER SHEET



Agenda Item Title: Consider Adopting a Resolution for Streetlighting Request for Beach St.

Date of Meeting: March 23, 2021  Department: Public Utilities  Call for Public Hearing: □Yes⊠No		Ward # if applicable: N/A  Person Submitting Item: Charles Bauschard	
		Explanation of Item:	Customer is rec
Explanation of Item.	the Bridgeton area.		
Actions Needed by Board:	Approval of Request		
Backup Attached:	Memo, Resolution, Streetlighting Request Form, Location map		
Is item time sensitive?			
Will there be advocates	s/opponents at t	he meeting?   Yes   No	
per fixture		Public Works – estimated at \$7.33-\$11.94/mo.	
If this requires an expe and certified by the Fir		been budgeted and are funds available ⊠Yes □ No	

Additional Notes: N/A

#### Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary Hogan
Director of Finance

TO: Mark Stephens, City Manager

FROM: Charles Bauschard, Director of Public Utilities

DATE: March 23, 2021

SUBJECT: Request for Additional Street Lighting from Resident

#### **Background Information:**

In August of 2010, the Board of Aldermen adopted a procedure for addressing requests for additional street lighting from residents. This procedure requires Electric Utilities to evaluate the area of the request. The existing lighting must also comply with or be brought up to the American National Standard Practice for Roadway Lighting.

The Department of Public Utilities has received a request from a resident for additional street lighting infrastructure in the area of Beach Street in the Bridgeton area. This area was evaluated, and it was determined that it does not meet the City's light standard. The recommendation is included.

#### Recommendation:

Upon completion of the staff's evaluation, I recommend the Board of Aldermen approve the resolution for the addition of a streetlights in the area of Beach Street; however, the City does not provide electric service in this area, nor is it feasible to extend electric service to this area. As an alternative, the City may consider requesting service from Duke Progress Energy.

#### RESOLUTION

**THAT WHEREAS**, the City of New Bern has adopted the American National Standard Practice for Roadway Lighting as the design standard for new streetlighting installations within the City of New Bern; and

WHEREAS, the standard outlines the level of lighting necessary for the safe interaction of pedestrians and vehicles along municipal roadways; and

THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Mayor and the City Clerk be and they are hereby authorized and directed to accept the installation and cost to Public Works for additional streetlighting infrastructure along Beach Street in the Bridgeton area.

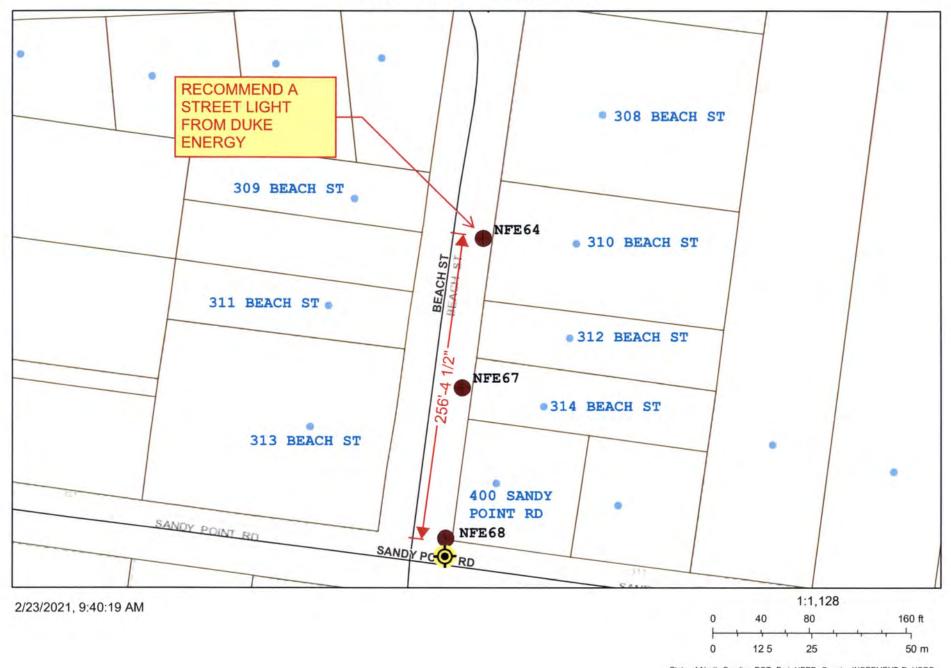
ADOPTED THIS 23rd DAY OF MARCH, 2021.

	DANA E. OUTLAW, MAYOR	
BRENDA E BLANCO CITY CLERK		

# **Street Lighting Request Form**

REQ # 114	
Customer Name: Charles McSorley	
Customer Address: 310 Beach St	
Phone Number of Requestor: 252-474-8327	
Area of Request:	
Beach St located in the Bridgeton area. City of New Bern Electric is not available in this are	ea,
(Street address, intersection, general description, etc.	)
Pole # (if known):	
Sent to Police Department Date:	
Police Recommendations:	
All items below this must be filled out by an Electric Departmen	it Engineer
Electric Department Engineer: Dustin Cayton	
Evaluations Results/Recommendation:	
Based on the 2018 Powell Bill map, Beach St is maintained by the State. Since this street City of New Bern and the electric provider is Duke Energy, I recommend the electric provide contacted for lighting options.	
Estimated Cost to Electric Department:	
Estimated Cost to Public Works: Estimated at \$7.33-\$11.94/month per fixture	

## REQ 114 310 Beach St



# AGENDA ITEM COVER SHEET

Agenda Item Title:
Consider Adopting Ordinance Amending the 'Schedule of Fees and Charges'

Date of Meeting: 3/23/2021  Department: Parks & Recreation		Ward # if applicable:  Person Submitting Item: Foster Hughes, Director of Parks & Recreation	
E1 di esta	The augment for	sahadula was adantad an 11/10/2020. Face	
Explanation of Item:	The current fee schedule was adopted on 11/10/2020. Fee changes to add mobile stage rental are noted in red on the attached updated fee schedule.		
Actions Needed by Board:	Consider adopting the ordinance to amending the 'Schedule of Fees and Charges'.		
Backup Attached:	Memo, Ordinance, Proposed Fee Schedule – Redline, Proposed Fee Schedule.		
Is item time sensitive?	□Yes □No		
Will there be advocates	opponents at t	he meeting? □Yes □ No	
The chart of the court of	порронения ист		
Cost of Agenda Item: \$	0		
	nditure, has it b	een budgeted and are funds available □Yes □ No	

**Additional Notes:** 



Aldermen

Sabrina Bengel Jameesha Harris Bobby Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham Foster Hughes, CPRE



Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE

Director Parks and Recreation

Re: Amendment to Schedule of Fees and Charges.

#### **Background Information:**

We are requesting to amend the 'Schedule of Fees and Charges', adopted on November 10, 2020 to include Mobile Stage Rentals. These changes are identified in red on the redline version of the attached proposed 'City of New Bern Schedule of Fees and Charges'. This change is reflected in the following section:

Section 5 – Parks and Recreation

#### Recommendation:

Consider approving the Ordinance.

If you have any questions concerning this matter, please let me know.

# AN ORDINANCE TO AMEND THE CITY OF NEW BERN SCHEDULE OF FEES AND CHARGES

THAT WHEREAS, pursuant to the Code of Ordinances of the City of New Bern and upon recommendation from the City Manager, the Board of Aldermen of the City of New Bern desires to amend the City of New Bern "Schedule of Fees and Charges" adopted on November 10, 2020 by deleting the same in its entirety and adopting in its stead the attached "Schedule of Fees and Charges".

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That the City of New Bern "Schedule of Fees and Charges" adopted by the Board of Aldermen on November 10, 2020 is hereby amended by deleting the same in its entirety and adopting in its stead the attached "Schedule of Fees and Charges" all effective as of the date of its adoption.

ADOPTED THIS 23rd DAY OF MARCH, 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

## SCHEDULE OF FEES AND CHARGES\* CITY OF NEW BERN

# EFFECTIVE JULY 1, 2020 (Revised 03/23/2021)

1. ADMINISTRATIVE CD or DVD	FEES \$5
Copies - Other info not specifically listed	Minimum \$2.00 (1 - 10 copies)
OLO Deser Meser (O. 511-4411)	plus 20¢ each additional copy over 10
GIS Base Maps (8.5"x11")	B&W \$2; color \$3 B&W \$3; color \$5
GIS Base Maps (11"x17")	B&W \$10; color \$15
GIS Base Maps (24"x36")	
GIS Base Maps (36"x48")	B&W \$15; color \$30
Plans/Plats (copies of) ariel view - letter size	\$5
Plans/Plats (copies of) ariel view - tabloid size	\$7.50
Plans/Plats (copies of) ariel view - large size	\$12 50
Maps - Other large formats	\$10.00
Maps - Street index map	\$15.00
Maps - Zoning	\$10 large; \$5 small
Maps - GIS staff time for non-existent maps or data	AFO.11-
Analysis/Coordinator	\$50/hr
Technician	\$25/hr
Administration	\$20/hr
Motor vehicle fee	\$5
Publications:	***
CAMA Land Use Plan	\$11
Historic Preservation Guidelines	\$11
Land Use Ordinance	\$12
Urban Design Plan	\$11
Street Atlas Book	\$25
Convenience fee for online payment	\$5
Returned payment fee	\$25
2. CEMETERIES: (Code Sections 18-26 and 18-32)	FEES
Opening/Closing	
Weekdays before 4pm, adult	\$500 resident/\$700 nonresident
Weekdays before 4pm, infant/cremations/mausoleum	\$250 resident/\$400 nonresident
Weekdays after 4pm and weekends, adult	\$575 resident/\$900 nonresident
Weekdays after 4pm and weekends, infant/cremations/mausoleum	\$300 resident/\$450 nonresident
Holidays, adult	\$650 resident/\$950 nonresident
Holidays, infant/cremations/mausoleum	\$425 resident/\$525 nonresident
Wait time per hour (for noncompliance for "before 4pm" services that extend beyond 4pm)	\$150 resident/\$250 nonresident
Grave/Lot Sales - New Bern Memorial Cemetery	
Plot - Single grave, resident	\$600
Plot - Single grave, nonresident	\$900
Plot - 4-Grave lot, resident	\$1,850
Plot - 4-Grave lot, nonresident	\$2,750
Plot - Infant grave, resident	\$100
Plot - Infant grave, nonresident	\$275
Plot - Mausoleum, resident	\$3,500
Plot - Mausoleum, nonresident	\$5,250
Plot - Cremations, resident	\$200
Plot - Cremations, nonresident	\$350
Transfer or resale of Cemetery license	\$25
*This schedule of Fees and Charges establishes most of the fees and charges for services offere	ed by the City of New Bern. It does not

\*This schedule of Fees and Charges establishes most of the fees and charges for services offered by the City of New Bern. It does not contain or establish all fines and penalties for violations of city code provisions, nor does it contain rates and charges for the provision of city utility services. In many instances, it will be necessary to refer to specific city code provisions, or to a specific utility rate-setting ordinance in order to determine when a fee, charge, rate or fine is to be imposed. For ease of reference, citations to applicable city code provisions are provided.

