

**City of New Bern
Board of Aldermen Meeting
January 8, 2019 – 6:00 P.M.
City Hall Courtroom
300 Pollock Street**

- 1. Meeting opened by Mayor Dana E. Outlaw. Prayer by Alderman Odham. Pledge of Allegiance.**

- 2. Roll Call.**

Present: Mayor Dana Outlaw, Alderman Sabrina Bengel, Alderwoman Jameesha Harris, Alderman Robert Aster, Alderman Barbara Best, Alderman Johnny Ray Kinsey and Alderman Jeffrey Odham. Absent: None. A quorum was present.

Also Present: Mark Stephens, City Manager; Michael Scott Davis, City Attorney; and Brenda Blanco, City Clerk.

- 3. Request and Petition of Citizens.**

There were no requests or petitions from citizens.

Consent Agenda

- 4. Approve Minutes.**

Minutes from the December 11, 2018 regular meeting were provided for review and approval.

Alderwoman Harris made a motion to approve the Consent Agenda, seconded by Alderman Aster. The motion carried unanimously 7-0.

- 5. Presentation and Pinning of New Police Badges.**

The New Bern Police Department unveiled its new police badge. Members of the department provided input on the design. The restyled badge was methodically designed to commemorate the historic significance of City Hall and the City seal. After the unveiling, the Mayor pinned the new badge on Police Chief Toussaint Summers, and the Aldermen then pinned new badges on several officers who were in attendance. Chief Summers announced the previous badge would be retired.

Mayor Outlaw stated the Police Department relayed the new badge will serve as a symbolic representation of unity and will honor the historic nature of our City. He reiterated the new design commemorates the historic significance of City Hall and the City seal. Alderman Best asked the Board to stand in appreciation and thank

the officers for protecting the City. Alderman Kinsey thanked Police Chief Summers and Fire Chief Bobby Boyd for their service and leadership.

6. Discuss Green Park Terrace, LLC and Consider Providing Direction to City Manager.

Green Park Terrace, LLC (currently known as Autumn Chase) has an outstanding loan obligation with the City of New Bern. This indebtedness has been discussed with them at length for more than a year, and they are well informed of the City's position. The debt was incurred approximately 20 years ago. On December 19, 2018, a written proposal for satisfying the indebtedness was submitted by Green Park Terrace, which provided for:

- a repayment in the amount of \$100,000 payable over 10 years at 9% interest with payments commencing 90 days after all damaged units have been placed back in service (estimated late spring/early summer 2019); and
- if other funding becomes available to Autumn Chase prior to December 31, 2020, the City will accept a one-time prepayment of \$75,000 minus payment received to date, as satisfaction in full of the loan.

Mr. Stephens announced the current balance due as of December 31, 2018 is \$158,616.98.

Alderwoman Harris announced she, Alderman Bengel and the Mayor met with Autumn Chase as part of an ad hoc group and asked if the other Board members had any questions for them. The Mayor stated his only concern is his fiduciary duty to the taxpayers of New Bern, which issued two loans for a total of \$130,000. He was not in favor of forgiving the debt. Alderwoman Harris stated she agreed and would be voting against the proposal. Alderman Aster noted the City has requested Autumn Chase's financial statements several times, and he questioned if there had been a response to the requests. He also asked if there had been any attempt to repay the loan. In response, Mr. Stephens said full financial statements have not been provided, nor has there been an attempt to repay the loans. Payment with interest was due approximately 13 months ago, which was extended to December 2018. Alderman Best questioned why Autumn Chase had not attempted to repay the loan. Mayor Outlaw announced the second mortgage holder, BB&T, was paid off during the past year; despite that, no payment has been made to the City. This now puts the City in the position as second lienholder. The Mayor stated he would have called for foreclosure on the loan some time ago if it were not for the fact that the City would have to pay off the first lienholder. He reemphasized there has never been one payment made on the loan since its issuance.

Alderwoman Harris made a motion to deny the offer presented in regards to the repayment of the loan, seconded by Alderman Aster. Upon a roll-call vote, the motion carried unanimously 7-0.

