

**CITY OF NEW BERN
BOARD OF ALDERMEN MEETING
AUGUST 22, 2023 – 6:00 P.M.
CITY HALL COURTROOM
300 POLLOCK STREET**

1. **Meeting opened by Mayor Jeffrey Odham. Prayer by Rev. Robert Johnson. Pledge of Allegiance.**

2. **Roll Call.**

Present: Mayor Jeffrey Odham, Alderman Rick Prill, Alderman Hazel Royal, Alderman Robert Aster, Alderman Johnnie Ray Kinsey, and Alderman Barbara Best. Absent: Alderman Robert Brinson. A quorum was present.

Also Present: Foster Hughes, City Manager; Marvin Williams, Assistant City Manager; Michael Scott Davis, City Attorney; Jaimee Bullock-Mosley, Assistant City Attorney; and Brenda Blanco, City Clerk.

3. **Approve Agenda**

Alderman Royal made a motion to approve the agenda, seconded by Alderman Prill. The motion carried unanimously 6-0.

Consent Agenda

4. **Consider Adopting a Resolution Closing the 3600 Block of Cranberry Lane for the Sienna Woods 4th Annual Neighborhood Picnic.**

The Sienna Woods Picnic Committee requested to close the 3600 block of Cranberry Lane from 12 noon until 7:30 p.m. on September 29, 2023 for the Sienna Woods of Carolina Colours' 4th annual neighborhood picnic. A rain date of September 30, 2023 was requested.

5. **Approve Minutes.**

Minutes from the August 08, 2023 meeting were provided for review and approval.

Alderman Prill made a motion to approve Items 4 and 5 of the Consent Agenda, seconded by Alderman Aster. Upon a roll-call vote, the motion carried unanimously 6-0.

6. Conduct a Public Hearing and Consider Adopting an Ordinance to Annex 201 Riverside Drive.

Andrew Gratz submitted a petition to annex the property at 201 Riverside Drive in Township 2 (Bridgeton). The property consists of a single-family residence on a 0.233-acre tract.

Mayor Odham opened the public hearing, but no one came forward to speak. Alderman Aster made a motion to close the public hearing, seconded by Alderman Prill. The motion carried unanimously 6-0.

Alderman Prill made a motion to adopt an ordinance to annex 201 Riverside Drive, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0.

7. Update on The Old North State League Proposal for Kafer Park.

Mr. Hughes reported on the community input meeting held August 14, 2023 and survey results related to the proposal from The Old North State League for Kafer Park. The survey revealed 94% of participants were in favor of the summer league. The main concern expressed was that of parking. Public Works analyzed parking within a quarter-mile radius of the park and determined 350 spaces could be accommodated by using on-street parking, the grassy area behind the Senior Center, and parking at the George Street splashpad.

Alderman Prill asked whether restrooms were available and if the City and County-owned lots beside of the park could be cleaned up to provide additional parking. Mr. Hughes confirmed fully functional bathroom facilities are onsite, and staff could clean the vacant lots to provide additional parking space. Alderman Royal noted the survey respondents posed other questions and she asked if those could be addressed in the contract. Alderman Best stated her only concern was whether the netting was sufficient, and Mr. Hughes said over the last few years the City installed netting in the outfield and more recently near Ebenezer Presbyterian Church. During the public input meeting, The Old North State League indicated its goal would be to install netting on the left side to prevent balls from going onto George Street. Mayor Odham asked if there were an ordinance that would require the league to have portable bathrooms available, and Mr. Hughes stated no, but the crowd size would dictate whether those are needed. Alderman Best pointed out the survey raised the question about security and potential car break-ins, and she asked if police officers normally attend these events. While police are always patrolling, Mr. Hughes stated the league could work out an agreement for police presence, if desired. The Board voiced its support of the project.

8. Discussion of Proposed CARTS Shelter Location.

Approximately \$54,000 remains available for the third and final shelter to be installed through the 2019 Bus Shelter Project. This project is funded with CDBG money that must be used in low-moderate income communities. Plans are to

locate the final shelter on the VOLT Center campus, which will assist those in need of transportation to participate in job training and educational opportunities at the center. George Chiles, Director of Public Works, estimated the construction to take 15 days. Mayor Odham noted the parking lot is secured by a gate, and he asked if the gate would be open anytime CARTS is scheduled to access the parking lot, and Mr. Chiles confirmed that would be the practice.

