

NEW BERN



NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

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April 2021

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## Development Services

### Inspections:

Overview	2020 YTD	2021 YTD	March 2021	April 2021
Commercial Permits – New Construction	95	35	8	8
Residential Permits – New Single Family	180	183	52	41
Residential Permits – Additions/Remodels	238	88	32	20
Mobile Homes	9	3	0	3
Signs	34	10	5	1
Certificates of Occupancy – Residential	172	75	22	21
Certificates of Occupancy – Commercial	12	1	0	0
Total Permit Valuation	\$105,414,843	\$35,451,428	\$37,571,720	\$9,725,255

### Community and Economic Development:

#### **Volt Center/City Market:**

- For FY2021 the Volt Center has 1316 students registered for courses and 751 have completed classes thus far. There are 142 future students registered for courses in FY2022, with a total current student count of 1281 actively participating in courses. 332 students completed courses last year during FY2020 and approximately 205 confirmed jobs since the Volt Center's opening by students prior to leaving or graduating from courses. Other jobs have resulted following course completion but cannot be tracked in the same manner. Approximately 20% of total students have come from within walking/biking distance of the Volt Center with addresses in the Redevelopment Boundary Area of Greater 5 Points/CNI area. Craven Community College did not supply weekly updated numbers.
- Staff working with Volt Center staff on branding imagery for the ongoing signage campaign. Staff reviewing potential logo options. Staff continues to work with the Small Business Center and workforce development partners to support economic development and employers in our region assessing needs of industries.

#### **Economic and Community Development:**

- Staff is talking to Electricities about participating in their site readiness program. Applications/interest letter cycle will open next month, and staff will review the opportunity once published.

## Development Services

- Staff held site visit for potential manufacturing company interested in expansion and relocation assistance, currently researching incentives and details of the project to identify sites and programs to assist.
- Staff participated in meetings regarding possible redevelopment projects.
- Staff responded to phone calls from a potential investor, answering questions about areas of New Bern.
- Staff attended quarterly partnership engagement meeting for NC Works.
- Staff has been meeting and working with area hospitality partners regarding needs and sharing with the workforce development team.
- Staff attended NCSEA legislative priority update calls. Staff arranged two separate site visits to the Volt Center project for workforce needs of local industry partners and future planning of projects.
- Staff met with Carolina East Health System and CCHC to discuss ongoing economic development and workforce needs.
- Staff attended site readiness webinar hosted by Electricities.
- The 2021 Annual Action Plan was placed on display on Friday, April 9, 2021 and will remain on display until May 10, 2021.
- Staff collaborated with HUD to close all outstanding audit items with the appropriate corrective actions.
- Staff held a conference call with Habitat for Humanity regarding the Neighborhood Clean-Up which will be on May 1, <sup>2021</sup>.
- Staff began working with Urban Design Ventures, a planning firm, to prepare environmental review documents for relocation and rehabilitation of a home located at 602 Gaston Boulevard.
- Staff advertised the Invitation to Bid for the 2020 Bus Shelter on Friday, April 16, 2020, this project includes the construction and installation of bus shelters that will be placed at 3 City-owned lots.
- Staff attended and recorded minutes for the Redevelopment Commission meeting held on Wednesday, April 14, 2021 at Development Services.
- Staff submitted the HUD progress report, which is due to HUD by the 15<sup>th</sup> of each month, along with the Quarterly report due to HUD to report drawdowns for the months of January, February, and March.
- Due to unforeseen delays related to the COVID-19 pandemic, HUD sent a response to City Staff explaining that the City would not receive any sanctions if the timeliness requirement was unmet this year.
- Staff visited Catholic Charities to conduct an informal monitoring visit and answer questions related to the agency's administration of the CDBG-CV Emergency Rent and Utility Assistance program.
- Staff submitted documents to Urban Design Ventures to begin the Environmental Review process for relocating the home at 602 Gaston Boulevard to 911 Eubanks Street.
- Staff attended and recorded minutes for the Redevelopment Commission's Special Meeting held on April 28, 2021.
- Staff prepared and sent the CDBG-CV Funding Approval Agreement from HUD to be signed by the City Manager.

## Development Services

### Resiliency and Recovery Activities:

- Staff coordinated details related to the RFQs for hiring a Resiliency Consultant and anticipates a recommendation going before the board at the May 11<sup>th</sup> meeting. The work will be funded through a grant award from the NCORR distressed local government program.
- Staff attended monthly Southeast Sustainability Director's Network North Carolina leadership calls. The group discussed a variety of climate action, equity, and legislative priority issues prevalent for local governments in the State. Presentations were shared for from a variety of subject matter experts on various topics.
- Staff presented at the NCBIWA conference and is planning final details for the Association of State Floodplain Management (ASFPM) conference in May. The NC Beach Inlet and Waterway Association (NCBIWA) held their annual conference this month. The City's resilience plan process abstract was selected, and staff co-presented with Moffatt & Nichol. Staff finalized and recorded presentation for the Association of Flood Plain Managers national convention. Staff is co-presenting with Moffatt and Nichol.
- Staff continued working with Withers Ravenel and other partners for the next engineering and design phases of the Duffyfield Stormwater Enhancement Project and Division of Water Infrastructure loan next steps, finalizing scope of work details. The DWI board approved recommendations for funding for the Duffyfield stormwater project from green project reserve funds. These funds are 0% interest loan, which could be accepted by New Bern for next construction/design phases of this project. The Division of Water Infrastructure (DWI) sent letters of intent to fund the project and DWI staff held an introductory meeting overview of the program and next steps. An engineering report will be completed as a continuation of the project. Staff is completing all project administration tasks and working to organize future funding sources and identifying additional grant programs.

