

**CITY OF NEW BERN
BOARD OF ALDERMEN MEETING
AUGUST 10, 2021 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET**

1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderwoman Harris. Pledge of Allegiance.
2. Roll Call.
3. Request and Petition of Citizens.

Consent Agenda

4. Consider Adopting a Resolution to Close the 200 Block of New Street for a Neighborhood Block Party.
5. Consider Adopting a Resolution to Close the 3600 Block of Cranberry Lane for a Carolina Colours-Sienna Woods Neighborhood Picnic.
6. Consider Adopting a Resolution to Close the 900 Block of Elm Street for the John Thomas Barber Historical Marker Unveiling.
7. Consider Adopting a Resolution to Close Specific Streets for the 2021 New Year's Eve Block Party.
8. Consider Adopting a Resolution Closing the 1300-1400 Blocks of North Craven Street for the Travis Tritt Concert.
9. Approve Minutes.

10. Consider Adopting a Resolution Approving the North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement – Revision 2021.
11. Consider Adopting a Resolution Approving an Amendment to a Letter of Engagement for Professional Services – FEMA with Disaster Recovery Services, LLC.
12. Consider Adopting a Resolution Authorizing the Interim City Manager to Execute Contract Documents for the Hurricane Florence Category A Drainage Ditch Project in the Quarry 2 Drainage Basin.
13. Consider Adopting a Budget Ordinance Amendment for FY2021-22.

14. Appointment(s).
15. Attorney's Report.
16. City Manager's Report.
17. New Business.
18. Closed Session.
19. Adjourn.

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk

Memo to: Mayor and Board of Aldermen

From: Foster Hughes, Interim City Manager

Date: August 05, 2021

Re: August 10, 2021 Agenda Explanations

- 1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderwoman Harris. Pledge of Allegiance.**
- 2. Roll Call.**
- 3. Request and Petition of Citizens.**

This section of the agenda is titled Requests and Petitions of Citizens. This is an opportunity for public comment, and we thank you for coming to the Board of Aldermen meeting tonight to share your views. We value all citizen input.

Speaker comments are limited to a maximum of 4 minutes during the public comment period. At the conclusion of 4 minutes, each speaker shall leave the podium. Comments will be directed to the full board, not to an individual board member or staff member. Although the board is interested in hearing your comments, speakers should not expect any comments, action, or deliberation from the board on any issue raised during the public comment period.

In the board's discretion, it may refer issues to the appropriate city officials or staff for further investigation. If an organized group is present to speak on a common issue, please designate one person to present the group's comment, which shall be limited to a maximum of 4 minutes.

Consent Agenda

4. Consider Adopting a Resolution to Close the 200 Block of New Street for a Neighborhood Block Party.

(Ward 1) Rick Prill, a resident of New Street, requested to close the 200 block of New Street from Linden Street to East Front Street on September 18, 2021 from 3 p.m. until 10 p.m., for a neighborhood block party. A rain date of September 19, 2021 was requested. A memo, copy of the application, and map of the area are attached.

5. Consider Adopting a Resolution to Close the 3600 Block of Cranberry Lane for a Carolina Colours-Sienna Woods Neighborhood Picnic.

(Ward 1) The Sienna Woods Picnic Committee has requested to close the 3600 block of Cranberry Lane from 8 a.m. until 9:30 p.m. on October 23, 2021 for the Sienna Woods of Carolina Colours' neighborhood picnic. A rain date of October 24, 2021 has been requested. A memo, copy of the application, and map of the area are attached.

6. Consider Adopting a Resolution to Close the 900 Block of Elm Street for the John Thomas Barber Historical Marker Unveiling.

(Ward 1) The J.T. Barber Class of 1950 has requested to close the 900 block of Elm Street for a ceremony to unveil a historical marker honoring John Thomas Barber on September 4, 2021 from 10 a.m. until 1 p.m. A memo, copy of the application, and map of the area are attached.

7. Consider Adopting a Resolution to Close Specific Streets for the 2021 New Year's Eve Block Party.

(Ward 1) The City's annual New Year's Eve Celebration is scheduled for December 31, 2021. As a result, it is requested the 200 block of Pollock Street from the entrance of the Dunn Building's parking lot to Craven Street be closed to vehicular traffic from 7:00 a.m. on December 31, 2021 until 8 a.m. on January 1, 2022. Additionally, it is requested the 300 block of Pollock Street, a portion of the 200 block of Craven Street beginning at Morgan's Tavern & Grill, and the 300 block of Craven Street be closed from 2:30 p.m. on December 31, 2021 until 3 a.m. on January 1, 2022. A map of the area is attached.

8. Consider Adopting a Resolution Closing the 1300-1400 Blocks of North Craven Street for the Travis Tritt Concert.

(Ward 1) White Umbrella Limited has requested the 1300-1400 blocks of North Craven Street be closed to vehicular traffic on August 15, 2021 from 12 noon until 10:00 p.m. for a Travis Tritt Concert. A memo, copy of the application, and map of the area are attached.

9. Approve Minutes.

Minutes from the July 27, 2021 regular meeting and August 03, 2021 special meeting are provided for review and approval.

10. Consider Adopting a Resolution Approving the North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement – Revision 2021.

The City previously entered into a statewide mutual aid agreement, which is revised from time to time. The last agreement was revised in 2017 and executed by the City in February 2018. The newest revision is dated 2021 and will update the City's designated representatives. The agreement meets FEMA's requirements for local governments giving or receiving help in the event of a declared disaster. It also helps to speed up the process when applying for FEMA reimbursement.

11. Consider Adopting a Resolution Approving an Amendment to a Letter of Engagement for Professional Services – FEMA with Disaster Recovery Services, LLC.

Following Hurricane Florence, the City entered into two agreements with Disaster Recovery Services, LLC ("DRS") to provide professional services related to FEMA and insurance claims. On March 10, 2020, the Board approved a letter of engagement amending the scope of work for the FEMA services to include debris removal and repairs to approximately 66 miles of drainage ditches and waterways. Based upon that expanded scope of work, DRS estimated the updated project costs for FEMA recovery would not exceed \$1,950,000. That amount has now been exhausted, and work remains to be completed.

Therefore, another letter of engagement is proposed amending the contract for FEMA services at an estimated cost not to exceed \$377,500. This will allow DRS to assist the City with beginning the close-out process, continue work on the BP station appeal, and work on additional drainage claims. Also, DRS will be able to assist the new Finance staff who will need guidance.

12. Consider Adopting a Resolution Authorizing the Interim City Manager to Execute Contract Documents for the Hurricane Florence Category A Drainage Ditch Project in the Quarry 2 Drainage Basin.

(Wards 4 and 5) Over the past two years, the City has been working with FEMA on a project to remove sediment and debris from 66 miles of drainage ditches throughout the City. The work to address the Quarry 2 drainage basin Category A project was put out to bid, and Trader Construction Company submitted the lowest bid at \$374,800. It is requested the Interim City Manager be authorized to execute a contract with Trader Construction Company for this portion of the project, along

with any change orders within the budgeted amount. A memo from George Chiles, Interim Director of Public Works, is attached along with a copy of the bid tabulation.

13. Consider Adopting a Budget Ordinance Amendment for FY2021-22.

The General Fund is amended to appropriate \$64,000 to the Police Department's budget for the purchase of the remaining 25 mobile radios previously approved by the Board on July 28, 2020. In addition, the E911 Telephone System Fund is amended to reduce the annual PSAP distribution from the State. The reduction of \$28,325 is due to the City exceeding the allowable 20% that can be carried forward from FY2021. A memo from Kim Ostrom, Interim Director of Finance, is attached.

14. Appointment(s).

- a) Dell Simmons' term on the Community Development Advisory Committee expired on June 30, 2021. Mr. Simmons is not interested in reappointment. Alderman Best is asked to make a new appointment to serve a three-year term.
- b) Alderman Kinsey is asked to make a new appointment to the Historic Preservation Commission to fill seat 4 previously occupied by Christian Evans. The new appointee will serve a three-year term beginning July 1, 2021 and expiring on June 30, 2024.
- c) Gasper "Sonny" Aluzzo's term on the Planning and Zoning Board expired on June 30, 2021. Alderman Aster is asked to reappoint Mr. Aluzzo or make a new appointment to serve a three-year term to expire on June 30, 2024.
- d) Dr. Steve Stelma and Dona Baker's terms on the Dangerous Dog Board will expire August 11, 2021, and both are willing to serve again. The Board is asked to consider reappointing them or making new appointments to fill the seats. In addition to these two seats, there is still one vacancy on the board that must be filled by a NC licensed veterinarian, professional dog obedience trainer, or a registered veterinary technician. Dr. Bobbi Kotrba with Craven Animal Hospital has expressed an interest in filling this vacancy.

15. Attorney's Report.

16. City Manager's Report.

17. New Business.

18. Closed Session.

19. Adjourn.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close a certain street to vehicle traffic for New Street Neighborhood Block Party.

Date of Meeting: 8/10/2021	Ward # if applicable: 1
Department: Park & Recreation	Person Submitting Item: Foster Hughes, Interim City Manager
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Rick Prill, a resident of New Street has made a request to close the 200 block of New Street from Linden to East Front Streets to vehicle traffic from 3:00 p.m. until 10:00 p.m. on September 18, 2021, with a rain date of September 19, 2021.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo – Application – Map - Petition

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
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(252) 636-4000

Dana E. Outlaw
Mayor

Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, Interim City Manager

Re: Request to close a certain street to vehicle traffic for New Street Neighborhood Block Party.

Background Information:

Rick Prill, a resident of New Street has made a request to close the 200 block of New Street from Linden to East Front Streets to vehicle traffic from 3:00 p.m. until 10:00 p.m. on September 18, 2021, with a rain date of September 19, 2021.

Recommendation:

Parks and Recreation staff recommends approval and request the Board adopt a Resolution approving the request.

RESOLUTION

WHEREAS, Rick Prill, a resident of New Street, has requested the 200 block of New Street from Linden to East Front Streets be closed to vehicular traffic on September 18, 2021, with a rain date of September 19, 2021, from 3:00 p.m. until 10:00 p.m. for a New Street Neighborhood Block Party; and

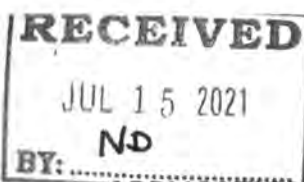
WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the street be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 200 block of New Street from Linden to East Front Streets be closed to vehicular traffic from 3:00 p.m. until 10:00 p.m. on Saturday, September 18, 2021, with a rain date of September 19, 2021, for New Street Neighborhood Block Party.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



Saturday Sept 18th 2021
3p-10p
Street Closure

CITY OF NEW BERN

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least **60 days prior** to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: Neighborhood Block Party
Organization Name: n/a
Responsible Contact: Rick Prill
Address: 212 New Street
City: New Bern State: NC Zip code: 28560
Phone: 973-800-4284 Alternate Phone: n/a
Email: rickprill@hotmail.com

Type of Event: ☐ Demonstration ☐ Festival ☐ Parade Block Party
Date of Event: 9/18/21 Proposed Rain Date: 9/19/21
Event Set up time: 3:00 Event Tear Down Completed Time: 10:00
Event Start Time: 3:00 Event End Time: 10:00 3pm-10pm

What is the specific location and/or route of the proposed event? (Attach additional information if needed)
200 Block of New Street - From Linden Street
to E. Front Street

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. **Festivals/Events require detailed aerial map with complete layout.**

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)
Neighbour Block Party

Estimated attendance: 50-60; Attendance not to exceed: 100

*Note: If more than 1,000 in attendance is expected 1) **Proof of Crowd Manager Training Certification is required.** Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) **Public Safety Plan is required.** Information must be submitted with application. For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # n/a Sizes n/a Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # n/a trash cans.

☒ We will provide our own bags & dispose of any trash generated ourselves.

☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures?

☒ Yes*

☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received **at least 60 days in advance** for consideration. Street closures require barricades. A fee of **\$5.00 per barricade** must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific:

Portion of New Street (from New St. / Linden St. to
New St. / E. Front Street)

Are you requesting any State Road or Bridge closures?

☐ Yes*

☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number.

Will Inflatables or other Play features be part of this event?

☐ Yes

☒ No (Additional insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event?

☐ Yes

☒ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached **at the time of Application**:

- ☒ A detailed map – including the location, route with beginning and ending point and street names included.
- ☒ Petition of Signatures – of business/residents affected – If roads are closed.

The following items are required within **two (2) business days of the event or event shall be cancelled**:

- ☐ Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".
- ☐ List of all food/commercial/non-profit vendors.
- ☐ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

- ☒ Completed & Signed Application
- ☒ Detailed maps of parade route and/or festival layout
- ☐ Petition of signatures (if road closure is requested)
- ☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Authorized Signature

Date

7/15/21

All documents have been provided and this application is recommended for approval

Veronica E. Matlock

Administrative Support Supervisor

Date

7/27/21

This application has been approved.

7/29/21

Director of Parks & Recreation

Date

7-29-2021

Total Anticipated Charges

Barricades: # _____

\$ _____

Trash Collection:

\$ _____

City Staff: # _____

\$ _____

Vendor Fees # _____

\$ _____

Park/Facility Rental:

\$ _____

Total Due:

\$

• ☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____

• ☐ Approved by Department

Date: _____

Staff Initials: _____

• ☐ Submitted for Board Approval

Date: _____

Staff Initials: _____

• ☐ All Paperwork collected

Date: _____

Staff Initials: _____

• ☐ All fees collected \$ _____

Date: _____

Staff Initials: _____

City Sponsored Event

☐ Yes ☐ No

Updated 5-3-2019

PETITION OF RESIDENTSNEIGHBORHOOD BLOCK PARTY

A neighborhood Block Party is being planned for ~~Saturday, September 18, 2021~~ (rain date Sunday, September 19, 2021), beginning at 3:00 pm to approximately 10:00 pm.

An application must be submitted to the City requesting approval of the closure of a part of New Street (from Linden Street to E. Front Street) during the aforementioned hours, along with a Petition of Residents Signatures, to ensure that any directly affected residents of the road closure are in agreement with the request being submitted.

As one of the property owners that will be directly affected by the road closure, we are respectfully requesting your signature on this Petition, indicating your approval of the road closure request.

<u>Name</u>	<u>Signature</u>	<u>Address</u>
✓ Rick Prill		212 New St.
BEN BUNN		501 E. FRONT ST.
Donald (Rusty) INGRAM		208 New St.
MARTIN LUCAS		207 New Street
Rob Overman		209 New St.
Marie Phillips		213 New St.
Mer Brasie		211 New St.
Nelson McDaniel		214 New St.
Abigail Oliver		215 New St.
Nikki Ingianni		417 E Front
		210 New Street



Block Party Road
Closure Location

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close a certain street to vehicle traffic for Carolina Colours, Sienna Woods Neighborhood Picnic.

Date of Meeting: 8/10/2021	Ward # if applicable: 3
Department: Park & Recreation	Person Submitting Item: Foster Hughes, Interim City Manager
Call for Public Hearing: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Carolina Colours Sienna Woods Picnic Committee has made a request to close the 3600 block of Cranberry Lane to vehicle traffic for their annual Sienna Woods Neighborhood Picnic from 8:00 a.m. until 9:30 p.m. on Saturday, October 23, 2021, with a rain date of October 24, 2021.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo – Application – Map - Petition

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
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Dana E. Outlaw
Mayor
Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, Interim City Manager (74)

Re: Request to close a certain street to vehicle traffic for Carolina Colours, Sienna Woods Neighborhood Picnic.

