

**CITY OF NEW BERN
BOARD OF ALDERMEN MEETING
APRIL 09, 2024 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET**

1. Meeting opened by Mayor Odham. Prayer Coordinated by Alderman Brinson. Pledge of Allegiance.
2. Roll Call.
3. Approve Agenda.
4. Request and Petition of Citizens.

Consent Agenda

5. Consider Adopting a Resolution to Call for a Public Hearing to Rezone 624 Hancock Street and 413 Queen Street from C-4 Commercial to C-5A Commercial.
6. Consider Adopting a Resolution to Initiate the Upset Bid for 408 Suttons Alley.
7. Consider Adopting a Resolution to Initiate the Upset Bid for 910 Green Street.
8. Approve Minutes.

9. Conduct a Public Hearing and Consider Adopting an Ordinance to Rezone Properties on Glenburnie Road Identified as Tax Parcels 8-212-4004 and 8-212-026 from R-10 Residential to C-3 Commercial.
10. Consider Adopting a Resolution Approving Substantial Amendments to the FY2019 and FY2022 Annual Action Plans of the Community Development Block Grant Program.
11. Consider Adopting a Resolution Authorizing the Mayor to Execute an Agreement for the Purchase and Sale of Real Property Identified as Tax Parcel ID 8-243-128.
12. Consider Adopting a Resolution Approving the 2023 Local Water Supply Plan.
13. Consider Adopting a Resolution Approving the Sale of 1017 Main Street.
14. Consider Adopting a Resolution Approving the Sale of 515 First Avenue.
15. Consider Adopting a Resolution Approving an Audit Contract for Fiscal Year Ending June 30, 2024.
16. Consider Adopting an Ordinance to Establish the Broad Street Pier Project Fund.

17. Consider Adopting a Budget Ordinance Amendment for the Municipal Service District Fund.
18. Discussion of New Bern's Election Cycle.
19. Appointment(s).
20. Attorney's Report.
21. City Manager's Report.
22. New Business.
23. Closed Session.
24. Adjourn.

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-2931 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

Aldermen
Rick Prill
Hazel B. Royal
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



Jeffrey T. Odham
Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A Ostrom
Director of Finance

Memo to: Mayor and Board of Aldermen
From: Foster Hughes, City Manager
Date: April 05, 2024
Re: April 09, 2024 Agenda Explanations

1. **Meeting opened by Mayor Jeffrey T. Odham. Prayer Coordinated by Alderman Brinson. Pledge of Allegiance.**
2. **Roll Call.**
3. **Approve Agenda.**
4. **Request and Petition of Citizens.**

This section of the agenda is titled Requests and Petitions of Citizens. This is an opportunity for public comment, and we thank you for coming to the Board of Aldermen meeting tonight to share your views. We value all citizen input.

Speaker comments are limited to a maximum of 4 minutes during the public comment period. At the conclusion of 4 minutes, each speaker shall leave the podium. Comments will be directed to the full board, not an individual board member or staff member. Although the board is interested in hearing your comments, speakers should not expect any comments, action, or deliberation from the board on any issue raised during the public comment period.

In the board's discretion, it may refer issues to the appropriate city officials or staff for further investigation. If an organized group is present to speak on a common issue, please designate one person to present the group's comment, which shall be limited to a maximum of 4 minutes.

Consent Agenda

5. **Consider Adopting a Resolution to Call for a Public Hearing to Rezone 624 Hancock Street and 413 Queen Street from C-4 Commercial to C-5A Commercial.**

(Ward 1) Steven Langenscheidt has submitted an application to rezone two parcels totaling 0.37+/- acres at 624 Hancock Street and 413 Queen Street from C-4 Commercial to C-5A Commercial. At its March 21, 2023 meeting, the Planning and Zoning Board considered this matter and by a vote of 5-2 recommended the request be denied. The matter now moves to the Governing Board for consideration. It is requested a public hearing be held on April 23, 2024. A memo from Robert Gough, Assistant Director of Development Services, is attached.

6. **Consider Adopting a Resolution to Initiate the Upset Bid for 408 Suttons Alley.**

(Ward 1) Lay Team and Remodelers, LLC has tendered a bid of \$1,500 for the purchase of 408 Suttons Alley (PID 8-008-166). The parcel is a vacant 0.03-acre commercial tract with a tax value of \$3,000. It was acquired by the City and County in July of 2013 through tax foreclosure. A memo from Brenda Blanco, City Clerk, is attached along with the offer to purchase, tax card, pictures, and a map of the property.

7. **Consider Adopting a Resolution to Initiate the Upset Bid for 910 Green Street.**

(Ward 1) BCJ Development, LLC has submitted a bid of \$3,000 for the purchase of 910 Green Street (PID 8-006-286). The parcel is a vacant 0.115-acre residential tract with a tax value of \$6,000. It was acquired by the City and County in June of 2015 through tax foreclosure. A memo from Ms. Blanco is attached along with the offer to purchase, tax card, pictures, and a map of the property.

8. **Approve Minutes.**

Draft minutes from the March 26, 2024 meeting are provided for review and approval.

9. **Conduct a Public Hearing and Consider Adopting an Ordinance to Rezone Properties on Glenburnie Road Identified as Tax Parcels 8-212-4004 and 8-212-026 from R-10 Residential to C-3 Commercial.**

(Ward 4) Ward and Smith P.A. submitted an application to rezone 5.19+/- acres on the west side of Glenburnie Road near the intersection of Amhurst Boulevard and Glenburnie. The two parcels are identified as Tax Parcel IDs 8-212-4004 and 8-212-026. Both are currently zoned R-10 Residential, but C-3 Commercial is desired. The Planning and Zoning Board unanimously recommended approval of

the rezoning request at its February 15, 2024 meeting. After conducting a public hearing, the Board is to consider the rezoning. A memo from Mr. Gough is attached along with a summary of staff's evaluation.

10. Consider Adopting a Resolution Approving Substantial Amendments to the FY2019 and FY2022 Annual Action Plans of the Community Development Block Grant Program.

A public hearing was held on March 26, 2024 to receive comments on proposed amendments to the CDBG FY2019 and FY2022 Annual Action Plans. Only one person spoke during the hearing, and she supported the redirection of the funding since it would impact the youth. The modification provides that the FY19 bus shelter project be reduced by \$42,448.62 and the FY22 bus shelter project be reduced by \$4,189.25 with the funding reallocated for the construction of a neighborhood outdoor half basketball court in the Sunnyside area. A memo from D'Aja Fulmore, Community Development Coordinator, is attached.

11. Consider Adopting a Resolution Authorizing the Mayor to Execute an Agreement for the Purchase and Sale of Real Property Identified as Tax Parcel ID 8-243-128.

(Ward 4) Adjacent to the City's water tank site on Racetrack Road is a small 0.09-acre commercial parcel. The owners approached the City about purchasing it, and staff reviewed the site. The City's existing fence around the water tank property currently encroaches a small part of the parcel, and acquisition of the parcel would be the best option to mitigate the potential costs of relocating the fence. Additionally, owning the parcel will provide an alternative access point to the water tank site. The purchase price of \$1,130 is based on the current tax value. A memo from Jordan Hughes, Director of Water Resources, is attached.

12. Consider Adopting a Resolution Approving the 2023 Local Water Supply Plan.

NCGS §143-355(1) requires each unit of government that provides public water service to annually prepare and submit a Local Water Supply Plan ("LWSP") to the NC Department of Environmental Quality ("NCDEQ") for review and approval prior to April 1st. NCDEQ has recently completed its review of the information contained in the City's 2023 LWSP and has indicated that the plan is complete and contains all the information needed to satisfy the statutory requirements. The final step of compliance is adoption by the Governing Board. A memo from Jordan Hughes is attached along with the plan.

13. Consider Adopting a Resolution Approving the Sale of 1017 Main Street.

(Ward 5) After receiving a bid of \$3,000 from The Third Property Development & Estate Investment Group, LLC for the purchase of 1017 Main Street, the Board adopted a resolution to initiate the upset bid process. The bid was advertised, but no additional bids were received. The property is a vacant 0.125-acre residential parcel with a tax value of \$6,000. It was acquired jointly by the City and County in

December of 2013 through tax foreclosure. If the property is sold, it is estimated the City will receive \$616.10 and the County \$2,383.90 from the proceeds. A copy of the offer, tax card, map and pictures of the property are attached along with a memo from Ms. Blanco.

14. Consider Adopting a Resolution Approving the Sale of 515 First Avenue.

(Ward 2) Nikkel Reeves has submitted a bid of \$2,800 for the purchase of 515 First Avenue. The property is a vacant 0.074-acre residential parcel with a tax value of \$5,400. It was acquired jointly by the City and County in March of 2013 through tax foreclosure. If the property is sold, the City will receive \$501.90 and the County \$2,298.10 from the proceeds. A copy of the offer, tax card, map and pictures of the property are attached along with a memo from Ms. Blanco.

15. Consider Adopting a Resolution Approving an Audit Contract for Fiscal Year Ending June 30, 2024.

A Request for Proposal for audit services was emailed to 59 firms and advertised on the City and State's websites. In response, three proposals were received. After review, staff recommends the selection of Thompson, Price, Scott, Adams & Co. at a cost of \$47,500. This firm has performed New Bern's audits for Fiscal Years 2019 to 2023. A memo from Kim Ostrom, Director of Finance, is attached.

16. Consider Adopting an Ordinance to Establish the Broad Street Pier Project Fund.

At its last meeting, the Board approved the use of \$120,000 from Ward 3's ARPA funds for the construction of a public fishing pier at the terminus of Broad Street. This ordinance establishes a project fund for the pier. A memo from Ms. Ostrom is attached.

17. Consider Adopting a Budget Ordinance Amendment for the Municipal Service District Fund.

For decades, the farmer's market on South Front Street has experienced significant wear and tear. The Municipal Service District ("MSD") Advisory Committee recommends \$90,000 from the MSD's fund balance be appropriated to make the needed repairs and upgrades. A memo from Ms. Ostrom is attached outlining the work to be performed.

18. Discussion of New Bern's Election Cycle.

Pursuant to its charter, New Bern holds elections every four years in odd-numbered years utilizing the nonpartisan election and runoff method. In previous conversations, the question has been raised as to whether the City should entertain moving its election to even years with the hope of recognizing cost savings.

19. Appointment(s).

20. **Attorney's Report.**
21. **City Manager's Report.**
22. **New Business.**
23. **Closed Session.**
24. **Adjourn.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-2931 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution Calling for a Public Hearing to Rezone 624 Hancock Street and 413 Queen Street, New Bern, NC 28560.

Date of Meeting: 4/9/2024	Ward # if applicable: Ward 1
Department: Development Services	Person Submitting Item: Robert Gough, Assistant Director of Development Services
Call for Public Hearing: ☒ Yes ☐ No	Date of Public Hearing: 4/23/2024

Explanation of Item:	Steven Langenscheidt has applied for a zoning map amendment to rezone two parcels totaling 0,37 +/- acres located at 624 Hancock Street and 413 Queen Street. They are further identified as Tax Parcel IDs 8-003-128 and 8-003-28000. The Planning and Zoning Board recommended denial (5-2) on March 21, 2024.
Actions Needed by Board:	Adopt a resolution calling for a public hearing.
Backup Attached:	Memo, Resolution, Map

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:



MEMORANDUM

TO: Mayor Jeffrey Odham, City of New Bern Board of Aldermen

FROM: Robert Gough, Assistant Director of Development Services

DATE: March 28, 2024

SUBJECT: Consider Adopting a Resolution Calling for a Public Hearing to Rezone 624 Hancock Street and 413 Queen Street Identified as Tax Parcel IDs 8-003-128 and 8-003-28000.

Steven Langenscheidt has applied for a zoning map amendment to rezone 0.37 +/- acres, known as Tax Parcels 8-003-128 and 8-003-28000 from Commercial 4 (C-4) to Commercial 5A (C-5A). The parcels are located on the southeast side of Queen Street at the intersection of Queen Street and Hancock Street (see map).

The proposed rezoning site is 0.37 +/- acres in size and has road frontage on Queen Street and Hancock Street. There is a mix of residential single-family, multi-family, commercial uses, and vacant land in the vicinity.

The Planning and Zoning Board voted 5-2 to recommend denial of this application at their March 21, 2023, meeting.

Please contact Robert Gough at 252-639-7585, should you have questions or need additional information.

RESOLUTION

THAT WHEREAS, the Board of Aldermen of the City of New Bern desires to call for a public hearing to receive public comments on a request to rezone two parcels, totaling 0.37 +/- acres, from Commercial 4 (C-4) to Commercial 5A (C-5A). The properties are located at 624 Hancock Street and 413 Queen Street, further identified as Craven County Parcel Identification Numbers 8-003-128 and 8-003-28000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That a public hearing will be conducted by the Board of Aldermen of the City of New Bern at 6:00 p.m. on Tuesday, April 23, 2024 in the City Hall Courtroom, or as soon thereafter as the matter may be reached, in order that all interested parties may be given an opportunity to be heard on a request to rezone two parcels from Commercial 4 (C-4) to Commercial 5A (C-5A) totaling 0.37 +/- acres located at 624 Hancock Street and 413 Queen Street and further identified as Craven County Parcel Identification Numbers 8-003-128 and 8-003-28000.

ADOPTED THIS 9th DAY OF APRIL 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

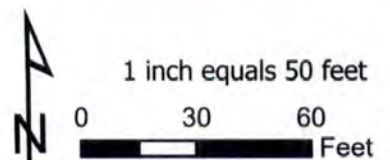


NCDOT GIS Unit

-  Roads
-  City Limits
-  ETJ
-  Parcels
-  Parcels 8-003-128 & -28000

Project Number: REZ-002839-2024
Property Address: 624 Hancock St & 413 Queen St
At/Near Intersection: Hancock St & Queen St
Parcel ID(s): 8-003-128 & 8-003-28000
Current Zoning District: C-4
Proposed Zoning District: C-5A

Imagery Flown: Early 2021. Print Date: 2/28/2024
 This map is intended for reference only. All dimensions are approximate.
 As per NCGS 132-10, this map is not to be resold or otherwise used for commercial purposes.



AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to Initiate the Upset Bid Process for 408 Suttons Alley

Date of Meeting: 4/9/2024	Ward # if applicable: 1
Department: City Clerk	Person Submitting Item: Brenda Blanco
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing:

Explanation of Item:	Lay Team and Remodelers, LLC has submitted a bid of \$1,500 for the purchase of 408 Suttons Alley (PID 8-008-166). The property is a vacant 0.03-acre commercial tract. It was acquired by the City and County in July 2013 through tax foreclosure.
Actions Needed by Board:	Consider adopting a resolution to initiate the upset bid process
Backup Attached:	Memo, resolution, offer to purchase, tax property card, pictures, and map of the property
Is item time sensitive? ☐ Yes ☒ No	

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:

Aldermen

Rick Prill
Hazel B. Royal
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Jeffrey T. Odham

Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance

MEMO TO: Mayor and Board of Aldermen

FROM: Brenda Blanco, City Clerk

DATE: March 28, 2024

SUBJECT: Offer to Purchase 408 Suttons Alley, PID 8-008-166

Lay Team and Remodelers, LLC has submitted a bid of \$1,500 for the purchase of 408 Suttons Alley, PID 8-008-166. The property is a vacant 0.03-acre commercial tract with a tax value of \$3,000. It was jointly acquired by the City and County in July 2013 through tax foreclosure. Attached are current pictures of the property, the tax card, offer to purchase, and a map of the lot.

/beb

RESOLUTION

THAT WHEREAS, the City of New Bern and Craven County own certain real property located at 408 Suttons Alley, being identified as Craven County parcel identification number 8-008-166 and

WHEREAS, North Carolina General Statute § 160A-269 permits the City to sell property by upset bid after receipt of an offer for the property; and

WHEREAS, the City and Craven County have received an offer to purchase the above described property in the amount of \$1,500.00 submitted by Lay Team and Remodelers, LLC; and

WHEREAS, Lay Team and Remodelers, LLC has paid the required five percent (5%) deposit on the offer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. The Board of Aldermen of the City of New Bern authorizes the sale of its interest in the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.

Section 2. The City Clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.

Section 3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the City Clerk within ten (10) days after the notice of sale is published. At the conclusion of the 10-day period, the City Clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

Section 4. If a qualifying higher bid is received, the City Clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Aldermen.

Section 5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.

Section 6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check or certified check. The City will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset bid if a qualifying higher bid is received. If the City and County accept the final high bid, the deposit of the final high bidder will be applied to the purchase price at closing, and if the final high bidder is unable to complete the purchase of the property, the deposit shall be forfeited.

Section 7. The terms of the final sale are:

(a) The Board of Aldermen must approve the final high offer before the sale is closed, which it may do within thirty (30) days after the final upset bid period has passed; and

(b) The buyer must pay with cash at the time of closing.

Section 8. The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted, and the right to reject all bids at any time, specifically including the initial offer.

Section 9. If no qualifying upset bid is received after the initial public notice, and if the offer set forth above has not been subsequently rejected, the offer set forth above is hereby accepted, and the appropriate city officials are authorized to execute the instruments necessary to convey the property to Dre Way, Inc.

ADOPTED THIS 9th DAY OF APRIL, 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

NORTH CAROLINA

OFFER TO PURCHASE AND CONTRACT

Craven County

Lay Team and Remodelers, LLC, as Buyer, hereby offers to purchase and Craven County and the City of New Bern, collectively as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. **REAL PROPERTY:** Located in or near the City of New Bern, Craven County, North Carolina, being known as and more particularly described as:

Street Address: 408 Suttons Alley

Subdivision Name:

Tax Parcel ID No.: 8-008-166

Plat Reference:

Being all of that property more particularly described in Deed Book 3217, Page 0288 in the Craven County Registry.

2. **PURCHASE PRICE:** The purchase price is \$ 1,500.00 and shall be paid as follows:

(a) \$ 150.00, EARNEST MONEY DEPOSIT with this offer by ☒ cash ☐ bank check ☐ certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.

(b) \$ 1,350.00, BALANCE of the purchase price in cash or readily available funds at Closing.

3. **CONDITIONS:**

(a) This contract is not subject to Buyer obtaining financing.

(b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.

(c) The Property is being sold subject to all liens and encumbrances of record, if any.

(d) Other than as provided herein, the Property is being conveyed "as is".

(e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.

(f) Title shall be delivered at Closing by QUITCLAIM DEED

4. **SPECIAL ASSESSMENTS:** Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. **PAYMENT OF TAXES:** Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer.

6. **EXPENSES:** Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, and its legal fees. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. **EVIDENCE OF TITLE:** Not Applicable.

8. **CLOSING:** Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title within thirty (30) days of the granting of final approval of the sale by Craven County's Board of Commissioners and the City of New Bern's Board of Aldermen pursuant to G.S. §160A-269. The deed is to be made to Dre Way, Inc.

9. **POSSESSION:** Unless otherwise provided herein, possession shall be delivered at Closing.

10. **PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:**

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is." Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) **CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.**

11. **RIGHT OF ENTRY, RESTORATION AND INDEMNITY:** Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

12. **OTHER PROVISIONS AND CONDITIONS:** ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials



Seller Initials

13. RISK OF LOSS: The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.

14. ASSIGNMENTS: This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).

15. PARTIES: This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.

16. SURVIVAL: If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.

17. ENTIRE AGREEMENT: This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.

18. NOTICE AND EXECUTION: Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

(If an individual)

_____(SEAL)

Name: _____

Date: _____

Address: _____

Phone: _____

SELLER

CRAVEN COUNTY

By: _____(SEAL)

Its: _____

Date: _____

(If a business entity)

CITY OF NEW BERN

By: ANDRE WILLIAMS (SEAL)

Its: Managing Director

Date: 03/19/2024

Address: 6103 Cardinal Drive

New Bern, NC 28560

Phone: 267-247-2530 layteam101@gmail.com

By: _____(SEAL)

Its: _____

Date: _____

Buyer Initials AW Seller Initials _____

Craven County Geographic Information System



Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessments purposes. Page generated on 3/19/2024 at 10:06:37 AM

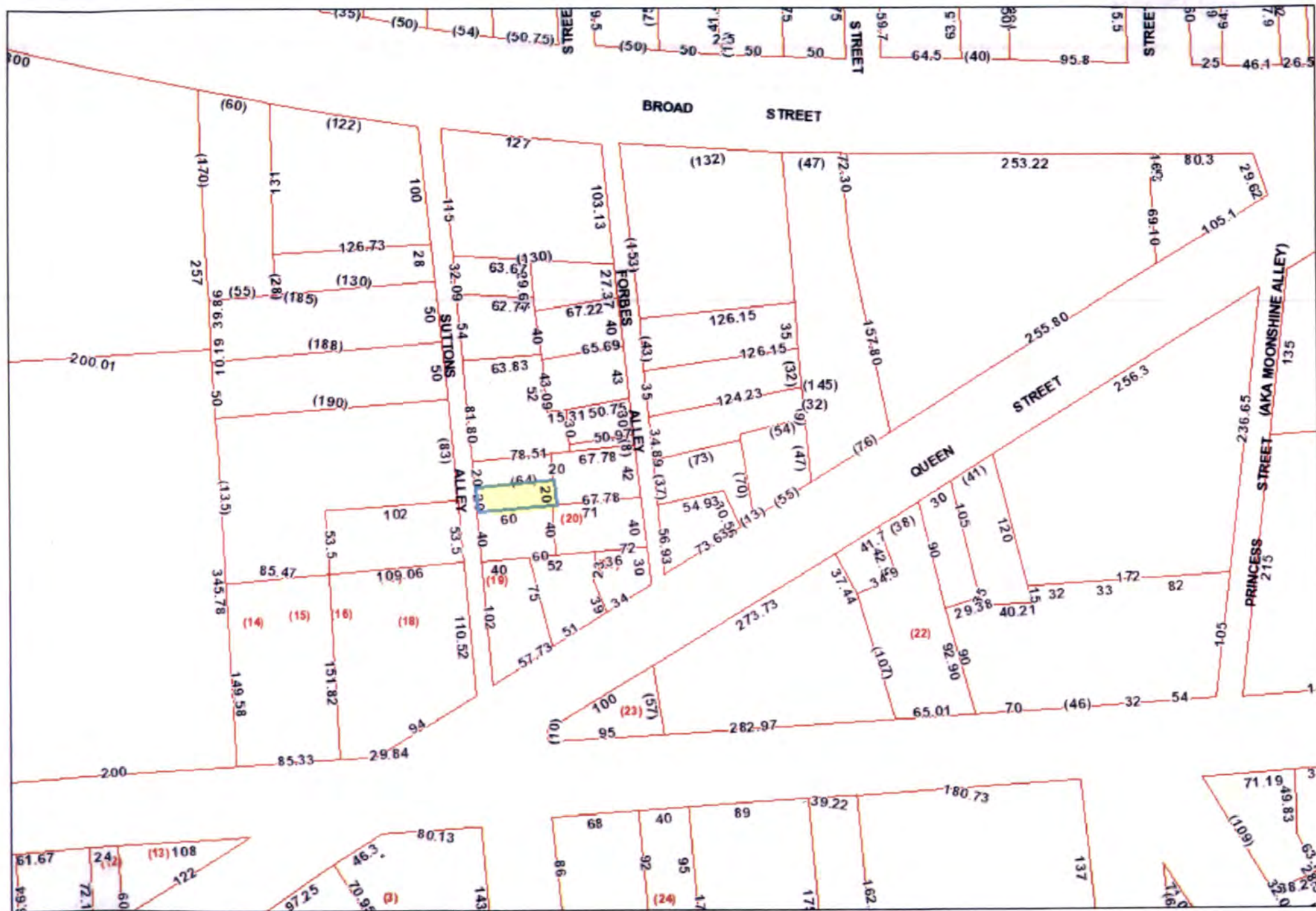
PARCEL ID : 8-008 -166

Owner :	CRAVEN COUNTY & NEW BERN-CITY		
Mailing Address :	406 CRAVEN ST NEW BERN, NC 28560		
Address of Property :	408 SUTTONS ALLEY		
Subdivision :			
Property Description :	410 SUTTON ALLEY		
Assessed Acreage :	0.03	Deed Recording Date :	7 30 2013
Deed Book Page :	3217 0288	Recorded Survey :	
Land Value :	\$3,000	Life Estate Deed :	
Total Improvement(s) Value :	\$0	Estate File Year-E-Folder :	
Total Assessed Value :	\$3,000	Tax Exempt :	Yes
Number of Improvements:	0	Fire Tax District :	
City Name :	NEW BERN	Lot Dimension :	
Drainage District :		Land Use :	SERVICE - GOVERNMENT OWNED - EXEMPT
Special District :			

Recent Sales Information

Sale Date Deed	Seller Name	Buyer Name	Type of Sale	Sale Price
7/30/2013 3217-0288	HATCH, EDNA	CRAVEN COUNTY & NEW BERN-CITY	STRAIGHT TRANSFER	\$4,500

Buildings or improvements where not found on this parcel.



Craven County GIS 408 Suttons Alley PID 8-008-166

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on March 19, 2024 at 10:08:53 AM

1 inch = 100 feet



408 Suttons Alley



408 Suttons Alley



AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to Initiate the Upset Bid Process for 910 Green Street

Date of Meeting: 4/9/2024	Ward # if applicable: 2
Department: City Clerk	Person Submitting Item: Brenda Blanco
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing:

Explanation of Item:	BCJ, LLC has submitted a bid of \$3,000 for the purchase of 910 Green Street (PID 8-006-286). The property is a vacant 0.115-acre residential tract. It was acquired by the City and County in June 2015 through tax foreclosure.
Actions Needed by Board:	Consider adopting a resolution to initiate the upset bid process
Backup Attached:	Memo, resolution, offer to purchase, tax property card, pictures, and map of the property
Is item time sensitive? ☐ Yes ☒ No	

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:

Aldermen

Rick Prill
Hazel B. Royal
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Jeffrey T. Odham

Mayor

Foster Hughes

City Manager

Brenda E. Blanco

City Clerk

Kimberly A. Ostrom

Director of Finance

MEMO TO: Mayor and Board of Aldermen

FROM: Brenda Blanco, City Clerk

DATE: March 28, 2024

SUBJECT: Offer to Purchase 910 Green Street, PID 8-006-286

BCJ Development, LLC has submitted a bid of \$3,000 for the purchase of 910 Green Street, PID 8-006-286. The property is a vacant 0.115-acre residential tract with a tax value of \$6,000. It was jointly acquired by the City and County in June 2015 through tax foreclosure. Attached are current pictures of the property, the tax card, offer to purchase, and a map of the lot.

/beb

RESOLUTION

THAT WHEREAS, the City of New Bern and Craven County own certain real property located at 910 Green Street, being identified as Craven County parcel identification number 8-006-286 and

WHEREAS, North Carolina General Statute § 160A-269 permits the City to sell property by upset bid after receipt of an offer for the property; and

WHEREAS, the City and Craven County have received an offer to purchase the above described property in the amount of \$3,000.00 submitted by BCJ Development, LLC; and

WHEREAS, BCJ Development, LLC has paid the required five percent (5%) deposit on the offer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. The Board of Aldermen of the City of New Bern authorizes the sale of its interest in the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.

Section 2. The City Clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.

Section 3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the City Clerk within ten (10) days after the notice of sale is published. At the conclusion of the 10-day period, the City Clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

Section 4. If a qualifying higher bid is received, the City Clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Aldermen.

Section 5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.

Section 6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check or certified check. The City will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset bid if a qualifying higher bid is received. If the City and County accept the final high bid, the deposit of the final high bidder will be applied to the purchase price at closing, and if the final high bidder is unable to complete the purchase of the property, the deposit shall be forfeited.

Section 7. The terms of the final sale are:

(a) The Board of Aldermen must approve the final high offer before the sale is closed, which it may do within thirty (30) days after the final upset bid period has passed; and

(b) The buyer must pay with cash at the time of closing.

Section 8. The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted, and the right to reject all bids at any time, specifically including the initial offer.

Section 9. If no qualifying upset bid is received after the initial public notice, and if the offer set forth above has not been subsequently rejected, the offer set forth above is hereby accepted, and the appropriate city officials are authorized to execute the instruments necessary to convey the property to BCJ Development, LLC.

ADOPTED THIS 9th DAY OF APRIL, 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

NORTH CAROLINA

OFFER TO PURCHASE AND CONTRACT

CRAVEN COUNTY

BCJ Development, LLC, as Buyer, hereby offers to purchase and **CRAVEN COUNTY and the CITY OF NEW BERN**, collectively as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. **REAL PROPERTY:** Located in or near the City of New Bern, Craven County, North Carolina, being known as and more particularly described as:

Street Address: 910 Green St

Subdivision Name: _____

Tax Parcel ID No.: 8-006-286

Plat Reference: _____

Being all of that property more particularly described in Deed Book _____, Page _____ in the Craven County Registry.

2. **PURCHASE PRICE:** The purchase price is \$ 3000 and shall be paid as follows:

(a) \$ 500, EARNEST MONEY DEPOSIT with this offer by ☒ cash ☐ bank check ☐ certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.

(b) \$ 2500, BALANCE of the purchase price in cash or readily available funds at Closing.

3. **CONDITIONS:**

- (a) This contract is not subject to Buyer obtaining financing.
- (b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.
- (c) The Property is being sold subject to all liens and encumbrances of record, if any.
- (d) Other than as provided herein, the Property is being conveyed "as is".
- (e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.
- (f) Title shall be delivered at Closing by QUITCLAIM DEED

4. **SPECIAL ASSESSMENTS:** Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. **PAYMENT OF TAXES:** Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer.

6. **EXPENSES:** Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, and its legal fees. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. **EVIDENCE OF TITLE:** Not Applicable.

8. **CLOSING:** Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title within thirty (30) days of the granting of final approval of the sale by Craven County's Board of Commissioners and the City of New Bern's Board of Aldermen pursuant to G.S. §160A-269. The deed is to be made to BCJ Development, LLC.

9. **POSSESSION:** Unless otherwise provided herein, possession shall be delivered at Closing.

10. **PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:**

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is." Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) **CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.**

11. **RIGHT OF ENTRY, RESTORATION AND INDEMNITY:** Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

12. **OTHER PROVISIONS AND CONDITIONS:** (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials BH Seller Initials _____

- 13. RISK OF LOSS:** The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.
- 14. ASSIGNMENTS:** This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).
- 15. PARTIES:** This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.
- 16. SURVIVAL:** If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.
- 17. ENTIRE AGREEMENT:** This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.
- 18. NOTICE AND EXECUTION:** Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

(If an individual)

_____(SEAL)

Name: _____

Date: _____

Address: _____

Phone: _____

SELLER

CRAVEN COUNTY

By: _____(SEAL)

Its: _____

Date: _____

(If a business entity)

By: Berry D. Hester (SEAL)

Its: Owner

Date: 3/14/2024

Address: 910 Williams Rd

New Bern NC 28562

Phone: 252-617-1237

CITY OF NEW BERN

By: _____(SEAL)

Its: _____

Date: _____

Buyer Initials BH Seller Initials _____

Craven County Geographic Information System



Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessments purposes. Page generated on 3/20/2024 at 4:53:36 PM

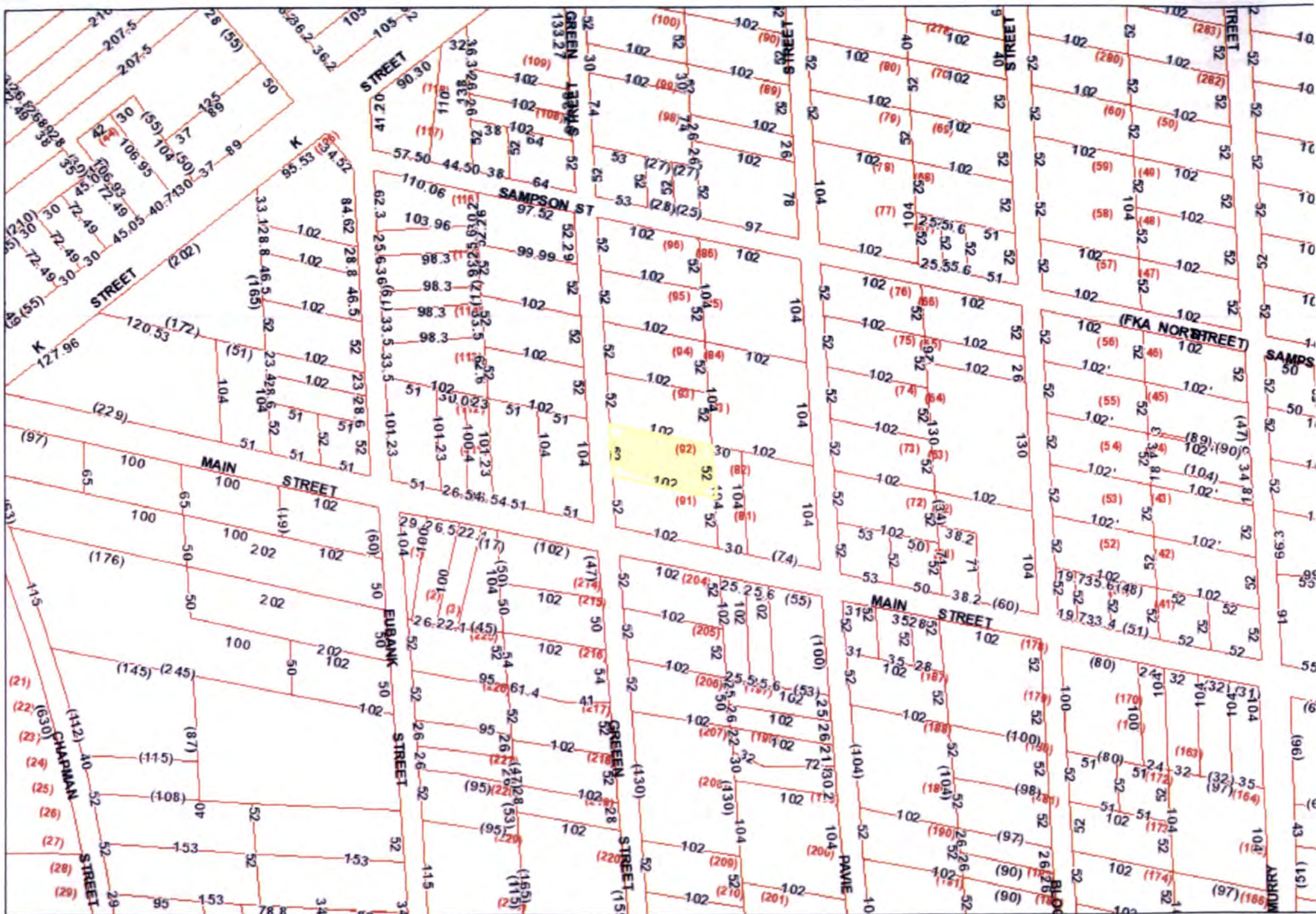
PARCEL ID : 8-006 -286

Owner :	CRAVEN COUNTY & NEW BERN-CITY		
Mailing Address :	406 CRAVEN ST NEW BERN, NC 28560		
Address of Property :	910 GREEN ST		
Subdivision :			
Property Description :	92 PAVIETOWN 910 GREEN ST		
Assessed Acreage :	0.115	Deed Recording Date :	6 23 2015
Deed Book Page :	3365 0740	Recorded Survey :	
Land Value :	\$6,000	Life Estate Deed :	
Total Improvement(s) Value :	\$0	Estate File Year-E-Folder :	
Total Assessed Value :	\$6,000	Tax Exempt :	Yes
Number of Improvements:	0	Fire Tax District :	
City Name :	NEW BERN	Lot Dimension :	
Drainage District :		Land Use :	VACANT - RESIDENTIAL TRACT
Special District :			

Recent Sales Information

Sale Date Deed	Seller Name	Buyer Name	Type of Sale	Sale Price
6/23/2015 3365-0740	BRYANT, GLORIA S	CRAVEN COUNTY & NEW BERN-CITY	STRAIGHT TRANSFER	\$3,000
3/3/1995 1454-0366	BRYANT, CHARLEY L & GLORIA S	BRYANT, GLORIA S	STRAIGHT TRANSFER	\$0
3/3/1995 1454-0366	PICKETT, SIMONETTA HRS	BRYANT, CHARLEY L & GLORIA S	MULTI-PARCEL SALE-2 OR MORE PA	\$5,000

Buildings or improvements where not found on this parcel.



Craven County GIS 910 Green Street

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on March 20, 2024 at 4:54:25 PM

1 inch = 125 feet



910 Green Street



910 Green Street



AGENDA ITEM COVER SHEET

Agenda Item Title:

Conduct a Public Hearing and Consider Adopting an Ordinance to Rezone Properties on Glenburnie Road Identified as Tax Parcels 8-212-4004 and 8-212-026.

Date of Meeting: 4/9/2024	Ward # if applicable: Ward 4
Department: Development Services	Person Submitting Item: Robert Gough, Assistant Director of Development Services
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing:

Explanation of Item:	Ward and Smith P.A. has applied for a zoning map amendment to rezone 5.19+/- acres, known as Tax Parcels 8-212-4004 and 8-212-026 from Residential 10 (R-10) to Commercial 3 (C-3).
Actions Needed by Board:	Conduct a public hearing and consider adopting an ordinance
Backup Attached:	Memo, Ordinance, Staff Report, Map, Planning and Zoning Board Consistency Statement, PowerPoint

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:

NEW BERN
NORTH CAROLINA
300 Pollock Street, P.O. Box 1129
New Bern, NC 28563
(252)636-4000
MEMORANDUM

TO: Mayor Jeffrey Odham, City of New Bern Board of Aldermen

FROM: Robert Gough, Assistant Director Development Services

DATE: March 28, 2024

SUBJECT: Conduct a Public Hearing and Consider Adopting an Ordinance to Rezone Properties on Glenburnie Road Identified as Tax Parcel IDs 8-212-4004 and 8-212-026.

Ward and Smith P.A. has applied for a zoning map amendment to rezone 5.19 +/- acres, known as Tax Parcels 8-212-4004 and 8-212-026 from Residential 10 (R-10) to Commercial 3 (C-3). The parcels are located on the West side of Glenburnie Road near the intersection of Amhurst Boulevard and Glenburnie Road (see map).

The proposed rezoning site is 5.19 +/- acres in size and has road frontage on Glenburnie Road. There is a mix of residential single-family, multi-family, commercial uses, and forested land in the vicinity. Additionally, H J Mac Donald Middle School is adjacent to the properties. City of New Bern water and sewer services, as well as electrical service are available to the subject property.

The Planning and Zoning Board unanimously recommended approval of this application at their February 15, 2023, meeting and recommend approval of the request.

Please contact Robert Gough at 252-639-7585 should you have questions or need additional information.

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF NEW BERN SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY JKB ASSOCIATES LIMITED PARTNERSHIP AND RKC ASSOCIATES LIMITED PARTNERSHIP CONSISTING OF APPROXIMATELY 5.191 +/- ACRES LOCATED NEAR THE INTERSECTION OF GLENBURNIE ROAD AND US HIGHWAY 70 WEST, AND IS FURTHER IDENTIFIED AS CRAVEN COUNTY PARCEL ID # 8-212-4004 AND 8-212-026 FROM THE EXISTING C-4 NEIGHBORHOOD BUSINESS DISTRICT TO C-3 COMMERCIAL DISTRICT.

THAT WHEREAS, JKB Associates Limited Partnership and RKC Associates Limited Partnership own approximately 5.191 acres, more or less, located near the intersection of Glenburnie Road and US Highway 70 West, and being further identified as Craven County Parcel IDs # 8-212-026 and 8-212-4004, in the City of New Bern, and an application has been made to change the zoning classification of the subject property from R-10 Residential District to C-3 Commercial District consistent with the attached plat entitled "Property Address: Glenburnie Road, Parcel ID(s): 8-212-4004 and 8-212-026" prepared by the Development Services Department of the City of New Bern; and

WHEREAS, the Planning and Zoning Board unanimously recommended that said request be approved; and

WHEREAS, the Board of Aldermen of the City of New Bern conducted a duly advertised public hearing with respect to the proposed amendment on April 9, 2024, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, the Board of Aldermen of the City of New Bern deems it advisable and in the public interest to effect said change, as the requested, to Zone C-3 Commercial District classification is consistent with the City Land Use Plans and nearby land uses.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the Board of Aldermen of the City of New Bern hereby finds the assignment of the proposed zoning classification to be reasonable and in the public interest, and consistent with the 2022 City of New Bern Land Use Plan Update and nearby land uses based upon the information presented at the public hearing, the recommendations and detailed information developed by staff and/or the Planning and Zoning Board contained in the staff report, and the considerations of the Land Use Ordinance of the City of New Bern.

Section 2. That the zoning map of the City of New Bern be and the same is hereby amended by changing the zoning classification of the subject property owned by JKB Associates Limited Partnership and RKC Associates Limited Partnership consisting of 5.191 acres, more or less, located near the intersection of Glenburnie Road and US Highway 70 West, and being further identified as Craven County Parcel IDs # 8-212-026 and 8-212-4004, in the City of New Bern, from R-10 Residential District to C-3 Commercial District, all more specifically shown on the plat entitled "Property Address: Glenburnie Road, Parcel ID(s): 8-212-4004 and 8-212-026" prepared by the Development Services Department of the City of New Bern, a copy of which is attached hereto and incorporated herein by reference.

Section 3. That this ordinance shall be in full force and effect from and after its adoption and publication as required by law.

ADOPTED THIS 9th DAY OF APRIL, 2024.

JEFFREY T. ODHAM, MAYOR

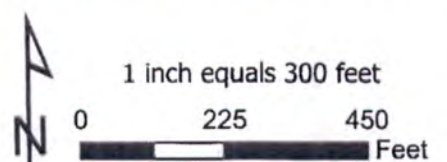
BRENDA E. BLANCO, CITY CLERK



- Parcels
- Parcels: 8-212-4004 & 8-212-026

Property Address: Glenburnie Road
At/Near Intersection: Glenburnie Road at US 70 W
Parcel ID(s): 8-212-4004 and 8-212-026
Current Zoning District: R-10
Proposed Zoning District: C-3

Imagery Flown: Early 2021. Print Date: 1/22/2024
This map is intended for reference only. All dimensions are approximate.
As per NCGS 132-10, this map is not to be resold or otherwise used for commercial purposes.





DEVELOPMENT SERVICES

April 9, 2024

1

Public Hearing

REZ-002822-2024

Glenburnie Road Rezoning Request



2

Request Summary

- Applicant: Ward and Smith, P.A.
- Owner(s): JKB Associates Limited Partnership and RKC Associates Limited Partnership
- Location: Glenburnie Road at US 70 W
- Current Zoning: Residential 10 (R-10)
- Proposed Zoning: Commercial 3 (C-3)
- Parcel Identification Numbers: 8-212-4004 & 8-212-026
- Size: 5.191 total +/- acres

NEW BERN
NORTH CAROLINA

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Residential-10 (R-10) Zoning District Analysis

- The R-10 residential district is designed to accommodate single- and two-family homes with 10,000 square feet lots required for one-family dwellings and an additional 5,000 square feet required for each additional unit. For the R-10 residential district, in promoting the general purposes of this ordinance, the specific intent of this district is:
- To encourage the continued use of the land for residential purposes;
- To prohibit commercial and industrial use of the land and to prohibit any other use which would substantially interfere with development or continuation of single- and two-family dwellings in the district;
- To encourage the discontinuance of existing uses that would not be permitted as new uses in this district;
- To discourage any use which would generate traffic on minor streets other than normal traffic to serve residences on those streets; and
- To discourage any use which because of its character and size would create requirements and costs for public services, such as police and fire protection, water supply and sewerage, substantially in excess of such requirements and costs if the district were developed solely for residential purposes.

NEW BERN
NORTH CAROLINA

4

Commercial 3 (C-3) Zoning District Analysis

- The C-3 commercial district is established as a district for offices, personal services, and the retailing of durable and convenience goods. This district will generally be located on the city's major radial roads. Because these districts will be located on high-volume traffic arteries and will be subject to the view not only of local residents but tourists and other non-local motorists, ample off-street parking, controlled traffic movement, and an appropriate appearance including suitable planting shall be provided.

Uses Comparison

Residential 10 (R-10)	Commercial 3 (C-3)
10,000 sf lot size minimum	5,000 sf lot size minimum (Residential Structures)
PERMITTED USES "S" = Special Use Permit, "Z" = Permitted by right	PERMITTED USES "S" = Special Use Permit, "Z" = Permitted by right
Residential Uses Single-Family detached (Z) Short-term rental, partial house (Z) Short-term rental, whole house (Z)	Residential Uses Single-Family detached (Z) Two-Family attached (Z) Duplex (Z)
Non-Residential Uses Government office buildings and supporting services contained within a fully enclosed building (S) Elementary and secondary (including associated grounds and athletic and other facilities) (S) Churches, synagogues and temples (including associated residential structures for religious personnel and associated buildings but not including elementary schools or secondary school buildings) (Z) Marinas (S) Nursery Schools, day care centers (S)	Non-Residential Uses Sales and rental of goods, merchandise and equipment – High-volume traffic generation (NCDOT standard) (Z) Government office buildings and supporting services contained within a fully enclosed building (Z) Operations designed to attract little or no customer or client traffic other than employees of the entity operating the principal use (Z) Operations designed to attract and serve customers or clients on the premises (S) Banks with drive-in windows (Z) Mechanical hi-tech shops and cabinet shops, no greater than 25 employees (Z)

Consideration

- The proposed rezoning involves two (2) properties that are currently zoned for residential uses and are currently vacant. Adjacent properties are zoned C-5, C-3, R-10, R-10A, and R-6. This may be considered reasonable because properties immediately abutting and adjacent to the subject properties are zoned C-3.
- The Planning and Zoning Board voted unanimously to recommend approval at their February 15, 2024, meeting.

NEW BERN
NORTH CAROLINA

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8



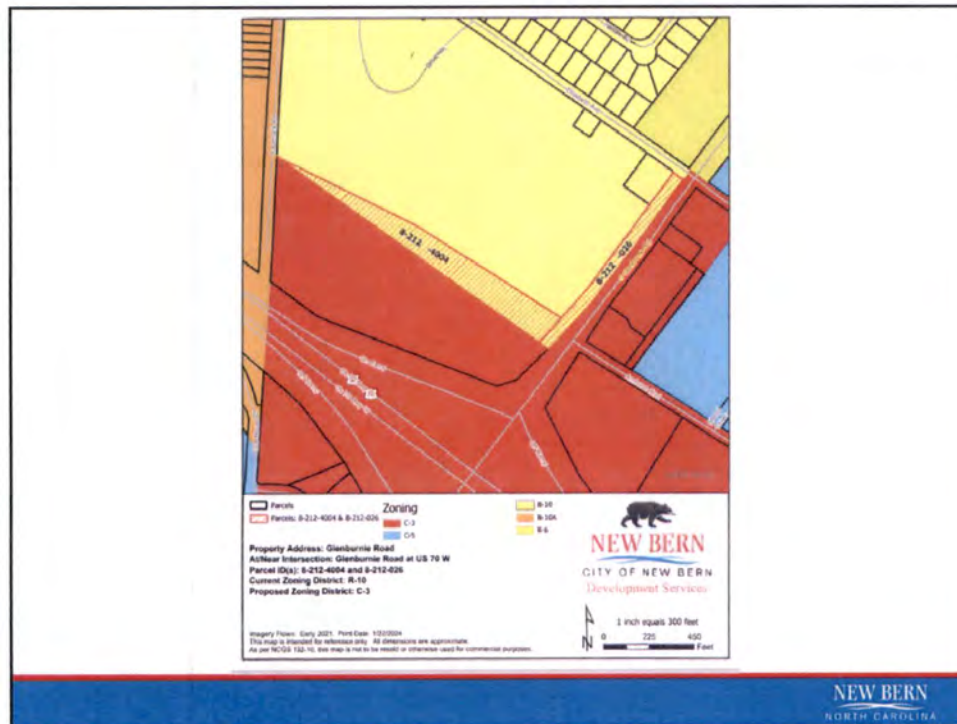
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10



11



12

STAFF REPORT

DEVELOPMENT SERVICES

REZ-002822-2024, Glenburnie Rezoning



Address/Location(s)

Glenburnie Road, New Bern, NC

Map Number(s)

8-212-4004 & 8-212-026

Parcel Size

5.191 Total Acres

Current Use

Undeveloped

Current Zoning

Residential 10 (R-10)

Proposed Zoning

Commercial 3 (C-3)

Summary of Proposal

Ward and Smith, P.A. have submitted an application for a zoning map amendment to rezone 5.191 total acres from Residential 10 (R-10) to Commercial 3 (C-3). These parcels are located at/near Glenburnie Road, New Bern, NC.

Synopsis of Site and Surrounding Area

The parcels total 5.191 acres and are located at/near Glenburnie Road, New Bern, NC.

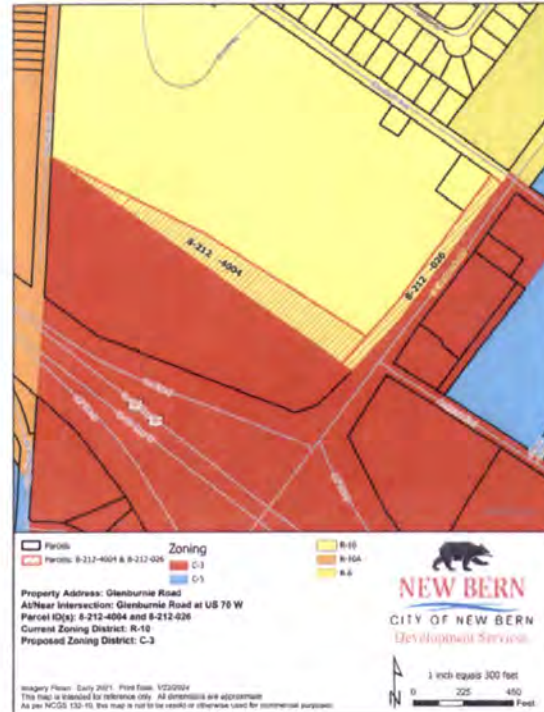
Within a half mile of the sites, there are businesses, manufactured and residential constructed homes, and vacant lots.

Zoning District Summary

The R-10 residential district is designed to accommodate single- and two-family homes with 10,000 square feet lots required for one-family dwellings and an additional 5,000 square feet required for each additional unit. For the R-10 residential district, in promoting the general purposes of this ordinance, the specific intent of this district is:

- (a) To encourage the continued use of the land for residential purposes;
- (b) To prohibit commercial and industrial use of the land and to prohibit any other use which would substantially interfere with development or continuation of single- and two-family dwellings in the district;
- (c) To encourage the discontinuance of existing uses that would not be permitted as new uses in this district;
- (d) To discourage any use which would generate traffic on minor streets other than normal traffic to serve residences on those streets; and
- (e) To discourage any use which because of its character and size would create requirements and costs for public services, such as police and fire protection, water supply and sewerage, substantially in excess of such requirements and costs if the district were developed solely for residential purposes.

The C-3 commercial district was established as a district for offices, personal services, and the retailing of durable and convenience goods. This district will generally be located on the city's major radial roads. Because these districts will be located on high-volume traffic arteries and will be subject to the view not only of local residents but tourists and other non-local motorists, ample off-street parking, controlled traffic movement, and an appropriate appearance including suitable planting shall be provided.

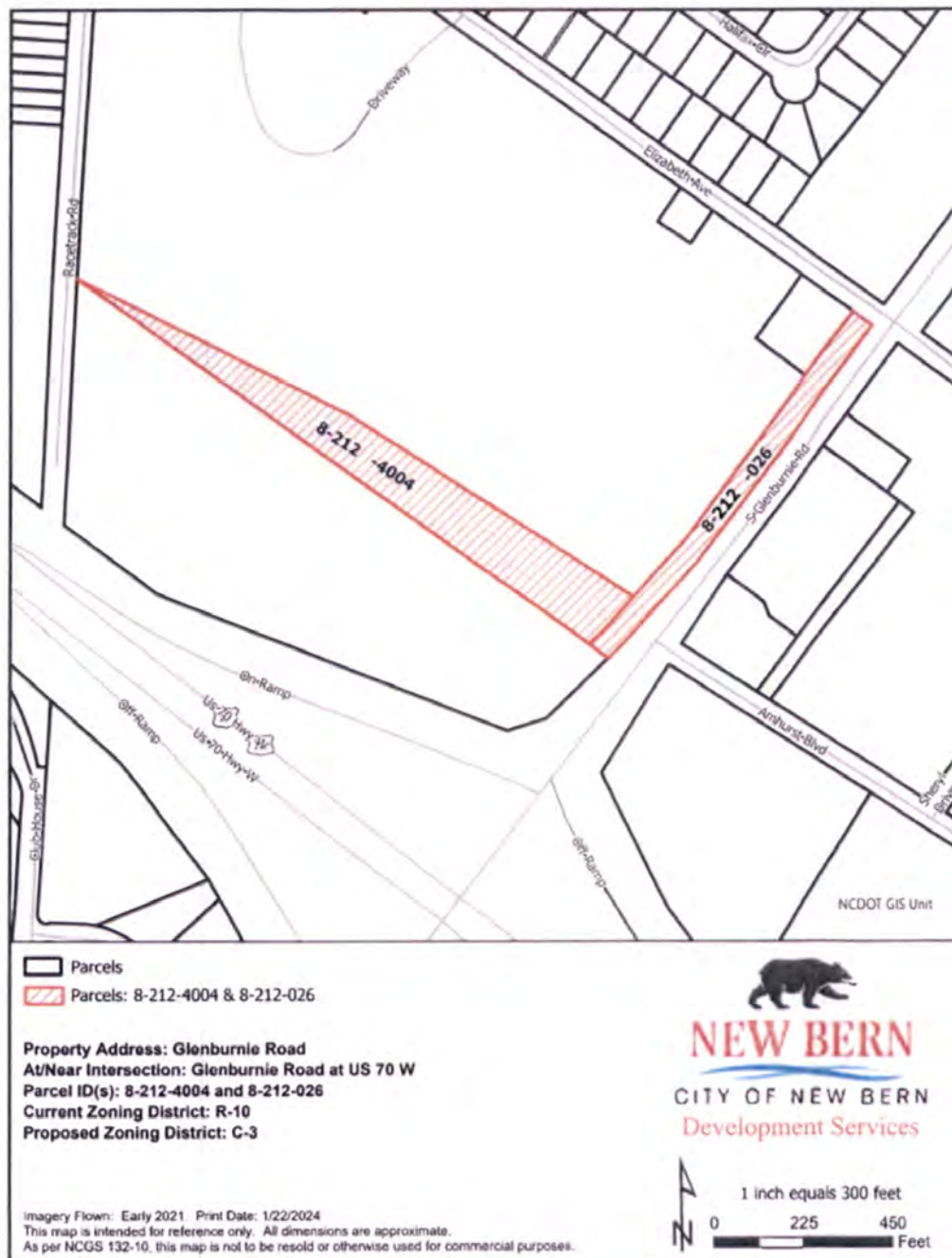


Staff Evaluation

The proposed rezoning is abutting and adjacent to Commercial 3 (C-3) zoned properties. The subject parcels are surrounded by both residential and commercial uses. This could be considered reasonable due to its location adjacent to US 17/US 70, and its proximity to existing commercially zoned properties.

On February 15, 2024, the City of New Bern Planning and Zoning Board voted (7-0) to recommend adoption of the proposed request. During public comment, no person from the public spoke against the request.

Attachment Two





NEW BERN

CITY OF NEW BERN

303 First Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 639-7582

**PLANNING & ZONING BOARD CONSISTENCY STATEMENT
REZ-002822-2024**

Whereas, the City of New Bern Planning and Zoning Board has reviewed a petition to consider the rezoning and finds the proposed zoning map amendment to be consistent with the 2022 Land Use Plan Update and 2010 Land Use Plan;

NOW, THEREFORE BE IT RESOLVED, by the City of New Bern Planning and Zoning Board that the proposed amendment to the City of New Bern's Official Zoning Map and presented documentation are found to be consistent with the City's 2022 Land Use Plan Update and 2010 Land Use Plan; and are determined to not be unreasonable and in the public interest.

Adopted this the 15th day of February, 2024

Brad Jefferson, Chairman

Kendrick Stanton, Secretary to the Board

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution Approving the Substantial Amendments to FY 2019 & 2022 Annual Action Plans of the Community Development Block Grant (CDBG) Program

Date of Meeting: 4/9/2024	Ward # if applicable: N/A
Department: Development Services	Person Submitting Item: D'Aja Fulmore, Community Development Coordinator
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing: 3/26/2024

Explanation of Item:	The City of New Bern previously adopted its FY 2019 and 2022 Annual Action Plans and budgets for the use of CDBG funds. In accordance with CDBG program regulations, the City is allowed to make substantial amendments to its Annual Action Plans and budgets in accordance with the City's Citizen Participation Plan. The City has determined that it is necessary to amend the CDBG program year budgets for the previously approved Annual Action Plans. The funds will remain the same, but a new project scope will be added. A Public hearing was held on this issue 3/26/2024.
Actions Needed by Board:	Adopt Resolution
Backup Attached:	Memo, Resolution, Plans
Is item time sensitive? ☒ Yes ☐ No	

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:



MEMORANDUM

TO: Mayor Jeffrey Odham, City of New Bern Board of Aldermen

FROM: D'Aja Fulmore, Community Development Coordinator

DATE: April 9, 2024

SUBJECT: Consider Adopting Resolutions Approving the Substantial Amendments to FY 2019 & 2022 Annual Action Plans of the Community Development Block Grant (CDBG) Program

Background Information:

The purpose of this agenda item is to vote on substantial amendments to the City of New Bern's FY 2019 and 2022 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds.

The City of New Bern previously adopted its FY 2019 and 2022 Annual Action Plans and Budgets for the use of CDBG funds. In accordance with CDBG program regulations, the City is allowed to make substantial amendments to its Annual Action Plans and Budgets in accordance with the City's Citizen Participation Plan.

The City has determined that it is necessary to amend the CDBG program year budgets for the previously approved Annual Action Plans. The funds will remain the same but a new scope of work will be added.

Substantial amendments will be submitted in the Integrated Disbursement and Information System (IDIS). The IDIS system is used for City staff to submit all CDBG plans for HUD review.

The substantial amendments to the CDBG Annual Action Plans are proposed as follows:

FY 2019 Program Year

- **IDIS # 28 – Bus Shelter Installment Project:** Reduce the project/activity budget by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38.
- **NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Court Installation:** Create a new multi-year project/activity and allocate \$42,448.62 in 2019 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2019 program year. The new activity will include funding for the Sunnyside Area 1/2 Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

FY 2022 Program Year

- **IDIS # 42 - Bus Shelter Project Completion:** Reduce the project/activity budget by \$4,189.25 for a new project/activity budget line-item amount of \$10,810.75.
- **NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation:** Create a new multi-year project/activity and allocate \$4,189.25 in 2022 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2022 program year. The new activity will include funding for the Sunnyside Area Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

Recommendation:

Consider Adopting Resolutions Approving the Substantial Amendment to FY 2019 & 2022 Annual Action Plans of the Community Development Block Grant (CDBG) Program

If you have any questions or need additional information, please contact D'Aja Fulmore at 252-639-7586.

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

WHEREAS, the City of New Bern, Craven County, NC is a recipient of Federal Community Development Block Grant (CDBG) funds under the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has previously approved the City of New Bern's FY 2019 and FY 2022 Community Development Block Grant (CDBG) Program; and

WHEREAS, the City previously allocated \$187,843 in FY 2019 CDBG funds and \$15,000 in FY 2022 CDBG funds to the bus shelter installation project; and

WHEREAS, the City has completed the bus shelter installation project and needs to reallocate the remaining \$42,448.62 in FY 2019 CDBG funds and the remaining \$4,189.25 in FY 2022 CDBG funds to a new project/activity; and

WHEREAS, there is a need to create a new multi-year project/activity and allocate the \$42,448.62 in FY 2019 CDBG funds and allocate the \$4,189.25 in FY 2022 CDBG funds to pay for the construction of an outdoor, half basketball court for the Sunnyside Neighborhood at Pierce Park; and

WHEREAS, HUD permits grant recipients to revise and amend their previously approved budgets and annual action plans to address current needs; and

WHEREAS, the City of New Bern's Department of Development Services has determined that the proposed changes to the FY 2019 CDBG Program and FY 2022 CDBG Program constitute a substantial amendment, and the City has complied with its Citizen Participation Plan.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN that the documents entitled "City of New Bern FY 2019 Substantial Amendment #1 and FY 2022 Substantial Amendment #1," copies of which are attached hereto and incorporated herein by reference, be and the same, are hereby adopted and approved, as the "City of New Bern FY 2019 Substantial Amendment and FY 2022 Substantial Amendment" and the Mayor is hereby authorized to sign any related

documents on behalf of the City and is authorized to submit this Substantial Amendment to the U.S. Department of HUD.

ADOPTED this 9th day of April 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

CITY OF NEW BERN
303 First Street, New Bern, NC 28560

FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan Substantial Amendment # 1

*For Submission to HUD for the
Community Development Block Grant (CDBG) Program*

Amended: April 9, 2024

Mayor:
Dana E. Outlaw

City Manager:
Mark Stephens

**Director of Development
Services:**
Jeffrey C. Ruggieri



NEW BERN

CITY OF NEW BERN



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**Substantial Amendment #1:**

The City of New Bern has prepared a substantial amendment to its FY 2019 Annual Action Plan and made the following changes: IDIS #28: Bus Shelter Installation Project – reduce line item by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38, and; Sunnyside Area ½ Basketball Court Installation – create a new multi-year project/activity and allocate \$42,448.62 in 2019 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is located in Pierce Park.

Executive Summary**ES-05 Executive Summary - 91.200(c), 91.220(b)****1. Introduction**

The City of New Bern, North Carolina is an entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In compliance with the HUD regulations, the City of New Bern has prepared this FY 2019-2023 Five Year Consolidated Plan for the period of July 1, 2019 through June 30, 2024. This consolidated plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of New Bern.

The Five Year Consolidated Plan establishes the City's goals for the next five (5) year period and outlines the specific initiatives the City will undertake to address its needs and objectives by promoting: the rehabilitation and construction of decent, safe, sanitary, and affordable housing; creating a suitable living environment; removing slums and blighting conditions; affirmatively furthering fair housing; improving public services; expanding economic opportunities; and principally benefitting low- and moderate-income persons.

This Five Year Consolidated Plan is a collaborative effort of the City of New Bern, the community at large, social service agencies, housing providers, community development agencies, economic development groups, and other stakeholders. The planning process was accomplished through a series of public meetings, stakeholder interviews, resident surveys, statistical data, and review of the City's Comprehensive Plan and other community plans.

Maps:

Included in this Plan in the appendix section are the following maps which illustrate the demographic characteristics of the City of New Bern:

- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Number of People Aged 65+ by Block Group
- Percent Population Age 65+ by Block Group
- Population Density by Block Group
- Housing Density by Block Group
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income and High Minority Concentration by Block Group

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

This is the City of New Bern's second Five Year Consolidated Plan as an entitlement community. The "Vision" of this Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern. As part of the Five Year Consolidated Plan, the community must develop goals and objectives. The following strategies with subsequent goals and priorities have been identified for the City of new Bern for the period of FY 2019 through FY 2023 for the use of Community Development Block Grant (CDBG) funds:

HOUSING STRATEGY - HSS**Goal:**

Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families living in the City of New Bern.

Objectives:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

HOMELESS STRATEGY - HOM**Goal:**

Improve the living conditions and services for homeless persons and families in the City of New Bern and eliminate unfair housing practices that may lead to homelessness.

Objectives:

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.
- **HOM-2 Operations/Support** - Promote and assist in program support services for the homeless.
- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
- **HOM-4 Rapid Rehousing** - Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.

SPECIAL NEEDS STRATEGY - SNS**Goal:**

Improve, preserve, and expand facilities for persons with special needs and the disabled in the City of New Bern.

Objectives:

- **SNS-1 Housing** - Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.

- **SNS-2 Social Services** - Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
- **SNS-3 Accessibility** - Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.

COMMUNITY DEVELOPMENT STRATEGY - CDS**Goal:**

Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern.

Objectives:

- **CDS-1 Infrastructure** - Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
- **CDS-2 Community Facilities** - Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.
- **CDS-3 Public Services** - Improve and increase public safety programs for the youth, the elderly, disabled, and target income population, including food programs and social/welfare programs throughout the City.
- **CDS-4 Public Transit** - Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
- **CDS-5 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
- **CDS-6 Architectural Barriers** - Remove architectural barriers and make public and community facilities accessible to the physically disabled.
- **CDS-7 Public Safety** - Improve public safety through upgrades to facilities, purchase of new equipment, fire fighting and prevention, crime prevention, community policing, and ability to respond to emergency situations.

ECONOMIC DEVELOPMENT STRATEGY - EDS**Goal:**

Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of the City of New Bern.

Objectives:

- **EDS-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **EDS-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- **EDS-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area and other residential neighborhoods.

ADMINISTRATION, PLANNING, AND MANAGEMENT STRATEGY - APM**Goal:**

Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.

Objectives:

- **APM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.

3. Evaluation of past performance

The City of New Bern has a good performance record with HUD. The City regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance and Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the City of New Bern's Development Services Department and online at the City's website.

The FY 2017 CAPER, which was the fourth CAPER for the FY 2014-2018 Five-Year Consolidated Plan, was approved by HUD in a letter dated October 25, 2017. In the FY 2017 CAPER, the City of New Bern expended 100% of its CDBG funds to benefit low- and moderate-income persons. The City expended 9.79% of its funds during the FY 2017 CAPER period on public service, which is below the statutory maximum of 15%. The City has not met the required 1.5 maximum drawdown ratio. The City's ratio was 2.38 as of April 1, 2019. The reason for the drawdown deficiency is due to the extraordinary disruption caused in the program by Hurricane Florence.

Much of the City staff was displaced and did not return to the Development Services Department for multiple months. The City had to concentrate its efforts on clean up and rehousing of displaced families and individuals. Additionally, the damage from the hurricane drastically changed the needs of City residents. The City of New Bern has submitted a substantial amendment to meet those needs, and will be reallocating funds to the construction of modular homes to provide housing for residents displaced by flooding. The City will complete this activity by the end of the FY 2019 Program Year and will meet HUD's timeliness ratio requirements.

4. Summary of citizen participation process and consultation process

The City of New Bern has followed its Citizen Participation Plan in the planning and preparation of the Five Year Consolidated Plan. The City held its first public hearing on the needs of the community and its residents on March 5, 2019. This provided the residents, agencies and organizations with the opportunity to discuss the City's CDBG program and to provide suggestions for future CDBG Program priorities and activities.

The City emailed and contacted all the agencies, organizations, and stakeholders that were contacted as part of the planning informing them know that the Five Year Plan and FY 2019 Annual Action Plan were on public display. This information was provided for the second public hearing.

A copy of the "Draft Five Year Consolidated Plan and the FY 2019 Annual Action Plan" was placed on public display for review by the general public, agencies, organizations, and stakeholders in the community. A newspaper notice announcing that these documents were placed on public display was published in a newspaper of general circulation in the area. The "Draft Five Year Consolidated Plan and the FY 2019 Annual Action Plan" were on public display at the following locations:

- City Clerks' Office
City Hall
300 Pollock Street
New Bern, NC 28560
- Office of the Department of Development Services
303 First Street
New Bern, NC 28560
- New Bern-Craven County Public Library
400 Johnson Street
New Bern, NC 28560

- The City of New Bern website: <http://www.newbernnc.gov/>

A citizen survey was prepared and sent out to residents. A link was placed on the City's website. The results of the survey were used to help determine the goals and objectives. A more detailed analysis and description of the citizen participation process is contained in Section PR-15 Citizen Participation.

Substantial Amendment #1:

The City of New Bern placed the Substantial Amendment on public display for a period of 30 days beginning Friday, March 8, 2024 and ending Monday, April 8, 2024 at the following locations:

- City Clerks' Office
City Hall
300 Pollock Street
New Bern, NC 28560
- Office of the Department of Development Services
303 First Street
New Bern, NC 28560
- New Bern-Craven County Public Library
400 Johnson Street
New Bern, NC 28560
- The City of New Bern website: <http://www.newbernnc.gov/>

5. Summary of public comments

The City of New Bern held its First Public Hearing on Wednesday, March 5, 2019 at 6:00 PM. Comments received at that public hearing are included in the attachments at the end of the Five Year Plan.

The FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan were placed on public display and a Second Public Hearing was scheduled for Wednesday, June 5, 2019. Comments that were received at the Second Public Hearing are included in the attachments at the end of the Five Year Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that were received to date, have been accepted and incorporated into the planning document.

7. Summary

The City of New Bern followed its Citizen Participation Plan. The City provided residents and stakeholders with the opportunity to participate in the planning process, which they did. Based on that input, the City has prepared and developed a thorough and comprehensive Five Year Consolidated Plan.

Substantial Amendment #1:

City Council approved the Substantial Amendment on Tuesday, April 9, 2024 and the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan was re-submitted to HUD. The City of New Bern Substantial Amendment had the following amendments to the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan:

1. **Bus Shelter Project:** Reduce the project/activity budget by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38.
2. **Sunnyside Area ½ Basketball Court Installation:** Create a new multi-year project/activity and allocate \$42,448.62 in FY 2019 CDBG funds.

The Substantial Amendment was available for public comment for a period of 30 days beginning March 8, 2024 and ending April 8, 2024.

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	City of New Bern	Development Services Department

Table 1 – Responsible Agencies

Narrative

The administering lead agency is the City of New Bern's Development Services Department, Economic and Community Development Office for the CDBG Program. The Economic and Community Development Office of the City of New Bern prepares the Five Year Consolidated Plan, Annual Action Plans, ERR's, and the Consolidated Annual Evaluation Reports (CAPER), processes pay requests, and performs contracting, monitoring, and oversight of the program on a day to day basis. In addition, the City has a private planning consulting firm available to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Ms. D'Aja Fulmore
 Community Development Coordinator
 City of New Bern's Development Services Department
 Economic and Community Development Office
 303 First Street, PO Box 1129, New Bern, NC 28563
 Phone: (252) 639-7586
 Fax: (252) 636-2146
 Email: fulmored@newbernnc.gov
 Website: <http://www.newbernnc.gov>

PR-10 Consultation - 91.100, 91.200(b), 91.215(i)**1. Introduction**

The City of New Bern held a series of meetings and interviews with non-profits, the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc., local housing providers, social service agencies, community and economic development organizations, the local Continuum of Care members, City department representatives, the Redevelopment Commission, and Craven County department representatives. An online survey was created for stakeholders and residents to complete which identified needs, gaps in the system, and programmatic goals for the next five years. Input from the meetings and surveys were used in the development of specific strategies and priorities for the Five Year Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies [91.215(i)].

The City of New Bern works with the following agencies to enhance coordination:

- **The Housing Authority of the City of New Bern** – Improvements to public housing communities.
- **Twin Rivers Opportunities, Inc.** – Section 8 Housing Choice Vouchers.
- **Social Services Agencies** – funds to improve services to low and moderate income persons.
- **Housing Providers** – funds to rehabilitate and develop affordable housing and provide housing options for low- and moderate-income households.
- **Community and Economic Development Agencies** – funds to improve services to low and moderate income persons.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Currently, Religious Community Services conducts its own referrals for services, and receives information from other agencies, shelters, police departments, hospitals, and churches. Once referred, Religious Community Services places Veterans first in their Emergency Shelters, and follows up by filling beds with other families or individuals. All referrals to Religious Community Services through other entities are required to check with the local police department first.

The Point in Time Counts for Sheltered and Unsheltered homeless persons are completed on a designated date twice a year in the months of January and July. The results of the counts are available to the public on the North Carolina Balance of State CoC website.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMS.

ESG – Coastal Women's Shelter and Religious Community Services receives ESG funds from the state. ESG funds for member counties and cities in the North Carolina Balance of State CoC are administered through the North Carolina Department of Health and Human Services Division of Aging and Adult Services. The CoC is consulted by NCDHHS regarding past program performance and involvement of ESG applicants. The CoC provides input on ESG applications and rates, audits and reviews projects. This includes homeless service providers, Community Action Partnerships (CAPs), local/county/state governments, Housing & Redevelopment Authorities, and domestic violence, aging, mental health, and faith-based organizations.

Develop Performance Standards and Evaluate Outcomes – The North Carolina Balance of State CoC's written standards focus on a Housing First Model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exit Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless measure of an individual or family who resides in emergency shelter, transitional housing, or rapid re-housing. The CoC seeks to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing.

