

**CITY OF NEW BERN
BOARD OF ALDERMEN MEETING
OCTOBER 8, 2019 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET**

1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Bengel. Pledge of Allegiance.
2. Roll Call.
3. Request and Petition of Citizens.

Consent Agenda

4. Consider Approving a Proclamation for NC Public Power Week.
5. Consider Approving a Proclamation for Red Ribbon Week.
6. Consider Adopting a Resolution to Call for a Public Hearing to Rezone 2403 Trent Road.
7. Consider Adopting a Resolution to Call for a Public Hearing to Annex Two Well Sites Identified as Parcel ID Numbers 8-209-12004 and 8-209-12005.
8. Consider Adopting a Resolution to Close Specific Streets for the Craven County Jaycees 2019 Christmas Parade.
9. Consider Adopting a Resolution to Close the 800 Block of Cedar Street for a Habitat for Humanity Block Party.
10. Consider Adopting a Resolution to Close Specific Streets for the Downtown Council's Annual Trick or Treat in the Street Event.
11. Approve Minutes.

12. Presentation on New Bern's Electric Utility System.
13. Consider Adopting a Resolution of Intent to Rebuild and Elevate Stanley White Recreation Center at its Current Location, if Approved by FEMA and an Engineer.
14. Consider Adopting a Resolution in Support of Coastal Leadership's Resolution to Protect the Environmental and Economic Future of North Carolina's Coast.

15. Consider Adopting a Resolution Approving the Installation of an Additional Street Light on Charles Street.
16. Consider Adopting a Resolution Approving the Installation of an Additional Street Light on Fairmount Way.
17. Consider Adopting an Ordinance Amending Section 70-184 "Streets Upon Which the Operation of Tractor-Trailers is Prohibited".
18. Appointment(s).
19. Attorney's Report.
20. City Manager's Report.
21. New Business.
22. Closed Session.
23. Adjourn.

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Joseph R. Sabatelli
Director of Finance

Memo to: Mayor and Board of Aldermen

From: Mark A. Stephens, City Manager

Date: October 3, 2019

Re: October 8, 2019 Agenda Explanations

A handwritten signature in black ink, appearing to read "Stephens", with the date "10/3/19" written below it.

- 1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Bengel. Pledge of Allegiance.**
- 2. Roll Call.**
- 3. Request and Petition of Citizens.**

This section of the Agenda is titled Requests and Petitions of Citizens. This is an opportunity for public comment, and we thank you for coming to the Board of Aldermen meeting tonight to share your views. We value all citizen input.

Speaker comments are limited to a maximum of 4 minutes during the public comment period. At the conclusion of 4 minutes, each speaker shall leave the podium. Comments will be directed to the full board, not to an individual board member or staff member. Although the Board is interested in hearing your comments, speakers should not expect any comments, action or deliberation from the Board on any issue raised during the public comment period.

In the Board's discretion, it may refer issues to the appropriate city officials or staff for further investigation. If an organized group is present to speak on a common issue, please designate one person to present the group's comment, which shall be limited to a maximum of 4 minutes.

Consent Agenda

4. Consider Approving a Proclamation for NC Public Power Week.

Charles Bauschard, Director of Public Utilities, has requested a proclamation in honor of Public Power Week. The week is observed annually during the first full week of October. In 2019, it will be observed October 6-12th

5. Consider Approving a Proclamation for Red Ribbon Week.

Ernest Flowers, on behalf of the New Bern Young Marines, has requested a proclamation in honor of Red Ribbon Week, which is observed annually during the third week of October.

6. Consider Adopting a Resolution to Call for a Public Hearing to Rezone 2403 Trent Road.

(Ward 5) Wendy Tysinger Stallings, on behalf of M W Properties of Eastern NC, LLC, has requested to rezone 1.31 acres located at 2403 Trent Road (tax parcel ID 8-043-007) from C-4 Neighborhood Business District to C-3 Commercial District. The Planning and Zoning Board approved the request at its meeting on October 1, 2019. A memo from Jeff Ruggieri, Director of Development Services, is attached.

7. Consider Adopting a Resolution to Call for a Public Hearing to Annex Two Well Sites Identified as Parcel ID Numbers 8-209-12004 and 8-209-12005.

(Ward 4) In December 2012, an area defined as Craven 30 was annexed into the City. Excluded from the annexation were two well sites owned by the City. To clarify the city limits in this particular area, staff recommends the two well sites also be annexed. A memo from Alice Wilson, GIS Manager, is attached.

8. Consider Adopting a Resolution to Close Specific Streets for the Craven County Jaycees 2019 Christmas Parade.

(Ward 1) The Craven County Jaycees' annual Christmas parade is scheduled for Saturday, December 7, 2019. David Ricks, the event coordinator, has requested that the 300-800 blocks of George Street, 300-600 blocks of Broad Street, and the 200-300 blocks of Craven Street be closed to vehicular traffic from 1:00 p.m. to 6:00 p.m. on that date. He has also requested that the eastbound lane of Broad Street be closed to parking from 12 a.m. until the conclusion of the parade. A memo from Foster Hughes, Director of Parks and Recreation, is attached along with a map of the parade route.

9. Consider Adopting a Resolution to Close the 800 Block of Cedar Street for a Habitat for Humanity Block Party.

(Ward 1) Antionette Boskey, organizer for Habitat for Humanity, has requested the 800 block of Cedar Street be closed to vehicular traffic on Saturday, November 2,

2019 from 2:00 p.m. until 6:00 p.m. for a block party that will be held at the Omega Center. A memo from Mr. Hughes is attached.

10. Consider Adopting a Resolution to Close Specific Streets for the Downtown Council's Annual Trick or Treat in the Street Event.

Amanda Banks with the Downtown Council of the New Bern Area Chamber of Commerce has requested the 200 blocks of Middle and Craven Streets be closed to vehicular traffic on Saturday, October 26, 2019 from 3:30 p.m. until 6:15 p.m. for the annual Trick or Treat in the Street event. A memo from Mr. Hughes is attached.

11. Approve Minutes.

Minutes from the September 17, 2019 work session and September 24, 2019 regular meeting are provided for review and approval.

12. Presentation on New Bern's Electric Utility System.

Charles Bauschard, Director of Public Utilities, will make a presentation to demonstrate the value of the City's electric utility system to the community.

13. Consider Adopting a Resolution of Intent to Rebuild and Elevate Stanley White Recreation Center at its Current Location, if Approved by FEMA and an Engineer.

(Ward 2) The status of the Stanley White Recreation Center was discussed at a work session on September 17, 2019 and in a regular meeting on September 24, 2019. At the later meeting, the Board voted to consider adopting a resolution of intent to rebuild and elevate the structure at its current location, if FEMA and an engineering consultant approved. The proposed resolution is attached for consideration.

14. Consider Adopting a Resolution in Support of Coastal Leadership's Resolution to Protect the Environmental and Economic Future of North Carolina's Coast.

The Coastal Leadership, which consists of Mayors from coastal cities and towns in 20 North Carolina counties, has prepared a resolution encouraging the State and Federal governments not to drill for oil in the Atlantic Ocean. The Board is asked to consider adopting a resolution authorizing the Mayor to join the other Mayors in signing the Leadership's resolution discouraging oil or gas exploration, leasing and extraction in the Atlantic Ocean.

15. Consider Adopting a Resolution Approving the Installation of an Additional Streetlight on Charles Street.

(Ward 2) Alderwoman Harris has requested an additional streetlight be installed near the area of 2308 Charles Street. The Department of Public Utilities has evaluated the area and determined it does not meet the City's light standard. Therefore, it is their recommendation that an additional light be installed. The cost of the installation is \$550.38 for Public Utilities, and a recurring monthly cost of \$8.44 for Public Works. A memo from Mr. Bauschard is attached.

16. Consider Adopting a Resolution Approving the Installation of an Additional Streetlight on Fairmount Way.

(Ward 4) Paul Ryan of 322 Fairmount Way has requested an additional streetlight be installed in the area of the cul-de-sac near 322 Fairmount Way. The Department of Public Utilities has evaluated the area and determined it meets the City's light standard. However, the Police Department has reviewed the area and recommends additional lighting be installed. The cost of the installation is \$1,396.70 for Public Utilities, and the recurring monthly utility cost for Public Works will be \$8.44. A memo from Mr. Bauschard is attached.

17. Consider Adopting an Ordinance Amending Section 70-184 "Streets Upon Which the Operation of Tractor-Trailers is Prohibited".

(Ward 6) Residents of Kings Row Subdivision have requested tractor-trailers be prohibited from operating on Jimmies Creek Drive. Public Works has evaluated the street and supports the request. A memo from Matt Montanye, Director of Public Works, is attached.

18. Appointment(s).

Jerry Walker's first term on the Planning & Zoning Board expired June 30, 2019. Alderman Bengel made a motion to reappoint him for an additional term, but he has respectfully declined. Therefore, Alderman Bengel is asked to make a new appointment to serve a three-year term.

19. Attorney's Report.

20. City Manager's Report.

21. New Business.

22. Closed Session.

23. Adjourn.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Proclamation for Public Power Week

Date of Meeting: 10/8/2019	Ward # if applicable:
Department: Public Utilities	Person Submitting Item: Charles Bauschard
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Proclamation of Public Power Week which takes place the first full week of October. In 2019, the week is observed October 6-12, 2019.
Actions Needed by Board:	Approval of Proclamation
Backup Attached:	Memo, Proclamation of Public Power Week & copy of license plate

Is item time sensitive? ☒Yes ☐No

Will there be advocates/opponents at the meeting? ☐Yes ☒No

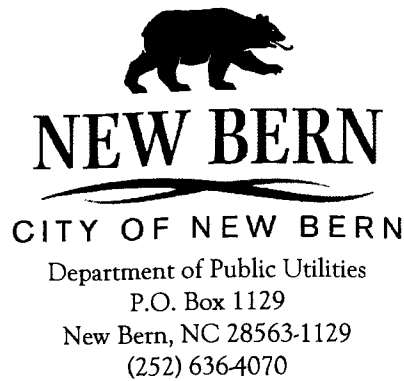
Cost of Agenda Item:

If this requires an expenditure, has it be budgeted and are funds available and certified by the Finance Director? ☒Yes ☐No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Joseph R. Sabatelli
Director of Finance

MEMORANDUM

TO: Mayor Outlaw and Board of Alderman

FROM: Charles Bauschard, Director of Utilities *CDB*

DATE: September 24, 2019

SUBJECT: Consider Approving a Proclamation for Public Power Week 2019

Background Information:

The Department of Public Utilities is requesting a Proclamation for Public Power Week, which takes place October 6, 2019 thru October 12, 2019.

Public Power Week is a perfect opportunity to recognize our utility staff, mutual aid partners and the value that public power brings to our community.

There will also be a presentation at City Hall on October 9th, 2019 at 9:00 a.m. with members of ElectriCities as well as local legislative officials presenting the new NC license plate tag "Keeping the Lights On".

A large copy of the new license plate will remain on display during Public Power Week and remain on display through out MumFest. A sample picture of the new license plate is attached.

Recommendation:

Consider approving the Public Power Week Proclamation.

Please let me know if you have any questions concerning this matter.



MAYOR'S OFFICE P R O C L A M A T I O N

WHEREAS, public power is a crucial component in cities and towns across North Carolina, contributing to the overall health of communities by providing reliable electricity, excellent local service and prompt restoration; and

WHEREAS, North Carolina's more than 70 public power cities and towns are among more than 2,000 across the country; and

WHEREAS, many of North Carolina's public power cities and towns have been electric providers for more than 100 years; and

WHEREAS, public power meets the electric needs of 40 million Americans, almost 15 percent of electricity consumers; and

WHEREAS, North Carolina's public power utilities are valuable community assets that contribute to the wellbeing of the community and provide economic development opportunities; and

WHEREAS, North Carolina's public power utilities are dependable institutions that provide excellent service and a commitment to community; public power cities and towns should promote their contributions to their communities; and

WHEREAS, NC Public Power communities join with all public power systems in the United States in a celebration of public power.

NOW, THEREFORE, I, Dana E. Outlaw, Mayor of the City of New Bern, on behalf of the New Bern Board of Alderman, do hereby proclaim the first full week of October as

"PUBLIC POWER WEEK"

every year in the City of New Bern and encourage all residents, businesses, and institutions to observe the week by celebrating and promoting Public Power in the City, especially the reliable, local electric service that is provided.

IN WITNESS WEREOF, I have hereunto set my hand affixed the Seal of the City of New Bern this the 8th day of October in the Year of Our Lord Two Thousand and Nineteen.

