CITY OF NEW BERN BOARD OF ALDERMEN MEETING JUNE 12, 2018 – 6:00 P.M. CITY HALL COURTROOM 300 POLLOCK STREET

- 1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Odham. Pledge of Allegiance.
- 2. Roll Call.
- 3. Request and Petition of Citizens.

Consent Agenda

4. Approve Minutes.

- 5. Recognition of Graduates of Police Academy.
- 6. Discussion of Utility Deposits.
- 7. Consider Adopting a Resolution Approving Financing Terms for the Enterprise Resource Planning ("ERP") Project.
- 8. Consider Adopting a Resolution in Support of the Highway 43 Connector Project.
- 9. Consider Adopting a Resolution in Support of Changing the Alfred Cunningham Memorial Bridge Schedule.
- 10. Consider Adopting a Budget Ordinance Amendment for the FY2017-18 Grants Fund.
- 11. Consider Adopting an Ordinance Amendment to the 2017 Roadway Improvements Project Fund.
- 12. Consider Adopting an Amendment to the Declaration of Intent to Reimburse the 2017 Roadway Improvements Project Fund.
- 13. Consider Adopting an Ordinance to Amend Article III. City Water and Sewerage Systems of Chapter 74 "Utilities".
- 14. Consider Adopting an Ordinance to Establish the Schedule of System Development Fees and Connection Fees for Water and Sewer Customers.
- 15. Consider Adopting a Resolution Approving the Classification Pay Plan for Fiscal Year 2018-19.

- 16. Consider Adopting an Ordinance Amending the Schedule of Fees and Charges.
- 17. Consider Adopting the Budget Ordinance for Fiscal Year 2018-19.
- 18. Appointment(s).
- 19. Attorney's Report.
- 20. City Manager's Report.
- 21. New Business.
- 22. Closed Session.
- 23. Adjourn.

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL 639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

Aldermen

Sabrina Bengel Jameesha Harris Robert V. Aster Johnnie Ray Kinsey Barbara J. Best Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563-1129 (252) 636-4000 Dana E. Outlaw Mayor

Mark A. Stephens City Manager

Memo to: Mayor and Board of Aldermen

From: Mark A. Stephens, City Manager

Date: June 7, 2018

Re: June 12, 2018 Agenda Explanations

- 1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Odham. Pledge of Allegiance.
- 2. Roll Call.
- 3. Request and Petition of Citizens.

This section of the Agenda is titled Requests and Petitions of Citizens. This is an opportunity for public comment, and we thank you for coming to the Board of Aldermen meeting tonight to share your views. We value all citizen input.

Speaker comments are limited to a maximum of 4 minutes during the public comment period. At the conclusion of 4 minutes, each speaker shall leave the podium. Comments will be directed to the full board, not to an individual board member or staff member. Although the board is interested in hearing your comments, speakers should not expect any comments, action or deliberation from the board on any issue raised during the public comment period.

In the board's discretion, it may refer issues to the appropriate city officials or staff for further investigation. If an organized group is present to speak on a common issue, please designate one person to present the group's comment, which shall be limited to a maximum of 4 minutes.

Consent Agenda

4. Approve Minutes.

Minutes from the May 14, 2018 budget work session and May 22, 2018 regular meeting are provided for review and approval.

5. Recognition of Graduates of Police Academy.

Graduates of the recent Citizens Police Academy will be in attendance to give an overview of their experience. The latest academy marked the 22nd session that has been held.

6. Discussion of Utility Deposits.

At its May 8, 2018 meeting, the Governing Board established a working group consisting of Aldermen Bengel, Harris and Best to meet with the Director of Finance to discuss the utility deposit. As a result of the group's discussions, the following changes are recommended for residential customers effective July 1st:

- Per fiscal year, deposits will not be assessed on the first payment arrangement. Payment arrangements may be billed as installments. No late penalties or fees will be assessed if the payment plan is adhered to as agreed upon.
- Per fiscal year, deposits will not be assessed for the first check returned for insufficient funds.
- New customers may pay deposits in installments with 50% due at the time service is established and the balance payable over four billing cycles. Payment arrangements are not permitted until the deposit is paid.
- New residential deposits shall not exceed \$500.
- These changes are not retroactive.

A memo from J.R. Sabatelli, Director of Finance is attached and provides additional, pertinent information.

7. Consider Adopting a Resolution Approving Financing Terms for the Enterprise Resource Planning ("ERP") Project.

The Board established the ERP Project Fund on November 21, 2017 and adopted a Declaration of Official Intent to Reimburse at that time. Requests for financing proposals were issued, and the Director of Finance recommends First Citizens Bank be utilized. While their interest rate of 3.22% is slightly higher than that offered by SunTrust (3.17%), First Citizens allows the loan to be prepaid with no penalty or other fees. A memo from Mr. Sabatelli is attached.

8. Consider Adopting a Resolution in Support of the Highway 43 Connector Project.

(Ward 6) At the May 22, 2018 Board meeting, Alderman Odham reported on a recent meeting held by the NC Department of Transportation with respect to plans for the Highway 43 Connector. The proposed resolution relays the City's support of the DOT plan identified as Alternate #2. It also requests DOT give consideration to the sound impact on the existing residential neighborhoods of Trent Creek, Arcadia Village and Craeberne Forest.

9. Consider Adopting a Resolution in Support of Changing the Alfred Cunningham Memorial Bridge Schedule.

(Ward 1) Citizens and merchants have expressed concerns about the Alfred Cunningham drawbridge schedule. The current schedule allows the bridge to open at will or on demand two to three times per hour. This not only creates traffic congestion, but it is also an inconvenience to motorists, local residents and businesses in and around downtown. The resolution proposes the schedule be altered to open only on the half hour of every hour.

10. Consider Adopting a Budget Ordinance Amendment for the FY2017-18 Grants Fund.

The Fire Department has received a \$2,000 grant from Petco Foundation for the care of the department's arson dog. The budget amendment acknowledges receipt of the grant funds, which requires no match. A brief memo from Mr. Sabatelli is attached.

11. Consider Adopting an Ordinance Amendment to the 2017 Roadway Improvements Project Fund.

The 2017 Roadway Improvements Project Fund was established on July 11, 2017. On March 13, 2018, the Board approved an agreement with NCDOT to accept ownership and maintenance of sections of Old Airport Road between Taberna Circle and County Line Road. This budget ordinance will appropriate \$1,700,000 for the Old Airport Road project and \$800,000 for resurfacing Oaks Road. Funds for the Old Airport Road project will derive of \$687,000 from DOT and \$1,013,000 from borrowing proceeds. A memo from Mr. Sabatelli is attached.

12. Consider Adopting an Amendment to the Declaration of Intent to Reimburse the 2017 Roadway Improvements Project Fund.

The Board adopted resolutions and Declarations of Intent to Reimburse for the 2017 Roadway Improvements Project Fund on July 11, 2017 in the amount of \$250,000 and on September 26, 2017 in the amount of \$1,050,000. Since that time, the Board has further increased the project by an additional \$1,813,000. The total of the project is \$2,863,000, and the Declaration of Intent needs to be updated to reflect this amount. A memo from Mr. Sabatelli is attached.

13. Consider Adopting an Ordinance to Amend Article III. City Water and Sewerage Systems of Chapter 74 "Utilities".

House Bill 436 was passed by the NC General Assembly in July 2017 to amend Chapter 162A of the General Statutes to add Article 8, System Development Fees. This amendment provides for uniform authority to implement system development fees for public water and sewer systems in the State. The City's Code of Ordinances needs to be amended to establish the water and sewer system

development fees and provide the City authority to charge such fees. A memo from Jordan Hughes, City Engineer, is attached.

14. Consider Adopting an Ordinance to Establish the Schedule of System Development Fees and Connection Fees for Water and Sewer Customers.

This relates to the previous item. Upon its adoption, the proposed ordinance will establish the Schedule of System Development Fees and Connection Fees for water and sewer. A memo from Jordan Hughes, City Engineer, is attached.

15. Consider Adopting a Resolution Approving the Classification Pay Plan for Fiscal Year 2018-19.

Annually, the Board adopts a Classification Pay Plan. In the past, the pay plan was adopted as part of the annual budget ordinance. After conferring with Attorney Davis, it has been determined the pay plan should be adopted in the format of a resolution and separate from the budget ordinance. A memo from Mr. Sabatelli is attached.

16. Consider Adopting an Ordinance Amending the Schedule of Fees and Charges.

As part of the budget process, the Board annually adopts an Amended Schedule of Fees and Charges to, in part, identify in one place all of the fees charged by the City. The fees identified in the schedule are included in the revenue projections for Fiscal Year 2018-19 and will be effective July 1, 2018.

Please note two schedules are presented for consideration. One schedule does not reference the utility deposit cap of \$500 identified during the discussion on the utility deposit. The other scheduled does include the deposit cap.

A memo from Mr. Sabatelli is attached.

17. Consider Adopting the Budget Ordinance for Fiscal Year 2018-19.

After extensive review of the Manager's recommended budget for Fiscal Year 2018-19, several budget workshops, and an extended public hearing, the changes expressed by the Board have been incorporated into the final budget ordinance for Fiscal Year 2018-19. A memo from Mr. Sabatelli outlines the changes made to the recommended budget.

18. Appointment(s).

(a) On May 22, 2018, Alderman Kinsey appointed John Leys to fill the seat previously held by Nancy Gray on the Historic Preservation Commission. Mr. Leys is unable to accept the appointment, and Alderman Kinsey is asked to make a new appointment. The appointee will serve a three-year term.

(b) The first tenure of the Community Development Advisory Committee ("CDAC") is coming to an end, and the members' terms will expire on June 30, 2018. Some have expressed a desire to be reappointed, while others have not. Appointments or reappointments have been made for Wards 1, 2 and 6. The following appointments are still needed, and the list provided simply reflects the current appointees:

Ward 3: Marshall Williams

Ward 4: Vernon Guion (interested in reappointment)

Ward 5: Dell Simmons

- (c) Charles Bauschard, Director of Public Utilities, began work on May 29, 2018. The previous director was appointed as the City's Commissioner on the NC Eastern Municipal Power Agency. The Board is asked to consider appointing Mr. Bauschard to fill this vacancy. Of note, the City Manager serves as the first alternate commissioner, and Alderwoman Harris serves as the second alternate commissioner.
- 19. Attorney's Report.
- 20. City Manager's Report.
- 21. New Business.
- 22. Closed Session.
- 23. Adjourn.

Recognition of Graduates of Citizens Police Academy			
Date of Meeting 6/12/2018	Ward # if applicable N/A		
Department Police	Person Submitting Item: Chief Summers		
Call for Public Hearing No	Date of Public Hearing		
Explanation of Item:			
to the Board Of Aldermen. Participants	Bern Police Department Citizens Police Academy participants is were invited to learn about the department and interact with gh various sessions including canine demonstrations, arce policies and ride along.		
Actions Needed by Board:			
None	-		
Is item time sensitive? Y / N			
Will there be advocates/opponents	s at the meeting? <u>Select</u>		
Backup Attached:			
Cost of Agenda Item: N/A			
If this item requires an expenditur certified by the Finance Director:	e, has it been budgeted and are funds available and <u>No</u>		
Additional notes:	~		
Citizens Police Academy Attendees we	re;		
Chelsey Jones - President, Furney Bro Kiersten Baumgardner, Lawrence Feld	wn, Julia Credle, Helen Howard, Nathan Rouse, Jeffery Connor, haus, Vicki Feldhaus, Danita Hudson		

Agenda Item Title:	
Discussion of Deposit Policy Working Group	p Results
	,
Date of Meeting 6/12/18	Ward # if applicable N/A
Department Finance	Person Submitting Item: JR Sabatelli, CPA, Director of Finance
Call for Public Hearing ☐ Yes ✔ No	Date of Public Hearing
Explanation of Item:	
The Board of Aldermen established a utility deposit policy. The results are it	working group to discuss possible changes to the City's in the enclosed memo
unity deposit policy. The results are	in the endosed memo.
Actions Needed by Board:	
Provide support and/or direction on m	andifications
Trovide Support and/or direction on it	iodinodions
	•
Is item time sensitive? Yes V	0
Will there be advocates/opponents a	at the meeting? Yes 🗹 No

Cost of Agenda Item: \$0	
If this item requires an expenditure, has it been budgeted and are funds available an	đ
certified by the Finance Director: Yes No	

Additional notes:

Memo

Backup Attached:



Office of the Director of Finance

TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: JR Sabatelli, CPA – Director of Finance

DATE: May 31, 2018

RE: Board of Aldermen Deposit Policy Working Group Results

Background

At its regular meeting on May 8, 2018, the Board established a working group consisting of Aldermen Bengel, Harris and Best to discuss possible changes to the City's utility deposit policy. The working group met with me and fellow members of the Finance Department Utility Business Office Team on two occasions with the following non-retroactive results to affect residential customers only starting July 1st:

- 1- No deposit will be assessed on the FIRST payment arrangement (per fiscal year) and arrangements may be set up as billed installments. No late penalties or fees will be assessed to customers provided the plan is followed as agreed upon by the customer and agreement is made PRIOR to bill being due. This should have a minimal impact on write-offs, reduce negative customer sentiment and reduce staff time working with customers.
- 2- No deposit will be assessed on the FIRST NSF (per fiscal year). This should have a minimal impact on write-offs, reduce negative customer sentiment and reduce staff time working with customers.
- 3- New customers will have the option to pay required deposits in installments, with 50% due at signup and the balance spread over 4 billing periods. No other payment arrangements will be permitted until the deposit is paid in full. This should have a minimal impact on write-off's, reduce negative customer sentiment but will increase staff time working with customers.
- 4- Deposits will continue to be calculated in the current manner; however, new residential deposits shall not exceed \$500. Over time, this change will affect approximately 1,500 residential customers (37% of these deposits) by reducing the average deposit from \$440 to \$368, and reduce total deposits by approximately \$290,000. There is an inverse relationship between deposits on hand and writeoffs, which are estimated to increase by \$72,000 based on historical information (excluding collection activities).

Requested Action

It is requested the Board of Aldermen provide support for the modifications enumerated as 1, 2 and 3 and consider modification number 4 as part of the adoption of the upcoming agenda item for the Amendment to the Schedule of Fees and Charges effective on July 1, 2018 at its meeting on June 12, 2018.

Agenda	Item	Title:
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Consider Adopting a Resolution Approving Installment Purchase Financing for ERP Project Phase I

Date of Meeting 06/12/2018	Ward # if applicable N/A
Department Finance	Person Submitting Item: J.R. Sabatelli, CPA, Director of Finance
Call for Public Hearing Yes V No	Date of Public Hearing
Explanation of Item:	
	e financing of Phase 1 of the ERP Project. The financing ite of the loan with no prepayment penalty and a fixed
Actions Needed by Board:	
Adopt resolution authorizing financing	· ·
Is item time sensitive? $\boxed{V} \text{Yes} \boxed{N}$	
Will there be advocates/opponents a	at the meeting? Yes 🗹 No
Backup Attached:	
Memo from Director of Finance Summary of financing proposals Resolution	
Cost of Agenda Item:	
If this item requires an expenditure, certified by the Finance Director :	has it been budgeted and are funds available and]Yes []No
Additional notes:	



City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: JR Sabatelli, CPA - Director of Finance

DATE: May 31, 2018

RE: Phase 1 of the ERP Project Financing

Background

TO:

On November 21, 2017 the Board adopted an ordinance establishing the ERP Project Fund. In addition, on the same date, in accordance with IRS regulations, the Board adopted a Resolution and Declaration of Official Intent to reimburse ourselves with loan proceeds which will minimize the cost of borrowing.

Current

Requests for financing proposals were sent to 13 banks for \$500,000 for Phase I of the ERP Project; enclosed is a summary of all proposals received. First Citizens submitted a proposal at the desired repayment period (59 months) with a tax-exempt fixed interest rate of 3.22%. This interest rate is slightly higher than SunTrust; however, the loan may be prepaid in whole on any payment date with no penalty and no other fees apply. Closing on the loan will take place the week of June 18, 2018.

Requested Action

It is recommended that the Board consider adopting the attached resolution to enter into an installment financing contract with First Citizens at the June 12, 2018 meeting. The Mayor, City Clerk, and the Director of Finance are authorized to execute the contract.

RESOLUTION APPROVING FINANCING TERMS

WHEREAS, The City of New Bern ("City") has previously determined to undertake a project for financing Phase I of the ERP Project (the "Project"), and the Director of Finance has now presented a proposal for the financing of such Project.

BE IT, THEREFORE, RESOLVED as follows:

- 1. The City hereby determines to finance the Project through First Citizens in accordance with the proposal dated May 30, 2018. The amount financed shall not exceed \$500,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 3.22%, and the financing term shall not exceed 59 months from closing.
- 2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. The Mayor and Director of Finance of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and a Project Fund Agreement as First Citizens may request.
- 3. The Director of Finance is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Director of Finance is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Director of Finance shall approve, with the Director of Finance's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
- 4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).
- 5. The City intends that the adoption of this resolution will be a declaration of the City's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the First Citizens Bank financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City's general fund, or any other City fund related to the project, for project costs may be reimbursed from the financing proceeds.

are hereby ratified, approved and confirmed. All ot with this resolution are hereby repealed, to the extended immediately.	· · · · · · · · · · · · · · · · · · ·
Approved this 12 th day of June, 2018.	
E	By: Dana E. Outlaw, Mayor
Brenda E. Blanco, City Clerk	

SEAL

City of New Bern Installment Purchasing Financing - Bid Tabulation Bank Proposals - ERP Project Phase I

Date: May 30, 2018

Amount To Be-Financed:

Not To Exceed -

\$500,000.00

Terms of Financing:

59 months

	Bank -	First Citizens	<u>SunTrust</u>	PNC
Interest Rate: \$500,000.00		3.22%	3.17%	4.38%
Prepayment Penalty		None	Year 1 - 3% Year 2 - 2% Year 3 - 1% Years 4&5 - None	None after the second anniversary
Other Fees		None	\$250 Doc Fee & \$250 Escrow Fee	\$350 Doc Fee & \$250 Escrow Fee
Finance Charge and fees Life of Loan	; -	\$42,933.33	\$42,766.67	\$60,833.00

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Consider adopting a Resolution Supporting the NC 43 Connector

Agenda Item Title:

Additional notes:

Date of Meeting June 12, 2018	Ward # if applicable >		
Department Administration	Person Submitting Item: Mark Stephens		
Call for Public Hearing Yes No	Date of Public Hearing		
Explanation of Item:			
The NC Department of Transportation ("DOT") has been working to extend the NC 43 Connector from US 17 Business (Dr. Martin Luther King, Jr. Boulevard) to south of US 70/US 17 in Craven County. The proposed project is described by DOT as a four-lane, median divided, partial control of access facility on new location with construction scheduled to begin in September 2019. This will assist with traffic congestion and reduce congestion-related accidents, improve regional mobility and reliability of the roadway network within the area, and provide connectivity within the local community.			
Actions Needed by Board: Consider Adopting a Resolution in Su	pport of NC 43 Connector.		
Is item time sensitive? ☐ Yes ✓ No)		
Will there be advocates/opponents at the meeting? ☐ Yes ☑ No			
Backup Attached: Resolution			
Cost of Agenda Item:			
If this item requires an expenditure, certified by the Finance Director :	has it been budgeted and are funds available and]Yes No		

RESOLUTION IN SUPPORT OF NC 43 CONNECTOR

WHEREAS, the NC Department of Transportation ("DOT") has been working to extend the NC 43 Connector from US 17 Business (Dr. Martin Luther King, Jr. Boulevard) to south of US 70/US 17 in Craven County. The proposed project is described by DOT as a four-lane, median-divided, partial control of access facility on new location with construction scheduled to begin in September 2019.

WHEREAS, the proposed project intends to assist with traffic congestion and reduce congestion-related accidents, improve regional mobility and reliability of the roadway network within the area, and provide connectivity within the local community.

WHEREAS, a public meeting was held to allow DOT the chance to describe the proposed options for the project and answer any questions from the public. The local community and project stakeholders have been provided an opportunity to offer feedback.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

- 1. That the City supports the expeditious completion of the NC 43 Connector, as the project will promote economic development in New Bern and Craven County and will provide much-desired connectivity for not only the citizens New Bern, but all motorists who travel that area; and
- 2. Support is further expressed for DOT's project plan identified as Alternate #2; and
- 3. The City asks that DOT give consideration for sound impact on the existing residential neighborhoods of Trent Creek, Arcadia Village, and Craeberne Forest.

ADOPTED THIS 12TH DAY OF JUNE, 2018.

	DANA E. OUTLAW, MAYOR	_
BRENDA E. BLANCO, CITY CLERK	<u> </u>	



PROPERTY OWNERS' ASSOCIATION, INC.

C/o Management Services • P.O. Box 12553 •New Bern, NC 28561
 (P) 252-637-5600 • (F) 252-637-3911

June 5, 2018

Mr. Jeffrey T. Odham Alderman, 6th Ward City of New Bern 300 Pollock Street PO Box 1129 New Bern, NC 28563

Dear Mr. Odham:

We are writing of behalf of the 250 members of the Craeberne Forest Property Owner's Association. The purpose of this letter is to express the community's preferred access alternative, including essential design modifications, for the N.C. 43 Connector project.

On May 21, 2018 NCDOT project officials held a public meeting to present N.C. 43 Connector project information and to allow area residents to provide feedback about four (4) specific access alternatives. Our preferred option is Alternate #2 (Service Road with Signalized Access to N.C. 43) with the modifications outlined below. Please consider these preferences as the basis for the resolution that you will introduce to the New Bern Board of Aldermen this month (also see attached maps):

- a. Sound wall to be constructed on both the Craeberne Forest and Arcadia Village/Trent Creek sides of the new road to protect existing residences, as was discussed in the late 1990's when the project was in its infancy.
- b. The sound wall for Craeberne Forest to be a 1,200-foot extension of the existing 900-foot sound berm with sound-mitigating vegetation added. (Map 1)
- c. The existing entrance (Savoy Drive) to Craeberne Forest to be closed to prevent unsafe traffic conditions related to future development. (Map 1)
- d. In lieu of the proposed northern full access service road to the Arcadia Village/Trent Creek side (Map 2), construct a DOT "T-type" intersection at the current entrance to Arcadia Village to allow ingress and egress for both Arcadia Village and Trent Creek. (Map 1)
- e. Stoplight installation on new service road could be postponed until warranted, but construct the full intersection as proposed. (Maps 2 and 3)

f. The existing southernmost entrance/exit (Map 4, see Myrtle Grove Road) to Trent Creek could be removed.

The cost savings from items "d", "e", and "f" above could be applied to the construction of the sound wall described above in items "a" and "b."

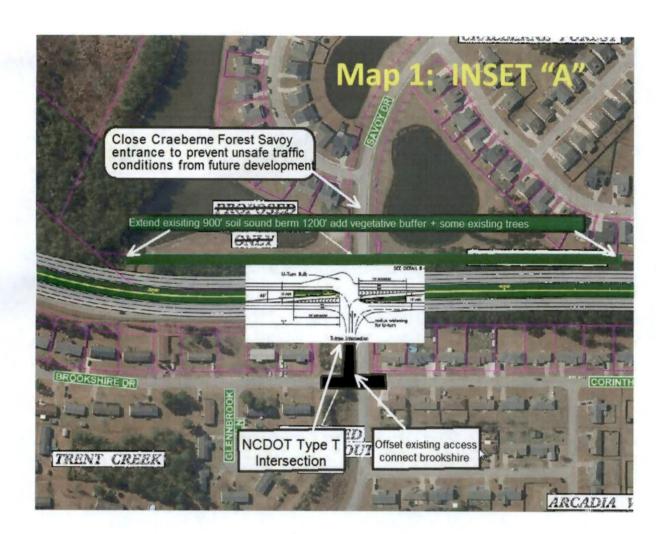
Note: We oppose any constructed highway improvement that would negatively impact our water drainage system by creating additional water flow or impounding water in any manner.

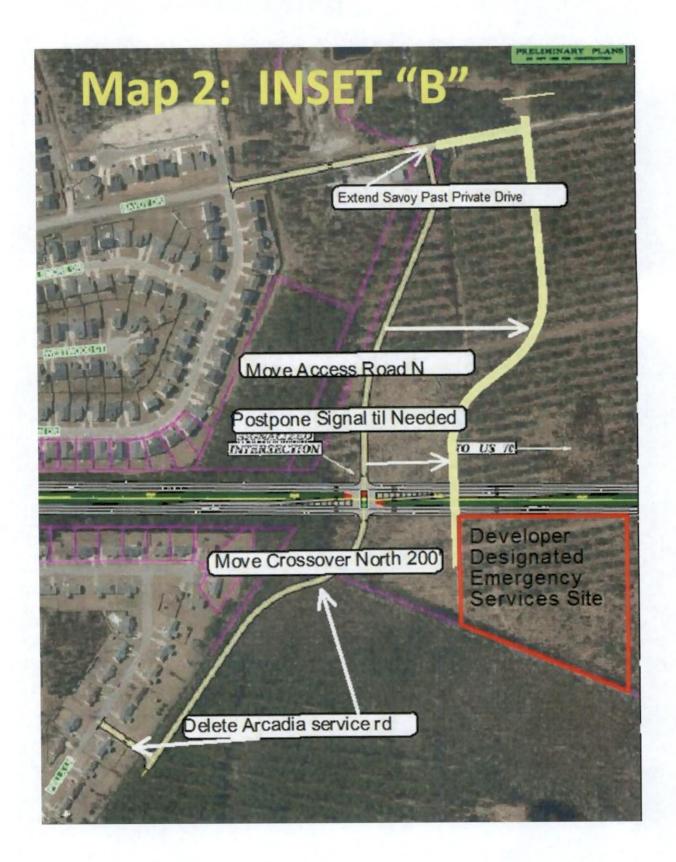
On behalf of all Craeberne Forest members we thank you for your support.