HMS – Throughout different times of the year, the CoC and the HMS Lead work together to assess data quality throughout the CoC. This includes working on the Annual Homeless Assessment Report (AHAR), the Point in Time (PIT) count, project review/ranking, and working with individuals programs while completing their Annual Performance Reports (APRs). The system ensures data quality by requiring many of the universal data elements upon enrolling a participant into a program. Additionally, the system has an alert system with exit date reminders. The work flow of data entry has been updated to improve data quality. The HMS Lead supports users through the staffing of a Help Desk and ongoing training opportunities. Agency users are able to run self-reports to assess their program's data quality. CoC-funded organizations are motivated to provide good data quality, because the CoC has moved toward a data-driven project review and ranking system. Projects with poor data quality are more likely to show poor outcomes, which can impact their funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

1. Agency/Group/Organization	CITY OF NEW BERN
Agency/Group/Organization Type	Other government - Local Grantee Department
What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of New Bern was the lead entity on the Five Year Consolidated Plan. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan.
2. Agency/Group/Organization	New Bern Housing Authority
Agency/Group/Organization Type	Housing PHA

What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority of the City of New Bern was contacted to determine the housing needs of its very low-income clients. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan to address these housing needs.
3 Agency/Group/Organization	Minority Business Council
Agency/Group/Organization Type	Regional organization Business Leaders Civic Leaders Business and Civic Leaders
What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.

4 Agency/Group/Organization	Habitat for Humanity of Craven County
Agency/Group/Organization Type	Housing Services - Housing Services-homeless
What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.

5. Agency/Group/Organization CLAYTON COUNTY	
What section of the Plan was addressed by Consultation?	
Housing Services - Housing Services - Elderly Persons Services - Persons with Disabilities Services - Victims of Domestic Violence Services - Health Services - Education Services - Employment Service - Fair Housing Services - Victims Other Government - County Regional organization Planning organization	
What section of the Plan was addressed by Consultation?	
Housing Need Assessment Land Use and Form Strategy Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homesless Special Needs Economic Development Market Analysis Anti-poverty Strategy	
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or were for improved coordination?	
Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.	
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or were for improved coordination?	
Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.	
Agency/Group/Organization Type Housing Services - Housing	

6. Agency/Group/Organization CLAYTON COUNTY Community College	
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or were for improved coordination?	
Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.	
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or were for improved coordination?	
Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.	
What section of the Plan was addressed by Consultation?	
Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homesless Special Needs Economic Development Market Analysis Anti-poverty Strategy	
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or were for improved coordination?	
Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.	
Agency/Group/Organization Type Housing Services - Housing	

What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeland Special Needs Economic Development Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Agency/Group/Organization Type	Two Rivers Opportunity, Inc. was contacted to determine the housing needs of its very low-income clients. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan to address these housing needs.
	Agency/Group/Organization Type
Health Agency	

What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Non-Homeland Special Needs Economic Development Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Agency/Group/Organization Type	Carroll County Health Department Group meeting with phone call, housing and community development Group meeting with phone call, housing and community development
	Agency/Group/Organization Type
Other government - County	

What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
10 Agency/Group/Organization	Eastern Carolina Council - Area Agency on Aging
Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Regional organization
What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy

How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
11 Agency/Group/Organization	Carolina East Health
Agency/Group/Organization Type	Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency Publicly Funded Institution/System of Care Major Employer
What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
12 Agency/Group/Organization	Eastern Carolina Council
Agency/Group/Organization Type	Planning organization

City of New Bern, NC

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16	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.
	Agency/Group/Organization Type	Services-Homeless Services-Health
	Agency/Group/Organization	Reaching Lives Ministries

17	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.
	Agency/Group/Organization	Religious Community Services
	Agency/Group/Organization Type	Services - Housing Services - Children Services - Elderly Persons Services - Persons with HIV/AIDS Services - Persons with Disabilities Services - Victims of Domestic Violence Services - Veterans Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy

18 Agency/Group/Organization	Vocational Rehabilitation Services
Agency/Group/Organization Type	Services-Persons with Disabilities Services-Employment
What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
19 Agency/Group/Organization	COASTAL WOMEN'S SHELTER
Agency/Group/Organization Type	Services - Housing Services-Victims of Domestic Violence Services-homeless Services - Victims Child Welfare Agency

What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
20 Agency/Group/Organization	Craven-Pamlico Registry Council
Agency/Group/Organization Type	Services Homeless Publicly Funded Institution/System of Care
What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy

FY 2019-2023 Five Year Consolidated Plan – Subsequent Amendment # 1	City of New Bern, NC	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved consultation? Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.	Agency/Group/Organization Type Services - Indigees	What section of the Plan was addressed by Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homelessness Needs - Unaccompanied youth Economic Development Market Analysis And poverty Strategy	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved consultation? Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.	Agency/Group/Organization NCWorks Career Center	Agency/Group/Organization Type Services-Employment Business leaders

OMB Case# 3045-0177 Date: 07/23/2019

FY 2019-2023 Five Year Consolidated Plan – Subsequent Amendment # 1	City of New Bern, NC	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved consultation? Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.	Agency/Group/Organization Children's Developmental Services Agency	What section of the Plan was addressed by Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Economic Development Market Analysis And poverty Strategy	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved consultation? Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.	Agency/Group/Organization Type Services-Children Child Welfare Agency Other Government - State Other Government - County	What section of the Plan was addressed by Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis And poverty Strategy

OMB Case# 3045-0177 Date: 07/23/2019

How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
24. Agency/Group/Organization	United Way of Coastal Carolina
Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Health Services-Employment
What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.

25. Agency/Group/Organization	CARTS
Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Other government - Local Regional organization Transportation
What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.

26	Agency/Group/Organization	Community Hospice and Home Care
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
27	Agency/Group/Organization	Craven County DSS
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Education Services-Employment Health Agency Other government - County Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls; housing and community development priorities; social service and economic development needs.
28	Agency/Group/Organization	Craven County Senior Services
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Health Agency Other government - County Other government - Local

What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.
29. Agency/Group/Organization	Easternsails / UCP
Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Health Services-Education Services-Employment Health Agency Child Welfare Agency

What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone calls, housing and community development priorities, social service and economic development needs.
30. Agency/Group/Organization	Great Place to Start Behavioral Health Services
Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Health Services-Education Health Agency Child Welfare Agency

31	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone call, housing and community development priorities, social service and economic development needs.
32	What section of the Plan was addressed by Consultation?	Housing Housing - Housing Services - Elderly Persons Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone call, housing and community development priorities, social service and economic development needs.

32	What section of the Plan was addressed by Consultation?	Housing Housing - Housing Services - Elderly Persons Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone call, housing and community development priorities, social service and economic development needs.
33	What section of the Plan was addressed by Consultation?	Housing Housing - Housing Services - Elderly Persons Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone call, housing and community development priorities, social service and economic development needs.

34	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Special Needs Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
35	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone call, housing and community development priorities, social service and economic development needs.
	Agency/Group/Organization Type	Services-Children Other government - Local
West New Bern Recreation Center		
36	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone call, housing and community development priorities, social service and economic development needs.
	Agency/Group/Organization Type	Services-Children Other government - Local
West New Bern Recreation Center		

35	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone call, housing and community development priorities, social service and economic development needs.
	Agency/Group/Organization Type	Services-Children Other government - Local
West New Bern Recreation Center		
36	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Group meeting held, phone call, housing and community development priorities, social service and economic development needs.
	Agency/Group/Organization Type	Services-Children Other government - Local
West New Bern Recreation Center		

FY 2019-2023 Five Year Consolidated Plan – Substantial Amendment # 1

Current income tax return/recent years' returns prepared when preparing the plan

All agency types were consulted and contacted during the planning process.

and cross-correlation functions (see below) – a more

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City of New Bern, NC

Annual and Five Year Capital Plans	The Housing Authority of the City of New Bern	The Housing Authority of the City of New Bern is the lead agency providing public housing assistance in the City of New Bern. The goals of the City and the Housing Authority are complementary.
Greatest Five Points Transformation Plan	City of New Bern Redevelopment Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
The New Bern Gateway Renaissance Plan	City of New Bern Redevelopment Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Emergency Management Plan	Craven County Emergency Manager	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(f))

The City of New Bern's Department of Development Services' Economic and Community Development Office is the administering agency for the CDBG program. Close coordination is maintained with other City departments such as the Public Works, Parks & Recreation, Public Utilities, Administration, Police and Fire Departments, the City of New Bern Housing Authority, Twin Rivers Opportunities, Inc., and the City of New Bern Redevelopment Commission, as well as County departments such as the Eastern Carolina Council, Craven County Economic Development, Craven County Schools, and the North Carolina Balance of State Continuum of Care. Coordination with various non-profit organizations, such as the Coastal Women's Shelter, Religious Community Services of New Bern, Interfaith Refugee Ministries, and NCWorks helped aid the planning process and develop priorities. The City works closely with the Craven County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the County agencies have a good working relationship.

The North Carolina Balance of State CoC coordinates Con Planning, CoC strategic planning, and ESG policies/priorities/allocations. This updated process will result in greater statewide input in identifying unmet needs, priority populations, and ESG performance standards.

Narrative (optional):

The following agencies were consulted during the preparation of the Five Year Consolidated Plan:

- New Bern Police
- New Bern Fire Department
- New Bern Emergency Management
- New Bern Department of Parks & Recreation
- New Bern Public Utilities
- New Bern Public Works
- New Bern Redevelopment Commission
- Craven County Economic Development
- Salvation Army
- New Bern-Craven County Public Library
- Reviving Lives Ministries
- Religious Community Services of New Bern
- Vocational Rehabilitation
- Coastal Women's Shelter
- Craven-Pamlico Reentry Council
- Interfaith Refugee Services
- NCWorks
- United Way
- Children's Developmental Services Agency
- Habitat for Humanity
- MEDIC Clinic
- Eastern Carolina Council
- Carolina East Health
- Craven Community College
- Minority Business Council

- CARTS
- Community Hospice and Home Care
- Craven County DSS
- Craven County Senior Services
- Easternwvlu/UCP
- Great Place to Start Behavioral Health
- Indigo Ridge Senior Apartments
- Keystone Management
- Pearce Counseling Center
- West New Bern Recreation Center
- Promise Place
- Eastern Carolina Workforce Development Board
- Fair Housing Project

PR-15 Citizen Participation

**1. Summary of citizen participation process/efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City of New Bern has followed its adopted Citizens Participation Plan to develop its Five Year Consolidated Plan.

The FY 2019-2023 Consolidated Plan and FY 2019 Annual Action Plan have many components that require and encourage citizen participation. These components are the following: interviews and roundtable discussions with various stakeholders; a public needs hearing; and a public hearing to gather comments on the draft plan on public display. The City also developed a survey to obtain resident input. The survey was made available in an online version on the City's website and in a hard copy version available in the City Hall, Development Services Office, and other public facilities. The City received over 500 completed surveys. All of these comments are included in the Consolidated and Annual Action Plan in the Exhibit Section. Through the citizen participation process, the City uses citizen input to develop how the plan will serve the low- and moderate-income population to reach the goals set forth in the Five Year Consolidated Plan.

Substantial Amendment #1:

The Substantial Amendment to the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan was available for public comment beginning on Friday, March 8, 2024 and ending on Monday, April 8, 2024. The City held a Public Hearing on the Substantial Amendment on Tuesday, March 26, 2024 at 6:00 PM in the City Hall Courtroom, 300 Pillock St., 2nd Floor, New Bern, NC 28560.

Order	Mode of Outreach	Target of Outreach	Summary of request/ response/ comments	Summary of comments not accepted and reasons	URL, if applicable
1.	Public Meeting	Advisory Persons with disabilities	See public meeting sign-in sheet in the Exhibit Section of the Consolidated Plan.	None	Not applicable.
		Non-targeted/broad community			
		Residents of public and assisted housing			
		Agencies/ Organizations			

Order	Mode of Outreach	Target of Outreach	Summary of request/ response/ comments	Summary of comments not accepted and reasons	URL, if applicable
2.	Ad	Minorities	None	None	Not applicable.
	Newspaper	Persons with disabilities	None	None	
		Non-targeted/broad community			
		Residents of public and assisted housing			
		Agencies/ Organizations			

Sort Order	Mode of Outreach	Target of Outreach	Summary of responses/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3.	Resident Surveys	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing City wide	Placed the Resident Survey on the City's website and emailed surveys to agencies/ organizations. In addition, they were passed out at public hearing and agencies/ organizations meetings.	The City received back over 500 resident surveys. The tabulations of the Resident Surveys are in the Exhibit Section of this Consolidated Plan.	All comments were accepted.	https://www.surveymonkey.com/s/2019NewBern

Sort Order	Mode of Outreach	Target of Outreach	Summary of responses/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4.	Agency/ Organization Surveys	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing Agencies/ Organizations	The agency/ organization surveys were sent out to agencies/ organizations in the City.	A summary of the survey responses and meeting minutes can be found in the Exhibit Section of this Consolidated Plan.	All comments were accepted.	Not Applicable.

City of New Bern, NC | 2019-2023 Five Year Consolidated Plan – Substantial Amendment # 1

City of New Bern, NC

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The City of New Bern used the HUD Comprehensive Housing Affordability Strategy (CHAS) data, which provides statistical data on housing needs, to prepare its estimates and projections. The tables in this section have been prepopulated with HUD data sets, based on the American Community Survey (ACS) 2011-2015 Five Year Estimates, and the 2010 U.S. Census. This data is the most current information available to assess housing needs, homeless needs, special needs, social service needs, economic development needs, etc.

New Bern is part of the North Carolina-Balance of State Continuum of Care. The City of New Bern is a member of Region 13 of the CoC. Data for the development for the homeless needs section was obtained from consultation with the CoC and member agencies that serve the City of New Bern, such as Religious Community Services, Coastal Women's Shelter, and NCWorks.

Additional needs for the City of New Bern were obtained from input and interviews with various social service agencies, housing providers, City staff, and survey responses.

NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

Based on a comparison between the 2000 and 2015 population, the City of New Bern had a 2% increase in its population. The population increase was 691 persons, but the housing supply decreased by 702 households. The City of New Bern is experiencing in-migration from other parts of the country. The poor housing stock is being demolished without replacement. This data does not reflect the flooding from Hurricane Florence, which occurred in 2018, and further accelerated the trend of demolishing uninhabitable properties. The median income of the area increased by 20% from \$34,200 to \$41,148. This increase in median income represents a change in nominal dollars and not a change in real dollars. In order to calculate the change in real dollars, the Consumer Price Index is used to calculate the inflation rate for a given period. Between 2000 and 2015, the cumulative inflation rate was approximately 38.5%, meaning that the \$32,336.00 median income in 2000 would be \$47,350.59 if it were expressed in terms of 2015 dollars. By taking into consideration the rate of inflation, the median income in New Bern has not kept up with the rate of inflation.

Demographics	Base Year: 2000	Most Recent Year: 2015	% Change
Population	29,524	30,215	2%
Households	13,447	12,745	-5%
Median Income	\$34,200	\$41,148	20%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2000 Census (Base Year), 2011-2015 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households *	1,945	1,295	2,020	1,465	6,015
Small Family Households *	525	340	740	475	2,530
Large Family Households *	260	25	90	150	320
Household contains at least one person 62-74 years of age	240	305	305	290	1,580
Household contains at least one person age 75 or older	260	350	400	290	685
Households with one or more children 6 years old or younger *	499	170	405	330	579

* the highest income category for these family types is >80% HAMFI

Table 6 - Total Households Table

Data Source: 2011-2015 CHAS

Housing Needs Summary Tables**1. Housing Problems (Households with one of the listed needs)**

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	15	130	60	50	255	0	0	0	0	0
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	0	0	0	0	0	0	0	0	0	0
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	105	0	35	0	140	30	0	15	45	90
Housing cost burden greater than 50% of income (and none of the above problems)	750	180	180	20	1,130	110	220	215	20	565
Housing cost burden greater than 30% of income (and none of the above problems)	315	290	530	175	1,310	160	145	260	200	765

	Renter				Total	Owner				Total
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI		0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	
Zero/negative income (and none of the above problems)	45	0	0	0	45	25	0	0	0	25

Table 7 – Housing Problems Table

Data Source: 2011-2015 CHAS

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	870	310	275	75	1,530	145	220	230	130	725
Having none of four housing problems	660	565	920	655	2,800	205	200	600	610	1,615
Household has negative income, but none of the other housing problems	45	0	0	0	45	25	0	0	0	25

Table 8 – Housing Problems 2

Data Source: 2011-2015 CHAS

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	360	175	245	780	115	60	175	350
Large Related	100	0	35	135	35	25	35	95
Elderly	255	200	210	665	45	225	185	455
Other	385	210	315	910	115	54	90	259
Total need by income	1,100	585	805	2,490	310	364	485	1,159

Data
Source: 2011-2015 CHAS

Table 9 – Cost Burden > 30%

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	275	35	60	370	25	40	80	145
Large Related	80	0	0	80	0	25	15	40
Elderly	125	140	125	390	45	105	95	245
Other	305	120	40	465	45	50	25	120
Total need by income	785	295	225	1,305	115	220	215	550

Table 10 – Cost Burden > 50%

Data
Source: 2011-2015 CHAS

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	105	0	35	0	140	30	0	15	85	130
Multiple, unrelated family households	0	0	0	0	0	0	0	0	0	0
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	105	0	35	0	140	30	0	15	85	130

Table 21 – Crowding Information – 1/2

Data
Source: 2011-2015 CHAS

6. Households with Children Present

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Households with Children Present	0	0	0	0	0	0	0	0	0	0

Table 12 – Crowding Information – 2/2

Data
Source: 2011-2015 CHAS

Describe the number and type of single person households in need of housing assistance.

According to the 2011-2015 American Community Survey (ACS), there were 12,745 households in 2015 in the City of New Bern. Based on this number of households, 4,610 (36.2%) of all households were single person households living alone. Single person households aged 65 and over comprised 2,103 households or (16.5%) of all households. Based on the ACS estimates, 45.6% of all persons living alone are seniors, and it is presumed that as they age in place, additional accommodations and supportive services will be necessary for this portion of the City's population. The City will need to assist in obtaining funding and collaborating with housing services and elderly support agencies to provide programs, activities, and accommodations for its growing elderly population.

Of the 273 families/individuals on the public housing waiting list according to the Housing Authority of the City of New Bern as of March 12, 2019 (last waiting list available), 138, or 50.5%, are single-person households. This shows that there is a shortage of subsidized, affordable housing for single-person households, many of whom are elderly, disabled, and living on fixed-incomes.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

Disabled Population – Based on the 2011-2015 CHAS Data and the 2011-2015 ACS Data, it is estimated that the disabled population of the City of New Bern is 16.6%, and about 44.2% of the elderly in the City are disabled. Based on these percentages, it is estimated that approximately 551 disabled renters, or 60.7% of all disabled renters have a housing problem that includes cost overburdened by 30% or another type of housing problem, and approximately 443 disabled homeowners, or 38.2% of all disabled homeowners have a housing problem that includes cost overburdened by 30% or another type of housing problem. A breakdown of the types of disability (of the total civilian noninstitutionalized population in New Bern) is as follows: hearing difficulty = 4.9%; vision difficulty = 3.2%; cognitive difficulty = 7.6%; ambulatory difficulty = 9.1%; self-care difficulty = 3.9%; and independent living difficulty = 8.3%.

Victims of Domestic Violence, Dating Violence, sexual assault, and stalking – The Coastal Women’s Shelter serves victims of domestic violence, dating violence, sexual assault, and stalking in the City of New Bern and Craven County. They also provide shelters for men or other survivors. The Shelter serves 500 people per year, including the 100 people that they shelter annually. The needs of the shelter have increased since Hurricane Florence, since those displaced persons affected by the Hurricane have overtaken domestic violence victims, which are put on the shelter’s waiting list. There was a second domestic violence shelter in the area, but it was flooded and closed due to Hurricane Florence. People displaced by the Hurricane have also become the number one priority of the Coastal Women’s Shelter.

The Coastal Women’s Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women’s Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

Domestic violence survivors have additional needs beyond housing. These needed services include transportation, employment, and job training. Additionally, those displaced by domestic violence issues with children will be forced to move their children to other, which is a disruption in their education.

What are the most common housing problems?

The largest housing problem in the City of New Bern is housing affordability. According to the 2013-2017 ACS data, an estimated 47.9% of all renter households are cost overburdened by 30% or more, and an estimated 28.2% of all owner households are cost overburdened by 30% or more. Approximately 32.2% of owner occupied households with a mortgage are cost overburdened by 30% or more, compared to only 19.2% of owner occupied households without a mortgage.

In consultations, interviews and surveys, the lack of affordable, accessible housing for the residents of the area is a problem. The lack of affordable housing was exacerbated by Hurricane Florence, which damaged many of the affordable units in the floodplain to the point of being uninhabitable. Many residents must make costly repairs to their houses which they cannot afford. Various social services, housing agencies, homeless providers, and economic development agencies have stressed the impact of the damage from Hurricane Florence on the City and its older housing stock, and the need to either make costly repairs or construct new housing.

Much of the existing housing in the City is old and inefficient. Utility costs are high because of poor insulation and inefficient HVAC. Like other problems in the City, these issues increased because of Hurricane Florence. Houses in need of rehabilitation now also require repairs from flood and wind damage.

Many stakeholders discussed the need for additional “infill housing” to assist the people who were displaced by Hurricane Florence. The construction of new housing will also address the need created by new residents moving into the City and the region as a whole. An increase in population due to the jobs in the nearby industrial park and military base has increased demand for housing, and created a shortage of available housing.

Are any populations/household types more affected than others by these problems?

Single-person households, such as the elderly and disabled, Black or African American households, and immigrant family households in New Bern are the most affected by the lack of affordable, accessible housing. The elderly and disabled are often on fixed or limited incomes. The lack of affordable housing that is decent, safe, sound, and accessible forces them into housing that does not meet these standards. The City of New Bern has created a Redevelopment Area in the part of the City where many of these families live, with the intent of assisting low- and moderate-income people to attain affordable, accessible housing and services.

Another group affected by the lack of affordable housing is the homeless and persons at-risk of becoming homeless, including persons who are victims of domestic violence. Much of the population, which is at-risk of becoming homeless, is facing a housing cost overburden problem, and would benefit from emergency housing assistance for rent, emergency rehabilitations, and/or mortgage payments and utilities to help them avoid eviction or foreclosures. Others were displaced by Hurricane Florence, which damaged the existing housing stock and increased the need for more housing repairs than what existed before the hurricane. There are short term assistance options available, but these are scarce and hard to come by, especially if it is needed by the same person more than once. People transitioning from shelter care, prison, or a health care facility are also affected by the cost overburden housing problem, particularly when trying to secure a source of income to maintain housing.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

According to the area homeless service providers, characteristics and needs of both low-income individuals and families with children who receive services in Craven County are as follows:

Individuals: Mental Health issues; criminal histories which severely limit job opportunities; lack of sustainable living wages and skills for available jobs; a lack of transportation; a lack of quality affordable medical care; substance abuse issues; and those that formerly had housing but were displaced by Hurricane Florence.

Families with Children: Single mothers with an average of 2.5 children; no means of transportation; lack of affordable childcare; a lack of education; a lack of job skills; evictions; unemployed, or underemployed in a low paying job that cannot sustain a family with one income; a lack of quality

affordable medical care; substance abuse issues; and those that formerly had housing but were displaced by Hurricane Florence.

Formerly Homeless Individuals / Families Receiving Rapid Re-Housing Assistance Nearing Termination: The CoC encourages these individuals to contribute to the CoC decision-making process through events such as Project Connect to develop strategies to target this group. The CoC increased its funding and state ESG funding of Rapid Rehousing programs and homeless prevention programs to target these groups.

Specific needs of former homeless individuals and families receiving rapid re-housing include: affordable and decent housing; job training; affordable medical care; and Hurricane relief.

According to the NC Balance of State CoC Application for 2018, the CoC restructured its board to greater represent the diverse groups that make up the homeless population. The CoC utilizes Coordinated Entry to track the various subpopulations and divides them up into 13 local referral zones across the 79 counties that the CoC serves. Much of the area served by the CoC is rural, and the CoC has created advertisements and hotlines to target these subpopulations which allows them to access the Coordinated Entry process.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

The McKinney-Vento Act established categories in the Homeless Definition Final Rule for the At Risk Group. The Act was amended to include assistance to those at risk of becoming homeless who did not meet the definition in the Final Rule. These include: 1) individuals and families; 2) unaccompanied children and youth and; 3) families with children and youth.

According to the CoC, the methodology used to generate estimates is based on historical incidence, such as the yearly Point In Time (PIT) Counts and Homeless Management Information System (HMIS) data, which is a local information technology system used to collect client-level data on the provision of housing and services to homeless individuals and families and persons at risk of becoming homeless. The NC Balance of State CoC has adopted the HUD definitions of homelessness. Included in these definitions are two types of at-risk groups: persons that are imminently in danger of losing their housing; and those who are housed in unstable units and are at risk of losing their housing.

Imminently losing their housing - Persons who are housed but are at imminent risk of losing housing include people who at program entry or program exit are experiencing one of the following:

- Being evicted from a private dwelling unit (including housing provided by family/friends).
- Being discharged from a hospital or other institution.
- Living in housing that has been condemned by housing inspectors and is no longer considered safe for human habitation.

Additionally, a person residing in one of these places must also meet the following two conditions:

- Have no appropriate subsequent housing options identified; AND
- Lack the financial resources and support networks needed to obtain immediate housing or remain in their existing housing.

Unstable housed and at-risk of losing their housing - persons who are housed and are at-risk of losing housing include people who at program entry or program exit:

- Are in their own housing or doubled up with friends or relatives and are at-risk of losing their housing due to high housing costs, conflict, or other conditions negatively impacting their ability to remain housed; AND
- Lack the resources and support networks needed to maintain or obtain housing.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

The high cost of decent, safe, sound, and affordable housing in the City creates instability and an increased risk of homelessness for lower income families in the area. Many families are living from paycheck to paycheck and are paying over 30% of their income for housing, which may or may not be decent, safe, sound, and affordable.

Contributing housing characteristics which contribute to instability and increased risk of homelessness include: untreated/undiagnosed mental health issues; substance abuse issues; physical disabilities, rendering a person unable to work, but not receiving Social Security Disability benefits; single and unemployed mothers expecting another child; poor rental and credit issues; and unemployed, often troubled, young adults aging out of foster care, who are made to leave the home by the foster parents.

In New Bern, natural disasters such as flooding pose an additional threat to stability for those at an increased risk of homelessness. Many of the neighborhoods with the highest concentrations of low- and moderate-income persons are most likely cost overburdened, and live in the 100-year floodplain. Hurricane Florence caused many people who were already at risk of becoming homeless to lose their homes.

Discussion

The population of New Bern is increasing, and many residents are facing the effects of rising housing costs and a shortage of decent, safe, sound, and affordable housing. The lack of affordable housing was exacerbated by Hurricane Florence.

NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

During the planning process for the preparation of the City of New Bern's Five Year Consolidated Plan, an evaluation and comparison was made to determine if any racial or ethnic group has a greater disproportionate need in the City. Disproportionately greater need is defined as a group having at least 10 percentage points higher than the percentage of persons as a whole. The total number of White Households in the City of New Bern is 7,970 households (62.5%); the number of Black/African American Households is 3,930 households (30.8%); the number of American Indian and Alaska Native is 59 households (0.46%), the number of Asian Households is 435 households (3.4%); the number of Native Hawaiian and Other Pacific Islander is 0 households (0.0%), and the number of Hispanic Households is 511 households (4.0%).

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,485	385	70
White	380	170	35
Black / African American	785	215	35
Asian	155	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	115	0	0

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	960	330	0
White	475	125	0
Black / African American	370	205	0
Asian	60	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	0	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,300	720	0
White	785	385	0
Black / African American	340	250	0
Asian	35	15	0
American Indian, Alaska Native	10	0	0
Pacific Islander	0	0	0
Hispanic	125	45	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	575	890	0
White	295	600	0
Black / African American	115	240	0
Asian	40	40	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	110	14	0

Table 16 - Disproportionately Greater Need 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

Discussion

The racial composition of households in the City of New Bern, according to the 2011-2015 American Community Survey, was 62.5% White; 30.8% African American/Black; 3.4% Asian; and 0.46% American Indian. The Hispanic or Latino population was 4.0%. In the 0%-30% of Area Median Income category, African American/Black households had one or more housing problems, with a disproportionate need at 52.9%. The Hispanic or Latino population also had a disproportionate need in terms of housing problems in the 80-100% of Area Median Income category at 19.1% of total households in that category.

Also of note are the groups of Asian households at 0%-30% of Area Median Income, with a percentage of 10.4% of households that have one or more housing problems, and African American/Black households at 30%-50% with 38.5% of households that have one or more housing problems. Though these groups do not meet the ten percentage point threshold for disproportionate need, they are notably higher than the proportions of the population in the City as a whole.

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

During the planning process for the preparation of the City of New Bern's Five Year Consolidated Plan, an evaluation and comparison was made to determine if any racial or ethnic group is disproportionately affected by severe housing problems in the City. Disproportionately greater need is defined as a group having at least 10 percentage points higher than the percentage of persons as a whole. Severe housing problems are distinguished from housing problems by a threshold of more than 1.5 persons per room as opposed to more than 1 persons per room for overcrowding, as well as a cost burden threshold of over 50% of income as opposed to over 30% of income. Data detailing information by racial group and Hispanic origin has been compiled from the 2011-2015 CHAS data and the 2011-2015 American Community Survey Five Year Estimates. The following tables illustrate the disproportionate needs of specific groups living in the City of New Bern.

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,015	865	70
White	245	300	35
Black / African American	535	470	35
Asian	120	35	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	60	50	0

Table 36 – Severe Housing Problems 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	530	765	0
White	280	315	0
Black / African American	210	365	0
Asian	0	60	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	0	0

Table 47 – Severe Housing Problems 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	505	1,520	0
White	320	855	0
Black / African American	95	490	0
Asian	35	15	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	50	115	0

Table 58 – Severe Housing Problems 50 - 80% AMI

Data Source: 2007-2011 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	205	1,265	0
White	60	835	0
Black / African American	45	310	0
Asian	40	40	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	65	60	0

Table 69 – Severe Housing Problems 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

Discussion

The racial composition of households in the City of New Bern, according to the 2011-2015 American Community Survey, was 62.5% White; 30.8% African American/Black; 3.4% Asian; and 0.46% American Indian. The Hispanic or Latino population was 4.0%. In the 0%-30% of Area Median Income category, the African American/Black ethnic group has a disproportionate need in terms of severe housing problems at 52.7% of the total households in that income category. The Hispanic or Latino population also has a disproportionate need in terms of severe housing problems in the 80-100% of Area Median Income category at 31.7% of total households in that category.

Also of note are the groups of Asian households at 0%-30% of Area Median Income, with a percentage of 11.8% of households that have one or more severe housing problems, and African American/Black households at 30%-50% with 39.6% of households that have one or more severe housing problems. Though these groups do not meet the ten percentage point threshold for disproportionate need, they are notably higher than the proportions of the population in the City as a whole.

NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

During the planning process for the preparation of the City of New Bern's Five Year Consolidated Plan, an evaluation and comparison was made to determine if any racial or ethnic group is disproportionately affected by housing problems in the City. Disproportionately greater need is defined as a group having at least 10 percentage points higher than the percentage of persons as a whole.

The greatest housing problem facing the City of New Bern is the lack of affordable housing and the fact that many of the City's lower income households are paying more than 30% of their total household income on housing related costs. The following information was noted: 1,345 White households were cost overburdened by 30% to 50%, and 875 White households were severely cost overburdened by greater than 50%; 880 Black/African American households were cost overburdened by 30% to 50%, and 815 Black/African American households were severely cost overburdened by greater than 50%; 160 Asian households were cost overburdened by 30% to 50%, and 75 Asian households were severely cost overburdened by greater than 50%; and lastly, 205 Hispanic households were cost overburdened by 30% to 50%, and 100 Hispanic households were severely cost overburdened by greater than 50%.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	8,005	2,675	1,955	115
White	5,425	1,345	875	35
Black / African American	2,150	880	815	35
Asian	155	160	75	45
American Indian, Alaska Native	30	10	0	0
Pacific Islander	0	0	0	0
Hispanic	205	205	100	0

Table 21 – Greater Need: Housing Cost Burdens AMI

Data Source: 2011-2015 CHAS

Discussion:

Black/African American households were disproportionately affected by a housing cost overburden in the City of New Bern. Black/African American households were considered to be severely cost overburdened, where 41.6% of the total cases of households that were considered cost overburdened by greater than 50%. This is ten percentage points higher than the 30.8% of the total number of households that the Black/African American category comprises.

A total of 2,675 White households were considered cost overburdened by between 30% and 50%, which is 50.3% of the total cases of households that were considered cost overburdened by between 30% and 50%. This number is below the 62.5% of the total number of households that the White category comprises. A total of 880 Black/African American households were considered cost overburdened by between 30% and 50%, which is 32.9% of the total cases of households that were considered cost overburdened by between 30% and 50%. This number is slightly above the 30.8% of the total number of households that the Black/African American category comprises. A total of 160 Asian households were considered cost overburdened by between 30% and 50%, which is 5.9% of the total cases of households that were considered cost overburdened by between 30% and 50%. This number is slightly above the 3.4% of the total number of households that the Asian category comprises. A total of 205 Hispanic households were considered cost overburdened by between 30% and 50%, which is 7.6% of the total cases of households that were considered cost overburdened by between 30% and 50%. This number is slightly above the 4.0% of the total number of households that the Hispanic category comprises.

A total of 875 White households were considered severely cost overburdened by greater than 50%, which is 44.8% of the total cases of households that were considered cost overburdened by greater than 50%. This number is below the 62.5% of the total number of households that the White category comprises. A total of 75 Asian households were considered severely cost overburdened by greater than 50%, which is 3.8% of the total cases of households that were considered cost overburdened by greater than 50%. This number is slightly higher than the 3.4% of the total number of households that the Asian population comprises. A total of 100 Hispanic households were considered severely cost overburdened by greater than 50%, which is 5.1% of the total number of households that were considered cost overburdened by greater than 50%. This number is slightly higher than the 4.0% of the total number of households that the Hispanic category comprises.

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Are there any income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

The racial composition of the City of New Bern households, according to the 2011-2015 American Community Survey data, was 62.5% White; 30.8% African American/Black; 3.4% Asian; and 4.0% Hispanic or Latino. The Hispanic or Latino ethnic group is the only disproportionately impacted group in terms of having a housing problem or a severe housing problem in New Bern. There are no disproportionately impacted ethnic or racial groups with a housing cost burden or severe housing cost burden.

When examining the percentage of each racial or ethnic group that have a housing problem, severe housing problem, or are housing cost overburdened, compared to that racial or ethnic group overall, a different picture presents itself. According to the 2011-2015 CHAS data, 50.3% of all White households, 32.9% of Black/African American households, 0.03% of American Indian and Alaska Native households, 5.9% of Asian households, and 7.6% of Hispanic households are cost-overburdened by 30%-50%, while 44.8% of White households, 41.6% of Black households, 3.8% of Asian households, and 7.6% of Hispanic households were cost overburdened by over 50%. When examining housing problems, 24.3% of White households, 41.0 6% of Black/African American households, 16.9% of American Indian and Alaska Native households, 66.7% of Asian households, and 68.5% of Hispanic households have a housing problem. The populations most affected by cost overburdens are Black/African American households, American Indian and Alaska Native households, Asian households, and Hispanic households. The numbers are much lower for severe housing problems, with 11.4% of White households, 22.5% of Black/African American households, 44.8% of Asian households, and 34.2% of Hispanic households are experiencing severe housing problems. Overall, these numbers show that African American/Black households in the City of New Bern are much more likely to experience a housing problem than to be cost overburdened, and that minority households in general are more likely to be cost-overburdened and have a housing problem than White households.

There is a Burmese refugee population in the City of New Bern, which is assumed to be included in the Asian household population at 0%-30% area median income. Based on the 2011-2015 CHAS data, this population is more likely to have housing problems at 10.4%, and more likely to have severe housing problems at 11.8%. Though these numbers are not large enough to account for a disproportionately greater need for this racial or ethnic group when compared to the total Asian household percentage of 3.4%, the occurrences of housing problems for this population are relatively high and should be noted.

If they have needs not identified above, what are those needs?

When comparing the housing problem numbers to the cost-overburdened numbers, it seems that cost overburdens affect all minorities, but African American/Black families are most likely to be cost overburdened or severely cost overburdened. 41.6% of African American/Black households are

considered severely cost overburdened. African American/Black populations also have a disproportionate amount of housing problems and severe housing problems, such as overcrowding or incomplete kitchen or plumbing facilities. 52.9% of this population at 0%-30% area median income has at least one housing problem, and 52.7% of this population at 0%-30% area median income has at least one severe housing problem. Consultations with social service providers and housing providers support this theory, as these organizations have described the poor housing conditions in the largely Black/African American neighborhoods. It can only be assumed that these housing burdens have gotten worse, as social service and housing providers described the extensive housing damage that this population suffered in the flooding from Hurricane Florence. Furthermore, renting is more common for the residents in the majority Black/African American neighborhoods. Rents in those areas have increased significantly while incomes have not. Thus, there is a need to provide assistance for the Black/African American neighborhoods in the City of New Bern.

The Burmese refugee population has experienced housing burdens disproportionately. Asian households at 0%-30% of area median income are more likely to face housing problems such as overcrowding or incomplete kitchen or plumbing facilities, and cost overburden, with 10.4% of households experiencing at least one housing problem, and 11.8% of households experiencing at least one severe housing problem.

Hispanic or Latino households at 80%-100% of area median income are more likely to face housing problems such as overcrowding or incomplete kitchen or plumbing facilities and cost overburden, with 19.1% of households experiencing at least one housing problem, and 31.7% of households experiencing at least one severe housing problem.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

The Black/African American population is concentrated in two areas east of the Downtown: around the Trent Court public housing development along the Trent River and in the Duffyfield Neighborhood north of Neuse Boulevard. The most recent data available on the concentration of racial or ethnic minorities is the 2011-2015 ACS data. According to this data, the City of New Bern has a minority population of 43.5% of its total population. The HUD definition of a minority neighborhood is "a neighborhood in which the percentage of persons of a particular racial or ethnic minority is at least 20 points higher than that minority's percentage in the housing market as a whole. The neighborhood's total percentage of minority persons is at least 20 points higher than the total percentage of minorities for the housing market area as a whole, or in the case of a metropolitan area, the neighborhood's total percentage of minority persons exceed 50 percent of its population." Black/African American population concentration in the City is concentrated in neighborhoods with groups of 50% or more, as the entire population makes up 32.1% of the City. Neighborhoods of African American/Black concentration are CT 9604.02, BG 1; CT 9605, BG 4; CT 9608, BG 1; CT 9608, BG 3; CT 9608, BG 4; and CT 9609, BG 2.

According to the 2011-2015 ACS data, Asian population of the City is 6.1%. CT 9604.02, BG 2 has a high Asian population concentration at 31.1%. CT 9606, BG 2 has a high Asian population concentration at

27.3%. Additionally, the Hispanic or Latino population of the City is 5.4%. CT 9610.02, BG 3 has a high Hispanic or Latino population at 32.2%.

Attached to this Plan are maps which illustrate the City of New Bern's demographics which are included in the Exhibits section of the Plan.

NA-35 Public Housing – 91.205(b)**Introduction**

The Housing Authority of the City of New Bern's mission is:

- Providing affordable housing opportunities in a safe environment
- Revitalizing and maintaining neighborhoods
- Providing opportunities for low and moderate-income homeownership
- Forming effective partnerships to maximize housing, social, and economic opportunities
- Continuing its partnership with the City of New Bern for the revitalization of communities
- Pursuing funding for the development of affordable housing for the residents of New Bern

The Housing Authority of the City of New Bern is not rated as a "troubled" agency by HUD.

The Housing Authority of the City of New Bern owns and professionally manages family communities and elderly/disabled rental apartments. NBHA had one (1) public housing development, Trent Court. NBHA had also previously owned a second property, Crown Terrace. This property was sold. Before Hurricane Florence hit the City, NBHA had a total of 228 public housing units, with 11 accessible units. After Hurricane Florence caused flooding in many of the units in Trent Court, the Housing Authority was left with 110 units, of which 4 are accessible. NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers.

The waiting lists for Trent Court and New Bern Towers are both currently closed. The breakdown of the waiting lists are 184 single-person households, 72 two-person households, 48 three-person households, 16 four-person households, and 1 five-person household, for a total of 322 as of March 12, 2019 (the last waiting list available). With public housing occupancy at 96%, and the removal of 110 units in Trent Court due to flooding from Hurricane Florence, there is a greater demand than supply.

The Housing Authority of the City of New Bern does not support any homeownership initiatives. NBHA previously held homeownership classes in Trent Court and Crown Terrace, and these classes had active participation. However, these classes ended when Crown Terrace was sold. Twin Rivers Opportunities, Inc., administers PH Section 8 Housing Choice vouchers as of February 1, 2019. A total of 108 of these vouchers are for displaced former residents of Trent Court. There were 1,070 families/individuals on the Housing Choice Voucher waiting list as of April 1, 2019 (the last waiting list available). The waiting list is currently open.

Table 1b Use

Program Type									
Certificate	Male	Female	Public Housing	Total	Project - Board	Tenant - Board	Special Purpose Voucher	Veterans Family Dislocated	# of units from FYs to use
	0	0	0	567	751	18	729	0	0
									1

Table 22 - Public Housing by Program Type
Includes Non-Elderly Disabled, Mainstream One Year, Mainstream Five-year, and Funding Stream Transition

Program Type									
Certificate	Male	Female	Public Housing	Total	Project - Board	Tenant - Board	Special Purpose Voucher	Veterans Family Dislocated	# of units from FYs to use
	0	0	0	567	751	18	729	0	0
									1

Characteristics of Residents

Program Type									
Certificate	Male	Female	Public Housing	Total	Project - Board	Tenant - Board	Special Purpose Voucher	Veterans Family Dislocated	# of units from FYs to use
	0	0	0	567	751	18	729	0	0
									1

Program Type									
Certificate	Male	Female	Public Housing	Total	Project - Board	Tenant - Board	Special Purpose Voucher	Veterans Family Dislocated	# of units from FYs to use
	0	0	0	567	751	18	729	0	0
									1

Table 23 - Characteristics of Public Housing Residents by Program Type
Data Source: NC DHHS Information Center

Program Type									
Certificate	Male	Female	Public Housing	Total	Project - Board	Tenant - Board	Special Purpose Voucher	Veterans Family Dislocated	# of units from FYs to use
	0	0	0	567	751	18	729	0	0
									1

Table 24 - Race of Public Housing Residents by Program Type
Data Source: NC DHHS Information Center

Ethnicity of Residents										
Ethnicity	Certificate	Male	Female	Total	Project	Board	Board	Veterans	Special Program Volunteer	Disability
Hispanic	0	0	0	0	0	0	0	0	0	0
Black	0	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
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Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

NBHA asks in writing for all applicants and resident families if they require any type of accommodations, on their intake application, reexamination documents, and notices of adverse action by NBHA. A specific person and phone number is provided as the contact person for requests for accommodation for persons with disabilities.

NBHA has one (1) Section 8 community that is currently designated as Housing for Elderly Residents, which is New Bern Towers with 106 units. There are eight (8) disabled units in New Bern Towers. At this time the Housing Authority of the City of New Bern does not plan to designate any additional public housing units in the housing authority inventory for occupancy only by elderly families or families with disabilities. There are four (4) disabled units in Trent Court, though seven (7) disabled units were lost in Hurricane Florence. All accommodations made by the Housing Authority were related to entrance and exit from units.

The Housing Authority has been working to make reasonable accommodations to its public housing units to satisfy the Section 504 requirements for persons with physical disabilities such as mobility, visual, and hearing impairments. There are currently no requests for Section 504 accommodations to the NBHA's two public housing communities. The Housing Authority is committed to providing accommodations for any resident who is in need and requests them.

According to NBHA's 2019 Five Year and Annual Plan, Hurricane Florence reduced the housing supply in a City that was already in need of additional affordable, quality housing. In response, the NBHA has decided to pursue the following strategies: Secure LIHTC funds, support the construction of new housing, and commit to placing Section 8 voucher holders in new housing with the assistance of Twin Rivers Opportunities, Inc.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

The most immediate needs of Public Housing residents is for employment, training, and transportation for shopping and medical services. The immediate needs of Housing Choice voucher holders is similar, but there is a lack of safe, sound, and affordable housing units that are available for rent and within the HUD-FMR rent allowance. The severe damage that Hurricane Florence caused to the housing stock in the area limits the amount of available housing and at the same time has increased the demand.

According to NBHA's 2019 Annual Plan, the strategies for addressing the housing needs of families in the City including the waiting list for the upcoming year includes: encouraging work and expanding housing opportunities for the very-low (50% or below AMI) and extremely low-income (30% or below AMI) residents in the County, in addition to expanding housing choices for the elderly, disabled, and Voucher-holders. With public housing occupancy at 96%, and much of the housing stock in the City in need of repairs due to the damage from Hurricane Florence, there is more demand than supply. Also, there is a shortage of availability of Section 8 Vouchers, which is evidenced by the fact that Twin Rivers

Opportunities, Inc.'s waiting list is currently open, but the Section 8 Housing Choice provider's waiting list grew with the need to use the vouchers for households displaced from Trent Court.

Twin Rivers Opportunities, Inc. runs the Family Self-Sufficiency (FSS) Program for the Housing Authority. The program gives Section 8 Voucher Holders the opportunity to establish and reach goals that they set for themselves and their families, as well as save a significant amount of money. Section 8 Voucher Holders may also use their vouchers to realize the American dream of becoming a homeowner. Both of these opportunities are available to Section 8 holders who choose to become participants in the Section 8's Family Self-Sufficiency Program. There are two parts to the program. The first part of the program is the Self-Sufficiency Program where participants have the opportunity to work towards and meet goals that they set for their families as well as save money that will become theirs when they have completed their goals. The second part of the program is the Homeownership Program. In this part of the program, a Section 8 participant can choose to use his or her Section 8 Voucher to assist with the purchase and downpayment of a home, and the monthly costs of a mortgage in place of rent.

How do these needs compare to the housing needs of the population at large

These public housing residents needs are similar to the population at large, which is based on the fact that there is a shortage of decent, safe, sanitary, and affordable housing in the City.

As part of the Five Year Plan for FY 2015-2019, the Housing Authority was required to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the Housing Authority, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing waiting lists. The following are strategies implemented by the Housing Authority to meet the needs of the public housing communities and the population at large:

1. Ensuring the viability of low-income housing resources and redevelopment of the Greater Five Points Community through the approval of the Rental Assistance Demonstration (RAD) application.
2. Receiving a Choice Neighborhoods Initiative (CNI) Planning Grant award to transform the Greater Five Points community.
3. Addressing the long-term housing and economic issues by working toward the development of new housing and the redevelopment of existing housing and neighborhoods.
4. Working to produce a transformation plan for the Greater Five Points community.

Discussion

The City of New Bern has identified the need for affordable housing that is decent, safe, sanitary, and accessible. The Housing Authority of the City of New Bern and Twin Rivers Opportunities, Inc. are valuable resources in addressing that need. There is a significant number of households in the City that

are at or below 50% of AMI that are affected by housing problems, severe housing problems and housing cost burdens. The following are the 2015-2019 Five Year Goals and Objectives for addressing the identified housing needs identified:

1. Ensuring the future viability of low/moderate income housing resources through the Rental Assistance Demonstration (RAD) initiative at Craven Terrace.
2. Exploring alternatives, such as demolition/disposition, rehabilitation, new construction, etc. to ensure the preservation of low/moderate income housing opportunities through the Choice Neighborhoods Initiative planning grant.
3. The Public Housing Authority will use its Capital Funds in a comprehensive manner to enhance livability in Trent Court and facilitate the redevelopment of Craven Terrace.
4. Undertaking affirmative measures to ensure access to housing opportunities and to provide accessible housing to those in need.
5. Introducing resident services to enhance resident employability, encourage school attendance, develop life skills and foster healthy lifestyles and nutrition.
6. Cooperating with the City of New Bern and other partners to promote neighborhood revitalization and economic development in designated areas of the City.
7. Adopting and implementing a reorganization plan to address budget and housing inventory realities following Craven Terrace's conversion to RAD.

NA-40 Homeless Needs Assessment – 91.205(c)**Introduction:**

The City of New Bern is part of the NC Balance of State Continuum of Care. The Balance of State is split into thirteen (13) regional groups, each consisting of the governance structure for a CoC. The CoC is governed by a Board that was recently restructured to reflect the diverse groups across the CoC's 79 counties that may experience homelessness. The Board sets priorities and strategies and is organized into work groups to provide feedback on the goals and strategies of the CoC. Working groups identify regional and local homeless issues and evaluate the strategic actions planned by the CoC. The State of North Carolina sets funding priorities, receives and allocates ESG funds through a competitive application process, completes the Quarterly Performance Report (QPR) and evaluates data through HMS. The City of New Bern is a member of Region 13, which contains Craven, Pamlico, Jones, Onslow, and Carteret Counties.

The CoC Steering Committee has approved written standards that conform to best practices for Street Outreach, Emergency Shelter, Transitional Housing, Prevention and Rapid Rehousing, Permanent Supportive Housing, and Coordinated Entry Program. There are additional policies for follow-ups to those that have exited Rapid Re-Housing, Anti-Discrimination, and Emergency Transfers based on the Violence Against Women Act (VAWA). The Balance of State CoC provides additional guidance to rural Continuums of Care.

Indicate if the homeless population is: **All Rural Homeless**

Rural Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	0	9	0	0	0	0
Persons in Households with Only Children	0	0	0	0	0	0

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Only Adults	4	17	0	0	0	0
Chronically Homeless Individuals	0	3	0	0	0	0
Chronically Homeless Families	0	0	0	0	0	0
Veterans	0	4	0	0	0	0
Unaccompanied Youth	0	0	0	0	0	0
Persons with HIV	0	0	0	0	0	0

Table 70 - Homeless Needs Assessment

Data Source Community:

For persons in rural areas who are homeless or at risk of homelessness, describe the nature and extent of unsheltered and sheltered homelessness with the jurisdiction:

Unsheltered Homelessness would refer to the segment of a homeless community who do not have ordinary lawful access to buildings in which to sleep, as referred to in the HUD definition as persons occupying "place not meant for human habitation", (examples: bus stop, beach, riverbed, van, RV, sidewalk). Many of the unsheltered homeless suffer from substance abuse and/or mental illness, and are reluctant to abide by the rules of the shelter.

Sheltered Homelessness would refer to those in an emergency shelter, in transitional housing, or are exiting an institution where they temporarily resided lacking a fixed nighttime residence. People will be considered homeless if they are exiting an institution where they resided for up to 90 days (it was previously 30 days). People who are losing their primary nighttime residence, which may be a motel, hotel or a doubled up situation within 14 days and lack resources or support networks to remain housing are considered sheltered homeless as well. The sheltered homeless typically do not have a steady source of income, or any source of income.

The Point in Time Count for Craven County in 2018 counted a total of 30 homeless persons and 21 homeless households. Of these, only 4

persons, or 13.3%, were unsheltered. There were no persons in transitional housing, and 26 persons that were housed in an emergency shelter. There were no chronically homeless families with children. There were 5 unaccompanied youths that were homeless in 2018. Of the 30 homeless people counted, 1 (3%) were considered chronically homeless. There were 4 homeless Veterans, and one (1) of the homeless Veterans was considered chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

Chronically homeless individuals and families – The Chronically Homeless are defined as an individual or family that is homeless and lives or resides in a place not meant for human habitation, a safe haven or in an emergency shelter, has been homeless and living there continuously for at least one year or on at least four separate occasions in the last three years; and has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in Section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability, including the co-occurrence of two or more of those conditions. According to Point in Time count data, Craven County counted 1 chronically homeless person in 2016, 1 in 2017, and 1 in 2018. There were no chronically homeless families with children. There appears to be a need in the area for outreach and services for the chronically homeless adult population.

Families with children – The Point in Time count for 2016 identified 1 homeless household with children in Craven County, for a total of 8 persons. Numbers were higher in 2017 at 4 homeless households with 15 persons. The homeless households in 2018 included 4 homeless households for a total of 9 persons. Though these numbers have been consistent, the Point in Time Count has not been conducted since Hurricane Florence. These numbers can be expected to increase in 2019.

Veterans and their families – There are large numbers of Veterans and support systems in place because of the nearby military base in Havelock. The NCWorks Career Center addresses both employment and housing issues for homeless Veterans. Homeless Veterans often require additional services, with mental health services being the most commonly cited need. The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018.

Unaccompanied youth – Teens aging out of foster care, and young adults in the 18-24 age transition stage are difficult to locate. Many of them are staying with friends and family temporarily, but are technically homeless. Unaccompanied youth may also move between different shelters. There were 13 unaccompanied youth counted in the 2016 Point in Time count, 2 unaccompanied youth counted in 2017, and 5 unaccompanied youth counted in 2018 for Craven County.

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

The 2019 Point In Time Count has not been tallied, but it can be expected that there is an increase in the number of homeless families due to Hurricane Florence. Though many of the barriers to emergency housing in the City of New Bern and Craven County have been removed, it remains a challenge to rapidly re-house families. The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. There were 4 households with 15 children in 2017, but the numbers decreased again in 2018 at 4 homeless households with 9 persons. Of the homeless households in 2018, 4 were unsheltered, but 26 persons were in emergency shelters. It can be estimated that these numbers have increased in 2019.

The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018. In addition to housing, there is a need for wrap around services for veterans. These services largely include mental health care and recovery systems for those with addictions. There are a number of instances of PTSD in the area due to the presence of the military base. Crossroads Adult Mental Health Services provides addiction counseling for Veterans, but they are limited to three (3) day emergency shelter stays. Volunteers transport Veterans with addictions to Crossroads for these services. Twin Rivers Opportunities, Inc. recently received 10 VASH vouchers for Veterans, and is currently interviewing applicants for the vouchers.

NCWorks Career Center works with the Continuum of Care to provide outreach to disabled veterans. If a homeless veteran is identified in Craven, Jones, or Pamlico County, the veteran is referred to the outreach program and a needs assessment is conducted by the Disabled Veteran Outreach Program. After assessment, the Disabled Veteran Outreach Program contacts the New Bern Police Department, who screens all homeless individuals, and Religious Community Services, who provides a shelter and guarantees beds for veterans. If the veteran is eligible for a VASH Voucher, the Disabled Veteran Outreach Program will contact the VA Greenville Health Care Center for intake.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

Most individuals and families experiencing homelessness, regardless of race or ethnicity, are suffering from substance abuse problems, and/or they are uneducated when it comes to financial literacy. Hurricane Florence also displaced persons of all races and ethnic groups. According to homeless providers, the homeless population of Craven County closely mirrors the population of Craven County.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

Unsheltered Homelessness would refer to the segment of a homeless community who do not have ordinary lawful access to buildings in which to sleep, as referred to in the HUD definition as persons occupying "place not meant for human habitation", (examples: bus stop, beach, riverbed, van, RV,

sidewalk). Many of the unsheltered homeless suffer from substance abuse and/or mental illness, and are reluctant to abide by the rules of the shelter.

Sheltered Homelessness would refer to those in an emergency shelter, in transitional housing, or are exiting an institution where they temporarily resided lacking a fixed nighttime residence. People will be considered homeless if they are exiting an institution where they resided for up to 90 days (it was previously 30 days). People who are losing their primary nighttime residence, which may be a motel, hotel or a doubled up situation within 14 days and lack resources or support networks to remain housing are considered sheltered homeless as well. The sheltered homeless typically do not have a steady source of income, or any source of income.

The Point In Time Count for Craven County in 2018 counted a total of 30 homeless persons and 21 homeless households. Of these, only 4 persons, or 13.3%, were unsheltered. There were no persons in transitional housing, and 26 persons that were housed in an emergency shelter. There were no chronically homeless families with children. There were 5 unaccompanied youths that were homeless in 2018. Of the 30 homeless people counted, 3 (10%) were considered chronically homeless. There were 4 homeless Veterans, and one (1) of the homeless Veterans was considered chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

Discussion:

Not Applicable.

NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)**Introduction:**

The assessment of non-homeless special needs includes the following:

- Elderly persons (age 65 years and older)
- Frail elderly
- Persons with mental, physical and/or developmental disabilities
- Persons with alcohol or other drug additions
- Persons with HIV/AIDS and their families
- Victims of domestic violence, dating violence, sexual assault, and stalking

The housing need of each of these groups were determined by consultation with social service providers and statistical information provided by social service provider agencies.

Describe the characteristics of special needs populations in your community:

Elderly Persons are defined as persons who are age 65 years and older. According to the 2013-2017 American Community Survey, elderly persons represent 18.9% of the City's total population. Approximately 9.0% of the elderly population are age 75 years and older. In addition, roughly 34.2% of total households in the City are occupied by an elderly person living alone. Of this population, 72.9% are elderly females.

Frail Elderly are those persons who are elderly and have a form of disability, ranging from a hearing loss, vision difficulty, cognitive difficulty, ambulatory problems, and lack of self-help skills. It is estimated that approximately 35.0% of the total elderly population are frail elderly.

Persons with mental, physical and development disabilities, according to the ACS data for 2011-2015, persons with disability comprise 16.6% (4,875 persons) of the City of new Bern's total population. Many of the Social Services agencies that serve the City acknowledge that there is a gap in services for persons with mental disabilities, which is approximately 19.3% of the disabled population.

Persons with HIV/AIDS and their families comprise a small percentage of the County's overall population. In 2017, it is estimated that there were 245 individuals who have been diagnosed with HIV/AIDS living in Craven County with 4 new diagnoses in 2017. This is based on the North Carolina "2017 Annual HIV Surveillance Summary Report." Approximately 66% of those with HIV/AIDS living in the Region 13 of the North Carolina Regional Networks of Care and Prevention are males. Males are disproportionately affected and the HIV/AIDS population is still growing in numbers. There are no statistics available only for the City of New Bern.

Victims of Domestic Violence, dating violence, sexual assault and stalking are increasingly seeking shelter. There has been an increase in victims as a result of (but not limited to) the stress caused by flood damage. Coastal Women's Shelter has been working with victims of domestic violence and sexual assault in the Craven County and Eastern North Carolina area to provide free and confidential services to victims of domestic and sexual violence and to the significant others of victims. Coastal Women's Shelter serves approximately 500 victims/significant others in New Bern per year, approximately 100 of those are given shelter beds.

What are the housing and supportive service needs of these populations and how are these needs determined?

There is a severe need for supportive services associated with mental health care in the City of New Bern and Craven County. There are no public programs for drug and alcohol counseling or mental health care in the area. Many people with mental health issues live in assisted living facilities or find themselves incarcerated because of this lack of services. There are no follow-up services for people that seek drug addiction treatment or their families.

The North Carolina Health Department has clinics for people with communicable diseases and STIs, which can also be used by people with HIV/AIDS. The local HIV Consortium is based out of Greenville, NC in neighboring Pitt County. The Craven County Health Department tracks, monitors, and tests for HIV in the local jail populations, where the population is most likely to spread HIV. However, they have not seen an increase in HIV cases in the past year.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

Persons with HIV/AIDS and their families comprise a small percentage of the County's overall population. In 2017, it is estimated that there were 245 individuals who have been diagnosed with HIV/AIDS living in Craven County with 4 new diagnoses in 2017 according to the City of North Carolina's "2017 Annual HIV Surveillance Summary Report." Approximately 66% of those with HIV/AIDS living in the Region 13 of the North Carolina Regional Networks of Care and Prevention are males. Males are disproportionately affected and the HIV/AIDS population is still growing in numbers. There are no statistics available for only the City of New Bern.

Persons living with HIV/AIDS and their families need supportive services, such as access to treatment and health care, insurance, medications, counselors or life coaches, support groups, job training and education, and transportation.

Discussion:

The needs for these various groups of the Special Needs Population are only estimates, based on HUD data, U.S. Census Data, ACS data and interviews with housing providers and social service agencies. Accurate statistics are not available for all of these groups, so therefore "best estimates" are presented.

While many supportive service providers for the special needs population are located in the City of New Bern, their service area and clients are in Craven County, and often span the entire Eastern Carolina region. Therefore, the statistics are not limited to just the City of New Bern.

NA-50 Non-Housing Community Development Needs – 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

- The Stanley White Recreation Center was an important community center in the Greater Five Points community. Unfortunately, the center suffered extensive flood damage due to Hurricane Florence and is permanently closed. There is a need to rehabilitate or relocate the center.
- The current location of the Stanley White Recreation Center is in a floodplain. There is a need to either raise the elevation of the site or move the location.
- The current riverfront park and river walk in the City needs picnic shelters and other amenities.
- There is a potential to develop a park along the riverfront that is currently part by the New Bern Housing Authority's Trent Court property. Many of the housing units along the river suffered extensive flood damage due to Hurricane Florence and are going to be demolished which would open up the site.
- There are limited bus shelters for pedestrians and public transit riders.
- There are 25 parks located throughout the City. There is a need to interconnect the parks in the City. Many parks do not have walking trails and are isolated from the other parks.
- There are three parks in the Duffyfield Neighborhood. The largest park is the Stanley White Center Park. George Street Park is the second largest, but it only has a basketball court and a splash pad.
- Parks always require infrastructure upgrades.
- There is a need for programming at the City's parks. This is especially true of the park at the Stanley White Center, which is closely tied to the City's poorest community and provides mentorship opportunities for the area's children.
- There is a need for a park in the Pleasant Hill Community.
- There are no parks that serve ADA residents within the City limits.
- City Hall does not have accessible City Council Chambers. If a resident calls ahead and requests accommodations, they are transported up the stairs of the building.
- Many public facilities do not have emergency generators, including schools.

How were these needs determined?

These needs for public facilities were determined through: the resident surveys; agency needs surveys; interviews with City staff, City Manager, City's Department of Development Services staff, and other City and County agencies; public hearing comments on needs; and the City's Comprehensive Plan.

Describe the jurisdiction's need for Public Improvements:

- The sewer system is separate from the stormwater system. Stormwater drainage is a need throughout the City.
- Streets in the Greater Five Points/Duffyfield are narrow, lack sidewalks, and have poor drainage.
- Street lighting is poor in the Greater Five Points/Duffyfield Area.

- In Duffyfield, there is a severe lack of stormwater drainage. The area is in a floodplain. This affects the housing in the area, where the housing stock is already in need of repairs. Flooding make these conditions worse.
- There are many areas where water pools in the streets, signifying poor drainage in the areas prone to flooding.
- Hurricane Florence uprooted trees, many in Low- and Moderate-Income neighborhoods which tend to be the oldest parts of the City. There is a need to clean up some of these trees.
- City staff is no longer picking up debris from Hurricane Florence.
- Many of the City-owned lots in the Duffyfield and Pembroke Neighborhoods are in areas with poor infrastructure. These lots are not connected to water, electric, and sewers, but the City has this infrastructure in the streets. Building on the lots would require improvements.
- Broadband Access is controlled at the state level. Core systems such as emergency management and the education system have broadband access, but it is not commercially available.
- There is a need for resiliency improvements and redundancies in the infrastructure.
- There is a need for increased free parking in Downtown New Bern and handicap designated parking spaces.

How were these needs determined?

These needs for public facilities were determined through: the resident surveys; agency needs surveys; interviews with City staff, City Manager, City's Department of Development Services staff, and other City and County agencies; public hearing comments on needs; and the City's Comprehensive Plan.

Describe the jurisdiction's need for Public Services:

- Public transit is provided by CARTS in the City and County. The service is inadequate. Routes do not reach enough destinations. Buses typically do not arrive on time, and there is a high turnover rate for drivers.
- People who require drug addiction or homeless services are not served by public transit. The fixed bus routes do not go to the locations where these services are offered.
- There is a substantial need for mental health care in the City and the surrounding areas. There are high rates of PTSD, addiction to drugs and alcohol, and other mental health issues in New Bern and Craven County.
- Wraparound services for drug addicts, Veterans, homeless people, and those with mental health issues are uncommon. Counseling and legal assistance are the most needed of these services.
- Many obstacles to emergency housing have been removed, but there is still a large population that cannot return to their houses due to the effects of Hurricane Florence and are displaced and homeless. There is a need for more shelter space for these people.
- Persons with criminal histories have trouble finding housing and employment. Services to assist ex-offenders are in place, but they are not common and they are at capacity.
- Survivors of domestic violence are increasing in the area. There is a need for more shelter space for victims.

- There is a need for child care, particularly for those who are seeking jobs or job training.
- Many residents in their 20s and 30s are seeking job training. Though there are jobs in outlying areas, there is a disconnect between the employers and the applicants for those jobs.
- There is a need to educate people on digital literacy because many forms and applications for services are online. Some people who are digitally illiterate and struggle to complete forms and applications.

How were these needs determined?

These needs for public facilities were determined through: the resident surveys; agency needs surveys; interviews with City staff, City Manager, City's Department of Development Services staff, and other City and County agencies; public hearing comments on needs; and the City's Comprehensive Plan.

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

The City of New Bern, NC is the county seat of Craven County and is at the core of the New Bern, NC Metropolitan Statistical Area. It is located at the confluence of the Neuse River and Trent River, approximately 30 miles (48 km) north of the Atlantic Coast. MCAS Cherry Point, a large Marine base, is located 18 miles (29 km) south of New Bern in Havelock, NC. New Bern is also home to Carolina East Health, a large regional hospital. The area as a whole has become attractive to manufacturers such as Moen and Bosch home appliances. Both the military base and the manufacturing firms have attracted workers from outside the state, along with retirees who migrate to the area from outside North Carolina. Since 2013, there has been about a 4% increase in out-of-state residents to the City of New Bern every year. The City of New Bern has experienced a steadily increasing population since the 1980's, after it decreased slightly in the 1970's. In 2000, the City of New Bern had 10,006 Households and in 2015 it had 12,746, a 27.4% increase.

Slightly less than one-fifth (16.9%) of all the owner-occupied housing units were built before 1950, which is close to 70 years ago. About one-third (30%) of the housing was built between 1950-1979, and another third (31%) was built between 1980-1999. In the last twenty years, a little more than a quarter (27%) of the housing stock was built.

According to 2013-2017 American Community Survey Data, the City now has 6,567 owner-occupied housing units (50.6% of all occupied housing units) and 6,415 renter-occupied housing units (49.4 % of all occupied housing units). This is almost a 50/50 ratio.

The overall condition of the housing stock is adequate, but a small percentage of the housing stock is either neglected or not adequately maintained. According to the ACS data for 2013-2017, there are 2,069 vacant housing units in the City, which is approximately 13.7% of all the housing units. This is higher than the housing vacancy rate of Craven County which is 12.7%, but lower than the statewide vacancy rate of 14.3%.

The median home value as of 2015 was \$147,400 and the median contract rent was \$623/month for the same time period.

MA-10 Number of Housing Units – 91.210(a)&(b)(2)

Introduction

According to the 2013-2017 ACS data, there are 15,051 total housing units. There are 12,982 occupied housing units (6,567 owner-occupied and 6,415 renter-occupied), which leaves 2,069 vacant housing units. The majority of the owner-occupied housing are 3 or more bedrooms (87% of all owner-occupied houses). Approximately a third (33%) of all renter-occupied households have 3 or more bedrooms.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	9,331	62%
1-unit, attached structure	753	5%
2-4 units	1,355	9%
5-19 units	1,656	11%
20 or more units	1,354	9%
Mobile Home, boat, RV, van, etc	602	4%
Total	15,051	100%

Table 31 – Residential Properties by Unit Number

Data Source: 2013-2017 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	0	0%	294	3%
1 bedroom	20	0%	1,106	17%
2 bedrooms	881	13%	3,065	47%
3 or more bedrooms	5,666	87%	2,130	33%
Total	6,567	100%	6,415	100%

Table 32 – Unit Size by Tenure

Data Source: 2013-2017 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

The following number of units in the City of New Bern that are assisted with Federal, State and Local Programs is as follows:

- **Public Housing** - There are 110 public housing units in the City of New Bern.
- **Low Income Housing Tax Credit (LIHTC)** – According to HUD's Low-Income Housing Tax Credit Database, there are a total of 567 Low Income Housing Tax Credit units in the City of New Bern

as of the year 2000, all of which are considered low-income units. Of these, 131 are located in the Craven Terrace community. Craven Terrace was initially owned by the Housing Authority of the City of New Bern, but it was sold. The Housing Authority is currently working on its application for Low Income Housing Tax Credits to provide housing for those displaced from Trent Court.

- **Housing Choice Vouchers** – Twin Rivers Opportunities, Inc. administers 998 vouchers that are tenant based.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

Due to extensive damage from Hurricane Florence, the NBHA lost 108 units in the Trent Court public housing development. The Housing Authority has been to providing relocation services for residents that were displaced by the flooding.

Does the availability of housing units meet the needs of the population?

There is a sufficient supply of housing units of various types within the City of New Bern. There are 6,567 owner-occupied housing units, 6,415 renter-occupied housing units, and approximately 2,069 vacant units. Of the vacant units, more than half are available, or approximately 450 are for rent and 337 are for sale. The problem is not the “availability” of units in the City of New Bern, it is the “affordability” and the “quality” of some units in the City. The need for affordable housing for singles is evidenced by the Housing Authority’s public housing waiting lists.

The majority of applicants on the public housing waiting list (57%) are waiting for a one bedroom unit. After those with extremely low incomes, the applicants most likely to be on the public housing waiting list are those with a disability. There are 138 persons on the public housing waiting list that are waiting for a one bedroom apartment, 18 that identify as elderly, and 28 with a disability. Because the entirety of the persons on the public housing waiting list have incomes at or below 30% AMI (70% extremely low income), it stands to reason that many of the single person households waiting for a zero or one bedroom unit are extremely low income. There are 950 persons on the Section 8 Housing Choice Voucher waiting list.

Describe the need for specific types of housing:

The need for more affordable housing was exacerbated by the damage from Hurricane Florence. Trent Court, NBHA’s family housing complex, suffered severe flood damage in 108 units, all of which are scheduled for demolition. The residents who were displaced by Hurricane Florence were given Tenant Protective Vouchers by Twin Rivers Opportunities, Inc. to relocate. This reduction in affordable units in the City has become a problem for all residents that are seeking affordable housing. The City is responding by applying for a LIHTC project on Carolina Avenue, which will have 84 units of affordable housing.

There is a need for affordable senior housing in the City of New Bern, which is currently being addressed through the construction of the Indigo Ridge project. The senior apartments are being developed by a for-profit company that is receiving a tax credit and will be leasing 10% of the units in the building to Section 8 Voucher holders.

Additionally, there is a need for other types of affordable housing for both families and seniors. The City of New Bern intends to create a local CDBO and construct modular homes to replace the housing stock lost in the hurricane. The City will partner with Twin Rivers Opportunities, Inc. to rent the new modular homes to Section 8 Voucher holders.

Discussion

The ratio of owner occupied to renter occupied housing units is balanced at about 50% each. The goal of the City of New Bern is to encourage home ownership for those in the Greater Five Points target area, and improve rental housing conditions throughout the City. The City has been using its limited financial resources to encourage home ownership and help owner-occupied households rehabilitate their homes.

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)**Introduction**

The cost of housing has increased from \$147,200 to \$147,700 in the last 11 years for a single family home. The median home value reported by the 2013-2017 American Community Survey is \$156,000. According to Realtor.com, the median list price for a home in the New Bern area in the Spring 2019 was \$235,000, which is 50.6% higher than the median sale price in New Bern of \$156,000.

The cost of rent has increased by 32.8% during the period from 2000 to 2015, and the rental vacancy rate is at 7.6%, which is close to the homeowner vacancy rate of 6.4%. These numbers seem to show an equal demand for rental units and homeownership.

The City needs to continue its efforts to increase homeownership among residents of the City of New Bern and maintain affordable rental options for the elderly and disabled.

Cost of Housing

	Base Year: 2000	Most Recent Year: 2017	% Change
Median Home Value	\$147,200	\$147,700	0%
Median Contract Rent	\$469	\$623	33%

Table 33 – Cost of Housing

Data Source: 2000 Census (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	2,195	34.6%
\$500-999	3,390	53.5%
\$1,000-1,499	400	6.3%
\$1,500-1,999	180	2.8%
\$2,000 or more	170	2.7%
Total	6,335	99.9%

Table 34 – Rent Paid

Data Source: 2013-2017 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	820	No Data
50% HAMFI	1,430	495
80% HAMFI	3,130	1,380
100% HAMFI	No Data	1,979
Total	5,380	3,854

Table 35 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	685	689	917	1,276	1,500
High HOME Rent	676	689	873	1,000	1,096
Low HOME Rent	526	563	676	781	872

Table 36 – Monthly Rent

Data Source: HUD FMR and HOME Rents

Is there sufficient housing for households at all income levels?