DANA E. OUTLAW, MAYOR



AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Approving a Proclamation for Red Ribbon Week

Date of Meeting: 10/8/2019	Ward # if applicable: N/A
Department: City Clerk	Person Submitting Item: Brenda Blanco, City Clerk
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	Ernest Flowers, on behalf of the New Bern Young Marines, has requested a proclamation for Red Ribbon Week. Previous proclamations have specified dates, but this version references the 3rd week of October so that it may be perpetual in use.
Actions Needed by Board:	Consider approving proclamation
Backup Attached:	Proclamation

Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item: \$0
If this requires an expenditure, has it be budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A

Additional Notes: None



MAYOR'S OFFICE P R O C L A M A T I O N

WHEREAS, the **New Bern Young Marines** are a part of the Young Marines league, which is a youth education and service program for boys and girls ages 8 through the completion of high school; and

WHEREAS, the **New Bern Young Marines** promote mental, moral and physical development of its members and focuses on character building, leadership, and a healthy, drug-free lifestyle; and

WHEREAS, **Red Ribbon Week** is the oldest and largest drug prevention campaign in the country and serves as a vehicle for communities and individuals to take a stand for the hopes and dreams of our children through a commitment to drug prevention and education and a personal commitment to live drug-free lives with the ultimate goal being the creation of a drug-free America; and

WHEREAS, **Red Ribbon Week** commemorates the ultimate sacrifice made by DEA Special Agent Enrique "Kiki" Camarena, who died at the hands of drug traffickers in Mexico while fighting the battle against illegal drugs to keep our country and children safe; and

WHEREAS, as a result of Camarena's death, hundreds pledged to lead drug-free lives to honor the sacrifices made by him, and they began to wear badges of red satin ribbon as a symbol of his memory, and the **Red Ribbon Week** campaign emerged from these efforts; and

WHEREAS, **Red Ribbon Week** is nationally recognized and celebrated annually during the third week of October, thus, helping to preserve Special Agent Camarena's memory and further the cause for which he gave his life.

NOW, THEREFORE, I, Dana E. Outlaw, Mayor of the City of New Bern, on behalf of the New Bern Board of Aldermen, do hereby proclaim the third week of October shall be observed as

RED RIBBON WEEK

each year in the City of New Bern, and I hereby acknowledge the **New Bern Young Marines** and their continued observation of this important week.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of New Bern this the 8th day of October in the Year of Our Lord Two Thousand and Nineteen.

DANA E. OUTLAW, MAYOR

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to Call for a Public Hearing on Rezoning the Property Identified as Craven County PID# 8-043-007.

Date of Meeting: 10/8/2019	Ward # if applicable: 5
Department: Development Services	Person Submitting Item: Jeff Ruggieri
Call for Public Hearing: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of Public Hearing: 10/22/2019

Explanation of Item:	Call for a public hearing on October 22, 2019 at 6:00 p.m. for the rezoning of 1.31 acres located at 2403 Trent Road from C-4 Neighborhood Business District to C-3 Commercial District.
Actions Needed by Board:	Consider adopting the resolution
Backup Attached:	Memo, map, site information

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Additional Notes:



MEMORANDUM

TO: Mayor Dana Outlaw, City of New Bern Board of Aldermen

FROM: Jeff Ruggieri, Director Development Services

DATE: 9/27/19

SUBJECT: Call for a Public Hearing to Consider a Rezoning Request for 2403 Trent Rd (Craven County PID# 8-043-007)

Background: The Board of Aldermen is requested to call for a public hearing to be held on October 22, 2019 at 6:00p.m., or soon thereafter. Wendy Tysinger Stallings applicant for M W Properties of Eastern North Carolina LLC is requesting to rezone 1.31 acres located at 2403 Trent Road from C-4 Neighborhood Business District to C-3 Commercial District. The property is further identified as Craven County Parcel Identification Number 8-043-007 (Ward 3). The request will be heard by the Planning and Zoning Board on 10/1/2019.

Recommendation: Call for a public hearing to be held on October 22, 2019 at 6:00p.m. or soon thereafter, to consider a request by Wendy Tysinger Stallings applicant for M W Properties of Eastern North Carolina LLC to rezone 1.31 acres located at 2403 Trent Road from C-4 Neighborhood Business District to C-3 Commercial District. The property is further identified as Craven County Parcel Identification Number 8-043-007.

Please contact Jeff Ruggieri at 252.639.7587 should you have questions or need additional information.

RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN

WHEREAS, the Board of Aldermen of the City of New Bern desires to call for a public hearing to receive public comments on a request to rezone 1.31+/- acres located at 2403 Trent Road from C-4 Neighborhood Business District to C-3 Commercial District. The property is further identified as Craven County Parcel Identification Number 8-043-007.

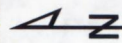
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That a public hearing will be conducted by the Board of Aldermen of the City of New Bern at 6:00 PM on Tuesday, October 22, 2019 in the City Hall Courtroom, or as soon thereafter as the matter may be reached, in order that all interested parties may be given an opportunity to be heard on a request to rezone 1.31+/- acres located at 2403 Trent Road from C-4 Neighborhood Business District to C-3 Commercial District. The property is further identified as Craven County Parcel Identification Number 8-043-007.

ADOPTED THIS THE 8th DAY OF OCTOBER, 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



Craven County GIS 2403 Trent Road Rezoning

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on September 26, 2019 at 5:44:06 PM

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to Call for a Public Hearing on Annexation of City Well Sites

Date of Meeting: 10/8/2019	Ward # if applicable: 4
Department: Development Services	Person Submitting Item: Alice Wilson
Call for Public Hearing: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of Public Hearing: 10/22/2019

Explanation of Item:	In December 2012, an area defined as "Craven 30" was annexed into the City of New Bern. Excluded from this annexation were two well sites owned by the City. To clarify the City Limits in this area, staff recommends annexation of these two well sites.
Actions Needed by Board:	Call for a Public Hearing
Backup Attached:	Annexation Resolution; Annexation Map; and Cover Letter.

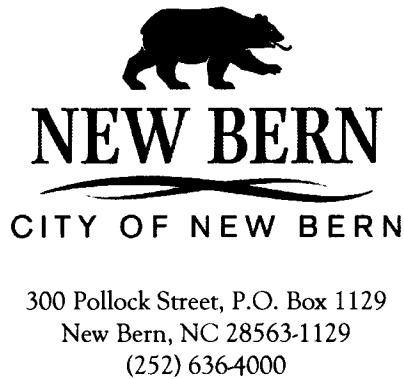
Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item: \$0
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Joseph R. Sabatelli
Director of Finance

MEMORANDUM

Memo To: Honorable Mayor and Members of the Board of Aldermen

Memo From: Alice Wilson, AICP, GISP - GIS Manager

Date: September 25, 2019

SUBJECT: Call for Public Hearing – Annexation of City Well Sites

BACKGROUND INFORMATION:

The Board of Aldermen of the City of New Bern intends to annex the subject properties pursuant to North Carolina General Statute § 160A-31(g)

On December 11, 2012, The City of New Bern annexed approximately 361 acres known as “Craven 30” into the City Limits. With this annexation, two areas containing [AW1] well sites and owned by the City of New Bern were surrounded by corporate limits, but not a part of the City of New Bern or “islands” of unincorporated land.

Additional annexations have occurred in the same general area and staff recommends annexation of these well sites to clearly define the City Limits in this area for safety and services issues.

RECOMMENDATION:

Call for a public hearing to annex the two well sites.

RESOLUTION

THAT WHEREAS, the City of New Bern owns two parcels of land to the north of U.S. Highway 70 and Greenbrier Subdivision and identified as Well Site #9 consisting of 1.59 acres, more or less, which bears Craven County parcel identification number 8-209-12004, and Well Site #10 consisting of 1.47 acres, more or less, which bears Craven County parcel identification number 8-209-12005, more particularly identified on Exhibit A attached hereto and incorporated herein by reference, both of which are contiguous to the City of New Bern's primary corporate limits; and

WHEREAS, the Board of Aldermen of the City of New Bern intends to annex the subject properties pursuant to North Carolina General Statute § 160A-31(g), and the Board of Aldermen desires to conduct a public hearing on October 22, 2019 on the question of annexing to the City of New Bern the above-described parcels of land owned by the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

Section 1. That the Board of Aldermen of the City of New Bern intends to annex the subject properties pursuant to North Carolina General Statute § 160A-31(g)

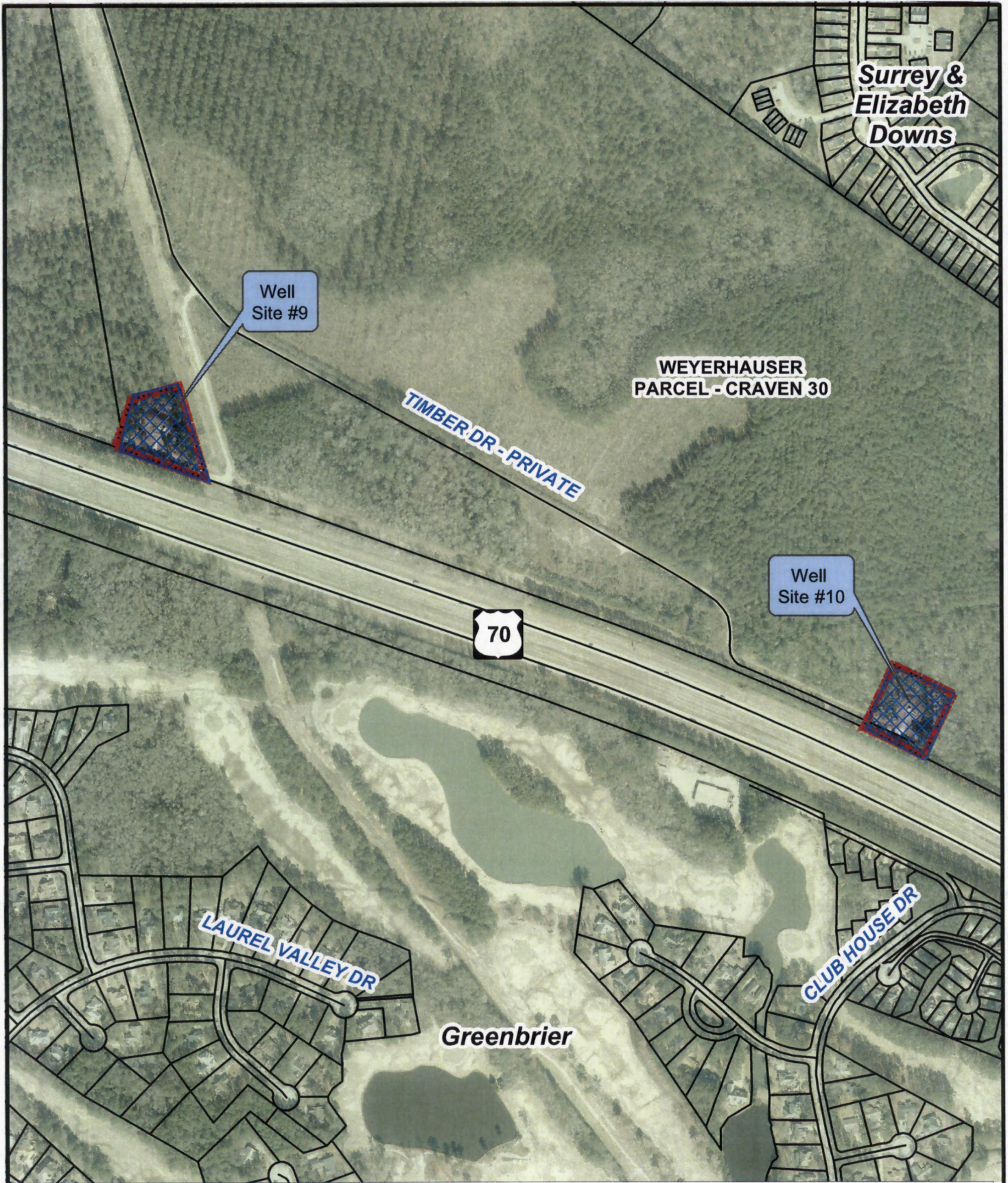
Section 2. That a public hearing will be conducted by the Board of Aldermen of the City of New Bern on October 22, 2019, in the City Hall Courtroom at 6:00 p.m., or as soon thereafter as the matter may be reached, on the question of annexing to the City of New Bern the two parcels of land owned by the City of New Bern, which said parcels are located to the north of U.S. Highway 70 and Greenbrier Subdivision and identified as Well Site #9, which bears Craven County parcel identification number 8-209-12004, and Well Site #10, which bears Craven County parcel identification number 8-209-12005, both of which are contiguous to the City of New Bern's corporate limits, the boundaries of which are shown on Exhibit A attached hereto and incorporated herein by reference.