9. Consider Adopting a Resolution Authorizing the Exchange of Real Property Owned by the City Identified as a Portion of Tax Parcel ID 8-209-12003 for Real Property Identified as a Portion of Tax Parcel ID 8-209-13000 Owned by Weyerhaeuser Company.

This resolution pertains to the exchange of 0.23 acres owned by the City along the northern side of Highway 70 for 0.66 acres owned by Weyerhaeuser on the southern side of the highway. Weyerhaeuser requested the transfer to accommodate plans for the West New Bern development. The City can use the property on the southern side of Highway 70 for future water system improvements. Reality Services of Eastern Carolina evaluated the properties and determined the 0.23-acres owned by the City has a current value of \$37,000 and the 0.66-acres owned by Weyerhaeuser has a current value of \$40,000. The exchange of the property was advertised as required by NCGS §160A-271.

Alderman Best made a motion to adopt a resolution authorizing the exchange of real property owned by the City identified as a portion of Tax Parcel ID 8-209-12003 for real property identified as a portion of Tax Parcel ID 8-209-13000 owned by Weyerhaeuser Company, seconded by Alderman Aster. Upon a roll-call vote, the motion carried unanimously 6-0.

10. Consider Adopting a Resolution Approving a Lease Agreement with the New Bern-Craven County Public Library for 408 Hancock Street.

The New Bern location of the Craven-Pamlico Regional Library (previously known as New Bern-Craven County Public Library) is scheduled to close for renovations, and the library's director, Kat Clowers, requested to lease 408 Hancock Street as a satellite location while the renovations are underway. The proposed lease is for a one-year term beginning September 15, 2023, at a rate of \$1.00, unless terminated sooner. The library will be responsible for the cost of all utilities and insurance.

Alderman Prill made a motion to adopt a resolution approving a lease agreement with the New Bern-Craven County Public Library for 408 Hancock Street, seconded by Alderman Royal. Upon a roll-call vote, the motion carried unanimously 6-0.

11. Consider Adopting a Resolution Approving a Deed Conveying 1101 Main Street to the Redevelopment Commission of the City of New Bern.

Kurtis Stewart expressed interest in bidding on 1101 Main Street and made a presentation before the Redevelopment Commission ("RDC") to describe his

intentions for the property. The City-owned property is a vacant 0.138-acre residential tract that is contiguous to a parcel owned by Mr. Stewart at 831 Eubanks Street. The Commission voted unanimously to request the City convey the property to the Commission so it can impose restrictions for timely construction of an owner-occupied or affordable housing structure.

Mayor Odham pointed out properties that are owned by the Commission are transferred with restrictions. He asked about the process for interested bidders to make a presentation before the RDC about properties that fall within the RDC's boundary but are not under the purview or owned by the Commission. Mr. Davis stated the Board could establish whatever process it desires, but pointed out only the RDC could impose conditions and restrictions. The Mayor took the stance that the City should go ahead and convey to the RDC any properties for which it wants restrictions to be imposed. Since this parcel is currently owned by the City, he felt the process should direct the bidder to City Hall to submit a bid. Alderman Best noted the RDC published a list of properties within their boundary for which they do not have use, and this parcel is on that list. She felt involving the RDC in the bid process for those properties only created extra steps, and she felt Mr. Stewart or any citizen should be permitted to submit a bid directly to the City Clerk. Mr. Davis recommended the Board adopt a policy so everything is done the same way.

Alderman Royal asked how the motion should be constructed, and Mr. Davis said it should direct staff to implement a policy whereby all real property located within the redevelopment area that is solely owned by the City will not be reviewed by the RDC and bids on that surplus property will come directly to the Board of Aldermen for consideration. Alderman Royal then asked for clarification as to whether the Board was seeking to develop a policy or if it was just looking at the potential bid on this parcel. Mr. Davis explained the options are to entertain a motion to offer this declared surplus property for sale for any offer submitted, or establish a policy that going forward all city-owned property in the redevelopment area will not be sent to the RDC for consideration of any deed restrictions.

Alderman Royal made a motion that the Board will entertain offers for the real property located at 1101 Main Street, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0.