Based on the HUD - CHAS data in the chart above, approximately 90% of housing is affordable for low-income families and individuals with incomes at or below 80% of Area Median Income. This is based on the HUD-FMR which is lower than the average rent on the private market. Slightly more than half (58.7%) of housing for homeowners is affordable for those at 100% or below of Area Median Income. However, this information from the ACS data is not consistent with the actual sales prices in the private market. According to CHAS data, there is not sufficient housing for all income levels due to the cost over burden criteria for the following groups:

The following households have housing costs that are 30% to 50% of their AMI:

- White households = 2,675 or 29.0% of households
- Black/African American households = 880 or 9.5% of households
- Asian households = 160 or 1.7% of households
- Hispanic households = 205 or 2.2% of households

The following households have housing costs that are greater than 50% of their AMI:

- White households = 875 or 9.5% of households
- Black/African American households = 815 or 8.8% of households
- Asian households = 75 or 0.8% of households
- Hispanic households = 100 or 1.1% of households

When examining the percentage of each racial or ethnic group that have a housing problem, severe housing problem, or are housing cost overburdened, compared to that racial or ethnic group overall, a different picture presents itself. According to the 2011-2015 CHAS data, 17.5% of all White households, 22.7% of Black/African American households, 25.0% of American Indian and Alaska Native households, 36.8% of Asian households, and 40.2% of Hispanic households are cost-overburdened by 30%-50%, while 11.4% of White households, 21.0% of Black households, 17.2% of Asian households, and 19.6% of

Hispanic households were cost overburdened by over 50%. When examining housing problems for households at median income or less, 11.4% of White households, 22.5% of Black/African American households, 44.8% of Asian households, and 34.2% of Hispanic households have a housing problem. When comparing these numbers to the cost-overburdened numbers, it seems as though cost overburdens are affecting American Indian and Alaska Native households, while housing problems are affecting Asian households and Hispanic households. The numbers are often higher for severe housing problems, with 15.1% of White households, 41.0% of Black/African American households, 16.9% of American Indian and Alaska Native households, 66.7% of Asian households, and 68.5% of Hispanic households are experiencing severe housing problems. Overall, these numbers show that many residents of the City of New Bern have a severe housing problem, African American/Black households in the City of New Bern are much more likely to experience a housing severe housing problem than to be cost overburdened, and that minority households in general are more likely to be cost-overburdened and have a housing problem than White households.

How is affordability of housing likely to change considering changes to home values and/or rents?

With an increasing population of out-of-state migrants moving into the area while the number of available units remains stagnant or declines due to damage from flooding, housing prices will continue to rise. Correspondingly, the amount of affordable housing will decrease as rents and sales prices increase. The median income in the City of New Bern has increased at a slower rate than the increase in the price of housing. This could cause additional housing affordability issues.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

According to Rentometer (www.rentometer.com), it is estimated that the Area Median Rent is for a one bedroom apartment is \$650 per month, for a two bedroom apartment is \$778 per month, for a three bedroom apartment \$950 per month, and for a four bedroom apartment \$1,000 per month. These estimates are less than the HOME rents and Fair Market rents for one, two, and three bedroom apartments in Craven County but higher than the Low HOME rent for four bedroom apartments. Although market rents appear to be slightly lower than the HOME and Fair Market rents for New Bern, housing affordability is still the biggest housing problem for low-income families and individuals according to the CHAS data, indicating a need for housing subsidies and assistance.

Discussion

The housing market is strong in the City of New Bern, but affordability and housing quality are becoming an increasing problem for the lower income residents.

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

The City of New Bern contains 4,800 housing units that were constructed prior to 1960, which is 32.4% of all the total housing units in the City. Less than 25% of the housing units were built within the last ten (10) years. Of all the 14,793 total housing units, 12,982 are occupied. It is estimated that over 61% of the housing units are in need of housing rehabilitation work, from minor work to major rehabilitation work.

Definitions

The following definitions are used in the table below:

"Selected Housing Conditions:"

- Over-crowding (1.01 or more persons per room)
- Lacking a complete kitchen
- Lack of plumbing facilities and/or other utilities
- Cost overburden

"Substandard Condition:" Does not meet code standards, or contains one of the selected housing conditions.

"Suitable for Rehabilitation": The amount of work required to bring the unit up to minimum code standards, and the existing debt on the property, together are less than the fair market value of the property.

"Not Suitable for Rehabilitation": The amount of work required to bring the unit up to minimum code standard exceeds the fair market value of the property after rehabilitation work is complete.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	1,840	29%	2,655	42%
With two selected Conditions	45	1%	320	5%
With three selected Conditions	0	0%	0	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	4,525	71%	3,350	53%
Total	6,410	101%	6,340	100%

Table 37 - Condition of Units

Data Source: 2011-2015 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	1,725	27%	1,505	24%
1980-1999	2,020	31%	1,895	30%
1950-1979	2,000	31%	2,205	35%
Before 1950	675	11%	740	12%
Total	3,964	100%	4,387	101%

Table 38 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	2,675	42%	2,945	46%
Housing Units build before 1980 with children present	1,230	19%	650	10%

Table 39 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	78	49	127
Abandoned Vacant Units	8	0	8
REO Properties	16	0	16
Abandoned REO Properties	0	8	8

Table 40 - Vacant Units

Need for Owner and Rental Rehabilitation

Based on consultation with the City of New Bern's Housing providers, the greatest need for rehabilitation work is in the Greater Duffyfield Area (expanded to the Greater Five Points Area to include Trent Court) and the Pembroke area. The Greater Duffyfield Area's homes and structures were largely in need of rehabilitation before the hurricane. The area lies mainly in a floodplain and has experienced extensive damage from Hurricane Florence, which exacerbated the housing problems in the area. Housing providers estimate that the area's housing stock will take at least three years to recover from the damage from the storm and subsequent flooding. The Pembroke area, which is located south of State Route 17, has poor housing stock as well, but lies outside the floodplain.

The Greater Five Points Transformation Plan addresses many of the housing issues in the Greater Duffyfield Area. The City intends to rehabilitate Craven Terrace, a former public housing property, through HUD's Rental Assistance Demonstration (RAD) Program. The plan also calls for enhancing code enforcement, marketing homeowner rehabilitation programs in the area, increasing homeownership in the area while creating infill housing, and partnering with volunteer groups to provide other neighborhood rehabilitation programs.

One common thread identified by many of the various social service, housing, homeless, and economic development agencies is the effect of Hurricane Florence. All problems related to homelessness and housing stock were exacerbated. There is a need to elevate much of the housing stock that lies in floodplains in preparation for the next flood.

The needs for rental rehabilitation was discussed. The majority of the housing in the Greater Duffyfield Area is single family detached renter-occupied housing. Often, this housing stock has at least one housing problem. There is a concern that landlords that receive funding to rehabilitate these homes will then rent them out to tenants at a higher rate which will displace more residents.

Another need identified through consultation is for a program that improves the efficiency of housing and lowers utility bills. Many householders spend a disproportionate amount of money on their utilities due to poorly insulated housing, missing windows, and other sources of energy inefficiency.

The City does not perform rental inspections. The City will implement a rental inspection program in the Greater Five Points Redevelopment Area in the next year. It is illegal for the City to conduct periodic inspections.

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

There are approximately 2,675 (42%) owner-occupied and 2,945 (46%) renter-occupied housing units that were built prior to 1980. Based on that, approximately 50% of the 5,620 older homes contain LBP hazards.

Discussion

The City needs to access funds to rehabilitate homes and to construct new housing to replace the vacant and dilapidated units. The City also needs to continue to support the redevelopment of the former public housing site at Craven Terrace.

MA-25 Public and Assisted Housing – 91.210(b)**Introduction**

The Housing Authority of the City of New Bern is a small housing authority that owns and professionally manages family communities and elderly/disabled rental apartments. The apartments are located throughout the City of New Bern. NBHA had one (1) public housing development: Trent Court. Before Hurricane Florence hit the City, NBHA had a total of 218 public housing units, with 11 accessible units. After Hurricane Florence caused flooding in many of the units in Trent Court, the Housing Authority was left with 110 units, of which 4 are accessible. NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers.

Twin Rivers Opportunities, Inc. assists families who wish to live in privately owned housing and receive rental subsidy through the Housing Choice Voucher Program instead of NBHA. The Housing Authority administers 998 as of February 1, 2019, 108 of which are for residents that were displaced from Trent Court.

Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Total	Project-based	Tenant-based	Vouchers		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled
# of units vouchers available	0	0	579	880	34	846	0	13	28
# of accessible units									

*Includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 41 – Total Number of Units by Program Type

Data: PIC (PIH Information Center)
Source:

Describe the supply of public housing developments:

- Trent Court (Family) – 110 units

NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers.

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

There is a total of 108 public housing units in the City of New Bern. The properties owned by the Housing Authority are over 80 years old. The properties received a passing score on their physicals by HUD.

Public Housing Condition

Public Housing Development	Average Inspection Score
The Housing Authority of the City of New Bern	67

Table 86 - Public Housing Condition**Describe the restoration and revitalization needs of public housing units in the jurisdiction:**

The Housing Authority of the City of New Bern has determined the needs of the properties at Trent Court and New Bern Towers. The NBHA recently submitted its Five Year Plan Update for its FY 2017 through FY 2021 Public Housing Capital Fund Program Grant, and submitted its complete Five Year Plan for FY 2015-2019 in Winter 2014. The Capital Fund Grant award for FY 2019 was \$547,665. The NBHA proposed various activities to improve the overall living environment in New Bern Towers and the transformation plan for Trent Court. The needs of the Housing Authority properties, the results of the sale of the Craven Terrace property, and the plan to transition public housing away from Trent Court were discussed at New Bern Towers on February 28, 2019. Ten tenants and three employees from the NBHA attended the meeting, and the Executive Director for NBHA reported on the 2019 Capital Fund plan, and discussed the future of the Trent Court development. The application for the demolition of Trent Court will be submitted for demolition in two phases, which will not be done with FEMA funding in spite of the 108 units damaged in the storm. The 108 residents affected by the flood have been given Tenant Protective Vouchers and have found other housing, and the Housing Authority will be responsible for the relocations of the tenants in the second phase of demolitions, which will include the remaining Trent Court buildings. During the demolition of Trent Court, the Housing Authority will work to build 84 units of affordable housing on Carolina Avenue, and has already submitted a LIHTC application for this development. 18 to 22 residents of Trent Court will be able to move to this new housing, which will be a mixed income housing development.

The work items for the Housing Authority's properties are as follows:

Trent Court:

- The housing will be demolished in two phases. The first phase will include the 108 flood-damaged units. The rest of the Trent Court units will be demolished in the second phase.
- Greenspace will be developed along the Riverwalk.
- The Trent Court site will be developed with a mix of lofts, condominiums, market rate rentals, retail, and affordable housing.

New Bern Towers:

- The generator will be repaired for preventative maintenance.
- New blinds will be installed in the social room.
- The walls in the social room will be painted.
- The yellow lines for parking and under the canopy will be repainted.

The Housing Authority will expend its 2019 Capital Fund on the following projects:

- Computer upgrades
- Staff training
- Staff salaries and benefits
- Arts and Entertainment
- Development
- Playground repairs and Landscaping
- Roof Replacement
- Sewer Repair
- Bathtub Repair
- Stove Replacement
- Refrigerator Replacement
- Water Heater Replacement
- Purchase of new lawnmowers, trimmers, and edgers
- Repair of storm damage
- Funding for the Carolina Avenue LIHTC project

The following were suggestions from tenants:

1. The social room requires another round table and more chairs.
2. The outdoor chairs need another coat of paint.
3. Residents expressed a need to control bedbugs.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

According to the Five Year and Annual Plan for 2015-2019, NBHA's progress in meeting their mission and goals states that NBHA set the goal of cooperating with the City of New Bern and other neighborhood partners to promote neighborhood revitalization and economic development in designated areas of the City, as evidenced by the resident input in the development of the Gateway Renaissance Plan and Greater Five Points Transformation Plan. New Bern Towers has an active resident council that expresses needs for both the New Bern Towers community and the public housing under the Housing Authority of the City of New Bern as a whole. Trent Court formerly had an active resident council, but Hurricane Florence caused the council to disband, and the residents of Trent Court have struggled to restore it.

The Housing Authority of the City of New Bern is applying for LIHTC funds to provide housing for those displaced from Trent Court, which will be an improvement over the living conditions for residents.

Section 8 Voucher Holders have the opportunity to set and reach goals that they set for themselves and their families as well as save a significant amount of money. Section 8 voucher holders may also use their vouchers to realize the American dream of becoming a homeowner. Both of these opportunities are available to section 8 holders who choose to become participants in Section 8's Family Self-Sufficiency Program. There are two parts to the program. The first part of the program is the Self-Sufficiency program where participants have the opportunity to work towards and meet goals that they set for their families as well as save money that will become theirs when they have completed their goals. The second part of the program is the Homeownership Program. In this part of the program, a section 8 participant can choose to use his or her section 8 voucher to assist with the purchase and payment of a home. Each part of the Self-Sufficiency program is detailed below.

Family Self-Sufficiency (FSS) is a voluntary HUD program that encourages and assists families to become self-sufficient. Anyone currently on the Section 8 Housing Choice Voucher program is eligible for this program. FSS offers a financial incentive to families through an escrow account, which is based on an increase in a families earned income. An example of an increase in earned income would be when a family member has a pay raise, obtains employment or has an increase in his or her working hours that results in an increase in the portion of rent that the family pays each month. For example, if a family member begins working 40 hours per week, and the families rent increase \$25.00 dollars per month, that \$25.00 dollars goes into an escrow account that the Housing Authority establishes for the family. This account becomes available to the family when the family successfully completes their FSS Contract of Participation. Depending upon each participant's situation, the FSS Program can connect tenants with job training, resource planning, credit repair resources, basic skills education, high school equivalency (GED) programs, post-secondary education, and assistance with securing meaningful employment. Advisors provide emotional support, case management, and personalized assistance.

Eligible Section 8 Voucher holders may now use their vouchers to assist in the purchase of their own home through the Section 8 Homeownership Program. The voucher assistance provides a partial payment toward the mortgage every month. Participants are assisted with budgeting and credit repair as needed, provided with homeownership education, and given support every step of the way as they purchase their home.

Discussion:

The Housing Authority of the City of New Bern has been the primary provider of housing for the very low- and extremely low-income residents of the City of New Bern. Twin Rivers Opportunities, Inc. is the Section 8 Housing Voucher provider, and it is a separate entity from the Housing Authority. The Housing Authority of the City of New Bern assists individuals and families through its Public Housing Communities and Low Income Housing Tax Credit Communities. Twin Rivers Opportunities, Inc. assists families through its Section 8 Housing Choice Vouchers program.

MA-30 Homeless Facilities and Services – 91.210(c)**Introduction**

Religious Community Services, Coastal Women's Shelter, and other City and County service groups are the providers of housing and supportive services for the City of New Bern's homeless and at risk of being homeless population. There are a total of 34 beds in the City of New Bern.

Religious Community Services is the lead entity in the area on providing services and support for the homeless. Religious Community Services has twenty (20) Emergency Shelter Beds that can be adjusted to accommodate all groups experiencing homelessness, and they are in the process of expanding to thirty-six (36) beds. Coastal Women's Shelter has an additional nineteen (19) beds for domestic abuse victims, three (3) of which are infant cribs. All beds in Craven County are Emergency Shelter beds.

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	36	0	0	0	
Households with Only Adults	0	0	0	0	
Chronically Homeless Households	0	0	0	0	
Veterans	0	0	0	0	
Unaccompanied Youth	0	0	0	0	

Table 43 - Facilities and Housing Targeted to Homeless Households

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

The NC Balance of State CoC acts as the lead for the SSI/SSDI Outreach, Access, and Recovery (SOAR) program to address the issues of people experiencing homelessness and assisting them in accessing Social Security Administration programs. Caseworkers meet with people experiencing homelessness to provide a direct connection to social service and disability programs and improve positive outcomes. The CoC also maintains partnerships with health care navigators, managed care organizations, free clinics, legal aid, and the Department of Social Services. CoC providers assist clients with applying for benefits such as Medicaid, Medicare, Veteran benefits, TANF, and SNAP.

The CoC staff utilizes a CoC-wide email distribution list to make announcements to its regions and share information on organizations that provide mainstream benefit. Mainstream partners are encouraged to attend regional meetings and educate both clients and providers on the benefits that their organizations can provide.

Local providers help clientele access mainstream health and mental health services along with job training and education. Religious Community Services provides much of the shelter space for individuals and families in the County while also partnering with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills. NCWorks provides job training and assists in housing homeless Veterans. Coastal Women's Shelter partners with local landlords to provide stable housing and keep children of families experiencing domestic violence in the same schools to assist these children in maintaining stability. Crossroads is the major mental health provider in the area, but the need for mental health care far surpasses the amount of assistance that Crossroads can provide.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

Religious Community Services provides additional services along with beds for the homeless. They provide food and clothing for people in the local community, including those that are homeless and those with homes but without the means to purchase these items. They provide 70-100 meals per day and they provide clothing to 25-30 people per day. They received \$20,000 in State ESG funds in 2018, but they are not receiving ESG funds in 2019. Religious Community Services partners with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills

The Coastal Women's Shelter serves victims of domestic violence, dating violence, sexual assault, and stalking in the City of New Bern and Craven County. They also provide shelters for men or other

survivors. The Shelter serves 500 people per year, including 100 people that they shelter annually. The needs of the shelter have increased since Hurricane Florence, as those affected by the Hurricane have overtaken domestic violence victims who will be put on the shelter's waiting list. There was a second domestic violence shelter in the area, but it was flooded and closed due to Hurricane Florence. People displaced by the Hurricane have also become the number one priority of the Coastal Women's Shelter.

The Coastal Women's Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women's Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

NCWorks Career Center works with the Continuum of Care to provide outreach to disabled veterans. If a homeless veteran is identified in Craven, Jones, or Pamlico County, the veteran is referred to the outreach program and a needs assessment is conducted by the Disabled Veteran Outreach Program. After assessment, the Disabled Veteran Outreach Program contacts the New Bern Police Department, who screens all homeless individuals, and Religious Community Services, who provides a shelter and guarantees beds for veterans. If the veteran is eligible for a VASH Voucher, the Disabled Veteran Outreach Program will contact the VA Greenville Health Care Center for intake.

MA-35 Special Needs Facilities and Services – 91.210(d)

Introduction

The City of New Bern has identified the priorities for services and facilities for special needs population. This includes elderly, frail elderly, persons with disabilities, persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, and public housing residents.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

The following needs and objectives are established under this Five Year Consolidated Plan:

- **Elderly** - rehabilitation of existing owner-occupied housing units, and construction of new affordable and accessible apartments
- **Frail Elderly** - construction of new affordable and accessible apartments with supportive services
- **Persons with Disabilities** - rehabilitation of existing housing units for accessible improvements, reasonable accommodations to rental housing units, and supportive employment opportunities
- **Alcohol and Other Drug Addictions** - supportive services to end addictions, and training to re-enter the work force
- **Public Housing Residents** - housing down payment assistance, job training and job opportunities, housing counseling for home ownership, and assistance in finding affordable housing
- **Victims of Domestic Violence** - additional temporary shelters, supportive services and training programs, and permanent supportive housing options
- **Persons with HIV/AIDS** - permanent supportive housing and health care services

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

Hospitals must have written discharge policies for "appropriate referral and transfer plans" including evaluation of a patient's capacity for self-care and possibility of being cared for in "the environment from which s/he entered the hospital." The actual discharge varies with the individual being discharged,

their primary and behavioral health needs, and resources and supports available. While health care facilities try to send individuals home or to family, sometimes they discharge to a nursing home, rehab hospital or as last resort, a non-HUD funded shelter. Some shelters have protocols against accepting certain individuals directly from a hospital. The CoC has a state and local discharge policy for those that are discharged from adult care facilities, as well as a discharge team to address the issues in discharging individuals from foster care, health care, mental health care, and correctional facilities.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

The City of New Bern proposes as its "Vision" for the Five Year Consolidated Plan the following under "Other Special Needs Strategy":

Priority Need: There is a need for housing, services, and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with special needs.

Goals/Strategies:

SNS-1 Housing - Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.

SNS-2 Social Services - Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.

SNS-3 Accessibility - Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

Not Applicable.

MA-40 Barriers to Affordable Housing – 91.210(e)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

The zoning ordinance in the City of New Bern was last updated in December 2018. The zoning ordinance was reviewed as part of the Five Year Consolidated Plan process.

Certain aspects of the City's Zoning Ordinance need to be reviewed for possible clarification. There does not appear to be any restrictive language that would suggest a negative public policy toward affordable housing and residential development, (i.e. – there are no distance requirements for placement of group homes in the City.) The following items should be reviewed during this Five Year period of the Consolidated Plan:

- "Group homes" are listed in the Table of Permitted Uses (Article X) without any notations in which zoning districts it is permitted. Also, there is no definition for the term "group homes." There is a definition for "Handicapped, aged, or infirm institution" but it refers to residential care for more than six persons.
- There is no definition for the permitted use of "Elderly housing designed for independent living with separate housing units." It is listed as a "special use" permitted in 13 out of the 20 zoning districts.
- There is no definition for the permitted use of "Homeless shelter" and there is no notation on the Table of Permitted Uses where it may be located, either as a permitted use or special use. Likewise, the same is true for "Homes emphasizing special services, treatment, or supervision."
- There is a definition for "Family Care home" which permits "...not more than six resident persons with disabilities suffering from a variety of long term or acute disabilities." However, this definition should be noted to which specific permitted use it applies to.
- Lastly, the definition of "family" should be clarified. It states:

"For the purpose of this definition, a family living and cooking together as a single housekeeping unit implies some common and unified activity among members of the household and equal access to all areas of the dwelling unit."

This definition could be refined by adding the words: "such as a group of not more than four unrelated persons who are intellectually disabled and who are living together in a single family residence."

MA-45 Non-Housing Community Development Assets – 91.215 (f)**Introduction**

The goal of the City of New Bern's Department of Development Services is to help to plan and design the City's form and character, support community values, preserve the environment, promote the wise use of resources and protect public health and safety through code enforcement. The Community and Economic Development Office, through the Department of Development Services, is the administration of the Community Development Block Grant. The office also provides outreach and technical assistance for variety of downtown and city-wide community and economic development projects.

Economic Development Market Analysis**Business Activity**

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	101	18	1	0	-1
Arts, Entertainment, Accommodations	1,576	2,513	18	17	-1
Construction	337	227	4	2	-2
Education and Health Care Services	1,671	3,634	19	25	6
Finance, Insurance, and Real Estate	315	592	4	4	-1
Information	112	256	1	2	0
Manufacturing	1,347	1,721	15	12	-3
Other Services	275	349	3	2	-1
Professional, Scientific, Management Services	488	795	6	5	0
Public Administration	0	0	0	0	0
Retail Trade	1,429	2,587	16	18	2
Transportation and Warehousing	211	205	2	1	-1
Wholesale Trade	248	243	3	2	-1
Total	8,120	13,140	—	—	—

Table 45 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	13,995
Civilian Employed Population 16 years and over	12,060
Unemployment Rate	13.63
Unemployment Rate for Ages 16-24	64.39
Unemployment Rate for Ages 25-65	8.49

Table 46 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	2,455
Farming, fisheries and forestry occupations	465
Service	1,575
Sales and office	2,340
Construction, extraction, maintenance and repair	1,065
Production, transportation and material moving	900

Table 47 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	9,635	80%
30-59 Minutes	1,983	16%
60 or More Minutes	475	4%
Total	12,093	100%

Table 48 - Travel Time

Data Source: 2011-2015 ACS

Education:**Educational Attainment by Employment Status (Population 16 and Older)**

Educational Attainment	In Labor Force		
	Civilian Employed	Unemployed	Not in Labor Force
Less than high school graduate	1,065	535	845
High school graduate (includes equivalency)	2,210	365	760
Some college or Associate's degree	3,250	240	965

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Bachelor's degree or higher	2,990	80	585

Table 49 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	80	85	290	340	220
9th to 12th grade, no diploma	410	450	500	780	570
High school graduate, GED, or alternative	785	1,045	555	1,785	1,750
Some college, no degree	1,200	1,245	578	1,355	1,220
Associate's degree	210	345	315	840	420
Bachelor's degree	260	910	455	1,030	890
Graduate or professional degree	0	315	280	875	520

Table 50 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	18,370
High school graduate (includes equivalency)	52,591
Some college or Associate's degree	79,889
Bachelor's degree	98,336
Graduate or professional degree	112,606

Table 51 – Median Earnings in the Past 12 Months

Data Source: 2007-2011 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The Education and Health Care Services Sector is the largest single sector in terms of number of employees in the City of New Bern, at 1,761 employees. Following the Education and Health Care Services sector, Arts, Entertainment and Accommodations employs the second-most employees at 1,576. Manufacturing and Retail trade also employ more than 1,000 employees. There are 3,654 jobs in the Education and Health Care Services Sector, so there appears to be an imbalance between jobs available and employees in that sector with only 45.9% of jobs in the sector filled. Similarly, 55.2% of the 2,587 jobs in Retail Trade are filled. There are 2,513 jobs in Arts, Entertainment and Accommodations,

with 62.7% of jobs in this sector. Of the major employment sectors, Manufacturing has the highest percentage (78.3%) of its 1,721 positions filled.

Describe the workforce and infrastructure needs of the business community:

- The City of New Bern, in partnership with Craven County Community College is opening the VOLT Center to provide workforce development and education to low- and moderate-income residents of the City of New Bern. The City will own the land but lease the building to the Community College long-term.
- Workforce development jobs require advertising so that residents take advantage of them.
- Many of the higher paying jobs in the region are seeking employees but the residents of New Bern do not have the skills to fill these positions.
- Major employers are able to attract people from other parts of the United States by offering good salaries. However, the people that emigrate to the area still require affordable housing.
- Apprenticeship programs are growing in popularity. Local organizations are partnering with high schools to provide pathways to apprenticeship and vocational tech training programs.
- Military spouses can obtain their education at Craven Community College.
- Refugee populations are diverse, and some of the refugees are highly educated but lack credentials that transfer to the United States. The business community would like to tap into this talent.
- Any work done on the military base in Havelock requires a prevailing wage for the employees. Craven County does not require these wages. This creates a wage disparity for those that work on the base and those that do not.
- North Carolina is a right to work state. Workers on the military base have unionized and created training programs, but there are no unions nor training programs outside the base.
- There is a transition academy for individuals with disabilities who have the potential to be employed in the traditional workforce.
- Transportation remains a challenge for workers. There are few good transit links to the hospital and the industrial park, which are both major employers.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

Local investment in the Downtown New Bern Business District has attracted talent and encouraged a younger workforce to remain in New Bern. Manufacturers such as Bosch and Moen have located outside the City, but workers have trouble finding transportation to these places. Craven Area Rapid Transit System (CARTS) has a Transit Development Plan to increase ridership.

Hurricane Florence has affected all aspects of the City of New Bern, and local businesses contributed to the cleanup efforts. However, workers across all sectors are still displaced, and it is estimated that full recovery will take three years.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

The unemployment rate for persons aged 18-24, at 64.39% is considerably higher than the overall unemployment rate at 13.63%. The local workforce does not have the skills to match the current job opportunities. Many residents that could potentially become employees of the manufacturing companies outside the City or the hospital struggle to pass a drug test. Additionally, younger people in the region have expressed the need for job training programs.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The City of New Bern is leasing land near its Development Services office to Craven Community College to act as the VOLT Center. This center will be designed for those seeking job training and provide them with vocational and technical training. Classes will begin in 2019.

Other organizations partner with Craven Community College to assist various subgroups that require job training. Religious Community Services (RCS) continues to partner with Craven Community College (CCC) to provide job training for those that stay in its shelters. RCS and CCC share space in the same building, as does Craven-Pamlico Re-Entry Council, which partners with CCC to train ex-offenders and prevent recidivism.

NCWorks sees 5-10 job training cases a week. They will collaborate with other organizations to train caseworkers and ensure that anyone seeking employment is fully prepared for the process of doing so. They also contain a directory of other services that residents may seek before they are prepared for job training.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

The City of New Bern does not participate in a Comprehensive Economic Development Strategy (CEDS).

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

Not applicable.

Discussion

There is a need for job training for residents of the City of New Bern. The City is partnering with the Craven Community College to address this need through the VOLT Center. The VOLT Center will open in 2019, and it will provide a variety of vocational and technical programs for residents of the Greater Five

Points Area and the City as a whole. The City intends to make the VOLT Center easily accessible by public transit to encourage its utilization by those seeking job training in the region.

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

Areas with multiple housing problems are concentrated in the block groups that are greater than 51% Low- and Moderate-income. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

Additionally, because the City of New Bern is an exception grantee and all Census Tracts where at least 50.6% of households with low- and moderate-incomes are CDBG eligible, the following Census Tract is eligible:

- C.T. 9609, B.G. 1 (50.6% low- and moderate-income)

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

Areas of minority concentration are defined as block groups that have a minority population of 50% or more. Areas of minority concentration in the City of New Bern include C.T. 9602.02, B.G. 1 and B.G. 2; C.T. 9605, B.G. 4; C.T. 9606, B.G. 2 and B.G. 3; C.T. 9608, B.G. 1, B.G. 3, and B.G. 4; and C.T. 9605, B.G. 2. These block groups have a majority Black/African-American population.

What are the characteristics of the market in these areas/neighborhoods?

The Greater Five Points Redevelopment Area is an area of concentrated racial minorities who are also low-income. The neighborhood is composed of mostly renters and the quality of the housing stock is in need of repair. Many of the houses require rehabilitation and are inefficient, causing high utility bills for residents. Additionally, the area lies in a 100-year floodplain, and many of the housing problems that affected the neighborhood were exacerbated by Hurricane Florence.

Are there any community assets in these areas/neighborhoods?

The Greater Five Points neighborhood is an engaged community that, until its closing due to the damage of Hurricane Florence, frequently attended the programming at the Stanley White Recreation Center. The Recreation Center was an important community asset prior to its closing, where older members of

the community would mentor younger members of the community. Once the center is reopened, it will be an important community asset again.

Are there other strategic opportunities in any of these areas?

The VOLT Center is currently under construction, which is on a public transit route that connects these areas. The VOLT Center will provide job training for residents of the area through a partnership between the City of New Bern and Craven Community College.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

This is the City of New Bern's first year in its new Five Year Consolidated Plan for FY 2019-2023. The "Vision" of the Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern. As part of the Five Year Consolidated Plan, the community has developed goals and objectives. The following strategies with subsequent goals and priorities have been identified for the City of New Bern for the period of FY 2019 through FY 2023 for the Community Development Block Grant (CDBG) Program:

HOUSING STRATEGY - HSS

Goal:

Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families living in the City of New Bern.

Objectives:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

HOMELESS STRATEGY - HOM

Goal:

Improve the living conditions and services for homeless persons and families in the City of New Bern and eliminate unfair housing practices that may lead to homelessness.

Objectives:

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.

- **HOM-2 Operations/Support** - Promote and assist in program support services for the homeless.
- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
- **HOM-4 Rapid Rehousing** - Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.

SPECIAL NEEDS STRATEGY - SNS

Goal:

Improve, preserve, and expand facilities for persons with special needs and the disabled in the City of New Bern.

Objectives:

- **SNS-1 Housing** - Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.
- **SNS-2 Social Services** - Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
- **SNS-3 Accessibility** - Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.

COMMUNITY DEVELOPMENT STRATEGY - CDS

Goal:

Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern.

Objectives:

- **CDS-1 Infrastructure** - Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
- **CDS-2 Community Facilities** - Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.
- **CDS-3 Public Services** - Improve and increase public safety programs for the youth, the elderly, disabled, and target income population, including food programs and social/welfare programs throughout the City.

- **CDS-4 Public Transit** - Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
- **CDS-5 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
- **CDS-6 Architectural Barriers** - Remove architectural barriers and make public and community facilities accessible to the physically disabled.
- **CDS-7 Public Safety** - Improve public safety through upgrades to facilities, purchase of new equipment, fire fighting and prevention, crime prevention, community policing, and ability to respond to emergency situations.

ECONOMIC DEVELOPMENT STRATEGY - EDS**Goal:**

Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of the City of New Bern.

Objectives:

- **EDS-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **EDS-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- **EDS-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area and other residential neighborhoods.

ADMINISTRATION, PLANNING, AND MANAGEMENT STRATEGY - APM**Goal:**

Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.

Objectives:

- **APM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.

SP-10 Geographic Priorities – 91.215 (a)(1)**Geographic Area**

1	Area Name:	Low- and Moderate-income Areas
	Area Type:	Local Target area
	Other Target Area Description:	Low- and Moderate-income Areas
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Comprehensive
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	• C.T. 9605, B.G. 2 • C.T. 9606, B.G. 4 • C.T. 9608, B.G. 1 • C.T. 9608, B.G. 2 • C.T. 9608, B.G. 3 • C.T. 9608, B.G. 4 • C.T. 9609, B.G. 2
	Include specific housing and commercial characteristics of this target area.	Housing in these areas is older and requires rehabilitation, both for renters and homeowners. Some of these block groups lie in the flood plain.
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	Residents of New Bern identified these areas as areas in need of housing rehabilitation.
	Identify the needs in this target area.	There is a need for housing rehabilitation. Many of the houses are in poor condition, and some are highly inefficient and require extensive upgrades of the core systems. There is also a need for stormwater improvements. Many of these houses lie in the floodplain, and stormwater drainage would assist in mitigating flood effects.

	What are the opportunities for improvement in this target area?	The housing stock requires rehabilitation. Although houses in the area are older, they are older, they are often economically feasible to rehabilitate. The exception to this is housing affected by the flood, which may be better to demolish.
	Are there barriers to improvement in this target area?	Funding is limited for improvements in these areas and the City must decide where to prioritize the use of its funding.
2	Area Name:	Greater Five Points
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Comprehensive
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	• C.T. 9605, B.G. 2 • C.T. 9606, B.G. 4 • C.T. 9608, B.G. 1 • C.T. 9608, B.G. 2 • C.T. 9608, B.G. 3 • C.T. 9608, B.G. 4 • C.T. 9609, B.G. 2
	Include specific housing and commercial characteristics of this target area.	The housing in the area is old and the majority of the residents of the area are renters. The housing is of poor quality and requires rehabilitation. The neighborhood lies in a floodplain and much of the housing took extensive damage from Hurricane Florence. Many houses in the area are also inefficient, causing high utility bills for residents. There is little commercial activity in the area despite proximity to Downtown New Bern and a street that is zoned for commercial in the neighborhood.
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	The Redevelopment Commission of the City of New Bern discussed the redevelopment plan for the Greater Five Points area.

Identify the needs in this target area.	There are needs for housing, infrastructure, recreation, and public service improvements. The area features many vacant lots and infill housing is required. The area is in a floodplain and the stormwater drainage is poor. Streets in the neighborhood are narrow and lack sidewalks. The Stanley White Recreation Center was closed due to the flood, and there is no longer programming in the neighborhood.
What are the opportunities for improvement in this target area?	The community in the neighborhood is engaged and strives to improve the conditions in the area.
Are there barriers to improvement in this target area?	The Greater Five Points neighborhood has the highest concentration of residents that are low- and moderate-income in the City.

Table 52 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

The City of New Bern has allocated its CDBG funds for FY 2019 to principally benefit low- and moderate-income persons.

- The infrastructure improvement activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.

The proposed activities and projects for FY 2019 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3

- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

Additionally, because the City of New Bern is an exception grantee and all Census Tracts where at least 50.6% of households with low- and moderate-incomes are CDBG eligible, the following Census Tract is also eligible:

- C.T. 9609, B.G. 1 (50.6% low- and moderate-income)

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

Table S2 – Priority Needs Summary

1	Priority Need Name	Housing
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Rural Chronic Homelessness Individuals Families with Children Mentally ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	Geographic Areas Affected	Greater Five Points Low- and Moderate-Income Areas
Associated Goals		HSS-1 Homeownership HSS-2 Housing Construction HSS-3 Housing Rehabilitation HSS-4 Fair Housing

	Description	Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families in the City of New Bern.
	Basis for Relative Priority	There is a need for affordable, accessible, decent housing in the City of New Bern. There is a need to increase the quality of the housing stock in the City for renters, homeowners, and homebuyers.
2	Priority Need Name	Homeless Priority
	Priority Level	Low
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth
	Geographic Areas Affected	Low- and Moderate-Income Areas
	Associated Goals	HOM-1 Housing HOM-2 Operations/Support HOM-3 Homeless Prevention HOM-4 Rapid Rehousing
	Description	Improve the living conditions and services for homeless persons and families in the City of New Bern and eliminate unfair housing practices that may lead to homelessness.
	Basis for Relative Priority	There is a need to assist the homeless by providing housing, counseling, and other services in the City of New Bern.
3	Priority Need Name	Other Special Needs Priority
	Priority Level	Low

	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth
	Geographic Areas Affected	Low- and Moderate-Income Areas
	Associated Goals	SNS-1 Housing SNS-2 Social Services SNS-3 Accessibility
	Description	Improve, preserve, and expand facilities for persons with special needs and the disabled in the City of New Bern.
	Basis for Relative Priority	There is a need to assist persons with special needs by expanding facilities and services for individuals with disabilities, the elderly, and other persons who have special needs.
4	Priority Need Name	Community Development Priority
	Priority Level	High
	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Non-housing Community Development

Geographic Areas Affected	Greater Five Points Low- and Moderate-Income Areas
Associated Goals	CDS-1 Infrastructure CDS-2 Community Facilities CDS-3 Public Services CDS-4 Public Transit CDS-5 Clearance CDS-6 Architectural Barriers CDS-7 Public Safety
Description	Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern.
Basis for Relative Priority	There is a need to improve public and community facilities, infrastructure, public transit, public services, public safety, and the quality of life in the City of New Bern.
5 Priority Need Name	Economic Development Priority
Priority Level	High
Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Non-housing Community Development
Geographic Areas Affected	Greater Five Points Low- and Moderate-Income Areas

Associated Goals	EDS-1 Employment EDS-2 Financial Assistance EDS-3 Redevelopment Program
Description	Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of the City of New Bern.
Basis for Relative Priority	There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment of the residents of the City of New Bern.
6 Priority Need Name	Administration, Planning, and Management Priority
Priority Level	High
Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development

Geographic Areas Affected	Greater Five Points Low- and Moderate-Income Areas
Associated Goals	APM-1 Overall Coordination
Description	Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.
Basis for Relative Priority	There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Narrative (Optional)

The priority ranking of needs for housing; homelessness; other special needs; community development; economic development; and administration, planning, and management are as follows:

- **High Priority** - Activities are assigned a high priority if the City expects to fund them during the Five Year Consolidated Plan period.
- **Low Priority** - Activities are assigned a low priority if the activity may not be funded by the City during the Five Year Consolidated Plan period. The City may support applications for other funding if those activities are consistent with the needs identified in the Five Year Consolidated Plan.

SP-30 Influence of Market Conditions – 91.215 (b)**Influence of Market Conditions**

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	The City of New Bern does not provide Tenant Based Rental Assistance.
TBRA for Non-Homeless Special Needs	The City of New Bern does not provide Tenant Based Rental Assistance.
New Unit Production	There is a high need for infill housing in the City. The City needs affordable, accessible, decent, safe, and sanitary housing.
Rehabilitation	There is a high demand in the City of New Bern to provide rehabilitation assistance. The City needs affordable, accessible, decent, safe, and sanitary housing that could be accomplished through rehabilitation.
Acquisition, including preservation	Though the Hurricane has created the need for demolitions of structures damaged by the flooding, there is no need for the City to acquire the properties beyond demolition.

Table 53 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)**Introduction**

The City of New Bern is receiving \$234,803 from CDHG funds. The program year goes from July 1, 2019 through June 30, 2020. These funds will be used to address the following priority needs:

- Community Development
- Administration, Planning, and Management

The accomplishments of these projects/activities will be reported in the FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER).

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of Cost Plan \$	Narrative Description
			Amount Allocated \$	Program Income \$	Other Year Resources \$	Total \$	
CDHG	public federal	Acquisition, Admin and Planning, Economic Development, Housing, Public Improvements, Public Services	\$234,803.00	\$0.00	\$0.00	\$234,803.00	Five Years of funding at a reduction level each year of 5%. If projects/activities were funded based on FY 2019 CDHG allocations.

Table 34 - Expected Resources - Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

In addition to the entitlement funds, the City of New Bern anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Supportive Housing Program
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Public Housing Capital Fund Program
- Rental Assistance Demonstration (RAD)

Private and non-Federal resources that may be available to the City of New Bern in FY 2019 to address needs identified in the FY 2015-2019 Five Year Consolidated Plan are listed below.

- **EDA Workforce Development Grant** – The United States Economic Development Administration fields a competitive application for workforce development funding.
- **Golden LEAF Funding** – This North Carolina grant supports workforce development in rural areas of the state of North Carolina that were once dependent on agriculture and tobacco farming.
- **Tobacco Trust Fund Grant** – The North Carolina Tobacco Trust Fund (WCTTF) was created to assist current and former tobacco farmers, former quota holders, persons engaged in tobacco-related business, and individuals displaced from tobacco-related employment that were affected by the major tobacco settlement in 1998. These funds are used for projects that support employment for these groups.
- **Federal Home Loan Bank Affordable Housing Program (AHP)** – Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHLB encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of New Bern owns 118 vacant lots in the Greater Five Points Area. The City intends to build affordable housing on these lots. The lots are scattered throughout the Area. Some are buildable and meet the zoning requirements, others are not and will be transferred by sale or donation to adjacent property owners.

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
New Bern	Government	Planning	Jurisdiction
Housing Authority of the City of New Bern	PHA	LIHTC Public Housing Rental	Jurisdiction
Twin Rivers Opportunities, Inc.	PHA	Rental	Jurisdiction
North Carolina Balance of State CoC	Continuum of Care	Homelessness Non-homeless special needs Planning public services Rental	Region

Table 55 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

Persons with HIV/AIDS and their families comprise a small percentage of the County's overall population. In 2017, it is estimated that there were 245 individuals who have been diagnosed with HIV/AIDS living in Craven County with 4 new diagnoses in 2017 according to the City of North Carolina's "2017 Annual HIV Surveillance Summary Report." Approximately 66% of those with HIV/AIDS living in the Region 13 of the North Carolina Regional Networks of Care and Prevention are males. Males are disproportionately affected and the HIV/AIDS population is still growing in numbers. There are no statistics available for the City of New Bern.

The North Carolina Health Department has clinics for people with communicable diseases and STIs, which can be used by people with HIV/AIDS. The local HIV Consortium is based out of Greenville, NC in neighboring Pitt County. The Craven County Health Department tracks, monitors, and tests for HIV in the local jail populations, which are the populations that most typically spread HIV. They have not seen an increase in HIV in this population.

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X		
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X		
Utilities Assistance	X		
Street Outreach Services			
Law Enforcement			
Mobile Clinics			
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X		
Education	X		
Employment and Employment Training	X	X	
Healthcare	X		
HIV/AIDS	X		
Life Skills	X	X	
Mental Health Counseling	X		
Transportation			

Table 56 - Homeless Prevention Services Summary

Describe the extent to which services targeted to homeless person and persons with HIV and mainstream services, such as health, mental health and employment services are made available to and used by homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families and unaccompanied youth) and persons with HIV within the jurisdiction:

The following services are targeted to the homeless:

Religious Community Services provides shelter, food, and clothing to homeless individuals and families in Craven County.

Coastal Women's Shelter provides housing for persons who have been victims of domestic violence. They provide shelter for families as well.

Children's Developmental Services Agency serves the youngest children in the region. They will travel between various shelters to assist families and develop competencies for parents.

MERCI Clinic offers a free clinic for people without insurance aged 18-64. They serve 564 established patients through 4,417 office visits. They do not have a large staff and many of their patients are given referrals to other services.

The North Carolina Health Department provides clinics for people with communicable diseases and STIs.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

There is a growing special needs population in the City of New Bern, especially for persons with mental health issues and persons with addictions and substance abuse issues. The City also has an increasing retiree population that is in need of supportive housing and services. The growing opioid crisis has put a strain on healthcare facilities and local public services.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The City of New Bern has partnered with various County agencies, nonprofits, and service providers to carry out the services required by special needs populations. However, there are significant needs for mental health services and addiction counseling services in the region. The City will continue to partner with nonprofits that manage partnerships with these organizations and assist persons with special needs.

Global Summary Information									
Order	HS-1	2019	2023	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	Unit
1	HS-1: Homeownership	2019	2023	Affordable Housing	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, 50	Homeowner Housing	0 household housing
2	HS-2: Housing Construction	2019	2023	Affordable Housing	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, 5214,046	Rental units constructed	2 household housing
3	HS-3: Housing Rehabilitation	2019	2023	Affordable Housing	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, \$200,000	Homeowner Housing	12 household housing
4	HS-4: Fair Housing	2019	2023	Affordable Housing	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, 50	Other: 0 Other: 0	0 household housing
5	HS-5: Housing	2019	2023	Homeless	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, 50	Housing for homeless	0 household housing

Order	HS-1	2019	2023	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	Unit
6	HS-6: Housing	2019	2023	Homeless	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, 50	Operation/Support	0 household housing
7	HS-7: Housing	2019	2023	Homeless	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, 50	Prevention	0 household housing
8	HS-8: Housing	2019	2023	Homeless	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, 50	Emergency / Rapid Rehousing	0 household housing
9	HS-9: Housing	2019	2023	Homeless	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, 50	Homeowner Housing	0 household housing
10	HS-10: Social Services	2019	2023	Homeless	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, 50	Public service activities	0 household housing
11	HS-11: Accessibility	2019	2023	Homeless	Greater Five Purms Income Areas	Low- and Moderate-Income Areas	CDMG, 50	Public facility or infrastructure activities	0 household housing

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	CD5-1 Infrastructure	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$247,977	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15,150 Persons Assisted
13	CD5-2 Community Facilities	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$42,848.62	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,005 Persons Assisted
14	CD5-3 Public Services	2019	2023	Non-Housing Community Development	Low- and Moderate-Income Areas	Community Development	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
15	CD5-4 Public Transit	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$145,394.38	Other: 1 Other
16	CD5-5 Clearance	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$0	Buildings Demolished: 0 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
17	CD5-6 Architectural Barriers	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
18	CD5-7 Public Safety	2019	2023	Non-Housing Community Development	Low- and Moderate-Income Areas	Community Development	CDBG: \$0	Other: 0 Other
19	ED5-1 Employment	2019	2023	Non-Housing Community Development	Low- and Moderate-Income Areas	Economic Development	CDBG: \$0	Jobs created/retained: 0 Jobs
20	ED5-2 Financial Assistance	2019	2023	Non-Housing Community Development	Low- and Moderate-Income Areas	Economic Development	CDBG: \$0	Businesses assisted: 0 Businesses Assisted
21	ED5-3 Redevelopment Program	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Economic Development	CDBG: \$0	Other: 0 Other
22	APM-1 Overall Coordination	2019	2023	Administration	Greater Five Points Low- and Moderate-Income Areas	Administration, Planning, and Management	CDBG: \$212,464	Other: 5 Other

Table 57 – Goals Summary

Goal Descriptions

1.	Goal Name	HSS-1 Homeownership
	Goal Description	Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
2.	Goal Name	HSS-2 Housing Construction
	Goal Description	Promote and assist in the development of affordable housing, both rental and sales housing.
3.	Goal Name	HSS-3 Housing Rehabilitation
	Goal Description	Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
4.	Goal Name	HSS-4 Fair Housing
	Goal Description	Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.
5.	Goal Name	HOM-1 Housing
	Goal Description	Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.
6.	Goal Name	HOM-2 Operation/Support
	Goal Description	Promote and assist in program support services for the homeless.
7.	Goal Name	HOM-3 Homeless Prevention
	Goal Description	Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.

8.	Goal Name	HOM-4 Rapid Rehousing
	Goal Description	Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.
9.	Goal Name	SNS-1 Housing
	Goal Description	Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.
10.	Goal Name	SNS-2 Social Services
	Goal Description	Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
11.	Goal Name	SNS-3 Accessibility
	Goal Description	Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.
12.	Goal Name	CDS-1 Infrastructure
	Goal Description	Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
13.	Goal Name	CDS-2 Community Facilities
	Goal Description	Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.
14.	Goal Name	CDS-3 Public Services
	Goal Description	Improve and increase public safety programs for the youth, the elderly, disabled, and target income population, including food programs and social/welfare programs throughout the City.

15.	Goal Name	CDS-4 Public Transit
	Goal Description	Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
16.	Goal Name	CDS-5 Clearance
	Goal Description	Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
17.	Goal Name	CDS-6 Architectural Barriers
	Goal Description	Remove architectural barriers and make public and community facilities accessible to the physically disabled.
18.	Goal Name	CDS-7 Public Safety
	Goal Description	Improve public safety through upgrades to facilities, purchase of new equipment, fire fighting and preparation, crime prevention, community policing, and ability to respond to emergency situations.
19.	Goal Name	EDS-1 Employment
	Goal Description	Support and encourage new job creation, job retention, employment, and job training services.
20.	Goal Name	EDS-2 Financial Assistance
	Goal Description	Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
21.	Goal Name	EDS-3 Redevelopment Program
	Goal Description	Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area and other residential neighborhoods.
22.	Goal Name	APM-1 Overall Coordination

Goal Description	Provide program management and oversight for the successful administration of federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring, and compliance with all federal, state, and local laws and regulations.
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Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

Median Income – 8 households

Low Income – 7 households

Extremely Low Income – 2 households

SP-50 Public Housing Accessibility and Involvement – 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

The Housing Authority of the City of New Bern currently has no requests to make Section 504 accommodations. The Housing Authority has made these accommodations in the past, and is not under a Voluntary Compliance Agreement.

There are currently 950 people on the Section 8 waiting list for Craven County. There are 25 applicants on the Public Housing waiting list that identified as elderly. It would be reasonable to assume that the percentage of elderly applicants on the waiting list will be increasing, based on the numbers of applicants that identify as near elderly. There are 1,070 persons on the Section 8 Housing Choice Voucher waiting list.

Activities to Increase Resident Involvements

According to the Five Year and Annual Plan for 2015-2019, NBHA's progress in meeting their mission and goals states that NBHA set the goal of cooperating with the City of New Bern and other neighborhood partners to promote neighborhood revitalization and economic development in designated areas of the City, as evidenced by the resident input in the development of the Gateway Renaissance Plan and Greater Five Points Transformation Plan. New Bern Towers has an active resident council that expresses needs for both the New Bern Towers community and the public housing under the Housing Authority of the City of New Bern as a whole. Trent Court formerly had an active resident council, but Hurricane Florence caused the council to disband, and the residents of Trent Court have struggled to restore it. The Housing Authority of the City of New Bern is applying for LIHTC funds to provide housing for those displaced by Trent Court, which will be an improvement over the living conditions in those apartments once completed.

Is the public housing agency designated as troubled under 24 CFR part 902?

Housing Authority of the City of New Bern is not designated as troubled.

Plan to remove the 'troubled' designation

Not Applicable.

SP-55 Barriers to affordable housing – 91.215(h)

Barriers to Affordable Housing

The zoning ordinance in the City of New Bern was last updated in December 2018. The zoning ordinance was reviewed as part of the Five Year Consolidated Plan process.

Certain aspects of the City's Zoning Ordinance need to be reviewed for possible clarification. There does not appear to be any restrictive language that would suggest a negative public policy toward affordable housing and residential development, (i.e. – there are no distance requirements for placement of group homes in the City.) The following items should be reviewed during this Five Year period of the Consolidated Plan:

- "Group homes" are listed in the Table of Permitted Uses (Article X) without any notations in which zoning districts it is permitted. Also, there is no definition for the term "group homes." There is a definition for "Handicapped, aged, or infirm institution" but it refers to residential care for more than six persons.
- There is no definition for the permitted use of "Elderly housing designed for independent living with separate housing units." It is listed as a "special use" permitted in 13 out of the 20 zoning districts.
- There is no definition for the permitted use of "Homeless shelter" and there is no notation on the Table of Permitted Uses where it may be located, either as a permitted use or special use. Likewise, the same is true for "Homes emphasizing special services, treatment, or supervision."
- There is a definition for "Family Care home" which permits "...not more than six resident persons with disabilities suffering from a variety of long term or acute disabilities." However, this definition should be noted to which specific permitted use it applies to.
- Lastly, the definition of "family" should be clarified. It states:

"For the purpose of this definition, a family living and cooking together as a single housekeeping unit implies some common and unified activity among members of the household and equal access to all areas of the dwelling unit."

This definition could be refined by adding the words: "such as a group of not more than four unrelated persons who are intellectually disabled and who are living together in a single family residence."

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

Eastern North Carolina lags behind the urban centers of the state economically. As a result, low- and moderate-income people have less income, and housing affordability is a greater issue in the area for all residents. Residents in protected classes can face even more housing affordability challenges, particularly when they cannot prove discrimination.

The most common fair housing complaint in the City of New Bern, as is the case nationally, is on the basis of disability. In Eastern North Carolina, there have been multiple instances of residents that faced evictions because landlords were unwilling to provide reasonable accommodations.

Transportation is a common barrier to affordable housing in the area. The local public transit system is unreliable. To access services and employment, residents must live near service providers and employers.

One of the major barriers to affordable housing in the City of New Bern is that cases go largely unreported. Though there are likely more instances of discrimination in the area, very few complaints are filed and little data is available on the types of complaints.

Hurricane Florence has also affected access to fair housing in the region. Many affordable housing units were destroyed in the Hurricane. This has resulted in the relocation of low- and moderate-income people. Following these relocations, people often find themselves farther away from the services that they need.

The City of New Bern intends to address housing affordability issues with the construction of new affordable housing. New construction will increase the supply for housing for low- and moderate-income persons. Additional units will also be targeted to housing those displaced by Hurricane Florence.

The Housing Authority of the City of New Bern provides reasonable accommodations for its residents upon request. There is a need for additional accessibility improvements, which the City will undertake over the course of the Five Year Consolidated Plan.

The City of New Bern intends to partner with CARTS, the local transit agency, to improve services and transit-related infrastructure. CARTS has adopted a strategic transit plan to increase ridership, which the City will support with supplemental infrastructure projects.

To address the issue of unreported complaints, the City will conduct education and outreach on fair housing so that residents can know their rights and be aware of the instances when those rights are violated.

SP-60 Homelessness Strategy – 91.215(d)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Point In Time Count for Craven County in 2018 counted a total of 30 homeless persons and 21 homeless households. Of these, only 4 persons, or 13.3%, were unsheltered. There were no persons in transitional housing, and 26 persons that were housed in emergency shelter. There were no homeless or chronically homeless families with children. There were 5 unaccompanied youths that were homeless in 2018. Of the 30 homeless people counted, 3 (10%) were considered chronically homeless. There were 4 homeless Veterans, and one (1) of the homeless Veterans was considered chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

Families with children – The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. Numbers were higher in 2017 at 4 homeless households and 15 persons. Of the homeless households in 2018, there were 4 homeless households for a total of 9 persons. Though these numbers have been consistent, the Point In Time Count has not been calculated since Hurricane Florence. These numbers can be expected to increase in 2019.

Veterans and their families – There are large numbers of Veterans and support systems because of the nearby military base in Havelock. The NCWorks Career Center works both employment and housing issues for homeless Veterans. Homeless Veterans often require additional services, with mental health services being the most commonly cited need. The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018.

Unaccompanied youth – Teens aging out of foster care, and young adults in the 18-24 transition stage can be hard to locate. Many of them are staying with friends and family temporarily and are technically homeless. Unaccompanied youth may also move between different shelters. There were 13 unaccompanied youth counted in the 2016 Point In Time count, 2 unaccompanied youth counted in 2017, and 5 unaccompanied youth counted in 2018 for Craven County.

According to the NC Balance of State CoC Application for 2018, the CoC restructured its board to greater represent the diverse groups that make up the homeless population. The CoC utilizes Coordinated Entry to track the various subpopulations and divides them up into 13 local referral zones across the 79 counties that the CoC serves. Much of the area served by the CoC is rural, and the CoC creates advertisements and hotlines to target these subpopulations and allow them to access the Coordinated Entry process.

Addressing the emergency and transitional housing needs of homeless persons

The 2019 Point In Time Count has not been tallied, but it can be expected that there is an increase in the number of homeless families due to Hurricane Florence. Though many of the barriers to emergency housing in the City of New Bern and Craven County have been removed, it remains a challenge to rapidly

re-house families. The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. There were 4 households with 15 children in 2017, but the numbers decreased again in 2018 at 4 homeless households and 9 persons. Of the homeless households in 2018, 4 were unsheltered, but 26 persons were in emergency shelters. It can be estimated that these numbers have increased in 2019.

Religious Community Services provides much of the shelter space for individuals and families in the County while also partnering with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills. NCWorks provides job training and assists in housing homeless veterans. Coastal Women's Shelter partners with local landlords to provide stable housing and keep children of families experiencing domestic violence in the same schools to assist these children in maintaining stability. Crossroads is the major mental health provider in the area, but the need for mental health care far surpasses the amount of assistance that Crossroads can provide. Religious Community Services has the following emergency shelter beds for homeless populations:

- Homeless Families – 4 beds
- Homeless Women – 6 beds
- Homeless Veterans – 5 beds

The Coastal Women's Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women's Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The North Carolina Balance of State CoC's written standards focus on a Housing First model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exist Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless of an individual or family in Emergency Shelter, Transitional Housing, or Rapid Re-Housing. The CoC will seek to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing.

The CoC Steering Committee has approved written standards that conform to best practices for Street Outreach, Emergency Shelter, Transitional Housing, Prevention and Rapid Rehousing, Permanent Supportive Housing, and Coordinated Entry Programs on September 6, 2016. There are additional

policies for follow-ups to those that have exited Rapid Re-Housing, Anti-Discrimination, and Emergency Transfers based on the Violence Against Women Act (VAWA). The Balance of State CoC provides additional guidance to rural Continuums of Care.

The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018. In addition to housing, there is a need for wrap around services for veterans. These services largely include mental health care and recovery systems for those with addictions. There are a number of instances of PTSD in the area due to the presence of the military base. Crossroads provides addiction counseling for Veterans, but they are limited to three (3) day emergency shelter stays. Volunteers will transport Veterans with addictions to Crossroads for these services. Twin Rivers Opportunities, Inc. recently received 10 VASH vouchers for Veterans, and is currently interviewing applicants for the vouchers.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

Discharge policies at local hospitals are designed to prevent those leaving the hospitals from being referred to Religious Community Services. Religious Community Services supports homeless in the community through operating emergency shelters and food and clothing services for those in need. By providing other supportive services, Religious Community Services intends to assist people who may be extremely low income and help feed and clothe them so that other family income may go to rent.

Local services such as Craven-Pamlico Re-Entry Council, Children's Developmental Services Agency, and Carolina East Health work with various populations that are at-risk of becoming homeless. Wraparound services are necessary to prevent homelessness and encourage self-sufficiency. Discharge policies are also put in place to direct low-income individuals who are at risk of homelessness to services that may assist them. There is a need for additional caseworkers to expand these services.

SP-65 Lead based paint Hazards – 91.215(i)**Actions to address LBP hazards and increase access to housing without LBP hazards**

The revised Federal lead-based paint regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The City of New Bern will comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

If the City of New Bern would implement a housing rehabilitation program using Federal funds, the City of New Bern will ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.

Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

How are the actions listed above related to the extent of lead poisoning and hazards?

The City is prioritizing new construction over housing rehabilitation to meet its housing needs. The construction of new housing will mitigate the risks of lead poisoning due to the use of paint that is not lead-based. If the City implements a housing rehabilitation program during this five year consolidated plan period, it will ensure that the aforementioned steps are taken.

How are the actions listed above integrated into housing policies and procedures?

If the City of New Bern implements a housing rehabilitation program, the City of New Bern will ensure that:

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead-based paint pamphlet and notices.

SP-70 Anti-Poverty Strategy – 91.215(j)**Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families**

Approximately 20.3% of the City of New Bern's residents live in poverty, which is higher than the State of North Carolina where 16.1% of residents live in poverty. Female-headed households with children are more affected by poverty at 25.5%. Youth poverty is an acute problem in the City of New Bern, as 36.9% of all youth under the age of 18 were living in poverty. This information is taken from the U.S. Census "2013-2017 ACS Five-Year Estimates." The City's goal is to reduce the extent of poverty by actions the City can control and through work with other agencies/organizations.

The resources and opportunities that the City has for reducing the number of families with incomes below the poverty line are limited. Since poverty is a function of income, its effect on housing opportunity and choice is apparent. Conversely, without adequate, stable housing, alleviating poverty is more difficult. Still, the means of addressing both issues are fragmented. Several structural barriers to poverty are addressed through different local policies. For example, the City has a policy that requires the employment of Section 3 households in construction contracts when possible.

More direct efforts to alleviate poverty by combining case management, social services job training, and housing assistance are becoming more common. City and county social service agencies have become more committed to the continuum of care models being introduced across the country. As these agencies become more proficient at providing services to the needy, the poverty rates will decline.

The City's anti-poverty strategy is based on attracting a range of businesses and supporting workforce development including job-training services for low income residents. In addition, the City's strategy is to provide supportive services for target income residents.

Planned economic development programs include:

- **EDS-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **EDS-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- **EDS-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

Providing access and increasing the supply of affordable housing is integrally tied to the City's anti-poverty strategy. The most successful way to implement this is through job training/creation activities while providing affordable housing.

Until an official directive on the matter is received from the Federal and state agencies responsible for these entitlement programs, the City will try to induce the local program coordinators to confer on the matter and develop local strategies.

SP-80 Monitoring – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of New Bern Community Development Coordinator has the primary responsibility for monitoring the City's Five Year Consolidated Plan and Annual Action Plan and will maintain records on the progress toward meeting the goals and the statutory and regulatory compliance of each activity. Service area documentation is maintained along with income surveys. Timeliness of expenditures is achieved through scheduling activities, drawdown of funds, and maintenance of budget spread sheets which indicate the dates of expenditures. Program modifications are considered if project activities are not able to be completed within the allowable time limits of the grant. The Community Development Coordinator is also responsible for the on-going monitoring of any sub-recipients for similar compliance.

The City of New Bern's Community Development Coordinator has a "monitoring checklist" that is utilized when programs and activities are reviewed. This checklist was developed in accordance with Sub-Part J of 24 CFR, Part 85 "Uniform Administrative Requirement for Grants and Cooperative Agreements of State and Local Governments" and the HUD Community Planning and Development Monitoring Handbook (HUD 6509.2)

CDBG funded activities are monitored periodically, during the construction phase, and a final inspection is performed which details the cost benefit and benefit to low- and moderate-income persons. During the on-site inspections, compliance with the local building and housing codes are reviewed. Copies of financial statements and audit reports are required and kept on file. For those activities which trigger Davis-Bacon Wage Rates, employee payrolls are required prior to payments and on-site employee interviews will be held. These monitoring standards are required for all City administered projects and sub-recipient activities.

For each activity authorized under the National Affordable Housing Act, the City of New Bern has established fiscal and management procedures that will ensure program compliance and fund accountability. Additionally, the Department will ensure that the reports to the U.S. Department of Housing & Urban Development (HUD) are complete and accurate.

The monitoring process is not a "one-time" event. The process is an on-going system of planning, implementation, communication and following-up.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of New Bern is receiving \$234,803 from CDHG funds. The program year goes from July 1, 2019 through June 30, 2020. These funds will be used to address the following priority needs for the first year of the Five Year Consolidated Plan:

- Community Development
- Administration, Planning, and Management

The accomplishments of these projects/activities will be reported in the FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER).

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of Cost Plan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$	
CDHG	public-federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$234,803.00	\$0.00	\$0.00	\$234,803.00	\$875,529.00
							Five Years of funding at a reduction level each year of 5%.
							8 projects/activities were funded based on FY 2019 CDHG allocations.

Table 37 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to the entitlement funds, the City of New Bern anticipates the following federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Supportive Housing Program
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Public Housing Capital Fund Program
- Rental Assistance Demonstration (RAD)

Private and non-Federal resources that may be available to the City of New Bern in FY 2019 to address needs identified in the FY 2015-2019 Five

Year Consolidated Plan are listed below:

- **EDA Workforce Development Grant** – The United States Economic Development Administration fields a competitive application for workforce development funding.
- **Golden LEAF Funding** – This North Carolina grant supports workforce development in rural areas of the state of North Carolina that were once dependent on agriculture and tobacco farming.
- **Tobacco Trust Fund Grant** – The North Carolina Tobacco Trust Fund (NCTTF) was created to assist current and former tobacco farmers, former quota holders, persons engaged in tobacco-related business, and individuals displaced from tobacco-related employment that were affected by the major tobacco settlement in 1998. These funds are used for projects that support employment for these groups.
- **Federal Home Loan Bank Affordable Housing Program (AHP)** – Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHBL encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of New Bern owns 138 vacant lots in the Greater Five Points Area. The City intends to build affordable housing on these lots. The lots are scattered throughout the Area. Some are buildable and meet the zoning requirements, others are not and will be transferred by sale or donation to adjacent property owners.

Discussion

Not Applicable.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Goal Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicators
1	CD5-2 Community Facilities	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate Income Areas	Community Development	CDBG: \$42,458.62	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,005 Persons Assisted
2	CD5-4 Public Transit	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate Income Areas	Community Development	CDBG: \$145,304.38	Other: 3 Other
3	APM-1 Overall Coordination	2019	2023	Administration	Low- and Moderate Income Areas	Administration, Planning, and Management	CDBG: \$46,960	Other: 1 Other

Table 58 – Goals Summary

Goal Descriptions

1	Goal Name	CDS-2 Community Facilities
	Goal Description	Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.
2	Goal Name	CDS-4 Public Transit
	Goal Description	Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
3	Goal Name	APM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all federal, state, and local laws and regulations.

Projects

AP-35 Projects – 91.220(d)

Introduction

Listed below are the FY 2019 CDBG Activities for the City of New Bern:

Projects

#	Project Name	Budget
1.	General Administration	\$ 46,960.00
2.	Public Facility Improvements	\$ 145,394.38
3.	Sunnyside Area ½ Basketball Court Installation	\$ 42,448.62

Table 59 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of New Bern has allocated its CDBG funds for FY 2019 to principally benefit low- and moderate-income persons.

- The infrastructure improvement activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.

The proposed activities and projects for FY 2019 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4

- C.T. 9609, B.G. 2

Additionally, because the City of New Bern is an exception grantee and all Census Tracts where at least 50.6% of households with low- and moderate-incomes are CDBG eligible, the following Census Tract is eligible:

- C.T. 9609, B.G. 1 (50.6% low- and moderate-income)

AP-38 Project Summary

Project Summary Information

1	Project Name	General Program Administration
	Target Area	Low- and Moderate-Income Areas; Greater Five Points
	Goals Supported	APM-1 Administration, Planning, and Management
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	CDBG: \$46,960
	Description	Overall program administration of the CDBG Programs, including: staff salaries, wages, and benefits; related costs to administer the programs including supplies, materials, mailings, duplications, etc.; monitoring and oversight; advertising and public hearing costs; planning activities and the preparation of the Annual Action Plan, Environmental Review Record, Consolidated Annual Performance and Evaluation Report, Fair Housing, etc.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	1 Other.
	Location Description	Citywide.
	Planned Activities	The Matrix Code is 21A General Program Administration.
3	Project Name	Public Facility Improvements
	Target Area	Greater Five Points
	Goals Supported	CDS-4 Public Transit
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$145,394.38
	Description	Design, construction, and inspection for the installation of six (6) bus shelters in cooperation with the Craven Area Transit System (CARTS), the local public transportation provider. The shelters will be located in specific areas that serve low-and moderate-income persons. The shelters will be set on concrete pads with handicap access to surrounding walks and street crossings. The shelters will have solar panels for lighting, a bench, and display boards for bus routes, schedules, and community resources.

	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	6 Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit
	Location Description	Roundtree Drive – Craven Terrace, Low-Income Housing Community - C.T. 9608, B.G. 1; The VOLT Center – 205 First Street, Job Training Center - C.T. 9609, B.G. 2; New Bern Utilities – 606 Ft. Totten Drive, Public Utilities Office - C.T. 9607, B.G. 1; Miller Street – Craven Terrace, Low-Income Housing Community - C.T. 9608, B.G. 1; Tatum Drive – Greater Five Points Target Area - C.T. 9606, B.G. 4; and Third Avenue – 731 Third Avenue, Indigo Ridge Senior Apartments - C.T. 9608, B.G. 4
	Planned Activities	The national objective is Low/Mod-Income Area Benefit (LMA). The Matrix Code is 03Z Other Public Improvements Not Listed in 03A-03S
	Project Name	Sunnyside Area ½ Basketball Court Installation
2	Target Area	Low- and Moderate-Income Areas
	Goals Supported	CDS-2 Community Facilities
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$42,448.62
	Description	CDBG funds will be used to pay for the construction cost of an outdoor, half-court basketball court for neighborhood use. The proposed site is City owned and is adjacent to the existing neighborhood park.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	1 Public Facility 1,005 persons
	Location Description	Census Tract 9608, Block Group 2 1805 National Avenue, New Bern, NC 28560
	Planned Activities	The national objective is Low/Mod Income Area Benefit (LMA). The project matrix codes is 03F Parks, Recreational Facilities.

AP-50 Geographic Distribution – 91.220(f)**Geographic Distribution**

Target Area	Percentage of Funds
Low- and Moderate-Income Areas	38%
Greater Five Points	62%

Table 62 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed activities and projects for FY 2019 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

Discussion

The geographic locations and the public benefit for the FY 2019 CDBG Activities/Projects are as follows:

- **General Administration** – Low- and Moderate-Income Areas (LMA)
- **Public Facility Improvements** – Low- and Moderate-Income Areas (LMA); Greater Five Points
- **Sunnyside Area ½ Basketball Court Installation** – 1805 National Avenue, New Bern, NC 28560; Low- and Moderate-Income Areas (LMA)

Affordable Housing**AP-55 Affordable Housing – 91.220(g)**

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 63 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 64 - One Year Goals for Affordable Housing by Support Type

Discussion

During this program year the City is not funding any affordable housing projects/activities with CDBG funds.

AP-60 Public Housing – 91.220(h)**Introduction**

The Housing Authority of the City of New Bern's mission is:

- Providing affordable housing opportunities in a safe environment
- Revitalizing and maintaining neighborhoods
- Providing opportunities for low and moderate-income homeownership
- Forming effective partnerships to maximize housing, social, and economic opportunities
- Continuing its partnership with the City of New Bern for the revitalization of communities
- Pursuing funding for the development of affordable housing for the residents of New Bern

The Housing Authority of the City of New Bern is not rated as a "troubled" agency by HUD.

The Housing Authority of the City of New Bern owns and professionally manages family communities and elderly/disabled rental apartments. NBHA had one (1) public housing development: Trent Court. NBHA had also previously owned a second property: Craven Terrace. This property was sold. Before Hurricane Florence hit the City, NBHA had a total of 218 public housing units, with 11 accessible units. After Hurricane Florence caused flooding in many of the units in Trent Court, the Housing Authority was left with 110 units, of which 4 are accessible. NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers.

Twin Rivers Opportunities, Inc. assists families who wish to live in privately owned housing and receive rental subsidy through the Housing Choice Voucher Program instead of NBHA. The Housing Authority administers 998 as of February 1, 2019, 108 of which are for residents that were displaced from Trent Court.

Actions planned during the next year to address the needs to public housing

The work items for the Housing Authority's properties are as follows:

Trent Court:

- The housing will be demolished in two phases. The first phase will include the 108 flood-damaged units. The rest of the Trent Court units will be demolished in the second phase.
- Greenspace will be developed along the Riverwalk.
- The Trent Court site will be developed with a mix of lofts, condominiums, market rate rentals, retail, and affordable housing.

New Bern Towers:

- The generator will be repaired for preventative maintenance.
- New blinds will be installed in the social room.
- The walls in the social room will be painted.
- The yellow lines for parking and under the canopy will be repainted.

The Housing Authority will expend its 2019 Capital Fund on the following projects:

- Computer upgrades
- Staff training
- Staff salaries and benefits
- Arts and Entertainment
- Development
- Playground repairs and Landscaping
- Roof Replacement
- Sewer Repair
- Bathtub Repair
- Stove Replacement
- Refrigerator Replacement
- Water Heater Replacement
- Purchase of new lawnmowers, trimmers, and edgers
- Repair of storm damage
- Funding for the Carolina Avenue LIHTC project

The Housing Authority is also in the process of applying for a LIHTC to construct new affordable housing which will have units dedicated to persons displaced from Trent Court.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

According to the Five Year and Annual Plan for 2015-2019, NBHA's progress in meeting their mission and goals states that NBHA set the goal of cooperating with the City of New Bern and other neighborhood partners to promote neighborhood revitalization and economic development in designated areas of the City, as evidenced by the resident input in the development of the Gateway Renaissance Plan and Greater Five Points Transformation Plan. New Bern Towers has an active resident council that expresses needs for both the New Bern Towers community and the public housing under the Housing Authority of the City of New Bern as a whole. Trent Court formerly had an active resident council, but Hurricane Florence caused the council to disband, and the residents of Trent Court have struggled to restore it. The Housing Authority of the City of New Bern is applying for LIHTC funds to provide housing for those displaced by Trent Court, which will be an improvement over the living conditions in those apartments once completed.

