# CITY OF NEW BERN BOARD OF ALDERMEN MEETING APRIL 27, 2021 – 6:00 P.M. CRAVEN COMMUNITY COLLEGE – ORRINGER AUDITORIUM 800 COLLEGE COURT

- Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Best. Pledge of Allegiance.
- Roll Call.

#### Consent Agenda

- Consider Adopting a Resolution Calling for a Public Hearing on the Proposed Budget for Fiscal Year 2021-2022.
- Consider Adopting a Resolution Calling for a Public Hearing to Rezone Tax Parcel ID 8-216-011 from C-4 Neighborhood Business District to C-3 Commercial District.
- Consider Adopting a Resolution Calling for a Public Hearing to Rezone 431 NC Hwy. 55 W. from R-20 Residential District/A-5 Agriculture District to C-4 Neighborhood Business District.
- Consider Adopting a Resolution Calling for a Public Hearing to Annex a Portion of Tax Parcel ID 8-209-13001.
- Approve Minutes.

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- 8. Conduct a Public Hearing on the 2021-2022 CDBG Draft Annual Action Plan.
- Conduct a Public Hearing and Consider Adopting an Ordinance to Annex Tax Parcel IDs 8-206-132 and 8-206-133.
- Conduct a Public Hearing and Consider Adopting an Ordinance to Annex 3412 Old Airport Road.
- 11. City Manager's Presentation of Fiscal Year 2021-2022 Budget.
- Consider Adopting a Resolution Authorizing the Sale of 1213 Mechanic Street by the Redevelopment Commission of the City of New Bern.
- Consider Adopting a Resolution to Recommend Strategic Buy-Out Program Zones to the North Carolina Office of Recovery and Resiliency Strategic Buy-Out Program.

- Consider Adopting a Resolution Accepting Ownership and Maintenance of Arbor Green Way.
- Consider Adopting an Ordinance to Amend the Schedule of Maximum Speed Limits as Defined in Section 70-132 of the Code of Ordinances.
- Consider Adopting a Resolution Approving Additional Streetlights on Racetrack Road.
- 17. Appointment(s).
- 18. Attorney's Report.
- 19. City Manager's Report.
- 20. New Business.
- 21. Closed Session.
- 22. Adjourn.

#### Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

Memo to: Mayor and Board of Aldermen

From: Mark A. Stephens, City Manager

Date: April 22, 2021

Re: April 27, 2021 Agenda Explanations

 Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Best. Pledge of Allegiance.

2. Roll Call.

#### Consent Agenda

 Consider Adopting a Resolution Calling for a Public Hearing on the Proposed Budget for Fiscal Year 2021-2022.

At this meeting, the City Manager will present the proposed budget for Fiscal Year 2021-2022. Budget workshops are scheduled for May 4<sup>th</sup> and 5<sup>th</sup>. Following those workshops, a public hearing will be held as required by statute. The proposed date of the hearing is May 11, 2021. A memo from Mary Hogan, Director of Finance, is attached.

 Consider Adopting a Resolution Calling for a Public Hearing to Rezone Tax Parcel ID 8-216-011 from C-4 Neighborhood Business District to C-3 Commercial District.

(Ward 5) Michelle Lynn, the owner of Parcel ID 8-216-011 has requested to rezone the property from C-4 Neighborhood District to C-3 Commercial District. The parcel is approximately 0.76 of an acre and is located on the northern side of Neuse Boulevard just east of Kensington Park Drive. The Planning and Zoning Board unanimously approved the request at their April 6, 2021 meeting. A memo from Jeff Ruggieri, Director of Development Services, is attached.

#### Consider Adopting a Resolution Calling for a Public Hearing to Rezone 431 NC Hwy. 55 W. from R-20 Residential District/A-5 Agriculture District to C-4 Neighborhood Business District.

(Ward 5) On behalf of the City of New Bern, Foster Hughes, Director of Parks and Recreation, has requested that 431 NC Hwy. 55 W. be rezoned from R-20 Residential District/A-5 Agriculture District to C-4 Neighborhood Business District. The parcel is approximately 7.43 acres and is located on the southern side of NC Hwy. 55 W. and the western side of Hillmont Road. The Planning and Zoning Board unanimously approved the request at their April 6, 2021 meeting. A memo from Mr. Ruggieri is attached.

#### Consider Adopting a Resolution Calling for a Public Hearing to Annex a Portion of Tax Parcel ID 8-209-13001.

Clifford Parson, on behalf of Weyerhaeuser NC Company, has requested that a portion of Tax Parcel ID 8-209-13001 consisting of approximately 5.24 acres be annexed into the city limits. The parcel is in the area of the West New Bern development. It is requested a public hearing be held on May 11, 2021 to consider the request. A memo from Brenda Blanco, City Clerk, is attached along with a copy of the petition seeking annexation and a map of the area.

#### 7. Approve Minutes.

Minutes from the April 13, 2021 regular meeting and April 16, 2021 work session are provided for review and approval.

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## 8. Conduct a Public Hearing on the 2021-2022 CDBG Draft Annual Action Plan.

The CDBG Annual Action Plan serves as the City's application for funding under the Entitlement Cities Program. The plan provides a summary of the actions, activities, and specific federal and non-federal resources that will be used to address the priority needs and specific goals identified in the Strategic Plan section of the Consolidated Plan for Fiscal Year 2021-22. The draft Annual Action Plan has been made available for public inspection, and a public hearing was conducted in the Office of Development Services on March 1, 2021 to receive comment on priority community needs. The City will receive \$264,866 in entitlement funds. It is proposed that \$52,973 be used for administration, \$125,000 for housing rehabilitation, and \$86,893 for the Duffyfield Stormwater Project. A memo from Amanda Ohlensehlen, Community and Economic Development Manager, is attached.

#### Conduct a Public Hearing and Consider Adopting an Ordinance to Annex Tax Parcel IDs 8-206-132 and 8-206-133.

Goshen Medical Center requested the annexation of property known as Tax Parcel IDs 8-206-132 and 8-206-133. The property is located on Dr. MLK Jr. Boulevard near Ben D. Quinn Elementary School. After conducting a public hearing, the Board is asked to consider the request for annexation. A copy of the petition for annexation and a map of the property are attached.

#### Conduct a Public Hearing and Consider Adopting an Ordinance to Annex 3412 Old Airport Road.

Barbara Fulcher requested to annex the property she owns at 3412 Old Airport Road. After conducting a public hearing, the Board is asked to consider the request for annexation. A copy of the petition for annexation and a map of the property are attached.

#### 11. City Manager's Presentation of Fiscal Year 2021-2022 Budget.

The recommended budget for Fiscal Year 2021-2022 will be distributed to the Board and a brief overview provided by the City Manager.

#### Consider Adopting a Resolution Authorizing the Sale of 1213 Mechanic Street by the Redevelopment Commission of the City of New Bern.

(Ward 5) The Redevelopment Commission desires to sell the property located at 1213 Mechanic Street to the adjoining property owner, who desires to utilize the parcel to expand and enhance their outdoor space. The property is not suitable for development by the Commission because it is in the 100-year flood plain. It is requested that the Board consider approval of the sale. A memo from Mr. Ruggieri is attached.

#### Consider Adopting a Resolution to Recommend Strategic Buy-Out Program Zones to the North Carolina Office of Recovery and Resiliency Strategic Buy-Out Program.

(Wards 2 and 5) The NC Office of Recovery and Resiliency has consulted with staff regarding a plan to initiate the ReBuild NC Strategic Buyout Program within New Bern's jurisdiction. The Board is asked to consider the recommendation of four buyout zones for acceptance into the program: 1) the North Hills/Oakland Gardens Area and Coopers Landing Apartments; 2) Trappers Creek area; 3) Autumn Chase and DeGraffenreid Park/Green Park Place area; and 4) Attmore Drive/Glenview area and Glenburnie Gardens. A memo from Amanda Ohlensehlen, Community and Economic Development Manager, and maps of the proposed areas are attached.

#### Consider Adopting a Resolution Accepting Ownership and Maintenance of Arbor Green Way.

(Ward 6) The City received a request to accept ownership and maintenance of Arbor Green Way. Public Works has performed a built-to-standards inspection and confirmed that the street has been constructed to meet the City's street design standards. Staff recommends the street be accepted. A memo from George Chiles, Public Works Staff Engineer, is attached.

#### Consider Adopting an Ordinance to Amend the Schedule of Maximum Speed Limits as Defined in Section 70-132 of the Code of Ordinances.

(Ward 6) As noted in the previous item, it has been requested that Arbor Green Way be accepted by the City for ownership and maintenance. Assuming the request is approved, the street will need to be added to the list of streets referenced in Section 70-132 of the Code of Ordinances to establish a maximum speed limit of 25 mph. A memo from Mr. Chiles is attached.

#### Consider Adopting a Resolution Approving Additional Streetlights on Racetrack Road.

(Ward 4) Public Works has requested the installation of additional streetlights along Racetrack Road. Staff evaluated the request and determined the area does not meet the City's light standard and recommended the addition of eight streetlights. The installation of the lights will cost \$4,514.10, and the monthly utility charge for service will be \$67.52. A memo from Charles Bauschard, Director of Public Utilities, is attached along with other supporting documentation.

#### 17. Appointment(s).

- a) On June 11, 2019, Mayor Outlaw appointed Martha "Molly" Ingram to the Appearance Commission. Ms. Ingram resigned from her seat, as she relocated to another state in November. Mayor Outlaw is asked to make a new appointment to serve the remainder of Ms. Ingram's term.
- b) Mark Stephens represents the City on the Tourism Development Authority Board, and his term will expire on June 30, 2021. Since he has served two consecutive terms, he is ineligible to serve another successive term. The Board is asked to make a new appointment to serve a three-year term for the period of July 1, 2021 through June 30, 2024.
- c) James Woods resigned from the Historic Preservation Commission on April 7, 2021. Mr. Woods was appointed by Alderman Best, and she is requested to make a new appointment to fill the remainder of his unexpired term.

## 18. Attorney's Report.

## 19. City Manager's Report.

- 20. New Business.
- 21. Closed Session.
- 22. Adjourn.

# AGENDA ITEM COVER SHEET

**Agenda Item Title:**Consider adopting a Resolution Calling for a Public Hearing on the Proposed Fiscal Year 2021/22 Budget.

| Date of Meeting: 4/27/2021                         |                 | Ward # if applicable:                            |  |
|--|-----------------|--|--|
| Department: Finance                                |                 | Person Submitting Item:<br>Mary Hogan, MPA, CPA  |  |
| Call for Public Hearing: ⊠Yes□No                   |                 | Date of Public Hearing:                          |  |
| Explanation of Item:                               | A Public Hearin | g must be held on the proposed budget for Fiscal |  |
| L'Apraillation of Items                            | Year 2021/22.   |  |  |
| Actions Needed by<br>Board:                        |                 |  |  |
| Backup Attached:                                   |                 |  |  |
|  |                 |  |  |
| Is item time sensitive?                            | ⊠Yes □No        |  |  |
| Will there be advocates                            | opponents at t  | he meeting? □Yes ☒ No                            |  |
|  |                 |  |  |
| Cost of Agenda Item:                               |                 |  |  |
| [H. 19](Mar.) [H. 19](M. 19] [H. 19](Mar.) [H. 19] |                 | been budgeted and are funds Director? □Yes □ No  |  |

Additional Notes:



TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: Mary Hogan - Director of Finance

DATE: April 27, 2021

RE: Call for Public Hearing for the FY2021-22 Proposed Budget

#### Background

The proposed budget for FY2021-22 has been prepared, will be delivered to the Board on April 27, 2021 and will be made available for public inspection on the same date. A public hearing needs to be scheduled for May 11, 2021 on the proposed budget.

### Requested Action

It is recommended that the Board adopt the enclosed resolution to Call for a Public Hearing on the FY2021-22 proposed budget at its meeting on May 11, 2021.

#### RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN

WHEREAS, the City of New Bern is required to hold a public hearing to receive public comments on the proposed fiscal year 2021-2022 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That a public hearing will be conducted by the Board of Aldermen of the City of New Bern at 6:00 p.m., or as soon thereafter as the matter may be reached, on the 11<sup>th</sup> day of May, 2021, at Craven Community College Orringer Hall, in said City for public discussion on the proposed fiscal year 2021-2022 budget.

ADOPTED THIS THE 27th DAY OF APRIL, 2021.

|                              | DANA E. OUTLAW, MAYOR |  |
|------------------------------|-----------------------|--|
| BRENDA E. BLANCO, CITY CLERK |                       |  |

# **AGENDA ITEM COVER SHEET**



**Agenda Item Title:** 

Consider Adopting a Resolution Calling for a Public Hearing to Rezone Tax Parcel ID 8-216-011 from C-4 to C-3.

| Date of Meeting: 04/27/2021      |                       | Ward # if applicable: Ward 5  |  |
|----------------------------------|-----------------------|---|--|
| Department: Development Services |                       | Person Submitting Item: Jeff Ruggieri, Director of Development Services |  |
| Call for Public Hearing: ⊠Yes□No |                       | Date of Public Hearing: 5/11/2021                                       |  |
| Explanation of Item:             | Property owner        | Michelle Lynn has requested consideration to                            |  |
|                                  | rezone Parcel II      | D # 8-216-011 from C-4 to C-3.  |  |
| Actions Needed by<br>Board:      | Adopt a Resolution    |   |  |
| Backup Attached:                 | Memo, Resolution, Map |   |  |
|                                  |                       |   |  |
| Is item time sensitive?          | □Yes ⊠No              |   |  |
| Will there be advocates          | s/opponents at t      | he meeting?   Yes   No  |  |
|                                  |                       |   |  |
| Cost of Agenda Item: N           | I/A                   |   |  |
| -                                | enditure, has it l    | been budgeted and are funds available  ☐Yes ☒ No                        |  |

**Additional Notes:** 



### MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

DATE: April 16, 2021

SUBJECT: Consider Adopting a Resolution Calling for a Public Hearing to Rezone

Tax Parcel ID 8-216-011 from C-4 to C-3.

Property owner Michell Lynn has requested consideration of an application to rezone one parcel, totaling 0.76 +/- acres from C-4 neighborhood business district to C-3 commercial district. The parcel is located on the northern side of Neuse Boulevard, to the east of Kensington Park Drive and can be further identified as Craven County Parcel ID # 8-216-011. (Ward 5)

The Planning and Zoning Board unanimously approved this application at their April 6, 2021 meeting and recommend approval of the request.

Please contact Jeff Ruggieri at 639-7587 should you have questions or need additional information.

#### RESOLUTION

WHEREAS, the Board of Aldermen of the City of New Bern desires to call for a public hearing to receive public comments on a request to rezone 0.76 +/- acres from C-4 Neighborhood Business District to C-3 Commercial District. The property is further identified as Craven County Parcel Identification Number 8-216-011.

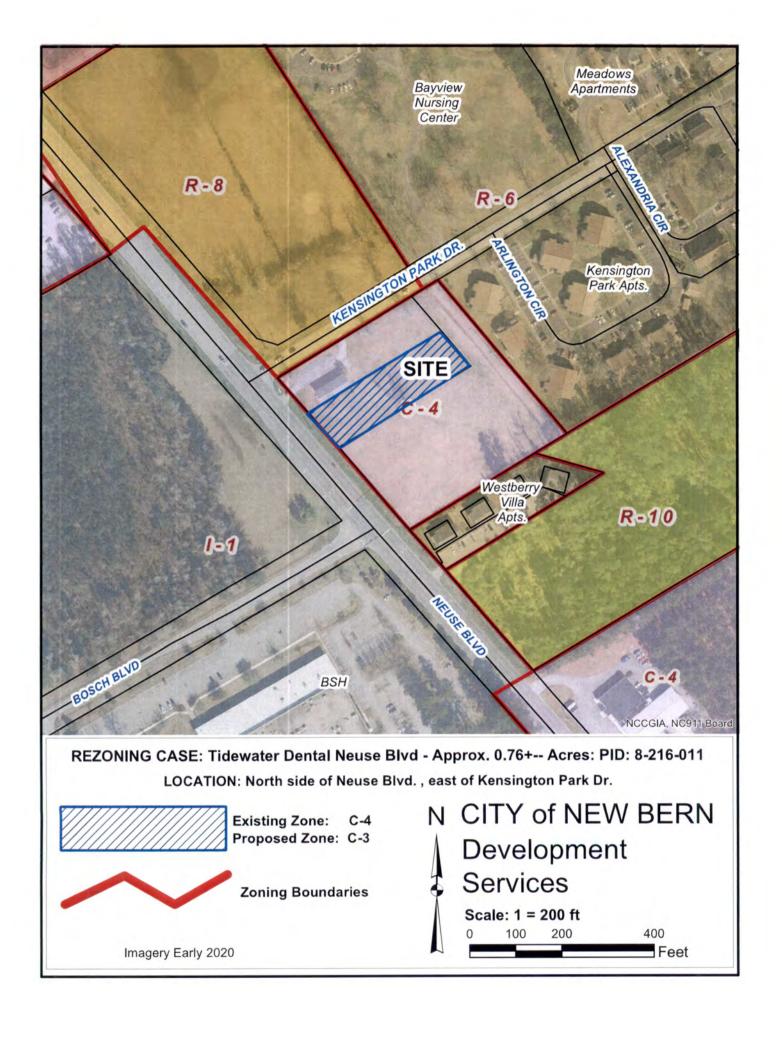
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That a public hearing will be conducted by the Board of Aldermen of the City of New Bern at 6:00 PM on Tuesday, May 11, 2021 in the Craven Community College Orringer Auditorium at 800 College Court or as soon thereafter as the matter may be reached, in order that all interested parties may be given an opportunity to be heard on a request to rezone 0.76 +/- acres from C-4 Neighborhood Business District to C-3 Commercial District. The property is further identified as Craven County Parcel Identification Number 8-216-011.

ADOPTED THIS THE 27th DAY OF APRIL 2021.

BRENDA E. BLANCO, CITY CLERK

| DANA E. OUTLAW, MAYOR |
|-----------------------|
|                       |
|                       |



## **AGENDA ITEM COVER SHEET**



Agenda Item Title: Consider Adopting a Resolution Calling for a Public Hearing to Rezone 431 NC Hwy 55 W from R-20/A-5 to C-4.

| <b>Date of Meeting:</b> 04/27/2021                   |                  | Ward # if applicable: Ward 5   |  |
|--|------------------|--|--|
| Department: Development Services                     |                  | Person Submitting Item: Jeff Ruggieri, Director of Development Services            |  |
| Call for Public Hearing: ⊠Yes□No                     |                  | Date of Public Hearing: 5/11/2021  |  |
|  | 15.1             |  |  |
| Explanation of Item:                                 |                  | eation co/Foster Hughes has requested o rezone 431 NC Hwy 55 W from R-20/A-5 to C- |  |
| Actions Needed by<br>Board:                          | Adopt a Resolu   | tion   |  |
| Backup Attached:                                     | Memo, Resolu     | tion, Map  |  |
|  |                  |  |  |
| Is item time sensitive?                              | □Yes ⊠No         |  |  |
| Will there be advocate                               | s/opponents at t | he meeting?   Yes   No   |  |
|  |                  |  |  |
| Cost of Agenda Item: N                               | N/A              |  |  |
| If this requires an expe<br>and certified by the Fir |                  | been budgeted and are funds available ☐Yes ☒ No                                    |  |

Additional Notes:



### **MEMORANDUM**

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

**DATE:** April 16, 2021

SUBJECT: Consider Adopting a Resolution Calling for a Public Hearing to Rezone

431 NC Hwy. 55 from R-20/A-5 to C-4.

The City of New Bern – Parks and Recreation co/Foster Hughes has requested consideration of an application to rezone one parcel, totaling 7.43 +/- acres, from R-20 residential district/A-5 agriculture district to C-4 neighborhood business district. The parcel is located at 431 NC Hwy 55 W., on the southern side of NC Hwy 55 W., and to the west of Hillmont Road, the property can be further identified as PID# 8-218-039. (Ward 5)

The Planning and Zoning Board unanimously approved this application at their April 6, 2021 meeting and recommend approval of the request.

Please contact Jeff Ruggieri at 639-7587 should you have questions or need additional information.

#### RESOLUTION

WHEREAS, the Board of Aldermen of the City of New Bern desires to call for a public hearing to receive public comments on a request to rezone one parcel at 431 NC Hwy. 55 W., totaling 7.43 +/- acres, from R-20 Residential District/A-5 Agriculture District to C-4 Neighborhood Business District. The property is further identified as Craven County Parcel Identification Number 8-218-039.

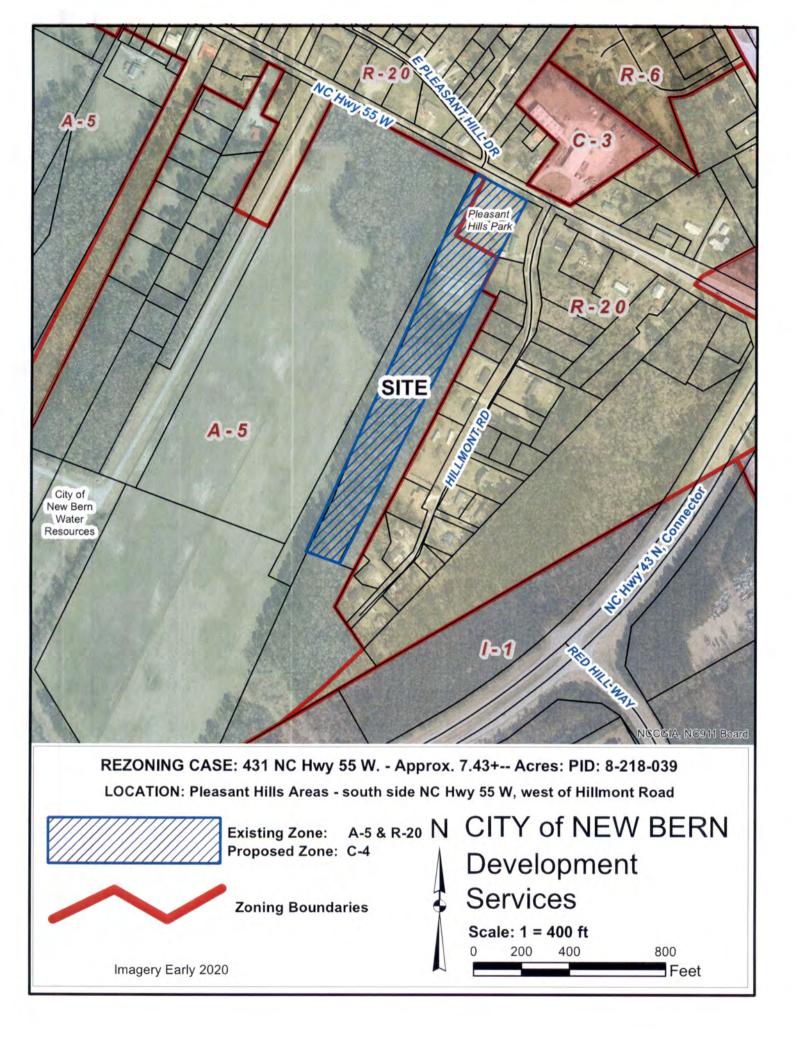
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That a public hearing will be conducted by the Board of Aldermen of the City of New Bern at 6:00 PM on Tuesday, May 11, 2021 in the Craven Community College Orringer Auditorium at 800 College Court or as soon thereafter as the matter may be reached, in order that all interested parties may be given an opportunity to be heard on a request to rezone one parcel, totaling 7.43 +/- acres, from R-20 Residential District/A-5 Agriculture District to C-4 Neighborhood Business District. The property is further identified as Craven County Parcel Identification Number 8-218-039.

ADOPTED THIS THE 27th DAY OF APRIL 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



# AGENDA ITEM COVER SHEET



**-Agenda Item Title:**Consider Adopting a Resolution to Call for a Public Hearing on the Annexation of a Portion of Tax Parcel ID 8-209-13001.

| Date of Meeting: 04/27/21        |  | Ward # if applicable:                             |  |
|----------------------------------|--|---|--|
| Department: Administration       |  | Person Submitting Item: Brenda Blanco, City Clerk |  |
| Call for Public Hearing: ⊠Yes□No |  | Date of Public Hearing: 5/11/2021                 |  |
| Explanation of Item:             | On behalf of W   | eyerhaeuser NC Company-, Clifford Parson has      |  |
|                                  | and the second of the second o | portion of Tax Parcel ID 8-209-13001 be           |  |
| Actions Needed by<br>Board:      | Adopt a Resolution   |   |  |
| Backup Attached:                 | Memo, Resolution, Certificate of Sufficiency, Signed Petition,<br>Annexation Map   |   |  |
| Is item time sensitive?          | □Vos ⊠No   |   |  |
|                                  |  | he meeting?   Yes   No                            |  |
| THE HOLE DE MUTOCALO             | o, opponents at t  | me meeting. — x es — x to                         |  |
| Cost of Agenda Item:             |  |   |  |
| 9                                |  | been budgeted and are funds available             |  |

**Additional Notes:** 

#### Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

TO: Mayor and Board of Aldermen

FROM: Brenda E. Blanco, City Clerk

**DATE:** April 16, 2021

SUBJECT: Consider Adopting a Resolution Calling for a Public Hearing on the Request

to Annex Property Identified as a Portion of Tax Parcel ID 8-209-13001

#### Background

The Board of Alderman is requested to call for a public hearing to be held on May 11, 2021 at 6:00 p.m., or as soon thereafter as possible, to consider a request by Weyerhaeuser NC Company to annex a portion of Tax Parcel ID 8-209-13001 in the area of the West New Bern development.

#### Recommendation

Consider adopting a resolution to call for a public hearing on the annexation.

#### RESOLUTION

THAT WHEREAS, the Board of Aldermen of the City of New Bern has received a petition from Weyerhaeuser NC Company bearing date April 14, 2021, seeking annexation to the City of New Bern of a parcel of land consisting of 5.24 acres, more or less, which said parcel is located on the north side of Highway 70 West near the intersection of Highway 43 in Number Eight (8) Township, Craven County, more particularly identified on Exhibit A attached hereto and incorporated herein by reference; and

WHEREAS, the Board of Aldermen has caused the City Clerk to investigate the sufficiency of said petition and to certify the results of her investigation; and

WHEREAS, the Board of Aldermen has received the certification of the City Clerk attesting to the sufficiency of the petition; and

WHEREAS, the Board of Aldermen desires to conduct a public hearing on May 11, 2021, in the City Hall Courtroom at 6:00 p.m. on the question of annexing to the City of New Bern the above-described parcel of land owned by Weyerhaeuser NC Company.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That a public hearing will be conducted by the Board of Aldermen of the City of New Bern on May 11, 2021, in the City Hall Courtroom at 6:00 p.m., or as soon thereafter as the matter may be reached, on the question of annexing to the City of New Bern the parcel of land owned by Weyerhaeuser NC Company, which said parcel is located on the north side of Highway 70 West near the intersection of Highway 43 in Number Eight (8) Township, Craven County, North Carolina, the boundaries of which are shown on Exhibit B attached hereto and incorporated herein by reference.

Section 2. That a notice of public hearing shall be published once in the Sun-Journal at least ten (10) days prior to May 11, 2021.

ADOPTED THIS 27th DAY OF April, 2021.

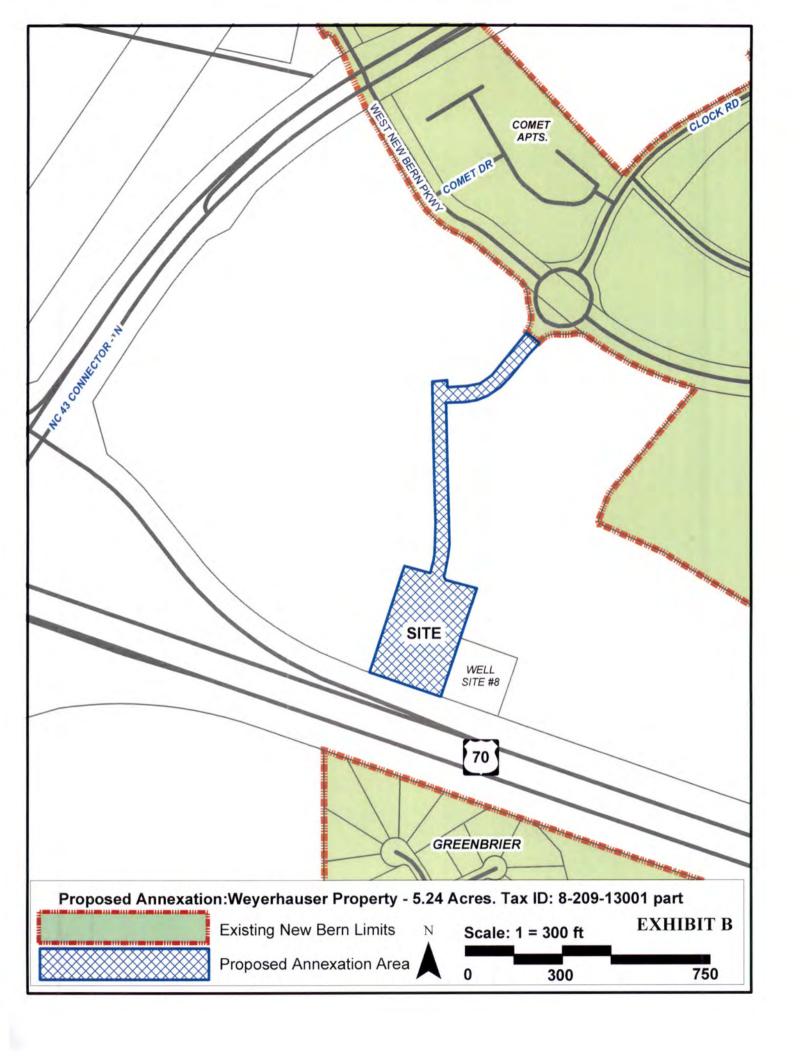
DANA E. OUTLAW, MAYOR

#### EXHIBIT A

All that certain tract or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

Commencing at an 5/8" rebar set, said rebar being on the northern right of way of US Highway 70 (370' Public R/W) and labeled as POB on the aforementioned map, said rebar being North 18°32'03" West a distance of 97.09 feet from a iron rod set, said iron rod having NC Grid NAD 83(2011) coordinates of North 505839.89 feet and East 2559831.21 feet, said iron rod also being South 72°12'52" East a distance of 819.86 feet from an iron rod set with NC Grid NAD 83(2011) coordinates of North 506090.32 feet and East 2559050.53 feet which is South 73°41'24" East 1518.32 feet from NCGS Voltage with NC Grid NAD 83(2011) coordinates of North 506,516.72 feet and East 2557593.31 feet, said rebar being the **Point of Beginning**.

