

**AMENDED
CITY OF NEW BERN
BOARD OF ALDERMEN MEETING
NOVEMBER 08, 2022 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET**

1. Meeting opened by Mayor Odham. Prayer Coordinated by Alderman Aster. Pledge of Allegiance.
2. Roll Call.
3. Approve Agenda.
4. Request and Petition of Citizens.

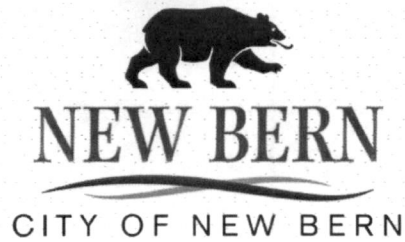
Consent Agenda

5. Consider Adopting a Resolution to Close Specific Streets for the Craven County Jaycees 2022 Christmas Parade.
6. Approve Minutes.

7. Presentation by Eastern Carolina Council of Governments.
8. Presentation on Wreaths Across America.
9. Consider Adopting a Resolution for the Sole Source Purchase of Fencing from Coastal Fence Company for the Riverwalk Fence Replacement Project.
10. Consider Adopting a Resolution to Declare Property Located at 304 and 308 South Front Street as Surplus and Establish a Minimum Bid.
11. Appointment(s).
12. Attorney's Report.
13. City Manager's Report.
14. New Business.
15. Closed Session.
16. Adjourn.

Aldermen

Rick Prill
Hazel B. Royal
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Jeffrey T. Odham
Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A Ostrom
Director of Finance

Memo to: Mayor and Board of Aldermen
From: Foster Hughes, City Manager
Date: November 02, 2022
Re: November 08, 2022 Agenda Explanations - AMENDED

1. **Meeting opened by Mayor Jeffrey T. Odham. Prayer Coordinated by Alderman Aster. Pledge of Allegiance.**
2. **Roll Call.**
3. **Approve Agenda.**
4. **Request and Petition of Citizens.**

This section of the agenda is titled Requests and Petitions of Citizens. This is an opportunity for public comment, and we thank you for coming to the Board of Aldermen meeting tonight to share your views. We value all citizen input.

Speaker comments are limited to a maximum of 4 minutes during the public comment period. At the conclusion of 4 minutes, each speaker shall leave the podium. Comments will be directed to the full board, not to an individual board member or staff member. Although the board is interested in hearing your comments, speakers should not expect any comments, action, or deliberation from the board on any issue raised during the public comment period.

In the board's discretion, it may refer issues to the appropriate city officials or staff for further investigation. If an organized group is present to speak on a common issue, please designate one person to present the group's comment, which shall be limited to a maximum of 4 minutes.

Consent Agenda

5. Consider Adopting a Resolution to Close Specific Streets for the Craven County Jaycees 2022 Christmas Parade.

(Ward 1) The Craven County Jaycees' annual Christmas parade is scheduled for Saturday, December 3, 2022. The organization has requested that the 400-800 blocks of George Street, 300-600 blocks of Broad Street, and the 200-300 blocks of Craven Street be closed to vehicular traffic from 1 p.m. until 6 p.m. It was also requested that the southside (eastbound lane) of Broad Street be closed to parking from 12 a.m. until the conclusion of the parade. A memo from Kari Warren, Interim Director of Parks and Recreation, is attached.

6. Approve Minutes.

Closed session minutes September 27, 2022 and October 11, 2022 are provided for review and approval as well as minutes from the regular meeting on October 25, 2022.

7. Presentation by Eastern Carolina Council of Governments.

David Bone, Executive Director of Eastern Carolina Council of Governments, will introduce himself and describe the services provided by the organization and its vision for the future.

8. Presentation on Wreaths Across America.

Kevin Yates will make a brief presentation on Wreaths Across America, a wreath-laying ceremony to take place at the New Bern National Cemetery and Greenwood Cemetery on December 17, 2022. Mr. Yates will be requesting the City's assistance once again with providing busing services and possibly dumpsters and an escort.

9. Consider Adopting a Resolution for the Sole Source Purchase of Fencing from Coastal Fence Company for the Riverwalk Fence Replacement Project.

(Ward 1) Parks and Recreation has previously replaced fencing along the riverwalk from the boardwalk at the Union Point foot bridge to the Convention Center. Additional fencing will be replaced along the riverwalk adjacent to the Grand Marina. This is a special fencing only available through one local distributor, Coastal Fence Company. It is requested that the Board authorize the use of this sole source vendor pursuant to NCGS 143-129(6)(3), which allows an exception for bidding the purchase. A memo from Mrs. Warren is enclosed.

