

**CITY OF NEW BERN
BOARD OF ALDERMEN MEETING
MARCH 26, 2024 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET**

1. Meeting opened by Mayor Odham. Prayer Coordinated by Alderman Best. Pledge of Allegiance.
2. Roll Call.
3. Approve Agenda.

Consent Agenda

4. Consider Adopting a Resolution Calling for a Public Hearing to Rezone Glenburnie Road Properties Identified as Tax Parcel IDs 8-212-4004 and 8-212-026 from R-10 Residential to C-3 Commercial.
5. Consider Adopting a Resolution to Close Specific Streets for the Neuse River Bridge Run.
6. Consider Adopting a Resolution to Close Specific Streets for Merci on Middle.
7. Consider Adopting a Resolution to Close the 400 Block of Pollock Street for New Bern Civic Theater's Arts in April.
8. Consider Adopting a Resolution to Initiate the Upset Bid Process for Lincoln Street Property Identified as Tax PID 8-013-016.
9. Approve Minutes.

10. Presentation of Paving Study.
11. Conduct a Public Hearing and Consider Adopting an Ordinance to Apply Initial Zoning to 684 W. Thurman Road.
12. Conduct a Public Hearing and Consider Adopting an Ordinance Amending Section 15-343 of Article XXVIII for Flexibility in Administration of Parking.
13. Conduct a Public Hearing on the Substantial Amendments to the FY2019 and FY2022 Annual Action Plans of the Community Development Block Grant Program.
14. Consider Adopting a Resolution Approving the Transfer of 727 Third Avenue to the Redevelopment Commission, the Redevelopment Commission's Transfer of 727 Third Avenue to CarolinaEast Health System, and the Reallocation and Transfer of Funds to CarolinaEast Health Systems for the Development of a Healthcare Clinic.

15. Consider Adopting a Budget Ordinance Amendment for Fiscal Year 2023-24.
16. Appointment(s).
17. Attorney's Report.
18. City Manager's Report.
19. New Business.
20. Closed Session.
21. Adjourn.

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-2931 NO LATER THAN 3 P.M. THE DATE OF THE MEETING



NEW BERN
CITY OF NEW BERN

500 Pollock Street, P.O. Box 1129
New Bern, NC 28562-1129
(252) 656-0000

Aldermen

Rick Fife
 Hazel R. Roy I
 Robert V. Asce
 Johnnie Ray Kinsey
 Barbara Best
 Robert Brinson, Jr.

Jeffrey T. Odham
 Mayor
 Foster Hughes
 City Manager
 Brenda E. Blanco
 City Clerk
 Kimberly A. Ostrum
 Director of Finance

Memo to: Mayor and Board of Aldermen

From: Foster Hughes, City Manager

Date: March 21, 2024

Re: March 26, 2024 Agenda Explanations

1. **Meeting opened by Mayor Jeffrey T. Odham. Prayer Coordinated by Alderman Best. Pledge of Allegiance.**
2. **Roll Call.**
3. **Approve Agenda.**

Consent Agenda

4. **Consider Adopting a Resolution Calling for a Public Hearing to Rezone Glenburnie Road Properties Identified as Tax Parcel IDs 8-212-4004 and 8-212-026 from R-10 Residential to C-3 Commercial.**

(Ward 4) Ward and Smith P.A. submitted an application to rezone 5.19+/- acres on the west side of Glenburnie Road near the intersection of Amhurst Boulevard and Glenburnie. The two parcels are identified as Tax Parcel IDs 8-212-4004 and 8-212-026. Both are currently zoned R-10 Residential, but C-3 Commercial is desired. The Planning and Zoning Board unanimously recommended approval of the rezoning request at its February 15, 2024 meeting. It is requested a public hearing be held on April 09, 2024 to consider this request. A memo from Robert Gough, Assistant Director of Development Services, is attached.

5. **Consider Adopting a Resolution to Close Specific Streets for the Neuse River Bridge Run.**

(Ward 1) Gary Kenefick, event organizer, has requested to close the 200 blocks of East Front and South Front Streets from 4 a.m. until 1 p.m. on May 14, 2024 for the Neuse River Bridge Run. Additionally, he has sought the use of Union Point Park on May 03, 2024 from 12 p.m. until 9 p.m. for the Super Kids Fun Run. Kari Warren, Director of Parks and Recreation, has authorized the closure of the park for the

kids' event. A memo from Mrs. Warren, a copy of the event application, and maps of the route are enclosed.

6. Consider Adopting a Resolution to Close Specific Streets for Merci on Middle.

(Ward 1) Merci on Middle will hold its annual fundraising event on November 3, 2024. Organizers have requested that the 200-300 blocks of Middle Street and 300-400 blocks of Pollock Street be closed to vehicular traffic from 12 noon until 12:00 p.m., and they have requested the use of Bear Plaza. Attached is a memo from Mrs. Warren, a map of the area, and a copy of the event application.

7. Consider Adopting a Resolution to the 400 Block of Pollock Street for New Bern Civic Theater's Arts in April.

(Ward 1) New Bern Civic Theater, in conjunction with Swiss Bear, TDA, and Bank of the Arts, has requested to close the 400 block of Pollock Street to vehicular traffic on April 20, 2024 and April 27, 2024 from 1 p.m. to 8 p.m. as part of a spring arts festival. A memo from Mrs. Warren is attached along with a map of the area and a copy of the event application.

8. Consider Adopting a Resolution to Initiate the Upset Bid Process for Lincoln Street Property Identified as Tax PID 8-013-016.

(Ward 1) BCJ Development LLC submitted a \$4,250 bid for the purchase of property on Lincoln Street identified as Tax Parcel ID 8-013-016. The parcel is a vacant 0.195-acre residential tract with a tax value of \$8,500. It was acquired jointly by the City and County in May 2017 through tax foreclosure. A memo from Brenda Blanco, City Clerk, is attached with a copy of the offer to purchase, a map of the lot, current pictures of the property, and the tax card.

9. Approve Minutes.

Draft minutes from the March 12, 2024 meeting are provided for review and approval.

10. Presentation of Paving Study.

The 2024 Pavement Condition Survey was completed in January. John Fersner, an engineer with LaBella Associates, will present a summary of the findings. A memo from George Chiles, Director of Public Works, is attached along with a copy of Mr. Fersner's PowerPoint presentation.

11. Conduct a Public Hearing and Consider Adopting an Ordinance to Apply Initial Zoning to 684 W. Thurman Road.

(Ward 3) The Board adopted an ordinance on January 09, 2024 to annex 684 W. Thurman Road. Initial zoning needs to be established for the 6.10-acre tract. The owner, Real Dogstors, LLC, submitted an application seeking C-3 Commercial zoning, which was endorsed by the Planning and Zoning Board by a vote of 6-1 at its February 15, 2024 meeting. After conducting a public hearing, the Board is to consider an ordinance establishing the zoning. A memo from Robert Gough, Assistant Director of Development Services, is attached along with a PowerPoint presentation. Additionally, information provided by the property owner and a citizen, both of whom will speak during the hearing, is included in the backup.

12. Conduct a Public Hearing and Consider Adopting an Ordinance Amending Section 15-343 of Article XXVIII for Flexibility in Administration of Parking.

(Ward 1) On March 12, 2024, the Board directed Planning and Zoning to revisit Section 15-343 of the Code of Ordinances, which was most recently amended on October 10, 2023. Planning and Zoning evaluated this request at its March 21, 2024 meeting and recommends Section 15-343 be further amended to include the west side of the southern terminus of Middle Street 100 feet from the intersection with South Front Street. A memo from Jessica Rhue, Director of Development Services, is attached along with a PowerPoint presentation depicting the proposals considered by Planning and Zoning.

13. Conduct a Public Hearing on the Substantial Amendments to the FY2019 and FY2022 Annual Action Plans of the Community Development Block Grant Program.

A public hearing is needed to consider proposed amendments to the CDBG FY2019 and FY2022 Annual Action Plans. While funding will remain the same, it is suggested the FY19 bus shelter project be reduced by \$42,448.62 and the FY22 bus shelter project be reduced by \$4,189.25. The total of the reductions would be dedicated for the construction of a neighborhood outdoor half basketball court in the Sunnyside area. No action is needed immediately following the hearing. A memo from D'Aja Fulmore, Community Development Coordinator, is attached.

14. Consider Adopting a Resolution Approving the Transfer of 727 Third Avenue to the Redevelopment Commission, the Redevelopment Commission's Transfer of 727 Third Avenue to CarolinaEast Health System, and the Reallocation and Transfer of Funds to CarolinaEast Health Systems for the Development of a Healthcare Clinic.

(Ward 2) At the Board's last meeting, the Redevelopment Commission made a presentation on a proposed health and wellness center. During the presentation, the Commission announced it had identified a city-owned parcel at 727 Third Avenue that would be an ideal site for a healthcare facility. It is requested that the City transfer this parcel to the Commission. The Commission will subsequently

convey the property to CarolinaEast Health System ("CEHS") with restrictive covenants that require CEHS to begin construction within six months and operate a clinic for no less than five years. The Commission also seeks Board approval to transfer to CEHS the balance of funds previously allocated to the Commission for the construction of a health center. CEHS will use that balance of \$313,018.88 toward the development of the clinic. A memo from Zeb Haugh, Executive Director, is attached.

15. Consider Adopting a Budget Ordinance Amendment for Fiscal Year 2023-24.

This budget amendment appropriates \$25,974 from the General Fund fund balance to cover the cost of the Omega Center license agreement. At the March 12, 2024 meeting, the Board adopted a resolution approving a license agreement for another 11 months. A memo from Kim Ostrom, Director of Finance, is attached.

16. Appointment(s).

17. Attorney's Report.

18. City Manager's Report.

19. New Business.

20. Closed Session.

21. Adjourn.

AGENDA ITEM COVER SHEET



Agenda Item Title:

Consider Adopting a Resolution Calling for a Public Hearing to Rezone Properties on Glenburnie Road Identified as Tax Parcels 8-212-4004 and 8-212-026.

Date of Meeting: 3/26/2024	Ward # if applicable: Ward 4
Department: Development Services	Person Submitting Item: Robert Gough, Assistant Director of Development Services
Call for Public Hearing: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of Public Hearing: 4/9/2024

Explanation of Item:	Ward and Smith P.A. has applied for a zoning map amendment to rezone 5.19+/- acres, known as Tax Parcels 8-212-4004 and 8-212-026 from Residential 10 (R-10) to Commercial 3 (C-3).
Actions Needed by Board:	Adopt Resolution
Backup Attached:	Memo, Resolution, Vicinity Map

Cost of Agenda Item:

If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? Yes No

Additional Notes:



NEW BERN

NORTH CAROLINA

300 Pollock Street, P.O. Box 1129

New Bern, NC 28563

(252)636-4000

MEMORANDUM

TO: Mayor Jeffrey Odham, City of New Bern Board of Aldermen

FROM: Robert Gough, Assistant Director Development Services

DATE: March 15, 2024

SUBJECT: Consider Adopting a Resolution Calling for a Public Hearing to Rezone Properties on Glenburnie Road Identified as Tax Parcel IDs 8-212-4004 and 8-212-026.

Ward and Smith P.A. has applied for a zoning map amendment to rezone 5.19 +/- acres, known as Tax Parcels 8-212-4004 and 8-212-026 from Residential 10 (R-10) to Commercial 3 (C-3). The parcels are located on the West side of Glenburnie Road near the intersection of Amhurst Boulevard and Glenburnie Road (see map).

The proposed rezoning site is 5.19 +/- acres in size and has road frontage on Glenburnie Road. There is a mix of residential single-family, multi-family, commercial uses, and forested land within a half mile of the site. Additionally, H J Mac Donald Middle School is adjacent to the properties. City of New Bern water and sewer services, as well as electrical service are available to the subject property.

The Planning and Zoning Board unanimously recommended approval of this application at their February 15, 2024, meeting and recommend approval of the request.

Please contact Robert Gough at 252-639-7585 should you have questions or need additional information.

RESOLUTION

THAT WHEREAS, the Board of Aldermen of the City of New Bern desires to call for a public hearing to receive public comments on a request to rezone two parcels, totaling 5.19 +/- acres, from Residential 10 (R-10) to Commercial 3 (C-3). The properties are located along Glenburnie Road and further identified as Craven County Parcel Identification Number 8-212-4004 and 8-212-026.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That a public hearing will be conducted by the Board of Aldermen of the City of New Bern at 6:00 p.m. on Tuesday, April 9, 2024 in the City Hall Courtroom, or as soon thereafter as the matter may be reached, in order that all interested parties may be given an opportunity to be heard on a request to rezone two parcels from Residential 10 (R-10) to Commercial (C-3) totaling 5.19 +/- acres located along 684 Glenburnie Road and further identified as Craven County Parcel Identification Number 8-212-4004 and 8-212-026.

ADOPTED THIS 26th DAY OF MARCH, 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK



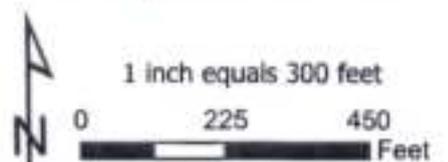
-  Parcels
-  Parcels: 8-212-4004 & 8-212-026

Property Address: Glenburnie Road
At/Near Intersection: Glenburnie Road at US 70 W
Parcel ID(s): 8-212-4004 and 8-212-026
Current Zoning District: R-10
Proposed Zoning District: C-3

Imagery flown: Early 2021. Print Date: 1/22/2024
 This map is intended for reference only. All dimensions are approximate.
 As per NCGS 132-10, this map is not to be resold or otherwise used for commercial purposes.



NEW BERN
 CITY OF NEW BERN
 Development Services



AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close streets for the Neuse River Bridge Run.

Date of Meeting: March 26, 2024	Ward # if applicable: Ward 1
Department: Parks & Recreation	Person Submitting Item: Kari Warren Director of Parks & Recreation
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	The event organizer has made a request to close the 200 block of East Front Street and the 200 block of South Front Street to vehicular traffic for the Neuse River Bridge Run from 4:00 a.m. until 1:00 p.m. on Saturday, May 4, 2024, and the "SuperKids Fun Run" will take place at Union Point Park on Friday, May 3, 2024, from 12:00 p.m. until 9:00 p.m.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo – Maps – Road Closure Notification
Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Cost of Agenda Item: N/A

If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? Yes No

Additional Notes: N/A



Aldermen

Rick Prill
Hazel B. Royal
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.

Kari Warren, CPRP
Director of Parks & Recreation

Jeffrey T. Odham
Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance



Date: March 13, 2024
Memo To: Mayor and Board of Aldermen
From: Kari Warren, CPRP *KW*
Director of Parks and Recreation
Re: Neuse River Bridge Run

Background Information:

The event organizer, has made a request to close the 200 block of East Front Street and the 200 block of South Front Street to vehicular traffic for the Neuse River Bridge Run from 4:00 a.m. until 1:00 p.m. on Saturday, May 4, 2024, and the "SuperKids Fun Run" will take place at Union Point Park on Friday, May 3, 2024, from 12:00 p.m. until 9:00 p.m.

The US 70 traffic into the downtown area will have access to the Alfred Cunningham Bridge until 6:45 a.m. All the traffic from the draw bridge will turn left onto South Front Street until the drawbridge closes completely. The Cunningham Bridge re-opens at 10:00 a.m.

Recommendation:

The Director of Parks and Recreation recommends approval and requests the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please call.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

THAT WHEREAS, Gary Kenefick, event organizer, has requested Union Point Park be closed to vehicular traffic on Friday, May 3, 2024, from 12:00 p.m. until 9:00 p.m. for the Neuse River Bridge "SuperKids Fun Run", and the Director of Parks and Recreation has approved this request; and

WHEREAS, the organizer also requested the closure of the 200 block of East Front Street and the 200 block of South Front Street from 4:00 a.m. until 1:00 p.m. on Saturday, May 4, 2024, for the Neuse River Bridge Run; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested.

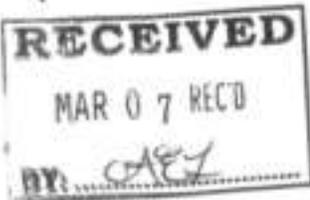
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 200 block of East Front Street and the 200 block of South Front Street be closed on Saturday, May 4, 2024, from 4:00 a.m. until 1:00 p.m. for the Neuse River Bridge Run.

ADOPTED THIS 26th DAY OF MARCH 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK



Street Closure

CITY OF NEW BERN

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) - Public Assemblies and Parades. This application along with attachments must be presented at least 60 days prior to the event date.

Festival - A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade - A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly - A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: NEUSE RIVER BRIDGE RUN
Organization Name: NESUE RIVER BRIDGE RUN
Responsible Contact: GARY KENEFICK
Address: 1879 BRICES CREEK ROAD
City: NEW BERN State: NC Zip code: 28562
Phone: 262-617-8705 Alternate Phone:
Email:

Type of Event: [] Demonstration [x] Festival [] Parade
Date of Event: MAY 3rd and 4th, 2024 Proposed Rain Date: n/a
Event Set up time: 8:00 am - 10:00 am Event Tear Down Completed Time: 10:00 am - 11:00 am
Event Start Time: 10:00 am - 12:00 pm Event End Time: 12:00 pm - 1:00 pm

What is the specific location and/or route of the proposed event? (Attach additional information if needed)
ROUTR MAS ARE PROVIDED

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. Festivals/Events require detailed aerial map with complete layout.

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)
THE NEUSE RIVER BRIDGE RUN IS A FUND RAISING EVENT FOR 6 LOCAL NON-PROFIT ORGANIZATIONS

Estimated attendance: 600 ; Attendance not to exceed: 900
*Note: If more than 1,000 in attendance is expected 1) Proof of Crowd Manager Training Certification is required. Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) Public Safety Plan is required. Information must be submitted with application. For additional info, please contact the Fire Marshall at 252-639-2931.
Tents # Sizes Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.

How will you handle trash generated from the event?

- We are requesting # trash cans.
[] We will provide our own bags & dispose of any trash generated ourselves.
[x] We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures? Yes* No

*Any street closures require approval of the Board of Aldermen. Street closures must be received at least 60 days in advance for consideration. Street closures require barricades. A fee of \$5.00 per barricade must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific: EAST FRONT STREET, SOUTH FRONT STREET

Are you requesting any State Road or Bridge closures? Yes* No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number. NCDOT FORM IS BEING SUBMITTED

Will Inflatables or other Play features be part of this event? Yes No (Additional Insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event? Yes No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached at the time of Application:

- A detailed map – including the location, route with beginning and ending point and street names included.
- Petition of Signatures – of business/residents affected – if roads are closed.

The following items are required within two (2) business days of the event or event shall be cancelled:

- Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".
- List of all food/commercial/non-profit vendors.
- Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

- Completed & Signed Application
- Detailed maps of parade route and/or festival layout
- Petition of signatures (if road closure is requested)
- Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Authorized Signature

Date

All documents have been provided and this application is recommended for approval

Administrative Support Supervisor

Date

This application has been approved.

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades: # _____
\$ _____

Trash Collection: \$ _____

City Staff: # _____
\$ _____

Vendor Fees # _____
\$ _____

Park/Facility Rental: \$ _____

Total Due: \$ _____

- Have HOA's been notified? Yes No Spoke with: _____
- Approved by Department Date: 3-10-24 Staff Initials: KW
- Submitted for Board Approval Date: 3-15-24 Staff Initials: KW
- All Paperwork collected Date: _____ Staff Initials: _____
- All fees collected \$ _____ Date: _____ Staff Initials: _____

City Sponsored Event

Yes No

Updated 6-9-2018

2023 /2024
NEUSE RIVER BRIDGE RUN

5K Run / Walk

Saturday, April 29, 2022
Start Time: 8:15 AM

W - WATER STOP



N.T.S.

ROAD CLOSURE NOTIFICATION

On May 4th, 2024 The Neuse River Bridge Run will be held for its twentieth year. Part of the course is run through New Bern on South and East Front Streets. The 200 block of East Front Street and the 200 block of South Front Street will be closed to motor vehicle traffic from 4:00 a.m. until 11:00 a.m. Barriers at each street intersecting the 200 block of East Front Street and the 200 block of South Front Street will be in place. The New Bern Police Department will be redirecting all traffic away from the course route. As such, only emergency vehicle traffic will be allowed to travel on the 200 blocks of East and South Front Streets during those times. If you need to use your vehicle please consider moving it to an adjacent street.

The Neuse River Bridge Run is an event that raises revenue for a variety of local non-profit organizations that provide support, services and advocacy for our neighbors who need help. This is especially needed after Hurricane Florence as some people are still recovering from that storm.

We apologize for any inconvenience these street closures may cause you. We appreciate your support. If you have any questions please contact the Neuse River Bridge Run committee at NeuseRiverBridgeRun@gmail.com.

Kind regards,

The Neuse River Bridge Run Committee



<http://www.bridgerun.org>

Neuse River Bridge Run (FB)

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close streets to vehicle traffic for MERCI On Middle fundraising event.

Date of Meeting: March 26, 2024	Ward # if applicable: Ward 1
Department: Parks and Recreation	Person Submitting Item: Kari Warren, Director of Parks & Recreation
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	MERCI On Middle has requested to close the 200-300 blocks of Middle Street, and the 300-400 blocks of Pollock Street to vehicular traffic as well as the use of Bear Plaza on Sunday, November 3, 2024, from 12:00 p.m. until 10:30 p.m. for their annual MERCI On Middle fundraising event. This event will not be rescheduled due to inclement weather.
Actions Needed by Board:	Adopt the Resolution.
Backup Attached:	Resolution – Memo – Application - Map
Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Cost of Agenda Item: N/A
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes: N/A



Aldermen
Rick Prill
Hazel B. Royal
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.

Kari Warren, CPRP
Interim Director of Parks & Recreation

Jeffrey T. Odham
Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance



Date: March 13, 2024
Memo To: Mayor and Board of Aldermen
From: Kari Warren, CPRP *hw*
Director of Parks and Recreation
Re: Street Closure for MERCI On Middle Fundraising Event.

Background Information:

MERCI On Middle has made a request to close the 200-300 blocks of Middle Street, and the 300-400 blocks of Pollock Street to vehicular traffic as well as the use of Bear Plaza for MERCI On Middle annual fundraising event on Sunday, November 3, 2024, from 12:00 p.m. until 10:30 p.m. This event will not be rescheduled due to inclement weather.

Recommendation:

The Director of Parks and Recreation recommends approval and requests the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please let me know.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

THAT WHEREAS, Merci Clinic has scheduled its annual MERCI On Middle fundraising event and requested the 200-300 blocks of Middle Street and 300-400 blocks of Pollock Street be closed to vehicular traffic from 12:00 p.m. until 10:30 p.m. on Sunday, November 3, 2024, and requested the use of Bear Plaza; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 200-300 blocks of Middle Street and the 300-400 blocks of Pollock Street be closed to vehicular traffic from 12:00 p.m. until 10:30 p.m. on November 3, 2024, for the MERCI On Middle fundraising event; and

That the use of Bear Plaza is also authorized.

ADOPTED THIS 26th DAY OF MARCH 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

RECEIVED

MAR 11 11:44 AM

CITY OF NEW BERN

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades.

This application along with attachments must be presented at least 60 days prior to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: MERCI on Middle

Organization Name: MERCI Clinic

Responsible Contact: Jay Rishel

Address: 1315 Tatum Dr.

City: _____ State: NC Zip code: 28560

Phone: (315) 269-7914 Alternate Phone: _____

Email: RishelJay@gmail.com

- Type of Event: Demonstration Festival Parade
- Date of Event: Sunday, Nov. 3rd, 2024 Proposed Rain Date: No rain date
- Event Set up time: 12:00pm Event Tear Down Completed Time: 10:30pm
- Event Start Time: 5:00pm Event End Time: 9:00pm
- Are you selling any goods or services? Yes* No
- Are you charging an admission fee or collecting donations? Yes* No

What is the specific location and/or route of the proposed event? (Attach additional information if needed)

Middle St. between Broad and South Front (200-300 blocks of Middle St) and 300-400 blocks of Pollock St.

We would also like to reserve Bear Plaza, which we have done in the past.

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. *Festivals/Events require detailed aerial map with complete layout.*

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)

Largest fundraiser for MERCI Clinic and a way to showcase our downtown, and downtown restaurants. It's an annual event

Estimated attendance: 650; Attendance not to exceed: 750

*Note: If more than 1,000 in attendance is expected 1) Proof of Crowd Manager Training Certification is required. Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) Public Safety Plan is required. Information must be submitted with application. For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # _____ Sizes _____ Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # _____ trash cans.

We will provide our own bags & dispose of any trash generated ourselves.

We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures? Yes* No

*Any street closures require approval of the Board of Aldermen. Street closures must be received at least 60 days in advance for consideration. Street closures require barricades. A fee of \$5.00 per barricade must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific: 200-300 blocks of Middle St. & 300-400 blocks of Pollock St.

Are you requesting any State Road or Bridge closures? Yes* No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number. _____

Will Inflatables or other Play features be part of this event? Yes No (Additional insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event? Yes No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached at the time of Application:

- A detailed map - including the location, route with beginning and ending point and street names included.
- Written Statement of how and when business's/residents affected are (were) informed of road closure.

The following items are required within two (2) business days of the event or event shall be cancelled:

- Certificate of Insurance from organizer & vendors - Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".

List of all food/commercial/non-profit vendors.

Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

- Completed & Signed Application
- Detailed maps of parade route and/or festival (Event) layout
- Notification statement to residents/businesses (if road closure is requested)
- Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

[Signature] 2/28/2024
Authorized Signature Date

All documents have been provided and this application is recommended for approval

Administrative Support Supervisor Date

This application has been approved.
[Signature] 3-11-2024
Director of Parks & Recreation Date

Total Anticipated Charges	
Barricades:	# <u>8</u> \$ <u>5.00 = \$40</u>
Trash Collection:	\$ _____
City Staff:	# _____ \$ _____
Vendor Fees	# _____ \$ _____
Park/Facility Rental:	<u>5.50 x 4 = \$200</u>
Total Due:	\$ 240

- Have HOA's been notified? Yes No Spoke with: _____
- Approved by Department Date: 3-11-2024 Staff Initials: KW
- Submitted for Board Approval Date: 3-15-2024 Staff Initials: KW
- All Paperwork collected Date: _____ Staff Initials: _____
- All fees collected \$ _____ Date: _____ Staff Initials: _____

City Sponsored Event
 Yes No

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close a specific street to highlight Art in April.

Date of Meeting: March 26, 2024	Ward # if applicable: Ward 1
Department: Parks & Recreation	Person Submitting Item: Kari Warren, Director of Parks & Recreation
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	New Bern Civic Theatre in conjunction with Swiss Bear Downtown Development Corporation, TDA, and Bank of the Arts has made a request to close the 400 block of Pollock Street to vehicular traffic from 1:00 p.m. until 8:00 p.m. This is a part of Arts in April activities to raise art awareness through community involvement. The dates are Saturday, April 20, 2024, and April 27, 2024.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo – Application - Map
Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Cost of Agenda Item: N/A
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes: N/A

Aldermen

Rick Prill
Hazel B. Royal
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



Kari Warren, CPRP
Director of Parks & Recreation

Jeffrey T. Odham
Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance



March March 13, 2024

Memo To: Mayor and Board of Aldermen

From: Kari Warren, CPRP
 Director of Parks and Recreation

Re: Downtown Street Closure Request

Background Information:

New Bern Civic Theatre in conjunction with Swiss Bear Downtown Development Corporation, TDA, and Bank of the Arts has made a request to close the 400 block of Pollock Street to vehicular traffic from 1:00 p.m. until 8:00 p.m. This is a part of Arts in April activities to raise art awareness through community involvement. The dates are Saturday, April 20, 2024, and April 27, 2024.

Recommendation:

The Director of Parks and Recreation recommends approval and requests the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please let me know.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

THAT WHEREAS, New Bern Civic Theatre in conjunction with Swiss Bear Downtown Development Corporation, the Craven County Tourism Development Authority, and Bank of the Arts is planning a series of Arts in April and has requested the 400 block of Pollock Street be closed to vehicular traffic from 1:00 p.m. until 8:00 p.m. These art festival activities are to raise awareness through community involvement. The dates of the closures are as follows:

- Saturday, April 20, 2024,
- Saturday, April 27, 2024.

WHEREAS, the Director of Parks and Recreation recommends the street be closed as requested.

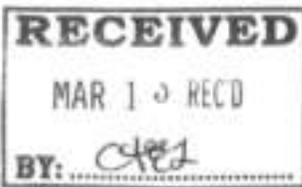
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 400 block of Pollock Street shall be closed to vehicular traffic from 1:00 p.m. until 8:00 p.m. on Saturday, April 20, 2024, and Saturday, April 27, 2024, for Arts in April, a festival of art activities to raise awareness through community involvement.

ADOPTED THIS 26th DAY OF MARCH 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK



Street Closure

Saturday April 27

April 27

CITY OF NEW BERN

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) - Public Assemblies and Parades. This application along with attachments must be presented at least 60 days prior to the event date.

Festival - A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade - A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly - A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: FESTIVAL (FREE Music Festival)

Organization Name: New Bern Civic Theatre/Swiss Bear/TDA/Bank of the Arts

Responsible Contact: Michael Tahaney

Address: 414 Pollock Street

City: New Bern State: NC Zip code: 28560

Phone: 252-285-4323 Alternate Phone: 252-634-9057

Email: executivedirector@newberncivictheatre.org

Type of Event: Demonstration Festival Parade

Date of Event: April 27 Proposed Rain Date: N/A

Event Set up time: 2:00pm Event Tear Down Completed Time: 8:00pm

Event Start Time: 4:00pm Event End Time: 6:30pm

What is the specific location and/or route of the proposed event? (Attach additional information if needed)
400 block of Pollock Street only. Only 1/2 of the 400 will need to be closed from Middle St. to the

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. *Festivals/Events require detailed aerial map with complete layout.*

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)
This is part of the Arts in April spring fest activities to raise arts awareness and foot traffic in dow

Estimated attendance: 500 approx; Attendance not to exceed: 800

**Note: If more than 1,000 in attendance is expected 1) Proof of Crowd Manager Training Certification is required. Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) Public Safety Plan is required. Information must be submitted with application. For additional info, please contact the Fire Marshall at 252-639-2931.*

Tents # 3 Sizes 10'X10' Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # 0 trash cans.

We will provide our own bags & dispose of any trash generated ourselves.

We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures?

Yes*

No

*Any street closures require approval of the Board of Aldermen. Street closures must be received at least 60 days in advance for consideration. Street closures require barricades. A fee of \$5.00 per barricade must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific:

We request the 400 block be closed to vehicle traffic between Middle Street and Hancock Street

Are you requesting any State Road or Bridge closures?

Yes*

No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number.

Will Inflatables or other Play features be part of this event?

Yes

No (Additional insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event?

Yes

No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached at the time of Application:

- A detailed map – including the location, route with beginning and ending point and street names included. See Attached
- Petition of Signatures – of business/residents affected – if roads are closed.

The following items are required within two (2) business days of the event or event shall be cancelled:

- Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".
- List of all food/commercial/non-profit vendors.
- Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

- Completed & Signed Application
- Detailed maps of parade route and/or festival layout
- Petition of signatures (if road closure is requested)
- Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Michael Mahoney

Authorized Signature

MARCH 12, 2024

Date

All documents have been provided and this application is recommended for approval

Administrative Support Supervisor

Date

This application has been approved.

Harri Warren

Director of Parks & Recreation

3-13-2024

Date

Total Anticipated Charges

Barricades: # 4

\$

Trash Collection: \$

City Staff: # \$

Vendor Fees # \$

Park/Facility Rental: \$

Total Due: \$

- Have HOA's been notified? Yes No Spoke with: _____
- Approved by Department Date: 3-13-2024 Staff Initials: KW
- Submitted for Board Approval Date: 3-15-2024 Staff Initials: KW
- All Paperwork collected Date: _____ Staff Initials: _____
- All fees collected \$ _____ Date: _____ Staff Initials: _____

City Sponsored Event

Yes No

Updated 6-3-2023

ARTS IN APRIL MUSIC FESTIVAL CLOSURE 4-20-24



AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to Initiate the Upset Bid Process for Lincoln Street, PID 8-013-016

Date of Meeting: 3/26/2024	Ward # if applicable: 5
Department: City Clerk	Person Submitting Item: Brenda Blanco
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	BCJ Development LLC has submitted a bid of \$4,250 for the purchase of PID 8-013-016 on Lincoln Street. The property is a vacant 0.195-acre residential tract. It was acquired by the City and County in May 2017 through tax foreclosure.
Actions Needed by Board:	Consider adopting a resolution to initiate the upset bid process
Backup Attached:	Memo, resolution, offer to purchase, tax property card, pictures, and map of the property
Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen

Rick Prill
Hazel B. Royal
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Jeffrey T. Odham
Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance

MEMO TO: Mayor and Board of Aldermen

FROM: Brenda Blanco, City Clerk

DATE: March 15, 2024

SUBJECT: Offer to Purchase Lincoln Street, PID 8-013-016

BCJ Development LLC has submitted a bid of \$4,250 for the purchase of Lincoln Street, PID 8-013-016. The property is a vacant 0.195-acre residential tract with a tax value of \$8,500. It was jointly acquired by the City and County in May 2017 through tax foreclosure. Attached are current pictures of the property, the tax card, offer to purchase, and a map of the lot.

/beb

RESOLUTION

THAT WHEREAS, the City of New Bern and Craven County own certain real property located on Lincoln Street and being identified as Craven County parcel identification number 8-013-016 and

WHEREAS, North Carolina General Statute § 160A-269 permits the City to sell property by upset bid after receipt of an offer for the property; and

WHEREAS, the City and Craven County have received an offer to purchase the above described property in the amount of \$4,250.00 submitted by BCJ Development LLC; and

WHEREAS, BCJ Development LLC has paid the required five percent (5%) deposit on the offer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. The Board of Aldermen of the City of New Bern authorizes the sale of its interest in the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.

Section 2. The City Clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.

Section 3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the City Clerk within ten (10) days after the notice of sale is published. At the conclusion of the 10-day period, the City Clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

Section 4. If a qualifying higher bid is received, the City Clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Aldermen.

Section 5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.

Section 6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check or certified check. The City will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset bid if a qualifying higher bid is received. If the City and County accept the final high bid, the deposit of the final high bidder will be applied to the purchase price at closing, and if the final high bidder is unable to complete the purchase of the property, the deposit shall be forfeited.

Section 7. The terms of the final sale are:

(a) The Board of Aldermen must approve the final high offer before the sale is closed, which it may do within thirty (30) days after the final upset bid period has passed; and

(b) The buyer must pay with cash at the time of closing.

Section 8. The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted, and the right to reject all bids at any time, specifically including the initial offer.

Section 9. If no qualifying upset bid is received after the initial public notice, and if the offer set forth above has not been subsequently rejected, the offer set forth above is hereby accepted, and the appropriate city officials are authorized to execute the instruments necessary to convey the property to BCJ Development LLC.

ADOPTED THIS 26TH DAY OF MARCH, 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

NORTH CAROLINA

OFFER TO PURCHASE AND CONTRACT

CRAVEN COUNTY

BCJ Development LLC, as Buyer, hereby offers to purchase and CRAVEN COUNTY and the CITY OF NEW BERN, collectively as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. REAL PROPERTY: Located in or near the City of New Bern, Craven County, North Carolina, being known as and more particularly described as:

Street Address: Lincoln St

Subdivision Name: _____

Tax Parcel ID No.: 8-013-016

Plat Reference: 21632

Being all of that property more particularly described in Deed Book 3501, Page 1397 in the Craven County Registry.

2. PURCHASE PRICE: The purchase price is \$ 4250 and shall be paid as follows:

(a) \$ 500, EARNEST MONEY DEPOSIT with this offer by cash bank check certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.

(b) \$ 3750 BALANCE of the purchase price in cash or readily available funds at Closing.

3. CONDITIONS:

(a) This contract is not subject to Buyer obtaining financing.

(b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.

(c) The Property is being sold subject to all liens and encumbrances of record, if any.

(d) Other than as provided herein, the Property is being conveyed "as is".

(e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.

(f) Title shall be delivered at Closing by QUITCLAIM DEED

4. SPECIAL ASSESSMENTS: Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. PAYMENT OF TAXES: Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer.

6. EXPENSES: Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, and its legal fees. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. EVIDENCE OF TITLE: Not Applicable.

8. CLOSING: Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title within thirty (30) days of the granting of final approval of the sale by Craven County's Board of Commissioners and the City of New Bern's Board of Aldermen pursuant to G.S. §160A-269. The deed is to be made to BCJ Development LLC

9. POSSESSION: Unless otherwise provided herein, possession shall be delivered at Closing.

10. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is." Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) **CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.**

11. RIGHT OF ENTRY, RESTORATION AND INDEMNITY: Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

12. OTHER PROVISIONS AND CONDITIONS: (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials BH Seller Initials _____

13. **RISK OF LOSS:** The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.
14. **ASSIGNMENTS:** This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).
15. **PARTIES:** This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.
16. **SURVIVAL:** If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.
17. **ENTIRE AGREEMENT:** This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.
18. **NOTICE AND EXECUTION:** Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

(If an individual)

_____ (SEAL)

Name: _____

Date: _____

Address: _____

Phone: _____

SELLER

CRAVEN COUNTY

By: _____ (SEAL)

Its: _____

Date: _____

(If a business entity)

CITY OF NEW BERN

By: Bryon Williams (SEAL)

Its: Owner

Date: 3-5-24

Address: 910 Williams Rd

New Bern NC 28562

Phone: 252-617-1237

By: _____ (SEAL)

Its: _____

Date: _____

Buyer Initials BH Seller Initials _____

Craven County Geographic Information System



Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessments purposes. Page generated on 3/5/2024 at 9:08:04 AM

PARCEL ID : 8-013 -016

Owner :	CRAVEN COUNTY & NEW BERN-CITY		
Mailing Address :	406 CRAVEN ST NEW BERN, NC 28560		
Address of Property :	LINCOLN ST		
Subdivision :			
Property Description :	21 & 22 JACKSON TERR		
Assessed Acreage :	0.195		
Deed Book Page :	3501 1397	Deed Recording Date :	5 17 2017
Land Value :	\$8,500	Recorded Survey :	
Total Improvement(s) Value :	\$0	Life Estate Deed :	
Total Assessed Value :	\$8,500	Estate File Year-E-Folder :	
Number of Improvements:	0	Tax Exempt :	Yes
City Name :	NEW BERN	Fire Tax District :	
Drainage District :		Lot Dimension :	
Special District :		Land Use :	VACANT - RESIDENTIAL TRACT

Recent Sales Information

Sale Date Deed	Seller Name	Buyer Name	Type of Sale	Sale Price
5/17/2017 3501-1397	FISHER, OWEN BEECHIE JR & EMMA JEAN	CRAVEN COUNTY & NEW BERN-CITY	STRAIGHT TRANSFER	\$3,500
7/30/1999 1710-0856	NELSON, JAMES RICHARD	FISHER, OWEN BEECHIE JR & EMMA JEAN	STRAIGHT TRANSFER	\$8,000
2/18/1990 1246-0828	CARTER, WALTER D & FRANCES	NELSON, JAMES RICHARD	SALE IS INTER COMPANY	\$3,500

Buildings or improvements where not found on this parcel.



Craven County GIS Lincoln Street PID 8-013-016

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on March 5, 2024 at 9:00:08 AM

1 inch = 125 feet



Lincoln Street (PID 8-013-016)



Lincoln Street (PID 8-013-016)



ESTIMATE OF DIVISION OF PROCEEDS

Property: Lincoln Street, PID: 8-013-016			
Offer Amount			\$ 4,250.00
Less: Reimb to City for publication of notice of offer (approx)			
Balance			\$ 4,250.00
County cost reimbursement		\$ 2,504.17	
City cost reimbursement		\$ -	\$ 2,504.17
Remaining Balance			\$ 1,745.83
County Taxes at Foreclosure	\$ 350.62	61.895%	\$ 1,080.57
City Taxes/Priority Liens at Foreclosure	\$ 215.86	38.105%	\$ 665.26
Total Taxes	\$ 566.48		
County Total	\$ 3,584.74		
City Total	\$ 665.26		

DRAFT
CITY OF NEW BERN
BOARD OF ALDERMEN MEETING
MARCH 12, 2024 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET

- 1. Meeting opened by Mayor Jeffrey Odham. Prayer by Alderman Best. Pledge of Allegiance.**

- 2. Roll Call.**

Present: Mayor Jeffrey Odham, Alderman Hazel Royal, Alderman Robert Aster, Alderman Johnnie Ray Kinsey, Alderman Barbara Best, and Alderman Robert Brinson. Absent: Alderman Rick Prill. A quorum was present.

Also Present: Foster Hughes, City Manager; Marvin Williams, Assistant City Manager; Michael Scott Davis, City Attorney; and Brenda Blanco, City Clerk.

Mayor Odham acknowledged Matthew Moore and Sullivan Popp from Boy Scout Troop 13. Both were in attendance as part of the requirement to earn a Citizenship of the Community merit badge.

- 3. Approve Agenda**

Alderman Kinsey made a motion to approve the agenda, seconded by Alderman Best. The motion carried unanimously 6-0.

- 4. Request and Petition of Citizens.**

Jameesha Harris of 222 Monterey Circle spoke in support of the Redevelopment Commission's proposal for a health and wellness center on Third Avenue. So many times, the community has cried for resources, and this is an amazing opportunity. Pushing back on this will cause stagnancy in the community. She asked the Board to make a holistic decision to let the center be built on Third Avenue, stating the resources are needed in the community.

Eileen Russell of 731 Third Avenue #204 was opposed to a health and wellness center on Third Avenue and stated the residents of Indigo Ridge Senior Center were being ignored. She expressed concern about security, noise, and traffic.

Ruth Cooper of 1022 Colleton Way, Trent Woods, thanked the City for its new litter reduction campaign. She provided pictures of daffodils that were planted in Duffyfield as a beautification project. As a retired Registered Nurse, she was thrilled about a health and wellness center on Third Avenue. She felt it would have a great impact on the community and did not feel the traffic would impact Duffyfield. The center is needed, and this seems to be the best place to build it. She also spoke

about housing concerns and the need for an annual check of apartments to ensure they meet the minimum standards, have smoke detectors, etc.

Jimmy Dillahunt, Sr. of 1702 Hazel Avenue expressed concern about drug infestation on First Avenue. He also suggested parking on First Avenue be limited to only one side of the street. Funneling traffic down Third Avenue causes an issue, and he thought that street was better suited for residential structures. He expressed concern about homes in Duffyfield that are not elevated and the impact another flood may have on them.

Consent Agenda

5. Consider Adopting a Resolution Calling for a Public Hearing to Apply Initial Zoning to 684 W. Thurman Road.

The Board adopted an ordinance on January 09, 2024 to annex 684 W. Thurman Road. Initial zoning needs to be established for the 6.10-acre tract. The owner submitted an application seeking C-3 Commercial zoning, which was endorsed by the Planning and Zoning Board by a vote of 6-1 at its February 15, 2024 meeting. It was requested that a public hearing be held on March 26, 2024 to receive comments and consider an ordinance establishing the zoning.

6. Consider Adopting a Resolution Calling for a Public Hearing on the Substantial Amendments to the FY2019 and FY2022 Annual Action Plans of the Community Development Block Grant Program.

A public hearing is necessary when considering proposed amendments to the CDBG FY2019 and FY2022 Annual Action Plans. While funding will remain the same, it was suggested the FY19 bus shelter project be reduced by \$42,448.62 and the FY22 bus shelter project be reduced by \$4,189.25. The total of the reductions would be dedicated for the construction of a neighborhood outdoor half basketball court in the Sunnyside area. A public hearing was sought for March 26, 2024 to consider the amendments.

7. Consider Adopting a Resolution to Initiate the Upset Bid Process for 927 Sampson Street.

Precious Johnson submitted a bid of \$3,000 for the purchase of 927 Sampson Street. The property is a vacant 0.116-acre residential tract that was acquired by the City and Craven County in 2018 through tax foreclosure. The resolution authorizes the initiation of the upset bid process by advertising the offer.

8. Approve Minutes.

Draft minutes from the February 27, 2024 meeting were provided for review and approval.

Alderman Best made a motion to approve Items 5-8 of the Consent Agenda, seconded by Alderman Aster. Upon a roll-call vote, the motion carried unanimously 6-0.

9. Presentation by Redevelopment Commission on a Proposed Health and Wellness Center.

Several years ago, a need was identified for health and wellness resources within the area now known as the redevelopment boundary. The Redevelopment Commission ("RDC") worked with community partners, including CarolinaEast Health Systems ("CEHS"), to plan a sustainable healthcare resource that would benefit residents in the redevelopment area. The Commission identified a city-owned parcel at 727 Third Avenue that would be ideal for a healthcare facility. The parcel is in the target area and is between the former and new sites of Stanley White Recreation Center.

Zeb Hough, Executive Director of the Redevelopment Commission, was joined by commissioners Leander Morgan, Jr., Tabari Wallace, and Julius Parham. He shared a presentation on the proposed project, stating the health and wellness center has been 20 years in the making. He requested that the parcel on Third Avenue be transferred to the Commission. The Commission would subsequently convey the property to CEHS with restrictive covenants that require CEHS to construct and operate a clinic for no less than five years. The Commission also requested approval to transfer to CEHS the balance of funds previously allocated to the Commission for the construction of a health and wellness center. CEHS will use that balance of \$313,018.88 toward the construction and operation of the clinic.

Judy Pierce, Director of Mission Effectiveness with CEHS, said the convenient care clinic is a dream that is becoming a reality for the Greater Duffyfield community. The facility will provide walk-in and same-day care for those with chronic needs. It will also be a source for education and will not be an urgent care facility. Narcotics will not be available on the property. CEHS cares about the community and has heard that healthcare is a top concern. The proposed facility will provide care beyond normal hours.

Mr. Wallace provided a history of the RDC's focus on a health and wellness center and how it has progressed since the initial conception. If the Board approves the conveyance of the property and transfer of funds, no longer will a school nurse be the primary health provider for children and no longer will the elderly have to sit in pain until they cannot tolerate it anymore. No longer will people without insurance have to worry about whether they can seek medical care. Five things are needed to revitalize a community: schools/ education, housing, medical, recreation, and finance/food. Efforts are underway to reunite resources for a major collective impact.

Alderman Kinsey thanked the RDC for their hard work and expressed support of the center. Alderman Best also expressed appreciation and support for the project and thanked CEHS for being on board. She noted that although the center will be in a black community, it is for the entire city.

Mayor Odham asked about plans for the Bloomfield site should the Third Avenue project move forward. In response, Mr. Hough said the RDC has several ideas, but has not settled on one. That site will be tackled soon, however. Mayor Odham encouraged the RDC to keep the momentum going, noting the progress made with the Stanley White Recreation Center and three houses on Walt Bellamy Drive. Mr. Hough provided a quick update on the houses and stated anyone interested in purchasing one of the homes could complete an offer form with the City Clerk.

In closure, Mr. Hough recognized Michael Smith, CEO of CEHS, and RDC Commissioner Jimmy Dillahunt who were also in attendance.

10. Consider Adopting a Resolution Authorizing the Submission of a Grant Application to the US Police Canine Association.

(Alderman Kinsey momentarily stepped out of the room at 6:40 p.m.)

The new Bern Police Department sought approval to submit a grant application to the US Police Canine Association to replace a canine. If awarded, the grant will reduce the replacement cost of the canine by \$7,500. The \$10,000 grant is comprised of a \$7,500 award and \$2,500 match. The department has five canines, and the grant funds would be used to replace the oldest canine, Ax, who is 9 years old. The average lifespan of a canine officer is between 7 and 10 years.

Alderman Aster made a motion to adopt a resolution authorizing the submission of a grant application to the US Police Canine Association, seconded by Alderman Best. Upon a roll-call vote, the motion carried unanimously 6-0. Of note, Alderman Kinsey had stepped out of the room, thus technically yielding a vote in the affirmative.

(Alderman Kinsey returned to the room at 6:42 p.m.)

NOTE: Items 11-16 were voted on collaboratively as noted under Item 16.

11. Consider Adopting a Resolution Approving the Sale of 1013 Bloomfield Street.

After receiving a bid of \$3,000 from Lay Team and Remodelers, LLC for the purchase of 1013 Bloomfield Street, the bid was advertised but no upset bids were received. The property is a vacant 0.116-acre residential lot that was acquired by the City and Craven County in 2009 through tax foreclosure. If the property is sold for this bid, the City will receive \$1,144.71 and the County \$1,855.29 from the proceeds.

12. Consider Adopting a Resolution Approving the Sale of 1017 Bloomfield Street.

Lay Team and Remodelers, LLC also tendered an offer of \$3,000 for the purchase of 1017 Bloomfield Street. The offer was advertised, but no upset bids were received. The property is a vacant 0.143-acre residential lot that was acquired by the City and Craven County in 2018 through tax foreclosure. If the property is sold for this bid, the City will receive \$1,035.28 and the County \$1,964.72 from the proceeds.

13. Consider Adopting a Resolution Approving the Sale of 1302 Williams Street.

PR Property Group, LLC tendered an offer of \$3,000 for the purchase of 1302 Williams Street. The bid was advertised, but no upset bids were received. The property is a vacant 0.119-acre residential lot that was acquired by the City and Craven County in 2006 through tax foreclosure. If the property is sold for this bid, the City will receive \$1,192.04 and the County \$1,807.96 from the proceeds.

14. Consider Adopting a Resolution Approving the Sale of 1407 Garden Street.

PR Property Group, LLC tendered an offer of \$2,700 for the purchase of 1407 Garden Street, which was advertised without upset. The property is a vacant 0.085-acre residential lot that was acquired by the City and Craven County in 2015 through tax foreclosure. If the property is sold for this bid, the City will receive \$706.92 and the County \$1,993.08 from the proceeds.

15. Consider Adopting a Resolution Approving the Sale of 1411 Garden Street.

PR Property Group, LLC also tendered an offer of \$3,000 for the purchase of 1411 Garden Street. This bid was advertised, but no upset bids were received. The property is a vacant 0.093-acre residential lot that was acquired by the City and Craven County in 2015 through tax foreclosure. If the property is sold for \$3,000, the City will receive \$1,275.26 and the County \$1,724.74 from the proceeds.

16. Consider Adopting a Resolution Approving the Sale of 1904 Washington Street.

PR Property Group, LLC submitted a bid of \$10,000 for the purchase of 1904 Washington Street, which was advertised without upset. The property is a vacant 0.374-acre residential parcel with a tax value of \$20,000. It was acquired jointly by the City and Craven County in March of 2015 through tax foreclosure. If the property is sold for this bid, the City will receive \$4,187.00 and the County \$5,813.00 from the proceeds.

Alderman Royal made a motion to adopt resolutions approving the sale of 1013 Bloomfield Street, 1017 Bloomfield Street, 1302 Williams Street, 1407 Garden Street, 1411 Garden Street, and 1904 Washington Street, seconded by Alderman Best. Upon a roll-call vote, the motion carried unanimously 6-0.

17. Consider Adopting a Resolution Approving a License Agreement with The New Bern Area Improvements Association, Inc. Extending the Use of 800 Cedar Street.

On July 23, 2019, the Board approved a 3-year license agreement with The New Bern Area Improvements Association for use of the Omega Center at 800 Cedar Street. The site has been used to offer recreational programs in the absence of the Stanley White Recreation Center ("SWRC"). In 2022 at the end of the original agreement, a new agreement was executed for a term of 18 months. The term of the second agreement ended on February 28, 2024, and staff desires to continue utilizing the facility until the new SWRC is completed at the end of this year. For that reason, a new license agreement is proposed for a term of 11 months at a rate of \$25,971. The City will also reimburse 57.14% of the monthly utilities, mow the lawn, and maintain the landscape. This 11-month term will expire on January 31, 2025.

Alderman Kinsey asked about the programs that have been offered at the Omega Center. According to Kari Warren, Director of Parks and Recreation, the programs have included senior fitness and weekday walking. An after-school program was offered, but had little participation. Summer camp was held at the Omega Center for a short period, but was ultimately moved to West New Bern because of staffing. A science lab and "Build a Bot" programs were offered. The next few months will focus on senior and non-school-age programs beginning the first of April.

When the property was first leased, the lease was reimbursable by FEMA, and Mayor Odham asked if that was still the case. Mr. Hughes responded that the last renewal nor this renewal were reimbursable.

Alderman Royal made a motion to adopt a resolution approving a license agreement with The New Bern Area Improvements Association, Inc. extending the use of 800 Cedar Street, seconded by Alderman Best. Upon a roll-call vote, the motion carried unanimously 6-0.

18. Consider Adopting a Resolution to Accept ARPA Funds from the State Fiscal Recovery Fund for Water/Wastewater Infrastructure.

In September 2022, the City applied for funding of \$4,149,360 from the American Rescue Plan Act ("ARPA") Local Assistance for Stormwater Infrastructure Investments Stormwater Construction Grant. A letter of intent to fund the request was issued by the State of NC Department of Environmental Quality on March 23, 2023, followed by a funding offer dated February 20, 2024.

Alderman Best made a motion to adopt a resolution to accept ARPA funds from the State Fiscal Recovery Fund for Water/Wastewater Infrastructure, seconded by Alderman Brinson. Upon a roll-call vote, the motion carried unanimously 6-0.

19. Consider Adopting an Ordinance Amending the Drainage Improvements Project Fund.

This ordinance amends the Drainage Improvements Project Fund to acknowledge the grant funds referenced in the previous item.

Alderman Best made a motion to adopt an ordinance amending the Drainage Improvements Project Fund, seconded by Alderman Brinson. Upon a roll-call vote, the motion carried unanimously 6-0.

20. Appointment(s).

No appointments were made. Mayor Odham announced several terms will end on June 30, 2024. The City Clerk will circulate a list of the expiring terms, some of which are ward specific. The Board's rules of procedure require interested parties to submit an application to be considered for appointment. The applications are now purged annually, so those interested in serving will need to complete a new form.

21. Attorney's Report.

Edits to the Board's rules and procedure were made based on direction previously given by the Board. The Board was asked to review the edits and contact the City Attorney with comments. During the editing process, Mr. Davis also incorporated updates based on current statutes. Input was sought regarding electronic participation when a member of the Board cannot attend in person. This scenario is different from an electronic Board meeting during a state of emergency.

The Board was asked to think about whether it wished to allow an official to participate electronically in the discussion of an item, although the official would not be counted in the quorum or considered present for the meeting. Obviously, an official always has the option to watch the broadcast of the meeting. Mayor Odham commented he had no strong opinion on the topic, but because of the audio delay with remote participation he would probably say no to that option.

There is no statutory authority for a Board to cancel a regular meeting. However, regular meetings can be cancelled during a state of emergency. By state statute, the Mayor can declare a state of emergency and a "cancellation" can be issued to notice that a quorum will not be present.

22. City Manager's Report.

Mr. Hughes reported on the following:

- ShotSpotter should go live around March 21st.
- A community cleanup is scheduled for Pine Tree Drive tomorrow. Monthly cleanups will take place from March through November.
- A "topping out" ceremony was held at the SWRC this morning. Those in attendance signed the final beam before it was put into place.

- On October 10, 2023, an ordinance was adopted to amend Section 15-343 to expand downtown parking exemptions from Hancock Street to East Front Street and South Front Street to Broad Street. It has come to the City's attention that one property adjacent to the boundary did not receive the exemption. A map was displayed showing the boundary, and the property excluded was identified by a star. The property in question is under contract, and the issue of the exemption is holding up the sale. The Board was asked to make a motion for the Planning and Zoning ("P&Z") Board to revisit the boundary at their March 21, 2024 meeting and for staff to present P&Z's recommendation before the Governing Board on March 26, 2024 and conduct a public hearing.

Alderman Aster made a motion for the City Manager to direct Development Services to send the matter back to Planning and Zoning for their next meeting, report back to the Board at its next meeting, and advertise a public hearing for the next regular meeting, seconded by Alderman Kinsey. The motion carried unanimously 6-0.

Alderman Aster said it was his understanding that if the building becomes vacant it could never be sold unless the Board makes a change in the parking exemption. Mr. Davis explained the use could not change, which is the premise that drove the change in October. The exclusion of this property may have been an oversight by Planning and Zoning.

23. New Business.

Alderman Best

Alfred Barfield, a pioneer and advocate for equal rights, passed away recently. In 1960, Mr. Barfield and 28 other African American high school students participated in marches and sit-ins. After eight months of protesting, they made a mark on history. The City issued a proclamation in 2022 honoring the Forgotten 29 during the month of March.

March is Women's History Month. Thanks for the commitment and service of all women.

Alderman Mayor

Unfortunately, he was out of town during Al Barfield's funeral. Mayor Odham told a story of how Mr. Barfield acquired a grant through the Bates Foundation and offered to return a small amount of funding that was left over after completing the project. That speaks volumes about his character. He was passionate about securing donations to provide Thanksgiving meals for those in need.

24. Closed Session.

A closed session was not needed.

25. Adjourn.

Alderman Kinsey made a motion to adjourn, seconded by Alderman Aster. The motion carried unanimously 6-0, time being 7:11 p.m.

The attached documents are incorporated herewith and are hereby made a part of these minutes.

NOTE: For additional details and information on the Board of Aldermen meetings, please visit the City of New Bern's website at www.newbernnc.gov. Video and audio recordings of the meeting have been archived.

Minutes approved: March 26, 2024

Jeffrey T. Odham, Mayor

Brenda E. Blanco, City Clerk

AGENDA ITEM COVER SHEET



Agenda Item Title:

Presentation of the 2024 City of New Bern Pavement Condition Survey

Date of Meeting: 3/26/2024	Ward # if applicable: All Wards
Department: Public Works	Person Submitting Item: George Chiles, Director of Public Works
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	Mr. John Fersner, PE, with LaBella Associates, will make a presentation on the 2024 City of New Bern Pavement Condition Survey completed January 2024.
Actions Needed by Board:	None
Backup Attached:	Memo, PowerPoint Presentation.
Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Cost of Agenda Item: N/A
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Additional Notes: N/A



Public Works Department
P.O. Box 1129, 1004 S. Glenburnie Road
New Bern, N.C. 28563-1129
Phone: (252) 639-7501
Fax: (252) 636-1848

March 12, 2024

Memo to: Mayor and Board of Aldermen
From: George Chiles, Director of Public Works
Re: Presentation of the 2024 City of New Bern Pavement Condition Survey

Background Information:

The Director of Public Works requested LaBella Associates to update the 2018 Pavement Condition Survey for all city-maintained public streets. John Fersner, PE, with LaBella Associates, will present a summary of findings of the 2024 Pavement Condition Survey.

Recommendations:

Public Works will utilize the 2024 Pavement Condition Survey for prioritization guidance of annual street maintenance and resurfacing funding.

City of New Bern 2024 Pavement Condition Survey



NEW BERN

NORTH CAROLINA

Everything comes together here

**BOARD OF ALDERMEN MEETING
MARCH 26, 2024**

John Fersner, PE



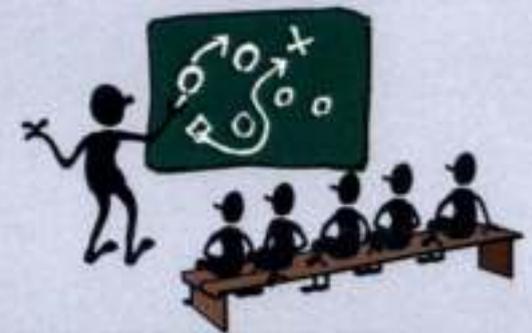
LaBella

Powered by partnership.

Introduction



1. New Bern maintains 185.29 miles of roads
2. LaBella finished the survey in January 2024
3. Data Collection
 - Eight common pavement surface distresses observed
 - Additional attributes
4. Post Data Collection
 - PCR Developed
 - Maintenance Activities Recommended

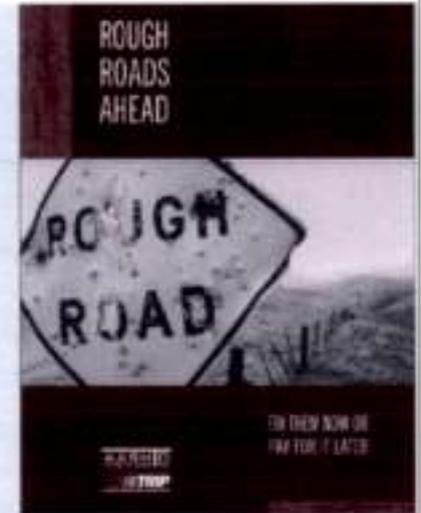


Roadway Assets



AASHTO's Rough Roads Ahead

- USA Roadways - \$1.75 Trillion
- 4,000,000 miles of roadways
- \$437,500/mile
- Assuming an average pavement width of 24'
 - Roadway Value ~ \$31/SY (\$40/SY today)
- New Bern's streets – 2,693,941 SY
- Roadway assets – \$107.8 million



2009 AASHTO Publication

Data Collection – Pavement Distresses



Alligator Cracking



Block Cracking



Reflective Cracking



Raveling

Data Collection – Pavement Distresses



Rutting



Patching



Bleeding



Ride Quality

Table 6

Pavement Condition Survey Distress Summary For Rated Streets

Distress Items	Miles Low Volume	Miles High Volume	Total Miles	% Miles
1. Alligator Cracking				
None	141.24	24.32	165.56	89.4
Light	6.82	0.59	7.41	4.0
Moderate	1.78	0.14	1.92	1.0
Severe	9.68	0.72	10.40	5.6
2. Block/Transverse Cracking				
None	49.60	13.61	63.21	34.1
Light	88.82	7.89	96.71	52.2
Moderate	15.77	3.36	19.13	10.3
Severe	5.33	0.91	6.24	3.4
3. Reflective Cracking				
None	159.43	25.77	185.20	100.0
Light	0.09	0.00	0.09	0.0
Moderate	0.00	0.00	0.00	0.0
Severe	0.00	0.00	0.00	0.0
4. Rutting				
None	156.26	25.51	181.77	98.1
Light	3.25	0.26	3.52	1.9
Moderate	0.00	0.00	0.00	0.0
Severe	0.00	0.00	0.00	0.0
5. Raveling				
None	151.30	24.93	176.23	95.1
Light	7.72	0.84	8.56	4.6
Moderate	0.15	0.00	0.15	0.1
Severe	0.35	0.00	0.35	0.2
6. Bleeding				
None	159.45	25.77	185.22	100.0
Light	0.00	0.00	0.00	0.0
Moderate	0.00	0.00	0.00	0.0
Severe	0.07	0.00	0.07	0.0
7. Ride Quality				
Average	156.11	25.72	181.84	98.1
Slightly Rough	3.40	0.05	3.45	1.9
Rough	0.00	0.00	0.00	0.0
8. Patching				
None	145.86	24.82	170.69	92.1
Light	9.32	0.92	10.24	5.5
Moderate	3.69	0.00	3.69	2.0
Severe	0.65	0.02	0.67	0.4
Total	159.52	25.77	185.29	100.00

Data Collection – Additional Attributes



- Number of lanes
- Block number
- Segment length
- Segment width
- Sidewalk
- Curb and gutter
- Asphalt height above gutter

Table 7
Deduct Values

PAVEMENT DISTRESS	SEVERITY			
	None (N)	Light (L)	Moderate (M)	Severe (S)
Alligator Cracking (AL, AM, AS) (Multiplied by percent)	0	25	60	99
Block/Trans Cracking (BK)	0	5	20	35
Reflective Cracking (RF)	0	5	10	20
Rutting (RT)	0	5	15	25
Raveling (RV)	0	5	25	35
Bleeding (BL)	0	5	15	25
Ride Quality (RQ)	-	0	10	25
Patching (PA)	0	5	10	15

As an example, presume a street segment has the following pavement distresses: 20% Light Alligator Cracking (AL), Moderate Rutting (RT), Light Patching (PA), and no other pavement distresses. The Pavement Condition Rating would be:

$$\text{PCR} = 100 - (\text{AL}) - (\text{RT}) - (\text{PA})$$

$$\text{PCR} = 100 - (0.2 \times 25) - (15) - (5) = 75$$

Findings



1. PCR = 85.8
2. NC Municipality Average = 78.0
3. Street System is in “Good” condition
4. PCR is above average
5. 40.5% of street system needs maintenance or resurfacing
6. NC Municipality Average = 48%

Findings



7. New Bern has a current need of \$7,638,539

- \$2,715,805 – Routine Maintenance
- \$4,922,734 – Resurfacing
- Additional Costs – 25% to 40%
 - Raising structures, milling, administrative, etc.

Figure 1 - Breakdown of Streets into PCR Categories

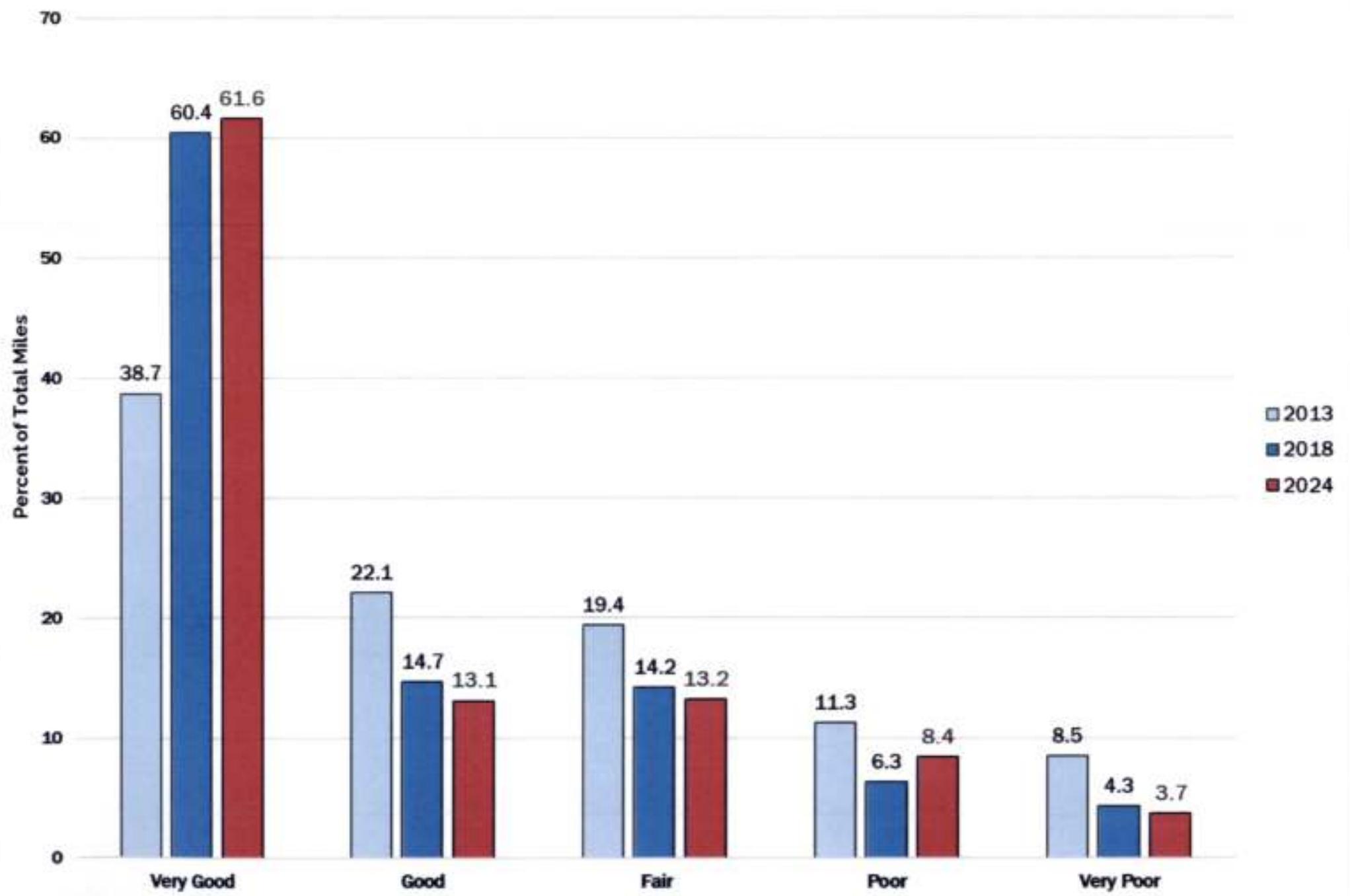
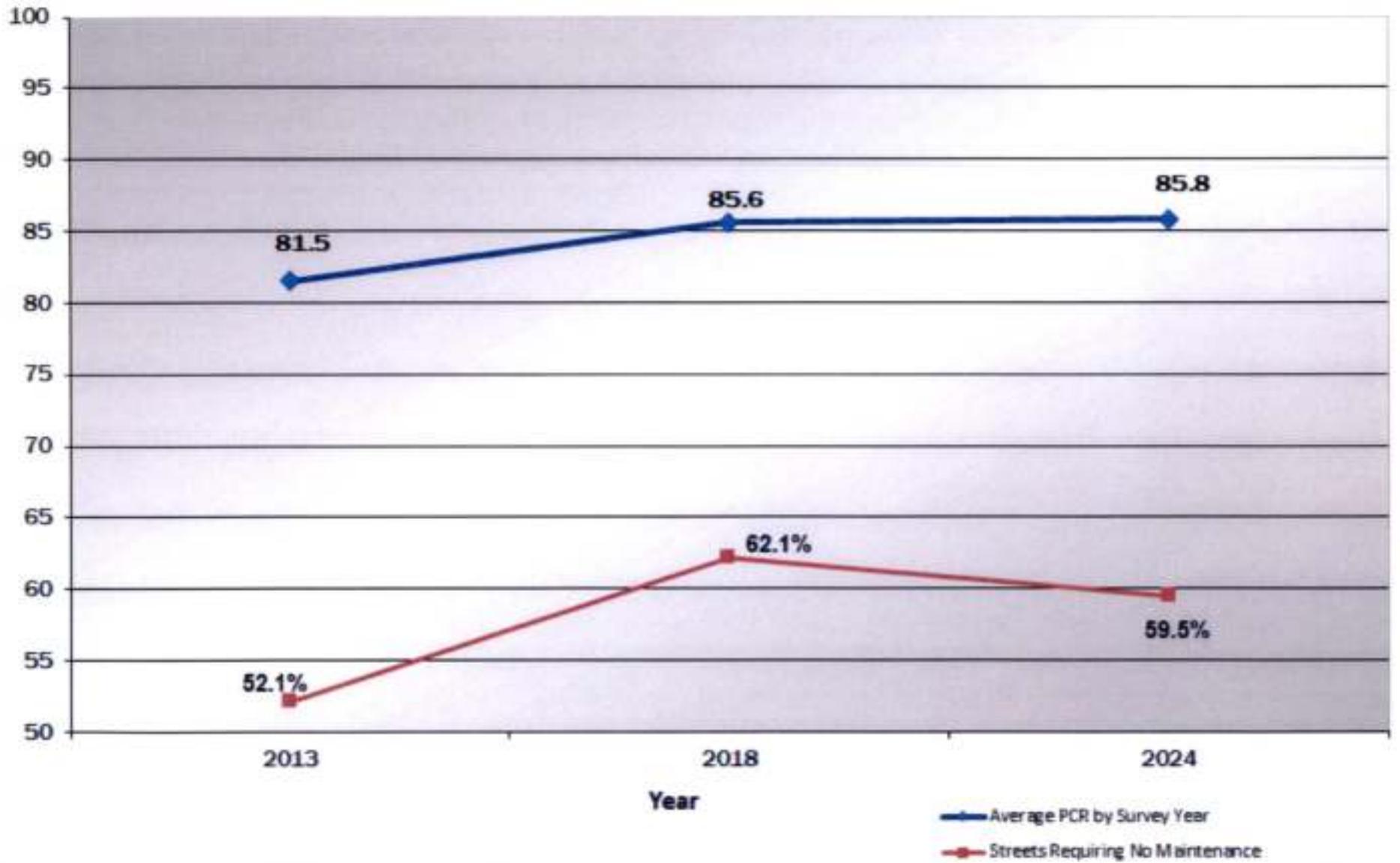
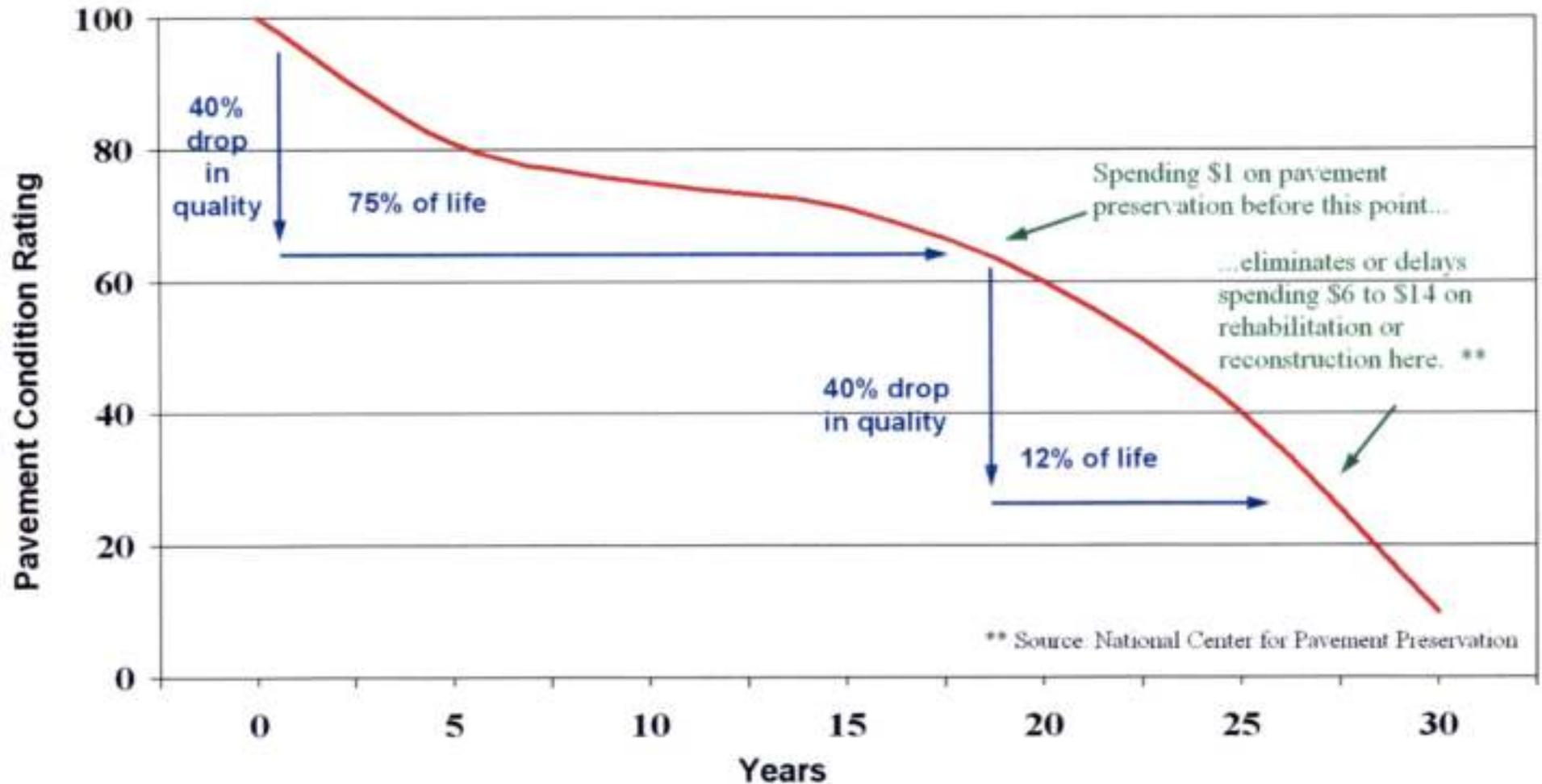


Figure 2 - Historic Street Condition Indicators



Typical Pavement Deterioration Curve



Proactive vs. Reactive Pavement
Maintenance Program



Table 8
Maintenance Activities

PAVEMENT DISTRESS	LOW VOLUME STREETS			HIGH VOLUME STREETS		
	Light (L)	Moderate (M)	Severe (S)	Light (L)	Moderate (M)	Severe (S)
Alligator Cracking (AL, AM, AS)	None	4' Wide Full-Depth Patch	4' Wide Full-Depth Patch	None	8' Wide Full-Depth Patch	8' Wide Full-Depth Patch
Block/Transverse Cracking (BK)	None	Crack Sealing	1.5" PM Resurfacing and BST Seal	None	Crack Sealing	1.5" PM Resurfacing and BST Seal
Reflective Cracking (RF)	None	Crack Sealing	Joint Repair	None	1.5" PM Resurfacing	Joint Repair
Rutting (RT)	None	None	1.5" PM Resurfacing	None	Short Overlay	1.5" PM Resurfacing
Raveling (RV)	None	1.5" PM Resurfacing	1.5" PM Resurfacing	None	1.5" PM Resurfacing	1.5" PM Resurfacing
Bleeding (BL)	None	None	1.5" PM Resurfacing	None	None	1.5" PM Resurfacing
Ride Quality (RQ)	None	None	1.5" PM Resurfacing	None	None	1.5" PM Resurfacing
Patching (PA)	None	None	Short Overlay	None	None	1.5" PM Resurfacing

Unit Costs



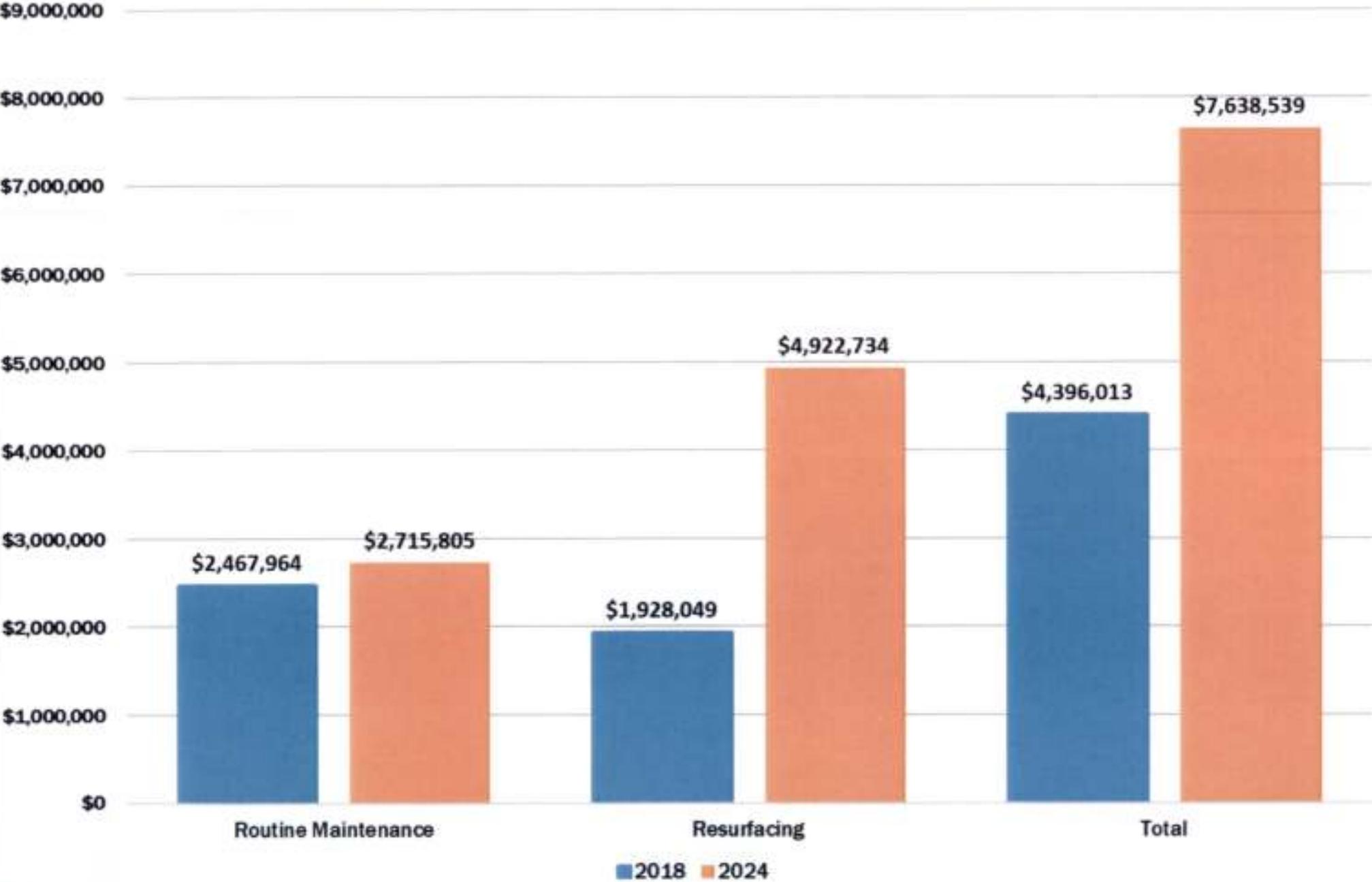
Table 10
Unit Costs for Maintenance Activities