7. Update on FEMA Buyout/Elevation Mitigation.

Mr. Stephens asked Jeff Ruggieri, Director of Development Services, to provide an update on the FEMA buyout and elevation mitigation program. Mr. Ruggieri stated the City is currently applying for two FEMA grant programs. The first program is

known as the 407 Hazard Mitigation plan, and applications were due in December. This is a “faster” program strictly for buyout of properties and requires that the properties must have been substantially damaged and located within the flood plain. The City began accepting applications for buyout or elevation, and 106 applications were received. Of those, five properties qualified for the buyout program and were submitted to the State. Staff is now working on the 404 mitigation program, which has less requirements. The remaining applications are being worked through, which include 67 requests for elevations and 26 buyout requests. FEMA will determine by February the amount of funding available for the 407 program and will relay that information to the State by sometime in April. Municipalities and individuals will be notified sometime in May with the process of acquisition beginning in June. The 407 program takes less than 12 months from start to finish. The 404 program is an 18-24 month process, and those applications are due the first of February.

Alderman Aster asked if the State would inspect the 26 buyouts and possibly recommend elevation instead. Mr. Ruggieri responded that the City is the recommending body. Alderman Aster then asked if the Governing Board would have to approve the 26 buyouts. At this point, Mr. Ruggieri explained the direction given to the City was to collect the data from the community and submit it. Alderman Aster asked if Mr. Ruggieri recommended all of the 26 buyouts, and Mr. Ruggieri stated all of the homes are located in the North Hills area along with some homes on Devers Circle. He further explained the real issue is there are 16-17 homes that are not requesting buyout or elevation, which is something the City will have to address. The State is creating a new office of resiliency, and FEMA has a program to try to deal with these issues.

Alderwoman Harris stated she was under the impression Mr. Ruggieri would ultimately make recommendations. Mr. Ruggieri stated he is currently not making any judgment calls, but is submitting properties based on the criteria. The Mayor asked if Mr. Ruggieri expected new FEMA maps to be available by June or July, and Mr. Ruggieri stated the maps are already available, but he was not sure when they would be approved. For now, the City is utilizing the current maps, since the new maps have not yet been approved by the State. Alderman Bengel asked if the new map includes the impact from Hurricane Florence and whether new maps would be implemented next year to supersede the pending maps. In response, Mr. Ruggieri explained the new maps were created a year and a half ago and that he was not sure as to the timetable for creating new maps that would take into account Hurricane Florence. Mr. Stephens emphasized the State is the entity that adopts the maps, and the City could not dictate to the State. If the Governing Board wishes to change anything that it controls, the only thing it could change would be the freeboard.

Alderman Odham asked about the 16 homes in North Hills that were not requesting consideration for mitigation and whether they were isolated to one part of the neighborhood or scattered and whether they were aware of what the neighborhood could look like if their neighbors were bought out. Mr. Ruggieri stated he had not yet had a conversation with them. Alderman Odham stated that is a point that the

residents may want to consider. Mr. Ruggieri said he would forward a map to the Board depicting the homes seeking mitigation and those that are not.

Alderman Bengel asked the City Manager for an update on Hurricane Florence. Mr. Stephens said he and the Mayor met with a group in Asheville (NEMAC and Fernleaf), and the City is looking at a resiliency plan that will help minimize the impact of future storms and other disastrous events. In small groups, the Board participated in a webinar that detailed changes that would be incorporated into a resiliency plan. One of the focuses is to reduce the dip of the negative impact to the City. Alderman Bengel asked if it would be important to engage Craven County, Trent Woods and River Bend in the plan, with each paying a proportionate cost. This would then be a plan for the community and not just the City. Mr. Stephens felt that was a great suggestion and referenced the Metropolitan Planning Organization, which includes River Bend, Craven County, Bridgeton, and others. Alderman Bengel also asked about a potential grant, and Mr. Stephens stated the City has hired a grant writer to assist with seeking grant funds. Alderman Bengel suggested the City reach out to East Carolina University, noting they have divisions and offices that may be of assistance for free or at low cost.

Mr. Stephens announced a statement of insurance impact had been received from the insurance company. There were several City-owned properties that sustained more than 50% in damage. Staff is working through those properties to determine the next steps. The list includes 1620 National Avenue, the old BP station on Oaks Road that the City used for storage, a building at the Leaf and Limb yard, the fire training grounds' trailer, and Stanley White Recreation Center. Decisions will need to be made about these properties, which will be a process that will take some time. The City may want to engage the community in making some of these decisions, especially regarding the recreation center, and this may be a topic for the upcoming retreat. Insurance proceeds will also be received for other City properties that were damaged, including City Hall. If the proceeds are not enough to cover the damage, that is typically where FEMA steps in to make the compensation whole.