10. Consider Adopting a Resolution to Declare Property Located at 304 and 308 South Front Street as Surplus and Establish a Minimum Bid.

(Ward 1) After a suggestion was made at the August 09, 2022 meeting, the Board gave direction to post signage on the "Talbots" lots advertising them for sale. At its retreat on November 03, 2022, the Board subsequently discussed a minimum bid of \$750,000 for the two parcels. The proposed resolution will officially deem the properties as surplus, make them available to the public through the upset bid process outlined in NCGS §160A-269, and establish a minimum bid of \$750,000.

11. Appointment(s).

The two alternate seats on the Board of Adjustment are vacant. The Board is asked to make appointments to fill the remainder of these terms, which expire on June 30, 2023. Appointees must reside within the city limits of New Bern and should have a background related to land ownership and development issues.

12. Attorney's Report.

13. City Manager's Report.

14. New Business.

15. Closed Session.

16. Adjourn.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close streets for Craven County Jaycees Christmas Parade.

Date of Meeting: 11/8/2022	Ward # if applicable: Ward 1
Department: Parks & Recreation	Person Submitting Item: Kari Warren, Interim Dir. of Parks & Rec.
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	Craven County Jaycees has requested to close the 400-800 blocks of George Street, 300-600 blocks of Broad Street, and the 200-300 blocks of Craven Street to vehicle traffic for Craven County Jaycees Christmas Parade from 1:00 p.m. until 6:00 p.m., along with the south side (eastbound lane) of Broad Street closed to parking from 12:00 a.m. until the conclusion of the parade on December 3, 2022.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo – Application - Map

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item: N/A
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Additional Notes: N/A

Aldermen

Rick Prill
Hazel B. Royal
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



Kari Warren, CPRP
Interim Director of Parks & Recreation

Jeffrey T. Odham
Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance



Memo To: Mayor and Board of Aldermen

From: Kari Warren, CPRP
Interim Director of Parks and Recreation

Re: Street Closure for Craven County Jaycees Christmas Parade.

Background Information:

Craven County Jaycees has requested to close the 400-800 blocks of George Street, 300-600 blocks of Broad Street, and the 200-300 blocks of Craven Street to vehicle traffic for Craven County Jaycees Christmas Parade from 1:00 p.m. until 6:00 p.m., along with the south side (eastbound lane) of Broad Street closed to parking from 12:00 a.m. until the conclusion of the parade on December 3, 2022.

Recommendation:

The Interim Director of Parks and Recreation recommends approval and request the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please let me know.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

THAT WHEREAS, Craven County Jaycees have scheduled their annual Christmas Parade and requested that specific streets be closed to vehicular traffic from 1:00 p.m. to 6:00 p.m. on Saturday, December 3, 2022, for the parade. Those streets are the 400-800 blocks of George Street, 300-600 blocks of Broad Street, 200-300 blocks of Craven Street, along with the south side (eastbound lane) of Broad Street closed to parking from 12:00 a.m. until the conclusion of the parade; and

WHEREAS, the Interim Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 400-800 blocks of George Street, 300-600 blocks of Broad Street, and 200-300 blocks of Craven Street be closed to vehicular traffic from 1:00 p.m. until 6:00 p.m., on December 3, 2022, and that the south side (eastbound lane) of Broad Street closed to parking from 12:00 a.m. until the conclusion of the Christmas Parade.

ADOPTED THIS 8th DAY OF NOVEMBER 2022.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

RECEIVED

OCT 18 2022

Sat. Dec. 3rd
2023

CITY OF NEW BERN

BY: NP**APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS**

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least **60 days prior** to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: Christmas Parade
 Organization Name: Craven County Jaycees
 Responsible Contact: Tasia Larsen
 Address: 3700 Hwy 70 E
 City: New Bern State: NC Zip code: 28560
 Phone: 252-636-0303 Alternate Phone: 252-916-3283 (personal cell)
 Email: Cravenjaycees@embargo.com

Type of Event: ☐ Demonstration ☐ Festival ☒ Parade

Date of Event: December 3, 2022 Proposed Rain Date: _____

Event Set up time: 12pm (1:00 pm) Event Tear Down Completed Time: _____

Event Start Time: 3pm Event End Time: 6pm

What is the specific location and/or route of the proposed event? (Attach additional information if needed)

Downtown New Bern. AS I am newly appointed I would appreciate the city officials assistance in choosing an appropriate route ending in Union Point Park

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. Festivals/Events require detailed aerial map with complete layout.