ACTIVITY	COST (PER SQUARE YARD)
Crack Sealing	\$1.00
Joint Repair	\$1.25
Full-Depth Patch (4" Depth)	\$52.00
Short Overlay	\$23.00
1.5" Plant Mix Resurfacing	\$22.00
2" Plant Mix Resurfacing	\$38.00
BST Seal (<i>also known as chip seal</i>)	\$5.50

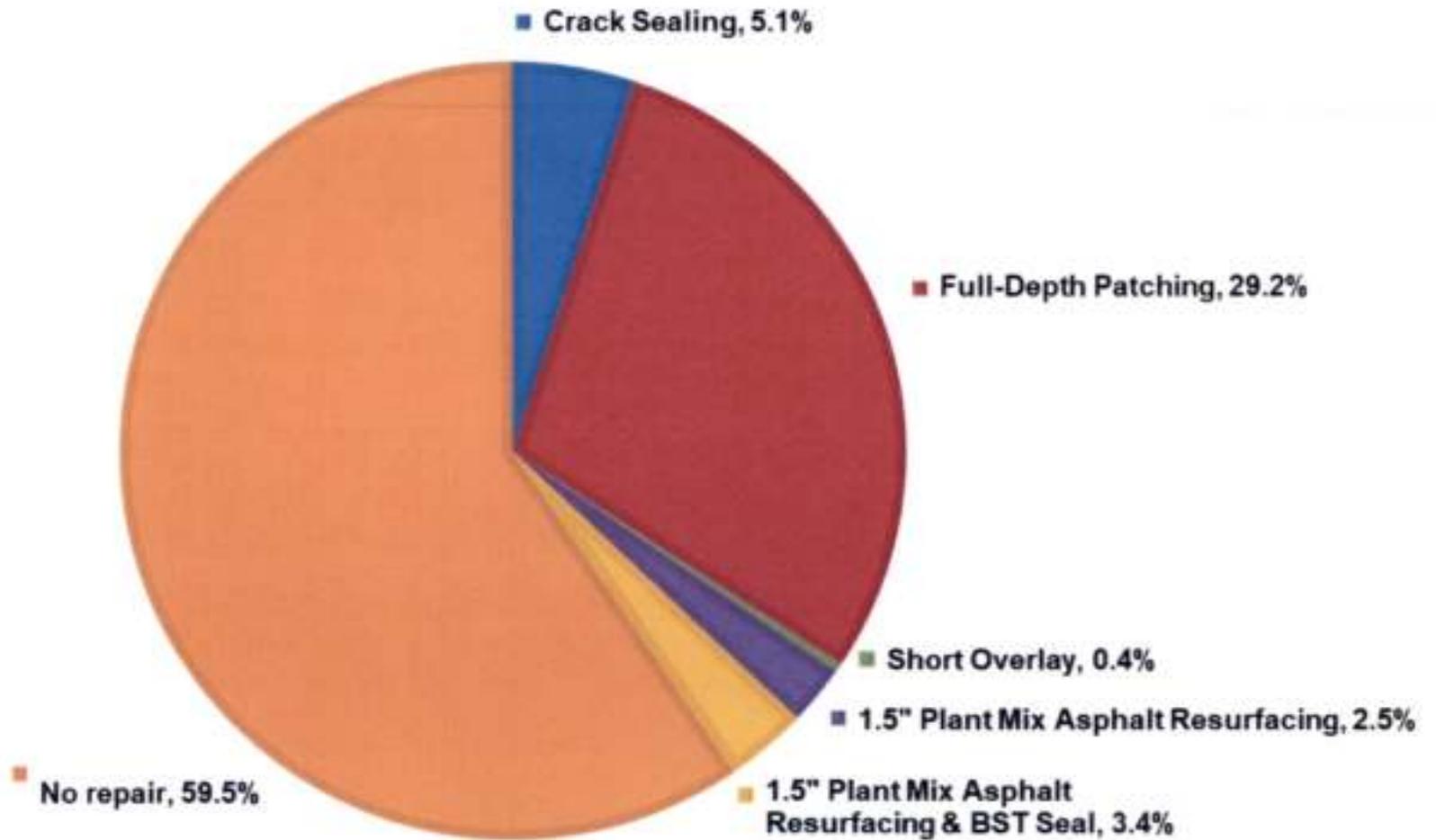
Table 11
**Summary Table of Suggested Primary
Maintenance Activities for Rated Streets**

Primary Activity	Miles Lo Vol	Cost Lo Vol	Miles HI Vol	Cost HI Vol	Total Miles	% Miles	Total Cost	Cost/Mile	% Cost
Crack Sealing	6.65	\$102,757	2.72	\$53,275	9.37	5.1%	\$156,032	\$16,652	2.0%
Joint Repair	0.00	\$0	0.00	\$0	0.00	0.0%	\$0	\$0	0.0%
Full-Depth Patching	49.27	\$2,194,967	4.87	\$246,350	54.14	29.2%	\$2,441,317	\$45,093	32.0%
Short Overlay	0.65	\$118,456	0.00	\$0	0.65	0.4%	\$118,456	\$182,240	1.6%
Routine Maintenance Total	56.57	\$2,416,180	7.59	\$299,625	64.16	34.6%	\$2,715,805	\$42,329	35.6%
1.5" Plant Mix	4.04	\$1,796,237	0.51	\$277,218	4.55	2.5%	\$2,073,455	\$455,704	27.1%
1.5" Plant Mix and BST Seal	5.33	\$2,326,783	0.91	\$522,496	6.24	3.4%	\$2,849,279	\$456,615	37.3%
2" Plant Mix	0.00	\$0	0.00	\$0	0.00	0.0%	\$0	\$0	0.0%
Resurface Total	9.37	\$4,123,020	1.42	\$799,714	10.79	5.8%	\$4,922,734	\$456,231	64.4%
Total Repair	65.94	\$6,539,200	9.01	\$1,099,339	74.95	40.5%	\$7,638,539	\$101,915	100.0%
No Repair	93.58	\$0	16.76	\$0	110.34	59.5%	\$0	\$0	0.0%
Total System	159.52	\$6,539,200	25.77	\$1,099,339	185.29	100.0%	\$7,638,539	\$41,225	100.0%

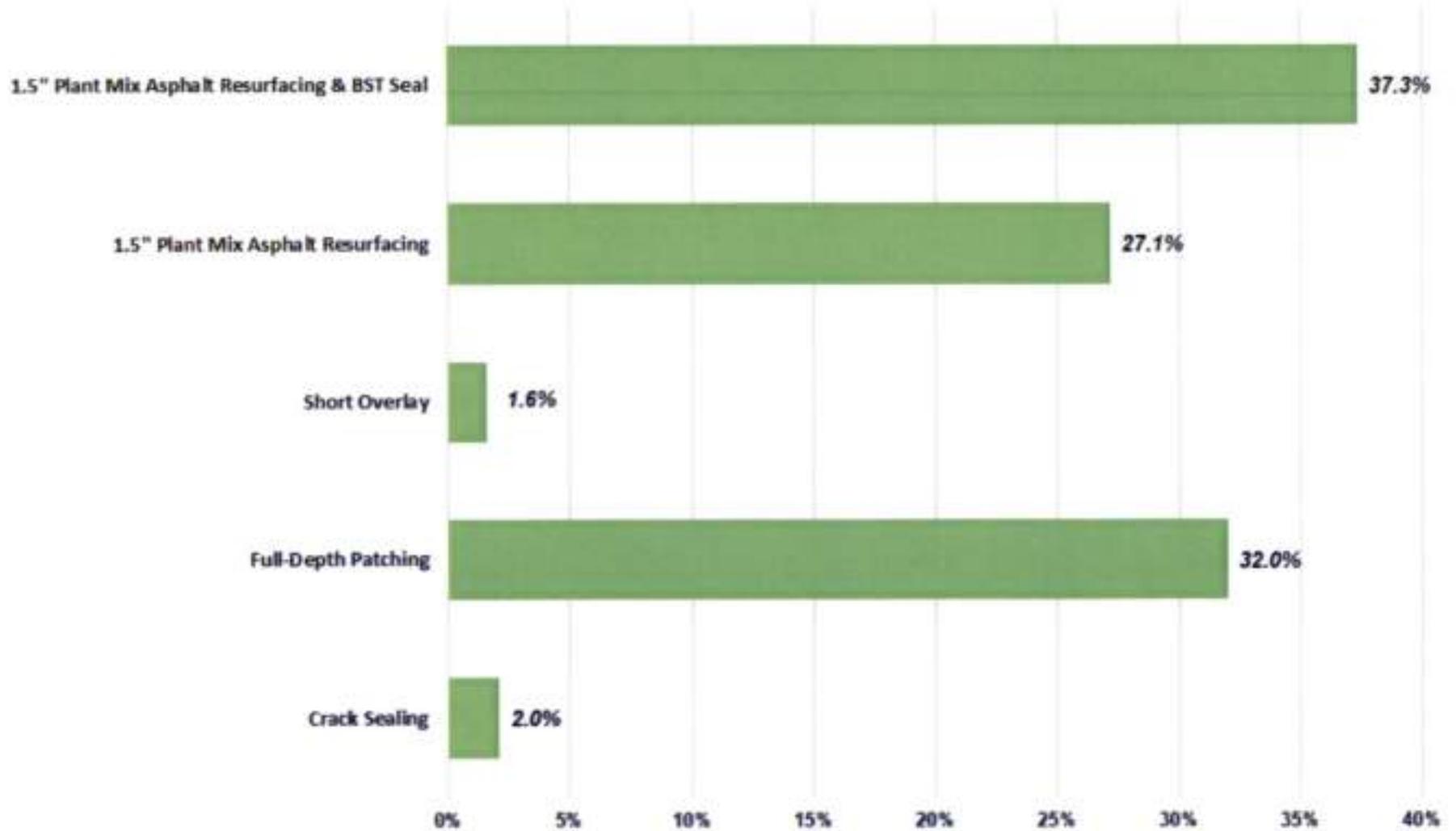
Figure 5 - Routine Maintenance vs. Resurfacing Cost



**FIGURE 3 - DISTRIBUTION OF MAINTENANCE NEEDS BY PRIMARY REPAIR TYPE
(% OF TOTAL MILES)**



**FIGURE 4 - DISTRIBUTION OF MAINTENANCE COSTS BY PRIMARY TYPE
PERCENTAGE OF TOTAL COST
TOTAL COST: \$7,638,539**



Priorities



Table 1
Priority by Type of Maintenance

PRIORITIES	Total Miles	Total Cost	Cost Per Mile	Percentage of Cost
<u>HIGH PRIORITY</u> : Routine Maintenance, Resurfacing of Alligator Cracking and Rutting	68.18	\$4,656,511	\$68,297	61.0%
<u>MEDIUM PRIORITY</u> : Resurfacing of Severe Block/Transverse Cracking, Severe Reflective Cracking, Severe Raveling, and Severe Bleeding	6.59	\$2,942,670	\$446,536	38.5%
<u>LOW PRIORITY</u> : Resurfacing of Moderate Block or Reflective Cracking and Raveling, Resurfacing of Severe Ride Quality and Patching	0.17	\$39,358	\$231,518	0.5%
Total Repairs	74.94	\$7,638,539	\$101,929	100.0%

Recommendations



LaBella recommends that New Bern should continue to dedicate its maintenance funding towards preventative maintenance practices and structural repair

- This practice will reduce the maintenance cost per mile in future years

15 year paving cycle

- 12.4 miles per year
- \$ 5,657,264 per year (*at today's prices*)

In Closing



- Asphalt Deteriorates
- Awareness is Key
- Pavement Preservation
- Protect one of the City's Largest Assets
 - Return on Investment

Questions



John Fersner, PE
LaBella Associates, P.C.
12-D Oak Branch Drive
Greensboro, NC 27407
Phone: (336) 271-1976
Email: jfersner@labellapc.com
www.labellapc.com



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Everything comes together here



LaBella

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AGENDA ITEM COVER SHEET

Agenda Item Title:

Conduct a Public Hearing and Consider Adopting an Ordinance to Apply Initial Zoning to 684 W. Thurman Road.

Date of Meeting: 3/26/2024	Ward # if applicable: Ward 3
Department: Development Services	Person Submitting Item: Robert Gough, Assistant Director of Development Services
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: 3/26/2024

Explanation of Item:	Real Dogstors, LLC filed a petition requesting annexation of a vacant parcel totaling 6.10+/- acres located at 684 W. Thurman Road to the City of New Bern. The subject property will require initial zoning to be applied. The Planning and Zoning Board recommended approval (6-1) on February 15, 2024, for the application of C-3 zoning.
Actions Needed by Board:	Conduct Public Hearing and Adopt Ordinance
Backup Attached:	Memo, Adoption Ordinance, Staff Report, Maps, PowerPoint

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



NEW BERN

NORTH CAROLINA
300 Pollock Street, P.O. Box 1129
New Bern, NC 28563
(252)636-4000

MEMORANDUM

TO: Mayor Jeffrey Odham, City of New Bern Board of Aldermen

FROM: Robert Gough, Assistant Director of Development Services

DATE: March 26, 2024

SUBJECT: Conduct a Public Hearing and Consider Adopting an Ordinance to Apply Initial Zoning to 684 W. Thurman Road.

The Board of Aldermen is requested to conduct a public hearing and to consider adopting an Ordinance applying zoning of Commercial 3 (C-3) to 684 W. Thurman Road, which is currently not zoned. This parcel was approved for annexation on January 9, 2024, by the Board of Aldermen.

The application of Commercial 3 (C-3) zoning district as proposed was recommended for approval (6-1) by the Planning & Zoning Board at its meeting on February 15, 2024.

Parcel Information:
Address: 684 W. Thurman Road, New Bern, NC 28562
Parcel ID: 7-109-017

Please contact Robert Gough at 252-639-7585, should you have questions or need additional information.

AN ORDINANCE TO ASSIGN THE ZONING CLASSIFICATION C-3 COMMERCIAL DISTRICT TO PROPERTY OWNED BY REAL DOGTORS, LLC CONSISTING OF APPROXIMATELY 6.1 ACRES, MORE OR LESS, LOCATED AT 684 WEST THURMAN ROAD

THAT WHEREAS, Real Dogtors, LLC owns approximately 6.1 acres, more or less, located at 684 West Thurman Road in the City of New Bern, and an application has been made requesting that the zoning classification of C-3 Commercial District be assigned to the said property, which is more particularly identified on the attached map entitled, "Project Name: 684 W. Thurman Rd.- PID: 7-109-017- Acreage: 6.1" prepared by the City of New Bern Development Services staff, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Planning and Zoning Board recommended said request be approved; and

WHEREAS, the Board of Aldermen of the City of New Bern conducted a duly advertised public hearing with respect to the proposed zoning classification on March 26, 2024, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to assign said zoning classification, as the requested C-3 Commercial District classification is consistent with the City Land Use Plans and nearby land uses.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the Board of Aldermen of the City of New Bern hereby finds the assignment of the proposed zoning classification to be reasonable and in the public interest, and consistent with the 2022 City of New Bern Land Use Plan Update and nearby land uses based upon the information presented at the public hearing, the recommendations and detailed information developed by staff and/or the Planning and Zoning Board contained in the staff report, and the considerations of the Land Use Ordinance of the City of New Bern.

Section 2. That the Board deems it in the public interest to assign said zoning classification as the requested C-3 Commercial District classification is consistent with the City Land Use Plans and nearby land uses.

Section 3. That the zoning classification of C-3 Commercial District be assigned to the property owned by Real Dogtors, LLC consisting of approximately 6.1 acres, more or less, said property being located at 684 West Thurman Road, and being more particularly identified on the map entitled "Project Name: 684 W. Thurman Rd.- PID: 7-109-017- Acreage: 6.1" prepared by

the City of New Bern Development Services staff, a copy of which is attached hereto and incorporated herein by reference.

Section 4. That this ordinance shall be in full force and effect from and after its adoption and publication as required by law.

ADOPTED THIS 26th DAY OF MARCH, 2024.

JEFFREY T. ODHAM, MAYOR

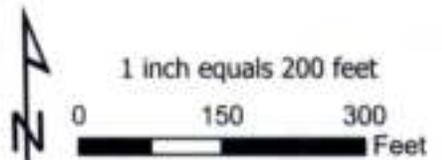
BRENDA E. BLANCO, CITY CLERK



- Roads
- ▭ Parcels
- ▨ Parcel 7-109-017

Project Number: annexation request
Project Name: 684 W Thurman Rd
Address: 684 W Thurman Rd
Parcel ID(s): 7-109-017
Acreage: 6.1

Imagery flown: Early 2021. Print Date: 2/8/2024
This map is intended for reference only. All dimensions are approximate.
As per NCGS 132-10, this map is not to be resold or otherwise used for commercial purposes.



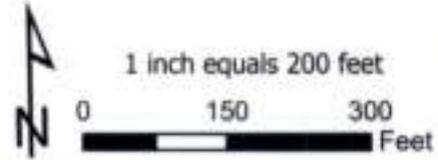


NCDOT GIS Unit

- Roads
 - ▭ Parcels
 - ▨ Parcel 7-109-017
- Zoning**
- ▭ A-5
 - ▭ A-5F
 - ▭ C-3
 - ▭ R-20
 - ▭ R-8

Project Number: annexation request
Project Name: 684 W Thurman Rd
Address: 684 W Thurman Rd
Parcel ID(s): 7-109-017
Acreeage: 6.1

NEW BERN
 CITY OF NEW BERN
 Development Services



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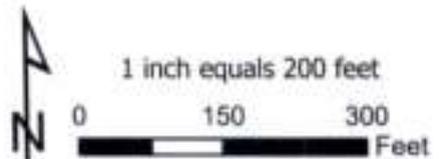
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CITY OF NEW BERN
Development Services





DEVELOPMENT SERVICES

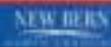
March 26, 2024

1

Public Hearing

REZ-002829-2024

684 W. Thurman Road Initial Zoning



2

Request Summary

- Applicant/Owner: Real Dogtors, LLC
- Parcel ID: 7-109-017
- Location: 684 W Thurman Road
- Proposed Zoning: Commercial 3 (C-3)
- Size: 6.1 +/- acres

C-3 Commercial Zoning District

- The C-3 commercial district is established as a district for offices, personal services, and the retailing of durable and convenience goods. This district will generally be located on the city's major radial roads. Because these districts will be located on high-volume traffic arteries and will be subject to the view not only of local residents but tourists and other non-local motorists, ample off-street parking, controlled traffic movement, and an appropriate appearance including suitable planting shall be provided.



5

Considerations

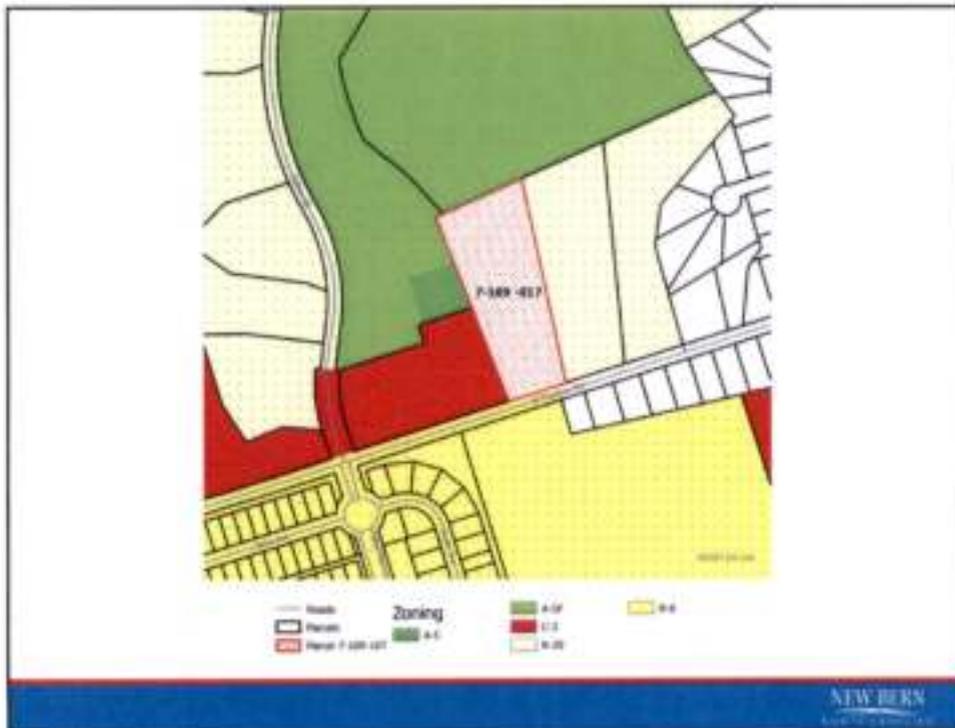
- Real Dogtours, LLC, requested to be annexed into the City's municipal boundary.
- At its meeting, held on January 09, 2024, the Board of Alderman approved the request for annexation into the City's municipal boundary.
- At its meeting, held on February 15, 2024, the Planning and Zoning Board recommended approval of the proposed initial zoning.

6

Considerations

- The property is adjacent to existing C-3 zoned properties. It is also adjacent to property being used for non-residential purposes.
- The 2022 Land Use Plan Update identified this property is within Opportunity Zone D.

7



8




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NORTH CAROLINA





NEW BERN

CITY OF NEW BERN

303 First Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 639-7582

**PLANNING & ZONING BOARD CONSISTENCY STATEMENT
REZ-002822-2024**

Whereas, the City of New Bern Planning and Zoning Board has reviewed a petition to consider the rezoning and finds the proposed zoning map amendment to be consistent with the 2022 Land Use Plan Update and 2010 Land Use Plan;

NOW, THEREFORE BE IT RESOLVED, by the City of New Bern Planning and Zoning Board that the proposed amendment to the City of New Bern's Official Zoning Map and presented documentation are found to be consistent with the City's 2022 Land Use Plan Update and 2010 Land Use Plan; and are determined to not be unreasonable and in the public interest.

Adopted this the 15th day of February, 2024

Brad Jefferson, Chairman

Kendrick Stanton, Secretary to the Board

STAFF REPORT

DEVELOPMENT SERVICES

REZ-002829-2024, Initial Zoning



Address/Location 684 W Thurman Road, New Bern, NC
Map Number 7-109-017
Parcel Size 6.1 Acres
Current Use Undeveloped
Current Zoning N/A (Previously non-participating)
Proposed Zoning Commercial 3 (C-3)

Summary of Proposal

The subject property was recently annexed into the City of New Bern. This necessitates the designation of a zoning district on the subject property. The parcel is located on the north side of West Thurman Road, is 6.1 acres in size, and is also known as Tax Parcel 7-109-017. Real Dogtots, LLC have proposed designating the subject parcel as Commercial 3 (C-3).

Basis for Application

Pursuant to NCGS 160D-202(g) Transfer of Jurisdiction, Craven County development regulations and powers of enforcement shall remain in effect until (i) the city has adopted development regulations or (ii) a period of 60 days has elapsed following the annexation.

Synopsis of Site and Surrounding Area

The parcel is 6.1 acres and is located at 684 W Thurman Road, New Bern, NC.

Within a half mile of the site, there are residential constructed homes, an equestrian business, a shopping center, and vacant lots.

Zoning District Summary

The C-3 commercial district is established as a district for offices, personal services, and the retailing of durable and convenience goods. This district will generally be located on the city's major radial roads. Because these districts will be located on high-volume traffic arteries and will be subject to the view not only of local residents but tourists and other non-local motorists, ample off-street parking, controlled traffic movement, and an appropriate appearance including suitable planting shall be provided.



Staff Evaluation

The proposed rezoning abuts Commercial 3 (C-3), Agriculture & Forestry (A-5F), and Residential 20 (R-20) zoned properties. The subject parcel is surrounded by both residential and commercial uses. This could be considered reasonable due to its proximity to existing commercially zoned properties. Additionally, this property is in close proximity to an opportunity zone which was identified in the 2022 Land Use Plan Update (see attachment two)

On February 15, 2024, the City of New Bern Planning and Zoning Board voted (6-1) to recommend adoption of the proposed request. Board member Rusty Ingram voted against the item and stated the request was inconsistent with development trends in the area. During public comment, one person from the public spoke against the request.

Attachment One



Attachment Two



Attachment Three



STAFF REPORT

DEVELOPMENT SERVICES

REZ-002829-2024, Initial Zoning



Address/Location

684 W Thurman Road,
New Bern, NC

Map Number

7-109-017

Parcel Size

6.1 Acres

Current Use

Undeveloped

Current Zoning

N/A (Previously non-participating)

Proposed Zoning

Commercial 3 (C-3)

Summary of Proposal

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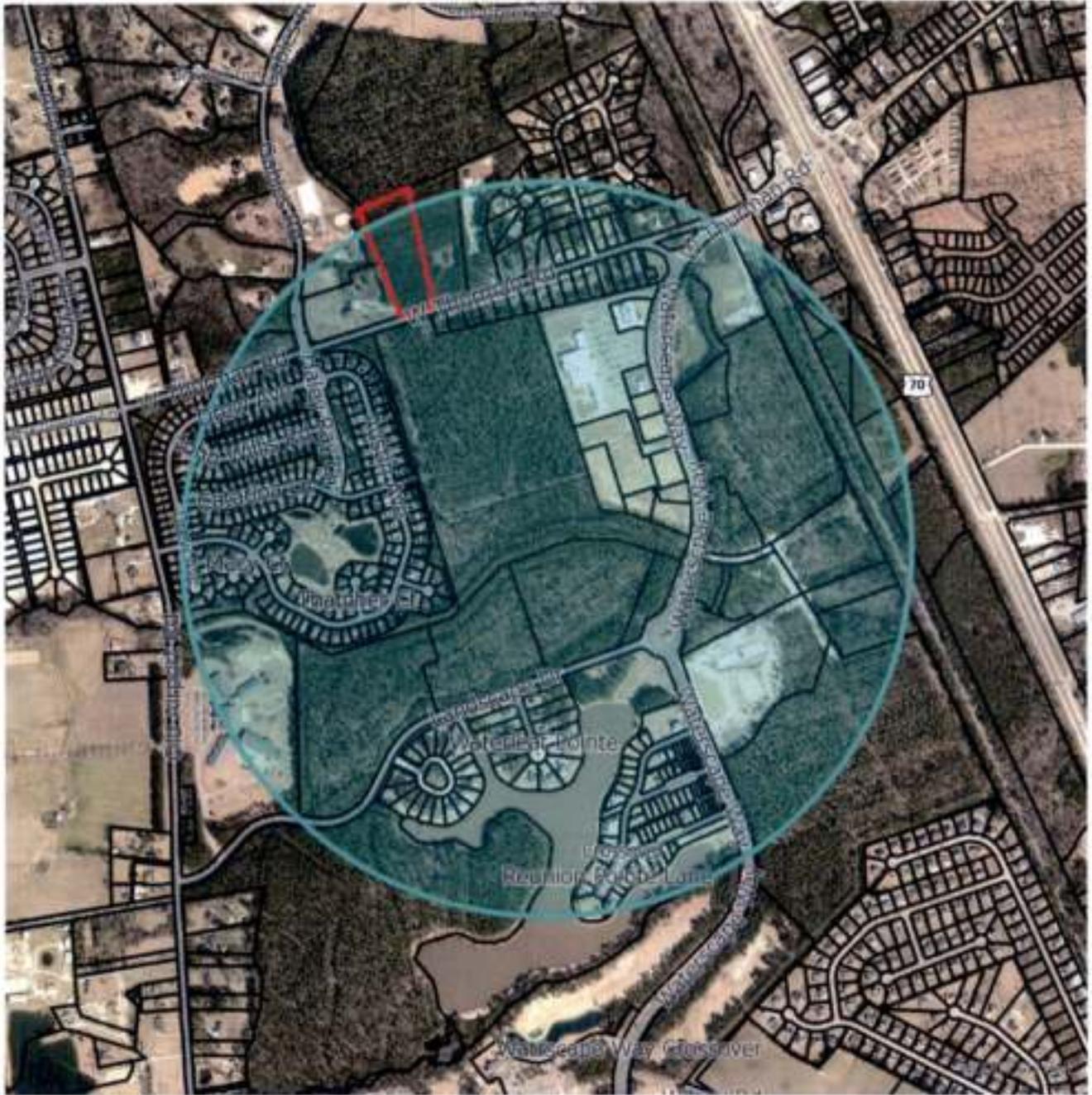
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Attachment One



Attachment Two



Attachment Three



Initial Zoning Request

684 W. Thurman Rd.

This report is being furnished by the property owners to provide the Board of Aldermen with information and visual aids that will be referenced during the public hearing scheduled for March 26, 2024, preceding a vote on the initial zoning for subject property.

TABLE OF CONTENTS

1. Who We Are
2. Why This Project Is Need
3. Site Specifics
4. Consistency With The City Of New Bern Land Use Plan
5. Addressing Civil Concerns
6. Conclusion

1. WHO WE ARE

Real Dogtots, LLC, owner of the parcel at 684 W. Thurman Road, was formed by Dr. and Mrs. Sean Greenlaw for the purpose of building a new veterinary hospital in New Bern.

Dr. Greenlaw has been providing veterinary care to New Bern pets since 2012 – both in general day practice, as well as overnight and weekend emergency care services in Havelock and Swansboro. He serves as an advisor to, and volunteers professional services and prescription drug licensing for, local no-kill shelter Colonial Capital Humane Society. Dr. Greenlaw has also volunteered time and services for the Craven County Sheriff Department's Animal Protective Services Division, microchipping local pets at community events.

2. WHY THIS PROJECT IS NEEDED

There is currently a dire shortage of veterinary medical services in New Bern. Coupled with rapid and expansive growth in housing and multifamily developments, critically urgent access to more qualified pet care is needed for the community.

According to a report released by the American Veterinary Medical Association (AVMA) in 2022, 73.5% of households own either a dog, cat, or bird.¹ With just over 42,000 households in Craven County counted during the 2020 census, this means that nearly 31,000 households in our area require a veterinarian.² The average DVM base is 1,200-1,400 clients per year. Thus, to appropriately serve the local pet population, Craven County would require a minimum of 22-26 full-time practitioners. There are currently only 17-19 full-time small animal DVMs in Craven County, only 6 of which are in New Bern and on the southeast side of the bridge. **This leaves the community with a shortage of at least 3-9 veterinarians needed to provide adequate pet care services to the population.**

Pet owners established with existing practices are experiencing wait times upwards of 2-4 weeks to be seen for routine wellness or minor sick patient exams. New residents are being turned away by many area hospitals altogether, being told that they are not accepting new clients at this time. This is contributing to the overcrowding of emergency hospitals all along the coast with non-urgent conditions, leading to long wait times and an unnecessary increase in cost for citizens. Emergency hospitals in Havelock, Jacksonville, and Swansboro are routinely experiencing wait times in excess of 4 hours, or turning away clients and closing intake altogether.

3. SITE SPECIFICS

684 W. Thurman Road is a 6.10-acre tract of vacant land, currently un-zoned. We have requested C-3 zoning for the site in accordance with adjacent zoning designations and existing land uses, as well as to remain in consistency with the City's published Land Use Plan.

The site sits adjacent to a line of two additional C-3 properties (one currently with a private residence on it, and one vacant). The property is also adjacent to an existing for-profit commercial business (operated by right under an agricultural zoning designation). It is in close proximity to additional C-3 and C-4 designated parcels in the corridor, as well as shares road frontage with high-density R-8 developments and vacant tracts, and two low-density R-20 parcels.

¹ "Pet Population." *AVMA Pet Ownership and Demographics Sourcebook* (2022): 3-5.

² U.S. Census Bureau. 7 February 2023 <<https://data.census.gov>>.



Of the 6.10-acre parcel, total disturbed area for our project is 1.08 acres – leaving more than 5 acres remaining for natural and open space, consistent with existing low-density R-20 and A-5/F site plans nearby. A footprint of the facility that has been designed for the project is imposed on the site below for reference.

Project footprint:



Overhead site plan:



Remaining cognizant of the diverse mix of zoning and land uses in this corridor, we have developed a structure and site plan that, while commercial in use, will still also be in-keeping with the residential character elements shared throughout in this corridor.

The building is a one-story structure featuring heavily residential architectural elements such as fiber cement siding, stone veneer, architectural shingles, standing seam metal roof accents, large windows, and aesthetic landscaping – including decorative pergolas.

Front entrance:



At the back of the structure will be a small, fenced space for hospitalized (sick) patients to be leash-walked, only. This is a fully enclosed, interior business and entirely medically centric practice. There will be no boarding, day play, outdoor runs, or guillotine doors.

Rear leash-walking yard:



Vegetated buffers and appropriate screening will be installed along neighboring property lines according to City planting ordinances specifically designed to allow for less intensive forms of commercial business to adjoin existing and planned residential uses.

Across the street, looking northwest:



Street view, facing east:



4. CONSISTENCY WITH THE CITY OF NEW BERN LAND USE PLAN

The proposed C-3 zoning is in accordance with the City's 2022 Updated Land Use Plan (LUP) for growth and development in the US-70 focus area. Additionally, 684 W. Thurman Road is located inside *Opportunity Zone D*, where the City has published the specific desire to increase commercial services, as well as meets required attributes for suitability of development:

- o Utilities available
- o Close proximity to major roads
- o No environmental restrictions or flood hazard
- o Soil rated for small commercial development
- o Close proximity to fire/rescue station

Figure 25. Opportunity Zone D



(SOURCE: Google Earth; Morfit & Norris, 2022)



81

Commercial zoning will allow this project to contribute to the City’s goals and long-term vision for the community as outlined alongside policy recommendations taken from the LUP below.

Land Use and Development

As a low intensity, consumer service-based business, this project supports uses compatible with the surrounding community, while still allowing for critically needed growth and development.

Land Use Development	
<i>Project will enhance and support the needs of the surrounding community, while also remain in keeping with the existing character of the area and position it for growth.</i>	
LUD 1.4	Project promotes infill development on underutilized land within existing development patterns.
LUD 1.5	Site provides environmentally beneficial and aesthetic landscaping, with appropriate buffering and emphasis on native plants and sustainability initiatives.
LUD 1.6	Site is suitable for the proposed development, and design compatible with community.
LUD 1.7	Soils are suitable for development.
LUD 1.8	Site has existing access to municipal services and will adhere to all regulations.
LUD 1.9	Project provides commercial development adjacent to existing commercially zoned areas along a major corridor within the US-70 Focus Area, and Opportunity Zone D.
LUD 1.11	Site will comply with all connectivity, stormwater, signage.
LUD 1.12	Site will retain substantial open space (greater than 5 acres) and utilize residential design elements to remain in keeping existing community character.

Infrastructure

Public infrastructure systems are already in place and accessible to the site, and the location will support economic, social, and environmental impacts to City.

Infrastructure	
<i>Project will link nearby residential communities with closer access to services and jobs, contributing to reduced vehicle miles traveled, energy efficiency, and carbon emissions. Site is developable land already serviced by utilities and should be prioritized for development.</i>	
IF 1.11	Site will have adequate parking for all staff and visitors and is designed to handle stormwater through environmentally friendly vegetated bioswales. (DEQ Permit Issued).
IF 1.15	Site is in a utility-served area.

Environmental Protection

In developing only 17% of available acreage, this project will balance commercial development opportunities for the area, while continuing the trend of protecting open space in the region, minimizing impacts on coastal resources.

Environmental Protection	
<i>Project will allow for well balanced growth with substantial preservation of open space.</i>	
EP 1.1	Project will preserve more than 5 acres of natural space, allowing for substantial regrowth of tree stands that have been periodically cleared throughout the site's history.
EP 1.2	Site plan is a low impact development utilizing environmentally friendly native landscaping and stormwater management in the form of vegetated bioswales, designed to filter pollutants from runoff.
EP 1.3/4	Site has no flooding or storm surge hazard.

Economic Development

Commercial zoning at this site allows for the creation of greater employment opportunities utilizing skilled labor, and brings increased income and investment to the region.

Economic Development and Employment	
<i>Project will create jobs and encourage the sustainable economic growth that is needed to appropriately serve the expanding local population.</i>	
ED 1.2	Project targets suitable development within an identified Opportunity Zone for the expansion of commercial services, and infill development on raw land.
ED 1.3	Project aligns with existing plans and policies and will meet all State and Federal requirements for impacts on natural resources.
ED 1.4	Project will meet all City codes and ordinances.
ED 1.5	Project will revitalize property and local corridor with new commercial services.

5. ADDRESSING CIVIL CONCERNS

We are aware of a petition circulating in the community that raises concerns with the proposed C-3 zoning designation. In an effort to better communicate our intentions with these signatories, we've addressed some of the key issues that we are aware of below.

Keeping in harmony with the rural character of the neighborhood

As demonstrated through the architectural renderings, this project will feature vast open space and retention of natural areas, consistent with existing large parcels and low-density mixed-use development in the area.

Compatibility with surrounding properties

This project will effectively marry the diverse zoning, land use, and features of the many different parcels on this road frontage – incorporating residential design and a rural backdrop into critically needed economic growth and commercial services in this corridor.

Traffic

According to the NCDOT interactive traffic maps, W. Thurman Road averaged a traffic count of 1,200 vehicles per day in 2022, which is the most recent data available.³ The veterinary hospital we have designed for this site contains five exam rooms. With a fully booked out schedule, each room is typically expected to turn twice per hour. Allowing up to five additional cars per hour for non-scheduled visits such as drop offs or prescription refills, this business will only be adding an estimated 15 cars per hour to the current daily traffic count on this road frontage during peak volume.

Light Pollution and Other Ecological Concerns

As one of the original founders of the New Bern Wildlife Chapter, the local division of the North Carolina Wildlife Federation, sustainability and mitigating environmental impact are a priority for us as the owners of this property. Site lighting will be pedestrian in scale, and feature environmentally friendly full-to-partial cutoff fixtures.

Landscaping for the site will feature plants primarily native to Eastern North Carolina, for the greatest ecological benefit. A stormwater permit has already been issued for the project by NC-DEQ, featuring vegetated bioswales designed to slow flow and filter pollutants before runoff or absorption back into the groundwater.

Property Valuation

Based on the information provided, there is no indication that commercial zoning of this parcel would have a negative impact on nearby residential property values. Commercially zoned outparcels have existed at the entrance to these home sites since the Gables Run neighborhood was originally developed (circa 2003), without apparent detriment to the value of the properties that were subsequently built and have since been re-sold numerous times.

³ NCDOT Annual Average Daily Traffic (AADT) Mapping Application. 2020. State of North Carolina Department of Transportation, 18 April 2022.

6. CONCLUSION

As this parcel was previously unincorporated, it has no zoning regulations or restrictions tied to it at this time. Commercial zoning for this parcel would in fact be beneficial to the neighboring residents in offering protection to their properties through enforcement of City ordinances, which they do not currently have.

A C-3 zoning designation would be consistent with adjacent zoning designations, adjacent commercial land use, and the City's published Land Use Plan highlighting intentions for increased commercial growth in this location.



POSITION PAPER ON THE ZONING
OF 684 W THURMAN RD

Guy Nelson
624 W Thurman Rd
New Bern, NC 28562

Zoning of 684 W Thurman Rd

Primary Concern

The requested zoning of C-3 for 684 W Thurman Rd is not in keeping with the nature of the surrounding properties and conflicts with multiple aspects of the City Ordinances that govern zoning in the City of New Bern. Objectives of this Paper:

1. Present the argument against commercial zoning of 684 W Thurman Rd
2. Offer A-5 as an alternative zoning which allows for intended use of the property and ensures the preservation of the rural/residential nature of the surrounding area.

Introduction

This white paper deals with the proposed rezoning of the property located at 684 West Thurman Road, New Bern, North Carolina. This property, owned by Real Dogtors LLC, spans an area of approximately 6.10 acres and was formally incorporated into the City of New Bern following a public hearing held by the Board of Aldermen on January 9, 2024. As a concerned resident and member of the community, I wish to present my arguments regarding the proposed rezoning of this property, which I believe is not in harmony with the surrounding residential and agricultural zones and the overall character of our community.

Property Immediate History

684 W Thurman is located in between the subdivisions of Carolina Colours and Taberna. In this area, West Thurman serves generally as an east/west connector between Highway 70 and Old Airport Rd. Prior to 2018, the property was part of a collection of three, 6-acre plots on Thurman Rd that were wooded and undeveloped. From 2018 to 2020, two of the lots (618 & 624 W Thurman) were annexed into the city and zoned R-20, with single family homes constructed on the properties. 684 West Thurman remains undeveloped at the time of this paper.



*684 W Thurman
(Outlined in blue border)*

Response to Rezoning Application

The application filed by Real Dogtours characterizes the West Thurman Rd as having a “healthy mix of different zoning classifications.” While this is correct on paper, the reality is that W Thurman Rd is used entirely for residential purposes, minus the New Bern Fire Department located near the corner of W Thurman Rd and Old Airport Rd. The neighboring C-3 property referenced in the application has a land use list of Residential and is the site of the single-family home in the picture below.



The assertion that C-3 is the appropriate zoning for this property does not reflect a complete picture of W Thurman Rd and its residential characteristics. As can be seen in the pictures included as Appendix A, this corridor is almost entirely developed with a rural, residential aesthetic and does not match broad range of uses authorized under C-3. While the proposed veterinary hospital is not out of place in this setting, the zoning of C-3 opens a plethora of options that are not in keeping with the existing land use, which is pointed to in the application with language such as, “C-3 is designed to allow for a broad range of uses, services, and commodities” and “C-3 is a broad and nearly all-encompassing classification.”

Additionally, there is an incomplete assertion that this parcel falls within the City of New Bern 2022 Land Use Plan Opportunity Zone D. Again, on paper the property partially falls within the circle drawn on the LUP the map chit. However, the circle is clearly not aimed at 684 W Thurman give that it doesn't completely cover the property and the circle is primarily focused on the commercial sector of the Carolina Colours development. Using this as a basis for C-3 zoning is stretch.

The zoning application does acknowledge that a veterinary hospital is permitted under A-5 and A-5F. These zoning are already existing with neighboring properties and serve as a far more appropriate zoning given their intent to preserve rural character and promote low density development.

Presentation of A-5 as the most appropriate zoning

A-5 zoning aligns with the values and objectives outlined in our city's ordinances, specifically designed to secure agricultural integrity and promote low-density development. By designating this parcel as A-5, the following can be accomplished:

- **Preservation of Rural Character:** A-5 zoning safeguards the rural charm of New Bern by restricting non-agricultural and non-forestry-related commercial activities, ensuring that our neighborhood remains peaceful for residents. Appendix A offers various photos of both day and night settings to help frame the rural character of W Thurman. Despite its proximity to Carolina Colours commercial space and Highway 70, W Thurman retains its rural character, and the table of land uses available under C-3 zoning place this in jeopardy.
- **Compatible Land Use:** A-5 zoning allows for the establishment of agricultural-related ventures, such as the proposed veterinary clinic, without compromising the residential nature of the area. This ensures that any development aligns harmoniously with the existing environment, minimizing disruptions to homeowners and surrounding properties.

To quote Mayor Odham, A-5 zoning enables all parties to be "equally unhappy."

Expanded Analysis on the Argument Against Commercial Zoning

Below is a further analysis of the proposed commercial zoning and its incompatibility with this parcel and area. The argument covers the following topics: preservation of rural character, incompatibility with surround properties, and the inadequacy of Thurman Road.

Preservation of Rural Character

The subject property sits on the north side of W Thurman Rd. This area of New Bern is dominated by R-20 and A-5 zonings in the Gables Run subdivision and 618 & 624 W Thurman. Additionally, while zoned C-3, 790 W Thurman (684 W Thurman's westerly neighbor) is occupied by a single-family residence and assumes the aesthetics of its surrounding R-20 neighbors. The zoning of the subject property as commercial, when surrounded by R-20, A-5, and A-5F zones would significantly undermine the preservation of rural character, a key objective of these existing zoning designations:

- **A-5 and A-5F:** Focused on maintaining the agricultural integrity and forestry resources of the area, these zonings aim to conserve the rural landscape by limiting development to agricultural, forestry, and low-density residential uses. Introducing a commercial zone would be contrary to these objectives, as it would bring an urban, non-agricultural element into a traditionally rural area.
- **R-20:** The R-20 district is designed for low-density residential living with an emphasis on preserving the rural character of the land. Commercial development would alter this

character by introducing higher density and potentially more urban-style development, which goes against the district's intention to maintain a tranquil, rural environment.

In essence, commercial zoning in this context disrupts the carefully planned balance aimed at preserving the rural and agricultural nature of the area, as set forth in the R-20, A-5, and A-5F zoning guidelines.

Incompatibility with Surround Properties

Per the City of New Bern Interactive Zoning Map, the neighboring properties to 684 W Thurman are identified with the following land use:

- 624 W Thurman: Residential – One Family Unit
- 790 W Thurman: Residential – One Family Unit
- 6 Gables Rd: Agricultural – Equestrian
- 4 Bullens Creek Dr – Recreation – Exempt Use, Owned by POA or HOA

Introducing commercial zoning with adjacent properties with these land uses poses several incompatibilities:

1. **Disruption to Residential Quietude:** Commercial activities will bring higher traffic, noise, and light pollution, conflicting with the tranquility of residential areas.
2. **Interference with Agricultural Activities:** Increased traffic and environmental changes from commercial development will disrupt equestrian activities actively ongoing at Gables Run Equestrian Center.
3. **Aesthetic Shift:** The introduction of a commercial property will create a stark contrast with the existing rural or semi-rural character.
4. **Property Value Implications:** The perception of the area as a desirable residential location will change with commercial development, possibly affecting property values.

Overall, commercial zoning in this context disrupts the harmony and intended use of residential and agricultural areas.

Thurman Road

The subject property sits on W Thurman Rd, which is approximately 20' wide (per Craven GIS iMaps tool) for most of its length. This narrow road width does not align with the expectations for a C-3 commercial district as defined in New Bern's city ordinances. The C-3 district is intended for offices, personal services, and retailing of goods, typically located on the city's major radial roads. These areas are expected to handle high-volume traffic and should have provisions for controlled traffic movement, and an appropriate appearance, including suitable planting.

Thurman Rd's Current State: At 20 feet wide, Thurman Rd falls short of even the minimum width for a 'Minor' street classification, which requires at least 25 feet width. The road's current width indicates it is not designed to handle high traffic volumes or provide the necessary infrastructure for commercial activities.

Comparison with Street Classifications:

- **Minor Street:** Designed for low traffic (up to 75 trips per day), serving a small number of dwelling units. Thurman Road is narrower than the required width for this classification.
- **Local, Sub collector, Collector, and Arterial Streets:** These categories cater to increasing traffic volumes and wider street widths (31 feet and above), with arterial streets requiring at least 44 feet width. Thurman Road, at its current width, is not suited for these classifications and thus falls short of the requirements for supporting a C-3 commercial district.
- **Incompatibility with C-3 District Goals:** Given its limited width and capacity, Thurman Rd cannot feasibly support the high traffic volumes, and infrastructure demands typical of a C-3 commercial zoning. The introduction of this zoning will lead to traffic congestion and strain on the existing road infrastructure, which is not equipped to handle commercial-level traffic and activities.

In conclusion, the zoning of the property as C-3 commercial on W Thurman Rd is incompatible with the road's current dimensions and capabilities. The road's limited width and infrastructure are not aligned with the requirements and expectations of a C-3 commercial district. This misalignment raises significant concerns about traffic management, safety, and the overall feasibility of a commercial development in this location.

Conclusion

At a surface glance the zoning of 684 W Thurman as a commercial property seems straightforward, but with further context there are numerous considerations that should be considered in a zoning decision. The existing residential and agricultural zonings surrounding 684 W Thurman require real consideration from the City of New Bern to conserve the character and intent of those rural properties.

Appendix A

*Figure 1
684 W Thurman
looking West
(Day)*



*Figure 2
684 W Thurman
looking North
(Day)*

*Figure 3
684 W Thurman
looking East
(Day)*



Figure 4
684 W Thurman
looking West
(Night)



Figure 5
684 W Thurman
looking North
(Night)

Figure 6
684 W Thurman
looking East
(Night)



AGENDA ITEM COVER SHEET



Agenda Item Title:

Conduct a Public Hearing and Considering Adopting an Ordinance Amending Section 15-343 of Article XXVII "Flexibility in Administration Required" of the Code of Ordinances.

Date of Meeting: 3/26/2024	Ward # if applicable: Ward 1
Department: Development Services	Person Submitting Item: Jessica F. Rhue, Director of Development Services
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: 3/26/2024

Explanation of Item:	On March 12, 2024, the Board of Aldermen directed the Planning and Zoning Board to revisit section 15-343 Flexibility in Administration Required, which was most recently amended on October 10, 2023. The Planning & Zoning board evaluated this request at their meeting on March 21, 2024. The Director of Development Services will present the Board's recommendation for consideration by the Board of Aldermen.
Actions Needed by Board:	Conduct Public Hearing and Adopt Ordinance.
Backup Attached:	Memo, Proposed Ordinance, October 10, 2023 Ordinance, October 10, 2023 Illustrative Map, PowerPoint
Is item time sensitive? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Cost of Agenda Item: 0
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



MEMORANDUM

TO: Mayor Jeffrey Odham, City of New Bern Board of Aldermen

FROM: Jessica F. Rhue, Director of Development Services

DATE: March 26, 2024

SUBJECT: Conduct a Public Hearing and Considering Adopting an Ordinance Amending Section 15-343 of Article XXVIII "Flexibility in Administration Required" of the Code of Ordinances.

At the Board of Aldermen meeting on March 12, 2024, the elected body directed the Planning and Zoning Board to revisit section 15-343 "Flexibility in Administration Required." This section was previously amended on October 10, 2023.

Section 15-397 (a) of the City of New Bern Code of Ordinances governs amendment requests initiated by the Board of Aldermen. Chapter 160D-604(b) of State Statutes governs zoning amendments. It requires all proposed amendments to zoning regulations be submitted to the Planning & Zoning Board for review and comment. If no written report is received within 30 days of being referred, the governing board may act without a report. The governing board is not bound by any recommendation the Planning & Zoning Board may or may not provide.

The Planning & Zoning Board had previously recommended an expanded retail core and the provision that existing parking could not be reduced without approval by the Board of Adjustment. Ultimately the Board of Aldermen modified the map of the exempted area recommended by the Planning & Zoning Board and eliminated the inclusion of the Convention Center in the exempted area. No other map modifications were requested or discussed. Additionally, the text proposed by the Planning & Zoning Board was modified at the October 10, 2024 public hearing to exclude the Board of Adjustment provision for elimination of existing parking. A copy of what was adopted on October 10 has been included as an attachment. There were no public comments specific to the boundary during the public hearing on October 10, 2024.

The "central retail core" area was redefined extending to the south side of Broad Street, down the west side of East Front Street to the south side of South Front Street. An illustrative map (not to be confused with a zoning map) accompanies this description.

Recently a citizen questioned why one parcel at 119 Middle Street adjacent to the southern boundary was excluded from the exemption area. At the time this expansion area was being evaluated, the referenced property was a single-family dwelling and would not have benefited from inclusion in the parking exemption area. It was not discussed or included in any of the exemption options the Planning & Zoning Board evaluated between May and September 2023 for this reason.

This situation was presented to the Planning and Zoning Board on March 21, 2024 for an evaluation and recommendation.

For questions regarding this matter, please contact Development Services Director Jessica Rhue at (252) 639-7587 rhue.jessica@newbemnc.gov

AN ORDINANCE TO AMEND APPENDIX A "LAND USE" OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the Planning and Zoning Board of the City of New Bern recommends that certain amendments be made to Appendix A "Land Use" of the Code of Ordinances of the City of New Bern; and

WHEREAS, the Board of Aldermen of the City of New Bern finds the proposed amendments to be reasonable and consistent with the 2022 Land Use Plan Update and 2010 Land Use Plan; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to effect said revisions to Appendix A "Land Use" of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That Section 15-343. "Flexibility in administration required." Of Article XVIII. "Parking" of Appendix A "Land Use" of the Code of Ordinances of the City of New Bern be and the same is hereby amended by deleting subsection (c) in its entirety and the following inserted in their stead:

"Sec. 15-343. Flexibility in administration required.

...

(e) Notwithstanding any other provision in this section, developments located in the central retail core shall be exempt from off-street parking requirements except those requirements set forth in subsection 15-163(h)(3), provided such development shall not reduce the number of parking spaces in existence as of the date of the adoption of this section. For purposes of this section, "central retail core" shall be defined as the area encompassing those properties abutting the east side of Hancock street, the south side of South Front Street, the west side of East Front Street, the south side of Broad Street from the west side of East Front Street to the west side of Craven Street, and the north side of Broad Street from the east side of Craven Street to the east side of Street Hancock Street, including the west side of southern terminus of Middle Street 100 feet from the intersection with South Front Street and excluding the Riverfront Convention Center of Craven County and including .

SECTION 2. This ordinance shall be effective from and after the date of its adoption.

ADOPTED this 26th day of MARCH, 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

AN ORDINANCE TO AMEND APPENDIX A “LAND USE” OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the Planning and Zoning Board of the City of New Bern recommends that certain amendments be made to Appendix A “Land Use” of the Code of Ordinances of the City of New Bern; and

WHEREAS, the Board of Aldermen of the City of New Bern finds the proposed amendments to be reasonable and consistent with the 2022 Land Use Plan Update and 2010 Land Use Plan; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to effect said revisions to Appendix A “Land Use” of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That Section 15-343. “Flexibility in administration required.” Of Article XVIII. “Parking” of Appendix A “Land Use” of the Code of Ordinances of the City of New Bern be and the same is hereby amended by deleting subsection (e) in its entirety and the following inserted in their stead:

“Sec. 15-343. Flexibility in administration required.

...

(e) Notwithstanding any other provision in this section, developments located in the central retail core shall be exempt from off-street parking requirements except those requirements set forth in subsection 15-163(h)(3), provided such development shall not reduce the number of parking spaces in existence as of the date of the adoption of this section. For purposes of this section, “central retail core” shall be defined as the area encompassing those properties abutting the east side of Hancock street, the south side of South Front Street, the west side of East Front Street, the south side of Broad Street from the west side of East Front Street to the west side of Craven Street, and the north side of Broad Street from the east side of Craven Street to the east side of Street Hancock Street, including the west side of southern terminus of Middle Street 100 feet from the intersection with South Front Street and excluding the Riverfront Convention Center of Craven County and including .

SECTION 2. This ordinance shall be effective from and after the date of its adoption.

ADOPTED this 26th day of MARCH, 2024.

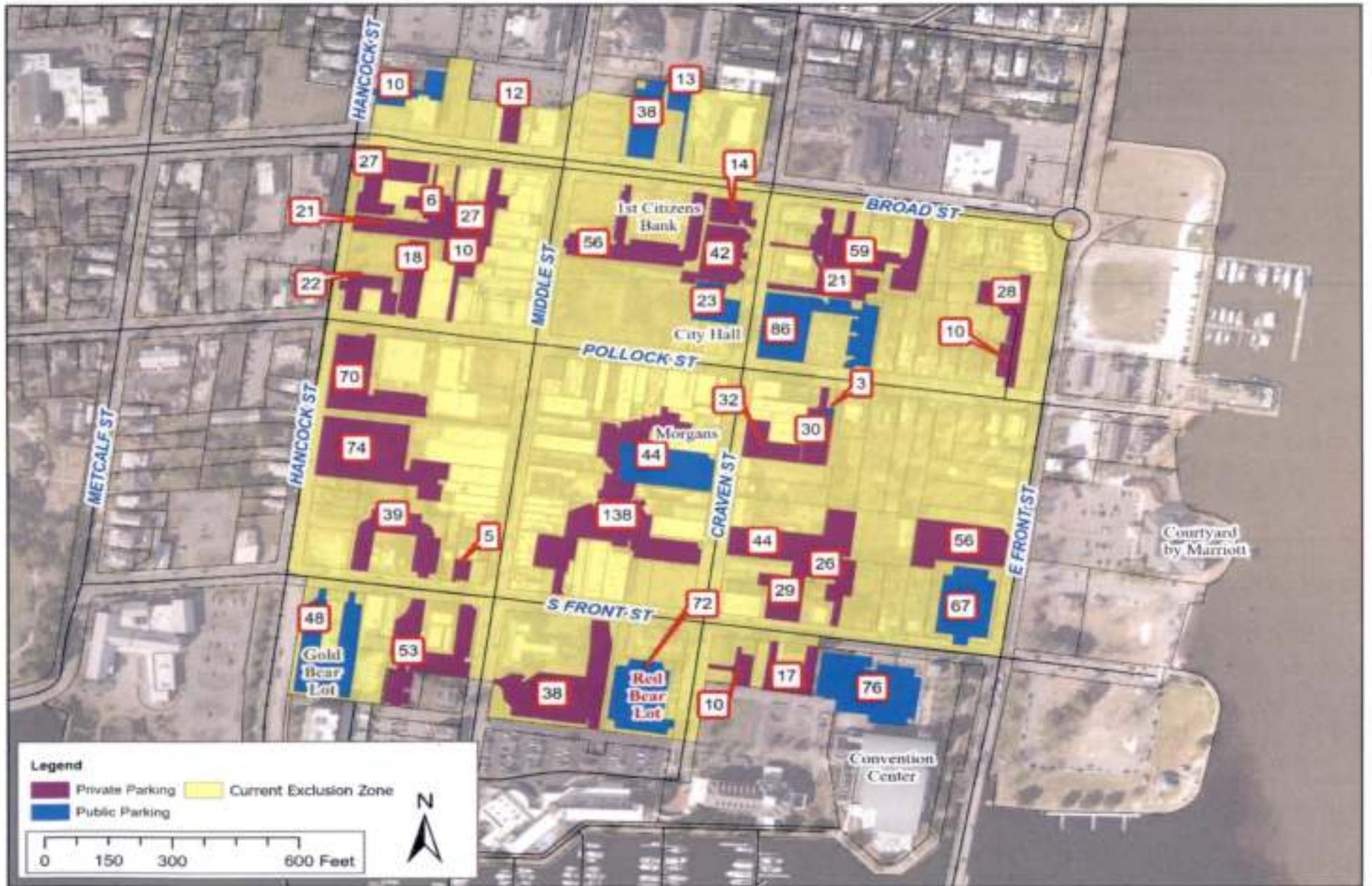
JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK



Development Services
Public Hearing

**Text Amendment
on Section 15-343**





Proposal 1

-  119 Middle St
-  Current Exclusion Zone
-  Private Parking
-  Public Parking

0 100 200 Feet





AN ORDINANCE TO AMEND APPENDIX A "LAND USE" OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the Planning and Zoning Board of the City of New Bern recommends that certain amendments be made to Appendix A "Land Use" of the Code of Ordinances of the City of New Bern; and

WHEREAS, the City's development services staff further recommends approval of said proposed amendments; and

WHEREAS, the Board of Aldermen of the City of New Bern finds the proposed amendments to be reasonable and consistent with the 2022 Land Use Plan Update and 2010 Land Use Plan; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to effect said revisions to Appendix A "Land Use" of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That Section 15-343. "Flexibility in administration required." Of Article XVIII. "Parking" of Appendix A "Land Use" of the Code of Ordinances of the City of New Bern be and the same is hereby amended by deleting subsections (b) and (c) in their entirety and the following inserted in their stead:

"Sec. 15-343. Flexibility in administration required.

...

(b) Without limiting the generality of the foregoing, the permit-issuing authority may allow deviations from the parking requirements set forth in subsection 15-342(g) when it finds that:

(1) A residential development is irrevocably oriented toward the elderly;

(2) A residential development is located in close proximity to the central business district and is committed to a policy of placing restrictions on the vehicle ownership of its tenants; or

(3) A business is primarily oriented to walk-in trade.

...

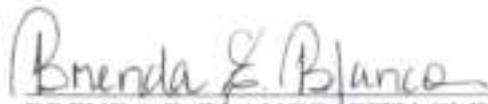
(c) Notwithstanding any other provision in this section, developments located in the central retail core shall be exempt from off-street parking requirements except those requirements set forth in subsection 15-163(h)(3), provided such development shall not reduce the number of parking spaces in existence as of the date of the adoption of this section. For purposes of this section, "central retail core" shall be defined as the area encompassing those properties abutting the east side of Hancock street, the south side of South Front Street, the west side of East Front Street, the south side of Broad Street from the west side of East Front Street to the west side of Craven Street, and the north side of Broad Street from the east side of Craven Street to the east side of Street Hancock Street, excluding the Riverfront Convention Center of Craven County.

SECTION 2. This ordinance shall be effective from and after the date of its adoption.

ADOPTED this 10th day of October, 2023.



JEFFREY T. ODHAM, MAYOR



BRENDA E. BLANCO, CITY CLERK

AGENDA ITEM COVER SHEET



Agenda Item Title:

Conduct a Public Hearing on the Substantial Amendments to FY 2019 & 2022 Annual Action Plans of the Community Development Block Grant (CDBG) Program

Date of Meeting: 3/26/2024	Ward # if applicable: N/A
Department: Development Services	Person Submitting Item: D'Aja Fulmore, Community Development Coordinator
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: 3/26/2024

Explanation of Item:	The City of New Bern previously adopted its FY 2019 and 2022 Annual Action Plans and budgets for the use of CDBG funds. In accordance with CDBG program regulations, the City is allowed to make substantial amendments to its Annual Action Plans and budgets in accordance with the City's Citizen Participation Plan. The City has determined that it is necessary to amend the CDBG program year budgets for the previously approved Annual Action Plans. The funds will remain the same, but a new project scope will be added.
Actions Needed by Board:	Conduct a Public Hearing
Backup Attached:	Memo, Presentation, Plans
Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Cost of Agenda Item:

If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? Yes No

Additional Notes:



MEMORANDUM

TO: Mayor Jeffrey Odham, City of New Bern Board of Aldermen

FROM: D'Aja Fulmore, Community Development Coordinator

DATE: March 26, 2024

SUBJECT: Conduct a Public Hearing on the Substantial Amendments to FY 2019 & 2022 Annual Action Plans of the Community Development Block Grant (CDBG) Program

Background Information:

The purpose of this agenda item is to conduct a public hearing to present substantial amendments to the City of New Bern's FY 2019 and 2022 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds.

The City of New Bern previously adopted its FY 2019 and 2022 Annual Action Plans and Budgets for the use of CDBG funds. In accordance with CDBG program regulations, the City is allowed to make substantial amendments to its Annual Action Plans and Budgets in accordance with the City's Citizen Participation Plan.

The City has determined that it is necessary to amend the CDBG program year budgets for the previously approved Annual Action Plans. The funds will remain the same, but a new scope of work will be added.

Substantial amendments will be submitted in the Integrated Disbursement and Information System (IDIS). The IDIS system is used for City staff to submit all CDBG plans for HUD review.

The substantial amendments to the CDBG Annual Action Plans are proposed as follows:

FY 2019 Program Year

- **IDIS # 28 – Bus Shelter Installment Project:** Reduce the project/activity budget by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38.
- **NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Court Installation:** Create a new multi-year project/activity and allocate \$42,448.62 in 2019 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2019 program year. The new activity will include funding for the Sunnyside Area 1/2 Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

FY 2022 Program Year

- **IDIS # 42 - Bus Shelter Project Completion:** Reduce the project/activity budget by \$4,189.25 for a new project/activity budget line-item amount of \$10,810.75.
- **NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation:** Create a new multi-year project/activity and allocate \$4,189.25 in 2022 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2022 program year. The new activity will include funding for the Sunnyside Area Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

Recommendation:

Conduct a Public Hearing on the Substantial Amendment to FY 2019 & 2022 Annual Action Plans of the Community Development Block Grant (CDBG) Program.

If you have any questions or need additional information, please contact D'Aja Fulmore at 252-639-7586.



Development Services
FY 2019 & 2022 CDBG Annual Action Plan
Substantial Amendments
March 26, 2024

1

Definition/Purpose

- **Annual Action Plan (AAP):** concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan
- **Substantial Amendment:** a change in the purpose, scope, location, or beneficiaries of an activity

2

Cause for Amendment

- CDBG 2019 and 2022 funds are remaining from the Bus Shelter Project.
 - HUD permits us to reallocate funding through creating a substantial amendment.
 - Money was saved on the bus shelter project by having two shelters installed by the City's Public Works Department.
- Bids were received for Pierce Park half basketball court construction on March 1, 2024. The lowest bid was approximately \$57,000. Additional funding is needed for project.

CDBG Activity and National Objective

- FY 2019 and 2022 Public Facilities Improvement Activity
 - Low-Moderate Area Benefit
 - Design, construction, installation of three bus shelters in cooperation with the Craven Area Transit System (CARTS), the local public transportation provider.
- Originally, our 2019 plan stated that we would install 6 shelters. Construction costs increased during the pandemic and created limitations.

FY 2019 Annual Action Plan Amendment

- **Integrated Disbursement and Information System (IDIS # 28)**

Bus Shelter Installment Project: Reduce the project/activity budget by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38.

NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation: Create a new multi-year project/activity and allocate \$42,448.62 in 2019 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

FY 2022 Annual Action Plan Amendment

- **Integrated Disbursement and Information System (IDIS #42)**
- **Bus Shelter Project Completion:** Reduce the project/activity budget by \$4,189.25 for a new project/activity budget line-item amount of \$10,810.75
- **NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation:** Create a new multi-year project/activity and allocate \$4,189.25 in 2022 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

Bus Shelter Accomplishment Data

- The City of New Bern successfully installed 3 bus shelters at the following locations:
 - Volt Center
 - New Bern Utilities Office
 - 520 Rountree Street (directly beside My Sister's House)



Pierce Park Half Basketball Court

- Pierce Park is located in the Sunnyside community and provides a low-moderate area benefit.
- In the 2023 Annual Action Plan, we allocated \$35,798 for this project. Bus shelter funds will now be added to this allocation.



Summary

- Plans have been previously adopted by HUD and no other parts of the plans are being amended.

- **New Budget**

2019 Amendment Funding: \$42,448.62

2022 Amendment Funding: \$4,189.25

2023 Allocated Funds: \$35,798.00

Total: \$82,435.87

Next Steps

- The required display period (30 days) of the amendments ends on April 8, 2024.
- A resolution to approve the amendments will be presented at the April 9, 2024, BOA Meeting.
- The amendments are presented and approved in separate meetings to satisfy the display period requirement.

Questions?

CITY OF NEW BERN

303 First Street, New Bern, NC 28560

FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan Substantial Amendment # 1

*For Submission to HUD for the
Community Development Block Grant (CDBG) Program*

Amended: April 9, 2024

Mayor:

Dana E. Outlaw

City Manager:

Mark Stephens

**Director of Development
Services:**

Jeffrey C. Ruggieri



NEW BERN

CITY OF NEW BERN



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DRAFT

**Substantial Amendment #1:**

The City of New Bern has prepared a substantial amendment to its FY 2019 Annual Action Plan and made the following changes: IDIS #28: Bus Shelter Installation Project – reduce line item by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38, and; Sunnyside Area ½ Basketball Court Installation – create a new multi-year project/activity and allocate \$42,448.62 in 2019 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is located in Pierce Park.

Executive Summary

ES-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of New Bern, North Carolina is an entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In compliance with the HUD regulations, the City of New Bern has prepared this FY 2019-2023 Five Year Consolidated Plan for the period of July 1, 2019 through June 30, 2024. This consolidated plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of New Bern.

The Five Year Consolidated Plan establishes the City's goals for the next five (5) year period and outlines the specific initiatives the City will undertake to address its needs and objectives by promoting: the rehabilitation and construction of decent, safe, sanitary, and affordable housing; creating a suitable living environment; removing slums and blighting conditions; affirmatively furthering fair housing; improving public services; expanding economic opportunities; and principally benefitting low- and moderate-income persons.

This Five Year Consolidated Plan is a collaborative effort of the City of New Bern, the community at large, social service agencies, housing providers, community development agencies, economic development groups, and other stakeholders. The planning process was accomplished through a series of public meetings, stakeholder interviews, resident surveys, statistical data, and review of the City's Comprehensive Plan and other community plans.

Maps:

Included in this Plan in the appendix section are the following maps which illustrate the demographic characteristics of the City of New Bern:

- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Number of People Aged 65+ by Block Group
- Percent Population Age 65+ by Block Group
- Population Density by Block Group
- Housing Density by Block Group
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income and High Minority Concentration by Block Group

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

This is the City of New Bern's second Five Year Consolidated Plan as an entitlement community. The "Vision" of this Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern. As part of the Five Year Consolidated Plan, the community must develop goals and objectives. The following strategies with subsequent goals and priorities have been identified for the City of new Bern for the period of FY 2019 through FY 2023 for the use of Community Development Block Grant (CDBG) funds:

HOUSING STRATEGY - HSS

Goal:

Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families living in the City of New Bern.

Objectives:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

HOMELESS STRATEGY - HOM**Goal:**

Improve the living conditions and services for homeless persons and families in the City of New Bern and eliminate unfair housing practices that may lead to homelessness.

Objectives:

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.
- **HOM-2 Operations/Support** - Promote and assist in program support services for the homeless.
- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
- **HOM-4 Rapid Rehousing** - Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.

SPECIAL NEEDS STRATEGY - SNS**Goal:**

Improve, preserve, and expand facilities for persons with special needs and the disabled in the City of New Bern.

Objectives:

- **SNS-1 Housing** - Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.

- **SNS-2 Social Services** - Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
- **SNS-3 Accessibility** - Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.

COMMUNITY DEVELOPMENT STRATEGY - CDS

Goal:

Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern.

Objectives:

- **CDS-1 Infrastructure** - Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
- **CDS-2 Community Facilities** - Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.
- **CDS-3 Public Services** - Improve and increase public safety programs for the youth, the elderly, disabled, and target income population, including food programs and social/welfare programs throughout the City.
- **CDS-4 Public Transit** - Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
- **CDS-5 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
- **CDS-6 Architectural Barriers** - Remove architectural barriers and make public and community facilities accessible to the physically disabled.
- **CDS-7 Public Safety** - Improve public safety through upgrades to facilities, purchase of new equipment, fire fighting and prevention, crime prevention, community policing, and ability to respond to emergency situations.

ECONOMIC DEVELOPMENT STRATEGY - EDS

Goal:

Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of the City of New Bern.

Objectives:

- **EDS-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **EDS-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- **EDS-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area and other residential neighborhoods.

ADMINISTRATION, PLANNING, AND MANAGEMENT STRATEGY - APM**Goal:**

Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.

Objectives:

- **APM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.

3. Evaluation of past performance

The City of New Bern has a good performance record with HUD. The City regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance and Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the City of New Bern's Development Services Department and online at the City's website.

The FY 2017 CAPER, which was the fourth CAPER for the FY 2014-2018 Five-Year Consolidated Plan, was approved by HUD in a letter dated October 25, 2017. In the FY 2017 CAPER, the City of New Bern expended 100% of its CDBG funds to benefit low- and moderate-income persons. The City expended 9.79% of its funds during the FY 2017 CAPER period on public service, which is below the statutory maximum of 15%. The City has not met the required 1.5 maximum drawdown ratio. The City's ratio was 2.38 as of April 1, 2019. The reason for the drawdown deficiency is due to the extraordinary disruption caused in the program by Hurricane Florence.

Much of the City staff was displaced and did not return to the Development Services Department for multiple months. The City had to concentrate its efforts on clean up and rehousing of displaced families and individuals. Additionally, the damage from the hurricane drastically changed the needs of City residents. The City of New Bern has submitted a substantial amendment to meet those needs, and will be reallocating funds to the construction of modular homes to provide housing for residents displaced by flooding. The City will complete this activity by the end of the FY 2019 Program Year and will meet HUD's timeliness ratio requirements.

4. Summary of citizen participation process and consultation process

The City of New Bern has followed its Citizen Participation Plan in the planning and preparation of the Five Year Consolidated Plan. The City held its first public hearing on the needs of the community and its residents on March 5, 2019. This provided the residents, agencies and organizations with the opportunity to discuss the City's CDBG program and to provide suggestions for future CDBG Program priorities and activities.

The City emailed and contacted all the agencies, organizations, and stakeholders that were contacted as part of the planning informing them that the Five Year Plan and FY 2019 Annual Action Plan were on public display. This information was provided for the second public hearing.

A copy of the "Draft Five Year Consolidated Plan and the FY 2019 Annual Action Plan" was placed on public display for review by the general public, agencies, organizations, and stakeholders in the community. A newspaper notice announcing that these documents were placed on public display was published in a newspaper of general circulation in the area. The "Draft Five Year Consolidated Plan and the FY 2019 Annual Action Plan" were on public display at the following locations:

- City Clerks' Office
City Hall
300 Pollock Street
New Bern, NC 28560

- Office of the Department of Development Services
303 First Street
New Bern, NC 28560

- New Bern-Craven County Public Library
400 Johnson Street
New Bern, NC 28560

- The City of New Bern website: <http://www.newbernnc.gov/>

A citizen survey was prepared and sent out to residents. A link was placed on the City's website. The results of the survey were used to help determine the goals and objectives. A more detailed analysis and description of the citizen participation process is contained in Section PR-15 Citizen Participation.

Substantial Amendment #1:

The City of New Bern placed the Substantial Amendment on public display for a period of 30 days beginning Friday, March 8, 2024 and ending Monday, April 8, 2024 at the following locations:

- City Clerks' Office
City Hall
300 Pollock Street
New Bern, NC 28560
- Office of the Department of Development Services
303 First Street
New Bern, NC 28560
- New Bern-Craven County Public Library
400 Johnson Street
New Bern, NC 28560
- The City of New Bern website: <http://www.newbernnc.gov/>

5. Summary of public comments

The City of New Bern held its First Public Hearing on Wednesday, March 5, 2019 at 6:00 PM. Comments received at that public hearing are included in the attachments at the end of the Five Year Plan.

The FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan were placed on public display and a Second Public Hearing was scheduled for Wednesday, June 5, 2019. Comments that were received at the Second Public Hearing are included in the attachments at the end of the Five Year Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that were received to date, have been accepted and incorporated into the planning document.

7. Summary

The City of New Bern followed its Citizen Participation Plan. The City provided residents and stakeholders with the opportunity to participate in the planning process, which they did. Based on that input, the City has prepared and developed a thorough and comprehensive Five Year Consolidated Plan.

Substantial Amendment #1:

City Council approved the Substantial Amendment on Tuesday, April 9, 2024 and the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan was re-submitted to HUD. The City of New Bern Substantial Amendment had the following amendments to the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan:

1. **Bus Shelter Project:** Reduce the project/activity budget by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38.
2. **Sunnyside Area ½ Basketball Court Installation:** Create a new multi-year project/activity and allocate \$42,448.62 in FY 2019 CDBG funds.

The Substantial Amendment was available for public comment for a period of 30 days beginning March 8, 2024 and ending April 8, 2024.

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	City of New Bern	Development Services Department

Table 1 – Responsible Agencies

Narrative

The administering lead agency is the City of New Bern’s Development Services Department, Economic and Community Development Office for the CDBG Program. The Economic and Community Development Office of the City of New Bern prepares the Five Year Consolidated Plan, Annual Action Plans, ERR’s, and the Consolidated Annual Evaluation Reports (CAPER), processes pay requests, and performs contracting, monitoring, and oversight of the program on a day to day basis. In addition, the City has a private planning consulting firm available to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Ms. D’Aja Fulmore
 Community Development Coordinator
 City of New Bern’s Development Services Department
 Economic and Community Development Office
 303 First Street, PO Box 1129, New Bern, NC 28563
 Phone: (252) 639-7586
 Fax: (252) 636-2146
 Email: fulmored@newbernnc.gov
 Website: <http://www.newbernnc.gov>

PR-10 Consultation - 91.100, 91.200(b), 91.215(l)**1. Introduction**

The City of New Bern held a series of meetings and interviews with non-profits, the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc., local housing providers, social service agencies, community and economic development organizations, the local Continuum of Care members, City department representatives, the Redevelopment Commission, and Craven County department representatives. An online survey was created for stakeholders and residents to complete which identified needs, gaps in the system, and programmatic goals for the next five years. Input from the meetings and surveys were used in the development of specific strategies and priorities for the Five Year Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of New Bern works with the following agencies to enhance coordination:

- **The Housing Authority of the City of New Bern** – Improvements to public housing communities.
- **Twin Rivers Opportunities, Inc.** – Section 8 Housing Choice Vouchers.
- **Social Services Agencies** – funds to improve services to low and moderate income persons.
- **Housing Providers** – funds to rehabilitate and develop affordable housing and provide housing options for low- and moderate-income households.
- **Community and Economic Development Agencies** – funds to improve services to low and moderate income persons.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Currently, Religious Community Services conducts its own referrals for services, and receives information from other agencies, shelters, police departments, hospitals, and churches. Once referred, Religious Community Services places Veterans first in their Emergency Shelters, and follows up by filling beds with other families or individuals. All referrals to Religious Community Services through other entities are required to check with the local police department first.

The Point in Time Counts for Sheltered and Unsheltered homeless persons are completed on a designated date twice a year in the months of January and July. The results of the counts are available to the public on the North Carolina Balance of State CoC website.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS.

ESG – Coastal Women's Shelter and Religious Community Services receives ESG funds from the state. ESG funds for member counties and cities in the North Carolina Balance of State CoC are administered through the North Carolina Department of Health and Human Services Division of Aging and Adult Services. The CoC is consulted by NCDHHS regarding past program performance and involvement of ESG applicants. The CoC provides input on ESG applications and rates, ranks and reviews projects. This includes homeless service providers, Community Action Partnerships (CAPs), local/county/state governments, Housing & Redevelopment Authorities, and domestic violence, aging, mental health, and faith-based organizations.

Develop Performance Standards and Evaluate Outcomes – The North Carolina Balance of State CoC's written standards focus on a Housing First Model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exit Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless measure of an individual or family who resides in emergency shelter, transitional housing, or rapid re-housing. The CoC seeks to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing.