Staff executing contract with the lowest bidder for demolition services for the 3 HMGP expedited properties and project will begin following the contract execution. It is expected that the demolitions will be completed by May 24, 2021. Staff is also working with consultant and NCEM hazard mitigation division regarding final reporting for the acquisition phase of the project. HMGP 407 acquisition is completed, and demolition will be completed within 90 days to meet program guidance. Staff talked to State NCEM representative, who will plan tour of demolished properties in progress in May.
- HMGP 404 elevation and acquisition status: No new updates on when award will occur. NCEM submitted the package to FEMA for review. The City continues to work closely with NCEM to provide details for the process. At this point, NCEM does not know how long it will take for FEMA to review. All proposed elevation and acquisition projects are still under consideration and no decisions have been finalized. Staff remains in communication with the State NCEM, though no timeframe or anticipated award dates have been shared. Staff is in touch with NCEM on a regular basis regarding project updates. Staff working with SHPO office on property comments as needed.
- Staff waiting on response from NC DEQ regarding on status of the future grid resiliency and energy utility grant funding available to complete additional modeling and analysis utilizing the

## Development Services

AccelAdapt tool developed by NEMAC+Fernleaf and is still awaiting the final scope of work. Staff is working with DEQ on a pilot project in partnership with New Hanover county to study needs and make recommendations for energy resilience. The project will evaluate climate vulnerabilities and risks to energy assets; and energy vulnerability in low-to-moderate income communities through AccelAdapt. Next steps would result in implementing community resiliency actions to better prepare vulnerable communities for energy resilience. This will build on the City's existing resilience planning study.

- Resiliency & Hazard Mitigation Planning process – Staff held meetings with the consultant, including monthly core planning team meeting, to review the vision statement, core pillars, goals, and actions. Staff and resilience team finalized resilience pillars and reviewed key strategies and actions under each pillar. Moffatt & Nichol conducted a resilience engineering team site visit, including coastal, stormwater, and nature-based solution experts. The Moffatt & Nichol team toured numerous potential project sites that will lead to recommendations in the final plan. Staff held several calls with the consultant and planning team, including design and layout of final deliverable. As the overall direction is finalized including the overall vision statement, resilience pillars, staff is identifying opportunities for outreach and education. Staff continues to utilize the AccelAdapt mapping tool to review case scenarios and better maximize the utilization for future planning purposes to identify mitigation solutions. AccelAdapt mapping tool, provides a detailed look at various scenarios that are likely to occur in the future or look at past events, including sea level rise, tidal flooding, etc. The tool also incorporates data on BFE, transportation, social, economic, and cultural criteria. The mapping tool allows staff to look at a variety of scenarios, including tidal flooding impacts (King Tides), storm surge inundation, and future Sea Level Rise projections. The City can look at risk and vulnerability for every parcel in the City and the degree to which assets would be affected. We also understand the adaptive capacity of various assets and which areas of the City are cut-off during storm/flooding events. Creative solutions have been identified including an online GIS tool to seek crowdsourcing feedback and comments. The resiliency landing page that has been updated with information about the planning process, including, Project Information Fact Sheet, Planning Team Meeting Notes, Stakeholder Engagement Opportunities, Public Participation Survey, Preliminary Risk Information for Public Review, Supporting Grants, etc.: [www.newbernncc.gov/resiliency](http://www.newbernncc.gov/resiliency).
- Staff working with the North Carolina Office of Recovery and Resiliency (NCORR) regarding the Strategic Buyout program and other programs, such as affordable housing development. Staff continues to research pathways to partner for available funding and resources to accomplish resiliency and mitigation projects in New Bern through NCORR programs, including recovery assistance and affordable housing. Following recommendation from the Board of Aldermen, staff has submitted 4 potential zones for further consideration by the NCORR policy team. Staff submitted the draft cooperative agreement from NCORR with the City's attorney team.
- Staff responded to numerous citizen and organization questions, regarding ongoing resiliency and recovery questions pointing to available resources whenever possible, including status updates, state, and federal programs, etc. The State of NC is still implementing the RebuildNC program and accepting applications.
- Staff met with grant writer multiple times on upcoming grant programs and prepared documents for LOIs and proposals for grant submissions. Staff coordinated all details for

## Development Services

advancing application and resulting awards, supplying necessary photos, background, and technical detail. A multitude of funding possibilities are being researched for the City and staff is working closely to provide pertinent details to the grant writer to nurture relationships with potential funders. Staff is compiling information necessary to complete upcoming applications and submitting grants as due.

- Staff prepared and submitted quarterly reports for EEG and NCORR grant projects.
- Staff continues to work with the federal and state agencies on mitigation projects and initiatives, including future grant programs. Staff is working with finance department regarding transition of grant programs and answering questions as needed for reporting and compliance.

### **Other:**

### **GIS:**

- Continued work on MUNIS addresses for Tyler Tech. Adding and populating PID field to structures layer for ease in accessing data for Munis and doing a site-by-site review for any errors and correcting the same.
- Attended the following meetings: Hydrography Working Group; working to secure a complete hydrography dataset across the state and looking at the attributes and how we can maintain the data. Statewide mapping Advisory Council; discussed a variety of GIS related projects, standards, and data across the state, including the Census, parcels, boundaries and more. Completed a 6-week MOOC on creating apps for use in the City.
- Variety of Maps digital and online as part of the Community Rating System (CRS) for the City working with the Chief Building Inspector. Looked at data related to opens spaces, flood hazards and repetitive loss structures and areas. Created online maps for looking up address and their relation to flood hazard areas and areas where repetitive losses occur or likely to occur.
- Updated a variety of data layers including will see about creating a site to notify when any GIS data is updated, especially when the SITES is up and working.
- Continued work on resiliency and flood mitigation efforts along with Moffit & Nicol. Held meetings to discuss goals and long-term projects.
- Attended meeting with ECU Planning department as part of the accreditation process.
- Held a GIS Steering committee meeting as mentioned above to discuss the setup and use of the GIS and discussed the history of the same. GIS is embedded in all aspects of the City's departments.
- Continued work on data and maps (paper and online in a Story Map) related to potential buyout areas of the City, data related to building damage during storms, flooding concerns and future flooding.
- A variety of maps for rezoning, annexations, street closings.
- Mapped Habitat homes for the organization.
- Attended the NC APA executive committee meeting to discuss GIS use.