### SCHEDULE OF FEES AND CHARGES\*

#### CITY OF NEW BERN

#### **EFFECTIVE JULY 1, 2020**

(Revised 03/23/2021)

3. FIRE: (Code Section 30-33)	FEES
Working without a permit	Cost of permit plus \$50
Fire Hydrant Flow Test (service provided by contractor and coordinated with fire inspector)	\$50
Plan Review (Construction)	\$50
New Business Inspection	\$50
ABC/ALE Inspection	\$50
Special Requested Inspections	\$50
Care Homes (foster, respite, therapeutic)	\$50
2nd Reinspection (noncompliance when Codes ARE NOT met)	\$75
3rd Reinspection (noncompliance when Codes ARE NOT met)	\$150
Standby personnel-minimum 4-men engine company	FEMA equipment rate plus labor
After hours fire inspection	\$150
Occupying building without a C/O or C/C	\$150
Failure to obtain final inspection	\$100
Operational Permits:	
Amusement buildings	\$75
Carnivals and Fairs	\$75
Combustible dust-producing operations	\$75
Covered and open mall buildings	\$75
Exhibits and trade shows	\$75
Explosives	\$125
Flammable and combustible liquids (only mandated by NC Fire Prevention Code)	\$75
Fumigation and thermal insecticidal fogging	\$75
Liquid or gas vehicles or equipment in assembly buildings	\$75
Private fire hydrants	\$75
Pyrotechnic special effects material	\$125
Spraying or dipping	\$75
Temporary membrane structures and tents	\$75
Open burning - land clearing	\$50/acre cleared
Open burning - hazard reduction	No Fee
Open burning - camp fire	\$75
Construction Permits:	975
Automatic fire extinguishing systems	\$100 +\$2 per head
Battery systems	
Compressed gas	\$75
Cyrogenic fluids	\$75
Emergency responder radio coverage systems	\$75
Fire alarm and detection systems and related equipment	\$75
Fire pump and related equipment	\$100
Flammable and combustible liquids (only mandated by NC Fire Prevention Code) (per tank if	\$100
applicable)	\$75
Gates and barricades across fire apparatus access roads	\$75 per gate or barricade
Hazardous materials	\$75
Industrial ovens	\$75
Private fire hydrants	\$75 per hydrant
Smoke control or smoke exhaust systems	\$75
Solar photovoltaic power systems	\$75
Spraying or dipping	\$75
Standpipe systems Standpipe systems	\$100
Storage Tank - AST/UST/Installation/Removal/Repiping/Abandonment	\$125
Temporary membrane structures and tents	\$75
4. PARKING: (Code Section 70-272)	FEES
Parking Spaces Monthly Fee:	\$20 Limited/\$30 Residential
Limited 7:00am - 5:30pm - Monday to Friday	\$20
Limited: 5:30pm - 7.00am - 7 days a week	\$10/month
Residential, 24 hours	
	\$30
Dumpster: 24 hours	\$40
Sign Installation Fee - one-time fee for monthly spaces	\$10
Late Penalty - Parking leases billed and managed by CIS (payment received after due date)	5% of monthly bill
Delinquent Fee - Parking leases billed and managed by CIS (payment received 10+ days after due date)	\$30
Parking Penalties (Code Section 70-274)	\$25, see code for further details

# SCHEDULE OF FEES AND CHARGES\* CITY OF NEW BERN

#### **EFFECTIVE JULY 1, 2020**

(Revised 03/23/2021)

5. PARKS AND RECREATION: (Code Section 50-2)	FEES
Athletics and Field Rentals:	
Admission fees for various activities (basketball, tournaments,outdoor concerts, etc) - Dail	y not to exceed \$5
Admission fees for various activities (basketball, tournaments,outdoor concerts, etc) -	not to exceed \$13
Weekend	
Adult sports leagues - Men's basketball (per team)	\$350 resident/\$450 nonresiden
Adult sports leagues - Adult 3 on 3 basketball (per team)	\$200 resident/\$275 non residen
Adult sports leagues - Women's basketball (per team)	\$350 resident/\$450 nonresiden
Adult sports leagues - Men's flag football (per team)	\$250 resident/\$325 nonresiden
Adult sports leagues - Kickball/Dodgeball/Wiffleball (per team)	\$200 resident/\$275 nonresiden
Adult sports leagues - co-ed softball (per team)	\$400 resident/nonresiden
Adult sports leagues - 5K events per participant	\$30 resident/\$45 nonresiden
Adult sports leagues - Individual participation for all leagues	\$20 resident/\$30 nonresiden
Adult sports leagues - Co-ed volleyball	\$35 resident/\$45 nonresiden
Summer basketball program (Youth)	\$10 resident/\$15 nonresiden
Summer basketball program (Adult)	\$15 resident/\$20 nonresiden
Aquatic Center General Admission:	
Up to age 2	\$2.50 resident; \$3.25 nonresiden
Parent and one child up to age 2 package	\$5.50 resident; \$6 75 nonresiden
(\$1.00 for each additional child up to age 2. Limit of 3)	
Age 3-17	\$4.00 resident, \$5 00 nonresiden
Age 18-54	\$4.50 resident, \$5.50 nonresiden
Age 55 and up (seniors)	\$3.50 resident, \$4 50 nonresiden
Aquatic Center Family Night.	
Up to age 2	\$1.00 resident; \$1.50 nonresident
Age 3-17	\$2.00 resident; \$2.50 nonresident
Age 18-54	\$2.50 resident; \$3.00 nonresident
Age 55 and up (seniors)	\$1.50 resident; \$2.00 nonresident
Aquatic Center season pass	\$60 resident; \$75 nonresident
Aquatic Center Pool Party:	
2 Hours - Up to 30 participants	\$150 resident; \$200 nonresident
31 or greater participants (per person)	\$5
Deposit - Refundable	\$50
Athletic Field - Ballfield Preparation (per field)	1
Baseball/Softball	\$25
Football/Soccer/Lacrosse	\$100
Athletic field - Day use minimum 2 hours maximum 8 hours (additional after 8 hours).	
Civic organizations/private groups - city sponsored	N/C
Schools during school hours and/or athletic season	N/C
Recreation teams *	\$15/hi
Civic organizations/private groups not charging admission/donations*	\$20/hr resident; \$30/hr nonresident
*No charge if no field prep is done	
Civic organizations/private groups charging admission/donations	\$25/hr resident; \$50/hr nonresident
Athletic field - Night use minimum 2 hours maximum 4 lighted hours:	
Non-city recreation teams	\$30/hr
Civic organization/private groups - not charging admission/donations	\$25/hr resident; \$50/hr nonresident
Civic organizations/private groups charging admission/donations	\$40/hr resident; \$60/hr nonresident
Athletic field (full tournament not to exceed 3 days/2 nights)	\$350 + \$25/hr attendant fee
Athletic field (practice - night use - minimum 2 hours of light; not to exceed 4 hours)	\$20/hr resident,\$30/hr nonresident
EXCEPTION: Tournaments and other types of "special" events by	Ψ20/11 Tesident,Ψ00/11 Hothesiden
non-profit "charitable" organizations for the purpose of fundraising	
for others are negotiated with and determined by the Parks and	
Recreation Department.	
Batting cages, parties only (2 hours). Available offseason only.	\$30
and a segret parties only (2 notice). Attailable officeacting the segret of the segret	
Bleacher rentals (daily rental fees)	\$100 (small); \$150 (medium); \$300 (large) (1- 4 sets)
Deposit of 1/2 rental fee required per bleacher, refundable only upon evaluation (returned as	rented)
Recreation Programs	
Childcare after-school recreation program (resident)	\$35/wk
Childcare after-school recreation program (non-resident)	\$50/wk
Classes - Adult recreation & fitness (annual) indoor	\$30 resident/\$35 nonresident
Classes - Adult recreation & fitness outdoor (20 city/80 split with instructor)	\$6 per class
Classes - Art (resident) includes instructor fee & some materials (20 city /80 split with	\$20-\$150
instructor)	

#### SCHEDULE OF FEES AND CHARGES\*

#### CITY OF NEW BERN

#### **EFFECTIVE JULY 1, 2020**

(Revised 03/23/2021)