HMIS – Throughout different times of the year, the CoC and the HMIS Lead work together to assess data quality throughout the CoC. This includes working on the Annual Homeless Assessment Report (AHAR), the Point In Time (PIT) count, project reviews/ranking, and working with individuals programs while completing their Annual Performance Reports (APRs). The system ensures data quality by requiring many of the universal data elements upon enrolling a participant into a program. Additionally, the system has an alert system with exit date reminders. The work flow of data entry has been updated to improve data quality. The HMIS Lead supports users through the staffing of a Help Desk and ongoing training opportunities. Agency users are able to run self-reports to assess their program's data quality. CoC-funded organizations are motivated to provide good data quality, because the CoC has moved toward a data-driven project review and ranking system. Projects with poor data quality are more likely to show poor outcomes, which can impact their funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	CITY OF NEW BERN
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of New Bern was the lead entity on the Five Year Consolidated Plan. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan.
2	Agency/Group/Organization	New Bern Housing Authority
	Agency/Group/Organization Type	Housing PHA

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Housing Authority of the City of New Bern was contacted to determine the housing needs of its very low-income clients. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan to address these housing needs.</p>
<p>3 Agency/Group/Organization</p>	<p>Minority Business Council</p>
<p>Agency/Group/Organization Type</p>	<p>Regional organization Business Leaders Civic Leaders Business and Civic Leaders</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>

<p>4 Agency/Group/Organization</p>	<p>Habitat for Humanity of Craven County</p>
<p>Agency/Group/Organization Type</p>	<p>Housing Services - Housing Services-homeless</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>

5	Agency/Group/Organization	CRAVEN COUNTY
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - County Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
6	Agency/Group/Organization	Craven County Community College
	Agency/Group/Organization Type	Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
7	Agency/Group/Organization	TWIN RIVERS OPPORTUNITIES, INC
	Agency/Group/Organization Type	Housing PHA Services - Housing

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Twin Rivers Opportunities, Inc. was contacted to determine the housing needs of its very low-income clients. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan to address these housing needs.</p>
<p>8 Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>MERCI Clinic</p> <p>Services-Persons with HIV/AIDS Services-Health Health Agency</p>

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>9 Agency/Group/Organization</p>	<p>Craven County Health Department</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Child Welfare Agency Other government - County</p>

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>10 Agency/Group/Organization</p>	<p>Eastern Carolina Council - Area Agency on Aging</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Elderly Persons Services-Persons with Disabilities Regional organization</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
11	Agency/Group/Organization	Carolina East Health
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency Publicly Funded Institution/System of Care Major Employer
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
12	Agency/Group/Organization	Eastern Carolina Council
	Agency/Group/Organization Type	Planning organization

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>13 Agency/Group/Organization</p>	<p>New Bern Area MPO</p>
<p>Agency/Group/Organization Type</p>	<p>Planning organization</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>

14	Agency/Group/Organization	New Bern-Craven County Public Library
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
15	Agency/Group/Organization	Salvation Army of Craven and Pamlico Counties
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Education

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>16 Agency/Group/Organization</p>	<p>Reviving Lives Ministries</p>
<p>Agency/Group/Organization Type</p>	<p>Services-homeless Services-Health</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>

<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>17 Agency/Group/Organization</p>	<p>Religious Community Services</p>
<p>Agency/Group/Organization Type</p>	<p>Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Publicly Funded Institution/System of Care</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Religious Community Services was contacted and presented the homeless needs in the City and the region. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan to address these homeless needs.</p>

18	Agency/Group/Organization	Vocational Rehabilitation Services
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
19	Agency/Group/Organization	COASTAL WOMEN'S SHELTER
	Agency/Group/Organization Type	Services - Housing Services-Victims of Domestic Violence Services-homeless Services - Victims Child Welfare Agency

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>20 Agency/Group/Organization</p>	<p>Craven-Pamlico ReEntry Council</p>
<p>Agency/Group/Organization Type</p>	<p>Services-homeless Publicly Funded Institution/System of Care</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
21	Agency/Group/Organization	Interfaith Refugee Ministry
	Agency/Group/Organization Type	Services - Refugees
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
22	Agency/Group/Organization	NCWorks Career Center
	Agency/Group/Organization Type	Services-Employment Regional organization Business Leaders

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>23 Agency/Group/Organization</p>	<p>Children's Developmental Services Agency</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Children Child Welfare Agency Other government - State Other government - County</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>

<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>24 Agency/Group/Organization</p>	<p>United Way of Coastal Carolina</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Elderly Persons Services-Health Services-Employment</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>

25	Agency/Group/Organization	CARTS
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Other government - Local Regional organization Transportation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.

26	Agency/Group/Organization	Community Hospice and Home Care
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
27	Agency/Group/Organization	Craven County DSS
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Education Services-Employment Health Agency Other government - County Other government - Local

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>28 Agency/Group/Organization</p>	<p>Craven County Senior Services</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Health Agency Other government - County Other government - Local</p>

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>29 Agency/Group/Organization</p>	<p>Easterseals / UCP</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Persons with Disabilities Services-Health Services-Education Services-Employment Health Agency Child Welfare Agency</p>

	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>30</p>	<p>Agency/Group/Organization Agency/Group/Organization Type</p>	<p>Great Place to Start Behavioral Health Services Services-Children Services-Persons with Disabilities Services-Health Services-Education Health Agency Child Welfare Agency</p>

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>31 Agency/Group/Organization</p>	<p>Indigo Ridge Senior Apartments</p>
<p>Agency/Group/Organization Type</p>	<p>Housing Services - Housing Services-Elderly Persons</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
32	Agency/Group/Organization	Keystone Management
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
33	Agency/Group/Organization	Peace Counseling Center
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>34 Agency/Group/Organization</p>	<p>West New Bern Recreation Center</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Children Other government - Local</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>

<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>
<p>35 Agency/Group/Organization</p>	<p>Promise Place</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Victims of Domestic Violence Services - Victims Health Agency Child Welfare Agency</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.</p>

36	Agency/Group/Organization	Eastern Carolina Workforce Development Board, Inc.
	Agency/Group/Organization Type	Housing Services-Employment Other government - Local Regional organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
37	Agency/Group/Organization	Fair Housing Project
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing

What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted and contacted during the planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
CoC Consolidated Application	North Carolina Balance of State Continuum of Care	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.

Annual and Five Year Capital Plans	The Housing Authority of the City of New Bern	The Housing Authority of the City of New Bern is the lead agency providing public housing assistance in the City of New Bern. The goals of the City and the Housing Authority are complementary.
Greater Five Points Transformation Plan	City of New Bern Redevelopment Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
The New Bern Gateway Renaissance Plan	City of New Bern Redevelopment Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Emergency Management Plan	Craven County Emergency Manager	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(f))

The City of New Bern’s Department of Development Services’ Economic and Community Development Office is the administrating agency for the CDBG program. Close coordination is maintained with other City departments such as the Public Works, Parks & Recreation, Public Utilities, Administration, Police and Fire Departments, the City of New Bern Housing Authority, Twin Rivers Opportunities, Inc., and the City of New Bern Redevelopment Commission, as well as County departments such as the Eastern Carolina Council, Craven County Economic Development, Craven County Schools, and the North Carolina Balance of State Continuum of Care. Coordination with various non-profit organizations, such as the Coastal Women’s Shelter, Religious Community Services of New Bern, Interfaith Refugee Ministries, and NCWorks helped aid the planning process and develop priorities. The City works closely with the Craven County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the County agencies have a good working relationship.

The North Carolina Balance of State CoC coordinates Con Planning, CoC strategic planning and ESG policies/priorities/allocations. This updated process will result in greater statewide input in identifying unmet needs, priority populations, and ESG performance standards.

Narrative (optional):

The following agencies were consulted during the preparation of the Five Year Consolidated Plan:

- New Bern Police
- New Bern Fire Department
- New Bern Emergency Management
- New Bern Department of Parks & Recreation
- New Bern Public Utilities
- New Bern Public Works
- New Bern Redevelopment Commission
- Craven County Economic Development
- Salvation Army
- New Bern-Craven County Public Library
- Reviving Lives Ministries
- Religious Community Services of New Bern
- Vocational Rehabilitation
- Coastal Women's Shelter
- Craven-Pamlico ReEntry Council
- Interfaith Refugee Services
- NCWorks
- United Way
- Children's Developmental Services Agency
- Habitat for Humanity
- MERCI Clinic
- Eastern Carolina Council
- Carolina East Health
- Craven Community College
- Minority Business Council

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- CARTS
- Community Hospice and Home Care
- Craven County DSS
- Craven County Senior Services
- Easterseals/UCP
- Great Place to Start Behavioral Health
- Indigo Ridge Senior Apartments
- Keystone Management
- Peace Counseling Center
- West New Bern Recreation Center
- Promise Place
- Eastern Carolina Workforce Development Board
- Fair Housing Project

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PR-15 Citizen Participation

1. **Summary of citizen participation process/Efforts made to broaden citizen participation**
Summarize citizen participation process and how it impacted goal-setting

The City of New Bern has followed its adopted Citizens Participation Plan to develop its Five Year Consolidated Plan.

The FY 2019-2023 Consolidated Plan and FY 2019 Annual Action Plan have many components that require and encourage citizen participation. These components are the following: interviews and roundtable discussions with various stakeholders; a public needs hearing; and a public hearing to gather comments on the draft plan on public display. The City also developed a survey to obtain resident input. The Survey was made available in an online version on the City's website and in a hard copy version available in the City Hall, Development Services Office, and other public facilities. The City received over 500 completed surveys. All of these comments are included in the Consolidated and Annual Action Plan in the Exhibit Section. Through the citizen participation process, the City uses citizen input to develop how the plan will serve the low- and moderate-income population to reach the goals set forth in the Five Year Consolidated Plan.

Substantial Amendment #1:

The Substantial Amendment to the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan was available for public comment beginning on Friday, March 8, 2024 and ending on Monday, April 8, 2024. The City held a Public Hearing on the Substantial Amendment on Tuesday, March 26, 2024 at 6:00 PM in the City Hall Courtroom, 300 Pollock St., 2nd Floor, New Bern, NC 28560.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1.	Public Meeting	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing Agencies/ Organizations	See public hearing sign-in sheets in the Exhibit Section of the Consolidated Plan.	See public hearing comments in the Exhibits Section of the Consolidated Plan.	None.	Not Applicable.

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2.	Newspaper Ad	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing Agencies/ Organizations	None.	None.	None.	Not Applicable.

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3.	Resident Surveys	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing City wide	Placed the Resident Survey on the City's website and emailed surveys to agencies/ organizations. In addition, they were passed out at public hearing and agencies/ organizations meetings.	The City received back over 500 resident surveys. The tabulations of the Resident Surveys are in the Exhibit Section of this Consolidated Plan.	All comments were accepted.	https://www.surveymonkey.com/r/2019NewBern

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4.	Agency/ Organization Surveys	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing Agencies/ Organizations	The agency/ organization surveys were sent out to agencies/ organizations in the City.	A summary of the survey responses and meeting minutes can be found in the Exhibit Section of this Consolidated Plan.	All comments were accepted.	Not Applicable.

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5.	Substantial Amendment - Newspaper Ad	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing City wide	The public hearing notice was published on Thursday, March 7, 2024 in the New Bern Sun Journal.	None	Not Applicable	Not Applicable

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6.	Substantial Amendment - Public Meeting	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing City wide	The City held a Public Hearing on Tuesday, March 26, 2024 to discuss the Substantial Amendment. See public hearing sign-in sheets in the Exhibit Section of the Five Consolidated Plan.	See public hearing comments in the Exhibits Section of the Five Consolidated Plan.	None	Not Applicable

Table 4 – Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The City of New Bern used the HUD Comprehensive Housing Affordability Strategy (CHAS) data, which provides statistical data on housing needs, to prepare its estimates and projections. The tables in this section have been prepopulated with HUD data sets, based on the American Community Survey (ACS) 2011-2015 Five Year Estimates, and the 2010 U.S. Census. This data is the most current information available to assess housing needs, homeless needs, special needs, social service needs, economic development needs, etc.

New Bern is part of the North Carolina-Balance of State Continuum of Care. The City of New Bern is a member of Region 13 of the CoC. Data for the development for the homeless needs section was obtained from consultation with the CoC and member agencies that serve the City of New Bern, such as Religious Community Services, Coastal Women's Shelter, and NCWorks.

Additional needs for the City of New Bern were obtained from input and interviews with various social service agencies, housing providers, City staff, and survey responses.

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NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

Based on a comparison between the 2000 and 2015 population, the City of New Bern had a 2% increase in its population. The population increase was 691 persons, but the housing supply decreased by 702 households. The City of New Bern is experiencing in-migration from other parts of the country. The poor housing stock is being demolished without replacement. This data does not reflect the flooding from Hurricane Florence, which occurred in 2018, and further accelerated the trend of demolishing uninhabitable properties. The median income of the area increased by 20% from \$34,200 to \$41,148. This increase in median income represents a change in nominal dollars and not a change in real dollars. In order to calculate the change in real dollars, the Consumer Price Index is used to calculate the inflation rate for a given period. Between 2000 and 2015, the cumulative inflation rate was approximately 38.5%, meaning that the \$32,336.00 median income in 2000 would be \$47,350.59 if it were expressed in terms of 2015 dollars. By taking into consideration the rate of inflation, the median income in New Bern has not kept up with the rate of inflation.

Demographics	Base Year: 2000	Most Recent Year: 2015	% Change
Population	29,524	30,215	2%
Households	13,447	12,745	-5%
Median Income	\$34,200	\$41,148	20%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2000 Census (Base Year), 2011-2015 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households *	1,945	1,295	2,020	1,465	6,015
Small Family Households *	525	340	740	475	2,530
Large Family Households *	260	25	90	150	320
Household contains at least one person 62-74 years of age	240	305	305	290	1,580
Household contains at least one person age 75 or older	260	350	400	290	685
Households with one or more children 6 years old or younger *	499	170	405	330	579

* the highest income category for these family types is >80% HAMFI

Table 6 - Total Households Table

Data Source: 2011-2015 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	15	130	60	50	255	0	0	0	0	0
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	0	0	0	0	0	0	0	0	0	0
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	105	0	35	0	140	30	0	15	45	90
Housing cost burden greater than 50% of income (and none of the above problems)	750	180	180	20	1,130	110	220	215	20	565
Housing cost burden greater than 30% of income (and none of the above problems)	315	290	530	175	1,310	160	145	260	200	765

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Zero/negative income (and none of the above problems)	45	0	0	0	45	25	0	0	0	25

Table 7 – Housing Problems Table

Data: 2011-2015 CHAS
Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	870	310	275	75	1,530	145	220	230	130	725
Having none of four housing problems	660	565	920	655	2,800	205	200	600	610	1,615
Household has negative income, but none of the other housing problems	45	0	0	0	45	25	0	0	0	25

Table 8 – Housing Problems 2

Data: 2011-2015 CHAS
Source:

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	360	175	245	780	115	60	175	350
Large Related	100	0	35	135	35	25	35	95
Elderly	255	200	210	665	45	225	185	455
Other	385	210	315	910	115	54	90	259
Total need by income	1,100	585	805	2,490	310	364	485	1,159

Table 9 – Cost Burden > 30%

Data 2011-2015 CHAS
Source:

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	275	35	60	370	25	40	80	145
Large Related	80	0	0	80	0	25	15	40
Elderly	125	140	125	390	45	105	95	245
Other	305	120	40	465	45	50	25	120
Total need by income	785	295	225	1,305	115	220	215	550

Table 10 – Cost Burden > 50%

Data 2011-2015 CHAS
Source:

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	105	0	35	0	140	30	0	15	85	130
Multiple, unrelated family households	0	0	0	0	0	0	0	0	0	0
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	105	0	35	0	140	30	0	15	85	130

Table 21 – Crowding Information – 1/2

Data 2011-2015 CHAS
Source:

6. Households with Children Present

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Households with Children Present	0	0	0	0	0	0	0	0	0	0

Table 12 – Crowding Information – 2/2

Data Source: 2011-2015 CHAS

Describe the number and type of single person households in need of housing assistance.

According to the 2011-2015 American Community Survey (ACS), there were 12,745 households in 2015 in the City of New Bern. Based on this number of households, 4,610 (36.2%) of all households were single person households living alone. Single person households aged 65 and over comprised 2,103 households or (16.5%) of all households. Based on the ACS estimates, 45.6% of all persons living alone are seniors, and it is presumed that as they age in place, additional accommodations and supportive services will be necessary for this portion of the City’s population. The City will need to assist in obtaining funding and collaborating with housing services and elderly support agencies to provide programs, activities, and accommodations for its growing elderly population.

Of the 273 families/individuals on the public housing waiting list according to the Housing Authority of the City of New Bern as of March 12, 2019 (last waiting list available), 138, or 50.5%, are single-person households. This shows that there is a shortage of subsidized, affordable housing for single-person households, many of whom are elderly, disabled, and living on fixed-incomes.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

Disabled Population – Based on the 2011-2015 CHAS Data and the 2011-2015 ACS Data, it is estimated that the disabled population of the City of New Bern is 16.6%, and about 44.2% of the elderly in the City are disabled. Based on these percentages, it is estimated that approximately 551 disabled renters, or 60.7% of all disabled renters have a housing problem that includes cost overburdened by 30% or another type of housing problem, and approximately 443 disabled homeowners, or 38.2% of all disabled homeowners have a housing problem that includes cost overburdened by 30% or another type of housing problem. A breakdown of the types of disability (of the total civilian noninstitutionalized population in New Bern) is as follows: hearing difficulty = 4.9%; vision difficulty = 3.2%; cognitive difficulty = 7.6%; ambulatory difficulty = 9.1%; self-care difficulty = 3.9%; and independent living difficulty = 8.3%.

Victims of Domestic Violence, Dating Violence, sexual assault, and stalking – The Coastal Women’s Shelter serves victims of domestic violence, dating violence, sexual assault, and stalking in the City of New Bern and Craven County. They also provide shelters for men or other survivors. The Shelter serves 500 people per year, including the 100 people that they shelter annually. The needs of the shelter have increased since Hurricane Florence, since those displaced persons affected by the Hurricane have overtaken domestic violence victims, which are put on the shelter’s waiting list. There was a second domestic violence shelter in the area, but it was flooded and closed due to Hurricane Florence. People displaced by the Hurricane have also become the number one priority of the Coastal Women’s Shelter.

The Coastal Women’s Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women’s Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

Domestic violence survivors have additional needs beyond housing. These needed services include transportation, employment, and job training. Additionally, those displaced by domestic violence issues with children will be forced to move their children to other, which is a disruption in their education.

What are the most common housing problems?

The largest housing problem in the City of New Bern is housing affordability. According to the 2013-2017 ACS data, an estimated 47.9% of all renter households are cost overburdened by 30% or more, and an estimated 28.2% of all owner households are cost overburdened by 30% or more. Approximately 32.2% of owner occupied households with a mortgage are cost overburdened by 30% or more, compared to only 19.2% of owner occupied households without a mortgage.

In consultations, interviews and surveys, the lack of affordable, accessible housing for the residents of the area is a problem. The lack of affordable housing was exacerbated by Hurricane Florence, which damaged many of the affordable units in the floodplain to the point of being uninhabitable. Many residents must make costly repairs to their houses which they cannot afford. Various social services, housing agencies, homeless providers, and economic development agencies have stressed the impact of the damage from Hurricane Florence on the City and its older housing stock, and the need to either make costly repairs or construct new housing.

Much of the existing housing in the City is old and inefficient. Utility costs are high because of poor insulation and inefficient HVAC. Like other problems in the City, these issues increased because of Hurricane Florence. Houses in need of rehabilitation now also require repairs from flood and wind damage.

Many stakeholders discussed the need for additional “infill housing” to assist the people who were displaced by Hurricane Florence. The construction of new housing will also address the need created by new residents moving into the City and the region as a whole. An increase in population due to the jobs in the nearby industrial park and military base has increased demand for housing, and created a shortage of available housing.

Are any populations/household types more affected than others by these problems?

Single-person households, such as the elderly and disabled, Black or African American households, and immigrant family households in New Bern are the most affected by the lack of affordable, accessible housing. The elderly and disabled are often on fixed or limited incomes. The lack of affordable housing that is decent, safe, sound, and accessible forces them into housing that does not meet these standards. The City of New Bern has created a Redevelopment Area in the part of the City where many of these families live, with the intent of assisting low- and moderate-income people to attain affordable, accessible housing and services.

Another group affected by the lack of affordable housing is the homeless and persons at-risk of becoming homeless, including persons who are victims of domestic violence. Much of the population, which is at-risk of becoming homeless, is facing a housing cost overburden problem, and would benefit from emergency housing assistance for rent, emergency rehabilitations, and/or mortgage payments and utilities to help them avoid eviction or foreclosures. Others were displaced by Hurricane Florence, which damaged the existing housing stock and increased the need for more housing repairs than what existed before the hurricane. There are short term assistance options available, but these are scarce and hard to come by, especially if it is needed by the same person more than once. People transitioning from shelter care, prison, or a health care facility are also affected by the cost overburden housing problem, particularly when trying to secure a source of income to maintain housing.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

According to the area homeless service providers, characteristics and needs of both low-income individuals and families with children who receive services in Craven County are as follows:

Individuals: Mental Health issues; criminal histories which severely limit job opportunities; lack of sustainable living wages and skills for available jobs; a lack of transportation; a lack of quality affordable medical care; substance abuse issues; and those that formerly had housing but were displaced by Hurricane Florence.

Families with Children: Single mothers with an average of 2.5 children; no means of transportation; lack of affordable childcare; a lack of education; a lack of job skills; evictions; unemployed, or underemployed in a low paying job that cannot sustain a family with one income; a lack of quality

affordable medical care; substance abuse issues; and those that formerly had housing but were displaced by Hurricane Florence.

Formerly Homeless Individuals / Families Receiving Rapid Re-Housing Assistance Nearing Termination:

The CoC encourages these individuals to contribute to the CoC decision-making process through events such as Project Connect to develop strategies to target this group. The CoC increased its funding and state ESG funding of Rapid Rehousing programs and homeless prevention programs to target these groups.

Specific needs of former homeless individuals and families receiving rapid re-housing include: affordable and decent housing; job training; affordable medical care; and Hurricane relief.

According to the NC Balance of State CoC Application for 2018, the CoC restructured its board to greater represent the diverse groups that make up the homeless population. The CoC utilizes Coordinated Entry to track the various subpopulations and divides them up into 13 local referral zones across the 79 counties that the CoC serves. Much of the area served by the CoC is rural, and the CoC has created advertisements and hotlines to target these subpopulations which allows them to access the Coordinated Entry process.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

The McKinney-Vento Act established categories in the Homeless Definition Final Rule for the At Risk Group. The Act was amended to include assistance to those at risk of becoming homeless who did not meet the definition in the Final Rule. These include: 1) individuals and families; 2) unaccompanied children and youth and; 3) families with children and youth.

According to the CoC, the methodology used to generate estimates is based on historical incidence, such as the yearly Point In Time (PIT) Counts and Homeless Management Information System (HMIS) data, which is a local information technology system used to collect client-level data on the provision of housing and services to homeless individuals and families and persons at risk of becoming homeless. The NC Balance of State CoC has adopted the HUD definitions of homelessness. Included in these definitions are two types of at-risk groups: persons that are imminently in danger of losing their housing; and those who are housed in unstable units and are at risk of losing their housing.

Imminently losing their housing - Persons who are housed but are at imminent risk of losing housing include people who at program entry or program exit are experiencing one of the following:

- Being evicted from a private dwelling unit (including housing provided by family/friends).
- Being discharged from a hospital or other institution.
- Living in housing that has been condemned by housing inspectors and is no longer considered safe for human habitation.

Additionally, a person residing in one of these places must also meet the following two conditions:

- Have no appropriate subsequent housing options identified; AND
- Lack the financial resources and support networks needed to obtain immediate housing or remain in their existing housing.

Unstable housed and at-risk of losing their housing - persons who are housed and are at-risk of losing housing include people who at program entry or program exit:

- Are in their own housing or doubled up with friends or relatives and are at-risk of losing their housing due to high housing costs, conflict, or other conditions negatively impacting their ability to remain housed; AND
- Lack the resources and support networks needed to maintain or obtain housing.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

The high cost of decent, safe, sound, and affordable housing in the City creates instability and an increased risk of homelessness for lower income families in the area. Many families are living from paycheck to paycheck and are paying over 30% of their income for housing, which may or may not be decent, safe, sound, and affordable.

Contributing housing characteristics which contribute to instability and increased risk of homelessness include: untreated/undiagnosed mental health issues; substance abuse issues; physical disabilities, rendering a person unable to work, but not receiving Social Security Disability benefits; single and unemployed mothers expecting another child; poor rental and credit issues; and unemployed, often troubled, young adults aging out of foster care, who are made to leave the home by the foster parents.

In New Bern, natural disasters such as flooding pose an additional threat to stability for those at an increased risk of homelessness. Many of the neighborhoods with the highest concentrations of low- and moderate-income persons are most likely cost overburdened, and live in the 100-year floodplain. Hurricane Florence caused many people who were already at risk of becoming homeless to lose their homes.

Discussion

The population of New Bern is increasing, and many residents are facing the effects of rising housing costs and a shortage of decent, safe, sound, and affordable housing. The lack of affordable housing was exacerbated by Hurricane Florence.

NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

During the planning process for the preparation of the City of New Bern’s Five Year Consolidated Plan, an evaluation and comparison was made to determine if any racial or ethnic group has a greater disproportionate need in the City. Disproportionately greater need is defined as a group having at least 10 percentage points higher than the percentage of persons as a whole. The total number of White Households in the City of New Bern is 7,970 households (62.5%); the number of Black/African American Households is 3,930 households (30.8%); the number of American Indian and Alaska Native is 59 households (0.46%), the number of Asian Households is 435 households (3.4%); the number of Native Hawaiian and Other Pacific Islander is 0 households (0.0%), and the number of Hispanic Households is 511 households (4.0%).

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,485	385	70
White	380	170	35
Black / African American	785	215	35
Asian	155	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	115	0	0

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	960	330	0
White	475	125	0
Black / African American	370	205	0
Asian	60	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	0	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,300	720	0
White	785	385	0
Black / African American	340	250	0
Asian	35	15	0
American Indian, Alaska Native	10	0	0
Pacific Islander	0	0	0
Hispanic	125	45	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	575	890	0
White	295	600	0
Black / African American	115	240	0
Asian	40	40	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	110	14	0

Table 16 - Disproportionally Greater Need 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

Discussion

The racial composition of households in the City of New Bern, according to the 2011-2015 American Community Survey, was 62.5% White; 30.8% African American/Black; 3.4% Asian; and 0.46% American Indian. The Hispanic or Latino population was 4.0%. In the 0%-30% of Area Median Income category, African American/Black households had one or more housing problems, with a disproportionate need at 52.9%. The Hispanic or Latino population also had a disproportionate need in terms of housing problems in the 80-100% of Area Median Income category at 19.1% of total households in that category.

Also of note are the groups of Asian households at 0%-30% of Area Median Income, with a percentage of 10.4% of households that have one or more housing problems, and African American/Black households at 30%-50% with 38.5% of households that have one or more housing problems. Though these groups do not meet the ten percentage point threshold for disproportionate need, they are notably higher than the proportions of the population in the City as a whole.

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

During the planning process for the preparation of the City of New Bern’s Five Year Consolidated Plan, an evaluation and comparison was made to determine if any racial or ethnic group is disproportionately affected by severe housing problems in the City. Disproportionately greater need is defined as a group having at least 10 percentage points higher than the percentage of persons as a whole. Severe housing problems are distinguished from housing problems by a threshold of more than 1.5 persons per room as opposed to more than 1 persons per room for overcrowding, as well as a cost burden threshold of over 50% of income as opposed to over 30% of income. Data detailing information by racial group and Hispanic origin has been compiled from the 2011-2015 CHAS data and the 2011-2015 American Community Survey Five Year Estimates. The following tables illustrate the disproportionate needs of specific groups living in the City of New Bern.

0%-30% of Area Median Income

Severe Housing Problems *	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,015	865	70
White	245	300	35
Black / African American	535	470	35
Asian	120	35	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	60	50	0

Table 36 – Severe Housing Problems 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	530	765	0
White	280	315	0
Black / African American	210	365	0
Asian	0	60	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	0	0

Table 47 – Severe Housing Problems 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	505	1,520	0
White	320	855	0
Black / African American	95	490	0
Asian	35	15	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	50	115	0

Table 58 – Severe Housing Problems 50 - 80% AMI

Data Source: 2007-2011 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	205	1,265	0
White	60	835	0
Black / African American	45	310	0
Asian	40	40	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	65	60	0

Table 69 – Severe Housing Problems 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

Discussion

The racial composition of households in the City of New Bern, according to the 2011-2015 American Community Survey, was 62.5% White; 30.8% African American/Black; 3.4% Asian; and 0.46% American Indian. The Hispanic or Latino population was 4.0%. In the 0%-30% of Area Median Income category, the African American/Black ethnic group has a disproportionate need in terms of severe housing problems at 52.7% of the total households in that income category. The Hispanic or Latino population also has a disproportionate need in terms of severe housing problems in the 80-100% of Area Median Income category at 31.7% of total households in that category.

Also of note are the groups of Asian households at 0%-30% of Area Median Income, with a percentage of 11.8% of households that have one or more severe housing problems, and African American/Black households at 30%-50% with 39.6% of households that have one or more severe housing problems. Though these groups do not meet the ten percentage point threshold for disproportionate need, they are notably higher than the proportions of the population in the City as a whole.

NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

During the planning process for the preparation of the City of New Bern’s Five Year Consolidated Plan, an evaluation and comparison was made to determine if any racial or ethnic group is disproportionately affected by housing problems in the City. Disproportionately greater need is defined as a group having at least 10 percentage points higher than the percentage of persons as a whole.

The greatest housing problem facing the City of New Bern is the lack of affordable housing and the fact that many of the City’s lower income households are paying more than 30% of their total household income on housing related costs. The following information was noted: 1,345 White households were cost overburdened by 30% to 50%, and 875 White households were severely cost overburdened by greater than 50%; 880 Black/African American households were cost overburdened by 30% to 50%, and 815 Black/African American households were severely cost overburdened by greater than 50%; 160 Asian households were cost overburdened by 30% to 50%, and 75 Asian households were severely cost overburdened by greater than 50%; and lastly, 205 Hispanic households were cost overburdened by 30% to 50%, and 100 Hispanic households were severely cost overburdened by greater than 50%.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	8,005	2,675	1,955	115
White	5,425	1,345	875	35
Black / African American	2,150	880	815	35
Asian	155	160	75	45
American Indian, Alaska Native	30	10	0	0
Pacific Islander	0	0	0	0
Hispanic	205	205	100	0

Table 21 – Greater Need: Housing Cost Burdens AMI

Data Source: 2011-2015 CHAS

Discussion:

Black/African American households were disproportionately affected by a housing cost overburden in the City of New Bern. Black/African American households were considered to be severely cost overburdened, where 41.6% of the total cases of households that were considered cost overburdened by greater than 50%. This is ten percentage points higher than the 30.8% of the total number of households that the Black/African American category comprises.

A total of 2,675 White households were considered cost overburdened by between 30% and 50%, which is 50.3% of the total cases of households that were considered cost overburdened by between 30% and 50%. This number is below the 62.5% of the total number of households that the White category comprises. A total of 880 Black/African American households were considered cost overburdened by between 30% and 50%, which is 32.9% of the total cases of households that were considered cost overburdened by between 30% and 50%. This number is slightly above the 30.8% of the total number of households that the Black/African American category comprises. A total of 160 Asian households were considered cost overburdened by between 30% and 50%, which is 5.9% of the total cases of households that were considered cost overburdened by between 30% and 50%. This number is slightly above the 3.4% of the total number of households that the Asian category comprises. A total of 205 Hispanic households were considered cost overburdened by between 30% and 50%, which is 7.6% of the total cases of households that were considered cost overburdened by between 30% and 50%. This number is slightly above the 4.0% of the total number of households that the Hispanic category comprises.

A total of 875 White households were considered severely cost overburdened by greater than 50%, which is 44.8% of the total cases of households that were considered cost overburdened by greater than 50%. This number is below the 62.5% of the total number of households that the White category comprises. A total of 75 Asian households were considered severely cost overburdened by greater than 50%, which is 3.8% of the total cases of households that were considered cost overburdened by greater than 50%. This number is slightly higher than the 3.4% of the total number of households that the Asian population comprises. A total of 100 Hispanic households were considered severely cost overburdened by greater than 50%, which is 5.1% of the total number of households that were considered cost overburdened by greater than 50%. This number is slightly higher than the 4.0% of the total number of households that the Hispanic category comprises.

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Are there any income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

The racial composition of the City of New Bern households, according to the 2011-2015 American Community Survey data, was 62.5% White; 30.8% African American/Black; 3.4% Asian; and 4.0% Hispanic or Latino. The Hispanic or Latino ethnic group is the only disproportionately impacted group in terms of having a housing problem or a severe housing problem in New Bern. There are no disproportionately impacted ethnic or racial groups with a housing cost burden or severe housing cost burden.

When examining the percentage of each racial or ethnic group that have a housing problem, severe housing problem, or are housing cost overburdened, compared to that racial or ethnic group overall, a different picture presents itself. According to the 2011-2015 CHAS data, 50.3% of all White households, 32.9% of Black/African American households, 0.03% of American Indian and Alaska Native households, 5.9% of Asian households, and 7.6% of Hispanic households are cost-overburdened by 30%-50%, while 44.8% of White households, 41.6% of Black households, 3.8% of Asian households, and 7.6% of Hispanic households were cost overburdened by over 50%. When examining housing problems, 24.3% of White households, 41.0 6% of Black/African American households, 16.9% of American Indian and Alaska Native households, 66.7% of Asian households, and 68.5% of Hispanic households have a housing problem. The populations most affected by cost overburdens are Black/African American households, American Indian and Alaska Native households, Asian households, and Hispanic households. The numbers are much lower for severe housing problems, with 11.4% of White households, 22.5% of Black/African American households, 44.8% of Asian households, and 34.2% of Hispanic households are experiencing severe housing problems. Overall, these numbers show that African American/Black households in the City of New Bern are much more likely to experience a housing problem than to be cost overburdened, and that minority households in general are more likely to be cost-overburdened and have a housing problem than White households.

There is a Burmese refugee population in the City of New Bern, which is assumed to be included in the Asian household population at 0%-30% area median income. Based on the 2011-2015 CHAS data, this population is more likely to have housing problems at 10.4%, and more likely to have severe housing problems at 11.8%. Though these numbers are not large enough to account for a disproportionately greater need for this racial or ethnic group when compared to the total Asian household percentage of 3.4%, the occurrences of housing problems for this population are relatively high and should be noted.

If they have needs not identified above, what are those needs?

When comparing the housing problem numbers to the cost-overburdened numbers, it seems that cost overburdens affect all minorities, but African American/Black families are most likely to be cost overburdened or severely cost overburdened. 41.6% of African American/Black households are

considered severely cost overburdened. African American/Black populations also have a disproportionate amount of housing problems and severe housing problems, such as overcrowding or incomplete kitchen or plumbing facilities. 52.9% of this population at 0%-30% area median income has at least one housing problem, and 52.7% of this population at 0%-30% area median income has at least one severe housing problem. Consultations with social service providers and housing providers support this theory, as these organizations have described the poor housing conditions in the largely Black/African American neighborhoods. It can only be assumed that these housing burdens have gotten worse, as social service and housing providers described the extensive housing damage that this population suffered in the flooding from Hurricane Florence. Furthermore, renting is more common for the residents in the majority Black/African American neighborhoods. Rents in those areas have increased significantly while incomes have not. Thus, there is a need to provide assistance for the Black/African American neighborhoods in the City of New Bern.

The Burmese refugee population has experienced housing burdens disproportionately. Asian households at 0%-30% of area median income are more likely to face housing problems such as overcrowding or incomplete kitchen or plumbing facilities, and cost overburden, with 10.4% of households experiencing at least one housing problem, and 11.8% of households experiencing at least one severe housing problem.

Hispanic or Latino households at 80%-100% of area median income are more likely to face housing problems such as overcrowding or incomplete kitchen or plumbing facilities and cost overburden, with 19.1% of households experiencing at least one housing problem, and 31.7% of households experiencing at least one severe housing problem.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

The Black/African American population is concentrated in two areas east of the Downtown: around the Trent Court public housing development along the Trent River and in the Duffyfield Neighborhood north of Neuse Boulevard. The most recent data available on the concentration of racial or ethnic minorities is the 2011-2015 ACS data. According to this data, the City of New Bern has a minority population of 43.5% of its total population. The HUD definition of a minority neighborhood is "a neighborhood in which the percentage of persons of a particular racial or ethnic minority is at least 20 points higher than that minority's percentage in the housing market as a whole. The neighborhood's total percentage of minority persons is at least 20 points higher than the total percentage of minorities for the housing market area as a whole, or in the case of a metropolitan area, the neighborhood's total percentage of minority persons exceed 50 percent of its population." Black/African American population concentration in the City is concentrated in neighborhoods with groups of 50% or more, as the entire population makes up 32.1% of the City. Neighborhoods of African American/Black concentration are CT 9604.02, BG 1; CT 9605, BG 4; CT 9608, BG 1; CT 9608, BG 3; CT 9608, BG 4; and CT 9609, BG 2.

According to the 2011-2015 ACS data, Asian population of the City is 6.1%. CT 9604.02, BG 2 has a high Asian population concentration at 31.1%. CT 9606, BG 2 has a high Asian population concentration at

27.3%. Additionally, the Hispanic or Latino population of the City is 5.4%. CT 9610.02, BG 3 has a high Hispanic or Latino population at 32.2%.

Attached to this Plan are maps which illustrate the City of New Bern's demographics which are included in the Exhibits section of the Plan.

DRAFT

NA-35 Public Housing – 91.205(b)

Introduction

The Housing Authority of the City of New Bern's mission is:

- Providing affordable housing opportunities in a safe environment
- Revitalizing and maintaining neighborhoods
- Providing opportunities for low and moderate-income homeownership
- Forming effective partnerships to maximize housing, social, and economic opportunities
- Continuing its partnership with the City of New Bern for the revitalization of communities
- Pursuing funding for the development of affordable housing for the residents of New Bern

The Housing Authority of the City of New Bern is not rated as a "troubled" agency by HUD.

The Housing Authority of the City of New Bern owns and professionally manages family communities and elderly/disabled rental apartments. NBHA had one (1) public housing development: Trent Court. NBHA had also previously owned a second property: Craven Terrace. This property was sold. Before Hurricane Florence hit the City, NBHA had a total of 218 public housing units, with 11 accessible units. After Hurricane Florence caused flooding in many of the units in Trent Court, the Housing Authority was left with 110 units, of which 4 are accessible. NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers.

The waiting lists for Trent Court and New Bern Towers are both currently closed. The breakdown of the waiting lists are 184 single-person households, 72 two-person households, 49 three-person households, 16 four-person households, and 1 five-person household, for a total of 322 as of March 12, 2019 (the last waiting list available). With public housing occupancy at 96%, and the removal of 110 units in Trent Court due to flooding from Hurricane Florence, there is a greater demand than supply.

The Housing Authority of the City of New Bern does not support any homeownership initiatives. NBHA previously held homeownership classes in Trent Court and Craven Terrace, and these classes had active participation. However, these classes ended when since Craven Terrace was sold. Twin Rivers Opportunities, Inc. administers 998 Section 8 Housing Choice Vouchers as of February 1, 2019. A total of 108 of these vouchers are for displaced former residents of Trent Court. There were 1,070 families/individuals on the Housing Choice Voucher waiting list as of April 1, 2019 (the last waiting list available). The waiting list is currently open.

Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	567	751	18	729	0	1	0

Table 22 - Public Housing by Program Type

*Includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Data Source: PIC (PIH Information Center)

Characteristics of Residents

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	
# Homeless at admission	0	0	0	0	0	0	0	0	0
# of Elderly Program Participants (>62)	0	0	69	104	9	95	0	0	0
# of Disabled Families	0	0	103	178	7	170	0	0	0
# of Families requesting accessibility features	0	0	567	751	18	729	0	1	1
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0	0

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers		Project - based	Tenant - based	Special Purpose Voucher	
				Total				Veterans Affairs Supportive Housing	Family Unification Program
# of DV victims	0	0	0	0	0	0	0	0	0

Table 23 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Race of Residents

Race	Program Type									
	Certificate	Mod-Rehab	Public Housing	Vouchers		Project - based	Tenant - based	Special Purpose Voucher		
				Total				Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	11	80	6	74	0	0	0	
Black/African American	0	0	554	670	12	654	0	1	0	
Asian	0	0	0	1	0	1	0	0	0	
American Indian/Alaska Native	0	0	2	0	0	0	0	0	0	
Pacific Islander	0	0	0	0	0	0	0	0	0	
Other	0	0	0	0	0	0	0	0	0	

* includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 24 – Race of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Ethnicity of Residents

Ethnicity	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	5	5	0	5	0	0	0
Not Hispanic	0	0	562	746	18	724	0	1	0

*Includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 25 – Ethnicity of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

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Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

NBHA asks in writing for all applicants and resident families if they require any type of accommodations, on their intake application, reexamination documents, and notices of adverse action by NBHA. A specific person and phone number is provided as the contact person for requests for accommodation for persons with disabilities.

NBHA has one (1) Section 8 community that is currently designated as Housing for Elderly Residents, which is New Bern Towers with 106 units. There are eight (8) disabled units in New Bern Towers. At this time the Housing Authority of the City of New Bern does not plan to designate any additional public housing units in the housing authority inventory for occupancy only by elderly families or families with disabilities. There are four (4) disabled units in Trent Court, though seven (7) disabled units were lost in Hurricane Florence. All accommodations made by the Housing Authority were related to entrance and exit from units.

The Housing Authority has been working to make reasonable accommodations to its public housing units to satisfy the Section 504 requirements for persons with physical disabilities such as mobility, visual, and hearing impairments. There are currently no requests for Section 504 accommodations to the NBHA's two public housing communities. The Housing Authority is committed to providing accommodations for any resident who is in need and requests them.

According to NBHA's 2019 Five Year and Annual Plan, Hurricane Florence reduced the housing supply in a City that was already in need of additional affordable, quality housing. In response, the NBHA has decided to pursue the following strategies: Secure LIHTC funds, support the construction of new housing, and commit to placing Section 8 voucher holders in new housing with the assistance of Twin Rivers Opportunities, Inc.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

The most immediate needs of Public Housing residents is for employment, training, and transportation for shopping and medical services. The immediate needs of Housing Choice voucher holders is similar, but there is a lack of safe, sound, and affordable housing units that are available for rent and within the HUD-FMR rent allowance. The severe damage that Hurricane Florence caused to the housing stock in the area limits the amount of available housing and at the same time has increased the demand.

According to NBHA's 2019 Annual Plan, the strategies for addressing the housing needs of families in the City including the waiting list for the upcoming year includes: encouraging work and expanding housing opportunities for the very-low (50% or below AMI) and extremely low-income (30% or below AMI) residents in the County, in addition to expanding housing choices for the elderly, disabled, and Voucher-holders. With public housing occupancy at 96%, and much of the housing stock in the City in need of repairs due to the damage from Hurricane Florence, there is more demand than supply. Also, there is a shortage of availability of Section 8 Vouchers, which is evidenced by the fact that Twin Rivers

Opportunities, Inc's waiting list is currently open, but the Section 8 Housing Choice provider's waiting list grew with the need to use the vouchers for households displaced from Trent Court.

Twin Rivers Opportunities, Inc. runs the Family Self-Sufficiency (FSS) Program for the Housing Authority. The program gives Section 8 Voucher Holders the opportunity to establish and reach goals that they set for themselves and their families, as well as save a significant amount of money. Section 8 Voucher Holders may also use their vouchers to realize the American dream of becoming a homeowner. Both of these opportunities are available to Section 8 holders who choose to become participants in the Section 8's Family Self-Sufficiency Program. There are two parts to the program. The first part of the program is the Self-Sufficiency Program where participants have the opportunity to work towards and meet goals that they set for their families as well as save money that will become theirs when they have completed their goals. The second part of the program is the Homeownership Program. In this part of the program, a Section 8 participant can choose to use his or her Section 8 Voucher to assist with the purchase and downpayment of a home, and the monthly costs of a mortgage in place of rent.

How do these needs compare to the housing needs of the population at large

These public housing residents needs are similar to the population at large, which is based on the fact that there is a shortage of decent, safe, sanitary, and affordable housing in the City.

As part of the Five Year Plan for FY 2015-2019, the Housing Authority was required to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the Housing Authority, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing waiting lists. The following are strategies implemented by the Housing Authority to meet the needs of the public housing communities and the population at large:

1. Ensuring the viability of low-income housing resources and redevelopment of the Greater Five Points Community through the approval of the Rental Assistance Demonstration (RAD) application.
2. Receiving a Choice Neighborhoods Initiative (CNI) Planning Grant award to transform the Greater Five Points community.
3. Addressing the long-term housing and economic issues by working toward the development of new housing and the redevelopment of existing housing and neighborhoods.
4. Working to produce a transformation plan for the Greater Five Points community.

Discussion

The City of New Bern has identified the need for affordable housing that is decent, safe, sanitary, and accessible. The Housing Authority of the City of New Bern and Twin Rivers Opportunities, Inc. are valuable resources in addressing that need. There is a significant number of households in the City that

are at or below 50% of AMI that are affected by housing problems, severe housing problems and housing cost burdens. The following are the 2015-2019 Five Year Goals and Objectives for addressing the identified housing needs identified:

1. Ensuring the future viability of low/moderate income housing resources through the Rental Assistance Demonstration (RAD) initiative at Craven Terrace.
2. Exploring alternatives, such as demolition/disposition, rehabilitation, new construction, etc. to ensure the preservation of low/moderate income housing opportunities through the Choice Neighborhoods Initiative planning grant.
3. The Public Housing Authority will use its Capital Funds in a comprehensive manner to enhance livability in Trent Court and facilitate the redevelopment of Craven Terrace.
4. Undertaking affirmative measures to ensure access to housing opportunities and to provide accessible housing to those in need.
5. Introducing resident services to enhance resident employability, encourage school attendance, develop life skills and foster healthy lifestyles and nutrition.
6. Cooperating with the City of New Bern and other partners to promote neighborhood revitalization and economic development in designated areas of the City.
7. Adopting and implementing a reorganization plan to address budget and housing inventory realities following Craven Terrace's conversion to RAD.

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NA-40 Homeless Needs Assessment – 91.205(c)

Introduction:

The City of New Bern is part of the NC Balance of State Continuum of Care. The Balance of State is split into thirteen (13) regional groups, each consisting of the governance structure for a CoC. The CoC is governed by a Board that was recently restructured to reflect the diverse groups across the CoC's 79 counties that may experience homelessness. The Board sets priorities and strategies and is organized into work groups to provide feedback on the goals and strategies of the CoC. Working groups identify regional and local homeless issues and evaluate the strategic actions planned by the CoC. The State of North Carolina sets funding priorities, receives and allocates ESG funds through a competitive application process, completes the Quarterly Performance Report (QPR) and evaluates data through HMIS. The City of New Bern is a member of Region 13, which contains Craven, Pamlico, Jones, Onslow, and Carteret Counties.

The CoC Steering Committee has approved written standards that conform to best practices for Street Outreach, Emergency Shelter, Transitional Housing, Prevention and Rapid Rehousing, Permanent Supportive Housing, and Coordinated Entry Programs. There are additional policies for follow-ups to those that have exited Rapid Re-Housing, Anti-Discrimination, and Emergency Transfers based on the Violence Against Women Act (VAWA). The Balance of State CoC provides additional guidance to rural Continuums of Care.

Indicate if the homeless population is:

Rural Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	0	9	0	0	0	0
Persons in Households with Only Children	0	0	0	0	0	0

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Only Adults	4	17	0	0	0	0
Chronically Homeless Individuals	0	3	0	0	0	0
Chronically Homeless Families	0	0	0	0	0	0
Veterans	0	4	0	0	0	0
Unaccompanied Youth	0	0	0	0	0	0
Persons with HIV	0	0	0	0	0	0

Table 76 - Homeless Needs Assessment

Data Source Comments:

For persons in rural areas who are homeless or at risk of homelessness, describe the nature and extent of unsheltered and sheltered homelessness with the jurisdiction:

Unsheltered Homelessness would refer to the segment of a homeless community who do not have ordinary lawful access to buildings in which to sleep, as referred to in the HUD definition as persons occupying "place not meant for human habitation", (examples: bus stop, beach, riverbed, van, RV, sidewalk). Many of the unsheltered homeless suffer from substance abuse and/or mental illness, and are reluctant to abide by the rules of the shelter.

Sheltered Homelessness would refer to those in an emergency shelter, in transitional housing, or are exiting an institution where they temporarily resided lacking a fixed nighttime residence. People will be considered homeless if they are exiting an institution where they resided for up to 90 days (it was previously 30 days). People who are losing their primary nighttime residence, which may be a motel, hotel or a doubled up situation within 14 days and lack resources or support networks to remain housing are considered sheltered homeless as well. The sheltered homeless typically do not have a steady source of income, or any source of income.

The Point In Time Count for Craven County in 2018 counted a total of 30 homeless persons and 21 homeless households. Of these, only 4

persons, or 13.3%, were unsheltered. There were no persons in transitional housing, and 26 persons that were housed in an emergency shelter. There were no chronically homeless families with children. There were 5 unaccompanied youths that were homeless in 2018. Of the 30 homeless people counted, 3 (10%) were considered chronically homeless. There were 4 homeless Veterans, and one (1) of the homeless Veterans was considered chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

Chronically homeless individuals and families – The Chronically Homeless are defined as an individual or family that is homeless and lives or resides in a place not meant for human habitation, a safe haven or in an emergency shelter; has been homeless and living there continually for at least one year or on at least four separate occasions in the last three years; and has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in Section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability, including the co-occurrence of two or more to those conditions. According to Point In Time count data, Craven County counted 1 chronically homeless person in 2016, 1 in 2017, and 3 in 2018. There were no chronically homeless families with children. There appears to be a need in the area for outreach and services for the chronically homeless adult population.

Families with children – The Point In Time count for 2016 identified 3 homeless households with children in Craven County, for a total of 8 persons. Numbers were higher in 2017 at 4 homeless households with 15 persons. The homeless households in 2018 included 4 homeless households for a total of 9 persons. Though these numbers have been consistent, the Point In Time Count has not been conducted since Hurricane Florence. These numbers can be expected to increase in 2019.

Veterans and their families – There are large numbers of Veterans and support systems in place because of the nearby military base in Havelock. The NCWorks Career Center addresses both employment and housing issues for homeless Veterans. Homeless Veterans often require additional services, with mental health services being the most commonly cited need. The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018.

Unaccompanied youth – Teens aging out of foster care, and young adults in the 18-24 age transition stage are difficult to locate. Many of them are staying with friends and family temporarily, but are technically homeless. Unaccompanied youth may also move between different shelters. There were 13 unaccompanied youth counted in the 2016 Point In Time count; 2 unaccompanied youth counted in 2017; and 5 unaccompanied youth counted in 2018 for Craven County.

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Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

The 2019 Point In Time Count has not been tallied, but it can be expected that there is an increase in the number of homeless families due to Hurricane Florence. Though many of the barriers to emergency housing in the City of New Bern and Craven County have been removed, it remains a challenge to rapidly re-house families. The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. There were 4 households with 15 children in 2017, but the numbers decreased again in 2018 at 4 homeless households with 9 persons. Of the homeless households in 2018, 4 were unsheltered, but 26 persons were in emergency shelters. It can be estimated that these numbers have increased in 2019.

The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018. In addition to housing, there is a need for wrap around services for veterans. These services largely include mental health care and recovery systems for those with addictions. There are a number of instances of PTSD in the area due to the presence of the military base. Crossroads Adult Mental Health Services provides addiction counseling for Veterans, but they are limited to three (3) day emergency shelter stays. Volunteers transport Veterans with addictions to Crossroads for these services. Twin Rivers Opportunities, Inc. recently received 10 VASH vouchers for Veterans, and is currently interviewing applicants for the vouchers.

NCWorks Career Center works with the Continuum of Care to provide outreach to disabled veterans. If a homeless veteran is identified in Craven, Jones, or Pamlico County, the veteran is referred to the outreach program and a needs assessment is conducted by the Disabled Veteran Outreach Program. After assessment, the Disabled Veteran Outreach Program contacts the New Bern Police Department, who screens all homeless individuals, and Religious Community Services, who provides a shelter and guarantees beds for veterans. If the veteran is eligible for a VASH Voucher, the Disabled Veteran Outreach Program will contact the VA Greenville Health Care Center for intake.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

Most individuals and families experiencing homelessness, regardless of race or ethnicity, are suffering from substance abuse problems, and/or they are uneducated when it comes to financial literacy. Hurricane Florence also displaced persons of all races and ethnic groups. According to homeless providers, the homeless population of Craven County closely mirrors the population of Craven County.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

Unsheltered Homelessness would refer to the segment of a homeless community who do not have ordinary lawful access to buildings in which to sleep, as referred to in the HUD definition as persons occupying "place not meant for human habitation", (examples: bus stop, beach, riverbed, van, RV,

sidewalk). Many of the unsheltered homeless suffer from substance abuse and/or mental illness, and are reluctant to abide by the rules of the shelter.

Sheltered Homelessness would refer to those in an emergency shelter, in transitional housing, or are exiting an institution where they temporarily resided lacking a fixed nighttime residence. People will be considered homeless if they are exiting an institution where they resided for up to 90 days (it was previously 30 days). People who are losing their primary nighttime residence, which may be a motel, hotel or a doubled up situation within 14 days and lack resources or support networks to remain housing are considered sheltered homeless as well. The sheltered homeless typically do not have a steady source of income, or any source of income.

The Point In Time Count for Craven County in 2018 counted a total of 30 homeless persons and 21 homeless households. Of these, only 4 persons, or 13.3%, were unsheltered. There were no persons in transitional housing, and 26 persons that were housed in an emergency shelter. There were no chronically homeless families with children. There were 5 unaccompanied youths that were homeless in 2018. Of the 30 homeless people counted, 3 (10%) were considered chronically homeless. There were 4 homeless Veterans, and one (1) of the homeless Veterans was considered chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

Discussion:

Not Applicable.

DRAFT

NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)

Introduction:

The assessment of non-homeless special needs includes the following:

- Elderly persons (age 65 years and older)
- Frail elderly
- Persons with mental, physical and/or developmental disabilities
- Persons with alcohol or other drug additions
- Persons with HIV/AIDS and their families
- Victims of domestic violence, dating violence, sexual assault, and stalking

The housing need of each of these groups were determined by consultation with social service providers and statistical information provided by social service provider agencies.

Describe the characteristics of special needs populations in your community:

Elderly Persons are defined as persons who are age 65 years and older. According to the 2013-2017 American Community Survey, elderly persons represent 18.9% of the City's total population. Approximately 9.0% of the elderly population are age 75 years and older. In addition, roughly 34.2% of total households in the City are occupied by an elderly person living alone. Of this population, 72.9% are elderly females.

Frail Elderly are those persons who are elderly and have a form of disability, ranging from a hearing loss, vision difficulty, cognitive difficulty, ambulatory problems, and lack of self-help skills. It is estimated that approximately 35.0% of the total elderly population are frail elderly.

Persons with mental, physical and development disabilities, according to the ACS data for 2011-2015, persons with disability comprise 16.6% (4,875 persons) of the City of new Bern's total population. Many of the Social Services agencies that serve the City acknowledge that there is a gap in services for persons with mental disabilities, which is approximately 19.3% of the disabled population.

Persons with HIV/AIDS and their families comprise a small percentage of the County's overall population. In 2017, it is estimated that there were 245 individuals who have been diagnosed with HIV/AIDS living in Craven County with 4 new diagnoses in 2017. This is based on the North Carolina "2017 Annual HIV Surveillance Summary Report." Approximately 66% of those with HIV/AIDS living in the Region 13 of the North Carolina Regional Networks of Care and Prevention are males. Males are disproportionately affected and the HIV/AIDS population is still growing in numbers. There are no statistics available only for the City of New Bern.

Victims of Domestic Violence, dating violence, sexual assault and stalking are increasingly seeking shelter. There has been an increase in victims as a result of (but not limited to) the stress caused by flood damage. Coastal Women's Shelter has been working with victims of domestic violence and sexual assault in the Craven County and Eastern North Carolina area to provide free and confidential services to victims of domestic and sexual violence and to the significant others of victims. Coastal Women's Shelter serves approximately 500 victims/significant others in New Bern per year, approximately 100 of those are given shelter beds.

What are the housing and supportive service needs of these populations and how are these needs determined?

There is a severe need for supportive services associated with mental health care in the City of New Bern and Craven County. There are no public programs for drug and alcohol counseling or mental health care in the area. Many people with mental health issues live in assisted living facilities or find themselves incarcerated because of this lack of services. There are no follow-up services for people that seek drug addiction treatment or their families.

The North Carolina Health Department has clinics for people with communicable diseases and STIs, which can also be used by people with HIV/AIDS. The local HIV Consortium is based out of Greenville, NC in neighboring Pitt County. The Craven County Health Department tracks, monitors, and tests for HIV in the local jail populations, where the population is most likely to spread HIV. However, they have not seen an increase in HIV cases in the past year.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

Persons with HIV/AIDS and their families comprise a small percentage of the County's overall population. In 2017, it is estimated that there were 245 individuals who have been diagnosed with HIV/AIDS living in Craven County with 4 new diagnoses in 2017 according to the City of North Carolina's "2017 Annual HIV Surveillance Summary Report." Approximately 66% of those with HIV/AIDS living in the Region 13 of the North Carolina Regional Networks of Care and Prevention are males. Males are disproportionately affected and the HIV/AIDS population is still growing in numbers. There are no statistics available for only the City of New Bern.

Persons living with HIV/AIDS and their families need supportive services, such as access to treatment and health care, insurance, medications, counselors or life coaches, support groups, job training and education, and transportation.

Discussion:

The needs for these various groups of the Special Needs Population are only estimates, based on HUD data, U.S. Census Data, ACS data and interviews with housing providers and social service agencies. Accurate statistics are not available for all of these groups, so therefore "best estimates" are presented.

While many supportive service providers for the special needs population are located in the City of New Bern, their service area and clients are in Craven County, and often span the entire Eastern Carolina region. Therefore, the statistics are not limited to just the City of New Bern.

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NA-50 Non-Housing Community Development Needs – 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

- The Stanley White Recreation Center was an important community center in the Greater Five Points community. Unfortunately, the center suffered extensive flood damage due to Hurricane Florence and is permanently closed. There is a need to rehabilitate or relocate the center.
- The current location of the Stanley White Recreation Center is in a floodplain. There is a need to either raise the elevation of the site or move the location.
- The current riverfront park and river walk in the City needs picnic shelters and other amenities.
- There is a potential to develop a park along the riverfront that is currently part by the New Bern Housing Authority's Trent Court property. Many of the housing units along the river suffered extensive flood damage due to Hurricane Florence and are going to be demolished which would open up the site.
- There are limited bus shelters for pedestrians and public transit riders.
- There are 25 parks located throughout the City. There is a need to interconnect the parks in the City. Many parks do not have walking trails and are isolated from the other parks.
- There are three parks in the Duffyfield Neighborhood. The largest park is the Stanley White Center Park. George Street Park is the second largest, but it only has a basketball court and a splash pad.
- Parks always require infrastructure upgrades.
- There is a need for programming at the City's parks. This is especially true of the park at the Stanley White Center, which is closely tied to the City's poorest community and provides mentorship opportunities for the area's children.
- There is a need for a park in the Pleasant Hill Community.
- There are no parks that serve ADA residents within the City limits.
- City Hall does not have accessible City Council Chambers. If a resident calls ahead and requests accommodations, they are transported up the stairs of the building.
- Many public facilities do not have emergency generators, including schools.

How were these needs determined?

These needs for public facilities were determined through: the resident surveys; agency needs surveys; interviews with City staff, City Manager, City's Department of Development Services staff, and other City and County agencies; public hearing comments on needs; and the City's Comprehensive Plan.

Describe the jurisdiction's need for Public Improvements:

- The sewer system is separate from the stormwater system. Stormwater drainage is a need throughout the City.
- Streets in the Greater Five Points/Duffyfield are narrow, lack sidewalks, and have poor drainage.
- Street lighting is poor in the Greater Five Points/Duffyfield Area.

- In Duffyfield, there is a severe lack of stormwater drainage. The area is in a floodplain. This affects the housing in the area, where the housing stock is already in need of repairs. Flooding make these conditions worse.
- There are many areas where water pools in the streets, signifying poor drainage in the areas prone to flooding.
- Hurricane Florence uprooted trees, many in Low- and Moderate-income neighborhoods which tend to be the oldest parts of the City. There is a need to clean up some of these trees.
- City staff is no longer picking up debris from Hurricane Florence.
- Many of the City-owned lots in the Duffyfield and Pembroke Neighborhoods are in areas with poor infrastructure. These lots are not connected to water, electric, and sewers, but the City has this infrastructure in the streets. Building on the lots would require improvements.
- Broadband Access is controlled at the state level. Core systems such as emergency management and the education system have broadband access, but it is not commercially available.
- There is a need for resiliency improvements and redundancies in the infrastructure.
- There is a need for increased free parking in Downtown New Bern and handicap designated parking spaces.

How were these needs determined?

These needs for public facilities were determined through: the resident surveys; agency needs surveys; interviews with City staff, City Manager, City's Department of Development Services staff, and other City and County agencies; public hearing comments on needs; and the City's Comprehensive Plan.

Describe the jurisdiction's need for Public Services:

- Public transit is provided by CARTS in the City and County. The service is inadequate. Routes do not reach enough destinations. Buses typically do not arrive on time, and there is a high turnover rate for drivers.
- People who require drug addiction or homeless services are not served by public transit. The fixed bus routes do not go to the locations where these services are offered.
- There is a substantial need for mental health care in the City and the surrounding areas. There are high rates of PTSD, addiction to drugs and alcohol, and other mental health issues in New Bern and Craven County.
- Wraparound services for drug addicts, Veterans, homeless people, and those with mental health issues are uncommon. Counseling and legal assistance are the most needed of these services.
- Many obstacles to emergency housing have been removed, but there is still a large population that cannot return to their houses due to the effects of Hurricane Florence and are displaced and homeless. There is a need for more shelter space for these people.
- Persons with criminal histories have trouble finding housing and employment. Services to assist ex-offenders are in place, but they are not common and they are at capacity.
- Survivors of domestic violence are increasing in the area. There is a need for more shelter space for victims.

- There is a need for child care, particularly for those who are seeking jobs or job training.
- Many residents in their 20s and 30s are seeking job training. Though there are jobs in outlying areas, there is a disconnect between the employers and the applicants for those jobs.
- There is a need to educate people on digital literacy because many forms and applications for services are online. Some people who are digitally illiterate and struggle to complete forms and applications.

How were these needs determined?

These needs for public facilities were determined through: the resident surveys; agency needs surveys; interviews with City staff, City Manager, City's Department of Development Services staff, and other City and County agencies; public hearing comments on needs; and the City's Comprehensive Plan.

DRAFT

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

The City of New Bern, NC is the county seat of Craven County and is at the core of the New Bern, NC Metropolitan Statistical Area. It is located at the confluence of the Neuse River and Trent River, approximately 30 miles (48 km) north of the Atlantic Coast. MCAS Cherry Point, a large Marine base, is located 18 miles (29 km) south of New Bern in Havelock, NC. New Bern is also home to Carolina East Health, a large regional hospital. The area as a whole has become attractive to manufacturers such as Moen and Bosch home appliances. Both the military base and the manufacturing firms have attracted workers from outside the state, along with retirees who migrate to the area from outside North Carolina. Since 2013, there has been about a 4% increase in out-of-state residents to the City of New Bern every year. The City of New Bern has experienced a steadily increasing population since the 1980's, after it decreased slightly in the 1970's. In 2000, the City of New Bern had 10,006 Households and in 2015 it had 12,746, a 27.4% increase.

Slightly less than one-fifth (16.9%) of all the owner-occupied housing units were built before 1950, which is close to 70 years ago. About one-third (30%) of the housing was built between 1950-1979, and another third (31%) was built between 1980-1999. In the last twenty years, a little more than a quarter (27%) of the housing stock was built.

According to 2013-2017 American Community Survey Data, the City now has 6,567 owner-occupied housing units (50.6% of all occupied housing units) and 6,415 renter-occupied housing units (49.4 % of all occupied housing units). This is almost a 50/50 ratio.

The overall condition of the housing stock is adequate, but a small percentage of the housing stock is either neglected or not adequately maintained. According to the ACS data for 2013-2017, there are 2,069 vacant housing units in the City, which is approximately 13.7% of all the housing units. This is higher than the housing vacancy rate of Craven County which is 12.7%, but lower than the statewide vacancy rate of 14.3%.

The median home value as of 2015 was \$147,400 and the median contract rent was \$623/month for the same time period.

MA-10 Number of Housing Units – 91.210(a)&(b)(2)

Introduction

According to the 2013-2017 ACS data, there are 15,051 total housing units. There are 12,982 occupied housing units (6,567 owner-occupied and 6,415 renter-occupied), which leaves 2,069 vacant housing units. The majority of the owner-occupied housing are 3 or more bedrooms (87% of all owner-occupied houses). Approximately a third (33%) of all renter-occupied households have 3 or more bedrooms.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	9,331	62%
1-unit, attached structure	753	5%
2-4 units	1,355	9%
5-19 units	1,656	11%
20 or more units	1,354	9%
Mobile Home, boat, RV, van, etc	602	4%
Total	15,051	100%

Table 31 – Residential Properties by Unit Number

Data Source: 2013-2017 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	0	0%	294	3%
1 bedroom	20	0%	1,106	17%
2 bedrooms	881	13%	3,065	47%
3 or more bedrooms	5,666	87%	2,130	33%
Total	6,567	100%	6,415	100%

Table 32 – Unit Size by Tenure

Data Source: 2013-2017 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

The following number of units in the City of New Bern that are assisted with Federal, State and Local Programs is as follows:

- **Public Housing** - There are 110 public housing units in the City of New Bern.
- **Low Income Housing Tax Credit (LIHTC)** – According to HUD’s Low-Income Housing Tax Credit Database, there are a total of 567 Low Income Housing Tax Credit units in the City of New Bern

as of the year 2000, all of which are considered low-income units. Of these, 131 are located in the Craven Terrace community. Craven Terrace was initially owned by the Housing Authority of the City of New Bern, but it was sold. The Housing Authority is currently working on its application for Low Income Housing Tax Credits to provide housing for those displaced from Trent Court.

- **Housing Choice Vouchers** – Twin Rivers Opportunities, Inc. administers 998 vouchers that are tenant based.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

Due to extensive damage from Hurricane Florence, the NBHA lost 108 units in the Trent Court public housing development. The Housing Authority has been to providing relocation services for residents that were displaced by the flooding.

Does the availability of housing units meet the needs of the population?

There is a sufficient supply of housing units of various types within the City of New Bern. There are 6,567 owner-occupied housing units, 6,415 renter-occupied housing units, and approximately 2,069 vacant units. Of the vacant units, more than half are available, or approximately 450 are for rent and 337 are for sale. The problem is not the "availability" of units in the City of New Bern, it is the "affordability" and the "quality" of some units in the City. The need for affordable housing for singles is evidenced by the Housing Authority's public housing waiting lists.

The majority of applicants on the public housing waiting list (57%) are waiting for a one bedroom unit. After those with extremely low incomes, the applicants most likely to be on the public housing waiting list are those with a disability. There are 138 persons on the public housing waiting list that are waiting for a one bedroom apartment, 18 that identify as elderly, and 28 with a disability. Because the entirety of the persons on the public housing waiting list have incomes at or below 30% AMI (70% extremely low income), it stands to reason that many of the single person households waiting for a zero or one bedroom unit are extremely low income. There are 950 persons on the Section 8 Housing Choice Voucher waiting list.

Describe the need for specific types of housing:

The need for more affordable housing was exacerbated by the damage from Hurricane Florence. Trent Court, NBHA's family housing complex, suffered severe flood damage in 108 units, all of which are scheduled for demolition. The residents who were displaced by Hurricane Florence were given Tenant Protective Vouchers by Twin Rivers Opportunities, Inc. to relocate. This reduction in affordable units in the City has become a problem for all residents that are seeking affordable housing. The City is responding by applying for a LIHTC project on Carolina Avenue, which will have 84 units of affordable housing.

There is a need for affordable senior housing in the City of New Bern, which is currently being addressed through the construction of the Indigo Ridge project. The senior apartments are being developed by a for-profit company that is receiving a tax credit and will be leasing 10% of the units in the building to Section 8 Voucher holders.

Additionally, there is a need for other types of affordable housing for both families and seniors. The City of New Bern intends to create a local CDBO and construct modular homes to replace the housing stock lost in the hurricane. The City will partner with Twin Rivers Opportunities, Inc. to rent the new modular homes to Section 8 Voucher holders.

Discussion

The ratio of owner occupied to renter occupied housing units is balanced at about 50% each. The goal of the City of New Bern is to encourage home ownership for those in the Greater Five Points target area, and improve rental housing conditions throughout the City. The City has been using its limited financial resources to encourage home ownership and help owner-occupied households rehabilitate their homes.

DRAFT

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

Introduction

The cost of housing has increased from \$147,200 to \$147,700 in the last 11 years for a single family home. The median home value reported by the 2013-2017 American Community Survey is \$156,000. According to Realtor.com, the median list price for a home in the New Bern area in the Spring 2019 was \$235,000, which is 50.6% higher than the median sale price in New Bern of \$156,000.

The cost of rent has increased by 32.8% during the period from 2000 to 2015, and the rental vacancy rate is at 7.6%, which is close to the homeowner vacancy rate of 6.4%. These numbers seem to show an equal demand for rental units and homeownership.

The City needs to continue its efforts to increase homeownership among residents of the City of New Bern and maintain affordable rental options for the elderly and disabled.

Cost of Housing

	Base Year: 2000	Most Recent Year: 2017	% Change
Median Home Value	\$147,200	\$147,700	0%
Median Contract Rent	\$469	\$623	33%

Table 33 – Cost of Housing

Data Source: 2000 Census (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	2,195	34.6%
\$500-999	3,390	53.5%
\$1,000-1,499	400	6.3%
\$1,500-1,999	180	2.8%
\$2,000 or more	170	2.7%
Total	6,335	99.9%

Table 34 - Rent Paid

Data Source: 2013-2017 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	820	No Data
50% HAMFI	1,430	495
80% HAMFI	3,130	1,380
100% HAMFI	No Data	1,979
Total	5,380	3,854

Table 35 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	685	689	917	1,276	1,500
High HOME Rent	676	689	873	1,000	1,096
Low HOME Rent	526	563	676	781	872

Table 36 – Monthly Rent

Data Source: HUD FMR and HOME Rents

Is there sufficient housing for households at all income levels?

Based on the HUD - CHAS data in the chart above, approximately 90% of housing is affordable for low-income families and individuals with incomes at or below 80% of Area Median Income. This is based on the HUD-FMR which is lower than the average rent on the private market. Slightly more than half (58.7%) of housing for homeowners is affordable for those at 100% or below of Area Median Income. However, this information from the ACS data is not consistent with the actual sales prices in the private market. According to CHAS data, there is not sufficient housing for all income levels due to the cost over burden criteria for the following groups:

The following households have housing costs that are 30% to 50% of their AMI:

- White households = 2,675 or 29.0% of households
- Black/African American households = 880 or 9.5% of households
- Asian households = 160 or 1.7% of households
- Hispanic households = 205 or 2.2% of households

The following households have housing costs that are greater than 50% of their AMI:

- White households = 875 or 9.5% of households
- Black/African American households = 815 or 8.8% of households
- Asian households = 75 or 0.8% of households
- Hispanic households = 100 or 1.1% of households

When examining the percentage of each racial or ethnic group that have a housing problem, severe housing problem, or are housing cost overburdened, compared to that racial or ethnic group overall, a different picture presents itself. According to the 2011-2015 CHAS data, 17.5% of all White households, 22.7% of Black/African American households, 25.0% of American Indian and Alaska Native households, 36.8% of Asian households, and 40.2% of Hispanic households are cost-overburdened by 30%-50%, while 11.4% of White households, 21.0% of Black households, 17.2% of Asian households, and 19.6% of

Hispanic households were cost overburdened by over 50%. When examining housing problems for households at median income or less, 11.4% of White households, 22.5% of Black/African American households, 44.8% of Asian households, and 34.2% of Hispanic households have a housing problem. When comparing these numbers to the cost-overburdened numbers, it seems as though cost overburdens are affecting American Indian and Alaska Native households, while housing problems are affecting Asian households and Hispanic households. The numbers are often higher for severe housing problems, with 15.1% of White households, 41.0% of Black/African American households, 16.9% of American Indian and Alaska Native households, 66.7% of Asian households, and 68.5% of Hispanic households are experiencing severe housing problems. Overall, these numbers show that many residents of the City of New Bern have a severe housing problem, African American/Black households in the City of New Bern are much more likely to experience a housing severe housing problem than to be cost overburdened, and that minority households in general are more likely to be cost-overburdened and have a housing problem than White households.

How is affordability of housing likely to change considering changes to home values and/or rents?

With an increasing population of out-of-state migrants moving into the area while the number of available units remains stagnant or declines due to damage from flooding, housing prices will continue to rise. Correspondingly, the amount of affordable housing will decrease as rents and sales prices increase. The median income in the City of New Bern has increased at a slower rate than the increase in the price of housing. This could cause additional housing affordability issues.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

According to Rentometer (www.rentometer.com), it is estimated that the Area Median Rent is for a one bedroom apartment is \$650 per month, for a two bedroom apartment is \$778 per month, for a three bedroom apartment \$950 per month, and for a four bedroom apartment \$1,000 per month. These estimates are less than the HOME rents and Fair Market rents for one, two, and three bedroom apartments in Craven County but higher than the Low HOME rent for four bedroom apartments. Although market rents appear to be slightly lower than the HOME and Fair Market rents for New Bern, housing affordability is still the biggest housing problem for low-income families and individuals according to the CHAS data, indicating a need for housing subsidies and assistance.

Discussion

The housing market is strong in the City of New Bern, but affordability and housing quality are becoming an increasing problem for the lower income residents.

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

The City of New Bern contains 4,800 housing units that were constructed prior to 1960, which is 32.4% of all the total housing units in the City. Less than 25% of the housing units were built within the last ten (10) years. Of all the 14,793 total housing units, 12,982 are occupied. It is estimated that over 61% of the housing units are in need of housing rehabilitation work, from minor work to major rehabilitation work.

Definitions

The following definitions are used in the table below:

“Selected Housing Conditions:”

- Over-crowding (1.01 or more persons per room)
- Lacking a complete kitchen
- Lack of plumbing facilities and/or other utilities
- Cost overburden

“Substandard Condition:” Does not meet code standards, or contains one of the selected housing conditions.

“Suitable for Rehabilitation”: The amount of work required to bring the unit up to minimum code standards, and the existing debt on the property, together are less than the fair market value of the property.

“Not Suitable for Rehabilitation”: The amount of work required to bring the unit up to minimum code standard exceeds the fair market value of the property after rehabilitation work is complete.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	1,840	29%	2,655	42%
With two selected Conditions	45	1%	320	5%
With three selected Conditions	0	0%	0	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	4,525	71%	3,350	53%
Total	6,410	101%	6,340	100%

Table 37 - Condition of Units

Data Source: 2011-2015 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	1,725	27%	1,505	24%
1980-1999	2,020	31%	1,895	30%
1950-1979	2,000	31%	2,205	35%
Before 1950	675	11%	740	12%
Total	3,964	100%	4,387	101%

Table 38 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	2,675	42%	2,945	46%
Housing Units build before 1980 with children present	1,230	19%	650	10%

Table 39 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	78	49	127
Abandoned Vacant Units	8	0	8
REO Properties	16	0	16
Abandoned REO Properties	0	8	8

Table 40 - Vacant Units

Need for Owner and Rental Rehabilitation

Based on consultation with the City of New Bern’s Housing providers, the greatest need for rehabilitation work is in the Greater Duffyfield Area (expanded to the Greater Five Points Area to include Trent Court) and the Pembroke area. The Greater Duffyfield Area’s homes and structures were largely in need of rehabilitation before the hurricane. The area lies mainly in a floodplain and has experienced extensive damage from Hurricane Florence, which exacerbated the housing problems in the area. Housing providers estimate that the area’s housing stock will take at least three years to recover from the damage from the storm and subsequent flooding. The Pembroke area, which is located south of State Route 17, has poor housing stock as well, but lies outside the floodplain.

The Greater Five Points Transformation Plan addresses many of the housing issues in the Greater Duffyfield Area. The City intends to rehabilitate Craven Terrace, a former public housing property, through HUD's Rental Assistance Demonstration (RAD) Program. The plan also calls for enhancing code enforcement, marketing homeowner rehabilitation programs in the area, increasing homeownership in the area while creating infill housing, and partnering with volunteer groups to provide other neighborhood rehabilitation programs.

One common thread identified by many of the various social service, housing, homeless, and economic development agencies is the effect of Hurricane Florence. All problems related to homelessness and housing stock were exacerbated. There is a need to elevate much of the housing stock that lies in floodplains in preparation for the next flood.

The needs for rental rehabilitation was discussed. The majority of the housing in the Greater Duffyfield Area is single family detached renter-occupied housing. Often, this housing stock has at least one housing problem. There is a concern that landlords that receive funding to rehabilitate these homes will then rent them out to tenants at a higher rate which will displace more residents.

Another need identified through consultation is for a program that improves the efficiency of housing and lowers utility bills. Many householders spend a disproportionate amount of money on their utilities due to poorly insulated housing, missing windows, and other sources of energy inefficiency.

The City does not perform rental inspections. The City will implement a rental inspection program in the Greater Five Points Redevelopment Area in the next year. It is illegal for the City to conduct periodic inspections.

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

There are approximately 2,675 (42%) owner-occupied and 2,945 (46%) renter-occupied housing units that were built prior to 1980. Based on that, approximately 50% of the 5,620 older homes contain LBP hazards.

Discussion

The City needs to access funds to rehabilitate homes and to construct new housing to replace the vacant and dilapidated units. The City also needs to continue to support the redevelopment of the former public housing site at Craven Terrace.

MA-25 Public and Assisted Housing – 91.210(b)

Introduction

The Housing Authority of the City of New Bern is a small housing authority that owns and professionally manages family communities and elderly/disabled rental apartments. The apartments are located throughout the City of New Bern. NBHA had one (1) public housing development: Trent Court. Before Hurricane Florence hit the City, NBHA had a total of 218 public housing units, with 11 accessible units. After Hurricane Florence caused flooding in many of the units in Trent Court, the Housing Authority was left with 110 units, of which 4 are accessible. NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers.

Twin Rivers Opportunities, Inc. assists families who wish to live in privately owned housing and receive rental subsidy through the Housing Choice Voucher Program instead of NBHA. The Housing Authority administers 998 as of February 1, 2019, 108 of which are for residents that were displaced from Trent Court.

Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	0	0	579	880	34	846	0	13	28
# of accessible units									

*Includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 41 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

Describe the supply of public housing developments:

- Trent Court (Family) – 110 units

NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers.

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

There is a total of 108 public housing units in the City of New Bern. The properties owned by the Housing Authority are over 80 years old. The properties received a passing score on their physicals by HUD.

Public Housing Condition

Public Housing Development	Average Inspection Score
The Housing Authority of the City of New Bern	67

Table 86 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

The Housing Authority of the City of New Bern has determined the needs of the properties at Trent Court and New Bern Towers. The NBHA recently submitted its Five Year Plan Update for its FY 2017 through FY 2021 Public Housing Capital Fund Program Grant, and submitted its complete Five Year Plan for FY 2015-2019 in Winter 2014. The Capital Fund Grant award for FY 2019 was \$547,665. The NBHA proposed various activities to improve the overall living environment in New Bern Towers and the transformation plan for Trent Court. The needs of the Housing Authority properties, the results of the sale of the Craven Terrace property, and the plan to transition public housing away from Trent Court were discussed at New Bern Towers on February 28, 2019. Ten tenants and three employees from the NBHA attended the meeting, and the Executive Director for NBHA reported on the 2019 Capital Fund plan, and discussed the future of the Trent Court development. The application for the demolition of Trent Court will be submitted for demolition in two phases, which will not be done with FEMA funding in spite of the 108 units damaged in the storm. The 108 residents affected by the flood have been given Tenant Protective Vouchers and have found other housing, and the Housing Authority will be responsible for the relocations of the tenants in the second phase of demolitions, which will include the remaining Trent Court buildings. During the demolition of Trent Court, the Housing Authority will work to build 84 units of affordable housing on Carolina Avenue, and has already submitted a LIHTC application for this development. 18 to 22 residents of Trent Court will be able to move to this new housing, which will be a mixed income housing development.