Thence from the Point of Beginning and with said right of way South 70°56'36" East, a distance of 320.00 feet to a 1" open end pipe; thence leaving said right of way North 18°46'42" East, a distance of 254.65 feet to a 1" open end pipe; thence North 18°46'42" East, a distance of 154.53 feet to a 5/8" rebar set on the southern right of way of James Davis Drive; thence with said right of way the following calls North 18°46'42" East, a distance of 61.00 feet to a point; thence North 70°57'28" West, a distance of 141.47 feet to the beginning of a curve to the right, thence along the arc of said curve a distance of 15.71 feet, said curve having a radius of 10.00 feet, a central angle of 90°00'00" and a chord bearing and distance of north 25°57'28" West a distance of 14.14 feet; thence North 19°02'32" East 15.45 feet to the beginning of a curve to the left, thence along the arc of said curve a distance of 116.40 feet, aid curve having a radius of 330.50 feet, a central angle of 20°10'44" and a chord bearing and distance of North 08°57'10" East 115.80 feet to a point; thence North 01°08'12" West, a distance of 596.23 feet to a point; thence North 89°39'52" East, a distance of 60,54 feet to the beginning of a curve to the left; thence along the arc of said curve a distance of 223.91 feet, said curve having a radius of 255.50 feet, a central angle of 50°12'39" and a chord bearing and distance of North 64°33'32" East 216.81 feet; thence North 39°27'13" East a distance of 199.04 feet to a point on the southern right of way of existing West New Bern Parkway (Map Book I Page 148G 120.00 foot Public Right of Way) at the roundabout for Clock Road with a (70' Public Right of Way); thence with said Clock Road North 50°32'47" West, a distance of 61.00 feet to a point; thence leaving said right of way South 39°27'13" West, a distance of 10.31 feet to a point; thence continuing South 39°27'13" West, a distance of 188.73 feet to a point at the beginning of a curve to the right; thence along the arc of said curve a distance of 170.45 feet, said curve having a radius of 194.50 feet, a central angle of 50°12'39" and a chord bearing and distance of South 64°33'32" West 165.05 feet to a point; thence South 89°39'52" West, a distance of 61.39 feet to a point; thence North 01°08'12" West, a distance of 27.43 feet to a point; thence South 88°51'48" West, a distance of 61.00 feet to a point; thence South 01°08'12" East, a distance of 684.66 feet to a point at the beginning of a curve to the right; thence along the arc of said curve a distance of 94.92 feet, said curve having a radius of 269.50 feet, a central angle of 20°10'44" and a chord bearing and distance of South 08°57'10" West 94.43 feet to a point; thence South 19°02'32" West, a distance of 15.45 feet the beginning of a curve to the right; thence along the arc of said curve a distance of 15.71 feet, said curve having a radius of 10.00 feet, a central angle of 90°00'00" and a chord bearing and distance of South 64°02'32" West 14.14 feet to a point; thence North 70°57'28" West, a distance of 97.53 feet to a point; thence South 18°46'42" West, a distance of 61.00 feet to a point; thence South 18°46'42" West, a distance of 409.10 feet to the Point of Beginning.



#### CERTIFICATE OF SUFFICIENCY

I, BRENDA E. BLANCO, City Clerk of the City of New Bern, North Carolina, do hereby certify that I have investigated the sufficiency of the Petition of Weyerhaeuser NR Company requesting annexation by the City of New Bern of a portion of a parcel of land identified as Tax Parcel ID 8-209-13001 and consisting of 5.24 acres, more or less, on the north side of Highway 70 West near the intersection of Highway 43 in Number Eight (8) Township, Craven County, which said Petition is dated April 14, 2021, and I do hereby certify that said Petition is in order in all respects.

THIS 27th DAY OF APRIL, 2021.

BRENDA E. BLANCO, CITY CLERK

#### PETITION TO ANNEX

#### TO: BOARD OF ALDERMEN OF THE CITY OF NEW BERN

- 1. Weyerhaeuser NR Company, the undersigned owner of real property, respectfully requests that the area described in Paragraph 2 below be annexed to the City of New Bern.
- 2. The area to be annexed is located less than three (3) miles from the primary corporate limits of the City of New Bern and meets all of the standards set forth in § 160A-58.1(b) of the North Carolina General Statutes. The boundaries of such territory are more particularly described on Exhibit A attached hereto and incorporated herein by reference.

OWNER:

WEYERHAEUSER NR COMPANY

Clifford P. Parson

By:

Clifford P. Parson, Authorized Representative

Date: April 14, 2021

Mailing Address: Ward and Smith, P.A.

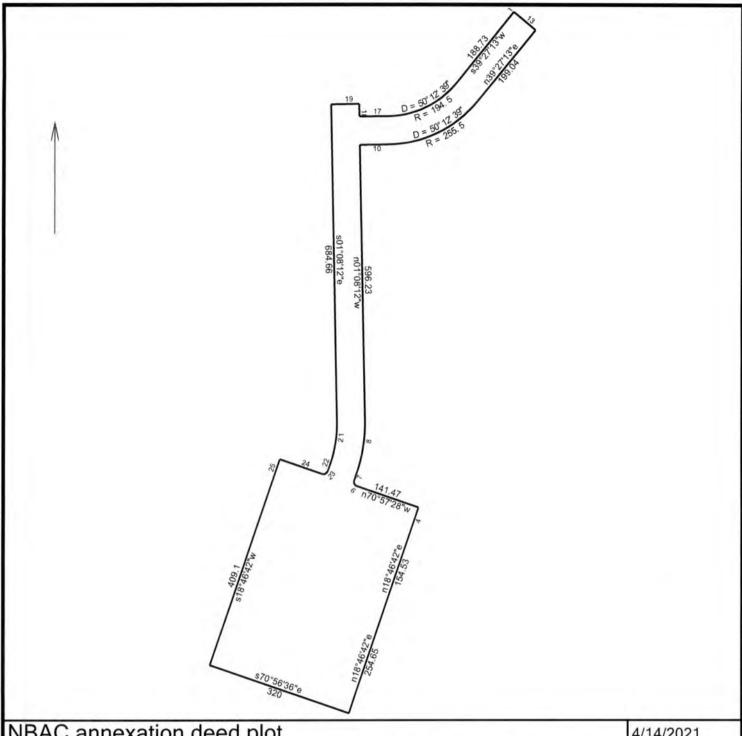
Post Office Box 867 New Bern, NC 28563

#### EXHIBIT A

All that certain tract or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

Commencing at an 5/8" rebar set, said rebar being on the northern right of way of US Highway 70 (370' Public R/W) and labeled as POB on the aforementioned map, said rebar being North 18°32'03" West a distance of 97.09 feet from a iron rod set, said iron rod having NC Grid NAD 83(2011) coordinates of North 505839.89 feet and East 2559831.21 feet, said iron rod also being South 72°12'52" East a distance of 819.86 feet from an iron rod set with NC Grid NAD 83(2011) coordinates of North 506090.32 feet and East 2559050.53 feet which is South 73°41'24" East 1518.32 feet from NCGS Voltage with NC Grid NAD 83(2011) coordinates of North 506,516.72 feet and East 2557593.31 feet, said rebar being the **Point of Beginning**.

Thence from the Point of Beginning and with said right of way South 70°56'36" East, a distance of 320.00 feet to a 1" open end pipe; thence leaving said right of way North 18°46'42" East, a distance of 254.65 feet to a 1" open end pipe; thence North 18°46'42" East, a distance of 154.53 feet to a 5/8" rebar set on the southern right of way of James Davis Drive; thence with said right of way the following calls North 18°46'42" East, a distance of 61.00 feet to a point; thence North 70°57'28" West, a distance of 141.47 feet to the beginning of a curve to the right, thence along the arc of said curve a distance of 15.71 feet, said curve having a radius of 10.00 feet, a central angle of 90°00'00" and a chord bearing and distance of north 25°57'28" West a distance of 14.14 feet; thence North 19°02'32" East 15.45 feet to the beginning of a curve to the left, thence along the arc of said curve a distance of 116.40 feet, aid curve having a radius of 330.50 feet, a central angle of 20°10'44" and a chord bearing and distance of North 08°57'10" East 115.80 feet to a point; thence North 01°08'12" West, a distance of 596.23 feet to a point; thence North 89°39'52" East, a distance of 60.54 feet to the beginning of a curve to the left; thence along the arc of said curve a distance of 223.91 feet, said curve having a radius of 255.50 feet, a central angle of 50°12'39" and a chord bearing and distance of North 64°33'32" East 216.81 feet; thence North 39°27'13" East a distance of 199.04 feet to a point on the southern right of way of existing West New Bern Parkway (Map Book I Page 148G 120.00 foot Public Right of Way) at the roundabout for Clock Road with a (70' Public Right of Way); thence with said Clock Road North 50°32'47" West, a distance of 61.00 feet to a point; thence leaving said right of way South 39°27'13" West, a distance of 10.31 feet to a point; thence continuing South 39°27'13" West, a distance of 188.73 feet to a point at the beginning of a curve to the right; thence along the arc of said curve a distance of 170.45 feet, said curve having a radius of 194.50 feet, a central angle of 50°12'39" and a chord bearing and distance of South 64°33'32" West 165.05 feet to a point; thence South 89°39'52" West, a distance of 61.39 feet to a point; thence North 01°08'12" West, a distance of 27.43 feet to a point; thence South 88°51'48" West, a distance of 61.00 feet to a point; thence South 01°08'12" East, a distance of 684.66 feet to a point at the beginning of a curve to the right; thence along the arc of said curve a distance of 94.92 feet, said curve having a radius of 269.50 feet, a central angle of 20°10'44" and a chord bearing and distance of South 08°57'10" West 94.43 feet to a point; thence South 19°02'32" West, a distance of 15.45 feet the beginning of a curve to the right; thence along the arc of said curve a distance of 15.71 feet, said curve having a radius of 10.00 feet, a central angle of 90°00'00" and a chord bearing and distance of South 64°02'32" West 14.14 feet to a point; thence North 70°57'28" West, a distance of 97.53 feet to a point; thence South 18°46'42" West, a distance of 61.00 feet to a point; thence South 18°46'42" West, a distance of 409.10 feet to the **Point of Beginning**.



## NBAC annexation deed plot

4/14/2021

Scale: 1 inch= 201 feet File: WNR annexation for NBAC 4-14-21.ndp

Tract 1: 5.2372 Acres (228134 Sq. Feet), Closure: s21.3608w 0.01 ft. (1/686077), Perimeter=4118 ft.

01 s70.5636e 320

02 n18.4642e 254.65

03 n18.4642e 154.53

04 n18.4642e 61

05 n70.5728w 141.47

06 Rt, r=10.00, delta=090.0000, chord=n25.5728w 14.14

07 n19.0232e 15.45

08 Lt, r=330.50, delta=020.1044, chord=n08.5710e 115.80

09 n01.0812w 596.23

10 n89.3952e 60.54

11 Lt, r=255.50, delta=050.1239, chord=n64.3332e 216.81

12 n39.2713e 199.04

13 n50.3247w 61

14 s39.2713w 10.31

15 s39.2713w 188.73

16 Rt, r=194.50, delta=050.1239, chord=s64.3332w 165.05

17 s89.3952w 61.39

18 n01.0812w 27.43

19 s88.5148w 61

20 s01.0812e 684.66

21 Rt, r=269.50, delta=020.1044, chord=s08.5710w 94.42

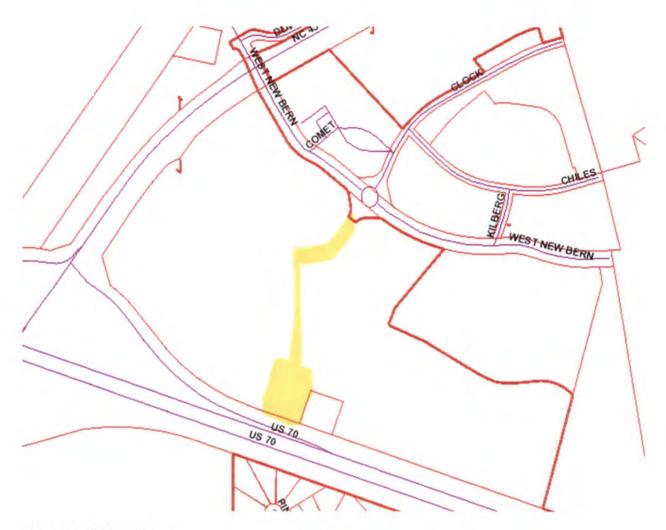
22 s19.0232w 15.45

23 Rt, r=10.00, delta=090.0000, chord=s64.0232w 14.14

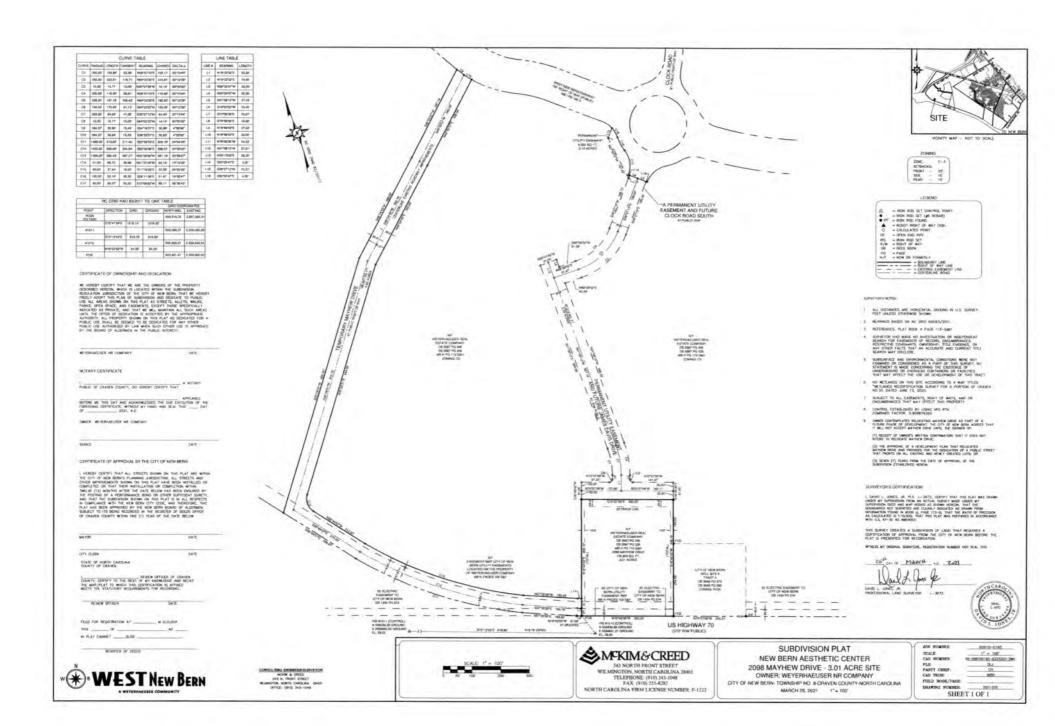
24 n70.5728w 97.53

25 s18.4642w 61

26 s18.4642w 409.1



ND: 4846-1360-9189, v. 1



## **AGENDA ITEM COVER SHEET**



**Agenda Item Title:** 

Conduct a Public Hearing on the Community Development Block Grant ("CDBG") 2021-2022 Draft Annual Action Plan.

| Date of Meeting: 4/27/2021       |   | Ward # if applicable: N/A  |  |
|----------------------------------|---|--|--|
| Department: Development Services |   | Person Submitting Item: Amanda Ohlensehlen, Community and Economic Development Manger  |  |
| Call for Public Hearing: □Yes⊠No |   | Date of Public Hearing: 4/27/2021  |  |
| Explanation of Item:             | Annual Action<br>the actions, acti<br>address the price | ic Hearing on the CDBG 2021-2022 Draft Plan. A presentation will include a summary of vities, and specific resources that will be used to ority needs and goals identified in the Strategic the Consolidated Plan. |  |
| Actions Needed by Board:         | Conduct a Public Hearing                                |  |  |
| Backup Attached:                 | Memo, Draft P   | an, PowerPoint Presentation  |  |
| Is item time sensitive?          | NVes □No  |  |  |
|                                  |   | he meeting? ⊠Yes □ No  |  |
| The there be adjocate.           | opponents at  | ne meeting. The real real  |  |
| Cost of Agenda Item:             |   |  |  |
|                                  | enditure, has it  | been budgeted and are funds available  |  |

**Additional Notes:** A Resolution to adopt the 2021-2022 Annual Action Plan will be presented at the May 11, 2021 meeting for the Board of Aldermen to consider; this will allow the City to receive the CDBG funding allocation.

and certified by the Finance Director? 

Yes 

No



#### MEMORANDUM

TO: Mayor Outlaw and Board of Aldermen

FROM: Amanda Ohlensehlen, Community and Economic Development Manager

DATE: April 13, 2021

SUBJECT: Conduct a Public hearing on the Community Development Block Grant

(CDBG) 2021-2022 Annual Action Plan Draft

#### Background Information:

Each year, the U.S. Department of Housing and Urban Development (HUD) requires Entitlement Cities submit their Annual Action Plan as an application for funding under the program. The Annual Action Plan provides a summary of the actions, activities, and the specific federal and non-federal resources that will be used to address the priority needs and specific goals identified in the Strategic Plan section of the Consolidated Plan for the 2021-2022 year.

For the 2021-2022 program year, the City of New Bern will receive a \$264,866 Entitlement Fund allocation for eligible community development activities to benefit low-moderate income areas and households. City staff conducted a public hearing on Monday, March 1, 2021 in the offices of Development Services to receive public comment on priority community needs.

Of the \$264,866 in Entitlement Funds, 20% may be used for Planning and Administration. The City is proposing \$52,973 be used towards Administration, which includes staff salaries, planning activities and market studies. \$125,000 is proposed for Housing Rehabilitation, which will include rental housing rehabilitation and acquisition costs. Lastly, \$86,893 is proposed to be used towards the Duffyfield Stormwater Project for public improvements, permitting, engineering, design, and acquisition costs.

To comply with CDBG regulations, the City's Citizen Participation Plan requires that a public hearing be conducted to provide citizens a final opportunity to comment on the contents of the draft Annual Action Plan. Comments from the public will be summarized and added to the plan which will be submitted to HUD for review and approval.

Development Services staff will provide a presentation of the plan.

#### Recommendation:

That the Board conduct a Public hearing to receive comment on the 2021-2022 Draft Annual Action Plan for the Community Development Block Grant (CDBG) Entitlement Cities Program.

If you have any questions or need additional information, please contact Amanda Ohlensehlen at 252-639-7580.





# Development Services 2021 CDBG Annual Action Plan April 27, 2021

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# **Definition/Purpose**

- Annual Action Plan (AAP): concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.
- Purpose: Each year, the U.S. Department of Housing and Urban Development (HUD) requires Entitlement Cities submit their Annual Action Plan as an application for funding under the program.

NEW BERN

## **CDBG 2021 Allocation**

- 2021 HUD Entitlement Cities Allocation
  - -\$264,866.00
  - -Increase of \$6,052 from 2020 Allocation of \$258,814
  - -Expected CDBG increases as lobbying continues

NEW BERN

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## **Highlights from Plan**

- The City of New Bern has an overall low-moderate income percentage of 40.66%
  - Housing affordability remains the greatest issue in low-moderate income communities.
  - Twin Rivers Opportunities: There are currently 1,100 households on the waiting list for Housing Choice Vouchers.
  - The lack of local, state, and federal resources available limit the City's ability to address underserved community needs.
  - Coordination: The City continues to maintain partnerships and coordinate with other agencies to address priority needs.

NEW BERN

## **Housing Strategy- HSS**

## In alignment with the Five-Year Consolidated Plan

- Goal: Improve, preserve, and expand the supply of affordable housing for low-moderate income persons and families living in the City of New Bern
- Objective-HSS 2- Housing Construction- City will promote and assist in development of affordable housing, both rental and sales housing.
- Objective-HSS 3- Housing Rehabilitation- City will promote and assist in the preservation of owner and renter occupied housing stock

NEW BERN

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## **Community Development Strategy- CDS**

- Goal: Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern
- Objective CDS-1- Infrastructure: City will improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, stormwater management, bridges, bike trails, green infrastructure, etc.

NEW BERN

| Project Name  | Administration   |
|---|--|
| Target Area   | Low- and Moderate-Income Areas; Greater Five Points  |
| Goals Supported   | APM-1 Overall Coordination   |
| Needs Addressed   | Administration, Planning, and Management Priority  |
| Funding   | CDBG: \$52,973   |
| Description   | Overall program administration of the CDBG Programs, including: staff salaries, wages, and benefits; related costs to administer the programs including supplies, materials, mailings, duplications, etc.; monitoring and oversight; advertising and public hearing costs; market studies; planning activities and the preparation of the Annual Action Plan, Environmental Review Record, Consolidated Annual Performance and Evaluation Report, Fair Housing, etc. |
| Target Date   | 6/30/2022  |
| Estimate the number and type of families that will benefit from the proposed activities | 1 Organization   |
| <b>Location Description</b>   | Citywide   |
| Planned Activities  | The Matrix Code is 21A General Program Administration.   |

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NEW BERN

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| Project Name  | Housing Rehabilitation in the Five Points Area  |
|---|---|
| Target Area   | Greater Five Points   |
| Goals Supported   | HSS-3 Housing Rehabilitation  |
| Needs Addressed   | Housing Priority  |
| Funding   | CDBG: \$125,000.00  |
| Description   | This is Year 2 of a multi-year activity. The City Redevelopment Commission is purchasing an existing vacant residence. The house will be moved to a new site on a residential street. The house will be rehabilitated and brought up to code standards. It will be a rental property owned by the Redevelopment Commission. (Multi-year activity) |
| Target Date   | 6/30/2022   |
| Estimate the number and type of families that will benefit from the proposed activities | 1 Household Housing Unit  |
| <b>Location Description</b>   | Greater Five Points Neighborhood  |
| Planned Activities  | The National Objective is Low/Mod Housing Benefit (LMH). The HUD Matrix Code is 14B Rehabilitation: Multi-Unit Residential.   |

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| 2021 Pro | jects |
|----------|-------|
|----------|-------|

| 1 | Project Name                         | Duffyfield Stormwater Project  |
|---|--------------------------------------|--|
|   | Target Area                          | Greater Five Points  |
| I | Goals Supported                      | CDS-1 Infrastructure   |
| I | Needs Addressed                      | Community Development Priority   |
| Ī | Funding                              | CDBG: \$86,893.00  |
|   | Description                          | This is Year 2 of a multi-year activity. CDBG Funds will be used for the design of Phases 2, 3, & 4 including construction drawings, permitting, and bidding. Phase 2 work also includes the acquisition of 2 parcels along Biddle Street and the excavation of a new linear wetland system. (Multi-Year Activity) |
| I | Target Date                          | 6/30/2022  |
| Ī | Estimate the number and              | 1 Other  |
| ŀ | type of families that will           | Location Description: Duffyfield Neighborhood, City Block bounded by Biddle Street,  |
|   | benefit from the proposed activities | East Street, F Street, and Railroad; City Block bounded by B Street, F Street, and Railroad City Block bounded by Biddle Street, F Street, Fowlers Lane, and G Street; City Block bounded by Fowlers Lane, F Street, K Street, and G Street; City Block bounded by F   |
| ľ | <b>Location Description</b>          | Street, Murry Street, Sampson Street, Bloomfield Street, and K Street  |
| - |                                      | Planned Activity: The National Objective is Low/Mod Area Benefit (LMA). The HUD  |
|   | Planned Activity                     | Matrix Code is 03I Flood Drainage Improvements.  |

NEW BERN

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# **Proposed 2021 CDBG Activity Summary**

The City of New Bern proposes to undertake the following activities with the FY 2021 CDBG Funds:

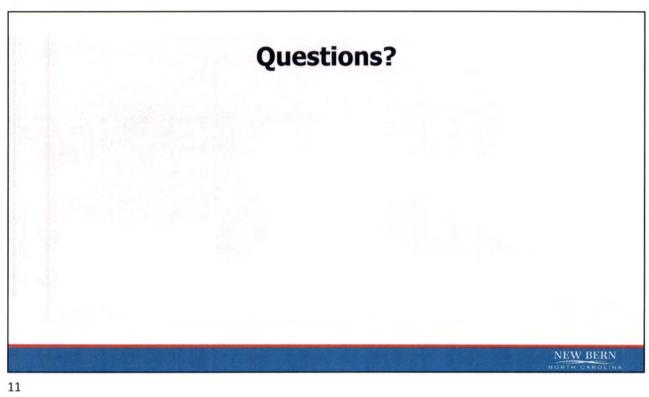
General Administration: \$52,973

Housing Rehabilitation: \$125,000.00

Flood Drainage Improvements: \$86,893.00

Total Entitlement Fund Budget: \$264,866.00

NEW BERN



# CITY OF NEW BERN

303 First Street, New Bern, NC 28560

# **FY 2021 Annual Action Plan**

For Submission to HUD for the Community Development Block Grant (CDBG) Program

Mayor:

Dana E. Outlaw

City Manager:

Mark A. Stephens

Director of Development

Services:

Jeffrey C. Ruggieri



CITY OF NEW BERN



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# **Executive Summary**

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of New Bern, North Carolina is a Federal entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In compliance with the HUD regulations, the City of New Bern has prepared this FY 2021 Annual Action Plan for the period of July 1, 2021 through June 30, 2022. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of New Bern. This is the third Annual Action Plan under the City's FY 2019-2023 Five-Year Consolidated Plan.

The FY 2021 Annual Action Plan is a collaborative effort of the City of New Bern, the community at large, social service agencies, housing providers, community development agencies, and economic development groups. The planning process was accomplished through public meetings, statistical data, review of the City's Comprehensive Plan, and other community plans.