Section 3. That a notice of the public hearing shall be published once in the *Sun-Journal* at least ten (10) days prior to October 22, 2019.

ADOPTED THIS 8th DAY OF OCTOBER, 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK



Proposed Annexation: CITY OF NEW BERN WELL SITES 9 & 10 . 1.59/1.47 Acres Tax ID's - 8-209-12004/12005



Existing New Bern Limits

Proposed Annexation Area



Scale: 1 = 500 ft or 1:6,000



AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close streets use city property for Craven County Jaycees Christmas Parade.

Date of Meeting: 10/8/2019	Ward # if applicable: Ward 1
Department: Parks & Recreation	Person Submitting Item: Foster Hughes, CPRE
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Craven County Jaycees has requested street closures on December 7, 2019 for the annual Christmas parade.
Actions Needed by Board:	Consider adopting the Resolution
Backup Attached:	Resolution – Memo – Application – Map – Petition letter

Is item time sensitive? ☐Yes ☒No

Will there be advocates/opponents at the meeting? ☐Yes ☒No

Cost of Agenda Item:

If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐Yes ☐No

Additional Notes:



Aldermen

Sabrina Bengel
Jameesha Harris
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham

Foster Hughes, CPRE
Director of Parks & Recreation



Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Joseph R. Sabatelli
Director of Finance

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE
Director of Parks and Recreation

Re: Close Streets for Annual Christmas Parade

Background Information:

David Ricks, Event Coordinator has requested to close the 300-800 blocks of George Street, 300-600 blocks of Broad Street, 200-300 blocks of Craven Street to vehicle traffic for Craven County Jaycees Christmas Parade from 1:00 p.m. until 6:00 p.m., along with the south side (east bound lane) of Broad Street closed to parking from 12:00 a.m. until the conclusion of the parade on Saturday, December 7, 2019.

Recommendation:

The Director of Parks and Recreation recommends approval and request the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please call.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

THAT WHEREAS, Craven County Jaycees has scheduled their Annual Christmas Parade and has requested that specific streets be closed to vehicular traffic from 1:00 p.m. to 6:00 p.m. on Saturday, December 7, 2019. Those streets are the 300-800 blocks of George Street, 300-600 blocks of Broad Street, and the 200-300 blocks of Craven Street. It is also requested that the south side (eastbound lane) of Broad Street be closed to parking from 12:00 a.m. until the conclusion of the parade; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the streets be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 300-800 blocks of George Street, 300-600 blocks of Broad Street, and 200-300 blocks of Craven Street be closed to vehicular traffic from 1:00 p.m. until 6:00 p.m. on, and that the south side (eastbound lane) of Broad Street be closed to parking from 12:00 a.m. on Saturday, December 7, 2019 until the conclusion of the Craven County Jaycees Christmas Parade.

ADOPTED THIS 8th DAY OF OCTOBER 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Dec 7th
Street Closing
City Sponsor

CITY OF NEW BERN

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least **60 days prior** to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity: New Bern / Jaycee's Christmas Parade

Organization Name: Craven County Jaycee's

Responsible Contact: David J. Ricks

Address: PO Box 3471

City: New Bern State: NC Zip code: 28564

Phone: 252-634-7349 Alternate Phone: 252-636-0303

Email: CravenJaycees@embarqmail.com

Type of Event: ☐ Demonstration ☐ Festival ☒ Parade

Date of Event: December 7, 2019 Proposed Rain Date: N/A

Event Set up time: 13:00 1pm Event Tear Down Completed Time: 18:00 6pm

Event Start Time: 15:00 Event End Time: 16:00

What is the specific location and/or route of the proposed event? (Attach additional information if needed)

Map Attached - Staging area for the parade at Kafer Park (George Street). The parade will start at Kafer Park, proceed down

George Street to Broad Street, make a left onto Broad Street and then a right onto Craven Street, ending at South Front Street.

Parade will disband at the parking lot at the end of Craven Street and/or at Union Point Park.

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. **Festivals/Events require detailed aerial map with complete layout.**

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)

Holiday Celebration

Estimated attendance: 500; Attendance not to exceed: unknown.

***Note: If more than 1,000 in attendance is expected 1) Proof of Crowd Manager Training Certification is required. Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) Public Safety Plan is required. Information must be submitted with application.** For additional info, please contact the Fire Marshall at 252-639-2931.

Tents # N/A Sizes N/A Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall).

How will you handle trash generated from the event?

We are requesting # N/A trash cans.

☐ We will provide our own bags & dispose of any trash generated ourselves.

☒ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures?☒ Yes*☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received **at least 60 days in advance** for consideration. Street closures require barricades. A fee of \$5.00 per barricade must be paid 48 business hours prior to the event.

***What Street(s) are you requesting to close? Be specific:** George Street (from Kafer Park area to Broad Street)

Broad Street from George Street to Craven Street, and Craven Street from Broad Street to South Front Street.

Are you requesting any State Road or Bridge closures?☒ Yes*☐ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number. We estimate 30 to 40 floats and vehicles, police and fire vehicles, antique vehicles, and other holiday themed vehicles.

Will Inflatables or other Play features be part of this event?☐ Yes☒ No (Additional insurance may be required)**Will Food Vendors or Commercial/Non-Profit vendors be part of this event?**☐ Yes☒ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached at the time of Application:

- ☒ A detailed map – including the location, route with beginning and ending point and street names included.
- ☐ Petition of Signatures – of business/residents affected – If roads are closed.

The following items are required within two (2) business days of the event or event shall be cancelled:

- ☐ Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as “Additional Insured”.
- ☐ List of all food/commercial/non-profit vendors.
- ☐ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

- ☒ Completed & Signed Application
- ☒ Detailed maps of parade route and/or festival layout
- ☐ Petition of signatures (if road closure is requested)
- ☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

David J. Ricks

Authorized Signature

August 27, 2019

Date

All documents have been provided and this application is recommended for approval

Sharonica Evans-Mutts

Administrative Support Supervisor

9/12/2019

Date

This application has been approved.

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades: # _____

\$ _____

Trash Collection:

\$ _____

City Staff:

\$ _____

Vendor Fees

\$ _____

Park/Facility Rental:

\$ _____

Total Due:

\$

- ☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____
- ☐ Approved by Department Date: _____ Staff Initials: _____
- ☐ Submitted for Board Approval Date: _____ Staff Initials: _____
- ☐ All Paperwork collected Date: _____ Staff Initials: _____
- ☐ All fees collected \$ _____ Date: _____ Staff Initials: _____

City Sponsored Event

☐ Yes ☐ No

Updated 6-3-2019

December 7, 2019

Downtown Christmas Parade
Requested Parade Route

Start at Kafer Park/George Street
Follow Broad Street to Craven
Street
End at S. Front Street

Staging at Kafer Park
Disband at Union Point Park and
the parking area near the Double-
tree Hotel off Craven Street.

Requested Route





August 30, 2019

David Ricks
Craven County Jaycees
PO Box 3471
New Bern, NC 28564

Dear David,

This letter confirms your attendance and request made at the August 29 Downtown Council meeting hosted by the New Bern Area Chamber of Commerce with support from Swiss Bear.

Your request to reroute the December 7, 2019 "Craven County Jaycees New Bern Christmas Parade" from Middle Street to the 200 and 300 blocks of Craven Street was presented to the group and was received without any objection.

Best Regards,

Karen Genua
Business Specialist
Swiss Bear
businessspecialist@swissbear.org

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider adopting a Resolution to close the 800 block of Cedar Street for Habitat's Block Party

Date of Meeting: 10/8/2019	Ward # if applicable: Ward 1
Department: Parks & Recreation	Person Submitting Item: Foster Hughes, CPRE
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Antionette Boskey, organizer for Habitat for Humanity, has requested to close the 800 block of Cedar Street to vehicle traffic on Saturday, November 2, 2019 from 2:00 p.m. until 6:00 p.m. for a block party held at Jasper B. Hayes Omega Center.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution – Memo – Application – Map - Petition

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:



Aldermen

Sabrina Bengel
Jameesha Harris
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham

Foster Hughes, CPRE
Director of Parks & Recreation



Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Joseph R. Sabatelli
Director of Finance

Memo To: Mayor and Board of Aldermen

From: Foster Hughes, CPRE
Director of Parks & Recreation

Re: Close Streets for Habitat Block Party

Background Information:

Antoinette Boskey, organizer with Habitat for Humanity, has requested to close to vehicular traffic the 800 block of Cedar Street on November 2, 2019 from 2:00 p.m. until 6:00 p.m. for a block party.

Recommendation:

The Director of Parks and Recreation recommends approval and requests the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please call.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

WHEREAS, Habitat for Humanity has requested the 800 block of Cedar Street be closed to vehicular traffic on Saturday, November 2, 2019 from 2:00 p.m. until 6:00 p.m. for a block party at the Jasper B. Hayes Omega Center; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the street be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 800 block of Cedar Street be closed to vehicular traffic from 2:00 p.m. until 6:00 p.m. on November 2, 2019 for a Habitat for Humanity block party.

ADOPTED THIS 8TH DAY OF OCTOBER 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Nov. 2
street closing

CITY OF NEW BERN

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) – Public Assemblies and Parades. This application along with attachments must be presented at least 60 days prior to the event date.

Festival – A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade – A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly – A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity:	Craven County Habitat for Humanity Block Party <u>Block Party</u>				
Organization Name:	<u>Habitat for Humanity</u>				
Responsible Contact:	<u>Antoinette Boskey</u>				
Address:	<u>930 Pollock St.</u>				
City:	<u>New Bern</u>	State:	<u>NC</u>	Zip code:	<u>28502</u>
Phone:	<u>(252) 633 9599</u>	Alternate Phone:	<u>(252) 558 5785</u>		
Email:	<u>aboskey@cravencountyhabitat.org</u>				

Type of Event: ☐ Demonstration ☒ Festival ☐ Parade
Date of Event: ~~11/2/19~~ 11/2/19 Proposed Rain Date: ~~11/2/19~~
Event Set up time: 10:30 am Event Tear Down Completed Time: 1:30 pm
Event Start Time: 1 pm Event End Time: 5 PM

800
Block
Cedar

What is the specific location and/or route of the proposed event? (Attach additional information if needed)

Jasper G. Hayes Omega Center – we are requesting Bern St. to West St. be blocked off to traffic for this event.

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. **Festivals/Events require detailed aerial map with complete layout.**

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)

We are gathering all stakeholders in the area to provide a fun activity for the children of all communities close to 10/31/19 while also providing parents with info. regarding local resources.

Estimated attendance:	<u>500</u>	Attendance not to exceed:	<u>800</u>
<small>*Note: If more than 1,000 in attendance is expected 1) Proof of Crowd Manager Training Certification is required. Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) Public Safety Plan is required. Information must be submitted with application. For additional info, please contact the Fire Marshall at 252-639-2931.</small>			
Tents #	<u>10</u>	Sizes	<u>10x10 canopy</u>

How will you handle trash generated from the event?

We are requesting # 4 trash cans.

☒ We will provide our own bags & dispose of any trash generated ourselves.

☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Are you requesting any City of New Bern Street Closures?

☒ Yes*

☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received **at least 60 days in advance** for consideration. Street closures require barricades. A fee of **\$5.00 per barricade** must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific: Cedar St. beginning @ the intersection of Bern & Cedar, ending at the intersection of West & Cedar.

Are you requesting any State Road or Bridge closures?

☐ Yes*

☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at **252-439-2816**. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number.

Will Inflatables or other Play features be part of this event?

☒ Yes

☐ No (Additional insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event?

☒ Yes

☐ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached at the time of Application:

☐ A detailed map – including the location, route with beginning and ending point and street names included.

☐ Petition of Signatures – of business/residents affected – If roads are closed.

The following items are required within two (2) business days of the event or event shall be cancelled:

☐ Certificate of Insurance – Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".

☐ List of all food/commercial/non-profit vendors.

☐ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

☒ Completed & Signed Application

☒ Detailed maps of parade route and/or festival layout

☐ Petition of signatures (if road closure is requested)

☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Authorized Signature

Date

All documents have been provided and this application is recommended for approval

Vernonia Evans-Mattocks

9/12/19

Administrative Support Supervisor

Date

This application has been approved.