The work items for the Housing Authority's properties are as follows:

Trent Court:

- The housing will be demolished in two phases. The first phase will include the 108 flood-damaged units. The rest of the Trent Court units will be demolished in the second phase.
- Greenspace will be developed along the Riverwalk.
- The Trent Court site will be developed with a mix of lofts, condominiums, market rate rentals, retail, and affordable housing.

New Bern Towers:

- The generator will be repaired for preventative maintenance.
- New blinds will be installed in the social room.
- The walls in the social room will be painted.
- The yellow lines for parking and under the canopy will be repainted.

The Housing Authority will expend its 2019 Capital Fund on the following projects:

- Computer upgrades
- Staff training
- Staff salaries and benefits
- Arts and Entertainment
- Development
- Playground repairs and Landscaping
- Roof Replacement
- Sewer Repair
- Bathtub Repair
- Stove Replacement
- Refrigerator Replacement
- Water Heater Replacement
- Purchase of new lawnmowers, trimmers, and edgers
- Repair of storm damage
- Funding for the Carolina Avenue LIHTC project

The following were suggestions from tenants:

1. The social room requires another round table and more chairs.
2. The outdoor chairs need another coat of paint.
3. Residents expressed a need to control bedbugs.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

According to the Five Year and Annual Plan for 2015-2019, NBHA's progress in meeting their mission and goals states that NBHA set the goal of cooperating with the City of New Bern and other neighborhood partners to promote neighborhood revitalization and economic development in designated areas of the City, as evidenced by the resident input in the development of the Gateway Renaissance Plan and Greater Five Points Transformation Plan. New Bern Towers has an active resident council that expresses needs for both the New Bern Towers community and the public housing under the Housing Authority of the City of New Bern as a whole. Trent Court formerly had an active resident council, but Hurricane Florence caused the council to disband, and the residents of Trent Court have struggled to restore it.

The Housing Authority of the City of New Bern is applying for LIHTC funds to provide housing for those displaced from Trent Court, which will be an improvement over the living conditions for residents.

Section 8 Voucher Holders have the opportunity to set and reach goals that they set for themselves and their families as well as save a significant amount of money. Section 8 voucher holders may also use their vouchers to realize the American dream of becoming a homeowner. Both of these opportunities are available to section 8 holders who choose to become participants in Section 8's Family Self-Sufficiency Program. There are two parts to the program. The first part of the program is the Self-Sufficiency program where participants have the opportunity to work towards and meet goals that they set for their families as well as save money that will become theirs when they have completed their goals. The second part of the program is the Homeownership Program. In this part of the program, a section 8 participant can choose to use his or her section 8 voucher to assist with the purchase and payment of a home. Each part of the Self-Sufficiency program is detailed below.

Family Self-Sufficiency (FSS) is a voluntary HUD program that encourages and assists families to become self-sufficient. Anyone currently on the Section 8 Housing Choice Voucher program is eligible for this program. FSS offers a financial incentive to families through an escrow account, which is based on an increase in a families earned income. An example of an increase in earned income would be when a family member has a pay raise, obtains employment or has an increase in his or her working hours that results in an increase in the portion of rent that the family pays each month. For example, if a family member begins working 40 hours per week, and the families rent increase \$25.00 dollars per month, that \$25.00 dollars goes into an escrow account that the Housing Authority establishes for the family. This account becomes available to the family when the family successfully completes their FSS Contract of Participation. Depending upon each participant's situation, the FSS Program can connect tenants with job training, resource planning, credit repair resources, basic skills education, high school equivalency (GED) programs, post-secondary education, and assistance with securing meaningful employment. Advisors provide emotional support, case management, and personalized assistance.

Eligible Section 8 Voucher holders may now use their vouchers to assist in the purchase of their own home through the Section 8 Homeownership Program. The voucher assistance provides a partial payment toward the mortgage every month. Participants are assisted with budgeting and credit repair as needed, provided with homeownership education, and given support every step of the way as they purchase their home.

Discussion:

The Housing Authority of the City of New Bern has been the primary provider of housing for the very low- and extremely low-income residents of the City of New Bern. Twin Rivers Opportunities, Inc. is the Section 8 Housing Voucher provider, and it is a separate entity from the Housing Authority. The Housing Authority of the City of New Bern assists individuals and families through its Public Housing Communities and Low Income Housing Tax Credit Communities. Twin Rivers Opportunities, Inc. assists families through its Section 8 Housing Choice Vouchers program.

MA-30 Homeless Facilities and Services – 91.210(c)

Introduction

Religious Community Services, Coastal Women’s Shelter, and other City and County service groups are the providers of housing and supportive services for the City of New Bern’s homeless and at risk of being homeless population. There are a total of 34 beds in the City of New Bern.

Religious Community Services is the lead entity in the area on providing services and support for the homeless. Religious Community Services has twenty (20) Emergency Shelter Beds that can be adjusted to accommodate all groups experiencing homelessness, and they are in the process of expanding to thirty-six (36) beds. Coastal Women’s Shelter has an additional nineteen (19) beds for domestic abuse victims, three (3) of which are infant cribs. All beds in Craven County are Emergency Shelter beds.

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	36	0	0	0	
Households with Only Adults	0	0	0	0	
Chronically Homeless Households	0	0	0	0	
Veterans	0	0	0	0	
Unaccompanied Youth	0	0	0	0	

Table 43 - Facilities and Housing Targeted to Homeless Households

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

The NC Balance of State CoC acts as the lead for the SSI/SSDI Outreach, Access, and Recovery (SOAR) program to address the issues of people experiencing homelessness and assisting them in accessing Social Security Administration programs. Caseworkers meet with people experiencing homelessness to provide a direct connection to social service and disability programs and improve positive outcomes. The CoC also maintains partnerships with health care navigators, managed care organizations, free clinics, legal aid, and the Department of Social Services. CoC providers assist clients with applying for benefits such as Medicaid, Medicare, Veteran benefits, TANF, and SNAP.

The CoC staff utilizes a CoC-wide email distribution list to make announcements to its regions and share information on organizations that provide mainstream benefit. Mainstream partners are encouraged to attend regional meetings and educate both clients and providers on the benefits that their organizations can provide.

Local providers help clientele access mainstream health and mental health services along with job training and education. Religious Community Services provides much of the shelter space for individuals and families in the County while also partnering with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills. NCWorks provides job training and assists in housing homeless Veterans. Coastal Women's Shelter partners with local landlords to provide stable housing and keep children of families experiencing domestic violence in the same schools to assist these children in maintaining stability. Crossroads is the major mental health provider in the area, but the need for mental health care far surpasses the amount of assistance that Crossroads can provide.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

Religious Community Services provides additional services along with beds for the homeless. They provide food and clothing for people in the local community, including those that are homeless and those with homes but without the means to purchase these items. They provide 70-100 meals per day and they provide clothing to 25-30 people per day. They received \$20,000 in State ESG funds in 2018, but they are not receiving ESG funds in 2019. Religious Community Services partners with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills

The Coastal Women's Shelter serves victims of domestic violence, dating violence, sexual assault, and stalking in the City of New Bern and Craven County. They also provide shelters for men or other

survivors. The Shelter serves 500 people per year, including 100 people that they shelter annually. The needs of the shelter have increased since Hurricane Florence, as those affected by the Hurricane have overtaken domestic violence victims who will be put on the shelter's waiting list. There was a second domestic violence shelter in the area, but it was flooded and closed due to Hurricane Florence. People displaced by the Hurricane have also become the number one priority of the Coastal Women's Shelter.

The Coastal Women's Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women's Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

NCWorks Career Center works with the Continuum of Care to provide outreach to disabled veterans. If a homeless veteran is identified in Craven, Jones, or Pamlico County, the veteran is referred to the outreach program and a needs assessment is conducted by the Disabled Veteran Outreach Program. After assessment, the Disabled Veteran Outreach Program contacts the New Bern Police Department, who screens all homeless individuals, and Religious Community Services, who provides a shelter and guarantees beds for veterans. If the veteran is eligible for a VASH Voucher, the Disabled Veteran Outreach Program will contact the VA Greenville Health Care Center for intake.

DRAFT

MA-35 Special Needs Facilities and Services – 91.210(d)

Introduction

The City of New Bern has identified the priorities for services and facilities for special needs population. This includes elderly, frail elderly, persons with disabilities, persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, and public housing residents.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

The following needs and objectives are established under this Five Year Consolidated Plan:

- **Elderly** - rehabilitation of existing owner-occupied housing units, and construction of new affordable and accessible apartments
- **Frail Elderly** - construction of new affordable and accessible apartments with supportive services
- **Persons with Disabilities** - rehabilitation of existing housing units for accessible improvements, reasonable accommodations to rental housing units, and supportive employment opportunities
- **Alcohol and Other Drug Addictions** - supportive services to end addictions, and training to re-enter the work force
- **Public Housing Residents** - housing down payment assistance, job training and job opportunities, housing counseling for home ownership, and assistance in finding affordable housing
- **Victims of Domestic Violence** - additional temporary shelters, supportive services and training programs, and permanent supportive housing options
- **Persons with HIV/AIDS** - permanent supportive housing and health care services

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

Hospitals must have written discharge policies for "appropriate referral and transfer plans" including evaluation of a patient's capacity for self-care and possibility of being cared for in "the environment from which s/he entered the hospital." The actual discharge varies with the individual being discharged,

their primary and behavioral health needs, and resources and supports available. While health care facilities try to send individuals home or to family, sometimes they discharge to a nursing home, rehab hospital or as last resort, a non-HUD funded shelter. Some shelters have protocols against accepting certain individuals directly from a hospital. The CoC has a state and local discharge policy for those that are discharged from adult care facilities, as well as a discharge team to address the issues in discharging individuals from foster care, health care, mental health care, and correctional facilities.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

The City of New Bern proposes as its "Vision" for the Five Year Consolidated Plan the following under "Other Special Needs Strategy":

Priority Need: There is a need for housing, services, and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with special needs.

Goals/Strategies:

SNS-1 Housing - Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.

SNS-2 Social Services - Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.

SNS-3 Accessibility - Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

Not Applicable.

MA-40 Barriers to Affordable Housing – 91.210(e)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

The zoning ordinance in the City of New Bern was last updated in December 2018. The zoning ordinance was reviewed as part of the Five Year Consolidated Plan process.

Certain aspects of the City's Zoning Ordinance need to be reviewed for possible clarification. There does not appear to be any restrictive language that would suggest a negative public policy toward affordable housing and residential development, (i.e. – there are no distance requirements for placement of group homes in the City.) The following items should be reviewed during this Five Year period of the Consolidated Plan:

- "Group homes" are listed in the Table of Permitted Uses (Article X) without any notations in which zoning districts it is permitted. Also, there is no definition for the term "group homes." There is a definition for "Handicapped, aged, or infirm institution" but it refers to residential care for more than six persons.
- There is no definition for the permitted use of "Elderly housing designed for independent living with separate housing units." It is listed as a "special use" permitted in 13 out of the 20 zoning districts.
- There is no definition for the permitted use of "Homeless shelter" and there is no notation on the Table of Permitted Uses where it may be located, either as a permitted use or special use. Likewise, the same is true for "Homes emphasizing special services, treatment, or supervision."
- There is a definition for "Family Care home" which permits "...not more than six resident persons with disabilities suffering from a variety of long term or acute disabilities." However, this definition should be noted to which specific permitted use it applies to.
- Lastly, the definition of "family" should be clarified. It states:

"For the purpose of this definition, a family living and cooking together as a single housekeeping unit implies some common and unified activity among members of the household and equal access to all areas of the dwelling unit."

This definition could be refined by adding the words: "such as a group of not more than four unrelated persons who are intellectually disabled and who are living together in a single family residence."

MA-45 Non-Housing Community Development Assets – 91.215 (f)

Introduction

The goal of the City of New Bern’s Department of Development Services is to help to plan and design the City’s form and character, support community values, preserve the environment, promote the wise use of resources and protect public health and safety through code enforcement. The Community and Economic Development Office, through the Department of Development Services, is the administration of the Community Development Block Grant. The office also provides outreach and technical assistance for variety of downtown and city-wide community and economic development projects.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	101	18	1	0	-1
Arts, Entertainment, Accommodations	1,576	2,513	18	17	-1
Construction	337	227	4	2	-2
Education and Health Care Services	1,671	3,634	19	25	6
Finance, Insurance, and Real Estate	315	592	4	4	-1
Information	112	256	1	2	0
Manufacturing	1,347	1,721	15	12	-3
Other Services	275	349	3	2	-1
Professional, Scientific, Management Services	488	795	6	5	0
Public Administration	0	0	0	0	0
Retail Trade	1,429	2,587	16	18	2
Transportation and Warehousing	211	205	2	1	-1
Wholesale Trade	248	243	3	2	-1
Total	8,120	13,140	--	--	--

Table 45 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	13,995
Civilian Employed Population 16 years and over	12,060
Unemployment Rate	13.63
Unemployment Rate for Ages 16-24	64.39
Unemployment Rate for Ages 25-65	8.49

Table 46 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	2,455
Farming, fisheries and forestry occupations	465
Service	1,575
Sales and office	2,340
Construction, extraction, maintenance and repair	1,065
Production, transportation and material moving	900

Table 47 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	9,635	80%
30-59 Minutes	1,983	16%
60 or More Minutes	475	4%
Total	12,093	100%

Table 48 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		
	Civilian Employed	Unemployed	Not in Labor Force
Less than high school graduate	1,065	535	845
High school graduate (includes equivalency)	2,210	365	760
Some college or Associate's degree	3,250	240	965

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Bachelor's degree or higher	2,990	80	585

Table 49 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	80	85	290	340	220
9th to 12th grade, no diploma	410	450	500	780	570
High school graduate, GED, or alternative	785	1,045	555	1,785	1,750
Some college, no degree	1,200	1,245	578	1,355	1,220
Associate's degree	210	345	315	840	420
Bachelor's degree	260	910	455	1,030	890
Graduate or professional degree	0	315	280	875	520

Table 50 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	18,370
High school graduate (includes equivalency)	52,591
Some college or Associate's degree	79,889
Bachelor's degree	98,336
Graduate or professional degree	112,606

Table 51 – Median Earnings in the Past 12 Months

Data Source: 2007-2011 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The Education and Health Care Services Sector is the largest single sector in terms of number of employees in the City of New Bern, at 1,761 employees. Following the Education and Health Care Services sector, Arts, Entertainment and Accommodations employs the second-most employees at 1,576. Manufacturing and Retail trade also employ more than 1,000 employees. There are 3,654 jobs in the Education and Health Care Services Sector, so there appears to be an imbalance between jobs available and employees in that sector with only 45.9% of jobs in the sector filled. Similarly, 55.2% of the 2,587 jobs in Retail Trade are filled. There are 2,513 jobs in Arts, Entertainment and Accommodations,

with 62.7% of jobs in this sector. Of the major employment sectors, Manufacturing has the highest percentage (78.3%) of its 1,721 positions filled.

Describe the workforce and infrastructure needs of the business community:

- The City of New Bern, in partnership with Craven County Community College is opening the VOLT Center to provide workforce development and education to low- and moderate-income residents of the City of New Bern. The City will own the land but lease the building to the Community College long-term.
- Workforce development jobs require advertising so that residents take advantage of them.
- Many of the higher paying jobs in the region are seeking employees but the residents of New Bern do not have the skills to fill these positions.
- Major employers are able to attract people from other parts of the United States by offering good salaries. However, the people that emigrate to the area still require affordable housing.
- Apprenticeship programs are growing in popularity. Local organizations are partnering with high schools to provide pathways to apprenticeship and vocational tech training programs.
- Military spouses can obtain their education at Craven Community College.
- Refugee populations are diverse, and some of the refugees are highly educated but lack credentials that transfer to the United States. The business community would like to tap into this talent.
- Any work done on the military base in Havelock requires a prevailing wage for the employees. Craven County does not require these wages. This creates a wage disparity for those that work on the base and those that do not.
- North Carolina is a right to work state. Workers on the military base have unionized and created training programs, but there are no unions nor training programs outside the base.
- There is a transition academy for individuals with disabilities who have the potential to be employed in the traditional workforce.
- Transportation remains a challenge for workers. There are few good transit links to the hospital and the industrial park, which are both major employers.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

Local investment in the Downtown New Bern Business District has attracted talent and encouraged a younger workforce to remain in New Bern. Manufacturers such as Bosch and Moen have located outside the City, but workers have trouble finding transportation to these places. Craven Area Rapid Transit System (CARTS) has a Transit Development Plan to increase ridership.

Hurricane Florence has affected all aspects of the City of New Bern, and local businesses contributed to the cleanup efforts. However, workers across all sectors are still displaced, and it is estimated that full recovery will take three years.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

The unemployment rate for persons aged 18-24, at 64.39% is considerably higher than the overall unemployment rate at 13.63%. The local workforce does not have the skills to match the current job opportunities. Many residents that could potentially become employees of the manufacturing companies outside the City or the hospital struggle to pass a drug test. Additionally, younger people in the region have expressed the need for job training programs.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The City of New Bern is leasing land near its Development Services office to Craven Community College to act as the VOLT Center. This center will be designed for those seeking job training and provide them with vocational and technical training. Classes will begin in 2019.

Other organizations partner with Craven Community College to assist various subgroups that require job training. Religious Community Services (RCS) continues to partner with Craven Community College (CCC) to provide job training for those that stay in its shelters. RCS and CCC share space in the same building, as does Craven-Pamlico Re-Entry Council, which partners with CCC to train ex-offenders and prevent recidivism.

NCWorks sees 5-10 job training cases a week. They will collaborate with other organizations to train caseworkers and ensure that anyone seeking employment is fully prepared for the process of doing so. They also contain a directory of other services that residents may seek before they are prepared for job training.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

The City of New Bern does not participate in a Comprehensive Economic Development Strategy (CEDS).

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

Not applicable.

Discussion

There is a need for job training for residents of the City of New Bern. The City is partnering with the Craven Community College to address this need through the VOLT Center. The VOLT Center will open in 2019, and it will provide a variety of vocational and technical programs for residents of the Greater Five

Points Area and the City as a whole. The City intends to make the VOLT Center easily accessible by public transit to encourage its utilization by those seeking job training in the region.

DRAFT

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

Areas with multiple housing problems are concentrated in the block groups that are greater than 51% Low- and Moderate-Income. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

Additionally, because the City of New Bern is an exception grantee and all Census Tracts where at least 50.6% of households with low- and moderate-incomes are CDBG eligible, the following Census Tract is eligible:

- C.T. 9609, B.G. 1 (50.6% low- and moderate-income)

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

Areas of minority concentration are defined as block groups that have a minority population of 50% or more. Areas of minority concentration in the City of New Bern include C.T. 9602.02, B.G. 1 and B.G. 2; C.T. 9605, B.G. 4; C.T. 9606, B.G. 2 and B.G. 3; C.T. 9608, B.G. 1, B.G. 3, and B.G. 4; and C.T. 9605, B.G. 2. These block groups have a majority Black/African-American population.

What are the characteristics of the market in these areas/neighborhoods?

The Greater Five Points Redevelopment Area is an area of concentrated racial minorities who are also low-income. The neighborhood is composed of mostly renters and the quality of the housing stock is in need of repair. Many of the houses require rehabilitation and are inefficient, causing high utility bills for residents. Additionally, the area lies in a 100-year floodplain, and many of the housing problems that affected the neighborhood were exacerbated by Hurricane Florence.

Are there any community assets in these areas/neighborhoods?

The Greater Five Points neighborhood is an engaged community that, until its closing due to the damage of Hurricane Florence, frequently attended the programming at the Stanley White Recreation Center. The Recreation Center was an important community asset prior to its closing, where older members of

the community would mentor younger members of the community. Once the center is reopened, it will be an important community asset again.

Are there other strategic opportunities in any of these areas?

The VOLT Center is currently under construction, which is on a public transit route that connects these areas. The VOLT Center will provide job training for residents of the area through a partnership between the City of New Bern and Craven Community College.

DRAFT

Strategic Plan

SP-05 Overview

Strategic Plan Overview

This is the City of New Bern's first year in its new Five Year Consolidated Plan for FY 2019-2023. The "Vision" of the Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern. As part of the Five Year Consolidated Plan, the community has developed goals and objectives. The following strategies with subsequent goals and priorities have been identified for the City of new Bern for the period of FY 2019 through FY 2023 for the Community Development Block Grant (CDBG) Program:

HOUSING STRATEGY - HSS

Goal:

Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families living in the City of New Bern.

Objectives:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

HOMELESS STRATEGY - HOM

Goal:

Improve the living conditions and services for homeless persons and families in the City of New Bern and eliminate unfair housing practices that may lead to homelessness.

Objectives:

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.

- **HOM-2 Operations/Support** - Promote and assist in program support services for the homeless.
- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
- **HOM-4 Rapid Rehousing** - Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.

SPECIAL NEEDS STRATEGY - SNS

Goal:

Improve, preserve, and expand facilities for persons with special needs and the disabled in the City of New Bern.

Objectives:

- **SNS-1 Housing** - Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.
- **SNS-2 Social Services** - Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
- **SNS-3 Accessibility** - Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.

COMMUNITY DEVELOPMENT STRATEGY - CDS

Goal:

Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern.

Objectives:

- **CDS-1 Infrastructure** - Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
- **CDS-2 Community Facilities** - Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.
- **CDS-3 Public Services** - Improve and increase public safety programs for the youth, the elderly, disabled, and target income population, including food programs and social/welfare programs throughout the City.

- **CDS-4 Public Transit** - Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
- **CDS-5 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
- **CDS-6 Architectural Barriers** - Remove architectural barriers and make public and community facilities accessible to the physically disabled.
- **CDS-7 Public Safety** - Improve public safety through upgrades to facilities, purchase of new equipment, fire fighting and prevention, crime prevention, community policing, and ability to respond to emergency situations.

ECONOMIC DEVELOPMENT STRATEGY - EDS

Goal:

Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of the City of New Bern.

Objectives:

- **EDS-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **EDS-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- **EDS-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area and other residential neighborhoods.

ADMINISTRATION, PLANNING, AND MANAGEMENT STRATEGY - APM

Goal:

Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.

Objectives:

- **APM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.

SP-10 Geographic Priorities – 91.215 (a)(1)

Geographic Area

1	Area Name:	Low- and Moderate-Income Areas
	Area Type:	Local Target area
	Other Target Area Description:	Low- and Moderate-Income Areas
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Comprehensive
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	<ul style="list-style-type: none"> • C.T. 9605, B.G. 2 • C.T. 9606, B.G. 4 • C.T. 9608, B.G. 1 • C.T. 9608, B.G. 2 • C.T. 9608, B.G. 3 • C.T. 9608, B.G. 4 • C.T. 9609, B.G. 2
	Include specific housing and commercial characteristics of this target area.	Housing in these areas is older and requires rehabilitation, both for renters and homeowners. Some of these block groups lie in the flood plain.
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	Residents of New Bern identified these areas as areas in need of housing rehabilitation.
Identify the needs in this target area.	There is a need for housing rehabilitation. Many of the houses are in poor condition, and some are highly inefficient and require extensive upgrades of the core systems. There is also a need for stormwater improvements. Many of these houses lie in the floodplain, and stormwater drainage would assist in mitigating flood effects.	

<p>What are the opportunities for improvement in this target area?</p>	<p>The housing stock requires rehabilitation. Although houses in the area are older, they are older, they are often economically feasible to rehabilitate. The exception to this is housing affected by the flood, which may be better to demolish.</p>
<p>Are there barriers to improvement in this target area?</p>	<p>Funding is limited for improvements in these areas and the City must decide where to prioritize the use of its funding.</p>
<p>2 Area Name:</p>	<p>Greater Five Points</p>
<p>Area Type:</p>	<p>Local Target area</p>
<p>Other Target Area Description:</p>	
<p>HUD Approval Date:</p>	
<p>% of Low/ Mod:</p>	
<p>Revital Type:</p>	<p>Comprehensive</p>
<p>Other Revital Description:</p>	
<p>Identify the neighborhood boundaries for this target area.</p>	<ul style="list-style-type: none"> • C.T. 9605, B.G. 2 • C.T. 9606, B.G. 4 • C.T. 9608, B.G. 1 • C.T. 9608, B.G. 2 • C.T. 9608, B.G. 3 • C.T. 9608, B.G. 4 • C.T. 9609, B.G. 2
<p>Include specific housing and commercial characteristics of this target area.</p>	<p>The housing in the area is old and the majority of the residents of the area are renters. The housing is of poor quality and requires rehabilitation. The neighborhood lies in a floodplain and much of the housing took extensive damage from Hurricane Florence. Many houses in the area are also inefficient, causing high utility bills for residents. There is little commercial activity in the area despite proximity to Downtown New Bern and a street that is zoned for commercial in the neighborhood.</p>
<p>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</p>	<p>The Redevelopment Commission of the City of New Bern discussed the redevelopment plan for the Greater Five Points area.</p>

Identify the needs in this target area.	There are needs for housing, infrastructure, recreation, and public service improvements. The area features many vacant lots and infill housing is required. The area is in a floodplain and the stormwater drainage is poor. Streets in the neighborhood are narrow and lack sidewalks. The Stanley White Recreation Center was closed due to the flood, and there is no longer programming in the neighborhood.
What are the opportunities for improvement in this target area?	The community in the neighborhood is engaged and strives to improve the conditions in the area.
Are there barriers to improvement in this target area?	The Greater Five Points neighborhood has the highest concentration of residents that are low- and moderate-income in the City.

Table 52 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

The City of New Bern has allocated its CDBG funds for FY 2019 to principally benefit low- and moderate-income persons.

- The infrastructure improvement activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.

The proposed activities and projects for FY 2019 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3

- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

Additionally, because the City of New Bern is an exception grantee and all Census Tracts where at least 50.6% of households with low- and moderate-incomes are CDBG eligible, the following Census Tract is also eligible:

- C.T. 9609, B.G. 1 (50.6% low- and moderate-income)

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SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

Table 52 – Priority Needs Summary

1	Priority Need Name	Housing
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	Geographic Areas Affected	Greater Five Points Low- and Moderate-Income Areas
	Associated Goals	HSS-1 Homeownership HSS-2 Housing Construction HSS-3 Housing Rehabilitation HSS-4 Fair Housing

	Description	Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families in the City of New Bern.
	Basis for Relative Priority	There is a need for affordable, accessible, decent housing in the City of New Bern. There is a need to increase the quality of the housing stock in the City for renters, homeowners, and homebuyers.
2	Priority Need Name	Homeless Priority
	Priority Level	Low
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth
	Geographic Areas Affected	Low- and Moderate-Income Areas
	Associated Goals	HOM-1 Housing HOM-2 Operations/Support HOM-3 Homeless Prevention HOM-4 Rapid Rehousing
	Description	Improve the living conditions and services for homeless persons and families in the City of New Bern and eliminate unfair housing practices that may lead to homelessness.
	Basis for Relative Priority	There is a need to assist the homeless by providing housing, counseling, and other services in the City of New Bern.
	Priority Need Name	Other Special Needs Priority
	Priority Level	Low

Population	Extremely Low Low Moderate Large Families Families with Children Elderly Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth
Geographic Areas Affected	Low- and Moderate-Income Areas
Associated Goals	SNS-1 Housing SNS-2 Social Services SNS-3 Accessibility
Description	Improve, preserve, and expand facilities for persons with special needs and the disabled in the City of New Bern.
Basis for Relative Priority	There is a need to assist persons with special needs by expanding facilities and services for individuals with disabilities, the elderly, and other persons who have special needs.
4 Priority Need Name	Community Development Priority
Priority Level	High
Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Non-housing Community Development

Geographic Areas Affected	Greater Five Points Low- and Moderate-Income Areas
Associated Goals	CDS-1 Infrastructure CDS-2 Community Facilities CDS-3 Public Services CDS-4 Public Transit CDS-5 Clearance CDS-6 Architectural Barriers CDS-7 Public Safety
Description	Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern.
Basis for Relative Priority	There is a need to improve public and community facilities, infrastructure, public transit, public services, public safety, and the quality of life in the City of New Bern.
5 Priority Need Name	Economic Development Priority
Priority Level	High
Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Non-housing Community Development
Geographic Areas Affected	Greater Five Points Low- and Moderate-Income Areas

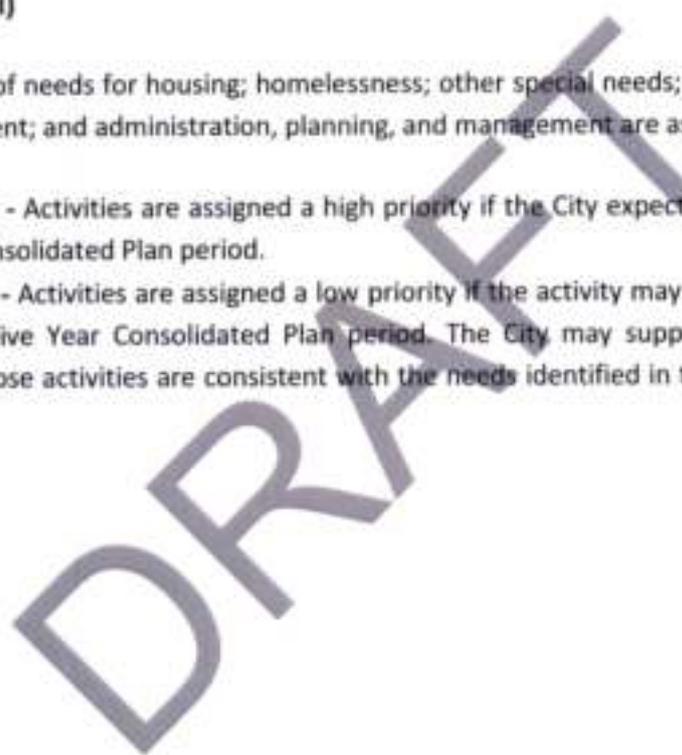
<p>Associated Goals</p>	<p>EDS-1 Employment EDS-2 Financial Assistance EDS-3 Redevelopment Program</p>
<p>Description</p>	<p>Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of the City of New Bern.</p>
<p>Basis for Relative Priority</p>	<p>There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment of the residents of the City of New Bern.</p>
<p>6 Priority Need Name</p>	<p>Administration, Planning, and Management Priority</p>
<p>Priority Level</p>	<p>High</p>
<p>Population</p>	<p>Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development</p>

Geographic Areas Affected	Greater Five Points Low- and Moderate-Income Areas
Associated Goals	APM-1 Overall Coordination
Description	Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.
Basis for Relative Priority	There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Narrative (Optional)

The priority ranking of needs for housing; homelessness; other special needs; community development; economic development; and administration, planning, and management are as follows:

- **High Priority** - Activities are assigned a high priority if the City expects to fund them during the Five Year Consolidated Plan period.
- **Low Priority** - Activities are assigned a low priority if the activity may not be funded by the City during the Five Year Consolidated Plan period. The City may support applications for other funding if those activities are consistent with the needs identified in the Five Year Consolidated Plan.



SP-30 Influence of Market Conditions – 91.215 (b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	The City of New Bern does not provide Tenant Based Rental Assistance.
TBRA for Non-Homeless Special Needs	The City of New Bern does not provide Tenant Based Rental Assistance.
New Unit Production	There is a high need for infill housing in the City. The City needs affordable, accessible, decent, safe, and sanitary housing.
Rehabilitation	There is a high demand in the City of New Bern to provide rehabilitation assistance. The City needs affordable, accessible, decent, safe, and sanitary housing that could be accomplished through rehabilitation.
Acquisition, including preservation	Though the Hurricane has created the need for demolitions of structures damaged by the flooding, there is no need for the City to acquire the properties beyond demolition.

Table 53 – Influence of Market Conditions

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SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Introduction

The City of New Bern is receiving \$234,803 from CDBG funds. The program year goes from July 1, 2019 through June 30, 2020. These funds will be used to address the following priority needs:

- Community Development
- Administration, Planning, and Management

The accomplishments of these projects/activities will be reported in the FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER).

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$234,803.00	\$0.00	\$0.00	\$234,803.00	\$1,062,338.00	Five Years of funding at a reduction level each year of 5%. 3 projects/activities were funded based on FY 2019 CDBG allocations.

Table S4 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to the entitlement funds, the City of New Bern anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Supportive Housing Program
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Public Housing Capital Fund Program
- Rental Assistance Demonstration (RAD)

Private and non-Federal resources that may be available to the City of New Bern in FY 2019 to address needs identified in the FY 2015-2019 Five Year Consolidated Plan are listed below.

- **EDA Workforce Development Grant** – The United States Economic Development Administration fields a competitive application for workforce development funding.
- **Golden LEAF Funding** – This North Carolina grant supports workforce development in rural areas of the state of North Carolina that were once dependent on agriculture and tobacco farming.
- **Tobacco Trust Fund Grant** – The North Carolina Tobacco Trust Fund (NCTTFC) was created to assist current and former tobacco farmers, former quota holders, persons engaged in tobacco-related business, and individuals displaced from tobacco-related employment that were affected by the major tobacco settlement in 1998. These funds are used for projects that support employment for these groups.
- **Federal Home Loan Bank Affordable Housing Program (AHP)** – Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHLB encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of New Bern owns 118 vacant lots in the Greater Five Points Area. The City intends to build affordable housing on these lots. The lots are scattered throughout the Area. Some are buildable and meet the zoning requirements, others are not and will be transferred by sale or donation to adjacent property owners.

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SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
New Bern	Government	Planning	Jurisdiction
Housing Authority of the City of New Bern	PHA	LIHTC Public Housing Rental	Jurisdiction
Twin Rivers Opportunities, Inc.	PHA	Rental	Jurisdiction
North Carolina Balance of State CoC	Continuum of Care	Homelessness Non-homeless special needs Planning public services Rental	Region

Table 55 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

Persons with HIV/AIDS and their families comprise a small percentage of the County’s overall population. In 2017, it is estimated that there were 245 individuals who have been diagnosed with HIV/AIDS living in Craven County with 4 new diagnoses in 2017 according to the City of North Carolina’s “2017 Annual HIV Surveillance Summary Report.” Approximately 66% of those with HIV/AIDS living in the Region 13 of the North Carolina Regional Networks of Care and Prevention are males. Males are disproportionately affected and the HIV/AIDS population is still growing in numbers. There are no statistics available for the City of New Bern.

The North Carolina Health Department has clinics for people with communicable diseases and STIs, which can be used by people with HIV/AIDS. The local HIV Consortium is based out of Greenville, NC in neighboring Pitt County. The Craven County Health Department tracks, monitors, and tests for HIV in the local jail populations, which are the populations that most typically spread HIV. They have not seen an increase in HIV in this population.

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X		
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X		
Utilities Assistance	X		
Street Outreach Services			
Law Enforcement			
Mobile Clinics			
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X		
Education	X		
Employment and Employment Training	X	X	
Healthcare	X		
HIV/AIDS	X		
Life Skills	X	X	
Mental Health Counseling	X		
Transportation			

Table 56 - Homeless Prevention Services Summary

Describe the extent to which services targeted to homeless person and persons with HIV and mainstream services, such as health, mental health and employment services are made available to and used by homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families and unaccompanied youth) and persons with HIV within the jurisdiction:

The following services are targeted to the homeless:

Religious Community Services provides shelter, food, and clothing to homeless individuals and families in Craven County.

Coastal Women’s Shelter provides housing for persons who have been victims of domestic violence. They provide shelter for families as well.

Children’s Developmental Services Agency serves the youngest children in the region. They will travel between various shelters to assist families and develop competencies for parents.

MERCI Clinic offers a free clinic for people without insurance aged 18-64. They serve 564 established patients through 4,417 office visits. They do not have a large staff and many of their patients are given referrals to other services.

The North Carolina Health Department provides clinics for people with communicable diseases and STIs.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

There is a growing special needs population in the City of New Bern, especially for persons with mental health issues and persons with addictions and substance abuse issues. The City also has an increasing retiree population that is in need of supportive housing and services. The growing opioid crisis has put a strain on healthcare facilities and local public services.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The City of New Bern has partnered with various County agencies, nonprofits, and service providers to carry out the services required by special needs populations. However, there are significant needs for mental health services and addiction counseling services in the region. The City will continue to partner with nonprofits that manage partnerships with these organizations and assist persons with special needs.

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SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	HSS-1 Homeownership	2019	2023	Affordable Housing	Greater Five Points Low- and Moderate-Income Areas	Housing	CDBG: \$0	Homeowner Housing Rehabilitated: 0 Household Housing Unit
2	HSS-2 Housing Construction	2019	2023	Affordable Housing	Greater Five Points Low- and Moderate-Income Areas	Housing	CDBG: \$214,048	Rental units constructed: 2 Household Housing Unit
3	HSS-3 Housing Rehabilitation	2019	2023	Affordable Housing	Greater Five Points Low- and Moderate-Income Areas	Housing	CDBG: \$200,000	Homeowner Housing Rehabilitated: 12 Household Housing Unit Other: 0 Other
4	HSS-4 Fair Housing	2019	2023	Affordable Housing	Greater Five Points Low- and Moderate-Income Areas	Housing	CDBG: \$0	Other: 0 Other
5	HOM-1 Housing	2019	2023	Homeless	Low- and Moderate-Income Areas	Homeless	CDBG: \$0	Housing for Homeless added: 0 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	HOM-2 Operation/Support	2019	2023	Homeless	Greater Five Points Low- and Moderate-Income Areas	Homeless	CDBG: \$0	Housing for Homeless added: 0 Household Housing Unit
7	HOM-3 Homeless Prevention	2019	2023	Homeless	Low- and Moderate-Income Areas	Homeless	CDBG: \$0	Homelessness Prevention: 0 Persons Assisted
8	HOM-4 Rapid Rehousing	2019	2023	Homeless	Low- and Moderate-Income Areas	Homeless	CDBG: \$0	Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted
9	SNS-1 Housing	2019	2023	Non-Homeless Special Needs	Greater Five Points Low- and Moderate-Income Areas	Special Needs	CDBG: \$0	Homeowner Housing Rehabilitated: 0 Household Housing Unit
10	SNS-2 Social Services	2019	2023	Non-Homeless Special Needs	Low- and Moderate-Income Areas	Special Needs	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
11	SNS-3 Accessibility	2019	2023	Non-Homeless Special Needs	Low- and Moderate-Income Areas	Special Needs	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	CDS-1 Infrastructure	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$247,977	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15,150 Persons Assisted
13	CDS-2 Community Facilities	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$42,448.62	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,005 Persons Assisted
14	CDS-3 Public Services	2019	2023	Non-Housing Community Development	Low- and Moderate-Income Areas	Community Development	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
15	CDS-4 Public Transit	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$145,394.38	Other: 3 Other
16	CDS-5 Clearance	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$0	Buildings Demolished: 0 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
17	CDS-6 Architectural Barriers	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
18	CDS-7 Public Safety	2019	2023	Non-Housing Community Development	Low- and Moderate-Income Areas	Community Development	CDBG: \$0	Other: 0 Other
19	EDS-1 Employment	2019	2023	Non-Housing Community Development	Low- and Moderate-Income Areas	Economic Development	CDBG: \$0	Jobs created/retained: 0 Jobs
20	EDS-2 Financial Assistance	2019	2023	Non-Housing Community Development	Low- and Moderate-Income Areas	Economic Development	CDBG: \$0	Businesses assisted: 0 Businesses Assisted
21	EDS-3 Redevelopment Program	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Economic Development	CDBG: \$0	Other: 0 Other
22	APM-1 Overall Coordination	2019	2023	Administration	Greater Five Points Low- and Moderate-Income Areas	Administration, Planning, and Management	CDBG: \$212,464	Other: 5 Other

Table 57 – Goals Summary

Goal Descriptions

1	Goal Name	HSS-1 Homeownership
	Goal Description	Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
2	Goal Name	HSS-2 Housing Construction
	Goal Description	Promote and assist in the development of affordable housing, both rental and sales housing.
3	Goal Name	HSS-3 Housing Rehabilitation
	Goal Description	Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
4	Goal Name	HSS-4 Fair Housing
	Goal Description	Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.
5	Goal Name	HOM-1 Housing
	Goal Description	Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.
6	Goal Name	HOM-2 Operation/Support
	Goal Description	Promote and assist in program support services for the homeless.
7	Goal Name	HOM-3 Homeless Prevention
	Goal Description	Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.

8	Goal Name	HOM-4 Rapid Rehousing
	Goal Description	Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.
9	Goal Name	SNS-1 Housing
	Goal Description	Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.
10	Goal Name	SNS-2 Social Services
	Goal Description	Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
11	Goal Name	SNS-3 Accessibility
	Goal Description	Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.
12	Goal Name	CDS-1 Infrastructure
	Goal Description	Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
13	Goal Name	CDS-2 Community Facilities
	Goal Description	Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.
14	Goal Name	CDS-3 Public Services
	Goal Description	Improve and increase public safety programs for the youth, the elderly, disabled, and target income population, including food programs and social/welfare programs throughout the City.

15	Goal Name	CDS-4 Public Transit
	Goal Description	Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
16	Goal Name	CDS-5 Clearance
	Goal Description	Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
17	Goal Name	CDS-6 Architectural Barriers
	Goal Description	Remove architectural barriers and make public and community facilities accessible to the physically disabled.
18	Goal Name	CDS-7 Public Safety
	Goal Description	Improve public safety through upgrades to facilities, purchase of new equipment, fire fighting and preparation, crime prevention, community policing, and ability to respond to emergency situations.
19	Goal Name	EDS-1 Employment
	Goal Description	Support and encourage new job creation, job retention, employment, and job training services.
20	Goal Name	EDS-2 Financial Assistance
	Goal Description	Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
21	Goal Name	EDS-3 Redevelopment Program
	Goal Description	Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area and other residential neighborhoods.
22	Goal Name	APM-1 Overall Coordination

Goal Description	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.
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Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

Median Income – 8 households

Low Income – 2 households

Extremely Low Income – 2 households

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SP-50 Public Housing Accessibility and Involvement – 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

The Housing Authority of the City of New Bern currently has no requests to make Section 504 accommodations. The Housing Authority has made these accommodations in the past, and is not under a Voluntary Compliance Agreement.

There are currently 950 people on the Section 8 waiting list for Craven County. There are 25 applicants on the Public Housing waiting list that identified as elderly. It would be reasonable to assume that the percentage of elderly applicants on the waiting list will be increasing, based on the numbers of applicants that identify as near elderly. There are 1,070 persons on the Section 8 Housing Choice Voucher waiting list.

Activities to Increase Resident Involvements

According to the Five Year and Annual Plan for 2015-2019, NBHA's progress in meeting their mission and goals states that NBHA set the goal of cooperating with the City of New Bern and other neighborhood partners to promote neighborhood revitalization and economic development in designated areas of the City, as evidenced by the resident input in the development of the Gateway Renaissance Plan and Greater Five Points Transformation Plan. New Bern Towers has an active resident council that expresses needs for both the New Bern Towers community and the public housing under the Housing Authority of the City of New Bern as a whole. Trent Court formerly had an active resident council, but Hurricane Florence caused the council to disband, and the residents of Trent Court have struggled to restore it. The Housing Authority of the City of New Bern is applying for LIHTC funds to provide housing for those displaced by Trent Court, which will be an improvement over the living conditions in those apartments once completed.

Is the public housing agency designated as troubled under 24 CFR part 902?

Housing Authority of the City of New Bern is not designated as troubled.

Plan to remove the 'troubled' designation

Not Applicable.

SP-55 Barriers to affordable housing – 91.215(h)

Barriers to Affordable Housing

The zoning ordinance in the City of New Bern was last updated in December 2018. The zoning ordinance was reviewed as part of the Five Year Consolidated Plan process.

Certain aspects of the City's Zoning Ordinance need to be reviewed for possible clarification. There does not appear to be any restrictive language that would suggest a negative public policy toward affordable housing and residential development, (i.e. – there are no distance requirements for placement of group homes in the City.) The following items should be reviewed during this Five Year period of the Consolidated Plan:

- "Group homes" are listed in the Table of Permitted Uses (Article X) without any notations in which zoning districts it is permitted. Also, there is no definition for the term "group homes." There is a definition for "Handicapped, aged, or infirm institution" but it refers to residential care for more than six persons.
- There is no definition for the permitted use of "Elderly housing designed for independent living with separate housing units." It is listed as a "special use" permitted in 13 out of the 20 zoning districts.
- There is no definition for the permitted use of "Homeless shelter" and there is no notation on the Table of Permitted Uses where it may be located, either as a permitted use or special use. Likewise, the same is true for "Homes emphasizing special services, treatment, or supervision."
- There is a definition for "Family Care home" which permits "...not more than six resident persons with disabilities suffering from a variety of long term or acute disabilities." However, this definition should be noted to which specific permitted use it applies to.
- Lastly, the definition of "family" should be clarified. It states:

"For the purpose of this definition, a family living and cooking together as a single housekeeping unit implies some common and unified activity among members of the household and equal access to all areas of the dwelling unit."

This definition could be refined by adding the words: "such as a group of not more than four unrelated persons who are intellectually disabled and who are living together in a single family residence."

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

Eastern North Carolina lags behind the urban centers of the state economically. As a result, low- and moderate-income people have less income, and housing affordability is a greater issue in the area for all residents. Residents in protected classes can face even more housing affordability challenges, particularly when they cannot prove discrimination.

The most common fair housing complaint in the City of New Bern, as is the case nationally, is on the basis of disability. In Eastern North Carolina, there have been multiple instances of residents that faced evictions because landlords were unwilling to provide reasonable accommodations.

Transportation is a common barrier to affordable housing in the area. The local public transit system is unreliable. To access services and employment, residents must live near service providers and employers.

One of the major barriers to affordable housing in the City of New Bern is that cases go largely unreported. Though there are likely more instances of discrimination in the area, very few complaints are filed and little data is available on the types of complaints.

Hurricane Florence has also affected access to fair housing in the region. Many affordable housing units were destroyed in the Hurricane. This has resulted in the relocation of low- and moderate-income people. Following these relocations, people often find themselves farther away from the services that they need.

The City of New Bern intends to address housing affordability issues with the construction of new affordable housing. New construction will increase the supply for housing for low- and moderate-income persons. Additional units will also be targeted to housing those displaced by Hurricane Florence.

The Housing Authority of the City of New Bern provides reasonable accommodations for its residents upon request. There is a need for additional accessibility improvements, which the City will undertake over the course of the Five Year Consolidated Plan.

The City of New Bern intends to partner with CARTS, the local transit agency, to improve services and transit-related infrastructure. CARTS has adopted a strategic transit plan to increase ridership, which the City will support with supplemental infrastructure projects.

To address the issue of unreported complaints, the City will conduct education and outreach on fair housing so that residents can know their rights and be aware of the instances when those rights are violated.

SP-60 Homelessness Strategy – 91.215(d)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Point In Time Count for Craven County in 2018 counted a total of 30 homeless persons and 21 homeless households. Of these, only 4 persons, or 13.3%, were unsheltered. There were no persons in transitional housing, and 26 persons that were housed in emergency shelter. There were no homeless or chronically homeless families with children. There were 5 unaccompanied youths that were homeless in 2018. Of the 30 homeless people counted, 3 (10%) were considered chronically homeless. There were 4 homeless Veterans, and one (1) of the homeless Veterans was considered chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

Families with children – The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. Numbers were higher in 2017 at 4 homeless households and 15 persons. Of the homeless households in 2018, there were 4 homeless households for a total of 9 persons. Though these numbers have been consistent, the Point In Time Count has not been calculated since Hurricane Florence. These numbers can be expected to increase in 2019.

Veterans and their families – There are large numbers of Veterans and support systems because of the nearby military base in Havelock. The NCWorks Career Center works both employment and housing issues for homeless Veterans. Homeless Veterans often require additional services, with mental health services being the most commonly cited need. The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018.

Unaccompanied youth – Teens aging out of foster care, and young adults in the 18-24 transition stage can be hard to locate. Many of them are staying with friends and family temporarily and are technically homeless. Unaccompanied youth may also move between different shelters. There were 13 unaccompanied youth counted in the 2016 Point In Time count, 2 unaccompanied youth counted in 2017, and 5 unaccompanied youth counted in 2018 for Craven County.

According to the NC Balance of State CoC Application for 2018, the CoC restructured its board to greater represent the diverse groups that make up the homeless population. The CoC utilizes Coordinated Entry to track the various subpopulations and divides them up into 13 local referral zones across the 79 counties that the CoC serves. Much of the area served by the CoC is rural, and the CoC creates advertisements and hotlines to target these subpopulations and allow them to access the Coordinated Entry process.

Addressing the emergency and transitional housing needs of homeless persons

The 2019 Point In Time Count has not been tallied, but it can be expected that there is an increase in the number of homeless families due to Hurricane Florence. Though many of the barriers to emergency housing in the City of New Bern and Craven County have been removed, it remains a challenge to rapidly

re-house families. The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. There were 4 households with 15 children in 2017, but the numbers decreased again in 2018 at 4 homeless households and 9 persons. Of the homeless households in 2018, 4 were unsheltered, but 26 persons were in emergency shelters. It can be estimated that these numbers have increased in 2019.

Religious Community Services provides much of the shelter space for individuals and families in the County while also partnering with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills. NCWorks provides job training and assists in housing homeless veterans. Coastal Women’s Shelter partners with local landlords to provide stable housing and keep children of families experiencing domestic violence in the same schools to assist these children in maintaining stability. Crossroads is the major mental health provider in the area, but the need for mental health care far surpasses the amount of assistance that Crossroads can provide. Religious Community Services has the following emergency shelter beds for homeless populations:

- Homeless Families – 4 beds
- Homeless Women – 6 beds
- Homeless Veterans – 5 beds

The Coastal Women’s Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women’s Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The North Carolina Balance of State CoC’s written standards focus on a Housing First model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exist Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless of an individual or family in Emergency Shelter, Transitional Housing, or Rapid Re-Housing. The CoC will seek to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing

The CoC Steering Committee has approved written standards that conform to best practices for Street Outreach, Emergency Shelter, Transitional Housing, Prevention and Rapid Rehousing, Permanent Supportive Housing, and Coordinated Entry Programs on September 6, 2016. There are additional

policies for follow-ups to those that have exited Rapid Re-Housing, Anti-Discrimination, and Emergency Transfers based on the Violence Against Women Act (VAWA). The Balance of State CoC provides additional guidance to rural Continuums of Care

The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018. In addition to housing, there is a need for wrap around services for veterans. These services largely include mental health care and recovery systems for those with addictions. There are a number of instances of PTSD in the area due to the presence of the military base. Crossroads provides addiction counseling for Veterans, but they are limited to three (3) day emergency shelter stays. Volunteers will transport Veterans with addictions to Crossroads for these services. Twin Rivers Opportunities, Inc. recently received 10 VASH vouchers for Veterans, and is currently interviewing applicants for the vouchers.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

Discharge policies at local hospitals are designed to prevent those leaving the hospitals from being referred to Religious Community Services. Religious Community Services supports homeless in the community through operating emergency shelters and food and clothing services for those in need. By providing other supportive services, Religious Community Services intends to assist people who may be extremely low income and help feed and clothe them so that other family income may go to rent.

Local services such as Craven-Pamlico Re-Entry Council, Children's Developmental Services Agency, and Carolina East Health work with various populations that are at-risk of becoming homeless. Wraparound services are necessary to prevent homelessness and encourage self-sufficiency. Discharge policies are also put in place to direct low-income individuals who are at risk of homelessness to services that may assist them. There is a need for additional caseworkers to expand these services.

SP-65 Lead based paint Hazards – 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

The revised Federal lead-based paint regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The City of New Bern will comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

If the City of New Bern would implement a housing rehabilitation program using Federal funds, the City of New Bern will ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.

Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

How are the actions listed above related to the extent of lead poisoning and hazards?

The City is prioritizing new construction over housing rehabilitation to meet its housing needs. The construction of new housing will mitigate the risks of lead poisoning due to the use of paint that is not lead-based. If the City implements a housing rehabilitation program during this five year consolidated plan period, it will ensure that the aforementioned steps are taken.

How are the actions listed above integrated into housing policies and procedures?

If the City of New Bern implements a housing rehabilitation program, the City of New Bern will ensure that:

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead-based paint pamphlet and notices.

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SP-70 Anti-Poverty Strategy – 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

Approximately 20.3% of the City of New Bern's residents live in poverty, which is higher than the State of North Carolina where 16.1% of residents live in poverty. Female-headed households with children are more affected by poverty at 25.5%. Youth poverty is an acute problem in the City of New Bern, as 36.9% of all youth under the age of 18 were living in poverty. This information is taken from the U.S. Census "2013-2017 ACS Five-Year Estimates." The City's goal is to reduce the extent of poverty by actions the City can control and through work with other agencies/organizations.

The resources and opportunities that the City has for reducing the number of families with incomes below the poverty line are limited. Since poverty is a function of income, its effect on housing opportunity and choice is apparent. Conversely, without adequate, stable housing, alleviating poverty is more difficult. Still, the means of addressing both issues are fragmented. Several structural barriers to poverty are addressed through different local policies. For example, the City has a policy that requires the employment of Section 3 households in construction contracts when possible.

More direct efforts to alleviate poverty by combining case management, social services job training, and housing assistance are becoming more common. City and county social service agencies have become more committed to the continuum of care models being introduced across the country. As these agencies become more proficient at providing services to the needy, the poverty rates will decline.

The City's anti-poverty strategy is based on attracting a range of businesses and supporting workforce development including job-training services for low income residents. In addition, the City's strategy is to provide supportive services for target income residents.

Planned economic development programs include:

- **EDS-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **EDS-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- **EDS-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

Providing access and increasing the supply of affordable housing is integrally tied to the City's anti-poverty strategy. The most successful way to implement this is through job training/creation activities while providing affordable housing.

Until an official directive on the matter is received from the Federal and state agencies responsible for these entitlement programs, the City will try to induce the local program coordinators to confer on the matter and develop local strategies.

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SP-80 Monitoring – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.

The City of New Bern Community Development Coordinator has the primary responsibility for monitoring the City's Five Year Consolidated Plan and Annual Action Plan and will maintain records on the progress toward meeting the goals and the statutory and regulatory compliance of each activity. Service area documentation is maintained along with income surveys. Timeliness of expenditures is achieved through scheduling activities, drawdown of funds, and maintenance of budget spread sheets which indicate the dates of expenditures. Program modifications are considered if project activities are not able to be completed within the allowable time limits of the grant. The Community Development Coordinator is also responsible for the on-going monitoring of any sub-recipients for similar compliance.

The City of New Bern's Community Development Coordinator has a "monitoring checklist" that is utilized when programs and activities are reviewed. This checklist was developed in accordance with Sub-Part J of 24 CFR, Part 85 "Uniform Administrative Requirement for Grants and Cooperative Agreements of State and Local Governments" and the HUD Community Planning and Development Monitoring Handbook (HUD 6509.2)

CDBG funded activities are monitored periodically, during the construction phase, and a final inspection is performed which details the cost benefit and benefit to low- and moderate-income persons. During the on-site inspections, compliance with the local building and housing codes are reviewed. Copies of financial statements and audit reports are required and kept on file. For those activities which trigger Davis-Bacon Wage Rates, employee payrolls are required prior to payments and on-site employee interviews will be held. These monitoring standards are required for all City administered projects and sub-recipient activities.

For each activity authorized under the National Affordable Housing Act, the City of New Bern has established fiscal and management procedures that will ensure program compliance and fund accountability. Additionally, the Department will ensure that the reports to the U.S. Department of Housing & Urban Development (HUD) are complete and accurate.

The monitoring process is not a "one-time" event. The process is an on-going system of planning, implementation, communication and following-up.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of New Bern is receiving \$234,803 from CDBG funds. The program year goes from July 1, 2019 through June 30, 2020. These funds will be used to address the following priority needs for the first year of the Five Year Consolidated Plan:

- Community Development
- Administration, Planning, and Management

The accomplishments of these projects/activities will be reported in the FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER).

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Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$234,803.00	\$0.00	\$0.00	\$234,803.00	\$827,529.00	Five Years of funding at a reduction level each year of 5%. 3 projects/activities were funded based on FY 2019 CDBG allocations.

Table 57 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to the entitlement funds, the City of New Bern anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Supportive Housing Program
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Public Housing Capital Fund Program
- Rental Assistance Demonstration (RAD)

Private and non-Federal resources that may be available to the City of New Bern in FY 2019 to address needs identified in the FY 2015-2019 Five

Year Consolidated Plan are listed below.

- **EDA Workforce Development Grant** – The United States Economic Development Administration fields a competitive application for workforce development funding.
- **Golden LEAF Funding** – This North Carolina grant supports workforce development in rural areas of the state of North Carolina that were once dependent on agriculture and tobacco farming.
- **Tobacco Trust Fund Grant** – The North Carolina Tobacco Trust Fund (NCTTFC) was created to assist current and former tobacco farmers, former quota holders, persons engaged in tobacco-related business, and individuals displaced from tobacco-related employment that were affected by the major tobacco settlement in 1998. These funds are used for projects that support employment for these groups.
- **Federal Home Loan Bank Affordable Housing Program (AHP)** – Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHLB encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of New Bern owns 118 vacant lots in the Greater Five Points Area. The City intends to build affordable housing on these lots. The lots are scattered throughout the Area. Some are buildable and meet the zoning requirements, others are not and will be transferred by sale or donation to adjacent property owners.

Discussion

Not Applicable.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	CDS-2 Community Facilities	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$42,448.62	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,005 Persons Assisted
2	CDS-4 Public Transit	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$145,394.38	Other: 3 Other
3	APM-1 Overall Coordination	2019	2023	Administration	Low- and Moderate-Income Areas	Administration, Planning, and Management	CDBG: \$46,960	Other: 1 Other

Table 58 – Goals Summary

Goal Descriptions

1	Goal Name	CDS-2 Community Facilities
	Goal Description	Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.
2	Goal Name	CDS-4 Public Transit
	Goal Description	Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
3	Goal Name	APM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

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Projects

AP-35 Projects – 91.220(d)

Introduction

Listed below are the FY 2019 CDBG Activities for the City of New Bern:

Projects

#	Project Name	Budget
1.	General Administration	\$ 46,960.00
2.	Public Facility Improvements	\$ 145,394.38
3.	Sunnyside Area ½ Basketball Court Installation	\$ 42,448.62

Table 59 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of New Bern has allocated its CDBG funds for FY 2019 to principally benefit low- and moderate-income persons.

- The infrastructure improvement activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.

The proposed activities and projects for FY 2019 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4

- C.T. 9609, B.G. 2

Additionally, because the City of New Bern is an exception grantee and all Census Tracts where at least 50.6% of households with low- and moderate-incomes are CDBG eligible, the following Census Tract is eligible:

- C.T. 9609, B.G. 1 (50.6% low- and moderate-income)

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AP-38 Project Summary

Project Summary Information

1	Project Name	General Program Administration
	Target Area	Low- and Moderate-Income Areas; Greater Five Points
	Goals Supported	APM-1 Administration, Planning, and Management
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	CDBG: \$46,960
	Description	Overall program administration of the CDBG Programs, including: staff salaries, wages, and benefits; related costs to administer the programs including supplies, materials, mailings, duplications, etc.; monitoring and oversight; advertising and public hearing costs; planning activities and the preparation of the Annual Action Plan, Environmental Review Record, Consolidated Annual Performance and Evaluation Report, Fair Housing, etc.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	1 Other.
	Location Description	Citywide.
	Planned Activities	The Matrix Code is 21A General Program Administration.
3	Project Name	Public Facility Improvements
	Target Area	Greater Five Points
	Goals Supported	CDS-4 Public Transit
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$145,394.38
	Description	Design, construction, and inspection for the installation of six (6) bus shelters in cooperation with the Craven Area Transit System (CARTS), the local public transportation provider. The shelters will be located in specific areas that serve low-and moderate-income persons. The shelters will be set on concrete pads with handicap access to surrounding walks and street crossings. The shelters will have solar panels for lighting, a bench, and display boards for bus routes, schedules, and community resources.

Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	6 Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit
Location Description	Roundtree Drive – Craven Terrace, Low-Income Housing Community - C.T. 9608, B.G. 1; The VOLT Center – 205 First Street, Job Training Center - C.T. 9609, B.G. 2; New Bern Utilities – 606 Ft. Totten Drive, Public Utilities Office - C.T. 9607, B.G. 1; Miller Street – Craven Terrace, Low-Income Housing Community - C.T. 9608, B.G. 1; Tatum Drive – Greater Five Points Target Area - C.T. 9606, B.G. 4; and Third Avenue – 731 Third Avenue, Indigo Ridge Senior Apartments - C.T. 9608, B.G. 4
Planned Activities	The national objective is Low/Mod-Income Area Benefit (LMA). The Matrix Code is 03Z Other Public Improvements Not Listed in 03A-03S
Project Name	Sunnyside Area ½ Basketball Court Installation
Target Area	Low- and Moderate-Income Areas
Goals Supported	CDS-2 Community Facilities
Needs Addressed	Community Development Priority
Funding	CDBG: \$42,448.62
Description	CDBG funds will be used to pay for the construction cost of an outdoor, half-court basketball court for neighborhood use. The proposed site is City owned and is adjacent to the existing neighborhood park.
Target Date	6/30/2025
Estimate the number and type of families that will benefit from the proposed activities	1 Public Facility 1,005 persons
Location Description	Census Tract 9608, Block Group 2 1805 National Avenue, New Bern, NC 28560
Planned Activities	The national objective is Low/Mod Income Area Benefit (LMA). The project matrix codes is 03F Parks, Recreational Facilities.

AP-50 Geographic Distribution – 91.220(f)

Geographic Distribution

Target Area	Percentage of Funds
Low- and Moderate-Income Areas	38%
Greater Five Points	62%

Table 62 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed activities and projects for FY 2019 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

Discussion

The geographic locations and the public benefit for the FY 2019 CDBG Activities/Projects are as follows:

- **General Administration** – Low- and Moderate-Income Areas (LMA)
- **Public Facility Improvements** – Low- and Moderate-Income Areas (LMA); Greater Five Points
- **Sunnyside Area ½ Basketball Court Installation** – 1805 National Avenue, New Bern, NC 28560; Low- and Moderate-Income Areas (LMA)

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

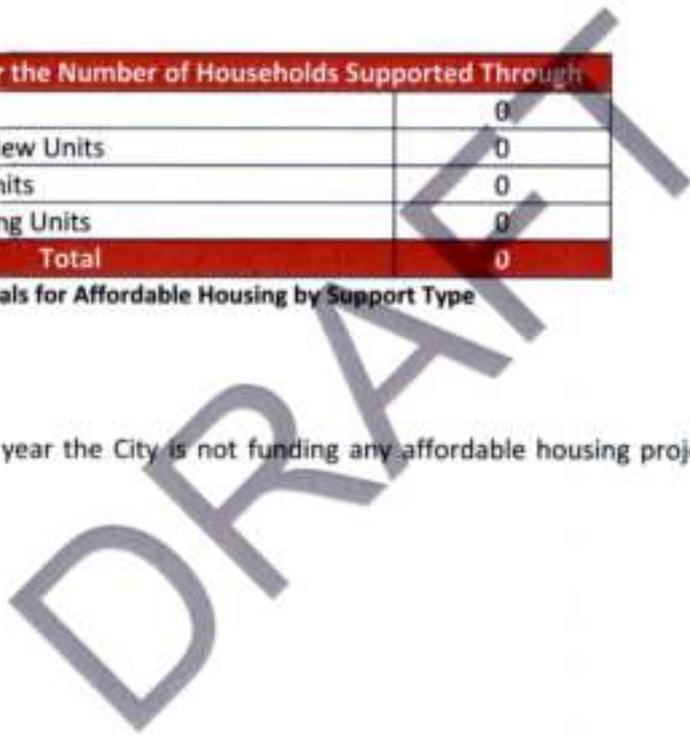
Table 63 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 64 - One Year Goals for Affordable Housing by Support Type

Discussion

During this program year the City is not funding any affordable housing projects/activities with CDBG funds.



AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of the City of New Bern's mission is:

- Providing affordable housing opportunities in a safe environment
- Revitalizing and maintaining neighborhoods
- Providing opportunities for low and moderate-income homeownership
- Forming effective partnerships to maximize housing, social, and economic opportunities
- Continuing its partnership with the City of New Bern for the revitalization of communities
- Pursuing funding for the development of affordable housing for the residents of New Bern

The Housing Authority of the City of New Bern is not rated as a "troubled" agency by HUD.

The Housing Authority of the City of New Bern owns and professionally manages family communities and elderly/disabled rental apartments. NBHA had one (1) public housing development: Trent Court. NBHA had also previously owned a second property: Craven Terrace. This property was sold. Before Hurricane Florence hit the City, NBHA had a total of 218 public housing units, with 11 accessible units. After Hurricane Florence caused flooding in many of the units in Trent Court, the Housing Authority was left with 110 units, of which 4 are accessible. NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers.

Twin Rivers Opportunities, Inc. assists families who wish to live in privately owned housing and receive rental subsidy through the Housing Choice Voucher Program instead of NBHA. The Housing Authority administers 998 as of February 1, 2019, 108 of which are for residents that were displaced from Trent Court.

Actions planned during the next year to address the needs to public housing

The work items for the Housing Authority's properties are as follows:

Trent Court:

- The housing will be demolished in two phases. The first phase will include the 108 flood-damaged units. The rest of the Trent Court units will be demolished in the second phase.
- Greenspace will be developed along the Riverwalk.
- The Trent Court site will be developed with a mix of lofts, condominiums, market rate rentals, retail, and affordable housing.

New Bern Towers:

- The generator will be repaired for preventative maintenance.
- New blinds will be installed in the social room.
- The walls in the social room will be painted.
- The yellow lines for parking and under the canopy will be repainted.

The Housing Authority will expend its 2019 Capital Fund on the following projects:

- Computer upgrades
- Staff training
- Staff salaries and benefits
- Arts and Entertainment
- Development
- Playground repairs and Landscaping
- Roof Replacement
- Sewer Repair
- Bathtub Repair
- Stove Replacement
- Refrigerator Replacement
- Water Heater Replacement
- Purchase of new lawnmowers, trimmers, and edgers
- Repair of storm damage
- Funding for the Carolina Avenue LIHTC project

The Housing Authority is also in the process of applying for a LIHTC to construct new affordable housing which will have units dedicated to persons displaced from Trent Court.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

According to the Five Year and Annual Plan for 2015-2019, NBHA's progress in meeting their mission and goals states that NBHA set the goal of cooperating with the City of New Bern and other neighborhood partners to promote neighborhood revitalization and economic development in designated areas of the City, as evidenced by the resident input in the development of the Gateway Renaissance Plan and Greater Five Points Transformation Plan. New Bern Towers has an active resident council that expresses needs for both the New Bern Towers community and the public housing under the Housing Authority of the City of New Bern as a whole. Trent Court formerly had an active resident council, but Hurricane Florence caused the council to disband, and the residents of Trent Court have struggled to restore it. The Housing Authority of the City of New Bern is applying for LIHTC funds to provide housing for those displaced by Trent Court, which will be an improvement over the living conditions in those apartments once completed.

The Housing Authority of the City of New Bern does not support any homeownership initiatives. NBHA previously held homeownership classes in Trent Court and Craven Terrace, and these classes had active participation. However, these classes have ceased since Craven Terrace was sold.

Twin Rivers Opportunities, Inc. runs the Family Self-Sufficiency (FSS) Program. The program gives Section

8 voucher holders the opportunity to set and reach goals that they set for themselves and their families, as well as save a significant amount of money. Section 8 voucher holders may also use their vouchers to realize the American dream of becoming a homeowner. Both of these opportunities are available to Section 8 holders who choose to become participants in Section 8's Family Self-Sufficiency Program. There are two parts to the program. The first part of the program is the Self-Sufficiency program where participants have the opportunity to work towards and meet goals that they set for their families as well as save money that will become theirs when they have completed their goals. The second part of the program is the Homeownership Program. In this part of the program, a Section 8 participant can choose to use his or her Section 8 voucher to assist with the purchase and payment of a home.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of the City of New Bern is not designated as a troubled housing authority.

Discussion

The Housing Authority of the City of New Bern is continuing to meet its goals by securing funding through RAD and CNI for the revitalization of the Greater Five Points area. The Housing Authority will also continue to apply for funding for additional affordable housing.

Trent Court, one the Housing Authority's public housing communities, was severely affected by Hurricane Florence. The residents displaced by the Hurricane have been given Section 8 Housing Choice Vouchers. Twin Rivers Opportunities, Inc., will ensure the placement of these residents.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern, NC. The following goals and objective for the City of New Bern's Homeless Strategy have been identified for the five year period of FY 2019 through FY 2023.

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.
- **HOM-2 Operations/Support** - Promote and assist in program support services for the homeless.
- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
- **HOM-4 Rapid Rehousing** - Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Point In Time Count for Craven County in 2018 counted a total of 30 homeless persons and 21 homeless households. Of these, only 4 persons, or 13.3%, were unsheltered. There were no persons in transitional housing, and 26 persons that were housed in emergency shelter. There were no homeless or chronically homeless families with children. There were 5 unaccompanied youths that were homeless in 2018. Of the 30 homeless people counted, 3 (10%) were considered chronically homeless. There were 4 homeless Veterans, and one (1) of the homeless Veterans was considered chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

Families with children – The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. Numbers were higher in 2017 at 4 homeless households and 15 persons. Of the homeless households in 2018, there were 4 homeless households for a total of 9 persons. Though these numbers have been consistent, the Point In Time Count has not been conducted since Hurricane Florence. These numbers can be expected to increase in 2019.

Veterans and their families – There are large numbers of Veterans and support systems because of the nearby military base in Havelock. The NCWorks Career Center works both employment and housing issues for homeless Veterans. Homeless Veterans often require additional services, with mental health services being the most commonly cited need. The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018.

Unaccompanied youth – Teens aging out of foster care, and young adults in the 18-24 transition stage can be hard to locate. Many of them are staying with friends and family temporarily and are technically homeless. Unaccompanied youth may also move between different shelters. There were 13 unaccompanied youth counted in the 2016 Point In Time count, 2 unaccompanied youth counted in

2017, and 5 unaccompanied youth counted in 2018 for Craven County.

According to the NC Balance of State CoC Application for 2018, the CoC restructured its board to greater represent the diverse groups that make up the homeless population. The CoC utilizes Coordinated Entry to track the various subpopulations and divides them up into 13 local referral zones across the 79 counties that the CoC serves. Much of the area served by the CoC is rural, and the CoC creates advertisements and hotlines to target these subpopulations and allow them to access the Coordinated Entry process.

Addressing the emergency shelter and transitional housing needs of homeless persons

The 2019 Point In Time Count has not been tallied, but it can be expected that there is an increase in the number of homeless families due to Hurricane Florence. Though many of the barriers to emergency housing in the City of New Bern and Craven County have been removed, it remains a challenge to rapidly re-house families. The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. There were 4 households with 15 children in 2017, but the numbers decreased again in 2018 at 4 homeless households and 9 persons. Of the homeless households in 2018, 4 were unsheltered, but 26 persons were in emergency shelters. It can be estimated that these numbers have increased in 2019.

Religious Community Services provides much of the shelter space for individuals and families in the County while also partnering with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills. NCWorks provides job training and assists in housing homeless veterans. Coastal Women's Shelter partners with local landlords to provide stable housing and keep children of families experiencing domestic violence in the same schools to assist these children in maintaining stability. Crossroads is the major mental health provider in the area, but the need for mental health care far surpasses the amount of assistance that Crossroads can provide. Religious Community Services has the following emergency shelter beds for homeless populations:

- Homeless Families – 4 beds
- Homeless Women – 6 beds
- Homeless Veterans – 5 beds

The Coastal Women's Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women's Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

The North Carolina Balance of State CoC's written standards focus on a Housing First model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exist Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless of an individual or family in Emergency Shelter, Transitional Housing, or Rapid Re-Housing. The CoC will seek to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing

The CoC Steering Committee has approved written standards that conform to best practices for Street Outreach, Emergency Shelter, Transitional Housing, Prevention and Rapid Rehousing, Permanent Supportive Housing, and Coordinated Entry Programs on September 6, 2016. There are additional policies for follow-ups to those that have exited Rapid Re-Housing, Anti-Discrimination, and Emergency Transfers based on the Violence Against Women Act (VAWA). The Balance of State CoC provides additional guidance to rural Continuums of Care

The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018. In addition to housing, there is a need for wrap around services for veterans. These services largely include mental health care and recovery systems for those with addictions. There are a number of instances of PTSD in the area due to the presence of the military base. Crossroads provides addiction counseling for Veterans, but they are limited to three (3) day emergency shelter stays. Volunteers will transport Veterans with addictions to Crossroads for these services. Twin Rivers Opportunities, Inc. recently received 10 VASH vouchers for Veterans, and is currently interviewing applicants for the vouchers.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Discharge policies at local hospitals are designed to prevent those leaving the hospitals from being referred to Religious Community Services. Religious Community Services supports homeless in the community through operating emergency shelters and food and clothing services for those in need. By providing other supportive services, Religious Community Services intends to assist people who may be extremely low income and help feed and clothe them so that other family income may go to rent.

Local services such as Craven-Pamlico Re-Entry Council, Children's Developmental Services Agency, and Carolina East Health work with various populations that are at-risk of becoming homeless. Wraparound services are necessary to prevent homelessness and encourage self-sufficiency. Discharge policies are

also put in place to direct low-income individuals who are at risk of homelessness to services that may assist them. There is a need for additional caseworkers to expand these services.

Discussion

Not Applicable.

DRAFT

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Eastern North Carolina lags behind the urban centers of the state economically. As a result, low- and moderate-income people have less income, and housing affordability is a greater issue in the area for all residents. Residents in protected classes can face even more housing affordability challenges, particularly when they cannot prove discrimination.

The most common fair housing complaint in the City of New Bern, as is the case nationally, is on the basis of disability. In Eastern North Carolina, there have been multiple instances of residents that faced evictions because landlords were unwilling to provide reasonable accommodations.

Transportation is a common barrier to affordable housing in the area. The local public transit system is unreliable. To access services and employment, residents must live near service providers and employers.

One of the major barriers to affordable housing in the City of New Bern is that cases go largely unreported. Though there are likely more instances of discrimination in the area, very few complaints are filed and little data is available on the types of complaints.

Hurricane Florence has also affected access to fair housing in the region. Many affordable housing units were destroyed in the Hurricane. This has resulted in the relocation of low- and moderate-income people. Following these relocations, people often find themselves farther away from the services.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of New Bern intends to address housing affordability issues with the construction of new affordable housing. New construction will increase the supply for housing for low- and moderate-income persons. Additional units will also be targeted to housing those displaced by Hurricane Florence.

The Housing Authority of the City of New Bern provides reasonable accommodations for its residents upon request. There is a need for additional accessibility improvements, which the City will undertake over the course of the Five Year Consolidated Plan.

The City of New Bern intends to partner with CARTS, the local transit agency, to improve services and transit-related infrastructure. CARTS has adopted a strategic transit plan to increase ridership, which the City will support with supplemental infrastructure projects.

To address the issue of unreported complaints, the City will conduct education and outreach on fair housing so that residents can know their rights and be aware of the instances when those rights are violated.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of New Bern has developed the following actions planned to: address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the City of New Bern and social service providers, a number of significant obstacles remain to meeting underserved needs. With funding resources being scarce, funding becomes the greatest obstacle for the City of New Bern to meet its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, and agencies. Through its planning efforts, the City will use its limited resources to address the City of New Bern's greatest needs and improve the quality of life for its residents. The following obstacles need to be overcome in order to meet underserved needs:

- Lack of decent, safe, sound, and affordable owner and renter housing.
- High cost of construction and rehabilitation work, exacerbated by Hurricane Florence.
- Aging in place population who need accessibility improvements.
- Need major rehabilitation of the City's aging housing stock.
- The increasing number of vacant and abandoned properties, exacerbated by Hurricane Florence.
- Low wages in the service and retail sector job market.
- Displaced residents from Hurricane Florence.

Actions planned to foster and maintain affordable housing

To foster and maintain affordable housing, the City of New Bern proposes the following Five-Year Goals and Strategies:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

The City of New Bern intends to reprogram previous year's CDBG funds into housing construction to meet the need for affordable housing. The City will target this strategy to its Greater Five Points Redevelopment Area.

The City of New Bern will continue to work with the City's Human Rights Commission during this program year to again provide education and outreach.

Actions planned to reduce lead-based paint hazards

The revised Federal Lead-Based Paint Regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The City of New Bern will comply with Title 24, Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

The City of New Bern reviewed the Blood Lead Level Screening Plan provided through the North Carolina Department of Health and Human Services – North Carolina Childhood Lead Poisoning Prevention Program (CLPPP). Additionally, the City reviewed the Blood Lead Level testing data provided through the Center for Disease Control and Prevention – Childhood Lead Poisoning Prevention Program.

If the City of New Bern carries out a rehabilitation program, it will ensure that the following will be done:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

If the City funds any rehabilitation projects, the City will to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and

understand their responsibilities.

- Staff properly determines whether proposed projects are exempt from some or all lead-based paint safety requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.

Actions planned to reduce the number of poverty-level families

According to the 2013-2017 American Community Survey, approximately 20.3% of New Bern's residents live in poverty. Female-headed households with children are particularly affected by poverty at 25.5%, and 36.9% of all youth under the age of 18 were living in poverty.

The City's anti-poverty strategy is based on attracting a range of businesses and supporting workforce development, including job-training services for low-income residents. In addition, the City's is going to continue to partner with local social service organizations that target low-income residents.

Planned economic development and anti-poverty programs include:

- Job-training services through NCWorks.
- Partnerships for job training with Craven Community College at the VOLT Center.
- Development of new commercial/industrial facilities.
- Homeless prevention services.
- Promotion of new job opportunities.

Actions planned to develop institutional structure

The City of New Bern works with the following agencies to enhance coordination:

- **City of New Bern – Development Services** - oversees the CDBG and HOME programs.
- **Housing Authority of the City of New Bern** - oversees the improvements to public housing communities.
- **Twin Rivers Opportunities, Inc.** - oversees the Section 8 Housing Choice Voucher Program and the development of scattered site affordable housing.
- **Social Services Agencies** - the City provides funds to address the needs of low- and moderate-income persons.
- **Housing Providers** - the City provides funds to rehabilitate and develop affordable housing for low- and moderate-income families and individuals.
- **North Carolina Balance of State CoC** - oversees the Continuum of Care Network for 79 counties including Craven County. For planning purposes, the CoC is divided into thirteen (13) regions. Craven County is located in Region 13.

As part of the CDBG application planning process, local agencies, and organization are invited to submit proposals for CDBG funds for eligible activities. These groups participate in the planning process by attending the public hearings, informational meetings, and completing survey forms.

Actions planned to enhance coordination between public and private housing and social service agencies

Public Institutions: The City will act as a clearinghouse and facilitator for many of the activities described in the annual action plan. As the local unit of government, the City is empowered to apply for and administer certain types of grants. Support from the City, expressed as a certification of consistency or some other instrument, may be all that is required for some activities. Other activities will involve the more direct participation of the City for funding, acquisition of land or buildings, or in convening meetings of various agencies to iron out differences or strategies on how to seize opportunities. The City will continue to administer the CDBG program.

The Housing Authority of the City of New Bern administers public housing. Twin Rivers Opportunities, Inc. administers Section 8 Rental Assistance Programs in the City. This Authority is responsible for the management and maintenance of public housing units. The Housing Authority will continue in its efforts to modernize these public housing units in order to provide decent, affordable housing in the City.