#### Available Funds:

During the FY 2021 Program Year, the City of New Bern will receive the following Federal funds:

CDBG: \$264,866.00Total: \$264,866.00

### FY 2021 CDBG Programs Budget:

The City of New Bern proposes to undertake the following activities with the FY 2021 CDBG Funds:

- CD-21-01 General Administration \$52,973.00
- CD-21-02 Housing Rehabilitation in the Five Points Area \$125,000.00
- CD-21-03 Duffyfield Stormwater Project \$86,893.00

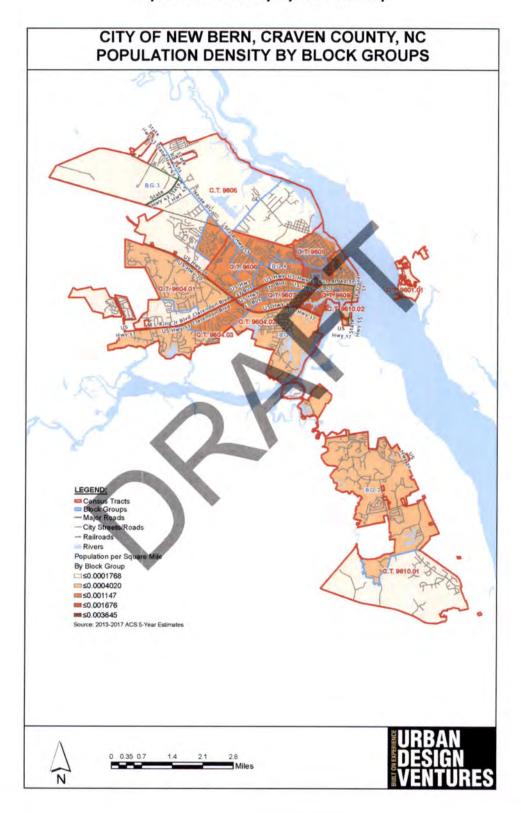
#### Maps

The following maps which illustrate the demographic characteristics of the City of New Bern:

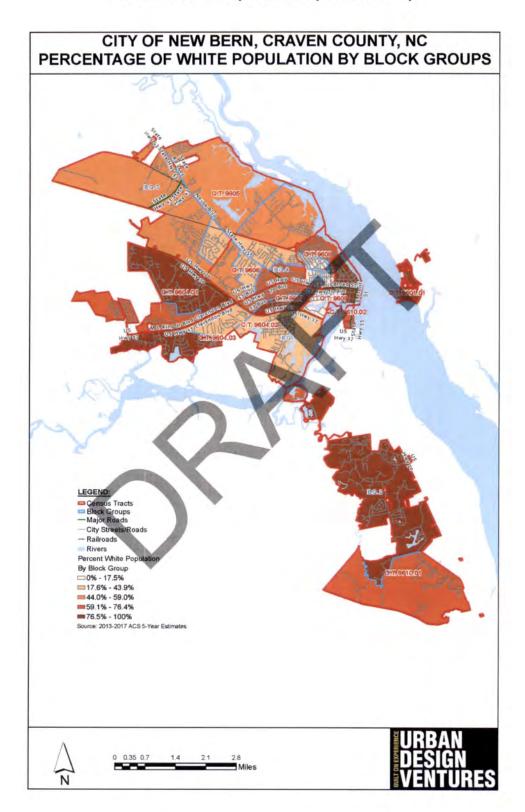
- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Number of People Aged 65+ by Block Group
- Percent Population Age 65+ by Block Group
- Population Density by Block Group
- Housing Density by Block Group
- Percent Owner-Occupied Housing Units by Block Group
- · Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income and High Minority Concentration by Block Group



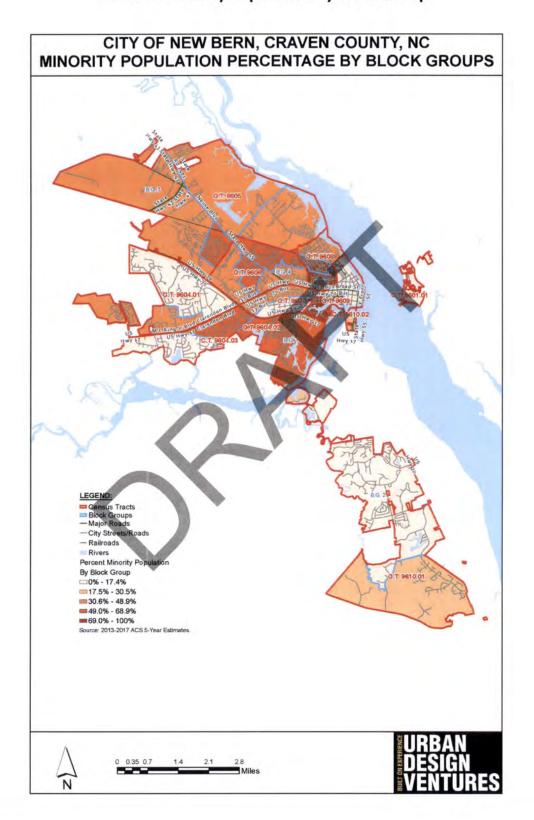
# **Population Density by Block Group**



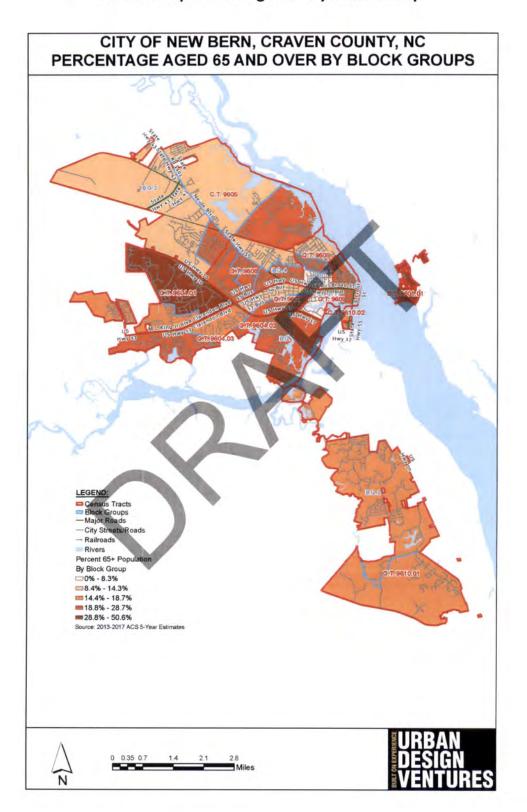
# **Percent White Population by Block Group**



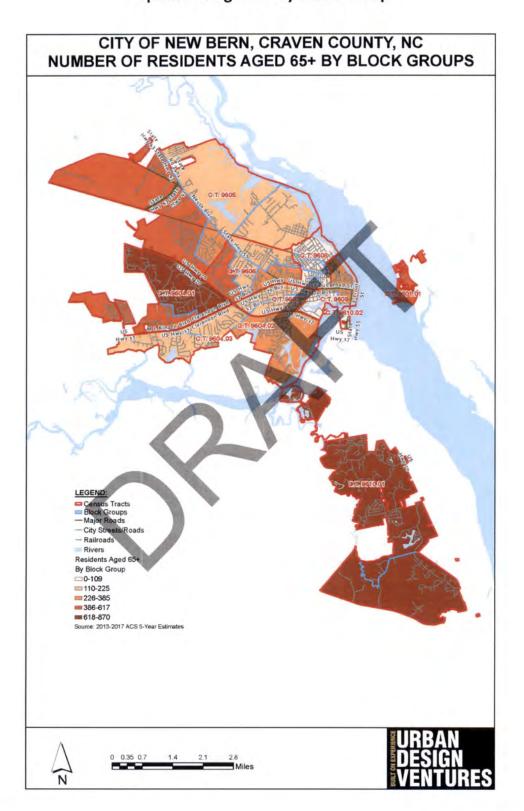
# **Percent Minority Population by Block Group**



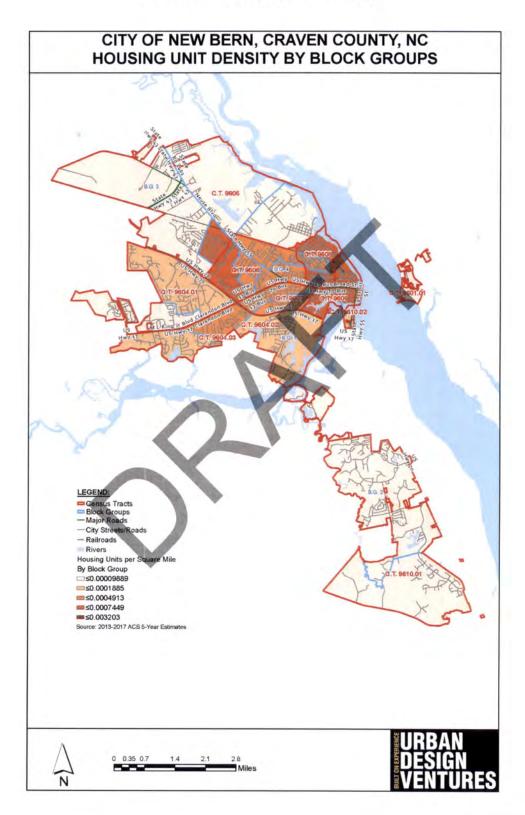
# Percent Population Age 65+ by Block Group



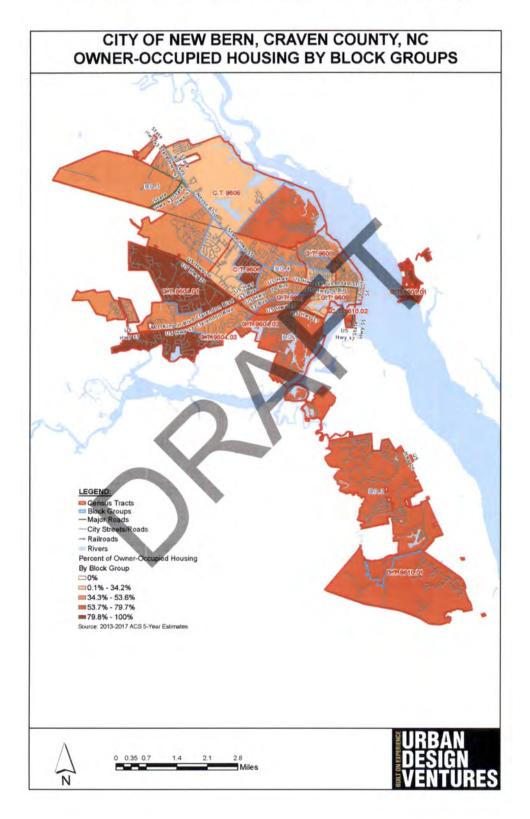
# Population Age 65+ by Block Group



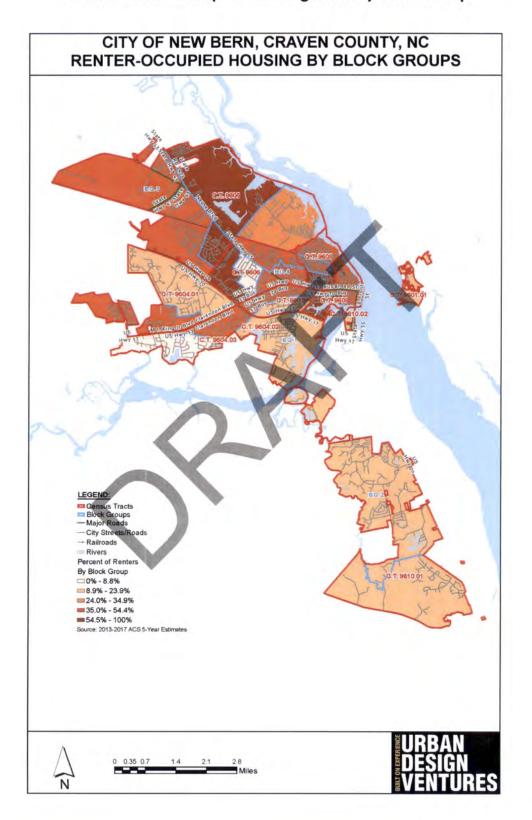
# **Housing Density by Block Group**



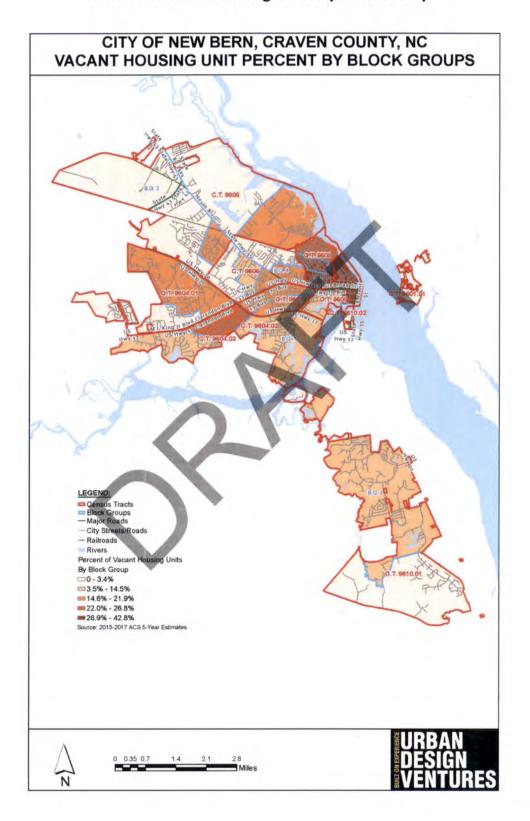
# Percent Owner-Occupied Housing Units by Block Group



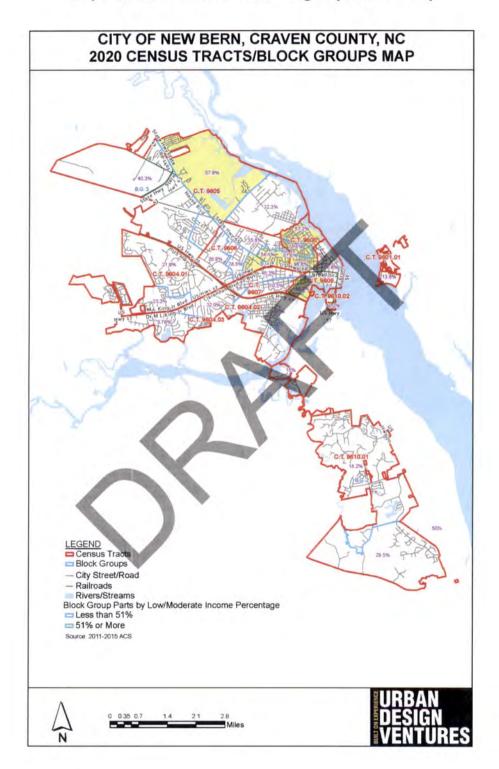
# Percent Renter-Occupied Housing Units by Block Group



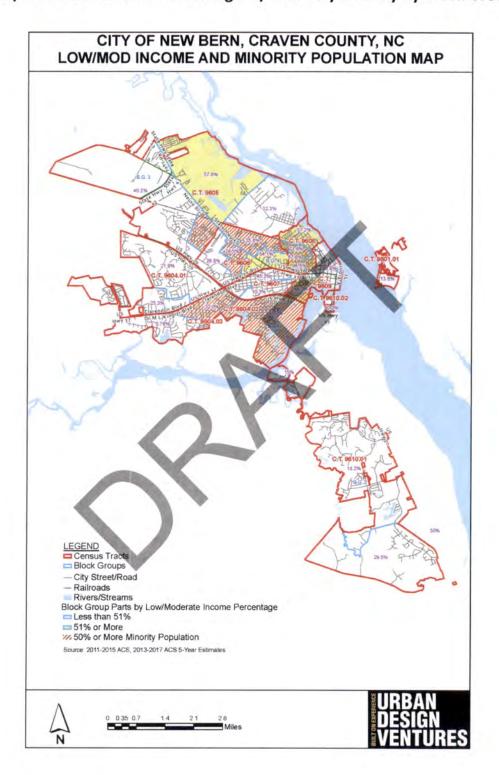
# **Percent Vacant Housing Units by Block Group**



## Low/Moderate Income Percentage by Block Group



# Low/Moderate Income Percentage w/ Minority Overlay by Block Group



### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This is the City of New Bern's third Five Year Consolidated Plan as an entitlement community. The "Vision" of this Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern. As part of the Five Year Consolidated Plan, the community must develop goals and objectives. The following strategies with subsequent goals and priorities have been identified for the City of New Bern for the period of FY 2019 through FY 2023 for the use of Community Development Block Grant (CDBG) funds:

#### **HOUSING STRATEGY - HSS**

#### Goal:

Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families living in the City of New Bern.

#### Objectives:

- HSS-1 Homeownership Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- HSS-2 Housing Construction Promote and assist in the development of affordable housing, both rental and sales housing.
- HSS-3 Housing Rehabilitation Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- HSS-4 Fair Housing Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

#### HOMELESS STRATEGY - HOM

#### Goal:

Improve the living conditions and services for homeless persons and families in the City of New Bern and eliminate unfair housing practices that may lead to homelessness.

#### Objectives:

 HOM-1 Housing - Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.

- HOM-2 Operations/Support Promote and assist in program support services for the homeless.
- HOM-3 Homeless Prevention Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
- HOM-4 Rapid Rehousing Promote and assist in providing housing options for residents
  of the City of New Bern displaced by natural disasters or evictions.

#### SPECIAL NEEDS STRATEGY - SNS

#### Goal:

Improve, preserve, and expand facilities for persons with special needs and the disabled in the City of New Bern.

#### Objectives:

- SNS-1 Housing Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.
- SNS-2 Social Services Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
- SNS-3 Accessibility Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.

### COMMUNITY DEVELOPMENT STRATEGY - CDS

#### Goal:

Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern.

#### Objectives:

- CDS-1 Infrastructure Improve the City's infrastructure through reconstruction and new
  construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm
  water management, bridges, bike trails, green infrastructure, etc.
- CDS-2 Community Facilities Improve the City's parks, recreational centers, community
  centers, and public community facilities through rehabilitation and new construction.

- CDS-3 Public Services Improve and increase public safety programs for the youth, the elderly, disabled, and target income population, including food programs and social/welfare programs throughout the City.
- CDS-4 Public Transit Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
- CDS-5 Clearance Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
- CDS-6 Architectural Barriers Remove architectural barriers and make public and community facilities accessible to the physically disabled.
- CDS-7 Public Safety Improve public safety through upgrades to facilities, purchase of new equipment, fire fighting and prevention, crime prevention, community policing, and ability to respond to emergency situations.

#### **ECONOMIC DEVELOPMENT STRATEGY - EDS**

#### Goal:

Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of the City of New Bern.

#### Objectives:

- EDS-1 Employment Support and encourage new job creation, job retention, employment, and job training services.
- EDS-2 Financial Assistance Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- EDS-3 Redevelopment Program Plan and promote the development and redevelopment
  of vacant commercial and industrial sites, and facilities, and the revitalization efforts in
  the Greater Five Points Redevelopment Area and other residential neighborhoods.

#### ADMINISTRATION, PLANNING, AND MANAGEMENT STRATEGY - APM

#### Goal:

Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.

#### Objectives:

 APM-1 Overall Coordination - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.

### 3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, the City of New Bern prepares and submits its CAPER to HUD within ninety (90) days after the start of the new program year. The FY 2019 CAPER is the most recent CAPER to be completed by the City of New Bern. The CAPER was approved by HUD. The City obligated 100% of its CDBG funds for the benefit of low- and moderate-income persons. The City expended \$0,00 for public service activities, which was below the 15% public services cap. The City obligated \$46,960.00, which met the 20% administrative cap. The City's drawdown ratio was 2.76, which is above the 1.5 HUD requirement. The City of New Bern has substantially amended prior year Annual Action Plans to reallocate funding to the Duffyfield Stormwater project. The City intends to expend all of its funds on the project in a timely manner before the FY 2020 CAPER period, though the COVID-19 pandemic has caused delays in project construction.

### 4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Annual Action Plan has many components to gather citizen participation which includes: citizen participation plan; citizen participation process; Consultation Process; and the development of the annual action plan. Each component of this plan principally serves the needs of the low- and moderate-income population in the City.

The City developed the plan based on citizen input, the information obtained from agencies/organizations, and meetings with other City staff and departments. A "draft plan" and budget are annually prepared and placed on public display for a 30-day review and comment period. This is advertised in a local newspaper of general circulation in the City, with the times, dates, and locations where the plan may be examined. A public hearing on the plan was also advertised and conducted. Citizen, agency, and organization comments were either incorporated into the plan or if not included, the reason why the comments were not accepted are included in the plan.

The City of New Bern held a needs public hearing on March 1, 2021 at 6:00 PM. The public hearing was able to be attended in person or virtually. This hearing provided residents, agencies, and organizations with the opportunity to discuss the City's CDBG Program and to provide suggestions for future priorities and activities. The City of New Bern advertised the public needs hearing in the "Sun Journal" on Thursday, February 18, 2021.

The Second Public Hearing Notice was published on Thursday, April 8, 2021 in the "Sun Journal" and the Second Public Hearing was held on Tuesday, April 27, 2021 at 6:00 PM. During the Second Public Hearing, the residents were given the opportunity to comment on the draft version of the FY 2021 Annual Action Plan.

The "FY 2021 Annual Action Plan" was on display for a 30-day period beginning Friday, April 9, 2021 and ending Monday, May 10, 2021. The availability for review of the "draft plan" was advertised in the local newspapers and the plan was on display at the City of New Bern's website https://www.newbernnc.gov/departments/development\_services/index.php.

#### Schedule:

The following schedule was used in the preparation of the FY 2021 Action Plan:

- Publish Notice of Needs Hearing Thursday, February 18, 2021
- First Public Hearing Monday, March 1, 2021 at 6:00 PM in the Development Services
   Office and virtually
- Publish Notice of Display of Draft and Public Hearing in the Newspaper Thursday, April 8, 2021
- Annual Action Plan on Display Friday, April 9, 2021
- Second Public Hearing Tuesday, April 27, 2021 at 6:00 PM in the Craven Community College, Orringer Auditorium before the Board of Aldermen
- End of Annual Action Plan on Display Monday, May 10, 2021
- Board of Aldermen Adopts FY 2021 Annual Action Plan Tuesday, May 11, 2021
- Submission of Annual Action Plan to HUD on or before May 17, 2021

A more detailed analysis and description of the citizen participation process is contained in Section PR-15 Citizen Participation.

#### 5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A public hearing was held to seek input from interested residents and community organizations for the FY 2021 funds on Monday, March 1, 2021 at 6:00 PM at the Development Services Office and virtually. The City of New Bern advertised in the "Sun Journal" on Thursday, February 18, 2021. There was a total of seven (7) persons in attendance including two (2) City staff members.

The FY 2021 Annual Action Plan was placed on public display on Friday, April 9, and a Second Public Hearing was held in the Craven Community College, Orringer Auditorium before the Board of Aldermen on Tuesday, April 27, 2021 at 6:00 PM. A newspaper notice announcing that these documents were placed on public display was published on Thursday, April 8, 2021 in the "Sun

Journal," a newspaper of general circulation in the area. Comments that were received at the Second Public Hearing are included in the Citizen Participation Section of the Annual Action Plan, which also includes the newspaper ads, sign-in sheets, agendas, and summaries of the meeting minutes.

### 6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that were received have been accepted and incorporated into the planning documents.

#### 7. Summary

The FY 2021 Annual Action Plan for the City of New Bern includes the City's CDBG Program and outlines which activities the City will undertake during the program year beginning July 1, 2021 and ending June 30, 2022. This is the City's third year of the FY 2019-2023 Five-Year Consolidated Plan.

During the FY 2021 Program Year, the City of New Bern, North Carolina anticipates the following Federal financial resources:

CDBG: \$264,866.00
 Total: \$264,866.00

During the FY 2021 CDBG and CDBG-CV Program Year, the City of New Bern proposes to address the following strategies from its Five-Year Consolidated Plan:

- Housing Strategy;
- · Community Development Strategy; and
- · Administration, Planning, and Management Strategy

A "draft" of the FY 2021 Annual Action Plan was placed on public display on the City's website at https://www.newbernnc.gov/departments/development\_services/index.php. The display period started on Friday, April 9, 2021 through Monday, May 10, 2021 for a 30-day display period. In addition, the City put the draft Plan on its website (https://www.newbernnc.gov/departments/development\_services/index.php). The Final Public Hearing was held on Tuesday, April 27, 2021 at 6:00 PM in the Craven Community College, Orringer Auditorium before the Board of Alderman to discuss the proposed activities and solicit resident comments. Upon completion of the 30-day comment period, the City of New Bern submitted the FY 2021 Annual Action Plan to the U.S. Department of Housing and Urban Development Greensboro Office on or before May 17, 2021.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role        | Name     | Department/Agency               |  |
|--------------------|----------|---------------------------------|--|
| Lead Agency        | New Bern | Development Services Department |  |
| CDBG Administrator | New Bern | Development Services Department |  |

Table 1 - Responsible Agencies

#### Narrative (optional)

The City's Development Services Department is the Lead Agency that maintains and administers the City's CDBG funds and responsibilities. The City prepares the Five-Year Consolidated Plans, Annual Action Plans, Environmental Review Records (ERR's), the Consolidated Annual Performance and Evaluation Reports (CAPER), monitoring, pay requests, contracting, IDIS, and oversight of the programs on a day to day basis. In addition, the City of New Bern has retained the services of a private planning consulting firm to assist the City on an as needed basis.

#### Consolidated Plan Public Contact Information

Ms. D'Aja Fulmore

Community Development Coordinator

City of New Bern's Development Services Department

Economic and Community Development Office

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Phone: (252) 639-7586

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Email: fulmored@newbernnc.gov

Website: http://www.newbernnc.gov

## AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

#### 1. Introduction

While preparing the FY 2021 Annual Action Plan, the City of New Bern consulted with the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc., social services and housing agencies, and member organizations of Region 13 of the North Carolina Balance of State Continuum of Care.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of New Bern works with the following agencies to enhance coordination:

- The Housing Authority of the City of New Bern Improvements to public housing communities.
- Twin Rivers Opportunities, Inc. Section 8 Housing Choice Vouchers.
- Social Services Agencies funds to improve services to low and moderate income persons.
- Housing Providers funds to rehabilitate and develop affordable housing and provide housing options for low- and moderate-income households.
- Community and Economic Development Agencies funds to improve services to low and moderate income persons.

As part of the CDBG application planning process, local agencies/organizations are invited to submit proposals for CDBG funds for eligible activities. These groups participate in the planning process by attending the public hearings, consultation via phone and/or email, and submission of funding applications.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The leadership of Region 13 is responsible for acting as a member of the Balance of State CoC Steering Committee, the Coordinated Entry lead for the Region, the Point-in-Time and Housing Inventory Count lead for the region, and reviewing projects and processing state ESG grants for the regional geography.

Currently, Religious Community Services conducts its own referrals for services, and receives information from other agencies, shelters, police departments, hospitals, and churches. Once referred, Religious Community Services places Veterans first in their Emergency Shelters, and

follows up by filling beds with other families or individuals. All referrals to Religious Community Services through other entities are required to check with the local police department first. Religious Community Services has recently opened a Veterans transitional shelter in the area to complement its family emergency and transitional housing shelters.

The Point in Time Counts for Sheltered and Unsheltered homeless persons are completed on a designated date twice a year in the months of January and July. The results of the counts are available to the public on the North Carolina Balance of State CoC website.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

**ESG** – Coastal Women's Shelter and Religious Community Services receives ESG funds from the state. ESG funds for member counties and cities in the North Carolina Balance of State CoC are administered through the North Carolina Department of Health and Human Services Division of Aging and Adult Services. The CoC is consulted by NCDHHS regarding past program performance and involvement of ESG applicants. The CoC provides input on ESG applications and rates, ranks and reviews projects. This includes homeless service providers, Community Action Partnerships (CAPs), local/county/state governments, Housing & Redevelopment Authorities, and domestic violence, aging, mental health, and faith-based organizations.

Develop Performance Standards and Evaluate Outcomes – The North Carolina Balance of State CoC's written standards focus on a Housing First Model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exit Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless measure of an individual or family who resides in emergency shelter, transitional housing, or rapid re-housing. The CoC seeks to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing.

HMIS – Throughout different times of the year, the CoC and the HMIS Lead work together to assess data quality throughout the CoC. This includes working on the Annual Homeless Assessment Report (AHAR), the Point In Time (PIT) count, project reviews/ranking, and working with individuals programs while completing their Annual Performance Reports (APRs). The system ensures data quality by requiring many of the universal data elements upon enrolling a participant into a program. Additionally, the system has an alert system with exit date reminders. The work flow of data entry has been updated to improve data quality. The HMIS Lead supports users through the staffing of a Help Desk and ongoing training opportunities. Agency users are able to run self-reports to assess their program's data quality. CoC-funded organizations are motivated

to provide good data quality, because the CoC has moved toward a data-driven project review and ranking system. Projects with poor data quality are more likely to show poor outcomes, which can impact their funding.

 Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

| 1. | Agency/Group/Organization   | City of New Bern  |  |  |
|----|---|---|--|--|
|    | Agency/Group/Organization Type  | Other government - Local Grantee Department   |  |  |
|    | What section of the Plan was addressed by Consultation?   | Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Community Development Strategy |  |  |
|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | The City of New Bern was the lead entity on the Five Year Consolidated Plan. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan.   |  |  |
| 2. | Agency/Group/Organization   | New Bern Housing Authority  |  |  |
|    | Agency/Group/Organization Type  | Housing<br>PHA  |  |  |
|    | What section of the Plan was addressed by Consultation?   | Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy Community Development Strategy  |  |  |

|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | The Housing Authority of the City of New Bern was contacted to determine the housing needs of its very low-income clients. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan to address these housing needs.                  |  |  |
|----|---|---|--|--|
| 3. | Agency/Group/Organization   | Habitat for Humanity of Craven County   |  |  |
|    | Agency/Group/Organization Type  | Housing Services - Housing Services-homeless  |  |  |
|    | What section of the Plan was addressed by Consultation?   | Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Community Development Strategy |  |  |
|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | Habitat for Humanity participated in the First Public Hearing to discuss the needs of City residents.   |  |  |
| 4. | Agency/Group/Organization   | TWIN RIVERS OPPORTUNITIES, INC  |  |  |
|    | Agency/Group/Organization Type  | Housing PHA Services - Housing  |  |  |

| 1  | What section of the Plan was addressed by Consultation?   | Housing Need Assessment Public Housing Needs Homelessness Strategy  |
|----|---|---|
|    |   | Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy  |
|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | Twin Rivers Opportunities, Inc. was contacted to determine the housing needs of its very low-income clients.  |
| 5. | Agency/Group/Organization   | Religious Community Services  |
|    | Agency/Group/Organization Type  | Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Publicly Funded Institution/System of Care   |
|    | What section of the Plan was addressed by Consultation?   | Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy |

|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | Religious Community Services was contacted to determine the needs of the community.   |
|----|---|---|
| 6. | Agency/Group/Organization   | City of New Bern Redevelopment Commission   |
|    | Agency/Group/Organization Type  | Services-Housing<br>Redevelopment Authority   |
|    | What section of the Plan was addressed by Consultation?   | Economic Development Anti-poverty Strategy Community Development Strategy   |
|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | The City of New Bern Redevelopment Commission submitted a request for funding to rehabilitate rental housing. The City of New Bern will allocate FY 2021 CDBG funds to the project.   |
| 7. | Agency/Group/Organization   | CRAVEN COUNTY   |
|    | Agency/Group/Organization Type  | Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services-Fair Housing Services - Victims Other government - County Regional organization Planning organization |

|    | What section of the Plan was addressed by Consultation?   | Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy |  |  |
|----|---|--|--|--|
|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | Craven County was contacted to determine the needs of the community.   |  |  |
| 8. | Agency/Group/Organization   | North Carolina Department of Health and Human Services   |  |  |
|    | Agency/Group/Organization Type  | Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Publicly Funded Institution/System of Care Other government - State Regional organization Planning organization                                  |  |  |
|    | What section of the Plan was addressed by Consultation?   | Lead-based Paint Strategy Non-Homeless Special Needs Anti-poverty Strategy Community Development Strategy  |  |  |
|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | NCDHHS was contacted for health and lead-based paint statistics and information.   |  |  |
| 9. | Agency/Group/Organization   | CenturyLink  |  |  |
|    | Agency/Group/Organization Type  | Services - Broadband Internet Service Providers<br>Services - Narrowing the Digital Divide   |  |  |

|    | What section of the Plan was addressed by Consultation?   | Broadband Strategy   |
|----|---|--|
|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | CenturyLink was contacted to determine the broadband access needs of the community.  |
| 0. | Agency/Group/Organization   | Spectrum   |
|    | Agency/Group/Organization Type  | Services - Broadband Internet Service Providers<br>Services - Narrowing the Digital Divide   |
|    | What section of the Plan was addressed by Consultation?   | Broadband Strategy   |
|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | Spectrum was contacted to determine the broadband access needs of the community.   |
| 1. | Agency/Group/Organization   | Craven County Public Library   |
|    | Agency/Group/Organization Type  | Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Services-Employment Other government - County Regional organization |
|    | What section of the Plan was addressed by Consultation?   | Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Community Development Strategy  |
|    | How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination? | Craven County Public Library participated in the First Public Hearing to discuss the needs of City residents.  |

Table 2 - Agencies, groups, organizations who participated

### Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted and contacted during the planning process.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan   | Lead Organization                               | How do the goals of your Strategic Plan overlap wi<br>the goals of each plan?   |  |  |  |
|--|---|---|--|--|--|
| Continuum of Care  North Carolina Balance of State Continuum of Care  Annual and Five Year Capital Plans  North Carolina Balance of State Continuum of Care  The Housing Authority of the City of New Bern |   | The City of New Bern is located in Region 13 of the North Carolina Balance of State Continuum of Care.  The goals of the City and the Consortium of Care are complementary.  The Housing Authority of the City of New Bern is the lead agency providing public housing assistance in the City of New Bern. The goals of the City and the Housing Authority are complementary. |  |  |  |
|  |   |   |  |  | FY 2019-2023 Five<br>Year Consolidated<br>Plan |
| Greater Five Points Transformation Plan  | City of New Bern<br>Redevelopment<br>Commission | They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.   |  |  |  |
| The New Bern Gateway Renaissance Plan  | City of New Bern<br>Redevelopment<br>Commission | They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.   |  |  |  |
| Emergency<br>Management Plan   | Craven County<br>Emergency Manager              | They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.   |  |  |  |
| State Broadband Department of Plan Information Technology  |   | They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.   |  |  |  |

Table 3 - Other local / regional / federal planning efforts

#### Narrative (optional)

The City of New Bern's Department of Development Services' Economic and Community Development Office is the administrating agency for the CDBG program. Close coordination is maintained with other City departments such as the Public Works, Parks & Recreation, Public Utilities, Administration, Police and Fire Departments, the City of New Bern Housing Authority,

Twin Rivers Opportunities, Inc., and the City of New Bern Redevelopment Commission, as well as County departments such as the Eastern Carolina Council, Craven County Economic Development, Craven County Schools, and the North Carolina Balance of State Continuum of Care. Coordination with various non-profit organizations, such as the Coastal Women's Shelter, Religious Community Services of New Bern, Interfaith Refugee Ministries, and NCWorks helped aid the planning process and develop priorities. The City works closely with the Craven County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the County agencies have a good working relationship.