The Housing Authority of the City of New Bern does not support any homeownership initiatives. NBHA previously held homeownership classes in Trent Court and Craven Terrace, and these classes had active participation. However, these classes have ceased since Craven Terrace was sold.

Twin Rivers Opportunities, Inc. runs the Family Self-Sufficiency (FSS) Program. The program gives Section

8 voucher holders the opportunity to set and reach goals that they set for themselves and their families, as well as save a significant amount of money. Section 8 voucher holders may also use their vouchers to realize the American dream of becoming a homeowner. Both of these opportunities are available to Section 8 holders who choose to become participants in Section 8's Family Self-Sufficiency Program. There are two parts to the program. The first part of the program is the Self-Sufficiency program where participants have the opportunity to work towards and meet goals that they set for their families as well as save money that will become theirs when they have completed their goals. The second part of the program is the Homeownership Program. In this part of the program, a Section 8 participant can choose to use his or her Section 8 voucher to assist with the purchase and payment of a home.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of the City of New Bern is not designated as a troubled housing authority.

Discussion

The Housing Authority of the City of New Bern is continuing to meet its goals by securing funding through RAD and CNI for the revitalization of the Greater Five Points area. The Housing Authority will also continue to apply for funding for additional affordable housing.

Trent Court, one the Housing Authority's public housing communities, was severely affected by Hurricane Florence. The residents displaced by the Hurricane have been given Section 8 Housing Choice Vouchers. Twin Rivers Opportunities, Inc., will ensure the placement of these residents.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern, NC. The following goals and objective for the City of New Bern's Homeless Strategy have been identified for the five year period of FY 2019 through FY 2023.

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.
- **HOM-2 Operations/Support** - Promote and assist in program support services for the homeless.
- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
- **HOM-4 Rapid Rehousing** - Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Point In Time Count for Craven County in 2018 counted a total of 30 homeless persons and 21 homeless households. Of these, only 4 persons, or 13.3%, were unsheltered. There were no persons in transitional housing, and 26 persons that were housed in emergency shelter. There were no homeless or chronically homeless families with children. There were 5 unaccompanied youths that were homeless in 2018. Of the 30 homeless people counted, 3 (10%) were considered chronically homeless. There were 4 homeless Veterans, and one (1) of the homeless Veterans was considered chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

Families with children – The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. Numbers were higher in 2017 at 4 homeless households and 15 persons. Of the homeless households in 2018, there were 4 homeless households for a total of 9 persons. Though these numbers have been consistent, the Point In Time Count has not been conducted since Hurricane Florence. These numbers can be expected to increase in 2019.

Veterans and their families – There are large numbers of Veterans and support systems because of the nearby military base in Havelock. The NCWorks Career Center works both employment and housing issues for homeless Veterans. Homeless Veterans often require additional services, with mental health services being the most commonly cited need. The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018.

Unaccompanied youth – Teens aging out of foster care, and young adults in the 18-24 transition stage can be hard to locate. Many of them are staying with friends and family temporarily and are technically homeless. Unaccompanied youth may also move between different shelters. There were 13 unaccompanied youth counted in the 2016 Point In Time count, 2 unaccompanied youth counted in

2017, and 5 unaccompanied youth counted in 2018 for Craven County.

According to the NC Balance of State CoC Application for 2018, the CoC restructured its board to greater represent the diverse groups that make up the homeless population. The CoC utilizes Coordinated Entry to track the various subpopulations and divides them up into 13 local referral zones across the 79 counties that the CoC serves. Much of the area served by the CoC is rural, and the CoC creates advertisements and hotlines to target these subpopulations and allow them to access the Coordinated Entry process.

Addressing the emergency shelter and transitional housing needs of homeless persons

The 2019 Point In Time Count has not been tallied, but it can be expected that there is an increase in the number of homeless families due to Hurricane Florence. Though many of the barriers to emergency housing in the City of New Bern and Craven County have been removed, it remains a challenge to rapidly re-house families. The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. There were 4 households with 15 children in 2017, but the numbers decreased again in 2018 at 4 homeless households and 9 persons. Of the homeless households in 2018, 4 were unsheltered, but 26 persons were in emergency shelters. It can be estimated that these numbers have increased in 2019.

Religious Community Services provides much of the shelter space for individuals and families in the County while also partnering with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills. NCWorks provides job training and assists in housing homeless veterans. Coastal Women's Shelter partners with local landlords to provide stable housing and keep children of families experiencing domestic violence in the same schools to assist these children in maintaining stability. Crossroads is the major mental health provider in the area, but the need for mental health care far surpasses the amount of assistance that Crossroads can provide. Religious Community Services has the following emergency shelter beds for homeless populations:

- Homeless Families – 4 beds
- Homeless Women – 6 beds
- Homeless Veterans – 5 beds

The Coastal Women's Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women's Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

The North Carolina Balance of State CoC's written standards focus on a Housing First model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exist Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless of an individual or family in Emergency Shelter, Transitional Housing, or Rapid Re-Housing. The CoC will seek to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing

The CoC Steering Committee has approved written standards that conform to best practices for Street Outreach, Emergency Shelter, Transitional Housing, Prevention and Rapid Rehousing, Permanent Supportive Housing, and Coordinated Entry Programs on September 6, 2016. There are additional policies for follow-ups to those that have exited Rapid Re-Housing, Anti-Discrimination, and Emergency Transfers based on the Violence Against Women Act (VAWA). The Balance of State CoC provides additional guidance to rural Continuums of Care

The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, and 4 in 2018. In addition to housing, there is a need for wrap around services for veterans. These services largely include mental health care and recovery systems for those with addictions. There are a number of instances of PTSD in the area due to the presence of the military base. Crossroads provides addiction counseling for Veterans, but they are limited to three (3) day emergency shelter stays. Volunteers will transport Veterans with addictions to Crossroads for these services. Twin Rivers Opportunities, Inc. recently received 10 VASH vouchers for Veterans, and is currently interviewing applicants for the vouchers.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Discharge policies at local hospitals are designed to prevent those leaving the hospitals from being referred to Religious Community Services. Religious Community Services supports homeless in the community through operating emergency shelters and food and clothing services for those in need. By providing other supportive services, Religious Community Services intends to assist people who may be extremely low income and help feed and clothe them so that other family income may go to rent.

Local services such as Craven-Pamlico Re-Entry Council, Children's Developmental Services Agency, and Carolina East Health work with various populations that are at-risk of becoming homeless. Wraparound services are necessary to prevent homelessness and encourage self-sufficiency. Discharge policies are

also put in place to direct low-income individuals who are at risk of homelessness to services that may assist them. There is a need for additional caseworkers to expand these services.

Discussion

Not Applicable.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Eastern North Carolina lags behind the urban centers of the state economically. As a result, low- and moderate-income people have less income, and housing affordability is a greater issue in the area for all residents. Residents in protected classes can face even more housing affordability challenges, particularly when they cannot prove discrimination.

The most common fair housing complaint in the City of New Bern, as is the case nationally, is on the basis of disability. In Eastern North Carolina, there have been multiple instances of residents that faced evictions because landlords were unwilling to provide reasonable accommodations.

Transportation is a common barrier to affordable housing in the area. The local public transit system is unreliable. To access services and employment, residents must live near service providers and employers.

One of the major barriers to affordable housing in the City of New Bern is that cases go largely unreported. Though there are likely more instances of discrimination in the area, very few complaints are filed and little data is available on the types of complaints.

Hurricane Florence has also affected access to fair housing in the region. Many affordable housing units were destroyed in the Hurricane. This has resulted in the relocation of low- and moderate-income people. Following these relocations, people often find themselves farther away from the services.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of New Bern intends to address housing affordability issues with the construction of new affordable housing. New construction will increase the supply for housing for low- and moderate-income persons. Additional units will also be targeted to housing those displaced by Hurricane Florence.

The Housing Authority of the City of New Bern provides reasonable accommodations for its residents upon request. There is a need for additional accessibility improvements, which the City will undertake over the course of the Five Year Consolidated Plan.

The City of New Bern intends to partner with CARTS, the local transit agency, to improve services and transit-related infrastructure. CARTS has adopted a strategic transit plan to increase ridership, which the City will support with supplemental infrastructure projects.

To address the issue of unreported complaints, the City will conduct education and outreach on fair housing so that residents can know their rights and be aware of the instances when those rights are violated.

AP-85 Other Actions – 91.220(k)**Introduction:**

The City of New Bern has developed the following actions planned to: address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the City of New Bern and social service providers, a number of significant obstacles remain to meeting underserved needs. With funding resources being scarce, funding becomes the greatest obstacle for the City of New Bern to meet its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, and agencies. Through its planning efforts, the City will use its limited resources to address the City of New Bern's greatest needs and improve the quality of life for its residents. The following obstacles need to be overcome in order to meet underserved needs:

- Lack of decent, safe, sound, and affordable owner and renter housing.
- High cost of construction and rehabilitation work, exacerbated by Hurricane Florence.
- Aging in place population who need accessibility improvements.
- Need major rehabilitation of the City's aging housing stock.
- The increasing number of vacant and abandoned properties, exacerbated by Hurricane Florence.
- Low wages in the service and retail sector job market.
- Displaced residents from Hurricane Florence.

Actions planned to foster and maintain affordable housing

To foster and maintain affordable housing, the City of New Bern proposes the following Five-Year Goals and Strategies:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

The City of New Bern intends to reprogram previous year's CDBG funds into housing construction to meet the need for affordable housing. The City will target this strategy to its Greater Five Points Redevelopment Area.

The City of New Bern will continue to work with the City's Human Rights Commission during this program year to again provide education and outreach.

Actions planned to reduce lead-based paint hazards

The revised Federal Lead-Based Paint Regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The City of New Bern will comply with Title 24, Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

The City of New Bern reviewed the Blood Lead Level Screening Plan provided through the North Carolina Department of Health and Human Services – North Carolina Childhood Lead Poisoning Prevention Program (CLPPP). Additionally, the City reviewed the Blood Lead Level testing data provided through the Center for Disease Control and Prevention – Childhood Lead Poisoning Prevention Program.

If the City of New Bern carries out a rehabilitation program, it will ensure that the following will be done:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

If the City funds any rehabilitation projects, the City will to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and

understand their responsibilities.

- Staff properly determines whether proposed projects are exempt from some or all lead-based paint safety requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.

Actions planned to reduce the number of poverty-level families

According to the 2013-2017 American Community Survey, approximately 20.3% of New Bern's residents live in poverty. Female-headed households with children are particularly affected by poverty at 25.5%, and 36.9% of all youth under the age of 18 were living in poverty.

The City's anti-poverty strategy is based on attracting a range of businesses and supporting workforce development, including job-training services for low-income residents. In addition, the City's is going to continue to partner with local social service organizations that target low-income residents.

Planned economic development and anti-poverty programs include:

- Job-training services through NCWorks.
- Partnerships for job training with Craven Community College at the VOLT Center.
- Development of new commercial/industrial facilities.
- Homeless prevention services.
- Promotion of new job opportunities.

Actions planned to develop institutional structure

The City of New Bern works with the following agencies to enhance coordination:

- **City of New Bern – Development Services** - oversees the CDBG and HOME programs.
- **Housing Authority of the City of New Bern** - oversees the improvements to public housing communities.
- **Twin Rivers Opportunities, Inc.** - oversees the Section 8 Housing Choice Voucher Program and the development of scattered site affordable housing.
- **Social Services Agencies** - the City provides funds to address the needs of low- and moderate-income persons.
- **Housing Providers** - the City provides funds to rehabilitate and develop affordable housing for low- and moderate-income families and individuals.
- **North Carolina Balance of State CoC** - oversees the Continuum of Care Network for 79 counties including Craven County. For planning purposes, the CoC is divided into thirteen (13) regions. Craven County is located in Region 13.

As part of the CDBG application planning process, local agencies, and organization are invited to submit proposals for CDBG funds for eligible activities. These groups participate in the planning process by attending the public hearings, informational meetings, and completing survey forms.

Actions planned to enhance coordination between public and private housing and social service agencies

Public Institutions: The City will act as a clearinghouse and facilitator for many of the activities described in the annual action plan. As the local unit of government, the City is empowered to apply for and administer certain types of grants. Support from the City, expressed as a certification of consistency or some other instrument, may be all that is required for some activities. Other activities will involve the more direct participation of the City for funding, acquisition of land or buildings, or in convening meetings of various agencies to iron out differences or strategies on how to seize opportunities. The City will continue to administer the CDBG program.

The Housing Authority of the City of New Bern administers public housing. Twin Rivers Opportunities, Inc. administers Section 8 Rental Assistance Programs in the City. This Authority is responsible for the management and maintenance of public housing units. The Housing Authority will continue in its efforts to modernize these public housing units in order to provide decent, affordable housing in the City.

Non-Profit Organizations: Non-profit housing agencies play a role in the implementation of this plan. Through the construction of new housing, and the rehabilitation of existing units, these agencies access financing sources such as the Low Income Housing Tax Credit, Greenleaf Funding, and charitable contributions that increase the supply of affordable housing. While some groups focus on the rehabilitation of single units for resale to first time homebuyers, others have attempted to create assisted rental developments. In the future, the union of such groups with social service agencies that serve specific special needs populations will address the Five Year Consolidated Plan strategy for creation of supportive housing and affordable housing opportunities.

Non-profit educational institutions provide an important partnership for the City. Craven Community College is currently partnering with the City of New Bern on the construction of the VOLT Center. Craven Community College will provide job and vocational training at the center, which is located in the Greater Five Points Redevelopment Area.

Social service agencies are a link between the provision of housing and the population it is intended to serve. The agencies work directly with providers of services to persons with special needs including: mental health, mental retardation, elderly, drug and alcohol addiction and families that are at-risk of becoming homeless. Although these agencies cannot provide housing, they can direct housing efforts where needed and are integral in the planning of housing and services for target populations. Emergency shelters, including the Religious Community Services and Coastal Women's Shelter, will continue to provide shelter for the homeless.

Private Industry: Several lending institutions cooperate with the City to provide funding for downtown improvements. Those lending institutions play an important role by providing financing that would not otherwise be available. Additionally, the private businesses located in the area contributed to the Hurricane cleanup in Downtown New Bern.

Discussion:

The Monitoring Plan represents the City of New Bern's strategy for overseeing the activities of entities that carry out CDBG assisted activities. The Monitoring Plan identifies the following:

- The organizations to be monitored
- The issues to be explored and the methodology to be utilized in conducting the monitoring
- Identification of the specific Development Services staff members that will assume responsibility for monitoring
- The follow-up measures to be followed in communicating the results of the monitoring to affected organizations and the methods that will be utilized to obtain feedback from affected organizations

The CDBG monitoring will be carried out at two (2) separate levels. First, the City will conduct an internal monitoring to review the homeowner rehab program and to ensure that the CDBG Program is being administered in accordance with CDBG and other federal regulatory and statutory requirements. Second, the City will conduct an external monitoring to review the activities of its sub-recipients.

The purpose of the City's monitoring efforts is:

- to identify and correct issues that prevent the City from achieving full compliance with the regulatory requirements of the CDBG Program and other Federal requirements before deficiencies lead to HUD monitoring findings, and
- to learn more about the strengths and weaknesses of the various organizations that plays a role in the City's CDBG program and to use this knowledge as the basis for structuring future CDBG activities.

Program Specific Requirements**AP-90 Program Specific Requirements – 91.220(l)(1,2,4)****Introduction:**

The City of New Bern receives an annual allocation of CDBG funds. Since the City receives this federal allocation the questions below have been completed, as they are applicable.

**Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income	\$0.00

Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%



SF 424 FORMS

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision		* If Revision, select appropriate letter(s): * Other (Specify):
* 3. Date Received: 		4. Applicant Identifier: 		
5a. Federal Entity Identifier: 		5b. Federal Award Identifier: B-19-MC-37-0025		
State Use Only:				
6. Date Received by State:		7. State Application Identifier:		
8. APPLICANT INFORMATION:				
* a. Legal Name: City of New Bern				
* b. Employer/Taxpayer Identification Number (EIN/TIN): 06-6000235		* c. Organizational DUNS: 0755472080000		
d. Address:				
* Street1: 303 First Street				
Street2:				
* City: New Bern				
County/Parish: Craven County				
* State: NC: North Carolina				
Province:				
* Country: USA: UNITED STATES				
* Zip / Postal Code: 28560-5505				
e. Organizational Unit:				
Department Name: Dept. of Development Services		Division Name: Community & Economic Dev.		
f. Name and contact information of person to be contacted on matters involving this application:				
Prefix: Ms.		* First Name: D'Aja		
Middle Name:				
* Last Name: Fulmore				
Suffix:				
Title: Community Development Coordinator				
Organizational Affiliation: 				
* Telephone Number: 252-639-7586		Fax Number:		
* Email: fulmored@newbernnc.gov				

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

 Type of Applicant 2: Select Applicant Type:

 Type of Applicant 3: Select Applicant Type:

 * Other (specify):

*** 10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

 CFDA Title:

*** 12. Funding Opportunity Number:**

 * Title:

13. Competition Identification Number:

 Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:
 * a. Applicant * b. Program/Project
 Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
 * a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	234,803.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	234,803.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**
☐ Yes ☒ No
 If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)
☒ ** I AGREE

**** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.**

Authorized Representative:

Prefix: * First Name:
 Middle Name:
 * Last Name:
 Suffix:
 * Title:
 * Telephone Number: Fax Number:
 * Email:

* Signature of Authorized Representative:  * Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2015

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

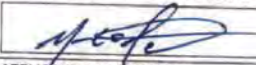
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §54801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-615), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §57401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		City Manager	
APPLICANT ORGANIZATION		DATE SUBMITTED	
City of New Bern		06/11/2015	

SF-424D (Rev. 7-97) Back



CERTIFICATIONS

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

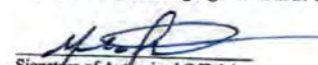
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701 u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

6/11/2019
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan – It is following a current consolidated plan that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) FY 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws – It will comply with applicable laws.


Signature of Authorized Official

6/11/2019
Date

City Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



RESOLUTION

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMAN OF THE CITY OF NEW BERN:

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of New Bern that under Fiscal Year 2019, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$234,803; and

WHEREAS, the City of New Bern's Department of Development Services has prepared a Five Year Consolidated Plan and Annual Action Plan for Fiscal Years 2019 - 2023, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City's Five Year Consolidated Plan; and

WHEREAS, a draft of the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan were on public display from May 10, 2019 through June 10, 2019 and the City held a series of public meetings and hearings on the said Plans and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document

NOW THEREFORE, BE IT RESOLVED:

SECTION 1. That the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan for the Fiscal Year 2019 CDBG Program, copies of which are attached hereto and incorporated hereby by reference, are hereby in all respects APPROVED and the City Recorder/Treasurer is hereby directed to file a copy of said Five Year Consolidated Plan and Annual Action Plan for Fiscal Year 2019 with the Official Minutes of this Meeting of this Board

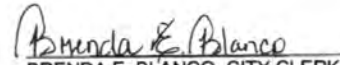
SECTION 2. That the City is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant Program with Federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and other assurances as set forth under the certifications.

SECTION 3. That the City Manager, on behalf of the City of New Bern, North Carolina, is AUTHORIZED to file an Application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available funds to carry out the CDBG Program in the amount of \$234,803; and its further AUTHORIZED to act as the authorized representative of the City of New Bern to sign any and all documents in regard to these programs.

SECTION 4. That the City Manager, on behalf the City of New Bern, North Carolina, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.

ADOPTED this 11th day of June 2019.

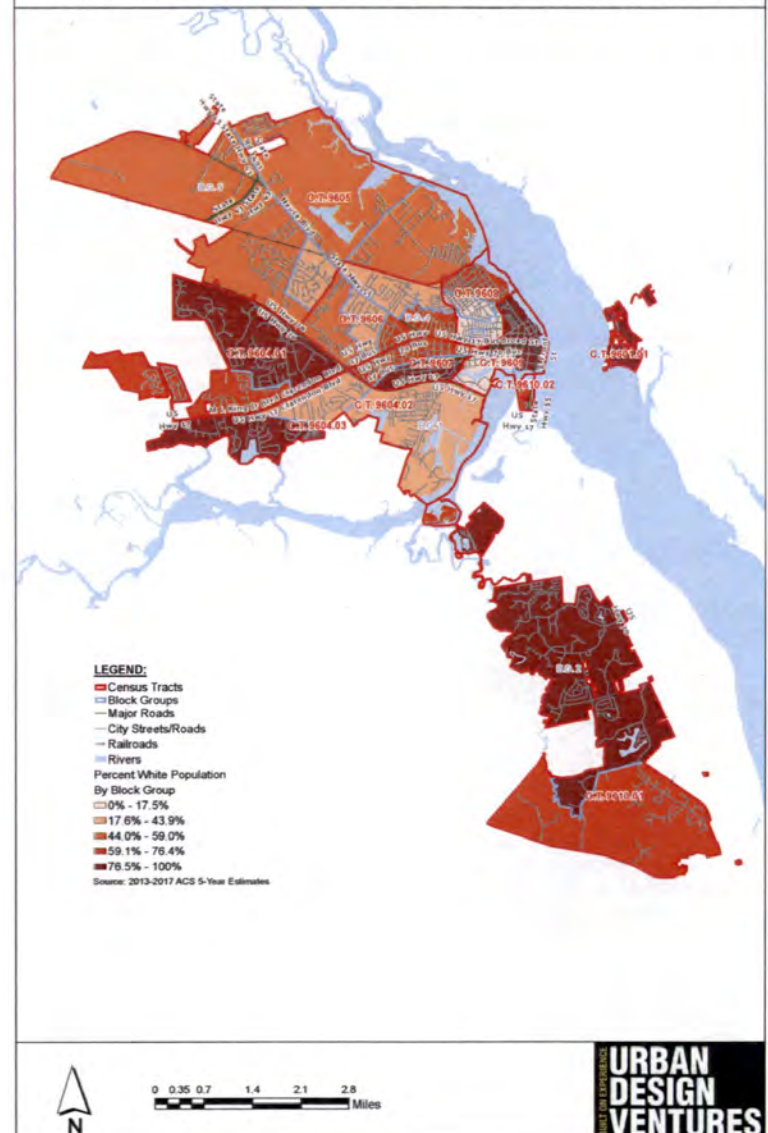

DANA E. OUTLAW, MAYOR


BRENDA E. BLANCO, CITY CLERK

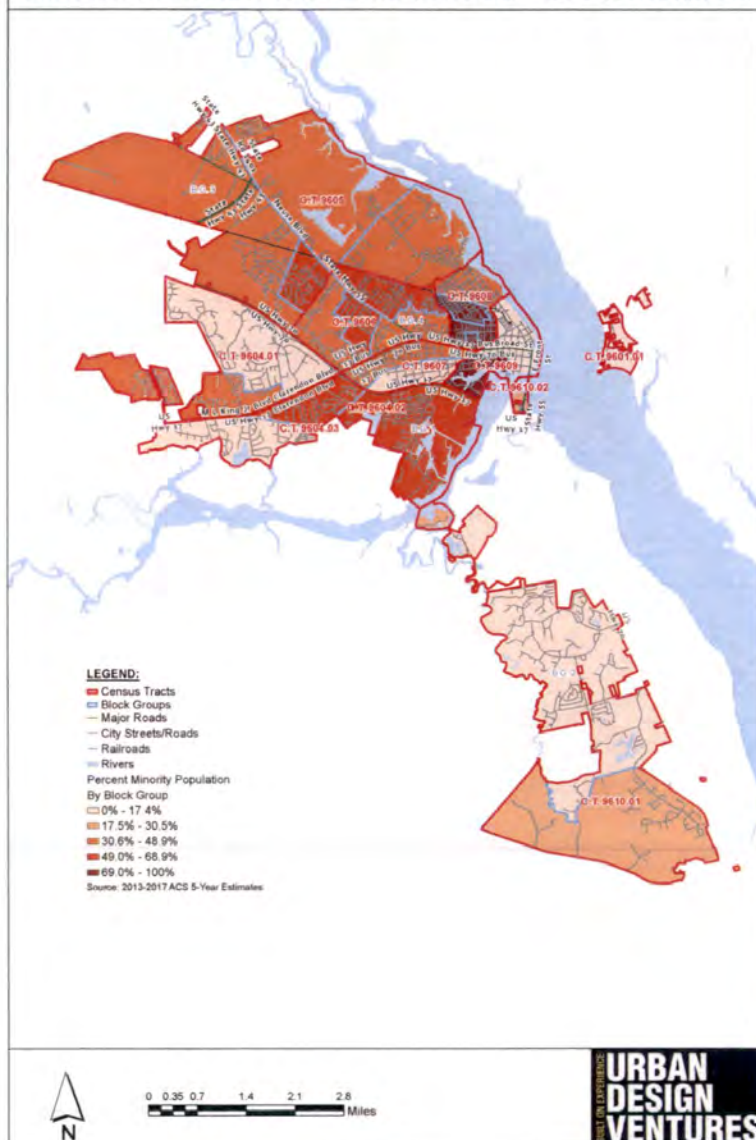


MAPS

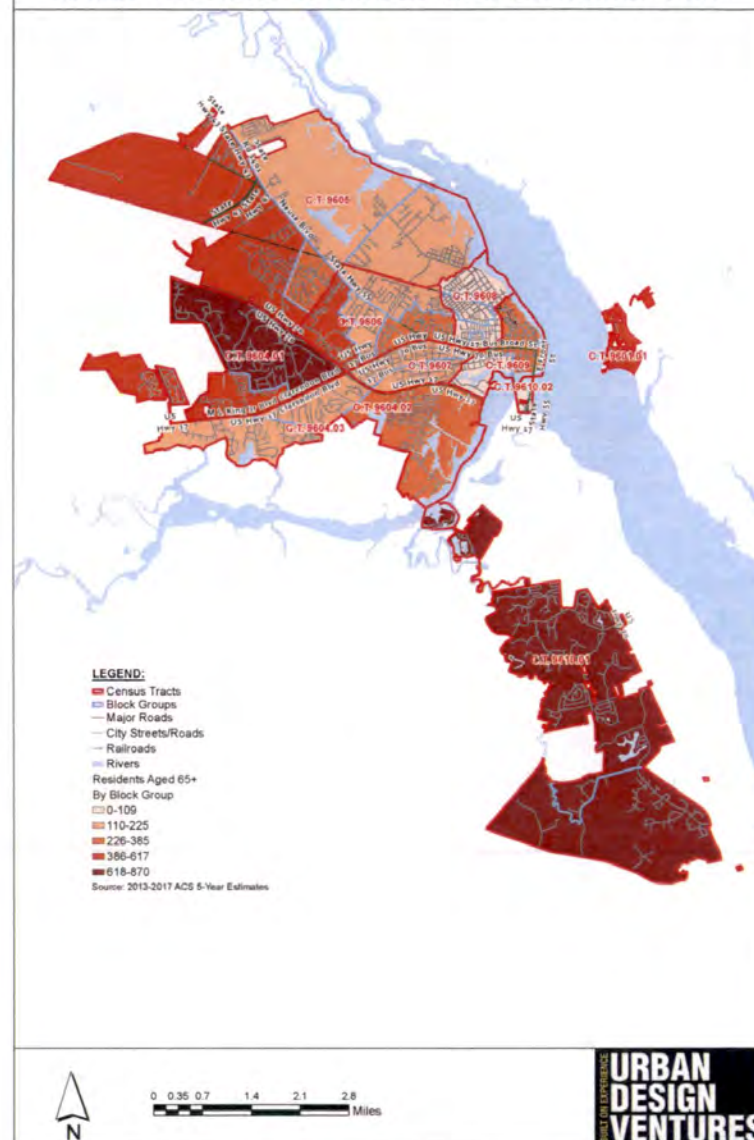
CITY OF NEW BERN, CRAVEN COUNTY, NC PERCENTAGE OF WHITE POPULATION BY BLOCK GROUPS



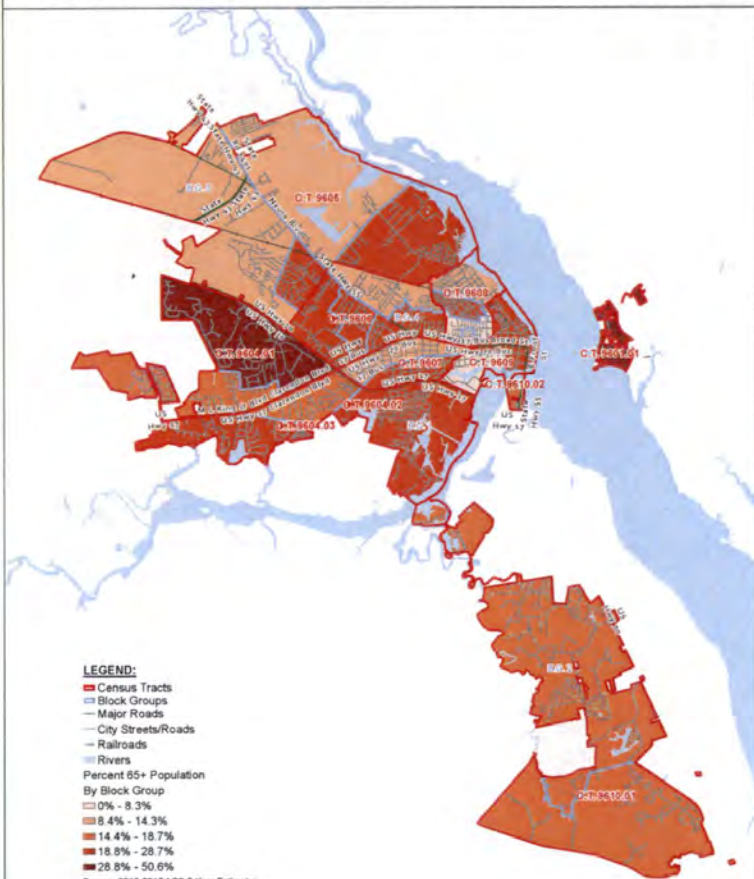
CITY OF NEW BERN, CRAVEN COUNTY, NC MINORITY POPULATION PERCENTAGE BY BLOCK GROUPS



CITY OF NEW BERN, CRAVEN COUNTY, NC NUMBER OF RESIDENTS AGED 65+ BY BLOCK GROUPS



CITY OF NEW BERN, CRAVEN COUNTY, NC PERCENTAGE AGED 65 AND OVER BY BLOCK GROUPS



0 0.35 0.7 1.4 2.1 2.8 Miles

URBAN
DESIGN
VENTURES

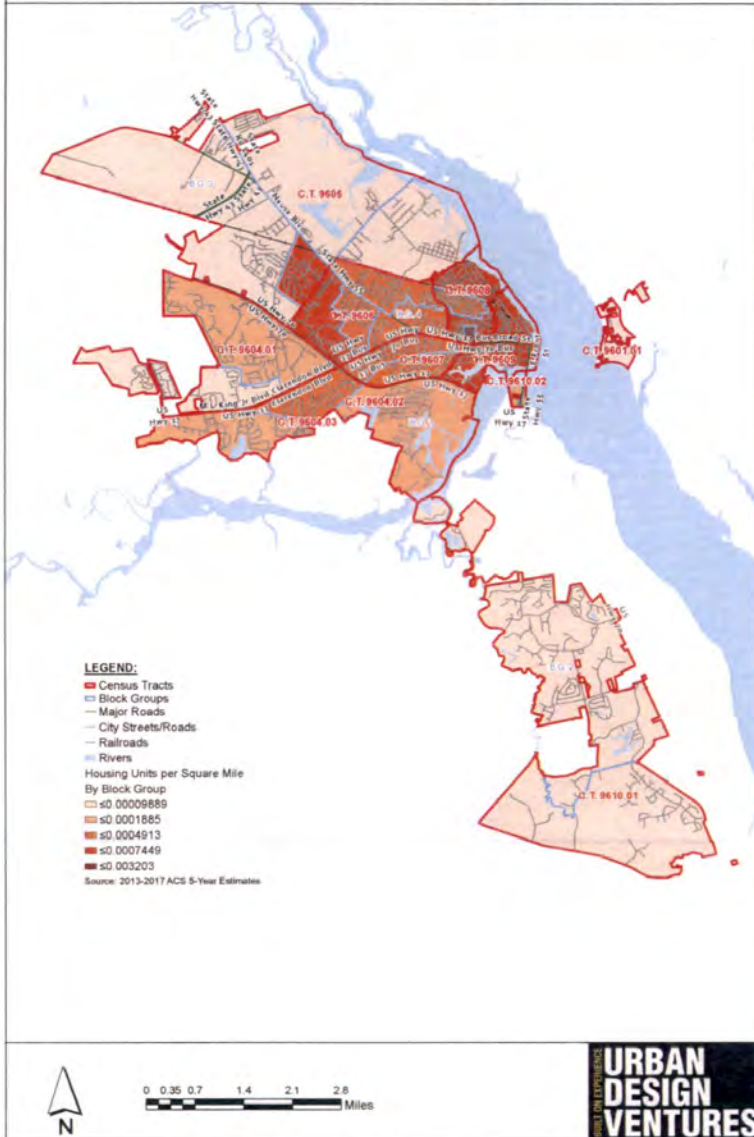
CITY OF NEW BERN, CRAVEN COUNTY, NC POPULATION DENSITY BY BLOCK GROUPS



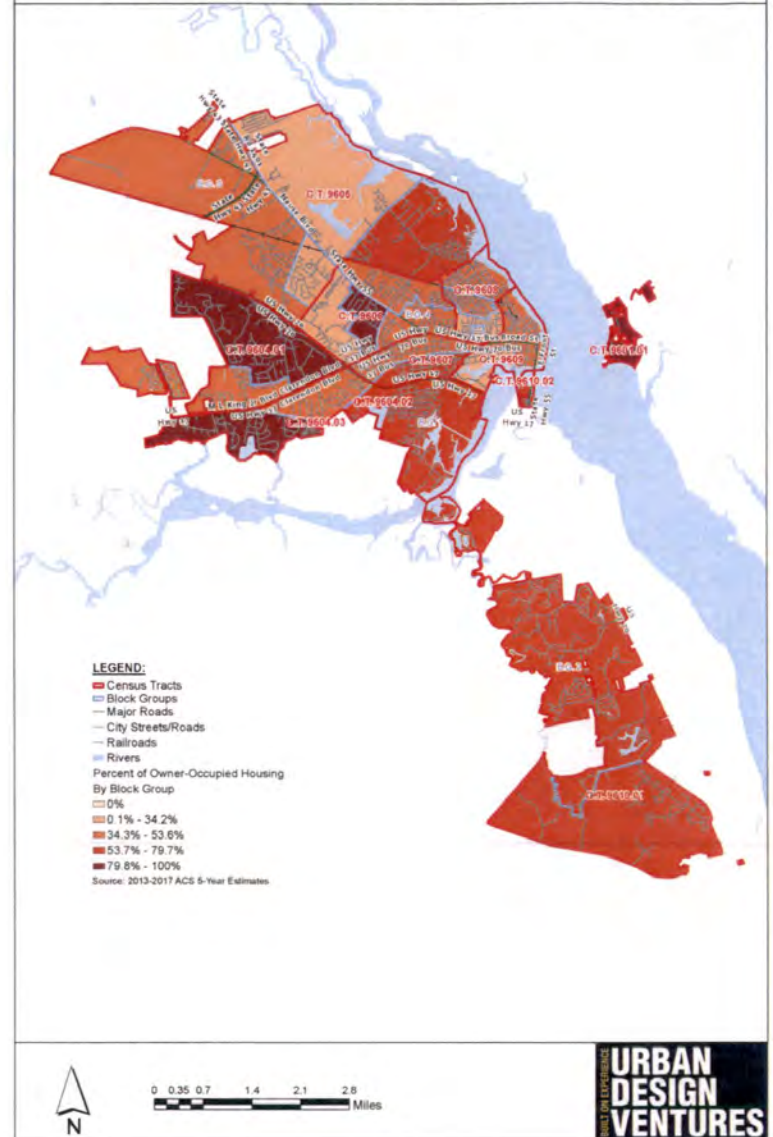
0 0.35 0.7 1.4 2.1 2.8 Miles

URBAN
DESIGN
VENTURES

**CITY OF NEW BERN, CRAVEN COUNTY, NC
HOUSING UNIT DENSITY BY BLOCK GROUPS**



**CITY OF NEW BERN, CRAVEN COUNTY, NC
OWNER-OCCUPIED HOUSING BY BLOCK GROUPS**



CITY OF NEW BERN, CRAVEN COUNTY, NC RENTER-OCCUPIED HOUSING BY BLOCK GROUPS

LEGEND:

- Census Tracts
- Block Groups
- Major Roads
- City Streets/Roads
- Railroads
- Rivers

Percent of Renters
By Block Group

- 0% - 8.8%
- 8.9% - 23.9%
- 24.0% - 34.9%
- 35.0% - 54.4%
- 54.5% - 100%

Source: 2013-2017 ACS 5-Year Estimates

0 0.35 0.7 1.4 2.1 2.8 Miles

URBAN
DESIGN
VENTURES

CITY OF NEW BERN, CRAVEN COUNTY, NC 2019 CENSUS TRACTS/BLOCK GROUPS MAP

LEGEND

- Census Tracts
- Block Groups
- City Street/Road
- Railroads
- Rivers/Streams

Block Group Parts by Low/Moderate Income Percentage

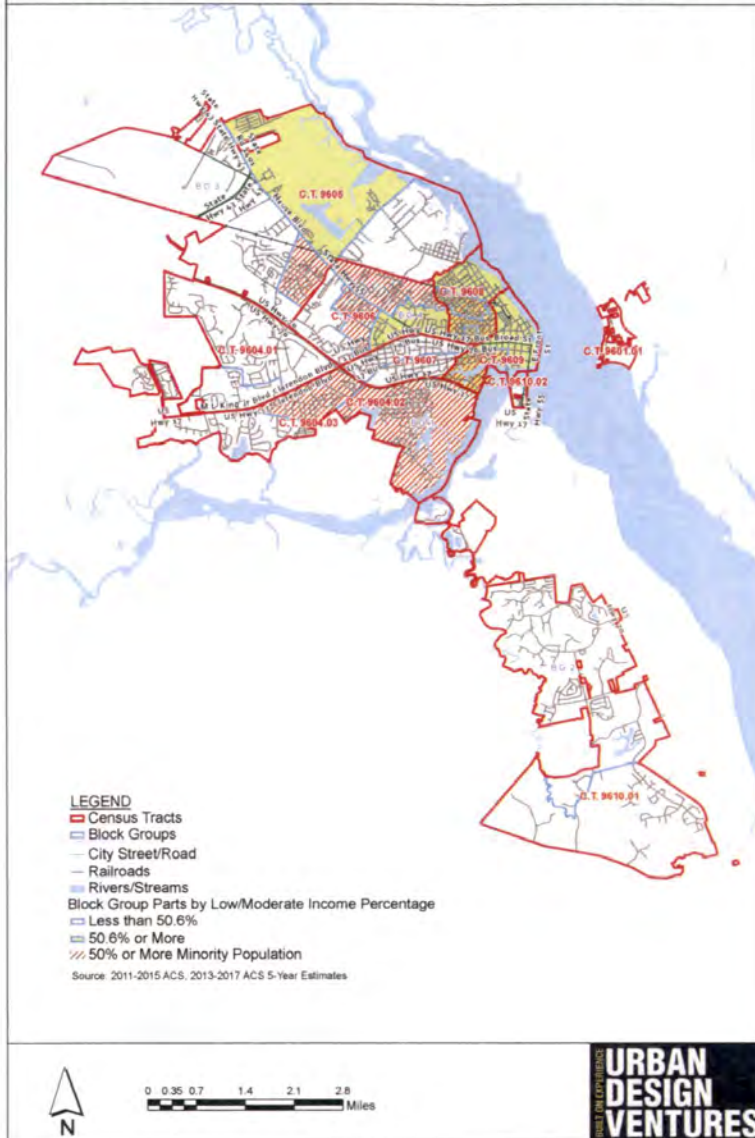
- Less than 50.6%
- 50.6% or More

Source: 2011-2015 ACS

0 0.35 0.7 1.4 2.1 2.8 Miles

URBAN DESIGN VENTURES

**CITY OF NEW BERN, CRAVEN COUNTY, NC
LOW/MOD INCOME AND MINORITY POPULATION MAP**



COMMUNITY OUTREACH

February 19th, 2019

**PUBLIC HEARING NOTICE
CITY OF NEW BERN, NORTH CAROLINA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
(CDBG PROGRAM)**

Notice is hereby given that the City of New Bern, NC will hold a public hearing on **Tuesday, March 5, 2019 at 6:00 PM**, prevailing time, in the West New Bern Recreation Center Gym at 1225 Pinetree Drive, New Bern, NC 28562. The West New Bern Recreation Center Gym is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate any resident in order for them to participate in the public hearing, including translation services, please call the City of New Bern Community and Economic Development Department at (252) 639-7580, to make those arrangements, or for persons who may have a hearing impediment, please contact 7-1-1 for Relay North Carolina TDD.

The purpose of this public hearing is to gather information and determine needs for the City of New Bern in order to prepare the City's Five Year Consolidated Plan for FY 2019-2023, and the Annual Action Plan for FY 2019. The City must submit these plans to the U.S. Department of Housing and Urban Development for the use of Community Development Block Grant (CDBG) Entitlement Funds. The hearing will be used to solicit the views and comments of individuals and organizations concerning the housing, community and economic development, and fair housing needs in the City of New Bern.

The City of New Bern anticipates to be notified by the U.S. Department of HUD that it is eligible to receive a CDBG entitlement grant in the approximate amount of \$242,771 for FY 2019, based on the previous FY 2018 CDBG allocation. Funding is contingent upon the release by HUD of the allocation of funds for the FY 2019 CDBG program. In order to receive those funds, the City of New Bern must prepare a Five Year Consolidated Plan and a One Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of New Bern. The City will be preparing its CDBG applications and it intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process. If interested in being added to the CDBG application mailing list, contact Amanda Ohlensehlen, Economic and Community Development Manager, at (252) 639-7580.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities (including the removal of architectural barriers); demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental reviews; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of the expenditure of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of CDBG funds to address those needs over the next five (5) years. Written or oral



FIRST PUBLIC HEARING

comments may be directed to Amanda Ohlensehlen, Community and Economic Development Manager, 303 First Street, PO Box 1129, New Bern, NC 28563 or via phone at (252) 639-7580.

Mr. Dana Outlaw
Mayor

Note to Sun Journal:

Please run (legal classified notice) beginning on February 21, 2019 Through March 5, 2019.

Received by the Sun Journal on ____ day of _____, 2019.

BY: _____

TIME: _____

Please send affidavit of publication and tear sheet to:

Amanda Ohlensehlen
Community & Economic Development Manager
Development Services
P.O. Box 1129
New Bern, NC 28560

Page : 1 of 2 08/14/2019 14:02:47
Order Number : 15499683
PO Number :
Customer : 89028 City of New Bern - Legals
Contact : ACCOUNTS PAYABLE
Address1 : PO Box 1129
Address2 :
City St Zip : New Bern NC 28563
Phone : (252) 639-2717
Fax : (252) 636-4108
Printed By : Gwen Landry
Entered By : Gwen Landry
Keywords : CDBG Program
Notes :
Zones :

Ad Number : 18975453
Ad Key :
Salesperson : GL - Gwen Landry
Publication : New Bern Sun Journal
Section : Classifieds
Sub Section : Classifieds
Category : 015 Legal Notices
Dates Run : 02/21/2019-02/21/2019
Days : 1
Size : 2 x 7.88, 71 lines
Words : 627
Ad Rate : L1
Ad Price : 309.36
Amount Paid : 0.00
Amount Due : 309.36

**PUBLIC HEARING NOTICE
CITY OF NEW BERN, NORTH CAROLINA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
(CDBG PROGRAM)**

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The City of New Bern anticipates to be notified by the U.S. Department of HUD that it is eligible to receive a CDBG entitlement grant in the approximate amount of \$242,771 for FY 2019, based on the previous FY 2016 CDBG allocation. Funding is contingent upon the release by HUD of the allocation of funds for the FY 2019 CDBG program. In order to receive those funds, the City of New Bern must prepare a Five Year Consolidated Plan and a One Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of New Bern. The City will be preparing its CDBG applications and it intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process. If interested in being added to the CDBG application mailing list, contact Amanda Ohlensehlen, Economic and Community Development Manager, at (252)639-7580.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities (including the removal of architectural barriers); demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities;

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Sub Section : Classifieds
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special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental reviews; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of the expenditure of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of CDBG funds to address those needs over the next five (5) years. Written or oral comments may be directed to Amanda Ohlensehnen, Community and Economic Development Manager, 303 First Street, PO Box 1129, New Bern, NC 28563 or via phone at (252)639-7560.

Mr. Dana Outlaw
Mayor

February 21, 2019 (adv)



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
Public Hearing, Tuesday, March 5, 2019 @ 6:00 PM
West New Bern Recreation Center Gym, 1225 Pinetree Drive, New Bern, NC 28562

Name	Organization	Phone Number	Email Address
Maria Cho		(252) 670-8472	maria.cho@newbernnc.gov
Ruff Hayland	Urban Design Ventures	(412) 461-6916	ruff@urban-design-ventures.com
DAla Fulmore	City of New Bern Dev Services	770-688-7730	fulmore.d@newbernnc.gov
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urban-design-ventures.com
Amanda Ohlenschlaeger	City of NB - Dev. Services	639-7580	ohlenschlaeger@newbernnc.gov

**CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN &
FY 2019 ANNUAL ACTION PLAN**

SUMMARY OF PUBLIC HEARING

Date of Hearing: Tuesday, March 5, 2019

Time of Hearing: 6:00 PM

Place of Hearing: West New Bern Recreation Center, 1225 Pinetree Drive

Amanda Ohlensehlen, Community & Economic Development Manager, opened the Public Hearing at 6:00 PM. She welcomed residents and introduced herself and the City's two (2) Consultants from Urban Design Ventures, LLC (UDV).

Walt Haglund from UDV described the Community Development Block Grant (CDBG) Program and what are eligible activities and projects for funding. He mentioned that the Federal Government has not released the FY 2019 CDBG allocation funds.

Based on last year's allocation, the City of New Bern can anticipate that it should receive between \$200,000 and \$250,000 for FY 2019.

He explained the time schedule and that this is the first of two (2) public hearings. This first hearing is on the needs of the City of New Bern and what the residents of the City think should be a priority for the City of New Bern.

Amanda Ohlensehlen opened the hearing for questions from residents.

Ms. Maria Cho, representing the Redevelopment Commission stated that the City should invest its CDBG funds in housing and infrastructure improvements in the Greater Five Points Neighborhood. This is an area in need of redevelopment assistance and a target area designated by the City.

A discussion was held on specific needs and projects to revitalize the neighborhood.

Amanda Ohlensehlen asked if there were any more comments or questions. There being none, the Public Hearing was adjourned at 6:22 PM.

See attached sign-in sheet.



SECOND PUBLIC HEARING

**NOTICE OF PUBLIC HEARING
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN AND
FY 2019 ANNUAL ACTION PLAN
FOR THE CITY OF NEW BERN, NORTH CAROLINA**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on Tuesday, June 4, 2019 at 6:00 PM, in the:

**Development Services Conference Room
303 First Street
New Bern, NC 28560**

The Development Services Office and the Conference Room are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the public hearing, including a Spanish or Karen interpreter, please call Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586. To make arrangements for the hearing impaired, call 7-1-1 for Relay North Carolina TDD.

The purpose of the public hearing is to present the City of New Bern's FY 2019-2023 Five Year Consolidated Plan for its housing and community development needs and FY 2019 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. The City intends to submit its FY 2019 Annual Action Plan in the amount of \$234,803 for Community Development Block Grant funds. The FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan will be submitted to HUD on or before June 14, 2019.

In order to obtain the views of residents, public agencies, and other interested parties, the City of New Bern will place its FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan on display from May 10, 2019 through June 10, 2019, at the following locations during normal operational hours:

**City of New Bern City Hall
City Clerks' Office
300 Pollock Street
New Bern, NC 28560**

**Office of the Department of Development Services
303 First Street
New Bern, NC 28560**

**New Bern-Craven County Public Library
400 Johnson Street
New Bern, NC 28560**

The Community Development Block Grant (CDBG) budget for FY 2019 can be accessed at the City of New Bern website: <http://www.newbern-nc.org>.

These plans will be available for examination during normal business hours of operation for a period of thirty (30) days until June 10, 2019. The plans will be submitted to the Board of Aldermen on June 11, 2019 at which time these documents will be presented to the City of New Bern Board of Aldermen for approval at its regular Board Meeting.

The Proposed Five Year Consolidated Plan and FY 2019 Annual Action Plan were prepared after conducting a public hearing on housing and community development needs, meetings with housing provider agencies, meetings with the City's staff and officials, and the result of a community wide survey questionnaire.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds.

All interested persons, groups, and organizations are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the proposed plans and uses of Federal funds under the FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan. Written comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New Bern, NC 28560, (252) 639-7586. Persons with learning and/or speech impediments may contact the City via 7-1-1.

Mr. Dana E. Outlaw, Mayor

Page : 1 of 2 05/03/2019 13:42:23

Order Number : 15502039
 PO Number :
 Customer : 89029 City of New Bern - Legals
 Contact : ACCOUNTS PAYABLE
 Address1 : PO Box 1129
 Address2 :
 City St Zip : New Bern NC 28563
 Phone : (252) 639-2717
 Fax : (252) 636-4108

Printed By : Gwen Landry
 Entered By : Gwen Landry

Keywords : Public Hearing - 6/5/19
 Notes :
 Zones :

Ad Number : 16983591
 Ad Key :
 Salesperson : GL - Gwen Landry
 Publication : New Bern Sun Journal
 Section : Classifieds
 Sub Section : Classifieds
 Category : 015 Legal Notices
 Dates Run : 05/09/2019-05/09/2019
 Days : 1
 Size : 2 x 9,10, 82 lines
 Words : 592
 Ad Rate : L1
 Ad Price : 350.32
 Amount Paid : 0.00
 Amount Due : 350.32

**NOTICE OF PUBLIC HEARING
 FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN AND
 FY 2019 ANNUAL ACTION PLAN
 FOR THE CITY OF NEW BERN, NORTH CAROLINA**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on Tuesday, June 4, 2019 at 6:00 PM, in the:

**Development Services Conference Room
 303 First Street
 New Bern, NC 28560**

The Development Services Office and the Conference Room are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the public hearing, including a Spanish or Karen interpreter, please call Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586. To make arrangements for the hearing impaired, call 7-1-1 for Relay North Carolina TDD.

The purpose of the public hearing is to present the City of New Bern's FY 2019-2023 Five Year Consolidated Plan for its housing and community development needs and FY 2019 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. The City intends to submit its FY 2019 Annual Action Plan in the amount of \$234,803 for Community Development Block Grant funds. The FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan will be submitted to HUD on or before June 14, 2019.

In order to obtain the views of residents, public agencies, and other interested parties, the City of New Bern will place its FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action Plan on display from May 10, 2019 through June 10, 2019, at the following locations during normal operational hours:

**City of New Bern City Hall
 City Clerks' Office
 300 Pollock Street
 New Bern, NC 28560**

**Office of the Department of Development Services
 303 First Street
 New Bern, NC 28560**

**New Bern-Craven County Public Library
 400 Johnson Street
 New Bern, NC 28560**

Order Number : 15502039
 PO Number :
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 Contact : ACCOUNTS PAYABLE
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 Amount Paid : 0.00
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The Community Development Block Grant (CDBG) budget for FY 2019 can be accessed at the City of New Bern website: <http://www.newbern-nc.org>.

These plans will be available for examination during normal business hours of operation for a period of thirty (30) days until June 10, 2019. The plans will be submitted to the Board of Aldermen on June 11, 2019 at which time these documents will be presented to the City of New Bern Board of Aldermen for approval at its regular Board Meeting.

The Proposed Five Year Consolidated Plan and FY 2019 Annual Action Plan were prepared after conducting a public hearing on housing and community development needs, meetings with housing provider agencies, meetings with the City's staff and officials, and the result of a community wide survey questionnaire.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds.

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Mr. Dana E. Outlaw, Mayor

May 9, 2019 (adv)

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 FY 2019 ANNUAL ACTION PLAN
 FOR THE CITY OF NEW BERN, NORTH CAROLINA**

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**Development Services Conference Room
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 New Bern, NC 28560**

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NAME	EMAIL	PHONE
D'Aja Fulmore, Development Services	fulmore.d@newbernnc.gov	252-639-7586

Sign In Sheets
 Five-Year Plan (Public Hearing)
 Tuesday, June 4, 2019

Aldermen
 Sabrina Bengel
 Jameasha Harris
 Robert V. Aster
 Johnnie Ray Kinsey
 Barbara J. Best
 Jeffrey T. Odham



Dana E. Outlaw
 Mayor
 Mark A. Stephens
 City Manager

Public Hearing Minutes
 Tuesday, June 4, 2019

Opening

D'Aja Fulmore opened the public hearing for the City of New Bern 's Draft Five-Year Consolidated Plan, held at Development Services Boardroom on May 21, 2019.

No Attendees were present.

No Comments were received.

The Public Hearing closed at 7pm.



RESIDENTIAL AGENCY SURVEYS

CITY OF NEW BERN, NC CDBG PROGRAM AGENCIES/ORGANIZATIONS NEEDS SURVEY

Name of Agency/Organization: Coastal Women's Shelter
Address: 1333 S. Glenburne Road
Contact: Tova Hairston Title: Executive Director
Phone: 252-638-4509 Fax: 252-638-1298 E-Mail: cwsdirector@Coastalwomensshelter.net
Brief description of programs your agency provides: (Attach any brochures)

- emergency shelter
- crisis line
- court advocacy
- crisis counseling
- therapy services
- educational assistance

Does your organization provide any services or programs for the following?

Social/Human Services: ☒
Housing: ☒
Planning:
Community Development:
Economic Development:
Business Loans:
Job Training: ☒
Other:

Please respond to the following questions if they apply to your agency or organization.

The clientele your program(s) serve? I.e. Low income, elderly, disabled, etc.

(all)
victims of domestic violence

Are there any unmet community and economic development needs in the City?

- poor transportation / limited services
- limited affordable post-Florence housing

Are there any unmet housing needs in the City?

yes, limited, affordable post-Florence housing options

Are there any unmet social service needs in the City?

• disconnected, inadequate mental health services system

Are there any Fair Housing issues in the City?

- I'm sure there are, but I cannot provide specifics, personally

Other Comments/Suggestions (if any):

**CITY OF NEW BERN, NC – CONFIDENTIAL RESIDENT QUESTIONNAIRE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM NEEDS**

The City of New Bern, North Carolina is preparing its CDBG Program Five Year Consolidated Plan and Annual Action Plan. As part of the planning process, the City is conducting a survey to identify citizens' needs in the community, ideas on how the residents would like to see funds under the CDBG Program spent, and fair housing concerns, such as acts of discrimination or barriers that might limit the housing choices of families and individuals. Please take a few minutes and complete this **confidential questionnaire** to the best of your ability. If you are unsure of an answer, or the question does not apply to you, please feel free to skip that question. Thank you for your assistance in helping us to identify residents' needs and Fair Housing issues in the City. When completed, please return completed survey to the **City of New Bern Community and Economic Development Office, 303 First Street, New Bern, NC 28563, OR COMPLETE ONLINE at www.newbern-nc.org**. The City would appreciate your response by **Friday, April 26, 2019**.

1. What your street name and ZIP Code where you live in the City of New Bern?
Street Name TRENT ZIP Code: 28562
2. Gender: ☐ Male ☒ Female
3. Race/Ethnicity (choose all that apply):
☒ White ☐ Black or African-American ☐ American Indian or Alaskan Native ☐ Asian
☐ Native Hawaiian/ Pacific Islander ☐ Hispanic or Latino ☐ Some Other Race ☐ Two or More Races
4. Age: ☐ 17 or younger ☐ 18-20 ☐ 21-29 ☒ 30-39 ☐ 40-49 ☐ 50-59 ☐ 60 or older
5. Number of persons living in your household? ☐ One ☒ Two ☐ Three ☐ Four ☐ Five ☐ Six +
6. What is the approx. total family income per year based on the number of persons in your household?
- | | | | |
|--------------------|---|--------------------|--|
| 1 person household | ☐ over } \$33,700 | 4 person household | ☐ over } \$48,100 |
| | ☐ under } | | ☐ under } |
| 2 person household | ☐ over } \$38,500 | 5 person household | ☐ over } \$51,950 |
| | ☒ under } | | ☐ under } |
| 3 person household | ☐ over } \$43,300 | 6 person household | ☐ over } \$55,800 |
| | ☐ under } | | ☐ under } |
7. Are you a homeowner? ☐ Yes ☒ No
8. Are you a renter? ☒ Yes ☐ No

9. What improvements to the recreational facilities would you like to see? Please list:

Build up ~~kid~~ kidsville as soon as possible
City needs to fund it.

10. Are there any problems in your community with the following (choose all that apply):

- ☐ Public Safety ☐ Streets ☐ Curbs/Sidewalks ☐ Handicap access ☐ Parking
☐ Traffic ☐ Storm sewers ☐ Sanitary sewers ☐ Litter ☐ Property Maintenance

11. What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:

New Bern should consider Neuropathic
pain group therapy CRPS/Neuropathic pain types

12. Do you use any of the social service programs available in the City? ☒ Yes ☐ No

If yes, what programs do you use?

TSS - Help Available, Single
Mom in work injury - wanted prog

(Turn Over to Complete)

13. Are there any programs or services that are missing or under-funded in the City?

Please list:

Safe Recreational parks + activities for kids

New Bern need "inpatient" Rehab Center

14. Are there any employment issues in the City of New Bern? Please list:

N/A

15. Are there any housing issues in the City of New Bern? Please list:

Yes Many subsidized housing need up keep for
children + adult safety.

Fair Housing concerns/impediments include any act of discrimination or barrier that might limit the housing choices of families and individuals. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin.

16. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns? ☐ Yes ☐ No ☒ Unsure

17. What do you think are the primary reasons why fair housing complaints are not reported?

Fear of Safety
Not Educated

18. Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.

	Strongly Agree	Agree	Neutral/Unsure	Disagree	Strongly Disagree
Concentration of subsidized housing in certain communities	☒	☐	☐	☐	☐
Lack of affordable housing in certain areas of the City	☒	☐	☐	☐	☐
Lack of accessible housing for persons with disabilities	☒	☐	☐	☐	☐
Lack of accessibility in the community (i.e. curb cuts)	☒	☐	☐	☐	☐
Lack of fair housing education	☒	☒	☐	☐	☐
Lack of fair housing organizations in the City	☒	☐	☐	☐	☐
State or Local laws and policies that limit housing choice	☐	☐	☒	☐	☐
Lack of knowledge among residents regarding fair housing	☐	☒	☐	☐	☐
Lack of knowledge among landlords and property managers regarding fair housing	☐	☒	☐	☐	☐
Lack of knowledge among real estate agents regarding fair housing	☐	☐	☒	☐	☐
Lack of knowledge among bankers/lenders regarding fair housing	☒	☐	☐	☐	☐
Other barriers	☐	☐	☒	☐	☐

19. Are there any additional comments or concerns that you wish to share?

**CITY OF NEW BERN, NC – CONFIDENTIAL RESIDENT QUESTIONNAIRE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM NEEDS**

The City of New Bern, North Carolina is preparing its CDBG Program Five Year Consolidated Plan and Annual Action Plan. As part of the planning process, the City is conducting a survey to identify citizens' needs in the community, ideas on how the residents would like to see funds under the CDBG Program spent, and fair housing concerns, such as acts of discrimination or barriers that might limit the housing choices of families and individuals. Please take a few minutes and complete this **confidential questionnaire** to the best of your ability. If you are unsure of an answer, or the question does not apply to you, please feel free to skip that question. Thank you for your assistance in helping us to identify residents' needs and Fair Housing issues in the City. When completed, please return completed survey to the **City of New Bern Community and Economic Development Office, 303 First Street, New Bern, NC 28563. OR COMPLETE ONLINE at www.newbern-nc.org.** The City would appreciate your response by **Friday, April 26, 2019.**

1. What your **Street name and ZIP Code** where you live in the City of New Bern?
Street Name: Backstreet Rd ZIP Code: 28562
2. Gender: ☐ Male ☒ Female
3. Race/Ethnicity (choose all that apply):
☐ White ☒ Black or African-American ☐ American Indian or Alaskan Native ☐ Asian
☐ Native Hawaiian/ Pacific Islander ☐ Hispanic or Latino ☐ Some Other Race ☐ Two or More Races
4. Age: ☐ 17 or younger ☐ 18-20 ☒ 21-29 ☐ 30-39 ☐ 40-49 ☐ 50-59 ☐ 60 or older
5. Number of persons living in your household? ☐ One ☐ Two ☒ Three ☐ Four ☐ Five ☐ Six +
6. What is the approx. total family income per year based on the number of persons in your household?
- | | | | |
|--------------------|---|--------------------|--|
| 1 person household | ☐ over } \$33,700 | 4 person household | ☐ over } \$48,100 |
| | ☐ under } | | ☐ under } |
| 2 person household | ☐ over } \$38,500 | 5 person household | ☐ over } \$51,950 |
| | ☐ under } | | ☐ under } |
| 3 person household | ☒ over } \$43,300 | 6 person household | ☐ over } \$55,800 |
| | ☐ under } | | ☐ under } |

7. Are you a homeowner? ☐ Yes ☒ No
8. Are you a renter? ☒ Yes ☐ No

9. What improvements to the recreational facilities would you like to see? Please list:

more modern equipment, more recreational
activities

10. Are there any problems in your community with the following (choose all that apply):

- ☐ Public Safety ☒ Streets ☐ Curbs/Sidewalks ☐ Handicap access ☒ Parking
☐ Traffic ☐ Storm sewers ☐ Sanitary sewers ☐ Litter ☐ Property Maintenance

11. What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:

N/A

12. Do you use any of the social service programs available in the City? ☐ Yes ☒ No
If yes, what programs do you use?

(Turn Over to Complete)

13. Are there any programs or services that are missing or under-funded in the City?

Please list:

N/A

14. Are there any employment issues in the City of New Bern? Please list:

Yes, more jobs should be created

15. Are there any housing issues in the City of New Bern? Please list:

NO

Fair Housing concerns/impediments include any act of discrimination or barrier that might limit the housing choices of families and individuals. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin.

16. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns? ☒ Yes ☐ No ☐ Unsure

17. What do you think are the primary reasons why fair housing complaints are not reported?

People feel that the problems may not be solved

18. Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.

	Strongly Agree	Agree	Neutral/Unsure	Disagree	Strongly Disagree
Concentration of subsidized housing in certain communities	☒	☐	☐	☐	☐
Lack of affordable housing in certain areas of the City	☒	☐	☐	☐	☐
Lack of accessible housing for persons with disabilities	☒	☐	☐	☐	☐
Lack of accessibility in the community (i.e. curb cuts)	☒	☐	☐	☐	☐
Lack of fair housing education	☐	☐	☒	☐	☐
Lack of fair housing organizations in the City	☒	☐	☐	☐	☐
State or Local laws and policies that limit housing choice	☒	☐	☐	☐	☐
Lack of knowledge among residents regarding fair housing	☒	☐	☐	☐	☐
Lack of knowledge among landlords and property managers regarding fair housing	☒	☐	☐	☐	☐
Lack of knowledge among real estate agents regarding fair housing	☒	☐	☐	☐	☐
Lack of knowledge among bankers/lenders regarding fair housing	☒	☐	☐	☐	☐
Other barriers	☐	☐	☐	☐	☐

19. Are there any additional comments or concerns that you wish to share?

N/A

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COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM NEEDS**

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1. **What your street name and ZIP Code where you live in the City of New Bern?**
Street Name Fort Totten ZIP Code: 28560
2. **Gender:** ☐ Male ☒ Female
3. **Race/Ethnicity (choose all that apply):**
☐ White ☒ Black or African-American ☐ American Indian or Alaskan Native ☐ Asian
☐ Native Hawaiian/ Pacific Islander ☐ Hispanic or Latino ☐ Some Other Race ☐ Two or More Races
4. **Age:** ☐ 17 or younger ☐ 18-20 ☐ 21-29 ☐ 30-39 ☐ 40-49 ☐ 50-59 ☐ 60 or older
5. **Number of persons living in your household?** ☐ One ☐ Two ☐ Three ☐ Four ☐ Five ☐ Six +
6. **What is the approx. total family income per year based on the number of persons in your household?**

1 person household ☐ over ☒ under } \$33,700 2 person household ☐ over ☐ under } \$38,500 3 person household ☐ over ☐ under } \$43,300	4 person household ☐ over ☒ under } \$48,100 5 person household ☐ over ☐ under } \$51,950 6 person household ☐ over ☐ under } \$55,800
---	---
7. **Are you a homeowner?** ☒ Yes ☐ No
8. **Are you a renter?** ☐ Yes ☐ No
9. **What improvements to the recreational facilities would you like to see? Please list:**
New developments can be made so the children have more to play on.
10. **Are there any problems in your community with the following (choose all that apply):**
☐ Public Safety ☒ Streets ☒ Curbs/Sidewalks ☐ Handicap access ☐ Parking
☐ Traffic ☐ Storm sewers ☐ Sanitary sewers ☒ Litter ☐ Property Maintenance
11. **What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:**
N/A
12. **Do you use any of the social service programs available in the City?** ☐ Yes ☒ No
If yes, what programs do you use?

(Turn Over to Complete)

13. **Are there any programs or services that are missing or under-funded in the City?**

Please list:

N/A

14. **Are there any employment issues in the City of New Bern? Please list:**

Employment opportunities have improved significantly.

15. **Are there any housing issues in the City of New Bern? Please list:**

Yes, especially since the hurricane. We need more homes for people.

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16. **In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns?** ☒ Yes ☐ No ☐ Unsure

17. **What do you think are the primary reasons why fair housing complaints are not reported?**

18. **Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.**

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Lack of fair housing organizations in the City	☒	☐	☐	☐	☐
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Lack of knowledge among residents regarding fair housing	☒	☐	☐	☐	☐
Lack of knowledge among landlords and property managers regarding fair housing	☒	☐	☐	☐	☐
Lack of knowledge among real estate agents regarding fair housing	☒	☐	☐	☐	☐
Lack of knowledge among bankers/lenders regarding fair housing	☒	☐	☐	☐	☐
Other barriers	☐	☐	☐	☐	☐

19. **Are there any additional comments or concerns that you wish to share?**

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1. What your street name and ZIP Code where you live in the City of New Bern?
Street Name: 600 E. Parks St ZIP Code: 28560
2. Gender: ☐ Male ☒ Female
3. Race/Ethnicity (choose all that apply):
☐ White ☒ Black or African-American ☐ American Indian or Alaskan Native ☐ Asian
☐ Native Hawaiian/ Pacific Islander ☐ Hispanic or Latino ☐ Some Other Race ☐ Two or More Races
4. Age: ☐ 17 or younger ☐ 18-20 ☐ 21-29 ☐ 30-39 ☐ 40-49 ☒ 50-59 ☐ 60 or older
5. Number of persons living in your household? ☐ One ☐ Two ☐ Three ☐ Four ☐ Five ☐ Six +
6. What is the approx. total family income per year based on the number of persons in your household?

1 person household	☐ over } \$33,700	4 person household	☐ over } \$48,100
	☐ under }		☒ under }
2 person household	☐ over } \$38,500	5 person household	☐ over } \$51,950
	☐ under }		☐ under }
3 person household	☐ over } \$43,300	6 person household	☐ over } \$55,800
	☐ under }		☐ under }
7. Are you a homeowner? ☒ Yes ☐ No
8. Are you a renter? ☐ Yes ☒ No
9. What improvements to the recreational facilities would you like to see? Please list:
Wiring within the house.
10. Are there any problems in your community with the following (choose all that apply):
☐ Public Safety ☒ Streets ☐ Curbs/Sidewalks ☐ Handicap access ☐ Parking
☐ Traffic ☐ Storm sewers ☐ Sanitary sewers ☒ Litter ☐ Property Maintenance
11. What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:
Doctors who truly care about their patients.
12. Do you use any of the social service programs available in the City? ☒ Yes ☐ No
If yes, what programs do you use?
Medicaid for my children

13. Are there any programs or services that are missing or under-funded in the City?

Please list:

Getting all of the help that the Stanley White Gym needs.

14. Are there any employment issues in the City of New Bern? Please list:

People need to have more positive than negative attitudes.

15. Are there any housing issues in the City of New Bern? Please list:

People need to be shown how to & who to go to for the help they need.

Fair Housing concerns/impediments include any act of discrimination or barrier that might limit the housing choices of families and individuals. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin.

16. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns? ☐ Yes ☒ No ☐ Unsure

17. What do you think are the primary reasons why fair housing complaints are not reported?

People are scared that if they would let the right people know what's wrong they would be put out.

18. Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.

	Strongly Agree	Agree	Neutral/Unsure	Disagree	Strongly Disagree
Concentration of subsidized housing in certain communities	☐	☐	☐	☒	☐
Lack of affordable housing in certain areas of the City	☐	☐	☒	☐	☐
Lack of accessible housing for persons with disabilities	☐	☐	☒	☐	☐
Lack of accessibility in the community (i.e. curb cuts)	☐	☐	☐	☐	☐
Lack of fair housing education	☒	☒	☐	☐	☐
Lack of fair housing organizations in the City	☒	☐	☐	☐	☐
State or Local laws and policies that limit housing choice	☒	☐	☐	☐	☐
Lack of knowledge among residents regarding fair housing	☒	☐	☐	☐	☐
Lack of knowledge among landlords and property managers regarding fair housing	☐	☒	☐	☐	☐
Lack of knowledge among real estate agents regarding fair housing	☐	☒	☐	☐	☐
Lack of knowledge among bankers/lenders regarding fair housing	☐	☐	☒	☐	☐
Other barriers	☐	☐	☒	☐	☐

19. Are there any additional comments or concerns that you wish to share?

In order for improvement among all communities, everyone needs to learn how to treat others the same way they want to be treated.

(Turn Over to Complete)

**CITY OF NEW BERN, NC – CONFIDENTIAL RESIDENT QUESTIONNAIRE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM NEEDS**

The City of New Bern, North Carolina is preparing its CDBG Program Five Year Consolidated Plan and Annual Action Plan. As part of the planning process, the City is conducting a survey to identify citizens' needs in the community, ideas on how the residents would like to see funds under the CDBG Program spent, and fair housing concerns, such as acts of discrimination or barriers that might limit the housing choices of families and individuals. Please take a few minutes and complete this confidential questionnaire to the best of your ability. If you are unsure of an answer, or the question does not apply to you, please feel free to skip that question. Thank you for your assistance in helping us to identify residents' needs and Fair Housing issues in the City. When completed, please return completed survey to the **City of New Bern Community and Economic Development Office, 303 First Street, New Bern, NC 28563, OR COMPLETE ONLINE at www.newbern-nc.org**. The City would appreciate your response by **Friday, April 26, 2019**.

1. What your street name and ZIP Code where you live in the City of new Bern?
Street Name: Main Street ZIP Code: 28560
2. Gender: ☒ Male ☐ Female
3. Race/Ethnicity (choose all that apply):
☐ White ☒ Black or African-American ☐ American Indian or Alaskan Native ☐ Asian
☐ Native Hawaiian/ Pacific Islander ☐ Hispanic or Latino ☐ Some Other Race ☐ Two or More Races
4. Age: ☐ 17 or younger ☐ 18-20 ☐ 21-29 ☐ 30-39 ☒ 40-49 ☐ 50-59 ☐ 60 or older
5. Number of persons living in your household? ☐ One ☐ Two ☐ Three ☐ Four ☐ Five ☐ Six +
6. What is the approx. total family income per year based on the number of persons in your household?