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)

To help less fortunate children in need by collecting toys for the local Firehouse to distribute for the Christmas Holidays and provide a fun experience for the community

Estimated attendance: _____; Attendance not to exceed: _____

*Note: If more than 1,000 in attendance is expected 1) Proof of Crowd Manager Training Certification is required. Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) Public Safety Plan is required. Information must be submitted with application. For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # 0 Sizes 0 Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # _____ trash cans.

☒ We will provide our own bags & dispose of any trash generated ourselves.

☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

tasiamichelle@yahoo.com

Tasia Larsen

street closing

1pm - 6pm

original

Are you requesting any City of New Bern Street Closures?

☒ Yes*

☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received at least 60 days in advance for consideration. Street closures require barricades. A fee of \$5.00 per barricade must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific: Any Street Downtown that can be shut down safely leading to Union Point. As the route has changed over the years I would appreciate any assistance in choosing the safest path

Are you requesting any State Road or Bridge closures?

☐ Yes*

☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number.

Will Inflatables or other Play features be part of this event? ☐ Yes ☒ No (Additional insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event? ☐ Yes ☒ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached at the time of Application:

☐ A detailed map – including the location, route with beginning and ending point and street names included.

☐ Petition of Signatures – of business/residents affected – If roads are closed.

The following items are required within two (2) business days of the event or event shall be cancelled:

☐ Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".

☐ List of all food/commercial/non-profit vendors.

☐ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

- ☐ Completed & Signed Application
- ☐ Detailed maps of parade route and/or festival layout
- ☐ Petition of signatures (if road closure is requested)
- ☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Authorized Signature

President
22-23

Date

All documents have been provided and this application is recommended for approval

Administrative Support Supervisor

Date

This application has been approved.

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades: # _____

\$ _____

Trash Collection:

\$ _____

City Staff:

\$ _____

Vendor Fees

\$ _____

Park/Facility Rental:

\$ _____

Total Due:

\$ _____

• ☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____

• ☐ Approved by Department

Date: _____

Staff Initials: _____

• ☐ Submitted for Board Approval

Date: _____

Staff Initials: _____

• ☐ All Paperwork collected

Date: _____

Staff Initials: _____

• ☐ All fees collected \$ _____

Date: _____

Staff Initials: _____

City Sponsored Event

☐ Yes ☐ No

Updated 6-3-2019



From: [Veronica Mattocks](#)
To: [Brenda Blanco](#)
Subject: FW: Parade routes for Christmas and Shriners Event
Date: Monday, October 31, 2022 12:51:17 PM

FYI, agenda item

From: Kari Greene-Warren <Greene-WarrenK@newbernnc.gov>
Sent: Saturday, October 29, 2022 6:47 AM
To: Veronica Mattocks <mattocksv@newbernnc.gov>
Subject: Fwd: Parade routes for Christmas and Shriners Event

Get [Outlook for iOS](#)

From: Danny Batten <dannyb@surfwindandfire.com>
Sent: Friday, October 28, 2022 5:27:01 PM
To: Foster Hughes <hughesf@newbernnc.gov>; Kari Greene-Warren <Greene-WarrenK@newbernnc.gov>
Subject: Parade routes for Christmas and Shriners Event

Foster,

The Parks and Recreation Dept. attended the Downtown Business Council Meeting on Oct 27 to inform and receive approval of the street closures concerning the parade events - The Christmas parade (December) on Broad St. and Craven St. and the Shriners parade (January) on Middle Street. The businesses attending have been informed and agreed to the street closure. I will make sure to email all of the businesses with the event time and dates and post on our downtown business social media forum just to ensure all of the businesses are aware of the event. Please let me know if you need any other information from me.

Sincerely,

Danny Batten
dannyb@surfwindandfire.com
919-632-6094 cell
252-288-5823 store
Danny Batten
dannyb@surfwindandfire.com
919-632-6094 cell
252-288-5823 store

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AGENDA ITEM COVER SHEET

Agenda Item Title:

Presentation by Eastern Carolina Council of Governments

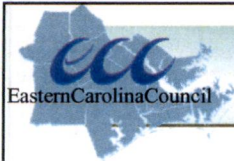
Date of Meeting: 11/8/2022	Ward # if applicable:
Department: Administration	Person Submitting Item: Foster Hughes, City Manager
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	David Bone, Executive Director of Eastern Carolina Council of Governments, will introduce himself and describe the services provided by ECC and the organization's vision for the future.
Actions Needed by Board:	None; informational only
Backup Attached:	PowerPoint

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



Eastern Carolina Council

233 Middle Street; Ste 300
PO Box 1717
New Bern, NC 28560

Phone: 252.638.3185
Fax: 252.638.3187
www.eccog.org

Introduction of ECC Executive Director David Bone, Services Provided by ECC, & Vision for the Future

City of New Bern
Board of Aldermen Meeting
November 8, 2022

Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne Counties

1

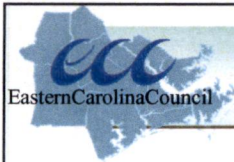


Information about me

- 20 years in local government management – as both a county and town manager
- Most of my career has been in eastern NC
- Started work as ECC Executive Director on May 16th
- Excited to be here!