Mr. Davis noted some of the parcels in the redevelopment area are city-owned and some are city-county owned, and the Board may or may not view them the same. If they are viewed the same, the process should be made clear for both. Currently, both types of properties go before the RDC, but the Board is entertaining having both types to come before the Board. Noting bidders could submit an offer to the County for the jointly-owned properties, Mayor Odham felt the City could not put a rule in place to state the jointly-owned properties must go before the RDC. Noting the City and County have an excellent working relationship, Mr. Davis said if there was a strategic piece of jointly-owned property for which the City felt deed restrictions were needed, the County would convey the parcel to the City and the City would convey it to the RDC to impose the restrictions. Mayor Odham said the way to avoid all of this is to create a policy,

periodically review the inventory, and transfer to the RDC the parcels that the Board is comfortable giving to them.

Alderman Best made a motion to adopt a policy where any real property in which the city owns an interest that has been declared surplus would be available for public bid directly to the Board of Alderman through the City Clerk's office, seconded by Alderman Kinsey. Upon a roll-call vote, the motion carried unanimously 6-0.

NOTE: Items 12 and 13 were voted on collaboratively as noted under Item 13.

12. Consider Adopting a Resolution Approving the Sale of 1724 Rhem Avenue.

Eugene Kelley, Jr. tendered an offer of \$10,200 for the purchase of 1724 Rhem Avenue. The offer was advertised, but no upset bids were received. The property is a vacant 0.044-acre residential lot with a tax value of \$20,250 that was acquired jointly by the City and County in 2019 through tax foreclosure. If the property is sold for this bid amount, the City will receive \$3,432.43 and the County \$6,767.57 from the proceeds.

13. Consider Adopting a Resolution Approving the Sale of 2308 Pearson Street.

The Third Property Development & Estate Investment Group tendered an offer of \$2,500 for the purchase of 2308 Pearson Street. The offer was advertised, but no upset bids were received. The property is a vacant 0.115-acre residential lot with a tax value of \$5,000 that was acquired jointly by the City and County in 2018 through tax foreclosure. If the property is sold for this bid amount, the City will receive \$596.88 and the County \$1,903.12 from the proceeds.

Alderman Aster made a motion to adopt a resolution approving the sale of 1724 Rhem Avenue as well as a resolution approving the sale of 2308 Pearson Street, seconded by Alderman Prill. Upon a roll-call vote, the motion carried unanimously 6-0.

14. Consider Adopting a Resolution Establishing a Municipal Service District ("MSD") Committee.

Two public meetings have been held to gauge interest in creating an MSD Advisory Committee. The goal of the committee is to vet any projects for recommendation to the Governing Board. Total attendance for both meetings was 62 with approximately 800 views online. If established, the committee will meet no less than on a quarterly basis and will annually, if not more often, recommend to the Governing Board how the MSD property taxes should be spent. The committee will consist of 10 voting members that includes 6 commercial members as detailed in the resolution (a large commercial representative, hospitality representative featuring hotel/bed and breakfast, restaurant representative, retail establishment representative, entertainment/nightlife representative, and a professional services representative) and 4 residential members who maintain a primary residence in the MSD. Ex-Officio,

nonvoting members will include the Ward 1 Alderman, City Manager, Director of Finance, and Swiss Bear Executive Director. If the Board wishes to proceed, Mr. Hughes explained staff will send out information on the application process and allow two or three weeks for the applications to be submitted. As early as the second meeting in September, a slate of applications could be presented for the Board's consideration.

Alderman Royal asked for the application process to be described and inquired about those who are also members of Swiss Bear. Mr. Hughes explained those interested in serving would fill out an online application and upload their resume, both of which would go straight to the City Clerk. The Clerk would then forward that information to the Board, as she does with other applications of interest. Once a full slate of candidates is available, that information will be brought before the Board at one of its upcoming meetings. The seat for a large commercial representative is only available to those who have property valued at \$2 million or more. Information submitted by applicants will be vetted. The Board will be given time to review the applications and resumes. Being a member of Swiss Bear will not have an impact on one's ability to serve on the advisory committee, and the Ex-Officio member from Swiss Bear will not have voting rights.

Alderman Prill felt there would be more applicants than seats and one of the issues will be applicants may qualify for more than one category. He asked if the Board would view all applicants by category or randomly draw names of a qualifying individual. He also questioned whether the Board would want to actually pick and choose from the residential applications or use the luck of the draw to avoid any kind of discussions about who may be the best candidate. The process is something to think about. He also expressed concern about the \$1.6 million in the MSD fund and whether a limit should be established as to how much the committee can recommend expending in the first year. Although the Board will have the ultimate decision on any expenditures, it too is something to think about. He felt the Board should informally take a long-term look at how and when the funds will be expended, although the nature of the projects can determine that.