1 person household	☐ over	} \$33,700	4 person household	☐ over	} \$48,100
	☒ under			☐ under	
2 person household	☐ over	} \$38,500	5 person household	☐ over	} \$51,950
	☐ under			☐ under	
3 person household	☐ over	} \$43,300	6 person household	☐ over	} \$55,800
	☐ under			☐ under	
7. Are you a homeowner? ☒ Yes ☐ No
8. Are you a renter? ☐ Yes ☐ No
9. What improvements to the recreational facilities would you like to see? Please list:
Equipment needs upgrade.
10. Are there any problems in your community with the following (choose all that apply):
☐ Public Safety ☒ Streets ☒ Curbs/Sidewalks ☐ Handicap access ☒ Parking
☐ Traffic ☒ Storm sewers ☐ Sanitary sewers ☐ Litter ☐ Property Maintenance
11. What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:
N/A
12. Do you use any of the social service programs available in the City? ☒ Yes ☒ No
If yes, what programs do you use?
Food Stamps

(Turn Over to Complete)

13. Are there any programs or services that are missing or under-funded in the City?

Please list:

Where are our youth programs? The youth are lost and have nothing to do.

14. Are there any employment issues in the City of New Bern? Please list:

Jobs HAVE increased in the AREA. More jobs could still be made available.

15. Are there any housing issues in the City of New Bern? Please list:

Needs more housing since Hurricane Florence

Fair Housing concerns/impediments include any act of discrimination or barrier that might limit the housing choices of families and individuals. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin.

16. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns? ☐ Yes ☐ No ☒ Unsure

17. What do you think are the primary reasons why fair housing complaints are not reported?

People don't CARE.

18. Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.

	Strongly Agree	Agree	Neutral/Unsure	Disagree	Strongly Disagree
Concentration of subsidized housing in certain communities	☒	☐	☐	☐	☐
Lack of affordable housing in certain areas of the City	☒	☐	☐	☐	☐
Lack of accessible housing for persons with disabilities	☒	☐	☐	☐	☐
Lack of accessibility in the community (i.e. curb cuts)	☒	☐	☐	☐	☐
Lack of fair housing education	☒	☐	☐	☐	☐
Lack of fair housing organizations in the City	☒	☐	☐	☐	☐
State or Local laws and policies that limit housing choice	☒	☐	☐	☐	☐
Lack of knowledge among residents regarding fair housing	☒	☐	☐	☐	☐
Lack of knowledge among landlords and property managers regarding fair housing	☒	☐	☐	☐	☐
Lack of knowledge among real estate agents regarding fair housing	☒	☐	☐	☐	☐
Lack of knowledge among bankers/lenders regarding fair housing	☒	☐	☐	☐	☐
Other barriers	☒	☐	☐	☐	☐

19. Are there any additional comments or concerns that you wish to share?

**CITY OF NEW BERN, NC – CONFIDENTIAL RESIDENT QUESTIONNAIRE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM NEEDS**

The City of New Bern, North Carolina is preparing its CDBG Program Five Year Consolidated Plan and Annual Action Plan. As part of the planning process, the City is conducting a survey to identify citizens' needs in the community, ideas on how the residents would like to see funds under the CDBG Program spent, and fair housing concerns, such as acts of discrimination or barriers that might limit the housing choices of families and individuals. Please take a few minutes and complete this **confidential questionnaire** to the best of your ability. If you are unsure of an answer, or the question does not apply to you, please feel free to skip that question. Thank you for your assistance in helping us to identify residents' needs and Fair Housing issues in the City. When completed, please return completed survey to the **City of New Bern Community and Economic Development Office, 303 First Street, New Bern, NC 28563, OR COMPLETE ONLINE at www.newbern-nc.org**. The City would appreciate your response by **Friday, April 26, 2019**.

1. What your street name and ZIP Code where you live in the City of new Bern?

Street Name McCotter Blvd ZIP Code: 28532

2. Gender: ☒ Male ☐ Female

3. Race/Ethnicity (choose all that apply):

☐ White ☒ Black or African-American ☐ American Indian or Alaskan Native ☐ Asian
☐ Native Hawaiian/ Pacific Islander ☐ Hispanic or Latino ☐ Some Other Race ☒ Two or More Races

4. Age: ☐ 17 or younger ☐ 18-20 ☒ 21-29 ☐ 30-39 ☐ 40-49 ☐ 50-59 ☐ 60 or older

5. Number of persons living in your household? ☐ One ☒ Two ☐ Three ☐ Four ☐ Five ☐ Six +

6. What is the approx. total family income per year based on the number of persons in your household?

1 person household	☐ over	} \$33,700	4 person household	☐ over	} \$48,100
	☐ under			☐ under	
2 person household	☐ over	} \$38,500	5 person household	☐ over	} \$51,950
	☒ under			☐ under	
3 person household	☐ over	} \$43,300	6 person household	☐ over	} \$55,800
	☐ under			☐ under	

7. Are you a homeowner? ☐ Yes ☒ No **8. Are you a renter?** ☒ Yes ☐ No

9. What improvements to the recreational facilities would you like to see? Please list:

N/A

10. Are there any problems in your community with the following (choose all that apply):

☐ Public Safety ☐ Streets ☐ Curbs/Sidewalks ☐ Handicap access ☐ Parking
☐ Traffic ☐ Storm sewers ☐ Sanitary sewers ☒ Litter ☐ Property Maintenance

11. What, if any, medical care is missing or lacking in the City of New Bern and the surrounding community? Please list:

N/A

12. Do you use any of the social service programs available in the City? ☐ Yes ☒ No
If yes, what programs do you use?

13. Are there any programs or services that are missing or under-funded in the City?

Please list:

N/A

14. Are there any employment issues in the City of New Bern? Please list:

N/A

15. Are there any housing issues in the City of New Bern? Please list:

Yes. Need more affordable housing.

Fair Housing concerns/impediments include any act of discrimination or barrier that might limit the housing choices of families and individuals. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices based on race, color, religion, sex, disability, familial status, or national origin.

16. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns? ☐ Yes ☐ No ☒ Unsure

17. What do you think are the primary reasons why fair housing complaints are not reported?

I'm not sure

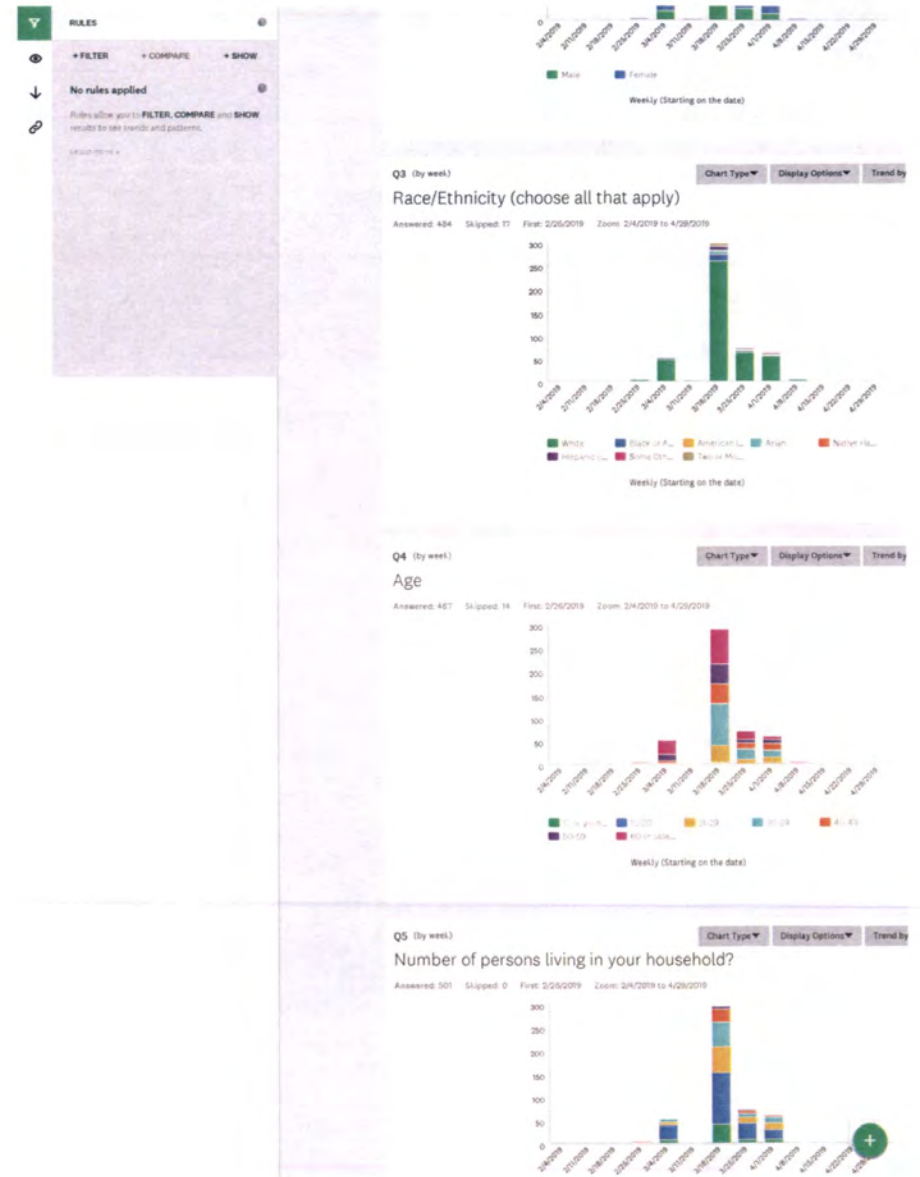
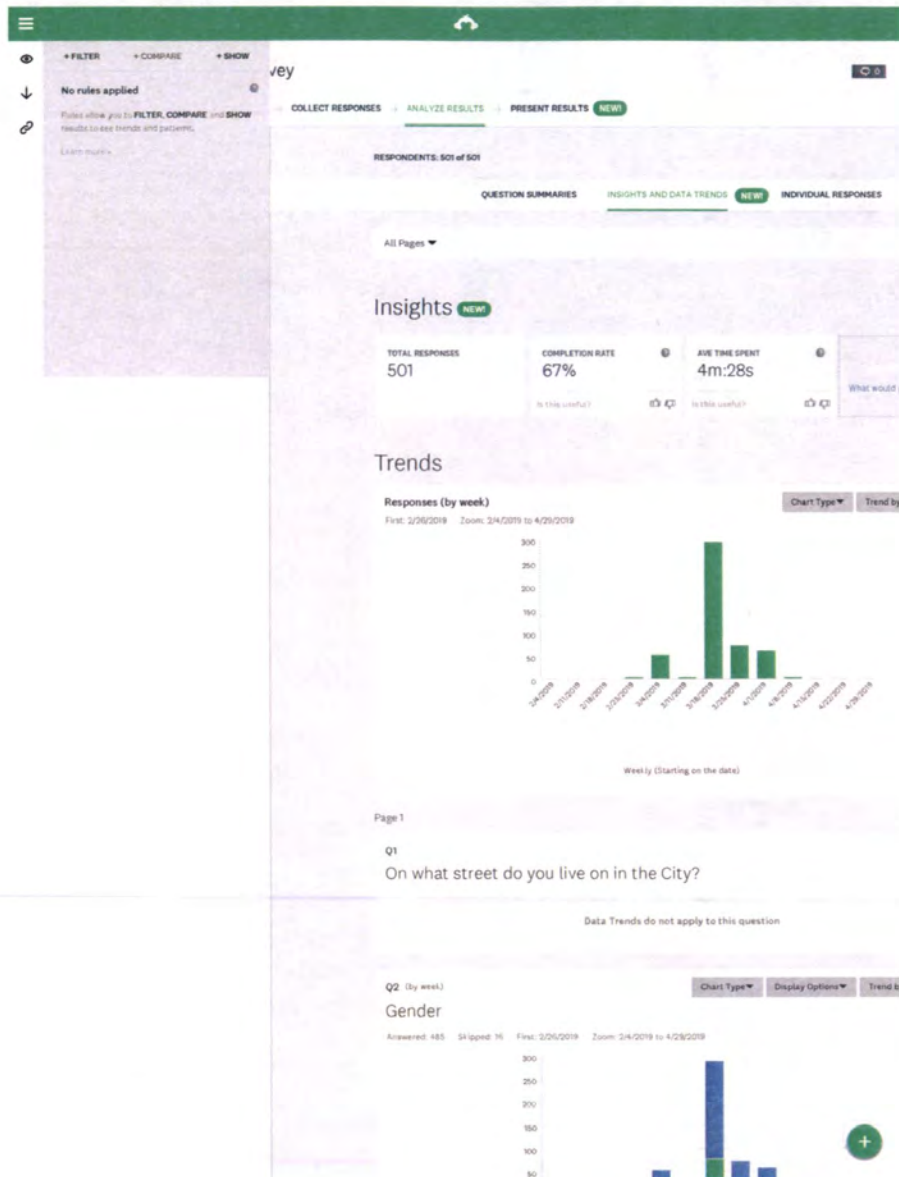
18. Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern.

	Strongly Agree	Agree	Neutral/Unsure	Disagree	Strongly Disagree
Concentration of subsidized housing in certain communities	☐	☒	☐	☐	☐
Lack of affordable housing in certain areas of the City	☐	☒	☐	☐	☐
Lack of accessible housing for persons with disabilities	☐	☒	☐	☐	☐
Lack of accessibility in the community (i.e. curb cuts)	☐	☒	☐	☐	☐
Lack of fair housing education	☐	☒	☐	☐	☐
Lack of fair housing organizations in the City	☐	☒	☐	☐	☐
State or Local laws and policies that limit housing choice	☐	☒	☐	☐	☐
Lack of knowledge among residents regarding fair housing	☐	☒	☐	☐	☐
Lack of knowledge among landlords and property managers regarding fair housing	☐	☒	☐	☐	☐
Lack of knowledge among real estate agents regarding fair housing	☐	☒	☐	☐	☐
Lack of knowledge among bankers/lenders regarding fair housing	☐	☒	☐	☐	☐
Other barriers	☐	☒	☐	☐	☐

19. Are there any additional comments or concerns that you wish to share?

We need Stanley White Recreation back - in action, it helps keep the kids around the community out of trouble.

(Turn Over to Complete)



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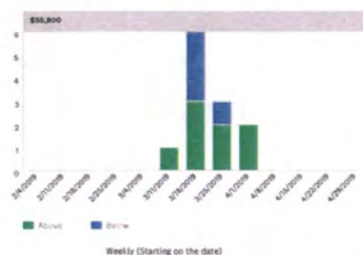
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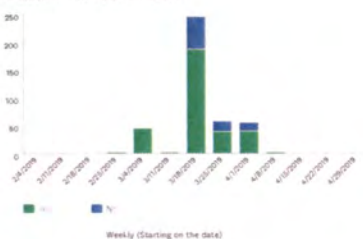


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Q12 (by week)

Are you a homeowner?

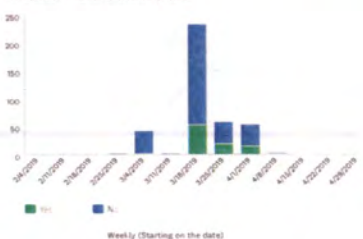
Answered: 419 Skipped: 92 First: 2/25/2019 Zoom: 2/4/2019 to 4/28/2019



Q13 (by week)

Are you a renter?

Answered: 401 Skipped: 100 First: 2/25/2019 Zoom: 2/4/2019 to 4/28/2019



Q14

What improvements to the recreational facilities would you like to see? Please list:

Data Trends do not apply to this question



RULES

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No rules applied

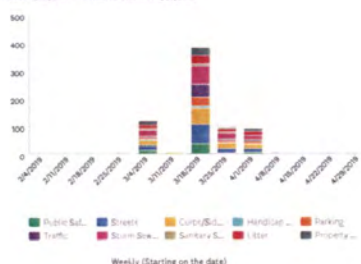
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Learn more >

Q15 (by week)

Are there any problems in your immediate neighborhood with the following? (choose all that apply):

Answered: 335 Skipped: 166 First: 2/25/2019 Zoom: 2/4/2019 to 4/28/2019



Q16

What, if any, medical care is missing or lacking in the City of New Bedford and the surrounding area? Please list:

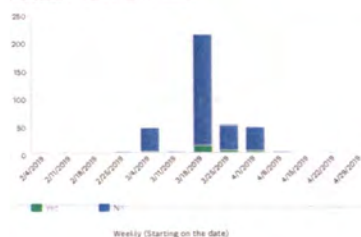
Data Trends do not apply to this question

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Q17 (by week)

Do you use any of the social service programs available in the City?

Answered: 365 Skipped: 136 First: 2/25/2019 Zoom: 2/4/2019 to 4/28/2019



Q18

Are there any programs or services that are missing or underfunded in the City? Please list:

Data Trends do not apply to this question

Q19



RULES

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No rules applied

Click to add a rule. You can also click to FILTER, COMPARE and SHOW results to new filters and columns.

Click to add a rule.

Are there any employment issues in the City of New Bern? Please list:

Data Trends do not apply to this question

Q20

Are there any housing issues in the City of New Bern? Please list:

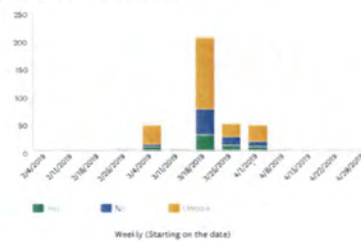
Data Trends do not apply to this question

Q21 (by week)

Chart Type Display Options Trend by

Fair Housing Impediments include any act of discrimination or barrier that might limit the housing choices of families and individuals. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choice based on race, color, religion, sex, disability, familial status, or national origin. In your opinion, are residents of the City of New Bern aware of how to report fair housing violations or concerns?

Answered: 252 Skipped: 148 First: 2/25/2019 Zoom: 2/4/2019 to 4/28/2019



Q22

What do you think are the primary reasons why fair housing complaints are not reported?

Data Trends do not apply to this question

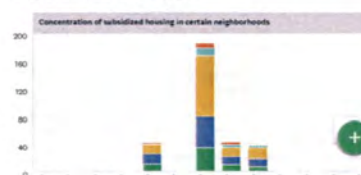
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Q23 (by week)

Chart Type Display Options Trend by

Please evaluate whether the following situations result in further discriminations and/or barriers to fair housing in the City of New Bern:

Answered: 223 Skipped: 178 First: 2/25/2019 Zoom: 2/4/2019 to 4/28/2019



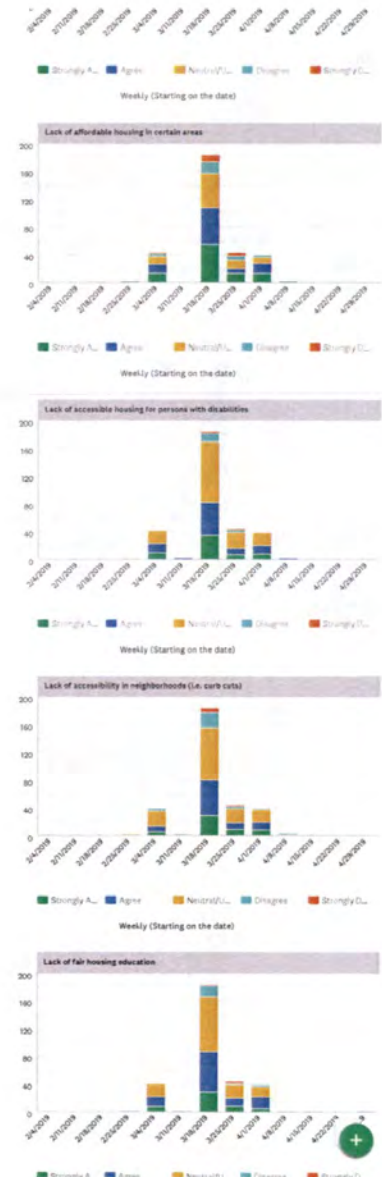
RULES

+ FILTER + COMPARE + SHOW

No rules applied

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Click to add a rule.



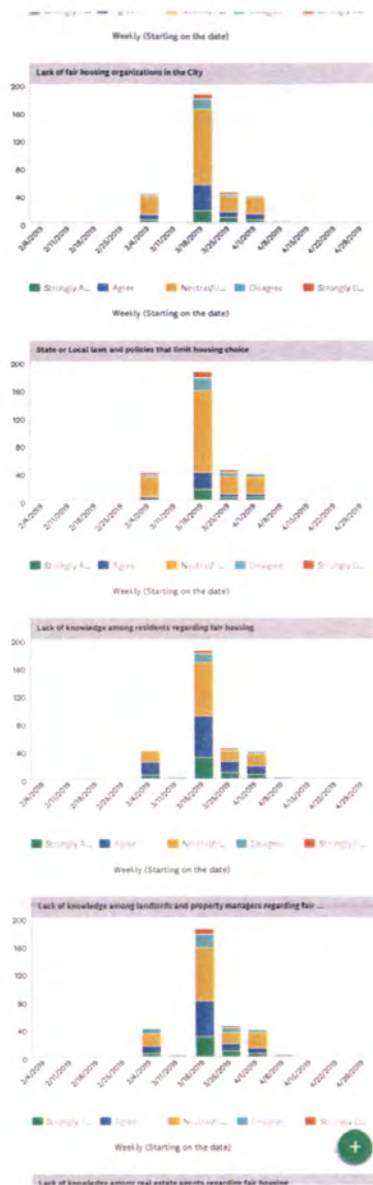
RULES

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Learn more »



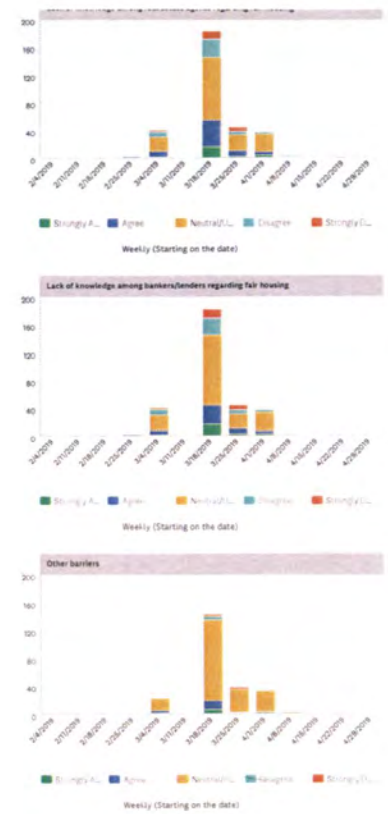
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Q24

Are there any additional comments or concerns that you wish to share?

Data Trends do not apply to this question

ENGLISH

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SUMMARIES MEETING



CITY OF NEW BERN, NORTH CAROLINA
 FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
City Manager, Wednesday, March 6, 2019 @ 11:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
MARK STEPHENS	CITY OF NEW BERN	252-639-2700	stephenson@newbernnc.gov
Jeff Ruggieri	-	252-639-7597	Ruggieri.j@newbernnc.gov
Amanda Ohlenschlen	city NB	639-7580	ohlenschlena@newbernnc.gov
D'Aga fulmore	City NB		fulmore.d@newbernnc.gov
Brandon Wilson	Urban Design Ventures LLC	412-461-6916	brandon@urbandesignventures.com
Walt Haglund	Urban Design Ventures	(412) 461-6916	Walt@urbandesignventures.com

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with City Manager
Wednesday, March 6, 2019 at 11:00am

In attendance: Mark Stephens, City manager; Jeffrey Ruggieri, Director of Development Services; D'aja Fulmore, CDBG Program Coordinator; Amanda Ohlensehlen, Community & Economic Development Manager; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- There have been many changes over the past decade. City employees were given furlough days because the City was in the "red" and downtown closed down at 6pm.
- Transit is a big need. CARTS began as rural transit, is now urban, and cannot transition. 60% of CARTS' ridership is within the City limits of New Bern.
- The Superintendent of the schools has brought up issues where teachers cannot afford to live in the City. The City Manager would like to collaborate with the school district to build affordable housing units for teachers. Possibly a new development for them. The City and related entities would try to provide 0% liquidity for infrastructure improvements or some other component to cut down financial obligations of developers. State Employees Credit Union would be ideal for this project.
- There is also the opportunity to provide downpayment assistance.
- There are decent builders within the area but they are not getting involved with affordable housing. The attempt is to bring a buyer to these builders so they are more willing to build affordable housing.
- It would be ideal to have the people in Trent Court live into in new housing before the second phase begins. This can provide a feeder for the mixed use developments.
- There may be other funding sources, such as HOME funds through a HOME Consortium, that can be mixed with 9% tax credits to make these developments happen.
- No new market rate apartments have been built in a long time. Townhomes may be more effective. Proximity to Downtown will attract younger professionals.
- The Redevelopment Commission can issue bonds. This can be used for infrastructure which gets paid back when houses are sold. The revenue stream is tied into the houses.
- The next Census will be very critical for the City because of the number of displaced people.
- Electric, water, and sewer are in good condition in terms of days cash on hand. The audit came back very positive for the City.
- Downtown upper floor apartments are a mixed condition, some are used as storage, some as office space, and others are vacant.
- City Hall should be expanded to include the Development and HR Departments. This would also include accessibility improvements with an elevator in the City Hall.
- If Development and HR were to move, there would be the possibility of selling their existing buildings to the Community College to work with the Volt Center.
- There is some discussion of implementing a rental rehab program. It must require some type of affordability guarantee and prevent the family from being kicked out and rents increased above the FMR for the area. These funds could also be used for purchase of absentee rental ownership.
- A homebuyer program would be beneficial. It would work in conjunction with Section 8. There could also be a Section 8 to homebuyer conversion.
- The Redevelopment Commission is an Authority so they can maintain ownership of property.
- The Redevelopment Commission prefers to purchase buildings around by absentee landlords before they become dilapidated and must be condemned.
- The City Manager would like to use FEMA money to re-build the Stanley White Center on higher ground.
- People are afraid to talk about fair housing complaints in the area. They are worried about retribution and the housing market is too tight.
- City Hall was donated to the City by the Federal government. It was formerly a post office.
- There is the potential of a penny tax for affordable housing, where a penny on each one hundred dollars can go into an affordable housing fund and nonprofits can apply for the money. These funds are popular with tax credit projects.
- All of the improvements Downtown are an MSD (tax). It was designed by the property owners who came together and decided to create an improvement district tax.
- Over the last decade, the state has issued many unfunded mandates to Cities and Counties. Enabling statutes are required for everything because it is not a home-rule state.
- There was a discussion of the allocation process for CDBG funds and ways to improve it.

Name	Organization	Phone Number	Email Address
Chad Davis	ECC	252-617-7647	cdavis@eccog.org
Amanda Ohlensehler	City of New Bern Dev Serv.	6039-7580	ohlensehler@newbernnc.gov
Kim Maxey	New Bern Area MPO	252.639.7592	maxeyk@nbamp.org
Brandon Wilson	Urban Design Ventures LLC	412-461-6916	brandon@urban design ventures.com
Walter Haglund	Urban Design Ventures LLC	(412) 461-6916	Walter@urban design ventures.com
D'Aja Fulmore	City of New Bern Dev Serv		fulmored@newbernnc.gov

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Planning Organizations
Wednesday, March 6, 2019 at 9:00am

In attendance: Chad Davis, Eastern Carolina Council; Kim Maxey, New Bern Area Metropolitan Planning Organization; D'Aja Fulmore, CDBG Program Coordinator; Amanda Ohlensehler, Community & Economic Development Manager; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Eastern Carolina Council works in a nine-county region of the State. They do not work with New Bern because the City has its own planning staff.
- ECC is currently the grant administrator for the Volt Center.
- The Hurricane Florence has caused a lot of change. Jones County was the worst-hit and is one of the poorest counties. The City Hall of Pollockville had 21 feet of water in it. It still looks far more deserted than many of the other areas. Insurance companies are not willing to pay because the storm was a 1,000 year rain event.
- The City of New Bern has recovered more quickly than the surrounding areas.
- It is hard to implement the urban development programs for transportation in the surrounding rural areas.
- The City of New Bern Metropolitan Planning Organization does the transportation planning for the member agencies within the New Bern Area.
- Within the last year or two, CARTS has completed their first Transportation Development Plan which is a phased five year approach for expanding service. The biggest hindrance to that is the low ridership numbers and they are not doing anything to grow those riders effectively.
- CARTS is backed solely by Craven County, and the County is not using funds to grow the system.
- There is a subcommittee of the MPO that involves collaboration between the City and the County.
- CARTS used to be a rural transportation provider but they now receive urban funds, but their outreach has not increased. The public is often surprised to know that a public transit system exists.
- There is hope that the Transit Development Plan will spur growth.
- CARTS serves Jones, Pamlico, and Craven Counties.
- The majority of CARTS comes from its demand response calls. The system also does not run after 5pm. There are two assigned routes that have set stops but they do not have schedules.
- The charge for CARTS is minimal.
- The lack of sidewalks, bike paths, and transit are the three biggest obstacles for growth and for drawing in a younger demographic.
- The median age of the area is 54 and the population is aging in place.
- Currently, if there were a request by one of the major manufacturers for a bus route from the City, it is unlikely that CARTS would agree.

- The wage for CARTS drivers is only \$8 an hour. There is a very high turnover rate. These are also part-time positions.
- Buses are an adequate size for the needs of the community and they are ADA compliant.
- There is not service in James City.
- There are similar transit programs in other counties, such as Carteret County, that are growing extensively. CARTS is not growing here.
- The New Bern Trolley Tours are often full in the summer, which shows some transit demand.
- Trent Court was flooded during the hurricane and the people living there were displaced.
- The demand for housing in general far outpaces the supply.
- Anecdotally, building a house is 2/3 the price of buying one. This was in Kramer Forest, which is near the southern end of the City. This was part of a development plan.
- Generally, there needs to be a greater discussion of housing in flood areas.
- In some of the surrounding areas, smaller towns are looking for higher ground and annexing those areas.
- Annexation is an easy process in North Carolina due to the amount of unincorporated areas.
- There is a lot of vagueness in planning statutes at the state level that can allow for freedom for cities to do what they would like if they understand the system.
- Within the last 12-18 months, the City of New Bern has changed their zoning ordinance.
- Inclusionary zoning is unpopular in the area, and there are some areas that do not use zoning at all.
- Craven County has an active planning department. Don Baumgardner runs the department.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Educational Facilities, Wednesday, March 6, 2019 @ 8:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Gary Boucher	Craven C.C.	252-617-1634	boucher@cravencc.nc.gov
Walt Haglund	Urban Design Ventures	(412) 461-6916	walt@urban-design-ventures.com
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
D'Aja Fulmore	CITY OF NEW BERN -Dev Services	770-688-7730	fulmore@newbernnc.gov

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Educational Facilities
Wednesday, March 6, 2019 at 8:00am

In attendance: Gery Boucher, Craven County Community College; D'aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Classes at the Volt Center will be beginning in May, 2019.
- The Community College has grown in its 50 year history to 2,900-3,000 traditional students with 10,000 continuing education students. Continuing education supports training for emergency services and training for companies in the area. They also provide classes and small-scale programs for the public like the Commercial Drivers' License program.
- The biggest need and growth area for the Community College is trade school and vocational training.
- The Community College is developing pathways with the high schools to assist graduates from the high school to gain experience in their chosen field.
- There is a national and local trend of apprenticeship programs. There are currently 9 people in the program and there will be another 13 enrolling in the Fall.
- Growth in the college has peaks and valleys that coincide with the economy. More people enroll when the economy is worse. They chose a public college over a private college.
- The Community College focuses on underserved populations. This includes the unemployed and underemployed people.
- The Volt Center was designed to be on the edge of the Greater Five Points area.
- Transportation is a big need for those seeking education.
- The Community College runs programs at Religious Community Services to provide basic skills such as the expectations of work, resume building, and career exploration.
- Many students begin at the Community College and then transfer to four-year universities.
- The four-year colleges in the area are Mount Olive College and North Carolina Wesleyan.
- The Community College brings in cultural and entertainment events and provides travel opportunities for adult enrichment. This is targeted toward retirees.
- There is a transition academy for individuals with disabilities who have the potential to be employed in the workforce. The program provides basic skills for these people. They partner with Voc Rehab and WIOA for youth.
- They also work with the Craven-Pamlico Re-Entry Council to assist ex-offenders in joining the workforce.
- The Community College provides programs for people who are studying for their GED and allows them to work part-time while doing so.
- The Community College works closely with Interfaith Ministries to provide English as a Second Language classes to refugees. They also have a 90 hour course for manufacturing training. This is a popular program for the refugee population.
- The refugees are a diverse group. There are farmers but there are also highly educated people whose credentials do not always transfer to the USA. The majority are not highly educated.
- Many individuals who serve at the Marine Corps Base come from all over the Country and are a very diverse population. This includes foreign nationals who have joined the service.
- The Community College provides education to military spouses and military members. They also work with the children of military members in the local high schools.
- When businesses come into the area, they want to be sure that the Community College and economic development are all on the same page.
- There is a need for medium income housing to bring people to the job sites at the manufacturing plants.
- Increases in worker populations that migrate to the area will also create other issues and put stress on the school system.
- The Volt Center is a public-private partnership that is listed as a Section 501(c)(3) organization. It coincides with the local plans and the Community Colleges' plans.
- The Community College is starting with five programs at the Volt Center that are in demand by the companies nearby. The building will have a lot of flexibility in terms of equipment installed in the area.
- The City will own the land of the Volt Center with a long-term lease of the Community College. They plan to lease the garage once the City vacates it. There are also plans to eventually use the kitchen space for training.
- There is a plan to connect the Makerspace to the local small business administration.
- There are plans to transition exiting Marines to solar energy.
- North Carolina is a right to work state. On the military base, there are unions. There are also unions at a few, but not many of the manufacturers. The unions do not have training programs in this area.
- The military base requires prevailing wage. The state does not. This creates a wage disparity.
- There was a transition in leadership across many of the boards in this area. Many of the new leadership understood the need for collaboration and have fostered it.

Name	Organization	Phone Number	Email Address
Martin Blaney	New Bern Housing Authority	252/655-0800	mblaney@newbernha.com
Jeff Ruggieri	City of NB	639.7587	RuggieriJ@newbernnc.gov
Walter Haglund	Urban Design Ventures	(412) 461-6916	WalterHaglund@urbanhv.com
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbanhv.com
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**City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan**

**Interview with New Bern Housing Authority
Tuesday, March 5, 2019 at 3:30pm**

In attendance: Martin Blaney, New Bern Housing Authority; Jeffrey Ruggieri, Director of Development Services; D'aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- The New Bern Housing Authority does not administer its Section 8 Vouchers.
- The Housing Authority received 108 Section 8 Vouchers because of Hurricane Florence, but was forced to give them away.
- HUD is not issuing any incremental additional vouchers.
- Trent Court had 108 housing units that led to the vouchers. It was were completely devastated. They had to mitigate this, but could not raise the buildings. There was a discussion of turning the lower units into garages but that was not feasible.
- Everyone that wanted and needed a voucher that was displaced from public housing received one. Those that did not want a voucher did not receive one.
- Craven Terrace is no longer owned by the Housing Authority. Preservation Management manages Craven Terrace and Evergreen Partners is the owner. The Housing Authority only owns Trent Court.
- Trent Court has 110 units remaining. The voucher response was extremely fast.
- There is a plan for a 9% tax credit job on Carolina Avenue. This construction will have 84 units. They will be mixed income. They will attempt to make it so that no more than 30% of occupants will be very low income. The pre-application has been submitted and the Housing Authority will know in May whether they can submit a full application.
- Indigo Ridge is a for-profit senior housing development and it has nothing to do with the Housing Authority.
- 106 housing units are in New Bern Towers. This is senior housing.
- Both Trent Court and New Bern Towers were either built or retrofitted to have accessibility standards.
- The waiting list for Trent Court is closed because of Hurricane Florence. It currently has 200 names on the list.
- The waiting list for New Bern Towers is at 80. Some people have been on the waiting list for years.
- In North Carolina, there does not seem to be a lot of oversight of fair housing complaints. They do not need to do the fair housing marketing plan.
- The Housing Authority is not troubled. There is "substandard management," which is occupancy-related. The occupancy rate was 93% at the time of rating but now it is closer to 100%.
- The Housing Authority received a passing score on its physical test of 80 year old properties.

- Trent Court sits on a very valuable piece of land in spite of being on the floodplain. The Housing Authority's goal is to get the public to buy in, tearing it down, and redevelop the land. The Housing Authority would like to use the proceeds from this as gap financing for future projects.
- There is an 80-unit set-aside for affordable housing on Carolina Avenue. This is for those dislocated from Trent Court.
- There is a resident council at New Bern Towers. At their most recent public hearing, the residents requested lawn furniture.
- There was a very active and involved resident council at Trent Court, but it has not functioned since the hurricane.
- New Bern Housing Authority is not required to do an annual plan but does one anyway.
- New Bern Towers was built with "good bones." It is only 40 years old. They have done many repairs on the facility over the last four years.
- The Greater Five Points Plan was from the time before Hurricane Florence but it was accelerated. The demolition of Trent Court and development of alternate properties are the goal. Once they get the 9% tax credit property developed and reaches critical mass for occupancy, they will demolish the rest of Trent Court.
- Ideally, the creation of new housing will go through an RFP with the private sector, but requiring an affordable housing component and greenspace.
- They can build high-end market rate housing that is more concentrated if they include the lower-income affordable housing.
- The Housing Authority does not have homeownership initiatives.
- The Housing Authority did not receive any fair housing complaints.
- There have been classes at both Trent Court and Craven Terrace on homeownership. There was active participation at these sites, but these classes have not been held since the Housing Authority sold Craven Terrace.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Major Employers, Tuesday, March 5, 2019 @ 2:00 PM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Megan McFatrey	Catalina East Health	252-633-8154	megan@CatalinaEastHealth.com
Brandon Wilson	Urban Design Ventures LLC	412-461-6916	brandon@urbandesignventures.com
Diana Fulmore	City of New Bern Dev Services	770-688-7730	fulmore@newbern.gov
Walt Heylund	Urban Design Ventures	(412) 461-6916	walt@urbandesignventures.com

**City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan**

**Interview with Major Employers
Tuesday, March 5, 2019 at 2:00pm**

In attendance: Megan McGarvey, Carolina East Health; D'aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

- Carolina East has services in four counties.
- The hospital uses peers to attract other good doctors. It also attracts doctors by having state of the art technology in a rural setting.
- Salaries at Carolina East are competitive and they find they are retaining their doctors.
- 40% of employees at the hospital were either moderately or severely affected by the hurricane.
- The hospital has given out over \$650,000 in hurricane assistance to its own employees and their families.

The following was discussed at the meeting:

- The hospital's most recent study of neighboring Jones County found the needs to be affordable housing, transportation, and substance abuse issues.
- There also needs to be workforce training and ability to move up to higher paying jobs.
- The Volt Center is going to be very valuable for job training. It will be within walking distance of some of the areas that need the assistance to get a better job.
- It is important to advertise the programs of the Volt Center to make sure that people understand it.
- From a healthcare standpoint, people living in the Five Points/Duffy Field Neighborhood have a long distance to get to the hospital. This causes people to fall between the cracks.
- There is a demand for urgent care in the Five Points Area. However, this affects the bottom line.
- Carolina East Health is the largest employer in the City of New Bern and the second largest behind the Military Base in the County.
- There have been various consolidations of air frames that will cause less people to go to the military base.
- The hospital takes care of all customers regardless of their ability to pay. They gave away \$65 million in care for the people who could not or would not pay their hospital bills. On average, the hospital is paid 42 cents on every dollar it charges. An additional emergency clinic would make this number worse.
- Carolina East is one of 12 independent hospitals in the state. There are a total of 130 hospitals statewide.
- There are additional for-profit hospitals such as CHA that have taken over other hospitals within the state. Now these hospitals are closing down the unprofitable branches.
- The hospital business has become cutthroat and hospitals are publicly criticizing each other.
- Urgent care clinics do not take pressure off emergency rooms. Instead, it takes away the payers. All of these clinics are private by owned and they only take people with insurance.
- Radiology is a big source of profit because it is cheaper to scan people. There are private entities opening imaging centers. After these private entities opened, the number of self-referred MRIs skyrocketed.
- There are 2,500 employees at the hospital, approximately 2,100 are full time.
- The hospital is building a new cancer center. They have been successful at raising over \$10 million. There is a collaboration with UNC Cancer Care to do this. This is being built on the existing hospital campus. The hospital is generally maximizing its space.
- The hospital is building two hybrid operating rooms.

Name	Organization	Phone Number	Email Address
Theresa Lee	New Bern Redevelopment Comm	252-349-6212	TheresaLee@gmail.com
JEFF WOOD	Craven County	252-633-5300	jeffwood@cravencountync.gov
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
D'Aja Fulmore	CITY OF NEW BERN DEV SERVICES	770-688-7730	fulmore@newbernnc.org
Walter Haglund	Urban Design Ventures	(412) 461-6916	walter@urbandesignventures.com

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Community & Economic Development Agencies
Tuesday, March 5, 2019 at 12:00pm

In attendance: Theresa Lee, New Bern Redevelopment Commission; Jeff Wood, Craven County Economic Development; D'Aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- The New Bern CDC was initially established in the City and is a nonprofit. Their last project was a group care home.
- Even though New Bern is a small city, the housing authority was able to gain a Choice Neighborhoods grant.
- The high percentage of renters in certain neighborhoods creates unique needs, especially in the Duffy Field Area/Greater Five Points.
- To create a balance of renters and homeowners, there should be a program for homebuyers.
- Craven 100 Alliance is a public-private partnership.
- Craven County's Economic Development is largely involved in industrial development and working with the Industrial Park off I-70 where Moen and others have facilities.
- There are many unfilled entry level positions and management positions in the Industrial Park. There are between 150-200 unfilled positions. The two issues why these openings are not filled are transportation and housing.
- The training issue is not as big for the unfilled positions. However, partnering some of the housing developments with training and Craven Community College could be beneficial.
- Every state National Guard runs a school for at-risk kids. The NC National Guard runs the Tar Heel Challenge Academy. The kids are assisted in finding a job through a counselor.
- The entry-level jobs at the Industrial Park compete with each other. They will hold a job fair on March 22, 2019.
- ESGR helps veterans and reservists find employment. There is the potential to partner with this organization as well.
- Manufacturers have issues where potential employees can not pass drug tests. There continues to be a drug problem throughout various institutions, including families and education.
- Downtown New Bern is a hub zone. A government contractor can employ many of these people through a low-income process. If the contractor moves to the downtown and more than 51% of the people are employed by the company are low income, it is a hub zone.
- There are multi-family housing opportunities outside of the floodplain in the HUD Low/Mod Income-designated census tracts. There are CARTS pilot programs that service these places, which could potentially lead to a single path.
- The Volt Center assists with the Section 3 requirements.
- CDBG-DR money moves slowly, so the County is trying to discuss projects that will add value over the next ten years.
- The County is going to issue a wage and benefit survey.

- The Bosch Company employs 1,400 people. The Moen Company employs 400 people.
- There is a wide variety of industrial bases and amenities for a County of its size. The City is a tourism-based town, a military base, industrial area, and agricultural area.
- There is a company called Appalachian Services Project based in Johnson City, Tennessee that has done CDBG related work in the past for the City of New Bern.
- The Redevelopment Commission plans on getting many other entities, including state-based finance agencies and the county, to participate in the Greater Five Points Transformation Plan.
- The Redevelopment Commission would like to create greater partnerships with the County to improve housing and the other related issues such as employment.
- The Redevelopment Commission meets on the 2nd and 4th Wednesdays of each month. They have a collaborative effort with the City and the County.
- There are City employees that will work multiple jobs to afford housing in the area.
- Homebuyer education is a need in the area.
- Initially, Craven County had its own Continuum of Care. However, the state mandated that these entities become regional, so there is now a regional Continuum of Care.
- The Greater Five Points Plan involved eight task forces to meet for two years along with a consultant. This plan was a partnership with the Housing Authority. There was a lot of involvement from the community, including people from public housing and local businesses. Out of these meetings came the Transformation Plan.
- Some of the tasks on the GFP Plan have already began. The Economic Development task force has created branding flags.
- There is an adult education and workforce development component to the plan, as well as elementary education. The school system was very involved in this plan.
- HUD had approved the plan and many other organizations have used this model to get Federal funds. It is unusual for small cities to get Choice Neighborhood Funds.
- The main planning group continues to meet quarterly.
- The planning group has put together a Grassroots Leadership Academy and has partnered with North Carolina A&T. There have been 33 graduates. The flood disrupted the classes. It is an eight-week program that focuses on various types of leadership.
- There is also the "Seat at the Table Program" that trains people to participate and become a part of the plan.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Housing Providers, Tuesday, March 5, 2019 @ 11:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Cynthia Dixon	Twin Rivers Opportunities	252-638-8291	Cind_saxton@earthlink.net
Betsy McDonald	Habitat for Humanity	252-633-9891	bmcdonald@cravencountynh.org
Mike Williams	Habitat for Humanity - Craven	252-635-9699	maxwilliams@cravencountynh.org
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
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DAIga Fulmore	CITY of New Bern Development Services	770-688-7730	fulmored@newbernnc.gov

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Housing Providers
Tuesday, March 5, 2019 at 11:00am

In attendance: Cynthia Dixon, Twin Rivers Opportunities; Betsy McDonald, Habitat for Humanity; Mike Williams, Habitat for Humanity; D'aja Fulmore, CDBG Program Coordinator; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Twin Rivers Opportunities administers the Section 8 Vouchers for the Housing Authority.
- Twin Rivers is starting to gain new landlords. Their leasing amounts were about the same before and after the Hurricane there are some new landlords willing to rent out to their clients so their clients have more housing opportunities.
- People displaced by the Hurricane do not have deposits, both for security and electric deposits. Twin Rivers has been using another organization to provide these deposits.
- Twin Rivers is providing vouchers for the people displaced from Trent Court Public Housing.
- The new senior apartments are receiving a tax credit. Because they are receiving the tax credit, they are required to make a partnership with Twin Rivers to provide some Section 8 housing. 10% of the new senior development were Section 8. Because they are trying to fill the development, there are more than eight (8) Section 8 units.
- Private landlords seeking Section 8 tenants are placed on a list after being interviewed.
- Habitat usually builds homes for low-income people in partnership with the City. They also are doing critical repairs where they help people age in place. Habitat helps people by providing repair services for homes.
- Habitat is also doing disaster recovery and helping people recover after the Hurricane.
- They also provide education for applicants going through the program. This includes life skills training on credit, insurance, financial literacy, community engagement, home maintenance, and other things related to that.
- Habitat is partnering with the County's Disaster Recovery Alliance to deal with as a result of the Hurricane.
- Many renters have been displaced by the storm. There is a greater focus from FEMA on homeowners and renters are in a lessor category. Habitat is looking to get renters back into shelter and provide them with resources. Habitat is working with the community to discuss solutions.
- Recovery will take at least another three years.
- The aging in place population increases each year so the demand for accessibility improvements is also increasing.
- The difference between Twin Rivers Opportunities and the Housing Authority is that the Housing Authority actually owns the unit, while Twin Rivers requires the renter to find housing.
- There is a Section 8 waiting list. They are currently serving people who applied in October 2016. There are about 1,300 people on the waiting list in Craven County. There are another 30 or 40 for Jones County and 30 or 40 for Pamlico County.
- Twin Rivers is also a HUD certified family counseling agency. They try to work with the bankers and lenders to stop foreclosure.
- Habitat just started two units on March 4, 2019. They have college students working with them to put up walls. They also have somebody pouring the foundation.
- Habitat's initial goal was to build 9 homes but then the storm hit. They scaled back. They would like to start an additional 4 homes before June, 2019.
- Modular homes had cost more than a typical home build in the past. This is changing.
- Because the cost goes to the homeowner, Habitat would like to keep the costs as low as possible.
- Habitat can take the money from the City and then help the renter to become a homeowner.
- There was some talk of acquiring city-owned property in Pembroke. This would require some infrastructure improvements. The City already has water, sewer, and electric in these areas.
- Landlords with Section 8 tenants do not have the money to repair their units after the Hurricane. The people in these houses have been displaced. Many of these displaced people are staying with friends and family until they can move back into their own unit.
- Grants to these landlords would need to ensure that landlords will not raise rents over a defined time period.
- Twin Rivers has a lot of extra money because there are not enough Section 8 units to leave out. This causes people to port out. This can cause people to move to where Section 8 housing is available, which can be a much larger city with more expensive rents.
- Twin Rivers just received 10 VASH vouchers. They are currently briefing the first three families for these vouchers.
- Habitat will also provide home maintenance classes for people going through the home ownership program.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Advocacy and Legal Aid Agencies, Tuesday, March 5, 2019 @ 10:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
VERNON A. Guion	CDBG (Advisory)	626-2189	VERNONGUION@Live.Co
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
D'aja Fulmore	City of New Bern Dev services	770-688-7730	fulmore@newbernc.gov

City of New Bern, North Carolina
 FY 2019-2023 Five Year Consolidated Plan

Interview with CDBG Advisory Committee
 Tuesday, March 5, 2019 at 10:00am

In attendance: Vernon A. Guion, CDBG Advisory Committee; D'aja Fulmore, CDBG Program Coordinator;
 Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- The three biggest needs are affordable housing, public transit, and mental health care in that order.
- The City only has one affordable housing developer and that contractor is Habitat for Humanity. They can only build two houses per year. There is a need to find more contractors to build more houses to help the community.
- Habitat does a good job but their capacity is limited. Using prefabricated houses may be an option.
- There is a new director of Habitat for Humanity which has made it more difficult for him to find contractors that can assist him.
- There have been several duplexes built in the area, and they have a lot of potential if the tenants are right. Tenant issues can happen with these types of buildings.
- People may consider buying half of a duplex. But the issue with duplexes still involves matching tenants.
- The Community Neighborhood Initiative Group canvasses the Duffy Field Neighborhood to find out what the community needs. Jamal Wallace is the head of this group.
- The Community Neighborhood Initiative is working from the Gateway Plan.
- The Advisory Committee is funding Religious Community Services and housing.
- The Advisory Committee has been steering the money to nonprofits.
- The only major new construction at the moment is the senior citizens' housing by the Stanley White Center. There are also two Habitat houses that are under construction.
- The land that the Stanley White Center sits on is a former dump. The land should have been raised before the building was constructed.
- The flooding at Trent Court was extensive. There are people displaced from Trent Court that are still having trouble finding places to live.
- There is a lack of contractors with a license and the bigger companies do not want to build in the area.
- In many of the flood-prone areas, multiple generations have lived in these neighborhoods which is why people want to stay there.
- The City of New Bern has not spent a lot of money in the traditional Black neighborhoods in the last 40 years. Now there are many improvements that these neighborhoods need, but the City cannot afford to make these changes.
- People from these neighborhoods are moving out of the area because they are no longer allowed to install trailers there. There is a trailer park development on the outskirts of the City.

- The rental market has very high prices, and the cheaper places to live are farther away and require greater transportation costs.
- Aside from housing, infrastructure needs are very important. There are a lot of potholes in the streets now that need to be repaired.
- There are many empty lots, but if the development projects on the lots are for high income tenants, they cannot assist the low-income people in housing projects.
- Fewer people in New Bern work at Cherry Point than in the past. This has caused a decrease in the income base.
- There are some positions within the City that have never had a Black person holding their position. The black population of the City is about 30%.
- There was some discussion of installing rain shelters for children in the area. This is targeted for Ghent, Duffy Field, and Trent Court. However, the City does not want to maintain these shelters.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Human Services, Tuesday, March 5, 2019 @ 8:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Amanda Ohlenschlaeger	City of NB Development Services	252-639-7580	ohlenschlaeger@newbernnc.org
Barbara Kromer	MEPC Clinic	853 633 1599	director@meccclinic.org
Andi Reese	Eastern Carolina Council Area Agency on Aging	(252) 638-3185 ext 3015	areese@eccogaa.org
Scott Harrison	Craven County Health Dept.	252-636-4960	sharrison@cravencountync.gov
Walt Haymond	Urban Design Ventures	(412) 461-6916	walt@urban-design-ventures.com
Brandon Wilson	Urban Design Ventures LLC	412-461-6916	brandon@urban-design-ventures.com
D'Aja Fulmore	City of New Bern Dev Services	710-688-7730	fulmore@newbernnc.org

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Human Services
Tuesday, March 5, 2019 at 8:00am

In attendance: Barbara Krcmr, MERCI Clinic; Andi Reese, Eastern Carolina Council Area Agency on Aging; Scott Harrelson, Craven County Health Department; D'aja Fulmore, CDBG Program Coordinator; Amanda Ohlensehnen, Community & Economic Development Manager; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Area Agency on Aging uses Community Services Block Grant (CSBG) funds to manage its programs.
- Affordable housing is the biggest need in the community. It was a need before the Hurricane and now the need is exacerbated.
- There is a need for affordable and accessible transportation. CARTS has placed its emphasis more toward Medicare patients. The older citizens of the area struggle to get to places where they can socialize as well as getting to basic needs.
- The Hurricane has increased the need for public transportation because many people lost their vehicles. They have trouble getting to clinics and pharmacies to meet their basic health care needs.
- Many of the people MERCI Clinic serves are in the hospitality industry. These people are out of work because of the hurricane.
- People in low-lying areas have lost their houses and have been displaced to other areas of the state.
- People have been relocated to new neighborhoods and can no longer walk to grocery stores or other locations for basic needs.
- Disadvantaged residents cannot always use ridesharing because they do not have smart phones or bank accounts to link to the app.
- North Carolina health departments are often service-heavy. They run the only high-risk maternity clinic in the area. They do pediatric dentistry and have WIC and hospice programs. They also have clinics for communicable diseases and STIs.
- The Craven County Health Department has seen higher instances of opioid ER admissions and deaths. They will also see the main income earner in the family become addicted which causes the whole family to experience a crisis.
- There are many young people in the area who are homeless and sleeping on couches with friends.
- There is no mental health treatment or substance abuse treatment that the Health Department does.
- There is no Post-Overdose Response Team in the area. These people can receive Narcan and are then brought immediately to the hospital. Afterwards, there is no followup. This causes many other issues.
- Many children sleeping on couches can also end up in the foster system.
- There is little to no follow-through with addicted children and addicted families, and putting together an entire treatment plan for a family is resource-heavy and challenging.
- There has been an increase in hypertension and diabetes since the hurricane because people have not been able to eat as healthy. These people are also living with mold even though they should not be.
- There is a shortage of foster parents in the area. The general trend is that the Social Services Department try to keep families together. Sometimes the family may be too toxic and the children must be placed in other families.
- MERCI Clinic is a free clinic for people without insurance between the ages of 18-64. There is no expanded Medicaid in North Carolina so many people fall through the cracks and cannot pay an income-based copay. There are eligibility requirements and patients must be established patients. They serve 564 established patients and there were 4,417 office visits. They have 2 full-time staff, 8 part-time staff, and 90 volunteers so many of the services that patients receive end up through referrals to other organizations.
- The local HIV Consortium is out of Greenville. Craven County tracks, monitors, and tests for HIV with the local jail population. These populations typically spread HIV, but Craven County does not see an increase in HIV through this population.
- About 18-20 years ago, North Carolina dismantled its mental health system, and many of these issues are starting to show up more frequently. There used to be mental health programs in every County with state psychologists on staff to see the uninsured. This system was privatized. Many of the state psychologists migrated to more profitable locations and the poor people with mental health issues have ended up incarcerated and other locations.
- Many people with mental health issues have ended up in assisted living facilities, which is not their desire.
- There are a number of chronically homeless people who would be able to manage their lives much better if they simply have a roof over their head. This comes back to affordable housing.
- There are many veterans in the area that do not have benefits.
- Local dollars and local infrastructure are both lacking to assist people who fall through the cracks. There is not a network of assistance for people who need these services. For example: if parents make too much money, they cannot use local nonprofits to purchase equipment for a special needs child.
- New Bern is fortunate to have distribution centers, major employers like Bosch & Moen, the military base, and others to provide jobs that pay well, which is not common in Eastern North Carolina. There is a need to increase the qualified workforce in the area. A local Lowes was not able to open on-time because applicants could not pass drug tests. 70% of local youth are not eligible for military service because of drug use.
- There is no drug prevention program within the schools.
- There are many retirees, and a large retired military population in this area. There are a lot of people that live in New Bern because they are in the Navy or have connections to the Navy.
- The retirement communities are composed almost entirely of transplants. These were also the areas hit the hardest with the storm surge. Many of these people are moving back.
- Many elderly that have experienced flooding are walking away from their flooded house.
- There are also younger people that worked in the service industry that walked away after the flood.

- There are many former military people in the area with PTSD.
- Downtown has become a tourist draw and this has helped the community, and it allowed the county to have more money to respond to the storm effectively.
- Many of the businesses downtown are private and locally owned rather than franchises.
- Many people in their 20s-30s have expressed a need for job training. New Bern is starting to implement more of these programs.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Police, Fire, and EMS, Monday, March 4, 2019 @ 10:00 AM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Stanley Rite	Craven County EM	252 656 6603	SKR@cravencounty.nc.gov
Tamara E. Summest Jr	New Bern PD		Summest@newbernnc.gov
Walt Haglund	Urban Design Ventures	(412) 461-6916	Rdette@urbandesignventures.com
D'Aia Fulmore	City of New Bern	770-688-7730	fulmore@newbernnc.gov
Brad Sceviour	City of New Bern	252-639-7582	sceviourb@newbernnc.gov
Nadira Abdul-Hadi	City of New Bern	252 639 7585	abdulnadin@newbernnc.gov
Brandon Wilson	Urban Design Ventures LLC	412-461-6916	brandon@urbandesignventures.com

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Police, Fire, and EMS
Monday, March 4, 2019 at 10:00am

In attendance: Stanley Kite, Craven County Emergency Services Director; Toussaint Summers, New Bern Police Chief; D'aja Fulmore, CDBG Program Coordinator; Amanda Ohlensehler, Community & Economic Development Manager; Brad Sceviour, Land & Community Development Administrator; Nadia Abdul-Hadi, Planner II; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Emergency management to address flooding is a countywide problem. People do not want to take property off the tax rolls, which includes the county officials. The County has been acquiring property through mitigation grants but officials do not like to lose the tax base. However, this helps to reduce property damage.
- The most valuable property is in the high flood hazard areas. They were built in these places and are continually being refurbished because of the value of property in the area.
- The minimum threshold for flooding is probably going to increase again. The minimum threshold seems to always be too low. The minimum elevation requirement moved from 8 feet to 9 feet above sea level.
- Habitable portions of structures remain in the floodway and the same losses keep recurring.
- Many of the victims of Hurricane Florence are selling their properties privately and these properties are cycled through and will lead to flood damage again.
- Code enforcement needs to be more stringent, especially in relation to elevations. No habitable buildings or related structures should be located in the floodway. This drives up project costs to build above the flood elevation.
- Now that structures are in bad shape, there is an opportunity to make these changes.
- During the Hurricane, there were no deaths but 1,800 official rescues occurred in six hours.
- Turnover of property is much higher in these high hazard flood areas than the rest of the City.
- There is a lack of adequate housing in New Bern. The focus should not just be on repair but on construction of new safer housing as well.
- In neighboring Fairfield Harbor, 3,500 houses were in the high impact area of the floodway.
- In evacuation studies, only 20% of people evacuate. Florence was the first mandatory Countywide evacuation. Only 40% of the people evacuated in spite of this.
- Only 226 people were transported to places of refuge out of a population of 106,000.
- There is no large mass public transportation system. EMS offered to transport people with their own service vehicles. The utilization numbers for getting people out of the floodway was low.
- There are public shelters where people could go if they have to evacuate. However, these have limited staff, limited generator power, limited food.
- Within flood zones, the City requires construction above the flood elevation, but it cannot restrict building.
- A Category 2 hurricane had a 10'-6" elevation, but models can show up to 15' for a Category 5 hurricane.
- The biggest obstacle to raising the minimum elevation for houses is the willingness of the government.
- After the hurricane, destroyed areas were cordoned off with assistance from neighboring jurisdictions so there wasn't any looting. Police personnel were in place to protect the flooded areas.
- The City has a 2' freeboard requirement above the flood elevation.
- The Police Department also has hazard planning which connects to the Emergency Management plan.
- The main crime problems in the City are opioid drug-related issues. The police bring in 3-4 people for Narcan treatment. This problem is geographically spread throughout the City, even though Duffy Field has the bad reputation.
- Wal-Mart is the largest location of criminal activity. This is similar to other communities. There are overdoses in the bathroom, thefts, and assaults. There is a wide variety of crime. Also, lots of car accidents and robberies in the parking lot.
- Wal-Mart could prevent these crimes by hiring greeters, re-designing the parking lot, and installing lighting. They have not done any of these things.
- During the hurricane, the police prevented re-entry by blocking off the worst-hit areas and requiring two types of ID.
- The City has a normal amount of traffic accidents for a City of its size. Many of its big accidents are on the highways.
- Last year, for the first time in three years, there were no homicides in New Bern. The number of serious crimes has decreased. There have been some major Federal drug investigations and busts that has significantly reduced crime in the City.
- Most of the people that bring drugs into the community are legally considered adults.
- On the whole, this region is safe compared to its surroundings. The crime here is related to poverty where people who are poor will steal to get what they need. There may not be enough jobs here.
- The jobs are not where the people live because there is no public transportation. The limited number of carts are only operated by EMS. They are not dependable.
- The police force has 91 uniform officers and 125 total personnel.
- The City uses the County jail. The sheriff and courthouse are also associated with the County. The jail is outside the City and on higher ground.
- With wind-driven floods, the rise in water now bulges up from two rivers and a creek and rises up beyond the levels of just water-driven floods. Storm surge is more common in New Bern as opposed to surrounding communities.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
Parks & Recreation and Public Works, Monday, March 4, 2019 @ 11:00 AM
Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Foster Hughes	New Bern Parks & Rec	252-626-1430	HughesFo@NewBernNC.gov
D'Aja Fulmore	City of New Bern	770-688-7730	dfulmore11@gmail.com
Nadia Abdul-Hadi	City of New Bern	252 639 7585	abdulhadin@newbernnc.gov
Charles Bauschard	NB UTILITIES	252 639 2820	Bauschard@NewBernNC.gov
Walter Haglund	Urban Design Ventures, LLC	412-461-6916	walter@urbandesignventures.com
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com

City of New Bern, North Carolina
FY 2019-2023 Five Year Consolidated Plan

Interview with Parks and Recreation, Public Works, and Public Utilities
Monday, March 4, 2019 at 11:00am

In attendance: Foster Hughes, Director of Parks & Recreation; Charles Bauschard, Director of Public Utilities; D'Aja Fulmore, CDBG Program Coordinator; Brad Sceviour, Land & Community Development Administrator; Nadia Abdul-Hadi, Planner II; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Parks and Recreation Department does not have a Section 504 Plan in place.
- The Stanley White recreation center is currently being re-evaluated for possible relocation. The City is working with an architect on a feasibility study.
- The public wants to see the facility in its current location regardless of costs but that may not be feasible. The problem is that the floor elevation has to be revised to five-foot. This will be affecting the areas around it.
- There are a few areas identified in the Duffy Field Neighborhood that would work as good locations, but the residents need to be willing to accept the relocation of the center.
- There always is a need to upgrade infrastructure in the parks and create connectivity between the neighborhoods and the parks.
- There is a canal which cuts off the Stanley White Center from part of the community that likes to go there.
- There are three parks in the Duffy Field Neighborhood. The largest park is the White Center Park. George Street Park is the second largest with only a basketball court and splash pad.
- The Riverwalk goes by Trent Court. There is a need for picnic shelters and other amenities there.
- There are 25 parks throughout the City that are all strategically located. The only ward without a park is the commercial strip along Martin Luther King Blvd.
- There is a need for programming, especially at the Stanley White Center.
- The equipment at the tot lots in Stanley White (Henderson Park) is outdated and needs to be replaced.
- There are parks in the Pleasant Hill Community. There is a need for a community center in this area.
- There is a need for fitness equipment as part of the park amenities. Many parks do not have walking trails.
- Parks & Rec would like to see a greenway trail system to connect the whole park system.
- There is a need for housing in the City.
- Many nonprofits are offering programs to meet some of the biggest needs in the community.
- The goal of the Parks & Rec Board is to work toward social equity. There is a need for this.
- The Five Points Area has potential and needs to be redeveloped.
- The City provides electric, water, and wastewater. The City purchases electricity. They manage their own fiber optic system but does not do any retail.
- There are no issues with public utilities rates. They have a staff of 56.

- Core systems in the City have broadband access, including the case of emergencies. These are used for intranet purposes. There are connections with the County and local schools to share this. These organizations make contributions. Public Utilities do all their own maintenance, etc.
- There are areas that need energy efficiency improvements. There is a mix of gas and electric as heat source here. Electric heat is common with heat pumps
- Gas is emerging as an energy source in the neighborhoods.
- Space heaters are common, though very inefficient.
- Infrastructure improvements are needed. There is a need for capital and capacity building for these improvements.
- There is a need for resiliency improvements, and in some cases there is some redundancy.
- Some critical operations require redundancy.
- Public utilities needs customers.
- The infrastructure is old and requires modernization and upgrades.
- There is a need for community housing. Much of the community housing is old and needs modernization and/or replacement.
- Portable mobile generators are needed for some schools and communities.
- Infrastructure related to flooding needs to be improved.
- There are many parts of the community that do not have sidewalks.
- Buildings within the parks are accessible. When requests are received, the parks make accommodations. When the new programs begin, there will be new parks installed.
- City Hall does not have accessibility to the council chambers. However, if anyone calls ahead, transport up the stairs will be provided. Development Services is not accessible either.
- There has been an increase in curb ramps, but the sidewalk network is disjointed and limited throughout the City. About \$300,000 has been spent on sidewalks in the Duffy Field Target Area.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Social Services 1, Monday, March 4, 2019 @ 1:00 PM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Carney White	Sabbath Day	852-637-2277	
Cassandra Hunsucker	New Bern Craven County Public Library	252-638-7800	chunsucker@ncslpl.org
DANIE NYBERG	Reviving Luke Ministry	949-394-0498 704-287-2268 cell	INDNYBERG2@Gmail.com
Kehli Saucier	Reviving Lives Ministries RCS	252-624-9826 office (252)-633-0767	rlmofnewbern@gmail.com
Doug HARR	Religious comm. serv		dharr@revivinglives.org
BEN SELBY	Vocational Repko6	(252) 661-2237	george.selby@dhs.nc.gov
Tova Hairston	Coastal Women's Shelter	252-638-4509	cwsdirector@coastalwomensshelter.net
Angelika Wilson	Craven - Pamlico ReEntry Council Craven Community College	252-514-3189	awilsoncoinc@gmail.com
Amanda Olseneklan	Dev. Services City NB	609-7580	
D'Aja Fulmore	City of New Bern Dev. Services	770-688-7730	Fulmore@newbernnc.gov
Hannah M. Thayer	Craven Birth Reliance	919-125-6459	hstayed@helpanarefugees.org



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Social Services 1, Monday, March 4, 2019 @ 1:00 PM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Beth Bilodeau	NCWorks	252-574-4828 x241	elizabeth.bilodeau@nccommerce.com
Sherwood Crawford	United Way	252-637-2460	sherwood@unitedwayncstateinc.org
Wendy Chapman	Children's Developmental Services Agency (CDSA)	252-514-4770	wendy.chapman@dhs.nc.gov
Patti M. Peebles	Religious Community Services	252-571-2421	ppae51652353@gmail.com

City of New Bern, North Carolina
 FY 2019-2023 Five Year Consolidated Plan

Interview with Social Service Provider Agencies
 Monday, March 4, 2019 at 1:00pm

In attendance: Namay White, Salvation Army; Cassandra Hunsucker, New Bern-Craven County Public Library; Dane Nyberg, Reviving Lives Ministries; Kehli Saucier, Reviving Lives Ministries; Doug Harr, Religious Community Services; Beth Selby, Vocational Rehabilitation; Tova Hairston, Coastal Women's Shelter; Angela Wilson, Craven-Pamlico ReEntry Council; Heather Storer, Interfaith Refugee Services; Beth Bilodeau, NCWorks; Sherwood Crawford, United Way; Wendy Chapman, Children's Developmental Services Agency (CDSA); Patti Peebles, Religious Community Services; D'aja Fulmore, CDBG Program Coordinator; Amanda Ohlensehnen, Community & Economic Development Manager; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- Transportation is a major need for those seeking job training.
- Childcare is a need for those seeking job training.
- Job training organizations collaborate on many job training projects.
- Craven Area Regional Transportation (CARTS) has some services but also has gaps in routes.
- Many of the religious aid organizations struggled to bring back their services after the hurricane.
- The hours of transport for CARTS do not always line up with the hours when people work or when they are searching for jobs.
- Vendor organizations can also provide specialized training for those with disabilities.
- Vocational services also assists in independent living.
- Housing is another big need. Many of the obstacles to emergency housing have been removed, but it is still a major need.
- Vocational services can provide emergency funding and rental payment assistance to ensure that people can remain in their homes.
- Human Relations complaints go up to the State. Fair Housing complaints are not local but are handled out of Raleigh. There is no local legal aid organization.
- Persons with criminal histories face barriers because of their criminal history.
- A lack of education is a major issue for many people in finding employment.
- People without drivers' licenses face significant barriers to finding work.
- People seeking help can make arrangements to meet with vocational training caseworkers.
- NCWorks sees 5-10 cases a week.
- United Way is involved with long-term recovery from Hurricane Florence. They work to make sure houses are fixed up to standard and displaced people can move back in. There is not a lot of affordable housing available for these people and they end up in hotels, which are expensive.
- There is a need for greater communication of services offered between the various nonprofits.
- NCworks.gov has a directory of organizations that assist people.
- Interfaith Refugee Services is fortunate enough to have interpreters. Issues are the same for both refugee and non-refugee populations. Refugees still need affordable housing, transportation, and childcare.

- Children's Developmental Services Agency serves the youngest children through a Federal mandated program to develop competency for parents. They serve about 500 families in 5 counties. They also see affordable housing as a major issue and must travel to different shelters.
- There are still daycares that do not accommodate children with disabilities.
- Religious Community Services runs shelters and provides food and clothing for the community. They serve 70-100 meals per day. 25-30 people receive clothing from them daily. They have 20 beds and are expanding to 36-38 beds. There are 4 for families, 6 for women, 5 Veterans Suites. They fill families first, then veterans, then women, then men. They received \$20,000 in State ESG funds in 2018 but are not receiving them in 2019. They are also doing hurricane relief. They share space with Craven Community College/Craven-Pamlico Re-Entry. Their main source of funds is from private donations. Only Federal help comes through United Way with FEMA.
- Coastal Women's Shelter – 19 total beds, 3 are infant crib beds. They also provide emergency shelter for men or other survivors.
- RLN – Residential recovery program for addiction. The transit system is very limiting to these recovering addicts. They also are not always qualified to go to addiction recovery classes. They see a need for educating the people for a college-readiness level. Public education on substance abuse would be beneficial to all. They also see a lack in the number of therapists. They provide long-term (2 years) housing for 11 people.
- There is a need for legal representation for recovering addicts.
- There is a need for training to ensure that people can gain employment or further education.
- WYOA funds can assist people with disaster recovery. Private companies can use these funds as well as public.
- There is a major need for mental health services. People with mental health needs cannot find services to assist with these issues. Crossroads is the mental health inpatient clinic in the area.
- The United Way has seen that there are communities of seniors that are looking for employment, affordable housing, and quality medical care.
- Veterans with mental health needs cannot access these issues in the City and must travel outside. There are transportation volunteers who will bring these people to their appointments. Crossroads takes veterans with drug addictions in for three (3) days, though they used to provide shelter for five (5) days.
- There is a need for counseling services for the homeless or drug addicted veterans.
- There is no grocery store in the downtown and the farmers' market is limited. There is not a lot of healthy food or healthy food choices for those without transportation.
- The local public library will issue referrals to other organizations. Homeless people will use the local library.
- There is a need for personal hygiene care for homeless people.
- People come to the library for access to WiFi. Because everything is online, people must utilize the library. However, they lack digital literacy and there is not enough library staff to walk through internet operations with these people. The staff also helps kids with homework, etc. The trend in bigger cities has been to hire caseworkers at the library, but this city does not have this same support in place. The library also has limited space to allow private confidential caseworker meetings.