Classes - Art (nonresident) includes instructor fee & some materials	\$40-\$20
Classes - Ceramics (resident)	\$30: seniors \$2
Classes - Ceramics (nonresident)	\$40; seniors \$3
Dog Park.	ψ+0, 3611013 ψ0
Yearly 1 dog	\$25 resident/\$50 nonresiden
Each additional dog	\$20 resident/\$35 nonresiden
One day pass	\$5 resident/\$15 nonresiden
Weekend pass	\$15 resident/\$25 nonresiden
Monthly pass	\$20 resident/\$25 nonresiden
Honor/Memory Programs	Ψ20 Tesiderit Ψ20 Horitesider
Honor tree program	\$300 tree resident; \$350 nonresiden
Tree purchase program	\$150 - \$250 depending on the species
	The second secon
Memory bench program - new	\$750/bench (includes placard
Memory bench program - existing	\$600/bench (includes placard
Brick Pavers	\$75
Kidsville Pickets	\$50
Kidsville Tiles	\$25
Recreation Center Facility Rates:	
Multi-purpose room rental (2 hours minimum):	
Resident	\$30/h
Nonresident	\$45/h
Gym rental (2 hours minimum).	
Resident	\$40/h
Nonresident	\$55/h
Meeting room rental (2 hours minimum)	
Resident	\$25
Nonresident	\$35
Gym - walk-in (1 day)	\$1
Gym - contracted lessons (Parks & Recreation receives 20% of fee)	80/20% spli
Kitchen rental:	
Resident	\$25/h
Nonresident	\$35/h
Facility rental deposit	\$50
Admission Rate	\$25/h
(If admission is charged, this additional hourly rate applies to each room rented)	
After hours rentals (per room) shall incur an additional rental rate and staff supervisor fee	\$15/hr room rental + \$20/hr staf
Park Fees:	
Gazebo rental (Union Point Park)	\$40/hr resident, \$70/hr nonresident
Union Point Park Green space - per side (adjacent to gazebo)	\$50/hr resident; \$80/hr nonresiden
Park Green Space - Small	\$40/hr resident; \$70/hr nonresident
Park Green Space - Medium	\$50/hr resident; \$80/hr nonresident
Park Green Space - Large	\$60/hr resident; \$90/hr nonresident
Shelter Reservation.	
Resident (half day - up to 4 hours)	\$20 - \$30 based on location
Nonresident (half day - up to 4 hours)	\$30 - \$40 based on location
Resident (full day - up to 8 hours)	\$30 - \$45 based on location
Nonresident (full day - up to 8 hours)	\$40 - \$55 based on location
Company inside city (half day - up to 4 hours)	\$25 - \$45 based on location
Company outside city (half day - up to 4 hours)	\$40 - \$60 based on location
Company inside city (full day - up to 8 hours)	\$30 - \$60 based on location
Company outside city (full day - up to 8 hours)	\$40 - \$70 based on location
Sprayground (Daily admission before noon for group reservations)	\$1 resident/\$3 nonresiden
Summer camps:	T. Tooladii Qo Holli Goldon
Bear Bunch Camp (per session)	\$75 resident/\$95 nonresiden
Cooking Camp	\$105 resident/\$125 nonresiden
Sports Camp	\$75 resident/\$95 nonresiden
Teen Camp	\$75 resident/\$95 nonresiden
Y.E.S. camp	\$25 for 1st/\$20 each additional residen
Y.E.S. camp	\$35 for 1st/\$30 each
	additional nonresiden
	additional north obligation

### SCHEDULE OF FEES AND CHARGES\*

### CITY OF NEW BERN

### **EFFECTIVE JULY 1, 2020**

(Revised 03/23/2021)

Swim lesson sessions - 8 classes per session	\$40 resident/\$70 nonresident
(Reduced rate of \$10 per session available for City residents who qualify (application	\$40 Tesiderit \$70 Horitesiderit
available)	
Youth Sports:	050 1 1000 11 1
Youth football and cheerleading	\$50 resident/\$80 nonresident
Youth basketball	\$40 resident/\$70 nonresident
Youth baseball	\$20-\$40 resident/\$30-\$50 nonresident
Youth soccer	\$40 resident/\$70 nonresident
Youth lacrosse	\$40 resident/\$70 nonresident
Youth road races (per participant)	\$30 resident/\$45 nonresident
Fishing Tournament Attendant (opening/closing)	\$25/hr
Community Garden (per space)	\$25
Mobile Stage (20'x24') Daily Rental	\$2,000.00
Mobile Stage Deposit (Refundable)	\$500.00
Mobile Stage Staff Supervision Rate (2 staff minimum)	\$35.00/hour per staff
NOTE: Indoor facility rentals are limited to 10 hours per day, and outdoor facility rentals are	\$35.00/flour per stall
limited to 12 hours per day. Rentals exceeding these hours will require director's approval	
6. Development Services:	FEES
Certificate of zoning compliance letter	\$27
Conditional use permit	\$375
Historic Preservation - Minor works	\$22
Historic Preservation - Major works requiring design review	\$107
Historic preservation - Major works requiring design review	
The state of the s	\$27
Homeowners recovery fee (single family dwelling only)	\$10
Site Plan review	\$214
Special use permit	\$321
Subdivision plan review	
	\$161
P&Z General Subdivision Plan Review Application	\$161 or \$11/lot whichever is greater
Subdivision application - final review	\$214 or \$27/lot whichever is greater
Subdivision application - minor plats & recombination	\$107
Telecommunication - New wireless support structure	\$1,500 per section 15-170 of Other Land Use Ordinance
Telecommunication - other	\$500
Zoning compliance	\$22
Zoning compliance - Residential flood plain	\$54
Zoning compliance - Commercial flood plain	\$107
Zoning permit	\$38
Administrative Fees	400
Weed and debris clearance	\$71
Removing abandoned vehicles	
	\$71
Boarding up buildings (MHC)	\$84
Starting work without a permit	1st-\$107 + permit; 2nd-\$161 + permit;3rd-
	\$214 + permit; 4th-\$268 + permit
Convenience fee for online payment	\$5 00
Building permit (+ \$17 compliance fee)	
Residential: Single family/townhouse/duplex - per unit for multicomplex	Heated \$0.21/sf; Unheated \$0.16/sf
Minimum charge \$38	
Commercial: minimum charge \$38	\$0 18/sf
Building permit - Demolition (+ \$17 compliance fee)	
Building permit - Demolition (+ \$17 compilance ree)  Building permit - Manufactured mobile home: singlewide/construction trailer; doublewide;	Residential \$161; Commercial \$321
	\$107; \$161; \$214
triplewide	20.000000000000000000000000000000000000
Building permit-Renovations to existing bldg (+ \$17 compliance fee)	\$0.16/sf, Minimum \$38
(per unit for multicomplex)	
Certificate of occupancy	\$27/unit
Temporary Certificate of Occupancy	\$50, 30 days
First Extension of Temporary Certificate of Occupancy	\$300, 30 days
All Extension of Temporary Certificate of Occupancy thereafter	\$500, every 30 days
Inspections:	Incl in building permit fee
Inspections - Building compliance	\$107 residential; \$161 commercial
Stroke stania - paninina aminina	\$75 group homes
Inspections - Minimum housing as notified by Customer Service cutoffs	
Inspections - Reinspection (building, electrical, plumbing, HVAC, insulation)	\$38
	\$75/each
Inspections - Plan review, residential up to 1,500 sf	\$54
Inspections - Plan review, residential over 1,500 sf	\$81
Inspections - Plan review, commercial up to 20,000 sf	\$214

Inspections - Plan review, commercial 20,001-40,000 sf	\$268
Inspections - Plan review, commercial 40,001 or greater	\$428

### SCHEDULE OF FEES AND CHARGES\*

### CITY OF NEW BERN

### **EFFECTIVE JULY 1, 2020**

(Revised 03/23/2021)

Permit - Electrical (signs & billboards)	\$43
Permit - Electrical (temporary buildings)	\$100
Permit - Electrical	60 -150 amp - \$54; 200 amp - \$65
	400 amp - \$75; 401 - 600 amp - \$86
	601 - 800 amp - \$97
	801 - 1000 amp - \$107
	1001 - 1600 amp - \$118
	over 1600 amp - \$120 + \$11 for each
	additional 100 amp
Permit - Electrical heating & cooling	\$17/each
Permit - Electrical outlets & wall switches	\$33 for 1 - 5; \$43 for 6 - 50;
Torrine Elocation datato a trail officials	\$65 for 51-100; \$81 for 101-200
	\$2 each over 200
Permit - Electrical light fixtures	\$3
Permit - Electrical (whirlpool, window AC, thru-the-wall heat pump, etc.)	\$17/each
Permit - Electrical equipment (motors, hoists, xrays, etc.)	\$17
Permit - Electrical disconnects & subpanels	\$13/each
Permit - Gas piping & distribution system (residential)	\$22
Permit - Gas appliances	\$17
Permit - Gas appliances  Permit - Gas refrigeration - coolers/freezers (each unit)	\$17
Permit - Gas reingeration - Coolers/neezers (each unit)  Permit - Gas boilers/water heaters (each unit)	\$27
Permit - Home Occupation	\$27
Permit - House Moving	\$214
Permit - Insulation (+ \$17 compliance fee)	\$214
Residential (minimum charge \$38)	\$54 per unit + \$27/each additional unit
Commercial (minimum charge \$38)	\$65 per unit + \$33/each additional unit
Permit - Mechanical Residential (HVAC)	\$107 + \$54/each additional unit
Permit - Mechanical Residential (HVAC) - Roof or ground level units	
Permit - Plumbing each fixture	\$43 + \$7/ton
	\$11
Permit - Plumbing, backflow preventer (in system)	\$22
Permit - Plumbing, floor drain & grease traps	\$11
Permit - Plumbing, heat pump connections	\$22/each
Permit - Plumbing, lawn sprinkler	\$33
Permit - Plumbing, water distribution system	\$17
Permit - Plumbing, replace or alter existing system	\$17
Permit - Plumbing, sewer distribution system	\$17
Permit - Signs (building permit - based on sign value)	\$1 - \$500 = \$65,
	\$501-\$1,000 = \$75
	\$1,001-\$5,000 = \$86
	\$5,001-\$10,000 = \$97
	over \$10,000 = \$107
Permit - Signs (shopping center master)	\$214
Permit - Signs (temporary, permanent) (additional fees may apply)	\$33
Permit - Tree removal	\$22
7. POLICE: (Code Section 42-32)	FEES
Accident report	No charge
Citizens Academy fee	\$25
False Alarm	\$50 on and after 3rd offense
Alarm Registration Fee	\$25
Alarm Reinstatement Fee	\$50
Non-Permitted Alarm System	\$250
Alarm Appeal Fee	\$25
Illegal Use of Automatic Voice Dialer	\$100
Fingerprinting	\$10