## AP-12 Participation - 91.105, 91.200(c)

Summary of citizen participation process/Efforts made to broaden citizen participation
 Summarize citizen participation process and how it impacted goal-setting

This Annual Action Plan was developed in accordance with the City's Citizen Participation Plan. The City of New Bern advertised for a needs hearing in "The Sun Journal" on Thursday, February 18, 2021. On Monday, March 1, 2021 at 6:00 pm, the City of New Bern held both an in person and a virtual public needs hearing.

A "draft" of the FY 2021 Annual Action Plan was placed on public display on the City's website at (<a href="https://www.newbernnc.gov/departments/development services/index.php">https://www.newbernnc.gov/departments/development services/index.php</a>). The display period started on Friday, April 9, 2021 and ended on Monday, May 10, 2021 for a 30-day display period. A second public hearing was held on Tuesday, April 27, 2021 at 6:00 PM to discuss the proposed activities and solicit resident comments. Upon completion of the public comment period, the City of New Bern submitted the FY 2021 Annual Action Plan to the U.S. Department of Housing and Urban Development Pittsburgh Office on or before Monday, May 17, 2021.

### **Citizen Participation Outreach**

| #  | Mode of<br>Outreach | Target of<br>Outreach   | Summary of Response / Attendance | Summary of<br>Comments<br>Received | Summary of<br>Comments Not<br>Accepted and Reasons | URL (If<br>applicable) |
|----|---------------------|---|----------------------------------|------------------------------------|--|------------------------|
| 1. | Newspaper<br>Ad #1  | Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations | None.                            | None.                              | None.  | Not Applicable.        |

| #  | Mode of<br>Outreach  | Target of<br>Outreach  | Summary of<br>Response / Attendance  | Summary of<br>Comments<br>Received   | Summary of<br>Comments Not<br>Accepted and Reasons | URL (If<br>applicable)   |
|----|----------------------|--|--|--|--|--|
| 2. | Public<br>Meeting #1 | Minorities Persons with disabilities Non-targeted /broad community Residents of Public and Assisted Housing Agencies / Organizations | The City held a public needs hearing on Monday, March 1, 2021 at 6:00 pm. There was a total of five (5) attendees in addition to the two (2) City staff members. See meeting summary comments, the sign-in sheets, and agendas for the Public Hearings in the Exhibit Section. | See the Public<br>Hearing<br>comments in<br>the Exhibit<br>section of the<br>FY 2021<br>Annual Action<br>Plan. | All comments were accepted.                        | Not Applicable.  |
| 3. | Internet<br>Outreach | Minorities Persons with disabilities Non-targeted /broad community Residents of Public and Assisted Housing Agencies / Organizations | None.  | None.  | None.  | https://www.ne<br>wbernnc.gov/de<br>partments/devel<br>opment service<br>s/index.php |

| 4. | Newspaper<br>Ad #2   | Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations             | None.  | None.   | None. | Not Applicable.  |
|----|----------------------|---|--|---|-------|--|
| 5. | Public Hearing<br>#2 | Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Social Services and Housing Agencies | The City held its Second Public Hearing on Tuesday, April 27, 2021 at 6:00 pm to discuss the Draft FY 2021 Annual Action Plan. | See the Second Public Hearing comments in the Appendix section of the FY 2021 Annual Action Plan. | None. | https://www.ne<br>wbernnc.gov/de<br>partments/devel<br>opment service<br>s/index.php |

Table 4 - Citizen Participation Outreach

FY 2021 Annual Action Plan City of New Bern, NC

## **Expected Resources**

## AP-15 Expected Resources – 91.220(c)(1,2)

### Introduction

The following financial resources are identified for the FY 2021 Annual Action Plan to address the priority needs and goals/strategies identified in the City of New Bern's FY 2019-2023 Five-Year Consolidated Plan.

The City of New Bern is receiving \$264,866 in CDBG funds for the FY 2021 program year. The program year goes from July 1, 2021 through June 30, 2022. These funds will be used to address the following strategies:

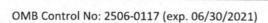
- Housing Strategy;
- · Community Development Strategy; and
- · Administration, Planning, and Management Strategy

The accomplishments of these projects/activities will be reported in the FY 2021 Consolidated Annual Performance and Evaluation Report (CAPER).

FY 2021 Annual Action Plan City of New Bern, NC

## **Anticipated Resources**

|         |                     |   | E                        | xpected Amou          | nt Available Year           | 1            | <b>Expected Amount</b>                   |   |
|---------|---------------------|---|--------------------------|-----------------------|-----------------------------|--------------|--|---|
| Program | Source<br>of Funds  | Uses of Funds   | Annual<br>Allocation: \$ | Program<br>Income: \$ | Prior Year<br>Resources: \$ | Total: \$    | Available<br>Remainder of Con<br>Plan \$ | Narrative Description   |
| CDBG    | public –<br>federal | Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services | \$264,866.00             | \$0.00                | \$0.00                      | \$264,866.00 | \$538,658.00                             | Three (3) projects/activities were funded based on the FY 2021 CDBG allocation. |



## Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to the entitlement funds, the City of New Bern anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Supportive Housing Program
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Public Housing Capital Fund Program
- Rental Assistance Demonstration (RAD)

Private and non-Federal resources that may be available to the City of New Bern in FY 2021 to address needs identified in the FY 2019-2023 Five Year Consolidated Plan are listed below.

- EDA Workforce Development Grant The United States Economic Development Administration fields a competitive application for workforce development funding.
- Golden LEAF Funding This North Carolina grant supports workforce development in rural areas
  of the state of North Carolina that were once dependent on agriculture and tobacco farming.
- Tobacco Trust Fund Grant The North Carolina Tobacco Trust Fund (NCTTFC) was created to
  assist current and former tobacco farmers, former quota holders, persons engaged in tobaccorelated business, and individuals displaced from tobacco-related employment that were affected
  by the major tobacco settlement in 1998. These funds are used for projects that support
  employment for these groups.
- Federal Home Loan Bank Affordable Housing Program (AHP) Congress has mandated that ten
  (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The
  FHLB encourages its members to work with public agencies and non-profit housing development
  organizations in creating highly leveraged affordable housing initiatives. Both sales and rental
  housing are eligible.

## If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of New Bern owns 118 vacant lots in the Greater Five Points Area. The City intends to build affordable housing on these lots. The lots are scattered throughout the Area. Some are buildable and meet the zoning requirements, others are not and will be transferred by sale or donation to adjacent property owners.

#### Discussion

Not Applicable.

FY 2021 Annual Action Plan City of New Bern, NC

## **Annual Goals and Objectives**

## **AP-20 Annual Goals and Objectives**

## **Goals Summary Information**

| Sort<br>Order | Goal Name                       | Start<br>Year | End<br>Year | Category                                | Geographic Area                                    | Needs Addressed                          | Funding            | Goal Outcome<br>Indicator                                       |
|---------------|---------------------------------|---------------|-------------|---|--|--|--------------------|---|
|               | HSS-3 Housing<br>Rehabilitation | 2019          | 2023        | Affordable Housing                      | Greater Five Points Low- and Moderate-Income Areas | Housing                                  | CDBG:<br>\$125,000 | Rental Housing<br>Rehabilitated:<br>1 Household<br>Housing Unit |
|               | CDS-1<br>Infrastructure         | 2019          | 2023        | Non-Housing<br>Community<br>Development | Greater Five Points Low- and Moderate-Income Areas | Community  Development                   | CDBG:<br>\$86,893  | Other: 1 Other  |
|               | APM-1 Overall<br>Coordination   | 2019          | 2023        | Administration                          | Greater Five Points Low- and Moderate-Income Areas | Administration, Planning, and Management | CDBG:<br>\$52,973  | Other:<br>1 Other   |

Table 5 - Goals Summary

FY 2021 Annual Action Plan City of New Bern, NC

## **Goal Descriptions**

| 1. | Goal Name           | HSS-3 Housing Rehabilitation   |  |  |  |
|----|---------------------|--|--|--|--|
|    | Goal<br>Description | Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.  |  |  |  |
| 2. | Goal Name           | CDS-1 Infrastructure   |  |  |  |
|    | Goal<br>Description | Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.   |  |  |  |
| 3. | Goal Name           | APM-1 Overall Coordination   |  |  |  |
|    | Goal<br>Description | Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations. |  |  |  |

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of New Bern will utilize its FY 2021 CDBG funds to assist the following households:

- Median Income 1 household
- Low Income 0 household
- Extremely Low Income 0 household

## **Projects**

## AP-35 Projects - 91.220(d)

#### Introduction

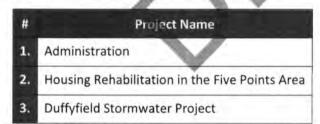
The FY 2021 Annual Action Plan outlines the needs, resources, priorities and proposed activities of the City of New Bern to be undertaken with the FY 2021 Community Development Block Grant (CDBG). The City of New Bern has participated in CDBG as an Entitlement recipient since 2014.

The City's Development Services Department is the Lead Agency that maintains and administers New Bern CDBG funds and responsibilities, including completion of the Annual Action Plan. The planning process actively encouraged participation of City housing and community service organizations, including the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc., affordable housing providers, service agencies that assist the low- and moderate-income and principally low- and moderate-income clientele, advocates, and others.

The City of New Bern encourages citizens to provide input and participate in planning, implementation and assessment of the CDBG program. The FY 2021 Annual Action Plan was developed through public hearings, the use of existing data from previously approved plans and studies, consultation with local non-profit agencies, and discussions with other City of New Bern departments. For-profit, non-profit, community and faith-based organizations were engaged throughout the year to assess City needs and priorities.

The City of New Bern proposes to undertake the following activities with FY 2021 CDBG funds:

#### **Projects**



**Table 6 - Project Information** 

## Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of New Bern has allocated its CDBG funds based on principally benefiting Low/Mod income persons; or an activity in which predominantly low- and moderate-income areas or which has a presumed benefit; or an activity with an income requirement of low- and moderate-income persons. All allocated

funding has been utilized in a timely manner and within budget.

Many of the obstacles to addressing underserved needs are outside of the City's control. The largest obstacle is the lack of local, state, and federal resources available to the City of New Bern to adequately address these needs. This reduction in funds, combined with increasing numbers of individuals in need of housing, social service, homeless, or infrastructure support, unfortunately means that the City of New Bern is at a disadvantage in addressing underserved needs in the community. However, the City of New Bern maintains close cooperation with the County, the Housing Authority, housing providers, economic development agencies, and social service providers, to address any underserved needs in the City.

The proposed activities and projects for FY 2021 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

## **AP-38 Project Summary**

## Introduction

The City of New Bern proposes to undertake the following activities with the FY 2021 CDBG funds:

## **Project Summary Information**

| 1.  | Project Name  | Administration   |  |
|-----|---|--|--|
|     | Target Area   | Low- and Moderate-Income Areas; Greater Five Points  |  |
|     | Goals Supported   | APM-1 Overall Coordination   |  |
| P   | Needs Addressed   | Administration, Planning, and Management Priority  |  |
|     | Funding   | CDBG: \$52,973   |  |
|     | Description   | Overall program administration of the CDBG Programs, including: staff salaries, wages, and benefits; related costs to administer the programs including supplies, materials, mailings, duplications, etc.; monitoring and oversight; advertising and public hearing costs; market studies; planning activities and the preparation of the Annual Action Plan, Environmental Review Record, Consolidated Annual Performance and Evaluation Report, Fair Housing, etc. |  |
|     | Target Date   | 6/30/2022  |  |
|     | Estimate the number and type of families that will benefit from the proposed activities | 1 Organization   |  |
|     | <b>Location Description</b>   | Citywide   |  |
|     | Planned Activities  | The Matrix Code is 21A General Program Administration.   |  |
| 2.  | Project Name  | Housing Rehabilitation in the Five Points Area   |  |
| 1 1 | Target Area   | Greater Five Points  |  |
|     | Goals Supported   | HSS-3 Housing Rehabilitation   |  |
|     | Needs Addressed   | Housing Priority   |  |
|     | Funding   | CDBG: \$125,000.00   |  |

|    | Description   | This is Year 2 of a multi-year activity. The City Redevelopment Commission is purchasing an existing vacant residence. The house will be moved to a new site on a residential street. The house will be rehabilitated and brought up to code standards. It will be a rental property owned by the Redevelopment Commission. (Multi-year activity)  |  |  |
|----|---|--|--|--|
|    | Target Date   | 6/30/2022  |  |  |
|    | Estimate the number and type of families that will benefit from the proposed activities | 1 Household Housing Unit   |  |  |
|    | <b>Location Description</b>   | Greater Five Points Neighborhood   |  |  |
|    | Planned Activities  | The National Objective is Low/Mod Housing Benefit (LMH).  The HUD Matrix Code is 14B Rehabilitation: Multi-Unit Residential.   |  |  |
| 3. | Project Name  | Duffyfield Stormwater Project  |  |  |
|    | Target Area   | Greater Five Points  |  |  |
|    | Goals Supported   | CDS-1 Infrastructure   |  |  |
|    | Needs Addressed   | Community Development Priority   |  |  |
|    | Funding   | CDBG: \$86,893.00  |  |  |
|    | Description   | This is Year 2 of a multi-year activity. CDBG Funds will be used for the design of Phases 2, 3 & 4 including construction drawings, permitting, and bidding. Phase 2 work also includes the acquisition of 2 parcels along Biddle Street and the excavation of a new linear wetland system. (Multi-year Activity)  |  |  |
|    | Target Date   | 6/30/2022  |  |  |
|    | Estimate the number and type of families that will benefit from the proposed activities | 1 Other  |  |  |
|    | Location Description  | Duffyfield Neighborhood, City Block bounded by Biddle Street, East Street, F Street, and Railroad; City Block bounded by B Street, F Street, and Railroad; City Block bounded by Biddle Street, F Street, Fowlers Lane, and G Street; City Block bounded by Fowlers Lane, F Street, K Street, and G Street; City Block bounded by F Street, Murry Street, Sampson Street, Bloomfield Street, and K Street. |  |  |

**Planned Activities** 

The National Objective is Low/Mod Area Benefit (LMA).

The HUD Matrix Code is 03I Flood Drainage Improvements.

Table 7 - Project Summary



## AP-50 Geographic Distribution - 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population, age, and racial/ethnic composition of the City of New Bern. This information was obtained from the U.S. Census Bureau American Factfinder website, <a href="http://data.census.gov">http://data.census.gov</a>. The 2015-2019 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of New Bern. The 5-year estimates are the most recent data available for the City. The 2005-2010 ACS data is included when necessary.

#### Population

#### Key points are:

- Between 1990 and 2010, the population increased by approximately 43.6%
- The City population was 28,073 in the 2005-2010 ACS
- The City's population was 29,895 in 2019 according to the 2015-2019 ACS (a 6.5% increase)
- · Population changes due to Hurricane Florence have not yet been recorded in the Census

### Age

#### Key points are:

- . Median age in New Bern is 40.4 years of age
- Youth under age 18 account for 20.8% of the total population

### Race/Ethnicity

Composition from the 2015-2019 American Community Survey:

- · 58.9% of population is White
- 30.4% of population is Black or African American
- · 5.9% of population is Asian
- 2.8% of population is Two or More Races
- · 8.0% is Hispanic or Latino

#### Income Profile

The current Median Income for a family of four (4) in the City of Craven County, North Carolina Metropolitan Statistical Area (MSA) is \$66,200 according to HUD's FY 2020 Income Limits. The following is a summary of income statistics for the City of New Bern:

 At the time of the 2015-2019 American Community Survey, the median household income in the City of New Bern was \$43,204 which was lower than the State of North Carolina (\$54,602).

- 39.1% of households have earnings received from Social Security income.
- 26.9% of households have earnings, received from retirement income.
- 8.1% of households have earnings received from public assistance.
- 43.9% of female-headed households with children were living in poverty.
- 35.0% of all youth under 18 years of age were living in poverty.

#### Low/Mod Income Profile

The low- and moderate-income profile for City of New Bern is a measurement of the area's needs. The City of New Bern has an overall low- and moderate-income percentage of 40.66%.

### **Economic Profile**

The following illustrates the economic profile for the City of New Bern as of the 2015-2019 American Community Survey:

- 32.6% of the employed civilian population had occupations classified as management, business, science and arts.
- 20.3% of the employed civilian population had occupations classified as sales and office.
- · 24.6% were in the service sector.
- Natural resources, construction, maintenance, production, transportation and material moving occupations represented 22.4% of those employed.
- 18.0% of workers were considered in the government class of employment.

According to the U.S. Labor Department, the preliminary unemployment rate for the City of New Bern in January of 2021 was 6.4%. New Bern's unemployment rate was higher than the January of 2021 rates of the State of North Carolina (5.9%) and the national percentage of 6.3%.

## Geographic Distribution

| Target Area                    | Percentage of Funds |
|--------------------------------|---------------------|
| Low- and Moderate-Income Areas | 20%                 |
| Greater Five Points            | 80%                 |

**Table 8 - Geographic Distribution** 

## Rationale for the priorities for allocating investments geographically

The proposed activities and projects for FY 2021 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

C.T. 9605, B.G. 2

- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

The total amount of FY 2021 CDBG funds available is \$264,866 of which 20.0% (\$52,973) is for administration and 80.0% (\$211,893) is allocated for project activities. Of the \$264,866 allocated for project activities, all of it is allocated to projects that will benefit low- and moderate-income persons giving the City a 100% low- and moderate-income benefit percentage for FY 2021.

#### Discussion

The geographic locations and the public benefit for the FY 2021 CDBG Activities are as follows:

- Administration 303 First Street, New Bern, NC 28560
- Housing Rehabilitation in the Five Points Area Greater Five Points Neighborhood, New Bern, NC 28562 – Low/Mod Income Housing Benefit (LMH)
- Duffyfield Stormwater Project Duffyfield Neighborhood, City Block bounded by Biddle Street,
  East Street, F Street, and Railroad; City Block bounded by B Street, F Street, and Railroad; City
  Block bounded by Biddle Street, F Street, Fowlers Lane, and G Street; City Block bounded by
  Fowlers Lane, F Street, K Street, and G Street; City Block bounded by F Street, Murry Street,
  Sampson Street, Bloomfield Street, and K Street, New Bern, NC 28560 Low/Mod Income Area
  Benefit (LMA)

## **Affordable Housing**

## AP-55 Affordable Housing - 91.220(g)

#### Introduction

The City of New Bern is utilizing its CDBG funds to support the following housing activities during this program year:

| One Year Goals for the Number of House | noids to be supported |
|--|-----------------------|
| Homeless                               | 0                     |
| Non-Homeless                           | 1                     |
| Special-Needs                          | 0                     |
| Total:                                 | 1                     |

Table 9 - One Year Goals for Affordable Housing by Support Requirement

| Rental Assistance             | 0 |
|-------------------------------|---|
| The Production of New Units   | 0 |
| Rehab of Existing Units       | 1 |
| Acquisition of Existing Units | 0 |
| Total:                        | 1 |

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

The City of New Bern will fund the following projects with FY 2021 CDBG funds:

CD-21-02 Housing Rehabilitation in the Five Points Area - This is Year 2 of a multi-year activity.
The City Redevelopment Commission is purchasing an existing vacant residence. The house will be moved to a new site on a residential street. The house will be rehabilitated and brought up to code standards. It will be a rental property owned by the Redevelopment Commission. (Multi-year activity) (1 Household Housing Unit)

## AP-60 Public Housing - 91.220(h)

#### Introduction

The Housing Authority of the City of New Bern's mission is:

- · Providing affordable housing opportunities in a safe environment
- Revitalizing and maintaining neighborhoods
- · Providing opportunities for low and moderate-income homeownership
- · Forming effective partnerships to maximize housing, social, and economic opportunities
- · Continuing its partnership with the City of New Bern for the revitalization of communities
- Pursuing funding for the development of affordable housing for the residents of New Bern

The Housing Authority of the City of New Bern is not rated as a "troubled" agency by HUD.

The Housing Authority of the City of New Bern owns and professionally manages family communities and elderly/disabled rental apartments. NBHA had one (1) public housing development: Trent Court. NBHA had also previously owned a second property: Craven Terrace. This property was sold. Before Hurricane Florence hit the City, NBHA had a total of 218 public housing units, with 11 accessible units. After Hurricane Florence caused flooding in many of the units in Trent Court, the Housing Authority was left with 110 units, of which 4 are accessible. NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers.

Twin Rivers Opportunities, Inc. assists families who wish to live in privately owned housing and receive rental subsidy through the Housing Choice Voucher Program instead of NBHA. Twin Rivers Opportunities, Inc. administers 998 as of April 1, 2021, 38 of which are for residents that were displaced from Trent Court. There are currently 1,100 households on the waiting list for Housing Choice Vouchers and the waiting list is open.

## Actions to encourage public housing residents to become more involved in management and participate in homeownership

According to the Annual Plan for 2021, NBHA's progress in meeting their mission and goals states that NBHA set the goal of cooperating with the City of New Bern and other neighborhood partners to promote neighborhood revitalization and economic development in designated areas of the City, as evidenced by the resident input in the development of the Gateway Renaissance Plan and Greater Five Points Transformation Plan. New Bern Towers has an active resident council that expresses needs for both the New Bern Towers community and the public housing under the Housing Authority of the City of New Bern as a whole. Trent Court formerly had an active resident council, but Hurricane Florence caused the council to disband, and the residents of Trent Court have struggled to restore it. The Housing Authority of the City of New Bern was awarded LIHTC funds to provide housing for those displaced by Trent Court on Carolina Avenue, which will be an improvement over the living conditions in those apartments once completed.

The Housing Authority of the City of New Bern does not support any homeownership initiatives. NBHA previously held homeownership classes in Trent Court and Craven Terrace, and these classes had active participation. However, these classes have ceased since Craven Terrace was sold.

Twin Rivers Opportunities, Inc. runs the Family Self-Sufficiency (FSS) Program. The program gives Section 8 voucher holders the opportunity to set and reach goals that they set for themselves and their families, as well as save a significant amount of money. Section 8 voucher holders may also use their vouchers to realize the American dream of becoming a homeowner. Both of these opportunities are available to Section 8 holders who choose to become participants in Section 8's Family Self-Sufficiency Program. There are two parts to the program. The first part of the program is the Self-Sufficiency program where participants have the opportunity to work towards and meet goals that they set for their families as well as save money that will become theirs when they have completed their goals. The second part of the program is the Homeownership Program. In this part of the program, a Section 8 participant can choose to use his or her Section 8 voucher to assist with the purchase and payment of a home.

## If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of the City of New Bern is not designated as a troubled housing authority.

#### Discussion

The Housing Authority of the City of New Bern is continuing to meet its goals by securing funding through RAD and CNI for the revitalization of the Greater Five Points area. The Housing Authority will also continue to apply for funding for additional affordable housing.

Trent Court, one the Housing Authority's public housing communities, was severely affected by Hurricane Florence. The residents displaced by the Hurricane have been given Section 8 Housing Choice Vouchers. Twin Rivers Opportunities, Inc., will ensure the placement of these residents.

## AP-65 Homeless and Other Special Needs Activities – 91.220(i) Introduction

The North Carolina Coalition to End Homelessness is collaborative applicant for the North Carolina Balance of State Continuum of Care. The 79 counties covered by the Continuum of Care are divided into 13 regions. The City of New Bern falls under the purview of Region 13 of the CoC, which is known as the Housing Alliance of Coastal Carolina (HACC) and includes Carteret, Craven, Jones, Onslow, and Pamlico Counties.

The leadership of Region 13 is responsible for acting as a member of the Balance of State CoC Steering Committee, the Coordinated Entry lead for the Region, the Point-in-Time and Housing Inventory Count lead for the region, and reviewing projects and processing state ESG grants for the regional geography.

The City of New Bern works closely with the homeless service providers within the City to identify and resolve issues of homelessness within the community. The Department of Development Services partners with statewide entities, as well as the local service providers including Religious Community Services, Coastal Women's Shelter, and Reviving Lives Ministries.

The 2020 Point-In-Time count revealed that 21 homeless individuals resided in Craven County. There was no data available for the City of New Bern specifically. All 21 of the homeless persons counted were recorded in Emergency Shelter.

The following shelters were open in the City of New Bern during FY 2019.

- Religious Community Services Emergency Crisis Shelter
- Religious Community Services Families in Transition
- Religious Community Services Veterans Transition Shelter
- Women's Coastal Shelter Domestic Violence Shelter
- Reviving Lives Ministries Addiction Recover Shelter

The FY 2020 CoC awards have not yet been announced.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Point In Time Count for Craven County in 2020 counted a total of 21 homeless persons and 18 homeless households. Of these, only 0 persons were unsheltered. There were no persons in transitional housing, and 21 persons that were housed in emergency shelter. There was one (1) homeless family with children, and no chronically homeless families with children. There was one (1) unaccompanied youth that were homeless in 2020. Of the 21 homeless people counted, nine (42.9%) were considered chronically homeless. There were two (2) homeless Veterans, and two (2) of the homeless Veterans was considered

chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

**Families with children** – The Point In Time count for 2017 counted 4 homeless households with children in Craven County, for a total of 15 persons. Numbers were lower in 2018 at 4 homeless households and 9 persons. County breakdowns were unavailable for 2019. In 2020, there was 1 homeless household with 3 persons.

Veterans and their families – There are large numbers of Veterans and support systems because of the nearby military base in Havelock. The NCWorks Career Center works both employment and housing issues for homeless Veterans. Homeless Veterans often require additional services, with mental health services being the most commonly cited need. The number of homeless Veterans in Craven County has decreased from 4 in 2017, to 4 in 2018, and 2 in 2020. County breakdowns were unavailable for 2019.

Unaccompanied youth – Teens aging out of foster care, and young adults in the 18-24 transition stage can be hard to locate. Many of them are staying with friends and family temporarily and are technically homeless. Unaccompanied youth may also move between different shelters. There were 2 unaccompanied youth counted in the 2017 Point In Time count, 5 unaccompanied youth counted in 2018, and 1 unaccompanied youth counted in 2020 for Craven County. County breakdowns were unavailable for 2019.

According to the NC Balance of State CoC Application for 2019, the CoC restructured its board to greater represent the diverse groups that make up the homeless population. The CoC utilizes Coordinated Entry to track the various subpopulations and divides them up into 13 local referral zones across the 79 counties that the CoC serves. Much of the area served by the CoC is rural, and the CoC creates advertisements and hotlines to target these subpopulations and allow them to access the Coordinated Entry process.

## Addressing the emergency shelter and transitional housing needs of homeless persons

The 2020 Point In Time Count saw a return to typical levels for homelessness in Craven County following Hurricane Florence. Though many of the barriers to emergency housing in the City of New Bern and Craven County had been removed in response to Hurricane Florence, it remains a challenge to rapidly re-house families. The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. There were 4 homeless households with children in Craven County, for a total of 15 persons. Numbers were lower in 2018 at 4 homeless households and 9 persons. County breakdowns were unavailable for 2019. In 2020, there was 1 homeless household with 3 persons. There were 21 homeless persons counted overall, and all 21 homeless persons counted were in emergency shelters.

Religious Community Services provides much of the shelter space for individuals and families in the County while also partnering with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills. NCWorks provides job training and assists in housing homeless veterans. Coastal Women's Shelter partners with local landlords to provide stable housing and keep children of families experiencing domestic violence in the same schools to assist

these children in maintaining stability. Crossroads is the major mental health provider in the area, but the need for mental health care far surpasses the amount of assistance that Crossroads can provide. Religious Community Services has the following emergency shelter beds for homeless populations:

- Homeless Families 4 beds
- Homeless Women 6 beds
- Homeless Veterans 5 beds

The Coastal Women's Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women's Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The North Carolina Balance of State CoC's written standards focus on a Housing First model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exist Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless of an individual or family in Emergency Shelter, Transitional Housing, or Rapid Re-Housing. The CoC will seek to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing.

The CoC Steering Committee has approved written standards that conform to best practices for Street Outreach, Emergency Shelter, Transitional Housing, Prevention and Rapid Rehousing, Permanent Supportive Housing, and Coordinated Entry Programs on September 6, 2016. There are additional policies for follow-ups to those that have exited Rapid Re-Housing, Anti-Discrimination, and Emergency Transfers based on the Violence Against Women Act (VAWA). The Balance of State CoC provides additional guidance to rural Continuums of Care.