With respect to infrastructure, there are many repairs being made. Staff and some of the Board members met with the USDA to review some of the major arterial streams, and the City has applied for assistance through the USDA's program. Alderman Best asked Matt Montanye, Director of Public Works, whether the canal was included in that submission. Mr. Montanye stated staff submitted the sponsorship letter with a list of properties, and the USDA has acknowledged receipt. Mr. Montanye was hopeful the USDA might start touring the potential sites next week to determine which ones are eligible.

Alderman Bengel stated citizens continue to question what the City is doing, and she referred to the list Alderman Odham suggested be compiled. Mr. Stephens stated he has generated a significant portion of the list of actions that have taken place behind the scenes, although there are some meetings that need to be added. Alderman Bengel thanked FEMA, noting they had been exceptional. Alderman Bengel announced a community resiliency workshop would take place the following evening at the old firemen's' museum at 408 Hancock Street. Colleen Roberts, Public Information Officer, confirmed this had been created as an event on the

Facebook page. Alderman Bengel commented the Board realizes there are citizens who continue to hurt because of the storm, and the Board is trying to assist as best it can with the resources it has.

Alderwoman Harris asked if the City has a system to take people's email addresses and send out mass email announcements. Mr. Stephens stated the City has the Code Red system, which comes with a significant cost for each use; therefore, it is usually reserved for evacuations, etc. The most success has been experienced by disseminating information through social media and to the Board to relay to community groups within their wards. The community watch groups and neighborhood associations then distribute the information via their email lists.

Noting the City Manager and City Clerk have been working hard, Alderman Best asked if additional help was needed to expedite the process and handle things quicker for citizens. Mr. Stephens replied temporary help had been secured to assist the City Clerk, and he felt everyone was managing, including Mr. Ruggieri and his staff. Alderman Odham asked if it would be realistic for the Governing Board to receive by the end of the week the draft list of steps taken by the City in response to the hurricane. The Board could add to it, if needed, and then the list could possibly be made public at the next meeting. Mr. Stephens stated he would be happy to do that.

8. Appointment(s).

Alderwoman Harris announced the appointment she made last year to the Historic Preservation Commission could no longer serve, as the appointee would be moving to Raleigh. She asked that anyone interested in the appointment reach out to her or the City Clerk.

Alderman Odham made a motion to appoint Bobby West, a retired Lieutenant Colonel with the Highway Patrol, to serve on the Police Civil Service Board, seconded by Alderwoman Harris. The motion carried unanimously 7-0. Mr. West will serve out the remainder of Chip Hughes' term, which expires on July 24, 2019.

9. Attorney's Report.

The City Attorney had nothing to report.

10. City Manager's Report.

Mr. Stephens asked Charlie Bauschard, Director of Public Utilities, to provide a report on the power outage that occurred in December. Mr. Stephens noted staff and some of the Board members met with Duke today to discuss what happened and the steps being taken to avoid the situation again. They also discussed the need to facilitate a better redundant system. City Staff is looking at ways it might be able to better "back feed" should a similar situation occur. Mr. Bauschard stated the outage was a really unique event caused by human error. Duke has assured City staff that they are investigating the incident in intimate detail and are taking appropriate action. From there, workshops will be held with Duke to discuss

strategic planning, the resiliency of their system, and to look for opportunities to improve New Bern's system. Duke has assigned a claims adjuster for anyone who sustained damages because of the outage. The adjuster has hired a third-party engineering firm to work with them and review all claims to validate the claim against the event. Duke is equally unhappy about the outage as the City is. Alderman Bengel complimented Mr. Bauschard on how he handled the meeting with Duke, and Alderman Odham concurred stating Mr. Bauschard did a superb job assessing the situation. Alderman Odham asked Mr. Bauschard to address the citizens and explain why City customers on one side of a street were without power while Duke customers on the opposite side maintained power. Mr. Bauschard explained the issue in layman's terms and stated he was working with Duke to address this. He is also looking at capacity issues and strategic planning. Alderman Odham stated the Duke engineer indicated it is pretty much the norm for their customers to have one radial line feeding in, and Mr. Bauschard stated management and staff will need to work along with Duke to find ways to improve that. Mayor Outlaw said he appreciated the representatives from Duke and ElectriCities attending today's meeting, but he would be interested to know if their grids provided backup redundancy plans for their retail customers that they do not yet provide to the City. He wants to ensure there are backup transmitting opportunities.