[Signature]

9-12-19

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades:

#

4

\$

20.00

Trash Collection:

\$

City Staff:

#

\$

Vendor Fees

#

\$

Park/Facility Rental:

\$

Total Due:

\$

☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____

☐ Approved by Department

Date: _____

Staff Initials: _____

☐ Submitted for Board Approval

Date: _____

Staff Initials: _____

☐ All Paperwork collected

Date: _____

Staff Initials: _____

☐ All fees collected \$ _____

Date: _____

Staff Initials: _____

City Sponsored Event

☐ Yes ☐ No

Updated 6-3-2019

Food will be served at The Omega Center as we will be cooking out. All available resources will be setup at tables inside the gym. We will have activities for the kids in the front of the center. There will also be a DJ. All tents will be set up on The Omega Center property to provide shade. This will be a great way to bring the community, resource providers, stakeholders and elected officials together for fellowship and fun. We would like for residents who stay on this block to still be able to park in front of their homes as they are all elderly.

PETITION OF SIGNATURES

By signing this petition I agree to the closure of Cedar St. at the intersection of Cedar St. and Bern St., as well as the intersection of Cedar St. and West St. from 12pm-6pm. It is my understanding that event planners desire to allow residents in this block parking at their homes but this will restrict any other traffic.

[illegible]

Google Maps Cedar St



Imagery ©2019 Google, Map data ©2019 50 ft



Cedar St

New Bern, NC 28560



Directions



Save



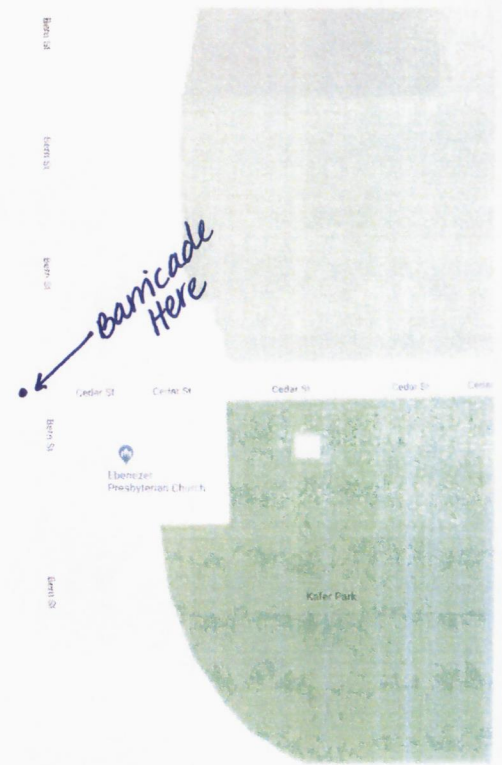
Nearby

Send to your
phone

Share

Photos

Google Maps Cedar St



Map data ©2019 50 ft



Cedar St

New Bern, NC 28560



Directions



Save



Nearby

Send to your
phone

Share

Photos

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution to close streets for trick or treat in the street

Date of Meeting: 10/8/2019	Ward # if applicable: Ward 1
Department: Parks & Recreation	Person Submitting Item: Foster Hughes, CPRE
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	The Downtown Council of New Bern Area Chamber of Commerce has requested to close the 200 block of Middle Street between Pepsi Store and Captain Ratty's and 200 blocks of Craven Street between Peacock's Plume and Nautical Wheelers on Saturday, October 26, 2019 from 3:30p.m. until 6:15 p.m. for their annual Trick or Treat in the Street.
Actions Needed by Board:	Adopt the Resolution
Backup Attached:	Resolution- Memo – Application - Map

Is item time sensitive? ☐Yes ☒No

Will there be advocates/opponents at the meeting? ☐Yes ☒No

Cost of Agenda Item:

If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☐Yes ☐No

Additional Notes:



Aldermen

Sabrina Bengel
Jameesha Harris
Bobby Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham

Foster Hughes, CPRE
Director of Parks & Recreation



Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Joseph R. Sabatelli
Director of Finance

Memo to: Mayor and Board of Aldermen

From: Foster Hughes, CPRE
Director of Parks and Recreation

Re: Close Streets for Trick or Treat in the Street

Background Information:

Amanda Banks has requested to close the 200 block of Middle Street between Pepsi Store and Captain Ratty's and 200 block of Craven Street between Peacock's Plume and Nautical Wheelers to vehicle traffic for the Downtown Council of New Bern Area Chamber of Commerce Trick or Treat in the Streets on October 26, 2019 from 3:30 p.m. until 6:15 p.m.

Recommendation:

The Director of Parks and Recreation recommends approval and request the Board adopt a Resolution approving the request.

If you have any questions concerning this matter, please call.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

RESOLUTION

THAT WHEREAS, the Downtown Council of the New Bern Area Chamber of Commerce has scheduled its annual Trick or Treat in the Street event and requested that specific streets be closed to vehicular traffic from 3:30 p.m. until 6:15 p.m. on Saturday, October 26, 2019. Those streets are the 200 block of Middle Street between the Pepsi Store and Captain Ratty's and the 200 block of Craven Street between Peacock's Plume and Nautical Wheelers; and

WHEREAS, the Director of Parks and Recreation of the City of New Bern recommends the street be closed as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the 200 block of Middle Street and the 200 block of Craven Street be closed to vehicular traffic from 3:30 p.m. until 6:15 p.m. October 26, 2019 for the Downtown Council of the New Bern Area Chamber of Commerce Trick or Treat in the Street event.

ADOPTED THIS 8th DAY OF OCTOBER 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Oct 26 Sat.

CITY OF NEW BERN

APPLICATION FOR PUBLIC ASSEMBLY, PARADE & SPECIAL EVENTS IN CITY PARKS

This application is hereby made for a permit to hold a Public Assembly and/or Parade as described in the City of New Bern Code of Ordinances (Sec. 66-85; 66-86; and 66-87) - Public Assemblies and Parades. This application along with attachments must be presented at least 60 days prior to the event date.

Festival - A concert, fair, festival, exhibit, athletic event, promotion, community event, block party, or similar event.

Parade - A march, ceremony, pageant, procession or other similar activities consisting of persons, animals, vehicles or things, or any combination thereof, that disrupts the normal flow of traffic upon any public street.

Public Assembly - A festival or demonstration which is reasonably anticipated to obstruct the normal flow of traffic upon any public street and that is collected together in one place; or a festival in any city-controlled park.

Name of Event/Activity:	<u>Trick or Treat in The Street</u>		
Organization Name:	<u>Downtown Council of New Bern Area Chamber Commerce</u>		
Responsible Contact:	<u>Danny Batten / Amanda Banks</u>		
Address:	_____		
City:	_____	State:	_____ Zip code: _____
Phone:	<u>671-1196</u>	Alternate Phone:	_____
Email:	<u>info @ bearymerrychristmas.com</u>		

Type of Event: ☐ Demonstration ☒ Festival ☐ Parade
Date of Event: 10/26/19 Proposed Rain Date: _____
Event Set up time: 3:30pm Event Tear Down Completed Time: 6:15pm
Event Start Time: 4pm Event End Time: 6pm

What is the specific location and/or route of the proposed event? (Attach additional information if needed)
200 Block of Middle & Craven Streets

Note: A detailed map of the proposed route as well as a specific list of streets is required. The specific location of the Public Assembly must include the aerial overview with location marked. Festivals/Events require detailed aerial map with complete layout.

What is the purpose of this event? Please be detailed in your description - (Attach additional information if needed)
Trick or Treating

Estimated attendance:	<u>500</u>	Attendance not to exceed:	_____
<small>*Note: If more than 1,000 in attendance is expected 1) Proof of Crowd Manager Training Certification is required. Training is available at the following link: http://www.newbernnc.gov/departments/fire_department/crowd_manager_training.php 2) Public Safety Plan is required. Information must be submitted with application. For additional info, please contact the Fire Marshall at 252-639-2931.</small>			
Tents #	<u>0</u>	Sizes	_____ Provide additional info as needed (Note: Tents 700 sq. ft. or bigger must be inspected by Fire Marshall.)

How will you handle trash generated from the event?

We are requesting # _____ trash cans.

☐ We will provide our own bags & dispose of any trash generated ourselves.

☐ We request that City Staff dispose of all trash generated. We understand additional fees will be charged for this service, including the cost of labor, and materials (bags, etc.) used.

Pepsi store to
Captain Ratty's
200 Blk. Middle
200 Blk
Craven St.
Peacock's
Nautical Wheelers
Plume to

Are you requesting any City of New Bern Street Closures?

☒ Yes*

☐ No

*Any street closures require approval of the Board of Aldermen. Street closures must be received at least 60 days in advance for consideration. Street closures require barricades. A fee of \$5.00 per barricade must be paid 48 business hours prior to the event.

*What Street(s) are you requesting to close? Be specific:

200 Blocks of Craven + 200 Block of Middle

Are you requesting any State Road or Bridge closures?

☐ Yes*

☒ No

*If yes, a 90 day notice and application is required by the NCDOT for in order to consider state roads or bridges. For additional information, please call NCDOT Office at 252-439-2816. The State Road/Bridge Closure permit must be attached to this application.

If this event includes the use of floats, vehicles, placards, loud speakers, or mechanical devices of any type, please provide a detailed explanation of their use, purpose and number.

Will Inflatables or other Play features be part of this event?

☐ Yes

☒ No (Additional Insurance may be required)

Will Food Vendors or Commercial/Non-Profit vendors be part of this event?

☐ Yes

☒ No

(If you answered YES, Additional Fees apply. A detailed list of all vendors is required.)

The following items are required and must be attached at the time of Application:

☒ A detailed map - including the location, route with beginning and ending point and street names included.

☐ Petition of Signatures - of business/residents affected - If roads are closed.

The following items are required within two (2) business days of the event or event shall be cancelled:

☐ Certificate of Insurance - Listing the City of New Bern, PO Box 1129, New Bern, NC as "Additional Insured".

☐ List of all food/commercial/non-profit vendors.

☐ Payment in full of applicable fees and charges.

I attest that I am authorized on behalf of this group/organization to request the permit for the activities prescribed herein. I understand that this application must be submitted with full details and attachments. I understand that additional fees and charges may be incurred. Those charges include set-up tear down time for staff, rental of barricades, Public Safety, Trash collection, damages, etc. I further understand that failure to provide the requested information within the specified timelines shall result in application being denied. I agree to indemnify and hold harmless the City of New Bern, its departments, agents, employees, officials and volunteers for any injury, illness or damage to person or property during this activity.

The following items must be submitted with Application:

- ☐ Completed & Signed Application
- ☐ Detailed maps of parade route and/or festival layout
- ☐ Petition of signatures (if road closure is requested)
- ☐ Proof of Crowd Manager training & Public Safety Plan (if attendance is 1,000 or more)

Manda Banks

9/23/19

Authorized Signature

Date

All documents have been provided and this application is recommended for approval

Administrative Support Supervisor

Date

This application has been approved.