### **MPO:**

- Staff attended:  
Internal small area study meeting with City staff – 4/9  
Small area study meeting with consultants and City staff – 4/13  
How to Compete for RAISE Grant webinar – 4/28  
Highway 17/64 Association meeting – 4/28  
Q2 AMPO General Membership webinar – 4/28

## Development Services

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- Completed 3Q accounting reports – 4/26-4/30.
- Continued efforts with website and social media updates

### **Zoning:**

- Distributed Development Review Commission Site Plans:  
Sims Metal Management– Neuse Blvd
- Conducted field collection of Illegal signs placed in ROW's:  
MLK Jr. Blvd corridor  
Neuse Blvd  
Trent Road
- Zoning violations and enforcement:  
1333 Hunters Road – auto repair home occupation parking
- Board of Adjustment meeting  
Approved Special Use Permit: Sim Metal Management
- Fielding zoning-related phone calls and email requests
- Processing sign permit applications, and zoning letters

### **HPC:**

- Design Review Meeting held on April 7, 2021 for the following projects:  
211 Johnson St.- amendment to COA – elevate historic kitchen.  
300 Pollock St. (City Hall) – elevator  
802 E. Front St. – new infill house  
611 E. Front St. – rear trellis  
609 E. Front St. – driveway material, swing set, mulch bed  
704 E. Front St. – new fencing  
308 Metcalf St. – multiple repairs, replacements, and modifications
- Regular Meeting held on April 21, 2021 for the following projects:  
211 Johnson St.- amendment to COA – elevate historic kitchen.  
308 Metcalf St. – multiple repairs, replacements, and modifications  
311 Bern St. – installation of new window blinds and new 4-foot fencing in front.  
617 E. Front St. – new screened porch, brick outdoor kitchen with a fireplace, brick patio paving, and a wood outdoor shower enclosure  
802 E. Front St. – new infill house



## Finance

### Cash on Hand :

<b>Fund</b>	<b>As of 6/30/2017</b>	<b>As of 6/30/2018</b>	<b>As of 6/30/2019</b>	<b>As of 6/30/2020</b>	<b>As of 4/30/2021 *Estimate*</b>
Water Fund Cash on Hand	\$6,298,596	\$6,424,708	\$7,316,831	\$8,316,009	\$9,326,062
Water (Days)	340	381	255	287	320
Sewer Fund Cash on Hand	\$4,035,133	\$4,214,328	\$4,460,409	\$5,096,368	\$5,302,461
Sewer (Days)	275	192	135	153	155
Electric Fund Cash on Hand	\$11,039,354	\$18,144,700	\$19,930,718	\$18,891,493	\$24,336,090
Electric (Days)	126	151	132	124	162
General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$15,260,906	\$16,383,875
General Fund Balance %	45.47%	39.5%	48%	55.51%	48.69%

### General Fund Cash on Hand net of Hurricane Funds:

General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$15,260,906	\$16,383,875
Florence Fund Cash on Hand	\$0	\$0	(\$11,578,971)	(\$5,099,694)	(\$4,139,418)
Dorian Fund Cash on Hand	\$0	\$0	\$0	(\$1,457,187)	(\$780,577)
Isaias Fund Cash on Hand	\$0	\$0	\$0	\$0	(\$386,919)
Net General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$6,445,599	\$8,704,025	\$11,076,962
Net General Fund Balance %	45.47%	39.50%	17.00%	30.39%	25.62%

\*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

### Significant Issues:

## Fire

### **Fire Suppression:**

Incidents	2020 Total	2021 YTD	Last Month	Current Month
Number of Incidents	1,956	294	166	151
90% Response Time to Incidents	9 minutes 49 seconds	8 minutes 37 seconds	8 minutes 16 seconds	9 minutes 0 seconds
Endangered Property Value	\$292,177,530	\$78,566,657	\$61,462,957	\$6,580,530
Property Losses Due to Fire	\$4,265,125	\$122,246	\$13,496	\$31,216
Percentage of Saved Property Value	98.54%	99.84%	99.98%	99.53%
Overlapping Incidents	238	N/A*	N/A*	N/A*

\* Not available due to new software current reporting limitations.

### **Fire Prevention:**

Prevention Statistics	2020 Total	2021 YTD	Last Month	Current Month
Fire Investigations	54	7	2	3
Fire Inspections	2,120	565	215	148
Permits Issued	87	16	4	3
Child-Passenger Seat Checks	43	28	6	11
People Educated Through Public Fire & Life-Safety Programs	2,189	100	14	36
Smoke Alarms Installed	196	59	18	23

### **Narcan:**

Statistics	2020 Total	2021 YTD	Last Month	Current Month
Overdose Calls Responded To	146	28	14	11
Instances Narcan Administered	11	2	0	1

### **Significant Issues:**

- Continued to use state recommended medical response protocol (COVID-19).
- Cleaned/sanitized fire stations and apparatus twice daily.
- Continued to have minimal impact from COVID-19 related absences.
- Began Fire Captain promotional process.
- Promoted Fire Specialist Fortier to Fire Engineer.
- Fire Inspector Gaskins attended training with the new accelerant detection canine (State Farm Insurance sponsored).
- Participated in Vietnam Memorial Wall presentation.
- Assisted the North Carolina Marine Patrol with rescue training.
- Implemented new response maps as part of our collaboration with the county fire departments Mutual Aid Program.
- Rescued 6 people from a sunken sailboat in the Neuse River.

## Human Resources

### City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY19/20	Turnover FY20/21
Administration	11	0	0	0	0	1
Development Services	18	0	0	0	2	0
Finance	24	1	1	1	4	6
Fire	73	0	1	0	3	2
Human Resources	5	0	1	0	1	1
Parks & Recreation	29	0	0	1	1	2
Police	119	2	0	7	17	13
Public Utilities	70	3	2	5	13	10
Public Works	49	2	1	4	7	9
Water Resources	78	1	1	3	8	9
Totals:	476*	9	7	21**	56	53

*\*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Also includes one additional full-time position in Public Works which was previously classified as seasonal and one additional position in Finance approved mid-year by the City Manager.*

*\*\*Current vacancies due to separations from employment, promotions, demotions, and transfers.*

### Safety News:

Workers' Compensation	2020	2021
Current Month's Claims	2 OSHA Recordable 0 Lost Time 0 Non-Recordable 1 Denied	1 OSHA Recordable 1 Lost Time 2 Non-Recordable 0 Denied
Year-to-Date Claims	19 Recordable 9 Non-Recordable	16 Recordable 7 Non-Recordable
Current Month Costs	\$16,765.75	\$30,379.78
Year-to-Date Costs	\$511,672.45	\$328,458.50

### Other:

None

## Parks and Recreation

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### **Significant Issues:**

Martin Marietta Park - Work continues on the shelter construction, and fine grading of trails. Installation of underground utilities continues.