Background Information:

Carolina Colours Sienna Woods Picnic Committee has made a request to close the 3600 block of Cranberry Lane to vehicle traffic for their annual Sienna Woods Neighborhood Picnic from 8:00 a.m. until 9:30 p.m. on Saturday, October 23, 2021, with a rain date of October 24, 2021.

Recommendation:

Parks and Recreation staff recommends approval and request the Board adopt a Resolution approving the request.

RESOLUTION

THAT WHEREAS, the Sienna Woods Neighborhood of Carolina Colours has scheduled a neighborhood picnic and requested the 3600 block of Cranberry Lane be closed to vehicular traffic from 8:00 a.m. until 9:30 p.m. on Saturday, October 23, 2021, with a rain date of October 24, 2021; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the street be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 3600 block of Cranberry Lane be closed to vehicular traffic from 8:00 a.m. until 9:30 p.m. on October 23, 2021, with a rain date of October 24, 2021, for a neighborhood picnic in the Sienna Woods Neighborhood of Carolina Colours.

ADOPTED THIS 10th DAY OF AUGUST 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Oct 23, 24
Sat

CITY OF NEW BERN

Rain date Oct 24
Sun.

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least 60 days prior to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: Carolina Colours Neighborhood (Sienna Woods) Picnic

Organization Name: Sienna Woodss Picnic Committee

Responsible Contact: Jerry Trenholm

Address: 3602 Cranberry Lane

City: New Bern State: NC Zip code: 28562-8462

Phone: 252.631.2449 Alternate Phone: 703.966.0020

Email: _____

Type of Event: ☐ Demonstration ☒ Festival ☐ Parade

Date of Event: October 23, 2021 Proposed Rain Date: October 24, 2021

Event Set up time: 8:00am Event Tear Down Completed Time: 9:30pm

Event Start Time: 2:00pm Event End Time: 7:30pm

What is the specific location and/or route of the proposed event? (Attach additional information if needed)
Close the 3600short end of Cranberry Lane. Area is comprised of Lots 21, 22, 23 (vacant), 24, 25, 26, 27, & 28

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. **Festivals/Events require detailed aerial map with complete layout.**

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)
Annual Sienna Woods Picnic

Estimated attendance: 78 families; Attendance not to exceed: 200

*Note: If more than 1,000 in attendance is expected 1) **Proof of Crowd Manager Training Certification is required.** Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) **Public Safety Plan is required. Information must be submitted with application.** For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # est 5 Sizes 12' x 12' Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # _____ trash cans.

☒ We will provide our own bags & dispose of any trash generated ourselves.

☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures?

☒ Yes*

☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received **at least 60 days in advance** for consideration. Street closures require barricades. A fee of \$5.00 per barricade must be paid 48 business hours prior to the event.

***What Street(s) are you requesting to close? Be specific:** Short end of Cranberry Lane. This is a cul d sac.

The street will be closed using vehicles allowing for ease of movement.

Are you requesting any State Road or Bridge closures?

☐ Yes*

☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number.

Will Inflatables or other Play features be part of this event?

☐ Yes

☒ No (Additional insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event?

☐ Yes

☒ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached at the time of Application:

☒ A detailed map – including the location, route with beginning and ending point and street names included.

☒ Petition of Signatures – of business/residents affected – If roads are closed.

The following items are required within **two (2) business days of the event or event shall be cancelled:**

☐ Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured"

☐ List of all food/commercial/non-profit vendors.

☐ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

- ☒ Completed & Signed Application
- ☒ Detailed maps of parade route and/or festival layout
- ☒ Petition of signatures (if road closure is requested)
- ☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Authorized Signature

Date

July 18, 2021

All documents have been provided and this application is recommended for approval

Veronika E. Matthews

7/27/21

Administrative Support Supervisor

Date

This application has been approved.

Director of Parks & Recreation

Date

7-29-2021

Total Anticipated Charges

Barricades: # _____

\$ _____

Trash Collection:

\$ _____

City Staff:

\$ _____

Vendor Fees

\$ _____

Park/Facility Rental:

\$ _____

Total Due:

\$

- ☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____
- ☐ Approved by Department Date: _____ Staff Initials: _____
- ☐ Submitted for Board Approval Date: _____ Staff Initials: _____
- ☐ All Paperwork collected Date: _____ Staff Initials: _____
- ☐ All fees collected \$ _____ Date: _____ Staff Initials: _____

City Sponsored Event

☐ Yes ☐ No

Updated 6-3-2019

Sienna Woods Neighborhood Picnic


Street Closure October 23 – w/rain date October 24, 2021

July 16, 2021

3601 Cranberry Lane (LOT 21)


Concur/~~non-concur~~ date 7/16/21
Todd or Susan Fullgraf


3606 Cranberry Lane (Lot 25)


Concur/~~non-concur~~ date 8-15-21
Marc Bolton

3603 Cranberry Lane (Lot 22)


Concur/~~non-concur~~ date 7/16/21
Bruce or Marilyn Hargreaves


3604 Cranberry Lane (Lot 26)


Concur/~~non-concur~~ Date 7/16/21
Bob or Mary Beth Mohn

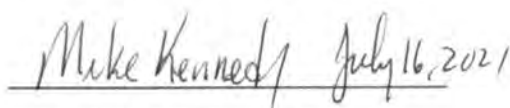
LOT 24 Vacant

Signature not applicable


3602 Cranberry Lane (Lot 27)


Concur/~~non-concur~~ date July 16, 2021
Jerry Trenholm

3607 Cranberry Lane (Lot 25)


Concur/~~non-concur~~ date July 16, 2021
Mike or Sue Kennedy

3600 Cranberry Lane (Lot 28)


Concur/~~non-concur~~ date July 16, 2021
Thomas or Michelle Cline



503 W. Thurman Rd. New Bern, North Carolina 28562

252.636.3700 www.carolinacolours.com



All renderings and specifications are preliminary estimates and are subject to change without notification.
Please contact a Carolina Colours representative for additional information.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close a certain street to vehicle traffic for the placement and unveiling of a Historical Marker.

Date of Meeting: 8/10/2021	Ward # if applicable: 1
Department: Parks & Recreation	Person Submitting Item: Foster Hughes, Interim City Manager
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	J. T. Barber Class of 1970 has requested to close the 900 block of Elm Street to vehicle traffic for the placement and unveiling of a Historical Marker honoring John Thomas Barber on Saturday, September 4, 2021, from 10:00 a.m. until 1:00 p.m.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo- Application – Map- Petition

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No


Additional Notes:

Aldermen
Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk

Memo To: Mayor and Board of Aldermen
From: Foster Hughes, Interim City Manager 
Re: Request to close a certain street to vehicle traffic for the placement and unveiling of a Historical Marker.

Background Information:

J.T. Barber Class of 1970 has requested to close the 900 block of Elm Street to vehicle traffic for the placement and unveiling of a Historical Marker honoring John Thomas Barber on Saturday, September 4, 2021, from 10:00 a.m. until 1:00 p.m.

Recommendation:

Parks and Recreation staff recommends approval and request the Board adopt a Resolution approving the request.

RESOLUTION

THAT WHEREAS, the John Thomas Barber Class of 1970 has requested that the 900 block of Elm Street be closed to vehicular traffic for the unveiling of a historical marker in the Dryborough neighborhood honoring John Thomas Barber on Saturday, September 4, 2021, from 10:00 a.m. until 1:00 p.m.

WHEREAS, Mr. Barber, known as Professor Barber, was a force in the educational life of the African Americans in New Bern. He was the first principal at West Street Elementary School, serving from 1905 until 1944 during the time of segregated schools, as well as a principal at J.T. Barber High School. The Class of 1970 was the last segregated class at J.T. Barber, marking the end of segregation and freedom of choice for schools in New Bern. The school, which now serves as an elementary school, was built in stages between 1951 and 1955. The marker will be placed on the corner of Elm and West Streets adjacent to the Barbers' home.

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the street be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 900 block of Elm Street be closed to vehicular traffic from 10:00 a.m. until 1:00 p.m. on September 4, 2021, for the placement and unveiling of a historical marker honoring the life of John Thomas Barber.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

CITY OF NEW BERN

Sept. 4, 21 Sat.

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least **60 days prior** to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: The John Thomas Barber Historical Marker Unveiling

Organization Name: The JTB Class of 1970 Planning Committee

Responsible Contact: Linda Simmons-Henry

Address: 725 Main Street

City: New Bern State: NC Zip code: 28560

Phone: 919-889-8212 ce;; Alternate Phone: 919-467-7374

Email: Lshenry25@gmail.com

Type of Event: ☐ Demonstration ☒ Festival ☐ Parade

Date of Event: September 4th 2021

Proposed Rain Date: _____

Event Set up time: 10:00 a.m.

Event Tear Down Completed Time: 1:00 p.m.

Event Start Time: 11:00 a.m.

Event End Time: 12:30 p.m.

What is the specific location and/or route of the proposed event? (Attach additional information if needed)

The program event will take place on the Corner of Elm and West Street at the Former home of John Thomas Barber. (621 West Street) 900 Black Elm Street

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. **Festivals/Events require detailed aerial map with complete layout.**

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)

The purpose of the event will be unveil a Historical Marker in honor of John Thomas Barber at his home. He was an Educator, Community leader in the City of New Bern. The J. T. Barber Middle School in Named in his honor. The JTB Class of 1970 would like to place a marker near his home/

Estimated attendance: 150; Attendance not to exceed: 400

*Note: If more than 1,000 in attendance is expected 1) **Proof of Crowd Manager Training Certification is required. Training is available at the following link:** http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) **Public Safety Plan is required. Information must be submitted with application.** For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # 1 Sizes 500 ft Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.

How will you handle trash generated from the event?

We are requesting # 2 trash cans.

☒ We will provide our own bags & dispose of any trash generated ourselves.

☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures?

☒ Yes*

☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received **at least 60 days in advance** for consideration. Street closures require barricades. A fee of **\$5.00 per barricade** must be paid 48 business hours prior to the event.

***What Street(s) are you requesting to close? Be specific:** We Are Requesting the Corner of Elm and West in 600 block from 10:00 to 1:00 p.m. We will need 5 Barricades

Are you requesting any State Road or Bridge closures?

☐ Yes*

☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at **252-439-2816**. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number. _____

Will Inflatables or other Play features be part of this event?

☐ Yes

☒ No (Additional insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event?

☐ Yes

☒ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached **at the time of Application**:

- ☒ A detailed map – including the location, route with beginning and ending point and street names included.
- ☒ Petition of Signatures – of business/residents affected – If roads are closed.

The following items are required within **two (2) business days of the event or event shall be cancelled**:

- ☐ Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".
- ☐ List of all food/commercial/non-profit vendors.
- ☐ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

- ☒ Completed & Signed Application
- ☒ Detailed maps of parade route and/or festival layout
- ☒ Petition of signatures (if road closure is requested)
- ☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Linda Simmons-Henry
Authorized Signature

June 29, 2021

Date

All documents have been provided and this application is recommended for approval

Veronica E. Matthews

7/26/21

Administrative Support Supervisor

Date

This application has been approved.

John W.

7-29-2021

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades:

4
\$ 20

Trash Collection:

\$ _____

City Staff:

\$ _____

Vendor Fees

\$ _____

Park/Facility Rental:

\$ _____

Total Due:

\$ 20⁰⁰

☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____

☐ Approved by Department

Date: _____

Staff Initials: _____

☐ Submitted for Board Approval

Date: _____

Staff Initials: _____

☐ All Paperwork collected

Date: _____

Staff Initials: _____

☐ All fees collected \$ _____

Date: _____

Staff Initials: _____

City Sponsored Event

☐ Yes ☐ No

Updated 6-3-2019

Petition of Signatures'

On September 4th 2021. The planning Committee of the JTB Class of 1970 we would like to Request the Closure of Street(s) on the corner of Elm /West Street in the 600 and 900 Block. The Time will be 10:00 a.m. to 1:00 p.m. In commemoration of the Unveiling of the John Thomas Barber Historical Marker at his former Home, 621 West Street Your Signature of Approval will be greatly appreciated.

Resident (Signature)	Address	Approval/Vacate
Eyounn Bell	913 Elm St.	✓
James Smith	921 Elm St.	✓
Dorrell G. Smith	922 Elm St	✓
VACANT	918 Elm St	
VACANT	916 Elm St	

Requestor

Linda Simmons-Henry, Coordinator

J. T. Barber Class of 1970

625 Main Street

New Bern, NC

919-889-8212 cell

City Approval _____ Date: _____

Untitled Map

Legend



Google Earth

© 2021 Google



200 ft

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider adopting a resolution to temporarily close portions of Pollock Street, and Craven Street to vehicular traffic for the annual New Years' Eve Celebration

Date of Meeting: 8/10/2021	Ward # if applicable: 1
Department: Parks & Recreation	Person Submitting Item: Foster Hughes
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	The Parks and Recreation Department has made a request to close portions of Pollock and Craven Streets for the 4th annual New Year's Eve Celebration
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo - Map

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk

Memo To: Mayor and Board of Aldermen
From: Foster Hughes, Interim City Manager (7H)
Re: Request for street closures for the annual New Year's Eve Celebration

Background Information:

Parks and Recreation is requesting to close the 200 block of Pollock Street from the parking lot entrance at the Dunn Building to Craven Street from 7:00 a.m. Friday, December 31, 2021 until 8:00 a.m. on Saturday, January 1, 2022; The 300 block of Pollock Street; and a partial blockage of the 200 block of Craven Street beginning at Morgan's Tavern & Grill and the 300 block of Craven Street from 2:30 p.m. on Friday, December 31, 2021 until 3:00 a.m. Saturday, January 1, 2022. This family friendly event will have a variety of activities including live entertainment, food trucks, games and activities for the entire family.

Recommendation:

Parks and Recreation recommends approval of this resolution.