Alderman Kinsey thanked the public safety staff for assisting at the intersections and making sure citizens were safe during the outage. Mayor Outlaw commented it was a very dangerous situation, and he too appreciated the assistance from first responders. Alderman Best thanked public utilities for helping one of her constituents restore their heat. Alderman Aster referenced the use of small generators many years ago to operate traffic lights at critical intersections during outages, and he suggested looking at that practice again. Noting some restaurants experienced a loss of food as well as losses associated with Christmas parties that were scheduled for that evening, Alderman Aster asked for confirmation that those businesses could file a claim. Mr. Bauschard recommended claims be filed by calling 844-802-2506. Alderman Aster asked that the number be shared on social media.

Mr. Stephens displayed a challenge coin that would be given to all employees to recognize their hard work during Hurricane Florence. A coin was then distributed to each Board member.

The Mayor pointed out Mike Avery with Autumn Chase was still in attendance. He asked Mr. Avery had he continued to sit through the meeting in hopes of making a comment before the Board, to which Mr. Avery replied yes. The Mayor asked the Board if anyone wished to make a motion to allow Mr. Avery an opportunity to speak. Alderman Best made a motion to allow Mr. Avery to make comments, seconded by Alderman Kinsey. Alderwoman Harris remarked anything that needs to be discussed had already been discussed during the meetings, and she felt allowing comment would only be a long, drawn-out process. Everyone had reiterated numerous times where they stood. Mr. Avery indicated he wanted to ask a question, and Alderwoman Harris felt the question could be asked at the end of the meeting. Alderman Best said she was not in meetings with Autumn Chase and

was not privy to the discussions. Upon a roll-call vote, the motion failed 3-4 with Alderman Bengel, Harris, Aster and Odham voting against it. Alderman Best suggested an update be provided to the Board at a later time about the meetings that were held.

11. New Business.

Mayor Outlaw

Jeff Aydelette with the County Compass was acknowledged and welcomed.

The Mayor stated he recently attended a New Bern Housing Authority meeting where he requested the Housing Authority consider having their meetings broadcast on the PEG channel to make them as public as the City's meetings. In thinking further about this, he stumbled on the fact the City still is not allowing physical access to meetings unless those individuals want to access the second floor utilizing the motorized stair climber. He stated he could not ask the Housing Authority to go public with their meetings when the City is still limiting physical access to their meetings. He reiterated his desire for 2019 to be the "year of the elevator".

Several pictures of clogged drains and stormwater areas were shown. He asked as part of the retreat that the Board consider a capital campaign to look at cleaning out these major arteries. Alderman Best asked if inmates could be utilized, and Mr. Stephens responded the City is already doing that. Alderwoman Harris concurred with discussing this topic at the retreat. She also said there was a need to address pavement on Monterey Circle that was damaged during a recent infrastructure repair. Alderman Odham asked if there had ever been an audit of the stormwater fund, and Mr. Sabatelli replied it is included in the annual audit. Alderman Odham stated that audit just makes sure processes are followed and there is no leakage of funds; he was referring to an audit to make sure customers were being charged accurately. Mr. Sabatelli responded that type of audit has never been done to his knowledge, but City staff could start reviewing that. Alderman Odham said he shared an article with the City Manager where homeless people were given tools and put to work in a short-term scenario. He questioned whether New Bern could look at a similar program to hire people in need of work on a part-time basis to assist Public Works with addressing stormwater issues. He explained the difficulty with telling constituents the City would be increasing the stormwater fee when calls are continuing to come in about ditches that have never been addressed. With the storms the City has encountered, he felt it would be easy to sell a program, but said there must be a tangible program to sell - one that citizens and customers could see. It also has to be a program that has an impact. Noting its importance, he felt stormwater should be discussed at the retreat.

Alderman Best

She piggybacked on the Mayor's comments about ditches. She referenced some areas of concern, as well as a leak that took place in the street near Gray, Biddle and Jarvis Streets, stating the water in the street was like a river because drains were stopped up. She suggested the City reach out to Corey Purdie as a source for obtaining labor.

A lady on North Hills Drive who sustained flooding rented a pump to remove water from under her home. The woman has requested the City reimburse her the cost

of the rental. Alderman Best asked the Board whether this was an expense it wished to consider. Mayor Outlaw suggested staff discuss and mitigate this with the individual. If policy is needed, the Manager can ask the Board for direction. Aldermen Aster and Harris expressed concurrence with the Mayor's suggestion.