Grounds Maintenance General Work - Mowing and maintenance of general landscape beds are occurring on a weekly basis in our parks, right of ways, green spaces, and city facilities. The Basketball Court at West New Bern Recreation Center was resurfaced. The George Street Park Basketball Court will be resurfaced next.

Cemeteries - Work continues on recording and verifying graves in New Bern Memorial Cemetery. We will be going through all City Cemeteries this summer to verify our records and capture accurate information. Hours of Operation and Rules and Regulation signs are being installed in all City Cemeteries.

The Wall That Heels was at Lawson Creek Park April 6 - 11. The Estimated crowd was just over 9,000 in attendance.

The First Drive-In Movie of the season was held on April 30th. This event will be offered on a regular basis throughout the summer. The Footloose on the Neuse Summer Concert Series returns in May. Nine concerts will be offered this summer.

The Community Garden, located at 400 Cypress Street has expanded to 16 garden plots. All plots have been rented for the year. We are excited about the growth of the community garden and look forward to continued expansion of this asset.

The Stanley White Recreation Center Advisory Committee did not meet in April. The group will convene when we hear more on the outcome of the Environmental Assessment, which has been submitted to FEMA and is under review.

The Appearance Commission did not meet in April, due to lack of response from the committee for items to be placed on the agenda.

## Police

### Crime:

Incidents & Arrests	Apr Total	2018 Total	2019 Total	2020 Total	2021 YTD
NIBRS* Group A Incidents	161	2,534	2,644	2,530	713
NIBRS* Group B Incidents (Arrests)	69	900	736	589	255
Adult Arrests	105	1,698	1,477	1,256	447
Juvenile Arrests	0	9	3	2	0
Total Arrests	105	1,707	1,480	1,258	447
Police Calls for Service	3,257	45,246	45,402	41,846	14,373
Business Alarms Dispatched	106	2,157	1,981	1,635	515
Residential Alarms Dispatched	36	755	645	497	155
Alarm Calls (PD Dispatched)	142	2,912	2,626	2,132	670

\*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Apr Total	2018 Total	2019 Total	2020 Total	2021 YTD
Homicide	1	-	2	4	1
Rape	1	9	8	15	3
Robbery	1	30	25	23	5
Aggravated Assault	10	87	88	119	27
B&E – Residence	4	168	177	176	30
B&E – Business	3	37	49	30	10
Theft from Motor Vehicle	12	111	141	127	25
Larceny	40	782	841	706	194
Motor Vehicle Theft	4	36	25	34	9
Arson	1	3	7	1	1
<b>Total</b>	<b>77</b>	<b>1,255</b>	<b>1,360</b>	<b>1,235</b>	<b>305</b>

Criminal Investigations	Apr Total	2020 Total	2021 YTD
Cases Assigned	15	235	55
Cases Closed by Arrest	4	43	23
Cases Closed Leads Exhausted	0	18	3
Cases Closed Unfounded	1	25	6

2021 Cases of Note - Apr	
2021-12165	Homicide: Bridgepoint shooting between boyfriend and girlfriend. Suspect arrested for incident.
2021-10881	Counterfeit / Breaking and entering of 1500 block of Phillips Ave. Due to discovered evidence the Secret Service is now assisting in

	the investigation. Suspects arrested for incident, but numerous other charges are forthcoming.
2021-14480	Second incident at 1500 block of Phillips Ave. Suspects bonded out of jail and returned to residence where they broke back into the residence. all suspects were taken into custody for incident.

Crime Analysis		
Top 5 Calls for Service & Number of Incidents	<b>Apr 2021</b> 1) Traffic Stop – 358 2) Security Check Business– 348 3) Security Check Residential - 228 4) Follow Up – 156 5) Traffic Crash – 122	<b>2021 YTD</b> 1) Security Check Business – 1,978 2) Traffic Stop – 1,873 3) Security Check Residential – 1,304 4) Follow Up – 697 5) Directed Patrols – 551
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 1100 Clarks Rd (Commitment Papers) – 56 2) 3105 M L King Jr Blvd, Walmart (Traffic Crash, Larceny, Foot Patrol) - 55 3) 1309 Country Club Rd (Security Checks, Overdose) - 43 4) 909 Trent Ave (Security Checks) - 37 5) Middle St / Pollock St (Security Checks) – 35	
Top 3 Group A Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny, Damage to Property) - 3 2) 3034 M L King Jr Blvd, Belk (Larceny) – 3 3) 4200 Academic Dr (Assault, Sexual Assault) – 2	

*\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

**Personnel:**

Extra Duty Hours						
Apr	2016	2017	2018	2019	2020	2021 YTD
71.25	3,299.00	4,076.75	4,525.01	4,392.75	995.50	226.00

*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.*

Overtime (2021)	Apr Total	2018 Total	2019 Total	2020 Total	2021 YTD
Office of the Chief	\$329.28	\$200.97	\$180.55	\$62.84	\$450.97
Operations Division	\$7,939.66	\$266,946.37	\$151,599.12	\$118,609.28	\$26,564.27
Services Division	\$7,954.66	\$152,064.54	\$136,802.31	\$89,971.82	\$25,746.80
Investigations Division	\$1,162.49	\$75,893.65	\$42,992.18	\$19,358.26	\$2,852.53
<b>TOTAL</b>	<b>\$17,386.09</b>	<b>\$495,422.53</b>	<b>\$331,574.16</b>	<b>\$228,013.20</b>	<b>\$55,614.57</b>

**Significant Issues (not noted above):**

## Public Utilities

- **High-Profile Projects:** Eleven high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- **System Reliability:** A total of 14 interruptions were recorded on the electric system during the month of April. This impacted a total of 48 customers. As a result, customers experienced an average of 0.00213 interruptions and were restored in an average of 0.225 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- **Safety:** Due to COVID restrictions, we have resumed having safety meetings virtually using the “Teams” option until further notice.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.
- **Employee Recognitions** are as follows:

**Darion Shelton** and **Dalton Collins** are being recognized for helping avoid a potential catastrophe! When demolishing a building, an excavator was going to pull down guy wires, possibly causing the tower to fall on the 70 East feeder. Luckily, Darion and Dalton realized what was about to happen and was able to alert the operator to the devastation this would have caused. Awesome job guys!