Non-Profit Organizations: Non-profit housing agencies play a role in the implementation of this plan. Through the construction of new housing, and the rehabilitation of existing units, these agencies access financing sources such as the Low Income Housing Tax Credit, Greenleaf Funding, and charitable contributions that increase the supply of affordable housing. While some groups focus on the rehabilitation of single units for resale to first time homebuyers, others have attempted to create assisted rental developments. In the future, the union of such groups with social service agencies that serve specific special needs populations will address the Five Year Consolidated Plan strategy for creation of supportive housing and affordable housing opportunities.

Non-profit educational institutions provide an important partnership for the City. Craven Community College is currently partnering with the City of New Bern on the construction of the VOLT Center. Craven Community College will provide job and vocational training at the center, which is located in the Greater Five Points Redevelopment Area.

Social service agencies are a link between the provision of housing and the population it is intended to serve. The agencies work directly with providers of services to persons with special needs including: mental health, mental retardation, elderly, drug and alcohol addiction and families that are at-risk of becoming homeless. Although these agencies cannot provide housing, they can direct housing efforts where needed and are integral in the planning of housing and services for target populations. Emergency shelters, including the Religious Community Services and Coastal Women's Shelter, will continue to provide shelter for the homeless.

Private Industry: Several lending institutions cooperate with the City to provide funding for downtown improvements. Those lending institutions play an important role by providing financing that would not otherwise be available. Additionally, the private businesses located in the area contributed to the Hurricane cleanup in Downtown New Bern.

Discussion:

The Monitoring Plan represents the City of New Bern's strategy for overseeing the activities of entities that carry out CDBG assisted activities. The Monitoring Plan identifies the following:

- The organizations to be monitored
- The issues to be explored and the methodology to be utilized in conducting the monitoring
- Identification of the specific Development Services staff members that will assume responsibility for monitoring
- The follow-up measures to be followed in communicating the results of the monitoring to affected organizations and the methods that will be utilized to obtain feedback from affected organizations

The CDBG monitoring will be carried out at two (2) separate levels. First, the City will conduct an internal monitoring to review the homeowner rehab program and to ensure that the CDBG Program is being administered in accordance with CDBG and other federal regulatory and statutory requirements. Second, the City will conduct an external monitoring to review the activities of its sub-recipients.

The purpose of the City's monitoring efforts is:

- to identify and correct issues that prevent the City from achieving full compliance with the regulatory requirements of the CDBG Program and other Federal requirements before deficiencies lead to HUD monitoring findings, and
- to learn more about the strengths and weaknesses of the various organizations that plays a role in the City's CDBG program and to use this knowledge as the basis for structuring future CDBG activities.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of New Bern receives an annual allocation of CDBG funds. Since the City receives this federal allocation the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income	\$0.00

Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%



NEW BERN

CITY OF NEW BERN

SF 424 FORMS

DRYTEXT

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

B-19-NC-37-0025

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of New Bern

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

56-6000235

*** c. Organizational DUNS:**

0755472980000

d. Address:

*** Street1:**

303 First Street

Street2:

*** City:**

New Bern

County/Parish:

Craven County

*** State:**

NC: North Carolina

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

28560-5505

e. Organizational Unit:

Department Name:

Dept. of Development Services

Division Name:

Community & Economic Dev.

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

D'Aja

Middle Name:

*** Last Name:**

Fulmore

Suffix:

Title:

Community Development Coordinator

Organizational Affiliation:

*** Telephone Number:**

252-639-7586

Fax Number:

*** Email:**

fulmored@newbernnc.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG)/Entitlement Grant

* 12. Funding Opportunity Number:

CPD-19-01

* Title:

Notice CPD-19-01: Guidance on Submitting Consolidated Plans and Annual Action Plans for FY 2019

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan for the Community Development Block Grant Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="234,803.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="234,803.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of New Bern	06/11/2019



CERTIFICATIONS

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701 u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

6/11/2019

Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan – It is following a current consolidated plan that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) FY 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws – It will comply with applicable laws.


Signature of Authorized Official

6/11/2019
Date

City Manager
Title

DRAFT

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

DRAFT



RESOLUTION

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMAN OF THE CITY OF NEW BERN:

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of New Bern that under Fiscal Year 2019, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$234,803; and

WHEREAS, the City of New Bern's Department of Development Services has prepared a Five Year Consolidated Plan and Annual Action Plan for Fiscal Years 2019 - 2023, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City's Five Year Consolidated Plan; and

WHEREAS, a draft of the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan were on public display from May 10, 2019 through June 10, 2019 and the City held a series of public meetings and hearings on the said Plans and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document

NOW THEREFORE, BE IT RESOLVED:

SECTION 1. That the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan for the Fiscal Year 2019 CDBG Program, copies of which are attached hereto and incorporated hereby by reference, are hereby in all respects APPROVED and the City Recorder/Treasurer is hereby directed to file a copy of said Five Year Consolidated Plan and Annual Action Plan for Fiscal Year 2019 with the Official Minutes of this Meeting of this Board

SECTION 2. That the City is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant Program with Federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and other assurances as set forth under the certifications.

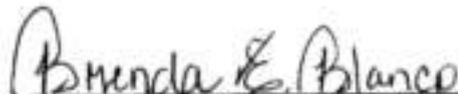
SECTION 3. That the City Manager, on behalf of the City of New Bern, North Carolina, is AUTHORIZED to file an Application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available funds to carry out the CDBG Program in the amount of \$234,803; and its further AUTHORIZED to act as the authorized representative of the City of New Bern to sign any and all documents in regard to these programs.

SECTION 4. That the City Manager, on behalf the City of New Bern, North Carolina, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.

ADOPTED this 11th day of June 2019.



DANA E. OUTLAW, MAYOR



BRENDA E. BLANCO, CITY CLERK

DRAFT



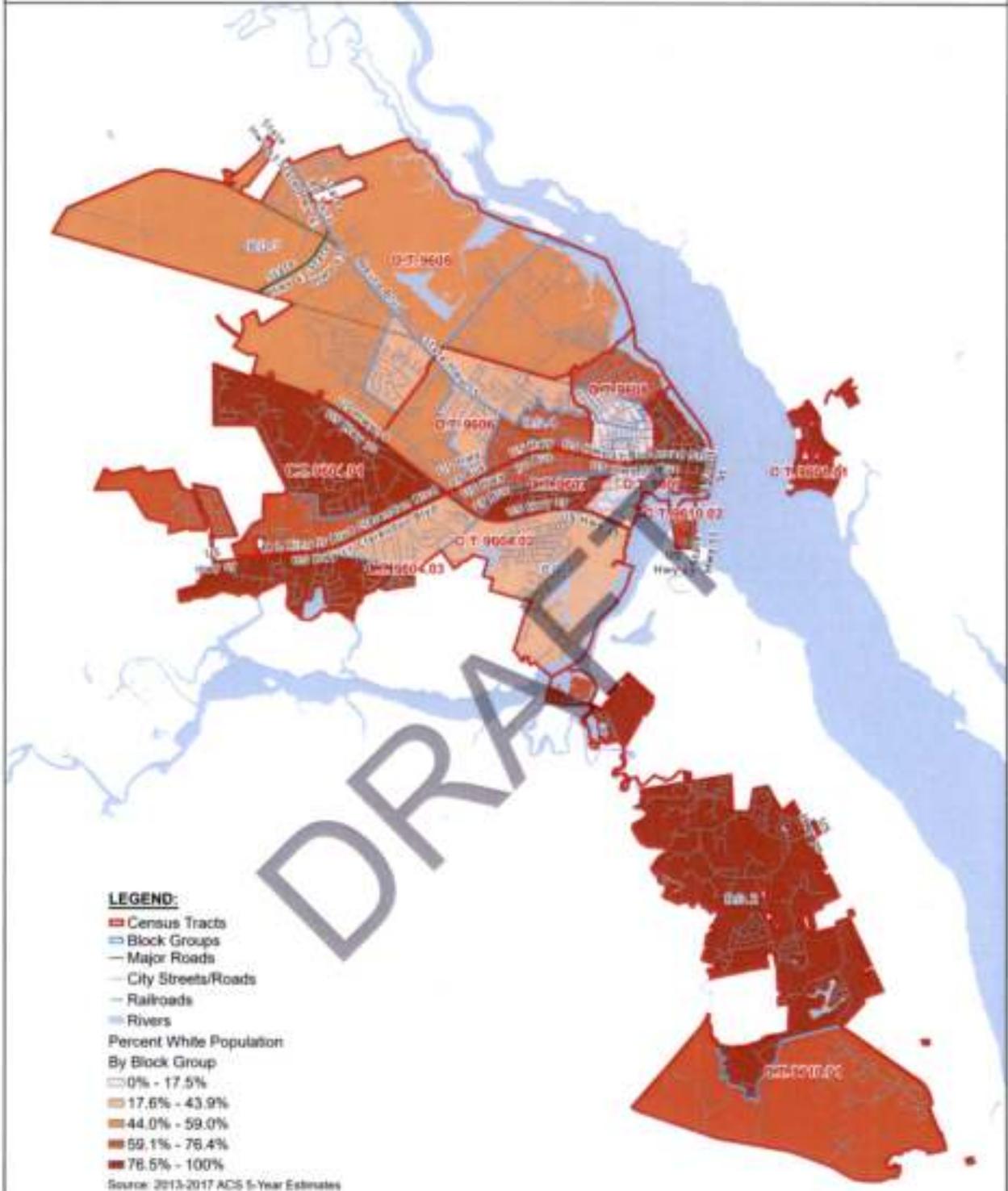
NEW BERN

CITY OF NEW BERN

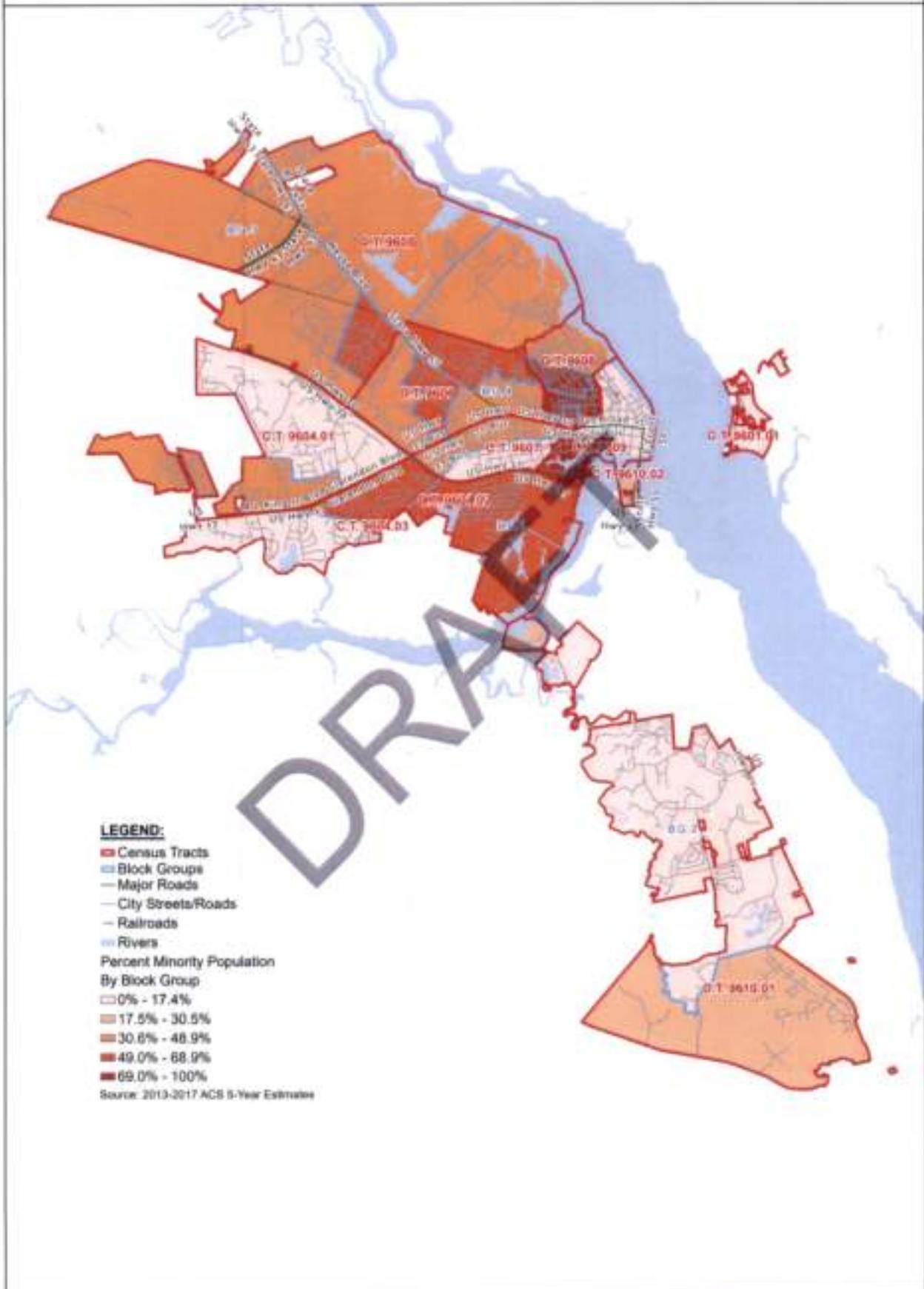
MAPS

DRAFT

CITY OF NEW BERN, CRAVEN COUNTY, NC PERCENTAGE OF WHITE POPULATION BY BLOCK GROUPS



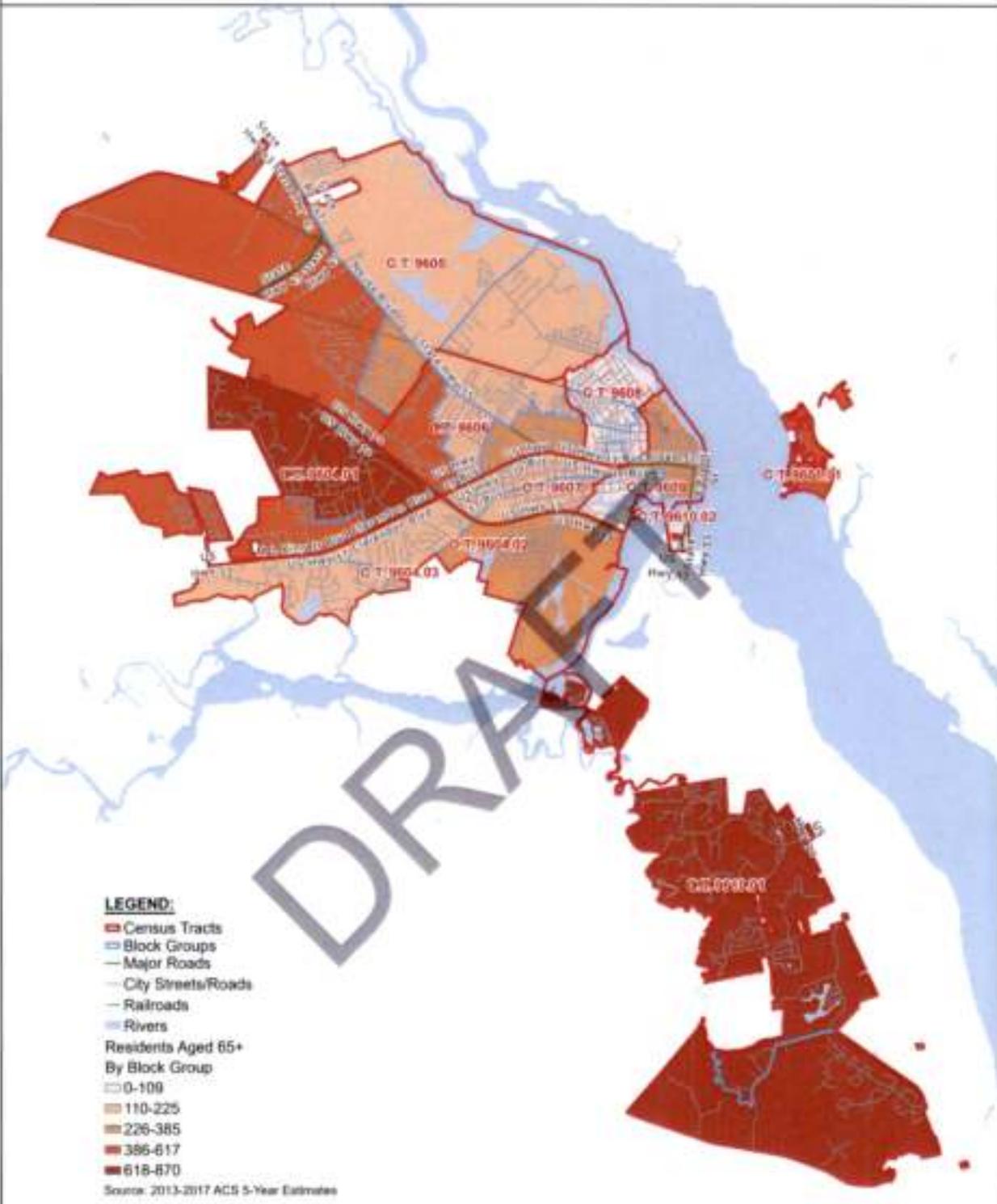
CITY OF NEW BERN, CRAVEN COUNTY, NC MINORITY POPULATION PERCENTAGE BY BLOCK GROUPS



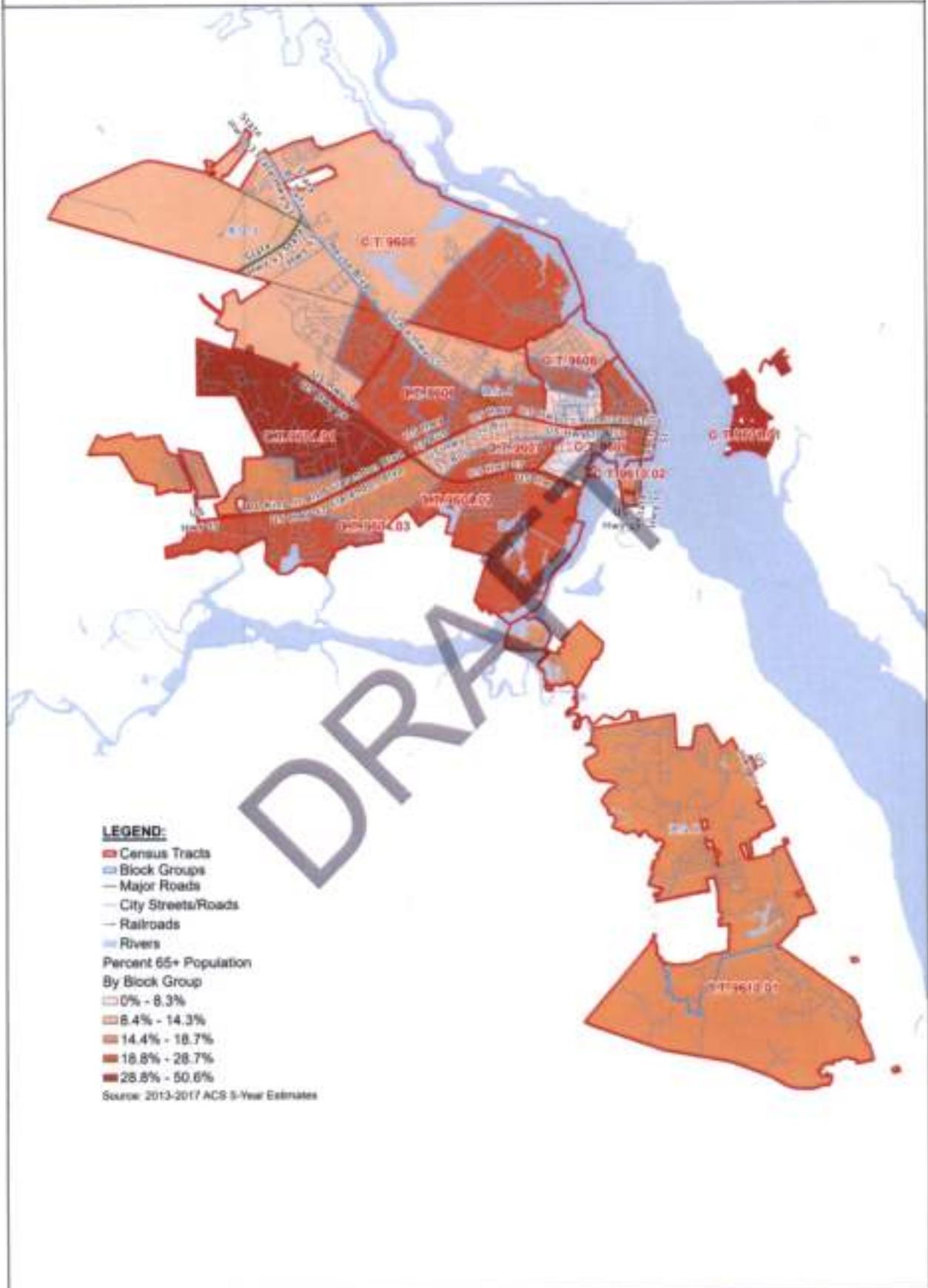
0 0.35 0.7 1.4 2.1 2.8 Miles

**URBAN
DESIGN
VENTURES**

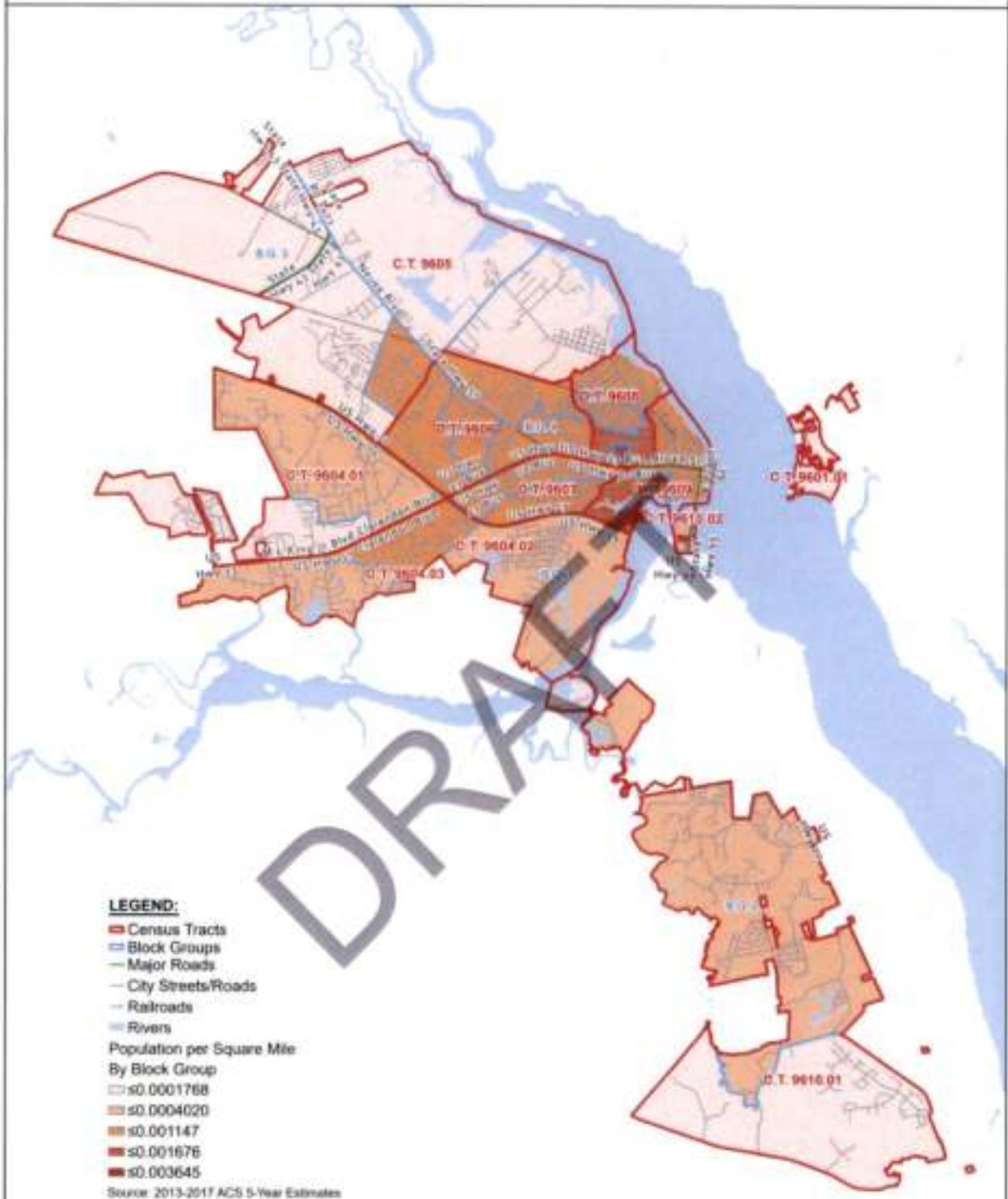
CITY OF NEW BERN, CRAVEN COUNTY, NC NUMBER OF RESIDENTS AGED 65+ BY BLOCK GROUPS



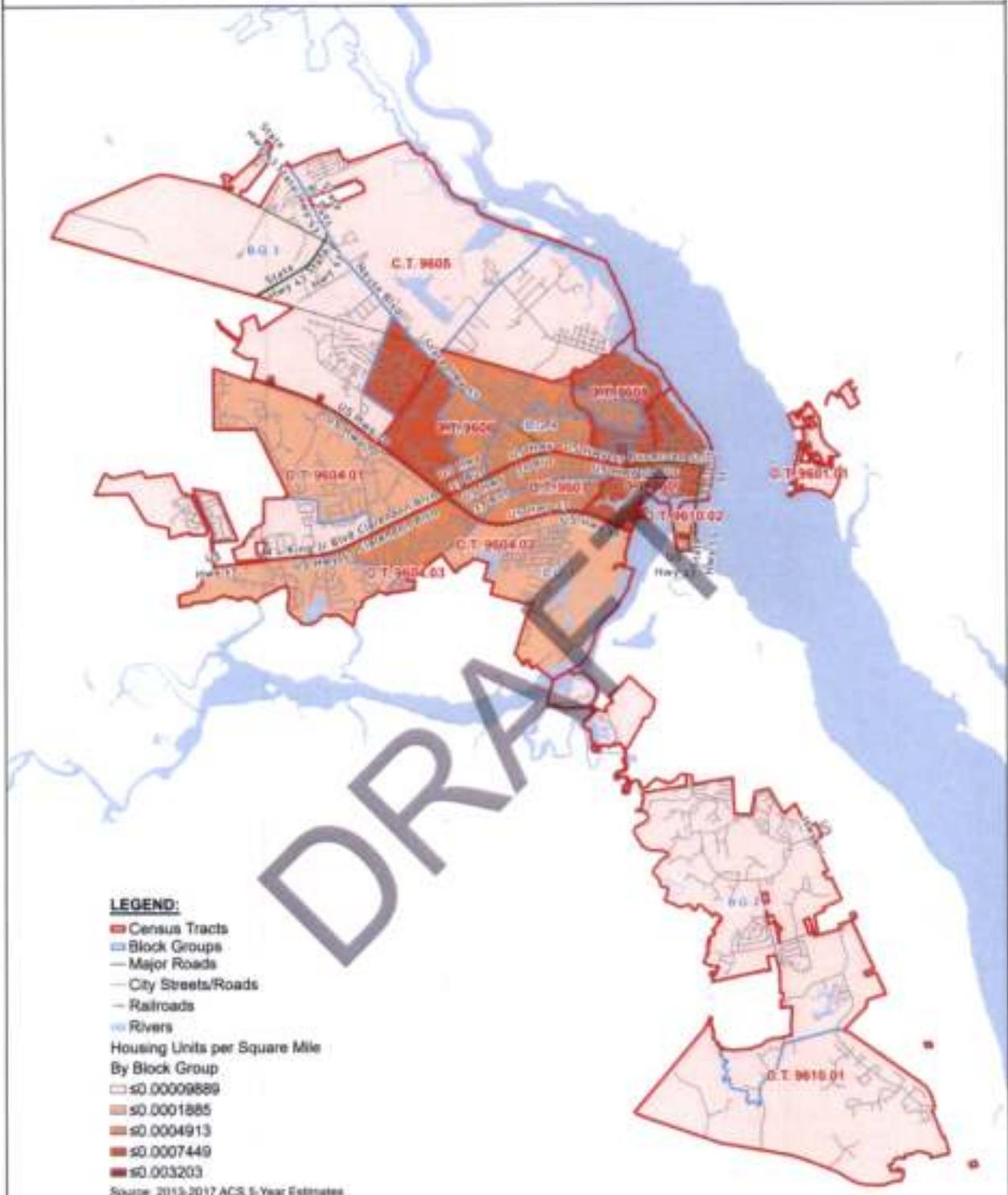
CITY OF NEW BERN, CRAVEN COUNTY, NC PERCENTAGE AGED 65 AND OVER BY BLOCK GROUPS



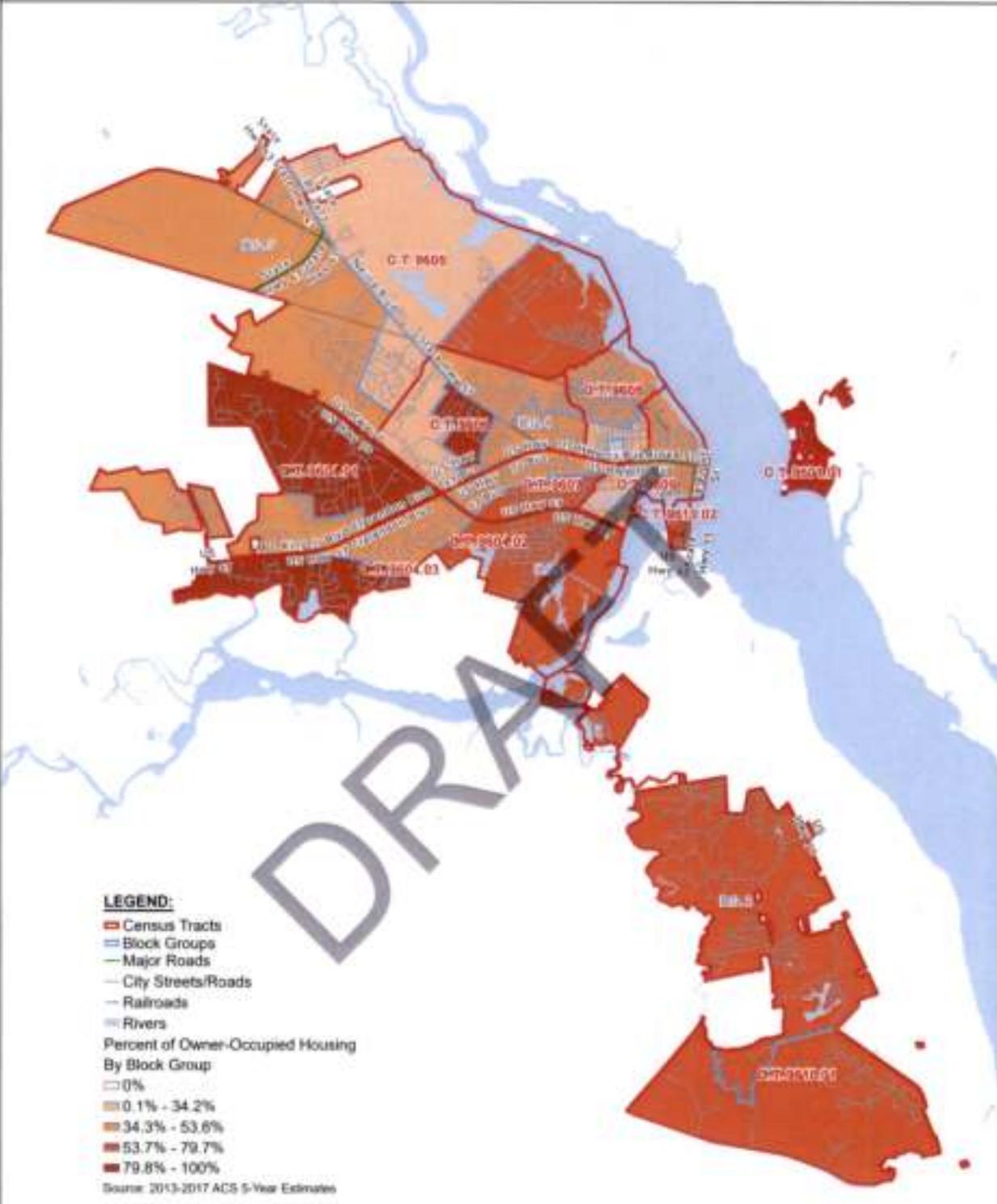
CITY OF NEW BERN, CRAVEN COUNTY, NC POPULATION DENSITY BY BLOCK GROUPS



CITY OF NEW BERN, CRAVEN COUNTY, NC HOUSING UNIT DENSITY BY BLOCK GROUPS



CITY OF NEW BERN, CRAVEN COUNTY, NC OWNER-OCCUPIED HOUSING BY BLOCK GROUPS



LEGEND:

- Census Tracts
- Block Groups
- Major Roads
- City Streets/Roads
- Railroads
- Rivers

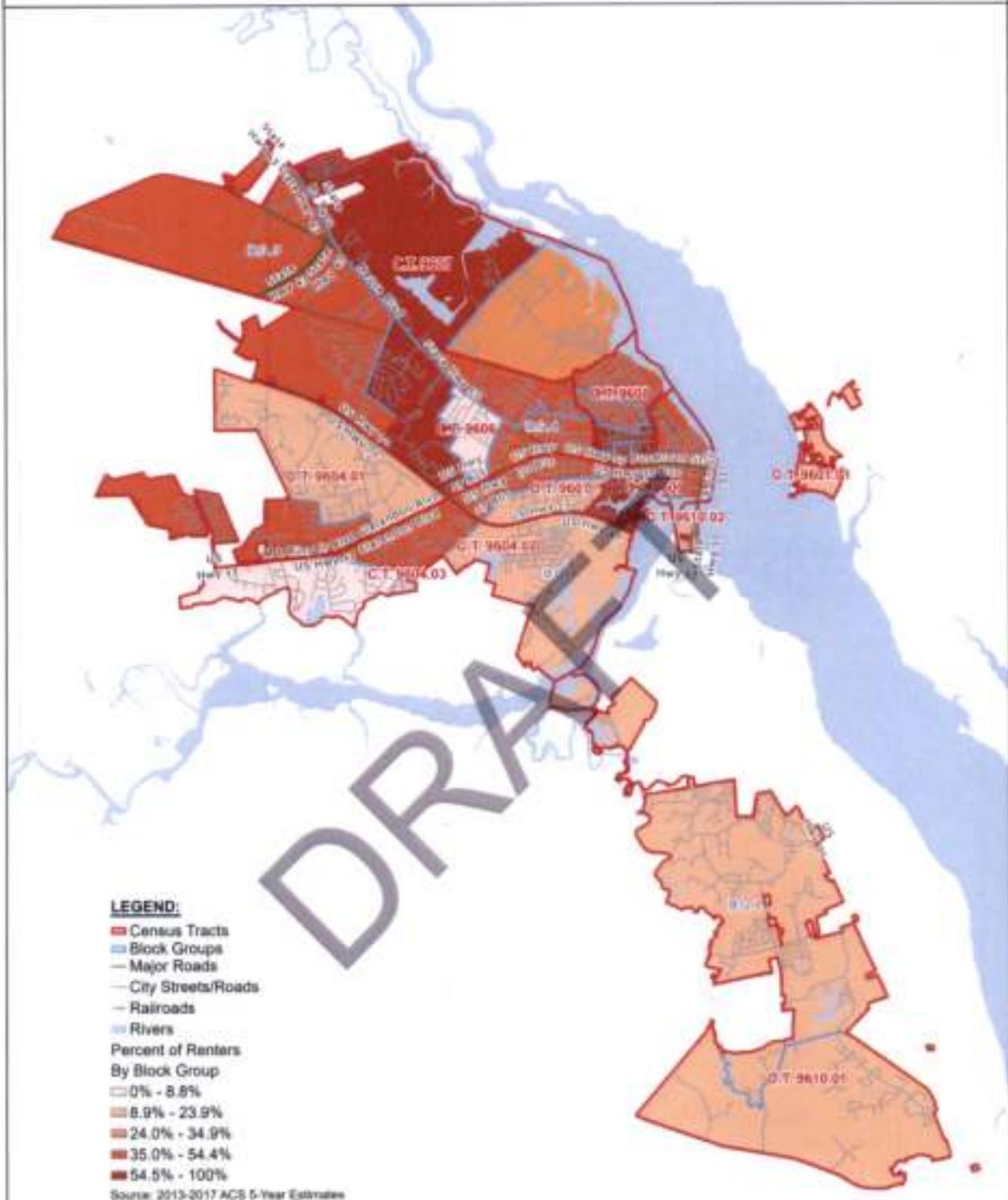
**Percent of Owner-Occupied Housing
By Block Group**

- 0%
- 0.1% - 34.2%
- 34.3% - 53.6%
- 53.7% - 79.7%
- 79.8% - 100%

Source: 2013-2017 ACS 5-Year Estimates



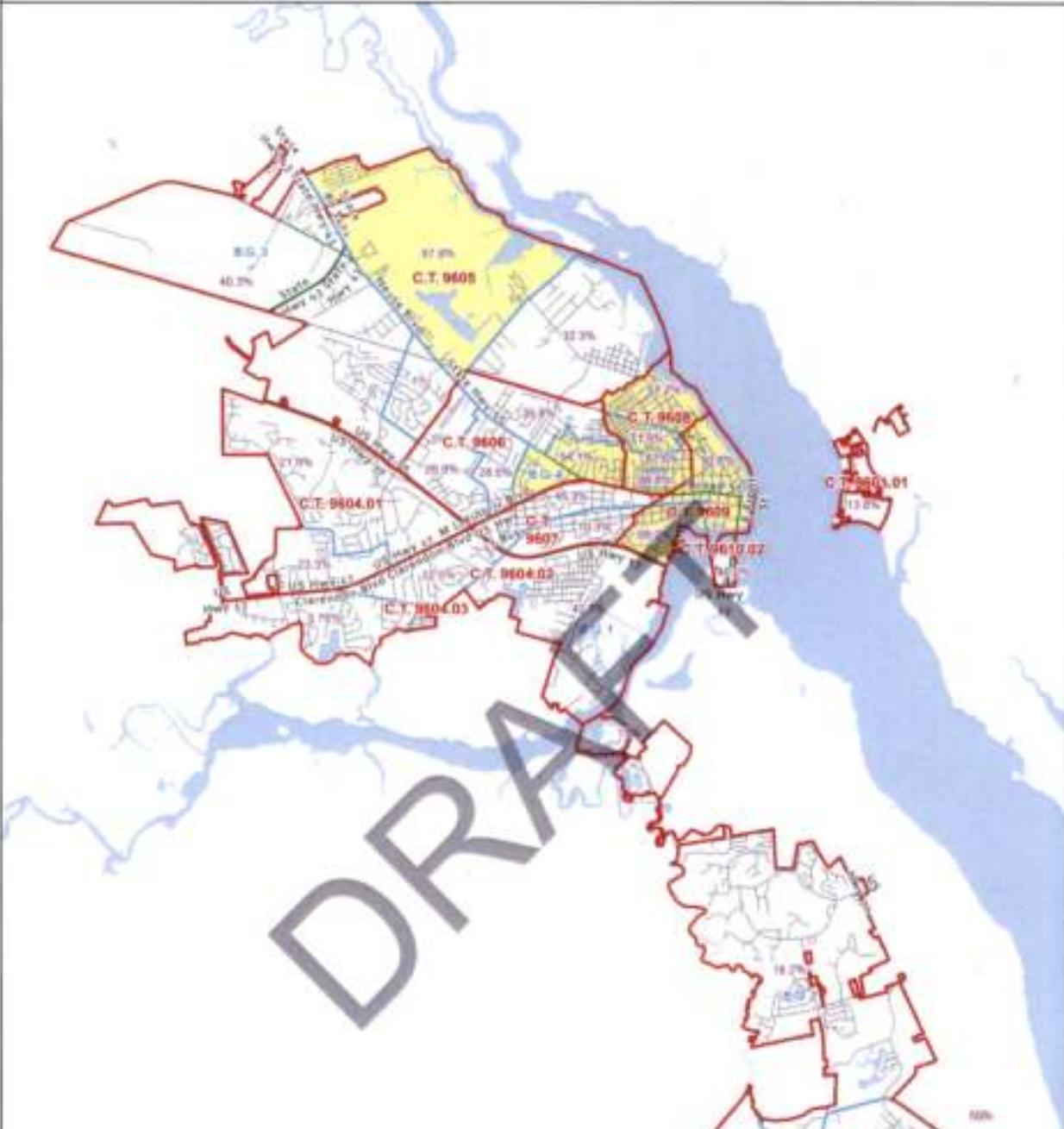
CITY OF NEW BERN, CRAVEN COUNTY, NC RENTER-OCCUPIED HOUSING BY BLOCK GROUPS



0 0.35 0.7 1.4 2.1 2.8 Miles

**URBAN
DESIGN
VENTURES**
MULTI-SCALE EXPERIENCE

CITY OF NEW BERN, CRAVEN COUNTY, NC 2019 CENSUS TRACTS/BLOCK GROUPS MAP



LEGEND

- ▭ Census Tracts
- ▭ Block Groups
- City Street/Road
- Railroads
- ▬ Rivers/Streams

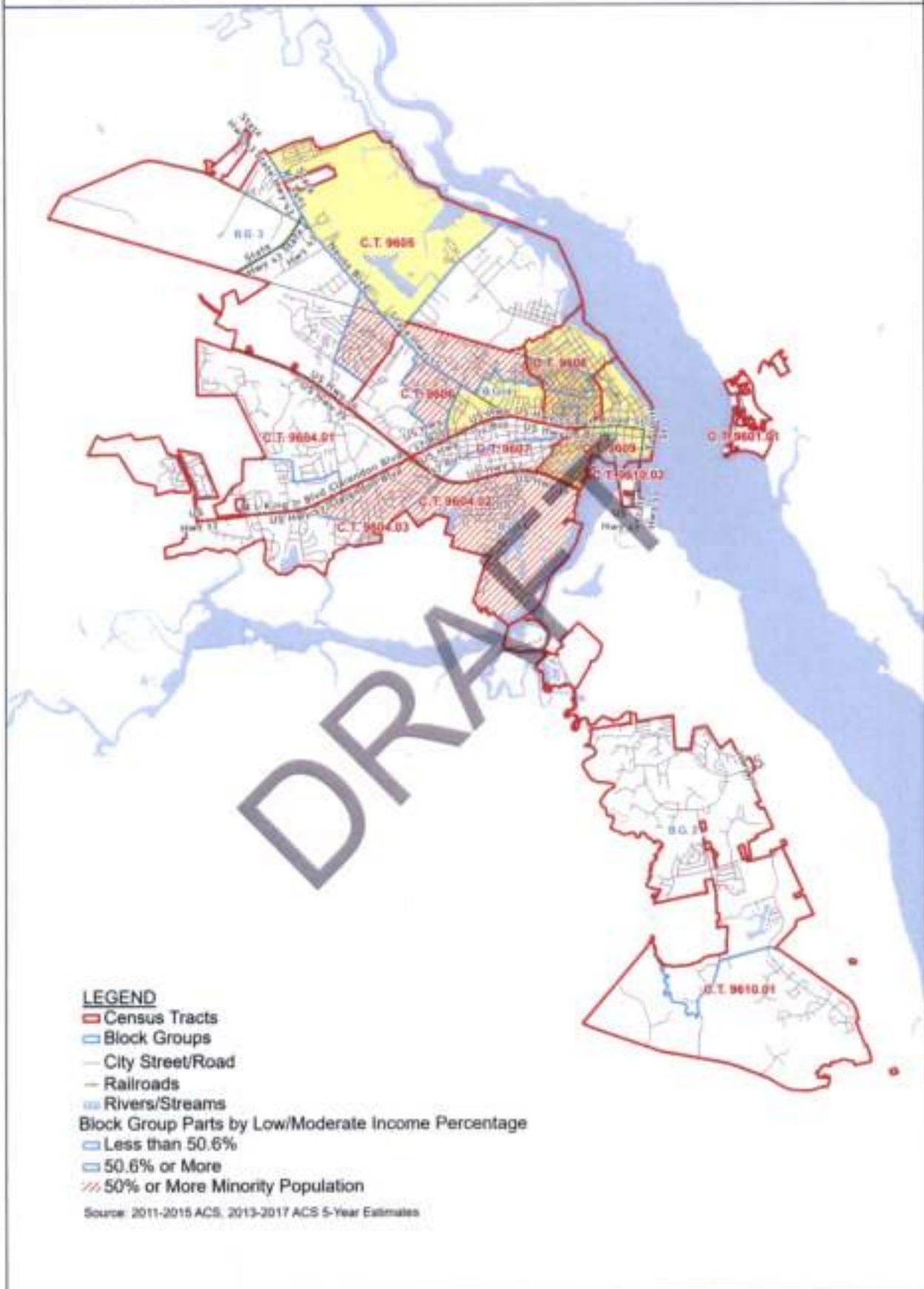
Block Group Parts by Low/Moderate Income Percentage

- ▭ Less than 50.6%
- ▭ 50.6% or More

Source: 2011-2015 ACS



CITY OF NEW BERN, CRAVEN COUNTY, NC LOW/MOD INCOME AND MINORITY POPULATION MAP





COMMUNITY OUTREACH



**FIRST
PUBLIC HEARING**

February 19th, 2019

**PUBLIC HEARING NOTICE
CITY OF NEW BERN, NORTH CAROLINA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
(CDBG PROGRAM)**

Notice is hereby given that the City of New Bern, NC will hold a public hearing on **Tuesday, March 5, 2019 at 6:00 PM**, prevailing time, in the West New Bern Recreation Center Gym at 1225 Pinetree Drive, New Bern, NC 28562. The West New Bern Recreation Center Gym is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate any resident in order for them to participate in the public hearing, including translation services, please call the City of New Bern Community and Economic Development Department at (252) 639-7580, to make those arrangements, or for persons who may have a hearing impediment, please contact 7-1-1 for Relay North Carolina TDD.

The purpose of this public hearing is to gather information and determine needs for the City of New Bern in order to prepare the City's Five Year Consolidated Plan for FY 2019-2023, and the Annual Action Plan for FY 2019. The City must submit these plans to the U.S. Department of Housing and Urban Development for the use of Community Development Block Grant (CDBG) Entitlement Funds. The hearing will be used to solicit the views and comments of individuals and organizations concerning the housing, community and economic development, and fair housing needs in the City of New Bern.

The City of New Bern anticipates to be notified by the U.S. Department of HUD that it is eligible to receive a CDBG entitlement grant in the approximate amount of \$242,771 for FY 2019, based on the previous FY 2018 CDBG allocation. Funding is contingent upon the release by HUD of the allocation of funds for the FY 2019 CDBG program. In order to receive those funds, the City of New Bern must prepare a Five Year Consolidated Plan and a One Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of New Bern. The City will be preparing its CDBG applications and it intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process. If interested in being added to the CDBG application mailing list, contact Amanda Ohlensehler, Economic and Community Development Manager, at (252) 639-7580.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities (including the removal of architectural barriers); demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental reviews; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of the expenditure of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of CDBG funds to address those needs over the next five (5) years. Written or oral

comments may be directed to Amanda Ohlensehlen, Community and Economic Development Manager, 303 First Street, PO Box 1129, New Bern, NC 28563 or via phone at (252) 639-7580.

Mr. Dana Outlaw
Mayor

Note to Sun Journal:

Please run (legal classified notice) beginning on February 21, 2019 Through March 5, 2019.

Received by the Sun Journal on _____ day of _____, 2019.

BY: _____

TIME: _____

Please send affidavit of publication and tear sheet to:

Amanda Ohlensehlen

Community & Economic Development Manager

Development Services

P.O. Box 1129

New Bern, NC 28560

Page : 1 of 2 06/14/2019 14:02:47

Order Number : 15499683
PO Number :
Customer : 89029 City of New Bern - Legals
Contact : ACCOUNTS PAYABLE
Address1 : PO Box 1129
Address2 :
City St Zip : New Bern NC 28563
Phone : (252) 639-2717
Fax : (252) 636-4108

Printed By : Gwen Landry
Entered By : Gwen Landry

Keywords : CDBG Program
Notes :
Zones :

Ad Number : 16975453
Ad Key :
Salesperson : GL - Gwen Landry
Publication : New Bern Sun Journal
Section : Classifieds
Sub Section : Classifieds
Category : 015 Legal Notices
Dates Run : 02/21/2019-02/21/2019
Days : 1
Size : 2 x 7.88, 71 lines
Words : 627
Ad Rate : L1
Ad Price : 309.36
Amount Paid : 0.00
Amount Due : 309.36

**PUBLIC HEARING NOTICE
CITY OF NEW BERN, NORTH CAROLINA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
(CDBG PROGRAM)**

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The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities (including the removal of architectural barriers); demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities;

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All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of CDBG funds to address those needs over the next five (5) years. Written or oral comments may be directed to Amanda Ohlenschien, Community and Economic Development Manager, 303 First Street, PO Box 1129, New Bern, NC 28563 or via phone at (252)639-7580.

Mr. Dana Guthrie
Mayor

February 21, 2019 (adv)

DRAFT



**CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN**

Public Hearing, Tuesday, March 5, 2019 @ 6:00 PM

West New Bern Recreation Center Gym, 1225 Pinetree Drive, New Bern, NC 28562

Name	Organization	Phone Number	Email Address
Maura Cho		(252) 670-0412	maurachonb@gmail.com
Matt Haglund	Urban Design Ventures	(412) 461-6916	matt@urbandesignventures.com
D'Aja Fulmore	City of New Bern Dev Services	770-688-7730	fulmore.d@newbernnc.gov
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
Amanda Ohlensehler	City of NB Dev. Services	639-7580	ohlensehler@newbernnc.gov

**CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN &
FY 2019 ANNUAL ACTION PLAN**

SUMMARY OF PUBLIC HEARING

Date of Hearing: Tuesday, March 5, 2019

Time of Hearing: 6:00 PM

Place of Hearing: West New Bern Recreation Center, 1225 Pinetree Drive

Amanda Ohlensehlen, Community & Economic Development Manager, opened the Public Hearing at 6:00 PM. She welcomed residents and introduced herself and the City's two (2) Consultants from Urban Design Ventures, LLC (UDV).

Walt Haglund from UDV described the Community Development Block Grant (CDBG) Program and what are eligible activities and projects for funding. He mentioned that the Federal Government has not released the FY 2019 CDBG allocation funds.

Based on last year's allocation, the City of New Bern can anticipate that it should receive between \$200,000 and \$250,000 for FY 2019.

He explained the time schedule and that this is the first of two (2) public hearings. This first hearing is on the needs of the City of New Bern and what the residents of the City think should be a priority for the City of New Bern.

Amanda Ohlensehlen opened the hearing for questions from residents.

Ms. Maria Cho, representing the Redevelopment Commission stated that the City should invest its CDBG funds in housing and infrastructure improvements in the Greater Five Points Neighborhood. This is an area in need of redevelopment assistance and a target area designated by the City.

A discussion was held on specific needs and projects to revitalize the neighborhood.

Amanda Ohlensehlen asked if there were any more comments or questions. There being none, the Public Hearing was adjourned at 6:22 PM.

See attached sign-in sheet.



SECOND PUBLIC HEARING

**NOTICE OF PUBLIC HEARING
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN AND
FY 2019 ANNUAL ACTION PLAN
FOR THE CITY OF NEW BERN, NORTH CAROLINA**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on Tuesday, June 4, 2019 at 6:00 PM, in the:

**Development Services Conference Room
303 First Street
New Bern, NC 28560**

The Development Services Office and the Conference Room are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the public hearing, including a Spanish or Karen interpreter, please call Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586. To make arrangements for the hearing impaired, call 7-1-1 for Relay North Carolina TDD.

The purpose of the public hearing is to present the City of New Bern's FY 2019-2023 Five Year Consolidated Plan for its housing and community development needs and FY 2019 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. The City intends to submit its FY 2019 Annual Action Plan in the amount of \$234,803 for Community Development Block Grant funds. The FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan will be submitted to HUD on or before June 14, 2019.

In order to obtain the views of residents, public agencies, and other interested parties, the City of New Bern will place its FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan on display from May 10, 2019 through June 10, 2019, at the following locations during normal operational hours:

**City of New Bern City Hall
City Clerks' Office
300 Pollock Street
New Bern, NC 28560**

**Office of the Department of Development Services
303 First Street
New Bern, NC 28560**

**New Bern-Craven County Public Library
400 Johnson Street
New Bern, NC 28560**

The Community Development Block Grant (CDBG) budget for FY 2019 can be accessed at the City of New Bern website: <http://www.newbern-nc.org>.

These plans will be available for examination during normal business hours of operation for a period of thirty (30) days until June 10, 2019. The plans will be submitted to the Board of Aldermen on June 11, 2019 at which time these documents will be presented to the City of New Bern Board of Aldermen for approval at its regular Board Meeting.

The Proposed Five Year Consolidated Plan and FY 2019 Annual Action Plan were prepared after conducting a public hearing on housing and community development needs, meetings with housing provider agencies, meetings with the City's staff and officials, and the result of a community wide survey questionnaire.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds.

All interested persons, groups, and organizations are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the proposed plans and uses of Federal funds under the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan. Written comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New Bern, NC 28560, (252) 639-7586. Persons with learning and/or speech impediments may contact the City via 7-1-1.

Mr. Dana E. Outlaw, Mayor

DRAFT

Page : 1 of 2 05/03/2019 13:42:23
Order Number : 15502039
PO Number :
Customer : 89029 City of New Bern - Legals
Contact : ACCOUNTS PAYABLE
Address1 : PO Box 1129
Address2 :
City St Zip : New Bern NC 28563
Phone : (252) 639-2717
Fax : (252) 636-4108
Printed By : Gwen Landry
Entered By : Gwen Landry
Keywords : Public Hearing - 6/5/19
Notes :
Zones :

Ad Number : 16983591
Ad Key :
Salesperson : GL - Gwen Landry
Publication : New Bern Sun Journal
Section : Classifieds
Sub Section : Classifieds
Category : 015 Legal Notices
Dates Run : 05/09/2019-05/09/2019
Days : 1
Size : 2 x 9.10, 82 lines
Words : 592
Ad Rate : L1
Ad Price : 350.32
Amount Paid : 0.00
Amount Due : 350.32

**NOTICE OF PUBLIC HEARING
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN AND
FY 2019 ANNUAL ACTION PLAN
FOR THE CITY OF NEW BERN, NORTH CAROLINA**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on Tuesday, June 4, 2019 at 6:00 PM, in the:

**Development Services Conference Room
303 First Street
New Bern, NC 28560**

The Development Services Office and the Conference Rooms are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the public hearing, including a Spanish or Karen interpreter, please call Ms. U'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586. To make arrangements for the hearing impaired, call 7-1-1 for Relay North Carolina TDD.

The purpose of the public hearing is to present the City of New Bern's FY 2019-2023 Five Year Consolidated Plan for its housing and community development needs and FY 2019 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. The City intends to submit its FY 2019 Annual Action Plan in the amount of \$234,803 for Community Development Block Grant funds. The FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan will be submitted to HUD on or before June 14, 2019.

In order to obtain the views of residents, public agencies, and other interested parties, the City of New Bern will place its FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan on display from May 10, 2019 through June 10, 2019, at the following locations during normal operational hours:

**City of New Bern City Hall
City Clerks' Office
300 Pollock Street
New Bern, NC 28560**

**Office of the Department of Development Services
303 First Street
New Bern, NC 28560**

**New Bern-Craven County Public Library
400 Johnson Street
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Mr. Dana E. Outlaw, Mayor

May 9, 2019 (adv)

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FY 2019 ANNUAL ACTION PLAN
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Sign In Sheets
Five-Year Plan (Public Hearing)
Tuesday, June 4, 2019

<u>NAME</u>	<u>EMAIL</u>	<u>PHONE</u>
D'Aja Fulmore, Development Services	fulmore.d@newbernnc.gov	252-639-7586



NEW BERN
CITY OF NEW BERN

300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Aldermen

Sabrina Bengel
Janeesha Harris
Robert V. Aster
Johnnie Ray Kirusey
Barbara J. Best
Jeffrey T. Odham

Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager

Public Hearing Minutes

Tuesday, June 4, 2019

Opening

D'Aja Fulmore opened the public hearing for the City of New Bern 's Draft Five-Year Consolidated Plan, held at Development Services Boardroom on May 21, 2019.

No Attendees were present.

No Comments were received.

The Public Hearing closed at 7pm.



NEW BERN

CITY OF NEW BERN

RESIDENTIAL AGENCY SURVEYS

DRAFT

CITY OF NEW BERN, NC CDBG PROGRAM AGENCIES/ORGANIZATIONS NEEDS SURVEY

Name of Agency/Organization: Coastal Women's Shelter

Address: 1333 S. Glenburne Road

Contact: Tova Hairston

Title: Executive Director

Phone: 252-638-4509 Fax: 252-638-1298 E-Mail: cwsdirector@coastalwomensshelter.net

Brief description of programs your agency provides: (Attach any brochures)

- emergency shelter
- crisis line
- court advocacy
- crisis counseling
- therapy services
- educational assistance

Does your organization provide any services or programs for the following?

Social/Human Services:

Housing:

Planning:

Community Development:

Economic Development:

Business Loans:

Job Training:

Other:

Please respond to the following questions if they apply to your agency or organization.

The clientele your program(s) serve? I.e. Low income, elderly, disabled, etc.

(all) victims of domestic violence

Are there any unmet community and economic development needs in the City?

- poor transportation / limited services
- limited affordable post-Florence housing

Are there any unmet housing needs in the City?

yes, limited, affordable post-Florence housing options

Are there any unmet social service needs in the City?

• disconnected, inadequate mental health services system

Are there any Fair Housing issues in the City?

- I'm sure there are; but I can not provide specifics, personally

Other Comments/Suggestions (if any):

DRAFT

**CITY OF NEW BERN, NC – CONFIDENTIAL RESIDENT QUESTIONNAIRE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM NEEDS**

The City of New Bern, North Carolina is preparing its CDBG Program Five Year Consolidated Plan and Annual Action Plan. As part of the planning process, the City is conducting a survey to identify citizens' needs in the community, ideas on how the residents would like to see funds under the CDBG Program spent, and fair housing concerns, such as acts of discrimination or barriers that might limit the housing choices of families and individuals. Please take a few minutes and complete this **confidential questionnaire** to the best of your ability. If you are unsure of an answer, or the question does not apply to you, please feel free to skip that question. Thank you for your assistance in helping us to identify residents' needs and Fair Housing issues in the City. When completed, please return completed survey to the **City of New Bern Community and Economic Development Office, 303 First Street, New Bern, NC 28563, OR COMPLETE ONLINE at www.newbern-nc.org**. The City would appreciate your response by **Friday, April 26, 2019.**

1. **What your street name and ZIP Code where you live in the City of new Bern?**

Street Name TRENT ZIP Code: 28562

2. **Gender:** Male Female

3. **Race/Ethnicity (choose all that apply):**

White Black or African-American American Indian or Alaskan Native Asian
 Native Hawaiian/ Pacific Islander Hispanic or Latino Some Other Race Two or More Races

4. **Age:** 17 or younger 18-20 21-29 30-39 40-49 50-59 60 or older

5. **Number of persons living in your household?** One Two Three Four Five Six +

6. **What is the approx. total family income per year based on the number of persons in your household?**

1 person household	<input type="checkbox"/> over } \$33,700	4 person household	<input type="checkbox"/> over } \$48,100
	<input type="checkbox"/> under }		<input type="checkbox"/> under }
2 person household	<input type="checkbox"/> over } \$38,500	5 person household	<input type="checkbox"/> over } \$51,950
	<input checked="" type="checkbox"/> under }		<input type="checkbox"/> under }
3 person household	<input type="checkbox"/> over } \$43,300	6 person household	<input type="checkbox"/> over } \$55,800
	<input type="checkbox"/> under }		<input type="checkbox"/> under }

7. **Are you a homeowner?** Yes No

8. **Are you a renter?** Yes No

9. **What improvements to the recreational facilities would you like to see? Please list:**

Build up ~~kid~~ kidsville as soon as possible
City NEEDS to fund it.

10. **Are there any problems in your community with the following (choose all that apply):**

Public Safety Streets Curbs/Sidewalks Handicap access Parking
 Traffic Storm sewers Sanitary sewers Litter Property Maintenance

11. **What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:**

New Bern should consider Neuropathic
pain group therapy CRPS/Neuropathic pain types

12. **Do you use any of the social service programs available in the City?** Yes No

If yes, what programs do you use?

DSS - Help Available, single
mom in working job - wanted pay

13. Are there any programs or services that are missing or under-funded in the City?

Please list:

Safe Recreational parks + activities for kids

New Bern need "in Patient" Rehab Center

14. Are there any employment issues in the City of New Bern? Please list:

N/A

15. Are there any housing issues in the City of New Bern? Please list:

Yes Many subsidized housing need up keep for children + adult safety

Fair Housing concerns/impediments include any act of discrimination or barrier that might limit the housing choices of families and individuals. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin.

16. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns? Yes No Unsure

17. What do you think are the primary reasons why fair housing complaints are not reported?

fear of safety
Not educated

18. Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.

	Strongly Agree	Agree	Neutral/ Unsure	Disagree	Strongly Disagree
Concentration of subsidized housing in certain communities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of affordable housing in certain areas of the City	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of accessible housing for persons with disabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of accessibility in the community (i.e. curb cuts)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of fair housing education	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of fair housing organizations in the City	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State or Local laws and policies that limit housing choice	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among residents regarding fair housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among landlords and property managers regarding fair housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among real estate agents regarding fair housing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among bankers/lenders regarding fair housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other barriers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. Are there any additional comments or concerns that you wish to share?

**CITY OF NEW BERN, NC – CONFIDENTIAL RESIDENT QUESTIONNAIRE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM NEEDS**

The City of New Bern, North Carolina is preparing its CDBG Program Five Year Consolidated Plan and Annual Action Plan. As part of the planning process, the City is conducting a survey to identify citizens' needs in the community, ideas on how the residents would like to see funds under the CDBG Program spent, and fair housing concerns, such as acts of discrimination or barriers that might limit the housing choices of families and individuals. Please take a few minutes and complete this **confidential questionnaire** to the best of your ability. If you are unsure of an answer, or the question does not apply to you, please feel free to skip that question. Thank you for your assistance in helping us to identify residents' needs and Fair Housing issues in the City. When completed, please return completed survey to the **City of New Bern Community and Economic Development Office, 303 First Street, New Bern, NC 28563, OR COMPLETE ONLINE at www.newbern-nc.org**. The City would appreciate your response by **Friday, April 26, 2019**.

1. **What your street name and ZIP Code where you live in the City of new Bern?**
 Street Name: Bace Street Rd ZIP Code: 28562
2. **Gender:** Male Female
3. **Race/Ethnicity (choose all that apply):**
 White Black or African-American American Indian or Alaskan Native Asian
 Native Hawaiian/ Pacific Islander Hispanic or Latino Some Other Race Two or More Races
4. **Age:** 17 or younger 18-20 21-29 30-39 40-49 50-59 60 or older
5. **Number of persons living in your household?** One Two Three Four Five Six +
6. **What is the approx. total family income per year based on the number of persons in your household?**

1 person household	<input type="checkbox"/> over } \$33,700	4 person household	<input type="checkbox"/> over } \$48,100
	<input type="checkbox"/> under }		<input type="checkbox"/> under }
2 person household	<input type="checkbox"/> over } \$38,500	5 person household	<input type="checkbox"/> over } \$51,950
	<input type="checkbox"/> under }		<input type="checkbox"/> under }
3 person household	<input checked="" type="checkbox"/> over } \$43,900	6 person household	<input type="checkbox"/> over } \$55,800
	<input type="checkbox"/> under }		<input type="checkbox"/> under }
7. **Are you a homeowner?** Yes No
8. **Are you a renter?** Yes No
9. **What improvements to the recreational facilities would you like to see? Please list:**
More modern equipment, more recreational attendants
10. **Are there any problems in your community with the following (choose all that apply):**
 Public Safety Streets Curbs/Sidewalks Handicap access Parking
 Traffic Storm sewers Sanitary sewers Litter Property Maintenance
11. **What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:**
N/A
12. **Do you use any of the social service programs available in the City?** Yes No
If yes, what programs do you use?

13. Are there any programs or services that are missing or under-funded in the City?

N/A

Please list:

14. Are there any employment issues in the City of New Bern? Please list:

Yes, more job should be created

15. Are there any housing issues in the City of New Bern? Please list:

NO

Fair Housing concerns/impediments include any act of discrimination or barrier that might limit the housing choices of families and individuals. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin.

16. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns? Yes No Unsure

17. What do you think are the primary reasons why fair housing complaints are not reported?

People/citizens felt that the problems may not be solved

18. Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.

	Strongly Agree	Agree	Neutral/ Unsure	Disagree	Strongly Disagree
Concentration of subsidized housing in certain communities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of affordable housing in certain areas of the City	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Lack of accessibility in the community (i.e. curb cuts)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of fair housing education	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of fair housing organizations in the City	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State or Local laws and policies that limit housing choice	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among residents regarding fair housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among landlords and property managers regarding fair housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other barriers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. Are there any additional comments or concerns that you wish to share?

N/A

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COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM NEEDS**

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Street Name Fort Totten ZIP Code: 28560

2. **Gender:** Male Female

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7. **Are you a homeowner?** Yes No 8. **Are you a renter?** Yes No

9. **What improvements to the recreational facilities would you like to see? Please list:**

New developments can be made so the children have more to play on.

10. **Are there any problems in your community with the following (choose all that apply):**

Public Safety Streets Curbs/Sidewalks Handicap access Parking
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11. **What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:**

N/A

12. **Do you use any of the social service programs available in the City?** Yes No

If yes, what programs do you use?

13. Are there any programs or services that are missing or under-funded in the City?

Please list:

N/A

14. Are there any employment issues in the City of New Bern? Please list:

Employment opportunities have improved significantly.

15. Are there any housing issues in the City of New Bern? Please list:

Yes, especially since the hurricane. We need more homes for people.

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Other barriers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. Are there any additional comments or concerns that you wish to share?

**CITY OF NEW BERN, NC – CONFIDENTIAL RESIDENT QUESTIONNAIRE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM NEEDS**

The City of New Bern, North Carolina is preparing its CDBG Program Five Year Consolidated Plan and Annual Action Plan. As part of the planning process, the City is conducting a survey to identify citizens' needs in the community, ideas on how the residents would like to see funds under the CDBG Program spent, and fair housing concerns, such as acts of discrimination or barriers that might limit the housing choices of families and individuals. Please take a few minutes and complete this **confidential questionnaire** to the best of your ability. If you are unsure of an answer, or the question does not apply to you, please feel free to skip that question. Thank you for your assistance in helping us to identify residents' needs and Fair Housing issues in the City. When completed, please return completed survey to the **City of New Bern Community and Economic Development Office, 303 First Street, New Bern, NC 28563, OR COMPLETE ONLINE at www.newbern-nc.org**. The City would appreciate your response by **Friday, April 26, 2019**.

1. **What your street name and ZIP Code where you live in the City of new Bern?**
Street Name 920 Eubanks St ZIP Code: 28560
2. **Gender:** Male Female
3. **Race/Ethnicity (choose all that apply):**
 White Black or African-American American Indian or Alaskan Native Asian
 Native Hawaiian/ Pacific Islander Hispanic or Latino Some Other Race Two or More Races
4. **Age:** 17 or younger 18-20 21-29 30-39 40-49 50-59 60 or older
5. **Number of persons living in your household?** One Two Three Four Five Six +
6. **What is the approx. total family income per year based on the number of persons in your household?**

1 person household	<input type="checkbox"/> over } \$33,700	4 person household	<input type="checkbox"/> over } \$48,100
	<input type="checkbox"/> under }		<input checked="" type="checkbox"/> under }
2 person household	<input type="checkbox"/> over } \$38,500	5 person household	<input type="checkbox"/> over } \$51,950
	<input type="checkbox"/> under }		<input type="checkbox"/> under }
3 person household	<input type="checkbox"/> over } \$43,300	6 person household	<input type="checkbox"/> over } \$55,800
	<input type="checkbox"/> under }		<input type="checkbox"/> under }
7. **Are you a homeowner?** Yes No
8. **Are you a renter?** Yes No
9. **What improvements to the recreational facilities would you like to see? Please list:**
Wiring within the house.
10. **Are there any problems in your community with the following (choose all that apply):**
 Public Safety Streets Curbs/Sidewalks Handicap access Parking
 Traffic Storm sewers Sanitary sewers Litter Property Maintenance
11. **What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:**
Doctors who truly care about their patients.
12. **Do you use any of the social service programs available in the City?** Yes No
If yes, what programs do you use?
Medicaid for my children

13. Are there any programs or services that are missing or under-funded in the City?

Please list:

Getting all of the help that the Stanley White Gym needs.

14. Are there any employment issues in the City of New Bern? Please list:

People need to have more positive than negative attitudes.

15. Are there any housing issues in the City of New Bern? Please list:

People need to be shown how to & who to go to for the help they need.

Fair Housing concerns/impediments include any act of discrimination or barrier that might limit the housing choices of families and individuals. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin.

16. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns? Yes No Unsure

17. What do you think are the primary reasons why fair housing complaints are not reported?

People are scared that if they would let the right people know that it's wrong they would be put out.

18. Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.

	Strongly Agree	Agree	Neutral/Unsure	Disagree	Strongly Disagree
Concentration of subsidized housing in certain communities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lack of affordable housing in certain areas of the City	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of accessible housing for persons with disabilities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of accessibility in the community (i.e. curb cuts)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of fair housing education	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of fair housing organizations in the City	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State or Local laws and policies that limit housing choice	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among residents regarding fair housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among landlords and property managers regarding fair housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among real estate agents regarding fair housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among bankers/lenders regarding fair housing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other barriers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. Are there any additional comments or concerns that you wish to share?

In order for improvement among all communities everyone needs to learn how to treat others the same way they want to be treated.

13. Are there any programs or services that are missing or under-funded in the City?

Please list:

Where are our youth programs? The youth are lost and have nothing to do.

14. Are there any employment issues in the City of New Bern? Please list:

Jobs have increased in the area. More jobs could still be made available.

15. Are there any housing issues in the City of New Bern? Please list:

Needs more housing since Hurricane Florence.

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16. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns? Yes No Unsure

17. What do you think are the primary reasons why fair housing complaints are not reported?

People don't care.

18. Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.

	Strongly Agree	Agree	Neutral/Unsure	Disagree	Strongly Disagree
Concentration of subsidized housing in certain communities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of affordable housing in certain areas of the City	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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State or Local laws and policies that limit housing choice	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among residents regarding fair housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among landlords and property managers regarding fair housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among real estate agents regarding fair housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among bankers/lenders regarding fair housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other barriers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. Are there any additional comments or concerns that you wish to share?

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1. **What your street name and ZIP Code where you live in the City of new Bern?**
 Street Name McCotter Blvd ZIP Code: 28532
2. **Gender:** Male Female
3. **Race/Ethnicity (choose all that apply):**
 White Black or African-American American Indian or Alaskan Native Asian
 Native Hawaiian/ Pacific Islander Hispanic or Latino Some Other Race Two or More Races
4. **Age:** 17 or younger 18-20 21-29 30-39 40-49 50-59 60 or older
5. **Number of persons living in your household?** One Two Three Four Five Six +
6. **What is the approx. total family income per year based on the number of persons in your household?**

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7. **Are you a homeowner?** Yes No
8. **Are you a renter?** Yes No
9. **What improvements to the recreational facilities would you like to see? Please list:**
N/A
10. **Are there any problems in your community with the following (choose all that apply):**
 Public Safety Streets Curbs/Sidewalks Handicap access Parking
 Traffic Storm sewers Sanitary sewers Litter Property Maintenance
11. **What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:**
N/A
12. **Do you use any of the social service programs available in the City?** Yes No
If yes, what programs do you use?

13. Are there any programs or services that are missing or under-funded in the City?

Please list:

N/A

14. Are there any employment issues in the City of New Bern? Please list:

N/A

15. Are there any housing issues in the City of New Bern? Please list:

Yes. Need more affordable housing.

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16. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns? Yes No Unsure

17. What do you think are the primary reasons why fair housing complaints are not reported?

I'm not sure

18. Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.

	Strongly Agree	Agree	Neutral/ Unsure	Disagree	Strongly Disagree
Concentration of subsidized housing in certain communities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Lack of accessibility in the community (i.e. curb cuts)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of fair housing education	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of fair housing organizations in the City	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State or Local laws and policies that limit housing choice	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among residents regarding fair housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among landlords and property managers regarding fair housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among real estate agents regarding fair housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lack of knowledge among bankers/lenders regarding fair housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other barriers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. Are there any additional comments or concerns that you wish to share?

We need Stanley White Recreation back in action, it helps keep the kids around the community out of trouble.

Filter and compare options: FILTER, COMPARE, SHOW. Includes a note: "No rules applied" and "Rules allow you to FILTER, COMPARE and SHOW results to see trends and patterns."

vey



COLLECT RESPONSES ANALYZE RESULTS PRESENT RESULTS **NEW!**

RESPONDENTS: 501 of 501

QUESTION SUMMARIES **INSIGHTS AND DATA TRENDS** **NEW!** INDIVIDUAL RESPONSES

All Pages

Insights **NEW!**

TOTAL RESPONSES
501

COMPLETION RATE
67%

AVERAGE SPENT
4m:28s

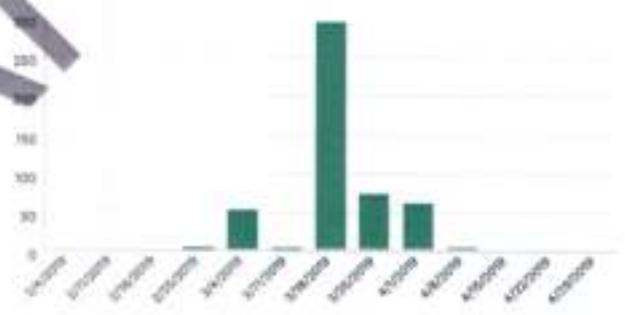
What would you

Trends

Responses (by week)

Filter: 2/26/2019 Zoom: 2/26/2019 to 4/26/2019

Chart Type Trend by



Weekly (Starting on the date)

Page 1

Q1

On what street do you live on in the City?

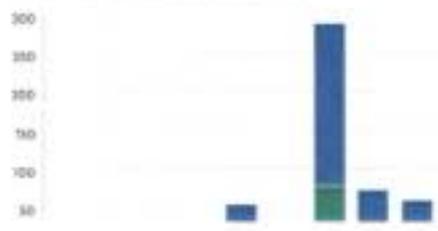
Data Trends do not apply to this question

Q2 (by week)

Gender

Answered: 482 Skipped: 19 First: 2/26/2019 Zoom: 2/26/2019 to 4/26/2019

Chart Type Display Options Trend by



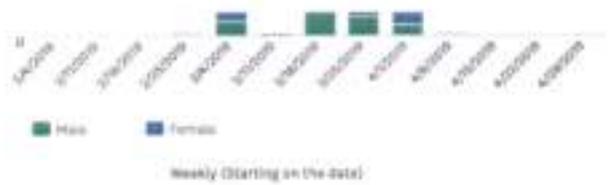
RULES

+ FILTER + COMPARE + SHOW

No rules applied

Rules allow you to FILTER, COMPARE and SHOW results to see trends and patterns.

[Learn more >](#)



RULES

+ FILTER + CONTINUE + SHOW

No rules applied

Rules allow you to FILTER, COMPARE and SHOW results to see trends and patterns.

Learn more >



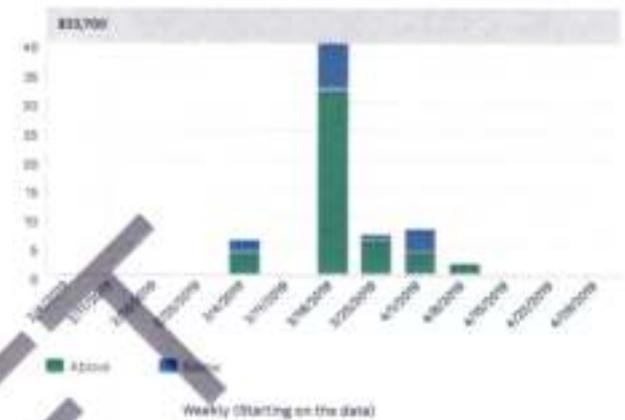
Weekly (Starting on the data)

Page 2

Q6 (by week) Chart Type Display Options Trend by

If you are a one (1) person household, is your total household income or below \$33,700 per year?

Answered: 42 Skipped: 428 First: 2/26/2018 Zoom: 2/4/2018 to 4/28/2018

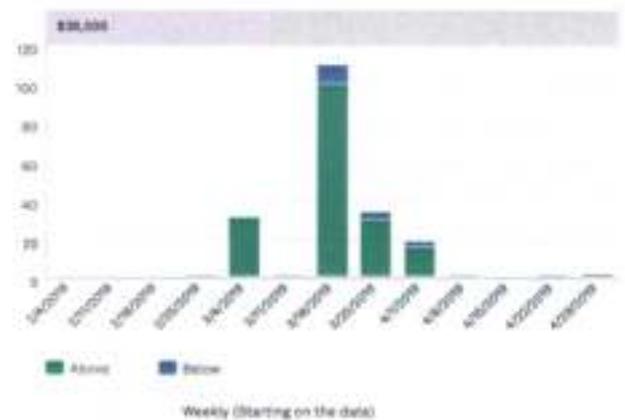


Page 3

Q7 (by week) Chart Type Display Options Trend by

If you are a two (2) person household, is your total household income or below \$38,500 per year?

Answered: 201 Skipped: 301 First: 2/28/2018 Zoom: 2/4/2018 to 4/28/2018

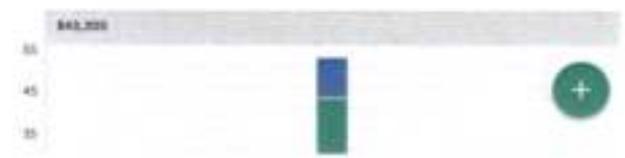


Page 4

Q8 (by week) Chart Type Display Options Trend by

If you are a three (3) person household, is your total household income or below \$43,300 per year?

Answered: 85 Skipped: 418 First: 2/26/2018 Zoom: 2/4/2018 to 4/28/2018



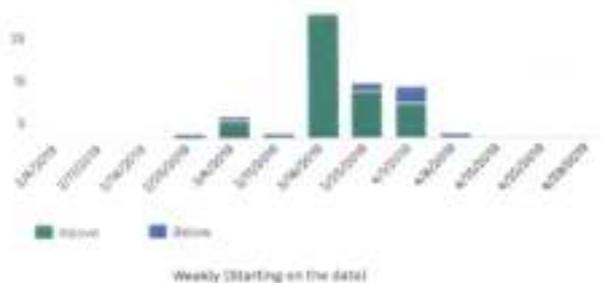
RULES

+ FILTER + COMPARE + SHOW

No rules applied

Rules allow you to FILTER, COMPARE and SHOW results to see trends and patterns.