RESOLUTION

THAT WHEREAS, the City of New Bern has scheduled its fourth annual New Year's Eve Celebration and requests that specific streets be closed to vehicular traffic as follows:

- December 31, 2021 from 7 a.m. until January 1, 2021 at 8 a.m.: the 200 block of Pollock Street from the parking lot entrance at the Dunn Building to Craven Street; and
- December 31, 2021 from 2:30 p.m. until January 1, 2022 at 3 a.m.: the 300 block of Pollock Street, a partial blockage of the 200 block of Craven Street beginning at Morgan's Tavern & Grill, and the 300 block of Craven Street; and

WHEREAS, signage will be posted at all affected areas, and the Director of Parks and Recreation recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

1. That the following streets shall be closed as indicated for the City's fourth annual New Year's Eve Celebration:

- a) the 200 block of Pollock Street from the parking lot entrance at the Dunn Building to Craven Street shall be closed to vehicular traffic from 7:30 a.m. on Friday, December 31, 2021 until 8 a.m. on Saturday, January 1, 2021; and
- b) the 300 block of Pollock Street; a partial blockage of the 200 block of Craven Street beginning at Morgan's Tavern & Grill, and the 300 block of Craven Street shall be closed to vehicular traffic from 2:30 p.m. on Friday, December 31, 2021 until 3:00 a.m. on Saturday, January 1, 2022; and

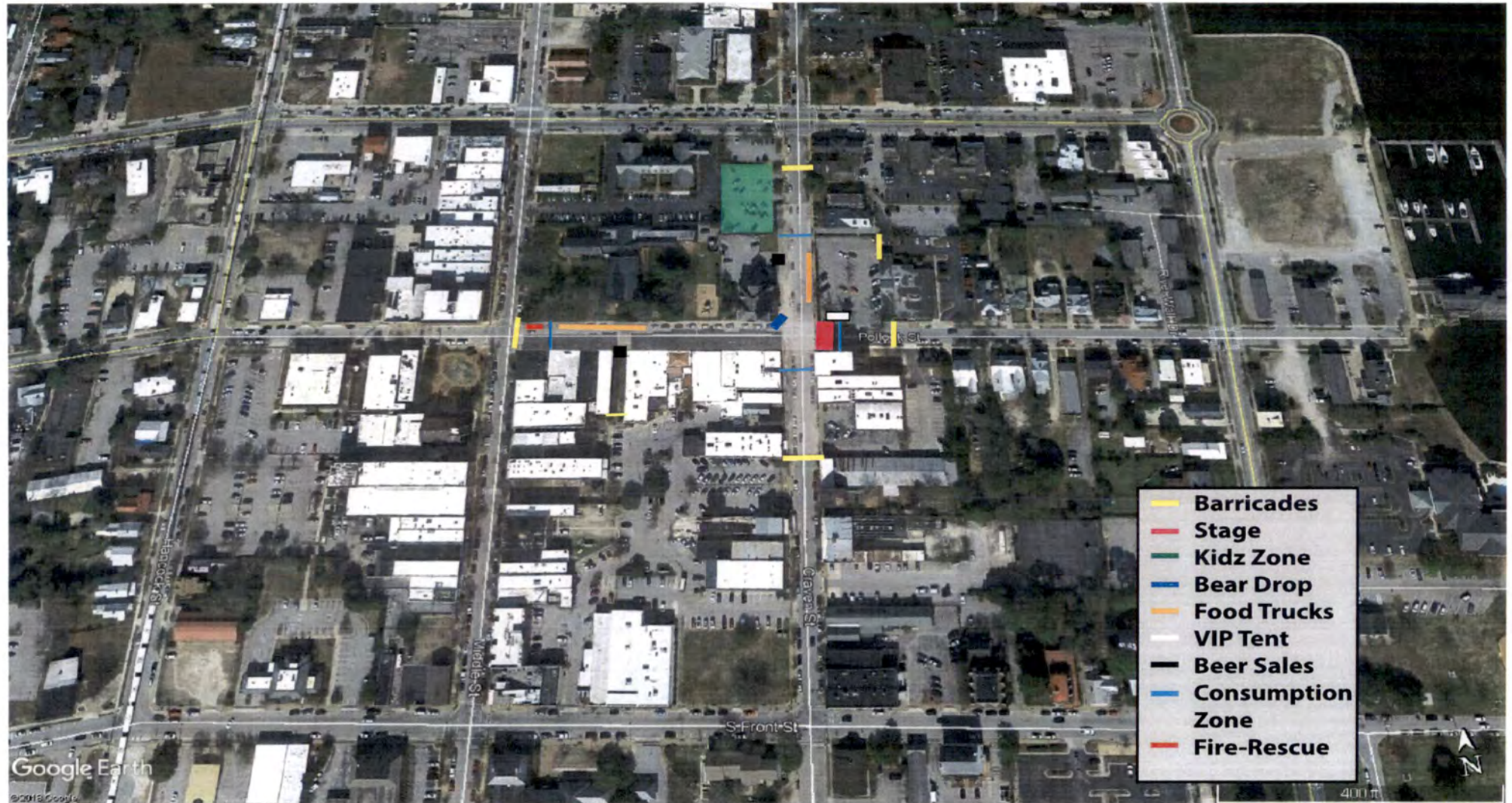
2. Signage shall be posted in all affected areas.

ADOPTED THIS 10th DAY OF AUGUST, 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

NEW YEAR'S EVE BLOCK PARTY - EVENT LAYOUT - DECEMBER 31, 2021



A portion of Pollock Street adjacent to the Dunn Building will close at 7am on December 31 and will re-open at 8am on January 1.

All other streets within the Event zone will close at 2:30pm and re-open at 3am.

For questions, please contact
New Bern Parks & Recreation
252-639-2901



AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close a certain street to vehicle traffic for Travis Tritt Concert.

Date of Meeting: 8/10/2021	Ward # if applicable: 1
Department: Parks & Recreation	Person Submitting Item: Foster Hughes, Interim City Manager
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	White Umbrella made a request to close the 1300-1400 blocks of North Craven Street to vehicle traffic for its first year Travis Tritt concert form 12:00 p.m. until 10:00 p.m. on Sunday, August 15, 2021.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo- Application – Map- Petition

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:


Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk

Memo To: Mayor and Board of Aldermen
From: Foster Hughes, Interim City Manager 
Re: Request to close a certain street to vehicle traffic for Travis Tritt Concert.

Background Information:

White Umbrella has made a request to close the 1300-1400 blocks of North Craven Street to vehicle traffic for its first year Travis Tritt concert from 12:00 p.m. until 10:00 p.m. on Sunday, August 15, 2021

Recommendation:

The Parks and Recreation Director recommends approval and request the Board adopt a Resolution approving the request.

RESOLUTION

THAT WHEREAS, White Umbrella Limited has scheduled its first-year concert and requested the 1300-1400 blocks of North Craven Street be closed to vehicular traffic on Sunday, August 15, 2021, from 12:00 p.m. until 10:00 p.m. for a Travis Tritt concert; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 1300-1400 blocks of North Craven Street be closed to vehicular traffic on August 15, 2021, from 12:00 p.m. until 10:00 p.m. for a Travis Tritt concert.

ADOPTED THIS 10th DAY OF AUGUST 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Sunday August 15 - Street Closures only 15th
Friday, Sept. 3rd

CITY OF NEW BERN

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least 60 days prior to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: Travis Tritt (8-15-21) - Nitty Gritty Dirt Band (9/3/21)
Organization Name: White Umbrella
Responsible Contact: Chadwick Howard
Address: 104 Trevino Lane
City: New Bern State: NC Zip code: 28560
Phone: 217-766-7322 Alternate Phone: 309-360-1195
Email: Chadwickbhoward@gmail.com

Type of Event: ☒ Concert ☐ Demonstration ☐ Festival ☐ Parade

Date of Event: 8-15-21 & 9-3-21 Proposed Rain Date: 8-16-21 & 9-4-21

Event Set up time: Noon

Event Tear Down Completed Time: _____

Event Start Time: 5:30pm

Event End Time: 10:00pm

What is the specific location and/or route of the proposed event? (Attach additional information if needed)

1402 N. Craven Street New Bern, NC

1300-1400 Blocks of N Craven St.

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. **Festivals/Events require detailed aerial map with complete layout.**

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)

entertainment and parking.

Estimated attendance: 1200-1600; Attendance not to exceed: 2000

*Note: If more than 1,000 in attendance is expected 1) Proof of Crowd Manager Training Certification is required. Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) Public Safety Plan is required. Information must be submitted with application. For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # 5 Sizes vary Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # _____ trash cans.

☒ We will provide our own bags & dispose of any trash generated ourselves.

☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

private property

Are you requesting any City of New Bern Street Closures?

☒ Yes*

☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received **at least 60 days in advance** for consideration. Street closures require barricades. A fee of **\$5.00 per barricade** must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific: Only for 8-15-21 Concert
1300-1400 Blocks of N. Craven St. from Avenue B - Avenue D.

Are you requesting any State Road or Bridge closures?

☐ Yes*

☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at **252-439-2816**. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number.

Will Inflatables or other Play features be part of this event?

☐ Yes

☒ No (Additional insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event?

☒ Yes

☐ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

on private property

The following items are required and must be attached **at the time of Application**:

☒ A detailed map – including the location, route with beginning and ending point and street names included.

☐ Petition of Signatures – of business/residents affected – If roads are closed.

The following items are required within **two (2) business days of the event or event shall be cancelled**:

☐ Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".

☐ List of all food/commercial/non-profit vendors. N/A

☐ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

☒ Completed & Signed Application

☒ Detailed maps of parade route and/or festival layout

☐ Petition of signatures (if road closure is requested)

☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Authorized Signature

Date

All documents have been provided and this application is recommended for approval

Administrative Support Supervisor

Date

This application has been approved.

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades: # _____
\$ _____

Trash Collection: \$ _____

City Staff: # _____
\$ _____

Vendor Fees # _____
\$ _____

Park/Facility Rental: \$ _____

Total Due: \$ _____

• ☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____

• ☐ Approved by Department

Date: _____

Staff Initials: _____

• ☐ Submitted for Board Approval

Date: _____

Staff Initials: _____

• ☐ All Paperwork collected

Date: _____

Staff Initials: _____

• ☐ All fees collected \$ _____

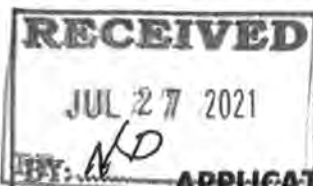
Date: _____

Staff Initials: _____

City Sponsored Event

☐ Yes ☐ No

Updated 6-3-2019



CITY OF NEW BERN

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least 60 days prior to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

8/15/21 9/3/21

Name of Event/Activity:	Travis Tritt - Nitty Gritty Dirt		
Organization Name:	White Umbrella Band		
Responsible Contact:	Chadwick Howard		
Address:	104 Trevino Ln.		
City:	New Bern	State:	NC
Zip code:	28560		
Phone:	217-766-7322	Alternate Phone:	309-360-1195
Email:	chadwickhoward@gmail.com		

Type of Event: ☒ Concert ☐ Demonstration ☐ Festival ☐ Parade

Date of Event: 8-15 / 9-3 Proposed Rain Date:

Event Set up time: noon - noon

Event Tear Down Completed Time: 8-15 / 9-4

Event Start Time: 5:30 / 5:30

Event End Time: 10:00 PM

What is the specific location and/or route of the proposed event? (Attach additional information if needed)

1402 N. Craven St.
New Bern, N.C. 28560
5:00p - 10:00p
Road Closure

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. **Festivals/Events require detailed aerial map with complete layout.**

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)

entertainment

Estimated attendance: 1200+ / 600+; Attendance not to exceed: 2000

*Note: If more than 1,000 in attendance is expected 1) Proof of Crowd Manager Training Certification is required. Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) Public Safety Plan is required. Information must be submitted with application. For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # 5 Sizes VarX Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # trash cans.

☒ We will provide our own bags & dispose of any trash generated ourselves.

☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures?

☒ Yes*

☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received at least 60 days in advance for consideration. Street closures require barricades. A fee of \$5.00 per barricade must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific:

only for 8-15
street in front of Maola 1402 N.
Craven St. (About 100 yards)

Are you requesting any State Road or Bridge closures?

☐ Yes*

☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number.

Will Inflatables or other Play features be part of this event?

☐ Yes

☒ No (Additional insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event?

☒ Yes

☐ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached at the time of Application:

☐ A detailed map - including the location, route with beginning and ending point and street names included.

☐ Petition of Signatures - of business/residents affected - If roads are closed.

The following items are required within two (2) business days of the event or event shall be cancelled:

☒ Certificate of Insurance - Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".

☒ List of all food/commercial/non-profit vendors.

☒ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

☐ Completed & Signed Application

☐ Detailed maps of parade route and/or festival layout

☐ Petition of signatures (if road closure is requested)

☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Chadwick Howard

Authorized Signature

Date

9-15-2021
7-27-21

All documents have been provided and this application is recommended for approval

Administrative Support Supervisor

Date

This application has been approved.

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades: # _____
\$ _____

Trash Collection: \$ _____

City Staff: # _____
\$ _____

Vendor Fees # _____
\$ _____

Park/Facility Rental: \$ _____

Total Due: \$ _____

☐ Have HOA's been notified?

☐ Yes

☐ No

Spoke with:

☐ Approved by Department

Date:

Staff Initials:

☐ Submitted for Board Approval

Date:

Staff Initials:

☐ All Paperwork collected

Date:

Staff Initials:

☐ All fees collected - \$ _____

Date:

Staff Initials:

City Sponsored Event

☐ Yes ☐ No

Updated 6-3-2019

Veronica Mattocks

From: SABRINA BENGEL <sabrinabengel@yahoo.com>
Sent: Thursday, July 29, 2021 12:29 PM
To: Veronica Mattocks
Subject: Street Closure

To Whom it May Concern

We agree to close the street to vehicular traffic on Sunday August 15

We own the property at 1307, 1309 and 1311 N Craven St

Sincerely

Sabrina Bengel
Steve Bengel

----- If you are not the intended recipient, you must destroy this message and inform the sender immediately. This electronic mail message and any attachments, as well as any electronic mail message(s) sent in response to it may be considered public record and as such subject to request and review by anyone at any time. It also may contain information which is confidential within the meaning of applicable federal and state laws.

bing maps

Notes



N Caven St.
Avenue B to Avenue D
1300 - 1400 Blocks

Michael Hawkins owns all the
other affected properties

Addresses

1307
1309
1311

} Signatures
1 person owns all 3.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution Approving NC Statewide Emergency Management Mutual Aid & Assistance Agreement – Revision 2021

Date of Meeting: 8/10/2021	Ward # if applicable:
Department: Administration	Person Submitting Item: Foster Hughes, Interim City Manager
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	The City previously entered into a statewide mutual aid agreement, which is revised from time to time to reflect changes in local officials and state positions. The last revision was approved in February 2017. The agreement is quite useful in speeding up the process for local governments when applying for FEMA reimbursement after a declared disaster.
Actions Needed by Board:	Consider adopting a resolution approving the agreement
Backup Attached:	Memo from Stanley Kite, Craven County's Emergency Services Director, Resolution and Agreement

Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Craven County



Stanley Kite, Director
Ira Whitford, Asst. Director

Pf: (252) 636-6608
Fax: (252) 636-6655

MEMORANDUM

Emergency Services

TO: Craven County Manager
City of New Bern Manager
City of Havelock Manager
Town of Bridgeton Mayor
Town of Riverbend Manager
Town of Dover Mayor
Town of Cove City Mayor
Town of Vanceboro Mayor
Town of Trentwoods Mayor

FROM: Stanley Kite, Emergency Services Director

SUBJ: Statewide Mutual Aid Agreement-Revised

DATE: July 20, 2021

I have been asked by the North Carolina Department of Crime Control and Public Safety Division of Emergency Management to get the Local Governments in Craven County to update the Statewide Emergency Management Mutual Aid Agreement annually.

The agreement has helped speed up the process for local governments when applying for reimbursement from the Federal Emergency Management Agency after a declared disaster. The agreement meets the Federal Emergency Management Agency's requirements for such agreements when giving or receiving help in a declared disaster event. I am sending the entire agreement for your records and review.

I would like to have the original documents back after they are signed so I can present them to the Division of Emergency Management. I hope to have all these agreements in before August 30, 2021 so we can all be better prepared for any disaster. Again if I can assist you in this matter please call me at 252-636-6608 or you can email me at skite@cravencountync.gov.

Thank you for your attention in this matter.



RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the agreement entitled "North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement – Revision 2021", a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor and City Clerk are hereby authorized and directed to execute same on behalf of the City of New Bern.