The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 2 in 2020. In addition to housing, there is a need for wrap around services for veterans. These services largely include mental health care and recovery systems for those with addictions. There are a number of instances of PTSD in the area due to the presence of the military base. Crossroads provides addiction counseling for Veterans, but they are limited to three (3) day emergency shelter stays. Volunteers will transport Veterans with addictions to Crossroads for these services. Twin Rivers Opportunities, Inc. recently received 10 VASH vouchers for Veterans. Of these, 2 are being utilized to house families, and 8

are committed to families but available units have not yet been found.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discharge policies at local hospitals are designed to prevent those leaving the hospitals from being referred to Religious Community Services. Religious Community Services supports homeless in the community through operating emergency shelters and food and clothing services for those in need. By providing other supportive services, Religious Community Services intends to assist people who may be extremely low income and help feed and clothe them so that other family income may go to rent.

Local services such as Craven-Pamlico Re-Entry Council, Children's Developmental Services Agency, and Carolina East Health work with various populations that are at-risk of becoming homeless. Wraparound services are necessary to prevent homelessness and encourage self-sufficiency. Discharge policies are also put in place to direct low-income individuals who are at risk of homelessness to services that may assist them. There is a need for additional caseworkers to expand these services.

### Discussion

Not Applicable.

## AP-75 Barriers to affordable housing - 91.220(j)

#### Introduction:

Eastern North Carolina lags behind the urban centers of the state economically. As a result, low- and moderate-income people have less income, and housing affordability is a greater issue in the area for all residents. Residents in protected classes can face even more housing affordability challenges, particularly when they cannot prove discrimination.

The most common fair housing complaint in the City of New Bern, as is the case nationally, is on the basis of disability. In Eastern North Carolina, there have been multiple instances of residents that faced evictions because landlords were unwilling to provide reasonable accommodations.

Transportation is a common barrier to affordable housing in the area. The local public transit system is unreliable. To access services and employment, residents must live near service providers and employers.

One of the major barriers to affordable housing in the City of New Bern is that cases go largely unreported. Though there are likely more instances of discrimination in the area, very few complaints are filed and little data is available on the types of complaints.

Hurricane Florence has also affected access to fair housing in the region. Many affordable housing units were destroyed in the Hurricane. This has resulted in the relocation of low- and moderate-income people. Following these relocations, people often find themselves farther away from the services.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of New Bern intends to address housing affordability issues with the construction of new affordable housing. New construction will increase the supply for housing for low- and moderate-income persons. Additional units will also be targeted to housing those displaced by Hurricane Florence.

The Housing Authority of the City of New Bern provides reasonable accommodations for its residents upon request. There is a need for additional accessibility improvements, which the City will undertake over the course of the Five Year Consolidated Plan.

The City of New Bern is going to continue to partner with CARTS, the local transit agency, to improve services and transit-related infrastructure. CARTS has adopted a strategic transit plan to increase ridership, which the City will support with supplemental infrastructure projects.

To address the issue of unreported complaints, the City will conduct education and outreach on fair housing so that residents can know their rights and be aware of the instances when those rights are violated.

### Discussion:

The City of New Bern proposes to undertake the following activities during the FY 2021 Program Year to affirmatively further fair housing:

- CD-21-02 Housing Rehabilitation This is Year 2 of a multi-year activity. The City Redevelopment
  Commission is purchasing an existing vacant residence. The house will be moved to a new site on a
  residential street. The house will be rehabilitated and brought up to code standards. It will be a rental
  property owned by the Redevelopment Commission. (Multi-year activity).
- The City of New Bern will continue to work with the New Bern Housing Authority and Twin River Opportunities, Inc. to address issues of accessible housing.
- The City continues to work with Twin Rivers Opportunities, Inc. to mitigate the concentration of minority households and Section 8 Voucher holders.
- The City of New Bern continues to collaborate with Twin Rivers Opportunities, Inc. to implement strategies to provide consistent communication about the Section 8 Housing Choice Voucher program.
- The City of New Bern will partner with local agencies and groups to raise Fair Housing awareness and conduct fair housing trainings. Past groups that have conducted trainings include Legal Aid of North Carolina and the North Carolina Housing Coalition.

## AP-85 Other Actions - 91.220(k)

#### Introduction:

The City of New Bern has developed the following actions which address the obstacles to meeting underserved needs, fosters affordable housing, reduces lead-based paint hazards, reduces the number of families living in poverty, develops institutional structures, and enhances coordination between public and private housing and social service agencies.

#### Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the City of New Bern and social service providers, a number of significant obstacles remain to meeting underserved needs. With funding resources being scarce, funding becomes the greatest obstacle for the City of New Bern to meet its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, and agencies. Through its planning efforts, the City will use its limited resources to address the City of New Bern's greatest needs and improve the quality of life for its residents. The following obstacles need to be overcome in order to meet underserved needs:

- · Lack of decent, safe, sound, and affordable owner and renter housing.
- High cost of construction and rehabilitation work, exacerbated by Hurricane Florence.
- · Aging in place population who need accessibility improvements.
- Need major rehabilitation of the City's aging housing stock.
- The increasing number of vacant and abandoned properties, exacerbated by Hurricane Florence.
- Low wages in the service and retail sector job market.
- Displaced residents from Hurricane Florence.
- Continued social pressures due to the recovery from Hurricane Florence.

## Actions planned to foster and maintain affordable housing

To foster and maintain affordable housing, the City proposes the following Five-Year Goals and Strategies:

- HSS-1 Homeownership Promote and assist in developing homeownership opportunities for lowand moderate-income persons & families.
- HSS-2 Housing Construction Promote and assist in the development of affordable housing, both rental and sales housing.
- HSS-3 Housing Rehabilitation Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- HSS-4 Fair Housing Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

The City will partner with the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc. and other fair housing agencies to promote fair housing in the city, through fair housing trainings, education, and promotions.

The City of New Bern will continue to work with the City's Human Rights Commission during this program year to again provide education and outreach.

## Actions planned to reduce lead-based paint hazards

According to the 2015-2019 American Community Survey, 35.9% of the housing units in the City of New Bern were built before 1980 and are therefore at risk for containing lead-based paint. According to the North Carolina Department of Health and Human Services' 2018 Lead Surveillance Report, 2,238 children (ages birth-6 years) were tested in Craven County for elevated blood lead levels. Of those tested, five (5) had a blood lead level of 5-9  $\mu$ g/dL or greater. With 0.2% of children tested having blood lead levels greater than 5  $\mu$ g/dL, Craven County compares favorably to the rest of North Carolina, which averages 0.4% of children tested having blood lead levels greater than 5  $\mu$ g/dL.

The revised Federal Lead-Based Paint Regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The City of New Bern will comply with Title 24, Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

The City of New Bern reviewed the Blood Lead Level Screening Plan provided through the North Carolina Department of Health and Human Services — North Carolina Childhood Lead Poisoning Prevention Program (CLPPP). Additionally, the City reviewed the Blood Lead Level testing data provided through the Center for Disease Control and Prevention — Childhood Lead Poisoning Prevention Program.

If the City of New Bern will ensure that the following will be done in conjunction with its Housing Rehabilitation activities:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.

- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

In addition, in conjunction with its Housing Rehabilitation activities, the City will to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint safety requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.

## Actions planned to reduce the number of poverty-level families

According to the 2015-2019 American Community Survey, 18.7% of all people in the City of New Bern have incomes below the poverty level. Additionally, 43.9% of female headed households with children with no husband present live in poverty. Individuals living on the threshold of poverty were faced with a collection of obstacles that prevent them from escaping their situation. Some may need adequate affordable housing, job skills training, day care for children, treatment for medical or substance abuse issues or they may be children and adults with educational needs.

The City allocates its Community Development Block Grant program to improve the living environments of low to moderate-income persons, specifically improving the lives of low- to moderate-income youth in order to break the cycle of poverty.

During this program year, the City of New Bern will fund the following activities to address the needs of individuals and households who live in poverty:

CD-21-02 Housing Rehabilitation - This is Year 2 of a multi-year activity. The City Redevelopment
Commission is purchasing an existing vacant residence. The house will be moved to a new site on
a residential street. The house will be rehabilitated and brought up to code standards. It will be
a rental property owned by the Redevelopment Commission. (Multi-year activity).

### Actions planned to develop institutional structure

The City of New Bern works with the following agencies to enhance coordination:

- City of New Bern Development Services oversees the CDBG program.
- Housing Authority of the City of New Bern oversees the improvements to public housing communities.

- Twin Rivers Opportunities, Inc. oversees the Section 8 Housing Choice Voucher Program and the development of scattered site affordable housing.
- Social Services Agencies the City provides funds to address the needs of low- and moderateincome persons.
- Housing Providers the City provides funds to rehabilitate and develop affordable housing for low- and moderate-income families and individuals.
- North Carolina Balance of State CoC oversees the Continuum of Care Network for 79 counties
  including Craven County. For planning purposes, the CoC is divided into thirteen (13) regions.
  Craven County is located in Region 13.

As part of the CDBG application planning process, local agencies, and organization are invited to submit proposals for CDBG funds for eligible activities.

The Development Services Department continues to look for gaps in the institutional structure. Maintaining and enhancing communication amongst all community and economic development stakeholders, is essential in addressing the needs identified in the City of New Bern's Five-Year Consolidated Plan.

## Actions planned to enhance coordination between public and private housing and social service agencies

Public Institutions: The City will act as a clearinghouse and facilitator for many of the activities described in the annual action plan. As the local unit of government, the City is empowered to apply for and administer certain types of grants. Support from the City, expressed as a certification of consistency or some other instrument, may be all that is required for some activities. Other activities will involve the more direct participation of the City for funding, acquisition of land or buildings, or in convening meetings of various agencies to Iron out differences or strategies on how to seize opportunities. The City will continue to administer the CDBG program.

The Housing Authority of the City of New Bern administers public housing. Twin Rivers Opportunities, Inc. administers Section 8 Rental Assistance Programs in the City. This Authority is responsible for the management and maintenance of public housing units. The Housing Authority will continue in its efforts to modernize these public housing units in order to provide decent, affordable housing in the City.

Non-Profit Organizations: Non-profit housing agencies play a role in the implementation of this plan. Through the construction of new housing, and the rehabilitation of existing units, these agencies access financing sources such as the Low Income Housing Tax Credit, Greenleaf Funding, and charitable contributions that increase the supply of affordable housing. While some groups focus on the rehabilitation of single units for resale to first time homebuyers, others have attempted to create assisted rental developments. In the future, the union of such groups with social service agencies that serve specific special needs populations will address the Five Year Consolidated Plan strategy for creation of supportive housing and affordable housing opportunities.

Non-profit educational institutions provide an important partnership for the City. Craven Community College is currently partnering with the City of New Bern on the construction of the VOLT Center. Craven Community College will provide job and vocational training at the center, which is located in the Greater Five Points Redevelopment Area.

Social service agencies are a link between the provision of housing and the population it is intended to serve. The agencies work directly with providers of services to persons with special needs including: mental health, mental retardation, elderly, drug and alcohol addiction and families that are at-risk of becoming homeless. Although these agencies cannot provide housing, they can direct housing efforts where needed and are integral in the planning of housing and services for target populations. Emergency shelters, including the Religious Community Services and Coastal Women's Shelter, will continue to provide shelter for the homeless.

**Private Industry:** Several lending institutions cooperate with the City to provide funding for downtown improvements. Those lending institutions play an important role by providing financing that would not otherwise be available. Additionally, the private businesses located in the area contributed to the Hurricane cleanup in Downtown New Bern.

#### Discussion:

#### Monitoring:

The Monitoring Plan represents the City of New Bern's strategy for overseeing the activities of entities that carry out CDBG assisted activities. The Monitoring Plan identifies the following:

- The organizations to be monitored
- The issues to be explored and the methodology to be utilized in conducting the monitoring
- Identification of the specific Development Services staff members that will assume responsibility for monitoring
- The follow-up measures to be followed in communicating the results of the monitoring to affected
  organizations and the methods that will be utilized to obtain feedback from affected organizations

The CDBG monitoring will be carried out at two (2) separate levels. First, the City will conduct an internal monitoring to review the homeowner rehab program and to ensure that the CDBG Program is being administered in accordance with CDBG and other federal regulatory and statutory requirements. Second, the City will conduct an external monitoring to review the activities of its sub-recipients.

The purpose of the City's monitoring efforts is:

 to identify and correct issues that prevent the City from achieving full compliance with the regulatory requirements of the CDBG Program and other Federal requirements before deficiencies lead to HUD monitoring findings, and to learn more about the strengths and weaknesses of the various organizations that plays a role
in the City's CDBG program and to use this knowledge as the basis for structuring future CDBG
activities.



## **Program Specific Requirements**

## AP-90 Program Specific Requirements - 91.220(I)(1,2,4)

#### Introduction:

The City of New Bern receives an annual allocation of CDBG funds. Since the City receives this federal allocation, the questions below have been completed, as they are applicable.

## Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| 1. | The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed              | \$0.00 |
|----|---|--------|
| 2. | The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in | \$0.00 |
|    | the grantee's strategic plan.   | 27117  |
| 3. | The amount of surplus funds from urban renewal settlements  | \$0.00 |
| 4, | The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan                     | \$0.00 |
| 5. | The amount of income from float-funded activities   | \$0.00 |
|    | Total Program Income  | \$0.00 |

## Other CDBG Requirements

The amount of urgent need activities

The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

#### **CDBG Percentages:**

- Administrative Percentage: 20.0%
- Public Service Percentage: 0.0%
- Low and Moderate-Income Percentage: 100.0%
- No Slum and Blight Activities.

0



# SF 424 FORMS

OMB Number: 4040-0004 Expiration Date: 12/31/2019

| Application for Federal Assista  | ance SF-424   |  |  |  |  |
|--|---|--|--|--|--|
| * 1. Type of Submission:  Preapplication  Application  Changed/Corrected Application | * 2. Type of Application:  New Continuation Revision                              | * If Revision, select appropriate letter(s):  * Other (Specify): |  |  |  |
| * 3. Date Received:  | Applicant Identifier:   |  |  |  |  |
| 5a. Federal Entity Identifier:   |   | 5b. Federal Award Identifier:  B-21-MC-37-0025                   |  |  |  |
| State Use Only:  |   |  |  |  |  |
| 6. Date Received by State:   | 7. State Application  | n Identifier:  |  |  |  |
| 8. APPLICANT INFORMATION:  |   |  |  |  |  |
| * a. Legal Name: City of New Ber   | 'n  |  |  |  |  |
| * b. Employer/Taxpayer Identification Nur  | mber (EIN/TIN):   | * c. Organizational DUNS: 0755472080000                          |  |  |  |
| d. Address:  |   |  |  |  |  |
| Street2:  * City: New Bern   | Street2:  City: New Bern  County/Parish: Craven County  State: NC: North Carolina |  |  |  |  |
| * Zip / Postal Code: 28560-5505  | <b>—</b>  | USA: UNITED STATES   |  |  |  |
| e. Organizational Unit:  |   |  |  |  |  |
| Department Name:  Dept. of Development Service                                       | s   | Division Name:  Community & Economic Dev.                        |  |  |  |
| f. Name and contact information of pe  | erson to be contacted on n  | natters involving this application:                              |  |  |  |
| Prefix: Ms.  Middle Name: Fulmore  Suffix:   | * First Nam   | D'Aja  |  |  |  |
| Title: Community Development Co  | pordinator  |  |  |  |  |
| Organizational Affiliation:  |   |  |  |  |  |
| * Telephone Number: 252-639-7586   |   | Fax Number:  |  |  |  |
| *Email: fulmored@newbernnc.gov   | r   |  |  |  |  |

| Application for Federal Assistance SF-424  |
|--|
| * 9. Type of Applicant 1: Select Applicant Type:   |
| C: City or Township Government   |
| Type of Applicant 2: Select Applicant Type:  |
|  |
| Type of Applicant 3: Select Applicant Type:  |
|  |
| * Other (specify):   |
|  |
| * 10. Name of Federal Agency:  |
| U.S. Department of Housing and Urban Development   |
| 11. Catalog of Federal Domestic Assistance Number:   |
| 14.218   |
| CFDA Title:  |
| Community Development Block Grant (CDBG)/Entitlement Grant   |
| * 12. Funding Opportunity Number:  |
| N/A  |
| * Title:   |
| N/A  |
| 13. Competition Identification Number:  Title:   |
| 14. Areas Affected by Project (Cities, Counties, States, etc.):  Add Attachment  Delete Attachment  View Attachment                  |
| *15. Descriptive Title of Applicant's Project:  FY 2021 Annual Action Plan for the Community Development Block Grant (CDBG) Funding. |
| Attach supporting documents as specified in agency instructions.  Add Attachments  Delete Attachments  View Attachments              |

|  | stance SF-424  |   |   |  |
|--|--|---|---|--|
| 16. Congressional Districts Of:  |  |   |   |  |
| * a. Applicant NC-03   |  |   | * b. Program/Project  | C-03   |
| Attach an additional list of Program/P   | roject Congressional District  | s if needed.  |   |  |
|  |  | Add Attachment  | Delete Attachment   | View Attachment  |
| 17. Proposed Project:  |  |   |   |  |
| * a. Start Date: 07/01/2021  |  |   | * b. End Date: 0  | 06/30/2022   |
| 18. Estimated Funding (\$):  |  |   |   |  |
| * a. Federal   | 264,866.00   |   |   |  |
| * b. Applicant   | 0.00   |   |   |  |
| * c. State   | 0.00   |   | 1   |  |
| * d, Local   | 0.00   |   | A.  |  |
| * e, Other   | 0.00   |   |   |  |
| * f. Program Income  | 0.80   |   |   |  |
| * g. TOTAL   | 264,866.00   |   | A .   |  |
| a. This application was made a b. Program is subject to E.O. 1 c. Program is not covered by E 20. Is the Applicant Delinquent C Yes No   | E.O. 12372.  | ected by the State for n  | eview.  |  |
| b. Program is subject to E.O. 1 c. Program is not covered by E 20. Is the Applicant Delinquent C   | E.O. 12372.<br>On Any Federal Debt? (If  | ected by the State for n  | eview.  | View Attachment  |
| b. Program is subject to E.O. 1  c. Program is not covered by E  20. Is the Applicant Delinquent C  Yes No  If "Yes", provide explanation and a  21. *By signing this application, I herein are true, complete and accomply with any resulting terms is subject me to criminal, civil, or ad  ** I AGREE  ** The list of certifications and assurance in the subjection of the subjection instructions.  | ettach  certify (1) to the statemet courate to the best of my f I accept an award. I am a lministrative penalties. (U.                             | "Yes," provide explana "Yes," provide explana "Its contained in the lift of knowledge. I also provide that any false, fic. S. Code, Title 218, Sec.   | tion in attachment.)  Delete Attachment  st of certifications** and rovide the required assettitious, or fraudulent station 1001)                               | View Attachment  d (2) that the statements surances** and agree to latements or claims may |
| b. Program is subject to E.O. 1  c. Program is not covered by E  20. Is the Applicant Delinquent C  Yes No  If "Yes", provide explanation and a  21. *By signing this application, I herein are true, complete and accomply with any resulting terms is subject me to criminal, civil, or ad  ** I AGREE  ** The list of certifications and assurance in the second of the sec | ettach  certify (1) to the stateme courate to the best of my f I accept an award. I am alministrative penalties. (U.                               | "Yes," provide explana "Yes," provide explana "Its contained in the list of knowledge. I also provide that any false, fice. S. Code, Title 218, Secondary where you may obtain the                | tion in attachment.)  Delete Attachment  st of certifications** and rovide the required assettitious, or fraudulent station 1001)                               | View Attachment  d (2) that the statements surances** and agree to latements or claims may |
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| b. Program is subject to E.O. 1  c. Program is not covered by E  20. Is the Applicant Delinquent C  Yes No  If "Yes", provide explanation and a  21. *By signing this application, I herein are true, complete and accomply with any resulting terms is subject me to criminal, civil, or ad ** I AGREE  ** The list of certifications and assurance instructions.  Authorized Representative:  Prefix: Mr.  Middle Name:  * Last Name: Stephens  Suffix:  | certify (1) to the statemet courate to the best of my fill accept an award. I am alministrative penalties. (U. rances, or an internet site virtue) | "Yes," provide explana "Yes," provide explana "Yes," provide explana "Ints contained in the lie y knowledge. I also privare that any false, fic. S. Code, Title 218, Secondere you may obtain the | tion in attachment.)  Delete Attachment  st of certifications** and rovide the required assettitious, or fraudulent station 1001)                               | View Attachment  d (2) that the statements surances** and agree to latements or claims may |

### ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009 Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

## PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET, SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
- Will give the awarding agency, the Comptroller General
  of the United States and, if appropriate, the State,
  the right to examine all records, books, papers, or
  documents related to the assistance; and will establish
  a proper accounting system in accordance with
  generally accepted accounting standards or agency
  directives.
- 3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- 5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
  - Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29) U.S.C. §794), which prohibits discrimination on the basis of handicaps: (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statue(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statue(s) which may apply to the application.

- 11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of

- Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- 20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL | TITLE          |  |
|---|----------------|--|
|   | City Manager   |  |
| APPLICANT ORGANIZATION                      | DATE SUBMITTED |  |
| City of New Bern                            | 05/11/2021     |  |

SF-424D (Rev. 7-97) Back



# CERTIFICATIONS

#### CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction —The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

|                                  | 05/11/2021 |
|----------------------------------|------------|
| Signature of Authorized Official | Date       |
| City Manager                     |            |
| Title                            |            |

#### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

- 1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).
- 2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) FY 2020, FY 2021, & FY 2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.
- 3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

#### Excessive Force -- It has adopted and is enforcing:

- 1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

|                                  | 05/11/2021 |
|----------------------------------|------------|
| Signature of Authorized Official | Date       |
| City Manager                     |            |
| Title                            |            |



#### APPENDIX TO CERTIFICATIONS

#### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.





# RESOLUTION

#### RESOLUTION

# BE IT RESOLVED BY THE BOARD OF ALDERMAN OF THE CITY OF NEW BERN:

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of New Bern that under Fiscal Year 2021, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$264,866; and

WHEREAS, the City of New Bern's Department of Development Services has prepared an Annual Action Plan for Fiscal Year 2021, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City's Five Year Consolidated Plan; and

WHEREAS, a draft of the FY 2021 Annual Action Plan were on public display from April 9, 2021 through May 10, 2021 and the City held a series of public meetings and hearings on the said Plan and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document

#### NOW THEREFORE, BE IT RESOLVED:

**SECTION 1.** That the Annual Action Plan for the Fiscal Year 2021 CDBG Program is hereby in all respects APPROVED and the City Recorder/Treasurer is hereby directed to file a copy of said Annual Action Plan for Fiscal Year 2021 with the Official Minutes of this Meeting of this Board

**SECTION 2.** That the City is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant Program with Federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and other assurances as set forth under the certifications.

**SECTION 3.** That the Mayor, on behalf of the City of New Bern, North Carolina, is AUTHORIZED to file an Application for financial assistance with the U.S. Department of

Housing and Urban Development which has indicated its willingness to make available funds to carry out the CDBG Program in the amount of \$264,866; and its further AUTHORIZED to act as the authorized representative of the City of New Bern to sign any and all documents in regard to these programs.

**SECTION 4.** That the Mayor, on behalf the City of New Bern, North Carolina, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.

ADOPTED this 11th day of May 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



# FIRST PUBLIC HEARING

#### PUBLIC HEARING NOTICE CITY OF NEW BERN, NC FY 2021 CDBG PROGRAM

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on **Monday, March 1, 2021 at 6:00 PM**, prevailing time, in the Offices of the Development Services Department, Conference Room, 303 First Street, New Bern, North Carolina 28563. Masks are required and social distancing will be conducted. The Public Hearing can also be attended virtual through Microsoft Teams or through a call-in number. The Microsoft Teams link is the following: <a href="https://rb.gy/banbiy">https://rb.gy/banbiy</a>. The conference call-in number is 1 - 302 - 202-1110 and the conference code is 352428. The New Bern Development Services Offices are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Ms. D'Aja Fulmore at (252) 639-7586, or by email address <a href="mailto:FulmoreD@newbernnc.gov">FulmoreD@newbernnc.gov</a> or 711 for the hearing impaired, to make those arrangements.

The purpose of this public hearing is to discuss the City's Community Development Block Grant (CDBG) Program needs. In particular, the housing, community development, public services and economic development needs of the City of New Bern. This information will be utilized by the City in its preparation of the FY 2021 Annual Action Plan including the use of FY 2021 CDBG funds. Based on its 2020 allocation, the City of New Bern anticipates that it will receive an allocation of approximately \$258,814 in CDBG Entitlement funds. This amount is preliminary and is subject to changed based on the approval of the Federal Budget for FY 2021. In order to receive those funds, the City of New Bern must prepare a One Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of New Bern. The City will be preparing its CDBG application and it intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs, improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are a new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of CDBG funds to address those needs over the next fiscal year. Written comments may be addressed to Ms. Amanda Ohlensehlen, Economic and Community Development Manager, City of New Bern, 303 First Street, New Bern, NC 28563, or emailed to ohlensehlena@newbernnc.gov.

Hon. Dana E. Outlaw Mayor, City of New Bern

### Needs Assessment Public Hearing

Development Services

March 1, 2021

| NAME   | ADDRESS          | EMAIL                             | PHONE        |
|--|------------------|-----------------------------------|--------------|
| · Jr Gregory<br>Holner                               |                  | drg1 Holmer                       | 732-310-5104 |
| Deedra Jurocher                                      | 1704 Nigh St.    | deedra dureche<br>Accdra 1100     | 252-670-1907 |
| Mike Williams Habitat for Humanity                   | Virtual attender | 24 Roudtree St.                   |              |
| CASSANDRA Hunsucker  Craven County  - Public Library | Virtual attended | cassandra hunsucker<br>@cperl.org |              |
| - Public Library  Kep Peregory  -Redevelopment Co    | emm (SVIII)      | Kperegoy@carolina<br>colours.com  |              |

#### **Needs Assessment Public Hearing**

#### March 1, 2021

#### **Development Services- Conference Room**

Deidra Durocher, formerly from Habitat for Humanity, stated "My Sister's House" located at 524 Roundtree Street by the nonprofit agency *Tried by Fire* needs funding for renovations. Deidra explained the home will serve as transition home for women coming out of prison- women would be preselected for placement, 8 women max. Deidra explained she was attending the meeting to advocate for a small amount to be donated for renovation of house.

Deidra also stated that the Neuse River Community Development Association is at the moment struggling to redefine itself and could use any funding to help.

Dr. Gregory Holmes advocated for the second oldest AME African American church, stating that he is interested in preserving and converting to a learning center. Dr. Holmes also stated that he is working with Save a Lot supermarket company to do food baskets and get in the community. Dr. Holmes stated that he has been in conversation with the director of Development Services and would like to advocate for possible acquisition for a grocery store in the 5 Points area, which is a food desert.

Mike Williams, Habitat for Humanity, advocated for housing, stating that the Redevelopment Area needs repairs to their homes and his agency is willing to partner.

Cassandra Hunsucker of the Craven County Public Library attended but did not provide comment.

Kip Peregoy of the Redevelopment Commission advocated for funding to go to the Redevelopment Commission to assist with housing projects.



# SECOND PUBLIC HEARING

### OF THE FY 2021 ANNUAL ACTION PLAN CITY OF NEW BERN, NORTH CAROLINA

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on Tuesday, April 27, 2021 at 6:00 PM, in the:

Craven Community College Orringer Auditorium 800 College Court New Bern, NC 28562

Craven Community College's Orringer Auditorium is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents with disabilities in order for them to participate in the public hearing, including a Spanish or Karen interpreter, please call Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586, or by email at <a href="mailto:fulmored@newnemnc.gov">fulmored@newnemnc.gov</a>. To make arrangements for the hearing impaired, call 7-1-1 for Relay North Carolina TDD.

The purpose of the public hearing is to present the City of New Bern's FY 2021 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. The City intends to submit its FY 2021 Annual Action Plan in the amount of \$264,866 for FY 2021 CDBG funds. The FY 2021 CDBG Plan will be submitted to HUD on or before May 17, 2021.

In order to obtain the views of residents, public agencies, and other interested parties, the City of New Bern will place its FY 2021 Annual Action Plan on display from April 9, 2021 through May 10, 2021, at the following locations during normal operational hours:

City of New Bern City Hall City Clerks' Office 300 Pollock Street New Bern, NC 28560

#### Office of the Department of Development Services

303 First Street New Bern, NC 28560

#### **New Bern-Craven County Public Library**

400 Johnson Street New Bern, NC 28560

The Community Development Block Grant (CDBG) budget for FY 2021 can be accessed at the City of New Bern website: <a href="https://www.newbernnc.gov/">https://www.newbernnc.gov/</a>.

This plan will be available for examination during normal business hours of operation until May 10, 2021. The FY 2021 Annual Action Plan will be submitted to the Board of Aldermen on May 11, 2021 at which time these documents will be presented to the City of New Bern Board of Aldermen for approval at its regular Board Meeting.

The Proposed FY 2021 Annual Action Plan were prepared after conducting a public hearing on housing and community development needs, meetings with housing provider agencies, meetings with the City's staff and officials, and in accordance with City's Five-Year Consolidated Plan.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds.

All interested persons, groups, and organizations are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the proposed plans and uses of Federal funds under the FY 2021 Annual Action Plan. Written comments may be addressed to Ms. Amanda Ohlensehlen, Economic and Community Development Manager, City of New Bern, 303 First Street, New Bern, NC 28563, or emailed to <a href="mailto:ohlensehlena@newbernnc.gov">ohlensehlena@newbernnc.gov</a>. Persons with learning and/or speech impediments may contact the City via 7-1-1.