Director of Parks & Recreation

Date

Total Anticipated Charges

Barricades: # _____
\$ _____

Trash Collection: \$ _____

City Staff: # _____
\$ _____

Vendor Fees # _____
\$ _____

Park/Facility Rental: \$ _____

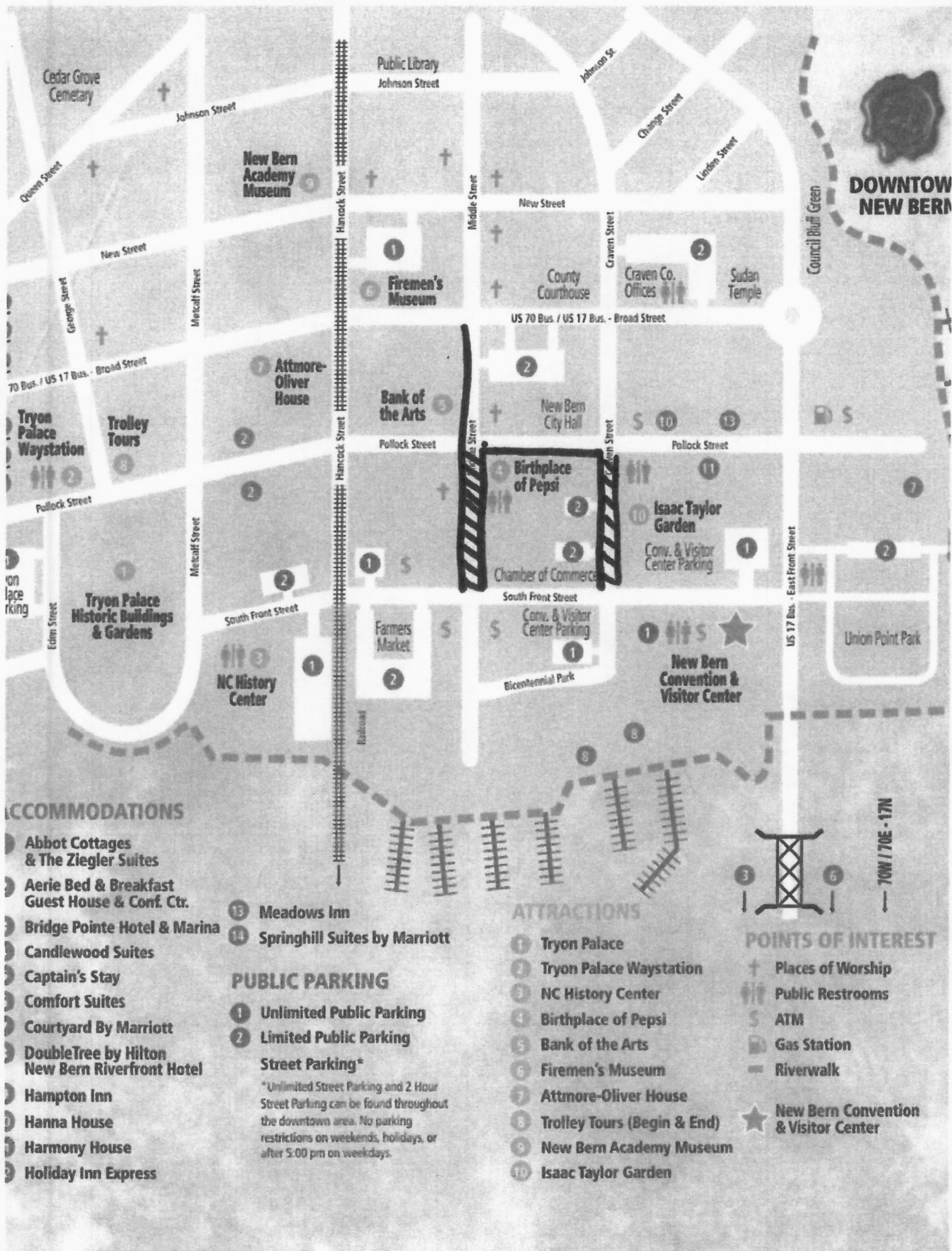
Total Due: \$ _____

- ☐ Have HOA's been notified? ☐ Yes ☐ No Spoke with: _____
- ☐ Approved by Department Date: _____ Staff Initials: _____
- ☐ Submitted for Board Approval Date: _____ Staff Initials: _____
- ☐ All Paperwork collected Date: _____ Staff Initials: _____
- ☐ All fees collected \$ _____ Date: _____ Staff Initials: _____

City Sponsored Event

☐ Yes ☐ No

Updated 6-9-2019



AGENDA ITEM COVER SHEET



Agenda Item Title:

Electric Financial Benefit Report

Date of Meeting: 10/8/2019	Ward # if applicable:
Department: Public Utilities	Person Submitting Item: Charles Bauschard
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Report focuses on the City of New Bern's electric utility and the direct financial benefit that it brings to the community.
Actions Needed by Board:	This report is in draft form for your consideration and comments
Backup Attached:	Memo, Electric Financial Benefit Report

Is item time sensitive? ☒Yes ☐No

Will there be advocates/opponents at the meeting? ☐Yes ☒No

Cost of Agenda Item:

If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? ☒Yes ☐No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Joseph R. Sabatelli
Director of Finance

MEMORANDUM

TO: Mayor Outlaw and Board of Alderman

FROM: Charles Bauschard, Director of Utilities

DATE: September 25, 2019

SUBJECT: Electric Financial Benefit Report

The subject report is submitted in draft form for your consideration and comments. The purpose of the report is to help demonstrate the value of the electric utility to the community. Further and/or a more detailed analysis of the information should be reserved for a separate discussion.

In summary, the report captures the tangible value to the community. Whereas the City is afforded \$5,211,991 on an annual basis in terms of budgeted items such as PILOT, interfund supports, reimbursements, and contributions to shared resources. This is the equivalent of 17-cents on the tax rate. Electric revenues also fund at an annual value of \$3,150,000 towards the Utility Billing Office and Electric Communications Control divisions, both of which support City activities.

Additionally, New Bern electric customers reap the benefits of the Electric Department's highly reliable operations in terms of reduced power interruption costs. Compared with neighboring utilities, these savings are estimated on the range of \$4 million to \$7 million annually.

From an intangible perspective, the community experiences the benefit of project support such as the Pollock/Hancock St project, various street scape improvement projects, festival support, parks/recreation project support as well as many more examples. The community also experiences the value of local governance, customer service, economic development and community support.

EXECUTIVE SUMMARY

This report examines the benefits of New Bern's electric utility system. The primary focus is on the direct financial benefits associated with operating a municipal-owned utility – **a benefit estimated at \$5,211,991 to the City of New Bern.** These financial returns take many forms, including the Electric Department's contributions toward the City's administrative expenses, payments provided in lieu of taxes, and interfund supports.

Together, these financial benefits equate to a **17-cent value on the tax rate.**

When evaluating the true value of the City's electric system, it is important to look beyond the direct financial benefits. Indeed, operating a municipal-owned utility provides local residents and businesses with many additional benefits that cannot be easily quantified in dollars and cents. Here are a few of them:

GREATER RELIABILITY: Public power communities across North Carolina consistently provide higher levels of reliability to their customers. The power is less likely to go out – and if it does, local crews restore power faster than co-ops and larger investor-owned utilities. When compared with neighboring utilities, New Bern electric customers reap estimated savings of \$4 million to \$7 million in terms of reduced power interruption costs.

LOCAL CONTROL, LOCAL SERVICE: Among the many benefits of operating a locally-owned utility is that you make decisions about your electric system at the local level, employ local citizens to operate the system, and have local resources who answer questions and assist you with customer service issues in a timely manner. The New Bern Electric Department currently funds eighty positions, providing a financial boost to the local community.

ECONOMIC DEVELOPMENT: As a public power community, New Bern has access to economic development grants and resources aimed at helping the City leverage growth opportunities. In addition, maintaining local control over the City's electric system gives local officials more agility when negotiating with prospective businesses.

EMERGENCY ASSISTANCE: New Bern is part of a network of public power communities in North Carolina and across the country. If a major storm causes widespread power outages, these communities are standing by and ready to lend a hand. New Bern has agreements that enable the City to receive immediate support from other public power utilities during emergencies.

The public power community also provides New Bern with access to more additional resources – from safety training for lineworkers to legislative support at the state and federal level – than the City would otherwise have on its own. With access to these resources, public power communities pride themselves on delivering exceptional reliability and superior service.

There is tremendous value in public power, and it's so much bigger than just energy. It's the lifeblood that enables growth within communities like New Bern, driving them towards progress, while helping them celebrate their rich histories.



NEW BERN: The Benefits of a Municipal-Owned Utility

Introduction

As a public power community, the City of New Bern operates its own non-profit electric utility with an emphasis on local control and customer service. New Bern demonstrated appreciation for its municipally-owned electric utility by having Electric Department linemen serve as Grand Marshals of its 2018 Christmas Parade with a bucket truck leading the way. In addition to providing quality service however, the Electric Department also provides direct financial benefit to the City. Table 1 provides a data snapshot of New Bern and its electric system.

Table 1: New Bern Snapshot

Year Electric System Established	1902
Municipal Population (2010 Census)	26,613
Total No. Electric Customers ¹	22,745
Total Sold (kWh) ¹	467,955,000
Total Electric Revenues from Sales ¹	\$52,393,000

This report offers an overview of the quantitative and qualitative advantages afforded New Bern via its Electric Utility including:

- A. Financials realized in the Municipal Budget,
- B. Benefits of shared resources,
- C. Reliability,
- D. Local advantage,
- E. Community Recognition, and
- F. Joint Action Agency services.

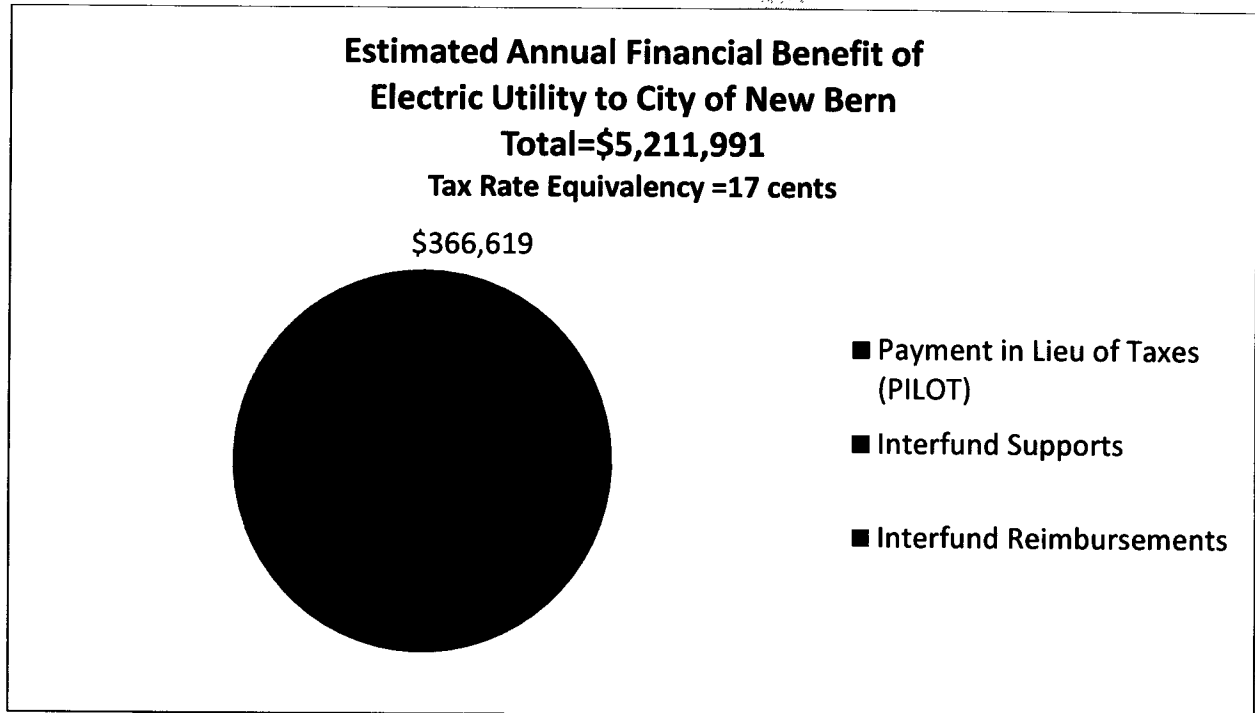
As shown in Chart 1 on the following page, this report estimates the annual tangible value of items A and B (shown above) at \$5,211,911 to the City. This equates to a 17-cent value on the tax rate using a basis of \$310,000² per penny.

¹ Source: US Department of Energy, Energy Information Administration, Annual Electric Power Industry Report, Form EIA-861, 2018ER (Early Release).

² New Bern FY 2019-2020 Approved Budget, p II, City Manager's Budget Message.

Items C through F, although more difficult to quantify in terms of direct dollar benefit to the City, are featured within this report in terms of the substantive advantages they offer the New Bern community.

Chart 1: Estimated Annual Financial Benefit of Electric Utility to City of New Bern³



³ Note that this value does not include the Electric Department's annual funding of the Utility Billing Office or Utility Communication Control divisions. These account for an additional \$3,150,000 in contributions from Electric's annual budget.

A. Financials Realized in the City's Municipal Budget: \$5,211,991 Annual Benefit⁴

The Electric Department provides direct financial benefit to the City's General Fund via its \$366,619⁵ payment in lieu of taxes (PILOT). In addition, the Electric Department funds approximately \$3,244,000 in the form of interfund supports with \$2,644,000⁶ transferred to the General Fund and an additional \$600,000⁷ transferred to other City funds.

Electric also contributes \$1,601,372⁸ towards other City functions in the form of interfund reimbursements for shared services (e.g., Information Technology, Warehouse, and Human Resources, etc.) It is worth noting that in the absence of the Electric Department as a client, the General Fund would have to spread any fixed charges for these services over the remaining work groups or other enterprise funds, increasing water and sewer rates, tax rates, and/or other fees over the long run. The General Fund spends approximately \$37,900,000⁹ per year. Therefore, the \$1,601,372 in interfund reimbursement for shared services by Electric represents 4.22% of the total budget.

⁴ Source: City of New Bern FY 2019-2020 Approved Budget.

⁵ New Bern FY 2019-2020 Approved Budget, p 331, Electric Fund, Account No. 5311-9942-82111.