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2

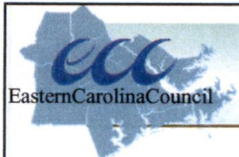


Information about ECC

- The Eastern Carolina Council (ECC) is a multi-county, local government, planning and development organization.
- We are one of sixteen councils of government in NC.
- We are a conduit between local governments in our region and state/federal partners.
- We provide technical assistance to local governments and administer projects and programs which benefit our region's citizens.

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3



Information about ECC (contd.)

- We focus on regional collaboration and partnerships.
- We serve nine counties (Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico, and Wayne) and fifty municipalities.
- Mission Statement: The Eastern Carolina Council's mission is to improve the region's quality of life by providing planning, economic development and senior services to local governments and area residents by maximizing resources and collaborating regionally.

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4



Traditional ECC Services

- **Area Agency on Aging (AAA)**
 - Works with counties and providers to serve and advocate for the senior population in the region
 - MISSION – to advocate, plan, develop, and support a comprehensive system of quality services designed to attain and preserve quality of life, health, and independence of older adults, individuals with disabilities, and caregivers.
- **Two Rural Transportation Planning Organizations (RPOs) - Eastern Carolina RPO and Down East RPO**
 - Develop, in cooperation with the Department (NCDOT), long-range, local and regional multimodal transportation plans;
 - Provide a forum for public participation in the transportation planning process; Developing and prioritizing suggestions for transportation projects the organization believes should be included in the State's Transportation Improvement Program (STIP); and
 - Provide transportation-related information to local governments and other interested organizations and persons.

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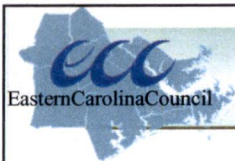


Traditional ECC Services (contd.)

- **Economic Development Planning**
 - ECC is the Economic Development Administration (EDA) designated Economic Development District
 - ECC has the responsibility to develop and implement a Comprehensive Economic Development Strategy (CEDS) for the region
 - The CEDS should identify Economic and Community Development priorities
 - ECC is currently preparing to update the CEDS in the Fall of 2022
 - ECC works with counties and municipalities and their economic developers if they have an EDA Public Works and Economic Adjustment Assistance grant application (ECC also performs the grant administration for these projects); also, opportunity for grants for studies
- **Administrative Services**
 - Assist with manager search services – currently working with the Town of Newport

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6



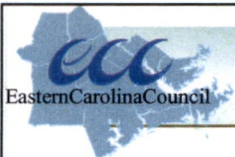
Traditional ECC Services (contd.)

- **Community Planning / Planning Technical Assistance**

- ECC Planning staff has historically advised local governments on current planning issues such as zoning (including 160D updates), annexation, ordinance revisions and related land-use issues
- This work has historically included the development and update of numerous types of ordinances (UDOs, Zoning, Subdivision, Historic Preservation, Public Nuisances, Minimum Housing, Flood Damage Prevention, and other codes), and plans (Comprehensive, Land Use, Bicycle/Pedestrian, etc.), as well as performing administrative services for primarily smaller municipalities
- ECC Planning staff has also helped with minor GIS / mapping needs, and we can provide this service in-house
- Carlton Gideon, our New Senior Community Planner, started on Sept. 12th; ECC is currently recruiting for another Community Planner
- We supplement these services at this time through collaboration with strategic partners

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7



Initial 90-Day Plan / Accomplishments to date

- 1) **Establish board/organizational priorities**

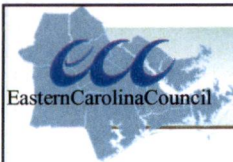
- 90-day plan was accepted as short-term priorities

- 2) **Build trust, relationships, and lines of communication**

- Weekly communication with the ECC Executive Committee and General Membership Board
- Monthly newsletter restarted on July 1st
- Met with County Managers to begin assessment of services desired
- Sent information to members about grant funding
- Sent information to members about ARPA
- Reaching out to managers and officials
- Met with City/County Managers in October

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Accomplishments to date (contd.)