Funeral escorts	\$50 per escort with 48 hours notice; \$100 per escort without 48 hours notice
Off-duty fee	\$27/hr (5am to 11pm; \$35/hr
	(11pm to 5am),3 hours minimum paid to
Off-duty fee for Federal/City Holiday	\$35/hr (5am to 11pm); \$40/hr
Total daty fee for a decrain only monday	(11pm to 5am),3 hours minimum paid to
	officer
Pawnbroker - initial license application fee	\$50
Pawnbroker - renewal license fee	\$25
Permit - Alarm Registration (first permit/annual renewal)	\$25
Permit - Alarm failure to register	No charge
Permit - Outdoor amplified sound	No charge
Precious Metal Permits.	Tto Grange
Dealer permits (annual)	\$180
Special occasion permit	\$180
Employee certificate of compliance	\$10
Employee certificate of compliance (annual renewal fee)	\$10
Fingerprints (processed for dealer permits - SBI fee)	\$38
Wrecker - (includes inspection)	\$250 to be on rotation list
Parking Penalties (Code Section 70-235)	\$25, see code for further details
8. PUBLIC ASSEMBLY (PARADES AND FESTIVALS): (Code Section 66-86)	FEES
City Sponsored Event Fees	
Vendor Permit Fee	\$25
Food Vendor Service Fee	\$35
NonCity Sponsored Event Fees:	
Vendor Permit Fee	625
Food Vendor Service Fee	\$35
Barricade	\$45 \$5 each
City Labor: (Hourly Rates)	
Fire - Lieutenant/Inspector	\$29
Fire - Specialist	\$23
Police - Officers (On Duty Rate)	\$35
Police - Officers (Off Duty Rate)	\$27
Public Works - Supervisor	\$35
Public Works - Equipment Operator	\$26
Public Works - Maintenance Worker	\$22
Recreation - Supervisor (per person)	\$35
Recreation - Park Staff (per person)  9. PUBLIC WORKS: (Code Sections 66-12)	\$22
Repair Fees:	FEES
Labor	Haudu esta with haraftet
Material	Hourly rate with benefits*
Equipment trucks	Actual cost Hourly rate per FEMA schedule*
*See explanation at the end of this Fee Schedule	Hourly rate per FEMA schedule
Permit - Sidewalk Café	6150
Permit - Nonprofit street banners	\$150
Public nuisance	Hourty aguin rate per EEMA achadula
i unio rigidante	Hourly equip rate per FEMA schedule
Safety cones (use)	schedule + Labor
Safety cones (replacement)	\$2 \$25
Signs - regulatory/right-of-way	
Signs - regulatory/right-or-way Signs - Community watch	Material cost + labor
Signs - Handicapped	Material cost + labor
Signs - Handicapped Signs - Hardware (1 set)	Material cost + labor
Signs - Maximum penalty	Material cost + labor
oigns - maximum penalty	Material cost + labor Material cost + labor

### SCHEDULE OF FEES AND CHARGES\*

#### CITY OF NEW BERN

### EFFECTIVE JULY 1, 2020

(Revised 03/23/2021)

Cinna Van assasible	Material cost + John
Signs - Van accessible	Material cost + labor \$500 plus cost of advertising
Street closings (right-of-way abandonments)	\$500 plus cost of advertising
10. REFUSE: (Code Section 62-37) Commercial refuse (65-gal cart / 1x week service)	\$14 75/month + \$14 75 each additiona
	\$14 75/monu1 + \$14 75 each additional
Dumpster services - 2 yd (1x week service)	\$29 49/monti
Dumpster services - 4 yd (1x week service)	\$58.96/monti
Dumpster services - 6 yd (1x week service)	\$08.47/mont
Dumpster services - 8 yd (1x week service)	
Refuse container	1 at no charge \$14.75
Residential service (65-gal cart / 1x week service)	50% of residential service
Seniors Exemption Credit	50% of residential service
11. UTILITIES - ELECTRIC: (Code Section 74-46)	
Electric rates	See rate ordinance adopted 7/1/17
Additional fee if service needs to be disconnected by	***
City personnel at pole due to meter-service tampering	\$160
City personnel at pole due to delinquency	\$160
Changed payment arrangement fee	\$30
Connection/Transfer Fee	\$30
Connection/Transfer Fee - holidays, weekends and after 11am weekdays	\$75
Delinquent Fee (for bills unpaid after 10th day following due date)	\$30
Deposit - Residential (exempt with excellent credit score)	2x highest bills in last 24 months
(refunded after 18 months with good payment history)	Not to exceed \$500
Deposit - Commercial/Industrial (refunded after 60 months with good payment history)	2x highest bills in last 24 months
Fee if payment is not made in night drop as agreed	\$100
	5% of monthly bil
Late penalty (payments received after due date)	
Meter change out fee	\$155
Meter Diversion Fee (Meter Tampering Investigation)	\$400
Meter test for meters less than 5 ears old ayable in advance (refunded if meter fails test)	\$75
Payment Arrangement Fee	No charge
Reconnection Fee weekdays 8am-5pm	No charge
Reconnection Fee weekdays 5pm-11pm	\$75
Reconnection Fee weekends 8am-11pm	\$75
Temporary electric service and/or utility pole (utility determines location)	
Load management switch recovery fee	Cost of switch from latest bid
Extra facilities charge	% installed costs minimum 5 years, \$75/month
Additional pole	\$350
	\$1.05/ft
OH extension beyond two pole spans	
UG line extension beyond 300 ft.	\$7.70/ft
OH to UG conversion of service	\$735
UG Crossings including streets, sidewalks, driveways and other obstacles	Time, material and equipment
	See repair fee belov
Underground service length	\$7.70
Cost per linear foot	\$6 43
Second trip to site	\$310
Service drop after normal working hours ( 24-hour notice required)	\$100/hr 2 hours minimum, if service is required to be reconnected, a minimum
Repair Fees.	charge of 4 hours applies
Labor	Hourly Employee Rate w/Benefits
Material	Actual Warehouse cost + 10%
Equipment Trucks	Hourly Rate per FEMA schedule
12. UTILITIES - WATER AND SEWER: (Code Sections 74-97 and 74-121)	FEES
Water and sewer system development fees and connection fees	See ordinance adopted 6/12/18
Water and sewer rates	See ordinance adopted 6/23/19
13. UTILITIES - SEWER PRETREATMENT: (Code Sections 74-196)	FEES
Pretreatment Programs Fees for SIU's	FELO
Pretreatment - Permit Application	\$500
retreatment - remit Application	\$300

### SCHEDULE OF FEES AND CHARGES\*

#### CITY OF NEW BERN

### **EFFECTIVE JULY 1, 2020**

(Revised 03/23/2021)

Pretreatment - Permit Modification	\$250
Pretreatment - Permit renewal	\$500
Pretreatment - Annual administrative fee	\$300
Pretreatment - Annual inspection	\$100
Pretreatment - Permit fine	\$250
Pretreatment - Administrative fee for monthly review	\$100/month
Pretreatment - Unscheduled sampling	\$500 + analyses charges
Pretreatment - Permit limit violation	\$100
Pretreatment - Technical review criteria	\$250
Pretreatment - Significant noncompliance	\$500
Pretreatment - BOD:	
Surcharge ceiling conc. (mg/L)	\$350
Surcharge cost per pound	\$0.15
Charge for analysis	contract labor cost
Pretreatment - TSS:	
Surcharge ceiling conc. (mg/L)	\$250
Surcharge cost per pound	\$0.27
Charge for analysis	Contract labor cost

FEMA - Rates denoted as "FEMA" shall be the rates in effect at the time services are performed as provided by the United States Department of Homeland Security Federal Emergency Management Agency's Public Assistance Program and Policy Guide, FP 104-009-2 Equipment rates may be found at https://www.fema.gov/assistance/public/schedule-equipment-rates. Specific equipment not listed shall have a rate based on the rate of the nearest larger piece of equipment.

Labor - Labor charges shall be an employee's hourly rate of pay in effect at the time the service is being performed (standard hourly rate, overtime, etc.) plus all taxes and benefits, including but not limited to social security, medicare, retirement, workers compensation and health insurance.