Hon. Dana E. Outlaw Mayor, City of New Bern, NC

## AGENDA ITEM COVER SHEET



### **Agenda Item Title:**

Conduct a Public Hearing and Consider Adopting an Ordinance to Annex Tax Parcel IDs 8-206-132 and 8-206-133

| Date of Meeting: 4/27/2021                      |  | Ward # if applicable:   |  |
|---|--|---|--|
| Department: City Clerk                          |  | Person Submitting Item: Brenda Blanco                                 |  |
| Call for Public Hearing                         | g: □Yes⊠No   | Date of Public Hearing: N/A   |  |
| Explanation of Item:                            | The state of the s | al Center requested that Parcel IDs 8-206-132 and nnexed by the City. |  |
| Actions Needed by<br>Board:                     | Conduct a public hearing and consider adopting the ordinance tannex.   |   |  |
| Backup Attached:                                | Memo and ordinance   |   |  |
|   |  |   |  |
| Is item time sensitive? Will there be advocated |  | he meeting?   Yes   No  |  |
| The there be advocated                          | s, opponents at t  | ne meeting. Lites Lite  |  |
| Cost of Agenda Item:                            |  |   |  |
|   |  | been budgeted and are funds available ☐Yes ☐ No                       |  |

**Additional Notes:** 

#### Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

TO: Mayor and Board of Aldermen

FROM: Brenda E. Blanco, City Clerk

**DATE:** April 16, 2021

SUBJECT: Conduct a Public Hearing and Consider Annexing Property Identified as Tax

Parcel IDs 8-206-132 and 8-206-133.

#### Background

Goshen Medical Center, Inc. has requested that Tax Parcel IDs 8-206-132 and 8-206-133 on South US Highway 17 / MLK Jr. Boulevard be annexed into the city limits. The property consists of 2.66 acres, and the owner proposes to develop a new medical facility on the vacant land. The Board approved a Water and Sewer Use Agreement for this property at its March 9<sup>th</sup> meeting.

#### Recommendation

Conduct a public hearing and consider adopting an ordinance to annex the property.

| Ordinance No. |  |
|---------------|--|
|               |  |

Prepared by and return to:

Jaimee Bullock Mosley DAVIS HARTMAN WRIGHT PLLC 209 Pollock Street New Bern, NC 28560

# AN ORDINANCE ANNEXING TO THE CITY OF NEW BERN PROPERTY OF GOSHEN MEDICAL CENTER, INC., CONSISTING OF 2.66 ACRES, MORE OR LESS, LOCATED ON SOUTH US HIGHWAY 17 IN NUMBER 8 TOWNSHIP

THAT WHEREAS, Goshen Medical Center, Inc. filed a petition requesting the annexation to the City of New Bern of property they own, which is more particularly described on Exhibit A attached hereto and incorporated herein by reference, consisting of 2.66 acres, more or less, which said parcel is located South US Highway 17 in Number 8 Township, Craven County, North Carolina, the boundaries of which are illustrated on the annexation map prepared by the City of New Bern Development Services staff, which is attached hereto as Exhibit B, and incorporated herein by reference; and

WHEREAS, said petition was referred to the City Clerk for an investigation as to the sufficiency thereof; and

WHEREAS, the City Clerk certified the sufficiency of the petition in writing to the Board of Aldermen; and

WHEREAS, the Board of Aldermen called for a public hearing on the question of annexation of said territory; and

WHEREAS, pursuant thereto, notice of a public hearing to be held at 6:00 p.m. on April 27, 2021, in Craven Community College's Orringer Auditorium was duly caused to be published as required by law in the *Sun Journal*, a newspaper having general circulation in the City; and

WHEREAS, on April 27, 2021, at 6:00 p.m., a public hearing on the question of annexation of the subject area was held by the Board of Aldermen of the City of New Bern, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, it was then determined by the Board of Aldermen that the petition filed met the requirements of the General Statutes of North Carolina, and that the area described in the petition should be annexed; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the subject petition meets the requirements of §160A-31 of the General Statutes of North Carolina.

Section 2. That the property owned by Goshen Medical Center, Inc., the boundaries of which are more particularly described on Exhibit A attached hereto and incorporated herein by reference, consisting of 2.66 acres, more or less, which said parcels are located on South US Highway 17 in Number 8 Township, Craven County, North Carolina, be and the same is hereby annexed to the City of New Bern. A survey of the property being annexed appears of record in Book D, Page 650 of the Craven County Registry.

Section 3. That the effective date of annexation shall be midnight on April 27, 2021.

Section 4. That the area to be annexed be and the same is hereby made a part of Ward 6 of the City of New Bern.

Section 5. That this ordinance shall be recorded forthwith in the Office of the Register of Deeds of Craven County.

ADOPTED THIS 27<sup>TH</sup> DAY OF APRIL, 2021.

BRENDA E. BLANCO, CITY CLERK

| DANA E. OUTLAW, MAYOR |
|-----------------------|
|                       |

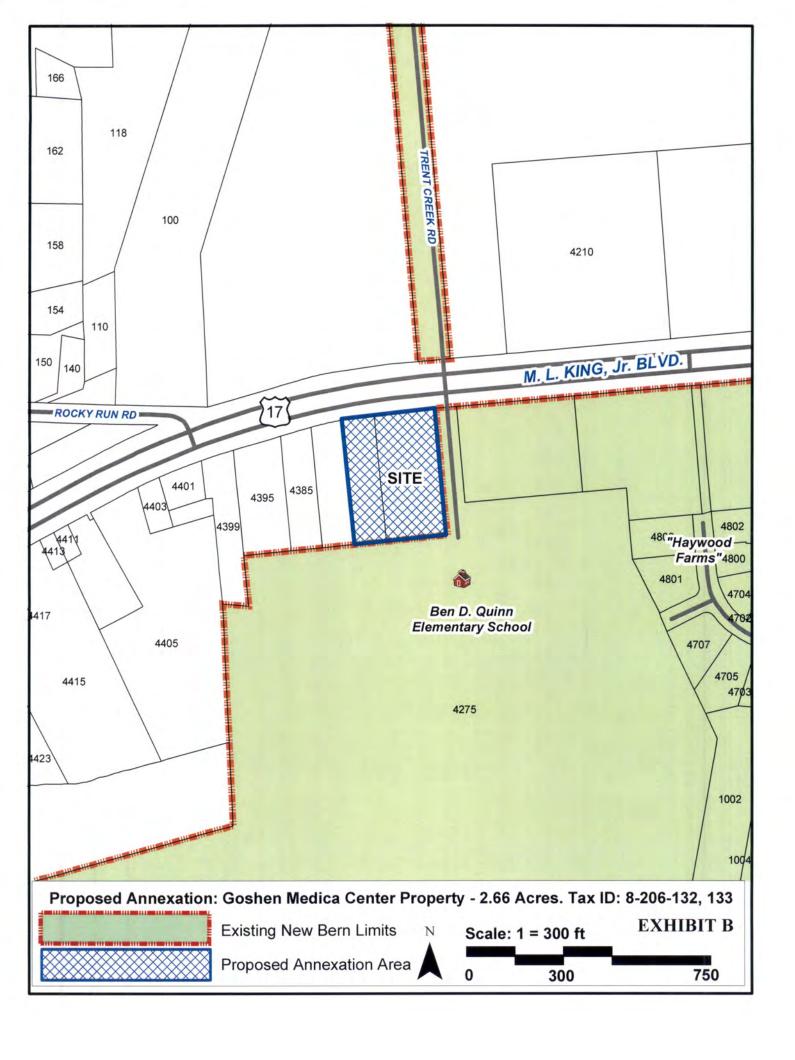
#### EXHIBIT A

<u>Tract 1</u>: Tax Parcel ID: 8-206-132

Being all of that parcel being parcel identification number 8-206-132, known as 3 White Tract West, containing 0.910 acres, more or less, as shown and recorded on that survey in Plat Cabinet D, Slide 650, of the Craven County Registry.

Tract 2: Tax Parcel ID: 8-206-133

Being all of that parcel bearing parcel identification number 8-206-133, known as 4 White Tract West, containing 1.75 acres, more or less as shown and recorded on that survey in Plat Cabinet D, Slide 650, of the Craven County Registry.



#### PETITION TO ANNEX

#### TO: BOARD OF ALDERMEN OF THE CITY OF NEW BERN

- Goshen Medical Center, Inc., the undersigned owner of real property, respectfully requests that the area described in Paragraph 2 below be annexed to the City of New Bern.
- The area to be annexed is contiguous to the City of New Bern, and the boundaries of such territory are more particularly described on <u>Exhibit A</u> attached hereto and incorporated herein by reference.

OWNER:

Goshen Medical Center, Inc.

Date: 3-25-2021

Mailing Address: P. O. Box 187, Faison, NC 28341

#### EXHIBIT A

Tract 1: Tax Parcel ID: 8-206-132

Being all of that parcel being parcel identification number 8-206-132, known as 3 White Tract West, containing 0.910 acres, more or less, as shown and recorded on that survey in Plat Cabinet D, Slide 650, of the Craven County Registry.

Tract 2: Tax Parcel ID: 8-206-133

Being all of that parcel bearing parcel identification number 8-206-133, known as 4 White Tract West, containing 1.75 acres, more or less as shown and recorded on that survey in Plat Cabinet D, Slide 650, of the Craven County Registry.

## AGENDA ITEM COVER SHEET



Agenda Item Title: Conduct a Public Hearing and Consider Adopting an Ordinance to Annex 3412 Old Airport Road

| Date of Meeting: 4/27/2021  Department: City Clerk |  | Ward # if applicable:                                    |  |
|--|--|--|--|
|  |  | Person Submitting Item: Brenda Blanco                    |  |
| Call for Public Hearing                            | g: □Yes⊠No   | Date of Public Hearing: N/A                              |  |
| Explanation of Item:                               | Barbara Fulche<br>annexed into th                                    | r requested that 3412 Old Airport Road be e City limits. |  |
| Actions Needed by<br>Board:                        | Conduct a public hearing and consider adopting the ordinance tannex. |  |  |
| Backup Attached:                                   | Memo and ordinance   |  |  |
| Is item time sensitive?                            | □Yes ⊠No   |  |  |
|  | 377  | he meeting? □Yes ⊠ No                                    |  |
|  |  |  |  |
| Cost of Agenda Item:                               |  |  |  |
| and certified by the Fir                           |  | been budgeted and are funds available  Yes No            |  |

**Additional Notes:** 

#### Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

TO: Mayor and Board of Aldermen

FROM: Brenda E. Blanco, City Clerk

**DATE:** April 16, 2021

SUBJECT: Conduct a Public Hearing and Consider Annexing 3412 Old Airport Road.

#### Background

Barbara Fulcher requested that her property at 3412 Old Airport Road be annexed into the city limits. The property consists of roughly 1.29 acres and is located in Number 7 Township. The Board approved a Sewer Use Agreement for this property at its April 13, 2021 meeting.

#### Recommendation

Conduct a public hearing and consider adopting an ordinance to annex the property.

| Ordinance No               |
|----------------------------|
| Prepared by and return to: |
| Jaimee Bullock Mosley      |
| DAVIS HARTMAN WRIGHT PLL   |
| 209 Pollock Street         |
| New Bern, NC 28560         |

# AN ORDINANCE ANNEXING TO THE CITY OF NEW BERN PROPERTY OF BARBARA FULCHER, CONSISTING OF 1.29 ACRES, MORE OR LESS, LOCATED AT 3412 OLD AIRPORT ROAD IN NUMBER 7 TOWNSHIP

THAT WHEREAS, Barbara Fulcher filed a petition requesting the annexation to the City of New Bern of property she owns, which is more particularly described on Exhibit A attached hereto and incorporated herein by reference, consisting of 1.29 acres, more or less, which said parcel is located at 3412 Old Airport Road in Number 7 Township, Craven County, North Carolina, the boundaries of which are illustrated on the annexation map prepared by the City of New Bern Development Services staff, which is attached hereto as Exhibit B, and incorporated herein by reference; and

WHEREAS, said petition was referred to the City Clerk for an investigation as to the sufficiency thereof; and

WHEREAS, the City Clerk certified the sufficiency of the petition in writing to the Board of Aldermen; and

WHEREAS, the Board of Aldermen called for a public hearing on the question of annexation of said territory; and

WHEREAS, pursuant thereto, notice of a public hearing to be held at 6:00 p.m. on April 27, 2021, in Craven Community College's Orringer Auditorium was duly caused to be published as required by law in the *Sun Journal*, a newspaper having general circulation in the City; and

WHEREAS, on April 27, 2021, at 6:00 p.m., a public hearing on the question of annexation of the subject area was held by the Board of Aldermen of the City of New Bern, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, it was then determined by the Board of Aldermen that the petition filed met the requirements of the General Statutes of North Carolina, and that the area described in the petition should be annexed; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the subject petition meets the requirements of §160A-31 of the General Statutes of North Carolina.

Section 2. That the property owned by Barbara Fulcher, the boundaries of which are more particularly described on Exhibit A attached hereto and incorporated herein by reference, consisting of 1.29 acres, more or less, which said parcel is located at 3412 Old Airport Road in Number 7 Township, Craven County, North Carolina, be and the same is hereby annexed to the City of New Bern. A survey of the property being annexed appears of record in Book E, Page 115 of the Craven County Registry.

Section 3. That the effective date of annexation shall be midnight on April 27, 2021.

Section 4. That the area to be annexed be and the same is hereby made a part of Ward 3 of the City of New Bern.

Section 5. That this ordinance shall be recorded forthwith in the Office of the Register of Deeds of Craven County.

ADOPTED THIS 27<sup>TH</sup> DAY OF APRIL, 2021.

|                              | DANA E. OUTLAW, MAYOR |  |
|------------------------------|-----------------------|--|
|                              |                       |  |
| BRENDA E, BLANCO, CITY CLERK |                       |  |

#### **EXHIBIT A**

All that certain tract or parcel of land lying and being in Number Seven Township, Craven County, North Carolina, and being described as follows:

Being all of Lot No. 1, as the same is shown upon a map of the subdivision of Lee's Branch Estates, Part 2, as drawn by Robert H. Davis, R.L.S., dared the 25<sup>th</sup> day of January, 1988, and recorded in Plat Cabinet E, Slide 115, of the Craven County Registry, reference to which should be made for a more particular description of said lot. Said property is conveyed subject to the setback requirements as set forth on said map.

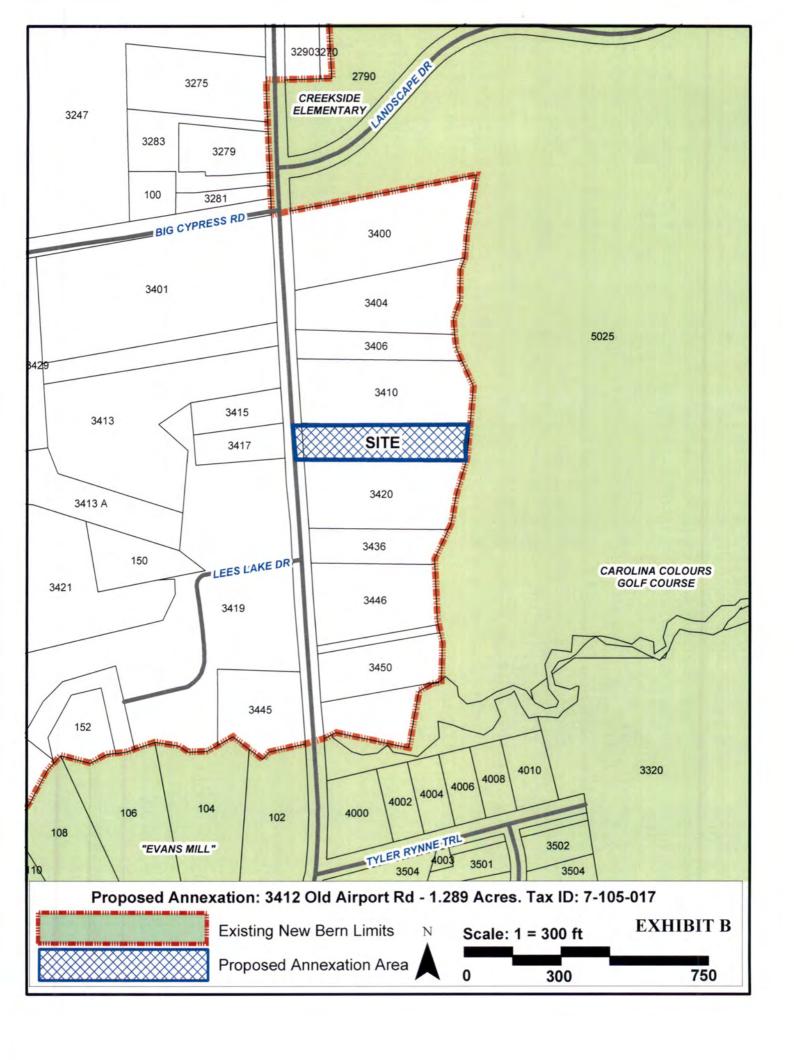
Said lot is also conveyed subject to a 10 foot drainage and utility easement along each lot line and a 25 foot drainage and utility easement along the rear lot line.

This property is also conveyed SUBJECT to the reservation of mineral rights contained in that deed from Weyerhaeuser Company to Louey M. Hearne and wife, Laura Hearne, dated March 10, 1987, and recorded in Book 1150 Page 239 of the Craven County Registry, which deed reservations are incorporated herein by reference.

This property is also conveyed SUBJECT to the following restrictions which shall forever run with and be a part of this property:

- (1) No structure shall be erected, altered, placed or permitted to remain on the above described parcel other than for use as a single family residential dwelling with a private garage and such outbuildings as are incidental to the residential use of said lot.
- (2) All dwelling and outbuildings erected upon said property shall be constructed of material of good grade, quality and appearance and all construction shall be performed in a good workmanship. The exterior construction of the dwelling shall not be of asbestos shingles or imitation brick roll or siding or imitation stone roll siding.
- (3) No noxious or offensive trade or activity shall be carried on upon a lot nor shall anything be done thereon which may be a nuisance or an annoyance to the neighborhood.

Notwithstanding the provisions set forth in paragraph (1) hereinabove, a mobile home shall be permitted on said lot provided that said mobile home is used for the sole purpose of housing an immediate member of the family who owns said parcel of land. The immediate family shall include, mother, father, brother, sister, mother-in-law, and father-in-law, however, no more than one mobile home shall be permitted on said parcel for such purpose.



#### PETITION TO ANNEX

#### TO: BOARD OF ALDERMEN OF THE CITY OF NEW BERN

- Barbara Fulcher, the undersigned owner of real property, respectfully requests that the area described in Paragraph 2 below be annexed to the City of New Bern.
- The area to be annexed is contiguous to the City of New Bern, and the boundaries of such territory are more particularly described on <u>Exhibit A</u> attached hereto and incorporated herein by reference.

OWNER:

Barbara Fulcher

Date: March 25, 2021

Mailing Address: 3412 Old Airport Road, New Bern, North Carolina 28560

#### EXHIBIT A

All that certain tract or parcel of land lying and being in Number Seven Township, Craven County, North Carolina, and being described as follows:

Being all of Lot No. 1, as the same is shown upon a map of the subdivision of Lee's Branch Estates, Part 2, as drawn by Robert H. Davis, R.L.S., dated the 25th day of January, 1988, and recorded in Plat Cabinet E, Slide 115, of the Craven County Registry, reference to which should be made for a more particular description of said lot. Said property is conveyed subject to the setback requirements as set forth on said map.

Said lot is also conveyed subject to a 10 foot drainage and utility easement along each lot line and a 25 foot drainage and utility easement along the rear lot line.

This property is also conveyed SUBJECT to the reservation of mineral rights contained in that deed from Weyerhaeuser Company to Louey M. Hearne and wife, Laura Hearne, dated March 10, 1987, and recorded in Book 1150 Page 239 of the Craven County Registry, which deed reservations are incorporated herein by reference.

This property is also conveyed SUBJECT to the following restrictions which shall forever run with and be a part of this property:

- (1) No structure shall be erected, altered, placed or permitted to remain on the above described parcel other than for use as a single family residential dwelling with a private garage and such outbuildings as are incidental to the residential use of said lot.
- (2) All dwelling and outbuildings erected upon said property shall be constructed of material of good grade, quality and appearance and all construction shall be performed in a good workmanship. The exterior construction of the dwelling shall not be of asbestos shingles or imitation brick roll or siding or imitation stone roll siding.
- (3) No noxious or offensive trade or activity shall be carried on upon a lot nor shall anything be done thereon which may be a nuisance or an annoyance to the neighborhood.
- (4) Notwithstanding the provisions set forth in paragraph (1) hereinabove, a mobile home shall be permitted on said lot provided that said mobile home is used for the sole purpose of housing an immediate member of the family who owns said parcel of land. The immediate family shall include, mother, father, brother, sister, motherin-law, and father-in-law, however, no more than one mobile home shall be permitted on said parcel for such purpose.

# AGENDA ITEM COVER SHEET

**Agenda Item Title:** City Manager's Presentation of Fiscal Year 2021-22 Budget.

| Date of Meeting: 4/27/2021  Department: Finance |                             | Ward # if applicable:                             |  |
|---|-----------------------------|---|--|
|   |                             | Person Submitting Item:<br>Mary Hogan, MPA, CPA   |  |
| Call for Public Hearing                         | g: □Yes⊠No                  | Date of Public Hearing:                           |  |
| Explanation of Item:                            | The recommend               | ed Fiscal Year 2021-22 Budget will be provided at |  |
| Explanation of Item.                            |                             | ng with a brief overview by the City Manager.     |  |
| Actions Needed by<br>Board:                     | Informational at this point |   |  |
| Backup Attached:                                |                             |   |  |
|   | MN DN                       |   |  |
| Is item time sensitive? Will there be advocates |                             | he meeting? □Yes ⊠ No                             |  |
|   |                             |   |  |
| Cost of Agenda Item:                            |                             |   |  |
|   |                             | been budgeted and are funds Director? □Yes □ No   |  |

**Additional Notes:** 

## AGENDA ITEM COVER SHEET



**Agenda Item Title:** 

Consider Adopting a Resolution Authorizing the Sell of 1213 Mechanic Street by The Redevelopment Commission of the City of New Bern.

| Date of Meeting: 4/27/2020  Department: Development Services |   | Ward # if applicable: Ward 5   |  |
|--|---|--|--|
|  |   | Person Submitting Item: Jeff Ruggieri, Director of Development Services  |  |
| Call for Public Hearing                                      | g: □Yes⊠No  | Date of Public Hearing: N/A  |  |
| Explanation of Item:   |   | horizing the Redevelopment Commission to sell d at 1213 Mechanic Street. |  |
| Actions Needed by<br>Board:                                  | Adopt Resolution  |  |  |
| Backup Attached:   | Memo, Resolution, Resolution from Redevelopment<br>Commission |  |  |
| Is item time sensitive?                                      | □Yes □No  |  |  |
| Will there be advocate                                       | s/opponents at t  | he meeting?  |  |
|  |   |  |  |
| Cost of Agenda Item:   |   |  |  |
| If this requires an expe<br>and certified by the Fir         |   | been budgeted and are funds available  Yes  No                           |  |

**Additional Notes:** 



#### MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

DATE: April 16, 2021

SUBJECT: Consider Adopting a Resolution Authorizing the sell of 1213 Mechanic

Street by The Redevelopment Commission of the City of New Bern.

The City of New Bern Redevelopment Commission desires to sell the property located at 1213 Mechanic Street, further identified as Craven County Parcel Id Number 8-014-065. This is consistent with the Redevelopment Plan which was approved and adopted February 11, 2020 by the Board of Alderman. The Redevelopment plan facilitates rebuilding and rehabilitation in the Redevelopment Commission boundary. The Redevelopment Plan is designed to improve the overall appearance of the redevelopment area community by removing the overgrowth, litter and debris that contributes to visual blight.

The Redevelopment Commission has received a request to sell 1213 Mechanic Street from the adjoining property owner.

The Redevelopment Commission recommends The Board Consider Adopting a Resolution to sell 1213 Mechanic Street.

Please contact Jeff Ruggieri at 639-7587 should you have questions or need additional information.

#### RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN

WHEREAS, the Redevelopment Commission of the City of New Bern desires to sell the real property located at 1213 Mechanic Street, further identified as Craven County Parcel ID number 8-014-064, for use consistent with the Redevelopment Plan; and

WHERAS, the Redevelopment Commission has received an offer to purchase the Subject Property from a redeveloper who desires to purchase the Subject Property to expand and enhance the outdoor space of his adjoining property; and

WHERAS, the Redevelopment Commission deems it advisable and in the public interest to have citizen participation in accomplishing the goals of the Redevelopment Commission; and

WHERAS, the Subject Property is not suitable for other forms of redevelopment as it is in the 100-year flood plain; and

WHERAS, any conveyance of this Subject Property shall be subject to existing land use regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That based on the foregoing findings, the Board of Alderman hereby approves the sale of 1213 Mechanic Street, further identified at Craven County Parcel ID 8-014-065.

ADOPTED THIS THE 27th DAY OF APRIL 2021.

|  | DANA E. OUTLAW, MAY |
|--|---------------------|
|--|---------------------|

BRENDA E. BLANCO, CITY CLERK



#### RESOLUTION

WHEREAS, the Redevelopment Commission of the City of New Bern desires to sell the real property located at 1213 Mechanic St., more particularly identified as Craven County Parcel ID Number 8-014-065 ("Subject Property"), for use consistent with the Redevelopment Plan; and

WHEREAS, Goal 1 of the Redevelopment Plan is to improve the overall appearance of the redevelopment area community by removing the overgrowth, litter and debris that contribute to visual blight; and

WHEREAS, the Redevelopment Commission has received an offer to purchase the Subject Property from a redeveloper who, on his own initiative, removed overgrowth and litter from the Subject Property; and

WHEREAS, the redeveloper desires to acquire the Subject Property in order to expand and enhance the outdoor space of his adjoining property; and

WHEREAS, the Redevelopment Commission deems it advisable and in the public interest to have citizen participation in accomplishing the goals of the Redevelopment Commission; and

WHEREAS, the Subject Property is not suitable for other forms of redevelopment because it is located in the 100 year flood plain; and

WHEREAS, any conveyance of this Subject Property shall be subject to existing land use regulations; and

WHEREAS, pursuant to North Carolina General Statute 160A-514, the Board of Aldermen of the City of New Bern must find that the proposed sale is consistent with the Redevelopment Plan and approve the sale before the conveyance can be effectuated.

NOW, THEREFORE, BE IT RESOLVED BY THE REDEVELOPMENT COMMISSION OF THE CITY OF NEW BERN:

That, based on the foregoing findings, the Redevelopment Commission hereby requests the Board of Aldermen approve the sale of the Subject Property.

This the 14th day of April 2021.

Tharesa Lee, Chairperson

Jeff Ruggieri, Director of Development Services

#### Craven County Geographic Information System

Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessment purposes.

This report was created by Craven County GIS reporting services on 4/21/2021 8:22:20 AM

Parcel ID: 8-014 -065

Owner: REDEVELOPMENT COMMISSION OF THE

Mailing Address: PO BOX 1129 NEW BERN NC 28563

Property Address: 1213 MECHANIC ST

Description: 183 & 1213 MECHANIC

Lot Description : Subdivision :

Assessed Acreage: 0.118 Calculated Acreage: 0.120

Deed Reference: 3640-1169 Recorded Date: 11 17 2020

Recorded Survey:

Estate Number:

Land Value: \$4,000 Tax Exempt: Yes

Improvement Value: \$0 # of Improvements:

Total Value: \$4,000

City Name : NEW BERN Fire tax District :

Drainage District : Special District :

Land use : RES - MFG HOME AS REAL PROP

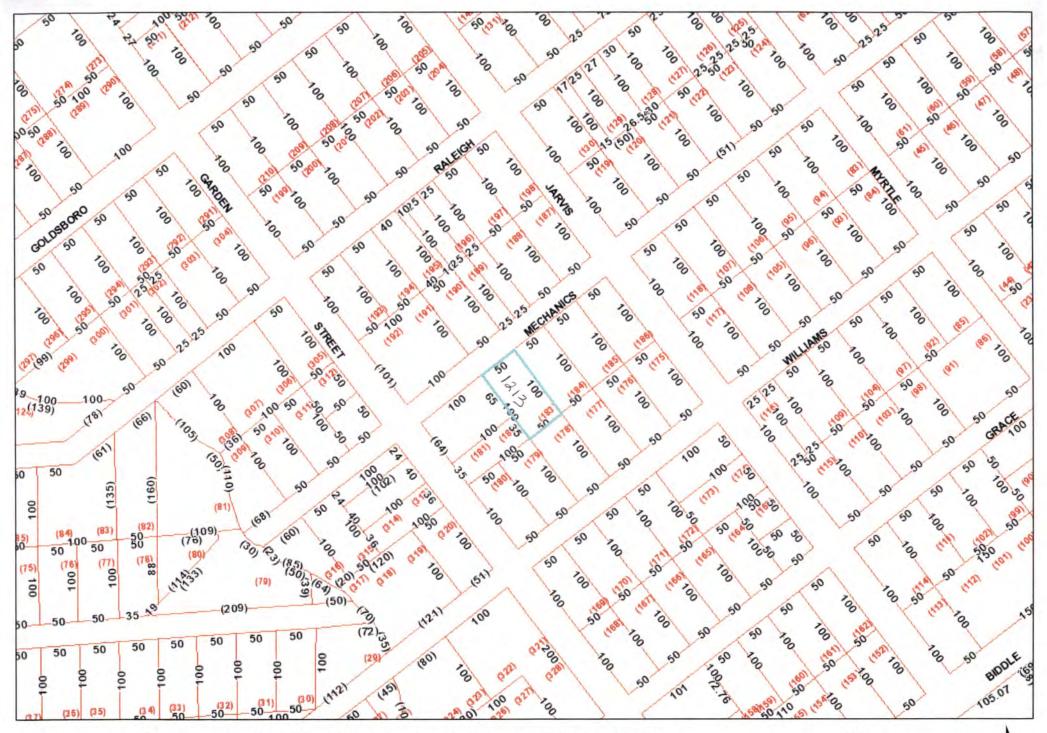
#### Recent Sales Information

| SALE DATE  | Sellers Name                  | Buyers Name                        | Sale Type              | Sale Price |
|------------|-------------------------------|------------------------------------|------------------------|------------|
| 11/17/2020 | NEW BERN-CITY OF              | REDEVELOPMENT<br>COMMISSION OF THE | MULTI-PARCEL-<br>SALE* | \$0        |
| 1/11/2018  | CRAVEN COUNTY & NEW BERN-CITY | NEW BERN-CITY OF                   | MULTI-PARCEL-<br>SALE* | \$0        |
| 10/30/2017 | BOMNAM, HUBERT HRS            | CRAVEN COUNTY & NEW BERN-CITY      | STRAIGHT<br>TRANSFER   | \$10,000   |
| 6/4/1986   | FLORA BEST BELL               | BOMNAM, HUBERT                     | BUILDING SALE          | \$32,000   |
| 1/1/1982   | BOMNAM, HUBERT                | BOMNAM, HUBERT HRS                 | STRAIGHT<br>TRANSFER   | \$0        |
| 1/1/1982   | BOMNAM, HUBERT                | BOMNAM, HUBERT HRS                 | STRAIGHT<br>TRANSFER   | \$0        |

#### List of Improvements to Site



No improvements listed for this parcel



Craven County GIS 1213 Mechanic St - Tax ID 8-014-065



## **AGENDA ITEM COVER SHEET**



## **Agenda Item Title:**

Consider Adopting a Resolution to Recommend Strategic Buy-Out Program Zones to the North Carolina Office of Recovery and Resiliency (NCORR) Strategic Buy-Out Program.

| Date of Meeting: 4/27/           | 2021   | Ward # if applicable: N/A  |  |
|----------------------------------|--|--|--|
| Department: Development Services |  | Person Submitting Item: Amanda Ohlensehlen, Community and Economic Development Manager   |  |
| Call for Public Hearin           | g: □Yes⊠No   | Date of Public Hearing:  |  |
| Explanation of Item:             |  | of Recovery and Resiliency (NCORR) has   |  |
|                                  | plan to initiate<br>within New Ber<br>consider makin | the City of New Bern regarding NCORR's the ReBuild NC Strategic Buyout Program rn's jurisdiction. The Board is asked to g the recommendation for 4 proposed Buyout e considered for acceptance into the program. |  |
| Actions Needed by<br>Board:      | Adopt A Resolu                                       | ution  |  |
| Backup Attached:                 | Memo, Resolut  | ion, Buyout Zone Maps  |  |
| Is item time sensitive?          | □Yes □No   |  |  |
| Will there be advocate           | s/opponents at                                       | the meeting?   Yes   No  |  |
| Cost of Agenda Item:             |  |  |  |
|                                  |  | been budgeted and are funds<br>e Director?  Yes  No  |  |

**Additional Notes:** The NCORR policy team will review the City of New Bern's proposed buyout zones and draft a cooperative agreement for future consideration by the Board.