3) Build staff and organizational capacity and expand services to address member needs

- Applied for and received funding for ARPA Technical Assistance through NC Association of Regional Councils of Government (NCARCOG) and State
- New Finance Director started August 15th
- New Senior Community Planner started on Sept. 12th; recruiting for another Planner
- Applied for and received EDA Funding to build capacity

4) Develop a plan and take actions to improve financial sustainability / accountability

- FY2022-23 Budget approved
- Applied for and received funding for ARPA Technical Assistance through NC Association of Regional Councils of Government (NCARCOG) and State
- Receiving funding for Disaster Recovery Technical Assistance through NC Association of Regional Councils of Government (NCARCOG) and State
- Applied for and received EDA Funding to build capacity
- Budget and Audit information added to website

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9



Accomplishments to date (contd.)

5) Focus on customer service and providing value to members, market ECC services to members

- Continuing outreach to members
- Working with communities on ARPA technical assistance, Disaster Recovery training, 160-D legislation compliance, etc.
- AAA simplified the monthly reimbursement documentation / reporting for counties & providers
- Focusing on solutions and bringing other partners to the table, as needed

6) Seek-out opportunities to help facilitate regional collaboration and provide regional leadership

- Assisted with UNC School of Government Affordable Housing webinar; assisting SOG with possible follow-up
- Assisting with RISE Eastern NC (which stands for "Regions Innovating for Strong Economies and Environment" and aims to support resilience primarily in the storm-impacted regions) – Public meetings held on Oct. 18th and 19th
- Assisted with myFuture NC regional education attainment event on July 28th and worked with ncIMPACT on Town Hall event at ECU on August 11th
- Worked successfully with Eastern Carolina Workforce Development Board on grant application to grow workforce development leadership in region
- Assisted UNC SOG in hosting a Human Trafficking training on Sept. 29th, and working with the SOG on hosting a Water and Wastewater Operations training on Nov. 15th

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10



Accomplishments to date (contd.)

7) Tell the ECC/member success stories, improve organizational transparency

- Weekly communication with the ECC Executive Committee and General Membership Board
- Monthly newsletter restarted on July 1st
- Budget and Audit information added to website
- Sharing more good stories on Facebook
- Executive Director sharing good stories on LinkedIn

Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne Counties

11



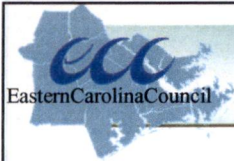
Highlights of Current Projects & Initiatives

Some current projects and initiatives include:

- Expansion of Community Planning staff / services; ARP Technical Assistance
- Area Agency on Aging – Roll-out of Grocery Assistance Program for Seniors
- Comprehensive Economic Development Strategy (CEDS) 5-year Regional Plan Update / Survey
- RPOs – work on State Transportation Improvement Plan (STIP); new webpages
- Upcoming Training Opportunity
 - Water and Wastewater Operations Training – 11/15

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12



Focus and Vision for the Future

Moving forward, ECC wants to:

- Focus on customer service to our members
- Create value for our members
- Be the trusted partner, source of information, and resource for our members
- Expand Planning staff
- Expand Planning services
- Expand grant writing opportunities

Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne Counties

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Focus and Vision for the Future (contd.)

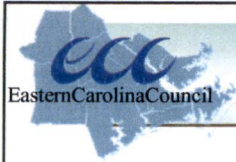
(CONTD.)

Moving forward, ECC wants to:

- Provide leadership in bringing governments and other strategic partners together for regional collaboration on such issues as:
 - ARPA
 - Economic Development
 - Transportation
 - Training
 - Growth / Affordable Work Force Housing
 - Regional water/sewer
 - Stormwater
 - Legislative advocacy

Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne Counties

14



Thank you for partnership and collaboration!

Comments or Questions?

Please contact me

David Bone

executivedirector@eccog.org or

252-638-3185, ext. 3005

Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne Counties

AGENDA ITEM COVER SHEET

Agenda Item Title:

Presentation by Wreaths Across America

Date of Meeting: 11/8/2022	Ward # if applicable: Ward 1
Department: Administration	Person Submitting Item: Foster Hughes, City Manager
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Presentation by Kevin Yates on behalf of Wreaths Across America
Actions Needed by Board:	Consider authorizing staff to assist by providing dumpsters, escort, and busing services. This is the assistance that has been requested and approved in previous years.
Backup Attached:	Informational sheets