⁶ New Bern FY 2019-2020 Approved Budget, p 331, Electric Fund, Account No. 5311-9942-82112.

⁷ New Bern FY 2019-2020 Approved Budget, p 331, Electric Fund, Account No. 5311-9942-82190.

⁸ New Bern FY 2019-2020 Approved Budget, p 330, Electric Fund, Charges for Shared Services.

⁹ New Bern FY 2019-2020 Approved Budget, p 6, General Fund Summary Totals.

B. Benefits of Shared Resources: \$3,150,000 Estimated Annual Contribution

As one enterprise of the City, the Electric Department works with the other City functions to share staff, facilities, and equipment as operationally appropriate. In general, resource sharing can lead to overall operational and cost efficiencies for the City. Specifically, New Bern's Electric Department cooperates with other City enterprises in the operation of the Utility Billing Office (UBO) and Electric Communications Control Division. In addition, the City budget benefits from Electric's existing infrastructure and communications network.

The Electric Department contributes over \$2,500,000¹⁰ annually towards the operation of the Utility Business Office division including the funding of 27 full-time positions. This division provides billing, collections, call center, and field services for the City's Electric, Water, Sewer, and Solid Waste departments.

With an Electric Fund budget designation of over \$650,000¹¹, the Electric Communications Control Division monitors not only the electric system but also water and sewer. This group of seven full-time employees is responsible for the operations and maintenance of the City's Supervisory Control and Data Acquisition (SCADA) system. They also function as the 24-hour, 7-day a week customer response and dispatch center for electric, water, and sewer trouble calls.

The Electric Department's Distribution O&M budget routinely includes fiber expenditures. Via ownership of its Electric utility, the City benefits from these capital investments. Specifically, the City reduces its potential pole attachment and right-of-way costs as relates to municipally-owned fiber and communication services. Typically, if a utility or communications provider desires to expand its network, it must purchase the necessary easements and/or pay pole attachment fees to an existing utility. The City avoids these costs by "piggy-backing" onto its Electric Department's existing infrastructure and telemetry fiber. Pole attachment fees can range from \$8 to \$15 per pole and the costs of obtaining easements can become quite significant (including incurred legal costs) depending on project specifics.

¹⁰ New Bern FY 2019-2020 Approved Budget, p 320, Electric Fund, Utility Business Office Totals.

¹¹ New Bern FY 2019-2020 Approved Budget, p 310, Electric Fund, Communications Control Totals.

C. Reliability

Typically, municipal-owned electric systems perform better than investor owned utilities (IOUs) with regards to reliability. Power outages or feeder operations can cost manufacturing firms, businesses, and sometimes residential customers in terms of lost products, lost time, and lost data or unsaved work. Consider Table 2 below, which compares New Bern Electric Department reliability data with other North Carolina electric utilities in terms of three commonly used reliability indicators. The indicators are as follows:

- System Average Interruption Duration Index (SAIDI) - the average outage duration for each customer served,
- System Average Interruption Frequency Index (SAIFI) – the average number of interruptions that a customer would experience, and
- Customer Average Interruption Duration Index (CAIDI) – the average restoration time.

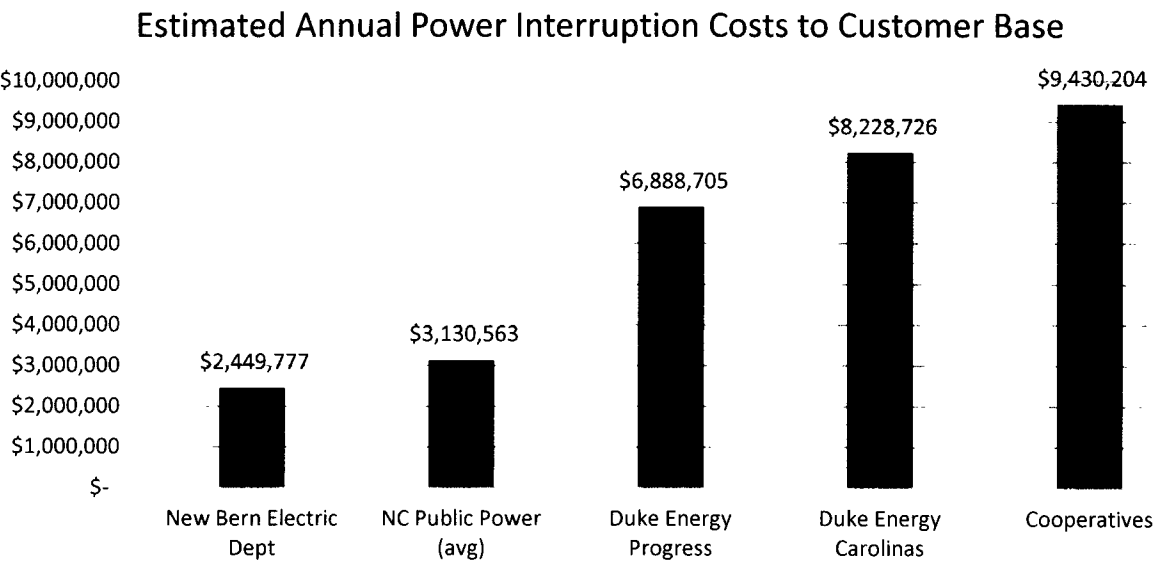
Table 2: 2018 Reliability Data

	SAIDI	SAIFI	CAIDI
City of New Bern Electric Department	30	0.72	42
NC Public Power	52	0.99	69
Co-ops (2016 average)	191	1.55	103
Duke Energy Carolinas	191	1.13	169
Duke Energy Progress	143	1.30	110

NC Public Power utilities (New Bern being one of those systems) generally outperform the electric co-ops and the IOUs in all three categories. Specifically, New Bern's Electric Department is about five to six times more reliable than electric cooperatives and investor owned utilities in terms of SAIDI and two to three more times reliable in terms of CAIDI.

The Electric Department’s superior reliability statistics translate into financial savings for New Bern electric customers as shown below in Chart 2. This chart compares estimated power interruption costs (to the customer) by applying North Carolina utility-specific reliability indicators to New Bern’s customer base.¹²

Chart 2: Estimated Annual Power Interruption Costs to Customer Base¹³



The savings resulting from New Bern’s efficient electric system operation range from approximately \$4 million (as compared to Duke Energy Progress) to almost \$7 million (as compared to electric cooperatives).

¹² Utility-specific reliability indices applied to New Bern’s base of 19,283 residential customers and 3,462 non-residential customers. Customer count sourced from US Department of Energy, Energy Information Administration, Annual Electric Power Industry Report, Form EIA-861, 2018ER (Early Release).
¹³ Interruption Cost Estimate (ICE) Calculator. Lawrence Berkeley National Laboratory and Nexant, Inc.

D. Local Advantage

Local Governance

New Bern's Electric Department is a public system, owned by the people, who may realistically attend Council meetings, serve on City boards and commissions, and arrange meetings with the City Manager, Electric Director, Council members, etc. This is in contrast to an investor owned utility, which due to size and other factors reduce the possibility that an individual customer's concern will be heard by the top management. A primary example is the 2016 decision Duke Energy made to conduct its shareholder meetings exclusively in an online-only format.¹⁴

Community Support

Throughout the year, the Electric Department supports the City of New Bern as it seeks to offer various events, the largest being MumFest held each October attracting approximately 120,000 visitors annually.¹⁵ Other festivities include the Lawson Creek Park Fourth of July Fireworks, Union Point activities (such as Footloose on the Neuse), and the Downtown New Bern New Year's Eve Block Party. Upon completion of Martin Marietta Park and amphitheater, there will exist numerous additional opportunities for community celebrations. During these festivities, Electric provides, at no charge to the City, the interconnecting infrastructure such as stationary hook-ups, booth meters, and hand-truck connections.

Economic Development

Operating its own electric system affords the City extra agility in negotiations and communication with economic development prospects. The City is positioned to communicate directly with prospective businesses regarding whether certain load can be served and on what terms. This permits time-sensitive negotiation to be undertaken quickly and with high levels of discretion.

Customer Service and Reliability

The New Bern community enjoys the availability of a local business office where electric customers can pay their bills, ask their questions, and express their concerns. This is in contrast to many IOUs which have eliminated the option of local on-site customer service. Additionally, local operational personnel often reside in close proximity to the New Bern customer-base resulting in improved outage and storm response, decreased outage duration, and overall improved reliability.

¹⁴ <https://news.duke-energy.com/releases/duke-energy-shareholder-meeting-moves-to-live-video-webcast>

¹⁵ mumfest.com

Local Employment

The Electric Department currently funds eighty¹⁶ employment positions with the City of New Bern. In addition to the positive impact of the salary dollars circulating through the local economy, these employees contribute to the local fabric of life whether it's participation in civic organizations, schools, church activities, or local sports teams.

¹⁶ New Bern FY 2019-2020 Approved Budget, p X, City Manager's Budget Message.

E. Community Recognition

New Bern's Electric Department routinely receives state and national recognition reflecting well upon its community.

During 2019, the American Public Power Association (APPA), as part of its Reliable Public Power Provider (RP3) program, awarded New Bern its esteemed Diamond designation. This ranks New Bern amongst the nation's top municipal electric systems in terms of demonstrated reliability, safety, workforce development and system improvement. In addition, New Bern also received APPA's Certificate of Excellence in Reliability for calendar year 2018. This not only recognizes the proficiency of day-to-day operations but also acknowledges the Electric Department's outstanding outage restoration response to Hurricane Florence.

New Bern's Electric Department also has a history of high performance at state and national lineworker's rodeos. During these rodeos, lineworkers compete in various individual and team events including hurt-man rescues and various equipment replacement scenarios where they are scored on criteria such as safety procedures and timely completion. Throughout the past 25 years, New Bern linemen have won at the North Carolina Association of Municipal Electric Systems (NCAMES) rodeo and gone on to represent and receive awards at the APPA rodeo as well as the International Lineman's rodeo municipal division.

F. Joint Action Agency Services

Finally, the City benefits through the services offered to the Electric Department via its ElectriCities membership. Offered services include:

- Emergency Assistance:
 - This service facilitates quick response and coordination amongst participating NC municipalities. This can be especially crucial during events such as Hurricane Florence where municipalities less affected by the storm were able to quickly assist impacted cities such as New Bern during outage restoration and recovery.
- Commercial and Industrial Services including Power Quality Audits, Key Accounts Seminars and Webinars, and Customer Appreciation Events:
 - During 2018, ElectriCities staff completed three energy audits for New Bern commercial customers as well as load management analysis studies and rate reviews.
 - ElectriCities routinely offers key accounts customer appreciation events including a networking event at a Down East Wood Ducks minor league baseball game.
- Residential Services including Energy Audits, Load Management, and Rebate Programs:
 - ElectriCities is currently working with several Member cities including New Bern to obtain an EV Charger grant which will assist the City in purchasing a charging station for electric vehicles.
 - On average, ElectriCities staff annually provide 80 New Bern residents with energy audits.
 - New Bern High School, The Epiphany School, and St. Paul's School have participated in the E-Tracker program. This program helps students understand the relationships between energy usage, weather, and conservation.
- Economic Development Programs:
 - ElectriCities staff have worked with New Bern to obtain Smart Site designation on Coastal Carolina Regional Airport Land for industrial development. This designation increases New Bern's competitiveness for economic development opportunities. Once designation has been received, ElectriCities assists by providing free marketing.
- Legislative and Regulatory Assistance,
- Safety and Technical Training,
- Retail Rate Assistance, and
- Joint Purchase and Mutual Aid Agreements.

Conclusion

The City of New Bern's Electric Department provides numerous benefits to its community.

On the tangible side, the City is afforded \$5,211,991 on an annual basis in terms of budgeted items such as PILOT, interfund supports and reimbursements, and contributions to shared resources. This is the equivalent of 17-cents on the tax rate. Electric also funds at an annual value of \$3,150,000 the Utility Billing Office and Electric Communications Control divisions, both of which support multiple City enterprises.

In addition, New Bern electric customers reap the benefits of the Electric Department's highly reliable operations in terms of reduced power interruption costs. When compared with neighboring utilities, these savings are estimated on the range of \$4 million to \$7 million annually.

From an intangible perspective, the City's Electric Department customers experience the public power advantages of local governance, customer service, and community support.