ADOPTED THIS 10TH DAY OF AUGUST, 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



NORTH CAROLINA STATEWIDE EMERGENCY MANAGEMENT MUTUAL AID AND ASSISTANCE AGREEMENT REVISION -2021

FOR THE CITY OF NEW BERN

THIS AGREEMENT IS ENTERED INTO BETWEEN THE NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY, AND ITS DIVISION OF EMERGENCY MANAGEMENT OF THE STATE OF NORTH CAROLINA AND BY EACH OF THE ENTITIES THAT EXECUTES AND ADOPTS THE UNDERSTANDINGS, COMMITMENTS, TERMS, AND CONDITIONS CONTAINED HEREIN:

WHEREAS, the State of North Carolina is geographically vulnerable to a variety of natural disasters;

WHEREAS, Chapter 166A of the North Carolina General Statutes, entitled the North Carolina Emergency Management Act, recognizes this vulnerability and provides that its intended purposes are to:

1. Reduce vulnerability of people and property of this State to damage, injury, and loss of life and property;
2. Prepare for prompt and efficient rescue, care, and treatment of threatened or affected persons;
3. Provide for the rapid and orderly rehabilitation of persons and restoration of property;
4. Provide for cooperation and coordination of activities relating to emergency and disaster mitigation, preparedness, response, and recovery;

WHEREAS, in addition to the State, the Federal Emergency Management Agency (FEMA) has recognized the importance of the concept of coordination between the State and local governments;

WHEREAS, under Chapter 166A and other chapters of the North Carolina General Statutes, entities entering into mutual aid and assistance agreements may include provisions for the furnishing and exchanging of supplies, equipment, facilities, personnel and services; and

WHEREAS, the entities which have chosen to become signatories to this Agreement wish to provide mutual aid and assistance amongst one another at the appropriate times;

THEREFORE, pursuant to G.S. 166A-19.72, these entities agree to enter into this Agreement for reciprocal emergency management aid and assistance, with this Agreement embodying the understandings, commitments, terms, and conditions for said aid and assistance, as follows:

SECTION I. DEFINITIONS

"Agreement" means this document, the North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement.

"Aid and assistance" includes personnel, equipment, facilities, services, and supplies.

"Authorized Representative" means a party's employee who has been authorized, in writing by that party, to request, to offer, or to otherwise provide assistance under the terms of this Agreement. The list of Authorized Representatives for each party executing this Agreement shall be attached to the executed copy of this Agreement. (In the event of a change in personnel, unless otherwise notified, the presumption will be that the successor to that position will be the authorized representative.)

"Disaster declaration" means a gubernatorial declaration that the impact or anticipated impact of an emergency constitutes a Type I, II, III disaster as defined in G.S. 166A-19.21(b)

"Emergency" means an occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made accidental, military, paramilitary, terrorism, weather-related, public health, explosion-related, riot-related cause, or technological failure or accident, including, but not limited to, a cyber incident, an explosion, a transportation accident, a radiological accident, or a chemical or other hazardous material incident. "Local Agency" means a county agency charged with coordination of all emergency management activities for its geographical limits pursuant to G.S. 166A-19.15.

"Party" means a governmental entity which has adopted and executed this Agreement.

"Provider" means the party which has received a request to furnish aid and assistance from another party in need (the "Recipient").

"Recipient" means the party setting forth a request for aid and assistance to another party (the "Provider").

SECTION II. INITIAL RECOGNITION OF PRINCIPLE BY ALL PARTIES; AGREEMENT PROVIDES NO RIGHT OF ACTION FOR THIRD PARTIES

As this is a reciprocal contract, it is recognized that any party to this Agreement may be requested by another party to be a Provider. It is mutually understood that each party's foremost responsibility is to its own citizens. The provisions of this Agreement shall not be construed to impose an unconditional obligation on any party to this Agreement to provide aid and assistance pursuant to a request from another party. Accordingly, when aid and assistance have been requested, a party may in good faith withhold the resources necessary to provide reasonable and adequate protection for its own community, by deeming itself unavailable to respond and so informing the party setting forth the request.

Given the finite resources of any jurisdiction and the potential for each party to be unavailable for aid and assistance at a given point in time, the parties mutually encourage

each other to enlist other entities in mutual aid and assistance efforts and to enter into such agreements accordingly. Concomitantly, the parties fully recognize that there is a highly meritorious reason for entering into this Agreement, and accordingly shall attempt to render assistance in accordance with the terms of this Agreement to the fullest extent possible.

Pursuant to G.S. 166A-19.60 and as elaborated upon in Section X of this Agreement, all functions and activities performed under this Agreement are hereby declared to be governmental functions. Functions and activities performed under this Agreement are carried out for the benefit of the general public and not for the benefit of any specific individual or individuals. Accordingly, this Agreement shall not be construed as or deemed to be an Agreement for the benefit of any third parties or persons and no third parties or persons shall have any right of action under this Agreement for any cause whatsoever. All immunities provided by law shall be fully applicable as elaborated upon in Section X of this Agreement.

SECTION III. PROCEDURES FOR REQUESTING ASSISTANCE

Mutual aid and assistance shall not be requested unless the resources available within the stricken area are deemed inadequate by Recipient. When Recipient becomes affected by a emergency and deems its resources inadequate, it may request mutual aid and assistance by communicating the request to Provider, indicating the request is made pursuant to this Agreement. The request shall be followed as soon as practicable by a written confirmation of that request, including the transmission of a proclamation of local state of emergency under G.S. 166A-19.22, and a completed form describing recipient's projected needs in light of the emergency. All requests for mutual aid and assistance shall be transmitted by the party's *Authorized Representative* or to the *Coordinator of the Local Agency* as set forth below.

A. METHOD OF REQUEST FOR MUTUAL AID AND ASSISTANCE: Recipient shall set forth requests as follows:

(i) **REQUESTS ROUTED THROUGH THE RECIPIENT'S LOCAL AGENCY:** Recipient may directly contact the Local Agency, in which case it shall provide the Local Agency with the information in paragraph B of this Section (Section III). The Local Agency shall then contact other parties on behalf of Recipient to coordinate the provision of mutual aid and assistance. Recipient shall be responsible for the costs and expenses incurred by any Provider in providing aid and assistance pursuant to Section VII of this Agreement.

(ii) **REQUESTS MADE DIRECTLY TO PROVIDER:** Recipient may directly contact Provider's authorized representative, setting forth the information in paragraph B of this Section (Section III). All communications shall be conducted directly between Recipient and Provider. Recipient shall be responsible for the costs and expenses incurred by any Provider in providing aid and assistance pursuant to the provisions of this Agreement as noted in Section VII of this Agreement. Provider and Recipient shall be responsible for keeping Local Agencies advised of the status of response activities, in a timely manner.

(iii) **RECORD OF REQUESTS TO BE PROVIDED:** A record of the request for assistance shall be provided by the Recipient to the Director of the Division of Emergency Management in the NC Department of Public Safety, in a timely manner.

B. REQUIRED INFORMATION: Each request for assistance shall include the following information, in writing or by any other available means, to the extent known:

1. **Stricken Area and Status:** A general description summarizing the condition of the community or emergency area (i.e., whether the emergency and/or disaster declaration is imminent, in progress, or has already occurred) and of the damage sustained to date;
2. **Services:** Identification of the service function(s) for which assistance is needed and the particular type of assistance needed;
3. **Infrastructure Systems:** Identification of the type(s) of public infrastructure system for which assistance is needed (water and sewer, storm water systems, streets) and the type of work assistance needed;
4. **Aid and Assistance:** The amount and type of personnel, equipment, materials, and supplies needed and a reasonable estimate of the length of time they will be needed;
5. **Provider's Traveling Employee Needs--**Unless otherwise specified by Recipient, it is mutually understood that Recipient will provide for the basic needs of Provider's traveling employees. Recipient shall pay for all reasonable out-of-pocket costs and expenses of Provider's traveling employees, including, without limitation, transportation expenses for travel to and from the stricken area. Further, Recipient shall house and feed Provider's traveling employees at its (Recipient's) sole cost and expense. If Recipient cannot provide such food and/or housing at the emergency area, Recipient shall specify in its request for assistance that the Provider's traveling employees be self-sufficient.
6. **Facilities:** The need for sites, structures, or buildings outside Recipient's geographical limits to serve as relief centers or staging areas for incoming emergency goods and services; and
7. **Meeting Time and Place:** An estimated time and a specific place for a representative of Recipient to meet the personnel and resources of any Provider.

C. STATE AND FEDERAL ASSISTANCE: Recipient shall be responsible for coordinating requests for state or federal assistance with its (Recipient's) Local Agency.

SECTION IV. PROVIDER'S ASSESSMENT OF AVAILABILITY OF RESOURCES AND ABILITY TO RENDER ASSISTANCE

When contacted by the Recipient/Local Agency, Provider's authorized representative shall assess Provider's own local situation in order to determine available personnel, equipment, and other resources. If Provider's authorized representative determines that Provider has available resources, Provider's authorized representative shall so notify the

Recipient/Local Agency (whichever communicated the request). Provider shall complete a written acknowledgment, whether on the request form received from Recipient or on another form, regarding the assistance to be rendered (or a rejection of the request) and shall transmit it by the most efficient practical means to the Recipient/Local Agency for a final response. Provider's acknowledgment shall contain the following information:

1. In response to the items contained in the request, a description of the personnel, equipment, and other resources available;
2. The projected length of time such personnel, equipment, and other resources will be available to serve Recipient, particularly if the period is projected to be shorter than one week (as provided in the "Length of Time for Aid and Assistance" section [Section VI] of this Agreement.)
3. The estimated time when the assistance provided will arrive at the location designated by the Authorized Representative of the Requesting Party; and
4. The name of the person(s) to be designated as Provider's supervisor (pursuant to the "Supervision and Control" section [Section V] of this Agreement.)

Where a request has been submitted to the Local Agency, the Local Agency shall notify Recipient's authorized representative and forward the information from Provider. The Recipient/Local Agency shall respond to Provider's written acknowledgment by signing and returning a copy of the form to Provider by the most efficient practical means, maintaining a copy for its file.

SECTION V. SUPERVISION AND CONTROL

Provider shall designate one of its employees sent to render aid and assistance to Recipient as a supervisor. As soon as practicable, Recipient shall assign work tasks to Provider's supervisor, and unless specifically instructed otherwise, Recipient shall have the responsibility for coordinating communications between Provider's supervisor and Recipient. Recipient shall provide necessary credentials to Provider's personnel authorizing them to operate on behalf of Recipient.

Based upon such assignments from the Recipient, Provider's supervisor shall:

1. Have the authority to assign work and establish work schedules for Provider's personnel. Further, supervisor shall retain direct supervision and control of Provider's personnel, equipment, and other resources. Provider should be prepared to furnish communications equipment sufficient to maintain communications among its respective operating units, and if this is not possible, Provider shall notify Recipient accordingly;
2. Maintain daily personnel time records, material records, and a log of equipment hours;
3. Report work progress to Recipient at mutually agreed upon intervals.

SECTION VI. LENGTH OF TIME FOR AID AND ASSISTANCE; RENEWABILITY; RECALL

Unless otherwise provided, the duration of Provider's assistance shall be for an initial period of seven days, starting from the time of arrival. Thereafter, assistance may be extended in daily or weekly increments as the situation warrants, for a period agreed upon by the authorized representatives of Provider and Recipient.

As noted in Section II of this Agreement, Provider's personnel, equipment, and other resources shall remain subject to recall by Provider to provide for its own citizens if circumstances so warrant. Provider shall make a good faith effort to provide at least twenty-four (24) hours advance notification to Recipient of Provider's intent to terminate mission, unless such notice is not practicable, in which case as much notice as is reasonable under the circumstances shall be provided.

SECTION VII. REIMBURSEMENTS

Except as otherwise provided below, it is understood that Recipient shall pay to Provider all documented costs and expenses incurred by Provider as a result of extending aid and assistance to Recipient. The terms and conditions governing reimbursement for any assistance provided under this Agreement shall be in accordance with the following provisions, unless otherwise agreed in writing by Recipient and Provider. Recipient shall be ultimately responsible for reimbursement of all eligible expenses.

A. Personnel-- During the period of assistance, Provider shall continue to pay its employees according to its then prevailing ordinances, rules, and regulations. Recipient shall reimburse Provider for all direct and indirect payroll costs and expenses including travel expenses incurred during the period of assistance, including, but not limited to, employee retirement benefits as provided by Generally Accepted Accounting Principles (GAAP). However, as stated in Section IX of this Agreement, Recipient shall not be responsible for reimbursing any amounts paid or due as benefits to Provider's personnel under the terms of the North Carolina Workers' Compensation Act (Chapter 97 of the North Carolina General Statutes).

Equipment-- Recipient shall reimburse the Providers for the use of equipment during the period of assistance according to either a pre-established local or state hourly rate or according to the actual replacement, operation, and maintenance expenses incurred. For those instances in which costs are reimbursed by the Federal Emergency Management Agency (FEMA), the FEMA-eligible direct costs shall be determined in accordance with general policies for determining allowable costs which are established in 2 CFR 200, subpart E. Exceptions to those policies as allowed in 2 CFR 200, subpart E and 2 CFR 200.102 are explained in 44 C.F.R. 206.228. Provider shall pay for all repairs to its equipment as determined necessary by its on-site supervisor(s) to maintain such equipment in safe and operational condition.

At the request of Provider, fuels, miscellaneous supplies, and minor repairs may be provided by Recipient, if practical. The total equipment charges to Recipient shall be reduced by the total value of the fuels, supplies, and repairs furnished by Recipient and by the amount of any insurance proceeds received by Provider.

B. Materials And Supplies—Recipient shall reimburse Provider for all materials and supplies furnished and that are used or damaged by Recipient during the period of assistance, except for the costs of equipment, fuel and maintenance materials, labor, and supplies, which shall be included in the equipment rate established in subsection B of this

section (Section VII), Recipient will not be responsible for costs where such damage is caused by gross negligence, willful and wanton misconduct, intentional misuse, or recklessness of Provider's personnel. Provider's personnel shall use reasonable care under the circumstances in the operation and control of all materials and supplies used during the period of assistance. The measure of reimbursement shall be determined in accordance with general policies for determining allowable costs which are established in 2 CFR 200, subpart E. Exceptions to those policies as allowed in 2 CFR 200, subpart E and 2 CFR 200.102 are explained in 44 C.F.R. 206.228. In the alternative, the parties may agree that Recipient will replace, with like kind and quality as determined by Provider, Provider's materials and supplies used or damaged in a reasonable time. If such an agreement is made, it shall be reduced to writing and transmitted to the North Carolina Division of Emergency Management.

C. Record Keeping-- Recipient and North Carolina Division of Emergency Management personnel shall provide information, directions, and assistance for record-keeping to Provider's personnel. Provider shall maintain records and submit invoices for reimbursement by Recipient or the North Carolina Division of Emergency Management using the format used or required by FEMA publications, 2 C.F.R. Part 200 and applicable Office of Management and Budget (OMB) Circulars.

D. Payment; Other Miscellaneous Matters as to Reimbursements-- The reimbursable costs and expenses with an itemized notice shall be forwarded as soon as practicable after the costs and expenses are incurred, but not later than sixty (60) days following the period of assistance, unless the deadline for identifying damage is extended in accordance with 44 C.F.R. part 206. Recipient shall pay the bill or advise of any disputed items, not later than sixty (60) days following the billing date. These time frames may be modified in writing signed by both parties by mutual agreement. This shall not preclude Provider or Recipient from assuming or donating, in whole or in part, the costs and expenses associated with any loss, damage, or use of personnel, equipment, and resources provided to Recipient.