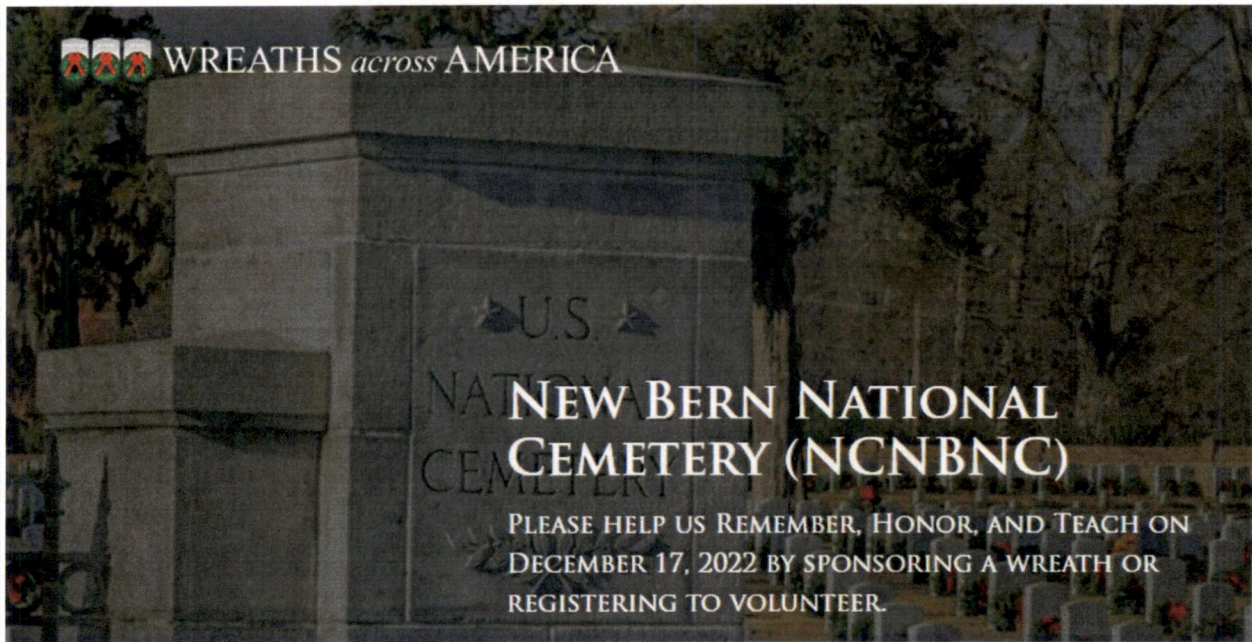
Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



WREATHS *across* AMERICA



NEW BERN NATIONAL CEMETERY (NCNBNC)

PLEASE HELP US REMEMBER, HONOR, AND TEACH ON
DECEMBER 17, 2022 BY SPONSORING A WREATH OR
REGISTERING TO VOLUNTEER.



RESULTS

2022 SO FAR

1,205 Wreaths Sponsored
17.8% to Goal
5,565 To Go!

REMEMBER the Fallen. . . HONOR those who Serve. . . TEACH our children the value of Freedom.

Welcome to the New Bern National Cemetery's Wreaths Across America Page.

This year, the National Wreaths Across America Day ceremony for our location will be held on Saturday, December 17th, 2022. Please follow us on our Wreaths Across America-New Bern Facebook page, <https://www.facebook.com/wreathsaacrossamericanewbern>.

Thank you so much for supporting New Bern National Cemetery and Wreaths Across America!

LOCATION INFORMATION

New Bern National Cemetery (NCNBNC)

1711 National Ave

New Bern, NC 28560, United States

Veteran Graves: 6,773

Coverage Goal: 6,773

Wreaths So Far: 1,205

Ceremony On: December 17, 2022 at 12:00 pm

Location Coordinator: Kevin Yates



WREATHS *across* AMERICA

GREENWOOD CEMETERY (NCGRWD)

PLEASE HELP US REMEMBER, HONOR, AND TEACH ON
DECEMBER 17, 2022 AT 12:00 PM BY SPONSORING A WREATH,
VOLUNTEERING, OR INVITING FRIENDS TO HELP.



RESULTS

2022 SO FAR

1 Wreaths Sponsored

1.0% to Goal

99 To Go!

REMEMBER the Fallen. . . HONOR those who Serve. . . TEACH our children the value of Freedom.

Welcome to the Greenwood Cemetery's Wreaths Across America Page.

On December 17, 2022 at 12:00 pm, Wreaths Across America will be at Greenwood Cemetery to Remember and Honor our veterans through the laying of Remembrance wreaths on the graves of our country's fallen heroes and the act of saying the name of each and every veteran aloud.

Please help our location lay wreaths at as many graves as possible by clicking the red "Sponsor" button. Or, if you would like to volunteer to participate in the wreath laying ceremony, please click the "Volunteer" button next to the cemetery name below, and don't forget to click the "Invite" button to invite your friends and family to join you.