Mayor Odham asked the Manager how he envisioned an applicant that will qualify for multiple categories, such as John Haroldson. The Mayor felt that individual should be able to apply for multiple categories, although they would only hold one of the seats. Mr. Hughes noted there are several property owners who qualify for more than one category, and he suggested that those individuals be allowed to rank their preference for each category. With four positions in the residential category, Mayor Odham suggested a ranking process for those applicants with the four who rank at the top being chose, or in the alternative pull names out of a hat as Alderman Prill recommended.

Recognizing continuity has its place, Alderman Royal was concerned with no limit on successive terms. She felt all people who are part of the MSD should be provided opportunity. As seen in the past, if there is no limit on successive terms then people could potentially serve on the MSD for the next 12 years. The Mayor said while that is a very valid point, if he were Mr. Haroldson, for example, he

would argue that he owns a certain amount of property and has made a big investment in the MSD and should always have a voice on the committee. While that could be the argument, the Board certainly could entertain a "cool-down period" where someone must come off after serving two consecutive terms before they could serve again.

Mayor Odham called attention to Section 6 which indicates the Board can replace any voting member who fails to attend three meetings within any 12-month period. Mr. Hughes stated the goal is for the committee to meet on a quarterly basis. The Mayor said that was something to think about since it meant an appointee could attend 1 meeting in a 12-month period and remain on the committee.

Alderman Royal liked the Mayor's suggestion that appointees serve two consecutive meetings and then rotate off. Mr. Davis asked for clarification as to whether that would mean serving on the committee or representing a particular seat on the committee. In other words, if someone serves on the retail seat but also owned a hotel he questioned if that person could serve in the hospitality seat after serving two terms in the retail seat. Alderman Royal said it was fine with her if the appointee served in a different category after serving two consecutive terms.

Mr. Hughes noted the current proposal provides attendees must attend three out of four meetings, and Mr. Davis expanded to say that pertains to regular meetings and not special meetings. Mr. Davis said staff will prepare an application and circulate that to the Board for review, and on the next agenda a new resolution will be presented after incorporating the revisions requested by the Board. Since the applications will be submitted to the City Clerk, Mayor Odham asked if she would vet those to make sure they meet the criteria, and Mr. Davis indicated yes.

Noting the current proposal refers to a hospitality representative, Mayor Odham asked if that meant the owner of the hospitality business could appoint someone for their seat. Mr. Davis said yes and explained a person is not associated with a corporation or legal entity. In those cases, the manager of the hospitality business may be better suited to serve. It is still one owner, one seat – meaning an owner and its four managers cannot all serve. There is a limit of one seat per legal entity or individual owner. Using Mr. Haroldson as an example again, although he owns several businesses, he can only hold one seat.

Alderman Royal asked how it was determined that four Ex-Officio members would serve, and she voiced concern that those members were not diverse. Her recommendation was that a seat be added to allow another member of the Board to serve for the purpose of inclusion and diversity. Mayor Odham pointed out and Mr. Davis confirmed that while another seat could be added, the Board could not legally classify that seat to be filled by a minority. A poll of the Board revealed no opposition to an additional seat, although no one spoke up to express interest in serving. Since Ex-Officio members do not count toward a quorum, a seat could be added for an at-large Board member who would be selected by the Board. Mayor Odham asked Mr. Davis to incorporate this addition as well.

This item will come back before the Board after the resolution has been revised to incorporate the Board's desired changes.

NOTE: Items 15, 16 and 17 were voted on collaboratively as noted under Item 17.

15. Consider Adopting a Resolution Approving a Grant from the NC Governor's Highway Safety Program for Law Enforcement Liaison.

The NC Governor's Highway Safety Program ("NCGHSP") uses federal funds to promote awareness through the planning and execution of safety programs. Programs are administered, in part, with the aid of 11 regional law enforcement liaisons throughout the state. The liaisons are responsible for executing safety programs in their region such as Click It or Ticket, Booze It or Lose It, No Need 2 Speed, and NC Bike Safety (motorcycle safety), as well as monitoring and tracking equipment or training. Sgt. William Zerby has been appointed as one of the 11 liaison officers, and the City has been awarded a \$30,000 grant to defray associated costs. No match is required.