Alderman Kinsey

When a contractor is laying pipe, Alderman Kinsey suggested the City pay more attention to the size of the pipe. Mayor Outlaw stated he would be in violation of his oath of office if he did not sign off on the approved plans. The Mayor said the Board has to set policy on the matter and noted staff is doing their job until new policy is established. It was suggested this be discussed at the retreat.

Alderwoman Harris

A free FEMA appeals clinic is scheduled at Craven Community College on Saturday, January 12, 2019, from 9:30 a.m. – 12 noon and from 12:30 p.m. – 4 p.m. Questions about denial and appeals can be answered at the clinic.

The New Year's Eve event was amazing. It was suggested a discussion ensue at the retreat about the logistics of the sponsors and contracts.

Alderman Bengel

Gratitude was expressed to Foster Hughes, Director of Parks and Recreation, for the New Year's Eve event, as well as Alderwoman Harris and Alderman Odham, who talked her into the celebration. The event yielded mostly positive results for the City. Alderman Bengel asked for a post-event meeting to discuss some citizens' concerns.

An update on Metcalf Street was requested. Jordan Hughes, City Engineer, said the 400 block of Metcalf and 600 block of New Street were complete. This week, work is taking place in the 500 block of Metcalf Street. Hopefully, work will be complete in a 2-3 week time frame. At that point, a grading contractor will be brought in to grade, patch and resurface the streets. Alderman Bengel asked for a weekly update that could be sent to the Historic District Residents Association.

Mrs. Blanco notified her of a call where a citizen was complaining because the train was blocking National Avenue in the Riverside community for more than 30 minutes. Alderman Aster reached out to Norfolk Southern and found there was a malfunction in a system on the train, and they could not move the train at all. It blocked the streets for more than 30 minutes. Alderman Bengel said the citizen's concern was if an emergency occurred, public safety could not respond. Alderman Bengel stated she has been assured public safety can reach the area, and Alderman Aster and Fire Chief Boyd confirmed there are cameras in that area to assist with dispatching.

With respect to the upcoming retreat, Alderman Bengel stated she did not want a facilitator, but instead real interaction where Department Heads give a 20-minute presentation on their needs. This would allow the Board to know the departments' desires and needs on the front end, instead of learning about them on the back end. Alderman Bengel felt this would save time and effort during the budget process. Alderman Odham asked the City Manager about the budget process, stating it was his understanding Department Heads submit their budget to the Budget Committee, which pares down the requests and presents to the Board a balanced budget. The Manager gets direction during the retreat with respect to goals and objectives and

takes that information into consideration when paring down the requests. Mr. Stephens stated that was a close description of the process. While he expressed understanding of Alderman Bengel's request, Mr. Stephens said the difficulty would be the Board deciding how to cut the requests. The needs far exceed what revenues can support. To put things in perspective, at least 3 cents is needed on the tax rate for every \$1 million that needs to be generated. The City Manager acts as a "stop gap" for the Board and co-aligns the requests with the Board's initiatives. Alderman Bengel responded that the idea is the Board may stop a request before it is put in the budget. She stated that last year the Board moved around \$1-2 million that the Manager had to scramble to find because the Board put back in the budget requests that the Budget Committee had removed. Mr. Stephens replied that ultimately it was his job to find the extra funds.

Alderwoman Harris asked if the Board could try the new way this year, and if it did not work then go back to the old way of doing things. She suggested during the 20-minute presentation that no discussion be held. Board members could take notes and personally reach out to the Department Head later if there were questions. Alderman Bengel suggested hearing from the Department Heads the morning of the retreat, break for lunch, and use the afternoon for discussion of other topics.

Alderman Odham agreed with the 20-minute time limit, stating sticking to the limit would be key. He said he did not want to see budget requests at the retreat, but preferred to see an overview and a vision from the departments. Alderman Aster said seeing the budget requests would resolve some of the issues that were encountered last year. Alderman Aster stated he would like to know the requests prior to them being removed by the City Manager, as he would like to know the reason behind the request. He did not feel it necessary to review the budget by each line item, but only the items that are important to the departments.