E. Contracting – If recipient or provider contracts with a third party to perform any aid or assistance under the provisions of this agreement, then the entity shall follow any applicable local, state, or federal contracting requirements.

SECTION VIII. RIGHTS AND PRIVILEGED OF PROVIDER'S EMPLOYEES

Pursuant to G.S. 166A-19.60 whenever Provider's employees are rendering aid and assistance pursuant to this Agreement, such employees shall retain the same powers, duties, immunities, and privileges they would ordinarily possess if performing their duties within the geographical limits of Provider.

SECTION IX. PROVIDER'S EMPLOYEES COVERED AT ALL TIMES BY PROVIDER'S WORKER'S COMPENSATION POLICY

Recipient shall not be responsible for reimbursing any amounts paid or due as benefits to Provider's employees under the terms of the North Carolina Workers' Compensation Act, Chapter 97 of the General Statutes, due to personal injury or death occurring during the period of time such employees are engaged in the rendering of aid and assistance under this Agreement. It is mutually understood that Recipient and Provider shall be responsible for payment of such workers' compensation benefits only to their own respective employees. Further, it is mutually understood that Provider will be entirely responsible for

the payment of workers' compensation benefits to its own respective employees pursuant to G.S. 97-51.

SECTION X. IMMUNITY

Pursuant to G.S. 166A-19.60 all activities performed under this Agreement are hereby declared to be governmental functions. Neither the parties to this Agreement, nor, except in cases of willful misconduct, gross negligence, or bad faith, their personnel complying with or reasonably attempting to comply with this Agreement or any ordinance, order, rule, or regulation enacted or promulgated pursuant to the provisions of this Agreement shall be liable for the death of or injury to persons or for damage to property as a result of any such activity.

SECTION XI. PARTIES MUTUALLY AGREE TO HOLD EACH OTHER HARMLESS FROM LIABILITY

To the extent allowed by applicable law, each party (as indemnitor) agrees to protect, defend, indemnify, and hold the other party (as indemnitee), and its officers, employees and agents, free and harmless from and against any and all losses, penalties, damages, assessments, costs, charges, professional fees, and other expenses or liabilities of every kind and arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of indemnitor's negligent acts, errors and/or omissions. Indemnitor further agrees to investigate, handle, respond to, provide defense for, and defend any such claims, etc. at indemnitor's sole expense and agrees to bear all other costs and expenses related thereto. To the extent that immunity does not apply, each party shall bear the risk of its own actions, as it does with its day-to-day operations, and determine for itself what kinds of insurance, and in what amounts, it should carry. Each party understands and agrees that any insurance protection obtained shall in no way limit the responsibility to indemnify, keep, and save harmless the other parties to this Agreement. Notwithstanding the foregoing, to the extent that each party does not purchase insurance, it shall not be deemed to have waived its governmental immunity by law.

SECTION XII. ROLE OF THE DIVISION OF EMERGENCY MANAGEMENT

Pursuant to GS 166A-19.12(19) and under this agreement, the responsibilities of the North Carolina Division of Emergency Management are: (1) to serve as the central depository for executed Agreements, to maintain a current listing of entities with their authorized representatives and contact information, and to provide this listing to each of the entities on an annual basis; (2) to coordinate the provision of mutual aid and assistance to a requesting party, pursuant to the provisions of this Agreement; (3) to keep a record of all requests for assistance and acknowledgments; (4) to report on the status of ongoing emergency or disaster-related mutual aid and assistance as appropriate; and (5) if the parties so designate, to serve as the eligible entity for requesting reimbursement of eligible costs from FEMA and provide information, directions, and assistance for record keeping pursuant thereto.

SECTION XIII. AMENDMENTS

Manner-- This Agreement may be modified at any time upon the mutual written consent of

the Recipient and Provider.

Addition of Other Entities--Additional entities may become parties to this Agreement upon: (1) acceptance and execution of this Agreement; and (2) sending an executed copy of the Agreement to the North Carolina Division of Emergency Management.

SECTION XIV. INITIAL DURATION OF AGREEMENT; RENEWAL; TERMINATION

This Agreement shall be binding for not less than one (1) year from its effective date, unless terminated upon at least sixty (60) days advance written notice by a party as set forth below. Thereafter, this Agreement shall continue to be binding upon the parties in subsequent years, unless canceled by written notification served personally or by registered mail upon the Director of North Carolina Division of Emergency Management, which shall provide copies to all other parties. The withdrawal shall not be effective until sixty (60) days after notice thereof has been sent by the Director of the North Carolina Division of Emergency Management to all other parties. A party's withdrawal from this Agreement shall not affect a party's reimbursement obligations or any other liability or obligation under the terms of this Agreement incurred prior to withdrawal hereunder. Once the withdrawal is effective, the withdrawing entity shall no longer be a party to this Agreement, but this Agreement shall continue to exist among the remaining parties.

SECTION XV. HEADINGS

The headings of various sections and subsections of this Agreement have been inserted for convenient reference only and shall not be construed as modifying, amending, or affecting in any way the express terms and provisions of this Agreement.

SECTION XVI. SEVERABILITY: EFFECT ON OTHER AGREEMENTS

Should any clause, sentence, provision, paragraph, or other part of this Agreement be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Agreement. Each of the parties declares that it would have entered into this Agreement irrespective of the fact that any one or more of this Agreement's clauses, sentences, provisions, paragraphs, or other parts have been so declared invalid. Accordingly, it is the intention of the parties that the remaining portions of this Agreement shall remain in full force and effect without regard to the clause(s), sentence(s), provision(s), paragraph(s), or other part(s) invalidated.

In the event that parties to this Agreement have entered into other mutual aid and assistance contracts, for example pursuant to Chapter 160A of the North Carolina General Statutes, those parties agree that to the extent a request for mutual assistance is made pursuant to this Agreement, those other mutual aid and assistance contracts are superseded by this Agreement.

SECTION XVII. EFFECTIVE DATE

This Agreement shall take effect upon its approval by the entity seeking to become a signatory to this Agreement and upon proper execution hereof.

NORTH CAROLINA STATEWIDE EMERGENCY MANAGEMENT MUTUAL AID AND ASSISTANCE
AGREEMENT REVISION 2021

IN WITNESS WHEREOF, each of the parties have caused this North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement to be duly executed in its name and behalf by its Chief Executive Officer, who has signed accordingly with seals affixed and attested with concurrence of a majority of its governing board, as of the date set forth in this Agreement.

DIVISION OF EMERGENCY MANAGEMENT
DEPARTMENT OF PUBLIC SAFETY

BY:

Erik A. Hooks, Secretary
Department of Public Safety

Date:

BY:

Michael A. Sprayberry, Director
Division of Emergency Management

Date: ^

BY: _____

Chief Executive Officer/Local Government

Name: Dana E. Outlaw

Title: Mayor

Name of Unit: City of New Bern

Date: August 10, 2021

WITNESS: _____

Brenda E. Blanco, City Clerk

APPROVED AS TO PROCEDURES:

BY:

Office of General Counsel
Department of Public Safety

Date:



LIST OF AUTHORIZED REPRESENTATIVES TO CONTACT FOR EMERGENCY ASSISTANCE

FOR THE City of New Bern

MAILING ADDRESS:

PO Box 1129
New Bern, NC 28563-1129

DATE: August 10, 2021

PRIMARY REPRESENTATIVE

NAME: Foster Hughes

TITLE: Interim City Manager

DAY PHONE: 252-639-2700

NIGHT PHONE:

CELL PHONE: 252-626-1430

FAX: 252-639-2841

FIRST ALTERNATE REPRESENTATIVE

NAME: Robert Boyd

TITLE: Fire Chief

DAY PHONE: 252-639-2930

NIGHT PHONE:

CELL PHONE: 252-675-2997

FAX: 252-636-1084

SECOND ALTERNATE REPRESENTATIVE

NAME: Patrick Gallagher

TITLE: Chief of Police

DAY PHONE: 252-672-4195

NIGHT PHONE:

CELL PHONE: 252-698-8149

FAX: 252-633-6978

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution Approving an Amendment to a Letter of Engagement with Disaster Recovery Services, LLC for Professional Services – FEMA

Date of Meeting: 08/10/2021	Ward # if applicable: N/A
Department: Administration	Person Submitting Item: Foster Hughes, Interim City Manager
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Expand Disaster Recovery Services' scope of work for FEMA claims by an amount estimated not to exceed \$377,500.
Actions Needed by Board:	Consider adopting resolution
Backup Attached:	Memo and amendment to letter of engagement

Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item: Total project not to exceed \$1,950,000
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor

Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk

MEMORANDUM

TO: Mayor and Board of Aldermen

FROM: Foster Hughes, Interim City Manager

DATE: August 05, 2021

SUBJECT: Amendment to Agreement with Disaster Recovery Services, LLC

Following Hurricane Florence in September 2018, the City entered into two agreements with Disaster Recovery Services, LLC ("DRS") to provide professional services. One agreement covered services related to FEMA claims and the second was relative to insurance claims. On March 10, 2020, the Board approved a letter of engagement amending the scope of work for the FEMA services to include debris removal and repairs to approximately 66 miles of drainage ditches and waterways. Based upon the expanded scope of work, DRS estimated that the updated project costs for FEMA recovery would not exceed \$1,950,000. That amount has now been exhausted, and work remains to be completed.

Therefore, it is requested another letter of engagement amending the original contract for FEMA services be executed at an estimated cost not to exceed \$377,500. This will allow DRS to assist the City with beginning the close-out process, working on the BP station appeal, and working on additional drainage claims. Also, DRS will be able to assist the new Finance staff who will need guidance.

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Amendment to Letter of Engagement for Professional Services – FEMA, dated August 5, 2021 by and between the City of New Bern and Disaster Recovery Services, LLC, a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor and the City Clerk are hereby authorized and directed to execute the same, in duplicate originals, for and on behalf of the City.

ADOPTED THIS 10TH DAY OF AUGUST, 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



Disaster Recovery Services, LLC
2229 San Felipe St., Suite 1200
Houston, TX 77019

August 5, 2021

AMENDMENT TO LETTER OF ENGAGEMENT FOR PROFESSIONAL SERVICES

RE: **City of New Bern** (CLIENT)
Loss event of September 14, 2018
New Bern, NC

This Contract Amendment is in reference to the Letter of Engagement for Professional Services – FEMA, dated October 2, 2018 and serves as written notification that the Scope of Work has expanded resulting in a change to the amended fee estimate previously provided.

The DRS Scope of Work now includes the following:

- FEMA appeals including the BP Building project and Administrative Labor costs associated with Emergency Work projects;
- Cost overrun pursuit for the Trent Village Category D project;
- FEMA hazard mitigation on the City Hall project;
- Continued guidance and support through FEMA's environmental review of the Stanley White Recreational Center project; and
- Project closeout assistance with City Finance personnel.

Based upon the expanded Scope of Work, DRS estimates a not to exceed project budget extension for \$377,500. Please note that this is a fee estimate only. Should the scope of work change, or circumstances occur that materially change the fee estimate, CLIENT will be advised. Please note that the fee charges to CLIENT will be based solely upon the actual hours of service provided and billed according to the terms of the original Letter of Engagement.

In the event of a conflict between the original Letter of Engagement and any Amendment, the most recent Amendment, and all accompanying Addenda, shall control.

This Amendment, the Letter of Engagement, and all Addenda represent the full and complete understanding and agreement of CLIENT and DRS. Upon signed acceptance, this Amendment and all other terms and conditions of the Letter of Engagement and Addenda will govern DRS's provision of services for CLIENT.

CITY OF NEW BERN

DISASTER RECOVERY SERVICES, LLC

By:

By:

Name: Dana E. Outlaw

Name: John M. Albrecht

Title: Mayor

Title: CEO

Date: August 10, 2021

Date: August 5, 2021

ATTEST:

Brenda E. Blanco, City Clerk

(S E A L)

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider adopting a resolution authorizing the City Manager to execute on behalf of the City of New Bern all contract documents and change orders within the contract amount for the Hurricane Florence Category A drainage ditch project within the Quarry 2 drainage basin.

Date of Meeting: 8/10/2021	Ward # if applicable: Ward 4 & 5
Department: Public Works	Person Submitting Item: George Chiles, Interim Director of Public Works
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	Over the past two years the City has been working with FEMA on a project to remove sediment and debris from 66 miles of drainage ditches throughout the City. This project is for the Quarry 2 Drainage Basin.
Actions Needed by Board:	Adopt attached resolution
Backup Attached:	Memo, Resolution, Bid Tabulation, Advertisement for Bids, Project Plan

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item: \$374,800.00
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



Public Works Department
P.O. Box 1129, 1004 S. Glenburnie Road
New Bern, N.C. 28563-1129
Phone: (252) 639-7501
Fax: (252) 636-1848

July 29, 2021

Memo to: Mayor and Board of Aldermen

From: George Chiles, Interim Director of Public Works

Re: Consider adopting a resolution authorizing the City Manager to execute on behalf of the City of New Bern all contract documents and change orders within the contract amount for the Quarry 2 Category A, Hurricane Florence drainage ditch project.

Background Information:

In late 2018 following Hurricane Florence, the City of New Bern began working with FEMA on a project to remove sediment and debris from 66 miles of drainage ditches within the City. This project was obligated by FEMA on January 27, 2020. Since being obligated, the City has been working with Draper Aden and Associates to identify damages, develop construction plans and to obtain state and federal permits for work within ten different drainage basins. On July 14, 2021, the Quarry 2 drainage basin Category A project was advertised for bids and on July 28, 2021, three bids were received and opened, with the low bidder for this project being Trader Construction Company, with a bid price of \$374,800.00. The Quarry 2 drainage basin project consist of removing 140 tons of vegetative debris, 1,620 cubic yards of sediment, 15 tons of miscellaneous debris and the cleaning of 1,950-feet of drainage culverts. The contract time for this project is 120 days.

Recommendation:

Draper Aden and Associates have vetted Trader Construction Company Inc. and found no issues or concerns. The Public Works Department is recommending and request the Board consider adopting a resolution authorizing the City Manager to execute on behalf of the City of New Bern, all contract documents and any change orders for the Quarry 2 Category A, Hurricane Florence drainage ditch project within the contract amount.

If you have any questions concerning this matter, please feel free to contact me directly.

RESOLUTION

THAT WHEREAS, the Quarry 2 Hurricane Florence Category A Drainage Ditch Project was publicly advertised on July 14, 2021; and

WHEREAS, the following qualified bids were received on July 28, 2021:

Trader Construction Company, Inc.	\$ 374,800.00
Grillot Construction Company, LLC	\$ 411,425.00
Carolina Cleaning and Restoration	\$ 507,665.00

WHEREAS, the Interim Director of Public Works of the City of New Bern recommends the City Manager be authorized to execute contract documents with the lowest bidder, Trader Construction Company, Inc., for the Quarry 2 Category A Hurricane Florence Drainage Ditch Project and any change orders within the budgeted amount.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the City Manager is hereby authorized to execute on behalf of the City of New Bern all contract documents with Trader Construction Company, Inc. for the Quarry 2 Category A Hurricane Florence Drainage Ditch Project, and any change orders within the budgeted amount.