**Nathan Toler** and **Darion Shelton** have completed the Line Development Program. Congratulations to you both on this accomplishment!

An email was received from Brenda Blanco, City Clerk, commending **Christina Riley** on her assistance in getting agenda items for the Board of Alderman meetings uploaded accurately and timely. Thank you, Christina!

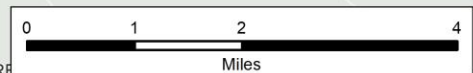
Our electric utility has been recognized as one of the top 25% nationwide for reliable electric service! Only 14 utilities in North Carolina have received this honor. This is a testament to each employee in this department. This could not be possible without each one of YOU! Keep up the great work, everyone!

## ELECTRIC PROJECTS & DEVELOPMENT APRIL 2021 UPDATE

**Project Status**

- Active
- ⬢ Waiting on Developer
- On Hold
- ▲ Upcoming
- ◆ 95% Complete
- ▬ Project Areas

Project Number	Project	Status
1	West New Bern	Waiting on Developer
2	NCDOT: Hwy 43 Extension	On Hold
3	Craeberne Forest Subdivision: Waiting on Developer	Waiting on Developer
4	New Bern Marketplace: Waiting on Developer	Waiting on Developer
5	Martin Marietta Park	Active
6	Carolina Ave Apartments: ~95%	Active
7	Neuse/Broad Roundabout	On Hold
8	Union Point Festival Circuit	On Hold
9	NCDOT: US 70 Improvements in James City	Active
10	Hardy Farms 2	Active
11	Bluewater Rise Subdivision	Active
12	Bluewater Fiber	95% Complete
13	Croatan Crossing Subdivision: ~ 98%	Active
14	NCDOT: Havelock Bypass	Active
15	Belle Oaks Subdivision	Active
16	Cantebury Rd Upgrades	Active





## Public Utilities

- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 15,013 water meters and 24,081 electric meters, of which 11,364 are disconnect meters. There have been 6,561 two-way load management switches installed.

### APRIL 2021

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	22,968	36*	24,081	99.999
Water	18,157	~ 2,570	~ 15,013	~ 96.317
<b>Installed Gateways</b>		42		
<b>Installed Relays</b>		86		
<b>LM Customers</b>		4,132		
<b>Total Switches</b>		6,561		
<b>Controlled Devices</b>				
<b>Air Conditioner</b>		<b>Electric Furnace</b>	<b>Heat Strips</b>	<b>Water Heaters</b>
4,134		85	2,134	2,254

\*ElectriCities read meters

Note: Water's 'Never AMI' estimate impacts the '% Complete'

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

### High-Profile Electric Projects:

- **Bluewater Rise Subdivision.** New underground residential subdivision. Construction is following the pace of the developer.
- **Croatan Crossing Subdivision.** Construction is following the pace of the developer. This project is 98% complete.
- **NCDOT.** This consist of various NCDOT projects.
  - a. NC Hwy 43 Extension – On hold by NCDOT.
  - b. Neuse Boulevard Roundabout – On hold by NCDOT.
  - c. US Hwy 70 – James City – Engineering, Design and Construction
  - d. US Hwy 70 – James City – Fiber – Engineering/Permitting
  - e. Havelock Bypass – Engineering, Design and Construction
  - f. Thurman Road to Havelock bypass – NCDOT hold.
  - g. Reimbursable dollars to date: \$472,350.27; collected to date \$472,350.27
- **Martin Marietta** – Following pace of developer.
- **Golden LEAF Grant** – This grant has been awarded to raise electrical infrastructure that was inundated during Florence. Material procurement.

## Public Utilities

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- **Carolina Avenue Apartments** – Construction activities follow pace of developer.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** – Electric vehicle chargers. Grant administration. Board approval has been obtained – moving forward – Design and Engineering.
- **Canterbury Road** – Overhead to underground conversion 60% complete.
- **Hospital Expansion** – Awaiting decision details, relocate service entrance, retire generator.
- **Schlaadt Plastic Plant Expansion** – Awaiting design details.