16. Consider Adopting a Resolution Approving a Grant from the NC Governor's Highway Safety Program for Bike Safety.

New Bern is again a recipient of a \$5,000 BikeSafeNC grant through the NCGHSP. Funding will be used for training and traffic-related programs associated with motorcycle safety. The grant does not require a match.

17. Consider Adopting a Resolution Approving a Grant from the NC Governor's Highway Safety Program for Overtime.

This grant will reimburse the City up to \$25,000 for overtime incurred by police officers performing safety initiatives such as seatbelt and speed enforcement. No match is required.

Alderman Prill made a motion to adopt resolutions approving a grant from the NC Governor's Highway Safety Program for a law enforcement liaison in addition to a grant from the NC Governor's Highway Safety Program for bike safety and lastly a grant from the NC Governor's Highway Safety Program for overtime, seconded by Alderman Royal. Upon a roll-call vote, the motion carried unanimously 6-0.

18. Consider Adopting a Resolution Approving T.D Bank, N.A. as the Winning Bidder for an Installment Financing Agreement for the Stanley White Recreation Center Project.

The City solicited financing proposals for the Stanley White Recreation Center project for 15 or 20-year terms, and three responses were received. Ted Cole with Davenport Public Finance shared a PowerPoint reviewing the responses. After reviewing the proposals from Capital One Public Funding, TD Bank, and Truist Bank, it was recommended the City accept the proposal of TD Bank for a 15-year term at a rate of 4.50%. The loan will not exceed \$10 million and will require approval from the Local Government Commission ("LGC").

Alderman Prill made a motion to adopt a resolution approving T.D. Bank, N.A. as the winning bidder for an installment financing agreement for the Stanley White Recreation Center Project, seconded by Alderman Royal. Upon a roll-call vote, the motion carried unanimously 6-0.

19. Consider Adopting a Resolution Approving Webster Bank as the Winning Bidder for the Issuance of a Revenue Bond for Improvements to the Combined Enterprise System to Include the Northwest Interceptor Rehabilitation Phase II Project and Township 7 Sewer Improvements Phase III Project.

Proposals were sought for a direct bank loan revenue bond to fund two sewer system infrastructure projects not to exceed \$6.1 million for a 15 or 20-year term. Proposals were received from three lenders: Capital One Public Funding, Truist Bank, and Webster Bank. After reviewing the responses, Mr. Cole stated it was the recommendation of his firm and City staff to accept the proposal from Webster Bank for a 15-year term with an interest rate of 4.45%. While there is no asset that will secure the loan, the collective revenues from electric, water and sewer will be the security. The City has previously secured a loan in this fashion. Internally, the loan will be paid by sewer revenue.

Alderman Aster asked whether this would have an affect on the Electric Department should they need a loan of this magnitude. In response, Mr. Cole said when and if the time comes that it is necessary to borrow for an electric project that it will be necessary to demonstrate that the City can make payments on the existing revenue bond and take on new debt while still being able to meet the covenants of the bonds. Together, the three enterprise systems have a very strong cash flow. However, it will be necessary to go through the process of showing that the revenues can support existing and any new debt. Specifically, Alderman Aster asked if the City were to consider building a \$20 million electric substation in the next few years what effect this loan would have on that. Mr. Cole said there would be several options for financing, although presumably it would be a revenue bond. At that time, an analysis would need to be performed to see if there is enough revenue based on existing rates, charges, and customer base or if rates should be raised to cover the new debt. The City would want to be sure that the electric system can cover the debt on its own without support from water and sewer. Alderman Aster asked if the Sewer Fund could support the current loan, and Kim Ostrom, Director of Finance, stated it could.

This loan will also require LGC approval, and the annual average debt will be about \$570,000. Mayor Odham asked if there is a risk with a bank like Webster, which no one locally has heard of. Mr. Cole said he did not think so, and pointed out the bank is lending money to the City and the City is not placing any deposits with them.

Alderman Prill made a motion to adopt a resolution approving Webster Bank as the winning bidder for the issuance of a revenue bond for improvements to the combined enterprise system to include the Northwest Interceptor Rehabilitation

Phase II Project and Township 7 Sewer Improvements Phase III Project, seconded by Alderman Best. Upon a roll-call vote, the motion carried unanimously 5-1 with Alderman Kinsey voting against it after noting he was uncomfortable.