ADOPTED THIS 10th DAY OF AUGUST 2021.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

CERTIFIED BID TABULATION



Draper Aden Associates
Engineering • Surveying • Environmental Services

PROJECT: Hurricane Florence Debris Removal Activities - Quarry 2 Drainage Basin

PROJECT #: 19080319-07

BID DATE: July 28, 2021

BID TIME: 1:30 PM

LOCATION: City of New Bern Public Works Department / Microsoft Teams

	Trader Construction Company	Carolina Cleaning and Restoration, LLC	Grillot Construction, LLC		
Bid Bond	✓	✓	✓		
Contractor's License Information	#2943	#82325	#84473		
Bidder Qualification Statement	✓	✓	✓		
City's General Provisions and Byrd Anti Lobbying Certification	✓	✓	✓		
Anti-Collusion Affidavit	✓	✓	✓		
MBE / HUB Documentation	✓	✓	✓		
Bid Signed	✓	✓	✓		
Receipt of Addenda	✓	✓	✓		
Base Bid Total	\$374,800.00	\$411,425.00	\$507,665.00		

This is to certify that the bids tabulated herein were publicly opened and read aloud at 1:30 PM on the Twenty-Eighth day of July, 2021, at the City of New Bern Public Works Department in New Bern, North Carolina.



DETAILED BID TABULATION

PROJECT: Hurricane Florence Debris Removal Activities - Quarry 2 Drainage Basin
 PROJECT #: 19080319-07
 BID DATE: July 26, 2021
 BID TIME: 1:30 PM
 LOCATION: City of New Bern Public Works Department / Microsoft Teams



				Trader Construction Company		Carolina Cleaning and Restoration, LLC		Grillot Construction, LLC			
Item	Description	Units	Quantity	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
Base Bid											
1	Mobilization (3% Maximum)	EA	1	\$ 10,000.00	\$ 10,000.00	\$ 11,350.00	\$ 11,350.00	\$ 14,500.00	\$ 14,500.00	\$	-
2	Sediment and Erosion Control	EA	1	\$ 45,000.00	\$ 45,000.00	\$ 80,000.00	\$ 80,000.00	\$ 152,000.00	\$ 152,000.00	\$	-
3	Traffic Control	EA	1	\$ 15,000.00	\$ 15,000.00	\$ 40,000.00	\$ 40,000.00	\$ 101,000.00	\$ 101,000.00	\$	-
4	Install Temporary Construction Access	LF	4,500	\$ 3.00	\$ 13,500.00	\$ 11.75	\$ 52,875.00	\$ 13.50	\$ 60,750.00	\$	-
5	Sediment Removal	CY	1,620	\$ 150.00	\$ 243,000.00	\$ 80.00	\$ 129,600.00	\$ 58.00	\$ 93,960.00	\$	-
6	Jet Clean Pipe or Culvert	LF	1,950	\$ 12.00	\$ 23,400.00	\$ 15.00	\$ 29,250.00	\$ 19.00	\$ 37,050.00	\$	-
7	Vegetative Debris Removal	Tons	140	\$ 90.00	\$ 12,600.00	\$ 215.00	\$ 30,100.00	\$ 207.00	\$ 28,980.00	\$	-
8	Miscellaneous Debris Removal	Tons	15	\$ 100.00	\$ 1,500.00	\$ 750.00	\$ 11,250.00	\$ 305.00	\$ 4,575.00	\$	-
9	In-Place Vegetative Debris Removal	LF	2,700	\$ 4.00	\$ 10,800.00	\$ 10.00	\$ 27,000.00	\$ 5.50	\$ 14,850.00	\$	-
					\$ 374,800.00		\$ 411,425.00		\$ 507,665.00		\$ -
Cost Included on Bid Form				\$	374,800.00		\$ 411,425.00		\$ 507,665.00	\$	-
CONTRACT AMOUNT BASED ON UNIT BID ITEMS				\$	374,800.00		\$ 411,425.00		\$ 507,665.00	\$	-

ADVERTISEMENT FOR BIDS

City of New Bern
New Bern, North Carolina
Hurricane Florence Debris Removal Activities – Quarry 2 Drainage Basin

General Notice

The City of New Bern (Owner) is requesting Bids for the construction of the following Project:

Hurricane Florence Debris Removal Activities – Quarry 2 Drainage Basin
DAA PN: 19080319-070302

No pre-bid conference will be held for this project. Questions will be accepted until July 23rd at 5:00 PM. Questions should be directed to Matthew Burnette, Project Manager, at mburnette@daa.com. Bids for the construction of the Project will be received at the City of New Bern Public Works Department located at 1004 S. Glenburnie Road, until July 28th, 2021, 1:30 PM local time. At that time, the Bids received will be publicly opened and read. The public bid opening shall be made available through online video conference. Access to the online video conference shall be made available to all plan holders at least 24 hours prior to opening of bids.

The Project includes the following Work:

This project generally involves the removal of previously identified and as encountered sediment, vegetative debris, and miscellaneous debris within open-air stormwater ditches, piping, culverts, and wetlands. Work also includes clearing, grubbing, installation of access roads, necessary traffic control, erosion and sediment control, excavation, reduction, hauling of debris.

Bids are requested for the following Contract: Hurricane Florence Debris Removal Activities – Quarry 2 Drainage Basin

Obtaining the Bidding Documents

Information and Bidding Documents for the Project can be found at the following designated website:

www.daa.com

Bidding Documents may be downloaded from the designated website. Prospective Bidders are urged to register with the designated website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated website.

The Issuing Office for the Bidding Documents is:

Draper Aden Associates
114 Edinburgh South Drive, Suite 200, Cary, NC 27511

Bidders are strongly encouraged to register as a plan holder from the aforementioned website. Physical documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office.

The Owner is an Equal Opportunity Employer and encourages bidding by small, minority and female contractors and does not discriminate on the basis of handicapped status. Bids from qualified historically underutilized businesses (HUB's) are encouraged. Bidder must provide 10% of total contract cost to HUB's or demonstrate good faith effort. The Work will be subject to the prevailing wage rates and to the Equal Employment Opportunity requirements established by the U.S. Department of Labor. The project will be funded in whole/part using FEMA funds provided by the U.S. Department of Homeland Security. All Federal laws and regulations will apply to use of FEMA funds.

Digital copies of the Bidding Documents are available free of charge from the designated website. Physical copies of the Bidding Documents may be purchased from the Issuing Office. Cost does not include shipping charges. Upon Issuing Office's receipt of payment, printed Bidding Documents will be sent via the prospective Bidder's delivery service. The shipping charge amount will depend on the shipping method chosen. Bidding Documents are available for purchase in the following formats:

Format	Cost
Physical Bidding Documents (including Full-Size Drawings)	\$500

Pre-bid Conference

A Pre-bid conference is not scheduled for this project.

Instructions to Bidders.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Advertisement is issued by:

Owner: City of New Bern

By: George Chiles

Title: Interim Director of Public Works

Date: July 14, 2021

HURRICANE FLORENCE DEBRIS REMOVAL ACTIVITIES - QUARRY 2 DRAINAGE BASIN

JULY 14, 2021

RELEASED FOR BIDDING - NOT FOR CONSTRUCTION

DATE: 07/14/21 HURRICANE FLORENCE DEBRIS REMOVAL ACTIVITIES - QUARRY 2 DRAINAGE BASIN
 CADDIST: ANDREW W. F. MURPHY, P.E.
 ANDREW@DRAPERADEN.COM
 QUARRY 2 DRAINAGE BASIN
 114 EDWARDS SOUTH DRIVE
 ROCKY MOUNT, NC 27853
 FID: MULTIPLE
 STUDY REFERENCE: MULTIPLE
 WATERSHED CLASSIFICATION: RIVER BASIN
 DISTURBED AREA: 15.47 ACRES



VICINITY MAP - NOT TO SCALE

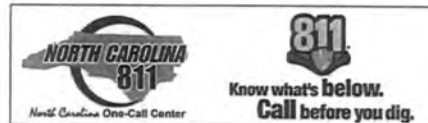
Sheet List Table

C1.0	COVER SHEET
C2.0	NOTES
C2.1	NO.01 NOTES
C3.0	SITE LAYOUT - QUARRY 2 DRAINAGE BASIN
C3.1	QUARRY 2 DRAINAGE BASIN - NORTH
C3.2	QUARRY 2 DRAINAGE BASIN - PROPOSED ALTERNATES
C3.3	QUARRY 2 DRAINAGE BASIN - SOUTH
C3.4	QUARRY 2 DRAINAGE BASIN - SOUTH CONTINUED
C4.0	QUARRY 2 REMEDIATION & ESC PLAN (1 OF 2)
C4.1	QUARRY 2 REMEDIATION & ESC PLAN (2 OF 2)
C5.0	DETAILS
C5.1	DETAILS

DRAPER ADEN ASSOCIATES REVIEW

THESE PLANS HAVE BEEN SUBMITTED TO TECHNICAL AND QUALITY REVIEWS BY:

NAME: JAM TROTT
 PROJECT DESIGNER
 DATE: 07/14/21
 SIGNATURE: [Signature]
 NAME: MATTHEW C. WENTZ
 PROJECT MANAGER
 DATE: 07/14/21
 SIGNATURE: [Signature]
 NAME: ANDREW W. F. MURPHY
 QUALITY REVIEWER
 DATE: 07/14/21
 SIGNATURE: [Signature]



Draper Aden Associates
 Engineering • Surveying • Environmental Services
 114 Edwards South Drive
 Rocky Mount, NC 27853
 Phone: 252.761.1144
 Fax: 252.761.1145
 Email: info@draperaden.com
 Website: www.draperaden.com

COVER SHEET
 HURRICANE FLORENCE DEBRIS REMOVAL ACTIVITIES
 QUARRY 2 DRAINAGE BASIN

REVISIONS
 REVISION FOR BID: 7-14-21
 BY: [Signature]
 DATE: 07/14/21
 REVISION FOR BID: 7-14-21
 BY: [Signature]
 DATE: 07/14/21
 REVISION FOR BID: 7-14-21
 BY: [Signature]
 DATE: 07/14/21
 REVISION FOR BID: 7-14-21
 BY: [Signature]
 DATE: 07/14/21

C1.0

[illegible]

PROJECT DESCRIPTION:
THE PROJECT CONSISTS OF REMOVING HURRICANE FLORENCE-RELATED DEBRIS PRESENT THROUGHOUT THE CITY OF NEW ORLEANS DRAINAGE NETWORK WITHIN THE QUARRY 2 DRAINAGE BASIN. DEBRIS WILL INCLUDE 'SEDIMENT', 'VEGETATIVE DEBRIS', AND MISCELLANEOUS HAZARDOUS. ALL DEBRIS WILL BE DISPOSED OF AT THE TUSCARORA LANDFILL.

EXISTING CONDITIONS
THE PROJECT AREA INCLUDES VARIOUS SITES THROUGHOUT THE QUARRY 2 DRAINAGE BASIN. SITES ARE LOCATED THROUGHOUT THE CITY OF NEW BERN'S DRAINAGE NETWORK AND INCLUDE BOTH OPEN CONVEYANCE AND TREATMENT INFRASTRUCTURE.

DEVELOPMENT IMPACTS
THE DEVELOPMENT IMPACTS TO THE TOPOGRAPHY, SOILS, HYDROLOGY, AND GEOLOGY WILL BE MINOR.

SOILS: THROUGHOUT THE PROJECT AREA INCLUDE ALTAVICITA FINE SANDY LOAM, 0 TO 2 PERCENT SLOPES; ARAPAHO FINE SANDY LOAM, INTERMEDIATE MUCKY LOAM, CRACKEN SILT LOAM, 0 TO 4 PERCENT SLOPES; DELOITE FINE SANDST LIA, HYDROLOGIC LOAMY FINE SAND, 0 TO 3 PERCENT SLOPES; LEAS SILT LOAM, LEADERS SILT LOAM, LYNDHURST FINE SANDY LOAM, 0 TO 2 PERCENT SLOPE; ATLANTIC COAST FINE SANDY HORIZONAL CLAY, 0 TO 2 PERCENT SLOPES; PLATZED FINE SANDY LOAM, RAING FINE SANDY LOAM, 0 TO 2 PERCENT SLOPES; RANFEGRO FINE SAND LOAM, RAING FINE SANDY LOAM, 0 TO 2 PERCENT SLOPES; ATLANTIC COAST FLATWOODS, (LOWLAND) FINE SANDY LOAM, AND URBAIN LAND HYDROLOGIC SOIL GROUPS INCLUDE A/D (6-9%), B (4-9%), B/D (10-7%), C (1-3%), C/D (2-8%), AND D(3-3%)

CRITICAL PROTECTION AREAS

- CARE MUST BE TAKEN TO PREVENT SEDIMENT FROM BEING TRACKED ONTO ADJACENT ROADWAYS.
- CARE MUST BE TAKEN TO PREVENT SEDIMENT FROM EXITING THE PROJECT SITE AREA.
- CARE MUST BE TAKEN TO PREVENT SEDIMENT FROM ENTERING ANY WATER WAY OR DRAINAGE WAY.

Workfile:
D:\DATA\5100896.DWG C. ANTONIATTI (RM) - US

- STRUCTURAL PRACTICES
- SILT FENCE
- SILT FENCE OUTLETS
- CAVERT INLET PROTECTION

COLTAGE PRACTICES	
TOPSOIL	
TEMPORARY SEEDING	
PERMANENT SEEDING	
MULCHING	

1. THE SUFFICIENT BARRIER SHALL BE CHECKED REGULARLY FOR UNWINDING OR DETACHMENT OF THE FABRIC. THE FABRIC SHALL BE REMOVED WHEN THE LEVEL OF SEDIMENT DEPOSITION REACHES ONE-THIRD (1/3) THE HEIGHT OF THE BARRIER.

2. CONSTRUCTION SHALL BE SUSPENDED SO THAT SHADING OPERATIONS CAN BEGIN AND END AS QUICKLY AS POSSIBLE.

3. THE SHADING MEASURES SHALL BE INSTALLED AS A FIRST STEP IN GRADING.

4. THE JOB SUPERINTENDENT SHALL BE RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF ALL EROSION AND SEDIMENT CONTROL PRACTICES.

5. AFTER EACH DAY OF EROSION STABILIZATION AND UPON APPROVAL OF THE LOCAL INSPECTOR, THE TEMPORARY SLOPE CONTROLS WILL BE CLEANED UP AND REMOVED.

PERMANENT STABILIZATION
WE DISBURSED AREAS WILL BE PERMANENTLY STABILIZED THROUGH THE USE OF PERMANENT SEEDING AND TURF

THE ENGINEER MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA. OTHER IN SERVICE OR ABANDONED. THE ENGINEER FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES ARE IN THE EXACT LOCATION AS INDICATED. HOWEVER, HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE INFORMATION AVAILABLE. THE CONTRACTOR SHALL VISIT THE SITE PRIOR TO CONSTRUCTION SO THAT CONTRACTOR IS FAMILIAR AND UNDERSTANDS EXISTING CONDITIONS. FIELD CHANGES MAY BE NECESSARY DUE TO EXISTING UTILITY LOCATIONS. THE ENGINEER SHALL BE CONTACTED BEFORE MAKING THESE CHANGES.