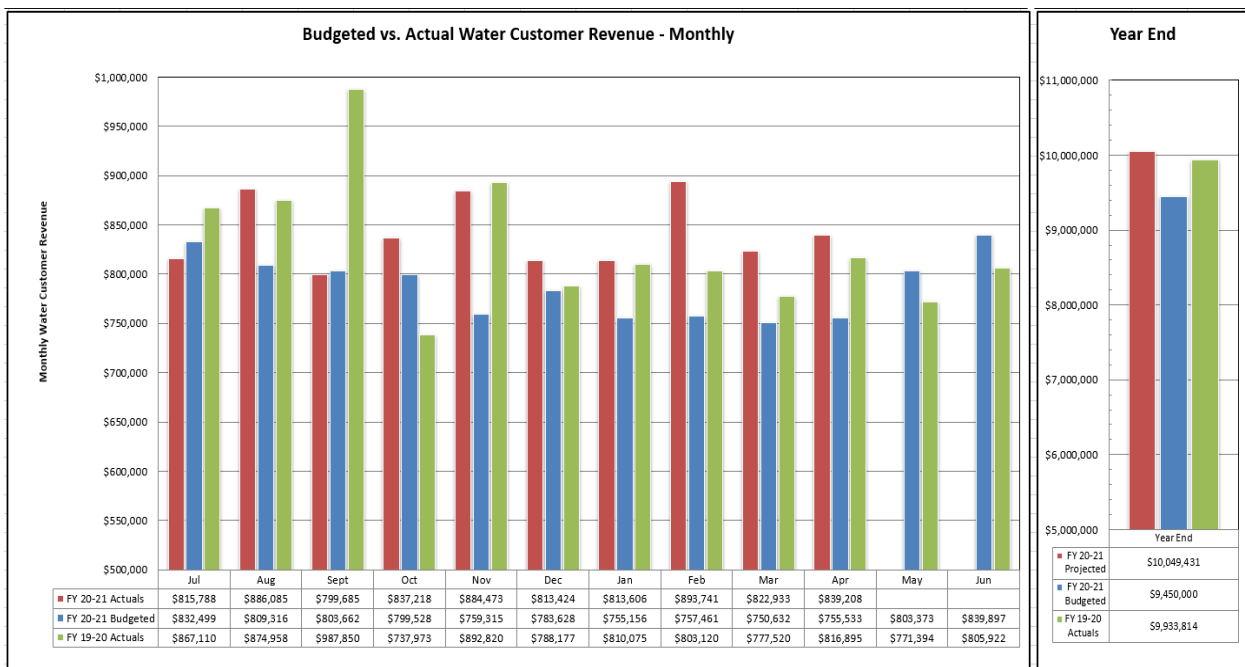
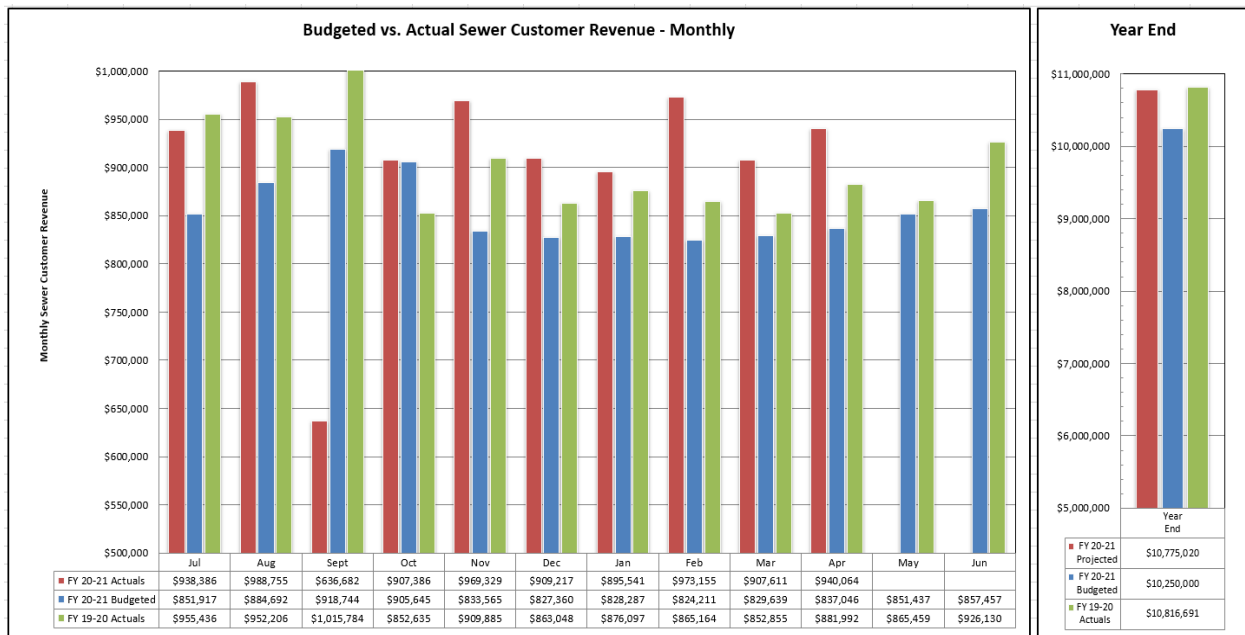
### High-Profile Water Resources Projects:

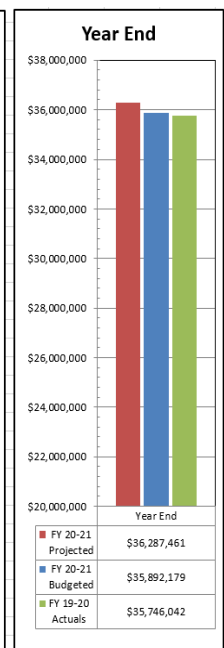
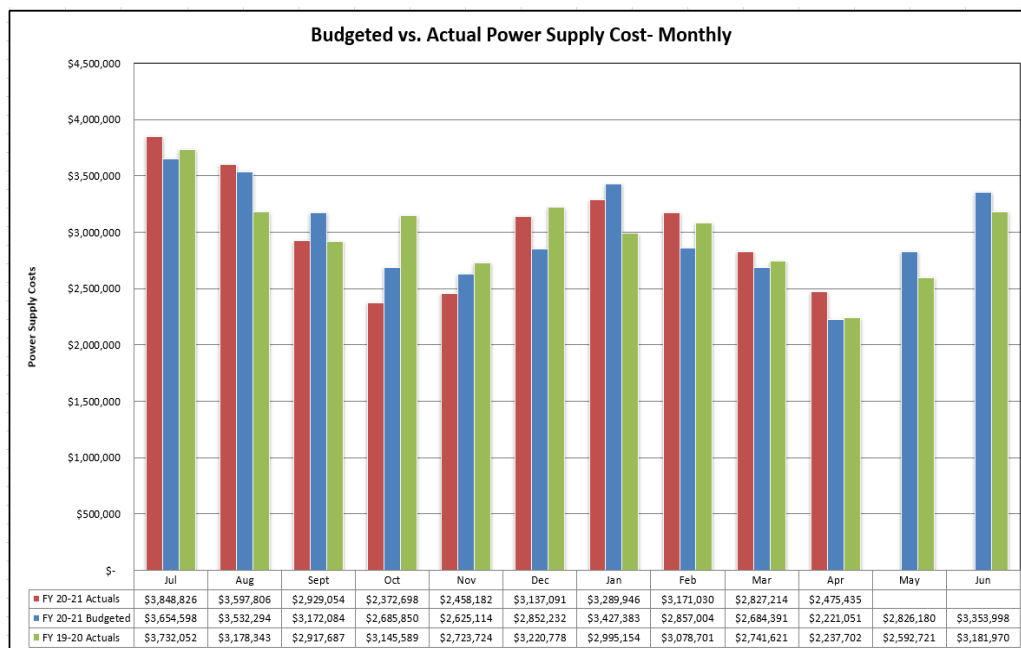
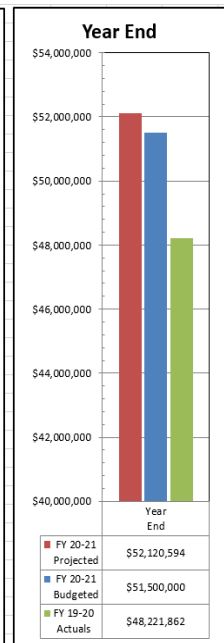
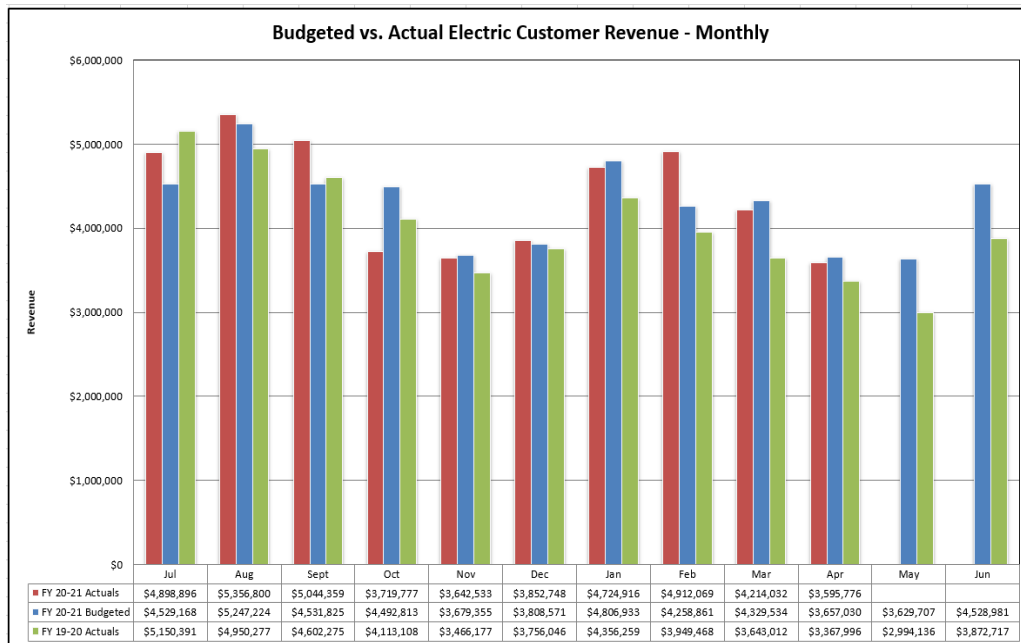
- **Township No. 7 Sewer Improvements – Phase III**. *Sewer system infrastructure improvements for increasing transmission capacity.* Due to the pump station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. The easement for the pump station site is in processing within the State Property Office and the final plans have been submitted to other various state agencies for permitting.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* The new asphalt paving within the project area was installed over the past month and this project is now complete.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered. Bids for this project have been received and the low bidder is the same contractor that will be completing the Griffin Ave. Project. Start of the project is tentatively set for early July.
- **Martin Marietta Park Water & Sewer Improvements** – *Installation of new water and sewer mains in the park to provide service to newly constructed park facilities.* Water Resources crews have begun installing the new water and sewer mains that will provide service to the restrooms at the new playground area.

## Public Utilities

Electric System Outages and Reliability Statistics			
<i>*Adjusted for APPA Event Threshold</i>			
	April 2021		2021 YTD
# of Interruptions	14		76
# of Customers out	48		1,137
Customers Minutes Out	5,089		95,265
April 1, 2021 to April 31, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
0.225	0.00213	106.031	99.9994%
April 1, 2020 to April 31, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
24.832	0.496	50.022	99.9956%
April 1, 2019 to April 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
19.993	0.24	83.316	99.9964%

Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	1
Unscheduled	Equipment Worn Out	2
Unscheduled	Storm	0
Unscheduled	Vine	0
Unscheduled	Vehicle Accident	0
Unscheduled	Tree	0
Unscheduled	Equipment Damage	1
Scheduled	Repairs	6
Unscheduled	Wind	0
Unscheduled	Unknown/Other	0
Unscheduled	Manufacturing Defect	0
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	0
Unscheduled	Lightning	1
Unscheduled	Failure of Greater Transmission	0
Unscheduled	Equipment Replacement	3
Unscheduled	Non Utility Fire	0
<b>Total</b>		<b>14</b>





## Public Works

### **Leaf and Limb:**

<b>Service Provided (Tons)</b>	<b>FY18-19 YTD</b>	<b>FY19-20 YTD</b>	<b>FY20-21 YTD</b>	<b>April 2021</b>
White Goods Collected	13.50	63.00	40.50	9.00
Brown Goods Collected	3,240.60	4,151.40	3,498.00	468.60
Yard Waste Received	13,533.83	15,531.57	11,353.04	1,090.70
Mulch Dispersed	3,616.43	2,894.85	370.50	0

### **City Garage:**

<b>Costs</b>	<b>FY18-19 YTD</b>	<b>FY19-20 YTD</b>	<b>FY20-21 YTD</b>	<b>April 2021</b>
<b>Services Provided by City Garage:</b>				
Vehicles Serviced	2,100	3,090	2,202	221
Total Labor Cost	\$ 66,419.98	\$119,392.63	\$ 97,005.42	\$ 9,654.95
Total Parts Cost	\$157,426.24	\$218,398.58	\$183,201.06	\$15,553.19
Total Cost (Parts + Labor)	\$223,846.22	\$337,791.21	\$280,206.49	\$25,208.14
<b>Services Provided by Contract:</b>				
Vehicles Serviced	561	542	305	30
Total Labor Cost	\$105,084.08	\$126,420.89	\$ 86,777.90	\$ 9,693.72
Total Parts Cost	\$149,681.60	\$168,023.32	\$120,283.99	\$ 9,359.53
Total Cost (Parts + Labor)	\$254,765.68	\$294,444.21	\$207,061.89	\$19,053.25
<b>Total Services Provided (City Garage &amp; Contract):</b>				
Vehicles Serviced	2,664	3,632	2,505	251
Total Labor Cost	\$171,896.06	\$268,422.38	\$183,783.32	\$19,348.67
Total Parts Cost	\$307,400.97	\$363,813.04	\$303,485.05	\$24,912.72
Total Cost (Parts + Labor)	\$479,297.03	\$632,235.42	\$487,268.37	\$44,261.39