Learn more >

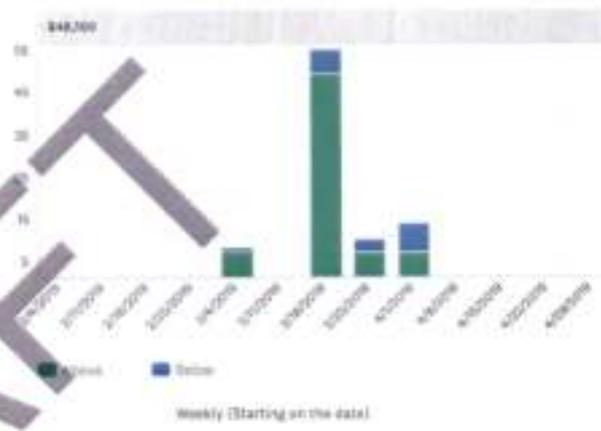


Page 5

Q9 (By week) Chart Type Display Options Trend by

If you are a four (4) person household, is your total household income or below \$48,100 per year?

Answered: 50 Skipped: 119 First: 2/26/2019 Last: 2/4/2019 to 4/28/2019

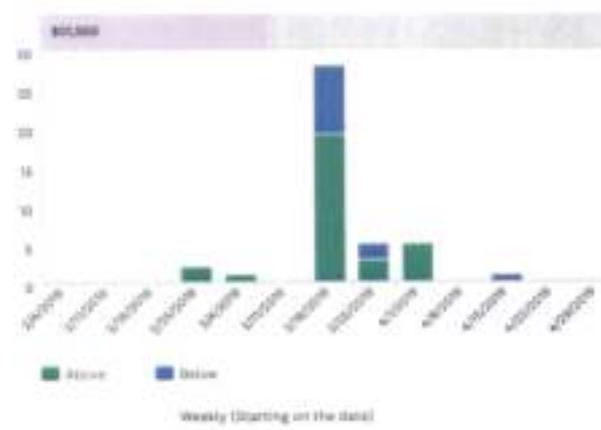


Page 6

Q10 (By week) Chart Type Display Options Trend by

If you are a five (5) person household, is your total household income or below \$51,950 per year?

Answered: 42 Skipped: 439 First: 2/26/2019 Last: 2/4/2019 to 4/28/2019



Page 7

Q11 (By week) Chart Type Display Options Trend by

If you are a six (6) person household, is your total household income or below \$55,800 per year?

Answered: 50 Skipped: 119 First: 2/26/2019 Last: 2/4/2019 to 4/28/2019

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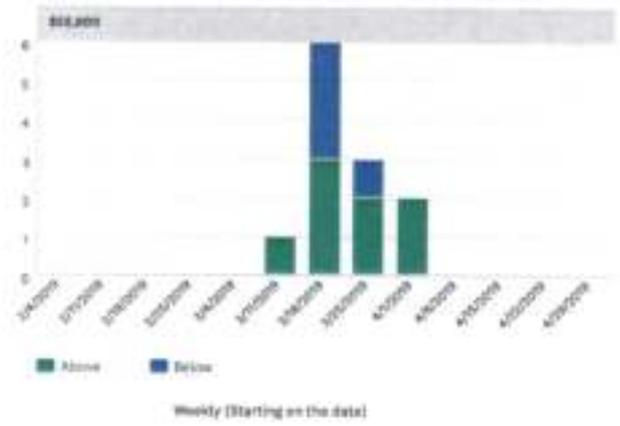
RULES

+ FILTER + COMPARE + SHOW

No rules applied

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Learn more >

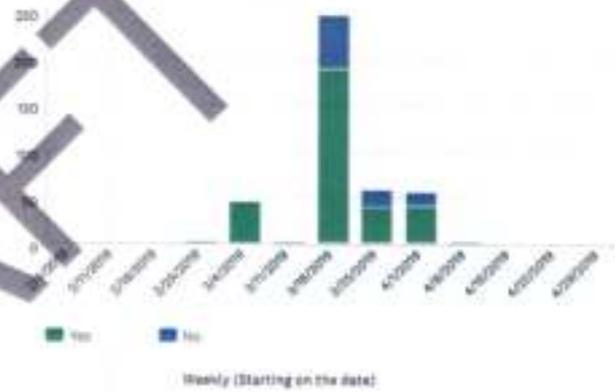


Page 5

Q12 (By week)

Are you a homeowner?

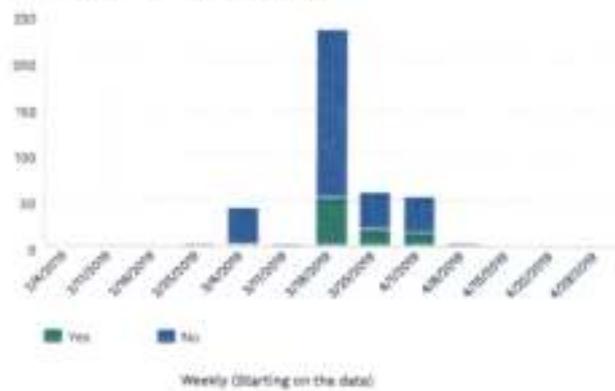
Answered: 418 Skipped: 52 First: 2/20/2019 Last: 2/4/2019 to 4/23/2019



Q13 (By week)

Are you a renter?

Answered: 401 Skipped: 100 First: 2/28/2019 Last: 2/4/2019 to 4/23/2019



Q14

What improvements to the recreational facilities would you like to see? Please list:

Data Trends do not apply to this question



RULES

+ FILTER + COMPARE + SHOW

No rules applied

Rules allow you to FILTER, COMPARE and SHOW results to see trends and patterns.

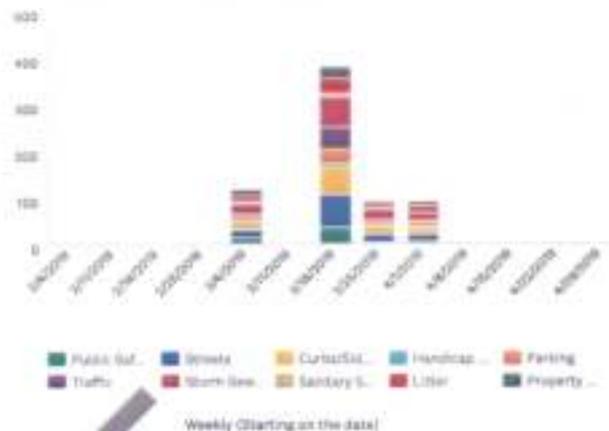
[Learn More >](#)

Q15 (By week)

Chart Type Display Options Trend by

Are there any problems in your immediate neighborhood with the following (choose all that apply):

Answered: 221 Skipped: 146 First: 2/26/2019 From: 2/24/2019 to 4/29/2019



Q16

What, if any, medical care is missing or lacking in the City of New Bedford and the surrounding area? Please list:

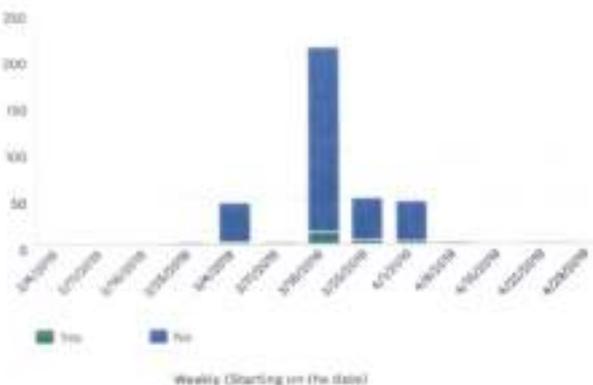
Data Trends do not apply to this question

Q17 (By week)

Chart Type Display Options Trend by

Do you use any of the social service programs available in the City?

Answered: 865 Skipped: 136 First: 2/26/2019 From: 2/24/2019 to 4/29/2019



Q18

Are there any programs or services that are missing or under funded in the City? Please list:

Data Trends do not apply to this question

Q19



Are there any employment issues in the City of New Bern? Please list:

Data Trends do not apply to this question

Q20

Are there any housing issues in the City of New Bern? Please list:

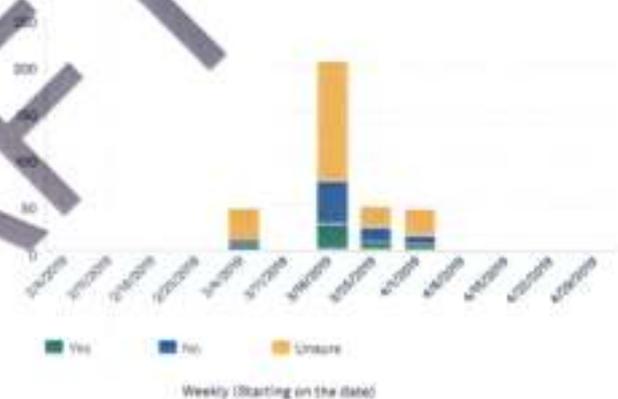
Data Trends do not apply to this question

Q21 (By week)

Chart Type Display Options Trend by

Fair Housing Impediments include any act of discrimination or barrier that might limit the housing choices of families and individuals. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns?

Answered: 323 Skipped: 148 First: 2/24/2019 Date: 2/4/2019 to 4/28/2019



Q22

What do you think are the primary reasons why fair housing complaints are not reported?

Data Trends do not apply to this question

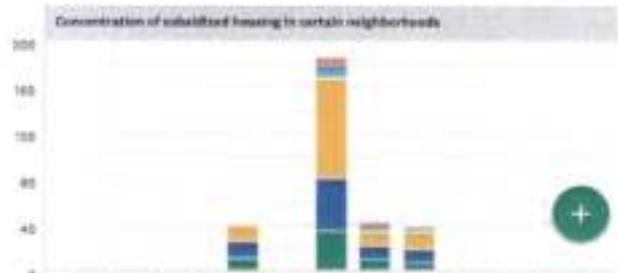
Page 10

Q23 (By week)

Chart Type Display Options Trend by

Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern:

Answered: 323 Skipped: 178 First: 2/26/2019 Date: 2/4/2019 to 4/28/2019



RULES

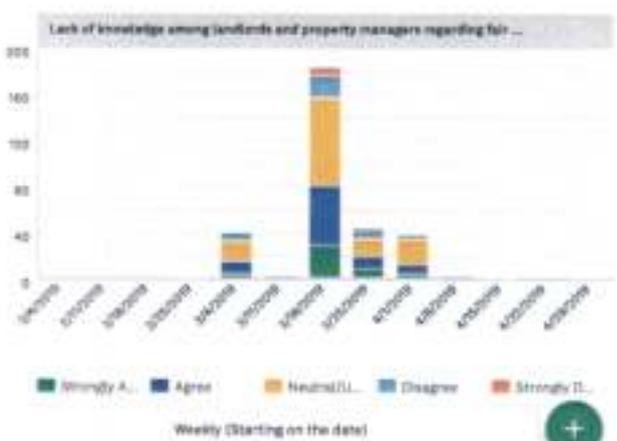
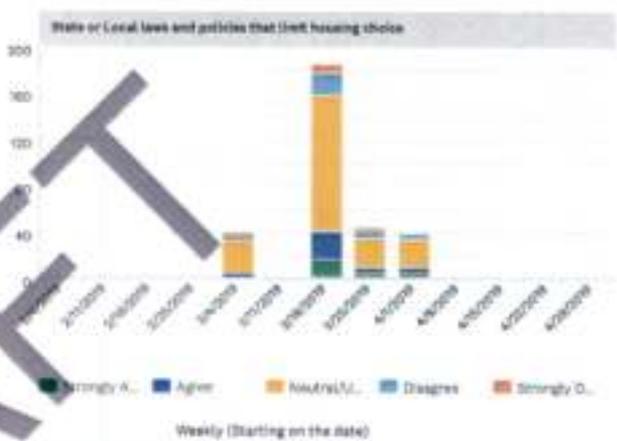
+ FILTER / COMPARE + SHOW

No rules applied

Rules allow you to FILTER, COMPARE and SHOW results to see trends and patterns.

Learn more >

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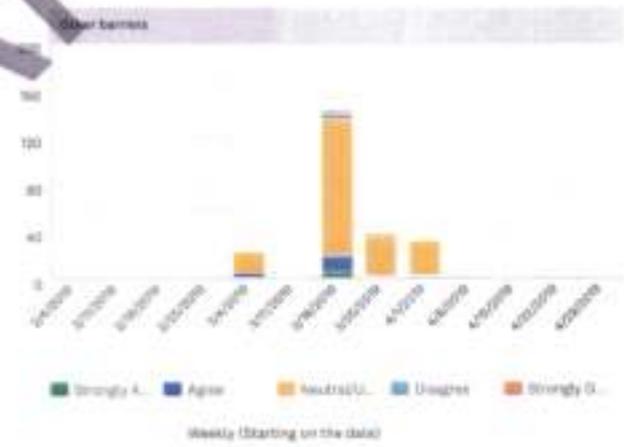
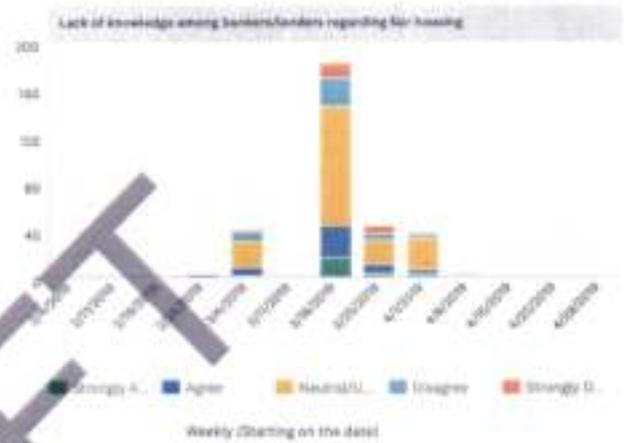
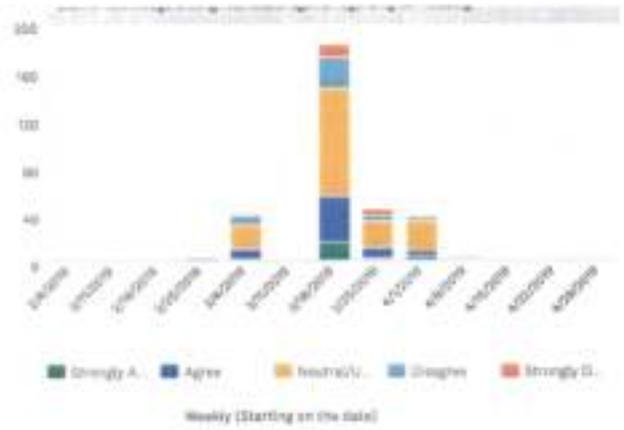
RULES

+ FILTER + COMPARE + SHOW

No rules applied

Rules allow you to FILTER, COMPARE and SHOW results to see trends and patterns.

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Q24

Are there any additional comments or concerns that you wish to sh

Data Trends do not apply to this question

ENGLISH





NEW BERN

CITY OF NEW BERN

MEETING SUMMARIES

DRAFT



**CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN**

City Manager, Wednesday, March 6, 2019 @ 11:00 AM
Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
MARK STEPHENS	CITY OF NEW BERN	252-639-2700	stephenson@newbernnc.gov
Jeff RUGGIERI		252 639 7597	RuggieriJ@newbernnc.gov
Amanda Ohlenschlen	City NB	639-7580	ohlenschlena@newbernnc.gov
D'Asa fulmore	City NB		fulmore d@newbernnc.gov
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
Nate Haglund	Urban Design Ventures	(412) 461-6916	Nate@urbandesignventures.com

**City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan**

Interview with City Manager

Wednesday, March 6, 2019 at 11:00am

In attendance: Mark Stephens, City manager; Jeffrey Ruggieri, Director of Development Services; D'aja Fulmore, CDBG Program Coordinator; Amanda Ohlensehien, Community & Economic Development Manager; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- There have been many changes over the past decade. City employees were given furlough days because the City was in the "red" and downtown closed down at 6pm.
- Transit is a big need. CARTS began as rural transit, is now urban, and cannot transition. 60% of CARTS' ridership is within the City limits of New Bern.
- The Superintendent of the schools has brought up issues where teachers cannot afford to live in the City. The City Manager would like to collaborate with the school district to build affordable housing units for teachers. Possibly a new development for them. The City and related entities would try to provide 0% liquidity for infrastructure improvements or some other component to cut down financial obligations of developers. State Employees Credit Union would be ideal for this project.
- There is also the opportunity to provide downpayment assistance.
- There are decent builders within the area but they are not getting involved with affordable housing. The attempt is to bring a buyer to these builders so they are more willing to build affordable housing.
- It would be ideal to have the people in Trent Court live into in new housing before the second phase begins. This can provide a feeder for the mixed use developments.
- There may be other funding sources, such as HOME funds through a HOME Consortium, that can be mixed with 9% tax credits to make these developments happen.
- No new market rate apartments have been built in a long time. Townhomes may be more effective. Proximity to Downtown will attract younger professionals.
- The Redevelopment Commission can issue bonds. This can be used for infrastructure which gets paid back when houses are sold. The revenue stream is tied into the houses.
- The next Census will be very critical for the City because of the number of displaced people.
- Electric, water, and sewer are in good condition in terms of days cash on hand. The audit came back very positive for the City.
- Downtown upper floor apartments are a mixed condition, some are used as storage, some as office space, and others are vacant.
- City Hall should be expanded to include the Development and HR Departments. This would also include accessibility improvements with an elevator in the City Hall.
- If Development and HR were to move, there would be the possibility of selling their existing buildings to the Community College to work with the Volt Center.

- There is some discussion of implementing a rental rehab program. It must require some type of affordability guarantee and prevent the family from being kicked out and rents increased above the FMR for the area. These funds could also be used for purchase of absentee rental ownership.
- A homebuyer program would be beneficial. It would work in conjunction with Section 8. There could also be a Section 8 to homebuyer conversion.
- The Redevelopment Commission is an Authority so they can maintain ownership of property.
- The Redevelopment Commission prefers to purchase buildings around by absentee landlords before they become dilapidated and must be condemned.
- The City Manager would like to use FEMA money to re-build the Stanley White Center on higher ground.
- People are afraid to talk about fair housing complaints in the area. They are worried about retribution and the housing market is too tight.
- City Hall was donated to the City by the Federal government. It was formerly a post office.
- There is the potential of a penny tax for affordable housing, where a penny on each one hundred dollars can go into an affordable housing fund and nonprofits can apply for the money. These funds are popular with tax credit projects.
- All of the improvements Downtown are an MSD (tax). It was designed by the property owners who came together and decided to create an improvement district tax.
- Over the last decade, the state has issued many unfunded mandates to Cities and Counties. Enabling statutes are required for everything because it is not a home-rule state.
- There was a discussion of the allocation process for CDBG funds and ways to improve it.

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CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Planning Organizations, Wednesday, March 6, 2019 @ 9:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Chad Daults	ECC	252-617-7647	cdaults@eccog.org
Amanda Ohlensehler	City of New Bern Dev. Serv.	639-7580	ohlensehler@newbernnc.gov
Kim Maxey	New Bern Area MPD	252.639.7592	maxeykr@nbampc.org
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
Matt Haglund	Urban Design Ventures	(412) 461-6916	Matt@urbandesignventures.com
D'Aja Fulmore	City of New Bern Dev Serv		fulmoread@newbernnc.gov

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Planning Organizations
Wednesday, March 6, 2019 at 9:00am

In attendance: Chad Davis, Eastern Carolina Council; Kim Maxey, New Bern Area Metropolitan Planning Organization; D'aja Fulmore, CDBG Program Coordinator; Amanda Ohlensehler, Community & Economic Development Manager; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Eastern Carolina Council works in a nine-county region of the State. They do not work with New Bern because the City has its own planning staff.
- ECC is currently the grant administrator for the Volt Center.
- The Hurricane Florence has caused a lot of change. Jones County was the worst-hit and is one of the poorest counties. The City Hall of Pollocksville had 21 feet of water in it. It still looks far more deserted than many of the other areas. Insurance companies are not willing to pay because the storm was a 1,000 year rain event.
- The City of New Bern has recovered more quickly than the surrounding areas.
- It is hard to implement the urban development programs for transportation in the surrounding rural areas.
- The City of New Bern Metropolitan Planning Organization does the transportation planning for the member agencies within the New Bern Area.
- Within the last year or two, CARTS has completed their first Transportation Development Plan which is a phased five year approach for expanding service. The biggest hindrance to that is the low ridership numbers and they are not doing anything to grow those riders effectively.
- CARTS is backed solely by Craven County, and the County is not using funds to grow the system.
- There is a subcommittee of the MPO that involves collaboration between the City and the County.
- CARTS used to be a rural transportation provider but they now receive urban funds, but their outreach has not increased. The public is often surprised to know that a public transit system exists.
- There is hope that the Transit Development Plan will spur growth.
- CARTS serves Jones, Pamlico, and Craven Counties.
- The majority of CARTS comes from its demand response calls. The system also does not run after 5pm. There are two assigned routes that have set stops but they do not have schedules.
- The charge for CARTS is minimal.
- The lack of sidewalks, bike paths, and transit are the three biggest obstacles for growth and for drawing in a younger demographic.
- The median age of the area is 54 and the population is aging in place.
- Currently, if there were a request by one of the major manufacturers for a bus route from the City, it is unlikely that CARTS would agree.

- The wage for CARTS drivers is only \$8 an hour. There is a very high turnover rate. These are also part-time positions.
- Buses are an adequate size for the needs of the community and they are ADA compliant.
- There is not service in James City.
- There are similar transit programs in other counties, such as Carteret County, that are growing extensively. CARTS is not growing here.
- The New Bern Trolley Tours are often full in the summer, which shows some transit demand.
- Trent Court was flooded during the hurricane and the people living there were displaced.
- The demand for housing in general far outpaces the supply.
- Anecdotally, building a house is 2/3 the price of buying one. This was in Kramer Forest, which is near the southern end of the City. This was part of a development plan.
- Generally, there needs to be a greater discussion of housing in flood areas.
- In some of the surrounding areas, smaller towns are looking for higher ground and annexing those areas.
- Annexation is an easy process in North Carolina due to the amount of unincorporated areas.
- There is a lot of vagueness in planning statutes at the state level that can allow for freedom for cities to do what they would like if they understand the system.
- Within the last 12-18 months, the City of New Bern has changed their zoning ordinance.
- Inclusionary zoning is unpopular in the area, and there are some areas that do not use zoning at all.
- Craven County has an active planning department. Don Baumgardner runs the department.

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CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Educational Facilities, Wednesday, March 6, 2019 @ 8:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Gery Boucher	Craven C.C.	252-617-1634	boucher.g@cravencc.edu
Walt Haglund	Urban Design Ventures	(412) 461-6916	walt@urbandesignventures.com
Brandon Wilson	Urban Design Ventures LLC	412-461-6916	brandon@urbandesignventures.com
D'Aja Fulmore	City of New Bern - Dev Services	1170-688-7730	fulmore.d@newbernnc.gov

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Educational Facilities
Wednesday, March 6, 2019 at 8:00am

In attendance: Gery Boucher, Craven County Community College; D'aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Classes at the Volt Center will be beginning in May, 2019.
- The Community College has grown in its 50 year history to 2,900-3,000 traditional students with 10,000 continuing education students. Continuing education supports training for emergency services and training for companies in the area. They also provide classes and small-scale programs for the public like the Commercial Drivers' License program.
- The biggest need and growth area for the Community College is trade school and vocational training.
- The Community College is developing pathways with the high schools to assist graduates from the high school to gain experience in their chosen field.
- There is a national and local trend of apprenticeship programs. There are currently 9 people in the program and there will be another 13 enrolling in the Fall.
- Growth in the college has peaks and valleys that coincide with the economy. More people enroll when the economy is worse. They chose a public college over a private college.
- The Community College focuses on underserved populations. This includes the unemployed and underemployed people.
- The Volt Center was designed to be on the edge of the Greater Five Points area.
- Transportation is a big need for those seeking education.
- The Community College runs programs at Religious Community Services to provide basic skills such as the expectations of work, resume building, and career exploration.
- Many students begin at the Community College and then transfer to four-year universities.
- The four-year colleges in the area are Mount Olive College and North Carolina Wesleyan.
- The Community College brings in cultural and entertainment events and provides travel opportunities for adult enrichment. This is targeted toward retirees.
- There is a transition academy for individuals with disabilities who have the potential to be employed in the workforce. The program provides basic skills for these people. They partner with Voc Rehab and WIOA for youth.
- They also work with the Craven-Pamlico Re-Entry Council to assist ex-offenders in joining the workforce.
- The Community College provides programs for people who are studying for their GED and allows them to work part-time while doing so.
- The Community College works closely with Interfaith Ministries to provide English as a Second Language classes to refugees. They also have a 90 hour course for manufacturing training. This is a popular program for the refugee population.

- The refugees are a diverse group. There are farmers but there are also highly educated people whose credentials do not always transfer to the USA. The majority are not highly educated.
- Many individuals who serve at the Marine Corps Base come from all over the Country and are a very diverse population. This includes foreign nationals who have joined the service.
- The Community College provides education to military spouses and military members. They also work with the children of military members in the local high schools.
- When businesses come into the area, they want to be sure that the Community College and economic development are all on the same page.
- There is a need for medium income housing to bring people to the job sites at the manufacturing plants.
- Increases in worker populations that migrate to the area will also create other issues and put stress on the school system.
- The Volt Center is a public-private partnership that is listed as a Section 501(c)(3) organization. It coincides with the local plans and the Community Colleges' plans.
- The Community College is starting with five programs at the Volt Center that are in demand by the companies nearby. The building will have a lot of flexibility in terms of equipment installed in the area.
- The City will own the land of the Volt Center with a long-term lease of the Community College. They plan to lease the garage once the City vacates it. There are also plans to eventually use the kitchen space for training.
- There is a plan to connect the Makerspace to the local small business administration.
- There are plans to transition exiting Marines to solar energy.
- North Carolina is a right to work state. On the military base, there are unions. There are also unions at a few, but not many of the manufacturers. The unions do not have training programs in this area.
- The military base requires prevailing wage. The state does not. This creates a wage disparity.
- There was a transition in leadership across many of the boards in this area. Many of the new leadership understood the need for collaboration and have fostered it.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 New Bern Housing Authority, Tuesday, March 5, 2019 @ 3:30 PM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Martin Blaney	New Bern Housing Authority	252/655-0500	mblaney@newberaha.com
Jeff Ruggieri	City of NB	639.7587	Ruggieri.j@newbernnc.gov
Walter U	Urban Design Ventures	(412) 461-6916	Walter@urbandesignventures.com
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
D'Aja Fulmore	City of New Bern Dev Services	770-688-7730	fulmore.d@newbernnc.org

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with New Bern Housing Authority
Tuesday, March 5, 2019 at 3:30pm

In attendance: Martin Blaney, New Bern Housing Authority; Jeffrey Ruggieri, Director of Development Services; D'aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- The New Bern Housing Authority does not administer its Section 8 Vouchers.
- The Housing Authority received 108 Section 8 Vouchers because of Hurricane Florence, but was forced to give them away.
- HUD is not issuing any incremental additional vouchers.
- Trent Court had 108 housing units that led to the vouchers. It was completely devastated. They had to mitigate this, but could not raise the buildings. There was a discussion of turning the lower units into garages but that was not feasible.
- Everyone that wanted and needed a voucher that was displaced from public housing received one. Those that did not want a voucher did not receive one.
- Craven Terrace is no longer owned by the Housing Authority. Preservation Management manages Craven Terrace and Evergreen Partners is the owner. The Housing Authority only owns Trent Court.
- Trent Court has 110 units remaining. The voucher response was extremely fast.
- There is a plan for a 9% tax credit job on Carolina Avenue. This construction will have 84 units. They will be mixed income. They will attempt to make it so that no more than 30% of occupants will be very low income. The pre-application has been submitted and the Housing Authority will know in May whether they can submit a full application.
- Indigo Ridge is a for-profit senior housing development and it has nothing to do with the Housing Authority.
- 106 housing units are in New Bern Towers. This is senior housing.
- Both Trent Court and New Bern Towers were either built or retrofitted to have accessibility standards.
- The waiting list for Trent Court is closed because of Hurricane Florence. It currently has 200 names on the list.
- The waiting list for New Bern Towers is at 80. Some people have been on the waiting list for years.
- In North Carolina, there does not seem to be a lot of oversight of fair housing complaints. They do not need to do the fair housing marketing plan.
- The Housing Authority is not troubled. There is "substandard management," which is occupancy-related. The occupancy rate was 93% at the time of rating but now it is closer to 100%.
- The Housing Authority received a passing score on its physical test of 80 year old properties.

- Trent Court sits on a very valuable piece of land in spite of being on the floodplain. The Housing Authority's goal is to get the public to buy in, tearing it down, and redevelop the land. The Housing Authority would like to use the proceeds from this as gap financing for future projects.
- There is an 80-unit set-aside for affordable housing on Carolina Avenue. This is for those dislocated from Trent Court.
- There is a resident council at New Bern Towers. At their most recent public hearing, the residents requested lawn furniture.
- There was a very active and involved resident council at Trent Court, but it has not functioned since the hurricane.
- New Bern Housing Authority is not required to do an annual plan but does one anyway.
- New Bern Towers was built with "good bones." It is only 40 years old. They have done many repairs on the facility over the last four years.
- The Greater Five Points Plan was from the time before Hurricane Florence but it was accelerated. The demolition of Trent Court and development of alternate properties are the goal. Once they get the 9% tax credit property developed and reaches critical mass for occupancy, they will demolish the rest of Trent Court.
- Ideally, the creation of new housing will go through an RFP with the private sector, but requiring an affordable housing component and greenspace.
- They can build high-end market rate housing that is more concentrated if they include the lower-income affordable housing.
- The Housing Authority does not have homeownership initiatives.
- The Housing Authority did not receive any fair housing complaints.
- There have been classes at both Trent Court and Craven Terrace on homeownership. There was active participation at these sites, but these classes have not been held since the Housing Authority sold Craven Terrace.

**City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan**

**Interview with Major Employers
Tuesday, March 5, 2019 at 2:00pm**

In attendance: Megan McGarvey, Carolina East Health; D'aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- The hospital's most recent study of neighboring Jones County found the needs to be affordable housing, transportation, and substance abuse issues.
- There also needs to be workforce training and ability to move up to higher paying jobs.
- The Volt Center is going to be very valuable for job training. It will be within walking distance of some of the areas that need the assistance to get a better job.
- It is important to advertise the programs of the Volt Center to make sure that people understand it.
- From a healthcare standpoint, people living in the Five Points/Duffy Field Neighborhood have a long distance to get to the hospital. This causes people to fall between the cracks.
- There is a demand for urgent care in the Five Points Area. However, this affects the bottom line.
- Carolina East Health is the largest employer in the City of New Bern and the second largest behind the Military Base in the County.
- There have been various consolidations of air frames that will cause less people to go to the military base.
- The hospital takes care of all customers regardless of their ability to pay. They gave away \$65 million in care for the people who could not or would not pay their hospital bills. On average, the hospital is paid 42 cents on every dollar it charges. An additional emergency clinic would make this number worse.
- Carolina East is one of 12 independent hospitals in the state. There are a total of 130 hospitals statewide.
- There are additional for-profit hospitals such as CHA that have taken over other hospitals within the state. Now these hospitals are closing down the unprofitable branches.
- The hospital business has become cutthroat and hospitals are publicly criticizing each other.
- Urgent care clinics do not take pressure off emergency rooms. Instead, it takes away the payers. All of these clinics are private by owned and they only take people with insurance.
- Radiology is a big source of profit because it is cheaper to scan people. There are private entities opening imaging centers. After these private entities opened, the number of self-referred MRIs skyrocketed.
- There are 2,500 employees at the hospital, approximately 2,100 are full time.
- The hospital is building a new cancer center. They have been successful at raising over \$10 million. There is a collaboration with UNC Cancer Care to do this. This is being built on the existing hospital campus. The hospital is generally maximizing its space.
- The hospital is building two hybrid operating rooms.

- Carolina East has services in four counties.
- The hospital uses peers to attract other good doctors. It also attracts doctors by having state of the art technology in a rural setting.
- Salaries at Carolina East are competitive and they find they are retaining their doctors.
- 40% of employees at the hospital were either moderately or severely affected by the hurricane.
- The hospital has given out over \$650,000 in hurricane assistance to its own employees and their families.

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CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN

Community and Economic Development Organizations, Tuesday, March 5 2019 @ 12:00 PM
Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Theresa Lee	New Bern Redevelopment Comm	252-349-6212	theresslee@gmail.com
Jack Wood	Craven County	252-633-5300	jwood@cravencountync.gov
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
D'Aja Fulmore	CITY OF NEW BERN DEV SERVICES	770-588-7730	fulmored@newbernc.org
Walt England	Urban Design Ventures	(412) 461-6916	walt@urban design ventures.com

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Community & Economic Development Agencies
Tuesday, March 5, 2019 at 12:00pm

In attendance: Tharesa Lee, New Bern Redevelopment Commission; Jeff Wood, Craven County Economic Development; D'aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- The New Bern CDC was initially established in the City and is a nonprofit. Their last project was a group care home.
- Even though New Bern is a small city, the housing authority was able to gain a Choice Neighborhoods grant.
- The high percentage of renters in certain neighborhoods creates unique needs, especially in the Duffy Field Area/Greater Five Points.
- To create a balance of renters and homeowners, there should be a program for homebuyers.
- Craven 100 Alliance is a public-private partnership.
- Craven County's Economic Development is largely involved in industrial development and working with the Industrial Park off I-70 where Moen and others have facilities.
- There are many unfilled entry level positions and management positions in the Industrial Park. There are between 150-200 unfilled positions. The two issues why these openings are not filled are transportation and housing.
- The training issue is not as big for the unfilled positions. However, partnering some of the housing developments with training and Craven Community College could be beneficial.
- Every state National Guard runs a school for at-risk kids. The NC National Guard runs the Tar Heel Challenge Academy. The kids are assisted in finding a job through a counselor.
- The entry-level jobs at the Industrial Park compete with each other. They will hold a job fair on March 22, 2019.
- ESGR helps veterans and reservists find employment. There is the potential to partner with this organization as well.
- Manufacturers have issues where potential employees can not pass drug tests. There continues to be a drug problem throughout various institutions, including families and education.
- Downtown New Bern is a hub zone. A government contractor can employ many of these people through a low-income process. If the contractor moves to the downtown and more than 51% of the people are employed by the company are low income, it is a hub zone.
- There are multi-family housing opportunities outside of the floodplain in the HUD Low/Mod Income-designated census tracts. There are CARTS pilot programs that service these places, which could potentially lead to a single path.
- The Volt Center assists with the Section 3 requirements.
- CDBG-DR money moves slowly, so the County is trying to discuss projects that will add value over the next ten years.
- The County is going to issue a wage and benefit survey.

- The Bosch Company employs 1,400 people. The Moen Company employs 400 people.
- There is a wide variety of industrial bases and amenities for a County of its size. The City is a tourism-based town, a military base, industrial area, and agricultural area.
- There is a company called Appalachian Services Project based in Johnson City, Tennessee that has done CDBG related work in the past for the City of New Bern.
- The Redevelopment Commission plans on getting many other entities, including state-based finance agencies and the county, to participate in the Greater Five Points Transformation Plan.
- The Redevelopment Commission would like to create greater partnerships with the County to improve housing and the other related issues such as employment.
- The Redevelopment Commission meets on the 2nd and 4th Wednesdays of each month. They have a collaborative effort with the City and the County.
- There are City employees that will work multiple jobs to afford housing in the area.
- Homebuyer education is a need in the area.
- Initially, Craven County had its own Continuum of Care. However, the state mandated that these entities become regional, so there is now a regional Continuum of Care.
- The Greater Five Points Plan involved eight task forces to meet for two years along with a consultant. This plan was a partnership with the Housing Authority. There was a lot of involvement from the community, including people from public housing and local businesses. Out of these meetings came the Transformation Plan.
- Some of the tasks on the GFP Plan have already begun. The Economic Development task force has created branding flags.
- There is an adult education and workforce development component to the plan, as well as elementary education. The school system was very involved in this plan.
- HUD had approved the plan and many other organizations have used this model to get Federal funds. It is unusual for small cities to get Choice Neighborhood Funds.
- The main planning group continues to meet quarterly.
- The planning group has put together a Grassroots Leadership Academy and has partnered with North Carolina A&T. There have been 33 graduates. The flood disrupted the classes. It is an eight-week program that focuses on various types of leadership.
- There is also the "Seat at the Table Program" that trains people to participate and become a part of the plan.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Housing Providers, Tuesday, March 5, 2019 @ 11:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Cynthia Dixon	Twin Rivers Opportunities	252 638-8291	cmd_section8@earthlink.net
Betsy McDonald	Habitat for Humanity	252-633-9599	bmcdonald@cravencountyhabitat.org
Mike Williams	Habitat for Humanity of Craven	252-633-9599	mwilliams@cravencountyhabitat.org
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
Walt Haglund	Urban Design Ventures	(412) 461-6916	walt@urbandesignventures.com
D'Aja Fulmore	CITY OF NEW BERN Development Services	770-688-7730	fulmore.d@newbermnc.gov

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Housing Providers
Tuesday, March 5, 2019 at 11:00am

In attendance: Cynthia Dixon, Twin Rivers Opportunities; Betsy McDonald, Habitat for Humanity; Mike Williams, Habitat for Humanity; D'aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Twin Rivers Opportunities administers the Section 8 Vouchers for the Housing Authority.
- Twin Rivers is starting to gain new landlords. Their leasing amounts were about the same before and after the Hurricane there are some new landlords willing to rent out to their clients so their clients have more housing opportunities.
- People displaced by the Hurricane do not have deposits, both for security and electric deposits. Twin Rivers has been using another organization to provide these deposits.
- Twin Rivers is providing vouchers for the people displaced from Trent Court Public Housing.
- The new senior apartments are receiving a tax credit. Because they are receiving the tax credit, they are required to make a partnership with Twin Rivers to provide some Section 8 housing. 10% of the new senior development were Section 8. Because they are trying to fill the development, there are more than eight (8) Section 8 units.
- Private landlords seeking Section 8 tenants are placed on a list after being interviewed.
- Habitat usually builds homes for low-income people in partnership with the City. They also are doing critical repairs where they help people age in place. Habitat helps people by providing repair services for homes.
- Habitat is also doing disaster recovery and helping people recover after the Hurricane.
- They also provide education for applicants going through the program. This includes life skills training on credit, insurance, financial literacy, community engagement, home maintenance, and other things related to that.
- Habitat is partnering with the County's Disaster Recovery Alliance to deal with as a result of the Hurricane.
- Many renters have been displaced by the storm. There is a greater focus from FEMA on homeowners and renters are in a lessor category. Habitat is looking to get renters back into shelter and provide them with resources. Habitat is working with the community to discuss solutions.
- Recovery will take at least another three years.
- The aging in place population increases each year so the demand for accessibility improvements is also increasing.
- The difference between Twin Rivers Opportunities and the Housing Authority is that the Housing Authority actually owns the unit, while Twin Rivers requires the renter to find housing.
- There is a Section 8 waiting list. They are currently serving people who applied in October 2016. There are about 1,300 people on the waiting list in Craven County. There are another 30 or 40 for Jones County and 30 or 40 for Pamlico County.

- Twin Rivers is also a HUD certified family counseling agency. They try to work with the bankers and lenders to stop foreclosure.
- Habitat just started two units on March 4, 2019. They have college students working with them to put up walls. They also have somebody pouring the foundation.
- Habitat's initial goal was to build 9 homes but then the storm hit. They scaled back. They would like to start an additional 4 homes before June, 2019.
- Modular homes had cost more than a typical home build in the past. This is changing.
- Because the cost goes to the homeowner, Habitat would like to keep the costs as low as possible.
- Habitat can take the money from the City and then help the renter to become a homeowner.
- There was some talk of acquiring city-owned property in Pembroke. This would require some infrastructure improvements. The City already has water, sewer, and electric in these areas.
- Landlords with Section 8 tenants do not have the money to repair their units after the Hurricane. The people in these houses have been displaced. Many of these displaced people are staying with friends and family until they can move back into their own unit.
- Grants to these landlords would need to ensure that landlords will not raise rents over a defined time period.
- Twin Rivers has a lot of extra money because there are not enough Section 8 units to leave out. This causes people to port out. This can cause people to move to where Section 8 housing is available, which can be a much larger city with more expensive rents.
- Twin Rivers just received 10 VASH vouchers. They are currently briefing the first three families for these vouchers.
- Habitat will also provide home maintenance classes for people going through the home ownership program.

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CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN

Advocacy and Legal Aid Agencies, Tuesday, March 5, 2019 @ 10:00 AM
Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
VERNON A. Guion	CDBG (Advisory)	626-2189	VERNONGUION@Live.Cc
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesigventures.com
Daja Fulmore	City of New Bern Dev services	770-688-7730	fulmore.d@newbernnc.gov

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with CDBG Advisory Committee
Tuesday, March 5, 2019 at 10:00am

In attendance: Vernon A. Guion, CDBG Advisory Committee; D'aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- The three biggest needs are affordable housing, public transit, and mental health care in that order.
- The City only has one affordable housing developer and that contractor is Habitat for Humanity. They can only build two houses per year. There is a need to find more contractors to build more houses to help the community.
- Habitat does a good job but their capacity is limited. Using prefabricated houses may be an option.
- There is a new director of Habitat for Humanity which has made it more difficult for him to find contractors that can assist him.
- There have been several duplexes built in the area, and they have a lot of potential if the tenants are right. Tenant issues can happen with these types of buildings.
- People may consider buying half of a duplex. But the issue with duplexes still involves matching tenants.
- The Community Neighborhood Initiative Group canvasses the Duffy Field Neighborhood to find out what the community needs. Jamal Wallace is the head of this group.
- The Community Neighborhood Initiative is working from the Gateway Plan.
- The Advisory Committee is funding Religious Community Services and housing.
- The Advisory Committee has been steering the money to nonprofits.
- The only major new construction at the moment is the senior citizens' housing by the Stanley White Center. There are also two Habitat houses that are under construction.
- The land that the Stanley White Center sits on is a former dump. The land should have been raised before the building was constructed.
- The flooding at Trent Court was extensive. There are people displaced from Trent Court that are still having trouble finding places to live.
- There is a lack of contractors with a license and the bigger companies do not want to build in the area.
- In many of the flood-prone areas, multiple generations have lived in these neighborhoods which is why people want to stay there.
- The City of New Bern has not spent a lot of money in the traditional Black neighborhoods in the last 40 years. Now there are many improvements that these neighborhoods need, but the City cannot afford to make these changes.
- People from these neighborhoods are moving out of the area because they are no longer allowed to install trailers there. There is a trailer park development on the outskirts of the City.

- The rental market has very high prices, and the cheaper places to live are farther away and require greater transportation costs.
- Aside from housing, infrastructure needs are very important. There are a lot of potholes in the streets now that need to be repaired.
- There are many empty lots, but if the development projects on the lots are for high income tenants, they cannot assist the low-income people in housing projects.
- Fewer people in New Bern work at Cherry Point than in the past. This has caused a decrease in the income base.
- There are some positions within the City that have never had a Black person holding their position. The black population of the City is about 30%.
- There was some discussion of installing rain shelters for children in the area. This is targeted for Ghent, Duffy Field, and Trent Court. However, the City does not want to maintain these shelters.

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CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Human Services, Tuesday, March 5, 2019 @ 8:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Amanda Ohlensehler	City of NB Development Services	252 639.7580	ohlensehler@newbernnc.org
Barbara Krewer	MEDC Clinic	252 633 1599	director@medcclinic.org
Andi Reese	Eastern Carolina Council Area Agency on Aging	(252) 638-3185 ext 3015	areese@eccog ^{nc} .org
Scott Harrelson	Craven County Health Dept.	252-636-4960	sharrelson@cravencountync.gov
Nat Haglund	Urban Design Ventures	(412) 461-6916	nath@urbandesignventures.com
Brandon Wilson	Urban Design Ventures LLC	412-461-6916	brandon@urbandesignventures.com
D'Aja Fulmore	City of New Bern - Dev Services	770-688-7730	fulmored@newbernnc.org

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Human Services
Tuesday, March 5, 2019 at 8:00am

In attendance: Barbara Krcmr, MERCI Clinic; Andi Reese, Eastern Carolina Council Area Agency on Aging; Scott Harrelson, Craven County Health Department; D'aja Fulmore, CDBG Program Coordinator; Amanda Ohlensehlen, Community & Economic Development Manager; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Area Agency on Aging uses Community Services Block Grant (CSBG) funds to manage its programs.
- Affordable housing is the biggest need in the community. It was a need before the Hurricane and now the need is exacerbated.
- There is a need for affordable and accessible transportation. CARTS has placed its emphasis more toward Medicare patients. The older citizens of the area struggle to get to places where they can socialize as well as getting to basic needs.
- The Hurricane has increased the need for public transportation because many people lost their vehicles. They have trouble getting to clinics and pharmacies to meet their basic health care needs.
- Many of the people MERCI Clinic serves are in the hospitality industry. These people are out of work because of the hurricane.
- People in low-lying areas have lost their houses and have been displaced to other areas of the state.
- People have been relocated to new neighborhoods and can no longer walk to grocery stores or other locations for basic needs.
- Disadvantaged residents cannot always use ridesharing because they do not have smart phones or bank accounts to link to the app.
- North Carolina health departments are often service-heavy. They run the only high-risk maternity clinic in the area. They do pediatric dentistry and have WIC and hospice programs. They also have clinics for communicable diseases and STIs.
- The Craven County Health Department has seen higher instances of opioid ER admissions and deaths. They will also see the main income earner in the family become addicted which causes the whole family to experience a crisis.
- There are many young people in the area who are homeless and sleeping on couches with friends.
- There is no mental health treatment or substance abuse treatment that the Health Department does.
- There is no Post-Overdose Response Team in the area. These people can receive Narcan and are then brought immediately to the hospital. Afterwards, there is no followup. This causes many other issues.
- Many children sleeping on couches can also end up in the foster system.

- There is little to no follow-through with addicted children and addicted families, and putting together an entire treatment plan for a family is resource-heavy and challenging.
- There has been an increase in hypertension and diabetes since the hurricane because people have not been able to eat as healthy. These people are also living with mold even though they should not be.
- There is a shortage of foster parents in the area. The general trend is that the Social Services Department try to keep families together. Sometimes the family may be too toxic and the children must be placed in other families.
- MERCI Clinic is a free clinic for people without insurance between the ages of 18-64. There is no expanded Medicaid in North Carolina so many people fall through the cracks and cannot pay an income-based copay. There are eligibility requirements and patients must be established patients. They serve 564 established patients and there were 4,417 office visits. They have 2 full-time staff, 8 part-time staff, and 90 volunteers so many of the services that patients receive end up through referrals to other organizations.
- The local HIV Consortium is out of Greenville. Craven County tracks, monitors, and tests for HIV with the local jail population. These populations typically spread HIV, but Craven County does not see an increase in HIV through this population.
- About 18-20 years ago, North Carolina dismantled its mental health system, and many of these issues are starting to show up more frequently. There used to be mental health programs in every County with state psychologists on staff to see the uninsured. This system was privatized. Many of the state psychologists migrated to more profitable locations and the poor people with mental health issues have ended up incarcerated and other locations.
- Many people with mental health issues have ended up in assisted living facilities, which is not their desire.
- There are a number of chronically homeless people who would be able to manage their lives much better if they simply have a roof over their head. This comes back to affordable housing.
- There are many veterans in the area that do not have benefits.
- Local dollars and local infrastructure are both lacking to assist people who fall through the cracks. There is not a network of assistance for people who need these services. For example: if parents make too much money, they cannot use local nonprofits to purchase equipment for a special needs child.
- New Bern is fortunate to have distribution centers, major employers like Bosch & Moen, the military base, and others to provide jobs that pay well, which is not common in Eastern North Carolina. There is a need to increase the qualified workforce in the area. A local Lowes was not able to open on-time because applicants could not pass drug tests. 70% of local youth are not eligible for military service because of drug use.
- There is no drug prevention program within the schools.
- There are many retirees, and a large retired military population in this area. There are a lot of people that live in New Bern because they are in the Navy or have connections to the Navy.
- The retirement communities are composed almost entirely of transplants. These were also the areas hit the hardest with the storm surge. Many of these people are moving back.
- Many elderly that have experienced flooding are walking away from their flooded house.
- There are also younger people that worked in the service industry that walked away after the flood.

- There are many former military people in the area with PTSD.
- Downtown has become a tourist draw and this has helped the community, and it allowed the county to have more money to respond to the storm effectively.
- Many of the businesses downtown are private and locally owned rather than franchises.
- Many people in their 20s-30s have expressed a need for job training. New Bern is starting to implement more of these programs.

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CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Police, Fire, and EMS, Monday, March 4, 2019 @ 10:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Stanley Kito	Crawford County EPI	252 634 6608	skito@cravencountync.gov
Tasouq E. Sumner Jr	New Bern PD		SumnerT@newbernnc.gov
Walt Haglund	Urban Design	(412) 461-6916	Walt@urbandesignventures.com
D'Asa Fulmore	City of New Bern	770-688-7730	fulmored@newbernnc.gov
Brad Sceviour	City of New Bern	252-639-7582	sceviourb@newbernnc.gov
Nadia Abdul-Hadi	City of New Bern	252 639 7585	abdulnadin@newbernnc.gov
Brandon Wilson	Urban Design Ventures LLC	412-461-6916	brandon@urbandesignventures.com

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Police, Fire, and EMS
Monday, March 4, 2019 at 10:00am

In attendance: Stanley Kite, Craven County Emergency Services Director; Toussaint Summers, New Bern Police Chief; D'aja Fulmore, CDBG Program Coordinator; Amanda Ohlensehlen, Community & Economic Development Manager; Brad Sceviour, Land & Community Development Administrator; Nadia Abdul-Hadi, Planner II; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Emergency management to address flooding is a countywide problem. People do not want to take property off the tax rolls, which includes the county officials. The County has been acquiring property through mitigation grants but officials do not like to lose the tax base. However, this helps to reduce property damage.
- The most valuable property is in the high flood hazard areas. They were built in these places and are continually being refurbished because of the value of property in the area.
- The minimum threshold for flooding is probably going to increase again. The minimum threshold seems to always be too low. The minimum elevation requirement moved from 8 feet to 9 feet above sea level.
- Habitable portions of structures remain in the floodway and the same losses keep recurring.
- Many of the victims of Hurricane Florence are selling their properties privately and these properties are cycled through and will lead to flood damage again.
- Code enforcement needs to be more stringent, especially in relation to elevations. No habitable buildings or related structures should be located in the floodway. This drives up project costs to build above the flood elevation.
- Now that structures are in bad shape, there is an opportunity to make these changes.
- During the Hurricane, there were no deaths but 1,800 official rescues occurred in six hours.
- Turnover of property is much higher in these high hazard flood areas than the rest of the City.
- There is a lack of adequate housing in New Bern. The focus should not just be on repair but on construction of new safer housing as well.
- In neighboring Fairfield Harbor, 3,500 houses were in the high impact area of the floodway.
- In evacuation studies, only 20% of people evacuate. Florence was the first mandatory Countywide evacuation. Only 40% of the people evacuated in spite of this.
- Only 226 people were transported to places of refuge out of a population of 106,000.
- There is no large mass public transportation system. EMS offered to transport people with their own service vehicles. The utilization numbers for getting people out of the floodway was low.
- There are public shelters where people could go if they have to evacuate. However, these have limited staff, limited generator power, limited food.
- Within flood zones, the City requires construction above the flood elevation, but it cannot restrict building.

- A Category 2 hurricane had a 10'-6" elevation, but models can show up to 15' for a Category 5 hurricane.
- The biggest obstacle to raising the minimum elevation for houses is the willingness of the government.
- After the hurricane, destroyed areas were cordoned off with assistance from neighboring jurisdictions so there wasn't any looting. Police personnel were in place to protect the flooded areas.
- The City has a 2' freeboard requirement above the flood elevation.
- The Police Department also has hazard planning which connects to the Emergency Management plan.
- The main crime problems in the City are opioid drug-related issues. The police bring in 3-4 people for Narcan treatment. This problem is geographically spread throughout the City, even though Duffy Field has the bad reputation.
- Wal-Mart is the largest location of criminal activity. This is similar to other communities. There are overdoses in the bathroom, thefts, and assaults. There is a wide variety of crime. Also, lots of car accidents and robberies in the parking lot.
- Wal-Mart could prevent these crimes by hiring greeters, re-designing the parking lot, and installing lighting. They have not done any of these things.
- During the hurricane, the police prevented re-entry by blocking off the worst-hit areas and requiring two types of ID.
- The City has a normal amount of traffic accidents for a City of its size. Many of its big accidents are on the highways.
- Last year, for the first time in three years, there were no homicides in New Bern. The number of serious crimes has decreased. There have been some major Federal drug investigations and busts that has significantly reduced crime in the City.
- Most of the people that bring drugs into the community are legally considered adults.
- On the whole, this region is safe compared to its surroundings. The crime here is related to poverty where people who are poor will steal to get what they need. There may not be enough jobs here.
- The jobs are not where the people live because there is no public transportation. The limited number of carts are only operated by EMS. They are not dependable.
- The police force has 91 uniform officers and 125 total personnel.
- The City uses the County jail. The sheriff and courthouse are also associated with the County. The jail is outside the City and on higher ground.
- With wind-driven floods, the rise in water now bulges up from two rivers and a creek and rises up beyond the levels of just water-driven floods. Storm surge is more common in New Bern as opposed to surrounding communities.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Parks & Recreation and Public Works, Monday, March 4, 2019 @ 11:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Foster Hughes	New Bern Parks & Rec	252-626-1430	HughesF@NewBernNC.gov
D'Aja Fulmore	City of New Bern	770-688-7730	dfulmore11@gmail.com
Nadia Abdul-Hadi	City of New Bern	252 639 7585	abdulhadin@newbernnc.gov
CHARLES BAUSCHAND	NB UTILITIES	252 639 2820	BAUSCHAND@NEWBERNNC.GOV CB
Matt Haglund	Urban Design Ventures	(412) 366 461-6916	walter@urbandesignventures.com
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Parks and Recreation, Public Works, and Public Utilities
Monday, March 4, 2019 at 11:00am

In attendance: Foster Hughes, Director of Parks & Recreation; Charles Bauschard, Director of Public Utilities; D'aja Fulmore, CDBG Program Coordinator; Brad Sceviour, Land & Community Development Administrator; Nadia Abdul-Hadi, Planner II; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Parks and Recreation Department does not have a Section 504 Plan in place.
- The Stanley White recreation center is currently being re-evaluated for possible relocation. The City is working with an architect on a feasibility study.
- The public wants to see the facility in its current location regardless of costs but that may not be feasible. The problem is that the floor elevation has to be revised to five-foot. This will be affecting the areas around it.
- There are a few areas identified in the Duffy Field Neighborhood that would work as good locations, but the residents need to be willing to accept the relocation of the center.
- There always is a need to upgrade infrastructure in the parks and create connectivity between the neighborhoods and the parks.
- There is a canal which cuts off the Stanley White Center from part of the community that likes to go there.
- There are three parks in the Duffy Field Neighborhood. The largest park is the White Center Park. George Street Park is the second largest with only a basketball court and splash pad.
- The Riverwalk goes by Trent Court. There is a need for picnic shelters and other amenities there.
- There are 25 parks throughout the City that are all strategically located. The only ward without a park is the commercial strip along Martin Luther King Blvd.
- There is a need for programming, especially at the Stanley White Center.
- The equipment at the tot lots in Stanley White (Henderson Park) is outdated and needs to be replaced.
- There are parks in the Pleasant Hill Community. There is a need for a community center in this area.
- There is a need for fitness equipment as part of the park amenities. Many parks do not have walking trails.
- Parks & Rec would like to see a greenway trail system to connect the whole park system.
- There is a need for housing in the City.
- Many nonprofits are offering programs to meet some of the biggest needs in the community.
- The goal of the Parks & Rec Board is to work toward social equity. There is a need for this.
- The Five Points Area has potential and needs to be redeveloped.
- The City provides electric, water, and wastewater. The City purchases electricity. They manage their own fiber optic system but does not do any retail.
- There are no issues with public utilities rates. They have a staff of 56.

- Core systems in the City have broadband access, including the case of emergencies. These are used for intranet purposes. There are connections with the County and local schools to share this. These organizations make contributions. Public Utilities do all their own maintenance, etc.
- There are areas that need energy efficiency improvements. There is a mix of gas and electric as heat source here. Electric heat is common with heat pumps
- Gas is emerging as an energy source in the neighborhoods.
- Space heaters are common, though very inefficient.
- Infrastructure improvements are needed. There is a need for capital and capacity building for these improvements.
- There is a need for resiliency improvements, and in some cases there is some redundancy.
- Some critical operations require redundancy.
- Public utilities needs customers.
- The infrastructure is old and requires modernization and upgrades.
- There is a need for community housing. Much of the community housing is old and needs modernization and/or replacement.
- Portable mobile generators are needed for some schools and communities.
- Infrastructure related to flooding needs to be improved.
- There are many parts of the community that do not have sidewalks.
- Buildings within the parks are accessible. When requests are received, the parks make accommodations. When the new programs begin, there will be new parks installed.
- City Hall does not have accessibility to the council chambers. However, if anyone calls ahead, transport up the stairs will be provided. Development Services is not accessible either.
- There has been an increase in curb ramps, but the sidewalk network is disjointed and limited throughout the City. About \$300,000 has been spent on sidewalks in the Duffy Field Target Area.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Social Services 1, Monday, March 4, 2019 @ 1:00 PM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Nancy White	Salvation Army	252-637-2277	
Cassandra Hunsucker	New Bern-Craven County Public Library	252-638-7800	clhunsucker@nbccpl.org
DANE NYBERG	Reviving Lives Ministries	949-394-0498	MDNYBERG2@Gmail.com
Kehli Saucier	Reviving Lives Ministries	704-287-2263 cell 252-624-9826 office	rlmotnewbern@gmail.com
Doug HARR	RCS Religions comm. serv	(252)-635-2267	dharr@rcsnewbern.com
BETH SELBY	Vocational Rehab	(252)661-2237	george.selby@dhs.nc.gov
Tova Hairston	Coastal Women's Shelter	252-638-4509 AL	cwsdirector@coastalwomensshelter.net
Angela Wilson	Craven-Pamlico ReEntry Council Craven Community College	252 514 3189	awilsoncoinc@gmail.com
Amanda Oltenshla	Dev. Services City NB	639.7500	
D'Aja Fulmore	City of New Bern Dev. Services	770-688-7730	Fulmored@newbernnc.gov



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Social Services 1, Monday, March 4, 2019 @ 1:00 PM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Beth Bilodeau	NCWORKS	252-514-4828 x 241	elizabeth.bilodeau@nccommerce.com
Sherwood Crawford	United Way	252-637-2460	sherwood@unitedwayroastalnc.org
Wendy Chapman	Children's Developmental Services Agency (CDSA)	252-514-4770	wendy.chapman@dhs.nc.gov
Patti M. Peebles	Religious Community Services	252-571-2421	ppeeble52393@gmail.com

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Social Service Provider Agencies
Monday, March 4, 2019 at 1:00pm

In attendance: Namay White, Salvation Army; Cassandra Hunsucker, New Bern-Craven County Public Library; Dane Nyberg, Reviving Lives Ministries; Kehli Saucier, Reviving Lives Ministries; Doug Harr, Religious Community Services; Beth Selby, Vocational Rehabilitation; Tova Hairston, Coastal Women's Shelter; Angela Wilson, Craven-Pamlico ReEntry Council; Heather Storer, Interfaith Refugee Services; Beth Bilodean, NCWorks; Sherwood Crawford, United Way; Wendy Chapman, Children's Developmental Services Agency (CDSA); Patti Peebles, Religious Community Services; D'aja Fulmore, CDBG Program Coordinator; Amanda Ohlensehlen, Community & Economic Development Manager; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Transportation is a major need for those seeking job training.
- Childcare is a need for those seeking job training.
- Job training organizations collaborate on many job training projects.
- Craven Area Regional Transportation (CARTS) has some services but also has gaps in routes.
- Many of the religious aid organizations struggled to bring back their services after the hurricane.
- The hours of transport for CARTS do not always line up with the hours when people work or when they are searching for jobs.
- Vendor organizations can also provide specialized training for those with disabilities.
- Vocational services also assist in independent living.
- Housing is another big need. Many of the obstacles to emergency housing have been removed, but it is still a major need.
- Vocational services can provide emergency funding and rental payment assistance to ensure that people can remain in their homes.
- Human Relations complaints go up to the State. Fair Housing complaints are not local but are handled out of Raleigh. There is no local legal aid organization.
- Persons with criminal histories face barriers because of their criminal history.
- A lack of education is a major issue for many people in finding employment.
- People without drivers' licenses face significant barriers to finding work.
- People seeking help can make arrangements to meet with vocational training caseworkers.
- NCWorks sees 5-10 cases a week.
- United Way is involved with long-term recovery from Hurricane Florence. They work to make sure houses are fixed up to standard and displaced people can move back in. There is not a lot of affordable housing available for these people and they end up in hotels, which are expensive.
- There is a need for greater communication of services offered between the various nonprofits.
- NCworks.gov has a directory of organizations that assist people.
- Interfaith Refugee Services is fortunate enough to have interpreters. Issues are the same for both refugee and non-refugee populations. Refugees still need affordable housing, transportation, and childcare.

- Children's Developmental Services Agency serves the youngest children through a Federal mandated program to develop competency for parents. They serve about 500 families in 5 counties. They also see affordable housing as a major issue and must travel to different shelters.
- There are still daycares that do not accommodate children with disabilities.
- Religious Community Services runs shelters and provides food and clothing for the community. They serve 70-100 meals per day. 25-30 people receive clothing from them daily. They have 20 beds and are expanding to 36-38 beds. There are 4 for families, 6 for women, 5 Veterans Suites. They fill families first, then veterans, then women, then men. They received \$20,000 in State ESG funds in 2018 but are not receiving them in 2019. They are also doing hurricane relief. They share space with Craven Community College/Craven-Pamlico Re-Entry. Their main source of funds is from private donations. Only Federal help comes through United Way with FEMA.
- Coastal Women's Shelter – 19 total beds, 3 are infant crib beds. They also provide emergency shelter for men or other survivors.
- RLN – Residential recovery program for addiction. The transit system is very limiting to these recovering addicts. They also are not always qualified to go to addiction recovery classes. They see a need for educating the people for a college-readiness level. Public education on substance abuse would be beneficial to all. They also see a lack in the number of therapists. They provide long-term (2 years) housing for 11 people.
- There is a need for legal representation for recovering addicts.
- There is a need for training to ensure that people can gain employment or further education.
- WYOA funds can assist people with disaster recovery. Private companies can use these funds as well as public.
- There is a major need for mental health services. People with mental health needs cannot find services to assist with these issues. Crossroads is the mental health inpatient clinic in the area.
- The United Way has seen that there are communities of seniors that are looking for employment, affordable housing, and quality medical care.
- Veterans with mental health needs cannot access these issues in the City and must travel outside. There are transportation volunteers who will bring these people to their appointments. Crossroads takes veterans with drug addictions in for three (3) days, though they used to provide shelter for five (5) days.
- There is a need for counseling services for the homeless or drug addicted veterans.
- There is no grocery store in the downtown and the farmers' market is limited. There is not a lot of healthy food or healthy food choices for those without transportation.
- The local public library will issue referrals to other organizations. Homeless people will use the local library.
- There is a need for personal hygiene care for homeless people.
- People come to the library for access to WiFi. Because everything is online, people must utilize the library. However, they lack digital literacy and there is not enough library staff to walk through internet operations with these people. The staff also helps kids with homework, etc. The trend in bigger cities has been to hire caseworkers at the library, but this city does not have this same support in place. The library also has limited space to allow private confidential caseworker meetings.

- The library would like to expand and provide more activities. There is a conflict between the library being a quiet place and also a meeting place. More space would allow for these two things to take place in one area.
- Senior citizens also have an issue accessing technology. They are often embarrassed to admit this. The library provides free senior citizen technology usage classes.
- The library also gets people who are mentally ill or under the influence of drugs.
- The Salvation Army has also received Greenleaf funding for housing and security deposits for hurricane relief.
- Next to transportation and housing for hurricane victims, the next biggest need is home repairs. People are living in houses without needed repairs and with tarps over their building. The Salvation Army currently has three families they are assisting with Greenleaf Funds because they cannot afford a mortgage and repairs. Salvation Army does not provide hotels.
- The Salvation Army serves fifty or more regular clients per month. They assisted in February with over \$20,000 worth of food and clothing.
- The Craven County Disaster Recovery Agency Website can direct people to funding sources for repairs on their homes.
- Coastal Women's Shelter has similar issues. Existing barriers include transportation and housing. Housing has become a much bigger issue since Hurricane Florence. They serve about 500 a year, including 100 through the shelter. The first thing that they offer is safe, affordable housing, which is already stretched. Helping domestic violence victims gain employment and training, as well is difficult. Hurricane Florence has overtaken DV victims at the top of local waiting lists. Coastal Women's Shelter has worked to partner with trusted landlords, but most will have to move back to home states and this disrupts schooling for children, etc. They have seen an increase in crisis line calls since Hurricane Florence.
- The other domestic violence shelter was flooded and has not operated since the hurricane.
- Coastal Women's Shelter has tried to help by partnering with neighboring counties.
- Craven Community College offers an eight day bootcamp to go to work. This includes a computer skills component because many job seekers do not know how to use a computer, type a resume, or use a job search site. This also includes financial literacy. They have had 191 people that completed this program with a 33% job success rate. This is free to the unemployed and the underemployed individuals.
- There are many people in New Bern who do not make a living wage.
- Craven-Pamlico Re-Entry Council serves persons with a criminal background. They assist with housing and transportation, as well as vocational skills. They assist with other needs and are state funded. They have many partnerships with other local nonprofits. Their goal is to remove barriers and prevent recidivism.
- Mental health is another major need in the City. Many people with mental health issues are referred out to PORT.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Redevelopment Commission, Monday, March 4, 2019 @ 5:00 PM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Maria Cho	Redevelopment Commission	(252) 670-0482	maria.cho@newbernnc.gov
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
D'Aja Fulmore	City of New Bern Dev. Serv.		
Walt Hayland	Urban Design Ventures	(412) 461-6916	walt@urbandesignventures.com
Amanda Ohlensehler	City NB	639.7580	ohlensehler@newbernnc.gov
Brad Sceviour	City NB	252 639 7582	sceviourb@newbernnc.gov

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Redevelopment Commission
Monday, March 4, 2019 at 5:00pm

In attendance: Maria Cho, Redevelopment Commission; D'aja Fulmore, CDBG Program Coordinator; Brad Sceviour, Land & Community Development Administrator; Amanda Ohlensehlen, Community & Economic Development Manager; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- The Redevelopment Commission (Authority) can use bonding to raise money.
- Property can be transferred to the Redevelopment Commission, which allows the property to be sold for the highest and best reuse, instead of to the highest bidder.
- The government is willing to give more funds if there are matching funds.
- Affordable housing is the number one priority in the City.
- There was a discussion of the process of the Five Year Consolidated Plan.
- There is not simply just one type of housing that the City of New Bern needs. The Redevelopment Commission will plan for various types of housing over different years.
- Mixed income housing has been a success in places like Charlotte and the City would like to investigate this.
- The Redevelopment Commission is looking to ensure that the past legacy of its neighborhoods stay intact.
- There are examples of a "penny tax" in North Carolina that could be used to finance affordable housing.
- Buy-in from locals in New Bern often requires examples of similar solutions in the area.
- In times of hardship, the City's local services are cut instead of raising taxes.
- There is a conflict between the more elderly residents and the young professional residents. New Bern is trying to encourage more young professionals to come to the City because of the population drains in rural areas.
- Transportation is another need. Transportation has repeatedly come up as a need for school age children who will try to go to afterschool activities.
- Many people call Development Services because they have a need, and Development Services would like to have a resource guide to connect people looking for help from nonprofits that provide the help.
- People need high paying jobs.
- Affordable healthcare, especially for children is a need.
- There are needs for improvements to the City's infrastructure.
- Early childhood education opportunities are also needed.
- Storm drainage is a problem in the City.
- 15% of the City's land is in the 100 year and 500 year floodplain.
- There is a lot of green space in the City, which should be utilized.
- There is a need to increase homeownership and for housing counseling.

- There is a need to reduce the crime rate.
- There is a need for more street lighting and better landscape design.
- Lighting is poor, streets are in poor condition, and there is a lack of sidewalks, especially within the Duffy Field Neighborhood boundaries.
- The Stanley White Recreation Center was a major asset and without it there is a need for more recreational and afterschool programming. The Center was heavily damaged by the Hurricane/
- There is a difference between BID and the affordable housing fund. The tax increase is based on geography, where the affordable housing fund is application-based and can be used citywide.
- Inclusionary zoning is a bonus for additional density as long as a certain percentage of those units are affordable.
- There is very little on-street handicap parking in downtown New Bern.
- The only park that serves City residents with ADA equipment is in James City.

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**SUBSTANTIAL
AMENDMENT # 1 -
PUBLIC HEARING**

**NOTICE OF PUBLIC HEARING
CITY OF NEW BERN, NORTH CAROLINA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
SUBSTANTIAL AMENDMENTS TO FY 2019 & 2022 PROGRAM YEARS**

Notice is hereby given by the City of New Bern, Craven County, NC will hold a public hearing on **Tuesday, March 26, 2024, at 6:00 PM**, prevailing time, in the second-floor courtroom of City Hall, 300 Pollock Street, New Bern, NC 28560. City Hall and the City Hall second floor courtroom are accessible to persons with physical disabilities. If special arrangements are required to accommodate residents with disabilities in order to participate in the public hearing, including a Spanish or Karen interpreter, please contact Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586, or by email at fulmored@newbernnc.gov. To make arrangements for the hearing impaired, dial 7-1-1 for Relay North Carolina TDD.

The purpose of this public hearing is to present substantial amendments to the City of New Bern's FY 2019 and 2022 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds.

The City of New Bern previously adopted its FY 2019 and 2022 Annual Action Plans and Budgets for the use of CDBG funds. In accordance with CDBG program regulations, the City is permitted to make substantial amendments to its Annual Action Plans and Budgets in accordance with the City's Citizen Participation Plan.

The City has determined it is necessary to amend the CDBG program year budgets for the previously approved Annual Action Plans. The funds will remain the same but a new project scope will be added.

These are considered substantial amendments in accordance with the City's Citizen Participation Plan as the following applies: the scope of previously approved projects/activities are being changed.

The substantial amendments to the CDBG Annual Action Plans are proposed as follows:

FY 2019 Program Year

IDIS # 28 – Bus Shelter Installment Project: Reduce the project/activity budget by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38.

NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation: Create a new multi-year project/activity and allocate \$42,448.62 in 2019 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2019 program year. The new activity will include funding for the Sunnyside Area 1/2 Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

FY 2022 Program Year

IDIS # 42 - Bus Shelter Project Completion: Reduce the project/activity budget by \$4,189.25 for a new project/activity budget line-item amount of \$10,810.75.

NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation: Create a new multi-year project/activity and allocate \$4,189.25 in 2022 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2022 program year. The new activity will include funding for the Sunnyside Area 1/2 Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

Copies of the Substantial Amendments will be on public display for a period of 30 days from Friday, March 8, 2024, to Monday, April 8, 2024. Copies are available at the following locations and may be viewed between normal business hours of 8:00 AM to 5:00 PM:

City Clerks' Office

City Hall, 300 Pollock Street, New Bern, NC 28560

Office of the Department of Development Services

303 First Street, New Bern, NC 28560

New Bern-Craven County Public Library

400 Johnson Street, New Bern, NC 28560

All interested residents are encouraged to attend this public hearing and will be afforded the opportunity to present oral or written testimony concerning the Substantial Amendments for the FY 2019 and 2022 CDBG Programs. All comments received during the period of display will be presented to City Council at its Regular Meeting on Tuesday, April 9, 2024, at 6:00 PM. Written comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New

Bern, NC 28563, or emailed to fulmored@newbernnc.gov. Persons with hearing and/or speech impediments may contact the City via 7-1-1 for Relay North Carolina TDD.

Hon. Jeffrey T. Odham
Mayor, City of New Bern, NC

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CITY OF NEW BERN

303 First Street, New Bern, NC 28560

FY 2022 Annual Action Plan Substantial Amendment # 1

*For Submission to HUD for the
Community Development Block Grant (CDBG) Program*

Amended: April 9, 2024

Mayor:
Dana E. Outlaw

City Manager:
Foster Hughes



NEW BERN

CITY OF NEW BERN



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Substantial Amendment # 1:

The City of New Bern has prepared a substantial amendment to its FY 2022 Annual Action Plan and made the following changes: IDIS #42: Bus Shelter Project Completion – reduce line item by \$4,189.25 for a new project/activity budget line-item amount of \$10,810.75, and; Sunnyside Area ½ Basketball Court Installation – create a new multi-year project/activity and allocate \$4,189.25 in 2022 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is located in Pierce Park.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of New Bern, North Carolina is a Federal entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In compliance with the HUD regulations, the City of New Bern has prepared this FY 2022 Annual Action Plan for the period of July 1, 2022 through June 30, 2023. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of New Bern. This is the fourth Annual Action Plan under the City's FY 2019-2023 Five-Year Consolidated Plan.

The FY 2022 Annual Action Plan is a collaborative effort of the City of New Bern, the community at large, social service agencies, housing providers, community development agencies, and economic development groups. The planning process was accomplished through public meetings, statistical data, review of the City's Comprehensive Plan, and other community plans.