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution of Intent Regarding Stanley White Recreation Center

Date of Meeting: 10/8/2019	Ward # if applicable: 2
Department: City Clerk	Person Submitting Item: Brenda Blanco
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	This resolution was discussed at the Board's September 24, 2019 meeting.
Actions Needed by Board:	Consider adopting resolution
Backup Attached:	Resolution

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

RESOLUTION OF INTENT REGARDING STANLEY WHITE RECREATION CENTER

WHEREAS, on the evening of September 12, 2018, New Bern began to feel the initial impact of the year's first major hurricane, Hurricane Florence. The storm was a long-lived hurricane that produced a record-breaking storm surge and a devastating amount of rainfall that resulted in catastrophic flooding in New Bern. New Bern was one of the hardest-hit areas, as was evident by the magnitude of property damage. Stanley White Recreation Center, a city-owned facility located at 901 Chapman Street, was amongst the properties that was considered substantially damaged according to FEMA's established definition; and

WHEREAS, the City timely submitted a claim to FEMA under Section 406 of the Stafford Act for damages sustained to the structure and requested that consideration be given for handling the claim under alternate procedures for Hurricanes Florence and Michael under Section 428 of the Stafford Act. As of today's date, FEMA has not yet processed the claim (also known as a worksheet). As a result, the City has not been able to proceed with repairing or replacing the structure, as doing so without a determination from FEMA would jeopardize funding under the FEMA claim; and

WHEREAS, citing its importance to the community and the history behind the Stanley White Recreation Center, citizens of the Duffyfield community have persistently voiced a strong desire for the structure to be rebuilt at its current location of 901 Chapman Street; and

WHEREAS, the Governing Board voted at its September 24, 2019 meeting to place a resolution on its next agenda indicating the Board's intent to elevate and rebuild Stanley White Recreation Center at its current location, if approved by FEMA and an engineer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

1. That the intent of the Governing Board is to rebuild the Stanley White Recreation Center at 901 Chapman Street if FEMA approves the rebuild of the structure at that specific site and if a consulting engineer deems that location to be suitable for the rebuild; and

2. The structure would be elevated and built pursuant to and in compliance with the City of New Bern Land Use Ordinance and any other state or federal building requirements.

This the 8th day of October, 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution of Support for the Coastal Leadership's Resolution to Protect the Environmental and Economic Future of North Carolina's Coast

Date of Meeting: 10/8/2019	Ward # if applicable: N/A
Department: City Clerk	Person Submitting Item: Brenda Blanco
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	The Coastal Leadership, which consists of Mayors from coastal cities and towns in North Carolina, has prepared a resolution encouraging the State and Federal governments to prohibit oil or gas exploration, leasing or extraction in the Atlantic Ocean.
Actions Needed by Board:	Consider adopting resolution
Backup Attached:	Proposed resolution

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

RESOLUTION

WHEREAS, the Coastal Leadership, which consists of Mayors from cities and towns in North Carolina's twenty coastal counties, has prepared a resolution encouraging the State and Federal governments to prohibit oil or gas exploration, leasing or extraction in the Atlantic Ocean; and

WHEREAS, recognizing the importance of preserving North Carolina's coast, the New Bern Board of Aldermen desires to support the Coastal Leadership's resolution.

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Coastal Leadership's Resolution to Protect the Environmental and Economic Future of North Carolina's Coast, a copy of which is attached hereto and incorporated herein by reference, be and the same is hereby approved, and the Mayor is authorized and directed to execute the same for and on behalf of the City.

ADOPTED THIS 8th DAY OF OCTOBER, 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

**COASTAL LEADERSHIP'S RESOLUTION TO PROTECT THE ENVIRONMENTAL AND ECONOMIC
FUTURE OF NORTH CAROLINA'S COAST**

WHEREAS, we are the Mayors of the cities and towns located in North Carolina's twenty counties coastal covered by the Coastal Area Management Act (CAMA), or the Chairs of the Boards of County Commissioners of the CAMA Counties without incorporated towns or cities, AND;

WHEREAS, the Coastal Area Management Act was created in 1974 to protect North Carolina's valuable coastal lands and waters through a comprehensive plan for the protection, preservation, orderly development, and management of the coastal area of North Carolina, AND;

WHEREAS, the towns and counties in North Carolina's coastal area hold themselves to high standards for protection of the rivers, sounds, and ocean with which they have intimate environmental, economic and social relationships, AND;

WHEREAS, commercial and recreational fishing generates \$4.4 billion of economic activity in North Carolina, AND;

WHEREAS, commercial and recreational fishing are at the historic roots of our coastal towns and villages and contribute much to our character and culture, AND;

WHEREAS, a single oil spill would close vast swaths of the Atlantic fishery including those in and near our state waters, AND;

WHEREAS, oil carried through the inlets could destroy shellfishing and crabbing for a generation, bringing economic activity to a halt and wiping out fishing families, processors, packagers, and shippers, AND;

WHEREAS, tourism generates more than \$20 billion of economic activity in North Carolina each year, AND;

WHEREAS, tourism supports our businesses financially, employing our citizens directly and indirectly, and these visitors make social and cultural contributions to our communities as well, AND;

WHEREAS, a single oil spill would close beaches and shut down fishing, boating and recreation, destroying tourism, wiping out the livelihoods of thousands of small business people, and causing economic disaster for their families and employees, AND;

WHEREAS, the loss of tourism, fishing, boating and other recreation would both eliminate the economic contribution these activities bring to the whole state, and would necessitate support of the coastal area from the state and federal government for years or decades, AND;

WHEREAS, our fishing and tourism economies are almost exclusively powered by small business owners who are self-reliant, AND;

WHEREAS, our communities and the state invested more than \$168 million over the last ten years for beach nourishment in North Carolina, to protect infrastructure and support tourism, AND;

WHEREAS, a single oil spill would significantly harm those investments in our beaches, along with the many other financial investments made in the coastal area during the forty-five years of CAMA protection efforts, AND;


WHEREAS, the United States has adequate energy reserves, including alternative sources of clean energy.

NOW, THEREFORE, BE IT RESOLVED, The State of North Carolina and the federal government should permanently place state and federal waters and bottom of the Atlantic Ocean off-limits for oil or gas exploration, leasing and extraction.

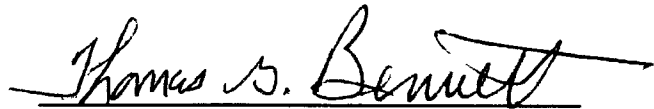
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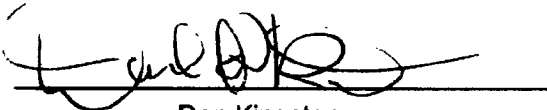

Bobby Owens

Mayor, Town of Manteo



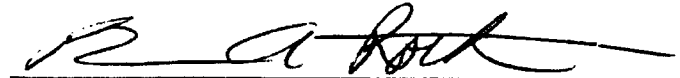
Tom Bennett

Mayor, Town of Southern Shores




Don Kingston

Mayor, Town of Duck



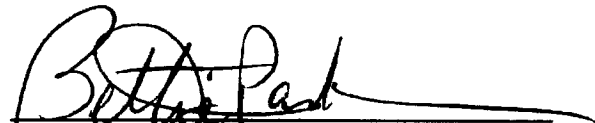
Brian Roth

Mayor, Town of Plymouth



Horace C. Reid, Jr.

Mayor, Town of Hertford



Bettie J. Parker

Mayor, Town of Elizabeth City



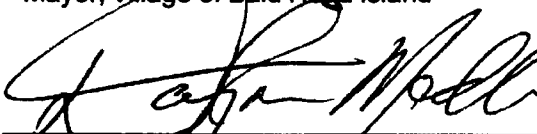
J. Andrew Sayre

Mayor, Village of Bald Head Island



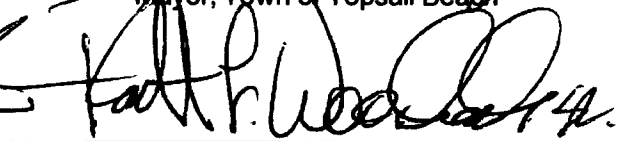
Howard Braxton

Mayor, Town of Topsail Beach




Douglas Medlin

Mayor, Town of Surf City



Bob Woodard

Chairman, Dare County Board of Commissioners



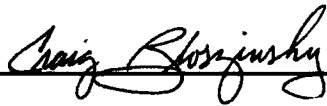
Ben Cahoon

Mayor, Town of Nags Head

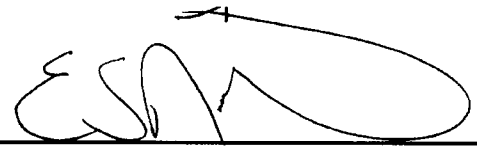


Eddie Barber

Mayor, Town of Emerald Isle



Craig Bloszinsky
Mayor, Town of Kure Beach



EVERETT NEWTON
Mayor, Town of Beaufort



Jerry Jones
Mayor, Morehead City



Sally Belangia
Mayor, Town of Oriental



Ken Jones
Mayor, Pine Knoll Shores



Cin Brochure
Mayor, Town of Oak Island



Deborah Alhers
Mayor, Town of Caswell Beach



Jean Toner
Mayor, Town of St. James



J.V. Dove
Mayor, Town of Southport



Bill Saffo
Mayor, City of Wilmington



Don Hardy
Mayor, Town of Kinston

AGENDA ITEM COVER SHEET

Agenda Item Title:

Resolution Approving Street Lighting Request for Charles Street

Date of Meeting: 10/8/2019	Ward # if applicable: 2
Department: Public Utilities	Person Submitting Item: Charles Bauschard
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Customer requested additional street lighting at the end of Charles Street near 2308 Charles Street.
Actions Needed by Board:	Approval of Request
Backup Attached:	Memo, Resolution, Street Lighting Request Form, Cost Analysis and location map

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item: Electric \$550.38, Public Works \$8.44/month
If this requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Joseph R. Sabatelli
Director of Finance

TO: Mark Stephen, City Manager
FROM: Charles Bauschard, Director of Public Utilities
DATE: September 26, 2019
SUBJECT: Request for Additional Street Lighting from Resident

Background Information:

In August of 2010, the Board of Aldermen adopted a procedure for addressing requests for additional street lighting from residents. This procedure requires Electric Utilities to evaluate the area of the request. The existing lighting must also comply with or be brought up to the American National Standard Practice for Roadway Lighting.

The Department of Public Utilities has received a request from a resident for additional street lighting infrastructure in the area of 2308 Charles Street. This area was evaluated, and it was determined that it does not meet the City's light standard. The recommendation and cost estimate is included.

Recommendation:

Upon completion of the staff's evaluation, I recommend the Board of Aldermen approve the resolution for the addition of a streetlight near 2308 Charles Street.

RESOLUTION

THAT WHEREAS, the City of New Bern has adopted the American National Standard Practice for Roadway Lighting as the design standard for new street lighting installations within the City of New Bern; and

WHEREAS, the standard outlines the level of lighting necessary for the safe interaction of pedestrians and vehicles along municipal roadways; and

THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Mayor and the City Clerk be and they are hereby authorized and directed to accept the installation and costs to the Department of Public Utilities and Public Works for additional street lighting infrastructure along the end of Charles Street near 2308 Charles Street in order to comply with the adopted standard.

ADOPTED THIS 8TH DAY OF OCTOBER 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Street Lighting Request Form

REQ#

Customer Name:

Customer Address:

Phone Number of Requestor:

Area of Request:

(Street address, intersection, general description, etc)

Pole # (if known):

Sent to Police Department Date:

Police Recommendations:

All items below this must be filled out by an Electric Department Engineer

Electric Department Engineer: Dustin Cayton

Evaluation Results/Recommendation:

Estimated Cost to Electric Department:

Estimated Cost to Public Works:

NEW BERN ELECTRIC

DATE:9/18/19

W.O.# SL REQ 98

CUSTOMER:

LOCATION: Charles St

LABOR	QUANTITY	REG. HOURS	OT HOURS	RATE	TOTALS
Crew Leader	1	2	0	\$ 46.10	\$ 92.20
2nd Class	1	2	0	\$ 30.38	\$ 60.76
				TOTAL	\$ 152.96

EQUIPMENT	QUANTITY	HOURS	RATE	TOTALS
Bucket Truck 50' or Less	1	2	\$ 34.25	\$ 68.50
			TOTAL	\$ 68.50

	TOTALS
MATERIALS	\$ 257.13
CONSULTING	\$ 0.00
	\$ 0.00
TOTAL	\$ 257.13

SUB TOTAL \$ 478.59

TOTAL JOB \$ 478.59
est total \$ 550.38



DONE BY: DUSTIN CAYTON
DATE: 9/18/19
SO #:

STREET LIGHT REQ 98

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider Adopting a Resolution for Street Lighting Request for 322 Fairmount Way

Date of Meeting: 10/8/2019	Ward # if applicable: 4
Department: Public Utilities	Person Submitting Item: Charles Bauschard
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing:

Explanation of Item:	Customer requested additional street lighting at 322 Fairmount Way.
Actions Needed by Board:	Approval of Request
Backup Attached:	Memo, Resolution, Street Lighting Request Form, Cost Analysis and location map

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item: Electric \$1396.70, Public Works \$8.44/month
If this requires an expenditure, has it be budgeted and are funds available and certified by the Finance Director? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes:

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Joseph R. Sabatelli
Director of Finance

TO: Mark Stephen, City Manager
FROM: Charles Bauschard, Director of Public Utilities
DATE: September 26, 2019
SUBJECT: Request for Additional Street Lighting from Resident

Background Information:

In August of 2010, the Board of Aldermen adopted a procedure for addressing requests for additional street lighting from residents. This procedure requires Electric Utilities to evaluate the area of the request. The existing lighting must also comply with or be brought up to the American National Standard Practice for Roadway Lighting.