20. Consider Adopting a Resolution Approving TD Equipment Finance, Inc. as the Winning Bidder for an Installment Financing Agreement for Fiscal Year 2023-24 Vehicles and Equipment.

Financing proposals were also sought for \$4.8 million to cover the purchase of vehicles and equipment. After reviewing the six responses received, Mr. Cole stated the recommendation is to accept the proposal from TD Equipment Finance at a rate of 4.08% for a 5-year term. This loan does not require LGC approval.

Alderman Royal made a motion to adopt a resolution approving TD Equipment Finance, Inc. as the winning bidder for an installment financing agreement for Fiscal Year 2023-24 vehicles and equipment, seconded by Alderman Prill. Upon a roll-call vote, the motion carried unanimously 6-0.

21. Consider Adopting a Budget Ordinance Amendment for Fiscal Year 2023-24.

This budget ordinance amendment recognizes the total of \$60,000 in grant funds from the NCGHSP as detailed in Items 15, 16, and 17. It also recognizes a \$30,000 grant from the NC Department of Public Safety Homeland Security for the Fire Department's purchase of boots and helmets. A match is not required for any of these grants.

Alderman Aster made a motion to adopt a budget ordinance amendment for Fiscal Year 2023-24, seconded by Alderman Prill. Upon a roll-call vote, the motion carried unanimously 6-0.

22. Appointment(s).

Alderman Aster made a motion to reappoint Dr. Steve Stelma, Dr. Bobbi Kotrba, and Dona Baker to the Dangerous Dog Board, seconded by Alderman Prill. The motion carried unanimously 6-0. Each will serve for another one-year term.

Alderman Aster made a motion to appoint Alderman Kinsey to serve on Eastern Carolina Council of Governments Executive Committee and General Membership Board, seconded by Alderman Prill. The motion carried unanimously 6-0.

23. Attorney's Report.

The City Attorney had nothing to report.

24. City Manager's Report.

Mr. Hughes reported the City of New Bern is one of 15 public power communities to receive the Public Power Community of Excellence Award. The award was presented to Charlie Bauschard, Director of Utilities.

Alderman Best noted at the August 08, 2023 meeting the Board voted to hold a Strategic Planning meeting on August 30th and 31st at the Pleasant Hill Community Center. She felt that location was not appropriate or comfortable for such long meetings. Alderman Kinsey felt the meetings should be held at City Hall since that is the location of all the recording equipment. Mr. Hughes said the facilitator preferred a room conducive to one-on-one small groups. Alderman Kinsey questioned how the public could hear small group discussions, and Mr. Hughes said the public is welcome to watch but the meeting is not for public participation; it is for staff and the elected officials. Alderman Best said she would like to hear all comments, and being in small group discussions would not allow that. She asked how the public could be engaged, and Mr. Hughes said this was a kickoff meeting and the public could participate in future sessions. Since no one else expressed concern, the meeting will remain at the Pleasant Hill Community Center.

25. New Business.

Alderman Best

Thanks to the Parks and Recreation staff that was instrumental in providing day camp programs.

An individual has asked if Henderson Park will have an entrance from Chapman Street. Mr. Hughes replied yes.

In the past, officials received monthly reports from the New Bern Housing Authority. Alderman Best questioned why those are no longer being received. Mr. Hughes said he would check.

Mayor Odham

Complaints are still being received about the lack of streetlights on Eden Street. Staff was asked to evaluate this area.

26. Closed Session.

Alderman Aster made a motion to go into closed session pursuant to NCGS §143-318.11(a)(5) to discuss the potential acquisition of real estate property, seconded by Alderman Kinsey. The motion carried unanimously, time being 7:50 p.m.

27. Adjourn.

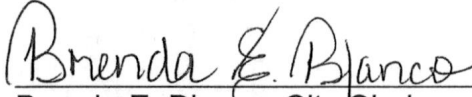
Alderman Aster made a motion to adjourn, seconded by Alderman Prill. The motion carried unanimously 6-0, time being 8:02 p.m.

The attached documents are incorporated herewith and are hereby made a part of these minutes.

NOTE: For additional details and information on the Board of Aldermen meetings, please visit the City of New Bern's website at www.newbernnc.gov. Video and audio recordings of the meeting have been archived.

Minutes approved: September 12, 2023



Jeffrey T. Odham, Mayor

Brenda E. Blanco, City Clerk