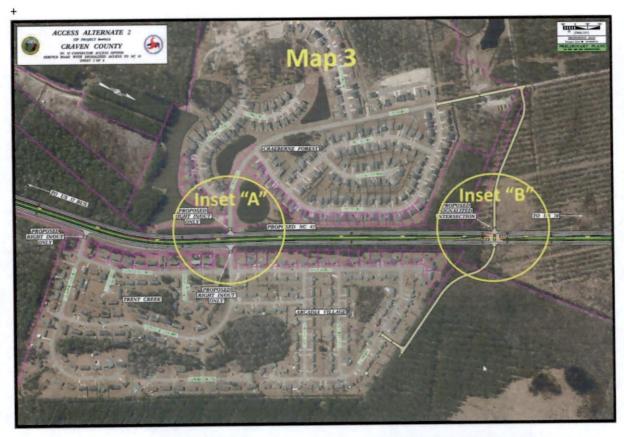
Sincerely,

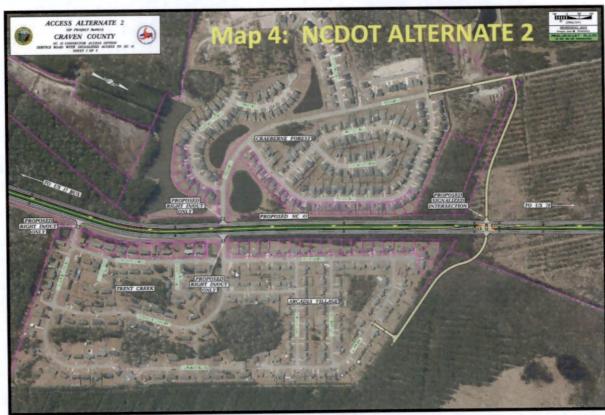
Patrick McCullough, President Alan Snow, Vice President

Board of Directors Craeberne Forest POA, Inc.









ing Change in The Alfred Cunningham Bridge Schedule		
Ward # if applicable Ward 1		
Person Submitting Item: Mark Stephens		
Date of Public Hearing		
vns, maintains and operates the Alfred Cunningham Memorial ng operation schedule, the bridge opens at will sometimes two or acites traffic congestion, and is an inconvenience to motorists, y is respectfully requesting the current schedule be amended to only llowing better traffic flow in and out of Downtown New Bern and the		
Will there be advocates/opponents at the meeting? ☐ Yes ☐ No		

If this item requires an expenditure, has it been budgeted and are funds available and

Cost of Agenda Item: N/A

Additional notes:

certified by the Finance Director: Yes No

RESOLUTION SEEKING CHANGE IN ALFRED CUNNINGHAM BRIDGE SCHEDULE

WHEREAS, the NC Department of Transportation ("DOT") owns, maintains and operates the Alfred Cunningham Memorial Bridge (hereinafter "Bridge"), which is a drawbridge located in Downtown New Bern over the Trent River.

WHEREAS, the Bridge operates on a schedule that provides for it to open on demand, except for the following times:

- Morning: Monday through Friday The draw shall remain closed for pleasure vessels from 6:30 a.m. to 8:30 a.m., except the draw shall open at 7:30 a.m. for any pleasure vessel awaiting passage;
- Afternoon: Monday through Friday The draw shall remain closed for pleasure vessels from 4:00 p.m. to 6:00 p.m., except the draw shall open at 5:00 p.m. for any pleasure vessel awaiting passage;
- Summer Season: From May 24 through September 8, the draw shall remain closed on Sundays and federal holidays from 2:00 p.m. to 7:00 p.m. for pleasure vessels, except the draw shall open on the hour and the half hour for any vessels awaiting passage; and
- The draw shall open upon request at all times for public vessels of the United States, vessels for public safety, commercial vessels, tugs with or without barges, and all vessels in distress.

WHEREAS, under the existing schedule, the bridge opens at will sometimes two or three times per hour. This current schedule incites traffic congestion, is an inconvenience not only to motorists, but also area businesses and residents as it inhibits their ability to mobilize from their properties, and it takes a toll on the downtown merchants' businesses. Additionally, the frequency of the opening likely induces wear and tear on the bridge.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

- 1. That the City respectfully requests the schedule of operations be amended to provide for the Alfred Cunningham Memorial Bridge to only open on the half hour every hour; and
- 2. By amending the schedule of operations as suggested, traffic will be less impeded and will flow better in and out of the confines of Downtown New Bern and the immediate area.

ADOPTED TH	IS 12 TH D.	AY OF JU	JNE, 2018
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BRENDA E. BLANCO, CITY CLERK

DANA E. OUTLAW, MAYOR

Agend	la I	tem	Title	
A	.1	A .1 .	- 43	

Consider Adopting Amendment to the FY2017-18 Grants Fund Operating Budget

Date of Meeting 06/12/2018	Ward # if applicable N/A
Department Finance	Person Submitting Item: JR Sabatelli, CPA, Director of Finance
Call for Public Hearing ☐ Yes ✓ No	Date of Public Hearing
Explanation of Item:	
	000 to the Grants fund for a grant awarded to the Fire are of the arson dog. There is no city match required.
Actions Needed by Board: Adopt budget amendment	
Is item time sensitive? ☐ Yes ✓ No	
Will there be advocates/opponents a	at the meeting? Yes VNo
Backup Attached:	
Memo from Director of Finance Budget Amendment	
Cost of Agenda Item:	
If this item requires an expenditure, certified by the Finance Director:	has it been budgeted and are funds available and Yes No
Additional notes:	



Office of the Director of Finance

TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: J.R. Sabatelli, CPA - Director of Finance

DATE: May 31, 2018

RE: Amendment to the FY2017-18 Grants Fund Operating Budget

Grants Fund

The enclosed amendment appropriates \$2,000 to the Fire department in the Grants Fund for a grant received from the Petco Foundation. These funds are to be used for the care of the arson dog. There is no City match required.

Requested Action

It is requested that the Board adopt the budget amendment at its meeting on June 12, 2018.

CITY OF NEW BERN, NORTH CAROLINA REQUESTED AMENDMENT TO Fiscal Year 2017-2018

FROM: JR Sabatelli, CPA, Director of Finance	Meeting Date: June 12, 2018
EXPLANATION: This amendment increases ap fund for a grant received from the Petco Foundog. There is no City match required.	propriations by \$2,000 to the Fire department in the Grants dation. These funds are to be used for the care of the arson
BE IT ORDAINED BY THE BOARD OF ALDERME BUDGET ORDINANCE IS AMENDED AS FOLLOW	N OF THE CITY OF NEW BERN THAT THE 2017-2018 ANNUAL VS:
<u>Sec</u>	tion 1 - Appropriations
Schedule K - GRANTS FUND Increase: Fire - SRF	<u>\$ 2,000</u>
<u>Section</u>	n 2 - Estimated Revenues
Schedule K - GRANTS FUND Increase: Fire - SRF	\$ 2,000
NATURE OF TRANSACTION:	
X ADDITIONAL REVENUE AVAILABLE TRANSFER WITHIN ACCOUNTS OF OTHER:	
	APPROVED BY THE BOARD OF ALDERMEN AND ENTERED ON MINUTES DATED JUNE 12, 2018 AGENDA ITEM NUMBER
	BRENDA E. BLANCO, CITY CLERK

Agenda Item Title:

Consider Adopting Ordinance to Amer	nd the 2017 Roadway Improvements Project Fund
Date of Meeting 06/12/2018	Ward # if applicable Multiple Wards 1,3,5
Department Finance	Person Submitting Item: JR Sabatelli, CPA Director of Finance
Call for Public Hearing \square Yes $ u$ No	Date of Public Hearing
Explanation of Item:	
by the North Carolina Department of	00,000 to Old Airport Road Improvements to be funded Γransportation (\$687,000) and proceeds from debt appropriates \$800,000 to the resurfacing plan for Oaks α debt.
Actions Needed by Board:	
·	17 Roadway Improvements Project Fund
Is item time sensitive? Ves No	
Will there be advocates/opponents a	at the meeting?□Yes ☑No
Backup Attached:	
Memo, Ordinance	
Cost of Agenda Item: \$1,813,000	

If this item requires an expenditure, has it been budgeted and are funds available and

certified by the Finance Director : $\square Yes \ \square No$

Additional notes:



Office of the Director of Finance

TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: JR Sabatelli, CPA – Director of Finance

DATE: May 29, 2018

RE: Amend the 2017 Roadway Improvements Project Fund

Background

At its meeting on July 11, 2017, the Board of Aldermen adopted an ordinance establishing the 2017 Roadway Improvements Project for improvements to roads throughout the city. Additionally, on March 13, 2018, the Board approved an agreement with North Carolina Department of Transportation (NCDOT) to accept ownership and/or maintenance responsibilities for sections of Old Airport Road between Taberna Circle and County Line Road.

Current

On May 14, 2018 the Board held a budget workshop at which time they discussed moving forward with several projects. One of the projects was the paving and expansion of Old Airport Road. This budget ordinance appropriates \$1,700,000 for this project to be funded by the NCDOT (\$687,000), from the previously adopted contract, and proceeds from borrowing (\$1,013,000).

This budget ordinance also appropriates \$800,000 for the resurfacing plan for Oaks Road. This project will be funded with proceeds from borrowing.

Requested Action

It is recommended that the Board adopt the enclosed ordinance at its meeting on June 12, 2018.

CITY OF NEW BERN, NORTH CAROLINA REQUESTED AMENDMENT TO 2017 ROADWAY IMPROVEMENTS PROJECT FUND

FROM: Jose	ph R. Sabatelli, CPA, Director of Finance	MEETING DATE: June 12, 2018
proceeds from	ts to be funded by the North Carolina De	priate \$1,700,000 to Old Airport Road epartment of Transportation (\$687,000) and so appropriates \$800,000 to the resurfacing lebt.
	AINED BY THE BOARD OF ALDERM 2017 Roadway Improvements Project Fu	
	Section 1 - Approp	<u>oriations</u>
Increase:	Old Airport Road Oaks Road	\$1,700,000 <u>\$ 800,000</u> <u>\$2,500,000</u>
	Section 2 - Rev	<u>enues</u>
Increase:	Restricted Intergovernmental Reven Proceeds of Debt	\$ 687,000 \$ 1,813,000 \$ 2,500,000
X_ADD1	ENTERED ON MINUI	
	BRENDA E BLANCO,	, CITY CLERK

Agei	ıda	Item	Title:
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Consider Adopting Resolution Approving Declaration of Intent to Reimburse for 2017 Roadway Improvements Project

Date of Meeting 06/12/2018	Ward # if applicable N/A
Department Finance	Person Submitting Item: JR Sabatelli, CPA, Director of Finance
Call for Public Hearing Yes V No	Date of Public Hearing
	oject budget has been increased to include an additiona al of \$2,863,000. A new Declaration of Official Intent is
Actions Needed by Board:	
Adopt the resolution for Declarat	ion of Official Intent to Reimburse
Is item time sensitive? Ves No	
Will there be advocates/opponents a	at the meeting?□Yes ☑No
Backup Attached:	
Memo, Resolution, Declaration of Offi	cial Intent to Reimburse
Cost of Agenda Item:	
If this item requires an expenditure, certified by the Finance Director:	has it been budgeted and are funds available and Yes No
Additional notes:	



Office of Director of Finance

TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

JR Sabatelli, CPA - Director of Finance FROM:

DATE: May 30, 2018

RE: Declaration of Official Intent to Reimburse for 2017 Roadway Improvements Project

Background

The previous agenda item amended the 2017 Roadway Improvements Project Fund and included an additional \$1,813,000 to be funded with debt proceeds. The new budget total for proceeds of debt is \$2,863,000. According to IRS regulations, the Declaration needs to be adopted prior to or within sixty (60) days of payment of the expenditures to be reimbursed for items paid prior to obtaining financing agreements.

Requested Action

It is recommended that the Board adopt the Resolution and Declaration of Official Intent to Reimburse at its June 12, 2018 meeting.

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the Board of Aldermen adopted Resolutions and Declarations of Official Intent to Reimburse for the 2017 Roadway Improvements Project Fund on July 11, 2017 in the amount of \$250,000 and on September 26, 2017 in the amount of \$1,050,000. Since that time, the Board has further increased the project by an additional \$1,813,000, making the total cost of the project \$2,863,000.

Section 2. That the updated document entitled "Declaration of Official Intent to Reimburse", a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor is hereby authorized and directed to execute said Declaration for and on behalf of the City of New Bern.

ADOPTED THIS 12TH DAY OF JUNE, 2018.

	DANA E. OUTLAW, MAYOR
BRENDA E. BLANCO, CITY CLERK	_

DECLARATION OF OFFICIAL INTENT TO REIMBURSE

THIS DECLARATION ("Declaration") is made pursuant to the requirements of United States Treasury Regulations § 1.103-18 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations section.

THE UNDERSIGNED, DANA E OUTLAW, Mayor of the City of New Bern, North Carolina, is authorized to declare the official intent of the City of New Bern ("Issuer") with respect to the matters contained herein.

- 1. FUNDS TO BE EXPENDED. The Issuer intends to incur expenditures ("Expenditures") from its 2017 Roadway Improvements Project Fund. The cost to complete this project is \$2,863,000.
- 2. PLAN OF FINANCE. The Issuer intends to finance the cost of the Program described above with the proceeds of debt to be issued by the Issuer ("Obligations").
- 3. MAXIMUM PRINCIPAL AMOUNT OF DEBT TO BE ISSUED. The maximum principal of Obligations to be issued by the Issuer to finance the Program is Two Million Eight Hundred Sixty Three Thousand Dollars (\$2,863,000).
- 4. DECLARATION OF OFFICIAL INTENT TO REIMBURSE. The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Obligations for any of the eligible Expenditures incurred by it prior to the issuance of the Obligations.

THIS 12th DAY OF JUNE, 2018.

THE CITY OF NEW BERN	
DANA E. OUTLAW, MAYOR	

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the document entitled "Declaration of Official Intent to Reimburse", a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor is hereby authorized and directed to execute said Declaration for and on behalf of the City of New Bern.

ADOPTED THIS 11TH DAY OF JULY, 2017.

Dana E. Outlaw, Mayor

DECLARATION OF OFFICIAL INTENT TO REIMBURSE

THIS DECLARATION ("Declaration") is made pursuant to the requirements of United States Treasury Regulations §1.103-18 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations section.

THE UNDERSIGNED, DANA E OUTLAW, Mayor of the City of New Bern, North Carolina, is authorized to declare the official intent of the City of New Bern ("Issuer") with respect to the matters contained herein.

- 1. FUNDS TO BE EXPENDED. The Issuer intends to incur expenditures ("Expenditures") from its 2017 Roadway Improvements Project Fund. The cost to complete this project is \$250,000.
- 2. PLAN OF FINANCE. The Issuer intends to finance the cost of the Program described above with the proceeds of debt to be issued by the Issuer ("Obligations").
- 3. MAXIMUM PRINCIPAL AMOUNT OF DEBT TO BE ISSUED. The maximum principal of Obligations to be issued by the Issuer to finance the Program is Two Hundred Fifty Thousand Dollars (\$250,000).
- 4. DECLARATION OF OFFICIAL INTENT TO REIMBURSE. The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Obligations for any of the eligible Expenditures incurred by it prior to the issuance of the Obligations.

THIS 11th DAY OF JULY, 2017.

THE CITY OF NEW BERN

Dana E. Outlaw, Mayor

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the document entitled "Declaration of Official Intent to Reimburse", a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor is hereby authorized and directed to execute said Declaration for and on behalf of the City of New Bern.

ADOPTED THIS 26TH DAY OF SEPTEMBER, 2017.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

DECLARATION OF OFFICIAL INTENT TO REIMBURSE

THIS DECLARATION ("Declaration") is made pursuant to the requirements of United States Treasury Regulations §1.103-18 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations section.

THE UNDERSIGNED, DANA E. OUTLAW, Mayor of the City of New Bern, North Carolina, is authorized to declare the official intent of the City of New Bern ("Issuer") with respect to the matters contained herein.

- 1. FUNDS TO BE EXPENDED. The Issuer intends to incur expenditures ("Expenditures") from its 2017 Roadway Improvements Project Fund. The cost to complete this project is \$1,050,000.
- 2. PLAN OF FINANCE. The Issuer intends to finance the cost of the Program described above with the proceeds of debt to be issued by the Issuer ("Obligations").
- 3. MAXIMUM PRINCIPAL AMOUNT OF DEBT TO BE ISSUED. The maximum principal of Obligations to be issued by the Issuer to finance the Program is One Million Fifty Thousand Dollars (\$1,050,000).
- 4. DECLARATION OF OFFICIAL INTENT TO REIMBURSE. The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Obligations for any of the eligible Expenditures incurred by it prior to the issuance of the Obligations.

THIS 26th DAY OF SEPETEMBER, 2017.

CITY OF NEW BERN

Dana E .Outlaw, Mayor

AGENDA ITEM COVER SHEET

Agenda Item Title:

Adopt an Ordinance to Amend Article III. City Water and Sewerage Systems of Chapter 74 "Utilites" of the Code of Ordinances of the City of New Bern.		
Date of Meeting 6/12/2018 Ward # if applicable N/A If multiple, list:		
Department Public Utilities Person Submitting Item: Jordan Hughes		
Call for Public Hearing No Date of Public Hearing N/A		
Explanation of Item:		
The North Carolina General Assembly passed House Bill 436 in July 2017, amending Chapter 162A of the General Statutes by adding "Article 8, System Development Fees." This amendment was enacted as "An Act to Provide for Uniform Authority to Implement System Development Fees for Public Water and Sewer Systems in North Carolina."		
Since July 2017, the City Engineer, City Attorney, and City's Finance Director have taken the necessary steps to establish water and sewer system development fees that are in compliance with House Bill 436. The final steps in this process will be to amend Chapter 74 of the Code of Ordinances of the City of New Bern to give the City the authority to charge system development fees and subsequently, adopt an ordinance to establish a schedule of water and sewer system development fees.		
Actions Needed by Board:		
Adopt an Ordinance to Amend Article III. City Water and Sewerage Systems of Chapter 74 "Utilites" of the Code of Ordinances of the City of New Bern.		
Is item time sensitive? Yes $\frac{\text{Yes}}{\text{Will there be advocates/opponents at the meeting?}} \ \underline{\text{No}}$		
Memo from Jordan Hughes and a draft of the ordinance admendment		
Cost of Agenda Item: n/a If this item requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director : Select Additional notes:		
N/A		



Department of Public Utilities 210 Kale Road, P.O. Box 1129 New Bern, NC 28563-1129 (252) 639-7526

MEMORANDUM

TO: Mayor and Board of Aldermen

FROM: Jordan B. Hughes P.E., City Engineer 75

DATE: May 23, 2018

SUBJECT: Recommendation to Amend Article III, City Water & Sewerage Systems, of

Chapter 74 "Utilities" of the Code of Ordinances of the City of New Bern

Background Information:

The North Carolina General Assembly passed House Bill 436 in July 2017, amending Chapter 162A of the General Statutes by adding "Article 8, System Development Fees." This amendment was enacted as "An Act to Provide for Uniform Authority to Implement System Development Fees for Public Water and Sewer Systems in North Carolina."

Since July 2017, the City Engineer, City Attorney, and City's Finance Director have taken the necessary steps to establish water and sewer system development fees that are in compliance with House Bill 436. The final steps in this process will be to amend Chapter 74 of the Code of Ordinances of the City of New Bern to give the City the authority to charge system development fees and subsequently, adopt an ordinance to establish a schedule of water and sewer system development fees.

Recommendation:

To fulfill the requirements of House Bill 436, staff is recommending that the Board of Aldermen adopt the enclosed ordinance to amend Article III, City Water & Sewage Systems, of Chapter 74 "Utilities" of the Code of Ordinances of the City of New Bern.

Attached please find a copy of the proposed ordinance amendment.

Please contact me if there are any questions or if additional information should be required.

AN ORDINANCE TO AMEND ARTICLE III. CITY WATER AND SEWERAGE SYSTEMS OF CHAPTER 74 "UTILITIES" OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the North Carolina General Assembly has authorized the City to adopt system development fees in accordance with N.C.G.S. §160A-314 and Article 8 of N.C.G.S. §162A; and

WHEREAS, pursuant to N.C.G.S. §162A-205, the City retained the services of Blaine Humphrey, P.E., a North Carolina licensed professional engineer, with the firm of Rivers & Associates, Inc., to produce a written analysis, employing generally accepted accounting, engineering, and planning methodologies to calculate system development fees for the City's public water and sewer systems; and

WHEREAS, Blaine Humphrey, P.E., a North Carolina licensed professional engineer with the firm of Rivers & Associates, Inc., produced, and the City adopted on April 10, 2018, a "City of New Bern System Development Fee Evaluation" dated January, 2018 (hereinafter "Evaluation"); and

WHEREAS, subsequent to posting of the Report to its website and otherwise making the Evaluation available to the public for review and comment, the City conducted a public hearing at its regular Board of Aldermen meeting held on March 27, 2018 to receive public comment on the Evaluation prior to considering adoption of the analysis with any modifications or revisions; and

WHEREAS, the Board of Aldermen of the City of New Bern does hereby direct the City Engineer or his assigns and a qualified licensed professional engineer or accountant to update the Report and system development fees at least every five years hereafter; and

WHEREAS, the Board of Aldermen of the City of New Bern does hereby direct the Director of Finance of the City to assure that all expenditures of system development fees herein created shall conform to N.C.G.S. §162A-211 as the same may be amended from time to time; and

WHEREAS, the Board of Alderman of the City of New Bern deems it advisable and in the public interest to effect certain revisions to Article III. "City Water and Sewerage Systems" of Chapter 74 "Utilities" of the Code of Ordinances of the City of New Bern to establish a system development fee as provided herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That Article III. "City Water and Sewerage Systems" of Chapter 74 "Utilities" of the Code of Ordinance of the City of New Bern be and the same is hereby amended by adding Section 74-101 as follows:

"Sec. 74-101. System development fees.

System development fees shall be charged with respect to new development to recoup costs of existing facilities which serve such new development. New development includes the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure which increases the calculated anticipated daily flow rate, or any use or extension of the use of land which increases the calculated anticipated daily flow rate.

- (1) Beginning on the effective date of this ordinance, system development fees shall apply to:
 - (a) All new connections to the city's water or sewer system, except for fire line connections;
 - (b) Existing connections where new improvements have an increased calculated anticipated daily flow rate of water or sewer from the city; and
 - (c) Change of use will require the owner/customer to pay the difference between the old use and the proposed new use, if there is an increase in caclulated anticipated daily flow rate. No refunds will be granted if the new usage is less than the old usage.
- (2) System development fees shall not include and separate charges may be assessed for:
 - (a) Administrative, plan review, or inspection costs associated with permits required for development.
 - (b) Connection fees pursuant to section 74-97 for the purpose of reimbursing the city for the actual costs of connecting the service unit to the system.
 - (c) Dedication of capital improvements onsite, adjacent, or ancillary to a development absent a written agreement providing credit or reimbursement to the developer pursuant to N.C.G.S. §160A-320, §160A-499 or Part 3D of Article 19, Chapter 160A as the same may be amended from time to time.

- (d) Reimbursement to the city for its expenses in constructing or providing for water or sewer utility capital improvements adjacent or ancillary to the development if the owner or developer has agreed to be financially responsible for such expenses.
- (3) System development fees will not be charged on buildings or other improvements constructed to replace like buildings provided that the replacement will not result in any increased capacity requirements over that required to serve the replaced building. System development fees are transferable between locations on different parcels of property as long as the parcels are contiguous or separated only by a street or alley and part of a single or multi-phased project shown on an approved site plan at the time of issuance of a building permit.
- (4) Any credits for demolition of a structure on the same or contiguous site pursuant to subsection (3) of this section which was connected to the water and sewer systems are limited to 10 years from the date of demolition.
- (5) System development fees shall be paid in full prior to the issuance of a building permit for the structure to be built at the service address.
- (6) Additions, alterations to or replacements or change in use of existing buildings shall be required to pay a system development fee based on the same rates that apply to new construction improvements. When a change in use occurs, the new use will pay the difference calculated between the existing use and the proposed use.
- (7) Buildings that contain more than one use shall have the system development fee calculated from the sum of each use in the building, based upon the schedule of system development fee charges.
- (8) The system development fee as authoritized by this section shall be paid for connections to the city's municipal water and sewer systems in the amount or at the rate as may from time to time be fixed by the Board of Aldermen, which rates shall be on file in the office of the City Clerk."

SECTION 2. The Director of Finance of the city is hereby directed to account for all system development fees as directed by law. Revenue from system development fees may be expended only for previously completed capital improvements for which capacity exists and for capital rehabilitation projects.

<u>SECTION 3</u>. Any ordinances or resolutions in conflict with this ordinance are hereby repealed. This Ordinance shall be effective from and after the date of its adoption and shall be

prepared pursuant to North Carolina Genera	al Statutes as the same are amended from time to time.
ADOPTED THIS 12th DAY OF JUNE, 201	18.
	DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

updated at least every five years to reflect a new or amended system development fee analysis

AGENDA ITEM COVER SHEET

Agenda Item Title:

Adopt an Ordinance to Establish the Schedule Water and Sewer Customers of the City of Ne	e of System Development Fees and Connection Fees for ew Bern.
Date of Meeting 6/12/2018 War	rd # if applicable <u>N/A</u> If multiple, list:
Department <u>Public Utilities</u> Per	son Submitting Item: Jordan Hughes
Call for Public Hearing No	Date of Public Hearing N/A
Explanation of Item:	
the General Statutes by adding "Article 8, Sy	House Bill 436 in July 2017, amending Chapter 162A of stem Development Fees." This amendment was enacted Implement System Development Fees for Public Water
necessary steps to establish water and sewer House Bill 436. The final steps in this process of the City of New Bern to give the City the a	rney, and City's Finance Director have taken the system development fees that are in compliance with will be to amend Chapter 74 of the Code of Ordinances authority to charge system development fees and has a schedule of water and sewer system development
Actions Needed by Board:	
	e of System Development Fees and Connection Fees for ew Bern.
Is item time sensitive? Yes Will there be advocates/opponents at the Backup Attached: Memo from Jordan Hughes, "red-line" copy o	
Cost of Agenda Item: n/a	The ordinance and a draft of the ordinance.
certified by the Finance Director : <u>Select.</u>	it been budgeted and are funds available and
Additional notes:	
N/A	



Department of Public Utilities 210 Kale Road, P.O. Box 1129 New Bern, NC 28563-1129 (252) 639-7526

MEMORANDUM

TO: Mayor and Board of Aldermen

FROM: Jordan B. Hughes P.E., City Engineer 313

DATE: May 23, 2018

SUBJECT: Recommendation to Establish the Schedule of System Development Fees and

Connection Fees for the Water & Sewer Customers of the City of New Bern.