The Department of Public Utilities has received a request from a resident for additional street lighting infrastructure in the area of 322 Fairmount Way. This area was evaluated, and it was determined that it does not meet the City's light standard. The recommendation and cost estimate is included.

Recommendation:

Upon completion of the staff's evaluation, I recommend the Board of Aldermen approve the resolution for the addition of a streetlight near 322 Fairmount Way.

RESOLUTION

THAT WHEREAS, the City of New Bern has adopted the American National Standard Practice for Roadway Lighting as the design standard for new street lighting installations within the City of New Bern; and

WHEREAS, the standard outlines the level of lighting necessary for the safe interaction of pedestrians and vehicles along municipal roadways; and

WHEREAS, Fairmount Way complies with the adopted standard, but the New Bern Police Department has recommended the installation of an additional light.

THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Mayor and the City Clerk be and they are hereby authorized and directed to accept the installation and costs to the Department of Public Utilities and Public Works for additional street lighting infrastructure near 322 Fairmount Way in order to enhance public safety.

ADOPTED THIS 8TH DAY OF OCTOBER 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Street Lighting Request Form

REQ#97

Customer Name: Paul Ryan

Customer Address: 322 Fairmount Way

Phone Number of Requestor: 201-264-6294

Area of Request:

Cul-de-sac/end of road near 322 Fairmount Way.

(Street address, intersection, general description, etc)

Pole # (if known):

Sent to Police Department Date: 8/28/19

Police Recommendations:

Lighting is recommended for this area. The cul-de-sac at the end is dark and could pose a concern for the residents in the area. Activities could take place there without someone seeing such as drug activity or someone parking their vehicle and getting out to break into homes.

Recommended by Lt. Todd Conway 8/28/19

All items below this must be filled out by an Electric Department Engineer

Electric Department Engineer:

Evaluation Results/Recommendation:

This area meets the City of New Bern Electric Department standard for street lights. Based on PD recommendations, I recommend installing a 30/6 pole and a 72W LED street light at 322 Fairmount Way by sec ped #U5199.

Estimated Cost to Electric Department: \$1396.70

Estimated Cost to Public Works: \$8.44/month

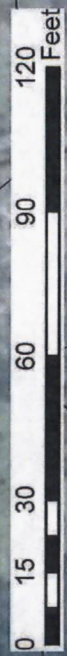


RECOMMENDED STREET LIGHT PER PD

Legend

LIGHTS

	AL
	SL
	BOTH
	DUKE



DONE BY: DUSTIN CAYTON
DATE: 9/16/19
SO #:

STREET LIGHT REQ 97

NEW BERN ELECTRIC

DATE:9/16/19

W.O.# SL REQ 97

CUSTOMER:

LOCATION: 322 Fairmount Way

LABOR	QUANTITY	REG. HOURS	OT HOURS	RATE	TOTALS
Crew Leader	1	3	0	\$ 46.10	\$ 138.30
1st Class	1	3	0	\$ 43.08	\$ 129.24
2nd Class	1	3	0	\$ 30.38	\$ 91.14
3rd Class	1	3	0	\$ 26.30	\$ 78.90
Groundworker	1	3	0	\$ 19.31	\$ 57.93
				TOTAL	\$ 495.51

EQUIPMENT	QUANTITY	HOURS	RATE	TOTALS
Bucket Truck 50' or Less	1	3	\$ 34.25	\$ 102.75
Line Truck	1	3	\$ 43.00	\$ 129.00
Pickup Truck	1	3	\$ 20.00	\$ 60.00
			TOTAL	\$ 291.75

				TOTALS
MATERIALS				\$ 427.26
CONSULTING				\$ 0.00
				\$ 0.00
			TOTAL	\$ 427.26

SUB TOTAL \$ 1,214.52

TOTAL JOB \$ 1,214.52

est total \$ 1,396.70

AGENDA ITEM COVER SHEET

Agenda Item Title:

Consider adopting an ordinance amendment, amending Section 70-184 of the City Code of Ordinances “Streets upon which the operation of tractor trailers is prohibited” to include Jimmies Creek Drive.

Date of Meeting: 10/8/2019	Ward # if applicable: 6
Department: Public Works	Person Submitting Item: Matt Montanye, Director of Public Works
Call for Public Hearing: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Public Hearing: N/A

Explanation of Item:	Discuss amending Section 70-184 “Streets upon which the operation of tractor trailers is prohibited to include Jimmies Creek Drive.
Actions Needed by Board:	Adopt an ordinance amendment, amending Section 70-184 “Streets upon which the operation of tractor trailers is prohibited to include Jimmies Creek Drive.
Backup Attached:	Memo

Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will there be advocates/opponents at the meeting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Cost of Agenda Item:
If this requires an expenditure, has it be budgeted and are funds available and certified by the Finance Director? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes: N/A



Public Works Department
P.O. Box 1129, 1004 S. Glenburnie Road
New Bern, N.C. 28563-1129
Phone: (252) 639-7501
Fax: (252) 636-1848

September 25, 2019

Memo to: Mayor and Board of Aldermen

From: Matt Montanye, Director of Public Works

Re: Consider adopting an ordinance amendment amending Section 70-184 of the City Code of Ordinances "Streets upon which the operation of tractor trailers is prohibited" to include Jimmies Creek Drive.

Background Information:

The residents of the Kings Row Subdivision requested the City of New Bern to prohibit tractor-trailers from operating on Jimmies Creek Drive. Following evaluation of this street, the Public Works Department proposes an ordinance amendment that will no longer allow tractor-trailers to travel along Jimmies Creek Drive.

Recommendation:

The Public Works Department recommends and request that the Board consider adopting an ordinance amendment, amending Section 70-184 of the City Code of Ordinances "Streets upon which the operation of tractor trailers is prohibited" to include Jimmies Creek Drive.

If you have any questions regarding this issue, please feel free to give me a call.

AN ORDINANCE TO AMEND SECTION 70-184. "STREETS UPON WHICH THE OPERATION OF TRACTOR-TRAILERS IS PROHIBITED; EXCEPTIONS" OF ARTICLE V. "TRUCKS AND TRAILERS" OF CHAPTER 70. "TRAFFIC AND VEHICLES" OF THE CODE OF ORDINANCES OF THE CITY OF NEW BERN

THAT WHEREAS, the Public Works Director of the City of New Bern recommends that an amendment be made to Section 70-184. "Streets upon which the operation of tractor-trailers is prohibited; exceptions" of Article V. "Trucks and Trailers" of Chapter 70. "Traffic and Vehicles" of the Code of Ordinances of the City of New Bern; and

WHEREAS, the Board of Alderman of the City of New Bern deems it advisable and in the public interest to effect said amendment to Section 70-184. "Streets upon which the operation of tractor-trailers is prohibited; exceptions" of Article V. "Trucks and Trailers" of Chapter 70. "Traffic and Vehicles" of the Code of Ordinances of the City of New Bern.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

SECTION 1. That Section 70-184. "Streets upon which the operation of tractor-trailers is prohibited; exceptions" of Article V. "Trucks and Trailers" of Chapter 70. "Traffic and Vehicles" of the Code of Ordinances of the City of New Bern be and the same is hereby amended by deleting Section 70-184 in its entirety and inserting in its stead the following:

"Sec. 70-184. - Streets upon which the operation of tractor-trailers is prohibited; exceptions.

No motor vehicle of the type designated as a tractor-trailer unit or of the type designated as a tandem-axle vehicle shall be operated upon the following streets, except when the destination of the vehicle is at a point on the street on which it is traveling or when the trip of the vehicle originates on the street on which it is traveling:

Avenue A, between National Avenue and North Craven Street.

Avenue B.

Avenue C.

Avenue D.

Benfield Avenue, from Neuse Boulevard northeastwardly to the end thereof.

Bern Street, between Broad Street and New Street.

Bern Street, between Pollock Street and Broad Street.

Bern Street, between Queen Street and George Street.

Chattawka Lane, between Neuse Boulevard and Trent Boulevard.

Chattawka Lane, between Neuse Boulevard and Colonial Way.

Clark Avenue, between Neuse Boulevard and Colonial Way.

Cleveland Street.

Colony Drive, between U.S. Highway 70 and Race Track Road.

Concord Street, between Colony Drive and Elizabeth Avenue.

Court Street.

Craven Street, between Broad Street and Queen Street.

Crescent Street.

East Front Street, between Broad Street and Queen Street.

Eighth Street, between Clarendon Boulevard and Trent Boulevard.

Elizabeth Avenue, between South Glenburnie Road and Race Track Road.

Elizabeth Avenue, from Simmons Street to its intersection with Karen Drive.

Fort Totten Drive, between Neuse Boulevard and McArthur Avenue.

Franklin Avenue.

Grace Avenue.

Griffin Avenue, between Simmons Street and Ninth Street.

Hancock Street, between Broad Street and Queen Street.

Haywood Farms Road.

Heritage Drive.

High Street.

Hotel Drive.

Jefferson Avenue.

Jimmies Creek Drive

Karen Drive, between Neuse Boulevard and Elizabeth Avenue.

Kimberly Road.

Laurel Street.

Meadows Street, between Clarendon Boulevard and Simmons Street.

Metcalf Street, between Broad Street and Queen Street.

Metcalf Street, between Broad Street and South Front Street.

Middle Street, between Broad Street and Craven Street.

National Avenue, from George Street northwardly to the city limits; provided, however, nothing herein contained shall prevent the use of National Avenue, or George Street, by trucks as a means of access to destinations within the area known as "Riverside," in general, and destinations on North Craven Street, in particular.

North Avenue.

North Pasteur Street.

North Street, from West Street to Eubanks Street.

North Craven Street, north of Avenue D.

Park Avenue, from Spencer Avenue to Seventh Street.

Pavie Avenue.

Pinetree Drive.

Queen Anne Lane, between Neuse Boulevard and McArthur Avenue.

Queen Anne Lane, between Trent Boulevard and its intersection with McArthur Avenue.

Queen Street, between First Street and Broad Street.

Rhem Avenue.

Riverside Drive.

Roanoke Avenue, between South Glenburnie Road and Colony Drive.

Second Street, between Park Avenue and Trent Boulevard.

Slaughter House Road, beginning 1,350 feet north of its intersection with Clarendon Boulevard (US Highway 17).

Spencer Avenue, from First Street to Trent Boulevard.

Stallings Parkway, from Neuse Boulevard northeastwardly to the southwestern right-of-way line of High Street.

Stewart Boulevard.

St. Paul Street, from Chestnut Avenue to Pembroke Avenue.

Taberna Circle.

Taberna Way.

Tatum Drive, between Professional Drive and Meadows Street.

West Street, between Queen Street and Cypress Street.

Woodland Avenue.

Wilson Street.

Yarmouth Road.

SECTION 12. This ordinance shall be effective from and after the date of its adoption.

ADOPTED THIS 8th DAY OF OCTOBER, 2019.

DANA E. OUTLAW, MAYOR

BRENDA E. BLANCO, CITY CLERK

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor
Mark A. Stephens
City Manager
Brenda E. Blanco
City Clerk
Joseph R. Sabatelli
Director of Finance

Memo to: Alderman Sabrina Bengel
From: Brenda Blanco, City Clerk *B. Blanco*
Date: September 29, 2019
Re: Appointment to Planning & Zoning Board

Jerry Walker's first term on the Planning & Zoning Board expired June 30, 2019. You made a motion to reappoint Mr. Walker for an additional term. It has just been brought to my attention that Mr. Walker declined the reappointment. Therefore, you are asked to make a new appointment to serve a three-year term.