New Bern, NC 28563 (252)639-7587

### MEMORANDUM

TO: Mayor Outlaw and Board of Aldermen

FROM: Amanda Ohlensehlen, Community & Economic Development Manager

**DATE**: April 16, 2021

SUBJECT: Consider Adopting a Resolution to Recommend Strategic Buy-Out

Program Zones to the North Carolina Office of Recovery and Resiliency

Strategic Buy-Out Program.

The North Carolina Office of Recovery and Resiliency (NCORR) is working with local governments to identify areas with the greatest risk of damage from future hurricanes and floods. The ReBuild NC Strategic Buyout Program purchases properties that are prone to repeated flooding from hurricanes and other rain events. Properties purchased from voluntarily participating property owners by the ReBuild NC Strategic Buyout Program will be demolished and cleared, and permanently maintained as green spaces. The ReBuild NC Strategic Buyout Program has collaborated with local government officials to identify high-risk areas, referred to as Buyout Zones or Disaster Risk Reduction Areas (DRRA), in certain counties impacted by Hurricane Matthew and/or Hurricane Florence, that are at greatest risk of damage from future flood and hurricane events.

NCORR received funds from HUD for the purpose of ensuring that individuals residing in storm-impacted communities or are in a floodway or floodplain may live in safe, sanitary housing. The ReBuild NC Buyout Program helps achieve that goal in a manner that benefits low- and moderate-income persons or that meets a particularly urgent need, as defined by HUD.

NCORR has consulted with the City of New Bern regarding NCORR's plan to initiate the Buyout Program within New Bern's jurisdiction. The City of New Bern has been asked to identify Buyout Zones for further review and acceptance by the NCORR policy team. Once agreed upon, NCORR will finalize a cooperative agreement. The agreement will be used for the purpose of facilitating the ReBuild NC Buyout Program. Staff will make the recommendation for the 4 proposed Buyout Zone areas identified on the attached maps to be considered as part of the cooperative agreement. At a future time, the City

of New Bern would consider the terms and conditions of the cooperative agreement to partner with NCORR in ensuring the successful administration and completion of the Buyout Program within the City of New Bern.

Eligible property owners would be contacted by NCORR with information about the Program, details on public meetings being held in their area (possibly virtual due to COVID-19), and instructions on how to apply. The Buyout Award will be based on the pre-storm fair market value of an applicant's property minus any duplication of benefits. Additional incentives are available to eligible applicants who relocate to an area of lesser flood risk within their county or another area within North Carolina. Property owners who apply to the program will be assigned an intake specialist and case manager to answer questions and provide guidance through every step of the process.

If you have any questions or need additional information, please contact Amanda Ohlensehlen at 252-639-7580.

#### RESOLUTION

THAT WHEREAS, the North Carolina Office of Recovery and Resiliency ("NCORR") is working with local governments to identify areas with the greatest risk of damage from future hurricanes and floods.

WHEREAS, the ReBuild NC Strategic Buyout Program purchases properties that are prone to repeated flooding from hurricanes and other rain events.

WHEREAS, properties purchased from voluntarily participating property owners by the ReBuild NC Strategic Buyout Program will be demolished, cleared, and permanently maintained as green spaces by the City of New Bern.

WHERAS, the ReBuild NC Strategic Buyout Program has collaborated with local government officials to identify high-risk areas, referred to as Buyout Zones or Disaster Risk Reduction Areas ("DRRA"), in counties impacted by Hurricane Matthew and/or Hurricane Florence that are at greatest risk of damage from future flood and hurricane events.

WHEREAS, NCORR received funds from HUD for the purpose of ensuring that individuals residing in storm-impacted communities or are in a floodway or floodplain may live in safe, sanitary housing.

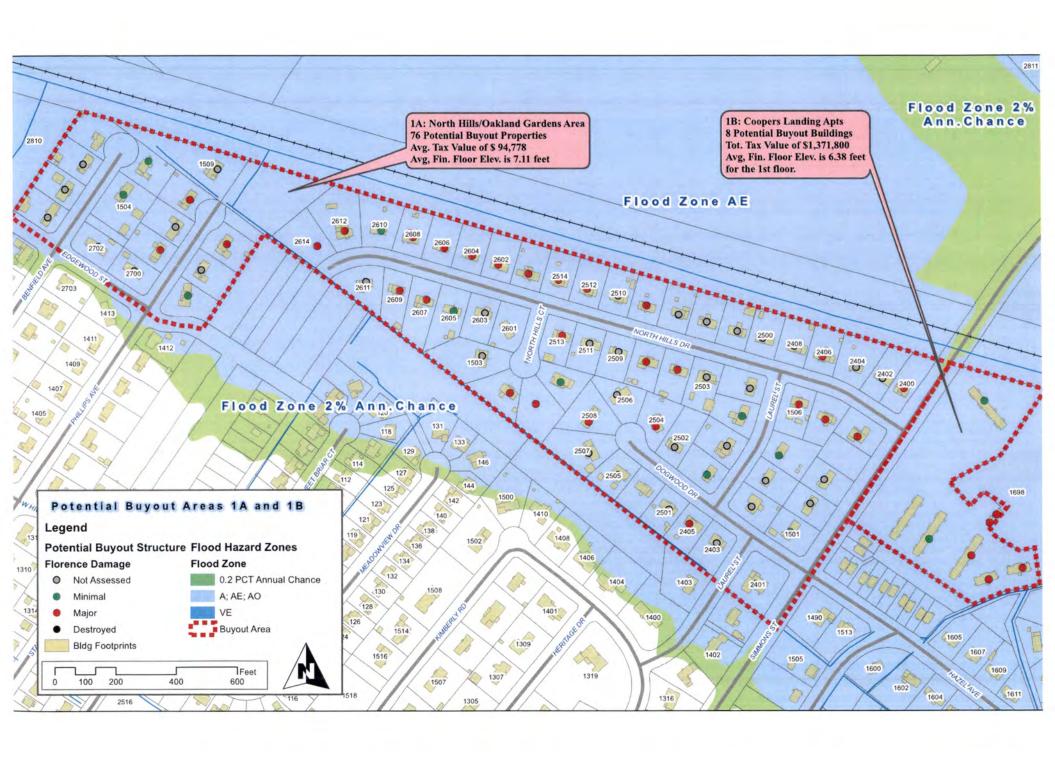
WHEREAS, the ReBuild NC Buyout Program helps achieve that goal in a manner that benefits low- and moderate-income persons or that meets a particularly urgent need, as defined by HUD.

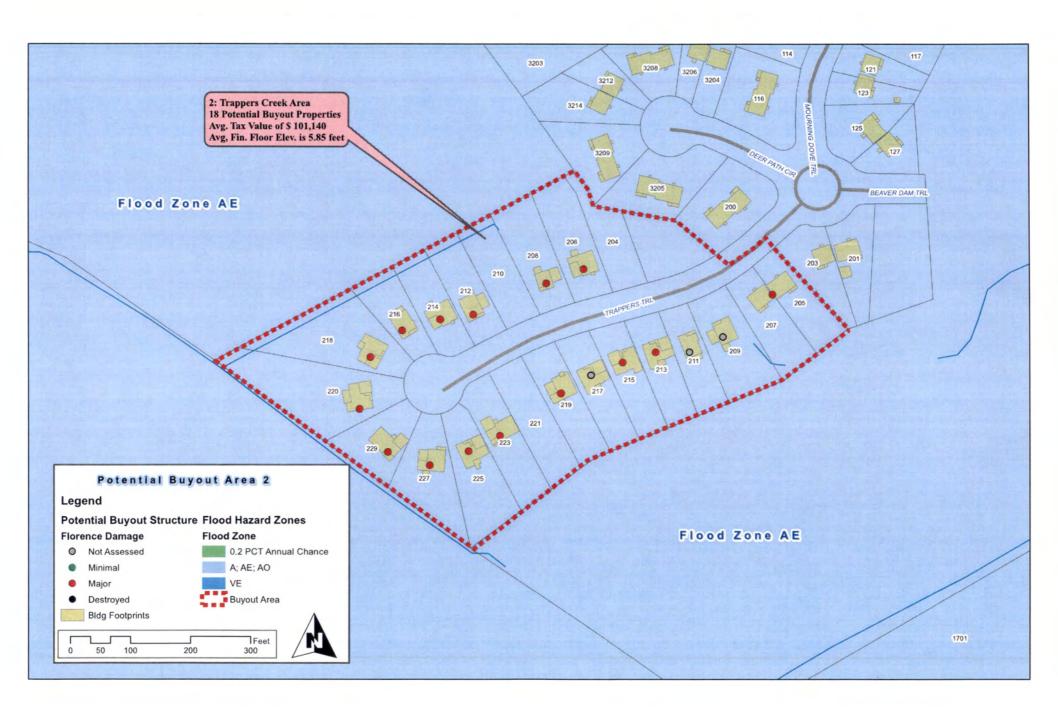
## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

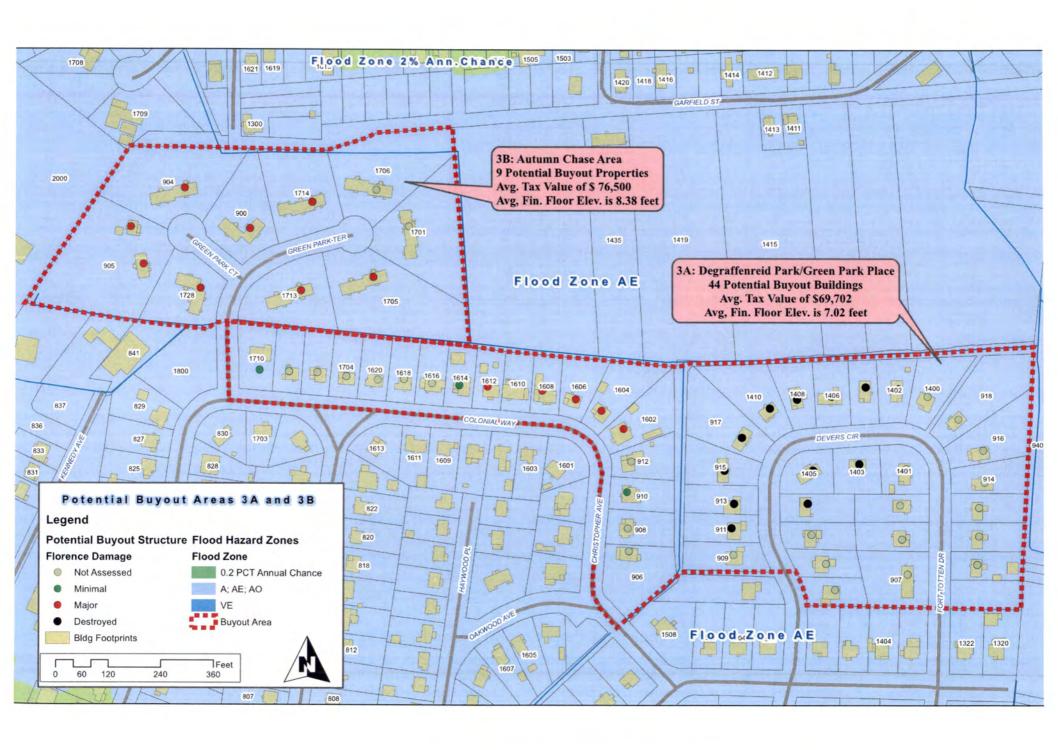
That four (4) buyout zones within the City of New Bern shall be recommended to the NCORR policy team for consideration of acceptance into the ReBuild NC Strategic Buyout Program as identified on the maps attached hereto and incorporated herein by reference.

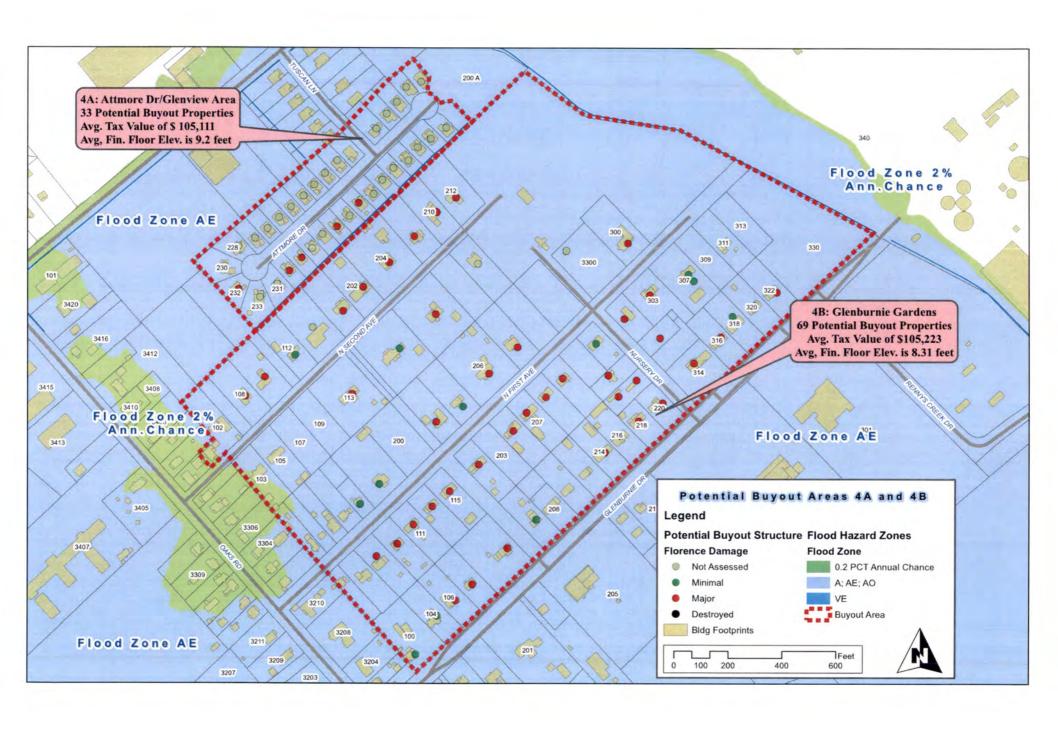
ADOPTED THIS 27th DAY OF APRIL, 2021.

|                            | DANA E. OUTLAW, MAYOR | _ |
|----------------------------|-----------------------|---|
| BRENDA E BLANCO CITY CLERK |                       |   |









## AGENDA ITEM COVER SHEET



## **Agenda Item Title:**

Consider adopting a resolution to accept ownership and maintenance responsibilities of Arbor Green Way.

| Department: Public Works l Call for Public Hearing: |                                | Person Submitting Item: George Chiles, Staff Engineer  Date of Public Hearing: N/A |
|---|--------------------------------|--|
| Call for Public Hearing:                            | □Yes⊠No                        | Date of Public Hearing: N/A  |
|   |                                |  |
| Explanation of Item:                                |                                | ing a resolution to accept ownership and sponsibilities of Arbor Green Way.        |
| Actions Needed by<br>Board:                         | Approve resolu                 | tion.  |
| Backup Attached:                                    | Memo<br>Letter of Reque<br>Map | st   |
| Is item time sensitive?                             | Ves XINo                       |  |
|   |                                | he meeting? □Yes ☒ No  |

Additional Notes: N/A



Public Works Department
P.O. Box 1129, 1004 S. Glenburnie Road
New Bern, N.C. 28563-1129
Phone: (252) 639-7501
Fax: (252) 636-1848

April 27, 2021

Memo to: Mayor and Board of Aldermen

From: George Chiles, Staff Engineer Public Works

Re: Consider adopting a resolution to accept ownership and

maintenance responsibilities of Arbor Green Way.

### Background Information:

The City of New Bern received request to accept ownership and maintenance responsibilities of Arbor Green Way.

The City of New Bern Public Works Department has performed a built-to-standards inspection and has confirmed that Arbor Green Way has been constructed to meet City of New Bern Street Design Standards.

#### Recommendation:

City staff recommends Board adopt Resolution to accept ownership and maintenance responsibilities of Arbor Green Way.

Please contact me if there are any questions or if additional information is required.

#### RESOLUTION

THAT WHEREAS, the City of New Bern has received a request to accept ownership and maintenance responsibilities of Arbor Green Way located within Arbor Green Development; and

WHEREAS, the City of New Bern Public Works Department has performed a built-to-standards inspection and has confirmed that this street has been constructed to meet City of New Bern Street Design Standards, and recommends that the City accept the street known as Arbor Green Way; and

WHEREAS, the Board of Aldermen of the City of New Bern desires to approve said request.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the City of New Bern hereby accepts ownership and/or maintenance responsibilities of Arbor Green Way.

ADOPTED THIS 27th DAY OF APRIL 27, 2021.

|                              | DANA E. OUTLAW, MAYOR |  |
|------------------------------|-----------------------|--|
| BRENDA E. BLANCO, CITY CLERK |                       |  |



Craven County GIS Arbor Green Way Acceptance



## AGENDA ITEM COVER SHEET



**Agenda Item Title:**Consider adopting an ordinance amendment amending section 70 "Traffic and Vehicles" of the City of New Bern Code of Ordinances.

| Date of Meeting: 4/27/2                              | 1                | Ward # if applicable: 6   |  |
|--|------------------|---|--|
| Department: Public Works                             |                  | Person Submitting Item:<br>George Chiles, Staff Engineer PW   |  |
| Call for Public Hearing                              | g: □Yes⊠No       | Date of Public Hearing:   |  |
|  |                  |   |  |
| Explanation of Item:                                 | the Code of Ord  | een made to Section 70 (Traffic and Vehicles of dinances to update 70-132 (Maximum Speed -Five Miles per hour). |  |
| Actions Needed by<br>Board:                          | Consider adopti  | ing the amended ordinance   |  |
| Backup Attached:                                     | Ordinance        |   |  |
|  |                  |   |  |
| Is item time sensitive?                              |                  |   |  |
| Will there be advocates                              | s/opponents at t | he meeting?   |  |
|  |                  |   |  |
| Cost of Agenda Item:                                 |                  |   |  |
| If this requires an expe<br>and certified by the Fir |                  | been budgeted and are funds available  Yes  No  |  |
|  |                  |   |  |

**Additional Notes:** 



Public Works Department
P.O. Box 1129, 1004 S. Glenburnie Road
New Bern, N.C. 28563-1129
Phone: (252) 639-7501
Fax: (252) 636-1848

April 16, 2021

Memo to: Mayor and Board of Aldermen

From: George Chiles, Staff Engineer Public Works

Re: Consider adopting an ordinance amendment amending section 70 "Traffic

and Vehicles" of the City of New Bern Code of Ordinances.

### **Background Information**

Arbor Green Way is under consideration for adopting a resolution to accept ownership and maintenance responsibilities. Acceptance of the ownership and maintenance responsibilities necessitates the need to recommend that Section 70-132 be modified to include Arbor Green Way as a twenty-five miles per hour maximum speed limit.

## Section 70-132 Maximum Speed Limits on specific streets - Twenty-five miles per hour

### Addition:

o Arbor Green Way:

Refer to Ordinance Appendix B

#### Recommendation

The Public Works Department recommends and request that the Board adopt an ordinance amendment, amending Chapter 70 "Traffic and Vehicles" of the City of New Bern Code of Ordinances as outlined above.

AN ORDINANCE TO AMEND THE TRAFFIC SCHEDULE IDENTIFIED AS "MAXIMUM SPEED LIMITS" REFERENCED IN SECTION 70-132 OF CHAPTER 70 "TRAFFIC AND VEHICLES" OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the Director of Public Works of the City of New Bern recommends that certain amendments be made to the traffic schedule identified as "Maximum Speed Limits" referenced in Section 70-132. "Maximum speed limits on specific streets" of Chapter 70 "Traffic and Vehicles" of the Code of Ordinances of the City of New Bern; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to effect said revisions to the traffic schedule identified as "Maximum Speed Limits" referenced in Section 70-132. "Maximum speed limits on specific streets" of Chapter 70 "Traffic and Vehicles" of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That the traffic schedule identified as "Maximum Speed Limits" adopted by the board of aldermen and referenced in Section 70-132. "Maximum speed limits on specific streets." of Division 4. "Speed" of Article III. "Operation of Vehicles" of Chapter 70 "Traffic and Vehicles" of the Code of Ordinances of the City of New Bern be and the same is hereby amended by adding the following street to the section entitled "Maximum speed limits on specific streets – Twenty-five miles per hour":

Arbor Green Way

SECTION 2. This ordinance shall be effective from and after the date of its adoption.

ADOPTED THIS 27th DAY OF APRIL, 2021.

| DANA E. OUTLAW, MAYOR |  |
|-----------------------|--|
|-----------------------|--|

BRENDA E. BLANCO, CITY CLERK

# CITY OF NEW BERN

## "MAXIMUM SPEED LIMITS"



## AS DEFINED IN SECTION 70-132 OF THE NEW BERN CODE OF ORDINANCES

Adopted by the Board of Aldermen of the City of New Bern July 24, 2018

Revised: April 27, 2021

## Maximum speed limits on specific streets - Twenty-five Miles per hour.

| A Street  |  |
|---|--|
| Adell Lane  |  |
| Alabama Avenue  |  |
| Albemarle Court   |  |
| Albury Court  |  |
| Allen Drive   |  |
| Amhurst Boulevard   |  |
| Apenzell Lane   |  |
| Arbon Court   |  |
| Arbon Lane  |  |
| Arbor Green Way   |  |
| Arcane Circle   |  |
| Arcaro Walk   |  |
| Asheville Street  |  |
| Attmore Drive   |  |
| Auburn Court  |  |
| Augusta Court   |  |
| Austin Avenue   |  |
| Avenue A  |  |
| Avenue B  |  |
| Avenue C  |  |
| Avenue D  |  |
| Aycock Avenue   |  |
| B Street  |  |
| Baden Court   |  |
| Baden Road  |  |
| Bandon Drive  |  |
| Basil Drive   |  |
| Batts Hill Road, from Turtle Bay Drive east to its terminus |  |
| Bay Hill Court  |  |
| Bay Street  |  |
| Bayberry Park Drive   |  |
| Beacon Hill Road  |  |
| Beaufort Street   |  |
| Beaver Dam Trail  |  |
| Beech Street  |  |
| Belle Oaks Drive  |  |
| Belles Way  |  |
| Belmont Boulevard   |  |
| Benfield Avenue   |  |
| Bern Street   |  |
| Berry Hill Road   |  |
|   |  |

**Biddle Street** 

| Biel Lane   |
|---|
| Blades Avenue   |
| Bloomfield Street   |
| Blue Jay Court  |
| Bluebell Trace  |
| Boleyn Loop   |
| Booms Alley   |
| Bray Avenue   |
| Brems Battery   |
| Briarhill Court   |
| Briarhill Road  |
| Brices Crossing Boulevard   |
| Brookshire Drive  |
| Brugg Court   |
| Brunswick Avenue, from Colony Drive in a northwesterly direction, to its dead end |
| Bryan Street  |
| Buckskin Drive  |
| Bullens Creek Drive   |
| Bungalow Drive  |
| Burlywood Lane  |
| Buttercup Court   |
| Buxton Way  |
| C Street  |
| Canal Street  |
| Candlewood Lane   |
| Canterwood Lane   |
| Cardinal Place  |
| Cardinal Road   |
| Carmel Lane   |
| Carmer Street   |
| Carolina Avenue   |
| Carolina Street   |
| Carroll Street  |
| Carver Street   |
| Cashmere Lane   |
| Castle Ridge Road   |
| Catarina Lane   |
| Cayenne Court   |
| Cedar Street  |
| Celadon Lane  |
| Center Avenue   |
| Cerise Circle   |
| Change Street   |
| Chapman Street  |
|   |

Charles Street

| Charmer Street       |
|----------------------|
| Chattawka Lane       |
| Cherry Lane          |
| Chestnut Avenue      |
| Christian Court      |
| Christopher Avenue   |
| Church Street        |
| Cinnamon Run         |
| Clark Avenue         |
| Clark Street         |
| Cleveland Street     |
| Club House Drive     |
| Cobb Street          |
| Cobblestone Alley    |
| Coley Lane           |
| College Court        |
| College Street       |
| College Way          |
| Colonial Place       |
| Colonial Way         |
| Colony Drive         |
| Concord Street       |
| Conner Grant Road    |
| Contentnea Avenue    |
| Coventry Court       |
| Corena Drive         |
| Coriander Drive      |
| Corinth Drive        |
| Counts Court         |
| Court Street         |
| Cove Harbor          |
| Crabtree Circle      |
| Craftsman Drive      |
| Cranberry Lane       |
| Craven Street        |
| Crawford Street      |
| Creekside Drive      |
| Creeping Phlox Drive |
| Crepe Myrtle Court   |
| Crescent Street      |
| Crimson Walk         |
| Currituck Court      |
| Cypress Shores Drive |
| Cypress Street       |
|                      |

Dail Street

| Daniels Street           |
|--------------------------|
| Dare Court               |
| Darst Avenue             |
| Dartmouth Lane           |
| Davis Street             |
| Deer Path Circle         |
| Deerfoot Circle          |
| Delaney Way              |
| Delesa Court             |
| Delft Drive              |
| Denim Court              |
| Derby Court              |
| Derby Park Avenue        |
| Devers Avenue            |
| Devers Circle            |
| Dickinson Court          |
| Dillahunt Street         |
| Dixon Nursery Drive      |
| Dogwood Drive            |
| Doral Court              |
| Dovefield Court          |
| Drew Avenue              |
| Duchess Court            |
| Duffy Street             |
| Dukes Court              |
| Dunn Street              |
| Durham Street            |
| E Street                 |
| Earls Court              |
| East Front Street        |
| East Hightree Lane       |
| East Pleasant Hill Drive |
| East Rose Street         |
| Eden Street              |
| Edenton Street           |
| Edgecombe Street         |
| Edgerton Drive           |
| Edgewood Street          |
| <b>Educational Drive</b> |
| Edwards Way              |
| EF Thompkins Lane        |
| Eighth Street            |
| Elizabeth Avenue         |
| Ellington Street         |
| Elm Drive                |
|                          |

Daniels Street

Elsmore Drive Elveden Road **Emerson Street** Emmen Road English Ivy Lane **Eubanks Street** Evans Mill Road **Evans Street** Evergreen Lane F Street Fairfax Lane Fairways Seven Court Fairways West Court Fairways West Drive Fairwoods Lane Farrior Circle Fayetteville Street Felicity Lane Fieldgreen Circle Fifth Street Firestone Court First Avenue Fishing Creek Drive Fleet Street Florida Avenue Forbes Alley Forest Park Drive Forest Street Fort Totten Drive Fourth Street Fowlers Lane Franklin Avenue Friburg Road Friendly Avenue Fulcher Lane G Street Gables Road Garden Street Gardner Alley Garfield Street Gaston Boulevard **Gaston Court** General Branch Drive

Elm Street Elmwood Street

Geneva Court Geneva Road George Street Georgia Avenue Gladiola Drive Glenbrook Lane Glenburnie Drive Glenwood Avenue Goldsboro Street Grace Avenue Grace Street Granville Court **Grave Street** Green Street Greenbrier Court Greensboro Street Griffin Avenue **Guilford Court Guion Street** H Street Haley Ray Lane Halifax Circle Hancock Street Harbor Drive Harbor Island Road Hardee Farms Drive Harkers Way Harrison Street Hartford Avenue Harvard Way Hatties Lane Hawks Pond Road Haywood Farms Road Haywood Place Hazel Avenue Health Drive Heather Court Heckathorne Drive Helen Avenue Henderson Avenue Henna Place Heritage Drive Hidden Drive Hidden Harbor Drive