Available Funds:

During the FY 2022 Program Year, the City of New Bern will receive the following Federal funds:

- **CDBG: \$269,786.00**
- **Total: \$269,786.00**

FY 2022 CDBG Programs Budget:

The City of New Bern proposes to undertake the following activities with the FY 2022 CDBG Funds:

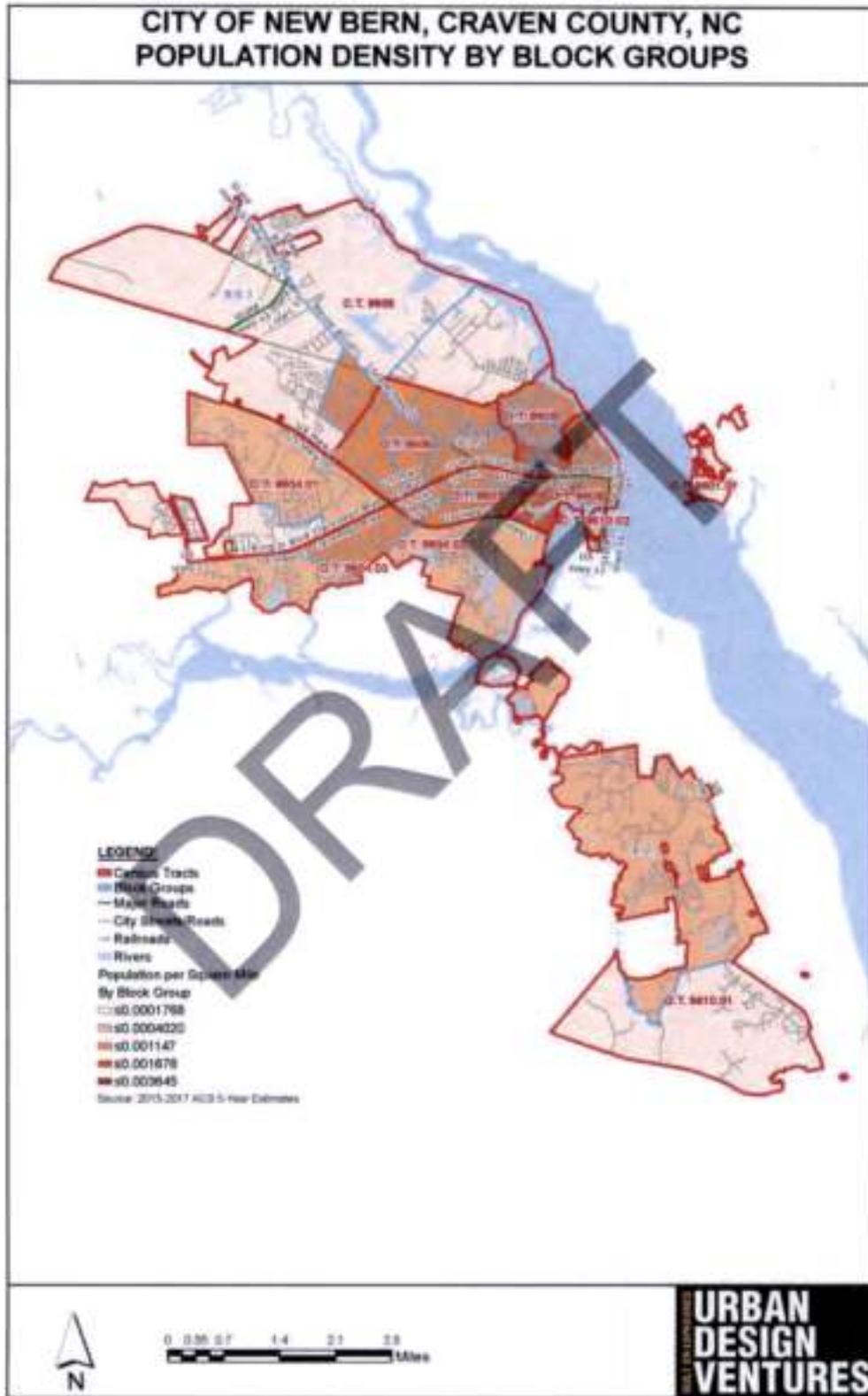
- **CD-22-01 General Administration - \$53,957.00**
- **CD-22-02 Housing Rehabilitation - \$200,829.00**
- **CD-22-03 Bus Shelter Project Completion - \$10,810.75**
- **CD-22-04 Sunnyside Area ½ Basketball Court - \$4,189.25**

Maps

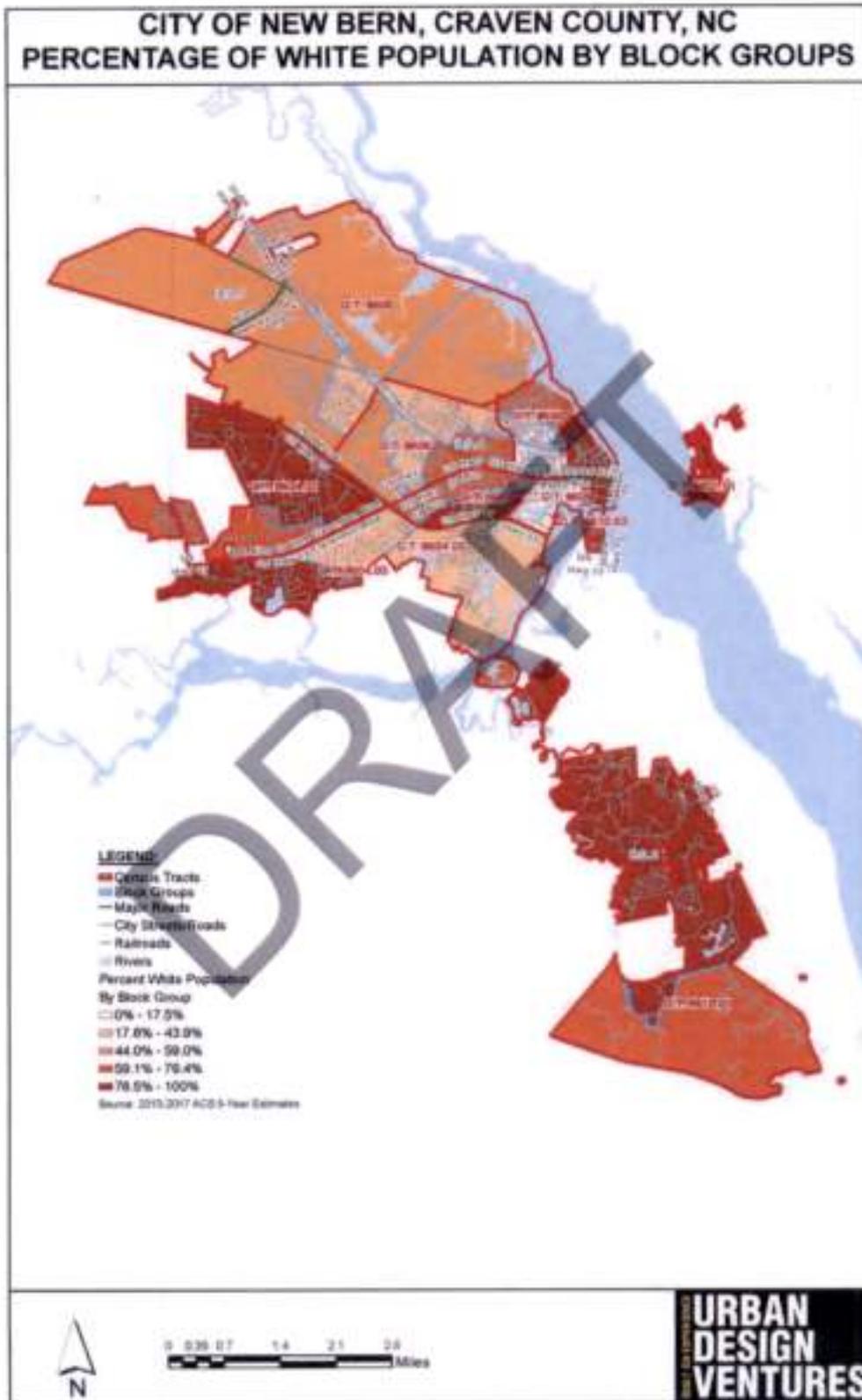
The following maps which illustrate the demographic characteristics of the City of New Bern:

- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Number of People Aged 65+ by Block Group
- Percent Population Age 65+ by Block Group
- Population Density by Block Group
- Housing Density by Block Group
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income and High Minority Concentration by Block Group

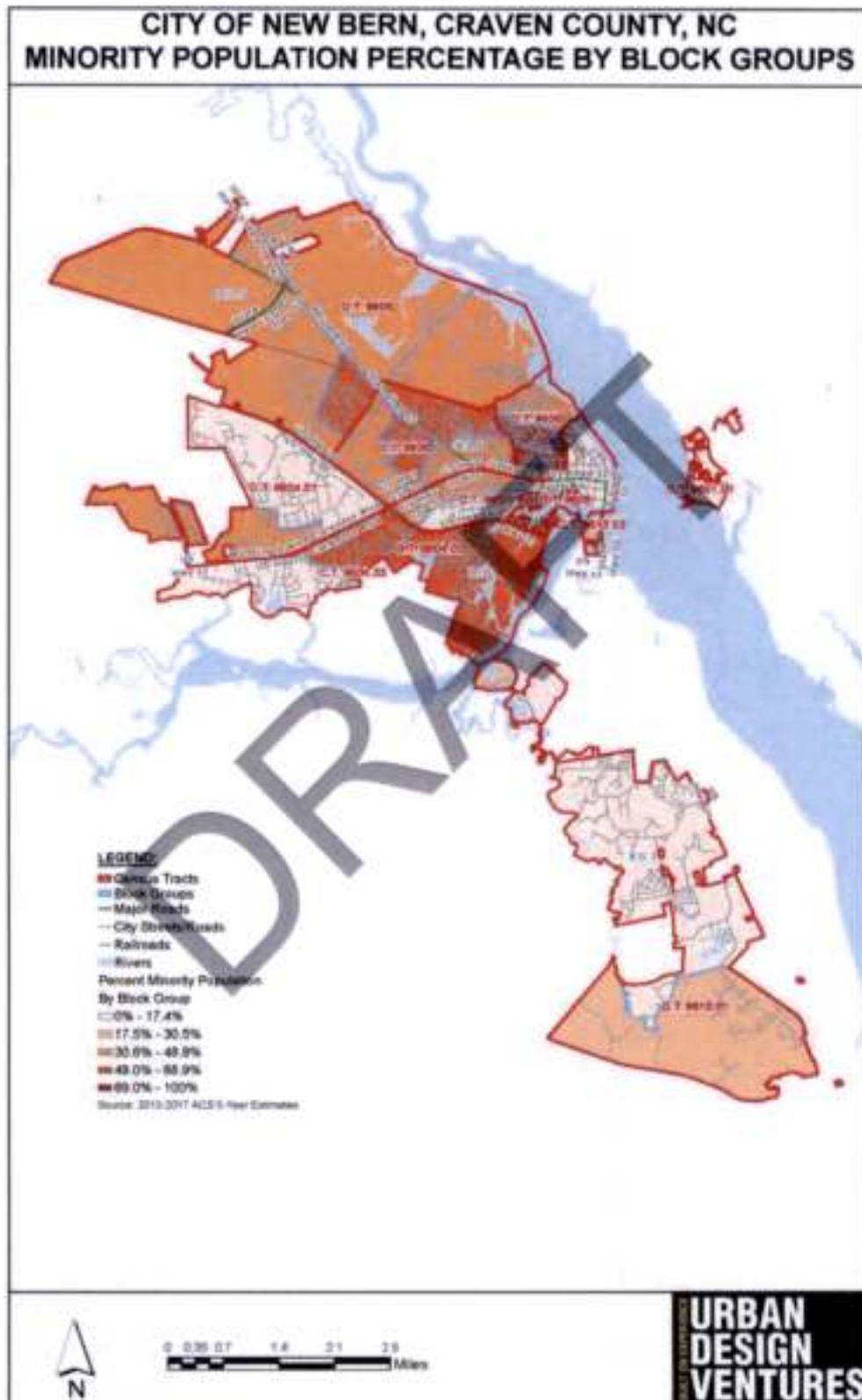
Population Density by Block Group



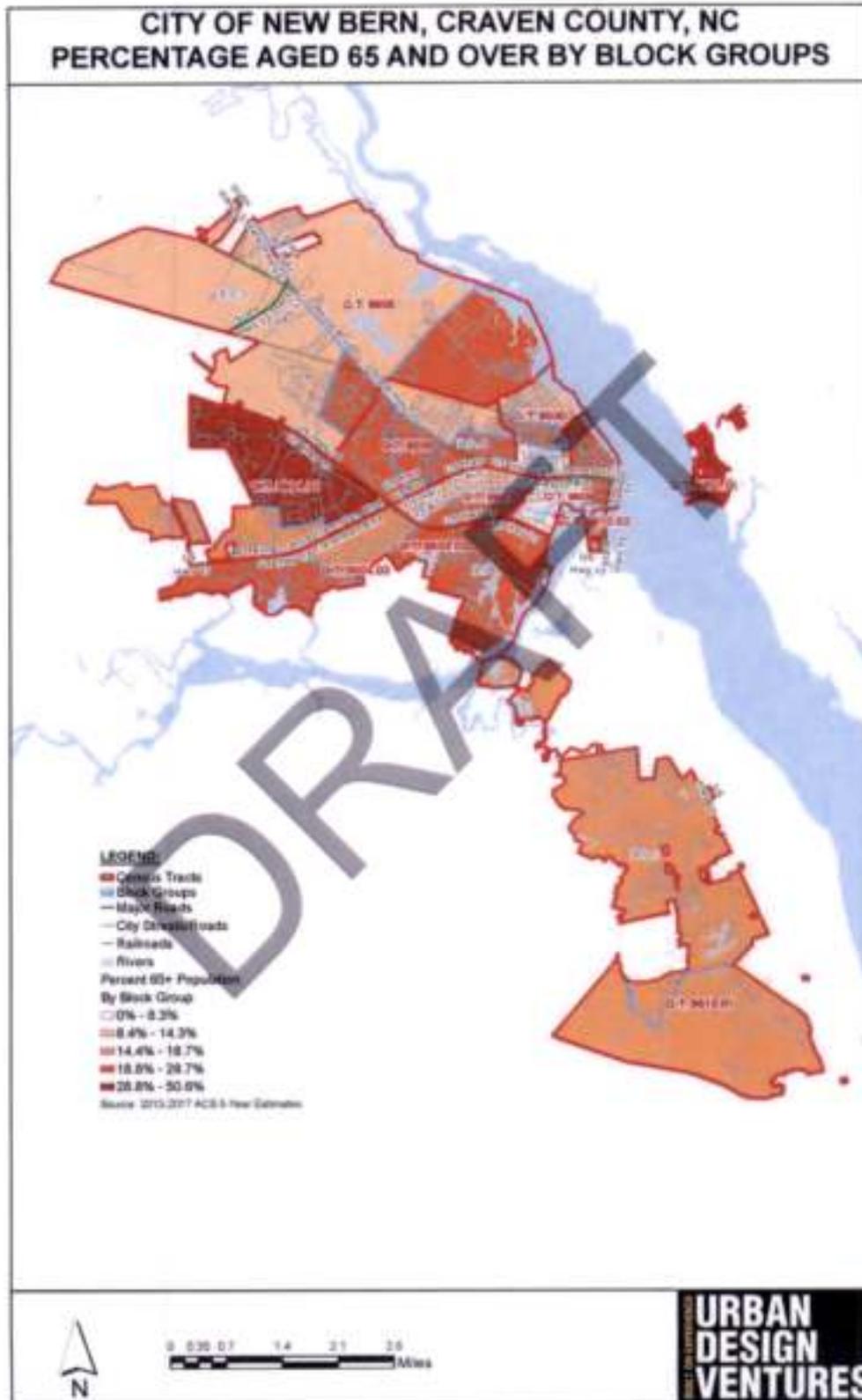
Percent White Population by Block Group



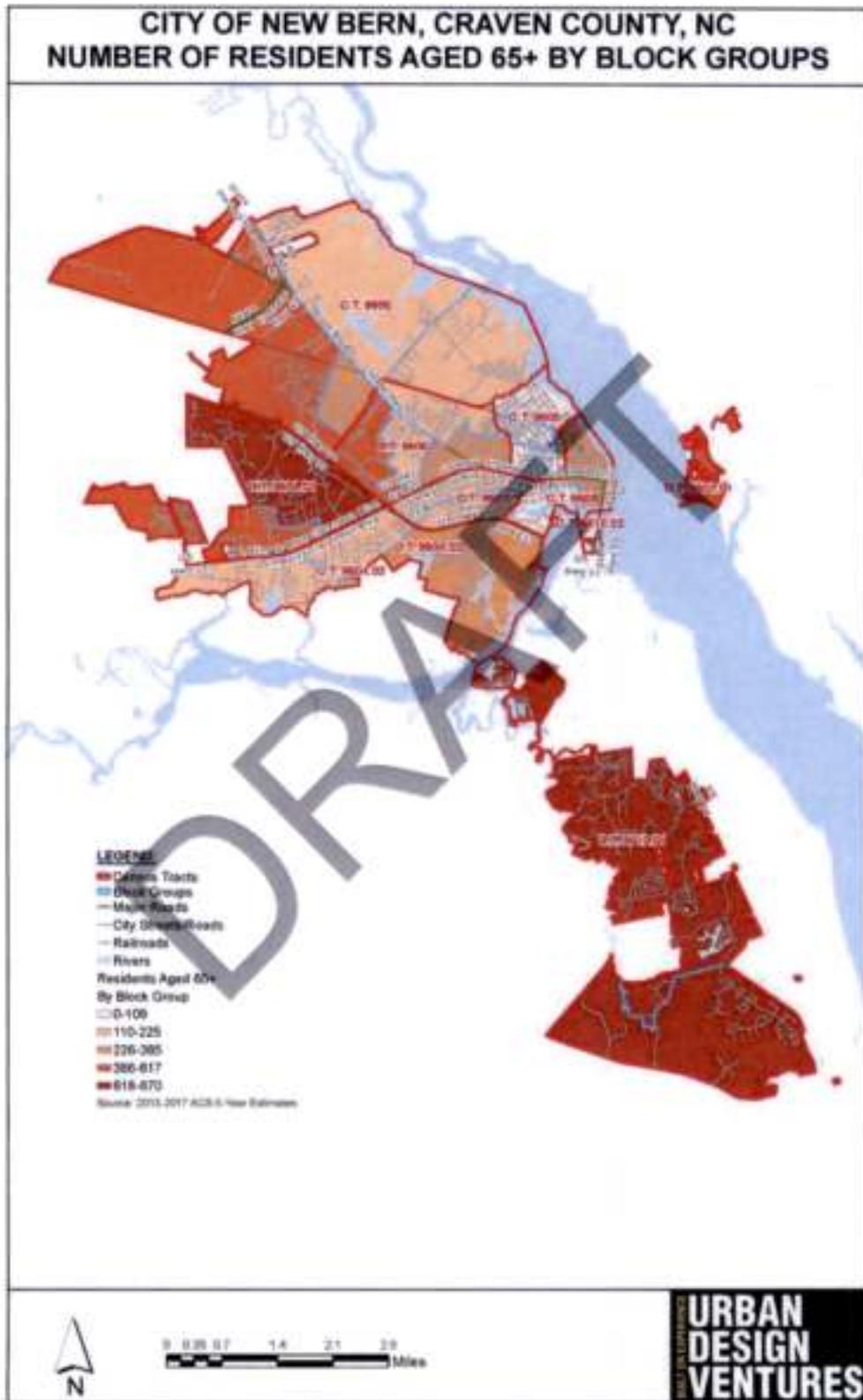
Percent Minority Population by Block Group



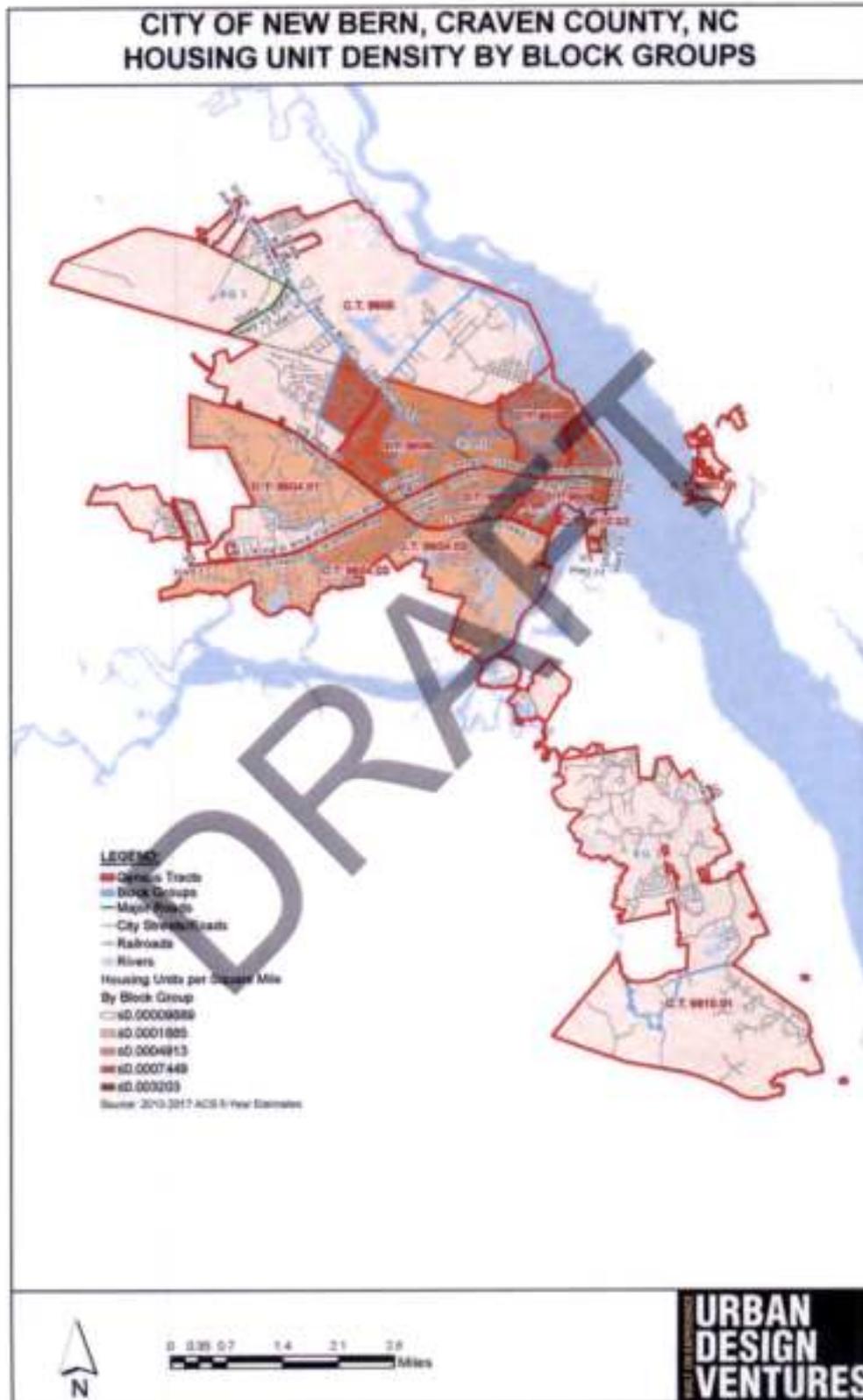
Percent Population Age 65+ by Block Group



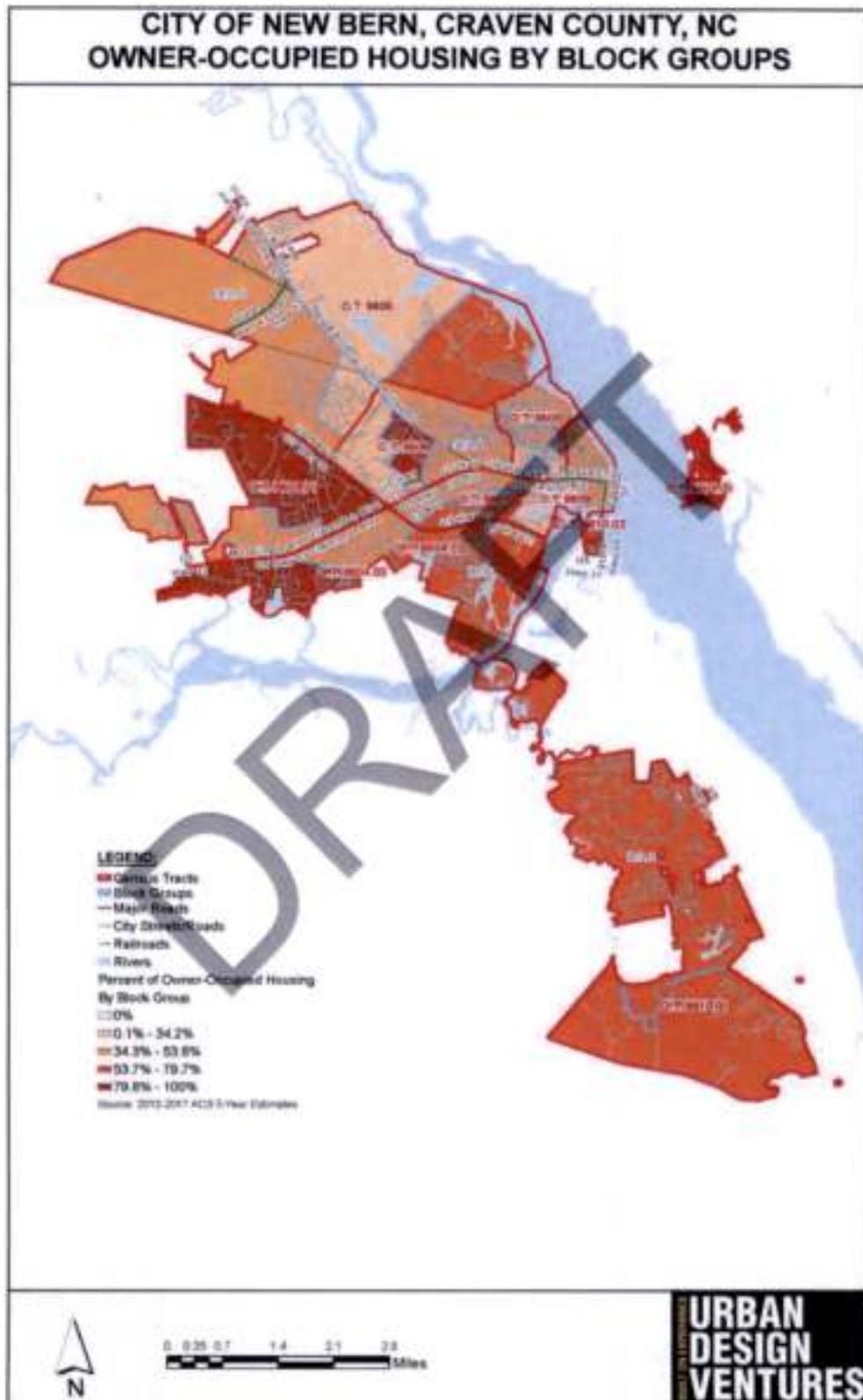
Population Age 65+ by Block Group



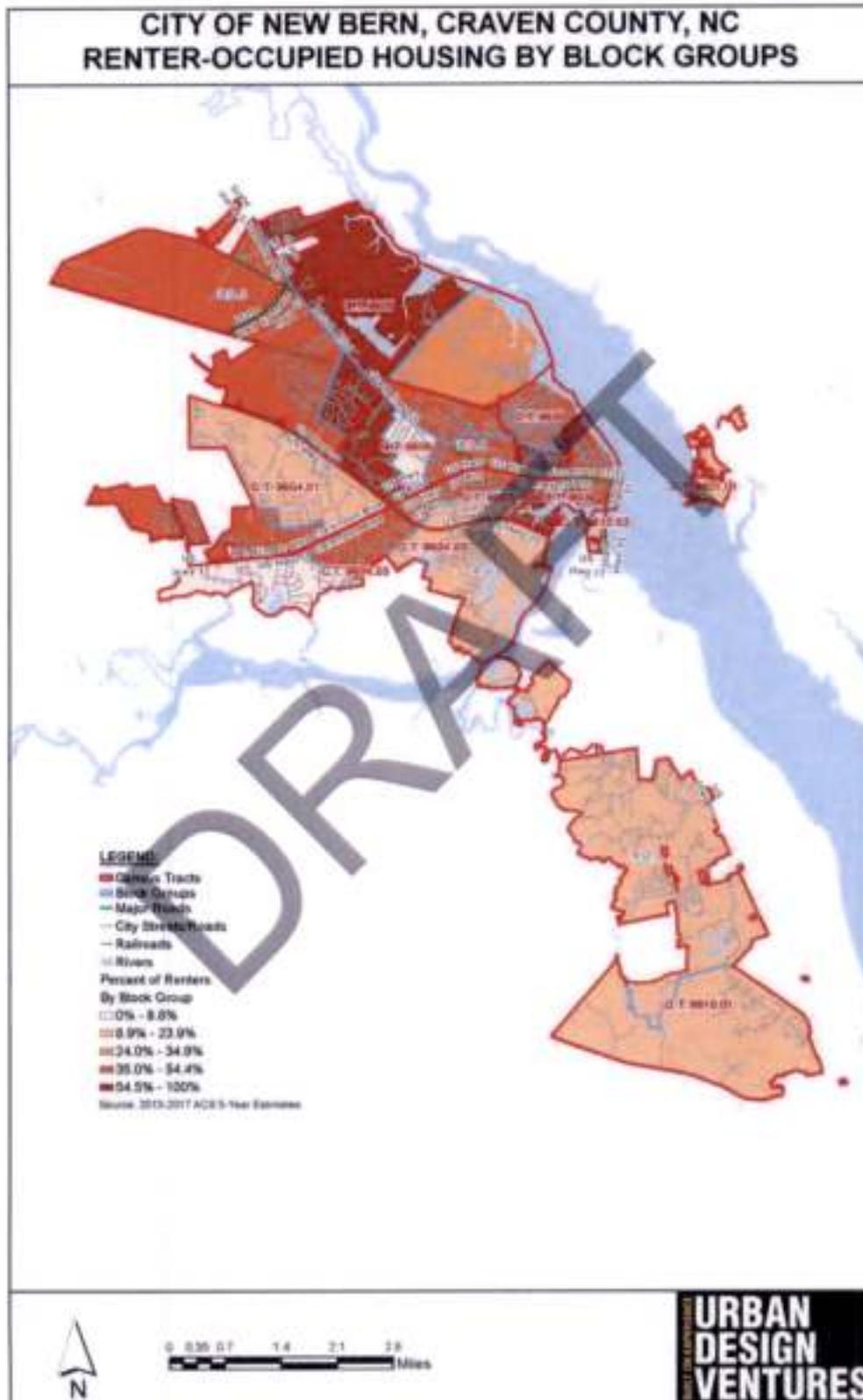
Housing Density by Block Group



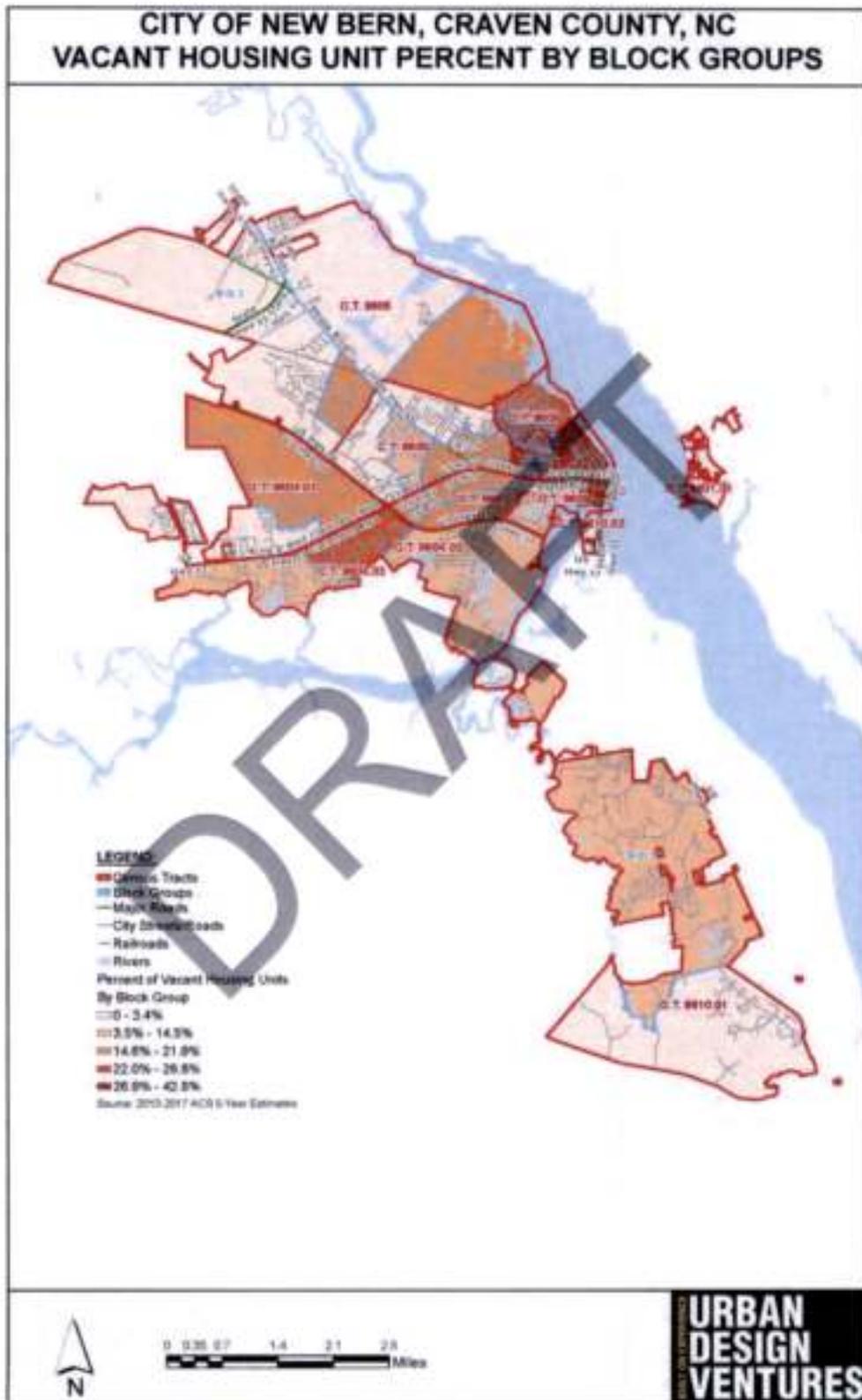
Percent Owner-Occupied Housing Units by Block Group



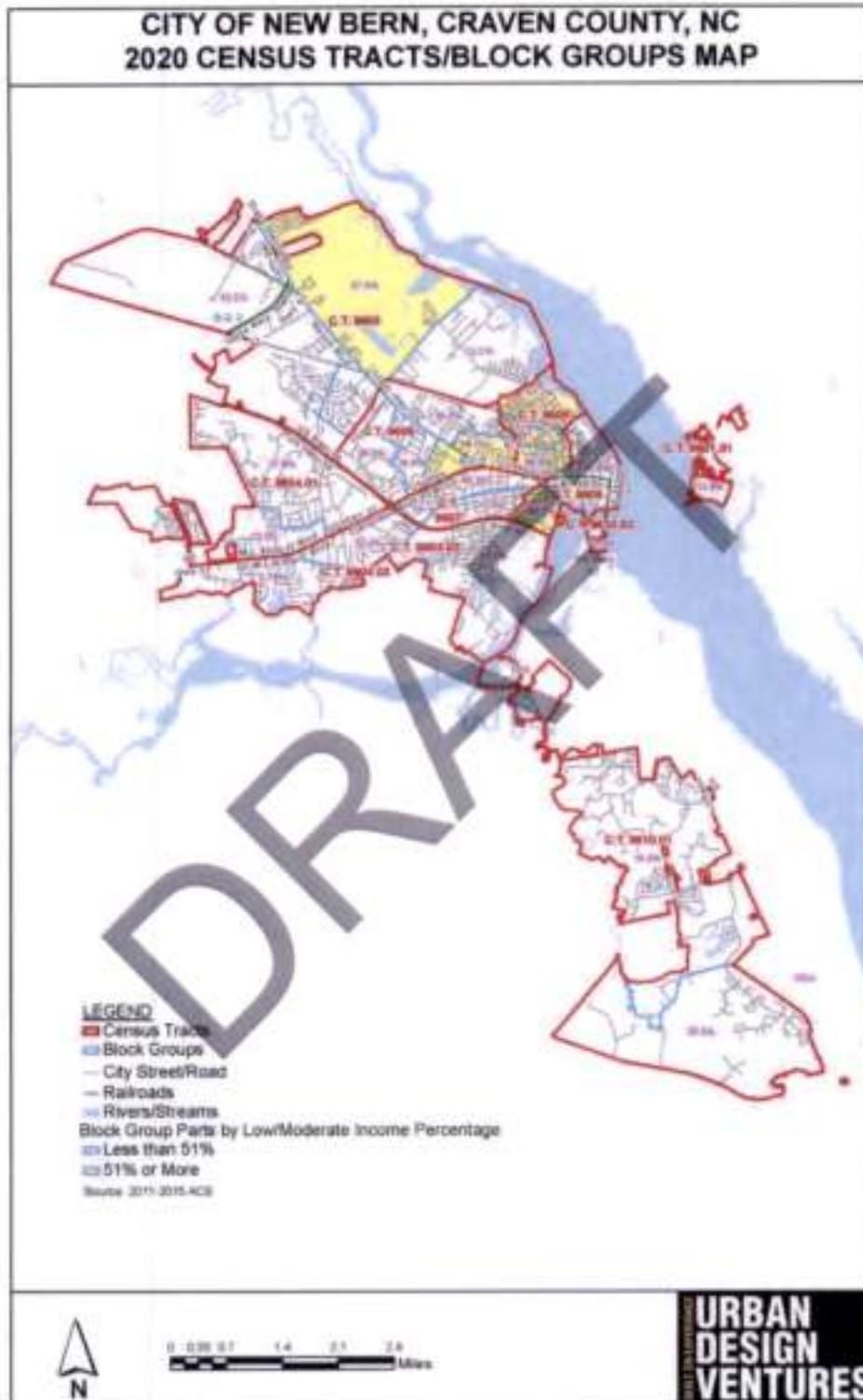
Percent Renter-Occupied Housing Units by Block Group



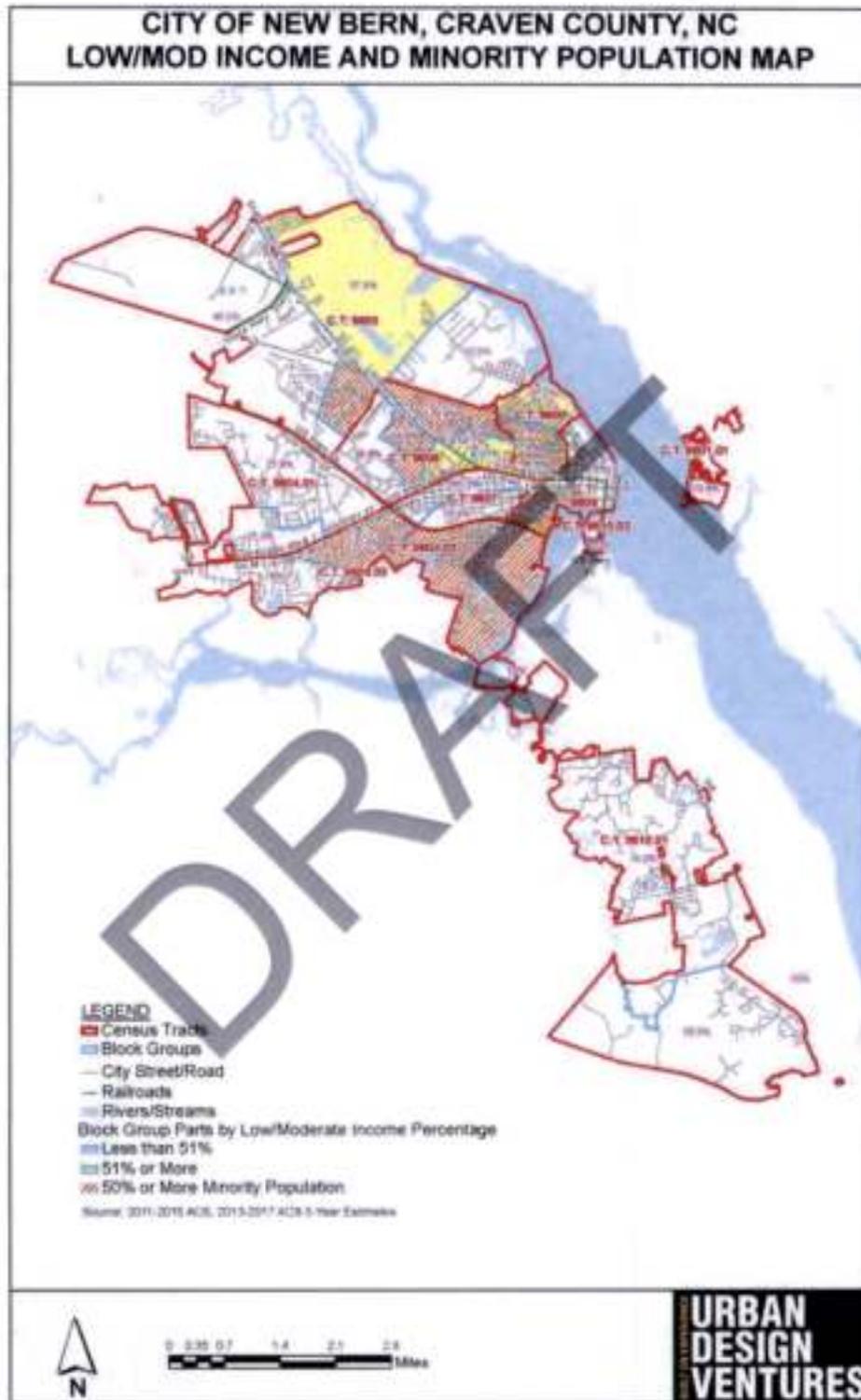
Percent Vacant Housing Units by Block Group



Low/Moderate Income Percentage by Block Group



Low/Moderate Income Percentage w/ Minority Overlay by Block Group



2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This is the City of New Bern's fourth Five Year Consolidated Plan as an entitlement community. The "Vision" of this Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern. As part of the Five Year Consolidated Plan, the community must develop goals and objectives. The following strategies with subsequent goals and priorities have been identified for the City of New Bern for the period of FY 2019 through FY 2023 for the use of Community Development Block Grant (CDBG) funds:

HOUSING STRATEGY - HSS

Goal:

Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families living in the City of New Bern.

Objectives:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

HOMELESS STRATEGY - HOM

Goal:

Improve the living conditions and services for homeless persons and families in the City of New Bern and eliminate unfair housing practices that may lead to homelessness.

Objectives:

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.

- **HOM-2 Operations/Support** - Promote and assist in program support services for the homeless.
- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
- **HOM-4 Rapid Rehousing** - Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.

SPECIAL NEEDS STRATEGY - SNS

Goal:

Improve, preserve, and expand facilities for persons with special needs and the disabled in the City of New Bern.

Objectives:

- **SNS-1 Housing** - Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.
- **SNS-2 Social Services** - Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
- **SNS-3 Accessibility** - Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.

COMMUNITY DEVELOPMENT STRATEGY - CDS

Goal:

Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern.

Objectives:

- **CDS-1 Infrastructure** - Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
- **CDS-2 Community Facilities** - Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.

- **CDS-3 Public Services** - Improve and increase public safety programs for the youth, the elderly, disabled, and target income population, including food programs and social/welfare programs throughout the City.
- **CDS-4 Public Transit** - Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
- **CDS-5 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
- **CDS-6 Architectural Barriers** - Remove architectural barriers and make public and community facilities accessible to the physically disabled.
- **CDS-7 Public Safety** - Improve public safety through upgrades to facilities, purchase of new equipment, fire fighting and prevention, crime prevention, community policing, and ability to respond to emergency situations.

ECONOMIC DEVELOPMENT STRATEGY - EDS

Goal:

Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of the City of New Bern.

Objectives:

- **EDS-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **EDS-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- **EDS-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area and other residential neighborhoods.

ADMINISTRATION, PLANNING, AND MANAGEMENT STRATEGY - APM

Goal:

Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.

Objectives:

- **APM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning

services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, the City of New Bern prepares and submits its CAPER to HUD within ninety (90) days after the start of the new program year. The FY 2020 CAPER is the most recent CAPER to be completed by the City of New Bern. The CAPER was approved by HUD. The City obligated 100% of its CDBG funds for the benefit of low- and moderate-income persons. The City expended \$0.00 for public service activities, which was below the 15% public services cap. The City obligated \$51,723.00, which met the 20% administrative cap. The City's drawdown ratio was 2.76, which is above the 1.5 HUD requirement. The City of New Bern has substantially amended its FY 2020 Annual Action Plan in order for the City to receive its CARES Act funds.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Annual Action Plan has many components to gather citizen participation which includes: citizen participation plan; citizen participation process; Consultation Process; and the development of the annual action plan. Each component of this plan principally serves the needs of the low- and moderate-income population in the City.

The City developed the plan based on citizen input, the information obtained from agencies/organizations, and meetings with other City staff and departments. A "draft plan" and budget are annually prepared and placed on public display for a 30-day review and comment period. This is advertised in a local newspaper of general circulation in the City, with the times, dates, and locations where the plan may be examined. A public hearing on the plan was also advertised and conducted. Citizen, agency, and organization comments were either incorporated into the plan or if not included, the reason why the comments were not accepted are included in the plan.

The City of New Bern held a needs public hearing on March 7, 2022 at 6:00 PM. The public hearing was able to be attended in person or virtually. This hearing provided residents, agencies, and organizations with the opportunity to discuss the City's CDBG Program and to provide suggestions for future priorities and activities. The City of New Bern advertised the public needs hearing in the "Sun Journal" on Friday, February 18, 2022.

The Second Public Hearing Notice was published on Thursday, June 23, 2022 in the "Sun Journal" and the Second Public Hearing was held on Tuesday, July 12, 2022 at 6:00 PM. During the Second

Public Hearing, the residents were given the opportunity to comment on the draft version of the FY 2022 Annual Action Plan.

The "FY 2022 Annual Action Plan" was on display for a 30-day period beginning Friday, June 24, 2022 and ending Monday, July 25, 2022. The availability for review of the "draft plan" was advertised in the local newspapers and the plan was on display at the City of New Bern's website https://www.newbernnc.gov/departments/development_services/index.php.

Schedule:

The following schedule was used in the preparation of the FY 2022 Action Plan:

- **Publish Notice of Needs Hearing** – Friday, February 18, 2022
- **First Public Hearing** – Monday, March 7, 2022 at 6:00 PM in the Development Services Office and virtually
- **Publish Notice of Display of Draft and Public Hearing in the Newspaper** – Thursday, June 23, 2022
- **Annual Action Plan on Display** – Friday, June 24, 2022
- **Second Public Hearing** – Tuesday, July 12, 2022 at 6:00 PM in the City Hall Courtroom
- **End of Annual Action Plan on Display** – Monday, July 25, 2022
- **Board of Aldermen Adopts FY 2022 Annual Action Plan** – Tuesday, August 9, 2022
- **Submission of Annual Action Plan to HUD on or before** – August 15, 2022

A more detailed analysis and description of the citizen participation process is contained in Section PR-15 Citizen Participation.

Substantial Amendment #1:

The City of New Bern placed the Substantial Amendment on public display from Friday, March 8, 2024 through Monday, April 8, 2024. The City held a Public Hearing on the Substantial Amendment on Tuesday, March 26, 2024 at 6:00 PM in the City Hall Courtroom, 300 Pollock St., 2nd Floor, New Bern, NC 28560. The purpose of the Public Hearing was to present the Substantial Amendment to the residents for the FY 2022 Annual Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A public hearing was held to seek input from interested residents and community organizations for the FY 2022 funds on Monday, March 7, 2022 at 6:00 PM at the Development Services Office and virtually. The City of New Bern advertised in the "Sun Journal" on Friday, February 18, 2022. There was a total of eleven (11) persons in attendance including three (3) City staff members.

The FY 2022 Annual Action Plan was placed on public display on Friday, June 24, 2022 and a Second Public Hearing was held in the City Hall Courtroom, 300 Pollock Street, New Bern, NC 28560 on Tuesday, July 12, 2022 at 6:00 PM. A newspaper notice announcing that these documents were placed on public display was published on Thursday, June 23, 2022 in the "Sun Journal," a newspaper of general circulation in the area. Comments that were received at the Second Public Hearing are included in the Citizen Participation Section of the Annual Action Plan, which also includes the newspaper ads, sign-in sheets, agendas, and summaries of the meeting minutes.

At the Second Public Hearing the City received comments requesting more funds moved to housing rehabilitation versus being used to pay for bus shelters. The Board of Alderman voted to increase the budget amount for the Housing Rehabilitation Program and to reduce the amount for the Bus Shelter Project Completion.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that were received have been accepted and incorporated into the planning documents.

7. Summary

The FY 2022 Annual Action Plan for the City of New Bern includes the City's CDBG Program and outlines which activities the City will undertake during the program year beginning July 1, 2022 and ending June 30, 2023. This is the City's fourth year of the FY 2019-2023 Five-Year Consolidated Plan.

During the FY 2022 Program Year, the City of New Bern, North Carolina anticipates the following Federal financial resources:

- **CDBG: \$269,786.00**
- **Total: \$269,786.00**

During the FY 2022 CDBG, the City of New Bern proposes to address the following strategies from its Five-Year Consolidated Plan:

- Housing Strategy;
- Community Development Strategy; and
- Administration, Planning, and Management Strategy

A "draft" of the FY 2022 Annual Action Plan was placed on public display on the City's website at https://www.newbernnc.gov/departments/development_services/index.php. The display period started on Friday, June 24, 2022 through Monday, July 25, 2022 for a 30-day display period. In

addition, the City put the draft Plan on its website (https://www.newbernnc.gov/departments/development_services/index.php). The Final Public Hearing was held on Tuesday, July 12, 2022 at 6:00 PM in the Craven Community College, Orringer Auditorium before the Board of Alderman to discuss the proposed activities and solicit resident comments. Upon completion of the 30-day comment period, the City of New Bern submitted the FY 2022 Annual Action Plan to the U.S. Department of Housing and Urban Development Greensboro Office on or before Monday, August 15, 2022.

Substantial Amendment #1:

The City Council approved the Substantial Amendment on Tuesday, April 9, 2024 and the FY 2022 Annual Action Plan was re-submitted to HUD. The City of New Bern Substantial Amendment had the following amendments to the FY 2022 Annual Action Plan:

1. **Bus Shelter Completion Project:** Reallocate \$4,189.25 of the original \$15,000 budget amount to the new Sunnyside Area ½ Basketball Court.
2. **Sunnyside Area ½ Basketball Court Installation:** Create a new activity and reallocate \$4,189.25 as the budget amount for the FY 2022 CDBG funds. This is a multi-year activity.

The Substantial Amendment was available for public comment for a period of 30 days beginning Friday, March 8, 2024 through Monday, April 8, 2024.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	New Bern	Development Services Department
CDBG Administrator	New Bern	Development Services Department

Table 1 – Responsible Agencies

Narrative (optional)

The City’s Development Services Department is the Lead Agency that maintains and administers the City’s CDBG funds and responsibilities. The City prepares the Five-Year Consolidated Plans, Annual Action Plans, Environmental Review Records (ERR’s), the Consolidated Annual Performance and Evaluation Reports (CAPER), monitoring, pay requests, contracting, IDIS, and oversight of the programs on a day to day basis. In addition, the City of New Bern has retained the services of a private planning consulting firm to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Ms. D’Aja Fulmore
 Community Development Coordinator
 City of New Bern’s Development Services Department
 Economic and Community Development Office
 303 First Street, PO Box 1129, New Bern, NC 28563
 Phone: (252) 639-7586
 Fax: (252) 636-2146
 Email: fulmored@newbernnc.gov
 Website: <http://www.newbernnc.gov>

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**1. Introduction**

While preparing the FY 2022 Annual Action Plan, the City of New Bern consulted with the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc., social services and housing agencies, and member organizations of Region 13 of the North Carolina Balance of State Continuum of Care.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of New Bern works with the following agencies to enhance coordination:

- **The Housing Authority of the City of New Bern** – Improvements to public housing communities.
- **Twin Rivers Opportunities, Inc.** – Section 8 Housing Choice Vouchers.
- **Social Services Agencies** – funds to improve services to low and moderate income persons.
- **Housing Providers** – funds to rehabilitate and develop affordable housing and provide housing options for low- and moderate-income households.
- **Community and Economic Development Agencies** – funds to improve services to low and moderate income persons.

As part of the CDBG application planning process, local agencies/organizations are invited to submit proposals for CDBG funds for eligible activities. These groups participate in the planning process by attending the public hearings, consultation via phone and/or email, and submission of funding applications.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The leadership of Region 13 is responsible for acting as a member of the Balance of State CoC Steering Committee, the Coordinated Entry lead for the Region, the Point-in-Time and Housing Inventory Count lead for the region, and reviewing projects and processing state ESG grants for the regional geography.

Currently, Religious Community Services conducts its own referrals for services, and receives information from other agencies, shelters, police departments, hospitals, and churches. Once referred, Religious Community Services places Veterans first in their Emergency Shelters, and

follows up by filling beds with other families or individuals. All referrals to Religious Community Services through other entities are required to check with the local police department first. Religious Community Services has recently opened a Veterans transitional shelter in the area to complement its family emergency and transitional housing shelters.

The Point in Time Counts for Sheltered and Unsheltered homeless persons are completed on a designated date twice a year in the months of January and July. The results of the counts are available to the public on the North Carolina Balance of State CoC website.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

ESG – Coastal Women's Shelter and Religious Community Services receives ESG funds from the state. ESG funds for member counties and cities in the North Carolina Balance of State CoC are administered through the North Carolina Department of Health and Human Services Division of Aging and Adult Services. The CoC is consulted by NCDHHS regarding past program performance and involvement of ESG applicants. The CoC provides input on ESG applications and rates, ranks and reviews projects. This includes homeless service providers, Community Action Partnerships (CAPs), local/county/state governments, Housing & Redevelopment Authorities, and domestic violence, aging, mental health, and faith-based organizations.

Develop Performance Standards and Evaluate Outcomes – The North Carolina Balance of State CoC's written standards focus on a Housing First Model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exit Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless measure of an individual or family who resides in emergency shelter, transitional housing, or rapid re-housing. The CoC seeks to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing.

HMIS – Throughout different times of the year, the CoC and the HMIS Lead work together to assess data quality throughout the CoC. This includes working on the Annual Homeless Assessment Report (AHAR), the Point in Time (PIT) count, project reviews/ranking, and working with individuals programs while completing their Annual Performance Reports (APRs). The system ensures data quality by requiring many of the universal data elements upon enrolling a participant into a program. Additionally, the system has an alert system with exit date reminders. The work flow of data entry has been updated to improve data quality. The HMIS Lead supports users through the staffing of a Help Desk and ongoing training opportunities. Agency users are able to run self-reports to assess their program's data quality. CoC-funded organizations are motivated

to provide good data quality, because the CoC has moved toward a data-driven project review and ranking system. Projects with poor data quality are more likely to show poor outcomes, which can impact their funding.

2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

1.	Agency/Group/Organization	City of New Bern
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of New Bern was the lead entity on the Five Year Consolidated Plan. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City’s Five Year Consolidated Plan.
2.	Agency/Group/Organization	New Bern Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy Community Development Strategy

	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Housing Authority of the City of New Bern was contacted to determine the housing needs of its very low-income clients. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan to address these housing needs.</p>
<p>3.</p>	<p>Agency/Group/Organization</p>	<p>Habitat for Humanity of Craven County</p>
	<p>Agency/Group/Organization Type</p>	<p>Housing Services - Housing Services-homeless</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Community Development Strategy</p>
	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Habitat for Humanity participated in the First Public Hearing to discuss the needs of City residents.</p>
<p>4.</p>	<p>Agency/Group/Organization</p>	<p>TWIN RIVERS OPPORTUNITIES, INC</p>
	<p>Agency/Group/Organization Type</p>	<p>Housing PHA Services – Housing</p>

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Twin Rivers Opportunities, Inc. was contacted to determine the housing needs of its very low-income clients.</p>
<p>5. Agency/Group/Organization</p>	<p>Religious Community Services</p>
<p>Agency/Group/Organization Type</p>	<p>Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Publicly Funded Institution/System of Care</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Religious Community Services was contacted to determine the needs of the community.
6.	Agency/Group/Organization	City of New Bern Redevelopment Commission
	Agency/Group/Organization Type	Services-Housing Redevelopment Authority
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Members of the City of New Bern Redevelopment Commission attended the First Public Hearing to discuss the needs of City residents.
7.	Agency/Group/Organization	CRAVEN COUNTY
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - County Regional organization Planning organization

	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy</p>
	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Craven County was contacted to determine the needs of the community.</p>
<p>8.</p>	<p>Agency/Group/Organization</p>	<p>North Carolina Department of Health and Human Services</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Publicly Funded Institution/System of Care Other government - State Regional organization Planning organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Lead-based Paint Strategy Non-Homeless Special Needs Anti-poverty Strategy Community Development Strategy</p>
	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>NCDHHS was contacted for health and lead-based paint statistics and information.</p>
<p>9.</p>	<p>Agency/Group/Organization</p>	<p>CenturyLink</p>
	<p>Agency/Group/Organization Type</p>	<p>Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide</p>

	What section of the Plan was addressed by Consultation?	Broadband Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	CenturyLink was contacted to determine the broadband access needs of the community.
10.	Agency/Group/Organization	Spectrum
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Broadband Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Spectrum was contacted to determine the broadband access needs of the community.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted and contacted during the planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	North Carolina Balance of State Continuum of Care	The City of New Bern is located in Region 13 of the North Carolina Balance of State Continuum of Care. The goals of the City and the Consortium of Care are complementary.
Annual and Five Year Capital Plans	The Housing Authority of the City of New Bern	The Housing Authority of the City of New Bern is the lead agency providing public housing assistance in the City of New Bern. The goals of the City and the Housing Authority are complementary.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
FY 2019-2023 Five Year Consolidated Plan	City of New Bern, NC	The FY 2022 Annual Action Plan adopts the goals of the FY 2019-2023 Five Year Consolidated Plan. The activities undertaken during this program year will fall under one of the goals outlined in the Five Year Consolidated Plan.
Greater Five Points Transformation Plan	City of New Bern Redevelopment Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
The New Bern Gateway Renaissance Plan	City of New Bern Redevelopment Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Emergency Management Plan	Craven County Emergency Manager	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
State Broadband Plan	North Carolina Department of Information Technology	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of New Bern’s Department of Development Services’ Economic and Community Development Office is the administrating agency for the CDBG program. Close coordination is maintained with other City departments such as the Public Works, Parks & Recreation, Public Utilities, Administration, Police and Fire Departments, the City of New Bern Housing Authority, Twin Rivers Opportunities, Inc., and the City of New Bern Redevelopment Commission, as well as County departments such as the Eastern Carolina Council, Craven County Economic Development, Craven County Schools, and the North Carolina Balance of State Continuum of Care. Coordination with various non-profit organizations, such as the Coastal Women’s Shelter, Religious Community Services of New Bern, Interfaith Refugee Ministries, and NCWorks helped aid the planning process and develop priorities. The City works closely with the Craven County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the County agencies have a good working relationship.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

This Annual Action Plan was developed in accordance with the City’s Citizen Participation Plan. The City of New Bern advertised for a needs hearing in “The Sun Journal” on Friday, February 18, 2022. On Monday, March 7, 2022 at 6:00 pm, the City of New Bern held both an in person and a virtual public needs hearing.

A “draft” of the FY 2022 Annual Action Plan was placed on public display on the City’s website at (https://www.newbernnc.gov/departments/development_services/index.php). The display period started on Friday, June 24, 2022 and ended on Monday, July 25, 2022 for a 30-day display period. A second public hearing was held on Tuesday, July 12, 2022 at 6:00 PM to discuss the proposed activities and solicit resident comments. Upon completion of the public comment period, the City of New Bern submitted the FY 2022 Annual Action Plan to the U.S. Department of Housing and Urban Development on or before Monday, August 15, 2022.

Substantial Amendment #1:

The FY 2022 Substantial Amendment was available for public comment beginning on Friday, March 8, 2024 and ending on Monday, April 8, 2024. The City held a Public Hearing on the Substantial Amendment on Tuesday, March 26, 2024 at 6:00 PM in the City Hall Courtroom, 300 Pollock St., 2nd Floor, New Bern, NC 28560.

Citizen Participation Outreach

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
1.	Newspaper Ad #1	Minorities Persons with disabilities	None.	None.	None.	Not Applicable.

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (if applicable)
		Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations				
2.	Public Meeting #1	Minorities Persons with disabilities Non-targeted /broad community Residents of Public and Assisted Housing Agencies / Organizations	The City held a public needs hearing on Monday, March 7, 2022 at 6:00 pm. There was a total of nineteen (19) attendees in addition to the one (1) City staff member. See meeting summary comments and agendas for the Public Hearings in the Exhibit Section.	See the Public Hearing comments in the Exhibit section of the FY 2022 Annual Action Plan.	All comments were accepted.	Not Applicable.
3.	Internet Outreach	Minorities Persons with disabilities Non-targeted /broad community Residents of Public and Assisted Housing Agencies / Organizations	None.	None.	None.	https://www.newbernnc.gov/departments/development/services/index.php
4.	Newspaper	Minorities	None.	None.	None.	Not Applicable.

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (if applicable)
	Ad #2	Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations				
5.	Public Hearing #2	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Social Services and Housing Agencies	The City held its Second Public Hearing on Tuesday, July, 12, 2022 at 6:00 pm to discuss the Draft FY 2022 Annual Action Plan.	See the Second Public Hearing comments in the Appendix section of the FY 2022 Annual Action Plan.	None.	https://www.newbernnc.gov/departments/development_service/index.php
6.	Substantial Amendment - Newspaper Ad	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing	The public hearing notice was published on Thursday, March 7, 2024 in the New Bern Sun Journal.	None.	Not Applicable.	Not Applicable.

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (if applicable)
		Agencies/ Organizations				
7.	Substantial Amendment - Public Meeting	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing Agencies/ Organizations	The City held a Public Hearing on Tuesday, March 26, 2024 to discuss the Substantial Amendment. See public hearing sign-in sheets in the Exhibit Section of the FY 2022 Annual Action Plan.	See public hearing comments in the Exhibits Section of the FY 2022 Annual Action Plan.	All comments were accepted.	Not Applicable.

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The following financial resources are identified for the FY 202 Annual Action Plan to address the priority needs and goals/strategies identified in the City of New Bern's FY 2019-2023 Five-Year Consolidated Plan.

The City of New Bern is receiving \$269,786.00 in CDBG funds for the FY 2022 program year. The program year goes from July 1, 2022 through June 30, 2023. These funds will be used to address the following strategies:

- Housing Strategy;
- Community Development Strategy; and
- Administration, Planning, and Management Strategy

The accomplishments of these projects/activities will be reported in the FY 2022 Consolidated Annual Performance and Evaluation Report (CAPER).

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Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public – federal	Acquisition	\$269,786.00	\$0.00	\$0.00	\$269,786.00	\$265,988.00	Four (4) projects/activities were funded based on the FY 2022 CDBG allocation.
		Admin and Planning						
		Economic Development						
		Housing						
		Public Improvements						
Public Services								

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Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to the entitlement funds, the City of New Bern anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Supportive Housing Program
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Public Housing Capital Fund Program
- Rental Assistance Demonstration (RAD)

Private and non-Federal resources that may be available to the City of New Bern in FY 2022 to address needs identified in the FY 2019-2023 Five Year Consolidated Plan are listed below.

- **EDA Workforce Development Grant** – The United States Economic Development Administration fields a competitive application for workforce development funding.
- **Golden LEAF Funding** – This North Carolina grant supports workforce development in rural areas of the state of North Carolina that were once dependent on agriculture and tobacco farming.
- **Tobacco Trust Fund Grant** – The North Carolina Tobacco Trust Fund (NCTTFC) was created to assist current and former tobacco farmers, former quota holders, persons engaged in tobacco-related business, and individuals displaced from tobacco-related employment that were affected by the major tobacco settlement in 1998. These funds are used for projects that support employment for these groups.
- **Federal Home Loan Bank Affordable Housing Program (AHP)** – Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHLB encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of New Bern owns 118 vacant lots in the Greater Five Points Area. The City intends to build affordable housing on these lots. The lots are scattered throughout the Area. Some are buildable and meet the zoning requirements, others are not and will be transferred by sale or donation to adjacent property owners.

Discussion

Not Applicable.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	HSS-3 Housing Rehabilitation	2019	2023	Affordable Housing	Greater Five Points Low- and Moderate-Income Areas	Housing	CDBG: \$200,829	Owner Housing Rehabilitated: 15 Household Housing Unit
2.	CDS-2 Community Facilities	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$4,189.25	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,005 Persons Assisted
3.	CDS-4 Public Transit	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$10,810.75	Other: 1 Other
4.	APM-1 Overall Coordination	2019	2023	Administration	Greater Five Points Low- and Moderate-Income Areas	Administration, Planning, and Management	CDBG: \$53,957	Other: 1 Other

Table 5 – Goals Summary

Goal Descriptions

1.	Goal Name	HSS-3 Housing Rehabilitation
	Goal Description	Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
2.	Goal Name	CDS-2 Community Facilities
	Goal Description	Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.
3.	Goal Name	CDS-4 Public Transit
	Goal Description	Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
4.	Goal Name	APM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of New Bern will utilize its FY 2022 CDBG funds to assist the following households:

- **Median Income** – 1 household
- **Low Income** – 5 households
- **Extremely Low Income** – 9 households

Projects

AP-35 Projects – 91.220(d)

Introduction

The FY 2022 Annual Action Plan outlines the needs, resources, priorities and proposed activities of the City of New Bern to be undertaken with the FY 2022 Community Development Block Grant (CDBG). The City of New Bern has participated in CDBG as an Entitlement recipient since 2014.

The City’s Development Services Department is the Lead Agency that maintains and administers New Bern CDBG funds and responsibilities, including completion of the Annual Action Plan. The planning process actively encouraged participation of City housing and community service organizations, including the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc., affordable housing providers, service agencies that assist the low- and moderate-income and principally low- and moderate-income clientele, advocates, and others.

The City of New Bern encourages citizens to provide input and participate in planning, implementation and assessment of the CDBG program. The FY 2022 Annual Action Plan was developed through public hearings, the use of existing data from previously approved plans and studies, consultation with local non-profit agencies, and discussions with other City of New Bern departments. For-profit, non-profit, community and faith-based organizations were engaged throughout the year to assess City needs and priorities.

The City of New Bern proposes to undertake the following activities with FY 2022 CDBG funds:

Projects

#	Project Name
1.	Administration
2.	Housing Rehabilitation
3.	Bus Shelter Project Completion
4.	Sunnyside Area ½ Basketball Court Installation

Table 6 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of New Bern has allocated its CDBG funds based on principally benefiting Low/Mod income

persons; or an activity in which predominantly low- and moderate-income areas or which has a presumed benefit; or an activity with an income requirement of low- and moderate-income persons. All allocated funding has been utilized in a timely manner and within budget.

Many of the obstacles to addressing underserved needs are outside of the City's control. The largest obstacle is the lack of local, state, and federal resources available to the City of New Bern to adequately address these needs. This reduction in funds, combined with increasing numbers of individuals in need of housing, social service, homeless, or infrastructure support, unfortunately means that the City of New Bern is at a disadvantage in addressing underserved needs in the community. However, the City of New Bern maintains close cooperation with the County, the Housing Authority, housing providers, economic development agencies, and social service providers, to address any underserved needs in the City.

The proposed activities and projects for FY 2022 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

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AP-38 Project Summary

Introduction

The City of New Bern proposes to undertake the following activities with the FY 2022 CDBG funds:

Project Summary Information

1.	Project Name	Administration
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	APM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	CDBG: \$53,957.00
	Description	Overall program administration of the CDBG Programs, including: staff salaries, wages, and benefits; related costs to administer the programs including supplies, materials, mailings, duplications, etc.; monitoring and oversight; advertising and public hearing costs; market studies; planning activities and the preparation of the Annual Action Plan, Environmental Review Record, Consolidated Annual Performance and Evaluation Report, Fair Housing, etc.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1 Organization
	Location Description	Citywide
	Planned Activities	The Matrix Code is 21A General Program Administration.
2.	Project Name	Housing Rehabilitation Program
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	HSS-3 Housing Rehabilitation
	Needs Addressed	Housing Priority
	Funding	CDBG: \$200,829.00

	Description	CDBG funds will be used to finance owner-occupied housing rehabilitation activities in the City of New Bern by Non-profit subrecipients. Eligible activities include the following: residential repair program; emergency repair program; accessibility program; and weatherization program. Subrecipients will submit a funding request to the City to operate the above programs. CDBG funds will be used to pay for project costs and program delivery costs.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately, 15 low- and moderate-income housing units
	Location Description	To be determined.
	Planned Activities	The National Objective is Low/Mod Housing Benefit (LMH). The HUD Matrix Code is 14A Rehabilitation; Single-Unit Residential.
4.	Project Name	Bus Shelter Project Completion
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	CDS-4 Public Transit
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$10,810.75
	Description	CDBG funds will be used to pay for the cost for City employees to install one (1) bus shelters in cooperation with the Craven Area Transit System (CARTS), the local public transportation provider. These funds will be used to pay for materials and labor related to the installation of one bus shelter. The shelter will be located at 520 Roundtree Street to assist low-and moderate-income residents in this area of the City. The shelter will be set on concrete pads with handicap access to surrounding walks and street crossings. (Multi-year Activity.)
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1 Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit
	Location Description	The location of the bus shelters is Roundtree Street – 520 Roundtree Street, Craven Terrace, Low-Income Housing Community - C.T. 9608, B.G. 1

Planned Activities	The national objective is Low/Mod-Income Area Benefit (LMA). The Matrix Code is 03Z Other Public Improvements Not Listed in 03A-03S
Project Name	Sunnyside Area ½ Basketball Court Installation
Target Area	Low- and Moderate-Income Areas
Goals Supported	CDS-2 Community Facilities
Needs Addressed	Community Development Priority
Funding	CDBG: \$4,189.25
Description	CDBG funds will be used to pay for the cost for the construction of an outdoor, half-court basketball court for neighborhood use. The proposed site is City owned and is adjacent to the existing neighborhood park. This is a multi-year activity.
Target Date	6/30/2025
Estimate the number and type of families that will benefit from the proposed activities	1 Public Facility 1,005 persons
Location Description	Census Tract 9608, Block Group 2 1805 National Avenue, New Bern, NC 28560
Planned Activities	The national objective is Low/Mod Income Area Benefit (LMA). The project matrix codes is 03F Parks, Recreational Facilities.

Table 7 – Project Summary

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population, age, and racial/ethnic composition of the City of New Bern. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://data.census.gov>. The 2020 Decennial Census and the 2016-2020 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of New Bern. The Decennial Census and 5-year estimates are the most recent data available for the City. The 2010 DC data and 2005-2010 ACS data is included when necessary.

Population

Key points are:

- Between 2010 and 2020, the population increased by approximately 5.9%
- The City's population was 29,524 in the 2010 DCS
- The City's population was 31,291 in 2020 according to the 2020 DCS (a 1.1% increase)

Age

Key points are:

- Median age in New Bern is 40.7 years of age
- Youth under age 18 account for 21.3% of the total population

Race/Ethnicity

Composition from the 2020 Decennial Census:

- 56.7% of population is White
- 26.9% of population is Black or African American
- 6.5% of population is Asian
- 5.8% of population is Two or More Races
- 6.7% is Hispanic or Latino

Income Profile

The current Median Income for a family of four (4) in Craven County, North Carolina Metropolitan Statistical Area (MSA) is \$75,000 according to HUD's FY 2022 Income Limits. The following is a summary of income statistics for the City of New Bern:

- At the time of the 2015-2019 American Community Survey, the median household income in the City of New Bern was \$43,204 which was lower than the State of North Carolina (\$54,602).
- 39.1% of households have earnings received from Social Security income.

- 26.9% of households have earnings, received from retirement income.
- 8.1% of households have earnings received from public assistance.
- 43.9% of female-headed households with children were living in poverty.
- 35.0% of all youth under 18 years of age were living in poverty.

Low/Mod Income Profile

The low- and moderate-income profile for City of New Bern is a measurement of the area’s needs. The City of New Bern has an overall low- and moderate-income percentage of 40.67%.

Economic Profile

The following illustrates the economic profile for the City of New Bern as of the 2015-2019 American Community Survey:

- 32.6% of the employed civilian population had occupations classified as management, business, science and arts.
- 20.3% of the employed civilian population had occupations classified as sales and office.
- 24.6% were in the service sector.
- Natural resources, construction, maintenance, production, transportation and material moving occupations represented 22.4% of those employed.
- 18.0% of workers were considered in the government class of employment.

According to the U.S. Labor Department, the preliminary unemployment rate for the City of New Bern in March of 2022 was 3.0%. New Bern’s unemployment rate was higher than the March of 2022 rates of the State of North Carolina (3.5%) and the national percentage of 3.6%.

Geographic Distribution

Target Area	Percentage of Funds
Low- and Moderate-Income Areas	100%
Greater Five Points	0%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed activities and projects for FY 2022 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4

- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

The total amount of FY 2022 CDBG funds available is \$268,786 of which 20.0% (\$53,957) is for administration and 80.0% (\$214,829) is allocated for project activities. Of the \$268,786 allocated for project activities, all of it is allocated to projects that will benefit low- and moderate-income persons giving the City a 100% low- and moderate-income benefit percentage for FY 2022.

Discussion

The geographic locations and the public benefit for the FY 2022 CDBG Activities are as follows:

- **Administration** – 303 First Street, New Bern, NC 28560
- **Housing Rehabilitation** – Citywide; To be determined.; Low/Mod Income Housing Benefit (LMH)
- **Bus Shelter Project Completion** – Roundtree Street – 520 Roundtree Street, Craven Terrace, Low-Income Housing Community - C.T. 9608, B.G. 1; Low- and Moderate-Income Areas (LMA)
- **Sunnyside Area ½ Basketball Court Installation** – 1805 National Avenue, New Bern, NC 28560; Low- and Moderate-Income Areas (LMA)

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of New Bern is utilizing its CDBG funds to support the following housing activities during this program year:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	15
Special-Needs	0
Total:	15

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total:	15

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of New Bern will fund the following projects with FY 2022 CDBG funds:

- CD-22-02 Housing Rehabilitation** – CDBG funds will be used to finance owner-occupied housing rehabilitation activities in the City of New Bern by Non-profit subrecipients. Eligible activities include the following: residential repair program; emergency repair program; accessibility program; and weatherization program. Subrecipients will submit a funding request to the City to operate the above programs. CDBG funds will be used to pay for project costs and program delivery costs.

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of the City of New Bern's mission is:

- Providing affordable housing opportunities in a safe environment
- Revitalizing and maintaining neighborhoods
- Providing opportunities for low and moderate-income homeownership
- Forming effective partnerships to maximize housing, social, and economic opportunities
- Continuing its partnership with the City of New Bern for the revitalization of communities
- Pursuing funding for the development of affordable housing for the residents of New Bern

The Housing Authority of the City of New Bern is not rated as a "troubled" agency by HUD.

The Housing Authority of the City of New Bern owns and professionally manages family communities and elderly/disabled rental apartments. NBHA had one (1) public housing development: Trent Court. NBHA had also previously owned a second property: Craven Terrace. This property was sold. Before Hurricane Florence hit the City, NBHA had a total of 218 public housing units, with 11 accessible units. After Hurricane Florence caused flooding in many of the units in Trent Court, the Housing Authority was left with 110 units, of which 4 are accessible. NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers. The waiting list remains open.

Twin Rivers Opportunities, Inc. assists families who wish to live in privately owned housing and receive rental subsidy through the Housing Choice Voucher Program instead of NBHA. Twin Rivers Opportunities, Inc. administers 998 as of June 21, 2022, 36 of which are for residents that were displaced from Trent Court. There are currently 315 households on the waiting list for Housing Choice Vouchers and the waiting list is open.

Actions planned during the next year to address the needs to public housing

During this program year the Housing Authority will continue to maintain its 110 units. The Housing Authority is continuing to look for more buildable sites for affordable housing and to continue to promote its self-sufficiency programming for its residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

According to the Annual Plan for 2022, NBHA's progress in meeting their mission and goals states that NBHA set the goal of cooperating with the City of New Bern and other neighborhood partners to promote neighborhood revitalization and economic development in designated areas of the City, as evidenced by the resident input in the development of the Gateway Renaissance Plan and Greater Five Points Transformation Plan. New Bern Towers has an active resident council that expresses needs for both the

New Bern Towers community and the public housing under the Housing Authority of the City of New Bern as a whole. Trent Court formerly had an active resident council, but Hurricane Florence caused the council to disband, and the residents of Trent Court have struggled to restore it.

The Housing Authority of the City of New Bern does not support any homeownership initiatives. NBHA previously held homeownership classes in Trent Court and Craven Terrace, and these classes had active participation. However, these classes have ceased since Craven Terrace was sold.

Twin Rivers Opportunities, Inc. runs the Family Self-Sufficiency (FSS) Program. The program gives Section 8 voucher holders the opportunity to set and reach goals that they set for themselves and their families, as well as save a significant amount of money. Section 8 voucher holders may also use their vouchers to realize the American dream of becoming a homeowner. Both of these opportunities are available to Section 8 holders who choose to become participants in Section 8's Family Self-Sufficiency Program. There are two parts to the program. The first part of the program is the Self-Sufficiency program where participants have the opportunity to work towards and meet goals that they set for their families as well as save money that will become theirs when they have completed their goals. The second part of the program is the Homeownership Program. In this part of the program, a Section 8 participant can choose to use his or her Section 8 voucher to assist with the purchase and payment of a home.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of the City of New Bern is not designated as a troubled housing authority.

Discussion

The Housing Authority of the City of New Bern is continuing to meet its goals by securing funding through RAD and CNI for the revitalization of the Greater Five Points area. The Housing Authority will also continue to apply for funding for additional affordable housing.

Trent Court, one the Housing Authority's public housing communities, was severely affected by Hurricane Florence. The residents displaced by the Hurricane have been given Section 8 Housing Choice Vouchers. Twin Rivers Opportunities, Inc., will ensure the placement of these residents.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The North Carolina Coalition to End Homelessness is collaborative applicant for the North Carolina Balance of State Continuum of Care. The 79 counties covered by the Continuum of Care are divided into 13 regions. The City of New Bern falls under the purview of Region 13 of the CoC, which is known as the Housing Alliance of Coastal Carolina (HACC) and includes Carteret, Craven, Jones, Onslow, and Pamlico Counties.

The leadership of Region 13 is responsible for acting as a member of the Balance of State CoC Steering Committee, the Coordinated Entry lead for the Region, the Point-in-Time and Housing Inventory Count lead for the region, and reviewing projects and processing state ESG grants for the regional geography.

The City of New Bern works closely with the homeless service providers within the City to identify and resolve issues of homelessness within the community. The Department of Development Services partners with statewide entities, as well as the local service providers including Religious Community Services, Coastal Women's Shelter, and Reviving Lives Ministries.

The 2022 Point-In-Time Count revealed that 26 homeless individuals resided in Craven County. There was no data available for the City of New Bern specifically. All 26 of the homeless persons counted were recorded in Emergency Shelter.

The following shelters were open in the City of New Bern during FY 2022.

- Religious Community Services - Emergency Crisis Shelter
- Religious Community Services - Families in Transition
- Religious Community Services - Veterans Transition Shelter
- Women's Coastal Shelter - Domestic Violence Shelter
- Reviving Lives Ministries - Addiction Recover Shelter

The FY 2022 CoC awards have not yet been announced.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Point In Time Count for Craven County in 2022 counted a total of 26 homeless persons and 23 homeless households. Of these, only 0 persons were unsheltered. There were no persons in transitional housing, and 26 persons that were housed in emergency shelter. There was one (1) homeless family with children, and no chronically homeless families with children. There was three (3) unaccompanied youth that were homeless in 2022. Of the 26 homeless people counted, two (2) were considered chronically homeless. There were five (5) homeless Veterans and one (1) of the homeless Veterans was considered

chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

Families with children – The Point In Time count for 2017 counted 4 homeless households with children in Craven County, for a total of 15 persons. Numbers were lower in 2018 at 4 homeless households and 9 persons. County breakdowns were unavailable for 2019. The numbers were lower in 2020, at 1 homeless household with 3 persons. In 2020, there was 1 homeless household with 3 persons.

Veterans and their families – There are large numbers of Veterans and support systems because of the nearby military base in Havelock. The NCWorks Career Center works both employment and housing issues for homeless Veterans. Homeless Veterans often require additional services, with mental health services being the most commonly cited need. The number of homeless Veterans in Craven County has decreased from 4 in 2017, to 4 in 2018, and 2 in 2020. County breakdowns were unavailable for 2019 and 2022.

Unaccompanied youth – Teens aging out of foster care, and young adults in the 18-24 transition stage can be hard to locate. Many of them are staying with friends and family temporarily and are technically homeless. Unaccompanied youth may also move between different shelters. There were 2 unaccompanied youth counted in the 2017 Point In Time count, 5 unaccompanied youth counted in 2018, 1 unaccompanied youth counted in 2020, and 3 unaccompanied youth for Craven County. County breakdowns were unavailable for 2019.

According to the NC Balance of State CoC Application for 2019, the CoC restructured its board to greater represent the diverse groups that make up the homeless population. The CoC utilizes Coordinated Entry to track the various subpopulations and divides them up into 13 local referral zones across the 79 counties that the CoC serves. Much of the area served by the CoE is rural, and the CoC creates advertisements and hotlines to target these subpopulations and allow them to access the Coordinated Entry process.

Addressing the emergency shelter and transitional housing needs of homeless persons

The 2022 Point In Time Count saw a return to typical levels for homelessness in Craven County following Hurricane Florence. Though many of the barriers to emergency housing in the City of New Bern and Craven County had been removed in response to Hurricane Florence, it remains a challenge to rapidly re-house families. The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. There were 4 homeless households with children in Craven County, for a total of 15 persons. Numbers were lower in 2018 at 4 homeless households and 9 persons. County breakdowns were unavailable for 2019. In 2020, there was 1 homeless household with 3 persons. There were 21 homeless persons counted overall, and all 21 homeless persons counted were in emergency shelters. In 2022, there was 1 homeless household with 4 persons. There were 26 homeless persons counted overall, and all 26 homeless persons counted were in emergency shelters.

Religious Community Services provides much of the shelter space for individuals and families in the County while also partnering with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills. NCWorks provides job training and

assists in housing homeless veterans. Coastal Women’s Shelter partners with local landlords to provide stable housing and keep children of families experiencing domestic violence in the same schools to assist these children in maintaining stability. Crossroads is the major mental health provider in the area, but the need for mental health care far surpasses the amount of assistance that Crossroads can provide. Religious Community Services has the following emergency shelter beds for homeless populations:

- **Homeless Families** – 4 beds
- **Homeless Women** – 6 beds
- **Homeless Veterans** – 5 beds

The Coastal Women’s Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women’s Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The North Carolina Balance of State CoC’s written standards focus on a Housing First model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exist Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless of an individual or family in Emergency Shelter, Transitional Housing, or Rapid Re-Housing. The CoC will seek to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing.

The CoC Steering Committee has approved written standards that conform to best practices for Street Outreach, Emergency Shelter, Transitional Housing, Prevention and Rapid Rehousing, Permanent Supportive Housing, and Coordinated Entry Programs on September 6, 2016. There are additional policies for follow-ups to those that have exited Rapid Re-Housing, Anti-Discrimination, and Emergency Transfers based on the Violence Against Women Act (VAWA). The Balance of State CoC provides additional guidance to rural Continuums of Care.

The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, 2 in 2020, and went up slightly to 5 in 2022. In addition to housing, there is a need for wrap around services for veterans. These services largely include mental health care and recovery systems for those with addictions. There are a number of instances of PTSD in the area due to the presence of the military base. Crossroads provides addiction counseling for Veterans, but they are limited to three (3) day emergency

shelter stays. Volunteers will transport Veterans with addictions to Crossroads for these services. Twin Rivers Opportunities, Inc. received VASH vouchers for Veterans.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discharge policies at local hospitals are designed to prevent those leaving the hospitals from being referred to Religious Community Services. Religious Community Services supports homeless in the community through operating emergency shelters and food and clothing services for those in need. By providing other supportive services, Religious Community Services intends to assist people who may be extremely low income and help feed and clothe them so that other family income may go to rent.

Local services such as Craven-Pamlico Re-Entry Council, Children's Developmental Services Agency, and Carolina East Health work with various populations that are at-risk of becoming homeless. Wraparound services are necessary to prevent homelessness and encourage self-sufficiency. Discharge policies are also put in place to direct low-income individuals who are at risk of homelessness to services that may assist them. There is a need for additional caseworkers to expand these services.

Discussion

Not Applicable.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Eastern North Carolina lags behind the urban centers of the state economically. As a result, low- and moderate-income people have less income, and housing affordability is a greater issue in the area for all residents. Residents in protected classes can face even more housing affordability challenges, particularly when they cannot prove discrimination.

The most common fair housing complaint in the City of New Bern, as is the case nationally, is on the basis of disability. In Eastern North Carolina, there have been multiple instances of residents that faced evictions because landlords were unwilling to provide reasonable accommodations.

Transportation is a common barrier to affordable housing in the area. The local public transit system is unreliable. To access services and employment, residents must live near service providers and employers.

One of the major barriers to affordable housing in the City of New Bern is that cases go largely unreported. Though there are likely more instances of discrimination in the area, very few complaints are filed and little data is available on the types of complaints.