Background Information:

The North Carolina General Assembly passed House Bill 436 in July 2017, amending Chapter 162A of the General Statutes by adding "Article 8, System Development Fees." This amendment was enacted as "An Act to Provide for Uniform Authority to Implement System Development Fees for Public Water and Sewer Systems in North Carolina." As a requirement of the amended General Statute, the City of New Bern employed Rivers & Associates, Inc., a professional engineering consulting firm, to complete a system development fee analysis, which was adopted by the New Bern Board of Aldermen on April 10th, 2018.

City staff have reviewed the City's existing water and sewer Capital Recovery and Connection Fee ordinances to determine what revisions are necessary to meet the requirements of House Bill 436, taking into consideration the details of the professional analysis. The result of this process was the development of a draft for a water and sewer System Development Fee ordinance, which was submitted to group of "stakeholders" for review and comment. This stakeholder group consisted of local developers, home builders, utility contractors and engineers who collectively represented a broad range of the local development community. Feedback from the stakeholder's group was incorporated into the final draft of the proposed ordinance.

Recommendation:

To fulfill the requirements of House Bill 436, staff is recommending that the Board of Aldermen adopt the enclosed ordinance to establish the schedule of system development fees and connection fees for the water and sewer customers of the City of New Bern

Attached please find a "red-line" copy of the proposed ordinance and a clean copy of the proposed ordinance.

Please contact me if there are any questions or if additional information should be required.

AN ORDINANCE TO ESTABLISH THE SCHEDULE OF SYSTEM DEVELOPMENT FEES AND CONNECTION FEES FOR WATER AND SEWER CUSTOMERS OF THE CITY OF NEW BERN

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

<u>Section 1</u>. That there is hereby established a system development fee for connections to the City of New Bern municipal water and sewer systems to be charged based on the customer's calculated anticipated daily flow rate, as follows:

Water \$4.78/GPD Sewer \$6.00/GPD

System development fees shall be based on the calculated gallon per day (GPD) flow rate of the anticipated use of the proposed structure, or increased use anticipated by an addition to the floor space of an existing structure, and shall be the same regardless of the customer's location inside or outside the city's municipal limits. Flow rates shall be determined in accordance with the flow rates established in 15A NCAC 2T .0114 (a), (b) and (c), as amended from time to time, except for the following:

- General Commercial Buildings, the lesser of: 100 GPD per 1,000 SF of floor space, or 100 GPD per plumbing fixture.
- Restaurants: 300 GPD per 1,000 SF of floor space.
- Residential: 85 GPD per Bedroom.
- Hotels, Motels, Bed & Breakfasts: 65 GPD per Bedroom.
- Convalescent, Nursing, and Rest Homes: 65 GPD per Bedroom.
- Irrigation Services: 300 GPD per Acre

For purposes of this Ordinance, the terms used in this Section 1 shall have the meaning indicated below.

"General commercial building" shall include the following types of establishments identified in 15A NCAC 2T .0114(c), as amended from time to time:

- General business and office facilities
- Churches, with or without kitchens, day care or camps
- Shopping centers and malls with food service
- Stores and shopping centers without food service
- Medical, dental, or veterinary offices
- Barber and beauty shops
- Schools, preschools, or daycares
- Service stations or gas stations.

"Restaurant" shall include the following types of establishments identified in 15A NCAC 2T .0114(c), as amended from time to time:

- Banquet, dining halls
- Bars, cocktail lounges
- Caterers
- Restaurant, full service

- Deli
- Bakery
- Butcher shop
- Fish market

Adjusted daily flow rates for a specific non-residential use may be granted by the City, in its sole discretion upon submittal and review of well-documented and representative data from other comparable facilities with the same specific use evidencing a flow rate that is significantly divergent from the flow rates established herein.

In no event shall the total combined water and sewer system development fees for any single customer exceed \$50,000.

Section 2. That there are hereby established connection fees for connection to the City of New Bern municipal water system, to be charged based on the customer's water meter size and proximity to the existing City of New Bern municipal water system, as follows:

Water-Tier 1: Connection fees applicable at locations where a water service line and water meter box assembly have been properly established as outlined by the most recent version of the "City of New Water & Sewer Design Standards".

Meter Size	Fee
 -	
5/8" & 3/4"	\$196.00
1"	\$315.00
1 1/2"	\$485.00
2"	\$600.00

Water-Tier 2: Connection fees applicable at locations where a water service line and water meter box assembly are not currently established as outlined by the most recent version of the "City of New Water & Sewer Design Standards" and the connection will require a water service line of less than 25 feet.

Meter Size	Fee	
5/8" & 3/4"	\$500.00	
1"	\$650.00	
1 1/2"	\$900.00	
2"	\$1,200.00	

<u>Water-Tier 3</u>:Connection fees applicable at locations where a water service line and water meter box assembly <u>are not</u> currently established as outlined by the most recent version of the "City of New Water & Sewer Design

Standards" and the connection will require a water service line of more than 25 feet.

Meter Size	<u>Fee</u>	
5/8" & 3/4"	\$600.00	
1"	\$800.00	
1 ½"	\$1,200.00	
2"	\$1,400.00	

<u>Section 3</u>. That there are hereby established connection fees for connections to the City of New Bern municipal sewer system, to be charged based on the customer's sewer lateral size and proximity to the existing City of New Bern municipal sewer system, as follows:

There are no associated connection fees at locations where sewer service laterals and sewer clean out assemblies have been properly established as outlined by the most recent version of the "City of New Water & Sewer Design Standards".

Sewer-Tier 1: Connection fees applicable at locations where a sewer service lateral and a sewer cleanout assembly <u>are not</u> currently established as outlined by the most recent version of the "City of New Water & Sewer Design Standards" and the connection will require a sewer service lateral of less than 25 feet.

Sewer Lateral Size	<u>Fee</u>
4"	\$425.00
6"	\$530.00

Sewer-Tier 2: Connection fees applicable at locations where a sewer service line and a sewer cleanout assembly are not currently established as outlined by the most recent version of the "City of New Water & Sewer Design Standards" and the connection will require a sewer service lateral of more than 25 feet.

Sewer Lateral Size	Fee
4"	\$530.00
6"	\$665.00

Sewer-Tier 3: Connection fees applicable for customers connecting to the City of New Bern Septic Tank Effluent Pump (S.T.E.P) collection system.

This fee includes installing the equipment and components required for an operational service. The S.T.E.P. tank and electrical service

must be installed by the customer in accordance with Section 4.0 of the "City of New Bern Water & Sewer Design Standards".

Connection Type	Fee
Simplex	\$1,850.00
Duplex	\$2,650.00

^{*} Additional service line in excess of 150' will be charged at \$5/ft.

<u>Section 4</u>. Rates for connections in excess of the meter and lateral sizes listed in section one, two, and three shall be established by the Board of Aldermen after consultation with City staff.

Section 5. This ordinance shall be enforced to the maximum extent allowed as to services provided to customers where System Development Fees (formerly identified as "Capital Recovery Fess") and Connection Fees are controlled by contract validly entered into by the City, if such contract was executed and effective prior to the effective date of this ordinance. In such circumstances, such fees shall be increased consistent with the provisions of this Ordinance to the maximum allowed by such contract. In no event shall fees charged in accordance with such a contract be lowered based on this ordinance.

<u>Section 6.</u> System development fees and connection fees established herein shall be paid in full prior to the issuance of a building permit for the structure to be built at the service address.

Section 7. That previous ordinances in conflict with this ordinance are hereby repealed.

Section 8. That this Ordinance shall effective from and after the date of its adoption.

ADOPTED THIS 12th DAY OF JUNE, 2018.

DANA	A E. OUTLAW, MAYOR
BRENDA E. BLANCO, CITY CLERK	_

AN ORDINANCE TO RESTATE ESTABLISH THE SCHEDULE OF CAPITAL RECOVERYSYSTEM DEVELOPMENT FEES AND CONNECTION FEES FOR WATER AND SEWER CUSTOMERS OF THE CITY OF NEW BERN

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

<u>Section 1</u>. That there is hereby established a <u>eapital-recoverysystem development</u> fee for connections to the City of New Bern municipal water and sewer systems to be charged based on the customer's calculated anticipated daily flow rate, and customer's location: i.e. within or without the City of New Bern, as follows:

	Inside City	Outside City-
Water	\$ 5.50 4.78/GPD	\$ <u>-11.00/GPD</u> _
Sewer	\$76.00/GPD	\$14.00/GPD-

Capital-recoverySystem development fees shall be based on the calculated gallon per day (GPD) flow rate of the anticipated use of the proposed structure, or increased use anticipated by an addition to the floor space of an existing structure, and shall be the same regardless of the customer's location inside or outside the city's municipal limits. Flow rates shall be determined in accordance with the flow rates established in 15A NCAC 2T .0114 (a).(b) and (c), as amended from time to time, except for the following:

- General Commercial Buildings, the lesser of: 100 GPD per 1,000 SF of floor space, or 100 GPD per plumbing fixture.
- -Restaurants: 300 GPD per 1,000 SF of floor space.
- Residential: 85 GPD per Bedroom.
- Hotels, Motels, Bed & Breakfasts: 65 GPD per Bedroom.
- Convalescent, Nursing, and Rest Homes: 65 GPD per Bedroom.
- Irrigation Services: 300 GPD per Acre

For purposes of this Ordinance, the terms used in this Section 1 shall have the meaning indicated below.

"General commercial building" shall include the following types of establishments identified in 15A NCAC 2T .0114(c), as amended from time to time:

- General business and office facilities
- Churches, with or without kitchens, day care or camps
- Shopping centers and malls with food service
- Stores and shopping centers without food service
- Medical, dental, or veterinary offices
- Barber and beauty shops
- Schools, preschools, or daycares
- Service stations or gas stations

"Restaurant" shall include the following types of establishments identified in 15A NCAC 2T .0114(c), as amended from time to time:

- Banquet, dining halls
- Bars, cocktail lounges

- Caterers
- Restaurant, full service
- Deli
- Bakery
- Butcher shop
- Fish market

Adjusted daily flow rates for a specific non-residential use may be granted by the City, in its sole discretion upon submittal and review of well-documented and representative data from other comparable facilities with the same specific use evidencing a flow rate that is significantly divergent from the flow rates established herein.

In no event shall the total combined water and sewer eapital recoverysystem development fees for any single customer exceed \$50,000.

<u>Section 2</u>. That there is hereby established a capital recovery fee for connections to the City of New Bern-municipal water system which are intended to serve irrigation systems be charged based on the customer's water meter size and customer's location; i.e. within or without the City of New Bern, as follows:

	INSIDE THE	OUTSIDE THE CITY OF NEW
METER SIZE	BERN	BERN
5/8" & 3/4"	\$2, 000.00	\$4,000.00
1" & 1 1/1".	\$3,540.00	\$7,080.00
1 1/2"	\$7,080.00	\$14,160.00
<u>2"</u>	\$14,140.00	\$28,280.00

<u>Section-32</u>. That there are hereby established connection fees for connection to the City of New Bern municipal water system, to be charged based on the customer's water meter size and proximity to the existing City of New Bern municipal water system, as follows:

Water-Tier 1: Connection fees applicable at locations where a water service line and water meter box assembly have been properly established as outlined by the most recent version of the "City of New Water & Sewer Design Standards".

Meter Size	<u>Fee</u>
5/8" & 3/4"	\$196.00
1"	\$315.00
1 ½"	\$485.00
2"	\$600.00

<u>Water-Tier 2</u>: Connection fees applicable at locations where a water service line and water meter box assembly <u>are not</u> currently established as outlined by the most recent version of the "City of New Water & Sewer Design Standards" and the connection will require a water service line of less than 25 feet.

Meter Size	Fee
5/8" & 3/4"	\$500.00
1"	\$650.00
1 ½"	\$900.00
2"	\$1,200.00

Water-Tier 3: Connection fees applicable at locations where a water service line and water meter box assembly <u>are not</u> currently established as outlined by the most recent version of the "City of New Water & Sewer Design Standards" and the connection will require a water service line of more than 25 feet.

Meter Size	Fee
5/8" & 3/4"	\$600.00
1"	\$800.00
1 ½"	\$1,200.00
2"	\$1,400,00

<u>Section 43</u>. That there are hereby established connection fees for connections to the City of New Bern municipal sewer system, to be charged based on the customer's sewer lateral size and proximity to the existing City of New Bern municipal sewer system, as follows:

There <u>are no</u> associated connection fees at locations where sewer service laterals and sewer clean out assemblies have been properly established as outlined by the most recent version of the "City of New Water & Sewer Design Standards".

Sewer-Tier 1: Connection fees applicable at locations where a sewer service lateral and a sewer cleanout assembly are not currently established as outlined by the most recent version of the "City of New Water & Sewer Design Standards" and the connection will require a sewer service lateral of less than 25 feet.

Sewer Lateral Size	Fee	
4"	\$425.00	

6" \$530.00

Sewer-Tier 2: Connection fees applicable at locations where a sewer service line and a sewer cleanout assembly are not currently established as outlined by the most recent version of the "City of New Water & Sewer Design Standards" and the connection will require a sewer service lateral of more than 25 feet.

Sewer Lateral Size	<u>Fee</u>
4"	\$530.00
6"	\$665.00

Sewer-Tier 3: Connection fees applicable for customers connecting to the City of New Bern Septic Tank Effluent Pump (S.T.E.P) collection system. This fee includes installing the equipment and components required for an operational service. The S.T.E.P. tank and electrical service must be installed by the customer in accordance with Section 4.0 of the "City of New Bern Water & Sewer Design Standards".

Connection Type	<u>Fee</u>
Simplex	\$1,850.00
Duplex	\$2,650.00

^{*} Additional service line in excess of 150' will be charged at \$5/ft.

Section 54. Rates for connections in excess of the meter and lateral sizes listed in section one, two, and three shall be established by the Board of Aldermen after consultation with City staff.

Section 65. This ordinance shall be enforced to the maximum extent allowed as to services provided to customers where Capital-RecoverySystem Development Fees (formerly identified as "Capital Recovery Fess") and Connection Fees (formerly identified solely as "Connection Fees") are controlled by contract validly entered into by the City, if such contract was executed and effective prior to the effective date of this ordinance. In such circumstances, such fees shall be increased consistent with the provisions of this Ordinance to the maximum allowed by such contract. In no event shall fees charged in accordance with such a contract be lowered based on this ordinance.

	Section 76.	Capital recoverySystem development fees and connection fees established
herein	shall be paid	in full prior to the issuance of a building permit for the structure to be built at
the se	rvice address.	
	Section 87.	That previous ordinances in conflict with this ordinance are hereby repealed.
	Section 98.	That this Ordinance shall effective from and after the date of its adoption.
	ADOPTED	THIS 23rd-12th DAY OF APRIL IUNE-, 2013 2018

	MAYOR
CITY CLERK	

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AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution Approving the Classification Pay Plan

Date of Meeting 06/12/2018	Ward # if applicable N/A
Department Finance	Person Submitting Item: JR Sabatelli, CPA, Director of Finance
Call for Public Hearing Yes No	Date of Public Hearing
	pts an annual budget ordinance which has included a etermined that the Classification Pay Plan should be the annual budget ordinance.
Actions Needed by Board: Adopt Resolution approving the Class	ification Pay Plan
Is item time sensitive? Yes V	
Will there be advocates/opponents a	at the meeting?□Yes ☑No
Backup Attached: Memo from Director of Finance Resolution Classification Pay Plan	
Cost of Agenda Item:	
If this item requires an expenditure, certified by the Finance Director :	has it been budgeted and are funds available and]Yes No
Additional notes:	



Office of the Director of Finance

TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: JR Sabatelli, CPA – Director of Finance

DATE: June 1, 2018

RE: Employee Classification Pay Plan FY 2018-19

Background

Each year the Board of Aldermen adopts an annual budget ordinance which has included a Classification Pay Plan. It has been determined that the Classification Pay Plan should be adopted as a resolution separate from the annual budget ordinance. The attached Classification Pay Plan has been incorporated into the FY2018-19 budget and will be effective date of July 1, 2018.

Requested Action

It is requested the Board consider approving the attached resolution which adopts the Classification Pay Plan effective July 1, 2018 at its regular meeting on June 12, 2018.

RESOLUTION

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW

BERN:

That the City of New Bern Classification Pay Plan, a copy of which is attached

hereto and incorporated herein by reference, be and the same is hereby approved, and

the Mayor and City Clerk are hereby authorized and directed to execute the same for and

on behalf of the City. The Classification Pay Plan shall be effective as of July 1, 2018.

ADOPTED THIS 22nd DAY OF MAY, 2018.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Grade	Title	Minimum	Midpoint	Maximum
1		19,610	25,763	31,915
2		20,591	27,051	33,511
3		21,620	28,404	35,186
4		22,701	29,824	36,946
5	Custodian	23,836	31,315	38,793
6	Lead Custodian Parks Worker	25,028	32,880	40,733
7	Accounting Clerk Hydrant/Meter Maintenance Worker I Inventory Control Clerk Office Assistant II Recreation Program/Athletic Assistant Senior Maintenance Worker Tree Trim Groundworker Utility Maintenance Worker I Utility Services Specialist	26,279	34,524	42,770
8	Billing Services Representative Enrichment Program Assistant Equipment Operator I Maintenance Construction Worker Payment Services Representative Police Service Technician Utility Service Technician	27,593	36,251	44,908

9	Bio-Solids Operator Customer Service Representative Electric Meter Technician Fire Trainee Hydrant/Meter Maintenance Worker II Irrigation Operator Lead Equipment Operator I Lead Maintenance Worker Office Assistant III Parks Maintenance Specialist Senior Billing Services Representative Tree Trimmer Trainee Utility Control System Operator Utility Maintenance Worker II Warehouse Assistant	28,973	38,063	47,153
10	Accounting Technician I Electric Groundworker Engineering Assistant Equipment Operator II Maintenance Technician Police Officer Trainee Police Service Technician (Animal Control) Police Service Technician (Property & Evidence) Senior Customer Service Representative Wastewater Treatment Plant Operator I Water Treatment Plant Operator I	30,422	39,966	49,511
11	Administrative Assistant Fire Specialist Human Resources Assistant Hydrant/Meter Maintenance Lead Worker Police Service Technician/Telecommunicator I Tree Trimmer Utility Maintenance Lead Worker	31,943	41,965	51,987
12	Auto Mechanic Fire Specialist I Laboratory Technician Lead Equipment Operator II Lead Maintenance Technician Parks Crew Leader Police Service Technician/Telecommunicator II	33,540	44,063	54,586

Pump Station Mechanic Wastewater Treatment Plant Operator II Water Treatment Plant Operator II

13	Accounting Technician II Customer Relations Assistant Electric Line Worker 3rd Class Fire Specialist II Inflow and Infiltration Technician Load Management Systems Technician Payment Services Supervisor Police Service Technician/Telecommunicator III	35,217	46,266	57,315
14	Building Inspector I Electric Svc. Representative Fire Specialist III Human Resources Technician Lead Auto Mechanic Nuisance Abatement Officer Police Officer Substation Technician I Tree Trim Crew Leader Wastewater Treatment Plant Operator III Water Treatment Plant Operator III	36,978	48,579	60,181
15	Biosolids Supervisor Electric Line Worker 2nd Class Electrical Engineer Technician Electrician GIS Technician Hydrant/Meter Crew Supervisor Pretreatment Coordinator Water/Sewer Crew Supervisor	38,826	51,008	63,190
16	Account Services Supervisor Athletic Coordinator Billing Services Supervisor Building Inspector II Fire Inspector/Educator Fire Prevention Inspector Heavy Equipment Manager IT Technician	40,768	53,559	66,349

Master Police Officer I

	Planner I Recreation Program Coordinator Special Projects Coordinator Special Projects Coordinator Substation Technician II Wastewater Treatment Plant Oper. IV Water Treatment Plant Operator IV			
17	Accountant Civilian Unit Supervisor Electric Line Worker 1st Class Fire Engineer Master Police Officer II MPO Planner Supervisor of Administrative Support Services Treatment Plants Maint. Supervisor	42,806	56,236	69,667
18	Building Inspector III Chief Treatment Plant Operator Deputy Fire Marshal Energy Management Specialist Facilities Maintenance Superintendent Facility Manager Field Service and Metering Supervisor Financial and Budget Analyst Fire Captain Laboratory Supervisor Master Police Officer III Planner II Senior IT Technician Supervisor of Athletic Services Telemetry and Control Technician Water Facilities Maintenance Superintendent Water Resources Project Coordinator	44,946	59,048	73,150
19	Building and Grounds Maintenance Superintendent City Clerk Community Development Coordinator Fiber Systems Technician Fleet Maintenance Superintendent IT Infrastructure Analyst IT Systems Analyst	47,194	62,001	76,808

	Parks Superintendent Police Sergeant Purchasing and Warehouse Manager Safety Officer Stormwater Superintendent Supervisor of Recreation Services Waste Collection Superintendent Water/Sewer Construction Superintendent			
20	Electric Line Crew Leader Planner III Senior Accountant	49,553	65,101	80,648
21	Chief Building Inspector Land & Community Development Administrator Metropolitan Planning Organization Administrator Public Information Officer	52,031	68,356	84,681
22	Fire Battalion Chief Fire Division Chief of Training Fire Marshal/Division Chief of Fire Prevention Police Lieutenant SCADA/Control Systems Supervisor Senior Financial and Budget Analyst Senior IT Analyst Staff Engineer Streets Superintendent Utility Maintenance Superintendent Wastewater Treatment Plant Manager Water Treatment Plant Manager	54,633	71,774	88,915

57,364

75,362

93,360

23 Assistant Director of Public Works Asst. Director of Human Resources City Planner Electric Substation Superintendent GIS Manager

24	Accounting Manager Community & Economic Development Manager Deputy Fire Chief/Operations Commander Police Captain Utility Business Office Manager	60,232	79,130	98,028
25	Electric Engineering Manager	63,244	83,087	102,929
26		66,406	87,241	108,076
27	Information Technology Manager	69,726	91,603	113,480
28	Electric Distribution Superintendent	73,213	96,183	119,154
29		76,873	100,992	125,111
30	Director of Human Resources Director of Parks & Recreation	80,717	106,042	131,367
31	City Engineer Fire Chief	84,753	111,344	137,935
32	Chief of Police Director of Development Services Director of Finance Director of Public Works Director of Utilities	88,991	116,911	144,832
33	Assistant City Manager	93,441	122,757	152,074

Effective Date: July 1, 2018

AGENDA ITEM COVER SHEET

Agenda Item Title:	
Consider Adopting Ordinance Amen	nding the 'Schedule of Fees and Charges'
Date of Meeting 6/12/2017	Ward # if applicable <u>N/A</u>
	If multiple, list:
Department Finance	Person Submitting Item: JR Sabatelli, Director of Fina
Call for Public Hearing No	Date of Public Hearing
Explanation of Item:	
The current City Fee Schedule was deletions are noted in red on the at	adopted on March 13, 2018. Fee changes, additions, and ttached revised fee schedule.
	
Actions Needed by Board:	
Adopt ordinance amending the 'Sch	nedule of Fees and Charges'
	<u> </u>
Is item time sensitive? Yes	
Will there be advocates/oppone	ents at the meeting? Select
Backup Attached:	
Memo; Ordinance; Proposed Fee So	chedule
	<u> </u>
Cost of Agenda Item: \$0	
	ture, has it been budgeted and are funds available and
certified by the Finance Director	r: <u>Select</u>
Additional notes:	



TO: City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: Joseph R. Sabatelli, CPA - Director of Finance

DATE: May 31, 2018

RE: Amendment to Schedule of Fees and Charges

Background

The "City of New Bern Schedule of Fees and Charges," adopted on March 13, 2018, should be amended to reflect proposed fee changes. These fee changes are included in the FY2018-19 manager recommended budget as part of the revenue projections and will be effective July 1, 2018.

Current

These changes, additions and deletions are identified in red on the attached proposed "City of New Bern Schedule of Fees and Charges". Please note fee amendments in the following sections:

- Section 5 Parks and Recreation
- Section 7 Police
- Section 10 Refuse
- Section 11 Utilities Electric
- Section 12 Utilities Water and Sewer
- Section 13 Utilities Sewer Pretreatment (grammatical change only)

Additionally, a proposed "City of New Bern Schedule of Fees and Charges" that excludes Section 11 – Utilities – Electric has been provided if the Board does not wish to approve a maximum deposit.

Requested Action

The Board consider adopting the attached revised "City of New Bern Schedule of Fees and Charges" at its June 12, 2018 meeting.

AN ORDINANCE TO AMEND THE CITY OF NEW BERN SCHEDULE OF FEES AND CHARGES

THAT WHEREAS, pursuant to the Code of Ordinances of the City of New Bern, upon recommendation from the City Manager, the Board of Aldermen of the City of New Bern desires to amend the City of New Bern "Schedule of Fees and Charges" adopted on March 13, 2018 by deleting the same in its entirety and adopting in its stead the attached "Schedule of Fees and Charges," all effective as of the date of its adoption.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That the City of New Bern "Schedule of Fees and Charges" adopted by the Board of Aldermen on March 13, 2018 is hereby amended by deleting the same in its entirety and adopting in its stead the attached "Schedule of Fees and Charges," all effective as of the date of its adoption.

ADOPTED THIS 12th DAY OF JUNE, 2018.