Thank you so much for supporting Greenwood Cemetery and Wreaths Across America!

LOCATION INFORMATION

Greenwood Cemetery (NCGRWD)

810 Cypress St

New Bern, NC 28560

Veteran Graves: 65

Coverage Goal: 100

Wreaths So Far: 1

Ceremony On: December 17, 2022 at 12:00 pm

Location Coordinator: Carol Becton, Dr Gregory Holmes

AGENDA ITEM COVER SHEET

Agenda Item Title:

Resolution to use sole source vendor for replacement fencing along the Riverwalk adjacent to the Grand Marina.

Date of Meeting: 11/8/2022	Ward # if applicable: Ward 1
Department: Parks & Recreation	Person Submitting Item: Kari Warren, Interim Director of Parks & Recreation
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Parks and Recreation has previously replaced fencing along the Riverwalk from the Boardwalk at Union Point Park foot bridge to the Convention Center. Replacement of the fencing will continue along the Riverwalk adjacent to the Grand Marina. This is a special fencing only provided by one local distributor. To continue with the same fencing style and quality we are requesting use of sole source vendor.
Actions Needed by Board:	Adopt Resolution
Backup Attached:	Memo, Resolution, Cover Sheet & Quote

Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item: \$120,412.00
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen

Rick Prill
Hazel B. Royal
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



Kari Warren, CPRP
Interim Director of Parks & Recreation

Jeffrey T. Odham
Mayor

Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance



Memo To: Mayor and Board of Aldermen

From: Kari Warren, CPRP
Interim Director of Parks and Recreation

Re: Resolution to use sole source vendor for replacement fencing along the Riverwalk adjacent to the Grand Marina.

Background Information:

Parks and Recreation has previously replaced fencing along the Riverwalk from the Boardwalk at Union Point Park foot bridge to the Convention Center. Replacement of the fencing will continue along the Riverwalk adjacent to the Grand Marina. This is a special fencing only provided by one local distributor. To continue with the same fencing style and quality we are requesting use of sole source vendor.

General Statute 143-129(6)(e) allows an exception from bidding for *Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract.*

Recommendation:

Consider adopting the resolution.

If you have any questions concerning this matter, please let me know.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the New Bern Parks and Recreation Department requests the sole source exemption be authorized for the purchase of replacement commercial grade aluminum fencing along the Riverwalk adjacent to the Grand Marina from Coastal Fence Company.

Section 2. The purchase and installation of the fencing from Coastal Fence Company in the amount of \$120,412.00 is recommended and is hereby authorized by the Board of Aldermen based on G.S. §143-129(6)(e):

NC General Statute §143-129(6)(e) allows an exception from bidding for Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract.

Section 3. That the City of New Bern intends to fund the cost of the purchase with capital outlay funds as set forth in the approved budget for FY2022-23.

ADOPTED THIS 8th DAY OF NOVEMBER, 2022.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

**Proudly Serving
Eastern Carolina**

Office: 252-637-2591

**Coastal Fence Company
PO Box 3609
New Bern, NC
28564**

Since 1980

Fax: 252-637-6953

DATE 10/25/2022
QUOTE NUMBER 2200935

Proposal For Foster Hughes - Riverwalk Fence

00
210 E. Front Street
New Bern, NC 28560

0
0

Proposal Prepared by:
Tony Jamieson
Coastal Fence Company

Description of Work 1. Install 1292ft of welded 42" Commercial grade aluminum fencing. #300, hunter green, weled rings and all flanged post. \$120,412.00

Coastal Fence Co. will perform the work above in a professional manner using the described materials only. All fencing carries a manufacturer warranty. We are not responsible for any damages to underground utilities. Deposit required for all work to be scheduled.
Payment of deposit indicates acceptance of quote and conditions.

Total Cost: \$ 120,412.00

50% Deposit: \$ 60,206.00

DUE ON COMPLETION: \$ 60,206.00

PLEASE SEND ALL DEPOSITS/PAYMENTS TO: P.O. BOX 3609, NEW BERN, NC 28564

Quotes are valid for 10 days.