<b>Cost by Department</b>	<b>FY18-19 YTD</b>	<b>FY19-20 YTD</b>	<b>FY20-21 YTD</b>	<b>April 2021</b>
Public Utilities (Electric)	\$ 69,094.12	\$ 73,116.32	\$ 61,613.21	\$ 4,428.25
Public Utilities (W&S)	\$111,925.30	\$106,776.47	\$115,537.97	\$ 7,126.58
Police	\$101,295.14	\$110,281.92	\$ 77,934.13	\$ 7,923.66
Recreation & Parks	\$ 34,028.25	\$ 39,637.59	\$ 19,114.86	\$ 2,056.79
Finance	\$ 13,589.19	\$ 19,417.26	\$ 11,794.39	\$ 554.95
Public Works	\$ 89,933.67	\$206,565.04	\$129,939.62	\$16,796.46
Fire / Rescue	\$ 56,319.94	\$ 72,295.39	\$ 66,798.54	\$ 4,773.41
Human Resources	\$ 903.83	\$ 665.96	\$ 1,480.31	\$ 481.83
Development Services	\$ 2,117.58	\$ 3,479.48	\$ 3,055.37	\$ 119.45

**Significant Issues:** None.

NOTE: FY20/21 - White good formula incorrect and totals corrected.

## Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Richard Parsons	A	1	Ward 1
Peter Dillon	P	0	Ward 3
Jim Morrison	P	0	Ward 5
John Riggs	P	0	Ward 6
Kenneth "Kip" Peregoy	P	0	Mayor Outlaw
Barbara Sampson	P	0	Ward 5
Jonathan Foster (Alternate)	N/A	0	Ward 4
Ross Beebe (Alternate)	P	0	Ward 3

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Corinne Corr	P	0	Ward 1
Carol Williams	P	1	Ward 2
Marshall Williams	P	0	Ward 3
Vernon Guion	P	1	Ward 4
Dell Simmons	A	2	Ward 5
Lindsay Best	P	0	Ward 6

Meetings are held quarterly. A meeting was held in April.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Mark Stephens	P	0	BOA

Eastern Carolina Council of Government			
Appointee	Current Month* Attendance	Meetings Missed in 2021 To Date	Appointed By
Johnnie Ray Kinsey	P	0	Aster

\*Attendance is only *required* at January and June meetings.

## Attendance for Board Appointees

<b>Friends of New Bern Firemen's Museum, Inc. Board of Directors</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
George Halyak	P	0	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	P	0	Ward 5
Carol Zink	A	2	Ward 6
Gary Lingman	A	3	Mayor
William Frederick	A	1	Best
David Pickens	P	0	Odham
Ex-officio Bobby Aster	A	2	Odham

<b>Historic Preservation Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Tripp Eure	P	1	Mayor
Ellen Sheriden	P	2	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	A	1	Ward 3
Christian Evans	P	0	Ward 4
Vacant	N/A	N/A	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	P	0	Odham



## Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Vacant	N/A	N/A	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	1	Mayor
Molichia Hardy	P	0	HA Residents
Ronald Scott	P	0	Mayor
Janelle Reddick	P	0	Mayor
Denise Harris-Powell	A	1	Mayor

New Bern Appearance Commission			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Vacant	N/A	N/A	N/A
James Dugan	N/A	0	Ward 1 - Bengel
Paula Jessup	N/A	0	Ward 2 - Harris
Vacant	N/A	N/A	N/A
Suzannah Talton	N/A	0	Ward 1 - Bengel
Vacant	N/A	N/A	N/A
John Phaup	N/A	0	Ward 5 - Best

\*A meeting was not held in April.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Jeffrey Odham	N/A	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

\*Alternate only *required* when regular appointee is not attendance. A meeting was not held in April.

## Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Carol Becton	A	1	Odham
Sam Carter	P	0	Bengel
Bo Wernersbach	P	1	Bengel
Shelley Maloy	P	0	Bengel
Sabrina Bengel	P	0	Aster

\*A meeting held in April. Meetings are held alternate months (February, April, June, August, October and December).

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Anne Schout	P	0	Mayor
Travis Oakley	P	1	Ward 1
Margie Dunn	P	1	Ward 2
Gaspar Sonny Aluzzo	P	0	Ward 3
Raymond Layton	A	1	Ward 4
Marcus Simmons	A	3	Ward 5
Pat Dougherty	P	1	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Kennail Humphrey	N/A	0	Best
Eric Queen	N/A	0	Aster
Victor Taylor	N/A	0	Kinsey
Kevin Rock	N/A	0	Odham
Robert "Bob" West	N/A	0	Bengel

\*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

## Attendance for Board Appointees

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Maria Cho	P	0	Gov. Bd. As Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Julian (Jay) Tripp	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan, Jr.	P	1	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
John Young	P	1	Gov. Bd. as Whole
Tabari Wallace	A	4	Gov. Bd. as Whole
Theresa Lee	P	1	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Leander Morgan, Jr.	N/A	1	Gov. Bd. As Whole
Talina Massey	N/A	0	Gov. Bd. as Whole
Kurtis Stewart	N/A	0	Gov. Bd. as Whole
James Woods	N/A	0	Gov. Bd. as Whole
Bernard White	N/A	0	Gov. Bd. as Whole
Reginald Pender	N/A	0	Gov. Bd. as Whole
Elijah Brown	N/A	0	Gov. Bd. as Whole
Barbara Lee	N/A	0	Gov. Bd. as Whole

\*A meeting was not held in April.