3. SET UP LINE-CONSTRUCTION AND OTHER PERMITS/CONTROLS.

4. INITIAL EROSION AND SEDIMENT CONTROL FEATURES AS INDICATED.

5. MINIMIZE DISTURBED AREAS AT ANY GIVEN TIME TO THOSE AREAS THAT ARE BEING ACTIVELY EXCAVATED.

6. MAINTAIN ACCESS TO NEIGHBORING PROPERTIES, ROADS, AND SERVICES IN ORDER TO MAINTAIN PROPER FUNCTION.

7. COMPLETE ANY TEMPORARY SITE ACCESS REQUIREMENTS.

8. REVIEW AND RECORD VEGETATIVE DESIRS BOTH IDENTIFIED AND AS ENLIGHTENED THAT IS NOT EXPLICITLY IDENTIFIED IN THE DESCRIPTION OF ACTIVITY PLANS.

9. IDENTIFY ALL POTENTIAL HAZARDOUS DEBRIS BOTH IDENTIFIED AND AS ENLIGHTENED THAT IS NOT EXPLICITLY IDENTIFIED IN THE DESCRIPTION OF ACTIVITY PLANS.

10. INITIAL TEMPORARY SEDIMENTATION AND PUMP AROUND AS REQUIRED. SEDIMENTATION IS PROVIDED TO PREVENT SEDIMENT REMOVAL WHEN HIGH WATER OCCURS. SEDIMENTATION MUST BE WITHIN THE EXCAVATION AREA. WATER SHOULD NOT FLUCTUATE DUE TO ACHIEVING A LOW EXCAVATED ELEVATION, WINDS AND TIDES.

11. MAINTAIN EXISTING GRADE DEPTHS TO MATCH EXISTING CURVEWORK OR PROVIDE POSITIVE DRAINAGE. STOCKPILE REMOVED SEDIMENT WITHIN EXISTING EASEMENTS OR RIGHT-OF-WAY. ALLOW MATERIAL TO ACCUMULATE BY PRIORITY TO LOADING AND DISPOSAL. FOR AREAS WITHIN EXISTING EASEMENTS OR RIGHT-OF-WAY, MATERIAL SHOULD BE REMOVED FROM THE SITE AS SOON AS POSSIBLE TO PREVENT PRIOR TO DISPOSAL.

12. CONDUCT DURING AND AT THE CONCLUSION OF CONSTRUCTION IN ACCORDANCE WITH THE NOTES AND DETAILS IN THESE PLANS AND AS INSPECTOR HAS INSTRUCTED.

13. CONSTRUCTION SHALL BE STABILIZED, AND ONLY WITH THE APPROVAL OF THE EROSION CONTROL INSPECTOR, REMOVE ALL REMAINING EROSION CONTROL DEVICES.

14. REMOVE AND REPLACE ANY/ALL DISTURBED AREAS OR REFINISH DRAINAGE AREAS, OR CONSTRUCTION ACTIVITIES.

[illegible][illegible]

1. INSPECTION AND APPROVAL OF THE SUBGRADE WILL BE REQUIRED PRIOR TO THE PLACEMENT OF THE APPROVED PAVEMENT SECTION MATERIAL. ANY CLAY DEPOSITS IN THE TOP TWO FEET OF THE SUBGRADE MUST BE REMOVED OR ADJUSTED AS RECOMMENDED BY THE GEOTECHNICAL ENGINEER.

2. SUBGRADE APPROVAL SHALL BE ACCOMPANIED BY THE SUPPORTING DOCUMENTATION VERIFYING DENSITY TEST RESULTS OF 95% OR GREATER. THE DENSE SUBGRADE WILL HAVE BEEN PROOF-ROLLED IN THE PRESENCE OF THE SITE INSPECTOR AND GEOTECHNICAL REPRESENTATIVE OF THE OWNER. THE DENSE SUBGRADE SHALL BE APPROVED BY THE GEOTECHNICAL ENGINEER AND THE OWNER.

3. THE FINAL SUBGRADE SHALL BE APPROVED BY THE GEOTECHNICAL ENGINEER AND SITE INSPECTOR BEFORE PLACEMENT OF PAVEMENT SECTION.

TEMPORARY CLOSING SCHEDULE FOR LATE WINTER AND EARLY SPRING

[illegible]

1. FOR AMENDMENT

WATER RESOURCES AGENCY OF THE ARMY OF THE UNITED STATES
 (FORM 8-72) (REV. 1-72) (GSA GEN. REG. NO. 27)
 (5010-107-01)
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TEMPORARY MEETING SCHEDULE FOR FALL

120

1. FOLLOW RECOMMENDATIONS OF SOL (S) OR WFLA (S) IN ADDITION TO
JOURNALISM (IMP) AND MOD (S) AFTER 10-15-16 IN ITS STATE
10-16-16

APPLY 4000 LB/MOVL SMALL GRASS STEER AND TACK WITH ASPHALT EMULSION.

REPAIR AND RESTORATION AND RELOC DAMAGED AREAS IMMEDIATELY
 FORTIFIED WITH 50 LB/ACRE OF NITROGEN IN MARCH IF IT IS NECESSARY
 DURING TEMPORARY COVER GROWING IN O.C. OVERSEED WITH 20 LB/ACRE
 HOPE LESPEDEZA IN LATE FEBRUARY OR EARLY MARCH.

PERMANENT RECORDS OFFICE FOR CHARLES RIVER CHANNELS

DATE	PROJECT	RAIL TRUCKS
AUG 12 - OCT 10	TALL POND	100
FTM 1 - APR 10	TALL POND	100

Abstract

FROD TO MAY 1 - 9 AFTER-MIDNIGHT AND 3/ACRE NYS (GRAN)
FOR "UNDESIRABLE"
FOLLOW RECOMMENDATIONS OF SOIL TESTS ON APRIL 4 ADDS LB/ACRE
UNIFORM ALUMINUM SULFATE LIME-TONE AND 1000 LB/ACRE TO-10-10 FERTILIZER
OPERATE TRACTOR EQUIPMENT ACROSS THE STATE WITH
MAY 1974

USE A FULL-EDGED CONCRETE PRODUCT TO EDGE THE BOTTOM OF CHANNELS AND DITCHES AND STAPLE SECURED TO THE LIVING STRAND OF

REPLANT AND REPAIR WOOD FREQUENTLY. SOFTENIZE → LATE WINTER OR THE FOLLOWING YEAR. (TANISHI, KIKUCHI, KAWANO, 1990)

187/ACB, Dr. TD-TD-TD, MURR HIGHLIGHTS BY - RESUME BY 2-4 PAGES.

TEMPERATURE CONTROL SUMMARY		
DATE	THICK	RATE (Lb/ACFT)
NOV 7	NOV 75 (GROSS VOLT)	40

WALL AND FLOOR
FILLING RECOMMENDATIONS IN CONCRETE UP TO 4,000 PSI/CMC

APPLY 4000 LB/TONNE (3800 LB/TONNE) GRAIN GRAIN AND TACK WITH ADHESIVE
MAINTENANCE

PERMANENT FLOODING SCHEDULE FOR AREAS OTHER THAN CHANNELS

SPECIFIC	DATE (LB / 4000)
1-1 AND 1-10000 10000'S 10000'S 10000'S 10000'S	

TALL FESQUE	140	140
BARCELONA LESPOLDA	30	30
JOSE L. GONZALEZ	10	10

AFTER AUGUST 15 (22) PROCEEDED STRUCK A LTD.
 (SINGLE PLACES)
 FROM 10 MAY 1 (20) AFTER AUG 15, (20) IN 10 (MORE EYE (2000))

STATION DATA	DATE	TIME
1000	10/10/68	10:00
1001	10/10/68	10:01
1002	10/10/68	10:02
1003	10/10/68	10:03
1004	10/10/68	10:04
1005	10/10/68	10:05
1006	10/10/68	10:06
1007	10/10/68	10:07
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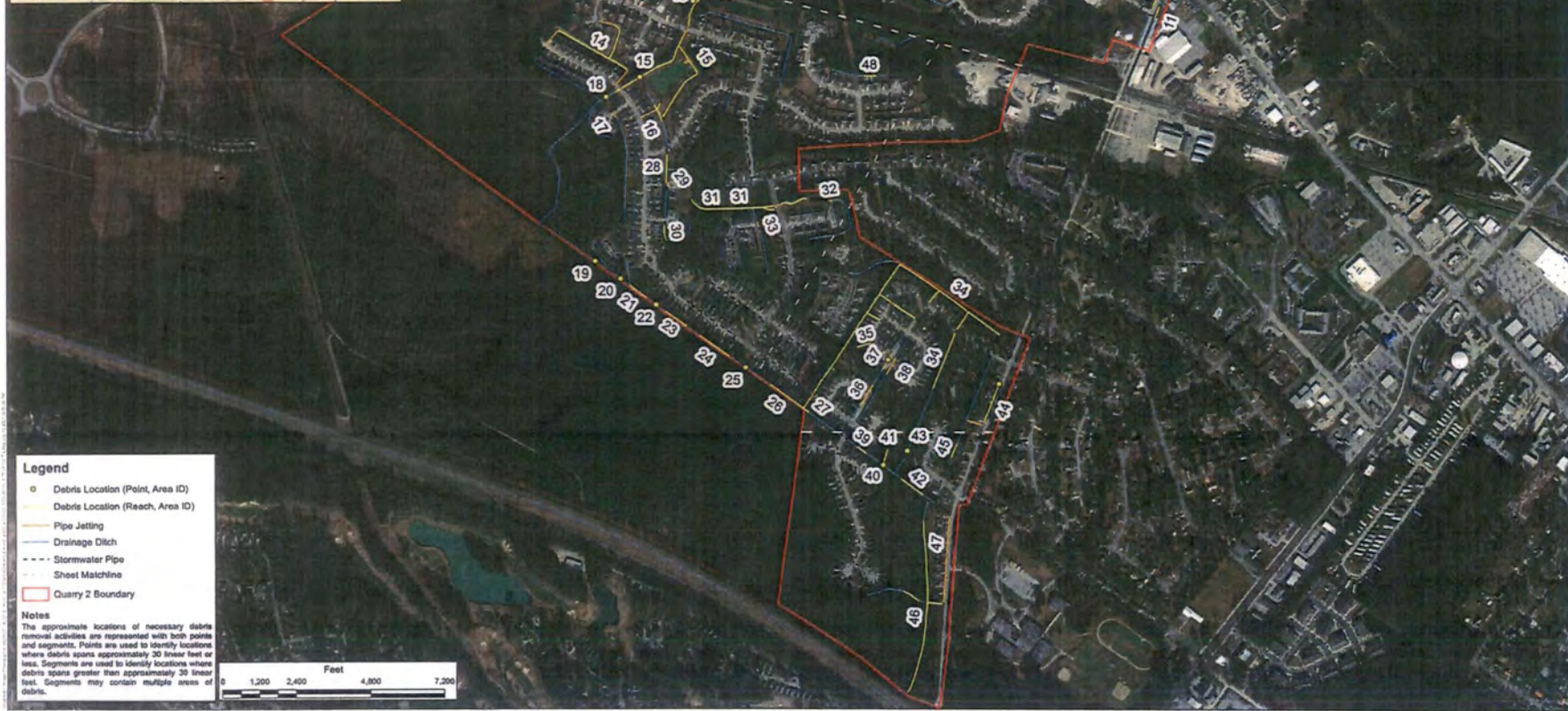
AL	400, 25 - 30 15	AUG 70 - OCT 75
ATC WINTER	FEB 15 - MAR 21	FEB 1 - APR 15

OVERSIDING OF FORD LEADERSHIP OVER FALL 2000 TALL FOLDS & VOTER EFFORTS

DOSE ADJUSTMENTS:
 FOLLOW RECOMMENDATIONS OF DOSE SCHEDULE OF 400-1,400 mg/DOSE. INCREASE
 ANTIDOTAL TREATMENT AND DOSE INCREASE 15-40-15 FOR EACH
 24 HOURS.

APPLY 4,000-5,000 LB./ACH. OVER STRAIN ANCHORS BY TACKING WITH ASPHALT OR SLURF 3:1 OR OTHER ANCHOR FILLER WITH NETSAC

REPAIRS TO THE TRUCKING TRAILER GROWN IS FULLY ALLOWABLE. THE
RE MONTO ONCE OF TWO + YEAR, BUT WORKING IT NOT NECESSARY.
REPAIRS, REELS AND BRUSH DAMAGED ARE AS IMMEDIATELY



- Legend**
- Debris Location (Point, Area ID)
 - Debris Location (Reach, Area ID)
 - Pipe Jetting
 - Drainage Ditch
 - - - Stormwater Pipe
 - - - Sheet Matchline
 - Quarry 2 Boundary

Notes
 The approximate locations of necessary debris removal activities are represented with both points and segments. Points are used to identify locations where debris spans approximately 30 linear feet or less. Segments are used to identify locations where debris spans greater than approximately 30 linear feet. Segments may contain multiple areas of debris.



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 www.drapeeraden.com

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 • Durham, NC
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 • Virginia Beach, VA

SITE LAYOUT - QUARRY 2 DRAINAGE BASIN
HURRICANE FLORENCE DEBRIS REMOVAL ACTIVITIES
QUARRY 2 DRAINAGE BASIN

REVISIONS	
REVISED FOR BD: 7/14/21	
PLANNED BY	DAF
DESIGNED BY	DAF
CHECKED BY	APM
NOTED	NONE
DATE	JULY 14, 2021
PROJECT NUMBER	10080319-070302
C3.0	



Draper Aden Associates

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 • Virginia Beach, VA

QUARRY 2 DRAINAGE BASIN - NORTH

HURRICANE FLORENCE DEBRIS REMOVAL ACTIVITIES

QUARRY 2 DRAINAGE BASIN

REVISIONS

REISSUED FOR BID 7/14/21

NO. 1	DATE	BY	CHKD BY
1	JULY 14, 2021	APM	APM

19090319-070302

C3.1



Area 2 Alternate 1 Exhibit - In Place Debris Removal



Area 2 Alternate 2 Exhibit - Temporay Access Road and Debris Removal




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**QUARRY 2 DRAINAGE BASIN - PROPOSED
 ALTERNATE
 HURRICANE FLORENCE DEBRIS REMOVAL ACTIVITIES
 QUARRY 2 DRAINAGE BASIN**

REVISIONS
 REISSUED FOR BID: 7-11-21

DESIGNED BY	DAE
DRAWN BY	DAE
CHECKED BY	APM
SCALE	NONE
DATE	JULY 14, 2021
PROJECT NO.	19080319-070302

C3.2



Legend

- Debris Location (Point, Subarea ID)
- Debris Location (Reach, Subarea ID)
- Pipe Jacking
- In-Place Debris Removal
- Drainage Ditch
- Stormwater Pipe
- Point of Access
- Install Temporary Gravel Construction Entrance/Exit Access
- Quarry 2 Boundary

Notes

1. The locations of temporary debris removal activities are represented with both points and segments. Points are used to identify locations where debris spans approximately 20 feet and/or where debris is located in a single point. Segments are used to identify areas of debris.

0 100 200 300 400 500 600 700 800 900 1000 Feet

QUARRY 2 DRAINAGE BASIN - SOUTH
HURRICANE FLORENCE DEBRIS REMOVAL ACTIVITIES
QUARRY 2 DRAINAGE BASIN

THE VICKS
REGISTERED FIRM NO. 1-14271

DATE: 08/11/2017
DRAWN BY: JAV
CHECKED BY: JAV
APPROVED BY: JAV

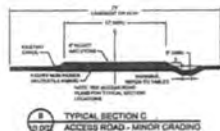
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- Washington, DC
- Fayetteville, NC
- Northern Virginia
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SEAL
STATE OF VIRGINIA
JULY 11, 2017
1-14271



1. SET UP PUMP WITH SUCTION AND DISCHARGE HOSE.
2. INSTALL UP-STREAM SANDBAG DAM.
3. INSTALL DOWN-STREAM SANDBAG DAM.
4. THE PUMP MUST RUN CONTINUOUSLY WHILE WORKING IN THE STREAM.
5. STREAMBANKS MUST BE STABILIZED AT THE END OF EACH DAY.