- The library would like to expand and provide more activities. There is a conflict between the library being a quiet place and also a meeting place. More space would allow for these two things to take place in one area.
- Senior citizens also have an issue accessing technology. They are often embarrassed to admit this. The library provides free senior citizen technology usage classes.
- The library also gets people who are mentally ill or under the influence of drugs.
- The Salvation Army has also received Greenleaf funding for housing and security deposits for hurricane relief.
- Next to transportation and housing for hurricane victims, the next biggest need is home repairs. People are living in houses without needed repairs and with tarps over their building. The Salvation Army currently has three families they are assisting with Greenleaf Funds because they cannot afford a mortgage and repairs. Salvation Army does not provide hotels.
- The Salvation Army serves fifty or more regular clients per month. They assisted in February with over \$20,000 worth of food and clothing.
- The Craven County Disaster Recovery Agency Website can direct people to funding sources for repairs on their homes.
- Coastal Women's Shelter has similar issues. Existing barriers include transportation and housing. Housing has become a much bigger issue since Hurricane Florence. They serve about 500 a year, including 100 through the shelter. The first thing that they offer is safe, affordable housing, which is already stretched. Helping domestic violence victims gain employment and training, as well is difficult. Hurricane Florence has overtaken DV victims at the top of local waiting lists. Coastal Women's Shelter has worked to partner with trusted landlords, but most will have to move back to home states and this disrupts schooling for children, etc. They have seen an increase in crisis line calls since Hurricane Florence.
- The other domestic violence shelter was flooded and has not operated since the hurricane.
- Coastal Women's Shelter has tried to help by partnering with neighboring counties.
- Craven Community College offers an eight day bootcamp to go to work. This includes a computer skills component because many job seekers do not know how to use a computer, type a resume, or use a job search site. This also includes financial literacy. They have had 191 people that completed this program with a 33% job success rate. This is free to the unemployed and the underemployed individuals.
- There are many people in New Bern who do not make a living wage.
- Craven-Pamlico Re-Entry Council serves persons with a criminal background. They assist with housing and transportation, as well as vocational skills. They assist with other needs and are state funded. They have many partnerships with other local nonprofits. Their goal is to remove barriers and prevent recidivism.
- Mental health is another major need in the City. Many people with mental health issues are referred out to PORT.



CITY OF NEW BERN, NORTH CAROLINA
FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN
 Redevelopment Commission, Monday, March 4, 2019 @ 5:00 PM
 Development Services Conference Room, 303 First Street, New Bern, NC 28560

Name	Organization	Phone Number	Email Address
Maria Cho	Redevelopment Commission	(252) 639-0482	maria.cho@nc.gov
Brandon Wilson	Urban Design Ventures, LLC	412-461-6916	brandon@urbandesignventures.com
D'Aja Fulmore	City of New Bern Dev. Serv.		
Walter Haglund	Urban Design Ventures	(412) 461-6916	walt@urbandesignventures.com
Amanda Ohlenschlaen	City NB	609.7580	ohlenschlaen@newbernnc.gov
Brad Sceviour	City NB	252-639-7582	sceviourb@newbernnc.gov

City of New Bern, North Carolina
 FY 2019-2023 Five Year Consolidated Plan

Interview with Redevelopment Commission
 Monday, March 4, 2019 at 5:00pm

In attendance: Maria Cho, Redevelopment Commission; D'aja Fulmore, CDBG Program Coordinator; Brad Sceviour, Land & Community Development Administrator; Amanda Ohlenschlaen, Community & Economic Development Manager; Walter Haglund, Urban Design Ventures, LLC; Brandon Wilson, Urban Design Ventures, LLC

The following was discussed at the meeting:

- The Redevelopment Commission (Authority) can use bonding to raise money.
- Property can be transferred to the Redevelopment Commission, which allows the property to be sold for the highest and best reuse, instead of to the highest bidder.
- The government is willing to give more funds if there are matching funds.
- Affordable housing is the number one priority in the City.
- There was a discussion of the process of the Five Year Consolidated Plan.
- There is not simply just one type of housing that the City of New Bern needs. The Redevelopment Commission will plan for various types of housing over different years.
- Mixed income housing has been a success in places like Charlotte and the City would like to investigate this.
- The Redevelopment Commission is looking to ensure that the past legacy of its neighborhoods stay intact.
- There are examples of a "penny tax" in North Carolina that could be used to finance affordable housing.
- Buy-in from locals in New Bern often requires examples of similar solutions in the area.
- In times of hardship, the City's local services are cut instead of raising taxes.
- There is a conflict between the more elderly residents and the young professional residents. New Bern is trying to encourage more young professionals to come to the City because of the population drains in rural areas.
- Transportation is another need. Transportation has repeatedly come up as a need for school age children who will try to go to afterschool activities.
- Many people call Development Services because they have a need, and Development Services would like to have a resource guide to connect people looking for help from nonprofits that provide the help.
- People need high paying jobs.
- Affordable healthcare, especially for children is a need.
- There are needs for improvements to the City's infrastructure.
- Early childhood education opportunities are also needed.
- Storm drainage is a problem in the City.
- 15% of the City's land is in the 100 year and 500 year floodplain.
- There is a lot of green space in the City, which should be utilized.
- There is a need to increase homeownership and for housing counseling.

- There is a need to reduce the crime rate.
- There is a need for more street lighting and better landscape design.
- Lighting is poor, streets are in poor condition, and there is a lack of sidewalks, especially within the Duffy Field Neighborhood boundaries.
- The Stanley White Recreation Center was a major asset and without it there is a need for more recreational and afterschool programming. The Center was heavily damaged by the Hurricane/
- There is a difference between BID and the affordable housing fund. The tax increase is based on geography, where the affordable housing fund is application-based and can be used citywide.
- Inclusionary zoning is a bonus for additional density as long as a certain percentage of those units are affordable.
- There is very little on-street handicap parking in downtown New Bern.
- The only park that serves City residents with ADA equipment is in James City.



SUBSTANTIAL AMENDMENT # 1 - PUBLIC HEARING

**NOTICE OF PUBLIC HEARING
CITY OF NEW BERN, NORTH CAROLINA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
SUBSTANTIAL AMENDMENTS TO FY 2019 & 2022 PROGRAM YEARS**

Notice is hereby given by the City of New Bern, Craven County, NC will hold a public hearing on **Tuesday, March 26, 2024, at 6:00 PM**, prevailing time, in the second-floor courtroom of City Hall, 300 Pollock Street, New Bern, NC 28560. City Hall and the City Hall second floor courtroom are accessible to persons with physical disabilities. If special arrangements are required to accommodate residents with disabilities in order to participate in the public hearing, including a Spanish or Karen interpreter, please contact Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586, or by email at fulmored@newbernnc.gov. To make arrangements for the hearing impaired, dial 7-1-1 for Relay North Carolina TDD.

The purpose of this public hearing is to present substantial amendments to the City of New Bern's FY 2019 and 2022 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds.

The City of New Bern previously adopted its FY 2019 and 2022 Annual Action Plans and Budgets for the use of CDBG funds. In accordance with CDBG program regulations, the City is permitted to make substantial amendments to its Annual Action Plans and Budgets in accordance with the City's Citizen Participation Plan.

The City has determined it is necessary to amend the CDBG program year budgets for the previously approved Annual Action Plans. The funds will remain the same but a new project scope will be added.

These are considered substantial amendments in accordance with the City's Citizen Participation Plan as the following applies: the scope of previously approved projects/activities are being changed.

The substantial amendments to the CDBG Annual Action Plans are proposed as follows:

FY 2019 Program Year

IDIS # 28 – Bus Shelter Installment Project: Reduce the project/activity budget by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38.

NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation: Create a new multi-year project/activity and allocate \$42,448.62 in 2019 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2019 program year. The new activity will include funding for the Sunnyside Area 1/2 Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

FY 2022 Program Year

IDIS # 42 - Bus Shelter Project Completion: Reduce the project/activity budget by \$4,189.25 for a new project/activity budget line-item amount of \$10,810.75.

NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation: Create a new multi-year project/activity and allocate \$4,189.25 in 2022 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2022 program year. The new activity will include funding for the Sunnyside Area 1/2 Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

Copies of the Substantial Amendments will be on public display for a period of 30 days from Friday, March 8, 2024, to Monday, April 8, 2024. Copies are available at the following locations and may be viewed between normal business hours of 8:00 AM to 5:00 PM:

City Clerks' Office
City Hall, 300 Pollock Street, New Bern, NC 28560

Office of the Department of Development Services
303 First Street, New Bern, NC 28560

New Bern-Craven County Public Library
400 Johnson Street, New Bern, NC 28560

All interested residents are encouraged to attend this public hearing and will be afforded the opportunity to present oral or written testimony concerning the Substantial Amendments for the FY 2019 and 2022 CDBG Programs. All comments received during the period of display will be presented to City Council at its Regular Meeting on Tuesday, April 9, 2024, at 6:00 PM. Written comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New

Bern, NC 28563, or emailed to fulmored@newbernnc.gov. Persons with hearing and/or speech impediments may contact the City via 7-1-1 for Relay North Carolina TDD.

Hon. Jeffrey T. Odham
Mayor, City of New Bern, NC

CITY OF NEW BERN
303 First Street, New Bern, NC 28560

FY 2022 Annual Action Plan Substantial Amendment # 1

*For Submission to HUD for the
Community Development Block Grant (CDBG) Program*

Amended: April 9, 2024

Mayor:
Dana E. Outlaw

City Manager:
Foster Hughes



NEW BERN

CITY OF NEW BERN



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PART IV. APPENDIX

SF 424 Forms
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**Substantial Amendment # 1:**

*The City of New Bern has prepared a substantial amendment to its FY 2022 Annual Action Plan and made the following changes: **IDIS #42: Bus Shelter Project Completion** – reduce line item by \$4,189.25 for a new project/activity budget line-item amount of \$10,810.75, and; **Sunnyside Area ½ Basketball Court Installation** – create a new multi-year project/activity and allocate \$4,189.25 in 2022 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is located in Pierce Park.*

Executive Summary**AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)****1. Introduction**

The City of New Bern, North Carolina is a Federal entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In compliance with the HUD regulations, the City of New Bern has prepared this FY 2022 Annual Action Plan for the period of July 1, 2022 through June 30, 2023. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of New Bern. This is the fourth Annual Action Plan under the City's FY 2019-2023 Five-Year Consolidated Plan.

The FY 2022 Annual Action Plan is a collaborative effort of the City of New Bern, the community at large, social service agencies, housing providers, community development agencies, and economic development groups. The planning process was accomplished through public meetings, statistical data, review of the City's Comprehensive Plan, and other community plans.

Available Funds:

During the FY 2022 Program Year, the City of New Bern will receive the following Federal funds:

- CDBG: \$269,786.00
- Total: \$269,786.00

FY 2022 CDBG Programs Budget:

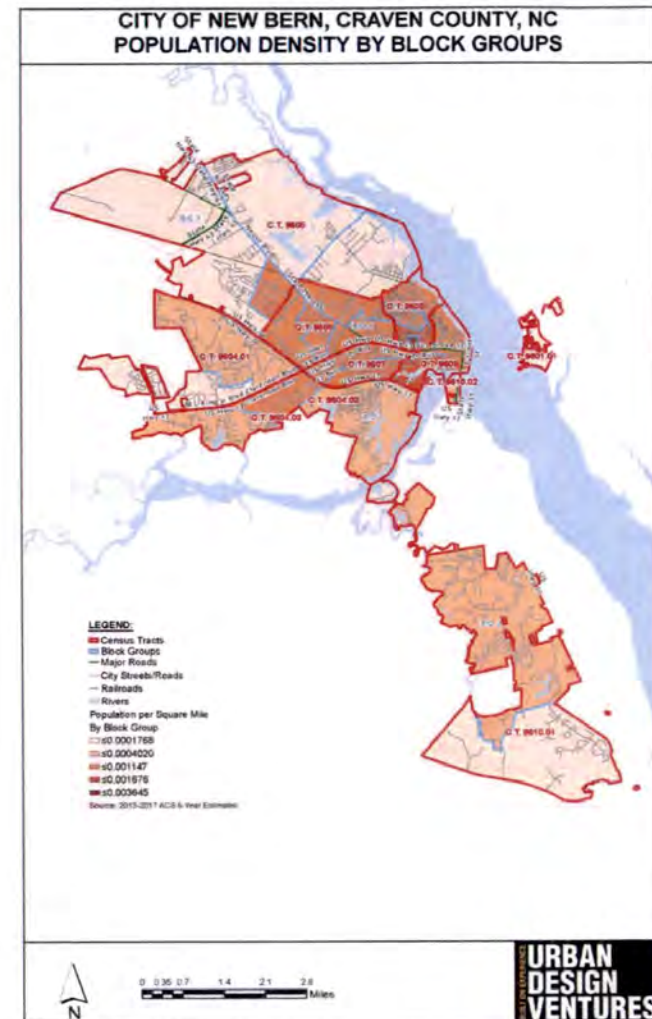
The City of New Bern proposes to undertake the following activities with the FY 2022 CDBG Funds:

- CD-22-01 General Administration - \$53,957.00
- CD-22-02 Housing Rehabilitation - \$200,829.00
- CD-22-03 Bus Shelter Project Completion - \$10,810.75
- CD-22-04 Sunnyside Area ½ Basketball Court - \$4,189.25

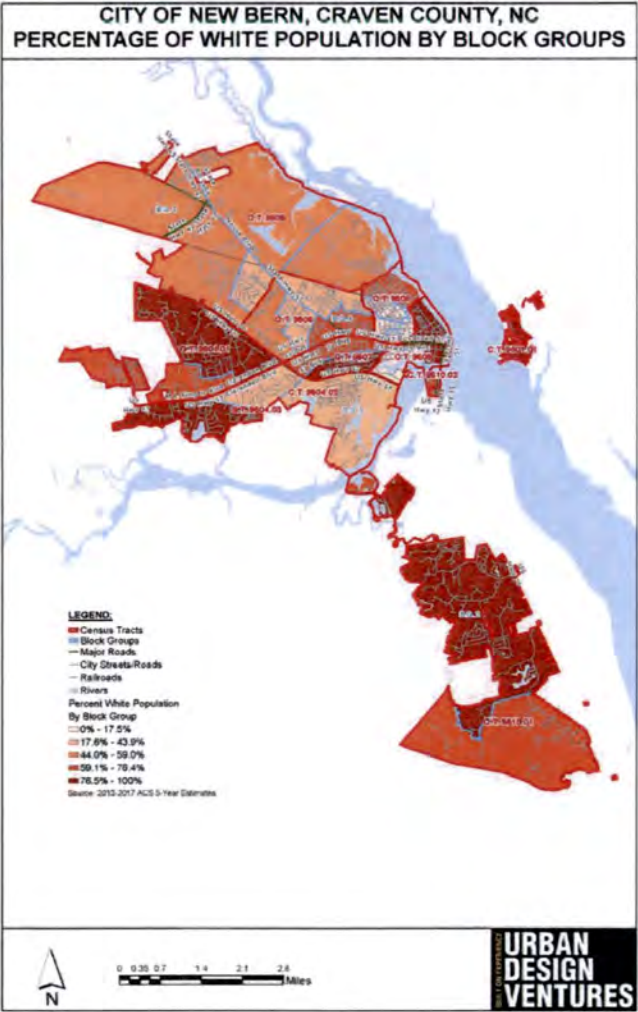
Maps

The following maps which illustrate the demographic characteristics of the City of New Bern:

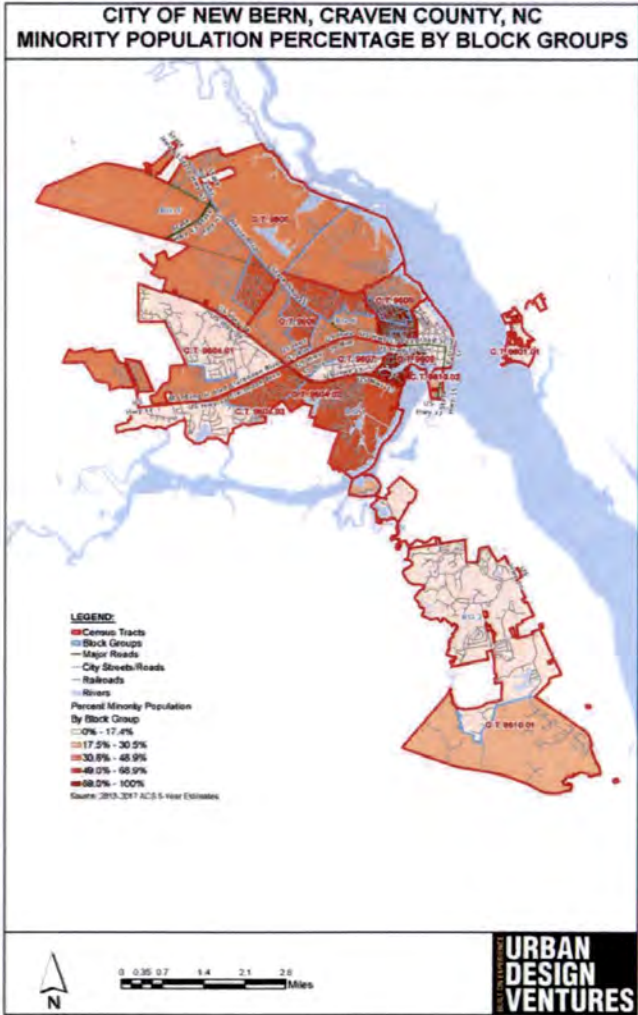
- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Number of People Aged 65+ by Block Group
- Percent Population Age 65+ by Block Group
- Population Density by Block Group
- Housing Density by Block Group
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income and High Minority Concentration by Block Group

Population Density by Block Group

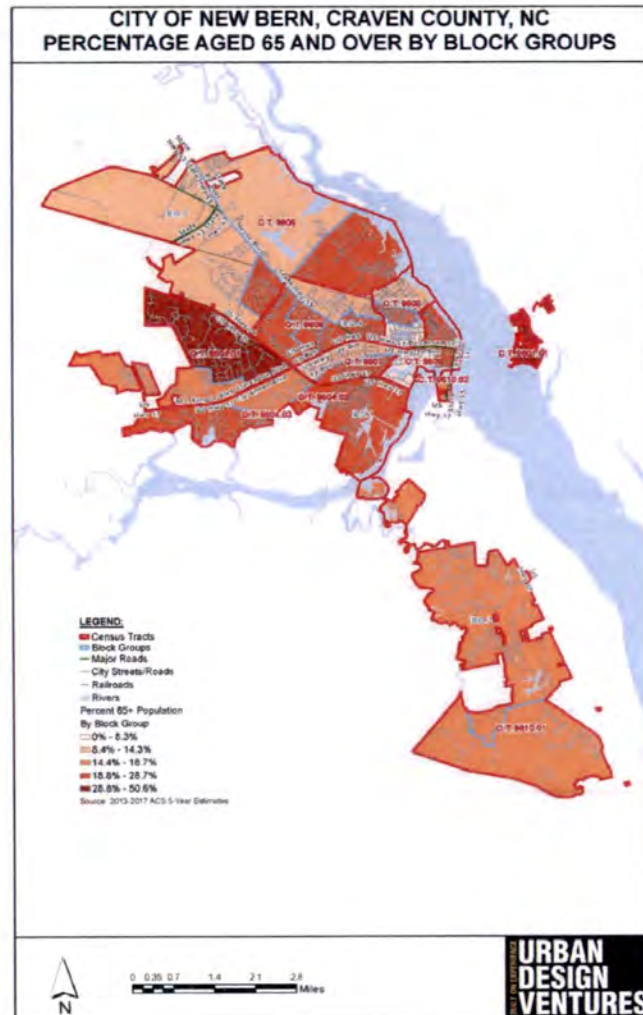
Percent White Population by Block Group



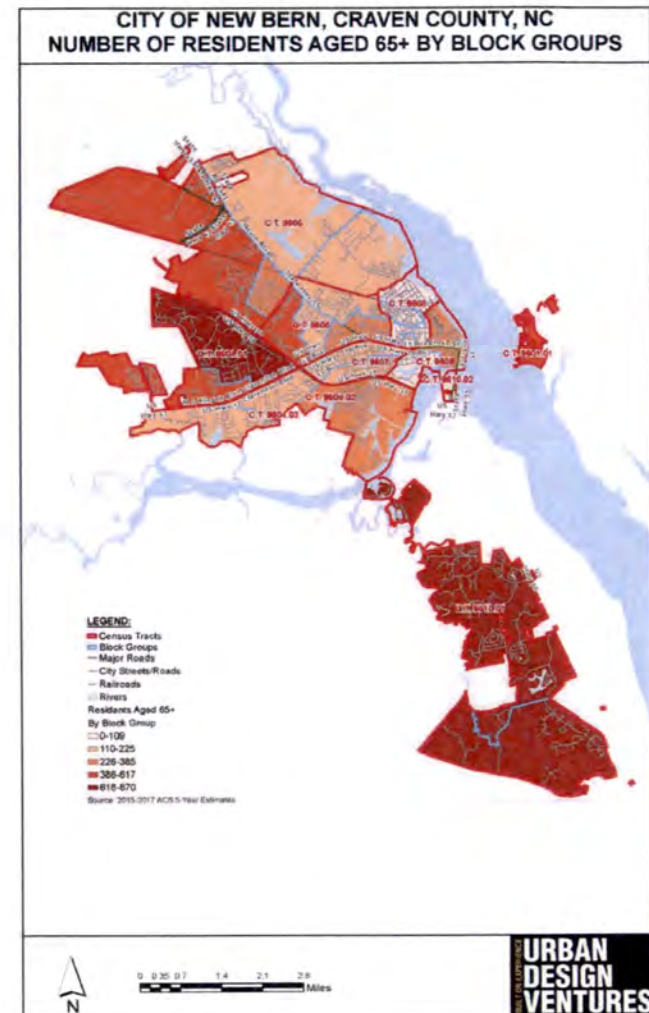
Percent Minority Population by Block Group



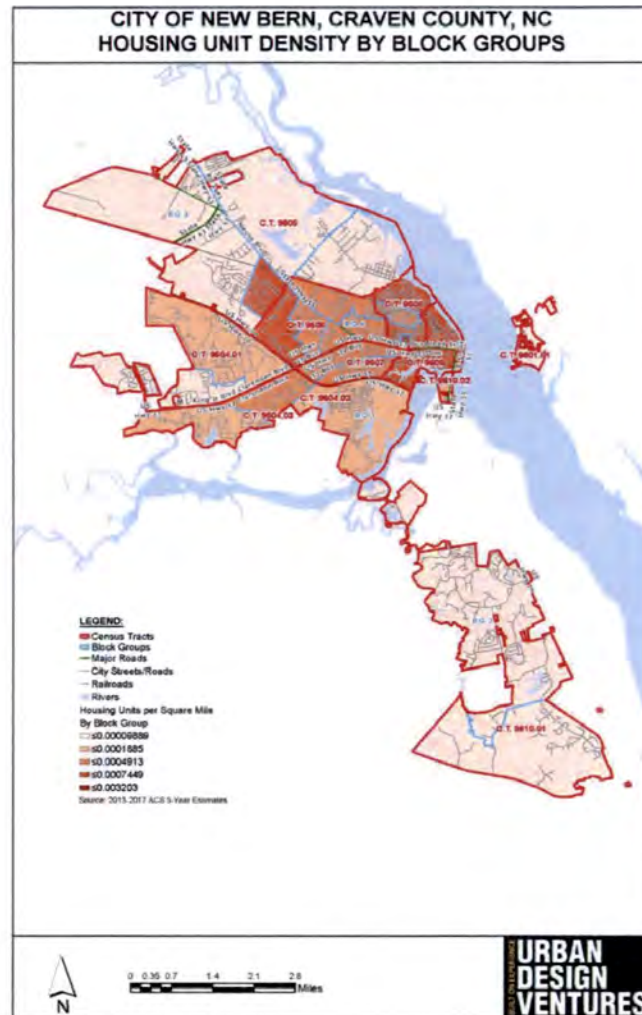
Percent Population Age 65+ by Block Group



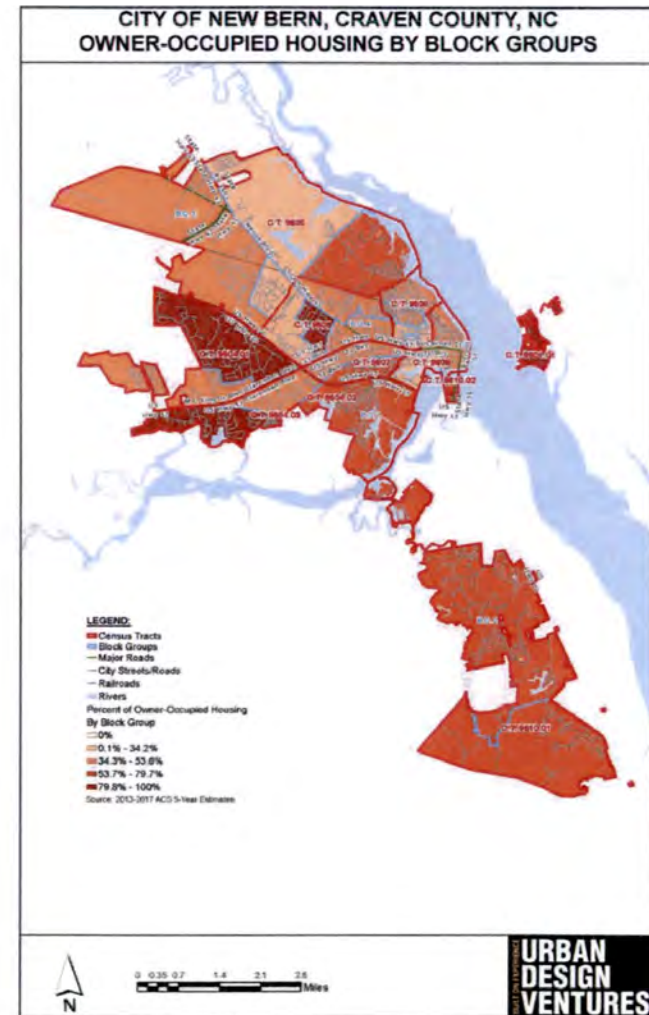
Population Age 65+ by Block Group



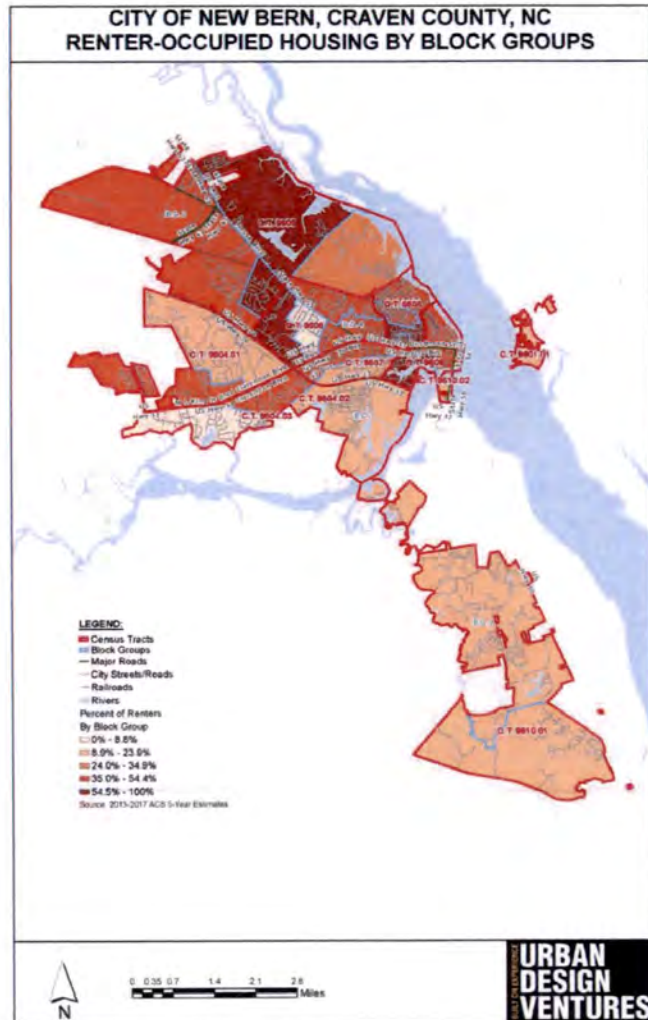
Housing Density by Block Group



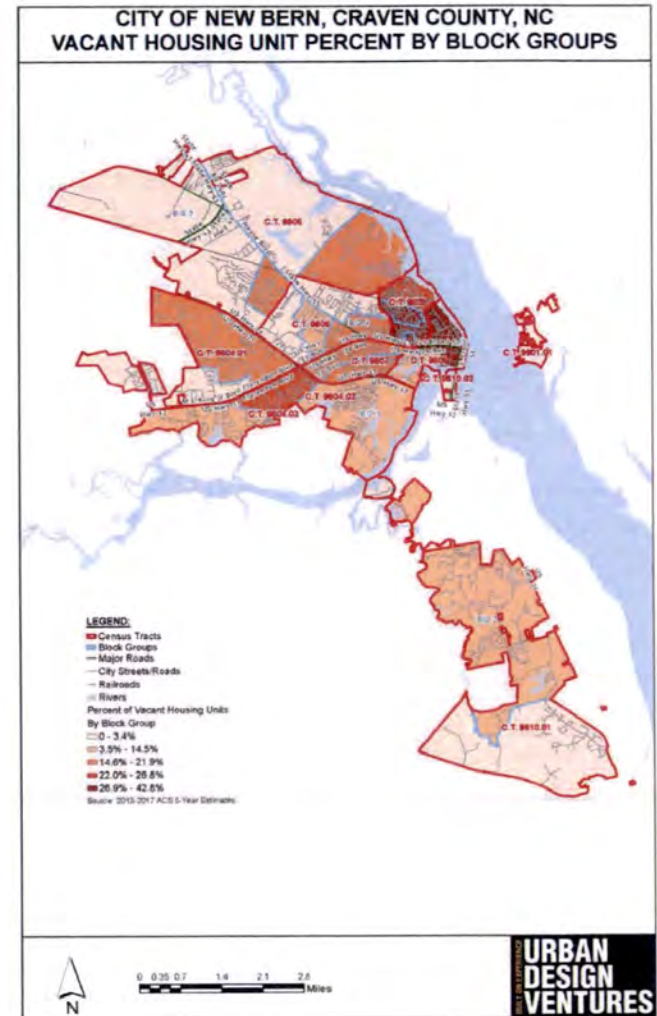
Percent Owner-Occupied Housing Units by Block Group



Percent Renter-Occupied Housing Units by Block Group



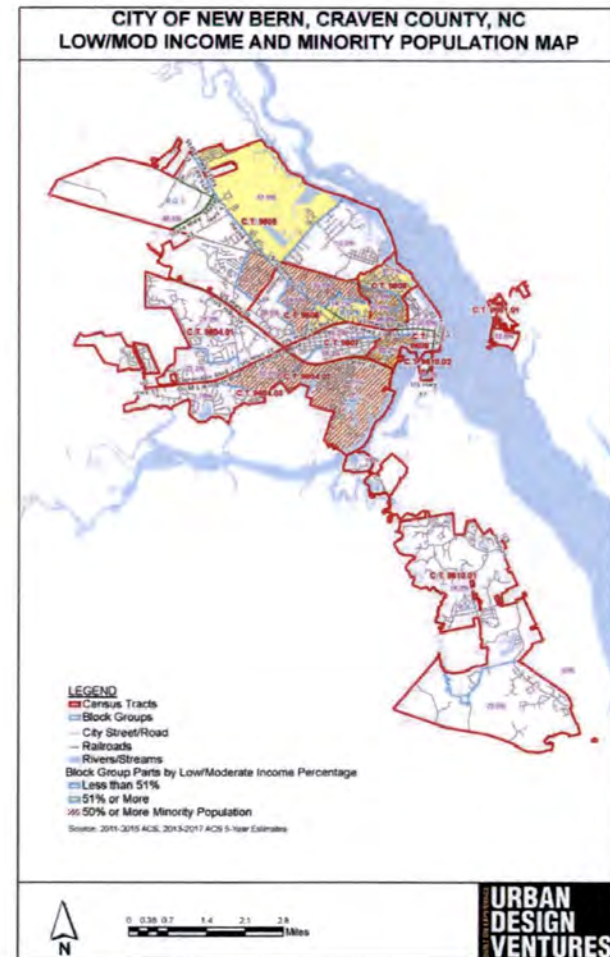
Percent Vacant Housing Units by Block Group



Low/Moderate Income Percentage by Block Group



Low/Moderate Income Percentage w/ Minority Overlay by Block Group



2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This is the City of New Bern's fourth Five Year Consolidated Plan as an entitlement community. The "Vision" of this Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of New Bern. As part of the Five Year Consolidated Plan, the community must develop goals and objectives. The following strategies with subsequent goals and priorities have been identified for the City of New Bern for the period of FY 2019 through FY 2023 for the use of Community Development Block Grant (CDBG) funds:

HOUSING STRATEGY - HSS

Goal:

Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families living in the City of New Bern.

Objectives:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

HOMELESS STRATEGY - HOM

Goal:

Improve the living conditions and services for homeless persons and families in the City of New Bern and eliminate unfair housing practices that may lead to homelessness.

Objectives:

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons and families, and those who are at-risk of becoming homeless.

- **HOM-2 Operations/Support** - Promote and assist in program support services for the homeless.
- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices which may contribute to homelessness.
- **HOM-4 Rapid Rehousing** - Promote and assist in providing housing options for residents of the City of New Bern displaced by natural disasters or evictions.

SPECIAL NEEDS STRATEGY - SNS

Goal:

Improve, preserve, and expand facilities for persons with special needs and the disabled in the City of New Bern.

Objectives:

- **SNS-1 Housing** - Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.
- **SNS-2 Social Services** - Promote and assist in supporting social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
- **SNS-3 Accessibility** - Promote and assist in making accessibility improvements to owner occupied housing through rehabilitation and improve renter occupied housing by promoting reasonable accommodations for the physically disabled.

COMMUNITY DEVELOPMENT STRATEGY - CDS

Goal:

Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of the City of New Bern.

Objectives:

- **CDS-1 Infrastructure** - Improve the City's infrastructure through reconstruction and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
- **CDS-2 Community Facilities** - Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.

- **CDS-3 Public Services** - Improve and increase public safety programs for the youth, the elderly, disabled, and target income population, including food programs and social/welfare programs throughout the City.
- **CDS-4 Public Transit** - Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.
- **CDS-5 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
- **CDS-6 Architectural Barriers** - Remove architectural barriers and make public and community facilities accessible to the physically disabled.
- **CDS-7 Public Safety** - Improve public safety through upgrades to facilities, purchase of new equipment, fire fighting and prevention, crime prevention, community policing, and ability to respond to emergency situations.

ECONOMIC DEVELOPMENT STRATEGY - EDS

Goal:

Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of the City of New Bern.

Objectives:

- **EDS-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **EDS-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- **EDS-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in the Greater Five Points Redevelopment Area and other residential neighborhoods.

ADMINISTRATION, PLANNING, AND MANAGEMENT STRATEGY - APM

Goal:

Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.

Objectives:

- **APM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning

services for special studies, environmental clearance, fair housing, performance evaluation, monitoring; and compliance with all Federal, state, and local laws and regulations.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, the City of New Bern prepares and submits its CAPER to HUD within ninety (90) days after the start of the new program year. The FY 2020 CAPER is the most recent CAPER to be completed by the City of New Bern. The CAPER was approved by HUD. The City obligated 100% of its CDBG funds for the benefit of low- and moderate-income persons. The City expended \$0.00 for public service activities, which was below the 15% public services cap. The City obligated \$51,723.00, which met the 20% administrative cap. The City's drawdown ratio was 2.76, which is above the 1.5 HUD requirement. The City of New Bern has substantially amended its FY 2020 Annual Action Plan in order for the City to receive its CARES Act funds.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Annual Action Plan has many components to gather citizen participation which includes: citizen participation plan; citizen participation process; Consultation Process; and the development of the annual action plan. Each component of this plan principally serves the needs of the low- and moderate-income population in the City.

The City developed the plan based on citizen input, the information obtained from agencies/organizations, and meetings with other City staff and departments. A "draft plan" and budget are annually prepared and placed on public display for a 30-day review and comment period. This is advertised in a local newspaper of general circulation in the City, with the times, dates, and locations where the plan may be examined. A public hearing on the plan was also advertised and conducted. Citizen, agency, and organization comments were either incorporated into the plan or if not included, the reason why the comments were not accepted are included in the plan.

The City of New Bern held a needs public hearing on March 7, 2022 at 6:00 PM. The public hearing was able to be attended in person or virtually. This hearing provided residents, agencies, and organizations with the opportunity to discuss the City's CDBG Program and to provide suggestions for future priorities and activities. The City of New Bern advertised the public needs hearing in the "Sun Journal" on Friday, February 18, 2022.

The Second Public Hearing Notice was published on Thursday, June 23, 2022 in the "Sun Journal" and the Second Public Hearing was held on Tuesday, July 12, 2022 at 6:00 PM. During the Second

Public Hearing, the residents were given the opportunity to comment on the draft version of the FY 2022 Annual Action Plan.

The "FY 2022 Annual Action Plan" was on display for a 30-day period beginning Friday, June 24, 2022 and ending Monday, July 25, 2022. The availability for review of the "draft plan" was advertised in the local newspapers and the plan was on display at the City of New Bern's website https://www.newbernnc.gov/departments/development_services/index.php.

Schedule:

The following schedule was used in the preparation of the FY 2022 Action Plan:

- **Publish Notice of Needs Hearing** – Friday, February 18, 2022
- **First Public Hearing** – Monday, March 7, 2022 at 6:00 PM in the Development Services Office and virtually
- **Publish Notice of Display of Draft and Public Hearing in the Newspaper** – Thursday, June 23, 2022
- **Annual Action Plan on Display** – Friday, June 24, 2022
- **Second Public Hearing** – Tuesday, July 12, 2022 at 6:00 PM in the City Hall Courtroom
- **End of Annual Action Plan on Display** – Monday, July 25, 2022
- **Board of Aldermen Adopts FY 2022 Annual Action Plan** – Tuesday, August 9, 2022
- **Submission of Annual Action Plan to HUD on or before** – August 15, 2022

A more detailed analysis and description of the citizen participation process is contained in Section PR-15 Citizen Participation.

Substantial Amendment #1:

The City of New Bern placed the Substantial Amendment on public display from Friday, March 8, 2024 through Monday, April 8, 2024. The City held a Public Hearing on the Substantial Amendment on Tuesday, March 26, 2024 at 6:00 PM in the City Hall Courtroom, 300 Pollock St., 2nd Floor, New Bern, NC 28560. The purpose of the Public Hearing was to present the Substantial Amendment to the residents for the FY 2022 Annual Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A public hearing was held to seek input from interested residents and community organizations for the FY 2022 funds on Monday, March 7, 2022 at 6:00 PM at the Development Services Office and virtually. The City of New Bern advertised in the "Sun Journal" on Friday, February 18, 2022. There was a total of eleven (11) persons in attendance including three (3) City staff members.

The FY 2022 Annual Action Plan was placed on public display on Friday, June 24, 2022 and a Second Public Hearing was held in the City Hall Courtroom, 300 Pollock Street, New Bern, NC 28560 on Tuesday, July 12, 2022 at 6:00 PM. A newspaper notice announcing that these documents were placed on public display was published on Thursday, June 23, 2022 in the "Sun Journal," a newspaper of general circulation in the area. Comments that were received at the Second Public Hearing are included in the Citizen Participation Section of the Annual Action Plan, which also includes the newspaper ads, sign-in sheets, agendas, and summaries of the meeting minutes.

At the Second Public Hearing the City received comments requesting more funds moved to housing rehabilitation versus being used to pay for bus shelters. The Board of Alderman voted to increase the budget amount for the Housing Rehabilitation Program and to reduce the amount for the Bus Shelter Project Completion.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and suggestions that were received have been accepted and incorporated into the planning documents.

7. Summary

The FY 2022 Annual Action Plan for the City of New Bern includes the City's CDBG Program and outlines which activities the City will undertake during the program year beginning July 1, 2022 and ending June 30, 2023. This is the City's fourth year of the FY 2019-2023 Five-Year Consolidated Plan.

During the FY 2022 Program Year, the City of New Bern, North Carolina anticipates the following Federal financial resources:

- **CDBG: \$269,786.00**
- **Total: \$269,786.00**

During the FY 2022 CDBG, the City of New Bern proposes to address the following strategies from its Five-Year Consolidated Plan:

- Housing Strategy;
- Community Development Strategy; and
- Administration, Planning, and Management Strategy

A "draft" of the FY 2022 Annual Action Plan was placed on public display on the City's website at https://www.newbernnc.gov/departments/development_services/index.php. The display period started on Friday, June 24, 2022 through Monday, July 25, 2022 for a 30-day display period. In

addition, the City put the draft Plan on its website (https://www.newbernnc.gov/departments/development_services/index.php). The Final Public Hearing was held on Tuesday, July 12, 2022 at 6:00 PM in the Craven Community College, Orringer Auditorium before the Board of Alderman to discuss the proposed activities and solicit resident comments. Upon completion of the 30-day comment period, the City of New Bern submitted the FY 2022 Annual Action Plan to the U.S. Department of Housing and Urban Development Greensboro Office on or before Monday, August 15, 2022.

Substantial Amendment #1:

The City Council approved the Substantial Amendment on Tuesday, April 9, 2024 and the FY 2022 Annual Action Plan was re-submitted to HUD. The City of New Bern Substantial Amendment had the following amendments to the FY 2022 Annual Action Plan:

1. **Bus Shelter Completion Project:** Reallocate \$4,189.25 of the original \$15,000 budget amount to the new Sunnyside Area ½ Basketball Court.
2. **Sunnyside Area ½ Basketball Court Installation:** Create a new activity and reallocate \$4,189.25 as the budget amount for the FY 2022 CDBG funds. This is a multi-year activity.

The Substantial Amendment was available for public comment for a period of 30 days beginning Friday, March 8, 2024 through Monday, April 8, 2024.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	New Bern	Development Services Department
CDBG Administrator	New Bern	Development Services Department

Table 1 – Responsible Agencies

Narrative (optional)

The City's Development Services Department is the Lead Agency that maintains and administers the City's CDBG funds and responsibilities. The City prepares the Five-Year Consolidated Plans, Annual Action Plans, Environmental Review Records (ERR's), the Consolidated Annual Performance and Evaluation Reports (CAPER), monitoring, pay requests, contracting, IDIS, and oversight of the programs on a day to day basis. In addition, the City of New Bern has retained the services of a private planning consulting firm to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Ms. D'Aja Fulmore
Community Development Coordinator
City of New Bern's Development Services Department
Economic and Community Development Office
303 First Street, PO Box 1129, New Bern, NC 28563
Phone: (252) 639-7586
Fax: (252) 636-2146
Email: fulmored@newbernnc.gov
Website: <http://www.newbernnc.gov>

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**1. Introduction**

While preparing the FY 2022 Annual Action Plan, the City of New Bern consulted with the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc., social services and housing agencies, and member organizations of Region 13 of the North Carolina Balance of State Continuum of Care.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of New Bern works with the following agencies to enhance coordination:

- **The Housing Authority of the City of New Bern** – Improvements to public housing communities.
- **Twin Rivers Opportunities, Inc.** – Section 8 Housing Choice Vouchers.
- **Social Services Agencies** – funds to improve services to low and moderate income persons.
- **Housing Providers** – funds to rehabilitate and develop affordable housing and provide housing options for low- and moderate-income households.
- **Community and Economic Development Agencies** – funds to improve services to low and moderate income persons.

As part of the CDBG application planning process, local agencies/organizations are invited to submit proposals for CDBG funds for eligible activities. These groups participate in the planning process by attending the public hearings, consultation via phone and/or email, and submission of funding applications.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The leadership of Region 13 is responsible for acting as a member of the Balance of State CoC Steering Committee, the Coordinated Entry lead for the Region, the Point-in-Time and Housing Inventory Count lead for the region, and reviewing projects and processing state ESG grants for the regional geography.

Currently, Religious Community Services conducts its own referrals for services, and receives information from other agencies, shelters, police departments, hospitals, and churches. Once referred, Religious Community Services places Veterans first in their Emergency Shelters, and

follows up by filling beds with other families or individuals. All referrals to Religious Community Services through other entities are required to check with the local police department first. Religious Community Services has recently opened a Veterans transitional shelter in the area to complement its family emergency and transitional housing shelters.

The Point in Time Counts for Sheltered and Unsheltered homeless persons are completed on a designated date twice a year in the months of January and July. The results of the counts are available to the public on the North Carolina Balance of State CoC website.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

ESG – Coastal Women's Shelter and Religious Community Services receives ESG funds from the state. ESG funds for member counties and cities in the North Carolina Balance of State CoC are administered through the North Carolina Department of Health and Human Services Division of Aging and Adult Services. The CoC is consulted by NCDHHS regarding past program performance and involvement of ESG applicants. The CoC provides input on ESG applications and rates, ranks and reviews projects. This includes homeless service providers, Community Action Partnerships (CAPs), local/county/state governments, Housing & Redevelopment Authorities, and domestic violence, aging, mental health, and faith-based organizations.

Develop Performance Standards and Evaluate Outcomes – The North Carolina Balance of State CoC's written standards focus on a Housing First Model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exit Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless measure of an individual or family who resides in emergency shelter, transitional housing, or rapid re-housing. The CoC seeks to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing.

HMIS – Throughout different times of the year, the CoC and the HMIS Lead work together to assess data quality throughout the CoC. This includes working on the Annual Homeless Assessment Report (AHAR), the Point In Time (PIT) count, project reviews/ranking, and working with individuals programs while completing their Annual Performance Reports (APRs). The system ensures data quality by requiring many of the universal data elements upon enrolling a participant into a program. Additionally, the system has an alert system with exit date reminders. The work flow of data entry has been updated to improve data quality. The HMIS Lead supports users through the staffing of a Help Desk and ongoing training opportunities. Agency users are able to run self-reports to assess their program's data quality. CoC-funded organizations are motivated

to provide good data quality, because the CoC has moved toward a data-driven project review and ranking system. Projects with poor data quality are more likely to show poor outcomes, which can impact their funding.

2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

1.	Agency/Group/Organization	City of New Bern
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of New Bern was the lead entity on the Five Year Consolidated Plan. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan.
2.	Agency/Group/Organization	New Bern Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy Community Development Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority of the City of New Bern was contacted to determine the housing needs of its very low-income clients. The City reviewed its program and funded activities that met the goals and objectives as outlined in the City's Five Year Consolidated Plan to address these housing needs.
3.	Agency/Group/Organization	Habitat for Humanity of Craven County
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity participated in the First Public Hearing to discuss the needs of City residents.
4.	Agency/Group/Organization	TWIN RIVERS OPPORTUNITIES, INC
	Agency/Group/Organization Type	Housing PHA Services – Housing

5.	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Twin Rivers Opportunities, Inc. was contacted to determine the housing needs of its very low-income clients.
	Agency/Group/Organization	Religious Community Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Religious Community Services was contacted to determine the needs of the community.
6.	Agency/Group/Organization	City of New Bern Redevelopment Commission
	Agency/Group/Organization Type	Services-Housing Redevelopment Authority
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Members of the City of New Bern Redevelopment Commission attended the First Public Hearing to discuss the needs of City residents.
7.	Agency/Group/Organization	CRAVEN COUNTY
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - County Regional organization Planning organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Craven County was contacted to determine the needs of the community.
8.	Agency/Group/Organization	North Carolina Department of Health and Human Services
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Publicly Funded Institution/System of Care Other government - State Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Non-Homeless Special Needs Anti-poverty Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	NCDHHS was contacted for health and lead-based paint statistics and information.
9.	Agency/Group/Organization	CenturyLink
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide

	What section of the Plan was addressed by Consultation?	Broadband Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	CenturyLink was contacted to determine the broadband access needs of the community.
10.	Agency/Group/Organization	Spectrum
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Broadband Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Spectrum was contacted to determine the broadband access needs of the community.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted and contacted during the planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	North Carolina Balance of State Continuum of Care	The City of New Bern is located in Region 13 of the North Carolina Balance of State Continuum of Care. The goals of the City and the Consortium of Care are complementary.
Annual and Five Year Capital Plans	The Housing Authority of the City of New Bern	The Housing Authority of the City of New Bern is the lead agency providing public housing assistance in the City of New Bern. The goals of the City and the Housing Authority are complementary.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
FY 2019-2023 Five Year Consolidated Plan	City of New Bern, NC	The FY 2022 Annual Action Plan adopts the goals of the FY 2019-2023 Five Year Consolidated Plan. The activities undertaken during this program year will fall under one of the goals outlined in the Five Year Consolidated Plan.
Greater Five Points Transformation Plan	City of New Bern Redevelopment Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
The New Bern Gateway Renaissance Plan	City of New Bern Redevelopment Commission	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Emergency Management Plan	Craven County Emergency Manager	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
State Broadband Plan	North Carolina Department of Information Technology	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of New Bern's Department of Development Services' Economic and Community Development Office is the administrating agency for the CDBG program. Close coordination is maintained with other City departments such as the Public Works, Parks & Recreation, Public Utilities, Administration, Police and Fire Departments, the City of New Bern Housing Authority, Twin Rivers Opportunities, Inc., and the City of New Bern Redevelopment Commission, as well as County departments such as the Eastern Carolina Council, Craven County Economic Development, Craven County Schools, and the North Carolina Balance of State Continuum of Care. Coordination with various non-profit organizations, such as the Coastal Women's Shelter, Religious Community Services of New Bern, Interfaith Refugee Ministries, and NCWorks helped aid the planning process and develop priorities. The City works closely with the Craven County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the County agencies have a good working relationship.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

This Annual Action Plan was developed in accordance with the City's Citizen Participation Plan. The City of New Bern advertised for a needs hearing in "The Sun Journal" on Friday, February 18, 2022. On Monday, March 7, 2022 at 6:00 pm, the City of New Bern held both an in person and a virtual public needs hearing.

A "draft" of the FY 2022 Annual Action Plan was placed on public display on the City's website at (<https://www.newbernnc.gov/departments/development-services/index.asp>). The display period started on Friday, June 24, 2022 and ended on Monday, July 25, 2022 for a 30-day display period. A second public hearing was held on Tuesday, July 12, 2022 at 6:00 PM to discuss the proposed activities and solicit resident comments. Upon completion of the public comment period, the City of New Bern submitted the FY 2022 Annual Action Plan to the U.S. Department of Housing and Urban Development on or before Monday, August 25, 2022.

Substantial Amendment #1:

The FY 2022 Substantial Amendment was available for public comment beginning on Friday, March 6, 2024 and ending on Monday, April 8, 2024. The City held a Public Hearing on the Substantial Amendment on Tuesday, March 26, 2024 at 6:00 PM in the City Hall Courtroom, 300 Pollock St., 2nd Floor, New Bern, NC 28560.

Citizen Participation Outreach

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (if applicable)
1.	Newspaper Ad #1	Minorities Persons with disabilities	None.	None.	None.	Not Applicable.

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (if applicable)
		Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations				
2.	Public Meeting #1	Minorities Persons with disabilities Non-targeted /broad community Residents of Public and Assisted Housing Agencies / Organizations	The City held a public needs hearing on Monday, March 7, 2022 at 6:00 pm. There was a total of nineteen (19) attendees in addition to the one (1) City staff member. See meeting summary comments and agendas for the Public Hearings in the Exhibit Section.	See the Public Hearing comments in the Exhibit section of the FY 2022 Annual Action Plan.	All comments were accepted.	Not Applicable.
3.	Internet Outreach	Minorities Persons with disabilities Non-targeted /broad community Residents of Public and Assisted Housing Agencies / Organizations	None.	None.	None.	https://www.newbernnc.gov/departments/development-services/index.asp
4.	Newspaper	Minorities	None.	None.	None.	Not Applicable.

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (if applicable)
	Ad #2	Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations				
	Public Hearing #2	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Social Services and Housing Agencies	The City held its Second Public Hearing on Tuesday, July, 12, 2022 at 6:00 pm to discuss the Draft FY 2022 Annual Action Plan.	See the Second Public Hearing comments in the Appendix section of the FY 2022 Annual Action Plan.	None.	https://www.nc.gov/new-bern/development-services/index.php
	Substantial Amendment - Newspaper Ad	Minorities Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing	The public hearing notice was published on Thursday, March 7, 2024 in the New Bern Sun Journal.	None.	Not Applicable.	Not Applicable.

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (if applicable)
		Agencies/ Organizations Minorities				
7.	Substantial Amendment - Public Meeting	Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing Agencies/ Organizations	The City held a Public Hearing on Tuesday, March 26, 2024 to discuss the Substantial Amendment. See public hearing sign-in sheets in the Exhibit Section of the FY 2022 Annual Action Plan.	See public hearing comments in the Exhibits Section of the FY 2022 Annual Action Plan.	All comments were accepted.	Not Applicable.

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The following financial resources are identified for the FY 2022 Annual Action Plan to address the priority needs and goals/strategies identified in the City of New Bern's FY 2019-2023 Five-Year Consolidated Plan.

The City of New Bern is receiving \$269,786.00 in CDBG funds for the FY 2022 program year. The program year goes from July 1, 2022 through June 30, 2023. These funds will be used to address the following strategies:

- Housing Strategy;
- Community Development Strategy; and
- Administration, Planning, and Management Strategy

The accomplishments of these projects/activities will be reported in the FY 2022 Consolidated Annual Performance and Evaluation Report (CAPER).

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$	
CDBG	public – federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$269,786.00	\$0.00	\$0.00	\$269,786.00	\$265,988.00
							Four (4) projects/activities were funded based on the FY 2022 CDBG allocation.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to the entitlement funds, the City of New Bern anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Supportive Housing Program
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Public Housing Capital Fund Program
- Rental Assistance Demonstration (RAD)

Private and non-Federal resources that may be available to the City of New Bern in FY 2022 to address needs identified in the FY 2019-2023 Five Year Consolidated Plan are listed below.

- **EDA Workforce Development Grant** – The United States Economic Development Administration fields a competitive application for workforce development funding.
- **Golden LEAF Funding** – This North Carolina grant supports workforce development in rural areas of the state of North Carolina that were once dependent on agriculture and tobacco farming.
- **Tobacco Trust Fund Grant** – The North Carolina Tobacco Trust Fund (NCTTFC) was created to assist current and former tobacco farmers, former quota holders, persons engaged in tobacco-related business, and individuals displaced from tobacco-related employment that were affected by the major tobacco settlement in 1998. These funds are used for projects that support employment for these groups.
- **Federal Home Loan Bank Affordable Housing Program (AHP)** – Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHLB encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of New Bern owns 118 vacant lots in the Greater Five Points Area. The City intends to build affordable housing on these lots. The lots are scattered throughout the Area. Some are buildable and meet the zoning requirements, others are not and will be transferred by sale or donation to adjacent property owners.

Discussion

Not Applicable.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	HSS-3 Housing Rehabilitation	2019	2023	Affordable Housing	Greater Five Points Low- and Moderate-Income Areas	Housing	CDBG: \$200,829	Owner Housing Rehabilitated: 15 Household Housing Unit
2.	CD5-2 Community Facilities	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$4,189.25	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,005 Persons Assisted
3.	CD5-4 Public Transit	2019	2023	Non-Housing Community Development	Greater Five Points Low- and Moderate-Income Areas	Community Development	CDBG: \$10,810.75	Other: 1 Other
4.	APM-1 Overall Coordination	2019	2023	Administration	Greater Five Points Low- and Moderate-Income Areas	Administration, Planning, and Management	CDBG: \$53,957	Other: 1 Other

Table 3 – Goals Summary

Goal Descriptions

1.	Goal Name	HSS-3 Housing Rehabilitation
Goal Description	Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.	
2.	Goal Name	CD5-2 Community Facilities
Goal Description	Improve the City's parks, recreational centers, community centers, and public community facilities through rehabilitation and new construction.	
3.	Goal Name	CD5-4 Public Transit
Goal Description	Promote the development of additional bus routes, bus shelters, and improve public transportation for low- and moderate-income persons.	
4.	Goal Name	APM-1 Overall Coordination
Goal Description	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, performance evaluation, monitoring, and compliance with all Federal, state, and local laws and regulations.	

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of New Bern will utilize its FY 2022 CDBG funds to assist the following households:

- Median Income – 1 household
- Low Income – 5 households
- Extremely Low Income – 9 households

Projects

AP-35 Projects – 91.220(d)

Introduction

The FY 2022 Annual Action Plan outlines the needs, resources, priorities and proposed activities of the City of New Bern to be undertaken with the FY 2022 Community Development Block Grant (CDBG). The City of New Bern has participated in CDBG as an Entitlement recipient since 2014.

The City's Development Services Department is the Lead Agency that maintains and administers New Bern CDBG funds and responsibilities, including completion of the Annual Action Plan. The planning process actively encouraged participation of City housing and community service organizations, including the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc., affordable housing providers, service agencies that assist the low- and moderate-income and principally low- and moderate-income clientele, advocates, and others.

The City of New Bern encourages citizens to provide input and participate in planning, implementation and assessment of the CDBG program. The FY 2022 Annual Action Plan was developed through public hearings, the use of existing data from previously approved plans and studies, consultation with local non-profit agencies, and discussions with other City of New Bern departments. For-profit, non-profit, community and faith-based organizations were engaged throughout the year to assess City needs and priorities.

The City of New Bern proposes to undertake the following activities with FY 2022 CDBG funds:

Projects

#	Project Name
1.	Administration
2.	Housing Rehabilitation
3.	Bus Shelter Project Completion
4.	Sunnyside Area ½ Basketball Court Installation

Table 6 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of New Bern has allocated its CDBG funds based on principally benefiting Low/Mod income

persons; or an activity in which predominantly low- and moderate-income areas or which has a presumed benefit; or an activity with an income requirement of low- and moderate-income persons. All allocated funding has been utilized in a timely manner and within budget.

Many of the obstacles to addressing underserved needs are outside of the City's control. The largest obstacle is the lack of local, state, and federal resources available to the City of New Bern to adequately address these needs. This reduction in funds, combined with increasing numbers of individuals in need of housing, social service, homeless, or infrastructure support, unfortunately means that the City of New Bern is at a disadvantage in addressing underserved needs in the community. However, the City of New Bern maintains close cooperation with the County, the Housing Authority, housing providers, economic development agencies, and social service providers, to address any underserved needs in the City.

The proposed activities and projects for FY 2022 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4
- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

AP-38 Project Summary**Introduction**

The City of New Bern proposes to undertake the following activities with the FY 2022 CDBG funds:

Project Summary Information

1.	Project Name	Administration
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	APM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	CDBG: \$53,957.00
	Description	Overall program administration of the CDBG Programs, including: staff salaries, wages, and benefits; related costs to administer the programs including supplies, materials, mailings, duplications, etc.; monitoring and oversight; advertising and public hearing costs; market studies; planning activities and the preparation of the Annual Action Plan, Environmental Review Record, Consolidated Annual Performance and Evaluation Report, Fair Housing, etc.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1 Organization
	Location Description	Citywide
	Planned Activities	The Matrix Code is 21A General Program Administration.
2.	Project Name	Housing Rehabilitation Program
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	HSS-3 Housing Rehabilitation
	Needs Addressed	Housing Priority
	Funding	CDBG: \$200,829.00

	Description	CDBG funds will be used to finance owner-occupied housing rehabilitation activities in the City of New Bern by Non-profit subrecipients. Eligible activities include the following: residential repair program; emergency repair program; accessibility program; and weatherization program. Subrecipients will submit a funding request to the City to operate the above programs. CDBG funds will be used to pay for project costs and program delivery costs.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately, 15 low- and moderate-income housing units
	Location Description	To be determined.
	Planned Activities	The National Objective is Low/Mod Housing Benefit (LMH). The HUD Matrix Code is 14A Rehabilitation; Single-Unit Residential.
	4. Project Name	Bus Shelter Project Completion
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	CDS-4 Public Transit
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$10,810.75
	Description	CDBG funds will be used to pay for the cost for City employees to install one (1) bus shelters in cooperation with the Craven Area Transit System (CARTS), the local public transportation provider. These funds will be used to pay for materials and labor related to the installation of one bus shelter. The shelter will be located at 520 Roundtree Street to assist low-and moderate-income residents in this area of the City. The shelter will be set on concrete pads with handicap access to surrounding walks and street crossings. (Multi-year Activity.)
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1 Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit
	Location Description	The location of the bus shelters is Roundtree Street – 520 Roundtree Street, Craven Terrace, Low-Income Housing Community - C.T. 9608, B.G. 1

Planned Activities	The national objective is Low/Mod-Income Area Benefit (LMA). The Matrix Code is 03Z Other Public Improvements Not Listed in 03A-03S
Project Name	Sunnyside Area ½ Basketball Court Installation
Target Area	Low- and Moderate-Income Areas
Goals Supported	CDS-2 Community Facilities
Needs Addressed	Community Development Priority
Funding	CDBG: \$4,189.25
Description	CDBG funds will be used to pay for the cost for the construction of an outdoor, half-court basketball court for neighborhood use. The proposed site is City owned and is adjacent to the existing neighborhood park. This is a multi-year activity.
Target Date	6/30/2025
Estimate the number and type of families that will benefit from the proposed activities	1 Public Facility 1,005 persons
Location Description	Census Tract 9608, Block Group 2 1805 National Avenue, New Bern, NC 28560
Planned Activities	The national objective is Low/Mod Income Area Benefit (LMA). The project matrix codes is 03F Parks, Recreational Facilities.

Table 7 – Project Summary

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population, age, and racial/ethnic composition of the City of New Bern. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://data.census.gov>. The 2020 Decennial Census and the 2016-2020 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of New Bern. The Decennial Census and 5-year estimates are the most recent data available for the City. The 2010 DC data and 2005-2010 ACS data is included when necessary.

Population

Key points are:

- Between 2010 and 2020, the population increased by approximately 5.9%
- The City's population was 29,524 in the 2010 DCS
- The City's population was 31,291 in 2020 according to the 2020 DCS (a 1.1% increase)

Age

Key points are:

- Median age in New Bern is 40.7 years of age
- Youth under age 18 account for 21.3% of the total population

Race/Ethnicity

Composition from the 2020 Decennial Census:

- 56.7% of population is White
- 26.9% of population is Black or African American
- 6.5% of population is Asian
- 5.8% of population is Two or More Races
- 6.7% is Hispanic or Latino

Income Profile

The current Median Income for a family of four (4) in Craven County, North Carolina Metropolitan Statistical Area (MSA) is \$75,000 according to HUD's FY 2022 Income Limits. The following is a summary of income statistics for the City of New Bern:

- At the time of the 2015-2019 American Community Survey, the median household income in the City of New Bern was \$43,204 which was lower than the State of North Carolina (\$54,602).
- 39.1% of households have earnings received from Social Security income.

- 26.9% of households have earnings, received from retirement income.
- 8.1% of households have earnings received from public assistance.
- 43.9% of female-headed households with children were living in poverty.
- 35.0% of all youth under 18 years of age were living in poverty.

Low/Mod Income Profile

The low- and moderate-income profile for City of New Bern is a measurement of the area's needs. The City of New Bern has an overall low- and moderate-income percentage of 40.67%.

Economic Profile

The following illustrates the economic profile for the City of New Bern as of the 2015-2019 American Community Survey:

- 32.6% of the employed civilian population had occupations classified as management, business, science and arts.
- 20.3% of the employed civilian population had occupations classified as sales and office.
- 24.6% were in the service sector.
- Natural resources, construction, maintenance, production, transportation and material moving occupations represented 22.4% of those employed.
- 18.0% of workers were considered in the government class of employment.

According to the U.S. Labor Department, the preliminary unemployment rate for the City of New Bern in March of 2022 was 3.0%. New Bern's unemployment rate was higher than the March of 2022 rates of the State of North Carolina (3.5%) and the national percentage of 3.6%.

Geographic Distribution

Target Area	Percentage of Funds
Low- and Moderate-Income Areas	100%
Greater Five Points	0%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed activities and projects for FY 2022 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 9605, B.G. 2
- C.T. 9606, B.G. 4

- C.T. 9608, B.G. 1
- C.T. 9608, B.G. 2
- C.T. 9608, B.G. 3
- C.T. 9608, B.G. 4
- C.T. 9609, B.G. 2

The total amount of FY 2022 CDBG funds available is \$268,786 of which 20.0% (\$53,957) is for administration and 80.0% (\$214,829) is allocated for project activities. Of the \$268,786 allocated for project activities, all of it is allocated to projects that will benefit low- and moderate-income persons giving the City a 100% low- and moderate-income benefit percentage for FY 2022.

Discussion

The geographic locations and the public benefit for the FY 2022 CDBG Activities are as follows:

- **Administration** – 303 First Street, New Bern, NC 28560
- **Housing Rehabilitation** – Citywide; To be determined.; Low/Mod Income Housing Benefit (LMH)
- **Bus Shelter Project Completion** – Roundtree Street – 520 Roundtree Street, Craven Terrace, Low-Income Housing Community - C.T. 9608, B.G. 1; Low- and Moderate-Income Areas (LMA)
- **Sunnyside Area ½ Basketball Court Installation** – 1805 National Avenue, New Bern, NC 28560; Low- and Moderate-Income Areas (LMA)

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of New Bern is utilizing its CDBG funds to support the following housing activities during this program year:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	15
Special-Needs	0
Total:	15

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total:	15

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of New Bern will fund the following projects with FY 2022 CDBG funds:

- **CD-22-02 Housing Rehabilitation** – CDBG funds will be used to finance owner-occupied housing rehabilitation activities in the City of New Bern by Non-profit subrecipients. Eligible activities include the following: residential repair program; emergency repair program; accessibility program; and weatherization program. Subrecipients will submit a funding request to the City to operate the above programs. CDBG funds will be used to pay for project costs and program delivery costs.

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of the City of New Bern's mission is:

- Providing affordable housing opportunities in a safe environment
- Revitalizing and maintaining neighborhoods
- Providing opportunities for low and moderate-income homeownership
- Forming effective partnerships to maximize housing, social, and economic opportunities
- Continuing its partnership with the City of New Bern for the revitalization of communities
- Pursuing funding for the development of affordable housing for the residents of New Bern

The Housing Authority of the City of New Bern is not rated as a "troubled" agency by HUD.

The Housing Authority of the City of New Bern owns and professionally manages family communities and elderly/disabled rental apartments. NBHA had one (1) public housing development: Trent Court. NBHA had also previously owned a second property: Craven Terrace. This property was sold. Before Hurricane Florence hit the City, NBHA had a total of 218 public housing units, with 11 accessible units. After Hurricane Florence caused flooding in many of the units in Trent Court, the Housing Authority was left with 110 units, of which 4 are accessible. NBHA also owns and manages Section 8 Housing for elderly residents in New Bern Towers. There are 106 units in New Bern Towers. The waiting list remains open.

Twin Rivers Opportunities, Inc. assists families who wish to live in privately owned housing and receive rental subsidy through the Housing Choice Voucher Program instead of NBHA. Twin Rivers Opportunities, Inc. administers 998 as of June 21, 2022, 36 of which are for residents that were displaced from Trent Court. There are currently 315 households on the waiting list for Housing Choice Vouchers and the waiting list is open.

Actions planned during the next year to address the needs to public housing

During this program year the Housing Authority will continue to maintain its 110 units. The Housing Authority is continuing to look for more buildable sites for affordable housing and to continue to promote its self-sufficiency programming for its residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

According to the Annual Plan for 2022, NBHA's progress in meeting their mission and goals states that NBHA set the goal of cooperating with the City of New Bern and other neighborhood partners to promote neighborhood revitalization and economic development in designated areas of the City, as evidenced by the resident input in the development of the Gateway Renaissance Plan and Greater Five Points Transformation Plan. New Bern Towers has an active resident council that expresses needs for both the

New Bern Towers community and the public housing under the Housing Authority of the City of New Bern as a whole. Trent Court formerly had an active resident council, but Hurricane Florence caused the council to disband, and the residents of Trent Court have struggled to restore it.

The Housing Authority of the City of New Bern does not support any homeownership initiatives. NBHA previously held homeownership classes in Trent Court and Craven Terrace, and these classes had active participation. However, these classes have ceased since Craven Terrace was sold.

Twin Rivers Opportunities, Inc. runs the Family Self-Sufficiency (FSS) Program. The program gives Section 8 voucher holders the opportunity to set and reach goals that they set for themselves and their families, as well as save a significant amount of money. Section 8 voucher holders may also use their vouchers to realize the American dream of becoming a homeowner. Both of these opportunities are available to Section 8 holders who choose to become participants in Section 8's Family Self-Sufficiency Program. There are two parts to the program. The first part of the program is the Self-Sufficiency program where participants have the opportunity to work towards and meet goals that they set for their families as well as save money that will become theirs when they have completed their goals. The second part of the program is the Homeownership Program. In this part of the program, a Section 8 participant can choose to use his or her Section 8 voucher to assist with the purchase and payment of a home.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of the City of New Bern is not designated as a troubled housing authority.

Discussion

The Housing Authority of the City of New Bern is continuing to meet its goals by securing funding through RAD and CNI for the revitalization of the Greater Five Points area. The Housing Authority will also continue to apply for funding for additional affordable housing.

Trent Court, one the Housing Authority's public housing communities, was severely affected by Hurricane Florence. The residents displaced by the Hurricane have been given Section 8 Housing Choice Vouchers. Twin Rivers Opportunities, Inc., will ensure the placement of these residents.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The North Carolina Coalition to End Homelessness is collaborative applicant for the North Carolina Balance of State Continuum of Care. The 79 counties covered by the Continuum of Care are divided into 13 regions. The City of New Bern falls under the purview of Region 13 of the CoC, which is known as the Housing Alliance of Coastal Carolina (HACC) and includes Carteret, Craven, Jones, Onslow, and Pamlico Counties.

The leadership of Region 13 is responsible for acting as a member of the Balance of State CoC Steering Committee, the Coordinated Entry lead for the Region, the Point-in-Time and Housing Inventory Count lead for the region, and reviewing projects and processing state ESG grants for the regional geography.

The City of New Bern works closely with the homeless service providers within the City to identify and resolve issues of homelessness within the community. The Department of Development Services partners with statewide entities, as well as the local service providers including Religious Community Services, Coastal Women's Shelter, and Reviving Lives Ministries.

The 2022 Point-In-Time Count revealed that 26 homeless individuals resided in Craven County. There was no data available for the City of New Bern specifically. All 26 of the homeless persons counted were recorded in Emergency Shelter.

The following shelters were open in the City of New Bern during FY 2022.

- Religious Community Services - Emergency Crisis Shelter
- Religious Community Services - Families in Transition
- Religious Community Services - Veterans Transition Shelter
- Women's Coastal Shelter - Domestic Violence Shelter
- Reviving Lives Ministries - Addiction Recover Shelter

The FY 2022 CoC awards have not yet been announced.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Point In Time Count for Craven County in 2022 counted a total of 26 homeless persons and 23 homeless households. Of these, only 0 persons were unsheltered. There were no persons in transitional housing, and 26 persons that were housed in emergency shelter. There was one (1) homeless family with children, and no chronically homeless families with children. There was three (3) unaccompanied youth that were homeless in 2022. Of the 26 homeless people counted, two (2) were considered chronically homeless. There were five (5) homeless Veterans and one (1) of the homeless Veterans was considered

chronically homeless. This indicates a need for greater outreach and shelter/housing options for these special needs groups.

Families with children – The Point In Time count for 2017 counted 4 homeless households with children in Craven County, for a total of 15 persons. Numbers were lower in 2018 at 4 homeless households and 9 persons. County breakdowns were unavailable for 2019. The numbers were lower in 2020, at 1 homeless household with 3 persons. In 2020, there was 1 homeless household with 3 persons.

Veterans and their families – There are large numbers of Veterans and support systems because of the nearby military base in Havelock. The NCWorks Career Center works both employment and housing issues for homeless Veterans. Homeless Veterans often require additional services, with mental health services being the most commonly cited need. The number of homeless Veterans in Craven County has decreased from 4 in 2017, to 4 in 2018, and 2 in 2020. County breakdowns were unavailable for 2019 and 2022.

Unaccompanied youth – Teens aging out of foster care, and young adults in the 18-24 transition stage can be hard to locate. Many of them are staying with friends and family temporarily and are technically homeless. Unaccompanied youth may also move between different shelters. There were 2 unaccompanied youth counted in the 2017 Point In Time count, 5 unaccompanied youth counted in 2018, 1 unaccompanied youth counted in 2020, and 3 unacc for Craven County. County breakdowns were unavailable for 2019.

According to the NC Balance of State CoC Application for 2019, the CoC restructured its board to greater represent the diverse groups that make up the homeless population. The CoC utilizes Coordinated Entry to track the various subpopulations and divides them up into 13 local referral zones across the 79 counties that the CoC serves. Much of the area served by the CoC is rural, and the CoC creates advertisements and hotlines to target these subpopulations and allow them to access the Coordinated Entry process.

Addressing the emergency shelter and transitional housing needs of homeless persons

The 2022 Point In Time Count saw a return to typical levels for homelessness in Craven County following Hurricane Florence. Though many of the barriers to emergency housing in the City of New Bern and Craven County had been removed in response to Hurricane Florence, it remains a challenge to rapidly re-house families. The Point In Time count for 2016 counted 3 homeless households with children in Craven County, for a total of 8 persons. There were 4 homeless households with children in Craven County, for a total of 15 persons. Numbers were lower in 2018 at 4 homeless households and 9 persons. County breakdowns were unavailable for 2019. In 2020, there was 1 homeless household with 3 persons. There were 21 homeless persons counted overall, and all 21 homeless persons counted were in emergency shelters. In 2022, there was 1 homeless household with 4 persons. There were 26 homeless persons counted overall, and all 26 homeless persons counted were in emergency shelters.