Please note the following conditions:

Client Acceptance

1. Coastal Fence Company (CFC) will call 811 utility locate for your job. Locators will only mark public utilities. If you have any other underground lines (installed by you or previous owner) it is your responsibility to notify CFC. Customer assumes all liability for any damage to underground lines not marked by 811. This includes any cost to repair damage.
2. You as the customer are solely responsible for knowing where your property is. We will build the fence where you instruct us to. We will not be responsible for moving it if it is on your neighbor's property.
3. Unless otherwise agreed to you must have the proposed fence line clear and ready for install.
4. Due to the volume of work we perform CFC cannot be responsible for obtaining any permits that may be required. It the customer's responsibility to check with your building and zoning offices as well as being aware of any restrictive covenants in your subdivision.
5. Due to site location and grade there may be gaps under the fence that cannot be avoided. Gates on sloped areas can also have gaps. Please discuss this with your installers before construction begins. **Fences follow the grade of the land unless otherwise requested during the estimate.**
6. Treated lumber can be subject to warping, splitting or fading. Unless you apply a stain or other protective barrier this is a possibility. CFC uses the highest quality of lumber available to us from local mills however we cannot be held responsible for woods natural tendencies. We will provide you with replacement material in limited circumstances.
7. A deposit may be required for all jobs. Deposits for special order materials are non-refundable. Payment in full is expected upon completion of job. Any costs related to collections will be assumed by the customer. Late fees to delinquent accounts will be applied at the maximum rate allowed.
8. NC Sales Tax will be added when applicable. There is a 3.5% processing fee for all credit card transactions.

Thank you for your business!

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution Declaring Property Located at 304 and 308 South Front Street as Surplus and Establishing a Minimum Bid

Date of Meeting: 11/8/2022	Ward # if applicable: 1
Department: Administration	Person Submitting Item: Foster Hughes, City Manager
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Consideration of deeming real property located at 304 and 308 South Front Street as surplus and making it available for purchase through the upset bid process outlined in NCGS 160A-269.
Actions Needed by Board:	Consider adopting resolution
Backup Attached:	Resolution

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A

Additional Notes:

RESOLUTION

THAT WHEREAS, the City Manager, with input from the city's department heads has determined that the real property owned by the City of New Bern located at 304 and 308 South Front Street, New Bern, North Carolina, and more specifically identified by Craven County tax parcel identification numbers 8-001-C-103 and 8-001-C-101, excluding approximately 270 square feet in the northwest corner of the combined parcels upon which is located several city electric transformers as illustrated on Exhibit A (collectively, the "Subject Property") is no longer required to provide governmental services to the citizens of the City of New Bern; and

WHEREAS, the Board of Aldermen of the City of New Bern hereby declares that the Subject Property constitutes surplus property, and deems it advisable and in the public interest to solicit offers to purchase the Subject Property pursuant to the provisions of N.C.G.S. §160A-269, specifically subject to the upset bid requirements set forth therein, with a minimum starting bid price of Seven Hundred Fifty Thousand dollars (\$750,000).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the Board of Aldermen of the City of New Bern hereby declares that the real property owned by the City of New Bern located at 304 and 308 South Front Street, New Bern, North Carolina, and more specifically identified by Craven County tax parcel identification numbers 8-001-C-103 and 8-001-C-101, excluding approximately 270 square feet in the northwest corner of the combined parcels upon which is located several city electric transformers as illustrated on Exhibit A (collectively, the "Subject Property") is no longer required to provide governmental services to the citizens of the City of New Bern, and is therefore surplus property.

Section 2. That the City of New Bern shall solicit offers to purchase the Subject Property pursuant to the provisions of N.C.G.S. §160A-269, specifically subject to the upset bid requirements set forth therein, with a minimum starting bid price of Seven Hundred Fifty Thousand dollars (\$750,000).

ADOPTED THIS 8th DAY OF NOVEMBER, 2022.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK



Craven County GIS

Exhibit A

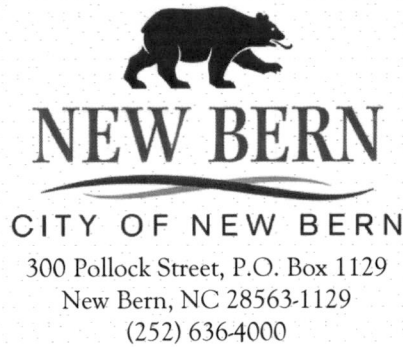
Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on November 7, 2022 at 1:06:47 PM

1 inch = 28 feet



Aldermen

Rick Prill
Hazel B. Royal
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



Jeffrey T. Odham
Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance

Memorandum

TO: Mayor and Board of Aldermen

FROM: Brenda Blanco, City Clerk

DATE: September 16, 2022

SUBJECT: Appointments to Board of Adjustment

The two alternate seats on the Board of Adjustment are vacant. You are asked to make appointments to fill these two unexpired terms. Appointees must reside within the city limits of New Bern and should have a background related to land ownership and development issues (i.e. law, real estate, banking, building, environmental groups, governmental agencies, community organizations, etc.). The appointees will serve until June 30, 2023.

/beb