1. ADMINISTRATIVE	FEES
CD or DVD	\$5
Copies - Other info not specifically listed	Mınimum \$2.00 (1 - 10 copies)
010 D 14 (0 5H 44H)	plus 20¢ each additional copy over 10
GIS Base Maps (8 5"x11")	B&W \$2; color \$3
GIS Base Maps (11"x17")	B&W \$3; color \$5
GIS Base Maps (24"x36")	B&W \$10; color \$15
GIS Base Maps (36"x48")	B&W \$15; color \$30
Plans/Plats (copies of) ariel view - letter size	\$5
Plans/Plats (copies of) ariel view - tabloid size	\$7.50
Plans/Plats (copies of) ariel view - large size	\$12.50
Maps - Other large formats	\$10.00
Maps - Street index map	\$15.00
Maps - Zoning	\$10 large; \$5 small
Maps - GIS staff time for non-existent maps or data:	
Analysis/Coordinator	\$50/hr
Technician	\$25/hr
Administration	\$20/hr
Motor vehicle fee	\$5
Publications <sup>*</sup>	
CAMA Land Use Plan	\$11
Historic Preservation Guidelines	\$11
Land Use Ordinance	\$12
Urban Design Plan	\$11
Street Atlas Book	\$25
Convenience fee for online payment	\$5
Returned payment fee	\$25
2. CEMETERIES: (Code Sections 18-26 and 18-32)	FEES
Opening/Closing:	
Weekdays before 4pm, adult	\$500 resident/\$700 nonresident
Weekdays before 4pm, infant/cremations/mausoleum	\$250 resident/\$400 nonresident
Weekdays after 4pm and weekends, adult	\$575 resident/\$900 nonresident
Weekdays after 4pm and weekends, infant/cremations/mausoleum	\$300 resident/\$450 nonresident
Holidays, adult	\$650 resident/\$950 nonresident
Holidays, infant/cremations/mausoleum	\$425 resident/\$525 nonresident
Wait time per hour (for noncompliance for "before 4pm" services that extend beyond 4pm)	\$150 resident/\$250 nonresident
Grave/Lot Sales - New Bern Memorial Cemetery:	
Plot - Single grave, resident	\$600
Plot - Single grave, nonresident	\$900
Plot - 4-Grave lot, resident	\$1,850
Plot - 4-Grave lot, nonresident	\$2,750
Plot - Infant grave, resident	\$100
Plot - Infant grave, nonresident	\$275
Plot - Mausoleum, resident	\$3,500
Plot - Mausoleum, nonresident	\$5,250
Plot - Cremations, resident	\$200
Plot - Cremations, resident	\$350
Transfer or resale of Cemetery license	\$25
Translet of resale of Certificery (Icerise	920

\*This schedule of Fees and Charges establishes most of the fees and charges for services offered by the City of New Bern. It does not contain or establish all fines and penalties for violations of city code provisions, nor does it contain rates and charges for the provision of city utility services. In many instances, it will be necessary to refer to specific city code provisions, or to a specific utility rate-setting ordinance in order to determine when a fee, charge, rate or fine is to be imposed. For ease of reference, citations to applicable city code provisions are provided.

\$30

\$25, see code for further details 2 Free, \$3 each additional

## SCHEDULE OF FEES AND CHARGES\* CITY OF NEW BERN EFFECTIVE JULY 1, 2020 (Revised 3/23/2021)

3. FIRE: (Code Section 30-33)	FEES
Working without a permit	Cost of permit plus \$50
Fire Hydrant Flow Test (service provided by contractor and coordinated with fire inspector)	\$50
Plan Review (Construction)	\$50
New Business Inspection	\$50
ABC/ALE Inspection	\$50
Special Requested Inspections	\$50
Care Homes (foster, respite, therapeutic)	\$50
2nd Reinspection (noncompliance when Codes ARE NOT met)	\$75
3rd Reinspection (noncompliance when Codes ARE NOT met)	\$150
Standby personnel-minimum 4-men engine company	FEMA equipment rate plus labo
After hours fire inspection	\$150
Occupying building without a C/O or C/C	\$150
Failure to obtain final inspection	\$100
Operational Permits.	
Amusement buildings	\$75
Carnivals and Fairs	\$75
Combustible dust-producing operations	\$75
Covered and open mall buildings	\$75
Exhibits and trade shows	\$75
Explosives	\$125
Flammable and combustible liquids (only mandated by NC Fire Prevention Code)	\$75
Fumigation and thermal insecticidal fogging	\$75
Liquid or gas vehicles or equipment in assembly buildings	\$75
Private fire hydrants	\$75
Pyrotechnic special effects material	\$125
Spraying or dipping	\$75
Temporary membrane structures and tents	\$75 \$50/acre cleared
Open burning - land clearing Open burning - hazard reduction	
Open burning - nazard reduction  Open burning - camp fire	No Fee
Construction Permits	\$15
Automatic fire extinguishing systems	\$100 +\$2 per head
Battery systems	\$700 +\$2 per fleat
Compressed gas	\$75
Cyrogenic fluids	\$75
Emergency responder radio coverage systems	\$75
Fire alarm and detection systems and related equipment	\$100
Fire pump and related equipment	\$100
Flammable and combustible liquids (only mandated by NC Fire Prevention Code) (per tank if applicable)	\$75
Gates and barricades across fire apparatus access roads	\$75 per gate or barricade
Hazardous materials	\$75 per gate of barricade
ndustrial ovens	\$75
Private fire hydrants	\$75 per hydran
Smoke control or smoke exhaust systems	\$75
Solar photovoltaic power systems	\$75
Spraying or dipping	\$75
Standpipe systems	\$100
Storage Tank - AST/UST/Installation/Removal/Repiping/Abandonment	\$125
Temporary membrane structures and tents	\$75
4. PARKING: (Code Section 70-272)	FEES
Parking Spaces Monthly Fee:	\$20 Limited/\$30 Residentia
Limited: 7:00am - 5:30pm - Monday to Friday	\$20
Limited: 5.30pm - 7.00am - 7 days a week	\$10/month
Residential: 24 hours	\$30
Dumpster. 24 hours	\$40
Sign Installation Fee - one-time fee for monthly spaces	\$10
Late Penalty - Parking leases billed and managed by CIS (payment received after due date)	5% of monthly bill

Delinquent Fee - Parking leases billed and managed by CIS (payment received 10+ days after

due date)

Parking Penalties (Code Section 70-274)
Leased Space Parking Hangers

5. PARKS AND RECREATION: (Code Section 50-2)	FEES
Athletics and Field Rentals:	FEEG
Admission fees for various activities (basketball, tournaments,outdoor concerts, etc) - Daily	not to exceed \$5
Yamission loos for various activities (basicibali, tournaments, outdoor concerts, etc). Daily	That to exceed \$0
Admission fees for various activities (basketball, tournaments,outdoor concerts, etc) - Weekend	not to exceed \$13
Adult sports leagues - Men's basketball (per team)	\$350 resident/\$450 nonresident
Adult sports leagues - Adult 3 on 3 basketball (per team)	\$200 resident/\$275 non resident
Adult sports leagues - Women's basketball (per team)	\$350 resident/\$450 nonresident
Adult sports leagues - Men's flag football (per team)	\$250 resident/\$325 nonresident
Adult sports leagues - Kickball/Dodgeball/Wiffleball (per team)	\$200 resident/\$275 nonresident
Adult sports leagues - co-ed softball (per team)	\$400 resident/nonresident
Adult sports leagues - 5K events per participant	\$30 resident/\$45 nonresident
Adult sports leagues - Individual participation for all leagues	\$20 resident/\$30 nonresident
Adult sports leagues - Co-ed volleyball	\$35 resident/\$45 nonresident
Summer basketball program (Youth)	\$10 resident/\$15 nonresident
Summer basketball program (Adult)	\$15 resident/\$20 nonresident
Aquatic Center General Admission.	
Up to age 2	\$2 50 resident; \$3.25 nonresident
Parent and one child up to age 2 package	\$5 50 resident; \$6.75 nonresident
(\$1.00 for each additional child up to age 2. Limit of 3)	to so resident, terre nomesident
Age 3-17	\$4.00 resident; \$5.00 nonresident
Age 18-54	\$4.50 resident; \$5.50 nonresident
Age 55 and up (seniors)	\$3.50 resident; \$4.50 nonresident
Aquatic Center Family Night.	φο.σο resident, φ4.σο ποιπesident
Up to age 2	\$1.00 resident; \$1.50 nonresident
Age 3-17	\$2 00 resident; \$2.50 nonresident
Age 18-54	\$2.50 resident; \$3.00 nonresident
Age 55 and up (seniors)	\$1.50 resident; \$2.00 nonresident
Aquatic Center season pass	\$60 resident; \$75 nonresident
Aquatic Center Season pass Aquatic Center Pool Party:	\$60 resident; \$75 nonresident
2 Hours - Up to 30 participants	C450 idt-6000
	\$150 resident; \$200 nonresident
31 or greater participants (per person)	\$5
Deposit - Refundable	\$50
Athletic Field - Ballfield Preparation (per field)	
Baseball/Softball	\$25
Football/Soccer/Lacrosse	\$100
Athletic field - Day use minimum 2 hours maximum 8 hours (additional after 8 hours):	
Civic organizations/private groups - city sponsored	N/C
Schools during school hours and/or athletic season	N/C
Recreation teams *	\$15/hr
Civic organizations/private groups not charging admission/donations*	\$20/hr resident; \$30/hr nonresident
*No charge if no field prep is done	
Civic organizations/private groups charging admission/donations	\$25/hr resident; \$50/hr nonresident
Athletic field - Night use minimum 2 hours maximum 4 lighted hours:	
Non-city recreation teams	\$30/hr
Civic organization/private groups - not charging admission/donations	\$25/hr resident; \$50/hr nonresident
Civic organizations/private groups charging admission/donations	\$40/hr resident, \$60/hr nonresident
Athletic field (full tournament not to exceed 3 days/2 nights)	\$350 + \$25/hr attendant fee
Athletic field (practice - night use - minimum 2 hours of light; not to exceed 4 hours)	\$20/hr resident;\$30/hr nonresident
EXCEPTION: Tournaments and other types of "special" events by	
non-profit "charitable" organizations for the purpose of fundraising	
for others are negotiated with and determined by the Parks and	
Recreation Department.	
Batting cages, parties only (2 hours). Available offseason only.	\$30
	400