High School Drive

High Street

Highland Avenue, from Madison Avenue to Trent Road

Highwood Lane

Hillmont Road

Holly Street

Homestead Drive

Honda Drive

Honeycutt Court

Horgen Court

Horseshoe Road

**Howard Street** 

**Hunters Road** 

1 Street

Indigo Lane

Inge Court

Innisbrook Court

Innisbrook Lane

Inverness Court

Ivy Court

Jackson Street

Jade Court

Jamestown Court

Jarvis Street

Jefferson Avenue

Jenny Lisa Lane

Jimmies Creek Drive

John Willis Road

Johnson Street

Johnston Lane

Jones Street

Joshua Norman Drive

Judge Manly Drive

Julia Clay Street

Jura Court

K Street

Kaitlyn Lane

Karen Drive

Karen Street

Kennedy Avenue

Kensington Park Drive

Kilmarnock Street

Kimberly Road

King Street

Kings Way

Kingsmill Court

Kinnakeet Lane Kinston Street **Knights Court** Kriens Court LaGrange Street Lake Point Road Lakeshore Drive Lancewood Court Lancy Lane Lapis Court Lark Street Lathams Battery Laura Lane Laurel Street Laurel Valley Drive Lavenham Road Lawson Street Leaf Court Lees Avenue Liberty Street Lichen Lane Liestal Lane Lincoln Street Linden Street Lipmans Alley Loblolly Lane Longview Drive Lookout Lane Lori Drive Louisiana Avenue Lowell Street Lucerne Way Lugano Road Lynn Street Macon Court Macy Court Madison Avenue Magnolia Drive Main Street Manning Road Manteo Court Margaret Court Mason Circle

McArthur Avenue McKinley Avenue

Meadowcourt Drive Meadows Street Meadowview Drive

Mechanic Street

Medical Park Avenue

Mellen Court

Mellen Road

Meridian Court

Merriwood Court

Metcalf Street

Middle Street

Midyette Avenue

Miller Street

Mitchell Circle

Mockingbird Lane

Monroe Drive

Monterey Circle

Montgomery Court

Montreux Lane

Moore Avenue

Morton Road

Moses Griffin Lane

Moss Bend

Mourning Dove Trail

Mulligan Court

Murdock Way

Murl Lane

Murray Street

Myrtle Avenue

Myrtle Grove Road

Nathan Tisdale Lane

National Court Drive

**Neely Street** 

Nelson Street

Neuchatel Court

Neuchatel Road

Neuse Avenue

New Bern Avenue

New Street

Newsome Drive

**Newton Drive** 

Ninth Street

Nordhoff Street

North Avenue

North Bern Street

| North Cool Avenue  |
|--|
| North Craven Street  |
| North First Avenue   |
| North Grace Avenue   |
| North Hills Court  |
| North Hills Drive  |
| North Pasteur Street   |
| North Second Avenue  |
| North Street   |
| Norwich Court  |
| Norwich Road   |
| Norwood Street   |
| Nunn Street  |
| Nydegg Court   |
| Nydegg Road  |
| Nyon Court   |
| Nyon Road  |
| Oak Drive  |
| Oak Hill Lane  |
| Oak Street   |
| Oakdale Avenue   |
| Oakland Avenue   |
| Oakmont Circle   |
| Oakwood Avenue   |
| Old Airport Road (from Tyler Ryne Trail to the Bridge near Stonewall Circle) |
| Olde Towne Place   |
| Onslow Court   |
| Onyx Lane  |
| Opal Street  |
| Oscar Drive  |
| Oxford Lane  |
| Park Avenue  |
| Pasteur Street   |
| Pavie Avenue   |
| Peach Tree Lane  |
| Pearson Street   |
| Pecan Court  |
| Pella Lane   |
| Pembroke Avenue  |
| Penn Street  |
| Pennyroyal Court   |
| Pennyroyal Road  |
| Peppercorn Court   |
| Peppercorn Road  |
| Periwinkle Place   |
|  |

Phillips Avenue

Pine Needle Place

Pine Valley Drive

Pinecrest Avenue

Pinehurst Drive

Pinetree Drive

Plymouth Drive

Pollock Street

Poplar Street

Powell Street

Preakness Place

**Princess Street** 

Princeton Lane

Professional Drive

Queen Anne Lane

Rail Court

Rainmaker Drive

Red Oak Drive

Red Robin Lane

Reinach Lane

Reizenstein Street

Rennys Creek Drive

Reunion Pointe Lane

Rhem Avenue

Rhem Street

Richmond Court

River Drive

River Lane

Riverside Drive

Riviera Court

Roanoke Avenue

Robbie Lane

Rosemary Road

Roundtree Street

Ruth Avenue

Sage Close

Saint Gallen Court

Salvo Drive

Sandy Point Road

Sarahs Circle

Sardis Lane

Scamozzi Drive

Seabiscuit Lane

Seafoam Court

Second Avenue

Second Street
Sellhorn Boulevard

Seventh Street

Shadow Brook Lane

Sherwood Avenue

Shinnecock Court

Shinnecock Drive

Shoreview Drive

Sienna Place

Sienna Trail

Sir James Lane

Sixth Street

Skinner Court

Smith Street

South Carolina Avenue

South Front Street

Southern Hills Drive

Sparta Way

Spencer Avenue

Split Oak Way

Spring Green Pass

Spruce Court

St Andrews Circle

St John Street

St Paul Street

Stallings Parkway

Stewart Boulevard

Stimpson Street

Stonewall Circle

Stoney Hill trail

Sunrise Way

Sunset Road

Sursee Court

Sutton Street

Suttons Alley

Sweetbriar Court

Sycamore Street

Tanglewood Court

Tarragon Court

**Tatum Drive** 

**Taylor Street** 

Tesie Trail

Teufen Road

Thatcher Court

Third Avenue

Thomas Avenue Thorpe-Abbotts Lane Thyme Court Ticino Court Ticino Road Tina Court Tobiano Drive Token Court Tomlinson Boulevard Towne Woods Drive Trappers Trail Traveller Lane Trent Avenue Trent Creek Road Trent Street Trent Village Court Trolley Court Tryon Road **Tucker Street** Turtle Bay Drive Tuscan Lane Tyler Rhyne Trail Underwriter Lane Union Court Uster Court Valais Court Vaud Court Vineyard Drive Viridian Trace Wake Street Walden Court Walden Road Walt Bellamy Drive Walter Drive Walton Drive Washington Court Washington Street Waterleaf Pointe Waters Street Watson Avenue Weathersby Drive Wesley Drive West High Street

West Hightree Lane

Third Street

West Pleasant Hill Drive

West Street

Westover Lane

Westwood Court

White Ash Lane

White Street

Williams Street

Willowtree Street

Wilmington Street

Wilson Street

Windy Trail

Winged Foot Court

Woodland Avenue

Woodvine Court

Woolard Trail

Yadkin Court

Yarmouth Road

York Court

York Street

Zurich Place

#### Maximum speed limits on specific streets - Forty-five miles per hour.

Greenleaf Cemetary Road

NC 43 (Washington Post Road) from NC 55 (Neuse Boulevard) to SR 1483 (Briarwood Lane)

NC 55 (Neuse Boulevard) from 0.60 miles East of NCSR 1005 to Colony Drive

SR 1309 (South Glenburnie Road) from SR 1278 (Trent Road) to NC 55 (Neuse Boulevard)

SR 1395 (formerly US 70 Business) from US 70 to NC 55 (Neuse Boulevard)

West Thurman Road, from Old Airport Road to extent of city limits

Wilcox Road

#### Maximum speed limits on specific streets - Fifty miles per hour.

US 17 from SR 1214 to US 70

#### Maximum speed limits on specific streets - Fifty-five miles per hour.

NC 43 from 0.98 miles north of US 70 to NC 55

#### **Revisions:**

9/11/18 NCHWY 55 (Neuse Blvd) Extended 35mph Zone

9/11/18 Old Airport Road 45mph to 35mph

10/16/20 Old Airport Road (Tyler Ryan Trail to the bridge near Stonewall Circle) from 35 MPH to 25 MPH

4/27/21 Arbor Green Way - Acceptance 25 MPH

## AGENDA ITEM COVER SHEET



Agenda Item Title:
Consider Adopting a Resolution for Street Lighting Request for Racetrack Road.

| s<br>□Yes⊠No   | Person Submitting Item:<br>Charles Bauschard                           |
|--|--|
| □Yes⊠No  |  |
|  | Date of Public Hearing: N/A  |
|  | equested streetlights on Racetrack Road between d Elizabeth Ave.       |
| Approval of Request  |  |
| Memo, Resolution, Street Lighting Request Form, Cost Analysis and location map |  |
| Yes ⊠No  |  |
|  | he meeting? □Yes ⊠ No  |
|  | ublic Works \$67.52/mo, \$8.44 each                                    |
|  | Approval of Re  Memo, Resoluti and location ma  Yes ⊠No  pponents at t |

Additional Notes: N/A

#### Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Mary Hogan
Director of Finance

TO: Mark Stephens, City Manager

FROM: Charles Bauschard, Director of Public Utilities

DATE: April 9, 2021

SUBJECT: Request for Additional Street Lighting from Resident

### **Background Information:**

In August of 2010, the Board of Aldermen adopted a procedure for addressing requests for additional street lighting from residents. This procedure requires Electric Utilities to evaluate the area of the request. The existing lighting must also comply with or be brought up to the American National Standard Practice for Roadway Lighting.

The Department of Public Utilities has received a request from a resident for additional street lighting infrastructures in the area of Racetrack Road. This area was evaluated, and it was determined that it does not meet the City's light standard. The recommendation and cost estimate is included.

#### Recommendation:

Upon completion of the staff's evaluation, I recommend the Board of Aldermen approve the resolution for the addition of a streetlights on Racetrack Road.

#### RESOLUTION

**THAT WHEREAS**, the City of New Bern has adopted the American National Standard Practice for Roadway Lighting as the design standard for new street lighting installations within the City of New Bern; and

WHEREAS, the standard outlines the level of lighting necessary for the safe interaction of pedestrians and vehicles along municipal roadways; and

## THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Mayor and the City Clerk be and they are hereby authorized and directed to accept the installation and costs to the Department of Public Utilities and Public Works for additional street lighting infrastructures in the area of Racetrack Road.

ADOPTED THIS 27th DAY OF APRIL 2021.

| DANA E. OUTLAW, MAYOR |  |
|-----------------------|--|
|                       |  |

# **Street Lighting Request Form**

| REQ # 117   |   |
|---|---|
| Customer Name: City of New Bern   | - Public Works Department   |
| Customer Address: 1004 S Glenbu   | urnie Rd  |
| Phone Number of Requestor: 25   | 52-639-7501   |
| Area of Request:  |   |
| Section of Racetrack Rd between Neu   |   |
| (Street add   | dress, intersection, general description, etc)                              |
| Pole # (if known):  |   |
| Sent to Police Department Date  |   |
| Police Recommendations:   |   |
|   |   |
| All items below this n  | nust be filled out by an Electric Department Engineer                       |
| Electric Department Engineer:   | Dustin Cayton   |
| Evaluations Results/Recommend   | dation:   |
| Certain sections of Racetrack Rd does installing 8 70W LED streetlights on 8' | not meet the City of New Bern's street lighting standard. I recommend arms. |
| Estimated Cost to Electric Depar  | tment: \$4514.10  |
| Estimated Cost to Public Works:   | \$67.52/month, \$8.44/each  |

## **NEW BERN ELECTRIC**

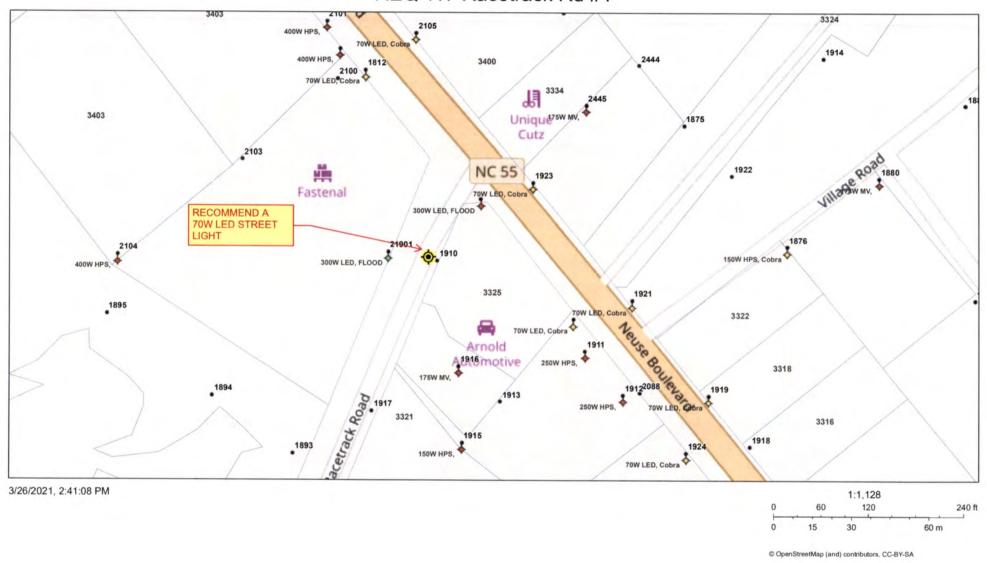
DATE:4/1/21 REQ 117

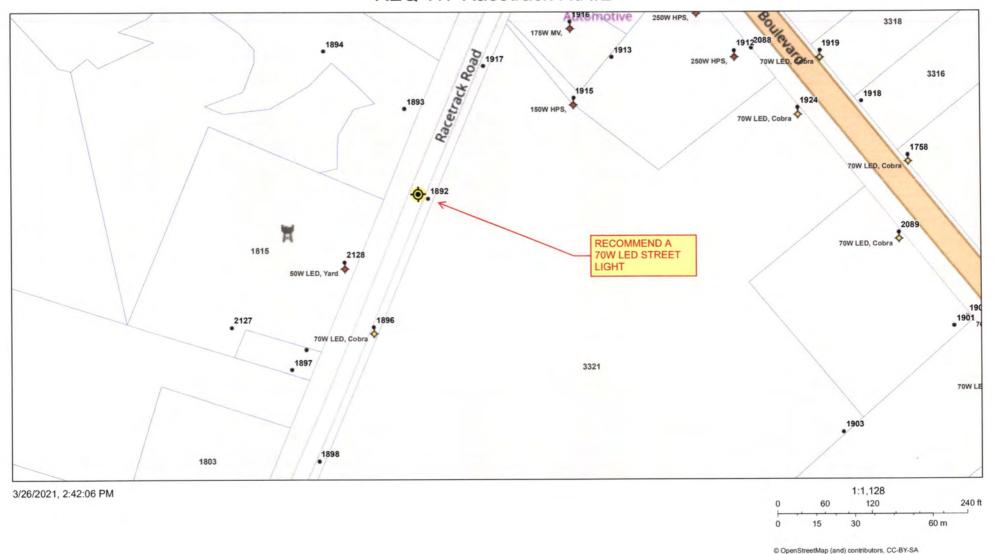
CUSTOMER: Public Works Department LOCATION: RACETRACK RD

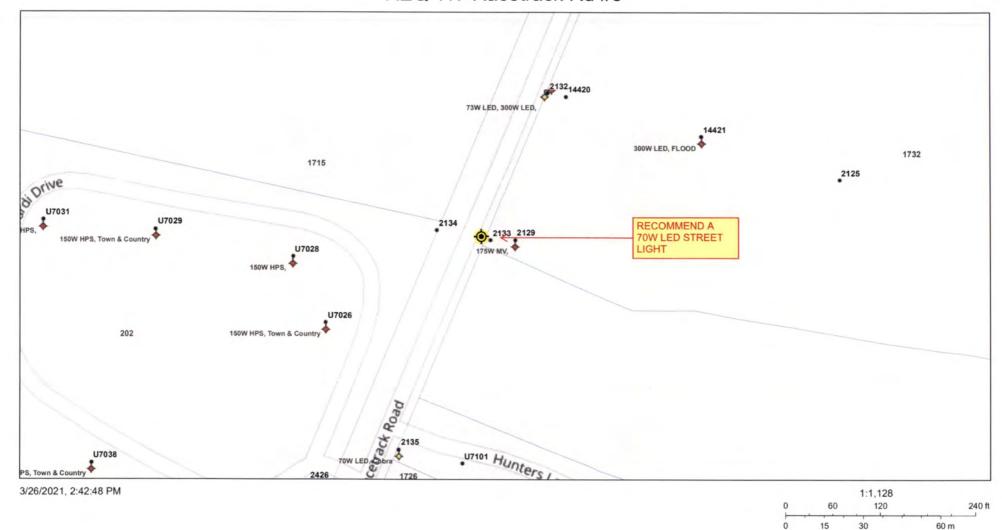
| LABOR                          | QUANTITY | REG. HRS | OT HRS    | RATE* |       | OT RATE* |                | TOTALS |          |
|--------------------------------|----------|----------|-----------|-------|-------|----------|----------------|--------|----------|
| 9608                           |          |          |           |       |       |          |                |        |          |
| Electric Line Crew Leader      | 1        | 10       | 0         | \$    | 53.28 | \$       | 60.08          | \$     | 532.82   |
| Electric Line Worker 2nd Class | 1        | 10       | 0         | \$    | 41.75 | \$       | 47.08          | \$     | 417.47   |
|                                |          |          |           |       |       | LAE      | BOR TOTAL:     | \$     | 950.29   |
| EQUIPMENT                      | QUANTITY | HOURS    |           | RATE* |       |          |                | TOTALS |          |
| Bucket Truck/Service Truck 55' | 1        | 10       |           | \$    | 74.72 |          |                | \$     | 747.20   |
|                                |          |          |           |       |       | EQ       | UIPMENT TOTAL: | \$     | 747.20   |
| MATERIAL                       | QUANTITY |          | PRICE     |       |       |          |                | TOTAL  |          |
| 70W LED Fixture                | 8        |          | \$ 166.43 |       |       |          |                | \$     | 1,331.44 |
| 8' Arm                         | 8        |          | \$ 119.32 |       |       |          |                | \$     | 954.56   |
| #6 ACSR TPX                    | 400      |          | \$ 0.40   |       |       |          |                | \$     | 160.00   |
| Photocell                      | 8        |          | \$ 14.32  |       |       |          |                | \$     | 114.56   |
|                                |          |          |           |       |       | MA       | TERIALS TOTAL: | \$     | 2,560.56 |
|                                |          |          |           |       |       | SUI      | BTOTAL         | \$     | 4,258.05 |
|                                |          |          |           |       |       | 109      | %TAX           | \$     | 256.06   |
|                                |          |          |           |       |       | TO       | TAL DUE:       | \$     | 4,514.10 |

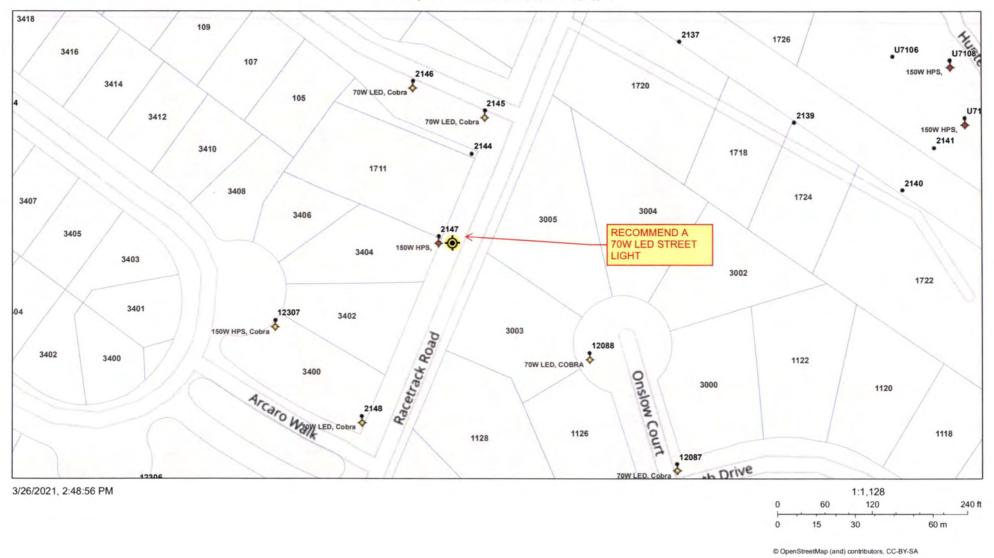
<sup>\*</sup>Labor Rates are based on hourly rates + benefits.

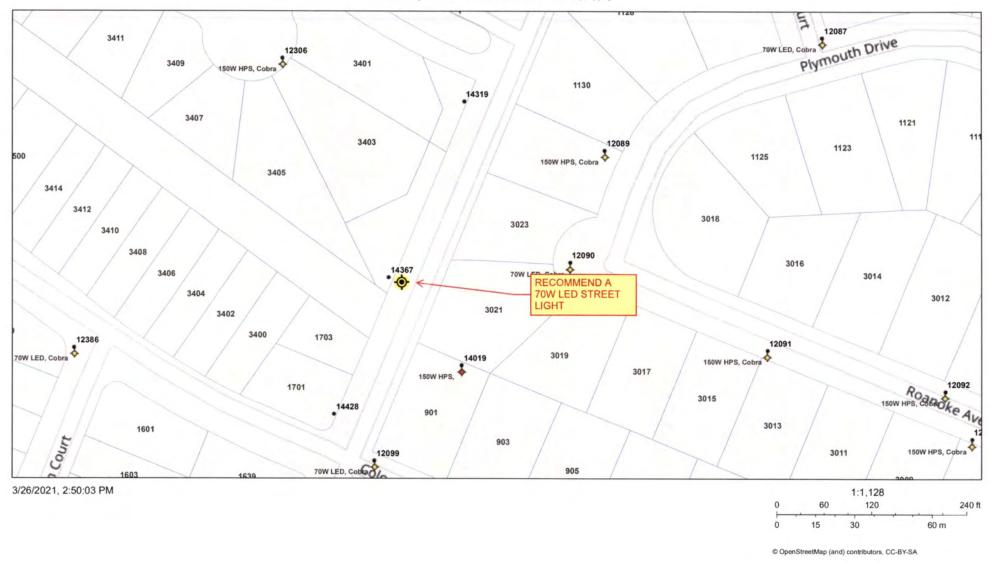
<sup>\*</sup>Equipment Rates are based on FEMA's 2019 Schedule of Equipment Rates.

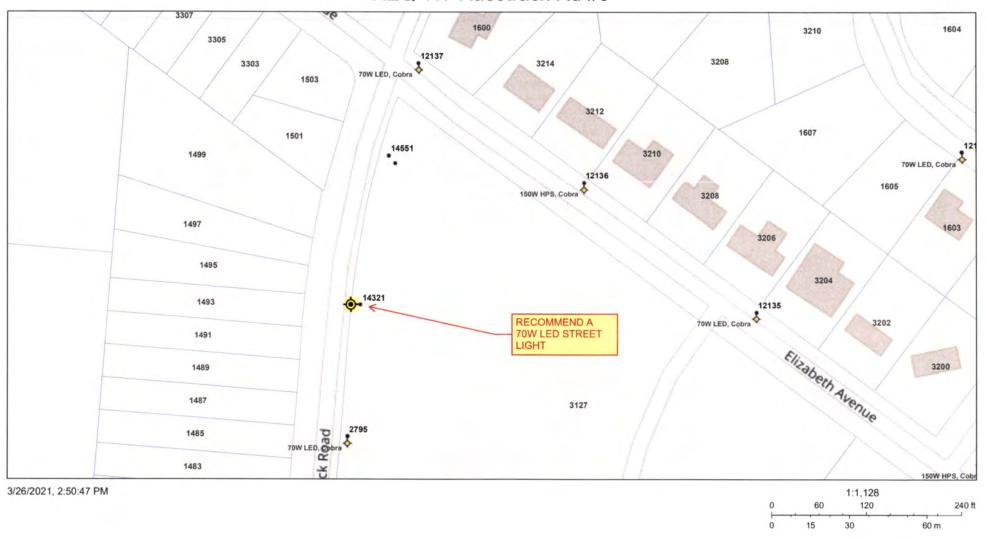




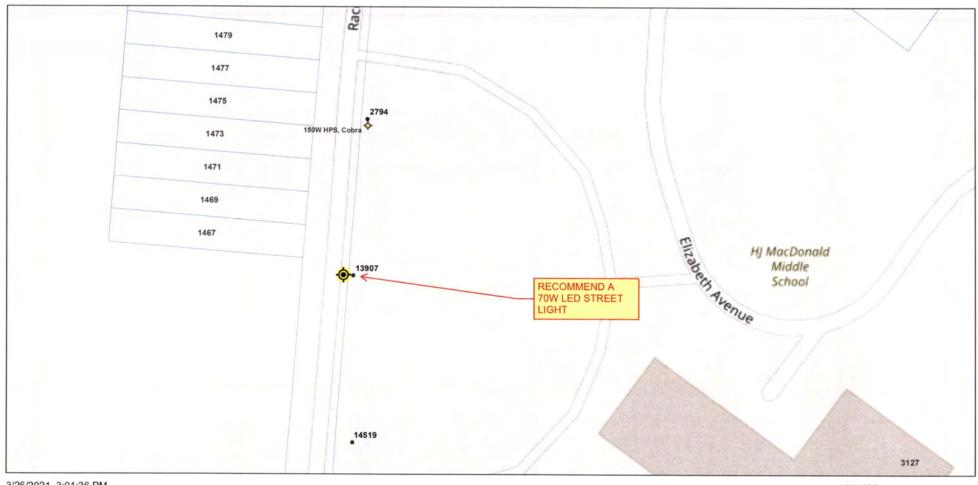




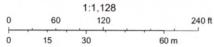




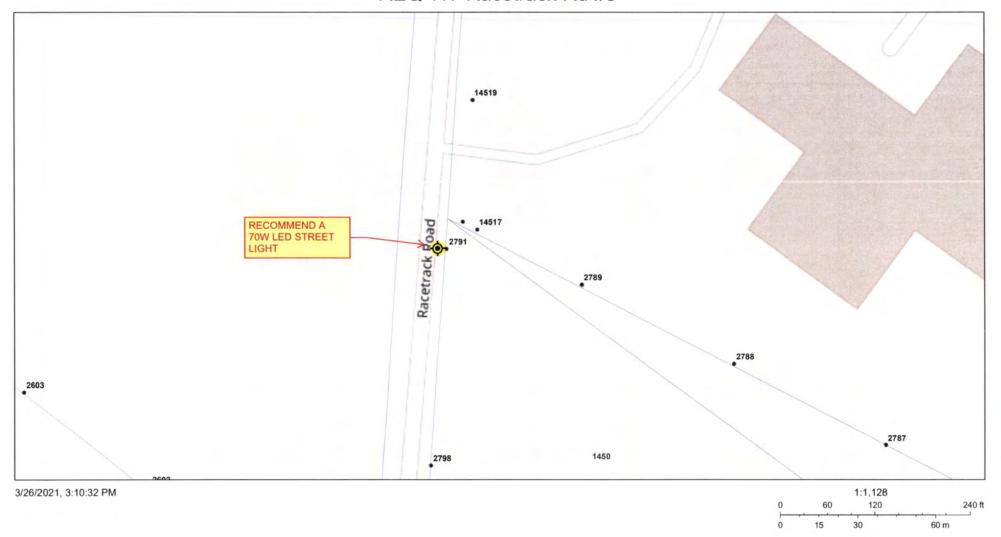
REQ 117 Racetrack Rd #7



3/26/2021, 3:01:36 PM



REQ 117 Racetrack Rd #8



#### Aldermen

Sabrina Bengel Iameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000

Dana E. Outlaw Mayor Mark A. Stephens City Manager Brenda E. Blanco City Clerk Mary M. Hogan Director of Finance

#### Memorandum

TO:

Mayor Dana Outlaw

FROM:

Brenda Blanco, City Clerk

DATE:

October 22, 2020

SUBJECT:

Appointment to Appearance Commission

On June 11, 2019, you appointed Martha "Molly" Ingram to the Appearance Commission. Ms. Ingram recently resigned from her seat, as she will be relocating to another state in November. You are asked to make a new appointment to serve the remainder of Ms. Ingram's term.

When possible, appointees to this Commission should have special training or experience in a design field, such as architecture, landscape design, horticulture, city planning, or a closely-related field.

/beb



April 12, 2021

Mayor Dana Outlaw City of New Bern P.O. Box 1129 New Bern, NC 28563

Dear Mayor Outlaw,

Mark Stephens currently represents the City of New Bern on the Craven County Tourism Development Authority Board. Mr. Stephens' appointment to the board will expire June 30, 2021. This will conclude his second 3-year consecutive term on the board, and he will not be eligible for reappointment at this time.

At your earliest convenience, would you please notify me of the City of New Bern's new appointment to the Craven County Tourism Development Authority Board for the upcoming term of July 1, 2021– June 30, 2024.

Thank you for your continued support of the Tourism Development Authority and travel and tourism in Craven County!

Sincerely,

Melissa Riggle Executive Director Craven County TDA

#### Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



New Bern, NC 28563-1129 (252) 636-4000

Dana E. Outlaw Mayor Mark A. Stephens City Manager Brenda E. Blanco City Clerk Mary M. Hogan Director of Finance

#### Memorandum

TO:

Alderman Barbara Best

FROM:

Brenda Blanco, City Clerk

DATE:

April 16, 2021

SUBJECT:

Appointment to Historic Preservation Commission

On May 12, 2020, you reappointed James Woods to a second term on the Historic Preservation Commission. Mr. Woods tendered a resignation on April 7, 2021. You are asked to make a new appointment to fill the remainder of his term.

/beb