Religious Community Services provides much of the shelter space for individuals and families in the County while also partnering with Craven Community College for job training and Craven-Pamlico Re-Entry to assist ex-offenders with housing, transportation, and vocational skills. NCWorks provides job training and

assists in housing homeless veterans. Coastal Women's Shelter partners with local landlords to provide stable housing and keep children of families experiencing domestic violence in the same schools to assist these children in maintaining stability. Crossroads is the major mental health provider in the area, but the need for mental health care far surpasses the amount of assistance that Crossroads can provide. Religious Community Services has the following emergency shelter beds for homeless populations:

- **Homeless Families** – 4 beds
- **Homeless Women** – 6 beds
- **Homeless Veterans** – 5 beds

The Coastal Women's Shelter prioritizes providing safe, affordable housing for victims of domestic violence. The shelter has 19 total beds, 3 of which are infant cribs. The Coastal Women's Shelter will work with trusted landlords to place people in housing, but there is a shortage of trusted landlords.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The North Carolina Balance of State CoC's written standards focus on a Housing First model and follow the best practices of that model. The written standards utilize several strategies to increase the number of people who exist Emergency Shelter, Transitional Housing, and Rapid Re-housing to Permanent Housing destinations. Evaluations of these standards will be based on the length-of-time homeless of an individual or family in Emergency Shelter, Transitional Housing, or Rapid Re-Housing. The CoC will seek to make progress on the turnover rate of individuals and families, the targeting of individuals and families based on risk, and the number of positive exits into Permanent Housing.

The CoC Steering Committee has approved written standards that conform to best practices for Street Outreach, Emergency Shelter, Transitional Housing, Prevention and Rapid Rehousing, Permanent Supportive Housing, and Coordinated Entry Programs on September 6, 2016. There are additional policies for follow-ups to those that have exited Rapid Re-Housing, Anti-Discrimination, and Emergency Transfers based on the Violence Against Women Act (VAWA). The Balance of State CoC provides additional guidance to rural Continuums of Care.

The number of homeless Veterans in Craven County has decreased from 11 in 2016, to 4 in 2017, 2 in 2020, and went up slightly to 5 in 2022. In addition to housing, there is a need for wrap around services for veterans. These services largely include mental health care and recovery systems for those with addictions. There are a number of instances of PTSD in the area due to the presence of the military base. Crossroads provides addiction counseling for Veterans, but they are limited to three (3) day emergency

shelter stays. Volunteers will transport Veterans with addictions to Crossroads for these services. Twin Rivers Opportunities, Inc. received VASH vouchers for Veterans.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discharge policies at local hospitals are designed to prevent those leaving the hospitals from being referred to Religious Community Services. Religious Community Services supports homeless in the community through operating emergency shelters and food and clothing services for those in need. By providing other supportive services, Religious Community Services intends to assist people who may be extremely low income and help feed and clothe them so that other family income may go to rent.

Local services such as Craven-Pamlico Re-Entry Council, Children's Developmental Services Agency, and Carolina East Health work with various populations that are at-risk of becoming homeless. Wraparound services are necessary to prevent homelessness and encourage self-sufficiency. Discharge policies are also put in place to direct low-income individuals who are at risk of homelessness to services that may assist them. There is a need for additional caseworkers to expand these services.

Discussion

Not Applicable.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Eastern North Carolina lags behind the urban centers of the state economically. As a result, low- and moderate-income people have less income, and housing affordability is a greater issue in the area for all residents. Residents in protected classes can face even more housing affordability challenges, particularly when they cannot prove discrimination.

The most common fair housing complaint in the City of New Bern, as is the case nationally, is on the basis of disability. In Eastern North Carolina, there have been multiple instances of residents that faced evictions because landlords were unwilling to provide reasonable accommodations.

Transportation is a common barrier to affordable housing in the area. The local public transit system is unreliable. To access services and employment, residents must live near service providers and employers.

One of the major barriers to affordable housing in the City of New Bern is that cases go largely unreported. Though there are likely more instances of discrimination in the area, very few complaints are filed and little data is available on the types of complaints.

Hurricane Florence has also affected access to fair housing in the region. Many affordable housing units were destroyed in the Hurricane. This has resulted in the relocation of low- and moderate-income people. Following these relocations, people often find themselves farther away from the services.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of New Bern intends to address housing affordability issues with the construction of new affordable housing. New construction will increase the supply for housing for low- and moderate-income persons. Additional units will also be targeted to housing those displaced by Hurricane Florence.

The Housing Authority of the City of New Bern provides reasonable accommodations for its residents upon request. There is a need for additional accessibility improvements, which the City will undertake over the course of the Five Year Consolidated Plan.

The City of New Bern is going to continue to partner with CARTS, the local transit agency, to improve services and transit-related infrastructure. CARTS has adopted a strategic transit plan to increase ridership, which the City will support with supplemental infrastructure projects.

To address the issue of unreported complaints, the City will conduct education and outreach on fair housing so that residents can know their rights and be aware of the instances when those rights are violated.

Discussion:

The City of New Bern proposes to undertake the following activities during the FY 2022 Program Year to affirmatively further fair housing:

- **CD-22-02 Housing Rehabilitation** - CDBG funds will be used to finance owner-occupied housing rehabilitation activities in the City of New Bern by Non-profit subrecipients. Eligible activities include the following: residential repair program; emergency repair program; accessibility program; and weatherization program. Subrecipients will submit a funding request to the City to operate the above programs. CDBG funds will be used to pay for project costs and program delivery costs.
- The City of New Bern will continue to work with the New Bern Housing Authority and Twin River Opportunities, Inc. to address issues of accessible housing.
- The City continues to work with Twin Rivers Opportunities, Inc. to mitigate the concentration of minority households and Section 8 Voucher holders.
- The City of New Bern continues to collaborate with Twin Rivers Opportunities, Inc. to implement strategies to provide consistent communication about the Section 8 Housing Choice Voucher program.
- The City of New Bern will partner with local agencies and groups to raise Fair Housing awareness and conduct fair housing trainings. Past groups that have conducted trainings include Legal Aid of North Carolina and the North Carolina Housing Coalition.

AP-85 Other Actions – 91.220(k)**Introduction:**

The City of New Bern has developed the following actions which address the obstacles to meeting underserved needs, fosters affordable housing, reduces lead-based paint hazards, reduces the number of families living in poverty, develops institutional structures, and enhances coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the City of New Bern and social service providers, a number of significant obstacles remain to meeting underserved needs. With funding resources being scarce, funding becomes the greatest obstacle for the City of New Bern to meet its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, and agencies. Through its planning efforts, the City will use its limited resources to address the City of New Bern's greatest needs and improve the quality of life for its residents. The following obstacles need to be overcome in order to meet underserved needs:

- Lack of decent, safe, sound, and affordable owner and renter housing.
- High cost of construction and rehabilitation work, exacerbated by Hurricane Florence.
- Aging in place population who need accessibility improvements.
- Need major rehabilitation of the City's aging housing stock.
- The increasing number of vacant and abandoned properties, exacerbated by Hurricane Florence.
- Low wages in the service and retail sector job market.
- Displaced residents from Hurricane Florence.
- Continued social pressures due to the recovery from Hurricane Florence.

Actions planned to foster and maintain affordable housing

To foster and maintain affordable housing, the City proposes the following Five-Year Goals and Strategies:

- **HSS-1 Homeownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the City.
- **HSS-4 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout the City of New Bern.

The City will partner with the Housing Authority of the City of New Bern, Twin Rivers Opportunities, Inc. and other fair housing agencies to promote fair housing in the city, through fair housing trainings, education, and promotions.

The City of New Bern will continue to work with the City's Human Rights Commission during this program year to again provide education and outreach.

Actions planned to reduce lead-based paint hazards

According to the 2016-2020 American Community Survey, 34.7% of the housing units in the City of New Bern were built before 1980 and are therefore at risk for containing lead-based paint. According to the North Carolina Department of Health and Human Services' 2019 Lead Surveillance Report, 2,335 children (ages birth-6 years) were tested in Craven County for elevated blood lead levels. Of those tested, seven (7) had a blood lead level of 5-9 µg/dL or greater. With 0.2% of children tested having blood lead levels greater than 5 µg/dL, Craven County compares favorably to the rest of North Carolina, which averages 0.3% of children tested having blood lead levels greater than 5 µg/dL.

The revised Federal Lead-Based Paint Regulations published on September 15, 1999 (24 CFR Part 35) have had a significant impact on many activities – rehabilitation, tenant based rental assistance, and property acquisition – supported by the CDBG program. The City of New Bern will comply with Title 24, Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

The City of New Bern reviewed the Blood Lead Level Screening Plan provided through the North Carolina Department of Health and Human Services – North Carolina Childhood Lead Poisoning Prevention Program (CLPPP). Additionally, the City reviewed the Blood Lead Level testing data provided through the Center for Disease Control and Prevention – Childhood Lead Poisoning Prevention Program.

If the City of New Bern will ensure that the following will be done in conjunction with its Housing Rehabilitation activities:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.

- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

In addition, in conjunction with its Housing Rehabilitation activities, the City will to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint safety requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.

Actions planned to reduce the number of poverty-level families

According to the 2016-2020 American Community Survey, 18.5% of all people in the City of New Bern have incomes below the poverty level. Additionally, 43.9% of female headed households with children with no husband present live in poverty. Individuals living on the threshold of poverty were faced with a collection of obstacles that prevent them from escaping their situation. Some may need adequate affordable housing, job skills training, day care for children, treatment for medical or substance abuse issues or they may be children and adults with educational needs.

The City allocates its Community Development Block Grant program to improve the living environments of low to moderate-income persons, specifically improving the lives of low- to moderate-income youth in order to break the cycle of poverty.

During this program year, the City of New Bern will fund the following activities to address the needs of individuals and households who live in poverty:

- **CD-22-02 Housing Rehabilitation** - CDBG funds will be used to finance owner-occupied housing rehabilitation activities in the City of New Bern by Non-profit subrecipients. Eligible activities include the following: residential repair program; emergency repair program; accessibility program; and weatherization program. Subrecipients will submit a funding request to the City to operate the above programs. CDBG funds will be used to pay for project costs and program delivery costs.

Actions planned to develop institutional structure

The City of New Bern works with the following agencies to enhance coordination:

- **City of New Bern - Development Services** - oversees the CDBG program.

- **Housing Authority of the City of New Bern** - oversees the improvements to public housing communities.
- **Twin Rivers Opportunities, Inc.** - oversees the Section 8 Housing Choice Voucher Program and the development of scattered site affordable housing.
- **Social Services Agencies** - the City provides funds to address the needs of low- and moderate-income persons.
- **Housing Providers** - the City provides funds to rehabilitate and develop affordable housing for low- and moderate-income families and individuals.
- **North Carolina Balance of State CoC** - oversees the Continuum of Care Network for 79 counties including Craven County. For planning purposes, the CoC is divided into thirteen (13) regions. Craven County is located in Region 13.

As part of the CDBG application planning process, local agencies, and organization are invited to submit proposals for CDBG funds for eligible activities.

The Development Services Department continues to look for gaps in the institutional structure. Maintaining and enhancing communication amongst all community and economic development stakeholders, is essential in addressing the needs identified in the City of New Bern's Five-Year Consolidated Plan.

Actions planned to enhance coordination between public and private housing and social service agencies

Public Institutions: The City will act as a clearinghouse and facilitator for many of the activities described in the annual action plan. As the local unit of government, the City is empowered to apply for and administer certain types of grants. Support from the City, expressed as a certification of consistency or some other instrument, may be all that is required for some activities. Other activities will involve the more direct participation of the City for funding, acquisition of land or buildings, or in convening meetings of various agencies to iron out differences or strategies on how to seize opportunities. The City will continue to administer the CDBG program.

The Housing Authority of the City of New Bern administers public housing. Twin Rivers Opportunities, Inc. administers Section 8 Rental Assistance Programs in the City. This Authority is responsible for the management and maintenance of public housing units. The Housing Authority will continue in its efforts to modernize these public housing units in order to provide decent, affordable housing in the City.

Non-Profit Organizations: Non-profit housing agencies play a role in the implementation of this plan. Through the construction of new housing, and the rehabilitation of existing units, these agencies access financing sources such as the Low Income Housing Tax Credit, Greenleaf Funding, and charitable contributions that increase the supply of affordable housing. While some groups focus on the rehabilitation of single units for resale to first time homebuyers, others have attempted to create assisted rental developments. In the future, the union of such groups with social service agencies that serve

specific special needs populations will address the Five Year Consolidated Plan strategy for creation of supportive housing and affordable housing opportunities.

Non-profit educational institutions provide an important partnership for the City. Craven Community College is currently partnering with the City of New Bern on the construction of the VOLT Center. Craven Community College will provide job and vocational training at the center, which is located in the Greater Five Points Redevelopment Area.

Social service agencies are a link between the provision of housing and the population it is intended to serve. The agencies work directly with providers of services to persons with special needs including: mental health, mental retardation, elderly, drug and alcohol addiction and families that are at-risk of becoming homeless. Although these agencies cannot provide housing, they can direct housing efforts where needed and are integral in the planning of housing and services for target populations. Emergency shelters, including the Religious Community Services and Coastal Women's Shelter, will continue to provide shelter for the homeless.

Private Industry: Several lending institutions cooperate with the City to provide funding for downtown improvements. Those lending institutions play an important role by providing financing that would not otherwise be available. Additionally, the private businesses located in the area contributed to the Hurricane cleanup in Downtown New Bern.

Discussion:

Monitoring:

The Monitoring Plan represents the City of New Bern's strategy for overseeing the activities of entities that carry out CDBG assisted activities. The Monitoring Plan identifies the following:

- The organizations to be monitored
- The issues to be explored and the methodology to be utilized in conducting the monitoring
- Identification of the specific Development Services staff members that will assume responsibility for monitoring
- The follow-up measures to be followed in communicating the results of the monitoring to affected organizations and the methods that will be utilized to obtain feedback from affected organizations

The CDBG monitoring will be carried out at two (2) separate levels. First, the City will conduct an internal monitoring to review the homeowner rehab program and to ensure that the CDBG Program is being administered in accordance with CDBG and other federal regulatory and statutory requirements. Second, the City will conduct an external monitoring to review the activities of its sub-recipients.

The purpose of the City's monitoring efforts is:

- to identify and correct issues that prevent the City from achieving full compliance with the regulatory requirements of the CDBG Program and other Federal requirements before deficiencies lead to HUD monitoring findings, and
- to learn more about the strengths and weaknesses of the various organizations that plays a role in the City's CDBG program and to use this knowledge as the basis for structuring future CDBG activities.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of New Bern receives an annual allocation of CDBG funds. Since the City receives this federal allocation, the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income	\$0.00

Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

CDBG Percentages:

- **Administrative Percentage:** 20.0%
- **Public Service Percentage:** 0.0%
- **Low and Moderate-Income Percentage:** 100.0%
- **No Slum and Blight Activities.**



SF 424 FORMS

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		
* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision		
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: _____		4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____		5b. Federal Award Identifier: B-22-MC-37-0025
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
* a. Legal Name: City of New Bern		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 56-6000235		* c. UEI: CKYTKAT9323
d. Address:		
* Street1: 303 First Street		
Street2: _____		
* City: New Bern		
County/Parish: Craven County		
* State: NC: North Carolina		
Province: _____		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 28560-5505		
e. Organizational Unit:		
Department Name: Dept. of Development Services		Division Name: Community & Economic Dev.
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms. * First Name: D'Aja		
Middle Name: _____		
* Last Name: Fulmore		
Suffix: _____		
Title: Community Development Coordinator		
Organizational Affiliation: _____		
* Telephone Number: (252) 639-7586		Fax Number: (252) 636-2146
* Email: fulmored@newbernnc.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:
 * a. Applicant: * b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
 * a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	269,786.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	269,786.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
☒ c. Program is not covered by E.O. 12372

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**
☐ Yes ☒ No
 If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)
☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

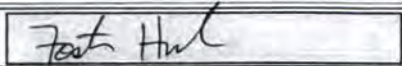
Authorized Representative:

Prefix: * First Name:
 Middle Name:
 * Last Name:
 Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:  * Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

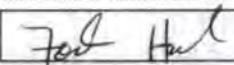
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11590; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- Will comply with the Wild and Scenic Rivers Act of 1966 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of New Bern	08/09/2022

SF-424D (Rev. 7-97) Back



CERTIFICATIONS

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

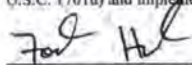
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official

August 9, 2022
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020, 2021, and 2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

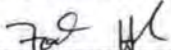
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

August 9, 2022

Date

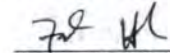
City Manager

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR §70.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

August 9, 2022

Date

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



RESOLUTION

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMAN OF THE CITY OF NEW BERN:

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of New Bern that under Fiscal Year 2022, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$269,786; and

WHEREAS, the City of New Bern's Department of Development Services has prepared an Annual Action Plan for Fiscal Year 2022, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City's Five Year Consolidated Plan; and

WHEREAS, a draft of the FY 2022 Annual Action Plan were on public display from June 24, 2022 through July 25, 2022 and the City held a series of public meetings and hearings on the said Plan and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document

NOW THEREFORE, BE IT RESOLVED:

SECTION 1. That the Annual Action Plan for the Fiscal Year 2022 CDBG Program is hereby in all respects APPROVED and the City Recorder/Treasurer is hereby directed to file a copy of said Annual Action Plan for Fiscal Year 2022 with the Official Minutes of this Meeting of this Board

SECTION 2. That the City is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant Program with Federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and other assurances as set forth under the certifications.

SECTION 3. That the Mayor, on behalf of the City of New Bern, North Carolina, is AUTHORIZED to file an Application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available

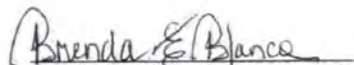
funds to carry out the CDBG Program in the amount of \$269,786; and its further AUTHORIZED to act as the authorized representative of the City of New Bern to sign any and all documents in regard to these programs.

SECTION 4. That the Mayor, on behalf the City of New Bern, North Carolina, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.

ADOPTED THIS 9th DAY OF AUGUST 2022.



DANA E. OUTLAW, MAYOR



BRENDA E. BLANCO, CITY CLERK



CITIZEN PARTICIPATION



FIRST PUBLIC HEARING



Order Confirmation
Not an Invoice

Account Number:	512186
Customer Name:	City Of New Bern
Customer Address:	City Of New Bern P O BOX 1129 Accounts Payable New Bern NC 28562
Contact Name:	City Of New Bern
Contact Phone:	2526392711
Contact Email:	
PO Number:	

Date:	02/15/2022
Order Number:	6926060
Prepayment Amount:	\$ 0.00

Column Count:	2.0000
Line Count:	72.0000
Height in inches:	6.0000

Print			
Product	Insertions	Start - End	Category
NBN Sun Journal	1	02/16/2022 - 02/16/2022	Govt Public Notices
NBN encclassifieds.com	1	02/16/2022 - 02/16/2022	Govt Public Notices

Total Order Confirmation	\$204.10
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**PUBLIC HEARING NOTICE
CITY OF NEW BERN, NC
FY 2022 CDBG PROGRAM**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on **Monday, March 7, 2022 at 6:00 PM**, prevailing time, in the Offices of the Development Services Department, Conference Room, 303 First Street, New Bern, North Carolina 28563. Masks are required and social distancing will be conducted. The Public Hearing can also be attended virtual through Microsoft Teams or through a call-in number. The Microsoft Teams link is the following: <https://tinyurl.com/vup6pfs9>. The conference call-in number is 1 - 302 - 202-1110 and the conference code is 352428. The New Bern Development Services Offices are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Ms. D'Aja Fulmore at (252) 639-7586, or by email address FulmoreD@newbernnc.gov or 711 for the hearing impaired, to make those arrangements.

The purpose of this public hearing is to discuss the City's Community Development Block Grant (CDBG) Program needs. In particular, the housing, community development, public services and economic development needs of the City of New Bern. This information will be utilized by the City in its preparation of the FY 2022 Annual Action Plan including the use of FY 2022 CDBG funds. Based on its 2021 allocation, the City of New Bern anticipates that it will receive an allocation of approximately \$268,768 in CDBG Entitlement funds. This amount is preliminary and is subject to change based on the approval of the Federal Budget for FY 2022. In order to receive those funds, the City of New Bern must prepare a One Year Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of New Bern. The City will be preparing its CDBG application and it intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are a new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of CDBG funds to address those needs over the next fiscal year. Written comments may be addressed to Ms. Amanda Ohlenschlaeger, Economic and Community Development Manager, City of New Bern, 303 First Street, New Bern, NC 28563, or emailed to ohlenschlaega@newbernnc.gov.

Hon. Dana E. Outlaw
Mayor, City of New Bern

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**PUBLIC HEARING NOTICE
CITY OF NEW BERN, NC
FY 2022 CDBG PROGRAM**

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All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of New Bern and the use of CDBG funds to address those needs over the next fiscal year. Written comments may be addressed to Ms. Amanda Ohlensehlen, Economic and Community Development Manager, City of New Bern, 303 First Street, New Bern, NC 28563, or emailed to ohlensehlena@newbernnc.gov.

Hon. Dana E. Outlaw
Mayor, City of New Bern



SECOND PUBLIC HEARING

**City of New Bern, NC
CDBG Public Needs Hearing Comments**

March 7, 2022

NAME	NUMBER	IDENTIFIED NEED
Greg Holmes	732-310-5104	Seniors need roof repairs, house rehab for low-income.
Lainey White	252-639-8912	Reviving Lives, need of funding for housing stability.
Antoinette Boskey		Habitat for Humanity - Housing rehab and sidewalks.
Jameesha Harris	252-622-2719	Partnership with Habitat for Humanity.
Carly Swindell	252-229-2960	Affordable homes and rebuilding homes.
Ethel Sampson		Block Captain; House has been bolted up, no further issues seen.
Barbara Sampson	252-288-1333	Block Captain; Better drainage for rain events and after drainage, security fence behind school so kids won't fall.
Marshall Williams	252-229-1201	Housing rehab funding go to rental properties, community signage, financial budgeting workshops.

Della Wyley		On call to listen, no remarks.
Chair Lee		On call to listen, no remarks.
Melissa Wallace		On call to listen, no remarks.
Hazel Royal	252-670-5508	Abundant Life Church - resources and services for family for moving to independent living, transitional housing, youth activities.
Reggie Jones		McCotter house for medical clinic, for programming-mental and physical.
Terre Holloway		Water pumps back in Duffyfield.
Lorelei Schaffhausen	252-288-1358	Flood mitigation, repeat problem, fence off for drowning issue, housing repair, lighting needs in community, streetlights.
Steve Strickland		Redevelopment Commission - rehab efforts of Commission, and infrastructure project.
Charles Benjamin		Block Captain; Would like to see the City just finish a project.
Tabari Wallace		Redevelopment Commission - Health and wellness center at McCotter House.
James Wood		CDAC - Get Stanley white up and running, push alderman.

**NOTICE OF PUBLIC HEARING AND DISPLAY
OF THE FY 2022 ANNUAL ACTION PLAN
CITY OF NEW BERN, NORTH CAROLINA**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on **Tuesday, July 12, 2022 at 6:00 PM**, in the:

**City Hall Courtroom
300 Pollock Street
New Bern, NC 28560**

City Hall and the City Hall Courtroom are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents with disabilities in order for them to participate in the public hearing, including a Spanish or Karen interpreter, please call Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586, or by email at fulmored@newbernnc.gov. To make arrangements for the hearing impaired, call 7-1-1 for Relay North Carolina TDD.

The purpose of the public hearing is to present the City of New Bern's FY 2022 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. The City intends to submit its FY 2022 Annual Action Plan in the amount of \$269,786 for FY 2022 CDBG funds. The FY 2022 CDBG Plan will be submitted to HUD on or before August 15, 2022.

In order to obtain the views of residents, public agencies, and other interested parties, the City of New Bern will place its FY 2022 Annual Action Plan on display from Friday, June 24, 2022 through Monday, July 25, 2022, at the following locations during normal operational hours:

**City of New Bern City Hall
City Clerks' Office
300 Pollock Street
New Bern, NC 28560**

**Office of the Department of Development Services
303 First Street
New Bern, NC 28560**

**New Bern-Craven County Public Library
400 Johnson Street
New Bern, NC 28560**

The Community Development Block Grant (CDBG) budget for FY 2022 can be accessed at the City of New Bern website: <https://www.newbernnc.gov/>.

This plan will be available for examination during normal business hours of operation until July 25, 2022. The FY 2022 Annual Action Plan will be submitted to the Board of Aldermen on Tuesday, August 9, 2022, at which time these documents will be presented to the City of New Bern Board of Aldermen for approval at its regular Board Meeting.

**NOTICE OF PUBLIC HEARING AND DISPLAY
OF THE FY 2022 ANNUAL ACTION PLAN
CITY OF NEW BERN, NORTH CAROLINA**

Notice is hereby given that the City of New Bern, Craven County, NC will hold a public hearing on Tuesday, July 12, 2022 at 6:00 PM, in the:

**CITY HALL COURTROOM
300 Pollock Street
New Bern, NC 28560**

CITY HALL AND THE CITY HALL COURTROOM ARE ACCESSIBLE TO PERSONS WITH PHYSICAL DISABILITIES. IF SPECIAL ARRANGEMENTS NEED TO BE MADE TO ACCOMMODATE RESIDENTS WITH DISABILITIES IN ORDER FOR THEM TO PARTICIPATE IN THE PUBLIC HEARING, INCLUDING A SPANISH OR KAREN INTERPRETER, PLEASE CALL MS. D'AJA FULMORE, COMMUNITY DEVELOPMENT COORDINATOR, CITY OF NEW BERN, AT (252) 639-7586, OR BY EMAIL AT fulmored@newbernnc.gov. TO MAKE ARRANGEMENTS FOR THE HEARING IMPAIRED, CALL 7-1-1 FOR RELAY NORTH CAROLINA TDD.

THE PURPOSE OF THE PUBLIC HEARING IS TO PRESENT THE CITY OF NEW BERN'S FY 2022 ANNUAL ACTION PLAN FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS. THE CITY INTENDS TO SUBMIT ITS FY 2022 ANNUAL ACTION PLAN IN THE AMOUNT OF \$269,786 FOR FY 2022 CDBG FUNDS. THE FY 2022 CDBG PLAN WILL BE SUBMITTED TO HUD ON OR BEFORE AUGUST 15, 2022.

IN ORDER TO OBTAIN THE VIEWS OF RESIDENTS, PUBLIC AGENCIES, AND OTHER INTERESTED PARTIES, THE CITY OF NEW BERN WILL PLACE ITS FY 2022 ANNUAL ACTION PLAN ON DISPLAY FROM FRIDAY, JUNE 24, 2022 THROUGH MONDAY, JULY 25, 2022, AT THE FOLLOWING LOCATIONS DURING NORMAL OPERATIONAL HOURS:

**CITY OF NEW BERN CITY HALL
CITY CLERKS' OFFICE
300 POLLOCK STREET
NEW BERN, NC 28560**

**OFFICE OF THE DEPARTMENT OF DEVELOPMENT SERVICES
303 FIRST STREET
NEW BERN, NC 28560**

**NEW BERN-CRAVEN COUNTY PUBLIC LIBRARY
400 JOHNSON STREET
NEW BERN, NC 28560**

THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BUDGET FOR FY 2022 CAN BE ACCESSSED AT THE CITY OF NEW BERN WEBSITE: <https://www.newbernnc.gov/>.

THIS PLAN WILL BE AVAILABLE FOR EXAMINATION DURING NORMAL BUSINESS HOURS OF OPERATION UNTIL JULY 25, 2022. THE FY 2022 ANNUAL ACTION PLAN WILL BE SUBMITTED TO THE BOARD OF ALDERMEN ON TUESDAY, AUGUST 9, 2022, AT WHICH TIME THESE DOCUMENTS WILL BE PRESENTED TO THE CITY OF NEW BERN BOARD OF ALDERMEN FOR APPROVAL AT ITS REGULAR BOARD MEETING.

THE PROPOSED FY 2022 ANNUAL ACTION PLAN WILL BE PRESENTED FOR EXAMINATION DURING NORMAL BUSINESS HOURS OF OPERATION UNTIL JULY 25, 2022. THE FY 2022 ANNUAL ACTION PLAN WILL BE SUBMITTED TO THE BOARD OF ALDERMEN ON TUESDAY, AUGUST 9, 2022, AT WHICH TIME THESE DOCUMENTS WILL BE PRESENTED TO THE CITY OF NEW BERN BOARD OF ALDERMEN FOR APPROVAL AT ITS REGULAR BOARD MEETING.

IF THE CITY WOULD UNDERTAKE AN ACTION THAT WOULD RESULT IN THE DISAPPOINTMENT OF RESIDENTS OR INTERESTED PARTIES, THE CITY WILL MAKE SURE TO PROVIDE NOTICE TO RESIDENTS AND INTERESTED PARTIES. THE CITY WILL MAKE SURE TO PROVIDE NOTICE TO RESIDENTS AND INTERESTED PARTIES. THE CITY WILL MAKE SURE TO PROVIDE NOTICE TO RESIDENTS AND INTERESTED PARTIES.

ALL INTERESTED PARTIES, INDIVIDUALS AND ORGANIZATIONS ARE INVITED TO ATTEND THE PUBLIC HEARING AND WILL BE GIVEN THE OPPORTUNITY TO PRESENT AND BE HEARD. ANYONE CONCERNED WITH THE PROPOSED PLAN OR ANY PART OF THE PLAN MAY BE CONTACTED BY MS. D'AJA FULMORE, COMMUNITY DEVELOPMENT COORDINATOR, CITY OF NEW BERN, 300 POLLOCK STREET, NEW BERN, NC 28560, BY EMAIL AT fulmored@newbernnc.gov OR BY PHONE AT (252) 639-7586. ANYONE WHO WOULD LIKE TO PRESENT AT THE PUBLIC HEARING SHOULD CONTACT THE CITY VIA 7-1-1.

**Ms. Daja E. Fulmore
Mayor, City of New Bern, NC
June 23, 2022 (MAY) 742465**

The Proposed FY 2022 Annual Action Plan were prepared after conducting a public hearing on housing and community development needs, meetings with housing provider agencies, meetings with the City's staff and officials, and in accordance with City's Five-Year Consolidated Plan.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds.

All interested persons, groups, and organizations are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the proposed plans and uses of Federal funds under the FY 2022 Annual Action Plan. Written comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New Bern, NC 28563, or emailed to fulmored@newbernnc.gov. Persons with learning and/or speech impediments may contact the City via 7-1-1.

Hon. Dana E. Outlaw
Mayor, City of New Bern, NC

**CITY OF NEW BERN
BOARD OF ALDERMEN MEETING
JULY 12, 2022 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET**

1. **Meeting opened by Mayor Dana Outlaw.** After which, he reflected on the shooting that took place in front of the courthouse today. Noting this happened in front of two seats of government, he questioned what additional steps elected officials were going to take to abate the problem of violence. He expressed pride in the quick response provided by the New Bern Police Department. **Prayer by Rev. Robert Johnson of Ebenezer Presbyterian Church. Pledge of Allegiance.**

2. **Roll Call.**

Present: Mayor Dana Outlaw, Alderman Sabrina Bengel, Alderman Robert Aster, Alderman Barbara Best, Alderman Johnnie Ray Kinsey, and Alderman Jeffrey Odham. Absent: Alderwoman Jameesha Harris. A quorum was present.

Also Present: Foster Hughes, City Manager; Marvin Williams, Assistant City Manager; Michael Scott Davis, City Attorney; Jaimee Bullock-Mosley, Assistant City Attorney; and Brenda Blanco, City Clerk.

Mayor Outlaw invited Police Chief Patrick Gallagher to the podium to provide an update on today's events. Chief Gallagher said a call was received at 10:50 a.m. that shots had been fired and subjects were down in front of the courthouse. Officers from the New Bern Police Department, Craven County Sheriff's Office, and NC Highway Patrol were on scene. Also on scene were EMS units, members of the New Bern Fire Department, and the District Attorney. The victims, brothers from Bayboro, were provided aid by the officers who first arrived on scene. Unfortunately, the older brother, Jordan McDaniels, succumbed to his injuries. The younger brother, Jaheem McDaniels, is fighting for his life at the hospital in Greenville. The suspect, Dakota Wright, is in custody and has been charged with one open count of murder, two counts of assault with a deadly weapon with intent to kill, and one count of attempted murder. Chief Gallagher felt it was important for citizens to know that this was not a random act of violence. New Bern is a safe place to live, work and visit. Violent crime downtown is an oddity.

3. **Request and Petition of Citizens.**

Barbara Sampson of 480 NC Hwy. 55 West, as Chair of the People's Assembly, asked questions about the CDBG Annual Action Plan. She questioned how three homes would be chosen for rehabilitation, the criteria, and how to apply. She wanted to know when this information would be made available to the public. With respect to the six bus shelters, the plan only provides details for three of

those, and she asked about the plans for the remaining three. While transportation is a need, she felt the Craven Area Rural Transit System ("CARTS") should offer more frequent routes and afterhours transportation. Ms. Sampson also questioned the funding that was designated for administrative costs and felt those services should be provided in-kind by Development Services. She suggested the full funding be used for projects that would benefit citizens. The People's Assembly felt the plan failed to offer much to the community as a whole, and it also felt more input should be sought from the communities. Mayor Outlaw told Ms. Sampson some of her questions would be addressed under the public hearing for Item 9, and he notified Ms. Sampson that she could pose additional questions at that time.

Lori Ann Prill of 210 New Street expressed concern about the historical marker donated to the City and installed at Union Point Park to promote Tommy Moore's Guinness Book World Record. She was curious about the way the donation was accepted and stated she was unable to find where the Board of Aldermen voted to accept the gift. The City Manager emailed her late this afternoon that the donation was handled at a department level by Parks and Recreation. His email stated the marker was located behind the flagpole adjacent to the large tree, which Mrs. Prill stated was contradictory to the picture in the Sun Journal. The Manager's email also stated the marker had been removed at the request of Mr. Moore and that the Board would be asked within the next month or so to consider a policy for approval of markers on public property. Mrs. Prill stated the Manager's response did not answer the question of who accepted the donation and installed the marker, which is information citizens are entitled to know. She stated this was another "sweep it under the rug" move to avoid divulging the truth. This is also another example of the dysfunctional way the Mayor, Aldermen and City employees have been operating for many years. She emphasized that the relationship between officials and the public is fiduciary in nature. She cautioned against fulfilling special requests for favor and stated Aldermen are prohibited from directing staff to execute tasks. She stated the behavior of elected officials was a systemic abuse of power within the City, and she questioned who directed Parks and Recreation to accept and install the marker. Mrs. Prill also commented on the photo taken by a mayoral candidate featuring New Bern police. She expressed concern that the photo was taken on City property and that it indicates the City and all New Bern police endorse the candidate. She felt the photo may be a violation of the elected officials' code of ethics, state election rules, and a possible violation of NCGS 160A-169 regarding city employee political activity. The officers in the photo were City employees in and out of uniform and on workplace property. Employees may support whomever they wish subject to City policy and elected officials' code of ethics.

Consent Agenda

4. Consider Approving a Proclamation Honoring Dr. Dorothy Henderson-Bell.

During her tenure with the NC Emergency Management Division, Dr. Dorothy Henderson-Bell has been instrumental in assisting the City of New Bern with its

FEMA claims. This proclamation will recognize her efforts and the assistance she has provided.

5. Consider Adopting a Resolution to Close Specific Streets for the Duffyfield Resident Leaders' Neighborhood Soul Food Festival.

The Duffyfield Residents Leaders have requested to close the 800 block of Cedar Street from 9 a.m. until 7 p.m. on August 6, 2022 for a Neighborhood Soul Food Festival. A rain date of August 13, 2022 was requested.

6. Approve Minutes.

Minutes from the June 14, 2022 closed session and June 28, 2022 regular meeting were provided for review and approval.

Alderman Odham made a motion to approve Items 4-6 of the Consent Agenda, seconded by Alderman Best. The motion carried unanimously 6-0.

7. Presentation on CivicReady New Bern Alerts.

The City is transitioning from the CodeRed system to a new, interactive, mass notification and emergency messaging platform called New Bern Alerts. The system delivers information and emergency messaging via text, email, telephone, and mobile app. Colleen Roberts, Public Information Officer, shared a PowerPoint presentation to review the new system and how citizens can sign up for the free alerts.

8. Presentation on 2022 National Night Out.

National Night Out is observed annually on the first Tuesday in August. Its purpose is to enhance the relationship between residents and law enforcement. In 2012, the New Bern Police Department began caravanning through communities to participate in satellite National Night Out activities. This year, the event will return to a citywide observation at Union Point Park on August 02, 2022 from 5 p.m. to 8 p.m. A few communities are choosing to still gather in their own neighborhoods, and the Police Department will make effort to have a community policing officer visit those neighborhoods as well as assisted living facilities. Police Chief Patrick Gallagher introduced Sgt. Kevin Brice, who shared more details for the planned event.

9. Conduct a Public Hearing on the 2022 CDBG Annual Action Plan.

Each year, the US Department of Housing and Urban Development ("HUD") requires Entitlement Cities to submit an Annual Action Plan to receive CDBG funding. The plan summarizes the actions, activities and specific resources that will be used to address needs and goals in the Strategic Plan. For the 2022

program year, the City's funding allocation is \$269,786. It is proposed \$53,957 of that be used for planning and administration, \$130,000 for the completion of the bus shelter project with one at the VOLT Center and one at 520 Roundtree Street, and the balance of \$85,829 designated for housing rehabilitation. Currently, the City has received four applications for housing rehabilitation. Applicants must meet specific income requirements, and rehabilitation is not available to landlords.

To comply with CDBG regulations, a public hearing is required to receive comment on the plan. Any comments received will be summarized and incorporated into the plan for HUD's review and approval. A resolution to adopt the plan will be presented at the August 09, 2022 Board meeting. Several questions were posed by the Board and answered by Matt Schelly, Interim Director of Development Services. One of the questions was why the City continues to attempt some of the difficult projects that cannot be finished in a timely manner, as this leads to the City getting its hand slapped by HUD. Mr. Schelly said the primary reason is the projects are requested by the public. Alderman Odham said he was in favor of projects that would benefit more citizens, and not just one or three homeowners. He suggested picking one project, such as sidewalks or drainage, that may equate to less overhead or administrative costs. Alderman Bengel expressed concern with increasing bus routes when the City has no control over transportation. Mr. Schelly pointed out the funding is for physical improvements only, not services. The selected projects are determined by input received from citizens, staff, and the consultant. Alderman Odham noted the plan lists items that are important to the community but are not being addressed, such as drainage, flood mitigation, the Redevelopment Commission, and Stanley White Recreation Center, and he asked if it was too late to adjust the plan to address those requests. Mr. Schelly felt it was not too late, but pointed out CDBG funds had been used in the past to create the Biddle Street retention basin.

Alderman Best inquired as to how many employees in Development Services work with the CDBG program, and Mr. Schelly responded one. She then asked if staff had investigated the federal CDBG COVID grants, noting approximately \$45 billion in funding is available. Mr. Schelly was unaware and stated staff would look into this if they had not yet.

Mayor Outlaw opened the public hearing, and the following came forward to speak:

- Michael More of 1502 Lucerne Way spoke specifically about the bus shelters. The one shelter that was completed earlier this year on Fort Totten Drive cost over \$150,000. He questioned how two additional shelters could be built for \$130,000 and where additional funding would come from to complete the shelters. He asked if the \$130,000 could be fragmented and put into other projects. Based on his observation, the existing shelter had not been used more than three times.
- Barbara Sampson of 480 NC Hwy. 55 West asked for a definition of low-to-moderate income. She also asked in what communities the public

meetings were held, as she did not recall a meeting being held in Duffyfield. She was concerned that not all communities were contacted. Ms. Sampson was not opposed to the bus shelters, but felt less money should be spent on the shelter project.

- Greg Holmes of 1023 Spivey Circle and Pastor of First Missionary Baptist Church explained some of the projects were handed to Mr. Schelly. Pastor Holmes said he walked the neighborhood with staff, which targeted two homes in Duffyfield where seniors were sitting in their living rooms with buckets that were collecting water from the roof. He felt the funding could be better used and stated there are community leaders who would volunteer to take on some of the tasks that others are being paid to do. While the bus shelters may be needed, he felt they could be pursued later and the current funding better allocated.
 - Elaine Rosen (address not provided) questioned the roughly \$54,000 in administrative costs allocated for staff salaries, supplies, and a consultant. She also questioned whether staff refers to City employees that are already drawing a salary and, if so, whether they receive extra money for working on this project. Mr. Hughes explained employees are not paid additional money to work on CDBG projects. The majority of the administrative funds are for supplies and consultants that help put the information together. In response, Ms. Rosen wanted to know how much of the funding goes to the consultant. Mr. Hughes said it depends on what is approved, and he thought a percentage ratio was utilized. Ms. Rosen asked that the City provide a breakdown for the projects.
 - Wendy Card of 4623 Rainmaker Drive asked for the name of the consultant. Mr. Schelly announced the overall consultant is Urban Design Ventures and the consultant for the housing rehabilitation project is McDavid. She also asked for the amount deemed as low-to-moderate income and how the program was advertised. Mr. Schelly was unsure of the answer to both questions, but stated the income amount is established by HUD and is based on the average median. Alderman Bengel believed the income threshold was \$24,000 and stated the agenda backup detailed the amount. Ms. Card also inquired as to who selects the applicants. It was explained that as applications are received, they are vetted and chosen on a first-come basis from those who qualify. Mr. Schelly believed applicants could access the applications online. Mr. Hughes stated once the plan is approved, a press release will be issued with information on how to apply.
- A brief discussion ensued about the difference in the CARTS transportation service versus Omnibus.
- Elijah Brown of 916 Fort Totten Drive felt the funding would be better used by following guidelines and addressing small repairs such as replacing floors, electrical work, etc. He pointed out he had seen people use the bus shelter at Fort Totten and he had also seen others who had to stand in the rain while waiting for transportation. He suggested the administrative costs be cut and used to help more people, and that the City stop throwing money away. Year after year, consultants are paid and not a lot is done. He suggested using City staff instead of consultants.

- Terre Holloway of 1001 Main Street asked how his name was populated on the list that was provided in the plan. He thought the meeting he attended was with Dr. Caldwell. After some discussion, it was noted the meeting was held on March 07, 2022 at Development Services' conference room, and a notation was made that Mr. Holloway asked for water pumps in Duffyfield.

Alderman Bengel suggested a presentation by Urban Design Ventures to explain how the program works.

Alderman Best made a motion to close the public hearing, seconded by Alderman Odham. The motion carried unanimously 6-0.

10. Consider Adopting a Resolution Authorizing the City Manager to Execute a Memorandum of Understanding with the Marine Corps Air Station Cherry Point.

The proposed Memorandum of Understanding ("MOU") will establish protocols whereby the New Bern Police Department and Marine Corps Air Station Cherry Point ("MCAS") will assist one another on an as-needed basis to provide non-reimbursable law enforcement support. The MOU does not create any additional jurisdiction or modify existing jurisdictions for either party. In part, the MOU will allow the Police Department to use the MCAS' training range, which is more sophisticated than the one the City has through the community college. The term of the agreement is 10 years. Mr. Williams stated the MCAS has similar agreements with several area law enforcements and municipalities.

Alderman Aster made a motion to adopt a resolution authorizing the City Manager to execute a Memorandum of Understanding with the Marine Corps Air Station Cherry Point, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0.

11. Consider Adopting a Resolution Approving the Sale of 604 B Street.

After receiving an offer of \$2,000 from Charles Diggs and Cecilia DiCarlo for the purchase of 604 B Street, the bid was advertised, but no upset bids were received. The property is a 0.19-acre vacant parcel that was acquired by the City in 2002 and has a tax value of \$3,900. The bidders have spoken with staff in Development Services about their plans for the property and have expressed a desire to pursue the process.

While the property is owned solely by the City, proceeds will be split with the County to satisfy a provision in the conveyance for outstanding, unpaid property taxes due to Craven County. If the sale is approved, the County will receive \$881.25, and the City will receive \$1,118.75, which includes the advertising cost.

Alderman Bengel made a motion to adopt a resolution approving the sale of 604 B Street, seconded by Alderman Aster. Upon a roll-call vote, the motion carried unanimously 6-0.

12. Consider Adopting a Resolution Approving the Sale of 2101 Woodland Avenue.

After receiving a bid of \$10,500 from Kenny Muse for the purchase of 2101 Woodland Avenue, the bid was advertised, but no upset bids were received. The vacant 0.25-acre parcel has a tax value of \$20,000 and was acquired from the NC State Highway Commission (now NC Department of Transportation) in 1960. The triangular-shaped parcel was created by the relocation of Highway 17. The bidder has spoken with staff in Development Services about his plans for the property and has expressed a desire to pursue the process.

Alderman Best made a motion to adopt a resolution approving the sale of 2101 Woodland Avenue, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0.

13. Consider Adopting a Resolution in Support of NC Department of Transportation Confirming a Speed Limit of 55 MPH on SR 1005 Between SR 1242 (Parker Road) and NC Hwy. 55.

State Route ("SR") 1005 between SR 1242 (Parker Road) and NC Hwy. 55 is a major street that is owned and maintained by the NC Department of Transportation ("NCDOT"). After completing an engineering and traffic investigation, NCDOT is confirming a designated speed limit of 55 mph. The proposed resolution signifies the City's support of this. Once DOT has confirmed the set speed limit, an ordinance amendment will be presented to the Board to modify the City's schedule of maximum speed limits to add this designation.

Alderman Best made a motion to adopt a resolution in support of the NC Department of Transportation confirming a speed limit of 55 mph on SR 1005 between SR 1242 (Parker Road) and NC Hwy. 55, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0.

14. Consider Adopting a Resolution in Support of NC Department of Transportation Reducing the Speed Limit on NC 43 Between SR 1483 (Briarwood Lane) and the 0.101 Mile Mark North of SR 1481 (Gracie Farms Road).

NC 43 between SR 11483 (Briarwood Lane) and 0.101 mile north of SR 1481 (Gracie Farms Road) is a major street that is owned and maintained by the NC Department of Transportation ("NCDOT"). After completing an engineering and traffic investigation, NCDOT is recommending the speed limit be reduced from 55 mph to 50 mph. The proposed resolution signifies the City's concurrence. Once DOT has officially reduced and posted the speed, an ordinance amendment will

be presented at a future meeting to modify the City's schedule of maximum speed limits to reflect the change.

Alderman Best questioned the reduction of just 5 mph, noting the area is heavily congested. Mr. Hughes explained a traffic engineering study was performed by DOT which resulted in this recommendation. Al Cablay, Director of Public Works, said DOT's speed study revealed this portion of roadway was not addressed in the City's ordinance, and DOT recommended it be set at 50 mph. Alderman Best suggested the speed limit be reduced to 45 mph. Mr. Hughes stated the item could be tabled to allow staff an opportunity to reach out to DOT. Alderman Odham questioned whether this portion of the roadway was within the city limits, and Mr. Williams confirmed the area is within the city's municipal limits. Since DOT is asking the City to support its request, Alderman Odham suggested this is a good time to ask DOT to honor the requests the City submits to them.

Alderman Best made a motion to table this item until the City Manager or staff can reach out to NCDOT, seconded by Alderman Bengel. The motion carried unanimously 6-0.

(Alderman Best momentarily stepped out of the room at 7:45 p.m.)

15. Consider Adopting an Ordinance for the Demolition of 1503 Oak Drive.

Staff is seeking to demolish the structure located at 1503 Oak Drive. The home is in a dilapidated state, and letters were mailed to the owners in February, March, and April of 2020 regarding its unfit condition for human habitation. An order was issued to demolish the structure by July 19, 2020. To date, no permits have been applied for, and the structure remains noncompliant and unsafe. All utilities have been removed, and the estimate for the City to demolish the structure is \$6,800.

At the request of Alderman Odham, Mr. Davis explained state statute provides that the cost of demolition becomes a lien against the property. If not paid, it is collected as an unpaid tax, and tax foreclosure is initiated to recover the unpaid lien. If the City acquires title to the property, that does not mean the fair market value of the vacant lot will ever meet the cost of the demolition.

Alderman Odham made a motion to adopt an ordinance for the demolition of 1503 Oak Drive, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0. Of note, Alderman Best had momentarily stepped out of the room, thus technically yielding a vote in the affirmative.

16. Consider Adopting a Budget Ordinance Amendment for Fiscal Year 2022-23.

This budget amendment will recognize a Brownfields grant in the amount of \$500,000, which requires no match. The funds will be used to inventory, prioritize, and conduct environmental site assessments. The funds will also be used to develop two cleanup plans and three area-wide plans in the Greater Five Points area.

(Alderman Best returned to the room at 7:47 p.m.)

Alderman Bengel made a motion to adopt the budget ordinance amendment for Fiscal Year 2022-23, seconded by Alderman Aster. Upon a roll-call vote, the motion carried unanimously 6-0.

17. Discussion of ARP Projects.

At its June 28, 2022 meeting, the Board voted to divide the \$6,704,351 in American Rescue Plan ("ARP") funds among the six wards. Of that funding, \$2 million has been allocated for stormwater projects, \$350,000 will be shared among Wards 1, 2 and 5 for the Redevelopment Commission's McCotter House project, and \$400,000 has been reserved for the Norfolk Southern culvert until further discussion is held between Wards 4 and 5. An updated list of allocations by ward was provided to the Board and displayed to the public.

Mayor Outlaw suggested staff update the Board on whether the Norfolk Southern culvert was time sensitive. Alderman Best pointed out staff had not yet started work on the project. Alderman Kinsey expressed a desire for staff to review the project and report back to the Board any plans to move forward and whether other entities have an interest in participating in the project. Alderman Best asked why Alderman Kinsey did not converse about the project when the topic came up previously and at which time she questioned whether it was a project for Derby Park. She then expressed a desire for her allotment to be used for the North Hills/Simmons Street stormwater project. She stated she had no problem with staff reviewing the Norfolk Southern culvert to see if it is a dire emergency. If it is, she would be amenable to using some of her funds to address the project.

Mr. Cablay clarified that the culvert does sit within Ward 5, but the benefit is clearly contributed to Ward 4. The confusion resulted in staff reporting where the culvert is located versus the area it serves. Mayor Outlaw suggested the Aldermen for Wards 4 and 5 sit down to discuss the topic with staff. He also felt it would be fair to say that future development may benefit by the culvert. He felt the area that would be more affected was Alderman Kinsey's ward versus Alderman Best's ward. For the record, Alderman Best stated she wished this had been cleared up the night she asked which ward the culvert affected. She again indicated her willingness to meet to discuss the matter.

Starting with Ward 1, Mr. Hughes reviewed the list of proposed projects. The City has approximately 16 stoplights that it controls, none of which are synced. The plan is to sync those over the next four to five years. To sync all lights would cost about \$1 million. Once synced, public safety could manipulate the lights based on acute needs. In reviewing the costs to address the intersection of Broad and Middle Streets, Alderman Bengel said she would prefer to spend \$130,000 on the crosswalk versus the cost to install traffic lights. Alderman Odham disagreed and felt installing the crosswalk would be throwing away money. Additional discussion ensued about the intersection.

Alderman Bengel made a motion to spend the money as allocated in the handout to include \$350,000 for the light at Middle and Pollock Streets (she meant Broad instead of Pollock), seconded by Alderman Aster. The motion carried unanimously 6-0.

Alderman Aster made a motion to spend \$14,000 for four electronic speed signs for Old Airport Road, seconded by Alderman Odham. The motion carried unanimously 6-0.

Mr. Hughes stated the Racetrack Road project in Ward 4 and the North Hills stormwater project in Ward 5 would be on hold pending conversation between the two Aldermen about the Norfolk Southern project.

Alderman Odham made a motion to approve the projects listed for Ward 6 using ARP funds, seconded by Alderman Aster. The motion carried unanimously 6-0.

Mayor Outlaw said in earlier ARP discussions, he did not mention the possibility of using funds to illuminate the bridge. He suggested that idea be revisited at some point in the future.

Alderman Best suggested Wards 1, 3 and 6 shift any leftover funding they may have toward the Norfolk Southern culvert. Mr. Hughes stated staff would continue to work with Aldermen on additional projects and would present those before the Board at such time they are identified.

18. Appointment(s).

Alderman Bengel made a motion to reappoint Steve Strickland and Julius Parham to the Redevelopment Commission, seconded by Alderman Aster. The motion carried unanimously 6-0. Both will serve five-year terms to expire on August 14, 2027.

19. Attorney's Report.

The City Attorney had nothing to report.

20. City Manager's Report.

- Mr. Hughes reported on the heavy rain that was encountered this past weekend. Public Works was busy addressing issues, and the only two complaints came from the Taberna and Greenbrier subdivisions. Staff met with Alderman Aster on Monday to look at some of the issues in Taberna and to discuss methods to alleviate those.
- The Board was asked if they had interest in creating an ad hoc committee to consider a policy for signage and naming of anything that goes into public spaces. Mayor Outlaw offered to serve or have three Aldermen serve on the committee. Alderman Aster suggested buildings also be included in the

policy and that staff present draft recommendations for the committee to review. Mayor Outlaw suggested staff look at benchmark cities and maybe report back at the next meeting, noting the Board may be more motivated at that point to do something. For historical reference, Alderman Bengel reported on the "Put Your Mark on the Park" program that was part of the Union Point Park project. The program offered opportunities for the public to buy personalized bricks, benches, fencing, etc. Mr. Davis confirmed the City currently does not have a written policy on this topic.

(Alderman Kinsey momentarily stepped out of the room at 8:13 p.m.)

21. New Business.

Alderman Best

Citizens were reminded to vote. One-stop voting ends on July 23rd, and election day is July 26th.

Alderman Best asked whether Parks and Recreation's budget included improvements to existing cemetery shelters. Mr. Hughes said no, but staff would continue to look into that.

Thanks was expressed to all employees for their hard work and dedication. Employees working outside should take adequate breaks and get plenty of fluids.

Alderman Aster

Gratitude was expressed for the work on the F-11 jet. The new paint job looks great.

As the City Manager mentioned, Taberna sustained a lot of flooding this past weekend. It was more flooding than seen during Hurricane Florence. Thanks was expressed to the Public Works staff.

(Alderman Kinsey returned to the room at 8:16 p.m.)

Alderman Aster also reminded everyone to vote.

The City Manager was asked to provide an update on the Henderson Park project and the BP building. Mr. Hughes noted at the last meeting he announced the basketball court had been installed at the park. A new shelter has been ordered for the park, and lights, a new fitness court, and seating will also be installed. Assistance has been sought from Congressman Murphy's office regarding the BP building. The City may have to file for arbitration in the next day or so.

Alderman Bengel

At the Mayor's request, Alderman Bengel reported on a virtual meeting that was held with the American Flood Coalition and attended by members of the CARES group.

Merchants have recently complained about individuals riding skateboards on the sidewalk and almost knocking down an elderly couple. Mr. Davis said riding skateboards or bikes is not allowed on the sidewalk, but the ordinance was amended in recent years to allow riding on streets.

Thanks was expressed to Chief Gallagher and the Police Department for addressing speed on National Avenue and issues downtown. Condolences were expressed on the passing of Thelma Chadwick and Joanne Frank. If any citizen has concerns or questions about her, what she does, businesses she owns, or how she serves the City, Alderman Bengel asked that they call her. She said she was amazed at how much misinformation is circulating about her.

Alderman Odham

Mr. Hughes was asked whether the budget provides for exterior cameras at City Hall. The Manager confirmed funding is included for cameras around the exterior parameters as well as the interior of the new annex. Staff is waiting on pricing.

Alderman Kinsey

Thanks was voiced to Mr. Hughes for his help addressing citizens' concerns.

22. Closed Session.

Alderman Odham made a motion to go into closed session pursuant to NCGS §143-318.11(a)(5) to discuss the potential acquisition of real property, seconded by Alderman Kinsey. The motion carried unanimously 6-0, time being 8:31 p.m.

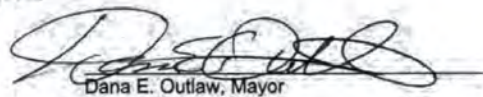
23. Adjourn.

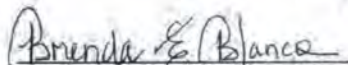
Alderman Aster made a motion to adjourn, seconded by Alderman Bengel. The motion carried unanimously 6-0, time being 8:47 p.m.

The attached documents are incorporated herewith and are hereby made a part of these minutes.

NOTE: For additional details and information on the Board of Aldermen meetings, please visit the City of New Bern's website at www.newbernnc.gov. Video and audio recordings of the meeting have been archived.

Minutes approved: August 09, 2022


Dana E. Outlaw, Mayor


Brenda E. Blanco, City Clerk



SUBSTANTIAL AMENDMENT # 1 - PUBLIC HEARING

**NOTICE OF PUBLIC HEARING
CITY OF NEW BERN, NORTH CAROLINA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
SUBSTANTIAL AMENDMENTS TO FY 2019 & 2022 PROGRAM YEARS**

Notice is hereby given by the City of New Bern, Craven County, NC will hold a public hearing on **Tuesday, March 26, 2024, at 6:00 PM**, prevailing time, in the second-floor courtroom of City Hall, 300 Pollock Street, New Bern, NC 28560. City Hall and the City Hall second floor courtroom are accessible to persons with physical disabilities. If special arrangements are required to accommodate residents with disabilities in order to participate in the public hearing, including a Spanish or Karen interpreter, please contact Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, at (252) 639-7586, or by email at fulmored@newbernnc.gov. To make arrangements for the hearing impaired, dial 7-1-1 for Relay North Carolina TDD.

The purpose of this public hearing is to present substantial amendments to the City of New Bern's FY 2019 and 2022 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds.

The City of New Bern previously adopted its FY 2019 and 2022 Annual Action Plans and Budgets for the use of CDBG funds. In accordance with CDBG program regulations, the City is permitted to make substantial amendments to its Annual Action Plans and Budgets in accordance with the City's Citizen Participation Plan.

The City has determined it is necessary to amend the CDBG program year budgets for the previously approved Annual Action Plans. The funds will remain the same but a new project scope will be added.

These are considered substantial amendments in accordance with the City's Citizen Participation Plan as the following applies: the scope of previously approved projects/activities are being changed.

The substantial amendments to the CDBG Annual Action Plans are proposed as follows:

FY 2019 Program Year

IDIS # 28 – Bus Shelter Installment Project: Reduce the project/activity budget by \$42,448.62 for a new project/activity budget line-item amount of \$145,394.38.

NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation: Create a new multi-year project/activity and allocate \$42,448.62 in 2019 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2019 program year. The new activity will include funding for the Sunnyside Area 1/2 Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

FY 2022 Program Year

IDIS # 42 - Bus Shelter Project Completion: Reduce the project/activity budget by \$4,189.25 for a new project/activity budget line-item amount of \$10,810.75.

NEW ACTIVITY PROPOSED: Sunnyside Area 1/2 Basketball Court Installation: Create a new multi-year project/activity and allocate \$4,189.25 in 2022 CDBG funds. CDBG funds will be used to pay for the construction of an outdoor, half basketball court for neighborhood use. The proposed site is City owned and is located in an existing neighborhood park.

In IDIS, remaining funds for the bus shelter installment project will now be used to create a new activity under the 2022 program year. The new activity will include funding for the Sunnyside Area 1/2 Basketball Court. This court will be specifically installed at Pierce Park. It is listed in the Annual Action Plan as the Sunnyside Area Basketball Court to provide a generalized neighborhood area.

Copies of the Substantial Amendments will be on public display for a period of 30 days from Friday, March 8, 2024, to Monday, April 8, 2024. Copies are available at the following locations and may be viewed between normal business hours of 8:00 AM to 5:00 PM:

City Clerks' Office

City Hall, 300 Pollock Street, New Bern, NC 28560

Office of the Department of Development Services

303 First Street, New Bern, NC 28560

New Bern-Craven County Public Library

400 Johnson Street, New Bern, NC 28560

All interested residents are encouraged to attend this public hearing and will be afforded the opportunity to present oral or written testimony concerning the Substantial Amendments for the FY 2019 and 2022 CDBG Programs. All comments received during the period of display will be presented to City Council at its Regular Meeting on Tuesday, April 9, 2024, at 6:00 PM. Written comments may be addressed to Ms. D'Aja Fulmore, Community Development Coordinator, City of New Bern, 303 First Street, New

Bern, NC 28563, or emailed to fulmored@newbernnc.gov. Persons with hearing and/or speech impediments may contact the City via 7-1-1 for Relay North Carolina TDD.

Hon. Jeffrey T. Odham
Mayor, City of New Bern, NC

AGENDA ITEM COVER SHEET

Agenda Item Title:

Adopt Resolution Approving the Purchase and Sale of Real Property located on Racetrack Road.

Date of Meeting: 4/9/2024	Ward # if applicable: 4
Department: Water Resources	Person Submitting Item: Jordan Hughes
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing: N/A

Explanation of Item:	Purchase of small parcel along Racetrack Road that is adjacent to the City's existing water tank site.
Actions Needed by Board:	Adopt Resolution Approving the Purchase and Sale of Real Property located on Racetrack Road.
Backup Attached:	Memo from Jordan Hughes, copy of the agreement for purchase and sale, and draft resolution for approving the agreement.
Is item time sensitive? ☒ Yes ☐ No	

Cost of Agenda Item: \$1,130.00
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☒ Yes ☐ No

Additional Notes:



MEMORANDUM

TO: Mayor and Board of Aldermen
FROM: Jordan B. Hughes P.E., Director of Water Resources
DATE: March 28, 2024
SUBJECT: Recommendation to Approve Purchase Agreement for Racetrack Road Property

Background Information:

The owners of a small 0.09 acre (4,000 sq ft) parcel on Racetrack Road, have recently reached out to see if the City would be interested in purchasing the parcel, which is adjacent to the City's existing water tank site on Racetrack Road. City Staff have reviewed this site and determined that the existing fencing for the water tank property currently encroaches across this small parcel and that the City will need to either acquire the parcel or relocate the existing fence. Acquisition of the parcel has been determined to be the best option, as it will mitigate the potential costs of the fence relocation and the existing drive for the parcel will provide an alternative access point to the water tank site.

A purchase price of \$1,130.00 has been negotiated with Mr. & Mrs. Midyette for this property, which is the current tax value.

Recommendation:

The Department of Water Resources is recommending approving the purchase agreement for the Midyette property.

Attached please find a copy of the purchase agreement and a draft resolution for approving the agreement. A map of the subject parcel is included as Exhibit-A of the purchase agreement.

Please contact me if there are any questions or if additional information should be required.

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Agreement for Purchase and Sale of Real Property between the City of New Bern and Donald T. Midyette, Jr. and spouse, Gayle C. Midyette, and Karen Midyette Avery, a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor and the City Clerk are hereby authorized and directed to execute the same, in duplicate originals, for and on behalf of the City.

ADOPTED THIS 9th DAY OF APRIL 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY

THIS AGREEMENT, including any and all addenda attached hereto ("Agreement"), is by and between the **CITY OF NEW BERN**, a North Carolina municipal corporation ("Buyer"), and **DONALD T. MIDYETTE, JR.** and spouse, **GAYLE C. MIDYETTE**, and **KAREN MIDYETTE AVERY**, widow (collectively, "Seller").

FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH HEREIN AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, THE PARTIES HERETO AGREE AS FOLLOWS:

Section 1. Terms and Definitions: The terms listed below shall have the respective meaning given them as set forth adjacent to each term.

(a) **"Property":** Craven County tax parcel number 8-243-128, and more specifically illustrated on Exhibit A attached hereto.

\$ 1,130.00 (b) **"Purchase Price"** shall mean the sum of One Thousand One Hundred-Thirty and No/100 Dollars payable in cash at Closing.

(c) **"Closing"** shall mean the date and time of recording of the deed. Closing shall occur on or before the expiration of the final Examination Period.

(d) **"Contract Date"** means the date this Agreement has been fully executed by both Buyer and Seller.

(e) **"Examination Period"** shall mean the period beginning on the Contract Date and extending through sixty (60) days after the Contract Date.

(f) **"Seller's Notice Address"** shall be as follows:

Donald Midyette
4101 Norman Road
New Bern, NC 28563

except as same may be changed pursuant to Section 11.

(g) **"Buyer's Notice Address"** shall be as follows:

Foster Hughes, City Manager
300 Pollock Street
New Bern, NC 28563

except as same may be changed pursuant to Section 11.

(h) If this block is marked, additional terms of this Agreement are set forth on **Exhibit B** attached hereto and incorporated herein by reference. (**Note: Under North Carolina law, real estate agents are not permitted to draft conditions or contingencies to this Agreement.**)

Section 2. Sale of Property and Payment of Purchase Price: Seller agrees to sell and Buyer agrees to buy the Property for the Purchase Price.

Section 3. Expenses and Payment of Costs: Seller shall pay all property taxes due for calendar year 2024 in full

at Closing. Seller shall pay excise tax (revenue stamps), any deferred or rollback taxes, and other conveyance fees or taxes required by law, and the following: N/A. Buyer shall cause to be prepared and pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this Agreement. Buyer shall pay recording costs, costs of any title search, title insurance, survey, the cost of any inspections or investigations undertaken by Buyer under this Agreement and the following: N/A.

Each party shall pay its own attorney's fees.

Section 4. Deliveries: Seller agrees to use best efforts to deliver to Buyer as soon as reasonably possible after the Contract Date copies of all information relating to the Property in possession of or available to Seller, including but not limited to: title insurance policies, surveys and copies of all presently effective warranties or service contracts related to the Property. Seller authorizes (1) any attorney presently or previously representing Seller to release and disclose any title insurance policy in such attorney's file to Buyer and both Buyer's and Seller's agents and attorneys; and (2) the Property's title insurer or its agent to release and disclose all materials in the Property's title insurer's (or title insurer's agent's) file to Buyer and both Buyer's and Seller's agents and attorneys. If Buyer does not consummate the Closing for any reason other than Seller default, then Buyer shall return to Seller all materials delivered by Seller to Buyer pursuant to this Section 4 (or Section 7, if applicable), if any, and shall, upon Seller's request, provide to Seller copies of (subject to the ownership and copyright interests of the preparer thereof) any and all studies, reports, surveys and other information relating directly to the Property prepared by or at the request of Buyer, its employees and agents, and shall deliver to Seller, upon the release of the Earnest Money, copies of all of the foregoing without any warranty or representation by Buyer as to the contents, accuracy or correctness thereof.

Section 5. Evidence of Title: Seller agrees to convey fee simple marketable and insurable title to the Property free and clear of all liens, encumbrances and defects of title other than: (a) zoning ordinances affecting the Property, (b) Leases (if applicable), and (c) matters of record existing at the Contract Date that are not objected to by Buyer prior to the end of the Examination Period ("Permitted Exceptions"); provided that Seller shall be required to satisfy, at or prior to Closing, any encumbrances that may be satisfied by the payment of a fixed sum of money, such as deeds of trust, mortgages or statutory liens. Seller shall not enter into or record any instrument that affects the Property (or any personal property listed on Exhibit A) after the Contract Date without the prior written consent of Buyer, which consent shall not be unreasonably withheld, conditioned or delayed.

Section 6. Conditions: This Agreement and the rights and obligations of the parties under this Agreement are hereby made expressly conditioned upon fulfillment (or waiver by Buyer, whether explicit or implied) of the following conditions:

(a) **Title Examination:** After the Contract Date, Buyer shall, at Buyer's expense, cause a title examination to be made of the Property before the end of the Examination Period. In the event that such title examination shall show that Seller's title is not fee simple marketable and insurable, subject only to Permitted Exceptions, then Buyer shall promptly notify Seller in writing of all such title defects and exceptions, in no case later than the end of the Examination Period, and Seller shall have thirty (30) days to cure said noticed defects. If Seller does not cure the defects or objections within thirty (30) days of notice thereof, then Buyer may terminate this Agreement and receive a return of Earnest Money (notwithstanding that the Examination Period may have expired). If Buyer is to purchase title insurance, the insuring company must be licensed to do business in the state in which the Property is located. Title to the Property must be insurable at regular rates, subject only to standard exceptions and Permitted Exceptions.

(b) **Same Condition:** If the Property is not in substantially the same condition at Closing as of the date of the offer, reasonable wear and tear excepted, then the Buyer may (i) terminate this Agreement or (ii) proceed to Closing whereupon Buyer shall be entitled to receive, in addition to the Property, any of the Seller's insurance

proceeds payable on account of the damage or destruction applicable to the Property.

(c) **Inspections:** Buyer, its agents or representatives, at Buyer's expense and at reasonable times during normal business hours, shall have the right to enter upon the Property for the purpose of inspecting, examining, performing soil boring and other testing, conducting timber cruises, and surveying the Property. Buyer shall conduct all such on-site inspections, examinations, soil boring and other testing, timber cruises and surveying of the Property in a good and workmanlike manner, shall repair any damage to the Property caused by Buyer's entry and on-site inspections and shall conduct same in a manner that does not unreasonably interfere with Seller's or any tenant's use and enjoyment of the Property. In that respect, Buyer shall make reasonable efforts to undertake on-site inspections outside of the hours any tenant's business is open to the public and shall give prior notice to any tenants of any entry onto any tenant's portion of the Property for the purpose of conducting inspections. Upon Seller's request, Buyer shall provide to Seller evidence of general liability insurance. Buyer shall also have a right to review and inspect all contracts or other agreements affecting or related directly to the Property and shall be entitled to review such books and records of Seller that relate directly to the operation and maintenance of the Property, provided, however, that Buyer shall not disclose any information regarding this Property (or any tenant therein) unless required by law and the same shall be regarded as confidential, to any person, except to its attorneys, accountants, lenders and other professional advisors, in which case Buyer shall obtain their agreement to maintain such confidentiality. Buyer assumes all responsibility for the acts of itself, its agents or representatives in exercising its rights under this Section 6(e) and agrees to indemnify and hold Seller harmless from any damages resulting therefrom. This indemnification obligation of Buyer shall survive the Closing or earlier termination of this Agreement. Buyer shall, at Buyer's expense, promptly repair any damage to the Property caused by Buyer's entry and on-site inspections. Except as provided in Section 6(c) above, Buyer shall have from the Contract Date through the end of the Examination Period to perform the above inspections, examinations and testing. **IF BUYER CHOOSES NOT TO PURCHASE THE PROPERTY, FOR ANY REASON OR NO REASON, AND PROVIDES WRITTEN NOTICE TO SELLER THEREOF PRIOR TO THE EXPIRATION OF THE EXAMINATION PERIOD, THEN THIS AGREEMENT SHALL TERMINATE, AND BUYER SHALL RECEIVE A RETURN OF THE EARNEST MONEY.**

Section 7. Leases (Check one of the following, as applicable):

☒ If this box is checked, Seller affirmatively represents and warrants that there are no Leases (as hereinafter defined) affecting the Property.

Section 8. Environmental: Seller represents and warrants that it has no actual knowledge of the presence or disposal, except as in accordance with applicable law, within the buildings or on the Property of hazardous or toxic waste or substances, which are defined as those substances, materials, and wastes, including, but not limited to, those substances, materials and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR Part 172.101) or by the Environmental Protection Agency as hazardous substances (40 CFR Part 302.4) and amendments thereto, or such substances, materials and wastes, which are or become regulated under any applicable local, state or federal law, including, without limitation, any material, waste or substance which is (i) petroleum, (ii) asbestos, (iii) polychlorinated biphenyls, (iv) designated as a Hazardous Substance pursuant to Section 311 of the Clean Water Act of 1977 (33 U.S.C. §1321) or listed pursuant to Section 307 of the Clean Water Act of 1977 (33 U.S.C. §1317), (v) defined as a hazardous waste pursuant to Section 1004 of the Resource Conservation and Recovery Act of 1976 (42 U.S.C. §6903) or (vi) defined as a hazardous substance pursuant to Section 101 of the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (42 U.S.C. §9601). Seller has no actual knowledge of any contamination of the Property from such substances as may have been disposed of or stored on neighboring tracts.

Section 9. Risk of Loss/Damage/Repair: Until Closing, the risk of loss or damage to the Property, except as otherwise provided herein, shall be borne by Seller. Except as to maintaining the Property in its same condition, Seller shall have no responsibility for the repair of the Property, including any improvements, unless the parties

hereto agree in writing.

Section 10. Closing: At Closing, Seller shall deliver to Buyer a special warranty deed and other documents customarily executed or delivered by a seller in similar transactions, including without limitation, an owner's affidavit, lien waiver forms, and a non-foreign status affidavit (pursuant to the Foreign Investment in Real Property Tax Act), and Buyer shall pay to Seller the Purchase Price. At Closing, the Earnest Money shall be applied as part of the Purchase Price. The Closing shall be held at the office of Buyer's attorney or such other place as the parties hereto may mutually agree. Possession shall be delivered at Closing, unless otherwise agreed herein. Buyer shall provide Seller's closing documents to Seller for Seller's review at Buyer's expense.