	DANA E. OUTLAW, MAYOR
	<u></u>
BRENDA E. BLANCO, CITY CLERK	

EFFECTIVE: JULY 1, 2018

1. ADMINISTRATIVE	FEES
CD or DVD	A.
Copies - Other info not specifically listed	\$! Min \$2.00 (1-10 copie
copies other find not specifically listed	plus 20¢ ea add'l copy over 1
GIS Base Maps (8.5x11)	B&W \$2; color \$
GIS Base Maps (11x17)	B&W \$3; color \$
GIS Base Maps (24x36)	B&W \$10; color \$1
GIS Base Maps (36x48)	B&W \$10; color \$1 B&W \$15; color \$3
Plans/Plats (copies of) ariel view - letter size	
Plans/Plats (copies of) ariel view - tetter size	\$!
	\$7.50
Plans/Plats (copies of) ariel view - large zize	\$12.50
Maps - Other large formats	\$10.00
Maps - Street index map	\$15.00
Maps - Zoning	\$10 large; \$5 sma
Maps - GIS staff time for non-existent maps or data:	
Analysis/Coordinator	\$50/8
Technician	\$25/1
Administration	\$20/1
Motor vehicle fee	\$1
Publications:	
CAMA Land Use Plan	\$1:
Historic Preservation Guidelines	\$1:
Land Use Ordinance	\$12
Urban Design Plan	\$1:
Street Atlas Book	\$25
Convenience fee for online payment	Ś
Returned check fee (statutory limit except for Tax Collection which is 10%/\$25 minimum)	\$25
Opening/Closing:	
Weekdays before 4 pm, adult	\$500 resident/\$700 nonresiden
Weekdays before 4 pm, infant/urn	\$200 resident/\$400 nonresiden
Weekdays before 4 pm, rinanty uni	\$200 resident/\$400 nonresiden
Weekdays after 4 pm and weekends, adult	\$575 resident/\$900 nonresiden
Weekdays after 4 pm and weekends, infant/urn	\$275 resident/\$450 nonresiden
Weekdays after 4 pm and weekends, mant/um Weekdays after 4 pm and weekends, cremations/mausoleum	\$275 resident/\$450 nonresiden
Holidays, adult	\$650 resident/\$950 nonresiden
Holidays, infant/urn	\$425 resident/\$525 nonresiden
Holidays, cremations/mausoleum	\$425 resident/\$525 nonresiden
Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm)	\$150 resident/\$250 nonresiden
Grave/Lot Sales - Evergreen Cemetery:	
Plot - Single grave, resident	\$400
Plot - Single grave, nonresident	\$600
Plot - 4-Grave lot, resident	N/
	N/
	1.91
Plot - 4-Grave lot, resident Plot - 6-Grave lot, resident	\$1,550
Plot - 4-Grave lot, nonresident	
Plot - 4-Grave lot, nonresident Plot - 6-Grave lot, resident Plot - 6-Grave lot, nonresident	\$1,550
Plot - 4-Grave lot, nonresident Plot - 6-Grave lot, resident Plot - 6-Grave lot, nonresident Plot - Infant grave, resident	\$1,550 \$3,000
Plot - 4-Grave lot, nonresident Plot - 6-Grave lot, resident Plot - 6-Grave lot, nonresident Plot - Infant grave, resident Plot - Infant grave, nonresident	\$1,550 \$3,000 \$100
Plot - 4-Grave lot, nonresident Plot - 6-Grave lot, resident Plot - 6-Grave lot, nonresident Plot - 6-Grave lot, nonresident Plot - Infant grave, resident Plot - Infant grave, nonresident Plot - Infant grave, nonresident Plot - Mausoleum, resident	\$1,550 \$3,000 \$100 \$250
Plot - 4-Grave lot, nonresident Plot - 6-Grave lot, resident Plot - 6-Grave lot, nonresident Plot - 6-Grave lot, nonresident Plot - Infant grave, resident Plot - Infant grave, nonresident Plot - Mausoleum, resident Plot - Mausoleum, nonresident	\$1,55(\$3,000 \$100 \$250 N/
Plot - 4-Grave lot, nonresident Plot - 6-Grave lot, resident	\$1,55 \$3,00 \$10 \$25 N/

all fines and penalties for violations of city code provisions, nor does it contain rates and charges for the provision of city utility services. In many instances, it will be necessary to refer to specific city code provisions, or to a specific utility rate-setting ordinance in order to determine when a fee, charge, rate or fine is to be imposed. For ease of reference, citations to applicable city code provisions are provided.

Grave/Lot Sales - New Bern Memorial Cemetery:	
Plot - Single grave, resident	****
Plot - Single grave, resident Plot - Single grave, nonresident	\$600
Plot - 4-Grave lot, resident	\$900
Plot - 4-Grave lot, resident	\$1,850
Plot - 6-Grave lot, nonresident	\$2,750
Plot - 6-Grave lot, resident	N/A
	N/A
Plot - Infant grave, resident Plot - Infant grave, nonresident	\$100
Plot - Mausoleum, resident	\$275
	\$3,500
Plot - Mausoleum, nonresident Plot - Urn, resident	\$5,250
Plot - Urn, nonresident	\$100 \$275
3. FIRE: (Code Section 30-33)	FEES
Fees:	
Working without a permit	Cost of permit plus \$50
Fire Hydrant Flow Test (service provided by contractor and coordinated with fire inspector)	\$50
Plan Review (Construction)	\$50
New Business Inspection	\$50
ABC/ALE Inspection	\$50
Special Requested Inspections	\$50
Care Homes (foster, respite, therapeutic)	\$50
2nd Reinspection (noncompliance when Codes ARE NOT met)	\$75
3rd Reinspection (noncompliance when Codes ARE NOT met)	\$150
Standby personnel-minimum 4-man engine company	Fema equipment rate plus labor
After hours fire inspection	\$150
Occupying building without a C/O or C/C	\$150
Failure to obtain final inspection	\$100
Operational Permits:	
Amusement buildings	\$75
Carnivals and Fairs	\$75
Combustible dust-producing operations	\$75
Covered mall buildings	\$75
Exhibits and trade shows	\$75
Explosives	\$125
Flammable and combustible liquids (only mandated by NC Fire Prevention Code)	\$75
Fumigation and thermal insecticidal fogging	\$75
Hazardous materials	\$75
Liquid or gas vehicles or equipment in assembly buildings	\$75
Private fire hydrants	\$75
Pyrotechnic special effects material	\$125
Spraying or dipping	\$75
Temporary membrane structures and tents	\$75
Open burning - land clearing	\$50/acre cleared
Open burning - hazard reduction	No Fee
Open burning - camp fire	\$75
Construction Permits:	
Automatic fire extinguishing systems	\$100
Battery systems	\$75
Compressed gas	\$75
Cyrogenic fluids	\$75
Fire alarm and detection systems and related equipment	\$100
Fire pump and related equipment	\$100
Fire sprinkler system	\$100 + \$2/head
Flammable and combustible liquids (only mandated by NC Fire Prevention Code)	\$75
Hazardous materials	\$75
Industrial Ovens	\$75
Spraying or dipping	\$75
Standpipe systems	\$100
Storage Tank - AST/UST / installation / removal / repiping / abandonment	\$125
Temporary membrane structures and tents	\$75
	Ų/J

4. PARKING: (Code Section 70-272)	FEES
Parking Spaces Monthly Fee (Limited = 7:30a-5:00p M-F, Residential = 24hr)	\$20 Limited/\$30 Residentia
Sign Installation Fee - one-time fee for monthly spaces	\$10
Late Penalty - Parking Leases billed/managed by CIS (pymt rec'd after due date)	5% of monthly bi
Delinquent Fee - Parking Leases billed/managed by CIS (pymt rec'd 10+ days after due date)	\$30
5. PARKS AND RECREATION: (Code Section 50-2)	FEES
Admission fees for various activities (basketball, tournaments, outdoor concerts, etc)	not to exceed \$3
Adult sports leagues - Mens basketball (per team)	\$450 resident/\$525 nonresident
Adult sports leagues - Womens basketball (per team)	\$350 resident/\$450 nonresiden
Adult sports leagues - Mens flag football (per team)	\$250 resident/\$325 nonresiden
Adult sports leagues - co-ed softball	(team) \$400 resident/nonresiden
Adult sports leagues - 5k events per participant	\$30 resident/\$45 nonresiden
Adult sports leagues - individual participation for all leagues	\$20 resident/\$30 nonresiden
Adult sports leagues - co-ed volleyball	\$35 resident/\$45 nonresiden
Aquatic Center General Admission:	
Up to age 2	\$2.50 resident; \$3.25 nonresiden
Parent and one child up to age 2 package (\$1.00 for each add'l child up to age 2) (limit of 3)	\$5.50 resident; \$6.75 nonresiden
Age 3-17	\$4.00 resident; \$5.00 nonresiden
Age 18-54	\$4.50 resident; \$5.50 nonresiden
Age 55 and up (seniors)	\$3.50 resident; \$4.50 nonresiden
Acquatic Center season pass	\$60 resident; \$75 nonresiden
Acquatic Center rental (2 hr max) - pool party program (facility cost only; staff cost is separate)	\$70 resident; \$85 nonresident (per hr
Athletic Field - Ballfield Preparation (per field)	Ann
Basedball/Softball Football/Soccer/Lacrosse	\$25
Athletic field - Day Use min 2 hrs max 8 hrs (addl after 8 hrs):	\$100
civic organizations/private groups - city sponsored	A1/
schools during school hrs and/or athletic season	N/0 N/0
recreation teams *	\$15/h
civic organizations/private groups not charging admission/donations*	\$20/hr resident; \$30/hr nonresiden
*no charge if no field prep is done	\$20/11 Tesident, \$30/11 Homesiden
civic organizations/private groups charging admission/donations	\$25/hr resident; \$50/hr nonresiden
Athletic field - Night Use min 2 hrs max 4 lighted hrs :	\$25/11 residency \$50/11 nonresiden
non-city recreation teams	\$30/h
civic organization/private groups - not charging admission/donations	\$25/hr resident; \$50/hr nonresiden
civic organizations/private groups charging admission/donations	\$40/hr resident; \$60/hr nonresiden
Athletic field (full tournament not to exceed 3 days/2 nights)	\$350 + \$25/hr attendant fee
Athletic field (practice - night use - min. 2 hours of light; not to exceed 4 hours)	\$20/hr resident/\$30/hr nonresiden
EXCEPTION: Tournaments and other types of "special" events by non-profit	
"charitable" organizations for the purpose of fundraising for others are	
negotiated with and determined by the Parks and Recreation Department.	
Batting cages, parties only (2 hours) available offseason only	\$30
Bleacher rentals (daily rental fees)	\$100(sm); \$150(med); \$300(lg) (1-4 sets
(Deposit of 1/2 rental fee required per bleacher, refundable only upon evaluation (returned as rented)	
Childcare after-school recreation program (resident)	\$35/w
Childcare after-school recreation program (non-resident)	\$50/w
Classes - Adult recreation & fitness (annual) indoor	\$30 resident/\$35 nonresiden
Classes - Adult recreation & fitness outdoor (20 city/80 split w/instructor)	\$6 per clas
Classes - Art (resident) incl instructor fee & some materials (20 city /80 split w/instructor)	\$20-\$150
Classes - Art (nonresident) includes instructor fee & some materials	\$40-\$200
Classes - Ceramics (resident)	\$30; seniors \$2
Classes - Ceramics (nonresident)	\$40; seniors \$30
Dog Park	\$25 resident/\$50 negresiden
Yearly 1 dog	\$25 resident/\$50 nonresiden \$20 resident/\$35 nonresiden
Each additional dog	\$5 resident/\$15 nonresiden
One day pass Weekend pass	\$15 resident/\$25 nonresiden
Monthly pass	\$20 resident/\$25 nonresiden
Honor tree program	\$300 tree resident; \$350 nonresident/\$75 stone
Memory bench program	\$675/bench (includes placard
Game room rental:	2073/ Deficit (includes placato
resident normal hours	\$30/hr + \$15/hr stat
nonresident normal hours	\$40/hr + \$20/hr staf
resident after hours	\$40/hr + \$15/hr staf
nonresident after hours	\$50/hr + \$20/hr staf
refundable deposit	\$30

Game room & meeting room rental:	
resident normal hours	\$45/hr + \$15/hr staff
nonresident normal hours	\$60/hr + \$20/hr staff
resident after hours	\$60/hr + \$15/hr staff
nonresident after hours	\$75/hr + \$20/hr staff
refundable deposit	\$60
Gazebo rental	\$40/hr resident; \$70/hr nonresident
Gym rental:	\$40/111 Testaette, \$70/111 Homestaette
resident w/out admission	\$40/hr + \$15/hr staff
nonresident w/out admission	\$55/hr + \$20/hr staff
resident w/out admission	
	\$60/hr + \$15/hr staff
nonresident with admission	\$75/hr + \$20/hr staff
refundable deposit	\$50
Gym & meeting room rental:	
resident w/out admission	\$60/hr + \$15/hr staff
nonresident w/out admission	\$75/hr + \$20/hr staff
resident with admission	\$80/hr + \$15/hr staff
nonresident with admission	\$95/hr + \$20/hr staff
refundable deposit	\$80
Gym & game room rental:	
resident w/out admission	\$70/hr + \$15/hr staff
nonresident w/out admission	\$85/hr + \$20/hr staff
resident with admission	\$90/hr + \$15/hr staft
nonresident with admission	\$105/hr + \$20/hr staff
refundable deposit	\$80
Gym, game room & meeting room rental:	700
resident w/out admission	\$90/hr + \$15/hr staff
nonresident w/out admission	\$105/hr + \$20/hr staff
resident with admission	\$110/hr + \$15/hr staff
nonresident with admission	\$135/hr + \$20/hr staff
refundable deposit	\$150
Gym - walk-in (1 day)	\$1
Gym - contracted lessons (P&R receives 20% of fee)	80/20% split
Meeting/Kitchen room rental:	
residential normal hours	\$25/hr + \$15/hr staf
nonresidential normal hours	\$35/hr + \$20/hr staff
residential after hours	\$30/hr + \$15/hr staff
nonresidential after hours	\$40/hr + \$20/hr staf
Shelter reservation:	
resident 1-4 hours	\$20-\$30 based on location
nonresident 1-4 hours	\$30-\$40 based on location
resident 5-8 hours	\$30-\$45 based on location
nonresident 5-8 hours	\$40-\$55 based on location
company within city 1-4 hours	\$25-\$45 based on location
company outside city 1-4 hours	\$40-\$60 based on location
company within city 5-8 hours	\$30-\$60 based on location
company outside city 5-8 hours	\$40-\$70 based on location
	\$1 resident/\$3 nonresiden
Sprayground (Daily Admission before noon for group reservations)	\$1 Leginetit\(\frac{1}{2}\) Hottlegideti
Summer camps:	620!d 640!d
arts camp	\$30 resident; \$40 nonresiden
bear bunch camp (1st session)	\$70 resident/\$90 nonresiden
bear bunch camp (2nd, 3rd and high adventure sessions)	\$75 resident/\$95 nonresiden
cheer camp	\$30
cooking camp	\$105 resident/\$125 nonresiden
sports camp	\$65 resident/\$85 nonresiden
teen camp (3 sessions)	\$70 all 3 sessions/\$30 per session
y.e.s. camp	\$25 for 1st/\$20 each additional residen
y.e.s. camp	\$35 for 1st/\$30 each additional nonresiden

Swim lesson sessions - 8 classes per session (groups of 3 or more A382participants, ages 3-12)	\$40 ea. resident/\$70 ea. nonresident
(Reduced rate of \$10 per session available for City residents who qualify (application available)	
/outh sports:	
Youth football and cheerleading	\$50 resident/\$80 nonresident
Youth basketball	\$40 resident/\$70 nonresident
Youth baseball	\$20 resident/\$50 nonresident
Youth lacrosse	\$10 plus \$3 participation fee per participant
Youth road races (per participant)	\$30 resident/\$45 nonresident
Youth tennis lessons (per 1.5 hour lesson)	\$20 resident/\$25 nonresident
Fishing Tournament Attendant (opening/closing)	\$25/h
NOTE: Indoor facility rentals are limited to 10 hours per day, and outdoor factility rentals are limited to 12 hours per day. Rentals exceeding these hours will require director approval.	
Memorial Bench Program (includes bench and placard)	\$600
6. DEVELOPMENT SERVICES: (Code Section 15-8)	FEES
Amendments - Rezoning & text amendments (per request)	\$375
Appeals (per request)	\$268 (refunded if granted
Appeal of HPC decision	\$268 (refunded if granted
Board of Adjustment (variance)	\$268
Special called mtg. of Planning & Zoning Board, Board of Adjustments or HPC	\$161
Certificate of zoning compliance letter	\$27
Conditional use permit	\$375
Historic Preservation - Minor works	\$22
Historic Preservation - Major works requiring design review	\$107
Historic Preservation - Major works not requiring, design review	\$27
Homeowners recovery fee (single family dwelling only)	\$10
Site Plan review	\$214
Special use permit	\$321
Subdivision plan review	\$161
P&Z General Subdivision Plan Review Application	\$161 or \$11/lot whichever is greate
Subdivision application - final review	\$214 or \$27/lot whichever is greate
Subdivision application - minor plats & recombination	\$107
Zoning compliance	\$22
Zoning compliance - Residential flood plain	\$54
Zoning compliance - Nesidential flood plain Zoning compliance - Commercial flood plain	\$107
	\$38
Zoning permit	\$30
Administrative Fees:	¢71
Weed and debris clearance	\$71
Removing abandoned vehicles	\$71
Boarding up buildings (MHC)	\$84
Starting work without a permit	1st-\$107 + permit; 2nd-\$161 + permi 3rd-\$214 + permit; 4th-\$268 + permi
Convenience fee for online payment	\$5.00
Building permit (+ \$17 compliance fee)	L
Residential (min. chg \$38) (single family/townhouse/duplex - per unit for multicomplex)	heated \$0.21/sf; unheated \$0.16/sf
Commercial (min chg \$38)	\$0.18/s
Building permit - Demolition (+ \$17 compliance fee)	residential \$161; commercial \$32
Building permit - Manufactured mobile home	
singlewide/construction trailer; doublewide; triplewide	\$107; \$161; \$21
Building permit - Renovations to existing bldg (+\$17 compliance fee) (per unit for multicomplex)	\$0.16/sf; min \$3
Certificate of occupancy	\$27/uni
Inspections	Incl. in Bldg permit fe
Inspections - Building compliance	\$107 residential; \$161 commercia
	\$75 group home
Inspections - Minimum housing as notified by Customer Service cutoffs	\$38
Inspections - Reinspection (bldg, elec, plbg, hvac, insulation)	\$75/e
Inspections - Plan review, residential up to 1,500 sf	\$54
Inspections - Plan review, residential over 1,500 sf	\$81
Inspections - Plan review, commercial up to 20,000 sf	\$214
Inspections - Plan review, commercial 20,001-40,000 sf	\$268
Inspections - Plan review, commercial 40,001 or greater	\$428
Permit - Electrical (signs & billboards)	\$43
Permit - Electrical (signs & billiboards) Permit - Electrical (temporary buildings)	\$100

Permit - Electrical	60-150 amp - \$54; 200 amp - \$65
	400 amp - \$75; 401-600 amp - \$86
	601-800 amp - \$97
	801-1000 amp - \$107
	1001-1600 amp - \$118
	over 1600 amp - \$120 + \$11 for each
	add'l 100 amp
Permit - Electrical heating & cooling	\$17/each
Permit - Electrical outlets & wall switches	\$33 for 1-5; \$43 for 6-50;
Territic - Electrical Outlets & Wall Switches	\$65 for 51-100; \$81 for 101-200
	\$2 each over 200
Permit - Electrical light fixtures	\$3
Permit - Electrical (whirlpool, window AC, thru-the-wall heat pump, etc.)	\$17/each
Permit - Electrical equipment (motors, hoists, xrays, etc.)	\$17
Permit - Electrical disconnects & subpanels	\$13/each
Permit - Gas piping & distribution system (residential)	\$22
Permit - Gas appliances	\$17
Permit - Gas refrigeration - coolers/freezers (each unit)	\$27
Permit - Gas boilers/water heaters (each unit)	\$22
Permit - Home Occupation	\$27
THE CONTRACT OF THE CONTRACT O	
Permit - House Moving	\$214
Permit - Insulation (+ \$17 compliance fee)	
Residential (min. chg \$38)	\$54 per unit + \$27/ea. addt'l unit
Commercial (min chg \$38)	\$65 per unit + \$33/ea. addt'l unit
Permit - Mechanical Residential (HVAC)	\$107 + \$54/ea addl unit
Permit - Mechanical Commercial (HVAC) - roof or ground level units	\$43 + \$7/tor
Permit - Plumbing each fixture	\$11
Permit - Plumbing, backflow preventer (in system)	\$22
Permit - Plumbing, floor drain & grease traps	\$11
Permit - Plumbing, heat pump connections	\$22/each
Permit - Plumbing, lawn sprinkler	
	\$33
Permit - Plumbing, water distribution system	\$17
Permit - Plumbing, replace or alter existing system	\$17
Permit - Plumbing, sewer distribution system	\$17
Permit - Signs (building permit - based on sign value)	\$1 - \$500 = \$65
	\$501-\$1,000 = \$75
	\$1,001-\$5,000 = \$86
	\$5,001-\$10,000 = \$97
	over \$10,000 = \$107
Permit - Signs (shopping center master)	\$214
Permit - Signs (temporary, permanent) (additional fees may apply)	\$33
Permit - Tree removal	\$22
remit - nee lemoval	ŞZZ
7. POLICE: (Code Section 42-32)	
7. FOLICE. (Code Section 42-32)	FEES
Accident report	N/C
Citizens Academy fee	\$25
False Alarm	\$50 after 2
Fingerprinting	\$10
Funeral escorts	\$50 per escort w/48 hrs
	notice; \$100 per escort w/o 48 hrs notice
	\$27/hr (5am to 11pm; \$35/hr (11pm to 5am)
Off-duty fee	3hr. min. pd to office
	\$35/hr (5am to 11pm); \$40/hr (11pm to 5am)
Off-duty fee for Federal/City Holiday	3hr. min. pd to office
Pawnbroker - initial license application fee	
Pawnbroker - renewal license fee	\$50
	\$25
Permit - Alarm	N/C
Permit - Alarm failure to register	N/C
Permit - Outdoor amplified sound	N/C
Precious Metal Permits:	
Dealer permits (annual)	\$180
Special occasion permit	\$180
Employee certificate of compliance	\$10
Employee certificate of compliance (annual renewal fee)	\$10
Fingerprints (processed for dealer permits - SBI fee)	\$38
Wrecker - (includes inspection)	\$250 to be on rotation list

8. PUBLIC ASSEMBLY (PARADES AND FESTIVALS): (Code Section 66-86)	FEES
City Sponsored Event Fees:	
ny sponsored Evenerees.	
/endor Permit Fee	\$35
Food Vendor Service Fee	\$35
ood Vendor Inspection Fee	\$10
NonCity Sponsored Event Fees:	
/endor Permit Fee	\$25
Food Vendor Service Fee	\$25
Food Vendor Inspection Fee	\$10
Barricade	\$5 ea
City Labor: (Hourly Rates)	
Fire - Lieutenant/Inspector	\$29
Fire - Specialist	\$23
Police - Officers (On Duty Rate)	\$35
Police - Officers (Off Duty Rate)	\$27
Public Works - Supervisor	\$35
Public Works - Equipment Operator	\$33
Public Works - Maintenance Worker	\$22
Recreation - Coordinator/Supervisor	\$35
Recreation - Maintenance Worker	\$33
9. PUBLIC WORKS: (Code Sections 66-12)	FEES
Repair Fees:	
Labor	Hourly rate with benefits*
Material	Actual cost
Equipment trucks	Hourly rate per FEMA schedule*
*see explanation at the end of this Fee Schedule	Hourly rate per FEIWA schedule
Permit - Sidewalk Café	\$150
Permit - Nonprofit street banners	\$150
Public nuisance	
	Hourly Equipment rate per FEMA schedule + Labor
Safety cones (use)	\$2
Safety cones (replacement)	\$25
Signs - regulatory / right-of-way	Material cost + labor
Signs - Community watch	Material cost + labor
Signs - Handicapped	Material cost + labor
Signs - Hardware (1 set)	Material cost + labor
Signs - Maximum penalty	Material cost + labor
Signs - No parking-fire lane	Material cost + labor
Signs - Van accessible	Material cost + labor
stage use - 4x8	\$10
Stage use - 16x16	\$80
Stage use - 20x20	\$130
Stage use - 20x24	\$150
street closings (right-of-way abandonments)	\$500 plus cost of advertising
10. REFUSE: (Code Section 62-37)	FEES .
Commercial refuse (65-gal cart / 1x week service)	\$14.75 /month+ \$14.75 ea addl
Dumpster services - 2 yd (1x week service)	\$29.49/month
Dumpster services - 4 yd (1x week service)	\$58.98/month
Dumpster services - 6 yd (1x week service)	\$88.47/month
Dumpster services - 8 yd (1x week service)	\$117.96/month
Refuse container	1 @ no charge
Residential service (65-gal cart / 1x week service)	\$14.75
Residential service (65-gal cart / 1x week service) Seniors Exemption	\$14.75 50% of residential service

11. UTILITIES - ELECTRIC: (Code Section 74-46)	FEES
Electric rates	See rate ordinance adopted 4/01/16
Additional fee if service needs to be disconnected by	See rate ordinance adopted 4/01/10
City personnel at pole due to meter/service tampering	\$160
City personnel at pole due to delinquency	\$160
Changed payment arrangement fee	\$100
Connection/Transfer Fee	\$30
Connection/Transfer Fee - holidays, weekends and after 11 am weekdays	\$30
Delinguent Fee (for bills unpaid after 10th day following due date)	
Deposit - Residential (exempt with excellent credit score) (refunded after 18 months with good	\$30
payment history)	2x highest bills in last 24 months
Deposit - Commercial/Industrial (refunded after 60 months with good payment history)	2. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.
Fee if payment is not made in night drop as agreed	2x highest bills in last 24 months
	\$100
Late penalty (payments received after due date)	5% of monthly bill
Meter change out fee	\$155
Meter Diversion Fee (Meter Tampering Investigation)	\$400
Meter test for meters less than 5 years old payable in advance (refunded if meter fails test)	\$75.00
Payment Arrangement Fee	N/C
Reconnection Fee during normal business hours for delinquency	\$25
Reconnection Fee 7:30 PM to 11:00 PM for delinquency	\$75
Reconnection Fee after 11 PM or on weekends for delinquency	\$150
Temporary electric service and/or utility pole	
Load management switch recovery fee	Cost of switch from latest bid
Extra facilities charge	2% installed costs min. 5yrs, \$75/mo.
Additional pole	\$350
OH extension beyond two pole spans	\$1.05/ft.
UG line extension beyond 300 ft.	\$7.70/ft.
OH to UG conversion of service	\$735
UG Crossings	Sidewalk - \$115; paved driveway - \$460;
	street - \$950 water; sewer or gas - \$345
Underground service length	\$7.70
Cost per linear foot	\$6.43
Second trip to site	\$310
Service drop after normal working hours (24-hr notice req'd)	\$100/hr 2 hr min.; if service is reg'd to be
	reconnected, a min. chg of 4 hrs applies
Repair Fees:	
Labor	Hourly Employee Rate w/Benefits
Material	Actual Warehouse cost + 10%
Equipment /Trucks	Hourly Rate per FEMA schedule
12. UTILITIES - WATER AND SEWER: (Code Sections 74-97 and 74-121)	FEES
Water and sewer system development fees and connection fees	See ordinance adopted 6/12/18
Water and sewer rates	See ordinance adopted 6/23/15
water and sewer rates	See ordinance adopted 0/25/15

EFFECTIVE: JULY 1, 2018

13. UTILITIES - SEWER PRETREATMENT: (Code Sections 74-196)	FEES
Pretreatment Programs Fees for SIU's:	
Pretreatment - Permit Application	\$500
Pretreatment - Permit Modification	\$250
Pretreatment - Permit renewal	\$500
Pretreatment - Annual administrative fee	\$300
Pretreatment - Annual inspection	\$100
Pretreatment - Permit fine	\$250
Pretreatment - Admin. Fee for monthly review	\$100/month
Pretreatment - Unscheduled sampling	\$500 + analyses chrg
Pretreatment - Permit limit violation	\$100
Pretreatment - Technical review criteria	\$250
Pretreatment - Significant noncompliance	\$500
Pretreatment - BOD	
surcharge ceiling conc. (mg/L)	\$350
surcharge cost per pound	\$0.15
charge for analysis	contract labor cost
Pretreatment - TSS	
surcharge ceiling conc. (mg/L)	\$250
surcharge cost per pound	\$0.27
charge for analysis	contract labor cost

FEMA - Rates denoted as "FEMA" shall be the rates in effect at the time services are performed as provided by the United States Department of Homeland Security Federal Emergency Management Agency's Public Assistance Program and Policy Guide, FP 104-009-2. Equipment rates may be found at www.fema/gov/schedule-equipment rates. Specific equipment not listed shall have a rate based on the rate of the nearest larger piece of equipment.