Hurricane Florence has also affected access to fair housing in the region. Many affordable housing units were destroyed in the Hurricane. This has resulted in the relocation of low- and moderate-income people. Following these relocations, people often find themselves farther away from the services.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of New Bern intends to address housing affordability issues with the construction of new affordable housing. New construction will increase the supply for housing for low- and moderate-income persons. Additional units will also be targeted to housing those displaced by Hurricane Florence.

The Housing Authority of the City of New Bern provides reasonable accommodations for its residents upon request. There is a need for additional accessibility improvements, which the City will undertake over the course of the Five Year Consolidated Plan.

The City of New Bern is going to continue to partner with CARTS, the local transit agency, to improve services and transit-related infrastructure. CARTS has adopted a strategic transit plan to increase ridership, which the City will support with supplemental infrastructure projects.

To address the issue of unreported complaints, the City will conduct education and outreach on fair housing so that residents can know their rights and be aware of the instances when those rights are violated.

Discussion:

The City of New Bern proposes to undertake the following activities during the FY 2022 Program Year to affirmatively further fair housing:

- **CD-22-02 Housing Rehabilitation** - CDBG funds will be used to finance owner-occupied housing rehabilitation activities in the City of New Bern by Non-profit subrecipients. Eligible activities include the following: residential repair program; emergency repair program; accessibility program; and weatherization program. Subrecipients will submit a funding request to the City to operate the above programs. CDBG funds will be used to pay for project costs and program delivery costs.
- The City of New Bern will continue to work with the New Bern Housing Authority and Twin River Opportunities, Inc. to address issues of accessible housing.
- The City continues to work with Twin Rivers Opportunities, Inc. to mitigate the concentration of minority households and Section 8 Voucher holders.
- The City of New Bern continues to collaborate with Twin Rivers Opportunities, Inc. to implement strategies to provide consistent communication about the Section 8 Housing Choice Voucher program.
- The City of New Bern will partner with local agencies and groups to raise Fair Housing awareness and conduct fair housing trainings. Past groups that have conducted trainings include Legal Aid of North Carolina and the North Carolina Housing Coalition.

DRAFT

AP-85 Other Actions – 91.220(k)

Introduction:

The City of New Bern has developed the following actions which address the obstacles to meeting underserved needs, fosters affordable housing, reduces lead-based paint hazards, reduces the number of families living in poverty, develops institutional structures, and enhances coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the City of New Bern and social service providers, a number of significant obstacles remain to meeting underserved needs. With funding resources being scarce, funding becomes the greatest obstacle for the City of New Bern to meet its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, and agencies. Through its planning efforts, the City will use its limited resources to address the City of New Bern's greatest needs and improve the quality of life for its residents. The following obstacles need to be overcome in order to meet underserved needs:

- Lack of decent, safe, sound, and affordable owner and renter housing.
- High cost of construction and rehabilitation work, exacerbated by Hurricane Florence.
- Aging in place population who need accessibility improvements.
- Need major rehabilitation of the City's aging housing stock.
- The increasing number of vacant and abandoned properties, exacerbated by Hurricane Florence.
- Low wages in the service and retail sector job market.
- Displaced residents from Hurricane Florence.
- Continued social pressures due to the recovery from Hurricane Florence.

Actions planned to foster and maintain affordable housing

To foster and maintain affordable housing, the City proposes the following Five-Year Goals and Strategies:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

The City will partner with the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc. and other fair housing agencies to promote fair housing in the city, through fair housing trainings, education, and promotions.

The City of New Bern will continue to work with the City's Human Rights Commission during this program year to again provide education and outreach.

Actions planned to reduce lead-based paint hazards

According to the 2016-2020 American Community Survey, 34.7% of the housing units in the City of New Bern were built before 1980 and are therefore at risk for containing lead-based paint. According to the North Carolina Department of Health and Human Services' 2019 Lead Surveillance Report, 2,335 children (ages birth-6 years) were tested in Craven County for elevated blood lead levels. Of those tested, seven (7) had a blood lead level of 5-9 µg/dL or greater. With 0.2% of children tested having blood lead levels greater than 5 µg/dL, Craven County compares favorably to the rest of North Carolina, which averages 0.3% of children tested having blood lead levels greater than 5 µg/dL.

The revised Federal Lead-Based Paint Regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The City of New Bern will comply with Title 24, Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

The City of New Bern reviewed the Blood Lead Level Screening Plan provided through the North Carolina Department of Health and Human Services – North Carolina Childhood Lead Poisoning Prevention Program (CLPPP). Additionally, the City reviewed the Blood Lead Level testing data provided through the Center for Disease Control and Prevention – Childhood Lead Poisoning Prevention Program.

If the City of New Bern will ensure that the following will be done in conjunction with its Housing Rehabilitation activities:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.

- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

In addition, in conjunction with its Housing Rehabilitation activities, the City will to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint safety requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.

Actions planned to reduce the number of poverty-level families

According to the 2016-2020 American Community Survey, 18.5% of all people in the City of New Bern have incomes below the poverty level. Additionally, 43.9% of female headed households with children with no husband present live in poverty. Individuals living on the threshold of poverty were faced with a collection of obstacles that prevent them from escaping their situation. Some may need adequate affordable housing, job skills training, day care for children, treatment for medical or substance abuse issues or they may be children and adults with educational needs.

The City allocates its Community Development Block Grant program to improve the living environments of low to moderate-income persons, specifically improving the lives of low- to moderate-income youth in order to break the cycle of poverty.

During this program year, the City of New Bern will fund the following activities to address the needs of individuals and households who live in poverty:

- **CD-22-02 Housing Rehabilitation** - CDBG funds will be used to finance owner-occupied housing rehabilitation activities in the City of New Bern by Non-profit subrecipients. Eligible activities include the following: residential repair program; emergency repair program; accessibility program; and weatherization program. Subrecipients will submit a funding request to the City to operate the above programs. CDBG funds will be used to pay for project costs and program delivery costs.

Actions planned to develop institutional structure

The City of New Bern works with the following agencies to enhance coordination:

- **City of New Bern - Development Services** - oversees the CDBG program.

- **Housing Authority of the City of New Bern** - oversees the improvements to public housing communities.
- **Twin Rivers Opportunities, Inc.** - oversees the Section 8 Housing Choice Voucher Program and the development of scattered site affordable housing.
- **Social Services Agencies** - the City provides funds to address the needs of low- and moderate-income persons.
- **Housing Providers** - the City provides funds to rehabilitate and develop affordable housing for low- and moderate-income families and individuals.
- **North Carolina Balance of State CoC** - oversees the Continuum of Care Network for 79 counties including Craven County. For planning purposes, the CoC is divided into thirteen (13) regions. Craven County is located in Region 13.

As part of the CDBG application planning process, local agencies, and organization are invited to submit proposals for CDBG funds for eligible activities.

The Development Services Department continues to look for gaps in the institutional structure. Maintaining and enhancing communication amongst all community and economic development stakeholders, is essential in addressing the needs identified in the City of New Bern's Five-Year Consolidated Plan.

Actions planned to enhance coordination between public and private housing and social service agencies

Public Institutions: The City will act as a clearinghouse and facilitator for many of the activities described in the annual action plan. As the local unit of government, the City is empowered to apply for and administer certain types of grants. Support from the City, expressed as a certification of consistency or some other instrument, may be all that is required for some activities. Other activities will involve the more direct participation of the City for funding, acquisition of land or buildings, or in convening meetings of various agencies to iron out differences or strategies on how to seize opportunities. The City will continue to administer the CDBG program.

The Housing Authority of the City of New Bern administers public housing. Twin Rivers Opportunities, Inc. administers Section 8 Rental Assistance Programs in the City. This Authority is responsible for the management and maintenance of public housing units. The Housing Authority will continue in its efforts to modernize these public housing units in order to provide decent, affordable housing in the City.

Non-Profit Organizations: Non-profit housing agencies play a role in the implementation of this plan. Through the construction of new housing, and the rehabilitation of existing units, these agencies access financing sources such as the Low Income Housing Tax Credit, Greenleaf Funding, and charitable contributions that increase the supply of affordable housing. While some groups focus on the rehabilitation of single units for resale to first time homebuyers, others have attempted to create assisted rental developments. In the future, the union of such groups with social service agencies that serve

specific special needs populations will address the Five Year Consolidated Plan strategy for creation of supportive housing and affordable housing opportunities.

Non-profit educational institutions provide an important partnership for the City. Craven Community College is currently partnering with the City of New Bern on the construction of the VOLT Center. Craven Community College will provide job and vocational training at the center, which is located in the Greater Five Points Redevelopment Area.

Social service agencies are a link between the provision of housing and the population it is intended to serve. The agencies work directly with providers of services to persons with special needs including: mental health, mental retardation, elderly, drug and alcohol addiction and families that are at-risk of becoming homeless. Although these agencies cannot provide housing, they can direct housing efforts where needed and are integral in the planning of housing and services for target populations. Emergency shelters, including the Religious Community Services and Coastal Women's Shelter, will continue to provide shelter for the homeless.

Private Industry: Several lending institutions cooperate with the City to provide funding for downtown improvements. Those lending institutions play an important role by providing financing that would not otherwise be available. Additionally, the private businesses located in the area contributed to the Hurricane cleanup in Downtown New Bern.

Discussion:

Monitoring:

The Monitoring Plan represents the City of New Bern's strategy for overseeing the activities of entities that carry out CDBG assisted activities. The Monitoring Plan identifies the following:

- The organizations to be monitored
- The issues to be explored and the methodology to be utilized in conducting the monitoring
- Identification of the specific Development Services staff members that will assume responsibility for monitoring
- The follow-up measures to be followed in communicating the results of the monitoring to affected organizations and the methods that will be utilized to obtain feedback from affected organizations

The CDBG monitoring will be carried out at two (2) separate levels. First, the City will conduct an internal monitoring to review the homeowner rehab program and to ensure that the CDBG Program is being administered in accordance with CDBG and other federal regulatory and statutory requirements. Second, the City will conduct an external monitoring to review the activities of its sub-recipients.

The purpose of the City's monitoring efforts is:

- to identify and correct issues that prevent the City from achieving full compliance with the regulatory requirements of the CDBG Program and other Federal requirements before deficiencies lead to HUD monitoring findings, and
- to learn more about the strengths and weaknesses of the various organizations that plays a role in the City's CDBG program and to use this knowledge as the basis for structuring future CDBG activities.

DRAFT

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of New Bern receives an annual allocation of CDBG funds. Since the City receives this federal allocation, the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income	\$0.00

Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

CDBG Percentages:

- **Administrative Percentage:** 20.0%
- **Public Service Percentage:** 0.0%
- **Low and Moderate-Income Percentage:** 100.0%
- **No Slum and Blight Activities.**



SF 424 FORMS

DRYTEXT

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
--	--	--

* 3. Date Received: _____	4. Applicant Identifier: _____
------------------------------	-----------------------------------

5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: H-22-80C-37-0015
---	---

State Use Only:

6. Date Received by State: _____	7. State Application Identifier: _____
----------------------------------	--

E. APPLICANT INFORMATION:

* a. Legal Name: City of New Bern

* b. Employer/Taxpayer Identification Number (EIN/TIN): <u>0E-8003235</u>	* c. UEI: <u>CNYTDFAT</u>
--	------------------------------

d. Address:

* Street1: 303 First Street
Street2: _____
* City: New Bern
County/Parish: Craven County
* State: NC: North Carolina
Province: _____
* Country: USA: UNITED STATES
* Zip / Postal Code: 28540-5501

e. Organizational Unit:

Department Name: <u>Dept. of Development Services</u>	Division Name: <u>Community & Economic Dev.</u>
--	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Dr. * First Name: D'Ajé
Middle Name: _____
* Last Name: Falouts
Suffix: _____

Title: Community Development Coordinator

Organizational Affiliation:

* Telephone Number: (252) 638-7586 Fax Number: (252) 638-2146

* Email: falouts@newbernnc.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

11. Catalog of Federal Domestic Assistance Number:

CFDA Title

* 12. Funding Opportunity Number:

* Title

13. Competition Identification Number:

Title

14. Areas Affected by Project (Cities, Counties, States, etc.):

* 15. Descriptive Title of Applicant's Project:

Attach supporting documents as specified in agency instructions

DRAFT

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a Applicant

* b Program/Project

Attach an additional list of Program/Project Congressional Districts if needed

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a Start Date

* b End Date

18. Estimated Funding (\$):

* a Federal	<input type="text" value="269,786.00"/>
* b Applicant	<input type="text" value="0.00"/>
* c State	<input type="text" value="0.00"/>
* d Local	<input type="text" value="0.00"/>
* e Other	<input type="text" value="0.00"/>
* f Program Income	<input type="text" value="0.00"/>
* g TOTAL	<input type="text" value="269,786.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

- Yes
- No

If "Yes," provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

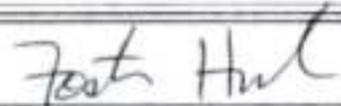
Prefix * First Name
Middle Name
* Last Name
Suffix

* Title

* Telephone Number Fax Number

* Email

* Signature of Authorized Representative



* Date Signed

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations.
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of New Bern	08/09/2022



CERTIFICATIONS

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.



Signature of Authorized Official

August 9, 2022

Date

City Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020, 2021, and 2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

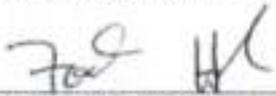
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws – It will comply with applicable laws.



Signature of Authorized Official

August 9, 2022

Date

City Manager

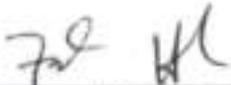
Title

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OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

August 9, 2022
Date

City Manager

Title

DRAFT

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

DRAFT



RESOLUTION

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMAN OF THE CITY OF NEW BERN:

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of New Bern that under Fiscal Year 2022, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$269,786; and

WHEREAS, the City of New Bern's Department of Development Services has prepared an Annual Action Plan for Fiscal Year 2022, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City's Five Year Consolidated Plan; and

WHEREAS, a draft of the FY 2022 Annual Action Plan were on public display from June 24, 2022 through July 25, 2022 and the City held a series of public meetings and hearings on the said Plan and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document

NOW THEREFORE, BE IT RESOLVED:

SECTION 1. That the Annual Action Plan for the Fiscal Year 2022 CDBG Program is hereby in all respects APPROVED and the City Recorder/Treasurer is hereby directed to file a copy of said Annual Action Plan for Fiscal Year 2022 with the Official Minutes of this Meeting of this Board

SECTION 2. That the City is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant Program with Federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and other assurances as set forth under the certifications.

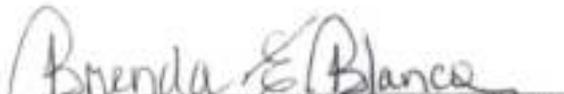
SECTION 3. That the Mayor, on behalf of the City of New Bern, North Carolina, is AUTHORIZED to file an Application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available

funds to carry out the CDBG Program in the amount of \$269,786; and its further AUTHORIZED to act as the authorized representative of the City of New Bern to sign any and all documents in regard to these programs.

SECTION 4. That the Mayor, on behalf the City of New Bern, North Carolina, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.

ADOPTED THIS 9th DAY OF AUGUST 2022.


DANA E. OUTLAW, MAYOR


BRENDA E. BLANCO, CITY CLERK

DRAFT



NEW BERN

CITY OF NEW BERN

**CITIZEN
PARTICIPATION**



**FIRST
PUBLIC HEARING**

Account Number:	512186
Customer Name:	City Of New Bern
Customer Address:	City Of New Bern P O BOX 1129 Accounts Payable New Bern NC 28563
Contact Name:	City Of New Bern
Contact Phone:	2526392711
Contact Email:	
PO Number:	

Date:	02/15/2022
Order Number:	6928080
Prepayment Amount:	\$ 0.00

Column Count:	2.0000
Line Count:	72.0000
Height in Inches:	0.0000

Print

Product	#Insertions	Start - End	Category
NBN Sun Journal	1	02/18/2022 - 02/18/2022	Govt Public Notices
NBN encclassifieds.com	1	02/18/2022 - 02/18/2022	Govt Public Notices

Total Order Confirmation \$334.10

**PUBLIC HEARING NOTICE
CITY OF NEW BERN, NC
FY 2022 CDBG PROGRAM**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on Monday, March 7, 2022 at 6:00 PM, prevailing time, in the Offices of the Development Services Department, Conference Room, 303 First Street, New Bern, North Carolina 28563. Masks are required and social distancing will be conducted. The Public Hearing can also be attended virtual through Microsoft Teams or through a call-in number. The Microsoft Teams link is the following: <https://tinyurl.com/yu866qfs> The conference call-in number is 1 - 302 - 302-1110 and the conference code is 252428. The New Bern Development Services Offices are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Ms. D'Aja Fulmore at (252) 639-7586, or by email address FulmoreD@newbernnc.gov or 711 for the hearing impaired, to make those arrangements.

The purpose of this public hearing is to discuss the City's Community Development Block Grant (CDBG) Program needs. In particular, the housing, community development, public services and economic development needs of the City of New Bern. This information will be utilized by the City in its preparation of the FY 2022 Annual Action Plan including the use of FY 2022 CDBG funds. Based on its 2021 allocation, the City of New Bern anticipates that it will receive an allocation of approximately \$268,768 in CDBG Entitlement funds. This amount is preliminary and is subject to change based on the approval of the Federal Budget for FY 2022. In order to receive those funds, the City of New Bern must prepare a One Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of New Bern. The City will be preparing its CDBG application and it intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are a new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of CDBG funds to address those needs over the next fiscal year. Written comments may be addressed to Ms. Amanda Ohlensehien, Economic and Community Development Manager, City of New Bern, 303 First Street, New Bern, NC 28563, or emailed to ohlensehiena@newbernnc.gov.

Hon. Dana E. Outlaw
Mayor, City of New Bern

6728080 2/18 11

**PUBLIC HEARING NOTICE
CITY OF NEW BERN, NC
FY 2022 CDBG PROGRAM**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on **Monday, March 7, 2022 at 6:00 PM**, prevailing time, in the Offices of the Development Services Department, Conference Room, 303 First Street, New Bern, North Carolina 28563. Masks are required and social distancing will be conducted. The Public Hearing can also be attended virtual through Microsoft Teams or through a call-in number. The Microsoft Teams link is the following: <https://tinyurl.com/vup6pfs9>. The conference call-in number is 1 - 302 - 202-1110 and the conference code is 352428. The New Bern Development Services Offices are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Ms. D'Aja Fulmore at (252) 639-7586, or by email address FulmoreD@newbernc.gov or 711 for the hearing impaired, to make those arrangements.

The purpose of this public hearing is to discuss the City's Community Development Block Grant (CDBG) Program needs. In particular, the housing, community development, public services and economic development needs of the City of New Bern. This information will be utilized by the City in its preparation of the FY 2022 Annual Action Plan including the use of FY 2022 CDBG funds. Based on its 2021 allocation, the City of New Bern anticipates that it will receive an allocation of approximately \$268,768 in CDBG Entitlement funds. This amount is preliminary and is subject to changed based on the approval of the Federal Budget for FY 2022. In order to receive those funds, the City of New Bern must prepare a One Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of New Bern. The City will be preparing its CDBG application and it intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are a new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of CDBG funds to address those needs over the next fiscal year. Written comments may be addressed to Ms. Amanda Ohlensehlen, Economic and Community Development Manager, City of New Bern, 303 First Street, New Bern, NC 28563, or emailed to ohlensehlena@newbernnc.gov.

Hon. Dana E. Outlaw
Mayor, City of New Bern

DRAFT

City of New Bern, NC
CDBG Public Needs Hearing Comments

March 7, 2022

NAME	NUMBER	IDENTIFIED NEED
Greg Holmes	732-310-5104	Seniors need roof repairs, house rehab for low-income.
Lainey White	252-639-8912	Reviving Lives, need of funding for housing stability.
Antoinette Boskey		Habitat for Humanity - Housing rehab and sidewalks.
Jameesha Harris	252-622-2719	Partnership with Habitat for Humanity.
Carly Swindell	252-229-2960	Affordable homes and rebuilding homes.
Ethel Sampson		Block Captain; House has been bolted up, no further issues seen.
Barbara Sampson	252-288-1333	Block Captain; Better drainage for rain events and after drainage, security fence behind school so kids won't fall.
Marshall Williams	252-229-1201	Housing rehab funding go to rental properties, community signage, financial budgeting workshops.

Della Wylley		On call to listen, no remarks.
Chair Lee		On call to listen, no remarks.
Melissa Wallace		On call to listen, no remarks.
Hazel Royal	252-670-5508	Abundant Life Church- resources and services for family for moving to independent living, transitional housing, youth activities.
Reggie Jones		McCotter house for medical clinic, for programming-mental and physical.
Terre Holloway		Water pumps back in Duffyfield.
Lorelei Schaffhausen	252-288-1358	Flood mitigation, repeat problem, fence off for drowning issue, housing repair, lighting needs in community, streetlights.
Steve Strickland		Redevelopment Commission - rehab efforts of Commission, and infrastructure project.
Charles Benjamin		Block Captain; Would like to see the City just finish a project.
Tabari Wallace		Redevelopment Commission - Health and wellness center at McCotter House.
James Wood		CDAC - Get Stanley white up and running, push alderman.



NEW BERN

CITY OF NEW BERN

**SECOND
PUBLIC HEARING**

**NOTICE OF PUBLIC HEARING AND DISPLAY
OF THE FY 2023 ANNUAL ACTION PLAN
CITY OF NEW BERN, NORTH CAROLINA**

Notice is hereby given that the City of New Bern, Eastern
County, NC will hold a public hearing on Thursday, July 13,
2023 at 6:00 PM, in the

**CITY HALL COUNCILROOM
300 POLLOCK STREET
NEW BERN, NC 28560**

City Hall and the City Hall Councilroom are accessible to
persons with disabilities. If specific accommodations
are needed for individuals in the public hearing,
please contact the City Manager's Office at least 10
business days in advance of the public hearing. The
City Manager's Office will make every effort to ensure
that the hearing is accessible to all citizens. The
City Manager's Office will also make every effort to
ensure that the hearing is accessible to all citizens.
The hearing is open to the public and is held in the
City of New Bern, NC 28560.

The City of New Bern, NC 28560
City Manager's Office
300 Pollock Street
New Bern, NC 28560
On behalf of the Board of Commissioners
New Bern, NC 28560
City of New Bern, NC 28560
City Manager's Office
300 Pollock Street
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**NOTICE OF PUBLIC HEARING AND DISPLAY
OF THE FY 2022 ANNUAL ACTION PLAN
CITY OF NEW BERN, NORTH CAROLINA**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on **Tuesday, July 12, 2022 at 6:00 PM**, in the:

**City Hall Courtroom
300 Pollock Street
New Bern, NC 28560**

City Hall and the City Hall Courtroom are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents with disabilities in order for them to participate in the public hearing, including a Spanish or Karen interpreter, please call Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586, or by email at fulmored@newbernnc.gov. To make arrangements for the hearing impaired, call 7-1-1 for Relay North Carolina TDD.

The purpose of the public hearing is to present the City of New Bern's FY 2022 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. The City intends to submit its FY 2022 Annual Action Plan in the amount of \$269,786 for FY 2022 CDBG funds. The FY 2022 CDBG Plan will be submitted to HUD on or before August 15, 2022.

In order to obtain the views of residents, public agencies, and other interested parties, the City of New Bern will place its FY 2022 Annual Action Plan on display from Friday, June 24, 2022 through Monday, July 25, 2022, at the following locations during normal operational hours:

**City of New Bern City Hall
City Clerks' Office
300 Pollock Street
New Bern, NC 28560**

**Office of the Department of Development Services
303 First Street
New Bern, NC 28560**

**New Bern-Craven County Public Library
400 Johnson Street
New Bern, NC 28560**

The Community Development Block Grant (CDBG) budget for FY 2022 can be accessed at the City of New Bern website: <https://www.newbernnc.gov/>.

This plan will be available for examination during normal business hours of operation until July 25, 2022. The FY 2022 Annual Action Plan will be submitted to the Board of Aldermen on Tuesday, August 9, 2022, at which time these documents will be presented to the City of New Bern Board of Aldermen for approval at its regular Board Meeting.

The Proposed FY 2022 Annual Action Plan were prepared after conducting a public hearing on housing and community development needs, meetings with housing provider agencies, meetings with the City's staff and officials, and in accordance with City's Five-Year Consolidated Plan.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds.

All interested persons, groups, and organizations are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the proposed plans and uses of Federal funds under the FY 2022 Annual Action Plan. Written comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New Bern, NC 28563, or emailed to fulmored@newbernnc.gov. Persons with learning and/or speech impediments may contact the City via 7-1-1.

Hon. Dana E. Outlaw
Mayor, City of New Bern, NC

DRAFT

**CITY OF NEW BERN
BOARD OF ALDERMEN MEETING
JULY 12, 2022 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET**

- 1. Meeting opened by Mayor Dana Outlaw.** After which, he reflected on the shooting that took place in front of the courthouse today. Noting this happened in front of two seats of government, he questioned what additional steps elected officials were going to take to abate the problem of violence. He expressed pride in the quick response provided by the New Bern Police Department. **Prayer by Rev. Robert Johnson of Ebenezer Presbyterian Church. Pledge of Allegiance.**

- 2. Roll Call.**

Present: Mayor Dana Outlaw, Alderman Sabrina Bengel, Alderman Robert Aster, Alderman Barbara Best, Alderman Johnnie Ray Kinsey, and Alderman Jeffrey Odham. Absent: Alderwoman Jameesha Harris. A quorum was present.

Also Present: Foster Hughes, City Manager; Marvin Williams, Assistant City Manager; Michael Scott Davis, City Attorney; Jaimee Bullock-Mosley, Assistant City Attorney; and Brenda Blanco, City Clerk.

Mayor Outlaw invited Police Chief Patrick Gallagher to the podium to provide an update on today's events. Chief Gallagher said a call was received at 10:50 a.m. that shots had been fired and subjects were down in front of the courthouse. Officers from the New Bern Police Department, Craven County Sheriff's Office, and NC Highway Patrol were on scene. Also on scene were EMS units, members of the New Bern Fire Department, and the District Attorney. The victims, brothers from Bayboro, were provided aid by the officers who first arrived on scene. Unfortunately, the older brother, Jordan McDaniels, succumbed to his injuries. The younger brother, Jaheem McDaniels, is fighting for his life at the hospital in Greenville. The suspect, Dakota Wright, is in custody and has been charged with one open count of murder, two counts of assault with a deadly weapon with intent to kill, and one count of attempted murder. Chief Gallagher felt it was important for citizens to know that this was not a random act of violence. New Bern is a safe place to live, work and visit. Violent crime downtown is an oddity.

- 3. Request and Petition of Citizens.**

Barbara Sampson of 480 NC Hwy. 55 West, as Chair of the People's Assembly, asked questions about the CDBG Annual Action Plan. She questioned how three homes would be chosen for rehabilitation, the criteria, and how to apply. She wanted to know when this information would be made available to the public. With respect to the six bus shelters, the plan only provides details for three of

those, and she asked about the plans for the remaining three. While transportation is a need, she felt the Craven Area Rural Transit System ("CARTS") should offer more frequent routes and afterhours transportation. Ms. Sampson also questioned the funding that was designated for administrative costs and felt those services should be provided in-kind by Development Services. She suggested the full funding be used for projects that would benefit citizens. The People's Assembly felt the plan failed to offer much to the community as a whole, and it also felt more input should be sought from the communities. Mayor Outlaw told Ms. Sampson some of her questions would be addressed under the public hearing for Item 9, and he notified Ms. Sampson that she could pose additional questions at that time.

Lori Ann Prill of 210 New Street expressed concern about the historical marker donated to the City and installed at Union Point Park to promote Tommy Moore's Guinness Book World Record. She was curious about the way the donation was accepted and stated she was unable to find where the Board of Aldermen voted to accept the gift. The City Manager emailed her late this afternoon that the donation was handled at a department level by Parks and Recreation. His email stated the marker was located behind the flagpole adjacent to the large tree, which Mrs. Prill stated was contradictory to the picture in the Sun Journal. The Manager's email also stated the marker had been removed at the request of Mr. Moore and that the Board would be asked within the next month or so to consider a policy for approval of markers on public property. Mrs. Prill stated the Manager's response did not answer the question of who accepted the donation and installed the marker, which is information citizens are entitled to know. She stated this was another "sweep it under the rug" move to avoid divulging the truth. This is also another example of the dysfunctional way the Mayor, Aldermen and City employees have been operating for many years. She emphasized that the relationship between officials and the public is fiduciary in nature. She cautioned against fulfilling special requests for favor and stated Aldermen are prohibited from directing staff to execute tasks. She stated the behavior of elected officials was a systemic abuse of power within the City, and she questioned who directed Parks and Recreation to accept and install the marker. Mrs. Prill also commented on the photo taken by a mayoral candidate featuring New Bern police. She expressed concern that the photo was taken on City property and that it indicates the City and all New Bern police endorse the candidate. She felt the photo may be a violation of the elected officials' code of ethics, state election rules, and a possible violation of NCGS 160A-169 regarding city employee political activity. The officers in the photo were City employees in and out of uniform and on workplace property. Employees may support whomever they wish subject to City policy and elected officials' code of ethics.

Consent Agenda

4. Consider Approving a Proclamation Honoring Dr. Dorothy Henderson-Bell.

During her tenure with the NC Emergency Management Division, Dr. Dorothy Henderson-Bell has been instrumental in assisting the City of New Bern with its

FEMA claims. This proclamation will recognize her efforts and the assistance she has provided.

5. Consider Adopting a Resolution to Close Specific Streets for the Duffyfield Resident Leaders' Neighborhood Soul Food Festival.

The Duffyfield Residents Leaders have requested to close the 800 block of Cedar Street from 9 a.m. until 7 p.m. on August 6, 2022 for a Neighborhood Soul Food Festival. A rain date of August 13, 2022 was requested.

6. Approve Minutes.

Minutes from the June 14, 2022 closed session and June 28, 2022 regular meeting were provided for review and approval.

Alderman Odham made a motion to approve Items 4-6 of the Consent Agenda, seconded by Alderman Best. The motion carried unanimously 6-0.

7. Presentation on CivicReady New Bern Alerts.

The City is transitioning from the CodeRed system to a new, interactive, mass notification and emergency messaging platform called New Bern Alerts. The system delivers information and emergency messaging via text, email, telephone, and mobile app. Colleen Roberts, Public Information Officer, shared a PowerPoint presentation to review the new system and how citizens can sign up for the free alerts.

8. Presentation on 2022 National Night Out.

National Night Out is observed annually on the first Tuesday in August. Its purpose is to enhance the relationship between residents and law enforcement. In 2012, the New Bern Police Department began caravanning through communities to participate in satellite National Night Out activities. This year, the event will return to a citywide observation at Union Point Park on August 02, 2022 from 5 p.m. to 8 p.m. A few communities are choosing to still gather in their own neighborhoods, and the Police Department will make effort to have a community policing officer visit those neighborhoods as well as assisted living facilities. Police Chief Patrick Gallagher introduced Sgt. Kevin Brice, who shared more details for the planned event.

9. Conduct a Public Hearing on the 2022 CDBG Annual Action Plan.

Each year, the US Department of Housing and Urban Development ("HUD") requires Entitlement Cities to submit an Annual Action Plan to receive CDBG funding. The plan summarizes the actions, activities and specific resources that will be used to address needs and goals in the Strategic Plan. For the 2022

program year, the City's funding allocation is \$269,786. It is proposed \$53,957 of that be used for planning and administration, \$130,000 for the completion of the bus shelter project with one at the VOLT Center and one at 520 Roundtree Street, and the balance of \$85,829 designated for housing rehabilitation. Currently, the City has received four applications for housing rehabilitation. Applicants must meet specific income requirements, and rehabilitation is not available to landlords.

To comply with CDBG regulations, a public hearing is required to receive comment on the plan. Any comments received will be summarized and incorporated into the plan for HUD's review and approval. A resolution to adopt the plan will be presented at the August 09, 2022 Board meeting. Several questions were posed by the Board and answered by Matt Schelly, Interim Director of Development Services. One of the questions was why the City continues to attempt some of the difficult projects that cannot be finished in a timely manner, as this leads to the City getting its hand slapped by HUD. Mr. Schelly said the primary reason is the projects are requested by the public. Alderman Odham said he was in favor of projects that would benefit more citizens, and not just one or three homeowners. He suggested picking one project, such as sidewalks or drainage, that may equate to less overhead or administrative costs. Alderman Bengel expressed concern with increasing bus routes when the City has no control over transportation. Mr. Schelly pointed out the funding is for physical improvements only, not services. The selected projects are determined by input received from citizens, staff, and the consultant. Alderman Odham noted the plan lists items that are important to the community but are not being addressed, such as drainage, flood mitigation, the Redevelopment Commission, and Stanley White Recreation Center, and he asked if it was too late to adjust the plan to address those requests. Mr. Schelly felt it was not too late, but pointed out CDBG funds had been used in the past to create the Biddle Street retention basin.

Alderman Best inquired as to how many employees in Development Services work with the CDBG program, and Mr. Schelly responded one. She then asked if staff had investigated the federal CDBG COVID grants, noting approximately \$45 billion in funding is available. Mr. Schelly was unaware and stated staff would look into this if they had not yet.

Mayor Outlaw opened the public hearing, and the following came forward to speak:

- Michael More of 1502 Lucerne Way spoke specifically about the bus shelters. The one shelter that was completed earlier this year on Fort Totten Drive cost over \$150,000. He questioned how two additional shelters could be built for \$130,000 and where additional funding would come from to complete the shelters. He asked if the \$130,000 could be fragmented and put into other projects. Based on his observation, the existing shelter had not been used more than three times.
- Barbara Sampson of 480 NC Hwy. 55 West asked for a definition of low-to-moderate income. She also asked in what communities the public

meetings were held, as she did not recall a meeting being held in Duffyfield. She was concerned that not all communities were contacted. Ms. Sampson was not opposed to the bus shelters, but felt less money should be spent on the shelter project.

- Greg Holmes of 1023 Spivey Circle and Pastor of First Missionary Baptist Church explained some of the projects were handed to Mr. Schelly. Pastor Holmes said he walked the neighborhood with staff, which targeted two homes in Duffyfield where seniors were sitting in their living rooms with buckets that were collecting water from the roof. He felt the funding could be better used and stated there are community leaders who would volunteer to take on some of the tasks that others are being paid to do. While the bus shelters may be needed, he felt they could be pursued later and the current funding better allocated.
- Elaine Rosen (address not provided) questioned the roughly \$54,000 in administrative costs allocated for staff salaries, supplies, and a consultant. She also questioned whether staff refers to City employees that are already drawing a salary and, if so, whether they receive extra money for working on this project. Mr. Hughes explained employees are not paid additional money to work on CDBG projects. The majority of the administrative funds are for supplies and consultants that help put the information together. In response, Ms. Rosen wanted to know how much of the funding goes to the consultant. Mr. Hughes said it depends on what is approved, and he thought a percentage ratio was utilized. Ms. Rosen asked that the City provide a breakdown for the projects.
- Wendy Card of 4623 Rainmaker Drive asked for the name of the consultant. Mr. Schelly announced the overall consultant is Urban Design Ventures and the consultant for the housing rehabilitation project is McDavid. She also asked for the amount deemed as low-to-moderate income and how the program was advertised. Mr. Schelly was unsure of the answer to both questions, but stated the income amount is established by HUD and is based on the average median. Alderman Bengel believed the income threshold was \$24,000 and stated the agenda backup detailed the amount. Ms. Card also inquired as to who selects the applicants. It was explained that as applications are received, they are vetted and chosen on a first-come basis from those who qualify. Mr. Schelly believed applicants could access the applications online. Mr. Hughes stated once the plan is approved, a press release will be issued with information on how to apply.

A brief discussion ensued about the difference in the CARTS transportation service versus Omnibus.

- Elijah Brown of 916 Fort Totten Drive felt the funding would be better used by following guidelines and addressing small repairs such as replacing floors, electrical work, etc. He pointed out he had seen people use the bus shelter at Fort Totten and he had also seen others who had to stand in the rain while waiting for transportation. He suggested the administrative costs be cut and used to help more people, and that the City stop throwing money away. Year after year, consultants are paid and not a lot is done. He suggested using City staff instead of consultants.

- Terre Holloway of 1001 Main Street asked how his name was populated on the list that was provided in the plan. He thought the meeting he attended was with Dr. Caldwell. After some discussion, it was noted the meeting was held on March 07, 2022 at Development Services' conference room, and a notation was made that Mr. Holloway asked for water pumps in Duffyfield.

Alderman Bengel suggested a presentation by Urban Design Ventures to explain how the program works.

Alderman Best made a motion to close the public hearing, seconded by Alderman Odham. The motion carried unanimously 6-0.

10. Consider Adopting a Resolution Authorizing the City Manager to Execute a Memorandum of Understanding with the Marine Corps Air Station Cherry Point.

The proposed Memorandum of Understanding ("MOU") will establish protocols whereby the New Bern Police Department and Marine Corps Air Station Cherry Point ("MCAS") will assist one another on an as-needed basis to provide non-reimbursable law enforcement support. The MOU does not create any additional jurisdiction or modify existing jurisdictions for either party. In part, the MOU will allow the Police Department to use the MCAS' training range, which is more sophisticated than the one the City has through the community college. The term of the agreement is 10 years. Mr. Williams stated the MCAS has similar agreements with several area law enforcements and municipalities.

Alderman Aster made a motion to adopt a resolution authorizing the City Manager to execute a Memorandum of Understanding with the Marine Corps Air Station Cherry Point, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0.

11. Consider Adopting a Resolution Approving the Sale of 604 B Street.

After receiving an offer of \$2,000 from Charles Diggs and Cecilia DiCarlo for the purchase of 604 B Street, the bid was advertised, but no upset bids were received. The property is a 0.19-acre vacant parcel that was acquired by the City in 2002 and has a tax value of \$3,900. The bidders have spoken with staff in Development Services about their plans for the property and have expressed a desire to pursue the process.

While the property is owned solely by the City, proceeds will be split with the County to satisfy a provision in the conveyance for outstanding, unpaid property taxes due to Craven County. If the sale is approved, the County will receive \$881.25, and the City will receive \$1,118.75, which includes the advertising cost.

Alderman Bengel made a motion to adopt a resolution approving the sale of 604 B Street, seconded by Alderman Aster. Upon a roll-call vote, the motion carried unanimously 6-0.

12. Consider Adopting a Resolution Approving the Sale of 2101 Woodland Avenue.

After receiving a bid of \$10,500 from Kenny Muse for the purchase of 2101 Woodland Avenue, the bid was advertised, but no upset bids were received. The vacant 0.25-acre parcel has a tax value of \$20,000 and was acquired from the NC State Highway Commission (now NC Department of Transportation) in 1960. The triangular-shaped parcel was created by the relocation of Highway 17. The bidder has spoken with staff in Development Services about his plans for the property and has expressed a desire to pursue the process.

Alderman Best made a motion to adopt a resolution approving the sale of 2101 Woodland Avenue, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0.

13. Consider Adopting a Resolution in Support of NC Department of Transportation Confirming a Speed Limit of 55 MPH on SR 1005 Between SR 1242 (Parker Road) and NC Hwy. 55.

State Route ("SR") 1005 between SR 1242 (Parker Road) and NC Hwy. 55 is a major street that is owned and maintained by the NC Department of Transportation ("NCDOT"). After completing an engineering and traffic investigation, NCDOT is confirming a designated speed limit of 55 mph. The proposed resolution signifies the City's support of this. Once DOT has confirmed the set speed limit, an ordinance amendment will be presented to the Board to modify the City's schedule of maximum speed limits to add this designation.

Alderman Best made a motion to adopt a resolution in support of the NC Department of Transportation confirming a speed limit of 55 mph on SR 1005 between SR 1242 (Parker Road) and NC Hwy. 55, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0.

14. Consider Adopting a Resolution in Support of NC Department of Transportation Reducing the Speed Limit on NC 43 Between SR 1483 (Briarwood Lane) and the 0.101 Mile Mark North of SR 1481 (Gracie Farms Road).

NC 43 between SR 11483 (Briarwood Lane) and 0.101 mile north of SR 1481 (Gracie Farms Road) is a major street that is owned and maintained by the NC Department of Transportation ("NCDOT"). After completing an engineering and traffic investigation, NCDOT is recommending the speed limit be reduced from 55 mph to 50 mph. The proposed resolution signifies the City's concurrence. Once DOT has officially reduced and posted the speed, an ordinance amendment will

be presented at a future meeting to modify the City's schedule of maximum speed limits to reflect the change.

Alderman Best questioned the reduction of just 5 mph, noting the area is heavily congested. Mr. Hughes explained a traffic engineering study was performed by DOT which resulted in this recommendation. Al Cablay, Director of Public Works, said DOT's speed study revealed this portion of roadway was not addressed in the City's ordinance, and DOT recommended it be set at 50 mph. Alderman Best suggested the speed limit be reduced to 45 mph. Mr. Hughes stated the item could be tabled to allow staff an opportunity to reach out to DOT. Alderman Odham questioned whether this portion of the roadway was within the city limits, and Mr. Williams confirmed the area is within the city's municipal limits. Since DOT is asking the City to support its request, Alderman Odham suggested this is a good time to ask DOT to honor the requests the City submits to them.

Alderman Best made a motion to table this item until the City Manager or staff can reach out to NCDOT, seconded by Alderman Bengel. The motion carried unanimously 6-0.

(Alderman Best momentarily stepped out of the room at 7:45 p.m.)

15. Consider Adopting an Ordinance for the Demolition of 1503 Oak Drive.

Staff is seeking to demolish the structure located at 1503 Oak Drive. The home is in a dilapidated state, and letters were mailed to the owners in February, March, and April of 2020 regarding its unfit condition for human habitation. An order was issued to demolish the structure by July 19, 2020. To date, no permits have been applied for, and the structure remains noncompliant and unsafe. All utilities have been removed, and the estimate for the City to demolish the structure is \$6,800.

At the request of Alderman Odham, Mr. Davis explained state statute provides that the cost of demolition becomes a lien against the property. If not paid, it is collected as an unpaid tax, and tax foreclosure is initiated to recover the unpaid lien. If the City acquires title to the property, that does not mean the fair market value of the vacant lot will ever meet the cost of the demolition.

Alderman Odham made a motion to adopt an ordinance for the demolition of 1503 Oak Drive, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0. Of note, Alderman Best had momentarily stepped out of the room, thus technically yielding a vote in the affirmative.

16. Consider Adopting a Budget Ordinance Amendment for Fiscal Year 2022-23.

This budget amendment will recognize a Brownfields grant in the amount of \$500,000, which requires no match. The funds will be used to inventory, prioritize, and conduct environmental site assessments. The funds will also be used to develop two cleanup plans and three area-wide plans in the Greater Five Points area.

(Alderman Best returned to the room at 7:47 p.m.)

Alderman Bengel made a motion to adopt the budget ordinance amendment for Fiscal Year 2022-23, seconded by Alderman Aster. Upon a roll-call vote, the motion carried unanimously 6-0.

17. Discussion of ARP Projects.

At its June 28, 2022 meeting, the Board voted to divide the \$6,704,351 in American Rescue Plan ("ARP") funds among the six wards. Of that funding, \$2 million has been allocated for stormwater projects, \$350,000 will be shared among Wards 1, 2 and 5 for the Redevelopment Commission's McCotter House project, and \$400,000 has been reserved for the Norfolk Southern culvert until further discussion is held between Wards 4 and 5. An updated list of allocations by ward was provided to the Board and displayed to the public.

Mayor Outlaw suggested staff update the Board on whether the Norfolk Southern culvert was time sensitive. Alderman Best pointed out staff had not yet started work on the project. Alderman Kinsey expressed a desire for staff to review the project and report back to the Board any plans to move forward and whether other entities have an interest in participating in the project. Alderman Best asked why Alderman Kinsey did not converse about the project when the topic came up previously and at which time she questioned whether it was a project for Derby Park. She then expressed a desire for her allotment to be used for the North Hills/Simmons Street stormwater project. She stated she had no problem with staff reviewing the Norfolk Southern culvert to see if it is a dire emergency. If it is, she would be amenable to using some of her funds to address the project.

Mr. Cablay clarified that the culvert does sit within Ward 5, but the benefit is clearly contributed to Ward 4. The confusion resulted in staff reporting where the culvert is located versus the area it serves. Mayor Outlaw suggested the Aldermen for Wards 4 and 5 sit down to discuss the topic with staff. He also felt it would be fair to say that future development may benefit by the culvert. He felt the area that would be more affected was Alderman Kinsey's ward versus Alderman Best's ward. For the record, Alderman Best stated she wished this had been cleared up the night she asked which ward the culvert affected. She again indicated her willingness to meet to discuss the matter.

Starting with Ward 1, Mr. Hughes reviewed the list of proposed projects. The City has approximately 16 stoplights that it controls, none of which are synced. The plan is to sync those over the next four to five years. To sync all lights would cost about \$1 million. Once synced, public safety could manipulate the lights based on acute needs. In reviewing the costs to address the intersection of Broad and Middle Streets, Alderman Bengel said she would prefer to spend \$130,000 on the crosswalk versus the cost to install traffic lights. Alderman Odham disagreed and felt installing the crosswalk would be throwing away money. Additional discussion ensued about the intersection.

Alderman Bengel made a motion to spend the money as allocated in the handout to include \$350,000 for the light at Middle and Pollock Streets (she meant Broad instead of Pollock), seconded by Alderman Aster. The motion carried unanimously 6-0.

Alderman Aster made a motion to spend \$14,000 for four electronic speed signs for Old Airport Road, seconded by Alderman Odham. The motion carried unanimously 6-0.

Mr. Hughes stated the Racetrack Road project in Ward 4 and the North Hills stormwater project in Ward 5 would be on hold pending conversation between the two Aldermen about the Norfolk Southern project.

Alderman Odham made a motion to approve the projects listed for Ward 6 using ARP funds, seconded by Alderman Aster. The motion carried unanimously 6-0.

Mayor Outlaw said in earlier ARP discussions, he did not mention the possibility of using funds to illuminate the bridge. He suggested that idea be revisited at some point in the future.

Alderman Best suggested Wards 1, 3 and 6 shift any leftover funding they may have toward the Norfolk Southern culvert. Mr. Hughes stated staff would continue to work with Aldermen on additional projects and would present those before the Board at such time they are identified.

18. Appointment(s).

Alderman Bengel made a motion to reappoint Steve Strickland and Julius Parham to the Redevelopment Commission, seconded by Alderman Aster. The motion carried unanimously 6-0. Both will serve five-year terms to expire on August 14, 2027.

19. Attorney's Report.

The City Attorney had nothing to report.

20. City Manager's Report.

- Mr. Hughes reported on the heavy rain that was encountered this past weekend. Public Works was busy addressing issues, and the only two complaints came from the Taberna and Greenbrier subdivisions. Staff met with Alderman Aster on Monday to look at some of the issues in Taberna and to discuss methods to alleviate those.
- The Board was asked if they had interest in creating an ad hoc committee to consider a policy for signage and naming of anything that goes into public spaces. Mayor Outlaw offered to serve or have three Aldermen serve on the committee. Alderman Aster suggested buildings also be included in the

policy and that staff present draft recommendations for the committee to review. Mayor Outlaw suggested staff look at benchmark cities and maybe report back at the next meeting, noting the Board may be more motivated at that point to do something. For historical reference, Alderman Bengel reported on the "Put Your Mark on the Park" program that was part of the Union Point Park project. The program offered opportunities for the public to buy personalized bricks, benches, fencing, etc. Mr. Davis confirmed the City currently does not have a written policy on this topic.

(Alderman Kinsey momentarily stepped out of the room at 8:13 p.m.)

21. New Business.

Alderman Best

Citizens were reminded to vote. One-stop voting ends on July 23rd, and election day is July 26th.

Alderman Best asked whether Parks and Recreation's budget included improvements to existing cemetery shelters. Mr. Hughes said no, but staff would continue to look into that.

Thanks was expressed to all employees for their hard work and dedication. Employees working outside should take adequate breaks and get plenty of fluids.

Alderman Aster

Gratitude was expressed for the work on the F-11 jet. The new paint job looks great.

As the City Manager mentioned, Taberna sustained a lot of flooding this past weekend. It was more flooding than seen during Hurricane Florence. Thanks was expressed to the Public Works staff.

(Alderman Kinsey returned to the room at 8:16 p.m.)

Alderman Aster also reminded everyone to vote.

The City Manager was asked to provide an update on the Henderson Park project and the BP building. Mr. Hughes noted at the last meeting he announced the basketball court had been installed at the park. A new shelter has been ordered for the park, and lights, a new fitness court, and seating will also be installed. Assistance has been sought from Congressman Murphy's office regarding the BP building. The City may have to file for arbitration in the next day or so.

Alderman Bengel

At the Mayor's request, Alderman Bengel reported on a virtual meeting that was held with the American Flood Coalition and attended by members of the CARES group.

Merchants have recently complained about individuals riding skateboards on the sidewalk and almost knocking down an elderly couple. Mr. Davis said riding skateboards or bikes is not allowed on the sidewalk, but the ordinance was amended in recent years to allow riding on streets.

Thanks was expressed to Chief Gallagher and the Police Department for addressing speed on National Avenue and issues downtown. Condolences were expressed on the passing of Thelma Chadwick and Joanne Frank.

If any citizen has concerns or questions about her, what she does, businesses she owns, or how she serves the City, Alderman Bengel asked that they call her. She said she was amazed at how much misinformation is circulating about her.

Alderman Odham

Mr. Hughes was asked whether the budget provides for exterior cameras at City Hall. The Manager confirmed funding is included for cameras around the exterior parameters as well as the interior of the new annex. Staff is waiting on pricing.

Alderman Kinsey

Thanks was voiced to Mr. Hughes for his help addressing citizens' concerns.

22. Closed Session.

Alderman Odham made a motion to go into closed session pursuant to NCGS §143-318.11(a)(5) to discuss the potential acquisition of real property, seconded by Alderman Kinsey. The motion carried unanimously 6-0, time being 8:31 p.m.

23. Adjourn.

Alderman Aster made a motion to adjourn, seconded by Alderman Bengel. The motion carried unanimously 6-0, time being 8:47 p.m.

The attached documents are incorporated herewith and are hereby made a part of these minutes.

NOTE: For additional details and information on the Board of Aldermen meetings, please visit the City of New Bern's website at www.newbernnc.gov. Video and audio recordings of the meeting have been archived.

Minutes approved: August 09, 2022


Dana E. Outlaw, Mayor


Brenda E. Blanco, City Clerk



**SUBSTANTIAL
AMENDMENT # 1 -
PUBLIC HEARING**

**NOTICE OF PUBLIC HEARING
CITY OF NEW BERN, NORTH CAROLINA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
SUBSTANTIAL AMENDMENTS TO FY 2019 & 2022 PROGRAM YEARS**

Notice is hereby given by the City of New Bern, Craven County, NC will hold a public hearing on **Tuesday, March 26, 2024, at 6:00 PM**, prevailing time, in the second-floor courtroom of City Hall, 300 Pollock Street, New Bern, NC 28560. City Hall and the City Hall second floor courtroom are accessible to persons with physical disabilities. If special arrangements are required to accommodate residents with disabilities in order to participate in the public hearing, including a Spanish or Karen interpreter, please contact Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586, or by email at fulmored@newbernnc.gov. To make arrangements for the hearing impaired, dial 7-1-1 for Relay North Carolina TDD.

The purpose of this public hearing is to present substantial amendments to the City of New Bern's FY 2019 and 2022 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds.

The City of New Bern previously adopted its FY 2019 and 2022 Annual Action Plans and Budgets for the use of CDBG funds. In accordance with CDBG program regulations, the City is permitted to make substantial amendments to its Annual Action Plans and Budgets in accordance with the City's Citizen Participation Plan.

The City has determined it is necessary to amend the CDBG program year budgets for the previously approved Annual Action Plans. The funds will remain the same but a new project scope will be added.

These are considered substantial amendments in accordance with the City's Citizen Participation Plan as the following applies: the scope of previously approved projects/activities are being changed.

The substantial amendments to the CDBG Annual Action Plans are proposed as follows:

FY 2019 Program Year

IDIS # 28 – Bus Shelter Installment Project: Reduce the project/activity budget by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38.

NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation: Create a new multi-year project/activity and allocate \$42,448.62 in 2019 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2019 program year. The new activity will include funding for the Sunnyside Area 1/2 Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

FY 2022 Program Year

IDIS # 42 - Bus Shelter Project Completion: Reduce the project/activity budget by \$4,189.25 for a new project/activity budget line-item amount of \$10,810.75.

NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation: Create a new multi-year project/activity and allocate \$4,189.25 in 2022 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2022 program year. The new activity will include funding for the Sunnyside Area 1/2 Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

Copies of the Substantial Amendments will be on public display for a period of 30 days from Friday, March 8, 2024, to Monday, April 8, 2024. Copies are available at the following locations and may be viewed between normal business hours of 8:00 AM to 5:00 PM:

City Clerks' Office

City Hall, 300 Pollock Street, New Bern, NC 28560

Office of the Department of Development Services

303 First Street, New Bern, NC 28560

New Bern-Craven County Public Library

400 Johnson Street, New Bern, NC 28560

All interested residents are encouraged to attend this public hearing and will be afforded the opportunity to present oral or written testimony concerning the Substantial Amendments for the FY 2019 and 2022 CDBG Programs. All comments received during the period of display will be presented to City Council at its Regular Meeting on Tuesday, April 9, 2024, at 6:00 PM. Written comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New

Bern, NC 28563, or emailed to fulmored@newbernnc.gov. Persons with hearing and/or speech impediments may contact the City via 7-1-1 for Relay North Carolina TDD.

Hon. Jeffrey T. Odham
Mayor, City of New Bern, NC

DRAFT

AGENDA ITEM COVER SHEET



Agenda Item Title: Consider approving the conveyance of 727 3rd Avenue (PID: 8-012 -110) to the Redevelopment Commission and subsequent conveyance to Carolina Health System for the development of a community Health and Wellness Center.

Date of Meeting: 3/26/2024	Ward # if applicable: Ward 2
Department: Redevelopment Commission	Person Submitting Item: Zeb Hough
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	The Redevelopment Commission of New Bern is proposing that the City of New Bern convey 727 3rd Avenue (PID: 8-012 -110) to the commission so that Carolina East can develop and operate a convenience care clinic for no less than five years.
Actions Needed by Board:	The RDC requests the Board of Aldermen approve the conveyance of the outlined portion of 727 3rd Avenue to the RDC and subsequently to Carolina East Health Systems and approve the transfer of \$313,018.88 that was previously allocated to the Commission for construction of a health and wellness center.
Backup Attached:	Memo Attached
Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Cost of Agenda Item: \$313,018.88 (Funds Allocated for the Health and Wellness Clinic)
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes: None



NEW BERN
CITY OF NEW BERN

Redevelopment Commission of
The City of New Bern
303 First Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 639-7587

Commission Members

Sarah Proctor
Leander Morgan
Julius Parham
Steve Strickland
Sharon Bryant
Tabari Wallace
Jimmy Dillahunt Sr.

Chair

Beth Walker

Co-Chair

Kip Peregoy

Executive Director

Zeb Hough

Ex-Officio Members

Rick Prill

Hazel Royal

Barbara Best

MEMORANDUM

To: Mayor and Board of Aldermen
From: Zeb Hough, Executive Director
Date: March 26, 2024
Subject: Proposal of a Health and Wellness Clinic Conveyance

Background Information:

As shared in the presentation on March 12, 2024, The Redevelopment Commission is proposing the development of a Health and wellness convenience care clinic at 727 3rd Avenue (PID: 8-012-110). The clinic would be owned and operated by Carolina East Health System. This would represent a solution to previously identified barriers to health care experienced by residence of the redevelopment area boundary for more than twenty years.

The Redevelopment Commission of the City of New Bern, along with community partners, has worked diligently to plan a sustainable health care resource that would directly benefit the residents of the redevelopment zone. This parcel is a city owned property directly between the former site of the Stanley White Recreation Center and the new one. It is also located directly in front of the Indigo Ridge Apartments, an apartment community for those over 55.

Recommendation:

At this time, the Redevelopment Commission of the City of New Bern is requesting that the City of New Bern convey 727 3rd Avenue (PID: 8-012-110) to the Commission so that the Commission can subsequently reconvey the property to Carolina East Health System subject to restrictive covenants requiring CEHS to construct and operate a convenient care clinic for no less than five years.

Additionally, the Commission requests the Board of Aldermen approve the above-described conveyance to Carolina East Health Systems and approve the transfer the remaining \$313,018.88 that was previously allocated to the Commission for construction

of a health and wellness center. The Hospital will take the City's investment and add their corporate investment into the building and operation of a convenient clinic for the community. Carolina East's investment would represent one of the largest private investments in the redevelopment zone since its creation.

RESOLUTION

THAT WHEREAS, the Redevelopment Commission of the City of New Bern ("Commission") desires to cause a convenient care clinic to be constructed and operated upon the real property located at 727 Third Avenue more particularly identified as a portion of Craven County parcel identification number 8-012-110 ("Subject Property"); and

WHEREAS, the City of New Bern previously allocated funding to the Commission in support of the health and wellness center project; and

WHEREAS, CarolinaEast Health System desires to develop and operate a convenient care clinic upon the Subject Property; and

WHEREAS, the Commission desires to convey the Subject Property to CarolinaEast Health System subject to certain restrictions and covenants; and

WHEREAS, the Commission desires to transfer \$313,018.88 to CarolinaEast Health System provided such funds be used solely for the development of the convenient care clinic

WHEREAS, the duties and responsibilities of the Redevelopment Commission and CarolinaEast Health Systems are set forth in Exhibit A attached hereto and incorporated herein by reference; and

WHEREAS, the Board of Aldermen must approve the conveyance of real property by the Commission pursuant to North Carolina General Statute §160A-514; and

WHEREAS, the Board of Aldermen deemed it advisable and in the best interest of the City to convey the Subject Property to the Redevelopment Commission for use as a convenient care clinic, and to convey said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the Quitclaim Deed dated March 26, 2024, by and between the Redevelopment Commission of the City of New Bern and the City of New Bern, a copy of which is attached hereto as Exhibit B and incorporated herein by reference, be and the same is hereby approved, and the Mayor and the City Clerk be and they are hereby authorized and directed to execute a quitclaim deed for the City's interest in said property.

Section 2. That the City of New Bern hereby approves the reallocation of Three Hundred Thirteen Thousand Eighteen Dollars and Eighty-Eight cents (\$313,018.88) of the funds previously allocated to the Redevelopment Commission to CarolinaEast Health System to be used solely for the development of the convenient care clinic.

Section 3. That the transfer of \$313,018.88 to CarolinaEast Health System be and is hereby approved, provided such funds be used solely for the development of the convenient care clinic.

Section 4. That the conveyance of the Subject Property bearing postal enumeration for the City of New Bern of 727 Third Avenue, and being more particularly described herein, to CarolinaEast Health System by the Commission be and the same is hereby approved, and the Chairman and Vice Chairman of the Redevelopment Commission of the City of New Bern be and they are hereby authorized to execute any required contracts, deeds, and other instruments and take all steps necessary to effectuate the conveyance of said property to CarolinaEast Health System.

Section 5. That the subject property is more particularly described as follows:

All that certain tract of parcel of land in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

Beginning at an iron rod set in the northwest corner of the intersection of Third Avenue and Elm Street; thence North 84°39'29" West 78.64 feet along and with the northern right-of-way line of Elm Street to an iron rod set; thence North 05°38'00" East 247 feet to a point; thence in an easterly direction parallel with the northern right-of-way line of Elm Street to point in the western right-of-way line of Third Avenue; thence along and with the western right-of-way line of Third Avenue South to the point and place of beginning. This

being a portion of Tract 2 as described in the survey entitled, "Recombination Plat of the Proposed Stanley White Recreation Center" prepared by Avolis Engineering, P.A., dated June 27, 2022, of record in Map Book J at Page 19B in the Craven County Registry, reference to which is hereby made for a more perfect description.

ADOPTED THIS 26th DAY OF MARCH, 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

NORTH CAROLINA**CRAVEN COUNTY****AGREEMENT**

THIS AGREEMENT ("Agreement") is made and entered into this ____ day of April, 2024 by and between the REDEVELOPMENT COMMISSION OF THE CITY OF NEW BERN, a body politic and corporate duly established and existing pursuant to the laws of the State of North Carolina ("Commission"), and CAROLINAEAST HEALTH SYSTEM, a North Carolina hospital authority ("CarolinaEast").

WITNESSETH:**ARTICLE 1****Definitions**

Certain terms having specific definitions are used in this Agreement, and these terms and definitions, unless the context clearly indicates to the contrary, are as set forth in this Article. The defined terms appearing in this Article are set forth in the Agreement in the exact capitalized form as they appear between the quotation marks. When the same term is used in this Agreement with the meaning as assigned herein, it shall appear in the identical capitalized form. Otherwise, the meaning shall be as used in the context of the sentence in which it appears and not necessarily that as defined herein.

1.1 "Agreement" – means this Agreement between CarolinaEast and the Commission.

1.2 "CarolinaEast" – means CarolinaEast Health System, a North Carolina hospital authority.

1.3 "Commission" – means the Redevelopment Commission of the City of New Bern, a body politic and corporate duly established and existing pursuant to the laws of the State of North Carolina.

1.4 "Force Majeure" – means any delay or default in performing hereunder if such delay or default is caused by conditions beyond such party's control without its fault or negligence, including, but not limited to acts of God, government restrictions (including the denial or cancellation of any license or permit), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected, provided that, as a condition to the claim of non-liability, the party experiencing the difficulty shall give the other prompt written notice, with full details following the occurrence of the cause relied upon. Dates by which performance obligations are scheduled to be met will be extended for a period of time equal to the time lost due to any delay so caused.

1.5 “Health care facility”—means any one or more buildings, structures, additions, extensions, improvements or other facilities which furnish health care and/or wellness services.

1.6 “Effective Date” – means the ___ day of _____, 2024.

1.7 “Party” or “Parties” – means either CarolinaEast or Commission, or both, as the context may require.

1.8 “Property” – means the real property owned by Commission located in the City of New Bern, Craven County, North Carolina, more specifically described on Exhibit A attached hereto and incorporated herein by reference.

1.9 “Redevelopment Area”— means the Greater Five Points redevelopment overlay district established by Section 15-487 of the Code of Ordinances of the City of New Bern. The boundaries of which are shown on the official zoning maps, contained in the “Redevelopment Commission of New Bern Redevelopment plan” as approved by the Board of Aldermen, a copy of which is on file in the Office of the Director of Development Services of the City of New Bern.

ARTICLE 2

Recitals

The following recitals are incorporated herein as an integral part of this Agreement:

2.1 Commission owns a tract or parcel of land located in the City of New Bern, North Carolina, and more specifically described in Exhibit A attached hereto and incorporated herein by reference (the “Property”). The Property is suitable for the development of a health care facility.

2.2 Commission desires to convey the Property to CarolinaEast for the public purpose of constructing and operating a health care facility.

2.3 CarolinaEast desires to develop a health care facility on the Property.

2.4 CarolinaEast reasonably expects to begin construction of the health care facility within six (6) months of the Effective Date of this Agreement, and will make reasonable efforts to complete construction within twelve (12) months thereafter.

2.5 Once completed, CarolinaEast intends to operate the health care facility for no less than five (5) years.

2.6 Commission and CarolinaEast have reached an agreement with respect to the conveyance of the Property, and the construction of a health care facility and wish to reduce said agreement to writing.

NOW, THEREFORE, in consideration of the terms, conditions, and covenants expressed herein, the Commission and CarolinaEast agree as follows:

ARTICLE 3

Purpose of Agreement

The purpose of this Agreement is:

3.1 To enhance the environment and the health, safety and welfare of citizens residing within the Redevelopment Area, by redeveloping a vacant parcel of land for the public purpose of providing access to quality healthcare and wellness services in accordance with The Urban Redevelopment Law, N.C.G.S. Chapter 160A, Article 22, enacted by the North Carolina General Assembly.

3.2 To encourage community health and wellness by increasing the number of healthcare and wellness options within the Redevelopment Area.

3.3 To implement policy recommendations identified in the Redevelopment Plan of the Redevelopment Commission of the City of New Bern, the Choice Neighborhoods Initiative Greater Five Points Transformation Plan, and the New Bern Gateway Renaissance Plan.

3.4 To evidence the agreement of the Parties as more specifically set forth in this Agreement.

ARTICLE 4

Responsibilities of the Commission

The Commission hereby agrees as follows:

4.1 To convey the Property to CarolinaEast by special warranty deed, a copy of which is attached hereto as Exhibit B, and upon approval of the conveyance by the Board of Aldermen of the City of New Bern.

4.2 To transfer \$313,018.88 to CarolinaEast provided such funds be used solely for the development of the health care facility, subject to approval by the Board of Aldermen of the City of New Bern.

4.3 To do all things reasonably necessary, convenient, or desirable to carry out the purposes of this Agreement.

ARTICLE 5

Responsibilities of CarolinaEast

CarolinaEast hereby agrees as follows:

5.1 To construct, or cause to be constructed, a health care facility.

5.2 To commence construction of the health care facility within six (6) months of the date of this Agreement.

5.3 To apply the funds transferred from the Commission to CarolinaEast solely to the development costs of the health care facility.

5.4 To operate the health care facility in a manner that is safe for both patients, staff, and other persons upon the Property for no less than five (5) years from the date of its completion.

5.5 To do all things reasonably necessary, convenient, or desirable to carry out the purposes of this Agreement.

ARTICLE 6

Miscellaneous

6.1 **Entire Agreement; Modification:** This Agreement supersedes all prior agreements and constitutes the entire agreement between the Parties hereto with regard to the subject matter hereof. It may not be amended or modified except by an instrument executed by both Parties.

6.2 **Severability:** If any of the provisions of this Agreement shall be held by a court of competent jurisdiction to be unconstitutional or unenforceable, the decision of such court shall not affect or impair any of the remaining provisions of this Agreement, and the Parties shall, to the extent they deem to be appropriate, take such actions as are necessary to correct any such unconstitutional or unenforceable provision. It is hereby declared to be the intent of the Parties to this Agreement that this Agreement would have been approved and executed had such an unconstitutional or unenforceable provision been excluded therefrom.

6.3 **Non-Waiver:** No delay or failure by either Party to exercise any right hereunder, and no partial or single exercise of any such right, shall constitute a waiver of that or any other right, unless otherwise expressly provided herein.

6.4 **Binding Effect:** This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective legal representatives, successors, and assigns.

6.5 **Assignment:** Except as may otherwise be expressly provided herein, no Party may assign any right, obligation, or liability arising hereunder without the other Party's prior written consent. Any such assignment or attempted assignment shall be null and void.

6.6 **Covenant of Further Assurances:** Commission and CarolinaEast agree that from and after the Effective Date, each will, upon the request of the other, execute and deliver such other documents and instruments and take such other actions as may be reasonably required to carry out the purpose and intent of this Agreement.

6.7 **Time of Essence:** Time is of the essence of this Agreement.

6.8 **Force Majeure:** A Party shall not be deemed to have defaulted or failed to perform hereunder if that Party's inability to perform or default shall have been caused by a Force Majeure event or events.

6.9 **Remedies:** This Agreement shall be enforceable by each party hereto by all remedies available at law or in equity, including but not limited to specific performance.

6.10 Headings: Headings in this Agreement are for convenience and reference only and shall not be used to interpret or construe its provisions.

6.11 Multiple Originals: This Agreement shall be executed in duplicate multiple originals, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

6.12 Governing Law: This Agreement shall be construed in accordance with and governed by the laws of the State of North Carolina.

6.13 Consideration: The consideration for the execution of this Agreement is the agreement among the Parties affixing their signatures hereto to agree to the matters and things set forth herein.

[SIGNATURES ON FOLLOWING PAGES.]

IN WITNESS HEREOF, the Parties hereto have executed this Agreement in such form as to be binding.

**REDEVELOPMENT COMMISSION OF THE
CITY OF NEW BERN**

Date of signature: _____

BY: _____
Beth Walker, Chairman

ATTEST:

Kip Peregoy, Vice Chairman

CAROLINA EAST HEALTH SYSEM

Date of signature: _____

BY: _____
Michael C. Smith, CPA
President and Chief Executive Officer

NORTH CAROLINA
CRAVEN COUNTY

I, _____, a Notary Public for the state and county aforesaid, do hereby certify that on ____ day of April 2024, before me personally appeared Beth Walker, with whom I am personally acquainted, who, being by me duly sworn, says that she is the Chairman of the Redevelopment Commission of the City of New Bern and that Kip Peregoy is the Vice Chairman of the Redevelopment Commission of the City of New Bern, a North Carolina body corporate and politic and that by the authority duly given and as the act of said public body, the foregoing instrument was signed in its name by its Chairman for the purposes therein expressed, and attested by Kip Peregoy as its Vice Chairman.

WITNESS my hand and notarial seal, this the ____ day of April, 2024.

NOTARY PUBLIC

My Commission Expires:

NORTH CAROLINA
CRAVEN COUNTY

This is to certify that on the ____ day of _____, 2024, before me personally appeared Michael C. Smith with whom I am personally acquainted, who, being by me duly sworn, says:

WITNESS my hand and notarial seal, this ____ day of _____, 2024.

NOTARY PUBLIC

My commission expires:

EXHIBIT A

All that certain tract of parcel of land in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

Beginning at an iron rod set in the northwest corner of the intersection of Third Avenue and Elm Street; thence North $84^{\circ}39'29''$ West 78.64 feet along and with the northern right-of-way line of Elm Street to an iron rod set; thence North $05^{\circ}38'00''$ East 247 feet to a point; thence in an easterly direction parallel with the northern right-of-way line of Elm Street to point in the western right-of-way line of Third Avenue; thence along and with the western right-of-way line of Third Avenue South to the point and place of beginning. This being a portion of Tract 2 as described in the survey entitled, "Recombination Plat of the Proposed Stanley White Recreation Center" prepared by Avolis Engineering, P.A., dated June 27, 2022, of record in Map Book J at Page 19B in the Craven County Registry, reference to which is hereby made for a more perfect description.

EXHIBIT B

STATE OF NORTH CAROLINA

SPECIAL WARRANTY DEED

COUNTY OF CRAVEN

Excise Tax: \$0.00
Tax Parcel ID No. A portion of 8-012-110

Prepared (without title search) by and return to:

Jaimee Bullock Mosley
Davis Hartman Wright LLP
209 Pollock Street
New Bern, North Carolina 28560

THIS DEED, made this the ___ day of April, 2024, by and between

GRANTOR: **Redevelopment Commission of the City of New Bern**, a North Carolina body politic and corporate, in favor of

GRANTEE: **CarolinaEast Health System**, a North Carolina hospital authority, Post Office Box 12157, New Bern, North Carolina 28561

WITNESSETH:

For valuable consideration from Grantee to Grantor, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby gives, grants, bargains, sells and conveys unto Grantee in fee simple, subject to the exceptions and reservations hereinafter provided, if any, the following described property, located in the County of Craven, State of North Carolina, and more particularly described as follows:

All that certain tract of parcel of land in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

Beginning at an iron rod set in the northwest corner of the intersection of Third Avenue and Elm Street; thence North 84°39'29" West 78.64 feet along and with the northern right-of-way line of Elm Street to an iron rod set; thence North 05°38'00" East 247 feet to a point; thence in an easterly direction parallel with

the northern right-of-way line of Elm Street to point in the western right-of-way line of Third Avenue; thence along and with the western right-of-way line of Third Avenue South to the point and place of beginning. This being a portion of Tract 2 as described in the survey entitled, "Recombination Plat of the Proposed Stanley White Recreation Center" prepared by Avolis Engineering, P.A., dated June 27, 2022, of record in Map Book J at Page 19B in the Craven County Registry, reference to which is hereby made for a more perfect description.

Said property having been previously conveyed to Grantor by instrument recorded in Book ____ at Page ____ in the Office of the Register of Deeds of Craven County, North Carolina.

TO HAVE AND TO HOLD unto Grantee, together with all privileges and appurtenances thereunto belonging, in fee simple, subject to the exceptions and reservations hereinafter and hereinabove provided, if any.

And Grantor hereby warrants that Grantor has done nothing to impair the title as received by Grantor and that Grantor will forever warrant and defend the title against the lawful claims of all persons claiming by, through or under Grantor.

This conveyance is made subject to the following exceptions and reservations:

- 1) All such road, railroad, public utility and similar easements or rights-of-way, if any, as may serve, cross, encroach upon, or otherwise affect the property herein conveyed;
- 2) All such zoning ordinances and other governmental regulations, if any, as may apply to the property herein conveyed;
- 3) All matters which would be revealed by a current and accurate survey of the property herein conveyed;
- 4) All easements, rights-of-way and restrictions of record, if any; and
- 5) The property herein is conveyed for as long as the property is used as a health care facility. A health care facility means any one or more buildings, structures, additions, extensions, improvements, or other facilities which furnish health care and/or wellness services. In the event the property ceases to be used as a health care facility, title shall immediately revert back to the Grantor in fee simple.

All references to Grantor and Grantee as used herein shall include the parties as well as their successors and assigns, and shall include the singular, plural, masculine, feminine or neuter as required by context.

IN WITNESS WHEREOF, Grantor has executed this instrument as of the day and year first above written.

REDEVELOPMENT COMMISSION OF THE
CITY OF NEW BERN

Beth Walker, Chairman (SEAL)

Kip Peregoy, Vice Chairman (SEAL)

State of North Carolina
County of Craven

I, _____, a Notary Public for the state and county aforesaid, do hereby certify that on ____ day of April, 2024, before me personally appeared **Beth Walker**, with whom I am personally acquainted, who, being by me duly sworn, says that she is the Chairman of the Redevelopment Commission of the City of New Bern and that **Kip Peregoy** is the Vice Chairman of the Redevelopment Commission of the City of New Bern, a North Carolina body corporate and politic and that by the authority duly given and as the act of said public body, the foregoing instrument was signed in its name by its Chairman for the purposes therein expressed, and attested by Kip Peregoy as its Vice Chairman.

Date: _____

Notary's Printed or Typed Name

(Official Seal)

My commission expires: _____

Prepared by and return to:

Jaimee Bullock Mosley
DAVIS HARTMAN WRIGHT LLP
209 Pollock Street
New Bern, NC 28560

PARCEL NO. A portion of 8-012-110

REVENUE STAMPS: \$0.00

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

THIS QUITCLAIM DEED, made and entered into this 26th day of March, 2024, by and the **CITY OF NEW BERN**, a municipal corporation of the State of North Carolina, ("Grantor"), and the **REDEVELOPMENT COMMISSION OF THE CITY OF NEW BERN**, with a mailing address of Post Office Box 1129, New Bern, North Carolina, 28563, ("Grantee");

WITNESSETH:

That for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable considerations to it in hand paid by the Grantee, the receipt of which is hereby acknowledged, the Grantor has remised and released, and by these presents does remise, release and forever quitclaim unto the Grantee, its successors and assigns, all right, title and interest of the said Grantor in and to that lot or parcel of land located in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

SEE EXHIBIT A ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

DAVIS HARTMAN WRIGHT LLP
Attorneys at Law
209 Pollock Street
New Bern, NC 28560

The property herein conveyed does (not) include the primary residence of a Grantor.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereunto belonging to the said Grantee, its successors and assigns, free and discharged from all right, title, claim, or interest of the said Grantor, or anyone claiming by, through or under the Grantor.

IN TESTIMONY WHEREOF, the **CITY OF NEW BERN** has caused this instrument to be executed as its act and deed by its Mayor, attested to by its Clerk, and its seal to be hereunto affixed, all by the authority of its Board of Aldermen, as of the day and year first above written.

CITY OF NEW BERN

(SEAL)

By: _____ (SEAL)
Jeffrey T. Odham, Mayor

ATTEST:

Brenda E. Blanco, City Clerk

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

I, _____, Notary Public in and for said County and State, do hereby certify that on ____ day of March, 2024, before me personally appeared JEFFREY T. ODHAM, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Mayor and that BRENDA E. BLANCO is the City Clerk for the City of New Bern, the municipal corporation described in and which executed the foregoing instrument; that he knows the common seal of said municipal corporation that the seal affixed to the foregoing instrument is said common seal; that the name of the municipal corporation was subscribed thereto by the said Mayor; that the said common seal was affixed, all by order of the Board of Aldermen of said municipal corporation; and that the said instrument is the act and deed of said municipal corporation.

WITNESS my hand and official seal this the ____ day of March, 2024.

Notary Public

My Commission Expires:

EXHIBIT A

All that certain tract of parcel of land in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

Beginning at an iron rod set in the northwest corner of the intersection of Third Avenue and Elm Street; thence North $84^{\circ}39'29''$ West 78.64 feet along and with the northern right-of-way line of Elm Street to an iron rod set; thence North $05^{\circ}38'00''$ East 247 feet to a point; thence in an easterly direction parallel with the northern right-of-way line of Elm Street to point in the western right-of-way line of Third Avenue; thence along and with the western right-of-way line of Third Avenue South to the point and place of beginning. This being a portion of Tract 2 as described in the survey entitled, "Recombination Plat of the Proposed Stanley White Recreation Center" prepared by Avolis Engineering, P.A., dated June 27, 2022, of record in Map Book J at Page 19B in the Craven County Registry, reference to which is hereby made for a more perfect description.

AGENDA ITEM COVER SHEET



Agenda Item Title:

Consider Adopting an Amendment to the FY 2023-24 Annual Adopted Budget

Date of Meeting: 3/26/2024	Ward # if applicable:
Department: Finance	Person Submitting Item: Kim Ostrom, Director of Finance
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Appropriate \$25,971 from General Fund for Omega Center License Agreement
Actions Needed by Board:	Adopt Ordinance Amendment
Backup Attached:	Memo; Ordinance Amendment
Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Cost of Agenda Item: \$25,971
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen
Rick Prill
Hazel B. Royal
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Jeffrey T. Odham
Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance

TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: Kim Ostrom - Director of Finance

DATE: March 15, 2024

RE: Amendment to the FY 2023-24 Operating Budget

General Fund

At their meeting on March 12, 2024, the Board of Aldermen adopted a Resolution approving the extension of the Omega Center license agreement at a rate of \$25,971 for an eleven-month term expiring January 31, 2025. The General Fund is amended to appropriate from fund balance \$25,971 for this license agreement extension.

Requested Action

It is requested that the Board considers adopting the enclosed budget amendment at its meeting on March 26, 2024.

CITY OF NEW BERN, NORTH CAROLINA
REQUESTED AMENDMENT TO
Fiscal Year 2023-2024

FROM: Kim Ostrom, Director of Finance

Meeting Date: March 26, 2024

EXPLANATION:

At their meeting on March 12, 2024, the Board of Aldermen adopted a Resolution approving the extension of the Omega Center license agreement at a rate of \$25,971 for an eleven-month term expiring January 31, 2025. The General Fund is amended to appropriate from fund balance \$25,971 for this license agreement extension.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN
THAT THE 2023-2024 ANNUAL BUDGET ORDINANCE IS AMENDED AS FOLLOWS:

Section 1 - Appropriations

Schedule A - GENERAL FUND

Increase: Parks & Recreation

\$ 25,971

Section 2 - Estimated Revenues

Schedule A - GENERAL FUND

Increase: Fund Balance Appropriated

\$ 25,971

NATURE OF TRANSACTION:

ADDITIONAL REVENUE AVAILABLE FOR APPROPRIATION
 TRANSFER WITHIN ACCOUNTS OF SAME FUND
 OTHER: FUND BALANCE APPROPRIATED

APPROVED BY THE BOARD OF ALDERMEN AND
ENTERED ON MINUTES DATED MARCH 26, 2024
AGENDA ITEM NUMBER _____

BRENDA E. BLANCO, CITY CLERK