riadic oporto lougado meno hag rectoun (per team)	Ψ200 Tesideriuψ520 Horiresideri
Adult sports leagues - Kickball/Dodgeball/Wiffleball (per team)	\$200 resident/\$275 nonresiden
Adult sports leagues - co-ed softball (per team)	\$400 resident/nonresiden
Adult sports leagues - 5K events per participant	\$30 resident/\$45 nonresiden
Adult sports leagues - Individual participation for all leagues	\$20 resident/\$30 nonresiden
Adult sports leagues - Co-ed volleyball	\$35 resident/\$45 nonresiden
Summer basketball program (Youth)	\$10 resident/\$15 nonresiden
Summer basketball program (Adult)	\$15 resident/\$20 nonresiden
Aquatic Center General Admission.	
Up to age 2	\$2 50 resident; \$3.25 nonresiden
Parent and one child up to age 2 package	\$5 50 resident; \$6.75 nonresiden
(\$1.00 for each additional child up to age 2. Limit of 3)	
Age 3-17	\$4.00 resident; \$5.00 nonresiden
Age 18-54	\$4.50 resident; \$5.50 nonresiden
Age 55 and up (seniors)	\$3.50 resident; \$4.50 nonresiden
Aquatic Center Family Night.	
Up to age 2	\$1.00 resident; \$1.50 nonresiden
Age 3-17	\$2 00 resident; \$2.50 nonresiden
Age 18-54	\$2.50 resident; \$3.00 nonresiden
Age 55 and up (seniors)	\$1.50 resident; \$2 00 nonresiden
Aquatic Center season pass	\$60 resident; \$75 nonresiden
Aquatic Center Pool Party:	
2 Hours - Up to 30 participants	\$150 resident; \$200 nonresiden
31 or greater participants (per person)	\$5
Deposit - Refundable	\$50
Athletic Field - Ballfield Preparation (per field)	
Baseball/Softball	\$25
Football/Soccer/Lacrosse	\$100
Athletic field - Day use minimum 2 hours maximum 8 hours (additional after 8 hours):	
Civic organizations/private groups - city sponsored	N/C
Schools during school hours and/or athletic season	N/C
Recreation teams *	\$15/h
Civic organizations/private groups not charging admission/donations*	\$20/hr resident; \$30/hr nonresiden
*No charge if no field prep is done	
Civic organizations/private groups charging admission/donations	\$25/hr resident; \$50/hr nonresiden
Athletic field - Night use minimum 2 hours maximum 4 lighted hours:	
Non-city recreation teams	\$30/hi
Civic organization/private groups - not charging admission/donations	\$25/hr resident; \$50/hr nonresiden
Civic organizations/private groups charging admission/donations	\$40/hr resident, \$60/hr nonresiden
Athletic field (full tournament not to exceed 3 days/2 nights)	\$350 + \$25/hr attendant fee
Athletic field (practice - night use - minimum 2 hours of light; not to exceed 4 hours)	\$20/hr resident;\$30/hr nonresiden
EXCEPTION: Tournaments and other types of "special" events by	
non-profit "charitable" organizations for the purpose of fundraising	
for others are negotiated with and determined by the Parks and	
Recreation Department.	
Batting cages, parties only (2 hours). Available offseason only.	\$30
Bleacher rentals (daily rental fees)	\$100 (small), \$150 (medium); \$300 (large) (1-4 sets)
Deposit of 1/2 rental fee required per bleacher, refundable only upon evaluation (returned as	
Recreation Programs:	
Childcare after-school recreation program (resident)	\$35/wk
Childcare after-school recreation program (resident)  Childcare after-school recreation program (non-resident)	\$35/Wk \$50/wk
Classes - Adult recreation & fitness (annual) indoor	\$30 resident/\$35 nonresident
Classes - Adult recreation & fitness outdoor (20 city/80 split with instructor)	
Classes - Art (recident) includes instructor fee & some materials (20 city/80 split with	\$6 per class
instructor)	\$20-\$150

### SCHEDULE OF FEES AND CHARGES\* CITY OF NEW BERN EFFECTIVE JULY 1, 2020

(Revised 3/23/2021)

Classes - Art (nonresident) includes instructor fee & some materials	\$40-\$200
Classes - Ceramics (resident)	\$30; seniors \$25
Classes - Ceramics (nonresident)	\$40, seniors \$30
Dog Park:	
Yearly 1 dog	\$25 resident/\$50 nonresident
Each additional dog	\$20 resident/\$35 nonresident
One day pass	\$5 resident/\$15 nonresident
Weekend pass	\$15 resident/\$25 nonresident
Monthly pass	\$20 resident/\$25 nonresident
Honor/Memory Programs.	A CAPACITATION OF THE PARTY OF
Honor tree program	\$300 tree resident; \$350 nonresident
Tree purchase program	\$150 - \$250 depending on the species
Memory bench program - new	\$750/bench (includes placard)
Memory bench program - existing	\$600/bench (includes placard)
Brick Pavers	\$75
Kidsville Pickets	\$50
Kidsville Tiles	\$25
Recreation Center Facility Rates:	
Multi-purpose room rental (2 hours minimum)	
Resident	\$30/hr
Nonresident	\$45/hr
Gym rental (2 hours minimum).	
Resident	\$40/hr
Nonresident	\$55/hr
Meeting room rental (2 hours minimum)	
Resident	\$25
Nonresident	\$35
Gym - walk-in (1 day)	\$1
Gym - contracted lessons (Parks & Recreation receives 20% of fee)	80/20% split
Kitchen rental:	
Resident	\$25/hr
Nonresident	\$35/hr
Facility rental deposit	\$50
Admission Rate	\$25/hr
(If admission is charged, this additional hourly rate applies to each room rented)	<b>\$20711</b>
After hours rentals (per room) shall incur an additional rental rate and staff supervisor fee	\$15/hr room rental + \$20/hr staff
Park Fees:	
Gazebo rental (Union Point Park)	\$40/hr resident; \$70/hr nonresident
Union Point Park Green space - per side (adjacent to gazebo)	\$50/hr resident; \$80/hr nonresident
Park Green Space - Small	\$40/hr resident; \$70/hr nonresident
Park Green Space - Medium	\$50/hr resident; \$80/hr nonresident
Park Green Space - Large	\$60/hr resident; \$90/hr nonresident
Shelter Reservation	
Resident (half day - up to 4 hours)	\$20 - \$30 based on location
Nonresident (half day - up to 4 hours)	\$30 - \$40 based on location
Resident (full day - up to 8 hours)	\$30 - \$45 based on location
Nonresident (full day - up to 8 hours)	\$40 - \$55 based on location
Company inside city (half day - up to 4 hours)	\$25 - \$45 based on location
Company outside city (half day - up to 4 hours)	\$40 - \$60 based on location
Company inside city (full day - up to 8 hours)	\$30 - \$60 based on location
Company outside city (full day - up to 8 hours)	\$40 - \$70 based on location
Sprayground (Daily admission before noon for group reservations)	\$1 resident/\$3 nonresident
Summer camps.	V 1 100 100 110 110 110 110 110 110 110
Bear Bunch Camp (per session)	\$75 resident/\$95 nonresident
Cooking Camp	\$105 resident/\$125 nonresident
Sports Camp	\$75 resident/\$95 nonresident
Teen Camp	\$75 resident/\$95 nonresident
Y E.S. camp	\$25 for 1st/\$20 each additional resident
Y E.S. camp	\$35 for 1st/\$30 each
1 Electronia	additional nonresident
Adventure Camp	\$100 resident/\$125 nonresident
Adventure Camp	\$100 resident/\$125 nonnesiden

(Nevised 5/25/2021)	
Swim lesson sessions - 8 classes per session	\$40 resident/\$70 nonresident
(Reduced rate of \$10 per session available for City residents who qualify (application	
available)	
Youth Sports:	
Youth football and cheerleading	\$50 resident/\$80 nonresiden
Youth basketball	\$40 resident/\$70 nonresiden
Youth baseball	\$20-\$40 resident/\$30-\$50 nonresiden
Youth soccer	\$40 resident/\$70 nonresiden
Youth lacrosse	\$40 resident/\$70 nonresiden
Youth road races (per participant)	\$30 resident/\$45 nonresiden
Fishing Tournament Attendant (opening/closing)	\$25/hi
Community Garden (per space)	\$25
Mobile Stage (20'x24') Daily Rental	\$2,000.00
Mobile Stage Deposit (Refundable)	\$500 00
Mobile Stage Staff Supervision Rate (2 staff minimum)	\$35 00/hour per staf
NOTE: Indoor facility rentals are limited to 10 hours per day, and outdoor facility rentals are limited to 12 hours per day. Rentals exceeding these hours will require director's approval	
6. Development Services:	FEES
Certificate of zoning compliance letter	\$27
Conditional use permit	\$375
Historic Preservation - Minor works	\$22
Historic Preservation - Major works requiring design review	\$107
Historic preservation - Major works not requiring design review	\$27
Homeowners recovery fee (single family dwelling only)	\$10
	X 30
Site Plan review	\$214
Special use permit	\$321
Subdivision plan review	\$161
P&Z General Subdivision Plan Review Application	\$161 or \$11/lot whichever is greater
Subdivision application - final review	\$214 or \$27/lot whichever is greater
Subdivision application - minor plats & recombination Telecommunication - New wireless support structure	\$107 \$1,500 per section 15-170 of Other Land Use Ordinance
Telecommunication - other	\$500
Zoning compliance	\$22
Zoning compliance - Residential flood plain	\$54
Zoning compliance - Commercial flood plain	\$107
Zoning permit	\$38
Administrative Fees.	100
Weed and debris clearance	\$71
Removing abandoned vehicles	\$71
Boarding up buildings (MHC)	\$84
Starting work without a permit	1st-\$107 + permit; 2nd-\$161 + permit;3rd- \$214 + permit; 4th-\$268 + permit
Convenience fee for online payment	\$5.00
Building permit (+ \$17 compliance fee)	40.00
Residential. Single family/townhouse/duplex - per unit for multicomplex	Heated \$0.21/sf; Unheated \$0.16/sf
Minimum charge \$38	riodiod your rion of modiod your ord
Commercial: minimum charge \$38	\$0 18/si
Building permit - Demolition (+\$17 compliance fee)	Residential \$161: Commercial \$321
Building permit - Manufactured mobile home: singlewide/construction trailer; doublewide;	\$107; \$161; \$214
triplewide  Ruilding permit Penavations to existing hida (+ \$17 compliance fee)	\$0.16/sf; Mınımum \$38
Building permit-Renovations to existing bldg (+ \$17 compliance fee)	\$0.16/SI, MINIMUM \$36
(per unit for multicomplex) Certificate of occupancy	\$27/unit
Temporary Certificate of Occupancy First Extension of Temporary Certificate of Occupancy	\$50, 30 days
All Extension of Temporary Certificate of Occupancy  All Extension of Temporary Certificate of Occupancy thereafter	\$300, 30 days
	\$500, every 30 days Incl. in building permit fee
Inspections.	
Inspections - Building compliance	\$107 residential; \$161 commercia
Increations Minimum housing as netified by Creations Continue autoffs	\$75 group homes
Inspections - Minimum housing as notified by Customer Service cutoffs	\$38 \$75/cach
Inspections - Reinspection (building, electrical, plumbing, HVAC, insulation)	\$75/each
Inspections - Plan review, residential up to 1,500 sf	\$54
Inspections - Plan review, residential over 1,500 sf	\$81
Inspections - Plan review, commercial up to 20,000 sf	\$214