Labor - Labor charges shall be an employee's hourly rate of pay in effect at the time the service being performed (standard hourly rate, overtime, etc.) plus all taxes and benefits, including but not limited to social security, medicare, retirement, workers compensation and health insurance.

SCHEDULE OF FEES AND CHARGES* CITY OF NEW BERN EFFECTIVE: JULY 1, 2018

1. ADMINISTRATIVE	FEES
CD or DVD	Ś
Copies - Other info not specifically listed	Min \$2.00 (1-10 copie
copies other into not specifically listed	plus 20¢ ea add'l copy over
GIS Base Maps (8.5x11)	B&W \$2; color
GIS Base Maps (0.511)	B&W \$3; color
GIS Base Maps (24x36)	B&W \$10; color \$
GIS Base Maps (24x36)	
Plans/Plats (copies of) ariel view - letter size	B&W \$15; color \$
Plans/Plats (copies of) ariel view - tetter size	\$
Plans/Plats (copies of) ariel view - tabloid size	\$7.5
Maps - Other large formats	\$12.5
Maps - Street index map	\$10.0
	\$15.0
Maps - Zoning	\$10 large; \$5 sm
Maps - GIS staff time for non-existent maps or data:	
Analysis/Coordinator	\$50/
Technician	\$25/
Administration	\$20/
Motor vehicle fee	\$
Publications:	
CAMA Land Use Plan	\$1
Historic Preservation Guidelines	\$1
Land Use Ordinance	\$1
Urban Design Plan	\$1
Street Atlas Book	\$2
Convenience fee for online payment	\$
Returned check fee (statutory limit except for Tax Collection which is 10%/\$25 minimum)	\$2
2. CEMETERIES: (Code Sections 18-26 and 18-32)	FEE
2. CEMETERIES: (Code Sections 18-26 and 18-32) Opening/Closing:	FEE
Opening/Closing:	
Opening/Closing: Weekdays before 4 pm, adult	\$500 resident/\$700 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm)	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside \$150 resident/\$250 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery:	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside \$150 resident/\$250 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery:	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - Single grave, nonresident	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside \$150 resident/\$250 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - 4-Grave lot, resident	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$525 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside \$150 resident/\$250 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - 4-Grave lot, resident Plot - 4-Grave lot, nonresident Plot - 6-Grave lot, resident	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside \$150 resident/\$250 nonreside \$150 resident/\$250 nonreside
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*This schedule of Fees and Charges establishes most of the fees and charges for services offered by the City of New Bern. It does not contain or establish all fines and penalties for violations of city code provisions, nor does it contain rates and charges for the provision of city utility services. In many instances, it will be necessary to refer to specific city code provisions, or to a specific utility rate-setting ordinance in order to determine when a fee, charge, rate or fine is to be imposed. For ease of reference, citations to applicable city code provisions are provided.

Grave/Lot Sales - New Bern Memorial Cemetery:	
olot - Single grave, resident	\$60
lot - Single grave, nonresident	\$90
lot - 4-Grave lot, resident	\$1,85
lot - 4-Grave lot, nonresident	\$2,75
lot - 6-Grave lot, resident	\$2,75 N
lot - 6-Grave lot, nonresident	N
ot - Infant grave, resident	\$10
ot - Infant grave, nonresident	\$27
lot - Mausoleum, resident	\$3,50
lot - Mausoleum, nonresident	\$5,25
lot - Urn, resident	\$10
lot - Urn, nonresident	\$27
FIRE: (Code Section 30-33)	FEE
ees:	
Working without a permit	Cost of permit plus \$
ire Hydrant Flow Test (service provided by contractor and coordinated with fire inspector)	\$:
Plan Review (Construction)	\$
New Business Inspection	\$
ABC/ALE Inspection	\$
Special Requested Inspections	
	\$
Care Homes (foster, respite, therapeutic)	\$1
2nd Reinspection (noncompliance when Codes ARE NOT met)	\$
3rd Reinspection (noncompliance when Codes ARE NOT met)	\$1.
Standby personnel-minimum 4-man engine company	Fema equipment rate plus la
After hours fire inspection	\$1
Occupying building without a C/O or C/C	\$1
ailure to obtain final inspection	\$1
perational Permits:	
Amusement buildings	\$
Carnivals and Fairs	\$
Combustible dust-producing operations	\$
Covered mall buildings	\$
Exhibits and trade shows	\$
Explosives	\$1
Flammable and combustible liquids (only mandated by NC Fire Prevention Code)	\$
Fumigation and thermal insecticidal fogging	\$
Hazardous materials	\$
Liquid or gas vehicles or equipment in assembly buildings	\$
Private fire hydrants	\$
Pyrotechnic special effects material	\$1
praying or dipping	\$
Temporary membrane structures and tents	Š
Open burning - land clearing	\$50/acre clea
	No No
Open burning - hazard reduction	
Open burning - camp fire	\$
onstruction Permits:	**
Automatic fire extinguishing systems	\$1
Battery systems	\$
compressed gas	\$
yrogenic fluids	\$
ire alarm and detection systems and related equipment	\$1
ire pump and related equipment	\$1
ire sprinkler system	\$100 + \$2/h
lammable and combustible liquids (only mandated by NC Fire Prevention Code)	\$
lazardous materials	Š
ndustrial Ovens	Š
	Š
praying or dipping	
Standpipe systems	\$1
torage Tank - AST/UST / installation / removal / repiping / abandonment	\$1
emporary membrane structures and tents	

Parking Spaces Monthly Fee (Limited = 7:30a-5:00p M-F, Residential = 24hr)	\$20 Limited/\$30 Residenti
Sign Installation Fee - one-time fee for monthly spaces	\$10
ate Penalty - Parking Leases billed/managed by CIS (pymt rec'd after due date) Delinquent Fee - Parking Leases billed/managed by CIS (pymt rec'd 10+ days after due date)	5% of monthly b
reiniquent ree - raining leases unled/managed by CIS (pyint rec a 10+ days after due date)	ادد
. PARKS AND RECREATION: (Code Section 50-2)	FEES
dmission fees for various activities (basketball, tournaments, outdoor concerts, etc)	not to exceed \$
dult sports leagues - Mens basketball (per team)	\$450 resident/\$525 nonresiden
dult sports leagues - Womens basketball (per team)	\$350 resident/\$450 nonresident
dult sports leagues - Mens flag football (per team)	\$250 resident/\$325 nonreside
dult sports leagues - co-ed softball	(team) \$400 resident/nonreside
dult sports leagues - 5k events per participant	\$30 resident/\$45 nonreside
dult sports leagues - individual participation for all leagues dult sports leagues - co-ed volleyball	\$20 resident/\$30 nonreside \$35 resident/\$45 nonreside
iquatic Center General Admission:	\$35 resident/\$45 nonreside
Up to age 2	\$2.50 resident; \$3.25 nonreside
Parent and one child up to age 2 package (\$1.00 for each add'l child up to age 2) (limit of 3)	\$5.50 resident; \$6.75 nonresiden
Age 3-17	\$4.00 resident; \$5.00 nonresident
Age 18-54	\$4.50 resident; \$5.50 nonresiden
Age 55 and up (seniors)	\$3.50 resident; \$4.50 nonreside
Acquatic Center season pass	\$60 resident; \$75 nonreside
Acquatic Center rental (2 hr max) - pool party program (facility cost only; staff cost is separate)	\$70 resident; \$85 nonresident (per h
Athletic Field - Ballfield Preparation (per field)	
Basedball/Softball	\$2
Football/Soccer/Lacrosse	\$10
Athletic field - Day Use min 2 hrs max 8 hrs (addl after 8 hrs):	
civic organizations/private groups - city sponsored	N,
schools during school hrs and/or athletic season	N,
recreation teams *	\$15/
civic organizations/private groups not charging admission/donations*	\$20/hr resident; \$30/hr nonreside
*no charge if no field prep is done	
civic organizations/private groups charging admission/donations	\$25/hr resident; \$50/hr nonreside
Athletic field - Night Use min 2 hrs max 4 lighted hrs :	400/
non-city recreation teams	\$30/
civic organization/private groups - not charging admission/donations	\$25/hr resident; \$50/hr nonreside
civic organizations/private groups charging admission/donations Athletic field (full tournament not to exceed 3 days/2 nights)	\$40/hr resident; \$60/hr nonreside \$350 + \$25/hr attendant fo
Athletic field (practice - night use - min. 2 hours of light; not to exceed 4 hours)	\$20/hr resident/\$30/hr nonreside
EXCEPTION: Tournaments and other types of "special" events by non-profit	\$20/11 Testdent/\$30/11 Homeside
"charitable" organizations for the purpose of fundraising for others are	
negotiated with and determined by the Parks and Recreation Department.	
Batting cages, parties only (2 hours) available offseason only	\$3
Bleacher rentals (daily rental fees)	\$100(sm); \$150(med); \$300(lg) (1-4 set
(Deposit of 1/2 rental fee required per bleacher, refundable only upon evaluation (returned as rented)	
Childcare after-school recreation program (resident)	<u>\$35</u> \$25 /v
Childcare after-school recreation program (non-resident)	<u>\$50</u> \$40 /v
Classes - Adult recreation & fitness (annual) indoor	\$30 resident/\$35 nonreside
Classes - Adult recreation & fitness outdoor (20 city/80 split w/instructor)	\$6 per cla
Classes - Art (resident) incl instructor fee & some materials (20 city /80 split w/instructor)	\$20-\$1
Classes - Art (nonresident) includes instructor fee & some materials	\$40-\$20
Classes - Ceramics (resident)	\$30; seniors \$
Classes - Ceramics (nonresident)	\$40; seniors \$3
Dog Park	
Yearly 1 dog	\$25 resident/\$50 nonreside
Each additional dog	\$20 resident/\$35 nonreside
One day pass	\$5 resident/\$15 nonreside \$15 resident/\$25 nonreside
Weekend pass Monthly pass	\$15 resident/\$25 nonreside \$20 resident/\$25 nonreside
The state of the s	\$300 tree resident; \$350 nonresident/\$75 sto
Honor tree program Memory bench program	\$675/bench (includes placar
Game room rental:	3073/ Dentil (Iniciades placal
resident normal hours	\$30/hr + \$15/hr sta
nonresident normal hours	\$40/hr + \$20/hr sta
resident after hours	\$40/hr + \$15/hr sta
nonresident after hours	\$50/hr + \$20/hr sta
refundable deposit	\$3

Game room & meeting room rental:	
resident normal hours	\$45/hr + \$15/hr staff
nonresident normal hours	\$60/hr + \$20/hr staff
resident after hours	\$60/hr + \$15/hr staff
nonresident after hours	\$75/hr + \$20/hr staff
refundable deposit	\$60
Gazebo rental	\$40/hr resident; \$70/hr nonresident
Gym rental:	\$40/III Tesident, \$70/III Homesident
resident w/out admission	\$40/ha + \$45/ha staff
nonresident w/out admission	\$40/hr + \$15/hr staff \$55/hr + \$20/hr staff
resident with admission	\$60/hr + \$15/hr staff
nonresident with admission	\$75/hr + \$20/hr staff
refundable deposit	\$50
Gym & meeting room rental:	
resident w/out admission	\$60/hr + \$15/hr staff
nonresident w/out admission	\$75/hr + \$20/hr staff
resident with admission	\$80/hr + \$15/hr staff
nonresident with admission	\$95/hr + \$20/hr staff
refundable deposit	\$80
Gym & game room rental:	
resident w/out admission	\$70/hr + \$15/hr staff
nonresident w/out admission	\$85/hr + \$20/hr staff
resident with admission	\$90/hr + \$15/hr stati
nonresident with admission	\$105/hr + \$20/hr staff
refundable deposit	\$80
	\$60
Gym, game room & meeting room rental:	\$00/h \$15/h+off
resident w/out admission	\$90/hr + \$15/hr staff
nonresident w/out admission	\$105/hr + \$20/hr staff
resident with admission	\$110/hr + \$15/hr staff
nonresident with admission	\$135/hr + \$20/hr staff
refundable deposit	\$150
Gym - walk-in (1 day)	\$1
Gym - contracted lessons (P&R receives 20% of fee)	80/20% split
Meeting/Kitchen room rental:	
residential normal hours	\$25/hr + \$15/hr staf
nonresidential normal hours	\$35/hr + \$20/hr staf
residential after hours	\$30/hr + \$15/hr staf
nonresidential after hours	\$40/hr + \$20/hr staff
Shelter reservation:	7.07 7.01
resident 1-4 hours	\$20-\$30 based on location
nonresident 1-4 hours	\$30-\$40 based on location
resident 5-8 hours	\$30-\$45 based on location
	\$40-\$55 based on location
nonresident 5-8 hours	
company within city 1-4 hours	\$25-\$45 based on location
company outside city 1-4 hours	\$40-\$60 based on location
company within city 5-8 hours	\$30-\$60 based on location
company outside city 5-8 hours	\$40-\$70 based on location
Sprayground (Daily Admission before noon for group reservations)	\$1 resident/\$3 nonresiden
Summer camps:	
arts camp	\$30 resident; \$40 nonresiden
bear bunch camp (1st session)	\$70 resident/\$90 nonresiden
bear bunch camp (2nd, 3rd and high adventure sessions)	\$75 resident/\$95 nonresiden
cheer camp	\$30
cooking camp	\$105 resident/\$125 nonresiden
sports camp	\$65 resident/\$85 nonresiden
	\$70 all 3 sessions/\$30 per session
teen camp (3 sessions)	\$25 for 1st/\$20 each additional residen
y.e.s. camp	
y.e.s. camp	\$35 for 1st/\$30 each additional nonresident

Swim lesson sessions - 8 classes per session (groups of 3 or more A382participants, ages 3-12)	\$40 ea. resident/\$70 ea. nonresiden
(Reduced rate of \$10 per session available for City residents who qualify (application available)	
Youth sports:	
Youth football and cheerleading	\$50 resident/\$80 nonresiden
Youth basketball	\$40 resident/\$70 nonresiden
Youth baseball	\$20 resident/\$50 nonresiden
Youth lacrosse	\$10 plus \$3 participation fee per participan
Youth road races (per participant)	\$30 resident/\$45 nonresiden
Youth tennis lessons (per 1.5 hour lesson)	\$20 resident/\$25 nonresiden
Fishing Tournament Attendant (opening/closing)	\$25/h
NOTE: Indoor facility rentals are limited to 10 hours per day, and outdoor facility rentals are	\$25) II
limited to 12 hours per day. Rentals exceeding these hours will require director approval. Memorial Bench Program (includes bench and placard)	\$600
wellional belief (Togram (includes belief and placard)	5000
5. DEVELOPMENT SERVICES: (Code Section 15-8)	FEES
Amendments - Rezoning & text amendments (per request)	\$375
Appeals (per request)	\$268 (refunded if granted
Appeal of HPC decision	\$268 (refunded if granted
Board of Adjustment (variance)	\$268
Special called mtg. of Planning & Zoning Board, Board of Adjustments or HPC	\$161
Certificate of zoning compliance letter	\$27
Conditional use permit	\$375
Historic Preservation - Minor works	\$373
Historic Preservation - Major works requiring design review	\$107
Historic Preservation - Major works not requiring, design review	
Homeowners recovery fee (single family dwelling only)	\$27
	\$10
Site Plan review	\$214
Special use permit	\$321
Subdivision plan review	\$161
P&Z General Subdivision Plan Review Application	\$161 or \$11/lot whichever is greate
Subdivision application - final review	\$214 or \$27/lot whichever is greate
Subdivision application - minor plats & recombination	\$107
Zoning compliance	\$22
Zoning compliance - Residential flood plain	\$54
Zoning compliance - Commercial flood plain	\$107
Zoning permit	\$38
Administrative Fees:	
Weed and debris clearance	\$71
Removing abandoned vehicles	\$71
Boarding up buildings (MHC)	\$84
Starting work without a permit	1st-\$107 + permit; 2nd-\$161 + permi
	3rd-\$214 + permit; 4th-\$268 + permi
Convenience fee for online payment	\$5.00
Building permit (+ \$17 compliance fee)	\$5.00
Residential (min. chg \$38) (single family/townhouse/duplex - per unit for multicomplex)	heated \$0.21/sf; unheated \$0.16/sf
Commercial (min chg \$38)	\$0.18/s
Building permit - Demolition (+\$17 compliance fee)	residential \$161; commercial \$32.
Building permit - Manufactured mobile home	1
singlewide/construction trailer; doublewide; triplewide	\$107; \$161; \$21
Building permit - Renovations to existing bldg (+\$17 compliance fee) (per unit for multicomplex)	\$0.16/sf; min \$3
Certificate of occupancy	\$27/uni
Inspections	Incl. in Bldg permit fe
nspections - Building compliance	\$107 residential; \$161 commercia
	\$75 group home
nspections - Minimum housing as notified by Customer Service cutoffs	\$38
Inspections - Reinspection (bldg, elec, plbg, hvac, insulation)	\$75/ea
Inspections - Plan review, residential up to 1,500 sf	\$54
nspections - Plan review, residential over 1,500 sf	\$81
nspections - Plan review, commercial up to 20,000 sf	\$214
nspections - Plan review, commercial 20,001-40,000 sf	\$268
nspections - Plan review, commercial 40,001 or greater	\$428
Permit - Electrical (signs & billboards)	\$43
	9 -5

Permit - Electrical	60-150 amp - \$54; 200 amp - \$65
	400 amp - \$75; 401-600 amp - \$86
	601-800 amp - \$97
	801-1000 amp - \$107
	1001-1600 amp - \$118
	over 1600 amp - \$120 + \$11 for each
	add'l 100 amp
Permit - Electrical heating & cooling	\$17/each
Permit - Electrical nearing & Cooling Permit - Electrical outlets & wall switches	\$33 for 1-5; \$43 for 6-50;
Permit - Electrical outlets & Wall Switches	
	\$65 for 51-100; \$81 for 101-200
	\$2 each over 200
Permit - Electrical light fixtures	\$3
Permit - Electrical (whirlpool, window AC, thru-the-wall heat pump, etc.)	\$17/each
Permit - Electrical equipment (motors, hoists, xrays, etc.)	\$17
Permit - Electrical disconnects & subpanels	\$13/each
Permit - Gas piping & distribution system (residential)	\$22
Permit - Gas appliances	\$17
Permit - Gas appliances Permit - Gas refrigeration - coolers/freezers (each unit)	\$27
	\$22
Permit - Gas boilers/water heaters (each unit)	
Permit - Home Occupation	\$27
Permit - House Moving	\$214
Permit - Insulation (+ \$17 compliance fee)	
Residential (min. chg \$38)	\$54 per unit + \$27/ea. addt'l unit
Commercial (min chg \$38)	\$65 per unit + \$33/ea. addt'l unit
Permit - Mechanical Residential (HVAC)	\$107 + \$54/ea addl unit
Permit - Mechanical Commercial (HVAC) - roof or ground level units	\$43 + \$7/ton
Permit - Plumbing each fixture	\$11
	\$22
Permit - Plumbing, backflow preventer (in system)	
Permit - Plumbing, floor drain & grease traps	\$11
Permit - Plumbing, heat pump connections	\$22/each
Permit - Plumbing, lawn sprinkler	\$33
Permit - Plumbing, water distribution system	\$17
Permit - Plumbing, replace or alter existing system	\$17
Permit - Plumbing, sewer distribution system	\$17
Permit - Signs (building permit - based on sign value)	\$1 - \$500 = \$65;
Territe Signs (building permit bused on sign value)	\$501-\$1,000 = \$75
	\$1,001-\$5,000 = \$86
	\$5,001-\$10,000 = \$97
	over \$10,000 = \$107
Permit - Signs (shopping center master)	\$214
Permit - Signs (temporary, permanent) (additional fees may apply)	\$33
Permit - Tree removal	\$22
7. POLICE: (Code Section 42-32)	FEES
Accident report	N/C
10.00 Mark	\$25
Citizens Academy fee	
False Alarm	\$50 after 2
Fingerprinting	\$10
Funeral escorts	\$50 per escort w/48 hrs
	notice; \$100 per escort w/o 48 hrs notice
	\$27/hr (5am to 11pm; \$35/hr (11pm to 5am),
	3hr. min. pd to officer
Off-duty fee	
	\$35/hr (5am to 11pm); \$40/hr (11pm to 5am),
Off-duty fee for Federal/City Holiday	3hr. min. pd to officer
Pawnbroker - initial license application fee	\$50
Pawnbroker - renewal license fee	\$25
Permit - Alarm	N/C
	N/C
Dormit Alarm failure to register	
Permit - Alarm failure to register	N/C
Permit - Outdoor amplified sound	
Permit - Outdoor amplified sound Precious Metal Permits:	
Permit - Outdoor amplified sound Precious Metal Permits: Dealer permits (annual)	\$180
Permit - Outdoor amplified sound Precious Metal Permits:	\$180
Permit - Outdoor amplified sound Precious Metal Permits: Dealer permits (annual)	·
Permit - Outdoor amplified sound Precious Metal Permits: Dealer permits (annual) Special occasion permit Employee certificate of compliance	\$180
Permit - Outdoor amplified sound Precious Metal Permits: Dealer permits (annual) Special occasion permit Employee certificate of compliance Employee certificate of compliance (annual renewal fee)	\$180 \$10
Permit - Outdoor amplified sound Precious Metal Permits: Dealer permits (annual) Special occasion permit Employee certificate of compliance	\$180 \$10 \$10

8. PUBLIC ASSEMBLY (PARADES AND FESTIVALS): (Code Section 66-86)	FEES
The Common of France Co	
ity Sponsored Event Fees:	
endor Permit Fee	\$35
ood Vendor Service Fee	\$35
ood Vendor Inspection Fee	\$10
ood vendor inspection Fee	\$10
NonCity Sponsored Event Fees:	
/endor Permit Fee	\$25
Food Vendor Service Fee	\$25
Food Vendor Inspection Fee	\$10
Barricade (1)	\$5 ea
City Labor: (Hourly Rates)	1
Fire - Lieutenant/Inspector	\$29
Fire - Specialist	\$23
Police - Officers (On Duty Rate)	\$35
Police - Officers (Off Duty Rate)	\$27
Public Works - Supervisor	\$35
Public Works - Equipment Operator	\$26
Public Works - Maintenance Worker	\$22
Recreation - Coordinator/Supervisor	\$35
Recreation - Maintenance Worker	\$33
9. PUBLIC WORKS: (Code Sections 66-12)	FEES
	AND SHE SHE SHEET WAS A SHEET
Repair Fees: Labor	Hourly rate with benefits*
	·
Material	Actual cost
Equipment trucks	Hourly rate per FEMA schedule*
*see explanation at the end of this Fee Schedule	
Permit - Sidewalk Café	\$150
Permit - Nonprofit street banners	\$75
Public nuisance	Hourly Equipment rate per FEMA schedule + Labo
Safety cones (use)	\$2
Safety cones (replacement)	\$25
Signs - regulatory / right-of-way	Material cost + labor
Signs - Community watch	Material cost + labor
Signs - Handicapped	Material cost + labor
Signs - Hardware (1 set)	Material cost + labor
	Material cost + labor
Signs - Maximum penalty	Material cost + labor
Signs - No parking-fire lane	
Signs - Van accessible	Material cost + labor
Stage use - 4x8	\$10
Stage use - 16x16	\$80
Stage use - 20x20	\$130
Stage use - 20x24	\$150
Street closings (right-of-way abandonments)	\$500 plus cost of advertising
10. REFUSE: (Code Section 62-37)	FEES
	C14 7F C12 7F (month) C14 7F C12 7F an odd
Commercial refuse (65-gal cart / 1x week service)	\$14.75 \$13.75/month+ \$14.75 \$13.75 ea add
Dumpster services - 2 yd (1x week service)	\$29.49/month
Dumpster services - 4 yd (1x week service)	\$58.98/month
Dumpster services - 6 yd (1x week service)	\$88.47/month
Dumpster services - 8 yd (1x week service)	\$117.96/mont
Recycle container	1 @ no charge
Refuse container	1 @ no charg
Residential service (65-gal cart / 1x week service)	<u>\$14.75</u> \$11.79
Seniors & Veteran's Exemption	
Seniors & veteran s exemption	50% of residential service

EFFECTIVE: JULY 1, 2018

11. UTILITIES - ELECTRIC: (Code Section 74-46)	FEES
Electric rates	See rate ordinance adopted 4/01/16
Additional fee if service needs to be disconnected by	
City personnel at pole due to meter/service tampering	\$160
City personnel at pole due to delinquency	\$160
Changed payment arrangement fee	\$30
Connection/Transfer Fee	\$30
Connection/Transfer Fee - holidays, weekends and after 11 am weekdays	\$75
Delinquent Fee (for bills unpaid after 10th day following due date)	\$30
Deposit - Residential (exempt with excellent credit score) (refunded after 18 months with good	2x highest bills in last 24 months
payment history)	
Deposit - Commercial/Industrial (refunded after 60 months with good payment history)	2x highest bills in last 24 months
Fee if payment is not made in night drop as agreed	\$100
Late penalty (payments received after due date)	5% of monthly bil
Meter change out fee	\$155
Meter Diversion Fee (Meter Tampering Investigation)	\$400
Meter test for meters less than 5 years old payable in advance (refunded if meter fails test)	\$75.00
Payment Arrangement Fee	N/C
Reconnection Fee during normal business hours for delinquency	\$25
Reconnection Fee 7:30 PM to 11:00 PM for delinquency	\$75
Reconnection Fee after 11 PM or on weekends for delinquency	\$150
Temporary electric service and/or utility pole	
Load management switch recovery fee	Cost of switch from latest bio
Extra facilities charge	2% installed costs min. 5yrs, \$75/mo
Additional pole	\$350
OH extension beyond two pole spans	\$1.05/ft
UG line extension beyond 300 ft.	\$7.70/ft
OH to UG conversion of service	\$735
IIG Crassings	7

EFFECTIVE: JULY 1, 2018

13. UTILITIES - SEWER PRETREATMENT: (Code Sections 74-196)	FEES
Pretreatment Programs Fees for SIU's:	
	4-00
Pretreatment - Permit Application	\$500
Pretreatment - Permit Modification	\$250
Pretreatment - Permit renewal	\$500
Pretreatment - Annual administrative fee	\$300
Pretreatment - Annual inspection	\$100
Pretreatment - Permit fine	\$250
Pretreatment - Admin. Fee for monthly review	\$100/month
Pretreatment - Unscheduled sampling	\$500 + analyses chrg
Pretreatment - Permit limit violation	\$100
Pretreatment - Technical review criteria	\$250
Pretreatment - Significant noncompliance	\$500
Pretreatment - BOD	
surcharge ceiling conc. (mg/L)	<u>\$</u> 350
surcharge cost per pound	\$0.15
charge for analysis	contract labor cost
Pretreatment - TSS	
surcharge ceiling conc. (mg/L)	<u>\$</u> 250
surcharge cost per pound	\$0.27
charge for analysis	contract labor cost

FEMA - Rates denoted as "FEMA" shall be the rates in effect at the time services are performed as provided by the United States Department of Homeland Security Federal Emergency Management Agency's Public Assistance Program and Policy Guide, FP 104-009-2. Equipment rates may be found at www.fema/gov/schedule-equipment rates. Specific equipment not listed shall have a rate based on the rate of the nearest larger piece of equipment.