Alderwoman Harris stated she agreed with Alderman Odham's suggestion that the Board hear from the departments about their visions. She also suggested the Board be provided a copy of the original requests that do not reflect the cuts made. Mr. Stephens explained the timeframe when budget worksheets are generally given out, noting the difficulty with trying to give the Board an idea in January of how much budgets may increase. That estimate might be available at a subsequent meeting in February or March.

Alderman Aster said aldermen who want a copy of the requested budget with justifications should be able to get that, and then it would be their job to compare that budget with the recommended budget to see the differences and what has been cut. Mr. Stephens emphasized the need to consider the budget as a whole and not just by department, noting it is a \$124 million budget that covers various divisions.

Noting there is only one meeting in December, Alderwoman Harris asked if there was a way to pass out the sheets ahead of time since the retreat is held in January. This would allow the Board to have information at the retreat. Mr. Stephens stated he understood, but he was trying to impress upon the Board that the projected revenue for the budget would not be available until at least March. Alderman

Bengel recognized the Manager needed the hard numbers, but if the Board could see the vision, it may help formulate the direction, goals and objectives. Alderwoman Harris inquired as to why the retreat is held in January if the numbers are not ready until March. Mr. Stephens stated the typical process has been for the Board to give the City Manager direction on its vision and what it desires to accomplish. The Manager can then go into the budget season with the aim of incorporating that vision into the budget. He noted he would probably receive \$5 million in expenditure requests over the revenue projections.

Mr. Sabatelli commented the School of Government stresses the general process should be for the Board to meet in January to provide general direction to the Manager, and this is the process throughout the entire state. Alderman Aster stated it would make it easier for him and eliminate some of his questions if he knew what had been requested and what the Manager and Budget Committee recommended. Mr. Stephens described how one of his previous employers provided a list of items that was removed from the budget from both an expenditure and capital standpoint. This allowed the Board to see what requests were removed. For several years, the City of New Bern has been tracking the items that have been removed from the budget. If the Board chooses, Mr. Stephens stated that he could provide that list. Alderman Aster asked if that data would include the justification and detail of what was actually removed. Mr. Stephens responded that he could provide as much data as the Board desired and noted most of the items removed by the committee are capital requests. Personnel requests are also reviewed as they are ongoing expenses that will carry from year to year. Alderman Aster stated his interest was in capital and personnel items that are removed. Alderwoman Harris suggested, as part of the budget process, that the goals and objectives established by the Board when it first took office be checked off a list as they are accomplished. Alderman Aster said he believed the Board would agree that the first thing to be attacked during the retreat is the drainage issue.

Alderman Odham cautioned about the need to be careful as an elected board not to turn the budget process into a political aspect. If staff starts politicking to an alderman and that alderman then begins to politic to other aldermen, then the City's vision gets lost. He stated that was the reason he appreciated the process that has been in place for several years, and he noted that process has worked. The Board has to be careful not to circumvent and completely take away the authority of the City Manager, as this is a duty entrenched to him.

Alderman Best thanked Chief Summers for having staff check on the tethering calls that she received.

Mr. Stephens asked for clear direction regarding the retreat, stating it sounded as if the Board desired to spend the morning hearing from the Department Heads for 20 minutes each with no discussion. Following that, he would give the Board an update on the goals and objectives adopted last year. The afternoon would be spent discussing topics from the Board.

12. Closed Session.

A closed session was not needed.

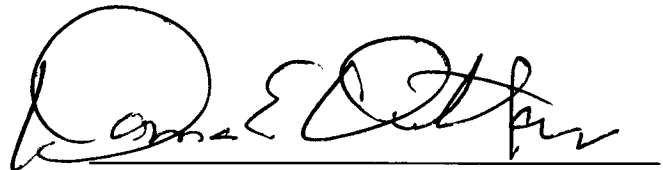
13. Adjourn.

Alderman Aster made a motion to adjourn, seconded by Alderman Kinsey. The motion carried unanimously 7-0, time being 7:56 p.m.

The attached documents are incorporated herewith and are hereby made a part of these minutes.

NOTE: For additional details and information on the Board of Aldermen meetings, please visit the City of New Bern's website at www.newbernnc.gov. Video and audio recordings of the meeting have been archived.

Minutes approved: January 22, 2019

A handwritten signature in black ink, appearing to read 'Dana E. Outlaw', written over a horizontal line.

Dana E. Outlaw, Mayor

A handwritten signature in black ink, appearing to read 'Brenda E. Blanco', written over a horizontal line.
Brenda E. Blanco, City Clerk