### SCHEDULE OF FEES AND CHARGES\* CITY OF NEW BERN EFFECTIVE JULY 1, 2020

### (Revised 3/23/2021)

Inspections - Plan review, commercial 20,001-40,000 sf	\$268
Inspections - Plan review, commercial 40,001 or greater	\$428
Permit - Electrical (signs & billboards)	\$43
Permit - Electrical (temporary buildings)	\$100
Permit - Electrical	60 -150 amp - \$54; 200 amp - \$65

### SCHEDULE OF FEES AND CHARGES\* CITY OF NEW BERN EFFECTIVE JULY 1, 2020

(Revised 3/23/2021)

	400 amp - \$75; 401 - 600 amp - \$86
	601 - 800 amp - \$97
	801 - 1000 amp - \$107
	1001 - 1600 amp - \$118
	over 1600 amp - \$120 + \$11 for each
	additional 100 amp
Permit - Electrical heating & cooling	\$17/each
Permit - Electrical outlets & wall switches	\$33 for 1 - 5; \$43 for 6 - 50,
Torring Elocation outdoor of Hall Officials	\$65 for 51-100; \$81 for 101-200
	\$2 each over 200
Permit - Electrical light fixtures	\$3
Permit - Electrical (whirlpool, window AC, thru-the-wall heat pump, etc.)	\$17/each
Permit - Electrical equipment (motors, hoists, xrays, etc.)	\$17
Permit - Electrical disconnects & subpanels	\$13/each
Permit - Gas piping & distribution system (residential)	\$22
Permit - Gas appliances	\$17
Permit - Gas refrigeration - coolers/freezers (each unit)	\$27
Permit - Gas boilers/water heaters (each unit)	\$22
Permit - Home Occupation	\$27
Permit - House Moving	\$214
Permit - Insulation (+ \$17 compliance fee):	\$214
Residential (minimum charge \$38)	\$54 per unit + \$27/each additional unit
Commercial (minimum charge \$38)	\$54 per unit + \$27/each additional unit \$65 per unit + \$33/each additional unit
Permit - Mechanical Residential (HVAC)	\$107 + \$54/each additional unit
Permit - Mechanical Residential (HVAC) - Roof or ground level units	\$107 + \$54/each additional unit
Permit - Plumbing each fixture	
Permit - Plumbing, backflow preventer (in system)	\$11
	\$22
Permit - Plumbing, floor drain & grease traps	\$11
Permit - Plumbing, heat pump connections	\$22/each
Permit - Plumbing, lawn sprinkler	\$33
Permit - Plumbing, water distribution system	\$17
Permit - Plumbing, replace or alter existing system	\$17
Permit - Plumbing, sewer distribution system	\$17
Permit - Signs (building permit - based on sign value)	\$1 - \$500 = \$65,
	\$501-\$1,000 = \$75
	\$1,001-\$5,000 = \$86
	\$5,001-\$10,000 = \$97
	over \$10,000 = \$107
Permit - Signs (shopping center master)	\$214
Permit - Signs (temporary, permanent) (additional fees may apply)	\$33
Permit - Tree removal	\$22
7. POLICE: (Code Section 42-32)	FEES
Accident report	No charge
Citizens Academy fee	\$25
False Alarm	\$50 on and after 3rd offense
Alarm Registration Fee	\$25
Alarm Reinstatement Fee	\$50
Non-Permitted Alarm System	\$250
Alarm Appeal Fee	\$25
Illegal Use of Automatic Voice Dialer	\$100
Fingerprinting	\$10
Funeral escorts	\$50 per escort with 48 hours notice;
	\$100 per escort without 48 hours notice
Off-duty fee	\$27/hr (5am to 11pm; \$35/hr
25 TT 4 TE	(11pm to 5am),3 hours minimum paid to
	officer
	officer

Off-duty fee for Federal/City Holiday	\$35/hr (5am to 11pm); \$40/hi
Oil-duty lee for Federal/Oily Holiday	(11pm to 5am),3 hours minimum paid to
	officer
Pawnbroker - initial license application fee	\$50
Pawnbroker - renewal license fee	\$25
Permit - Alarm Registration (first permit/annual renewal)	\$25
Permit - Alarm failure to register	No charge
Permit - Outdoor amplified sound	No charge
Precious Metal Permits	No charge
Dealer permits (annual)	\$180
Special occasion permit	\$180
Employee certificate of compliance	\$100
Employee certificate of compliance (annual renewal fee)	\$10
Fingerprints (processed for dealer permits - SBI fee)	\$38
Wrecker - (includes inspection)	\$250 to be on rotation list
	\$25, see code for further details
Parking Penalties (Code Section 70-235)  8. PUBLIC ASSEMBLY (PARADES AND FESTIVALS): (Code Section 66-86)	\$25, see code for further details
	FEES
City Sponsored Event Fees:  Vendor Permit Fee	\$25
Food Vendor Service Fee	\$35
NonCity Coopered Event Food	
NonCity Sponsored Event Fees:	\$35
Vendor Permit Fee	\$35
Food Vendor Service Fee	
Barricade	\$5 each
City Labor: (Hourly Rates)	
Fire - Lieutenant/Inspector	\$29
Fire - Specialist	\$23
Police - Officers (On Duty Rate)	\$35
Police - Officers (Off Duty Rate)	\$27
Public Works - Supervisor	\$35
Public Works - Equipment Operator	\$26
Public Works - Maintenance Worker	\$22
Recreation - Supervisor (per person)	\$35
Recreation - Park Staff (per person)	\$22
9. PUBLIC WORKS: (Code Sections 66-12)	FEES
Repair Fees:	
Labor	Hourly rate with benefits*
Material	Actual cost
Equipment trucks	Hourly rate per FEMA schedule*
*See explanation at the end of this Fee Schedule	
Permit - Sidewalk Café	\$150
Permit - Nonprofit street banners	\$75
Public nuisance	Hourly equip rate per FEMA schedule
	schedule + Labor
Safety cones (use)	\$2
Safety cones (replacement)	\$25
Signs - regulatory/right-of-way	Material cost + labor
Signs - Community watch	Material cost + labor
Signs - Handicapped	Material cost + labor
Signs - Hardware (1 set)	Material cost + labor
Signs - Maximum penalty	Material cost + labor
Signs - No parking-fire lane	Material cost + labor
Signs - Van accessible	Material cost + labor
Street closings (right-of-way abandonments)	\$500 plus cost of advertising
10. REFUSE: (Code Section 62-37)	FEES

### SCHEDULE OF FEES AND CHARGES\* CITY OF NEW BERN EFFECTIVE JULY 1, 2020

(Revised 3/23/2021)

Commercial refuse (65-gal cart / 1x week service)	\$14.75/month + \$14.75 each additional
Dumpster services - 2 yd (1x week service)	\$29.49/mont
Dumpster services - 4 yd (1x week service)	\$58.98/mont
Dumpster services - 6 yd (1x week service)	\$88.47/monti
Dumpster services - 8 yd (1x week service)	\$117.96/month
Refuse container	1 at no charge
Residential service (65-gal cart / 1x week service)	\$14.75
Seniors Exemption Credit	50% of residential service
11. UTILITIES - ELECTRIC: (Code Section 74-46)	FEES
Electric rates Additional fee if service needs to be disconnected by	See rate ordinance adopted 7/1/17
City personnel at pole due to meter-service tampering	\$160
City personnel at pole due to delinquency	\$160
Changed payment arrangement fee	\$30
Connection/Transfer Fee	\$30
Connection/Transfer Fee - holidays, weekends and after 11am weekdays	\$75
Delinquent Fee (for bills unpaid after 10th day following due date)	\$30
Deposit - Residential (exempt with excellent credit score)	2x highest bills in last 24 months
(refunded after 18 months with good payment history)	Not to exceed \$500
Deposit - Commercial/Industrial (refunded after 60 months with good payment history)	2x highest bills in last 24 months
Fee if payment is not made in night drop as agreed	\$100
Late penalty (payments received after due date)	5% of monthly bil
Meter change out fee	\$155
Meter Diversion Fee (Meter Tampering Investigation)	\$400
Meter test for meters less than 5 ears old ayable in advance (refunded if meter fails test)	\$75
Payment Arrangement Fee	No charge
Reconnection Fee weekdays 8am-5pm	No charge
Reconnection Fee weekdays 5pm-11pm	\$75
Reconnection Fee weekends 8am-11pm	\$75
Temporary electric service and/or utility pole (utility determines location)	
Load management switch recovery fee	Cost of switch from latest bid
Extra facilities charge	% installed costs minimum 5 years, \$75/month
Additional pole	\$350
OH extension beyond two pole spans	\$1.05/ft
AND ADDRESS OF THE STATE OF THE ADDRESS OF THE STATE OF T	
UG line extension beyond 300 ft.	\$7.70/ft
OH to UG conversion of service	\$735
UG Crossings including streets, sidewalks, driveways and other obstacles	Time, material and equipment See repair fee below
Underground service length	\$7.70
Cost per linear foot	\$6.43
Second trip to site	\$310
Service drop after normal working hours ( 24-hour notice required)	\$100/hr 2 hours minimum; if service is required to be reconnected, a minimum charge of 4 hours applies
Repair Fees.	starge of 4 floars applies
Labor	Hourly Employee Rate w/Benefits
Material	Actual Warehouse cost + 10%
Equipment Trucks	Hourly Rate per FEMA schedule
12. UTILITIES - WATER AND SEWER: (Code Sections 74-97 and 74-121)	FEES
Water and sewer system development fees and connection fees	See ordinance adopted 6/12/18
Nater and sewer rates	See ordinance adopted 6/23/15
13. UTILITIES - SEWER PRETREATMENT: (Code Sections 74-196)	FEES
Pretreatment Programs Fees for SIU's	
Pretreatment - Permit Application	\$500
Pretreatment - Permit Modification	\$250
Pretreatment - Permit renewal	\$500
Pretreatment - Annual administrative fee	\$300

\$100
\$250
\$100/month
\$500 + analyses charges
\$100
\$250
\$500
\$350
\$0.15
contract labor cost
\$250
\$0.27
Contract labor cost

FEMA - Rates denoted as "FEMA" shall be the rates in effect at the time services are performed as provided by the United States Department of Homeland Security Federal Emergency Management Agency's Public Assistance Program and Policy Guide, FP 104-009-2. Equipment rates may be found at https://www.fema.gov/assistance/public/schedule-equipment-rates Specific equipment not listed shall have a rate based on the rate of the nearest larger piece of equipment.