Labor - Labor charges shall be an employee's hourly rate of pay in effect at the time the service being performed (standard hourly rate, overtime, etc.) plus all taxes and benefits, including but not limited to social security, medicare, retirement, workers compensation and health insurance.

EFFECTIVE: JULY 1, 2018

CD or DVD	\$
Copies - Other info not specifically listed	Min \$2.00 (1-10 copie
	plus 20¢ ea add'l copy over
GIS Base Maps (8.5x11)	B&W \$2; color
GIS Base Maps (11x17)	B&W \$3; color
GIS Base Maps (24x36)	B&W \$10; color \$
GIS Base Maps (36x48)	B&W \$15; color \$.
Plans/Plats (copies of) ariel view - letter size	\$
Plans/Plats (copies of) ariel view - tabloid size	\$7.5
Plans/Plats (copies of) ariel view - large zize	\$12.5
Maps - Other large formats	\$10.0
Maps - Street index map	\$15.0
Maps - Zoning	\$10 large; \$5 sm
Maps - GIS staff time for non-existent maps or data:	710 large, 75 str
Analysis/Coordinator	\$50/
Technician	\$25/
Administration	\$20/
Motor vehicle fee	
Publications:	Ş
CAMA Land Use Plan	**
Historic Preservation Guidelines	\$1
	\$1
Land Use Ordinance	\$1
Urban Design Plan	\$1
Street Atlas Book	\$2
Convenience fee for online payment	\$
Returned check fee (statutory limit except for Tax Collection which is 10%/\$25 minimum)	\$2
2. CEMETERIES: (Code Sections 18-26 and 18-32)	FEI
Opening/Closing:	
Weekdays before 4 pm, adult	\$500 resident/\$700 nonreside
Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside
Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum	
Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn	\$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside
Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult	\$200 resident/\$400 nonreside
Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn	\$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside
Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum	\$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside
Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult	\$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside
Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn	\$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside
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Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - Single grave, nonresident Plot - 4-Grave lot, resident Plot - 4-Grave lot, resident Plot - 6-Grave lot, resident Plot - Infant grave, resident Plot - Infant grave, nonresident Plot - Infant grave, nonresident Plot - Infant grave, nonresident Plot - Mausoleum, resident Plot - Mausoleum, resident Plot - Mausoleum, nonresident	\$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$525 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside \$150 resident/\$250 nonreside \$250 resident/\$250 nonreside \$250 resident/\$250 nonreside
Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult	\$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside

instances, it will be necessary to refer to specific city code provisions, or to a specific utility rate-setting ordinance in order to determine when a fee,

charge, rate or fine is to be imposed. For ease of reference, citations to applicable city code provisions are provided.

Grave/Lot Sales - New Bern Memorial Cemetery:	
Diet Circle was a side of	ėsoo.
Plot - Single grave, resident	\$600
Plot - Single grave, nonresident	\$900
Plot - 4-Grave lot, resident	\$1,850
Plot - 4-Grave lot, nonresident	\$2,750
Plot - 6-Grave lot, resident	N/A
Plot - 6-Grave lot, nonresident	N/A
Plot - Infant grave, resident	\$100
Plot - Infant grave, nonresident	\$275
Plot - Mausoleum, resident	\$3,500
Plot - Mausoleum, nonresident	\$5,250
Plot - Urn, resident	\$100
Plot - Urn, nonresident	\$275
3. FIRE: (Code Section 30-33)	FEES
3. The (code section 50-33)	FEES
Fees:	
Working without a permit	Cost of permit plus \$5
Fire Hydrant Flow Test (service provided by contractor and coordinated with fire inspector)	\$50
Plan Review (Construction)	\$50
New Business Inspection	\$50
ABC/ALE Inspection	\$50
Special Requested Inspections	\$50
Care Homes (foster, respite, therapeutic)	\$50
2nd Reinspection (noncompliance when Codes ARE NOT met)	\$75
3rd Reinspection (noncompliance when Codes ARE NOT met)	\$150
Standby personnel-minimum 4-man engine company	
	Fema equipment rate plus labo
After hours fire inspection	\$150
Occupying building without a C/O or C/C	\$150
Failure to obtain final inspection	\$100
Operational Permits:	
Amusement buildings	\$75
Carnivals and Fairs	\$75
Combustible dust-producing operations	\$75
Covered mall buildings	\$75
Exhibits and trade shows	\$75
Explosives	\$125
Flammable and combustible liquids (only mandated by NC Fire Prevention Code)	\$75
Fumigation and thermal insecticidal fogging	\$75
Hazardous materials	
	\$75
Liquid or gas vehicles or equipment in assembly buildings	\$75
Private fire hydrants	\$75
Pyrotechnic special effects material	\$125
Spraying or dipping	\$75
Temporary membrane structures and tents	\$75
Open burning - land clearing	\$50/acre cleared
Open burning - hazard reduction	No Fe
Open burning - camp fire	\$75
Construction Permits:	10000
Automatic fire extinguishing systems	\$100
Battery systems	\$75
Compressed gas	\$75
Cyrogenic fluids	
	\$75
Fire alarm and detection systems and related equipment	\$100
Fire pump and related equipment	\$100
Fire sprinkler system	\$100 + \$2/hea
Flammable and combustible liquids (only mandated by NC Fire Prevention Code)	\$75
Hazardous materials	\$75
Industrial Ovens	\$75
Spraying or dipping	\$75
Standpipe systems	\$100
Storage Tank - AST/UST / installation / removal / repiping / abandonment	\$125
Temporary membrane structures and tents	\$75
remporary membrane structures and tents	\$73

4. PARKING: (Code Section 70-272)	FEES
Parking Spaces Monthly Fee (Limited = 7:30a-5:00p M-F, Residential = 24hr)	\$20 Limited/\$30 Residentia
Sign Installation Fee - one-time fee for monthly spaces	\$10
Late Penalty - Parking Leases billed/managed by CIS (pymt rec'd after due date)	5% of monthly bi
Delinquent Fee - Parking Leases billed/managed by CIS (pymt rec'd 10+ days after due date)	\$30
5. PARKS AND RECREATION: (Code Section 50-2)	FEES
Admission fees for various activities (basketball, tournaments,outdoor concerts, etc)	not to exceed \$
Adult sports leagues - Mens basketball (per team)	\$450 resident/\$525 nonresiden
Adult sports leagues - Womens basketball (per team)	\$350 resident/\$450 nonresiden
Adult sports leagues - Mens flag football (per team)	\$250 resident/\$325 nonresiden
Adult sports leagues - co-ed softball	(team) \$400 resident/nonresiden
Adult sports leagues - 5k events per participant	\$30 resident/\$45 nonresiden
Adult sports leagues - individual participation for all leagues	\$20 resident/\$30 nonresiden
Adult sports leagues - co-ed volleyball	\$35 resident/\$45 nonresiden
Aquatic Center General Admission:	
Up to age 2	\$2.50 resident; \$3.25 nonresider
Parent and one child up to age 2 package (\$1.00 for each add'l child up to age 2) (limit of 3)	\$5.50 resident; \$6.75 nonresider
Age 3-17	\$4.00 resident; \$5.00 nonresider
Age 18-54	\$4.50 resident; \$5.50 nonresider
Age 55 and up (seniors)	\$3.50 resident; \$4.50 nonresider
Acquatic Center season pass	\$60 resident; \$75 nonresider
Acquatic Center rental (2 hr max) - pool party program (facility cost only; staff cost is separate)	\$70 resident; \$85 nonresident (per h
Athletic Field - Ballfield Preparation (per field) Basedball/Softball	\$25
Football/Soccer/Lacrosse	\$100
Athletic field - Day Use min 2 hrs max 8 hrs (addl after 8 hrs):	\$100
civic organizations/private groups - city sponsored	N/
schools during school hrs and/or athletic season	N/
recreation teams *	\$15/h
civic organizations/private groups not charging admission/donations*	\$20/hr resident; \$30/hr nonresider
*no charge if no field prep is done	
civic organizations/private groups charging admission/donations	\$25/hr resident; \$50/hr nonresider
Athletic field - Night Use min 2 hrs max 4 lighted hrs :	
non-city recreation teams	\$30/h
civic organization/private groups - not charging admission/donations	\$25/hr resident; \$50/hr nonresider
civic organizations/private groups charging admission/donations	\$40/hr resident; \$60/hr nonresider
Athletic field (full tournament not to exceed 3 days/2 nights)	\$350 + \$25/hr attendant fe
Athletic field (practice - night use - min. 2 hours of light; not to exceed 4 hours)	\$20/hr resident/\$30/hr nonresider
EXCEPTION: Tournaments and other types of "special" events by non-profit	
"charitable" organizations for the purpose of fundraising for others are	
negotiated with and determined by the Parks and Recreation Department.	\$30
Batting cages, parties only (2 hours) available offseason only Bleacher rentals (daily rental fees)	\$100(sm); \$150(med); \$300(lg) (1-4 set:
(Deposit of 1/2 rental fee required per bleacher, refundable only upon evaluation (returned as rented)	\$100(SIII), \$130(IIIed), \$300(Ig) (1-4 Set
Childcare after-school recreation program (resident)	\$35/w
Childcare after-school recreation program (non-resident)	\$50/w
Classes - Adult recreation & fitness (annual) indoor	\$30 resident/\$35 nonresider
Classes - Adult recreation & fitness outdoor (20 city/80 split w/instructor)	\$6 per clas
Classes - Art (resident) incl instructor fee & some materials (20 city /80 split w/instructor)	\$20-\$15
Classes - Art (nonresident) includes instructor fee & some materials	\$40-\$20
Classes - Ceramics (resident)	\$30; seniors \$2
Classes - Ceramics (nonresident)	\$40; seniors \$3
Dog Park	
Yearly 1 dog	\$25 resident/\$50 nonresider
Each additional dog	\$20 resident/\$35 nonresider
One day pass	\$5 resident/\$15 nonresiden
Weekend pass	\$15 resident/\$25 nonresiden
Monthly pass	\$20 resident/\$25 nonresider
Honor tree program	\$300 tree resident; \$350 nonresident/\$75 ston
Memory bench program	\$675/bench (includes placare
Game room rental:	C20/hr + C15/hr ata
resident normal hours	\$30/hr + \$15/hr sta
nonresident normal hours	\$40/hr + \$20/hr sta \$40/hr + \$15/hr sta
resident after hours	\$40/nr + \$15/nr sta \$50/hr + \$20/hr sta
nonresident after hours refundable deposit	\$30/11 + \$20/11 sta

Game room & meeting room rental:	
resident normal hours	\$45/hr + \$15/hr staff
nonresident normal hours	\$60/hr + \$20/hr staff
resident after hours	\$60/hr + \$15/hr staff
nonresident after hours	\$75/hr + \$20/hr staff
refundable deposit	\$60
Gazebo rental	\$40/hr resident; \$70/hr nonresident
Gym rental:	540/III Tesident, 570/III nonresident
resident w/out admission	\$40/hr + \$15/hr staff
nonresident w/out admission	\$55/hr + \$20/hr staff
resident what admission	
	\$60/hr + \$15/hr staff
nonresident with admission	\$75/hr + \$20/hr staff
refundable deposit	\$50
Gym & meeting room rental:	
resident w/out admission	\$60/hr + \$15/hr staff
nonresident w/out admission	\$75/hr + \$20/hr staff
resident with admission	\$80/hr + \$15/hr staff
nonresident with admission	\$95/hr + \$20/hr staff
refundable deposit	\$80
Gym & game room rental:	
resident w/out admission	\$70/hr + \$15/hr staff
nonresident w/out admission	\$85/hr + \$20/hr staff
resident with admission	\$90/hr + \$15/hr staff
nonresident with admission	\$105/hr + \$20/hr staff
refundable deposit	
	\$80
Gym, game room & meeting room rental:	400 H 400 H
resident w/out admission	\$90/hr + \$15/hr staff
nonresident w/out admission	\$105/hr + \$20/hr staff
resident with admission	\$110/hr + \$15/hr staff
nonresident with admission	\$135/hr + \$20/hr staff
refundable deposit	\$150
Gym - walk-in (1 day)	\$1
Gym - contracted lessons (P&R receives 20% of fee)	80/20% split
Meeting/Kitchen room rental:	
residential normal hours	\$25/hr + \$15/hr staff
nonresidential normal hours	\$35/hr + \$20/hr staff
residential after hours	\$30/hr + \$15/hr staff
nonresidential after hours	\$40/hr + \$20/hr staff
Shelter reservation:	\$40/111 + \$20/111 Stati
resident 1-4 hours	¢20 ¢20 hasad an lasation
	\$20-\$30 based on location
nonresident 1-4 hours	\$30-\$40 based on location
resident 5-8 hours	\$30-\$45 based on location
nonresident 5-8 hours	\$40-\$55 based on location
company within city 1-4 hours	\$25-\$45 based on location
company outside city 1-4 hours	\$40-\$60 based on location
company within city 5-8 hours	\$30-\$60 based on location
company outside city 5-8 hours	\$40-\$70 based on location
Sprayground (Daily Admission before noon for group reservations)	\$1 resident/\$3 nonresident
Summer camps:	, - : - : - : - : - : - : - : - : - : -
arts camp	\$30 resident; \$40 nonresident
bear bunch camp (1st session)	\$70 resident/\$90 nonresiden
bear bunch camp (2nd, 3rd and high adventure sessions)	\$75 resident/\$95 nonresiden
cheer camp	\$30
cooking camp	\$105 resident/\$125 nonresident
sports camp	\$65 resident/\$85 nonresident
teen camp (3 sessions)	\$70 all 3 sessions/\$30 per session
y.e.s. camp	\$25 for 1st/\$20 each additional resident
y.e.s. camp	\$35 for 1st/\$30 each additional nonresident

Swim lesson sessions - 8 classes per session (groups of 3 or more A382participants, ages 3-12)	\$40 ea. resident/\$70 ea. nonresident
(Reduced rate of \$10 per session available for City residents who qualify (application available)	
Youth sports:	
Youth football and cheerleading	\$50 resident/\$80 nonresiden
Youth basketball	\$40 resident/\$70 nonresiden
Youth baseball	\$20 resident/\$50 nonresiden
Youth lacrosse	\$10 plus \$3 participation fee per participan
Youth road races (per participant)	\$30 resident/\$45 nonresiden
Youth tennis lessons (per 1.5 hour lesson)	\$20 resident/\$25 nonresiden
Fishing Tournament Attendant (opening/closing)	\$25/h
NOTE: Indoor facility rentals are limited to 10 hours per day, and outdoor factility rentals are limited to 12 hours per day. Rentals exceeding these hours will require director approval.	
Memorial Bench Program (includes bench and placard)	\$600
6. DEVELOPMENT SERVICES: (Code Section 15-8)	FEES
Amendments - Rezoning & text amendments (per request)	\$375
Appeals (per request)	\$268 (refunded if granted
Appeal of HPC decision	\$268 (refunded if granted
Board of Adjustment (variance)	\$268
Special called mtg. of Planning & Zoning Board, Board of Adjustments or HPC	\$161
Certificate of zoning compliance letter	\$27
Conditional use permit	\$375
Historic Preservation - Minor works	\$22
Historic Preservation - Major works requiring design review	\$107
Historic Preservation - Major works not requiring, design review	\$27
Homeowners recovery fee (single family dwelling only)	\$10
Site Plan review	\$214
Special use permit	\$321
Subdivision plan review	\$161
P&Z General Subdivision Plan Review Application	\$161 or \$11/lot whichever is greate
Subdivision application - final review	\$214 or \$27/lot whichever is greate
Subdivision application - minor plats & recombination	\$107
Zoning compliance	\$22
Zoning compliance - Residential flood plain	\$54
Zoning compliance - Commercial flood plain	\$107
Zoning permit	\$38
Administrative Fees:	
Weed and debris clearance	\$71
Removing abandoned vehicles	\$71
Boarding up buildings (MHC)	\$84
Starting work without a permit	1st-\$107 + permit; 2nd-\$161 + permi 3rd-\$214 + permit; 4th-\$268 + permi
Convenience fee for online payment	\$5.00
Building permit (+\$17 compliance fee)	
Residential (min. chg \$38) (single family/townhouse/duplex - per unit for multicomplex)	heated \$0.21/sf; unheated \$0.16/sf
Commercial (min chg \$38)	\$0.18/s
Building permit - Demolition (+ \$17 compliance fee)	residential \$161; commercial \$322
Building permit - Demolition (+ \$17 compliance fee) Building permit - Manufactured mobile home	residentiai \$101; commerciai \$32.
	¢107, ¢161, ¢21
singlewide/construction trailer; doublewide; triplewide	\$107; \$161; \$214
Building permit - Renovations to existing bldg (+\$17 compliance fee) (per unit for multicomplex)	\$0.16/sf; min \$38
Certificate of occupancy	\$27/uni
Inspections	Incl. in Bldg permit fee
Inspections - Building compliance	\$107 residential; \$161 commercia
	\$75 group home
Inspections - Minimum housing as notified by Customer Service cutoffs	\$38
Inspections - Reinspection (bldg, elec, plbg, hvac, insulation)	\$75/ea
Inspections - Plan review, residential up to 1,500 sf	\$54
Inspections - Plan review, residential over 1,500 sf	\$81
Inspections - Plan review, commercial up to 20,000 sf	\$214
Inspections - Plan review, commercial 20,001-40,000 sf	\$268
Inspections - Plan review, commercial 40,001 or greater	\$428
Permit - Electrical (signs & billboards)	\$43
Permit - Electrical (temporary buildings)	\$100

Permit - Electrical	60-150 amp - \$54; 200 amp - \$65
	400 amp - \$75; 401-600 amp - \$86
	601-800 amp - \$97
	801-1000 amp - \$107
	1001-1600 amp - \$118
	over 1600 amp - \$120 + \$11 for each
	add'l 100 amp
Permit - Electrical heating & cooling	\$17/each
Permit - Electrical outlets & wall switches	\$33 for 1-5; \$43 for 6-50;
Ferritt - Lieutrical dutiets & Wall Switches	\$65 for 51-100; \$81 for 101-200
	\$2 each over 200
Permit - Electrical light fixtures	\$3
Permit - Electrical (whirlpool, window AC, thru-the-wall heat pump, etc.)	\$17/each
Permit - Electrical equipment (motors, hoists, xrays, etc.)	\$17
Permit - Electrical disconnects & subpanels	\$13/each
Permit - Gas piping & distribution system (residential)	\$22
Permit - Gas appliances	\$17
Permit - Gas refrigeration - coolers/freezers (each unit)	\$27
Permit - Gas boilers/water heaters (each unit)	\$22
Permit - Home Occupation	\$27
	The state of the s
Permit - House Moving	\$214
Permit - Insulation (+ \$17 compliance fee)	4
Residential (min. chg \$38)	\$54 per unit + \$27/ea. addt'l unit
Commercial (min chg \$38)	\$65 per unit + \$33/ea. addt'l unit
Permit - Mechanical Residential (HVAC)	\$107 + \$54/ea addl unit
Permit - Mechanical Commercial (HVAC) - roof or ground level units	\$43 + \$7/ton
Permit - Plumbing each fixture	\$11
Permit - Plumbing, backflow preventer (in system)	\$22
Permit - Plumbing, floor drain & grease traps	\$11
Permit - Plumbing, heat pump connections	\$22/each
	\$33
Permit - Plumbing, lawn sprinkler	
Permit - Plumbing, water distribution system	\$17
Permit - Plumbing, replace or alter existing system	\$17
Permit - Plumbing, sewer distribution system	\$17
Permit - Signs (building permit - based on sign value)	\$1 - \$500 = \$65;
	\$501-\$1,000 = \$75
	\$1,001-\$5,000 = \$86
	\$5,001-\$10,000 = \$97
	over \$10,000 = \$107
Permit - Signs (shopping center master)	\$214
Permit - Signs (temporary, permanent) (additional fees may apply)	\$33
Permit - Tree removal	\$22
7. POLICE: (Code Section 42-32)	FEES
Accident report	N/C
Citizens Academy fee	\$25
False Alarm	\$50 after 2
Fingerprinting	\$10
Funeral escorts	\$50 per escort w/48 hrs
runeral escorts	notice; \$100 per escort w/o 48 hrs notice
	\$27/hr (5am to 11pm; \$35/hr (11pm to 5am)
Off-duty fee	3hr. min. pd to office
	\$35/hr (5am to 11pm); \$40/hr (11pm to 5am)
	3hr. min. pd to office
Off-duty fee for Federal/City Holiday	· ·
Pawnbroker - initial license application fee	\$50
Pawnbroker - renewal license fee	\$25
Permit - Alarm	N/C
Permit - Alarm failure to register	N/C
Permit - Outdoor amplified sound	N/C
Precious Metal Permits:	.,,
Dealer permits (annual)	\$180
	\$180
Special occasion permit	
L manieuro contituato et compliance	\$10
Employee certificate of compliance	
Employee certificate of compliance (annual renewal fee)	\$10
Employee certificate of compliance (annual renewal fee) Fingerprints (processed for dealer permits - SBI fee)	\$38
Employee certificate of compliance (annual renewal fee)	

SCHEDULE OF FEES AND CHARGES*

CITY OF NEW BERN

8. PUBLIC ASSEMBLY (PARADES AND FESTIVALS): (Code Section 66-86)	FEES
City Sponsored Event Fees:	
any apolitored event rees.	
Vendor Permit Fee	\$35
Food Vendor Service Fee	\$35
Food Vendor Inspection Fee	\$10
N. C. C	
NonCity Sponsored Event Fees:	
Vendor Permit Fee	\$25
Food Vendor Service Fee	\$25
Food Vendor Inspection Fee	\$10
Barricade	\$5 ea
City Labor: (Hourly Rates)	
Fire - Lieutenant/Inspector	\$29
Fire - Specialist	\$23
Police - Officers (On Duty Rate)	\$35
Police - Officers (Off Duty Rate)	
	\$27
Public Works - Supervisor	\$35
Public Works - Equipment Operator	\$26
Public Works - Maintenance Worker	\$22
Recreation - Coordinator/Supervisor	\$35
Recreation - Maintenance Worker	\$22
9. PUBLIC WORKS: (Code Sections 66-12)	FEES
Repair Fees:	
Labor	Hourly rate with benefits
Material	Actual cos
Equipment trucks	Hourly rate per FEMA schedule*
see explanation at the end of this Fee Schedule	
Permit - Sidewalk Café	\$150
Permit - Nonprofit street banners	\$75
Public nuisance	Hourly Equipment rate per FEMA schedule + Labo
Safety cones (use)	\$2
Safety cones (replacement)	\$25
igns - regulatory / right-of-way	Material cost + labo
Signs - Community watch	Material cost + labo
Signs - Continuity watch	
	Material cost + labo
igns - Hardware (1 set)	Material cost + labo
Signs - Maximum penalty	Material cost + labor
igns - No parking-fire lane	Material cost + labo
Signs - Van accessible	Material cost + labor
Stage use - 4x8	\$10
Stage use - 16x16	\$80
Stage use - 20x20	\$130
Stage use - 20x24	\$150
Street closings (right-of-way abandonments)	\$500 plus cost of advertising
.O. REFUSE: (Code Section 62-37)	FEES
Commercial refuse (65-gal cart / 1x week service)	\$14.75 /month+ \$14.75 ea add
Dumpster services - 2 yd (1x week service)	\$29.49/month
Dumpster services - 4 yd (1x week service)	\$58.98/month
Dumpster services - 6 yd (1x week service)	\$88.47/mont
	\$117.96/month
Dumpster services - 8 yd (1x week service)	
Dumpster services - 8 yd (1x week service) Refuse container	1 @ no charge
Dumpster services - 8 yd (1x week service) Refuse container Residential service (65-gal cart / 1x week service) Seniors Exemption	1 @ no charge \$14.75 50% of residential service

\$160 \$160 \$30 \$30 \$75 \$30 \$10 \$100 \$100 \$400 \$155 \$400
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\$1.05/ft
\$7.70/ft
\$735
driveway - \$460
ver or gas - \$34
\$7.70
\$6.43
\$310
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FEMA schedul
FEES
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EFFECTIVE: JULY 1, 2018

13. UTILITIES - SEWER PRETREATMENT: (Code Sections 74-196)	FEES
Pretreatment Programs Fees for SIU's:	
Pretreatment - Permit Application	\$500
Pretreatment - Permit Modification	\$250
Pretreatment - Permit renewal	\$500
Pretreatment - Annual administrative fee	\$300
Pretreatment - Annual inspection	\$100
Pretreatment - Permit fine	\$250
Pretreatment - Admin. Fee for monthly review	\$100/month
Pretreatment - Unscheduled sampling	\$500 + analyses chrg
Pretreatment - Permit limit violation	\$100
Pretreatment - Technical review criteria	\$250
Pretreatment - Significant noncompliance	\$500
Pretreatment - BOD	
surcharge ceiling conc. (mg/L)	\$350
surcharge cost per pound	\$0.15
charge for analysis	contract labor cost
Pretreatment - TSS	
surcharge ceiling conc. (mg/L)	\$250
surcharge cost per pound	\$0.27
charge for analysis	contract labor cost

FEMA - Rates denoted as "FEMA" shall be the rates in effect at the time services are performed as provided by the United States Department of Homeland Security Federal Emergency Management Agency's Public Assistance Program and Policy Guide, FP 104-009-2. Equipment rates may be found at www.fema/gov/schedule-equipment rates. Specific equipment not listed shall have a rate based on the rate of the nearest larger piece of equipment.