02030000

1. SANDBAR Dikes SHALL BE SITUATED AT THE UPSTREAM AND DOWNSTREAM ENDS OF THE WORK AREA, AND STREAM FLOW SHALL BE PUMPED AROUND THE WORK AREA. THE PUMP SHOULD DISCHARGE INTO A STABLE VELOCITY DESERTER.
2. CONSTRUCTED OF RIGID OR SANDBARS.
3. WATER FROM THE WORK AREA SHALL BE PUMPED TO A SEDIMENT FILTERING MACHINE SUCH AS A SEDIMENT BAG OR OTHER APPROVED DEVICE. THE MACHINE SHALL BE LOCATED SUCH THAT THE WATER CHURNS BACK INTO THE CHANNEL BELOW THE DOWNSTREAM SANDBAR Dike WITHOUT CAUSING FURTHER EROSION BETWEEN THE SEDIMENT FILTER BAG AND THE STREAMBANK.

TEMPORARY BUMP AROUND

POST TO: 000000



- 1 AN ON-SITE DRAINAGE SWALE SHALL BE LOCATED BETWEEN THE STOCKPILE AND OFF-SITE PROPERTY.
2 REFERENCE IS MADE TO THE SILET FENCE DETAIL FOR MATERIALS-LAND INSTALLATION METHODS.
3 IF THE STOCKPILE IS TO REMAIN FOR MORE THAN 14 DAYS, IT SHALL BE STABILIZED WITH BURLAP MATTING OR SEEDED WITHIN 7 DAYS OF COMPLETION TO MINIMIZE EROSION.
4 INSPECTION OF SILET FENCES SHALL BE AT LEAST ONCE PER WEEK AND AFTER RAIN EVENTS IN EXCESS OF 2" OF RAIN OR REPLACEMENT SHALL BE MADE PROMPTLY AS NEEDED.
5 SEDIMENT TRAPPED BY THE FENCES SHALL BE REMOVED AND PROPERLY DISPOSED OF WHENEVER SIGNIFICANT ACCUMULATION OCCURS.
6 SILET FENCES SHALL BE MAINTAINED THROUGHOUT THE STOCKPILE PERIOD AND BE ELIMINATED AND SHALL BE REMOVED CITY WHEN DIRECTED BY THE CITY.

STOCK PILE

next to go on.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider adopting an amendment to the FY 2021-22 annual adopted budget.

Date of Meeting: 08/10/2021	Ward # if applicable:
Department: Finance	Person Submitting Item: Kim Ostrom, Interim Finance Director
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Consider adopting an amendment to the FY 2021-22 annual adopted budget.
Actions Needed by Board:	Adopt ordinance amendment.
Backup Attached:	Memo, Ordinance Amendment

Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



TO: City Manager, Honorable Mayor and Members of the Board of Aldermen
FROM: Kim Ostrom, Interim Finance Director
DATE: July 30, 2021
RE: Amendments to the FY 2021-22 Operating Budget

Background Information

The General Fund is amended to appropriate \$64,000 to the Police Department for the purchase of the remaining 25 mobile radios previously approved by the Board of Aldermen on July 28, 2020. The Emergency 911 Telephone System Fund is amended to recognize the reduction of the PSAP FY2022 annual distribution from the NC Department of Information Technology to the actual amount of \$183,596. This reduction is due to the City exceeding the 20% allowable carry forward from FY2021.

Requested Action

The Board considers adopting the enclosed budget amendment at its meeting on August 10, 2021.

CITY OF NEW BERN, NORTH CAROLINA
REQUESTED AMENDMENT TO
Fiscal Year 2021-2022

FROM: Kim Ostrom, Interim Finance Director

Meeting Date: August 10, 2021

EXPLANATION:

The General Fund is amended to appropriate \$64,000 to the Police Department for the purchase of the remaining 25 mobile radios previously approved by the Board of Aldermen on July 28, 2020. The Emergency 911 Telephone System Fund is amended to recognize the reduction of the PSAP FY2022 annual distribution from the NC Department of Information Technology to the actual amount of \$183,596. This reduction is due to the City exceeding the 20% allowable carry forward from FY2021.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN
THAT THE 2021-2022 ANNUAL BUDGET ORDINANCE IS AMENDED AS FOLLOWS:

Section 1 - Appropriations

Schedule A - GENERAL FUND

Increase: Police \$ 64,000

Schedule H - EMERGENCY TELEPHONE SYSTEM FUND

Decrease: E-911 \$ (28,325)

Section 2 - Estimated Revenues

Schedule A - GENERAL FUND

Increase: Fund Balance Appropriated \$ 64,000

Schedule H - EMERGENCY TELEPHONE SYSTEM FUND

Decrease: State 911 Distributions \$ (28,325)

NATURE OF TRANSACTION:

☐ ADDITIONAL REVENUE AVAILABLE FOR APPROPRIATION
☐ TRANSFER WITHIN ACCOUNTS OF SAME FUND
☒ OTHER: REDUCTION OF REVENUE
☒ OTHER: FUND BALANCE APPROPRIATED

APPROVED BY THE BOARD OF ALDERMEN AND
ENTERED ON MINUTES DATED AUGUST 10, 2021
AGENDA ITEM NUMBER _____

BRENDA E. BLANCO, CITY CLERK



Communications International, Inc.
4450 US Highway 1
VERO BEACH, FL 32967

Quotation

Page 1 of 2
Quotation ID QO0015210
Date 07/08/2021
Expiration date 08/07/2021
Customer C000597
Terms N30
Reference
Requested By
Salesperson Susan H Peedin

Bill to

New Bern Police Department
City of New Bern
Attn: Accounts Payable
PO Box 1129
NEW BERN, NC 28563

Delivery address

New Bern Police Department
801 George Street
NEW BERN, NC 28563

New Bern Police Department

Item	Description	Quantity	Price	Line Discount	Net Price	Extended Price
EVXG-PB78BE	Portable, XG-75PE, 768-861 MHz, Scan, Blk-Gry	25	1,535.00	28%	1,105.20	27,630.00
MAEV-NPL3R	Feature, Maximum (1024+) Systems/Groups	25	0.01	0%	0.01	0.25
EVXG-NPL4F	Feature Package, P25 PHASE 2 TDMA	25	250.00	28%	180.00	4,500.00
EV-PL8Y	Feature, Encryption Lite	25	0.01	0%	0.01	0.25
EV-PL9E	FEATURE, SINGLE-KEY AES ENCRYPTION	25	0.01	0%	0.01	0.25
EV-PL4U	Feature, Single-Key DES Encryption	25	0.01	0%	0.01	0.25
MAEV-PKGPT	Feature Package, P25 Trunking	25	950.00	28%	684.00	17,100.00
EV-PA3R	Battery, Li-Ion, 2400mAh, P7300/XG Series (14002-0214-01)	25	105.00	28%	75.60	1,890.00
MAEV-NNC5X	Antenna, 764-870 MHz, 1/4 Wave Whip (KRE10115062)	25	40.00	28%	28.80	720.00
MAEV-NAE9D	Speaker Microphone, P5400 /P7300 (MC023933001)	25	175.00	28%	126.00	3,150.00
MAEV-NHC2G	Belt Clip, Metal (CC23894)	25	20.00	28%	14.40	360.00
EV-CH5X	CHARGER, 1-BAY, TRI-CHEMISTRY	25	150.00	28%	108.00	2,700.00
	Programming	25	45.00	0%	45.00	1,125.00



Quotation

Page	2 of 2
Quotation ID	QO0015210
Date	07/08/2021
Expiration date	08/07/2021

Order Acceptance - Please sign below

Signature _____

Printed name _____

Date _____

Subtotal	\$59,176.00
Sales tax	\$3,994.38

Total	\$63,170.38
--------------	--------------------

Not an Invoice – Do Not Pay

By signing this quotation and/or submitting a purchase order pursuant to this quotation you acknowledge that you have read and agree to be bound by Communications International, Inc.'s terms and conditions of sale, service, and technical support. Orders may be subject to shipping & handling charges. All warranties are manufacturer's warranties. Terms and Conditions: www.ask4ci.com/termsandconditions



JAMES A WEAVER
SECRETARY & STATE CHIEF
INFORMATION OFFICER
CHAIRMAN

J. ERIC BOYETTE
NC 911 BOARD CHAIRMAN

JEFF SHIPP
NC 911 BOARD VICE CHAIR

MEMORANDUM

TO: Foster Hughes
Interim City Manager

FROM: L.V. Pokey Harris
Executive Director

DATE May 28, 2021

RE: City of New Bern PSAP Funding Distribution FY2022

The North Carolina 911 Board approved a funding method in December 2010 for distributing funds to primary PSAPs. The 911 Board is required to present the approved final distribution amount (base amount as defined in G.S. §143B-1406) for each primary PSAP by June 1 of each year for the upcoming fiscal year.

At the April 26, 2019, Board meeting, an amendment to the current calculation to determine the 5-year rolling average was approved to allow for the shifting of cost from the PSAP to the Board relating to the Next Generation 911 project. The information relating to this cost shift, sent previously by email May 31, 2019, to all PSAP managers, reflects the following approved motion:

Recognizing that costs of the ESInet paid directly by the Board will replace some costs currently included in eligible expenses paid through monthly distributions to primary PSAPs, and that the Board has a duty to manage the 911 Fund for the benefit of all PSAPs and citizens, the Funding Committee recommends to modify distributions to primary PSAPs following migration to the ESInet for the purpose of retaining amounts for eligible expenses included in the Board's direct payments for ESInet costs associated with the ESInet. Board staff will work with the primary PSAPs before ESInet migration to identify and reconcile monthly distributions with the Board's direct payments for ESInet costs for the PSAP. Eligible expenses arising from valid contracts of a PSAP will be identified, and such contracts will not be defunded if the PSAP will have a negative impact.

For those PSAPs not on the ESInet or hosted call handling solution, the distribution is determined by the 5-year rolling average of expenditures. Those who have migrated, a cost shift will occur, and the adjustment will become the PSAPs new 5-year rolling average.

The 911 Board must also consider the amount of funds carried forward for your primary PSAP in determining the distribution amount for the upcoming fiscal year. This is required by §143B-1406(a1), and the determined distributions remaining in the Emergency Telephone System Fund for the past two years. PSAPs may carry forward no more than 20% of the average yearly amount of the prior two years for eligible expenditures for capital outlay, capital improvements or equipment replacement. The 911 Board, however, may allow a PSAP to carry forward a greater amount.

Based on the current information on file, the annual distribution to your PSAP for FY2022 is \$183,596.04. Note, this reflects a reduced amount due to exceeding the 20% allowable carry forward.

Should you have any questions regarding your funding, please contact your Regional Coordinator Angie Turbeville for assistance.

Thank you.



Founded 1797

NEW BERN

NEW BERN POLICE DEPARTMENT

P.O. Box 1129, New Bern, NC 28563-1129
(252) 672-4100

Police and Community come together here.



Toussaint E. Summers, Jr.
Chief of Police

TO: Mayor and Board of Alderman
FROM: Toussaint E. Summers, Jr., Chief of Police
SUBJECT: City-Wide Radio System Upgrade FY20-21
DATE: July 10, 2020

Background

The City's radio system is over eight (8) years old and therefore due for a major upgrade of technology. Each year that we do not upgrade, the City increases the risk of a significant or catastrophic failure to the system. The upgrade would include two-parts: 1) Symphony Workstations and 2) Replacing Current System to Phase 2 System with Redundant Virtualized Control Points.

Phase 1 – Upgrading existing consoles to 5-Symphony Premier Workstations

- Console network equipment and installation services with training
- The cost of the upgrade is \$227,377.15.

Phase 2 – Upgrade Master V Simulcast System to Phase 2

- Upgrade existing VIDA Core to Latest SR10A.XX Platform, Upgrade Master V Site 1 & 2 to Simulate Cast, FCC Licensing feeds, Replace Microwave System, etc.
- Estimated cost of the upgrade is \$1,276,518.02

Suggest total price of project to be split between several departments within the City. There is an additional cost of \$64,104.44 to purchase a minimum of 25 portable radios with the new system.

Recommendation

It is recommended that the Board of Alderman approve the City-Wide Radio Upgrade project.



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Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



Dana E. Outlaw
Mayor
Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

Memorandum

TO: Alderman Barbara Best

FROM: Brenda Blanco, City Clerk

DATE: May 14, 2021

SUBJECT: Appointment to Community Development Advisory Committee

Dell Simmons' term on the Community Development Advisory Committee will expire on June 30, 2021. Mr. Simmons is not interested in reappointment. You are asked to make a new appointment to serve in a three-year term. Appointments to this committee are made by each ward.

/beb

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



Dana E. Outlaw
Mayor
Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

Memorandum

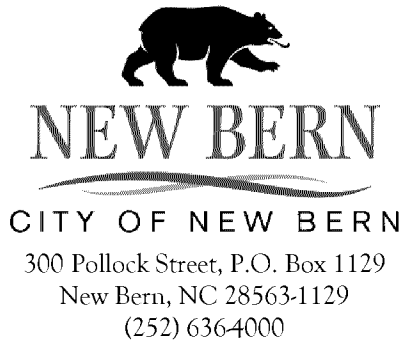
TO: Alderman Johnnie Ray Kinsey
FROM: Brenda Blanco, City Clerk
DATE: June 16, 2021
SUBJECT: Appointment to HPC

Christian Evans recently resigned from the Historic Preservation Commission. His term would have expired on June 30, 2021, if he had completed it. Please make a new appointment to serve a three-year term to begin on July 1, 2021 and expire June 30, 2024.

/beb

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



Dana E. Outlaw
Mayor
Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk
Mary M. Hogan
Director of Finance

Memorandum

TO: Alderman Bobby Aster

FROM: Brenda Blanco, City Clerk

DATE: June 16, 2021

SUBJECT: Appointment to P&Z

Gaspar "Sonny" Aluzzo's term on the Planning and Zoning Board will expire June 30, 2021. You are asked to reappoint Mr. Aluzzo or make a new appointment to serve a three-year term that will expire on June 30, 2024.

/beb

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



Dana E. Outlaw
Mayor
Foster Hughes
Interim City Manager
Brenda E. Blanco
City Clerk

Memorandum

TO: Mayor and Board of Aldermen

FROM: Brenda Blanco, City Clerk

DATE: August 04, 2021

SUBJECT: Appointments to Dangerous Dog Board

Dr. Steve Stelma and Dona Baker's terms on the Dangerous Dog Board will expire August 11, 2021, and both are willing to serve another term. The Board is asked to consider reappointing them or making new appointments to fill these seats. Dr. Stelma fills the requirement to have a vet on the board to make determinations as to a dog's status, after the two members of the appellate board have rendered a decision.

There is still one vacancy on the board that has never been filled. The appointee must be a NC licensed veterinarian, professional dog obedience trainer, or registered veterinary technician. The Police Department has reached out to the veterinarian community, and Dr. Bobbi Kotrba of Craven Animal Hospital has expressed interest in serving on the board.

/beb