Labor - Labor charges shall be an employee's hourly rate of pay in effect at the time the service is being performed (standard hourly rate, overtime, etc.) plus all taxes and benefits, including but not limited to social security, medicare, retirement, workers compensation and health insurance

### AGENDA ITEM COVER SHEET

Agenda Item Title:
Ordinance to amend Chapter 50 "Parks and Recreation" of the Code of Ordinances to include Animals under restraint in city parks.

Date of Meeting: 3/23/2021  Department: Parks & Recreation  Call for Public Hearing: □Yes⊠No		Ward # if applicable:  Person Submitting Item: Foster Hughes	
			Date of Public Hearing:
		Explanation of Item:	Parks and Recre
	include "Animals under restraint" in city parks. The addition of the ordinance will require animals to be under control of someone and on a leash in city parks.		
Actions Needed by Board:	Consider approving the Ordinance.		
Backup Attached:	Memo and Ord	inance.	
Is item time sensitive?	<b>⊠Yes</b> □No		
Will there be advocates	opponents at t	he meeting?   Yes   No	
Cost of Agenda Item: \$	0		
If this requires an expe and certified by the Fir		been budgeted and are funds available  Yes  No	

**Additional Notes:** 



Aldermen

Sabrina Bengel Jameesha Harris Bobby Aster Johnnie Ray Kinsey Barbara J. Best leffrey T. Odham

# Family, fitness and fun come together how.

Foster Hughes, CPRE Director of Parks & Recreation



Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memo To:

Mayor and Board of Aldermen

From:

Foster Hughes, CPRE

Director Parks and Recreation

Re:

Consider amending Chapter 50 "Parks and recreation" of the Code of

Ordinances to include Animals under restraint in city parks.

### Background Information:

To address issues with Animals in parks being off leash, and not controlled by anyone, staff is requesting to add Section 50-33. Animals under restraint.

This will require all animals to be under the physical control of a competent person and physically restrained by a chain, leash or harness. Exemptions will apply to trained service animals, designated dog parks, and working police dogs in the course and scope of their duties.

### Recommendation:

Consider approving the Ordinance.

If you have any questions concerning this matter, please let me know.

### AN ORDINANCE TO AMEND CHAPTER 50 "PARKS AND RECREATION" OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the City's parks and recreation department staff recommends certain amendments to Chapter 50 "Parks and Recreation" of the Code of Ordinances of the City of New Bern; and

WHEREAS, the Board of Alderman of the City of New Bern deems it advisable and in the public interest to effect said revisions to Chapter 50 "Parks and Recreation" of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That Division 1. "Generally" of Article II. "Rules, Regulations" of Chapter 50 "Parks and Recreation" of the Code of Ordinance of the City of New Bern be and the same is hereby amended by adding Section 50-33 as follows:

#### "Section 50-33. Animals under restraint.

All animals brought into a city park or recreation area must be under the physical control of a competent person and physically restrained by a chain, leash or harness, not to exceed eight feet in length and held in the hand of said person, except as follows:

- (1) Service animals trained to provide assistance to persons impaired in sight, hearing, or mobility, do not have to be under physical restraint if the animal is under the impaired person's direct control and is obedient to that person's commands. The animal control officer may request proof of assistance animal registration to satisfy this exception.
- (2) Inside the gated and fenced portion of any designated city dog park, which is designated leash optional.
  - (3) A working police dog in the course and scope of its duties."

SECTION 2. This ordinance shall be effective from and after the date of its adoption.

ADOPTED THIS 23<sup>RD</sup> DAY OF MARCH, 2021.

DANA E. OUTLAW, MAYOR

### AGENDA ITEM COVER SHEET

### **Agenda Item Title:**

Ordinance to amend Chapter 50 "Parks and Recreation" of the Code of Ordinances to allow self-propelled vehicles on certain downtown streets.

Person Submitting Item: Foster Hughes  Date of Public Hearing:  to citizen concerns, a request is being made to adjust	
to citizen concerns, a request is being made to adjust	
to citizen concerns, a request is being made to adjust	
In response to citizen concerns, a request is being made to adjust Section 50-26 Protection of Property (c) to all self-propelled vehicles to travel on public streets in certain downtown areas of the city.	
Consider approving the Ordinance.	
Ordinance.	
0	
at the meeting?   Yes   No	
s it been budgeted and are funds available or?   Yes  No	

Additional Notes:



Aldermen

Sabrina Bengel Jameesha Harris Bobby Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham Foster Hughes, CPRE Director of Parks & Recreation



Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE 7

Director Parks and Recreation

Re: Consider amending Chapter 50 "Parks and recreation" of the Code of

Ordinances to allow self-propelled vehicles on certain downtown streets

### **Background Information:**

In response to citizen concerns, a request is being made to adjust Sec. 50-26 Protection of Property (c), to allow self-propelled vehicles, known as skateboards, and in-line skates to travel on public streets in certain downtown areas of the city. Travel with self-propelled vehicles on sidewalks and publicly owned property will still be unlawful.

#### Recommendation:

Consider approving the Ordinance.

If you have any questions concerning this matter, please let me know.

## AN ORDINANCE TO AMEND SECTION 26 "PROTECTION OF PROPERTY" OF ARTICLE II. "RULES, REGULATIONS" OF CHAPTER 50 "PARKS AND RECREATION" OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the Board of Alderman of the City of New Bern deems it advisable and in the public interest to effect certain revisions to Section 26 "Protection of property" of Article II. "Rules, Regulations" of Chapter 30 "Parks and Recreation" of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That subsection (c) of Section 26 "Protection of property" of Article II. "Rules, Regulations" of Chapter 50 "Parks and Recreation" of the Code of Ordinances of the City of New Bern be and the same is hereby deleted in its entirety and the following inserted in its stead:

### "Sec. 50-26. Protection of property.

(c) It shall also be unlawful to utilize self-propelled vehicles, known as skateboards, and in-line skates (roller-blades) on the sidewalks and publicly owned property, other than public streets, in the downtown area of the city, bounded by the northerly right-of-way line of New Street on the north, the westerly right-of-way line of George Street on the west, the northern right-of-way line of Pollock Street between George Street and Eden Street, the westerly right-of-way line of Eden Street from Pollock Street to Trent River, Trent River on the south and Neuse River on the east.

....

SECTION 2. This ordinance shall be effective from and after the date of its adoption.

ADOPTED THIS 23rd DAY OF MARCH, 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

#### RED-LINED VERSION

AN ORDINANCE TO AMEND SECTION 26 "PROTECTION OF PROPERTY" OF ARTICLE II. "RULES, REGULATIONS" OF CHAPTER 50 "PARKS AND RECREATION" OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the Board of Alderman of the City of New Bern deems it advisable and in the public interest to effect certain revisions to Section 26 "Protection of property" of Article II. "Rules, Regulations" of Chapter 30 "Parks and Recreation" of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That subsection (c) of Section 26 "Protection of property" of Article II. "Rules, Regulations" of Chapter 50 "Parks and Recreation" of the Code of Ordinances of the City of New Bern be and the same is hereby deleted in its entirety and the following inserted in its stead:

"Sec. 50-26. Protection of property.

. . .

(c) It shall also be unlawful to utilize self-propelled vehicles, known as skateboards, and in-line skates (roller-blades) on the streets and sidewalks, and other-publicly owned property, other than public streets, in the downtown area of the city, bounded by the northerly right-of-way line of New Street on the north, the westerly right-of-way line of George Street on the west, the northern right-of-way line of Pollock Street between George Street and Eden Street, the westerly right-of-way line of Eden Street from Pollock Street to Trent River, Trent River on the south and Neuse River on the east. The use of skateboards and rollerblades is permitted on private property located in said downtown area, but only with written permission of the property owner.

. . . . "

SECTION 2. This ordinance shall be effective from and after the date of its adoption.

ADOPTED THIS 23rd DAY OF MARCH, 2021.

I	DANA E. OUTLAW, MAYOR	

BRENDA E. BLANCO, CITY CLERK

#### Aldermen

Sabrina Bengel Jameesha Harris Robert V, Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

### Memorandum

TO:

Mayor Dana Outlaw

FROM:

Brenda Blanco, City Clerk

DATE:

October 22, 2020

SUBJECT:

Appointment to Appearance Commission

On June 11, 2019, you appointed Martha "Molly" Ingram to the Appearance Commission. Ms. Ingram recently resigned from her seat, as she will be relocating to another state in November. You are asked to make a new appointment to serve the remainder of Ms. Ingram's term.

When possible, appointees to this Commission should have special training or experience in a design field, such as architecture, landscape design, horticulture, city planning, or a closely-related field.

/beb