Section 11. Notices: Unless otherwise provided herein, all notices and other communications which may be or are required to be given or made by any party to the other in connection herewith shall be in writing and shall be deemed to have been properly given and received on the date delivered in person or deposited in the United States mail, registered or certified, return receipt requested, to the addresses set out in Section 1(g) as to Seller and in Section 1(h) as to Buyer, or at such other addresses as specified by written notice delivered in accordance herewith.

Section 12. Entire Agreement: This Agreement constitutes the sole and entire agreement among the parties hereto and no modification of this Agreement shall be binding unless in writing and signed by all parties hereto.

Section 13. Enforceability: This Agreement shall become a contract when a signed by both Buyer and Seller and such signing is communicated to both parties; it being expressly agreed that the notice described in Section 11 is not required for effective communication for the purposes of this Section 13. This Agreement shall be binding upon and inure to the benefit of the parties, their heirs, successors and assigns and their personal representatives.

Section 14. Adverse Information and Compliance with Laws:

(a) **Seller Knowledge:** Seller has no actual knowledge of (i) condemnation(s) affecting or contemplated with respect to the Property; (ii) actions, suits or proceedings pending or threatened against the Property; (iii) changes contemplated in any applicable laws, ordinances or restrictions affecting the Property; or (iv) governmental special assessments, either pending or confirmed, for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, and no pending or confirmed owners' association special assessments, except as follows: None

(Insert "None" or the identification of any matters relating to (i) through (iv) above, if any). Seller shall pay all owners' association assessments and all governmental assessments confirmed as of the time of Closing, if any, and Buyer shall take title subject to all pending assessments, if any, unless otherwise agreed as follows:

None
Seller represents that the regular owners' association dues, if any, are \$ _____ per _____.

(b) **Compliance:** To Seller's actual knowledge, (i) Seller has complied with all applicable laws, ordinances, regulations, statutes, rules and restrictions pertaining to or affecting the Property; (ii) performance of the Agreement will not result in the breach of, constitute any default under or result in the imposition of any lien or encumbrance upon the Property under any agreement or other instrument to which Seller is a party or by which Seller or the Property is bound; and (iii) there are no legal actions, suits or other legal or administrative proceedings pending or threatened against the Property, and Seller is not aware of any facts which might result in any such action, suit or other proceeding.

Section 15. Survival of Representations and Warranties: All representations, warranties, covenants and agreements made by the parties hereto shall survive the Closing and delivery of the deed. Seller shall, at or within

six (6) months after the Closing, and without further consideration, execute, acknowledge and deliver to Buyer such other documents and instruments, and take such other action as Buyer may reasonably request or as may be necessary to more effectively transfer to Buyer the Property described herein in accordance with this Agreement.

Section 16. Applicable Law: This Agreement shall be construed under the laws of the state in which the Property is located. This form has only been approved for use in North Carolina.

Section 17. Assignment: This Agreement is freely assignable unless otherwise expressly provided on Exhibit B.

Section 18. Authority: Each signatory to this Agreement represents and warrants that he, she or it has full authority to sign this Agreement and such instruments as may be necessary to effectuate any transaction contemplated by this Agreement on behalf of the party for whom he, she or it signs and that his, her or its signature binds such party.

Section 22. Brokers: Except as expressly provided herein, Buyer and Seller agree to indemnify and hold each other harmless from any and all claims of brokers, consultants or real estate agents by, through or under the indemnifying party for fees or commissions arising out of the sale of the Property to Buyer. Buyer and Seller represent and warrant to each other that: (i) except as to the Brokers designated under Section 1(f) of this Agreement, they have not employed nor engaged any brokers, consultants or real estate agents to be involved in this transaction and (ii) that the compensation of the Brokers is established by and shall be governed by separate agreements entered into as amongst the Brokers, the Buyer and/or the Seller.

BUYER:

CITY OF NEW BERN

By: _____
Mayor

Date: _____

SELLER:

DONALD T. MIDYETTE, JR.

Donald T. Midyette Jr

Date: *March 25, 2024*

GAYLE C. MIDYETTE

Gayle C. Midyette

Date: *March 25, 2024*

KAREN MIDYETTE AVERY

Karen Midyette Avery

Date: *March 15, 2024*



AGENDA ITEM COVER SHEET

Agenda Item Title:

Adopt Resolution Approving the 2023 Local Water Supply Plan for the City of New Bern

Date of Meeting: 4/9/2024	Ward # if applicable: N/A
Department: Water Resources	Person Submitting Item: Jordan Hughes
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing: N/A

Explanation of Item:	The Local Water Supply Plan has to be completed and submitted to NCDEQ each year. NCDEQ has recently completed their review of the New Bern's 2023 LWSP and has indicated that the plan is in compliance with NCGS 143-355. The final step in obtaining compliance is for the Board of Aldermen to adopt the 2023 LWSP.
Actions Needed by Board:	Adopt the 2023 Local Water Supply Plan
Backup Attached:	Memo from Jordan Hughes, copy of 2023 Local Water Supply Plan, and draft resolution for adopting the plan.
Is item time sensitive? ☒ Yes ☐ No	

Cost of Agenda Item: N/A
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:



MEMORANDUM

TO: Mayor and Board of Aldermen
FROM: Jordan B. Hughes P.E., Director of Water Resources
DATE: March 28, 2024
SUBJECT: Recommendation to Adopt the 2023 Local Water Supply Plan

Background Information:

NC General Statute 143-355 (1) requires that each unit of local government that provides public water service shall annually prepare and submit a Local Water Supply Plan (LWSP) to the NC Department of Environmental Quality (NCDEQ) for review and approval. This is completed by City Staff and submitted to NCDEQ for review each year prior to the April 1st deadline.

The NCDEQ Division of Water Resources has recently completed their review of the information contained in the City of New Bern's 2023 LWSP and has indicated that the plan is complete and contains all of the information needed to satisfy the requirements of NCGS 143-355 (1).

The final step in achieving compliance with NCGS 143-355 (1) is to have the 2023 LWSP adopted by the New Bern Board of Aldermen.

Recommendation:

In order to fully comply with NCGS 143-355 (1), the Department of Water Resources is recommending adoption of the 2023 LWSP as approved by NCDEQ.

Attached please find the 2023 LWSP, a copy of the letter from NCDEQ approving the 2023 LWSP and a draft resolution for adopting the plan.

Please contact me if there are any questions or if additional information should be required.

RESOLUTION APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355(1) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for the City of New Bern, has been developed and submitted to the City of New Bern Board of Aldermen for approval; and

WHEREAS, the City of New Bern Board of Aldermen finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (1) and that it will provide appropriate guidance for the future management of water supplies for the City of New Bern, as well as useful information to the Department of Environment Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of New Bern that the Local Water Supply Plan entitled, 2023 Local Water Supply Plan dated March 2024, is hereby approved and shall be submitted to the Department of Environment Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the City of New Bern Board of Aldermen intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

ADOPTED THIS 9TH DAY OF APRIL, 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

New Bern

2023 ▾

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name: **New Bern** PWSID: **04-25-010**
 Mailing Address: **PO Box 1129** Ownership: **Municipality**
New Bern, NC 28563-1129
 Contact Person: **Jordan B. Hughes, P.E.** Title: **Director of Water Resources**
 Phone: **252-639-7527** Cell/Mobile: **—**

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Asbestos Cement	6-12	3.74 %
Cast Iron	6-12	8.70 %
Ductile Iron	6-20	11.41 %
Galvanized Iron	2	5.70 %
Other	30	3.67 %
Polyvinyl Chloride	2-12	66.78 %

What are the estimated total miles of distribution system lines? **353 Miles**

How many feet of distribution lines were replaced during 2023? **1,065 Feet**

How many feet of new water mains were added during 2023? **21,501 Feet**

How many meters were replaced in 2023? **478**

How old are the oldest meters in this system? **50 Year(s)**

How many meters for outdoor water use, such as irrigation, are not billed for sewer services? **477**

What is this system's finished water storage capacity? **9.0000 Million Gallons**

Has water pressure been inadequate in any part of the system since last update? *Line breaks that were repaired quickly should not be included.* **Yes**

Programs

Does this system have a program to work or flush hydrants? **Yes, Annually**

Does this system have a valve exercise program? **Yes, 2 Years or More**

Does this system have a cross-connection program? **Yes**

Does this system have a program to replace meters? **Yes**

Does this system have a plumbing retrofit program? **No**

Does this system have an active water conservation public education program? **Yes**

Does this system have a leak detection program? **Yes**

Leak detection is provided through AMI software and City staff notify customers when leaks are detected.

Water Conservation

What type of rate structure is used? **Increasing Block**

How much reclaimed water does this system use? **0.0330 MGD** For how many connections? **1**

Does this system have an interconnection with another system capable of providing water in an emergency? **Yes**

The City of New Bern has an emergency interconnection with the Craven County Water System.

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Neuse River (10-1)	75 %	Craven	100 %
Trent River (10-3)	25 %		

What was the year-round population served in 2023? **39,400**

Has this system acquired another system since last report? **No**

GIS shape files provided for system mapping.

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	17,173	2.0680	0	0.0000
Commercial	1,908	0.8860	0	0.0000
Industrial	29	0.0870	0	0.0000
Institutional	0	0.0000	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? **0.2570 MGD**

Approximately 25 institutional type customers included in the Commercial user total.

Water Sales

Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Craven County	04-25-055	0.0000	0	0.0000		Yes	Yes	12	Emergency

While there is no formal contract that governs this connection, both parties have agreed to provide water to the other on an emergency basis.

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	3.3803	4.0586	May	3.8764	5.1578	Sep	3.9446	4.8396
Feb	3.4189	4.3378	Jun	3.9748	5.8502	Oct	3.8873	4.7481
Mar	3.6184	4.5250	Jul	3.9759	4.8990	Nov	3.5042	4.4688
Apr	3.7282	4.8558	Aug	4.1347	5.1917	Dec	3.4437	4.7140



Ground Water Sources

Name or Number	Average Daily Withdrawal (MGD)	Max Day Withdrawal (MGD)	12-Hour Supply (MGD)	CUA Reduction	Year Offline	Use Type
	MGD	Days Used				
1	1.8351	77	2.6390	1.0080	CUA25	Regular

2	1.8186	73	2.6210	1.0080	CUA25	Regular
3	1.7637	96	2.7960	1.0080	CUA25	Regular
4	1.6891	79	2.5320	1.0080	CUA25	Regular
5	1.8198	64	2.7380	1.0080	CUA25	Regular
WTP-1	0.3087	180	0.4448	0.2520	CUA0	Regular
WTP-10	0.2495	160	0.3532	0.4824	CUA0	Regular
WTP-11	0.3485	156	0.5041	0.7200	CUA0	Regular
WTP-12	0.3601	156	0.4875	0.5040	CUA0	Regular
WTP-13	0.2373	159	0.3657	0.3233	CUA0	Regular
WTP-14	0.2465	158	0.3402	0.3420	CUA0	Regular
WTP-15	0.3431	180	0.5061	0.7020	CUA0	Regular
WTP-2	0.4291	180	0.6000	0.2520	CUA0	Regular
WTP-3	0.2789	151	0.4508	0.2520	CUA0	Regular
WTP-4	0.1899	79	0.4213	0.2952	CUA0	Regular
WTP-5	0.2251	157	0.3384	0.4320	CUA0	Regular
WTP-6	0.2494	156	0.3784	0.5400	CUA0	Regular
WTP-7	0.2741	160	0.4037	0.4320	CUA0	Regular
WTP-8	0.2736	151	0.4490	0.5040	CUA0	Regular
WTP-9	0.2217	156	0.3598	0.5040	CUA0	Regular

Ground Water Sources (continued)

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Screen Depth (Feet)		Well Diameter (Inches)	Pump Intake Depth (Feet)	Metered?
			Top	Bottom			
1	842		490	837	10	239	Yes
2	820		460	815	10	237	Yes
3	796		465	779	10	280	Yes
4	839		465	834	10	260	Yes
5	889		495	889	10	264	Yes
WTP-1	250		225	245	16	200	Yes
WTP-10	297		280	292	16	260	Yes
WTP-11	269		239	264	16	217	Yes
WTP-12	269		244	264	12	220	Yes
WTP-13	274		234	269	12	210	Yes
WTP-14	242		222	237	12	198	Yes
WTP-15	247		212	242	16	194	Yes
WTP-2	265		233	263	12	212	Yes
WTP-3	231		196	226	12	175	Yes
WTP-4	237		207	232	12	185	Yes
WTP-5	243		218	238	12	196	Yes
WTP-6	269		236	264	16	203	Yes
WTP-7	271		238	266	16	218	Yes
WTP-8	278		246	273	16	225	Yes
WTP-9	287		264	282	16	242	Yes

Are ground water levels monitored? **Yes, Monthly**Does this system have a wellhead protection program? **Yes**

Per as temporary permit issued 11/22/2022, the current CUA reduction for wells 1-5 is 50%, however 50% was not a selection in the drop-down menu. Therefore, 25% was selected for each of these wells.

Water Purchases From Other Systems

Seller	PWSID	Average Daily Purchased	Days Used	Contract		Required to comply with water	Pipe Size(s) (Inches)	Use Type
				MGD	Expiration Recurring			

Craven County 04-25-055 (MGD) 0.0000 0 0.0000 Yes use restrictions? Yes 12 Emergency

Water Treatment Plants

Plant Name	Permitted Capacity (MGD)	Is Raw Water Metered?	Is Finished Water Output Metered?	Source
City of New WTP	5.5000	Yes	Yes	Castle Hayne

Did average daily water production exceed 80% of approved plant capacity for five consecutive days during 2023? No

If yes, was any water conservation implemented?

Did average daily water production exceed 90% of approved plant capacity for five consecutive days during 2023? No

If yes, was any water conservation implemented?

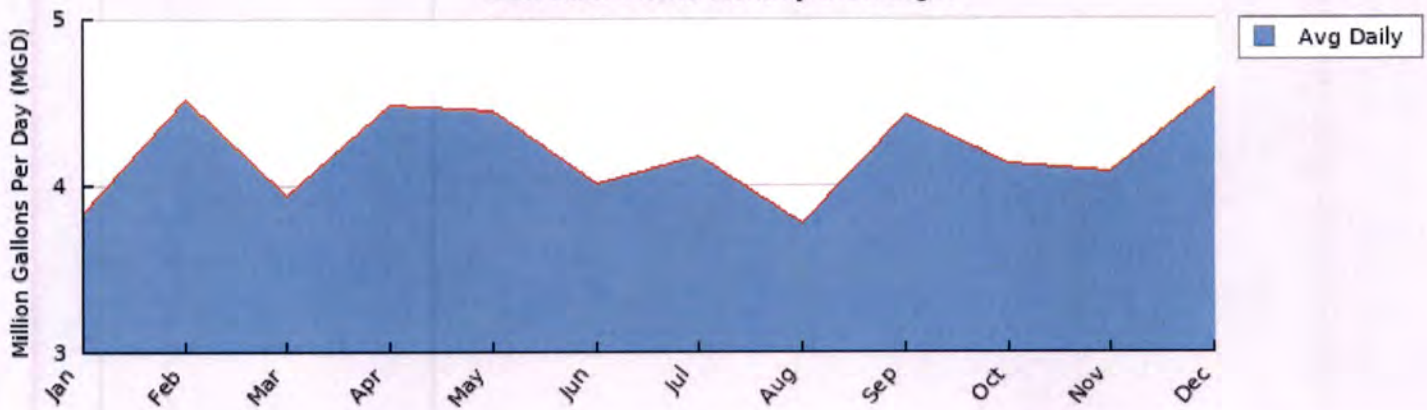
Are peak day demands expected to exceed the water treatment plant capacity in the next 10 years? No

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	3.8380	May	4.4500	Sep	4.4230
Feb	4.5120	Jun	4.0100	Oct	4.1260
Mar	3.9380	Jul	4.1750	Nov	4.0840
Apr	4.4810	Aug	3.7780	Dec	4.5790

New Bern's 2023 Monthly Discharges



How many sewer connections does this system have? 20,471

How many water service connections with septic systems does this system have? 1,173

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

Wastewater Permits

Permit Number	Type	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Basin
NC0025348	WWTP	6.5000	16.2500	4.1260	11.1300	Neuse River	Neuse River (10-1)

5. Planning

Projections

	2023	2030	2040	2050	2060	2070
Year-Round Population	39,400	43,750	50,750	58,900	68,350	79,300
Seasonal Population	0	0	0	0	0	0

Residential	2.0680	2.2950	2.6640	3.0910	3.5880	4.1630
Commercial	0.8860	0.9830	1.1410	1.3240	1.5370	1.7840
Industrial	0.0870	0.0970	0.1120	0.1300	0.1510	0.1750
Institutional	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
System Process	0.2570	0.2850	0.3310	0.3840	0.4460	0.5170
Unaccounted-for	0.4447	0.4935	0.5728	0.6646	0.7716	0.8952

The City of New Bern was granted a temporary 5-yr permit, effective on 11-22-2022, to withdraw up to 774,920,500 GPY (2.1231 MGD) of water from the Black Creek and Upper Cape Fear aquifers. However, this 50% reduction level could be extended indefinitely if warranted by favorable hydrogeologic conditions, an evaluation that will be conducted by DEQ every five years. If not, the permit could be revoked or amended. Accordingly, the projected 2030-2070 GW supply of 2.1231 MGD (from its restricted wells) used in this Plan to calculate projected demand-to-supply ratios is based on the City getting extensions of the permit. However, if and when the permit would need to be revoked or amended, the projected GW allocations and demand-to-supply ratios would be as well.

Demand v/s Percent of Supply

	2023	2030	2040	2050	2060	2070
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	7.6231	7.6231	7.6231	7.6231	7.6231	7.6231
Purchases	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	7.6231	7.6231	7.6231	7.6231	7.6231	7.6231
Service Area Demand	3.7427	4.1535	4.8208	5.5936	6.4936	7.5342
Sales	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	3.7427	4.1535	4.8208	5.5936	6.4936	7.5342
Demand as Percent of Supply	49%	54%	63%	73%	85%	99%



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is **52** gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here. **No Changes**

Are there other demand management practices you will implement to reduce your future supply needs? **No Changes**

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs? **None**

How does the water system intend to implement the demand management and supply planning components above? **N/A**

Additional Information

Has this system participated in regional water supply or water use planning? **No**

What major water supply reports or studies were used for planning? **None**

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues: **None**

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

ROY COOPER
Governor

ELIZABETH S. BISER
Secretary

RICHARD E. ROGERS, JR.
Director



NORTH CAROLINA
Environmental Quality

March 13, 2024

Jordan B. Hughes, PE
Director of Water Resources
City of New Bern
P.O. Box 1129
New Bern, NC 28563-1129

Subject: LWSP Meet Minimum Criteria
New Bern Water System
PWSID#: 04-25-010
Craven County

Dear Mr. Hughes,

This letter is to notify you that our staff has reviewed the information contained in the 2023 Local Water Supply Plan (LWSP) update submitted by your office. Since all the required information is complete, the LWSP for the New Bern Water System hereby meets the minimum criteria established in North Carolina General Statute 143-355(l).

Your water system's 2023 LWSP is now viewable online from the LWSP website found at: https://www.ncwater.org/Water_Supply_Planning/Local_Water_Supply_Plan/search.php. The plan has been made available after our best efforts to screen any errors. As a final check, please review and report any mistakes or omissions to the review engineer. Unless notified otherwise, the Division of Water Resources considers your 2023 LWSP complete.

The 2023 LWSP must next be adopted by your water system's governing board; a model LWSP resolution is available online on the right side of the page in the Forms and Docs section at: https://www.ncwater.org/Water_Supply_Planning/Local_Water_Supply_Plan/learn.php. A copy of the signed resolution must be submitted to Linwood Peele, Water Supply Planning Section Supervisor, at the address printed at the bottom of this letter. The LWSP cannot be considered compliant with the requirements of NCGS 143-355(l) until an adopted resolution is received.

Thank you very much for your efforts to provide your customers with a safe and reliable supply of drinking water. We look forward to continuing to work with you in these efforts. Please contact Louis Murray at louis.murray@deq.nc.gov or (919)707-9017, or Linwood Peele at linwood.peele@deq.nc.gov or (919) 707-9024, if we can be of further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Higgins".

Karen Higgins, Planning Section Chief
Division of Water Resources, NCDEQ



North Carolina Department of Environmental Quality | Division of Water Resources
512 North Salisbury Street | 1611 Mail Service Center | Raleigh, North Carolina 27699-1611
919.707.9000

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to Sell 1017 Main Street

Date of Meeting: 4/9/2024	Ward # if applicable: 5
Department: City Clerk	Person Submitting Item: Brenda Blanco
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing: N/A

Explanation of Item:	The Third Property Development & Estate Investment Group, LLC tendered an offer of \$3,000 for the purchase of 1017 Main Street, PID 8-007-094. The bid was advertised, but no upset bids were received. The property is a vacant 0.125-acre residential lot acquired by the City and County in 2013 through tax foreclosure.
Actions Needed by Board:	Consider adopting the resolution
Backup Attached:	Memo, resolution, quitclaim deed, offer to purchase, map and pictures of the property
Is item time sensitive? ☐ Yes ☒ No	

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:

Aldermen

Rick Prill
Hazel B. Royal
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Jeffrey T. Odham
Mayor

Foster Hughes
City Manager
Brenda E. Blanco
City Clerk

Kimberly A. Ostrom
Director of Finance

MEMO TO: Mayor and Board of Aldermen
FROM: Brenda Blanco, City Clerk
DATE: March 28, 2024
SUBJECT: Sale of 1017 Main Street

After receiving a bid of \$3,000 from The Third Property Development & Estate Investment Group, LLC for the purchase of 1017 Main Street, the Board adopted a resolution to initiate the upset bid process. The bid was advertised, but no upset bids were received. The property is a vacant 0.125-acre residential parcel with a tax value of \$6,000. It was acquired jointly by the City and County in December of 2013 through tax foreclosure.

If the property is sold for this bid, the City estimates it will receive \$616.10 and the County \$2,383.90 from the proceeds. Attached are recent pictures of the property, the tax card, offer to purchase, and a preliminary estimate of proceeds.

/beb

RESOLUTION

THAT WHEREAS, the City of New Bern and Craven County have received an offer to purchase a parcel of property owned by the City and County located at 1017 Main Street, being further identified as Craven County parcel identification number 8-007-094, and being more particularly described herein; and

WHEREAS, the City owns a eighty-six percent (86%) undivided interest in the subject property, and Craven County owns a fourteen percent (14%) undivided interest; and

WHEREAS, the Board of Aldermen is authorized to sell the City's interest in the property pursuant to North Carolina General Statute §160A-269; and

WHEREAS, the offer to purchase was in the sum of \$3,000.00 by The Third Property Development & Estate Investment Group LLC of 2205 Foxhorn Road, Trent Woods, North Carolina 28562; that no increased bids were received, and the Board of Aldermen deemed it advisable and in the best interest of the City to sell its interest in the subject property to the successful bidder for eighty-six percent (86%) of the bid amount of \$3,000.00, and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the bid of The Third Property Development & Estate Investment Group LLC in the sum of \$3,000.00 for said parcel bearing the postal enumeration for the City of New Bern of 1017 Main Street, being further identified as Craven County parcel identification number 8-007-094, and being more particularly described herein, be and the same is hereby accepted as to the City's interest in said property, and the Mayor and the City Clerk be and they are hereby authorized and directed to execute a quitclaim deed for the City's interest in said property to the purchaser.

Section 2. That a copy of said quitclaim deed is attached hereto and incorporated herein by reference, and the original deed shall be delivered to said purchaser once the same has been executed on behalf of the City and County, upon payment of the balance due on the purchase price.

Section 3. That the subject property is more particularly described as follows:

All of that certain property more particularly described in Deed Book 248, at Page 104, in the Craven County Registry.

This property is also commonly referred to by its tax parcel identification number which is 8-007-094.

All that certain lot or parcel of land, lying and being situate in the City of "Pavietown", as plotted and record in the public records in office of Register of Deeds for said Craven County in Book No. 106, Folio 385 bounded as follows, viz:-

Beginning at the Southwestern corner of the intersection of Pavie Avenue and Main Street and running Westwardly along the South side of said Main Street fifty-one (51) feet; thence Southwardly parallel with said Pavie Avenue to the Northern line of lot No. 197 one hundred two (102) feet; thence Eastwardly along said Northern line of lot No. 197 to Pavie Avenue; thence Northwardly along the Eastern line of said Pavie Avenue to the point of beginning. Said land being the Eastern half of lots Nos. 195 and 196 as plotted on the plan aforesaid. It being the same land conveyed by Maria Wright, widow, to said W. H. Starkey, by deed bearing date of July 13, 1912, and recorded in said public records in Book No. 189, Folio 236, to all of which reference is hereby made for further description.

ADOPTED THIS 9th DAY OF APRIL, 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

Prepared by and return to:

Jaimee Bullock
DAVIS HARTMAN WRIGHT LLP
209 Pollock Street
New Bern, NC 28560

PARCEL NO. 8-007-094
REVENUE STAMPS: \$0.00 (G.S. 105-228.28)

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

QUITCLAIM DEED

THIS QUITCLAIM DEED, made and entered into this 9th day of April, 2024, by and between the CITY OF NEW BERN, a municipal corporation of the State of North Carolina, and CRAVEN COUNTY, a body politic and corporate of the State of North Carolina (“Grantors”); to THE THIRD PROPERTY DEVELOPMENT & ESTATE INVESTMENT GROUP LLC, whose mailing address is 2205 Foxhorn Road, Trent Woods, North Carolina 28562, (“Grantee”);

W I T N E S S E T H:

That for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable considerations to Grantors paid by the Grantee, the receipt of which is hereby acknowledged, have remised and release, and by these presents do remise, release and forever quitclaim unto the Grantee, Grantee’s heir and assigns, the following described property, to wit:

SEE EXHIBIT A ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

The property herein conveyed does not include the primary residence of a Grantor.

DAVIS HARTMAN WRIGHT LLP
Attorneys at Law
209 Pollock Street
New Bern, NC 28560

TO HAVE AND TO HOLD the above described lot or parcel of land and all privileges and appurtenances thereunto belonging to the Grantee, Grantee's heirs and assigns, free and discharged from all right, title, claim or interest of the said Grantors or anyone claiming by, through or under the Grantors.

IN TESTIMONY WHEREOF, the CITY OF NEW BERN has caused this instrument to be executed as its act and deed by its Mayor, attested by its City Clerk, and its seal to be hereunto affixed, all by the authority of its Board of Aldermen, and CRAVEN COUNTY has caused this instrument to be executed as its act and deed by the Chairman of its Board of Commissioners, attested by its Clerk, and its seal to be hereunto affixed, all by the authority of its Board of Commissioners, as of the day and year first above written.

CITY OF NEW BERN

(SEAL)

By: _____
JEFFRY T. ODHAM, MAYOR

ATTEST:

BRENDA E. BLANCO, CITY CLERK

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

I, _____, Notary Public in and for said County and State, do hereby certify that on the ____ day of April, 2024 before me personally appeared JEFFREY T. ODHAM, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Mayor and that BRENDA E. BLANCO is the City Clerk for the City of New Bern, the municipal corporation described in and which executed the foregoing instrument; that he knows the common seal of said municipal corporation; that the seal affixed to the foregoing instrument is said common seal; that the name of the municipal corporation was subscribed thereto by the said Mayor; that the said common seal was affixed, all by order of the Board of Aldermen of said municipal corporation and that the said instrument is the act and deed of said municipal corporation.

WITNESS my hand and official seal this the ____ day of April, 2024.

Notary Public

My Commission Expires:

CRAVEN COUNTY

(SEAL)

By: _____
Chairman, Craven County Board of
Commissioners

ATTEST:

Clerk, Craven County Board of
Commissioners

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

I, _____, Notary Public in and for said County and State do hereby certify that on the ____ day of April, 2024, before me personally appeared JASON R. JONES with whom I am personally acquainted, who, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that NAN HOLTON is the Clerk of the Board of Commissioners for Craven County, the body politic and corporate describe in and which executed the foregoing instrument; that he knows the common seal of said body politic and corporate; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic and corporate was subscribed thereto by the said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic and corporate; and that the said instrument is the act and deed of said body politic and corporate.

WITNESS my hand and official seal this the ____ day of April, 2024.

Notary Public

My Commission Expires:

EXHIBIT A

All that certain tract or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

All of that certain property more particularly described in Deed Book 248, at Page 104, in the Craven County Registry.

This property is also commonly referred to by its tax parcel identification number which is 8-007-094.

All that certain lot or parcel of land, lying and being situate in the City of "Pavietown", as plotted and record in the public records in office of Register of Deeds for said Craven County in Book No. 106, Folio 385 bounded as follows, viz:-

Beginning at the Southwestern corner of the intersection of Pavie Avenue and Main Street and running Westwardly along the South side of said Main Street fifty-one (51) feet; thence Southwardly parallel with said Pavie Avenue to the Northern line of lot No. 197 one hundred two (102) feet; thence Eastwardly along said Northern line of lot No. 197 to Pavie Avenue; thence Northwardly along the Eastern line of said Pavie Avenue to the point of beginning. Said land being the Eastern half of lots Nos. 195 and 196 as plotted on the plan aforesaid. It being the same land conveyed by Maria Wright, widow, to said W. H. Starkey, by deed bearing date of July 13, 1912, and recorded in said public records in Book No. 189, Folio 236, to all of which reference is hereby made for further description.

NORTH CAROLINA

OFFER TO PURCHASE AND CONTRACT

Craven County

The Third Property Development & Estate Investment Group LLC, as Buyer, hereby offers to purchase and **Craven County and the City of New Bern**, collectively as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. REAL PROPERTY: Located in or near the City of New Bern, Craven County, North Carolina, being known as and more particularly described as:

Street Address: 1017 Main Street

Subdivision Name: _____

Tax Parcel ID No.: 8-007-094

Plat Reference: _____

Being all of that property more particularly described in Deed Book 3249, Page 0805 in the Craven County Registry.

2. PURCHASE PRICE: The purchase price is \$ 3,000 and shall be paid as follows:

(a) \$ 300.00, EARNEST MONEY DEPOSIT with this offer by ☐ cash ☐ bank check ☐ certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.

(b) \$ 2,700.00, BALANCE of the purchase price in cash or readily available funds at Closing.

3. CONDITIONS:

(a) This contract is not subject to Buyer obtaining financing.

(b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.

(c) The Property is being sold subject to all liens and encumbrances of record, if any.

(d) Other than as provided herein, the Property is being conveyed "as is".

(e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.

(f) Title shall be delivered at Closing by QUITCLAIM DEED

4. SPECIAL ASSESSMENTS: Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. PAYMENT OF TAXES: Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer.

6. EXPENSES: Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, and its legal fees. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. EVIDENCE OF TITLE: Not Applicable.

8. CLOSING: Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title within thirty (30) days of the granting of final approval of the sale by Craven County's Board of Commissioners and the City of New Bern's Board of Aldermen pursuant to G.S. §160A-269. The deed is to be made to The Third Property Development & Estate Investment Group LLC.

9. POSSESSION: Unless otherwise provided herein, possession shall be delivered at Closing.

10. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is." Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) **CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.**

11. RIGHT OF ENTRY, RESTORATION AND INDEMNITY: Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

12. OTHER PROVISIONS AND CONDITIONS: (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials Seller Initials

13. **RISK OF LOSS:** The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.

14. **ASSIGNMENTS:** This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).

15. **PARTIES:** This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.

16. **SURVIVAL:** If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.

17. **ENTIRE AGREEMENT:** This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.

18. **NOTICE AND EXECUTION:** Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

(If an individual)

_____(SEAL)

Name: _____

Date: _____

Address: _____

Phone: _____

SELLER

CRAVEN COUNTY

By: _____(SEAL)

Its: _____

Date: _____

(If a business entity)

By: Edward Anfole II (SEAL)

Its: Owner

Date: 1/29/24

Address: 2205 Foxhorn Rd

Trout Woods NC 27562

Phone: 252-624-1600

CITY OF NEW BERN

By: _____(SEAL)

Its: _____

Date: _____

Buyer Initials EA Seller Initials _____

Craven County Geographic Information System



Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessments purposes. Page generated on 1/29/2024 at 10:14:45 AM

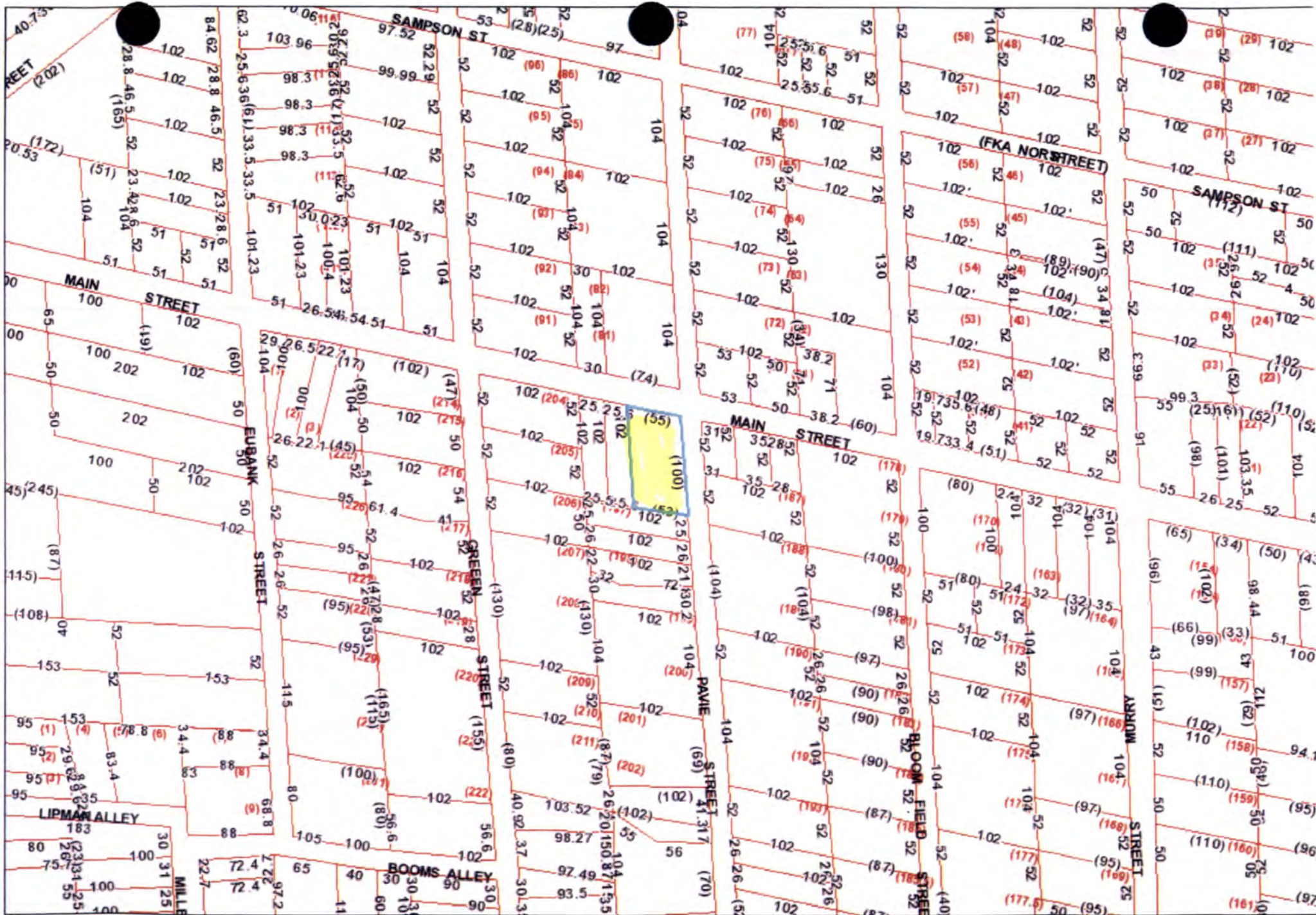
PARCEL ID : 8-007 -094

Owner :	CRAVEN COUNTY & NEW BERN-CITY		
Mailing Address :	406 CRAVEN ST NEW BERN, NC 28560		
Address of Property :	1017 MAIN ST		
Subdivision :			
Property Description :	1017 MAIN ST & 843 PAVIE AVE		
Assessed Acreage :	0.125	Deed Recording Date :	12 17 2013
Deed Book Page :	3249 0805	Recorded Survey :	
Land Value :	\$6,000	Life Estate Deed :	
Total Improvement(s) Value :	\$0	Estate File Year-E-Folder :	
Total Assessed Value :	\$6,000	Tax Exempt :	Yes
Number of Improvements:	0	Fire Tax District :	
City Name :	NEW BERN	Lot Dimension :	
Drainage District :		Land Use :	VACANT - RESIDENTIAL TRACT
Special District :			

Recent Sales Information

Sale Date Deed	Seller Name	Buyer Name	Type of Sale	Sale Price
12/17/2013 3249-0805	GILLIAM, AMY HRS	CRAVEN COUNTY & NEW BERN-CITY	STRAIGHT TRANSFER	\$7,000
1/1/2006 0312-0240	GILLIAM, AMY	GILLIAM, AMY HRS	STRAIGHT TRANSFER	\$0

Buildings or Improvements where not found on this parcel.



Craven County GIS 1017 Main Street PID 8-007-094

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on January 29, 2024 at 10:15:39 AM

1 inch = 125 feet





FINAL DIVISION OF PROCEEDS

Property: 1017 Main Street, PID: 8-007-094			
Offer Amount			\$ 3,000.00
Less: Reimb to City for publication of notice of offer (approx)		\$ 269.10	
Balance			\$ 2,730.90
County cost reimbursement		\$ 2,327.05	
City cost reimbursement		\$ -	\$ 2,327.05
Remaining Balance			\$ 403.85
County Taxes at Foreclosure	\$ 561.52	14.077%	\$ 56.85
City Taxes/Priority Liens at Foreclosure	\$ 3,427.28	85.923%	\$ 347.00
Total Taxes	\$ 3,988.80		
County Total	\$ 2,383.90		
City Total	\$ 616.10		

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to Sell 515 First Avenue

Date of Meeting: 4/9/2024	Ward # if applicable: 2
Department: City Clerk	Person Submitting Item: Brenda Blanco
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing: N/A

Explanation of Item:	Nikkel Reeves tendered an offer of \$2,800 for the purchase of 515 First Avenue, PID 8-012-A-224. The bid was advertised, but no upset bids were received. The property is a vacant 0.074-acre residential lot that was acquired by the City and County in March 2013 through tax foreclosure.
Actions Needed by Board:	Consider adopting the resolution
Backup Attached:	Memo, resolution, quitclaim deed, offer to purchase, map and pictures of the property
Is item time sensitive? ☐ Yes ☒ No	

Cost of Agenda Item:

If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐Yes ☐No

Additional Notes:

Aldermen

Rick Prill
Hazel B. Royal
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Jeffrey T. Odham
Mayor

Foster Hughes
City Manager
Brenda E. Blanco
City Clerk

Kimberly A. Ostrom
Director of Finance

MEMO TO: Mayor and Board of Aldermen

FROM: Brenda Blanco, City Clerk

DATE: March 28, 2024

SUBJECT: Sale of 515 First Avenue

After receiving a bid of \$2,800 from Nikkel Reeves for the purchase of 515 First Avenue, the Board adopted a resolution to initiate the upset bid process. The bid was advertised, but no upset bids were received. The property is a vacant 0.074-acre residential parcel with a tax value of \$5,400. It was acquired jointly by the City and County in March of 2013 through tax foreclosure.

Attached are recent pictures of the property, the tax card, offer to purchase, and a breakdown of proceeds. If the property is sold for this bid, the City will receive \$501.90 and the County \$2,298.10 from the proceeds.

/beb

RESOLUTION

THAT WHEREAS, the City of New Bern and Craven County have received an offer to purchase a parcel of property owned by the City and County located at 515 First Avenue, being further identified as Craven County parcel identification number 8-012-A-224, and being more particularly described herein; and

WHEREAS, the City owns a fifty-three percent (53%) undivided interest in the subject property, and Craven County owns a forty-seven percent (47%) undivided interest; and

WHEREAS, the Board of Aldermen is authorized to sell the City's interest in the property pursuant to North Carolina General Statute §160A-269; and

WHEREAS, the offer to purchase was in the sum of \$2,800.00 by Nikkel Reeves of 7676 Wolford Way, Lorton, Virginia 22079; that no increased bids were received, and the Board of Aldermen deemed it advisable and in the best interest of the City to sell its interest in the subject property to the successful bidder for fifty-three percent (53%) of the bid amount of \$2,800.00, and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the bid of Nikkel Reeves in the sum of \$2,800.00 for said parcel bearing the postal enumeration for the City of New Bern of 515 First Avenue, being further identified as Craven County parcel identification number 8-012-A-224, and being more particularly described herein, be and the same is hereby accepted as to the City's interest in said property, and the Mayor and the City Clerk be and they are hereby authorized and directed to execute a quitclaim deed for the City's interest in said property to the purchaser.

Section 2. That a copy of said quitclaim deed is attached hereto and incorporated herein by reference, and the original deed shall be delivered to said purchaser once the same has

been executed on behalf of the City and County, upon payment of the balance due on the purchase price.

Section 3. That the subject property is more particularly described as follows:

All that certain lot or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and described as follows:

All of that certain property more particularly described in Deed Book 299, at page 163, in the Craven County Registry. This property is also commonly referred to by its tax parcel identification number which is 8-012-A-224.

ADOPTED THIS 9th DAY OF APRIL, 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

Prepared by and return to:

Jaimee Bullock
DAVIS HARTMAN WRIGHT LLP
209 Pollock Street
New Bern, NC 28560

PARCEL NO. 8-012-A-224
REVENUE STAMPS: \$0.00 (G.S. 105-228.28)

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

QUITCLAIM DEED

THIS QUITCLAIM DEED, made and entered into this 9th day of April, 2024, by and between the CITY OF NEW BERN, a municipal corporation of the State of North Carolina, and CRAVEN COUNTY, a body politic and corporate of the State of North Carolina (“Grantors”); to NIKKEL REEVES, whose mailing address is 7676 Wolford Way, Lorton, Virginia 22079, (“Grantee”);

W I T N E S S E T H:

That for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable considerations to Grantors paid by the Grantee, the receipt of which is hereby acknowledged, have remised and release, and by these presents do remise, release and forever quitclaim unto the Grantee, Grantee’s heir and assigns, the following described property, to wit:

SEE EXHIBIT A ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

The property herein conveyed does not include the primary residence of a Grantor.

DAVIS HARTMAN WRIGHT LLP
Attorneys at Law
209 Pollock Street
New Bern, NC 28560

TO HAVE AND TO HOLD the above described lot or parcel of land and all privileges and appurtenances thereunto belonging to the Grantee, Grantee's heirs and assigns, free and discharged from all right, title, claim or interest of the said Grantors or anyone claiming by, through or under the Grantors.

IN TESTIMONY WHEREOF, the CITY OF NEW BERN has caused this instrument to be executed as its act and deed by its Mayor, attested by its City Clerk, and its seal to be hereunto affixed, all by the authority of its Board of Aldermen, and CRAVEN COUNTY has caused this instrument to be executed as its act and deed by the Chairman of its Board of Commissioners, attested by its Clerk, and its seal to be hereunto affixed, all by the authority of its Board of Commissioners, as of the day and year first above written.

CITY OF NEW BERN

(SEAL)

By: _____
JEFFRY T. ODHAM, MAYOR

ATTEST:

BRENDA E. BLANCO, CITY CLERK

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

I, _____, Notary Public in and for said County and State, do hereby certify that on the ____ day of April, 2024 before me personally appeared JEFFREY T. ODHAM, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Mayor and that BRENDA E. BLANCO is the City Clerk for the City of New Bern, the municipal corporation described in and which executed the foregoing instrument; that he knows the common seal of said municipal corporation; that the seal affixed to the foregoing instrument is said common seal; that the name of the municipal corporation was subscribed thereto by the said Mayor; that the said common seal was affixed, all by order of the Board of Aldermen of said municipal corporation and that the said instrument is the act and deed of said municipal corporation.

WITNESS my hand and official seal this the ____ day of April, 2024.

Notary Public

My Commission Expires:

CRAVEN COUNTY

(SEAL)

By: _____

Chairman, Craven County Board of
Commissioners

ATTEST:

Clerk, Craven County Board of
Commissioners

STATE OF NORTH CAROLINA

COUNTY OF CRAVEN

I, _____, Notary Public in and for said County and State do hereby certify that on the ____ day of April, 2024, before me personally appeared JASON R. JONES with whom I am personally acquainted, who, being by me duly sworn, says that he is the Chairman of the Board of Commissioners for Craven County, and that NAN HOLTON is the Clerk of the Board of Commissioners for Craven County, the body politic and corporate describe in and which executed the foregoing instrument; that he knows the common seal of said body politic and corporate; that the seal affixed to the foregoing instrument is said common seal; that the name of the body politic and corporate was subscribed thereto by the said Chairman; that the said common seal was affixed, all by order of the Board of Commissioners of said body politic and corporate; and that the said instrument is the act and deed of said body politic and corporate.

WITNESS my hand and official seal this the ____ day of April, 2024.

Notary Public

My Commission Expires:

EXHIBIT A

All that certain tract or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

All of that certain property more particularly described in Deed Book 299, at page 163, in the Craven County Registry. This property is also commonly referred to by its tax parcel identification number which is 8-012-A-224.

NORTH CAROLINA

OFFER TO PURCHASE AND CONTRACT

CRAVEN COUNTY

Nikkel Reeves, as Buyer, hereby offers to purchase and **CRAVEN COUNTY and the CITY OF NEW BERN**, collectively as Seller, upon acceptance of said offer, agrees to sell and convey, all of that plot, piece or parcel of land described below (hereafter referred to as the "Property"), upon the following terms and conditions:

1. REAL PROPERTY: Located in or near the City of New Bern, Craven County, North Carolina, being known as and more particularly described as:

Street Address: 515 FIRST AVE, NEW BERN, NC 28560

Subdivision Name:

Tax Parcel ID No.: 8-012-1-224 8-012-A-224

Plat Reference: 21572

Being all of that property more particularly described in Deed Book 3176, Page 0544 in the Craven County Registry.

2. PURCHASE PRICE: The purchase price is \$2800 and shall be paid as follows:

(a) \$2800, EARNEST MONEY DEPOSIT with this offer by ☐ cash ☐ bank check ☒ certified check to be held by Seller until the sale is closed, at which time it will be credited to Buyer, or until this contract is otherwise properly terminated. In the event this offer is not accepted, then all earnest monies shall be refunded to Buyer. In the event of breach of this contract by Seller, all earnest monies shall be refunded to Buyer upon Buyer's request. In the event of breach of this contract by Buyer, then all earnest monies shall be forfeited to Seller upon Seller's request, but such forfeiture shall not affect any other remedies available to Seller for such breach.

(b) \$0, BALANCE of the purchase price in cash or readily available funds at Closing.

3. CONDITIONS:

(a) This contract is not subject to Buyer obtaining financing.

(b) The Property must be in substantially the same or better condition at Closing as on the date of this offer, reasonable wear and tear excepted.

(c) The Property is being sold subject to all liens and encumbrances of record, if any.

(d) Other than as provided herein, the Property is being conveyed "as is".

(e) This contract is subject to the provisions of G.S. §160A-269. Buyer acknowledges that this contract is subject to certain notice provisions and the rights in others to submit upset bids in accordance therewith.

(f) Title shall be delivered at Closing by QUITCLAIM DEED

4. SPECIAL ASSESSMENTS: Seller makes no warranty or representation as to any pending or confirmed governmental special assessments for sidewalk, paving, water, sewer, or other improvements on or adjoining the Property, or pending or confirmed owners' association special assessments. Buyer shall take title subject to all pending assessments, if any.

5. PAYMENT OF TAXES: Any ad valorem taxes to which the Property is subject shall be paid in their entirety by Buyer.

6. EXPENSES: Buyer shall be responsible for all costs with respect to any title search, title insurance, recording of the deed, and its legal fees. Seller shall pay for preparation of a deed and all other documents necessary to perform Seller's obligations under this agreement, and for any excise tax (revenue stamps) required by law.

7. EVIDENCE OF TITLE: Not Applicable.

8. CLOSING: Closing shall be defined as the date and time of recording of the deed. All parties agree to execute any and all documents and papers necessary in connection with Closing and transfer of title within thirty (30) days of the granting of final approval of the sale by Craven County's Board of Commissioners and the City of New Bern's Board of Aldermen pursuant to G.S. §160A-269. The deed is to be made to Nikkel Reeves.

9. POSSESSION: Unless otherwise provided herein, possession shall be delivered at Closing.

10. PROPERTY INSPECTION, APPRAISAL, INVESTIGATION:

(a) This contract is not subject to inspection, appraisal or investigation, as the Property is being bought "as is." Seller makes no representation as to water, sewer, conditions, title, access, or fitness for any intended use.

(b) CLOSING SHALL CONSTITUTE ACCEPTANCE OF THE PROPERTY IN ITS THEN EXISTING CONDITION.

11. RIGHT OF ENTRY, RESTORATION AND INDEMNITY: Buyer and Buyer's agents and contractors shall not have the right to enter upon the Property for any purpose without advance written permission of the Seller. If such permission is given, Buyer will indemnify and hold Seller harmless from all loss, damage, claims, suits or costs, which shall arise out of any contract, agreement, or injury to any person or property as a result of any activities of Buyer and Buyer's agents and contractors relating to the Property. This indemnity shall survive this contract and any termination hereof.

12. OTHER PROVISIONS AND CONDITIONS: (ITEMIZE ALL ADDENDA TO THIS CONTRACT AND ATTACH HERETO.): None.

Buyer Initials NR Seller Initials _____

13. RISK OF LOSS: The risk of loss or damage by fire or other casualty prior to Closing shall be upon Seller.

14. ASSIGNMENTS: This contract may not be assigned without the written consent of all parties, but if assigned by agreement, then this contract shall be binding on the assignee and the assignee's heirs, successors or assigns (as the case may be).

15. PARTIES: This contract shall be binding upon and shall inure to the benefit of the parties, i.e., Buyer and Seller and their heirs, successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.

16. SURVIVAL: If any provision herein contained which by its nature and effect is required to be observed, kept or performed after the Closing, it shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.

17. ENTIRE AGREEMENT: This contract contains the entire agreement of the parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions hereto must be in writing and signed by all parties.

18. NOTICE AND EXECUTION: Any notice or communication to be given to a party herein may be given to the party or to such party's agent. This offer shall become a binding contract (the "Effective Date") when signed by both Buyer and Seller and such signing is communicated to the offering party. This contract is executed under seal in signed multiple originals, all of which together constitute one and the same instrument, with a signed original being retained by each party, and the parties adopt the word "SEAL" beside their signatures below.

BUYER:

(If an individual)



(SEAL)

Name: Nikkel Reeves

Date: 01/08/2024

Address: 7676 Wolford Way
LORTON, VA 22079

Phone: 4438571095

SELLER

CRAVEN COUNTY

By: _____ (SEAL)

Its: _____

Date: _____

(If a business entity)

CITY OF NEW BERN

By: _____ (SEAL)

Its: _____

Date: _____

Address: _____

Phone: _____

By: _____ (SEAL)

Its: _____

Date: _____

Buyer Initials

NR

Seller Initials _____

Craven County Geographic Information System



Craven County does NOT warrant the information shown on this page and should be used ONLY for tax assessments purposes. Page generated on 1/22/2024 at 3:27:20 PM
PARCEL ID : 8-012-A -224

Owner :	CRAVEN COUNTY & NEW BERN-CITY OF		
Mailing Address :	PO BOX 1128 NEW BERN, NC 28563		
Address of Property :	515 FIRST AVE		
Subdivision :			
Property Description :	515 FIRST AVE; LOT 15 WEST END		
Assessed Acreage :	0.074		
Deed Book Page :	3176 0544	Deed Recording Date :	3 13 2013
Land Value :	\$5,400	Recorded Survey :	
Total Improvement(s) Value :	\$0	Life Estate Deed :	
Total Assessed Value :	\$5,400	Estate File Year-E-Folder :	
Number of Improvements:	0	Tax Exempt :	Yes
City Name :	NEW BERN	Fire Tax District :	
Drainage District :		Lot Dimension :	
Special District :		Land Use :	VACANT - RESIDENTIAL LOT

Recent Sales Information

Sale Date Deed	Seller Name	Buyer Name	Type of Sale	Sale Price
3/13/2013 3176-0544	MILLER, CHARLILLIE HRS	CRAVEN COUNTY & NEW BERN-CITY OF	STRAIGHT TRANSFER	\$4,500
1/1/1931 0299-0163	MILLER, CHARLILLIE	MILLER, CHARLILLIE HRS	STRAIGHT TRANSFER	\$0

Buildings or improvements where not found on this parcel.

515 First Avenue



515 First Avenue



FINAL DIVISION OF PROCEEDS

Property: 515 First Avenue, PID: 8-012-A-224			
Offer Amount			\$ 2,800.00
Less: Reimb to City for publication of notice of offer (approx)		\$ 179.40	
Balance			\$ 2,620.60
County cost reimbursement		\$ 2,474.41	
City cost reimbursement		\$ 517.61	\$ 2,992.02
Remaining Balance			\$ (371.42)
County Taxes at Foreclosure	\$ 620.33	47.468%	\$ (176.31)
City Taxes/Priority Liens at Foreclosure	\$ 686.51	52.532%	\$ (195.11)
Total Taxes	\$ 1,306.84		
County Total	\$ 2,298.10		
City Total	\$ 501.90		

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution Approving the Audit Contract for Fiscal Year Ending June 30, 2024

Date of Meeting: 4/9/2024	Ward # if applicable:
Department: Finance	Person Submitting Item: Kimberly Ostrom, Director of Finance
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing:

Explanation of Item:	Consider adopting a resolution approving the Contract to Audit Accounts for FYE 2024 with Thompson, Price, Scott, Adams & CO. PA
Actions Needed by Board:	Adopt resolution and authorize execution of the Contract to Audit Accounts with Thompson, Price, Scott, Adams & CO. PA.
Backup Attached:	Memo, Resolution, Contract to Audit Accounts
Is item time sensitive? ☒ Yes ☐ No	

Cost of Agenda Item: \$47,500
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☒ Yes ☐ No

Additional Notes:



TO: City Manager, Honorable Mayor, and Members of the Board of Aldermen

FROM: Kimberly Ostrom, Director of Finance

DATE: March 27, 2024

RE: Fiscal Year Ending June 30, 2024 Audit Contract

Background

North Carolina General Statute 159-34 requires each governmental unit to have an annual independent audit and specifies the general terms and conditions of the audit.

A formal Request for Proposal (RFP) was advertised on the City of New Bern and State of North Carolina procurement websites. Additionally, an invitation to respond to the RFP was submitted via email to 59 firms. Three firms returned proposals, the team reviewed and scored the proposals, and is recommending Thompson, Price, Scott, Adams and Co., P.A. (TPSA) with a fee proposal of \$47,500. The proposal includes all major programs as required by the State Single Audit Implementation Act and the Federal Uniform Grant Guidance.

Requested Action

It is requested that the Board adopt a resolution naming Thompson, Price, Scott, Adams and Co., P.A. as the audit firm for the City of New Bern for the fiscal year ending June 30, 2024, and authorize the Mayor to execute a contract for the same.

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the "Contract to Audit Accounts" by and between the City of New Bern and Thompson, Price, Scott, Adams and Co., P.A., a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor be and he is hereby authorized and directed to execute the same in duplicate originals for and on behalf of the City.

ADOPTED this 9th day of April, 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

The of and	Governing Board BOARD OF ALDERMAN
	Primary Government Unit CITY OF NEW BERN
	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.
	Auditor Address 1626 S MADISON STREET, WHITEVILLE, NC 28472

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/24	Date Audit Will Be Submitted to LGC 10/31/24
-----	---------------------------------------	--

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards (GAGAS)* if the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period. The auditor shall perform a Single Audit if required by Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F* (Uniform Guidance) or the State Single Audit Implementation Act. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

Effective for audits of fiscal years beginning on or after June 30, 2023, the LGC will allow auditors to consider whether a unit qualifies as a State low-risk auditee based upon federal criteria in the Uniform Guidance §200.520(a), and (b) through (e) as it applies to State awards. In addition to the federal criteria in the Uniform Guidance, audits must have been submitted timely to the LGC. If in the reporting year, or in either of the two previous years, the unit reported a Financial Performance Indicator of Concern that the audit was late, then

the report was not submitted timely for State low-risk auditee status. Please refer to "Discussion of Single Audits in North Carolina" on the LGC's website for more information.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an auditor issues an AU-C §260 report, commonly referred to as "Governance Letter," LGC staff does not require the report to be submitted unless the auditor cites significant findings or issues from the audit, as defined in AU-C §260.12 - .14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious reviewed with those charged with governance, and other significant matters. If matters identified during the audit were required to be reported as described in AU-C §260.12-.14 and were communicated in a method other than an AU-C §260 letter, the written documentation must be submitted.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.
10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.
15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.
16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.
17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.
18. Special provisions should be limited. Please list any special provisions in an attachment.
19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.
20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.
21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.
22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: ☒ Auditor ☐ Governmental Unit ☐ Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:

Title and Unit / Company:

Email Address:

KIM OSTROM

Finance Director / City of New Bern

ostromk@newbernnc.gov

OR Not Applicable ☐ (Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

Primary Government Unit	CITY OF NEW BERN
Audit Fee (financial and compliance if applicable)	\$ 43,500
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$ 4,000
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$ 47,500

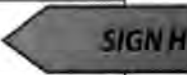
Discretely Presented Component Unit	N/A
Audit Fee (financial and compliance if applicable)	\$
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.	
Authorized Firm Representative (typed or printed)* ALAN W. THOMPSON	Signature* 
Date* 03/21/24	Email Address* alanthompson@tpsacpas.com

GOVERNMENTAL UNIT

Governmental Unit* CITY OF NEW BERN	
Date Governing Board Approved Audit Contract* (Enter date in box to right)	4/09/2024 ✓
Mayor/Chairperson (typed or printed)* Jeffrey T. Odham ✓	Signature*  SIGN HERE
Date 4/09/2024 ✓	Email Address* odhamj@newbernnc.gov ✓

Chair of Audit Committee (typed or printed, or "NA") Foster Hughes, City Manager ✓	Signature
Date 4/09/2024	Email Address hughesf@newbernnc.gov

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by This Transaction:	\$ 47,500
Primary Governmental Unit Finance Officer* (typed or printed) KIM OSTROM	Signature*  SIGN HERE
Date of Pre-Audit Certificate* 3/27/2024 ✓	Email Address* ostromk@newbernnc.gov



Thompson, Price, Scott, Adams & Co, P.A.

P.O. Box 398

1626 S Madison Street

Whiteville, NC 28472

Telephone (910) 642-2109

Fax (910) 642-5958

Alan W. Thompson, CPA

R. Bryon Scott, CPA

Gregory S. Adams, CPA

March 21, 2024

City of New Bern

PO Box 1129

New Bern, NC 28562

To Management and Those Charged with Governance:

We are pleased to confirm our understanding of the services we are to provide the City of New Bern for the year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of City of New Bern as of and for the year ended June 30, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of New Bern's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of New Bern's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis.
2. Schedule of the Proportionate Share of the Net Pension Liability and Schedule of Contributions – LGERS
3. Schedule of Changes in Total Pension Liability and Schedule of Total Pension Liability as a Percentage of Covered Payroll – Law Enforcement Officers' Special Separation Allowance
4. Schedule of Changes in the Total OPEB Liability and Related Ratios

We have also been engaged to report on supplementary information other than RSI that accompanies City of New Bern's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors' report on the financial statements:

1. Schedule of Expenditures of Federal and State Awards.
2. Combining and Individual Fund Financial Statements, Budgetary Schedules, and Other Schedules

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The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Introductory and Statistical Schedules (prepared for Annual Comprehensive Financial Report presentation)

Our responsibility for other information included in documents containing the entity's audited financial statements and auditors' report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether such other information contained in these documents is properly stated.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditors' report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually, or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objective also includes reporting on-

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditors' Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit will be conducted in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility

as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories (if material), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures-Internal Controls

We will obtain an understanding of the entity and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of New Bern's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of City of New Bern's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on City of New Bern's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and State awards, and related notes of City of New Bern in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. We may also assist with year end GASB related entries. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and State awards, related notes, and other services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements, schedules of expenditures of federal and State awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal and State awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, (Kim Ostrom), who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and State awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and State awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of the schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal and State awards; federal or State award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review by May 1, 2024.

You are responsible for identifying all federal and State awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and State awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal and State awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal and State awards. You also agree to make the audited financial statements readily available to intended users of schedules of expenditures of federal and State awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and State awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal and State awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and State awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information. With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' report or nine months after the end of the audit period.

We will provide copies of our reports to the Board; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams & Co., P.A. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request in a timely manner to Oversight Agencies (or its designee), a federal agency provided direct or indirect funding, or the U.S. Government Accounting Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the federal cognizant agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

Alan Thompson is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit by approximately May 1, 2024, and to issue our reports no later than October 31, 2024. Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, should not exceed \$47,500. Also, any excessive additional fees incurred in obtaining required audit evidence (i.e. bank confirmations) will be billed directly to the Board. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You

will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Alderman and management of City of New Bern. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement. If circumstances occur related to the condition of your records, the availability of sufficient appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of New Bern and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Alan W. Thompson, CPA
Thompson, Price, Scott, Adams & Co., P.A.

RESPONSE:

This letter correctly sets forth the understanding of the City of New Bern.

Management signature: _____

SIGN HERE

Title: Director of Finance ✓

Date: 4/09/2024 ✓

Governance signature: _____

SIGN HERE

Title: Mayor ✓

Date: 4/09/2024 ✓

CC: Board of Alderman

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting an Ordinance to Establish the Broad Street Pier Project Fund

Date of Meeting: 4/9/2024	Ward # if applicable:
Department: Finance	Person Submitting Item: Kim Ostrom, Director of Finance
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing:

Explanation of Item:	Ordinance to establish the Broad Street Pier Project Fund
Actions Needed by Board:	Adopt Ordinance Amendment
Backup Attached:	Memo; Ordinance Amendment
Is item time sensitive? ☒ Yes ☐ No	

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:

Aldermen

Rick Prill
Hazel B. Royal
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Robert Brinson, Jr.



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Jeffrey T. Odham

Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance

TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: Kim Ostrom - Director of Finance

DATE: March 28, 2024

RE: Ordinance to Establish the Broad Street Pier Project Fund

Background

The Board of Aldermen approved at its March 26th meeting to use \$120,000 of ARP funds designated by Alderman Aster for a public fishing pier at the end of Broad Street near the terminus. This ordinance establishes the Broad Street Pier Project Fund with an initial budget of \$120,000. The anticipation is that Coastal Community Action (CCA) will be able to provide additional funding of approximately \$230,000.

Requested Action

It is requested that the Board considers adopting the enclosed ordinance to establish the Broad Street Pier Project Fund at its meeting on April 9, 2024.

**CAPITAL PROJECT ORDINANCE FOR THE CITY OF NEW BERN
"BROAD STREET PIER PROJECT FUND"**

BE IT ORDAINED by the Governing Board of the City of New Bern, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is to build a public fishing pier at the end of Broad Street near the terminus. It is to be initially financed through a transfer of ARP designated funds from the General Fund with the anticipation of additional funding from outside sources.

Section 2: The officers of this unit are hereby directed to proceed with a capital project within the terms of the budget contained herein.

Section 3: The following amount is appropriated for the project:

Other Structures & Improvements	<u>\$120,000</u>
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Section 4: The following revenues are estimated to be available to complete the project:

Transfer of ARP designated funds from the General Fund	<u>\$120,000</u>
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Section 5: Copies of the ordinance shall be provided to the Budget Officer and the Finance Officer for use in the performance of their duties.

Section 6: That this resolution shall take effect upon adoption.

ADOPTED THIS 9TH DAY OF APRIL 2024.

JEFFREY T. ODHAM, MAYOR

BRENDA E. BLANCO, CITY CLERK

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting an Amendment to the FY 2023-24 Annual Adopted Budget

Date of Meeting: 4/9/2024	Ward # if applicable:
Department: Finance	Person Submitting Item: Kim Ostrom, Director of Finance
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing:

Explanation of Item:	Amend MSD Fund for Farmer's Market Upgrades
Actions Needed by Board:	Adopt Ordinance Amendment
Backup Attached:	Memo; Ordinance Amendment
Is item time sensitive? ☒ Yes ☐ No	

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:

Aldermen

Rick Prill
Hazel B. Royal
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Jeffrey T. Odham
Mayor

Foster Hughes
City Manager
Brenda E. Blanco
City Clerk

Kimberly A. Ostrom
Director of Finance

TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: Kim Ostrom - Director of Finance

DATE: April 3, 2024

RE: Amendment to the FY 2023-24 Operating Budget

General Fund

The Farmer's Market has experienced significant wear and tear over the last several decades with major maintenance deferred. The Municipal Service District (MSD) Advisory Committee recommends the Board approve \$90,000 in repairs and upgrades including the following: replace garage doors, replace several sections of gutters and down spouts, repair rotten wood on the structure, install new ceiling fans for better airflow, and upgrade restroom partitions from wood to commercial resin. This budget amendment appropriates \$90,000 from MSD fund balance for the cost of upgrades to the Farmer's Market.

Requested Action

It is requested that the Board considers adopting the enclosed budget amendment at its meeting on April 9, 2024.

CITY OF NEW BERN, NORTH CAROLINA
REQUESTED AMENDMENT TO
Fiscal Year 2023-2024

FROM: Kim Ostrom, Director of Finance

Meeting Date: April 9, 2024

EXPLANATION:

The Farmer's Market has experienced significant wear and tear over the last several decades with major maintenance deferred. The Municipal Service District (MSD) Advisory Committee recommends the Board approve \$90,000 in repairs and upgrades including the following: replace garage doors, replace several sections of gutters and down spouts, repair rotten wood on the structure, install new ceiling fans for better airflow, and upgrade restroom partitions from wood to commercial resin. This budget amendment appropriates \$90,000 from MSD fund balance for the cost of upgrades to the Farmer's Market.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN
THAT THE 2023-2024 ANNUAL BUDGET ORDINANCE IS AMENDED AS FOLLOWS:

Section 1 - Appropriations

Schedule B - MUNICIPAL SERVICE DISTRICT FUND

Increase: Municipal Service District	\$ <u>90,000</u>
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Section 2 - Estimated Revenues

Schedule B - MUNICIPAL SERVICE DISTRICT FUND

Increase: Fund Balance Appropriated	\$ <u>90,000</u>
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NATURE OF TRANSACTION:

<u> </u>	ADDITIONAL REVENUE AVAILABLE FOR APPROPRIATION
<u> </u>	TRANSFER WITHIN ACCOUNTS OF SAME FUND
<u> X </u>	OTHER: <u>FUND BALANCE APPROPRIATED</u>

APPROVED BY THE BOARD OF ALDERMEN AND
ENTERED ON MINUTES DATED APRIL 9, 2024
AGENDA ITEM NUMBER _____

BRENDA E. BLANCO, CITY CLERK

AGENDA ITEM COVER SHEET

Agenda Item Title:

Discussion of City of New Bern Municipal Election Cycle

Date of Meeting: 4/9/2024	Ward # if applicable:
Department: Administration	Person Submitting Item: Foster Hughes, City Manager
Call for Public Hearing: ☐ Yes ☒ No	Date of Public Hearing:

Explanation of Item:	Discussion will focus on the current City of New Bern municipal election cycle and associated costs, as well as potential options for the Board to consider
Actions Needed by Board:	Discuss the issue and provide direction to the City Attorney.
Backup Attached:	Memo, PowerPoint
Is item time sensitive? ☒ Yes ☐ No	

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐ Yes ☐ No

Additional Notes:

Aldermen

Rick Prill
Hazel B. Royal
Robert V. Aster
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Jeffrey T. Odham
Mayor
Foster Hughes
City Manager
Brenda E. Blanco
City Clerk
Kimberly A. Ostrom
Director of Finance

To: Mayor and Board of Aldermen
From: Foster Hughes, City Manager
Date: April 4, 2024
Subject: Discussion of City of New Bern Municipal Election Cycle

Background Information:

In the City Manager's weekly report (February 23, 2024), we updated the Governing Board about a request for Susan Williams, Craven County Board of Elections, to make a presentation at an upcoming meeting to discuss the election cycle. She was unable to commit to making a presentation, but did provide information on costs which were shared in the newsletter and discussed at the February 27th Governing Board meeting.

We received additional questions about the information we sent out regarding our municipal election.

To give more of an overview: In North Carolina, there are partisan and nonpartisan municipal elections. With nonpartisan elections, there are two methods:

Plurality method – When more than one person is seeking election to a single office, the candidate who receives the highest number of votes shall be declared elected.

Election and runoff election method - When more than one person is seeking election to a single office, the majority shall be ascertained by dividing the total vote cast for all candidates by two. Any excess of the sum so ascertained shall be a majority, and the candidate who obtains a majority shall be declared elected. If no candidate for a single office receives a majority of the votes cast, the candidate receiving the highest number of votes shall be declared elected unless the candidate receiving the second highest number of votes requests a runoff election in accordance with state statute.

Per city code, we follow the nonpartisan election and runoff method.

Regular municipal elections shall be held in the City every four (4) years in odd-numbered years and shall be conducted in accordance with state law governing

municipal elections. The mayor and members of the board of aldermen shall be elected according to the nonpartisan election and runoff method. (City Ordinance Section 3.1)

If our elections remain on odd years with the election and runoff method, we are responsible for the total cost of a City-wide election as well as the runoff.

- Estimated cost for October 2025 \$52,550
- Estimated cost for a runoff in November 2025 \$42,550

The estimated price could change slightly depending on the number of contests. Coding fees are charged for each race.

Total estimated cost for election in 2025 \$95,100

If our elections remain on odd years, and we change to the plurality method, and we have a November 2025 election, the estimated cost is \$52,550.

If our elections move to even years with the election and runoff method, we are responsible for the total cost of the election if held on a different date than the other November elections. If the runoff is held the same date as the other November elections, there will be no additional fee. If that runoff is held on a different date, we would incur the cost.

- Estimated cost for October 2026 \$52,550
- Estimated cost for November 2026 runoff if held with other County races -0-

Total estimated cost for election in 2026 \$52,550

In order for the City to change our current election process, we will need to work with our State representatives to introduce a bill to request the change.

According to the Craven County Board of Elections website, "all municipalities in the county run a non-partisan plurality election method, except for the City of New Bern which runs a non-partisan runoff election method with the election held in October. If there are any runoffs, they are held in November of the same year. Runoffs are when no candidate for a single office receives a majority of the total votes cast for that office."

Recommendation:

Discuss the municipal election cycle and provide direction to the City Attorney.

Nonpartisan Elections in NC

Two methods:

- **Plurality method** – when more than one person is seeking election to a single office, the candidate who wins the highest number of votes shall be declared elected.
- **Election & runoff method** – when more than one person is seeking election to a single office, the majority shall be ascertained by dividing the total vote cast for all candidates by 2. Any excess of the sum so ascertained shall be a majority, and the candidate who obtains the majority shall be declared elected. If no candidate for a single office receives a majority of the votes cast, the candidate receiving the highest number of votes shall be declared elected unless the candidate receiving the second highest number of votes requests a runoff election.

Per city code, we follow the election & runoff method.

NEW BERN
NORTH CAROLINA

1

City of New Bern Elections

If our elections remain on ODD years...

October 2025:	\$52,550 (est.)
November 2025 (runoff):	\$42,550 (est.)
<i>Total:</i>	<i>\$95,100</i>

**...then, the City is responsible for the cost
(election & runoff).**

NEW BERN
NORTH CAROLINA

2

City of New Bern Elections

If our elections move to EVEN years...

October 2026:	\$52,550 (est.)
November 2026 (runoff):	\$0*
<i>Total:</i>	<i>\$52,550</i>

...then, the City is responsible for the cost (election).

If the runoff is held on the same date as other November elections, there is no additional cost.

NEW BERN
NORTH CAROLINA

3

City of New Bern Elections

To change the method or process:

- In order for the City to change its election method or process, we would have to introduce a bill in the state legislature.
- Direction is needed immediately for the city attorney to begin working on these changes.

NEW BERN
NORTH CAROLINA

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