Labor - Labor charges shall be an employee's hourly rate of pay in effect at the time the service being performed (standard hourly rate, overtime, etc.) plus all taxes and benefits, including but not limited to social security, medicare, retirement, workers compensation and health insurance.

EFFECTIVE: JULY 1, 2018

	FEE
CD or DVD	S
Copies - Other info not specifically listed	Min \$2.00 (1-10 copie
orphic Cities and not specifically indica	plus 20¢ ea add'l copy over
GIS Base Maps (8.5x11)	B&W \$2; color
GIS Base Maps (11x17)	B&W \$3; color
GIS Base Maps (24x36)	B&W \$10; color \$
GIS Base Maps (36x48)	B&W \$15; color \$
Plans/Plats (copies of) ariel view - letter size	5000 5
Plans/Plats (copies of) ariel view - tabloid size	\$7.5
Plans/Plats (copies of) ariel view - large zize	\$12.5
Maps - Other large formats	\$10.
Maps - Street index map	\$15.0
Maps - Zoning	\$10 large; \$5 sm
Maps - GIS staff time for non-existent maps or data:	\$20 ld 8c, \$3 311
Analysis/Coordinator	\$50.
Technician	\$25,
Administration	\$20
Votor vehicle fee	\$20
Publications:	,
CAMA Land Use Plan	\$:
Historic Preservation Guidelines	\$:
Land Use Ordinance	\$:
Urban Design Plan	\$:
Street Atlas Book	\$:
Convenience fee for online payment	Ų.
Returned check fee (statutory limit except for Tax Collection which is 10%/\$25 minimum)	\$2
2. CEMETERIES: (Code Sections 18-26 and 18-32)	FE
Opening/Closing:	
Opening/Closing: Weekdays before 4 pm, adult	\$500 resident/\$700 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum	\$500 resident/\$700 nonresident/\$200 resident/\$400 nonresident/\$400 nonresi
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$525 nonreside
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$950 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside
Dening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum	\$500 resident/\$700 nonresident/\$200 resident/\$400 nonresident/\$400 nonresident/\$400 nonresident/\$400 nonresident/\$575 resident/\$900 nonresident/\$275 resident/\$450 nonresident/\$450 nonresident/\$450 nonresident/\$525 resident/\$525 nonresident/\$525
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery:	\$500 resident/\$700 nonresident/\$200 resident/\$400 nonresident/\$400 nonresident/\$400 nonresident/\$400 nonresident/\$575 resident/\$900 nonresident/\$450 nonresident/\$450 nonresident/\$450 nonresident/\$450 nonresident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$500 resident/\$550 nonresident/\$500 nonresident/\$
Deening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident	\$500 resident/\$700 nonreside \$200 resident/\$400 nonreside \$200 resident/\$400 nonreside \$575 resident/\$900 nonreside \$275 resident/\$450 nonreside \$275 resident/\$450 nonreside \$650 resident/\$525 nonreside \$425 resident/\$525 nonreside \$425 resident/\$525 nonreside \$150 resident/\$250 nonreside
Deening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - Single grave, nonresident	\$500 resident/\$700 nonresident/\$200 resident/\$400 nonresident/\$400 nonresident/\$400 nonresident/\$400 nonresident/\$575 resident/\$900 nonresident/\$275 resident/\$450 nonresident/\$450 nonresident/\$450 resident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$500 resident/\$525 nonresident/\$500 resident/\$500 nonresident/\$500 nonre
Deening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Frave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - 4-Grave lot, resident	\$500 resident/\$700 nonresident/\$200 resident/\$400 nonresident/\$400 nonresident/\$400 nonresident/\$575 resident/\$400 nonresident/\$575 resident/\$450 nonresident/\$450 nonresident/\$450 nonresident/\$450 nonresident/\$525 resident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$525 nonresident/\$500 resident/\$550 nonresident/\$550 no
Opening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Bolidays, adult Bolidays, infant/urn Bolidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Forave/Lot Sales - Evergreen Cemetery: Bolidays, cremations/mausoleum Forave/Lot Sales - Evergreen Cemetery: Bolidays -	\$500 resident/\$700 nonresid \$200 resident/\$400 nonresid \$200 resident/\$400 nonresid \$575 resident/\$900 nonresid \$275 resident/\$450 nonresid \$275 resident/\$450 nonresid \$650 resident/\$950 nonresid \$425 resident/\$525 nonresid \$425 resident/\$525 nonresid \$150 resident/\$250 nonresid
Dening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Firave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - 4-Grave lot, resident Plot - 4-Grave lot, ronresident Plot - 6-Grave lot, ronresident Plot - 6-Grave lot, nonresident	\$500 resident/\$700 nonresid \$200 resident/\$400 nonresid \$200 resident/\$400 nonresid \$575 resident/\$900 nonresid \$275 resident/\$450 nonresid \$275 resident/\$450 nonresid \$650 resident/\$950 nonresid \$425 resident/\$525 nonresid \$425 resident/\$525 nonresid \$150 resident/\$250 nonresid
Dening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays before 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, adult Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Forave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - 4-Grave lot, resident Plot - 4-Grave lot, resident Plot - 6-Grave lot, ronresident Plot - 6-Grave lot, nonresident Plot - 6-Grave lot, nonresident Plot - 6-Grave lot, nonresident	\$500 resident/\$700 nonresid \$200 resident/\$400 nonresid \$200 resident/\$400 nonresid \$575 resident/\$900 nonresid \$275 resident/\$450 nonresid \$275 resident/\$450 nonresid \$650 resident/\$525 nonresid \$425 resident/\$525 nonresid \$425 resident/\$525 nonresid \$150 resident/\$250 nonresid
Depening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays after 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - 4-Grave lot, resident Plot - 4-Grave lot, nonresident Plot - 6-Grave lot, nonresident Plot - 6-Grave lot, nonresident Plot - Infant grave, resident	\$500 resident/\$700 nonresid \$200 resident/\$400 nonresid \$200 resident/\$400 nonresid \$575 resident/\$900 nonresid \$275 resident/\$450 nonresid \$275 resident/\$450 nonresid \$650 resident/\$525 nonresid \$425 resident/\$525 nonresid \$425 resident/\$525 nonresid \$150 resident/\$250 nonresid
Dening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays after 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - 4-Grave lot, resident Plot - 6-Grave lot, nonresident Plot - 6-Grave lot, nonresident Plot - 6-Grave lot, nonresident Plot - Infant grave, resident Plot - Infant grave, resident Plot - Infant grave, resident Plot - Infant grave, nonresident	\$500 resident/\$700 nonresid \$200 resident/\$400 nonresid \$200 resident/\$400 nonresid \$575 resident/\$900 nonresid \$275 resident/\$450 nonresid \$275 resident/\$450 nonresid \$650 resident/\$525 nonresid \$425 resident/\$525 nonresid \$425 resident/\$525 nonresid \$150 resident/\$250 nonresid
Dening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - 4-Grave lot, nonresident Plot - 4-Grave lot, nonresident Plot - Infant grave, resident Plot - Infant grave, resident Plot - Infant grave, nonresident Plot - Mausoleum, resident Plot - Mausoleum, nonresident	\$500 resident/\$700 nonresident/\$200 resident/\$400 nonresident/\$400 nonresident/\$400 nonresident/\$400 nonresident/\$575 resident/\$450 nonresident/\$450 nonresident/\$450 nonresident/\$450 nonresident/\$450 nonresident/\$500 resident/\$500 nonresident/\$500 nonresident/\$
Dening/Closing: Weekdays before 4 pm, adult Weekdays before 4 pm, infant/urn Weekdays after 4 pm, cremations/mausoleum Weekdays after 4 pm and weekends, adult Weekdays after 4 pm and weekends, infant/urn Weekdays after 4 pm and weekends, cremations/mausoleum Holidays, adult Holidays, infant/urn Holidays, cremations/mausoleum Wait time per hour (for noncompliance for "before 4 pm" services that extend beyond 4pm) Grave/Lot Sales - Evergreen Cemetery: Plot - Single grave, resident Plot - 4-Grave lot, resident Plot - 6-Grave lot, nonresident Plot - 6-Grave lot, nonresident Plot - 6-Grave lot, nonresident Plot - Infant grave, resident Plot - Infant grave, resident Plot - Infant grave, resident Plot - Infant grave, nonresident	\$500 resident/\$700 nonresident/\$200 resident/\$400 nonresident/\$400 nonresident/\$400 nonresident/\$575 resident/\$400 nonresident/\$575 resident/\$450 nonresident/\$450 nonresident/\$450 nonresident/\$450 nonresident/\$550 resident/\$550 nonresident/\$550

instances, it will be necessary to refer to specific city code provisions, or to a specific utility rate-setting ordinance in order to determine when a fee, charge, rate or fine is to be imposed. For ease of reference, citations to applicable city code provisions are provided.

Grave/Lot Sales - New Bern Memorial Cemetery:	
or of particular and manufacturery.	
Plot - Single grave, resident	\$600
Plot - Single grave, nonresident	\$900
Plot - 4-Grave lot, resident	\$1,850
Plot - 4-Grave lot, nonresident	\$2,750
Plot - 6-Grave lot, resident	N/A
Plot - 6-Grave lot, nonresident	N/A
Plot - Infant grave, resident	\$100
Plot - Infant grave, nonresident	\$275
Plot - Mausoleum, resident	\$3,500
Plot - Mausoleum, nonresident	\$5,250
Plot - Urn, resident	\$100
Plot - Urn, nonresident	\$275
3. FIRE: (Code Section 30-33)	FEES
Fees:	
Working without a permit	Cost of permit plus \$50
Fire Hydrant Flow Test (service provided by contractor and coordinated with fire inspector)	\$50
Plan Review (Construction)	\$50
New Business Inspection	\$50
ABC/ALE Inspection	\$50
Special Requested Inspections	\$50
Care Homes (foster, respite, therapeutic)	\$50
2nd Reinspection (noncompliance when Codes ARE NOT met)	\$75
3rd Reinspection (noncompliance when Codes ARE NOT met)	\$150
Standby personnel-minimum 4-man engine company	Fema equipment rate plus labor
After hours fire inspection	\$150
Occupying building without a C/O or C/C	\$150
Failure to obtain final inspection	\$100
Operational Permits:	\$100
Amusement buildings	\$75
Carnivals and Fairs	\$75
Combustible dust-producing operations	\$75
Covered mall buildings	\$75
Exhibits and trade shows	\$75
Explosives	\$125
Flammable and combustible liquids (only mandated by NC Fire Prevention Code)	\$123
Fumigation and thermal insecticidal fogging	\$75
Hazardous materials	\$75
Liquid or gas vehicles or equipment in assembly buildings	\$75
Private fire hydrants	\$75
Pyrotechnic special effects material	
	\$125
Spraying or dipping	\$75
Temporary membrane structures and tents	\$75
Open burning - land clearing	\$50/acre cleared
Open burning - hazard reduction	No Fee
Open burning - camp fire	\$75
Construction Permits:	A400
Automatic fire extinguishing systems	\$100
Battery systems	\$75
Compressed gas	\$75
Cyrogenic fluids	\$75
Fire alarm and detection systems and related equipment	\$100
Fire pump and related equipment	\$100
Fire sprinkler system	\$100 + \$2/heac
Flammable and combustible liquids (only mandated by NC Fire Prevention Code)	\$75
Hazardous materials	\$75
Industrial Ovens	\$75
Spraying or dipping	\$75
Standpipe systems	\$100
Storage Tank - AST/UST / installation / removal / repiping / abandonment	\$125
Temporary membrane structures and tents	\$75

4. PARKING: (Code Section 70-272)	FEES
Parking Spaces Monthly Fee (Limited = 7:30a-5:00p M-F, Residential = 24hr)	\$20 Limited/\$30 Residenti
Sign Installation Fee - one-time fee for monthly spaces	\$1
Late Penalty - Parking Leases billed/managed by CIS (pymt rec'd after due date)	5% of monthly b
Delinquent Fee - Parking Leases billed/managed by CIS (pymt rec'd 10+ days after due date)	\$3
5. PARKS AND RECREATION: (Code Section 50-2)	FEE
Admission fees for various activities (basketball, tournaments,outdoor concerts, etc)	not to exceed \$
Adult sports leagues - Mens basketball (per team)	\$450 resident/\$525 nonresiden
Adult sports leagues - Womens basketball (per team)	\$350 resident/\$450 nonreside
Adult sports leagues - Mens flag football (per team)	\$250 resident/\$325 nonreside
Adult sports leagues - co-ed softball	(team) \$400 resident/nonreside
Adult sports leagues - 5k events per participant	\$30 resident/\$45 nonreside
Adult sports leagues - individual participation for all leagues	\$20 resident/\$30 nonreside
Adult sports leagues - co-ed volleyball	\$35 resident/\$45 nonreside
Aquatic Center General Admission:	
Up to age 2	\$2.50 resident; \$3.25 nonreside
Parent and one child up to age 2 package (\$1.00 for each add'l child up to age 2) (limit of 3)	\$5.50 resident; \$6.75 nonreside
Age 3-17	\$4.00 resident; \$5.00 nonreside
Age 18-54	\$4.50 resident; \$5.50 nonreside
Age 55 and up (seniors)	\$3.50 resident; \$4.50 nonreside
Acquatic Center season pass	\$60 resident; \$75 nonreside
Acquatic Center rental (2 hr max) - pool party program (facility cost only; staff cost is separate)	\$70 resident; \$85 nonresident (per h
Athletic Field - Ballfield Preparation (per field) Basedball/Softball	
	<u>\$2</u>
Football/Soccer/Lacrosse Athletic field - Day Use min 2 hrs max 8 hrs (addl after 8 hrs):	<u>\$10</u>
civic organizations/private groups - city sponsored	
schools during school hrs and/or athletic season	N _i
recreation teams *	N,
civic organizations/private groups not charging admission/donations*	\$15/\ \$20/br regident: \$20/br neareside
*no charge if no field prep is done	\$20/hr resident; \$30/hr nonreside
civic organizations/private groups charging admission/donations	\$25/hr resident; \$50/hr nonreside
Athletic field - Night Use min 2 hrs max 4 lighted hrs :	\$25/11 Tesident, \$50/11 Homeside
non-city recreation teams	\$30/
civic organization/private groups - not charging admission/donations	\$25/hr resident; \$50/hr nonreside
civic organizations/private groups charging admission/donations	\$40/hr resident; \$60/hr nonreside
Athletic field (full tournament not to exceed 3 days/2 nights)	\$350 + \$25/hr attendant fe
Athletic field (practice - night use - min. 2 hours of light; not to exceed 4 hours)	\$20/hr resident/\$30/hr nonreside
EXCEPTION: Tournaments and other types of "special" events by non-profit	, -, -, -, -, -, -, -, -, -, -, -, -, -,
"charitable" organizations for the purpose of fundraising for others are	
negotiated with and determined by the Parks and Recreation Department.	
Batting cages, parties only (2 hours) available offseason only	\$3
Bleacher rentals (daily rental fees)	\$100(sm); \$150(med); \$300(lg) (1-4 set
(Deposit of 1/2 rental fee required per bleacher, refundable only upon evaluation (returned as rented)	
Childcare after-school recreation program (resident)	<u>\$35</u> \$25 /w
Childcare after-school recreation program (non-resident)	<u>\$50</u> \$40 /v
Classes - Adult recreation & fitness (annual) indoor	\$30 resident/\$35 nonreside
Classes - Adult recreation & fitness outdoor (20 city/80 split w/instructor)	\$6 per cla
Classes - Art (resident) incl instructor fee & some materials (20 city /80 split w/instructor)	\$20-\$15
Classes - Art (nonresident) includes instructor fee & some materials	\$40-\$20
Classes - Ceramics (resident)	\$30; seniors \$2
classes - Ceramics (nonresident)	\$40; seniors \$3
Dog Park	40- 11 14-0
Yearly 1 dog	\$25 resident/\$50 nonreside
Each additional dog	\$20 resident/\$35 nonreside
One day pass Weekend pass	\$5 resident/\$15 nonreside
Monthly pass	\$15 resident/\$25 nonreside \$20 resident/\$25 nonreside
Honor tree program	\$300 tree resident; \$350 nonresident/\$75 stor
Memory bench program	\$675/bench (includes placar
Game room rental:	30/3/ belief (filedudes placal
resident normal hours	\$30/hr + \$15/hr sta
nonresident normal hours	\$40/hr + \$20/hr sta
resident after hours	\$40/hr + \$15/hr sta
nonresident after hours	\$50/hr + \$20/hr sta
refundable deposit	\$3

SCHEDULE OF FEES AND CHARGES*

CITY OF NEW BERN

Game room & meeting room rental: resident normal hours	CAF Iba a CAF Iba a ball
	\$45/hr + \$15/hr staf
nonresident normal hours	\$60/hr + \$20/hr stat
resident after hours	\$60/hr + \$15/hr star
nonresident after hours	\$75/hr + \$20/hr staf
refundable deposit	\$60
Gazebo rental	\$40/hr resident; \$70/hr nonresident
Gym rental:	
resident w/out admission	\$40/hr + \$15/hr staf
nonresident w/out admission	\$55/hr + \$20/hr staf
resident with admission	\$60/hr + \$15/hr staf
nonresident with admission	\$75/hr + \$20/hr stat
refundable deposit	\$50
Gym & meeting room rental:	430
resident w/out admission	\$60/hr + \$15/hr staf
nonresident w/out admission	\$75/hr + \$20/hr staf
resident with admission	
	\$80/hr + \$15/hr staf
nonresident with admission	\$95/hr + \$20/hr staf
refundable deposit	\$80
Gym & game room rental:	
resident w/out admission	\$70/hr + \$15/hr stat
nonresident w/out admission	\$85/hr + \$20/hr staf
resident with admission	\$90/hr + \$15/hr stat
nonresident with admission	\$105/hr + \$20/hr staf
refundable deposit	\$80
Gym, game room & meeting room rental:	
resident w/out admission	\$90/hr + \$15/hr staf
nonresident w/out admission	\$105/hr + \$20/hr staf
resident with admission	\$105/fir + \$25/fir staf
nonresident with admission	\$135/hr + \$20/hr staf
refundable deposit	
	\$150
Gym - walk-in (1 day)	\$1
Gym - contracted lessons (P&R receives 20% of fee)	80/20% spli
Meeting/Kitchen room rental:	
residential normal hours	\$25/hr + \$15/hr staf
nonresidential normal hours	\$35/hr + \$20/hr staf
residential after hours	\$30/hr + \$15/hr staf
nonresidential after hours	\$40/hr + \$20/hr staf
Shelter reservation:	
resident 1-4 hours	\$20-\$30 based on location
nonresident 1-4 hours	\$30-\$40 based on location
resident 5-8 hours	\$30-\$45 based on location
nonresident 5-8 hours	\$40-\$55 based on location
company within city 1-4 hours	\$25-\$45 based on location
company outside city 1-4 hours	The state of the s
	\$40-\$60 based on location
company within city 5-8 hours	\$30-\$60 based on location
company outside city 5-8 hours	\$40-\$70 based on location
Sprayground (Daily Admission before noon for group reservations)	\$1 resident/\$3 nonresiden
Summer camps:	
arts camp	\$30 resident; \$40 nonresiden
bear bunch camp (1st session)	\$70 resident/\$90 nonresiden
bear bunch camp (2nd, 3rd and high adventure sessions)	\$75 resident/\$95 nonresider
cheer camp	\$30
cooking camp	\$105 resident/\$125 nonresiden
sports camp	\$65 resident/\$85 nonresiden
teen camp (3 sessions)	\$70 all 3 sessions/\$30 per session
y.e.s. camp	\$25 for 1st/\$20 each additional resider
y.e.s. camp	\$35 for 1st/\$30 each additional nonresiden

Swim lesson sessions - 8 classes per session (groups of 3 or more A382participants, ages 3-12)	\$40 ea. resident/\$70 ea. nonresiden
(Reduced rate of \$10 per session available for City residents who qualify (application available)	
Youth sports:	
Youth football and cheerleading	\$50 resident/\$80 nonresiden
Youth basketball	\$40 resident/\$70 nonresiden
Youth baseball	\$20 resident/\$50 nonresiden
Youth lacrosse	\$10 plus \$3 participation fee per participan
Youth road races (per participant)	\$30 resident/\$45 nonresiden
Youth tennis lessons (per 1.5 hour lesson)	\$20 resident/\$25 nonresiden
Fishing Tournament Attendant (opening/closing)	\$25/h
NOTE: Indoor facility rentals are limited to 10 hours per day, and outdoor facility rentals are	
limited to 12 hours per day. Rentals exceeding these hours will require director approval.	
Memorial Bench Program (includes bench and placard)	\$600
6. DEVELOPMENT SERVICES: (Code Section 15-8)	FEES
Amendments - Rezoning & text amendments (per request)	\$375
Appeals (per request)	\$268 (refunded if granted
Appeal of HPC decision	\$268 (refunded if granted
Board of Adjustment (variance)	\$268
Special called mtg. of Planning & Zoning Board, Board of Adjustments or HPC	\$161
Certificate of zoning compliance letter	\$27
Conditional use permit	\$375
Historic Preservation - Minor works	\$22
Historic Preservation - Major works requiring design review	\$107
Historic Preservation - Major works not requiring, design review	\$27
Homeowners recovery fee (single family dwelling only)	\$10
Site Plan review	
Special use permit	\$214 \$321
Subdivision plan review	
· ·	\$161
P&Z General Subdivision Plan Review Application	\$161 or \$11/lot whichever is greate
Subdivision application - final review	\$214 or \$27/lot whichever is greate
Subdivision application - minor plats & recombination	\$107
Zoning compliance	\$22
Zoning compliance - Residential flood plain	\$54
Zoning compliance - Commercial flood plain	\$107
Zoning permit	\$38
Administrative Fees:	
Weed and debris clearance	\$71
Removing abandoned vehicles	\$71
Boarding up buildings (MHC)	\$84
Starting work without a permit	1st-\$107 + permit; 2nd-\$161 + permi
	3rd-\$214 + permit; 4th-\$268 + permi
Convenience fee for online payment	\$5.00
Building permit (+ \$17 compliance fee)	
Residential (min. chg \$38) (single family/townhouse/duplex - per unit for multicomplex)	heated \$0.21/sf; unheated \$0.16/sf
Commercial (min chg \$38)	\$0.18/s
Building permit - Demolition (+ \$17 compliance fee)	residential \$161; commercial \$32
Building permit - Manufactured mobile home	residential \$202, commercial \$32.
singlewide/construction trailer; doublewide; triplewide	\$107; \$161; \$21
Building permit - Renovations to existing bldg (+\$17 compliance fee) (per unit for multicomplex)	\$0.16/sf; min \$3.
Certificate of occupancy	\$0.10/31 , Hill \$5. \$27/uni
Inspections	
Inspections - Building compliance	Incl. in Bldg permit fe
inspections - building compliance	\$107 residential; \$161 commercia
Inspections Minimum housing as patified by Customer Service syteffs	\$75 group home
Inspections - Minimum housing as notified by Customer Service cutoffs	\$38
Inspections - Reinspection (bldg, elec, plbg, hvac, insulation)	\$75/e
Inspections - Plan review, residential up to 1,500 sf	\$54
Inspections - Plan review, residential over 1,500 sf	\$81
Inspections - Plan review, commercial up to 20,000 sf	\$214
Inspections - Plan review, commercial 20,001-40,000 sf	\$268
Inspections - Plan review, commercial 40,001 or greater	\$428
Permit - Electrical (signs & billboards)	\$43
Permit - Electrical (temporary buildings)	\$100

Permit - Electrical	60-150 amp - \$54; 200 amp - \$65
	400 amp - \$75; 401-600 amp - \$86
	601-800 amp - \$97
	801-1000 amp - \$107
	1001-1600 amp - \$118
	over 1600 amp - \$120 + \$11 for each
	add'l 100 amp
Permit - Electrical heating & cooling	\$17/each
Permit - Electrical nearing & cooling Permit - Electrical outlets & wall switches	
remit - Electrical Outlets & Wall Switches	\$33 for 1-5; \$43 for 6-50;
	\$65 for 51-100; \$81 for 101-200
	\$2 each over 200
Permit - Electrical light fixtures	\$3
Permit - Electrical (whirlpool, window AC, thru-the-wall heat pump, etc.)	\$17/each
Permit - Electrical equipment (motors, hoists, xrays, etc.)	\$17
Permit - Electrical disconnects & subpanels	\$13/each
Permit - Gas piping & distribution system (residential)	\$22
Permit - Gas appliances	\$17
Permit - Gas refrigeration - coolers/freezers (each unit)	\$27
Permit - Gas boilers/water heaters (each unit)	\$22
Permit - Home Occupation	\$27
Constitution of the contract o	
Permit - House Moving	\$214
Permit - Insulation (+ \$17 compliance fee)	
Residential (min. chg \$38)	\$54 per unit + \$27/ea. addt'l unit
Commercial (min chg \$38)	\$65 per unit + \$33/ea. addt'l unit
Permit - Mechanical Residential (HVAC)	\$107 + \$54/ea addl unit
Permit - Mechanical Commercial (HVAC) - roof or ground level units	\$43 + \$7/ton
Permit - Plumbing each fixture	\$11
Permit - Plumbing, backflow preventer (in system)	\$22
Permit - Plumbing, floor drain & grease traps	\$11
Permit - Plumbing, heat pump connections	\$22/each
Permit - Plumbing, lawn sprinkler	\$33
Permit - Plumbing, water distribution system	· ·
	\$17
Permit - Plumbing, replace or alter existing system	\$17
Permit - Plumbing, sewer distribution system	\$17
Permit - Signs (building permit - based on sign value)	\$1 - \$500 = \$65;
	\$501-\$1,000 = \$75
	\$1,001-\$5,000 = \$86
	\$5,001-\$10,000 = \$97
	over \$10,000 = \$107
Permit - Signs (shopping center master)	\$214
Permit - Signs (temporary, permanent) (additional fees may apply)	\$33
Permit - Tree removal	\$22
Ferritt - Tree Territoval	722
7 DOLICE: (Cada Section 42-22)	
7. POLICE: (Code Section 42-32)	FEES
Accident report	N/C
Citizens Academy fee	\$25
False Alarm	\$50 after 2
Fingerprinting	\$10
Funeral escorts	\$50 per escort w/48 hrs
	notice; \$100 per escort w/o 48 hrs notice
	\$27/hr (5am to 11pm; \$35/hr (11pm to 5am),
Off-duty fee	3hr. min. pd to officer
	\$35/hr (5am to 11pm); \$40/hr (11pm to 5am),
Off-duty fee for Federal/City Holiday	3hr. min. pd to officer
Pawnbroker - initial license application fee	·
Pawnbroker - renewal license fee	\$50
	\$25
Permit - Alarm	N/C
Permit - Alarm failure to register	N/C
Permit - Outdoor amplified sound	N/C
Precious Metal Permits:	
Dealer permits (annual)	\$180
Special occasion permit	\$180
Employee certificate of compliance	\$10
Employee certificate of compliance (annual renewal fee)	\$10
Fingerprints (processed for dealer permits - SBI fee)	\$38
Wrecker - (includes inspection)	\$250 to be on rotation list

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FEES
Hourly rate with benefits
Actual cos
Hourly rate per FEMA schedule
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\$75
Hourly Equipment rate per FEMA schedule + Labo
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Material cost + labo
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Material cost + labo
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\$88.47/mont
\$117.96/mont
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1 @ no charg 1 @ no charg 514.75 \$11.7

11. UTILITIES - ELECTRIC: (Code Section 74-46)	FEES
Electric rates	See rate ordinance adopted 4/01/16
Additional fee if service needs to be disconnected by	See rate ordinance adopted 4/01/10
City personnel at pole due to meter/service tampering	\$160
City personnel at pole due to delinquency	\$160
Changed payment arrangement fee	\$30
Connection/Transfer Fee	\$30
Connection/Transfer Fee - holidays, weekends and after 11 am weekdays	\$30
Delinquent Fee (for bills unpaid after 10th day following due date)	\$30
Deposit - Residential (exempt with excellent credit score) (refunded after 18 months with good	2x highest bills in last 24 months Not to exceed \$500
payment history)	2x mignest bins in last 24 months <u>Not to exceed \$500</u>
Deposit - Commercial/Industrial (refunded after 60 months with good payment history)	2. highest hills in lest 24 month
Fee if payment is not made in night drop as agreed	2x highest bills in last 24 month
Late penalty (payments received after due date)	\$100
	5% of monthly bi
Meter change out fee	\$155
Meter Diversion Fee (Meter Tampering Investigation)	\$400
Meter test for meters less than 5 years old payable in advance (refunded if meter fails test)	\$75.00
Payment Arrangement Fee	N/o
Reconnection Fee during normal business hours for delinquency	\$25
Reconnection Fee 7:30 PM to 11:00 PM for delinquency	\$75
Reconnection Fee after 11 PM or on weekends for delinquency	\$150
Temporary electric service and/or utility pole	
Load management switch recovery fee	Cost of switch from latest bid
Extra facilities charge	2% installed costs min. 5yrs, \$75/mo
Additional pole	\$350
OH extension beyond two pole spans	\$1.05/ft
UG line extension beyond 300 ft.	\$7.70/ft
OH to UG conversion of service	\$735
UG Crossings	Sidewalk - \$115; paved driveway - \$460
	street - \$950 water; sewer or gas - \$34
Underground service length	\$7.70
Cost per linear foot	\$6.43
Second trip to site	\$310
Service drop after normal working hours (24-hr notice req'd)	\$100/hr 2 hr min.; if service is req'd to be
	reconnected, a min. chg of 4 hrs applie
Repair Fees:	
Labor	Hourly Employee Rate w/Benefit
Material	Actual Warehouse cost + 10%
Equipment /Trucks	Hourly Rate per FEMA schedul
12. UTILITIES - WATER AND SEWER: (Code Sections 74-97 and 74-121)	FEES
Water and sewer capital recovery system development fees and connection fees	See ordinance adopted 4/23/13 6/12/1
Water and sewer rates	See ordinance adopted 6/23/1

EFFECTIVE: JULY 1, 2018

13. UTILITIES - SEWER PRETREATMENT: (Code Sections 74-196)	FEES
Pretreatment Programs Fees for SIU's:	
Pretreatment - Permit Application	\$500
Pretreatment - Permit Modification	\$250
Pretreatment - Permit renewal	\$500
Pretreatment - Annual administrative fee	\$300
Pretreatment - Annual inspection	\$100
Pretreatment - Permit fine	\$250
Pretreatment - Admin. Fee for monthly review	\$100/month
Pretreatment - Unscheduled sampling	\$500 + analyses chrg
Pretreatment - Permit limit violation	\$100
Pretreatment - Technical review criteria	\$250
Pretreatment - Significant noncompliance	\$500
Pretreatment - BOD	
surcharge ceiling conc. (mg/L)	<u>\$</u> 350
surcharge cost per pound	\$0.15
charge for analysis	contract labor cost
Pretreatment - TSS	
surcharge ceiling conc. (mg/L)	<u>\$</u> 250
surcharge cost per pound	\$0.27
charge for analysis	contract labor cost

FEMA - Rates denoted as "FEMA" shall be the rates in effect at the time services are performed as provided by the United States Department of Homeland Security Federal Emergency Management Agency's Public Assistance Program and Policy Guide, FP 104-009-2. Equipment rates may be found at www.fema/gov/schedule-equipment rates. Specific equipment not listed shall have a rate based on the rate of the nearest larger piece of equipment.

Labor - Labor charges shall be an employee's hourly rate of pay in effect at the time the service being performed (standard hourly rate, overtime, etc.) plus all taxes and benefits, including but not limited to social security, medicare, retirement, workers compensation and health insurance.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adoptin	g Budget Ordinance for	the FY2018-19 Budget	
Date of Meeting	6/12/2018	Ward # if applicable If multiple, list:	<u>N/A</u>
Department <u>Fi</u>	<u>nance</u>	Person Submitting It	em: JR Sabatelli, Director of Fina
Call for Public H	learing <u>No</u>	Date of Public H	earing
Explanation of 3	ltem:		
14th and May 22	nd. Necessary changes		on May 8th and continued to May budget and are listed in the ard is attached.
Actions Needed	by Board:		
	dinance for the FY2018-	-19 Budget	
Is item time sei		at the meeting? <u>Select</u>	<u></u>
Backup Attache	id.		
Memo, Budget O			
Cost of Agenda	Item: N/A		
-	uires an expenditure, Finance Director : <u>Se</u>		and are funds available and
Additional note:	s:		



Office of the Director of Finance

TO:

City Manager, Honorable Mayor and Members of the Board of Aldermen

FROM: Joseph R. Sabatelli, CPA - Director of Finance

DATE:

May 31, 2018

RE:

Adoption of the FY2018-19 Annual Budget Ordinance

Current

The City Manager recommended budget for FY2018-19 has been prepared, reviewed by the Board of Aldermen, and made available for public inspection. The public hearing was held on May 8, 2018 and continued until May 14, 2018 and further continued until May 22, 2018. The enclosed FY2018-19 budget ordinance reflects the following changes made to the recommended budget:

General Fund

Governing Board (Page 12) - As directed by the Board, the salary increases for the Board and mayor were removed. Additionally, the advertising budget was reduced.

Police (Page 113) - As directed by the Board, 2 Police Service Technician/Telecommunicator positions were added. Additionally, funds were added for animal control.

Parking (Page 116) – As directed by the Board, the personnel services were adjusted to reflect staffing needs of this organization. Additionally, fuel costs were removed.

Fire (Page 66) – As directed by the Board, 6 new Fire Specialist positions were added to personnel services. Additionally, other line items were adjusted due to the increase in staff (medical professional services, uniforms, and safety supplies).

Park & Recreation Admin (Page 88) - As directed by the Board, funds were added for rental of the Union Point Park stage.

Parks & Recreation Grounds (Page 102) - As directed by the Board, funds were added for cemetery preservation and playground equipment.

Public Works Streets (Page 152) - As directed by the Board, additional funds were added for street resurfacing.

Solid Waste (Page 161) – This organization was removed from the General Fund and made into an enterprise fund – Solid Waste Fund. All related expenses followed and appropriate debt service, shared services, and contingency organizations established.

Debt Service – Additional debt service payments were added to cover financing of Oaks Road, Old Airport Road, and Trent Road resurfacing projects. Debt service was reduced in some organizations due to a change in financing arrangements.

Contingency - Due to the changes above, contingency was decreased.

Revenues – General fund revenues were adjusted to reflect the Board's direction to appropriate fund balance and interfund transfers and transfer supports were adjusted as well to reflect the changes above.

Water, Sewer, Electric Funds

Shared Services – As a result of the above changes, the Water, Sewer, and Electric funds have a slight reduction in shared service costs. This was offset by an increase in contingency.

Electric Fund

Revenues – Electric Fund revenues increased due to the added interfund reimbursement from the newly created Solid Waste Fund. This was offset by an increase in contingency.

Requested Action

The Board consider adopting the attached FY2018-19 Annual Budget Ordinance at its June 12, 2018 meeting.

BUDGET ORDINANCE 2018-2019 CITY OF NEW BERN, NORTH CAROLINA

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN, NORTH CAROLINA:

SECTION 1. The following amounts are hereby appropriated for the operation of the City of New Bern beginning July 1, 2018 and ending June 30, 2019 according to the following schedules:

SCHEDULE A - GENERAL FUND

Governing Board	266,629
Administration	729,552
Legal	230,673
Elections	0
Special Appropriations	124,700
PEG	42,950
Information Technology	1,627,853
Finance:	
Accounting	1,055,420
Warehouse	354,331
Human Resources	584,660
Police	11,419,729
Emergency 911 Support	133,938
Parking	34,000
Fire	6,894,486
Recreation:	
Administration	764,898
Facilities	1,444,469
Parks & Grounds	1, 700,938
Development Services	1,708,998
Public Works	
Administration	358,183
Insurance	665,000
Garage	0
Public Buildings	918,962
Streets	5 , 892,326
Solid Waste	0
Interfund Transfers	130,857
Contingency	72,766
TOTAL GENERAL FUND	37,156,318

City of New Bern - Budget Ordinance FY2018-2019 Page 1 of 10

SCHEDULE B - MUNICIPAL SERVICE DISTRICT FUND

Municipal Service District	297,810
TOTAL MUNICIPAL SERVICE DISTRICT FUND	297,810
SCHEDULE C - WATER FUND	
Water Resources Administration	607,456
Water Treatment	2,427,639
Water Distribution Maintenance	2,296,783
Water Debt Service	2,949,196
Shared Services Charges	1,590,209
Interfund Transfers & Transfer Supports	518,655
Contingency	103,965
TOTAL WATER FUND	10,493,903
SCHEDULE D - SEWER FUND	
Sewer Treatment	3,078,437
Sewer Collection System Maint.	3,771,010
Sewer Debt Service	2,501,732
Shared Services Charges	1,929,350
Interfund Transfers & Transfer Supports	722,237
Contingency	60,652
TOTAL SEWER FUND	12,063,418
SCHEDULE E - ELECTRIC FUND	
Electric Administration	788,031
Distribution O&M	5 , 420,127
Power Supply	39,131,591
Communications Control	529,251
Utility Business Office	2,677,175
Electric Debt Service	1,885,627
Shared Services Charges	1,533,250
Interfund Transfers & Transfer Supports	2,991,080
Contingency	158,423
TOTAL ELECTRIC FUND	55,114,555

SCHEDULE F - STORMWATER FUND

Stormwater Maintenance	643,715
Stormwater Debt Service	50,921
Shared Services Charges	57,764
TOTAL STORMWATER FUND	752,400
SCHEDULE G - EMPLOYEES' BENEFIT INSURANCE FUND	
Employee Benefits	7,005,878
TOTAL EMPLOYEES' BENEFIT INSURANCE FUND	7,005,878
SCHEDULE H - EMERGENCY TELEPHONE SYSTEM FUND	
E-911	434,729
TOTAL EMERGENCY TELEPHONE SYSTEM FUND	434,729
SCHEDULE I - POLICE SPECIAL REVENUE FUND	
Police Special Revenue	7,690
TOTAL POLICE SPECIAL REVENUE FUND	7,690
SCHEDULE J - COMMUNITY DEVELOPMENT FUND	
Community Development	5,000
TOTAL COMMUNITY DEVELOPMENT FUND	5,000
SCHEDULE K - GRANTS FUND	
Contingency	50,000
TOTAL GRANTS FUND	50,000
SCHEDULE L - PUBLIC-PRIVATE PARTNERSHIPS FUND	
Partnerships Programs	7,500
TOTAL PUBLIC-PRIVATE PARTNERSHIPS FUND	7,500

SCHEDULE M - WATER CAPITAL RESERVE FUND

Water Capital Reserve	216,225
TOTAL WATER CAPITAL RESERVE	216,225
SCHEDULE N - SEWER CAPITAL RESERVE FUND	
Sewer Capital Reserve	278,175
TOTAL SEWER CAPITAL RESERVE FUND	278,175
SCHEDULE O - RATE STABILIZATION FUND	
Rate Stabilization	0
TOTAL RATE STABILIZATION FUND	0
SCHEDULE P - SEWER DEBT SERVICE RESERVE FUND	
Transfer to Sewer Fund	281,618
TOTAL SEWER DEBT SERVICE RESERVE FUND	281,618
SCHEDULE Q - MPO PLAN GRANT	
MPO PLAN GRANT MPO PLAN GRANT (5303)	197,999 25,001
TOTAL MPO PLAN GRANT FUND	223,000
SCHEDULE R - EQUITABLE SHARING - US DEPARTMENT OF JUS	TICE
EQUITABLE SHARING	31,561
TOTAL EQUITABLE SHARING US DEPT OF JUSTICE	31,561
SCHEDULE S- Equitable Sharing US Dept of Treasury	
EQUITABLE SHARING	
TOTAL EQUITABLE SHARING US DEPT OF TREASURY	0

SCHEDULE T- SOLID WASTE

Solid Waste	2,920,258
Solid Waste Debt Service	197,955
Interfund Transfers & Transfer Supports	11,000
Shared Services Charges	117,345
Contingency	128,442
TOTAL SOLID WASTE	3,375,000

SECTION 2. It is estimated that revenues from the following major sources will be available for the fiscal year beginning July 1, 2018 and ending June 30, 2019 to meet the foregoing schedules:

SCHEDULE A - GENERAL FUND

Taxes & Licenses	21,418,300
Intergovernmental Revenue	3,608,000
Investment Earnings	276,000
Miscellaneous Revenue	194,250
Interfund Reimbursement	3,538,414
Transfer Support from Electric Fund	2,624,800
Transfer from Electric PILOT	366,280
Transfer from Water PILOT	306,155
Transfer from Sewer PILOT	445,987
Transfer from Solid Waste PILOT	11,000
Transfer from Other Funds	34,000
Proceeds from Borrowing	1,079,075
Police Revenues	255,277
Fire Revenues	37,530
Recreation Revenues	288,750
Permits and Fees	505,500
Public Works Revenues	17,000
Charges for Sales & Service	0
Fund Balance Appropriated	2,150,000
TOTAL GENERAL FUND	37,156,318

SCHEDULE B - MUNICIPAL SERVICE DISTRICT FUND

Taxes	280,000
Investment Earnings	810
Parking Fees	17,000
TOTAL MUNICIPAL SERVICE DISTRICT FUND	297,810
SCHEDULE C - WATER FUND	
Charges for Sales & Service	9,987,000
Investment Earnings	23,175
Miscellaneous Revenue	180,000
Interfund Reimbursements	303,728
TOTAL WATER FUND	10,493,903
SCHEDULE D - SEWER FUND	
Charges for Sales & Service	11,765,200
Investment Earnings	15,850
Miscellaneous Revenue	750
Transfer from Other Funds	281,618
TOTAL SEWER FUND	12,063,418
SCHEDULE E - ELECTRIC FUND	
Charges for Sales & Service	52,505,000
Investment Earnings	50,365
Miscellaneous Revenue	152,153
Interfund Reimbursements	1,407,037
Fund Balance Appropriated	1,000,000
TOTAL ELECTRIC FUND	55,114,555
SCHEDULE F - STORMWATER FUND	
Charges for Sales & Service	682,400
Proceeds from Borrowing	70,000
TOTAL STORMWATER FUND	752,400

SCHEDULE G - EMPLOYEES' BENEFIT INSURANCE FUND

Investment Earnings	12,050
Interfund Reimbursements Fund Balance Appropriated	6,709,884 283,944
Tulia balance Appropriated	203,344
TOTAL EMPLOYEES' BENEFIT INSURANCE FUND	7,005,878
SCHEDULE H - EMERGENCY TELEPHONE SYSTEM FUND	
State 911 Distributions	320,560
Investment Earnings	350
Fund Balance Appropriated	113,819
TOTAL EMERGENCY TELEPHONE SYSTEM FUND	434,729
SCHEDULE I - POLICE SPECIAL REVENUE FUND	
Investment Earnings	15
Restricted Police Revenue	7,675
TOTAL POLICE SPECIAL REVENUE FUND	7,690
SCHEDULE J - COMMUNITY DEVELOPMENT FUND	
Fund Balance Appropriated	5,000
TOTAL COMMUNITY DEVELOPMENT FUND	5,000
SCHEDULE K - GRANTS FUND	
Grant Programs	0
Transfer from General Fund	50,000
TOTAL GRANTS FUND	50,000
SCHEDULE L - PUBLIC-PRIVATE PARTNERSHIPS FUND	
Transfer from Consert Fuzzi	7.500
Transfer from General Fund	7,500
TOTAL PUBLIC-PRIVATE PARTNERSHIPS FUND	7,500

SCHEDULE M - WATER CAPITAL RESERVE FUND

Transfer from Water Fund	212,500
Investment Earnings	3,725
TOTAL WATER CAPITAL RESERVE	216,225
SCHEDULE N - SEWER CAPITAL RESERVE FUND	
Transfer from Sewer Fund	276,250
Investment Earnings	1,925
TOTAL SEWER CAPITAL RESERVE FUND	278,175
SCHEDULE O - RATE STABILIZATION FUND	
Transfer from Electric Fund	0
TOTAL RATE STABILIZATION FUND	0
SCHEDULE P - SEWER DEBT SERVICE RESERVE FUND	
Fund Balance Appropriated	281,618
TOTAL SEWER DEBT SERVICE RESERVE FUND	281,618
SCHEDULE Q - MPO PLAN GRANT FUND	
Grant Revenue	176,030
Grant Revenue (5303)	23,613
Transfer from General Fund	23,357
TOTAL MPO PLAN GRAND FUND	223,000
SCHEDULE R - EQUITABLE SHARING US DEPARTMENT OF JUST	TICE
Investment Earnings	141
Restricted Police Revenue	4,000
Fund Balance Appropriated	27,420
TOTAL EQUITABLE SHARING US DEPT OF JUSTICE	31,561

SCHEDULE S - EQUITABLE SHARING US DEPARTMENT OF TREASURY

Restricted Police Revenue	
TOTAL EQUITABLE SHARING US DEPT OF TREASURY	0
SCHEDULE T - SOLID WASTE	
Charges for Sales & Service Miscellaneous Revenue	3,295,000 80,000
TOTAL SOLID WASTE	3,375,000

SECTION 3.

- (a) There is hereby levied a tax at the rate of forty-six (\$0.46) per one hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2018, for the purpose of raising the revenue listed in "Taxes & Licenses" in Schedule A General Fund in Section 2 of this ordinance. This rate is based on an estimated total valuation of Property for the purpose of taxation of \$3,137,000,000 and an estimated rate of collection of 98.5%.
- (b) There is hereby levied an additional tax at the rate of thirteen and seventy-five hundreths cents (\$0.1375) per hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2018, on all property located in Municipal Service District, as defined and established by resolution adopted by the Board of Aldermen of the City of New Bern on June 27, 1978, expanded on June 26, 1986, and amended on January 8, 2008, for the purpose of raising revenue listed in Schedule B-Municipal Service District Fund in Section 2 of this Ordinance.

SECTION 4. Special Authorization - Budget Officer

- (a) The Budget Officer and Director of Finance shall be authorized to reallocate appropriations within departments and among the various line accounts not organized by departments as he or she deems necessary.
- (b) Interfund transfers and transfer supports, established in the Budget Ordinance, may be accomplished without additional approval from the Board.

SECTION 5. Restrictions - Budget Officer

- (a) Interfund transfers and transfer supports of monies, except as noted in Section 5(b), shall be accomplished by Board of Aldermen authorizations only.
- (b) Utilization of appropriations contained in Contingencies and Appropriations to Fund Balance may be accomplished only with specific approval of the Board of Aldermen.

SECTION 6.

The Director of Finance is authorized to write off accounts receivable 120 or more days delinquent and to place said accounts in a collection status.

SECTION 7.

The use of facsimile signatures for checks and other documents is re-authorized as established by a resolution adopted by the Board of Aldermen of the City of New Bern on the 9th day of December, 1986.

SECTION 8.

Copies of this Budget Ordinance shall be filed with the Budget Officer, Director of Finance and City Clerk.

SECTION 9.

This Ordinance shall take effect on July 1, 2018.

ADOPTED THIS 12th DAY OF JUNE, 2018.

	MAYOR
CITY CLERK	_



300 Pollock Street, P.O. Box 1129 New Bern, NC 28563 (252)636-4000

MEMORANDUM

TO: Mayor and Board of Aldermen

FROM: Landa Gaskins, Community Development Coordinator

DATE: 5/14/2018

SUBJECT: Community Development Advisory Committee (CDAC) Appointments

Background Information:

The purpose of the Community Development Advisory Committee (CDAC) is to advise the Community Development Staff and to assure that the Community Development Block Grant (CDBG) Citizen Participation of all citizens, including minorities, non-English speaking persons and persons with disabilities. The Community Development Advisory Committee shall consist of six (6) members. All members shall be residents of the City of New Bern. One member shall be appointed from each ward by the Alderman representing that ward.

Regular meetings of the committee are held on the forth (4th) Tuesday of the second (2nd) month of each quarter at 4:30 PM in the Development Services Conference Room, unless otherwise directed by the chairman. At least 50% of the members shall meet the low to moderate income standards established by HUD or be residents of low to moderate income neighborhoods. Members shall be appointed for terms of 3 years.

All terms begin July 1 and end June 30, unless no successor has been named by June 30 to fill an expiring term: in such case the incumbent shall serve until his/her successor is appointed. The appointing authorities may reappoint members whose terms are expiring. All current committee members' terms are subject to end June 30, 2018. The current appointees for Wards 1, 2, and 4 have expressed an interest in being reappointed. The current appointees for Wards 3, 5, and 6 have not expressed an interest in reappointment. This is a list of the current appointments:

Ward 1: Corinne Corr

Ward 2: Carol Williams

Ward 3: Marshall Williams

Ward 4: Vernon Guion

Ward 5: Dell Simmons

Ward 6: Mary Shepard

Recommendation:

The Development Services Department recommends the Board appoint new members and reappoint currently serving members (if appointee sees fit) to the Community Development Advisory Committee.

If you have any questions or need additional information, please let me know.

OATH

I, <u>Charles Bauschard</u>	, do solemnly swear that I will support and
maintain the Constitution and laws of the United	States, and the Constitution and laws of North
Carolina, not inconsistent therewith, and that I will	faithfully and impartially execute and discharge
the duties of my office as Commissioner of North	Carolina Eastern Municipal Power Agency, and
that I will adhere to and abide by the ElectriCities	' Ethical and Professional Code of Conduct, so
help me God.	
	Commissioner
Sworn to and subscribed before me, this day of, 20_18	
Notary Public	
•	
My Commission Expires: 03/09/2023	
(NOTARY SEAL HERE)	